



AGENDA

LITTLE CHUTE VILLAGE BOARD COMMITTEE OF THE WHOLE MEETING

PLACE: Little Chute Village Hall
DATE: Wednesday, January 22, 2020
TIME: 6:00 p.m.

- A. Call to Order
- B. Roll Call
- C. Public Appearance for Items Not on the Agenda

1. Approval of Minutes
Minutes of the Regular Board Meeting of January 15, 2020
2. Public Informational Meeting—2020 Public Improvement Projects
3. Resolutions:
 - a) *Adopt Resolution No. 1, Series 2020 Amending the Final Special Assessment/Hookup Fees for Park Avenue from Buchanan St. to Wilson St. and the Final Revised Engineers Report*
 - b) *Adopt Resolution No. 2, Series 2020 the Preliminary Assessment/Hookup Fee Declaring Intent to Exercise Special Assessment Powers for Carol Lynn Dr. to Wisconsin Ave. to Lincoln Ave. and Homewood Court from Florida Ave. to Florida Ave.*
4. Discussion—Part-Time Staff Wage Scale for Engineering, Public Works, and Parks, Recreation & Forestry
5. Discussion—Joint Library Agreement
6. Unfinished Business
7. Items for Future Agendas

8. Closed Sessions:
 - a) 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Economic Development Negotiations*
 - b) 19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Community Development Director Employment Agreement*
9. Return to Open Session
10. Potential Action—Appoint and Approve Community Development Director
11. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852, email: Laurie@littlechutewi.org Prepared: January 17, 2020

MINUTES OF THE REGULAR BOARD MEETING OF JANUARY 15, 2020

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge of Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: John Elrick, Trustee
Bill Peerenboom, Trustee
Brian Van Lankveldt, Trustee
David Peterson, Trustee
Skip Smith, Trustee
Larry Van Lankvelt, Trustee
Michael Vanden Berg, President

Roll call of Officers and Department Heads

PRESENT: James Fenlon, Village Administrator
Jim Moes, Community Development Director
Adam Breest, Director of Parks, Recreation and Forestry
Lisa Remiker-DeWall, Finance Director
Kent Taylor, Director of Public Works
Chris Murawski, Village Engineer
Dan Meister, FVMPD Police Chief
Laurie Decker, Village Clerk
EXCUSED: Tyler Claringbole, Village Attorney
Steve Thiry, Library Director

Public Appearance for Items Not on the Agenda

Ms. Kerry Evers was present and requested changing of the current ordinance to allow Little Chute residents to raise chickens. She advised that surrounding communities have already passed an ordinance and she felt it is working. Administrator Fenlon will get more information from Kimberly on any issues.

Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

1. Minutes of Board Meeting of January 8, 2020

2. Operator License

Cotton, Ashley	Ladder house	Kaukauna
Maes, Camryn	5 th Quarter	Appleton
Noie, Barbara	Walgreens	Menasha
Strong, Glenda	Super 41 Shell	Seymour

3. Disbursement List

Moved by Trustee Van Lankvelt, seconded by Trustee Peterson to Approve the Consent Agenda items as presented

Ayes 7, Nays 0 – Motion Carried

Other Informational Items—December Fire Monthly Report and December Report

Action—Set Public Hearing for February 19, 2020 for Van Dyn Hoven Zoning Request

Director Moes advised the board that the Plan Commission has recommended approval.

Moved by Trustee Elrick, seconded by Trustee Van Lankvelt to set a public hearing for February 19, 2020 for the Van Dyn Hoven Zoning Request

Ayes 7, Nays 0 – Motion Carried

Action—Approval of Toro Infield Pro

Director Breest went over a budgeted item for a replacement Toro Infield Pro and staff is recommending approval.

Moved by Trustee Van Lankvelt, seconded by Trustee Elrick to Approve the purchase of a Toro Infield Pro for \$24,170.09

Ayes 7, Nays 0 – Motion Carried

Action—FRSNA Bridge Tender Agreement

Moved by Trustee Peerenboom, seconded by Trustee Van Lankvelt to Approve the FRSNA Bridge Tender Agreement

Ayes 7, Nays 0 – Motion Carried

Action—Amendment to Intergovernmental Cooperation Agreement with City of Appleton

Administrator Fenlon went over the Amended 1996 agreement with the City of Appleton. Staff is recommending approval of this agreement with the understanding that staff will continue working with the City of Appleton and the property owner on final layout and future growth opportunities.

Moved by Trustee Van Lankvelt, seconded by Trustee Smith to Approve the Amendment to Intergovernmental Cooperation Agreement with City of Appleton

Ayes 7, Nays 0 – Motion Carried

Department and Officers Progress Reports

Departments and Officers provided progress reports to the Board

Call for Unfinished Business

None

Items for Future Agenda

Possible petition on road reconstruction

Closed Sessions:

a)19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Development Proposals and Negotiations*

Moved by Trustee Smith, seconded by Trustee Van Lankveldt to enter into closed session

Ayes 7, Nays 0 – Motion Carried

b)19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Employment Agreement*

Moved by Trustee Smith, seconded by Trustee Van Lankveldt to enter into closed session

Ayes 7, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee Smith, seconded by Trustee Peterson to return to open session

Ayes 7, Nays 0 – Motion Carried

Adjournment

Moved by Trustee Smith, seconded by Trustee Peterson to Adjourn the Regular Board Meeting at 7:25 p.m.

Ayes 7, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

By: _____
Michael R. Vanden Berg, Village President

Attest: _____
Laurie Decker, Village Clerk

Little Chute, WI - 2020 Public Improvement Projects

Public Information Meeting

January 22, 2020 at 6pm, Village Hall Board Room

Meeting Purpose

The 2020 Construction Projects have reached 75% complete for design and the Engineering Department would like to provide resident, property owners and business owners with information regarding the planned infrastructure improvements that will be constructed adjacent to their property. Residents are encouraged to view the exhibits which show the scope of the project and design details. Please feel free to ask questions or share comments and concerns with the Village Engineering staff.

Engineering staff:

Laura Braatz – Office Administrative Staff
Bryan Blum – GIS Manager/Inspection
Dave Mattson – Field Survey/CAD Designer
Rob Olkiewicz – Construction Manager/CAD Designer
Mark Van Der Wegen, P.E. – Staff Engineer/CAD Designer
Christopher Murawski, P.E. – Village Engineer

Project Descriptions

Moasis Drive Water Main Reconstruction – Freedom Road/CTH N to Buchanan Street

This water main reconstruction project is necessary on Moasis Drive because this utility has experienced many breaks with the frequency of breaks increasing. The water main pipe material is considered substandard and the infrastructure age is nearing its life expectancy. A section of water main is currently shut down due to the severity of the breaks.

Railroad Quiet Zone Crossing Improvements

Noise generated by train horns blowing at the grade crossings impact the quality of life for Little Chute residents. This occurs at six Canadian National Railway Company (CN) public at-grade railroad crossings within the Village. Additional safety measures are to be constructed to meet the requirements stated under the Federal Railroad Administration. These safety measures will remove the railroad noise generated by the train horns blowing at these public at grade crossings along CN's mainline track through the Village. The crossings are located at the following listed streets:

- French Road
- Washington Street
- Madison Street/CTH N
- Depot Street
- Buchanan Street
- Rose Hill Road

Vandenbroek Pond Project Information

A regional storm water detention pond will be constructed on the vacant parcel owned by the Village. The detention pond will be located west of Vandenbroek Road and approximately 325 feet north of CTH OO. Sections of the storm sewer utility discharging to the detention pond will be increased.

The proposed regional pond is intended to improve surface water drainage for existing development and provide storm water management for the area. The pond will reduce post-development runoff rates for rainfall events; reduce the average annual total suspended solids load in runoff; reduce damage potential for development; and serve as a regional discharge location allowing reconstruction for future streets in the vicinity. We will be preparing a submittal to the WDNR in April for a grant to assist with funding for this project.

Property Owner and Resident Concerns during Construction

Trash and Recycling Pickup

The Village will endeavor to maintain your regular garbage pick-up schedule. However, depending upon the stage of construction, pick-up may be delayed by a day or two. Unless notified otherwise, please leave your polycart out until it is emptied. If you experience problems or have questions during construction, please contact Public Works at 920-423-3865 (for garbage issues) and Orion Waste Solutions at 920-759-0501 (for recycling concerns).

Project Duration

Depending on the project complexity and weather, it will take approximately 12 to 20 weeks to complete the work. There may be times during this period when you will be inconvenienced by construction equipment and delays. We realize this will be an interruption to your normal routine and the Village appreciates your willingness to bear with the process.

Construction Hours

Construction hours are from 7:00 am to 8:00 pm. Some exceptions may occur due to weather conditions or approaching deadlines. There may exist the need for saw cutting of the newly poured street outside of the typical construction hours. The timing of this sawing is critical to preclude random cracking from occurring. We apologize in advance for this inconvenience, but it is necessary to protect the integrity of the newly poured concrete panels.

Utility Disruption

The Village anticipates no lengthy interruptions to your utilities for the listed projects. Private utilities, however, such as gas, electric, or phone may have work unrelated to this project and scheduled to occur during this same time period. You will be notified in advance of any disruption in public utility services by the contractor.

Driveway Restrictions

Driveway access will be temporarily restricted throughout the project. Often this will occur when work is being completed in front of or adjacent to the property. Driveway access will be restored at the end of each construction day whenever possible.

Driveway access will be restricted for an extended period during the construction of the pavement, driveway approach and any driveway sidewalk. Notification will be provided to the residents prior to the closure.

Parking during the Project

Street parking will be limited as required by construction. Residents that choose to park on the project streets are required to move their vehicles prior to the 7am start of construction. Residents are still required to adhere to existing parking restrictions on all streets during construction.

Concrete Street Restoration

Concrete street restoration will be poured in phases, typically one lane at a time. Once the first lane is poured, it requires seven (7) days of cure time before it can be driven on. During this phase, there may be room for overnight parking on the opposite side of the street. Additionally, some residents may choose to cooperate with neighbors for temporary parking arrangements. Please be advised that during normal construction hours vehicles are required to be located outside of the public right of way.

Right Of Way Accessories

The property owner will be responsible to remove and temporarily relocate their personal property during construction. Please remove any irrigation, landscaping, walls, rocks, electric pet fences, and other items within the right of way you want to preserve during construction. If items are not removed, the Contractor will remove and discard them. Also, contact the Village if those items reside on your property to minimize impacts.

Dust and Noise

Street construction is a process during which you can expect to endure a fair amount of noise and dust. We ask for your patience and understanding as we make the necessary improvements to your street. Thank you in advanced for your cooperation.

Mail Delivery

The property owner, business owner or resident must make arrangements with the post office for mail service during construction. The Postmaster may choose to set up temporary boxes, relocate people's existing boxes to a temporary location, or have residents pick up their mail at the post office. The Village has "**no say**" on this issue. It is the property owner's responsibility to remove and re-install their mailbox. If not removed by time of construction, the contractor will remove it and place it on your front lawn. The contractor will not be responsible for any damage.

The Village will contact the post office to notify them of the construction and ask for information regarding mail distribution to the affected property addresses. If no information is provided, it will be the property owner or resident to make final arrangements for postal service pickup and delivery for their address during construction.

Expectations after Construction

The Contractor will have top soiled, seeded, and mulched all areas disturbed by the construction. It is the property owner's responsibility to water the seeded areas and cut the newly established grass. By providing the same lawn care in the right of way as the property owner's lawn will ensure the grass seed will germinate and grow while preventing weeds taking over the area. Please do not use weed killer during the first year of lawn development.

Special Needs

If you have any special needs for accessibility or for any other considerations please notify the Village as soon as possible.

Special Access during Construction

Simply call the Village Inspector or Village Engineering Office and arrangements will be made to talk to you about access to your property during working hours. If something comes up without notice, the Contractors will be informed to help as much as possible to avoid harm to person or property.

Emergency Services

There should be no impact to emergency services. The Police and Fire Departments are informed daily and instantly if changes in traffic occur. Construction equipment will move out of the way if emergency services are present.

Construction Updates

The Village and contractor will use a variety of methods to communicate with you. Public meetings, the postal service, and/or doorstep memos and notices are standard. Once construction has started, bi-weekly updates will be posted on the Village website at www.littlechutewi.org. Of course we are always available by telephone if you should have questions that arise during the project. In the event of an emergency, please dial 911.

Finally, please try to attend the walk through on-site public informational meeting. This meeting with the Village engineering staff will occur prior to construction and is provided to inform residents of what can be expected during construction work.

Tentative Project Schedule as of 1/22/20

1/22/20	Public Informational Meeting
2/24/20	Contract Documents available for Bid
3/26/20	Bid Due Date at 2:00 PM (Thursday)
4/1/20	Contract Award
4/20/20	Week of preconstruction meeting and on-site meeting with residents
4/27/20	Construction Mobilization

Final meeting notice dates and times will be mailed to residents and property owners as these dates are confirmed.

VILLAGE OF LITTLE CHUTE

(Outagamie County, State of Wisconsin)

RESOLUTION NO. 1, SERIES OF 2020

An Amended Final Special Assessment/Hookup Fee Resolution authorizing special assessments/hookup fees for installation and construction of municipal improvements as described hereinafter, within an area described hereinafter, and providing for the levying of special assessments or hookup fees. As applicable, against said property owners as described hereinafter under and pursuant to the provisions of Sections 61.36, and as applicable 66.0701, 66.0703, and 66.0907, of the Wisconsin Statutes, and Sec. 16-87 of the Village Code of Ordinances as amended from time to time, and further pursuant to applicable village ordinances.

WHEREAS, the Village Board of Trustees, Village of Little Chute, located in Outagamie County, Wisconsin, did create Sec. 16-87 of the Village Code of Ordinances entitled “Hookup Fees for Improvements Benefiting Properties Located Outside of the Village to be Imposed Upon Annexation and for Assessments Proceedings for Completed Municipal Improvements”, thereby declaring the Village’s intent to exercise special assessment and police powers under Wisconsin statutes in particular, Sections 61.34, 61.36, and as applicable 66.0701, 66.0703, and 66.0907 of the Wisconsin Statutes, and as applicable Sec. 16-87 of the Village Code of Ordinances as amended from time to time, and as further amended by then applicable Village Ordinances, for the following purposes and within the following described area:

- a) **DESCRIPTION OF SPECIAL ASSESSMENT/HOOKUP FEE PROJECT:**
Asphalt pavement reconstruction with associated manhole adjustments and spot curb and gutter replacement.
- b) **AREA OF SPECIAL ASSESSMENT/HOOKUP FEE IMPROVEMENTS:**
Park Avenue - from Buchanan Street to Wilson Street – Asphalt Pavement Reconstruction

WHEREAS, the Village Board of Trustees did provide for the publishing of the required statutory Notice of Public Hearing on Special Assessment/Hookup Fee in the *Times/Villager* on April 6, 2019 and did further mail a copy of said Notice of Public Hearing on Special on Special Assessment/Hookup Fee to all affected property owners as set forth within the above-described project area, all within the required statutory time, including a scale map (if available) of the project area: and,

WHEREAS, the specially benefited property affected and property owners therein affected by the municipal improvement project are as set forth above: and,

WHEREAS, the Village Board of Trustees, Village of Little Chute, did hold a Public Hearing upon said Special Assessment/Hookup Fees, on the 17th day of April, 2019, at 6:00 p.m. in the Board Room, 108 W. Main Street, Little Chute, WI 54140, pursuant to the published Notice of Public Hearing and a mailing of said Notice to affected property owners, for the

purpose of informing and hearing all interested persons concerned with the Special Assessment/Hookup Fee and the Report of the Village Engineers reference the proposed public improvement project, and did hear all persons desiring audience at said hearing

NOW THEREFORE, BE IT RESOLVED by the Village Board of Trustees, Village of Little Chute, as follows:

1. That the Report of the Village Engineers for the public improvement project, affecting the special assessment and hookup fee area, all as described above, including any and all engineering plans and specifications thereto, are hereby approved and adopted. Pursuant to the Report of the Village Engineer as set forth above, or in the alternative to the foregoing provisions pursuant to Sections 16-87(e) of Village Ordinances for fully or partially completed work. All of said special assessments/hookup fees proposed are determined to have been levied and proposed on a reasonable basis, being actual construction costs, engineering fees, attorneys' fees, publications costs, Village administrative costs and fees and other special assessment proceeding and hookup fee proceeding costs; and, further, that all said municipal improvements are determined to specially benefit the areas/properties being assessed, or charge with hookup fees, as applicable.

2. That the Village of Little Chute awarded a contract to carry out the work of said improvements in accordance with the Report of the Village Engineer or in the alternative work was completed and performed by others for which the Village contributed payments for such public improvements.

3. That payment for said municipal improvements shall be made by assessing the cost to the abutting/affected property owners located within the Village jurisdiction pursuant to Sections 61.34 and/or 61.36, and pursuant to authority and police powers and as applicable 66.0701, 66.0703, and 66.097 of the Wisconsin Statutes, and as applicable Sec. 16-87 of the Village Code of Ordinances as amended from time to time, and as set forth hereinafter and further pursuant to any applicable Village Ordinance or Policy dealing with special assessments, and further made in part by imposing hookup fees at the time and manner set forth below for those properties presently located outside Village jurisdiction.

4. The Village of Little Chute had advertised for bids for this project and the Village of Little Chute did award a contract to carry out the work for said improvements, all to fore mentioned, and/or in the alternative work was completed and performed by others for which the Village contributed payments for such public improvements.

5. That all costs to be assessed or later charged as hookup fees, as shown on attached Engineer's Report as modified, are true and correct, have been determined on a reasonable basis, are further determined to specially benefit the abutting/affected property, and are hereby confirmed.

6. Special Assessments on parcels located inside the Village will be paid as detailed in the Final Engineer's Report for those properties under Village jurisdiction. Final rates are identified in attachment to this Resolution. The assessment/hook up fee may be paid in full

within 60 days without accumulation of additional interest. Assessments/hookup fees not paid within 60 days will accrue interest at 2.5% and be placed on the tax roll over a 5 year period. Minimum annual payments are \$300.00 payable in person or added to the real estate property bill. Direct payments must be made no later than November 1st in lieu of being to the tax bill. Any exceptions to the collection period must be approved by the Finance Director.

7. Hookup Fees and/or special assessments will be charged to those parcels that are included in the project area (as detailed in the Final Engineer's Report) but are not currently located in the Village and will be imposed and held in abeyance until the time of annexation to the Village all pursuant to Sec. 16-87 of the Village Code of Ordinances, none of which constitute a current lien against properties located outside of the Village limits until time of annexation, and no interest will be charged for the period prior to annexation. Such hookup fees and special assessments are hereby deferred in accordance with Sec. 16-87 of the Village Code of Ordinances.

8. The Village Clerk for the Village of Little Chute is directed to publish this Resolution as a Class One Notice in the *Times/Villager* Kaukauna, Wisconsin.

9. The Village Clerk for the Village of Little Chute is further directed to mail a copy of the Final Assessment Resolution and a statement of final assessment against affected/abutting property, to each affected/abutting property owner whose name appears on the assessment roll and whose post office address is known or can, with reasonable diligence, be ascertained.

10. This assessment and hookup fee amount may be amended and/or revised, where necessary, from time to time, pursuant to Sections 66.0701, 66.0703 (10) of the Wisconsin Statutes, Village ordinances or policies associated therewith, as amended from time to time.

11. Effect of Village Ordinance(s). See Village of Little Chute Municipal Code Chapter 16, Article III. The assessment and hookup fee rates have been modified and/or adjusted to reflect the Village of Little Chute local share, as paid by Village of Little Chute General Funds where applicable.

Date introduced, approved and adopted: August 7, 2019

January 22, 2020

Amending Resolution No. 18, Series 2019

VILLAGE OF LITTLE CHUTE

By: _____
Michael R. Vanden Berg, Village President

Attest: _____ Laurie Decker, Village Clerk

FINAL DETERMINATION OF ASSESSMENT/HOOKUP FEE:

Asphalt Street - Assessment Rate (per lineal foot)
Park Avenue - from Buchanan Street to Wilson Street

\$ **45.4013** - Residential

Final – Revised with Construction Values
Engineer's Report

2019 Asphalt Pavement Reconstruction



VILLAGE OF LITTLE CHUTE
OUTAGAMIE COUNTY, WISCONSIN



1-15-20

August 7, 2019
January 15, 2020 – Revised

108 West Main Street
Little Chute, WI 54140
(920) 423-3865
www.littlechutewi.org

Final Engineer's Report

(Pursuant to Sec 66.0703(11(b)) Wisconsin Stats as Amended1)

2019 Asphalt Pavement Reconstruction



VILLAGE OF LITTLE CHUTE
OUTAGAMIE COUNTY, WISCONSIN

August 7, 2019
January 15, 2020 – Revised

1. This Engineer's Report, submitted on behalf of the Village of Little Chute, is prepared in compliance with Section 66.0703(1)(b), Wisconsin Statutes, and Section 66.0703(3), Wisconsin Statutes, as amended.
2. That all preliminary and final plans and specifications for the 2019 Asphalt Pavement Reconstruction are on file with the clerk of the municipality.
3. That following hereinafter is an estimate of the entire cost of the proposed work or improvements, either based upon the Engineer's estimates or based upon actual bids received for said proposed work or improvements by the Village of Little Chute.
4. That hereinafter follows an estimate, as to each parcel of property affected, of the assessment of benefits to be levied against each affected parcel.
5. The same is attached hereto and incorporated herein as a schedule of final assessments.
6. That it has been determined by the governing body of the Village of Little Chute that the property against which the assessments and hookup fees are made are specially benefited from said work, improvements and installation of the same, and that all assessments are pursuant to Sections 66.0703(1)(b) Police Powers, and that said assessments are based upon a reasonable basis, as determined by said government body, mainly being construction costs assessment, including actual cost of construction, engineering fees, legal fees, posting and publication expenses.

Village of Little Chute

By: *Christopher L. Murawski*

Christopher L. Murawski, P.E.

Village Engineer

2019 ASPHALT PAVING PROJECTS
Park Avenue Asphalt Paving - Contract No. 2019001
Contractor: MCC, Inc. Contract Amount: \$336,827.85

Item No.	Units	Item Description	Actual Quantity	Unit Price	Amount
1	L.F.	Remove and Dispose Existing 30" Concrete Curb and Gutter	300.90	\$ 10.00	\$ 3,009.00
2	L.F.	Sawcut asphaltic pavement	395.00	\$ 1.95	\$ 770.25
3	S.Y.	Mill and Dispose Existing Asphalt Surface (3" Depth)	7325.00	\$ 2.40	\$ 17,580.00
4	S.Y.	Remove and Stockpile Existing Granular Base (6" Depth)	0.00	\$ 1.05	\$ -
5	S.Y.	Fine Grade Subgrade	0.00	\$ 0.65	\$ -
6	C.Y.	Export Excess Subgrade Material	112.00	\$ 10.25	\$ 1,148.00
7	C.Y.	Place and Compact Salvaged Granular Material	0.00	\$ 3.75	\$ -
8	EA	Furnish, Install, Maintain, and Remove Stone Tracking Pad	0.00	\$ 1,000.00	\$ -
9	EA	Furnish, Install, Maintain, and Remove Type D Inlet Protection	24.00	\$ 105.00	\$ 2,520.00
10	C.Y.	Place and Compact Base Aggregate Dense 1 1/4-Inch	189.67	\$ 26.75	\$ 5,073.67
11	S.Y.	HMA Pavement 3 LT 58-28 S (2.25" Binder)	7270.00	\$ 10.00	\$ 72,700.00
12	S.Y.	HMA Pavement 5 LT 58-28 S (1.75" Surface)	7270.00	\$ 7.50	\$ 54,525.00
13	GAL	Tack Coat	250.00	\$ 3.85	\$ 962.50
14	L.F.	Install Concrete Curb & Gutter 30-Inch with Base Aggregate	300.90	\$ 53.21	\$ 16,010.89
15	EA	Drilled Tie Bars (#6x 12")	56.00	\$ 10.00	\$ 560.00
16	L.S.	Watering (For Compaction and Dust Control)	1.00	\$ 2,200.00	\$ 2,200.000
17	L.S.	Construction Staking	1.00	\$ 1,000.00	\$ 1,000.000
18	L.S.	Furnish, Install, Maintain, and Remove Traffic Control (Barricading & Sign)	1.00	\$ 7,500.00	\$ 7,500.000
19	L.F.	Pavement Marking Epoxy - 4" Yellow (Lane)	2199.00	\$ 1.95	\$ 4,288.050
20	L.F.	Pavement Marking Epoxy - 6" White (Crosswalk)	1137.00	\$ 3.05	\$ 3,467.850
21	EA	Adjust Existing Storm Manhole or Catch Basin Rings and Frame	8.00	\$ 450.00	\$ 3,600.000
22	V.F.	Remove Existing 4' Diameter Storm Sewer Block Manhole	5.75	\$ 147.50	\$ 848.130
23	EA	Salvage Existing Storm Sewer Manhole Casting and Lid	2.00	\$ 50.00	\$ 100.000
24	V.F.	Furnish and Install Storm Sewer 4' Diameter Precast Concrete Manhole	5.75	\$ 229.50	\$ 1,319.630
25	EA	Install and Adjust Salvaged Storm Sewer Manhole Casting and Lid	2.00	\$ 110.00	\$ 220.000
26	EA	Water Valve Box - Remove, Dispose and Install New (top & mid section)	3.00	\$ 480.00	\$ 1,440.000
27	EA	Water Valve Box - Remove, Dispose and Install New (top section only)	11.00	\$ 380.00	\$ 4,180.000
28	EA	Adjust Existing Sanitary Manhole Rings and Frame	4.00	\$ 450.00	\$ 1,800.000
29	EA	Furnish and Install Sanitary Sewer Chimney Seal	4.00	\$ 450.00	\$ 1,800.000
30	TONS	Asphaltic Millings - Credit	-1200.00	\$ 0.01	\$ (12.000)
				Check	\$ 208,610.97

FINAL ENGINEER'S REPORT

Owner:	Village of Little Chute, Outagamie County, WI
Project Name:	2019 Asphalt Pavement Reconstruction
Contract No.:	2019001
Date:	January 15, 2020 – Revised per Final Construction
Street(s):	Park Avenue

ASSESSMENT COSTS

Asphalt Pavement

Construction Costs	\$208,610.97
Engineering & Contingencies (10.5%)	\$ 26,286.03
On-Site Inspection (3.3%)	\$ 8,207.03
Administration / Fiscal (2.9%)	\$ 7,295.00
Total Cost	\$250,399.03
 Village Portion (30%)	\$ 75,119.71
Assessment Portion (70%)	\$175,279.32
 Assessable Frontage (linear feet)	3,860.67
Assessable Rate (per lineal foot)	\$ 45.4013

ASPHALT STREET ASSESSMENT RATES

Asphalt streets will be assessed at a 70% - 30% rate.

Properties abutting a corner lot shall receive a 50 foot deduct from its otherwise assessable front footage (25 foot on each side of the corner lot) provided that the 25 foot credit applies as a side that is being paved.

FINAL ENGINEER'S REPORT

2019 ASPHALT PAVEMENT RECONSTRUCTION

Park Avenue - Buchanan Street to Wilson Street

Date: 1/15/2020 Final Construction Values

SCHEDULE OF PROPOSED ASSESSMENTS

Parcel Number	Parcel Location	Owner 1	Owner 2	Mailing Address	City, State & Zip	Lot Frontage (feet)	Corner Lot Credit (feet)	Assessable Frontage (feet)	Zoning for Purposes of Assessments	ASPHALT STREET RATE (\$ per lin. ft.)	Total Street Assessment (\$)
Park Avenue											
260001000	802 PARK AVENUE	JANSEN, DAVID	JANSEN, KATHY	1725 TAYLOR STREET	LITTLE CHUTE, WI 54140	54.00	25	29.00	Residential	\$45.4013	\$1,316.64
260001100	806 PARK AV	KAMPS, DANIEL R	KAMPS, LU ANN	806 PARK AV	LITTLE CHUTE, WI 54140	54.00		54.00	Residential	\$45.4013	\$2,451.67
260001200	812 PARK AV	BERA (LE), KATHLEEN A	BERA, RANDI K	812 PARK AV	LITTLE CHUTE, WI 54140	54.00		54.00	Residential	\$45.4013	\$2,451.67
260001300	818 PARK AV	ROSKOM, ANTHONY A	ROSKOM, JULIE A	818 PARK AV	LITTLE CHUTE, WI 54140	54.00		54.00	Residential	\$45.4013	\$2,451.67
260001400	824 PARK AV	MCDONOUGH, TRAVIS A	MCDONOUGH, ASHLEY A	824 PARK AV	LITTLE CHUTE, WI 54140	54.76	25	29.76	Residential	\$45.4013	\$1,351.14
260002100	704 PARK AV	DEBUHR, STEVEN G		704 PARK AV	LITTLE CHUTE, WI 54140	50.00	25	25.00	Residential	\$45.4013	\$1,135.03
260002200	706 PARK AV	RIETVELD, JAIME		706 PARK AV	LITTLE CHUTE, WI 54140	50.00		50.00	Residential	\$45.4013	\$2,270.06
260002300	708 PARK AV	TIMM, JONATHAN M		708 PARK AVE	LITTLE CHUTE, WI 54140	50.00		50.00	Residential	\$45.4013	\$2,270.06
260002400	710 PARK AV	LAMERS, SARAH B		710 PARK AV	LITTLE CHUTE, WI 54140	50.00		50.00	Residential	\$45.4013	\$2,270.06
260002500	722 PARK AV	TOPINKA, JORDAN M	TOPINKA, JAIME L	722 PARK AV	LITTLE CHUTE, WI 54140	50.00		50.00	Residential	\$45.4013	\$2,270.06
260002600	726 PARK AV	SAMPSON, CRAIG O	SAMPSON, CRYSTAL S	726 PARK AV	LITTLE CHUTE, WI 54140	50.00	25	25.00	Residential	\$45.4013	\$1,135.03
260003800	502 PARK AV	SIEBERS, DALE K		502 PARK AV	LITTLE CHUTE, WI 54140	75.00	25	50.00	Residential	\$45.4013	\$2,270.06
260003900	510 PARK AV	ELRICK, JEFFREY F	ELRICK, CONNIE M	9275 W LAKE DR	POUND, WI 54161	33.00		33.00	Residential	\$45.4013	\$1,498.24
260004000	516 PARK AV	ELRICK, JEFFREY F	ELRICK, CONNIE M	9275 W LAKE DR	POUND, WI 54161	54.00		54.00	Residential	\$45.4013	\$2,451.67
260004100	522 PARK AV	STEGER, AMBER MAE		522 PARK AV	LITTLE CHUTE, WI 54140	54.00		54.00	Residential	\$45.4013	\$2,451.67
260004200	528 PARK AV	FASCIANO, SHANNON		528 PARK AV	LITTLE CHUTE, WI 54140	54.11		54.11	Residential	\$45.4013	\$2,456.66
260004300	602 PARK AV	HEMKEN, SCOTT L		602 PARK AV	LITTLE CHUTE, WI 54140	58.00		58.00	Residential	\$45.4013	\$2,633.27
260004400	608 PARK AV	ROMENESKO, KAREN A		608 PARK AV	LITTLE CHUTE, WI 54140	104.00		104.00	Residential	\$45.4013	\$4,721.73
260004600	618 PARK AV	VANDERVELDEN, DENNIS W	VANDERVELDEN, GAIL	618 PARK AV	LITTLE CHUTE, WI 54140	54.00		54.00	Residential	\$45.4013	\$2,451.67
260004700	622 PARK AV	DIEDRICK, SHANNON L		622 PARK AVENUE	LITTLE CHUTE, WI 54140	54.00	25	29.00	Residential	\$45.4013	\$1,316.64
260006000	400 WILSON ST	MARX, JACOB R		400 WILSON ST	LITTLE CHUTE, WI 54140	139.74	25	114.74	Residential	\$45.4013	\$5,209.34
260006100	320 PARK AV	SEIDL, KEN L		320 PARK AV	LITTLE CHUTE, WI 54140	54.28		54.28	Residential	\$45.4013	\$2,464.38
260006200	326 PARK AV	DORFF, DONALD E	DORFF, HOLLY M	326 PARK AV	LITTLE CHUTE, WI 54140	54.28		54.28	Residential	\$45.4013	\$2,464.38
260006300	402 PARK AV	BLAKE, JORDAN L		402 PARK AV	LITTLE CHUTE, WI 54140	54.28		54.28	Residential	\$45.4013	\$2,464.38
260006400	408 PARK AV	ERDMANN, LINDA M		408 PARK AV	LITTLE CHUTE, WI 54140	54.28		54.28	Residential	\$45.4013	\$2,464.38
260006502	414 PARK AV	BERGHUIS, DAVID		527 LAMERS RD	KIMBERLY, WI 54136	109.81		109.81	Residential	\$45.4013	\$4,985.51
260006701	420 PARK AV	BERGHUIS, DAVID		527 LAMERS RD	KIMBERLY, WI 54136	55.00	25	30.00	Residential	\$45.4013	\$1,362.04
260006800		VILLAGE OF LITTLE CHUTE		108 W MAIN ST	LITTLE CHUTE, WI 54140	162.64		162.64	Residential	\$45.4013	\$7,384.06
260007100	409 PARK AV	HELIOS PROPERTIES		1024 E ELDORADO ST	APPLETON, WI 54911	54.96		54.96	Residential	\$45.4013	\$2,495.25
260007200	403 PARK AV	HOPPE, MATTHEW P	HOPPE, KELLY J	403 PARK AV	LITTLE CHUTE, WI 54140	54.96		54.96	Residential	\$45.4013	\$2,495.25
260007300	325 PARK AV	KNAPP, DAVID H	KNAPP, JOYCE A	325 PARK AV	LITTLE CHUTE, WI 54140	57.26		57.26	Residential	\$45.4013	\$2,599.68
260007400	321 PARK AV	BURGESS, MINDYSUE R		321 PARK AV	LITTLE CHUTE, WI 54140	54.96		54.96	Residential	\$45.4013	\$2,495.25
260007500	324 WILSON ST	LMC PROPERTY MANAGEMENT GROUP	%R DANIEL & KRISTEN A JOHNSTON	1911 E APPLE CREEK RD	APPLETON, WI 54913	88.67	25	63.67	Residential	\$45.4013	\$2,890.70
260007600	315 PARK AV	STEINMETZ, JACOB L	STEINMETZ, ASHLEY L	315 PARK AV	LITTLE CHUTE, WI 54140	51.07		51.07	Residential	\$45.4013	\$2,318.64
260008000	623 PARK AV	REARDON, CHARLES C	REARDON, ERIN L, et al.	623 PARK AV	LITTLE CHUTE, WI 54140	74.92	25	49.92	Residential	\$45.4013	\$2,266.43
260008100	613 PARK AV	KIEFFER, RICK J		613 PARK AV	LITTLE CHUTE, WI 54140	74.92		74.92	Residential	\$45.4013	\$3,401.46
260008200	609 PARK AV	SCHUH, THOMAS D		609 PARK AV	LITTLE CHUTE, WI 54140	49.95		49.95	Residential	\$45.4013	\$2,267.79
260008300	603 PARK AV	BIESTERVELD, JODI A	AUBIN, MORGAN W ST	603 PARK AV	LITTLE CHUTE, WI 54140	49.95		49.95	Residential	\$45.4013	\$2,267.79
260008400	525 PARK AV	DERCKS, NEAL	DERCKS, DONNA A	525 PARK AV	LITTLE CHUTE, WI 54140	115.87		115.87	Residential	\$45.4013	\$5,260.65
260008600	519 PARK AV	NISSEN, MICHAEL J	POPP, MALINDA L	519 PARK AV	LITTLE CHUTE, WI 54140	57.94		57.94	Residential	\$45.4013	\$2,630.55

FINAL ENGINEER'S REPORT

2019 ASPHALT PAVEMENT RECONSTRUCTION

Park Avenue - Buchanan Street to Wilson Street

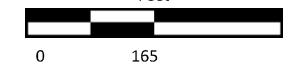
Date: 1/15/2020 Final Construction Values

SCHEDULE OF PROPOSED ASSESSMENTS

Parcel Number	Parcel Location	Owner 1	Owner 2	Mailing Address	City, State & Zip	Lot Frontage (feet)	Corner Lot Credit (feet)	Assessable Frontage (feet)	Zoning for Purposes of Assessments	ASPHALT STREET RATE (\$ per lin. ft.)	Total Street Assessment (\$)
260008700	513 PARK AV	CARPENTER, DOUGLAS E	CARPENTER, DAWN M	513 PARK AV	LITTLE CHUTE, WI 54140	115.87		115.87	Residential	\$45.4013	\$5,260.65
260010100	727 PARK AV	BARTMAN, ANDREW	BARTMAN, JESSICA	727 PARK AV	LITTLE CHUTE, WI 54140	100.00	25	75.00	Residential	\$45.4013	\$3,405.10
260010300	719 PARK AV	HUSS, PAMELA S		719 PARK AV	LITTLE CHUTE, WI 54140	75.00		75.00	Residential	\$45.4013	\$3,405.10
260010400	711 PARK AV	STEIN, ALAN E	STEIN, JESSIE M	711 PARK AV	LITTLE CHUTE, WI 54140	62.50		62.50	Residential	\$45.4013	\$2,837.58
260010500	703 PARK AV	PACKWOOD, JOHN W		703 PARK AVENUE	LITTLE CHUTE, WI 54140	62.50	25	37.50	Residential	\$45.4013	\$1,702.55
260012600	825 PARK AV	SCHROEDER, DAVID G	SCHROEDER, KATHLEEN	331 RAINBOW LA	APPLETON, WI 54911	108.76	25	83.76	Residential	\$45.4013	\$3,802.81
260012800	813 PARK AV	KLIKA, GARY J	KLIKA, CHERYL	813 PARK AV	LITTLE CHUTE, WI 54140	76.00		76.00	Residential	\$45.4013	\$3,450.50
260012900	805 PARK AV	RESCHKE, TERRY J		805 E PARK AV	LITTLE CHUTE, WI 54140	86.00	25	61.00	Residential	\$45.4013	\$2,769.48
260016400	902 PARK AV	URBANUS, THOMAS A	URBANUS, CAROLSUE	902 PARK AV	LITTLE CHUTE, WI 54140	100.00	25	75.00	Residential	\$45.4013	\$3,405.10
260016500	910 PARK AV	JANSSEN, SCOTT		910 PARK AV	LITTLE CHUTE, WI 54140	50.00		50.00	Residential	\$45.4013	\$2,270.06
260016600	918 PARK AV	ABBOTT, GREGORY R		918 PARK AV	LITTLE CHUTE, WI 54140	50.00		50.00	Residential	\$45.4013	\$2,270.06
260016700	922 PARK AV	VANDERLOOP IMPLEMENT L CO LLC		W2837 COUNTY RD KK	KAUKAUNA, WI 54130	50.00		50.00	Residential	\$45.4013	\$2,270.06
260016800	926 PARK AV	LONGWORTH, SARAH C		926 PARK AV	LITTLE CHUTE, WI 54140	50.00	25	25.00	Residential	\$45.4013	\$1,135.03
260020600	405 BUCHANAN ST	MCMAHON & VANHOOF LLC		1916 TAYLOR ST	LITTLE CHUTE, WI 54140	60.80	25	35.80	Residential	\$45.4013	\$1,625.37
260020700	1016 PARK AV	VANLANDGHEN, MICHAEL		1016 PARK AV	LITTLE CHUTE, WI 54140	60.80		60.80	Residential	\$45.4013	\$2,760.40
260020800	1010 PARK AV	VERKUILEN, BRETT		1010 PARK AV	LITTLE CHUTE, WI 54140	50.08		50.08	Residential	\$45.4013	\$2,273.70
260020900	1006 PARK AV	BURKE, ROBERT		2509 GOSLING WAY	MENASHA, WI 54952	50.00		50.00	Residential	\$45.4013	\$2,270.06
260021000	1002 PARK AV	JOHNSON, SARA L		1002 PARK AV	LITTLE CHUTE, WI 54140	50.00	25	25.00	Residential	\$45.4013	\$1,135.03
260106800	325 BUCHANAN ST	FLEMING, TODD G	FLEMING, BRANDY B	325 BUCHANAN ST	LITTLE CHUTE, WI 54140	121.71	25	96.71	Residential	\$45.4013	\$4,390.76
260107600	1003 PARK AV	FORSTER, DEBBIE J		1003 PARK AV	LITTLE CHUTE, WI 54140	50.00	25	25.00	Residential	\$45.4013	\$1,135.03
260107700	1007 PARK AV	STRICK, JON S	STRICK, AMY L	N8607 WINDING TRAIL DR	MENASHA, WI 54952	50.00		50.00	Residential	\$45.4013	\$2,270.06
260107800	1011 PARK AV	KENNETH/HELEN VANROOY REV TRT		N2797 MALONEY RD	KAUKAUNA, WI 54130	50.04		50.04	Residential	\$45.4013	\$2,271.88
260107900	927 PARK AV	KUEHL, KEVIN R	KUEHL, CYNTHIA A	927 PARK AV	LITTLE CHUTE, WI 54140	50.00	25	25.00	Residential	\$45.4013	\$1,135.03
260108000	923 PARK AV	LINWOOD, TAMIKA		923 PARK AV	LITTLE CHUTE, WI 54140	50.00		50.00	Residential	\$45.4013	\$2,270.06
260108100	919 PARK AV	VANVEGHEL, CHRISTOPHER	VANVEGHEL, LAURA	919 PARK AV	LITTLE CHUTE, WI 54140	50.00		50.00	Residential	\$45.4013	\$2,270.06
260108200	911 PARK AV	MILKEY, NATHAN	MILKEY, ELIZABETH	911 PARK AV	LITTLE CHUTE, WI 54140	50.00		50.00	Residential	\$45.4013	\$2,270.06
260108300	907 PARK AV	DIEDRICH, MELISSA C	VANDERHEIDEN, TROY C	907 PARK AV	LITTLE CHUTE, WI 54140	50.00		50.00	Residential	\$45.4013	\$2,270.06
260108400	903 PARK AV	BRUYETTE, CHARLES	LESSOR, AMEE	903 PARK AV	LITTLE CHUTE, WI 54140	50.00	25	25.00	Residential	\$45.4013	\$1,135.03



2019 Asphalt Paving Assessment Area



3/25/2019
12:18:06 PM

The Village of Little Chute does not guarantee this information to be correct, current or complete. The maps are intended for use as a general reference and are not intended or suitable for site-specific or financial decisions. Any use to the contrary of the above stated uses is the responsibility of the user and such use is at the user's own risk. In no event shall the Village of Little Chute become liable to users of these maps for any loss arising from the use of these maps.

VILLAGE OF LITTLE CHUTE
(Outagamie County, State of Wisconsin)

RESOLUTION NO. 2, SERIES OF 2020

A PRELIMINARY ASSESSMENT/HOOKUP FEE RESOLUTION DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POWERS UNDER CHAPTER(S) 61.36 AND AS APPLICABLE 66.0701, 66.0703 AND 66.0907, OF THE WISCONSIN STATUTES, AS AMENDED FROM TIME TO TIME (AND AS AMENDED OR MODIFIED BY VILLAGE ORDINANCE).

BE IT RESOLVED by the Village Board of Trustees, Village of Little Chute, as located in Outagamie County, State of Wisconsin, as follows:

1. That the Village Board of Trustees, Village of Little Chute, hereby declares its intention to exercise its police powers under Chapter(s) 61.36, and as applicable 66.0701, 66.0703 and 66.0907 of the Wisconsin Statutes as amended from time to time (and as amended or modified by Village Ordinance) to levy special assessments/hookup fees upon property within the following-described area for improvements upon said property:

- a) **DESCRIPTION OF SPECIAL ASSESSMENT/HOOKUP FEE PROJECT:**
Concrete Streets, New Storm Sewer, Private Storm Sewer Laterals, Private Sanitary Sewer Laterals
- b) **AREA OF SPECIAL ASSESSMENT/HOOKUP FEE IMPROVEMENTS:**
Carol Lynn Drive from Wisconsin Avenue to Lincoln Avenue
Homewood Court from Florida Avenue to Florida Avenue

The special assessments/hookup fees as may be hereinafter determined shall be levied upon all real estate fronting roadways within the above-described area; or individual properties within an area thereby benefited.

2. Said improvements shall include the required cost of construction and installation, including total construction costs, engineering fees, attorneys' fees, and publication expenses, and Village administrative costs and fees.

3. The Village Board hereby determines that all such municipal improvements shall be made under Chapter(s) 61.36, and as applicable 66.0701, 66.0703 and 66.0907 of the Wisconsin Statutes, as amended from time to time (and as amended or modified by Village Ordinance) and that the amount assessed against each abutting parcel is based upon a reasonable basis, being total construction and material costs, including engineering fees, attorneys' fees, publication expenses, Village administrative fees and costs, and other appropriate special assessment proceeding costs. The Village Board of Trustees further determines that all said improvements benefit the property described in Paragraph 1 above.

4. The assessments/hookup fees against abutting property owners (or property owners within the area of special assessment) may be paid in cash or in the number of installments to be determined at the Public Hearing on the proposed assessments and according to the Final Resolution of the Village Board of Trustees of the Village of Little Chute as may be hereinafter adopted.

5. The Village Engineers and/or Village Director of Public Works are directed to prepare an Engineer's Report and/or Director of Public Work's Report consisting of:

- a. Preliminary and final plans and specifications for said improvements.

- b. An estimate of the entire, final, total cost of the proposed construction and installation, including costs of construction, materials, engineering fees, attorneys fees, publication expenses, Village administrative fees and costs, and other appropriate costs of special assessment proceedings.
- c. A schedule of proposed assessments/hookup fees against abutting property prepared under the terms and conditions of Chapter 66.0703 of the Wisconsin Statutes as amended from time to time.
- d. The Engineer's Report and/or Director of Public Work's Report shall state that all such assessments/hookup fees are based upon a reasonable basis, being total construction and material costs, and additional direct or indirect costs as specified above, and that all said special assessments benefit the property(s) being assessed.

Upon completing said Engineer's Report/Village Director of Public Work's Report, the Village Engineers or Village Director of Public Works is directed to file a copy of the same in the office of the Village Clerk for public inspection.

Upon receiving the Engineer's Report/Village Director of Public Work's Report, the Village Clerk is directed to prepare and publish a Class One Notice of a Public Hearing on said Report and upon the Preliminary Special Assessment/Hookup Fees Resolution, as specified in Chapter 66.0703 (7)(a), of the Wisconsin Statutes, as amended from time to time, which Notice of Public Hearing shall state the place and time at which the Report may be inspected and the place and time at which all persons interested, or their agents or attorneys, may appear before the Village Board of Trustees for the Village of Little Chute and be heard concerning the matters contained in said Special Assessment/Hookup Fees Preliminary Resolution and the Village's Engineer's Report or Village Director of Public Work's Report, which shall be a Public Hearing thereon. A copy of the Notice of Public Hearing, together with a scale map (if available) showing the general boundary areas of the proposed assessment district/area, shall be mailed at least ten (10) days before the hearing date to all interested persons whose post office addresses are known. The Public Hearing shall commence not less than ten (10) days nor more than forty (40) days after publication. **The Public Hearing shall be held in the Village Board Room of the Little Chute Village Hall, 108 W. Main Street, Little Chute, Wisconsin 54140, Outagamie County, State of Wisconsin, at 6:00 p.m. on February 19, 2020.**

Date approved and adopted: January 22, 2020

VILLAGE OF LITTLE CHUTE

By: Michael Vanden Berg, Village President

Attest: Laurie Decker, Village Clerk

VILLAGE OF LITTLE CHUTE

PART-TIME WAGE SCALE

*November 2019 - Pay rates for Program Instructor, Pool Manager/Lifeguard/Cashier, Parks Mower, Laborer, Rec Coordinator/Instructor were revised (increased by 2%) to go into effect in 2020.

*November 2018 - Pool staff pay rates (pool manager, lead lifeguard, lifeguard, pool cashier) were revised by Adam to go into effect as of May 2019.

*November 2013 - Board approved a 2% increase to all part-time payscale steps using the 2012 payscale, new rates to be effective as of 2014.

*November 2011 - Board approved steps added to some positions in payscale which didn't change top pay, to be effective in 2012; no over-all percent increase for positions.

SEASONAL PART-TIMERS	Step A	Step B	Step C	Step D	
Position					Credits A - 6-23, B 24-53, C 54-85, D 86+
Engineering Internship	\$11.25	\$12.50	\$13.75	\$15.00	
Program Instructor (adult)	\$13.15	\$13.80	\$14.49	n/a	last increase effective January2020
Pool Manager	\$12.06	\$12.29	\$12.53	n/a	last increase effective May2020
Parks Seasonal Mower	\$12.24	n/a	n/a	n/a	last increase effective March2020
Lead Lifeguard	\$10.27	\$10.52	\$10.78	n/a	last increase effective May2020
Parks/Forestry/Street Laborer	\$9.82	\$10.27	\$10.78	n/a	last increase effective May2020
Recreation Coordinator (summer staff)	\$9.82	\$10.15	\$10.48	\$10.78	last increase effective May2020
Flag Football Supervisor/Referee	\$10.00	n/a	n/a	n/a	rate as of 2019
Parks & Recreation Internship	\$10.00	n/a	n/a	n/a	rate as of 2019
Lifeguard	\$9.24	\$9.60	\$9.98	n/a	last increase effective May2020
Recreation Instructor (summer staff)	\$8.64	\$9.00	\$9.37	n/a	last increase effective May2020
Pool Cashier	\$7.91	\$8.14	n/a	n/a	last increase effective May2020

2019 SUBCONTRACT PAY FOR UMP/REFS/SUPERVISORS (ump pay updated 2018)

Men's Class "C" Softball Umpire = \$19.50/game

Men's Softball Supervisor = \$15/night when refereeing

Note: Scorer pay now on payroll; recreation instructors now do majority of scoring for hourly wage

Village of Little Chute
REQUEST FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: Joint Library Agreement and Next Steps

PREPARED BY: James P. Fenlon, Administrator *JPF*

REPORT DATE: January 17, 2020

EXPLANATION: Over the past number of years, we have worked with the Village of Kimberly on options for the future of the Joint Library. At present, we have an agreement that has been drafted and agreed to by both the administrators and in very general terms, the Village Presidents. The goal for this evening is just to make sure that the Village Board understands the terms and is ready to move forward on February 5th.

From the point of taking action on the agreement, the following needs to take place over the next 11 months:

- March 1st, 2020 – Establish Library Planning Committee
- June 2020 – Library Planning Committee submits Library Plan to DPI
- July 2020 –The municipal governing body must pass a resolution establishing a legal library under Wisconsin Statute Section 43.52 and then appoint a library board per Wisconsin Statute Section 43.54.
- Present to June 2020 – Create draft organizational structure, budget and staffing levels for the individual libraries.
- Present to June 2020 – Drafting and passage of ordinances to create individual library boards.
- Target June 2020 – Present benefit packages, staffing needs and wage information to current library staff related to each individual library.
- June to December 2020 – Application/hiring/assignment of staff to each library. Hiring of Directors. Joint Library Board and individual Library Boards in place.
- January, 1 2021 – Individual libraries open.
- January to March 2021 – Joint Library Board remains until the final approval of the 2020 Annual Report.

RECOMMENDATION: Provided for information. The agreement will be on the agenda for February 5th, 2020 for action.