

## MINUTES OF THE PLAN COMMISSION MEETING FEBRUARY 8, 2021

### Call to Order

The Plan Commission meeting was called to order at 6:00 p.m. by President Vanden Berg

### Roll Call

PRESENT: Bill Van Berkel  
President Vanden Berg  
Kent Taylor  
Larry Van Lankvelt  
Todd Verboomen (arrived at 6:30)  
Richard Schevers  
Jim Moes

STAFF PRESENT: Administrator Fenlon, Community Development Director Kittel,

### Public Appearance for Items Not on the Agenda

None

### Approval of Minutes from the Plan Commission Meeting of January 11, 2021

*Moved by Commissioner Van Berkel, seconded by Commissioner Van Lankvelt to Approve the Minutes  
the Plan Commission Meeting of January 11, 2021*

All Ayes— Motion Carried

### Action—Appoint Jim Moes to the Little Chute Plan Commission

President Vanden Berg welcomed Mr. Jim Moes to the Plan Commission

### Recommendation—CSM for Setzer properties GRM, LLC

*Moved by Commissioner Moes, seconded by Commissioner Van Berkel to Recommend to the Village Board  
to Approve the CSM for Setzer Properties GRM, LLC as presented*

All Ayes— Motion Carried

### Discussion—Commercial Highway Signage

Director Kittel went over the updates suggested for Commercial Highway District Signs. The Commission agrees with creating an ordinance and this will be brought back next month for action.

### Discussion—Short Term Rental Ordinance

Director Kittel went over the draft of an ordinance for short term rentals. Commissioner Moes opposes local control or creating an ordinance and feels this should remain a State or County issue. It was agreed to table this item and if issues arise it will be addressed at that time.

### Discussion—Village of Little Chute Development Packet

Director Kittel presented a development packet he created to provide future property developers with information and contacts for the Village of Little Chute. Commissioner Moes suggested adding clear verbiage to make sure that contractors know that the final say is between the Community Development Director and the Commission; Commissioner Verboomen requested that the Fox River Valley be referred to as the Lower Fox River Valley and Commissioner Van Lankvelt thanked Director Kittel for his work in developing this packet.

### Unfinished Business

None

### Items for Future Agenda

None

Mr. Bruce Jansen read a statement regarding the Outagamie County Landfill odors, noise and trash and also truck traffic. Mr. Jansen is requesting the Village take action when the Conditional Use Permit application is received.

**Adjournment**

*Moved by Commissioner Van Lankvelt, seconded by Commissioner Verboomen to Adjourn the Plan Commission Meeting at 6:43 p.m.*

All Ayes— Motion Carried

**VILLAGE OF LITTLE CHUTE**



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Attest: Laurie Decker, Village Clerk



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By: Michael Vanden Berg, Village President