

## MINUTES OF THE REGULAR BOARD MEETING OF MARCH 17, 2021

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### Roll call of Trustees

PRESENT: Michael Vanden Berg, President  
Larry Van Lankvelt, Trustee  
Skip Smith, Trustee  
Brian Van Lankveldt, Trustee  
Don Van Deurzen, Trustee  
James Hietpas, Trustee  
Bill Peerenboom, Trustee

### Roll call of Officers and Department Heads

PRESENT: James Fenlon, Village Administrator  
Adam Breest, Director of Parks, Recreation and Forestry  
Dave Kittel, Community Development Director  
Lisa Remiker-DeWall, Finance Director  
Dan Meister, Fox Valley Metro Police Chief  
Chris Murawski, Village Engineer  
Kent Taylor, Director of Public Works  
EXCUSED: Laurie Decker, Village Clerk  
Katherine Freund, LC Library Director  
Tyler Claringbole, Village Attorney

### Public Appearance for Items Not on the Agenda

None

### Consent Agenda

*Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.*

1. Minutes of Regular Board Meeting of March 3, 2021
2. Minutes of Committee of the Whole Meeting of March 10, 2021
3. Action—Adopt Resolution No. 5, Series 2021, Drews CSM
4. Action—Adopt Resolution No. 6, Series 2021, Griffin CSM
5. Disbursement List

*Moved by Trustee L. Van Lankvelt, seconded by Trustee B. Van Lankveldt to Approve the Consent Agenda items as listed.*

Ayes 7, Nays 0 – Motion Carried

Other Informational Items—February Fire Monthly Report and February Monthly Report

### Public Hearing—Karen Drive Zoning Change

*Moved by Trustee L. Van Lankvelt, seconded by Trustee B. Van Lankveldt to Enter into Public Hearing*

Ayes 7, Nays 0 – Motion Carried

Director Kittel went over the 5 properties that are requested to be changed from residential to industrial and advised the Board that all neighbors have been informed and this has been approved by the Plan Commission.

*Moved by Trustee L. Van Lankvelt, seconded by Trustee Van Deurzen to Exit Public Hearing*

Ayes 7, Nays 0 – Motion Carried

**Discussion/Action—Johnson Street Parking**

Director Taylor went over the temporary no parking signs that were put up on Johnson Street and would now like to discuss or take action to make the signs permanent. Administrator Fenlon advised the Board that a resident in the 600 block of Johnson Avenue feels the no parking signs in the winter should be permanent. Trustee L. Van Lankvelt would like to see year-round no parking signs and not just seasonal. Ms. Alison Wallace, 414 Johnson Avenue would like to see the signs stay up all year long and is safer for everyone. Mr. Binversie, 605 Johnson Court would also like to see the no parking signs year-round.

*Moved by Trustee Smith, seconded by Trustee L. Van Lankvelt to make the No Parking Signs on Johnson Avenue and Johnson Court permanent.*

Ayes 7, Nays 0 – Motion Carried

**Ordinances:****Adopt Ordinance No. 2-157, Series 2021, An Ordinance Establishing Compensation and/or per Diems for Certain Boards and Commissions Members**

*Moved by Trustee Peerenboom, seconded by Trustee Smith to Adopt Ordinance No. 2-157, Series 2021, An Ordinance Establishing Compensation and/or per Diems for Certain Boards and Commissions Members and to change the compensation from \$35.00 to \$50.00 per meeting attended.*

Ayes 6, Nays 1 (Van Deurzen) – Motion Carried

**Adopt Ordinance No. 3, Series 2021, An Ordinance Amending Chapter 40 Streets, Sidewalks, and Other Public Places, Article III Section 40-64 (K) Construction and Repair**

*Moved by Trustee B. Van Lankveldt, seconded by Trustee Peerenboom to Adopt Ordinance No. 3, Series 2021, An Ordinance Amending Chapter 40 Streets, Sidewalks, and Other Public Places, Article III Section 40-64 (K) Construction and Repair*

Ayes 7, Nays 0 – Motion Carried

**Adopt Ordinance No. 4, Series 2021, An Ordinance Amending Chapter 44 of the Little Chute Municipal Code and the Official Zoning Map for Karen Drive**

*Moved by Trustee B. Van Lankveldt, seconded by Trustee Smith to Adopt Ordinance No. 4, Series 2021, An Ordinance Amending Chapter 44 of the Little Chute Municipal Code and the Official Zoning Map for Karen Drive*

Ayes 7, Nays 0 – Motion Carried

**Action—Site Plan Outagamie County Recycling and Solid Waste**

Director Kittel went over the Site Plan for Outagamie County Recycling and Solid Waste and was previously approved by the Plan Commission with the concerns for storm water information. Trustee Van Lankvelt asked if any inspections are done on the building; Director Kittel advised that this would be done through the State, but our building inspector would be on-site. The majority of the Board decided that they would like to wait until the Storm Water Maintenance Plans are received before any action is taken.

**Discussion—Request from Rustic Resque to Utilize Village Parking**

Director Kittel requested using the Village parking lot to park a Utility Trailer overnight during the summer. This item is for discussion only and questions were raised if residents wanted to use this parking lot, would they be able to; the answer is not without prior permission.

**Discussion/Action—Kayak Launch**

Director Breest went over the information on bids received for the Kayak Launch. Only one bid was received, staff is recommending rejecting this bid and opening up public bids again.

*Moved by Trustee Smith, seconded by Trustee Peerenboom to reject the bid by Highway Landscapers, Inc. and reopen for bid.*

Ayes 7, Nays 0 – Motion Carried

### **Discussion—MS4 Annual Report**

Director Taylor went over the MS4 Report to be sent to the DNR

### **Action—Adopt Resolution No. 7, Series 2021 Approving the 2020 MS4 General Permit Annual Report**

*Moved by Trustee L. Van Lankvelt, seconded by Trustee Smith to Adopt Resolution No. 7, Series 2021 Approving the 2020 MS4 General Permit Annual Report*

Ayes 7, Nays 0 – Motion Carried

### **Discussion/Action—RFP Transportation Funding Working Group**

Administrator Fenlon went over the RFP and if approved will be released on April 5<sup>th</sup>, 2021.

*Moved by Trustee Peerenboom, seconded by Trustee Smith to Approve the release of the Request for Proposal (RFP) For Transportation utility and Street Funding Feasibility, Analysis, and Utility Creation as presented*

Ayes 7, Nays 0 – Motion Carried

### **Discussion/Action—Budget Amendments and Carryover**

Director Remiker-DeWall went over the request for the 2020 Budget Amendments and the 2020-2021 Carryover with supporting documents attached to the packet. The Board thanked the Finance Department for their work.

*Moved by Trustee Peerenboom, seconded by Trustee Smith to Approve the Budget Amendments and Carryover as presented.*

### **Roll Call Vote**

Trustee Brian Van Lankveldt	Aye
Trustee Smith	Aye
Trustee Van Deurzen	Aye
Trustee Peerenboom	Aye
Trustee Larry Van Lankvelt	Aye
Trustee Hietpas	Aye
President Vanden Berg	Aye

Ayes 7, Nays 0 – Motion Carried

### **Discussion/Action—K-9 MOU**

Chief Meister advised the board that the Metro Police Canine Foundation has met its 2021 financial goal and now needs to assign a handler. This has been approved by the Fox Valley Metro Police Association Local 152 and the Village of Kimberly Board and now needs the approval of the Village of Little Chute Board.

*Moved by Trustee Smith, seconded by Trustee L. Van Lankvelt to Approve the K-9 Memorandum of Understanding as presented.*

Ayes 7, Nays 0 – Motion Carried

### **Discussion—Covid-19 Updates**

No updates

### **Department and Officers Progress Reports**

Departments and Officers provided progress reports to the Board.

### **Call for Unfinished Business**

Nikki from Johnson Avenue supports the parking signs all year long

### **Items for Future Agenda**

None

**Closed Sessions:**

19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. *Review legal Proposal for Outagamie County Landfill*

*Moved by Trustee Smith, seconded by Trustee Van Deurzen to enter into closed session.*

Ayes 7, Nays 0 – Motion Carried

19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Economic Development Negotiations*

*Moved by Trustee Smith, seconded by Trustee L. Van Lankvelt to enter into closed session.*

Ayes 7, Nays 0 – Motion Carried

19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Personnel, 2020 Review of Village Administrator*

*Moved by Trustee B. Van Lankveldt, seconded by Trustee Van Deurzen to enter into closed session.*

Ayes 7, Nays 0 – Motion Carried

**Return to Open Session**

*Moved by Trustee Smith, seconded by Trustee Van Deurzen to exit closed session.*

Ayes 7, Nays 0 – Motion Carried

**Adjournment**

*Moved by Trustee L. Van Lankvelt, seconded by Trustee Van Deurzen to Adjourn the Regular Board Meeting at 9:02 p.m.*

Ayes 7, Nays 0 – Motion Carried

**VILLAGE OF LITTLE CHUTE**

Attest: Laurie Decker  
Laurie Decker, Village Clerk

By: Michael R. Vanden Berg  
Michael R. Vanden Berg, Village President