



# AGENDA

## VILLAGE OF LITTLE CHUTE UTILITY COMMISSION MEETING

PLACE: Village Hall Board Room  
DATE: Tuesday, March 17, 2020  
TIME: 6:00 p.m.

- A. Call to Order
  - B. Roll Call
  - C. Public Appearance for Items Not on the Agenda
- 

1. Approval of Minutes  
*Utility Commission Minutes of January 21, 2020*
2. Discussion—2019 MS4 Annual Report
3. Progress Reports
  - a. MCO Operations Update
  - b. Director of Public Works
  - c. Finance Director
4. Approval of Vouchers
5. Unfinished Business
6. Items for Future Agenda
7. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852 Prepared: March 12, 2020

## MINUTES OF THE UTILITY COMMISSION MEETING OF JANUARY 21, 2020

### Call to Order

The Utility Commission meeting was called to order at 6:00 P.M. by Kevin Coffey, Chair

### Roll Call

PRESENT: Kevin Coffey, Chair  
Tim Wegand  
Jessica Schultz  
Mark Gloudemans  
Tom Buchholz  
Michael Vanden Berg

ALSO PRESENT: Village Administrator James Fenlon, Director of Public Works Kent Taylor,  
Finance Director Lisa Remiker-DeWall, Jerry Verstegen, MCO

### Public Appearance for Items Not on the Agenda

None

### Approval of Minutes from the Utility Commission Meeting of December 17, 2019

*Moved by M. Gloudemans, seconded by J. Schultz to Approve Minutes from the Utility Commission of December 17, 2019*

All Ayes – Motion Carried

### Discussion—Stormwater Pond Safety

Director Taylor provided information regarding Stormwater pond safety. At this time, it is the opinion of the staff that all regional ponds constructed by the Village meet the slope and safety requirement standards suggested by the WDNR.

### Progress Reports

#### MCO Operations Update

Jerry Verstegen, MCO gave updates on the December Water Department projects. Audit needed by February 28<sup>th</sup>. There was a break on Taylor Street off of Moasis Drive and found a frozen hydrant. Just an fyi there is a Rural Water Conference in March and an AWA in Madison in September.

#### Director of Public Works

Director Taylor gave updates on the December Utility report and updates on a meeting with the Heart of the Valley Metropolitan Sewerage District.

#### Finance Director

Director Remiker-DeWall gave updates on the December Finance report.

#### Approval of Vouchers

*Moved by J. Schultz, seconded by T. Buchholz to Approve and Authorize payment of Vouchers and draw from the respective funds*

All Ayes – Motion Carried

### Unfinished Business

None

### Items for Future Agenda

Updates on Meter Readings

**Closed Session:**

19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. *Outagamie County Landfill*

*Moved by K. Coffey, seconded by T. Wegand to enter into closed session*

All Ayes – Motion Carried

**Return to Open Session**

*Moved by K. Coffey, seconded by T. Wegand to return to exit closed session*

All Ayes – Motion Carried

**Adjournment**

*Moved by T. Wegand, seconded by J. Schultz to Adjourn the Utility Commission Meeting at 6:43 p.m.*

All Ayes – Motion Carried

**VILLAGE OF LITTLE CHUTE**

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By: Kevin Coffey, Chair

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Attest: Laurie Decker, Village Clerk

# Submittal of Annual Reports and other Compliance Documents for Municipal Separate Storm Sewer System (MS4) Permits

NOTE: Missing or incomplete fields are highlighted at the bottom of each page. You may save, close and return to your draft permit as often as necessary to complete your application. After 120 days your draft is deleted.

## Reporting Information

Will you be completing the Annual Report or other submittal type?  Annual Report  Other

**Project Name:** 2019 MS4 Annual Report

**County:** Outagamie

**Municipality:** Little Chute Village

**Permit Number:** S050075

**Facility Number:** 31108

**Reporting Year:** 2019

Is this submittal also satisfying an Urban Nonpoint Source Grant funded deliverable?  Yes  No

## Required Attachments and Supplemental Information

Please complete the contents of each tab to submit your MS4 permit compliance document. The information included in this checklist is necessary for a complete submittal. A complete and detailed submittal will help us review about your MS4 permit document. To help us make a decision in the shortest amount of time possible, the following information must be submitted:

### Annual Report

- Review related web site and instructions for [Municipal storm water permit eReporting](#) [Exit Form]
- Complete all required fields on the annual report form and upload required attachments
- Attach the following other supporting documents as appropriate using the attachments tab above
  - Public Education and Outreach Annual Report Summary
  - Public Involvement and Participation Annual Report Summary
  - Illicit Discharge Detection and Elimination Annual Report Summary
  - Construction Site Pollution Control Annual Report Summary
  - Post-Construction Storm Water Management Annual Report Summary
  - Pollution Prevention Annual Report Summary
    - Leaf and Yard Waste Management
    - Municipal Facility (BMP) Inspection Report
    - Municipal Property SWPPP
    - Municipally Property Inspection Report
    - Winter Road Maintenance
  - Storm Sewer Map Annual Report Attachment
  - Storm Water Quality Management Annual Report Attachment
  - TMDL Attachment
  - Storm Water Consortium/Group Report

- Municipal Cooperation Attachment
  - Other Annual Report Attachment
  - Attach the following permit compliance documents as appropriate using the attachments tab above
    - Storm Water Management Program (*S050075-03 general permittees shall have a written storm water management program that describes in detail how the permittee intends to comply with the permit requirements for each minimum control measure. Updated programs are due to the department by March 31, 2021.*
  - Public Education and Outreach Program
  - Public Involvement and Participation Program
  - Illicit Discharge Detection and Elimination Program
  - Construction Site Pollutant Control Program
  - Post-Construction Storm Water Management Program
  - Pollution Prevention Program
    - Municipal Storm Water Management Facility (BMP) Inventory (*S050075-03 general permittees 2.6.1 - inventory due to the department by March 31, 2021.*)
    - Municipal Storm Water Management Facility (BMP) Inspection and Maintenance Plan (*S050075-03 general permittees 2.6.2 – document due to the department by March 31, 2021.*)
- Sign and Submit form

**Municipal Contact Information- Complete**

**Notice:** Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (Department) by March 31 of each year to report on activities for the previous calendar year ("reporting year"). This form is being provided by the Department for the user's convenience for reporting on activities undertaken in each reporting year of the permit term. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

**Note:** Compliance items must be submitted using the Attachments tab.

**Municipality Information**

**Name of Municipality** Little Chute Village

**Facility ID # or (FIN):** 31108

**Updated Information:**  Check to update mailing address information

**Mailing Address:** 108 WEST MAIN STREET

**Mailing Address 2:**

**City:** LITTLE CHUTE

**State:** Wisconsin

**Zip Code:** 54140      xxxxx or xxxx-xxxx

**Primary Municipal Contact Person (Authorized Representative for MS4 Permit)**

The "Authorized Representative" or "Authorized Municipal Contact" includes the municipal official that was charged with compliance and oversight of the permit conditions, and has signature authority for submitting permit documents to the Department (i.e., Mayor, Municipal Administrator, Director of Public Works, City Engineer).

Select to *create new* primary contact

**First Name:** Kent

**Last Name:** Taylor

Select to *update* current contact information

**Title:** Director of Public Works

**Mailing Address:** 108 W Main St

**Mailing Address 2:**

**City:** Little Chute

**State:** WI

**Zip Code:** 54140-1414      xxxxx or xxxx-xxxx

**Phone Number:** 920-423-3867      **Ext:**      xxx-xxx-xxxx

**Email:** kent@littlechutewi.org

**Additional Contacts Information (Optional)**

I&E Program

IDDE Program

- IDDE Response Procedure Manual  
 Municipal-wide Water Quality Plan  
 Ordinances  
 Pollution Prevention Program  
 Post-Construction Program  
 Winter roadway maintenance

**Individual with responsibility for:**  
**(Check all that apply)**

**First Name:**

**Last Name:**

**Title:**

**Mailing Address:**

**Mailing Address 2:**

**City:**

**State:**

**Zip Code:**

xxxxx or xxxx-xxxx

**Phone Number:**

Ext:

xxx-xxx-xxxx

**Email:**

1. Does the municipality rely on another entity to satisfy some of the permit requirements? If yes, enter entity name (government, consultant, group/organization).

Yes  No

Public Education and Outreach: Northeast Wisconsin Stormwater Consortium (NEWSC)

Public Involvement and Participation: Northeast Wisconsin Stormwater Consortium (NEWSC)

Illicit Discharge Detection and Elimination:

Construction Site Pollutant Control:

Post-Construction Storm Water Management:

Pollution Prevention

2. Has there been any changes to the municipality's participation in group efforts towards permit compliances (i.e., the municipality has added or dropped consortium membership)?

Yes  No

### Missing Information

**Note:** For the minimum control measures, you must fill out all questions in sections 1 through 7.**Minimum Control Measures- Section 1 : Has Missing Items****1. Public Education and Outreach**

a. Complete the following information on Public Education and Outreach Activities related to storm water. Select the Mechanism that best describes how the topic message was conveyed to your population. Use the **Add Activity** to add multiple Mechanisms. For Quantity, choose the range for the number of Mechanisms chosen (i.e., number of workshops, events).

<b>Topic:</b> Detection and elimination of illicit discharges			
Mechanism	Quantity (optional)	Est. People Reached (optional)	Regional Effort? (optional)
<u>Educational activities (School presentations, summer camps, etc)</u>	<u>1 - 9</u>	<u>100 +</u>	<input type="radio"/> Yes <input checked="" type="radio"/> No
<u>Government event (public hearing, council meeting, etc.)</u>	<u>10 - 19</u>	<u>100 +</u>	<input type="radio"/> Yes <input checked="" type="radio"/> No
<u>Website</u>	<u>1 - 9</u>	<u>100 +</u>	<input type="radio"/> Yes <input checked="" type="radio"/> No

Select all applicable audiences targeted for this topic.

- Contractors  General Public  Public Employees  Residential  School Groups  
 Business  Developers  Industries  Other:

<b>Topic:</b> Management of materials that may cause storm water pollution from automobiles, pet waste, household hazardous waste and household practices			
Mechanism	Quantity (optional)	Est. People Reached (optional)	Regional Effort? (optional)
<u>Active distribution of print media (mailings, newsletters, etc)</u>	<u>1 - 9</u>	<u>100 +</u>	<input type="radio"/> Yes <input checked="" type="radio"/> No
<u>Signage</u>	<u>1 - 9</u>	<u>100 +</u>	<input type="radio"/> Yes <input checked="" type="radio"/> No

Select all applicable audiences targeted for this topic.

- Contractors  General Public  Public Employees  Residential  School Groups  
 Business  Developers  Industries  Other:

<b>Topic:</b> Beneficial onsite reuse of leaves and grass clippings/proper use of lawn and garden fertilizers and pesticides			
Mechanism	Quantity (optional)	Est. People Reached (optional)	Regional Effort? (optional)
<u>Active distribution of print media (mailings, newsletters, etc)</u>	<u>1 - 9</u>	<u>100 +</u>	<input type="radio"/> Yes <input checked="" type="radio"/> No

Signage

1 - 9

100 +

Yes  No

Select all applicable audiences targeted for this topic.

- Contractors  General Public  Public Employees  Residential  School Groups  
 Business  Developers  Industries  Other:

**Topic:** Management of stream banks and shorelines by riparian landowners to minimize erosion and restore and enhance the ecological value of waterways

Mechanism	Quantity (optional)	Est. People Reached (optional)	Regional Effort? (optional)
Did not focus on this topic this reporting year	Select...	Select...	<input type="radio"/> Yes <input checked="" type="radio"/> No

Select all applicable audiences targeted for this topic.

- Contractors  General Public  Public Employees  Residential  School Groups  
 Business  Developers  Industries  Other:

**Topic:** Infiltration of residential storm water runoff from rooftop downspouts, driveways and sidewalks

Mechanism	Quantity (optional)	Est. People Reached (optional)	Regional Effort? (optional)
Active distribution of print media (mailings, newsletters)	<u>1 - 9</u>	<u>100 +</u>	<input type="radio"/> Yes <input checked="" type="radio"/> No
Government event (public hearing, council meeting, etc.)	<u>1 - 9</u>	<u>100 +</u>	<input type="radio"/> Yes <input checked="" type="radio"/> No
Website	<u>1 - 9</u>	<u>100 +</u>	<input type="radio"/> Yes <input checked="" type="radio"/> No

Select all applicable audiences targeted for this topic.

- Contractors  General Public  Public Employees  Residential  School Groups  
 Business  Developers  Industries  Other:

**Topic:** Inform and where appropriate educate those responsible for the design, installation, and maintenance of construction site erosion control practices and storm water management facilities on how to design, install and maintain the practices

Mechanism	Quantity (optional)	Est. People Reached (optional)	Regional Effort? (optional)
Direct one-on-one communication	<u>10 - 19</u>	<u>20 - 49</u>	<input type="radio"/> Yes <input checked="" type="radio"/> No
Website	<u>10 - 19</u>	<u>100 +</u>	<input type="radio"/> Yes <input checked="" type="radio"/> No
Government event (public hearing, council meeting, etc.)	<u>1 - 9</u>	<u>20 - 49</u>	<input type="radio"/> Yes <input type="radio"/> No

Select all applicable audiences targeted for this topic.

- Contractors  General Public  Public Employees  Residential  School Groups  
 Business  Developers  Industries  Other:
- 

**Topic:** Identify businesses and activities that may pose a storm water contamination concern, and where appropriate, educate specific audiences on methods of storm water pollution prevention

Mechanism	Quantity (optional)	Est. People Reached (optional)	Regional Effort? (optional)
<u>Targeted group training (contractors, consultants, etc.)</u>	<u>1 - 9</u>	<u>10 - 19</u>	<input type="radio"/> Yes <input checked="" type="radio"/> No
<u>Direct one-on-one communication</u>	<u>10 - 19</u>	<u>20 - 49</u>	<input type="radio"/> Yes <input checked="" type="radio"/> No

Select all applicable audiences targeted for this topic.

- Contractors  General Public  Public Employees  Residential  School Groups  
 Business  Developers  Industries  Other:
- 

**Topic:** Promote environmentally sensitive land development designs by developers and designers, including green infrastructure and low impact development

Mechanism	Quantity (optional)	Est. People Reached (optional)	Regional Effort? (optional)
<u>Targeted group training (contractors, consultants, etc.)</u>	<u>1 - 9</u>	<u>10 - 19</u>	<input type="radio"/> Yes <input checked="" type="radio"/> No

Select all applicable audiences targeted for this topic.

- Contractors  General Public  Public Employees  Residential  School Groups  
 Business  Developers  Industries  Other:
- 

**Topic:** Other (describe): Updated Leaf Pickup Procedures 2019

Mechanism	Quantity (optional)	Est. People Reached (optional)	Regional Effort? (optional)
<u>Active distribution of print media (mailings, newsletters, etc)</u>	<u>1 - 9</u>	<u>100 +</u>	<input type="radio"/> Yes <input checked="" type="radio"/> No

Select all applicable audiences targeted for this topic.

- Contractors  General Public  Public Employees  Residential  School Groups  
 Business  Developers  Industries  Other:
- 

**b.** Brief Public Education and Outreach program information for inclusion in the Annual Report. If your response exceeds the 250 character limit, attach supplemental information on the attachments page.

Used the Village website and annual newsletter to educate and promote the Storm Water Program, per the Little Chute Storm water Management Plan. We also used door hangers to educate residents and business not to place leaves into the street for collection.

### Missing Information

Maximum length is 250 characters,

**Do not close your work until you SAVE.**

**Note:** For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (08/19)

### Minimum Control Measures - Section 2 : Has Missing Items

#### 2. Public Involvement and Participation

a. Complete the following information on Public Education and Outreach Activities related to storm water. Select the mechanism that best describes how the topic message was conveyed to your population. Use the Add Activity to add multiple mechanisms. For Quantity, choose the range for number Mechanisms chosen (i.e., number of workshops, events).

<b>Topic:</b> Storm Water Management Plan and/or updates			
Mechanism	Quantity (optional)	Est. People Reached (optional)	Regional Effort? (optional)
Government Event (Public Hearing, Council Meeting, etc)	<u>1 - 9</u>	<u>1 - 9</u>	<input type="radio"/> Yes <input checked="" type="radio"/> No

*Select all applicable participants targeted for this topic.*

- Contractors  General Public  Public Employees  Residential  School Groups  
 Business  Developers  Industries  Other:

<b>Topic:</b> Storm water related ordinance and/or updates			
Mechanism	Quantity (optional)	Est. People Reached (optional)	Regional Effort? (optional)
Website	<u>1 - 9</u>	<u>100 +</u>	<input type="radio"/> Yes <input checked="" type="radio"/> No
Government Event (Public Hearing, Council Meeting, etc)	<u>1 - 9</u>	<u>10 - 19</u>	<input type="radio"/> Yes <input checked="" type="radio"/> No

*Select all applicable participants targeted for this topic.*

- Contractors  General Public  Public Employees  Residential  School Groups  
 Business  Developers  Industries  Other:

<b>Topic:</b> MS4 Annual Report			
Mechanism	Quantity	Est. People Reached	Regional Effort?

	(optional)	(optional)	(optional)
Government Event (Public Hearing, Council Meeting, etc)	<u>1 - 9</u>	<u>100 +</u>	<input type="radio"/> Yes <input checked="" type="radio"/> No
Website	<u>1 - 9</u>	<u>100 +</u>	<input type="radio"/> Yes <input checked="" type="radio"/> No

Select all applicable participants targeted for this topic.

- Contractors  General Public  Public Employees  Residential  School Groups  
 Business  Developers  Industries  Other:

**Topic: Volunteer Opportunities**

Mechanism	Quantity (optional)	Est. People Reached (optional)	Regional Effort? (optional)
<u>None</u>	<u>Select...</u>	<u>Select...</u>	<input type="radio"/> Yes <input checked="" type="radio"/> No

Select all applicable participants targeted for this topic.

- Contractors  General Public  Public Employees  Residential  School Groups  
 Business  Developers  Industries  Other:

**Topic: Other (describe) : Street Sweeper Demonstration at Schools**

Mechanism	Quantity (optional)	Est. People Reached (optional)	Regional Effort? (optional)
<u>Presentation of Storm Water Information</u>	<u>1 - 9</u>	<u>100 +</u>	<input type="radio"/> Yes <input checked="" type="radio"/> No

Select all applicable participants targeted for this topic .

- Contractors  General Public  Public Employees  Residential  School Groups  
 Business  Developers  Industries  Other:

**b. Brief Public Involvement and Participation program information for inclusion in the Annual Report.**

If your response exceeds the 250 character limit, attach supplemental information on the attachments page.

The Village had 24 scheduled Village Board meetings, 24 scheduled Committee of the Whole meetings, and 12 scheduled Utility Commission meetings. The Village presented the street sweeper at the grade school and discussed storm water concepts and issues with the students.

**Missing Information**

Maximum length is 250 characters,

**Do not close** your work until you **SAVE**.

**Note:** For the minimum control measures, you must fill out all questions in sections 1 through 7

## Minimum Control Measures - Section 3 : Complete

### 3. Illicit Discharge Detection and Elimination

- |  |                                 |                                 |
|--|---------------------------------|---------------------------------|
| a. How many total outfalls does the municipality have?   | 78                              | <input type="checkbox"/> Unsure |
| b. How many outfalls did the municipality evaluate as part of their routine ongoing field screening program?   | 25                              | <input type="checkbox"/> Unsure |
| c. From the municipality's routine screening, how many were confirmed illicit discharges?  | 0                               | <input type="checkbox"/> Unsure |
| d. How many illicit discharge complaints did the municipality receive?   | 2                               | <input type="checkbox"/> Unsure |
| e. From the complaint received, how many were confirmed illicit discharges?  | 2                               | <input type="checkbox"/> Unsure |
| f. How many of the identified illicit discharges did the municipality eliminate in the reporting year?   | 2                               | <input type="checkbox"/> Unsure |
| (If the sum of 3.c. and 3.e. does not equal 3.f., please explain below.)   |                                 |                                 |
| g. How many of the following enforcement mechanisms did the municipality use to enforce its illicit discharge ordinance? Check all that apply and enter the number of each used in the reporting year. | <input type="checkbox"/> Unsure |                                 |

Verbal Warning

3

Written Warning (including email)

Notice of Violation

Civil Penalty/ Citation

#### Additional Information:

- h. Brief Illicit Discharge Detection and Elimination program information for inclusion in the Annual Report. If your response exceeds the 250 character limit, attach supplemental information on the attachments page.

Per WDNR directive the Village monitored 13 sites that were identified in previous years as problematic. All 13 sites were determined to be non-problematic with no evidence of illicit discharge in 2019.

## Missing Information

**Do not close your work until you SAVE.**

**Note:** For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (08/19)

## Minimum Control Measures - Section 4 : Complete

### 4. Construction Site Pollutant Control

- |  |    |                                 |
|--|----|---------------------------------|
| a. How many total construction sites were active at any point in the reporting year?         | 53 | <input type="checkbox"/> Unsure |
| b. How many construction sites did the municipality issue permits for in the reporting year? | 7  | <input type="checkbox"/> Unsure |

c. Do the above numbers include sites <1 acre?	<input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Unsure
d. How many erosion control inspections did the municipality complete in the reporting year?	359 <input type="checkbox"/> Unsure
e. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year.	<input type="checkbox"/> No Authority <input checked="" type="checkbox"/> Verbal Warning 54 <input checked="" type="checkbox"/> Written Warning (including email) 23 <input type="checkbox"/> Notice of Violation 0 <input type="checkbox"/> Civil Penalty/ Citation 0 <input type="checkbox"/> Stop Work Order 0 <input type="checkbox"/> Forfeiture of Deposit 0 <input type="checkbox"/> Other - Describe below 0

- f. Brief Construction Site Pollutant Control program information for inclusion in the Annual Report. If your response exceeds the 250 character limit, attach supplemental information on the attachments page.

The Village has a step by step process flow diagram for site control. This document has been submitted to the WDNR.

## Missing Information

**Do not close** your work until you **SAVE**.

**Note:** For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (08/19)

## Minimum Control Measures - Section 5 : Complete

### 5. Post-Construction Storm Water Management

- a. How many sites with new structural storm water management facilities\* have received local approval ? 2  Unsure
- \*Engineered and constructed systems that are designed to provide storm water quality control such as wet detention ponds, constructed wetlands, infiltration basins, grassed swales, permeable pavement, catch basin sumps, etc.
- b. How many privately owned storm water management facilities were inspected in the reporting year ? 1  Unsure
- Inspections completed by private land owners should be included in the reported number.
- c. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the  Unsure

reporting year.

<input type="checkbox"/> No Authority	0
<input checked="" type="checkbox"/> Verbal Warning	0
<input checked="" type="checkbox"/> Written Warning (including email)	0
<input checked="" type="checkbox"/> Notice of Violation	0
<input checked="" type="checkbox"/> Civil Penalty/ Citation	0
<input type="checkbox"/> Forfeiture of Deposit	
<input checked="" type="checkbox"/> Complete Maintenance	0
<input checked="" type="checkbox"/> Bill Responsible Party	0
<input type="checkbox"/> Other - Describe below	

- d. Brief Post-Construction Storm Water Management program information for inclusion in the Annual Report. If your response exceeds the 250 character limit, attach supplemental information on the attachments page.

The process includes a close out procedure for all sites.

## Missing Information

**Do not close your work until you SAVE.**

**Note:** For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (08/19)

### Minimum Control Measures - Section 6 : Has Missing Items

#### 6. Pollution Prevention

Storm Water Management Facility Inspections (ponds, biofilters, etc.)  Not Applicable

- a. Enter the total number of municipally owned or operated structural storm water management facilities ? 9  Unsure
- b. How many new municipally owned storm water management facilities were installed in the reporting year ? 0  Unsure
- c. How many municipally owned storm water management facilities were inspected in the reporting year? 9  Unsure
- d. What elements are looked at during inspections (250 character limit)?  
Vegetation, bank conditions, rodent damage and removal, trash, debris and litter removal, Structural component check, mechanical check, look for trespassing, any anomaly.

- e. How many of these facilities required maintenance? 9  Unsure

Public Works Yards & Other Municipally Owned Properties (SWPPP Plan Review)  Not Applicable

f. How many inspections of municipal properties have been conducted in the reporting year?   Unsure

g. Have amendments to the SWPPPs been made?  Yes  No  Unsure

h. If yes, describe what changes have been made (200 character limit):

**Collection Services - Street Sweeping / Cleaning Program**  Not Applicable

i. Did the municipality conduct street sweeping/cleaning during the reporting year?

Yes  No  Unsure

j. If known, how many tons of material was removed?   Unsure

k. Does the municipality have a low hazard exemption for this material?  Yes  No

l. If street cleaning is identified as a storm water best management practice in the pollutant loading analysis, was street cleaning completed at the assumed frequency?

Yes

No - Explain \_\_\_\_\_

Not Applicable

**Collection Services - Catch Basin Sump Cleaning Program**  Not Applicable

m. Did the municipality conduct catch basin sump cleaning during the reporting year?

Yes  No  Unsure

n. How many catch basin sums were cleaned in the reporting year?   Unsure

o. If known, how many tons of material was collected?   Unsure

p. Does the municipality have a low hazard exemption for this material?  Yes  No

q. If catch basin sump cleaning is identified as a storm water best management practice in the pollutant loading analysis, was cleaning completed at the assumed frequency?

Yes

No - Explain \_\_\_\_\_

Not Applicable

**Collection Services - Leaf Collection Program**  Not Applicable

r. Does the municipality conduct curbside leaf collection?  Yes  No  Unsure

s. Does the municipality notify homeowners about pickup?  Yes  No  Unsure

t. Where are the residents directed to store the leaves for collection?

Pile on terrace  Pile in street  Bags on terrace  Unsure

Other - Describe \_\_\_\_\_

u. What is the frequency of collection?

Seasonally from September to December

v. Is collection followed by street sweeping/cleaning?

Yes  No

Unsure

Winter Road Management  Not Applicable

\*Note: We are requesting information that goes beyond the reporting year, answer the best you can.

w. How many lane-miles of roadway is the municipality

113

Unsure

responsible for doing snow and ice control?

x. Provide amount of de-icing products used by month last winter season?

Solids (tons) (ex. sand, or salt-sand)

Product	Oct	Nov	Dec	Jan	Feb	Mar
<u>Salt</u>	0	245	245	245	245	245

Liquids (gallons) (ex. brine)

Product	Oct	Nov	Dec	Jan	Feb	Mar
<u>Brine</u>	0	2050	2050	2050	2050	2050

y. Was salt applying machinery calibrated in the reporting year?  Yes  No

Unsure

z. Have municipal personnel attended salt reduction strategy training in the reporting year?  Yes  No

Unsure

If yes, describe what training was provided (250 character limit):

When:

How many attended:

#### Internal (Staff) Education & Communication

aa. Has training or education been held for municipal or other personnel involved in implementing each of the pollution prevention program elements?  Yes  No

Unsure

If yes, describe what training was provided (250 character limit):

When:

How many attended:

ab. Describe how the municipality has kept the following local officials and municipal staff aware of the municipal storm water discharge permit programs and its requirements.

#### Elected Officials

The Utility Commission meets monthly. Storm water programs are discussed at each meeting. Storm water is discussed monthly at the Village Board meetings. The MS4 Annual Report is recommended to be approved by the Utility Commission to the Village Board. The Village Board approves the Annual Report through Resolution.

#### Municipal Officials

Through department head meetings and day to day interaction.

Appropriate Staff ( such as operators, Department heads, and those that interact with public)

1/4ly meetings, and day to day interaction

- ac. Brief Pollution Prevention program information for inclusion in the Annual Report. If your response exceeds the 250 character limit, attach supplemental information on the attachments page.

In 2019 a position was added in the storm water budget. During 2019, much more time was dedicated to the Storm Water. The Villages efforts in 2019 touched upon areas that historically were never addressed. The plan going forward is to do whatever is needed to be in compliance and more. A formal SWPPP is scheduled to be completed in 2020. Employee training will be a part of the process.

### Missing Information

Maximum length is 250 characters,

**Do not close** your work until you **SAVE**.

**Note:** For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (08/19)

### Minimum Control Measures - Section 7 : Complete

#### 7. Storm Sewer System Map

- a. Did the municipality update their storm sewer map this year?  Yes  No  Unsure

If yes, check the areas the map items that got updated or changed:

- Storm water treatment facilities
- Storm pipes
- Vegetated swales
- Outfalls
- Other - Describe below

- b. Brief Storm Sewer System Map information for inclusion in the Annual Report. If your response exceeds the 250 character limit, attach supplemental information on the attachments page.

The Village is presently doing a Storm Water data conversion in the Geographical Information System (GIS).

## Missing Information

Do not close your work until you SAVE.

Form 3400-224 (08/19)

### Final Evaluation - Has Missing Items

#### Fiscal Analysis

Complete the fiscal analysis table provided below. For municipalities that do not break out funding into permit program elements, please enter the monetary amount to your best estimate of what funding may be going towards these programs.

Annual Expenditure Reporting Year	Budget Reporting Year	Budget Upcoming Year	Source of Funds

#### Element: Public Education and Outreach

1500	1,500	2,110	<u>Storm water utility</u>
------	-------	-------	----------------------------

#### Element: Public Involvement and Participation

500	500	500	<u>Storm water utility</u>
-----	-----	-----	----------------------------

#### Element: Illicit Discharge Detection and Elimination

5,000	5,000	5,000	<u>Storm water utility</u>
-------	-------	-------	----------------------------

#### Element: Construction Site Pollutant Control

5,000	5,000	5,000	<u>Storm water utility</u>
-------	-------	-------	----------------------------

#### Element: Post-Construction Storm Water Management

5,000	5,000	5,000	<u>Storm water utility</u>
-------	-------	-------	----------------------------

#### Element: Pollution Prevention

1,000	1,000	1,000	<u>Storm water utility</u>
-------	-------	-------	----------------------------

#### Element: Storm Water Quality Management

2,000	2,000	2,000	<u>Storm water utility</u>
-------	-------	-------	----------------------------

#### Element: Storm Sewer System Map

1,000	1,000	1,000	<u>Storm water utility</u>
-------	-------	-------	----------------------------

**Other (describe)**

Select...

Please provide a justification for a "0" entered in the Fiscal Analysis

## Water Quality

**a:** Were there any known water quality improvements in the receiving waters to which the municipality's storm sewer system directly discharges to?

Yes  No  Unsure      If Yes, explain below:

**b** : Were there any known water quality degradation in the receiving waters to which the municipality's storm sewer system directly discharges to?

Yes  No  Unsure      If Yes, explain below:

c: Have any of the receiving waters that the municipality discharges to been added to the impaired waters list during the reporting year?

Yes  No  Unsure

**d: Has the municipality evaluated their storm water practices to reduce the pollutants of concern?**

Yes  No  Unsure

## Total Maximum Daily Loads (TMDLs)

The permittee Little Chute Village is subject to the following approved TMDLs: Lower Fox River Basin and Lower Green Bay

Select one option below. The permittee intends to comply with the following permit requirement to show progress towards meeting the (Appendix A) TMDL:

- Request department concurrence that they are currently meeting the TMDL pollutant reductions in all applicable reachsheds (A.2).
  - Demonstrate that they will meet the TMDL pollutant reductions in all applicable reachsheds by October 31, 2023 (A.4).
  - Follow the TMDL Compliance Plan which received Department concurrence prior to April 30, 2019 (A.3.1).
  - Participate in an approved Adaptive Management Project (A.3.2).
  - Submit a TMDL Implementation Plan describing planned progress over current permit term by October 31, 2021 (A.5). Do you intend to select A.5.2 or A.5.3 to meet this permit requirement?
    - A.5.2 – Additional 20% Total Suspended Solids (TSS), 10% Total Phosphorus (TP) reduction from current ch. NR 151, Wis. Adm. Code, standards
    - A.5.3 – Optimize measures

### **Additional Information**

Based on the municipality's storm water program evaluation, describe any proposed changes to the

municipality's storm water program. If your response exceeds the 250 character limit, attach supplemental information on the attachments page.

The changes to the Storm Water include: increased O&M Budget, two additional employees in the storm water section, a greater focus on storm water Village wide, and the understanding by the Village Officials that storm water management is important and necessary.

## Missing Information

Maximum length is 200 characters,

Do not close your work until you SAVE.

Form 3400-224 (08/19)

### Requests for Assistance on Understanding Permit Programs

Would the municipality like the Department to contact them about providing more information on understanding any of the Municipal Separate Storm Sewer Permit programs?

Please select all that apply:

- Public Education and Outreach
- Public Involvement and Participation
- Illicit Discharge Detection and Elimination
- Construction Site Pollutant Control
- Post-Construction Storm Water Management
- Pollution Prevention
- Storm Water Quality Management
- Storm Sewer System Map
- Water Quality Concerns
- Compliance Schedule Items Due
- MS4 Program Evaluation

**Do not close** your work until you **SAVE**.

## Required Attachments and Supplemental Information

Any other MS4 program information for inclusion in the Annual Report may be attached on here. Use the Add Additional Attachments to add multiple documents.

Upload Required Attachments (15 MB per file limit) - [Help reduce file size and trouble shoot file uploads](#)

\*Required Item

**Note:** To replace an existing file, use the 'Click here to attach file ' link or press the to delete an item.

### Storm Sewer System Map

 File Attachment

[StormSystemStatusMap\\_2019\\_2020.pdf](#)

### Attach - Other Supporting Documents

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

### Attach - Permit Compliance Documents

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

## Missing Information

Draft and Share PDF Report with Municipality's Governing Body.

Press the button below to create a PDF. The PDF will be sent to the email address associated with the WAMS ID that is signed in. After the annual report has been approved by the governing body, you will have to come back to the MS4 eReporting system to submit the report to the DNR.

[Draft and Share PDF Report with Municipality's Governing Body](#)



## Village of Little Chute Water Monthly Superintendent Report

Midwest Contract Operations

Date: 3/12/2020

Updates for the current operations and projects of the Village of Little Chute Water Department:

### Pumping and Treatment

#### Well # 1

- 11/1/2019 Hardness Report
- 1/6/2020 Softener discharge and break point reports on all shells
- 3/9/2020 Well flow faulted new one ordered

#### Pump House # 2

- 11/1/2019 Hardness Report
- 1/8/2020 Softener discharge and break point reports on all shells
- 

#### Well # 3

- 12/4/2020 Replaced Air Compressor
- 

#### Well # 4

- 11/1/2019 Hardness Report
- 1/13/2020 Softener discharge and break point reports on all shells

### Towers/Reservoirs

- 11/1/2019 Levels Adjusted for Winter Operations
- 3/9/2020 Tower 2 vault flooded, replaced sump pump, ordered new transmitter
- 

### Distribution System

#### Main

- 12/18/2019 Main Break Buchanan 1100
- 1/18/2020 Main Break 2001 Taylor
- 1/21/2020 Replaced Hydrant at Taylor & Elm
- 1/22/2020 Replaced Valve #568 @ Taylor & Elm
- 1/22/2020 Replaced Valve #880 1800 Taylor
- 2/13/2020 Main Break 1216 Buchanan
- 2/16/2020 Main Break Hwy OO west of Rosehill
- 2/26/2020 Main Break 1106 Hoover
- 
- 

#### Meters

- November      Commercial Cross Connection Surveys
- December      Commercial Cross Connection Surveys
- January      Comercial Cross Connection Surveys

**Customers**

- 9/11/2019      400 Wilson concern about lead lines

•

# 2020 Pumpage Totals

3/12/2020

Pumpage x 1000								Waste Discharge x 1000								Blend and Pumpage %							
Well Pumps			Booster Pumps			Well	Booster	Storm			Sanitary			Storm	Sanitary	Blend %			% Pumped by Plant				
# 1	# 3	# 4	# 1	# 3	# 4	Totals	Totals	# 1	# 3	# 4	# 1	# 3	# 4	Totals	Totals	# 1	# 3	# 4	# 1	# 3	# 4		
1-Feb	669	0	329	646	0	348	998	994	14	0		22	0	35	14	57	11.81%		1.48%	67.0%	0.0%	33.0%	
2-Feb	664	30	332	650	46	462	1,026	1,158	25	0		37	0	15	25	52	11.90%	14.60%	1.40%	64.7%	2.9%	32.4%	
3-Feb	8	569	505	57	521	511	1,082	1,089	0	12		0	29	45	12	74	12.50%	11.88%	1.58%	0.7%	52.6%	46.7%	
4-Feb	677	0	452	634	0	528	1,129	1,162	19	5		30	10	60	24	100	11.82%		1.63%	60.0%	0.0%	40.0%	
5-Feb	511	5	501	506	0	482	1,017	988	14	0		23	0	45	14	68	14.09%		1.63%	50.2%	0.5%	49.3%	
6-Feb	91	577	435	71	542	478	1,103	1,091	0	7		0	14	45	7	59	0.00%	11.42%	1.65%	8.3%	52.3%	39.4%	
7-Feb	700	45	511	589	42	467	1,256	1,098	15	0		22	0	44	15	66	11.86%	10.64%	1.66%	55.7%	3.6%	40.7%	
8-Feb	675	0	327	685	0	406	1,002	1,091	24	0		37	0	30	24	67	11.85%		1.65%	67.4%	0.0%	32.6%	
9-Feb	0	598	386	22	587	483	984	1,092	0	5		0	14	45	5	59		11.23%	1.65%	0.0%	60.8%	39.2%	
10-Feb	10	536	456	49	480	487	1,002	1,016	0	12		0	29	44	12	73	10.00%	12.08%	1.64%	1.0%	53.5%	45.5%	
11-Feb	671	12	441	547	30	498	1,124	1,075	20	0		30	0	44	20	74	11.92%		1.58%	59.7%	1.1%	39.2%	
12-Feb	0	624	477	0	579	496	1,101	1,075	0	12		0	37	44	12	81		11.01%	1.57%	0.0%	56.7%	43.3%	
13-Feb	0	582	420	71	524	443	1,002	1,038	0	0		0	4	15	0	19		10.90%	1.47%	0.0%	58.1%	41.9%	
14-Feb	626	0	553	532	0	492	1,179	1,024	14	0		22	0	55	14	77	11.82%		1.85%	53.1%	0.0%	46.9%	
15-Feb	651	0	470	712	0	469	1,121	1,181	15	0		22	0	47	15	69	11.83%		1.64%	58.1%	0.0%	41.9%	
16-Feb	103	686	357	15	670	418	1,146	1,103	4	12		8	23	18	16	49	11.65%	11.56%	1.62%	9.0%	59.9%	31.2%	
17-Feb	0	571	542	67	514	523	1,113	1,104	0	12		0	28	52	12	80		11.83%	1.85%	0.0%	51.3%	48.7%	
18-Feb	341	384	519	261	387	554	1,244	1,202	25	0		37	0	52	25	89	10.56%	10.58%	1.87%	27.4%	30.9%	41.7%	
19-Feb	0	627	467	0	563	537	1,094	1,100	61	12		31	29	45	73	105		11.74%	1.99%	0.0%	57.3%	42.7%	
20-Feb	225	367	448	270	345	512	1,040	1,127	15	5		25	10	45	20	80	9.78%	11.38%	1.86%	21.6%	35.3%	43.1%	
21-Feb	663	0	546	598	0	509	1,209	1,107	19	0		32	0	55	19	87	9.80%		1.97%	54.8%	0.0%	45.2%	
22-Feb	692	0	342	647	0	451	1,034	1,098	19	0		32	0	35	19	67	9.97%		1.73%	66.9%	0.0%	33.1%	
23-Feb	0	736	354	0	698	450	1,090	1,148	0	12		0	20	30	12	50		11.26%		0.0%	67.5%	32.5%	
24-Feb	566	58	656	546	85	543	1,280	1,174	19	0		31	9	60	19	100	9.89%	12.17%		44.2%	4.5%	51.3%	
25-Feb	231	41	545	294	2	752	817	1,048	5	0		8	0	54	5	62	9.52%	9.13%		28.3%	5.0%	66.7%	
26-Feb	691	117	636	595	134	511	1,444	1,240	19	0		32	0	65	19	97	9.99%	10.00%		47.9%	8.1%	44.0%	
27-Feb	0	543	427	0	493	470	970	963	0	12		0	29	38	12	67		11.35%		0.0%	56.0%	44.0%	
28-Feb	591	0	470	570	0	513	1,061	1,083	14	0		24	0	47	14	71	9.81%			55.7%	0.0%	44.3%	
29-Feb	632	0	389	610	0	424	1,021	1,034	20	0		32	0	34	20	66	9.81%			61.9%	0.0%	38.1%	
Total	10,688	7,708	13,293	10,244	7,242	14,217	31,689	31,703	380	0	537		1,242	498	2,064								



Engineering Department &  
Department of Public Works  
**Monthly Utility Commission**  
**Report for February 2020**

**STREET NOTES:**

**Sanitary Sewer**

- Continued to look for Inflow and Infiltration going to HOVMSD meter station #3.
- Sewer mains were jetted/maintained and evaluated for Inflow and Infiltration.
- Met with Robert E Lee & Associates to discuss the water and sanitary layer of GIS
- Attended Heart of the Valley Metropolitan Sewerage District meetings

**Storm Sewer**

- Met with Robert E Lee & Associates to discuss the storm layer of GIS.
- Snow was removed from storm sewer inlets.
- New street sweeper graphic wrap around was finalized.



**Storm Ponds**

- Prairie burn of storm ponds is being coordinated with Fox Valley Tech for this Spring.
- Staff continued to survey and established the bottom sediment elevations of a majority of regional storm ponds. The Buchanan pond will be evaluated in spring 2020 using a boat.
- Outfall, field conditions evaluations, survey work, and preliminary mapping of the ponds took place.

**Water Utility**

- Water main break excavations were cold mixed and maintained

## **ENGINEERING NOTES: 2020 Utility Projects**

**Carol Lynn Drive & Homewood Court** – Plans are currently available for bidding with a planned bid opening scheduled on March 26<sup>th</sup> at 2:00 PM in the Village Hall Board Room.

**Moasis Drive Water Main (CTH N to Buchanan St.)** – Plans for this project are also currently available for bidding with a scheduled bid opening on March 26<sup>th</sup> at 2:00 PM in the Village Hall Board Room. This project also has had additional geotechnical sub-surface investigation work due to the close proximity of the gas station to the water main alignment. This additional information along with recommendations for soil handling will be made available to the bidders in an addendum.

**Vandenbroek Pond** – Engineering will complete a WDNR Grant Application and submit materials for UNPS Construction projects that are scheduled for the 2021 construction year. Submittals are due April 15, 2020.

**GIS Utilities** – Continuous progress is being made with regard to record information being added to the Village GIS data base for existing utilities. What was previously missing was service lateral information and is now being included with the revised information.

**Evergreen Drive** – Two sanitary sewer internal manhole seals were identified by public works staff as leaking in Evergreen Drive. The utility contractor was notified and has confirmed that they would provide repairs. The work will be completed during the second week of March.

## UTILITY COMMISSION

**March 17, 2020**



## Utility Bills List

March 17, 2020

The above payments are recommended for approval on March 17, 2020. \$ 181,003.52

\$ 181,003.52

Rejected:

UTILITY INVOICES PAID WITH VILLAGE BILLS - FEBRUARY 14 - FEBRUARY 29      \$      **267,792.66**  
UTILITY INVOICES PAID WITH VILLAGE BILLS - MARCH 1 - MARCH 12      \$      **17,538.06**

**TOTAL** \$ 466,334.24

Approved: March 17, 2020

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**Kevin Coffey, Chairperson**

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**Laurie Decker, Clerk**

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
<b>DAMAGE PREVENTION SERVICES (4068)</b>							
3058	Invoi	FEBRUARY LOCATES	172.00	Open	Non		610-53612-209
3058	Invoi	FEBRUARY LOCATES	236.50	Open	Non		620-53644-209
3058	Invoi	FEBRUARY LOCATES	182.75	Open	Non		630-53442-209
<b>Total DAMAGE PREVENTION SERVICES (4068):</b>			<b>591.25</b>				
<b>DONALD HIETPAS &amp; SONS INC. (209)</b>							
030220	Invoi	REPAIRED WATER BREAK ON HOOVER & BUCHA	1,770.93	Open	Non		620-53644-251
030220-1	Invoi	REPAIRED WATER BREAK ON NORTHLAND & RO	2,968.45	Open	Non		620-53644-251
030220-2	Invoi	REPAIRED WATER BREAK ON BUCHANAN & COO	2,286.80	Open	Non		620-53644-251
<b>Total DONALD HIETPAS &amp; SONS INC. (209):</b>			<b>7,026.18</b>				
<b>FERGUSON WATERWORKS LLC #1476 (221)</b>							
295226	Invoi	STAINLESS STEEL CLAMPS	162.42	Open	Non		620-53644-251
<b>Total FERGUSON WATERWORKS LLC #1476 (221):</b>			<b>162.42</b>				
<b>GRAINGER (2338)</b>							
9450647764	Invoi	INDUSTRIAL HANDHELD LIGHT	359.07	Open	Non		620-53644-221
<b>Total GRAINGER (2338):</b>			<b>359.07</b>				
<b>HAWKINS INC (1918)</b>							
4673866	Invoi	AZONE	515.70	Open	Non		620-53634-214
4673866	Invoi	SODIUM SILICATE	2,393.20	Open	Non		620-53634-220
<b>Total HAWKINS INC (1918):</b>			<b>2,908.90</b>				
<b>HEART OF THE VALLEY (280)</b>							
030420	Invoi	FEBRUARY WASTEWATER	156,111.48	Open	Non		610-53611-225
030420	Invoi	FOG CONTROL	91.00	Open	Non		610-53611-204
030420MP	Invoi	FEBRUARY HOV METER PAYABLE	2,632.00	Open	Non		610-21110
<b>Total HEART OF THE VALLEY (280):</b>			<b>158,834.48</b>				
<b>LINDNER ACE HARDWARE LITTLE CHUTE (4702)</b>							
262327-325003	Invoi	RAGS IN A BOX	19.98	Open	Non		620-53634-255
262414-325003	Invoi	HEATGUN	25.99	Open	Non		620-53634-221
<b>Total LINDNER ACE HARDWARE LITTLE CHUTE (4702):</b>			<b>45.97</b>				
<b>MENARDS - APPLETON EAST (319)</b>							
78803	Invoi	OFFICE CHAIR	193.85	Open	Non		620-53634-221
<b>Total MENARDS - APPLETON EAST (319):</b>			<b>193.85</b>				
<b>MIDWEST SALT LLC (5001)</b>							
P450953	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	2,786.63	Open	Non		620-53634-224
P450976	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	2,746.70	Open	Non		620-53634-224
<b>Total MIDWEST SALT LLC (5001):</b>			<b>5,533.33</b>				
<b>PACE ANALYTICAL SERVICES INC (4619)</b>							
2040080407	Invoi	WATER ANALYSIS	65.00	Open	Non		620-53644-204

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
		<b>Total PACE ANALYTICAL SERVICES INC (4619):</b>	<b>65.00</b>				
		<b>POSTAL EXPRESS &amp; MORE LLC (5093)</b>					
200053	Invoi	POSTAGE-WATER TESTS	16.11	Open	Non		620-53644-204
200087	Invoi	POSTAGE-WATER TESTS	12.07	Open	Non		620-53644-204
200285	Invoi	POSTAGE-WATER TESTS	24.14	Open	Non		620-53644-204
		<b>Total POSTAL EXPRESS &amp; MORE LLC (5093):</b>	<b>52.32</b>				
		<b>ROBERT E. LEE &amp; ASSOCIATES (3446)</b>					
77176	Invoi	OUTAGAMIE COUNTY LANDFILL LEACHATE	5,230.75	Open	Non		610-53612-256
		<b>Total ROBERT E. LEE &amp; ASSOCIATES (3446):</b>	<b>5,230.75</b>				
		<b>Grand Totals:</b>	<b>181,003.52</b>				

**Report GL Period Summary**

Vendor number hash: 52801  
 Vendor number hash - split: 63135  
 Total number of invoices: 19  
 Total number of transactions: 23

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	181,003.52	181,003.52
<b>Grand Totals:</b>	<b>181,003.52</b>	<b>181,003.52</b>

## Report Criteria:

Invoice Detail,GL Account = "6200000000"- "6209999999", "61000000000"- "6109999999", "63000000000"- "6309999999"

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
<b>EHLERS INVESTMENT PARTNERS LLC (1425)</b>							
DECEMBER 2019	Invoi	DECEMBER INVESTMENT MANAGEMENT	453.69	Open	Atto		630-53444-229
DECEMBER 2019	Invoi	DECEMBER INVESTMENT MANAGEMENT	217.01	Open	Atto		610-53614-229
DECEMBER 2019	Invoi	DECEMBER INVESTMENT MANAGEMENT	112.77	Open	Atto		620-53924-229
JANUARY 2020	Invoi	JANUARY INVESTMENT MANAGEMENT	313.54	Open	Atto		610-53614-229
JANUARY 2020	Invoi	JANUARY INVESTMENT MANAGEMENT	143.63	Open	Atto		620-53924-229
JANUARY 2020	Invoi	JANUARY INVESTMENT MANAGEMENT	366.48	Open	Atto		630-53444-229
<b>Total EHLERS INVESTMENT PARTNERS LLC (1425):</b>			<b>1,607.12</b>				
<b>FERGUSON WATERWORKS LLC #1476 (221)</b>							
294661	Invoi	STAINLESS STEEL CLAMPS	168.22	Open	Non		620-53644-251
294740	Invoi	STAINLESS STEEL CLAMPS	731.13	Open	Non		620-53644-251
<b>Total FERGUSON WATERWORKS LLC #1476 (221):</b>			<b>899.35</b>				
<b>HAWKINS INC (1918)</b>							
4663949	Invoi	AZONE	346.30	Open	Non		620-53634-214
4663949	Invoi	SODIUM SILICATE	1,640.86	Open	Non		620-53634-220
<b>Total HAWKINS INC (1918):</b>			<b>1,987.16</b>				
<b>JET VAC ENVIRONMENTAL (5062)</b>							
2333	Invoi	NOZZLE EXTENSION	91.61	Open	Non		610-53612-218
2333	Invoi	NOZZLE EXTENSION	91.60	Open	Non		630-53442-218
<b>Total JET VAC ENVIRONMENTAL (5062):</b>			<b>183.21</b>				
<b>MIDWEST SALT LLC (5001)</b>							
P449875	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	2,691.04	Open	Non		620-53634-224
P450305	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	2,737.02	Open	Non		620-53634-224
P450750	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	2,704.35	Open	Non		620-53634-224
P450761	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	2,769.69	Open	Non		620-53634-224
<b>Total MIDWEST SALT LLC (5001):</b>			<b>10,902.10</b>				
<b>OUTAGAMIE COUNTY TREASURER (486)</b>							
1017892-1	Invoi	JANUARY FUEL BILL	1,084.36	Open	Non		630-53442-247
1017892-1	Invoi	JANUARY FUEL BILL	285.80	Open	Non		610-53612-247
1017892-1	Invoi	JANUARY FUEL BILL	588.96	Open	Non		620-53644-247
<b>Total OUTAGAMIE COUNTY TREASURER (486):</b>			<b>1,959.12</b>				
<b>Grand Totals:</b>			<b>17,538.06</b>				

## Report GL Period Summary

Vendor number hash:	30762
Vendor number hash - split:	44414
Total number of invoices:	11
Total number of transactions:	19

Terms Description	Invoice Amount	Net Invoice Amount
Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	17,538.06	17,538.06
<b>Grand Totals:</b>	<b>17,538.06</b>	<b>17,538.06</b>

**Report Criteria:**

Invoice Detail.GL Account = "6200000000"- "6209999999", "6100000000"- "6109999999", "6300000000"- "6309999999"

## Report Criteria:

Invoice Detail GL Account = "6200000000"- "6209999999", "61000000000"- "6109999999", "63000000000"- "6309999999"

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
<b>ABCON ELECTRIC LLC (4777)</b>							
5288	Invoi	INSTALL NEW LED FIXTURE & PHOTOEYE	242.00	Open	Non		620-53644-254
<b>Total ABCON ELECTRIC LLC (4777):</b>							
324.00			242.00				
<b>AMPLITEL TECHNOLOGIES (4637)</b>							
15308	Invoi	WIRELESS ACCESS POINT	324.00	Open	Non		620-53924-204
<b>Total AMPLITEL TECHNOLOGIES (4637):</b>							
324.00			324.00				
<b>AT&amp; T (409)</b>							
92078873810963 0	Invoi	FEB/MAR SERVICE	68.17	Open	Non		620-53924-203
<b>Total AT&amp; T (409):</b>							
68.17			68.17				
<b>AT&amp;T LONG DISTANCE (2751)</b>							
01/20 845626857	Invoi	DEC/JAN CHARGES	58.96	Open	Non		620-53924-203
<b>Total AT&amp;T LONG DISTANCE (2751):</b>							
58.96			58.96				
<b>DAMAGE PREVENTION SERVICES (4068)</b>							
3030	Invoi	JANUARY LOCATES	215.00	Open	Non		610-53612-209
3030	Invoi	JANUARY LOCATES	344.00	Open	Non		620-53644-209
3030	Invoi	JANUARY LOCATES	225.75	Open	Non		630-53442-209
<b>Total DAMAGE PREVENTION SERVICES (4068):</b>							
784.75			784.75				
<b>DIGGERS HOTLINE INC (1380)</b>							
200259201 PP1	Invoi	1ST PREPAYMENT 2020	461.87	Open	Non		610-53612-209
200259201 PP1	Invoi	1ST PREPAYMENT 2020	461.87	Open	Non		620-53644-209
200259201 PP1	Invoi	1ST PREPAYMENT 2020	461.86	Open	Non		630-53442-209
<b>Total DIGGERS HOTLINE INC (1380):</b>							
1,385.60			1,385.60				
<b>DONALD HIETPAS &amp; SONS INC. (209)</b>							
020220	Invoi	REPLACED HYDRANT ON TAYLOR & ELM	3,431.00	Open	Non		620-53644-254
020220-1	Invoi	VALVE WORK DONE ON TAYLOR & ELM	4,374.02	Open	Non		620-53644-251
020220-2	Invoi	REPAIRED WATER BREAK ON TAYLOR & ELM	3,398.73	Open	Non		620-53644-251
<b>Total DONALD HIETPAS &amp; SONS INC. (209):</b>							
11,203.75			11,203.75				
<b>FERGUSON ENTERPRISES LLC #448 #1020 (2046)</b>							
5377551	Invoi	HAYWARD ACTUATOR & MOUNTING KIT	1,832.94	Open	Non		620-53624-255
WN231186	Invoi	STAINLESS STEEL PIPE FITTINGS	303.23	Open	Non		620-53644-251
WN231191	Invoi	STAINLESS STEEL PIPE FITTINGS	90.37	Open	Non		620-53644-251
<b>Total FERGUSON ENTERPRISES LLC #448 #1020 (2046):</b>							
2,226.54			2,226.54				
<b>FERGUSON WATERWORKS LLC #1476 (221)</b>							
291597	Invoi	MP-VBC REPLACEMENT LIDS	449.50	Open	Non		620-53644-251
292910	Invoi	RESILIENT WEDGE GATE VALVE	948.00	Open	Non		620-53604-257
293595	Invoi	FIRE HYDRANT	3,179.00	Open	Non		620-53644-254
293607	Invoi	FIRE HYDRANT	3,030.00	Open	Non		620-53644-254
293655	Invoi	GATE VALVES	1,411.56	Open	Non		620-53644-251

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
293682	Invoi	RESILIENT WEDGE GATE VALVE	2,536.01	Open	Non		620-53644-251
293727	Invoi	LEAD-FREE COUPLINGS	250.40	Open	Non		620-53644-252
293950	Invoi	MAINTENANCE LABOR ON HYDRANT	400.00	Open	Non		620-53644-254
Total FERGUSON WATERWORKS LLC #1476 (221):			12,204.47				
<b>GARROW OIL (4236)</b>							
JANUARY 2020	Invoi	OFF ROAD DIESEL	5.37	Open	Non		610-53612-247
JANUARY 2020	Invoi	OFF ROAD DIESEL	13.56	Open	Non		620-53644-247
Total GARROW OIL (4236):			18.93				
<b>HAWKINS INC (1918)</b>							
4646248	Invoi	AZONE	370.94	Open	Non		620-53634-214
4646248	Invoi	SODIUM SILICATE	2,457.54	Open	Non		620-53634-220
4656440	Invoi	AZONE	484.90	Open	Non		620-53634-214
4656440	Invoi	SODIUM SILICATE	2,086.33	Open	Non		620-53634-220
4657085	Invoi	BLEACH & ALKALI	126.32	Open	Non		620-53634-214
Total HAWKINS INC (1918):			5,526.03				
<b>HEART OF THE VALLEY (280)</b>							
020720	Invoi	JANUARY WASTEWATER	168,162.01	Open	Non		610-53611-225
020720	Invoi	FOG CONTROL	100.00	Open	Non		610-53611-204
020720MP	Invoi	JANUARY HOV METER PAYABLE	3,948.00	Open	Non		610-21110
Total HEART OF THE VALLEY (280):			172,210.01				
<b>KAUKAUNA UTILITIES (234)</b>							
01/20 9012695	Invoi	DOYLE PARK WELL	2,596.18	Open	Non		620-53624-249
FEBRUARY 2020	Invoi	1800 STEPHEN ST STORM	303.25	Open	Non		630-53441-249
FEBRUARY 2020	Invoi	STEPHEN ST TOWER/LIGHTING	279.28	Open	Non		620-53624-249
FEBRUARY 2020	Invoi	#3 WELL WASHINGTON ST	2,211.56	Open	Non		620-53624-249
FEBRUARY 2020	Invoi	#4 WELL EVERGREEN DR	3,854.05	Open	Non		620-53624-249
FEBRUARY 2020	Invoi	PUMP STATION JEFFERSON ST	974.25	Open	Non		620-53624-249
Total KAUKAUNA UTILITIES (234):			10,218.57				
<b>LINDNER ACE HARDWARE LITTLE CHUTE (4702)</b>							
261464-325003	Invoi	MOTOR OIL	9.18	Open	Non		620-53634-255
261548-325003	Invoi	FASTENERS	11.40	Open	Non		620-53644-221
261549-325003	Invoi	FASTENERS	5.78	Open	Non		620-53634-255
261704-325003	Invoi	PAPER TOWEL & TISSUE HOLDER	17.97	Open	Non		620-53634-255
261783-325003	Invoi	PIPE FITTINGS	2.59	Open	Non		620-53624-255
Total LINDNER ACE HARDWARE LITTLE CHUTE (4702):			46.92				
<b>MCC INC (480)</b>							
206671	Invoi	COLD MIX	258.30	Open	Non		620-53644-216
Total MCC INC (480):			258.30				
<b>MCO (2254)</b>							
25571	Invoi	MARCH 2020 OPERATIONS	26,517.58	Open	Non		620-53644-115
25571	Invoi	MARCH 2020 HEALTH & LIABILITY INS	5,441.60	Open	Non		620-53644-115

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
Total MCO (2254):			<u>31,959.18</u>				
MIDWEST SALT LLC (5001)							
P449533	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	2,740.65	Open	Non		620-53634-224
P449551	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	2,683.78	Open	Non		620-53634-224
P449992	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	2,733.39	Open	Non		620-53634-224
P450161	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	2,887.06	Open	Non		620-53634-224
Total MIDWEST SALT LLC (5001):			<u>11,044.88</u>				
P.J. KORTENS AND COMPANY INC (4846)							
10021879	Invoi	SERVICE AT WELL #1	783.00	Open	Non		620-53634-255
Total P.J. KORTENS AND COMPANY INC (4846):			<u>783.00</u>				
POSTAL EXPRESS & MORE LLC (5093)							
199116	Invoi	POSTAGE-WATER TESTS	12.07	Open	Non		620-53644-204
199333	Invoi	POSTAGE-WATER TESTS	57.96	Open	Non		620-53644-204
Total POSTAL EXPRESS & MORE LLC (5093):			<u>70.03</u>				
PRIMADATA LLC (4671)							
MARCH 2020	Invoi	MARCH POSTCARD POSTAGE	275.00	Open	Non		610-53613-226
MARCH 2020	Invoi	MARCH POSTCARD POSTAGE	275.00	Open	Non		620-53904-226
MARCH 2020	Invoi	MARCH POSTCARD POSTAGE	275.00	Open	Non		630-53443-226
Total PRIMADATA LLC (4671):			<u>825.00</u>				
PUBLIC SERVICE COMMISSION (723)							
2001-I-03140	Invoi	UNAUTHORIZED 2012-13 EXT OF WATER SERVIC	3,099.61	Open	Non		620-53924-262
Total PUBLIC SERVICE COMMISSION (723):			<u>3,099.61</u>				
STAPLES ADVANTAGE (3472)							
3438345960	Invoi	DOOR HANGERS	37.01	Open	Non		630-53441-227
Total STAPLES ADVANTAGE (3472):			<u>37.01</u>				
TIME WARNER CABLE (89)							
02/20 60703290180	Invoi	FEBRUARY/MARCH SERVICE	106.16	Open	Non		620-53924-203
Total TIME WARNER CABLE (89):			<u>106.16</u>				
U.S. BANK (5015)							
02/20 59455565491	Invoi	ALUMINUM RANGER POLE	48.45	Open	Non		630-53441-253
02/20 59455565491	Invoi	POSTAGE	6.15	Open	Non		610-51016-204
02/20 59455565491	Invoi	THERMAL POUCHES	66.35	Open	Non		620-53924-206
02/20 59455565491	Invoi	ICE AUGER & BOAT CUSHION	232.98	Open	Non		630-53441-253
02/20 59455565491	Invoi	OTTER SPORT SLED	44.99	Open	Non		630-53441-253
02/20 59455565491	Invoi	EXTERNAL HARD DRIVE	54.84	Open	Non		630-53444-206
02/20 59455565491	Invoi	POSTAGE	7.85	Open	Non		620-53924-226
02/20 59455565491	Invoi	MOASIS DR WATER PERMIT-DNR	143.50	Open	Non		620-51115-204
Total U.S. BANK (5015):			<u>605.11</u>				

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
VERIZON WIRELESS (3606)							
9848377029	Invoi	JANUARY/FEBRUARY SERVICE	1,103.06	Open	Non		620-53924-203
Total VERIZON WIRELESS (3606):			1,103.06				
VILLAGE OF LITTLE CHUTE (1404)							
FEBRUARY 2020	Invoi	PUMP STATION JEFFERSON ST	32.69	Open	Non		620-53624-249
FEBRUARY 2020	Invoi	DOYLE PARK WELL #1	12.49	Open	Non		620-53624-249
FEBRUARY 2020	Invoi	#3 WELL WASHINGTON ST	15.88	Open	Non		620-53624-249
FEBRUARY 2020	Invoi	3609 FREEDOM RD	8.25	Open	Non		630-53441-249
Total VILLAGE OF LITTLE CHUTE (1404):			69.11				
WE ENERGIES (2788)							
4494800612 02/20	Invoi	920 WASHINGTON ST	62.46	Open	Non		620-53624-249
4494800612 02/20	Invoi	PLANT #1 (100 WILSON ST)	311.63	Open	Non		620-53624-249
4494800612 02/20	Invoi	PLANT #2 (1118 JEFFERSON ST)	181.98	Open	Non		620-53624-249
4494800612 02/20	Invoi	LC WELL #4 PUMPHOUSE (625 E EVERGREEN)	378.64	Open	Non		620-53624-249
4494800612 02/20	Invoi	PUMP STATION @ EVERGREEN & FRENCH	378.80	Open	Non		620-53624-249
Total WE ENERGIES (2788):			1,313.51				
Grand Totals:			267,792.66				

## Report GL Period Summary

Vendor number hash: 120621  
 Vendor number hash - split: 202870  
 Total number of invoices: 50  
 Total number of transactions: 79

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	267,792.66	267,792.66
Grand Totals:	267,792.66	267,792.66

## Report Criteria:

Invoice Detail GL Account = "6200000000" - "62099999999", "61000000000" - "61099999999", "63000000000" - "63099999999"