



AGENDA

REGULAR BOARD MEETING

PLACE: Little Chute Village Hall
DATE: Wednesday, August 19, 2020
TIME: 6:00 p.m.

Virtually attend the August 19th Regular Board meeting at 6 PM by following the link here:

<https://www.gotomeet.me/JamesFenlon/august-19th-regular-board-meeting>

Call-in Information: +1 (571) 317-3122 Access code: 798-888-277

For further details please refer to additional Information for the Regular Board Meeting immediately following agenda.

REGULAR ORDER OF BUSINESS

- A. Invocation
- B. Roll call of Trustees
- C. Roll call of Officers and Department Heads
- D. Public Appearance for Items Not on the Agenda
- E. Consent Agenda
Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.
 - 1. Minutes of the Committee of the Whole Meeting of August 12, 2020
 - 2. Disbursement List
 - 3. Adopt Resolution No. 33, Series 2020 Changing the Polling Locations for the November 3, 2020 General Election
 - 4. Adopt Resolution No. 34, Series 2020 Outlot 4 Little Chute North Estates
- F. Other Informational Items—July Fire Monthly Report and July Report
- G. Public Hearing—1215 Buchanan St.
- H. Action—1215 Buchanan Zoning Change Request

- I. Discussion/Action—Special Event Permits
 - a) Little Chute Library Make Your Story Count: A Walking Art Gallery on September 12, 2020
 - b) Gold Star Luminary Event on September 27, 2020
 - c) Little Chute Homecoming Parade on October 9, 2020
 - d) Little Chute Christmas Parade on November 30, 2020
- J. Discussion/Potential Action—Flow Meters
- K. Discussion/Action—Site Plan Review for North Evergreen Pond Homes
- L. Discussion/Potential Action—2021 Health and Other Insurance Benefits Options
- M. Action—Washington Street Bike and Pedestrian Plan Pavement Painting
- N. Action—2020-2024 Audit Contract Award
- O. Discussion/Action—Site Plan Review for Cobblestone Hotel
- P. Discussion/Action—Design Review for Cobblestone Hotel
- Q. Discussion/Potential Action—Covid-19 Personnel Manual Changes
- R. Discussion—Covid-19 Updates
- S. Department and Officers Progress Reports
- T. Call for Unfinished Business
- U. Items for Future Agenda
- V. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852, [email: Laurie@littlechutewi.org](mailto:Laurie@littlechutewi.org) Prepared: August 20, 2020



Information for the Regular Board Meeting – August 19th, 2020 – 6:00 PM

The Village of Little Chute is taking precautions related COVID-19 as it relates to Village Board meetings. On March 16th, 2020, the Wisconsin Attorney General released guidance for local communities related to Open Meetings and the use of technology while still complying with Wisconsin's Open Meeting laws. You can find Wisconsin Department of Justice guidance here: [DOJ Guidance on Open Meetings](#).

Until further notice, the Village of Little Chute will be providing the following means for residents to interact, engage, and participate in Village Board proceedings. The proceedings of all Village of Little Chute public meetings are recorded and available for review.

1. Virtually attend the August 19th Regular Board Meeting at 6 PM by following the link here:
<https://www.gotomeet.me/JamesFenlon/august-19th-regular-board-meeting>
2. Call-in Information: United States: +1 (571) 317-3122 Access Code: 798-888-277
3. If you are experiencing connectivity issues or have questions on the options above, please contact James Fenlon at james@littlechutewi.org
4. The Board Room at Village Hall will be open, but board members and staff have the option to attend virtually. We urge residents to participate in our meetings by utilizing the virtual options above.
5. If you have questions or comments regarding the agenda or potential items on the agenda, we urge you to contact Board or staff members regarding your concerns. You can find Board Member contact information here: <http://www.littlechutewi.org/59/Meet-the-Village-Board>
6. If you have questions or comments regarding the agenda, you can also contact the Village Administrator, James Fenlon, at james@littlechutewi.org or 920-423-3850.
7. If you have questions or comments regarding the agenda and want to contact a Village of Little Chute Department Head, you can find a complete staff directory here: <http://www.littlechutewi.org/directory.aspx>

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING AUGUST 12, 2020

Call to Order

President Vanden Berg called the Committee of the Whole meeting to order at 6:00 p.m.

Roll Call

PRESENT: Michael Vanden Berg, President
Larry Van Lankvelt, Trustee
Skip Smith, Trustee
Bill Peerenboom, Trustee
Brian Van Lankveldt, Trustee
Don Van Deurzen, Trustee
James Hietpas, Trustee

Roll call of Department Heads

PRESENT: James Fenlon, Village Administrator
Captain J. Slotke, Fox Valley Metro Police Department

Public Appearance for Items not on the Agenda

None

Approval of Minutes

Minutes of Regular Board Meeting of August 5, 2020

Moved by Trustee L. Van Lankvelt, seconded by Trustee Van Deurzen to Approve Minutes of the Regular Board Meeting of August 5, 2020

Ayes 7, Nays 0 – Motion Carried

Closed Session:

a)19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Nestle Distribution Center Discussion*

Moved by Trustee Smith, seconded by Trustee Peerenboom to enter into closed session

Ayes 7, Nays 0 – Motion Carried

b)19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *FVMPD Personnel Matter*

Moved by Trustee Smith, seconded by Trustee Peerenboom to enter into closed session.

(Trustee Peerenboom excused himself from attending closed session)

Ayes 7, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee Smith, seconded by Trustee Van Deurzen to exit closed session

Ayes 6, Nays 0 – Motion Carried

Unfinished Business

None

Items for Future Agendas

None

Adjournment

Moved by Trustee Van Deurzen, seconded by Trustee L. Van Lankvelt to Adjourn the Committee of the Whole Meeting at 6:50 p.m.

Ayes 6, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

By: Michael R. Vanden Berg, Village President

Attest: Laurie Decker, Village Clerk

DISBURSEMENT LIST- August 19, 2020

Payroll & Payroll Liabilities - August 6, 2020	\$215,020.57
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Prepaid Invoices - August 7, 2020	\$143,836.45
Prepaid Invoices - August 14, 2020	\$18,309.59

Utility Commission- August 18, 2020	\$45,821.22
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CURRENT ITEMS

Bills List - August 19, 2020	\$1,714,826.15
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Total Payroll, Prepaid & Invoices	\$2,137,813.98
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The above payments are recommended for approval:

Rejected: _____

Approved August 19, 2020

Michael R Vanden Berg, Village President

Laurie Decker, Clerk

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
2020 REFUNDS-MISCELLANEOUS (5094)							
080320	Invoi	CIVIC CENTER ROOM REFUND	100.00	Open	Non	08/20	206-38211
Total 2020 REFUNDS-MISCELLANEOUS (5094):			100.00				
AMPLITEL TECHNOLOGIES (4637)							
16155	Invoi	MONTHLY ANTI-VIRUS SERVICE-AUGUST	210.00	Open	Non	08/20	404-57190-204
Total AMPLITEL TECHNOLOGIES (4637):			210.00				
ASSOCIATED APPRAISAL CONSULTANTS (1939)							
149621	Invoi	PROFESSIONAL SERVICES-AUGUST	1,975.00	Open	Non	08/20	101-51530-204
Total ASSOCIATED APPRAISAL CONSULTANTS (1939):			1,975.00				
CONWAY SHIELD (3828)							
0456071-IN	Invoi	BLACKINTON BADGE NICKEL	70.50	Open	Non	07/20	101-52200-218
0456356-IN	Invoi	BLACKINTON BADGE NICKEL	165.00	Open	Non	07/20	101-52200-218
Total CONWAY SHIELD (3828):			235.50				
HEART OF THE VALLEY (280)							
08052020	Invoi	JULY WASTEWATER	136,902.34	Open	Non	07/20	610-53611-225
08052020	Invoi	JULY FOG CONTROL	149.00	Open	Non	07/20	610-53611-204
080720MP	Invoi	JULY HOV METER PAYABLE	2,632.00	Open	Non	07/20	610-21110
Total HEART OF THE VALLEY (280):			139,683.34				
PERFORMANCE HOT RODS LLC (3124)							
1884	Invoi	OIL TANK REPAIR #77	170.00	Open	Non	07/20	101-53330-204
Total PERFORMANCE HOT RODS LLC (3124):			170.00				
PLYMOUTH LUBRICANTS (4837)							
6179944	Invoi	DIESEL EXHAUST FLUIS	979.70	Open	Non	07/20	101-53330-217
Total PLYMOUTH LUBRICANTS (4837):			979.70				
PUBLIC SERVICE COMMISSION (723)							
2006-I-03140	Invoi	UNAUTHORIZED 2012-13 EXT OF WATER SERVIC	30.63	Open	Non	07/20	620-53924-262
Total PUBLIC SERVICE COMMISSION (723):			30.63				
QUADIENT LEASING USA INC (1466)							
N8407469	Invoi	MAY-AUGUST LEASE	452.28	Open	Non	07/20	101-51650-226
Total QUADIENT LEASING USA INC (1466):			452.28				
Grand Totals:			143,836.45				

Report GL Period Summary

Vendor number hash: 30036
Vendor number hash - split: 30316
Total number of invoices: 11

Terms Description	Invoice Amount	Net Invoice Amount
Total number of transactions:	12	
Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	143,836.45	143,836.45
Grand Totals:	143,836.45	143,836.45

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
2020 UTILITY REFUNDS (5089)							
126228221	Invoi	OVERPAYMENT REFUND ACCT #1-262282-21	69.88	Open	Non	08/20	001-15000
Total 2020 UTILITY REFUNDS (5089):			69.88				
AMERICAN FIDELITY ASSURANCE (4885)							
D194228	Invoi	AUGUST BILLING	1,466.34	Open	Non	08/20	101-21367
Total AMERICAN FIDELITY ASSURANCE (4885):			1,466.34				
AMPLITEL TECHNOLOGIES (4637)							
16137	Invoi	MICROSOFT OFFICE 365-AUGUST	720.00	Open	Non	08/20	207-52120-204
16145	Invoi	DATTO BACK UP SERVICES 08/20	375.00	Open	Non	08/20	207-52120-204
16163	Invoi	MONTHLY ANTI-VIRUS SERVICE-AUGUST	143.50	Open	Non	08/20	207-52120-240
Total AMPLITEL TECHNOLOGIES (4637):			1,238.50				
ARING EQUIPMENT CO INC (577)							
761749	Invoi	SOLENOID COIL #25	101.95	Open	Non	08/20	101-53330-225
Total ARING EQUIPMENT CO INC (577):			101.95				
AT & T (5080)							
287294953059	08/2 Invoi	JUNE/JULY SERVICE	239.59	Open	Non	08/20	101-52200-203
Total AT & T (5080):			239.59				
CARRICO AQUATIC RESOURCES INC (1489)							
20202042	Invoi	WATER TESTING TABLETS	26.00	Open	Non	08/20	204-55420-225
Total CARRICO AQUATIC RESOURCES INC (1489):			26.00				
DIGGERS HOTLINE INC (1380)							
200759201	Invoi	JULY LOCATES	98.67	Open	Non	08/20	610-53612-209
200759201	Invoi	JULY LOCATES	98.67	Open	Non	08/20	620-53644-209
200759201	Invoi	JULY LOCATES	98.66	Open	Non	08/20	630-53442-209
200759201	PP2 Invoi	2ND PREPAYMENT 2020	461.87	Open	Non	08/20	610-53612-209
200759201	PP2 Invoi	2ND PREPAYMENT 2020	461.87	Open	Non	08/20	620-53644-209
200759201	PP2 Invoi	2ND PREPAYMENT 2020	461.86	Open	Non	08/20	630-53442-209
Total DIGGERS HOTLINE INC (1380):			1,681.60				
FOX CITIES CHAMBER OF COMMERCE (191)							
58903	Invoi	ECONOMIC DEVELOPMENT PLEDGE 2020	1,155.00	Open	Non	07/20	414-57400-204
58903	Invoi	ECONOMIC DEVELOPMENT PLEDGE 2020	1,155.00	Open	Non	07/20	415-57500-204
58903	Invoi	ECONOMIC DEVELOPMENT PLEDGE 2020	1,158.00	Open	Non	07/20	416-57600-204
58903	Invoi	ECONOMIC DEVELOPMENT PLEDGE 2020	1,155.00	Open	Non	07/20	417-57700-204
58903	Invoi	ECONOMIC DEVELOPMENT PLEDGE 2020	1,155.00	Open	Non	07/20	418-57800-204
Total FOX CITIES CHAMBER OF COMMERCE (191):			5,778.00				
GFC LEASING - WI (4989)							
13018134	Invoi	GFC LEASING COPIER OVERAGE CHARGES	22.69	Open	Non	08/20	101-53310-207
Total GFC LEASING - WI (4989):			22.69				

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
KLINK HYDRAULICS LLC (5005)							
10776	Invoi	MISCELLANEOUS PARTS #30	40.50	Open	Non	08/20	101-53330-225
Total KLINK HYDRAULICS LLC (5005):			40.50				
LAPPEN SECURITY PRODUCTS INC (735)							
LSPQ43302	Invoi	YARD WASTE SITE ACCESS CARDS	375.00	Open	Non	08/20	101-53650-204
LSPQ43302	Invoi	YARD WASTE SITE ACCESS CARDS	10.00	Open	Non	08/20	101-53310-218
Total LAPPEN SECURITY PRODUCTS INC (735):			385.00				
MGD INDUSTRIAL CORP (5118)							
184438	Invoi	CUTTING WHEELS #21	87.00	Open	Non	08/20	101-53330-225
184446	Invoi	SHOP SUPPLIES	41.45	Open	Non	08/20	101-53330-218
184636	Invoi	SCREWS #46	12.33	Open	Non	08/20	101-53330-225
184693	Invoi	TIRE PLUG REPAIR KIT #21	80.47	Open	Non	08/20	101-53330-225
Total MGD INDUSTRIAL CORP (5118):			221.25				
MODERN DAIRY INC (268)							
277398	Invoi	POOL CONCESSION ITEMS	532.94	Open	Non	08/20	204-55420-211
277815	Invoi	POOL CONCESSION ITEMS	348.59	Open	Non	08/20	204-55420-211
278017	Invoi	POOL CONCESSION ITEMS	255.69	Open	Non	08/20	204-55420-211
Total MODERN DAIRY INC (268):			1,137.22				
NELSON TACTICAL (4205)							
1618	Invoi	BULLET-PROOF VESTS	4,876.45	Open	Non	07/20	207-52120-213
Total NELSON TACTICAL (4205):			4,876.45				
O'REILLY AUTOMOTIVE INC (1036)							
2043-222752	Invoi	BATTERY FOR ZTRAC MOWER	45.35	Open	Non	08/20	101-53330-221
2043-225480	Invoi	TAIL PIPE/MUFFLER CLAMP #1	9.69	Open	Non	08/20	101-53330-225
Total O'REILLY AUTOMOTIVE INC (1036):			55.04				
PEPSI-COLA (3493)							
82639103	Invoi	BEVERAGE SUPPLIES	168.75	Open	Non	08/20	101-52200-211
Total PEPSI-COLA (3493):			168.75				
THEDACARE (1983)							
JULY 2020 121005	Invoi	JULY BLOOD DRAWS	297.50	Open	Med	07/20	207-52120-204
Total THEDACARE (1983):			297.50				
TIME WARNER CABLE (89)							
07/20 70590040100	Invoi	JULY/AUGUST SERVICE	62.54	Open	Non	07/20	101-52200-204
07/20 71391120150	Invoi	JULY/AUGUST SERVICE	219.99	Open	Non	07/20	207-52120-203
08/20 70953560100	Invoi	AUGUST/SEPTEMBER SERVICE	220.80	Open	Non	08/20	101-51650-203
Total TIME WARNER CABLE (89):			503.33				
Grand Totals:			18,309.59				

Vendor number hash: 78007
Vendor number hash - split: 85026
Total number of invoices: 29
Total number of transactions: 38

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	18,309.59	18,309.59
Grand Totals:	18,309.59	18,309.59

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	Period	GL Account
AIRGAS USA LLC				
9972342267	CYLINDER RENTALS	59.06	08/20	101-53330-218
Total AIRGAS USA LLC:		59.06		
AMBROSIUS, WILLIE				
7/30/20 - 8/6/20	MEN'S SOFTBALL SUPERVISOR	30.00	08/20	101-55300-111
7/30/20 - 8/6/20	MEN'S SOFTBALL UMPIRE	224.25	08/20	101-55300-111
Total AMBROSIUS, WILLIE:		254.25		
APPLETON TROPHY & ENGRAVING				
23207	ENGRAVED PLAQUE-OFFICER OF THE YEAR	110.00	07/20	207-52120-218
Total APPLETON TROPHY & ENGRAVING:		110.00		
ASCENSION MEDICAL GROUP-FOX VALLEY WI				
389929	ANNUAL DRUG & ALCOHOL PRORAM FEE	52.00	08/20	101-53310-213
Total ASCENSION MEDICAL GROUP-FOX VALLEY WI:		52.00		
ASCENSION ST ELIZABETH HOSPITAL				
07/20 EL.FVMPD	JULY BLOOD DRAWS	196.95	07/20	207-52120-204
Total ASCENSION ST ELIZABETH HOSPITAL:		196.95		
AUTOMOTIVE SUPPLY CO				
60878108	WIPER TUBING #77	3.11	08/20	101-53330-225
60878234	OIL FILTER WRENCH	22.33	08/20	101-53330-218
60878301	OIL SEAL FOR METRO TRAILER	13.64	08/20	101-53330-225
60878799	OIL FILTERS	12.84	08/20	101-53330-218
60878809	AIR FILTER #75	10.74	08/20	101-53330-225
60878809	AIR FILTER	10.74	08/20	101-53330-218
Total AUTOMOTIVE SUPPLY CO:		73.40		
AXON ENTERPRISE INC.				
SI-1671221	BATTERY PACK	522.50	07/20	207-52120-218
Total AXON ENTERPRISE INC.:		522.50		
BOROWSKI, ROMAN				
081220	REFUND TINY TOTS CLASS	5.00	08/20	101-34413
Total BOROWSKI, ROMAN:		5.00		
BRANTMEIER, MELISSA				
LEGION 8/1/20	SECURITY DEPOSIT REFUND	20.00	08/20	101-21235
Total BRANTMEIER, MELISSA:		20.00		
CHRISTMAN, BOBBI				
081220-1	REFUND FUN WITH FOOD	5.00	08/20	101-34413

Invoice	Description	Total Cost	Period	GL Account
Total CHRISTMAN, BOBBI:		5.00		
CITY OF KAUKAUNA				
3897	UNDERGROUND TRANSFORMER FOR BOARWAL	10,451.00	08/20	420-57620-277
Total CITY OF KAUKAUNA:		10,451.00		
CROSSWINDS DEVELOPMENT LLC				
081420-1	TID 4 DEVELOPMENT INCENTIVE	386,998.07	08/20	414-57400-267
Total CROSSWINDS DEVELOPMENT LLC:		386,998.07		
DES JARDINS, JOY				
081220-2	REFUND BUNNY BASH	8.00	08/20	101-34413
Total DES JARDINS, JOY:		8.00		
DISTRICT 2, INC.				
2903	ROTATING BEZEL	258.19	08/20	101-52200-247
Total DISTRICT 2, INC.:		258.19		
DONALD HIETPAS & SONS INC.				
2020001-2	2020 UTILITY CONSTRUCTION-HOMEWOOD CT	2,707.51	08/20	610-51016-263
2020001-2	2020 UTILITY CONSTRUCTION-HOMEWOOD CT	35,710.49	08/20	620-51016-263
2020001-2	2020 UTILITY CONSTRUCTION-HOMEWOOD CT	14,898.37	08/20	630-51016-263
2020001-2	2020 UTILITY CONSTRUCTION-CAROL LYNN	11,637.18	08/20	610-51019-263
2020001-2	2020 UTILITY CONSTRUCTION-CAROL LYNN	126,872.76	08/20	630-51019-263
2020001-2	2020 UTILITY CONSTRUCTION-CAROL LYNN	221,637.54	08/20	620-51019-263
Total DONALD HIETPAS & SONS INC.:		413,463.85		
DOUGHERTY, VICKY				
081220-3	REFUND TINY TOTS CLASS	10.00	08/20	101-34413
Total DOUGHERTY, VICKY:		10.00		
EHLERS INVESTMENT PARTNERS LLC				
JULY 2020	JULY INVESTMENT MANAGEMENT	224.14	07/20	610-53614-229
JULY 2020	JULY INVESTMENT MANAGEMENT	116.65	07/20	620-53924-229
JULY 2020	JULY INVESTMENT MANAGEMENT	442.77	07/20	630-53444-229
JULY 2020	JULY INVESTMENT MANAGEMENT	173.78	07/20	300-57331-229
JULY 2020	JULY INVESTMENT MANAGEMENT	207.69	07/20	101-51780-229
Total EHLERS INVESTMENT PARTNERS LLC:		1,165.03		
EIS IMPLEMENT INC				
187728	SWITCH #158	35.62	08/20	101-53330-225
Total EIS IMPLEMENT INC:		35.62		
EVERGREEN POWER LLC				
7567	AIR CLEANER	31.93	08/20	101-53330-221
7635	AIR FILTER COVER #23	79.99	08/20	101-53330-225

Invoice	Description	Total Cost	Period	GL Account
Total EVERGREEN POWER LLC:		111.92		
FARRELL EQUIPMENT & SUPPLY CO INC				
1114588	SOLVENT & SEALING AGENT	263.96	07/20	101-53300-215
Total FARRELL EQUIPMENT & SUPPLY CO INC:		263.96		
FLOM, KYLE				
CFEST 8/1/20	SECURITY DEPOSIT REFUND	50.00	08/20	101-21235
Total FLOM, KYLE:		50.00		
FOX CITIES JANITORIAL				
10203	MONTHLY CLEANING-LCFD	200.00	08/20	101-52250-243
10203	MONTHLY CLEANING-METRO	795.00	08/20	207-52120-243
Total FOX CITIES JANITORIAL:		995.00		
FOX VALLEY BIBLE CHAPEL				
080520	REFUND VILLAGE HALL RENT DUE TO COVID-19	910.00	08/20	101-38210
Total FOX VALLEY BIBLE CHAPEL:		910.00		
GARROW OIL				
JULY 2020	OFF ROAD DIESEL	13.42	08/20	630-53441-247
JULY 2020	OFF ROAD DIESEL	10.06	08/20	630-53442-247
JULY 2020	OFF ROAD DIESEL	23.60	08/20	201-53620-247
JULY 2020	OFF ROAD DIESEL	571.11	08/20	101-55200-247
JULY 2020	OFF ROAD DIESEL	45.17	08/20	101-55440-247
JULY 2020	OFF ROAD DIESEL	4.70	08/20	610-53612-247
JULY 2020	OFF ROAD DIESEL	12.85	08/20	620-53644-247
JULY 2020	OFF ROAD DIESEL	.60	08/20	101-53460-247
JULY 2020	OFF ROAD DIESEL	225.98	08/20	101-53330-217
Total GARROW OIL:		907.49		
GERBER LEISURE PRODUCTS INC				
7102	MEMORIAL BENCH DONATION-ISLAND PARK	1,546.00	08/20	420-57620-301
7121	DOYLE PLAYGROUND REPAIR	432.00	08/20	101-55200-242
Total GERBER LEISURE PRODUCTS INC:		1,978.00		
GRAEF				
110993	FOX RIVER BOARDWALK-DETAILED DESIGN	3,062.75	08/20	420-57620-277
Total GRAEF:		3,062.75		
GRIESBACH READY-MIX LLC				
5216	CONCRETE-REHAB SIDEWALK/CLEVELAND	1,372.50	08/20	101-53300-215
5216	CONCRETE-REHAB SIDEWALK/CLEVELAND	78.50	08/20	630-53442-216
Total GRIESBACH READY-MIX LLC:		1,451.00		
GUNDERSON CLEANERS				
08-100052	UNIFORM CLEANING	20.45	08/20	207-52120-212
08-100055	UNIFORM CLEANING	11.15	08/20	207-52120-212

Invoice	Description	Total Cost	Period	GL Account
Total GUNDERSON CLEANERS:		31.60		
HEARTLAND BUSINESS SYSTEMS				
391712-H	JULY BILL PRINT QNTY 4016	140.56	07/20	201-53620-206
391712-H	JULY BILL PRINT QNTY 4016	140.56	07/20	610-53614-206
391712-H	JULY BILL PRINT QNTY 4016	140.56	07/20	620-53904-206
391712-H	JULY BILL PRINT QNTY 4016	140.56	07/20	630-53443-206
Total HEARTLAND BUSINESS SYSTEMS:		562.24		
HERMES, DACIA				
081220-4	REFUND FUN WITH FOOD	3.00	08/20	101-34413
Total HERMES, DACIA:		3.00		
HONOR ON POINT LLC				
081420	TID 4 INCENTIVE PAYMENT	37,013.92	08/20	414-57400-269
Total HONOR ON POINT LLC:		37,013.92		
J.F. AHERN CO				
389404	FIRE EXTINGUISHER RECHARGE	150.25	07/20	207-52120-213
Total J.F. AHERN CO:		150.25		
JOHNSON, TAMMY				
HEESAKKER 8/8/2	SECURITY DEPOSIT REFUND	20.00	08/20	101-21235
Total JOHNSON, TAMMY:		20.00		
KERRY'S VROOM SERVICE INC				
9403	OIL & FILTER CHANGE - UNIT#181	43.47	07/20	207-52120-247
Total KERRY'S VROOM SERVICE INC:		43.47		
KIRCHNER, RONALD				
HEESAKKER 8/9/2	SECURITY DEPOSIT REFUND	20.00	08/20	101-21235
Total KIRCHNER, RONALD:		20.00		
KNUDSEN, LYNN				
CFEST 8/9/20	SECURITY DEPOSIT REFUND	50.00	08/20	101-21235
Total KNUDSEN, LYNN:		50.00		
LASER TECHNOLOGY INC				
176910	REPAIR OF LASER UNIT	498.00	07/20	207-52120-205
Total LASER TECHNOLOGY INC:		498.00		
LAST, JESSICA				
081220-5	REFUND FUN WITH FOOD	5.00	08/20	101-34413
Total LAST, JESSICA:		5.00		

Invoice	Description	Total Cost	Period	GL Account
LEMMERS, MELISSA				
081220-6	REFUND BUNNY BASH	4.00	08/20	101-34413
Total LEMMERS, MELISSA:		4.00		
LONGIRO, STEVE				
VLIESHOUT 8/2/20	SECURITY DEPOSIT REFUND	20.00	08/20	101-21235
Total LONGIRO, STEVE:		20.00		
LUEDTKE, MELISSA				
081320	REFUND TINY TOTS CLASS	8.32	08/20	101-34413
Total LUEDTKE, MELISSA:		8.32		
MACQUEEN EQUIPMENT				
P16084	MANDREL STRIP BROOM HOLDER #14	455.36	07/20	101-53330-225
P16124	FUEL GAUGE SENDER #14	99.53	07/20	101-53330-225
Total MACQUEEN EQUIPMENT:		554.89		
MADISON NATIONAL LIFE				
1404626	SEPTEMBER LTD	912.48	08/20	101-21385
1404626	SEPTEMBER LIFE	386.81	08/20	101-21391
Total MADISON NATIONAL LIFE:		1,299.29		
MARTINEZ, AZUCENA				
VLIESHOUT 8/1/20	SECURITY DEPOSIT REFUND	20.00	08/20	101-21235
Total MARTINEZ, AZUCENA:		20.00		
MCC INC				
233840	DENSE CRUSHER RUN	71.61	08/20	101-53300-215
Total MCC INC:		71.61		
MCMAHON ASSOCIATES INC				
919202	NORTH SIDE STORM SEWER INTERCEPTOR	188.40	07/20	416-57600-261
Total MCMAHON ASSOCIATES INC:		188.40		
MENARDS - APPLETON EAST				
88650	CLEANING SUPPLIES	30.49	08/20	101-55200-218
88651	PVC PIPE & ADAPTER #14	15.23	08/20	101-53330-225
89018	CHAIN BARRIER FOR MECHANIC AREA	55.71	08/20	101-53330-218
Total MENARDS - APPLETON EAST:		101.43		
METOXEN, HEIDI				
081220-7	REFUND BUNNY BASH	4.00	08/20	101-34413
Total METOXEN, HEIDI:		4.00		
MISTELE, PAM				
CFEST 8/23/20	SECURITY DEPOSIT REFUND-CANCELLED DUE T	50.00	08/20	101-21235
CFEST 8/23/20	RENTAL FEE REFUND-CANCELLED DUE TO COVI	90.00	08/20	101-34401

Invoice	Description	Total Cost	Period	GL Account
Total MISTELE, PAM:		140.00		
MORTON SAFETY				
200936-01	RESPIRATOR MASKS	195.68	07/20	101-52200-218
Total MORTON SAFETY:		195.68		
NASSCO INC				
S2650302.001	DISINFECTING WIPES	156.55	08/20	101-51650-244
Total NASSCO INC:		156.55		
NESTLE USA INC				
081420	TID 6 INCENTIVE PAYMENT	738,388.87	08/20	416-57600-268
Total NESTLE USA INC:		738,388.87		
OUTAGAMIE COUNTY TREASURER				
1018210	PERMITS FOR MOASIS DR & EBBEN STORM SEW	1,103.00	08/20	620-51115-204
1018210	PERMITS FOR MOASIS DR & EBBEN STORM SEW	3,100.00	08/20	416-51216-204
1018218	JULY FUEL BILL	34.88	08/20	101-52050-247
1018218	JULY FUEL BILL	147.01	08/20	630-53442-247
1018218	JULY FUEL BILL	1,929.71	08/20	201-53620-247
1018218	JULY FUEL BILL	444.56	08/20	101-55200-247
1018218	JULY FUEL BILL	224.01	08/20	101-55440-247
1018218	JULY FUEL BILL	53.99	08/20	101-55300-247
1018218	JULY FUEL BILL	241.77	08/20	101-52200-247
1018218	JULY FUEL BILL	101.56	08/20	610-53612-247
1018218	JULY FUEL BILL	150.66	08/20	620-53644-247
1018218	JULY FUEL BILL	871.46	08/20	101-53330-217
14221	JULY SANITATION FEES	14,274.24	07/20	201-53620-204
JULY 2020	JULY COURT FINES	90.00	07/20	101-35101
Total OUTAGAMIE COUNTY TREASURER:		22,766.85		
POTTER, ANGELA				
HEESAKKER 8/1/2	SECURITY DEPOSIT REFUND	20.00	08/20	101-21235
Total POTTER, ANGELA:		20.00		
PRAIRIEWATER PLACE LLC				
081420	TID 4 INCENTIVE	57,964.92	08/20	414-57400-268
Total PRAIRIEWATER PLACE LLC:		57,964.92		
PUBLIC ADMINISTRATION ASOC				
C-54-20	CONSULTING SERVICES-WI FIRE STUDY	10,900.88	08/20	101-52200-204
Total PUBLIC ADMINISTRATION ASOC:		10,900.88		
PUFFE, RICK				
7/30/20 - 8/6/20	MEN'S SOFTBALL UMPIRE	175.50	08/20	101-55300-111
Total PUFFE, RICK:		175.50		

Invoice	Description	Total Cost	Period	GL Account
READER, JOEY				
CFEST 8/7/20	SECURITY DEPOSIT REFUND	50.00	08/20	101-21235
Total READER, JOEY:		50.00		
REGISTRATION FEE TRUST				
AUT 517SMJ-20	LICENSE PLATE RENEWAL-SQUAD 85	160.00	08/20	207-52120-247
Total REGISTRATION FEE TRUST:		160.00		
REHMAN, MICHAEL				
7/30/20 - 8/6/20	MEN'S SOFTBALL UMPIRE	156.00	08/20	101-55300-111
Total REHMAN, MICHAEL:		156.00		
RIVERSIDE BY REYNEBEAU FLORAL				
149360/1	FLORAL ARRANGEMENT- LOOK	58.50	07/20	101-52200-219
Total RIVERSIDE BY REYNEBEAU FLORAL:		58.50		
ROMENESKO, KIM				
081220-8	REFUND KIDS SWIM LESSONS	25.00	08/20	204-34423
Total ROMENESKO, KIM:		25.00		
SAM'S CLUB/SYNCHRONY BANK				
08/20 00204221446	CRAYONS/MARKERS/COLOR PENCILS	11.10	08/20	101-55300-206
08/20 00204221446	DUCT TAPE/DUSTER	9.85	08/20	204-55420-218
08/20 00204221446	GLOVES FOR CLEANING	10.96	08/20	204-55420-222
08/20 00204221446	REC EVENT ITEMS	125.12	08/20	101-55300-218
08/20 00204221446	POOL CONCESSION ITEMS	430.66	08/20	204-55420-211
Total SAM'S CLUB/SYNCHRONY BANK:		587.69		
SCHMIDT, CRYSTAL				
081220-9	REFUND KIDS SWIM LESSONS	30.00	08/20	204-34423
Total SCHMIDT, CRYSTAL:		30.00		
SIGNCOUNTRY				
13178	BANNERS FOR FIELDS	248.20	08/20	101-55200-227
Total SIGNCOUNTRY:		248.20		
STAPLES ADVANTAGE				
3453119259	ENVELOPES	49.12	08/20	101-51420-206
3453119261	POST ITS AND PENS	10.61	08/20	101-55300-206
3453119261	WOOD STICKS FOR REC EVENT	7.77	08/20	101-55300-218
353582489	COPY PAPER	147.68	08/20	101-51650-206
Total STAPLES ADVANTAGE:		215.18		
STATE OF WI COURT FINES &				
JULY 2020	JULY COURT FINES	472.48	07/20	101-35101
Total STATE OF WI COURT FINES &:		472.48		

Invoice	Description	Total Cost	Period	GL Account
STONERIDGE LITTLE CHUTE LLC				
1005650756	REC EVENT ITEMS	29.56	08/20	101-55300-218
21023900852	REC EVENT ITEMS	7.87	08/20	101-55300-218
21032090816	REC EVENT ITEMS	3.99	08/20	101-55300-218
21051811129	REC EVENT ITEMS	5.58	08/20	101-55300-218
21078761138	REC EVENT ITEMS	3.10	08/20	101-55300-218
24055521638	BAND WATER	14.95	08/20	101-55480-211
25002461155	REC EVENT ITEMS	35.92	08/20	101-55300-218
25005840839	REC EVENT ITEMS	9.66	08/20	101-55300-218
Total STONERIDGE LITTLE CHUTE LLC:		110.63		
SWINKLES TRUCKING & EXCAVATING CORP				
42972	PULVERIZED TOPSOIL	140.00	08/20	101-53300-215
42978	PULVERIZED TOPSOIL	70.00	08/20	630-53442-216
Total SWINKLES TRUCKING & EXCAVATING CORP:		210.00		
TIME WARNER CABLE				
08/20 60505470190	AUGUST/SEPTEMBER SERVICE	159.75	08/20	101-51650-203
Total TIME WARNER CABLE:		159.75		
TRANSAMERICA LIFE INSURANCE COMPANY				
2503866216	AUGUST BILLING	467.36	08/20	101-21364
Total TRANSAMERICA LIFE INSURANCE COMPANY:		467.36		
TRIUMPH TIRES				
5270	2 NEW TIRES FOR TRUCK #42	418.00	08/20	101-53330-225
5270	4 NEW TIRES FOR TRUCK #39	2,790.00	08/20	101-53330-225
Total TRIUMPH TIRES:		3,208.00		
U.S. BANK				
08/20 59455565491	HEAVY DUTY STAPLES	10.75	08/20	101-51415-206
08/20 59455565491	FACE MASKS	91.96	08/20	101-53300-213
08/20 59455565491	LOG ME IN-GO TO MEETING	7.39	08/20	101-55200-208
08/20 59455565491	LOG ME IN-GO TO MEETING	7.38	08/20	101-55300-208
08/20 59455565491	CPR RENEWAL FEES	150.00	08/20	101-55300-213
08/20 59455565491	POOL CONCESSION STAND WATER & SODA	70.28	08/20	204-55420-211
08/20 59455565491	FOLDERS/KEYBOARD/MOUSE	67.56	08/20	101-55300-206
08/20 59455565491	ADDRESS LABELS FOR BALLOTS	15.98	08/20	101-51440-206
08/20 59455565491	ADOBE	26.36	08/20	101-51400-208
08/20 59455565491	SMALL EQUIPMENT FUEL	58.43	08/20	101-53330-217
08/20 59455565491	WHEEL BEARINGS #76	34.16	08/20	101-53330-225
08/20 59455565491	WELDING BLANKET	28.99	08/20	101-53330-218
08/20 59455565491	REAR LIGHT #41	71.02	08/20	101-53330-225
08/20 59455565491	HYDRAULIC CAP #43	67.92	08/20	101-53330-225
08/20 59455565491	SMALL EQUIPMENT FUEL	263.63	08/20	101-53330-217
08/20 59455565491	PRESSURE RELEASE VALVE	154.53	08/20	101-53310-218
08/20 59455565491	MOVIE LICENSE FEE FOR POOL DIVE IN MOVIE	435.00	08/20	204-55420-218
08/20 59455565491	MOVIE LICENSE FEE FOR DOYLE DRIVE IN MOVIE	435.00	08/20	101-55300-218
08/20 59455565491	REC EVENT ITEMS	42.11	08/20	101-55300-218
08/20 59455565491	REC EVENT POSTERBOARD	2.00	08/20	101-55300-206
08/20 59455565491	BOOSTING FEE FOR DRIVE IN MOVIE-FACEBOOK	5.02	08/20	101-55300-218
08/20 59455565491	CREDIT FOR SALES TAX	205.26	08/20	101-51415-208

Invoice	Description	Total Cost	Period	GL Account
08/20 59455565491	POSTAGE FOR DEBT DOCUMENTS	26.35	08/20	339-60000-511
08/20 59455565491	GFOA REGISTRATION-REMIKER-DEWALL	135.00	08/20	101-51420-201
08/20 59455565491	WRWA	129.95	08/20	620-53904-201
08/20 59455565491	INCIDENT RESPONSE LUNCH	60.25	08/20	207-52120-218
08/20 59455565491	PARKING TICKET SUSPENSIONS	21.42	08/20	207-52120-204
08/20 59455565491	FACE MASKS	30.99	08/20	207-52120-218
08/20 59455565491	WCCPA CONFERENCE	195.00	08/20	207-52120-201
08/20 59455565491	REPLACEMENT CLIPS FOR PPE CASES	13.00	08/20	207-52120-218
08/20 59455565491	NWTC TRAINING	520.00	08/20	207-52120-201
08/20 59455565491	DRUG HOOD CLEANING SUPPLIES/PHONE CORD	23.99	08/20	207-52120-218
08/20 59455565491	CORRECTION TAPE & PENS	13.59	08/20	207-52120-206
08/20 59455565491	TRANSUNION	50.00	08/20	207-52120-204
08/20 59455565491	FASK MASKS FOR CROSSING GUARDS	28.98	08/20	101-52350-218
08/20 59455565491	GUARDIAN ANGEL LIGHTS	27.90	08/20	101-52350-218
08/20 59455565491	COPY PAPER & PRINTER INK	140.98	08/20	101-52200-206
08/20 59455565491	CREDIT-CHULA VISTA	99.00	08/20	101-52200-201
08/20 59455565491	EMPLOYMENT AD-FIREFIGHTER	29.73	08/20	101-52200-208
08/20 59455565491	DISPOSABLE FACE MASKS	188.95	08/20	101-52200-221
Total U.S. BANK:		3,377.29		
UNIFIRST CORPORATION				
0970313943	SHIRTS/PANTS	4.51	07/20	101-53330-213
0970313943	LAUNDRY BAGS/WIPERS	15.50	07/20	101-53330-218
0970314408	SHIRTS/PANTS	4.51	08/20	101-53330-213
0970314408	LAUNDRY BAGS/WIPERS	15.50	08/20	101-53330-218
Total UNIFIRST CORPORATION:		40.02		
US AUTOFORCE				
2436593	PARTS FOR TRUCK #39	75.02	08/20	101-53330-225
Total US AUTOFORCE:		75.02		
US POSTMASTER				
DPW FALL 2020	2020 FALL DPW/ENGINEERING NEWSLETTER	92.46	08/20	101-53300-226
DPW FALL 2020	2020 FALL DPW/ENGINEERING NEWSLETTER	308.31	08/20	101-53350-226
DPW FALL 2020	2020 FALL DPW/ENGINEERING NEWSLETTER	154.10	08/20	101-53650-226
DPW FALL 2020	2020 FALL DPW/ENGINEERING NEWSLETTER	154.10	08/20	201-53620-226
DPW FALL 2020	ANNUAL 2020 PRESORT FEE-PERMIT #27	339.33	08/20	630-53444-226
Total US POSTMASTER:		1,048.30		
VALLEY LIQUOR				
854210	BEVERAGES AND SUPPLIES	149.45	07/20	101-52200-211
854226	SUPPLIES	19.50	07/20	101-52200-211
857459	BEVERAGES AND SUPPLIES	149.45	07/20	101-52200-211
Total VALLEY LIQUOR:		318.40		
VAN BOXTEL, DEBBY				
HEESAkker 8/2/2	SECURITY DEPOSIT REFUND	20.00	08/20	101-21235
Total VAN BOXTEL, DEBBY:		20.00		
VAN DEURZEN, DEREK				
07/20 REIMBURSE	WEDDING GIFT	94.00	07/20	101-52200-219

Invoice	Description	Total Cost	Period	GL Account
Total VAN DEURZEN, DEREK:		94.00		
VAN LANEN, LAURA				
081320-1	REFUND BUNNY BASH & WACKY WATER SPORT	8.00	08/20	101-34413
Total VAN LANEN, LAURA:		8.00		
VAN STIPHOUT, JAY				
7/30/20 - 8/6/20	MEN'S SOFTBALL UMPIRE	156.00	08/20	101-55300-111
Total VAN STIPHOUT, JAY:		156.00		
VERHAGEN, SARAH				
081320-2	REFUND BUNNY BASH & WACKY WATER SPORT	8.00	08/20	101-34413
081320-2	REFUND FUN WITH FOOD	3.00	08/20	101-34413
Total VERHAGEN, SARAH:		11.00		
VILLAGE OF KIMBERLY				
2020805	2020 JOINT VEHICAL BILLING JAN-JUNE	5,302.47	08/20	201-53620-247
Total VILLAGE OF KIMBERLY:		5,302.47		
VORPAHL FIRE AND SAFETY				
215300472	HI-VISIBILT Y YELLOW NECK SHIELD	72.00	07/20	206-55110-244
215300984	DISPOSABLE FACE MASKS	260.74	07/20	206-55110-244
215300984	DISPOSABLE FACE MASKS	180.10	07/20	101-51650-244
215300984	DISPOSABLE FACE MASKS	85.64	07/20	207-52120-244
215300984	DISPOSABLE FACE MASKS	28.52	07/20	101-52250-244
215301253	DISPOSABLE FACE MASKS	277.66	08/20	206-55110-244
215301253	DISPOSABLE FACE MASKS	191.78	08/20	101-51650-244
215301253	DISPOSABLE FACE MASKS	91.20	08/20	207-52120-244
215301253	DISPOSABLE FACE MASKS	30.36	08/20	101-52250-244
Total VORPAHL FIRE AND SAFETY:		1,218.00		
WELLS FARGO FINANCIAL LEASING				
5011387342	AUGUST COPIER LEASE	803.15	08/20	101-51650-207
5011387342	AUGUST COPIER LEASE	450.00	08/20	101-53310-207
Total WELLS FARGO FINANCIAL LEASING:		1,253.15		
WEYENBERG, HEATHER				
081320-3	REFUND KIDS SWIM LESSONS	20.00	08/20	204-34423
081320-3	REFUND WACKY WATER SPORTS	8.00	08/20	101-34413
Total WEYENBERG, HEATHER:		28.00		
WI DEPT OF JUSTICE				
L4504T 07/20	JULY BACKGROUND CHECKS	311.00	07/20	207-52120-218
Total WI DEPT OF JUSTICE:		311.00		
YANG, JENNIFER				
081220-10	REFUND FUN WITH FOOD	10.00	08/20	101-34413

Invoice	Description	Total Cost	Period	GL Account
Total YANG, JENNIFER:		10.00		
ZIEBART RHINO LININGS/WI08				
56955	RUST INSPECTION FOR #202	600.00	08/20	101-53330-225
Total ZIEBART RHINO LININGS/WI08:		600.00		
Grand Totals:		1,714,826.15		

Report GL Period Summary

Vendor number hash: 376035
Vendor number hash - split: 712256
Total number of invoices: 117
Total number of transactions: 213

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	1,714,826.15	1,714,826.15
Grand Totals:	1,714,826.15	1,714,826.15

Report Criteria:

Invoice Detail.Voided = {=} FALSE

**VILLAGE OF LITTLE CHUTE
RESOLUTION NO. 33, SERIES OF 2020**

**A RESOLUTION CHANGING THE POLLING LOCATIONS FOR THE
NOVEMBER 3, 2020 GENERAL ELECTION**

WHEREAS, the Village of Little Chute, Outagamie County, Wisconsin has been required by Wisconsin Statutes, Section 5.18(3) establishing polling places; and

WHEREAS, Wisconsin Statutes provides that no later than 30 days before an election the governing body of any municipality may, by resolution, establish a polling site replacing an old site; and

WHEREAS, Wisconsin Statutes states that polling places shall be established for each primary and general election at least 60 days before the election, and for each other election at least 30 days before the election.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of the Village of Little Chute, that the voting sites be established as follows:

WARDS 2, 6, 7, 8, 12 and 13 Vote at Village Hall in the Community Room
WARDS 1, 4, 5 and 14-16 Vote at the Civic Center/Library in Room S2/S3
WARDS 3, 9, 10 and 11 Vote at the Civic Center/Library in Room N1/N2

This resolution shall remain in effect until modified or rescinded, or until a new division is made following the next census.

Introduced, Approved and Adopted: August 19, 2020

VILLAGE OF LITTLE CHUTE

By: 
Michael R. Vanden Berg, Village President

Attest: 
Laurie Decker, Village Clerk

VILLAGE OF LITTLE CHUTE

RESOLUTION NO. 34 SERIES OF 2020

**A RESOLUTION APPROVING A CSM FOR DELLA MARCUS
CORPORTATION, INC**

WHEREAS, Della Marcus Corporation, INC as owner of Parcels #260451963 have presented a Certified Survey Map to the Village of Little Chute Board of Trustees as prepared by James R. Sehloff a registered land surveyor; and

WHEREAS, the Village of Little Chute Planning Commission has recommended in favor of adoption of said Certified Survey Map; and

WHEREAS, a majority of the Village Board find that the attached Certified Survey Map is found to be in the public interest.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of Trustees as follows:

1. That the Certified Survey Map attached hereto (photocopy), be and the same is hereby approved; and
2. That the Village President, Village Clerk, and Finance Director, upon full payment of, if applicable, all fees, taxes, and special assessments are directed to execute signatures on behalf of the Village of Little Chute upon the Certified Survey Map documents as required.

Date introduced, approved and adopted: August 19, 2020

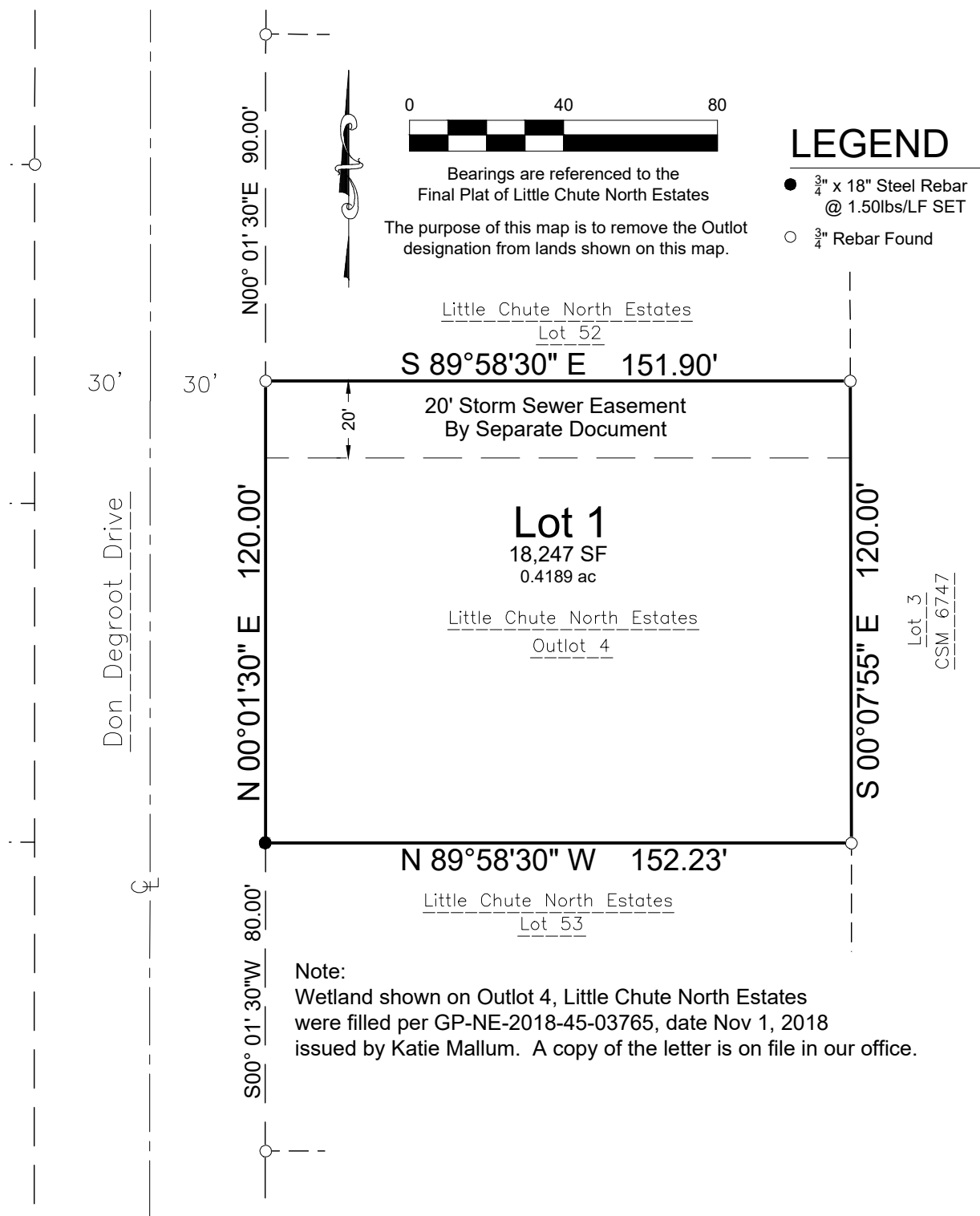
VILLAGE OF LITTLE CHUTE:

By: _____
Michael R. Vanden Berg, Village President

Attest: _____
Laurie Decker, Village Clerk

Certified Survey Map No. _____

All Outlot 4, Little Chute North Estates being part of the Northeast 1/4 of the Southeast 1/4 of Section 10, Township 21 North, Range 18 East, Village of Little Chute, Outagamie County, Wisconsin



James R. Sehloff Professional Land Surveyor No. S-2692 Date



DAVEL ENGINEERING & ENVIRONMENTAL, INC.
Civil Engineers and Land Surveyors

1164 Province Terrace, Menasha, WI 54952
Ph: 920-991-1866 Fax: 920-441-0804
www.davel.pro

Survey for:
Keith Gonnering
Della Marcus Corp, Inc
715 Depot Street
Little Chute, WI 54140

File: 5386CSM.dwg
Date: 08/04/2020
Drafted By: jim
Sheet: 1 of 3

Certified Survey Map No. _____

All Outlot 4, Little Chute North Estates being part of the Northeast 1/4 of the Southeast 1/4 of Section 10,
Township 21 North, Range 18 East, Village of Little Chute, Outagamie County, Wisconsin

Surveyor's Certificate

I, James R. Sehloff, Professional land surveyor, hereby certify: That in full compliance with the provisions of Chapter 236 of the Wisconsin Statutes and the subdivision regulations of the Village of Little Chute, and under the direction of Della Marcus Corporation, Inc., the property owner of said land, I have surveyed and mapped this Certified Survey Map; that such map correctly represents all exterior boundaries of the land surveyed; and that this land is all Outlot 4, Little Chute North Estates being part of the Northeast 1/4 of the Southeast 1/4 of Section 10, Township 21 North, Range 18 East, Village of Little Chute, Outagamie County, Wisconsin, containing 18,247 Square Feet (0.4189 Acres) of land described as follows:

Given under my hand this _____ day of _____, _____.

James R. Sehloff, Wisconsin Professional Land Surveyor No. S-2692

Village Board Approval Certificate

Resolved, that this certified survey map in the Village of Little Chute, Outagamie County, Della Marcus Corporation, Inc., the property owner, is hereby approved by the Village Board of the Village of Little Chute.

Chairman

Date

I hereby certify that the foregoing is a copy of a resolution adopted by the Village Board of the Village of Little Chute.

Clerk

Date

Treasurers' Certificate

We, being the duly elected, qualified and acting Treasurers' of the Village of Little Chute and Outagamie County, do hereby certify that in accordance with the records in our office, there are no unredeemed tax sales and unpaid taxes, or special assessments on and of the land included in this certified survey map.

Village Treasurer

Date

County Treasurer

Date

Certified Survey Map No. _____

All Outlot 4, Little Chute North Estates being part of the Northeast 1/4 of the Southeast 1/4 of Section 10,
Township 21 North, Range 18 East, Village of Little Chute, Outagamie County, Wisconsin

Corporate Owner's Certificate

Della Marcus Corporation, Inc., a corporation duly organized and existing under and by virtue of the Laws of the State of Wisconsin, as the property owners, do hereby certify that we caused the land above described to be surveyed, divided, mapped and dedicated all as shown and represented on this map.

We do further certify this plat is required by s.236.10 or s.236.12 to be submitted to the following for approval or objection:
Village of Little Chute

IN WITNESS WHEREOF, the said Della Marcus Corporation, Inc., has caused these presents to be

signed by its authorized representatives, located at, _____, Wisconsin, and its corporate seal to be hereunto affixed

this _____ day of _____, 20_____.

In the Presence of: Della Marcus Corporation, Inc.

Keith Gonnering, President

State of Wisconsin)
)ss
_____ County)

Personally came before me this _____ day of _____, 20____,

the above named, officers of said corporation, and acknowledged that they executed the foregoing instrument as such officers as the deed of said corporation, by its authority.

_____ My commission expires:_____.
Notary Public, Wisconsin

This Certified Survey Map is contained wholly within the property described in the following recorded instruments:

The property owners of record:	Recording Information:	Parcel Number:
Della Marcus Corporation, Inc.	Doc. 2147305	260451963

James R. Sehloff Professional Land Surveyor No. S-2692 Date



APPLICATION FOR SUBDIVISION AND/ OR CSM REVIEW

Name of Subdivision: Little Chute North Estates Outlot 4

Parent Parcel # 260451963

Number of Lots: 1

☐ Preliminary Plat ☐ Final Plat ☒ CSM

Will deed restrictions be recorded? ☐ Yes ☒ No

Property Owner Information:

Name: Della Marcus Corporation, Inc. c/o Keith Gonnering

Telephone Number: 920-378-2371

Mailing Address: 715 Depot Street, Little Chute WI 54140

Surveyor Information:

Name: Davel Eng C/O James R Sehloff

Telephone Number: 920-560-6562

email jim@davel.pro

Engineer Information:

Name: _____

Telephone Number: _____

email _____

Required for plat review:

☐ Lot Layout (4 full size copies) and (24) 11" x 17" copies

☐ Topographic survey (4 full size copies) and (2) 11" x 17" copies

☐ Drainage plan (4 full size copies) and (2) 11" x 17" copies

☐ Pavement Design Catalog (3 copies)

☐ Stormwater Pollution Prevention Plan / Erosion Prevention & Sediment Control Plan (3 copies)

☐ Final plans and specifications of public improvements (4 full size copies) and (2) 11" x 17" copies

☒ Proposed CSM (24) copies

☐ Plat restrictions or covenants to be recorded (3 copies)

Filing Fees:

☐ Preliminary Plat \$100.00 plus \$5.00 per lot.

☐ Final Plat \$50.00 plus \$2.00 per lot.

☐ CSM \$50.00 flat fee.

Amount of Fees submitted: \$ 50

Signature of Applicant [Signature]

Date 8-4-2020

Submit to: Director of Community Development
108 W Main Street, Little Chute, Wisconsin 54140
(920)423-3870 jim@littlechutewi.org

**LCFD Incident Report
July 2020
Number of responses: 20
Last years: 61 (48 storm related)
YTD: 83**

07/02/2020	12:12 Low hanging wire @ intersection of Monroe & W. McKinley, found a Spectrum cable that was pulled down by a moving van, reattached to the power mast. Engine 3621, Car 3632 #20LC00064
07/04/2020	23:10 Dumpster fire @ 944 E. Elm Drive, dumpster in between to car ports Engine 3621, Truck 3641, Car 3632 #20LC00065
07/04/2020	23:25 Debris fire @ Van Lieshout Park 721 W. Elm Street, fire works debris in middle of parking lot smoldering Truck 3641 #20LC00066
07/05/2020	18:49 Assist FVMP with blood spill @ Skate Park 1125 Grand Avenue Engine 3621, Car 3632 #20LC00067
07/06/2020	12:25 Accident clean up @ intersection of French Road & North Avenue (East bound on North Avenue)

**Engine 3621, Car 3632
#20LC00068**

**07/07/2020 23:31 Water problem @ Regency Place 628
Grand Avenue, investigated and found a pipe
burst on 3rd floor causing major flooding
through out the facilities, evacuated the tenants
to the civic center, Fox Valley Metro PD,
Outagamie County CERT, Outagamie County
Emergency Management, Valley Transit
assisted with the scene,
Engine 3621, Truck 3641, Squad 3671, UTV
3633, Car 3632
#20LC00069**

**07/08/2020 05:02 Vegetation fire @ 609 W. Main Street,
initial call was dispatched to Kimberly Fire due
reporting party initial reporting location,
found 2 kayaks destroyed by fire near rivers
edge, fire listed as suspicious, cause
undetermined
Engine 3621, Car 3632
#20LC00070**

**07/08/2020 17:13 Accident scene safety @ 1023 W. Florida
Avenue, vehicle lunged forward & went
through garage wall separating the garage
from the house,
Engine 3621
#20LC00071**

**07/11/2020 19:28 Water flow alarm sounding @ Trilliant
Foods 1101 Moasis Drive. Investigated found
issues with system.**

**Engine 3621, Truck 3641, Pickup 3631, Car 3632
#20LC00072**

**07/12/2020 21:23 Water flow alarm @ Ascension 200
Patriot Drive, investigated found a compressor
on a dry system was shut down due to a power
outage
Engine 3621, Truck 3641, Squad 3671, Car
3632
#20LC00073**

**07/13/2020 10:49 Structure fire @ 1000 Polk Street, smoke
in basement, investigated found a breaker
panel cover blown off the panel, also a power
pole transformer across the street was blown,
Engine 3621, Truck 3641, Car 3632
#20LC00074**

**07/14/2020 14:49 Structure fire @ Pod's 2801 W.
Evergreen Drive, a dumpster fire next to
building with flammable materials stored on
opposite side of garage door,
Engine 3621, Truck 3641, Squad 3671, Pickup
3631, Car 3632
#20LC00075**

**07/16/2020 06:18 Accident with clean up, accident
occurred at intersection of Nixon & Elm,
vehicles located in parking lot of Shapes
Unlimited, anti-freeze cleanup
Engine 3621, Car 3632
#20LC00076**

**07/17/2020 13:05 Vehicle accident clean up @ intersection
of Kelly Street & E. Elm Drive
Engine 3621, Car 3632
#20LC00077**

**07/18/2020 02:37 Vehicle accident scene safety @
intersection of S. Washington & E. Kennedy
Ave. in Kimberly (LCFD was dispatched by
mistake) LCFD responded until Kimberly Fire
Dept. arrived
Pickup 3631, Car 3632
#20LC00078**

**07/20/2020 01:30 Burning complaint @ 735 Depot Street
Neighbor was concerned person was standing
to close to the fire
Car 3632
#20LC00079**

**07/25/2020 10:36 Lift assist with Gold Cross Ambulance @
413 Madison Street
Engine 3621, Car 3632
#20LC00080**

**07/25/2020 19:14 Mutual Aide @ a structure fire Dollar
Tree 321 E. Ann Street, Kaukauna
Engine 3622, Truck 3641, Car 3632
#20LC00081**

**07/28/2020 09:32 Odor of Natural Gas @ United
Methodist Church 2300 E. Wisconsin Avenue,
investigated found no reading, stand by until
WE Energies arrived
Engine 3621, Truck 3641, Car 3632**

#20LC00082

07/29/2020

**14:55 Structure fire @ 321 Park Avenue,
Homeowner poured liquid drain opener down
drain causing garbage disposal to short out,
ventilated and removed from power source
Engine 3621, Car 3632**

#20LC00083

VILLAGE OF LITTLE CHUTE MONTHLY REPORT – JULY 2020



Little Chute

E S T A B L I S H E D 1 8 4 8

July 2020

Village Administrator Report to the Board of Trustees

Submitted to the Village Board of Trustees and the residents of Little Chute is a report of the various departments of the Village. The information contained herein is intended to keep the Board and public apprised of their government at work.

VILLAGE OF LITTLE CHUTE MONTHLY REPORT – JULY 2020

The information in this report is meant to provide a snapshot of Village operations for the month preceding. The goal is to provide statistics and measures that can be analyzed and viewed over time. These reports will be reported to the Board monthly. The reports will be added to the official files of the Village of Little Chute and be published on the Village's website at www.littlechutewi.org.

As we continue this effort, the style and metrics will be fine-tuned to better capture operational aspects that will serve staff, the board and public with a more robust understanding of operations. Ultimately, this information can be used to assist in policy and fiscal decisions on the future of Village operations. New in 2020, we will be including data and information from the Little Chute Fire Department and an overview of the monthly financial statements for all Village of Little Chute accounts. Ultimately, it is our intention to show how our dedicated team of individuals serve the community while also indicating a monthly snapshot of the fiscal well-being for the Village of Little Chute.

If you have any questions or suggestions, please contact us!

Department Overview

The report will track monthly activities for the following:

- Village Administrator
- Clerk
- Community Development
- Finance Department
- Little Chute Fire Department
- Fox Valley Metro Police Department
- Kimberly/Little Chute Library
- Parks, Recreation and Forestry Department
- Department of Public Works
- Engineering Department
- Monthly Consolidated Financial Statement by Account – Added as a feature in June of 2020

Questions or Comments

Should you have questions or comments with the information contained herein, please contact the Village Administrator:

James P. Fenlon
Village Administrator
108 W. Main Street
Little Chute, WI 54140
920-423-3850
james@littlechutewi.org

Village Administrator

HIGHLIGHTS

- The Board of Trustees worked on the following items in the month of July:
 - At the July 1st meeting the Board received a presentation and approved the 2020 and 2021 borrowing plan, a presentation on a refinancing opportunity, adopted final assessments for 2020 public projects, approved a conditional use for a downtown hotel, adjusted the 2019 budget for Evergreen Drive, and discussed murals, parking, and economic development collaboration.
 - At the July 15th meeting the Board adopted ordinance to create a Library Board for the Village of Little Chute, adopted resolutions relating to establishing a library in Little Chute, authorized the sale of village owned property, and allowed three separate Certified Survey Maps. In addition, the Board appointed members to the newly created Library Board, a development agreement for a duplex development, reviewed budget guidance, reviewed Pine Street vacation and set a public hearing on the same, and waived interest on utility bills due to COVID-19.
- Continued to work with staff on an effective resolution to a billing issue with Outagamie County Landfill.
- Worked with all departments and staff on ensuring that essential operations are preserved while safeguarding the public and staff from COVID 19. We are maintaining an active resource page for residents related to our COVID-19 response here: <https://www.littlechutewi.org/624/Response-to-COVID-19>
- Worked with consultants and members of the Fire Department to finalize the organizational study.
- Held the annual Joint Review Board meeting and provide a presentation on the Tax Increment Districts to the other taxing jurisdictions.
- Held a Design Review Board meeting to review and approved several changes for downtown properties.
- Conducted an exit interview with a staff member who accepted a position with another community.

TOP PRIORITIES FOR AUGUST

- Continue to work with staff and various developers on projects of interest within the Village of Little Chute.
- Ensure the staff of the Village of Little Chute have the tools and support they need to continue delivery of essential services in the face of COVID 19 matters.
- Continue working with County officials on resolving the leachate billing matter at the Outagamie County Landfill.
- Work with the Village Board and Library Planning Committee to prepare for the opening of the Little Chute Library in 2021.
- Hold 2021 Budget Kick-off meetings and begin the budget process for 2021.
- Prepare for 2021 projects, finalize mid-year evaluations, prepare for a special assessment discussion with the Board in September.
- Present for Board of Trustee action:

<ul style="list-style-type: none"> - Hold a public hearing for conditional use for a duplex development - Authorize and issue bonds for 2020 and 2021 projects - Finalize investment in the Fox Cities Regional Partnership for 2020 - Adopt 2021 budget guidance - Approve the naming for the Boardwalk - Approve Village Hall upgrades 	<ul style="list-style-type: none"> - Consider the Downtown Hotel Site plan and Design - Consider the site plan for a duplex development - Discuss 2021 Healthcare plans - Finalize the 2020-2024 audit firm - Discuss numerous special events
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Clerk

HIGHLIGHTS

The upcoming elections continue to be a focus for the Clerk's Office. We are planning for the remaining elections and making sure safety procedures are in place. A record number of absentee ballot requests were processed with new requests continuing to come in on a daily basis. We worked closely with the Parks Dept to design and print their Fall/Winter program guide, we are also working with Department of Public Works on their Fall newsletter.

For the month of July, the Clerk's office completed our goals of:

- Shared data from social media sites
- Agendas/Minutes for meetings: 2 Regular Board Meetings, 1 Committee of the Whole, 2 Plan Commission Meetings, Joint Review Board, Design Review Board and Utility Commission
- Continued maintenance of the Village Website and social media outlets
- Ongoing phone/supply ordering support
- Civic Center/Village Hall rentals, and processing of cancelations and refunds
- Preparations for 2020 elections webinar training, upkeep of voter records, supply ordering
- Designed and mailed the Parks & Rec Fall Program Guide
- Design and preparations for Department of Public Works Fall newsletter
- Prepare and sent out an increased number of Absentee Ballots for August 11 election
- Operator License Renewals

Goals for August:

- Agendas/Minutes for meetings
- Share data from social media sites
- Maintenance of the Village Website and social media outlets
- Ongoing phone/supply ordering support
- Civic Center/Village Hall rentals
- Design and finalization of DPW Fall newsletter
- Send out and process Absentee Ballots
- Preparations and planning for August Election
- Facilitate August 11 Partisan Primary
- Planning and Preparations for General Election

Village of Little Chute Website and Social Media Metrics - July 2020

	This Month	This Month Last Year	% Change	Year to Date	Last Year to Date	% Change
Website Visits	11,185	13,905	-24.32%	80,177	100,019	-24.75%
Website Page Views	16,820	19,344	-15.01%	114,437	125,690	-9.83%
Facebook Likes	4,258	3,614	15.12%	28,237	23,809	15.68%
Facebook Reach	39,771	96,725	-143.20%	529,186	487,199	7.93%
Village Hall Blog View	323	475	-47.06%	2,619	4,247	-62.16%
Instagram Followers	628	487	22.45%	628	487	22.45%
Twitter Followers	425	374	12.00%	425	374	12.00%
Twitter Impressions	510	1,386	-171.76%	6,021	4,017	33.28%

Community Development

HIGHLIGHTS

- Met with Commercial Developers regarding sites and TIF in village.
- Continued Inspections of homes, apartments, and commercial projects.
- Discussions with architects regarding new projects.
- Board of Review Held 7/14/2020
- Resolution introduced on Vacating Portion of Pine street
- Conditional Use for Hotel approved
- Met with local Business Owner to introduce Myself

TOP PRIORITIES FOR AUGUST

- Meet with builders and owners about upcoming commercial projects.
- Work with developers regarding Commercial/Industrial projects.
- Continued Inspections of homes, apartments, industrial and commercial projects.
- Assist developers, surveyors, and realtors with zoning requirements.
- Continuing education classes with focus on Building Inspection
- Update more permits/ Website
- Improve Site review process (on going project)
- Site Plan Review for Hotel and North Evergreen Pond Homes
- Finalize Land swap with St. John's Church
- Meet with more Local Businesses to Introduce Myself and to collect information on potential needs for the community/business

COMMUNITY DEVELOPMENT JULY DATA

Community Development Department 2020 Permit Data				
	July-20	2020 Totals	2019 Totals	2018 Totals
Permits Issued	94	395	667	622
Property Complaints	1	15	31	61
Property/Field Inspections	50	395	912	929
Letters Sent	0	6	0	0
Action Corrected	1	7	13	44
Referred for Action	0	2	0	7
Ongoing	1	13	36	16
Community Development Department 2020 Permit Data				
	July-20	2020 Totals	2019 Totals	2018 Totals
Permits Issued	94	395	717	622
Permit Fees	\$19,485	\$201,552.00	\$108,776	\$257,754
Permit Value	\$2,752,121	\$32,605,619	\$35,228,147	\$47,343,017

Finance Department

HIGHLIGHTS

- Request for audit proposals sent out in July to contract for the years 2020-2024. Subsequently three proposals have been received as of August 10th deadline (four were distributed). The proposals will be scored by the Administrator and Finance Director, and a recommendation presented to the Village Board at the first meeting in September.
- 2021 Budget instructions and templates were emailed out to all departments on July 31st.
- Participated/helped prepare presentation for the annual Joint Review Board meeting that provides an overview of 2019 TID Districts performance/statistics.
- Monitor and react to COVID-19 changing regulations, process and address unemployment claim notices and participate in Finance Director Statewide conference calls to share information/strategize options for impacts to budgets. Preparing eligible expense documentation for Cares Act Funding Routes to Recovery: Local Government Aid Grants.
- Successful completion of 2020 General Obligation Sale that resulted in a true interest rate of 1.076% and reaffirmation of our Aa3 rating.
- Met with all staff for a mid-year check in and reviewing progress on procedure manuals.
- 4,016 utility bills created, 148 service orders (Final Reads, High/Low Reads, Meter Installations) created/coordinated with MCO and 227 Landlord notices mailed for tenant delinquency notification, 907 ratepayers opted out of postcard billing, 1,666 ratepayers utilized PSN and 645 ACH for payments in July.
- In house flu shot clinic set up for October 15, 2020 by the Payroll Clerk.

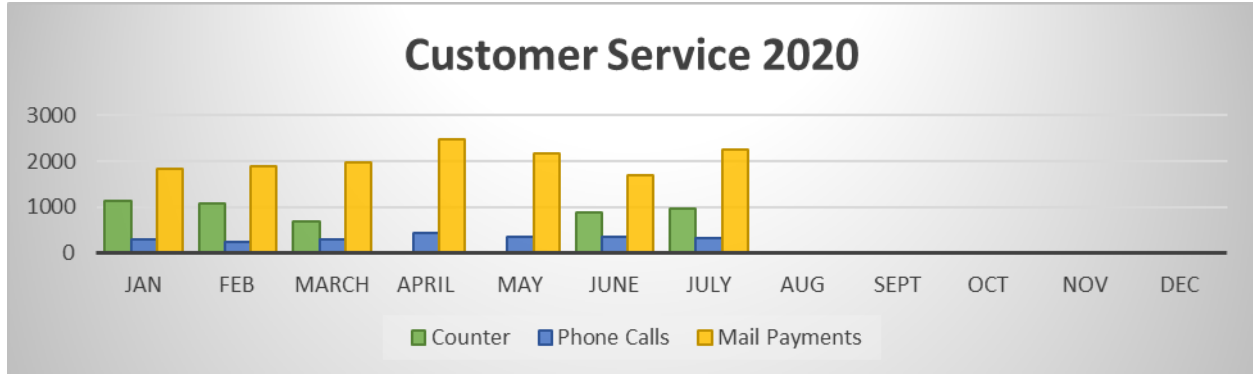
TOP PRIORITIES FOR AUGUST

- Finalize recommendation for the 2020-2024 audit contract
- Work on payroll projections for the 2021 Budget/Benefit Renewals
- Working on evaluation of cell/landline phone, internet, and copier/scanner devices to determine if duplication of any services exist along with potential to consolidate services for great cost efficiencies. Accounts Payable Clerk is gathering/coordinating data.
- TID 4 and 5 30% audit financial statement review and issuance – waiting on auditors
- Review of credit card bills along with Amazon usage to ensure staff is using the established business account to avoid sales tax charges.
- Payroll Clerk preparing information to send out to employees for voluntary benefit meetings coming up in September.
- Training for new postage meter is scheduled. RFP saved costs plus resulted in improved features on machine.

CONTINUOUS IMPROVEMENT EFFORTS

- Utility Billing Clerk eliminated duplicate record keeping of meter records as a result of the Account Clerk wanting to understand the why behind a current process.
- Made enhancements to the budget templates to save time with rollover for use from year to year. Streamlined data for departments for ease of entry including a checklist to ensure submittal is complete.

JULY DATA AND JULY FINANCIALS



PERFORMANCE MEASUREMENTS

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>Target 2020</u>
# months bank reconciliation completed timely	0	0	7	12
# of stale checks outstanding	NM	NM	57	5
Custodial credit risk	\$12.3K	\$6.1K	\$.3K	\$0
% of customers paying online	NM	NM	42%	55%
Continuous improvement initiatives	NM	NM	25	10
Number of special assessment billings	277	296	67	125
Average number of monthly utility bills	4,076	4,052	4,033	4,050
Annual number of utility work orders	952	1,093	920	950
Annual tax certification letters	793	735	775	750
General obligation bond rating	Aa3	Aa3	Aa3	Aa2
# of auditor's compliance issues	NM	6	2	0
% of time monthly financials closed within 15 days	NM	NM	58%	90%
% of staff adequately trained/cross trained	NM	NM	70%	100%

NM=New Measure

	JULY	YTD 2020	BUDGET 2020	VARIANCE	% OF BUDGET
GENERAL FUND					
Taxes	(1,620.30)	725,271.90	960,150.00	(234,878.10)	75.54%
Total Licenses and Permits	19,501.00	142,402.06	124,760.00	17,642.06	114.14%
Intergovernmental Aid	572,813.23	1,078,200.34	2,416,400.00	(1,338,199.66)	44.62%
Public Charges for Service	11,410.78	85,426.08	137,328.00	(51,901.92)	62.21%
Fines and Forfeitures	5,000.98	48,969.99	91,000.00	(42,030.01)	53.81%
Total Interest	1,220.92	34,773.57	96,837.00	(62,063.43)	35.91%
Miscellaneous Revenue	4,803.07	110,156.94	160,118.00	(49,961.06)	68.80%
Other Financing Sources	17,986.91	127,209.74	217,700.00	(90,490.26)	58.43%
Total General Fund Revenue	631,116.59	2,352,410.62	4,204,293.00	(1,851,882.38)	55.95%
Village Board	10,800.63	46,358.61	77,141.00	(30,782.39)	60.10%
Administration	8,059.24	60,414.24	122,154.00	(61,739.76)	49.46%
Engineering & GIS	2,154.07	17,710.47	92,938.00	(75,227.53)	19.06%
Finance	17,626.12	114,810.88	220,959.00	(106,148.12)	51.96%
Clerk	17,316.29	99,661.16	168,150.00	(68,488.84)	59.27%
Community Development - Assessing	7,125.58	89,044.71	117,364.00	(28,319.29)	75.87%
Village Hall	7,695.15	38,372.37	69,116.00	(30,743.63)	55.52%
Municipal Court	4,133.94	35,318.51	65,897.00	(30,578.49)	53.60%
Unallocated	(24,899.73)	56,639.18	221,932.00	(165,292.82)	25.52%
Insurance	8,096.62	142,737.40	267,384.00	(124,646.60)	53.38%
Village Promotion and Goodwill	813.38	6,216.00	52,064.00	(45,848.00)	11.94%
Inspections	9,334.55	64,269.78	115,232.00	(50,962.22)	55.77%
Fire Operations	3,364.19	135,383.32	295,859.00	(160,475.68)	45.76%
Fire Allocated	27,445.97	211,394.82	364,070.00	(152,675.18)	58.06%
Crossing Guards	-	45,325.81	89,135.00	(43,809.19)	50.85%
Public Works Administration	1,125.00	8,789.58	29,947.00	(21,157.42)	29.35%
Street Repair and Maintenance	37,979.38	254,993.01	651,284.00	(396,290.99)	39.15%
Public Works Support Services	2,585.25	28,351.55	45,256.00	(16,904.45)	62.65%
Public Works Vehicle Maintenance	8,428.41	87,928.35	177,179.00	(89,250.65)	49.63%
Snow and Ice Control	4,159.15	130,782.80	244,895.00	(114,112.20)	53.40%
Weed Control	1,169.01	4,907.05	18,301.00	(13,393.95)	26.81%
Recycling	3,172.48	24,361.32	51,195.00	(26,833.68)	47.59%
Park	25,452.17	171,175.11	384,616.00	(213,440.89)	44.51%
Recreation	24,746.62	142,583.09	308,655.00	(166,071.91)	46.19%
Forestry	11,306.43	142,555.91	154,233.00	(11,677.09)	92.43%
Youth Football	-	1,367.86	15,100.00	(13,732.14)	9.06%
Community Band	-	1,118.27	6,100.00	(4,981.73)	18.33%
Economic Development	1,925.00	2,879.56	7,600.00	(4,720.44)	37.89%
Transfers	-	-	-	-	#DIV/0!
Total General Fund Expenses	221,114.90	2,165,450.72	4,433,756.00	(2,268,305.28)	48.84%
GENERAL FUND NET REVENUES (EXPENSES)	410,001.69	186,959.90	(229,463.00)	416,422.90	
SANITATION					
Sanitation Revenues	46,699.60	331,144.11	514,200.00	(183,055.89)	64.40%
Sanitation Expenses	38,511.56	266,179.76	509,346.00	(243,166.24)	52.26%
SANITATION NET REVENUES (EXPENSES)	8,188.04	64,964.35	4,854.00	60,110.35	

	JULY	YTD 2020	BUDGET 2020	VARIANCE	% OF BUDGET
FIRE EQUIPMENT DONATION					
Fire Equipment Donation Revenues	121.75	63,794.36	82,350.00	(18,555.64)	77.47%
Flag Pole Memorial Expenses	-	1,009.75	2,100.00	(1,090.25)	48.08%
FIRE EQUIPMENT DONATION NET REVENUES (EXPENSES)	121.75	62,784.61	80,250.00	(17,465.39)	
AQUATICS					
Aquatics Revenue	15,667.45	119,820.43	173,794.00	(53,973.57)	68.94%
Aquatics	28,798.85	80,782.80	173,794.00	(93,011.20)	46.48%
AQUATICS NET REVENUES (EXPENSES)	(13,131.40)	39,037.63	-	39,037.63	
LIBRARY/CIVIC CENTER					
Library/Civic Center Revenues	(29.60)	334,422.33	429,520.00	(95,097.67)	77.86%
Library/Civic Center	81,858.35	274,740.88	489,520.00	(214,779.12)	56.12%
LIBRARY/CIVIC CENTER NET REVENUES (EXPENSES)	(81,887.95)	59,681.45	(60,000.00)	119,681.45	
CONSOLIDATED POLICE SERVICES					
Consolidated Police Services Revenue	307,921.13	2,610,685.12	3,477,028.00	(866,342.88)	75.08%
Police Services Consolidated	244,577.00	1,867,353.74	3,477,028.00	(1,609,674.26)	53.71%
CONSOLIDATED POLICE SERVICES NET REVENUES (EXPENSES)	63,344.13	743,331.38	-	743,331.38	
VAN LIESHOUT RECREATION CENTER					
Van Lieshout Rec Center Revenues	(119.60)	2,444.51	14,750.00	(12,305.49)	16.57%
Van Lieshout Rec Center Expenses	114.20	20,838.07	30,766.24	(8,474.17)	67.73%
VAN LIESHOUT NET REVENUES (EXPENSES)	(233.80)	(18,393.56)	(16,016.24)	(3,831.32)	
PROMOTIONAL FUND					
Promotional Fund Revenues	37.67	3,913.17	18,400.00	(14,486.83)	21.27%
Promotional Fund Expenses	4,497.50	9,162.30	17,800.00	(8,637.70)	51.47%
PROMOTIONAL NET REVENUES (EXPENSES)	(4,459.83)	(5,249.13)	600.00	(5,849.13)	
SPECIAL ASSESSMENTS					
Special Assessment Revenue	17,228.30	179,399.61	276,489.00	(97,089.39)	64.88%
Special Assessment Expense	600,177.28	601,337.88	601,650.00	(312.12)	99.95%
SPECIAL ASSESSMENTS NET REVENUES (EXPENSES)	(582,948.98)	(421,938.27)	(325,161.00)	(96,777.27)	
EQUIPMENT REVOLVING FUND					
Equipment Revolving Revenue	2,287.43	31,284.17	170,076.00	(138,791.83)	18.39%
Equipment Revolving Expenses	-	47,392.59	123,000.00	(75,607.41)	38.53%
EQUIPMENT NET REVENUES (EXPENSES)	2,287.43	(16,108.42)	47,076.00	(63,184.42)	

	JULY	YTD 2020	BUDGET 2020	VARIANCE	% OF BUDGET
FACILITY AND TECHNOLOGY FUND					
Facility and Technology Fund Revenues	29.25	56,169.13	73,250.00	(17,080.87)	76.68%
Facility and Technology Fund Expenditures	1,458.65	62,300.78	158,250.00	(95,949.22)	39.37%
FACILITY AND TECHNOLOGY NET REVENUES (EXPENSES)	(1,429.40)	(6,131.65)	(85,000.00)	78,868.35	
TAX INCREMENT DISTRICT 4					
Tax Increment District 4 Revenues	1,210.24	1,029,905.97	1,457,830.00	(427,924.03)	70.65%
Tax Increment District 4 Expenses	108,235.51	862,454.28	1,056,923.00	(194,468.72)	81.60%
TAX INCREMENTAL DISTRICT 4 NET REVENUES (EXPENSES)	(107,025.27)	167,451.69	400,907.00	(233,455.31)	
TAX INCREMENT DISTRICT 5					
Tax Increment District 5 Revenues	47,354.97	347,691.19	464,909.00	(117,217.81)	74.79%
Tax Increment District 5 Expenses	6,493.10	90,920.23	313,917.00	(222,996.77)	28.96%
TAX INCREMENTAL DISTRICT 5 NET REVENUES OVER EXPENSES	40,861.87	256,770.96	150,992.00	105,778.96	
TAX INCREMENT DISTRICT 6					
Tax Increment District 6 Revenues	549.16	751,999.61	2,317,617.00	(1,565,617.39)	32.45%
Tax Increment District 6 Expenses	50,592.17	88,376.10	3,035,669.00	(2,947,292.90)	2.91%
TAX INCREMENTAL DISTRICT 6 NET REVENUES (EXPENSES)	(50,043.01)	663,623.51	(718,052.00)	1,381,675.51	
TAX INCREMENT DISTRICT 7					
Tax Increment District 7 Revenues	-	71,176.78	97,612.00	(26,435.22)	72.92%
Tax Increment District 7 Expenses	36,280.03	38,800.27	155,630.00	(116,829.73)	24.93%
TAX INCREMENTAL DISTRICT 7 NET REVENUES (EXPENSES)	(36,280.03)	32,376.51	(58,018.00)	90,394.51	
TAX INCREMENT DISTRICT 8					
Tax Increment District 8 Revenues	163,046.54	171,745.21	614,600.00	(442,854.79)	27.94%
Tax Increment District 8 Expenses	78,481.55	107,462.41	775,273.00	(667,810.59)	13.86%
TAX INCREMENTAL DISTRICT 8 NET REVENUES (EXPENSES)	84,564.99	64,282.80	(160,673.00)	224,955.80	
PARK IMPROVEMENT					
Park Improvement Revenue	179.51	95,829.83	921,367.00	(825,537.17)	10.40%
Park Improvement Expenses	6,842.50	59,369.08	1,518,653.00	(1,459,283.92)	3.91%
PARK IMPROVEMENTS NET REVENUES (EXPENSES)	(6,662.99)	36,460.75	(597,286.00)	633,746.75	
CAPITAL PROJECTS					
Capital Projects Revenue	172.86	293,664.80	735,406.00	(441,741.20)	39.93%
Construction Projects	1,466.25	17,011.51	1,066,250.00	(1,049,238.49)	1.60%
Administration Capital Projects	16,897.88	129,793.87	209,720.00	(79,926.13)	61.89%
TOTAL CONSTRUCTION EXPENSES	18,364.13	146,805.38	1,275,970.00	(1,129,164.62)	11.51%
CAPITAL PROJECTS NET REVENUES (EXPENSES)	(18,191.27)	146,859.42	(540,564.00)	687,423.42	

	JULY	YTD 2020	BUDGET 2020	VARIANCE	% OF BUDGET
SEWER					
Sewer Revenues	335,998.52	1,653,635.11	2,851,035.00	(1,197,399.89)	58.00%
Sewer Capital	1,041.49	71,149.66	113,696.00	(42,546.34)	62.58%
Sewer Financing	21,140.00	144,105.77	231,853.00	(87,747.23)	62.15%
Sewer Treatment	137,051.34	1,096,837.44	1,701,600.00	(604,762.56)	64.46%
Sewer Collection	9,165.24	85,244.58	175,033.00	(89,788.42)	48.70%
Sewer Customer A/R	7,647.98	50,112.14	119,144.00	(69,031.86)	42.06%
Sewer Admin and General	12,421.58	84,152.00	153,405.00	(69,253.00)	54.86%
TOTAL SEWER EXPENSES	188,467.63	1,531,601.59	2,494,731.00	(963,129.41)	61.39%
SEWER NET REVENUES (EXPENSES)	147,530.89	122,033.52	356,304.00	(234,270.48)	
WATER UTILITY					
Water Utility Revenues	211,924.94	1,322,200.67	2,325,196.00	(1,002,995.33)	56.86%
Water Capital Projects	33,267.76	190,798.58	1,205,051.00	(1,014,252.42)	15.83%
Water Financing	50,949.63	374,468.65	716,265.00	(341,796.35)	52.28%
Water Source	4,774.16	15,415.65	140,343.00	(124,927.35)	10.98%
Pumping	17,701.55	117,334.17	223,079.00	(105,744.83)	52.60%
Water Treatment	37,036.89	199,722.60	484,619.00	(284,896.40)	41.21%
Water Distribution	73,329.84	279,112.07	427,163.00	(148,050.93)	65.34%
Customer A/R	4,286.11	28,625.73	56,600.00	(27,974.27)	50.58%
Admin and General	6,704.86	88,691.09	156,366.00	(67,674.91)	56.72%
TOTAL WATER EXPENSES	228,050.80	1,294,168.54	3,409,486.00	(2,115,317.46)	37.96%
WATER NET REVENUES (EXPENSES)	(16,125.86)	28,032.13	(1,084,290.00)	1,112,322.13	
STORMWATER UTILITY					
Stormwater Revenue	102,063.97	825,877.67	1,317,845.00	(491,967.33)	62.67%
Stormwater Capital Projects	206,146.11	235,555.06	921,527.00	(685,971.94)	25.56%
Storm Financing	44,407.08	277,236.67	474,646.00	(197,409.33)	58.41%
Storm Pond Maintenance	7,951.44	55,493.48	117,531.00	(62,037.52)	47.22%
Storm Collection	22,468.83	121,972.15	322,766.00	(200,793.85)	37.79%
Storm Customer A/R	3,785.35	25,052.09	44,125.00	(19,072.91)	56.78%
Storm Admin and General	11,221.82	129,094.93	210,202.00	(81,107.07)	61.41%
TOTAL STORM EXPENSES	295,980.63	844,404.38	2,090,797.00	(1,246,392.62)	40.39%
STORMWATER NET REVENUES (EXPENSES)	(193,916.66)	(18,526.71)	(772,952.00)	754,425.29	

Tax Revenue is recorded for the amount collected through January 31 - final settlement will occur in August

Debt proceeds for government funds will be recorded in August for closing on 2020 issue (covers 2020-2021)

TID 4 incentive payments made in January (Premier and Eagle Plastics) - most agreements have an August date for payment of incentives

TID 4 had large debt service payments due early in the year

Van Lieshout Center lease payment processed in June

Property and Workers Comp Insurance premiums for first, second and third quarter due in January/March/June

Little Chute Fire Department

Little Chute Fire Department - 2020 Calls for Service

	Structure Fire	Non-Structure Fire	CO Call	Mutual Aid	Auto Accident	Alarm Response	Misc.	Electric	Fire Pit Complaint	2020 Total Responses	2019 Total Responses	2018 Total Responses	2017 Total Responses	2016 Total Responses	2015 Total Responses
2020 SUMMARY	4	3	11	4	21	11	12	9	8	83	202	165	172	155	132
July 2020 Calls	3	3	0	1	5	2	4	1	1	20					



- We are in the process of selecting a new police school liaison officer (PSL) for the Little Chute Schools. Officer Tesch has resigned her position as the Little Chute PSL. The process will include interviews of qualifying candidates by Metro staff and school staff.
- The department is seeking applicants for the position of Adult School Crossing Guard for the upcoming school year. Please contact our Administrative Manager, Kelly VandenHeuvel for more information.
- The department hosted the first Fox Valley Metro K-9 Foundation meeting on 7/30. The foundation board elected its officers and approved its by-laws. Part of the Foundation board structure includes a representative from each villages' government. Trustee Brian Van Lankveldt offered to serve for Little Chute and attended the first meeting. Official fundraising efforts should start soon.

ACTIVITY / PERFORMANCE METRICS

Below is a table showing a three-month comparison of calls for service and incidents in Little Chute.



FOX VALLEY METRO POLICE DEPARTMENT

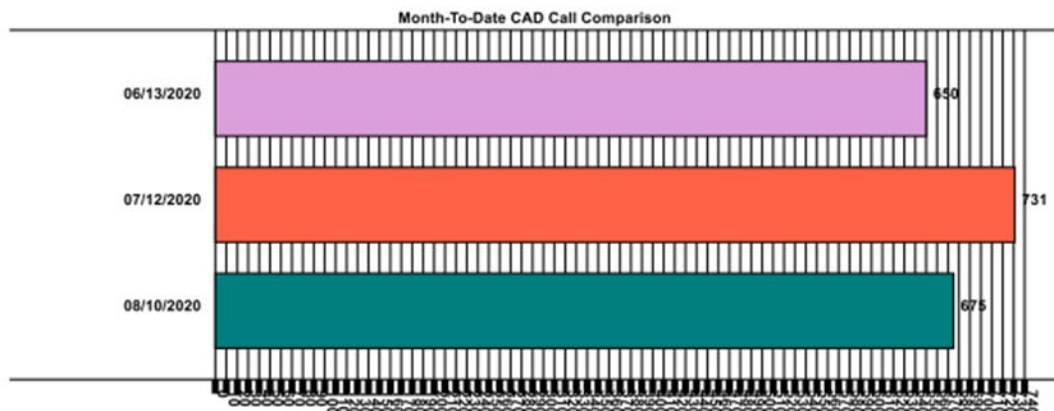
Month-to-Date CAD Call Detail

Month-To-Date CAD Received Calls

Call Nature	07/13/2020	06/14/2020	1 mo %	05/16/2020	2 mo %
	to 08/10/2020:	to 07/12/2020:	change:	to 06/13/2020:	change:
911 Misdialed	67	64	4.7%	80	-16.2%
Abandoned Vehicle	3	7	-57.1%	1	200.0%
Abdominal C-Charlie Response	0	0	N/A	1	-100.0%
Accident in a Parking Lot	1	3	-66.7%	1	0.0%
Accident with Injury	0	2	-100.0%	0	N/A
Accident with Scene Safety	0	2	-100.0%	2	-100.0%
Alcohol Violations	0	0	N/A	1	-100.0%
Animal Bite	3	2	50.0%	2	50.0%
Animal Call	16	21	-23.8%	27	-40.7%
Assist Citizen or Agency	50	54	-7.4%	57	-12.3%
Back Problem C-CharlesResponse	0	1	-100.0%	0	N/A
Battery	1	1	0.0%	0	N/A
Bicycle Stop	0	1	-100.0%	0	N/A
Bleeding D-David Response	1	0	N/A	2	-50.0%
Breathing Problem C-Charles	0	1	-100.0%	0	N/A
Breathing Problem D-David	2	5	-60.0%	3	-33.3%
Burglary	1	2	-50.0%	0	N/A
Carbon Monoxide Alarm	0	1	-100.0%	3	-100.0%
Chest Complaint C-Charles	0	1	-100.0%	2	-100.0%
Chest Complaint D-David	2	1	100.0%	1	100.0%
Choking D-David Response	0	0	N/A	1	-100.0%
Civil Matter Assist	4	4	0.0%	2	100.0%
Civil Process	13	0	N/A	2	550.0%
Crime Prevention	42	66	-36.4%	18	133.3%
Damage to Property	9	4	125.0%	7	28.6%
Diabetic Issue A-Adam	0	1	-100.0%	1	-100.0%
Diabetic Issue C-Charles	0	1	-100.0%	0	N/A
Diabetic Issue D-David	0	1	-100.0%	0	N/A
Disorderly Conduct	1	0	N/A	0	N/A
Disturbance	10	13	-23.1%	18	-44.4%
Domestic Disturbance	6	5	20.0%	3	100.0%

Drowning E-Edward Response	0	1	-100.0%	0	N/A
Drug Complaint	2	6	-66.7%	5	-60.0%
Dumpster Fire	0	1	-100.0%	0	N/A
Emergency Committal	1	0	N/A	1	0.0%
Fainting A-Adam	2	1	100.0%	0	N/A
Fainting C-Charles	0	1	-100.0%	0	N/A
Falls A-Adam Response	2	1	100.0%	7	-71.4%
Falls B-Boy Response	1	1	0.0%	1	0.0%
Falls D-David Response	1	0	N/A	0	N/A
Fire Alarm Commercial	0	3	-100.0%	1	-100.0%
Fire Unauthorized Burning	1	1	0.0%	2	-50.0%
Fire Vegetation or Grass	0	0	N/A	1	-100.0%
Fire Vehicle Small	0	0	N/A	1	-100.0%
Fireworks Complaint	3	20	-85.0%	2	50.0%
Follow Up	29	16	81.2%	13	123.1%
Fraud Complaint	4	3	33.3%	7	-42.9%
Garbage or Rubbish Fire	0	1	-100.0%	0	N/A
Graffiti Complaint	2	0	N/A	0	N/A
Harassment	8	9	-11.1%	6	33.3%
Hazard in Roadway	11	15	-26.7%	19	-42.1%
Heart Problem D-David	1	2	-50.0%	0	N/A
Jail GPS Checks	10	0	N/A	8	25.0%
Juvenile Complaint	9	5	80.0%	6	50.0%
K9 Assist	1	1	0.0%	0	N/A
Law Alarms - Burglary Panic	10	6	66.7%	6	66.7%
Lost or Found Valuables	5	18	-72.2%	11	-54.5%
Medical Assistance No Injury	1	2	-50.0%	2	-50.0%
Medical Pre-Alert	2	5	-60.0%	3	-33.3%
Missing Person	0	2	-100.0%	0	N/A
Motorist Assist	22	16	37.5%	26	-15.4%
Natural Gas or Propane Leak	1	0	N/A	0	N/A
Noise Complaint	3	6	-50.0%	10	-70.0%
Ordinance Violation	19	25	-24.0%	23	-17.4%
PNB E-Edward Response	1	1	0.0%	1	0.0%
Parking Enforcement	13	9	44.4%	10	30.0%
Parking Request	1	0	N/A	0	N/A
Reckless Driving Complaint	22	21	4.8%	23	-4.3%
Residence Lockout	1	0	N/A	1	0.0%
Retail Theft	0	1	-100.0%	2	-100.0%
Runaway Juvenile	1	0	N/A	0	N/A
Scam	1	3	-66.7%	0	N/A

Seizure A-Adam Response	0	0	N/A	1	-100.0%
Sick A-Adam	1	3	-66.7%	1	0.0%
Sick C-Charles	1	3	-66.7%	5	-80.0%
Sick D-David	1	1	0.0%	0	N/A
Spill Cleanup	0	0	N/A	2	-100.0%
Stroke C-Charles	0	1	-100.0%	0	N/A
Structure Fire Smoke or Flame	3	1	200.0%	0	N/A
Suicide A-Adam	0	0	N/A	1	-100.0%
Suspicious Incident	20	25	-20.0%	13	53.8%
Suspicious Person	2	6	-66.7%	9	-77.8%
Suspicious Vehicle	7	7	0.0%	12	-41.7%
Theft Complaint	7	9	-22.2%	7	0.0%
Theft of Automobile Complaint	1	3	-66.7%	1	0.0%
Traffic Enforcement	2	11	-81.8%	24	-91.7%
Traffic Stop	145	126	15.1%	73	98.6%
Transport Accident B-Boy	0	1	-100.0%	0	N/A
Transport Accident D-David	1	0	N/A	0	N/A
Traumatic Injuries A-Adam	1	1	0.0%	0	N/A
Traumatic Injuries B-Boy	0	0	N/A	1	-100.0%
Traumatic Injuries D-David	0	1	-100.0%	0	N/A
Trespassing	2	3	-33.3%	2	0.0%
Unconscious D-David	1	3	-66.7%	0	N/A
Unlocked or Standing Open Door	4	7	-42.9%	3	33.3%
Vehicle Accident	16	20	-20.0%	12	33.3%
Vehicle Lockout	5	2	150.0%	6	-16.7%
Vehicle Pursuit	1	0	N/A	0	N/A
Violation of Court Order	2	2	0.0%	5	-60.0%
Wanted Person or Apprehension	0	0	N/A	1	-100.0%
Water Problem	0	1	-100.0%	0	N/A
Water Rescue	0	1	-100.0%	0	N/A
Welfare Check	28	24	16.7%	37	-24.3%
Wire Down	1	2	-50.0%	1	0.0%



Kimberly/Little Chute Joint Public Library

HIGHLIGHTS

- Completed all Patron Clean up duties for ILS migration
- CarlX Training for staff is mostly complete
- Continued curbside service has been appreciated and well used
- Pop-Up Library circulation is growing Tuesday afternoons in Kimberly
- WiFi hotspots are circulating

TOP PRIORITIES FOR AUGUST

- Review/Revise Unattended Children Policy
- Continue to review and revise practices to serve during COVID-19 and prepare for possibilities of reopening
- Launch book talk series
- Collection development and digital services review
- Follow up on outdoor wifi access points and laptops for circulation grants
- Marketing library services
- CarlX Implementation August 15

UPCOMING EVENTS

- Watch our Social Media and digital newsletter for program announcements.

Parks, Recreation and Forestry Department

HIGHLIGHTS

- Conducted a preconstruction meeting of the David and Rita Nelson Family Heritage Crossing on Friday, July 10.
- Finalized fall/winter program book - proofed and then sent for printing; was mailed to LC residents last week of July.
- Built upcoming fall/winter programs into registration software program - registration began 8/3.
- Prep work for weekly programs - staff scheduling, cleaning items and hand sanitizer, event supplies, craft projects, food/snack for programs, etc.
- Week of July 6 was start of rec programs for the summer - tiny tots, basketball, one-day themed events, pee wee sports, tennis, fun with food, explore nature.
- Inventory completed (amount and sizes) of jets helmets, shoulder pads, football pants, and game jerseys; equipment organized for handout.
- Prep work for jets football – revise season schedule due to delayed program start, contact officials & athletic trainer to cancel 8/25 & 9/1 games; email registered families with updates.

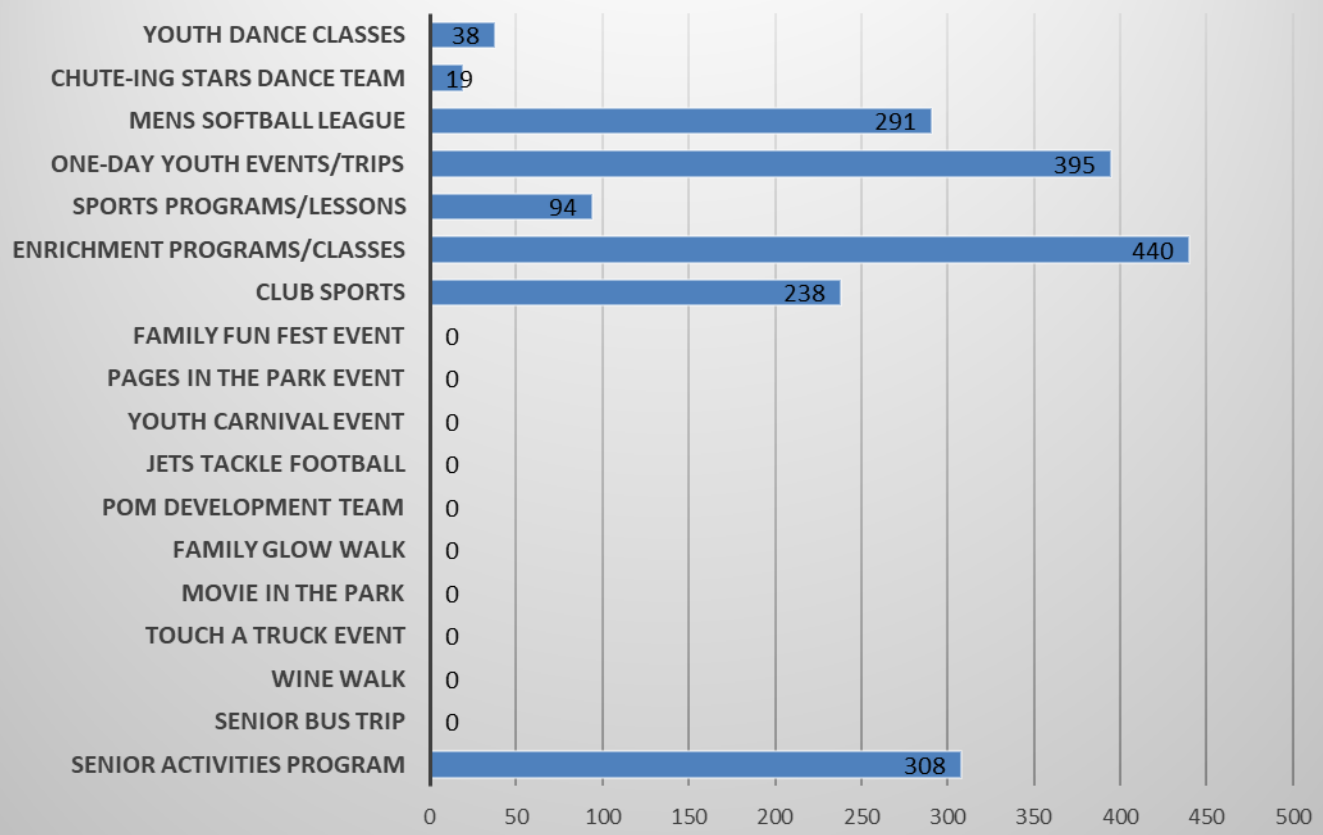


TOP PRIORITIES FOR AUGUST

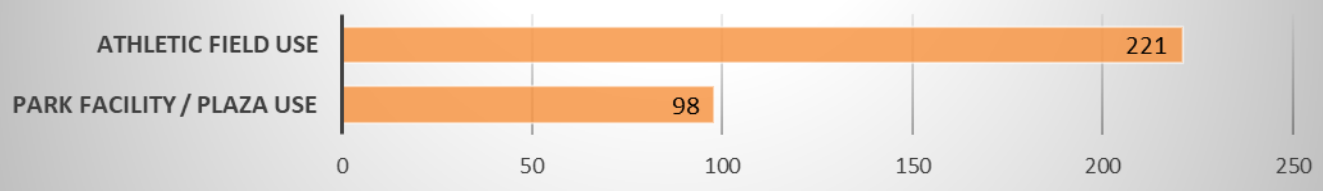
- Begin construction on the Van Lieshout Playground and Pour in Place Surfacing
- Construction on the David and Rita Nelson Family Heritage Crossing to begin.
- Van Lieshout Outdoor Patio project may begin construction.
- Groundbreak event for the David and Rita Nelson Family Heritage Crossing to take place on Tuesday, August 18 at 1 pm.
- Host a Dive in Movie at the Doyle Pool sponsored by Unison Credit Union.
- Registration for fall/winter rec programs begins on Monday, August 3.
- Prep work for weekly programs - staff scheduling, cleaning items and hand sanitizer, event supplies, craft projects, food/snack for programs, etc.
- Prepare for makeup day for Drive In Movie at Doyle Park on 8/17 – promote event, staff scheduling, barricades, signs, contracted company set up, etc.
- Prepare for start of jets football - equipment handout 8/27 AM; meeting with coaches and players 8/27 PM; first team practice scheduled for 9/8 PM due to delayed start to season.
- Planning for fall programs – youth flag football, youth soccer program, adult yoga, indoor archery, sitter course, wine walk, fall dance classes (equipment, staff, supplies, etc.).



2020 Year-To-Date PROGRAM PARTICIPATION



2020 Year-To-Date...



Department of Public Works

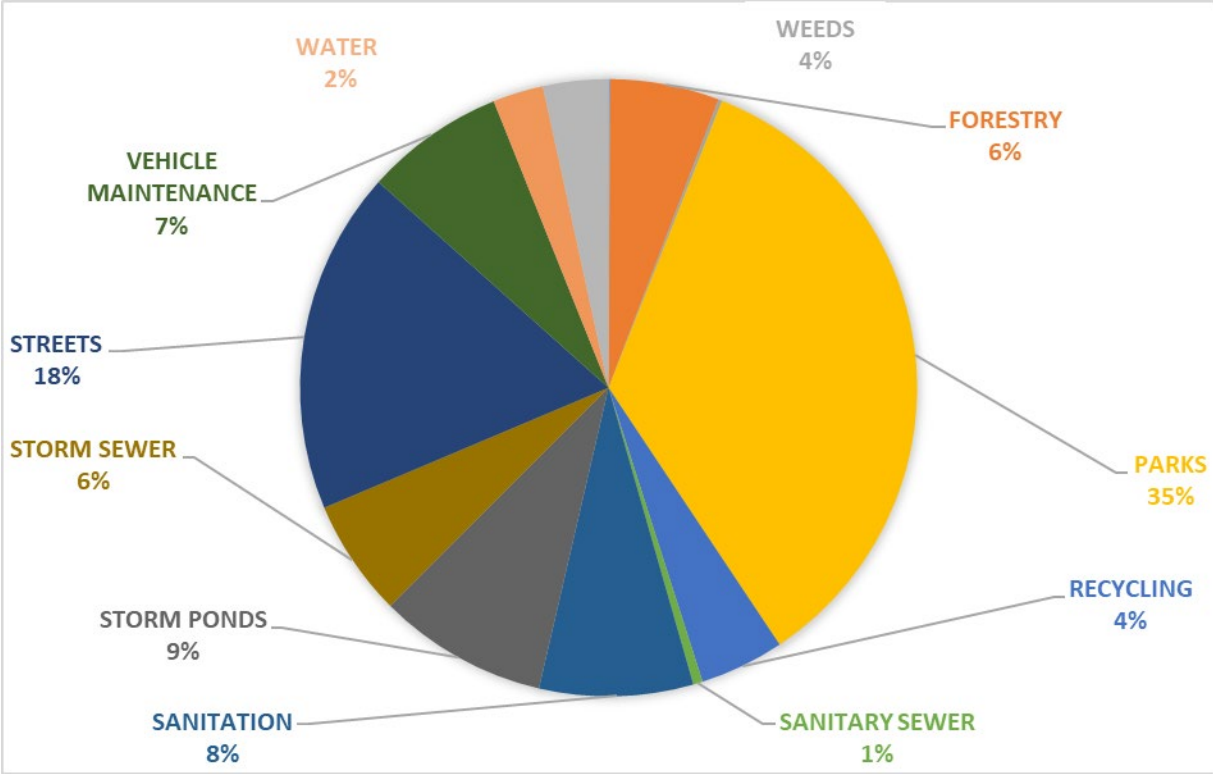
HIGHLIGHTS

- All erosion control and storm water permits were monitored.
- Continued to work to find resolution regarding Outagamie County Landfill leachate entering the sanitary collection system.
- Investigated backyard drainage concerns and located storm laterals as requested.
- Evaluated storm inlets and painted educational stencils stating – “Dump No Waste Drains to River”.
- Storm Ponds – seasonal trapping of muskrats, restored residential storm corridor, removed goose fence Buchanan pond, out fall screening preparation, and pond dredging research.
- Early season pavement painting started.
- Crew poured and finished twenty yards of concrete – 5.25 yards curb and gutter, 11 yards roadway replacement, 3.75 yards sidewalk replacement.

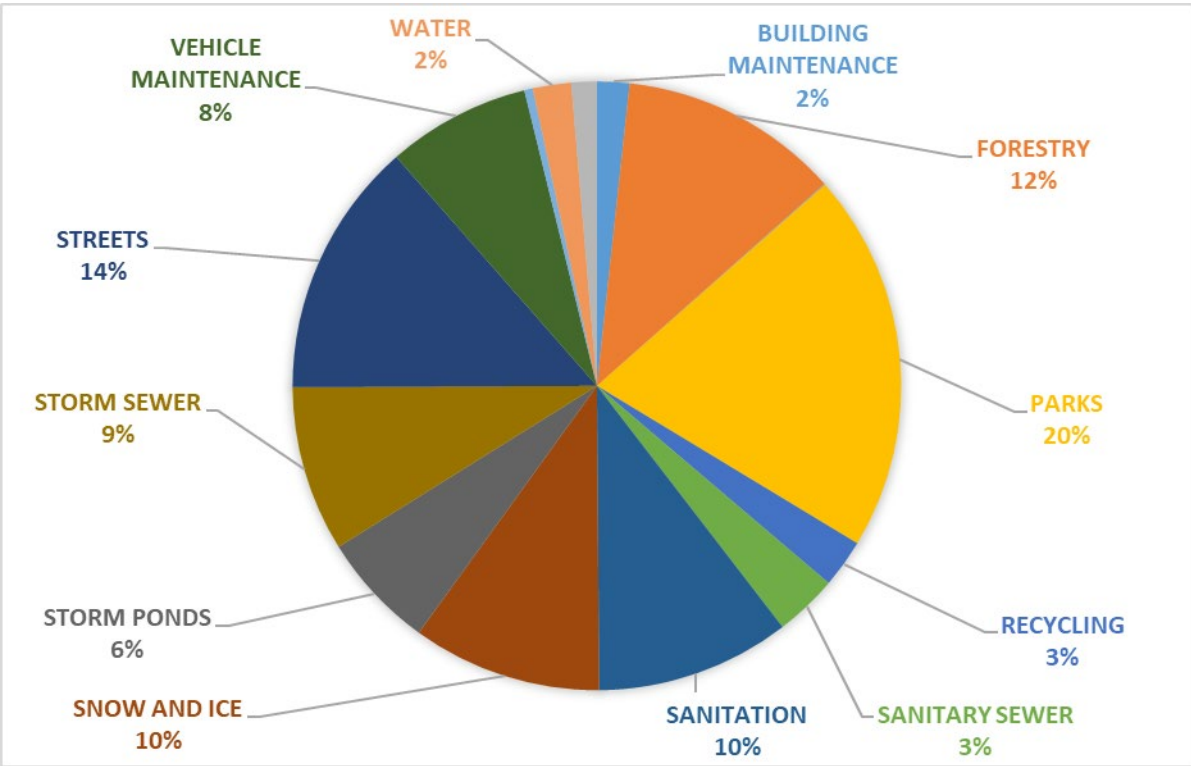
TOP PRIORITIES FOR AUGUST

- Continue to evaluate the Village storm water ponds.
- Update preventive maintenance plans for sanitary and storm sewers.
- Update the Fleet Management Plan.
- Continue to prepare for 2020 follow-up meeting with WDNR regarding the Village MS4 permit.
- Track down and repair sanitary sewer inflow and infiltration (I&I).
- Chip seal the following streets – Taylor, Washington, Van Buren, and Harrison.
- Work on the 2021 budget and mission statements.
- Work with contractor on Village rail spur maintenance.
- Abandon utility services, raze, and dispose of refuse from properties on Karen Drive.
- Work with surrounding communities to prepare for TDS fiber installation in 2021.

MAY Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



Year to Date Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



Engineering Department

HIGHLIGHTS

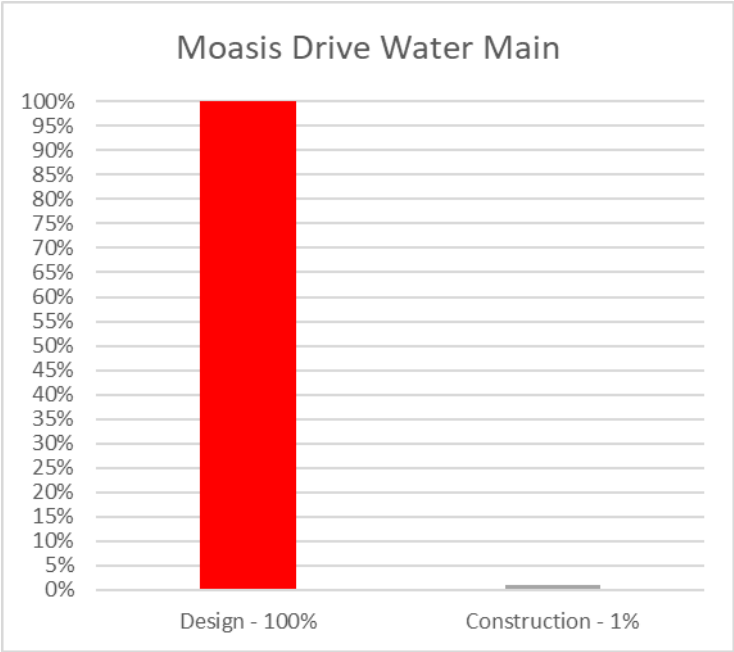
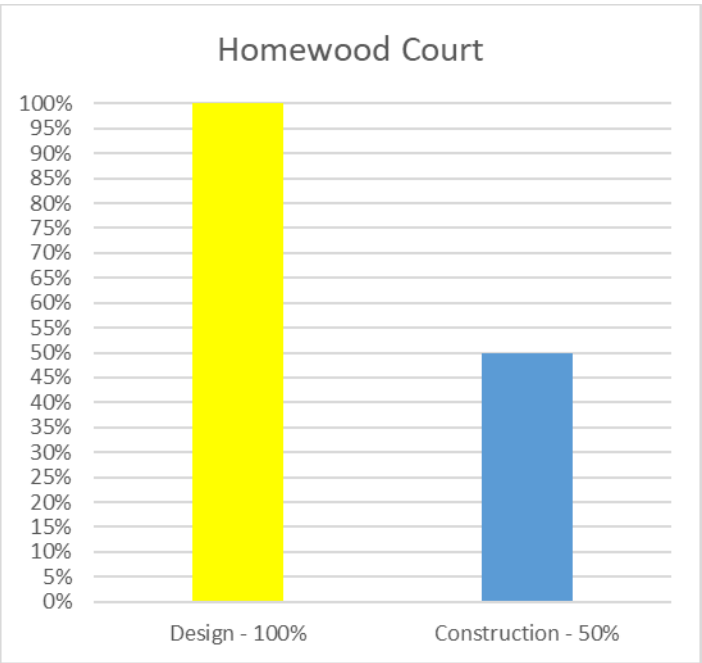
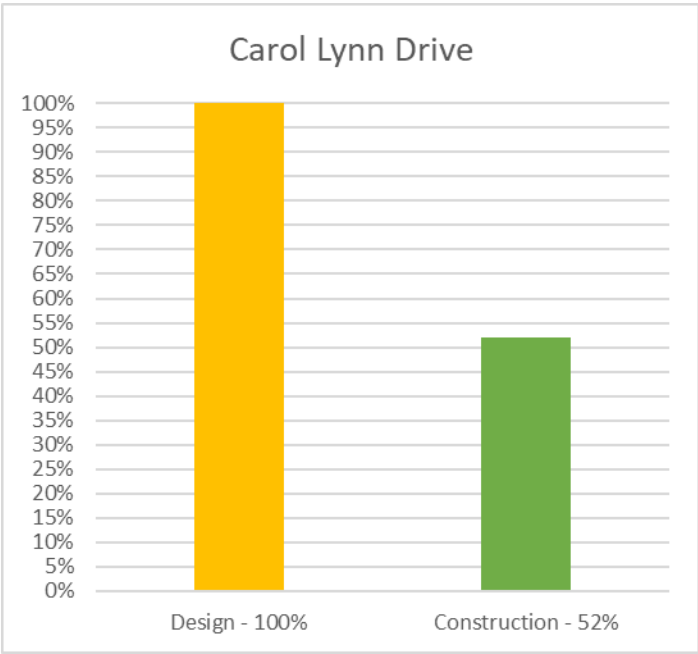
- Carol Lynn Drive & Homewood Court Utilities – The Utility Contractor continues to work in Carol Lynn Drive and is expected to be completed by mid-August. The utility installation completed for the month of July is presented below. Full time inspection, documentation and construction management work for the installation of public utilities continues to be our priority during the construction season.

SANITARY		Rebuild	Abandoned/Remove
Rebuild Sanitary Manhole	EA	1	
WATER		Installed	Abandoned/Remove
6" PVC Water Main	LF	58.0	50.0
8 Inch PVC Main	LF	1,715.0	350.0
6" Water Valves	EA	4	
8" Water Valves	EA	4	4
Fire Hydrants	EA	4	4
1 1/4" Poly Water Lateral	LF	696.0	858.2
STORM		Installed	Abandoned/Remove
12 Inch and Smaller Storm Sewer	LF	511.6	525.0
15 to 30 Inch Storm Sewer	LF	541.8	76.0
6 Inch PVC Storm Lateral	LF	427.0	40.2
Manholes/Inlets/Catch Basins	EA	15	6

- Moasis Water Main Reconstruction – A preconstruction meeting was held on July 28th with the contractor providing schedule for this work. Work is scheduled to begin on August 17th for water main installation.
- Downtown Hotel Storm Sewer Project – Design work has begun to provide conveyance of storm water from the Hotel Site to the regional storm water management basin (Buchanan Pond). This work will continue to provide for a late summer or early fall bidding.
- Lyle Street Storm Sewer - A preliminary storm sewer design is also being prepared to improve system capacities in this area.
- Other active work projects - We continue to make progress on showing lateral locations in GIS for the storm and sanitary sewers. Our summer intern has also begun on improving our data base for the Village water main and associated laterals.
- Vandenbroek Pond WDNR Grant – The Village of Little Chute was notified that we scored 2nd in the state out of 31 applicants to receive \$117,800 for the UNPS-Construction Grant. The actual award is expected in December of 2020.

TOP PRIORITIES FOR AUGUST

- Carol Lynn Drive & Homewood Court Paving – The Paving Contractor is scheduled to begin excavation for the new road/pavement in Homewood Court on August 17th. Tree removal is scheduled for the first week in August.
- Lyle Street Storm Sewer & Downtown Storm Sewer Extension – Design work continues these projects with a projected early September bidding.
- Moasis Water Main Reconstruction – An onsite informational meeting is scheduled for August 4th to meet with business owners and residents affected by this work. The contractor is on schedule for a late October completion.
- 2021 Engineering Budget – The Engineering Department budget will be a high priority for the month of August to ensure completion as scheduled.
- Site Plan Review - Many private development projects are expected in August with time being devoted to the review of storm water management plans, and the urbanization of Hickory Drive.



**VILLAGE OF LITTLE CHUTE
VILLAGE BOARD
NOTICE OF PUBLIC HEARING
ZONING CHANGE REQUEST**

NOTICE IS HEREBY GIVEN that a Public Hearing will be held for a request of zoning change from RC – Residential Conventional Single-family District to CH – Commercial Highway for a parcel of real estate in the Village of Little Chute, Outagamie County, Wisconsin, more particularly described as follows:

Applicant: Home Church

Address: 1215 Buchanan St

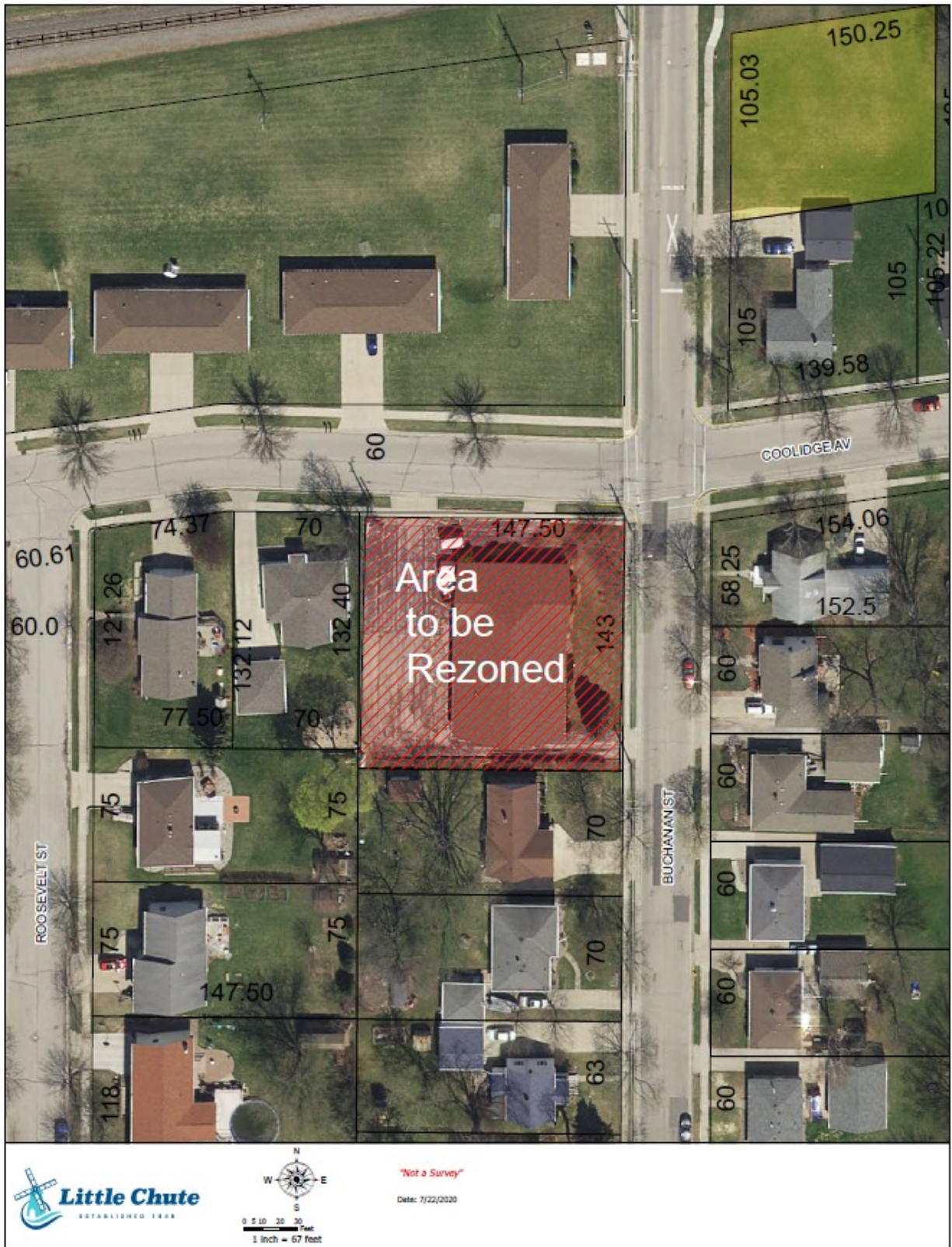
Legal Description: ASSRS PLAT N143FT OF S401FT OF E147.5FT LOT 13 BLK 61

A copy of the proposed zoning map may be seen at the Administrative Office at the Village Hall.

DATE OF HEARING: August 19, 2020
TIME OF HEARING: 6:00 p.m.
PLACE OF HEARING: Village Hall
Board Room
108 West Main Street
Little Chute, WI 54140

Laurie Decker
Village Clerk

Publish: August 5 and August 12, 2020



CHRIS J HARTWIG
PO BOX 165
LITTLE CHUTE, WI 54140

BRADLEY J HIETPAS
RITA M HIETPAS
1007 COOLIDGE AV
LITTLE CHUTE, WI 54140

JENNIFER GLOUDEMANS
JONATHAN HIETPAS
1214 ROOSEVELT ST
LITTLE CHUTE, WI 54140

ANTHONY ZIPPI
CANDEE ZIPPI
1212 ROOSEVELT ST
LITTLE CHUTE, WI 54140

JEFFERY J SMITH
MARIE K SMITH
1200 ROOSEVELT ST
LITTLE CHUTE, WI 54140

JACOB R JOSEPH
EMILY E JOSEPH
1135 BUCHANAN ST
LITTLE CHUTE, WI 54140

CARL F VOSTERS
MARGARET A VOSTERS
1129 BUCHANAN ST
LITTLE CHUTE, WI 54140

CHAD M FREUND
1208 BUCHANAN ST
LITTLE CHUTE, WI 54140

KENNETH J VOSTERS
1210 BUCHANAN ST
LITTLE CHUTE, WI 54140

JAMES A JACKSON
AMBER SKINKIS
1212 BUCHANAN ST
LITTLE CHUTE, WI 54140

ANTHONY H SCHUMACHER
MARYLYN J BETHE
%ANTHONY H SCHUMACHER
1514 E HENRY ST
APPLETON, WI 54915

COLIN T HUOLIHAN
1224 BUCHANAN ST
LITTLE CHUTE, WI 54140

HOME CHURCH
PO BOX 1273
APPLETON, WI 54912

STATE OF WISCONSIN AFFIDAVIT OF PUBLICATION

August 5 & 12, 2020
VILLAGE OF LITTLE CHUTE
VILLAGE BOARD
NOTICE OF PUBLIC HEARING
ZONING CHANGE REQUEST

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Address: 1215 Buchanan St

Legal Description: ASSRS PLAT N143FT OF S401FT OF E147.5FT LOT 13 BLK 61

A copy of the proposed zoning map may be seen at the Administrative Office at the Village Hall.

DATE OF HEARING: August 19, 2020
TIME OF HEARING: 6:00 p.m.
PLACE OF HEARING: Village Hall
Board Room
108 West Main Street
Little Chute, WI 54140

Laurie Decker, Village Clerk

WNAXLP

Laurie Hammen

being duly sworn doth depose and say that he/she is an authorized representative of the **TIMES-VILLAGER**, a weekly newspaper published by News Publishing Co., Inc. at **Kaukauna, Wisconsin, in Outagamie County**, and that an advertisement of which the annexed is a true copy, taken from said paper, was published therein on:

08/05/2020

08/12/2020

SIGNED Laurie A. Hammen

DATED 08/13/2020

Notary Public, State of Wisconsin

My Commission Expires

of Lines 34

of Weeks Published 2

Publication Fee \$ 67.63

Proof of Publication \$ 1.00

Total \$ 68.63

**Office Use Only**

Date Submitted _____

Permit Fee Paid _____

\$25 permit fee is non-refundable

SPECIAL EVENT PERMIT APPLICATION

Special event permit applications must be submitted at least 3 months prior to proposed event.

This application is a request for a special event. Please refer to the checklist to see if you will need to contact other departments regarding your event. When requesting use of a facility **please be very specific**. Use exact dates, times, shelters, parks, streets, and areas. Doing so will help avoid delays in processing your request. Please call (920) 423-3869 with questions regarding this special event permit.

APPLICANT INFORMATION

First Name	Aubrey	Last Name	Laux
Phone	(920)-788-7825	Email	alaux@kimlit.org
Address (individual or business)	625 Grand Ave		
City	Little Chute	State	WI ZIP Code 54140

ORGANIZATION INFORMATION

Organization's Name	The Kimberly-Little Chute Public Library		
Organization's Phone	(920)-788-7825	Organization's Email	lit@kimlit.org
Organization's Address (individual or business)	625 Grand Ave		
City	Little Chute	State	WI ZIP Code 54140
Applicant's Relationship to Organization	Adult Services Librarian		

EVENT INFORMATION

Name of Event	Make Your Story Count: A Walking Art Gallery		
Event Location	Windmill Plaza		
Event Date (list each date if it's a multi-day event)	September 12, 2020 with a raindate of September 19, 2020		
Event Set Up Time	8:00 AM	Event End Time	1:00PM
Total Anticipated Attendance	75 people at staggered times		
Event Information (purpose, activity, who can participate, do you charge, etc.)			

See attached page.

Are you Requesting Funding or Staff Assistance from the Village?

YES

NO ☒

If you are requesting funding or staff assistance, please indicate how much funding or resources you are requesting and why you need assistance. Also, include where your proceeds go to for your event.

While we don't require any funding assistance or staff during the event, we would like to close the parking lot between the Little Chute Public Library and Windmill Plaza in anticipating of walking traffic between the library and Windmill Plaza.

INDEMNIFICATION AGREEMENT *(please read carefully before signing)*

The applicant/organization shall indemnify, defend, and hold harmless the Village and its officers, officials, employees, and volunteers from and against any and all claims, damages, losses, and expenses arising out of the applied for activity/event except where caused by the sole negligence or willful misconduct of the Village. Applicant/Organization also understands and acknowledges that as required by the Village, liability insurance is the financial means to legally defend the Village and cover liability arising from the activity/event. I certify by my signature that I understand and agree to comply with this agreement and the insurance requirements and that I'm a qualified representative of my organization authorized to sign this agreement. I also certify the information is true and accurate.

Applicant – Print Name Aubrey Laux

Applicant - Signature

Date 08/14/2020

FOR OFFICE USE ONLY					
DEPARTMENT	Staff Hours	Staff Cost	Equipment Hours	Equipment Cost	Facility Rental Fee
Clerk's Office		\$		\$	\$
Fox Valley Metro Police		\$		\$	\$
Parks, Recreation, & Forestry		\$		\$	\$
Public Works		\$		\$	\$
TOTAL		\$		\$	\$
EVENT TOTAL TO BE BILLED	\$				

FOR OFFICE USE ONLY				
DEPARTMENT	APPROVE	DENY	BY	REASON (if denied)
Clerk's Office				
Fox Valley Metro Police				
Parks, Recreation, & Forestry				
Public Works				

Approved By Village Board

VILLAGE PRESIDENT – PRINT

SIGNATURE

DATE

SPECIAL EVENT PERMIT GUIDELINES

Special event permit applications must be submitted at least 3 months prior to proposed event.

If you are organizing a special event, and plan to use public facilities (parks, streets, public right-of-way), you need to involve the appropriate Village Departments in your planning process. Most events will require coordination and planning from more than one Village department. It is important that the special event permit is turned into the Village at least 3 months in advance to ensure that each department has the appropriate amount of time to review the event and so the Village Board has time to review and approve the event.

DEFINITION

Special event means any planned occurrence on the public right-of-way or public premises including, but not limited to, parades, gatherings, festivals and athletic events which is not within the normal and ordinary use of that public premises or place or which, by nature of the event, may have a greater impact on Village services or resources than would have occurred had the event not taken place. Whether the event is considered within the normal, ordinary, or intended use of public facilities or property shall be determined by the Village Department that maintains jurisdiction over the proposed venue. Special events are typically an event where the event organizers invite the general public to participate in the event whether or not your event charges a fee.

Special Events require Village Board approval. **Do not publish information about your event if it has not yet been approved!** You should meet with Village Staff at least 3 months prior to the event date to allow for the approval process. Applications submitted within 3 months of the event may serve as grounds for denial of the event permit without further consideration.

These guidelines are intended to clarify the working relationship between the **Sponsor** of the special event and the **Village of Little Chute**. The **Sponsor** agrees to abide by the terms of this agreement, and all existing policies governing use of Village facilities unless specifically noted in the agreement. All Village Departments involved in the event as well as the Village Board must approve this agreement.

PARK FACILITIES

Park facilities must be reserved by the **Sponsor** through the **Parks & Recreation Dept.** Payment is due at that time.

VILLAGE STAFF

Village staff needed to run the event are the responsibility of the **Sponsor**, except where the **Village** determines that Village personnel are required. When the **Village** incurs additional expense, due to personnel working overtime, regular hours, setting up, or cleaning up, the cost (including fringes), will be charged to the **Sponsor**. Little Chute non-profit organizations may receive 100% cost support from the Village.

VILLAGE EQUIPMENT

Village equipment needed to run the event will be the responsibility of the **Sponsor**. The **Sponsor** may request use of **Village** equipment subject to approval by **Village** staff. **Village** equipment hours may be charged to the **Sponsor** based upon the State of Wisconsin equipment rates.

PERMIT FEE

A special event permit fee of \$25.00 must be paid at the time of application submittal.

INSURANCE REQUIREMENTS

A certificate of insurance covering the event must be provided by the **Sponsor** upon approval, naming the Village of Little Chute as additional insured for \$1,000,000.00. This may be waived for Little Chute non-profits as long as there are no bounce houses or amusement rides.

The applicant/organization shall indemnify, defend, and hold harmless the Village and its officers, officials, employees, and volunteers from and against any and all claims, damages, losses, and expenses arising out of the applied for activity/event except where caused by the sole negligence or willful misconduct of the Village. Applicant/Organization also understands and acknowledges that as required by the Village, liability insurance is the financial means to legally defend the Village and cover liability arising from the activity/event. I certify by my signature that I understand and agree to comply with this agreement and the insurance requirements and

that I'm a qualified representative of my organization authorized to sign this agreement. I also certify the information is true and accurate.

General Liability Coverage

- A. Commercial General Liability
 - a. \$ 1,000,000 general aggregate
 - b. \$ 1,000,000 products - completed operations aggregate
 - c. \$ 1,000,000 personal injury and advertising injury
 - d. \$ 1,000,000 each occurrence limit
- B. Claims made form of coverage is not acceptable.

Business Automobile Coverage

- A. Minimum Limits - \$ 250,000 each person / \$ 500,000 each incident for Bodily Injury and \$100,000 for Property Damage **OR** \$500,000 Combined Single Limit for Bodily Injury and Property Damage each incident
- B. Must cover liability for "Any Auto" - including Owned, Non-Owned and Hired Automobile Liability

Workers Compensation and Employers Liability

- A. Must carry coverage for Statutory Workers Compensation and Employers Liability minimum limit of:
 - \$500,000 Each Accident
 - \$500,000 Disease Policy Limit
 - \$500,000 Disease - Each Employee

Liquor Liability

If the event holder is selling alcoholic beverages then Liquor Liability with the following limit coverage must be carried:

- A. Minimum Limits - \$ 500,000 each occurrence / \$ 500,000 aggregate

Additional Provisions

- A. Additional Insured – On the General Liability Coverage, Aircraft Liability, Automobile Pollution Liability, Contractors Pollution Liability and Protection and Indemnity Coverage. Village of Little Chute, and its officers, board members, agents, employees, and authorized volunteers shall be "Additional Insureds."

PAYMENT

An estimate of **Village** costs will be given to the **Sponsor** with approval of the event by the Village Board.

An invoice detailing charges for Village services will be sent to the **Sponsor** following the event. Payment is due within 30 days of the date of the invoice.

ADDITIONAL ITEMS

Changes

No changes may be made by the sponsor, regarding items included in this AGREEMENT, unless written permission is attached to this document. Requests will be reviewed with direction given. When questions regarding this AGREEMENT arise, they should be directed to the appropriate Department. If questions arise during the event, and the Department representative is unavailable, the decision of Village Staff on duty shall prevail.

Toilet Facilities

Most Village parks have toilet facilities on the immediate premises. Additional portable toilets may be required. The patron capacity for the toilet facilities located within the Village parks are located below.

A. **Facility Toilet Capacity – Number of Persons**

Toilet facilities shall be provided based on the anticipated peak crowd size in accordance with the following guidelines: One male and female toilet facility shall be provided for every 500 persons on premise.

- Doyle Park Diamond #1 - 1750 Maximum Patrons
- Legion Park – 1500 Maximum Patrons
- Doyle Park Pool – 1500 Maximum Patrons
- Van Lieshout Park – 1500 Maximum Patrons
- Heesakker Park – 1500 Maximum Patrons

B. Any portable units shall be located immediately adjacent to or within the authorized area of the event. The location must be approved by the appropriate department depending on the location of the event.

C. Portable toilets shall be properly enclosed, in good repair, emptied when full, and a minimum distance of 100 feet away from any food preparation area.

D. All toilet facilities, in use for an event, shall be kept in a clean useable condition by the **sponsor**.

Event Meeting

If your event involves multiple departments (most large events do), Village staff will arrange a meeting to facilitate the discussions with the **sponsor**.

Village Rules

Sponsors of special events must comply with all applicable Village ordinances, traffic rules, park rules, state health laws, fire codes, and liquor licensing regulations. Violations of these provisions will likely result in automatic denial of future requests for Special Event permits by the **Sponsor**.

Cancellation

The Village President, or designee, may cancel an event without prior notice for any condition affecting the public health or safety of the Village, or any condition that would place facilities, grounds, or other natural resources at risk of damage or destruction if the event were permitted to take place.

APPLICANT CHECKLIST

PARKS, RECREATION, & FORESTRY – (920) 423-3869

- | | Yes | No | |
|---|--------------------------|-------------------------------------|--|
| 1. If the event will be in a park have you reserved the park and/or the park shelter? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Action to be taken by applicant:
If no, please contact the Parks, Recreation, & Forestry Department to rent the facilities
If yes, you will need to fill out an amplified device permit
If yes, contact the Parks, Recreation, & Forestry Department
If yes, fill out an alcohol permit |
| 2. Will you have live music or a DJ? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| 3. Will you be setting up tents, inflatables, or other items within the Village Park? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| 4. Will you have alcohol within a Village Park? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |

DEPARTMENT OF PUBLIC WORKS – (920) 423-3865

- | | Yes | No | |
|--|--------------------------|-------------------------------------|--|
| 1. Are you requesting street closure?
Name of barricade company _____ | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Action to be taken by applicant:
If yes, your barricade contract provider will be required to submit a Traffic Control Plan to the Department of Public Works
If yes, be sure the event map/diagram is detailed, including showing all turns and the number of Traffic lanes to be used |
| 2. If you will be utilizing Village streets, did you include a detailed map/diagram of the event location and route with your application? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |

FOX VALLEY METRO POLICE DEPARTMENT – (920) 788-7505

- | | Yes | No | |
|---|-------------------------------------|--------------------------|--|
| 1. Do you have an emergency response plan? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Action to be taken by applicant:
If no, contact FVMPD for assistance
If yes, contact FVMPD for more information |
| 2. Are you requesting any special parking restrictions? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |

VILLAGE CLERK'S OFFICE – (920) 423-3851

- | | Yes | No | |
|--|--------------------------|-------------------------------------|--|
| 1. Will alcoholic beverages be served/sold at the event? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Action to be taken by applicant:
If yes, contact the Clerk's Office for assistance
If yes, contact the Clerk's Office for assistance
If yes, contact the Outagamie County Health Department (920) 832-5100 |
| 2. Will fireworks/pyrotechnics be used during the event? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |
| 3. Will you be selling or serving food? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | |

Event Information

The Kimberly-Little Chute Public Library—along with the Census Bureau of Outagamie County, the Building for Kids, and Kaukauna/Appleton Public Library—is planning to promote the 2020 Census and National Library Card Sign up month by sponsoring the “Make Your Story Count: A Walking Art Gallery” event. The goal of the event is to help our community participate in the census and sign up for a library card.

To do this, the library will invite local artists to the plaza in order to create a sidewalk chalk gallery. Artists will be asked to draw in response to the prompt: “What does it mean to make your story count?” The gallery will feature facts about the census and the library between each artist section. At the end of the outdoor exhibit, there will be a table allowing people to complete the census and/or get a library card. Information about the importance of the census, as well as a Census representative will be present. Finally, the amount of space offered by the Windmill Plaza will also accommodate a space far away from the gallery for families to create their own “Make Your Story Count” art and/or take home a grab-n-go census-themed project.

The library is requesting use of the Windmill Plaza space to accommodate social distancing and safely partner for this timely event. We propose the following additional safety measures:

1. Each artist will have one cement square to work within. The square will be roped off.
2. We will provide two cement squares (over 10 ft.) between each artist workspace.
3. We will support one-way foot traffic flow by marking the ground through the chalk exhibit, and staff will be present as greeters/guides to explain the flow of traffic.
4. The census/library card sign up table will include a Plexiglas barrier.
5. Tablets and computers will be sanitized by staff between each use.
6. Any craft tables will be covered in plastic for sanitizing between families. Each person will receive disposable art supplies, and the paint will be distributed by a staff member to limit touch points.
7. All families will be spaced out by staff to maintain social distancing at the art table.
8. In accordance with the State-wide mask mandate, staff will be wearing masks and strongly encouraging participants to do the same. We will have some extra masks on hand.
9. Hand sanitizer will be available at each table.

This event is open to any members of the community at no charge. Because the gallery will be open from 10:00AM to 1:00PM, we anticipate about 75 people staggered across the three hour span. The Kimberly-Little Chute Public Library is ready and willing to make safety adjustments to this proposal as requested by the Village Board.



Office Use Only	
Date Submitted	_____
Permit Fee Paid	_____
\$25 permit fee is non-refundable	

SPECIAL EVENT PERMIT APPLICATION

Special event permit applications must be submitted at least 3 months prior to proposed event.

This application is a request for a special event. Please refer to the checklist to see if you will need to contact other departments regarding your event. When requesting use of a facility **please be very specific**. Use exact dates, times, shelters, parks, streets, and areas. Doing so will help avoid delays in processing your request. Please call (920) 423-3869 with questions regarding this special event permit. **RETURN COMPLETED APPLICATION TO PARK & REC DEPT ON 2ND FLOOR OF VILLAGE HALL.**

APPLICANT INFORMATION

First Name	Debra	Last Name	Wenzel
Phone	(920) 202-4492	Email	wenzelau@gmail.com
Address (individual or business)	635 DePere St		
City	Menasha	State	WI
		ZIP Code	54952

ORGANIZATION INFORMATION

Organization's Name	American Legion Post 258 Little Chute WI		
Organization's Phone	()	Organization's Email	AmLeg258WI@gmail.com
Organization's Address (individual or business)	108 W Main St		
City	Little Chute	State	WI
		ZIP Code	54140
Applicant's Relationship to Organization	Executive Board Member		

EVENT INFORMATION

Name of Event	Gold Star Luminary Event 2020		
Event Location	Windmill Plaza		
Event Date (list each date if it's a multi-day event)	Sunday, September 27th, 2020		
Event Set Up Time	6PM	Event End Time	10PM
Total Anticipated Attendance	50 this is based on last years attendance		

Event Information (purpose, activity, who can participate, do you charge, etc.)

On Gold Star Family Day*, we come together to honor those who have lost a loved one serving in the U.S. military by lighting a luminary on the last Sunday in September. Open to Public at no charge We are hoping to have a band or a vocalist to sing the National Anthem. There will be guest speakers. We would also like our rifle squad to perform a 21 gun salute and have a trumpist play taps.

Are you Requesting Funding or Staff Assistance from the Village?

YES

☒ NO

If you are requesting funding or staff assistance, please indicate how much funding or resources you are requesting and why you need assistance. Also, include where your proceeds go to for your event.

INDEMNIFICATION AGREEMENT *(please read carefully before signing)*

The applicant/organization shall indemnify, defend, and hold harmless the Village and its officers, officials, employees, and volunteers from and against any and all claims, damages, losses, and expenses arising out of the applied for activity/event except where caused by the sole negligence or willful misconduct of the Village. Applicant/Organization also understands and acknowledges that as required by the Village, liability insurance is the financial means to legally defend the Village and cover liability arising from the activity/event. I certify by my signature that I understand and agree to comply with this agreement and the insurance requirements and that I'm a qualified representative of my organization authorized to sign this agreement. I also certify the information is true and accurate.

Applicant – Print Name **Debra A Wenzel**

Applicant - Signature *Debra A Wenzel*

Date **August 7, 2020**

FOR OFFICE USE ONLY					
DEPARTMENT	Staff Hours	Staff Cost	Equipment Hours	Equipment Cost	Facility Rental Fee
Clerk's Office		\$		\$	\$
Fox Valley Metro Police		\$		\$	\$
Parks, Recreation, & Forestry		\$		\$	\$
Public Works		\$		\$	\$
TOTAL		\$		\$	\$
EVENT TOTAL TO BE BILLED	\$				

FOR OFFICE USE ONLY				
DEPARTMENT	APPROVE	DENY	BY	REASON (if denied)
Clerk's Office				
Fox Valley Metro Police				
Parks, Recreation, & Forestry				
Public Works				

Approved By Village Board

VILLAGE PRESIDENT – PRINT

SIGNATURE

DATE



Office Use Only	
Date Submitted	_____
Permit Fee Paid	_____
\$25 permit fee is non-refundable	

SPECIAL EVENT PERMIT APPLICATION

Special event permit applications must be submitted at least 3 months prior to proposed event.

This application is a request for a special event. Please refer to the checklist to see if you will need to contact other departments regarding your event. When requesting use of a facility **please be very specific**. Use exact dates, times, shelters, parks, streets, and areas. Doing so will help avoid delays in processing your request. Please call (920) 423-3869 with questions regarding this special event permit. **RETURN COMPLETED APPLICATION TO PARK & REC DEPT ON 2ND FLOOR OF VILLAGE HALL.**

APPLICANT INFORMATION

First Name	Kelly	Last Name	Wallace
Phone	(920) 267-1198	Email	KWallace@littlechute.k12.wi.us
Address (individual or business)	1336 Willow Bend Ln.		
City	Oshkosh	State	WI
		ZIP Code	54904

ORGANIZATION INFORMATION

Organization's Name	Little Chute High School		
Organization's Phone	(920) 788-7600	Organization's Email	
Organization's Address (individual or business)	1402 Freedom Rd.		
City	Little Chute	State	WI
		ZIP Code	54140
Applicant's Relationship to Organization	Activities Director		

EVENT INFORMATION

Name of Event	Homecoming Parade		
Event Location	Streets near LCHS		
Event Date (list each date if it's a multi-day event)	10/9/2020		
Event Set Up Time	4:30 pm	Event End Time	5:00 pm
Total Anticipated Attendance			

Event Information (purpose, activity, who can participate, do you charge, etc.)

Annual Homecoming Parade
Students and staff in parade, community members watch along route
No charge

Are you Requesting Funding or Staff Assistance from the Village?

✓ YES

NO

If you are requesting funding or staff assistance, please indicate how much funding or resources you are requesting and why you need assistance. Also, include where your proceeds go to for your event.

We need Fox Valley Metro to assist with traffic control.

INDEMNIFICATION AGREEMENT *(please read carefully before signing)*

The applicant/organization shall indemnify, defend, and hold harmless the Village and its officers, officials, employees, and volunteers from and against any and all claims, damages, losses, and expenses arising out of the applied for activity/event except where caused by the sole negligence or willful misconduct of the Village. Applicant/Organization also understands and acknowledges that as required by the Village, liability insurance is the financial means to legally defend the Village and cover liability arising from the activity/event. I certify by my signature that I understand and agree to comply with this agreement and the insurance requirements and that I'm a qualified representative of my organization authorized to sign this agreement. I also certify the information is true and accurate.

Applicant - Print Name

Kelly Wallace

Applicant - Signature

Kelly Wallace

Date

8/6/2020

FOR OFFICE USE ONLY					
DEPARTMENT	Staff Hours	Staff Cost	Equipment Hours	Equipment Cost	Facility Rental Fee
Clerk's Office		\$		\$	\$
Fox Valley Metro Police		\$		\$	\$
Parks, Recreation, & Forestry		\$		\$	\$
Public Works		\$		\$	\$
TOTAL		\$		\$	\$
EVENT TOTAL TO BE BILLED	\$				

FOR OFFICE USE ONLY				
DEPARTMENT	APPROVE	DENY	BY	REASON (if denied)
Clerk's Office				
Fox Valley Metro Police				
Parks, Recreation, & Forestry				
Public Works				

Approved By Village Board

VILLAGE PRESIDENT - PRINT

SIGNATURE

DATE

APPLICANT CHECKLIST

PARKS, RECREATION, & FORESTRY – (920) 423-3869

- | | Yes | No | |
|---|--------------------------|-------------------------------------|--|
| 1. If the event will be in a park have you reserved the park and/or the park shelter? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Action to be taken by applicant:
If no, please contact the Parks, Recreation, & Forestry Department to rent the facilities |
| 2. Will you have live music or a DJ? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | If yes, you will need to fill out an amplified device permit |
| 3. Will you be setting up tents, inflatables, or other items within the Village Park? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | If yes, contact the Parks, Recreation, & Forestry Department |
| 4. Will you have alcohol within a Village Park? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | If yes, fill out an alcohol permit |

DEPARTMENT OF PUBLIC WORKS – (920) 423-3865

- | | Yes | No | |
|--|-------------------------------------|--------------------------|---|
| 1. Are you requesting street closure?
Name of barricade company <u>Fox Valley Metro</u> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Action to be taken by applicant:
If yes, your barricade contract provider will be required to submit a Traffic Control Plan to the Department of Public Works |
| 2. If you will be utilizing Village streets, did you include a detailed map/diagram of the event location and route with your application? | <input type="checkbox"/> | <input type="checkbox"/> | If yes, be sure the event map/diagram is detailed, including showing all turns and the number of Traffic lanes to be used |

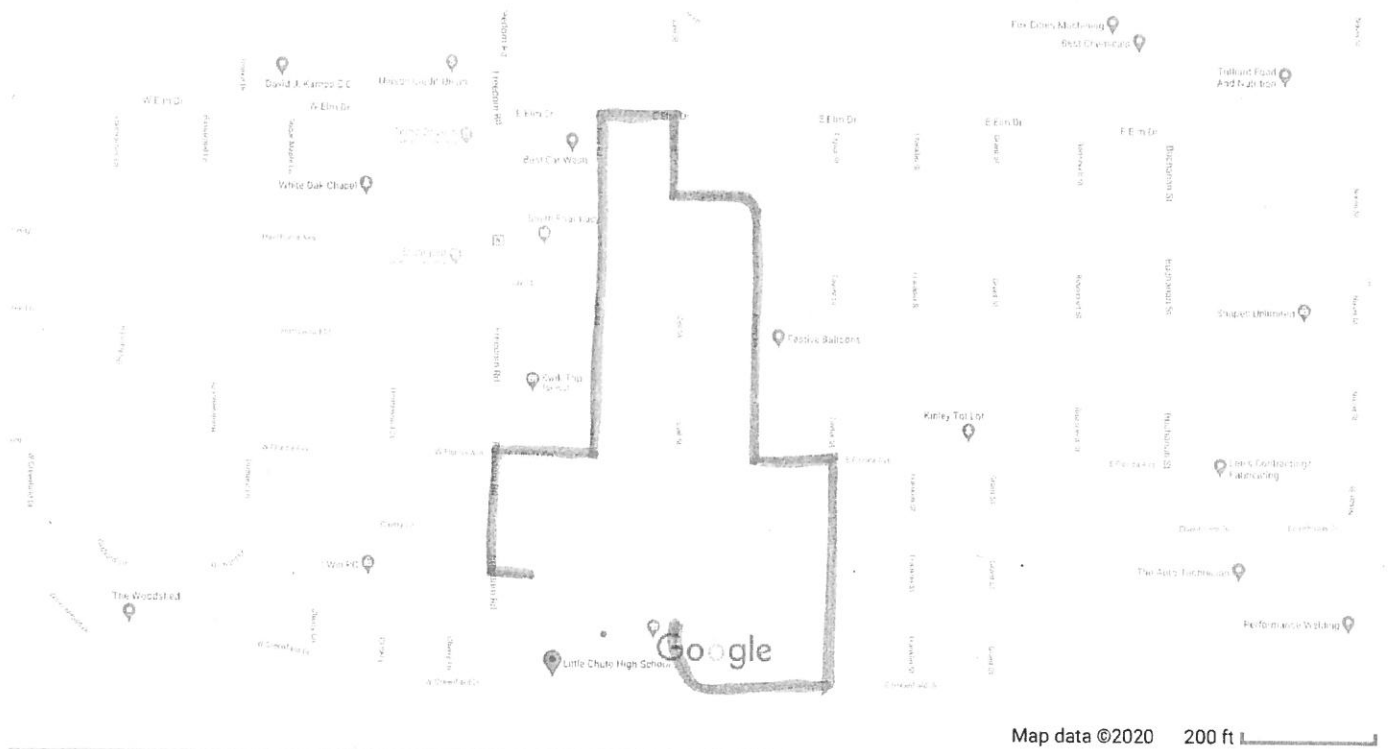
FOX VALLEY METRO POLICE DEPARTMENT – (920) 788-7505

- We have one from previous years. Will work w/ SRD.*
- | | Yes | No | |
|---|-------------------------------------|--------------------------|--|
| 1. Do you have an emergency response plan? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Action to be taken by applicant:
If no, contact FVMPD for assistance |
| 2. Are you requesting any special parking restrictions? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | If yes, contact FVMPD for more information |

VILLAGE CLERK'S OFFICE – (920) 423-3851

- | | Yes | No | |
|--|--------------------------|-------------------------------------|--|
| 1. Will alcoholic beverages be served/sold at the event? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | Action to be taken by applicant:
If yes, contact the Clerk's Office for assistance |
| 2. Will fireworks/pyrotechnics be used during the event? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | If yes, contact the Clerk's Office for assistance |
| 3. Will you be selling or serving food? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | If yes, contact the Outagamie County Health Department (920) 832-5100 |

Google Maps Little Chute High School



Little Chute High School

3.6 ★ ★ ★ ★ (14)

High school



Directions



Save



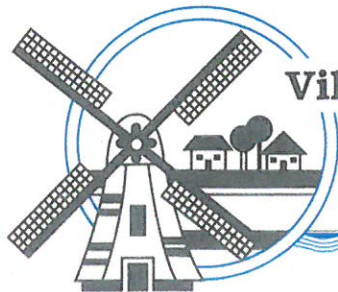
Nearby



Send to your
phone



Share



Village of

Little Chute

PERMIT FEE \$25.00

SPECIAL EVENT PERMIT APPLICATION

➔ **Special event permit applications must be submitted at least 3 months prior to proposed event.**

This application is a request for a special event. Please refer to the checklist to see if you will need to contact other departments regarding your event. When requesting use of a facility **please be very specific**. Use exact dates, times, shelters, parks, streets, and areas. Doing so will help avoid delays in processing your request. Please call (920) 788-7380 ext. 204 with questions regarding this special event permit.

Event sponsor: Kiwanis Club of Little Chute

Event name: 2020 Christmas Parade

Check one: ☒ Parade ☐ Run/Walk ☐ Festival ☐ Tournament ☐ Other

Dates needed: Monday November 30, 2020 -- no rain date

Times needed: Line up at 5:45 p.m. Parade begins at 6:30 p.m.

(Please include beginning and end times, if different times are needed on different dates please specify.)

Parks, shelters, open space needed: _____

Will you be requesting street closure or use of street right of way? Yes If so, what streets *(submit mapped route and/or area requested)?*

Main Street from Cypress to Grand during parade

Will tents or other temporary structures be erected? No

Will you be having any kind of animals, performances or amusement rides? Yes

Will you be selling or serving alcohol? No Does your event include fireworks? No

Number of people attending: Many *Please be aware that portable toilets will be required if crowd size exceeds toilet capacity.*

Other requests: _____

Indemnification Agreement

The applicant/organization shall indemnify, defend, and hold harmless the Village and its officers, officials, employees, and volunteers from and against any and all claims, damages, losses, and expenses arising out of the applied for activity/event except where caused by the sole negligence or willful misconduct of the Village. Applicant/Organization also understands and acknowledges that as required by the Village, liability insurance is the financial means to legally defend the Village and cover liability arising from the activity/event. I certify by my signature that I understand and agree to comply with this agreement and the insurance requirements and that I'm a qualified representative of my organization authorized to sign this agreement. I also certify the information is true and accurate.

Jennifer J O'Connell
Sponsor Representative – Print Name

Jennifer J O'Connell
Signature

Date

Address 1776 E Main St. Little Chute, WI 54140

Work Phone 920-788-6237

Cell Phone 920-540-8248

Home Phone _____

RETURN FORM AND \$25.00 PERMIT FEE TO: Village of Little Chute Clerk's Office, 108 W. Main Street, Little Chute, WI 54140

Date Received: _____

Amount Received: _____

Received By: _____

Village of Little Chute
Department of Public Works


REQUEST FOR UTILITY COMMISSION'S CONSIDERATION

ITEM DESCRIPTION: Discussion/Action/Recommendation – Proposed purchase or lease of three (3) flow meters to be used in the sanitary collection system to confirm flow into the HOVMSD metering stations.

REPORT PREPARED BY: Kent Taylor, Public Works Director

REPORT DATE: August 18, 2020

ADMINISTRATOR'S REVIEW / COMMENTS: The costs to acquire the laser meters is significant, but not when compared to the cost of the flow differential at Meter Station #3. While I think the 5-15% accuracy of the ultrasonic meter is more cost effective, my concern is the HOVMSD may request additional data (more months) and then the rental option becomes much less cost effective.

If we really want to get a handle on the flow differential, I recommend buying the laser meters as quoted below. Once we have the data required, we can decide to retain the meters for other uses or divest ourselves of the meters (sell them to recoup as much of our investment as possible). 

EXPLANATION: The Heart of the Valley Metropolitan Sewerage District (HOVMSD) has installed laser meters in the metering stations that connect to their interceptor sewer line. The laser meters are advertised to be more accurate than the existing ultrasonic style meter. The new laser meters are recording flow volume in parallel with the existing ultrasonic meters. HOVMSD intends to use the information from the laser meters starting January 1, 2021. The laser meters were installed in 2019 after the Little Chute budget was approved.

In Little Chute, the difference between the laser and ultrasonic meter readings at Meter Station #2 is minimal. However, the difference between the meter readings at Meter Station #3 is significant with the laser meter recording more volume than the ultrasonic meter. Flow enters HOVMSD meter station #3 at high velocity. High velocity flow is not always an ideal condition for metering.

A quotation was received for the purchase of laser meters from the vendor (Mulcahy Shaw Water Inc.) that supplies laser meters to HOVMSD. The cost to purchase one (1) laser meter is approximately \$15,810.00. A quotation was received for the rental/lease of an area velocity meter with an accuracy within 5% – 15% of the laser meter. The cost to purchase one (1) meter is approximately \$7,000.00, lease price for one (1) area velocity meter is approximately \$4,000/month.

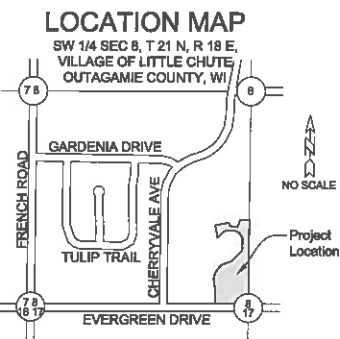
The Village has three manholes upstream of HOVMSD meter station # 3. There is an opportunity to install meters in the manholes and totalize the flow results. A comparison can then be made with the HOVMSD laser meter as a check.

The proposed purchase or lease of meters to confirm the HOVMSD laser meters was not included in the 2020 Little Chute budget.

RECOMMENDATION: Staff requests the Utility Commission recommend to the Village Board for approval the purchase or lease of three meters to be used to totalize flow in the sanitary collection system.

North Evergreen Pond Homes

Village of Little Chute, Outagamie County, WI
For: Kurt Coenen



Project Information

Site Information

Evergreen Drive, Little Chute, WI 54913
CSM 7275, LOT 2
Tax ID #280441203
Current Use: Vacant
Proposed Use: Multi-Family (Duplex) Housing

Site Areas

Proposed Impervious Area	77,391 sf (35.5%)
Proposed Concrete/Driveways	16,223 sf (7.45%)
Proposed Asphalt Roadway	22,467 sf (10.32%)
Proposed Building Footprint	38,701 sf (17.77%)
Lawn and Landscaping	140,409 sf (64.5%)
Total Site Area	217,800 sf (5 Acres)

Building Unit Total = 22 Units

Notes:

- Stop signs shall be installed and maintained in accordance with the Federal Highway Administration Manual of Uniform Traffic Control Devices, latest version.
- See Drainage & Grading Plan, sheet 1.2, for flow directions.
- Work within Village right of way shall be in conformance with Village requirements.

Owner / Developer:

Kurt Coenen
3117 East Canvasback Drive
Appleton, WI 54913
Phone: (920) 858-7278
Email: kurtcoenen1@gmail.com

SHEET INDEX:

Sheet	Page
Sewer & Water Cover Sheet	1.0
Topographic Survey	1.1
Drainage and Grading Plan	1.2
Utility Plan Sheet	1.3
Erosion & Sediment Control Plan	1.4
Landscape Plan	1.5
Construction Details	2.1
Construction Details	2.2
Plan & Profile: Alignment 1 - Sta 0+00 to 12+00	3.1
Plan & Profile: Alignment 2 - Sta 0+00 to 12+00	3.2

SITE PLAN

DAVEL ENGINEERING & ENVIRONMENTAL, INC.
Civil Engineers and Land Surveyors

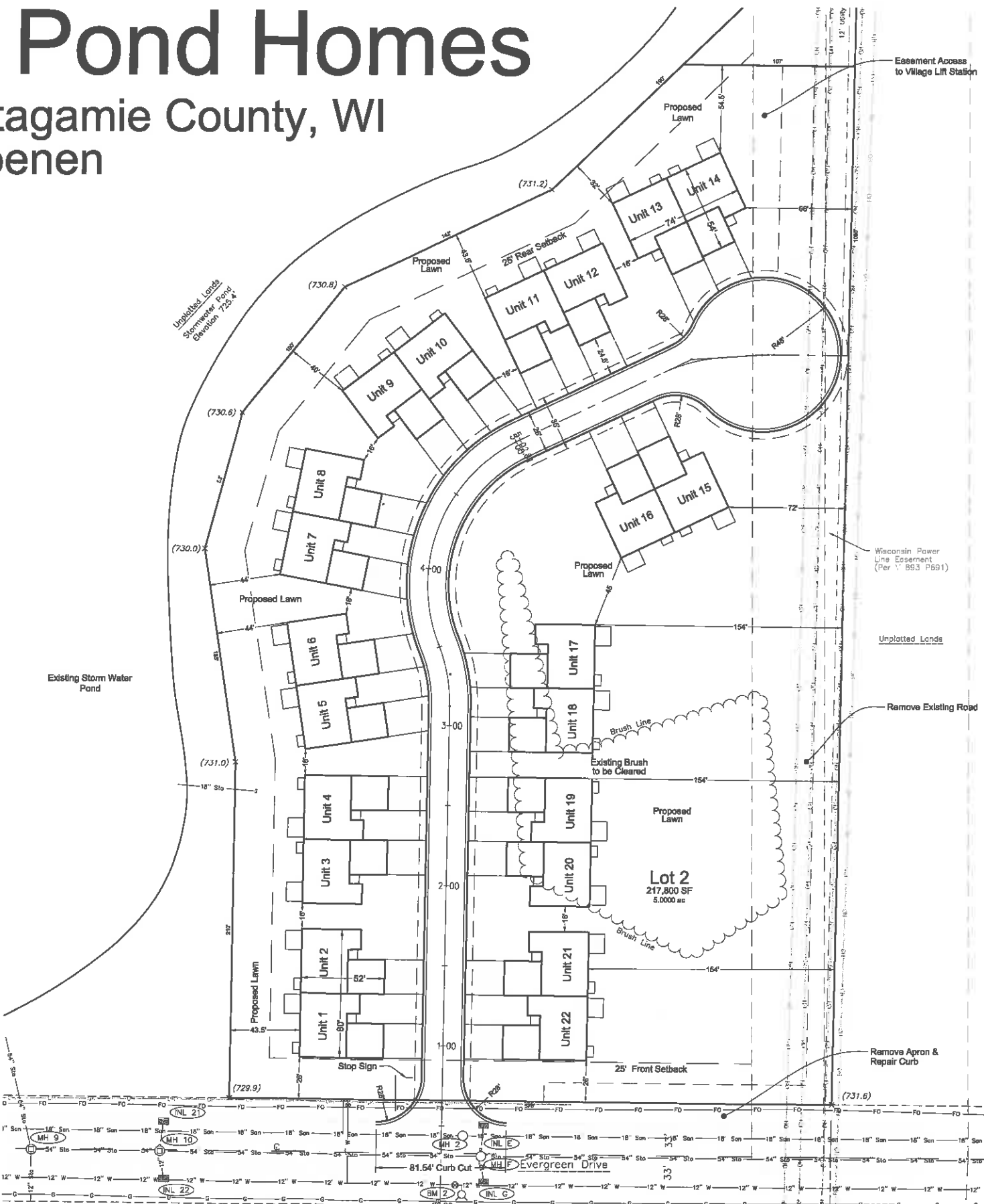
1164 Province Terrace, Menasha, WI 54952
Ph: (920) 991-1886 Fax: (920) 441-0804
www.davelpro

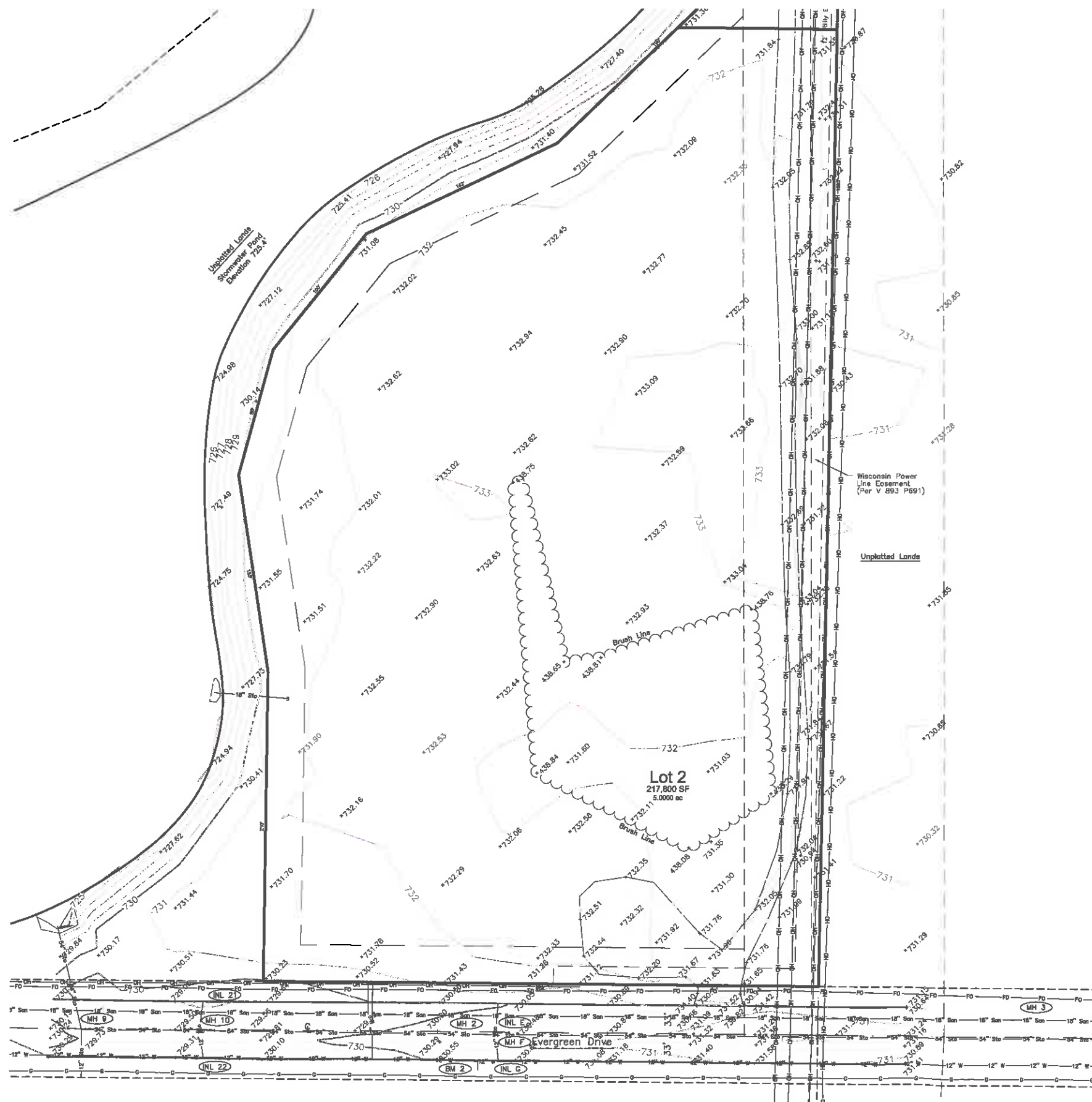


Project Number: 6112
July 15, 2020

LEGEND

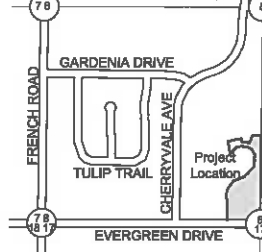
San	San	Sanitary MH / Tank / Base	CATV Pedestal
FO	FO	Clean Out / Curb Stop / Pull Box	Gas Regulator
Overhead Electric Lines	Overhead Electric Lines	Storm Manhole	Railroad Signal
Utility Guy Wire	Utility Guy Wire	Inlet	Sign
Sanitary Sewer	Sanitary Sewer	Catch Basin / Yard Drain	Tower / Silo
Storm Sewer	Storm Sewer	Water MH / Well	Post / Guard Post
Underground Electric	Underground Electric	Hydrant	Satellite Dish
Underground Gas Line	Underground Gas Line	Utility Valve	Large Rock
Underground Telephone	Underground Telephone	Utility Meter	Flag Pole
Water Main	Water Main	Utility Pole	Deciduous Tree
Fence - Steel	Fence - Steel	Light Pole / Signal	Coniferous Tree
Fence - Wood	Fence - Wood	Guy Wire	Bush / Hedge
Fence - Barbed Wire	Fence - Barbed Wire	Electric Pedestal	Slump
Wetlands	Wetlands	Electric Transformer	Marsh
Treeline	Treeline	Air Conditioner	Soil Boring
Railroad Tracks	Railroad Tracks	Telephone Pedestal	Benchmark
Culvert	Culvert	Telephone Manhole	Asphalt Pavement
Index Contour	Index Contour	Wetlands	Concrete Pavement
Intermediate Contour	Intermediate Contour	Ex Spot Elevation	Gravel
Proposed Storm Sewer	Proposed Storm Sewer	Proposed Sanitary Manhole	Proposed Raducer
Proposed Sanitary Sewer	Proposed Sanitary Sewer	Proposed Storm Manhole	Proposed Plug
Proposed Water Main	Proposed Water Main	Proposed Curb Inlet	Proposed Water MH
Proposed Contour	Proposed Contour	Prop. Catch Basin / Yard Drain	Proposed Tee
Proposed Swale	Proposed Swale	Proposed Endwall	Proposed Cross
Proposed Culvert	Proposed Culvert	Proposed Hydrant	Proposed 90° Bend
		Proposed Valve	Proposed 45° Bend
		Proposed Curb Stop	Proposed 22.5° Bend
		Proposed Cleanout	





LOCATION MAP

SW 1/4 SEC 8, T 21 N, R 18 E,
VILLAGE OF LITTLE CHUTE,
OUTAGAMIE COUNTY, WI



NO SCALE

Storm Structures

Structure #	Rim	Invert	Size	Material	Direction
MH A	729.76	722.26	54"	RCP	N
		722.26	54"	RCP	E
MH B	722.82	725.08	42"	RCP	S
MH C	729.47	722.67	54"	RCP	W
		722.67	54"	RCP	E
INL D	729.12	725.30	12"	RCP	N
INL E	729.94	726.16	12"	RCP	S
MH F	730.49	723.14	54"	RCP	W
		723.14	54"	RCP	E
INL G	730.23	726.31	12"	RCP	N

Sanitary Structures

Structure #	Rim	Invert	Size	Material	Direction
MH 1	729.26	711.11	18"	PVC	W
		711.11	18"	PVC	E
MH 2	730.09	710.43	18"	PVC	W
		710.43	18"	PVC	E
MH 3	730.32	710.14	18"	PVC	W
		710.14	18"	PVC	E

BENCHMARKS (NAD83)

- BM 1: NGS Monument (DE7759)
East R/W of Holland Road
Elev 726.52'
- BM 1: Nail in Westerly of 2 Power Poles
±700' N of Evergreen Drive
Elev 732.82'
- BM 2: Fire Hydrant, Tag Bolt
Southern R/W of Evergreen Drive
Elev 730.57'

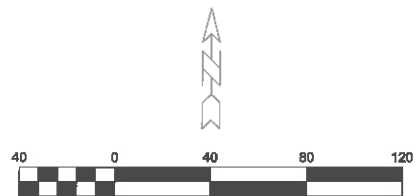
DIGGERS HOTLINE
Dial 811 or (800) 242-8511
www.DiggersHotline.com

Jul 16, 2020 - 04:01 PM J:\Projects\6112topo.dwg Civil 3D\6112Topo.dwg
DAVEL ENGINEERING & ENVIRONMENTAL, INC.
Civil Engineers and Land Surveyors
1164 Province Terrace, Marsha, WI 54952
Ph: 920-991-1868 Fax: 920-441-0804
www.davel.pro

TOPOGRAPHIC SURVEY

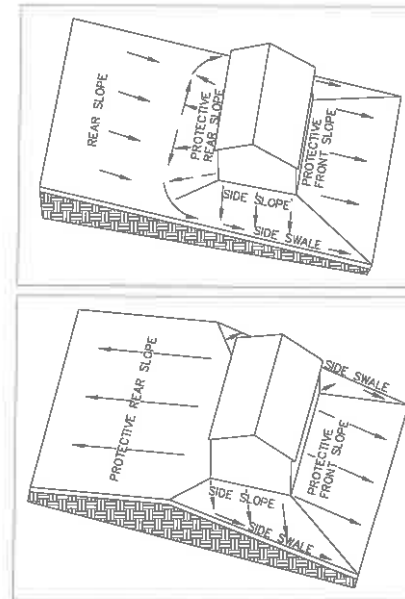
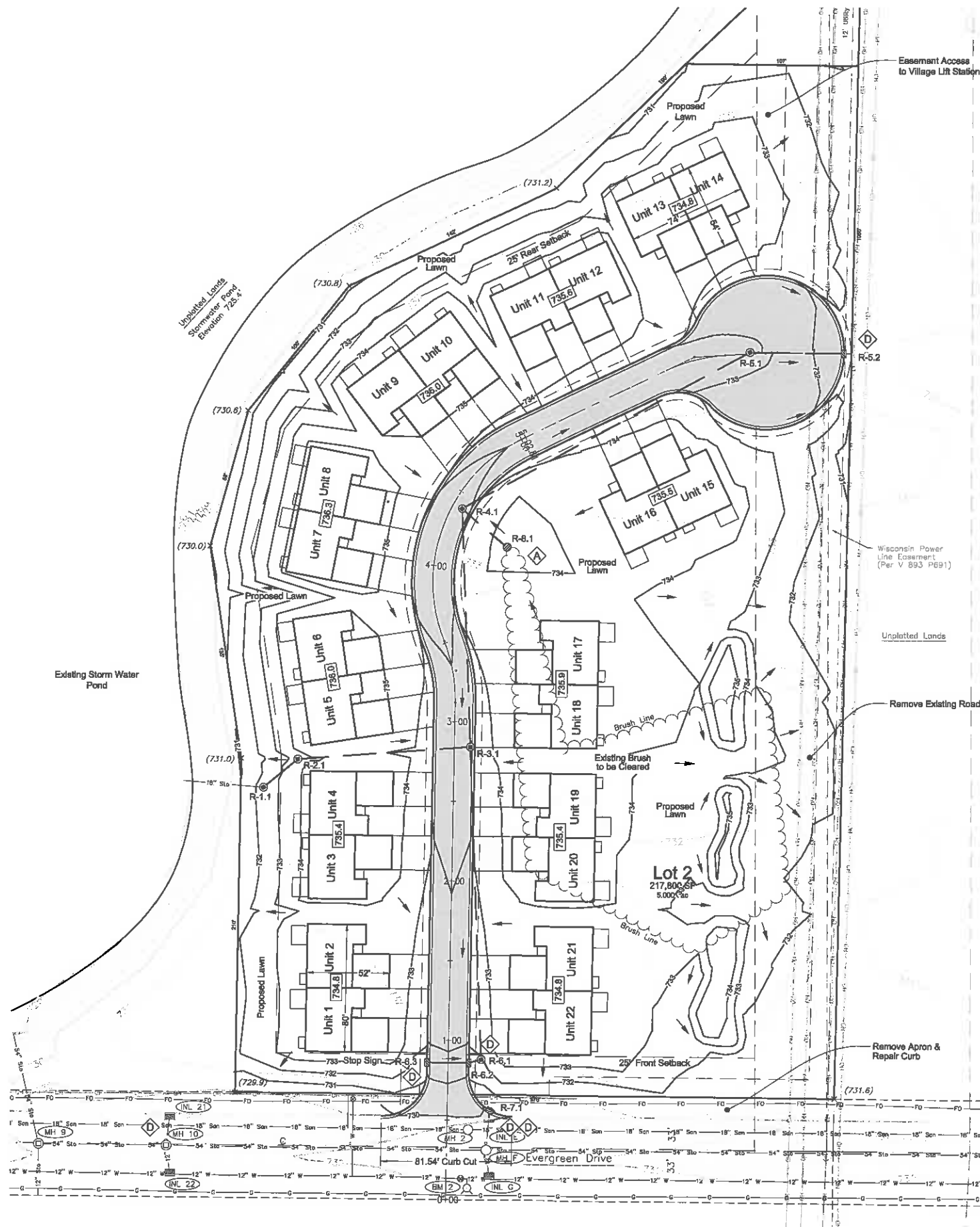
CSM 7275, Lot 2
Village of Little Chute, Outagamie County, WI
For: Kurt Coenen

Date: 07/16/2020
Filename: 6112Topo.dwg
Author: AMP
Last Saved by: jennifer
Page: C1.1



LEGEND

CATV	Underground Cable TV	Sanitary MH / Tank / Base	CATV Pedestal
FO	Underground Fiber Optic	Clean Out / Curb Stop / Pull Box	Gas Regulator
OH	Overhead Electric Line	Storm Manhole	Railroad Signal
UY	Utility Guy Wire	Inlet	Tower / Silo
SS	Sanitary Sewer	Catch Basin / Yard Drain	Post / Guard Post
Sto	Storm Sewer	Water MH / Well	Satellite Dish
U	Underground Electric	Hydrant	Flag Pole
UL	Underground Gas Line	Utility Valve	Deciduous Tree
W	Water Main	Utility Meter	Coniferous Tree
W-Steel	Fence - Steel	Utility Pole	Bush / Hedge
W-Wood	Fence - Wood	Light Pole / Signal	Stump
W-Barbed	Fence - Barbed Wire	Guy Wire	Marsh
W-Well	Well	Electric Pedestal	Soil Boring
Tr	Tree Line	Electric Transformer	Benchmark
Trk	Railroad Tracks	Air Conditioner	Asphalt Pavement
CU	Culvert	Telephone Pedestal	Concrete Pavement
IC	Index Contour	Telephone Manhole	Gravel
IC-Int	Intermediate Contour	Well	
608	Proposed Storm Sewer	Ex Spot Elevation	
608.86	Proposed Contour		
608.73	Proposed Swale		
608.73	Proposed Culvert		
608.73	Proposed Storm Manhole		
608.73	Proposed Curb Inlet		
608.73	Proposed Storm Inlet		
608.73	Proposed Catch Basin / Yard Drain		
608.73	Proposed Endwell		
608.73	Proposed Rip Rap		
608.73	Prop. Lot Corner Elevation		
608.73	Proposed Spot Elevation		
608.73	Existing Grade		



HOUSE ELEVATIONS:

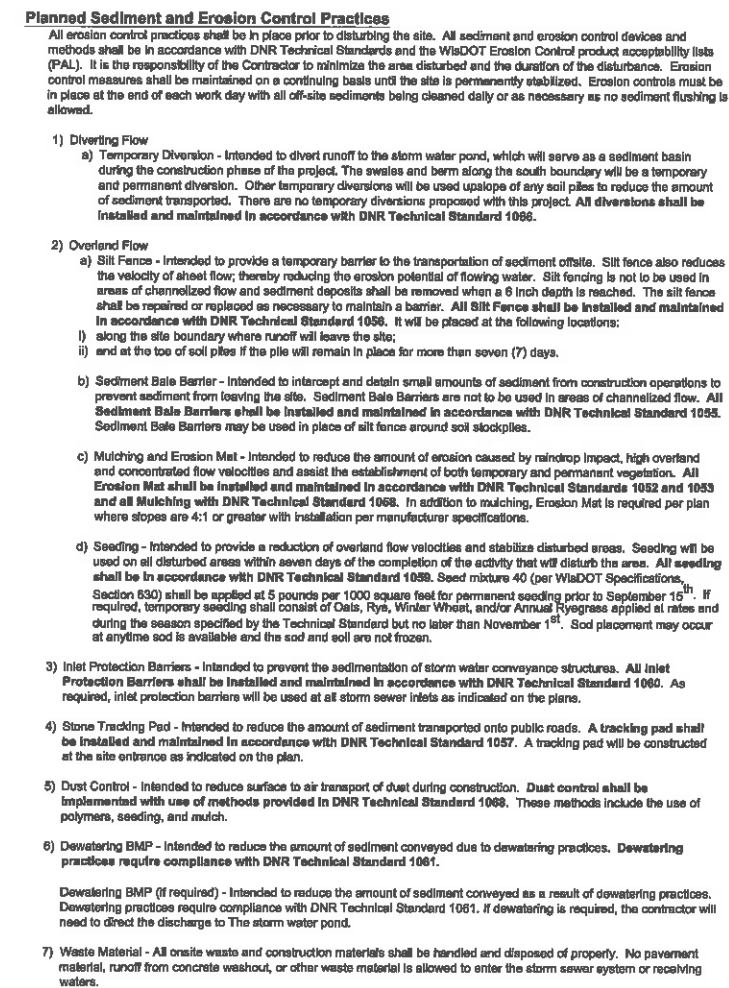
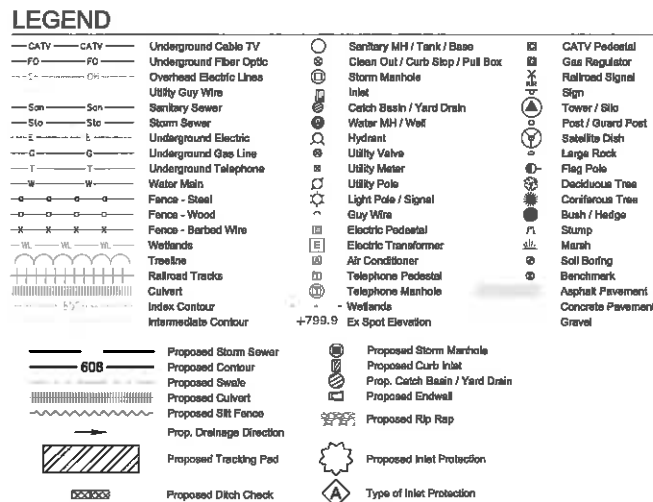
The house elevations shall be set to provide positive drainage away from the building in all directions as shown in the above details. House elevations and driveway locations may need to vary depending on size, location, and architecture of the home. Changes to the grading plan or house elevations can be allowed only if an individual lot grading plan is prepared by a professional engineer.

NOTES:

- Existing utilities shown are indicated in accordance with available records and field measurements. The contractor shall be responsible for obtaining exact locations & elevations of all utilities, including sewer and water from the owners of the respective utilities. All utility owners shall be notified by the contractor 72 hours prior to excavation. Contact Digger's Hotline (1-800-242-8511) for exact utility locations.
- The Contractor shall verify all staking and field layout against the plan and field conditions prior to constructing the work and immediately notify the Engineer of any discrepancies.
- Vegetation beyond slopes shall remain.
- The contractor shall minimize the area disturbed by construction as the project is constructed. Disturbed areas shall be seeded as soon as final grade is established. Contractor shall replace topsoil and then seed, fertilize and mulch all lawn areas within 1 week of topsoil placement.
- Contractor shall remove all excess materials from the site. Earthwork contractors shall verify topsoil depth.
- All sediment and erosion control devices and methods shall be in accordance with the Wisconsin DNR Technical Standards.
- The contractor shall make weekly inspections and inspections within 1 day of any rainfall exceeding 0.5 inches of the sediment and erosion control devices throughout construction. The contractor shall repair or maintain erosion control devices as necessary. The inspection reports shall be made available to the owner at the end of the construction or upon demand during construction.

DRAINAGE & GRADING PLAN

North Evergreen Pond Homes
Village of Little Chute, Outagamie County, WI
For: Kurt Coenen



- 1) Obtain plan approval and other applicable permits.
- 2) Flag work limits. **August 2020.**
- 3) Install all erosion control measures. **August 2020.**
- 4) Strip topsoil from street right of ways. Use topsoil to build landscape permanent and temporary berms along south and east property line. Stabilize swales, berms and any other topsoil stockpiles in accordance with the appropriate WDNR Technical Standard. Temporary seeding is required on all disturbed soils if conditions allow. **September 2020.**
- 5) Install sanitary sewers, water mains, and storm sewers. **August 2020**
- 6) Excavate, filling and grading for gravel roads. **August 2020-September 2020.**
- 7) Install gas and electric facilities. **September 2020**
- 8) Restore and stabilize temporary disturbed areas no later than one week after final grade is established. No later than **September 15, 2020**. Temporary seeding will be required for disturbed areas that cannot be properly seeded with a permanent seed mix in **2019** growing season.
- 9) Watering may be necessary to establish healthy and well rooted vegetation. Temporary measures may only be removed once final site stabilization has occurred.

Note: The dates provided are approximate for proposed construction and subject to weather conditions and overall project schedule. Several work items as listed above may occur simultaneously with others.

The contractor is responsible for inspection and maintenance of sediment and erosion control measures until the project is completed. The inspections shall be made every seven days or within 24-hours of a rainfall event of 0.50-inch or greater. Any practices that are damaged or not working properly shall be repaired by the end of the day. Accumulated sediment shall be removed when it has reached a height of one-half the height of the structure. In addition, the following measures shall be taken:

- 1) All seeded areas will be re-seeded and mulched as necessary according to the specifications in the planned practices to maintain a vigorous, dense vegetated cover.
- 2) Remove silt fence and temporary structures only after final stabilization and vegetative cover is established.
- 3) Avoid the use of fertilizers and pesticides in or adjacent to channels or ditches.
- 4) Construction and waste materials shall be properly disposed.

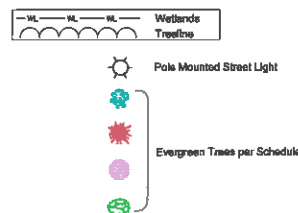
Weekly inspection reports shall be maintained by the contractor. These reports shall document inspections and maintenance performed. The date and time of the inspections, the inspector's name, and the status of construction and any maintenance performed. Refer to Appendix C of the Erosion and Sediment Control Plan (report) or visit <http://dnr.wi.gov/uniform/etormwater/constructforms.htm> for a template. Upon request, the inspection reports shall be made available to the owner, the engineer, the Village of Little Chute, or the Wisconsin Department of Natural Resources.

Best Management Practices (BMPs) Construction and Maintenance:
The Owner's Contractor, yet to be determined.

Village of Little Chute
Wisconsin Department of Natural Resources

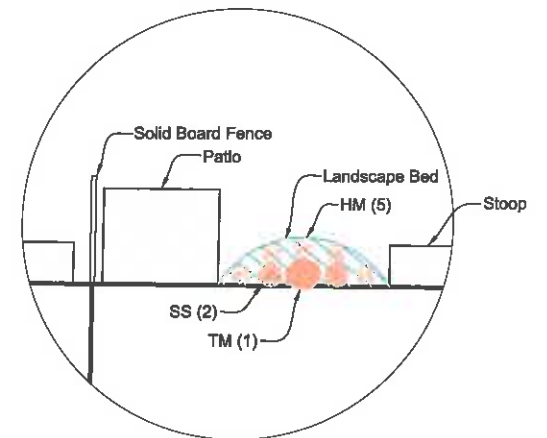
[illegible]

1. The outside services are shown to stop at a point 5 feet outside the foundation wall. The Contractor shall be responsible for coordination of continuation of the services into the building to properly coincide with the interior plumbing plans, and compliance with all plumbing permits.
2. Contractor is responsible for compliance with Department of Safety & Professional Services, Chapter SPS 382, for lateral construction and cleanout locations.
3. Sewer and Water shall be constructed in accordance with the State of Wisconsin Standard Specifications for Sewer and Water Construction, and the 2018 Special Provisions of the Harrison Utilities.
4. Streets shall be constructed in accordance with the State of Wisconsin Standard Specifications for Highway and Structures Construction, and all Special Provisions of the Village of Little Chute.
5. Contractor shall locate all buried facilities prior to excavating. This plan may not correctly or completely show all buried utilities.
6. The Contractor shall verify all staking and field layout against the plan and field conditions prior to constructing the work and immediately notify the Engineer of any discrepancies.
7. The Contractor shall comply with all conditions of the Erosion Control Plan and the Storm Water discharge Permit. All Erosion Control shall be done in accordance with the Plan and Wisconsin DNR Technical Standards.
8. The outside services are shown to stop at a point 5 feet outside the foundation wall. The Contractor shall be responsible for coordination of continuation of the services into the building to properly coincide with the interior plumbing plans, and compliance with all plumbing permits.
9. The Contractor is responsible for compliance with Department of Safety & Professional Services, Chapter SPS 382, for lateral construction and cleanout locations.
10. The contractor shall coordinate with provider for electric, gas, and telecommunication service connection and relocations.
11. Pipe lengths are measured to center of structure. Endwalls are included in pipe length.
12. Water Pipe shall be PVC C900 D(18), with minimum of 18 gauge, insulated (blue), single-conductor copper tracer wire, or equivalent, per SPS 382.40 (8)(k).
13. Sanitary Sewer Pipe shall be PVC Schedule 40, with minimum of 18 gauge, insulated (green), single-conductor copper tracer wire, or equivalent, per SPS 382.30 (11)(h).
14. Storm Sewer Pipe shall be PVC (SDR/35), Reinforced Concrete Class III, or HDPE, AASHTO M 294, Type S with joint tight joints, with minimum of 18 gauge, insulated (brown), single-conductor copper tracer wire, or equivalent, per SPS 382.36 (7)(d)10.a.
15. Sanitary laterals shall be 4"Ø PVC Sch. 40, installed at 1/8" per foot; water laterals shall be 1"Ø HDPE.



A diagram showing a cross-section of a building's exterior. A semi-circular area labeled 'Landscape Bed' is filled with a diagonal hatching pattern. Above this area, a horizontal line is labeled 'BG (2)'. To the left of the landscape bed, a vertical line is labeled 'KF (5)'. To the right of the landscape bed, a horizontal line is labeled 'Stoop'.

FOUNDATION DETAIL A



FOUNDATION DETAIL B

- Landscape Notes:**

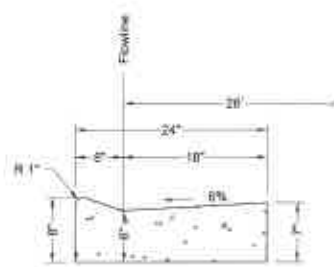
1. Trees: All Trees to be staked. Trees in turf area or seeded area to have 3" dia. circle of shredded hardwood mulch at 3" depth and shovel out edge separating mulch from lawn area.
2. Plant Warranty Period: All plant material will have (One) 1 full year warranty replacement from date of Village acceptance.
3. Evergreen Trees shall be minimum 72-inch height at time of planting.
4. Canopy Trees shall be minimum 2-inch dia. measured six inches from the ground at time of planting.
5. Species may be substituted pending local nursery stock.
6. Lawn: Per rates and areas listed on the erosion control plan. Seed areas installed on 5" min. fertile topsoil. Loosen subgrade, remove stones, sticks, grasses, and other extraneous materials. Fertilize using commercial grade starter fertilizer, non phosphorous at 1# per 1000 sq. Straw mulch, clean midlow and seed free, or threshed straw of wheat, rye, or oats. Plant during non-freezing weather. Per seed mixture and rates with straw mulch or matting per areas on the erosion control plan.
7. See Erosion & Sediment Control Plan for erosion mat locations.
8. Maintenance:

For in-water plantings, the greatest maintenance concern should be the early detection and removal of clonal, exotic species, and protection from goose herbivory. During the first 2 years of establishment, the in-water plantings should be visited at least once during the early summer to determine if species such as narrow-leaved cattail (*Typha angustifolia*) are present. If detected, these species should be removed manually or treated with herbicide. Goose herbivory can be greatly reduced by installing goose fence or some other form of protection around the pond. Several methods of goose protection exist, and generally all of them are successful at reducing or eliminating goose herbivory. Regardless of the type of goose protection implemented, the site should be visited at least on a monthly basis from May through November to ensure the goose protection is not damaged and to ensure it is working satisfactorily. Following the third year, the in-water zone should require little to no maintenance.

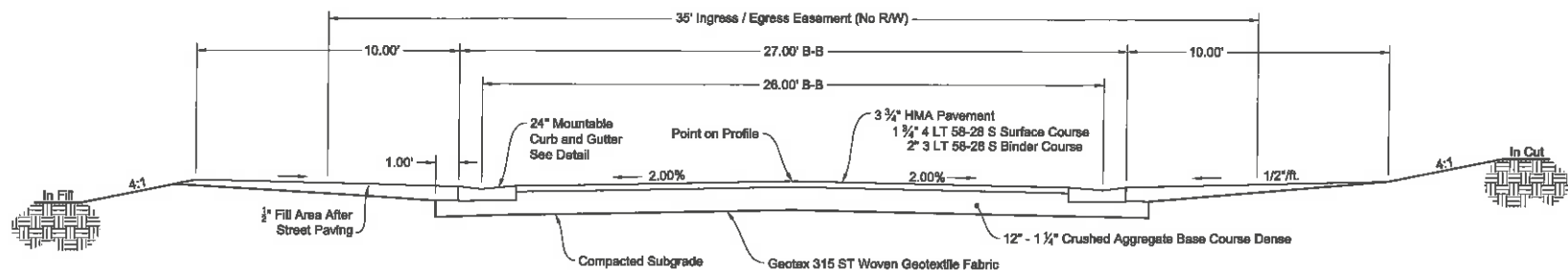
9. Landscape Berms:
 - a. 3:1 max. slope, height 2-4' depending on amount of excess soil
 - b. Plant with no-mow fescue (includes east & property line)

- Lighting Plan Notes:

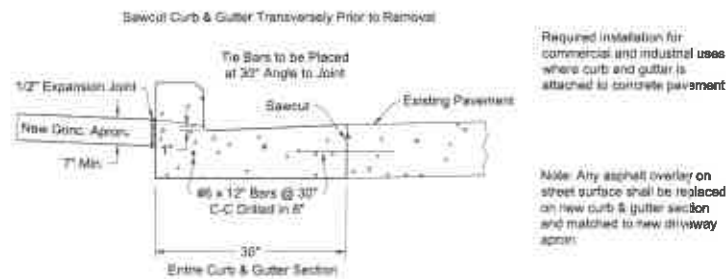
1. The pole mounted fixture shall be a McGraw-Edison Galleon LED
2. Exterior Lights shall be Altair LED Coach Light



24" MOUNTABLE CURB



TYPICAL STREET SECTION



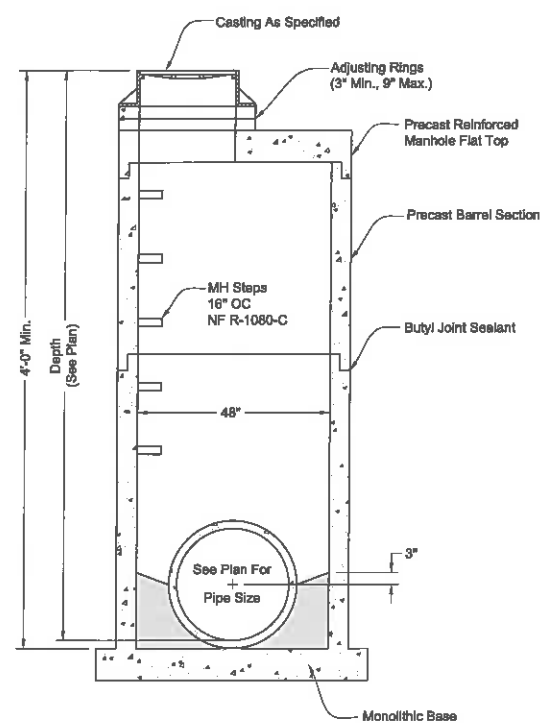
CURB & GUTTER REMOVAL FOR DRIVEWAY OPENINGS

LOT INFORMATION			WATER SERVICES		STORM	SANITARY SERVICES					
	FINISHED GARAGE	FOOTING	CURB BOX	WATER LATERAL	4" STORM LATERAL	DISTANCE	WYE	4" SAN LATERAL	4" SAN RISER	SAN LAT INV @	SAN LAT INV @
UNIT #	FLOOR	ELEV	ELEV	LENGTH	LENGTH	TO D.S. MH	INVERT	LENGTH	HEIGHT	PL	SB
1	734.8	726.63	732.57	53	72	317	721.11	62	0	723.01	723.41
22	734.8	726.63	732.60	52	33	314	721.09	44	0	722.63	723.03
2	734.8	726.63	732.87	51	59	274	720.89	59	0	722.75	723.15
21	734.8	726.63	732.90	54	36	271	720.88	46	0	722.46	722.86
3	735.4	727.23	733.07	50	68	245	720.75	58	0	722.57	722.97
20	735.4	727.23	733.10	55	37	242	720.74	47	0	722.35	722.75
4	735.4	727.23	733.35	47	86	205	720.55	56	0	722.33	722.73
19	735.4	727.23	733.38	58	39	202	720.54	50	0	722.19	722.59
18	735.9	727.73	733.93	62	44	122	720.13	54	0	721.88	722.28
5	736.0	727.83	734.05	49	86	107	720.06	57	0	721.86	722.26
17	735.9	727.73	734.18	64	46	82	719.93	56	0	721.72	722.12
6	736.0	727.83	734.34	54	71	63	719.84	61	0	721.74	722.14
7	736.3	728.13	734.44	50	70	31	719.68	59	0	721.53	721.93
8	736.3	728.13	734.33	47	71	10	719.57	58	0	721.39	721.79
9	736.0	727.83	734.22	51	71	233	722.75	60	0	724.61	725.01
10	736.0	727.83	734.08	54	71	206	722.61	62	0	724.51	724.91
16	735.5	727.33	733.61	55	36	154	722.35	47	0	723.95	724.35
11	735.6	727.43	733.71	52	70	133	722.25	60	0	724.12	724.52
12	735.6	727.43	733.43	50	88	83	722.05	58	0	723.87	724.27
15	735.5	727.33	733.33	59	40	89	722.03	50	0	723.70	724.10
13	734.8	726.63	733.09	67	85	64	721.90	75	0	724.07	724.47
14	734.8	726.63	732.53	63	94	5	721.61	71	0	723.70	724.10

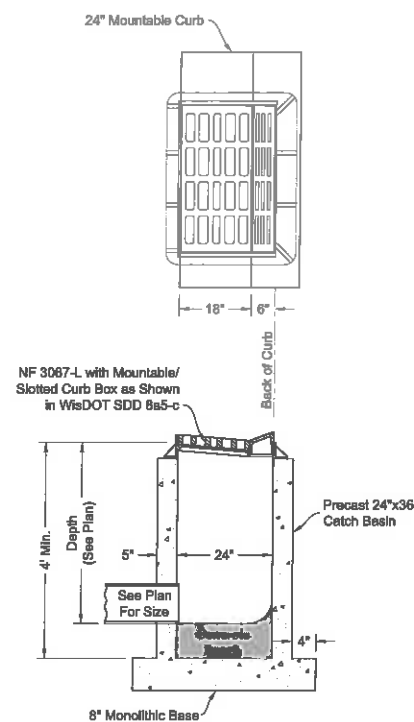
New Sewers, Total = 1,197 1,324 1,249 0

NOTES:

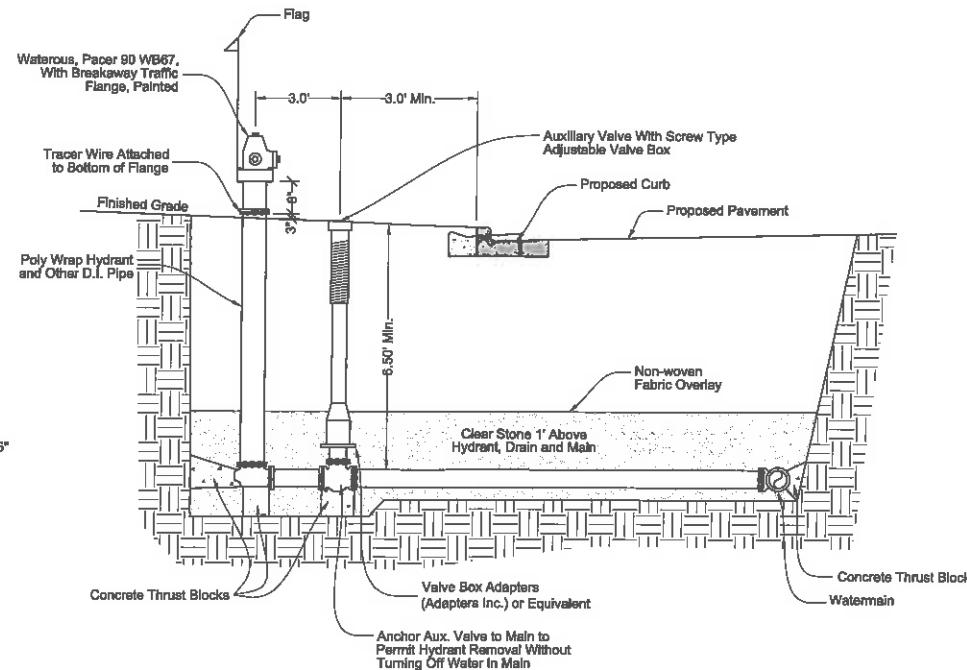
- The outside services are shown to stop at a point 5 feet outside the foundation wall. The Contractor shall be responsible for coordination of continuation of the services into the building to properly coincide with the interior plumbing plans, and compliance with all plumbing permits.
- Contractor is responsible for compliance with Department of Safety & Professional Services, Chapter SPS 382, for lateral construction and cleanout locations.
- Sewer and Water shall be constructed in accordance with the State of Wisconsin Standard Specifications for Sewer and Water Construction, and the 2018 Special Provisions of the Wisconsin Utilities.
- Streets shall be constructed in accordance with the State of Wisconsin Standard Specifications for Highway and Structures Construction, and all Special Provisions of the Village of Little Chute.
- Contractor shall locate all buried facilities prior to excavating. This plan may not correctly or completely show all buried utilities.
- The Contractor shall verify all staking and field layout against the plan and field conditions prior to constructing the work and immediately notify the Engineer of any discrepancies.
- The Contractor shall comply with all conditions of the Erosion Control Plan and the Storm Water discharge Permit. All Erosion Control shall be done in accordance with the Plan and Wisconsin DNR Technical Standards.
- The outside services are shown to stop at a point 5 feet outside the foundation wall. The Contractor shall be responsible for coordination of continuation of the services into the building to properly coincide with the interior plumbing plans, and compliance with all plumbing permits.
- The Contractor is responsible for compliance with Department of Safety & Professional Services, Chapter SPS 382, for lateral construction and cleanout locations.
- The contractor shall coordinate with provider for electric, gas, and telecommunication service connection and relocations.
- Pipe lengths are measured to center of structure. Endwalls are included in pipe length.
- Water Pipe shall be PVC C900 D(18), with minimum of 18 gauge, insulated (blue), single-conductor copper tracer wire, or equivalent, per SPS 382.40 (8)(k).
- Sanitary Sewer Pipe shall be PVC Schedule 40, with minimum of 18 gauge, insulated (green), single-conductor copper tracer wire, or equivalent, per SPS 382.30 (11)(h).
- Storm Sewer Pipe shall be PVC SDR(35), Reinforced Concrete Class III, or HDPE, AASHTO M 284, Type S with soil tight joints, with minimum of 18 gauge, insulated (brown), single-conductor copper tracer wire, or equivalent, per SPS 382.36 (7)(d)10.a.
- Sanitary laterals shall be 4" PVC Sch. 40, installed at 1/8" per foot; water laterals shall be 1" HDPE.



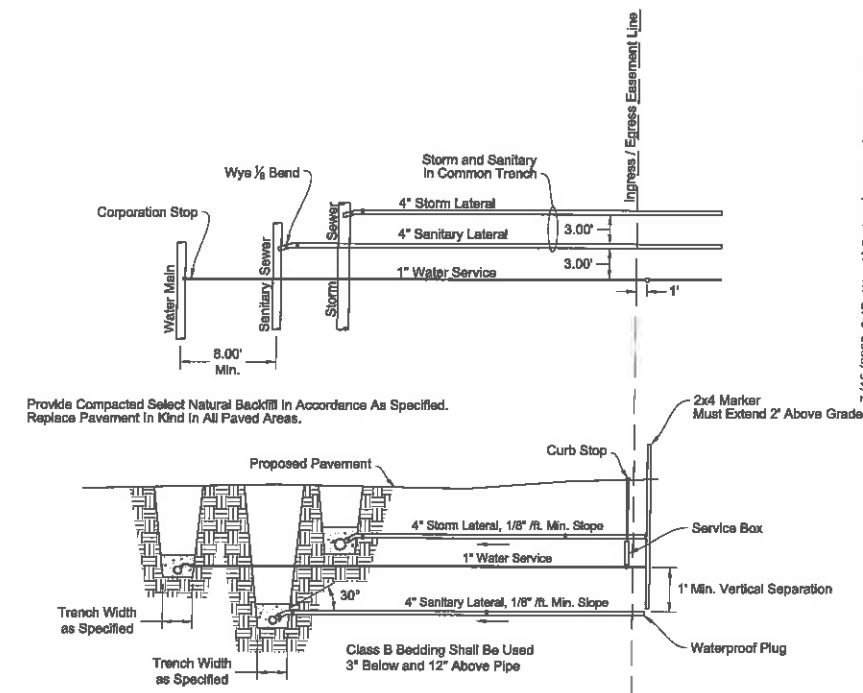
STANDARD STORM MANHOLE



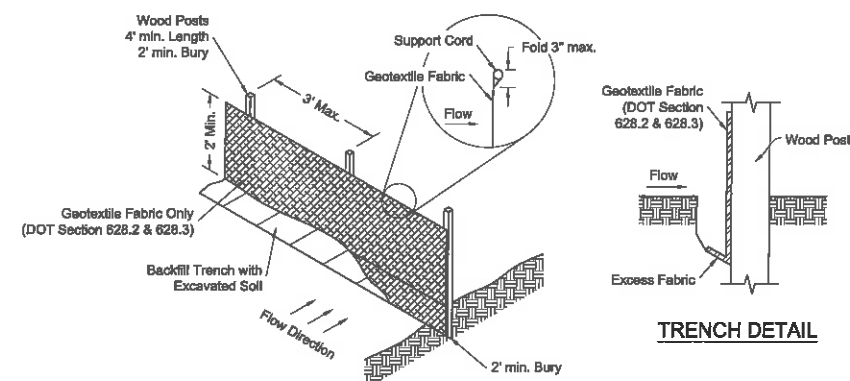
CURB INLET DETAIL



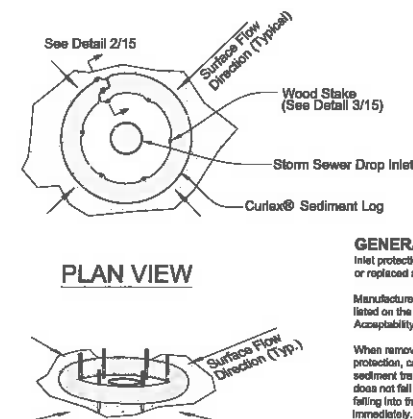
HYDRANT DETAIL



LATERAL DETAIL

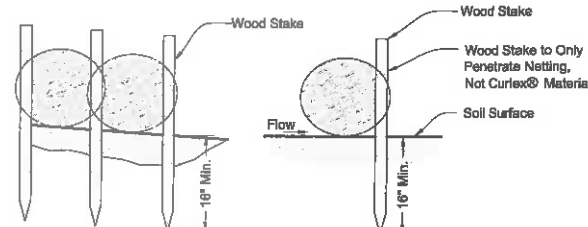


TRENCH DETAIL



PLAN VIEW

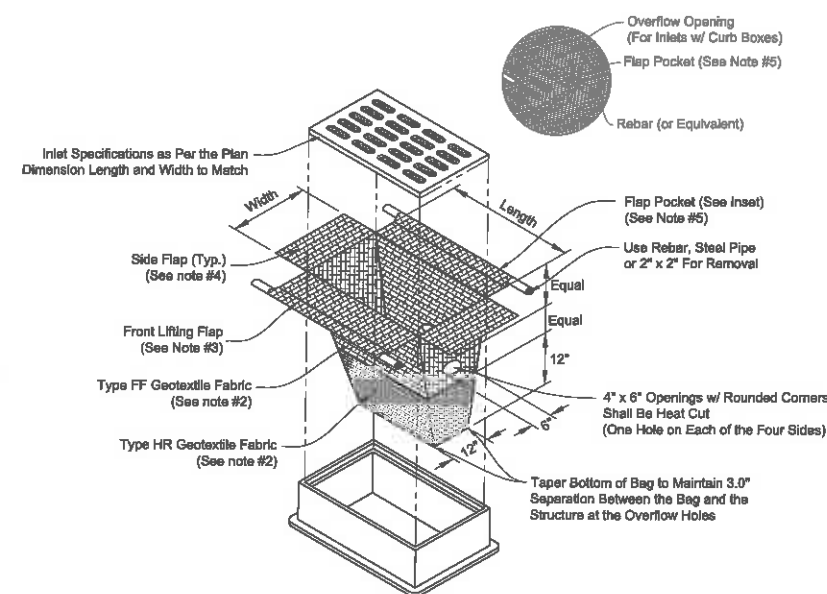
GENERAL NOTES:
Inlet protection devices shall be maintained or replaced at the direction of the engineer.
Manufactured alternatives approved and listed on the DOT Erosion Control Product Acceptability list may be substituted.
When removing or maintaining inlet protection, care shall be taken so that the sediment trapped on the geotextile fabric does not fall into the inlet. Any material falling into the inlet shall be removed immediately.



DETAIL 2/15

DETAIL 3/15

INLET PROTECTION, TYPE A



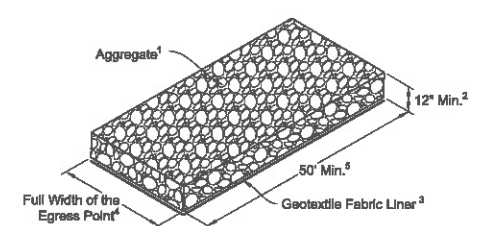
NOTES:

1. Taper bottom of bag to maintain three inches of clearance between the bag and the structure, measured from the bottom of the overflow openings to the structure wall.
2. Geotextile fabric, Type FF for flaps and top half of filter bag. Geotextile fabric, Type HR for bottom half of filter bag with front, back, and bottom being one piece.
3. Front lifting flap is to be used when removing and maintaining filter bag.
4. Side flaps shall be a minimum of two inches long. Fold the fabric over and reinforce with multiple stitches.
5. Flap pockets shall be large enough to accept wood 2" x 2". The rebar, steel pipe, or wood shall be installed in the rear flap and shall not block the top half of the side flap opening.

MAINTENANCE NOTES:

1. When removing or maintaining inlet protection, care shall be taken so that the sediment trapped in the fabric does not fall into the structure. Material that has fallen into the inlet shall be immediately removed.

INLET PROTECTION, TYPE D-HR
(CAN BE INSTALLED IN ANY INLET WITH OR WITHOUT A CURB BOX)



NOTE 1: Use hard, durable, angular stone or recycled concrete meeting the gradation in Table 1. Where this gradation is not available, meet the gradation in Wisconsin Department of Transportation (DOT) 2018 Standard Specification, Section S12, Select Crushed Material.

NOTE 2: Slope the stone tracking pad in a manner to direct runoff to an approved treatment practice.

NOTE 3: Select fabric type based on soil conditions and vehicles loading.

NOTE 4: Install tracking pad across full width of the access point, or restrict existing traffic to a dedicated egress lane at least 12 feet wide across the top of the pad.

NOTE 5: If a 50' pad length is not possible due to site geometry, install the maximum length practicable and supplement with additional practices as needed.

TABLE 1: GRADATION FOR STONE TRACKING PADS

Stone Size	Percent by weight passing
3"	100
2-1/2"	90-100
1-1/2"	25-60
3/4"	0-20
3/8"	0-5

TRACKING PAD DETAIL

North Evergreen Pond Homes
Village of Little Chute, Outagamie County, WI
For: Kurt Coenen

Date: 07/15/2020

Filename: 6112eng.dwg

Author: JRD

Last Saved by: jennifer

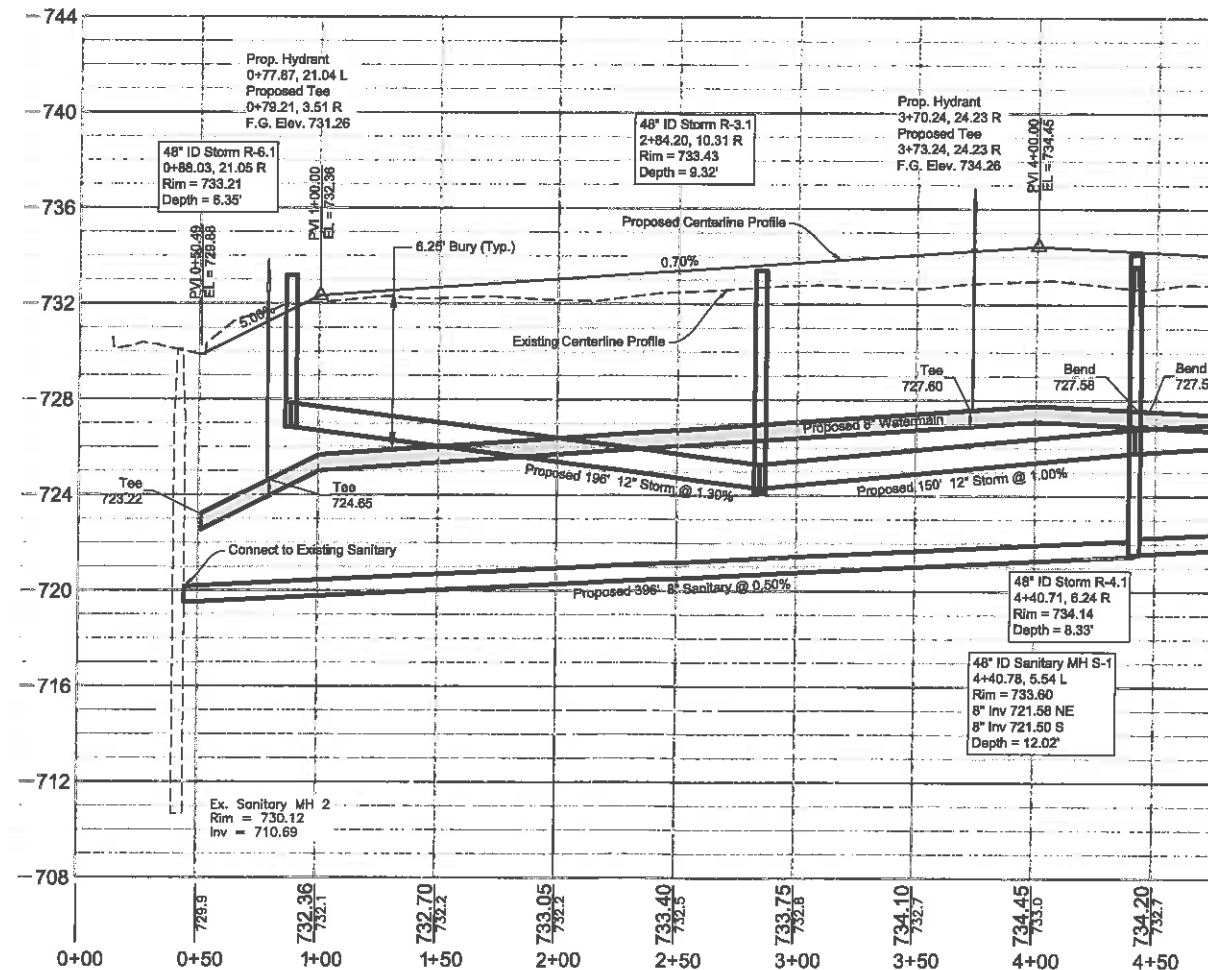
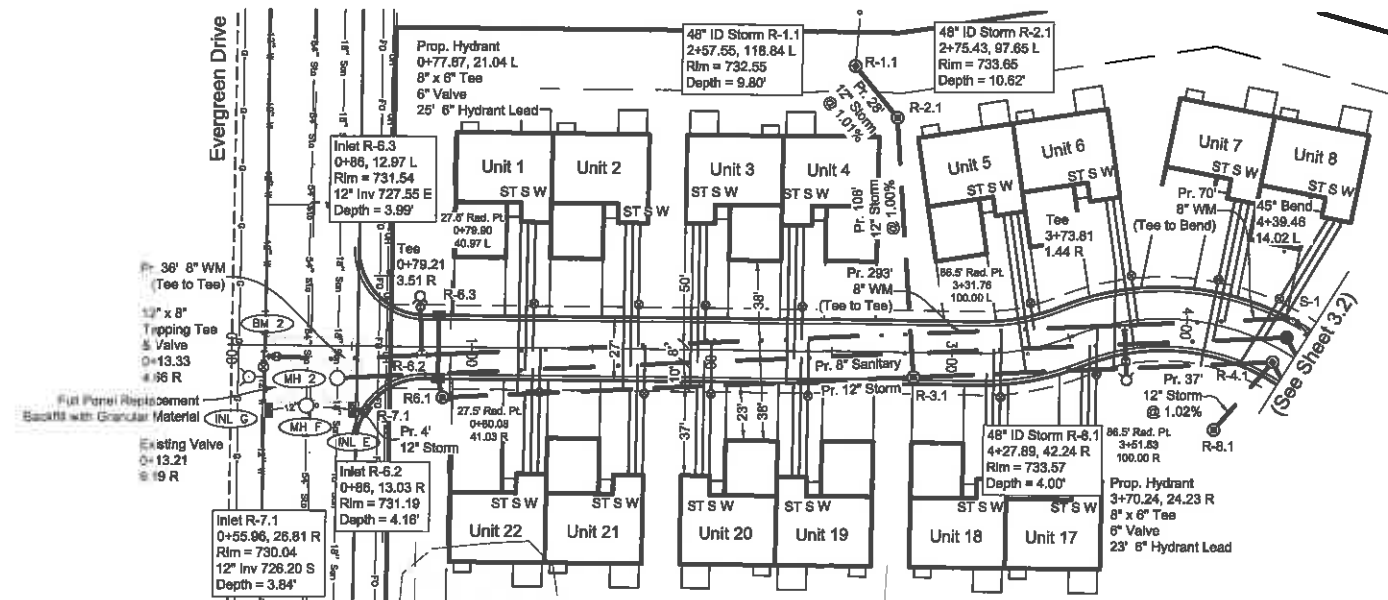
Page 2.2

7/15/2020 5:47 AM J:\Projects\6112eng.dwg Civil 3D\6112eng.dwg Printed by: jennifer

DAVE ENGINEERING &
ENVIRONMENTAL, INC.
Civil Engineers and Land Surveyors
1164 Providence Terrace, Menasha, WI 54952
Ph: (920) 981-1888 Fax: (920) 441-0894
www.daveinc.com

CONSTRUCTION
DETAILS

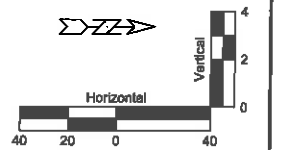
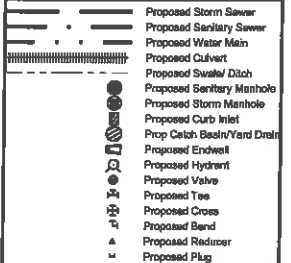
Private Road



NOTES:

RADIUS STATIONING IS TO BACK OF CURB.
 g14.16 = PROPOSED GRADE
 ENDWALLS ARE INCLUDED IN CULVERT LENGTH

LEGEND



North Evergreen Pond Homes
 Village of Little Chute, Outagamie County, WI
 For: Kurt Coenen
IMPROVEMENT PLANS
 Private Road
 Sta 0+00 to 4+77

DAVE ENGINEERING & ENVIRONMENTAL, INC.
 Civil Engineers and Land Surveyors
 1164 Province Terrace, Menasha, WI 54952
 Ph: 920-991-1886 Fax: 920-441-0804
 www.davei.com

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3.2

Village of Little Chute
INFORMATION FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: 2021 Health and Other Insurance Benefits Options

PREPARED BY: Lisa Remiker-DeWall, Finance Director

REPORT DATE: August 12, 2020

ADMINISTRATOR'S REVIEW/COMMENTS: See additional comments attached.

EXPLANATION:

The 2021 Its Your Choice Open Enrollment will be September 28 – October 2. Since the time frame is short for making decisions, we are providing background information in advance. Health Insurance rates for 2021 are expected to be released later in the day August 19.

Health Insurance educational information:

The Wisconsin Public Employers (WPE) Group Health Insurance Program offers employees of local government employers who participate in the Wisconsin Retirement Program (WRS) the opportunity to choose between two or more health insurance plans. This became available to State employees in 1960 and local government employees in 1987. Currently there are over 250,000 program participants. The program provides employees a choice of coverage between two plan designs and employers can choose to offer dental benefits as part of the plan (Delta Dental is the third-party administrator).

Alternate Health Plans (Health Maintenance Organizations HMO or Preferred Provider

Organizations PPOs) - There are a variety of alternative plans that can be selected based on cost, quality of service and access to specific physicians or other health care providers. Alternate health plans provide comprehensive benefits at lower cost than the Its Your Choice (IYC) Local Access Plan in exchange for some health care provider limitations.

IYC Local Access Plan (Nationwide) – The PPO plan provides medical benefits for covered service from any qualified health-care provider, but with differences in reimbursement depending on whether participants go to an in-network or out-of-network provider.

All employees including part-time and seasonal employees who participate in the WRS are eligible and **MUST** be offered coverage (employer may **not** pay less than 50% of premium for employees who work 1,040 hours or more per year or less than 25% for employees who work fewer than 1,040 hours). Retired employees may remain covered if their former employer participates in the program (their cost billed through ETF) and are not the responsibility of individual employers. The exception to this for the Village is employees hired prior to September 1, 1980 and their spouses who receive healthcare from retirement to death (currently 29 covered individuals remain, and no further additions can occur).

To join, groups with 50 or more eligible employees must be underwritten. Underwriting determines whether the large group may join at the rates published or must pay additional per contract year per month surcharge. Once in the system, you do not have to go through underwriting annually. Employers withdrawing cannot re-apply for participation for three years and will have to go through underwriting again (notice provided by October 15th of year prior to withdrawal). Employers with 50 or more participants much achieve a 65% participation rate.

An employer may enroll its participants in the IYC Local Traditional Plan, IYC Local Deductible Plan, IYC Local Health Plan or the IYC Local High Deductible Plan. There are differing levels of deductibles and coinsurance in these programs to align with the cost savings of options. Due to our size, we can only elect one plan (provider choices for employees within the plan – local and nationwide as noted above).

See chart attached for an overview of program options. Strict guidelines do not allow an employer to provide a second group health plan (outside of State plan) except in rare qualifying instances but doing so may include a Plan Stabilization Contribution Fee.

ETF added in 2020 Supplemental Dental through Delta Dental:

Uniform dental benefits can be added by submitting a resolution to change the current employer program option from no dental to include uniform dental benefits. Supplemental dental benefits can be offered by a local employer by contacting Delta Dental directly (set up between Delta Dental and the employer. ETF is not involved.)

Currently local governments offer the benefit to 2,054 employees and their dependents. Another change was allowing local government retirees to enroll in the program. This change led to a 35% increase in enrollment from 2019 to 2020 of retirees and their dependents in this benefit.

Limitation for the Village: Per FVMPD contract, Village must pay 100% of premium. Current contract runs through 2022.

Expanding eligibility for 2021 supplemental Vision and Accident Plan:

Last November, ETF solicited proposals for the 2021 plan year from companies identified by their research that offered vision, accident plans with AD&D and other similar plans. In December they provided each potential proposer a census of all active and retirees that broke down population by age and gender only to assist proposers in pricing their proposals. A third-party actuarial review was prepared by Milliman who determined if all plans met the applicable requirements and the benefits proposed should reasonably meet the loss ratio threshold required.

A new two-year contract has been entered into with Delta Dental also in partnership with EyeMed Vision Care for Supplemental Vision. The State is allowing local employers and retirees to participate in 2021 (rates are 11.5% lower than the 2020 premiums). Likewise, a two-year contract with Securian Financial for group accident insurance for state and local employees will give local employees a chance to buy \$100,000 AD&D coverage through the proposal with no requirement for a physical at less than \$13 a month. This is an opportunity many local employers cannot offer to employees on their own.

Summary

A grid has been prepared that details our current costs for the benefits offered to facilitate discussion and analysis.

RECOMMENDATION: Suggest the Village consider long-term plan that promotes market-based benefits that fairly compensate employees, promote accountability, and minimize administrative costs.

Village of Little Chute
INFORMATION FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: Supplemental comments on Health Insurance for 2021

PREPARED BY: James P. Fenlon, Administrator 

REPORT DATE: August 14th, 2020

EXPLANATION: The Village of Little Chute has long grappled with insurance. This is no different than any other community. Perhaps one aspect that makes our situation a bit more difficult is that of retiree health care, which was a benefit up until the early 1980's. Year over year, the cost to fund retiree health care continues to be decrease for several reasons.

For the current employees, we also must consider that under the state health plan, you cannot pick and choose what type of plan to utilize. It is either all or nothing and when you consider that we have a union contract to adhere to, this makes any movement more difficult. While one could surmise that the state health plan is inflexible in that regard, many communities, both in and out of the plan, have come to see that the generally consistent rates provided by the state health plan is a benefit to local government employers.

At present, we are in the lowest cost deductible plan. The only more cost-effective option would be to consider a high deductible plan, which puts additional cost on the employee while also requiring effective consumer decisions by the employee. While that may be an appropriate route to head at some point, we must consider timing from a union contract perspective and an employee engagement/education perspective.

RECOMMENDATION: Unless rates for 2021 make our current plan untenable for 2021, I recommend we stay the course. If the Board would like to consider the more cost-effective option like the state high deductible option, I suggest we align any transition to the police contract and engage the workforce on any potential change.

Healthcare has been and will continue to be a difficult decision for all organizations (public and private alike). As we navigate these decisions, I advise the board to approach the decision through more than just cost.

Current Village

Wisconsin Public Employees
Non-Medicare Medical Benefits/Program Options (POs)

Benefits for In-network providers		Program Option 2*/12 IYC Local Traditional Plan	Program Option 4*/14 IYC Local Deductible Plan	Program Option 6*/16 IYC Local Health Plan	Program Option 7*/17 IYC Local High Deductible Health Plan (HDHP)
Uniform Benefits	Deductible (Unless otherwise noted, it is an overall deductible)	No deductible	\$500 Individual \$1,000 Family Except as required by federal law. Does not apply to prescription drug copayments.	\$250 Individual \$500 Family Except as required by federal law. Does not apply to office visit and prescription drug copayments.	\$1,500 Individual \$3,000 Family Except as required by federal law. <i>Note:</i> Deductible must be met before coverage begins. For family coverage, full family deductible must be met. Deductible includes prescription drug coverage. Once met, office visit and prescription drug copayments apply up to OOP.
	Office Visit Copayment	None	None	\$15 Primary Care, \$25 Specialty Care. Applies to OOP but not deductible.	After deductible \$15 Primary Care, \$25 Specialty Care. Applies to OOP.
	Coinsurance	None except 20% for durable medical equipment, adult hearing aids and adult cochlear implants.	After deductible, none except 20% for durable medical equipment, adult hearing aids and adult cochlear implants.	After deductible you pay 10% except for office visit copayments.	After deductible you pay 10% except for office visit and prescription drug copayments.
	Annual out-of-pocket limit (OOP): includes deductible and coinsurance	None except up to \$500 Individual for durable medical equipment and adult cochlear implants. Plan pays no more than \$1,000 for each adult hearing aid. See etf.wi.gov.	After deductible, none except up to \$500 Individual for durable medical equipment and adult cochlear implants. Plan pays no more than \$1,000 for each adult hearing aid. See etf.wi.gov.	\$1,250 Individual \$2,500 Family	\$2,500 Individual \$5,000 Family

Prescription Drug Benefits	Copayment/Coinsurance (For detail including prescription drug out-of-pocket limits, visit etf.wi.gov)	
	Level 1	\$5
	Level 2	20% (\$50 max)
	Level 3	40% (\$150 max)
	Level 4 Preferred	\$50

*Program option includes dental coverage with no deductible and a \$1,000 per individual annual benefit maximum with 100% coverage of fillings and specified diagnostic and preventive services; and 90% coverage for non-surgical extractions and 80% coverage of certain basic services. Also includes 50% coverage up to \$1,500 per child for orthodontia.

Maximum Employer Share	Family { w/dental	794 ³⁰ / 746 ¹⁸	740 ⁴⁵ / 697 ²⁰	753 ⁴¹ / 709 ⁶⁸	652 ¹⁷ / 614 ³⁸
	{ without dental	767 ²² / 715 ²⁸	713 ²⁷ / 667 ³⁰	727 ³¹ / 679 ⁴⁸	625 ²¹ / 584 ¹⁸
Family {	w/dental	1956 ²⁵ / 1831 ²⁴	1821 ¹⁴ / 1710 ²⁴	1855 ³⁰ / 1740 ⁶⁸	1600 ¹³ / 1502 ⁴⁴
	{ without dental	1829 ³¹ / 1756 ⁴⁴	1755 ²² / 1634 ⁷⁴	1788 ³² / 1665 ¹⁵	1531 ⁴¹ / 1426 ⁹⁴



Current Costs and Offerings	Per Covered Unit			Monthly Total		
	Employer	Employee	Total	Employer	Employee	Total
Health - Employee Trust Funds						
Non-represented						
Dean- Prevea Single (1)	667.30		667.30	667.30		667.30
Dean- Prevea Family (7)	1,634.74		1,634.74	11,443.18		11,443.18
Network Single (1)	706.52	96.34	802.86	706.52	96.34	802.86
Network Family PT (1)	986.82	986.82	1,973.64	986.82	986.82	1,973.64
Network Family PT (1)	1480.24	493.40	1,973.64	1,480.24	493.40	1,973.64
Network Family (21)	1,736.80	236.84	1,973.64	36,472.80	4,973.64	41,446.44
WEA Trust Family (3)	1,736.80	278.64	2,015.44	5,210.40	835.92	6,046.32
Represented						
Dean- Prevea Single (0)						
Dean- Prevea Family (0)						
Network Single (3)	682.44	120.42	802.86	2,047.32	361.26	2,408.58
Network Family (11)	1,677.60	296.04	1,973.64	18,453.60	3,256.44	21,710.04
WEA Trust Family (0)						
Insurance Incentive Opt Out Single (1)	184.62		184.62	184.62		184.62
Insurance Incentive Opt Out Family PT (1)	276.92		276.92	276.92		276.92
Insurance Incentive Opt Out Family (12)	369.24		369.24	4,430.88		4,430.88
Dental - Delta Dental via independent contract through Associated Benefits						
Non-represented Single (2)	34.51		34.51	69.02		69.02
Non-represented Family (40)	110.90		110.90	4,436.00		4,436.00
FVMPD Single (6)	34.60		34.60	207.60		207.60
FVMPD Family (15)	108.39		108.39	1,625.85		1,625.85
Life - National Insurance Services						
Non-represented (42)	3.63		3.63	152.46		152.46
FVMPD (21)	8.70		8.70	175.34		175.34
AD&D - National Insurance Services						
Non-represented (42)	0.75		0.75	31.50		31.50
FVMPD (21)	1.80		1.80	36.27		36.27
LTD - National Insurance Services						
Non-represented (42) .0028 per \$1,000	15.11		15.11	634.78		634.78
FVMPD (21) .0028 per \$1,000	14.51		14.51	304.62		304.62
August 2020 Monthly Cost	12,472.94	2,508.50	14,981.44	90,034.04	11,003.82	101,037.86
Annual Cost	149,675.28	30,102.00	179,777.28	1,080,408.48	132,045.84	1,212,454.32

Village of Little Chute
Department of Public Works

REQUEST FOR BOARD'S CONSIDERATION

ITEM DESCRIPTION: Action – Washington Street Bike and Pedestrian Plan pavement painting.

REPORT PREPARED BY: Kent Taylor, Public Works Director

REPORT DATE: August 19, 2020

ADMINISTRATOR'S REVIEW / COMMENTS:

EXPLANATION: On Tuesday, August 11, 2020, Washington Street between the Canadian National (CN) Railroad Tracks and CTH "OO" was chip sealed to prolong the life of the asphalt pavement. After the loose aggregate material is removed from the pavement surface, pavement markings will need to be repainted. Centerline, turn lanes, and bicycle/pedestrian delineation is needed. The most recent bicycle lane on the West side of the road was changed from original to accommodate parking in front of residential homes near the CN Railroad crossing. Today those homes no longer exist.

RECOMMENDATION: Staff requests the Village Board approve the repainting of the bicycle/pedestrian lane on the West side of Washington Street to the original bicycle and pedestrian plan.

Village of Little Chute
INFORMATION FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: 2020 – 2024 Audit Contract Award
PREPARED BY: Lisa Remiker-DeWall, Finance Director
REPORT DATE: August 13, 2020
ADMINISTRATOR'S REVIEW/COMMENTS: No additional comments to this report: <u>JPF</u> See additional comments attached: _____
<p>Please see the attached scoring matrix for the proposals received (no response received from Erickson and Associates). The Village Administrator and Finance Director reviewed and scored the proposals. Based on the thoroughness of proposals, reference checks and agreement by reviewers the interview step was omitted. The RFP specifically noted that an award may be made without discussion with respondents so were cautioned to submit the most favorable proposal from both a technical and cost perspective.</p> <p>Other value factors considered include an emphasis on timeliness, technical resource, resource of a detailed preparation list in advance of engagement, and communication especially in area of no additional billings without prior agreement that work will be outside the scope of the audit contract.</p>
RECOMMENDATION: Award the 2020-2024 Audit Contract to KerberRose

Audit Contract 2020-2024**Scoring Matrix - Average of Finance Director and Village Administrator**

KERBER ROSE

Criteria	Points Allowed	Score	Comments
Completeness of proposal including scope, approach, and detailed work plan	0-20	18	Complete proposal, familiar with Village
Firm experience in auditing local governmental units, OMB CircularA-133 audits, government references	0-30	27.5	Experience with similar size municipalities, responsive to technical questions at no charge
Qualification of staff members assigned to audit. Education, position in firm years and type of experience	0-30	28.5	Consistency of staff on engagement, low turnover
			Recognized efficiencies from increased technical adherence/preparation levels by Village staff. Bid is \$209,500 five year with single audit 2021
Not to exceed costs	0-20	19	
Total	0-100	93	

BAKER TILLY

Criteria	Points Allowed	Score	Comments
Completeness of proposal including scope, approach, and detailed work plan	0-20	17.5	Very thorough - only issue was missing copy of Management Rep Letter insert, consider streamlining proposal as over twice the size of other proposals
Firm experience in auditing local governmental units, OMB CircularA-133 audits, government references	0-30	28.5	Depth of experience, many services to offer, impressive list of references
Qualification of staff members assigned to audit. Education, position in firm years and type of experience	0-30	29	Strong team, specialization, concern if team can relate to reality of challenges faced working on other side of table in small environment with limited staff/technical background depth
			Higher cost for high level of service; however with upcoming budget restraints not sure this level of expertise can be justified for the cost. Bid is \$240,735 five year with single audit 2021
Not to exceed costs	0-20	15	
Total	0-100	90	

CLA

Criteria	Points Allowed	Score	Comments
Completeness of proposal including scope, approach, and detailed work plan	0-20	17	Complete but proposal generic in nature vs personalization to the Village
Firm experience in auditing local governmental units, OMB CircularA-133 audits, government references	0-30	26	Experience is solid; have recently lost three managers so concern impact this could have on timeliness, quality control segment increasing with recent merger
Qualification of staff members assigned to audit. Education, position in firm years and type of experience	0-30	25	Experienced firm but only noted two staff compared to other proposals; references noted concern on timeliness as shareholder has heavy workload
Not to exceed costs	0-20	20	Competitive! Bid is \$195,101 for five year with single audit 2021
Total	0-100	88	

SPECIFICATION NOTE:
SEE SHEET C0.1 FOR PLAN
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PROJECT INFORMATION

NEW HOTEL FOR:
COBBLESTONE HOTEL AND SUITES
LITTLE CHUTE, WISCONSIN

PROFESSIONAL SEAL

SHEET DATES

SHEET ISSUE JUNE 23, 2020

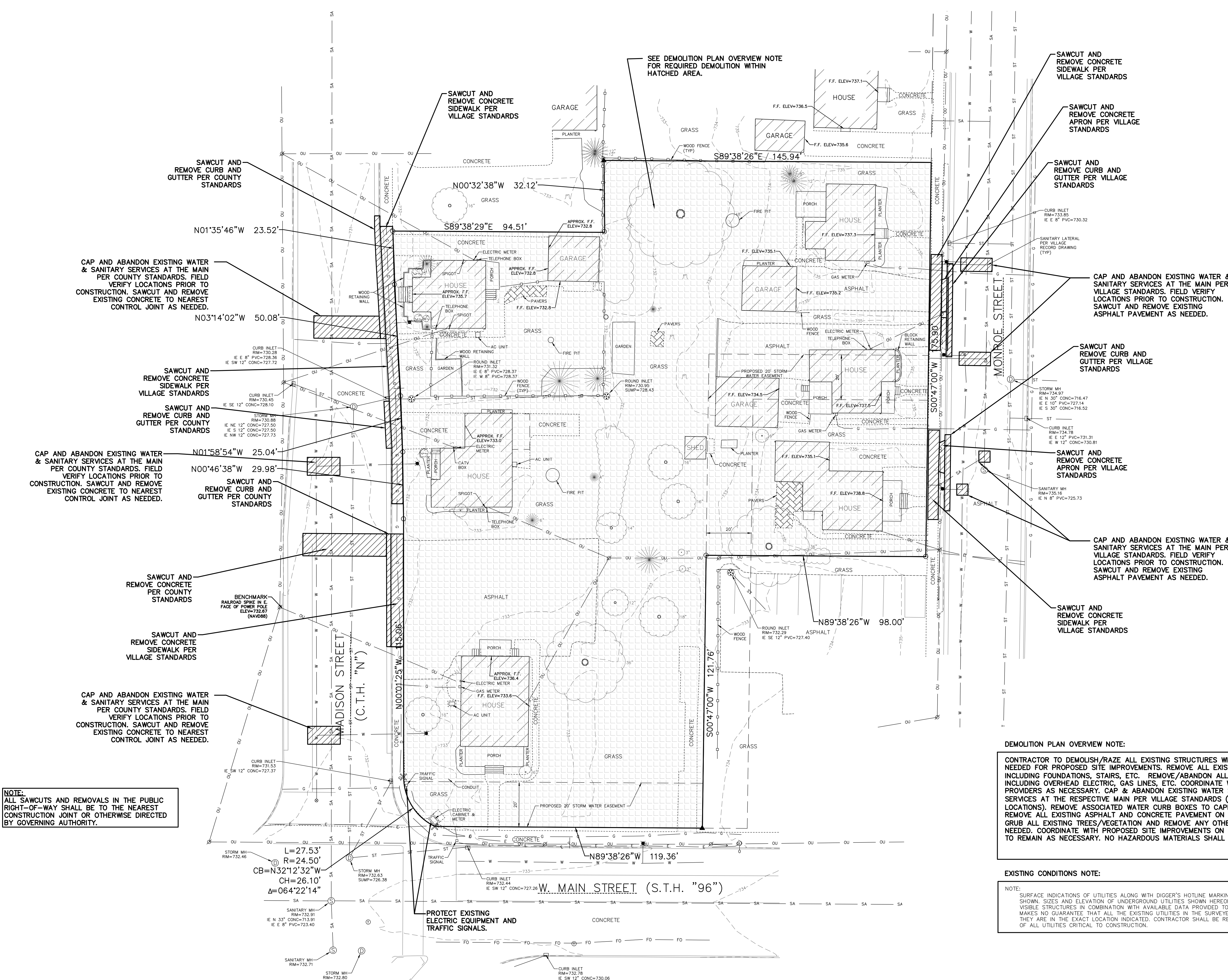
REVISIONS

JOB NUMBER

1969120

SHEET NUMBER

C1.0

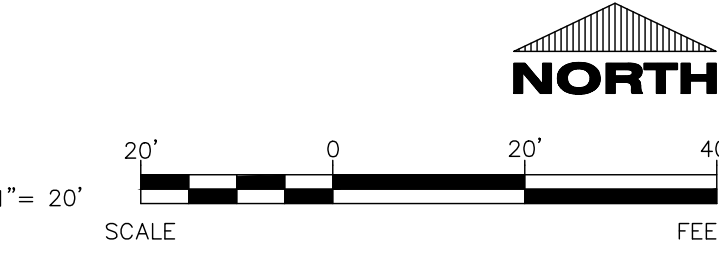


NOTE:
ALL SAWCUTS AND REMOVALS IN THE PUBLIC
RIGHT-OF-WAY SHALL BE TO THE NEAREST
CONSTRUCTION JOINT OR OTHERWISE DIRECTED
BY GOVERNING AUTHORITY.

SEE DEMOLITION PLAN OVERVIEW NOTE
FOR REQUIRED DEMOLITION WITHIN
HATCHED AREA.

DEMOLITION PLAN OVERVIEW NOTE:
CONTRACTOR TO DEMOLISH/RAZE ALL EXISTING STRUCTURES WITHIN THE PROPERTY LIMITS AS
NEEDED FOR PROPOSED SITE IMPROVEMENTS. REMOVE ALL EXISTING BUILDING FEATURES
INCLUDING FOUNDATIONS, STAIRS, ETC. REMOVE/ABANDON ALL EXISTING UTILITIES AS NEEDED
INCLUDING OVERHEAD ELECTRIC, GAS LINES, ETC. COORDINATE WITH APPROPRIATE UTILITY
PROVIDERS AS NECESSARY. CAP & ABANDON EXISTING WATER SERVICES AND SANITARY
SERVICES AT THE RESPECTIVE MAIN PER VILLAGE STANDARDS (SEE PLAN FOR APPROXIMATE
LOCATIONS). REMOVE ASSOCIATED WATER CURB BOXES TO CAPPED SERVICES. SAWCUT AND
REMOVE ALL EXISTING ASPHALT AND CONCRETE PAVEMENT ON SITE AS NECESSARY. CLEAR AND
GRUB ALL EXISTING TREES/VEGETATION AND REMOVE ANY OTHER MISCELLANEOUS ITEMS AS
NEEDED. COORDINATE WITH PROPOSED SITE IMPROVEMENTS ON C1.1. PROTECT ITEMS SCHEDULED
TO REMAIN AS NECESSARY. NO HAZARDOUS MATERIALS SHALL BE STORED ON SITE.

EXISTING CONDITIONS NOTE:
NOTE:
SURFACE INDICATIONS OF UTILITIES ALONG WITH DIGGER'S HOTLINE MARKINGS ON THE SURVEYED PARCEL HAVE BEEN
SHOWN. SIZES AND ELEVATION OF UNDERGROUND UTILITIES SHOWN HEREON ARE BASED ON FIELD MEASUREMENTS OF
VISIBLE STRUCTURES IN COMBINATION WITH AVAILABLE DATA PROVIDED TO EXCEL ENGINEERING. EXCEL ENGINEERING
MAKES NO GUARANTEE THAT ALL THE EXISTING UTILITIES IN THE SURVEYED AREA HAVE BEEN SHOWN NOR THAT
THEY ARE IN THE EXACT LOCATION INDICATED. CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING THE LOCATION
OF ALL UTILITIES CRITICAL TO CONSTRUCTION.



CIVIL EXISTING SITE AND DEMOLITION PLAN



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SHEET DATES

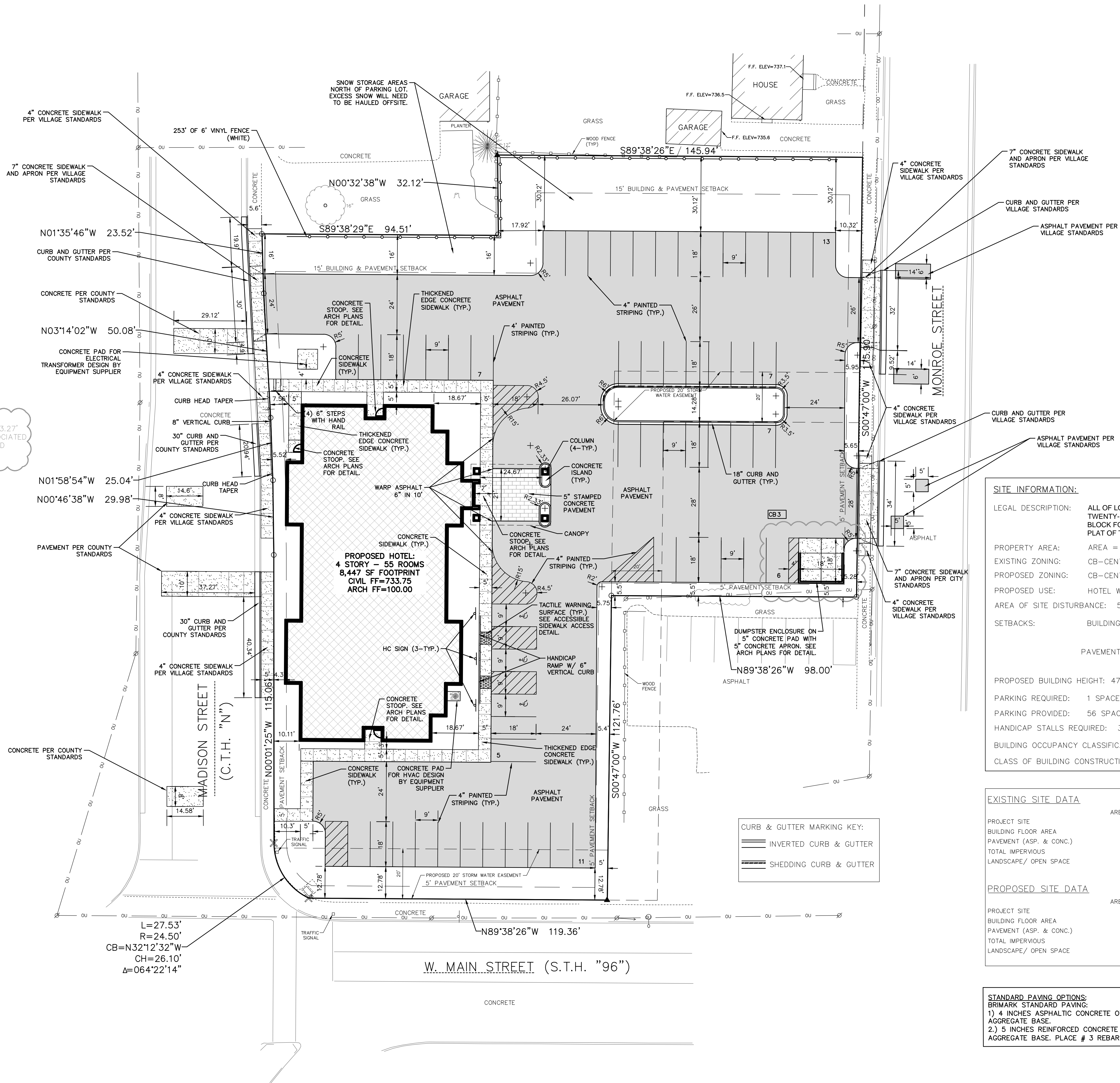
REVISIONS	
CB1	JULY 2, 2020
CB3	JULY 24, 2020

123 JULY 27, 2023

1969120

C1.1

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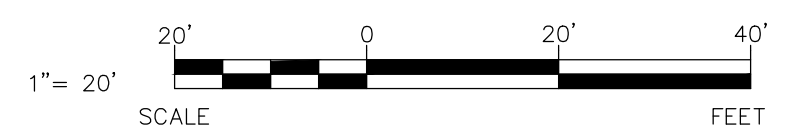


1) 4 INCHES ASPHALTIC CONCRETE OVER 6 INCHES CRUSHED AGGREGATE BASE.

2.) 5 INCHES REINFORCED CONCRETE PAVEMENT OVER 4" OF AGGREGATE BASE. PLACE # 3 REBAR AT 2' O.C. SPACING



NORTH



CIVIL SITE PLAN

SPECIFICATION NOTE:
SEE SHEET C0.1 FOR PLAN
SPECIFICATIONS AND REQUIREMENTS

PROJECT INFORMATION

NEW HOTEL FOR:
COBBLESTONE HOTEL AND SUITES
LITTLE CHUTE, WISCONSIN

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SHEET DATES

SHEET ISSUE	JUNE 23, 2020
REVISIONS	
CB1	JULY 2, 2020
CB3	JULY 24, 2020

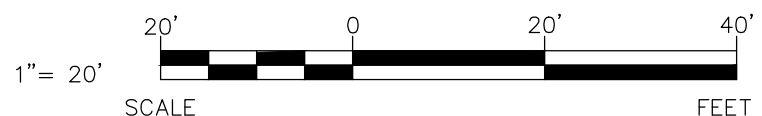
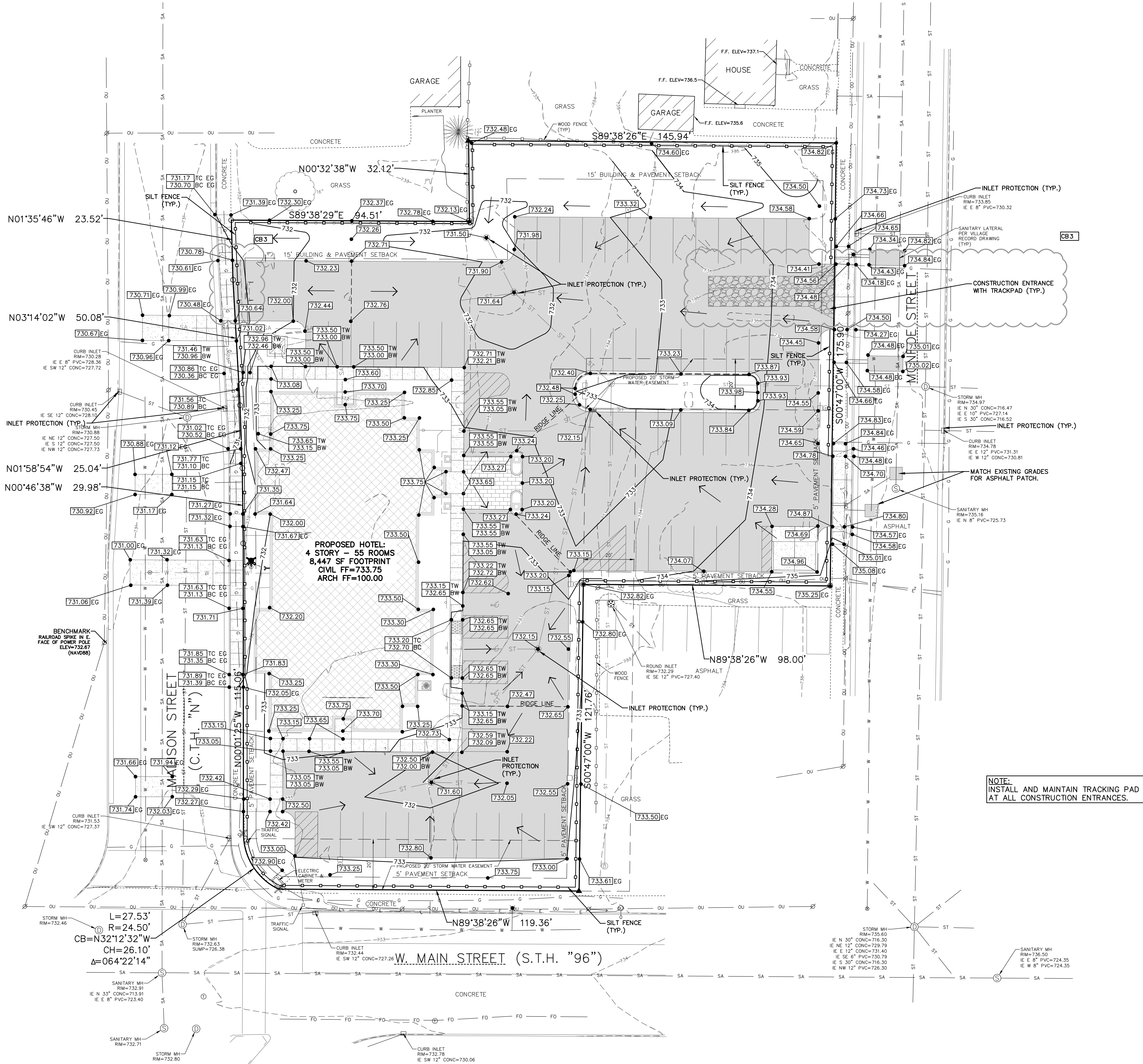
JOB NUMBER

1969120

SHEET NUMBER

C1.2

CB3
GRADING WAS REVISED WITHIN
THE PROPERTY LINES FOR THE
BUILDING SHIFTING EAST 3.27'
AND DUMPSTER RELOCATION.



CIVIL GRADING AND EROSION CONTROL PLAN

SPECIFICATION NOTE:
SEE SHEET C0.1 FOR PLAN
SPECIFICATIONS AND REQUIREMENTS

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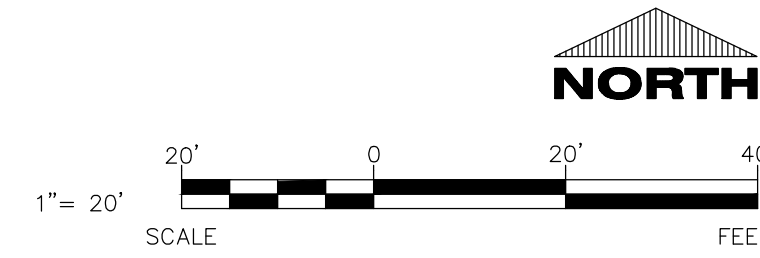
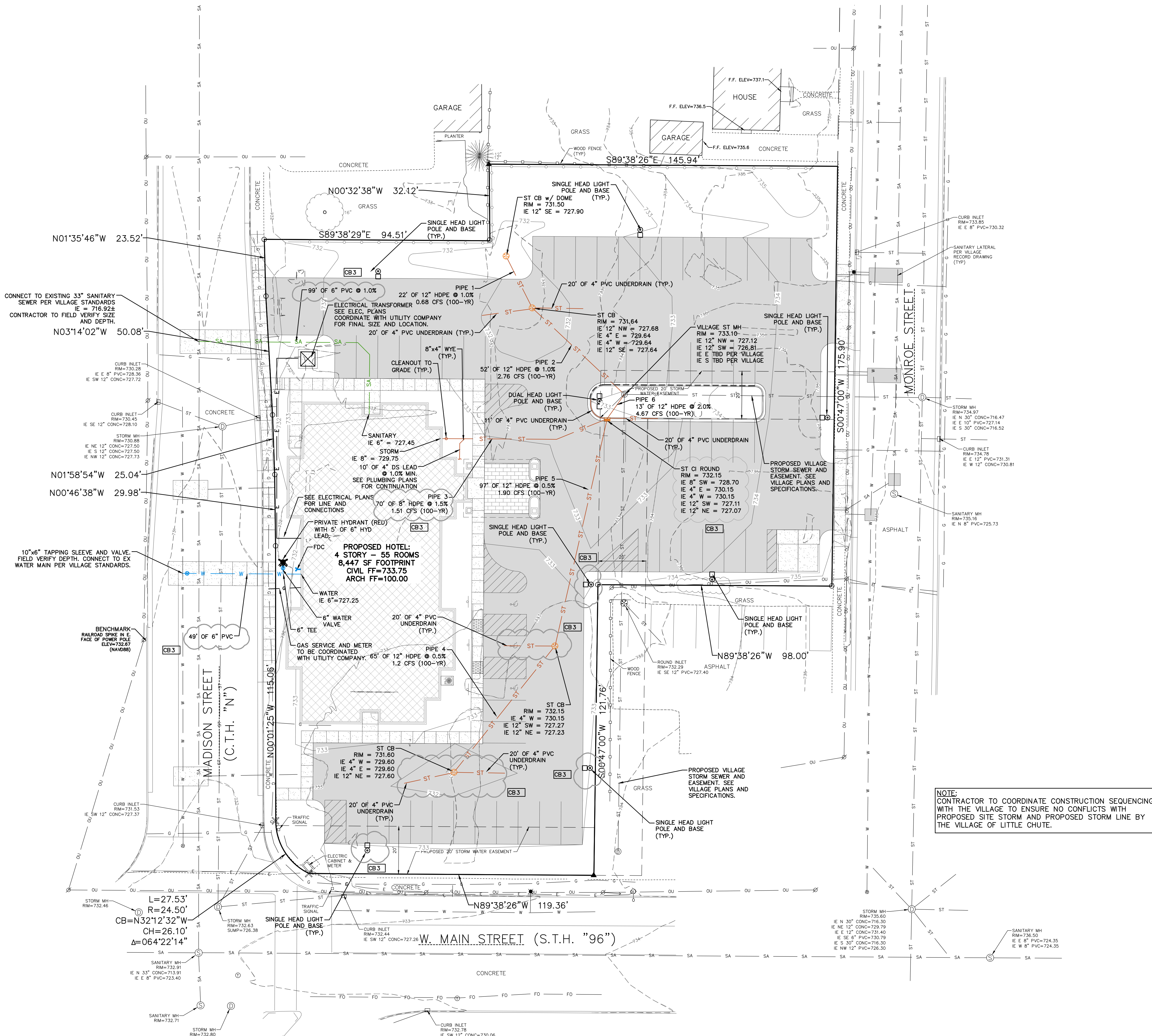
CB1 JULY 2, 2020
CB3 JULY 24, 2020

JOB NUMBER

1969120

SHEET NUMBER

C1.3



CIVIL UTILITY PLAN

SPECIFICATION NOTE:
SEE SHEET C0.1 FOR PLAN
SPECIFICATIONS AND REQUIREMENTS

PROJECT INFORMATION

NEW HOTEL FOR:
COBBLESTONE HOTEL AND SUITES
LITTLE CHUTE, WISCONSIN

PROFESSIONAL SEAL

SHEET DATES

SHEET ISSUE JUNE 23, 2020

REVISIONS

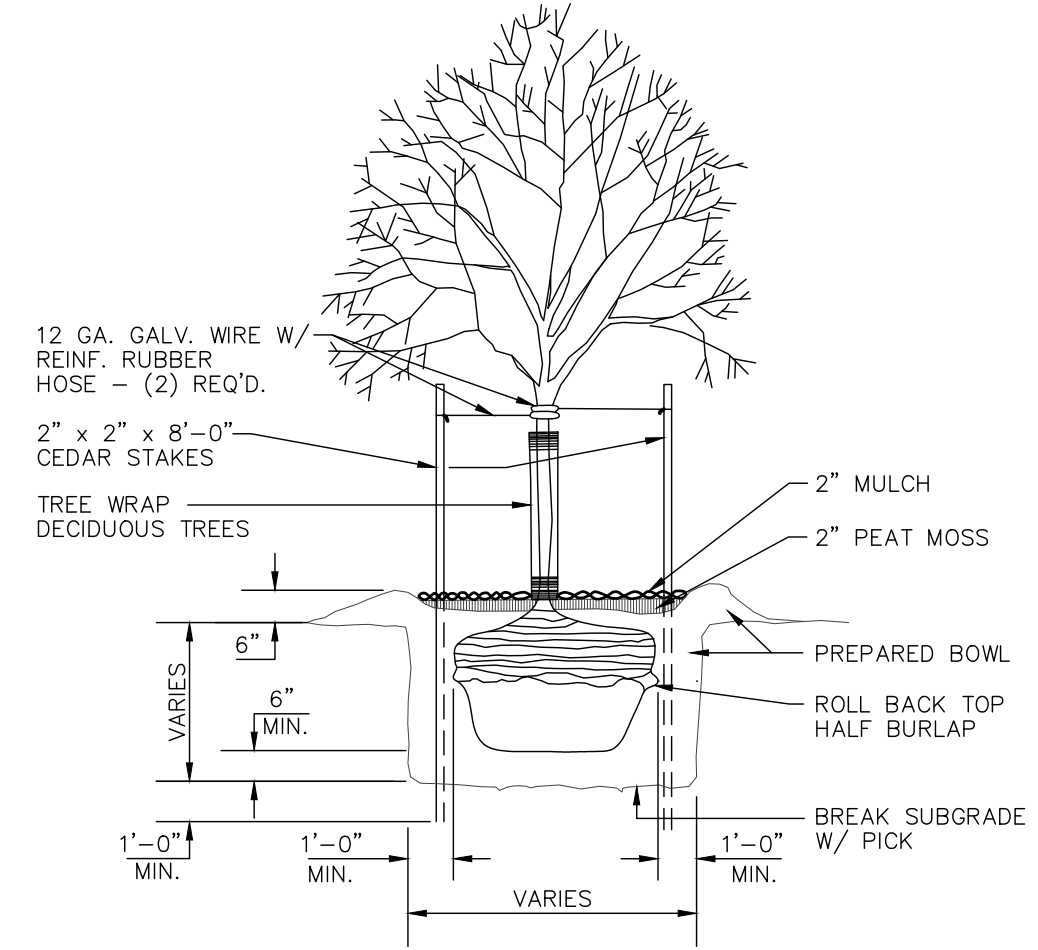
CB3 JULY 24, 2020

JOB NUMBER

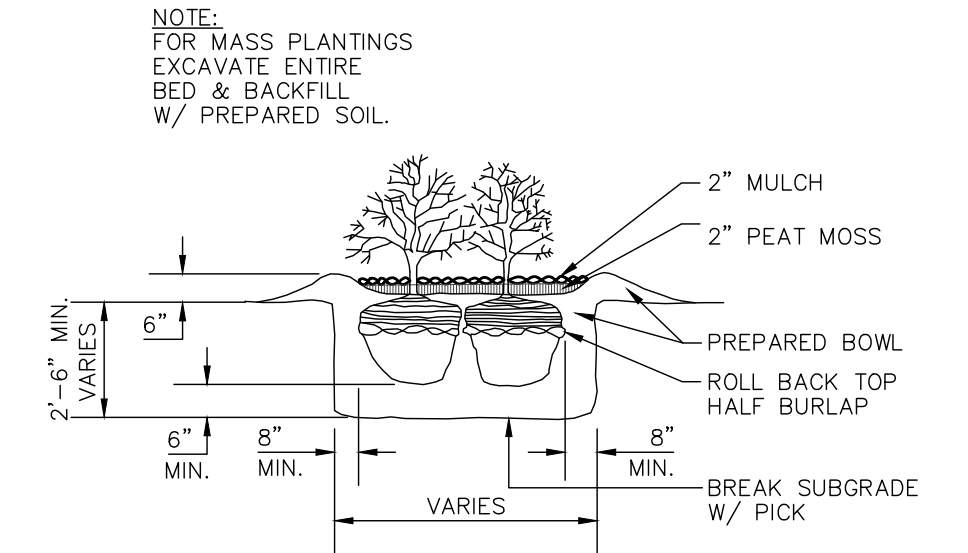
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SHEET NUMBER

C1.4

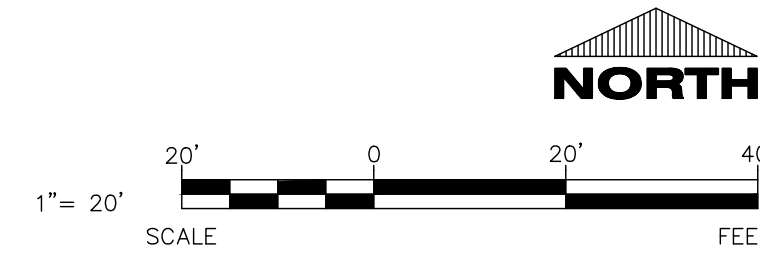


TREE PLANTING DETAIL
NO SCALE



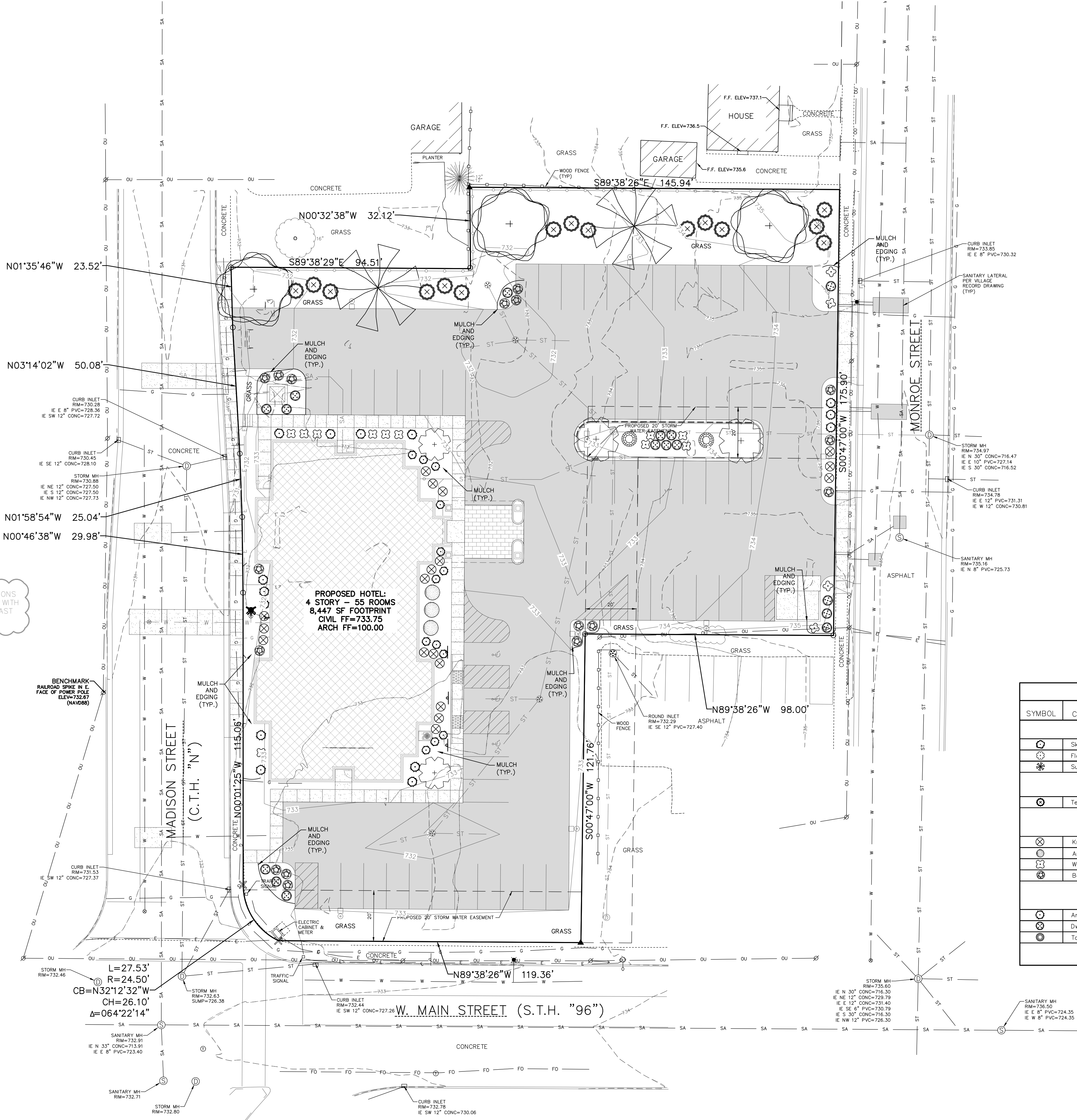
SHRUB PLANTING DETAIL
NO SCALE

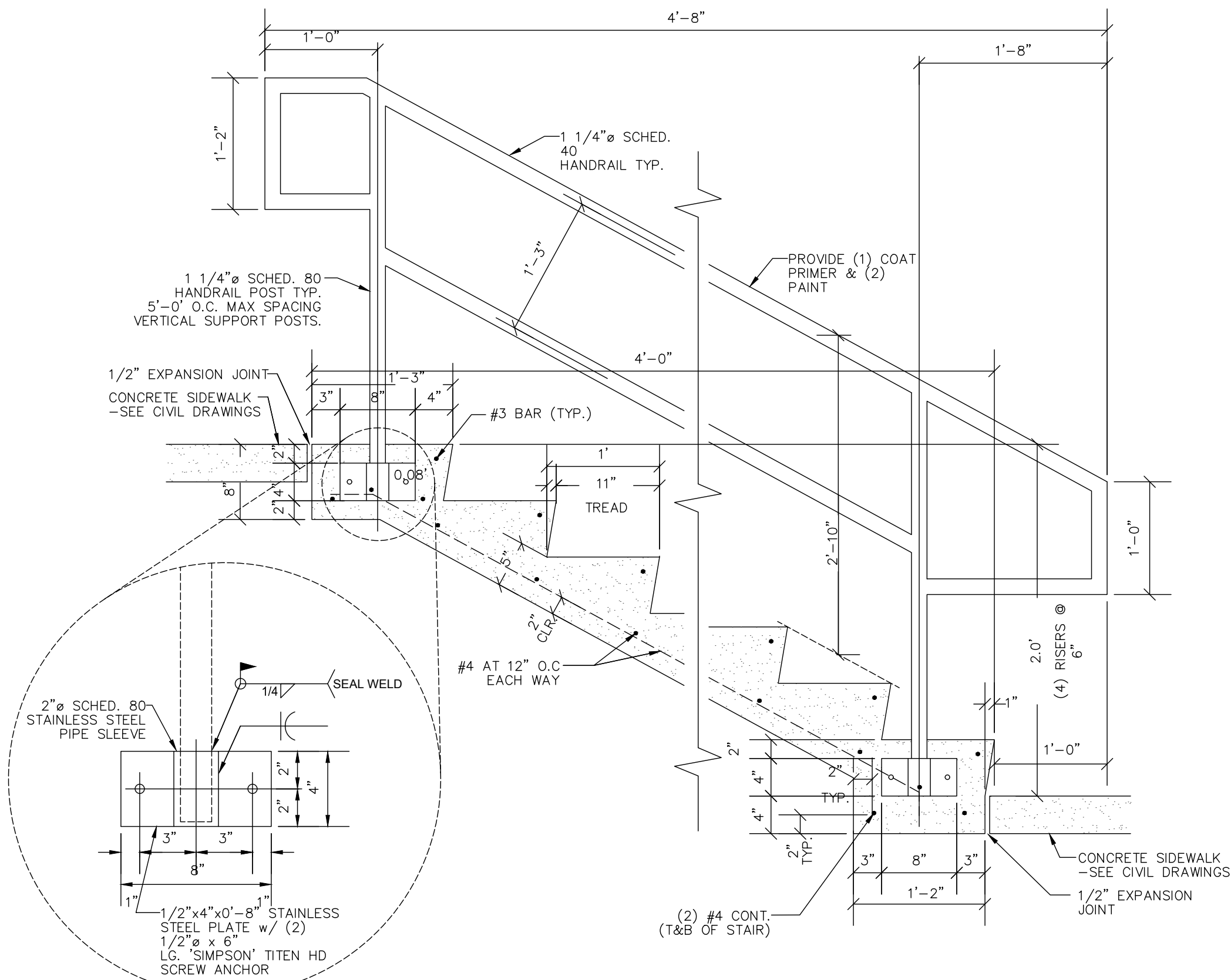
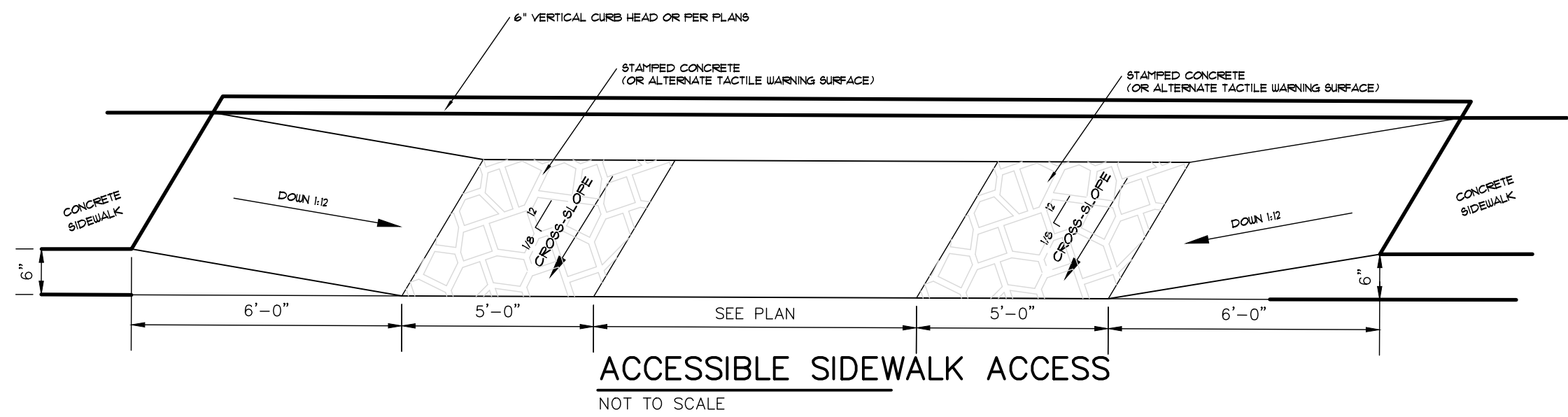
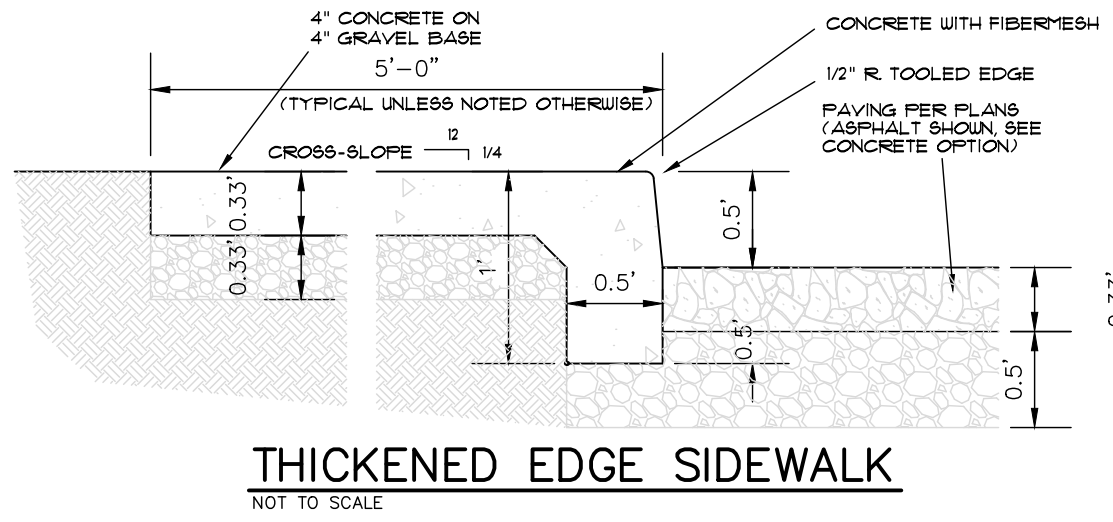
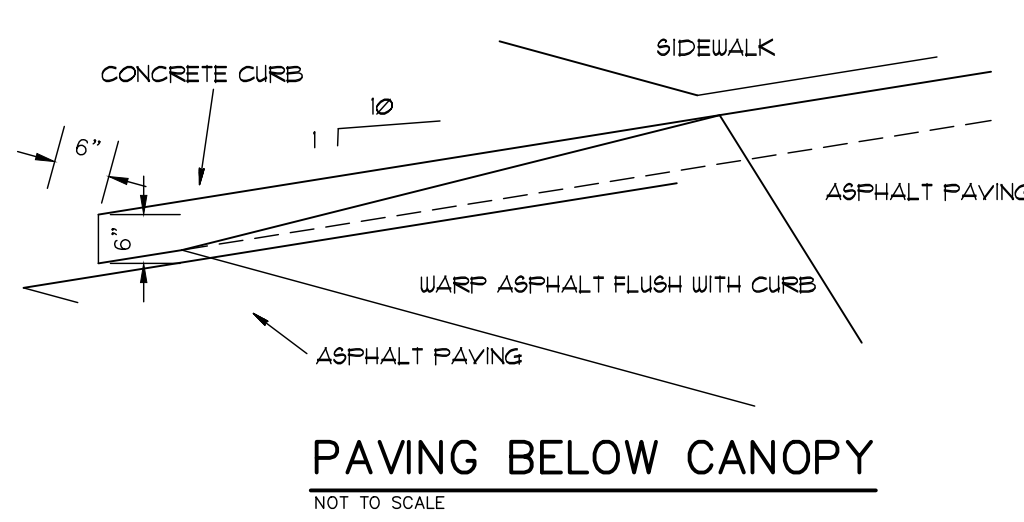
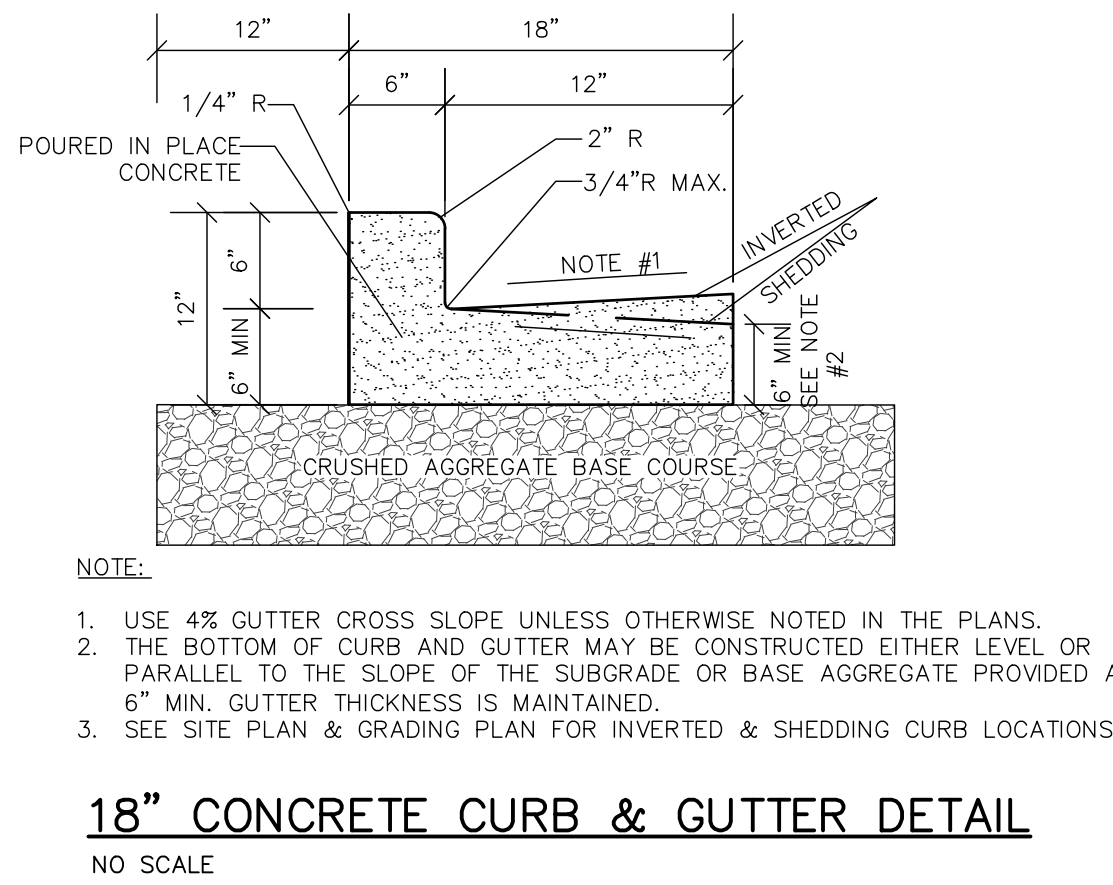
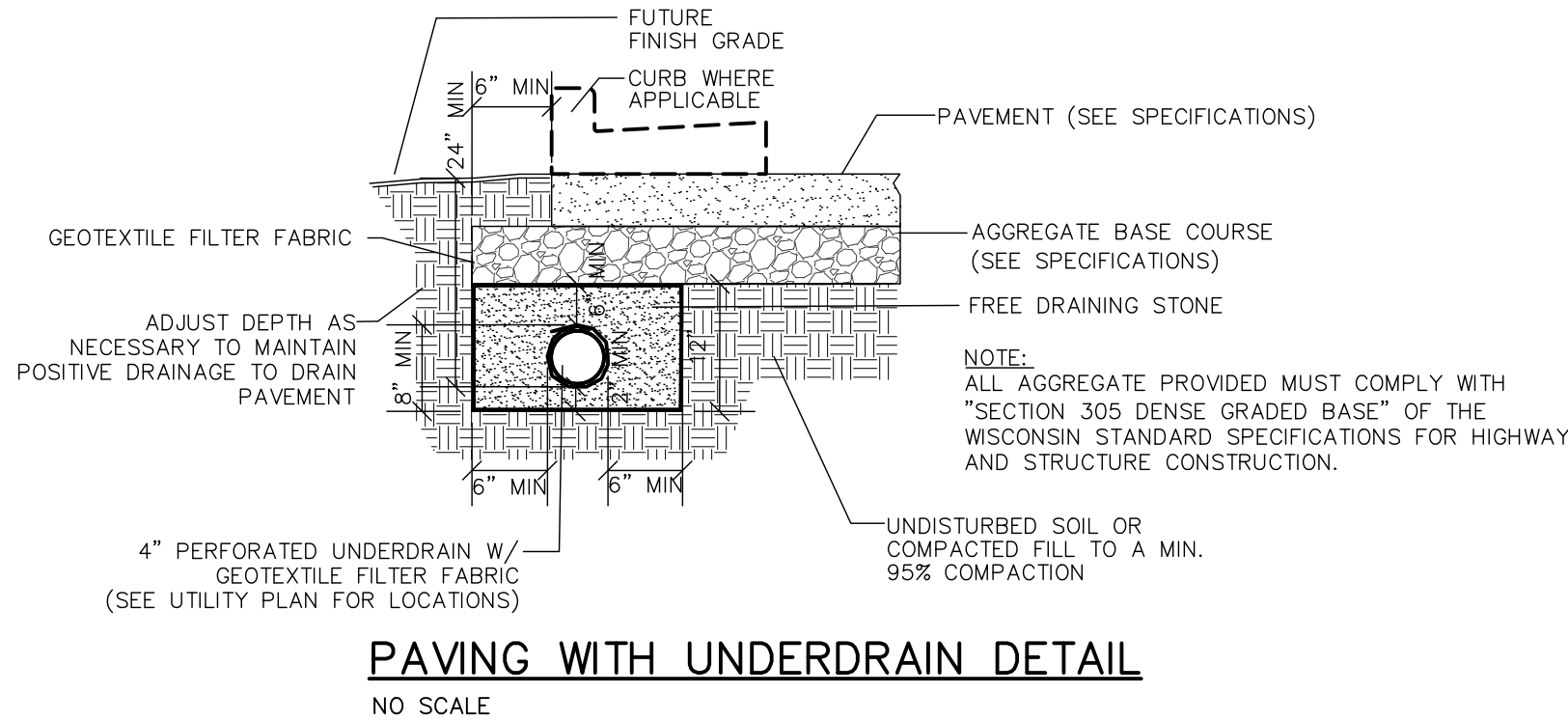
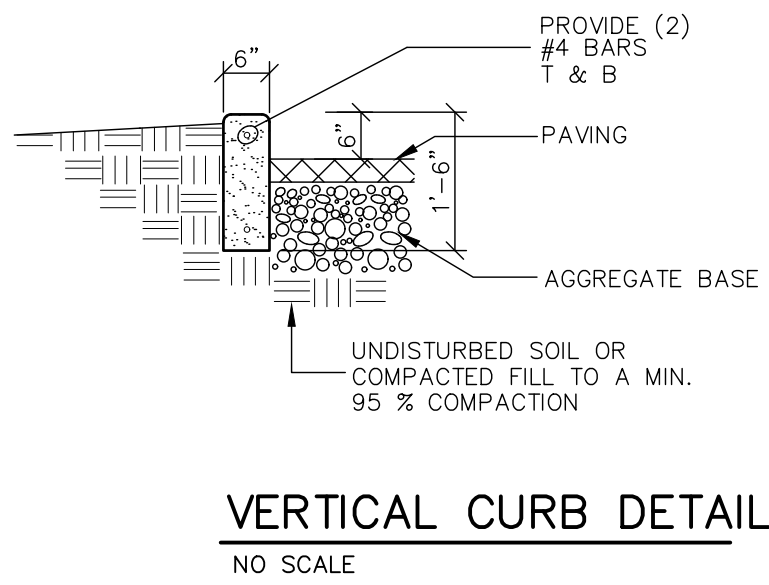
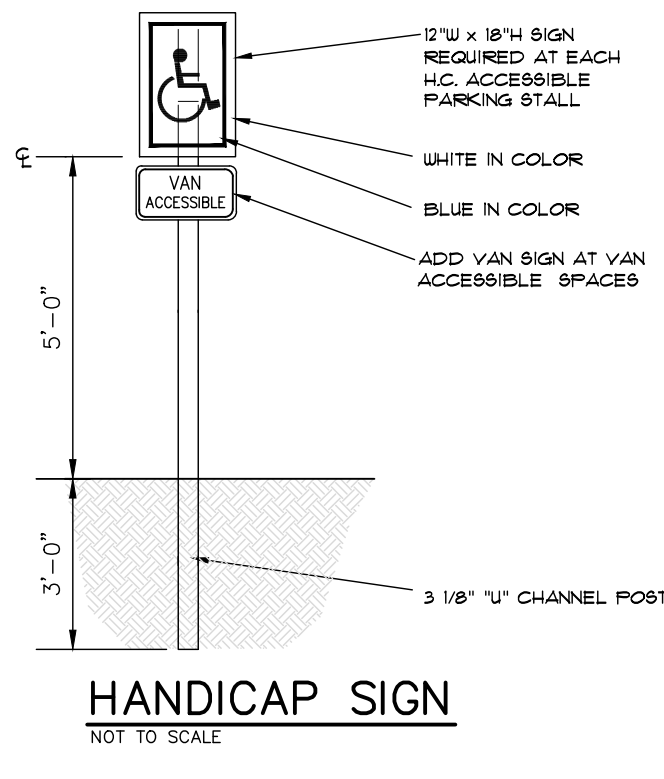
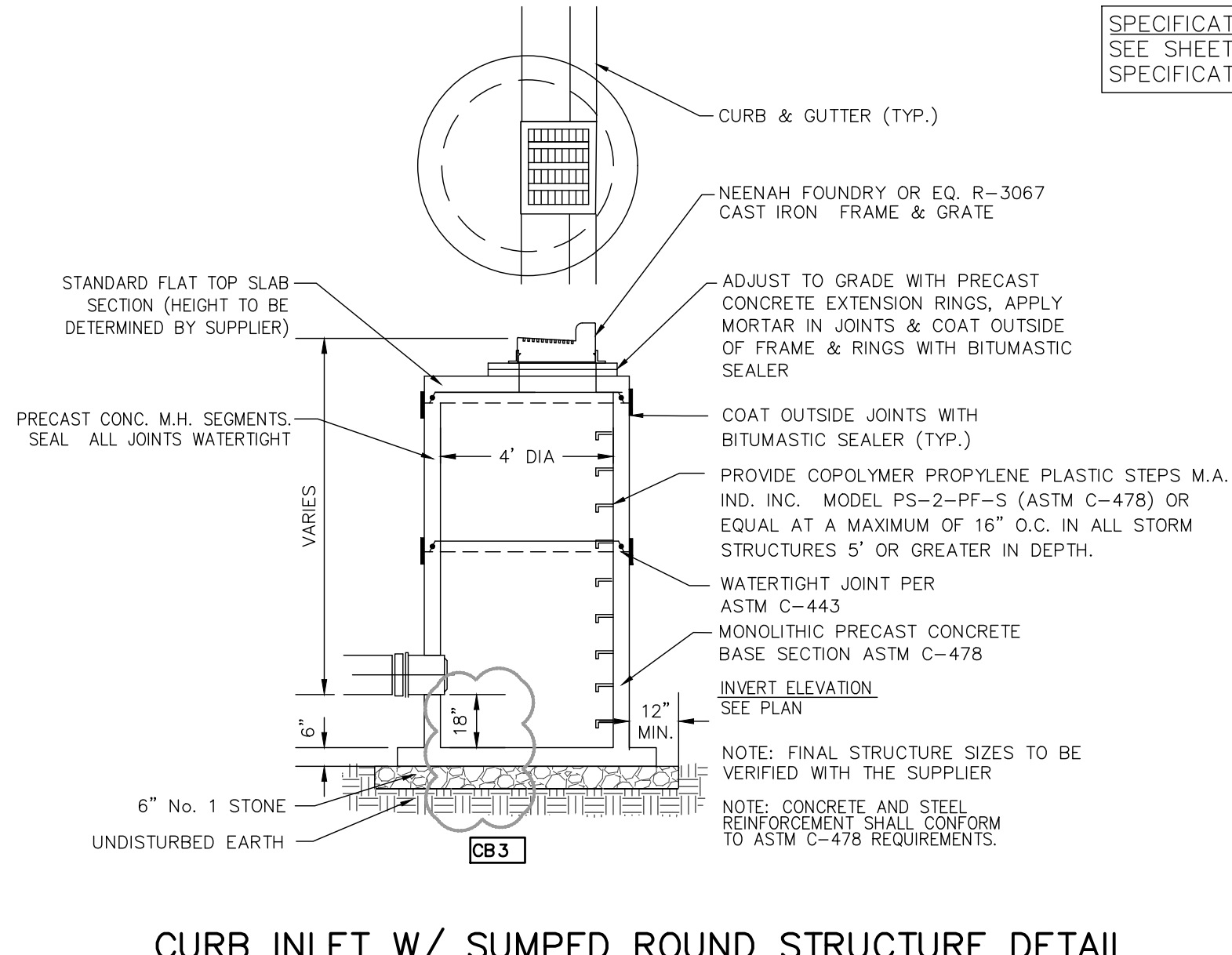
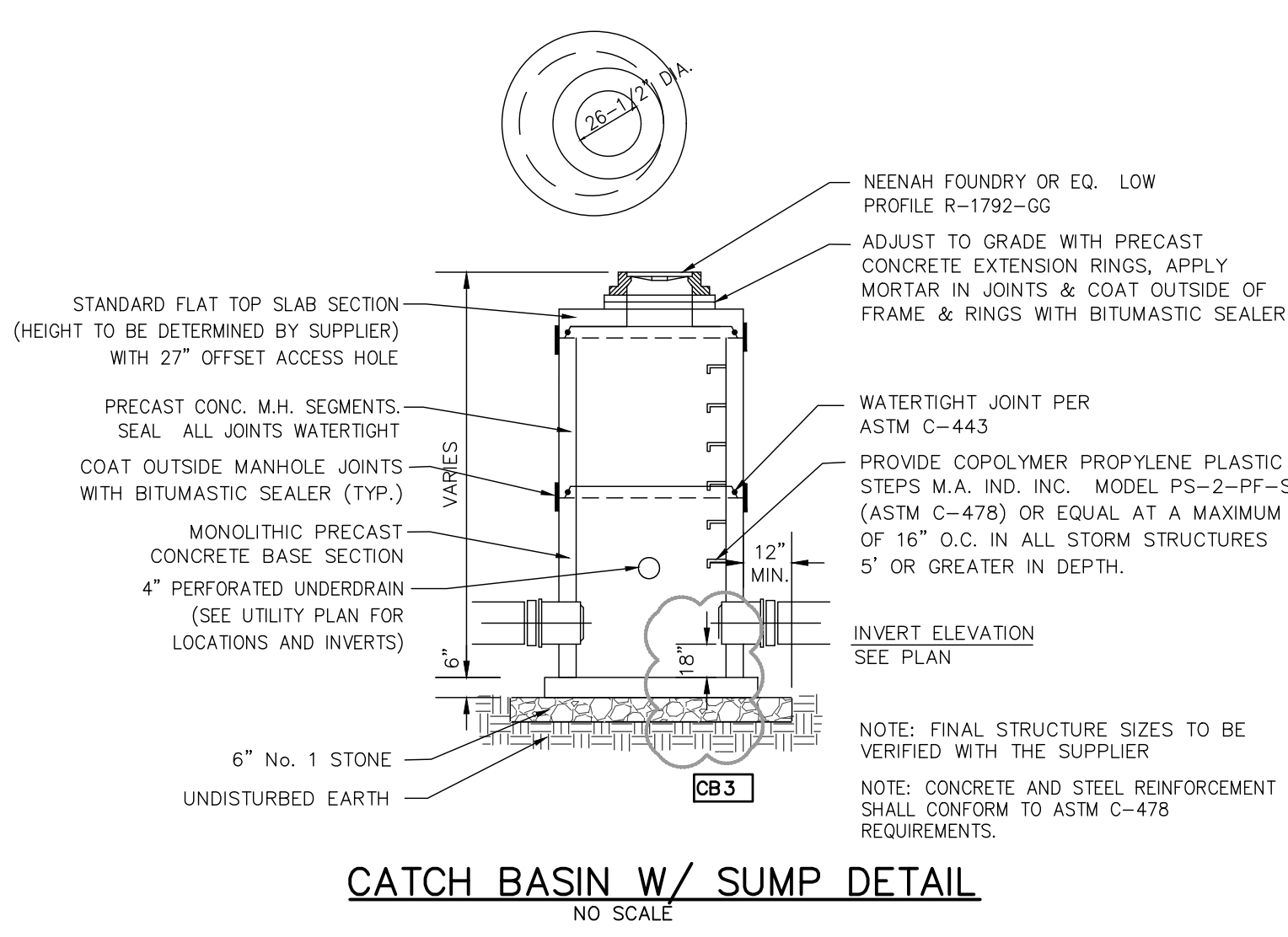
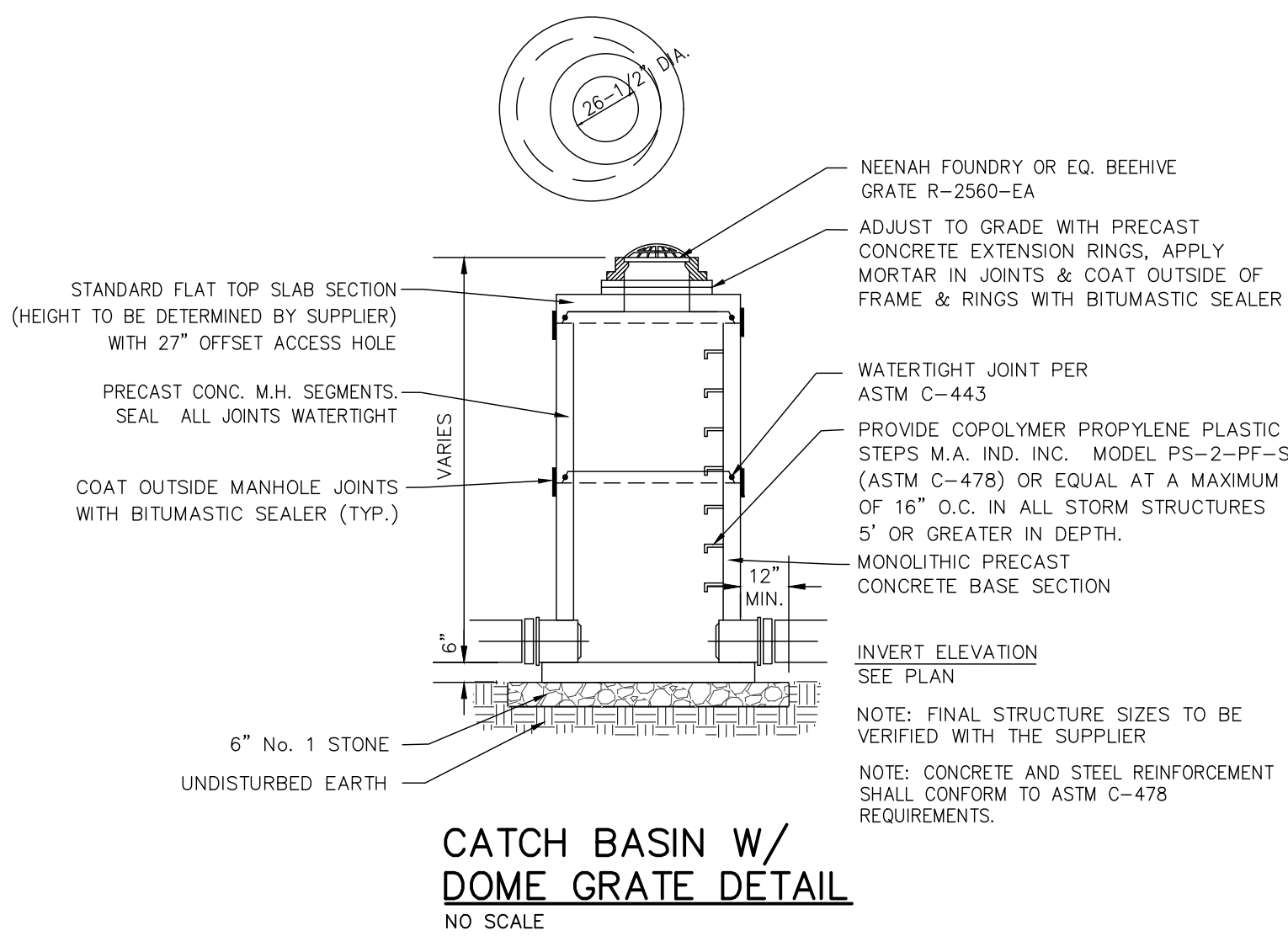
LANDSCAPING NOTES				
SYMBOL	COMMON NAME	BOTANICAL NAME	PLANTED SIZE	QUANTITY
DECIDUOUS TREES				
☉	Skyline Honeylocust	Gleditsia triacanthos 'Skyline'	2.5"	3
☼	Flowering Crabapple (Spring Snow)	Malus x hybrid (Spring Snow)	2"	4
☼	Sugar Maple	Acer saccharum	3"	2
EVERGREEN TREES				
☉	Techny Arborvitae	Thuja occidentalis	42"-48"	15
DECIDUOUS SHRUBS				
☼	Knock Out Roses	Rosa Rodrazz	24"	18
☼	Arrowwood Viburnum	Viburnum dentatum	30"-36"	3
☼	Weigela Carnaval	Weigela Florida 'cortador'	24"	15
☼	Barberry Golden	Berberis thunbergii aurea	24"	17
EVERGREEN SHRUBS				
☉	Andorra Juniper	Juniperus horizontalis 'Plumosa'	12"-15"	27
☉	Dwarf Norway Spruce	Picea abies 'Pumila'	2"	17
☉	Taunton Yew	Tauntonii	24"	2



CIVIL LANDSCAPE AND RESTORATION PLAN

CB3
LANDSCAPING LOCATIONS
HAVE BEEN REVISED WITH
BUILDING SHIFTING EAST
3.27'.





SPECIFICATION NOTE:
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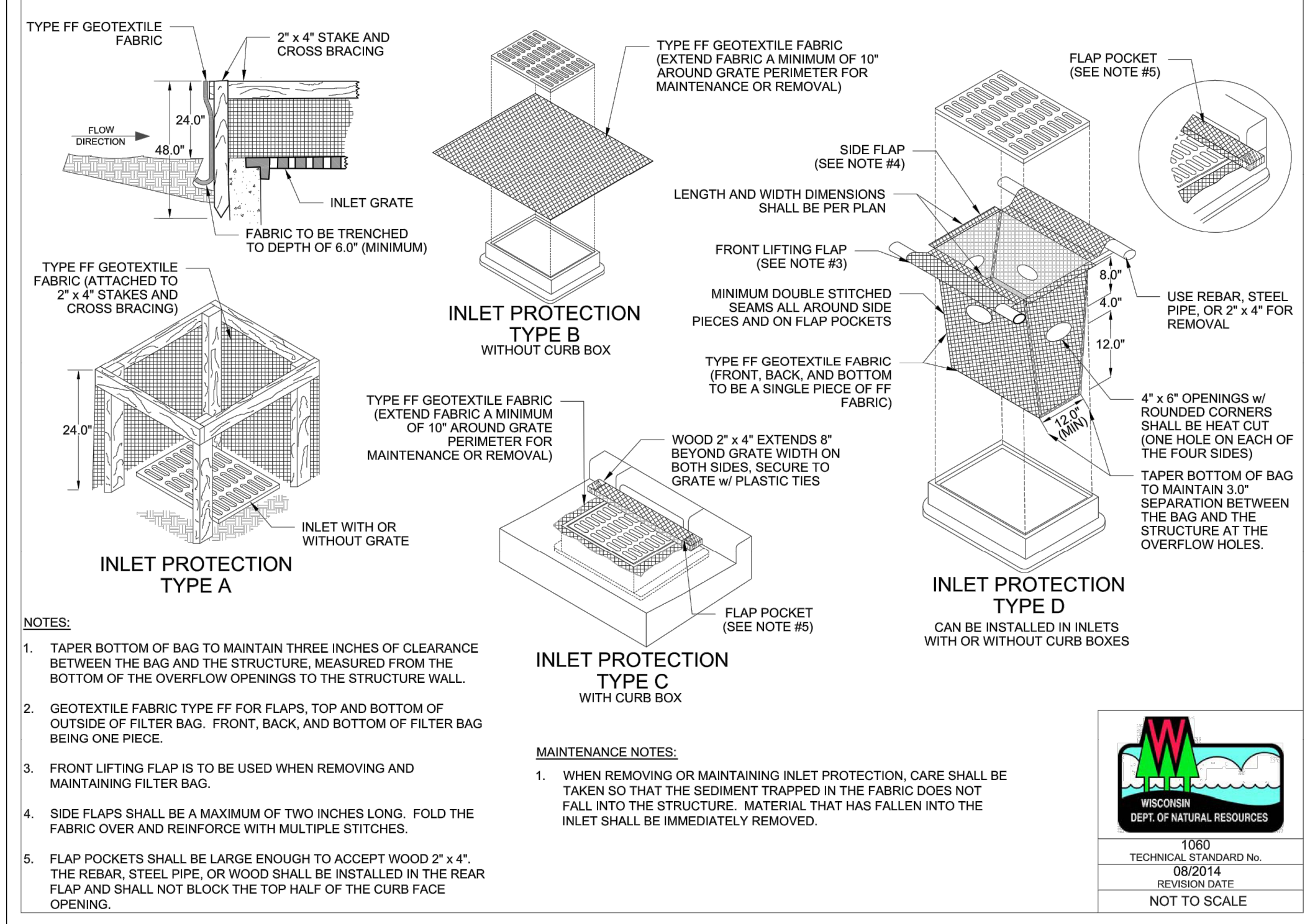
COBLESTONE HOTEL AND SUITES

LITTLE CHUTE, WISCONSIN

[illegible]

SHEET NUMBER

C2.1



INLET PROTECTION DETAIL

NO SCALE

GENERAL NOTES

DETAILS OF CONSTRUCTION, MATERIALS AND WORKMANSHIP NOT SHOWN ON THIS DRAWING SHALL CONFORM TO THE PERTINENT REQUIREMENTS OF THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES TECHNICAL STANDARD NO. 1053 (CHANNEL EROSION MAT).

VARIATIONS IN THE DIMENSIONS OR MATERIALS SHOWN HEREON SHALL BE PERMITTED IF THEY PROVIDE EQUIVALENT PROTECTION AND MATERIAL STRENGTH AND IF PRIOR APPROVAL OF THE ENGINEER IS OBTAINED.

LAP JOINTS SHALL NOT BE PLACED IN THE BOTTOM OF V-SHAPED DITCHES.

JUNCTION SLOTS ON ADJACENT STRIPS OF MATTING SHALL BE STAGGERED A MINIMUM OF 4 FEET APART.

EDGES OF EROSION MAT SHALL BE IMPRESSED IN THE SOIL.

EROSION MAT SHALL PAID BY THE SQUARE YARD INSTALLED.

EROSION MAT OVER SEEDING

JUNCTION OR ANCHOR SLOTS SHALL BE AT MINIMUM INTERVALS OF 100 FEET ON GRADES UP TO AND INCLUDING 3%, AND 50 FEET ON GRADES EXCEEDING 3%.

NOTE:
SEE SPECIFICATIONS FOR MATTING TYPE

CHANNEL EROSION MAT DETAIL

NOT TO SCALE

SILT FENCE – INSTALLATION DETAIL

NO SCALE

TRACKPAD DETAILS

NO SCALE

CONCRETE WASHOUT DETAIL

NO SCALE

CIVIL DETAILS









