



AGENDA

LITTLE CHUTE SPECIAL BOARD MEETING

PLACE: Little Chute Village Hall
DATE: Wednesday, November 13, 2019
TIME: 6:00 p.m.

- A. Call to Order
- B. Roll Call
- C. Public Appearance for Items Not on the Agenda

1. Approval of Minutes
Minutes of the Regular Board Meeting of November 6, 2019
2. Public Hearing—2020 Budget
3. Action—Adopt Resolution No. 32, Series 2019 Adopting the 2020 Budget and Establishing the Tax Levy
4. Unfinished Business
5. Items for Future Agendas
6. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852, email: Laurie@littlechutewi.org Prepared: November 8, 2019

MINUTES OF THE REGULAR BOARD MEETING OF NOVEMBER 6, 2019

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge of Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Larry Van Lankvelt, Trustee
John Elrick, Trustee
Bill Peerenboom, Trustee
Skip Smith, Trustee
Brian Van Lankveldt, Trustee
David Peterson, Trustee
Michael Vanden Berg, President

Roll call of Officers and Department Heads

PRESENT: James Fenlon, Village Administrator
Lisa Remiker-DeWall, Finance Director
Jim Moes, Community Development Director
Tyler Claringbole, Village Attorney
Laurie Decker, Village Clerk
Steve Thiry, Library Director

EXCUSED: Kent Taylor, Director of Public Works
Chris Murawski, Village Engineer
Daniel Meister, Fox Valley Metro Police Chief
Adam Breest, Director of Parks, Recreation and Forestry

Public Appearance for Items Not on the Agenda

None

Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

1. Minutes of the Committee of the Whole Meeting of October 23, 2019
2. Operator License Approvals
3. Special Event Permit for Little Chute Christmas Parade on December 2, 2019
4. Disbursement List

Moved by Trustee Smith, seconded by Trustee Van Lankveldt to Approve the Consent Agenda items as presented

Ayes 7, Nays 0 – Motion Carried

Public Hearing—Amendment and Creation of Zoning Code, Article II, Section 44-46

Moved by Trustee Elrick, seconded by Trustee Peterson to enter into Public Hearing

Ayes 7, Nays 0 – Motion Carried

Director Moes gave information on the Public Hearing to support or object to the Amendment and Creation of the Zoning Code Article II Section 44-46. (2) RD dense modern single-family district.

Moved by Trustee Van Lankvelt, seconded by Trustee Smith to exit Public Hearing

Ayes 7, Nays 0 – Motion Carried

Presentation—Baird Refinancing Discussion

Mr. Justin Fischer, Senior Vice President with Baird gave information for refinancing debt for the Village of Little Chute due to lower interest rates.

Department and Officers Progress Reports

Departments and Officers provided progress reports to the Board

Action—Adopt Resolution No. 31, Series 2019 Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$4,100,000 General Obligation Refunding Bonds

Moved by Trustee Elrick, seconded by Trustee Peterson to Adopt Resolution No. 31, Series 2019 Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$4,100,000 General Obligation Refunding Bonds

Ayes 7, Nays 0 – Motion Carried

Roll Call Votes

Trustee Elrick	Aye
Trustee Peerenboom	Aye
Trustee B. Van Lankveldt	Aye
Trustee Peterson	Aye
Trustee Smith	Aye
Trustee L. Van Lankvelt	Aye
President Vanden Berg	Aye

Ordinances:

Adopt Ordinance No. 6, Series 2019 Amendment and Creation of Zoning Code, Article II, Section 44-46

Moved by Trustee Van Lankvelt, seconded by Trustee Van Lankveldt to Adopt Ordinance No. 6, Series 2019 Amendment and Creation of Zoning Code, Article II, Section 44-46

Ayes 7, Nays 0 – Motion Carried

Adopt Ordinance No. 7, Series 2019 Amending Chapter 30 Offenses Against Public Safety and Peace, Section 25

Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Adopt Ordinance No. 7, Series 2019 Amending Chapter 30 Offenses Against Public Safety and Peace, Section 25

Ayes 7, Nays 0 – Motion Carried

Adopt Ordinance, No. 8, Series 2019 Amending Chapter 30 Offenses Against Public Safety and Peace, Section 27

Moved by Trustee Elrick, seconded by Trustee Smith to Adopt Ordinance, No. 8, Series 2019 Amending Chapter 30 Offenses Against Public Safety and Peace, Section 27

Ayes 7, Nays 0 – Motion Carried

Adopt Ordinance, No. 9, Series 2019 Amending Chapter 38-27 Solid Waste, Article II, Disposal and Collection of Refuse

Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to Adopt Ordinance, No. 9, Series 2019 Amending Chapter 38-27 Solid Waste, Article II, Disposal and Collection of Refuse

Ayes 7, Nays 0 – Motion Carried

Discussion/Action—2020 Weights and Measures

Administrator Fenlon went over the fee schedule for the 2020 Weights and Measures and staff is recommending approval.

Moved by Trustee Elrick, seconded by Trustee Smith to Approve the 2020 Weights and Measures as presented

Ayes 7, Nays 0 – Motion Carried

Discussion/Action—Buchanan/Hickory Speed Modifications

Administrator Fenlon gave the Board information for discussion only on speed modifications for Evergreen Drive, Buchanan and Hickory.

Call for Unfinished Business

None

Items for Future Agenda

None

Closed Sessions:

a) 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. Boundary Discussions/Development Agreement Proposals

Moved by Trustee Smith, seconded by Trustee Elrick to enter into closed session

Ayes 7, Nays 0 – Motion Carried

b) 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Outagamie County Landfill

Moved by Trustee Smith, seconded by Trustee Elrick to enter into closed session

Ayes 7, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee Elrick, seconded by Trustee Peterson to exit closed session

Ayes 7, Nays 0 – Motion Carried

Adjournment

Moved by Trustee Elrick, seconded by Trustee Peterson to Adjourn the Regular Board Meeting at 7:50 p.m.

Ayes 7, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

By: _____
Michael R. Vanden Berg, Village President

Attest: _____

Laurie Decker, Village Clerk

OCT. 20, 2019
VILLAGE OF LITTLE CHUTE, WISCONSIN
OFFICIAL NOTICE OF 2020 BUDGET HEARING

NOTICE IS HEREBY GIVEN that pursuant to the provisions of Chapter 65 of the Wisconsin Statutes, a Public Hearing will be held on Wednesday, November 13, 2019, in the Board Room located at the Village Hall, 108 West Main Street, Little Chute at 6:00 p.m. The purpose of this Public Hearing is to receive any citizen comment on the Village's 2020 Budget.

NOTICE IS FURTHER GIVEN that a summary of the proposed budget is published herewith; and a copy of the complete, proposed budget is open to the public for inspection during the regular office hours at the Finance Department Office and at the Little Chute Public Library.

	2019		2020		% Change	
	2018 Actual	Adopted Budget	Estimated Actual*	Proposed Budget		
GENERAL FUND						
Revenues:						
Taxes	1,318,706	1,282,717	1,282,717	935,600	-27.06%	
Other Taxes	24,162	34,350	24,250	24,550	-28.53%	
Intergovernmental	2,122,910	2,238,533	2,234,389	2,416,400	7.95%	
Licenses and Permits	180,597	123,885	123,547	124,760	0.71%	
Fines and Forfeitures	86,401	91,000	98,105	91,000	0.00%	
Intergov Charges for Services	372	750	30,720	36,378	4750.40%	
Public Charges for Services	114,024	98,175	103,179	100,950	2.83%	
Miscellaneous	251,578	131,800	222,798	256,955	94.96%	
Other Financing Sources	218,899	216,000	216,604	217,700	0.79%	
Total Revenues	4,817,649	4,217,210	4,336,309	4,204,293	-0.31%	
Expenditures:						
General Government	1,257,141	1,575,428	1,346,822	1,388,318	-11.88%	
Public Safety	692,291	678,879	687,470	708,564	4.37%	
Public Works	683,107	1,286,030	1,201,677	1,180,057	-8.24%	
Culture Recreation and Education	585,001	815,038	787,830	864,704	6.09%	
Conservation and Development	30,829	7,100	6,901	7,600	7.04%	
Capital Outlay	651,719	24,736	20,164	55,050	122.55%	
Other Financing Uses	250,879	0	230,000	0	N/A	
Total Expenditures	4,150,967	4,387,211	4,280,864	4,204,293	-4.17%	
SPECIAL REVENUE FUNDS						
Revenues:						
Property Taxes	2,318,565	2,445,903	2,445,903	2,700,155	10.40%	
Other Revenues	1,889,403	1,860,150	1,986,105	2,013,187	8.23%	
Total Revenues	4,207,968	4,306,053	4,432,008	4,713,342	9.46%	
Total Expenditures						
Other Revenues	1,138,130	1,430,620	1,560,973	1,627,521	13.76%	
Total Revenues	1,993,523	2,372,971	2,503,324	2,632,646	10.94%	
Total Expenditures	2,754,064	2,688,782	2,662,259	2,833,719	5.39%	
CAPITAL PROJECT FUNDS						
Revenues:						
Property Taxes	418,521	422,464	422,464	477,207	12.96%	
Property Taxes - TID Increment	1,229,115	2,376,054	2,318,458	3,005,236	26.48%	
Special Assessments	523,483	1,000	225,268	196,889	N/A	
Other Revenues	2,778,365	8,457,323	5,713,241	1,986,824	-76.51%	
Total Revenues	4,449,484	11,256,641	8,679,494	3,966,156	-49.66%	
Total Expenditures						
Other Revenues	5,338,515	12,178,275	8,519,243	5,677,619	-53.38%	
SANITARY SEWER UTILITY						
Total Revenues	3,008,161	2,587,500	3,022,553	2,851,035	10.18%	
Total Expenses	2,275,244	2,215,902	2,335,188	2,381,035	7.45%	
Total Capital Expenditures	484,388	0	19,815	91,496	N/A	
WATER UTILITY						
Total Revenues	2,357,254	2,290,759	2,401,151	2,325,196	1.50%	
Total Expenses	1,807,151	1,886,083	1,895,215	2,059,215	9.18%	
Total Capital Expenditures	517,164	65,718	348,993	1,915,860	2815.27%	
STORM WATER UTILITY						
Total Revenues	1,731,629	2,851,600	3,029,847	1,340,845	-52.98%	
Total Expenses	885,187	921,184	973,530	1,122,270	21.83%	
Total Capital Expenditures	918,501	2,196,760	16,600	958,527	-56.37%	

*Estimated Actual contains actual results through 9/30/19 plus projected results for the final quarter

FUND	FUND		PROPERTY TAXES
	BALANCE	REVENUES	
1/1/2020	4,337,655	4,204,293	4,204,293
General Fund	4,337,655	4,204,293	4,337,655
Special Revenue Funds	1,139,765	4,713,342	4,700,000
Debt Service Fund	352,582	2,632,646	2,833,719
Capital Project Funds	4,085,514	5,666,156	5,677,613
Sanitary Sewer Utility	16,488,308	2,851,035	2,381,035
Water Utility	12,512,036	2,325,196	2,059,215
Storm Water Utility	27,221,063	1,340,845	1,122,270
	66,136,923	23,733,513	22,978,145
			66,892,281
			5,118,057

STATE OF WISCONSIN AFFIDAVIT OF PUBLICATION

Julie Penney

being duly sworn doth depose and say that he/she is an authorized representative of the **TIMES-VILLAGER** a twice-weekly newspaper published by News Publishing Co., Inc. at **Kaukauna, Wisconsin, In Outagamie County**, and that an advertisement of which the annexed is a true copy, taken from said paper, was published therein on

10-26-19

SIGNED

Julie Penney

DATED

10-25-19

CB

Notary Public, State of Wisconsin

My Commission Expires

4/25/2023

of Lines 3 col x 11

of Weeks Published 1

Publication Fee \$ 142.89

Proof of Publication \$ 1

Total \$ 143.89

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VILLAGE OF LITTLE CHUTE

2020 BUDGET

Adopted:



Village of Little Chute
108 W Main Street
Little Chute WI 54140



To: Village President and Board of Trustees
From: James Fenlon, Administrator *JF*
Date: November 8th, 2019
Subject: 2020 Budget

We are proud to present you the 2020 Budget for the Village of Little Chute. First and foremost, this budget continues the high-quality, efficient, and affordable services while preparing the Village of Little Chute for long-term financial success through strategic investments in our community. During the past several years, the Village has undertaken a number of initiatives designed to improve the framework in which we provide services and operate as an organization. Those efforts include but are not limited to:

- Strategic and downtown planning
- Effective and efficient utilization of our personal, organizational and capital assets
- Effective citizen outreach
- Focus on strategic economic development opportunities
- Workforce development
- Continuous Improvement efforts

The 2020 Budget continues those investments and initiatives while also focusing on the investment of current resources and infrastructure. For a longer range plan please see the [2020-2024 Capital Improvement Plan](#)¹. In addition to capital investments, the 2020 Budget reflects ongoing investments in personnel, equipment, materials, and programming, all which are reflected through previously adopted planning documents or other initiatives aimed at maintain or improving services.

As proposed, the 2020 budget will require an assessed rate of \$7.60, up from the 2019 assessed rate of \$7.52 or an increase of 1.13%. From an equalized tax rate perspective, the 2020 budget requires an equalized rate of \$6.32, down from the 2019 equalized rate of \$6.62 or a decrease of 4.6%. Below we break down notable additions or changes to the 2020 Budget.

General Fund - The General Fund is a major fund for the Village of Little Chute and accounts for all financial resources required to operate General Government, Public Safety (excluding Fox Valley Metro Police Department), Public Works, Culture-Recreation-Education, Conservation & Development and other financial uses. The 2020 General Fund Budget proposal increases total revenues by 11.39% and expenses are down more than 4%. Major initiatives that are new to the General Fund in 2020 is preparation for possibly 4 different elections, increased efforts to control Emerald Ash Borer in Forestry accounts, and additional resources to maintain our park system. There are also allocated resources to improve the workflow of efforts through a work order management system. All other services are projected to be maintained or improved across all General Fund accounts in 2020.

Special Revenue Funds - The Special Revenue Funds are used to account for the proceeds of specific revenue sources that are restricted to expenditures for particular purposes. The Village of Little Chute has seven different Special Revenue Funds including: Community Development Grants, Aquatics,

¹ The 2020-2024 CIP can be found here: <http://www.littlechutewi.org/DocumentCenter/View/5418/2020-2024-Capital-Improvement-Plan>

Sanitation Services, Consolidated Police Services (FVMPD), Library/Civic Center, Van Lieshout Recreation Center and Promotional. Expenditures across all Special Revenue Funds are increased \$451,765 in 2020, totaling \$4,701,454. A majority of all expenditures in this fund is attributable to Fox Valley Metro Police Department. In 2020, total expenses for this effort are at \$3,477,028, an increase of \$250,490 or an increase of 7.7%. These increases are needed to fund the department's operations, information technology, facilities, and personnel. Other increases in the Special Revenue Fund in 2020 include an additional \$59,394 of tax levy to appropriately fund and balance the aquatics (Doyle Pool) account, an increase of nearly \$100,000 of revenues to appropriately fund Sanitation Services, and an increase in the Library/Civic Center tax levy revenues of just over \$17,000. There are also slight increases in Fire Equipment and Promotional accounts.

Debt Service - As of December 31, 2018, the Village of Little Chute had \$21,416,277 of general obligation bonds and notes. At that time, this represented ~48% of the Village's legal debt limit. The 2020 budget proposes total expenditures within the account to be \$2,833,719, with \$1,005,125 of that supported by tax levy. Tax levy contributions to debt service payments are up \$62,774 in 2020, or an increase of 6.7%.

Capital Project Funds – These accounts manage the fiscal resources to be used for the acquisition or construction of major facilities or infrastructure. There are nine accounts within this fund and include Construction Projects, Tax Increment Districts, Equipment Revolving, Facility and Technology, and Park Improvement. Sources of revenue in these accounts are lax levy, special assessments and debt proceeds. Expenditures in Capital Projects are proposed to be \$5,677,613 in 2020, down nearly 34% from 2019's amended budget.

Utilities (Proprietary Funds) – The Village of Little Chute's Water, Sewer, and Storm Water utilities are operated as proprietary funds. The three utilities are proposed to have increased revenues and expenses in 2020 with no rate adjustments needed at this time. New for the 2020 Budget process for utilities was the creation and use of key fiscal ratios that are now part of the budget document and fiscal administration of the utilities. These measures will assist staff and officials in appropriate and informed fiscal management of the Village of Little Chute utilities.

CONCLUSION - In 2020, we will continue to make investments that enable our organization to leverage the resources we have in the continuation and improvement of a wide array of services that the Village of Little Chute provides. As we consider these important decisions, it is vital that the Village Board and all team members remember that our mission of preserving community character, enhancing quality of life, and building a sustainable community for future generations through visionary leadership and citizen engagement is the most important thing. Our citizens and business owners expect and deserve our continued attention in not only meeting this task, but exceeding it. Many times, this means that we need to find ways to be more efficient with the resources entrusted to us. In other areas, this may mean looking for ways to permanently reduce overhead while minimizing the impact on the services that our citizens have come to expect. These expectations and realities not only are inherent in our mission, they are the cornerstone to good governance and the expectations we have established.

In particular, I would like to recognize our Finance Director, Lisa Remiker-DeWall, for her relentless determination and many hours spent preparing this document. On top of that effort, the Finance Department does an incredible job each day to keep our community in excellent financial condition. The Finance Director and the department deserve a great deal of credit for the jobs they do on a daily basis on behalf of our community. In addition to the Finance Director and Finance Department, I would like to thank all Department Heads and staff for timely, responsible, and accurate budget submittals. The team working on behalf of the Village of Little Chute takes great pride in their work and it shows. Together we will continue our dedication to exceed expectations and expand our community's horizons.

**VILLAGE OF LITTLE CHUTE 2020 BUDGET
ASSESSED TAX RATES**

Outagamie County/ Appleton School Dist.	Assessed 2018 Tax Rate (2019 Budget)	Assessed 2019 Tax Rate (2020 Budget)	Increase (Decrease)	Percent Change
Village	\$ 7.5195	\$ 7.6045	\$ 0.0850	1.13%
Public Schools	9.8526	10.0171	0.1645	1.67%
Technical College	1.1996	1.2247	0.0251	2.09%
County	5.3258	-	(5.3258)	-100.00%
GROSS TAX RATE	23.8975	18.8463	(5.0512)	-21.74%
Less State Credits	1.7313	-	(1.7313)	-100.00%
NET TAX RATE	\$ 22.1662	\$ 18.8463	\$ (3.3199)	-14.96%

Outagamie County/ Kaukauna School Dist.	Assessed 2018 Tax Rate (2019 Budget)	Assessed 2019 Tax Rate (2020 Budget)	Increase (Decrease)	Percent Change
Village	\$ 7.5195	\$ 7.6045	\$ 0.0850	1.13%
Public Schools	9.8824	10.5344	0.6520	6.60%
Technical College	1.1996	1.2247	0.0251	2.09%
County	5.3258	-	(5.3258)	-100.00%
GROSS TAX RATE	23.9275	19.3636	(4.5637)	-19.07%
State Credits	1.7313	-	(1.7313)	-100.00%
NET TAX RATE	\$ 22.1960	\$ 19.3636	\$ (2.8324)	-12.76%

Outagamie County/ Little Chute School Dist.	Assessed 2018 Tax Rate (2019 Budget)	Assessed 2019 Tax Rate (2020 Budget)	Increase (Decrease)	Percent Change
Village	\$ 7.5195	\$ 7.6045	\$ 0.0850	1.13%
Public Schools	11.2464	11.9145	0.6681	5.94%
Technical College	1.1996	1.2247	0.0251	2.09%
County	5.3258	-	(5.3258)	-100.00%
GROSS TAX RATE	25.2913	20.7457	(4.5476)	-17.98%
State Credits	1.7313	-	(1.7313)	-100.00%
NET TAX RATE	\$ 23.5600	\$ 20.7457	\$ (2.8143)	-11.95%

**VILLAGE OF LITTLE CHUTE 2020 BUDGET
EQUALIZED TAX RATES**

OUTAGAMIE COUNTY

Outagamie County/ Appleton School Dist.	Equalized 2018 Tax Rate (2019 Budget)	Equalized 2019 Tax Rate (2020 Budget)	Increase (Decrease)	Percent Change
Village	\$ 6.6209	\$ 6.3163	\$ (0.3046)	-4.60%
Public Schools	8.6765	8.3202	(0.3563)	-4.11%
Technical College	1.0563	1.0232	(0.0331)	-3.13%
County	4.6894	-	(4.6894)	-100.00%
GROSS TAX RATE	21.0431	15.6597	(5.3834)	-25.63%
Less State Credits	1.5244	-	(1.5244)	-100.00%
NET TAX RATE	\$ 19.5187	\$ 15.6597	\$ (3.8590)	-19.77%

Outagamie County/ Kaukauna School Dist.	Equalized 2018 Tax Rate (2019 Budget)	Equalized 2019 Tax Rate (2020 Budget)	Increase (Decrease)	Percent Change
Village	\$ 6.6209	\$ 6.3163	\$ (0.3046)	-4.60%
Public Schools	8.7015	8.7499	0.0484	0.56%
Technical College	1.0563	1.0232	(0.0331)	-3.13%
County	4.6894	-	(4.6894)	-100.00%
GROSS TAX RATE	21.0681	16.0894	(4.9787)	-23.63%
State Credits	1.5244	-	(1.5244)	-100.00%
NET TAX RATE	\$ 19.5437	\$ 16.0894	\$ (3.4543)	-17.67%

Outagamie County/ Little Chute School Dist.	Equalized 2018 Tax Rate (2019 Budget)	Equalized 2019 Tax Rate (2020 Budget)	Increase (Decrease)	Percent Change
Village	\$ 6.6209	\$ 6.3163	\$ (0.3046)	-4.60%
Public Schools	9.9024	9.8962	(0.0062)	-0.06%
Technical College	1.0563	1.0232	(0.0331)	-3.13%
County	4.6894	-	(4.6894)	-100.00%
GROSS TAX RATE	22.2690	17.7357	(4.5333)	-20.30%
State Credits	1.5244	-	(1.5244)	-100.00%
NET TAX RATE	\$ 20.7446	\$ 17.7357	\$ (3.5089)	-16.91%

2020 VILLAGE OF LITTLE CHUTE BUDGET

	ACTUAL 2017	ACTUAL 2018	BUDGET 2019	AMENDED BUDGET 2019	YTD 2019	ESTIMATED 2019	ADMINISTRATOR RECOMMENDED BUDGET 2020
GENERAL FUND							
REVENUES							
Taxes	1,217,945	1,342,868	1,317,067	1,317,067	1,301,986	1,306,967	960,150
Intergovernmental	2,143,703	2,122,910	2,238,533	2,238,533	801,387	2,234,388	2,416,400
Licenses and Permits	128,802	180,597	123,885	123,885	119,637	123,547	124,760
Public Charges for Services	100,549	114,024	98,175	98,175	96,713	103,179	100,950
Intergovernmental Charges for Services	10,137	372	750	750	15,596	30,720	36,378
Fines and Forfeitures	81,009	86,401	91,000	91,000	91,007	98,105	91,000
Investment Income	13,392	28,189	13,000	13,000	40,986	41,117	46,125
Interest on Advances		19,076				18,000	50,712
Other	159,478	204,313	118,800	118,800	113,894	163,681	160,118
Total Revenues	3,855,015	4,098,750	4,001,210	4,001,210	2,581,206	4,119,704	3,986,593
EXPENDITURES							
General Government	1,218,628	1,257,141	1,575,428	1,575,428	958,081	1,346,822	1,388,318
Public Safety	741,681	692,291	678,879	678,879	487,892	687,470	708,564
Public Works	1,129,993	683,107	1,286,030.00	1,286,030.00	794,254.36	1,200,677.37	1,180,057.00
Culture, Recreation and Education	684,716	585,001	814,288	814,288	607,814	787,080	864,704
Conservation and Development	13,217	30,829	7,100	7,100	3,492	6,901	7,600
Capital Outlay	997	651,719	25,486	25,486	12,550	21,914	55,050
Total Expenditures	3,789,232	3,900,088	4,387,211	4,387,211	2,864,084	4,050,864	4,204,293
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	65,783	198,662	(386,001)	(386,001)	(282,878)	68,841	(217,700)
OTHER FINANCING SOURCES AND (USE)							
Sale of Village Properties	8,870	2,899	-	-	1,538	604	1,700
Transfers In	216,000	216,000	216,000	216,000	162,000	216,000	216,000
Transfers Out	(2,594,211)	(250,879)	-	(230,000)	(130,000)	(230,000)	-
Total Other Financing Sources (Use)	(2,369,341)	(31,980)	216,000	(14,000)	33,538	(13,396)	217,700
NET CHANGE IN FUND BALANCE	(2,303,558)	166,682	(170,001)	(400,001)	(249,341)	55,445	-
FUND BALANCE - BEGINNING	6,419,086	4,115,528	4,282,210	4,282,210	4,282,210	4,282,210	4,337,655
FUND BALANCE - ENDING	4,115,528	4,282,210	4,112,209	3,882,209	4,032,869	4,337,655	4,337,655
RESTRICTED FOR ADVANCES	560,974	202,069	202,069	202,069	202,069	1,672,069	1,602,069
ASSIGNED FUND BALANCE	218,749	388,749	388,749	388,749	388,749	218,749	218,749
DESIGNATED FOR WORKING CAPITAL	1,037,242	1,096,803	1,154,303	1,154,303	1,070,216	1,051,073	1,051,073
LAND HELD FOR RESALE			182,239	182,239	182,239	182,239	182,239
UNRESTRICTED FUND BALANCE	2,298,563	2,594,589	2,184,849	1,954,849	2,189,596	1,213,525	1,283,525
GENERAL FUND BALANCE (DEFICIT)	4,115,528	4,282,210	4,112,209	3,882,209	4,032,869	4,337,655	4,337,655

2020 VILLAGE OF LITTLE CHUTE BUDGET

								ADMINISTRATOR RECOMMENDED
		ACTUAL 2017	ACTUAL 2018	BUDGET 2019	AMENDED BUDGET 2019	YTD 2019	ESTIMATED 2019	BUDGET 2020
GENERAL FUND REVENUES								
Taxes								
101-31111	GENERAL PROPERTY TAXES	1,193,375.65	1,318,706.35	1,282,717.00	1,282,717.00	1,282,717.00	1,282,717.00	935,600.00
101-31140	MOBILE HOME PROPERTY TAX	21,838.49	21,505.66	21,600.00	21,600.00	20,351.73	21,500.00	21,500.00
101-31200	USE-VALUE PENALTY TAX			10,000.00	10,000.00			
101-31250	ROOM TAX	2,568.71	2,361.99	2,500.00	2,500.00	1,205.74	2,500.00	2,800.00
101-31900	INTEREST ON TAXES	162.29	293.78	250.00	250.00	61.68	250.00	250.00
Total Taxes		1,217,945.14	1,342,867.78	1,317,067.00	1,317,067.00	1,304,336.15	1,306,967.00	960,150.00
Licenses and Permits								
101-32110	LIQUOR & MALT BEV LICENSE	11,025.00	11,967.00	12,000.00	12,000.00	11,335.00	11,900.00	12,000.00
101-32120	OPERATORS LICENSE	8,883.00	7,429.00	5,500.00	5,500.00	6,053.00	7,000.00	7,000.00
101-32130	BUS & OCC LICENSE	70.00						
101-32140	CIGARETTE LICENSE	275.00	300.00	300.00	300.00	325.00	325.00	300.00
101-32150	MOBILE HOME LICENSE	458.00	460.00	460.00	460.00	668.00	668.00	460.00
101-32160	WEIGHTS/MEASURES	6,039.00	7,624.00	6,700.00	6,700.00	7,603.00	7,603.00	7,600.00
101-32170	DOG LICENSES	1,860.35	1,992.75	2,710.00	2,710.00	2,548.00	2,536.00	2,500.00
101-32180	VILLAGE MARKET RENTAL PERMIT	1,961.00	3,450.00	3,450.00	3,450.00			
101-32190	OTHER LICENSE	250.00	700.00	600.00	600.00	425.00	500.00	500.00
101-32200	ALCOHOL PERMITS	70.00	70.00	100.00	100.00	25.00	70.00	100.00
101-32210	BUILDING PERMITS	51,486.70	89,732.00	50,000.00	50,000.00	53,347.00	52,000.00	50,000.00
101-32220	ELECTRICAL PERMITS	22,133.98	24,543.30	19,000.00	19,000.00	16,077.80	19,000.00	19,000.00
101-32230	HEATING PERMITS	9,955.00	15,250.00	9,500.00	9,500.00	13,115.00	13,000.00	10,000.00
101-32240	PLUMBING PERMITS	13,220.00	14,526.00	12,500.00	12,500.00	6,100.00	7,000.00	13,000.00
101-32260	SIDEWALK PERMITS	215.00	40.00	200.00	200.00			200.00
101-32270	STREET/CURB PERMITS	665.00	1,825.00	665.00	665.00	1,370.00	1,300.00	1,500.00
101-32280	WELL OPERATION PERMIT			100.00		100.00	100.00	100.00
101-32290	OTHER PERMITS	295.00	588.00	200.00	200.00	545.00	545.00	500.00
Total Licenses and Permits		128,802.03	180,597.05	123,885.00	123,885.00	119,636.80	123,547.00	124,760.00
Intergovernmental Aid								
101-33210	STATE SHARED REVENUE	1,514,492.78	1,514,135.14	1,513,920.00	1,513,920.00	227,087.92	1,501,044.00	1,501,044.00
101-33215	STATE EXEMPT COMPUTER AID	22,606.00	28,382.28	29,092.00	29,092.00	29,069.13	29,069.00	29,069.00
101-33216	STATE EXPENDITURE RESTRAINT	93,834.46						93,120.00
101-33218	STATE AID - PERSONAL PROPERTY	-		39,639.00	39,639.00	39,639.35	39,639.00	39,959.00
101-33220	STATE AID LOCAL STREETS	449,177.55	516,554.18	594,037.00	594,037.00	445,527.96	594,037.00	683,143.00
101-33230	STATE AID CONNECTING STREETS	31,990.97	32,166.82	32,145.00	32,145.00	24,108.57	32,145.00	32,065.00
101-33240	STATE FIRE INSURANCE PREMIUM	31,600.76	31,672.22	31,700.00	31,700.00	38,454.49	38,454.49	38,000.00
101-33312	LANDFILL FIRE PROTECTION FEES	(2,000.00)	(2,000.00)	(2,000.00)	(2,000.00)	(2,500.00)	-	-
Total Intergovernmental Aid		2,141,702.52	2,120,910.64	2,238,533.00	2,238,533.00	801,387.42	2,234,388.49	2,416,400.00
Public Charges for Service								
101-34101	PROPERTY INQUIRY FEES	6,437.00	7,771.00	7,000.00	7,000.00	5,938.00	7,000.00	7,000.00
101-34102	PLAT REVIEW/CSM FEES	650.00	1,807.00	475.00	475.00	1,055.00	1,055.00	1,000.00
101-34103	PUBLICATION FEES	725.00	1,075.00	750.00	750.00	1,075.00	1,075.00	1,000.00
101-34104	MERCHANDISE SALES	20.00	-	-	-	23.76	23.75	-
101-34105	COPY FEES (TX)		10.00					
101-34110	PLAN REVIEW FEES	2,450.00	1,800.00	2,100.00	2,100.00	1,200.00	1,500.00	1,500.00
101-34290	CROSSING GUARD REIMBURSEMENT	10,136.56	372.06	750.00	750.00	15,595.61	30,720.00	36,378.00
101-34300	FRÉON STICKERS	970.00	1,120.00	500.00	500.00	620.00	520.00	750.00
101-34303	YARD WASTE STICKERS	1,754.36	8,295.43	3,000.00	3,000.00	6,683.00	6,500.00	5,000.00
101-34304	RECYCLING FEES	-	100.00	-	-			
101-34305	SNOW REMOVAL	(281.40)	1,700.00	2,000.00	2,000.00	1,300.00	2,000.00	1,500.00
101-34401	PARK FEES (TX)	9,992.54	9,183.99	7,500.00	7,500.00	9,264.04	9,500.00	8,500.00
101-34402	TERRACE TREES (TX)	402.27	968.83	400.00	400.00	1,401.92	360.00	400.00
101-34411	LEAGUE/CLUB FEES	13,450.00	12,770.00	12,000.00	12,000.00	12,535.00	13,005.00	12,500.00
101-34412	REC SPONSOR FEES	6,567.71	5,236.00	5,400.00	5,400.00	6,121.00	6,121.00	5,500.00
101-34413	REC INSTRUCTION/EVENTS	44,904.93	50,841.50	46,400.00	46,400.00	42,826.13	44,329.00	46,400.00
101-34420	EVERY KID COUNTS	475.00	475.00	400.00	400.00	600.00	600.00	400.00
101-34431	FOOTBALL FEES/ADMISSIONS (TX)	7,731.26	5,260.88	6,550.00	6,550.00	5,703.18	6,190.00	6,200.00
101-34432	YOUTH FOOTBALL BANQUET	1,344.80	2,467.97	2,200.00	2,200.00	-	2,400.00	2,300.00
101-34433	CONCESSIONS/COMMISSIONS	46.50	-	-	-	-	-	-
101-34441	WEED CUTTING (TX)	1,381.83	865.56	500.00	500.00	245.10	500.00	500.00
101-34901	OTHER CHARGES FOR SERVICES	1,526.65	2,211.72	1,000.00	1,000.00	122.26	500.00	500.00
101-34990	CASH OVER/(SHORT)			(35.57)		-	-	-
Total Public Charges for Service		110,685.01	114,396.37	98,925.00	98,925.00	112,309.00	133,898.75	137,928.00

2020 VILLAGE OF LITTLE CHUTE BUDGET

								ADMINISTRATOR RECOMMENDED BUDGET 2020
		ACTUAL 2017	ACTUAL 2018	BUDGET 2019	AMENDED BUDGET 2019	YTD 2019	ESTIMATED 2019	
Fines and Forfeitures								
101-35101	COURT FINES	72,036.57	75,845.52	81,000.00	81,000.00	81,366.76	88,105.00	81,000.00
101-35121	JUDGEMENTS & DAMAGE AWARDS	118.84	-	-	-	-	-	-
101-35201	PARKING VIOLATIONS	8,854.00	10,555.00	10,000.00	10,000.00	9,640.00	10,000.00	10,000.00
Total Fines and Forfeitures		81,009.41	86,400.52	91,000.00	91,000.00	91,006.76	98,105.00	91,000.00
Interest								
101-36101	INTEREST ON INVESTMENTS	13,391.85	28,189.34	13,000.00	13,000.00	33,068.83	32,000.00	38,000.00
101-36103	INTEREST ON ADVANCE	-	19,076.08	-	-	-	18,000.00	50,712.00
101-36500	GAIN/LOSS ON INVESTMENTS	-	-	-	-	7,800.01	9,000.00	8,000.00
101-38105	INTEREST ON TAXES	-	-	-	-	117.14	117.00	125.00
Total Interest		13,391.85	47,265.42	13,000.00	13,000.00	40,985.98	59,117.00	96,837.00
Miscellaneous Revenue								
101-38210	ROOM RENTAL - VILLAGE HALL	3,450.96	2,693.57	2,700.00	2,700.00	3,256.50	3,257.00	3,000.00
101-38221	RENT FROM MUNICIPAL UTILITIES	17,600.00	17,600.00	17,600.00	17,600.00	13,220.00	17,600.00	33,618.00
101-38241	EQUIPMENT RENTAL AND LABOR	4,000.00	2,500.00	2,500.00	2,500.00	-	500.00	2,000.00
101-38251	PROPERTY RENTAL	6,000.00	6,000.00	6,000.00	6,000.00	4,500.00	6,000.00	6,000.00
101-38301	DONATIONS	13,672.60	33,677.48	-	-	4,365.98	-	-
101-38303	FIRE DONATIONS	3,750.00	6,500.00	-	-	-	-	-
101-38401	FRANCHISE FEES	86,765.92	96,047.85	90,000.00	90,000.00	47,773.29	95,546.00	95,000.00
101-38611	PROP/LIABILITY INS DIVIDENDS	23,000.00	35,937.00	-	-	40,346.00	40,346.00	20,000.00
101-38621	DAMAGE TO VILLAGE PROPERTY	-	-	-	-	381.20	381.00	-
101-38622	OTHER CLAIM REIMBURSEMENT	1,238.40	3,357.46	-	-	51.16	51.00	500.00
Total Miscellaneous Revenue		159,477.88	204,313.36	118,800.00	118,800.00	113,894.13	163,681.00	160,118.00
Other Financing Sources								
101-39050	SALE OF VILLAGE PROPERTY	8,869.75	2,899.41	-	-	933.18	-	500.00
101-39110	OTHER FINANCING SOURCES	-	-	-	-	604.47	604.47	1,200.00
101-39310	PILOT-MUNICIPAL UTILITY	216,000.00	216,000.00	216,000.00	216,000.00	162,000.00	216,000.00	216,000.00
Total Other Financing Sources		224,869.75	218,899.41	216,000.00	216,000.00	163,537.65	216,604.47	217,700.00
TOTAL GENERAL FUND REVENUE		4,077,883.59	4,315,650.55	4,217,210.00	4,217,210.00	2,747,093.89	4,336,308.71	4,204,293.00

CATEGORY	General Government
DEPARTMENT	Village Board
ACCOUNT ORGANIZATION	51110

MISSION:

The Village Board is comprised of six trustees, and a Village President who are elected at large. The Board has the responsibility to establish policy by legislation, to adopt an annual budget and to carry out the duties defined by State Statutes and Village Ordinances.

2020 GOALS

1. Strive to attend at least 95% of the Village Board and assigned committee meetings, as well as other necessary or applicable meetings involving the Village of Little Chute.
2. Maintain a professional atmosphere during Village Board meetings; address issues honestly and fairly and respect the positions and opinions of others.
3. Continue a strong relationship with surrounding municipalities and taxing jurisdictions.
4. Maintain a positive and respectful relationship with department heads, the public, and staff members in order to promote the best interests of the Village.
5. Continue to exercise policy direction with decisions that are clear and in the best interest of the Village as a whole.
6. Work diligently toward policy decisions using staff whenever it is needed and be willing to accept and respect the will of the majority.
7. Continue to support and offer guidance on efforts related to planning documents like the Capital Improvement Plan, the strategic plan and the 2018-2022 Downtown Master Plan.

2019 ACHIEVEMENTS

1. Worked with staff in the hiring of a new Finance Director
2. Worked with the Finance Director on reviewing banking services and completed an RFP process for banking services that will improve the efficiency of financial efforts related to village operations.
3. Continued efforts on a number of initiatives aimed at completing the 2018-2022 Downtown Master Plan to assist in the development and redevelopment

of the Downtown/Central Business District.

4. Reviewed, considered, and authorized a number of proposals related to improving the quality of life in Little Chute. These efforts ranged from applying for a railroad quiet zone, numerous park related investments/developments, and supported a number of events across the community in 2019.
5. Reviewed and considered various development proposals across various sectors of the community that will enable the Village to continue to grow in a responsible manner.

SIGNIFICANT PROGRAM/COST CHANGES

None

PERSONNEL CHANGES/JUSTIFICATION

None

CAPITAL OUTLAY

None

2020 VILLAGE OF LITTLE CHUTE BUDGET

CATEGORY	General Government
DEPARTMENT	Administration
ACCOUNT ORGANIZATION	51400

MISSION:

It is the responsibility of the Village Administrator to provide the overall direction for the Village government and daily operations in accordance with the policies and budget established by the Village Board. Village operations are reviewed and consistently monitored to maximize efficiency of Village operations. In addition, recommendations are made to the Village Board and Village departments for changes in programs, operations, and policies. The Village Administrator also oversees preparation, reviews, and monitors the annual operating budget for the Village.

2020 GOALS

1. Continue to enhance an effective, successful and professional working relationship with the Village Board, staff, community, and municipal partners.
2. Provide guidance, insight, study, and review of municipal operations and policies with the staff and the Village Board to insure that Village operations remain efficient and a reasonable value for the citizens of Little Chute, especially when compared with the neighboring municipal taxing jurisdictions.
3. Continue to evaluate and develop changes and recommendations regarding Village policies and programs that affect how the Village conducts business and operations that will encourage both public input and acceptance of decisions affecting the citizens, taxpayers and future residents of the Village.
4. Continue to promote and market the Village as a positive and good place to invest in business, industrial, and residential economic development that will keep the Village growing and expanding within the parameters of the Village's adopted Comprehensive Plan.
5. Work with the Board of Trustees, Department Heads, staff, and community

on an updated strategic planning process.

6. Work with the Board of Trustees and other key stakeholders on succession planning and recruitment in the Community Development Department.

2019 ACHIEVEMENTS

1. Worked with the Board of Trustees and all team members to guide the turnover of the Finance Director's office. In addition, directed other changes to the organizational structure to ensure we are utilizing resources in an efficient manner.
2. With extensive staff support, appropriately guided a number of advantageous development projects, in particular, a new residential subdivision in Little Chute.
3. Through the Administrative Internship program, continued to support outreach efforts for businesses and residents.
4. Continued efforts to support the downtown through the Village's participation in the Wisconsin Economic Development Corporations Connect Community program and the administration of the Little Chute Business Association.
5. Continued and furthered social media efforts through a Village Hall blog, Facebook, LinkedIn, Instagram and Twitter with the ultimate goal of creating a more engaging government.
6. Executed and supported a number of advantageous development agreements in the community, ranging from multifamily, commercial and industrial.

SIGNIFICANT PROGRAM/COST CHANGES

None

PERSONNEL CHANGES/JUSTIFICATION

None

CAPITAL OUTLAY

None

2020 VILLAGE OF LITTLE CHUTE BUDGET

		<u>ACTUAL 2017</u>	<u>ACTUAL 2018</u>	<u>BUDGET 2019</u>	<u>AMENDED</u>		<u>ADMINISTRATOR RECOMMENDED</u>	<u>BUDGET 2020</u>
					<u>BUDGET 2019</u>	<u>YTD 2019</u>		
Administration								
101-51400-101	FULL-TIME WAGES	65,113.05	68,539.99	72,850.00	72,850.00	52,314.53	72,800.00	77,040.00
101-51400-102	PART-TIME WAGES	5,605.00	6,407.50	7,500.00	7,500.00	1,380.00	1,380.00	7,500.00
101-51400-103	SOCIAL SECURITY	5,293.73	5,581.33	6,147.00	6,147.00	3,994.84	5,675.00	6,468.00
101-51400-104	RETIREMENT	4,328.54	4,495.71	4,614.00	4,614.00	3,353.52	4,614.00	5,118.00
101-51400-105	HEALTH INSURANCE	11,019.88	11,777.34	11,596.00	11,596.00	8,696.88	12,000.00	12,505.00
101-51400-107	LIFE INSURANCE	34.52	31.56	32.00	32.00	23.67	32.00	32.00
101-51400-108	DENTAL INSURANCE	755.22	776.48	806.00	806.00	587.16	780.00	799.00
101-51400-109	DISABILITY INSURANCE	251.92	181.92	197.00	197.00	143.82	191.00	192.00
101-51400-201	TRAINING & CONFERENCE	4,326.16	3,540.86	4,500.00	4,500.00	1,513.00	3,000.00	4,500.00
101-51400-204	CONTRACTUAL SERVICES	5,283.72	2,925.40	5,000.00	5,000.00	580.00	4,000.00	5,000.00
101-51400-206	OFFICE SUPPLIES	22.19	92.15	100.00	100.00	43.88	100.00	100.00
101-51400-207	PRINTING & REPRODUCTION	516.52	233.76	400.00	400.00	471.76	472.00	450.00
101-51400-208	BOOKS, SUBSCRIPTIONS	533.33	2,331.36	2,000.00	2,000.00	1,027.90	850.00	2,000.00
101-51400-211	FOOD & PROVISIONS	225.87	649.22	300.00	300.00	107.89	108.00	250.00
101-51400-221	SMALL EQUIPMENT	101.46	487.06	250.00	250.00	-	100.00	200.00
101-51400-227	PUBLIC INFORMATION	-	-	-	-	158.00	200.00	-
101-51400-301	NEW EQUIPMENT	9,147.64	-	-	-	-	-	-
Total Administration		112,558.75	108,051.64	116,292.00	116,292.00	74,396.85	106,302.00	122,154.00

MISSION: The Engineering Department performs professional and technical engineering duties for the municipality and is responsible for recommending improvements, providing cost estimates, preparing plans and supervising the construction of public works projects for the continued improvement of the Village infrastructure systems. Engineering staff also assist with the review of plans for private development and construction inspection for road improvement projects. Additional responsibilities include management of Geographical Information Systems to provide broad access to information by integrating hardware, software, and workflows to capture, manage, and display different forms of spatially referenced information. These capabilities are used to develop data into resources that can reveal critical information to assist in providing solutions to complex problems.

Engineering plans to increase operating efficiency by continued improvement by implementation of the following items:

- Continuing to provide and expand a common system on which to quickly build, revise and deploy information for use by other departments.
- Develop methods how the Village can improve decision making, enhance communication, increase efficiency, and make work flows more cost-effective.
- Providing information by expanding the technical knowledge base of current employees through internal training, added use of technology, and continued organization of existing information.
- Improving system capabilities by implementing data standards to ensure that all datasets meet requirements for accuracy and reliability.

2020 GOALS

1. One engineering staff member will be responsible for each of the following areas but all department members will assist as a team:

- Design
- Construction Management
- Surveying
- GIS

2. Engineering staff will assist in the organization of information for various Village of Little Chute Departments to increase service for community residents and businesses alike. It is our intent to meet individually with various department members to ask what information they need access to in order to directly retrieve the information required.

3. Progress has been achieved in updating the storm and sanitary sewer information in the GIS database. The next step is to take the data files maintained by MCO (water utility) and incorporate it into the Village GIS database to have all current public utility information located in one system.

4. For the 2020 Public Works Capital Improvement Projects, Engineering staff will obtain field information, prepare construction documents, bid and contract with a construction firm to install the planned street and utility infrastructure.

2019 ACHIEVEMENTS

The Engineering Department continues to improve engineering services by having overlapping skills to provide greater flexibility and improved utilization of time. Our accomplishments have included the following:

- Overlap of technical capabilities has assisted in preventing delays during design and construction inspection while providing a method to streamline the plan development process.
- Construction of Evergreen Drive from French Road to Holland Road will be completed in November. Additional construction projects completed in 2019 include repaving Park Avenue, reconstruction of water main in Bohm Drive, and utility extension projects for water and sanitary sewer to serve Little Chute North Estates.
- Quiet Zone construction documents were completed with a Notice of Intent prepared by the Village Consultant and submitted for approval. Construction will occur in 2020.
- Audit of the computed ERU values for impervious area throughout the village was implemented utilizing the most recent aerial photographs and providing new impervious area values to the Finance Department for billing.
- Interns reviewed, revised and incorporated into the GIS database all sanitary and storm sewer structures so these records could be accessed for viewing by picking the structure of interest onscreen instead of paging through various three ring binders.

- Interns also reviewed record documents to remove erroneous information from the sanitary and storm sewer datasets by surveying rim elevations and obtaining new measurements from the rim to the pipe invert. This was completed for the sanitary and storm sewer utilities North of I-41, east of Buchanan Street and south of Main Street. The remaining portion of the Village was reviewed to determine where conflicts exist so additional information can be collected to resolve this problem.
- Engineering has been working with the County Surveyor to improve our vertical datum record information so that all new projects are at the same vertical reference elevation. As bench loops are performed rim elevations are being verified and if needed revised in the GIS database.

2020 VILLAGE OF LITTLE CHUTE BUDGET

				AMENDED		ADMINISTRATOR			
		ACTUAL 2017	ACTUAL 2018	BUDGET 2019	BUDGET 2019	YTD 2019	ESTIMATED 2019	RECOMMENDED	BUDGET 2020
Engineering and GIS									
101-51415-101	FULL-TIME WAGES	36,178.65	38,119.92	39,997.00	39,997.00	31,481.49	39,997.00	33,309.00	
101-51415-103	SOCIAL SECURITY	2,734.89	2,871.97	3,060.00	3,060.00	2,378.90	3,060.00	2,548.00	
101-51415-104	RETIREMENT	2,459.55	2,553.96	2,620.00	2,620.00	1,748.01	2,620.00	2,248.00	
101-51415-105	HEALTH INSURANCE	3,957.74	4,374.76	4,317.00	4,317.00	2,910.30	4,317.00	9,350.00	
101-51415-107	LIFE INSURANCE	29.92	27.36	28.00	28.00	18.33	20.00	24.00	
101-51415-108	DENTAL INSURANCE	204.42	227.24	243.00	243.00	154.89	175.00	619.00	
101-51415-109	DISABILITY INSURANCE	148.84	104.40	112.00	112.00	73.80	85.00	100.00	
101-51415-201	TRAINING, CONFERENCES	4,450.82	4,190.78	7,360.00	7,360.00	427.00	5,650.00	7,480.00	
101-51415-202	LOCAL AUTO EXPENSE	-	-	600.00	600.00	-	600.00	600.00	
101-51415-204	CONTRACTUAL SERVICES	-	-	6,583.00	6,583.00	624.00	6,400.00	8,900.00	
101-51415-206	OFFICE SUPPLIES	451.84	524.64	1,200.00	1,200.00	155.21	1,400.00	1,200.00	
101-51415-208	BOOKS, SUBSCRIP., DUES	22,023.64	16,749.20	17,781.00	17,781.00	3,165.81	23,041.00	22,210.00	
101-51415-213	SAFETY EQUIPMENT	-	-	-	-	125.00	-	-	
101-51415-218	OPERATIONAL SUPPLIES	-	-	750.00	750.00	305.45	750.00	1,050.00	
101-51415-221	SMALL EQUIPMENT	-	-	2,000.00	2,000.00	108.55	2,000.00	3,300.00	
Total Engineering and GIS		72,640.31	69,744.23	86,651.00	86,651.00	43,676.74	90,115.00	92,938.00	

CATEGORY
DEPARTMENT
ACCOUNT ORGANIZATION

General Government
Finance
51420

MISSION:

In the spirit of excellence, integrity, and dedication, the Finance Department is committed to providing timely, accurate, clear and complete information to other Village departments, citizens, ratepayers and the community at large.

PERFORMANCE MEASUREMENTS

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>Target 2020</u>
# months bank reconciliation completed timely	0	0	7	12
# of stale checks outstanding	NM	NM	57	5
Custodial credit risk	\$12.3	\$6.1	\$0	\$0
% of customers paying online	NM	NM	42%	55%
Continuous improvement initiatives	NM	NM	18	10
Number of special assessment billings	277	296	160	125
Average number of monthly utility bills	4,076	4,052	4,033	4,050
Annual number of utility work orders	952	1,093	940	950
Annual tax certification letters	793	735	775	750
General obligation bond rating	Aa3	Aa3	Aa3	Aa2
# of auditor's compliance issues	NM	6	1	0
% of time monthly financials closed within 15 days	NM	NM	50%	90%
% of staff adequately trained/cross trained	NM	NM	75%	100%

2020 GOALS

1. Complete the 2019 PSC Report, State Report and Comprehensive Annual Financial Report by applicable deadlines without extensions.
2. Achieve the Certificate of Excellence in Financial Reporting for the 2019 Comprehensive Annual Financial Report (CAFR) from the Government Finance Officers Association (GFOA).
3. Provide knowledgeable, courteous customer service to all individuals who contact the department with payments, questions or concerns.
4. Complete audit request for proposals
5. Complete investment request for proposals and update investment policy
6. Update financial policies
7. Investigate online payment options including customer kiosk option to make

debit or credit card payments at Village Hall

SIGNIFICANT PROGRAM/COST CHANGES

Correction from 2019 Budget to accurately forecast benefit costs based on current employee elections. Turnover in staff in October of 2018 resulted in a change from payroll clerk previously electing health incentive versus current staff electing coverage but was not incorporated into the budget.

PERSONNEL CHANGES/JUSTIFICATION

With the retirement of a part-time cashier position in August 2019, the two part-time positions (32 hours a week) were converted to a full-time position providing consistent customer service support plus adding roles of Accounts Receivable and Special Assessment management to spread workload

2019 ACHIEVEMENTS

1. Completed banking request for proposal addressing custodial credit risk, tightening security and simplifying daily deposit process.
2. Investigating refunding opportunity to save the Village over \$200,000
3. Automating budget process, in depth analysis of current budget procedures addressing key metrics for utilities and providing more accurate fund balance information. Initiating process to assess sanitation and utility rates so appropriate planning, notification and affordability to our users while protecting assets of the systems.
4. Establishing monthly procedures to ensure accurate financials throughout the year to monitor progress and quickly address areas of concern.

CAPITAL OUTLAY

None

2020 VILLAGE OF LITTLE CHUTE BUDGET

		AMENDED					ADMINISTRATOR RECOMMENDED	
		ACTUAL 2017	ACTUAL 2018	BUDGET 2019	BUDGET 2019	YTD 2019	ESTIMATED 2019	BUDGET 2020
Finance								
101-51420-101	FULL-TIME WAGES	69,310.90	67,716.39	73,851.00	73,851.00	58,090.28	82,261.00	94,020.00
101-51420-102	PART-TIME WAGES	28,236.30	30,777.57	32,191.00	32,191.00	23,891.24	29,294.00	21,895.00
101-51420-103	SOCIAL SECURITY	7,485.66	7,660.07	8,304.00	8,304.00	5,895.48	8,534.00	9,058.00
101-51420-104	RETIREMENT	6,423.65	6,463.85	6,803.00	6,803.00	4,882.21	6,868.00	7,824.00
101-51420-105	HEALTH INSURANCE	14,891.14	15,141.33	12,543.00	12,543.00	22,624.48	32,353.00	34,694.00
101-51420-107	LIFE INSURANCE	65.37	54.61	60.00	60.00	51.37	85.00	115.00
101-51420-108	DENTAL INSURANCE	755.23	800.68	1,478.00	1,478.00	1,181.99	1,783.00	2,927.00
101-51420-109	DISABILITY INSURANCE	276.11	178.96	207.00	207.00	169.73	255.00	326.00
101-51420-110	OVERTIME	615.20	3,027.48	2,500.00	2,500.00	2,225.69	3,350.00	2,500.00
101-51420-201	TRAINING & CONFERENCES	2,205.86	3,146.59	7,000.00	7,000.00	3,751.32	5,000.00	7,000.00
101-51420-202	LOCAL AUTO EXPENSES	-	91.56	-	-	-	-	-
101-51420-204	CONTRACTUAL SERVICES	27,143.00	33,292.00	27,400.00	27,400.00	16,322.60	29,500.00	30,000.00
101-51420-206	OFFICE SUPPLIES	290.93	1,247.75	500.00	500.00	1,751.78	1,100.00	1,000.00
101-51420-207	PRINTING & REPRODUCTION	1,048.38	454.52	750.00	750.00	154.55	450.00	500.00
101-51420-208	BOOKS, SUBSCRIPTIONS	8,440.50	2,462.50	3,100.00	3,100.00	245.00	750.00	1,500.00
101-51420-221	SMALL EQUIPMENT	66.00	66.00	1,000.00	1,000.00	200.52	500.00	500.00
101-51420-225	OTHER NON-PERSON	-	4,887.14	-	-	273.01	-	-
101-51420-227	PUBLIC INFORMATION	-	657.00	500.00	500.00	460.00	500.00	500.00
101-51420-228	EMPLOYEE BONDS	100.00	50.00	-	-	-	-	-
101-51420-229	BANK SERVICE CHARGES	1,173.28	1,524.04	3,000.00	3,000.00	2,518.90	3,500.00	6,000.00
101-51420-240	COMPUTER MAINTENANCE	500.00	559.99	1,000.00	1,000.00	-	600.00	600.00
Total Finance		169,027.51	180,260.03	182,187.00	182,187.00	144,690.15	206,683.00	220,959.00

CATEGORY	General Government
DEPARTMENT	Village Clerk
ACCOUNT ORGANIZATION	51440

MISSION:

The mission of the Village Clerks office is to maintain care and custody of the corporate seal and all records of the Village; attend the meetings of the board and keep a full record of its proceedings; keep and maintain a record of all licenses and permits granted. Administer oaths and affirmations; administer all elections in the Village of Little Chute; provide agendas for Regular Board, Committee of the Whole, Plan Commission, Design Review Board, Utility Commission, Board of Review and Joint Review Board; publish all legal documents as required by state law or Village ordinance.

2020 GOALS

1. Assure compliance of the statutory duties of the Village Clerk's office.
2. Execute four or more elections. Continue to develop procedures to assist with conducting elections in an efficient manner as well as keeping up-to-date with changes in Election Laws. Educate Citizens and Poll Workers on changes to Election Laws.
3. Updating of the Village Code on a continuous basis.
4. Produce and Distribute Village's Newsletter
5. Manage and update Village's website and social media sites
6. Participate in educational requirements of the Wisconsin Elections Commission (WEC), WMCA and IIMC associations.

2019 ACHIEVEMENTS

1. Successfully administered 2 elections
2. Processed and administered over 100 operator licenses
3. Successfully executed the Employee Recognition Picnic
4. Attended Master Academy Clerk training and Clerks Conference

CAPITAL OUTLAY

None

2020 VILLAGE OF LITTLE CHUTE BUDGET

		<u>ACTUAL 2017</u>	<u>ACTUAL 2018</u>	<u>BUDGET 2019</u>	<u>AMENDED</u>		<u>ESTIMATED 2019</u>	ADMINISTRATOR RECOMMENDED BUDGET 2020
					<u>BUDGET 2019</u>	<u>YTD 2019</u>		
Clerk								
101-51440-101	FULL-TIME WAGES	62,089.48	67,382.75	64,389.00	64,389.00	49,131.05	64,500.00	67,808.00
101-51440-102	PART-TIME WAGES	30,900.12	34,518.64	37,500.00	37,500.00	22,990.50	32,600.00	37,388.00
101-51440-103	SOCIAL SECURITY	7,481.06	7,910.47	7,794.00	7,794.00	5,724.44	7,428.00	8,047.00
101-51440-104	RETIREMENT	3,925.13	4,092.16	4,217.00	4,217.00	2,974.15	4,200.00	4,577.00
101-51440-105	HEALTH INSURANCE	4,800.12	4,800.12	4,800.00	4,800.00	3,323.16	4,800.00	4,800.00
101-51440-107	LIFE INSURANCE	57.52	52.56	53.00	53.00	39.42	53.00	53.00
101-51440-108	DENTAL INSURANCE	1,258.70	1,294.11	1,344.00	1,344.00	978.57	1,310.00	1,331.00
101-51440-109	DISABILITY INSURANCE	232.68	166.08	180.00	180.00	131.85	170.00	176.00
101-51440-111	ELECTION WORKERS	2,442.02	10,463.25	6,000.00	6,000.00	844.50	2,000.00	14,000.00
101-51440-113	UNEMPLOYMENT COMPENSATION	196.99	385.00	-	-	-	-	-
101-51440-201	TRAINING & CONFERENCE	652.45	18.10	2,000.00	2,000.00	1,176.38	1,200.00	1,000.00
101-51440-204	CONTRACTUAL SERVICES	12,266.49	15,116.48	18,000.00	18,000.00	15,787.55	18,000.00	19,000.00
101-51440-206	OFFICE SUPPLIES	578.94	2,177.61	1,000.00	1,000.00	591.72	800.00	2,000.00
101-51440-207	PRINTING & REPRODUCTION	41.02	191.27	1,000.00	1,000.00	25.70	500.00	2,000.00
101-51440-208	BOOKS, SUBSCRIPTIONS	100.00	624.98	200.00	200.00	90.00	100.00	200.00
101-51440-211	FOOD & PROVISION	304.19	1,485.58	500.00	500.00	238.02	400.00	1,500.00
101-51440-218	OPERATIONAL SUPPLIES	420.00	-	-	-	-	-	-
101-51440-219	AWARDS & RECOGNITION	-	43.50	-	-	-	-	-
101-51440-221	SMALL EQUIPMENT	107.55	116.97	-	-	-	-	-
101-51440-227	PUBLIC INFORMATION	2,243.11	3,549.84	3,300.00	3,300.00	3,132.10	3,300.00	4,000.00
101-51440-228	EMPLOYEE BONDS	-	20.00	20.00	20.00	-	20.00	20.00
101-51440-262	LEGAL	210.00	240.00	250.00	250.00	-	-	250.00
101-51440-301	NEW EQUIPMENT	3,968.74	14,687.69	-	-	-	-	-
Total Clerk		134,276.31	169,337.16	152,547.00	152,547.00	107,179.11	141,381.00	168,150.00

CATEGORY	General Government
DEPARTMENT	Community Development/Assessing
ACCOUNT ORGANIZATION	51530

MISSION

To assist Village Board with Village planning and development. To complete all statutory responsibilities of Assessor. To assist in negotiation of sales and purchases of real estate. To administer zoning & subdivision regulations. To direct and administer the Village Building Inspection regulations. To assist all departments in property matters.

2020 GOALS

1. Complete 2020 assessments including 5 active TID's and completion of Board of Review.
2. Review and enforce Zoning, Subdivision, and Building codes.
3. Suggest and review future development plans.
4. Disseminate information on assessments, zoning, subdivisions, addresses, building codes, ward boundaries, census data, Village development, and Industrial site sales.
5. Assist Board of Appeals, Plan Commission, and Community Development Authority.
6. Assist Administration and Finance Departments in TIF management.
7. Assist in attracting & retaining business development.
8. Assist property owners & developers with information regarding annexation, zoning, and available resources in areas within and adjacent to the village.
9. Assist property owners with compliance with the Design Review Manual.

2019 ACHIEVEMENTS

1. Completed 2018-2019 assessments including 5 TID's and completed Board of Review.
2. Completed State required Annual Assessment Reports.
3. Assisted property owners with the annexation of property to the Village.
4. Supervised the Building Inspector in the enforcement of state and local building codes.
5. Assisted and attended meetings of the Plan Commission.
6. Assisted with the completion of updates to planning documents.

7. Disseminated information and enforced regulations on assessments, zoning codes, subdivisions, address assignment, building codes, and business development.
8. Assisted owners and designers with the Design Review Manual regulations.
9. Assisted the Administrator and other departments as needed.
10. Assisted developers with information regarding zoning and available resources in areas within and adjacent to the village.
11. Assisted in selling various Village owned properties.

CAPITAL OUTLAY

None

SIGNIFICANT PROGRAM/COST CHANGES

None

PERSONNEL CHANGES

The Community Development Director announced that he intends to retire in 2020. This will be a major change as the current director has served the Village of Little Chute for over 30 years.

2020 VILLAGE OF LITTLE CHUTE BUDGET

		<u>ACTUAL 2017</u>	<u>ACTUAL 2018</u>	<u>BUDGET 2019</u>	<u>AMENDED</u>		<u>ADMINISTRATOR RECOMMENDED</u>
					<u>BUDGET 2019</u>	<u>YTD 2019</u>	
Community Development - Assessing							
101-51530-101	FULL-TIME WAGES	59,135.93	57,004.60	59,515.00	59,515.00	42,118.29	59,500.00
101-51530-102	PART-TIME WAGES		-	-	-	-	60,705.00
101-51530-103	SOCIAL SECURITY	4,478.84	4,320.37	4,552.00	4,552.00	3,222.03	4,552.00
101-51530-104	RETIREMENT	4,020.13	3,846.62	3,868.00	3,868.00	2,729.51	3,900.00
101-51530-105	HEALTH INSURANCE	5,306.53	5,158.22	5,110.00	5,110.00	3,665.88	5,110.00
101-51530-107	LIFE INSURANCE	40.90	34.20	34.00	34.00	25.65	34.00
101-51530-108	DENTAL INSURANCE		-	-	-	-	865.00
101-51530-109	DISABILITY INSURANCE	249.90	158.40	167.00	167.00	124.92	167.00
101-51530-201	TRAINING & CONFERENCES	998.97	947.34	1,600.00	1,600.00	443.93	1,000.00
101-51530-204	CONTRACTUAL SERVICES	20,730.39	21,358.04	21,900.00	21,900.00	17,756.12	20,000.00
101-51530-206	OFFICE SUPPLIES	6.82	46.28	100.00	100.00	-	200.00
101-51530-207	PRINTING & REPRODUCTION		-	100.00	100.00	-	100.00
101-51530-208	BOOKS, SUBSCRIPTIONS	3,287.97	3,379.94	3,900.00	3,900.00	3,601.84	3,900.00
101-51530-221	SMALL EQUIPMENT		-	300.00	300.00	-	300.00
101-51530-225	DOA ANNEXATION FEES	1,600.00	6,150.00	3,000.00	3,000.00	-	3,000.00
Total Community Development - Assessing		99,856.38	107,404.01	104,146.00	104,146.00	73,688.17	103,841.00
							117,364.00

CATEGORY
DEPARTMENT
ACCOUNT ORGANIZATION

General Government
Village Hall
101-51650

OBJECTIVES: The objective of the Village Hall account is fund the overhead, maintenance, operations of running the Village Hall facility. Primarily the responsibility of the Facilities Superintendent, this effort also accounts for information technology, printing, postage and other administrative efforts that support the entire enterprise.

2020 VILLAGE OF LITTLE CHUTE BUDGET

		AMENDED						ADMINISTRATOR RECOMMENDED	
		ACTUAL 2017	ACTUAL 2018	BUDGET 2019	BUDGET 2019	YTD 2019	ESTIMATED 2019	BUDGET 2020	
Village Hall									
101-51650-101	FULL-TIME WAGES	24,576.73	18,458.89	18,040.00	18,040.00	14,209.59	18,900.00	19,122.00	
101-51650-102	PART-TIME WAGES	30.21	-	-	-	-	-	-	
101-51650-103	SOCIAL SECURITY	1,793.02	1,490.37	1,610.00	1,610.00	1,070.45	1,446.00	1,654.00	
101-51650-104	RETIREMENT	1,670.05	1,368.98	1,378.00	1,378.00	913.56	1,228.00	1,242.00	
101-51650-105	HEALTH INSURANCE	7,149.98	6,364.72	5,798.00	5,798.00	4,392.34	6,107.00	6,252.00	
101-51650-107	LIFE INSURANCE	22.32	16.02	16.00	16.00	12.03	16.00	16.00	
101-51650-108	DENTAL INSURANCE	511.24	444.10	403.00	403.00	294.19	393.00	399.00	
101-51650-109	DISABILITY INSURANCE	86.83	48.56	51.00	51.00	38.60	51.00	51.00	
101-51650-110	OVERTIME	-	2,379.54	3,000.00	3,000.00	525.65	2,000.00	2,500.00	
101-51650-202	OTHER REIMBURSEMENT	256.10	-	170.00	170.00	-	300.00	78.00	
101-51650-203	TELEPHONE	7,581.84	8,764.42	4,884.00	4,884.00	2,541.72	10,500.00	2,600.00	
101-51650-204	CONTRACTUAL SERVICES	-	15,558.78	-	-	50.00	200.00	52.00	
101-51650-205	EQUIPMENT REPAIR	-	-	341.00	341.00	-	600.00	700.00	
101-51650-206	OFFICE SUPPLIES	3,376.08	3,411.33	1,931.00	1,931.00	676.21	3,400.00	884.00	
101-51650-207	PRINTING & REPRODUCTION	10,744.26	11,599.44	7,497.00	7,497.00	2,153.66	12,000.00	3,250.00	
101-51650-208	BOOKS, SUBSCRIPTIONS	-	-	114.00	114.00	-	200.00	-	
101-51650-211	FOOD & PROVISION	11.37	-	114.00	114.00	-	200.00	-	
101-51650-213	SAFETY EQUIPMENT	125.00	-	71.00	71.00	6.00	102.00	26.00	
101-51650-218	OPERATIONAL SUPPLIES	-	2,203.30	1,261.00	1,261.00	-	2,220.00	598.00	
101-51650-221	SMALL EQUIPMENT	896.00	894.10	682.00	682.00	-	1,200.00	350.00	
101-51650-225	OTHER NON-PERSON	136.00	-	-	-	-	-	-	
101-51650-226	POSTAGE	7,811.09	8,023.10	5,679.00	5,679.00	1,673.75	8,300.00	2,210.00	
101-51650-240	COMPUTER MAINTENANCE	2,810.06	-	1,704.00	1,704.00	-	-	-	
101-51650-241	CUSTODIAL - JOINT SERVICE	19,472.45	-	-	-	-	-	-	
101-51650-242	CUSTODIAL BLDG REPAIR/MAINT	3,404.12	3,365.87	1,988.00	1,988.00	468.16	3,099.49	910.00	
101-51650-243	CUSTODIAL - CONTRACTUAL	6,348.05	6,784.08	14,895.00	14,895.00	4,645.84	14,636.56	7,448.00	
101-51650-244	CUSTODIAL-OPERATIONS	2,610.54	1,941.76	2,187.00	2,187.00	94.87	3,486.13	910.00	
101-51650-245	CUSTODIAL - EQUIPMENT	3,687.16	4,555.39	1,874.00	1,874.00	212.86	2,482.14	910.00	
101-51650-249	UTILITIES	22,018.96	19,600.04	12,779.00	12,779.00	5,729.99	21,000.00	6,954.00	
Total Village Hall		127,129.46	117,272.79	88,467.00	88,467.00	39,709.47	114,067.32	59,116.00	

CATEGORY
DEPARTMENT
ACCOUNT ORGANIZATION

General Government
Municipal Court
51680

MISSION:

The mission of the Little Chute Municipal Court is to contribute to improvement of quality of life in our community by impartially adjudicating village ordinance violations. The Court will provide fair, consistent and timely adjudication of cases so that the legal rights of individuals are safeguarded and public interest is protected.

Summary of Objectives

In order to achieve its mission, the Village of Little Chute Municipal Court strives to achieve the following objectives:

1. *Enhance public safety.*
 - a. Offers alternative and creative sentencing for adults and juveniles
 - b. Ensure there is an appreciation of consequences associated with ordinance violations.
2. *Expedited, fair and consistent adjudication of cases. The Municipal Court strives to:*
 - a. Process cases according to an established time standard
 - b. Pay individual attention to each case and judge it on its own merit
 - c. Make clear, consistent, and understandable decisions
 - d. Maintain the integrity and respect due the institution of a Municipal Court
3. *Maintain accessibility of the Court to the public.*
 - a. Centrally located in downtown Little Chute in the Village Hall Building
 - b. Hours and scheduling of initial appearances, pre-trial conferences, and trials are timely
 - c. Openness, predictability and clarity of court proceedings and procedures
 - d. Juvenile hearings conducted independent from adult court procedures. Hearings and trials involving juveniles are confidential and are not open proceedings.
4. *Effective enforcement of court judgments.*
 - a. Utilize a secure court program for tracking due dates of forfeitures
 - b. Setting up reasonable payment plans on an individual, case-by-case basis
 - c. Ability to suspend driving privileges on unpaid fines
 - d. Implement State Debt Collection & Tax Intercept to ensure accountability of defendants and support recovery of forfeitures.

2019 Achievements

Continued to collaborate with clerks in the 8th district through ongoing 8th district clerk meetings.

Worked with Village of Kimberly, and FVMPD to gain efficiencies in work processes.

Judge and Clerk have maintained all certifications according to 8th district guideline mandatory educational requirements.

Processed past due/unpaid forfeitures utilizing SDC interface software. Developed process to consistently send past due/unpaid forfeitures to Department of Revenue for collections.

Utilize Lexis Nexis Software Connection - a direct connection to over 78 billion public records to verify identities and assist in successful collection of past due forfeitures.

2020 Goals

1. Work with TiPSS Software personnel to gain more knowledge in the area of SDC interface and processing enforcements.
2. Continue to limit arrest and commitments due to staff reductions in operations and administration at FVMPD as well as changes associated with processing.
3. Evaluate and Identify areas for departmental efficiencies.
4. Maintain Educational Requirements.

Capital Outlay

Laptop computer

2020 VILLAGE OF LITTLE CHUTE BUDGET

AMENDED							ADMINISTRATOR RECOMMENDED	
		ACTUAL 2017	ACTUAL 2018	BUDGET 2019	BUDGET 2019	YTD 2019	ESTIMATED 2019	BUDGET 2020
Municipal Court								
101-51680-100	ELECTED WAGES	5,400.00	5,400.00	5,400.00	5,400.00	4,050.00	5,400.00	5,400.00
101-51680-102	PART-TIME WAGES	33,485.46	34,506.42	36,083.00	36,083.00	25,321.60	35,122.00	36,800.00
101-51680-103	SOCIAL SECURITY	3,342.02	3,420.15	3,173.00	3,173.00	2,434.12	3,100.00	3,228.00
101-51680-104	RETIREMENT	2,276.36	2,311.92	2,363.00	2,363.00	1,657.76	2,300.00	2,484.00
101-51680-105	HEALTH INSURANCE	4,800.12	4,800.12	4,800.00	4,800.00	2,446.12	3,600.00	3,600.00
101-51680-107	LIFE INSURANCE	57.52	52.56	53.00	53.00	39.42	53.00	53.00
101-51680-108	DENTAL INSURANCE	-	-	-	-	-	-	1,331.00
101-51680-109	DISABILITY INSURANCE	144.32	95.52	101.00	101.00	75.78	101.00	101.00
101-51680-112	PER DIEM	300.00	600.00	600.00	600.00	-	600.00	600.00
101-51680-201	TRAINING & CONFERENCES	589.66	844.52	1,600.00	1,600.00	212.88	1,400.00	1,400.00
101-51680-204	CONTRACTUAL SERVICES	4,792.00	7,478.00	7,000.00	7,000.00	6,049.00	7,400.00	7,000.00
101-51680-206	OFFICE SUPPLIES	287.44	176.57	500.00	500.00	519.99	400.00	400.00
101-51680-208	BOOKS, SUBSCRIPTIONS	880.00	840.00	1,000.00	1,000.00	845.00	1,000.00	1,000.00
101-51680-221	SMALL EQUIPMENT	1,148.00	-	500.00	500.00	-	400.00	400.00
101-51680-228	EMPLOYEE BONDS	100.00	-	100.00	100.00	100.00	100.00	100.00
101-51680-237	JAIL KEEP	3,700.00	-	4,500.00	4,500.00	-	2,000.00	2,000.00
Total Municipal Court		61,302.90	60,525.78	67,773.00	67,773.00	43,751.67	62,976.00	65,897.00

CATEGORY	General Government
DEPARTMENT	Village Promotion and Goodwill
ACCOUNT ORGANIZATION	101-51960

OBJECTIVES: The objective of the Village Promotion and Goodwill account is to fund efforts related to promoting the Village of Little Chute. The primary effort related to this account is the downtown banners that are changed seasonally and the manpower related to that effort. In addition, the Clerk's office manages the production and distribution of the Village Newsletter from this account. This account is also responsible for a stipend to the Little Chute Garden Club, which manages the planters around the community through various seasons.

PLANNED EXPENDITURES:

1. Continued maintenance and delivery of banner change-outs from the Municipal Services Team.
2. Newsletter production and distribution will change to a quarterly effort in 2020.

2020 VILLAGE OF LITTLE CHUTE BUDGET

		<u>ACTUAL 2017</u>	<u>ACTUAL 2018</u>	<u>BUDGET 2019</u>	<u>AMENDED</u>		<u>ESTIMATED 2019</u>	ADMINISTRATOR RECOMMENDED BUDGET 2020
					<u>BUDGET 2019</u>	<u>YTD 2019</u>		
Village Promotion and Goodwill								
101-51960-101	FULL-TIME WAGES	9,505.60	14,179.97	23,518.00	23,518.00	10,296.59	21,325.00	23,495.00
101-51960-102	PART-TIME WAGES	1,962.18	2,831.06	2,000.00	2,000.00	1,120.25	2,415.00	3,000.00
101-51960-103	SOCIAL SECURITY	1,174.18	1,451.48	2,296.00	2,296.00	1,025.11	1,995.00	2,371.00
101-51960-104	RETIREMENT	929.02	1,120.19	1,835.00	1,835.00	902.46	1,845.00	1,906.00
101-51960-105	HEALTH INSURANCE	4,110.99	5,603.01	8,310.00	8,310.00	3,891.61	5,700.00	6,120.00
101-51960-107	LIFE INSURANCE	22.35	8.37	23.00	23.00	6.95	14.00	18.00
101-51960-108	DENTAL INSURANCE	282.48	539.74	578.00	578.00	366.17	580.00	604.00
101-51960-109	DISABILITY INSURANCE	93.49	23.18	66.00	66.00	20.12	44.00	50.00
101-51960-110	OVERTIME	4,343.21	2,903.39	4,500.00	4,500.00	2,712.22	2,300.00	4,500.00
101-51960-206	OFFICE SUPPLIES	91.66		-	-	-	-	-
101-51960-211	FOOD & PROVISIONS	3,789.61	2,527.07	4,000.00	4,000.00	2,389.71	2,800.00	3,500.00
101-51960-215	BEAUTIFICATION SUPPLIES	66.70	947.66	1,500.00	1,500.00	1,163.50	1,500.00	1,500.00
101-51960-218	OPERATIONAL SUPPLIES	144.96	106.05	500.00	500.00	53.09	200.00	500.00
101-51960-219	AWARDS & RECOGNITION	-	124.00	500.00	500.00	-	200.00	500.00
101-51960-227	NEWSLETTER	3,333.97	2,879.24	4,000.00	4,000.00	-	-	-
101-51960-236	UNCLASSIFIED	-	29.33	-	-	-	3,800.00	4,000.00
101-51960-256	GOLDEN AGERS	1,000.00	250.00	1,000.00	1,000.00	-	-	-
Total Village Promotion and Goodwill		30,850.40	35,523.74	54,626.00	54,626.00	23,947.78	44,718.00	52,064.00

CATEGORY	General Government
DEPARTMENT	Inspection
ACCOUNT ORGANIZATION	52050

MISSION

The purpose of the Inspection Department is to protect health, safety, and welfare of the public by assuring compliance by builders and owners with the Village Ordinances and State Codes which establish minimum standards for the design, construction, structural strength, quality of materials, sanitary facilities, lighting, heating and ventilating, energy conservation, fire safety, and maintenance of buildings and property. To enforce local codes in the areas of health, safety, and public nuisances as they relate to use and maintenance of property.

2020 GOALS

1. Continue to explore ways to convey information and to communicate with the public concerning their building needs.
2. Continue successful and non-confrontational liquor license inspections.
3. Continue to evaluate and update permit forms.
4. Continue to enforce ordinances to maintain a clean, safe, and orderly appearance of the Village.
5. Continue to coordinate with Appleton in enforcement of Weights and Measures inspections.
6. Continue to learn about Zoning Administration.

2019 ACHIEVEMENTS

1. Maintained successful compliance with Local and State building inspections.
2. Conducted successful and non-confrontational liquor license inspections.
3. Implemented new State required permit reporting systems.
4. Reviewed and suggested changes to permit fee schedules.
5. Continued to improve public relations and information packets.

6. Continued enforcement of ordinances to maintain a clean, safe, and orderly appearance of the Village.

CAPITAL OUTLAY

None

SIGNIFICANT PROGRAM/COST CHANGES

None

PERSONNEL CHANGES

None

2020 VILLAGE OF LITTLE CHUTE BUDGET

		AMENDED					ADMINISTRATOR
		ACTUAL 2017	ACTUAL 2018	BUDGET 2019	BUDGET 2019	YTD 2019	RECOMMENDED
							BUDGET 2020
Inspections							
101-52050-101	FULL-TIME WAGES	58,076.00	62,383.68	65,615.00	65,615.00	46,060.92	64,582.00
101-52050-103	SOCIAL SECURITY	4,256.50	4,614.13	5,020.00	5,020.00	3,498.22	4,941.00
101-52050-104	RETIREMENT	3,947.91	4,179.71	4,298.00	4,298.00	3,014.85	4,163.00
101-52050-105	HEALTH INSURANCE	17,361.01	18,581.98	18,367.00	18,367.00	13,136.40	18,246.00
101-52050-107	LIFE INSURANCE	55.66	51.48	52.00	52.00	38.61	52.00
101-52050-108	DENTAL INSURANCE	1,170.58	1,203.54	1,250.00	1,250.00	910.08	1,250.00
101-52050-109	DISABILITY INSURANCE	237.20	172.56	184.00	184.00	136.71	181.00
101-52050-201	TRAINING & CONFERENCES	450.00	655.85	1,200.00	1,200.00	385.00	800.00
101-52050-203	TELEPHONE	220.52	340.75	250.00	250.00	274.08	300.00
101-52050-204	CONTRACTUAL SERVICES	5,460.00	5,796.00	7,000.00	7,000.00	5,220.00	5,800.00
101-52050-206	OFFICE SUPPLIES	22.36	-	100.00	100.00	9.99	100.00
101-52050-207	PRINTING & REPRODUCTION	65.00	-	400.00	400.00	127.00	100.00
101-52050-208	BOOKS, SUBSCRIPTIONS, MEMBERSHIP	670.00	827.40	1,300.00	1,300.00	205.80	750.00
101-52050-218	OPERATIONAL SUPPLIES	1,635.57	341.27	1,800.00	1,800.00	1,003.24	1,500.00
101-52050-221	SMALL EQUIPMENT	188.99	-	800.00	800.00	-	200.00
101-52050-247	VEHICLE	1,056.46	1,738.56	3,000.00	3,000.00	2,168.98	2,500.00
Total Inspections		94,873.76	100,886.91	110,636.00	110,636.00	76,189.88	105,465.00
							115,232.00

Category	Public Safety
Department	Fire Department
Account Organization	55200

Mission:

The mission of the Little Chute Fire Department (LCFD) is to minimize the loss of life and property from the effects of fire and other emergencies, and to render assistance as required. Inherent in this goal is the desire to protect and enhance the quality of life of our citizens and community by responding quickly, performing with the excellence, serving at every opportunity, and providing public education with special emphasis on programs for children. All emergency and non-emergency services are developed, maintained and provided by highly trained volunteers dedicated to excellence.

Performance measurements

Number of Fire Department responses 2018: 164

Number of Fire Department responses 2019 Jan. 1 to Sept. 23: 169 (48)

(qty. in parentheses is storm related response 07/20/19)

Number of inspections by fire inspector 2018: 772

Number of inspections by fire inspector 2019 Jan. 1 to Oct. 1: 386

2020 Goals

- Continue to write and apply for grants to upgrade or replace existing equipment to aide in keeping or upgrading it to current NFPA standards.
- Complete the fire study started in 2019 to ensure that LCFD is properly equipped, trained and located to provide services required of it by the citizens of the Village of Little Chute, once said study is completed providing the information to the Village Board and Administrator for implementation of recommendations.
- Continue efforts to educate and train our firefighters and fire officers through our weekly training and also courses through FVTC and other sources (conferences, etc.)
- Recruit and train new firefighters to ensure staffing is at the proper level.
- Continue fire prevention in-school sessions and open house programs for the public. To be readily available for fire extinguisher training for care facilities and manufacturing facilities
- Increase fire prevention effort and enhance record keeping with filing with the National Fire Reporting Service (NFRS) Uniform Fire Code 2006 and the Wisconsin Department of Commerce (WDC) Chapter 14

- Continue to upgrade the department according to NFPA uniform Fire Code 2006, WDC Chapter 14 Fire Prevention and Chapter 30 standards, such as : safety and fire scene accountability program.
- Continue inspections of commercial businesses and multi-family residential structures per NFPA requirements

2019 Achievements:

- 4 members attended the Wisconsin State Fire Investigation training conference
- 3 members attended the Wisconsin State Fire Chiefs Association training conference
- 1 member is attending Driver Operator course through FVTC
- 14 members are currently attending Fire Officers training course through FVTC
- 1 member attended the 2019 Fire Leadership Summit
- Multiple members have attended multiple Outagamie County Fire Chiefs Association (OCFCA) meetings (Chief Jansen is currently Secretary/Treasurer of OCFCA), Mutual Aide Box Alarm System (MABAS) meetings, Outagamie County Fire Investigation meetings, and Little Chute Fire Commission meetings, Chief Jansen is also a member of the FVTC Fire Safety Center advisory committee.
- Held weekly fire personnel training and updating special issues sessions for fire department personnel
- Started a fire service study
- Hosted large scale extrication training on April 13th, 2019 which included Appleton Fire Department, Kimberly Fire Department, Vanden Broek Fire Department, Gold Cross Ambulance, Thedastar medical helicopter, Outagamie County CERT, Fox Valley Metro Police Department, and Outagamie County Sheriffs Department.
- Received a UTV for use in remote locations response through a special program sponsored by Kawasaki and Ken's Sports.
- Received a grant from the Crystal Print Foundation
- Recruited and trained 6 new firefighters
- Held fire prevention sessions at local schools and day cares along with holding our annual open house
- In process of writing a grant request from FEMA, along with waiting for response for previous years grant request.

2020 VILLAGE OF LITTLE CHUTE BUDGET

							ADMINISTRATOR RECOMMENDED BUDGET 2020
							AMENDED BUDGET 2019
	ACTUAL 2017	ACTUAL 2018	BUDGET 2019	YTD 2019	ESTIMATED 2019		
Fire Operations							
101-52200-101	FULL-TIME WAGES	-	5,934.98	6,013.00	4,219.42	6,000.00	6,374.00
101-52200-102	PART-TIME WAGES	16,603.83	17,405.59	18,276.00	18,276.00	12,247.17	17,063.00
101-52200-103	SOCIAL SECURITY	2,698.26	3,249.74	3,465.00	3,465.00	2,033.23	3,868.00
101-52200-104	RETIREMENT	50,957.86	39,305.00	39,133.00	39,133.00	37,710.47	38,000.00
101-52200-105	HEALTH INSURANCE	658.86	2,565.64	1,933.00	1,933.00	1,588.20	2,106.00
101-52200-107	LIFE INSURANCE	2.03	7.53	5.00	5.00	5.15	8.00
101-52200-108	DENTAL INSURANCE	696.63	806.07	1,075.00	1,075.00	575.82	780.00
101-52200-109	DISABILITY INSURANCE	8.54	22.14	17.00	17.00	15.98	19.00
101-52200-110	OVERTIME	-	-	-	-	150.21	150.00
101-52200-111	FIREFIGHTERS	19,541.19	20,325.00	23,000.00	23,000.00	10,854.75	22,500.00
101-52200-112	PER DIEM	3,225.00	5,945.87	6,000.00	6,000.00	4,050.00	5,000.00
101-52200-201	TRAINING & CONFERENCES	8,213.06	11,813.45	11,000.00	11,000.00	9,223.16	10,800.00
101-52200-203	TELEPHONE	2,940.91	3,300.58	3,000.00	3,000.00	1,632.78	3,000.00
101-52200-204	CONTRACTUAL SERVICES	7,267.92	4,079.49	22,105.00	22,105.00	11,855.74	22,000.00
101-52200-205	EQUIPMENT REPAIR	3,938.07	1,868.07	6,500.00	6,500.00	1,497.55	4,000.00
101-52200-206	OFFICE SUPPLIES	360.39	1,193.47	750.00	750.00	530.46	700.00
101-52200-207	PRINTING & REPRODUCTION	1,412.50	687.31	800.00	800.00	312.60	800.00
101-52200-208	BOOKS, SUBSCRIPTIONS, MEMBERSHIP	2,543.15	4,108.23	3,500.00	3,500.00	5,303.88	4,500.00
101-52200-211	FOOD & PROVISIONS	21,176.43	19,933.63	25,000.00	25,000.00	15,767.70	24,000.00
101-52200-212	CLOTHING ALLOWANCE	2,153.17	2,259.60	5,000.00	5,000.00	3,718.23	4,500.00
101-52200-213	SAFETY EQUIPMENT	7,630.22	17,152.83	22,000.00	22,000.00	3,150.63	18,900.00
101-52200-215	CHEMICALS	1,010.32	1,715.27	1,200.00	1,200.00	268.50	900.00
101-52200-218	OPERATIONAL SUPPLIES	2,042.58	1,947.92	2,000.00	2,000.00	3,943.91	1,400.00
101-52200-219	AWARDS & RECOGNITION	4,911.05	6,689.69	4,500.00	4,500.00	7,165.92	2,800.00
101-52200-220	INSURANCE	2,493.00	2,493.00	3,500.00	3,500.00	2,503.00	4,800.00
101-52200-221	SMALL EQUIPMENT	11,808.47	17,733.30	18,000.00	18,000.00	2,621.36	18,000.00
101-52200-225	FIRE PREVENTION PROGRAM	3,012.90	4,148.48	2,800.00	2,800.00	3,109.45	3,200.00
101-52200-240	COMPUTER MAINTENANCE	728.99	458.42	4,000.00	4,000.00	3,834.11	4,500.00
101-52200-242	BLDG & GRNDS REPAIR/MAINTENANC	245.00	-	200.00	200.00	367.00	200.00
101-52200-247	VEHICLE	22,258.60	23,687.22	20,000.00	20,000.00	16,193.87	23,300.00
101-52200-302	EQUIPMENT REPLACEMENT	20,429.07	17,316.49	20,000.00	20,000.00	11,385.69	21,000.00
Total Fire Operations		220,968.00	238,154.01	274,772.00	274,772.00	177,835.94	265,861.00
Fire Allocated							284,659.00
101-52250-230	WORKERS COMPENSATION INS	8,000.00	7,948.60	10,250.00	10,250.00	7,213.13	7,250.00
101-52250-231	PROPERTY & LIABILITY INSURANCE	13,276.00	12,955.48	14,500.00	14,500.00	13,191.56	13,200.00
101-52250-241	CUSTODIAL - JOINT SERVICE	8,536.19	5,576.25	-	-	-	14,000.00
101-52250-242	CUSTODIAL BLDG REPAIR/MAINT	29.75	1,061.40	1,300.00	1,300.00	123.66	1,176.34
101-52250-243	CUSTODIAL - CONTRACTUAL	1,070.87	472.35	7,025.00	7,025.00	2,361.64	5,105.86
101-52250-244	CUSTODIAL-OPERATIONS	335.76	403.57	975.00	975.00	43.69	931.31
101-52250-245	CUSTODIAL - EQUIPMENT	561.84	931.04	950.00	950.00	950.00	1,100.00
101-52250-248	PUBLIC FIRE PROTECTION	318,270.00	318,270.00	318,720.00	318,720.00	238,702.50	318,720.00
101-52250-249	UTILITIES	8,237.53	7,434.31	12,000.00	12,000.00	6,705.40	7,900.00
Total Fire Allocated		358,317.94	355,059.00	365,720.00	365,720.00	268,341.58	355,233.51
							364,070.00

CATEGORY
DEPARTMENT
ACCOUNT ORGANIZATION

Public Safety
Crossing Guards
101-52350

MISSION

The Crossing Guard Program provides safe, supervised, street crossings for students who walk or bicycle to and from school.

2020 GOALS

1. Continue to provide safe, supervised, street crossings for students traveling to and from school.
2. Continue to observe and report activity that is dangerous or threatening to the safety of children at the intersections where and when an adult crossing guard is present.
3. Continue to teach and reinforce traffic safety skills for children and other pedestrians at the intersections where and when an adult crossing guard is present.
4. Provide additional/refresher training for the crossing guards regarding proper and safe methods for helping students and other pedestrians cross intersections.
5. Continue to monitor intersections throughout the village to determine locations and times adult crossing guards need to be placed taking into consideration the safety of students and the efficiency of the crossing guard program.

SIGNIFICANT PROGRAM/COST CHANGES

Many factors are taken into consideration when determining the intersections in which Adult Crossing Guards are located including the age of students using the crossing, sight distance at the intersection, number of lanes students must cross, gaps in traffic, speed of the vehicles at the crossing, traffic control devices located at the intersection, volume of traffic and pedestrians, and alternative crossing locations and/or routes to and from the school. Taking these factors into account, the crossing guard position located at Buchanan and Main St has been eliminated.

2019 ACHIEVEMENTS

1. Combined the crossing guard programs from the Villages of Little Chute and

Kimberly under the direction and supervision of the Administrative Manager at Fox Valley Metro Police Department.

2. Provided safe, supervised, street crossings for students traveling to and from school.
3. Provided annual training for crossing guards regarding the proper and safe methods of helping students cross intersections.

CAPITAL OUTLAY

None

2020 VILLAGE OF LITTLE CHUTE BUDGET

		AMENDED						ADMINISTRATOR
		ACTUAL 2017	ACTUAL 2018	BUDGET 2019	BUDGET 2019	YTD 2019	ESTIMATED 2019	RECOMMENDED
								BUDGET 2020
Crossing Guards								
101-52350-102	PART-TIME WAGES	60,161.32	51,889.33	52,845.00	52,845.00	48,837.04	78,100.00	81,407.00
101-52350-103	SOCIAL SECURITY	4,602.25	3,969.57	4,042.00	4,042.00	3,736.17	5,975.00	6,228.00
101-52350-113	UNEMPLOYMENT COMPENSATION	-	82.80	-	-	-	-	-
101-52350-204	CONTRACTUAL SERVICES	239.50	82.00	500.00	500.00	-	375.00	500.00
101-52350-218	OPERATIONAL SUPPLIES	517.80	908.31	1,000.00	1,000.00	355.51	925.00	1,000.00
Total Crossing Guards		65,520.87	56,932.01	58,387.00	58,387.00	52,928.72	85,375.00	89,135.00

CATEGORY
DEPARTMENT
ACCOUNT ORGANIZATION

Public Works
Administration
53100

MISSION:

This budget provides for the administrative services of the department; manages the construction of public works projects; manages the transportation network; and provides and maintains a system of records and maps.

2019 PERFORMANCE MEASURES: *through August 2019 unless otherwise noted**

Activity / Projects	2018	2019*
	Actual	Actual
Number of Construction Projects Let		
2018:		
#1 Utility Reconstruction – Hayes Street, Wilson Street, Downtown Storm		
#2 Concrete Paving – Hayes Street and Wilson Street		
#3 Concrete Paying – Daytona Lane		
#4 Utility Projects - Northeast Sanitary Sewer Extension, Buchanan Road Water Main Extension, Bohm Drive Water Main Reconstruction		
2019:		
#1 Asphalt Paving – Park Avenue		
#2 Utility Reconstruction – Evergreen Drive	4	3
#3 Concrete Paving – Evergreen Drive		
Prepared and Mailed Project Construction Notices / Letters		
2018: Hayes, Wilson and Daytona	61 Properties	94 Properties
2019: Park Avenue and Evergreen Drive	2018 Projects	2019 Projects
Special Assessment Invoices Prepared – Concrete and Utility (Concrete and Sanitary, Storm Sewer Laterals)	26/\$408,681.98 2017 Projects Special Assessments	61/\$532,504.82 2018 Projects Special Assessment
Special Charges Invoices Prepared – Utility (Private Sanitary and Water Laterals)	0/\$0.00 2017 Projects Special Charges	30/\$118,841.39 2018 Projects Special Charges
Lineal Feet of Storm Main Installed	4110.5 LF	10,634.1 LF
Vertical Feet of Storm Manholes Installed	190.46 VF	322.79 VF
Number of Storm Inlets Installed	20 EA	53 EA
Number of Parcels Receiving New Storm Laterals	52 EA	63 EA
Lineal Feet of Sanitary Main Installed	3018.5 LF	4857 LF
Number of Sanitary Laterals Installed	42 EA	66 EA

Vertical Feet of Sanitary Manholes Installed	127.72 VF	229.55 VF
Number of New Water Valves Installed (New or Replacements)	13 EA	31 EA
Lineal Feet of Waterman Installed	1699.5 LF	6221.1 LF
Number of Parcels Receiving New Water Laterals	N/A	66 EA
Street Excavation Permits Issued	64	50
Sidewalk/Driveway/Curb Cut Permits Issued	32	20
Storm Water Erosion Control Permits Issued	11	6
Fleet Replacement	2	2
Prepared and Mailed "Weed" Notices	56	24
Prepared and Mailed "Weed" Invoices	8	2
Prepared and Mailed Business Sanitation Invoices (2018 starting billing businesses monthly on water bills. 17 businesses do not have water bills.)	19	17
Prepared and Mailed Private Snow Removal Invoices	0	0
Prepared DPW section of Real Estate Inquiry Form	300	190
Number of DPW Newsletters Composed and Mailed to All Residents, Businesses, and Property Owners	5,174	5,252

2020 GOALS:

1. Continue to investigate and approve Utilities in the Right-of-way.
2. Compose and mail annual Department of Public Works Newsletter to all residents.
3. Assist with new development within the Village.
4. Complete 2020 Projects – Moasis Dr., Lights County “N” & Evergreen, Carol Lynn Dr., Quiet Zone, Vandenbroek Pond, and Homewood Ct.

SIGNIFICANT PROGRAM/COST CHANGES:

None

PERSONNEL CHANGES/JUSTIFICATION:

None

2019 ACHIEVEMENTS:

1. Completed concrete paving project – Park Avenue (asphalt) and West Evergreen Drive.
2. Do extensive engineering and planning of construction projects scheduled for 2020.
3. Continue to investigate and approve Utilities in the Right-of-way.
4. Compose and mail annual Department of Public Works Newsletter to all residents.
5. Assist with new development within the Village.

CAPITAL OUTLAY:

None

2020 VILLAGE OF LITTLE CHUTE BUDGET

		ACTUAL 2017	ACTUAL 2018	BUDGET 2019	AMENDED		ADMINISTRATOR RECOMMENDED	BUDGET 2020
					BUDGET 2019	YTD 2019		
Public Works Administration								
101-53100-102	FULL-TIME WAGES	12,741.95	31,518.32	10,220.00	10,220.00	7,196.44	9,982.00	10,712.00
101-53100-103	SOCIAL SECURITY	955.67	2,398.33	782.00	782.00	550.48	764.00	819.00
101-53100-104	RETIREMENT	865.76	1,059.11	669.00	669.00	471.05	653.00	723.00
101-53100-105	HEALTH INSURANCE	2,939.94	1,300.18	1,933.00	1,933.00	1,382.22	1,921.00	1,962.00
101-53100-107	LIFE INSURANCE	10.09	7.46	5.00	5.00	3.96	5.00	5.00
101-53100-108	DENTAL INSURANCE	222.91	288.84	134.00	134.00	97.83	131.00	133.00
101-53100-109	DISABILITY INSURANCE	57.01	36.17	29.00	29.00	21.15	28.00	28.00
101-53100-201	TRAINING & CONFERENCE	1,846.60	215.00	1,700.00	1,700.00	-	2,200.00	2,200.00
101-53100-202	LOCAL AUTO EXPENSE	163.72	-	150.00	150.00	-	150.00	150.00
101-53100-204	CONTRACTUAL SERVICES	672.20	-	500.00	500.00	-	1,000.00	1,000.00
101-53100-206	OFFICE SUPPLIES	56.15	122.61	100.00	100.00	-	100.00	100.00
101-53100-208	BOOKS, SUBSCRIPTIONS, MEMBERSHIP	844.00	645.00	745.00	745.00	49.00	1,600.00	1,600.00
101-53100-218	OPERATIONAL SUPPLIES	6.00	-	100.00	100.00	-	100.00	100.00
101-53100-219	AWARDS & RECOGNITION	-	-	300.00	300.00	-	300.00	300.00
101-53100-227	PUBLIC INFORMATION	115.45	130.00	115.00	115.00	-	115.00	115.00
101-53100-306	BUILDING & GROUNDS	-	-	-	-	-	-	10,000.00
Total Public Works Administration		21,497.45	37,721.02	17,482.00	17,482.00	9,772.13	19,049.00	29,947.00

CATEGORY
DEPARTMENT
ACCOUNT ORGANIZATION

Public Works
Street Repair & Maintenance
53300

MISSION:

To provide high quality, innovative and cost effective maintenance to village infrastructure, signs and rights of way while providing the highest service level possible to the citizens of Little Chute. To be proactive, preventative, customer-service approach to street repair & maintenance in which the citizens of Little Chute are proud to live and work.

2019 PERFORMANCE MEASURES: *through August 2019 unless otherwise noted**

Streets Activity / Projects	2018 Actual	2019* Actual
Gross Miles of Village Streets	57.43	57.43
County Miles of Streets	6.15	6.15
Municipal Miles of Streets	51.28	51.28
Percentage of Streets Painted	80%	80%
Square Feet of Concrete Streets Repaired by Village Forces	1274 Sq. Ft.	333 Sq. Ft.
Square Feet of Concrete Aprons Repaired by Village Forces	212 Sq. Ft.	0 Sq. Ft.
Square Feet of Concrete Sidewalk Repaired by Village Forces	523 Sq. Ft.	2279 Sq. Ft.
Lineal Feet of Curb and Gutter Repaired by Village Forces	151'	111'
Square Feet of Streets Repaired with Hot Mix by Village Forces	6,430 Sq. Ft.	1,160 Sq. Ft.
Number of Street Signs Replaced (Wayfinding Signs included – 20 in 2018 and 4 in 2019)	35	16
Fleet Replacement: <u>2019:</u> None <u>2020:</u> None	\$0.00	\$0.00
New equipment and cost: <u>2019:</u> None <u>2020:</u> None	\$0.00	\$0.00
Streets To Be Chip Sealed in 2018: None		
Streets Chip Sealed in 2019: None	None	None
Square Feet of Crack Sealing	3,800'	7,688'

PROGRAM GUIDELINES:

The Village maintains paved streets. Maintenance includes patching and repairing of asphalt and concrete streets including sidewalks, as well as painting, grading, graveling, dust control, and crack sealing.

2020 GOALS:

1. Continue Street sign program.
2. Continue street painting program.
3. Maintain downtown aesthetics.
4. Maintain a budget account strictly for major street repair maintenance projects.
5. Continue annual sidewalk & rehabilitation program.

SIGNIFICANT PROGRAM/COST CHANGES:

Rehabilitation for Village sidewalks was taken over by Village forces. In the past a contractor would be hired to do the work and residents would be assessed for the rehab. With the new program there are no assessment for the residents. Rehab sidewalk program started on the northwest section of the Village this year.

PERSONNEL CHANGES/JUSTIFICATION:

With the new in-house rehab sidewalk program this year there is less time for other daily tasks that still need to be maintained – refuse collection, leaf collection, etc.

2019 ACHIEVEMENTS:

1. Completed 80% of street painting.
2. Repaired 100% concrete and asphalt street repairs caused by water breaks.
3. Replaced 16 street signs.
4. Replaced 1 employee due to retirement – Parks Foreman. The new Parks Foreman started in August 2019.

CAPITAL OUTLAY:

Equipment: See 53330 Vehicle Maintenance

Vehicle Equipment Replacement: See 53330 Vehicle Maintenance

2020 VILLAGE OF LITTLE CHUTE BUDGET

				AMENDED			ADMINISTRATOR
		ACTUAL 2017	ACTUAL 2018	BUDGET 2019	BUDGET 2019	YTD 2019	RECOMMENDED
							BUDGET 2020
Street Repair and Maintenance							
101-53300-101	FULL-TIME WAGES	290,534.82	205,058.73	256,983.00	256,983.00	152,824.60	216,425.00
101-53300-102	PART-TIME WAGES	1,686.74	2,673.68	8,310.00	8,310.00	773.09	2,600.00
101-53300-103	SOCIAL SECURITY	22,028.03	15,505.85	20,524.00	20,524.00	11,250.78	16,756.00
101-53300-104	RETIREMENT	19,652.65	13,314.00	17,029.00	17,029.00	10,018.54	14,918.00
101-53300-105	HEALTH INSURANCE	82,850.87	62,594.66	71,832.00	71,832.00	51,447.34	75,435.00
101-53300-107	LIFE INSURANCE	308.73	180.73	228.00	228.00	143.52	195.00
101-53300-108	DENTAL INSURANCE	5,805.98	4,371.22	5,620.00	5,620.00	3,477.17	4,893.00
101-53300-109	DISABILITY INSURANCE	1,224.53	537.83	728.00	728.00	452.15	604.00
101-53300-110	OVERTIME	3,030.78	1,869.69	3,000.00	3,000.00	1,150.29	3,000.00
101-53300-201	TRAINING & CONFERENCE	1,726.70	861.00	2,500.00	2,500.00	-	2,500.00
101-53300-204	CONTRACTUAL SERVICES	14,095.96	10,073.47	15,000.00	15,000.00	1,423.50	15,000.00
101-53300-208	BOOKS, SUBSCRIPTIONS, MEMBERSHIP	20.00	20.00	20.00	20.00	741.68	500.00
101-53300-210	RENTALS	-	-	100.00	100.00	-	100.00
101-53300-211	FOOD & PROVISIONS	65.26	-	200.00	200.00	-	200.00
101-53300-213	SAFETY EQUIPMENT	625.27	2,406.15	1,000.00	1,000.00	207.46	1,000.00
101-53300-215	SIDEWALK REPAIR	-	-	8,200.00	8,200.00	10,073.04	7,900.00
101-53300-216	CONSTRUCTION MATERIALS	16,194.15	5,555.26	36,800.00	36,800.00	6,154.32	20,000.00
101-53300-218	OPERATIONAL SUPPLIES	8,977.53	12,241.11	10,000.00	10,000.00	7,226.00	10,000.00
101-53300-219	AWARDS & RECOGNITION	54.51	272.32	500.00	500.00	-	500.00
101-53300-221	SMALL EQUIPMENT	161.34	426.69	2,000.00	2,000.00	-	2,000.00
101-53300-225	OTHER NON-PERSON	-	27.39	-	-	-	-
101-53300-226	POSTAGE	121.94	108.88	150.00	150.00	124.55	150.00
101-53300-227	PUBLIC INFORMATION	298.53	416.09	500.00	500.00	321.67	500.00
101-53300-246	RAILROAD MAINTENANCE	9,250.00	30,358.76	20,000.00	20,000.00	-	18,000.00
101-53300-248	PUBLIC PARKING LOTS	7,618.00	3,168.00	8,000.00	8,000.00	-	8,000.00
101-53300-249	STREET LIGHTING	134,260.03	123,395.35	145,000.00	145,000.00	98,657.61	135,000.00
101-53300-263	CHIP SEAL	-	-	30,000.00	30,000.00	-	30,000.00
Total Street Repair and Maintenance		620,592.35	495,436.86	664,224.00	664,224.00	356,467.31	586,176.00
							626,284.00

CATEGORY	Public Works
DEPARTMENT	Support Services
ACCOUNT ORGANIZATION	53310

MISSION:

This budget provides for the overall coordination of the Village employee safety program, operations and maintenance of the Municipal Services Building. The Director of Public Works is responsible for the safety program and the Director of Public Works is responsible for overall operations of the building.

2019 PERFORMANCE MEASURES: *through August 2018 unless otherwise noted**

Support Services Activity / Projects	2018 Actual	2019* Actual
In-house Hours Spent Maintaining Municipal Services Building 2018: (Full-time 1,719.50; Part-time 15) = 1,734.50 2019: (Full-time 129.75; Part-time 0) = 129.75		
Hours of Safety Training (Per Employee)	1,734.50	129.75
	8	8

2020 GOALS:

1. Continue to coordinate Village employee safety awareness and training to achieve an efficient and safe work environment.
2. Continue to coordinate building and grounds operations.
3. Continue to make succession plan work to meet the needs of public works/parks/forestry one team in regards to operations and maintenance.
4. To keep new municipal building clean and organized.

SIGNIFICANT PROGRAM/COST CHANGES:

None

PERSONNEL CHANGES/JUSTIFICATION:

None

2019 ACHIEVEMENTS:

1. Continued to coordinate Village employee safety awareness and training to achieve an efficient and safe work environment.
2. Contracted hearing tests for employees.
3. Contracted (random) drug and alcohol testing of employees
4. Continued to coordinate building and grounds operations.
5. Continued to work to make succession plan succeed.
6. Continued in-house cleaning and maintenance of Municipal Service Building.

CAPITAL OUTLAY:

None

2020 VILLAGE OF LITTLE CHUTE BUDGET

		AMENDED					ADMINISTRATOR RECOMMENDED BUDGET 2020	
		ACTUAL 2017	ACTUAL 2018	BUDGET 2019	BUDGET 2019	YTD 2019		
Public Works Support Services								
101-53310-101	FULL-TIME WAGES	31,528.45	51,594.41	10,350.00	10,350.00	9,420.69	11,671.00	12,172.00
101-53310-102	PART-TIME WAGES	463.24	95.14	850.00	850.00	25.41	100.00	500.00
101-53310-103	SOCIAL SECURITY	2,399.80	3,870.57	857.00	857.00	689.75	901.00	969.00
101-53310-104	RETIREMENT	2,150.32	3,525.24	678.00	678.00	608.19	775.00	804.00
101-53310-105	HEALTH INSURANCE	9,035.66	16,391.31	3,479.00	3,479.00	3,175.24	3,982.00	2,932.00
101-53310-107	LIFE INSURANCE	30.26	50.26	10.00	10.00	10.57	14.00	11.00
101-53310-108	DENTAL INSURANCE	767.43	1,131.97	242.00	242.00	178.37	232.00	175.00
101-53310-109	DISABILITY INSURANCE	100.77	143.62	29.00	29.00	31.50	36.00	33.00
101-53310-110	OVERTIME	100.00	1,020.71	700.00	700.00	218.03	600.00	700.00
101-53310-201	TRAINING & CONFE	-	-	6,070.00	6,070.00	5.84	-	130.00
101-53310-203	TELEPHONE	3,806.11	8,434.51	6,453.00	6,453.00	2,662.93	8,861.00	2,340.00
101-53310-204	CONTRACTUAL SERVICES	4,275.97	10,952.69	958.00	958.00	2,959.23	9,000.00	2,392.00
101-53310-206	OFFICE SUPPLIES	527.40	759.65	4,153.00	4,153.00	180.48	1,000.00	260.00
101-53310-207	PRINTING & REPRODUCTION	5,923.11	6,719.94	-	-	1,393.38	6,808.00	1,820.00
101-53310-213	SAFETY EQUIPMENT/PROGRAM	11,869.11	9,070.16	7,667.00	7,667.00	2,266.07	8,500.00	2,340.00
101-53310-218	OPERATIONAL SUPPLIES	24.33	346.62	319.00	319.00	34.45	500.00	130.00
101-53310-219	AWARDS & RECOGNITION	-	86.00	639.00	639.00	-	-	-
101-53310-221	SMALL EQUIPMENT	-	-	383.00	383.00	-	600.00	156.00
101-53310-240	COMPUTER MAINTENANCE	-	-	958.00	958.00	-	-	-
101-53310-242	BLDG & GRNDS REPAIR & MAINT	3,427.22	-	-	-	-	-	-
101-53310-243	CUSTODIAL - CONTRACTUAL	-	-	3,131.00	3,131.00	2,927.15	11,500.00	3,704.00
101-53310-244	CUSTODIAL-OPERATIONAL SUPPLIES	1,887.12	678.23	639.00	639.00	98.11	805.99	298.00
101-53310-245	CUSTODIAL - EQUIP REPAIR/MAINT	-	-	639.00	639.00	96.62	628.38	650.00
101-53310-249	BUILDING UTILITIES	7,105.13	39,397.53	34,503.00	34,503.00	10,089.26	46,689.00	12,740.00
101-53310-302	EQUIPMENT REPLACEMENT	23,100.16	-	1,597.00	1,597.00	-	1,000.00	-
101-53310-306	BUILDING & GROUNDS	865.91	-	639.00	639.00	1,164.23	1,164.00	-
Total Public Works Support Services		109,387.50	154,268.56	85,943.00	85,943.00	38,235.50	115,367.37	45,256.00

CATEGORY
DEPARTMENT
ACCOUNT ORGANIZATION

Public Works
Vehicle Maintenance
53330

MISSION:

This budget provides for the maintenance of all Public Works/Parks vehicles. The Director of Public Works is responsible for overall operations of this budget.

2019 PERFORMANCE MEASURES: *through August 2019 unless otherwise noted**

Vehicle Maintenance Activity / Projects	2018	2019*
	Actual	Actual
Updated Fleet - Number of Vehicles Purchased	3	3
Fleet Replacement: <u>2018:</u> 2018 John Deere HPX615E Gator – Replaced Vehicle #79 (05 Kawasaki Mule Utility Vehicle), John Deere Front Mount Mower - Model 1575 – Replaced #48 (05 John Deere F1445 Mower) <u>2019:</u> #38 2019 Freightliner, Model M2106 Leaf Vacuum (Storm) – Replaced old #38 1989 Ford L8000 Leaf Vacuum, #160 2019 Toro Workman HDX (Parks) – Replaced #22 2007 Pro Gator	2	2
New Equipment: <u>2018:</u> 2018 John Deere HPX615E Gator, 2018 John Deere Front Mount Mower - Model 1575, 2010 Vermeer BC 1500 Chipper <u>2019:</u> #38 2019 Freightliner, Model M2106 Leaf Vacuum (Storm), #160 2019 Toro Workman HDX (Parks), #123 Edgeline 102 x 10 Trailer (Parks)	\$33,828.52 (Vermeer Chipper Was Donated)	\$196,988.59
Total Hours Spent Repairing/Maintaining Vehicles <u>2018:</u> (Full-time 2,212.50 ; Part-time 21.50) = 2,234 <u>2019:</u> (Full-time 1,381 ; Part-time 0) = 1,381	2,234	1,381
Number of Repairs Done on all Vehicles	378	330
Major Repairs (costing over \$2,000 per vehicle) <u>2018:</u> #5, #6, #13, #19, #21, #26, #32, #83 <u>2019:</u> #41	8	1

2020 GOALS:

1. Continue to streamline the expenditure tracking for vehicle operations and repairs.
2. Track monthly expenditures and charged other departments for their expenses.
3. Track total number of repairs done in-house to vehicles.
4. Track number of major repairs done in-house to vehicles.
5. Complete Fixed Asset sheets for all new equipment.
6. Complete insurance sheets for adding new/deleting old vehicles from insurance coverage.
7. Provide reliable fleet

SIGNIFICANT PROGRAM/COST CHANGES:

None

PERSONNEL CHANGES/JUSTIFICATION:

None

2019 ACHIEVEMENTS:

1. Continued to streamline the expenditure tracking for vehicle operations and repairs.
2. Tracked monthly expenditures and charged other departments for their expenses.
3. Completed Fixed Asset sheets for all new equipment.
4. Completed insurance sheets for adding new/deleting old vehicles from insurance coverage.

CAPITAL OUTLAY:**Equipment New:**

2018: 2018 John Deere HPX615E Gator
 2018 John Deere Front Mount Mower - Model 1575
 2010 Vermeer BC 1500 Chipper (Donation)

2019: 2019 Freightliner, Model M2106 Leaf Vacuum
 2019 Toro Workman HDX
 Edgeline 102 x 10 Trailer

Vehicle Equipment Replacement:

2018: #79 05 Kawasaki Mule Utility Vehicle
 #48 05 John Deere F1445 Mower

 * Husqvarna Concrete Saw - 24" Blue Diamond Blade

2019: #22 2007 Pro Gator
 #38 1989 Ford L8000 Leaf Vacuum

2020 VILLAGE OF LITTLE CHUTE BUDGET

	<u>ACTUAL 2017</u>	<u>ACTUAL 2018</u>	<u>BUDGET 2019</u>	<u>AMENDED</u>		<u>ADMINISTRATOR RECOMMENDED</u>	<u>BUDGET 2020</u>
				<u>BUDGET 2019</u>	<u>YTD 2019</u>		
Public Works Vehicle Maintenance							
101-53330-101	FULL-TIME WAGES	56,046.22	66,926.85	79,111.00	79,111.00	48,269.11	69,203.00
101-53330-102	PART-TIME WAGES	95.67	280.34				77,624.00
101-53330-103	SOCIAL SECURITY	4,142.73	4,939.78	6,071.00	6,071.00	3,520.83	5,294.00
101-53330-104	RETIREMENT	3,813.85	4,484.15	5,198.00	5,198.00	3,166.09	4,835.00
101-53330-105	HEALTH INSURANCE	18,709.64	22,325.48	26,671.00	26,671.00	16,815.64	25,228.00
101-53330-107	LIFE INSURANCE	56.57	60.67	73.00	73.00	46.87	65.00
101-53330-108	DENTAL INSURANCE	1,281.45	1,478.13	1,855.00	1,855.00	1,131.60	1,574.00
101-53330-109	DISABILITY INSURANCE	232.76	181.31	222.00	222.00	143.45	191.00
101-53330-110	OVERTIME	48.88		250.00	250.00	102.70	250.00
101-53330-204	CONTRACTUAL SERVICES	22,596.61	25,634.10	55,000.00	55,000.00	18,154.16	35,000.00
101-53330-213	SAFETY EQUIPMENT	263.14	300.62	400.00	400.00	214.55	400.00
101-53330-217	GAS AND OIL	31,291.20	26,118.28	30,000.00	30,000.00	31,293.44	30,000.00
101-53330-218	OPERATIONAL SUPPLIES	22,807.32	19,915.02	20,000.00	20,000.00	14,676.81	20,000.00
101-53330-221	SMALL EQUIPMENT	607.56	1,871.73	7,500.00	7,500.00	533.14	7,500.00
101-53330-225	VEHICLE PARTS	81,355.41	87,097.94	75,000.00	75,000.00	58,388.94	75,000.00
101-53330-249	UTILITIES	4,483.32					
101-53330-299	ALLOCATE VEHICLE MAINTENANCE	(99,524.32)	(105,899.85)	(110,000.00)	(110,000.00)	(62,083.62)	(107,500.00)
Total Public Works Vehicle Maintenance		148,308.01	155,714.55	197,351.00	197,351.00	134,373.71	167,040.00
							177,179.00

CATEGORY
DEPARTMENT
ACCOUNT ORGANIZATION

Public Works
Snow and Ice Control
53350

MISSION:

To provide safe winter driving conditions for motorists and pedestrians within the budget guidelines established by the Village Board with the objective of providing adequate traction for vehicles properly equipped for winter driving.

2019 PERFORMANCE MEASURES: *through August 2019 unless otherwise noted**

Snow / Ice Activity / Projects	2018 Actual	2019* Actual
Prepared and Mailed Private Snow Removal Invoices	12	15
Revenue from Snow Removal Invoices	\$1,200.00	\$1,100.00
Times Village Streets Salted	24	24
Times Village Streets Plowed	11	19
Times Snow Removed	5	5
Hours to Routinely Complete Snow Plow Routes	7	7
Fleet Replacement:		
<u>2018:</u> None	\$0.00	\$0.00
<u>2019:</u> None		
New equipment and cost:		
<u>2018:</u> None	\$0.00	\$0.00
<u>2019:</u> None		

PROGRAM GUIDELINES:

Streets are maintained in a priority order during a snow event. During a heavy snowfall event, primary streets may require continuous plowing before secondary routes are maintained. Factors such as storm intensity, time of day, length of storm activity, amount of accumulation, wind, temperature, and moisture content will determine plowing, and or salting. The Village of Little Chute Department of Public Works will apply anti icing material when snow accumulations are less than two inches, or when conditions warrant them.

2020 GOALS:

1. To complete all snow plow routes, accident free.
2. To complete all snow plow routes in a seven hour period.
3. To remove snow from the business area in a timely manner after plowing.
4. To continue to update our snow removal and snow plowing equipment.
5. To identify ways of improving our snow removal operations.
6. Continue usage of brine to reduce salt usage.
7. Continue to look for new ways to significantly cut back on salt usage.
8. Continue to research alternative sites for snow dumping.
9. Provided safety to pedestrians and motorists with properly maintained Village streets.
10. Continue to monitor weather conditions to control snowplowing operation.

11. Before a snow storm pretreat streets with brine obtained from the Water Utility to reduce salt usage.

SIGNIFICANT PROGRAM/COST CHANGES:

Cost for road salt in 2018/2019 was \$91.56/ton. Cost of road salt in 2019/2020 is \$62.75/ton. Estimated 1,200 tons of salt, resulting in a decrease of \$28.81/ton in 2019/2020.

PERSONNEL CHANGES/JUSTIFICATION:

None

2019 ACHIEVEMENTS:

1. Completed all snow plow routes, accident free.
2. Completed all snow plow routes in a seven hour period.
3. Removed snow from the business area in a timely manner after plowing.
4. Continued to update our snow removal and snow plowing equipment.
5. Identified ways of improving snow removal operations.
6. Continued usage of brine to reduce salt usage.
7. Continued to look for new ways to significantly cut back on salt usage.
8. Continued to researched alternative sites for snow dumping.
9. Provided safety to pedestrians and motorists with properly maintained Village streets.
10. Continued to monitor weather conditions to control snowplowing operation.
11. Pretreated streets with brine obtained from the Water Utility to reduce salt usage.
(Before a snow storm, began spraying streets.)

CAPITAL OUTLAY:

Equipment: See 53330 Vehicle Maintenance

Vehicle Equipment Replacement: See 53330 Vehicle Maintenance

2020 VILLAGE OF LITTLE CHUTE BUDGET

	ACTUAL 2017	ACTUAL 2018	BUDGET 2019	AMENDED		ADMINISTRATOR RECOMMENDED	BUDGET 2020
				BUDGET 2019	YTD 2019		
Snow and Ice Control							
101-53350-101	FULL-TIME WAGES	65,798.98	66,560.44	80,205.00	80,205.00	97,280.15	104,781.00
101-53350-103	SOCIAL SECURITY	5,864.45	6,968.09	7,283.00	7,283.00	8,955.73	8,015.00
101-53350-104	RETIREMENT	5,345.97	6,336.39	6,236.00	6,236.00	8,085.75	8,598.00
101-53350-105	HEALTH INSURANCE	23,354.33	26,572.99	27,637.00	27,637.00	36,961.02	39,061.00
101-53350-107	LIFE INSURANCE	95.43	76.76	76.00	76.00	100.74	109.00
101-53350-108	DENTAL INSURANCE	1,409.95	1,826.45	1,922.00	1,922.00	2,561.55	2,638.00
101-53350-109	DISABILITY INSURANCE	384.45	218.30	225.00	225.00	294.25	322.00
101-53350-110	OVERTIME	12,851.52	28,012.84	15,000.00	15,000.00	26,564.02	30,000.00
101-53350-201	TRAINING & CONFERENCES	235.00	235.00	1,000.00	1,000.00	190.00	1,000.00
101-53350-211	FOOD & PROVISIONS	340.00	475.00	500.00	500.00	703.00	800.00
101-53350-213	SAFETY EQUIPMENT			100.00	100.00		100.00
101-53350-218	SALT, CHIPS	66,109.84	51,888.01	110,000.00	110,000.00	37,145.89	69,000.00
101-53350-226	POSTAGE	213.46	190.61	250.00	250.00	174.85	250.00
101-53350-227	PUBLIC INFORMATION	670.63	876.43	750.00	750.00	451.58	750.00
101-53350-301	NEW EQUIPMENT						750.00
Total Snow and Ice Control		182,674.01	190,237.31	251,184.00	251,184.00	219,468.53	265,424.00
							10,000.00
							244,895.00

CATEGORY
DEPARTMENT
ACCOUNT ORGANIZATION

Public Works
Weed Control
53460

MISSION:

The mission is to provide effective code enforcement of noxious weeds (grass and weeds to not exceed 8" in length – *only one notice given per growing season*).

2019 PERFORMANCE MEASURES: *through August 2019 unless otherwise noted**

Weeds Activity / Projects	2018	2019*
	Actual	Actual
Number of "Weed" complaints	67	28
"Weed" Notices Prepared and Mailed	56	24
"Weed" Invoices Prepared and Mailed	8	2
Revenue from "Weed" Invoices	\$880	\$250

2020 GOALS:

1. Communicate noxious weed code information to the public.
2. Monitor and consistently enforce code requirements.
3. Prepare and mail out “weed” notices and invoices to owners of non-compliance.
4. Monitor and eradicate weeds by railroad.

SIGNIFICANT PROGRAM/COST CHANGES:

None

PERSONNEL CHANGES/JUSTIFICATION:

None

2019 ACHIEVEMENTS:

1. Communicated noxious weed code information to the public.
2. Monitored and consistently enforced code requirements.
3. Prepared and mailed out “weed” notices.
4. Village crew cut/trimmed long grass and weeds at private residences after non-compliance.
5. Prepared and mailed out “weed” invoices.

CAPITAL OUTLAY:

None

2020 VILLAGE OF LITTLE CHUTE BUDGET

CATEGORY
DEPARTMENT
ACCOUNT ORGANIZATION

Public Works
Recycling
53650

MISSION:

To provide timely curbside pickup of large recyclable items. Non-metal items picked up monthly and metal items four times per year.

SPECIFIC EXAMPLES:

End of month pickup of large non-metal items that do not fit inside of the garbage polycart; quarterly pickup of large metal items, including appliances normally containing freon, and twice a year pickup of "residential" tires.

2019 PERFORMANCE MEASURES: *through August 2019 unless otherwise noted**

Recycling Activity / Projects	2018	2019*
	Actual	Actual
"Refrigerant" Stickers	33	27
"Refrigerant" Sticker Purchase Revenue	\$660	\$540
Recycling Polycarts Change Outs to Residents (Upsize/Downsize/Worn)	34	36
Recycling Polycarts Given to New Residents	25	12
Tons of Residential Tires Picked-up Curbside <i>(Note one more pick up of tires in September 2019)</i>	4.20	5.01

2019 GOALS:

1. To curtail refuse tonnage, continue public education on recycling.
2. To work with county on their recycling program and surrounding communities.

SIGNIFICANT PROGRAM/COST CHANGES:

None

PERSONNEL CHANGES/JUSTIFICATION:

None

2019 ACHIEVEMENTS:

1. In accordance with State law, the Village crew did not pick up any E-waste curbside.
2. In house collection of recycling at all Village buildings.

CAPITAL OUTLAY:

None

2020 VILLAGE OF LITTLE CHUTE BUDGET

		AMENDED						ADMINISTRATOR RECOMMENDED
		ACTUAL 2017	ACTUAL 2018	BUDGET 2019	BUDGET 2019	YTD 2019	ESTIMATED 2019	
Recycling								
101-53650-101	FULL-TIME WAGES	22,558.64	24,737.86	34,153.00	34,153.00	17,789.51	24,070.00	37,686.00
101-53650-102	PART-TIME WAGES	904.29	1,310.69	-	-	949.35	1,000.00	1,000.00
101-53650-103	SOCIAL SECURITY	1,776.40	1,916.21	2,613.00	2,613.00	1,354.67	1,918.00	2,960.00
101-53650-104	RETIREMENT	1,539.43	1,657.40	2,237.00	2,237.00	1,163.55	1,579.00	2,532.00
101-53650-105	HEALTH INSURANCE	6,457.41	7,529.00	12,176.00	12,176.00	6,024.65	7,750.00	5,511.00
101-53650-107	LIFE INSURANCE	11.21	15.70	33.00	33.00	11.91	17.00	34.00
101-53650-108	DENTAL INSURANCE	612.60	638.13	847.00	847.00	554.62	790.00	269.00
101-53650-109	DISABILITY INSURANCE	39.96	43.41	96.00	96.00	33.63	48.00	103.00
101-53650-110	OVERTIME	94.61	-	-	-	-	-	-
101-53650-204	CONTRACTUAL SERVICES	366.00	44.00	350.00	350.00	87.50	350.00	350.00
101-53650-212	CLOTHING ALLOWANCE	-	-	400.00	400.00	-	-	-
101-53650-218	OPERATIONAL SUPPLIES	195.00	1,952.00	-	-	-	-	-
101-53650-226	POSTAGE	150.00	133.83	150.00	150.00	124.55	150.00	150.00
101-53650-227	PUBLIC INFORMATION	366.94	511.44	600.00	600.00	321.67	600.00	600.00
101-53650-306	BUILDING & GROUNDS	-	-	2,500.00	2,500.00	-	-	-
Total Recycling		35,072.49	40,489.67	56,155.00	56,155.00	28,415.61	38,272.00	51,195.00

CATEGORY	Culture, Recreation & Education
DEPARTMENT	Parks
ACCOUNT ORGANIZATION	55200

MISSION:

The Parks Department maintains over 90 acres of parks, open space areas and wilderness for various activities. Uses include playground equipment, picnicking and shelters, trails, softball, baseball, soccer, football, volleyball, tennis, basketball, ice-skating and festivals. The Parks Department provides opportunities for participants, residents, spectators and an array of other leisure time activities.

PERFORMANCE MEASUREMENTS

	<u>2017</u>	<u>2018</u>	<u>2019</u> <u>(as of</u> <u>9/5)</u>
Total Acreage	86.11	86.11	86.11
Total Parks & Tot lots	11	11	11
Paved Park Trails (Miles)	2.4	2.4	2.7
Playgrounds	8	9	9
Indoor/Outdoor Facilities (reservable)	5	6	6
Shelter/Plaza Reservations	240	371	233
Athletic Field Use	574	552	456

2020 GOALS

1. Open public bidding, break ground, and complete the construction of the Fox River Boardwalk
2. Install the Van Lieshout playground pour in place surfacing and playground update.
3. Remove the playground boarders and install a concrete sidewalk boarder at the Heesakker playground.
4. Renovate Doyle field #1.
5. Hire a 2nd part-time seasonal mower.
6. Sealcoat and line the Van Lieshout Basketball court.
7. Begin taking reservations online for the Doyle Canal shelter, Heesakker shelter, and Van Lieshout outdoor shelter.

SIGNIFICANT PROGRAM/COST CHANGES

- Add a 2nd part-time seasonal mower.

PERSONNEL CHANGES/JUSTIFICATION

None

2019 ACHIEVEMENTS

1. Began operation of the Mill Street Bridge.
2. Received over \$1 million towards the Fox River Boardwalk Project.
3. Installed phase 2 of the Creekview Park playground project.
4. Installed the outfield fence, fixed the electrical wiring for the scoreboard, and installed foul poles at Legion 3.
5. Installed park signs at all our Tot Lot Park
6. Completed the field renovation on Legion 1
7. Completed the infield renovation in cooperation with the Little Chute District and Little Chute Diamond Club at Van Lieshout Park.
8. Installed the interior park trails at Creekview Park.

CAPITAL OUTLAY

None

2020 VILLAGE OF LITTLE CHUTE BUDGET

		AMENDED					ADMINISTRATOR
		ACTUAL 2017	ACTUAL 2018	BUDGET 2019	BUDGET 2019	YTD 2019	RECOMMENDED
Park							BUDGET 2020
101-55200-101	FULL-TIME WAGES	88,451.51	110,573.61	132,399.00	132,399.00	108,916.10	137,516.00
101-55200-102	PART-TIME WAGES	41,283.78	41,958.92	43,524.00	43,524.00	39,414.14	43,210.00
101-55200-103	SOCIAL SECURITY	9,746.37	11,354.10	13,611.00	13,611.00	11,017.22	13,825.00
101-55200-104	RETIREMENT	6,110.99	7,503.28	8,803.00	8,803.00	6,021.55	7,971.00
101-55200-105	HEALTH INSURANCE	29,478.55	34,733.33	44,644.00	44,644.00	28,094.67	38,217.00
101-55200-107	LIFE INSURANCE	96.00	102.62	122.00	122.00	95.75	138.00
101-55200-108	DENTAL INSURANCE	1,992.95	2,219.38	3,105.00	3,105.00	1,718.15	2,313.00
101-55200-109	DISABILITY INSURANCE	367.13	293.54	376.00	376.00	278.44	376.00
101-55200-110	OVERTIME	1,836.77	1,432.41	2,000.00	2,000.00	814.10	1,500.00
101-55200-201	TRAINING & CONFERENCES	26.96	351.29	1,050.00	1,050.00	870.00	890.00
101-55200-203	TELEPHONE	562.69	515.97	500.00	500.00	257.11	550.00
101-55200-204	CONTRACTUAL SERVICES	2,239.01	5,350.42	6,000.00	6,000.00	3,221.50	6,000.00
101-55200-205	EQUIPMENT REPAIRS	245.85	317.00	400.00	400.00	527.95	100.00
101-55200-206	OFFICE SUPPLIES	-	139.19	100.00	100.00	52.98	100.00
101-55200-208	BOOKS, SUBSCRIPTIONS, MEMBERSHIP	35.00	35.00	100.00	100.00	35.00	70.00
101-55200-210	RENTALS	-	-	250.00	250.00	175.00	200.00
101-55200-213	SAFETY EQUIPMENT	992.06	2,069.02	3,000.00	3,000.00	681.18	2,000.00
101-55200-215	HORTICULTURAL SUPPLIES	980.61	1,120.65	1,000.00	1,000.00	639.78	1,000.00
101-55200-216	CONSTRUCTION MATERIALS	16,849.80	32,457.86	16,000.00	16,000.00	10,132.10	16,000.00
101-55200-218	OPERATIONAL SUPPLIES	981.59	2,879.60	1,500.00	1,500.00	1,674.47	1,500.00
101-55200-221	SMALL EQUIPMENT	796.50	1,426.03	2,600.00	2,600.00	1,325.95	2,600.00
101-55200-222	JANITORIAL SUPPLIES	975.35	711.45	1,200.00	1,200.00	736.83	1,200.00
101-55200-225	OTHER NON-PERSON	1,280.17	15,332.48	10,500.00	10,500.00	1,511.64	10,500.00
101-55200-227	PUBLIC INFORMATION	90.00	90.00	-	-	-	-
101-55200-242	BLDG & GRNDS REPAIRS & MAINT	11,593.60	7,128.16	7,700.00	7,700.00	2,290.93	7,700.00
101-55200-243	CUSTODIAL - CONTRACTUAL	1,575.75	1,672.80	1,700.00	1,700.00	-	2,656.80
101-55200-247	VEHICLE	24,420.33	31,563.09	24,000.00	24,000.00	19,926.02	24,000.00
101-55200-249	UTILITIES	31,620.57	34,713.71	30,000.00	30,000.00	26,961.64	32,000.00
Total Park		274,629.89	348,079.91	356,184.00	356,184.00	267,390.20	354,132.80
							384,616.00

CATEGORY	Culture, Recreation and Education
DEPARTMENT	Recreation
ACCOUNT ORGANIZATION	55300

MISSION:

A commitment in our community to a quality of life that provides an array of opportunities to improve an individual's physical health and outlook to life. These opportunities include instructional, athletic, and social programs that are designed to satisfy a wide range of interests and to accommodate more age groups.

PERFORMANCE MEASURMENTS

PROGRAM PARTICIPATION	<u>2017</u>	<u>2018</u>	<u>2019 (8/31)</u>
Enrichment Classes	736	716	379
Youth/Club Sports Leagues	1,070	987	815
One-Day Events/Special Events	1,521	1,311	1,103
Adult Softball	374	348	338
Senior Activities/Trips	1,053	1,428	840
Community Events	2,524	3,461	2,339
TOTALS	7,067	8,251	5,814

2020 GOALS

1. Review composition and printing options for our two program books mailed to residents (spring/summer book & fall/winter program book).
2. Continue to improve the working relationship with the Little Chute School District, Little Chute Diamond Club, Heart of the Valley Soccer Association, and the Little Chute Gridiron Association.
3. Continue to refine the program evaluation process.
4. Work on finding a variety of vendors to allow us to offer the Village Market on the plaza again.

SIGNIFICANT PROGRAM/COST CHANGES

None

PERSONNEL CHANGES/JUSTIFICATION

None

2019 ACHIEVEMENTS

1. Moved summer rec staff office from 2nd floor of Village Hall to newly created room in Village Hall basement.
2. Worked on improvements to google doc survey forms and emailing procedure for evaluating recreation programs to further help improve, create, and eliminate programs.
3. Eliminated Monday morning free dropoff Tot-Lot program.
4. More programming opportunities held at the Van Lieshout Rec Center (both Home Alone Sitter Classes now held there, plus moved our Pom Development Team Program there this fall).
5. Worked to increase social media promotion of recreation programs.
6. Continued to improve the working relationship with the Little Chute School District, Little Chute Diamond Club, Heart of the Valley Soccer Association, and the Little Chute Gridiron Association.

CAPITAL OUTLAY

None

2020 VILLAGE OF LITTLE CHUTE BUDGET

		AMENDED					ADMINISTRATOR
		ACTUAL 2017	ACTUAL 2018	BUDGET 2019	BUDGET 2019	YTD 2019	RECOMMENDED
							BUDGET 2020
Recreation							
101-55300-101	FULL-TIME WAGES	107,977.75	114,149.04	120,360.00	120,360.00	86,380.57	116,855.00
101-55300-102	PART-TIME WAGES	30,750.61	27,140.31	37,300.00	37,300.00	20,106.36	23,234.00
101-55300-103	SOCIAL SECURITY	10,307.82	10,492.67	12,061.00	12,061.00	7,974.69	10,717.00
101-55300-104	RETIREMENT	7,324.50	7,648.15	7,884.00	7,884.00	5,653.50	7,598.00
101-55300-105	HEALTH INSURANCE	36,733.20	39,182.74	38,653.00	38,653.00	28,316.70	37,755.00
101-55300-107	LIFE INSURANCE	115.04	105.12	106.00	106.00	78.84	103.00
101-55300-108	DENTAL INSURANCE	2,517.40	2,588.22	2,688.00	2,688.00	1,957.14	2,608.00
101-55300-109	DISABILITY INSURANCE	450.90	317.16	337.00	337.00	256.32	338.00
101-55300-110	OVERTIME	3.61	-	-	-	-	342.00
101-55300-111	SPORTS OFFICIALS	6,808.75	6,880.75	8,800.00	8,800.00	4,866.00	4,866.00
101-55300-201	TRAINING & CONFERENCE	1,513.85	922.60	1,600.00	1,600.00	1,009.00	1,500.00
101-55300-203	TELEPHONE	976.49	1,043.65	1,050.00	1,050.00	545.68	1,079.00
101-55300-204	CONTRACTUAL SERVICES	19,437.94	11,393.08	13,500.00	13,500.00	2,522.75	2,000.00
101-55300-206	OFFICE SUPPLIES	703.86	258.63	900.00	900.00	417.06	700.00
101-55300-207	PRINTING & REPRODUCTION	6,283.73	6,376.83	6,600.00	6,600.00	6,410.39	6,410.39
101-55300-208	BOOKS, SUBSCRIPTIONS, MEMBERSHIP	4,016.25	3,916.00	4,000.00	4,000.00	4,004.00	4,004.00
101-55300-213	SAFETY EQUIPMENT	332.23	94.00	200.00	200.00	281.28	121.00
101-55300-218	OPERATIONAL SUPPLIES	21,476.79	35,260.25	34,830.00	34,830.00	29,114.69	34,714.00
101-55300-219	AWARDS & RECOGNITION	106.99	119.99	100.00	100.00	-	100.00
101-55300-221	SMALL EQUIPMENT	2,305.72	3,318.98	3,000.00	3,000.00	3,199.31	3,864.74
101-55300-225	OTHER NON-PERSON	242.00	262.90	300.00	300.00	519.63	519.16
101-55300-226	POSTAGE	1,920.77	2,051.99	2,150.00	2,150.00	2,214.98	2,214.98
101-55300-232	FARMERS MARKET	2,562.47	2,838.70	3,000.00	3,000.00	-	-
101-55300-233	CHEESE FEST	16.81	-	-	-	488.85	-
101-55300-247	VEHICLE	1,331.41	2,295.67	2,500.00	2,500.00	796.66	2,000.00
Total Recreation		266,216.29	278,657.43	301,919.00	301,919.00	207,114.40	263,201.27
							308,655.00

CATEGORY	Culture, Recreation and Education
DEPARTMENT	Forestry
ACCOUNT ORGANIZATION	55440

MISSION:

The Forestry Department provides quality maintenance, preservation and enhancement of the Village of Little Chute's trees and shrubs. Forestry is responsible for regulating and controlling the planting, transplanting, removal, maintenance and protection of village trees and shrubs. The focus is to improve the Village's appearance and alleviate any unsafe conditions.

PERFORMANCE MEASUREMENTS

	<u>2017</u>	<u>2018</u>	<u>2019</u>
Number of Trees Trimmed	868	650	482
Number of Trees Removed	19	33	84
Number of Trees Planted	82	32	Estimate - 40

2020 GOALS

1. Apply for a DNR Growth Award for creating a tree evaluation method, completing our terrace tree planting demonstration area, and beginning our 10 year EAB plan.
2. Continue to enhance and grow urban forest to maintain Tree City USA status.
3. Apply for a grant to aid in EAB removals and plantings
4. Remove buckthorn and garlic mustard at Heesakker Park – Lincoln Ave.
5. Continue terrace tree planting program.
6. Begin implementing a 10-year plan to remove all ash trees on public property.
7. Implement a plan to plant more trees to replace ash trees that are being removed.
8. Create a plan for maintaining the tree inventory within GIS.

SIGNIFICANT PROGRAM/COST CHANGES

- Budgeting funds for preemptive ash tree removal.

PERSONNEL CHANGES/JUSTIFICATION

None

2019 ACHIEVEMENTS

1. Received 25th Tree City USA Award.
2. Finished planting trees along the road at the MSB. This also completed our

terrace tree planting demonstration area for residents.

3. Performed our annual tree trimming on section B.
4. Celebrated Arbor Day with Little Chute Elementary School, the Boy Scouts, and Van Zeeland's Nursery.
5. Planted 20 trees at Creekview Park. These trees were donated by Nestle Freedom Warehouse and were planted in coordination with their volunteers.
6. Updated our tree inventory that had not been updated since 2007.

CAPITAL OUTLAY

None

2020 VILLAGE OF LITTLE CHUTE BUDGET

		AMENDED					ADMINISTRATOR
		ACTUAL 2017	ACTUAL 2018	BUDGET 2019	BUDGET 2019	YTD 2019	RECOMMENDED
							BUDGET 2020
Forestry							
101-55440-101	FULL-TIME WAGES	64,003.78	59,613.63	70,549.00	70,549.00	52,414.72	67,929.00
101-55440-102	PART-TIME WAGES	4,529.15	2,798.44	3,963.00	3,963.00	6,927.62	8,333.00
101-55440-103	SOCIAL SECURITY	5,149.94	4,543.73	5,700.00	5,700.00	4,348.48	5,834.00
101-55440-104	RETIREMENT	4,380.69	4,005.56	4,621.00	4,621.00	3,495.32	4,611.00
101-55440-105	HEALTH INSURANCE	18,424.24	20,594.35	24,158.00	24,158.00	18,952.86	23,939.00
101-55440-107	LIFE INSURANCE	65.58	70.59	66.00	66.00	51.62	70.00
101-55440-108	DENTAL INSURANCE	1,318.86	1,174.11	1,680.00	1,680.00	1,337.91	1,704.00
101-55440-109	DISABILITY INSURANCE	286.66	191.91	198.00	198.00	146.86	201.00
101-55440-110	OVERTIME	430.02	176.84	-	-	967.59	967.59
101-55440-201	TRAINING & CONFERENCES	589.80	105.65	300.00	300.00	-	500.00
101-55440-204	CONTRACTUAL SERVICES	4,490.00	5,475.00	9,000.00	9,000.00	30,606.49	20,000.00
101-55440-205	EQUIPMENT REPAIR	48.00	67.80	300.00	300.00	16.00	100.00
101-55440-208	BOOKS, SUBSCRIPTIONS, MEMBERSHIP	-	-	-	-	-	50.00
101-55440-215	TREE PROGRAM	4,830.48	8,101.82	6,000.00	6,000.00	533.99	6,000.00
101-55440-218	OPERATIONAL SUPPLIES	215.33	470.15	300.00	300.00	513.69	200.00
101-55440-221	SMALL EQUIPMENT	211.77	649.16	800.00	800.00	906.55	800.00
101-55440-225	OTHER NON-PERSON	15.00	29.29	100.00	100.00	15.00	50.00
101-55440-247	VEHICLES	8,819.24	12,011.52	8,000.00	8,000.00	5,031.03	9,000.00
101-55440-301	NEW EQUIPMENT	-	-	-	-	-	2,000.00
Total Forestry		117,802.54	120,079.55	135,735.00	135,735.00	126,265.73	149,738.59
							154,233.00

CATEGORY
DEPARTMENT
ACCOUNT ORGANIZATION

Culture, Recreation and Education
Youth Football
55460

MISSION:

To provide a 6th, 7th & 8th grade youth football program each fall to promote teamwork, participation, and the learning of fundamental football skills and plays to ready the players for high school football. All coaches are instructed to coach that "winning is not all that matters". At the end of the season participants receive recognition and awards at the annual banquet to recognize each player for their accomplishments.

PERFORMANCE MEASUREMENTS

	<u>2017</u>	<u>2018</u>	<u>2019</u>
Number of Jets Football Team	3	3	3
Number of Jets Football Players	80	74	74
Number of Games	24	24	24

2020 GOALS

1. Replace scheduled number of helmets annually.
2. Teach good sportsmanship to each youth player, team manager, and others associated with the team, so in fact the situation is a positive learning experience
3. Increase total participation.
4. Continue and enhance working relationship with the Gridiron Association and School District: game supervision, flag football coaching, banquet sponsorship, goals and objectives.
5. Continue to replace some shoulder pads each year.
6. Make storage improvements to the Jet's storage area.

SIGNIFICANT PROGRAM/COST CHANGES

None

PERSONNEL CHANGES/JUSTIFICATION

None

2019 ACHIEVEMENTS

1. Maintained a high participation in the program.
2. Complied with concussion laws and provided Athletic Trainer supervision at home games.
3. Continued working relationship with Little Chute Gridiron Association to supervise and score/time all Jets home games.
4. Continued working relationship with Little Chute School District to use high school field for Jets home games.
5. Replaced some helmets and shoulder pads.
6. Little Chute Gridiron replaced game jerseys for 7th and 8th grade players.

CAPITAL OUTLAY

None

2020 VILLAGE OF LITTLE CHUTE BUDGET

							ADMINISTRATOR RECOMMENDED BUDGET 2020	
AMENDED								
	ACTUAL 2017	ACTUAL 2018	BUDGET 2019	BUDGET 2019	YTD 2019	ESTIMATED 2019		
Youth Football								
101-55460-111	SPORTS OFFICIALS	6,450.00	5,485.00	6,100.00	6,100.00	1,980.00	6,000.00	6,100.00
101-55460-204	CONTRACTUAL SERVICES	1,469.51	1,954.80	1,900.00	1,900.00	445.07	1,850.00	1,900.00
101-55460-211	FOOD & PROVISIONS	3,160.66	3,477.00	3,300.00	3,300.00		3,900.00	3,900.00
101-55460-213	SAFETY EQUIPMENT	105.30	132.15	200.00	200.00		200.00	200.00
101-55460-218	OPERATIONAL SUPPLIES	-	-	-	-	7.00	7.00	7.00
101-55460-225	EQUIPMENT	9,784.30	8,469.46	3,600.00	3,600.00	913.87	3,600.00	3,600.00
Total Youth Football		20,969.77	19,518.41	15,100.00	15,100.00	3,345.94	14,957.00	15,100.00

CATEGORY	Culture, Recreation and Education
DEPARTMENT	Community Band
ACCOUNT ORGANIZATION	55480

MISSION:

A volunteer community band opportunity; performs at community events and festivals.

PERFORMANCE MEASUREMENTS

	<u>2017</u>	<u>2018</u>	<u>2019</u>
Number of Band Members	67	72	75
Number of Band Concerts – Doyle Park/Plaza	9	8	10
Number of Parades/Special Performances	9	9	9

2020 GOALS

1. Continue to develop as a musical group.
2. Look for other concert opportunities to continue to grow the offerings provided by the Little Chute Community Band.
3. Listen to the membership and make the organization a welcoming group to be enjoyed by all members.
4. Provide an opportunity to bring those who share common interests together in a relaxing and non-pressure environment.
5. Provide concerts that appeal to all ages.

SIGNIFICANT PROGRAM/COST CHANGES

None

PERSONNEL CHANGES/JUSTIFICATION

None

2019 ACHIEVEMENTS

1. Updated the Community Band manual that was last updated in 2000.
2. Successful summer concert series and parade performances.
3. Performed 10 concerts on the Village Plaza or at Doyle Park with good

attendance #'s.

4. Maintained a consistent and improving membership.
5. Continued progress in transforming a very traditional focus by accommodating the needs and lifestyles of the younger generation.
6. Worked with the Little Chute School District to continue utilize space at the High School.
7. Put together an updated roster of the Community Band.

CAPITAL OUTLAY

None

2020 VILLAGE OF LITTLE CHUTE BUDGET

CATEGORY
DEPARTMENT
ACCOUNT ORGANIZATION

General Government
Economic Development
101-56700

OBJECTIVES: The objective of the Economic Development account is to fund efforts related to promoting the Village of Little Chute that will result in the investment of funds to improve property values across the community. Major efforts through this account include the production of marketing materials and funding other marketing efforts across the community.

2020 VILLAGE OF LITTLE CHUTE BUDGET

		AMENDED					ADMINISTRATOR RECOMMENDED	
		ACTUAL 2017	ACTUAL 2018	BUDGET 2019	BUDGET 2019	YTD 2019	ESTIMATED 2019	BUDGET 2020
Economic Development								
101-56700-201	TRAINING & CONFERENCES	30.00	-	500.00	500.00	-	500.00	1,000.00
101-56700-204	CONTRACTUAL SERVICES	-	5,000.00	-	-	-	-	-
101-56700-207	PRINTING & REPRODUCTION	4,625.00	1,200.00	1,500.00	1,500.00	-	1,500.00	1,500.00
101-56700-208	BOOKS, SUBSCRIPTIONS, MEMBERSHIP	690.00	910.00	1,100.00	1,100.00	720.00	1,100.00	1,100.00
101-56700-227	PUBLIC INFORMATION	6,640.00	2,290.00	4,000.00	4,000.00	1,100.00	3,000.00	4,000.00
101-56700-262	LEGAL	1,232.00	-	-	-	-	-	-
101-56700-264	OTHER	-	21,429.29	-	-	1,671.77	801.00	-
Total Economic Development		13,217.00	30,829.29	7,100.00	7,100.00	3,491.77	6,901.00	7,600.00

CATEGORY	GENERAL GOVERNMENT
DEPARTMENT	UNALLOCATED/INSURNACE/TRANSFERS
ACCOUNT ORGANIZATION	101-51780, 51900

OBJECTIVES: The unallocated portion of the budget includes local support of the fixed route services for Valley Transit, costs for long-term investment services and any other costs that serve all departments.

Insurance covers the cost of the defined benefit post-employment healthcare plan that provides health care coverage from retirement until death for employees hired prior to September 1, 1980 and their spouses. It also covers the general fund portion of workers compensation, property and liability insurance.

Transfers incorporates monies transferred from the general fund to cover expenses in another fund. Recent transfers include shortfall in the aquatics and Facility and Technology Fund.

2020 VILLAGE OF LITTLE CHUTE BUDGET

							ADMINISTRATOR RECOMMENDED BUDGET 2020
							AMENDED
		ACTUAL 2017	ACTUAL 2018	BUDGET 2019	BUDGET 2019	YTD 2019	ESTIMATED 2019
Unallocated							
101-51780-204	CONTRACTUAL SERVICES		320.72	2,500.00	2,500.00	256.53	360.00
101-51780-229	INVESTMENT SERVICES	4,138.20	2,904.21	6,000.00	6,000.00	1,357.97	2,900.00
101-51780-233	VALLEY TRANSIT SERVICE	78,798.00	85,951.00	89,003.00	89,003.00	66,258.00	88,344.00
101-51780-234	MERIT/BONUS COMPENSATION	-	700.00	-	-	-	90,994.00
101-51780-249	UTILITIES	-	11.66	-	-	44.55	60.00
101-51780-290	CONTINGENCY	-	-	183,263.00	183,263.00	-	75.00
101-51780-299	VALLEY TRANSIT GRANT	(58,563.52)	(66,136.88)	(70,339.00)	(70,339.00)	(25,016.00)	(55,000.00)
101-51780-300	LAND AQUISITION	131.00	-	-	-	-	(56,000.00)
Total Unallocated		24,503.68	23,750.71	210,427.00	210,427.00	42,901.05	36,664.00
Insurance							
101-51900-105	RETIREE HEALTH INSURANCE	190,365.78	189,886.92	192,180.00	192,180.00	101,060.14	134,762.00
101-51900-230	WORKERS COMPENSATION INS	55,709.00	61,276.16	60,000.00	60,000.00	47,512.73	47,512.73
101-51900-231	PROPERTY & LIABILITY INSURANCE	63,360.00	61,938.12	71,000.00	71,000.00	80,423.92	80,424.00
Total Insurance		309,434.78	313,051.20	323,180.00	323,180.00	228,996.79	262,698.73
Transfers							
101-59000-490	TRANSFER TO CAPITAL PROJECTS	2,559,096.79	250,878.64	-	130,000.00	30,000.00	130,000.00
101-59000-491	TRANSFER TO SPECIAL REVENUE	35,112.24	-	-	100,000.00	100,000.00	100,000.00
Total Transfers		2,594,209.03	250,878.64	-	230,000.00	130,000.00	230,000.00

2020 VILLAGE OF LITTLE CHUTE BUDGET

	ACTUAL 2017	ACTUAL 2018	BUDGET 2019	AMENDED		YTD 2019	ESTIMATED 2019	ADMINISTRATOR RECOMMENDED BUDGET 2020						
				BUDGET 2019	YTD 2019									
SPECIAL REVENUE FUND														
REVENUES														
Property Taxes	2,181,753	2,318,565	2,445,903	2,445,903	2,445,903	2,445,903	2,445,903	2,700,155						
Intergovernmental	1,765,403	1,315,141	1,295,088	1,295,088	960,532	1,306,969	1,306,969	1,376,637						
Licenses and Permits	25	-	100	100	-	-	-	-						
Public Charges for Services	528,196	533,166	523,560	523,560	400,177	516,026	516,026	614,950						
Fines and Forfeitures	2,909	2,395	2,300	2,300	1,533	2,300	2,300	2,300						
Investment Income	3,890	8,519	9,293	3,478	8,675	10,248	10,248	8,050						
Contributions	28,285	18,642	-	-	8,924	8,924	8,924	-						
Other	14,908	11,409	-	-	5,069	14,349	14,349	2,250						
Total Revenues	4,525,369	4,207,835	4,276,244	4,270,429	3,830,812	4,304,719	4,704,342							
EXPENDITURES														
Current:														
General Government														
Public Safety	3,413,128.36	3,204,337.45	3,228,638.00	3,228,638.00	2,347,042.43	3,250,086.23	3,250,086.23	3,479,128.00						
Public Works	407,487	459,191	379,480	449,480	311,650	452,956	452,956	484,346						
Culture, Recreation and Education	553,902	650,630	608,771	608,771	446,162	592,295	592,295	694,080						
Conservation and Development	11,078	36,754	7,800	7,800	557	8,879	8,879	18,900						
Total Expenditures	4,385,596	4,350,912	4,224,689	4,294,689	3,105,411	4,304,216	4,676,454							
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES														
	139,773	(143,077)	51,555	(24,260)	725,401	503	27,888							
OTHER FINANCING SOURCES AND (USE)														
Sale of Village Properties	4,417	133	29,809	-	27,577	27,289	27,289	9,000						
Issuance of Debt	200,000	-	-	-	-	-	-	-						
Transfers In	35,112	-	-	100,000	100,000	100,000	100,000	-						
Transfers Out	(25,000)	(25,000)	(25,000)	(25,000)	(18,760)	(25,000)	(25,000)	(25,000)						
Total Other Financing Sources (Use)	214,529	(24,867)	4,809	75,000	108,817	102,289	(16,000)							
NET CHANGE IN FUND BALANCE														
	354,301	(167,944)	56,364	50,740	834,217	102,792	102,792	11,888						
FUND BALANCE - BEGINNING														
	857,131	1,211,432	1,043,488	1,043,488	1,043,488	1,043,488	1,043,488	1,146,280						
FUND BALANCE - ENDING														
	1,211,432	1,043,488	1,099,852	1,094,228	1,877,706	1,146,280	1,146,280	1,158,168						

CATEGORY
DEPARTMENT
ACCOUNT ORGANIZATION

Public Works
Sanitation
201-53620

MISSION:

The mission is to provide a service to residents for rubbish collection on their scheduled day and to keep the roadside free of accumulated refuse or rubbish. With the cooperation of residents, this mission can be a reality. Also provide rubbish collection for businesses within the Village at a competitive cost.

2019 PERFORMANCE MEASURES: *through August 2019 unless otherwise noted**

Sanitation Activity / Projects	2018	2019*
	Actual	Actual
Garbage Tonnage	3,296.84	1,881.28
Prepared and Mailed Business Sanitation Invoices (In 2018 start to bill businesses monthly on water bills instead of annual invoice. 17 businesses do not have water bills in 2018 and 17 in 2019.)	17	17
Revenue from Business Sanitation Pickup	\$48,197.91	\$24,616.65
Revenue from Residential Sanitation Pickup	\$369,902.86	\$248,058.39
Billed Village of Kimberly for Shared "Sanitation" Costs	\$9,728.19	**\$2,830.79
Updated Fleet	0	0
Garbage Polycarts Change Outs to Businesses (Upsize/Downsize/Worn)	40	9
Garbage Polycarts Change Outs to Residences (Upsize/Downsize/Worn)	78	47
Refuse Polycarts Given to New Businesses	3	2
Refuse Polycarts Given to New Residents	24	14

***As of June 30th, 2019*

2020 GOALS:

1. Improve safety during garbage collection, drivers to be more aware of their surroundings.
2. Continue to look at ways of improving routes and services.
3. Continue to track refuse container change outs and notify Village Hall of changes.
4. Work with surrounding communities to make collection more efficient.

SIGNIFICANT PROGRAM/COST CHANGES:

Outagamie County Landfill fee will increase \$2 per ton to be \$40 per ton for business refuse collection in 2020 and will increase \$2 per ton to be \$48 per ton for residential refuse collection. In 2018 started collecting business refuse (\$37 per ton) separately from resident refuse (\$45 per ton). This resulted in a \$4,053.28 savings as of August 31, 2018. The Village continued with this practice for 2019 with a total savings of \$2,233.39 as of August 31, 2019. Rate increases are necessary in 2020 to fully fund expenditures.

PERSONNEL CHANGES/JUSTIFICATION:

None

2019 ACHIEVEMENTS:

1. In accordance with State law, the Village crew did not pick up any E-waste curbside.
2. Established better public relations.
3. Continued to work with Kimberly.
4. Billed out businesses garbage collection monthly.
5. Discontinued 300 gallon polycart containers for businesses. Four businesses discontinued service.

CAPITAL OUTLAY:

Equipment: See 53330 Vehicle Maintenance

Vehicle Equipment Replacement: See 53330 Vehicle Maintenance

2020 VILLAGE OF LITTLE CHUTE BUDGET

							ADMINISTRATOR RECOMMENDED	
		ACTUAL 2017	ACTUAL 2018	BUDGET 2019	AMENDED BUDGET 2019	YTD 2019	ESTIMATED 2019	BUDGET 2020
SANITATION								
Sanitation Revenues								
201-34301	COMMERCIAL SANITATION FEE	64,383.90	48,197.91	45,800.00	45,800.00	37,523.09	46,000.00	56,200.00
201-34304	RESIDENTIAL SANITATION FEE	348,682.15	352,248.84	352,170.00	352,170.00	265,866.60	355,000.00	433,100.00
201-34305	MOBILE HOME RESIDENTIAL SANIT	17,755.78	17,654.02	17,640.00	17,640.00	13,235.80	17,640.00	21,500.00
201-34901	OTHER CHARGES FOR SERVICES	2,080.00	1,161.54	1,300.00	1,300.00	180.36	1,000.00	1,000.00
201-36101	INTEREST ON INVESTMENTS	120.38	206.77	120.00	120.00	8.67	100.00	100.00
201-39470	FORFEITED DISCOUNTS(PENALTIES)	2,839.74	2,359.81	2,300.00	2,300.00	1,532.81	2,300.00	2,300.00
Total Sanitation Revenues		435,861.95	421,828.89	419,330.00	419,330.00	318,635.04	422,040.00	514,200.00
Sanitation Expenses								
201-53620-101	FULL-TIME WAGES	93,809.72	121,924.95	117,589.00	117,589.00	80,947.63	119,800.00	132,174.00
201-53620-102	PART-TIME WAGES	4,101.77	5,019.46	5,208.00	5,208.00	3,541.81	4,592.00	1,824.00
201-53620-103	SOCIAL SECURITY	7,214.58	9,299.70	9,394.00	9,394.00	6,081.37	9,579.00	10,210.00
201-53620-104	RETIREMENT	6,573.97	8,470.31	7,970.00	7,970.00	5,486.11	8,202.00	9,008.00
201-53620-105	HEALTH INSURANCE	31,810.90	40,761.17	40,972.00	40,972.00	28,170.14	39,670.00	46,523.00
201-53620-107	LIFE INSURANCE	95.92	111.70	129.00	129.00	74.79	112.00	123.00
201-53620-108	DENTAL INSURANCE	2,225.74	2,625.17	3,279.00	3,279.00	1,928.93	2,849.00	3,115.00
201-53620-109	DISABILITY INSURANCE	361.43	319.78	329.00	329.00	226.56	343.00	369.00
201-53620-110	OVERTIME	186.39	683.26			803.02	825.00	500.00
201-53620-204	LANDFILL TIPPING FEES	162,158.76	146,147.19	160,000.00	160,000.00	110,953.38	160,000.00	170,200.00
201-53620-206	OFFICE SUPPLIES	32.68	1,701.95	1,000.00	1,000.00	1,461.90	1,000.00	1,000.00
201-53620-208	SOFTWARE SUPPORT FEES	916.75	1,944.00	1,960.00	1,960.00	2,061.50	2,061.50	2,100.00
201-53620-218	OPERATIONAL SUPPLIES	63.43	13.99	250.00	250.00	26.63	150.00	150.00
201-53620-221	SMALL EQUIPMENT	3,276.49	11,680.54	9,300.00	9,300.00	5,607.37	9,300.00	9,300.00
201-53620-226	POSTAGE	2,920.46	3,232.54	3,600.00	3,600.00	2,599.55	3,600.00	3,600.00
201-53620-227	PUBLIC INFORMATION	294.86	410.98	500.00	500.00	579.94	600.00	600.00
201-53620-228	SERVICE FEE/FINANCE CHARGE UT	781.01	860.00	500.00	500.00	562.50	754.00	800.00
201-53620-230	WORKERS COMPENSATION INS	4,000.00	3,974.32	-	-	3,618.06	3,618.00	4,100.00
201-53620-231	PROPERTY & LIABILITY INSURANCE	7,204.00	7,030.08	7,500.00	7,500.00	7,158.16	7,158.00	7,400.00
201-53620-247	VEHICLE	79,458.57	92,737.76	10,000.00	80,000.00	49,518.77	78,500.00	81,000.00
201-53620-249	UTILITIES		242.00	-	-	242.00	242.00	250.00
201-53620-499	TRANSFERS TO OTHER FUNDS	25,000.00		25,000.00	25,000.00	18,760.00	25,000.00	25,000.00
Total Sanitation Expenses		432,487.43	459,190.85	404,480.00	474,480.00	330,410.12	477,955.50	509,346.00
SANITATION NET REVENUES (EXPENSES)								
		3,374.52	(37,361.96)	14,850.00	(55,150.00)	(11,775.08)	(55,915.50)	4,854.00
SANITATION FUND BALANCE (DEFICIT)								
		55,076	(7,286)	60,919	(62,436)	(19,061)	(63,202)	(58,348)

CATEGORY	Special Revenue Fund
DEPARTMENT	Fire Equipment and Donations
ACCOUNT ORGANIZATION	202-51960

OBJECTIVES: This account is used track donations to the Little Chute Fire Department, while also ensuring that those donated funds are available to maintain the large flag pole and statues at Interstate 41 and Moasis Drive. In addition, this fund is supported by annual tax levy to fund major apparatus replacement.

2020 VILLAGE OF LITTLE CHUTE BUDGET

							ADMINISTRATOR RECOMMENDED BUDGET 2020
	ACTUAL 2017	ACTUAL 2018	BUDGET 2019	AMENDED BUDGET 2019	YTD 2019	ESTIMATED 2019	
FIRE EQUIPMENT DONATION							
Fire Equipment Donation Revenues							
202-31111	GENERAL PROPERTY TAXES	75,000.00	75,000.00	75,000.00	75,000.00	75,000.00	80,000.00
202-36101	INTEREST ON INVESTMENTS	90.03	964.91	-	1,361.16	1,795.00	1,825.00
202-36104	INTEREST-PASSBOOK	136.71	135.58	150.00	150.00	286.48	429.00
202-38301	DONATIONS-EQUIPMENT	15,860.00	-	-	-	5,500.00	525.00
Total Fire Equipment Donation Revenues		91,086.74	76,100.49	75,150.00	75,150.00	82,147.64	82,724.00
Flag Pole Memorial Expenses							
202-51960-221	SMALL EQUIPMENT	909.00	200.00	1,600.00	1,600.00	600.00	1,600.00
202-51960-301	NEW EQUIPMENT	200.00	4,088.02	500.00	500.00	959.00	1,000.00
202-55190-301	NEW EQUIPMENT	200.00					500.00
202-59000-490	TRANSFER TO CAPITAL PROJECTS	-	25,000.00	-	-	-	-
Total Flag Pole Memorial Expenses		1,309.00	29,288.02	2,100.00	2,100.00	959.00	1,600.00
FIRE EQUIPMENT DONATION NET REVENUES (EXPENSES)							
		89,777.74	46,812.47	73,050.00	73,050.00	81,188.64	81,124.00
FIRE EQUIPMENT FUND BALANCE (DEFICIT)							
		113,002	184,814	259,102	257,864	266,003	265,938
							346,188

CATEGORY
DEPARTMENT
ACCOUNT ORGANIZATION

Culture, Recreation & Education
Aquatics
204-55420

MISSION

The mission of the Little Chute Pool is to provide all patrons with a variety of aquatic activities that are safe and enjoyable in a clean and wholesome environment. These activities will contribute to the mental and physical health of the community and to its economic and social well-being. We will meet the aquatic needs of all ages, physical conditions and lifestyles by providing appropriate programs to serve the needs of the community. We will strive to teach all children how to swim through swim lessons.

PERFORMANCE MEASUREMENTS

AQUATICS PARTICIPATION	<u>2017</u>	<u>2018</u>	<u>2019</u>
Number of Days Pool Open – Public	79	84	85
Total Patron Attendance for Season	11,582	11,166	11,062
Session 1 – Swim Lesson Participants	88	102	79
Session 2 – Swim Lesson Participants	163	120	186
Session 3 – Swim Lesson Participants	179	192	197
Number of Season Passes	165	208	165
Number of Special Events	4	5	5
Number of Private Rentals	28	38	40

2020 GOALS

1. Replace the small diving board at the pool with another diving board or another pool amenity.
2. Paint the pool floor in house.
3. Investigate online swim lesson sign ups.
4. Order a storage shed for behind the pool slide for storage of large equipment.
5. Increase the daily admission, season pass, private pool parties, and swim lesson fees.

MISSION

The mission of the Little Chute Pool is to provide all patrons with a variety of aquatic activities that are safe and enjoyable in a clean and wholesome environment. These activities will contribute to the mental and physical health of the community and to its economic and social well-being. We will meet the aquatic needs of all ages, physical conditions and lifestyles by providing appropriate programs to serve the needs of the community. We will strive to teach all children how to swim through swim lessons.

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2020 GOALS

1. Replace the small diving board at the pool with another diving board or another pool amenity.
2. Paint the pool floor in house.
3. Investigate online swim lesson sign ups.
4. Order a storage shed for behind the pool slide for storage of large equipment.
5. Increase the daily admission, season pass, private pool parties, and swim lesson fees.

SIGNIFICANT PROGRAM/COST CHANGES

- Increase fees at the pool
- Replace the broken diving board with a new amenity or another diving board.

PERSONNEL CHANGES/JUSTIFICATION

None

2019 ACHIEVEMENTS

1. Replaced the filter basket system in the mechanical room with a fiberglass system. This has been much safer for the staff and has resulted in fewer filter basket changes.
2. Replaced the main pump and motor at the pool.
3. Replaced more broken chairs on the pool deck.
4. Implemented a new staffing structure of cashiers, lifeguards, lead guards, assistant managers, and manager.
5. Partnered with Unison Credit Union to host our second very successful Dive in Movie event.
6. Implemented a new online staff scheduling software called When to Work. This saved our managers a considerable amount of time with scheduling and resulted in better staff communication and attendance.

CAPITAL OUTLAY

None

2020 VILLAGE OF LITTLE CHUTE BUDGET

							ADMINISTRATOR RECOMMENDED BUDGET 2020
		ACTUAL 2017	ACTUAL 2018	BUDGET 2019	AMENDED BUDGET 2019	YTD 2019	ESTIMATED 2019
AQUATICS							
Aquatics Revenue							
204-31111	GENERAL PROPERTY TAXES	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	109,394.00
204-34420	EVERY KID COUNTS	475.00	475.00	400.00	400.00	550.00	550.00
204-34421	AQUATICS (TX)	22,422.86	22,034.47	22,000.00	22,000.00	22,207.34	22,439.00
204-34422	SEASON PASS	5,781.32	5,335.14	5,000.00	5,000.00	4,417.78	4,417.41
204-34423	SWIMMING LESSONS	14,347.50	16,050.00	14,500.00	14,500.00	15,285.00	15,300.00
204-34433	POOL CONCESSIONS (TX)	12,458.74	13,019.13	12,500.00	12,500.00	12,108.96	12,738.75
204-34990	POOL CASH OVER/(SHORT)	(147.19)	(66.06)	-	-	(6.80)	(5.30)
204-36101	INTEREST ON INVESTMENTS	12.06	61.13	-	-	(183.33)	-
204-38301	DONATIONS	-	761.56	-	-	2,324.00	2,324.00
204-38622	OTHER CLAIM/REIMBURSEMENT	670.00	145.00	-	-	72.00	72.00
204-38623	TRAINING REIMBURSEMENT	360.00	-	-	-	-	-
204-39101	TRANSFER FROM OTHER FUNDS	35,112.24	-	-	100,000.00	100,000.00	100,000.00
Total Aquatics Revenue		141,492.53	107,815.37	104,400.00	204,400.00	206,774.95	207,835.86
							173,794.00
Aquatics Expenses							
204-55420-101	FULL-TIME WAGES	-	-	-	20.39	21.00	-
204-55420-102	PART-TIME WAGES	61,404.05	70,821.66	74,941.00	74,941.00	68,358.90	68,358.90
204-55420-103	SOCIAL SECURITY	4,747.72	5,455.15	5,733.00	5,733.00	5,231.02	5,355.00
204-55420-110	OVERTIME	658.10	488.14	-	-	-	-
204-55420-203	TELEPHONE	418.34	263.57	550.00	550.00	498.69	550.00
204-55420-204	CONTRACTUAL SERVICES	15,853.36	3,518.84	3,000.00	3,000.00	2,597.40	2,597.40
204-55420-206	OFFICE SUPPLIES	199.71	100.00	100.00	100.00	103.50	150.00
204-55420-211	FOOD & PROVISIONS	8,843.66	9,009.93	8,750.00	8,750.00	7,609.01	9,000.00
204-55420-213	SAFETY EQUIPMENT	1,159.71	770.84	1,000.00	1,000.00	2,480.03	2,484.03
204-55420-216	CONSTRUCTION MATERIALS	40.31	212.43	350.00	350.00	10.90	10.90
204-55420-218	OPERATIONAL SUPPLIES	3,048.37	2,951.30	3,000.00	3,000.00	3,315.71	3,500.00
204-55420-221	SMALL EQUIPMENT	559.96	705.29	1,000.00	1,000.00	188.00	188.00
204-55420-222	JANITORIAL SUPPLIES	377.26	212.70	400.00	400.00	143.09	400.00
204-55420-225	POOL CHEMICALS	8,856.05	8,910.63	9,000.00	9,000.00	8,836.69	8,836.69
204-55420-226	POSTAGE	633.63	649.65	700.00	700.00	729.38	729.38
204-55420-230	WORKERS COMPENSATION	2,800.00	2,782.00	3,280.00	3,280.00	2,532.06	2,800.00
204-55420-231	PROPERTY & LIABILITY INSURANCE	-	-	9,090.00	9,090.00	9,090.00	9,090.00
204-55420-242	BLDG & GRNDS REPAIRS/MAINT	1,940.10	4,155.55	3,500.00	3,500.00	1,406.51	3,500.00
204-55420-249	UTILITIES	29,958.20	28,866.86	32,000.00	32,000.00	24,826.16	32,000.00
204-55420-302	EQUIPMENT REPLACEMENT	-	-	15,000.00	15,000.00	15,949.07	15,949.07
Total Aquatics Expenses		141,492.53	139,774.54	171,394.00	171,394.00	144,836.51	165,520.37
							173,794.00
AQUATICS NET REVENUES (EXPENSES)							
		-	(31,959.17)	(66,994.00)	33,006.00	61,938.44	42,315.49
AQUATICS FUND BALANCE (DEFICIT)							
		-	(31,959)	(66,994)	1,047	29,979	10,356
							10,356

CATEGORY
DEPARTMENT
ACCOUNT ORGANIZATION

**Special Revenue
Library/Civic Center
206-55110**

MISSION:

The Kimberly-Little Chute Public Library inspires and supports lifelong learning and the love of reading.

2020 GOALS

Extension of service hours, improved collections, expansion of programs, strategic planning, staff development, and marketing.

SIGNIFICANT PROGRAM/COST CHANGES

Increase hours – additional staffing and collection expansion

PERSONNEL CHANGES

Additional hours require more staff

2019 ACHIEVEMENTS

Additional hours, new items added to collection, additional public pc workstations.

CAPITAL OUTLAY

None

2020 VILLAGE OF LITTLE CHUTE BUDGET

AMENDED							ADMINISTRATOR RECOMMENDED
	ACTUAL 2017	ACTUAL 2018	BUDGET 2019	BUDGET 2019	YTD 2019	ESTIMATED 2019	BUDGET 2020
LIBRARY/CIVIC CENTER							
Library/Civic Center Revenues							
206-31111	GENERAL PROPERTY TAXES	382,858.00	381,758.00	408,053.00	408,053.00	408,053.00	425,120.00
206-33322	LOCAL SCHOOL FEES						
206-36101	INTEREST ON INVESTMENTS	391.63	1,997.53	200.00	200.00	410.73	325.00
206-38211	ROOM RENTAL - CIVIC CENTER	4,059.37	2,151.64	2,000.00	2,000.00	4,890.61	4,700.00
206-38215	RENTAL - FLEX	12,000.00	20,000.00				4,000.00
206-38301	DONATIONS	10,925.00	10,130.00			1,100.00	1,100.00
206-38622	OTHER CLAIM REIMBURSEMENT		368.03				
206-39311	BOND PROCEEDS	200,000.00	-				
Total Library/Civic Center Revenues		610,234.00	416,405.20	410,253.00	410,253.00	414,454.34	414,178.00
Library/Civic Center Expenses							
206-55110-101	FULL-TIME WAGES		17,793.69	18,040.00	18,040.00	13,848.21	18,900.00
206-55110-102	PART-TIME WAGES		341.87				189.00
206-55110-103	SOCIAL SECURITY		1,518.58	1,499.00	1,499.00	1,051.00	1,535.00
206-55110-104	RETIREMENT		1,383.90	1,284.00	1,284.00	883.62	1,198.00
206-55110-105	HEALTH INSURANCE		5,830.00	5,798.00	5,798.00	4,307.15	6,022.00
206-55110-107	LIFE INSURANCE		16.65	16.00	16.00	11.82	16.00
206-55110-108	DENTAL INSURANCE		359.21	403.00	403.00	287.90	387.00
206-55110-109	DISABILITY INSURANCE		50.49	51.00	51.00	37.93	50.00
206-55110-110	OVERTIME		2,860.87	1,560.00	1,560.00	843.66	1,715.00
206-55110-204	CONTRACTUAL SERVICES		4,346.99			262.50	
206-55110-208	COLLECTION MATERIALS	2,528.95	1,740.00				
206-55110-218	OPERATIONAL SUPPLIES	268.00	18.30				
206-55110-221	SMALL EQUIPMENT		1,973.19	5,000.00	5,000.00		5,000.00
206-55110-231	PROPERTY & LIABILITY INSURANCE			7,000.00	7,000.00		6,700.00
206-55110-241	CUSTODIAL - JOINT SERVICE	59,173.39	25,305.86				
206-55110-242	BLDG & GRNDS - REPAIRS & MAINT	5,012.77	2,037.41	4,700.00	4,700.00	1,335.46	4,020.25
206-55110-243	CUSTODIAL - CONTRACTUAL	5,261.07	5,428.88	27,400.00	27,400.00	11,662.38	18,005.67
206-55110-244	CUSTODIAL-OPERATIONAL SUPPLIES	3,005.73	2,600.03	3,100.00	3,100.00	640.44	2,535.36
206-55110-245	CUSTODIAL - EQUIPMENT REP/MAIN	3,369.02	1,291.07	4,500.00	4,500.00	2,066.13	2,433.87
206-55110-247	VEHICLE	207.88	849.53	500.00	500.00	76.58	100.00
206-55110-249	UTILITIES	31,434.05	24,573.48	32,000.00	32,000.00	19,901.72	29,762.00
206-55110-260	JOINT LIBRARY SERVICES	260,326.78	267,432.00	292,648.00	292,648.00	219,485.52	292,648.00
206-55110-262	LEGAL/AUDIT SERVICES	500.00	792.00	1,316.00	1,316.00		1,375.00
206-55110-301	NEW EQUIPMENT	37,853.08	2,374.00			587.00	587.00
206-55110-306	BUILDING & GROUNDS		113,842.28	5,000.00	5,000.00		5,000.00
206-60000-260	ADM - ISSUANCE/DISCOUNT	2,832.44					67,500.00
Total Library/Civic Center Expenses		411,773.16	484,760.28	411,815.00	411,815.00	277,289.02	397,990.15
LIBRARY/CIVIC CENTER NET REVENUES (EXPENSES)		198,460.84	(68,355.08)	{1,562.00}	{1,562.00}	137,165.32	16,187.85
LIBRARY/CIVIC CENTER FUND BALANCE (DEFICIT)		198,461	130,107	16,804	128,545	267,272	146,295

MISSION

The Fox Valley Metro Police Department provides municipal law enforcement services to both the villages of Little Chute and Kimberly, WI. It is the mission of the Fox Valley Metro Police Department to respond to calls for service, proactively patrol, reduce crime, and enhance safety in the communities we serve.

How we measure our effectiveness can be done in several ways. Statistics regarding our workload, arrests, citations issued, etc., is one way to compare year-to-year activity, however, this may not always give an accurate picture of what we are really doing. For example, if we issue less citations compared with a previous year, it may mean that we made less traffic stops because we were busier investigating other incidents. Crime statistics are another measure. These numbers show reported crimes in our communities. Overall, we base our performance measures on public satisfaction, public safety and the absence of crime and disorder.

Calls for service and overall demand for our services have increased consistently each year. Conversely, our patrol response staffing levels have not increased or changed to be able to keep up with the demand. While most violent crime categories have decreased, the type of calls we are responding to and the types of investigations we are required to conduct have become more complex. They require more personnel at the scene, to conduct follow-up, as well as special training and technology.

The average time spent on each call (from dispatch, to travel time to time spent at the scene or somewhere else on the investigation) is 1 hour and 20 minutes.

PERFORMANCE MEASUREMENTS

	<u>2016</u>	<u>2017</u>	<u>2018</u>
Calls for Service	11,455	11,103	12,737
Felony Arrests	119	95	94
Misdemeanor Arrests	127	98	117
Traffic Citations Issued	2,052	1,591	1,423
Non-Traffic Citations Issued	983	1,194	860
Parking Citations Issued	983	1,194	1,221

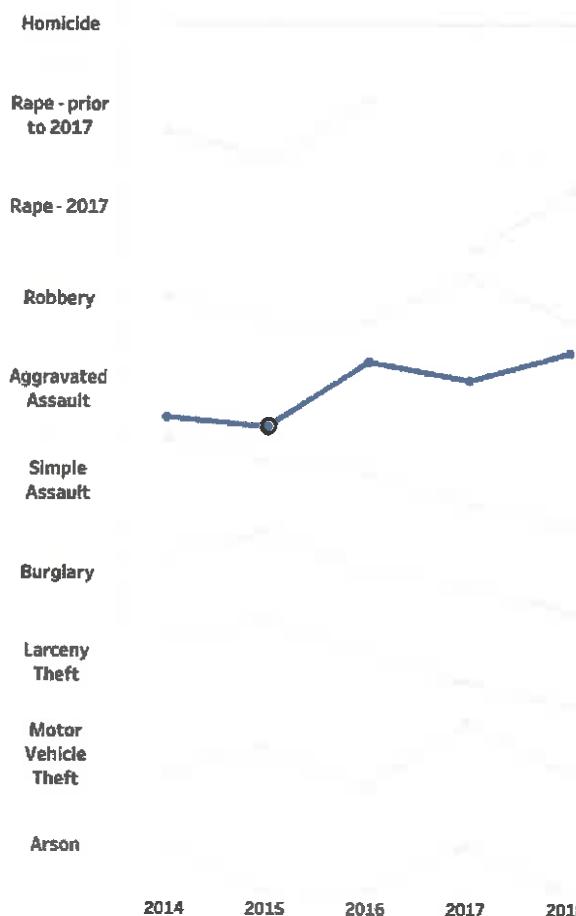
*NOTE: 2016 and 2017 stats include activity from the Village of Combined Locks.

Wisconsin DOJ UCR (Uniform Crime Reporting) for Fox Valley Metro Police

Fox Valley Metro PD					
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	2014	2015	2016	2017	2018	2017-2018 % change
Homicide	0	0	0	0	0	
Rape - prior to 2017	1	0	2	0	0	
Rape - 2017	0	0	0	0	2	
Robbery	2	1	1	3	1	-67%
Aggravated Assault	6	5	12	10	13	30%
Simple Assault	85	73	66	48	38	-21%
Burglary	34	44	24	17	3	-82%
Larceny Theft	148	171	134	101	76	-25%
Motor Vehicle Theft	3	5	2	7	3	-57%
Arson	1	0	0	1	0	-100%

Offenses Over Time by Agency



2020 GOALS

1. Maintain staffing levels proportionate to our operational needs and the needs of the communities we serve.
2. Reduce crime in the communities we serve.
3. Reduce traffic crashes.
4. Strengthen our community relationships through effective communication and community outreach programs.
5. Provide relevant and purposeful training to our staff to enhance their professional skills.
6. Utilize technology to supplement and improve our detection and investigative capabilities.

SIGNIFICANT PROGRAM/COST CHANGES

- Replacement server (\$20,000)
- Backup power generator (\$32,000 – FVMPD portion)
- New squad car (\$42,000)
- Amplitel block hours to meet CJIS Compliance

PERSONNEL CHANGES/JUSTIFICATION

The Community Service Officer (CSO) position(s) are being requested to supplement our patrol response capability and free-up the sworn, patrol officers from calls and service requests that do not require a sworn officer to respond. This will allow the patrol officers to focus more on proactive patrolling and respond to higher priority calls. A CSO is paid at a rate of approximately one half of what a sworn officer is. A CSO may handle assignments that a sworn officer might normally have to perform while on overtime. Additionally, a CSO could staff some of the major, special events in the community that we currently pay sworn officers to staff on overtime, reducing overtime costs in the department over.

2019 ACHIEVEMENTS

1. Maintained a high level of service to the villages with no staff increases.
2. Reorganized areas of the department from a work-flow perspective to streamline reporting requirements and make services more efficient.
3. Increased and improved our community outreach through community programs, special events, and social media.
4. Filled vacant sworn and non-sworn positions to maintain our customer service capabilities.
5. Created an Administrative Manager position to oversee administrative and clerical functions of the department.
6. Brought the adult crossing guards from both villages back to Metro.
7. Hosted National Night Out, a community-wide event, in August.

CAPITAL OUTLAY

- Replacement backup power generator for public safety building.
- Replacement IT server.
- New squad car and upfitting.

SUMMARY

As the communities that we serve grow, the demands for our services also increase. We experienced an increase in overall calls for service and many of these calls required additional time and resources to address effectively. We also rely heavily on current technology to assist us in doing our job effectively, efficiently, and safely.

The 2020 budget reflects an increase in some of these resources that we use to assist us in responding to calls for service and investigations. There are no changes to sworn labor/staffing. The creation of the non-sworn Community Service Officer (CSO) positions seeks to relieve patrol staff from some of their workload so they can focus on emergent public safety issues.

This budget proposal attempts to provide us with the necessary resources to serve both communities at a high level while maintaining levels of fiscal prudence.

2020 VILLAGE OF LITTLE CHUTE BUDGET

							ADMINISTRATOR RECOMMENDED BUDGET 2020		
							AMENDED BUDGET 2019	YTD 2019	ESTIMATED 2019
							ACTUAL 2017	ACTUAL 2018	BUDGET 2019
CONSOLIDATED POLICE SERVICES									
Consolidated Police Services Revenue									
207-31111	GENERAL PROPERTY TAXES	1,673,895.00	1,811,807.00	1,912,850.00	1,912,850.00	1,912,850.00	1,912,850.00	2,085,641.00	
207-32130	BUSINESS & OCCUPATION LICENSE	25.00		100.00	100.00	-			
207-33110	FEDERAL AID	1,560.31	1,334.50	4,335.00	4,335.00	1,979.98	1,979.00	2,000.00	
207-33290	OTHER STATE AID	4,368.10	5,956.37			9,104.31	9,104.31		
207-33310	COUNTY SUBSIDY/AID		6,769.83			3,874.87	3,874.84		
207-33320	POLICE SERVICES-COMBINED LOCKS	561,889.80				-			
207-33321	POLICE SERVICES - KIMBERLY	1,052,242.45	1,160,801.87	1,145,753.00	1,145,753.00	859,314.51	1,145,753.00	1,229,637.00	
207-33322	LOCAL SCHOOL SERVICES	145,342.35	140,278.13	145,000.00	145,000.00	86,258.20	146,258.00	145,000.00	
207-33323	CONTRACTED POLICE SERVICE	333.78	3,394.84	15,000.00	15,000.00	-	3,175.00	3,000.00	
207-34105	COPY FEES (TX)	1,115.25	1,238.25	500.00	500.00	542.02	700.00	500.00	
207-34201	POLICE DEPARTMENT FEES	2,712.12	2,224.90	1,500.00	1,500.00	1,497.27	1,750.00	1,500.00	
207-34901	OTHER CHARGES FOR SERVICES	356.00	-	-	-	-	-	-	
207-35121	JUDGEMENTS & DAMAGE AWARDS	69.27	34.71	-	-	-	-	-	
207-35901	FALSE ALARMS	1,785.00	1,065.00	1,500.00	1,500.00	-	250.00	250.00	
207-36101	INTEREST ON INVESTMENTS					1,238.79	1,050.00	500.00	
207-38301	DONATIONS	1,500.00	7,750.00	-	-	-	-	-	
207-38612	INSURANCE REIMBURSEMENT	13,798.11	10,000.00	-	-	3,983.62	11,983.62	-	
207-38622	OTHER CLAIM REIMBURSEMENT	-	94.36	-	-	43.56	43.56	-	
207-39050	SALE OF VILLAGE PROPERTY	4,416.55	133.05	-	-	27,288.87	27,288.87	9,000.00	
Total Consolidated Police Services Revenue		3,465,389.09	3,152,882.81	3,226,538.00	3,226,538.00	2,907,976.00	3,266,060.20	3,477,028.00	
Police Services Consolidated Expenses									
207-52120-100	FULL-TIME WAGES	391,257.44	350,419.17	414,462.00	414,462.00	283,077.67	406,524.00	434,813.00	
207-52120-101	FULL-TIME WAGES	1,393,821.73	1,367,321.54	1,360,152.00	1,360,152.00	989,235.24	1,402,850.00	1,421,063.00	
207-52120-102	CLERICAL WAGES	161,123.93	104,206.77	118,038.00	118,038.00	81,327.63	120,150.00	147,886.00	
207-52120-103	SOCIAL SECURITY	153,219.39	148,350.93	150,777.00	150,777.00	107,625.57	148,000.00	160,087.00	
207-52120-104	RETIREMENT	209,589.15	203,088.80	205,818.00	205,818.00	146,932.21	205,168.00	235,921.00	
207-52120-105	HEALTH INSURANCE	430,508.35	369,624.10	377,436.00	377,436.00	272,875.30	378,965.90	387,876.00	
207-52120-106	LONGEVITY	5,160.00	4,800.00	5,040.00	5,040.00	-	4,560.00	4,860.00	
207-52120-107	LIFE INSURANCE	3,400.10	2,901.40	3,232.00	3,232.00	2,206.35	2,913.19	3,024.00	
207-52120-108	DENTAL INSURANCE	34,108.16	31,954.00	33,437.00	33,437.00	24,547.60	31,282.00	31,406.00	
207-52120-109	DISABILITY INSURANCE	7,733.60	4,895.84	9,686.00	9,686.00	3,879.19	5,112.26	5,258.00	
207-52120-110	OVERTIME	106,932.75	114,756.37	66,040.00	66,040.00	60,956.77	96,832.00	75,000.00	
207-52120-111	OVERTIME - CLERICAL	275.47	66.21	-	-	-	-	-	
207-52120-112	POLICE COMMISSION	1,295.00	1,365.00	1,100.00	1,100.00	280.00	1,400.00	1,680.00	
207-52120-113	UNEMPLOYMENT COMPENSATION	-	4,280.00	-	-	-	-	-	
207-52120-115	OVERTIME SPECIAL EVENTS	-	-	15,000.00	15,000.00	5,910.58	6,682.12	10,000.00	
207-52120-201	TRAINING & CONFERENCES	20,066.11	13,811.17	21,000.00	21,000.00	11,463.53	16,000.00	17,200.00	
207-52120-203	TELEPHONE	22,474.92	24,991.20	23,000.00	23,000.00	17,122.22	22,000.00	23,500.00	
207-52120-204	CONTRACTUAL SERVICES	71,227.85	59,655.12	78,360.00	78,360.00	69,297.80	81,000.00	102,205.00	
207-52120-205	EQUIPMENT REPAIRS	1,321.70	992.40	7,400.00	7,400.00	3,112.96	5,500.00	6,000.00	
207-52120-206	OFFICE SUPPLIES	1,465.10	903.84	2,000.00	2,000.00	616.00	1,000.00	2,000.00	
207-52120-207	PRINTING & REPRODUCTION	9,282.21	9,333.87	12,100.00	12,100.00	6,108.24	8,425.00	9,900.00	
207-52120-208	BOOKS, SUBSCRIPTION, MEMBERSHIP	1,290.74	1,210.00	1,025.00	1,025.00	948.40	1,000.00	1,085.00	
207-52120-212	CLOTHING ALLOWANCE	15,596.26	26,318.15	14,850.00	14,850.00	17,709.95	19,570.00	18,850.00	
207-52120-213	SAFETY EQUIPMENT	5,619.76	10,008.25	6,300.00	6,300.00	13,832.28	17,350.00	7,600.00	
207-52120-218	OPERATIONAL SUPPLIES	15,697.86	15,633.11	14,785.00	14,785.00	7,114.05	13,000.00	14,600.00	
207-52120-221	SMALL OFFICE EQUIPMENT	6,422.05	5,267.10	7,350.00	7,350.00	2,795.61	3,500.00	10,300.00	
207-52120-223	GUNS & AMMUNITION	10,445.37	4,734.06	12,700.00	12,700.00	1,488.94	2,000.00	7,400.00	
207-52120-225	RECRUITMENT, TESTING	1,241.40	12,968.71	1,900.00	1,900.00	2,079.00	2,500.00	2,300.00	
207-52120-226	POSTAGE	1,184.62	1,442.10	2,400.00	2,400.00	897.78	1,215.00	2,400.00	
207-52120-227	PUBLIC SERVICE PROGRAM	-	-	-	-	135.00	-	-	
207-52120-228	EMPLOYEE BONDS	100.00	-	200.00	200.00	-	100.00	200.00	
207-52120-229	BANK SERVICE CHARGES	-	-	-	-	-	-	-	
207-52120-230	WORKERS COMPENSATION INS	52,000.00	51,666.04	53,560.00	53,560.00	46,804.84	55,770.84	53,560.00	
207-52120-231	PROPERTY & LIABILITY INSURANCE	26,424.00	25,786.00	36,000.00	36,000.00	26,255.92	36,000.00	-	
207-52120-236	UNCLASSIFIED	-	-	-	-	-	-	-	
207-52120-240	COMPUTER MAINTENANCE	24,939.48	14,318.45	9,500.00	9,500.00	16,172.99	17,075.00	35,320.00	
207-52120-241	CUSTODIAL - JOINT SERVICE	25,643.22	13,214.99	-	-	-	-	-	
207-52120-242	BLDG & GRNDS REPA/MAINTENANCE	4,267.54	3,289.33	4,200.00	4,200.00	1,589.45	2,800.00	4,284.00	
207-52120-243	CUSTODIAL - CONTRACTUAL	9,075.88	3,258.56	18,875.00	18,875.00	7,947.75	10,885.00	20,750.00	
207-52120-244	CUSTODIAL-OPERATIONAL SUPPLIES	1,444.37	968.92	2,450.00	2,450.00	161.11	1,000.00	2,400.00	
207-52120-245	CUSTODIAL - EQUIP REPAIR/MAINT	1,887.96	1,972.23	2,360.00	2,360.00	3,588.91	3,800.00	3,000.00	
207-52120-247	VEHICLE OPERATIONS	67,667.50	51,289.25	58,000.00	58,000.00	45,676.53	56,500.00	65,000.00	
207-52120-248	VEHICLE EQUIPMENT	22,159.33	2,932.91	13,300.00	13,300.00	9,290.20	6,000.00	12,000.00	
207-52120-249	UTILITIES	17,964.39	14,826.68	18,000.00	18,000.00	12,368.97	16,500.00	18,000.00	
207-52120-262	LEGAL/AUDIT	2,523.50	40,820.21	6,080.00	6,080.00	3,565.00	5,000.00	2,000.00	
207-52120-301	NEW EQUIPMENT	7,586.04	3,068.95	2,825.00	2,825.00	-	2,000.00	2,700.00	
207-52120-302	EQUIPMENT REPLACEMENT	40,452.60	3,051.57	500.00	500.00	-	500.00	800.00	
207-52120-303	VEHICLE REPLACEMENT	31,922.43	74,286.13	35,300.00	35,300.00	39,685.89	39,700.00	45,300.00	
207-52120-306	BUILDING & GROUNDS	-	-	-	-	-	-	32,000.00	
Total Police Services Consolidated Expenses		3,411,819.36	3,200,049.43	3,226,538.00	3,226,538.00	2,346,083.43	3,248,486.23	3,477,028.00	
CONSOLIDATED POLICE SERVICES NET REVENUES (EXPENSES)		53,569.73	(47,166.62)	-	-	561,852.57	17,573.97	-	
CONSOLIDATED POLICE SERVICES FUND BALANCE (DEFICIT)		66,871	19,706	45,279	19,706	373,193	30,762	30,762	

CATEGORY	Special Revenue
DEPARTMENT	Van Lieshout Recreation Center
ACCOUNT ORGANIZATION	208-52900

MISSION:

The Van Lieshout Rec Center was built in partnership with the Little Chute Diamond Club. The Rec Center provides our only indoor programming and facility rental space within the Village's park system for the department to utilize.

PERFORMANCE MEASUREMENTS

	<u>2018</u>	<u>2019</u> (as of 11/4)
Shelter Rentals	44	58
Programs/Meetings	62	90
The Cage Usage	25	39

2020 GOALS

1. Add on to the Van Lieshout Rec Center rentable area by constructing an outdoor shade shelter adjacent to the Rec Center. This area will be able to be rented out for an added fee. The Great Wisconsin Cheese Festival donated \$12,250 towards this project.
2. Increase the facility rentals. Focus on the late fall, winter, and early spring months.
3. Increase the program offerings within the Rec Center.

SIGNIFICANT PROGRAM/COST CHANGES

- Addition of the outdoor shade shelter. This may increase revenues.

PERSONNEL CHANGES/JUSTIFICATION

None

2019 ACHIEVEMENTS

1. Increased our facility rentals by 32% from 2018.
2. Increased our program revenue by 25% from 2018.

3. Offered more programming opportunities within the Rec Center.
4. Moved some of Chuting Stars practices to this facility.
5. Continued to grow the archery program.

CAPITAL OUTLAY

None

2020 VILLAGE OF LITTLE CHUTE BUDGET

CATEGORY	Special Revenue
DEPARTMENT	Promotional Fund
ACCOUNT ORGANIZATION	209-56900

OBJECTIVES: This account is funded through Hotel Room Taxes in the Village of Little Chute. The efforts related to this account must support tourism or tourism related activities. In the past, this account has funded wayfinding signage and other efforts related to supporting visitors and visitor spending in the Village of Little Chute.

In 2020, this account will repair a monument sign located on Interstate 41 and will also support the village's marketing through a number of different publications that support tourism.

2020 VILLAGE OF LITTLE CHUTE BUDGET

	ACTUAL 2017	ACTUAL 2018	BUDGET 2019	AMENDED		YTD 2019	ESTIMATED 2019	ADMINISTRATOR RECOMMENDED						
				BUDGET 2019	YTD 2019									
PROMOTIONAL FUND														
Promotional Fund Revenues														
209-31250 LOCAL ROOM TAX	17,124.72	15,746.63	17,000.00	17,000.00	8,038.24	17,235.00	17,000.00							
209-36101 INTEREST ON INVESTMENTS	209.35	729.11	200.00	200.00	1,059.47	1,200.00	1,400.00							
Total Promotional Fund Revenues	17,334.07	16,475.74	17,200.00	17,200.00	9,097.71	18,435.00	18,400.00							
Promotional Fund Expenses														
209-53620-225 OTHER NON-PERSONAL		23,638.23			278.28									
209-53620-262 LEGAL SERVICES		1,501.50												
209-56900-204 CONTRACTUAL SERVICES	10,778.00	10,778.00			278.76	279.00	10,300.00							
209-56900-208 BOOKS, SUBSCRIPTIONS, DUES	300.00	-	300.00	300.00										
209-56900-227 PUBLIC INFORMATION	-	-	7,500.00	7,500.00		7,500.00	7,500.00							
Total Promotional Fund Expenses	11,078.00	35,917.73	7,800.00	7,800.00	557.04	7,779.00	17,800.00							
PROMOTIONAL NET (REVENUES) EXPENSES	6,256.07	(19,441.99)	9,400.00	9,400.00	8,540.67	10,656.00	600.00							
PROMOTIONAL FUND BALANCE (DEFICIT)	113,523	94,081	105,687	103,481	102,622	104,737	105,337							

CATEGORY	Special Revenue
DEPARTMENT	Community Development Grant, Micro Loan, and Façade Loan Funds
ACCOUNT ORGANIZATION	221-56700

OBJECTIVES: This account maintains the funds that the Village of Little Chute has designated to fund various loan programs to support in community and economic development.

2020 VILLAGE OF LITTLE CHUTE BUDGET

CATEGORY	Debt Service Fund
DEPARTMENT	Debt Service
ACCOUNT ORGANIZATION	300

OBJECTIVES: The Debt Service Fund (Major Fund) is used to account for the accumulation of resources for and the payment of general long-term debt principal, interest, and related costs (other than those being financed by proprietary funds).

VILLAGE OF LITTLE CHUTE 2020 BUDGET

DEBT SERVICE

Fund Name of Debt Issue	<u>301</u> 2014 Trust Fund	<u>309</u> 2011B G.O. Notes	<u>310</u> 2011A G.O. Bonds	<u>331</u> 2012 G.O. Notes	<u>332</u> 2014A G.O. Notes	<u>333</u> 2015A G.O. Bonds	<u>334</u> 2016B Storm Revenue	<u>335</u> 2017A G.O. Bonds
Governmental Revenue								
31111 Property Taxes		119,351	70,426	257,883	170,398	-	-	233,742
36101 Interest on Investments		-	-	-	-	-	-	-
39050 Sale of Property		-	-	-	-	-	-	-
39101 Transfer from other Debt Service		43,369	-	-	-	-	-	-
39101 Transfer In-Assessment		-	300,000	-	-	-	-	-
39101 Transfer In-TID 4	460,631	-	-	-	-	-	-	-
39101 Transfer In-TID 5	-	-	-	-	-	238,300	28,824	-
39101 Transfer In-TID 6	-	-	-	-	-	-	-	-
39101 Transfer In-TID 7	-	-	-	-	-	-	-	-
39101 Transfer In-TID 8	-	-	-	-	-	-	-	-
39312 Bond Premium	-	-	-	-	-	-	-	-
Total Revenue	460,631	162,720	370,426	257,883	170,398	238,300	28,824	233,742
Expenditures - 60000								
426 Principal on Debt	387,648	155,000	317,300	250,355	155,000	160,000	20,000	120,000
427 Interest on Debt	72,983	8,060	83,344	7,740	15,630	78,300	9,128	141,050
498 Transfer to other Debt Service	43,369	-	-	-	-	-	-	-
Total Expenditures	504,000	163,060	400,644	258,095	170,630	238,300	29,128	261,050
Revenue less Net Expenditures	(43,369)	(340)	(30,218)	(212)	(232)	-	(304)	(27,308)
Fund Balance, December 31, 2019	43,369	340	30,218	212	232	266	304	27,308
Fund Balance, December 31, 2020	-	-	-	-	-	266	-	-

VILLAGE OF LITTLE CHUTE 2020 BUDGET

DEBT SERVICE

Fund		336	337	TOTAL
Name of Debt Issue		2017B	2019	G.O.
		G.O.	Notes	DEBT
Governmental Revenue				
31111	Property Taxes	58,325	95,000	1,005,125
36101	Interest on Investments	-	-	-
39050	Sale of Property	-	-	-
39101	Transfer from other Debt Service	-	-	43,369
39101	Transfer In-Assessment	300,000	-	600,000
39101	Transfer In-TID 4	-	100,000	560,631
39101	Transfer In-TID 5	-	-	267,124
39101	Transfer In-TID 6	16,729	30,000	46,729
39101	Transfer In-TID 7	-	30,000	30,000
39101	Transfer In-TID 8	79,668	-	79,668
39312	Bond Premium	-	-	-
Total Revenue		454,722	255,000	2,632,646
Expenditures - 60000				
426	Principal on Debt	363,494	225,000	2,153,797
427	Interest on Debt	91,571	128,747	636,553
498	Transfer to other Debt Service	-	-	43,369
Total Expenditures		455,065	353,747	2,833,719
Revenue less Net Expenditures				
		(343)	(98,747)	(201,073)
Fund Balance, December 31, 2019				
		343	249,990	352,582
Fund Balance, December 31, 2020				
		-	151,243	151,509

NOTE: Fund 337 2019 A General Obligation Note was issued with a premium. Funds used to pay interest until expended.

2020 VILLAGE OF LITTLE CHUTE BUDGET

	<u>ACTUAL 2017</u>	<u>ACTUAL 2018</u>	<u>BUDGET 2019</u>	<u>AMENDED</u>		<u>ESTIMATED 2019</u>	ADMINISTRATOR RECOMMENDED					
				<u>BUDGET 2019</u>	<u>YTD 2019</u>							
CAPITAL PROJECTS FUND												
REVENUES												
Property Taxes	507,407	418,521	422,464	422,464	422,464	422,464	477,207					
Tax Incremental Property Taxes	955,003	1,229,115	2,376,054	2,376,054	2,318,458	2,318,458	3,005,236					
Intergovernmental	297,702	759,252	158,068	158,068	486,367	835,295	994,263					
Public Charges for Services	19,600	144,851	12,000	12,000	11,100	25,130	13,000					
Special Assessments	762,111	548,672	1,000	1,000	1,447	244,678	214,438					
Investment Income	17,194	57,551	5,145	5,145	70,342	87,523	84,012					
Contributions	10,313	4,557			8,258	8,257						
Insurance Reimbursement	30,719	1,228										
Other		6,825			2,500	7,264						
Total Revenues	2,600,049	3,170,572	2,974,731	2,974,731	3,320,936	3,949,069	4,788,156					
EXPENDITURES												
Current:												
General Government	71,018	68,841	61,750	61,750	53,550	162,250	73,250					
Public Safety												
Public Works	2,305,143	1,297,230	4,457,762	1,014,762	369,827	1,051,946	1,419,597					
Culture, Recreation and Education	203,993	105,592	526,350	526,350	166,581	223,556	1,040,755					
Conservation and Development	1,072,828	2,562,846	5,465,832	5,497,072	3,029,725	6,243,735	1,559,709					
Debt	1,077,185	1,136,815	1,666,581	1,551,819	1,105,409	1,330,637	1,584,302					
Total Expenditures	4,730,167	5,171,324	12,178,275	8,651,753	4,725,093	9,012,125	5,677,613					
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES												
	(2,130,118)	(2,000,752)	(9,203,544)	(5,677,022)	(1,404,157)	(5,063,056)	(889,457)					
OTHER FINANCING SOURCES AND (USE)												
Sale of Village Properties	325,140	636,721			17,264	17,264						
Discount on Debt Issued												
Premium on Debt Issued					33,198	33,198						
Issuance of Debt	3,571,763	-	7,923,760	4,522,000	4,525,000	4,524,900	853,000					
Transfers In	25,000	800,276	358,350	55,000	48,760	155,000	25,000					
Transfers Out	-	(167,191)	-	-	-	-	-					
Total Other Financing Sources (Use)	3,921,903	1,269,806	8,282,110	4,577,000	4,624,222	4,730,362	878,000					
NET CHANGE IN FUND BALANCE	1,791,785	(730,946)	(921,434)	(1,100,022)	3,220,065	(332,694)	(11,457)					
FUND BALANCE - BEGINNING	2,864,487	4,656,272	3,925,326	3,925,326	3,925,326	3,925,326	3,592,632					
FUND BALANCE - ENDING	4,656,272	3,925,326	3,003,892	2,825,304	7,145,391	3,592,632	3,581,175					

CATEGORY	Capital Project Funds
DEPARTMENT	Equipment Revolving Fund
ACCOUNT ORGANIZATION	403

OBJECTIVES: Under the Capital Project Fund, the Equipment Revolving Fund is the primary account used to fund all equipment related projects. Managed by the Fleet Manager (Public Works Director), this fund addresses most fleet related acquisitions for the Village of Little Chute outside of public safety efforts.

2020 VILLAGE OF LITTLE CHUTE BUDGET

AMENDED							ADMINISTRATOR RECOMMENDED BUDGET 2020
	ACTUAL 2017	ACTUAL 2018	BUDGET 2019	BUDGET 2019	YTD 2019	ESTIMATED 2019	
EQUIPMENT REVOLVING FUND							
Equipment Revolving Revenue							
403-31110	COUNTY SUBSIDY	135,000.00	135,000.00	54,000.00	54,000.00	54,000.00	-
403-31111	GENERAL PROPERTY TAXES	85,000.00	14,250.00	14,500.00	14,500.00	14,500.00	14,500.00
403-31114	LOCAL SHARE COUNTY SALES TAX	-	-	-	-	-	120,576.00
403-34302	SANITATION SERVICES-KIM	107,858.70	9,728.19	-	-	-	-
403-36101	INTEREST ON INVESTMENTS	1,011.85	4,835.45	-	7,884.28	10,000.00	10,000.00
403-38612	INSURANCE REIMBURSEMENT	-	1,228.27	-	-	-	-
403-39050	SALE OF VILLAGE PROPERTY	-	36,679.69	-	17,264.00	17,264.00	-
403-39101	TRANSFER FROM OTHER FUNDS	25,000.00	25,000.00	258,350.00	25,000.00	18,760.00	25,000.00
403-39311	BOND PROCEEDS	1,552,000.00	-	20,000.00	-	-	25,000.00
Total Equipment Revolving Revenue		1,905,870.55	226,721.60	346,850.00	93,500.00	112,408.28	66,764.00
Equipment Revolving Expenses							
403-52200-301	NEW EQUIPMENT	872,958.57	21,940.79	-	-	-	-
403-57324-301	NEW EQUIPMENT	-	7,377.99	42,000.00	42,000.00	5,600.00	5,600.00
403-57324-303	VEHICLE REPLACEMENT	454,003.50	-	195,000.00	195,000.00	-	246,441.00
403-57620-301	NEW EQUIPMENT	-	-	33,350.00	33,350.00	-	-
403-57620-302	EQUIPMENT REPLACEMENT	-	33,828.52	-	-	-	-
403-57620-303	VEHICLE REPLACEMENT	-	-	30,000.00	30,000.00	23,910.59	23,911.00
403-59000-260	ADMINISTRATION	20,975.89	-	-	-	-	114,000.00
Total Equipment Revolving Expenses		1,347,937.96	63,147.30	300,350.00	300,350.00	29,510.59	275,952.00
EQUIPMENT NET REVENUES (EXPENSES)		557,932.59	163,574.30	46,500.00	(206,850.00)	82,897.69	(209,188.00)
EQUIPMENT REVOLVING FUND BALANCE (DEFICIT)		570,750	734,324	1,060,040	527,474	817,222	525,136
							572,212

CATEGORY	Capital Project Funds
DEPARTMENT	Facility and Technology Fund
ACCOUNT ORGANIZATION	404

OBJECTIVES: Under the Capital Project Fund, the Facility and Technology Fund is the primary account used to fund all facility technology upgrades, primarily related to information technology. Managed by the Administrator and Finance Director, this fund addresses most fleet related acquisitions for the Village of Little Chute outside of public safety efforts.

2020 VILLAGE OF LITTLE CHUTE BUDGET

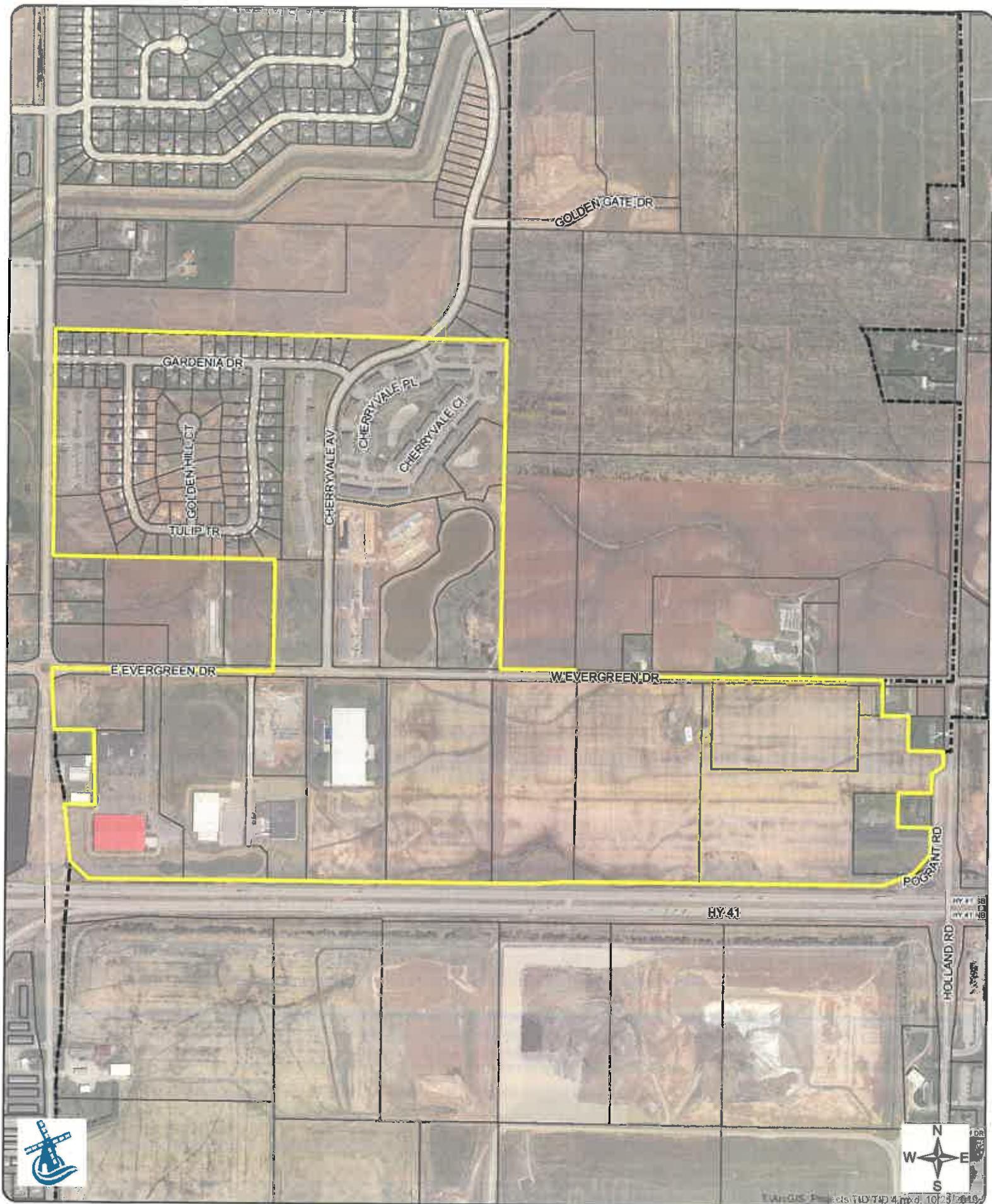
		AMENDED					ADMINISTRATOR	
		ACTUAL 2017	ACTUAL 2018	BUDGET 2019	BUDGET 2019	YTD 2019	ESTIMATED 2019	RECOMMENDED
								BUDGET 2020
FACILITY AND TECHNOLOGY FUND								
404-31111	GENERAL PROPERTY TAXES	35,000.00	60,000.00	61,750.00	61,750.00	61,750.00	61,750.00	73,250.00
404-36101	INTEREST ON INVESTMENTS	-	-	-	-	(343.92)	-	-
404-39101	TRANSFER FROM OTHER FUNDS	-	-	-	30,000.00	30,000.00	130,000.00	-
Facility and Technology Fund Revenues		35,000.00	60,000.00	61,750.00	91,750.00	91,406.08	191,750.00	73,250.00
Facility and Technology Fund Expenditures								
404-57190-204	CONTRACTUAL SERVICES	36,939.49	25,102.20	27,000.00	27,000.00	38,773.10	35,000.00	30,000.00
404-57190-208	SOFTWARE LICENSE RENEWALS	6,609.09	9,414.62	20,500.00	20,500.00	9,696.93	25,000.00	21,000.00
404-57190-221	SMALL EQUIPMENT	-	7,650.24	-	-	-	-	-
404-57190-301	COMMUNITY SIGNAGE	2,250.00	-	2,250.00	2,250.00	-	2,250.00	2,250.00
404-57190-302	EQUIPMENT REPLACEMENT	4,243.95	26,673.94	12,000.00	12,000.00	5,079.65	100,000.00	20,000.00
Total Facility and Technology Fund Expenditures		50,042.53	68,841.00	61,750.00	61,750.00	53,549.68	162,250.00	73,250.00
FACILITY AND TECHNOLOGY NET REVENUES (EXPENSES)		(15,042.53)	(8,841.00)	-	30,000.00	37,856.40	29,500.00	-
FACILITY AND TECHNOLOGY FUND BALANCE (DEFICIT)		(20,591)	(29,432)	(27,852)	568	8,424	68	68

2020 VILLAGE OF LITTLE CHUTE BUDGET

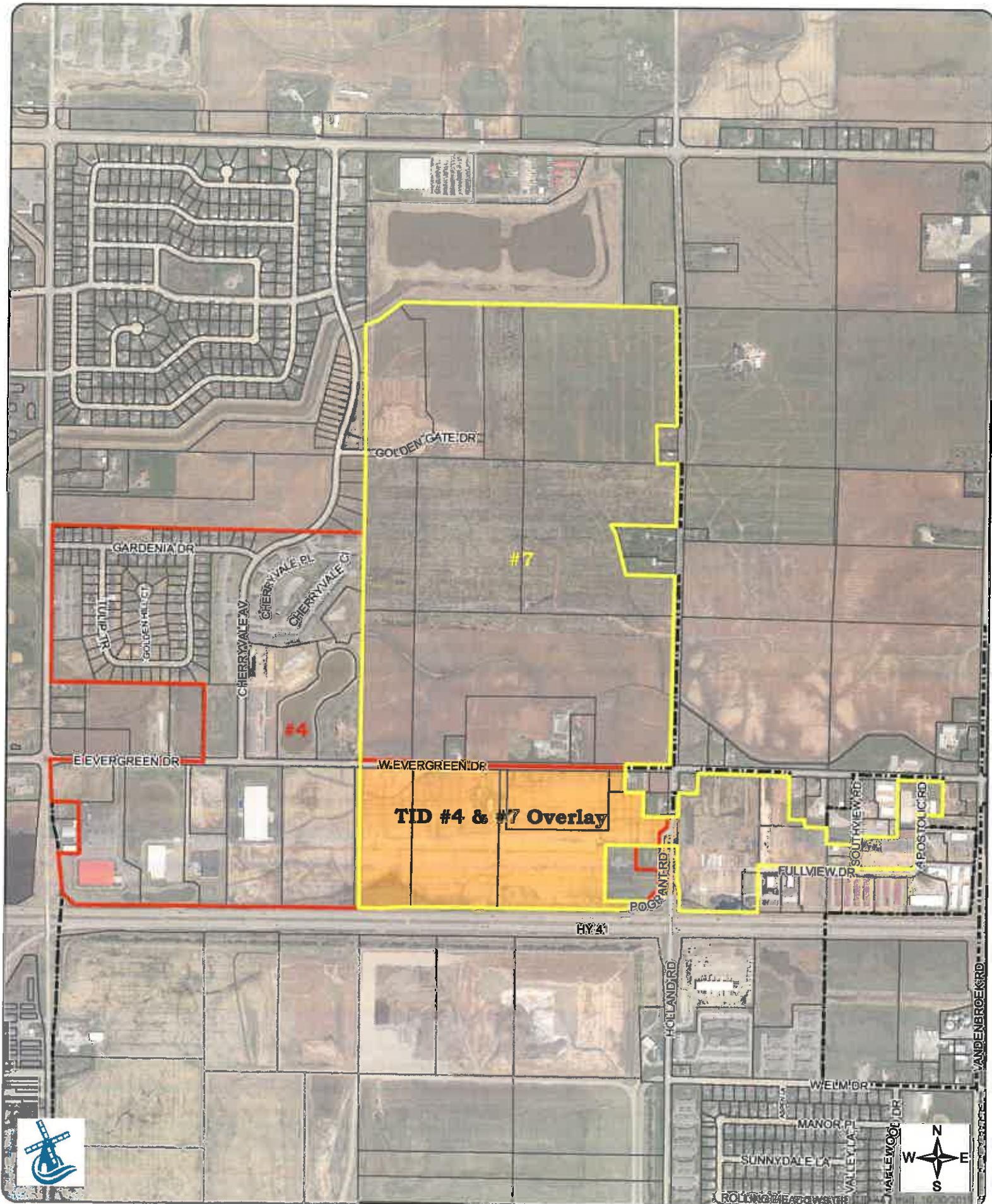
Tax Incremental District 4

- **Created:** September 19, 2007
- **Type:** Mixed Use
- **Termination:** September 19, 2027
- **Base Value at creation:** \$3,413,400
- **2019 Value:** \$72,068,100
- **Increment:** \$68,654,700
- **Major Developments:** Crosswinds, Meadow Breeze, Windgate, Prairie Water, Winters and Associates Development (Feeding America, Eagle Plastics, Marmon Keystone, *PODs*)
- **Project Plan:** Plan includes upgrades to Evergreen Drive (French to CTH N) and Cherryvale Avenue

2020 VILLAGE OF LITTLE CHUTE BUDGET TAX INCREMENTAL DISTRICT #4



2020 VILLAGE OF LITTLE CHUTE BUDGET TAX INCREMENTAL DISTRICT #4 & #7



2020 VILLAGE OF LITTLE CHUTE BUDGET

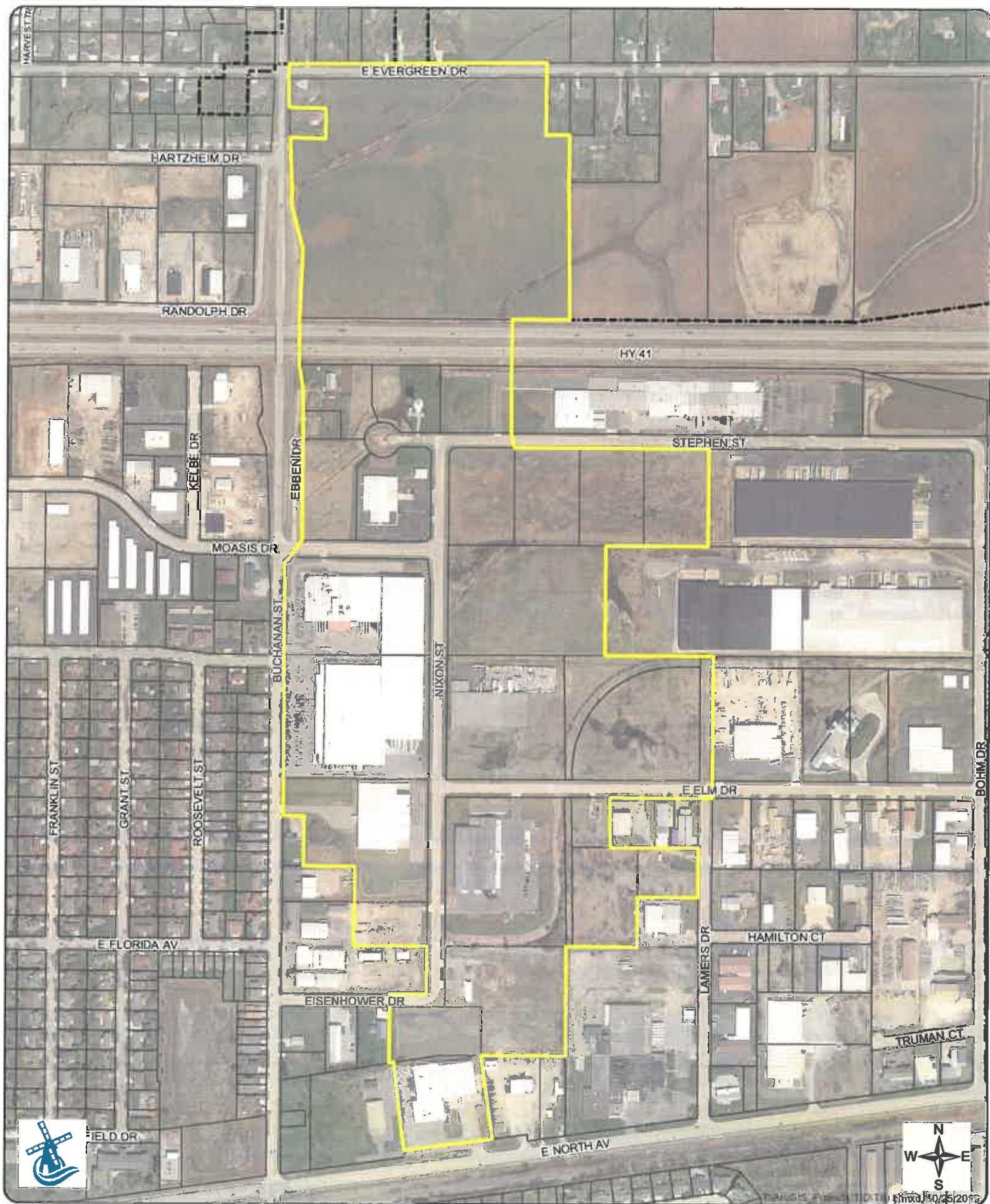
							ADMINISTRATOR RECOMMENDED
							BUDGET 2020
							AMENDED
	ACTUAL 2017	ACTUAL 2018	BUDGET 2019	BUDGET 2019	YTD 2019	ESTIMATED 2019	
TAX INCREMENT DISTRICT 4							
Tax Increment District 4 Revenues							
414-31112 TID PROPERTY TAXES	660,804.11	818,972.51	1,053,315.00	1,053,315.00	1,020,311.99	1,020,311.99	1,445,181.00
414-33215 STATE EXEMPT COMPUTER AID	866.00	878.29	1,000.00	1,000.00	899.54	899.54	899.00
414-33218 STATE AID - PERSONAL PROPERTY	-	-	-	-	6,742.28	6,742.28	7,750.00
414-36101 INTEREST ON INVESTMENTS	845.27	3,842.35	525.00	525.00	3,095.00	4,100.00	4,000.00
414-39060 SALE OF REAL ESTATE	325,140.00	-	-	1,000,000.00	1,383,500.00	1,383,500.00	-
414-39311 BOND PROCEEDS	-	-	-	-	2,989.13	2,989.13	-
414-39312 PREMIUM ON DEBT ISSUE	-	-	-	-	-	-	-
Total Tax Increment District 4 Revenues	987,655.38	823,693.15	2,054,840.00	2,438,340.00	2,417,537.94	2,418,542.94	1,457,830.00
Tax Increment District 4 Expenses							
414-51025-101 FULL-TIME WAGES	-	-	-	-	21,070.93	28,095.00	2,341.00
414-51025-102 PART-TIME WAGES	-	-	-	-	69.00	92.00	8.00
414-51025-103 SOCIAL SECURITY	-	-	-	-	1,741.43	2,322.00	194.00
414-51025-104 RETIREMENT	-	-	-	-	1,786.91	2,383.00	199.00
414-51025-105 HEALTH INSURNACE	-	-	-	-	4,703.24	6,271.00	523.00
414-51025-107 LIFE INSURANCE	-	-	-	-	16.31	22.00	2.00
414-51025-108 DENTAL INSURANCE	-	-	-	-	282.28	376.00	31.00
414-51025-109 DISABILITY INSURANCE	-	-	-	-	63.99	85.00	7.00
414-51025-110 OVERTIME	-	-	-	-	1,916.13	2,555.00	213.00
414-51025-261 ENGINEERING	-	-	-	-	3,207.39	4,277.00	356.00
414-51025-263 CONSTRUCTION	-	-	1,000,000.00	1,383,500.00	548,640.07	1,337,022.00	-
414-57400-101 FULL-TIME WAGES	37,011.31	52,086.80	15,835.00	15,835.00	9,648.99	12,865.00	11,751.00
414-57400-103 SOCIAL SECURITY	2,762.67	2,392.05	1,211.00	1,211.00	725.22	967.00	894.00
414-57400-104 RETIREMENT	2,497.73	2,135.20	1,037.00	1,037.00	607.49	810.00	789.00
414-57400-105 HEALTH INSURANCE	6,198.19	5,212.72	2,727.00	2,727.00	1,578.62	2,105.00	2,231.00
414-57400-107 LIFE INSURANCE	24.22	17.68	9.00	9.00	5.04	7.00	6.00
414-57400-108 OTHER BENEFIT EXPENSE	305.01	231.11	168.00	168.00	94.87	126.00	146.00
414-57400-109 DISABILITY INSURANCE	152.84	86.41	44.00	44.00	25.84	34.00	31.00
414-57400-204 CONTRACTUAL SERVICES	-	600.00	2,200.00	2,200.00	1,400.00	1,400.00	2,000.00
414-57400-260 ADMINISTRATION	150.00	150.00	150.00	150.00	150.00	150.00	150.00
414-57400-262 LEGAL/AUDIT	3,077.50	2,248.00	1,530.00	1,530.00	26,664.49	27,500.00	2,000.00
414-57400-264 WETLAND PERMIT - DNR	34,100.00	-	-	-	-	-	-
414-57400-265 DEVELOPMENT INC - PREMIER	247,442.13	263,726.98	247,475.00	247,475.00	261,236.48	261,236.48	265,000.00
414-57400-266 DEVELOPMENT INC - EAGLE	47,404.97	45,238.84	45,690.00	45,690.00	44,772.24	44,772.24	45,500.00
414-57400-267 DEVELOPMENT INC - CROSSWINDS	-	-	18,640.00	18,640.00	22,638.40	22,638.40	28,000.00
414-57400-268 DEVELOPMENT INC - PRAIRIEWATER	-	-	25,661.00	25,661.00	17,340.40	17,340.40	26,000.00
414-57400-269 DEVELOPMENT INC - HONOR POINT	-	-	-	-	-	-	38,000.00
414-60000-497 TRANSFER TO DEBT SERVICE	460,631.21	460,631.21	460,631.00	460,631.00	460,631.21	460,631.21	560,631.00
Total Tax Increment District 4 Expenses	841,757.78	814,756.80	1,823,008.00	2,206,508.00	1,431,016.97	2,236,182.73	987,003.00
TAX INCREMENTAL DISTRICT 4 NET REVENUES (EXPENSES)	145,897.60	8,936.35	231,832.00	231,832.00	986,520.97	182,360.21	470,827.00
TID 4 NET FUND BALANCE (DEFICIT)	507,290	516,226	731,543	748,058	1,502,747	698,586	1,169,413

2020 VILLAGE OF LITTLE CHUTE BUDGET

Tax Incremental District 5

- **Created:** September 25, 2013
- **Type:** Industrial
- **Termination:** September 25, 2033
- **Base Value at creation:** \$11,735,700
- **2019 Value:** \$30,677,400
- **Increment:** \$18,941,700
- **Major Developments:** Trilliant Foods and Nutrition, Shapes Unlimited
- **Project Plan:** There have been significant upgrades to the stormwater system.

2020 VILLAGE OF LITTLE CHUTE BUDGET TAX INCREMENTAL DISTRICT #5



2020 VILLAGE OF LITTLE CHUTE BUDGET

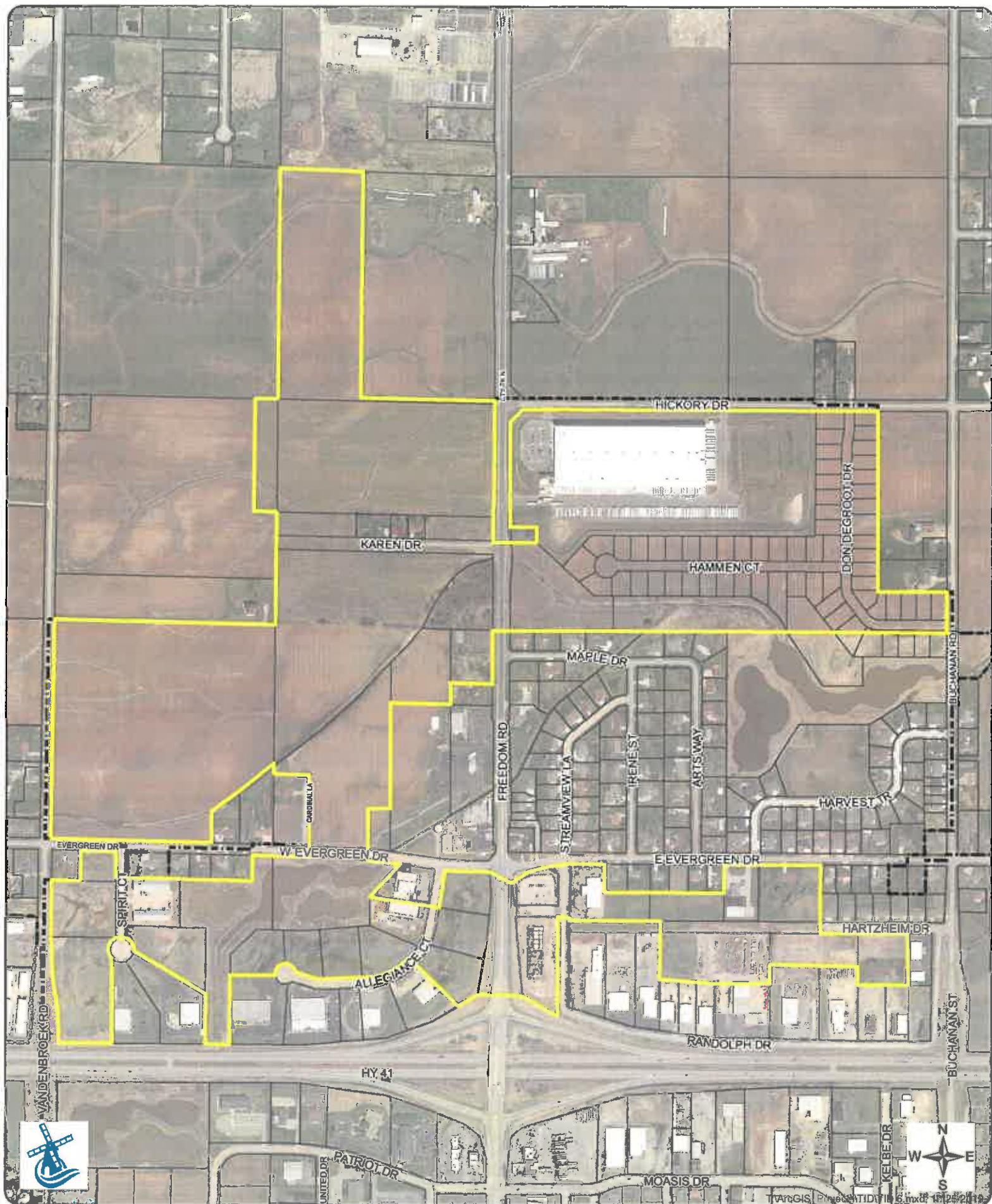
		AMENDED					ADMINISTRATOR RECOMMENDED	
		ACTUAL 2017	ACTUAL 2018	BUDGET 2019	BUDGET 2019	YTD 2019	ESTIMATED 2019	BUDGET 2020
TAX INCREMENT DISTRICT 5								
Tax Increment District 5 Revenues								
415-31112	TID PROPERTY TAXES	294,199.36	387,771.41	423,240.00	423,240.00	408,645.66	408,645.66	416,912.00
415-33215	STATE EXEMPT COMPUTER AID	45,477.00	46,145.18	47,068.00	47,068.00	47,261.89	47,261.89	47,261.00
415-33218	STATE AID - PERSONAL PROPERTY					2,995.34	2,995.34	436.00
415-36101	INTEREST ON INVESTMENTS	18.19	2,277.44	-	-	259.06	300.00	300.00
415-39110	OTHER FINANCING SOURCES		6,825.44	-	-	-	-	-
Total Tax Increment District 5 Revenues		339,694.55	443,019.47	470,308.00	470,308.00	459,161.95	459,202.89	464,909.00
Tax Increment District 5 Expenses								
415-57500-101	FULL-TIME WAGES	36,994.73	29,801.94	32,095.00	32,095.00	19,545.89	26,061.00	26,315.00
415-57500-103	SOCIAL SECURITY	2,753.25	2,222.35	2,455.00	2,455.00	1,469.86	1,960.00	2,004.00
415-57500-104	RETIREMENT	2,493.53	1,985.41	2,102.00	2,102.00	1,237.49	1,650.00	1,768.00
415-57500-105	HEALTH INSURANCE	6,287.11	4,820.16	5,453.00	5,453.00	3,078.27	4,104.00	5,064.00
415-57500-107	LIFE INSURANCE	24.50	16.72	-	-	10.62	14.00	13.00
415-57500-108	OTHER BENEFIT EXPENSE	313.17	205.22	446.00	446.00	168.84	225.00	333.00
415-57500-109	DISABILITY INSURANCE	154.24	80.41	-	-	54.73	73.00	69.00
415-57500-204	CONTRACTUAL SERVICES	350.00	-	2,200.00	2,200.00	1,400.00	1,400.00	2,000.00
415-57500-260	ADMINISTRATION	150.00	150.00	150.00	150.00	150.00	150.00	150.00
415-57500-261	ENGINEERING	1,849.50	-	-	-	-	-	-
415-57500-262	LEGAL/AUDIT	105.00	2,970.00	3,060.00	3,060.00	817.50	1,000.00	1,200.00
415-57500-300	LAND ACQUISITION		7,356.45	-	-	1,064.00	1,064.00	-
415-57500-431	OTHER INTEREST	-	18,588.58	-	-	-	7,727.00	7,877.00
415-57630-101	FULL-TIME WAGES	308.48	-	-	-	-	-	-
415-57630-103	SOCIAL SECURITY	24.33	-	-	-	-	-	-
415-57630-104	RETIREMENT	20.97	-	-	-	-	-	-
415-57630-105	HEALTH INSURANCE	51.87	-	-	-	-	-	-
415-57630-107	LIFE INSURANCE	0.56	-	-	-	-	-	-
415-57630-108	DENTAL INSURANCE	6.41	-	-	-	-	-	-
415-57630-109	DISABILITY INSURANCE	2.97	-	-	-	-	-	-
415-57631-101	FULL-TIME WAGES	2,879.83	55.47	-	-	-	-	-
415-57631-103	SOCIAL SECURITY	236.80	4.43	-	-	-	-	-
415-57631-104	RETIREMENT	197.55	3.71	-	-	-	-	-
415-57631-105	HEALTH INSURANCE	302.30	4.27	-	-	-	-	-
415-57631-107	LIFE INSURANCE	3.05	0.05	-	-	-	-	-
415-57631-108	DENTAL INSURANCE	57.26	1.16	-	-	-	-	-
415-57631-109	DISABILITY INSURANCE	13.51	0.17	-	-	-	-	-
415-57631-261	ENGINEERING	1,566.78	-	-	-	-	-	-
415-57631-263	CONSTRUCTION	615,545.45	-	-	-	-	-	-
415-59000-497	TRANSFER TO DEBT SERVICE	227,976.21	326,228.48	524,008.00	331,578.00	106,350.00	331,578.00	267,124.00
Total Tax Increment District 5 Expenses		900,668.86	394,494.98	571,969.00	379,539.00	135,347.20	377,006.00	313,917.00
TAX INCREMENTAL DISTRICT 5 NET (REVENUES) EXPENSES		(560,974.31)	48,524.49	(101,661.00)	90,769.00	323,814.75	82,196.89	150,992.00
TID 5 NET FUND BALANCE (DEFICIT)		(395,318)	(346,795)	(641,910)	(256,026)	(22,980)	(264,598)	(113,606)

2020 VILLAGE OF LITTLE CHUTE BUDGET

Tax Incremental District 6

- **Created:** July 20, 2016
- **Type:** Mixed Use
- **Termination:** July 20, 2036
- **Base Value at creation:** \$2,075,700
- **2019 Value:** \$51,194,400
- **Increment:** \$49,118,700
- **Major Developments:** Nestle Cold Storage/Freedom Distribution Center, Evergreen Power, All-Star Cutting, Quella Brothers, CR Structures/Trigger Action Sports, Fuel Moto
- **Project Plan:** The plan includes upgrades to Evergreen Drive, storm water conveyance upgrades, traffic control upgrades at CTH N, pedestrian accommodations along a storm water conveyance ditch and regional storm water treatment additions.

2020 VILLAGE OF LITTLE CHUTE BUDGET TAX INCREMENTAL DISTRICT #6



2020 VILLAGE OF LITTLE CHUTE BUDGET

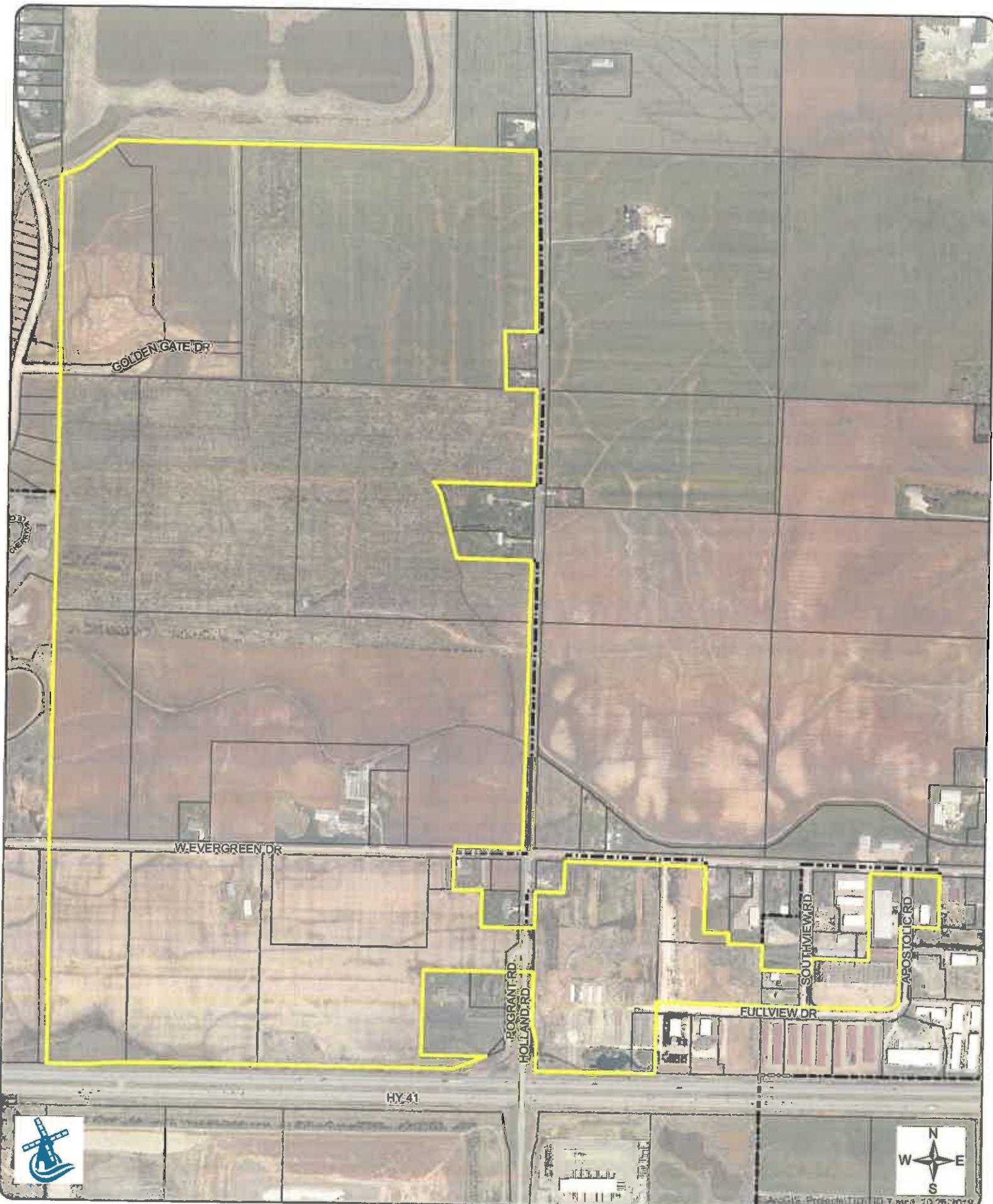
							ADMINISTRATOR RECOMMENDED BUDGET 2020
							AMENDED BUDGET 2019
							BUDGET 2019
		ACTUAL 2017	ACTUAL 2018	ESTIMATED 2019	YTD 2019	AMENDED BUDGET 2019	RECOMMENDED BUDGET 2020
TAX INCREMENT DISTRICT 6							
Tax Increment District 6 Revenues							
416-31112	TID PROPERTY TAXES	-	22,370.79	899,499.00	899,499.00	889,500.55	889,500.55
416-33218	STATE AID - PERSONAL PROPERTY	-	-	-	-	180.61	180.61
416-36101	INTEREST ON INVESTMENTS	124.39	446.43	820.00	820.00	1,348.08	1,348.00
416-39060	LAND ACQUISITION	-	600,000.00	-	-	-	-
416-39110	OTHER FINANCING SOURCES	-	-	-	-	2,500.00	7,264.00
416-39311	BOND PROCEEDS	129,603.00	-	1,858,760.00	882,400.00	882,400.00	173,000.00
416-39312	PREMIUM ON DEBT ISSUE	-	-	-	-	6,031.59	6,031.59
Total Tax Increment District 6 Revenues		129,727.39	622,817.22	2,759,079.00	1,782,719.00	1,781,960.83	1,786,724.75
Tax Increment District 6 Expenses							
416-51027-101	FULL TIME WAGES	-	-	-	-	612.68	817.00
416-51027-103	SOCIAL SECURITY	-	-	-	-	46.83	62.00
416-51027-104	RETIREMENT	-	-	-	-	40.14	54.00
416-51027-105	HEALTH INSURANCE	-	-	-	-	66.61	89.00
416-51027-107	LIFE INSURANCE	-	-	-	-	0.68	1.00
416-51027-108	DENTAL INSURANCE	-	-	-	-	1.90	3.00
416-51027-109	DISABILITY INSURANCE	-	-	-	-	2.73	4.00
416-57600-101	FULL-TIME WAGES	12,912.70	35,245.44	32,095.00	32,095.00	33,913.42	45,218.00
416-57600-103	SOCIAL SECURITY	971.65	2,648.93	2,455.00	2,455.00	2,611.88	3,483.00
416-57600-104	RETIREMENT	871.28	2,346.81	2,102.00	2,102.00	2,215.66	2,954.00
416-57600-105	HEALTH INSURANCE	1,968.21	5,464.00	5,453.00	5,453.00	5,756.32	7,675.00
416-57600-107	LIFE INSURANCE	8.08	19.35	-	-	24.37	32.00
416-57600-108	DENTAL INSURANCE	85.00	260.73	437.00	437.00	453.78	605.00
416-57600-109	DISABILITY INSURANCE	42.11	92.09	-	-	101.14	135.00
416-57600-110	OVERTIME	-	-	-	-	756.81	1,009.00
416-57600-204	CONTRACTUAL SERVICES	-	-	2,200.00	2,200.00	51,934.00	54,028.00
416-57600-260	ADMINISTRATION	150.00	1,150.00	150.00	150.00	150.00	150.00
416-57600-261	ENGINEERING	-	31,162.61	-	82,400.00	20,862.79	82,400.00
416-57600-262	LEGAL/AUDIT	2,000.00	8,232.68	3,060.00	3,060.00	24,603.04	25,500.00
416-57600-266	DEVELOPMENT INC - LC PROP MGMT	-	-	144,000.00	144,000.00	108,000.00	108,000.00
416-57600-267	DEVELOPER INCENTIVE	599,999.00	-	-	-	-	-
416-57600-268	DEVELOPER INCENTIVE NESTLE	-	721,885.00	721,885.00	737,577.03	737,577.03	740,000.00
416-57600-300	LAND ACQUISITION	885,645.20	-	-	-	1,374.57	300,684.00
416-57600-431	OTHER INTEREST	3,672.92	-	-	-	33,945.00	56,445.00
416-57610-263	CONSTRUCTION	-	1,858,760.00	800,000.00	278,552.68	1,093,213.00	173,000.00
416-59000-497	TRANSFER TO DEBT SERVICE	8,948.55	14,619.00	15,432.00	15,432.02	15,432.00	46,729.00
416-60000-204	CONTRACTUAL SERVICES	10,500.00	-	-	-	-	-
416-60000-260	ADMINISTRATION - ISSUANCE	1,835.46	-	-	-	-	-
Total Tax Increment District 6 Expenses		20,844.49	1,595,388.31	2,787,216.00	1,811,669.00	1,285,091.08	2,513,070.03
TAX INCREMENTAL DISTRICT 6 NET REVENUES (EXPENSES)		108,882.90	(972,571.09)	(28,137.00)	(28,950.00)	496,869.75	(726,345.28)
TID 6 NET FUND BALANCE (DEFICIT)		88,132.00	(884,439)	(139,755)	(913,389)	(387,569)	(1,610,784)
							(1,460,435)

2020 VILLAGE OF LITTLE CHUTE BUDGET

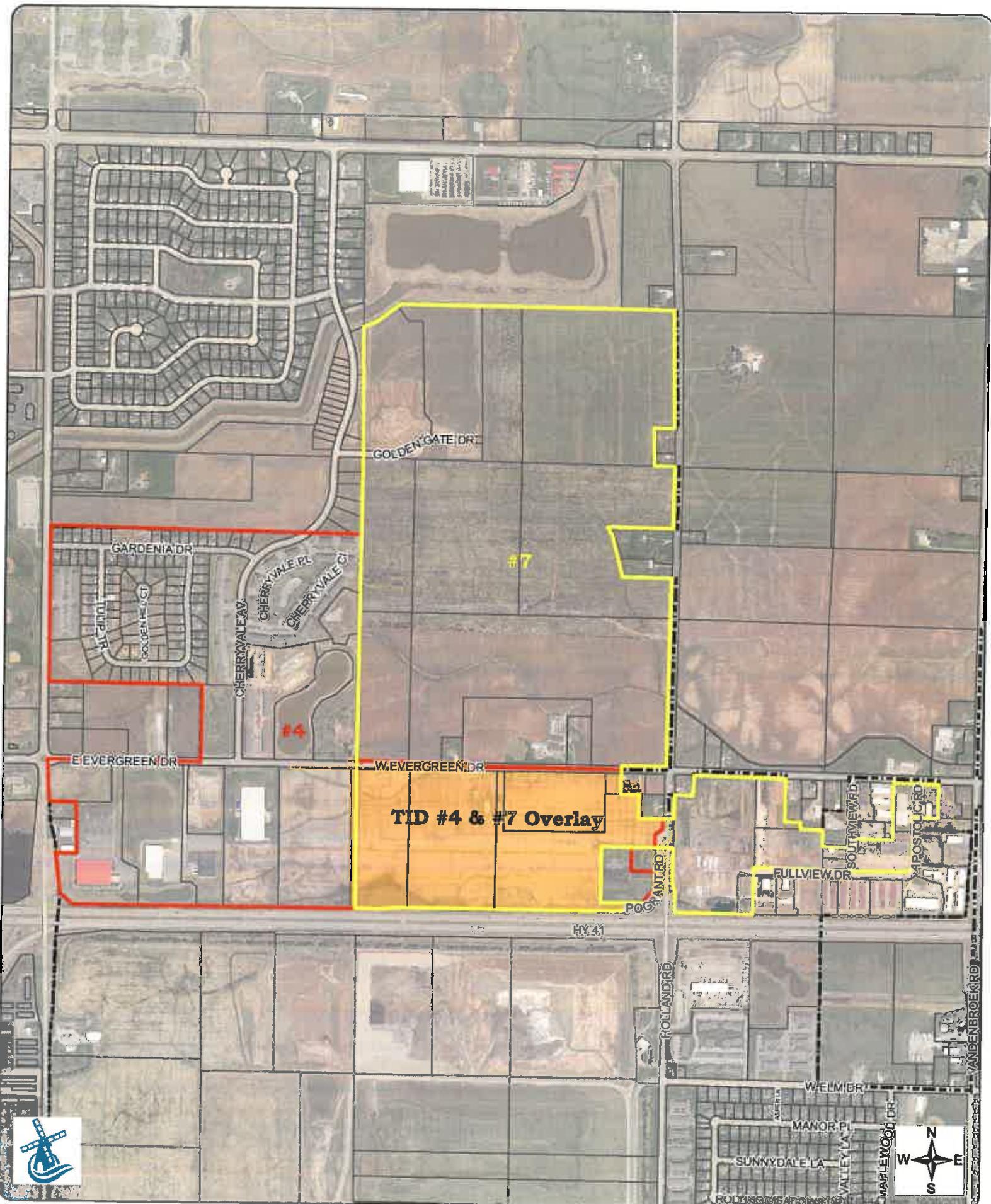
Tax Incremental District 7

- **Created:** July 18, 2018
- **Type:** Mixed Use
- **Termination:** July 18, 2038
- **Base Value at creation:** 3,436,200
- **2019 Value:** \$8,064,200
- **Increment:** \$4,628,000
- **Major Developments:**
- **Project Plan:** Includes upgrades to Evergreen Drive, numerous utility related extensions and upgrades, pedestrian accommodations and water utility upgrades.

2020 VILLAGE OF LITTLE CHUTE BUDGET
TAX INCREMENTAL DISTRICT #7



2020 VILLAGE OF LITTLE CHUTE BUDGET
TAX INCREMENTAL DISTRICT #4 & #7



2020 VILLAGE OF LITTLE CHUTE BUDGET

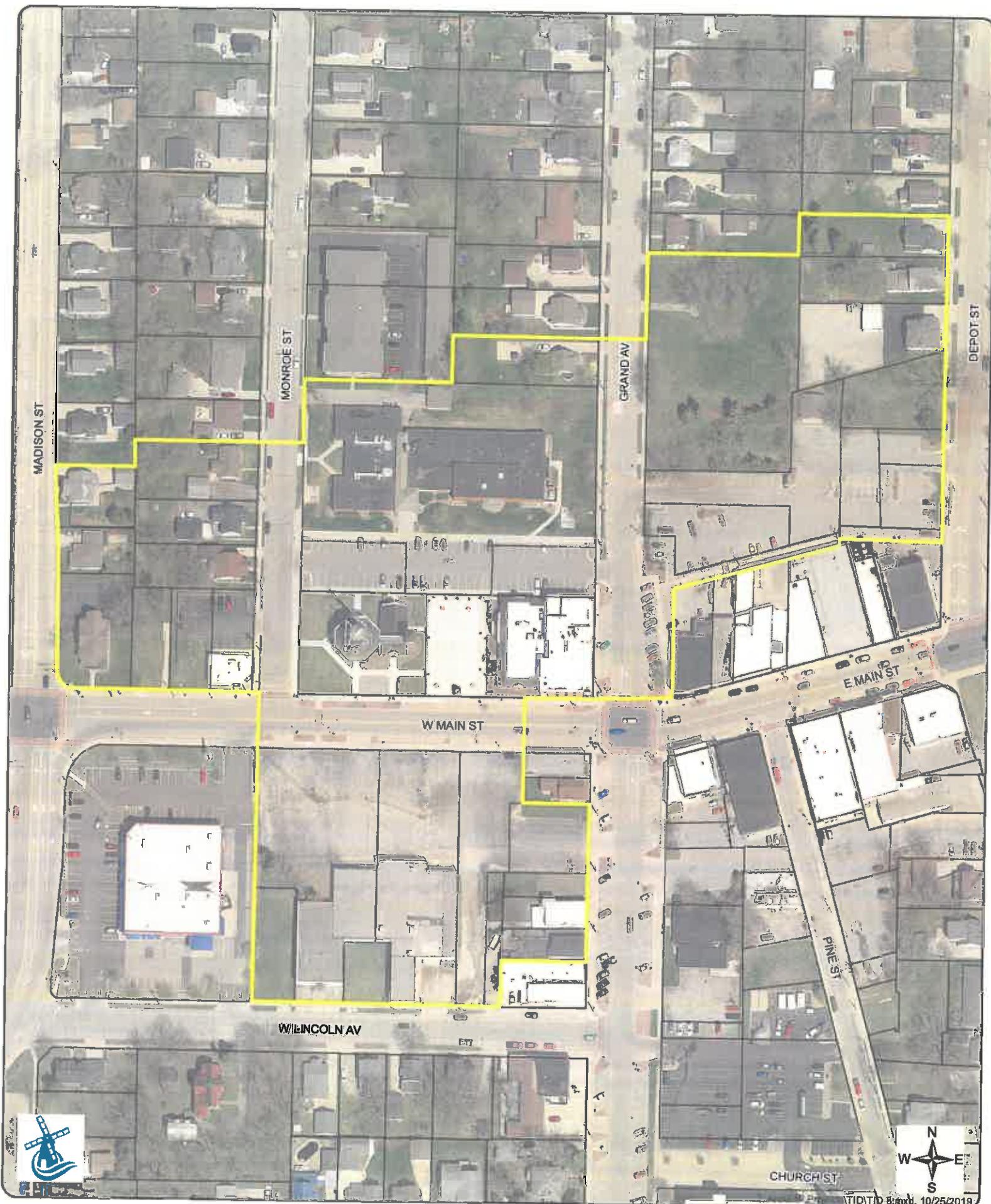
				AMENDED		ADMINISTRATOR
	ACTUAL 2017	ACTUAL 2018	BUDGET 2019	BUDGET 2019	YTD 2019	RECOMMENDED
						BUDGET 2020
TAX INCREMENT DISTRICT 7						
Tax Increment District 7 Revenues						
417-31112 TID PROPERTY TAXES						97,512.00
417-36101 INTEREST ON INVESTMENTS					1,947.14	2,595.00
417-39311 BOND PROCEEDS			1,000,000.00	1,624,100.00	1,624,100.00	100.00
417-39312 PREMIUM ON DEBT ISSUE					19,518.43	19,518.43
Total Tax Increment District 7 Revenues			1,000,000.00	1,624,100.00	1,645,565.57	1,646,113.43
Tax Increment District 7 Expenses						
417-51025-101 FULL-TIME WAGES					24,735.43	32,981.00
417-51025-102 PART-TIME WAGES					81.00	108.00
417-51025-103 SOCIAL SECURITY					2,044.27	2,726.00
417-51025-104 RETIREMENT					2,097.67	2,797.00
417-51025-105 HEALTH INSURANCE					5,521.18	7,362.00
417-51025-107 LIFE INSURANCE					19.16	26.00
417-51025-108 DENTAL INSURANCE					331.37	442.00
417-51025-109 DISABILITY INSURANCE					75.12	100.00
417-51025-110 OVERTIME					2,249.38	2,999.00
417-51025-261 ENGINEERING					3,895.28	4,000.00
417-51025-263 CONSTRUCTION			1,000,000.00	1,624,100.00	648,925.65	1,570,559.00
417-57600-431 OTHER INTEREST	487.50				710.00	2,035.00
417-57700-101 FULL-TIME WAGES		32,095.00	32,095.00	19,041.35	25,388.00	26,315.00
417-57700-103 SOCIAL SECURITY		2,455.00	2,455.00	1,432.53	1,910.00	2,004.00
417-57700-104 RETIREMENT		2,102.00	2,102.00	1,205.56	1,607.00	1,768.00
417-57700-105 HEALTH INSURANCE		5,453.00	5,453.00	2,871.37	3,828.00	5,063.00
417-57700-107 LIFE INSURANCE					10.62	14.00
417-57700-108 DENTAL INSURANCE		446.00	446.00	149.34	199.00	333.00
417-57700-109 DISABILITY INSURANCE					54.73	73.00
417-57700-204 OTHER CONTRACTUAL SERVICES					1,400.00	1,400.00
417-57700-260 ADMINISTRATION	1,000.00					2,000.00
417-57700-262 LEGAL SERVICES	3,341.14	3,060.00	3,060.00	32,739.57	33,300.00	3,800.00
417-57700-267 TID 7 DEVELOPMENT INCENTIVE						
417-59000-497 TRANSFER TO DEBT SERVICE						30,000.00
417-60000-204 CONTRACTUAL SERVICES	14,500.00	2,200.00	2,200.00			
417-60000-260 ADMINISTRATION - ISSUANCE		150.00	150.00	150.00	150.00	150.00
Total Tax Increment District 7 Expenses	19,328.64	1,047,961.00	1,672,061.00	744,030.58	1,692,679.00	73,550.00
TAX INCREMENTAL DISTRICT 7 NET REVENUES (EXPENSES)	(19,328.64)	(47,961.00)	(47,961.00)	901,534.99	(46,565.57)	24,062.00
TID 7 NET FUND BALANCE (DEFICIT)		(19,329)	(54,661)	(67,290)	882,206	(65,895)
						(41,833)

2020 VILLAGE OF LITTLE CHUTE BUDGET

Tax Incremental District 8

- **Created:** July 18, 2018
- **Type:** Rehabilitation or conservation
- **Termination:** July 18, 2045
- **Base Value at creation:** \$2,624,500
- **2019 Value:** \$3,145,400
- **Increment:** \$520,900
- **Major Developments:** Senior Housing facility, improvements at the previous Save A Lot site, and other potential properties
- **Project Plan:** Includes upgrades to stormwater, improvements to parking lots, and redevelopment opportunities.

2020 VILLAGE OF LITTLE CHUTE BUDGET TAX INCREMENTAL DISTRICT #8



2020 VILLAGE OF LITTLE CHUTE BUDGET

	<u>ACTUAL 2017</u>	<u>ACTUAL 2018</u>	<u>BUDGET 2019</u>	<u>AMENDED</u>		<u>ADMINISTRATOR RECOMMENDED BUDGET 2020</u>
				<u>BUDGET 2019</u>	<u>YTD 2019</u>	
TAX INCREMENT DISTRICT 8						
Tax Increment District 8 Revenues						
418-31112 TID PROPERTY TAXES	-	-	-	-	-	11,600.00
418-36101 INTEREST ON INVESTMENTS	-	-	-	441.67	475.00	-
418-39060 SALE OF REAL ESTATE	-	1.00	-	-	-	-
418-39101 TRANSFER IN - OTHER FUNDS	-	617,190.75	-	-	-	-
418-39311 BOND PROCEEDS	-	-	60,000.00	60,000.00	60,000.00	-
418-39312 PREMIUM ON DEBT ISSUE	-	-	-	440.19	440.19	-
Tax Increment District 8 Revenues	-	617,191.75	60,000.00	60,881.86	60,915.19	11,600.00
Tax Increment District 8 Expenses						
418-57800-101 FULL-TIME WAGES	-	13,480.71	15,987.00	15,987.00	9,255.50	12,341.00
418-57800-103 SOCIAL SECURITY	-	1,049.59	1,223.00	1,223.00	694.90	927.00
418-57800-104 RETIREMENT	-	941.07	1,047.00	1,047.00	581.92	776.00
418-57800-105 HEALTH INSURANCE	-	3,001.36	2,727.00	2,727.00	1,458.19	1,944.00
418-57800-107 LIFE INSURANCE	-	12.44	-	-	5.09	7.00
418-57800-108 DENTAL INSURANCE	-	254.97	222.00	222.00	78.37	104.00
418-57800-109 DISABILITY INSURANCE	-	42.71	-	-	26.29	35.00
418-57800-110 OVERTIME	-	564.76	-	-	-	33.00
418-57800-204 CONTRACTUAL SERVICES	-	1,380.00	2,200.00	2,200.00	1,400.00	1,400.00
418-57800-260 ADMINISTRATION	-	1,000.00	150.00	150.00	150.00	2,000.00
418-57800-261 ENGINEERING	-	36.74	-	-	-	150.00
418-57800-262 LEGAL SERVICES	-	4,005.18	1,530.00	1,530.00	2,097.66	2,500.00
418-57800-263 CONSTRUCTION	-	495,416.19	-	-	1,054.25	2,500.00
418-57800-300 LAND ACQUISITION	-	-	210,000.00	210,000.00	-	210,000.00
418-57800-431 OTHER INTEREST	-	-	-	-	-	-
418-59000-497 TRANSFER TO DEBT SERVICE	-	14,214.18	18,273.00	95,128.00	95,128.08	1,350.00
418-60000-204 CONTRACTUAL SERVICES	-	13,500.00	-	-	95,128.00	10,800.00
Total Tax Increment District 8 Expenses	-	548,899.90	253,359.00	330,214.00	111,930.25	327,716.25
TAX INCREMENTAL DISTRICT 8 NET (REVENUES) EXPENSES	-	68,291.85	(253,359.00)	(270,214.00)	(51,048.39)	(266,801.06)
TID 8 NET FUND BALANCE (DEFICIT)	-	68,292	(711,438)	(201,922)	17,244	(198,509)
						(299,182)

CATEGORY	Capital Project Funds
DEPARTMENT	Park Improvement Fund
ACCOUNT ORGANIZATION	420

OBJECTIVES: Under the Capital Project Fund, the Park Improvement Fund is the primary account used to fund all park improvements. Managed by the Director of Parks, Recreation and Forestry, this fund receives revenue from fees, tax levy and other sources.

2019 Completed Projects

Creekview Park Trail



Creekview Park Playground Phase 2



Island Park Shelter



Legion 3 Outfield Fence



2020 Projects

Fox River Boardwalk



Van Lieshout Pour-in-Place



Heesakker Playground Sidewalk



2020 VILLAGE OF LITTLE CHUTE BUDGET

CATEGORY	Capital Project Funds
DEPARTMENT	Construction Projects Fund
ACCOUNT ORGANIZATION	452

OBJECTIVES: Under the Capital Project Fund, the Construction Projects Fund is the primary account used to fund all infrastructure related projects. Projects are determined based on need and can be generated by community growth or replacement of existing infrastructure.

Reconstruction projects are identified by the Department of Public Works based on their yearly evaluations of pavements and utilities. Information is collected during the life cycle of the infrastructure to determine if maintenance or full reconstruction is required.

Full reconstruction is necessary when the pavement and utilities have reached their full use and is consistent with continued increased costs for maintenance. Example of failures include water main breaks or intensive infiltration of ground water into the sanitary sewer. All of which are expensive additional operational costs that continue to increase until replaced.

Once identified for replacement a budget for reconstruction is prepared by the Village Engineer and reviewed by the Finance Director to assist in determining when a particular project may fit within a 5-year budget window. This fund receives revenue from a mixture of resources related to the execution of the project and therefore, is reviewed by other departments as to funding sources. Once recommended by the Administrator and approved by the Village Board, the design and construction of the project is managed by the Engineering Department.

Primary 2020 Projects:

- Carol Lynn Drive (Wisconsin Ave. to Lincoln Ave.) – Full Reconstruction
- Homewood Court – Pavement, Storm Sewer and Water Main Replacement
- Moasis Drive (CTH N to Buchanan St.) – Water Main Reconstruction Project
- Vandenbroek Pond – Storm Water Detention and Water Quality Project
- Traffic Signals (CTH N & Evergreen Dr.) – Installation of 4-way Traffic Lights
- Quiet Zone – Increase safety at six crossing to allow train horn to be silenced

2020 VILLAGE OF LITTLE CHUTE BUDGET

					AMENDED		ADMINISTRATOR	
		ACTUAL 2017	ACTUAL 2018	BUDGET 2019	BUDGET 2019	YTD 2019	ESTIMATED 2019	RECOMMENDED
								BUDGET 2020
CAPITAL PROJECTS								
<i>Capital Projects Revenue</i>								
452-31110	COUNTY SUBSIDY						402,928.00	
452-31111	GENERAL PROPERTY TAXES	317,407.00	344,271.00	340,214.00	340,214.00	340,214.00	340,214.00	383,457.00
452-39114	ROAD GRANTS	-	550,000.00	56,000.00	56,000.00	54,786.93	54,786.93	
452-36101	INTEREST ON INVESTMENTS	18,890.08	39,415.69	2,300.00	2,300.00	38,960.43	49,000.00	50,000.00
300-37112	SPEC ASSMT CONCRETE PAVING	679,801.55	494,490.71					217,175.00
300-37131	SPEC ASSMT SIDEWALK	36,743.34	20,488.18					6,112.00
452-37321	SPECIAL ASSESSMENTS UTILITIES	15,368.55	8,252.50					6,112.00
452-37901	SPECIAL ASSESSMENT INTEREST	30,197.76	25,530.62	1,000.00	1,000.00	1,446.70	19,588.00	18,828.00
452-39311	BOND PROCEEDS	1,833,559.75	-	3,715,000.00	242,000.00	242,000.00	242,000.00	17,695.00
452-39312	PREMIUM ON DEBT ISSUE	-	-				1,797.45	1,797.45
452-39500	GAIN/LOSS ON INVESTMENTS	(3,756.97)	333.72	1,500.00	1,500.00	10,643.06	13,500.00	600,000.00
Total Capital Projects Revenue		2,928,211.06	333.00	4,116,014.00	643,014.00	689,848.57	1,348,904.38	1,261,895.00
<i>Construction Projects</i>								
<i>Cherryvale</i>								
452-50228-101	FULL-TIME WAGES	-	-	-	-	995.72	995.72	
452-50228-102	PART-TIME WAGES	-	-	-	-	322.50	322.50	
452-50228-103	SOCIAL SECURITY	-	-	-	-	104.70	104.70	
452-50228-104	RETIREMENT	-	-	-	-	71.52	71.52	
452-50228-105	HEALTH INSURANCE	-	-	-	-	312.27	312.27	
452-50228-107	LIFE INSURANCE	-	-	-	-	0.72	0.72	
452-50228-108	DENTAL INSURANCE	-	-	-	-	24.44	24.44	
452-50228-109	DISABILITY INSURANCE	-	-	-	-	2.86	2.86	
452-50228-110	OVERTIME	-	-	-	-	96.36	96.36	
<i>Taylor Street</i>								
452-50233-101	FULL-TIME	265.50	-	-	-	-	-	
452-50233-103	SOCIAL SECURITY	21.99	-	-	-	-	-	
452-50233-104	RETIREMENT	18.04	-	-	-	-	-	
452-50233-105	HEALTH INSURANCE	21.92	-	-	-	-	-	
452-50233-107	LIFE INSURANCE	0.54	-	-	-	-	-	
452-50233-108	DENTAL INSURANCE	6.81	-	-	-	-	-	
452-50233-109	DISABILITY INSURANCE	2.53	-	-	-	-	-	
<i>Hartzheim</i>								
452-50240-101	FULL-TIME	-	-	-	-	369.38	369.38	
452-50240-102	PART-TIME WAGES	-	-	-	-	90.00	90.00	
452-50240-103	SOCIAL SECURITY	-	-	-	-	33.85	33.85	
452-50240-104	RETIREMENT	-	-	-	-	24.20	24.20	
452-50240-105	HEALTH INSURANCE	-	-	-	-	106.94	106.94	
452-50240-107	LIFE INSURANCE	-	-	-	-	0.10	0.10	
452-50240-108	DENTAL INSURANCE	-	-	-	-	11.91	11.91	
452-50240-109	DISABILITY INSURANCE	-	-	-	-	0.42	0.42	
<i>Mill Street Bridge</i>								
452-50422-204	CONTRACTUAL SERVICES	-	-	-	-	1,764.00	1,764.00	
452-50422-262	LEGAL SERVICES	-	38.50	-	-	-	-	
452-50422-263	CONSTRUCTION	234,326.63	-	-	-	71,723.96	230,670.96	
<i>Main Street</i>								
452-50712-204	CONTRACTUAL SERVICES	-	211.76	-	-	-	-	
<i>Village Hall Remodel</i>								
452-50717-216	CONSTRUCTION MATERIALS	842.30	-	-	-	-	-	
452-50717-221	SMALL EQUIPMENT	250.07	-	-	-	-	-	
<i>Annual Paving</i>								
452-50904-101	FULL-TIME WAGES	57.38	-	-	-	-	-	
452-50904-103	SOCIAL SECURITY	4.74	-	-	-	-	-	
452-50904-104	RETIREMENT	3.90	-	-	-	-	-	
452-50904-105	HEALTH INSURANCE	4.62	-	-	-	-	-	
452-50904-107	LIFE INSURANCE	0.13	-	-	-	-	-	
452-50904-109	DISABILITY INSURANCE	0.60	-	-	-	-	-	
<i>Crosswinds Estates</i>								
452-50905-101	FULL-TIME WAGES	3,911.80	832.40	-	-	406.23	406.23	
452-50905-103	SOCIAL SECURITY	308.92	64.93	-	-	29.39	29.39	
452-50905-104	RETIREMENT	266.00	55.76	-	-	28.91	28.91	
452-50905-105	HEALTH INSURANCE	555.88	112.69	-	-	106.69	106.69	
452-50905-107	LIFE INSURANCE	4.40	0.16	-	-	0.36	0.36	
452-50905-108	DENTAL INSURANCE	89.32	31.71	-	-	5.44	5.44	
452-50905-109	DISABILITY INSURANCE	22.27	0.53	-	-	1.36	1.36	
<i>Senior Housing Development</i>								
452-50931-261	ENGINEERING	-	-	25,000.00	25,000.00	-	-	
<i>Homewood Court</i>								
452-51016-101	FULL-TIME WAGES	-	-	-	-	1,365.51	1,820.68	36,500.00
452-51016-103	SOCIAL SECURITY	-	-	-	-	111.53	148.71	2,793.00
452-51016-104	RETIREMENT	-	-	-	-	98.89	131.85	2,464.00
452-51016-105	HEALTH INSURANCE	-	-	-	-	399.00	532.00	10,059.00

2020 VILLAGE OF LITTLE CHUTE BUDGET

							ADMINISTRATOR RECOMMENDED BUDGET 2020
		ACTUAL 2017	ACTUAL 2018	BUDGET 2019	AMENDED BUDGET 2019	YTD 2019	ESTIMATED 2019
452-51024-105	HEALTH INSURANCE		91.09			26.54	26.54
452-51024-107	LIFE INSURANCE		0.25			0.26	0.26
452-51024-108	DENTAL INSURANCE		9.66				
452-51024-109	DISABILITY INSURANCE		1.05			0.97	0.97
<i>Evergreen</i>							
452-51025-101	FULL-TIME WAGES	742.32	11,563.48				
452-51025-102	PART-TIME WAGES		1,155.00				
452-51025-103	SOCIAL SECURITY	59.13	931.06				
452-51025-104	RETIREMENT	50.49	774.77				
452-51025-105	HEALTH INSURANCE	122.29	2,371.14				
452-51025-107	LIFE INSURANCE	0.44	6.80				
452-51025-108	DENTAL INSURANCE	23.33	195.02				
452-51025-109	DISABILITY INSURANCE	1.46	25.37				
452-51025-210	RENTALS		2,413.68				
452-51025-263	CONSTRUCTION			3,200,000.00			
<i>Bridgewater</i>							
452-51026-101	FULL-TIME WAGES		6,308.02			209.46	209.46
452-51026-103	SOCIAL SECURITY		491.69			16.23	16.23
452-51026-104	RETIREMENT		422.70			13.71	13.71
452-51026-105	HEALTH INSURANCE		857.02			32.71	32.71
452-51026-107	LIFE INSURANCE		5.98			0.26	0.26
452-51026-108	DENTAL INSURANCE		116.85				
452-51026-109	DISABILITY INSURANCE		20.49				
452-51026-267	DEV INCENTIVE - BRIDGEWATER		200,000.00			0.93	0.93
<i>Evergreen Drive Phase 3</i>							
452-51028-101	FULL-TIME WAGES					252.28	336.37
452-51028-103	SOCIAL SECURITY					19.30	25.73
452-51028-104	RETIREMENT					16.54	22.05
452-51028-105	HEALTH INSURANCE					27.45	36.60
452-51028-107	LIFE INSURANCE					0.14	0.19
452-51028-108	DENTAL INSURANCE					1.90	2.53
452-51028-109	DISABILITY INSURANCE					0.55	0.73
<i>McKinley</i>							
452-51105-101	FULL-TIME WAGES	5,870.57	981.78				
452-51105-103	SOCIAL SECURITY	460.60	77.58				
452-51105-104	RETIREMENT	401.48	65.77				
452-51105-105	HEALTH INSURANCE	981.12	56.92				
452-51105-107	LIFE INSURANCE	4.61	1.35				
452-51105-108	DENTAL INSURANCE	127.11	-				
452-51105-109	DISABILITY INSURANCE	22.75	4.37				
452-51105-261	ENGINEERING	4,592.26					
452-51105-263	CONSTRUCTION	94,762.02					
<i>Fillmore & Greenfield</i>							
452-51107-101	FULL-TIME WAGES	176.65					
452-51107-103	SOCIAL SECURITY	13.12					
452-51107-104	RETIREMENT	12.01					
452-51107-105	HEALTH INSURANCE	47.52					
452-51107-108	DENTAL INSURANCE	3.20					
<i>Miami Circle</i>							
452-51109-101	FULL-TIME WAGES		64.00				
452-51109-102	PART-TIME WAGES		375.00				
452-51109-103	SOCIAL SECURITY		33.22				
452-51109-104	RETIREMENT		4.29				
452-51109-105	HEALTH INSURANCE		20.48				
452-51109-107	LIFE INSURANCE		0.11				
452-51109-109	DISABILITY INSURANCE		0.37				
452-51109-263	CONSTRUCTION						
<i>Orchard Lane</i>							
452-51110-102	PART-TIME WAGES		288.75				
452-51110-103	SOCIAL SECURITY		22.08				
<i>Tampa Way</i>							
452-51111-102	PART-TIME WAGES		135.00				
452-51111-103	SOCIAL SECURITY		10.32				
<i>Adams Way</i>							
452-51112-102	PART-TIME WAGES		105.00				
452-51112-103	SOCIAL SECURITY		8.04				
<i>Roosevelt</i>							
452-51113-102	PART-TIME WAGES		180.00				
452-51113-103	SOCIAL SECURITY		13.77				
<i>Bittersweet</i>							
452-51114-102	PART-TIME WAGES		135.00				
452-51114-103	SOCIAL SECURITY		10.33				
<i>Sanitorium</i>							
452-51202-101	FULL-TIME WAGES	812.59					

2020 VILLAGE OF LITTLE CHUTE BUDGET

				AMENDED		ADMINISTRATOR		
		ACTUAL 2017	ACTUAL 2018	BUDGET 2019	BUDGET 2019	YTD 2019	ESTIMATED 2019	RECOMMENDED
								BUDGET 2020
Construction Administration Expenses								
452-57331-101	FULL-TIME WAGES	115,610.48	93,894.34	320,980.00	320,980.00	101,356.69	135,200.00	126,543.00
452-57331-102	PART-TIME WAGES	650.00	1,897.50	18,000.00	18,000.00	12,493.50	12,800.00	4,500.00
452-57331-103	SOCIAL SECURITY	8,730.44	7,163.18	25,932.00	25,932.00	8,522.48	11,322.00	10,052.00
452-57331-104	RETIREMENT	7,889.33	6,290.69	21,024.00	21,024.00	5,888.29	9,990.00	8,566.00
452-57331-105	HEALTH INSURANCE	27,269.72	22,131.29	71,181.00	71,181.00	21,518.19	28,691.00	32,934.00
452-57331-107	LIFE INSURANCE	97.57	70.73	233.00	233.00	67.73	89.00	84.00
452-57331-108	DENTAL INSURANCE	1,922.18	1,559.88	5,813.00	5,813.00	1,418.68	1,892.00	2,130.00
452-57331-109	DISABILITY INSURANCE	462.59	259.12	899.00	899.00	270.69	361.00	348.00
452-57331-110	OVERTIME	440.11	634.01	-	-	768.24	1,024.00	500.00
452-57331-201	TRAINING & CONFERENCES	-	513.00	-	-	250.56	400.00	400.00
452-57331-202	LOCAL AUTO EXPENSE	88.28	109.00	-	-	-	-	-
452-57331-203	TELEPHONE	1,927.02	2,412.77	-	-	1,488.62	1,984.00	2,000.00
452-57331-204	CONTRACTUAL SERVICES	976.20	666.00	2,500.00	2,500.00	975.00	1,200.00	9,263.00
452-57331-206	OFFICE SUPPLIES	9.97	924.31	-	-	434.48	600.00	600.00
452-57331-208	SOFTWARE & SUBSCRIPTION COSTS	-	83.64	-	-	1,261.00	1,681.00	-
452-57331-213	SAFETY EQUIPMENT	94.40	50.00	-	-	23.00	100.00	100.00
452-57331-221	SMALL EQUIPMENT	-	1,867.27	3,500.00	3,500.00	14.99	1,000.00	2,000.00
452-57331-225	OTHER NON-PERSON	4,978.14	2,274.54	1,600.00	1,600.00	64.16	100.00	100.00
452-57331-226	POSTAGE	-	100.00	100.00	-	-	-	-
452-57331-227	PUBLIC INFORMATION	228.24	-	500.00	500.00	-	-	-
300-57331-229	BANK SERVICE CHARGES	2,144.65	1,721.52	-	-	1,494.49	1,420.00	1,550.00
452-57331-260	ADMINISTRATION	-	-	8,500.00	8,500.00	-	-	-
452-57331-261	ENGINEERING	-	-	-	-	4,280.18	3,690.00	3,700.00
452-57331-262	LEGAL SERVICES	-	-	-	-	4,447.46	5,900.00	6,000.00
452-57331-301	NEW EQUIPMENT	-	19,919.00	-	-	-	-	-
300-57331-497	TRANSFER TO DEBT SERVICE	386,742.36	326,792.74	648,900.00	648,900.00	427,718.00	427,718.00	600,000.00
452-59000-499	TRANSFER TO OTHER FUNDS	-	167,190.75	-	-	-	-	-
452-60000-260	ADMINISTRATION	25,967.25	-	-	-	-	-	-
Total Construction Administration Expenses		586,228.93	658,425.28	1,129,662.00	1,129,662.00	594,756.43	647,162.00	811,370.00
Total Construction Expenses		1,364,923.08	1,761,894.36	4,869,662.00	1,426,662.00	791,945.45	1,227,629.15	2,010,597.00
CAPITAL PROJECTS NET REVENUES (EXPENSES)		1,563,287.98	(1,761,561.36)	(753,648.00)	(783,648.00)	(102,096.88)	121,281.23	(748,702.00)
CONSTRUCTION FUND BALANCE (DEFICIT)		3,832,935	3,711,820	4,465,468	2,928,172	3,609,723	3,833,101	3,084,399

CATEGORY
DEPARTMENT
ACCOUNT ORGANIZATION

Public Works
Sanitary Sewers
610

MISSION:

The mission is to maintain an efficient sanitary sewer system and to provide efficient operation of the sewer system. This includes monitoring inflow/infiltration into the sewer system, repairing and replacing defective sanitary pipes, and working to improve the system by cooperating with the Heart of the Valley Metropolitan Sewerage District, which is responsible for the waste water treatment.

2019 PERFORMANCE MEASURES: *through August 2019 unless otherwise noted**

Sanitary Sewer Activity / Projects	2018 Actual	2019* Actual
Billed out Private Sanitary Sewer Laterals	0 2017 Projects	30 2018 Projects
Billed Village of Kimberly for Shared "Sewer Jetter" Costs	\$438.58	**\$287.07
Lineal Feet of Sanitary Main Installed – Village Projects	3018.5 LF	4857 LF
Number of Sanitary Laterals Installed	42 EA	66 EA
Vertical Feet of Sanitary Manholes Installed	127.72 VF	229.55 VF
Lineal feet of Private Sanitary Lateral Replacements	2225.5 LF	N/A
Lineal Feet of Private Sanitary Lateral Burst	2012 LF	N/A
Lineal Feet of Private Sanitary Lateral Open Cut	213.5 LF	N/A
Number of Streets in Sanitary Lateral Projects	3 EA	N/A

***As of June 30th, 2019*

2020 GOALS:

1. Continue to monitor high and low flows to help in the detection of inflow and infiltration.
2. Continue with private lateral replacement project.
3. Continue sanitary sewer lining project.
4. Continue with CMOM Program.
5. Continue with all elements of monitoring inflow and infiltration (I & I).
6. Continue metering high and low flows and visual checks.
7. Took proper measures to correct any I & I found.
8. Continue to do visual checks on complete system for restrictions and jet approximately 33% of system annually

SIGNIFICANT PROGRAM/COST CHANGES:

None

PERSONNEL CHANGES/JUSTIFICATION:

None

2019 ACHIEVEMENTS:

1. Continued sanitary sewer lining / grouting projects.
2. Continued with CMOM Program.
3. Continued with all elements of monitoring inflow and infiltration (I & I).
4. Continued metering high and low flows and visual checks.
5. Take proper measures to correct any I & I found.
6. Continue to do visual checks on complete system for restrictions and jet approximately 50% of system annually.

CAPITAL OUTLAY:

Equipment: See 53330 Vehicle Maintenance

**VILLAGE OF LTITLE CHUTE
SEWER UTILITY**

	AMENDED					
	ACTUAL 2017	ACTUAL 2018	BUDGET 2019	BUDGET 2019	ESTIMATED 2019	BUDGET 2020
OPERATING REVENUES						
Charges for Services	2,730,653.63	2,754,230.41	2,573,200.00	2,573,200.00	2,765,511.00	2,795,820.00
Other						
Total Operating Revenue	2,730,653.63	2,754,230.41	2,573,200.00	2,573,200.00	2,765,511.00	2,795,820.00
OPERATING EXPENSES						
Operation and Maintenance	1,927,106.97	2,041,196.97	1,991,007.00	1,991,007.00	2,099,405.00	2,149,182.00
Depreciation	205,110.38	209,223.67	202,635.00	202,635.00	210,000.00	210,000.00
Total Operating Expenses	2,132,217.35	2,250,420.64	2,193,642.00	2,193,642.00	2,309,405.00	2,359,182.00
OPERATING INCOME	598,436.28	503,809.77	379,558.00	379,558.00	456,106.00	436,638.00
NON-OPERATING REVENUE (EXPENSES)						
Investement Income	12,766.25	26,547.91	14,200.00	14,200.00	39,600.00	37,750.00
Interest Expense	(24,456.12)	(17,058.30)	(13,548.00)	(13,548.00)	(13,783.00)	(9,853.00)
Other	4,444.73	7,797.45	100.00	100.00	15,262.00	17,465.00
Total Non-Operating Revenue (Expenses)	(7,245.14)	17,287.06	752.00	752.00	41,079.00	45,362.00
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	591,191.14	521,096.83	380,310.00	380,310.00	497,185.00	482,000.00
CAPITAL CONTRIBUTIONS	71,221.00	219,585.49	-	-	202,180.00	-
TRANSFERS IN (OUT)	(8,712.65)	(7,764.77)	(8,712.00)	(8,712.00)	(12,000.00)	(12,000.00)
CHANGE IN NET POSITION	653,699.49	732,917.55	371,598.00	371,598.00	687,365.00	470,000.00
NET POSITION - BEGINNING OF YEAR AS RESTATED	14,415,039.00	15,068,025.00	15,800,942.55	15,800,942.55	15,800,942.55	16,488,307.55
NET POSITION - END OF YEAR	15,068,738.49	15,800,942.55	16,172,540.55	16,172,540.55	16,488,307.55	16,958,307.55
RECONCILIATION OF CHANGE IN NET POSITION TO NET CASH FROM OPERATING ACTIVITIES						
Operating Income	653,699.49	732,917.55	371,598.00	371,598.00	687,365.00	470,000.00
Noncash Items in Operating Income:						
Depreciation	205,110.38	209,223.67	202,635.00	202,635.00	210,000.00	210,000.00
Amortization	801.70	833.26	850.00	850.00	748.00	748.00
Capital Contributions	(71,221.00)	(219,585.49)	-	-	(202,180.00)	-
Long Term Debt	-	-	-	-	-	-
Fixed Assets	(43,376.00)	(514,776.00)	-	-	(19,814.72)	(91,496.00)
Principal Repayment	(275,988.00)	(291,008.00)	(159,174.00)	(159,574.00)	(159,574.00)	(159,450.00)
NET CHANGE	469,026.57	(82,395.01)	415,909.00	415,509.00	516,544.28	429,802.00

**VILLAGE OF LITTLE CHUTE
SEWER UTILITY**

	<u>ACTUAL 2017</u>	<u>ACTUAL 2018</u>	<u>BUDGET 2019</u>	<u>AMENDED</u>		
				<u>BUDGET 2019</u>	<u>ESTIMATED 2019</u>	<u>BUDGET 2020</u>
KEY RATIOS						
Debt Coverage Ratio						
<1 Insufficient	2.72	2.40	3.45	3.44	4.07	4.04
1.00 - 1.25 Adequate						
1.26-1.50 Good						
>1.50 Strong						
Days Cash on Hand						
<30 Days Insufficient	469	420	495	495	487	526
30 to 60 Days Adequate						
60 to 120 Days Good						
>120 Days Strong						
Debt to Plant						
<40 Low	7%	5%	3%	3%	3%	2%
40% to 60% Moderate						
60% to 80% Moderately High						
>80% High						
System Profit	31%	34%	22%	22%	32%	24%
Return on Rate Base	5.21%	5.71%	2.89%	2.89%	5.35%	3.66%

VILLAGE OF LITTLE CHUTE
SEWER UTILITY
DEBT SCHEDULE

2011A Issue G O			2012A Issue G O			2014A Issue G O			
Year	Sanitary		Sanitary		Sanitary		Sanitary		
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2019	33,200.00	9,294.50	42,494.50	25,974.00	1,084.28	27,058.28	100,000.00	3,000.00	103,000.00
2020	33,200.00	8,298.50	41,498.50	26,250.00	811.55	27,061.55	100,000.00	1,000.00	101,000.00
2021	33,200.00	7,302.50	40,502.50	17,132.00	496.55	17,628.55			
2022	33,200.00	6,306.50	39,506.50	17,684.00	265.27	17,949.27			
2023	39,000.00	5,310.50	44,310.50						
2024	39,000.00	4,082.00	43,082.00						
2025	39,000.00	2,814.50	41,814.50						
2026	44,200.00	1,547.00	45,747.00						
	294,000.00	44,956.00	338,956.00	87,040.00	2,657.65	89,697.65	200,000.00	4,000.00	204,000.00
TOTAL DEBT									
Sanitary									
Year	Principal	Interest	Total						
2019	159,174.00	13,378.78	172,552.78						
2020	159,450.00	10,110.05	169,560.05						
2021	50,332.00	7,799.05	58,131.05						
2022	50,884.00	6,571.77	57,455.77						
2023	39,000.00	5,310.50	44,310.50						
2024	39,000.00	4,082.00	43,082.00						
2025	39,000.00	2,814.50	41,814.50						
2026	44,200.00	1,547.00	45,747.00						
	581,040.00	51,613.65	632,653.65						

2020 VILLAGE OF LITTLE CHUTE BUDGET

							ADMINISTRATOR RECOMMENDED BUDGET 2020
		ACTUAL 2017	ACTUAL 2018	BUDGET 2019	AMENDED BUDGET 2019	YTD 2019	ESTIMATED 2019
SEWER							
Sewer Revenues and Sources of Funds							
610-32290	LATERALS	4,105.00	1,680.00	3,000.00	3,000.00	3,900.00	3,900.00
610-34449	RESIDENTIAL-MULTI FAMILY	151,050.59	141,344.31	143,000.00	143,000.00	114,913.41	154,791.00
610-34450	METERED SALES - RESIDENTIAL	1,180,071.64	1,178,617.27	1,160,500.00	1,160,500.00	797,815.47	1,150,000.00
610-34451	METERED SALES - COMMERCIAL	212,144.10	208,479.66	215,000.00	215,000.00	161,690.12	217,700.00
610-34452	METERED SALES - INDUSTRIAL	848,655.57	718,354.48	805,000.00	805,000.00	473,589.60	650,000.00
610-34464	METERED SALES - PUBLIC AUTH.	272,637.24	398,286.31	200,000.00	200,000.00	550,901.66	425,000.00
610-34470	FORFEITED DISCOUNTS(PENALTIES)	13,335.92	14,668.52	10,000.00	10,000.00	6,840.91	14,000.00
610-34471	LATERAL NON-COMPLIANCE FEE	5,200.00	4,800.00	5,200.00	5,200.00	3,600.00	4,800.00
610-34474	NON RESIDENT SURCHARGE (10%)	41,226.62	86,250.30	30,000.00	30,000.00	128,692.74	145,000.00
610-34475	OTHER OPERATING REVENUE	120.00	1,310.98	1,500.00	1,500.00	120.70	120.00
610-34901	OTHER CHARGES FOR SERVICES	2,106.95	438.58	-	-	93.70	200.00
610-36101	INTEREST ON INVESTMENTS	15,838.27	24,187.66	10,000.00	10,000.00	27,932.59	37,000.00
610-37901	INTEREST ON SPECIAL ASSTMT	124.24	5,097.41	100.00	100.00	-	2,262.00
610-37902	SPECIAL CHARGES - INTEREST	4,320.49	2,360.25	4,200.00	4,200.00	89.34	2,600.00
610-39500	GAIN/LOSS ON INVESTMENTS	(3,072.02)	2,700.04	-	-	10,710.70	2,750.00
610-39600	CAPITAL CONTRIBUTIONS	71,221.00	219,585.49	-	-	-	15,000.00
Total Sewer Revenues and Sources of Funds		2,819,085.61	3,008,161.26	2,587,500.00	2,587,500.00	2,280,890.94	3,022,553.00
							2,851,035.00
Sewer Capital							
<i>Homewood Court</i>							
610-51016-101	FULL-TIME WAGES	-	-	-	-	36.04	1,036.04
610-51016-103	SOCIAL SECURITY	-	-	-	-	2.75	79.75
610-51016-104	RETIREMENT	-	-	-	-	2.36	1,241.00
610-51016-105	HEALTH INSURANCE	-	-	-	-	3.92	5,064.00
610-51016-107	LIFE INSURANCE	-	-	-	-	-	13.00
610-51016-108	DENTAL INSURANCE	-	-	-	-	0.42	12.42
610-51016-109	DISABILITY INSURANCE	-	-	-	-	-	394.00
610-51016-263	CONSTRUCTION	-	-	-	-	-	53.00
<i>Wilson</i>						-	65,000.00
610-51017-101	FULL-TIME WAGES	-	-	-	-	832.35	832.35
610-51017-103	SOCIAL SECURITY	-	-	-	-	64.19	64.19
610-51017-104	RETIREMENT	-	-	-	-	54.51	54.51
610-51017-105	HEALTH INSURANCE	-	-	-	-	133.97	133.97
610-51017-107	LIFE INSURANCE	-	-	-	-	0.81	0.81
610-51017-108	DENTAL INSURANCE	-	-	-	-	13.13	13.13
610-51017-109	DISABILITY INSURANCE	-	-	-	-	3.14	3.14
<i>Hayes</i>						-	-
610-51018-101	FULL-TIME WAGES	-	-	-	-	385.88	385.88
610-51018-103	SOCIAL SECURITY	-	-	-	-	31.33	31.33
610-51018-104	RETIREMENT	-	-	-	-	25.30	25.30
610-51018-105	HEALTH INSURANCE	-	-	-	-	28.02	28.02
610-51018-107	LIFE INSURANCE	-	-	-	-	0.24	0.24
610-51018-108	DENTAL INSURANCE	-	-	-	-	10.47	10.47
610-51018-109	DISABILITY INSURANCE	-	-	-	-	0.82	0.82
<i>Laterals</i>						-	-
610-51105-101	FULL-TIME WAGES	-	-	-	-	36.93	36.93
610-51105-103	SOCIAL SECURITY	-	-	-	-	2.63	2.63
610-51105-104	RETIREMENT	-	-	-	-	2.42	2.42
610-51105-105	HEALTH INSURANCE	-	-	-	-	10.07	10.07
610-51105-108	DENTAL INSURANCE	-	-	-	-	1.36	1.36
<i>NE Sanitary Ext</i>						-	-
610-51210-101	FULL-TIME WAGES	-	-	-	-	7,193.77	12,193.77
610-51210-103	SOCIAL SECURITY	-	-	-	-	537.10	922.10
610-51210-104	RETIREMENT	-	-	-	-	480.47	808.47
610-51210-105	HEALTH INSURANCE	-	-	-	-	1,746.58	2,646.58
610-51210-107	LIFE INSURANCE	-	-	-	-	5.49	8.49
610-51210-108	DENTAL INSURANCE	-	-	-	-	136.73	206.73
610-51210-109	DISABILITY INSURANCE	-	-	-	-	21.66	35.66
610-51210-110	OVERTIME	-	-	-	-	124.86	124.86
Total Sewer Capital Expenses		-	-	-	-	11,829.72	19,814.72
						-	91,496.00
Sewer Financing							
610-53610-403	DEPRECIATION	205,110.38	209,223.67	202,635.00	202,635.00	155,700.00	210,000.00
610-53610-409	PAYMENT IN LIEU OF TAX	8,712.65	7,764.77	8,712.00	8,712.00	10,800.00	12,000.00
610-53610-427	INTEREST ON LONG TERM DEBT	23,654.42	16,225.04	12,698.00	12,698.00	11,836.64	13,035.00
610-53610-428	DEBT DISCOUNT AMORTIZATION	801.70	833.26	850.00	850.00	-	748.00
Total Sewer Financing		238,279.15	234,046.74	224,895.00	224,895.00	178,336.64	235,783.00
						-	231,853.00
Sewer Treatment							
610-53611-204	CONTRACTUAL SERVICES	1,286.50	1,595.50	1,300.00	1,300.00	1,099.00	1,540.00
610-53611-225	HOV METRO DISPOSAL FEES	1,634,529.60	1,708,475.22	1,600,000.00	1,600,000.00	1,154,600.93	1,690,761.00
610-53611-261	PRETREATMENT ANALYSIS	3,000.00	-	-	-	-	1,700,000.00
Total Sewer Treatment		1,638,816.10	1,710,070.72	1,601,300.00	1,601,300.00	1,155,699.93	1,692,301.00
						-	1,701,600.00

2020 VILLAGE OF LITTLE CHUTE BUDGET

				AMENDED		ADMINISTRATOR		
		ACTUAL 2017	ACTUAL 2018	BUDGET 2019	BUDGET 2019	YTD 2019	ESTIMATED 2019	RECOMMENDED
								BUDGET 2020
Sewer Collection								
610-53612-101	FULL-TIME WAGES	59,168.89	79,881.86	78,711.00	78,711.00	52,217.19	78,988.00	71,174.00
610-53612-102	PART-TIME WAGES	20.14	1,840.92	1,000.00	1,000.00	90.00	150.00	4,500.00
610-53612-103	SOCIAL SECURITY	4,471.32	6,069.12	6,113.00	6,113.00	3,798.81	6,054.00	5,777.00
610-53612-104	RETIREMENT	4,034.45	5,380.35	5,169.00	5,169.00	3,389.91	5,183.00	4,794.00
610-53612-105	HEALTH INSURANCE	13,286.53	22,894.57	21,452.00	21,452.00	14,838.45	21,300.00	19,339.00
610-53612-107	LIFE INSURANCE	50.02	62.56	59.00	59.00	40.47	62.00	49.00
610-53612-108	DENTAL INSURANCE	1,010.01	1,584.38	1,492.00	1,492.00	1,021.84	1,480.00	1,247.00
610-53612-109	DISABILITY INSURANCE	245.75	217.60	220.00	220.00	152.00	227.00	193.00
610-53612-110	OVERTIME	233.00	1,058.49	200.00	200.00	89.39	200.00	200.00
610-53612-204	CONTRACTUAL SERVICES	-	2,870.00	-	-	1,364.75	-	10,000.00
610-53612-209	TELEPHONE LOCATES	4,872.92	5,189.73	5,500.00	5,500.00	3,424.53	5,500.00	5,500.00
610-53612-210	EQUIPMENT RENTAL	-	-	250.00	250.00	-	250.00	250.00
610-53612-211	RAILROAD EASEMENT	180.00	180.00	180.00	180.00	180.00	180.00	180.00
610-53612-213	SAFETY EQUIPMENT	-	15.63	500.00	500.00	74.49	500.00	500.00
610-53612-216	CONSTRUCTION MATERIALS	-	1,000.33	500.00	500.00	-	500.00	2,000.00
610-53612-218	OPERATIONAL SUPPLIES	265.22	185.32	200.00	200.00	323.62	300.00	200.00
610-53612-221	SMALL EQUIPMENT	-	15.00	500.00	500.00	-	2,000.00	17,000.00
610-53612-227	PUBLIC INFORMATION	98.28	-	100.00	100.00	128.36	130.00	130.00
610-53612-247	VEHICLE	6,824.06	5,424.31	7,500.00	7,500.00	5,995.02	7,500.00	7,500.00
610-53612-249	UTILITIES	202.42	625.44	-	-	-	-	-
610-53612-251	MAINTENANCE OF MAINS	-	190.30	3,000.00	3,000.00	1,605.49	3,000.00	3,000.00
610-53G12-253	MAINTENANCE OF METERS	9,897.78	8,846.35	12,500.00	12,500.00	6,300.00	8,400.00	12,500.00
610-53612-256	MAINTENANCE-I & I	-	-	5,000.00	5,000.00	14,828.25	9,000.00	9,000.00
Total Sewer Collection		104,860.79	143,532.26	150,146.00	150,146.00	109,362.57	150,904.00	175,093.00
Sewer Customer A/R								
610-53613-101	FULL-TIME WAGES	18,210.94	17,346.38	25,473.00	25,473.00	13,409.32	20,329.00	23,187.00
610-53613-102	PART-TIME WAGES	2,491.01	7,087.63	7,406.00	7,406.00	4,985.23	6,147.00	7,379.00
610-53613-103	SOCIAL SECURITY	1,603.47	1,868.87	2,102.00	2,102.00	1,330.94	2,025.00	2,109.00
610-53613-104	RETIREMENT	1,426.06	1,628.16	1,720.00	1,720.00	1,195.35	1,734.00	1,861.00
610-53613-105	HEALTH INSURANCE	5,999.16	5,819.42	4,832.00	4,832.00	6,230.61	9,500.00	9,800.00
610-53613-107	LIFE INSURANCE	21.88	17.98	19.00	19.00	15.22	24.00	31.00
610-53613-108	DENTAL INSURANCE	482.19	442.13	470.00	470.00	382.70	669.00	799.00
610-53613-109	DISABILITY INSURANCE	74.65	46.75	51.00	51.00	40.33	62.00	78.00
610-53613-110	OVERTIME	819.58	1,146.46	2,000.00	2,000.00	912.85	1,400.00	1,200.00
610-53613-204	BILLING SERVICES	54,614.54	62,126.41	47,000.00	47,000.00	51,929.97	69,000.00	68,000.00
610-53613-206	OFFICE SUPPLIES	108.68	-	200.00	200.00	-	150.00	200.00
610-53613-226	POSTAGE	2,800.00	3,125.00	3,000.00	3,000.00	2,375.00	3,375.00	3,500.00
610-53613-228	SERVICE FEE/FINANCE CHARGE UT	3,123.82	3,439.83	3,500.00	3,500.00	1,687.61	2,800.00	3,000.00
Total Sewer Customer A/R		91,775.98	104,095.02	97,773.00	97,773.00	84,495.13	117,215.00	119,144.00
Sewer Admin and General								
610-53614-101	FULL-TIME WAGES	33,131.83	34,973.60	59,493.00	59,493.00	32,169.16	41,578.00	36,607.00
610-53614-102	PART-TIME WAGES	3,158.92	30.00	-	-	75.00	100.00	100.00
610-53614-103	SOCIAL SECURITY	2,701.69	2,595.41	4,551.00	4,551.00	2,427.04	5,188.00	2,793.00
610-53614-104	RETIREMENT	12,561.75	5,588.15	3,897.00	3,897.00	1,963.65	6,223.00	6,464.00
610-53614-105	HEALTH INSURANCE	7,241.36	7,783.81	11,308.00	11,308.00	6,378.04	8,881.00	8,030.00
610-53614-107	LIFE INSURANCE	26.09	23.27	39.00	39.00	19.36	23.00	21.00
610-53614-108	DENTAL INSURANCE	389.94	355.86	910.00	910.00	406.80	582.00	592.00
610-53614-109	DISABILITY INSURANCE	132.01	93.67	228.00	228.00	85.55	109.00	100.00
610-53614-201	TRAINING & CONFE	-	-	1,721.00	1,721.00	295.00	425.00	500.00
610-53614-202	OTHER REIMBURSEMENT	-	-	50.00	50.00	-	50.00	160.00
610-53614-203	TELEPHONE	-	-	2,011.00	2,011.00	2,797.00	3,600.00	3,800.00
610-53614-204	CONTRACTUAL SERVICES	2,683.01	-	4,589.00	4,589.00	3,472.00	4,325.00	17,290.00
610-53614-205	EQUIPMENT REPAIR	-	-	67.00	67.00	-	500.00	1,970.00
610-53614-206	OFFICE SUPPLIES	-	1,701.98	1,422.00	1,422.00	2,001.90	1,975.00	2,080.00
610-53614-207	PRINTING & REPRODUCTION	-	-	2,189.00	2,189.00	2,659.00	3,450.00	3,900.00
610-53614-208	BOOKS, SUBSCRIPTIONS	916.75	1,944.00	4,630.00	4,630.00	5,214.50	5,350.00	4,700.00
610-53614-211	FOOD & PROVISIONS	-	-	22.00	22.00	-	-	-
610-53614-213	SAFETY EQUIP/PROGRAM	-	-	1,347.00	1,347.00	1,004.00	1,025.00	1,000.00
610-53614-218	OPERATIONAL SUPPLIES	-	-	313.00	313.00	25.00	295.00	560.00
610-53614-219	AWARDS & RECOGNITION	-	-	144.00	144.00	-	-	-
610-53614-221	SMALL EQUIPMENT	-	-	200.00	200.00	-	275.00	390.00
610-53614-226	POSTAGE	40.14	35.85	1,161.00	1,161.00	1,398.70	1,475.00	1,700.00
610-53614-227	PUBLIC INFORMATION	-	136.99	1,013.00	1,013.00	-	-	-
610-53614-229	INVESTMENT SERVICES	2,554.61	2,914.42	2,950.00	2,950.00	1,674.93	2,875.00	2,950.00
610-53614-230	WORKERS COMPENSATION	4,500.00	4,471.08	4,612.00	4,612.00	4,042.31	4,042.00	4,612.00
610-53614-231	PROPERTY & LIABILITY INSURANCE	10,016.00	9,894.88	7,575.00	7,575.00	4,984.08	9,984.00	10,000.00
610-53614-239	RENT	6,600.00	6,600.00	6,600.00	6,600.00	4,950.00	6,600.00	9,086.00
610-53614-240	COMPUTER MAINTENANCE	-	-	500.00	500.00	-	475.00	500.00
610-53614-242	CUSTODIAL BLDG REPAIR/MAINT	-	-	389.00	389.00	80.00	575.00	700.00
610-53614-243	CUSTODIAL-CONTRACTUAL	-	-	3,463.00	3,463.00	4,233.00	7,800.00	8,580.00
610-53614-244	CUSTODIAL-OPERATIONAL SUPPLIES	-	-	539.00	539.00	112.00	780.00	930.00

2020 VILLAGE OF LITTLE CHUTE BUDGET

		<u>ACTUAL 2017</u>	<u>ACTUAL 2018</u>	<u>BUDGET 2019</u>	<u>AMENDED</u>		<u>ADMINISTRATOR RECOMMENDED</u>	<u>BUDGET 2020</u>
					<u>BUDGET 2019</u>	<u>YTD 2019</u>		
610-53614-245	CUSTODIAL-EQUIP REPAIR/MAINT			478.00	478.00	238.00	975.00	1,200.00
610-53614-249	BUILDING UTILITIES			8,500.00	8,500.00	9,452.00	14,450.00	15,150.00
610-53614-262	LEGAL/AUDIT	5,000.00	4,356.00	4,488.00	4,488.00	6,100.00	7,000.00	7,000.00
610-53614-302	EQUIPMENT REPLACEMENT			278.00	278.00			
610-53614-306	BUILDING & GROUNDS			111.00	111.00			
Total Sewer Admin and General		91,654.10	83,498.97	141,788.00	141,788.00	98,252.02	138,985.00	153,405.00
Total Sewer Capital and Operating Expenses		2,165,386.12	2,275,243.71	2,215,902.00	2,215,902.00	1,638,076.01	2,355,002.72	2,472,531.00
SEWER NET REVENUES/SOURCES (EXPENSES/USES)		653,699.49	732,917.55	371,598.00	371,598.00	642,814.93	667,550.28	378,504.00

**VILLAGE OF LTTL CHUTE
WATER UTILITY**

	AMENDED					
	<u>ACTUAL 2017</u>	<u>ACTUAL 2018</u>	<u>BUDGET 2019</u>	<u>BUDGET 2019</u>	<u>ESTIMATED 2019</u>	<u>BUDGET 2020</u>
OPERATING REVENUES						
Charges for Services	2,164,876.88	2,184,162.35	2,168,127.00	2,168,127.00	2,222,362.00	2,246,000.00
Other	10,577.78	9,369.35	59,732.00	59,732.00	9,160.00	9,160.00
Total Operating Revenue	<u>2,175,454.66</u>	<u>2,193,531.70</u>	<u>2,227,859.00</u>	<u>2,227,859.00</u>	<u>2,231,522.00</u>	<u>2,255,160.00</u>
OPERATING EXPENSES						
Operation and Maintenance	1,085,053.21	1,116,604.98	1,199,765.00	1,249,765.00	1,210,295.55	1,313,850.00
Depreciation	416,636.62	449,218.29	391,300.00	391,300.00	450,000.00	457,000.00
Total Operating Expenses	<u>1,501,689.83</u>	<u>1,565,823.27</u>	<u>1,591,065.00</u>	<u>1,641,065.00</u>	<u>1,660,295.55</u>	<u>1,770,850.00</u>
OPERATING INCOME	<u>673,764.83</u>	<u>627,708.43</u>	<u>636,794.00</u>	<u>586,794.00</u>	<u>571,226.45</u>	<u>484,310.00</u>
NON-OPERATING REVENUE (EXPENSES)						
Investement Income	10,269.20	6,294.07	10,500.00	10,500.00	15,948.00	15,000.00
Interest Expense	(54,300.82)	(64,493.14)	(56,218.00)	(58,546.00)	(57,319.00)	(79,365.00)
Other	66,679.50	56,707.12	52,400.00	52,400.00	62,646.00	55,036.00
Total Non-Operating Revenue (Expenses)	<u>22,647.88</u>	<u>(1,491.95)</u>	<u>6,682.00</u>	<u>4,354.00</u>	<u>21,275.00</u>	<u>(9,329.00)</u>
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	<u>696,412.71</u>	<u>626,216.48</u>	<u>643,476.00</u>	<u>591,148.00</u>	<u>592,501.45</u>	<u>474,981.00</u>
CAPITAL CONTRIBUTIONS	<u>63,491.00</u>	<u>100,721.00</u>	<u>-</u>	<u>-</u>	<u>91,035.00</u>	<u>-</u>
TRANSFERS IN (OUT)	<u>(207,287.35)</u>	<u>(208,235.23)</u>	<u>(207,400.00)</u>	<u>(207,400.00)</u>	<u>(209,000.00)</u>	<u>(209,000.00)</u>
CHANGE IN NET POSITION	<u>552,616.36</u>	<u>518,702.25</u>	<u>436,076.00</u>	<u>383,748.00</u>	<u>474,536.45</u>	<u>265,981.00</u>
NET POSITION - BEGINNING OF YEAR AS RESTATED	<u>10,966,181.00</u>	<u>11,518,797.36</u>	<u>12,037,499.61</u>	<u>12,037,499.61</u>	<u>12,037,499.61</u>	<u>12,512,036.06</u>
NET POSITION - END OF YEAR	<u>11,518,797.36</u>	<u>12,037,499.61</u>	<u>12,473,575.61</u>	<u>12,421,247.61</u>	<u>12,512,036.06</u>	<u>12,778,017.06</u>
RECONCILIATION OF CHANGE IN NET POSITION TO NET CASH FROM OPERATING ACTIVITIES						
Operating Income	552,616.36	518,702.25	436,076.00	383,748.00	474,536.45	265,981.00
Noncash Items in Operating Income:						
Depreciation	416,636.62	449,218.29	391,300.00	391,300.00	450,000.00	457,000.00
Amortization	(5,361.14)	1,164.26	(1,164.00)	1,164.00	(2,827.00)	(3,235.00)
Capital Contributions	(63,491.00)	(100,721.00)	-	-	(91,035.00)	-
Long Term Debt	1,179,228.00		375,000.00	375,000.00	375,000.00	1,600,000.00
Fixed Assets	(1,139,369.00)	(490,156.00)	(65,718.00)	(473,218.00)	(473,218.00)	(1,915,860.00)
Principal Repayment	(576,805.00)	(576,015.00)	(415,146.00)	(412,237.00)	(412,237.00)	(489,595.00)
NET CHANGE	<u>363,454.84</u>	<u>(197,807.20)</u>	<u>720,348.00</u>	<u>265,757.00</u>	<u>320,219.45</u>	<u>(85,709.00)</u>

**VILLAGE OF LTTEL CHUTE
WATER UTILITY**

	<u>ACTUAL 2017</u>	<u>ACTUAL 2018</u>	<u>BUDGET 2019</u>	<u>AMENDED</u>		
				<u>BUDGET 2019</u>	<u>ESTIMATED 2019</u>	<u>BUDGET 2020</u>
KEY RATIOS						
Debt Coverage Ratio						
<1 Insufficient	1.74	1.69	2.20	2.10	2.21	1.68
1.00 - 1.25 Adequate						
1.26-1.50 Good						
>1.50 Strong						
Days Cash on Hand	294	161	274	175	169	97
<30 Days Insufficient						
30 to 60 Days Adequate						
60 to 120 Days Good						
>120 Days Strong						
Debt to Plant	26%	22%	22%	22%	22%	28%
<40 Low						
40% to 60% Moderate						
60% to 80% Moderately High						
>80% High						
System Profit	45%	44%	37%	35%	41%	32%
Return on Rate Base	6.66%	5.87%	4.59%	4.04%	5.00%	2.66%

VILLAGE OF LITTLE CHUTE
WATER UTILITY
DEBT SCHEDULE

2011A Issue			2012A Issue			2014A Issue			
Year	Water			Water			Water		
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2019	44,500.00	13,007.46	57,507.46	118,269.00	4,937.10	123,206.10	40,000.00	5,060.00	45,060.00
2020	44,500.00	11,672.46	56,172.46	119,527.00	3,695.28	123,222.28	40,000.00	4,260.00	44,260.00
2021	50,300.00	10,337.46	60,637.46	78,007.00	2,260.95	80,267.95	40,000.00	3,460.00	43,460.00
2022	50,300.00	8,828.46	59,128.46	80,524.00	1,207.85	81,731.85	45,000.00	2,587.50	47,587.50
2023	50,300.00	7,319.46	57,619.46				45,000.00	1,608.75	46,608.75
2024	55,300.00	5,735.00	61,035.00				45,000.00	551.25	45,551.25
2025	57,300.00	3,937.76	61,237.76						
2026	59,300.00	2,075.50	61,375.50						
	411,800.00	62,913.56	474,713.56						
				396,327.00	12,101.18	408,428.18			
							255,000.00	17,527.50	272,527.50
2017B Issue			2016 Water Revenue			2017 Safe Drinking Bonds			
Year	Water			Water			Water		
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2019	1,340.51	394.68	1,735.19	155,000.00	13,375.00	168,375.00	53,127.57	20,413.96	73,541.53
2020	1,505.50	379.26	1,884.76	195,000.00	9,875.00	204,875.00	54,062.62	19,470.68	73,533.30
2021	1,526.12	334.10	1,860.22	75,000.00	7,362.50	82,362.50	55,014.12	18,510.80	73,524.92
2022	1,443.63	288.32	1,731.95	75,000.00	6,237.50	81,237.50	55,982.37	17,534.04	73,516.41
2023	1,464.25	245.00	1,709.25	75,000.00	5,037.50	80,037.50	56,967.66	16,540.07	73,507.73
2024	1,546.74	201.08	1,747.82	80,000.00	3,720.00	83,720.00	57,970.29	15,528.62	73,498.91
2025	1,691.11	154.68	1,845.79	80,000.00	2,280.00	82,280.00	58,990.57	14,499.38	73,489.95
2026	1,711.73	103.94	1,815.67	80,000.00	760.00	80,760.00	60,028.80	13,451.99	73,480.79
2027	1,752.96	52.58	1,805.54				61,085.31	12,386.19	73,471.50
2028							62,160.41	11,301.63	73,462.04
2029							63,254.43	10,197.98	73,452.41
2030							64,367.71	9,074.91	73,442.62
2031							65,500.58	7,932.06	73,432.64
2032							66,653.39	6,769.11	73,422.50
2033							67,826.49	5,585.69	73,412.18
2034							69,020.23	4,381.43	73,401.66
2035							70,234.99	3,155.99	73,390.98
2036							71,471.13	1,908.98	73,380.11
2037							72,729.02	640.01	73,369.03
	13,982.55	2,153.64	16,136.19				1,186,447.69	209,283.52	1,395,731.21
2019A Issue			TOTAL DEBT						
Year	Water			Water					
	Principal	Interest	Total	Principal	Interest	Total			
2019				412,237.08	57,188.20	469,425.28			
2020	35,000.00	10,663.54	45,663.54	489,595.12	60,016.22	549,611.34			
2021	35,000.00	9,912.50	44,912.50	334,847.24	52,178.31	387,025.55			
2022	35,000.00	8,950.00	43,950.00	343,250.00	45,633.67	388,883.67			
2023	35,000.00	7,900.00	42,900.00	263,731.91	38,650.78	302,382.69			
2024	35,000.00	6,850.00	41,850.00	274,817.03	32,585.95	307,402.98			
2025	40,000.00	5,800.00	45,800.00	237,981.68	26,671.82	264,653.50			
2026	40,000.00	4,600.00	44,600.00	241,040.53	20,991.43	262,031.96			
2027	40,000.00	3,400.00	43,400.00	102,838.27	15,838.77	118,677.04			
2028	40,000.00	2,200.00	42,200.00	102,160.41	13,501.63	115,662.04			
2029	40,000.00	1,000.00	41,000.00	103,254.43	11,197.98	114,452.41			
2030				64,367.71	9,074.91	73,442.62			
2031				65,500.58	7,932.06	73,432.64			
2032				66,653.39	6,769.11	73,422.50			
2033				67,826.49	5,585.69	73,412.18			
2034				69,020.23	4,381.43	73,401.66			
2035				70,234.99	3,155.99	73,390.98			
2036				71,471.13	1,908.98	73,380.11			
2037				72,729.02	640.01	73,369.03			
	375,000.00	61,276.04	436,276.04				3,453,557.24	413,902.94	3,867,460.18

2020 VILLAGE OF LITTLE CHUTE BUDGET

		ACTUAL 2017	ACTUAL 2018	BUDGET 2019	AMENDED		YTD 2019	ESTIMATED 2019	ADMINISTRATOR							
					BUDGET 2019	YTD 2019			RECOMMENDED	BUDGET 2020						
WATER UTILITY																
Water Utility Revenues and Sources of Funds																
620-32280	WELL PERMIT	100.00		1,000.00	1,000.00					1,000.00						
620-33290	ENERGY GRANT	17,000.00														
620-34449	RESIDENTIAL-MULTI FAMILY	92,942.54	92,102.85	92,000.00	92,000.00	73,036.74	105,000.00	105,000.00	109,000.00							
620-34450	METERED SALES - RESIDENTIAL	907,036.64	916,384.29	930,000.00	930,000.00	614,635.87	921,000.00	921,000.00	927,000.00							
620-34451	METERED SALES - COMMERCIAL	149,623.18	157,529.54	160,000.00	160,000.00	109,460.62	163,000.00	163,000.00	165,000.00							
620-34452	METERED SALES - INDUSTRIAL	471,960.73	484,305.71	465,000.00	465,000.00	323,698.47	491,818.00	491,818.00	500,000.00							
620-34462	PRIVATE FIRE PROTECTION	51,743.01	53,969.81	52,000.00	52,000.00	41,335.11	55,243.00	55,243.00	56,000.00							
620-34463	PUBLIC FIRE PROTECTION	420,127.17	421,521.65	420,127.00	420,127.00	309,505.23	422,840.00	422,840.00	423,000.00							
620-34464	METERED SALES - PUBLIC AUTH.	61,393.12	47,422.45	40,000.00	40,000.00	34,925.99	52,996.00	52,996.00	54,000.00							
620-34470	FORFEITED DISCOUNTS(PENALTIES)	9,950.49	10,926.05	8,000.00	8,000.00	5,185.96	10,465.00	10,465.00	11,000.00							
620-34471	MISCELLANEOUS CHARGES	725.00	850.00	850.00	850.00	575.00	875.00	875.00	900.00							
620-34472	TOWER LEASE	48,712.12	50,503.58	51,000.00	51,000.00	43,205.36	52,880.00	52,880.00	53,000.00							
620-34473	RECONNECTION FEE	400.00	160.00	160.00	160.00	80.00	160.00	160.00	160.00							
620-34475	OTHER OPERATING REVENUE	10,177.78	9,209.85	59,572.00	59,572.00	7,435.00	9,000.00	9,000.00	9,000.00							
620-36101	INTEREST ON INVESTMENTS	11,246.52	5,129.58	10,500.00	10,500.00	6,025.03	9,913.00	9,913.00	10,000.00							
620-37901	INTEREST ON SPECIAL ASSMT	-	5,065.09	900.00	300.00	-	508.00	508.00	636.00							
620-37902	SPECIAL CHARGES - INTEREST	242.38	288.45	250.00	250.00	1,859.34	1,860.00	1,860.00	500.00							
620-38621	DAMAGE TO VILLAGE PROPERTY	-	-	-	-	6,523.00	6,523.00	6,523.00	-							
620-39500	GAIN/LOSS ON INVESTMENTS	{977.32}	1,164.49	-	-	5,179.30	6,035.00	6,035.00	5,000.00							
620-39600	REVENUE BONDS	-	-	-	-	-	-	-	1,600,000.00							
620-39600	CAPITAL CONTRIBUTIONS	63,491.00	100,721.00	-	-	-	91,035.00	91,035.00	-							
Total Water Utility Revenues and Sources of Funds		2,315,894.36	2,357,253.89	2,290,759.00	2,290,759.00	1,582,666.02	2,401,151.00	2,401,151.00	3,925,196.00							
Water Capital Projects																
<i>Relays</i>																
620-50222-101	FULL-TIME WAGES	-	-	-	-	110.79	192.00	192.00	192.00							
620-50222-103	SOCIAL SECURITY	-	-	-	-	8.46	15.00	15.00	15.00							
620-50222-104	RETIREMENT	-	-	-	-	7.25	13.00	13.00	13.00							
<i>Buchanan</i>																
620-50227-101	FULL-TIME WAGES	-	-	-	-	3,969.42	3,969.42	3,969.42	3,969.42							
620-50227-103	SOCIAL SECURITY	-	-	-	-	318.26	318.26	318.26	318.26							
620-50227-104	RETIREMENT	-	-	-	-	272.95	272.95	272.95	272.95							
620-50227-105	HEALTH INSURANCE	-	-	-	-	848.79	848.79	848.79	848.79							
620-50227-107	LIFE INSURANCE	-	-	-	-	5.35	5.35	5.35	5.35							
620-50227-108	DENTAL INSURANCE	-	-	-	-	28.08	28.08	28.08	28.08							
620-50227-109	DISABILITY INSURANCE	-	-	-	-	19.85	19.85	19.85	19.85							
<i>Homewood Court</i>																
620-51016-101	FULL-TIME WAGES	-	-	-	-	252.28	252.28	252.28	7,547.00							
620-51016-102	PART-TIME WAGES	-	-	-	-	-	-	-	-							
620-51016-103	SOCIAL SECURITY	-	-	-	-	19.27	19.27	19.27	577.00							
620-51016-104	RETIREMENT	-	-	-	-	16.52	16.52	16.52	509.00							
620-51016-105	HEALTH INSURANCE	-	-	-	-	27.42	27.42	27.42	2,066.00							
620-51016-107	LIFE INSURANCE	-	-	-	-	0.33	0.33	0.33	5.00							
620-51016-108	DENTAL INSURANCE	-	-	-	-	0.42	0.42	0.42	136.00							
620-51016-109	DISABILITY INSURANCE	-	-	-	-	1.31	1.31	1.31	21.00							
<i>Wilson</i>																
620-51017-101	FULL-TIME WAGES	-	-	-	-	185.22	185.22	185.22	185.22							
620-51017-103	SOCIAL SECURITY	-	-	-	-	15.15	15.15	15.15	15.15							
620-51017-104	RETIREMENT	-	-	-	-	12.14	12.14	12.14	12.14							
620-51017-105	HEALTH INSURANCE	-	-	-	-	13.68	13.68	13.68	13.68							
620-51017-107	LIFE INSURANCE	-	-	-	-	0.10	0.10	0.10	0.10							
620-51017-108	DENTAL INSURANCE	-	-	-	-	5.44	5.44	5.44	5.44							
620-51017-109	DISABILITY INSURANCE	-	-	-	-	0.35	0.35	0.35	0.35							
<i>Hayes</i>																
620-51018-101	FULL-TIME WAGES	-	-	-	-	154.35	154.35	154.35	154.35							
620-51018-103	SOCIAL SECURITY	-	-	-	-	12.97	12.97	12.97	12.97							
620-51018-104	RETIREMENT	-	-	-	-	10.10	10.10	10.10	10.10							
620-51018-105	HEALTH INSURANCE	-	-	-	-	11.03	11.03	11.03	11.03							
620-51018-107	LIFE INSURANCE	-	-	-	-	0.15	0.15	0.15	0.15							
620-51018-108	DENTAL INSURANCE	-	-	-	-	2.71	2.71	2.71	2.71							
620-51018-109	DISABILITY INSURANCE	-	-	-	-	0.52	0.52	0.52	0.52							
<i>Carol Lynn</i>																
620-51019-101	FULL-TIME WAGES	-	-	-	-	-	-	-	7,547.00							
620-51019-103	SOCIAL SECURITY	-	-	-	-	-	-	-	577.00							
620-51019-104	RETIREMENT	-	-	-	-	-	-	-	509.00							
620-51019-105	HEALTH INSURANCE	-	-	-	-	-	-	-	2,067.00							
620-51019-107	LIFE INSURANCE	-	-	-	-	-	-	-	5.00							
620-51019-108	DENTAL INSURANCE	-	-	-	-	-	-	-	136.00							
620-51019-109	DISABILITY INSURANCE	-	-	-	-	-	-	-	21.00							
620-51019-263	CONSTRUCTION	-	-	-	-	-	-	-	313,000.00							

2020 VILLAGE OF LITTLE CHUTE BUDGET

		ACTUAL 2017	ACTUAL 2018	BUDGET 2019	AMENDED BUDGET 2019		YTD 2019	ESTIMATED 2019	ADMINISTRATOR RECOMMENDED BUDGET 2020
					BUDGET 2019	YTD 2019			
<i>Moasis</i>									
620-51115-101	FULL-TIME WAGES						1,927.20	2,100.00	26,759.00
620-51115-102	PART-TIME WAGES						682.50	700.00	
620-51115-103	SOCIAL SECURITY						215.43	300.00	2,047.00
620-51115-104	RETIREMENT						146.76	200.00	1,806.00
620-51115-105	HEALTH INSURANCE						625.85	700.00	7,329.00
620-51115-107	LIFE INSURANCE						2.20	5.00	19.00
620-51115-108	DENTAL INSURANCE						29.99	40.00	481.00
620-51115-109	DISABILITY INSURANCE						8.99	15.00	76.00
620-51115-110	OVERTIME						313.17	400.00	
620-51115-263	CONSTRUCTION								1,095,000.00
<i>Bohm</i>									
620-51208-101	FULL-TIME WAGES						11,244.06	13,000.00	
620-51208-103	SOCIAL SECURITY						898.31	1,072.00	
620-51208-104	RETIREMENT						808.07	917.00	
620-51208-105	HEALTH INSURANCE						2,874.82	3,000.00	
620-51208-107	LIFE INSURANCE						7.13	10.00	
620-51208-108	DENTAL INSURANCE						198.02	210.00	
620-51208-109	DISABILITY INSURANCE						28.23	34.00	
620-51208-110	OVERTIME						1,044.72	1,100.00	
620-51208-263	CONSTRUCTION						302,639.92	318,569.00	
Total Water Capital Projects									
							330,222.83	348,992.96	1,769,460.00
Water Financing Expense									
620-53600-403	DEPRECIATION	333,407.62	364,620.29	310,000.00	310,000.00	236,700.00	365,000.00	370,000.00	
620-53600-404	DEPRECIATION CONTRIBUTED	83,229.00	84,598.00	81,300.00	81,300.00	69,000.00	85,000.00	87,000.00	
620-53600-408	TAXES	2,193.07	2,229.67	2,300.00	2,300.00	2,164.50	2,200.00	2,300.00	
620-53600-409	PAYMENT IN LIEU OF TAX	207,287.35	208,235.23	207,400.00	207,400.00	151,200.00	209,000.00	209,000.00	
620-53600-425	PSC ANNUAL DEFERRED CREDIT	(31,400.00)	(31,400.00)	31,400.00	(31,400.00)	(23,600.00)	(31,400.00)	(31,400.00)	
620-53600-427	INTEREST ON LONG TERM DEBT	59,661.96	63,328.88	57,382.00	57,382.00	36,503.93	60,146.00	82,600.00	
620-53600-428	DEBT DISCOUNT AMORTIZATION	1,224.74	1,164.26	(1,164.00)	1,164.00	6,807.32	908.00	915.00	
620-53600-434	AMORTIZATION DEBT PREMIUM	(6,585.88)					(3,735.00)		(4,150.00)
Total Water Financing Expense									
		649,017.86	692,776.33	688,618.00	628,146.00	472,775.75	687,119.00	716,265.00	
Water Source Expense									
620-53604-101	FULL-TIME WAGES	1,651.38		2,871.00	2,871.00				
620-53604-103	SOCIAL SECURITY	121.74		220.00	220.00				
620-53604-104	RETIREMENT	112.34		188.00	188.00				
620-53604-105	HEALTH INSURANCE	355.39		580.00	580.00				
620-53604-107	LIFE INSURANCE	1.10		2.00	2.00				
620-53604-108	DENTAL INSURANCE	25.30		41.00	41.00				
620-53604-109	DISABILITY	6.54		8.00	8.00				
620-53604-116	MCO ALLOCATED	41,405.06	32,995.65	25,700.00	25,700.00	13,241.91	20,000.00	26,343.00	
620-53604-221	SMALL EQUIPMENT	-	763.00	3,500.00	3,500.00	-	3,400.00	3,500.00	
620-53604-257	MAINTENANCE-WELLS	2,679.14	5,250.75	5,500.00	5,500.00	420.44	5,500.00	5,500.00	
620-53604-302	EQUIPMENT REPLACEMENT	-	-	-	-	-	-	75,000.00	
Total Water Source Expense									
		46,357.99	38,999.40	38,610.00	38,610.00	13,662.35	28,900.00	110,343.00	
Pumping Expense									
620-53624-101	FULL-TIME WAGES	1,876.04	4,096.10	2,871.00	2,871.00	3,028.48	4,086.00	4,524.00	
620-53624-103	SOCIAL SECURITY	140.52	300.72	220.00	220.00	224.82	303.00	346.00	
620-53624-104	RETIREMENT	127.54	274.51	188.00	188.00	198.20	267.00	305.00	
620-53624-105	HEALTH INSURANCE	392.25	883.40	580.00	580.00	652.32	874.00	938.00	
620-53624-107	LIFE INSURANCE	1.30	2.40	2.00	2.00	1.80	3.00	3.00	
620-53624-108	DENTAL INSURANCE	25.30	58.24	41.00	41.00	44.01	60.00	60.00	
620-53624-109	DISABILITY INSURANCE	7.43	11.16	8.00	8.00	9.00	12.00	12.00	
620-53624-116	MCO ALLOCATED	67,707.65	62,829.91	67,211.00	67,211.00	28,784.77	42,602.00	68,891.00	
620-53624-204	CONTRACTUAL SERVICES	18,139.71	-	-	-	-	-	-	
620-53624-221	SMALL EQUIPMENT	-	15.00	2,000.00	2,000.00	-	2,000.00	2,000.00	
620-53624-249	POWER PURCHASED	142,706.73	138,901.80	145,000.00	145,000.00	106,812.64	135,200.00	136,000.00	
620-53624-255	MAINTENANCE OF PLANT	3,399.07	3,422.94	17,000.00	17,000.00	1,798.07	17,000.00	10,000.00	
Total Pumping Expense									
		234,523.54	210,796.18	235,121.00	235,121.00	141,554.11	202,407.00	223,079.00	
Water Treatment Expense									
620-53634-101	FULL-TIME WAGES	2,129.69	4,096.10	2,871.00	2,871.00	3,028.48	4,086.00	4,524.00	
620-53634-103	SOCIAL SECURITY	158.40	300.72	220.00	220.00	224.82	303.00	346.00	
620-53634-104	RETIREMENT	144.75	274.51	188.00	188.00	198.20	267.00	305.00	
620-53634-105	HEALTH INSURANCE	449.25	883.40	580.00	580.00	652.32	875.00	938.00	
620-53634-107	LIFE INSURANCE	1.44	2.40	2.00	2.00	1.80	4.00	3.00	
620-53634-108	DENTAL INSURANCE	29.50	58.24	41.00	41.00	44.01	60.00	60.00	
620-53634-109	DISABILITY INSURANCE	8.62	11.16	8.00	8.00	9.00	12.00	12.00	
620-53634-116	MCO ALLOCATED	64,361.12	61,966.86	65,672.00	65,672.00	29,363.66	44,363.00	67,314.00	
620-53634-204	PERMITS	-	1,306.10	-	-	-	-	-	
620-53634-214	CHLORINE	10,897.40	11,292.02	13,643.00	13,643.00	8,255.35	10,111.00	10,600.00	
620-53634-218	RESIN	-	39,075.12	-	-	-	-	-	

2020 VILLAGE OF LITTLE CHUTE BUDGET

2020 VILLAGE OF LITTLE CHUTE BUDGET

		ACTUAL 2017	ACTUAL 2018	BUDGET 2019	AMENDED		ESTIMATED 2019	ADMINISTRATOR RECOMMENDED BUDGET 2020
					BUDGET 2019	YTD 2019		
620-53924-205	EQUIPMENT REPAIR	-	-	67.00	67.00	-	-	1,872.00
620-53924-206	OFFICE SUPPLIES	(721.33)	258.62	2,122.00	2,122.00	828.05	990.00	1,150.00
620-53924-207	PRINTING & REPRODUCTION	-	-	2,189.00	2,189.00	2,526.00	3,200.00	3,705.00
620-53924-208	BOOKS, SUBSCRIPTIONS	1,695.75	2,989.00	4,630.00	4,630.00	7,033.50	7,500.00	5,000.00
620-53924-211	FOOD & PROVISION	-	-	22.00	22.00	-	-	-
620-53924-213	SAFETY EQUIP/PROGRAM	-	-	1,347.00	1,347.00	953.00	1,245.00	1,729.00
620-53924-218	OPERATIONAL SUPPLIES	14.87	-	313.00	313.00	23.00	300.00	532.00
620-53924-219	AWARDS & RECOGNITION	-	-	144.00	144.00	-	-	-
620-53924-221	SMALL EQUIPMENT	-	-	200.00	200.00	-	200.00	371.00
620-53924-225	OTHER (PERMITS)	-	0.01	-	-	-	-	-
620-53924-226	POSTAGE	2,078.27	1,821.73	4,111.00	4,111.00	2,398.84	3,000.00	3,115.00
620-53924-227	PUBLIC INFORMATION	655.25	913.28	1,000.00	1,000.00	644.88	900.00	1,000.00
620-53924-229	INVESTMENT SERVICES	4,745.13	5,725.53	4,300.00	4,300.00	4,568.99	5,200.00	6,000.00
620-53924-230	WORKERS COMPENSATION	3,000.00	2,980.72	3,330.00	3,330.00	2,701.56	3,800.00	4,190.00
620-53924-231	PROPERTY & LIABILITY INSURANCE	10,008.00	9,887.08	10,100.00	10,100.00	4,976.16	9,976.00	10,100.00
620-53924-239	OFFICE RENT	6,600.00	6,600.00	6,600.00	6,600.00	4,950.00	-	8,632.00
620-53924-240	COMPUTER MAINTENANCE	-	-	4,000.00	4,000.00	1,505.18	3,800.00	4,000.00
620-53924-242	CUSTODIAL BUILDING REPAIR/MAIN	-	-	389.00	389.00	76.00	350.00	665.00
620-53924-243	CUSTODIAL - CONTRACTUAL	333.84	333.84	3,813.00	3,813.00	4,022.00	7,500.00	8,152.00
620-53924-244	CUSTODIAL SERVICES	-	-	539.00	539.00	106.00	700.00	884.00
620-53924-245	CUSTODIAL-EQUIP REPAIR/MAINT	-	-	478.00	478.00	226.00	1,000.00	1,140.00
620-53924-247	VEHICLE EXPENSE	-	-	-	-	-	-	-
620-53924-249	UTILITIES	-	-	8,500.00	8,500.00	8,980.00	9,200.00	9,310.00
620-53924-260	ADMINISTRATION	139.18	-	-	-	-	-	5,083.00
620-53924-262	LEGAL/AUDIT	12,500.00	4,356.00	4,488.00	4,488.00	6,100.00	6,300.00	5,200.00
620-53924-302	EQUIPMENT REPLACEMENT	-	-	278.00	278.00	-	250.00	278.00
620-53924-306	BUILDINGS & GROUNDS	-	-	111.00	111.00	-	100.00	111.00
620-53924-429	PAYING AGENT FEE	-	-	-	-	-	-	-
Total Admin and General Expense		96,514.82	74,253.79	124,547.00	124,547.00	86,069.84	118,303.55	156,146.00
Total Water Capital and Operating Expenses		1,731,878.00	1,807,151.64	1,886,083.00	1,875,611.00	1,708,546.94	2,244,207.51	3,943,675.00
WATER NET (REVENUES/SOURCES) EXPENSES/USES		584,016.36	550,102.25	404,676.00	415,148.00	(125,880.92)	156,943.49	(18,479.00)

CATEGORY	Public Works
DEPARTMENT	Stormwater
ACCOUNT ORGANIZATION	630

MISSION:

The mission is to operate a drainage system that provides safe, dependable surface drainage in each neighborhood that can be maintained easily and at a reasonable cost; to provide planning for new development that will not have a negative impact on existing neighborhoods; to have a flood protection system that will protect the residents; and to improve the environment by improving the quality of storm water runoff, thereby working with the Northeast Wisconsin Storm water Consortium and remaining in compliance with EPA and the Wisconsin Department of Natural Resources.

To provide timely curbside pickup of yard waste and provide residents a site where they can drop off their yard waste seven days a week during daylight hours.

SPECIFIC EXAMPLES:

Bagged yard waste including garden debris, hedge and tree trimmings that are too small to bundle (less than 6"), leaves, grass clippings, and lawn raking; fall cleanup of loose leaves mixed with yard waste (no sticks); curbside pickup of tree trunks and large plant rootballs.

2019 PERFORMANCE MEASURES: *through August 2019 unless otherwise noted**

Storm Sewer Activity / Projects	2018 Actual	2019* Actual
Man Hours Spent on Pond Maintenance <u>2018:</u> (full-time 487.25 ; part-time 10) = 497.25 <u>2019:</u> (full-time 335.50 ; part-time 58) = 393.50	497.25	393.50
Labor Expenses for Pond Maintenance <u>2018:</u> (full-time \$12,410.25; part-time \$105.70) = \$12,515.95 <u>2019:</u> (full-time \$8,798.63=1; part-time \$577.90) = \$9,376.53	\$12,515.95	\$9,376.53
Street Sweeping Tonnage	171.74	60.69
Billed out Storm Laterals	0 2017 Projects	40 2018 Projects
Lineal Feet of Storm Main Installed	4110.5 LF	10,634.1 LF
Vertical Feet of Storm Manholes Installed	190.46 VF	322.79 VF
Number of Storm Inlets Installed	20 EA	53 EA
Number of Parcels Receiving New Storm Laterals	52 EA	63 EA
Fleet Replacement 2018: 0 2019: 2019 Freightliner, Model M2106 Leaf Vacuum	0	1

Number of New Yard Waste Site Users	171	102
Number of Lost Cards Renewed	60	27
Number of Cards Renewed	531	677
Revenue from Yard Waste Site Users	\$6,970	\$5,810
Number of Yard Waste Stickers Purchased	424	299
Revenue from Stickers for Curbside Pickup of Yard Waste	\$848	\$598

2020 GOALS:

1. Public education of storm runoff and detention.
2. Inspect storm basins and reconstruct failing structures.
3. Perform preventative maintenance to ensure maximum flow usage.
4. Continue trapping around ponds.
5. Continue maintaining native prairie plants around ponds
6. Do control burn around ponds to help native prairie plants grow.
7. Continue maintaining aquatic plants in ponds.
8. Emphasize the importance of no drop off of branches in the yard waste site.
9. Encourage residents to use the yard waste site as a good alternative to purchasing yard waste stickers for curbside pickup.
10. Continue to find additional consumers for reclaimed material and find better ways to utilize our compost in house.
11. Review policies on yard waste pickup.
12. Employee education.

SIGNIFICANT PROGRAM/COST CHANGES:

In 2020 the tipping fees will increase \$2 per ton for street sweeping (\$40 per ton) collection.

PERSONNEL CHANGES/JUSTIFICATION:

Hired an Environmental Permitting Specialist in 2019 for the Village. This is a full time position his position that will report directly to the Director of Public Works. Experience in the disciplines of stormwater permit compliance and inspection of; commercial/industrial facilities, construction projects, municipal operations, pollution prevention, illicit discharge detection and elimination, public education and involvement, construction and post construction inspection. Additional duties include permitting of; right-of-way street use, land use, construction of utilities, reporting of; CMAR, CMOM, MS4, SARA III, and site plan review.

2019 ACHIEVEMENTS:

1. Hired an Environmental Permitting Specialist.
2. Held Evaluation Meeting with the Department of Natural Resources in regards to the Separate Storm Sewer (MS4) Permitting Process.
3. Inspected and cleaned storm basins on public streets.
4. Rebuilt dilapidated storm inlets.
5. Continued trapping around ponds to ensure aquatic plants growth.
6. Continued transplanting aquatic plants to help reduce cost of new plants.
7. Continued to collect yard waste with Village crews.
8. Made compost available to Village residents in the yard waste site.

CAPITAL OUTLAY:

Equipment: See 53330 Vehicle Maintenance

Vehicle Equipment Replacement: See 53330 Vehicle Maintenance

**VILLAGE OF LITTLE CHUTE
STORMWATER UTILITY**

	AMENDED					
	<u>ACTUAL 2017</u>	<u>ACTUAL 2018</u>	<u>BUDGET 2019</u>	<u>BUDGET 2019</u>	<u>ESTIMATED 2019</u>	<u>BUDGET 2020</u>
OPERATING REVENUES						
Charges for Services	1,055,987.98	1,085,544.42	976,100.00	976,100.00	1,086,103.00	1,120,300.00
Other						
Total Operating Revenue	1,055,987.98	1,085,544.42	976,100.00	976,100.00	1,086,103.00	1,120,300.00
OPERATING EXPENSES						
Operation and Maintenance	380,143.97	408,471.59	440,034.00	440,034.00	501,964.20	652,024.00
Depreciation	374,355.00	385,497.00	374,355.00	374,355.00	387,000.00	390,000.00
Total Operating Expenses	754,498.97	793,968.59	814,389.00	814,389.00	888,964.20	1,042,024.00
OPERATING INCOME	301,489.01	291,575.83	161,711.00	161,711.00	197,138.80	78,276.00
NON-OPERATING REVENUE (EXPENSES)						
Investment Income	23,657.28	56,128.33	17,000.00	17,000.00	82,445.00	86,445.00
Interest Expense	(101,174.52)	(91,218.48)	(106,795.00)	(103,841.00)	(84,566.00)	(80,246.00)
Other	984.44	5,319.45	500.00	500.00	3,299.00	1,100.00
Total Non-Operating Revenue (Expenses)	(76,532.80)	(29,770.70)	(89,295.00)	(86,341.00)	1,178.00	7,299.00
INCOME BEFORE CAPITAL CONTRIBUTIONS AND TRANSFERS	224,956.21	261,805.13	72,416.00	75,370.00	198,316.80	85,575.00
CAPITAL CONTRIBUTIONS	653,958.39	584,637.60	1,858,000.00	1,858,000.00	1,858,000.00	133,000.00
TRANSFERS IN (OUT)		4,289.50				
CHANGE IN NET POSITION	878,914.60	850,732.23	1,930,416.00	1,933,370.00	2,056,316.80	218,575.00
NET POSITION - BEGINNING OF YEAR AS RESTATED	23,435,099.00	24,314,013.60	25,164,745.83	25,164,745.83	25,164,745.83	27,221,062.63
NET POSITION - END OF YEAR	24,314,013.60	25,164,745.83	27,095,161.83	27,098,115.83	27,221,062.63	27,439,637.63
RECONCILIATION OF CHANGE IN NET POSITION TO NET CASH FROM OPERATING ACTIVITIES						
Operating Income	878,914.60	850,732.23	1,930,416.00	1,933,370.00	2,056,316.80	218,575.00
Noncash Items in Operating Income:						
Depreciation	374,355.00	385,497.00	374,355.00	374,355.00	387,000.00	390,000.00
Amortization	(872.63)	(466.92)	2,082.00	(872.00)	(592.00)	(545.00)
Capital Contributions	(653,958.39)	(584,637.60)	(1,858,000.00)	(1,858,000.00)	(1,858,000.00)	(133,000.00)
Long Term Debt/Advance to other funds	476,121.00	(881,500.00)		171,200.00	171,200.00	
Fixed Assets	(256,811.00)	(74,889.00)	(405,748.00)	(405,748.00)	(422,347.51)	(958,527.00)
Principal Repayment	(291,434.00)	(318,905.00)	(360,993.00)	(294,679.00)	(294,679.00)	(301,192.00)
NET CHANGE	526,314.58	(624,169.29)	(317,888.00)	(80,374.00)	38,898.29	(784,689.00)

**VILLAGE OF LTTL CHUTE
STORMWATER UTILITY**

	<u>ACTUAL 2017</u>	<u>ACTUAL 2018</u>	<u>BUDGET 2019</u>	AMENDED		
				<u>BUDGET 2019</u>	<u>ESTIMATED 2019</u>	<u>BUDGET 2020</u>
KEY RATIOS						
Debt Coverage Ratio						
<1 Insufficient	1.78	1.79	1.18	1.39	1.76	1.45
1.00 - 1.25 Adequate						
1.26-1.50 Good						
>1.50 Strong						
Days Cash on Hand	1,587	2,230	1,659	1,825	1,527	784
<30 Days Insufficient						
30 to 60 Days Adequate						
60 to 120 Days Good						
>120 Days Strong						
Debt to Plant						
<40 Low	17%	14%	12%	12%	12%	11%
40% to 60% Moderate						
60% to 80% Moderately High						
>80% High						
System Profit	57%	60%	46%	46%	54%	42%
Return on Rate Base	3.62%	3.55%	7.73%	7.75%	8.24%	0.88%

VILLAGE OF LITTLE CHUTE
STORM UTILITY
DEBT SCHEDULE

2012A G O Note				2011 Storm Revenue				2016 Storm Revenue			
Year	Storm			Principal	Interest	Total	Storm	Principal	Interest	Total	Storm
	Principal	Interest	Total								
2019	78,038.00	3,257.66	81,295.66	115,000.00	36,412.50	151,412.50	80,000.00	38,112.00	118,112.00		
2020	78,868.00	2,438.27	81,306.27	120,000.00	32,737.50	152,737.50	80,000.00	36,512.00	116,512.00		
2021	51,472.00	1,491.85	52,963.85	125,000.00	28,600.00	153,600.00	80,000.00	34,912.00	114,912.00		
2022	53,132.00	796.98	53,928.98	130,000.00	23,975.00	153,975.00	80,000.00	33,312.00	113,312.00		
2023				130,000.00	19,100.00	149,100.00	80,000.00	31,712.00	111,712.00		
2024				135,000.00	14,131.25	149,131.25	80,000.00	30,192.00	110,192.00		
2025				140,000.00	8,800.00	148,800.00	84,000.00	28,716.00	112,716.00		
2026				150,000.00	3,000.00	153,000.00	84,000.00	27,120.00	111,120.00		
2027							84,000.00	25,440.00	109,440.00		
2028							92,000.00	23,542.00	115,542.00		
2029							92,000.00	21,426.00	113,426.00		
2030							96,000.00	19,168.00	115,168.00		
2031							100,000.00	16,718.00	116,718.00		
2032							100,000.00	14,118.00	114,118.00		
2033							104,000.00	11,364.00	115,364.00		
2034							108,000.00	8,340.00	116,340.00		
2035							112,000.00	5,040.00	117,040.00		
2036							112,000.00	1,680.00	113,680.00		
	261,510.00	7,984.76	269,494.76		1,045,000.00	166,756.25	1,211,756.25		1,648,000.00	407,424.00	2,055,424.00
2010 Clean Water Fund				TOTAL DEBT				Storm			
Year	Storm			Principal	Interest	Total	Storm	Principal	Interest	Total	Storm
	Principal	Interest	Total								
2019	21,641.49	8,467.35	30,108.84	294,679.49	86,249.51	380,929.00					
2020	22,323.84	7,774.24	30,098.08	301,191.84	79,462.01	380,653.85					
2021	23,027.71	7,059.28	30,086.99	279,499.71	72,063.13	351,562.84					
2022	23,753.78	6,321.76	30,075.54	286,885.78	64,405.74	351,291.52					
2023	24,502.73	5,561.01	30,063.74	234,502.73	56,373.01	290,875.74					
2024	25,275.30	4,776.24	30,051.54	240,275.30	49,099.49	289,374.79					
2025	26,072.23	3,966.75	30,038.98	250,072.23	41,482.75	291,554.98					
2026	26,894.29	3,131.75	30,026.04	260,894.29	33,251.75	294,146.04					
2027	27,742.27	2,270.38	30,012.65	111,742.27	27,710.38	139,452.65					
2028	28,616.98	1,381.89	29,998.87	120,616.98	24,923.89	145,540.87					
2029	29,519.28	465.37	29,984.65	121,519.28	21,891.37	143,410.65					
2030				96,000.00	19,168.00	115,168.00					
2031				100,000.00	16,718.00	116,718.00					
2032				100,000.00	14,118.00	114,118.00					
2033				104,000.00	11,364.00	115,364.00					
2034				108,000.00	8,340.00	116,340.00					
2035				112,000.00	5,040.00	117,040.00					
2036				112,000.00	1,680.00	113,680.00					
	279,369.90	51,176.02	330,545.92		3,233,879.90	633,341.03	3,867,220.93				

2020 VILLAGE OF LITTLE CHUTE BUDGET

							ADMINISTRATOR RECOMMENDED BUDGET 2020
		ACTUAL 2017	ACTUAL 2018	BUDGET 2019	AMENDED BUDGET 2019	YTD 2019	ESTIMATED 2019
STORMWATER UTILITY							
Stormwater Revenue and Sources of Funds							
630-32290	STORM WATER PERMIT	14,874.92	16,938.04	12,000.00	12,000.00	6,115.57	8,000.00
630-33290	STATE GRANT	28,706.70					133,000.00
630-34449	RESIDENTIAL-MULTI FAMILY	48,415.43	54,247.97	45,000.00	45,000.00	37,721.84	56,831.00
630-34450	RESIDENTIAL	336,268.85	337,610.48	320,000.00	320,000.00	237,163.62	345,872.00
630-34451	COMMERCIAL	455,199.97	457,870.66	415,000.00	415,000.00	312,982.35	460,000.00
630-34452	INDUSTRIAL	124,068.93	134,707.93	116,000.00	116,000.00	99,231.85	137,000.00
630-34464	PUBLIC AUTHORITY	73,335.30	79,860.84	65,000.00	65,000.00	50,512.43	74,500.00
630-34470	FORFEITED DISCOUNTS(PENALTIES)	3,824.58	4,308.50	3,100.00	3,100.00	2,003.55	3,900.00
630-36101	INTEREST ON INVESTMENTS	25,380.78	47,405.39	15,000.00	15,000.00	17,342.70	21,000.00
630-36103	INTEREST ON ADVANCE			3,672.92			25,000.00
630-37901	INTEREST ON SPECIAL ASSESSMENT	188.81	100.18	500.00	500.00		26,445.00
630-37902	SPECIAL CHARGES - INTEREST	795.63	929.77			67.09	854.00
630-39050	SALE OF VILLAGE PROPERTY						900.00
630-39101	TRANSFER FROM OTHER FUNDS		4,289.50			2,245.00	2,245.00
630-39500	GAIN/LOSS ON INVESTMENTS	(1,723.50)	5,050.02	2,000.00	2,000.00	34,991.57	35,000.00
630-39600	CAPITAL CONTRIBUTIONS	625,251.69	584,637.60	1,858,000.00	1,858,000.00		35,000.00
Total Stormwater Revenue and Sources of Funds		1,734,588.09	1,731,629.80	2,851,600.00	2,851,600.00	794,377.57	3,029,847.00
							1,340,845.00
Stormwater Capital Projects							
<i>Downtown Storm</i>							
630-50934-101	FULL-TIME WAGES					2,851.89	2,851.89
630-50934-103	SOCIAL SECURITY					218.39	218.39
630-50934-104	RETIREMENT					185.67	185.67
630-50934-105	HEALTH INSURANCE					600.73	600.73
630-50934-107	LIFE INSURANCE					3.69	3.69
630-50934-108	DENTAL INSURANCE					18.13	18.13
630-50934-109	DISABILITY INSURANCE					14.09	14.09
<i>Homewood Court</i>							
630-51016-101	FULL-TIME WAGES					252.28	252.28
630-51016-103	SOCIAL SECURITY					19.27	19.27
630-51016-104	RETIREMENT					16.52	16.52
630-51016-105	HEALTH INSURANCE					27.42	27.42
630-51016-107	LIFE INSURANCE					0.33	0.33
630-51016-108	DENTAL INSURANCE					0.42	0.42
630-51016-109	DISABILITY INSURANCE					1.31	1.31
630-51016-263	CONSTRUCTION						65.00
<i>Wilson</i>							
630-51017-101	FULL-TIME WAGES					478.49	478.49
630-51017-103	SOCIAL SECURITY					38.99	38.99
630-51017-104	RETIREMENT					31.36	31.36
630-51017-105	HEALTH INSURANCE					34.57	34.57
630-51017-107	LIFE INSURANCE					0.27	0.27
630-51017-108	DENTAL INSURANCE					13.75	13.75
630-51017-109	DISABILITY INSURANCE					0.91	0.91
<i>Hayes</i>							
630-51018-101	FULL-TIME WAGES					416.75	416.75
630-51018-103	SOCIAL SECURITY					33.91	33.91
630-51018-104	RETIREMENT					27.30	27.30
630-51018-105	HEALTH INSURANCE					29.90	29.90
630-51018-107	LIFE INSURANCE					0.20	0.20
630-51018-108	DENTAL INSURANCE					13.03	13.03
630-51018-109	DISABILITY INSURANCE					0.63	0.63
<i>Carol Lynn</i>							
630-51019-101	FULL-TIME WAGES						23,058.00
630-51019-103	SOCIAL SECURITY						1,764.00
630-51019-104	RETIREMENT						1,556.00
630-51019-105	HEALTH INSURANCE						6,287.00
630-51019-107	LIFE INSURANCE						16.00
630-51019-108	DENTAL INSURANCE						413.00
630-51019-109	DISABILITY INSURANCE						65.00
630-51019-110	OVERTIME						
630-51019-261	ENGINEERING						
630-51019-263	CONSTRUCTION						276,000.00
<i>Park Avenue</i>							
630-51212-101	FULL-TIME WAGES					4,398.53	4,398.53
630-51212-103	SOCIAL SECURITY					336.97	336.97
630-51212-104	RETIREMENT					301.44	301.44
630-51212-105	HEALTH INSURANCE					1,163.12	1,163.12
630-51212-107	LIFE INSURANCE					3.69	3.69
630-51212-108	DENTAL INSURANCE					76.06	76.06
630-51212-109	DISABILITY INS					14.25	14.25
630-51212-110	OVERTIME					204.26	204.26
630-51212-204	CONTRACTUAL SERVICES					143.50	143.50

2020 VILLAGE OF LITTLE CHUTE BUDGET

				AMENDED		ADMINISTRATOR	
	ACTUAL 2017	ACTUAL 2018	BUDGET 2019	BUDGET 2019	YTD 2019	ESTIMATED 2019	RECOMMENDED
							BUDGET 2020
Vandenbroek Pond							
630-51214-101	FULL-TIME WAGES				3,176.76	3,176.76	21,701.00
630-51214-103	SOCIAL SECURITY				246.08	246.08	1,660.00
630-51214-104	RETIREMENT				264.62	264.62	1,465.00
630-51214-105	HEALTH INSURANCE				773.76	773.76	5,918.00
630-51214-107	LIFE INSURANCE				0.72	0.72	15.00
630-51214-108	DENTAL INSURANCE				68.52	68.52	389.00
630-51214-109	DISABILITY INS				2.84	2.84	61.00
630-51214-110	OVERTIME				94.19	94.19	
630-51214-204	CONTRACTUAL SERVICES						265,000.00
630-51214-263	CONSTRUCTION						
Total Stormwater Capital Projects					16,599.51	16,599.51	911,527.00
Storm Financing Expense							
630-53440-403	DEPRECIATION	374,355.00	385,497.00	374,355.00	374,355.00	288,900.00	387,000.00
630-53440-410	VANDENBROEK DISTRICT BASE	4,437.72	4,706.31	4,428.00	4,428.00	4,143.74	4,144.00
630-53440-427	INTEREST ON LONG TERM DEBT	102,047.15	91,685.40	104,713.00	104,713.00	44,557.61	85,158.00
630-53440-428	DEBT DISCOUNT AMORTIZATION	605.08	609.78	605.00	605.00	-	441.00
630-53440-434	AMORTIZATION/REFUNDING LOSS	(1,477.71)	(1,076.70)	1,477.00	(1,477.00)	-	(445.00)
Total Storm Financing Expense		479,967.24	481,421.79	485,578.00	482,624.00	337,601.35	475,710.00
							474,646.00
Storm Pond Maintenance Expense							
630-53441-101	FULL-TIME WAGES	15,582.31	20,310.23	21,049.00	21,049.00	14,404.26	20,975.00
630-53441-102	PART-TIME WAGES	946.59	105.70	3,700.00	3,700.00	497.34	1,000.00
630-53441-103	SOCIAL SECURITY	1,220.20	1,499.06	1,893.00	1,893.00	1,095.11	1,681.00
630-53441-104	RETIREMENT	1,059.49	1,362.98	1,379.00	1,379.00	943.45	1,440.00
630-53441-105	HEALTH INSURANCE	4,502.74	6,166.97	6,764.00	6,764.00	3,823.46	6,400.00
630-53441-107	LIFE INSURANCE	14.78	20.93	19.00	19.00	10.93	20.00
630-53441-108	DENTAL INSURANCE	316.02	335.56	470.00	470.00	244.60	468.00
630-53441-109	DISABILITY INSURANCE	65.32	69.75	59.00	59.00	35.43	62.00
630-53441-110	OVERTIME		33.00			10.20	89.00
630-53441-204	CONTRACTUAL SERVICES	5,053.20	4,129.52	3,500.00	3,500.00	1,479.86	3,500.00
630-53441-218	OPERATIONAL SUPPLIES	-	3.25	100.00	100.00	7.49	100.00
630-53441-227	PUBLIC INFORMATION	-	-	-	-	-	500.00
630-53441-247	VEHICLE	1,523.62	1,064.66	1,500.00	1,500.00	895.86	1,500.00
630-53441-249	UTILITIES	4,812.42	9,143.05	5,000.00	5,000.00	5,683.87	6,000.00
630-53441-253	MAINTENANCE OF PONDS	11,317.87	509.50	10,000.00	10,000.00	27,185.48	10,000.00
630-53441-261	ENGINEERING	350.80	-	500.00	500.00	-	500.00
630-53441-263	CONSTRUCTION	-	-	2,000.00	2,000.00	-	2,000.00
Total Storm Pond Maintenance Expense		46,765.36	44,748.16	57,933.00	57,933.00	56,317.34	55,656.20
							117,531.00
Storm Collection Expense							
630-53442-101	FULL-TIME WAGES	84,625.15	91,755.41	88,417.00	88,417.00	62,240.52	95,756.00
630-53442-102	PART-TIME WAGES	50.35	1,863.93	700.00	700.00	100.44	300.00
630-53442-103	SOCIAL SECURITY	6,413.17	6,933.26	6,817.00	6,817.00	4,522.05	7,348.00
630-53442-104	RETIREMENT	5,784.77	6,143.78	5,791.00	5,791.00	4,016.88	6,292.00
630-53442-105	HEALTH INSURANCE	19,815.36	24,786.28	26,864.00	26,864.00	17,079.95	26,579.00
630-53442-107	LIFE INSURANCE	77.18	68.96	74.00	74.00	52.34	76.00
630-53442-108	DENTAL INSURANCE	1,577.77	1,579.25	1,868.00	1,868.00	1,104.19	1,786.00
630-53442-109	DISABILITY INSURANCE	308.41	220.00	248.00	248.00	178.17	310.00
630-53442-110	OVERTIME	459.94	588.47	-	-	91.16	70.00
630-53442-201	TRAINING & CONFERENCE	-	-	500.00	500.00	-	500.00
630-53442-204	CONTRACTUAL SERVICES	8,703.14	8,213.68	10,000.00	10,000.00	9,168.18	10,000.00
630-53442-209	TELEPHONE LOCATES	6,898.69	6,917.65	8,000.00	8,000.00	4,256.90	7,000.00
630-53442-211	RAILROAD EASEMENT	200.00	200.00	200.00	200.00	200.00	200.00
630-53442-213	SAFETY EQUIPMENT	-	15.63	-	-	61.49	100.00
630-53442-216	CONSTRUCTION MATERIALS	1,118.94	2,499.22	1,500.00	1,500.00	2,225.45	1,500.00
630-53442-218	OPERATIONAL SUPPLIES	702.44	885.16	400.00	400.00	1,369.80	1,500.00
630-53442-247	VEHICLE	23,802.72	24,619.16	25,000.00	25,000.00	20,393.68	25,000.00
630-53442-249	UTILITIES	735.33	179.42	-	-	-	-
630-53442-251	MAINTENANCE OF MAINS	8,236.21	508.28	9,000.00	9,000.00	-	9,000.00
630-53442-260	EASEMENT	150.00	150.00	150.00	150.00	150.00	150.00
630-53442-261	ENGINEERING	134.00	-	1,000.00	1,000.00	-	1,000.00
630-53442-263	CONSTRUCTION	716.76	-	5,000.00	5,000.00	-	5,000.00
630-53442-301	NEW EQUIPMENT	-	-	-	-	-	48,000.00
Total Storm Collection Expense		170,510.33	178,127.54	191,529.00	191,529.00	127,211.20	199,467.00
							322,766.00
Storm Customer A/R Expense							
630-53443-101	FULL-TIME WAGES	15,730.91	14,678.58	15,394.00	15,394.00	11,454.81	17,033.00
630-53443-102	PART-TIME WAGES	2,206.42	6,268.76	6,547.00	6,547.00	4,369.41	5,169.00
630-53443-103	SOCIAL SECURITY	1,393.03	1,608.86	1,679.00	1,679.00	1,156.53	1,698.00
630-53443-104	RETIREMENT	1,232.23	1,389.31	1,364.00	1,364.00	1,092.43	1,454.00
630-53443-105	HEALTH INSURANCE	5,080.51	4,819.82	3,865.00	3,865.00	5,363.41	7,463.00
630-53443-107	LIFE INSURANCE	19.03	15.26	16.00	16.00	13.16	21.00
630-53443-108	DENTAL INSURANCE	419.10	377.17	403.00	403.00	328.44	545.00

2020 VILLAGE OF LITTLE CHUTE BUDGET

		AMENDED						ADMINISTRATOR
		ACTUAL 2017	ACTUAL 2018	BUDGET 2019	BUDGET 2019	YTD 2019	ESTIMATED 2019	RECOMMENDED
								BUDGET 2020
630-53443-109	DISABILITY INSURANCE	64.52	39.64	43.00	43.00	34.87	46.00	66.00
630-53443-110	OVERTIME	693.09	975.64	-	-	914.77	1,000.00	1,000.00
630-53443-204	BILLING SERVICES	1,454.58	-	2,000.00	2,000.00	-	-	-
630-53443-206	OFFICE SUPPLIES	32.71	1,701.87	800.00	800.00	1,461.77	1,400.00	1,400.00
630-53443-226	POSTAGE	2,525.00	3,125.00	2,550.00	2,550.00	2,375.00	3,200.00	3,200.00
630-53443-228	SERVICE FEE/FINANCE CHARGE UT	780.91	859.95	-	-	1,687.61	2,100.00	2,200.00
Total Storm Customer A/R Expense		31,632.04	35,859.86	34,661.00	34,661.00	30,192.21	41,129.00	44,125.00
Storm Admin and General Expense								
630-53444-101	FULL-TIME WAGES	50,370.88	39,279.63	62,776.00	62,776.00	44,851.66	61,400.00	40,074.00
630-53444-102	PART-TIME WAGES	2,743.99	-	-	-	60.00	60.00	-
630-53444-103	SOCIAL SECURITY	3,948.65	2,912.63	4,802.00	4,802.00	3,381.26	4,702.00	3,057.00
630-53444-104	RETIREMENT	18,144.72	7,303.80	4,112.00	4,112.00	2,847.15	4,026.00	7,498.00
630-53444-105	HEALTH INSURANCE	11,249.85	8,833.65	11,888.00	11,888.00	9,335.32	12,161.00	8,594.00
630-53444-107	LIFE INSURANCE	39.11	25.60	41.00	41.00	29.09	38.00	23.00
630-53444-108	DENTAL INSURANCE	660.90	444.93	950.00	950.00	568.87	710.00	572.00
630-53444-109	DISABILITY INSURANCE	214.49	105.08	175.00	175.00	126.27	171.00	109.00
630-53444-110	OVERTIME	-	-	-	-	395.29	400.00	400.00
630-53444-201	TRAINING & CONFERENCE	1,069.00	1,548.00	2,721.00	2,721.00	516.00	1,700.00	2,700.00
630-53444-202	OTHER REIMBURSEMENT	-	-	33.00	33.00	-	-	280.00
630-53444-203	TELEPHONE	-	-	2,011.00	2,011.00	4,895.00	5,900.00	6,650.00
630-53444-204	CONTRACTUAL SERVICES	1,238.10	-	3,589.00	3,589.00	4,925.80	7,000.00	20,632.00
630-53444-205	EQUIPMENT REPAIRS	-	-	83.00	83.00	-	-	3,448.00
630-53444-206	OFFICE SUPPLIES	-	-	722.00	722.00	946.00	1,100.00	1,540.00
630-53444-207	PRINTING & REPRODUCTION	-	-	2,189.00	2,189.00	4,653.00	5,200.00	6,825.00
630-53444-208	BOOKS, SUBSCRIPTIONS	916.75	1,944.00	5,630.00	5,630.00	7,579.50	8,200.00	2,400.00
630-53444-211	FOOD & PROVISIONS	-	-	22.00	22.00	-	-	-
630-53444-213	SAFETY EQUIP/PROGRAM	-	-	1,347.00	1,347.00	1,757.00	2,000.00	3,185.00
630-53444-218	OPERATIONAL SUPPLIES	-	-	313.00	313.00	43.00	500.00	980.00
630-53444-219	AWARDS & RECOGNITION	-	-	144.00	144.00	-	-	-
630-53444-221	SMALL EQUIPMENT	-	-	200.00	200.00	-	500.00	683.00
630-53444-225	OTHER (PERMITS)	3,400.00	6,294.94	3,400.00	3,400.00	3,400.00	3,400.00	3,400.00
630-53444-226	POSTAGE	107.08	95.60	1,221.00	1,221.00	2,559.98	2,700.00	2,975.00
630-53444-227	PUBLIC INFORMATION	262.10	365.32	513.00	513.00	516.53	550.00	600.00
630-53444-229	INVESTMENT SERVICES	3,459.40	5,533.26	3,500.00	3,500.00	4,143.44	5,400.00	5,500.00
630-53444-230	WORKERS COMPENSATION INSURANCE	4,500.00	4,471.08	4,845.00	4,845.00	4,042.31	4,550.00	4,845.00
630-53444-231	PROPERTY & LIABILITY INSURANCE	10,784.00	10,644.36	11,110.00	11,110.00	5,747.20	10,900.00	11,500.00
630-53444-239	RENT	4,400.00	4,400.00	4,400.00	4,400.00	3,320.00	4,400.00	15,900.00
630-53444-240	COMPUTER MAINT	-	-	500.00	500.00	-	300.00	500.00
630-53444-242	CUSTODIAL-BLDG REPAIR/MAINT	-	-	389.00	389.00	140.00	750.00	1,225.00
630-53444-243	CUSTODIAL-CONTRACTUAL	-	-	3,463.00	3,463.00	7,409.00	13,250.00	15,016.00
630-53444-244	CUSTODIAL-OPERATIONAL SUPPLIES	-	-	539.00	539.00	195.00	1,200.00	1,628.00
630-53444-245	CUSTODIAL-EQUIP REPAIR/MAINT	-	-	478.00	478.00	416.00	1,800.00	2,100.00
630-53444-249	BUILDING UTILITIES	-	-	8,500.00	8,500.00	16,541.00	25,100.00	26,513.00
630-53444-260	ADMINISTRATION - ISSUANCE	4,289.50	-	-	-	-	-	-
630-53444-262	LEGAL/AUDIT	5,000.00	4,741.00	4,488.00	4,488.00	8,300.00	8,400.00	8,600.00
630-53444-302	EQUIPMENT REPLACEMENT	-	-	278.00	278.00	3,041.74	3,100.00	250.00
630-53444-306	BUILDING & GROUNDS	-	-	111.00	111.00	-	-	-
630-53444-350	UNCOLLECTIBLE ACCOUNT EXPENSE	-	46,086.84	-	-	-	-	-
Total Storm Admin and General Expense		126,798.52	145,029.72	151,483.00	151,483.00	146,582.41	201,568.00	210,202.00
Total Stormwater Capital and Operating Expenses								
		855,673.49	885,187.07	921,184.00	918,230.00	714,604.02	990,129.71	2,080,797.00
STORMWATER NET (REVENUES/SOURCES) EXPENSES/USES		878,914.60	846,442.73	1,930,416.00	1,933,370.00	79,773.55	2,039,717.29	(739,952.00)

VILLAGE OF LITTLE CHUTE
RESOLUTION NO. 32, SERIES OF 2019
A RESOLUTION ADOPTING THE 2020 BUDGET AND
ESTABLISHING THE TAX LEVY.

WHEREAS, Chapter 16 Article II, Section 16-31 of the Village of Little Chute requires an annual budget appropriating monies to finance activities of the Village for the ensuing fiscal year; and

WHEREAS, the Village Board of Trustees has duly considered and discussed a Budget for 2020 as recommended by the Village Administrator; and

WHEREAS, the Village Board of Trustees held a public hearing on the 2020 Budget on November 13, 2019 as required; and

WHEREAS, the 2020 Budget requires a tax levy to partially finance the appropriations;

NOW, THEREFORE, BE IT RESOLVED by the Village Board of Trustees, Village of Little Chute, Wisconsin, that:

Budgeted revenue estimates and expenditure appropriations for the year 2020 for the Village's General Fund, Special Revenue Funds, Debt Service Funds, and Capital Project Funds be, and are hereby adopted as set forth below in summary and established by department or cost center in the budget document:

BE IT FURTHER RESOLVED, that the property tax levy required to finance the 2020 Budget be certified as follows:

Fund Name	Tax Levy
General Fund	\$ 935,600
Fire Equipment	80,000
Aquatics	109,394
Library/Civic Center	425,120
Fox Valley Metro Police	2,085,641
Debt Service	1,005,125
Major Capital Projects	383,457
Fleet	14,500
Park Improvements	6,000
Facilities	73,250
<hr/>	
Total	\$ 5,118,087

Introduced, approved and adopted: November 13, 2019

VILLAGE OF LITTLE CHUTE

By: _____
Michael Vanden Berg, Village President

Attest: _____
Laurie Decker, Village Clerk