



# AGENDA

## REGULAR BOARD MEETING

PLACE: Little Chute Village Hall  
DATE: Wednesday, November 4, 2020  
TIME: 6:00 P.M.

**Virtually attend the November 4th Regular Board meeting at 6 PM by following the link here:**

**<https://www.gotomeet.me/JamesFenlon/114-regular-board-meeting>**

**Call-in Information: United States: +1 (872) 240-3212 Access Code: 921-593-141**

For further details please refer to additional Information immediately following agenda.

### REGULAR ORDER OF BUSINESS

- A. Invocation
- B. Roll call of Trustees
- C. Roll call of Officers and Department Heads
- D. Public Appearance for Items Not on the Agenda
- E. Consent Agenda  
*Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.*
  - 1. Disbursement List
- F. Public Hearing—2021 Budget Hearing
- G. Action—Adopt Resolution No. 40, Series 2020 A Resolution Adopting the 2021 Budget and Establishing the Tax Levy
- H. Discussion—Ordinance 40-95 Excavation Permits
- I. Discussion/Possible Action—Permit Fee Amendment for Underground Utilities
- J. Discussion/Possible Action—Transportation Funding Working Group

- K. Discussion—Covid-19 Updates
- L. Department and Officers Progress Reports
- M. Call for Unfinished Business
- N. Items for Future Agenda
- O. Closed Session:
  - 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Intergovernmental Agreement; Downtown Redevelopment; Property Acquisition for Infrastructure*
  - 19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute *Employment and Recruitment*
- P. Return to Open Session
- Q. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852, [email: Laurie@littlechutewi.org](mailto:Laurie@littlechutewi.org) Prepared: October 30, 2020



### **Information for the Regular Board Meeting – November 4<sup>th</sup>, 2020 – 6:00 PM**

The Village of Little Chute is taking precautions related COVID-19 as it relates to Village Board meetings. On March 16<sup>th</sup>, 2020, the Wisconsin Attorney General released guidance for local communities related to Open Meetings and the use of technology while still complying with Wisconsin's Open Meeting laws. You can find Wisconsin Department of Justice guidance here: [DOJ Guidance on Open Meetings](#).

Until further notice, the Village of Little Chute will be providing the following means for residents to interact, engage, and participate in Village Board proceedings. The proceedings of all Village of Little Chute public meetings are recorded and available for review.

1. Virtually attend the November 4<sup>th</sup> Regular Board Meeting at 6:00 PM by following the link here: <https://www.gotomeet.me/JamesFenlon/114-regular-board-meeting>
2. Call-in Information: United States: [+1 \(872\) 240-3212](#) **Access Code:** 921-593-141
3. If you are experiencing connectivity issues or have questions on the options above, please contact James Fenlon at [james@littlechutewi.org](mailto:james@littlechutewi.org)
4. The Board Room at Village Hall will be open, but board members and staff have the option to attend virtually. We urge residents to participate in our meetings by utilizing the virtual options above.
5. If you have questions or comments regarding the agenda or potential items on the agenda, we urge you to contact Board or staff members regarding your concerns. You can find Board Member contact information here: <http://www.littlechutewi.org/59/Meet-the-Village-Board>
6. If you have questions or comments regarding the agenda, you can also contact the Village Administrator, James Fenlon, at [james@littlechutewi.org](mailto:james@littlechutewi.org) or 920-423-3850.
7. If you have questions or comments regarding the agenda and want to contact a Village of Little Chute Department Head, you can find a complete staff directory here: <http://www.littlechutewi.org/directory.aspx>

## Disbursement List - November 4, 2020

---

Payroll & Payroll Liabilities - October 29, 2020	<b>\$205,717.02</b>
Prepaid Invoices - October 23, 2020	<b>\$90,658.98</b>
Prepaid Invoices - October 30, 2020	<b>\$99,573.62</b>

Utility Commission-

### **CURRENT ITEMS**

---

Bills List - November 4, 2020	<b>\$217,679.39</b>
-------------------------------	---------------------

<b>Total Payroll, Prepaid &amp; Invoices</b>	<b>\$613,629.01</b>
--	---------------------

The above payments are recommended for approval:

Rejected: \_\_\_\_\_

\_\_\_\_\_

Approved November 4, 2020

\_\_\_\_\_  
Michael R Vanden Berg, Village President

\_\_\_\_\_  
Laurie Decker, Clerk

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
2020 UTILITY REFUNDS (5089)							
125131105	Invoi	OVERPAYMENT REFUND ACCT #1-251311-05	19.47	Open	Non	10/20	001-15000
170246503	Invoi	OVERPAYMENT REFUND ACCT #1-702465-03	38.44	Open	Non	10/20	001-15000
Total 2020 UTILITY REFUNDS (5089):			57.91				
AIA CORPORATION (5050)							
3ID2659585-1	Invoi	JETS COACHES CAPS	105.90	Open	Non	10/20	101-55460-225
Total AIA CORPORATION (5050):			105.90				
AMPLITEL TECHNOLOGIES (4637)							
16579	Invoi	FINANCE-ADDITIONAL MONITORS	1,236.85	Open	Non	10/20	404-57190-302
Total AMPLITEL TECHNOLOGIES (4637):			1,236.85				
AT& T (409)							
92078873810963 1	Invoi	OCT/NOV SERVICE	23.41	Open	Non	10/20	207-52120-203
92078873810963 1	Invoi	OCT/NOV SERVICE	46.82	Open	Non	10/20	101-53310-203
92078873810963 1	Invoi	OCT/NOV SERVICE	23.41	Open	Non	10/20	204-55420-203
92078873810963 1	Invoi	OCT/NOV SERVICE	23.41	Open	Non	10/20	101-53310-203
92078873810963 1	Invoi	OCT/NOV SERVICE	93.64	Open	Non	10/20	620-53924-203
92078873810963 1	Invoi	OCT/NOV SERVICE	46.81	Open	Non	10/20	101-53310-203
Total AT& T (409):			257.50				
BUILDING SERVICES GROUP INC (4899)							
5463400003	Invoi	MONTHLY CLEANING-CIVIC CENTER	2,023.00	Open	Non	10/20	206-55110-243
5463500003	Invoi	MONTHLY CLEANING-VILLAGE HALL	1,340.00	Open	Non	10/20	101-51650-243
5463600003	Invoi	MONTHLY CLEANING-MUNICIPAL GARAGE	454.00	Open	Non	10/20	101-53310-243
Total BUILDING SERVICES GROUP INC (4899):			3,817.00				
CELLCOM (4683)							
920317	Invoi	ENGINEERING PHONE CHARGES	205.13	Open	Non	10/20	452-57331-203
920317	Invoi	DPW PHONE CHARGES	299.42	Open	Non	10/20	101-53310-203
920317	Invoi	PARKS PHONE CHARGES	57.97	Open	Non	10/20	101-55200-203
920317	Invoi	REC PHONE CHARGES	107.01	Open	Non	10/20	101-55300-203
920317	Invoi	FACILITIES PHONE CHARGES	44.04	Open	Non	10/20	101-51650-203
920317	Invoi	INSPECTOR PHONE CHARGES	44.04	Open	Non	10/20	101-52050-203
920317	Invoi	COMMUNITY DEVELOPER CHARGES	44.04	Open	Non	10/20	101-51530-208
Total CELLCOM (4683):			801.65				
CONQUER MARTIAL ARTS INC (4760)							
101320	Invoi	PAYOUT MARTIAL ARTS - 7 KIDS @ \$15	105.00	Open	Non	10/20	101-55300-204
101320	Invoi	DELINQ PERSONAL PROPERTY TAX 2019	94.41-	Open	Non	10/20	101-12310
101320	Invoi	INTEREST ON DELINQ PP TAX 2019	8.82-	Open	Non	10/20	101-38105
Total CONQUER MARTIAL ARTS INC (4760):			1.77				
CRANE ENGINEERING SALES INC (3240)							
392675	Invoi	POOL PAINT	1,560.00	Open	Non	10/20	204-55420-302
Total CRANE ENGINEERING SALES INC (3240):			1,560.00				

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
DELTA DENTAL OF WISCONSIN (33)							
1517361	Invoi	NOVEMBER DENTAL	4,505.02	Open	Non	10/20	101-21345
1517362	Invoi	NOVEMBER DENTAL - WPPA	1,725.06	Open	Non	10/20	101-21345
VISION 11/20	Invoi	NOVEMBER VISION	350.17	Open	Non	10/20	101-21366
Total DELTA DENTAL OF WISCONSIN (33):			6,580.25				
KAUKAUNA UTILITIES (234)							
OCTOBER 2020	Invoi	1800 STEPHEN ST STORM	393.46	Open	Non	10/20	630-53441-249
OCTOBER 2020	Invoi	DOYLE PARK WELL	3,011.89	Open	Non	10/20	620-53624-249
OCTOBER 2020	Invoi	721 W ELM	98.32	Open	Non	10/20	208-52900-249
OCTOBER 2020	Invoi	1401 E ELM DR	937.78	Open	Non	10/20	101-53310-249
OCTOBER 2020	Invoi	STEPHEN ST SIGN	16.24	Open	Non	10/20	101-53300-249
OCTOBER 2020	Invoi	SIGNALS/NE CORNER N & ELM	75.55	Open	Non	10/20	101-53300-249
OCTOBER 2020	Invoi	PATRIOT DR FLAG POLE	31.85	Open	Non	10/20	101-53300-249
OCTOBER 2020	Invoi	SIGNALS/NORTH & BUCHANAN	31.95	Open	Non	10/20	101-53300-249
OCTOBER 2020	Invoi	STREET LIGHTING	9,316.37	Open	Non	10/20	101-53300-249
OCTOBER 2020	Invoi	SIGNALS/MAIN & MADISON	37.15	Open	Non	10/20	101-53300-249
OCTOBER 2020	Invoi	COMMUNITY BRIDGE LIGHTING	176.87	Open	Non	10/20	101-53300-249
OCTOBER 2020	Invoi	SIGNALS/GRAND & MAIN	41.48	Open	Non	10/20	101-53300-249
OCTOBER 2020	Invoi	SECURITY LIGHT	13.34	Open	Non	10/20	101-53300-249
OCTOBER 2020	Invoi	CANAL BRIDGE - SOUTH SIDE	29.49	Open	Non	10/20	101-53300-249
OCTOBER 2020	Invoi	CANAL BRIDGE - NORTH SIDE	18.99	Open	Non	10/20	101-53300-249
OCTOBER 2020	Invoi	STEPHEN ST TOWER/LIGHTING	180.05	Open	Non	10/20	620-53624-249
OCTOBER 2020	Invoi	#3 WELL WASHINGTON ST	2,751.10	Open	Non	10/20	620-53624-249
OCTOBER 2020	Invoi	#4 WELL WASHINGTON ST	4,427.19	Open	Non	10/20	620-53624-249
OCTOBER 2020	Invoi	PUMP STATION JEFFERSON ST	1,040.22	Open	Non	10/20	620-53624-249
OCTOBER 2020	Invoi	LINCOLN AVE E HEESAKKER PARK	79.00	Open	Non	10/20	101-55200-249
OCTOBER 2020	Invoi	VAN LIESHOUT PK SECURITY LT	62.61	Open	Non	10/20	101-55200-249
OCTOBER 2020	Invoi	VAN LIESHOUT BALLFIELD	177.02	Open	Non	10/20	101-55200-249
OCTOBER 2020	Invoi	VAN LIESHOUT PARK	62.40	Open	Non	10/20	101-55200-249
OCTOBER 2020	Invoi	LEGION PARK RESTROOMS	119.74	Open	Non	10/20	101-55200-249
OCTOBER 2020	Invoi	HERITAGE PARK	22.61	Open	Non	10/20	101-55200-249
OCTOBER 2020	Invoi	HEESAKKER PARK TRAIL	27.92	Open	Non	10/20	101-55200-249
OCTOBER 2020	Invoi	DOYLE PARK BALLFIELD DP2 LIGHT	58.16	Open	Non	10/20	101-55200-249
OCTOBER 2020	Invoi	DOYLE PARK STAGE	44.80	Open	Non	10/20	101-55200-249
OCTOBER 2020	Invoi	BALLFIELD DPI/SHED LIGHTS	52.17	Open	Non	10/20	101-55200-249
OCTOBER 2020	Invoi	MUNICIPAL POOL	518.84	Open	Non	10/20	204-55420-249
OCTOBER 2020	Invoi	CIVIC CENTER	1,173.68	Open	Non	10/20	206-55110-249
OCTOBER 2020	Invoi	VILLAGE HALL	872.62	Open	Non	10/20	101-51650-249
OCTOBER 2020	Invoi	VILLAGE HALL PLAZA	16.24	Open	Non	10/20	101-51650-249
OCTOBER 2020	Invoi	SAFETY CENTER	657.10	Open	Non	10/20	207-52120-249
OCTOBER 2020	Invoi	SAFETY CENTER	438.06	Open	Non	10/20	101-52250-249
Total KAUKAUNA UTILITIES (234):			27,012.26				
KLINK HYDRAULICS LLC (5005)							
11908	Invoi	AIR BRAKE HOSE #6	44.72	Open	Non	10/20	101-53330-225
11908	Invoi	TIGERFLEX GT HOSE #155	42.96	Open	Non	10/20	101-53330-225
Total KLINK HYDRAULICS LLC (5005):			87.68				
OUTAGAMIE COUNTY TREASURER (486)							
1018325	Invoi	SEPTEMBER FUEL BILL	39.14	Open	Non	10/20	101-52050-247
1018325	Invoi	SEPTEMBER FUEL BILL	9.00	Open	Non	10/20	630-53441-247
1018325	Invoi	SEPTEMBER FUEL BILL	533.79	Open	Non	10/20	630-53442-247
1018325	Invoi	SEPTEMBER FUEL BILL	1,373.21	Open	Non	10/20	201-53620-247

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
1018325	Invoi	SEPTEMBER FUEL BILL	127.14	Open	Non	10/20	101-55200-247
1018325	Invoi	SEPTEMBER FUEL BILL	711.05	Open	Non	10/20	101-55440-247
1018325	Invoi	SEPTEMBER FUEL BILL	31.77	Open	Non	10/20	101-55300-247
1018325	Invoi	SEPTEMBER FUEL BILL	186.29	Open	Non	10/20	101-52200-247
1018325	Invoi	SEPTEMBER FUEL BILL	64.61	Open	Non	10/20	610-53612-247
1018325	Invoi	SEPTEMBER FUEL BILL	336.85	Open	Non	10/20	620-53644-247
1018325	Invoi	SEPTEMBER FUEL BILL	628.93	Open	Non	10/20	101-53330-217
Total OUTAGAMIE COUNTY TREASURER (486):			4,041.78				
TIME WARNER CABLE (89)							
10/20 66256890150	Invoi	OCTOBER/NOVEMBER SERVICE	12.36	Open	Non	10/20	101-52200-208
10/20 71538770140	Invoi	OCTOBER/NOVEMBER SERVICE	550.00	Open	Non	10/20	101-53310-203
Total TIME WARNER CABLE (89):			562.36				
VAN ZEELAND NURSERY (388)							
102-04595-01	Invoi	TERRACE TREES	8,722.99	Open	Non	10/20	101-55440-215
102-04596-01	Invoi	TERRACE TREES	33,259.12	Open	Non	10/20	101-55440-215
Total VAN ZEELAND NURSERY (388):			41,982.11				
WE ENERGIES (2788)							
4494800612 10/20	Invoi	DOYLE POOL	384.35	Open	Non	10/20	204-55420-249
4494800612 10/20	Invoi	200 E MCKINLEY ST FVMPD	31.94	Open	Non	10/20	207-52120-249
4494800612 10/20	Invoi	200 E MCKINLEY ST-FIRE DEPT	21.30	Open	Non	10/20	101-52250-249
4494800612 10/20	Invoi	920 WASHINGTON ST	11.86	Open	Non	10/20	620-53624-249
4494800612 10/20	Invoi	PLANT #1 (100 WILSON ST)	23.27	Open	Non	10/20	620-53624-249
4494800612 10/20	Invoi	PLANT #2 (1118 JEFFERSON ST)	10.89	Open	Non	10/20	620-53624-249
4494800612 10/20	Invoi	CIVIC CENTER (630 MONROE ST)	153.97	Open	Non	10/20	206-55110-249
4494800612 10/20	Invoi	LC WELL #4 PUMPHOUSE (625 E EVERGREEN)	14.37	Open	Non	10/20	620-53624-249
4494800612 10/20	Invoi	STREET LIGHTS	1,057.51	Open	Non	10/20	101-53300-249
4494800612 10/20	Invoi	PUMP STATION @ EVERGREEN & FRENCH	182.78	Open	Non	10/20	620-53624-249
4494800612 10/20	Invoi	108 W MAIN ST	171.32	Open	Non	10/20	101-51650-249
4494800612 10/20	Invoi	CROSSWINDS LED STREET LIGHTS	123.04	Open	Non	10/20	101-53300-249
4494800612 10/20	Invoi	1401 E ELM DR	231.50	Open	Non	10/20	101-53310-249
4494800612 10/20	Invoi	721 W ELM DR	11.86	Open	Non	10/20	208-52900-249
Total WE ENERGIES (2788):			2,429.96				
WISCONSIN DEPARTMENT OF REVENUE (5023)							
102120	Invoi	VEITH CITATION #BD3769802	124.00	Open	Non	10/20	101-35101
Total WISCONSIN DEPARTMENT OF REVENUE (5023):			124.00				
Grand Totals:			90,658.98				

## Report GL Period Summary

Vendor number hash: 62243  
 Vendor number hash - split: 155971  
 Total number of invoices: 23  
 Total number of transactions: 94

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	90,658.98	90,658.98
Grand Totals:	90,658.98	90,658.98



Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
<b>2020 UTILITY REFUNDS (5089)</b>							
125125405	Invoi	OVERPAYMENT REFUND ACCT #1-251254-05	124.66	Open	Non	10/20	001-15000
Total 2020 UTILITY REFUNDS (5089):			124.66				
<b>A.P. PLUMBING LLC (297)</b>							
6483	Invoi	TOUCHLESS SENSOR FAUCETS	12,730.63	Open	Non	10/20	101-55200-242
6483	Invoi	TOUCHLESS SENSOR FAUCETS	2,660.55	Open	Non	10/20	206-55110-242
6483	Invoi	TOUCHLESS SENSOR FAUCETS	3,888.88	Open	Non	10/20	207-52120-242
6483	Invoi	TOUCHLESS SENSOR FAUCETS	907.91	Open	Non	10/20	101-52250-242
6483	Invoi	TOUCHLESS SENSOR FAUCETS	5,681.24	Open	Non	10/20	101-51650-242
Total A.P. PLUMBING LLC (297):			25,869.21				
<b>AMPLITEL TECHNOLOGIES (4637)</b>							
16257	Invoi	FORTIGATE MAINTENANCE RENEWAL	1,820.00	Open	Non	10/20	207-52120-204
Total AMPLITEL TECHNOLOGIES (4637):			1,820.00				
<b>ARROW AUDIO INC (5140)</b>							
10459	Invoi	BOARDROOM AV UPGRADE	21,690.00	Open	Non	10/20	404-57190-302
Total ARROW AUDIO INC (5140):			21,690.00				
<b>DEMCO INC (5148)</b>							
6863292	Invoi	SLOPED SHELVING UNITS ON WHEELS	2,497.16	Open	Non	10/20	206-55110-221
Total DEMCO INC (5148):			2,497.16				
<b>EAGLE GRAPHICS LLC (1861)</b>							
190733	Invoi	ANIMAL BITE REPORT FORMS	165.00	Open	Non	10/20	207-52120-207
Total EAGLE GRAPHICS LLC (1861):			165.00				
<b>HEART OF THE VALLEY CHAMBER (996)</b>							
16548	Invoi	SPONSORSHIP FOR SMALL BUSINESS SATURDA	500.00	Open	Non	10/20	101-56700-227
Total HEART OF THE VALLEY CHAMBER (996):			500.00				
<b>KIMBERLY GRAPHICS (5149)</b>							
101920	Invoi	K9 STICKERS	62.50	Open	Non	10/20	207-52120-236
Total KIMBERLY GRAPHICS (5149):			62.50				
<b>LAPPEN SECURITY PRODUCTS INC (735)</b>							
LSPQ43921	Invoi	ADA OPERATOR FOR LIBRARY	3,176.18	Open	Non	10/20	206-55110-242
LSPQ44017	Invoi	KEYS FOR SQUAD #630	17.00	Open	Non	10/20	207-52120-218
Total LAPPEN SECURITY PRODUCTS INC (735):			3,193.18				
<b>STAPLES ADVANTAGE (3472)</b>							
3459975678	Invoi	CLIPBOARDS/RUBBERBANDS/ENVELOPE SEALA	14.39	Open	Non	10/20	101-51440-206
3459975680	Invoi	LETTER OPENERS	18.24	Open	Non	10/20	101-51440-206
3459975681	Invoi	DISINFECTANT SPRAY	29.96	Open	Non	10/20	101-51440-206
Total STAPLES ADVANTAGE (3472):			62.59				

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
SYSTEM LIQUIDATION INC (5147)							
1000001228	Invoi	56 CHROMEBOOKS FOR SCHOOL DISTRICT	21,560.00	Open	Non	10/20	101-51960-218
Total SYSTEM LIQUIDATION INC (5147):			21,560.00				
TIME WARNER CABLE (89)							
10/20 71406480150	Invoi	OCTOBER/NOVEMBER SERVICE	147.59	Open	Non	10/20	207-52120-203
Total TIME WARNER CABLE (89):			147.59				
VALLEY GLASS (5134)							
24569-1	Invoi	CLEAR GLASS WALL W/SPEAK HOLES & PASS T	2,040.42	Open	Non	10/20	101-51650-242
Total VALLEY GLASS (5134):			2,040.42				
VANDE HEY COMPANY INC (558)							
40747	Invoi	VAN LIESHOUT OUTDOOR PATIO	13,000.00	Open	Non	10/20	101-55200-216
Total VANDE HEY COMPANY INC (558):			13,000.00				
VANDEN HEUVEL, KELLY (4824)							
10/20 REIMBURSE	Invoi	REIMBURSE FOR HAND SANITIZER	71.70	Open	Non	10/20	207-52120-218
Total VANDEN HEUVEL, KELLY (4824):			71.70				
VILLAGE OF LITTLE CHUTE (1404)							
OCTOBER 2020	Invoi	SAFETY CENTER	331.51	Open	Non	10/20	207-52120-249
OCTOBER 2020	Invoi	SAFETY CENTER	82.88	Open	Non	10/20	101-52250-249
OCTOBER 2020	Invoi	GB & MISS CANAL CO	4.95	Open	Non	10/20	101-51780-249
OCTOBER 2020	Invoi	VILLAGE HALL	136.00	Open	Non	10/20	101-51650-249
OCTOBER 2020	Invoi	CIVIC CENTER	323.84	Open	Non	10/20	206-55110-249
OCTOBER 2020	Invoi	DOYLE PARK DPI RESTROOMS	69.05	Open	Non	10/20	101-55200-249
OCTOBER 2020	Invoi	HERITAGE PARK	137.60	Open	Non	10/20	101-55200-249
OCTOBER 2020	Invoi	LEGION PARK SPRINKLER	306.98	Open	Non	10/20	101-55200-249
OCTOBER 2020	Invoi	LEGION PARK RESTROOMS	464.94	Open	Non	10/20	101-55200-249
OCTOBER 2020	Invoi	VAN LIESHOUT PARK	448.88	Open	Non	10/20	101-55200-249
OCTOBER 2020	Invoi	VAN LIESHOUT PARK CONCESSION	10.97	Open	Non	10/20	101-55200-249
OCTOBER 2020	Invoi	HEESAKKER PARK-BUBBLER	10.97	Open	Non	10/20	101-55200-249
OCTOBER 2020	Invoi	HEESAKKER PARK RESTROOM	67.46	Open	Non	10/20	101-55200-249
OCTOBER 2020	Invoi	DOYLE SHELTER	11.20	Open	Non	10/20	101-55200-249
OCTOBER 2020	Invoi	DOYLE PARK POOL/RESTROOMS	316.68	Open	Non	10/20	101-55200-249
OCTOBER 2020	Invoi	DOYLE PARK POOL/RESTROOMS	316.69	Open	Non	10/20	204-55420-249
OCTOBER 2020	Invoi	DOYLE PARK POOL	1,867.19	Open	Non	10/20	204-55420-249
OCTOBER 2020	Invoi	PUMP STATION JEFFERSON ST	36.82	Open	Non	10/20	620-53624-249
OCTOBER 2020	Invoi	DOYLE PARK WELL #1	12.60	Open	Non	10/20	620-53624-249
OCTOBER 2020	Invoi	#3 WELL WASHINGTON ST	12.38	Open	Non	10/20	620-53624-249
OCTOBER 2020	Invoi	200 KAREN DR	8.25	Open	Non	10/20	416-57600-249
OCTOBER 2020	Invoi	206 KAREN DR	8.25	Open	Non	10/20	416-57600-249
OCTOBER 2020	Invoi	1401 E ELM DR	924.83	Open	Non	10/20	101-53310-249
OCTOBER 2020	Invoi	721 W ELM	40.54	Open	Non	10/20	208-52900-249
OCTOBER 2020	Invoi	3609 FREEDOM RD	18.15	Open	Non	10/20	630-53441-249
Total VILLAGE OF LITTLE CHUTE (1404):			5,969.61				
WARRANT PAYMENTS (4565)							
11445141	Invoi	REIMBURSEMENT FOR BALLISTIC VEST	800.00	Open	Non	10/20	207-52120-212

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
Total WARRANT PAYMENTS (4565):			800.00				
Grand Totals:			99,573.62				

Report GL Period Summary

Vendor number hash:	61924
Vendor number hash - split:	96808
Total number of invoices:	20
Total number of transactions:	48

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	99,573.62	99,573.62
Grand Totals:	99,573.62	99,573.62

## Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	Period	GL Account
<b>ASCENSION MEDICAL GROUP-FOX VALLEY WI</b>				
2020 JETS	ATHLETIC TRAINER @ JETS HOME GAMES	530.00	10/20	101-55460-204
Total ASCENSION MEDICAL GROUP-FOX VALLEY WI:		530.00		
<b>ASSOCIATED APPRAISAL CONSULTANTS</b>				
151117	PROFESSIONAL SERVICES-NOVEMBER	1,975.00	10/20	101-51530-204
Total ASSOCIATED APPRAISAL CONSULTANTS:		1,975.00		
<b>AUTOMOTIVE SUPPLY CO</b>				
60885666	OIL FILTERS	57.68	10/20	101-53330-218
Total AUTOMOTIVE SUPPLY CO:		57.68		
<b>AXON ENTERPRISE INC.</b>				
SI-1690875	EVIDENCE.COM YEAR 4 PAYMENT	936.00	10/20	207-52120-204
Total AXON ENTERPRISE INC.:		936.00		
<b>BADGER LABORATORIES INC</b>				
20-014286	WATER TESTING	400.00	10/20	630-53444-204
20-014374	WATER TESTING	600.00	10/20	630-53444-204
20-014438	WATER TESTING	200.00	10/20	630-53444-204
Total BADGER LABORATORIES INC:		1,200.00		
<b>BUILDING SERVICE INC</b>				
148795	ROLLER SHADES AT LIBRARY/CIVIC CENTER	6,639.00	10/20	206-55110-306
Total BUILDING SERVICE INC:		6,639.00		
<b>CELLCOM</b>				
941057	FVMPD CELL - OCTOBER	2,146.62	10/20	207-52120-203
Total CELLCOM:		2,146.62		
<b>CONWAY SHIELD</b>				
465379	BLACKINTON RHODIUM NAME BAR	108.50	10/20	101-52200-218
Total CONWAY SHIELD:		108.50		
<b>CRANE ENGINEERING SALES INC</b>				
393715	POOL PAINT	1,520.00	10/20	204-55420-302
Total CRANE ENGINEERING SALES INC:		1,520.00		
<b>DISTRICT 2, INC.</b>				
2992	FIREMAN'S RADIO STRAP	156.32	10/20	101-52200-302
3008	FIREFIGHTER HELMET	450.95	10/20	101-52200-302
Total DISTRICT 2, INC.:		607.27		

Invoice	Description	Total Cost	Period	GL Account
<b>DONALD HIETPAS &amp; SONS INC.</b>				
2019002-3	EVERGREEN DR UTILITIES PROJECT	56,249.00	10/20	414-51025-263
2019002-3	EVERGREEN DR UTILITIES PROJECT	66,031.43	10/20	417-51025-263
Total DONALD HIETPAS & SONS INC.:		122,280.43		
<b>FARRELL EQUIPMENT &amp; SUPPLY CO INC</b>				
1138185	PERMA-PATCH ASPHALT	439.80	10/20	101-53300-216
Total FARRELL EQUIPMENT & SUPPLY CO INC:		439.80		
<b>FLY-ME FLAG LLC</b>				
5535	REPAIR TO FLAGPOLE & WINCH MECHANISM	376.00	10/20	202-51960-301
Total FLY-ME FLAG LLC:		376.00		
<b>FOX RIVER NAVIGATIONAL SYSTEM AUTHORITY</b>				
0008	FRNSA BRIDGE TENDER 2020	2,808.02	10/20	101-55200-225
Total FOX RIVER NAVIGATIONAL SYSTEM AUTHORITY:		2,808.02		
<b>GREENLEAF SIGN &amp; FLAG</b>				
102220	10 USA, 8 WI, AND 5 POW FLAGS	610.27	10/20	206-55110-244
102220	10 USA, 8 WI, AND 5 POW FLAGS	421.53	10/20	101-51650-244
102220	10 USA, 8 WI, AND 5 POW FLAGS	200.44	10/20	207-52120-244
102220	10 USA, 8 WI, AND 5 POW FLAGS	66.76	10/20	101-52250-244
Total GREENLEAF SIGN & FLAG:		1,299.00		
<b>HEARTLAND BUSINESS SYSTEMS</b>				
405645-H	OCTOBER BILL PRINT QNTY 3976	139.16	10/20	201-53620-206
405645-H	OCTOBER BILL PRINT QNTY 3976	139.16	10/20	610-53614-206
405645-H	OCTOBER BILL PRINT QNTY 3976	139.16	10/20	620-53904-206
405645-H	OCTOBER BILL PRINT QNTY 3976	139.16	10/20	630-53443-206
Total HEARTLAND BUSINESS SYSTEMS:		556.64		
<b>JP GRAPHICS INC</b>				
1060296011	PUBLIC WORKS STICKERS	166.00	10/20	201-53620-227
1060534011	NO.9 SECURITY WINDOW ENVELOPES-QTY 5000	405.00	10/20	101-51650-206
Total JP GRAPHICS INC:		571.00		
<b>KERRY'S VROOM SERVICE INC</b>				
9452	NEW BATTERY-SQUAD #95	336.06	10/20	207-52120-247
9453	OIL & FILTER CHANGE - UNIT#94	43.47	10/20	207-52120-247
9455	NEW RIGHT WHEEL BEARING-SQUAD #181	410.99	10/20	207-52120-247
9456	DIAGNOSTIC TEST-SQUAD #93	84.74	10/20	207-52120-247
9459	OIL & FILTER CHANGE - UNIT#191	43.47	10/20	207-52120-247
Total KERRY'S VROOM SERVICE INC:		918.73		
<b>KITTEL, DAVID</b>				
10/20 REIMBURSE	REIMBURSE FOR WEBINAR	37.39	10/20	101-51530-201
Total KITTEL, DAVID:		37.39		

Invoice	Description	Total Cost	Period	GL Account
<b>LINDNER ACE HARDWARE LITTLE CHUTE</b>				
266269-312001	PACKAGING TAPE	9.98	10/20	101-52200-218
266479-312001	GROUNDING SWITCH	7.59	10/20	101-52200-218
266518-312001	SMOKE ALARM	12.99	10/20	101-52200-218
266609-312001	PAPER TOWELS	8.95	10/20	101-52200-218
Total LINDNER ACE HARDWARE LITTLE CHUTE:		39.51		
<b>MARCO INC</b>				
28032459	MONTHLY COPIER LEASE-1493357-OCTOBER 202	300.93	10/20	207-52120-207
Total MARCO INC:		300.93		
<b>MARCO TECHNOLOGIES LLC</b>				
8081876	LOOKED INTO OUTGOING PHONE LOGS	300.00	10/20	404-57190-204
Total MARCO TECHNOLOGIES LLC:		300.00		
<b>MARTELL CONSTRUCTION INC</b>				
2037	CONCRETE PAVING FOR HEESAKKER SIDEWALK	19,560.00	10/20	420-57620-271
Total MARTELL CONSTRUCTION INC:		19,560.00		
<b>MBM</b>				
528276	CONTRACT OVERAGE CHARGE/COLOR COPIES	113.75	10/20	101-51650-207
Total MBM:		113.75		
<b>MCC INC</b>				
253164	HOT MIX ASPHALT	586.81	10/20	101-53300-216
254562	DENSE CRUSHER RUN	229.74	10/20	630-53442-251
Total MCC INC:		816.55		
<b>MGD INDUSTRIAL CORP</b>				
187236	WASHERS/SCREWS #155	5.90	10/20	101-53330-225
187349	SALT SPREADER CLIPS #11	1.18	10/20	101-53330-225
187407	BOLTS FOR PLOW #1	21.23	10/20	101-53330-225
Total MGD INDUSTRIAL CORP:		28.31		
<b>MISCHLER, ELLEN</b>				
10/20 REIMBURSE	LIGHTS FOR PLANTERS	94.32	10/20	101-51960-215
Total MISCHLER, ELLEN:		94.32		
<b>MULCAHY SHAW WATER</b>				
322850	THREE LASER METERS	43,632.00	10/20	610-19346
Total MULCAHY SHAW WATER:		43,632.00		
<b>RIESTERER &amp; SCHNELL INC</b>				
1870765	FUEL FILTER	20.17	10/20	101-53330-218
1870765	FUEL FILTER #38	20.17	10/20	101-53330-225
1872856	IDLER #155	62.15	10/20	101-53330-225

Invoice	Description	Total Cost	Period	GL Account
Total RIESTERER & SCHNELL INC:		102.49		
ROBERT E. LEE & ASSOCIATES				
78491	OUTAGAMIE COUNTY LANDFILL LEACHATE	2,536.00	10/20	610-53612-256
Total ROBERT E. LEE & ASSOCIATES:		2,536.00		
SECURITY FENCE & SUPPLY CO				
2020-38391	CHAIN LINK FENCE FOR LEGION 3 DUGOUTS	1,850.00	10/20	101-55200-242
Total SECURITY FENCE & SUPPLY CO:		1,850.00		
SLATER, PAULA				
10/20 REIMBURSE	REIMBURSE FOR DANCE TEAM MASKS	362.00	10/20	101-55300-218
Total SLATER, PAULA:		362.00		
STREICHERS				
I1458242	HANDCUFFS & MACE HOLDER	58.98	10/20	207-52120-212
I1458296	DUTY BELT SUPPLIES	98.95	10/20	207-52120-212
Total STREICHERS:		157.93		
TOWN OF GRAND CHUTE				
8252	2020 CHAPLAIN PROGRAM	300.00	10/20	207-52120-227
Total TOWN OF GRAND CHUTE:		300.00		
TRIUMPH TIRES				
5410	RETREAD OLD TIRES	921.00	10/20	101-53330-218
Total TRIUMPH TIRES:		921.00		
UNIFIRST CORPORATION				
0970318911	SHIRTS/PANTS	4.51	10/20	101-53330-213
0970318911	LAUNDRY BAGS/WIPERS	15.50	10/20	101-53330-218
0970319354	SHIRTS/PANTS	4.51	10/20	101-53330-213
0970319354	LAUNDRY BAGS/WIPERS	15.50	10/20	101-53330-218
Total UNIFIRST CORPORATION:		40.02		
US VENTURE				
L66418	TESTING OF LUBRICANTS	40.00	10/20	101-53330-204
Total US VENTURE:		40.00		
WASTEBUILT ENTITIES				
3508131	CHAIN LINKS #6	910.94	10/20	101-53330-225
3508145	CHAIN #6	166.56	10/20	101-53330-225
Total WASTEBUILT ENTITIES:		1,077.50		
WEGAND, SCOTT				
1	OUTFALLS LOCATION CONFIRMATION	150.00	10/20	630-53442-204
1	BUCHANAN POND SEDIMENT TESTING	150.00	10/20	630-53441-204
1	REPLACEMENT OF HOMEMADE SQUIRREL TRAP	100.00	10/20	101-55200-218

Invoice	Description	Total Cost	Period	GL Account
Total WEGAND, SCOTT:		400.00		
Grand Totals:		217,679.39		

---

Report GL Period Summary

---

Vendor number hash: 161932  
Vendor number hash - split: 190977  
Total number of invoices: 57  
Total number of transactions: 69

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	217,679.39	217,679.39
Grand Totals:	217,679.39	217,679.39

---

Report Criteria:

Invoice Detail.Voided = {=} FALSE

---



VILLAGE OF LITTLE CHUTE, WISCONSIN  
OFFICIAL NOTICE OF 2021 BUDGET HEARING

NOTICE IS HEREBY GIVEN that pursuant to the provisions of Chapter 65 of the Wisconsin Statutes, a Public Hearing will be held on Wednesday, November 4, 2020, in the Board Room located at the Village Hall, 108 West Main Street, Little Chute at 6:00 p.m. The purpose of this Public Hearing is to receive any citizen comment on the Village's 2021 Budget.

NOTICE IS FURTHER GIVEN that a summary of the proposed budget is published herewith; and a copy of the complete, proposed budget is open to the public for inspection during the regular office hours at the Finance Department Office or on-line at [www.littlechutewi.org](http://www.littlechutewi.org)

	2019 Actual	2020 Adopted Budget	2020 Estimated Actual*	2021 Proposed Budget	% Change
<b>GENERAL FUND</b>					
<b>Revenues:</b>					
Taxes	1,282,717	935,600	934,456	946,551	1.17%
Other Taxes	31,318	24,550	22,500	23,075	-6.01%
Intergovernmental	2,247,618	2,416,400	2,574,652	2,479,759	2.62%
Licenses and Permits	146,398	124,760	167,631	134,860	8.10%
Fines and Forfeitures	112,005	91,000	85,000	85,000	-6.59%
Intergov Charges for Services	15,596	36,378	42,707	36,960	1.60%
Public Charges for Services	111,346	100,950	72,818	92,560	-8.31%
Miscellaneous	263,836	256,955	289,498	194,953	-24.13%
Other Financing Sources	216,890	217,700	217,700	217,700	0.00%
<b>Total Revenues</b>	<b>4,427,724</b>	<b>4,204,293</b>	<b>4,406,962</b>	<b>4,211,418</b>	<b>0.17%</b>
<b>Expenditures:</b>					
General Government	1,064,860	1,397,068	1,475,525	1,308,744	-6.32%
Public Safety	784,892	708,564	686,252	761,792	7.51%
Public Works	1,122,721	1,173,057	1,141,655	1,185,355	1.05%
Culture Recreation and Education	831,188	865,954	849,831	883,777	2.06%
Conservation and Development	8,333	7,600	7,420	8,200	7.89%
Capital Outlay	30,495	52,050	52,369	63,550	22.09%
Other Financing Uses	329,000	0	0	0	N/A
<b>Total Expenditures</b>	<b>4,171,489</b>	<b>4,204,293</b>	<b>4,213,052</b>	<b>4,211,418</b>	<b>0.17%</b>
<b>SPECIAL REVENUE FUNDS</b>					
<b>Revenues:</b>					
Property Taxes	2,388,445	2,700,155	2,700,155	2,825,896	4.66%
Other Revenues	2,082,003	2,013,187	2,056,176	2,258,695	12.19%
<b>Total Revenues</b>	<b>4,470,448</b>	<b>4,713,342</b>	<b>4,756,331</b>	<b>5,084,591</b>	<b>7.88%</b>
<b>Total Expenditures</b>	<b>4,304,386</b>	<b>4,701,454</b>	<b>4,647,527</b>	<b>5,320,340</b>	<b>13.16%</b>
<b>DEBT SERVICE FUND</b>					
<b>Revenues:</b>					
Property Taxes	942,351	1,005,125	1,005,125	1,029,067	2.38%
Other Revenues	4,287,572	1,627,521	5,084,854	1,816,064	11.58%
<b>Total Revenues</b>	<b>5,229,923</b>	<b>2,632,646</b>	<b>6,089,979</b>	<b>2,845,131</b>	<b>8.07%</b>
<b>Total Expenditures</b>	<b>5,398,474</b>	<b>2,833,719</b>	<b>6,295,349</b>	<b>2,985,294</b>	<b>5.35%</b>
<b>CAPITAL PROJECT FUNDS</b>					
<b>Revenues:</b>					
Property Taxes	497,464	477,207	477,207	479,519	0.48%
Property Taxes - TID Increment	2,318,459	3,005,236	2,808,992	3,570,000	18.79%
Special Assessments	543,140	196,743	207,300	176,100	N/A
Other Revenues	5,212,395	1,986,970	9,021,272	359,144	-81.93%
<b>Total Revenues</b>	<b>8,571,458</b>	<b>5,666,156</b>	<b>12,514,771</b>	<b>4,584,763</b>	<b>-19.09%</b>
<b>Total Expenditures</b>	<b>7,459,148</b>	<b>5,677,613</b>	<b>9,810,442</b>	<b>9,352,702</b>	<b>64.73%</b>
<b>SANITARY SEWER UTILITY</b>					
<b>Total Revenues</b>	<b>4,052,057</b>	<b>2,851,035</b>	<b>2,999,050</b>	<b>3,089,536</b>	<b>8.37%</b>
<b>Total Expenses</b>	<b>2,556,263</b>	<b>2,381,035</b>	<b>2,542,638</b>	<b>3,065,252</b>	<b>28.74%</b>
<b>Total Capital Expenditures</b>	<b>34,111</b>	<b>91,496</b>	<b>124,182</b>	<b>84,978</b>	<b>N/A</b>
<b>WATER UTILITY</b>					
<b>Total Revenues</b>	<b>2,853,472</b>	<b>2,325,196</b>	<b>2,424,567</b>	<b>2,672,485</b>	<b>14.94%</b>
<b>Total Expenses</b>	<b>1,933,464</b>	<b>2,205,835</b>	<b>2,079,244</b>	<b>2,100,426</b>	<b>-4.78%</b>
<b>Total Capital Expenditures</b>	<b>381,942</b>	<b>1,769,240</b>	<b>1,217,328</b>	<b>170,878</b>	<b>-90.34%</b>
<b>STORM WATER UTILITY</b>					
<b>Total Revenues</b>	<b>2,692,857</b>	<b>1,340,845</b>	<b>3,488,323</b>	<b>2,162,445</b>	<b>61.27%</b>
<b>Total Expenses</b>	<b>1,247,922</b>	<b>1,169,270</b>	<b>1,188,700</b>	<b>1,176,171</b>	<b>0.59%</b>
<b>Total Capital Expenditures</b>	<b>456,872</b>	<b>911,527</b>	<b>923,308</b>	<b>77,602</b>	<b>-91.49%</b>

\* Estimated Actual contains actual results through 9/30/2020 plus projected results for the final quarter

	<b>FUND BALANCE</b>			<b>FUND BALANCE</b>	<b>PROPERTY TAXES</b>
	<b><u>1/1/2021</u></b>	<b><u>REVENUES</u></b>	<b><u>EXPENSES</u></b>	<b><u>12/31/2021</u></b>	<b><u>2021</u></b>
General Fund	4,732,355	4,211,418	4,211,418	4,732,355	946,551
Special Revenue Funds	814,695	5,084,591	5,320,340	578,946	2,825,896
Debt Service Fund	140,163	2,845,131	2,985,294	0	1,029,067
Capital Project Funds	8,073,232	4,584,763	9,352,702	3,305,293	479,519
Sanitary Sewer Utility	17,296,738	3,089,536	3,065,252	17,321,022	-
Water Utility	12,957,410	2,672,485	2,100,426	13,529,469	-
Storm Water Utility	26,645,444	2,162,445	1,176,171	27,631,718	-
	<b>70,660,037</b>	<b>24,650,369</b>	<b>28,211,603</b>	<b>67,098,803</b>	<b>5,281,033</b>

October 16, 2020  
Lisa Remiker-DeWall  
Finance Director

Publish: October 21, 2020



***Little Chute***

E S T A B L I S H E D 1 8 4 8

2021 Budget Adoption – Public Hearing  
November 4<sup>th</sup>, 2020

# 2021 Budget Process

- Budget Workshops were held on:
  - Workshop #1 - October 7<sup>th</sup> (All Funds)
  - Workshop #2 - October 19<sup>th</sup> (Joint Meeting)
  - Workshop #3 - October 21<sup>st</sup> (Public Notice)
- Wednesday, November 4<sup>th</sup> – Public Hearing and Formal Budget Adoption
- 2021 DRAFT Budget can be found here:  
<https://www.littlechutewi.org/DocumentCenter/View/5856/2021-Draft-Budget-not-yet-adopted>

# 2021 Budget (2020 Values)

## ■ TID INCLUDED Equalized

- Increase of \$63,800,500 (6.7%) in Equalized Value

- 2021 – \$1,015,966,200
- 2020 - \$952,165,700
- 2019 - \$878,465,300
- 2018 - \$771,569,100
- 2017 - \$726,711,000

## ■ TID EXCLUDED Equalized

- Increase of \$25,790,900 (3.18%) in Equalized Value

- 2021 – \$836,092,600
- 2020 - \$810,301,700
- 2019 - \$769,295,700
- 2018 - \$715,429,000
- 2017 - \$677,302,850

## ■ TID INCLUDED Assessed

- Increase of \$31,376,800 (3.97%) in Assessed Value

- 2021 - \$822,246,900
- 2020 - \$790,870,100
- 2019 - \$773,487,300
- 2018 - \$735,134,700
- 2017 - \$723,006,500

## ■ TID EXCLUDED Assessed

- Increase of \$3,633,017 (0.54%) in Assessed Value

- 2021 - \$676,670,689
- 2020 – \$673,037,672
- 2019 - \$677,363,641
- 2018 - \$681,642,725
- 2017 - \$673,538,350

# Fox Valley Metro Police Department Formula Review

- The ratio that determines appropriation allocations for the Fox Valley Metro Police Department are based upon equalized value and population.
  - Village of Little Chute – Equalized increase of \$63.8M to \$1.016B
  - Village of Little Chute – Increase of population of 994 to 11,947
  - Village of Little Chute Portion of the joint formula:
    - 2021 – 62.75%
    - 2020 – 62.79%
    - 2019 – 62.54%
    - 2018 – 61.56%
    - 2017 – 61.39%
    - 2016 – 60.95%
    - 2015 – 60.59%

# 2021 Budget Highlights

- Increase of \$63,800,500 (6.7%) in Equalized Value
  - 2021 - \$1,015,966,200
  - 2020 - \$952,165,700
  - 2019 - \$878,465,300
  - 2018 - \$771,569,100
  - 2017 - \$726,711,000
- 2020 Net New Construction of \$41,561,100 or 4.36%
- Additional Levy Capacity of \$181,067 for Net New Construction
- Allowable general fund budget increase under the Expenditure Restraint Program \$247,278 or 3.4%

# 2021 Budget Highlights

- Projected decrease of General Fund revenues of approximately \$3.8k in 2021 (decrease of ~0.12% over 2020's General Fund revenue).
- As being presented this evening, an increase of General Fund expenses of approximately \$7.1k in 2021 (increase of 0.17% over 2020's \$4.204MM of General Fund expense).
- The 2019 audit indicated unassigned Fund Balance for the General Fund at \$1.594MM.

# 2021 Budget Highlights

- Proposed 2021 Tax Levy of \$5,281,033
  - Increase of \$162,946 or 3.18%
- Proposed 2021 Assessed Mill Rate of \$7.80 (\$6.32)
  - Increase of \$0.20 or 2.63%
- Initial Levy Capacity of \$205,009 (\$42,063 remains)
- Total Levy Limit Capacity rate would be \$7.87 (assessed) (\$6.37 – Equalized)
- **The current budget meets state levy limit requirements and the requirements of the Expenditure Restraint Program**



# 2021 Budget Highlights

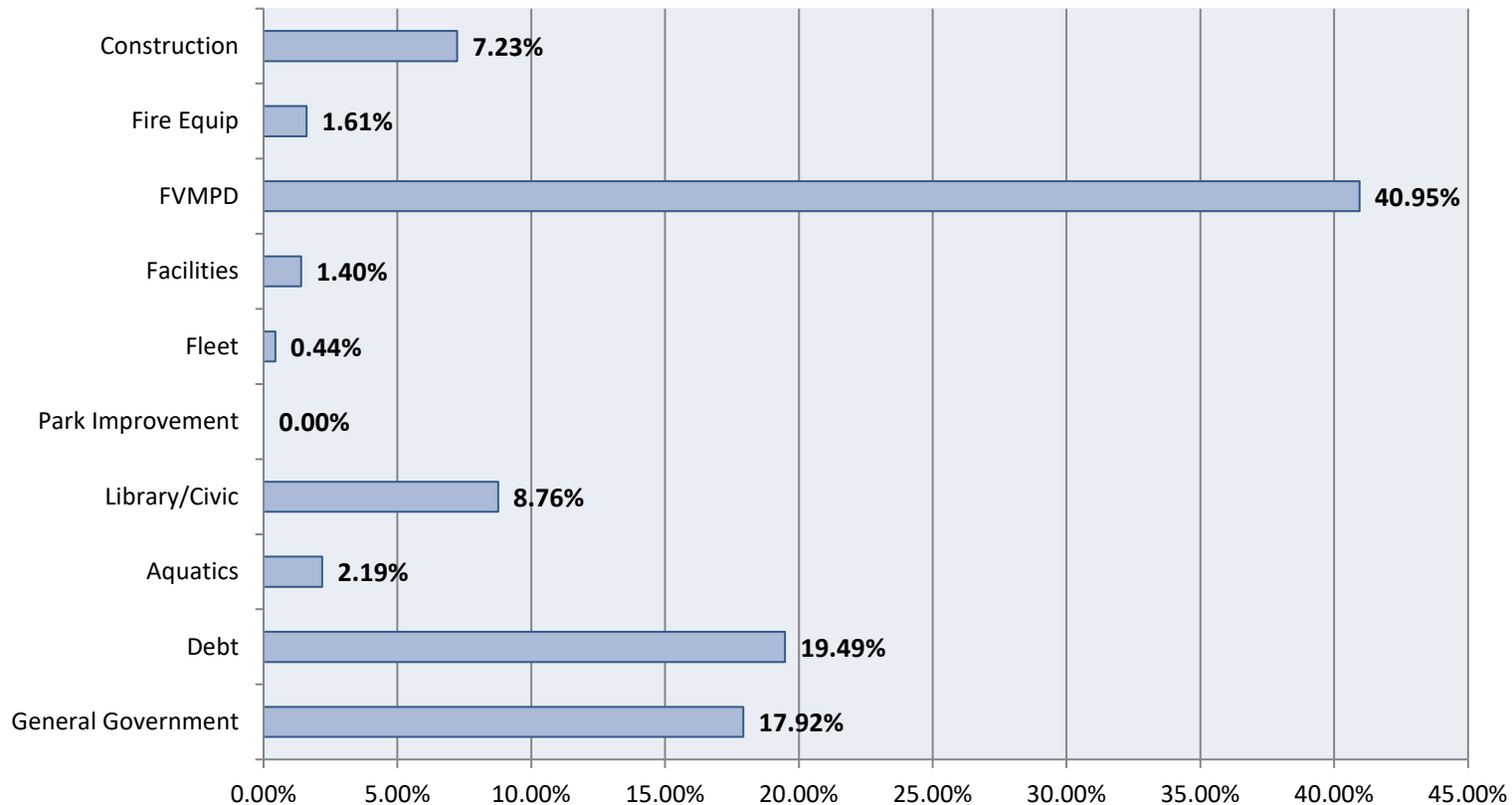
- Non-represented regular personnel cost of living adjustment of 1.0%
- WRS remains at 6.75% in 2021 for General and an increase to 11.84% (2020 – 11.74%) for Protective with SS (includes Duty Disability)
- Utility Fees – No rate changes in any utility for 2021; however a rate study is budgeted for the Sewer Utility in 2021

# 2021 Budget Highlights

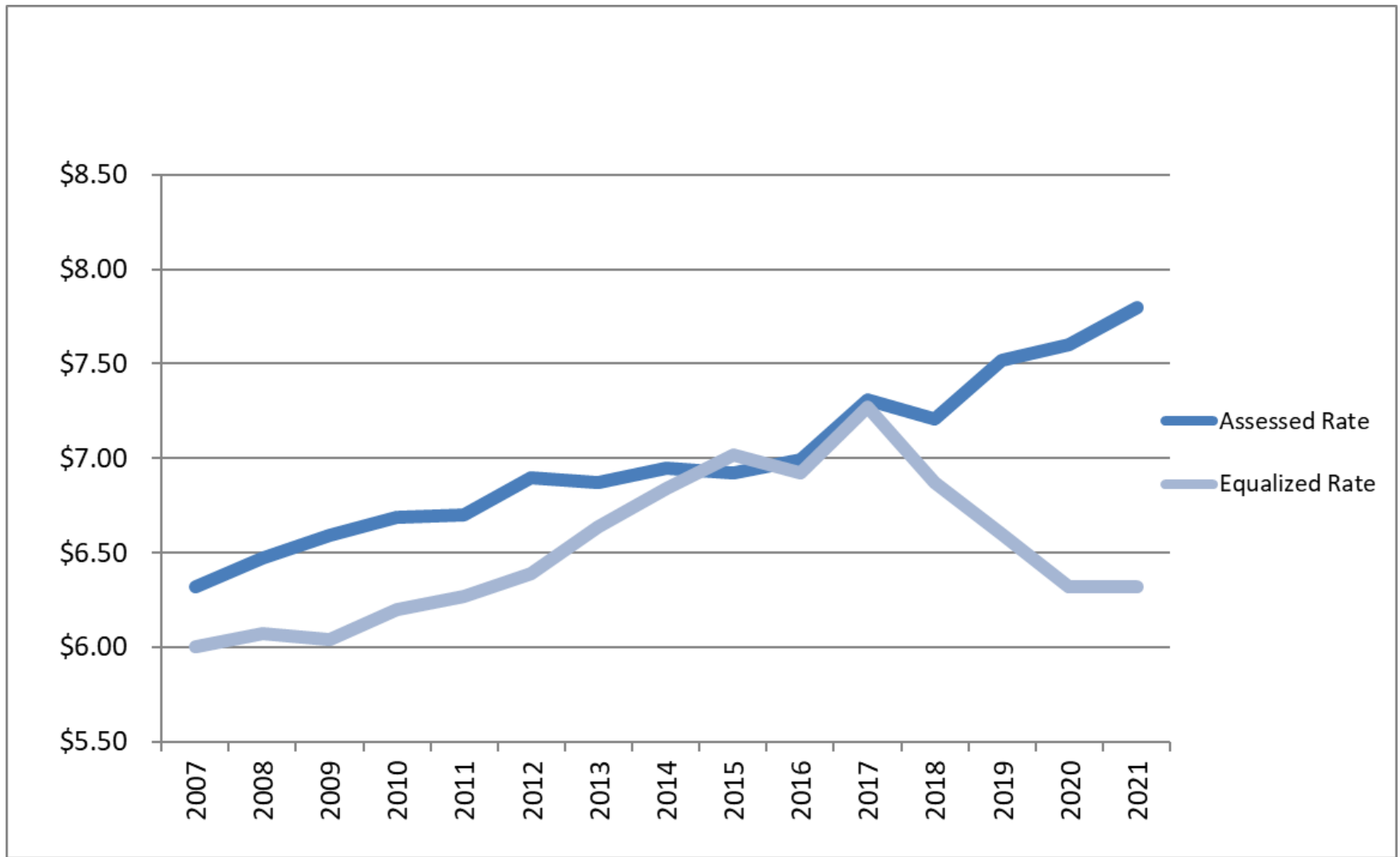
	2019	2020	2021
Levy Supporting General Government, Special Revenue, and Capital Expenses	\$4,151,084	\$4,112,962	\$4,251,966
Levy Supporting Debt	\$942,351	\$1,005,125	\$1,029,067
Property Tax Levy	\$5,093,435	\$5,118,087	\$5,281,033
Equalized Tax Rate	\$6.62	\$6.32	\$6.32
Assessed Tax Rate	\$7.52	\$7.60	\$7.80
Taxes on Average Home (\$150k assessed value)	\$1,128	\$1,140	\$1,170

# 2021 Municipal Levy Allocation

## Municipal Levy Allocation by Fund for FY 2021 - \$5,281,033 Total Levy



# Tax Rate Trends – 2007-2021



# 2021 Total Tax Rate Information

EQUALIZED VALUE	\$ 1,015,966,200
EQUALIZED TID	\$ 179,873,600
EQUALIZED TID OUT	\$ 836,092,600
ASSESSMENT RATIO	80.89951998%
FINAL ASSESSED	\$ 822,246,900
ASSESSED TID	\$ 145,576,211
ASSESSED TID OUT	\$ 676,670,689

	Levy	Equalized less TID	Equalized Rate	Assessed Rate
FVTC	\$830,902.45	\$836,092,600	\$0.99	\$1.23
AASD			#DIV/0!	#DIV/0!
KASD			#DIV/0!	#DIV/0!
LCASD	\$5,337,032.00	\$578,220,308	\$9.23	\$11.41
OUT CTY			#DIV/0!	#DIV/0!
VOLC	\$5,281,033.00	\$836,092,600	\$6.32	\$7.81

	2019 ASSESSED RATES	2020 ASSESSED RATES	Change	Percent Change	2019 Combined Rate	2020 Combined Rate	Change
FVTC	\$1.23	\$1.23	\$0.00	-0.282%			
AASD	\$10.02	#DIV/0!	#DIV/0!	#DIV/0!	\$23.42	#DIV/0!	#REF!
KASD	\$10.53	#DIV/0!	#DIV/0!	#DIV/0!	\$23.94	#DIV/0!	#REF!
LCASD	\$11.91	\$11.41	-\$0.51	-4.240%	\$25.32	\$25.01	-\$0.31
OUT CTY	\$4.57	#DIV/0!	#DIV/0!	#DIV/0!			
VOLC	\$7.60	\$7.81	\$0.20	2.672%			

Highlight notes that official levy statement for 2021 has not been received as of 10/29/2020

Highlight notes using Outagamie County 2020 rate for estimation purposes

# 2021 Budget Details

- Decreased election costs due to fewer elections
- PPE for LCFD – 3 installments of 15 sets at \$3k (\$45k total)
- Pavement router (general fund), Lift Truck (Fleet), and Sanitation Truck (Fleet)
- Reallocation of Parks and Recreation staff
- \$15k to update Comprehensive Outdoor Recreation Plan (CORP)
- Revaluation process to start in 2020 and end in 2021
- ADA Canoe Kayak Launch
- Continued investment on Ash Tree Removal (\$16k)
- Little Chute Library - \$60k in physical improvements
- FVMPD – building sign, contract changes, additional CSO, Patrol Sergeant position, squad car purchase
- Lower interest revenues to reflect market environment
- Decreased retiree health care costs due to participant and plan change
- Property and Workers Compensation Insurance changes due to market and experience
- 30% Audits for TIDs 6 and 8
- TID 6 Incentive start for Della Marcus Corp.
- TID 8 – Downtown remediation and land for development
- CDBG – Loan must be paid back but can become a grant
- TDS Metro – Permit revenues and expenses for 2020/2021/2022 work
- Sewer – Increased HOVMSD treatment fees (laser meters) and skid mount camera (\$40k)
- Water – Well #4 Driveway repair and ATV vehicle split with Kimberly
- Storm – Trash pump, League Leaf Collection Research project, Pheasant Run Engineering

# 2021 and Beyond

- Updated Strategic Planning efforts for execution in 2021-2025
- 2021 initiatives include:
  - Funding road reconstruction working group
  - Fiscal policy review/implementation
  - Sewer Utility rate study
  - Wage and compensation study (potential)
  - Execute the Downtown Masterplan goals and initiatives

**VILLAGE OF LITTLE CHUTE**

**RESOLUTION NO. 40, SERIES OF 2020**

**A RESOLUTION ADOPTING THE 2021 BUDGET AND  
ESTABLISHING THE TAX LEVY**

**WHEREAS**, Chapter 16 Article II, Section 16-31 of the Village of Little Chute requires an annual budget appropriating monies to finance activities of the Village for the ensuing fiscal year; and

**WHEREAS**, the Village Board of Trustees has duly considered and discussed a Budget for 2021 as recommended by the Village Administrator; and

**WHEREAS**, the Village Board of Trustees held a public hearing on the 2021 Budget on November 4, 2020 as required; and

**WHEREAS**, the 2021 Budget requires a tax levy to partially finance the appropriations;

**NOW, THEREFORE, BE IT RESOLVED** by the Village Board of Trustees, Village of Little Chute, Wisconsin, that:

Budgeted revenue estimates and expenditure appropriations for the year 2021 for the Village's General Fund, Special Revenue Funds, Debt Service Funds, and Capital Project Funds be, and are hereby adopted as set forth below in summary and established by department or cost center in the budget document:

**BE IT FURTHER RESOLVED**, that the property tax levy required to finance the 2021 Budget be certified as follows:

<b><u>Fund Name</u></b>	<b><u>Tax Levy</u></b>
General Fund	\$ 946,551
Fire Equipment	85,000
Aquatics	115,722
Library/Civic Center	462,655
Fox Valley Metro Police	2,162,519
Debt Service	1,029,067
Major Capital Projects	381,963
Fleet	23,424
Facilities & Technology	74,132
	<hr/>
Total	\$ 5,281,033

Introduced, approved, and adopted: November 4, 2020

**VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_  
Michael Vanden Berg, Village President

Attest: \_\_\_\_\_  
Laurie Decker, Village Clerk



Village of Little Chute  
Department of Public Works

**REQUEST FOR BOARD'S CONSIDERATION**

**ITEM DESCRIPTION:** Discussion – Little Chute, WI. Ordinance, Sec. 40-95 Proposed Change discussion.

**REPORT PREPARED BY:** Kent Taylor, Public Works Director

**REPORT DATE:** November 4, 2020

**ADMINISTRATOR'S REVIEW / COMMENTS:**

**EXPLANATION:** In conjunction with proposed Right of Way (ROW) Permit changes, the Department of Public Works staff is aware of the need to change Ordinance Sec. 40-95, Excavations of streets, alleys, public ways and grounds (d).

Current: Ordinance Sec. 40-95, Excavations of streets, alleys, public ways and grounds (d). *Validity of Permit.* Permits shall be valid for a period of 30 days from the date of approval...

The proposed change: Ordinance Sec. 40-95, Excavations of streets, alleys, public ways and grounds (d). *Validity of Permit.* Permits shall be valid for a period of 60 days from the date of approval...

The main driver for this proposed change is a Village wide communications fiber installation that is scheduled to take place in 2021 along with the proposed update to the Village ROW Permit.

**RECOMMENDATION:** Staff requests the Village Board discuss the proposed change to Ordinance Sec. 40-95, Excavations of streets, alleys, public ways and grounds (d). from 30 days to 60 days.

Village of Little Chute  
Department of Public Works

**REQUEST FOR BOARD'S CONSIDERATION**

<b>ITEM DESCRIPTION:</b> Action – Department of Public Works Right of Way (ROW) Permit Fee changes and additions.
---

<b>REPORT PREPARED BY:</b> Kent Taylor, Public Works Director
---

<b>REPORT DATE:</b> November 4, 2020
--------------------------------------

<b>ADMINISTRATOR'S REVIEW / COMMENTS:</b>
---

<p><b>EXPLANATION:</b> Department of Public Works staff has reviewed the existing Village Street Excavation Permit and has determined that changes need to be considered. Permit information from other municipalities in Outagamie County has been collected and reviewed. Staff proposes to move to a format and permit fee structure that is more in line with other municipalities in the County. By doing so, The Village will be able to realize and capture the actual costs associated with permitting and project administration associated with construction projects in the ROW. The Village of Little Chute ordinance Sec. 40-95 &amp; 40-96 addresses excavations in the Village right of way. Appendix C – Village Fees, Deposits and Charges, references the Street Opening permit.</p>
--

Included, is a copy of the current Excavation Permit, and the proposed ROW Permit.
--

<b>RECOMMENDATION:</b> Staff requests the Village Board discuss/approve the proposed Public Works ROW Permit and Fee changes.
---

Fee: \$25.00

# STREET EXCAVATION PERMIT

Department of Public Works  
Village of Little Chute

No. \_\_\_\_\_

Date \_\_\_\_\_

(Permit expires 30 days  
after application date.)

This Construction Permit shall be signed by the excavator and the Director of Public Works. By signature hereto the contractor/excavator/public utility in charge of the operation acknowledges awareness of any and all conditions of Sections 40.95 (g) & (h), Municipal Code, Village of Little Chute and also of any requirements in a **Bond** in the amount of **\$25,000.00** indemnifying holding harmless the Village of Little Chute for any suit or claim by reason of the excavation and construction. **Liability insurance** of not less than **\$500,000.00 per one person, \$500,000.00 for one accident and property damage coverage of not less than \$1,000,000.00**. The policy shall name the village as the third party insured.

This permit is conditioned upon the contractor/excavator restoring the premises in question to a condition similar to that prior to the construction insofar as possible, by filling in any excavation and leveling any accumulated dirt or other obstruction that may be upon the streetway, alleyway, sidewalk or public right of way, and this permit is further conditioned upon the careful maintenance of the public safety by the contractor/excavator herein, and subject to the revocation at any time by reason of a failure of the contractor/excavator to maintain proper barricades, lights or other safeguards, as required by the Director of Public Works, Village of Little Chute and by the Village of Little Chute Code of Ordinances, in particular and without limitation, Sections 40.95 (g) & (h) therein.

Location of Work: \_\_\_\_\_

Type of Work to be done: \_\_\_\_\_

Contractor/Excavator Company Name \_\_\_\_\_

Printed Name of Permittee \_\_\_\_\_

Signature of Permittee \_\_\_\_\_

Day Phone Number of Permittee: \_\_\_\_\_

Approved by: \_\_\_\_\_  
Authorized Public Works Representative  
(920) 423-3865

## TO BE COMPLETED BY PERMITEE LABEL STREETS AND SHOW EXCAVATION LOCATION

Surface Type \_\_\_\_\_

Excavation Size \_\_\_\_\_' x \_\_\_\_\_'

Indicate North





# Village of Little Chute Right of Way Permit

Permit #: \_\_\_\_\_

## Applicant / Company Information

Applicant Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, ZIP: \_\_\_\_\_  
E-mail: \_\_\_\_\_

Contact Person: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Plans prepared by: \_\_\_\_\_  
Phone: \_\_\_\_\_

## Contractor Information

Contractor Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, ZIP: \_\_\_\_\_

Contact Person: \_\_\_\_\_  
Phone: \_\_\_\_\_

## Site Information

Street Address/Location Description: **(attach a copy of all plans & details)** \_\_\_\_\_

### Permit Type Fee (Circle Fee)

Miscellaneous Excavation Permit	\$25.00
Small Utility Project ( < 250' of Roadway)	\$50.00
Medium Utility Project ( 250' ≥ 2000' of Roadway)	\$75.00
Large Utility Project ( ≥ 2000' of Roadway)	\$100.00 + \$0.20/ft

**Total Fee:** \_\_\_\_\_

### Permit Work Fee (Circle Fee)

Excavation in ROW outside of Street	\$50.00
Excavation in ROW in Street	\$500.00
Boring in ROW – Parallel to Road	\$0.20/ft
Boring under street - Perpendicular	\$100.00
Bore Pit Permit	\$75.00

## Description of Proposed Work

### Check All That Apply

**Utility Type:** Gas/Petroleum\_\_ Electric\_\_ Communications\_\_ Sanitary\_\_ Water\_\_ Private Line\_\_ Transmission\_\_  
Distribution\_\_ Storm\_\_ Other: \_\_\_\_\_

**Orientation:** Overhead\_\_ Underground\_\_ Parallel to Road\_\_ Municipal Road\_\_ Other: \_\_\_\_\_

**Work Type:** New Construction\_\_ Improve or Repair\_\_ Removal\_\_ Abandon\_\_ Other: \_\_\_\_\_

**Construction Method:** Trench & Open Cut\_\_ Bore\_\_ Plow\_\_ Potholing\_\_ Other: \_\_\_\_\_

## Other Information

Estimated Start Date: \_\_\_\_\_

Estimated Completion Date: \_\_\_\_\_

## Signatures

PERMIT VALID FOR 60 DAYS UPON APPLICATION APPROVAL. **Certificate of Insurance and \$25,000.00 Permit Bond needed before work can begin.** The applicant agrees that the permitted work shall comply with all Village of Little Chute standards along with permit provisions and conditions of Section 40-95 of the Village of Little Chute Municipal Code, including assuming responsibility for all claims of damage or injury.

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Contractor: \_\_\_\_\_

Date: \_\_\_\_\_

## Village Approval

Authorized Representative: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

Village of Little Chute  
**INFORMATION FOR BOARD'S CONSIDERATION**

**ITEM DESCRIPTION:** Transportation Reconstruction Funding Working Group

**REPORT PREPARED BY:** James Fenlon, Village Administrator



**REPORT DATE:** October 30, 2020

**EXPLANATION:** At the Village of Little Chute September 23<sup>rd</sup> Committee of the Whole meeting, we discussed and reviewed a presentation on some basic concepts, options, and fiscal data as it relates to the reconstruction of village-controlled streets. We discussed these items in relation to our assessment policy and what, if any, changes should be made to our current process.

The Board of Trustees discussed a series of topics they would like to discuss, and it also included several Trustees who want to serve on a working group on this topic. That evening or shortly after the meeting, I heard from Trustees Smith, Van Deurzen, Van Lankveldt, Van Lankvelt and Peerenboom. For this working group, I would recommend the following:

- Village Administrator, Finance Director, Village Engineer, and DPW Director (other staff as needed)
- Village President
- Village Board Trustee
- Village Board Trustee

This ensures our working group does not create a quorum and can dig into this topic in detail over the next six to eight months. The makeup of members on this effort is very important and will be a significant commitment. As you decide how is to fill the remaining positions, I urge you to consider the strengths you all individually bring to the Village of Little Chute.

For background, here is a notional schedule which will be completely up to the working group as we begin and move forward:

- First Meeting – December, TBD, 2020 – identify goals, objectives, and framework
- Tentative – February, TBD, 2021 – Group discusses alternatives
- Tentative – April, TBD, 2021 – Group begins to narrow down preferred alternatives with detailed fiscal and operational inputs
- Tentative – June, TBD, 2021 – Group receives input from Village Board and public
- Tentative – August, TBD, 2021 – Group provides recommendation to Board of Trustees
- Tentative – September, TBD, 2021 – Village Board Action

**RECOMMENDATION:** Provided for discussion, review, and action.