

## MINUTES OF THE REGULAR BOARD MEETING OF NOVEMBER 20, 2019

**Call to Order:** President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### **Pledge of Allegiance to the Flag**

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

**PRESENT:** John Elrick, Trustee  
Bill Peerenboom, Trustee  
Brian Van Lankveldt, Trustee  
David Peterson, Trustee  
Skip Smith, Trustee  
Larry Van Lankvelt, Trustee  
Michael Vanden Berg, President

### **Roll call of Officers and Department Heads**

**PRESENT:** James Fenlon, Village Administrator  
Jeremy Slotke, Fox Valley Metro Police Department  
Jim Moes, Community Development Director  
Adam Breest, Director of Parks, Recreation and Forestry  
Lisa Remiker-DeWall, Finance Director  
Kent Taylor, Director of Public Works  
Laurie Decker, Village Clerk  
Chris Murawski, Village Engineer  
Jerry Verstegen, Midwest Contract Operations, Inc.

**EXCUSED:** Tyler Claringbole, Village Attorney  
Steve Thiry, Library Director

### **Public Appearance for Items Not on the Agenda**

None

### **Consent Agenda**

*Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.*

1. Minutes of the Special Board Meeting of November 13, 2019
2. Disbursement List

*Moved by Trustee Smith, seconded by Trustee Van Lankveldt to Approve the Consent Agenda items as presented*

Ayes 7, Nays 0 – Motion Carried

### **Other Informational Items—October Fire Monthly Report, October Report and Private Lateral Contract Process**

#### **Discussion—FEMA Update**

Director Breest updated the Board with information on damages received in the Village from the July 20<sup>th</sup>, 2019 storm. There were 99 documented sites damaged from the storm. Initial Documents were submitted on October 21<sup>st</sup> and as of last week there will be weekly meetings with Fema with gathering anymore documents needed.

#### **Discussion—2020-2023 MCO Water Contract**

Administrator Fenlon advised the Board of the draft contract that is presented for discussion only and will be back for action in December after the Utility Commission makes their recommendation. Mr. J. Verstegen,

Vice President, MCO then went over the changes and additions to the contract. Trustee Van Lankvelt and Trustee Peerenboom both commented that MCO has been doing a great job for the Village.

**Discussion—Kaukauna Utility LED Conversion**

Administrator Fenlon advised the Board for discussion only regarding switching to LED lights in the Village. Trustee Van Lankvelt asked what percentage of lights are serviced by WE Energies, Administrator Fenlon said the majority is Kaukauna Utility, his best estimate if 20% is WE energies. If all lights were replaced with LED we would save a projected \$11,800.00 per year. Total cost to replace would be over \$50,000.00 to replace approximately 525 lights.

**Action—Buchanan, Evergreen and Hickory Lane Speed Limits**

Administrator Fenlon advised the changes requested to Buchanan, Evergreen and Hickory Lane Speed Limits. Staff is recommending the changes as presented.

*Moved by Trustee Smith, seconded by Trustee Peterson to Approve the speed limit changes as presented and to change the sign on Buchanan as requested.*

Ayes 7, Nays 0 – Motion Carried

**Action—2020 Meeting Calendar**

*Moved by Trustee Peerenboom, seconded by Trustee Van Lankveldt to Approve the 2020 Meeting Calendar as presented*

Ayes 7, Nays 0 – Motion Carried

**Action—2020 Facilities Contract**

Director Breest went over the contracted services for cleaning the Village Hall, the Municipal Services Building and the Civic Center/Library. Staff would recommend approving Building Services Group for these buildings and Fox Cities Janitorial for the Public Safety Building.

*Moved by Trustee Smith, seconded by Trustee Peterson to Approve the 2020 Facilities Contract as presented*

Ayes 7, Nays 0 – Motion Carried

**Discussion—County Sales Tax**

Administrator Fenlon advised the Board for discussion only on the correspondence with Outagamie County regarding sales tax. Action will be required no later than April 1, 2020.

**Discussion—Community Service Officer, Policy and Job Description Draft Ordinance**

Officer Slotke, FVMPD went over the Community Service Officers job description and draft ordinance. This will be brought back for action at the December 18, 2019 Board meeting.

**Department and Officers Progress Reports**

Departments and Officers provided progress reports to the Board

**Call for Unfinished Business**

Parking on Johnson Avenue and Pierce

**Items for Future Agenda**

Lateral Contract Process

**Closed Sessions:**

a) 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Boundary and Intergovernmental Agreement Discussions/Development Proposals*

*Moved by Trustee Peterson, seconded by Trustee Smith to enter into closed session*

Ayes 7, Nays 0 – Motion Carried

b)19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. *Outagamie County Landfill*

*Moved by Trustee Peterson, seconded by Trustee Smith to enter into closed session*

Ayes 7, Nays 0 – Motion Carried

**Return to Open Session**

*Moved by Trustee Peterson, seconded by Trustee Smith to exit closed session*

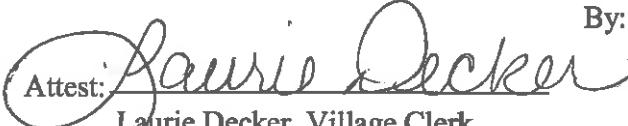
Ayes 7, Nays 0 – Motion Carried

**Adjournment**

*Moved by Trustee Peterson, seconded by Trustee Smith to Adjourn the Regular Board Meeting at 8:44 p.m.*

Ayes 7, Nays 0 – Motion Carried

**VILLAGE OF LITTLE CHUTE**

Attest:   
Laurie Decker, Village Clerk

By:

  
Michael R. Vanden Berg, Village President

