



## AGENDA

# REGULAR BOARD MEETING

PLACE: Little Chute Village Hall  
DATE: Wednesday, February 3, 2021  
TIME: 6:00 P.M.

**Virtually attend the February 3rd Regular Board meeting at 6 PM by following the zoom link here:**

Join Zoom Meeting (Please note this is a change from previous Go To Meetings used in past meetings)

<https://zoom.us/j/95442392113>

Meeting ID: 954 4239 2113  
+1 312 626 6799 US (Chicago)  
Meeting ID: 954 4239 2113

For further details please refer to additional Information immediately following agenda.

### REGULAR ORDER OF BUSINESS

- A. Roll call of Trustees
- B. Roll call of Officers and Department Heads
- C. Public Appearance for Items Not on the Agenda

#### D. Consent Agenda

*Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.*

- 1. Minutes of Regular Board Meeting of January 20, 2021
- 2. Disbursement List

#### E. Discussion/Action—Setzer/FedEx Site Plan

#### F. Discussion—Landfill Odor

#### G. Action—Nelson Crossing Site Amenities

#### H. Action—Ordinance No. 1, Series 2021 Amending Chapter 2 Administration, Article V Board, Commissions and Committees Section 2-157 of the Village of Little Chute Municipal Code

- I. Action—Personnel Manual Amendments
- J. Action—Commission Appointments
- K. Discussion—Covid-19 Updates
- L. Department and Officers Progress Reports
- M. Call for Unfinished Business
- N. Items for Future Agenda
- O. Closed Session:  
19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Development Negotiations*
- P. Return to Open Session
- Q. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852,. Prepared: January 29, 2021



### Information for the Regular Board Meeting – February 3, 2021 – 6:00 PM

The Village of Little Chute is taking precautions related COVID-19 as it relates to Village Board meetings. On March 16<sup>th</sup>, 2020, the Wisconsin Attorney General released guidance for local communities related to Open Meetings and the use of technology while still complying with Wisconsin's Open Meeting laws. You can find Wisconsin Department of Justice guidance here: [DOJ Guidance on Open Meetings](#).

Until further notice, the Village of Little Chute will be providing the following means for residents to interact, engage, and participate in Village Board proceedings. The proceedings of all Village of Little Chute public meetings are recorded and available for review.

1. Virtually attend the February 3rd Regular Board Meeting at 6:00 PM by following the link here:  
<https://zoom.us/j/95442392113>  
Meeting ID: 954 4239 2113  
+1 312 626 6799 US (Chicago)  
Meeting ID: 954 4269 2113
2. Find your local number: <https://zoom.us/u/aIPccKswC>
3. If you are experiencing connectivity issues or have questions on the options above, please contact James Fenlon at [james@littlechutewi.org](mailto:james@littlechutewi.org)
4. The Board Room at Village Hall will be open, but board members and staff have the option to attend virtually. We urge residents to participate in our meetings by utilizing the virtual options above.
5. If you have questions or comments regarding the agenda or potential items on the agenda, we urge you to contact Board or staff members regarding your concerns. You can find Board Member contact information here: <http://www.littlechutewi.org/59/Meet-the-Village-Board>
6. If you have questions or comments regarding the agenda, you can also contact the Village Administrator, James Fenlon, at [james@littlechutewi.org](mailto:james@littlechutewi.org) or 920-423-3850.
7. If you have questions or comments regarding the agenda and want to contact a Village of Little Chute Department Head, you can find a complete staff directory here: <http://www.littlechutewi.org/directory.aspx>

## MINUTES OF THE REGULAR BOARD MEETING OF JANUARY 20, 2021

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### **Roll call of Trustees**

PRESENT: Michael Vanden Berg, President  
Larry Van Lankvelt, Trustee  
Skip Smith, Trustee  
Bill Peerenboom, Trustee  
Brian Van Lankveldt, Trustee  
Don Van Deurzen, Trustee  
James Hietpas, Trustee

### **Roll call of Officers and Department Heads**

PRESENT: James Fenlon, Village Administrator  
Adam Breest, Director of Parks, Recreation and Forestry  
Dave Kittel, Community Development Director  
Lisa Remiker-DeWall, Finance Director  
Kent Taylor, Director of Public Works  
Katherine Freund, LC Library Director  
Dan Meister, Fox Valley Metro Police Chief  
Chris Murawski, Village Engineer  
Donna Koebe, Program Supervisor  
EXCUSED: Laurie Decker, Village Clerk  
Tyler Claringbole, Village Attorney

### **Public Appearance for Items Not on the Agenda**

None

### **Consent Agenda**

*Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.*

1. Minutes of Regular Board Meeting of January 6, 2021
2. Disbursement List

*Moved by Trustee B. Van Lankveldt, seconded by Trustee Smith to Approve the Consent Agenda items as listed*

Ayes 7, Nays 0 – Motion Carried

### **Other Informational Items—December Fire Monthly Report and December Monthly Report**

#### **Presentation—2021 Concrete Pavement Cross-Section (Hartzheim Dr. & Evergreen Dr.)**

Engineer Murawski went over the recommendation to construct the road cross section as presented for Evergreen Drive Phase 2 and Hartzheim Drive. Engineering staff is requesting direction for installing a 5-foot walk in Hartzheim drive with the current project. Trustee Peerenboom would like a sidewalk at least on the northside to keep pedestrians off of Hartzheim Drive. Trustee L. Van Lankvelt agreed that the sidewalk would be a good idea.

### **Discussion/Action— CTH N Traffic Signal Agreement**

Administrator Fenlon advised the Board that this is a carryover from 2020 to 2021. There will be a formal budget amendment brought forward in February and staff is recommending approval.

*Moved by Trustee L. Van Lankvelt, seconded by Trustee Van Deurzen to Approve the agreement as presented.*

Ayes 7, Nays 0 – Motion Carried

### **Discussion/Action— CTH OO Sanitary Sewer Reconstruction**

Director Taylor advised the Board that staff and the Utility Commission are recommending approval of the proposed replacement of the 10" sanitary sewer main and appurtenances on Hwy "OO" from Bohm Drive to Rosehill Road and Rosehill Road from Hwy "OO" to Joyce Street and associated work including 2021 budget amendment to provide funding of the project.

*Moved by Trustee Smith, seconded by Trustee L. Van Lankvelt to Approve the Sanitary Sewer Reconstruction for \$313,595.38 as presented*

Ayes 7, Nays 0 – Motion Carried

### **Discussion— Park Planning Committee**

Director Breest presented the draft ordinance to Amend Chapter 2 Administration, Article V Board Commissions and Committees Section 2-157 of the Village of Little Chute Municipal Code. This Ordinance would enable the Park Planning Committee as an official Committee of the Village. The proposal will include six citizen members and one board member.

### **Discussion— 2021 Cheesefest Special Event Permit**

Mr. Joe Harlow from the Great Wisconsin Cheese Festival is looking for direction for holding the Great Wisconsin Cheese Festival in early June. Trustee Smith gave his approval for the application. Administrator Fenlon will check the State guidelines on large gathering per a question from Trustee B. Van Lankveldt. Trustee Peerenboom suggested to proceed with the planning but should be addressed again in March or April depending on the Covid numbers and vaccination availability. Mr. Harlow would like to have an answer 60 days prior (April 1<sup>st</sup>) to the event to be able to cancel or finalize all the plans needed to put on the festival. Trustee B. Van Lankveldt felt by April 1<sup>st</sup> the Board should be able to make the decision.

### **Discussion— 2021 Personnel Manual**

Administrator Fenlon went over some changes made to the Personnel Manual for 2021. This is for discussion only and will be brought back to the Board for approval at the February 3<sup>rd</sup> Regular Board Meeting.

### **Discussion— 2021 Holiday Guidance**

Administrator Fenlon provided the dates for the 2021 holidays for discussion only and will come back on February 3<sup>rd</sup> for final approval.

### **Discussion—Covid-19 Updates**

Administrator Fenlon advised the vaccine will be available for the Fire and Police Departments starting next week and thanked Smith Pharmacy.

### **Department and Officers Progress Reports**

Departments and Officers provided progress reports to the Board

### **Call for Unfinished Business**

None

### **Items for Future Agenda**

None

**Closed Session:**

19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Economic Development Proposals*

*Moved by Trustee Smith, seconded by Trustee B. Van Lankveldt to enter into closed session*

Ayes 7, Nays 0 – Motion Carried

**Return to Open Session**

*Moved by Trustee Smith, seconded by Trustee B. Van Lankveldt to exit closed session*

Ayes 7, Nays 0 – Motion Carried

**Adjournment**

*Moved by Trustee Van Deurzen, seconded by Trustee B. Van Lankveldt to Adjourn the Regular Board Meeting at 9:17 p.m.*

Ayes 7, Nays 0 – Motion Carried

**VILLAGE OF LITTLE CHUTE**

By:

\_\_\_\_\_  
Michael R. Vanden Berg, Village President

Attest: \_\_\_\_\_

Laurie Decker, Village Clerk

## **Disbursement List - February 3, 2021**

---

Payroll & Payroll Liabilities - January 21, 2021 **\$215,630.96**

Prepaid Invoices - January 22, 2021 **\$854,484.31**  
Prepaid Invoices - January 29, 2021 **\$103,721.83**  
Prepaid Invoices -

Utility Commission-

### **CURRENT ITEMS**

---

Bills List - February 3, 2021 **\$894,631.39**

**Total Payroll, Prepaid & Invoices** **\$2,068,468.49**

The above payments are recommended for approval:

Rejected: \_\_\_\_\_

---

Approved February 3, 2021

---

Michael R Vanden Berg, Village President

---

Laurie Decker, Clerk

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
<b>2020 TAX REFUNDS (5158)</b>							
260085100	Invoi	2020 TAX REFUND	2,250.60	Open	Non	01/21	803-21215
260324700	Invoi	2020 TAX REFUND	96.24	Open	Non	01/21	803-21215
260427000	Invoi	2020 TAX REFUND	70.15	Open	Non	01/21	803-21215
<b>Total 2020 TAX REFUNDS (5158):</b>			<b>2,416.99</b>				
<b>ARING EQUIPMENT CO INC (577)</b>							
766037	Invoi	MIRROR #26	80.01	Open	Non	01/21	101-53330-225
<b>Total ARING EQUIPMENT CO INC (577):</b>			<b>80.01</b>				
<b>BAYCOM (1318)</b>							
31849	Invoi	SERVICE AGREEMENT 1/1/20 - 12/31/21	2,534.11	Open	Non	01/21	101-52200-204
<b>Total BAYCOM (1318):</b>			<b>2,534.11</b>				
<b>CELLCOM (4683)</b>							
303409	Invoi	ENGINEERING PHONE CHARGES	241.27	Open	Non	01/21	452-57331-203
303409	Invoi	DPW PHONE CHARGES	317.71	Open	Non	01/21	101-53310-203
303409	Invoi	PARKS PHONE CHARGES	58.99	Open	Non	01/21	101-55200-203
303409	Invoi	REC PHONE CHARGES	109.05	Open	Non	01/21	101-55300-203
303409	Invoi	FACILITIES PHONE CHARGES	45.06	Open	Non	01/21	101-51650-203
303409	Invoi	INSPECTOR PHONE CHARGES	45.06	Open	Non	01/21	101-52050-203
303409	Invoi	COMMUNITY DEVELOPER CHARGES	45.06	Open	Non	01/21	101-51530-208
303409	Invoi	IPAD STORM	280.34	Open	Non	13/20	630-53442-218
303409	Invoi	IPAD STREETS	280.34	Open	Non	13/20	101-53300-218
303409	Invoi	IPAD VEHICLE MAINTENANCE	280.34	Open	Non	13/20	101-53330-218
303409	Invoi	IPAD SANITARY SEWER	280.34	Open	Non	13/20	610-53612-218
303409	Invoi	IPAD STREETS	280.34	Open	Non	13/20	101-53300-218
<b>Total CELLCOM (4683):</b>			<b>2,263.90</b>				
<b>CITY OF APPLETON (68)</b>							
6040	Invoi	DECEMBER 2020 TRANSIT	7,789.00	Open	Non	13/20	101-51780-233
<b>Total CITY OF APPLETON (68):</b>			<b>7,789.00</b>				
<b>CITY OF KAUKAUNA (1488)</b>							
5268	Invoi	FOX RIVER BOARD WALK MICHEL'S PAYMENT #4	672,781.19	Open	Non	01/21	420-57620-277
<b>Total CITY OF KAUKAUNA (1488):</b>			<b>672,781.19</b>				
<b>FEHR GRAHAM ENGINEERING &amp; (4414)</b>							
98691	Invoi	2020 ANNUAL SAFETY REQUIREMENTS	4,350.00	Open	Non	13/20	101-53310-213
<b>Total FEHR GRAHAM ENGINEERING &amp; (4414):</b>			<b>4,350.00</b>				
<b>GFC LEASING - WI (4989)</b>							
100632243	Invoi	GFC PW COPIER LEASING	92.26	Open	Non	01/21	101-53310-207
<b>Total GFC LEASING - WI (4989):</b>			<b>92.26</b>				
<b>HEARTLAND BUSINESS SYSTEMS (3449)</b>							
418872-H	Invoi	DECEMBER BILL PRINT QNTY 3942	137.97	Open	Non	13/20	201-53620-206
418872-H	Invoi	DECEMBER BILL PRINT QNTY 3942	137.97	Open	Non	13/20	610-53614-206
418872-H	Invoi	DECEMBER BILL PRINT QNTY 3942	137.97	Open	Non	13/20	620-53904-206

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
418872-H	Invoi	DECEMBER BILL PRINT QNTY 3942	137.97	Open	Non	13/20	630-53443-206
Total HEARTLAND BUSINESS SYSTEMS (3449):			551.88				
KAUKAUNA UTILITIES (234)							
JANUARY 2021	Invoi	SAFETY CENTER	404.82	Open	Non	01/21	101-52250-249
JANUARY 2021	Invoi	SAFETY CENTER	607.24	Open	Non	01/21	207-52120-249
JANUARY 2021	Invoi	VILLAGE HALL PLAZA	18.00	Open	Non	01/21	101-51650-249
JANUARY 2021	Invoi	VILLAGE HALL	894.02	Open	Non	01/21	101-51650-249
JANUARY 2021	Invoi	CIVIC CENTER	868.08	Open	Non	01/21	206-55110-249
JANUARY 2021	Invoi	MUNICIPAL POOL	139.95	Open	Non	01/21	204-55420-249
JANUARY 2021	Invoi	BALLFIELD DPI/SHED LIGHTS	134.69	Open	Non	01/21	101-55200-249
JANUARY 2021	Invoi	DOYLE PARK STAGE	40.71	Open	Non	01/21	101-55200-249
JANUARY 2021	Invoi	DOYLE PARK BALLFIELD DP2 LIGHT	59.08	Open	Non	01/21	101-55200-249
JANUARY 2021	Invoi	HEESAKKER PARK TRAIL	30.30	Open	Non	01/21	101-55200-249
JANUARY 2021	Invoi	HERITAGE PARK	23.70	Open	Non	01/21	101-55200-249
JANUARY 2021	Invoi	LEGION PARK RESTROOMS	343.85	Open	Non	01/21	101-55200-249
JANUARY 2021	Invoi	VAN LIESHOUT PARK	244.31	Open	Non	01/21	101-55200-249
JANUARY 2021	Invoi	VAN LIESHOUT BALLFIELD	177.09	Open	Non	01/21	101-55200-249
JANUARY 2021	Invoi	VAN LIESHOUT PK SECURITY LT	65.03	Open	Non	01/21	101-55200-249
JANUARY 2021	Invoi	LINCOLN AVE E HEESAKKER PARK	373.79	Open	Non	01/21	101-55200-249
JANUARY 2021	Invoi	PUMP STATION JEFFERSON ST	246.78	Open	Non	01/21	620-53624-249
JANUARY 2021	Invoi	#4 WELL EVERGREEN DR	4,608.52	Open	Non	01/21	620-53624-249
JANUARY 2021	Invoi	#3 WELL WASHINGTON ST	299.34	Open	Non	01/21	620-53624-249
JANUARY 2021	Invoi	STEPHEN ST TOWER/LIGHTING	213.23	Open	Non	01/21	620-53624-249
JANUARY 2021	Invoi	CANAL BRIDGE - NORTH SIDE	18.88	Open	Non	01/21	101-53300-249
JANUARY 2021	Invoi	CANAL BRIDGE - SOUTH SIDE	40.99	Open	Non	01/21	101-53300-249
JANUARY 2021	Invoi	SECURITY LIGHT	13.69	Open	Non	01/21	101-53300-249
JANUARY 2021	Invoi	SIGNALS/GRAND & MAIN	48.39	Open	Non	01/21	101-53300-249
JANUARY 2021	Invoi	COMMUNITY BRIDGE LIGHTING	179.66	Open	Non	01/21	101-53300-249
JANUARY 2021	Invoi	SIGNALS/MAIN & MADISON	50.54	Open	Non	01/21	101-53300-249
JANUARY 2021	Invoi	STREET LIGHTING	9,531.01	Open	Non	01/21	101-53300-249
JANUARY 2021	Invoi	SIGNALS/NORTH & BUCHANAN	32.16	Open	Non	01/21	101-53300-249
JANUARY 2021	Invoi	PATRIOT DR FLAG POLE	36.00	Open	Non	01/21	101-53300-249
JANUARY 2021	Invoi	SIGNALS/NE CORNER N & ELM	95.76	Open	Non	01/21	101-53300-249
JANUARY 2021	Invoi	STEPHEN ST SIGN	16.24	Open	Non	01/21	101-53300-249
JANUARY 2021	Invoi	1401 E ELM DR	1,038.61	Open	Non	01/21	101-53310-249
JANUARY 2021	Invoi	721 W ELM DR	163.11	Open	Non	01/21	208-52900-249
JANUARY 2021	Invoi	DOYLE PARK WELL	3,620.24	Open	Non	01/21	620-53624-249
JANUARY 2021	Invoi	1800 STEPHEN ST STORM	256.77	Open	Non	01/21	630-53441-249
Total KAUKAUNA UTILITIES (234):			24,934.58				
MADISON NATIONAL LIFE (4857)							
1425267	Invoi	FEBRUARY LTD	962.48	Open	Non	01/21	101-21385
1425267	Invoi	FEBRUARY LIFE	437.31	Open	Non	01/21	101-21391
Total MADISON NATIONAL LIFE (4857):			1,399.79				
MCCLONE (4766)							
4176	Invoi	1ST QTR WORKERS COMP	253.00	Open	Non	01/21	101-51900-230
4176	Invoi	1ST QTR WORKERS COMP	85.00	Open	Non	01/21	206-55110-230
4176	Invoi	1ST QTR WORKERS COMP	50.00	Open	Non	01/21	207-52120-230
4176	Invoi	1ST QTR WORKERS COMP	21.00	Open	Non	01/21	610-53614-230
4176	Invoi	1ST QTR WORKERS COMP	23.00	Open	Non	01/21	620-53924-230
4176	Invoi	1ST QTR WORKERS COMP	16.00	Open	Non	01/21	630-53444-230
4176	Invoi	1ST QTR WORKERS COMP	15,455.00	Open	Non	01/21	101-51900-230

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
4176	Invoi	1ST QTR WORKERS COMP	1,729.00	Open	Non	01/21	201-53620-230
4176	Invoi	1ST QTR WORKERS COMP	1,086.00	Open	Non	01/21	204-55420-230
4176	Invoi	1ST QTR WORKERS COMP	931.00	Open	Non	01/21	610-53614-230
4176	Invoi	1ST QTR WORKERS COMP	2,650.00	Open	Non	01/21	630-53444-230
4176	Invoi	1ST QTR WORKERS COMP	519.00	Open	Non	01/21	620-53924-230
4176	Invoi	1ST QTR WORKERS COMP	12,888.00	Open	Non	01/21	207-52120-230
4176	Invoi	1ST QTR WORKERS COMP	1,495.00	Open	Non	01/21	101-52250-230
4176	Invoi	1ST QTR GENERAL LIABILITY	6,157.00	Open	Non	01/21	101-51900-231
4176	Invoi	1ST QTR GENERAL LIABILITY	158.00	Open	Non	01/21	101-52250-231
4176	Invoi	1ST QTR GENERAL LIABILITY	437.00	Open	Non	01/21	201-53620-231
4176	Invoi	1ST QTR GENERAL LIABILITY	275.00	Open	Non	01/21	204-55420-231
4176	Invoi	1ST QTR GENERAL LIABILITY	882.00	Open	Non	01/21	206-55110-231
4176	Invoi	1ST QTR GENERAL LIABILITY	6,836.00	Open	Non	01/21	207-52120-231
4176	Invoi	1ST QTR GENERAL LIABILITY	437.00	Open	Non	01/21	101-51900-231
4176	Invoi	1ST QTR GENERAL LIABILITY	454.00	Open	Non	01/21	610-53614-231
4176	Invoi	1ST QTR GENERAL LIABILITY	293.00	Open	Non	01/21	620-53924-231
4176	Invoi	1ST QTR GENERAL LIABILITY	842.00	Open	Non	01/21	630-53444-231
4176	Invoi	1ST QTR POLICE LIABILITY	4,103.00	Open	Non	01/21	207-52120-231
4176	Invoi	1ST QTR AUTO LIABILITY	2,291.00	Open	Non	01/21	201-53620-231
4176	Invoi	1ST QTR AUTO LIABILITY	2,836.00	Open	Non	01/21	101-51900-231
4176	Invoi	1ST QTR AUTO LIABILITY	4,035.00	Open	Non	01/21	101-52250-231
4176	Invoi	1ST QTR AUTO LIABILITY	873.00	Open	Non	01/21	207-52120-231
4176	Invoi	1ST QTR AUTO LIABILITY	109.00	Open	Non	01/21	620-53924-231
4176	Invoi	1ST QTR AUTO LIABILITY	764.00	Open	Non	01/21	630-53444-231
Total MCCLONE (4766):			68,983.00				
PUBLIC SERVICE COMMISSION (723)							
2012-I-03140	Invoi	12/01/20 - 12/31/20 PSC DIRECT ASSESSMENT	125.90	Open	Non	13/20	620-53924-262
Total PUBLIC SERVICE COMMISSION (723):			125.90				
SCHWAAB INC (1925)							
5641564	Invoi	PRE-INKED STAMP	76.25	Open	Non	01/21	206-55110-218
Total SCHWAAB INC (1925):			76.25				
SILVERLEAF LLC (4560)							
260440504-FINAL	Invoi	DEVELOPMENT INCENTIVE-EAGLE SUPPLY & PL	25,679.90	Open	Non	01/21	414-57400-266
Total SILVERLEAF LLC (4560):			25,679.90				
TIME WARNER CABLE (89)							
01/21 66256890150	Invoi	JANUARY/FEBRUARY SERVICE	12.36	Open	Non	01/21	101-52200-208
01/21 71538770140	Invoi	JANUARY/FEBRUARY SERVICE	550.00	Open	Non	01/21	101-53310-203
Total TIME WARNER CABLE (89):			562.36				
TRANSAMERICA LIFE INSURANCE COMPANY (4355)							
2504037058	Invoi	JANUARY BILLING	467.36	Open	Non	01/21	101-21364
Total TRANSAMERICA LIFE INSURANCE COMPANY (4355):			467.36				
VFIS (2923)							
105126121	Invoi	2021 GROUP TERM LIFE	4,298.05	Open	Non	01/21	101-52200-104
2021-LOSA	Invoi	2021 ADMINISTRATIVE FEE-LOSA	18,125.90	Open	Non	01/21	101-52200-104
31007903-21	Invoi	2021 CONTRIBUTION LOSAP-#31007903-21	13,730.00	Open	Non	01/21	101-52200-104

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
Total VFIS (2923):			36,153.95				
<b>VILLAGE OF LITTLE CHUTE (1404)</b>							
JANUARY 2021	Invoi	3609 FREEDOM RD	18.15	Open	Non	01/21	630-53441-249
JANUARY 2021	Invoi	721 W ELM	41.00	Open	Non	01/21	208-52900-249
JANUARY 2021	Invoi	1401 E ELM DR	892.15	Open	Non	01/21	101-53310-249
JANUARY 2021	Invoi	206 KAREN DR	8.25	Open	Non	01/21	416-57600-249
JANUARY 2021	Invoi	200 KAREN DR	8.25	Open	Non	01/21	416-57600-249
JANUARY 2021	Invoi	#3 WELL WASHINGTON ST	12.38	Open	Non	01/21	620-53624-249
JANUARY 2021	Invoi	DOYLE PARK WELL #1	12.26	Open	Non	01/21	620-53624-249
JANUARY 2021	Invoi	PUMP STATION JEFFERSON ST	36.82	Open	Non	01/21	620-53624-249
JANUARY 2021	Invoi	DOYLE PARK POOL	10.97	Open	Non	01/21	204-55420-249
JANUARY 2021	Invoi	DOYLE PARK POOL/RESTROOMS	293.29	Open	Non	01/21	101-55200-249
JANUARY 2021	Invoi	DOYLE PARK POOL/RESTROOMS	293.29	Open	Non	01/21	204-55420-249
JANUARY 2021	Invoi	HEESAKKER PARK RESTROOM	52.33	Open	Non	01/21	101-55200-249
JANUARY 2021	Invoi	VAN LIESHOUT PARK	120.45	Open	Non	01/21	101-55200-249
JANUARY 2021	Invoi	LEGION PARK RESTROOMS	367.95	Open	Non	01/21	101-55200-249
JANUARY 2021	Invoi	HERITAGE PARK	5.78	Open	Non	01/21	101-55200-249
JANUARY 2021	Invoi	CIVIC CENTER	281.94	Open	Non	01/21	206-55110-249
JANUARY 2021	Invoi	VILLAGE HALL	132.15	Open	Non	01/21	101-51650-249
JANUARY 2021	Invoi	GB & MISS CANAL CO	4.95	Open	Non	01/21	101-51780-249
JANUARY 2021	Invoi	SAFETY CENTER	291.62	Open	Non	01/21	207-52120-249
JANUARY 2021	Invoi	SAFETY CENTER	72.90	Open	Non	01/21	101-52250-249
Total VILLAGE OF LITTLE CHUTE (1404):			2,956.88				
<b>WARRANT PAYMENTS (4565)</b>							
M21000525	Invoi	WARRANT- HOUЛИHAN	285.00	Open	Non	01/21	207-21495
Total WARRANT PAYMENTS (4565):			285.00				
Grand Totals:			854,484.31				

**Report GL Period Summary**

Vendor number hash: 72796  
 Vendor number hash - split: 317125  
 Total number of invoices: 25  
 Total number of transactions: 123

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	854,484.31	854,484.31
Grand Totals:	854,484.31	854,484.31

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
<b>2020 TAX REFUNDS (5158)</b>							
260078200	Invoi	2020 TAX REFUND	2,596.52	Open	Non	01/21	803-21215
260080400	Invoi	2020 TAX REFUND	95.88	Open	Non	01/21	803-21215
<b>Total 2020 TAX REFUNDS (5158):</b>			<b>2,692.40</b>				
<b>5 ALARM FIRE &amp; SAFETY EQUIPMENT (4319)</b>							
203335-1	Invoi	GAS CYLINDER	310.00	Open	Non	01/21	101-52200-218
<b>Total 5 ALARM FIRE &amp; SAFETY EQUIPMENT (4319):</b>			<b>310.00</b>				
<b>AMERICAN FIDELITY ASSURANCE (4885)</b>							
2090625	Invoi	FLEX SPENDING JANUARY	1,380.72	Open	Non	01/21	101-21368
2091209	Invoi	FLEX SPENDING JANUARY	1,380.72	Open	Non	01/21	101-21368
D255978	Invoi	JANUARY BILLING	1,409.50	Open	Non	01/21	101-21367
D268258	Invoi	FEBRUARY BILLING	1,349.46	Open	Non	02/21	101-21367
<b>Total AMERICAN FIDELITY ASSURANCE (4885):</b>			<b>5,520.40</b>				
<b>ASCENSION MEDICAL GROUP-FOX VALLEY WI (2514)</b>							
393060	Invoi	DRUG SCREEN	65.00	Open	Med	13/20	101-53310-213
<b>Total ASCENSION MEDICAL GROUP-FOX VALLEY WI (2514):</b>			<b>65.00</b>				
<b>ASHWAUBENON DANCE TEAM (4326)</b>							
INVITE 3/7/21	Invoi	DANCE INVITE FEE 3/7/21	287.00	Open	Non	01/21	101-55300-218
<b>Total ASHWAUBENON DANCE TEAM (4326):</b>			<b>287.00</b>				
<b>AT&amp; T (409)</b>							
92078873810963 0	Invoi	JAN/FEB SERVICE	23.41	Open	Non	01/21	207-52120-203
92078873810963 0	Invoi	JAN/FEB SERVICE	117.05	Open	Non	01/21	101-53310-203
92078873810963 0	Invoi	JAN/FEB SERVICE	23.41	Open	Non	01/21	204-55420-203
92078873810963 0	Invoi	JAN/FEB SERVICE	93.63	Open	Non	01/21	620-53924-203
<b>Total AT&amp; T (409):</b>			<b>257.50</b>				
<b>BAYCOM (1318)</b>							
31846	Invoi	SERVICE AGREEMENT 1/1/20 - 12/31/21	4,738.56	Open	Non	01/21	207-52120-204
<b>Total BAYCOM (1318):</b>			<b>4,738.56</b>				
<b>DELTA DENTAL OF WISCONSIN (33)</b>							
1543009	Invoi	JANUARY DENTAL	6,410.09	Open	Non	01/21	101-21345
1543009	Invoi	JANUARY VISION	361.91	Open	Non	01/21	101-21366
1556268	Invoi	FEBRUARY DENTAL	6,449.45	Open	Non	02/21	101-21345
1556268	Invoi	FEBRUARY VISION	432.83	Open	Non	02/21	101-21366
<b>Total DELTA DENTAL OF WISCONSIN (33):</b>			<b>13,654.28</b>				
<b>DUDE SOLUTIONS INC (5174)</b>							
81449	Invoi	ASSET ESSENTIALS ENTERPRISE	1,645.00	Open	Non	01/21	101-55200-204
81449	Invoi	ASSET ESSENTIALS ENTERPRISE	1,645.00	Open	Non	01/21	101-55300-204
81449	Invoi	ASSET ESSENTIALS ENTERPRISE	1,645.00	Open	Non	01/21	101-53300-204
81449	Invoi	ASSET ESSENTIALS ENTERPRISE	1,645.00	Open	Non	01/21	620-53924-204
81449	Invoi	ASSET ESSENTIALS ENTERPRISE	1,645.00	Open	Non	01/21	630-53444-204
81449	Invoi	ASSET ESSENTIALS ENTERPRISE	1,646.31	Open	Non	01/21	610-53614-204

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
81450	Invoi	VIRTUAL CONSULTING SERVICE	1,500.00	Open	Non	13/20	101-55200-204
81450	Invoi	VIRTUAL CONSULTING SERVICE	1,335.00	Open	Non	13/20	101-53300-204
81450	Invoi	VIRTUAL CONSULTING SERVICE	1,335.00	Open	Non	13/20	620-53924-204
81450	Invoi	VIRTUAL CONSULTING SERVICE	1,335.00	Open	Non	13/20	630-53444-204
81450	Invoi	VIRTUAL CONSULTING SERVICE	1,335.00	Open	Non	13/20	610-53614-204
Total DUDE SOLUTIONS INC (5174):			<u>16,711.31</u>				
HERRLING CLARK LAW FIRM LTD (208)							
4Q/20 131-10Q	Invoi	TID 4	231.00	Open	Atto	13/20	414-57400-262
4Q/20 131-10Q	Invoi	TID 6	2,425.50	Open	Atto	13/20	416-57600-262
4Q/20 131-10Q	Invoi	TID 8	731.50	Open	Atto	13/20	418-57800-262
4Q/20 131-10Q	Invoi	LEGAL MATTERS	3,740.41	Open	Atto	13/20	101-51110-262
4Q/20 131-10Q	Invoi	SEWER	885.50	Open	Atto	13/20	610-53614-262
4Q/20 131-10Q	Invoi	STORM	77.00	Open	Atto	13/20	630-53444-262
4Q/20 131-10Q	Invoi	REGISTER OF DEEDS	105.00	Open	Atto	13/20	221-56700-262
4Q/20 131-47Q	Invoi	TID 6	35.00	Open	Atto	13/20	416-57600-262
4Q/20 131-68Q	Invoi	LEGAL MATTERS	154.00	Open	Atto	13/20	101-51110-262
4Q/20 131-74Q	Invoi	TID 4	577.50	Open	Atto	13/20	414-57400-262
4Q/20 132-01M	Invoi	4Q/20 TRAFFIC MATTERS	7,931.00	Open	Atto	13/20	101-51110-262
Total HERRLING CLARK LAW FIRM LTD (208):			<u>16,893.41</u>				
MORTON SALT (352)							
5402194562	Invoi	ROAD SALT	33,082.25	Open	Non	13/20	101-53350-218
Total MORTON SALT (352):			<u>33,082.25</u>				
SCIENCE NEWS (5173)							
010121	Invoi	1 YEAR SUBSCRIPTION TO MAGAZINE	50.00	Open	Non	01/21	206-55110-207
Total SCIENCE NEWS (5173):			<u>50.00</u>				
SUN LIFE FINANCIAL (4312)							
232004-FEB 2021	Invoi	FEB STD	259.85	Open	Non	02/21	101-21365
Total SUN LIFE FINANCIAL (4312):			<u>259.85</u>				
TIME WARNER CABLE (89)							
01/21 71406480150	Invoi	JANUARY/FEBRUARY SERVICE	147.70	Open	Non	01/21	207-52120-203
Total TIME WARNER CABLE (89):			<u>147.70</u>				
VILLAGE OF COMBINED LOCKS (3145)							
FEBRUARY	Invoi	PROPERTY STORAGE AREA MONTHLY LEASE-FE	494.16	Open	Non	02/21	207-52120-204
JANUARY	Invoi	PROPERTY STORAGE AREA MONTHLY LEASE-JA	494.16	Open	Non	01/21	207-52120-204
Total VILLAGE OF COMBINED LOCKS (3145):			<u>988.32</u>				
WACPC INC (2032)							
JEM 2021	Invoi	JEM COMPETITION FEES	570.00	Open	Non	01/21	101-55300-218
Total WACPC INC (2032):			<u>570.00</u>				
WARRANT PAYMENTS (4565)							
M21000974	Invoi	WARRANT- HENNES	285.00	Open	Non	01/21	207-21495

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
		Total WARRANT PAYMENTS (4565):	285.00				
		WE ENERGIES (2788)					
4494800612 01/21	Invoi	721 W ELM DR	193.93	Open	Non	01/21	208-52900-249
4494800612 01/21	Invoi	1401 E ELM DR	2,898.56	Open	Non	01/21	101-53310-249
4494800612 01/21	Invoi	CROSSWINDS LED STREET LIGHTS	123.04	Open	Non	01/21	101-53300-249
4494800612 01/21	Invoi	108 W MAIN ST	674.50	Open	Non	01/21	101-51650-249
4494800612 01/21	Invoi	STREET LIGHTS	1,062.01	Open	Non	01/21	101-53300-249
4494800612 01/21	Invoi	LC WELL #4 PUMPHOUSE (625 E EVERGREEN)	335.73	Open	Non	01/21	620-53624-249
4494800612 01/21	Invoi	CIVIC CENTER (630 MONROE ST)	886.08	Open	Non	01/21	206-55110-249
4494800612 01/21	Invoi	PLANT #2 (1118 JEFFERSON ST)	131.20	Open	Non	01/21	620-53624-249
4494800612 01/21	Invoi	PLANT #1 (100 WILSON ST)	269.57	Open	Non	01/21	620-53624-249
4494800612 01/21	Invoi	920 WASHINGTON ST	113.93	Open	Non	01/21	620-53624-249
4494800612 01/21	Invoi	200 E MCKINLEY ST-FIRE DEPT	196.56	Open	Non	01/21	101-52250-249
4494800612 01/21	Invoi	200 E MCKINLEY ST-FVMPD	294.84	Open	Non	01/21	207-52120-249
4494800612 01/21	Invoi	DOYLE POOL	28.90	Open	Non	01/21	204-55420-249
		Total WE ENERGIES (2788):	7,208.85				
		Grand Totals:	103,721.83				

## Report GL Period Summary

Vendor number hash: 79797  
 Vendor number hash - split: 162360  
 Total number of invoices: 29  
 Total number of transactions: 61

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	103,721.83	103,721.83
Grand Totals:	103,721.83	103,721.83

## Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	Period	GL Account
ADVANCE CONSTRUCTION INC 2020005	DOWNTOWN STORM SEWER PROJECT	184,347.40	01/21	418-51219-263
Total ADVANCE CONSTRUCTION INC:		184,347.40		
AMERICAN WATER WORKS ASSOCIATION 7001882724	2021 MEMBERSHIP-TAYLOR	394.00	01/21	620-53924-208
Total AMERICAN WATER WORKS ASSOCIATION:		394.00		
AMPLITEL TECHNOLOGIES 17043	MDC REPLACEMENT BATTERY	55.00	01/21	207-52120-205
Total AMPLITEL TECHNOLOGIES:		55.00		
APPLETON TROPHY & ENGRAVING 25669	METAL NAMETAGS	24.00	01/21	207-52120-212
Total APPLETON TROPHY & ENGRAVING:		24.00		
ASCAP 500636518-2021	MUSIC/ENTERTAIN LICENSE FEE 2021	367.33	01/21	101-55300-204
Total ASCAP:		367.33		
AUTOMATED COMFORT CONTROLS 28130	PREVENTATIVE MAINTENANCE @ MSB	430.59	13/20	101-53310-204
28131	SERVICE REQUEST AT MSB BUILDING	398.29	01/21	101-53310-204
28132	SERVICE REQUEST AT LIBRARY	277.50	01/21	206-55110-245
Total AUTOMATED COMFORT CONTROLS:		1,106.38		
AUTOMOTIVE SUPPLY CO 60892603	VENT FAN #46	35.56	01/21	101-53330-225
60893252	TIRE PRESSURE MONITOR #3631	70.44	01/21	101-53330-225
60893307	TIRE PRESSURE MONITOR #3631	35.22	01/21	101-53330-225
60893329	BATTERY #11	207.16	01/21	101-53330-225
60893375	AIR FILTER	8.60	01/21	101-53330-218
60893386	OIL FOR SMALL ENGINES	31.20	01/21	101-53330-217
60893440	SPARK PLUGS	3.44	01/21	101-53330-221
Total AUTOMOTIVE SUPPLY CO:		391.62		
BATTERIES PLUS LLC P35892658	SANITARY SEWER METER BATTERIES	47.70	01/21	610-53612-251
Total BATTERIES PLUS LLC:		47.70		
BERGSTROM FORD-LINCOLN 359817	REPLACED WATER PUMP & SERPENTINE BELT #	137.03	01/21	207-52120-247
Total BERGSTROM FORD-LINCOLN:		137.03		

Invoice	Description	Total Cost	Period	GL Account
CELLCOM				
330855	FVMPD CELL - JANUARY	1,827.85	01/21	207-52120-203
<b>Total CELLCOM:</b>		<b>1,827.85</b>		
DORNER INC				
2020004-2	2020 WATER MAIN PROJECT-MOASIS/FINAL PAY	112,146.99	13/20	620-51115-263
2020004-2	2020 WATER MAIN PROJECT-MOASIS/FINAL PAY	24,835.36	13/20	630-51115-263
<b>Total DORNER INC:</b>		<b>136,982.35</b>		
EVERGREEN POWER LLC				
9254	CARBURETOR	43.99	01/21	101-55440-221
<b>Total EVERGREEN POWER LLC:</b>		<b>43.99</b>		
HEARTLAND BUSINESS SYSTEMS				
421796-H	JANUARY BILL PRINT QNTY 3949	138.22	01/21	201-53620-206
421796-H	JANUARY BILL PRINT QNTY 3949	138.22	01/21	610-53614-206
421796-H	JANUARY BILL PRINT QNTY 3949	138.22	01/21	620-53904-206
421796-H	JANUARY BILL PRINT QNTY 3949	138.20	01/21	630-53443-206
<b>Total HEARTLAND BUSINESS SYSTEMS:</b>		<b>552.86</b>		
HOME DEPOT CREDIT SERVICES				
15900	5GAL PLASTIC BUCKETS/HOOKS/TOOLS	153.54	13/20	101-52250-242
3012513	MEASURING WHEEL	31.97	01/21	206-55110-244
<b>Total HOME DEPOT CREDIT SERVICES:</b>		<b>185.51</b>		
HYDROCLEAN EQUIPMENT				
7612	PREVENTATIVE MAINTENANCE-PRESSURE WAS	95.00	01/21	101-53330-204
<b>Total HYDROCLEAN EQUIPMENT:</b>		<b>95.00</b>		
INGRAM LIBRARY SERVICES				
50785277	BOOKS	189.53	01/21	206-55110-206
<b>Total INGRAM LIBRARY SERVICES:</b>		<b>189.53</b>		
LIBRARY JOURNAL				
90119929	MAGAZINE SUBSCRIPTION	99.00	01/21	206-55110-207
<b>Total LIBRARY JOURNAL:</b>		<b>99.00</b>		
LINDNER ACE HARDWARE LITTLE CHUTE				
267625-312001	CAR WASH SUPPLIES	35.76	13/20	101-52200-218
267656-312001	OIL ABSORBENT	24.00	13/20	101-52200-218
267806-333011	OPEN REEL TAPE MEASURE/SAFETY SPRAY PAI	33.98	01/21	207-52120-218
267860-312001	ELECTRICAL WEATHERPROOF OUTLET BOX	13.98	01/21	101-52200-218
267879-312001	GARDEN HOSE NOZZLE	31.98	01/21	101-52200-218
<b>Total LINDNER ACE HARDWARE LITTLE CHUTE:</b>		<b>139.70</b>		
MARASCH, MARTY				
01/21 REIMBURSE	REIMBURSE FOR OFFICE SUPPLIES	41.30	01/21	101-52200-206

Invoice	Description	Total Cost	Period	GL Account
Total MARASCH, MARTY:		41.30		
MBM	549072 CONTRACT OVERAGE CHARGE/COLOR COPIES	122.72	01/21	101-51650-207
Total MBM:		122.72		
MENARDS - APPLETON EAST	98224 BLINDS FOR VL REC CENTER WINDOWS	236.69	01/21	208-52900-221
Total MENARDS - APPLETON EAST:		236.69		
MGD INDUSTRIAL CORP	189635 BOLTS FOR SIGNS 189773 WASHERS & BOLTS FOR #6 & #40 189773 CABLE TIES FOR STREET BANNERS 189773 STAINLESS STEEL SCREWS & BOLTS	4.38 14.55 68.70 19.56	01/21 01/21 01/21 01/21	101-53300-218 101-53330-225 101-53300-218 630-53441-218
Total MGD INDUSTRIAL CORP:		107.19		
NATIONAL REVIEW	010121 MAGAZINE SUBSCRIPTION	18.99	01/21	206-55110-207
Total NATIONAL REVIEW:		18.99		
O'REILLY AUTOMOTIVE INC	2043-254168 WIPER BLADES FOR SQUAD #85	21.20	01/21	207-52120-247
Total O'REILLY AUTOMOTIVE INC:		21.20		
PLYMOUTH LUBRICANTS	6182864 SHELL ROTELLA OIL	2,863.76	01/21	101-53330-217
Total PLYMOUTH LUBRICANTS:		2,863.76		
PREMIER LITTLE CHUTE LLC	260-441300-3 2020 DEVELOPMENT INCENTIVE	255,452.65	01/21	414-57400-265
Total PREMIER LITTLE CHUTE LLC:		255,452.65		
PRIMADATA LLC	FEBRUARY 2021 FEBRUARY POSTCARD POSTAGE FEBRUARY 2021 FEBRUARY POSTCARD POSTAGE FEBRUARY 2021 FEBRUARY POSTCARD POSTAGE FEBRUARY 2021 FEBRUARY POSTCARD POSTAGE	275.00 275.00 275.00 275.00	02/21 02/21 02/21 02/21	201-53620-226 610-53613-226 620-53904-226 630-53443-226
Total PRIMADATA LLC:		1,100.00		
PROJECT ENTERTAINMENT LLC	7375481 DEPOSIT FOR 8/18 MOVIE ON THE PLAZA 7387277 DEPOSIT FOR 7/16 POOL MOVIE EVENT	500.00 259.88	02/21 02/21	101-55300-218 204-55420-218
Total PROJECT ENTERTAINMENT LLC:		759.88		
REMINISCE EXTRA	010121 MAGAZINE SUBSCRIPTION	11.00	01/21	206-55110-207

Invoice	Description	Total Cost	Period	GL Account
Total REMINISCE EXTRA:		11.00		
RICK'S TOWING				
15897 VEHICLE TOWED TO FVMPD		150.00	01/21	207-52120-218
Total RICK'S TOWING:		150.00		
SIRCHIE FINGERPRINT LABORATORY				
477796 EVIDENCE SUPPLIES		55.05	01/21	207-52120-218
Total SIRCHIE FINGERPRINT LABORATORY:		55.05		
SPEEDY CLEAN DRAIN & SEWER				
72005 SMOKE TESTING & AUGER BASEMENT LINES		1,325.00	01/21	101-51650-243
Total SPEEDY CLEAN DRAIN & SEWER:		1,325.00		
STAPLES ADVANTAGE				
3467223593 COPY PAPER/LEGAL PADS/PENS		106.54	01/21	207-52120-206
3467686889 BLACK INK FOR HP PRINTER-FINANCE		127.60	01/21	101-51420-206
Total STAPLES ADVANTAGE:		234.14		
SUPERIOR SEWER AND WATER INC				
L000191800487-1 EBBEN TRAIL STORM SEWER PROJECT		301,345.04	13/20	416-51216-263
Total SUPERIOR SEWER AND WATER INC:		301,345.04		
UNIFIRST CORPORATION				
0970324731 SHIRTS/PANTS		4.51	01/21	101-53330-213
0970324731 LAUNDRY BAGS/WIPERS		11.33	01/21	101-53330-218
0970325179 SHIRTS/PANTS		4.51	01/21	101-53330-213
0970325179 LAUNDRY BAGS/WIPERS		10.35	01/21	101-53330-218
Total UNIFIRST CORPORATION:		30.70		
VILLAGE OF COMBINED LOCKS				
2020-M33 2020 UTILITIES FOR COMBINED LOCKS EVIDENC		1,426.83	13/20	207-52120-249
Total VILLAGE OF COMBINED LOCKS:		1,426.83		
WESTBURG, SETH				
01/21 REIMBURSE REIMBURSE FOR ARBORIST RECERTIFICATION		230.00	01/21	101-55440-201
Total WESTBURG, SETH:		230.00		
WI DEPT OF JUSTICE-TIME				
455TIME-00000100 TIME SYSTEM & OFFICER SUPPORT FEE		1,893.00	01/21	207-52120-204
Total WI DEPT OF JUSTICE-TIME:		1,893.00		
WI MUNICIPAL COURT CLERKS ASSOCIATION				
2021 2021 DUES - GLOUDEMANS		45.00	01/21	101-51680-208
Total WI MUNICIPAL COURT CLERKS ASSOCIATION:		45.00		

Invoice	Description	Total Cost	Period	GL Account
WPRA				
	2187 VIRTUAL CEU WEBINAR SERIES-ALL SESSIONS	175.00	01/21	101-55300-201
Total WPRA:		175.00		
Grand Totals:		894,631.39		

## Report GL Period Summary

Vendor number hash: 178859  
 Vendor number hash - split: 226971  
 Total number of invoices: 57  
 Total number of transactions: 68

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	894,631.39	894,631.39
Grand Totals:	894,631.39	894,631.39

## Report Criteria:

Invoice Detail.Voided = {=} FALSE

Village of Little Chute  
**REQUEST FOR BOARD CONSIDERATION**

**ITEM DESCRIPTION:** Setzer/FedEx Site Plan

**PREPARED BY:** David Kittel, Community Development Director

**REPORT DATE: 1/27/2020**

**ADMINISTRATOR'S REVIEW/COMMENTS:** *JPF*

**EXPLANATION:**

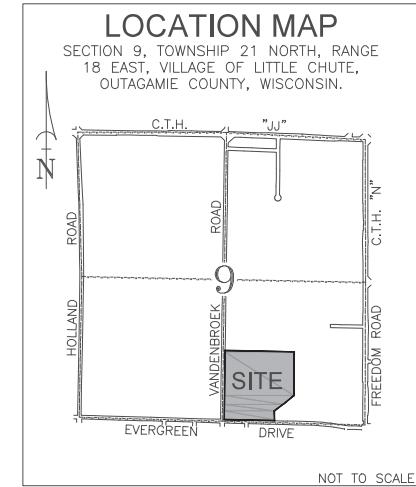
This site plan is for a new trucking terminal facility that will include a maintenance building as well as a terminal building. Overall, this facility will have about 2.5 Ac of buildings, 25.5 Ac of pavement, 183 parking spots for cars, 241 for Pup park (small trailers) 140 Van spaces and 117 spaces for tractors. Per information from Developers this facility is expecting to have 173 employees with a possible future addition that add even more employment opportunities. The entire Facility is to be surrounded by a fence with barb wire on top and a green screen on the south and west sides of the facility. With this project a turn lane is to be added to Vandenbroek road that will require an extension on the existing Box Culvert bridge, to be paid for by the developer. An easement is being provided for maintenance of the storm water pipe as well as for the trail and laterals for the facility. This facility has a complex stormwater system that will utilize the new stormwater pipe that is being installed on the north side of the creek. Due to the complexity of this system and changes having to be made to assist in the development of this property some items are still being addressed to ensure the Stormwater system on the property and the new Stormwater pipe will not have any issues. The site plan has been attached with this report for further detail.

**RECOMMENDATION:** To approve the site plan for this facility with the condition that all staff comments are addressed.

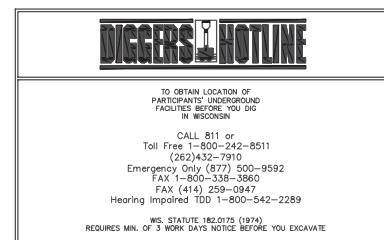
# FEDEX SETZER PROPERTIES

VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN

INDEX OF SHEETS	
DRAWING NO.	DESCRIPTION:
C1.0	COVER SHEET
C1.1	SITE PLAN
C1.2	SITE PLAN (NORTH)
C1.3	SITE PLAN (SOUTH)
C1.4	SITE PLAN KEY NOTES (NORTH)
C1.5	SITE PLAN KEY NOTES (SOUTH)
C1.6	TOPOGRAPHIC SURVEY
C2.1	UTILITY LAYOUT PLAN (NORTH)
C2.2	UTILITY LAYOUT PLAN (SOUTH)
C2.3	UTILITY STRUCTURE TABLE
C3.1	DRAINAGE PLAN (NORTH)
C3.2	DRAINAGE PLAN (SOUTH)
C4.1	STORMWATER DETENTION
C4.2	STORMWATER DETENTION
C4.3	WEST POND DETAIL SHEET
C4.4	EAST POND DETAIL SHEET
C5.1	EROSION CONTROL PLAN (NORTH)
C5.2	EROSION CONTROL PLAN (SOUTH)
C5.3	EROSION CONTROL DETAILS
C5.4	EROSION CONTROL DETAILS
C6.1	STANDARD DETAIL DRAWINGS
C6.2	STANDARD DETAIL DRAWINGS
C6.3	STANDARD DETAIL DRAWINGS
C6.4	STANDARD DETAIL DRAWINGS
C7.1	LANDSCAPE PLAN (NORTH)
C7.2	LANDSCAPE PLAN (SOUTH)
S1.0	CULVERT EXTENSION PLANS
S1.1	CULVERT EXTENSION PLANS



PERTINENT CONTACTS	CONTACT PERSON	PHONE
<b>MUNICIPALITY</b>		
VILLAGE OF LITTLE CHUTE (COMMUNITY DEVELOPMENT)	DAVE KITTEL	920-423-3870
VILLAGE OF LITTLE CHUTE (PUBLIC WORKS)	KENT TAYLOR	920-423-3865
VILLAGE OF LITTLE CHUTE (ENGINEERING)	CHRIS MURAWSKI, P.E.	920-423-3861
<b>OWNER</b>		
SETZER PROPERTIES	BRETT SETZER	859-514-7767
SETZER PROPERTIES	SCOTT BENDER	859-514-7767
<b>ENGINEER / SURVEYOR</b>		
MARTENSON & EISELE	MIKE SIEWERT	920-731-0381
MARTENSON & EISELE	GARY ZAHRINGER	920-731-0381



REVISION TRACKERS


DESIGN DEVELOPMENT REVISION TRACKER		
NO.	DATE	DESCRIPTION
	11/4/2020	WDNR SUBMITTAL SET
	11/11/2020	DRIVEWAY, TURN LANE, AND CULVERT EXTENSION
	12/4/2020	ISSUE FOR PLANNING MEETING
	12/8/2020	LIGHTING AND UTILITY TABLE
	12/16/2020	ISSUE FOR PERMITTING
	12/18/2020	VILLAGE SUBMITTAL
	1-7-2021	SITE GRADES & STORM UTILITIES
	1-14-2021	UNDERGROUND STORM SYSTEM LAYOUT (C2.1&C2.2)
	1-19-2021	SITE GRADES & STORM UTILITIES
	1-20-2021	STORM UTILITIES
	1/26/2021	RESUBMITTAL SET TO VILLAGE AND WDNR

CONSTRUCTION DOCUMENT REVISION TRACKER		
NO.	DATE	DESCRIPTION
		
		
		
		

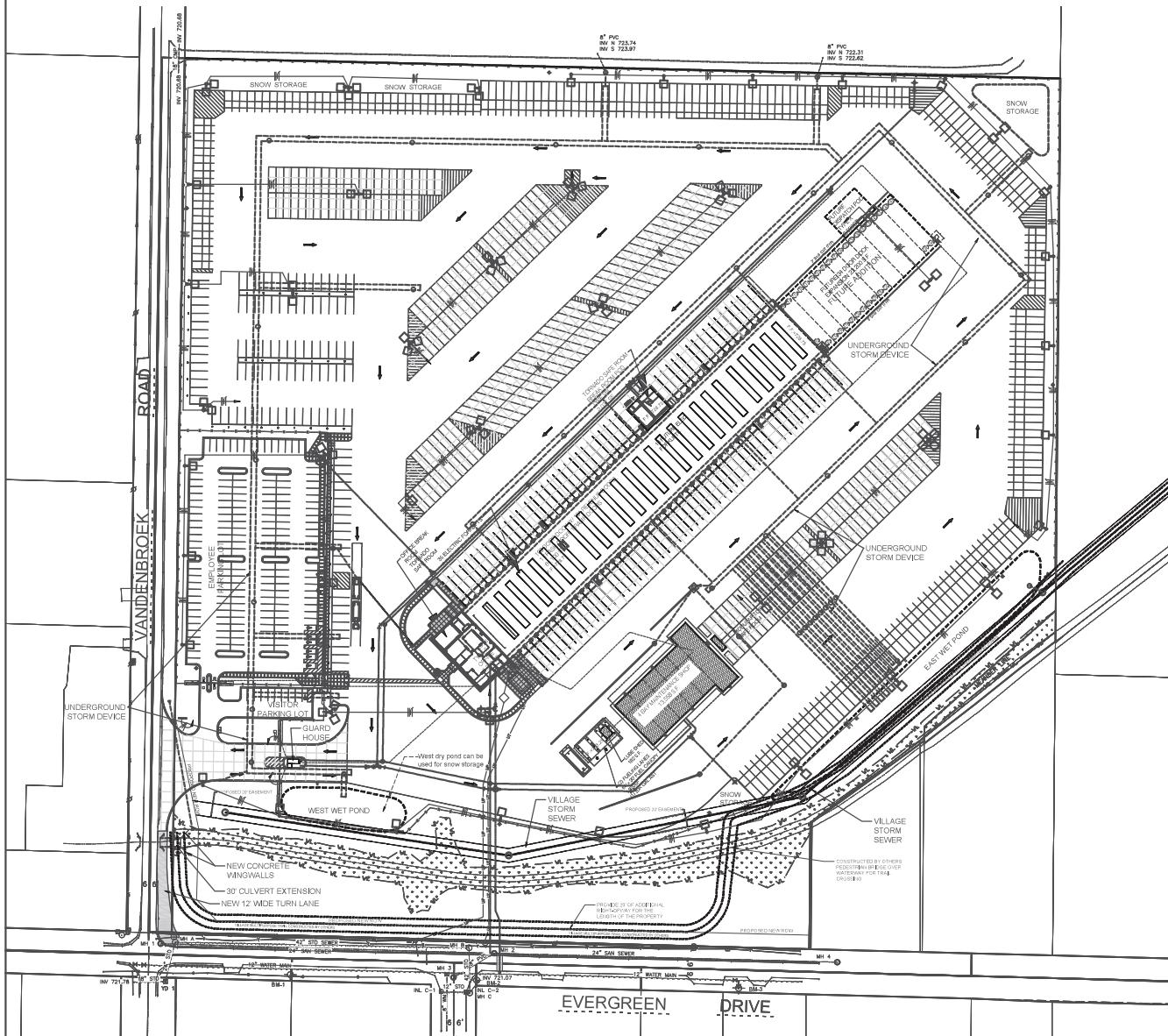
RECORD DRAWING REVISION TRACKER		
NO.	DATE	DESCRIPTION
		
		
		
		

**COVER SHEET**  
**FEDEX SETZER PROPERTIES**  
VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN

SCALE: \_\_\_\_\_ DATE: \_\_\_\_\_  
BAR SCALE: 10-30-2020  
COMPUTER FILE: 1-134-2402a.dwg  
DRAWING NO.: C1,0  


**Martenson & Eisele, Inc.**  
1377 Menomonee Road  
Menomonee Falls, WI 53051  
www.martenson-eisele.com  
info@martenson-eisele.com  
(920)731-0381 1-800-236-0381

# SITE PLAN: FEDEX SETZER PROPERTIES



SITE DAT.

#### PROJECT AREA

EXISTING OPEN SPACE = 34.998 AC.  
EXISTING IMPERVIOUS PAVEMENT = 0 S.F.  
PROPOSED OPEN SPACE = 6.944 AC.  
PROPOSED PAVEMENT = 25.497 AC.  
PROPOSED BUILDINGS = 2.557 AC.

0 75 100  
SCALE IN FEET

#### ZONING DATA

CURRENT ZONING DISTRICT:  
INDUSTRIAL DISTRICT (ID)

## LANDSCAPING REQUIREMENTS

REQUIREMENTS OF SEC. 44-193

#### SITE/PROJECT INFORMATION

PROPERTY ADDRESS:  
PARCEL 260017400 AT THE NORTHEAST  
CORNER OF THE INTERSECTION OF  
EVERGREEN DR. AND VANDENBROEK RD.

LEGAL DESCRIPTION

PART OF THE SOUTHWEST 1/4 OF THE  
SOUTHEAST 1/4, SECTION 9, TOWNSHIP  
21 NORTH, RANGE 18 EAST,  
VILLAGE OF LITTLE CHUTE, OUTAGAMIE  
COUNTY, WISCONSIN

NR

PARKING COUNTS		PHASE I	FINAL	McA-Manawatu silty clay loam Hydrologic Soil Type D
TYPE	REQ'D/PROV.	REQ'D/PROV.	REQ'D/PROV.	
Car Park.	143/183	179/183		
Pup Park.	179/241	224/241		
Van Park.	109/140	136/140		
Tractor	93/117	116/117		
Relay Park.	28/35	35/35		

---

**SITE PLAN NOTES**

1. ALL WORK AND MATERIALS SHALL COMPLY WITH ALL VILLAGE OF LITTLE CHUTE REGULATIONS AND CODES AND O.S.H.A. STANDARDS.
2. ALL DISTURBED AREAS ARE TO RECEIVE FOUR INCHES OF TOPSOIL, SEED, AND FERTILIZER. THE HIRER IS RESPONSIBLE FOR SEEDING.
3. ALL DIMENSIONS ARE TO THE EDGE OF BUILDING OR FACE OF CURB.

CONTRACTOR SHALL BE RESPONSIBLE FOR ALL RELOCATIONS, INCLUDING BUT NOT LIMITED TO, ALL UTILITIES, STORM DRAINAGE, SIGNALS, TRAFFIC SIGNALS & POLES, ETC. AS REQUIRED. ALL WORK SHALL BE IN ACCORDANCE WITH THE 1999 MICHIGAN STATE MUNICIPAL CODE. CONTRACTOR SHALL BE APPROVED BY SUCH. ALL COST SHALL BE INCLUDED IN BASE BID.

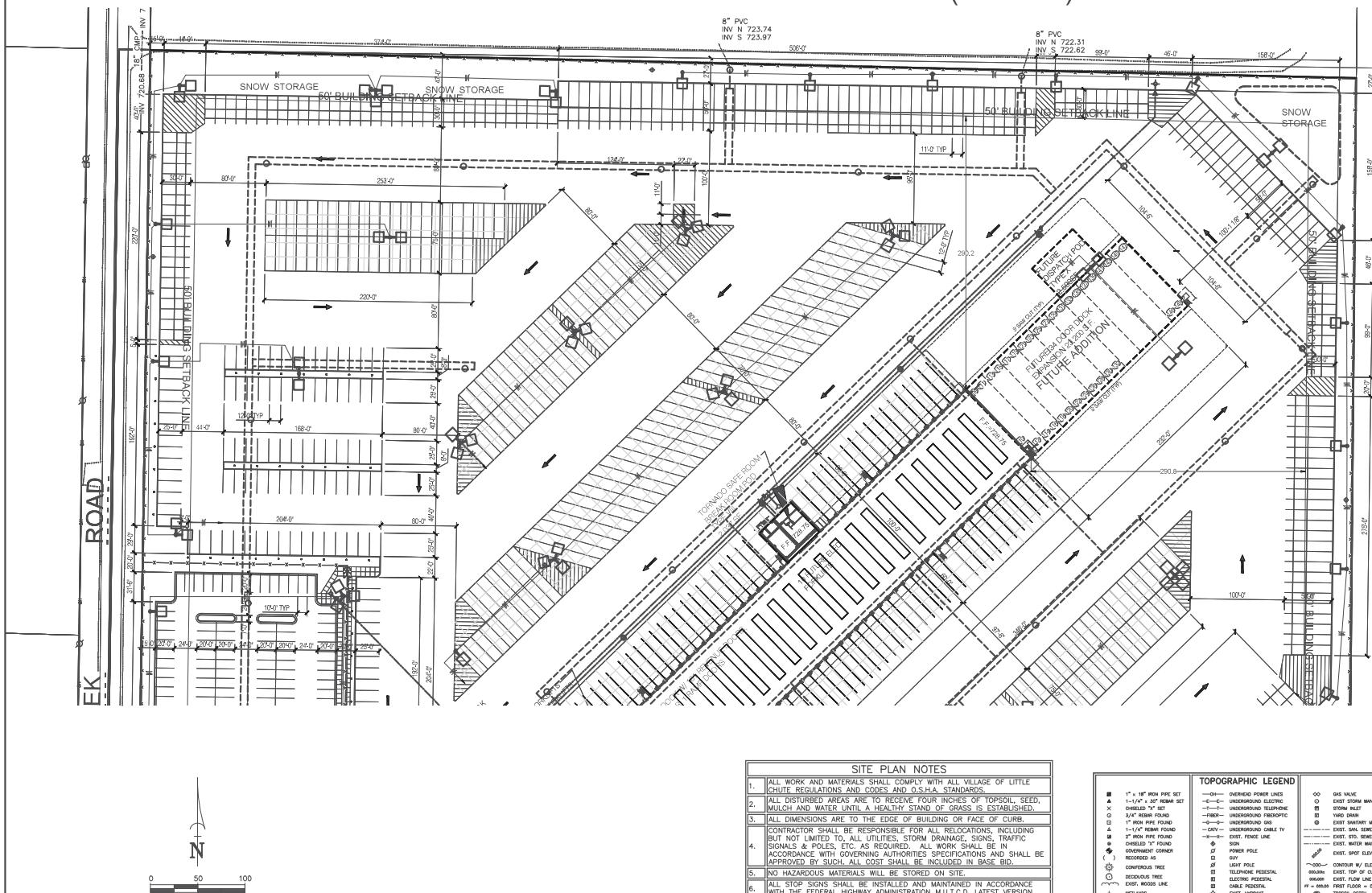
4. NO HAZARDOUS MATERIALS WILL BE STORED ON SITE.
5. ALL STOP SIGNS SHALL BE INSTALLED AND MAINTAINED IN ACCORDANCE WITH THE FEDERAL HIGHWAY ADMINISTRATION M.U.T.I.C.D. LATEST VERSION.
6. THE CONTRACTOR AND/OR OWNER SHALL NOT PROCEED WITH LAND DISTURBANCE WORKS PRIOR TO RECEIVING WRITTEN NOTICE TO PROCEED FROM THE ENGINEER.
7. NO OUTDOOR STORAGE OR DISPLAY IS PROPOSED.

#### TOPOGRAPHIC LEGEND

# SITE PLAN FEDEX SETZER PROPERTIES

SCALE	DATE
AR SCALE	10-30-2020
COMPUTER FILE	
1-1342-002de.dwg	
DRAWING NO.	
C1.1	

## SITE PLAN: FEDEX SETZER PROPERTIES (NORTH)



SITE PLAN - NORTH  
FEDEX SETZER PROPERTIES

---

**SITE PLAN NOTES**

1. ALL WORK AND MATERIALS SHALL COMPLY WITH ALL VILLAGE OF LITTLE CHUTE REGULATIONS AND CODES AND O.S.H.A. STANDARDS.
2. ALL DISTURBED AREAS ARE TO RECEIVE FOUR INCHES OF TOPSOIL, SEED, MULCH AND WATER UNTIL A HEALTHY STAND OF GRASS IS ESTABLISHED.
3. ALL WORK AREAS ARE TO BE EDGE OF EXCAVATION ON FACE OF BANK.
4. CONTRACTOR SHALL BE RESPONSIBLE FOR ALL EXCAVATION WORKING BUT NOT LIMITED TO, ALL UTILITIES, STORM DRAINAGE, SIGNS, TRAFFIC SIGNALS & POLES, ETC. AS REQUIRED. ALL WORK SHALL BE IN ACCORDANCE WITH THE STANDARDS OF THE ENGINEER. CONTRACTOR SHALL APPROVE BY SLICH. ALL COST SHALL BE INCLUDED IN BASE BID.
5. NO HAZARDOUS MATERIALS WILL BE STORED ON SITE.
6. ALL STOKE SIGNS SHALL BE INSTALLED AND MAINTAINED IN ACCORDANCE WITH THE FEDERAL HIGHWAY ADMINISTRATION M.U.T.C.D. LATEST VERSION.
7. THE CONTRACTOR AND / OR OWNER SHALL NOT PROCEED WITH LAND TURFING AND / OR SEEDING PRIOR TO RECEIVING WRITTEN NOTICE TO PROCEED FROM THE ENGINEER.
8. NO OUTDOOR STORAGE OR DISPLAY IS PROPOSED.

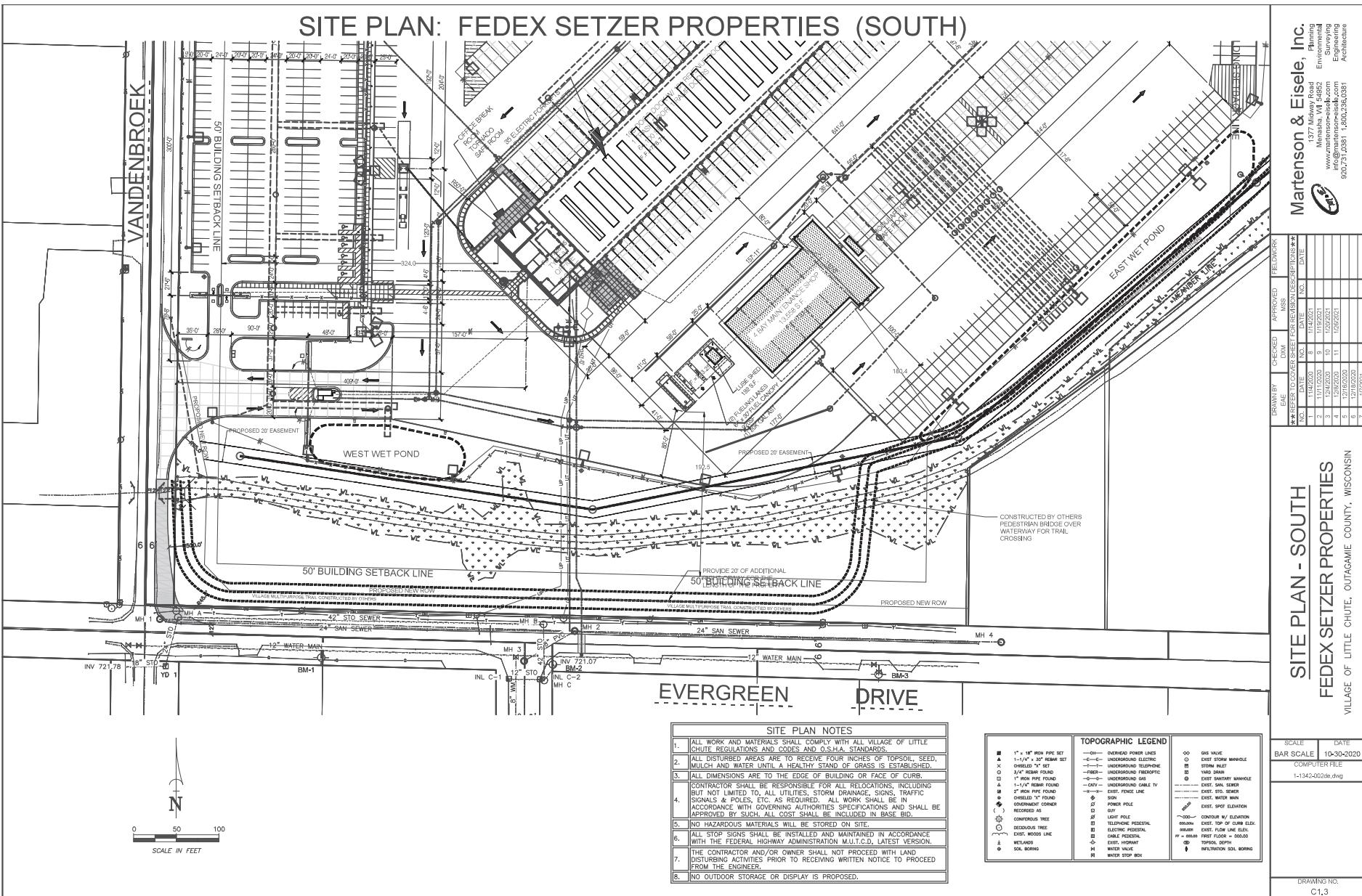
**TOPOGRAPHIC LEGEND**

DRAWING C1

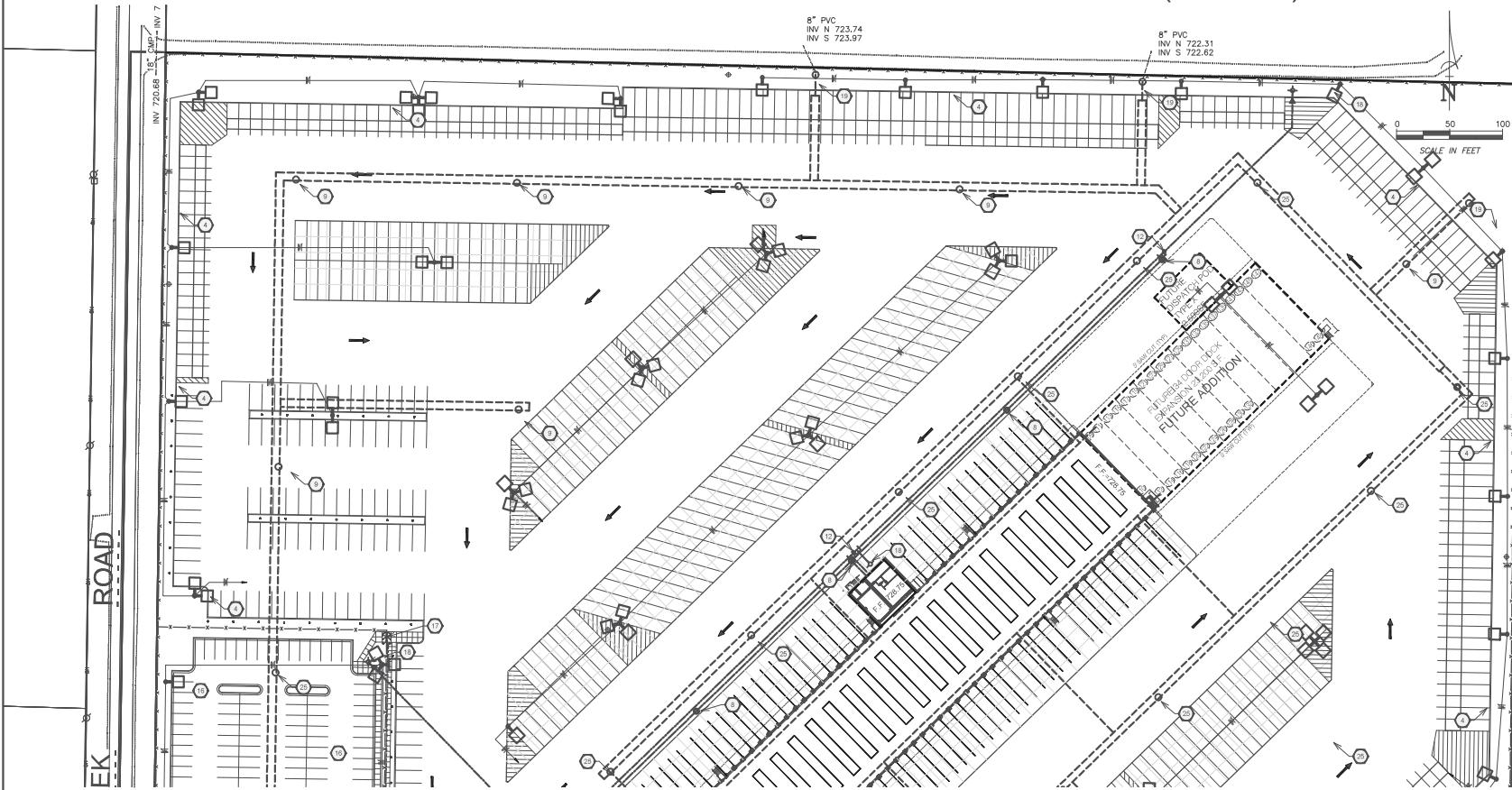
## SITE PLAN: FEDEX SETZER PROPERTIES (SOUTH)

SITE PLAN - SOUTH  
**FEDEX SETZER PROPERTIES**  
CLUTACAMIE COUNTY, WISCONSIN  
VILLAGE OF LITTLE CHUTE

DRAWING NO.  
C1.3



## SITE PLAN KEY NOTES: FEDEX SETZER PROPERTIES (NORTH)



PLAN KEY LEGEND

- 1 BLOCK HEAVY, LIFT GATE, & EV. CHARGING STATION
- 2 FEDEX SIGNAGE - TYPE 1
- 3 FLAGPOLE INSTALLATION
- 4 CURB & GUTTER DETAIL
- 5 LIGHT POLE BASE
- 6 SAFETY/TRASH GUARD FOR FLARED ENDS
- 7 CONCRETE RESTORATION - WALKWAY RAMP
- 8 SANITARY SEWER PRE-CAST MANHOLE

PLAN KEY LEGEND (CONT.)		
⑥	STORM SEWER PRE-CAST MANHOLE	2 C6.2
⑦	24" X 36" INLET	3 C6.2
⑧	CONCRETE FLUME	4 C6.2
⑨	STANDARD VALVE & VALVE BOX SETTINGS	5 C6.2
⑩	BLOCKING FOR WATERMAIN BENDS	6 C6.2
⑪	DOLLY PAD'S	1 C6.3
⑫	BOLLARD SLEEVES	2 C6.3
⑬	PARKING LOT STRIPING	3 C6.3

PLAN KEY LEGEND (CONT.)

17 TURNSTILE AND HANDICAPPED SECURITY GATE

18 HYDRANT

19 YARD DRAIN DETAIL

20 CLASS "B" BEDDING FOR PVC PIPE

21 TYPICAL SIDEWALK SECTION

22 EXTERIOR DOWNSPOUT

23 SIDEWALK CONTROL JOINT

24 SIDEWALK EXPANSION JOINT

PLAN KEY LEGEND (CONT.)

(15) UNDERGROUND STORAGE  
ACCESS RISER DETAIL

(20) PARKING STALL COUNT

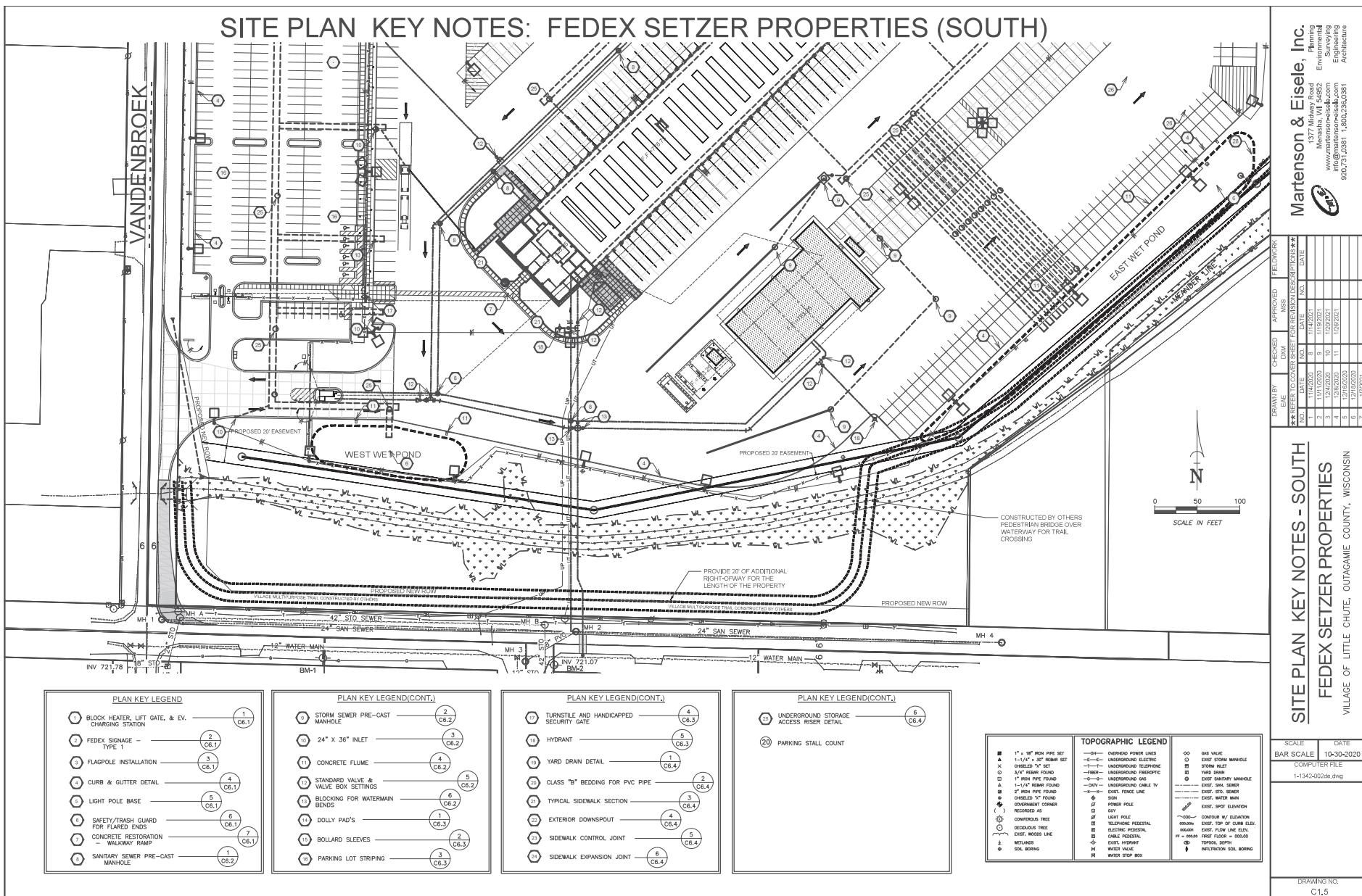
TOPOGRAPHIC LEGEND	
■	1" = 10' IRON PIPE
▲	1 1/4" = 30' IRON SET
△	1 1/2" = 30' IRON SET
○	3/4" REAR FLOOR
□	1" IRON PIPE FOUND
□	1 1/4" IRON PIPE FOUND
□	2" IRON PIPE FOUND
□	CHISELED "X" MARK
□	DETERMINED CORNER
□	RECORDED
○	CONFUSING TREE
○	DEDUCED TREE
○	EV. WOOD LINE
○	NETTING
○	SOL. BORING
○	OVERHEAD POWER LINES
○	UNDERGROUND ELECTRIC
○	UNDERGROUND FIBEROPTIC
○	UNDERGROUND GAS
○	UNDERGROUND TELEPHONE
○	EXIST. FORCE TUBE
○	EXIST. FENCE LINE
○	EXIST. GATE POLE
○	GUY
○	LIGHT POLE
○	MANUFACTURED PRESTOL
○	ELECTRIC PEDESTAL
○	CABLE PEDESTAL
○	WATER VALVE
○	WATER STOP BOX
○	GAS VALVE
○	EXIST. STONE MANHOLE
○	EXIST. TEE
○	YARD DRAIN
○	EXIST. SMITHSONIAN
○	EXIST. TEE
○	EXIST. STO. SIGHT
○	EXIST. STO. MANHOLE
○	EXIST. STO. WATER
○	EXIST. STO. WATER MAN
○	EXIST. STO. ELEVATION
○	CONCRETE DRUM
○	CONCRETE DRUM W/ ELEV.
○	000.0000 EXIST. FLOW LINE ELEV.
○	000.0000 EXIST. FLOW LINE ELEV.
○	000.0000 FIRST FLOOR - 000.0000
○	TOP, DEPTH
○	DEPTH, DEPTH
○	DEPTH, DEPTH, COL. BORNS

SITE PLAN KEY NOTES - NORTH  
FEDEX SETZER PROPERTIES

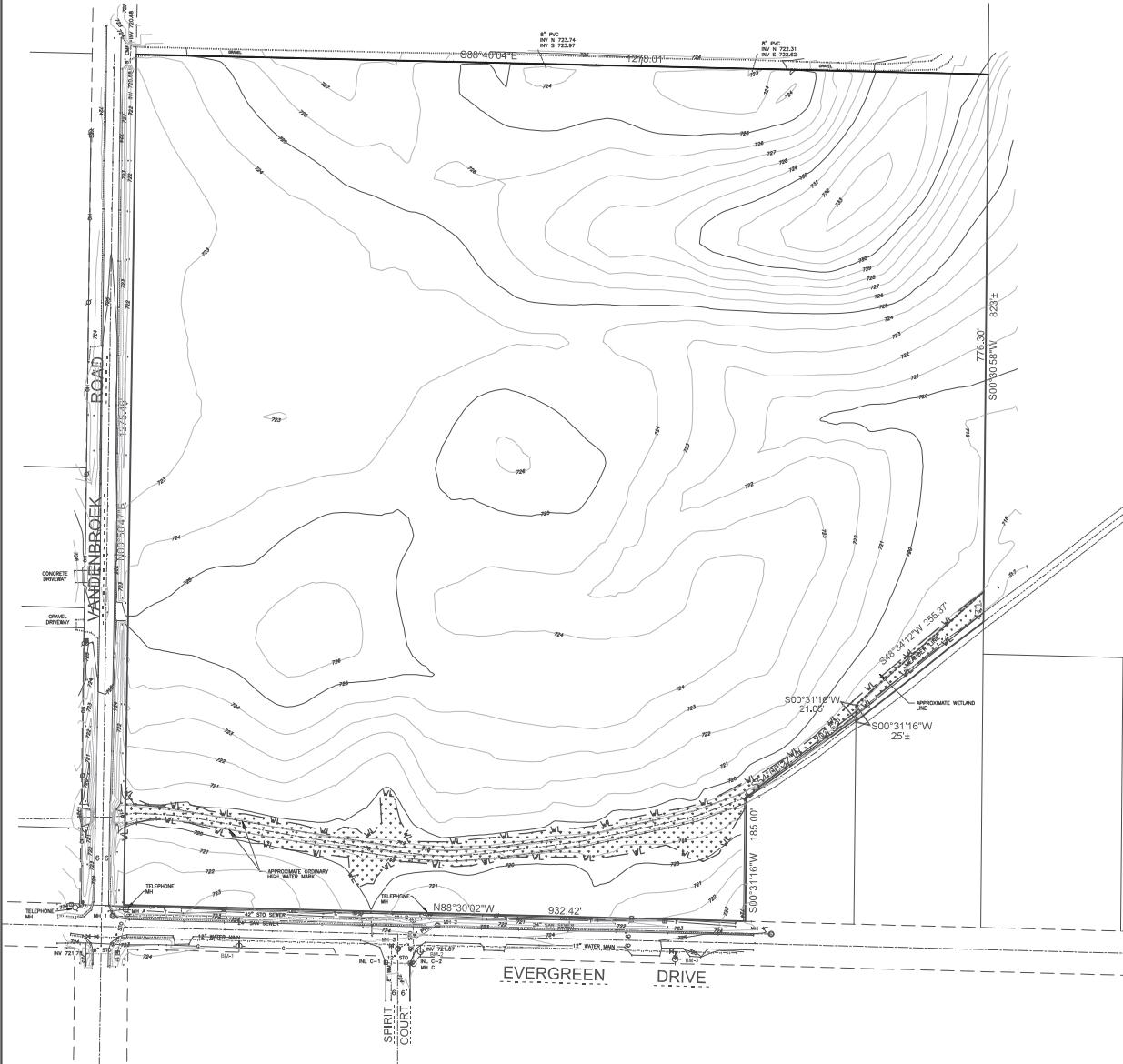
DRAWN BY		CHECKED		DXM	
EAE		DATE		NO.	
** REFER TO COVER SHEET FOR IN. NO.					
1	11/14/2020	8	11/14/20		
2	11/11/2020	9	11/11/20		
3	12/04/2020	10	12/04/20		
4	12/09/2020	11	12/09/20		
5	12/16/2020				
6	12/18/2020				
7	12/19/2020				

DRAWING  
C1.

# SITE PLAN KEY NOTES: FEDEX SETZER PROPERTIES (SOUTH)



# TOPOGRAPHIC SURVEY: FEDEX SETZER PROPERTIES



BENCHMARK DATA		
I.D.	DESCRIPTION:	ELEVATION:
1	TAG BOLT ON HYDRANT	725.91
2	TAG BOLT ON HYDRANT	725.24
3	TAG BOLT ON HYDRANT	726.47

EXISTING UTILITY SCHEDULE			
STRUCTURE ID#	RIM ELEVATION	INVERT ELEVATION	STRUCTURE DEPTH (FT.)
SAN 1	724.53	704.17	20.36
SAN 2	723.04	703.72	19.32
SAN 3	723.76		
SAN 4	725.28	703.23	22.05
STO A	722.81	715.46	7.35
STO B	720.77	714.27	6.50
STO C	723.77	714.24	9.53
INL C-1	723.25	718.45	4.80
INL C-2	722.99	717.74	5.25
YD 1	721.89	716.49	5.40



TO OBTAIN LOCATION OF  
PARTICIPANTS' UNDERGROUND  
FACILITIES BEFORE YOU DIG  
IN WISCONSIN  
  
CALL 811 or  
Toll Free 1-800-242-8511  
(262)432-7910  
Emergency Only (877) 500-9592

WS. STATUTE 182.0175 (1974)  
REQUIRES MIN. OF 3 WORK DAYS NOTICE BEFORE YOU EXCAVATE

---

TOPOGRAPHIC SURVEY NOTES

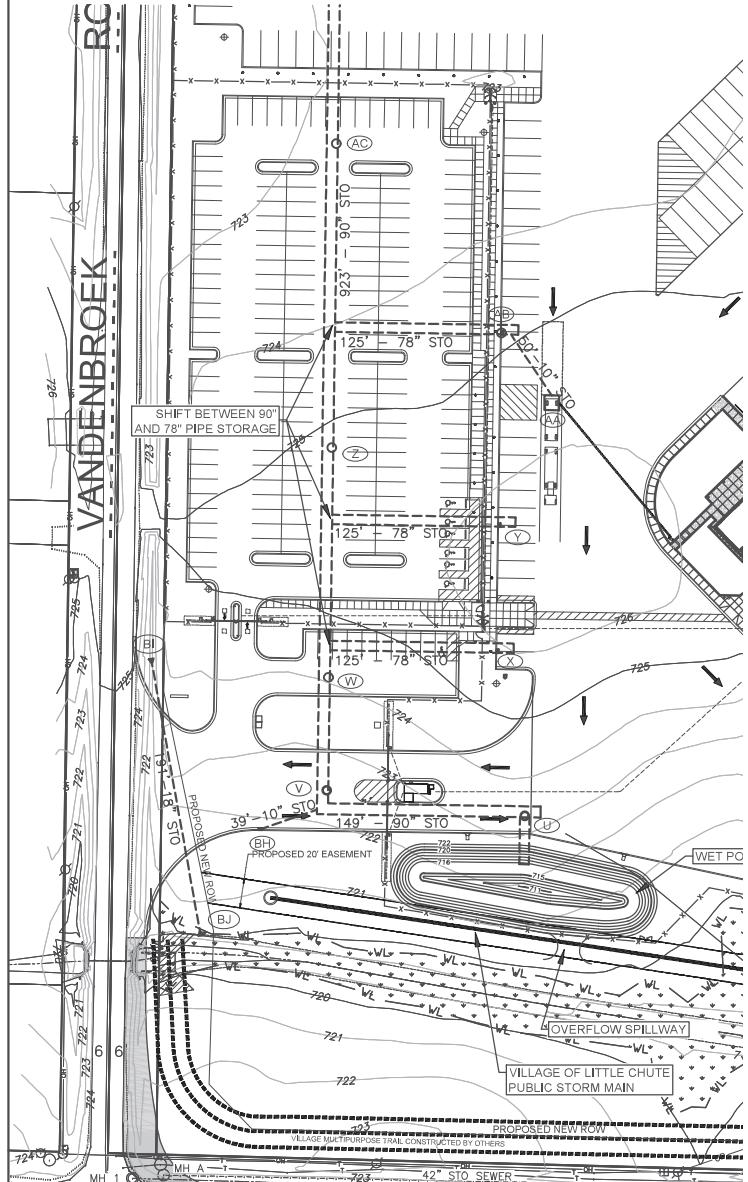
1. UTILITY AND LATERAL LOCATIONS SHOWN ARE BASED ON FIELD MARKINGS BY LOCATING COMPANIES AND THE VILLAGE OF LITTLE CHUTE, AND/OR MAPPING FROM THE RESPECTIVE SURVEYORS. GUARANTEED CONCRETE DIGERS SHOWED ON THIS CONTRACT ARE GUARANTEED TO NOT DAMAGE UTILITIES AND THE VILLAGE OF LITTLE CHUTE, PRIOR TO CONSTRUCTION.
2. BASE SURVEY WAS PREPARED BY MARE, MARCH 2020. UNDERGROUND UTILITIES AND STRUCTURES HAVE BEEN SHOWN TO A REASONABLE DEGREE OF ACCURACY AND IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO VERIFY THEIR EXACT LOCATION AND AVOID DAMAGE THERETO.
3. HORIZONTAL DATUM IS BASED OUTAGAMIE COUNTY, WISCONSIN COUNTY CONVENTIONAL DATUM.
4. ACCURACY CAN BE IMPACTED BY WINTER CONDITIONS, I.E. FROST HEAVE, SNOW AND ICE COVER, MARTENSON & EISLE, INC. MAKES NO WARRANTY FOR INACCURACIES CAUSED BY THESE WINTER CONDITIONS.

**TOPOGRAPHIC SURVEY**  
**FEDEX SETZER PROPERTIES**  
VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN

SCALE	DATE
BAR SCALE	3/23/20
COMPUTER FILE	
11242.001temp.dwg	

DRAWING NO.  
C1.6

# STORMWATER DETENTION: FEDEX SETZER PROPERTIES (WEST)



## BURIED PIPE DETENTION SPECIFICATIONS

The buried pipe detention system shall be installed in accordance with ASTM D2321 "Standard Practice for Underground Installation of Thermoplastic Pipe for Sewers and Other Gravity Flow Applications", latest edition and the manufacturers published installation guides.

### Topsoil Stripping

The contractor shall strip the area free of topsoil and stockpile at locations as indicated on the Erosion Control Plan.

### Undisturbed Excavation

Undisturbed excavation shall include the removal and disposal of all materials encountered in the excavation for the device other than specific materials which have been classified and bid upon as a separate bid item for this project. When excavating for the device, the excavation limits shall be the limits per the device construction plans.

### Foundation

Where the trench bottom consists of tunable soils to support the pipe structure, the contractor shall excavate to a depth specified by the Engineer and replace with suitable material specified by the engineer.

### Bedding

Suitable material shall be clear stone. The clear stone shall also be installed along the length of the outlet pipe. The contractor shall supply documentation for material specification to Engineer.

### Pipe Installation

Once the pipe has been constructed and installed, before trench dewatering pumps are turned off, the pipe shall be pre-filled to outlet elevation to reduce risk of flotation.

### Fine Grading

Fine grading shall consist of shaping and compacting the total cross section and limits of the device according to the typical cross section illustrated on the plans. All costs associated shall be included in the unit price bid.

### Geotextile Fabric

The geo-textile fabric for under the cap shall consist of Type "R" porous non-woven fabric with multiple layers of randomly arranged fibers. The Engineer shall inspect fabric prior to placement of riprap and during placement of riprap. Damaged filter fabric shall be replaced at Contractor's expense.

### Bedding

The Contractor shall torn and shape the bed for the fabric prior to the placement of the cap as indicated on the plan. The cap shall be clean washed riprap measuring 12" thick measured perpendicular to the slope. (24" total depth)

All equipment, labor, and materials used to install and maintain the riprap shall be included in the unit price bid for Medium Rap-Rap & Type R Filter Fabric, square yards.

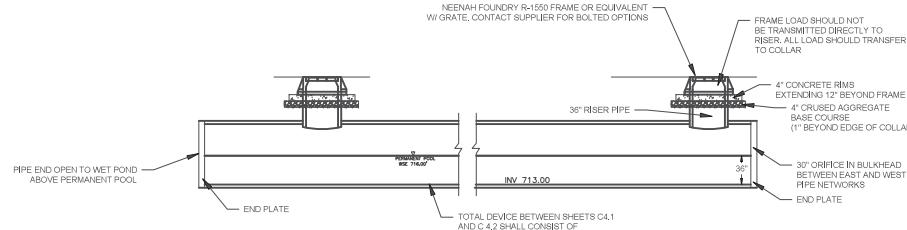
### Outlet Structure/Piping/Etc.

Construction of the Outlet Structures with trash guards, pipe, apron endwalls with trash guard, and spillways shall be in accordance with the details on the plans. All costs associated with the supply, installation and construction of all items involved with the outlet structures, pipe, concrete apron endwalls, and spillways shall be included in the price bid.

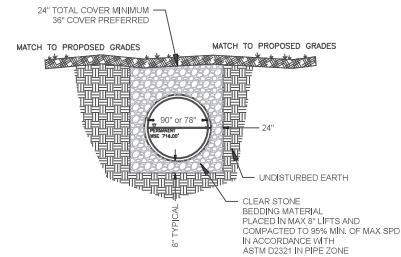
### Topsoil

The Contractor shall seed, fertilize and mulch or otherwise restore the disturbed area in accordance with the project erosion control and landscaping plan.

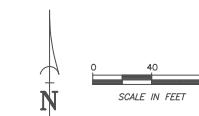
Topsoil shall conform to the requirements of the Wisconsin Department of Transportation Standard Specifications for Highway and Structure Construction, 2003 Edition, Section 625.



## CROSS SECTION VIEW (N.T.S.)

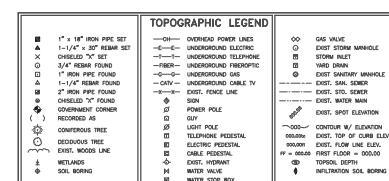


## CROSS SECTION VIEW (N.T.S.)



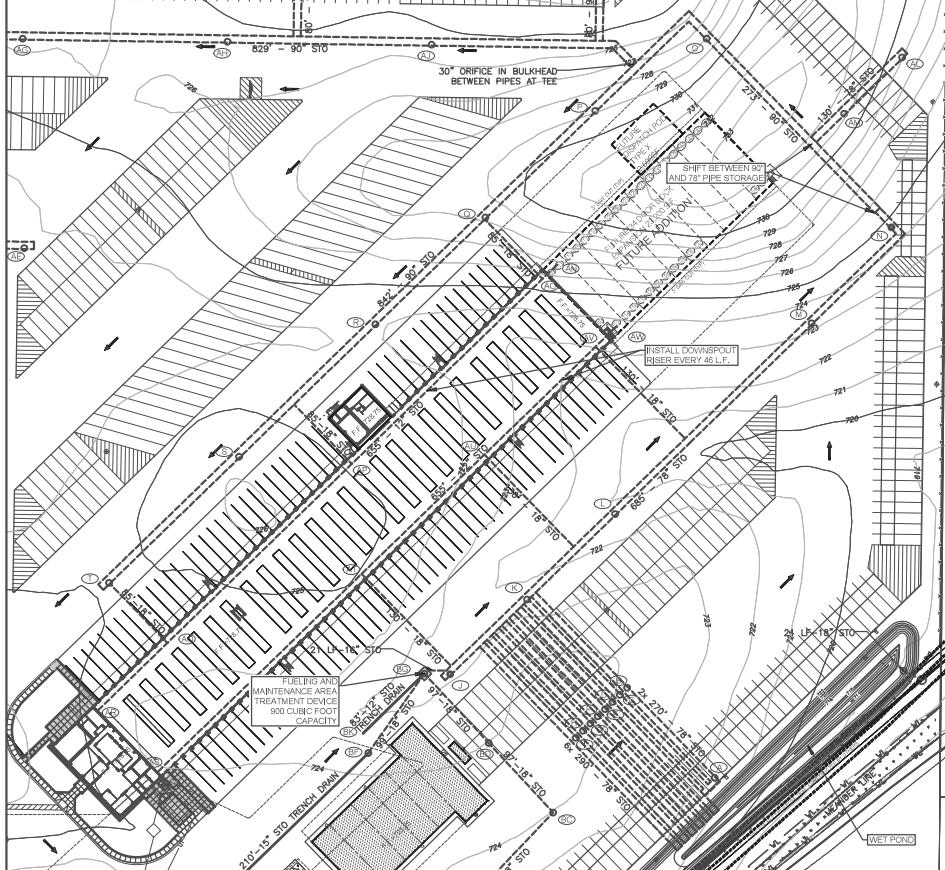
# STORMWATER DETENTION FEDEX SETZER PROPERTIES VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN

**Martenson & Eisele, Inc.**  
Planning  
Engineering  
Surveying  
Architecture  
1377 Menasha Road  
Menasha, WI 54952  
www.martenson-eisele.com  
info@martenson-eisele.com  
920.731.0381 1.800.236.0381

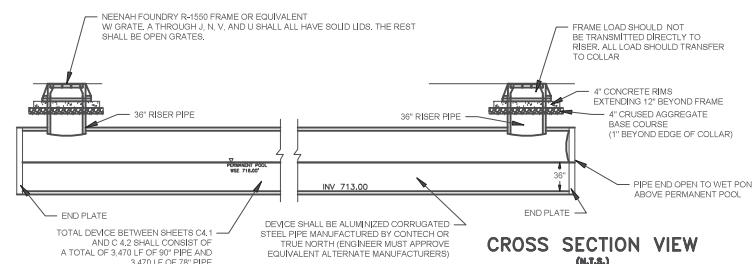


SCALE	DATE
BAR SCALE	10-30-2020
COMPUTER FILE	1-1342402d.dwg
DRAWING NO.	C4.1

## STORMWATER DETENTION: FEDEX SETZER PROPERTIES (EAST)



**CROSS SECTION VIEW**  
(M.T.S.)



**CROSS SECTION VIEW**  
(N.T.S.)

## STORMWATER DETENTION

## STORMWATER DETENTION

## EDUCATION

The buried pipe retention system shall be installed in accordance with ASTM D2321 "Standard Practice for Underground Installation of Thermoplastic Pipe for Sewers and Other Gravity Flow Applications", latest edition and the manufacturers published installation guides.

### Topsoil Stripping

The contractor shall strip the area free of topsoil and stockpile at locations as indicated on the Erosion Control Plan.

### Unclassified Excavations

Unclassified excavation shall include the removal and disposal of all materials encountered in the excavation for the device other than specific materials which have been classified and bid upon as a separate bid item for this project. When excavating for the device, the excavation limits shall be the limits per the device construction plans.

### Fonction

Where the trench bottom consists of unsuitable soils to support the pipe structure, the contractor shall excavate to a depth specified by the Engineer and replace with suitable material specified by the engineer.

### Bedding

Suitable material shall be clear stone. The clear stone shall also be installed along the length of the outlet pipe. The contractor shall supply documentation for material specification to Engineer.

### Pipe Installation

Once the pipe has been constructed and installed, before trench dewatering pumps are turned off, the pipe shall be pre-filled to outlet elevation to reduce risk of floatation.

### Fine Grading

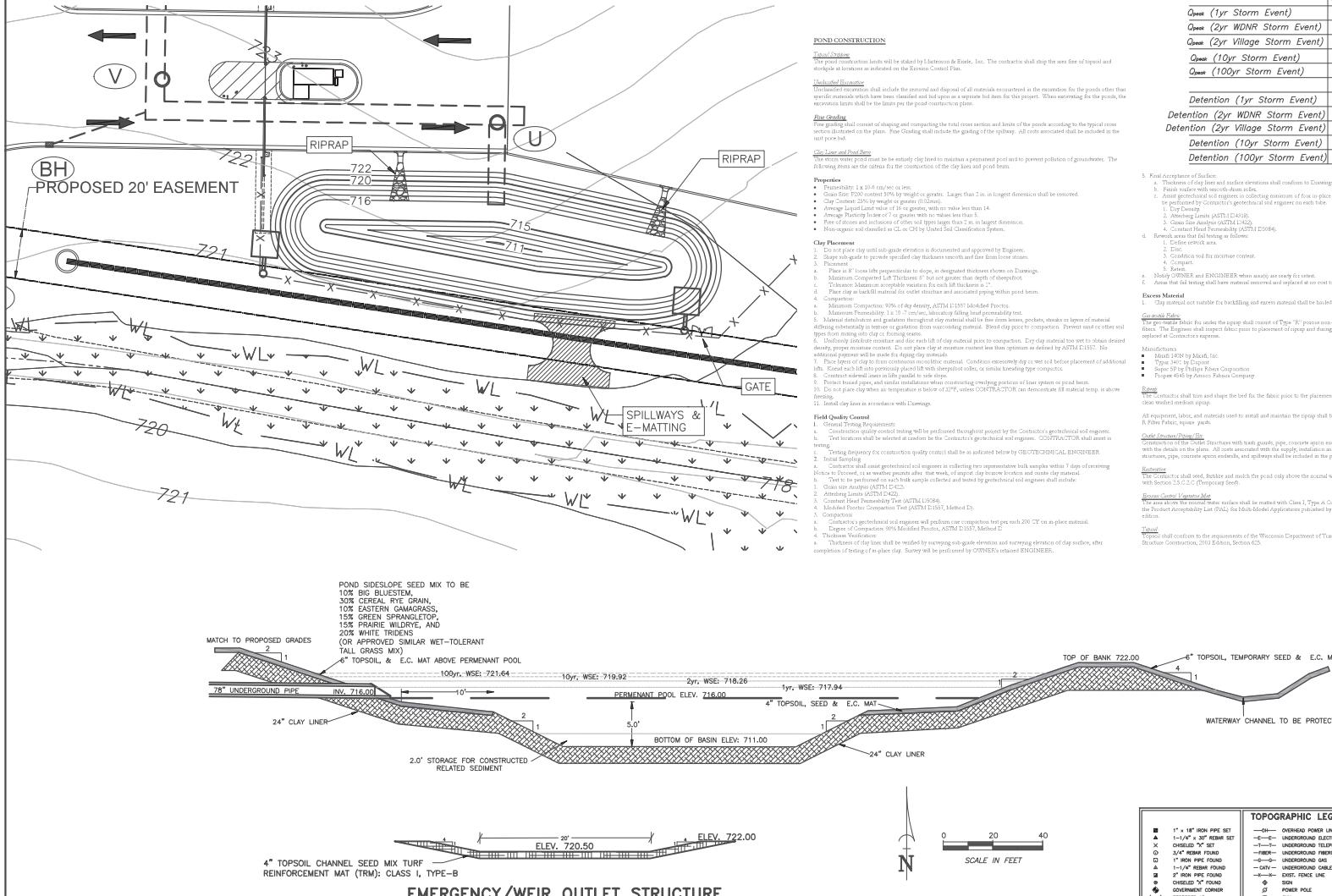
Fine grading shall consist of shaping and compacting the total cross section and limits of the device according to the typical cross section illustrated on the plans. All costs associated shall be included in the unit price bid.

Geo-textile For

The geo-textile fabric for under the riprap shall consist of Type "R" porous non-woven fabric with multiple layers of randomly arranged fibers. The Engineer shall inspect fabric prior to placement of riprap and during placement of riprap. Damaged fiber fabric shall be replaced as required by engineer.

Manufacturers  
■ [Mitsubishi Heavy Industries, Ltd.](#)

## WEST DETENTION POND: FEDEX SETZER PROPERTIES



	Post (Prop. Control)	Post-Develop- W.S. Elev.
Q <sub>peak</sub> (1yr Storm Event)	55.19 cfs	
Q <sub>peak</sub> (2yr WDNR Storm Event)	64.24 cfs	
Q <sub>peak</sub> (2yr Village Storm Event)	71.71 cfs	
Q <sub>peak</sub> (10yr Storm Event)	113.61 cfs	
Q <sub>peak</sub> (100yr Storm Event)	187.61 cfs	
Detention (1yr Storm Event)	0.178 ac-ft	717.94
Detention (2yr WDNR Storm Event)	4.087 ac-ft	718.25
Detention (2yr Village Storm Event)	4.090 ac-ft	718.26
Detention (10yr Storm Event)	5.485 ac-ft	719.92
Detention (100yr Storm Event)	6.570 ac-ft	721.64

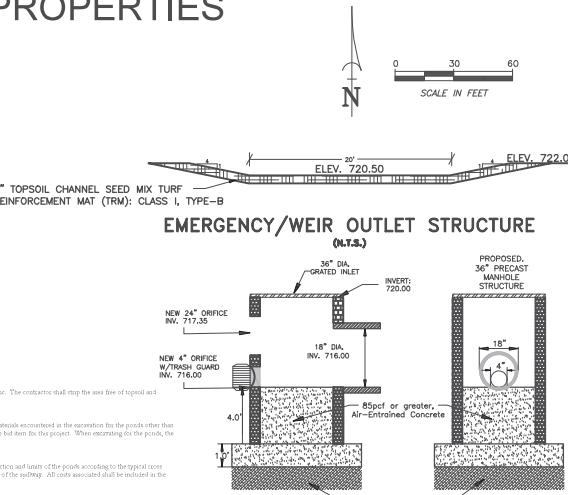
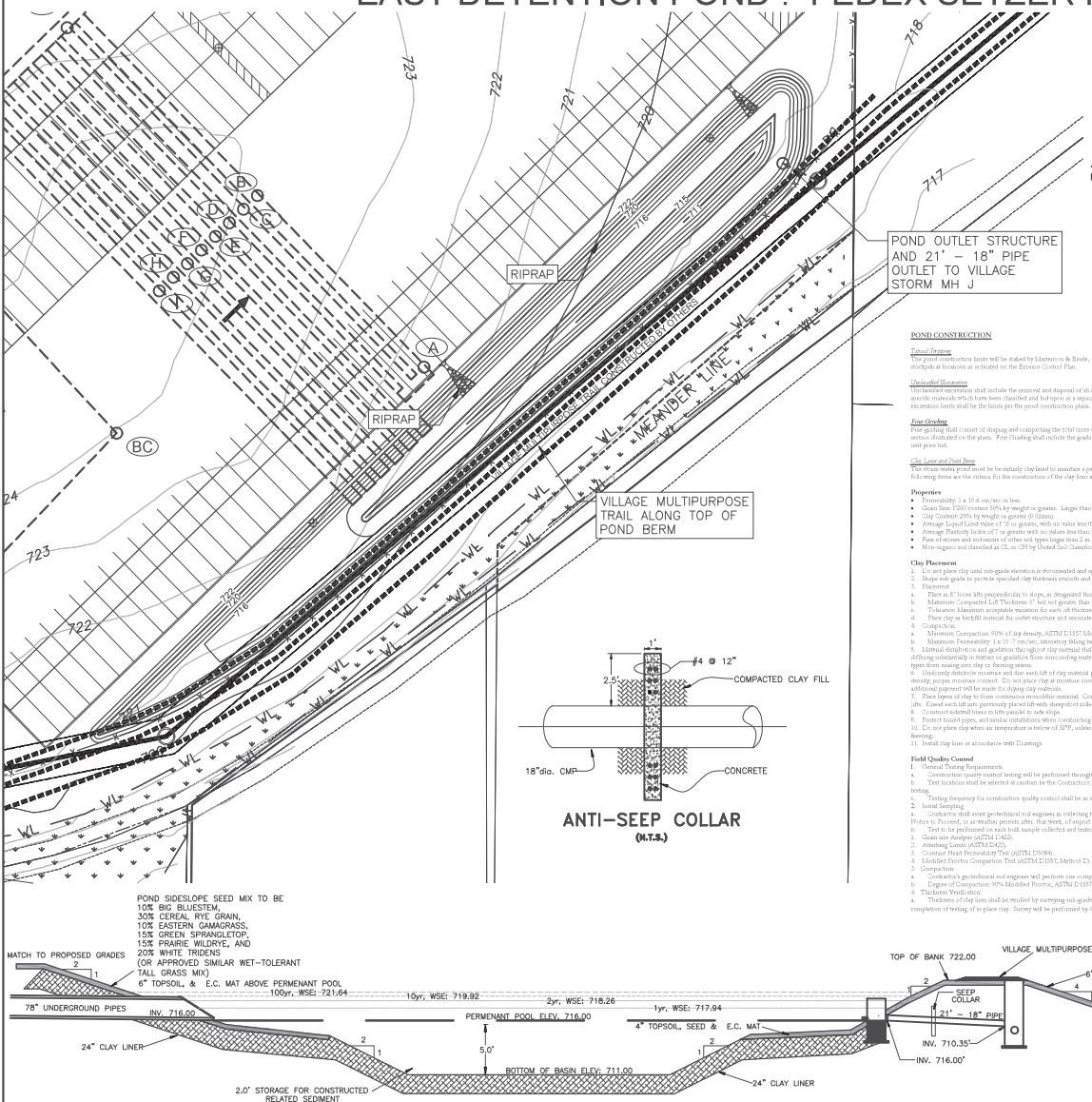
**Martenson & Eisele, Inc.** Planning Environmental Surveying Engineering Architecture  
1377 Midway Road Menasha, WI 54982 [www.martenson-eisele.com](http://www.martenson-eisele.com)  
info@martenson-eisele.com 920.723.0561, 1.800.356.0381

## WEST DETENTION POND

**WEST DETENTION POND  
FEDEX SETZER PROPERTIES**  
VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN

DRAW

# EAST DETENTION POND : FEDEX SETZER PROPERTIES



**Martenson & Eisele, Inc.**  
1377 Midway Road  
Menasha, WI 54952  
www.martenson-eisele.com  
info@martenson-eisele.com  
920.752.8100, 900.326.0284  
900.326.0284

2	11/11/2020	9	1/15/2021
3	12/4/2020	10	1/20/2021
4	12/8/2020	11	1/26/2021

## EAST DETENTION POND

EEDEX SETZER PROPERTIES

SCALE	DA
BAR SCALE	10-30
COMPUTER FILE	
1-1342-002de.dwg	

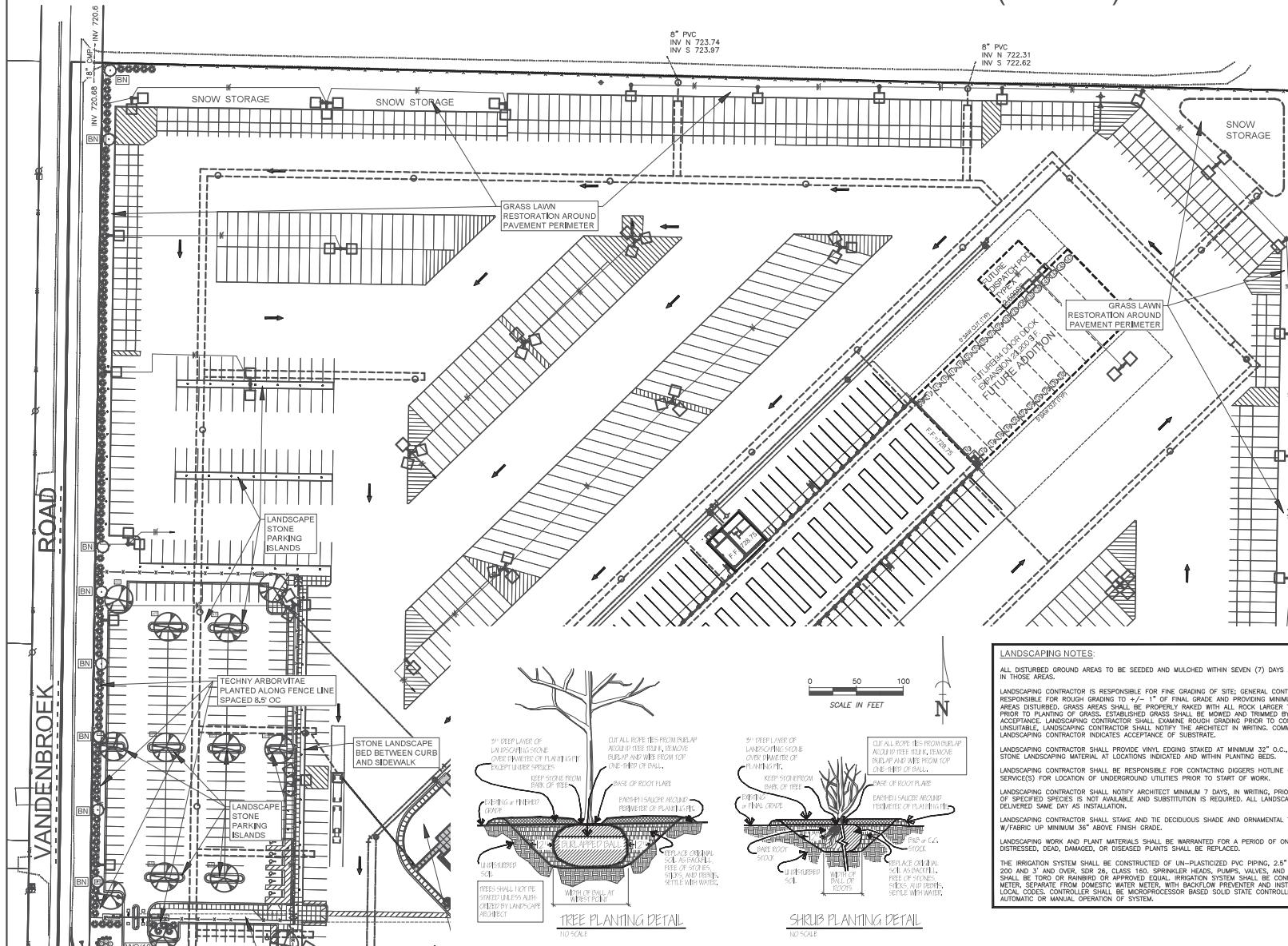
---

DRAWING NO.  
C4.4

DRAWING NO.  
C4.4

2020-2021年上学期

# LANDSCAPE PLAN: FEDEX SETZER PROPERTIES (NORTH)



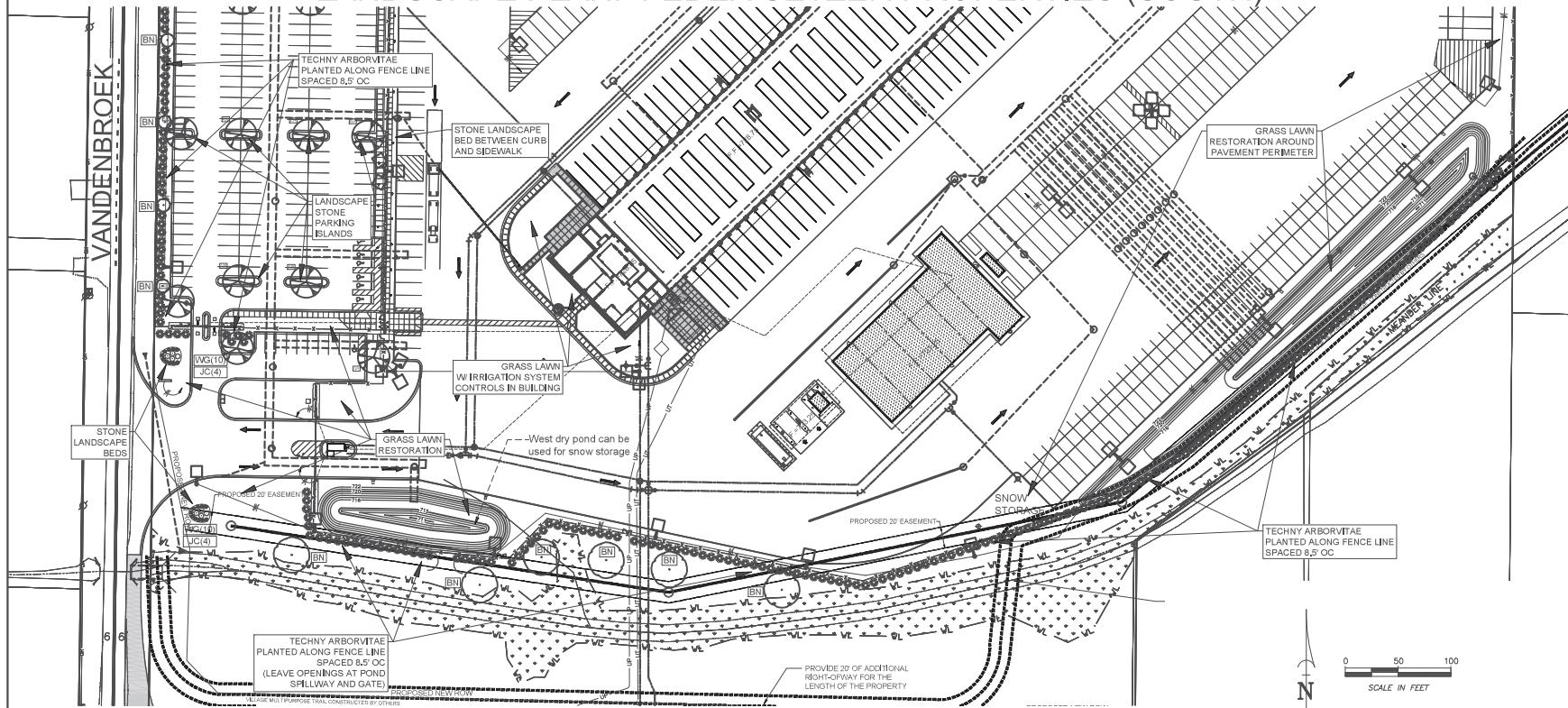
Martenson & Eisele, Inc.  
Planning  
Engineering  
Surveying  
Architecture  
www.martenson-eisele.com  
info@martenson-eisele.com  
920.731.0381 1.800.236.0381

DRAWN BY		CHECKED BY		APPROVED BY		FIELDWORK	
E&E		DM		MSS		NO. OF SHEETS FOR REVISED DESCRIPTIONS**	
NO.	DATE	NO.	DATE	NO.	DATE	NO.	DATE
1	7/17/2021	8	7/14/2021				
2		9	7/13/2021				
3		10	7/13/2021				
4		11	7/13/2021				
5		12	7/13/2021				
6		13	7/13/2021				
7	7/17/2021						

SCALE	DATE
BAR SCALE	10-30-2020
COMPUTER FILE	1-13424022.dwg

DRAWING NO.  
C7.1

# LANDSCAPE PLAN: FEDEX SETZER PROPERTIES (SOUTH)



**Martenson & Eisele, Inc.**  
 1377 Milwaukee Road  
 Minneapolis, MN 55422  
 www.martenson-eisele.com  
 info@martenson-eisele.com  
 952.731.0381 1.800.236.0381

**LANDSCAPE PLAN - SOUTH**  
**FEDEX SETZER PROPERTIES**  
 VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN

SCALE	DATE
BAR SCALE	10-30-2020
COMPUTER FILE	
1-1342402d.dwg	

## LANDSCAPING NOTES:

ALL DISTURBED GROUND AREAS TO BE SEADED AND MULCHED WITHIN SEVEN (7) DAYS AFTER COMPLETION OF WORK IN THOSE AREAS.

LANDSCAPING CONTRACTOR IS RESPONSIBLE FOR FINE GRADING OF SITE; GENERAL CONTRACTOR / EXCAVATOR IS RESPONSIBLE FOR ROUGH GRADING TO +/- 1" OF FINAL GRADE AND PROVIDING MINIMUM 6" OF TOPSOIL AT ALL AREAS DISTURBED. GRASS AREAS SHALL BE REPLICATED RAMPS WITH ALL ROADS LARGER THAN 1.5' DIAMETER REMOVED PRIOR TO PLANTING. ALL ESTABLISHED GRASS SHALL BE MAINTAINED THROUGH LANDSCAPING UNTIL FINAL ACCEPTANCE. LANDSCAPING CONTRACTOR SHALL EXAMINE ROUGH GRADING PRIOR TO COMMENCEMENT OF WORK; IF INQUIRIES OR CONCERN EXIST, CONTRACTOR SHALL COMMUNICATE IN WRITING, COMMENCEMENT OF WORK BY LANDSCAPING CONTRACTOR INDICATES ACCEPTANCE OF SUBSTRATE.

LANDSCAPING CONTRACTOR SHALL PROVIDE VINYL EDGING STAKED AT MINIMUM 12" O.C., LANDSCAPING FABRIC AND STONE LANDSCAPING MATERIAL AT LOCATIONS INDICATED AND WITHIN PLANTING BEDS.

LANDSCAPING CONTRACTOR SHALL BE RESPONSIBLE FOR CONTACTING DIGGERS HOTLINE OR OTHER LOCATOR SERVICES FOR LOCATION OF UNDERGROUND UTILITIES PRIOR TO START OF WORK.

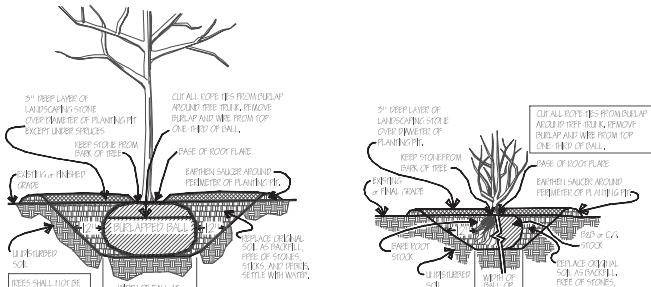
LANDSCAPING CONTRACTOR SHALL NOTIFY ARCHITECT MINIMUM 7 DAYS, IN WRITING, PRIOR TO START OF INSTALLATION OF SPECIFIED SPECIES IS NOT AVAILABLE AND SUBSTITUTION IS REQUIRED. ALL LANDSCAPING MATERIAL SHALL BE DELIVERED SAME DAY AS INSTALLATION.

LANDSCAPING CONTRACTOR SHALL STAKE, STAKE AND TIE DECIDUOUS, SHADE AND ORNAMENTAL TREES AND WRAP TRUNK W/FABRIC UP MINIMUM 36" ABOVE FINISHED GRADE.

LANDSCAPING CONTRACTOR SHALL GUARANTEE PLANT MATERIAL SHALL BE WARRANTED FOR A PERIOD OF ONE YEAR. DURING WARRANTY, DISTRESSED, DEAD, DAMAGED, OR DISEASED PLANTS SHALL BE REPLACED.

THE IRRIGATION SYSTEM SHALL BE CONSTRUCTED OF UN-PLASTICIZED PVC PIPING, 2.5" AND UNDER SDR 26, CLASS 200 AND 3" AND OVER, SDR 26, CLASS 160. SPRINKLER HEADS, PUMPS, VALVES, AND ASSOCIATED EQUIPMENT SHALL BE TOTO OR RAMBIRD OR APPROVED EQUAL. IRRIGATION SYSTEM SHALL BE CONNECTED TO LANDSCAPE WATER MAINS AND SHALL BE PROVIDED WITH BACKFLOW PREVENTER AND INSTALLED AS REQUIRED TO MEET LOCAL CODES. CONTROLLER SHALL BE MICROPROCESSOR BASED SOLID STATE CONTROLLER CAPABLE OF FULLY AUTOMATIC OR MANUAL OPERATION OF SYSTEM.

LANDSCAPE SCHEDULE				
MARK	COMMON NAME botanical name	SIZE		QTY
		INITIAL	MATURE	
<b>TREES</b>				
BS	BLACK HILLS SPRUCE <i>Picea abies densata</i>	2"	25'	8
BN	RIVER BIRCH <i>Betula nigra</i>	2"	35'	6
AR	RED SUNSET MAPLE <i>acer rubrum 'red sunset'</i>	2"	50'	13
WG	SHRUB ALYSSUM <i>weigela floribunda</i>	5 gal	3'	20
JC	KALLY'S COMPACT PRIZZER JUNIPER <i>juniper chinensis 'Kally's Compact'</i>	5 gal	2-3'	8
TO	TECHNY ARBORVITAE <i>thujus occidentalis 'Techny'</i>	5 gal	3-5'	268



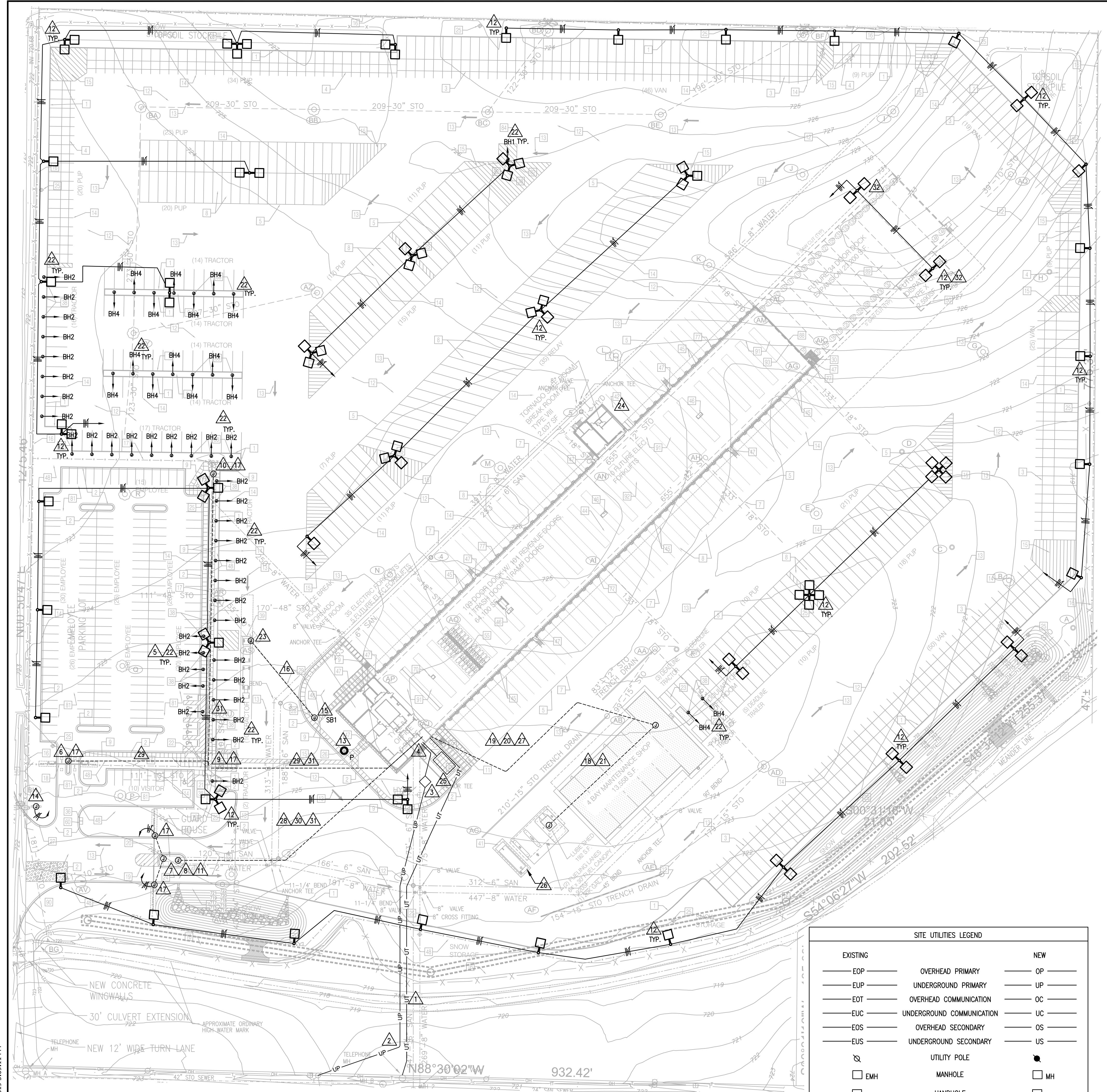
TREE PLANTING DETAIL

1/2 SCALE

SHRUB PLANTING DETAIL

NO SCALE

DRAWING NO.  
C7.2



TAGGED NOTES:

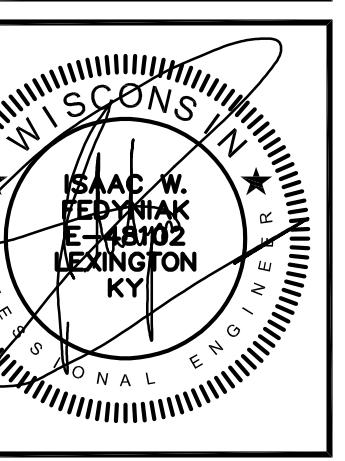
1. TELECOMMUNICATION SERVICE ENTRANCE PER CIVIL PLANS FOR EXACT QUANTITY AND PLACEMENT OF SERVICE CONDUITS. COORDINATE EXACT LOCATIONS WITH TELEPHONE COMPANY IN FIELD. CAP CONDUITS 24" AFT AT TELEPHONE BOARD IN MAIN OFFICE TELCO ROOM. REFER TO FXF SPECIFICATION SECTION 16.6 FOR ADDITIONAL INFORMATION. COORDINATE WITH UTILITY AND CIVIL PLANS FOR EXACT REQUIREMENTS.
2. PRIMARY ELECTRICAL SERVICE PER CIVIL PLANS. COORDINATE WITH UTILITY AND CIVIL PLANS FOR EXACT REQUIREMENTS.
3. PROVIDE CONCRETE PAD (PER UTILITY SPECIFICATIONS), PRIMARY CONDUITS WITH PULL STRING, (1) 3" CONDUIT FOR TEMPORARY POWER AND SECONDARY CONDUITS TO AUTOMATIC TRANSFER SWITCH, UTILITY TRANSFORMER FURNISHED AND INSTALLED BY UTILITY COMPANY. COORDINATE EXACT LOCATION, REQUIREMENTS, AND ROUTING WITH UTILITY COMPANY AND CIVIL ENGINEER PRIOR TO ANY WORK.
4. SECONDARY ELECTRICAL SERVICE ENTRANCE. REFER TO RISER FOR DETAILS. MIN. BURY 30".
5. PROVIDE ELECTRIC FOR EV CHARGING STATIONS. REFER TO CIVIL DRAWINGS AND DETAILS FOR COORDINATION.
6. PROVIDE ELECTRICAL CONNECTIONS AS REQUIRED FOR MOTORIZED CANTILEVERED SLIDE GATES @ EMPLOYEE VEHICLE ENTRANCE W/ CARD ACCESS IN/CARD ACCESS OUT & VIDEO INTERCOM EACH SIDE, SEE SITE CIVIL DETAILS AND FXF SD DETAILS FOR COORDINATION.
7. PROVIDE YARD CARD ACCESS, SEE SITE CIVIL DETAILS AND FXF SD DETAILS FOR COORDINATION.
8. PROVIDE ELECTRICAL CONNECTIONS AS REQUIRED FOR MOTORIZED CANTILEVERED SLIDE GATES @ TRUCK ENTRANCE W/ CARD ACCESS IN/CARD ACCESS OUT & VIDEO INTERCOM EACH SIDE, SEE SITE CIVIL DETAILS AND FXF SD DETAILS FOR COORDINATION.
9. HANDICAP GATE W/ICBM & CARD READER, PROVIDE ALL REQUIRED CONDUITS AND CONNECTIONS. SEE SITE CIVIL DETAILS, FXF SD DETAILS, AND ELECTRICAL DETAILS FOR COORDINATION.
10. HANDICAP GATE & TURNSTILE W/ICBM & CARD READER, PROVIDE ALL REQUIRED CONDUITS AND CONNECTIONS SEE SITE CIVIL DETAILS, FXF SD DETAILS, AND ELECTRICAL DETAILS FOR COORDINATION.
11. PROVIDE UTILITY AND TELECOM CONNECTIONS AS REQUIRED FOR MODULAR GUARD HOUSE. SEE ARCHITECTURAL DRAWINGS/DETAILS AND FXF DETAILS FOR COORDINATION.
12. 35' SECURITY LIGHT W/ BASE SEE SITE CIVIL DETAILS, FXF SD DETAILS, AND ELECTRICAL DETAILS FOR COORDINATION. TYP. LIGHT BASE TO BE LOCATED 35' FROM PUPS & 13FT FORVANS) FROM BACK OF CURB TO CENTER LINE OF POLE AND CENTERED ON PARKING STALL STRIPE.
13. FLAGPOLE LOCATION PROVIDE 3/4" CONDUIT WITH POWER TO BASELIGHT, SEE SITE CIVIL DETAILS, FXF SD DETAILS, AND ELECTRICAL DETAILS FOR COORDINATION.
14. FEDEX FREIGHT MONUMENT SIGN. PROVIDE 3/4" CONDUIT AND POWER W/20 AMP CIRCUIT, SEE SITE CIVIL DETAILS, FXF SD DETAILS, AND ELECTRICAL DETAILS FOR COORDINATION.
15. SCOREBOARD/INDICATOR, PROVIDE 1 1/4" CONDUIT AND ALL REQUIRED CONNECTIONS TO SCALE. POLE MOUNTED PER DETAIL ON AXLE SCALE DRAWINGS.
16. PROVIDE 3/4" POWER CONDUIT AND ALL REQUIRED CONNECTIONS TO SCOREBOARD PER DETAIL ON AXLE SCALE DRAWINGS.
17. PROVIDE 16"X16"X12" MIN. WATER-TIGHT JUNCTION BOX OF WATER-TIGHT YARD ELECTRICAL PULL BOX, AT FINISH GRADE WITH CONDUITS AS REQUIRED CONNECTIONS FOR TURNSTILE & H.C. SECURITY GATES. SEE SITE CIVIL DETAILS, FXF SD DETAILS, AND ELECTRICAL DETAILS FOR COORDINATION.
18. PROVIDE ALL REQUIRED CONNECTIONS, FROM OFFICE/SHOP ELECTRICAL ROOM TO PANEL IN LUBE SHED & (1)-4" CONDUIT W/ PULL TAPE FROM OFFICE/SHOP TELCO TO LUBE SHED. SEE SITE CIVIL DETAILS, FXF SD DETAILS, AND ELECTRICAL DETAILS FOR COORDINATION.
19. PROVIDE ELECTRICAL FEEDER AS REQUIRED (MIN 1-4" C) FROM SHOP ELECTRICAL ROOM TO YARD ELECTRICAL PULL BOX. REFER TO RISER DIAGRAM FOR FEEDER SIZING.
20. PROVIDE 1" CONDUIT AND ALL REQUIRED CONNECTIONS FROM OFFICE FIRE ALARM CONTROL PANEL TO SHOP FIRE ALARM CONTROL PANEL.
21. PROVIDE ALL REQUIRED CONNECTIONS FROM PULL BOX TO OFFICE/SHOP TELCO ROOM LOCATION, REFER TO FUELING SHEETS FOR CABLEING REQUIREMENTS.
22. BLOCKHEATER, PROVIDE ELECTRICAL CONNECTION AS REQUIRED. SEE SITE CIVIL DETAILS, FXF SD DETAILS, AND ELECTRICAL DETAILS FOR COORDINATION.
23. AST, PROVIDE ALL REQUIRED CONNECTIONS AS DENOTED ON FUEL SHEETS & FXF SPECIFICATIONS.
24. TRASH COMPACTOR LOCATION, PROVIDE ELECTRICAL CONNECTION AS REQUIRED. SEE SITE CIVIL DETAILS, FXF SD DETAILS, AND ELECTRICAL DETAILS FOR COORDINATION.
25. PROVIDE CONDUITS TO AUTOMATIC TRANSFER SWITCH FROM GENERATOR AND ASSOCIATED CIRCUITS FOR GENERATOR SUPPORT POWER (JACKET HEATER, BATTERY CHARGER, ETC.) COORDINATE EXACT ELECTRICAL REQUIREMENTS WITH GENERATOR MANUFACTURER. REFER TO SINGLE-LINE DIAGRAM FOR MORE INFORMATION. REFER TO CIVIL AND ARCHITECTURAL PLANS FOR GENERATOR PAD REQUIREMENTS. PROVIDE METAL CAT WALK ON TWO SIDES W/ METAL SHIP STAIR & GUARDRAILS, SEE FXF SPECIFICATIONS, SITE CIVIL DETAILS, FXF SD DETAILS, AND ELECTRICAL DETAILS FOR COORDINATION.
26. REFER TO AST(FUEL ISLAND) SHEETS FOR CONDUIT LOCATIONS AND CONNECTION REQUIREMENTS. PROVIDE ALL REQUIRED.
27. PROVIDE (1)-4" CONDUIT W/POWER (REFER TO RISER DIAGRAM), FROM OFFICE ELECTRICAL ROOM TO PANEL IN SHOP ELECTRICAL ROOM & (1)-4" CONDUIT FROM OFFICE TELCO TO SHOP TELCO. PROVIDE ALL CABLEING AS REQUIRED.
28. PROVIDE CONDUITS AND ALL CONNECTIONS REQUIRED FROM JUNCTION BOX TO ISLAND PULL BOX AT YARD ENTRY ISLAND, SEE SITE CIVIL DETAILS, FXF SD DETAILS, AND ELECTRICAL DETAILS FOR COORDINATION.
29. PROVIDE CONDUITS AND ALL CONNECTIONS REQUIRED FROM JUNCTION BOX TO ISLAND PULL BOX AT EMPLOYEE PARKING ISLAND, SEE SITE CIVIL DETAILS, FXF SD DETAILS, AND ELECTRICAL DETAILS FOR COORDINATION.
30. PROVIDE CONDUITS AND ALL CONNECTIONS REQUIRED FROM JUNCTION BOX TO GUARD HOUSE ISLAND PULLBOX AT YARD ENTRY, SEE SITE CIVIL DETAILS, FXF SD DETAILS, AND ELECTRICAL DETAILS FOR COORDINATION.
31. PROVIDE CONDUITS AND ALL CONNECTIONS REQUIRED FOR SECURITY TURNSTILE FOR YARD ACCESS, SEE SITE CIVIL DETAILS, FXF SD DETAILS, AND ELECTRICAL DETAILS FOR COORDINATION.
32. LIGHT POLES ARE TO BE AT END OF CIRCUITING FOR REMOVAL DURING FUTURE EXPANSION.

GENERAL NOTES:

- A. DO NOT SCALE FROM MECHANICAL AND ELECTRICAL DRAWINGS. FIELD VERIFY REQUIRED DIMENSIONS.
- B. CONTRACTOR SHALL CUT AND PATCH ALL PAVEMENT, CURBING, etc. AS REQUIRED. FOR WORK. CONTRACTOR SHALL REPAIR ALL LANDSCAPING THAT IS DAMAGED FOR WORK.
- C. THE CONTRACTOR WILL BE RESPONSIBLE FOR ANY EXCAVATION WORK REQUIRED TO LOCATE UNDERGROUND UTILITIES. THE CONTRACTOR IS ALSO REQUIRED TO NOTIFY ANY OTHER AFFECTED UTILITY OWNERS PRIOR TO DIGGING. IN THE EVENT OF ACCIDENTAL INTERRUPTION OF SERVICE, CONTRACTOR WILL IMMEDIATELY NOTIFY THE OTHER UTILITY OWNERS.
- D. THE CONTRACTOR WILL PROVIDE ALL NECESSARY PROTECTIVE MEASURES TO SAFEGUARD OTHER EXISTING UTILITIES FROM DAMAGE DURING CONSTRUCTION OF THIS PROJECT. IN THE EVENT THAT SPECIAL EQUIPMENT IS REQUIRED TO WORK OVER AND AROUND THE OTHER UTILITIES, THE UTILITY WILL BE REQUIRED TO FURNISH SUCH EQUIPMENT.
- E. FEDERAL, STATE, LOCAL, MUNICIPALITY AND UTILITY COMPANY CODES, RULES, REGULATIONS AND REQUIREMENTS APPLY UNLESS EXCEEDED BY THIS DESIGN.
- F. WHEN INTERRUPTION OF AN EXISTING UTILITY OR SERVICES IS PLANNED OR OCCURS ACCIDENTALLY, THE CONTRACTOR(S) SHALL WORK CONTINUOUSLY AS NEEDED TO RESTORE SAME PROVIDING PERTINENT TIME AS NEEDED AT NO INCREASE IN THE CONTRACT PRICE.
- G. PLANNED INTERRUPTION OF ANY SERVICE SHALL BE COORDINATED WITH THE APPROPRIATE MUNICIPALITY OR UTILITY COMPANY. THE ARCHITECT AND THE DEDICATED OPERATORS AT LEAST TWO WEEKS IN ADVANCE OR ANNOTATED INTERRUPTION. A CONTRACT FOR THESE OUTAGES SHALL BE DEVELOPED AND AGREED UPON BETWEEN THE PARTIES MENTIONED TO AVOID UNNECESSARY INCONVENIENCE TO THE OWNER OR ANY AFFECTED PARTY. NOTIFY THE UTILITY COMPANY OF ANY ANTICIPATED SERVICES REQUIRED FROM THEM AT LEAST TWO WEEKS IN ADVANCE IN WRITING AND INSURE THAT THEY DO NOT DELAY WORK.
- H. LOCATIONS, DEPTHS, MATERIAL TYPES, ELEVATIONS, ETC. OF ALL APPURTENANCES, LINES, BUILDINGS, ETC. INDICATED ON THESE DRAWINGS WERE TAKE FROM VARIOUS SOURCES, ARE DIAGRAMMATIC ONLY AND ARE SUBJECT TO SUBSTANTIAL VARIATION FROM EXISTING CONDITIONS. EXISTING UTILITIES LOCATIONS MAY VARY. CONSEQUENTLY ALL CONTRACTORS SHALL EXERCISE EXTREME CARE IN THE COURSE OF THEIR WORK SO AS INSURE THAT THEY DO NOT INTERRUPT ANY EXISTING SERVICE. FOR SAFETY PURPOSES, PAY PARTICULAR ATTENTION TO THIS PRECAUTION RELATIVE TO NATURAL GAS AND FLUIDS. WORK SHALL BE PERFORMED ACCORDING TO THE APPLICABLE MUNICIPALITY OR UTILITY COMPANY STANDARDS AND SAFETY REQUIREMENTS. WORKERS SHALL ALSO BE INSTALLED IN ACCORD WITH THE APPLICABLE MUNICIPALITY OR UTILITY COMPANY STANDARDS IN ALL CASES, THE MOST STRINGENT REQUIREMENT SHALL APPLY. IF ANY VARIATION OCCURS, CONSULT THE BUILDING ENGINEER AND THE MECHANICAL ENGINEER'S REPRESENTATIVE. CONTRACTOR SHALL VISIT SITE AND FIELD VERIFY THE ROUTING OF ALL UTILITIES NEW AND EXISTING PRIOR TO SUBMISSION OF BIDS. SUBMISSION OF A BID PROPOSAL INDICATES THAT THE CONTRACTOR IS FULLY AWARE OF ALL OBSTRUCTIONS AND WILL INSTALL ALL OF THE NEW UTILITIES WITHOUT REQUESTS FOR ANY ADDITIONAL CHANGES.
- I. EXTERIOR LIGHTING TO BE ROUTED THROUGH SITE LIGHTING RELAY PANEL PRIOR TO CONNECTION TO ELECTRICAL PANEL.
- J. SITE LIGHTING HEADS ARE TO BE MOUNTED 39'-0" AFG, 4" CONCRETE BASE PER DETAIL, AND 35' POLE.
- K. ALL PARKING LOT LIGHTING POLES ARE TO BE LOCATED A MINIMUM OF 8' FOR PUPS & 13' FOR VANS BEHIND CURB.
- L. REFER TO CIVIL PLANS FOR ADDITIONAL INFORMATION.
- M. PROVIDE ALL REQUIRED POWER, CONTROL WIRING, MAGNETIC LOCKS, ENTRAPMENT PROTECTION AND IN-GROUND CONTROL LOOPS AS REQUIRED FOR A COMPLETE FUNCTIONAL SYSTEM.
- N. REFER TO FXF SPECIFICATION SECTION 2.8(C) FOR ADDITIONAL GATE REQUIREMENTS. REFER TO MANUFACTURER'S SPECIFICATIONS FOR ALL REQUIREMENTS OF THE GATE OPERATOR (LIFTMASTER CSW 200-UL-1HP).
- O. REFER TO FXF SPECIFICATION SECTION 16.7 FOR ADDITIONAL SECURITY CARD ACCESS CONTROL REQUIREMENTS.
- P. ALL EXTERIOR PANELS AND TRANSFORMERS TO BE RATED NEMA 3R.
- Q. REFER TO SITE PHOTOMETRIC DRAWINGS FOR EXTERIOR SITE LIGHTING FIXTURE SCHEDULE, DETAILS AND SPECIFICATIONS

THE CONTRACTOR AND ALL SUBCONTRACTORS SHALL CONTACT "BUD (BEFORE YOU DIG)" AT 1-800-752-6007 TO OBTAIN UNDERGROUND UTILITY LOCATIONS PRIOR TO ANY CONSTRUCTION. ANY CONTRACTOR OR SUBCONTRACTOR PERFORMING ANY TYPE OF EXCAVATION ON THIS PROJECT SHALL CALL "BUD" TO OBTAIN AN AUTHORIZATION NUMBER.

PLAN NORTH  
SITE ELECTRICAL PLAN  
SCALE: 1" = 60'-0"  
0 15' 30' 60' 90' 120' 180' 240'



A NEW CROSS DOCK BUILDING FOR:  
**FEDEX FREIGHT**  
VANDENBROOK ROAD & EVERGREEN DRIVE  
VILLAGE OF LITTLE CHUTE, WISCONSIN 54165  
GRB

SETZER  
PROPERTIES  
DESIGNER:  
DRAWN BY: IWF  
JOB NO.: GRB20  
DATE: 12/09/20

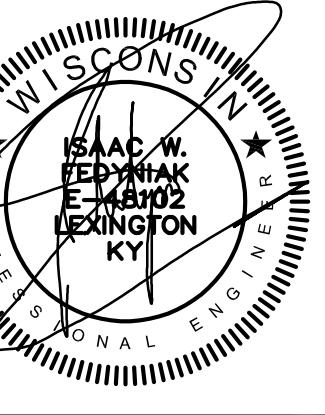
PROJECT REVISIONS  
REV DATE  
--- MM-DD-YY

UE1.0  
SHEET NUMBER  
OF:





JIA CONSULTING LLC  
609 BLUE SKY PARKWAY  
LEXINGTON, KY 40509  
PH 859.306.3207



**BILL**  
**THOMAS**  
**ARCHITECT**

PO BOX 23755 STANLEY, KANSAS 66283  
PH 913.742.4091

A NEW CROSS DOCK BUILDING FOR:  
**FEDEX FREIGHT**  
VANDENBROEK ROAD & EVERGREEN DRIVE  
VILLAGE OF LITTLE CHUTE, WISCONSIN 54165  
**GRB**

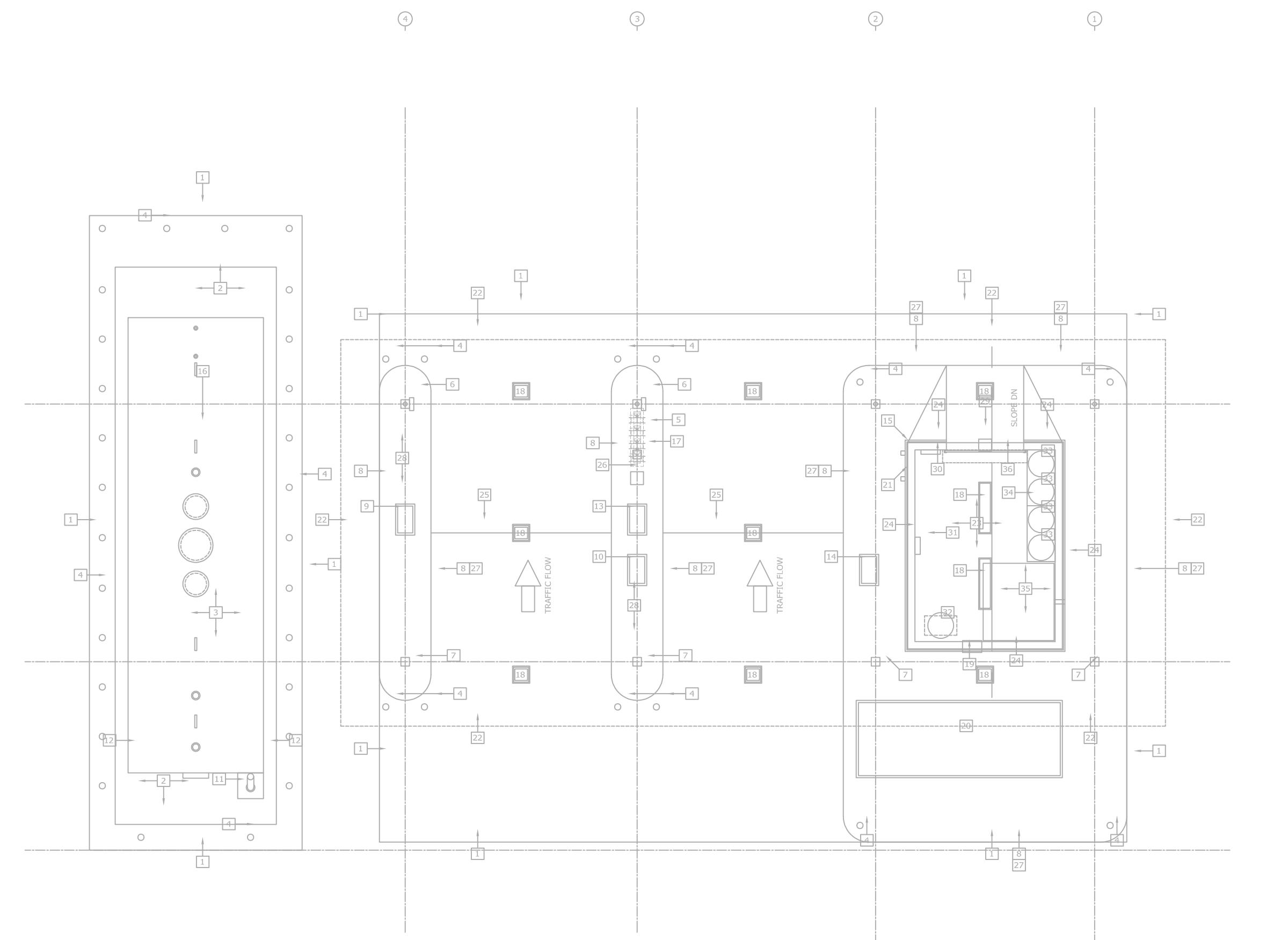
**SETZER**  
PROPERTIES

DESIGNER:  
DRAWN BY:  
IWF  
JOB NO.:  
GRB20  
DATE:  
12/09/20

PROJECT REVISIONS

REV DATE  
MM-DD-YY

**UME2.0**  
SHEET NUMBER  
OF:



#### FUEL CANOPY PLAN NOTES

THESE NOTES ONLY APPLY ONLY TO THE FUEL ISLAND PLAN AS SHOWN ON THIS SHEET.



1. EDGE OF FUEL ISLAND & FUEL TANK CONCRETE.
2. RAISED CONCRETE TANK PAD PER FOUNDATION DRAWINGS - SLOPE UNDER TANK MANUFACTURER PROVIDED. PROVIDE PROTECTIVE PVC COATING ON EXTERIOR OF PROJECT PAVING.
3. 20,000 GALLON AST DIESEL FUEL TANK - DOUBLE WALLED UL 2095 20 HOUR FIRE RATED PER SPECIFICATIONS. VERIFY DIMENSIONAL SIZE OF TANK W/TANK MANUFACTURER PRIOR TO INSTALLATION.
4. 6" DIA. SCH. 40 STEEL PIPE BOLLARDS FILLED W/ CONCRETE. PROVIDE PROTECTIVE PVC SLEEVE W/ STANDARD DUTY INTEGRAL YELLOW DOME CAP - RE: DETAIL D OR D SHEET A1C.2.
5. SUSPENDED HORN REEL PER DETAIL B OR B SHEET A1C.2.
6. FIRE EXTINGUISHER PER SPECIFICATIONS FURNISHED & INSTALLED BY GENERAL CONTRACTOR.
7. PROVIDE CONCRETE PAD FOR FUEL ISLAND CONCRETE PAD. PROVIDE CONCRETE PAD UNDERGROUND. COORDINATE ALL LOCATIONS W/ FUEL CANOPY MANUFACTURER & CIVIL DRAWINGS.
8. PAINTED STEEL ISLAND CURB FORM - TYPICAL AROUND ALL CURBS.
9. MASTER #1 FUEL DISPENSER - GASBOY 9850K2 D2 ON TOP OF BRAVO A6670-3 CONTAINMENT SUMP.
10. MASTER #2 FUEL DISPENSER - GASBOY 9850K2 D2 ON TOP OF BRAVO A6670-3 CONTAINMENT SUMP.
11. TANK FILL BOX PER TANK MANUFACTURER.
12. CONTRACTOR TO PROVIDE 10'W LONG TANK GROUND ROLL INSTALLED ON EACH SIDE OF REAR SADDLE POSITION. PROVIDE CONCRETE PAD FOR TANK GROUND ROLL.
13. SATELLITE #1 FUEL DISPENSER - GASBOY 9216K2 ON TOP OF BRAVO A6670-3 CONTAINMENT SUMP.
14. SATELLITE #2 FUEL DISPENSER - GASBOY 9216K2 ON TOP OF BRAVO A6670-3 CONTAINMENT SUMP.
15. SUPPLY & INSTALL VEEDER ROOT OVERFILL ALARM ON EXTERIOR OF STORAGE SHED. DEVELOPER TO PROVIDE CONDUIT FROM VEEDER ROOT CONSOLE OUT TO ALARM LOCATION ON SHEET.
16. CONTRACTOR TO PROVIDE CONCRETE PAD FOR FILLING VESSEL. FRESH TERMINATIONS, TESTS & START-UP.
17. SLOPE PAD DOWN 1%.
18. GILT-TIMER CONTROL BOX BY RELIABLE SYSTEMS PER SPECIFICATIONS.
19. CANOPY LIGHT FIXTURE PER ELECTRICAL DRAWINGS.
20. DEF (COUSE) EXHAUST FLUID STORAGE TANK PROVIDED BY FXY & INSTALLED BY CONTRACTOR. CONTRACTOR TO PROVIDE CONCRETE PAD FOR TANK. CONTRACTOR W/F/P PROJECT MANAGER. PROVIDE ELECTRICAL CIRCUITS FOR ELECTRICAL DRAWINGS.
21. PROVIDE EMERGENCY SHUT OFF BUTTON TO BE LOCATED IN COMPLIANCE W/I.F.A., FIRE MARSHAL & LOCAL CODES. CONTRACTOR TO PROVIDE CONCRETE PAD FOR SHUT OFF BUTTON. CONTRACTOR W/F/P PROJECT MANAGER. PROVIDE SIGNAGE READING "EMERGENCY FUEL SHUT OFF". EVEN NUMBERED FUEL ISLANDS.
22. LINE OF FUEL CANOPY ABOVE.
23. INTAKE AIR LOUVER PER MECHANICAL DRAWINGS.
24. FINISHED FLOOR ELEVATION OF LUBE SHED = 100.45'
25. FINISHED CONCRETE ELEVATION AROUND LUBE SHED = 100.16'
26. FINISHED CONCRETE PAVING ELEVATION @ START OF SLOPE = 99.50'
27. TOP OF STEEL ISLAND CURB FORM = 100.00' - CURB FORM SHALL BE A MINIMUM OF 6" ABOVE ANY ADJACENT PAVED SURFACE.
28. FINISHED CONCRETE ELEVATION @ ISLAND = 100.00' - CURB FORM SHALL BE A MINIMUM OF 6" ABOVE ANY ADJACENT PAVED SURFACE.
29. EXHAUST FAN PER MECHANICAL DRAWINGS.
30. ELECTRICAL PANEL PER ELECTRICAL DRAWINGS.
31. ELECTRIC HEATER FOR ELECTRICAL/MECHANICAL DRAWINGS.
32. AIR COMPRESSOR FOR MECHANICAL DRAWINGS.
33. PRODUCT STORAGE DRUMS.
34. SIGHT CONSTRUCTION PLATFORMS. HHR - ULTRA STIL PALLETT MODEL NUMBER 2361. 4-DRUM MODEL - 10' X 25 1/8" X 5 3/4", LOAD OF 6K LBS, CONTAINMENT 99 GALLONS.
35. NEW OIL PRODUCT STORAGE TANKS - 500 GALLONS, DOUBLE WALLED AST, PRIMARY 10 GA/SECONDARY 12 GA, UL 2095 20 HOUR FIRE RATED PER SPECIFICATIONS.
36. 6'0" W X 6'0" H, OVERHEAD INSULATED ROLLING DOOR W/MOTOR OPERATOR PER IEF SPECIFICATIONS. DOOR MODEL NUMBER 624 AS MANUFACTURED BY ASTA. DOOR TO BE INSULATED DUE TO EXPOSURE TO EXTREME TEMPERATURES. DOOR TO BE OPERATED BY 1/2 HP 115/230 V MOTOR OPERATOR W/NEMA 4R KEY SWITCH & TAMPER PROOF STOP BUTTON & MILLER EDGE WIRELESS BOTTOM EDGE & MANUAL RELEASE.

\*\*\* PROVIDE ALL REQUIRED ELECTRICAL, PLUMBING, AND HVAC CONNECTIONS, EQUIPMENT BY FUEL SYSTEM VENDOR. \*\*\*

#### CODE ANALYSIS

CONSTRUCTION TYPE: IB

OCCUPANCY GROUP: S-1

FIRE SUPPRESSION: NO

PIPE RESISTANCE RATINGS REQUIRED:

TYPE 2B BUILDING CONSTRUCTION

INTERIOR: 0 HRS.

EXTerior: 0 HRS.

BEARING WALLS: 0 HRS.

NON-BEARING WALLS & PARTITIONS: 0 HRS.

INTERIOR: 0 HRS.

FLOOR CONSTRUCTION: 0 HRS.

DOOR CONSTRUCTION: 0 HRS.

BUILDING AREA:

192 SQ. FT. (LUBE SHED)

1920 SQ. FT. (FUEL ISLAND CANOPY)

APPLICABLE CODES

DOCSANS A117.2 - 2009

2015 INTERNATIONAL BUILDING CODE

2015 INTERNATIONAL MECHANICAL CODE

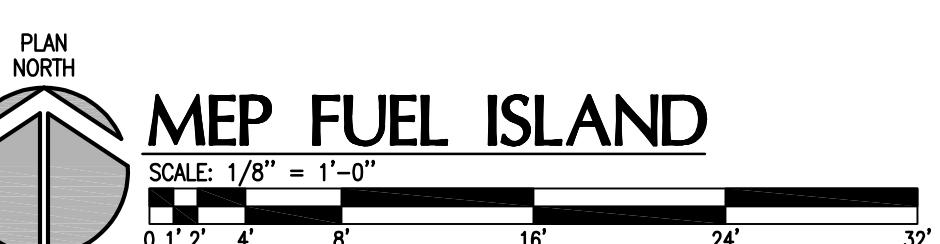
2015 INTERNATIONAL PLUMBING CODE

2015 INTERNATIONAL FIRE CODE

NFPA 54 FUEL GAS CODE - 2015

GENERAL NOTES

- THESE GENERAL NOTES APPLY TO ALL ARCHITECTURAL SHEETS IN THE PROJECT SHEET SET.
- DRAWINGS ARE CREATED FOR USE BY GENERAL CONTRACTOR. ARCHITECT ASSUMES NO RESPONSIBILITY FOR TRADES AND SUB-CONTRACTOR DRAWINGS COVERED UNDER CONTRACTOR SUPPLIED DRAWINGS INCLUDING BUT NOT LIMITED TO CIVIL, MECHANICAL, ELECTRICAL, PLUMBING, STRUCTURAL, AND ARCHITECTURAL.
- CONTRACTOR TO VERIFY EXISTING CONDITIONS AS TO THE CHARACTER AND EXTENT OF WORK INVOLVED. SUBMISSION OF A BID SHALL CONSTITUTE ACCEPTANCE BY THE BIDDER OF CONDITIONS AS TO THE EXISTING WORK FOR THIS WORK. REFER TO BIDDING DOCUMENTS, INSTRUCTIONS TO BIDDERS, EXAMINATIONS.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR REPAIRING AND/OR REPLACING ANY EXISTING ELEMENTS DAMAGED DURING THE CONSTRUCTION PROCESS. FAILURE TO DO SO SHALL DEEM CONTRACTOR TO HAVE WAIVED THE RIGHT TO REPAIR.
- TYPICAL NOTES OR KEYNOTES - REFERRED TO ITEMS OF PLANS APPLY TO THE SAME TYPE OF ITEMS WHETHER OR NOT EVERY SUCH ITEM IS SO IDENTIFIED. THAT IS, NOTE DESCRIBING ONE ITEM WHICH IS IDENTIFIED AS APPLICABLE TO ALL ITEMS OF THAT TYPE. NOTES AND KEYNOTES MAY NOT ALWAYS APPLY TO EVERY PROJECT. VERIFY WITH PROJECT MANAGER.
- ALL WORK SHALL CONFORM TO ALL APPLICABLE CODES AND ORDINANCES. THE MORE STRINGENT TO GOVERN DISPARANCES BETWEEN CONTRACT DOCUMENTS AND CODES SHALL BE BROUGHT TO THE ATTENTION OF THE CONTRACTOR AND THE ARCHITECT FOR RESOLUTION.
- DRAWINGS ARE NOT TO BE SCALLED. DIMENSIONAL DATA SHALL BE OBTAINED FROM WRITTEN INFORMATION ONLY. VERIFY ALL DIMENSIONS BEFORE PROCEEDING. ANY DIMENSIONAL DEVIATION FROM THAT SHOWN ON DRAWINGS, WHICH MAY AFFECT INTENT OF DESIGN OR PROPER INCORPORATION OF DRAWINGS, SHALL BE NOTED ON DRAWINGS AND SHOWN TO THE ARCHITECT'S ATTENTION PROMPTLY AND RESOLUTION OBTAINED BEFORE PROCEEDING.
- STRUCTURAL AND MISC. STEEL SUPPLIER SHALL BE RESPONSIBLE FOR REVIEW OF TOTAL CONTRACT DOCUMENTS FOR DESIGN CONSIDERATIONS.
- STRUCTURAL STEEL FABRICATION, CONNECTION, DETAILING, AND ERECTION SHALL BE IN ACCORDANCE WITH A.I.S.C. MANUAL OF STEEL CONSTRUCTION EIGHTH EDITION.
- THIS FACILITY WAS DESIGNED TO MEET ALL FIRE PROTECTION CODES AND ORDINANCES - SEE SPECIFICATIONS FOR ADDITIONAL FIRE PROTECTION INFORMATION.
- ALL EXPOSED SURFACES TO HAVE EITHER FACTORY FINISH OR PAINT. ALL COLORS WILL BE SELECTED BY RF.
- ALWAYS LOCATE MASTER DISPENSER ON DRIVERS SIDE OF TRACTOR & SATELLITE DISPENSER ON PASSENGER SIDE OF TRACTOR. TRAFFIC FLOW THROUGH FUELING CANOPY SHALL BE AS SHOWN ON FLOOR PLAN.
- GENERAL CONTRACTOR IS RESPONSIBLE FOR COORDINATION OF ALL WORK W/ SUB-CONTRACTORS TO PROVIDE A COMPLETE & SEPARATE FUEL SYSTEM & FUEL ISLAND.
- FUELING CANOPY VENDOR SHALL BE RESPONSIBLE FOR ALL DRAWINGS RELATING TO CANOPY & ALL EQUIPMENT TO SUPPORT THE CANOPY.
- ALL FUELING PIPING SHALL BE ROUTED ABOVE GROUND.
- THE FUEL CANOPY DRAWINGS ARE CREATED FOR GENERAL INTENT OF FUELING. FUELING VENDOR SHALL BE RESPONSIBLE FOR INSTALLING FULLY OPERATIONAL FUELING SYSTEM.









Village of Little Chute  
**INFORMATION FOR VILLAGE BOARD CONSIDERATION**

**ITEM DESCRIPTION: Outagamie County Landfill Odor - Resident Requested Discussion**

**PREPARED BY: James P. Fenlon, Administrator** *JPF*

**REPORT DATE: January 29, 2021**

**EXPLANATION:** This memo is meant as a follow-up to the November meeting where Mr. Bruce Jansen (950 W. Florida Ave) brought forward his complaint regarding the odor of the Outagamie County Landfill. Since that time, staff have researched various issues pertaining to this matter. To assist the board in guiding the discussion, I am including the following resources:

1. See the legal analysis provided below from Village of Little Chute Legal Counsel.
2. An article from Waste Today, a publication that covers North America regarding the waste related topics including landfill management subjects, published an article in September of 2017 related to the management of odors. This article provides an overview of the challenges of this topic, namely that enforcement at times is subjective. Most importantly, the case study analysis provides resources to implement and address odor issues. You can find the full article here: <https://www.scsengineers.com/wp-content/uploads/2017/09/WasteToday-Odor-Management-Part1-Sept-Oct.pdf>
3. Previous correspondence provided by Mr. Jansen:  
<http://www.littlechutewi.org/DocumentCenter/View/5867/20201117-Bruce-Jansen-Overview-of-Odor>
4. DNR Report from summer of 2020 that was provided by Mr. Jansen with attention to pages 5, 6, and 7 which note exceedances of standards and discussion from DNR officials regarding how the Outagamie County Landfill must correct the methane exceedances that had been observed:  
<http://www.littlechutewi.org/DocumentCenter/View/5868/DNR-Landfill-Report---Summer-of-2020>
5. Village of Little Chute Code of Ordinances Zoning Code – Chapter 28 Nuisances, Article I In General, Sec. 28-5 Unlawful Acts and Offensive Places or Conditions:  
[https://library.municode.com/wi/little\\_chute/codes/code\\_of\\_ordinances?nodeId=COOR\\_CH28NU\\_ARTIIN\\_GE\\_S28-5SANLACOFPLOTCO](https://library.municode.com/wi/little_chute/codes/code_of_ordinances?nodeId=COOR_CH28NU_ARTIIN_GE_S28-5SANLACOFPLOTCO)
6. Village of Little Chute Code of Ordinances Zoning Code – Chapter 44, Article VIII Performance Standards, Sec. 44-248 Odor:  
[https://library.municode.com/wi/little\\_chute/codes/code\\_of\\_ordinances?nodeId=COOR\\_CH44ZO\\_ARTVIII\\_PESTINCODE\\_S44-248OD](https://library.municode.com/wi/little_chute/codes/code_of_ordinances?nodeId=COOR_CH44ZO_ARTVIII_PESTINCODE_S44-248OD)

**Village Legal Counsel Overview:**

In the process of analyzing the strengths and weaknesses of potential nuisance claims under both Village ordinances and Wisconsin state statutes and common law, it turns out that the state legislature has already addressed this issue as a matter of public policy under **Wis. Stat. s. 823.085**, which provides as follows.

This statute now supersedes the common law of nuisance liability, and standard remedies, for landfills (“solid waste facilities”), if the requirements for liability limitations are met by the landfill described in the statute. Note there are exclusions from this definition, but I suspect they may not apply to this situation.

- (1) In this section, “solid waste facility” has the meaning given in s. 289.01(35).
- (2) In any action finding a solid waste facility or the operation of a solid waste facility to be a public or private nuisance, if the solid waste facility was licensed under s. 289.31(1) and was operated in substantial compliance with the license, the plan of operation for the solid waste facility approved by the department of natural resources and the rules promulgated under s. 289.05(1) that apply to the facility, then all of the following apply:
  - (a) Notwithstanding s. 823.03, **the court may not order closure of the solid waste facility or substantial restriction in the operation of the solid waste facility unless the court determines that the continued operation of the solid waste facility is a threat to public health and safety.**
  - (b) The department of natural resources shall comply with a request by the court to provide suggestions for practices to reduce the offensive aspects of the nuisance.
  - (c) The amount recovered by any person for damage to real property may not exceed the value of the real property as of the date that the solid waste facility began operation increased by 8 percent per year.

(d) Punitive damages may not be awarded.

Note: s. 289.01(35) defines "solid waste facility" as "a facility for solid waste treatment, solid waste storage, or solid waste disposal, and includes commercial, industrial, municipal, state, and federal establishments or operations such as, without limitation because of enumeration, sanitary landfills, dumps, land disposal sites, incinerators, transfer stations, storage facilities, collection and transportation services, and processing, treatment, and recovery facilities. "Solid waste facility" includes the land where the facility is located. "Solid waste facility" does not include a facility for the processing of scrap iron, steel, or nonferrous metal using large machines to produce a principal product of scrap metal for sale or use for remelting purposes. "Solid waste facility" does not include a facility which uses large machines to sort, grade, compact, or bale clean wastepaper, fibers, or plastics, not mixed with other solid waste, for sale or use for recycling purposes. "Solid waste facility" does not include an auto junk yard or scrap metal salvage yard. "Solid waste facility" does not include a pyrolysis facility or a gasification facility."

This statute appears to leave open the following alternatives.

- A. An action could be commenced in Court seeking a declaration that the landfill constitutes a nuisance to the neighboring property owners and if successful in obtaining a Court declaration of that sort, the following remedies appear to be authorized.
  - i. The Court could order the WDNR to come up with recommendations to reduce the extent of the nuisance, but the Court cannot close the landfill.
  - ii. The private property owners could make a claim for monetary damages associated with the reduction in value of their properties but the monetary damages they can be awarded will be limited to the formula above, which may be a challenge to compute. Whether or not this computation would justify the cost of litigation should be determined in advance.
- B. Given the above alternative remedies, another approach would be for the property owners to approach the County and request the same form of remedies through voluntary negotiations and settlement to avoid the cost of litigation as a first effort, since the maximum form of remedy is already governed by this statute itself.

Note that the individual landowners claim for reduction in value of their land as monetary damages and/or for the general loss of the use and enjoyment of their properties, would be a private claim that in our opinion would have to be brought by the landowners themselves either individually or as a group of Plaintiffs in mass as a single lawsuit naming the County as the Defendant.

In terms of actions to take and remedies, we generally look for guidance from Appeals Court, or Wisconsin Supreme Court, case law precedent dealing with these issues under a specific statute such as the one above. Interestingly there is not a single reported Court decision at either level, so we can only use our best judgment as to what may happen if legal action is filed and that is how we have expressed our opinions above.

**Administrator Observations:** Given the information from Attorney Koehler, I believe enforcing or applying Chapters 28 and 44 of the municipal code in this instance are difficult. Per several resources and efforts to identify what other communities have done, appropriately identifying violations of these codes is problematic.

As part of the Outagamie County's Plan of Operations for the Northeast Landfill, their own odor control plan does include proactive monitoring efforts that are to be completed on a weekly basis. According to the plan, these weekly monitoring activities are to be documented. I have formally requested the monitoring forms from the Director of the Outagamie County Landfill. Upon receipt, I will review and file for future reference.

I also would reference the article linked above from Waste Today. If you review that closely, it appears that the case studies outline a more proactive approach to dealing with odors from solid waste facilities. It appears that working with the Outagamie County Landfill to be proactive, whether on the Northeast cell or the future Northwest cell will be worth our collective effort.

**RECOMMENDATION: Provided for information for the Board of Trustees.**

Village of Little Chute  
**REQUEST FOR VILLAGE BOARD CONSIDERATION**

**ITEM DESCRIPTION:** Nelson Crossing Site Amenities

**PREPARED BY:** Adam Breest, Parks, Recreation, & Forestry Director

**REPORT DATE:** January 28, 2021

**ADMINISTRATOR'S REVIEW/COMMENTS:**

No additional comments to this report: *JPF*  
See additional comments attached: \_\_\_\_\_

**EXPLANATION:** Since 2018, the Village of Little Chute and City of Kaukauna began requesting donations for the David and Rita Nelson Family Heritage Crossing. The city and village created a donation flyer that included site amenities that you could donate towards. In total, we received 6 bench donations and 1 bike repair station donation. The donor needed to donate \$5,000 for a bench and \$5,000 for a bike a repair station.

Due to the lead time of these products, we now need to order these items so we can have them by April. Michels Corporation will be installing the site amenities located within the project site when the frost is out of the ground. These items were not included in previous year's expense budgets so will not be part of the carryover request presented at the next meeting.

**Site Amenities to Purchase**

- Benches – \$8,884.00
- Bike Repair Station - \$1,803.00
- Trash Receptacles - \$1,140.00

**TOTAL - \$11,827.00**

The village and city will be splitting this cost just as we have done with other project costs. The city has approved the amount below for the site amenities. Village staff is asking for approval to proceed with the purchase of our portion of the site amenities and applicable budget amendment.

**Village of Little Chute Share - \$5,913.50**

**City of Kaukauna Share - \$5,913.50**

**2021 Budget Amendment:**

**Park Improvement Fund**

Nelson Crossing expenditures	+ 5,914
Fund balance	- 5,914

*NOTE: A final true up of overall 2021 budget for the Nelson Crossing Budget will be brought forward when all invoices are received for 2020. This project budget became complicated by previous actions taken where Kaukauna held the construction contract and Little Chute the DNR Grant agreement. To comply with DNR grant requirements, Little Chute had to have full expenditures on our books to claim the funding. Additional entries between the two communities were required to rectify this so 2020 Budget adjustments will be brought forward accordingly.*

**RECOMMENDATION:** Approve purchase of site amenities and applicable 2021 budget adjustment for Nelson Crossing in the amount of \$5,914

**VILLAGE OF LITTLE CHUTE**  
**ORDINANCE NO. 1, SERIES 2021**

**AN ORDINANCE AMENDING CHAPTER 2 ADMINISTRATION, ARTICLE V BOARD,  
COMMISSIONS AND COMMITTEES SECTION 2-157 OF THE VILLAGE OF LITTLE CHUTE  
MUNICIPAL CODE**

**WHEREAS**, the Village of Little Chute has had an informal park planning committee since the early 2000s and wishes to now formally recognize the park planning committee as an official committee of the Village of Little Chute.

**WHEREAS**, the Village of Little Chute Board of Trustees, Village of Little Chute, finds the following ordinance amendments to be in the public interest;

**NOW, THEREFORE**, The Village Board of Trustees, Village of Little Chute, do ordain as follows:

**That the Chapter 2, Article V, section 2-157 of the Municipal Code of the Village of Little Chute is hereby amended to read as follows:**

**Sec. 2-157 Park Planning Committee**

(a) *Creation*. The “Park Planning Committee” is hereby created as an official Committee of the Village.

(b) *Composition*. The Park Planning Committee members shall be appointed by the village board and shall include seven members. Membership shall include one citizen member as chairperson, one village board trustee or his/her designee, and five citizen members. The members shall serve with such compensation as determined by ordinance of the village board and shall be removable by the village board with or without cause. Preference shall be given to those persons having knowledge or experience in the village parks, recreational opportunities, natural resources, club sports, construction, landscaping, or forestry. Citizen members shall either reside within, or own a business within, the village. The village parks, recreation, & forestry director is the village staff member responsible to oversee operations of the Park Planning Committee and will preside as secretary of the Committee in a non-voting role, but will not be one of the seven members on the Committee.

(c) *Term of office*. All citizen members shall be appointed to three-year staggered terms by the village board. Citizen members can serve multiple terms, if approved by the Village Board. The Committee shall elect a chairperson annually at the first meeting of the new year to schedule, conduct, and preside over meetings of the Committee members.

(d) *Duties*. The duties of the Park Planning Committee shall be as follows.

(1) Park Development – The Park Planning Committee shall review designs and plans for new park infrastructure, land acquisition for new parks, improvements to existing facilities, and planning initiatives such as the comprehensive outdoor recreation plan.

- (2) Recreational Programs – The Park Planning Committee shall review program fees and expenses on a yearly basis and make a recommendation to the village board for the budget process.
- (3) Forestry – The Park Planning Committee shall review and recommend changes or updates for the village forestry manual.
- (4) Doyle Pool and Slide – The Park Planning Committee shall assist the village board in long range planning for the Doyle Pool and Slide.
- (5) Bicycle and Pedestrian Accommodations – The Park Planning Committee shall assist in the planning and review of the village's bicycle and pedestrian plan. The Committee will recommend changes and additions to the plan as needed.
- (6) Special Assignments – The Park Planning Committee shall undertake special assignments regarding park related matters as may be requested by the Village Board from time to time.

Introduced, Approved and Adopted: February 3, 2021

**VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_  
Michael R. Vanden Berg, Village President

Attest: \_\_\_\_\_  
Laurie Decker, Village Clerk

Village of Little Chute  
**REQUEST FOR VILLAGE BOARD CONSIDERATION**

**ITEM DESCRIPTION: 2021 Personnel Manual Changes**

**PREPARED BY:** James P. Fenlon, Administrator *JPF*

**REPORT DATE:** January 15, 2021

**EXPLANATION:** There are several amendments that we are proposing to the personnel manual. These are largely administrative changes to policy versus policy changes themselves. Upon approval, the 2021 wage table will also be updated in the manual per the 2021 budget. The policies recommended for change are as follows:

1. Policy 425 Vacation and Sick Leave

a) Policy 425.2 - Eligibility. Regular employees working at least (2030) or more hours per week are eligible for vacation and sick leave ~~all the benefits documented herein~~. Regular Part-time employees will accrue vacation and sick leave based on a pro-rated basis as determined by the hourly standard authorized classification of the position (30 hours per week will accrue at 0.75 and 20 hours per week will accrue at 0.5).

2. Policy 503 Overtime and Compensatory Time

a) Policy 503.5.3 - ~~Department Heads have the authority to authorize the carryover of a maximum of 40 hours of earned compensatory time per employee from one calendar year to the next or to payout the employee on the second payroll of December~~. Compensatory time is paid out on the first payroll in December. Any compensatory time earned from this payout through December 31<sup>st</sup> shall also be paid out on subsequent payrolls. Compensatory time can not be banked until January 1<sup>st</sup> for the new year.

3. Policy 601 Benefits – Health Insurance, Dental Insurance, & Cobra

a) Policy 601.3.1 Full-time employees who qualify for coverage may participate in the Health Insurance Plan(s). Eligible employees will contribute, and the Village will contribute, to the costs for the Health Insurance Plan. ~~Ineligible Regular part-time employees who work 30 hours or more may participate in the health insurance plan by paying 25% of the cost of the premium will be eligible for the Health Insurance Plan as determined by the policies of the Wisconsin Department of Employee Trust Funds.~~

b) Policy 601.9 Group Dental Plan. The Village will make available a group dental plan to all regular full and regular part-time employees who work 30 hours or more per week.

4. Policy 603 Benefits – Other

a) Policy 603.1.4 Life Insurance. The Village provides Life Insurance to regular ~~full-time~~ employees ~~who work 30 hours a week or more~~ at no cost to the employee. The insurance provides for \$25,000 of coverage in the event of a death of an employee.

b) Policy 603.1.5 Long-term Disability. The Village provides long-term disability insurance to regular ~~full-time~~ employees ~~who work 30 hours a week or more~~ at no cost to the employee.

**RECOMMENDATION:** Staff recommends the board approve the changes as presented.

Village of Little Chute  
**INFORMATION FOR VILLAGE BOARD CONSIDERATION**

**ITEM DESCRIPTION: Plan Commission Appointment**

**PREPARED BY: James P. Fenlon, Administrator** *JPF*

**REPORT DATE: January 29, 2021**

**EXPLANATION:** On behalf of the Village President, he would like to appoint Mr. Jim Moes to the Plan Commission. The appointment is made to a currently vacant seat on the commission. Plan Commission appointments are subject to a majority vote of the Village Board and are for a three-year term.

**RECOMMENDATION: Appoint Jim Moes to the Little Chute Plan Commission.**