

MINUTES OF THE REGULAR BOARD MEETING OF JANUARY 20, 2021

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Larry Van Lankvelt, Trustee
Skip Smith, Trustee
Bill Peerenboom, Trustee
Brian Van Lankveldt, Trustee
Don Van Deurzen, Trustee
James Hietpas, Trustee

Roll call of Officers and Department Heads

PRESENT: James Fenlon, Village Administrator
Adam Breest, Director of Parks, Recreation and Forestry
Dave Kittel, Community Development Director
Lisa Remiker-DeWall, Finance Director
Kent Taylor, Director of Public Works
Katherine Freund, LC Library Director
Dan Meister, Fox Valley Metro Police Chief
Chris Murawski, Village Engineer
Donna Koebe, Program Supervisor
EXCUSED: Laurie Decker, Village Clerk
Tyler Claringbole, Village Attorney

Public Appearance for Items Not on the Agenda

None

Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

1. Minutes of Regular Board Meeting of January 6, 2021
2. Disbursement List

Moved by Trustee B. Van Lankveldt, seconded by Trustee Smith to Approve the Consent Agenda items as listed

Ayes 7, Nays 0 – Motion Carried

Other Informational Items—December Fire Monthly Report and December Monthly Report

Presentation—2021 Concrete Pavement Cross-Section (Hartzheim Dr. & Evergreen Dr.)

Engineer Murawski went over the recommendation to construct the road cross section as presented for Evergreen Drive Phase 2 and Hartzheim Drive. Engineering staff is requesting direction for installing a 5-foot walk in Hartzheim drive with the current project. Trustee Peerenboom would like a sidewalk at least on the northside to keep pedestrians off of Hartzheim Drive. Trustee L. Van Lankvelt agreed that the sidewalk would be a good idea.

Discussion/Action— CTH N Traffic Signal Agreement

Administrator Fenlon advised the Board that this is a carryover from 2020 to 2021. There will be a formal budget amendment brought forward in February and staff is recommending approval.

Moved by Trustee L. Van Lankvelt, seconded by Trustee Van Deurzen to Approve the agreement as presented.

Ayes 7, Nays 0 – Motion Carried

Discussion/Action— CTH OO Sanitary Sewer Reconstruction

Director Taylor advised the Board that staff and the Utility Commission are recommending approval of the proposed replacement of the 10" sanitary sewer main and appurtenances on Hwy "OO" from Bohm Drive to Rosehill Road and Rosehill Road from Hwy "OO" to Joyce Street and associated work including 2021 budget amendment to provide funding of the project.

Moved by Trustee Smith, seconded by Trustee L. Van Lankvelt to Approve the Sanitary Sewer Reconstruction for \$313,595.38 as presented

Ayes 7, Nays 0 – Motion Carried

Discussion— Park Planning Committee

Director Breest presented the draft ordinance to Amend Chapter 2 Administration, Article V Board Commissions and Committees Section 2-157 of the Village of Little Chute Municipal Code. This Ordinance would enable the Park Planning Committee as an official Committee of the Village. The proposal will include six citizen members and one board member.

Discussion— 2021 CheeseFest Special Event Permit

Mr. Joe Harlow from the Great Wisconsin Cheese Festival is looking for direction for holding the Great Wisconsin Cheese Festival in early June. Trustee Smith gave his approval for the application. Administrator Fenlon will check the State guidelines on large gathering per a question from Trustee B. Van Lankveldt. Trustee Peerenboom suggested to proceed with the planning but should be addressed again in March or April depending on the Covid numbers and vaccination availability. Mr. Harlow would like to have an answer 60 days prior (April 1st) to the event to be able to cancel or finalize all the plans needed to put on the festival. Trustee B. Van Lankveldt felt by April 1st the Board should be able to make the decision.

Discussion— 2021 Personnel Manual

Administrator Fenlon went over some changes made to the Personnel Manual for 2021. This is for discussion only and will be brought back to the Board for approval at the February 3rd Regular Board Meeting.

Discussion— 2021 Holiday Guidance

Administrator Fenlon provided the dates for the 2021 holidays for discussion only and will come back on February 3rd for final approval.

Discussion—Covid-19 Updates

Administrator Fenlon advised the vaccine will be available for the Fire and Police Departments starting next week and thanked Smith Pharmacy.

Department and Officers Progress Reports

Departments and Officers provided progress reports to the Board

Call for Unfinished Business

None

Items for Future Agenda

None

Closed Session:

19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Economic Development Proposals*

Moved by Trustee Smith, seconded by Trustee B. Van Lankveldt to enter into closed session

Ayes 7, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee Smith, seconded by Trustee B. Van Lankveldt to exit closed session

Ayes 7, Nays 0 – Motion Carried

Adjournment

Moved by Trustee Van Deurzen, seconded by Trustee B. Van Lankveldt to Adjourn the Regular Board Meeting at 9:17 p.m.

Ayes 7, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

Attest: 
Laurie Decker, Village Clerk

By: 
Michael R. Vanden Berg, Village President

