



## AGENDA

### VILLAGE OF LITTLE CHUTE PLAN COMMISSION MEETING

PLACE: Little Chute Village Hall – Village Board Room

DATE: Monday, November 11, 2019

TIME: 6:00 p.m.

- A. Call to order
- B. Roll Call
- C. Public Appearance for Items Not on the Agenda

1. Approval of Minutes from the Plan Commission Meeting of October 14, 2019
2. Public Hearing—1419 Holland Road
3. Action—1419 Holland Road
4. Recommendation—Reis Annexation
5. Unfinished Business
6. Items for Future Agenda
7. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852 November 7, 2019

## MINUTES OF THE PLAN COMMISSION MEETING OCTOBER 14, 2019

### Call to Order

The Plan Commission meeting was called to order at 6:00 p.m. by President Vanden Berg

### Roll Call

PRESENT: President Vanden Berg

Todd Verboomen

Bill Van Berkel

Kent Taylor

Larry Van Lankvelt

EXCUSED: Richard Schevers

STAFF PRESENT: Community Development Director Moes, Administrator Fenlon

### Public Appearance for Items Not on the Agenda

None

### Approve Minutes from the Plan Commission Meeting of September 9, 2019 and the Joint Meeting of the Regular Board and Plan Commission Meeting of August 21, 2019

*Moved by Commissioner Van Lankvelt, seconded by Commissioner Verboomen to Approve the Minutes of September 9, 2019 and Joint Meeting of August 21, 2019*

All Ayes— Motion Carried

### Recommendation—Certified Survey Map for CR Buildings, LLC Lot #26

*Moved by Commissioner Van Berkel, seconded by Commissioner Van Lankvelt to Approve the CSM for CR Buildings, LLC Lot #26 as presented*

All Ayes— Motion Carried

### Recommendation—Certified Survey Map for CR Buildings, LLC Lot #27

*Moved by Commissioner Van Berkel, seconded by Commissioner Van Lankvelt to Approve the CSM for CR Buildings, LLC Lot #27 as presented*

All Ayes— Motion Carried

### Recommendation—Certified Survey Map for Kevin and Megan Fitzsimmons

*Moved by Commissioner Van Lankvelt, seconded by Commissioner Van Berkel to Approve the CSM for Kevin and Megan Fitzsimmons as presented*

All Ayes— Motion Carried

### Recommendation—Proposed Addition of Zoning for Residential Single-Family District

Director Moes advised the Board that staff is recommending approval to present to the Village Board and set a public hearing. Commissioner Van Berkel asked to amend the motion to say whether or not the public supports this amendment.

*Moved by Commissioner Van Lankvelt, seconded by Commissioner Verboomen to recommend to the Board and set a Public Hearing for the Proposed Addition of Zoning for Residential Single-Family District*

All Ayes— Motion Carried

### Unfinished Business

None

### Items for Future Agenda

None

## **Adjournment**

*Moved by Commissioner Verboomen, seconded by Commissioner Van Lankvelt to Adjourn the Plan Commission Meeting at 6:25 p.m.*

All Ayes– Motion Carried

## **VILLAGE OF LITTLE CHUTE**

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By: Michael Vanden Berg, Village President

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Attest: Laurie Decker, Village Clerk

**VILLAGE OF LITTLE CHUTE  
PLAN COMMISSION  
NOTICE OF PUBLIC HEARING**

**CONDITIONAL USE REQUEST**

**NOTICE IS HEREBY GIVEN** that a Public Hearing will be held on November 11, 2019 at 6:00 p.m. by the Village Plan Commission, for consideration of the granting of conditional use under authority provided in Section 44 Village Code of Ordinance. Applicant requests a conditional use permit for operation of sanitary landfill. The property is currently zoned; ID Industrial District. The requested use is not among permitted principal uses in the ID industrial district, therefore the proposed use requires special exception permission of the Village.

**Address:** 1419 Holland Road

**Description:** Southern three fourths of Section 17 T21N R18E in the Village of Little Chute, Bounded by Interstate 41, Holland Road, County Hwy OO, and French Road.

**Property Owner:** Outagamie County

**Applicant:** Brian J. Van Straten, Dir. Outagamie County, Dept of Recycling & Solid Waste

**DATE OF HEARING:** November 11, 2019

**TIME OF HEARING:** 6:00p.m.

**PLACE OF HEARING:** Village Hall Board Room, 108 West Main Street, Little Chute, WI 54140

**Publish:** November 2, 2019

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

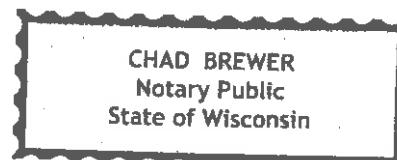
# STATE OF WISCONSIN AFFIDAVIT OF PUBLICATION

Nov. 2, 2019	WNAXLF
VILLAGE OF LITTLE CHUTE PLAN COMMISSION NOTICE OF PUBLIC HEARING CONDITIONAL USE REQUEST	
<b>NOTICE IS HEREBY GIVEN</b> that a Public Hearing will be held on November 11, 2019 at 6:00 p.m. by the Village Plan Commission, for consideration of the granting of conditional use under authority provided in Section 44 Village Code of Ordinance. Applicant requests a conditional use permit for operation of sanitary landfill. The property is currently zoned; ID Industrial District. The requested use is not among permitted principal uses in the ID industrial district, therefore the proposed use requires special exception permission of the Village.	
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DATE OF HEARING:	November 11, 2019
TIME OF HEARING:	6:00p.m.
PLACE OF HEARING:	Village Hall Board Room, 108 West Main Street, Little Chute, WI 54140
Reasonable accommodations for persons with disabilities will be made upon request and if feasible.	

Julie Penney

I, the undersigned, do hereby swear that I am an authorized representative of the **TIMES-ER**, a twice-weekly newspaper published by News Publishing Co., Kaukauna, Wisconsin, in **Waupaca County**, and that an attachment of which the annexed copy, taken from said paper, is a true and accurate copy, taken from said paper, published therein on

11-2-19



SIGNED

DATED

Julie Penney  
11-1-19

LMB

Notary Public, State of Wisconsin

My Commission Expires

4/25/2023

# of Lines 25

# of Weeks Published 1

Publication Fee \$ 41.49

Proof of Publication \$ 1

Total \$ 42.49

**COUNTY LANDFILL** hearing – to take place during Plan Commission on November 11<sup>th</sup>  
Mailed on October 28, 2019.

To be published Saturday November 2<sup>nd</sup>, 2019

**PRARIEWATER PLACE LLC**

**1300 NORTH KIMPS COURT  
GREEN BAY, WI 54313**

**SILVERLEAF LLC**

**3305 N BALLARD RD STE C  
APPLETON, WI 54911**

**FEEDING AMERICAN EASTERN WI**

**1700 W FOND DU LAC AV  
MILWAUKEE, WI 53205**

**BTS PROPERTIES LLC**

**5553 WATERFORD LA  
APPLETON, WI 54913**

**THE GRIFFIN COMPANY OF LC INC**

**PBJ HOLDINGS LLC ET AL  
111 N WASHINGTON ST  
GREEN BAY, WI 54301**

**OUTAGAMIE COUNTY**

**320 S WALNUT ST  
APPLETON, WI 54911**

**OUTAGAMIE COUNTY SOLID WASTE**

**1419 HOLLAND ROAD  
APPLETON, WI 54911**

**CHRIS J HARTWIG**

**1430 POTATO POINT RD  
APPLETON, WI 54911**

**HONOR ON POINT LLC**

**1840 W SPENCER ST  
APPLETON, WI 54914**

**CLERK Town of Grand Chute**

**TOWN OF GRAND CHUTE  
1900 W GRAND CHUTE BL  
APPLETON, WI 54913-9613**

**CLERK CITY OF APPLETON**

**100 N APPLETON ST  
APPLETON, WI 54911**

**Village of Little Chute Application for CONDITIONAL USE UNDER CHAPTER 44 ZONING CODE**

Application fee \$125.00

Date filed RevD 10-25-19 *jm*

The undersigned owner(s) of the property herein described hereby petition for a Conditional Use under the Village of Little Chute Zoning Ordinance Chapter 44, in the Village of Little Chute, Outagamie County, Wisconsin

Property location: Southern 3/4 of Section 17, Township 21N, Range 18E, Village of Little Chute

Legal Description: See attached Figure 1 for property boundary.

Current Zoning Classification: Recently annexed, zoning unknown

Petitioner(s) request permission be granted for the following conditional use(s):

Operation of a sanitary landfill serving Outagamie, Brown, and Winnebago Counties. Activities will include earthwork, soil stockpiling, landfill liner and cover construction, and disposal of nonhazardous solid waste. See attached supplemental information.

Petitioner(s) reason(s) for requesting the above described conditional use are as follows:

The landfill expansion is necessary to meet the waste disposal needs of the residents and businesses of Outagamie, Brown, and Winnebago Counties. The contiguous property has been historically for waste disposal facilities. The area for the Northwest Landfill has been planned for development as additional landfill capacity since the 1980s.

**Attach Surveys, building plans, drainage plans, site plans, statements of days & hours of operation, estimates of additional traffic generated, statements regarding effect on neighboring properties and any other additional information which may assist in determining that the proposed use is appropriate that such use is not hazardous, harmful, offensive or adverse to the environment or the value of the neighborhood or the community.**

Owner(s) Name(s) Outagamie County Recycling & Solid Waste Department

Owner(s) Address 1419 Holland Road, Appleton, WI 54911

Phone Numbers (920) 832-1521

APPLICANT(S) Signature(s) *Bin Van Dijk*

Date Signed 10-18-19

September 27, 2019

**Village of Little Chute**

**RE: Additional Information for Conditional Use Permit Application for the Proposed Outagamie County Northwest Landfill**

**1. Background**

Outagamie County is currently permitting a new landfill (Northwest Landfill) at its existing landfill facility in the location shown of Figure 1. A Feasibility Report has been prepared in accordance with chapter NR 500 of the Wisconsin Administrative Code (WAC) and was submitted to the Wisconsin Department of Natural Resources (WDNR) in September of 2018. A Feasibility Determination from the WDNR is expected in October of 2019. The landfill will serve as a replacement to the existing Northeast Area 6 Landfill (NELF) once it reaches its design capacity. A total of 3 separate licensed landfills currently exist on the property as shown on Drawing 1 (attached). The East and West Landfills are closed. The Northeast Area 6 Landfill (NELF) is active. The Northwest Landfill will serve as a replacement landfill when the NELF reaches capacity. The NELF currently serves as the regional landfill facility serving residents and businesses in Outagamie, Winnebago, Brown and Kewaunee Counties.

The Northwest Landfill will be developed over an approximate 15 year period with waste disposal occurring as early as 2022. The landfill will be constructed in phases over the 15 year. Initial earthwork is expected to begin in 2020. Filling will be consistent with the current operation of the NELF. Existing support buildings (office, scale, maintenance buildings, etc.) will be utilized during operation of the Northwest Landfill. The active area of the Northwest Landfill will be of similar size to current operation of the NELF.

The property area which the Northwest Landfill is proposed on was recently (2017) annexed by the Village of Little Chute. The Village of Little Chute requires a conditional use permit for the proposed landfill and ancillary features. This area has been planned for use as additional landfill development since the 1980s.

**2. Property Survey**

The Outagamie County Landfill property consists of the southern  $\frac{3}{4}$  of Section 17, Township 21N, Range 18E, Village of Little Chute. The entire property is located within the Village of Little Chute. The property boundary is shown on Figures 1 (attached).

### 3. Proposed Development

The proposed Northwest Landfill will consist of approximately 80.7 acres and will accept nonhazardous solid waste. The landfill design will include but not be limited to composite (geomembrane/clay) liner and cover systems, a leachate collection system, a gas collection system and a surface water management system. The landfill will be constructed, operated and monitored in accordance with chapter NR 500 of the WAC. Landfill development will be phased over a 12-15 year period and will be consistent with the development and operation of the existing NELF. The proposed final grades are shown on Drawing 1 (attached).

The proposed use is consistent with the existing use of the property.

### 4. Proposed Design

- a. Leachate Treatment – There are 3 existing landfills on the property. Leachate from the closed West Landfill is pumped via a forcemain to a City of Appleton sanitary manhole where it is routed to the City of Appleton's wastewater treatment plant for treatment.

Currently, leachate from the closed East Landfill and the active NELF is pumped to discharge points in the Village of Little Chute's sanitary sewer system along Holland Road. The leachate is routed to the Heart of the Valley wastewater treatment plant for treatment.

Outagamie County is negotiating with the City of Appleton to route all leachate from the East Landfill, along with all the leachate from the future NWLF to the City of Appleton wastewater treatment plant. The East Landfill leachate would be combined with the West Landfill leachate and transferred to the City of Appleton sanitary sewer using existing pipelines. A new forcemain will be designed for the NWLF.

Leachate from the NELF along with the miscellaneous wastewater from the existing landfill office, materials recovery facility and maintenance buildings will continue to be treated at the HOTV wastewater treatment plant.

- b. Watermain – Outagamie County has installed watermain and hydrants along the north, east and south perimeters of the East Landfill. No additional extensions are planned at this time.

### 5. Days & Hours of Operation

- The proposed Northwest Landfill will have the same operating hours as the existing NELF: Monday-Friday - 7:00 am to 3:30 pm (excluding holidays)
- Saturdays (winter) - 7:00 am to 11:00 am (excluding holidays)
- Saturdays (summer) - 7:00 am to 2:00 pm (excluding holidays)

## 6. Traffic Impacts

The proposed Northwest Landfill will serve as a replacement to the existing NELF. The anticipated traffic will be consistent with the current traffic flow at the facility. All vehicles hauling waste materials to the landfill for disposal are required to be properly covered.

## 7. Noise

The proposed Northwest Landfill is not expected to increase noise levels which currently exist at the site.

## 8. Odor

The proposed Northwest Landfill is not expected to increase odor levels which currently exist at the site. An extensive landfill gas collection system and treatment system will be installed in accordance with NR 500 of the WAC and the facility's air permit.

## 9. Litter/Site Screening

A litter control plan will be developed for the Northwest Landfill. The plan will be consistent with the one utilized for the active NELF. The plan consists of a combination of proactive and reactive measures to control and mitigate wind-blown debris. Active disposal areas will be confined to as small of an area as practical and covered on a daily basis. A 12'-15' high litter fence will be installed around the perimeter of the Northwest Landfill. In addition, temporary fencing and waste screens will be installed as needed.

Screening will be provided by the existing screening berm adjacent to I-41. Waste core berms will be constructed when filling activities reach elevations above the screening berm. The core berms consist of 12-15' perimeter berms constructed of waste materials with cover placed on exterior slopes. Once constructed, filling activities will take place behind the berms. In addition, the east and south sides of the Northwest Landfill will be screened by the existing landfills.

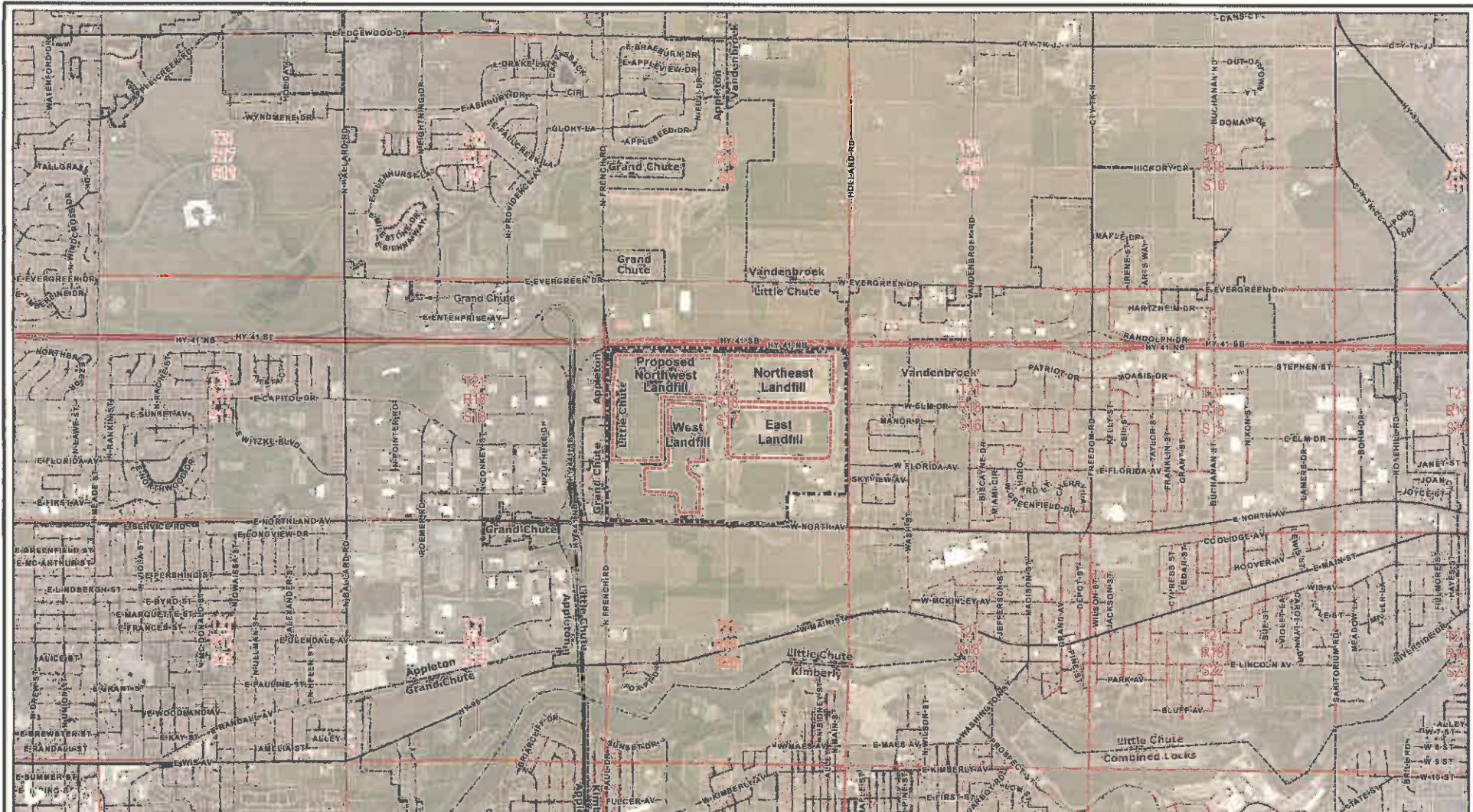
## 10. Site Drainage

The proposed Northwest Landfill will be designed with a comprehensive stormwater management system in accordance with chapters NR 151 and NR 500 of the WAC. All stormwater runoff will be directed to on-site sedimentation ponds (Drawing 1). There are currently 2 sedimentations ponds on the property with an additional pond proposed as part of the design of the proposed Northwest Landfill.

## 11. Bird Control

Outagamie County is actively working with the United States Fish and Wildlife Service to address the issue of migratory birds congregating at the landfill. The control program includes harassment using both lethal and non-lethal methods. Methods include the use of pyrotechnics and propane canons. In addition, active areas are being maintained in as small of areas as practical and covered on a daily

basis. The bird control plan will continue to be implemented for the operation of the Northwest Landfill. Additional mitigation programs such as predator birds, acoustic hailing devices, fogging, or other vector control measures will also be explored as to its effectiveness.


**NOTES:**

1. Air photo from Esri. Courtesy of the Microsoft Corporation and its data suppliers.
2. Tax parcel, boundary and street data from Outagamie County Land Information.
3. Horizontal coordinate system is NAD 1983 Outagamie County Coordinate System, units in feet.

**LEGEND**

- Proposed Northwest Landfill Limits of Waeto
- Existing Landfill Limits
- Outagamie County Landfill Property Boundary

- Municipal Boundary
- Tax Parcels
- Section Boundary

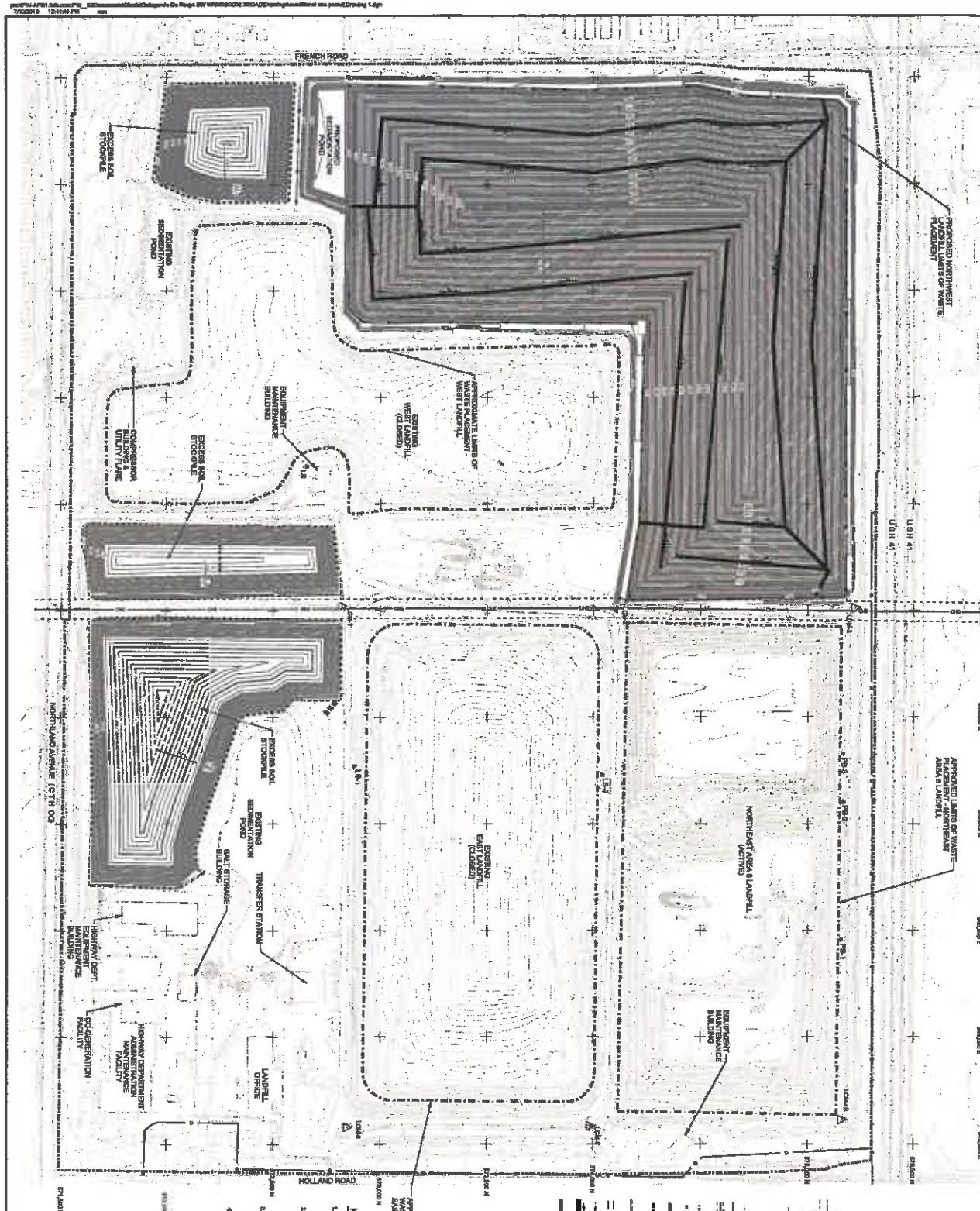
- Interstate Highway
- State Highway
- County Highway
- Local Streets

This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information and data used for reference purposes only.

**CONDITIONAL USE PERMIT APPLICATION**
**FIGURE 1**
**SITE LOCATION MAP  
PROPOSED NORTHWEST LANDFILL**


0 1,000 2,000  
Feet

Date: SEPTEMBER 2019 Revision Date:  
Drawn By: BJW1 Checked By: MRS Project: 180002.30



**CONDITIONAL USE  
PERMIT APPLICATION  
FOR THE PROPOSED  
OUTAGAMIE COUNTY NORTHWEST LANDFILL**

Outagamie County



Foth Infrastructure & Environment, LLC  
2121 University Court, Suite 200  
Seattle, WA 98103  
360.684.1515  
Fax: 360-687-2300 Fax: 800-497-8510

REUSE OF DOCUMENTS  
THIS DOCUMENT HAS BEEN DEVELOPED FOR A SPECIFIC APPLICATION  
FOR GENERAL USE, THEREFORE IT MAY NOT BE USED WITHOUT  
APPROVAL OF BOTH INFRASTRUCTURE AND ENVIRONMENT. USE  
IS THE SOLE RESPONSIBILITY OF THE UNAUTHORISED



TONY EVERE  
GOVERNOR  
JOEL BRENNAN  
SECRETARY  
**Municipal Boundary Review**  
PO Box 1645, Madison WI 53701  
Voice (608) 264-6102 Fax (608) 264-6104  
Email: [wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)  
Web: <http://doa.wi.gov/municipalboundaryreview>

November 04, 2019

PETITION FILE NO. 14266

LAURIE DECKER, CLERK  
VILLAGE OF LITTLE CHUTE  
108 W MAIN ST  
LITTLE CHUTE, WI 54140-1750

ANGIE CAIN, CLERK  
TOWN OF GRAND CHUTE  
1900 GRAND CHUTE BLVD  
GRAND CHUTE, WI 54913-9613

Subject: REIS ANNEXATION

Section 66.0217 (6), Wis. Stats., provides that the annexation of lands to cities and villages within a county having a population of 50,000 or more shall be reviewed by the Department of Administration in order to determine if the proposed annexation is in the public interest or against the public interest. The proposed annexation from the TOWN OF GRAND CHUTE to the VILLAGE OF LITTLE CHUTE (see attached description) must be reviewed pursuant to the statute.

To assist us in making this determination, we urge that you promptly supply the data requested on the enclosed questionnaire (where possible) and return the questionnaire to the department.

The purpose of this questionnaire is to assist the department in determining "Whether the governmental services, including zoning, to be supplied to the territory could clearly be better supplied by the town...." The statute further stipulates that the department shall study the "shape of the proposed annexation and the homogeneity of the territory with the annexing municipality." In addition, we would appreciate receiving from you any comments or information bearing on governmental services or shape and homogeneity that would indicate whether the annexation is in or against the public interest.

Please return the questionnaire as soon as possible so that the information can be reviewed prior to the department's statutory deadline of November 25, 2019. Direct any questions and comments to Erich Schmidtke at (608) 264-6102. Thank you for your cooperation.

For additional information on annexation or other land use issues, visit our web site at  
<http://doa.wi.gov/municipalboundaryreview/>.

Sincerely,

Erich Schmidtke

Enclosures

# Request for Annexation Review

Wisconsin Department of Administration

WI Dept. of Administration  
Municipal Boundary Review  
PO Box 1645, Madison WI 53701  
608-264-6102 Fax: 608-264-6104  
[wimunicipalboundaryreview@doa.wi.gov](mailto:wimunicipalboundaryreview@doa.wi.gov)  
<http://doa.wi.gov/municipalboundaryreview>

## Petitioner Information

Name: **JOSEPH REIS**

Address: **2107 N. RICHMOND STREET**

**APPLETON, WI 54911**

Email:

Office use only:

**RECEIVED**

**NOV - 4 2019**

Municipal Boundary Review  
Wisconsin Dept. of Admin.

1. Town where property is located: **TOWN OF GRAND CHUTE**

2. Petitioned City or Village: **VILLAGE OF LITTLE CHUTE**

3. County where property is located: **OUTAGAMIE**

4. Population of the territory to be annexed: **0**

5. Area (in acres) of the territory to be annexed: **17.96**

6. Tax parcel number(s) of territory to be annexed  
(if the territory is part or all of an existing parcel): **101164900,  
10116500, 101164902, 101164901, 101164902**

Petitioners phone:

**920-585-9351**

Town clerk's phone:

**920-832-1573**

City/Village clerk's phone:

**920-423-3852**

## Contact Information If different than petitioner:

Representative's Name and Address:

Surveyor or Engineering Firm's Name & Address:

**DIRECTOR OF COMMUNITY  
DEVELOPMENT**

**108 W. MAIN STREET**

**LITTLE CHUTE**

**WI, 54140**

Phone:

Phone: **9204233870**

E-mail:

E-mail: **JIM@LITTLECHUTEWI.ORG**

## Required Items to be provided with submission (to be completed by petitioner):

- Legal Description meeting the requirements of s. 66.0217 (1) (c) [see attached annexation guide]
- Map meeting the requirements of s. 66.0217 (1) (g) [see attached annexation guide]
- Signed Petition or Notice of Intent to Circulate is Included
- Indicate Statutory annexation method used:
  - Unanimous per s. 66.0217 (2), or,  
OR
  - Direct by one-half approval per s. 66.0217 (3)
- Check or money order covering review fee [see next page for fee calculation]

# Annexation Review Fee Schedule

A Guide for Calculating the Fee Required by ss.16.53 (4) and 66.0217, Wis. Stats.

## Required Fees

There is an initial filing fee and a variable review fee

**\$350 Initial Filing Fee** (required with the first submittal of all petitions)

\$200 – 2 acres or less  
\$350 – 2.01 acres or more

**\$800 Review Fee** (required with all annexation submittals except those that consist ONLY of road right-of-way)

\$200 – 2 acres or less  
\$600 – 2.01 to 10 acres  
\$800 – 10.01 to 50 acres  
\$1,000 – 50.01 to 100 acres  
\$1,400 – 100.01 to 200 acres  
\$2,000 – 200.01 to 500 acres  
\$4,000 – Over 500 acres

**\$1150 TOTAL FEE DUE (Add the Filing Fee to the Review Fee)**

Attach check or money order here, payable to: **Department of Administration**

**THE DEPARTMENT WILL NOT PROCESS  
AN ANNEXATION PETITION THAT IS NOT ACCOMPANIED  
BY THE REQUIRED FEE.**

**THE DEPARTMENT'S 20-DAY STATUTORY REVIEW PERIOD  
COMMENCES UPON RECEIPT OF THE PETITION AND REVIEW FEE**

Shaded Area for Office Use Only

Date fee received: 11-4-19

Payee: Little Chute

Check Number: 068444

Check Date: 11/28/19

Amount: \$1,150.00

# Annexation Review Questionnaire

Wisconsin Department of Administration

WI Dept. of Administration  
Municipal Boundary Review  
PO Box 1645  
Madison WI 53701  
608-264-6102 Fax: 608-264-6104  
[wmunicipalboundaryreview@wi.gov](mailto:wmunicipalboundaryreview@wi.gov)  
<http://doa.wi.gov/municipalboundaryreview>

Petitioner: Reis

Petition Number: 14266

1. Territory to be annexed: From **TOWN OF GRAND CHUTE** To **VILLAGE OF LITTLE CHUTE**

2. Area (Acres): **17.96**

3. Pick one:  Property Tax Payments

OR  Boundary Agreement

a. Annual town property tax on territory to be annexed:

**\$ 1,075.67**

b. Total that will be paid to Town

(annual tax multiplied by 5 years): **5,378.35**

c. Paid by:  Petitioner  City  Village

Other: \_\_\_\_\_

a. Title of boundary agreement \_\_\_\_\_

b. Year adopted \_\_\_\_\_

c. Participating Jurisdictions \_\_\_\_\_

d. Statutory authority (pick one)

s.66.0307  s.66.0225  s.66.0301

4. Resident Population: Electors: **0** Total: **0**

5. Approximate present land use of territory:

Residential: \_\_\_\_\_ % Recreational: \_\_\_\_\_ % Commercial: **16** % Industrial: \_\_\_\_\_ %

Undeveloped: **90** %

6. If territory is undeveloped, what is the anticipated use?

Residential: \_\_\_\_\_ % Recreational: \_\_\_\_\_ % Commercial: **100** % Industrial: \_\_\_\_\_ %

Other: \_\_\_\_\_ %

Comments: \_\_\_\_\_

7. Has a  preliminary or  final plat been submitted to the Plan Commission:  Yes  No

Plat Name: \_\_\_\_\_

8. What is the nature of land use adjacent to this territory in the city or village?

**Commercial & Residential**

In the town?: **Recreational, Residential**

9. What are the basic service needs that precipitated the request for annexation?

Sanitary sewer

Water supply

Storm sewers

Police/Fire protection

EMS

Zoning

Other \_\_\_\_\_

10. Is the city/village or town capable of providing needed utility services?

City/Village  Yes  No      Town  Yes  No

If yes, approximate timetable for providing service:

Sanitary Sewers immediately

City/Village      Town

or, write in number of years.

Water Supply immediately

or, write in number of years.

Will provision of sanitary sewers and/or water supply to the territory proposed for annexation require capital expenditures (i.e. treatment plant expansion, new lift stations, interceptor sewers, wells, water storage facilities)?

Yes  No

If yes, identify the nature of the anticipated improvements and their probable costs: \_\_\_\_\_

11. Planning & Zoning:

a. Do you have a comprehensive plan for the City/Village/Town?  Yes  No

Is this annexation consistent with your comprehensive plan?  Yes  No

b. How is the annexation territory now zoned? Commercial

c. How will the land be zoned and used if annexed? Commercial

12. Elections:  New ward or  Existing ward? Will the annexation create a new ward or join an existing ward? For more information, please contact the Wisconsin Election Commission at (608) 266-8005, [elections@wi.gov](mailto:elections@wi.gov) or see their annexation checklist here: <http://elections.wi.gov/forms/ai-100>

13. Other relevant information and comments bearing upon the public interest in the annexation:

*Area is abutted on three sides by Village.  
New road pavement along south side of territory.*

Prepared by:  Town  City  Village

Please RETURN PROMPTLY to:

Name: James E. Moos

[wimunicipalboundaryreview@wi.gov](mailto:wimunicipalboundaryreview@wi.gov)

Email: jim@littlechutewi.org

Municipal Boundary Review

Phone: 920 422-3870

PO Box 1845, Madison WI 53701

Date: 11-5-2019

Fax: (608) 264-6104

(March 2018)

## JOSEPH REIS ANNEXATION

### PETITION FOR DIRECT ANNEXATION BY UNANIMOUS APPROVAL PURSUANT TO SECTION 66.0217(2), WISCONSIN STATUTES WHERE NO ELECTORS RESIDE IN TERRITORY

We, the undersigned, constituting all the owners of real property in the following territory of the Town of Grand Chute, Outagamie County, Wisconsin, lying contiguous to the Village of Little Chute, petition the Village Board of the Village of Little Chute to annex the territory described below and shown on the attached scale map to the Village of Little Chute, Outagamie County, Wisconsin:

Described as: Commencing at the Northwest corner of Section 17 T21N R18E, East 40 feet to the East line of French Road and the Point of Beginning, Thence North along the East line of French Road 262 feet, Thence East 299.50 feet, Thence North 131 feet, Thence West 292.52 feet to the East line of French Road, Thence North along the East line of French Road 131 feet, Thence East 299.52 feet, Thence North 128.5 feet, Thence West 292.52 feet to the East line of French Road, Thence North along the East line of French Road 7.67 feet, Thence East 1307.97 feet, Thence South 629.25 feet to the North line of Evergreen Drive, Thence South 33 feet to the North line of Section 17 T21N R18E, Thence West along the North line of said Section 17 1305.49 feet to the Point of Beginning. Described area containing 17.96 Acres M/L. Described area being part the Southwest quarter of the Southwest quarter of Section 8 T21N R18E.

The current population of such territory is zero.

We, the undersigned, elect that this annexation shall take effect to the full extent consistent with outstanding priorities of other annexation, incorporation or consolidation proceedings, if any.

\*Check each that applies.

Signature of Petitioners      Date of Signing      Owner\*      Elector\*      Address

<u>Joseph Reis</u>	<u>30 Sept 19</u>	<input checked="" type="checkbox"/>	<u>2107 N Richmond St</u>
<u>Pat H.</u>	<u>10/27/19</u>	<input checked="" type="checkbox"/>	<u>Appleton 54911</u>
		<input checked="" type="checkbox"/>	<u>2429 W Main Stree</u>
		<input checked="" type="checkbox"/>	

MAP ON REVERSE SIDE OF PETITION

## ANNEXATION SUBMITTAL GUIDE

### s. 66.0217 (5) THE PETITION

State the purpose of the petition:  
-Direct annexation by unanimous approval; OR  
-Direct annexation by one-half approval; OR  
-Annexation by referendum.

Petition must be signed by:  
-All owners and electors, if by unanimous approval.  
-See 66.0217 (3) (a), if by one-half approval.  
-See 66.0217 (3) (b), if by referendum.

State the population of the land to be annexed.

*[It is beneficial to include Parcel ID or Tax numbers, the parcel area, and identify the annexee (Town) and annexor (Village or City) in the petition.]*

### s. 66.0217 (1) (c) THE DESCRIPTION

The annexation petition must include a legal description of the land to be annexed. The land must be described by reference to the government lot, private claim, quarter-section, section, town and range in which the land lies. The land must be further described by metes and bounds commencing from a monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the land lies; OR

If the land is wholly and entirely within a lot or lots, or all of a block or blocks of a recorded subdivision plat or certified survey map, it must be described by reference to the lot (s) and/or block (s) therein, along with the name of the plat or the number, volume, page, and County of the certified survey map.

The land may NOT be described only by:  
-Aliquot part;  
-Reference to any other document (plat of survey, deed, etc.);  
-Exception or Inclusion;  
-Parcel ID or tax number.

### s. 66.0217 (1) (g) THE MAP

The map shall be an *accurate reflection* of the legal description of the parcel being annexed. As such, it must show:  
-A tie line from the parcel to the monumented corner of the section or quarter-section, or the monumented end of a private claim or federal reservation, in which the parcel lies. The corner and monument must be identified.  
-Bearings and distances along all parcel boundaries as described.  
-All adjoiners as referenced in the description.

The map must include a graphic scale.

The map must show and identify the existing municipal boundary, in relation to the parcel being annexed.

*[It is beneficial to include a North arrow, and identify adjacent streets and parcels on the map.]*

### s. 66.0217 FILING

The petition must be filed with the Clerk of the annexing City or Village and with the Clerk of the Town in which the land is located.

If the annexation is by one-half approval, or by referendum, the petitioner must post notice of the proposed annexation as required by s. 66.0217 (4).

If the lands being annexed are within a County of 50,000 or greater population, the petition must also be filed with the Department of Administration for review

*[Note that no municipality within a County of 50,000 or greater population may enact an annexation ordinance prior to receiving a review determination from the Department of Administration.]*

