

## MINUTES OF THE REGULAR BOARD MEETING OF MARCH 3, 2021

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### Roll call of Trustees

PRESENT: Michael Vanden Berg, President  
Larry Van Lankvelt, Trustee  
Skip Smith, Trustee  
Brian Van Lankveldt, Trustee  
Don Van Deurzen, Trustee  
James Hietpas, Trustee  
EXCUSED: Bill Peerenboom, Trustee

### Roll call of Officers and Department Heads

PRESENT: James Fenlon, Village Administrator  
Adam Breest, Director of Parks, Recreation and Forestry  
Dave Kittel, Community Development Director  
Lisa Remiker-DeWall, Finance Director  
Kent Taylor, Director of Public Works  
Katherine Freund, LC Library Director  
Tyler Claringbole, Village Attorney  
EXCUSED: Laurie Decker, Village Clerk  
Dan Meister, Fox Valley Metro Police Chief  
Chris Murawski, Village Engineer

### Public Appearance for Items Not on the Agenda

None

### Consent Agenda

*Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.*

1. Minutes of Regular Board Meeting of February 17, 2021
2. Disbursement List
3. Action—Adopt Resolution 3, Series of 2021; A Resolution Amending Resolution No. 1, Series of 2021 Regarding the Polling Sites for All Elections Held in the Village of Little Chute
4. Action—Special Event Permits  
Little Chute High School Prom  
Marty's Mustang Scamper

*Moved by Trustee B. Van Lankveldt, seconded by Trustee Van Deurzen to Approve the Consent Agenda items as listed.*

Ayes 6, Nays 0 – Motion Carried

### Discussion—Nelson Crossing Overview

Director Breest went over the Nelson Crossing Budget from 2016 to present. Director Breest also listed the donors for the Boardwalk and are listed in the agenda packet.

### Action—Nelson Crossing Archway

Director Breest went over the proposal for the manufacture and installation of signs to the Nelson Crossing Archway

*Moved by Trustee L. Van Lankvelt, seconded by Trustee B. Van Lankveldt to Approve the Appleton Sign Company proposal in the amount of \$24,869.00 with the Village of Little Chute paying 50%, \$12,434.50.*

Ayes 6, Nays 0 – Motion Carried

**Action—Fed-Ex/Setzer Development Agreement**

*Moved by Trustee B. Van Lankveldt, seconded by Trustee Smith to Approve the Fed-Ex/Setzer Development Agreement as presented*

Ayes 6, Nays 0 – Motion Carried

**Action—Intergovernmental Agreement with Town of Vandebroek**

*Moved by Trustee L. Van Lankvelt, seconded by Trustee Smith to Approve the Intergovernmental Agreement with the Town of Vandebroek as presented*

Ayes 6, Nays 0 – Motion Carried

**Action—Library Flooring Bid**

*Moved by Trustee Smith, seconded by Trustee L. Van Lankvelt to Approve D&M Interiors at a cost of \$46,500.00 for the flooring in Little Chute Library*

Ayes 6, Nays 0 – Motion Carried

**Discussion/Action—Village Market 2021**

*Moved by Trustee B. Van Lankveldt, seconded by Trustee L. Van Lankvelt to direct staff to continue the planning of the Little Chute Village Market*

Ayes 6, Nays 0 – Motion Carried

**Discussion—Signage Update for Commercial Highway District**

Director Kittel went over a recommendation to create a variance to our ordinance on the maximum signs allowed on any Commercial Highway property.

**Discussion—Transportation Funding Working Group**

Administrator Fenlon advised the Board that the group met in January and February. The goal is to have an RFP (request for proposals) ready for board approval and release at the March 17<sup>th</sup> board meeting.

**Discussion—Covid-19 Updates**

Administrator Fenlon and Director Breest gave updates on vaccinations and events to possibly be held this summer..

**Department and Officers Progress Reports**

Departments and Officers provided progress reports to the Board.

**Call for Unfinished Business**

Ordinance on Digital Signs

**Items for Future Agenda**

None

**Closed Sessions:**

19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. *Outagamie County Landfill*

*Moved by Trustee Smith, seconded by Trustee L. Van Lankvelt to enter into closed session*

Ayes 6, Nays 0 – Motion Carried

19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Economic Development Proposals*

*Moved by Trustee Smith, seconded by Trustee L. Van Lankvelt to enter into closed session*

Ayes 6, Nays 0 – Motion Carried

19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Succession Planning for Department of Public Works*

*Moved by Trustee B. Van Lankveldt, seconded by Trustee Smith to enter into closed session*

Ayes 6, Nays 0 – Motion Carried

**Return to Open Session**

*Moved by Trustee Van Deurzen, seconded by Trustee Smith to exit closed session*

Ayes 6, Nays 0 – Motion Carried

**Adjournment**

*Moved by Trustee Van Deurzen, seconded by Trustee L. Van Lankvelt to Adjourn the Regular Board Meeting at 8:50 p.m.*

Ayes 6, Nays 0 – Motion Carried

**VILLAGE OF LITTLE CHUTE**

Attest: Laurie Decker  
Laurie Decker, Village Clerk

By: Michael R. Vanden Berg  
Michael R. Vanden Berg, Village President

