

## MINUTES OF THE REGULAR BOARD MEETING OF AUGUST 7, 2019

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### **Pledge of Allegiance to the Flag**

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

PRESENT: Michael Vanden Berg, President  
Larry Van Lankvelt, Trustee  
John Elrick, Trustee  
Skip Smith, Trustee  
Bill Peerenboom, Trustee  
Brian Van Lankveldt, Trustee  
David Peterson, Trustee

### **Roll call of Officers and Department Heads**

PRESENT: James Fenlon, Village Administrator  
Lisa Remiker-DeWall, Finance Director  
Adam Breest, Director of Parks, Recreation and Forestry  
Captain Slotke, FVMPD  
Laurie Decker, Village Clerk  
Steve Thiry, Library Director  
Tyler Claringbole, Village Attorney  
Jim Moes, Community Development Director  
Chris Murawski, Village Engineer  
Mike McClone, Public Works

EXCUSED: Kent Taylor, Director of Public Works

### **Public Appearance for Items Not on the Agenda**

Resident M. Stouffer requested the Board create an ordinance which requires a permit for taking down trees. Mr. Stouffer advised that during the wind storm in July the neighbors tree sheared, even though it caused minimal damage to his house it did cause damage to the other neighbors. Mr. Stouffer asked the neighbor to take down this tree as it is dangerous to him and his wives health, the neighbor agreed but he needs to know when the tree is taken down because they would need to stay at a hotel. Mr. Stouffer is requesting tree services are required to have a permit and he wants to know who, what and when trees are removed anytime it is by his house.

### **Consent Agenda**

*Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.*

1. Minutes of the Regular Board Meeting of July 17, 2019
2. Operator License Approvals
3. Action—Approve Outdoor Alcohol Permit for “Down the Hill”
4. Disbursement List

*Moved by Trustee B. Van Lankveldt, seconded by Trustee L. Van Lankvelt to Approve the Consent Agenda items as listed*

Ayes 7, Nays 0 – Motion Carried

### **Presentation—Kerber Rose 2018 Comprehensive Annual Financials Report**

Krisztina Dommer from Kerber Rose presented the 2018 Comprehensive Annual Financials Report and was available for any questions.

## **Department and Officers Progress Reports**

Departments and Officers provided progress reports to the Board

### **Resolutions:**

#### **Adopt Resolution No. 18, Series 2019 Final Special Assessment /Hookup Fee Improvements**

*Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to Adopt Resolution No. 18, Series 2019 Final Special Assessment /Hookup Fee Improvements*

Ayes 7, Nays 0 – Motion Carried

#### **Adopt Resolution No. 19, Series 2019 DNR Grant for Storm Damage**

*Moved by Trustee L. Van Lankvelt, seconded by Trustee B. Van Lanveldt to Adopt Resolution No. 19, Series 2019 DNR Grant for Storm Damage*

Ayes 7, Nays 0 – Motion Carried

#### **Adopt Resolution No. 20, Series 2019 Bohm Condominium Plat**

*Moved by Trustee Elrick, seconded by Trustee Smith to Adopt Resolution No. 20, Series 2019 Bohm Condominium Plat as presented*

Ayes 7, Nays 0 – Motion Carried

#### **Adopt Resolution No. 21, Series 2019 Moasis Drive CSM**

*Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Adopt Resolution No. 21, Series 2019 Moasis Drive CSM*

Ayes 7, Nays 0 – Motion Carried

### **Discussion—Crosswalk Discussion**

FVMPD Chief Meister advised the Board that they are suggesting an elimination of the crossing guard from the intersection of Main Street and Buchanan for efficiency of services. This is for discussion only and he will bring it back to the Board at a future meeting. Trustee Peterson asked if a crossing guard could be put at the corner for the first few weeks to advise the kids and parents before it is eliminated. Administrator Fenlon suggested that maybe the school could advise the parents electronically.

### **Discussion—CIP and County Highway Projects**

Administrator Fenlon provided information for the Board to discuss the two proposals from Outagamie County so staff has direction on each project for the formulation of the Draft 2020-2024 CIP. Trustee Peterson feels we should not have to pay any of this. President Vanden Berg asked what will happen if we say no to this cost, Administrator Fenlon said the County could go ahead without us. The Board would agree to a study of the traffic and putting in a signal but not a round-a-bout. Director Moes agrees that traffic lights would be the way to go.

### **Discussion—Elm Drive Truck Traffic**

Administrator Fenlon provided for discussion and direction only regarding truck traffic on W. Elm Drive due to a few complaints from residents.

### **Discussion/Action—Purchase of a 2019 Crack Pro® 125D Melter Applicator (Crack Sealer)**

Mike McClone presented information from two quotes received on the purchase of a Crack Sealer. SEALMASTER of Wisconsin submitted the low quote and Director Taylor is recommending the purchase of the 2019 Crack Pro® 125D Melter Applicator in the amount of \$45,750.63

*Moved by Trustee Elrick, seconded by Trustee Peterson to Purchase a 2019 Crack Pro® 125D Melter Applicator (Crack Sealer) in the amount of \$45,750.63.*

Ayes 7, Nays 0 – Motion Carried

### **Call for Unfinished Business**

None

### **Items for Future Agendas**

None

**Closed Session:**

19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. *FVMPD PPA Contract, City of Appleton Boundary Discussion, Development Updates, Discuss the Acquisition of Property Owned by DN Railroad for Recreational Trail Purposes*

*Moved by Trustee Peterson, seconded by Trustee Elrick to enter into closed session*

Ayes 7, Nays 0 – Motion Carried

**Return to Open Session**

*Moved by Trustee Peterson, seconded by Trustee Smith to exit closed session*

Ayes 7, Nays 0 – Motion Carried

**Adjournment**

*Moved by Trustee Peterson, seconded by Trustee Smith to Adjourn the Regular Board Meeting at 9:13 p.m.*

Ayes 7, Nays 0 – Motion Carried

**VILLAGE OF LITTLE CHUTE**

Attest: Laurie Decker  
Laurie Decker, Village Clerk

By:

Michael R. Vanden Berg  
Michael R. Vanden Berg, Village President

