



## AMENDED AGENDA

# REGULAR BOARD MEETING

PLACE: Little Chute Village Hall  
DATE: Wednesday, January 15, 2020  
TIME: 6:00 p.m.

### REGULAR ORDER OF BUSINESS

- A. Invocation
- B. Pledge of Allegiance to the Flag
- C. Roll call of Trustees
- D. Roll call of Officers and Department Heads
- E. Public Appearance for Items Not on the Agenda
  
- F. Consent Agenda

*Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.*

- 1. Minutes of the Committee of the Whole Meeting of January 8, 2020
- 2. Operator Licenses

|                |                         |          |
|----------------|-------------------------|----------|
| Cotton, Ashley | Ladder house            | Kaukauna |
| Maes, Camryn   | 5 <sup>th</sup> Quarter | Appleton |
| Noie, Barbara  | Walgreens               | Menasha  |
| Strong, Glenda | Super 41 Shell          | Seymour  |
- 3. Disbursement List
  
- G. Other Informational Items—December Fire Monthly Report and December Report
- H. Action—Set Public Hearing for February 19, 2020 for Van Dyn Hoven Zoning Request
- I. Action—Approval of Toro Infield Pro
- J. Action—FRSNA Bridge Tender Agreement
  
- K. Action—Amendment to Intergovernmental Cooperation Agreement with City of Appleton

- L. Department and Officers Progress Reports
- M. Call for Unfinished Business
- N. Items for Future Agenda
- O. Closed Sessions:
  - a)19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Development Proposals and Negotiations*
  - b)19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Employment Agreement*
- P. Return to Open Session
- Q. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852, [email: Laurie@littlechutewi.org](mailto:Laurie@littlechutewi.org) Prepared: January 14, 2020

## MINUTES OF THE COMMITTEE OF THE WHOLE MEETING JANUARY 8, 2020

### Call to Order

President Vanden Berg called the Committee of the Whole meeting to order at 6:00 p.m.

### Roll Call

PRESENT: Michael Vanden Berg, President  
Larry Van Lankvelt, Trustee  
Skip Smith, Trustee  
Bill Peerenboom, Trustee  
Brian Van Lankveldt, Trustee  
David Peterson, Trustee  
John Elrick, Trustee

### Roll call of Department Heads

PRESENT: James Fenlon, Village Administrator  
Jim Moes, Community Development Director  
Lisa Remiker-DeWall, Finance Director  
Kent Taylor, Director of Public Works  
Chris Murawski, Village Engineer  
Laurie Decker, Village Clerk

### Public Appearance for Items not on the Agenda

None

### Approval of Minutes

Minutes of Regular Board Meeting of December 18, 2019

*Moved by Trustee Smith, seconded by Trustee Peterson to Approve Minutes of the Regular Board Meeting of December 18, 2019*

Ayes 7, Nays 0 – Motion Carried

### Public Information Meeting for Carol Lynn Drive and Homewood Court

Administrator Fenlon introduced the Village Engineer, Chris Murawski to discuss the utility and street reconstruction projects for Carol Lynn Drive and Homewood Court. Engineer Murawski introduced the Village Staff and let residents know they are available for general questions during the meeting and individual property questions after the meeting.

### Action—Approve Site Plan for Country Villas CBRF

*Moved by Trustee Elrick, seconded by Trustee Smith to Approve the Site Plan for Country Villas CBRF*

Ayes 7, Nays 0 – Motion Carried

### Unfinished Business

None

### Items for Future Agendas

None

### Adjournment

*Moved by Trustee Elrick, seconded by Trustee Smith to Adjourn the Committee of the Whole Meeting at 7:49 p.m.*

Ayes 7, Nays 0 – Motion Carried

**VILLAGE OF LITTLE CHUTE**

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By: Michael R. Vanden Berg, Village President

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Attest: Laurie Decker, Village Clerk

## Disbursement List - January 15, 2020

|   |                |
|---|----------------|
| Payroll & Payroll Liabilities - December 26, 2019 | \$198,963.46   |
| Payroll & Payroll Liabilities - January 9, 2020   | \$223,774.26   |
| Prepaid Invoices - December 20, 2019              | \$81,512.31    |
| Prepaid Invoices - December 27, 2019              | \$61,347.59    |
| Prepaid Invoices - January 3, 2020                | \$87,317.94    |
| Prepaid Invoices - January 10, 2020               | \$5,134,866.51 |

Utility Commission-

### **CURRENT ITEMS**

|  |                       |
|--|-----------------------|
| Bills List - January 15, 2020                | \$393,961.47          |
| <b>Total Payroll, Prepaid &amp; Invoices</b> | <b>\$6,181,743.54</b> |

The above payments are recommended for approval:

Rejected: \_\_\_\_\_

\_\_\_\_\_

Approved January 15, 2020

Michael R Vanden Berg, Village President

\_\_\_\_\_  
Laurie Decker, Clerk

| Invoice  | Type  | Description                          | Total Cost | Terms | 1099 | Period | GL Account    |
|--|-------|--------------------------------------|------------|-------|------|--------|---------------|
| <b>2019 REFUNDS-MISCELLANEOUS (5003)</b>                   |       |                                      |            |       |      |        |               |
| BC093588   | Invoi | OVERPAYMENT-COURT FINE-MUGISHA       | 2.00       | Open  | Non  | 12/19  | 101-35101     |
| <b>Total 2019 REFUNDS-MISCELLANEOUS (5003):</b>            |       |                                      |            |       |      |        |               |
| 2.00   |       |                                      |            |       |      |        |               |
| <b>2019 TAX REFUNDS (5086)</b>                             |       |                                      |            |       |      |        |               |
| 260006400  | Invoi | 2019 TAX REFUND-408 PARK AVE         | 24.47      | Open  | Non  | 12/19  | 803-21215     |
| 260078200  | Invoi | 2019 TAX REFUND                      | 85.71      | Open  | Non  | 12/19  | 803-21215     |
| 260084100  | Invoi | 2019 TAX REFUND                      | 431.56     | Open  | Non  | 12/19  | 803-21215     |
| 260261400  | Invoi | 2019 TAX REFUND                      | 335.53     | Open  | Non  | 12/19  | 803-21215     |
| 260306700  | Invoi | 2019 TAX REFUND                      | 98.02      | Open  | Non  | 12/19  | 803-21215     |
| 260436108  | Invoi | 2019 TAX REFUND                      | 170.45     | Open  | Non  | 12/19  | 803-21215     |
| 260441049  | Invoi | 2019 TAX REFUND                      | 106.62     | Open  | Non  | 12/19  | 803-21215     |
| 260441113  | Invoi | 2019 TAX REFUND                      | 166.42     | Open  | Non  | 12/19  | 803-21215     |
| <b>Total 2019 TAX REFUNDS (5086):</b>                      |       |                                      |            |       |      |        |               |
| 1,418.78   |       |                                      |            |       |      |        |               |
| <b>2019 UTILITY REFUNDS (5009)</b>                         |       |                                      |            |       |      |        |               |
| 124111009  | Invoi | OVERPAYMENT REFUND ACCT #1-241110-09 | 32.80      | Open  | Non  | 12/19  | 001-15000     |
| 125128604  | Invoi | OVERPAYMENT REFUND ACCT #1-251286-04 | 78.67      | Open  | Non  | 12/19  | 001-15000     |
| 170324004  | Invoi | OVERPAYMENT REFUND ACCT #1-703240-04 | 52.76      | Open  | Non  | 12/19  | 001-15000     |
| <b>Total 2019 UTILITY REFUNDS (5009):</b>                  |       |                                      |            |       |      |        |               |
| 164.23   |       |                                      |            |       |      |        |               |
| <b>AMERICAN FIDELITY ASSURANCE (4885)</b>                  |       |                                      |            |       |      |        |               |
| D094625  | Invoi | DECEMBER BILLING                     | 1,589.84   | Open  | Non  | 12/19  | 101-21367     |
| <b>Total AMERICAN FIDELITY ASSURANCE (4885):</b>           |       |                                      |            |       |      |        |               |
| 1,589.84   |       |                                      |            |       |      |        |               |
| <b>ARING EQUIPMENT CO INC (577)</b>                        |       |                                      |            |       |      |        |               |
| 754467   | Invoi | PLOW BLADES & MOUNTS # 25 & 19       | 2,424.78   | Open  | Non  | 12/19  | 101-53330-225 |
| 754504   | Invoi | LOCK #26                             | 70.91      | Open  | Non  | 12/19  | 101-53330-225 |
| 754670   | Invoi | HANDLE/GASKET/RINGS #26              | 217.91     | Open  | Non  | 12/19  | 101-53330-225 |
| CM754697   | Invoi | RETURNED MERCHANDISE                 | 70.91-     | Open  | Non  | 12/19  | 101-53330-225 |
| <b>Total ARING EQUIPMENT CO INC (577):</b>                 |       |                                      |            |       |      |        |               |
| 2,642.69   |       |                                      |            |       |      |        |               |
| <b>ASCENSION MEDICAL GROUP-FOX VALLEY WI (2514)</b>        |       |                                      |            |       |      |        |               |
| 384019   | Invoi | DRUG SCREEN                          | 60.00      | Open  | Med  | 12/19  | 101-53310-213 |
| <b>Total ASCENSION MEDICAL GROUP-FOX VALLEY WI (2514):</b> |       |                                      |            |       |      |        |               |
| 60.00  |       |                                      |            |       |      |        |               |
| <b>AUTOMATED COMFORT CONTROLS (4980)</b>                   |       |                                      |            |       |      |        |               |
| 25357  | Invoi | SERVICE CALL @ VILLAGE HALL          | 205.54     | Open  | Non  | 12/19  | 101-51650-245 |
| 25438  | Invoi | PREVENTATIVE MAINTENANCE @ LIBRARY   | 459.55     | Open  | Non  | 12/19  | 206-55110-245 |
| 25439  | Invoi | SERVICE CALL @ METRO                 | 82.75      | Open  | Non  | 12/19  | 207-52120-245 |
| <b>Total AUTOMATED COMFORT CONTROLS (4980):</b>            |       |                                      |            |       |      |        |               |
| 747.84   |       |                                      |            |       |      |        |               |
| <b>BUILDING SERVICES GROUP INC (4899)</b>                  |       |                                      |            |       |      |        |               |
| 44090  | Invoi | MONTHLY CLEANING-VILLAGE HALL        | 1,291.00   | Open  | Non  | 12/19  | 101-51650-243 |
| 44091  | Invoi | MONTHLY CLEANING-MUNICIPAL GARAGE    | 438.00     | Open  | Non  | 12/19  | 101-53310-243 |
| 44097  | Invoi | MONTHLY CLEANING-CIVIC CENTER        | 1,033.00   | Open  | Non  | 12/19  | 206-55110-243 |
| <b>Total BUILDING SERVICES GROUP INC (4899):</b>           |       |                                      |            |       |      |        |               |
| 2,762.00   |       |                                      |            |       |      |        |               |

| Invoice   | Type  | Description                             | Total Cost | Terms | 1099 | Period | GL Account    |
|---|-------|---|------------|-------|------|--------|---------------|
| CITY OF APPLETON (68)                           |       |   |            |       |      |        |               |
| 3796  | Invoi | DECEMBER 2019 TRANSIT                   | 7,360.00   | Open  | Non  | 12/19  | 101-51780-233 |
| Total CITY OF APPLETON (68):                    |       |   | 7,360.00   |       |      |        |               |
| EIS IMPLEMENT INC (4953)                        |       |   |            |       |      |        |               |
| 172501  | Invoi | GEARBOX #78                             | 599.40     | Open  | Non  | 12/19  | 101-53330-225 |
| Total EIS IMPLEMENT INC (4953):                 |       |   | 599.40     |       |      |        |               |
| FACTORY MOTOR PARTS CO (4082)                   |       |   |            |       |      |        |               |
| 18-1839222                                      | Invoi | BRAKE CLEANER                           | 66.00      | Open  | Non  | 12/19  | 101-53330-218 |
| 18-1839222                                      | Invoi | BRAKE PADS #56                          | 200.45     | Open  | Non  | 12/19  | 101-53330-225 |
| Total FACTORY MOTOR PARTS CO (4082):            |       |   | 266.45     |       |      |        |               |
| FARRELL EQUIPMENT & SUPPLY CO INC (4598)        |       |   |            |       |      |        |               |
| 1070345   | Invoi | 48" ROUND END BULL FLOAT KIT            | 365.90     | Open  | Non  | 12/19  | 101-53300-216 |
| Total FARRELL EQUIPMENT & SUPPLY CO INC (4598): |       |   | 365.90     |       |      |        |               |
| FASTENAL COMPANY (847)                          |       |   |            |       |      |        |               |
| WIKIM249468                                     | Invoi | HARDWARE                                | 8.74       | Open  | Non  | 12/19  | 101-53330-218 |
| Total FASTENAL COMPANY (847):                   |       |   | 8.74       |       |      |        |               |
| FOX CITIES MAGAZINE (5087)                      |       |   |            |       |      |        |               |
| 31139   | Invoi | ART LISTINGS FOR JANUARY AND MAY        | 100.00     | Open  | Non  | 12/19  | 209-56900-227 |
| Total FOX CITIES MAGAZINE (5087):               |       |   | 100.00     |       |      |        |               |
| FOX VALLEY TECHNICAL COLLEGE (1775)             |       |   |            |       |      |        |               |
| TPB0000558867                                   | Invoi | STATE EXAM DRIVER/OPERATOR TRAINING-KAP | 80.00      | Open  | Non  | 12/19  | 101-52200-201 |
| Total FOX VALLEY TECHNICAL COLLEGE (1775):      |       |   | 80.00      |       |      |        |               |
| GFC LEASING - WI (4989)                         |       |   |            |       |      |        |               |
| 100554846                                       | Invoi | GFC PW COPIER LEASING                   | 92.26      | Open  | Non  | 12/19  | 101-53310-207 |
| Total GFC LEASING - WI (4989):                  |       |   | 92.26      |       |      |        |               |
| INTERSTATE BATTERY OF GREEN BAY (1478)          |       |   |            |       |      |        |               |
| 70221883  | Invoi | BATTERY FOR TRUCK #56                   | 120.95     | Open  | Non  | 12/19  | 101-53330-225 |
| Total INTERSTATE BATTERY OF GREEN BAY (1478):   |       |   | 120.95     |       |      |        |               |
| JX ENTERPRISES INC (3079)                       |       |   |            |       |      |        |               |
| 1427672S  | Invoi | REPAIRED TRUCK #6                       | 418.23     | Open  | Non  | 12/19  | 101-53330-204 |
| 1427672S  | Invoi | REPAIRED TRUCK #6                       | 62.36      | Open  | Non  | 12/19  | 101-53330-225 |
| Total JX ENTERPRISES INC (3079):                |       |   | 480.59     |       |      |        |               |
| KAUKAUNA UTILITIES (234)                        |       |   |            |       |      |        |               |
| 11/19 9012695                                   | Invoi | DOYLE PARK WELL                         | 2,270.99   | Open  | Non  | 12/19  | 620-53624-249 |
| DECEMBER 2019                                   | Invoi | 1800 STEPHEN ST                         | 786.36     | Open  | Non  | 12/19  | 630-53441-249 |
| DECEMBER 2019                                   | Invoi | 721 W ELM                               | 126.98     | Open  | Non  | 12/19  | 208-52900-249 |
| DECEMBER 2019                                   | Invoi | 1401 E ELM DR                           | 1,027.66   | Open  | Non  | 12/19  | 101-53310-249 |

| Invoice                                 | Type  | Description                    | Total Cost | Terms | 1099 | Period | GL Account    |
|---|-------|--------------------------------|------------|-------|------|--------|---------------|
| DECEMBER 2019                           | Invoi | STEPHEN ST SIGN                | 16.24      | Open  | Non  | 12/19  | 101-53300-249 |
| DECEMBER 2019                           | Invoi | SIGNALS/NE CORNER N & ELM      | 100.43     | Open  | Non  | 12/19  | 101-53300-249 |
| DECEMBER 2019                           | Invoi | PATRIOT DR FLAG POLE           | 39.67      | Open  | Non  | 12/19  | 101-53300-249 |
| DECEMBER 2019                           | Invoi | SIGNALS/NORTH & BUCHANAN       | 45.10      | Open  | Non  | 12/19  | 101-53300-249 |
| DECEMBER 2019                           | Invoi | STREET LIGHTING                | 9,873.59   | Open  | Non  | 12/19  | 101-53300-249 |
| DECEMBER 2019                           | Invoi | SIGNALS/MAIN & MADISON         | 50.15      | Open  | Non  | 12/19  | 101-53300-249 |
| DECEMBER 2019                           | Invoi | COMMUNITY BRIDGE LIGHTING      | 179.62     | Open  | Non  | 12/19  | 101-53300-249 |
| DECEMBER 2019                           | Invoi | SIGNALS/GRAND & MAIN           | 52.67      | Open  | Non  | 12/19  | 101-53300-249 |
| DECEMBER 2019                           | Invoi | SECURITY LIGHT                 | 13.69      | Open  | Non  | 12/19  | 101-53300-249 |
| DECEMBER 2019                           | Invoi | CANAL BRIDGE - SOUTH SIDE      | 41.74      | Open  | Non  | 12/19  | 101-53300-249 |
| DECEMBER 2019                           | Invoi | CANAL BRIDGE - NORTH SIDE      | 17.98      | Open  | Non  | 12/19  | 101-53300-249 |
| DECEMBER 2019                           | Invoi | STEPHEN ST TOWER/LIGHTING      | 306.40     | Open  | Non  | 12/19  | 620-53624-249 |
| DECEMBER 2019                           | Invoi | #3 WELL WASHINGTON ST          | 2,486.07   | Open  | Non  | 12/19  | 620-53624-249 |
| DECEMBER 2019                           | Invoi | #4 WELL EVERGREEN DR           | 3,957.22   | Open  | Non  | 12/19  | 620-53624-249 |
| DECEMBER 2019                           | Invoi | PUMP STATION JEFFERSON ST      | 1,081.64   | Open  | Non  | 12/19  | 620-53624-249 |
| DECEMBER 2019                           | Invoi | LINCOLN AVE E HEESAKKER PARK   | 266.40     | Open  | Non  | 12/19  | 101-55200-249 |
| DECEMBER 2019                           | Invoi | VAN LIESHOUT PK SECURITY LT    | 64.99      | Open  | Non  | 12/19  | 101-55200-249 |
| DECEMBER 2019                           | Invoi | VAN LIESHOUT BALLFIELD         | 182.17     | Open  | Non  | 12/19  | 101-55200-249 |
| DECEMBER 2019                           | Invoi | VAN LIESHOUT PARK              | 259.22     | Open  | Non  | 12/19  | 101-55200-249 |
| DECEMBER 2019                           | Invoi | LEGION PARK RESTROOMS          | 540.69     | Open  | Non  | 12/19  | 101-55200-249 |
| DECEMBER 2019                           | Invoi | HERITAGE PARK                  | 23.21      | Open  | Non  | 12/19  | 101-55200-249 |
| DECEMBER 2019                           | Invoi | HEESAKKER PARK TRAIL           | 31.34      | Open  | Non  | 12/19  | 101-55200-249 |
| DECEMBER 2019                           | Invoi | DOYLE PARK BALLFIELD DP2 LIGHT | 71.49      | Open  | Non  | 12/19  | 101-55200-249 |
| DECEMBER 2019                           | Invoi | DOYLE PARK STAGE               | 37.65      | Open  | Non  | 12/19  | 101-55200-249 |
| DECEMBER 2019                           | Invoi | BALLFIELD DPI/SHED LIGHTS      | 148.77     | Open  | Non  | 12/19  | 101-55200-249 |
| DECEMBER 2019                           | Invoi | MUNICIPAL POOL                 | 172.32     | Open  | Non  | 12/19  | 204-55420-249 |
| DECEMBER 2019                           | Invoi | CIVIC CENTER                   | 1,025.28   | Open  | Non  | 12/19  | 206-55110-249 |
| DECEMBER 2019                           | Invoi | VILLAGE HALL                   | 876.46     | Open  | Non  | 12/19  | 101-51650-249 |
| DECEMBER 2019                           | Invoi | VILLAGE HALL PLAZA             | 16.91      | Open  | Non  | 12/19  | 101-51650-249 |
| DECEMBER 2019                           | Invoi | SAFETY CENTER                  | 409.51     | Open  | Non  | 12/19  | 101-52250-249 |
| DECEMBER 2019                           | Invoi | SAFETY CENTER                  | 614.26     | Open  | Non  | 12/19  | 207-52120-249 |
| Total KAUKAUNA UTILITIES (234):         |       |                                | 27,214.87  |       |      |        |               |
| MCC INC (480):                          |       |                                |            |       |      |        |               |
| 2019001-2                               | Invoi | 2019 ASPHALT PAVING PROJECT    | 594.22     | Open  | Non  | 12/19  | 420-57620-276 |
| 204598                                  | Invoi | CLEAN CHIPS                    | 82.42      | Open  | Non  | 12/19  | 101-53350-218 |
| Total MCC INC (480):                    |       |                                | 676.64     |       |      |        |               |
| OUTAGAMIE COUNTY TREASURER (486):       |       |                                |            |       |      |        |               |
| 10762                                   | Invoi | NOVEMBER SANITATION FEES       | 12,106.60  | Open  | Non  | 12/19  | 201-53620-204 |
| Total OUTAGAMIE COUNTY TREASURER (486): |       |                                | 12,106.60  |       |      |        |               |
| PETERSON, BRIAN (2809):                 |       |                                |            |       |      |        |               |
| 12/19 REIMBURSE                         | Invoi | SAFETY SHOES REIMBURSEMENT     | 97.44      | Open  | Non  | 12/19  | 101-55200-213 |
| Total PETERSON, BRIAN (2809):           |       |                                | 97.44      |       |      |        |               |
| TIME WARNER CABLE (89):                 |       |                                |            |       |      |        |               |
| 12/19 60505470190                       | Invoi | DECEMBER/JANUARY SERVICE       | 158.53     | Open  | Non  | 12/19  | 101-51650-203 |
| 12/1971538770140                        | Invoi | DECEMBER/JANUARY SERVICE       | 577.50     | Open  | Non  | 12/19  | 101-53310-203 |
| Total TIME WARNER CABLE (89):           |       |                                | 736.03     |       |      |        |               |

| Invoice  | Type  | Description                    | Total Cost       | Terms | 1099 | Period | GL Account    |
|--|-------|--------------------------------|------------------|-------|------|--------|---------------|
| <b>TOTAL TOOL SUPPLY INC (557)</b>                       |       |                                |                  |       |      |        |               |
| 6133153  | Invoi | BINDER CHAIN #41 & 88          | 95.26            | Open  | Non  | 12/19  | 101-53330-225 |
| <b>TOTAL TOOL SUPPLY INC (557):</b>                      |       |                                | <b>95.26</b>     |       |      |        |               |
| <b>TRANSAMERICA LIFE INSURANCE COMPANY (4355)</b>        |       |                                |                  |       |      |        |               |
| 2503583390   | Invoi | DECEMBER BILLING               | 625.26           | Open  | Non  | 12/19  | 101-21364     |
| <b>Total TRANSAMERICA LIFE INSURANCE COMPANY (4355):</b> |       |                                | <b>625.26</b>    |       |      |        |               |
| <b>TRUCK COUNTRY OF WISC (561)</b>                       |       |                                |                  |       |      |        |               |
| X202583917:02  | Invoi | ANTI-SAIL RUBBER               | 49.58            | Open  | Non  | 12/19  | 101-53330-218 |
| <b>Total TRUCK COUNTRY OF WISC (561):</b>                |       |                                | <b>49.58</b>     |       |      |        |               |
| <b>TURNING POINT SYSTEM GROUP (4663)</b>                 |       |                                |                  |       |      |        |               |
| 19794  | Invoi | CARLSON RT3 GEO W/SURVPC BASIC | 14,495.00        | Open  | Non  | 12/19  | 101-51415-221 |
| <b>Total TURNING POINT SYSTEM GROUP (4663):</b>          |       |                                | <b>14,495.00</b> |       |      |        |               |
| <b>U.S. BANK (5015)</b>                                  |       |                                |                  |       |      |        |               |
| 12/19 59455565491  | Invoi | WPRA CONFERENCE                | 187.05           | Open  | Non  | 12/19  | 101-55300-201 |
| 12/19 59455565491  | Invoi | WPRA CONFERENCE-WESTBERG       | 280.96           | Open  | Non  | 12/19  | 101-55200-201 |
| 12/19 59455565491  | Invoi | DOOR HANGER CLEAR BAGS         | 54.52            | Open  | Non  | 12/19  | 101-55440-218 |
| 12/19 59455565491  | Invoi | OFFICE SUPPLIES                | 23.09            | Open  | Non  | 12/19  | 101-51440-206 |
| 12/19 59455565491  | Invoi | OFFICE CHAIR-FENLON            | 115.49           | Open  | Non  | 12/19  | 101-51400-221 |
| 12/19 59455565491  | Invoi | PRESIDENT ELECTION TRAINING    | 261.00           | Open  | Non  | 12/19  | 101-51440-201 |
| 12/19 59455565491  | Invoi | ADOBE                          | 26.24            | Open  | Non  | 12/19  | 101-51400-208 |
| 12/19 59455565491  | Invoi | THERMAL CAMERAS                | 909.00           | Open  | Non  | 12/19  | 101-52200-221 |
| 12/19 59455565491  | Invoi | DATE STAMP                     | 25.44            | Open  | Non  | 12/19  | 101-52200-206 |
| 12/19 59455565491  | Invoi | AMAZON                         | 4.97             | Open  | Non  | 12/19  | 101-52200-203 |
| 12/19 59455565491  | Invoi | WSFIA MEMBERSHIP-MARASCH       | 40.00            | Open  | Non  | 12/19  | 101-52200-208 |
| 12/19 59455565491  | Invoi | OTTERBOX                       | 47.08            | Open  | Non  | 12/19  | 101-52200-203 |
| 12/19 59455565491  | Invoi | PREMIUM FUEL                   | 114.02           | Open  | Non  | 12/19  | 101-53330-217 |
| 12/19 59455565491  | Invoi | WPRA CONFERENCE-KOEBE          | 148.06           | Open  | Non  | 12/19  | 101-55300-201 |
| 12/19 59455565491  | Invoi | TREE TAPE MEASURE              | 46.85            | Open  | Non  | 12/19  | 101-55440-221 |
| 12/19 59455565491  | Invoi | 12 STORWATER BINDERS           | 52.41            | Open  | Non  | 12/19  | 630-53443-206 |
| 12/19 59455565491  | Invoi | TAPE FOR LABEL MAKER           | 13.76            | Open  | Non  | 12/19  | 101-53310-206 |
| 12/19 59455565491  | Invoi | COUNTER FOR COPIER             | 44.97            | Open  | Non  | 12/19  | 207-52120-218 |
| 12/19 59455565491  | Invoi | MOTOROLA BATTERY REPLACEMENT   | 19.95            | Open  | Non  | 12/19  | 207-52120-218 |
| 12/19 59455565491  | Invoi | NOTARY REFUND-DIEDRICK         | 20.00-           | Open  | Non  | 12/19  | 207-52120-218 |
| 12/19 59455565491  | Invoi | TRAINING FTO-GUEL              | 375.21           | Open  | Non  | 12/19  | 207-52120-201 |
| 12/19 59455565491  | Invoi | SAFE KEY                       | 15.00            | Open  | Non  | 12/19  | 207-52120-218 |
| 12/19 59455565491  | Invoi | SAFETY VESTS                   | 9.45             | Open  | Non  | 12/19  | 101-52350-218 |
| 12/19 59455565491  | Invoi | TRANSUNION                     | 56.20            | Open  | Non  | 12/19  | 207-52120-204 |
| <b>Total U.S. BANK (5015):</b>                           |       |                                | <b>2,850.72</b>  |       |      |        |               |
| <b>UNIFIRST CORPORATION (4403)</b>                       |       |                                |                  |       |      |        |               |
| 0970298499   | Invoi | SHIRTS/PANTS                   | 4.51             | Open  | Non  | 12/19  | 101-53330-213 |
| 0970298499   | Invoi | LAUNDRY BAGS/WIPERS            | 15.50            | Open  | Non  | 12/19  | 101-53330-218 |
| <b>Total UNIFIRST CORPORATION (4403):</b>                |       |                                | <b>20.01</b>     |       |      |        |               |
| <b>US VENTURE (4231)</b>                                 |       |                                |                  |       |      |        |               |
| L64370   | Invoi | TESTING OF LUBRICANTS          | 80.00            | Open  | Non  | 12/19  | 101-53330-204 |

| Invoice       | Type  | Description                           | Total Cost       | Terms | 1099 | Period | GL Account    |
|---------------|-------|---------------------------------------|------------------|-------|------|--------|---------------|
|               |       | Total US VENTURE (4231):              | <u>80.00</u>     |       |      |        |               |
|               |       | VILLAGE OF LITTLE CHUTE (1404)        |                  |       |      |        |               |
| DECEMBER 2019 | Invoi | SAFETY CENTER                         | 106.75           | Open  | Non  | 12/19  | 101-52250-249 |
| DECEMBER 2019 | Invoi | SAFETY CENTER                         | 427.02           | Open  | Non  | 12/19  | 207-52120-249 |
| DECEMBER 2019 | Invoi | GB & MISS CANAL CO                    | 4.95             | Open  | Non  | 12/19  | 101-51780-249 |
| DECEMBER 2019 | Invoi | VILLAGE HALL                          | 201.32           | Open  | Non  | 12/19  | 101-51650-249 |
| DECEMBER 2019 | Invoi | CIVIC CENTER                          | 269.48           | Open  | Non  | 12/19  | 206-55110-249 |
| DECEMBER 2019 | Invoi | HERITAGE PARK                         | 5.78             | Open  | Non  | 12/19  | 101-55200-249 |
| DECEMBER 2019 | Invoi | LEGION PARK RESTROOMS                 | 380.33           | Open  | Non  | 12/19  | 101-55200-249 |
| DECEMBER 2019 | Invoi | VAN LIESHOUT PARK                     | 120.45           | Open  | Non  | 12/19  | 101-55200-249 |
| DECEMBER 2019 | Invoi | HEESAKKER PARK RESTROOM               | 52.33            | Open  | Non  | 12/19  | 101-55200-249 |
| DECEMBER 2019 | Invoi | DOYLE PARK POOL/RESTROOMS             | 293.29           | Open  | Non  | 12/19  | 101-55200-249 |
| DECEMBER 2019 | Invoi | DOYLE PARK POOL/RESTROOMS             | 293.29           | Open  | Non  | 12/19  | 204-55420-249 |
| DECEMBER 2019 | Invoi | DOYLE PARK-LOW FLOW                   | 10.97            | Open  | Non  | 12/19  | 204-55420-249 |
| DECEMBER 2019 | Invoi | PUMP STATION JEFFERSON ST             | 29.59            | Open  | Non  | 12/19  | 620-53624-249 |
| DECEMBER 2019 | Invoi | DOYLE PARK WELL #1                    | 11.79            | Open  | Non  | 12/19  | 620-53624-249 |
| DECEMBER 2019 | Invoi | #3 WELL WASHINGTON ST                 | 15.68            | Open  | Non  | 12/19  | 620-53624-249 |
| DECEMBER 2019 | Invoi | 200 KAREN DR                          | 8.25             | Open  | Non  | 12/19  | 416-57600-300 |
| DECEMBER 2019 | Invoi | 206 KAREN DR                          | 16.39            | Open  | Non  | 12/19  | 416-57600-300 |
| DECEMBER 2019 | Invoi | 1401 E ELM DR                         | 965.41           | Open  | Non  | 12/19  | 101-53310-249 |
| DECEMBER 2019 | Invoi | 721 W ELM DR                          | 16.79            | Open  | Non  | 12/19  | 208-52900-249 |
| DECEMBER 2019 | Invoi | 3609 FREEDOM RD-WATER/SEWER           | 8.25             | Open  | Non  | 12/19  | 630-53441-249 |
|               |       | Total VILLAGE OF LITTLE CHUTE (1404): | <u>3,238.11</u>  |       |      |        |               |
|               |       | VORPAHL FIRE AND SAFETY (3980)        |                  |       |      |        |               |
| 215285730     | Invoi | CALIBRATE AIR MONITOR                 | 16.25            | Open  | Non  | 12/19  | 204-55420-213 |
| 215285730     | Invoi | CALIBRATE AIR MONITOR                 | 16.25            | Open  | Non  | 12/19  | 620-53644-213 |
| 215285730     | Invoi | CALIBRATE AIR MONITOR                 | 16.25            | Open  | Non  | 12/19  | 630-53442-213 |
| 215285730     | Invoi | CALIBRATE AIR MONITOR                 | 16.25            | Open  | Non  | 12/19  | 610-53612-213 |
|               |       | Total VORPAHL FIRE AND SAFETY (3980): | <u>65.00</u>     |       |      |        |               |
|               |       | WURTH USA INC (4756)                  |                  |       |      |        |               |
| 96591962      | Invoi | 3" BLUE NYLON DISC W/HUB              | 66.43            | Open  | Non  | 12/19  | 101-53330-218 |
| 96591962      | Invoi | HINGE LUBRICANT                       | 233.69           | Open  | Non  | 12/19  | 101-53330-225 |
|               |       | Total WURTH USA INC (4756):           | <u>300.12</u>    |       |      |        |               |
|               |       | Grand Totals:                         | <u>81,512.31</u> |       |      |        |               |

## Report GL Period Summary

Vendor number hash: 169844  
 Vendor number hash - split: 347847  
 Total number of invoices: 52  
 Total number of transactions: 134

| Terms Description | Invoice Amount | Net Invoice Amount |
|-------------------|----------------|--------------------|
| Open Terms        | 81,512.31      | 81,512.31          |

| Terms Description | Invoice Amount   | Net Invoice Amount |
|-------------------|------------------|--------------------|
| Grand Totals:     | <u>81,512.31</u> | <u>81,512.31</u>   |

| Invoice  | Type  | Description                   | Total Cost      | Terms | 1099 | Period | GL Account    |
|--|-------|-------------------------------|-----------------|-------|------|--------|---------------|
| <b>2019 TAX REFUNDS (5086)</b>                   |       |                               |                 |       |      |        |               |
| 260107000  | Invoi | 2019 TAX REFUND               | 260.44          | Open  | Non  | 12/19  | 803-21215     |
| 260134900  | Invoi | 2019 TAX REFUND               | 259.12          | Open  | Non  | 12/19  | 803-21215     |
| 260171200  | Invoi | 2019 TAX REFUND               | 69.38           | Open  | Non  | 12/19  | 803-21215     |
| 260330900  | Invoi | 2019 TAX REFUND               | 18.26           | Open  | Non  | 12/19  | 803-21215     |
| 260441129  | Invoi | 2019 TAX REFUND               | 718.37          | Open  | Non  | 12/19  | 803-21215     |
| 260441139  | Invoi | 2019 TAX REFUND               | 772.11          | Open  | Non  | 12/19  | 803-21215     |
| <b>Total 2019 TAX REFUNDS (5086):</b>            |       |                               | <b>2,097.68</b> |       |      |        |               |
| <b>AIRGAS USA LLC (379)</b>                      |       |                               |                 |       |      |        |               |
| 9095983791                                       | Invoi | MONTHLY RENTAL COMPRESSED AIR | 205.11          | Open  | Non  | 12/19  | 101-53330-218 |
| <b>Total AIRGAS USA LLC (379):</b>               |       |                               | <b>205.11</b>   |       |      |        |               |
| <b>AMERICAN FIDELITY ASSURANCE (4885)</b>        |       |                               |                 |       |      |        |               |
| 2057234  | Invoi | FLEX SPENDING DECEMBER        | 997.14          | Open  | Non  | 12/19  | 101-21368     |
| 2057657  | Invoi | FLEX SPENDING DECEMBER        | 997.14          | Open  | Non  | 12/19  | 101-21368     |
| <b>Total AMERICAN FIDELITY ASSURANCE (4885):</b> |       |                               | <b>1,994.28</b> |       |      |        |               |
| <b>AMPLITEL TECHNOLOGIES (4637)</b>              |       |                               |                 |       |      |        |               |
| 15033  | Invoi | INSPECTION OF PROJECTOR LAMP  | 97.50           | Open  | Non  | 12/19  | 404-57190-204 |
| 15033  | Invoi | PROJECTOR BULBS               | 335.50          | Open  | Non  | 12/19  | 404-57190-221 |
| <b>Total AMPLITEL TECHNOLOGIES (4637):</b>       |       |                               | <b>433.00</b>   |       |      |        |               |
| <b>AT&amp; T (409)</b>                           |       |                               |                 |       |      |        |               |
| 92078873810963 1                                 | Invoi | NOV/DEC SERVICE               | 17.05           | Open  | Non  | 12/19  | 207-52120-203 |
| 92078873810963 1                                 | Invoi | NOV/DEC SERVICE               | 85.23           | Open  | Non  | 12/19  | 101-53310-203 |
| 92078873810963 1                                 | Invoi | NOV/DEC SERVICE               | 17.05           | Open  | Non  | 12/19  | 204-55420-203 |
| 92078873810963 1                                 | Invoi | NOV/DEC SERVICE               | 68.17           | Open  | Non  | 12/19  | 620-53924-203 |
| <b>Total AT&amp; T (409):</b>                    |       |                               | <b>187.50</b>   |       |      |        |               |
| <b>AUTOMATED COMFORT CONTROLS (4980)</b>         |       |                               |                 |       |      |        |               |
| 25384  | Invoi | SERVICE CALL @ VILLAGE HALL   | 442.73          | Open  | Non  | 12/19  | 101-51650-245 |
| 25454  | Invoi | SERVICE CALL @ LIBRARY        | 133.50          | Open  | Non  | 12/19  | 206-55110-245 |
| <b>Total AUTOMATED COMFORT CONTROLS (4980):</b>  |       |                               | <b>576.23</b>   |       |      |        |               |
| <b>BUILDING SERVICES GROUP INC (4899)</b>        |       |                               |                 |       |      |        |               |
| 44116  | Invoi | REC CENTER CLEANING           | 200.00          | Open  | Non  | 11/19  | 208-52900-204 |
| <b>Total BUILDING SERVICES GROUP INC (4899):</b> |       |                               | <b>200.00</b>   |       |      |        |               |
| <b>CELLCOM (4683)</b>                            |       |                               |                 |       |      |        |               |
| 610254   | Invoi | ENGINEERING PHONE CHARGES     | 192.68          | Open  | Non  | 12/19  | 452-57331-203 |
| 610254   | Invoi | DPW PHONE CHARGES             | 214.43          | Open  | Non  | 12/19  | 101-53310-203 |
| 610254   | Invoi | PARKS PHONE CHARGES           | 39.11           | Open  | Non  | 12/19  | 101-55200-203 |
| 610254   | Invoi | REC PHONE CHARGES             | 76.88           | Open  | Non  | 12/19  | 101-55300-203 |
| 610254   | Invoi | FACILITIES PHONE CHARGES      | 39.11           | Open  | Non  | 12/19  | 101-51650-203 |
| 610254   | Invoi | INSPECTOR PHONE CHARGES       | 39.11           | Open  | Non  | 12/19  | 101-52050-203 |
| 610254   | Invoi | IPAD CHARGES                  | 118.71          | Open  | Non  | 12/19  | 101-55200-221 |
| 610254   | Invoi | IPAD CHARGES                  | 118.71          | Open  | Non  | 12/19  | 101-55440-221 |

| Invoice     | Type  | Description  | Total Cost | Terms | 1099 | Period | GL Account    |
|-------------|-------|--|------------|-------|------|--------|---------------|
|             |       | Total CELLCOM (4683):                              | 838.74     |       |      |        |               |
|             |       | CONSOLIDATED ELECTRICAL DISTRIBUTORS (4714)        |            |       |      |        |               |
| 0189-608745 | Invoi | QTY 229 LED TUBE LIGHTS                            | 1,728.95   | Open  | Non  | 12/19  | 206-55110-242 |
|             |       | Total CONSOLIDATED ELECTRICAL DISTRIBUTORS (4714): | 1,728.95   |       |      |        |               |
|             |       | CRAFTS INC (4349)                                  |            |       |      |        |               |
| 5483        | Invoi | DOYLE CHEESEFEST SHELTER WEATHER IMPRO             | 3,150.00   | Open  | Non  | 12/19  | 101-55200-216 |
|             |       | Total CRAFTS INC (4349):                           | 3,150.00   |       |      |        |               |
|             |       | FACTORY MOTOR PARTS CO (4082)                      |            |       |      |        |               |
| 18-1841178  | Invoi | SPARK PLUG/WIRE & CABLE #82                        | 51.57      | Open  | Non  | 12/19  | 101-53330-225 |
| 18-1841178  | Invoi | CAR WASH   | 20.64      | Open  | Non  | 12/19  | 101-53330-218 |
|             |       | Total FACTORY MOTOR PARTS CO (4082):               | 72.21      |       |      |        |               |
|             |       | FERGUSON WATERWORKS LLC #1476 (221)                |            |       |      |        |               |
| 292274      | Invoi | STAINLESS STEEL CLAMPS                             | 299.01     | Open  | Non  | 12/19  | 620-53644-251 |
|             |       | Total FERGUSON WATERWORKS LLC #1476 (221):         | 299.01     |       |      |        |               |
|             |       | GERBER LEISURE PRODUCTS INC (3063)                 |            |       |      |        |               |
| 6373        | Invoi | MEMORIAL BENCH-DEBRUIN                             | 1,490.00   | Open  | Non  | 11/19  | 420-57620-301 |
|             |       | Total GERBER LEISURE PRODUCTS INC (3063):          | 1,490.00   |       |      |        |               |
|             |       | GRAEF (3713)                                       |            |       |      |        |               |
| 107376      | Invoi | FOX RIVER BOARDWALK                                | 7,739.00   | Open  | Non  | 12/19  | 420-57620-277 |
|             |       | Total GRAEF (3713):                                | 7,739.00   |       |      |        |               |
|             |       | HALRON LUBRICANTS INC (2413)                       |            |       |      |        |               |
| 1119124     | Invoi | DIESEL EXHAUST FLUID PURUS/VALVOLINE               | 961.14     | Open  | Non  | 12/19  | 101-53330-217 |
| 1119799     | Invoi | DRUM RETURN  | 40.00-     | Open  | Non  | 12/19  | 101-53330-217 |
|             |       | Total HALRON LUBRICANTS INC (2413):                | 921.14     |       |      |        |               |
|             |       | HAWKINS INC (1918)                                 |            |       |      |        |               |
| 4632009     | Invoi | AZONE  | 352.46     | Open  | Non  | 12/19  | 620-53634-214 |
| 4632009     | Invoi | SODIUM SILICATE                                    | 1,463.26   | Open  | Non  | 12/19  | 620-53634-220 |
|             |       | Total HAWKINS INC (1918):                          | 1,815.72   |       |      |        |               |
|             |       | HOLLANDER'S (424)                                  |            |       |      |        |               |
| 2486        | Invoi | FIREMEN'S PARTY                                    | 3,034.75   | Open  | Non  | 12/19  | 101-52200-211 |
|             |       | Total HOLLANDER'S (424):                           | 3,034.75   |       |      |        |               |
|             |       | ICON MARKETING INC (1981)                          |            |       |      |        |               |
| 35288       | Invoi | 72 KNIT CAPS W/LCFD LOGO                           | 558.00     | Open  | Non  | 12/19  | 101-52200-218 |
|             |       | Total ICON MARKETING INC (1981):                   | 558.00     |       |      |        |               |

| Invoice  | Type  | Description                            | Total Cost | Terms | 1099 | Period | GL Account    |
|--|-------|--|------------|-------|------|--------|---------------|
| <b>LAFORCE HARDWARE (718)</b>                          |       |  |            |       |      |        |               |
| 1760782A   | Invoi | LOCKS FOR RESTROOMS AT DOYLE PARK      | 1,850.00   | Open  | Non  | 12/19  | 101-55200-216 |
| <b>Total LAFORCE HARDWARE (718):</b>                   |       |  |            |       |      |        |               |
| <b>LAKESHORE CLEANERS INC (2433)</b>                   |       |  |            |       |      |        |               |
| 1760782A   | Invoi | LOCKS FOR DOYLE PARK RESTROOMS         | 1,850.00   | Open  | Non  | 12/19  | 101-55200-216 |
| 1760782A   | Adju  | LOCKS FOR DOYLE PARK RESTROOMS         | 1,850.00-  | Open  | Non  | 12/19  | 101-55200-216 |
| <b>Total LAKESHORE CLEANERS INC (2433):</b>            |       |  |            |       |      |        |               |
| <b>LAPPEN SECURITY PRODUCTS INC (735)</b>              |       |  |            |       |      |        |               |
| LSPQ42354  | Invoi | LOCKS FOR DOYLE PARK RESTROOMS         | 496.00     | Open  | Non  | 12/19  | 101-55200-216 |
| <b>Total LAPPEN SECURITY PRODUCTS INC (735):</b>       |       |  |            |       |      |        |               |
| <b>LEE'S CONTRACTING/FABRICATING (271)</b>             |       |  |            |       |      |        |               |
| 22190  | Invoi | STAINLESS STEEL PIPE                   | 2,630.36   | Open  | Non  | 12/19  | 620-53634-255 |
| <b>Total LEE'S CONTRACTING/FABRICATING (271):</b>      |       |  |            |       |      |        |               |
| <b>LINDNER ACE HARDWARE LITTLE CHUTE (4702)</b>        |       |  |            |       |      |        |               |
| 260947-325001  | Invoi | SHOVELS                                | 28.98      | Open  | Non  | 11/19  | 101-51415-221 |
| 260975-325001  | Invoi | SPRING SNAP LINKS #38                  | 15.96      | Open  | Non  | 11/19  | 101-53330-225 |
| 260980-312001  | Invoi | CARWASH                                | 15.98      | Open  | Non  | 12/19  | 101-52200-218 |
| 260992-312001  | Invoi | PHONE CHARGER                          | 12.99      | Open  | Non  | 12/19  | 101-52200-203 |
| 261000-312001  | Invoi | BATTERIES                              | 15.99      | Open  | Non  | 11/19  | 101-52200-218 |
| 261009-325001  | Invoi | REBOUND MARKERS                        | 114.96     | Open  | Non  | 11/19  | 101-53350-218 |
| 261034-325001  | Invoi | NOZZLE                                 | 4.59       | Open  | Non  | 11/19  | 101-53330-218 |
| 261058-325001  | Invoi | LINK CHAIN FOR #88                     | 2.39       | Open  | Non  | 11/19  | 101-53330-225 |
| 261301-333011  | Invoi | GARAGE HOSE REPAIR PARTS               | 12.98      | Open  | Non  | 12/19  | 207-52120-218 |
| 261320-325001  | Invoi | ROTARY TOOLKIT/GARDEN HOSE/BOW SAW & B | 178.54     | Open  | Non  | 12/19  | 101-53330-218 |
| 261345-312001  | Invoi | UPS                                    | 169.63     | Open  | Non  | 12/19  | 101-52200-218 |
| 261405-325001  | Invoi | GARDEN HOSE/NOZZLE/DREMEL              | 124.94     | Open  | Non  | 12/19  | 101-53330-218 |
| CM261032-325001  | Invoi | RETURNED MERCHANDISE                   | 43.20-     | Open  | Non  | 11/19  | 101-53350-218 |
| <b>Total LINDNER ACE HARDWARE LITTLE CHUTE (4702):</b> |       |  |            |       |      |        |               |
| <b>MATTHEWS TIRE &amp; SERVICE CENTER (768)</b>        |       |  |            |       |      |        |               |
| 72973  | Invoi | REPLACE 2 NEW TIRES ON #43             | 64.00      | Open  | Non  | 12/19  | 101-53330-204 |
| 72973  | Invoi | REPLACE 2 NEW TIRES ON #43             | 741.56     | Open  | Non  | 12/19  | 101-53330-225 |
| <b>Total MATTHEWS TIRE &amp; SERVICE CENTER (768):</b> |       |  |            |       |      |        |               |
| <b>MCC INC (480)</b>                                   |       |  |            |       |      |        |               |
| 204865   | Invoi | COLD MIX                               | 625.50     | Open  | Non  | 12/19  | 620-53644-216 |
| <b>Total MCC INC (480):</b>                            |       |  |            |       |      |        |               |
| <b>MCCLONE (4766)</b>                                  |       |  |            |       |      |        |               |
| 324  | Invoi | YEAR 2 FIREMEN GROUP ACCIDENT          | 2,503.00   | Open  | Non  | 11/19  | 101-52200-220 |
| <b>Total MCCLONE (4766):</b>                           |       |  |            |       |      |        |               |
| <b>MCCLONE, MIKE (1111)</b>                            |       |  |            |       |      |        |               |
| 12/19 REIMBURSE  | Invoi | SAFETY SHOE REIMBURSEMENT              | 200.00     | Open  | Non  | 12/19  | 101-53310-213 |

| Invoice                          | Type | Description  | Total Cost | Terms | 1099 | Period | GL Account    |
|----------------------------------|------|--|------------|-------|------|--------|---------------|
|                                  |      | Total MCCLONE, MIKE (1111):                              | 200.00     |       |      |        |               |
| MIDWEST METER INC (4407)         |      | 117767 Invoi ENCODERS FOR METERS                         | 172.30     | Open  | Non  | 12/19  | 620-53644-253 |
|                                  |      | Total MIDWEST METER INC (4407):                          | 172.30     |       |      |        |               |
| MIDWEST SALT LLC (5001)          |      | P449223 Invoi INDUSTRIAL SOUTHERN COARSE SALT            | 2,399.09   | Open  | Non  | 12/19  | 620-53634-224 |
|                                  |      | P449323 Invoi INDUSTRIAL SOUTHERN COARSE SALT            | 2,454.68   | Open  | Non  | 12/19  | 620-53634-224 |
|                                  |      | P449324 Invoi INDUSTRIAL SOUTHERN COARSE SALT            | 2,425.25   | Open  | Non  | 12/19  | 620-53634-224 |
|                                  |      | Total MIDWEST SALT LLC (5001):                           | 7,279.02   |       |      |        |               |
| NEUMANN, DAVE (4828)             |      | 12/19 REIMBURSE Invoi SAFTEY SHOES REIMBURSEMENT         | 158.55     | Open  | Non  | 12/19  | 101-53310-213 |
|                                  |      | Total NEUMANN, DAVE (4828):                              | 158.55     |       |      |        |               |
| OUTAGAMIE COUNTY TREASURER (486) |      | 1017876 Invoi HEESAKKER BRIDGE INSPECTION                | 312.80     | Open  | Non  | 12/19  | 101-55200-204 |
|                                  |      | Total OUTAGAMIE COUNTY TREASURER (486):                  | 312.80     |       |      |        |               |
| RIESTERER & SCHNELL INC (1063)   |      | 1686268 Invoi OIL FILTERS                                | 59.88      | Open  | Non  | 12/19  | 101-53330-218 |
|                                  |      | Total RIESTERER & SCHNELL INC (1063):                    | 59.88      |       |      |        |               |
| STAPLES ADVANTAGE (3472)         |      | 3434353771 Invoi COPY PAPER                              | 147.68     | Open  | Non  | 12/19  | 101-51650-206 |
|                                  |      | 3434353771 Invoi CLOROX WIPES                            | 26.18      | Open  | Non  | 12/19  | 101-51440-206 |
|                                  |      | 3434353771-1 Invoi LABELS & POST-ITS                     | 37.66      | Open  | Non  | 12/19  | 101-53310-206 |
|                                  |      | 3434353771-1 Invoi RUBBERBANDS & CORRECTION TAPE         | 11.33      | Open  | Non  | 12/19  | 101-51650-206 |
|                                  |      | 3434353771-1 Invoi FILE FOLDER LABELS                    | 16.50      | Open  | Non  | 12/19  | 101-51420-206 |
|                                  |      | Total STAPLES ADVANTAGE (3472):                          | 239.35     |       |      |        |               |
| TIME WARNER CABLE (89)           |      | 12/19 60703290180 Invoi DECEMBER/JANUARY SERVICE         | 107.78     | Open  | Non  | 12/19  | 620-53924-203 |
|                                  |      | 12/19 66256890150 Invoi DECEMBER/JANUARY SERVICE         | 12.42      | Open  | Non  | 12/19  | 101-52200-208 |
|                                  |      | Total TIME WARNER CABLE (89):                            | 120.20     |       |      |        |               |
| TRI CITY GLASS & DOOR (365)      |      | I03071342 Invoi INSTALL REPLACEMENT GLASS                | 595.00     | Open  | Non  | 12/19  | 207-52120-242 |
|                                  |      | JC12927 Invoi FINAL BILLING/INSTALLATION OF ALUMINUM WIN | 7,265.00   | Open  | Non  | 12/19  | 206-55110-242 |
|                                  |      | Total TRI CITY GLASS & DOOR (365):                       | 7,860.00   |       |      |        |               |
| UNIFIRST CORPORATION (4403)      |      | 0970298996 Invoi SHIRTS/PANTS                            | 4.51       | Open  | Non  | 12/19  | 101-53330-213 |
|                                  |      | 0970298996 Invoi LAUNDRY BAGS/WIPERS                     | 16.50      | Open  | Non  | 12/19  | 101-53330-218 |
|                                  |      | 0970299507 Invoi SHIRTS/PANTS                            | 4.51       | Open  | Non  | 12/19  | 101-53330-213 |
|                                  |      | 0970299507 Invoi LAUNDRY BAGS/WIPERS                     | 15.50      | Open  | Non  | 12/19  | 101-53330-218 |

| Invoice                          | Type | Description  | Total Cost  | Terms  | 1099  | Period  | GL Account  |
|----------------------------------|------|--|---|--|---|---|---|
|                                  |      | <b>Total UNIFIRST CORPORATION (4403):</b>  | <b>41.02</b>  |  |   |   |   |
| UNITED RAYNOR (425)              |      | 22571 Invoi LABOR AND EQUIPMENT @ WATER DEPT   | 305.00  | Open   | Non   | 12/19   | 620-53644-221   |
|                                  |      | <b>Total UNITED RAYNOR (425):</b>  | <b>305.00</b>   |  |   |   |   |
| UNITED WAY FOX CITIES (1313)     |      | 2019 Invoi 2019 EMPLOYEE CONTRIBUTIONS   | 520.00  | Open   | Non   | 12/19   | 101-21354   |
|                                  |      | <b>Total UNITED WAY FOX CITIES (1313):</b>   | <b>520.00</b>   |  |   |   |   |
| VERIZON WIRELESS (3606)          |      | 9843659443 Invoi NOVEMBER/DECEMBER SERVICE<br>9844229520 Invoi NOVEMBER/DECEMBER SERVICE   | 67.82<br>44.06  | Open<br>Open   | Non<br>Non  | 12/19<br>12/19  | 101-52200-203<br>620-53924-203  |
|                                  |      | <b>Total VERIZON WIRELESS (3606):</b>  | <b>111.88</b>   |  |   |   |   |
| VILLAGE OF COMBINED LOCKS (3145) |      | 2019-M31 Invoi 2019 SUMMER PICNIC-LCFD   | 398.02  | Open   | Non   | 12/19   | 101-52200-211   |
|                                  |      | <b>Total VILLAGE OF COMBINED LOCKS (3145):</b>   | <b>398.02</b>   |  |   |   |   |
| VILLAGE OF LITTLE CHUTE (1404)   |      | 260054700 Invoi PD TAXES THRU PSN 1-210911-05  | 1,171.79  | Open   | Non   | 12/19   | 001-15000   |
|                                  |      | <b>Total VILLAGE OF LITTLE CHUTE (1404):</b>   | <b>1,171.79</b>   |  |   |   |   |
| WE ENERGIES (2788)               |      | 4494800612 12/19 Invoi DOYLE POOL<br>4494800612 12/19 Invoi 200 E MCKINLEY-FVMPD<br>4494800612 12/19 Invoi 200 E MCKINLEY ST-FIRE DEPT<br>4494800612 12/19 Invoi 920 WASHINGTON ST<br>4494800612 12/19 Invoi PLANT #1 (100 WILSON ST)<br>4494800612 12/19 Invoi PLANT #2 (1118 JEFFERSON ST)<br>4494800612 12/19 Invoi CIVIC CENTER (630 MONROE ST)<br>4494800612 12/19 Invoi LC WELL #4 PUMPHOUSE (625 E EVERGREEN)<br>4494800612 12/19 Invoi STREET LIGHTS<br>4494800612 12/19 Invoi 108 W MAIN ST<br>4494800612 12/19 Invoi CROSSWINDS LED STREET LIGHTS<br>4494800612 12/19 Invoi 1401 E ELM DR<br>4494800612 12/19 Invoi 721 W ELM DR | 18.93<br>250.90<br>167.27<br>33.07<br>201.05<br>124.10<br>673.59<br>235.10<br>1,115.99<br>570.66<br>97.25<br>1,878.13<br>125.27 | Open<br>Open<br>Open<br>Open<br>Open<br>Open<br>Open<br>Open<br>Open<br>Open<br>Open<br>Open<br>Open | Non<br>Non<br>Non<br>Non<br>Non<br>Non<br>Non<br>Non<br>Non<br>Non<br>Non<br>Non<br>Non | 12/19<br>12/19<br>12/19<br>12/19<br>12/19<br>12/19<br>12/19<br>12/19<br>12/19<br>12/19<br>12/19<br>12/19<br>12/19 | 204-55420-249<br>207-52120-249<br>101-52250-249<br>620-53624-249<br>620-53624-249<br>620-53624-249<br>206-55110-249<br>620-53624-249<br>101-53300-249<br>101-51650-249<br>101-53300-249<br>101-53310-249<br>208-52900-249 |
|                                  |      | <b>Total WE ENERGIES (2788):</b>   | <b>5,491.31</b>   |  |   |   |   |
|                                  |      | <b>Grand Totals:</b>   | <b>61,347.59</b>  |  |   |   |   |

## Report GL Period Summary

|                               |        |
|-------------------------------|--------|
| Vendor number hash:           | 225684 |
| Vendor number hash - split:   | 326208 |
| Total number of invoices:     | 69     |
| Total number of transactions: | 101    |

| Terms Description    | Invoice Amount   | Net Invoice Amount |
|----------------------|------------------|--------------------|
| Terms Description    | Invoice Amount   | Net Invoice Amount |
| Open Terms           | 61,347.59        | 61,347.59          |
| <b>Grand Totals:</b> | <b>61,347.59</b> | <b>61,347.59</b>   |

| Invoice  | Type  | Description                             | Total Cost | Terms | 1099 | Period | GL Account    |
|--|-------|---|------------|-------|------|--------|---------------|
| <b>2019 REFUNDS-MISCELLANEOUS (5003)</b>                 |       |   |            |       |      |        |               |
| BC956519-4   | Invoi | OVERPAYMENT-COURT FINE-WILBUR           | 41.00      | Open  | Non  | 12/19  | 101-35101     |
| <b>Total 2019 REFUNDS-MISCELLANEOUS (5003):</b>          |       |   |            |       |      |        |               |
| 41.00  |       |   |            |       |      |        |               |
| <b>2019 TAX REFUNDS (5086)</b>                           |       |   |            |       |      |        |               |
| 260116800  | Invoi | 2019 TAX REFUND                         | 23.81      | Open  | Non  | 12/19  | 803-21215     |
| 260120800  | Invoi | 2019 TAX REFUND                         | 561.56     | Open  | Non  | 01/20  | 803-21215     |
| 260170700  | Invoi | 2019 TAX REFUND                         | 168.86     | Open  | Non  | 01/20  | 803-21215     |
| 260250700  | Invoi | 2019 TAX REFUND                         | 58.37      | Open  | Non  | 12/19  | 803-21215     |
| 260258900  | Invoi | 2019 TAX REFUND                         | 576.39     | Open  | Non  | 12/19  | 803-21215     |
| 260271500  | Invoi | 2019 TAX REFUND                         | 132.16     | Open  | Non  | 01/20  | 803-21215     |
| <b>Total 2019 TAX REFUNDS (5086):</b>                    |       |   |            |       |      |        |               |
| 1,521.15   |       |   |            |       |      |        |               |
| <b>2019 VAN LIESHOUT REFUNDS (5007)</b>                  |       |   |            |       |      |        |               |
| 120819   | Invoi | SECURITY DEPOSIT REFUND                 | 100.00     | Open  | Non  | 12/19  | 208-21235     |
| 121419   | Invoi | SECURITY DEPOSIT REFUND                 | 100.00     | Open  | Non  | 12/19  | 208-21235     |
| 122519   | Invoi | SECURITY DEPOSIT REFUND                 | 100.00     | Open  | Non  | 12/19  | 208-21235     |
| <b>Total 2019 VAN LIESHOUT REFUNDS (5007):</b>           |       |   |            |       |      |        |               |
| 300.00   |       |   |            |       |      |        |               |
| <b>5 ALARM FIRE &amp; SAFETY EQUIPMENT (4319)</b>        |       |   |            |       |      |        |               |
| 192624   | Invoi | SURVITEC ICE RESCUE SUIT                | 2,196.00   | Open  | Non  | 12/19  | 101-52200-213 |
| <b>Total 5 ALARM FIRE &amp; SAFETY EQUIPMENT (4319):</b> |       |   |            |       |      |        |               |
| 2,196.00   |       |   |            |       |      |        |               |
| <b>ABBEY MARIE PHOTOGRAPHY (5088)</b>                    |       |   |            |       |      |        |               |
| 08052019   | Invoi | GROUP & INDIVIDUAL PHOTOS-LCFD          | 250.00     | Open  | Non  | 12/19  | 101-52200-219 |
| <b>Total ABBEY MARIE PHOTOGRAPHY (5088):</b>             |       |   |            |       |      |        |               |
| 250.00   |       |   |            |       |      |        |               |
| <b>ACCURATE ALIGNMENT &amp; FRAME (1167)</b>             |       |   |            |       |      |        |               |
| 1916691  | Invoi | ALIGN REAR AXLE #3622                   | 2,720.08   | Open  | Non  | 12/19  | 101-52200-247 |
| <b>Total ACCURATE ALIGNMENT &amp; FRAME (1167):</b>      |       |   |            |       |      |        |               |
| 2,720.08   |       |   |            |       |      |        |               |
| <b>AMPLITEL TECHNOLOGIES (4637)</b>                      |       |   |            |       |      |        |               |
| 15055  | Invoi | MICROSOFT OFFICE 365-JANUARY            | 685.75     | Open  | Non  | 01/20  | 404-57190-208 |
| 15065  | Invoi | MONTHLY DATTO BACK-UP SERVICES 01/20    | 325.00     | Open  | Non  | 01/20  | 404-57190-204 |
| 15080  | Invoi | MONTHLY ANTI-VIRUS SERVICE-JAN          | 147.00     | Open  | Non  | 01/20  | 404-57190-204 |
| <b>Total AMPLITEL TECHNOLOGIES (4637):</b>               |       |   |            |       |      |        |               |
| 1,157.75   |       |   |            |       |      |        |               |
| <b>ASSOCIATED APPRAISAL CONSULTANTS (1939)</b>           |       |   |            |       |      |        |               |
| 146124   | Invoi | PROFESSIONAL SERVICES-JANUARY           | 1,975.00   | Open  | Non  | 01/20  | 101-51530-204 |
| <b>Total ASSOCIATED APPRAISAL CONSULTANTS (1939):</b>    |       |   |            |       |      |        |               |
| 1,975.00   |       |   |            |       |      |        |               |
| <b>AT &amp; T (5080)</b>                                 |       |   |            |       |      |        |               |
| 287294953059 01/2  | Invoi | NOV/DEC SERVICE                         | 255.61     | Open  | Non  | 01/20  | 101-52200-203 |
| <b>Total AT &amp; T (5080):</b>                          |       |   |            |       |      |        |               |
| 255.61   |       |   |            |       |      |        |               |
| <b>AWWA (452)</b>  |       |   |            |       |      |        |               |
| 7001729662   | Invoi | STANDARDS REVISIONS-PAPER UPDATE SERVIC | 850.00     | Open  | Non  | 01/20  | 620-53924-208 |
| 7001732541   | Invoi | 2020 MEMBERSHIP-TAYLOR                  | 245.00     | Open  | Non  | 01/20  | 620-53924-208 |

| Invoice                                | Type | Description  | Total Cost                     | Terms                | 1099              | Period                  | GL Account                          |
|--|------|--|--------------------------------|----------------------|-------------------|-------------------------|-------------------------------------|
|  |      | <b>Total AWWA (452):</b>   | <b>1,095.00</b>                |                      |                   |                         |                                     |
| BIANEW (4670)                          |      | 2020 MEMBERSHIP INVOI ANNUAL MEMBERSHIP DUES-JENSEN  | 50.00                          | Open                 | Non               | 01/20                   | 101-52050-208                       |
|  |      | <b>Total BIANEW (4670):</b>  | <b>50.00</b>                   |                      |                   |                         |                                     |
| CIVIC SYSTEMS LLC (705)                |      | 193800 Invoi ANNUAL FEE FOR HOSTING AND SUPPORT  | 11,700.53                      | Open                 | Non               | 01/20                   | 101-51440-204                       |
|  |      | <b>Total CIVIC SYSTEMS LLC (705):</b>  | <b>11,700.53</b>               |                      |                   |                         |                                     |
| DELTA DENTAL OF WISCONSIN (33)         |      | 1391293 Invoi JANUARY DENTAL<br>1391294 Invoi JANUARY DENTAL - WPPA<br>VISION 01/20 Invoi JANUARY VISION     | 4,505.02<br>1,582.07<br>361.67 | Open<br>Open<br>Open | Non<br>Non<br>Non | 01/20<br>01/20<br>01/20 | 101-21345<br>101-21345<br>101-21366 |
|  |      | <b>Total DELTA DENTAL OF WISCONSIN (33):</b>   | <b>6,448.76</b>                |                      |                   |                         |                                     |
| DISTRICT 2, INC. (4778)                |      | 2689 Invoi RED LENS  | 30.53                          | Open                 | Non               | 12/19                   | 101-52200-247                       |
|  |      | <b>Total DISTRICT 2, INC. (4778):</b>  | <b>30.53</b>                   |                      |                   |                         |                                     |
| DOCUMENT SALES AND DISTRIBUTION (4706) |      | 19-004335 Invoi UDC BUILDING PERMIT SEALS  | 334.41                         | Open                 | Non               | 12/19                   | 101-52050-218                       |
|  |      | <b>Total DOCUMENT SALES AND DISTRIBUTION (4706):</b>   | <b>334.41</b>                  |                      |                   |                         |                                     |
| ELECTION SYSTEMS & SOFTWARE (4990)     |      | 1102758 Invoi ELECTION EQUIPMENT-ONGOING MAINTENANCE<br>1102758 Invoi ELECTION EQUIPMENT-RENEWAL LICENSE FEE | 1,035.00<br>500.00             | Open<br>Open         | Non<br>Non        | 01/20<br>01/20          | 101-51440-204<br>101-51440-204      |
|  |      | <b>Total ELECTION SYSTEMS &amp; SOFTWARE (4990):</b>   | <b>1,535.00</b>                |                      |                   |                         |                                     |
| FOX CITIES CHAMBER OF COMMERCE (191)   |      | 58269 Invoi CONNECT LEVEL MEMBERSHIP   | 200.00                         | Open                 | Non               | 01/20                   | 101-51400-208                       |
|  |      | <b>Total FOX CITIES CHAMBER OF COMMERCE (191):</b>   | <b>200.00</b>                  |                      |                   |                         |                                     |
| FOX CITIES MAGAZINE (5087)             |      | 31212 Invoi BASIC LISTING FOR JANUARY 2020 ISSUE   | 50.00                          | Open                 | Non               | 01/20                   | 101-56700-227                       |
|  |      | <b>Total FOX CITIES MAGAZINE (5087):</b>   | <b>50.00</b>                   |                      |                   |                         |                                     |
| GANNETT WISCONSIN MEDIA (3451)         |      | PC0046461-2020 Invoi 2020 SUBSCRIPTION   | 238.76                         | Open                 | Non               | 01/20                   | 101-51400-207                       |
|  |      | <b>Total GANNETT WISCONSIN MEDIA (3451):</b>   | <b>238.76</b>                  |                      |                   |                         |                                     |
| HEART OF THE VALLEY CHAMBER (996)      |      | 15972 Invoi MEMBERSHIP INVESTMENT-2/1/20-1/31/2021   | 320.00                         | Open                 | Non               | 01/20                   | 101-56700-208                       |
|  |      | <b>Total HEART OF THE VALLEY CHAMBER (996):</b>  | <b>320.00</b>                  |                      |                   |                         |                                     |

| Invoice  | Type  | Description                             | Total Cost | Terms | 1099 | Period | GL Account    |
|--|-------|---|------------|-------|------|--------|---------------|
| HOELZEL, DAVE (3979)                             |       |   |            |       |      |        |               |
| 121119   | Invoi | REIMBURSE FOR PIZZA FOR CHRISTMAS EVENT | 139.38     | Open  | Non  | 12/19  | 101-55480-211 |
| Total HOELZEL, DAVE (3979):                      |       |   | 139.38     |       |      |        |               |
| ICMA (218)                                       |       |   |            |       |      |        |               |
| 2020 ICMA DUES                                   | Invoi | 2020 ICMA DUES-FENLON                   | 965.24     | Open  | Non  | 01/20  | 101-51400-208 |
| Total ICMA (218):                                |       |   | 965.24     |       |      |        |               |
| JENNY LEA VANDEN HEUVEL (4865)                   |       |   |            |       |      |        |               |
| 122719   | Invoi | SPRING BANNERS CONCEPT ARTWORK          | 650.00     | Open  | Non  | 12/19  | 101-56700-227 |
| Total JENNY LEA VANDEN HEUVEL (4865):            |       |   | 650.00     |       |      |        |               |
| MADISON NATIONAL LIFE (4857)                     |       |   |            |       |      |        |               |
| 1371646  | Invoi | JANUARY LTD                             | 943.47     | Open  | Non  | 01/20  | 101-21385     |
| 1371646  | Invoi | JANUARY LIFE                            | 392.59     | Open  | Non  | 01/20  | 101-21391     |
| Total MADISON NATIONAL LIFE (4857):              |       |   | 1,336.06   |       |      |        |               |
| MCO (2254)                                       |       |   |            |       |      |        |               |
| 25330  | Invoi | JANUARY 2020 OPERATIONS                 | 26,517.58  | Open  | Non  | 01/20  | 620-53644-115 |
| 25330  | Invoi | JANUARY 2020 HEALTH & LIABILITY INS     | 5,584.18   | Open  | Non  | 01/20  | 620-53644-115 |
| Total MCO (2254):                                |       |   | 32,101.76  |       |      |        |               |
| NORTHEAST WI STORMWATER CONSORTIUM (4547)        |       |   |            |       |      |        |               |
| 2004   | Invoi | NEWSCL MEMBERSHIP-2020                  | 1,720.00   | Open  | Non  | 01/20  | 630-53444-225 |
| Total NORTHEAST WI STORMWATER CONSORTIUM (4547): |       |   | 1,720.00   |       |      |        |               |
| OUTAGAMIE COUNTY TREASURER (486)                 |       |   |            |       |      |        |               |
| 010120   | Invoi | 2019 ERU BASE CHARGE-VANDENBROEK        | 4,691.59   | Open  | Non  | 01/20  | 630-53440-410 |
| DECEMBER 2019                                    | Invoi | DECEMBER COURT FINES                    | 424.38     | Open  | Non  | 12/19  | 101-35101     |
| Total OUTAGAMIE COUNTY TREASURER (486):          |       |   | 5,115.97   |       |      |        |               |
| OUTAGAMIE CTY FIRE CHIEF'S (2729)                |       |   |            |       |      |        |               |
| 2020 DUES  | Invoi | 2020 ASSOCIATION DUES                   | 50.00      | Open  | Non  | 01/20  | 101-52200-208 |
| Total OUTAGAMIE CTY FIRE CHIEF'S (2729):         |       |   | 50.00      |       |      |        |               |
| PEPSI-COLA (3493)                                |       |   |            |       |      |        |               |
| 48650011   | Invoi | BEVERAGES                               | 168.75     | Open  | Non  | 12/19  | 101-52200-211 |
| Total PEPSI-COLA (3493):                         |       |   | 168.75     |       |      |        |               |
| PRIMADATA LLC (4671)                             |       |   |            |       |      |        |               |
| JANUARY 2020                                     | Invoi | JANUARY POSTCARD POSTAGE                | 275.00     | Open  | Non  | 01/20  | 201-53620-226 |
| JANUARY 2020                                     | Invoi | JANUARY POSTCARD POSTAGE                | 275.00     | Open  | Non  | 01/20  | 610-53613-226 |
| JANUARY 2020                                     | Invoi | JANUARY POSTCARD POSTAGE                | 275.00     | Open  | Non  | 01/20  | 620-53904-226 |
| JANUARY 2020                                     | Invoi | JANUARY POSTCARD POSTAGE                | 275.00     | Open  | Non  | 01/20  | 630-53443-226 |
| Total PRIMADATA LLC (4671):                      |       |   | 1,100.00   |       |      |        |               |

| Invoice                                    | Type  | Description                          | Total Cost | Terms | 1099 | Period | GL Account    |
|--|-------|--------------------------------------|------------|-------|------|--------|---------------|
| RIVERSIDE BY REYNEBEAU FLORAL (322)        |       |                                      |            |       |      |        |               |
| 142552/1                                   | Invoi | FLORAL ARRANGEMENT- JANSSEN          | 58.50      | Open  | Non  | 12/19  | 101-52200-219 |
| Total RIVERSIDE BY REYNEBEAU FLORAL (322): |       |                                      | 58.50      |       |      |        |               |
| ROBERT E. LEE & ASSOCIATES (3446)          |       |                                      |            |       |      |        |               |
| 76827                                      | Invoi | 2019 GIS SERVICES                    | 7,118.82   | Open  | Non  | 12/19  | 101-51410-204 |
| Total ROBERT E. LEE & ASSOCIATES (3446):   |       |                                      | 7,118.82   |       |      |        |               |
| STAPLES ADVANTAGE (3472)                   |       |                                      |            |       |      |        |               |
| 3434686614                                 | Invoi | LABELS & BINDERS                     | 149.82     | Open  | Non  | 12/19  | 101-51440-206 |
| 3434686614                                 | Invoi | BANDAIDS & RUBBERBANDS               | 4.99       | Open  | Non  | 12/19  | 101-51650-206 |
| Total STAPLES ADVANTAGE (3472):            |       |                                      | 154.81     |       |      |        |               |
| STATE OF WI COURT FINES & (2374)           |       |                                      |            |       |      |        |               |
| DECEMBER 2019                              | Invoi | DECEMBER COURT FINES                 | 2,061.09   | Open  | Non  | 12/19  | 101-35101     |
| Total STATE OF WI COURT FINES & (2374):    |       |                                      | 2,061.09   |       |      |        |               |
| TANYA R CPR LLC (4924)                     |       |                                      |            |       |      |        |               |
| 210  | Invoi | HOME ALONE BABYSITTING CPR COURSE    | 960.00     | Open  | Non  | 12/19  | 208-52900-204 |
| Total TANYA R CPR LLC (4924):              |       |                                      | 960.00     |       |      |        |               |
| TIME WARNER CABLE (89)                     |       |                                      |            |       |      |        |               |
| 12/19 70590040100                          | Invoi | DECEMBER/JANUARY SERVICE             | 44.00      | Open  | Non  | 12/19  | 101-52200-208 |
| Total TIME WARNER CABLE (89):              |       |                                      | 44.00      |       |      |        |               |
| TIMES-VILLAGER (3999)                      |       |                                      |            |       |      |        |               |
| 01012020                                   | Invoi | 2 YEAR RENEWAL ADMIN                 | 93.00      | Open  | Non  | 01/20  | 101-51400-208 |
| Total TIMES-VILLAGER (3999):               |       |                                      | 93.00      |       |      |        |               |
| WCMA (476)                                 |       |                                      |            |       |      |        |               |
| 010120                                     | Invoi | MEMBERSHIP DUES-FENLON               | 180.98     | Open  | Non  | 01/20  | 101-51400-208 |
| Total WCMA (476):                          |       |                                      | 180.98     |       |      |        |               |
| WEST BEND MUTUAL INS CO (3425)             |       |                                      |            |       |      |        |               |
| 0522737-2020                               | Invoi | COURT CLERK BOND- GLOUDEMANS         | 100.00     | Open  | Non  | 01/20  | 101-51680-228 |
| Total WEST BEND MUTUAL INS CO (3425):      |       |                                      | 100.00     |       |      |        |               |
| WI SOCIETY OF LAND SURVEYORS (2675)        |       |                                      |            |       |      |        |               |
| 2020 DUES                                  | Invoi | MEMBERSHIP DUES-MC CLONE             | 180.00     | Open  | Non  | 01/20  | 101-53100-208 |
| Total WI SOCIETY OF LAND SURVEYORS (2675): |       |                                      | 180.00     |       |      |        |               |
| WORKHORSE SOFTWARE SERVICES (3592)         |       |                                      |            |       |      |        |               |
| 3911                                       | Invoi | 2020 SUPPORT FOR SPECIAL ASSESSMENTS | 600.00     | Open  | Non  | 01/20  | 452-57331-204 |
| Total WORKHORSE SOFTWARE SERVICES (3592):  |       |                                      | 600.00     |       |      |        |               |

| Invoice       | Type | Description | Total Cost | Terms | 1099 | Period | GL Account |
|---------------|------|-------------|------------|-------|------|--------|------------|
| Grand Totals: |      |             | 87,317.94  |       |      |        |            |

## Report GL Period Summary

Vendor number hash: 174000  
Vendor number hash - split: 203586  
Total number of invoices: 54  
Total number of transactions: 61

| Terms Description | Invoice Amount | Net Invoice Amount |
|-------------------|----------------|--------------------|
| Open Terms        | 87,317.94      | 87,317.94          |
| Grand Totals:     | 87,317.94      | 87,317.94          |

| Invoice  | Type  | Description                               | Total Cost       | Terms | 1099 | Period | GL Account    |
|--|-------|---|------------------|-------|------|--------|---------------|
| <b>2019 TAX REFUNDS (5086)</b>                           |       |   |                  |       |      |        |               |
| 260134900-1  | Invoi | 2019 TAX REFUND                           | 259.12           | Open  | Non  | 12/19  | 803-21215     |
| 260621000  | Invoi | 2019 TAX REFUND                           | 1,701.31         | Open  | Non  | 12/19  | 803-21215     |
| <b>Total 2019 TAX REFUNDS (5086):</b>                    |       |   | <b>1,960.43</b>  |       |      |        |               |
| <b>2020 UTILITY REFUNDS (5089)</b>                       |       |   |                  |       |      |        |               |
| 170330504  | Invoi | OVERPAYMENT REFUND ACCT #1-703305-04      | 28.20            | Open  | Non  | 01/20  | 001-15000     |
| 170338006  | Invoi | OVERPAYMENT REFUND ACCT #1-703380-06      | 15.28            | Open  | Non  | 01/20  | 001-15000     |
| 388351500  | Invoi | OVERPAYMENT REFUND ACCT #3-883515-00      | 19.46            | Open  | Non  | 01/20  | 001-15000     |
| <b>Total 2020 UTILITY REFUNDS (5089):</b>                |       |   | <b>62.94</b>     |       |      |        |               |
| <b>ACCURATE ALIGNMENT &amp; FRAME (1167)</b>             |       |   |                  |       |      |        |               |
| 1914046  | Invoi | ALIGN FRONT END & REAR AXLE #3671-INSTALL | 4,852.39         | Open  | Non  | 11/19  | 101-52200-247 |
| <b>Total ACCURATE ALIGNMENT &amp; FRAME (1167):</b>      |       |   | <b>4,852.39</b>  |       |      |        |               |
| <b>AIRGAS USA LLC (379)</b>                              |       |   |                  |       |      |        |               |
| 9095882099   | Invoi | OXYGEN                                    | 92.66            | Open  | Non  | 12/19  | 207-52120-213 |
| <b>Total AIRGAS USA LLC (379):</b>                       |       |   | <b>92.66</b>     |       |      |        |               |
| <b>AMPLITEL TECHNOLOGIES (4637)</b>                      |       |   |                  |       |      |        |               |
| 14932  | Invoi | MONTHLY ANTI-VIRUS SERVICE-DEC            | 147.00           | Open  | Non  | 12/19  | 404-57190-204 |
| <b>Total AMPLITEL TECHNOLOGIES (4637):</b>               |       |   | <b>147.00</b>    |       |      |        |               |
| <b>APPLETON AREA SCHOOL DISTRICT (868)</b>               |       |   |                  |       |      |        |               |
| 010720   | Invoi | JANUARY 2020 TAX SETTLEMENT               | 66,669.30        | Open  | Non  | 01/20  | 803-23150     |
| <b>Total APPLETON AREA SCHOOL DISTRICT (868):</b>        |       |   | <b>66,669.30</b> |       |      |        |               |
| <b>BE'S COFFEE AND VENDING SERVICE INC (4603)</b>        |       |   |                  |       |      |        |               |
| 3700397094   | Invoi | COFFEE FOR PD                             | 96.04            | Open  | Non  | 12/19  | 207-52120-218 |
| <b>Total BE'S COFFEE AND VENDING SERVICE INC (4603):</b> |       |   | <b>96.04</b>     |       |      |        |               |
| <b>CELLCOM (4683)</b>                                    |       |   |                  |       |      |        |               |
| 637182   | Invoi | FVMPD CELL - DECEMBER                     | 1,473.75         | Open  | Non  | 12/19  | 207-52120-203 |
| <b>Total CELLCOM (4683):</b>                             |       |   | <b>1,473.75</b>  |       |      |        |               |
| <b>DISTRICT 2, INC. (4778)</b>                           |       |   |                  |       |      |        |               |
| 2386   | Invoi | LADDER GREASE CARTRIDGES                  | 114.05           | Open  | Non  | 01/19  | 101-52200-247 |
| 2451   | Invoi | BLOOD BOURNE PATHOGEN RESCUE GLOVES       | 2,010.29         | Open  | Non  | 04/19  | 101-52200-213 |
| 2487   | Invoi | OIL CHANGE & FILTER #EA958                | 813.87           | Open  | Non  | 06/19  | 101-52200-247 |
| 2488   | Invoi | CHECKED BRAKE TEMP #31126                 | 66.00            | Open  | Non  | 06/19  | 101-52200-247 |
| 2489   | Invoi | OIL CHANGE & FILTER #15475/PERFORMED PUM  | 1,509.70         | Open  | Non  | 06/19  | 101-52200-247 |
| 2490   | Invoi | OIL CHANGE & FILTER #26815/PERFORMED PUM  | 1,755.32         | Open  | Non  | 06/19  | 101-52200-247 |
| 2660   | Invoi | BRASS HANDLE                              | 42.16            | Open  | Non  | 11/19  | 101-52200-247 |
| <b>Total DISTRICT 2, INC. (4778):</b>                    |       |   | <b>6,311.39</b>  |       |      |        |               |
| <b>DON KRUEGER PHOTOGRAPHY (5044)</b>                    |       |   |                  |       |      |        |               |
| 123119   | Invoi | FVMPD NEW HIRE PHOTOS                     | 50.00            | Open  | Non  | 12/19  | 207-52120-218 |

| VILLAGE OF LITTLE CHUTE                    |             | Invoice Register - PREPAID INVOICES<br>Input Dates: 1/10/2020 - 1/10/2020 |  |              |                     |      | Page: 2<br>Jan 10, 2020 02:14PM |               |  |
|--|-------------|---|--|--------------|---------------------|------|---------------------------------|---------------|--|
| Invoice                                    | Type        | Description   |  | Total Cost   | Terms               | 1099 | Period                          | GL Account    |  |
| Total DON KRUEGER PHOTOGRAPHY (5044):      |             |   |  |              | <u>50.00</u>        |      |                                 |               |  |
| EAGLE GRAPHICS LLC (1861)                  |             | 177712 Invoi  | FVMPD CUSTOM PATCHES                     | 765.13       | Open                | Non  | 12/19                           | 207-52120-218 |  |
| Total EAGLE GRAPHICS LLC (1861):           |             |   |  |              | <u>765.13</u>       |      |                                 |               |  |
| EAST CENTRAL RPC (4993)                    |             | 010820 Invoi  | SSA REVIEW REQUEST FEE                   | 35.00        | Open                | Non  | 01/20                           | 610-51016-204 |  |
| Total EAST CENTRAL RPC (4993):             |             |   |  |              | <u>35.00</u>        |      |                                 |               |  |
| FOX VALLEY TECHNICAL COLLEGE (1775)        |             | 010720 Invoi  | JANUARY 2020 TAX SETTLEMENT              | 363,802.70   | Open                | Non  | 01/20                           | 803-23150     |  |
| Total FOX VALLEY TECHNICAL COLLEGE (1775): |             |   |  |              | <u>363,802.70</u>   |      |                                 |               |  |
| KAUKAUNA AREA SCHOOL DISTRICT (235)        |             | 010720 Invoi  | JANUARY 2020 TAX SETTLEMENT              | 871,045.09   | Open                | Non  | 01/20                           | 803-23150     |  |
| Total KAUKAUNA AREA SCHOOL DISTRICT (235): |             |   |  |              | <u>871,045.09</u>   |      |                                 |               |  |
| KERRY'S VROOM SERVICE INC (2013)           |             | 9273 Invoi  | OIL & FILTER CHANGE - UNIT#182           | 43.47        | Open                | Non  | 12/19                           | 207-52120-247 |  |
|  |             | 9274 Invoi  | OIL & FILTER CHANGE - UNIT#84            | 43.47        | Open                | Non  | 12/19                           | 207-52120-247 |  |
|  |             | 9278 Invoi  | OIL & FILTER CHANGE - UNIT#191           | 43.47        | Open                | Non  | 12/19                           | 207-52120-247 |  |
| Total KERRY'S VROOM SERVICE INC (2013):    |             |   |  |              | <u>130.41</u>       |      |                                 |               |  |
| LEAGUE OF WI MUNICIPALITIES (653)          |             | 10281-20 Invoi  | 2020 STANDARD DUES                       | 3,247.65     | Open                | Non  | 01/20                           | 101-51110-208 |  |
| Total LEAGUE OF WI MUNICIPALITIES (653):   |             |   |  |              | <u>3,247.65</u>     |      |                                 |               |  |
| LITTLE CHUTE AREA SCHOOL DIST (265)        |             | 010720 Invoi  | JANUARY 2020 TAX SETTLEMENT              | 2,454,013.73 | Open                | Non  | 01/20                           | 803-23150     |  |
| Total LITTLE CHUTE AREA SCHOOL DIST (265): |             |   |  |              | <u>2,454,013.73</u> |      |                                 |               |  |
| MARCO INC (3910)                           |             | 26142927 Invoi  | MONTHLY COPIER LEASE-1493357-DECEMBER 20 | 315.93       | Open                | Non  | 12/19                           | 207-52120-207 |  |
| Total MARCO INC (3910):                    |             |   |  |              | <u>315.93</u>       |      |                                 |               |  |
| MENARDS - APPLETON EAST (319)              |             | 123119 Invoi  | REFUND FOR CREDIT MEMO                   | 36.00        | Open                | Non  | 12/19                           | 101-53300-218 |  |
| Total MENARDS - APPLETON EAST (319):       |             |   |  |              | <u>36.00</u>        |      |                                 |               |  |
| OTIS ELEVATOR (293)                        |             |   |  |              |                     |      |                                 |               |  |
|  | CVA16375001 | Invoi   | EMERGENCY LIGHT BATTERY                  | 45.00        | Open                | Non  | 11/19                           | 207-52120-245 |  |
|  | CVA65025A19 | Invoi   | SAFETY CENTER 2019-2020 CONTRACT         | 702.12       | Open                | Non  | 09/19                           | 207-52120-243 |  |
|  | CVA65027A19 | Invoi   | VILLAGE HALL 2019-2020 CONTRACT          | 742.68       | Open                | Non  | 09/19                           | 101-51650-243 |  |
| Total OTIS ELEVATOR (293):                 |             |   |  |              | <u>1,489.80</u>     |      |                                 |               |  |

| Invoice  | Type  | Description                            | Total Cost          | Terms | 1099 | Period | GL Account    |
|--|-------|--|---------------------|-------|------|--------|---------------|
| <b>OUTAGAMIE COUNTY TREASURER (486)</b>        |       |  |                     |       |      |        |               |
| 010720   | Invoi | JANUARY 2020 TAX SETTLEMENT            | 1,349,220.99        | Open  | Non  | 01/20  | 803-23150     |
| 010720   | Invoi | JANUARY 2020 TAX SETTLEMENT-LC         | 980.60              | Open  | Non  | 01/20  | 803-23150     |
| 010720   | Invoi | JANUARY 2020 TAX SETTLEMENT-VANDENBROE | 3,621.34            | Open  | Non  | 01/20  | 803-23150     |
| 010720   | Invoi | JANUARY 2020 TAX SETTLEMENT-POWTS      | 26.00               | Open  | Non  | 01/20  | 803-23150     |
| <b>Total OUTAGAMIE COUNTY TREASURER (486):</b> |       |  | <b>1,353,848.93</b> |       |      |        |               |
| <b>PACKER CITY INT'L TRUCKS (403)</b>          |       |  |                     |       |      |        |               |
| X103080914:01                                  |       |  | 180.62              | Open  | Non  | 11/19  | 101-53330-225 |
| <b>Total PACKER CITY INT'L TRUCKS (403):</b>   |       |  | <b>180.62</b>       |       |      |        |               |
| <b>PERFORMANCE HOT RODS LLC (3124)</b>         |       |  |                     |       |      |        |               |
| 1769   |       |  | 157.75              | Open  | Non  | 12/19  | 101-53330-204 |
| <b>Total PERFORMANCE HOT RODS LLC (3124):</b>  |       |  | <b>157.75</b>       |       |      |        |               |
| <b>PLESHEK OUTDOOR POWER (727)</b>             |       |  |                     |       |      |        |               |
| 75152  |       |  | 48.00               | Open  | Non  | 12/19  | 101-53330-221 |
| <b>Total PLESHEK OUTDOOR POWER (727):</b>      |       |  | <b>48.00</b>        |       |      |        |               |
| <b>SCHAEFER, HEATHER (3701)</b>                |       |  |                     |       |      |        |               |
| DECEMBER CLAS                                  |       |  | 140.00              | Open  | Non  | 12/19  | 101-55300-204 |
| <b>Total SCHAEFER, HEATHER (3701):</b>         |       |  | <b>140.00</b>       |       |      |        |               |
| <b>SIMPLE SIMON BAKERY (1091)</b>              |       |  |                     |       |      |        |               |
| 84666  |       |  | 108.00              | Open  | Non  | 12/19  | 101-55300-218 |
| <b>Total SIMPLE SIMON BAKERY (1091):</b>       |       |  | <b>108.00</b>       |       |      |        |               |
| <b>SLATER, EMILY M (4804)</b>                  |       |  |                     |       |      |        |               |
| 2019   |       |  | 1,100.00            | Open  | Non  | 12/19  | 101-55300-204 |
| <b>Total SLATER, EMILY M (4804):</b>           |       |  | <b>1,100.00</b>     |       |      |        |               |
| <b>SLATER, PAULA (3706)</b>                    |       |  |                     |       |      |        |               |
| 12/19-1 REIMBURS                               |       |  | 100.00              | Open  | Non  | 12/19  | 101-55300-204 |
| <b>Total SLATER, PAULA (3706):</b>             |       |  | <b>100.00</b>       |       |      |        |               |
| <b>STREICHER'S (358)</b>                       |       |  |                     |       |      |        |               |
| 11404126                                       |       |  | 210.00              | Open  | Non  | 12/19  | 207-52120-218 |
| <b>Total STREICHER'S (358):</b>                |       |  | <b>210.00</b>       |       |      |        |               |
| <b>TIME WARNER CABLE (89)</b>                  |       |  |                     |       |      |        |               |
| 01/20 70953560100                              |       |  | 213.02              | Open  | Non  | 01/20  | 101-51650-203 |
| 12/19 71406480150                              |       |  | 141.81              | Open  | Non  | 12/19  | 207-52120-203 |
| <b>Total TIME WARNER CABLE (89):</b>           |       |  | <b>354.83</b>       |       |      |        |               |
| <b>VERBRUGGEN, ANNA (4890)</b>                 |       |  |                     |       |      |        |               |
| 2019   |       |  | 300.00              | Open  | Non  | 12/19  | 101-55300-204 |

| Invoice                         | Type        | Description                                       | Total Cost          | Terms | 1099 | Period | GL Account    |
|---------------------------------|-------------|---|---------------------|-------|------|--------|---------------|
|                                 |             | <b>Total VERBRUGGEN, ANNA (4890):</b>             | <b>300.00</b>       |       |      |        |               |
| VILLAGE OF LITTLE CHUTE (1404)  | 26099018310 | Invoi PAY COPPER HARBOR TAXES-BILLED IN ERROR     | 11.80               | Open  | Non  | 01/20  | 101-56700-264 |
|                                 |             | <b>Total VILLAGE OF LITTLE CHUTE (1404):</b>      | <b>11.80</b>        |       |      |        |               |
| VON BRIESEN & ROPER S.C. (4686) | 307537      | Invoi LEGAL SERVICES                              | 1,009.24            | Open  | Non  | 12/19  | 207-52120-262 |
|                                 |             | <b>Total VON BRIESEN &amp; ROPER S.C. (4686):</b> | <b>1,009.24</b>     |       |      |        |               |
| WEYENBERG, MAYA (4889)          | 2019        | Invoi C-STARS ASSISTANT COACH                     | 300.00              | Open  | Non  | 12/19  | 101-55300-204 |
|                                 |             | <b>Total WEYENBERG, MAYA (4889):</b>              | <b>300.00</b>       |       |      |        |               |
| WI DEPT OF JUSTICE (672)        | 20TS-LPO    | Invoi LEADERSHIP TRAINING- LT. WERY               | 400.00              | Open  | Non  | 12/19  | 207-52120-201 |
|                                 |             | <b>Total WI DEPT OF JUSTICE (672):</b>            | <b>400.00</b>       |       |      |        |               |
| <b>Grand Totals:</b>            |             |   | <b>5,134,866.51</b> |       |      |        |               |

## Report GL Period Summary

Vendor number hash: 136314  
 Vendor number hash - split: 137772  
 Total number of invoices: 49  
 Total number of transactions: 52

| Terms Description    | Invoice Amount      | Net Invoice Amount  |
|----------------------|---------------------|---------------------|
| Open Terms           | 5,134,866.51        | 5,134,866.51        |
| <b>Grand Totals:</b> | <b>5,134,866.51</b> | <b>5,134,866.51</b> |

## Report Criteria:

Invoice Detail.Voided = {=} FALSE

| Invoice   | Description | Total Cost   | Period  | GL Account  |
|---|-------------|--|---|---|
| ADVANTAGE POLICE SUPPLY INC<br>19-1257 BEAN BAG AMMO  |             | 33.17  | 12/19   | 207-52120-223   |
| Total ADVANTAGE POLICE SUPPLY INC:  |             | 33.17  |   |   |
| AIRGAS USA LLC<br>9096328259 OXYGEN   |             | 126.44   | 12/19   | 207-52120-213   |
| Total AIRGAS USA LLC:   |             | 126.44   |   |   |
| APPLETON HYDRAULIC COMPONENTS<br>39420 DISASSEMBLE & INSPECT WING PLOW CYLIND   |             | 729.06   | 12/19   | 101-53330-204   |
| Total APPLETON HYDRAULIC COMPONENTS:  |             | 729.06   |   |   |
| ARING EQUIPMENT CO INC<br>755014 BACK-UP WARNING UNIT #19   |             | 186.61   | 12/19   | 101-53330-225   |
| Total ARING EQUIPMENT CO INC:   |             | 186.61   |   |   |
| AT&T LONG DISTANCE<br>12/19 845626857 NOV/DEC CHARGES<br>12/19 845626857 NOV/DEC CHARGES<br>12/19 845626857 NOV/DEC CHARGES   |             | 24.90<br>80.12<br>60.02  | 12/19<br>12/19<br>12/19                                     | 101-51650-203<br>207-52120-203<br>620-53924-203   |
| Total AT&T LONG DISTANCE:   |             | 165.04   |   |   |
| BIANEW<br>REGISTRATION 20 REGISTRATION FEES-JENSEN  |             | 200.00   | 01/20   | 101-52050-201   |
| Total BIANEW:   |             | 200.00   |   |   |
| BOND TRUST SERVICES CORP REF: 53847-PA<br>53847 PAYING AGENT FEE-REF 53847 PA<br>53847 PAYING AGENT FEE-REF 53847 PA<br>53847 PAYING AGENT FEE-REF 53847 PA<br>53847 PAYING AGENT FEE-REF 53847 PA  |             | 314.00<br>15.00<br>70.00<br>1.00   | 01/20<br>01/20<br>01/20<br>01/20                            | 101-51420-204<br>416-57600-204<br>418-57800-204<br>620-53924-204  |
| Total BOND TRUST SERVICES CORP REF: 53847-PA:   |             | 400.00   |   |   |
| CASPERS TRUCK EQUIPMENT<br>41962 INSTALLATION OF DUMP BODY W/PLOW & SAND  |             | 102,786.00   | 12/19   | 403-57324-303   |
| Total CASPERS TRUCK EQUIPMENT:  |             | 102,786.00   |   |   |
| CIVICPLUS<br>CVC18682 SEMI ANNUAL SUPPORT FEES 1/1/20 - 6/30/20<br>CVC18682 SEMI ANNUAL SUPPORT FEES 1/1/20 - 6/30/20 |             | 2,744.00<br>366.00<br>2,285.00<br>1,646.00<br>1,372.00<br>732.00<br>371.00 | 01/20<br>01/20<br>01/20<br>01/20<br>01/20<br>01/20<br>01/20 | 101-51420-204<br>201-53620-208<br>207-52120-204<br>610-53614-208<br>620-53924-208<br>630-53444-208<br>620-53644-253 |

| Invoice   | Description | Total Cost      | Period | GL Account    |
|---|-------------|-----------------|--------|---------------|
| <b>Total CIVICPLUS:</b>                             |             | <b>9,516.00</b> |        |               |
| COENEN'S AUTO TECH                                  |             |                 |        |               |
| 91164 BATTERIES INSTALLED #3624                     |             | 800.00          | 12/19  | 101-52200-247 |
| <b>Total COENEN'S AUTO TECH:</b>                    |             | <b>800.00</b>   |        |               |
| COMMUNICATIONS ENGINEERING CO                       |             |                 |        |               |
| 326883 ANNUAL FIRE ALARM INSPECTION                 |             | 340.93          | 12/19  | 206-55110-243 |
| <b>Total COMMUNICATIONS ENGINEERING CO:</b>         |             | <b>340.93</b>   |        |               |
| DAMAGE PREVENTION SERVICES                          |             |                 |        |               |
| 3011 DECEMBER LOCATES                               |             | 172.00          | 12/19  | 610-53612-209 |
| 3011 DECEMBER LOCATES                               |             | 268.75          | 12/19  | 620-53644-209 |
| 3011 DECEMBER LOCATES                               |             | 193.50          | 12/19  | 630-53442-209 |
| <b>Total DAMAGE PREVENTION SERVICES:</b>            |             | <b>634.25</b>   |        |               |
| ECWAEI  |             |                 |        |               |
| REGISTRATION 20 REGISTRATION FEE-JENSEN             |             | 95.00           | 01/20  | 101-52050-201 |
| <b>Total ECWAEI:</b>                                |             | <b>95.00</b>    |        |               |
| ECWPIA  |             |                 |        |               |
| REGISTRATION20 REGISTRATION FEE-JENSEN              |             | 90.00           | 01/20  | 101-52050-201 |
| <b>Total ECWPIA:</b>                                |             | <b>90.00</b>    |        |               |
| EITING, ROBERT E                                    |             |                 |        |               |
| 12/19 REIMBURSE REIMBURSE FOR TV                    |             | 632.99          | 12/19  | 101-52200-211 |
| <b>Total EITING, ROBERT E:</b>                      |             | <b>632.99</b>   |        |               |
| EZ GLIDE GARAGE DOORS                               |             |                 |        |               |
| 165040 SERVICE CALL TO REPAIR DOOR @ MSB            |             | 99.00           | 12/19  | 101-53310-204 |
| 165133 SERVICE CALL TO REPAIR DOOR @ FIRE DEPT      |             | 75.00           | 12/19  | 101-52200-245 |
| <b>Total EZ GLIDE GARAGE DOORS:</b>                 |             | <b>174.00</b>   |        |               |
| FARRELL EQUIPMENT & SUPPLY CO INC                   |             |                 |        |               |
| 1071040 CONCRETE LEVEL                              |             | 332.98          | 12/19  | 101-53300-216 |
| 1071875 CONCRETE FORMS                              |             | 1,549.69        | 12/19  | 101-53300-216 |
| <b>Total FARRELL EQUIPMENT &amp; SUPPLY CO INC:</b> |             | <b>1,882.67</b> |        |               |
| FIRELINE SPRINKLER CORP                             |             |                 |        |               |
| 6007-19 ANNUAL FIRE SPRINKLER INSPECTION            |             | 180.00          | 12/19  | 101-53310-204 |
| <b>Total FIRELINE SPRINKLER CORP:</b>               |             | <b>180.00</b>   |        |               |
| FOX CITIES JANITORIAL                               |             |                 |        |               |
| 9634 MONTHLY CLEANING-LCFD                          |             | 200.00          | 01/20  | 101-52250-243 |
| 9634 MONTHLY CLEANING-METRO                         |             | 795.00          | 01/20  | 207-52120-243 |

| Invoice                         | Description                                   | Total Cost        | Period | GL Account    |
|---------------------------------|---|-------------------|--------|---------------|
|                                 | <b>Total FOX CITIES JANITORIAL:</b>           | <b>995.00</b>     |        |               |
| FOX VALLEY TECHNICAL COLLEGE    |   |                   |        |               |
| EC67222                         | Facility Rental-Range & DAAT Training         | 170.00            | 12/19  | 207-52120-201 |
|                                 | <b>Total FOX VALLEY TECHNICAL COLLEGE:</b>    | <b>170.00</b>     |        |               |
| GARROW OIL                      |   |                   |        |               |
| DECEMBER 2019                   | OFF ROAD DIESEL                               | 26.32             | 12/19  | 206-55110-247 |
| DECEMBER 2019                   | OFF ROAD DIESEL                               | 68.76             | 12/19  | 630-53442-247 |
| DECEMBER 2019                   | OFF ROAD DIESEL                               | 48.67             | 12/19  | 101-55200-247 |
| DECEMBER 2019                   | OFF ROAD DIESEL                               | 11.05             | 12/19  | 101-55440-247 |
| DECEMBER 2019                   | OFF ROAD DIESEL                               | 2.76              | 12/19  | 610-53612-247 |
| DECEMBER 2019                   | OFF ROAD DIESEL                               | 1.38              | 12/19  | 620-53644-247 |
| DECEMBER 2019                   | OFF ROAD DIESEL                               | 66.48             | 12/19  | 101-53460-247 |
| DECEMBER 2019                   | OFF ROAD DIESEL                               | 277.98            | 12/19  | 101-53330-217 |
|                                 | <b>Total GARROW OIL:</b>                      | <b>503.40</b>     |        |               |
| GFC LEASING - WI                |   |                   |        |               |
| 12817484                        | GFC LEASING COPIER OVERAGE CHARGES            | 17.71             | 01/20  | 101-53310-207 |
|                                 | <b>Total GFC LEASING - WI:</b>                | <b>17.71</b>      |        |               |
| GRAINGER                        |   |                   |        |               |
| 9399597294                      | SCREW SET #11                                 | 7.24              | 01/20  | 101-53330-225 |
|                                 | <b>Total GRAINGER:</b>                        | <b>7.24</b>       |        |               |
| HALRON LUBRICANTS INC           |   |                   |        |               |
| 1120811                         | DIESEL EXHAUST FLUID PURUS/VALVOLINE-DRU      | 528.66            | 01/20  | 101-53330-217 |
|                                 | <b>Total HALRON LUBRICANTS INC:</b>           | <b>528.66</b>     |        |               |
| HEART OF THE VALLEY             |   |                   |        |               |
| 010620                          | DECEMBER WASTEWATER                           | 182,391.25        | 12/19  | 610-53611-204 |
| 010620                          | FOG CONTROL                                   | 107.00            | 12/19  | 610-53611-204 |
| 010620MP                        | DECEMBER HOV METER PAYABLE                    | 12,889.00         | 12/19  | 610-21110     |
|                                 | <b>Total HEART OF THE VALLEY:</b>             | <b>195,387.25</b> |        |               |
| ICON MARKETING INC              |   |                   |        |               |
| 35289                           | KNIT CAPS & LONG SLEEVE T-SHIRTS              | 1,050.00          | 12/19  | 101-52200-212 |
|                                 | <b>Total ICON MARKETING INC:</b>              | <b>1,050.00</b>   |        |               |
| INTERSTATE BATTERY OF GREEN BAY |   |                   |        |               |
| 90133193                        | BATTERY FOR TRUCK #82                         | 145.95            | 01/20  | 101-53330-225 |
|                                 | <b>Total INTERSTATE BATTERY OF GREEN BAY:</b> | <b>145.95</b>     |        |               |
| JANSSEN, BEN                    |   |                   |        |               |
| 12/19 REIMBURSE                 | REIMBURSE FOR KITCHEN TOWELS                  | 15.23             | 12/19  | 101-52200-218 |
| 123119                          | DECEMBER CLEAN UP                             | 30.00             | 12/19  | 101-52200-111 |

| Invoice                                    | Description                               | Total Cost       | Period | GL Account    |
|--|---|------------------|--------|---------------|
| Total JANSSEN, BEN:                        |   | <u>45.23</u>     |        |               |
| JX ENTERPRISES INC                         |   |                  |        |               |
| 1427790S                                   | REPLACED FUEL INJECTOR #6                 | 1,247.79         | 12/19  | 101-53330-204 |
| 1427790S                                   | REPLACED FUEL INJECTOR #6                 | 1,761.03         | 12/19  | 101-53330-225 |
| Total JX ENTERPRISES INC:                  |   | <u>3,008.82</u>  |        |               |
| LEXISNEXIS RISK DATA MANAGEMENT INC        |   |                  |        |               |
| 1686177-20191231                           | DECEMBER 2019 MINIMUM COMMITMENT          | 100.00           | 12/19  | 101-51680-204 |
| Total LEXISNEXIS RISK DATA MANAGEMENT INC: |   | <u>100.00</u>    |        |               |
| LITTLE CHUTE AREA SCHOOL DIST              |   |                  |        |               |
| 348  | LC CAN 2019-2020                          | 3,490.28         | 01/20  | 404-57190-204 |
| Total LITTLE CHUTE AREA SCHOOL DIST:       |   | <u>3,490.28</u>  |        |               |
| LLOYD, MICHAEL                             |   |                  |        |               |
| 123119                                     | DECEMBER CLEANUP                          | 30.00            | 12/19  | 101-52200-111 |
| Total LLOYD, MICHAEL:                      |   | <u>30.00</u>     |        |               |
| MACQUEEN EQUIPMENT                         |   |                  |        |               |
| W03016                                     | REPLACED BATTERY CABLE & IGNITION WIRE #5 | 720.00           | 01/20  | 101-53330-204 |
| Total MACQUEEN EQUIPMENT:                  |   | <u>720.00</u>    |        |               |
| MATTHEWS TIRE                              |   |                  |        |               |
| 72997                                      | 4 NEW TIRES ON #43                        | 140.00           | 12/19  | 101-53330-204 |
| 72997                                      | 4 NEW TIRES ON #43                        | 1,810.28         | 12/19  | 101-53330-225 |
| Total MATTHEWS TIRE:                       |   | <u>1,950.28</u>  |        |               |
| MUNICIPAL PROPERTY INS COMPANY             |   |                  |        |               |
| 010120                                     | 2020 PROPERTY & LIABILITY INSURANCE       | 861.00           | 01/20  | 201-53620-231 |
| 010120                                     | 2020 PROPERTY & LIABILITY INSURANCE       | 13,346.00        | 01/20  | 101-51900-231 |
| 010120                                     | 2020 PROPERTY & LIABILITY INSURANCE       | 3,014.00         | 01/20  | 101-52250-231 |
| 010120                                     | 2020 PROPERTY & LIABILITY INSURANCE       | 2,153.00         | 01/20  | 207-52120-231 |
| 010120                                     | 2020 PROPERTY & LIABILITY INSURANCE       | 3,875.00         | 01/20  | 206-55110-231 |
| 010120                                     | 2020 PROPERTY & LIABILITY INSURANCE       | 1,292.00         | 01/20  | 204-55420-231 |
| 010120                                     | 2020 PROPERTY & LIABILITY INSURANCE       | 1,722.00         | 01/20  | 610-53614-231 |
| 010120                                     | 2020 PROPERTY & LIABILITY INSURANCE       | 12,915.00        | 01/20  | 620-53924-231 |
| 010120                                     | 2020 PROPERTY & LIABILITY INSURANCE       | 3,875.00         | 01/20  | 630-53444-231 |
| Total MUNICIPAL PROPERTY INS COMPANY:      |   | <u>43,053.00</u> |        |               |
| NEWS PUBLISHING CO INC                     |   |                  |        |               |
| 459668                                     | ADVERTISING FOR NEW FIREFIGHTERS          | 66.33            | 10/19  | 101-55200-227 |
| 459668-1                                   | ADVERTISING FOR NEW FIREFIGHTERS          | 65.95            | 10/19  | 101-55200-227 |
| 467551                                     | SNOW REMOVAL                              | 79.00            | 12/19  | 101-53350-227 |
| 467552                                     | DEER CULLING AD                           | 47.40            | 12/19  | 101-55200-227 |
| 467553                                     | BUDGET HEARING                            | 228.37           | 12/19  | 101-51650-207 |
| Total NEWS PUBLISHING CO INC:              |   | <u>487.05</u>    |        |               |

| Invoice  | Description                             | Total Cost       | Period | GL Account    |
|--|---|------------------|--------|---------------|
| <b>O'REILLY AUTOMOTIVE INC</b>                   |   |                  |        |               |
| 2043-194353                                      | DOOR HANDLE # 28                        | 105.04           | 12/19  | 101-53330-225 |
| 2043-195112                                      | AIR AND OIL FILTERS                     | 46.87            | 12/19  | 101-53330-218 |
| 2043-195590                                      | WIPER BLADES #83                        | 35.98            | 12/19  | 101-53330-225 |
| 2043-196122                                      | AIR, OIL, & FUEL FILTERS                | 194.18           | 12/19  | 101-53330-218 |
| 2043-196125                                      | OIL FILTER                              | 9.13             | 12/19  | 101-53330-218 |
| 2043-196128                                      | LIGHT BULBS                             | 3.33             | 12/19  | 101-53330-218 |
| 2043-196280                                      | BATTERY TERMINAL #58                    | 6.99             | 12/19  | 101-53330-225 |
| CM2043-196129                                    | RETURNED MERCHANDISE                    | 25.46-           | 12/19  | 101-53330-218 |
| <b>Total O'REILLY AUTOMOTIVE INC:</b>            |   | <b>376.06</b>    |        |               |
| <b>OUTAGAMIE COUNTY TREASURER</b>                |   |                  |        |               |
| 11126  | DECEMBER FUEL BILL                      | 11,003.76        | 12/19  | 201-53620-204 |
| <b>Total OUTAGAMIE COUNTY TREASURER:</b>         |   | <b>11,003.76</b> |        |               |
| <b>RENT-A-FLASH OF WISCONSIN INC</b>             |   |                  |        |               |
| 69509  | STREET SIGNS                            | 60.83            | 12/19  | 101-53300-218 |
| <b>Total RENT-A-FLASH OF WISCONSIN INC:</b>      |   | <b>60.83</b>     |        |               |
| <b>STONERIDGE LITTLE CHUTE LLC</b>               |   |                  |        |               |
| 1089261503                                       | BEVERAGES                               | 47.47            | 12/19  | 101-52200-211 |
| 22096011635                                      | FOOD                                    | 6.98             | 12/19  | 101-52200-211 |
| 23053681811                                      | FOOD                                    | 28.44            | 12/19  | 101-52200-211 |
| 23055971741                                      | FOOD                                    | 120.53           | 12/19  | 101-52200-211 |
| 24095431459                                      | SENIOR PROGRAM ITEMS                    | 31.92            | 12/19  | 101-55300-218 |
| 25030801003                                      | FOOD                                    | 184.85           | 12/19  | 101-52200-211 |
| 26003851632                                      | FOOD                                    | 16.68            | 12/19  | 101-52200-211 |
| 26023391102                                      | FOOD                                    | 71.07            | 12/19  | 101-52200-211 |
| <b>Total STONERIDGE LITTLE CHUTE LLC:</b>        |   | <b>507.94</b>    |        |               |
| <b>SUBURBAN WILDLIFE SOLUTIONS LLC</b>           |   |                  |        |               |
| 4070   | RACCOON REMOVAL @ HEESAKKER PARK 12/31/ | 185.00           | 12/19  | 101-55200-204 |
| <b>Total SUBURBAN WILDLIFE SOLUTIONS LLC:</b>    |   | <b>185.00</b>    |        |               |
| <b>TIMES-VILLAGER</b>                            |   |                  |        |               |
| 010120-MSB                                       | 1 YEAR RENEWAL-MSB                      | 49.00            | 01/20  | 101-53100-208 |
| <b>Total TIMES-VILLAGER:</b>                     |   | <b>49.00</b>     |        |               |
| <b>TITAN PUBLIC SAFETY SOLUTIONS, LLC</b>        |   |                  |        |               |
| 4839   | TIPPS COURT-ANNUAL SUPPORT              | 5,334.00         | 01/20  | 101-51680-204 |
| <b>Total TITAN PUBLIC SAFETY SOLUTIONS, LLC:</b> |   | <b>5,334.00</b>  |        |               |
| <b>UNIFIRST CORPORATION</b>                      |   |                  |        |               |
| 0970300011                                       | SHIRTS/PANTS                            | 4.51             | 01/20  | 101-53330-213 |
| 0970300011                                       | LAUNDRY BAGS/WIPERS                     | 15.50            | 01/20  | 101-53330-218 |
| <b>Total UNIFIRST CORPORATION:</b>               |   | <b>20.01</b>     |        |               |
| <b>VALLEY LIQUOR</b>                             |   |                  |        |               |
| 814347   | BEVERAGES AND SUPPLIES                  | 149.45           | 12/19  | 101-52200-211 |

| Invoice                                    | Description                              | Total Cost        | Period | GL Account    |
|--|--|-------------------|--------|---------------|
| 814434                                     | BEVERAGES AND SUPPLIES                   | 31.48             | 12/19  | 101-52200-211 |
| 817972                                     | BEVERAGES AND SUPPLIES                   | 149.45            | 12/19  | 101-52200-211 |
| <b>Total VALLEY LIQUOR:</b>                |  | <b>330.38</b>     |        |               |
| <b>VILLAGE WINDOW CLEANING INC.</b>        |  |                   |        |               |
| 37462                                      | WINDOW CLEANING                          | 450.00            | 12/19  | 206-55110-243 |
| <b>Total VALLEY WINDOW CLEANING INC.:</b>  |  | <b>450.00</b>     |        |               |
| <b>VILLAGE OF KIMBERLY</b>                 |  |                   |        |               |
| 20191230                                   | 2019 JOINT VEHICAL BILLING JULY-DECEMBER | 4,694.92          | 12/19  | 201-53620-247 |
| <b>Total VILLAGE OF KIMBERLY:</b>          |  | <b>4,694.92</b>   |        |               |
| <b>WAUSAU EQUIPMENT COMPANY INC</b>        |  |                   |        |               |
| 6875599                                    | SEAL KIT #80                             | 287.54            | 12/19  | 101-53330-225 |
| <b>Total WAUSAU EQUIPMENT COMPANY INC:</b> |  | <b>287.54</b>     |        |               |
| <b>Grand Totals:</b>                       |  | <b>393,961.47</b> |        |               |

**Report GL Period Summary**

Vendor number hash: 178014  
 Vendor number hash - split: 288862  
 Total number of invoices: 72  
 Total number of transactions: 105

| Terms Description    | Invoice Amount    | Net Invoice Amount |
|----------------------|-------------------|--------------------|
| Open Terms           | 393,961.47        | 393,961.47         |
| <b>Grand Totals:</b> | <b>393,961.47</b> | <b>393,961.47</b>  |

**Report Criteria:**

Invoice Detail.Voided = {} FALSE

**LCFD Incident Report**  
**December 2019**  
**Number of responses: 12**  
**Last years: 7**  
**YTD: 202**

**12/01/2019** **13:17** Wire down near 1128 Garfield Avenue, found a cable TV/phone line down Kaukauna Utilities on scene. Engine 3621, car 3632  
**#19LC00184**

**12/01/2019** **13:27** Wire down near intersection of Main Street and S Jackson, found a cable TV/phone line down, Kaukauna Utilities on scene. Engine 3621, car 3632  
**#19LC00185**

**12/02/2019** **16:06** accident with scene safety @ intersection of Hickory Drive & Freedom Road, assist with cleanup. Engine 3621, car 3632  
**#19LC00186**

**12/02/2019** **16:18** Smell of smoke @ 1012 Rosehill Road, investigated, found a log in fireplace causing issues. Engine 3621, Truck 3641, Squad 3671, car 3632  
**#19LC00187**

**12/11/2019** **17:29** Accident scene safety, Highway 441 SB on ramp & E. North Avenue, cancelled when in route due to being in Appleton Fire Jurisdiction  
**#19LC00188**

**12/13/2019      12:03 Vehicle vs. apartment building @ 2208 Golden Gate Drive, vehicle struck balcony, balcony collapsed, no issue for FD  
Engine 3621, car 3632  
#LC00189**

**12/17/2019      08:17 Vehicle accident-non emergency extrication, East bound North Avenue near intersection of French Road  
Engine 3621, squad 3671, car 3632  
#LC00190**

**12/20/2019      07:32 Vehicle accident scene safety, semi trailer vs light standard/traffic light, secured the scene until Village staff could respond to take care of Car 3632  
#LC00191**

**12/23/2019      22:54 Odor of smoke @ 628 Grand Avenue, Apartment 202, investigated found no issues  
Truck 3641, Engine 3622, Squad 3671, car 3632  
#LC00192**

**12/24/2019      01:01 Porch fire @ 1420 Washington Street, lot #33 (Dutch Harbor Estates), porch heavily involved, extinguished with minimal damage to trailer  
Engine 3621, Truck 3641, Squad 3671, car 3632  
#LC00193**

**12/24/2019      13:08 Vehicle accident scene safety, Freedom Road South bound, I-41 overpass, assist with accident clean up  
Engine 3621, Truck 3641, Car 3632  
#LC00194**

**12/25/2019      01:56 Flooding issue @ 1420 Washington Street, lot #3 , water main break causing flooding in trailer park, with possible gas leak, no gas issues found.  
Engine 3621, Car 3632  
#LC00195**

# VILLAGE OF LITTLE CHUTE MONTHLY REPORT – DECEMBER 2019



## ***Little Chute***

ESTABLISHED 1848

December 2019

Village Administrator Report to the Board of Trustees

Submitted to the Village Board of Trustees and the residents of Little Chute is a report of the various departments of the Village. The information contained herein is intended to keep the Board and public apprised of their government at work.

## VILLAGE OF LITTLE CHUTE MONTHLY REPORT – DECEMBER 2019

The information in this report is meant to provide a snapshot of Village operations for the month preceding. The goal is to provide statistics and measures that can be analyzed and viewed over time. These reports will be reported to the Board on a monthly basis. The reports will be added to the official files of the Village of Little Chute and be published on the Village's website at [www.littlechutewi.org](http://www.littlechutewi.org).

As we continue this effort, the style and metrics will be fine-tuned to better capture operational aspects that will serve staff, the board and public with a more robust understanding of operations. Ultimately, this information can be used to assist in policy and fiscal decisions on the future of Village operations.

### Department Overview

The report will track monthly activities for the following:

- Village Administrator
- Clerk
- Community Development
- Finance Department
- Fox Valley Metro Police Department
- Kimberly/Little Chute Library
- Parks, Recreation and Forestry Department
- Department of Public Works
- Engineering Department

### Questions or Comments

Should you have questions or comments with the information contained herein, please contact the Village Administrator:

James P. Fenlon  
Village Administrator  
108 W. Main Street  
Little Chute, WI 54140  
920-423-3850  
[james@littlechutewi.org](mailto:james@littlechutewi.org)

# Village Administrator

## HIGHLIGHTS

- The Board of Trustees worked on the following items in the month of December:
  - Approved the contract with MCO to operate our water system.
  - Approved the change in financial consultants for the Village of Little Chute.
  - Authorized a budget amendment so that the Engineering and DPW Department can move forward on a vital equipment purchase.
  - Adopted an updated and amended 2019 Forestry Manual thanks to the Director's efforts.
  - Received and published the 2019 housing affordability and fee reports from the Community Development Director
  - The Approved an agreement for the construction of an \$8M Senior Housing/Assisted Living facility in the Village of Little Chute.
  - The Board approved the Community Support Officer positions and job descriptions as outlined in the 2020 budget.
  - The Board approved an ordinance that annexes approximately 20 acres from the Town of Grand Chute into the Village of Little Chute.
- Continued to work with staff on an effective resolution to a billing issue with Outagamie County Landfill and met with County officials regarding the billing issue.
- Continued to work with the Village of Kimberly on the Joint Library and an effort to separate the department.
- Continued discussions and negotiations for the FVMPD Professional Police Association successor agreement.
- The Village President and Administrator participated in the 2019 Kiwanis Christmas Parade.
- The Village of Little Chute hosted an anniversary party for all employees celebrating service milestones with the Village of Little Chute.
- Conduct phone and candidate reviews regarding the Community Development Director position.
- Thanks to the Clerk's office, the Village of Little Chute hosted a Christmas luncheon for all our team members.
- Completed the 2019 team evaluation process.

## TOP PRIORITIES FOR JANUARY

- Continue to work with the Village of Kimberly and the Board of Trustees on the future planning for the Joint Library.
- Continue to work with staff and developers on a number of promising projects for 2020.
- Conduct interviews for the Community Development Director position.
- The Board will host a series of public information meetings related to 2020 capital projects.
- Prepare documents for discussion by the Board related to elected official compensation, military leave policies, and 2020 Strategic Planning efforts for the entire organization.
- Continue working with staff, the Board of Trustees, and the Utility Commission on the sewer related internal meter discrepancies at the Outagamie County Landfill.
- Approve the site and building plan for the Community Based Residential Facility (CBRF) planned to break ground later this year.

# Clerk

## HIGHLIGHTS

December wrapped up a busy and productive year in the Clerk's office. We had a staff transition, saying goodbye to Julie and welcoming in Amber. A large focus of our year was on Elections. We executed a busier than expected Spring Primary and immediately started preparations for the upcoming 2020 Election cycle. Preparing for 2020 has included updating voter information gathered through mailings, attending Presidential Election Academy Training as well as webinars and online training. The Clerk's office has continued to plan for and execute many social events including the Annual Employee Party, Anniversary Party, Christmas luncheon, and many more monthly lunch events. We re-evaluated our newsletter format and were able to produce a cost neutral Village newsletter that was mailed out to all residents. We look forward to collaborating with other departments to send out 4 additional newsletters in 2020. Overall, we are very proud of the work accomplished this year and will continue to focus on finding ways to keep our residents informed.

- Shared data from social media sites
- Agendas/Minutes for meetings (Regular Board, Special Meeting, Plan, Utility, Design Review)
- Continued maintenance of the Village Website and social media outlets
- Ongoing phone/supply ordering support
- Civic Center/Village Hall rentals
- Publish Winter Newsletter which was mailed out to all residents
- Plan and facilitate Holiday Party and Anniversary Party
- Preparations for 2020 elections webinar training and upkeep of voter records

Goals for January:

- Prepare for Spring Primary
- Mail out absentee ballots
- Agendas/Minutes for meetings
- Work with Public Works on spring newsletter information gathering
- Share data from social media sites
- Maintenance of the Village Website and social media outlets
- Ongoing phone/supply ordering support
- Civic Center/Village Hall rentals
- Plan annual Souper Bowl Party

## Village of Little Chute Website and Social Media Metrics - December 2019

|                               | This Month | This Month Last Year | % Change | Year to Date | Last Year to Date | % Change |
|-------------------------------|------------|----------------------|----------|--------------|-------------------|----------|
| <b>Website Visits</b>         | 8,463      | 7,691                | 10.04%   | 45,635       | 67,280            | -32.17%  |
| <b>Website Page Views</b>     | 11,673     | 11,004               | 6.08%    | 176,599      | 93,694            | 88.48%   |
| <b>Facebook Likes</b>         | 3,782      | 3,140                | 20.45%   | 3,782        | 3,140             | 20.45%   |
| <b>Facebook Reach</b>         | 65,297     | 52,403               | 24.61%   | 274,134      | 240,164           | 14.14%   |
| <b>Village Hall Blog View</b> | 232        | 1,204                | -80.73%  | 2,615        | 2,315             | 12.96%   |
| <b>Instagram Followers</b>    | 545        | 420                  | 29.76%   | 545          | 420               | 29.76%   |
| <b>Twitter Followers</b>      | 398        | 324                  | 22.84%   | 398          | 324               | 22.84%   |
| <b>Twitter Impressions</b>    | 1,254      | 4,376                | -71.34%  | 3,520        | 16,771            | -79.01%  |

### 2019 Yearly Social Media Report

| 2019 TOTALS | 2018 TOTALS | 2017 TOTALS | WEBSITE      |
|-------------|-------------|-------------|--------------|
| 147,889     | 164,463     | 154,184     | Visits       |
| -3%         | 7%          | -10%        | % Change     |
| 3:24        | 4:20        | 8:22        | Visit Length |
| -2%         | -49%        | 197%        | % Change     |
| 2019 TOTALS | 2018 TOTALS | 2017 TOTALS | FACEBOOK     |
| 42400       | 33,790      | 25,769      | Likes        |
| 2%          | 31%         | 106%        | % Change     |
| 763,073     | 766,744     | 656,263     | Total Reach  |
| 7%          | 17%         | 185%        | % Change     |
| 2019 TOTALS | 2018 TOTALS | 2017 TOTALS | BLOG         |
| 6987        | 7,303       | 9,398       | Page Views   |
| 0%          | -22%        | 86%         | % Change     |
| 2019 TOTALS | 2018 TOTALS | 2017 TOTALS | INSTAGRAM    |
| 545         | 420         | 220         | Followers    |
| 2%          | 91%         | 82%         | % Change     |
| 2019 TOTALS | 2018 TOTALS | 2017 TOTALS | TWITTER      |
| 398         | 324         | 236         | Followers    |
| 2%          | 37%         | 12%         | % Change     |
| 8,053       | 56,288      | 54,844      | Impressions  |
| -87%        | 3%          | 15%         | % Change     |

# Community Development

## HIGHLIGHTS

- Met with Commercial Developers regarding sites and TIF in village.
- Continued Inspections of homes, apartments and commercial projects.
- Inspector out on medical leave for two weeks.
- Discussions with architects regarding new projects.
- Completed with East Central, state required housing and fee reports.
- County Landfill discussion.

## TOP PRIORITIES FOR JANUARY

- Meet with builders and owners about upcoming commercial projects.
- Work with developers regarding Commercial/Industrial projects.
- Present rezoning in downtown for redevelopment.
- Continued Inspections of homes, apartments, industrial and commercial projects.
- Assist developers, surveyors, and realtors with zoning requirements.
- Assist in preparations for CD Director transition.

## COMMUNITY DEVELOPMENT DECEMBER DATA

### Community Development Department 2019 Permit Data

|                            | December-19 | 2019 Totals | 2018 Totals | 2017 Totals | 2016 Totals |
|----------------------------|-------------|-------------|-------------|-------------|-------------|
| Permits Issued             | 28          | 646         | 622         | 644         | 541         |
| Property Complaints        |             | 30          | 61          | 37          | 50          |
| Property/Field Inspections | 67          | 912         | 929         | 1067        | NM          |
| Action Corrected           | 1           | 13          | 44          | 21          | NM          |
| Ongoing                    | 4           | 35          | 16          | 16          | NM          |

### Community Development Department 2019 Permit Data

|                | December-19 | 2019 Totals  | 2018 Totals  | 2017 Totals  | 2016 Totals  |
|----------------|-------------|--------------|--------------|--------------|--------------|
| Permits Issued | 28          | 696          | 622          | 644          | 541          |
| Permit Fees    | \$2,066     | \$105,963    | \$257,754    | \$114,330    | \$116,833    |
| Permit Value   | \$663,243   | \$35,048,147 | \$47,343,017 | \$35,708,279 | \$48,466,019 |

# Finance Department

## HIGHLIGHTS

- Tax Bills were available online 12/3 and mailed 12/4 - the earliest date since 2006. The Village experienced the second largest collection date in 15 years on 12/30 taking in \$1.8 million dollars with staff balancing to the penny! \$8.7 million was collected in December or 44.3% of the total tax roll (84% collected at Village Hall, 12% at Capital Credit Union and 4% at Bank of Little Chute).
- Closed a successful debt refunding including all general ledger updates on 12/30/19.
- The 2020 Budget was uploaded on the website for public access and into the general ledger system for accounting recordkeeping.
- Filed regulatory reports with the State: Tax Levy Limit Worksheet, Expenditure Restraint and Statement of Taxes.
- 4,028 utility bills created, 62 service orders (Final Reads, High/Low Reads, Meter Installations) created/coordinated with MCO and 203 Landlord notices mailed for tenant delinquency notification
- 801 ratepayers opted out of postcard billing, 1,456 ratepayers utilized PSN and 665 ACH for payments in December.

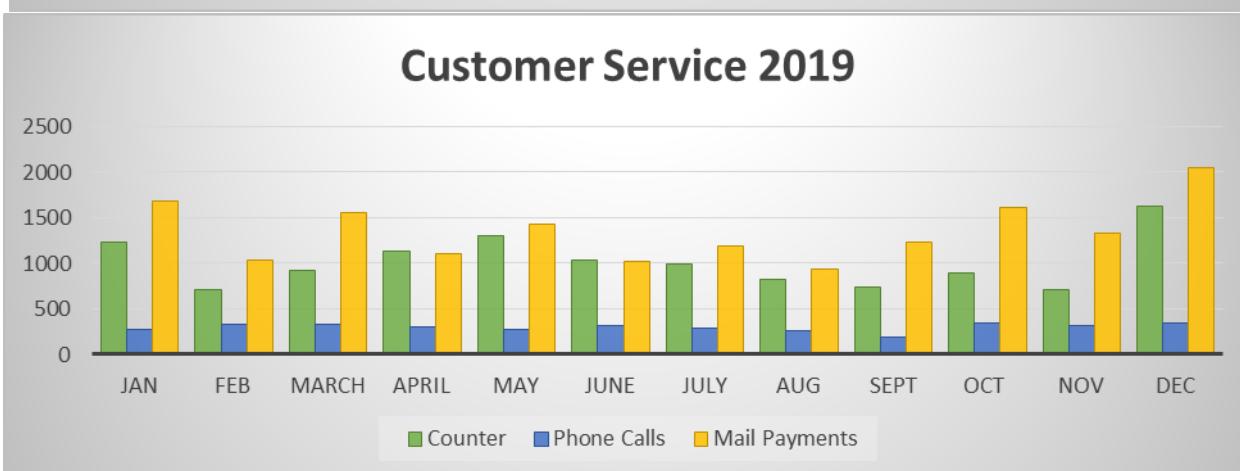
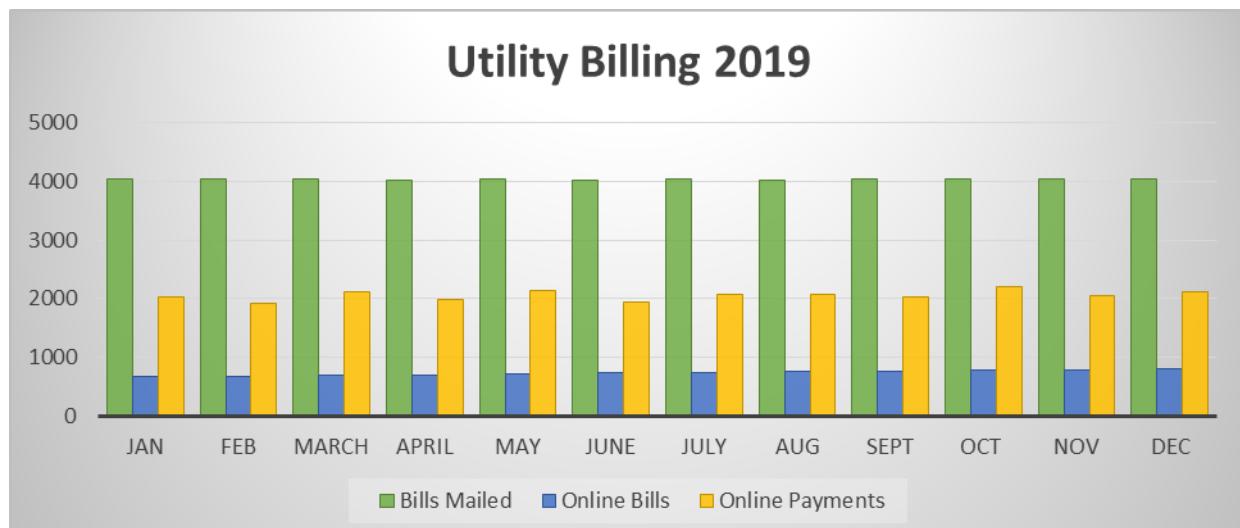
## TOP PRIORITIES FOR JANUARY

- January Tax Settlement due January 15th
- Issue W-2's, 1099's and all Affordable Health Care Compliance Filings (1094/1095)
- Preliminary 2019 audit fieldwork visit scheduled for January 20<sup>th</sup> and continued work for final fieldwork preparation scheduled for week of March 16th

## CONTINUOUS IMPROVEMENT EFFORTS

- Implemented daily tax recording by staff including internal control of secondary reconciliation with the general ledger by Director. Staff were cross-trained and took on a more responsible role allowing for the tax settlement process to be easily prepared.
- Expanded information on website for various payment options including social media updates
- 2020 Budget was uploaded into the general ledger vs manual key entry in past
- Optimal cash management to minimize custodial risk including 12/31/19 deposit delivered to the bank and posted prior to bank's close of business

## DECEMBER DATA



## PERFORMANCE MEASUREMENTS

|  | 2017   | 2018  | 2019  | Target 2020 |
|--|--------|-------|-------|-------------|
| # months bank reconciliation completed timely      | 0      | 0     | 7     | 12          |
| # of stale checks outstanding                      | NM     | NM    | 57    | 5           |
| Custodial credit risk                              | \$12.3 | \$6.1 | \$0   | \$0         |
| % of customers paying online                       | NM     | NM    | 42%   | 55%         |
| Continuous improvement initiatives                 | NM     | NM    | 18    | 10          |
| Number of special assessment billings              | 277    | 296   | 160   | 125         |
| Average number of monthly utility bills            | 4,076  | 4,052 | 4,033 | 4,050       |
| Annual number of utility work orders               | 952    | 1,093 | 940   | 950         |
| Annual tax certification letters                   | 793    | 735   | 775   | 750         |
| General obligation bond rating                     | Aa3    | Aa3   | Aa3   | Aa2         |
| # of auditor's compliance issues                   | NM     | 6     | 1     | 0           |
| % of time monthly financials closed within 15 days | NM     | NM    | 50%   | 90%         |
| % of staff adequately trained/cross trained        | NM     | NM    | 75%   | 100%        |

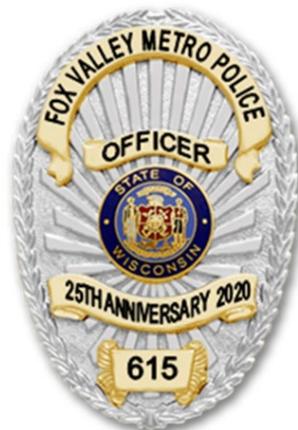
NM=New Measure



## Fox Valley Metro Police Department

### HIGHLIGHTS

- On December 17th we held a department meeting. Dr. Mike Polka was present and conducted a review of our Narcan procedures for us. This is required per law and internal policy in order for us to carry and administer Narcan to suspected overdose patients.
- Our newest patrol officers, Caleb Lyons, Kaylee Blader and Ricardo Lozano are in their fourth week of the field training process.
- 2020 marks the 25th anniversary of the joint police department. We have created a special/commemorative 25th Anniversary Badge that officers have the option to order and wear this year. Below are samples of the patrol officer badge and command staff badge.



### TOP PRIORITIES

- Applications for the new CSO position closed on January 10th. We are reviewing the applications and plan to start interviews later this month.
- We would also like to start the process of raising funds for a K-9 program with the intent of probably acquiring a dog in 2021. The K-9 would be a drug detection and tracking dog. I have reached out to both village administrators about the possibility of having a joint, village board meeting so that Metro can present the K-9 program to both villages.
- We are in the process of ordering a new squad car for patrol that was approved in the 2020 budget. We plan to purchase another Ford Police Interceptor SUV.

### 2019 stats are as follows:

- 13,464 total calls for service (both villages) as compared with 12,334 in 2018. This is an increase of nine percent from the previous year.

**FVMPD DECEMBER DATA** - Below is a table showing a three-month comparison of calls for service and incidents in Little Chute. I would note a measurable increase in medical calls and animal bite complaints. I believe the animal bite complaint increase is related to the dog park.



## FOX VALLEY METRO POLICE DEPARTMENT

### Year-to-Date CAD Call Detail

#### Year-To-Date CAD Received Calls

| Call Nature                    | 01/01/2019     | 01/01/2018     | 1 yr %  | 01/01/2017     | 2 yr %  |
|--------------------------------|----------------|----------------|---------|----------------|---------|
|                                | to 12/31/2019: | to 12/31/2018: | change: | to 12/31/2017: | change: |
| 911 Assist                     | 15             | 21             | -28.6%  | 31             | -51.6%  |
| 911 Hangup                     | 292            | 343            | -14.9%  | 273            | 7.0%    |
| 911 Misdial                    | 264            | 0              | N/A     | 0              | N/A     |
| Abandoned Vehicle              | 55             | 34             | 61.8%   | 38             | 44.7%   |
| Abdominal A-Adam Response      | 2              | 4              | -50.0%  | 6              | -66.7%  |
| Abdominal C-Charlie Response   | 5              | 7              | -28.6%  | 4              | 25.0%   |
| Accident in a Parking Lot      | 38             | 17             | 123.5%  | 0              | N/A     |
| Accident with Extrication      | 1              | 1              | 0.0%    | 0              | N/A     |
| Accident with Injury           | 10             | 19             | -47.4%  | 24             | -58.3%  |
| Accident with Scene Safety     | 11             | 13             | -15.4%  | 12             | -8.3%   |
| Accident with Spill Cleanup    | 4              | 0              | N/A     | 0              | N/A     |
| Administrative Duties          | 0              | 0              | N/A     | 1              | -100.0% |
| Alcohol Violations             | 10             | 9              | 11.1%   | 10             | 0.0%    |
| Allergies A-Adam Response      | 0              | 0              | N/A     | 1              | -100.0% |
| Allergies C-Charles Response   | 1              | 4              | -75.0%  | 0              | N/A     |
| Allergies D-David Response     | 3              | 3              | 0.0%    | 0              | N/A     |
| Animal Bite                    | 26             | 8              | 225.0%  | 0              | N/A     |
| Animal Call                    | 229            | 215            | 6.5%    | 254            | -9.8%   |
| Assist Citizen or Agency       | 488            | 632            | -22.8%  | 881            | -44.6%  |
| Auto Theft                     | 0              | 3              | -100.0% | 7              | -100.0% |
| Back Problem A-Adam Response   | 3              | 4              | -25.0%  | 4              | -25.0%  |
| Back Problem C-CharlesResponse | 1              | 1              | 0.0%    | 3              | -66.7%  |
| Battery                        | 4              | 6              | -33.3%  | 7              | -42.9%  |
| Bicycle Stop                   | 1              | 6              | -83.3%  | 0              | N/A     |
| Bleeding A-Adam Response       | 2              | 1              | 100.0%  | 0              | N/A     |
| Bleeding B-Boy Response        | 3              | 8              | -62.5%  | 6              | -50.0%  |
| Bleeding C-Charles Response    | 1              | 0              | N/A     | 0              | N/A     |
| Bleeding D-David Response      | 7              | 2              | 250.0%  | 6              | 16.7%   |
| Bomb Threat                    | 0              | 1              | -100.0% | 0              | N/A     |
| Breathing Problem C-Charles    | 9              | 4              | 125.0%  | 0              | N/A     |

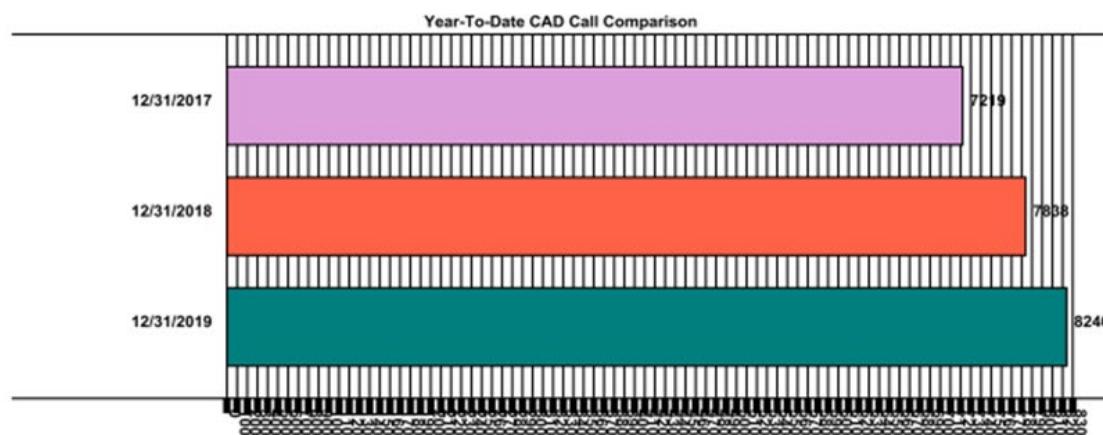
**Village of Little Chute Monthly Report – December 2019**

|                               |     |     |         |     |         |
|-------------------------------|-----|-----|---------|-----|---------|
| Breathing Problem D-David     | 44  | 13  | 238.5%  | 0   | N/A     |
| Breathing Problem E-Edward    | 2   | 0   | N/A     | 0   | N/A     |
| Burglary                      | 12  | 7   | 71.4%   | 5   | 140.0%  |
| Business Check                | 9   | 4   | 125.0%  | 2   | 350.0%  |
| CO or Hazmat B-Boy            | 1   | 0   | N/A     | 0   | N/A     |
| Carbon Monoxide Alarm         | 12  | 14  | -14.3%  | 10  | 20.0%   |
| Chest Complaint A-Adam        | 0   | 1   | -100.0% | 0   | N/A     |
| Chest Complaint C-Charles     | 8   | 4   | 100.0%  | 0   | N/A     |
| Chest Complaint D-David       | 19  | 4   | 375.0%  | 0   | N/A     |
| Choking A-Adam Response       | 2   | 1   | 100.0%  | 0   | N/A     |
| Choking D-David Response      | 2   | 2   | 0.0%    | 1   | 100.0%  |
| Civil Matter Assist           | 18  | 20  | -10.0%  | 29  | -37.9%  |
| Civil Process                 | 98  | 113 | -13.3%  | 119 | -17.6%  |
| Collapsed Building            | 2   | 0   | N/A     | 0   | N/A     |
| Crime Prevention              | 811 | 440 | 84.3%   | 117 | 593.2%  |
| Dam or Lock Failure           | 1   | 0   | N/A     | 0   | N/A     |
| Damage to Property            | 50  | 54  | -7.4%   | 38  | 31.6%   |
| Death                         | 0   | 2   | -100.0% | 4   | -100.0% |
| Diabetic Issue A-Adam         | 0   | 2   | -100.0% | 1   | -100.0% |
| Diabetic Issue C-Charles      | 5   | 12  | -58.3%  | 8   | -37.5%  |
| Diabetic Issue D-David        | 1   | 2   | -50.0%  | 1   | 0.0%    |
| Disorderly Conduct            | 0   | 14  | -100.0% | 27  | -100.0% |
| Disturbance                   | 154 | 112 | 37.5%   | 74  | 108.1%  |
| Disturbance with a Weapon     | 4   | 0   | N/A     | 2   | 100.0%  |
| Domestic Disturbance          | 56  | 33  | 69.7%   | 36  | 55.6%   |
| Domestic Disturbance w/Weapon | 2   | 0   | N/A     | 0   | N/A     |
| Drug Complaint                | 41  | 55  | -25.5%  | 38  | 7.9%    |
| Dumpster Fire                 | 1   | 0   | N/A     | 1   | 0.0%    |
| Electrocution D-David         | 1   | 0   | N/A     | 0   | N/A     |
| Emergency Committal           | 3   | 12  | -75.0%  | 11  | -72.7%  |
| Exposure D-David Response     | 1   | 0   | N/A     | 0   | N/A     |
| Eye Problem A-Adam            | 1   | 0   | N/A     | 0   | N/A     |
| Fainting A-Adam               | 5   | 1   | 400.0%  | 5   | 0.0%    |
| Fainting C-Charles            | 6   | 5   | 20.0%   | 6   | 0.0%    |
| Falls A-Adam Response         | 13  | 13  | 0.0%    | 0   | N/A     |
| Falls B-Boy Response          | 35  | 13  | 169.2%  | 0   | N/A     |
| Falls D-David Response        | 10  | 3   | 233.3%  | 0   | N/A     |
| Fire Alarm Commercial         | 30  | 32  | -6.2%   | 39  | -23.1%  |
| Fire Alarm Residential        | 4   | 5   | -20.0%  | 0   | N/A     |
| Fire Dept Public Relations    | 2   | 2   | 0.0%    | 2   | 0.0%    |
| Fire Oversized/Commercial Veh | 0   | 4   | -100.0% | 8   | -100.0% |

|                              |     |     |         |     |         |
|------------------------------|-----|-----|---------|-----|---------|
| Fire Service Callout         | 1   | 0   | N/A     | 3   | -66.7%  |
| Fire Stuck Elevator Rescue   | 0   | 1   | -100.0% | 0   | N/A     |
| Fire Unauthorized Burning    | 7   | 6   | 16.7%   | 7   | 0.0%    |
| Fire Vegetation or Grass     | 5   | 3   | 66.7%   | 1   | 400.0%  |
| Fire Vehicle Small           | 4   | 3   | 33.3%   | 0   | N/A     |
| Fireworks Complaint          | 8   | 11  | -27.3%  | 13  | -38.5%  |
| Follow Up                    | 16  | 3   | 433.3%  | 0   | N/A     |
| Fraud Complaint              | 72  | 51  | 41.2%   | 52  | 38.5%   |
| Garbage or Rubbish Fire      | 2   | 1   | 100.0%  | 1   | 100.0%  |
| Graffiti Complaint           | 2   | 0   | N/A     | 0   | N/A     |
| Harassment                   | 106 | 81  | 30.9%   | 63  | 68.3%   |
| Hazard in Roadway            | 153 | 147 | 4.1%    | 118 | 29.7%   |
| Headache A-Adam Response     | 1   | 0   | N/A     | 0   | N/A     |
| Headache C-Charles Response  | 1   | 1   | 0.0%    | 1   | 0.0%    |
| Heart Problem A-Adam         | 1   | 0   | N/A     | 0   | N/A     |
| Heart Problem C-Charles      | 1   | 2   | -50.0%  | 3   | -66.7%  |
| Heart Problem D-David        | 9   | 7   | 28.6%   | 5   | 80.0%   |
| Jail GPS Checks              | 167 | 235 | -28.9%  | 237 | -29.5%  |
| Juvenile Complaint           | 42  | 49  | -14.3%  | 60  | -30.0%  |
| K9 Assist                    | 1   | 2   | -50.0%  | 0   | N/A     |
| Law Alarms - Burglary Panic  | 72  | 70  | 2.9%    | 102 | -29.4%  |
| Law Enforcement Fire Assist  | 0   | 41  | -100.0% | 114 | -100.0% |
| Law Enforcement Medical      | 1   | 0   | N/A     | 0   | N/A     |
| Lost or Found Valuables      | 77  | 69  | 11.6%   | 119 | -35.3%  |
| MABAS Incident               | 0   | 0   | N/A     | 2   | -100.0% |
| Medical Assistance No Injury | 30  | 24  | 25.0%   | 16  | 87.5%   |
| Medical Pre-Alert            | 25  | 302 | -91.7%  | 539 | -95.4%  |
| Miscellaneous Incident       | 0   | 1   | -100.0% | 9   | -100.0% |
| Missing Person               | 23  | 9   | 155.6%  | 9   | 155.6%  |
| Motorist Assist              | 228 | 234 | -2.6%   | 216 | 5.6%    |
| Mutual Aid Fire Response     | 0   | 1   | -100.0% | 0   | N/A     |
| Natural Gas or Propane Leak  | 11  | 8   | 37.5%   | 12  | -8.3%   |
| Noise Complaint              | 63  | 23  | 173.9%  | 48  | 31.2%   |
| Nuisance Complaint           | 1   | 0   | N/A     | 0   | N/A     |
| Ordinance Violation          | 155 | 113 | 37.2%   | 86  | 80.2%   |
| Overdose B-Boy               | 1   | 0   | N/A     | 2   | -50.0%  |
| Overdose C-Charles           | 1   | 9   | -88.9%  | 7   | -85.7%  |
| Overdose D-David             | 0   | 0   | N/A     | 2   | -100.0% |
| PNB B-Boy Response           | 1   | 1   | 0.0%    | 0   | N/A     |
| PNB D-David Response         | 0   | 1   | -100.0% | 1   | -100.0% |
| PNB E-Edward Response        | 13  | 8   | 62.5%   | 0   | N/A     |

|                               |       |       |         |       |         |
|-------------------------------|-------|-------|---------|-------|---------|
| Parking Enforcement           | 148   | 121   | 22.3%   | 90    | 64.4%   |
| Pregnancy B-Boy               | 0     | 1     | -100.0% | 0     | N/A     |
| Pregnancy C-Charles           | 1     | 0     | N/A     | 0     | N/A     |
| Pregnancy D-David             | 1     | 1     | 0.0%    | 0     | N/A     |
| Preset Alarms such as varda   | 0     | 1     | -100.0% | 0     | N/A     |
| Reckless Driving Complaint    | 269   | 254   | 5.9%    | 262   | 2.7%    |
| Residence Lockout             | 8     | 1     | 700.0%  | 0     | N/A     |
| Restraining Order Tracking    | 2     | 2     | 0.0%    | 0     | N/A     |
| Retail Theft                  | 14    | 4     | 250.0%  | 6     | 133.3%  |
| Robbery                       | 0     | 0     | N/A     | 3     | -100.0% |
| Runaway Juvenile              | 27    | 14    | 92.9%   | 10    | 170.0%  |
| Scam                          | 3     | 0     | N/A     | 0     | N/A     |
| Seizure A-Adam Response       | 3     | 5     | -40.0%  | 4     | -25.0%  |
| Seizure B-Boy Response        | 1     | 3     | -66.7%  | 5     | -80.0%  |
| Seizure C-Charles Response    | 7     | 0     | N/A     | 0     | N/A     |
| Seizure D-David Response      | 6     | 7     | -14.3%  | 0     | N/A     |
| Sex Offense                   | 24    | 26    | -7.7%   | 19    | 26.3%   |
| Sick A-Adam                   | 24    | 13    | 84.6%   | 0     | N/A     |
| Sick C-Charles                | 16    | 6     | 166.7%  | 0     | N/A     |
| Sick D-David                  | 9     | 5     | 80.0%   | 0     | N/A     |
| Spill Cleanup                 | 1     | 6     | -83.3%  | 9     | -88.9%  |
| Stroke C-Charles              | 12    | 6     | 100.0%  | 0     | N/A     |
| Structure Fire Smoke or Flame | 13    | 10    | 30.0%   | 28    | -53.6%  |
| Suicide B-Boy                 | 1     | 1     | 0.0%    | 0     | N/A     |
| Suicide D-David               | 0     | 1     | -100.0% | 0     | N/A     |
| Suspicious Incident           | 171   | 121   | 41.3%   | 131   | 30.5%   |
| Suspicious Person             | 57    | 36    | 58.3%   | 40    | 42.5%   |
| Suspicious Vehicle            | 121   | 96    | 26.0%   | 75    | 61.3%   |
| Testing Only                  | 1     | 0     | N/A     | 4     | -75.0%  |
| Theft Complaint               | 99    | 94    | 5.3%    | 90    | 10.0%   |
| Theft of Automobile Complaint | 12    | 3     | 300.0%  | 0     | N/A     |
| Traffic Enforcement           | 189   | 148   | 27.7%   | 24    | 687.5%  |
| Traffic Stop                  | 1,749 | 2,041 | -14.3%  | 1,560 | 12.1%   |
| Transport                     | 0     | 2     | -100.0% | 1     | -100.0% |
| Transport Accident A-Adam     | 0     | 1     | -100.0% | 0     | N/A     |
| Transport Accident B-Boy      | 5     | 0     | N/A     | 0     | N/A     |
| Transport Accident D-David    | 2     | 3     | -33.3%  | 0     | N/A     |
| Traumatic Injuries A-Adam     | 6     | 2     | 200.0%  | 0     | N/A     |
| Traumatic Injuries B-Boy      | 7     | 9     | -22.2%  | 5     | 40.0%   |
| Traumatic Injuries D-David    | 0     | 1     | -100.0% | 3     | -100.0% |
| Trespassing                   | 20    | 12    | 66.7%   | 13    | 53.8%   |

|                                |     |     |         |     |          |
|--------------------------------|-----|-----|---------|-----|----------|
| Truancy                        | 0   | 19  | -100.0% | 14  | -100.0%  |
| Unconscious D-David            | 23  | 7   | 228.6%  | 0   | N/A      |
| Unknown Odor Outdoors          | 2   | 1   | 100.0%  | 0   | N/A      |
| Unknown Odor in Structure      | 0   | 0   | N/A     | 2   | -100.0%  |
| Unknown Problem B-Boy          | 8   | 4   | 100.0%  | 0   | N/A      |
| Unknown Problem D-David        | 1   | 2   | -50.0%  | 0   | N/A      |
| Unlocked or Standing Open Door | 113 | 168 | -32.7%  | 146 | -22.6%   |
| Vacant House Check             | 7   | 0   | N/A     | 0   | N/A      |
| Vehicle Accident               | 284 | 274 | 3.6%    | 311 | -8.7%    |
| Vehicle Lockout                | 93  | 30  | 210.0%  | 3   | 3,000.0% |
| Violation of Court Order       | 27  | 21  | 28.6%   | 20  | 35.0%    |
| Wanted Person or Apprehension  | 31  | 29  | 6.9%    | 35  | -11.4%   |
| Water Problem                  | 4   | 2   | 100.0%  | 1   | 300.0%   |
| Water Rescue                   | 0   | 1   | -100.0% | 0   | N/A      |
| Weapon Violation               | 3   | 6   | -50.0%  | 3   | 0.0%     |
| Welfare Check                  | 322 | 321 | 0.3%    | 281 | 14.6%    |
| Wire Down                      | 40  | 11  | 263.6%  | 18  | 122.2%   |



# Kimberly/Little Chute Joint Public Library

## HIGHLIGHTS

- New Service Desk Kimberly
- Galaxy Mini Convention
- Holiday Crafts, Gingerbread, Wreath Making, Ornaments
- Stories with Santa

## TOP PRIORITIES FOR JANUARY

- Coordinate February Staff Training with Kaukauna
- Execute Winter Reading Program
- Review Design Ideas Little Chute
- Writing Workshops
- Plan Summer reading
- Begin Annual Report

## UPCOMING EVENTS

- Winter Reading Program: Waddle You Read? Monday, January 06 - Saturday, February 08, 2020 - Join the Waddle You Read? Winter Reading Program for all ages from January 6—February 8. Collect weekly prizes and earn entries into the grand prize drawing by completing reading activities on a BINGO card. Collect up to four BINGOs or go for a blackout to earn an extra grand prize entry. What a fun way to beat the winter blues. Stop by either location to pick up your BINGO card.
- How to Create Rock Mandalas Tuesday, December 31, 2019, 10:00 AM - 12:00 PM, Kimberly Public Library - Ring in the new year creatively! Join our instructor to learn how to create beautiful rock mandalas. All supplies and instruction included for a fun New Year's Eve morning! Program suitable for participants ages 8+
- Noon Year's Eve Celebration, Tuesday, December 31, 2019, 11:00 AM - 12:15 PM, Kimberly Public Library - Ring in the New Year - and a new decade - at the Kimberly Library! Activities include a story, making New Year's masks, and dancing. Fun for families with preschool-elementary-aged kids.
- Words with Willow: Read to a Cat, Tuesday, January 07, 2020, 4:00 PM - 5:30 PM, Kimberly Public Library - Kids in grades 1-5 are invited to register for a fifteen-minute session to read to Willow - a meow-velous therapy cat. Space is limited. Please call the Kimberly Library at 920-788-7515 to register and guarantee a spot. Walk-ins will be accommodated if space allows.
- Winter Tales, Wednesday, January 08, 2020, 10:00 AM - 11:00 AM, Little Chute Public Library - Winter blues got you down? Bundle up and head over to the Little Chute Library for a special three-week session of winter-themed stories and crafts perfect for preschoolers and their loving caregivers.
- The Afternoon Book Club, Thursday, January 09, 2020, 1:00 PM - 2:30 PM, Kimberly Public Library - Join the Afternoon Book Club on the second Thursday of each month at 1:00 pm at the Kimberly Public Library to discuss a variety of fiction and non-fiction selections. All are welcome! If you need a copy of the book, visit the front desk at either library location or place the title on hold at [infosoup.org](http://infosoup.org) to get a copy before the discussion.
- Book Boogie Musical Story Time, Friday, January 10, 2020, 10:00 AM - 10:30 AM, Kimberly Public Library - It's time to boogie! This special storytime includes musical stories, rhymes, and get-up-and-get-grooving songs perfect for active kids up to age 6. Please bring along a dry pair of shoes to help keep the dance floor clear of winter slush.
- Tai Chi, Saturday, January 11, 18, 25, 2020, 9:00 AM - 10:00 AM, Little Chute Public Library - Village Hall Community Room - Learn tai chi! No experience necessary. This course, Tai Chi Easy, consists of both tai chi and qigong movements – a warm-up and cooldown, self-massage, breath exercises, and meditation. Participants develop their abilities to focus and concentrate in a deep state of relaxation through breath practices, movement, meditation and self-massage providing simple, effective self-care skills that can be used throughout life and well into the “successful aging” process. Consistently practicing tai chi and qigong can help you manage stress and pain, reduce anxiety, improve sleep, mood, balance, and stamina.

- **Pooches and Pages: Read to a Therapy Dog, Saturday, January 11, 2020, 10:30 AM - 12:00 PM, Little Chute Public Library** - Kids in grades 1-5 are invited to sign up to read to a therapy dog as a fun way to improve reading skills. Please call the Little Chute Library at 920-788-7825 to reserve your "Spot!"
- **Classic Movie Monday: All About Eve, Monday, January 13, 2020, 1:00 PM - 3:00 PM, Little Chute Public Library** - Enjoy a free afternoon at the movies each month for a favorite classic film! January's movie is All About Eve. Refreshments will be provided. Brought to you in partnership with Little Chute Park & Rec.
- **Page Turners Book Club, Monday, January 13, 2020, 4:00 PM - 4:30 PM, Kimberly Public Library** - Page Turners is a new book club for third and fourth graders that meets at the Kimberly Library on the second Monday of every month during the school year. Join anytime! We will have discussions and other fun activities related to each month's book. Pick up your copy at the Kimberly Library front desk. January's selection is *The Penderwicks* by Jeanne Birdsall. Dream about warmer weather with this summer adventure story. While vacationing with their widowed father in the Berkshire Mountains, four lovable sisters, ages four through twelve, share adventures with a local boy, much to the dismay of...
- **Chapter Chat, Tuesday, January 14, 2020, 4:00 PM - 4:30 PM, Kimberly Public Library** - Chapter Chat is a book club for 5th and 6th graders that meets at the Kimberly Library on the second Tuesday of every month during the school year. Join anytime! We will discuss that month's book and have other fun activities related to it. January's book is *A Boy Called Christmas* by Matt Haig. A fantasy-based novel about a boy named Nikolas who travels the North Pole in an attempt to save Christmas. A great read for over the holiday break. Stop by the desk at the Kimberly Library to pick up a copy now!
- **Winter Tales, Wednesday, January 15, 2020, 10:00 AM - 11:00 AM, Little Chute Public Library** - Winter blues got you down? Bundle up and head over to the Little Chute Library for a special three-week session of winter-themed stories and crafts perfect for preschoolers and their loving caregivers.
- **Midweek Matinee: Judy, Wednesday, January 15, 2020, 1:00 PM - 3:00 PM, Kimberly Public Library** - Join us for a relaxing afternoon at the movies! Our January movie is *Judy*. Popcorn and soda/water will be provided. Brought to you in partnership with the Kimberly Senior Citizens.
- **Personal Narrative Writing Workshop, Thursday, January 16, 23, 30, 2020, 6:00 PM - 7:00 PM, Kimberly Public Library, \*Registration required.\*** - Join this supportive group of writers for a five-week mini-series designed to get you drafting and publishing stories about your life. No writing experience needed! Due to the progressive nature of drafting, plan to attend all sessions. Suitable for ages 18+...
- **Book Boogie Musical Story Time, Friday, January 17, 2020, 10:00 AM - 10:30 AM, Kimberly Public Library** - It's time to boogie! This special storytime includes musical stories, rhymes, and get-up-and-get-grooving songs perfect for active kids up to age 6. Please bring along a dry pair of shoes to help keep the dance floor clear of winter slush.
- **Evening Book Club, Monday, January 20, 2020, 6:30 PM - 8:00 PM, Little Chute Public Library** - The Evening Book Club meets on the third Monday of each month. All are welcome! If you need a copy of the book, visit the front desk at either library location or place the title on hold at [infosoup.org](http://infosoup.org) to get a copy before the discussion.
- **Friends of the Library, Tuesday, January 21, 2020, 6:00 PM - 7:00 PM, Kimberly Public Library**
- **Winter Tales, Wednesday, January 22, 2020, 10:00 AM - 11:00 AM, Little Chute Public Library** - Winter blues got you down? Bundle up and head over to the Little Chute Library for a special three-week session of winter-themed stories and crafts perfect for preschoolers and their loving caregivers.
- **Memory Café, Wednesday, January 22, 2020, 1:30 PM - 3:00 PM, Kimberly Public Library** - Memory Cafes welcome those experiencing early-stage dementia, mild memory loss or cognitive impairment as well as family and friends of those affected. It's a great opportunity for lively discussions, information gathering, refreshments, camaraderie and lots of creative fun! Please be aware that our policy is that for safety reasons, everyone needs to attend with at least 1 partner. A collaboration of the Fox Valley Memory Project, Village of Kimberly Parks and Recreation, and Kimberly Little Chute Library
- **Book Boogie Musical Story Time, Friday, January 24, 2020, 10:00 AM - 10:30 AM, Kimberly Public Library** - It's time to boogie! This special storytime includes musical stories, rhymes, and get-up-and-get-grooving songs perfect for active kids up to age 6. Please bring along a dry pair of shoes to help keep the dance floor clear of winter slush.
- **4th Monday Craft (Morning), Monday, January 27, 2020, 10:00 AM - 12:00 PM (Evening) 5:30 PM - 7:30 PM, Little Chute Public Library** - Join us on the fourth Monday of the month for a fun, free craft! Stop back later to learn what this month's craft will be. Most crafts will be for all ages.
- **Master Gardener Presents: House Plants, Monday, January 27, 2020, 6:30 PM - 7:30 PM, Little Chute Public Library** - Is cabin fever getting you down? Even in Wisconsin, the growing season can be 365 days long. House plants fill that gap when the outdoor plants are dormant. There are a few simple keys to keeping your indoor garden thriving – selecting the right plant, light, water, and fertilizer. Learn some easy tips about each of these keys.
- **Balloon Story Theater, Tuesday, January 28, 2020, 6:15 PM - 7:00 PM, Kimberly Public Library, Evergreen Room** - The Amazing Zoomalata will present his new Balloon Story Theater program! See how balloon costumes bring life to stories. You may even get to star on stage! Fun for the whole family

## MONTHLY STATISTICS REPORT - KIMBERLY-LITTLE CHUTE PUBLIC LIBRARY - DECEMBER 2019

| Category                                    |                      | Current   | Current   |           |   | Previous  | % Change  |
|---|----------------------|-----------|-----------|-----------|---|-----------|-----------|
|   |                      | Month     | Month     | Month     | YTD   | Year      |           |
|   | KIM                  | LIT       | Combined  | Combined  | Comparison  |           |           |
| Circulation                                 |                      | 10,972    | 8,277     | 19,249    | 277,109   | 18,333    | 5%        |
| Self Check (Included above)                 |                      | 4,585     | 2,639     |           |   |           |           |
|   |                      | 42%       | 32%       |           |   |           |           |
| Collections                                 | Title count          | 40,168    | 40,555    | 80,723    |  | 79035     | 2%        |
|   | Item count           | 41,832    | 41,870    | 83,702    |  | 82337     | 2%        |
| Computer Use                                |                      | 438       | 367       | 805       | 10,596  |           |           |
| Wireless                                    | Distinct clients     | 455       | 448       | 903       | 8,445   | 828       | 9%        |
| Minutes per session                         | Daily average        | 32        | 34        |           |   |           |           |
| Interlibrary Loan                           | Items borrowed       | 3,659     | 2,184     | 5,843     | 65,467  | 5668      | 3%        |
|   | Items loaned         | 2,383     | 2,646     | 5,029     | 59,670  | 5206      | -3%       |
| Overdrive Usage (Previous mo eBook uses     |                      | 622       | 518       | 1,140     | 11,866  | 822       | 39%       |
| Overdrive Usage (Previous mo Audiobook uses |                      | 464       | 319       | 783       | 8,280   | 585       | 34%       |
| RB Digital Magazines                        |                      | 11        | 44        | 55        | 767   | 80        | -31%      |
| RB Digital Audio                            |                      | 36        | 24        | 60        | 475   | No Data   |           |
| Patron Visits                               |                      | 4,692     | 3,934     | 8,626     | 102,905   | 9,034     | -5%       |
| Programming                                 | Children             | 4         | 3         | 7         | 157   |           |           |
|   | Community (all ages) | 8         | 9         | 17        | 167   |           |           |
| Program Attendance                          | Children             | 647       | 185       | 832       | 10,294  |           |           |
|   | Community (all ages) | 309       | 244       | 553       | 2,760   |           |           |
| Hoopla                                      |                      | January   | February  | March     | April   | May       | June      |
|   | Audiobook            | 86        | 95        | 111       | 105   | 101       | 127       |
|   | Comics               | 22        | 9         | 8         | 8   | 15        | 11        |
|   | Ebook                | 66        | 40        | 48        | 57  | 59        | 41        |
|   | Movie                | 32        | 22        | 34        | 23  | 16        | 27        |
|   | Music                | 19        | 16        | 24        | 33  | 20        | 18        |
|   | Television           | 17        | 16        | 8         | 14  | 15        | 20        |
|   |                      | 510.93    | 440.92    | 523.17    | 496.55  | 471.94    | 556.81    |
|   |                      | 2.11/circ | 2.23/circ | 2.25/circ | 2.07/circ   | 2.09/circ | 2.28/circ |
|   |                      | July      | Aug       | September | October   | November  | December  |
|   | Audiobook            | 127       | 136       | 158       | 168   | 215       | 179       |
|   | Comics               | 13        | 11        | 14        | 18  | 11        | 8         |
|   | Ebook                | 50        | 46        | 52        | 52  | 83        | 63        |
|   | Movie                | 22        | 29        | 15        | 24  | 26        | 28        |
|   | Music                | 26        | 24        | 13        | 15  | 8         | 11        |
|   | Television           | 13        | 18        | 10        | 11  | 20        | 13        |
|   |                      | 573.14    | 624.56    | 651.73    | 690.07  | 778.06    | 694.72    |
|   |                      | 2.28/circ | 2.37/circ | 2.49/circ | 2.40/circ   | 2.14/circ | 2.30/circ |

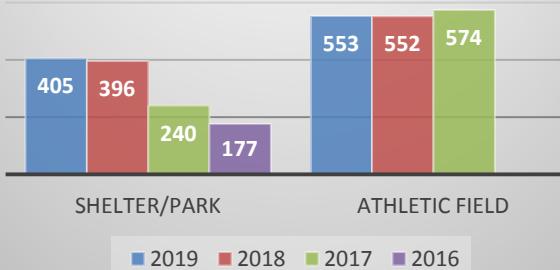
# Parks, Recreation and Forestry Department

## 2019 MEASURES AND COMPARISONS

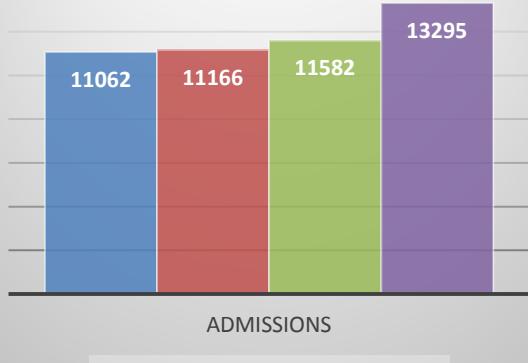
### Program Participation



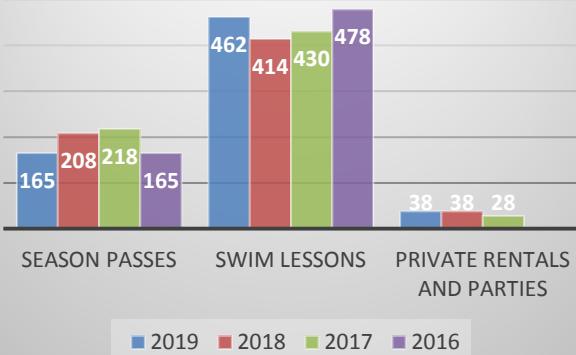
### Shelter and Athletic Field Usage



### Doyle Pool Daily Attendance



### Doyle Pool Season Passes, Swim Lessons, and Parties



- Our program participation numbers decreased from 2018 to 2019. There were four main factors for this change. We eliminated the Party on the Plaza (350 participants). At Family Fun Fest we sold 500 less meals. Lastly, the Movies in the Park only had 50 participants because there was a major storm that cancelled this event just a few minutes into the movie. We also eliminated the free Tot Lot Program (131 participants in 2018). This accounts for 1200 participants. All of our other programs trended up.
- Facility reservation and use numbers increased in 2019 by 10 reservations (2.27%). This is in large part due to the Van Lieshout Recreation Center.
  - Since 2015 reservations have increased by 228 (128%).
- Pool daily attendance numbers decreased in 2018 by 104 people (-0.93%) from 2018's numbers. This is a minimal decrease in attendance. Swim Lesson sign ups increased by 48 people (11.59%) from 2018's numbers.

## DECEMBER 2019 HIGHLIGHTS

- Researched and test drove 3 different ball diamond groomers for our 2020 replacement infield pro.
- inventoried all the ash trees within zone D and entered the data into Arch GIS.
- Began work on RFPs for our 2020 park and forestry projects.
- Continued to submit documents to FEMA for the July 20 storm event.
- Park, Rec, and Pool Summer Staff will be working during winter break to get some preparation started for the 2020 season.
- Held Ornament Painting Class on Tuesday, December 3 at LC Civic Center – participants each decorated two different types of ornaments
- Chute-ing Stars Competitive Dance Team (5<sup>th</sup> thru 8<sup>th</sup> graders) competed at two competitions in December. At the Ashwaubenon Invite 12/7 they took 1<sup>st</sup> Poms, 2<sup>nd</sup> Kick, and 2<sup>nd</sup> Jazz. At the Little Chute Invite 12/14 they took 1<sup>st</sup> Poms, 1<sup>st</sup> Kick, 1<sup>st</sup> Jazz, and their pom routine won highest score for session on side A.
- Our Pom Development Team (4<sup>th</sup> thru 6<sup>th</sup> graders) performed as elementary school level team during the Little Chute High School Holiday Dance Invite 12/14 where they took 3<sup>rd</sup> place for their Poms routine.
- Tree City USA application submittal online – spreadsheet detailing 2020 expenses, work plan, signed proclamation, arbor day event pictures, paid invoices, budget, etc.
- Held our Fall/Winter Youth Dance Program end of session Dance Revue on Sunday, December 22 at LCHS Auditorium.
- Beginning work on planning for 2020 spring & summer programs.
- Held our Home Alone / Sitter Course on Friday, December 27 at Van Lieshout Rec Center – all participants received certification at end of class.



## TOP PRIORITIES FOR JANUARY

- Evaluate special event permits.
- Prepare RFPs for 2020 projects.
- Implement GIS on tablets within the field for our 2019-2020 tree trimming operations.
- Receive approved permits from the WI DNR for the Fox River Boardwalk project.
- Remove the mulch pile from the yard waste site from the July 20 storm event.
- Applications for summer part-time jobs with department available starting 1/2 (application deadline 3/6) – post to village website, copies in lobby, Facebook post.
- Final prep for next session of Adult Yoga (starts 1/8) – meet with instructor with final class lists
- Hold meeting with last year men's softball team managers to discuss upcoming season, rules changes, types of bats for DP1, etc.
- Prep work for winter dance registration – interview new potential instructors, facility request for HS auditorium use, create classes in RecDesk, promote registration which begins mid-January.
- Work on spring/summer program offerings, fees, schedules, descriptions, etc. for 2020 Spring/Summer Program Book; send information for book layout updates.
- Chute-ing Stars Competitive Dance Team (5<sup>th</sup> thru 8<sup>th</sup> graders) to compete at Oshkosh West Dance Invite 1/4 and at State JAM Competition 1/18.



# Department of Public Works

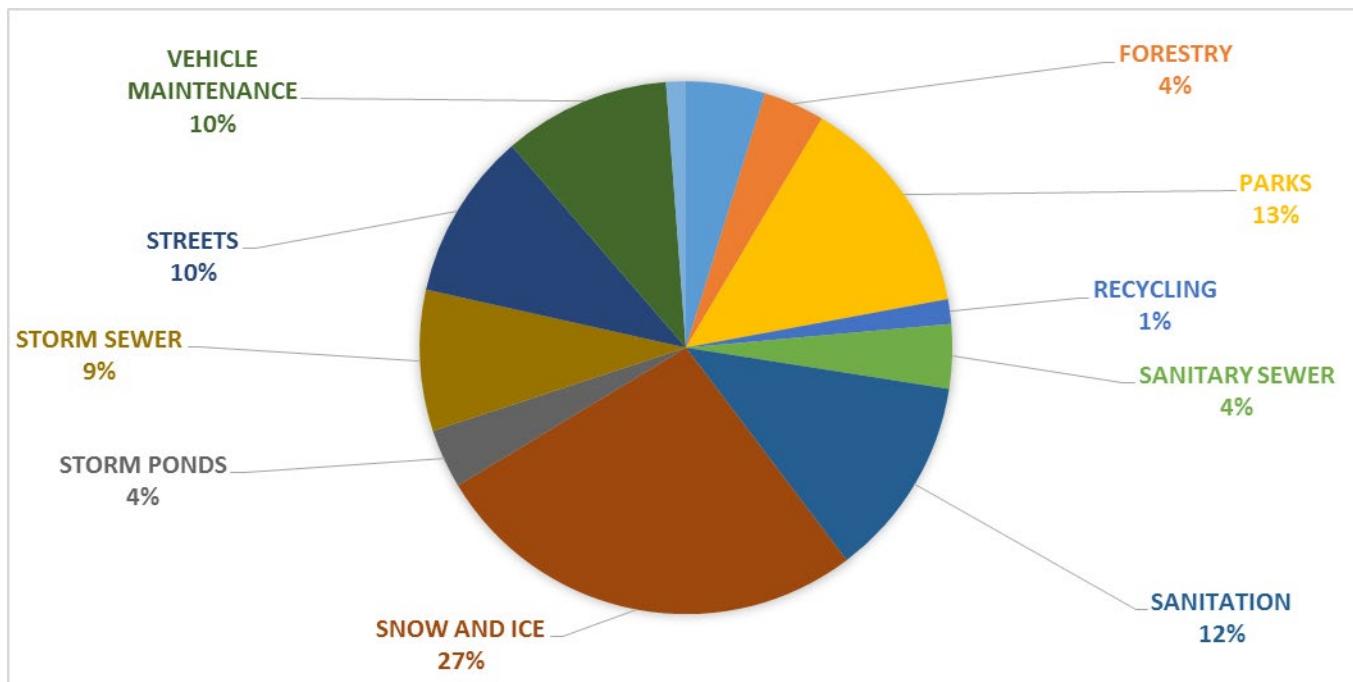
## HIGHLIGHTS

- Monitored all erosion control and storm water permits.
- Worked with all Departments to update the Geographical Information System (GIS).
- Took delivery on a new Schwarze street sweeper.
- Village crew salted and plowed the streets and kept Village railroad crossing and flange ways clear.
- Submitted 2019 road surface PASER data to Department of Transportation Wisconsin Info System for Local Roads (WISLR) format.

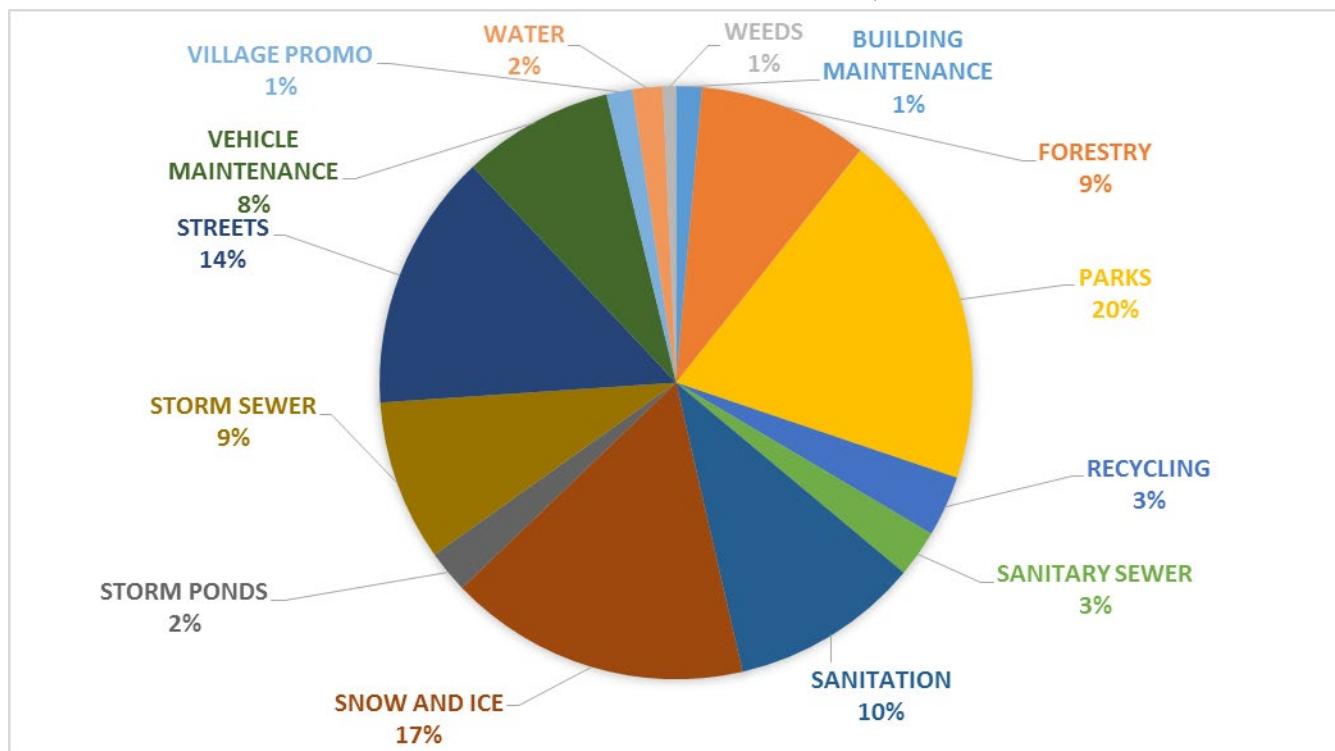
## TOP PRIORITIES FOR JANUARY

- Continue to work with Outagamie County Landfill regarding leachate entering the sanitary collection system.
- Continue to prepare for the Village storm water pond winter evaluation.
- Develop specifications for DPW projects, CIP and operations.
- Develop specifications for CIP Fleet purchases.
- Update preventive maintenance plans for sanitary and storm sewers.
- Update the Fleet Management Plan.
- Continue to work with all Departments to update the Geographical Information System (GIS).
- Continue to prepare for Spring 2020 follow-up meeting with WDNR regarding the Village MS4 permit.
- Monitor all erosion control and storm water permits.

## December Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



## Year to Date Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



# Engineering Department

## HIGHLIGHTS

- **Quiet Zone Improvements** – The Notice of Intent was provided by the Village Consultant and submitted for review by Village staff. Approval is anticipated next month.
- **Carol Lynn Drive & Homewood Court** – Project Specifications and cost estimation has begun for these projects.
- **Moasis Drive Water Main (CTH N to Buchanan St.)** – Design work continues to advance and currently have plans at 80% complete.
- **GIS Management** – Record (as-built) documents for 2019 construction have been entered into the ArcGIS system. This process will be completed in the next month.
- **Vandenbroek Pond** – Design work for this project is currently at 60% complete.
- **Park Avenue Asphalt Pavement Reconstruction** - Review of the final pay application is complete and Engineering is preparing to finalize the special assessment rate for this project.
- **MS4 Manager Meeting, December 10, 2019** - Presentation was provided to assist communities meet their MS4 permit requirements. Village staff was invited to participate in a panel discussion along with the WDNR. Program was initiated by the Northeast Wisconsin Stormwater Consortium (NEWSC).

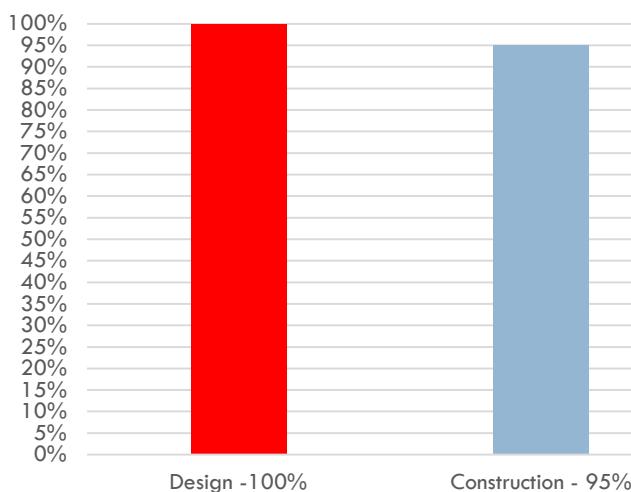
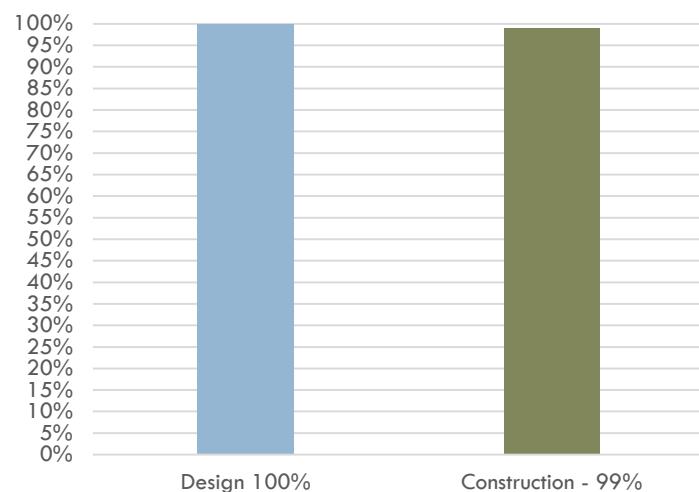
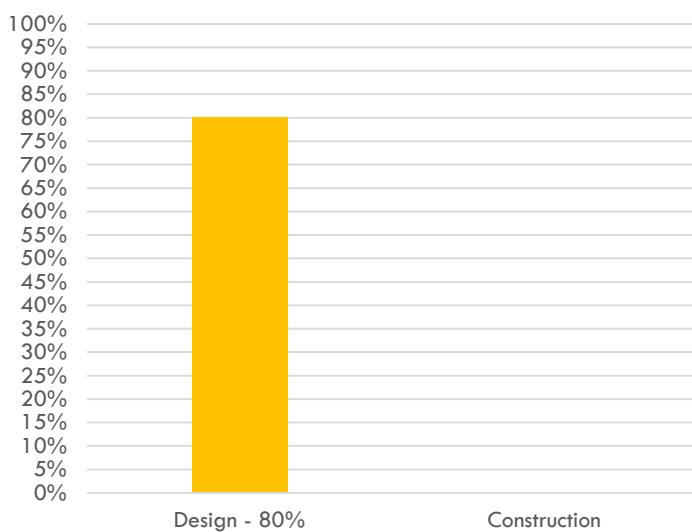
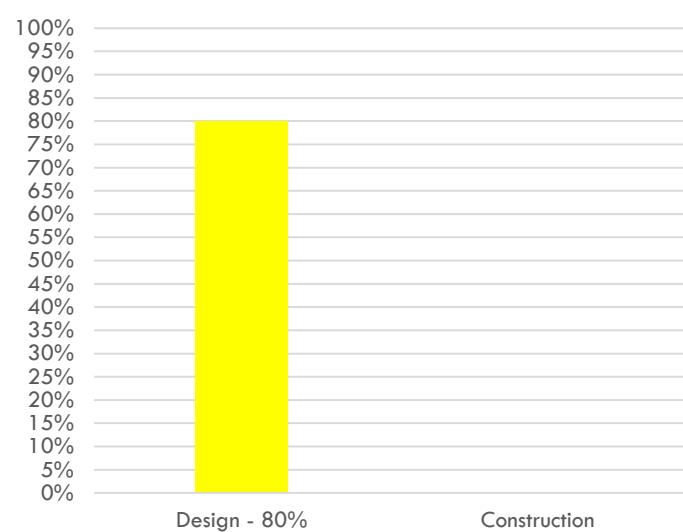
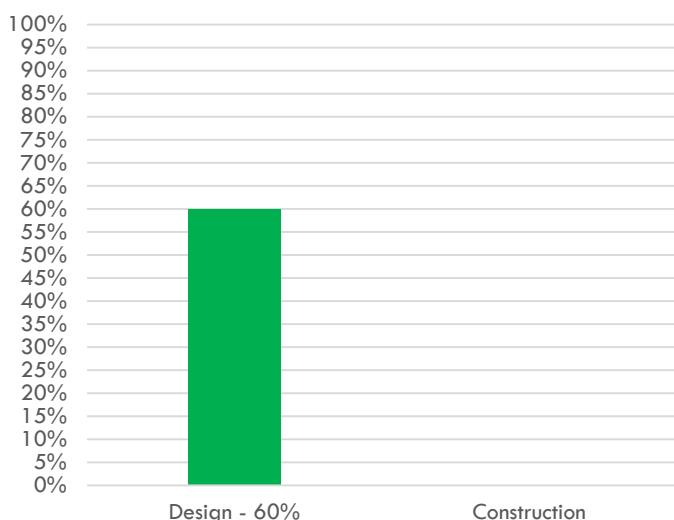
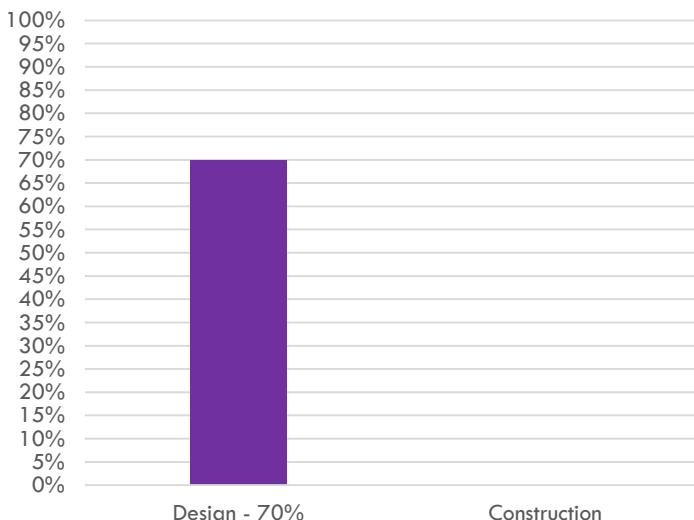
## TOP PRIORITIES FOR JANUARY

- **Carol Lynn Drive & Homewood Court** – These projects are ready for presentation at the informational meeting scheduled for January 8th 2020.
- **Moasis Drive Water Main (CTH N to Buchanan St.)** – This project is ready for presentation at the informational meeting scheduled for January 22nd 2020.
- **Vandenbroek Pond & Quiet Zone Improvements** – These projects are ready for presentation at the informational meeting which is scheduled for January 22nd 2020.
- **GIS Management** – Assistance is being provided to the Village Consultant for current records of the existing public utilities.
- **Additional Information**
  - Continual progress is being made for all 2020 design projects.
  - Storm water management review for private project sites to be constructed in 2020 has begun.
  - Engineering is providing additional support regarding landfill leachate flows and sanitary sewer district alterations adjacent to the County Landfill site.

## 2019 Project Review

|   |                       |
|---|-----------------------|
| Bohm Water Main Reconstruction                  | \$ 318,568.68         |
| Northeast Sanitary Sewer & Water Main Extention | \$ 293,213.35         |
| Park Avenue Asphalt Paving                      | \$ 208,610.97         |
| Creekview Park Pedestrian Path                  | \$ 112,311.55         |
| Evergreen Utility Improvements                  | \$1,255,215.70        |
| Evergreen Drive Concrete Pavement               | <u>\$1,663,339.44</u> |
| <b>Total</b>                                    | <b>\$3,851,259.34</b> |

The above totals are for construction only and do not include design, inspection or administration costs associated with the above projects. Additionally, private roadway and utility inspection is also not included. When these items are considered Engineering Projects approximate to \$5,000,000 dollars of new infrastructure installed in 2019.

**West Evergreen Drive****Park Avenue Asphalt Pavement****Carol Lynn Drive****Homewood Court****Vandenbroek Pond****Moasis Drive Water Main**



# Little Chute

ESTABLISHED 1848

Date Filed: 1-2-2020  
Fee Paid: (\$175) 008642  
Verified by John

## APPLICATION: ZONING CHANGE REQUEST FORM

To: Board of Trustees, Village of Little Chute, Outagamie County, WI

Applicant: Gerald G. Van Duzen  
100 Wolf River Dr.  
Fremont, WI 54940

Applicant named above, files herewith this Request for a change in Zoning of the following described property:

Lots 6, 11, 23, 24 & 25 Block 40 of the  
1988 Amendment To 1917 Assessors Plat

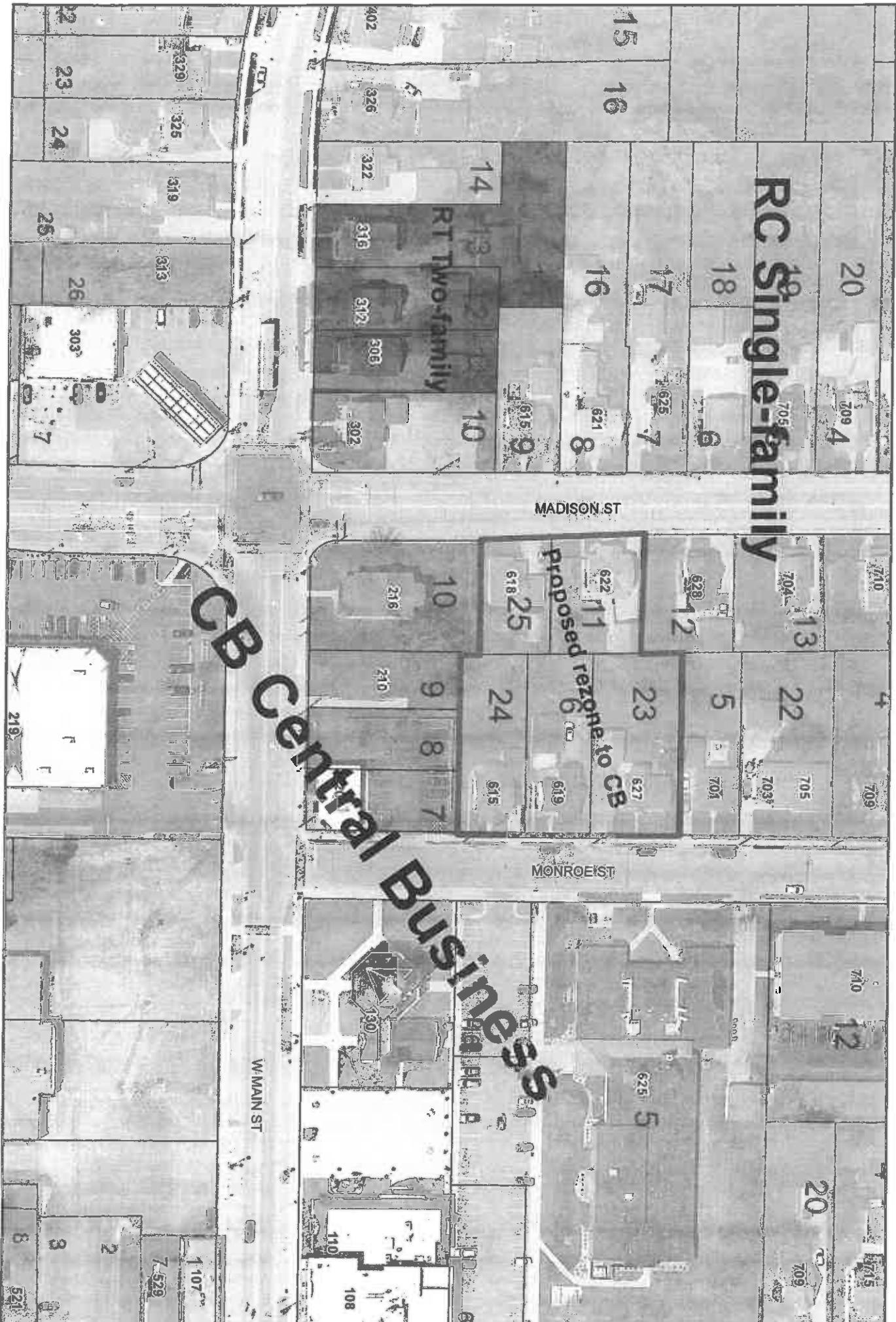
Applicant herewith requests the Village Board to change zoning of the above-described property

from: RC - Residential Conventional Single-family District  
to: CB - Central Business District

Signed: Gerald G. Van Duzen Dated: 1-2-2020

Attach a Scale Map (1" = 100') showing the area requested to be rezoned including all areas within 300 feet of the area requested. Attach a list of owners' names and addresses of all properties lying within 100 feet of the area proposed to be rezoned. Attach any documents the applicant may wish to include which may be of guidance or interest to the Village Board and Plan Commission.

(See reverse)



**\*Not a survey\***  
1 inch = 100 feet



EMORY R GARDNER  
EVELYN F GARDNER  
628 MADISON ST  
LITTLE CHUTE, WI 54140

Gerald Van Dyn Hoven  
100 Wolf River Drive  
Fremont WI 54940

NATHAN T HOFFMANN  
AMY L HOFFMANN  
701 MONROE ST  
LITTLE CHUTE, WI 54140

MATTHEW BROCKMAN  
1004 POLK ST  
LITTLE CHUTE, WI 54140

ANDREW M GRAF  
STACIE P GRAF  
704 MADISON ST  
LITTLE CHUTE, WI 54140

LITTLE CHUTE WINDMILL INC  
PO BOX 182  
LITTLE CHUTE, WI 54140

CAITLIN M DEBRUIN  
GERALD F DEBRUIN ET AL.  
1718 VANZEELAND CT  
LITTLE CHUTE, WI 54140

BRIAN K HIETPAS  
LEON H HIETPAS ET AL.  
122 W MAIN ST  
LITTLE CHUTE, WI 54140

TERRANCE L LUISIER  
MARY L LUISIER  
615 MADISON ST  
LITTLE CHUTE, WI 54140

WILLIAM J VANDERVELDEN RV TRT  
621 MADISON ST  
LITTLE CHUTE, WI 54140

LOGAN P LATULIP  
625 MADISON ST  
LITTLE CHUTE, WI 54140

STEPHANI A VANGROLL  
631 MADISON ST  
LITTLE CHUTE, WI 54140

Village of Little Chute  
**REQUEST FOR VILLAGE BOARD CONSIDERATION**

**ITEM DESCRIPTION: Fleet Purchase – Ballfield Groomer**

**PREPARED BY: Adam Breest, Parks, Recreation, & Forestry Director**

**REPORT DATE: January 10, 2020**

**ADMINISTRATOR'S REVIEW/COMMENTS:**

No additional comments to this report: \_\_\_\_\_

See additional comments attached: \_\_\_\_\_

**EXPLANATION:** In 2019, the parks department budgeted \$25,000 in 2020 for a new ballfield groomer. Village tested have reviewed and tested 3 pieces of equipment. Staff is recommending purchasing the Toro – Sand Pro 5040 for \$24,170.09. This piece of equipment has all the attachments and specifications that we need to continue to maintain our fields. The department is also planning on keeping our current Toro – Sand Pro. This will allow us to interchange attachments, work with the same parts, and store the equipment at multiple sites.

- Toro – Sand Pro 5040 - \$24,170.09 (fully outfitted)
- Smithco – Sandstar IV - \$27,510.00 (fully outfitted)
- John Deere – 1200A Bunker Rake - \$17,404.02

**RECOMMENDATION:** Discussion/Action Fleet Purchase – Ballfield Groomer



Acct #: 243424

Village of Little Chute  
108 W Main Street  
Little Chute WI 54140

Attn: Adam Breest

Bob Giesler  
Territory Manager  
W227 N6225 Sussex Road  
Sussex, WI 53089  
Cell (920) 660-4227  
Fax (262) 786-6111  
[bgiesler@reinders.com](mailto:bgiesler@reinders.com)

|                   |                            |
|-------------------|----------------------------|
| <u>Quote ID#</u>  | Quotes Good<br>for 30 days |
| Q33259            |                            |
| <u>Quote Date</u> | <u>OMNIA #</u>             |
| 11/14/2019        | <b>5244106</b>             |

**Competitively Solicited and Award to Toro - Contract #2017025**

| Qty  | Model #       | Description   | NIPA Total         |
|--|---------------|---|--------------------|
| 1  | 08705         | <b>Sand Pro 5040, 18 HP, 3WD</b>  | \$17,367.44        |
| 1  | 08712         | Front Lift Frame Assembly   | \$1,559.31         |
| 1  | 08763         | AutoMat Drag Mat  | \$851.60           |
| 1  | 08761         | QAS Nail Drag   | \$1,183.17         |
| <br><b>Sand Pro® 3040/5040 – Nail Drag</b> |               |   |                    |
| 1  | TS GL650 T7-C | Toro 3040/5040 Rahn Groomer with Heavy Duty, Springtine Scarifier & Broom | \$3,208.57         |
| <b>Package Subtotal:</b>   |               |   | <b>\$24,170.09</b> |



**Sand Pro® 3040/5040 – Rahn® Groomer (Allied)**

## Proposal Summary and Agreement

I am pleased to submit the attached proposal for your consideration

This is a proposal on the goods named, subject to the following conditions: The prices and terms on this proposal are not subject to verbal changes or other agreements unless approved in writing by the seller. All proposals and agreements are contingent on availability of product from the manufacturer. Typographical errors are subject to correction.

All prices quoted include delivery to your facility unless otherwise stated. Prices include assembly where applicable and accessibility to parts and service manuals. Timing at delivery may vary and is subject to manufacturer's availability. Purchaser is responsible for any applicable taxes.

The City of Mesa, AZ has publicly solicited and awarded an agreement for **Parks and Golf Grounds Maintenance Equipment to The Toro Company**. This cooperative purchasing agreement (Contract #2017025) is available to public agencies and non-profit entities nationwide via

### Award Highlights

- Cooperative purchasing contract
- Publicly solicited and awarded
- RFP included public agency "piggy-backing" language
- National aggregate pricing saves money

### ORDER ACCEPTANCE AGREEMENT

By signing below, I am authorizing Reinders, Inc. to proceed with fulfilling the product order based on the quote I.D.# noted and that I have reviewed the quote in its entirety. Unless otherwise indicated I agree to accept delivery on the earliest date that this product can be shipped to our location(s). Any and all trades associated with this order will be ready for pick up at time of delivery of this order. **A 2.5% service fee will apply for all credit card transactions.**

Quote I.D. # \_\_\_\_\_ Accepted Equipment Delivery Date \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Bob Giesler  
Territory Manager  
Reinders, Inc.



Grounds &  
Sports Turf

Village of Little Chute  
**REQUEST FOR VILLAGE BOARD CONSIDERATION**

**ITEM DESCRIPTION: Mill Street Bridge Agreement**

**PREPARED BY: Adam Breest, Parks, Recreation, & Forestry Director**

**REPORT DATE: January 10, 2020**

**ADMINISTRATOR'S REVIEW/COMMENTS:**

No additional comments to this report: JPF  
See additional comments attached: \_\_\_\_\_

**EXPLANATION:** In 2017, the Village of Little Chute and Fox River Navigational System Authority (FRNSA) approved a MOA for the operation of the Mill Street Bridge and the lock system within the Village of Little Chute. This MOA addresses staffing, operation, and payment of the Mill Street Bridge and also some other miscellaneous items such as the Doyle Pool. FRNSA has requested entering into a new agreement with a new format.

**Changes that FRNSA is proposing**

- The Village would be responsible for paying 20% of the liability insurance for the bridge tender. (estimated at \$250-\$300/year)
- 3 Year Contract rather than reviewing yearly with a 100-day notice to terminate.
- They have not listed an hourly rate within the new agreement.

Village staff and the Village attorney has reviewed the agreement and do not have any concerns.

**ATTACHMENTS:** Draft Agreement for 2020, 2021, and 2022

**RECOMMENDATION:** Action

FOX RIVER NAVIGATIONAL SYSTEM AUTHORITY  
(FOX RIVER LOCKS)  
BRIDGE TENDER  
AGREEMENT

This Agreement is entered into between Fox River Navigational System Authority, a public body corporate and politic created by Chapter 237 of the Wisconsin Statutes ("FRNSA"), and the Village of Little Chute, a municipal corporation ("Village") effective on the latest date of the signing of this Agreement by either of the parties.

RECITALS

A. Chapter 237 of the Wisconsin Statutes created FRNSA for purposes of, among other things, the operation and maintenance of the "navigational system", including the locks, located on or near the Fox River. Included within such navigational system are the Little Chute Guard Lock, the Little Chute Lock and the Combined Locks Lock (collectively, for purposes of this Agreement, the "Locks"), all of which are either located within the Village or accessed by the recreational trail located between the Little Chute Lock and the Combined Locks Lock.

B. Publicly dedicated to the Village and maintained by the Village is the Mill Street Bridge (the "Bridge") which can be raised or lowered to facilitate boat traffic on the Fox River.

C. FRNSA and the Village desire to set forth their agreement as to the procedures and obligations to be undertaken by each of them relative to FRNSA personnel being in charge of the raising and lowering of the Bridge for Fox River boat traffic during FRNSA's established Fox River "navigational season".

NOW, THEREFORE, in consideration of the above Recitals, and in further consideration of the promises hereafter, FRNSA and the Village agree as follows:

1. FRNSA regularly establishes a so-called "navigational season" during which time it operates various locks along the Fox River to facilitate boat traffic along the river. Generally, such navigational season commences mid-May and extends through mid-October of each year. Generally, FRNSA operates the locks on Fridays, Saturdays and Sundays and holidays within the navigational season. FRNSA posts its navigational season and its operational hours and related fees on its website, [www.foxlocks.com](http://www.foxlocks.com). However, from time to time, FRNSA provides navigational access beyond such season as may be specifically requested or on an as needed basis. FRNSA may, from time to time, provide notice to the Village and to the public (both by its website) of additional hours of operation outside of the regular previously posted navigational season, weather permitting and upon at least 24 hour advance notice.

2. During each navigational season, FRNSA employs seasonal personnel to operate the locks ("Lock Tenders").

3. On an annual basis, and no later than ten (10) days prior to the commencement of the navigational season, the Village shall provide appropriate and adequate training to Lock Tenders and also to additional designated FRNSA personnel (the Lock Tenders and designated FRNSA personnel being hereinafter referred to as "FRNSA Staff") for purposes of operating the raising and the lowering of the Bridge and to perform certain Village-identified safety checks of the Bridge. The Village shall provide FRNSA with a list of FRNSA personnel adequately trained by the Village and authorized to operate the raising and lowering of the Bridge during any of FRNSA's operational hours during the specific year of training.

4. FRNSA shall supply its Staff with identifying shirts or uniforms or other forms of identification while such Staff performs its duties contemplated by this Agreement, including the operation of the Bridge. Any maintenance vehicles used by FRNSA for its operational purposes, including their use on the recreational trail between the Little Chute Lock and the Combined Locks Lock (such trail use being hereby specifically authorized by the Village) shall be clearly marked and identified as a FRNSA vehicle.

5. The Village shall be solely responsible for any and all Bridge maintenance and repair.

6. FRNSA will also cooperate with the Village in the operation of the Little Chute Lock and the Combined Locks Lock to facilitate the annual "pool filling" in May of each year and the "pool drainage" in August of each year, as well as any other times requested by the Village for emergency maintenance or other purposes.

7. FRNSA shall procure and maintain general commercial liability insurance coverage and worker's compensation coverage relating to its navigational system operations and shall provide to the Village, upon the Village's request, proof of such coverages. The Village shall procure and maintain general liability insurance coverage relating to its municipal operations and shall provide FRNSA, upon FRNSA's request, proof of such coverage. A copy of this Agreement shall be provided by the Village to its insurance carrier to notify such carrier of the operation of the Bridge by FRNSA Staff pursuant to the terms and provisions of this Agreement.

8. FRNSA shall provide the Village with an annual invoice no later than November 1 of each year, with sufficient detail, representing one-half (1/2) of FRNSA's cost (wages and benefits) for its Lock Tenders servicing the Locks identified in Recital A above. Within thirty (30) days of receipt, the Village shall pay such invoice (up to a total of 828 hours of Lock Tender services per navigational season) for its share of the costs of Lock Tenders operating the Bridge. In addition, FRNSA shall provide the Village with an annual invoice and supporting documentation representing twenty percent (20%) of FRNSA's additional annual insurance premium cost for its liability coverage relating to bridge operations. (The balance of such premium cost relates to FRNSA's bridge operations on behalf of the City of Appleton.)

9. The term of this Agreement shall commence upon the date of its signing and shall continue and extend through the 2020, 2021, and 2022 navigational seasons terminating only upon the payment by the Village to FRNSA of the Village's share of costs for Lock Tenders during the 2022 navigational season. While it is the intent and

expectation of FRNSA and the Village that their relationship with respect to the subject matter of this Agreement will continue beyond the 2022 navigational season, the specific agreement of same shall be the subject of specific written documents between them either extending the terms of this Agreement or setting forth in sufficient detail the terms and provisions of a new agreement between them.

10. This Agreement may be amended only by a written agreement duly signed on behalf of both FRNSA and the Village.

11. Any and all notices which are required or may be given pursuant to the terms of this Agreement shall be in writing and shall be directed to the following persons:

FRNSA:  
Chief Executive Officer  
1008 Augustine Street  
Kaukauna, WI 54130  
Phone: 920-759-9833

Village:  
Director of Parks, Recreation & Forestry  
Village of Little Chute  
108 West Main Street  
Little Chute, WI 54140  
Phone: 920-423-368

12. This Agreement constitutes the entire agreement between FRNSA and the Village with respect to the subject matter hereof and supersedes all prior agreements and understandings, oral and written, between FRNSA and the Village with respect to the subject matter set forth herein.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first above set forth.

FOX RIVER NAVIGATIONAL SYSTEM AUTHORITY

By:

Attest:

Printed Name:

Title:

Date: \_\_\_\_\_, 2019

VILLAGE OF LITTLE CHUTE

By:

Printed Name:

Title:

Date: \_\_\_\_\_, 2019

Printed Name:

Title:

Date: \_\_\_\_\_, 2019

Printed Name:

Title:

Date: \_\_\_\_\_, 2019

Village of Little Chute  
**REQUEST FOR VILLAGE BOARD CONSIDERATION**

**ITEM DESCRIPTION: Amendment to Intergovernmental Cooperation Agreement with the City of Appleton**

**PREPARED BY:** James P. Fenlon, Administrator *JPF*

**REPORT DATE:** January 14, 2020

**EXPLANATION:** The City of Appleton and the Village of Little Chute have an intergovernmental agreement related to the boundary of the communities dating back to 1996. Since that time, the agreement has been amended to allow for the growth and development of various parcels in both the City and the Village.

Since last Fall, Village and City staff has been working on a new amendment that would allow development to occur adjacent to Appleton's Boundary and within the Village of Little Chute's future growth area. The development or platting of the site in question is likely to occur before the Village of Little Chute is able to provide utilities to the area.

This amendment does a few things:

1. It provides for a parcel outside of the City of Appleton but in the Little Chute growth area to be platted.
2. It does not formally define the actual boundary. That definition will be finalized and agreed to by both parties at time of platting.
3. The City of Appleton has agreed to transfer the water and sewer main in Cherryvale Avenue and Golden Gate Drive to be contributed to the Village of Little Chute at time of signing. The City of Appleton will grant the Village the ability to maintain this infrastructure with permanent occupancy.
4. The City of Appleton agrees to not serve utilities east of the proposed boundary.

While not perfect, this allows future development to continue moving forward today which allows private property owners the ability to maximize the future value of their property. This also allows the Village and City to cooperatively workout the service of these areas for the betterment of both communities. Finally, by accepting ownership of the utilities referenced above, the Village of Little Chute and City of Appleton begin resolving the service issues that is currently under review by the Public Service Commission.

**RECOMMENDATION:** Staff recommends approval of this agreement with the understanding that staff will continue working with the City of Appleton and the property owner on final layout and future growth opportunities.



## LEGAL SERVICES DEPARTMENT

### Office of the City Attorney

100 North Appleton Street  
Appleton, WI 54911  
Phone: 920/832-6423  
Fax: 920/832-5962

December 19, 2019

Mr. James Fenlon, Village Administrator  
Village of Little Chute  
108 West Main Street  
Little Chute, WI 54140

Re: Amendment to Intergovernmental Cooperation Agreement  
Our File No.: A19-0785

Dear Mr. Fenlon:

At the December 18, 2019 Common Council meeting, the request to approve the amendment to the Intergovernmental Cooperation Agreement with the Village of Little Chute was approved. Enclosed are four originals (4) of that amendment. Please have the appropriate officials sign all four originals and return them to me. I will then circulate them for City signatures. Once they are fully executed I will return two originals to you for your files.

If you have any questions or concerns, please do not hesitate to contact the City of Appleton.

Sincerely,

Jamie L. Griesbach, Legal Assistant

**CITY OF APPLETON  
and  
VILLAGE OF LITTLE CHUTE**

**Amendment to Intergovernmental Cooperation Agreement  
Wisconsin State Statute §66.30**

**PARTIES:** The City of Appleton, a duly organized and established Wisconsin Municipal Corporation, located within the counties of Outagamie, Winnebago and Calumet, hereinafter referred to as **APPLETON**,

and

The Village of Little Chute, a duly organized and established Wisconsin Corporation, located within the County of Outagamie, hereinafter referred to as **LITTLE CHUTE**,

**WHEREAS**, Little Chute and Appleton are a party to an Intergovernmental Cooperation Agreement dated March 28, 1996 as to the City of Appleton and April 1, 1996 as to the Village of Little Chute; and

**WHEREAS**, the parties have worked cooperatively on matters pursuant to said Cooperation Agreement; and

**WHEREAS**, the City of Appleton has been requested to annex a portion of the town of Grand Chute into the city of Appleton for the purpose of development; and

**WHEREAS**, the property owner in the area described in Exhibit A wishes to annex to the city of Appleton for the purposes of receiving municipal services; and

**WHEREAS**, the Village of Little Chute does not currently have municipal services to said area; and

**WHEREAS**, the City of Appleton will be able to provide municipal utility services to said described area in the near future; and

**WHEREAS**, the City of Appleton has constructed Cherryvale Avenue and Golden Gate Drive within the city limits of the city of Appleton; and

**WHEREAS**, the City has installed sewer and water infrastructure into the Cherryvale Avenue and Golden Gate Drive street rights-of-way, which said services provide service into adjacent areas of the village of Little Chute; and

**WHEREAS**, the Village of Little Chute, pursuant to Public Service Commission regulations is required to own the water infrastructure in Cherryvale Avenue and Golden Gate Drive; and

**WHEREAS**, the City of Appleton is willing to transfer ownership of said infrastructure to the Village of Little Chute at no cost to the Village;

**NOW, THEREFORE**, pursuant to mutual consideration, the parties heretofore agree to amend the City of Appleton and Village of Little Chute Intergovernmental Cooperation Agreement dated March 28, 1996 and April 1, 1996 as follows:

1. The mutually agreeable future common municipal boundary between the municipalities of Appleton and Little Chute within the towns of Grand Chute and Vandenbroek, Outagamie County, shall be defined and established by the parties in concept as shown on Exhibit A. Actual new boundary description to be determined at the time property is platted and mutually agreed upon by both parties.
2. Appleton shall not provide municipal services to any property east of amended boundary, without prior approval from Little Chute.
3. Appleton agrees to take all steps necessary to transfer ownership of the water and sanitary sewer infrastructure located within the right-of-way of Cherryvale Avenue from a point where the city of Appleton corporate limits intersect with the village of Little Chute corporate limits and Apple Creek Corridor; and Golden Gate Drive from Cherryvale Avenue east to the Little Chute corporate limits. In addition, Appleton shall grant Little Chute a permanent occupancy permit located within the rights-of-way of Cherryvale Avenue and Golden Gate Drive for the purpose of maintaining said infrastructure.
4. All other terms and conditions of the Intermunicipal Agreement between Appleton and Little Chute shall remain in full force and effect.

**ACCEPTANCE CONTINUES ON THE FOLLOWING PAGE**

## ACCEPTANCE

Dated this \_\_\_\_\_ day of December, 2019, as to the **City of Appleton**:

By: \_\_\_\_\_  
Timothy M. Hanna, Mayor

Attest: \_\_\_\_\_  
Kami Lynch, City Clerk

Approved as to form and content:

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James P. Walsh, City Attorney

Dated this \_\_\_\_\_ day of December, 2019, as to the **Village of Little Chute**:

By: \_\_\_\_\_  
Michael Vanden Berg, Village President

Attest: \_\_\_\_\_  
James Fenlon, Village Administrator

Approved as to form and content:

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Village Attorney

City Law A19-0785

Updated: 12/19/2019 (date line only)

