

MINUTES OF THE REGULAR BOARD MEETING OF FEBRUARY 17, 2021

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President

Larry Van Lankvelt, Trustee

Bill Peerenboom, Trustee

Brian Van Lankveldt, Trustee

Don Van Deurzen, Trustee

James Hietpas, Trustee

EXCUSED: Skip Smith, Trustee

Roll call of Officers and Department Heads

PRESENT: James Fenlon, Village Administrator

Adam Breest, Director of Parks, Recreation and Forestry

Dave Kittel, Community Development Director

Lisa Remiker-DeWall, Finance Director

Kent Taylor, Director of Public Works

Katherine Freund, LC Library Director

Chris Murawski, Village Engineer

Dan Meister, Fox Valley Metro Police Chief

EXCUSED: Laurie Decker, Village Clerk

Tyler Claringbole, Village Attorney

Public Appearance for Items Not on the Agenda

None

Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

1. Minutes of Regular Board Meeting of February 3, 2021
2. Minutes of Committee of the Whole Meeting of February 10, 2021
3. Disbursement List

Moved by Trustee L. Van Lankvelt, seconded by Trustee B. Van Lankveldt to Approve the Consent Agenda as presented

Ayes 6, Nays 0 – Motion Carried

Other Informational Items—January Fire Monthly Report and January Monthly Report

Information—GFOA Excellence in Financial Reporting – 2019 Audit

Administrator Fenlon advised that this was the Village of Little Chute's 27th consecutive year receiving this Certificate of Achievement for Excellence in Financial Reporting.

Action—Kayak Easement Approval

Director Breest advised the Board that the easement is ready to be approved and the Trustees thanked Director Breest for all his work and posting the video online to show where this will be located.

Moved by Trustee Peerenboom, seconded by Trustee L. Van Lankvelt to Approve the Kayak Easement Agreement as presented.

Ayes 6, Nays 0 – Motion Carried

Discussion/Action—Adopt Resolution No. 2, Series 2021 FedEx/Setzer Properties CSM

Director Kittel went over information on the Certified Survey Map (CSM) to divide a parcel for Setzer properties GRB LLC and advised this has been recommended by the Plan Commission.

Moved Trustee L. Van Lankvelt, seconded by Trustee B. Van Lankveldt to Adopt Resolution No. 2, Series 2021 FedEx/Setzer Properties CSM

Ayes 6, Nays 0 – Motion Carried

Discussion/Action—Community Development Information Packet

Director Kittel went over the packet that was created to provide information for processes and procedures, along with contact names for developers and advised that this has been approved by the Plan Commission.

Moved by Trustee L. Van Lankvelt, seconded by Trustee B. Van Lankveldt to Approve the Community Development Information Packet as presented

Ayes 6, Nays 0 – Motion Carried

Discussion/Action—Request for Use of Civic Center for Library Program

Director Freund requested using the Civic Center for a pop-up library due to the cold and while the library is under construction. Covid precautions will be followed.

Moved by Trustee Peerenboom, seconded by Trustee B. Van Lankveldt to Approve the Request to use the Civic Center for a pop-up Library as presented

Ayes 6, Nays 0 – Motion Carried

Discussion—Compensation/Per Diem for Committees, Commissions and Boards

Administrator Fenlon provided information for discussion only on compensation for Committees/Commissions and to draft the appropriate ordinance modifications. Trustee Peerenboom recommended to add approved expenses along with the per diem for seminars or conferences that members attend.

Discussion—Article III—Sidewalk Construction, Maintenance and Repair—Sec. 40-64—Construction Repair

Administrator Fenlon went over information and advised the Board that staff is recommending an amendment to Village code related to the section of code for pedestrian accommodations like trails that may exist inside the right of way.

Discussion—Covid-19 Updates

Administrator Fenlon advised the Utility Workers are eligible for the Covid vaccination and will be provided by Smith Pharmacy once the product is available.

Department and Officers Progress Reports

Departments and Officers provided progress reports to the Board

Call for Unfinished Business

None

Items for Future Agenda

None

Closed Session:

19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Development Negotiation Updates*

Moved by Trustee L. Van Lankvelt, seconded by Trustee B. Van Lankveldt to enter into closed session

Ayes 6, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee L. Van Lankvelt, seconded by Trustee Van Deurzen to exit closed session

Ayes 6, Nays 0 – Motion Carried

Adjournment

Moved by Trustee L. Van Lankvelt, seconded by Trustee Van Deurzen to Adjourn the Regular Board Meeting at 7:23 p.m.

Ayes 6, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

Attest:

Laurie Decker

Laurie Decker, Village Clerk

By:

Michael R. Vanden Berg

Michael R. Vanden Berg, Village President

