



AGENDA

R EGULAR BOARD MEETING

PLACE: Little Chute Village Hall
DATE: Wednesday, April 21, 2021
TIME: 6:00 P.M.

Virtually attend the April 21st Regular Board meeting at 6 PM by following the zoom link here:

Join Zoom Meeting (Please note this is a change from previous Go To Meetings used in past meetings)

<https://zoom.us/j/98324104358>

Meeting ID: 983 2410 4358

Dial by your location: +1 312 626 6799 US (Chicago)

For further details please refer to additional Information immediately following agenda.

REGULAR ORDER OF BUSINESS

- A. Roll call of Trustees
- B. Roll call of Officers and Department Heads
- C. Public Appearance for Items Not on the Agenda

D. Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

- 1. Approve Minutes of the Regular Board Meeting of April 7, 2021
- 2. Adopt Resolution No. 10, Series 2021 Approving a CSM to Divide a Parcel for Mark Semrad
- 3. Disbursement List

E. Other Informational Items—March Fire Monthly Report and March Monthly Report

F. Appointment—Appoint Jim Moes to the Board of Review

G. Discussion/Action—Request Site Plan Amendment at Cobblestone Hotel—Refuse Location

H. Discussion/Potential Action—KU Tax Ordinance

I. Action—Generator for PD/FD

- J. Action—Hickory Paving Agreement
- K. Action—2021 Fall Event
- L. Action—Nestle and Hickory Drive Holdings Development Agreement
- M. Discussion—Pine Street Recommendation
- N. Action—Award 2021 Contracts for Utility and Concrete Paving
- O. Action—Adopt Resolution No. 11, Series 2021 Final Assessment/Hookup Fee for Hartzheim Drive
- P. Action—Award Contract for Heesakker Park Kayak Launch
- Q. Department and Officers Progress Reports
- R. Call for Unfinished Business
- S. Items for Future Agenda
- T. Closed Sessions:
 - a) 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Development Proposal Review*
 - b) 19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *DPRF Recruitment Update*
- U. Return to Open Session
- V. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852,. Prepared: April 16, 2021



Information for the Regular Board Meeting – April 21 – 6:00 PM

The Village of Little Chute is taking precautions related COVID-19 as it relates to Village Board meetings. On March 16th, 2020, the Wisconsin Attorney General released guidance for local communities related to Open Meetings and the use of technology while still complying with Wisconsin's Open Meeting laws. You can find Wisconsin Department of Justice guidance here: [DOJ Guidance on Open Meetings](#).

Until further notice, the Village of Little Chute will be providing the following means for residents to interact, engage, and participate in Village Board proceedings. The proceedings of all Village of Little Chute public meetings are recorded and available for review.

Virtually attend the April 21st Regular Board Meeting at 6:00 PM by following the link here:

Join Zoom Meeting

<https://zoom.us/j/98324104358>

Meeting ID: 983 2410 4358

Dial by your location: +1 312 626 6799 US (Chicago)

Meeting ID: 983 2410 4358

Find your local number: <https://zoom.us/u/acVAd19OBG>

1. If you are experiencing connectivity issues or have questions on the options above, please contact James Fenlon at james@littlechutewi.org
2. The Board Room at Village Hall will be open, but board members and staff have the option to attend virtually. We urge residents to participate in our meetings by utilizing the virtual options above.
3. If you have questions or comments regarding the agenda or potential items on the agenda, we urge you to contact Board or staff members regarding your concerns. You can find Board Member contact information here: <http://www.littlechutewi.org/59/Meet-the-Village-Board>
4. If you have questions or comments regarding the agenda, you can also contact the Village Administrator, James Fenlon, at james@littlechutewi.org or 920-423-3850.
5. If you have questions or comments regarding the agenda and want to contact a Village of Little Chute Department Head, you can find a complete staff directory here: <http://www.littlechutewi.org/directory.aspx>

MINUTES OF THE REGULAR BOARD MEETING OF APRIL 7, 2021

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Larry Van Lankvelt, Trustee
Skip Smith, Trustee
Brian Van Lankveldt, Trustee
Don Van Deurzen, Trustee
James Hietpas, Trustee
Bill Peerenboom, Trustee

Roll call of Officers and Department Heads

PRESENT: James Fenlon, Village Administrator
Adam Breest, Director of Parks, Recreation and Forestry
Dave Kittel, Community Development Director
Lisa Remiker-DeWall, Finance Director
Kent Taylor, Director of Public Works
Katherine Freund, LC Library Director
EXCUSED: Laurie Decker, Village Clerk
Tyler Claringbole, Village Attorney
Dan Meister, Fox Valley Metro Police Chief
Chris Murawski, Village Engineer

Public Appearance for Items Not on the Agenda

Mr. Bruce Jansen informed the Board that he is working on the landfill and the County has not been very responsive. Mr. Jansen has 189 signatures regarding the expansion of the landfill. He is asking the Board to consider putting stipulations or denying the conditional use permit that will be needed. Senator Jacques has agreed to hold a townhall type meeting that Mr. Jansen is hoping will help address the issues.

Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

1. Minutes of Committee of the Whole Meeting of March 31, 2021
2. LCHS Special Event Permit
5. Disbursement List

Moved by Trustee B.. Van Lankveldt, seconded by Trustee L. Van Lankvelt to Approve the Consent Agenda items as listed.

Ayes 7, Nays 0 – Motion Carried

Appointment—Fox Cities Convention and Visitors Bureau Sports Facility Advisory Committee—James Fenlon

Moved by Trustee L. Van Lankvelt, seconded by Trustee Smith to Appoint James Fenlon to the Fox Cities Convention and Visitors Bureau Sports Facility Advisory Committee

Ayes 7, Nays 0 – Motion Carried

Action—Forestry Aerial Lift

Director Breest advised the Board that \$60,000.00 was budgeted in 2021 and he has received three proposals on purchasing an Aerial Lift. Staff is recommending the purchase of the niftylift TM50 towable lift for \$42,620.00 from Aerial Work Platforms of Appleton.

Moved by Trustee Smith, seconded by Trustee Van Deurzen to purchase the niftylift TM50 for \$42,620.00 from Aerial Work Platforms of Appleton

Ayes 7, Nays 0 – Motion Carried

Discussion/Action—Covid-19 and Village Facilities

Director Breest is looking for discussion and a decision from the Board on re-opening Little Chute Facilities and Doyle Pool. Administrator Fenlon added that the American Legion, Jaycees and other civic groups have asked to come back and staff is recommending we make the space available for them. Trustee L. Van Lankvelt asked the average attendance at the pool; Director Breest advised the average attendance in 2019 was around 140, in 2020 it averaged 104. Trustee L. Van Lankvelt asked about the cleaning and Director Breest advised that is built into the rental fee.

Moved by Trustee Smith, seconded by Trustee L. Van Lankvelt to allow pre-covid rentals to take place with the stipulations that any necessary cleaning charges be paid by the renter.

Ayes 7, Nays 0 – Motion Carried

Department and Officers Progress Reports

Departments and Officers provided progress reports to the Board.

Call for Unfinished Business

None

Items for Future Agenda

None

Closed Sessions:

19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. *Review of Legal Matter*

Moved by Trustee L. Van Lankvelt, seconded by Trustee B. Van Lankveldt to enter into closed session.

Ayes 7, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee Smith, seconded by Trustee L. Van Lankvelt to exit closed session.

Ayes 7, Nays 0 – Motion Carried

Adjournment

Moved by Trustee Smith, seconded by Trustee L. Van Lankvelt to Adjourn the Regular Board Meeting at 7:52 p.m.

Ayes 7, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

By: _____
Michael R. Vanden Berg, Village President

Attest: _____
Laurie Decker, Village Clerk

VILLAGE OF LITTLE CHUTE

RESOLUTION NO. 10, SERIES OF 2021

**A RESOLUTION APPROVING A CSM TO DIVIDE A PARCEL FOR
MARK SEMRAD**

WHEREAS, Mark Semrad as owner of Parcel #260302400 have presented a Certified Survey Map to the Village of Little Chute Board of Trustees as prepared by Craig Keach a registered land surveyor; and

WHEREAS, the Village of Little Chute Planning Commission has recommended in favor of adoption of said Certified Survey Map; and

WHEREAS, a majority of the Village Board find that the attached Certified Survey Map is found to be in the public interest.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of Trustees as follows:

1. That the Certified Survey Map attached hereto (photocopy), be and the same is hereby approved; and
2. That the Village President, Village Clerk, and Finance Director, upon full payment of, if applicable, all fees, taxes, and special assessments are directed to execute signatures on behalf of the Village of Little Chute upon the Certified Survey Map documents as required.

Date introduced, approved and adopted: April 21, 2021

VILLAGE OF LITTLE CHUTE:

By:

Michael R. Vanden Berg, Village President

Attest:

Laurie Decker, Village Clerk

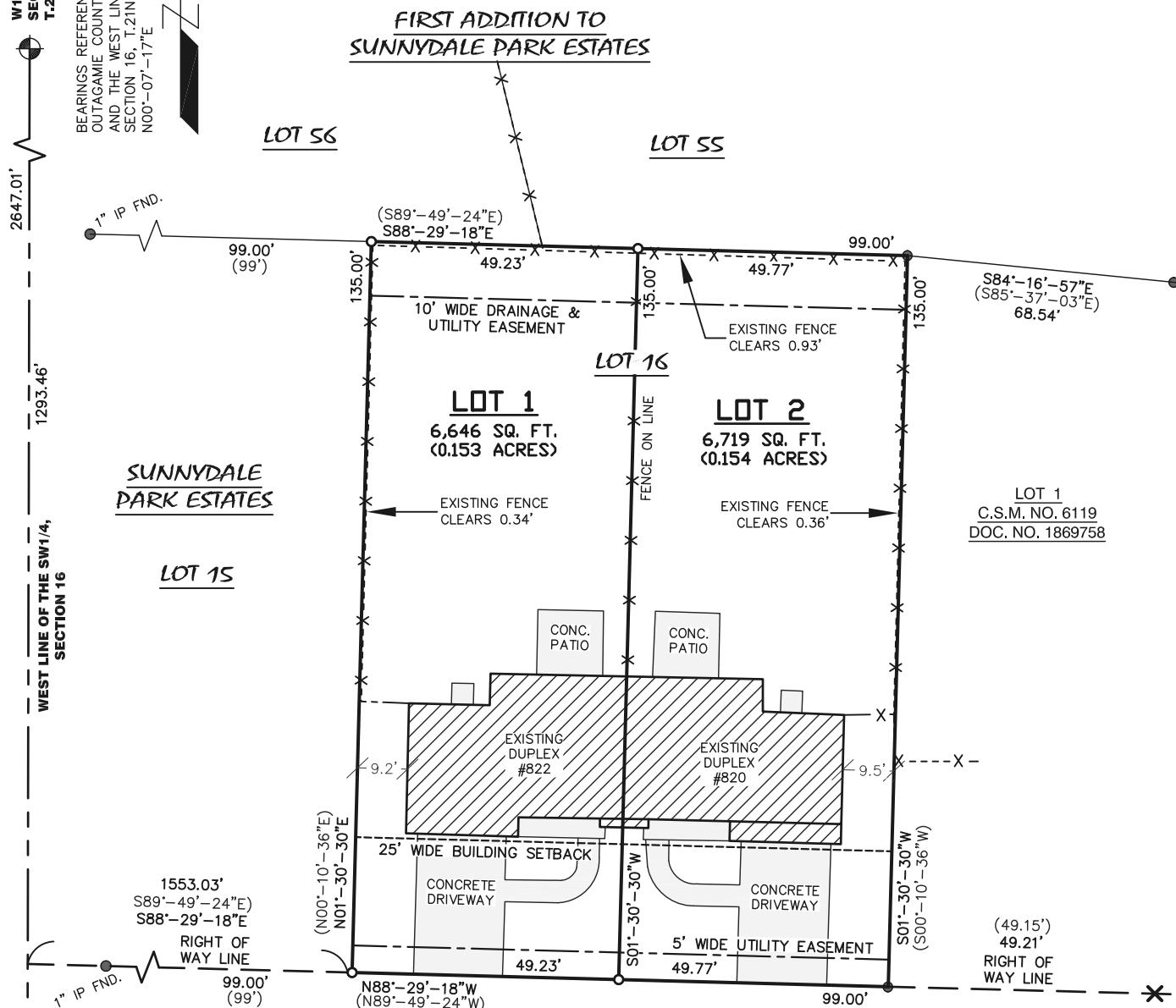
CERTIFIED SURVEY MAP NO. _____

ALL OF LOT 16 OF SUNNYDALE PARK ESTATES, LOCATED IN THE
NE1/4 OF THE SW1/4, SECTION 16, T.21N., R.18E., VILLAGE OF LITTLE
CHUTE, OUTAGAMIE COUNTY, WISCONSIN

—LEGEND—

BEARINGS REFERENCED TO THE
OUTAGAMIE COUNTY COORDINATE SYSTEM
AND THE WEST LINE OF THE SW 1/4 OF
SECTION 16, T.21N., R.18E., WHICH BEARS
NOO-07-17'E

- = 1" X 18" IRON PIPE SET
(1.130 LB./FT.)
- = 3/4" REBAR FOUND
-  = COUNTY MONUMENT FOUND
- ✗ = CHISELED X FOUND
- () = RECORDED INFORMATION



W. FLORIDA AVENUE

W. FLORIDA AVENUE

N00°-07'-17"E
1353.3

CENTER LINE
60'

30'

30'

RIGHT OF WAY LINE

SW CORNER
SECTION 16

GRAPHIC SCALE
1 inch = 30 ft



MERIDIAN UBLISHING, LLC

SURVEYING, LLC

18

FIELD WORK 3-12-21

64 K

144 *Journal of Health Politics, Policy and Law*

Job No. 12638

SHEET 1 OF 3

SURVEYED FOR:
MARK SEMRAD
4916 N. FRENCH RD.
APPLETON, WI 54913

PROPERTY ADDRESS:
820 W. FLORIDA AVE.
LITTLE CHUTE, WI 54140

ZONED:
RT RESIDENTIAL 2 FAMILY

CERTIFIED SURVEY MAP NO. _____

ALL OF LOT 16. SUNNYDALE PARK ESTATES SUBDIVISION, BEING LOCATED IN THE NE1/4 OF THE SW1/4, SECTION 16, T.21N., R.18E., VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN.

Sheet 2 of 3

SURVEYOR'S CERTIFICATE

I, Craig A. Keach, Wisconsin Professional Land Surveyor of Meridian Surveying, LLC, certify that I have surveyed, divided, mapped and monumented under the direction of Mark A. Semrad all of Lot Sixteen (16), of Sunnydale Park Estates Subdivision as recorded in Document No. 983637 of Outagamie County Records, being located in the Northeast Quarter (NE1/4) of the Southwest Quarter (SW1/4) of Section Sixteen (16), Township Twenty-One (21) North, Range Eighteen (18) East, Village of Little Chute, Outagamie County, Wisconsin containing 13,365 square feet (0.307 acres) of land and being described by:

Commencing at the Southwest Corner of said Section 16; thence N00°-07'-17"E 1353.55 feet along the West line of the SW1/4 of said Section 16 to a point on the North Right of Way line of Florida Avenue projected west; thence S88°-29'-18"E (Recorded as S89°-49'-24"E) 1553.03 feet along the North Right of Way line of Florida Avenue to the Southwest Corner of said Lot 16 and the point of beginning; thence N01°-30'-30"E (Recorded as N00°-10'-36"E) 135.00 feet along the West line of said Lot 16 to its Northwest corner thereof; thence S88°-29'-18"E (Recorded as S89°-49'-24"E) 99.00 feet along the North line of said Lot 16 to its Northeast corner thereof; thence S01°-30'-30"W (Recorded as S00°-10'-36"W) 135.00 feet along the East line of said Lot 16 to its Southeast corner thereof (also being a point on the North Right of Way line of Florida Avenue); thence N88°-29'-18"W (Recorded as N89°-49'-24"W) 99.00 feet along said North Right of Way line to the point of beginning. Being subject to any and all easements and restrictions of record.

That such is a correct representation of all exterior boundaries of the land surveyed.

That I have fully complied with the provisions of Chapter 236.34 of the Wisconsin Statutes and the Land Subdivision Ordinance of Outagamie County and the Village of Little Chute, in surveying, dividing, monumenting and mapping the same.

Dated this _____ day of _____, 2021.

Wisconsin Professional Land Surveyor
Craig A. Keach S-2333

Survey Notes:

- This CSM is wholly located in lands described in Document No. 1874350 and Document No. 2026079
- Parcel No.: 260302400
- Owner of Record: Mark A. Semrad

COUNTY TREASURER'S CERTIFICATE

I being the duly elected qualified and acting treasurer of the County of Outagamie, do hereby certify that in accordance with the records in my office, there are no unpaid taxes or unpaid assessments as of this _____ day of _____, 2021 on any lands included in this Certified Survey Map.

County Treasurer

Date

CERTIFIED SURVEY MAP NO. _____

ALL OF LOT 16. SUNNYDALE PARK ESTATES SUBDIVISION, BEING LOCATED IN THE NE1/4 OF
THE SW1/4, SECTION 16, T.21N., R.18E., VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY,
WISCONSIN.

Sheet 3 of 3

OWNER'S CERTIFICATE

As owner(s), I (we) hereby certify that I (we) caused the land on this Certified Survey Map to be surveyed, divided, monumented & mapped as represented on this map. I (we) also certify that this plat is required by s. 236.10 or 236.12 to be submitted to the following for approval or objection: Village of Little Chute, Outagamie County.

Mark A. Semrad

Date

NOTARY CERTIFICATE

Personally came before me this _____ day of _____ 2021.

The above owner(s) to me known to be the person(s) who executed the foregoing instrument and acknowledge the same.

Notary Public _____ Wisconsin.

My Commission Expires _____

VILLAGE BOARD CERTIFICATE:

This Certified Survey Map has been approved by the Village Board of the Village of Little, Outagamie County, Wisconsin in the _____ day of _____, 2021

Michael Vanden Berg
Village President

Date

Laurie Decker
Village Clerk

Date

VILLAGE TREASURER'S CERTIFICATE

I being the duly elected qualified and acting treasurer of the Village of Little Chute, do hereby certify that in accordance with the records in my office, there are no unpaid taxes or unpaid assessments as of this _____ day of _____, 2021 on any lands included in this Certified Survey Map.

Lisa Remiker-Dewall
Finance Director

Date

DISBURSEMENT LIST-April 21, 2021

Payroll & Payroll Liabilities - April 15, 2021 **\$221,752.64**

Prepaid Invoices - April 9, 2021 **\$67,809.26**
Prepaid Invoices - April 16, 2021 **\$30,250.76**

Utility Commission- April 20, 2021-Cancelled

CURRENT ITEMS

Bills List - April 21, 2021 **\$359,200.09**

Total Payroll, Prepaid & Invoices **\$679,012.75**

The above payments are recommended for approval:

Rejected:_____

Approved April 21, 2021

Michael R Vanden Berg, Village President

Laurie Decker, Clerk

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
2021 UTILITY REFUNDS (5169)							
125197018	Invoi	OVERPAYMENT REFUND ACCT #1-251970-18	19.04	Open	Non	04/21	001-15000
129149807	Invoi	OVERPAYMENT REFUND ACCT #1-291498-07	5.58	Open	Non	04/21	001-15000
Total 2021 UTILITY REFUNDS (5169):			24.62				
AMERICAN FIDELITY ASSURANCE (4885)							
2096231	Invoi	FLEX SPENDING MARCH	1,407.99	Open	Non	03/21	101-21368
D295362	Invoi	APRIL BILLING	1,289.42	Open	Non	04/21	101-21367
Total AMERICAN FIDELITY ASSURANCE (4885):			2,697.41				
AT&T LONG DISTANCE (2751)							
04/21 845626857	Invoi	FEB/MAR CHARGES	5.79	Open	Non	03/21	101-51650-203
04/21 845626857	Invoi	FEB/MAR CHARGES	.59	Open	Non	03/21	207-52120-203
04/21 845626857	Invoi	FEB/MAR CHARGES	13.48	Open	Non	03/21	620-53924-203
Total AT&T LONG DISTANCE (2751):			19.86				
DAMAGE PREVENTION SERVICES (4068)							
3412	Invoi	MARCH LOCATES	939.25	Open	Non	03/21	610-53612-209
3412	Invoi	MARCH LOCATES	1,461.00	Open	Non	03/21	620-53644-209
3412	Invoi	MARCH LOCATES	986.75	Open	Non	03/21	630-53442-209
3412	Invoi	MARCH LOCATES	44.00	Open	Non	03/21	101-53300-209
Total DAMAGE PREVENTION SERVICES (4068):			3,431.00				
DOCUMENT SALES AND DISTRIBUTION (4706)							
21-001074	Invoi	BUILDING PERMIT SEALS	334.74	Open	Non	04/21	101-52050-218
Total DOCUMENT SALES AND DISTRIBUTION (4706):			334.74				
GFC LEASING - WI (4989)							
13280797	Invoi	GFC LEASING COPIER OVERAGE CHARGES	23.07	Open	Non	04/21	101-53310-207
Total GFC LEASING - WI (4989):			23.07				
INGRAM LIBRARY SERVICES (4508)							
51970522	Invoi	BOOKS	638.39	Open	Non	03/21	206-55110-206
52069285	Invoi	BOOKS	2,885.39	Open	Non	03/21	206-55110-206
52127020	Invoi	BOOKS	203.88	Open	Non	03/21	206-55110-206
Total INGRAM LIBRARY SERVICES (4508):			3,727.66				
KAUKAUNA UTILITIES (234)							
040821	Invoi	LEGION PARK SECURITY CAMERAS	1,032.00	Open	Non	04/21	101-55200-204
Total KAUKAUNA UTILITIES (234):			1,032.00				
LAPPEN SECURITY PRODUCTS INC (735)							
LSPQ44841	Invoi	REPLACED POWER SUPPLY	320.65	Open	Non	03/21	101-53310-204
Total LAPPEN SECURITY PRODUCTS INC (735):			320.65				
MIDWEST SALT LLC (5001)							
P456192	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	2,877.38	Open	Non	03/21	620-53634-224
P456667	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	2,770.90	Open	Non	03/21	620-53634-224

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
P456669	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	2,764.85	Open	Non	03/21	620-53634-224
Total MIDWEST SALT LLC (5001):			8,413.13				
O'REILLY AUTOMOTIVE INC (1036)							
2043-260124	Invoi	DRAIN PAN	11.99	Open	Non	03/21	101-53330-218
2043-260898	Invoi	TRANSMISSION FILTER #33	22.31	Open	Non	03/21	101-53330-225
2043-261064	Invoi	CAPSULE #28	9.92	Open	Non	03/21	101-53330-225
2043-261220	Invoi	TRANSMISSION FLUID #33	89.97	Open	Non	03/21	101-53330-225
2043-261306	Invoi	WATER PUMP/ANTI-FREEZE #33	71.91	Open	Non	03/21	101-53330-225
2043-261346	Invoi	TOOL FOR SHOP	11.99	Open	Non	03/21	101-53330-218
2043-262346	Invoi	TOGGLE SWITCH #8	11.41	Open	Non	03/21	101-53330-225
Total O'REILLY AUTOMOTIVE INC (1036):			229.50				
OUTAGAMIE COUNTY TREASURER (486)							
1018510-1	Invoi	FEBRUARY FUEL BILL	7.94	Open	Non	03/21	630-53441-247
1018510-1	Invoi	FEBRUARY FUEL BILL	354.01	Open	Non	03/21	630-53442-247
1018510-1	Invoi	FEBRUARY FUEL BILL	1,906.14	Open	Non	03/21	201-53620-247
1018510-1	Invoi	FEBRUARY FUEL BILL	254.90	Open	Non	03/21	101-55200-247
1018510-1	Invoi	FEBRUARY FUEL BILL	52.04	Open	Non	03/21	101-55440-247
1018510-1	Invoi	FEBRUARY FUEL BILL	151.84	Open	Non	03/21	101-52200-247
1018510-1	Invoi	FEBRUARY FUEL BILL	141.98	Open	Non	03/21	610-53612-247
1018510-1	Invoi	FEBRUARY FUEL BILL	269.89	Open	Non	03/21	620-53644-247
1018510-1	Invoi	FEBRUARY FUEL BILL	3,921.01	Open	Non	03/21	101-53330-217
Total OUTAGAMIE COUNTY TREASURER (486):			7,059.75				
OUTAGAMIE CTY FIRE INVESTIGATION UNIT (4404)							
2021 DUES LCFD	Adju	2021 MEMBERSHIP DUES	25.00-	Open	Non	04/21	101-52200-208
2021 DUES LCFD-1	Invoi	2021 MEMBERSHIP DUES	25.00	Open	Non	03/21	101-52200-208
2021 DUES LCFD-1	Adju	2021 MEMBERSHIP DUES	25.00-	Open	Non	04/21	101-52200-208
2021 LCFD DUES	Invoi	2021 MEMBERSHIP DUES	25.00	Open	Non	04/21	101-52200-208
Total OUTAGAMIE CTY FIRE INVESTIGATION UNIT (4404):			.00				
PACKER CITY INT'L TRUCKS (403)							
R103021602:01	Invoi	DIAGNOSTIC CHECK #8	311.24	Open	Non	03/21	101-53330-204
Total PACKER CITY INT'L TRUCKS (403):			311.24				
PEPSI-COLA (3493)							
47304412	Invoi	BEVERAGES	153.53	Open	Non	04/21	101-52200-211
Total PEPSI-COLA (3493):			153.53				
VON BRIESEN & ROPER S.C. (4686)							
350076	Invoi	GENERAL LABOR	737.50	Open	Atto	03/21	207-52120-262
Total VON BRIESEN & ROPER S.C. (4686):			737.50				
WATER WELL SOLUTIONS WISCONSIN LLC (3136)							
WI21-03-100	Invoi	WELL #3 PUMP REPAIRS	39,268.60	Open	Non	03/21	620-53604-302
Total WATER WELL SOLUTIONS WISCONSIN LLC (3136):			39,268.60				

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
Grand Totals:			67,784.26				

Report GL Period Summary

Vendor number hash: 98786
Vendor number hash - split: 124784
Total number of invoices: 31
Total number of transactions: 45

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	67,784.26	67,784.26
Grand Totals:	67,784.26	67,784.26

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
2021 UTILITY REFUNDS (5169)							
126228412	Invoi	OVERPAYMENT REFUND ACCT #1-262284-12	54.40	Open	Non	04/21	001-15000
170274004	Invoi	OVERPAYMENT REFUND ACCT #1-702740-04	33.67	Open	Non	04/21	001-15000
Total 2021 UTILITY REFUNDS (5169):			88.07				
AMPLITEL TECHNOLOGIES (4637)							
17388	Invoi	MONTHLY BACK-UP, MANAGED SERVICES, OFFIC	3,825.00	Open	Non	04/21	207-52120-204
17388	Invoi	MONTHLY ANTIVIRUS, DROPSUITE-APRIL	316.00	Open	Non	04/21	207-52120-240
17388	Invoi	MULTI-FACTOR AUTHENTICATION FROM DUO	3.50	Open	Non	04/21	207-52120-204
Total AMPLITEL TECHNOLOGIES (4637):			4,144.50				
ASCENSION MEDICAL GROUP-FOX VALLEY WI (2514)							
394795	Invoi	PRE-EMPLOYMENT PHYSICAL & DRUG SCREEN	179.00	Open	Med	04/21	207-52120-225
394795	Invoi	AUDIOGRAM	35.00	Open	Med	04/21	207-52120-225
395058	Invoi	PRE-EMPLOYMENT PHYSICAL & DRUG SCREEN	144.00	Open	Med	04/21	101-55200-213
Total ASCENSION MEDICAL GROUP-FOX VALLEY WI (2514):			358.00				
ASCENSION ST MICHAEL'S HOSPITAL (5099)							
165853	Invoi	MOBILE AUDIOGRAM SCREENING SERVICES	514.25	Open	Med	04/21	207-52120-225
165853	Invoi	MOBILE AUDIOGRAM SCREENING SERVICES	235.75	Open	Med	04/21	101-52350-204
Total ASCENSION ST MICHAEL'S HOSPITAL (5099):			750.00				
AT & T (5080)							
287294953059	04/2	Invoi FEB/MAR SERVICE	239.60	Open	Non	04/21	101-52200-203
Total AT & T (5080):			239.60				
BAKER & TAYLOR (5194)							
203585972	Invoi	BOOKS	13.99	Open	Non	04/21	206-55110-206
2035887046	Invoi	BOOKS	162.01	Open	Non	04/21	206-55110-206
Total BAKER & TAYLOR (5194):			176.00				
DONALD HIETPAS & SONS INC. (209)							
031121	Invoi	DUG UP 7 WATER LATERALS TO VERIFY HEIGHT	3,010.00	Open	Non	04/21	416-50240-204
Total DONALD HIETPAS & SONS INC. (209):			3,010.00				
EAGLE GRAPHICS LLC (1861)							
199782	Invoi	BIB APRONS	155.40	Open	Non	04/21	206-55110-205
Total EAGLE GRAPHICS LLC (1861):			155.40				
ENVISION SURFACES LLC (5189)							
5977	Invoi	INSTALLATION OF COUNTER TOPS	1,926.00	Open	Non	04/21	206-55110-306
Total ENVISION SURFACES LLC (5189):			1,926.00				
GALLS LLC (3595)							
17967870	Invoi	GLOVE POUCH	15.99	Open	Non	04/21	207-52120-212
Total GALLS LLC (3595):			15.99				

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
HALLMAN LINDSAY (2165)							
M0110936	Invoi	PAINT & SUPPLIES	665.10	Open	Non	04/21	206-55110-306
M0111035	Invoi	PAINT & SUPPLIES	438.06	Open	Non	04/21	206-55110-306
M0111203	Invoi	PAINT	217.45	Open	Non	04/21	206-55110-306
Total HALLMAN LINDSAY (2165):			<u>1,320.61</u>				
KLINK HYDRAULICS LLC (5005)							
14627	Invoi	PRESSURE WASHER PARTS	79.56	Open	Non	04/21	101-53330-218
14686	Invoi	CLAMPS & HOSE #8	30.36	Open	Non	04/21	101-53330-225
14799	Invoi	T-BOLT CLAMP #8	3.78	Open	Non	04/21	101-53330-225
Total KLINK HYDRAULICS LLC (5005):			<u>113.70</u>				
KWIK TRIP INC (2365)							
MAR 2021 286768	Invoi	MAR FUEL FOR SQUADS	3,153.90	Open	Non	04/21	207-52120-247
Total KWIK TRIP INC (2365):			<u>3,153.90</u>				
LAPPEN SECURITY PRODUCTS INC (735)							
LSPQ44862	Invoi	YARD WASTE SITE & MSB FOBS	150.00	Open	Non	04/21	101-53650-204
LSPQ44862	Invoi	YARD WASTE SITE & MSB FOBS	50.00	Open	Non	04/21	101-53310-218
Total LAPPEN SECURITY PRODUCTS INC (735):			<u>200.00</u>				
MARCO TECHNOLOGIES LLC (3100)							
8606182	Invoi	FEES FOR TWINNING PHONE LINE FOR DONNA	75.00	Open	Non	04/21	101-51650-203
Total MARCO TECHNOLOGIES LLC (3100):			<u>75.00</u>				
SAM'S CLUB/SYNCHRONY BANK (1728)							
04/21 00204221446	Invoi	REC EVENT ITEMS	116.72	Open	Non	04/21	101-55300-218
Total SAM'S CLUB/SYNCHRONY BANK (1728):			<u>116.72</u>				
SCHWAAB INC (1925)							
5691216	Invoi	TWO DATE STAMPS FOR BANKS	200.23	Open	Non	04/21	101-51650-206
5909111	Invoi	NOTARY STAMP-DECKER	37.75	Open	Non	04/21	101-51440-206
Total SCHWAAB INC (1925):			<u>237.98</u>				
STANARD & ASSOCIATES INC (5210)							
SA000046682	Invoi	ENTRY LEVEL OFFICER SELECTION TEST	625.50	Open	Non	04/21	207-52120-207
Total STANARD & ASSOCIATES INC (5210):			<u>625.50</u>				
STONERIDGE LITTLE CHUTE LLC (4903)							
1054951135	Invoi	FRUIT BASKETS	89.97	Open	Non	04/21	101-52200-211
21062592049	Invoi	FOOD AND BEVERAGES	115.94	Open	Non	04/21	101-52200-211
21085932053	Invoi	DRINKING WATER	14.95	Open	Non	04/21	101-52200-211
22041941133	Invoi	FOOD	39.92	Open	Non	04/21	101-52200-211
22056251556	Invoi	FOOD	95.58	Open	Non	04/21	101-52200-211
23026762008	Invoi	FOOD AND BEVERAGES	28.47	Open	Non	04/21	101-52200-211
25023711820	Invoi	FOOD AND BEVERAGES	53.71	Open	Non	04/21	101-52200-211
Total STONERIDGE LITTLE CHUTE LLC (4903):			<u>438.54</u>				

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
THEDACARE (1983)							
MAR 2021 1210055	Invoi	MARCH BLOOD DRAWS	255.00	Open	Med	04/21	207-52120-204
Total THEDACARE (1983):							
			255.00				
TIME WARNER CABLE (89)							
03/21 71391120150	Invoi	MARCH/APRIL SERVICE	219.99	Open	Non	04/21	207-52120-203
04/21 60505470190	Invoi	APRIL/MAY SERVICE	160.23	Open	Non	04/21	101-51650-203
04/21 66256890150	Invoi	APRIL/MAY SERVICE	12.23	Open	Non	04/21	101-52200-208
04/21 70953560100	Invoi	APRIL/MAY SERVICE	220.98	Open	Non	04/21	101-51650-203
Total TIME WARNER CABLE (89):							
			613.43				
TIMES-VILLAGER (3999)							
050121-METRO	Invoi	2 YEAR RENEWAL	69.00	Open	Non	04/21	207-52120-208
Total TIMES-VILLAGER (3999):							
			69.00				
U.S. BANK (5015)							
04/21 59455565491	Invoi	POSTAGE-"OO" SANITARY	15.90	Open	Non	04/21	610-51229-204
04/21 59455565491	Invoi	POSTAGE-HARTZEM	15.90	Open	Non	04/21	416-50240-204
04/21 59455565491	Invoi	WHEEL BEARINGS & SEALS #23	65.88	Open	Non	04/21	101-53330-225
04/21 59455565491	Invoi	FLOOR MATS #90	55.62	Open	Non	04/21	101-53330-225
04/21 59455565491	Invoi	OFFICE SUPPLIES	48.69	Open	Non	04/21	101-51415-206
04/21 59455565491	Invoi	STORM POND HIP BOOTS	174.85	Open	Non	04/21	630-53441-218
04/21 59455565491	Invoi	TRASH PICKER	38.01	Open	Non	04/21	101-55200-218
04/21 59455565491	Invoi	PHONE CASE & PAPER CLIPS	26.43	Open	Non	04/21	101-53310-206
04/21 59455565491	Invoi	ARLO TRAIL CAMERA	4.99	Open	Non	04/21	101-55200-208
04/21 59455565491	Invoi	COLOR CODING LABELS	27.52	Open	Non	04/21	101-51440-206
04/21 59455565491	Invoi	AIR FILTER	21.99	Open	Non	04/21	101-51650-206
04/21 59455565491	Invoi	MASKING TAPE	4.51	Open	Non	04/21	101-51440-206
04/21 59455565491	Invoi	DROPBOX	11.99	Open	Non	04/21	101-51400-208
04/21 59455565491	Invoi	ADOBE	26.36	Open	Non	04/21	101-51400-208
04/21 59455565491	Invoi	ZOOM MONTHLY	14.99	Open	Non	04/21	101-51400-208
04/21 59455565491	Invoi	CRAFT SUPPLIES	376.37	Open	Non	04/21	206-55110-205
04/21 59455565491	Invoi	BOOKS	112.61	Open	Non	04/21	206-55110-206
04/21 59455565491	Invoi	MAGAZINE SUBSCRIPTION	7.99	Open	Non	04/21	206-55110-207
04/21 59455565491	Invoi	MOVIES	1,187.39	Open	Non	04/21	206-55110-210
04/21 59455565491	Invoi	RETURNED MERCHANDISE	114.49-	Open	Non	04/21	206-55110-218
04/21 59455565491	Invoi	ITEMS FOR LIBRARY REMODEL	505.17	Open	Non	04/21	206-55110-306
04/21 59455565491	Invoi	REPAIR FLAG	40.00	Open	Non	04/21	202-51960-301
04/21 59455565491	Invoi	INK CARTRIDGE/MANILLA FOLDERS/ENVELOPES/	278.83	Open	Non	04/21	101-52200-206
04/21 59455565491	Invoi	MULTI-DIRECTIONAL GARDEN HOSE REEL	239.00	Open	Non	04/21	101-52200-218
04/21 59455565491	Invoi	WIAAI CHAPTER SEMINAR	750.00	Open	Non	04/21	101-52200-201
04/21 59455565491	Invoi	FRONT WHEELS #23	133.50	Open	Non	04/21	101-53330-225
04/21 59455565491	Invoi	TRANSMISSION PARTS #33	775.50	Open	Non	04/21	101-53330-225
04/21 59455565491	Invoi	CONSTANT CONTACT YEARLY SUBSCRIPTION FE	346.50	Open	Non	04/21	101-55300-218
04/21 59455565491	Invoi	REC EVENT ITEMS	177.50	Open	Non	04/21	101-55300-218
04/21 59455565491	Invoi	CIVIL 3D SOFTWARE RENEWAL	2,153.07	Open	Non	04/21	101-51415-208
04/21 59455565491	Invoi	CONFERENCE ACCOMMODATIONS-PYNENBERG	330.00	Open	Non	04/21	207-52120-201
04/21 59455565491	Invoi	RADIO CASE & MAG POUCH	114.89	Open	Non	04/21	207-52120-212
04/21 59455565491	Invoi	CHALLENGE COINS	675.00	Open	Non	04/21	207-52120-218
04/21 59455565491	Invoi	AED BATTERIES	133.40	Open	Non	04/21	207-52120-213
04/21 59455565491	Invoi	DUST-OFF COMPRESSED AIR	11.98	Open	Non	04/21	207-52120-206
04/21 59455565491	Invoi	CROSSING GUARD RAIN JACKET	32.95	Open	Non	04/21	101-52350-218
04/21 59455565491	Invoi	PARKING TICKET SUSPENSIONS	36.72	Open	Non	04/21	207-52120-204
04/21 59455565491	Invoi	LIGHT BAR & RESCUE BOARD FOR UTV	1,962.29	Open	Non	04/21	207-52120-248

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
04/21 59455565491	Invoi	CSO JACKET	94.40	Open	Non	04/21	207-52120-212
04/21 59455565491	Invoi	K9 INTERVIEW PANEL LUNCHEON	40.00	Open	Non	04/21	207-52120-218
04/21 59455565491	Invoi	RECORDABLE EVIDENCE DVD DISKS	46.20	Open	Non	04/21	207-52120-218
04/21 59455565491	Invoi	TRANSUNION	75.00	Open	Non	04/21	207-52120-204
04/21 59455565491	Invoi	PIPE FITTINGS	108.24	Open	Non	04/21	620-53634-255
04/21 59455565491	Invoi	POWER SUPPLY CORDS	27.94	Open	Non	04/21	206-55110-218
Total U.S. BANK (5015):			<u>11,211.58</u>				
VALLEY LIQUOR (1239)							
896127	Invoi	BEVERAGES AND SUPPLIES	149.45	Open	Non	04/21	101-52200-211
897240	Invoi	BEVERAGES AND SUPPLIES	149.45	Open	Non	04/21	101-52200-211
898312	Invoi	BEVERAGES AND SUPPLIES	149.45	Open	Non	04/21	101-52200-211
899848	Invoi	BEVERAGES	281.90	Open	Non	04/21	101-52200-211
Total VALLEY LIQUOR (1239):			<u>730.25</u>				
VERMEER - WISCONSIN INC (1437)							
30081328	Invoi	PRUNING SAW & CLAMP	63.98	Open	Non	04/21	101-55440-218
CM30080596	Invoi	GIFT CARD REDEEMED ON ACCOUNT	50.00-	Open	Non	04/21	101-55440-218
CM30081328	Invoi	RETURNED MERCHANDISE	8.99-	Open	Non	04/21	101-55440-218
Total VERMEER - WISCONSIN INC (1437):			<u>4.99</u>				
WI DEPT OF JUSTICE (672)							
L4504T 03/21	Invoi	MARCH BACKGROUND CHECKS	161.00	Open	Non	04/21	207-52120-218
Total WI DEPT OF JUSTICE (672):			<u>161.00</u>				
WMCA (2348)							
BOARD OF REVIE	Invoi	WMCA BOARD OF REVIEW 2021	60.00	Open	Non	04/21	101-51110-201
Total WMCA (2348):			<u>60.00</u>				
Grand Totals:			<u>30,250.76</u>				

Report GL Period Summary

Vendor number hash: 147883
 Vendor number hash - split: 381150
 Total number of invoices: 49
 Total number of transactions: 97

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	30,250.76	30,250.76
Grand Totals:	30,250.76	30,250.76

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	Period	GL Account
A.P. PLUMBING LLC				
6777	INSTALLED NEW URINAL AT THE LIBRARY	155.00	04/21	206-55110-242
Total A.P. PLUMBING LLC:		155.00		
AMPLITEL TECHNOLOGIES				
17504	PANASONIC TOUGHBOOK FOR K9 SQUAD	3,189.63	04/21	207-52120-236
17508	HARD DRIVE RECYCLING	400.00	04/21	404-57190-204
Total AMPLITEL TECHNOLOGIES:		3,589.63		
ASCENSION ST MICHAELS HOSPITAL				
165854	MOBILE AUDIOPHONIC SCREENING SERVICES	666.00	04/21	101-53310-213
Total ASCENSION ST MICHAELS HOSPITAL:		666.00		
AUTOMATED COMFORT CONTROLS				
28675	SERVICE REQUEST AT VILLAGE HALL	162.50	04/21	101-51650-245
Total AUTOMATED COMFORT CONTROLS:		162.50		
AUTOMOTIVE SUPPLY CO				
60899689	FUEL PUMP #87	187.46	03/21	101-53330-225
60900806	COOLANT #34	47.62	04/21	101-53330-225
60900898	OIL FILTER	26.52	04/21	101-53330-218
Total AUTOMOTIVE SUPPLY CO:		261.60		
CARRICO AQUATIC RESOURCES INC				
20211297	SUMMER WATER MGMT AGREEMENT 2021-PYMT	2,725.00	04/21	204-55420-225
Total CARRICO AQUATIC RESOURCES INC:		2,725.00		
CASPERS TRUCK EQUIPMENT				
48610	LED BACKUP LIGHT	76.00	03/21	101-52200-205
Total CASPERS TRUCK EQUIPMENT:		76.00		
CITY OF APPLETON				
6510	APRIL WEIGHTS & MEASURES	568.00	04/21	101-52050-204
6594	APRIL 2021 TRANSIT	7,479.00	04/21	101-51780-233
Total CITY OF APPLETON:		8,047.00		
DELTA DENTAL OF WISCONSIN				
1596582	MAY DENTAL	6,331.40	05/21	101-21345
1596582	MAY VISION	397.37	05/21	101-21366
Total DELTA DENTAL OF WISCONSIN:		6,728.77		
DINGES FIRE COMPANY				
18571	SERVICE CALL TO REPAIR PUMP	1,354.75	04/21	101-52200-204

Invoice	Description	Total Cost	Period	GL Account
Total DINGES FIRE COMPANY:		1,354.75		
DISTRICT 2, INC.	3177 JANESVILLE COATS, PANTS, & SUSPENDERS	19,667.68	04/21	101-52200-213
Total DISTRICT 2, INC.:		19,667.68		
DONALD HIETPAS & SONS INC.	030221 REPAIRED WATER SERVICE @ 3400 TULIP TRAIL 030221-1 REPAIRED WATER SERVICE @ 3514 TULIP TRAIL 031221 REPAIRED WATER BREAK ON LILAC LANE	2,067.27 1,254.66 1,547.79	03/21 03/21 03/21	620-53644-252 620-53644-252 620-53644-251
Total DONALD HIETPAS & SONS INC.:		4,869.72		
EHLERS INVESTMENT PARTNERS LLC	MARCH 2021 MARCH INVESTMENT MANAGEMENT MARCH 2021 MARCH INVESTMENT MANAGEMENT MARCH 2021 MARCH INVESTMENT MANAGEMENT MARCH 2021 MARCH INVESTMENT MANAGEMENT MARCH 2021 MARCH INVESTMENT MANAGEMENT	234.52 117.26 422.13 175.89 222.76	03/21 03/21 03/21 03/21 03/21	610-53614-229 620-53924-229 630-53444-229 300-57331-229 101-51780-229
Total EHLERS INVESTMENT PARTNERS LLC:		1,172.56		
EVERGREEN POWER LLC	9822 IGNITION SWITCH #46	116.85	03/21	101-53330-225
Total EVERGREEN POWER LLC:		116.85		
FARRELL EQUIPMENT & SUPPLY CO INC	1157498 SAFETY EARMUFFS 1157498 SAFETY EARMUFFS 1162775 MEN WORKING SIGNS	47.97 47.97 467.83	04/21 04/21 03/21	101-53300-213 101-55200-213 101-53300-218
Total FARRELL EQUIPMENT & SUPPLY CO INC:		563.77		
FASTENAL COMPANY	WIKIM263659 WASHERS FOR STREET SIGNS	6.05	03/21	101-53300-218
Total FASTENAL COMPANY:		6.05		
FERGUSON ENTERPRISES #1550	6016107 STAINLESS STEEL VALVES 6017249 BRASS PRESS FITTING	557.75 28.33	03/21 03/21	620-53634-255 620-53634-255
Total FERGUSON ENTERPRISES #1550:		586.08		
FP FINANCE PROGRAM	29112050 AGREEMENT 003-1584121 POSTBASE VISION-PO	140.00	04/21	101-51650-226
Total FP FINANCE PROGRAM:		140.00		
GARROW OIL	MARCH 2021 OFF ROAD DIESEL MARCH 2021 OFF ROAD DIESEL MARCH 2021 OFF ROAD DIESEL MARCH 2021 OFF ROAD DIESEL	6.32 6.32 2.30 108.73	04/21 04/21 04/21 04/21	630-53441-247 630-53442-247 201-53620-247 101-55200-247

Invoice	Description	Total Cost	Period	GL Account
MARCH 2021	OFF ROAD DIESEL	6.52	04/21	101-55440-247
MARCH 2021	OFF ROAD DIESEL	3.93	04/21	610-53612-247
MARCH 2021	OFF ROAD DIESEL	11.48	04/21	620-53644-247
MARCH 2021	OFF ROAD DIESEL	142.85	04/21	101-53330-217
Total GARROW OIL:		288.45		
GFC LEASING - WI				
100651816	GFC PW COPIER LEASING	92.26	04/21	101-53310-207
Total GFC LEASING - WI:		92.26		
GRAHAM IMAGES AND PHOTOGRAPHY				
1489	USAGE OF 5 PHOTOS FOR PROMOTION	800.00	04/21	209-56900-227
Total GRAHAM IMAGES AND PHOTOGRAPHY:		800.00		
GREEN BOYZ INC				
93782	FERTILIZER AND CRABGRASS PREVENTER	85.00	04/21	206-55110-243
93784	FERTILIZER AND CRABGRASS PREVENTER	42.50	04/21	207-52120-243
93784	FERTILIZER AND CRABGRASS PREVENTER	42.50	04/21	101-52250-243
Total GREEN BOYZ INC:		170.00		
HAWKINS INC				
4900536	SODIUM SILICATE	1,430.70	03/21	620-53634-220
4904336	AZONE	430.00	03/21	620-53634-214
4904336	SODIUM SILICATE	1,423.20	03/21	620-53634-220
Total HAWKINS INC:		3,283.90		
HEALTHY CONNECTIONS LLC				
4042	HEALTH SERVICES	195.00	04/21	207-52120-204
Total HEALTHY CONNECTIONS LLC:		195.00		
HEART OF THE VALLEY				
040621	MARCH WASTEWATER	188,034.96	03/21	610-53611-225
040621	FOG CONTROL	81.00	03/21	610-53611-204
040621MP	MARCH HOV METER PAYABLE	9,373.00	04/21	610-21110
Total HEART OF THE VALLEY:		197,488.96		
HEARTLAND BUSINESS SYSTEMS				
436900-H	DNS HOSTING	264.00	04/21	404-57190-208
Total HEARTLAND BUSINESS SYSTEMS:		264.00		
HOLUM, LITA				
040321	SECURITY DEPOSIT REFUND	50.00	04/21	208-21235
Total HOLUM, LITA:		50.00		
JOE'S POWER CENTER				
89375	TRIMMER LINE	22.48	04/21	101-53330-221

Invoice	Description	Total Cost	Period	GL Account
Total JOE'S POWER CENTER:		22.48		
JP GRAPHICS INC 1062174011 BUSINESS CARDS-KATY GLOUDEMANS		131.00	04/21	101-51680-206
Total JP GRAPHICS INC:		131.00		
KERBERROSE SC				
239305 PROGRESS BILLING FOR 2020 FINANCIAL STATE		5,986.00	04/21	101-51420-204
239305 PROGRESS BILLING FOR 2020 FINANCIAL STATE		803.00	04/21	414-57400-262
239305 PROGRESS BILLING FOR 2020 FINANCIAL STATE		142.00	04/21	415-57500-262
239305 PROGRESS BILLING FOR 2020 FINANCIAL STATE		828.00	04/21	416-57600-262
239305 PROGRESS BILLING FOR 2020 FINANCIAL STATE		107.00	04/21	417-57700-262
239305 PROGRESS BILLING FOR 2020 FINANCIAL STATE		25.00	04/21	418-57800-262
239305 PROGRESS BILLING FOR 2020 FINANCIAL STATE		803.00	04/21	207-52120-262
239305 PROGRESS BILLING FOR 2020 FINANCIAL STATE		6,435.00	04/21	610-53614-262
239305 PROGRESS BILLING FOR 2020 FINANCIAL STATE		5,837.00	04/21	620-53924-262
239305 PROGRESS BILLING FOR 2020 FINANCIAL STATE		10,534.00	04/21	630-53444-262
Total KERBERROSE SC:		31,500.00		
KLINK EQUIPMENT				
889663 RENTAL UNIT		250.00	04/21	206-55110-306
Total KLINK EQUIPMENT:		250.00		
LAUE, GRANT				
04/21 REIMBURSE REIMBURSE FOR DESSERT TRAY		15.99	04/21	101-52200-211
Total LAUE, GRANT:		15.99		
LEXISNEXIS RISK DATA MANAGEMENT INC				
1686177-20210331 MARCH 2021 MINIMUM COMMITMENT		103.00	03/21	101-51680-204
Total LEXISNEXIS RISK DATA MANAGEMENT INC:		103.00		
LLOYD, MICHAEL				
04/21 REIMBURSE REIMBURSE FOR FRAMES FOR RETIREMENT PIC		42.20	04/21	101-52200-219
Total LLOYD, MICHAEL:		42.20		
LYNN PEAVEY COMPANY				
378889 EVIDENCE TAPE		209.10	04/21	207-52120-218
Total LYNN PEAVEY COMPANY:		209.10		
MADISON NATIONAL LIFE				
1437574 MAY LTD		1,084.55	04/21	101-21385
1437574 MAY LIFE		444.07	04/21	101-21391
Total MADISON NATIONAL LIFE:		1,528.62		
MCC INC				
264425 TRACKING PAD MATERIAL		278.59	03/21	630-53442-216

Invoice	Description	Total Cost	Period	GL Account
Total MCC INC:		278.59		
MCO				
26951	MAY 2021 OPERATIONS	28,830.78	04/21	620-53644-115
26951	MAY 2021 HEALTH & LIABILITY INS	6,423.56	04/21	620-53644-115
Total MCO:		35,254.34		
MENARDS - APPLETON EAST				
1468	CAULK FOR POOL	63.96	04/21	204-55420-242
1875	PVC PIPE #8	89.37	04/21	101-53330-225
Total MENARDS - APPLETON EAST:		153.33		
MIDWEST TAPE				
500252391	DIGITAL BOOKS	637.53	03/21	206-55110-208
Total MIDWEST TAPE:		637.53		
NEWS PUBLISHING CO INC				
506550	PUBLIC HEARING-VARIANCE REQUEST	63.24	04/21	101-51650-207
507319	PUBLIC HEARING-ZONING CHANGE	50.95	04/21	101-51650-207
507320	PUBLIC HEARING-SPECIAL ASSESSMENT HEARI	85.87	04/21	101-51650-207
507905	EMPLOYMENT AD FOR OPERATIONS MANAGER	126.40	04/21	101-53310-207
507907	ADVERTISEMENT FOR BIDS-HARTZEIM & EVERG	151.43	04/21	101-51650-207
508572	EMPLOYMENT AD FOR OPERATIONS MANAGER	126.40	04/21	101-53310-207
508575	ADVERTISEMENT FOR BIDS-HARTZEIM & EVERG	120.62	04/21	101-51650-207
508576	ADVERTISEMENT FOR BIDS-HARTZEIM & EVERG	145.78	04/21	101-51650-207
509213	ADVERTISEMENT FOR BIDS-HARTZEIM & EVERG	129.80	04/21	101-51650-207
Total NEWS PUBLISHING CO INC:		1,000.49		
NORTHERN LAKE SERVICE INC				
397393	VOC SAMPLES	170.50	04/21	620-53644-204
Total NORTHERN LAKE SERVICE INC:		170.50		
OUTAGAMIE COUNTY TREASURER				
17736	MARCH SANITATION FEES	16,401.94	03/21	201-53620-204
17736	STREET SWEEPINGS	2,167.52	03/21	630-53442-204
MARCH 2021	MARCH COURT FINES	929.00	03/21	101-35101
Total OUTAGAMIE COUNTY TREASURER:		19,498.46		
POSTAL EXPRESS & MORE LLC				
215321	POSTAGE-WATER TESTS	16.87	03/21	620-53644-204
215387	POSTAGE-WATER TESTS	17.67	03/21	620-53644-204
215608	POSTAGE-WATER TESTS	16.88	03/21	620-53644-204
Total POSTAL EXPRESS & MORE LLC:		51.42		
PUBLIC ADMINISTRATION ASOC				
C-39-21	CONSULTING SERVICES	2,293.50	04/21	101-51400-204
Total PUBLIC ADMINISTRATION ASOC:		2,293.50		

Invoice	Description	Total Cost	Period	GL Account
REINDERS INC				
2693654	BRICKS & CLAY	70.20	04/21	101-55300-221
Total REINDERS INC:		70.20		
RIVERSIDE BY REYNEBEAU FLORAL				
155941/1	FLORAL ARRANGEMENT- VAN LANKVELT	48.50	03/21	101-51960-211
Total RIVERSIDE BY REYNEBEAU FLORAL:		48.50		
SALESFORCE.COM INC				
19170475	SALES CLOUD-PROFESSIONAL EDITION	702.00	03/21	101-52200-204
Total SALESFORCE.COM INC:		702.00		
SPLENDID CLEANING SERVICE LLC				
10905	MONTHLY CLEANING-METRO	795.00	04/21	207-52120-243
10905	MONTHLY CLEANING-LCFD	200.00	04/21	101-52250-243
Total SPLENDID CLEANING SERVICE LLC:		995.00		
SSC SERVICE SOLUTIONS				
5463400009	MONTHLY CLEANING-CIVIC CENTER	1,105.00	04/21	206-55110-243
5463400009	MONTHLY CLEANING-VILLAGE HALL	1,380.00	04/21	101-51650-243
5463400009	MONTHLY CLEANING-MUNICIPAL GARAGE	468.00	04/21	101-53310-243
Total SSC SERVICE SOLUTIONS:		2,953.00		
STATE OF WI COURT FINES &				
MARCH 2021	MARCH COURT FINES	3,665.07	03/21	101-35101
Total STATE OF WI COURT FINES &:		3,665.07		
SUN LIFE FINANCIAL				
232004-MAY 2021	MAY STD	259.85	05/21	101-21365
Total SUN LIFE FINANCIAL:		259.85		
TRANSAMERICA LIFE INSURANCE COMPANY				
2504138262	APRIL BILLING	467.36	04/21	101-21364
Total TRANSAMERICA LIFE INSURANCE COMPANY:		467.36		
UNIFIRST CORPORATION				
0970329543	SHIRTS/PANTS	5.15	04/21	101-53330-213
0970329543	LAUNDRY BAGS/WIPERS	9.71	04/21	101-53330-218
0970329969	SHIRTS/PANTS	5.15	04/21	101-53330-213
0970329969	LAUNDRY BAGS/WIPERS	9.71	04/21	101-53330-218
Total UNIFIRST CORPORATION:		29.72		
VILLAGE OF COMBINED LOCKS				
MAY	PROPERTY STORAGE AREA MONTHLY LEASE-M	494.16	05/21	207-52120-204
Total VILLAGE OF COMBINED LOCKS:		494.16		

Invoice	Description	Total Cost	Period	GL Account
WEBER, SHERI				
041121	SECURITY DEPOSIT REFUND	100.00	04/21	208-21235
		100.00		
Total WEBER, SHERI:		100.00		
WELLS FARGO FINANCIAL LEASING				
5014513669	APRIL COPIER LEASE	803.15	04/21	101-51650-207
5014513669	APRIL COPIER LEASE	450.00	04/21	101-53310-207
		1,253.15		
Total WELLS FARGO FINANCIAL LEASING:		1,253.15		
WISCNET				
17348	1ST QTR NETWORK ACCESS 1/1 - 3/31/21	750.00	04/21	207-52120-204
17348	1ST QTR NETWORK ACCESS 1/1 - 3/31/21	750.00	04/21	404-57190-208
		1,500.00		
Total WISCNET:		1,500.00		
Grand Totals:		359,200.09		
		359,200.09		

Report GL Period Summary

Vendor number hash: 214337
 Vendor number hash - split: 326637
 Total number of invoices: 82
 Total number of transactions: 117

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	359,200.09	359,200.09
Grand Totals:	359,200.09	359,200.09

Report Criteria:

Invoice Detail.Voided = {=} FALSE

LCFD Incident Report

March 2021

Number of responses: 17

Last years: 8

YTD: 32

03/03/2021

15:13 Possible water rescue @ Mill Street bridge, 200 Mill Street, found a male hanging on to side of bridge, assisted with pulling him up with throw bags
Mutual aide dispatched, Kimberly FD, Buchanan FD, Combined Locks FD
Engine 3621, Car 3632
#21LC00016

03/07/2021

15:42 CO alarm sounding @ 227 Grant Street, investigated found a faulty detector
Engine 3621, Car 3632
#21LC00017

03/09/2021

16:53 Fire alarm sounding @ 409 Pheasant Run, burnt food set off alarm
Engine 3621, Car 3632
#21LC00018

03/10/2021

17:27 Cat in a tree @ 1125 W. Main Street Unit #36,
Truck 3641, Car 3632
#21LC00019

03/15/2021

15:17 Initial call dispatched as a vehicle fire, changed to a vegetation fire South bound I-41 near Vandenbroek Road,

**Engine 3621, Truck 3641, Engine 3622, Car 3632, Vanden Broek Fire 1 tender
#21LC00020/21**

03/19/2021 08:05 Vehicle fire I-41 Northbound County Road N off ramp, cancelled by FVMPD. A vehicle (a dump truck) load was on fire, truck drove to a property on Vandenbroek Road in the Town of Vandenbroek and extinguished the fire.
**Car 3632
#21LC00022**

03/19/2021 11:10 WE Energies on scene @ 517 E. Evergreen Drive detected natural gas and Carbon Monoxide on exterior of home, LCFD called to gain entry and detect.
**Engine 3621, Truck 3641, Car 3632
#21LC00023**

03/21/2021 17:29 Alarm sounding @ 1600 Taylor Street, Investigated found cooking set off alarm
**Car 3632
#21LC00024**

03/21/2021 19:30 Unknown odor 710 Monroe Street, apt. 12, investigated could not detect any gas or CO issues, possible odors from another apartment (crafting)
**Engine 3621, Truck 3641, Car 3632
#21LC00025**

**03/21/2021 20:15 Flames seen coming off recycling center, 1330 Holland Road, investigated found flames from methane burn off stack
Car 3632
#21LC00026**

**03/22/2021 17:21 Accident with scene safety reported as intersection of Jackson & Lincoln, actual accident was in City of Appleton, canceled while in route
Car 3632
#21LC00027**

**03/23/2021 05:56 General fire alarm @ Atrium 1201 Garfield Avenue, investigated found burnt popcorn triggered alarm
Car 3632
#21LC00028**

**03/24/2021 14:10 Accident scene safety 325 W. Main Street, car vs. utilities pole, pole snapped off
Engine 3621, Truck 3641, Car 3632
#21LC00029**

**03/27/2021 01:38 Accident scene safety east side of Village Hall, vehicle struck light pole, knocking off base
Engine 3621, Car 3632
#21LC00030**

03/27/2021 18:44 Water problem @ 515 Peter Lane, RP tried contacting the water dept. didn't get a response, sewer backing up into basement,

**Car 3632
#21LC00031**

**03/28/2021 00:08 Accident scene safety I-41 southbound
off ramp to County Road N,
Engine 3621, Truck 3641, Car 3632
#21LC00032**

**03/30/2021 17:41 Mutual aide with Appleton Fire Dept.
vegetation fire southbound I-41 south of
Ballard Road
Engine 3621, Car 3632
#21LC00033**

VILLAGE OF LITTLE CHUTE MONTHLY REPORT – MARCH 2021



Little Chute

ESTABLISHED 1848

March 2021

Village Administrator Report to the Board of Trustees

Submitted to the Village Board of Trustees and the residents of Little Chute is a report of the various departments of the Village. The information contained herein is intended to keep the Board and public apprised of their government at work.

VILLAGE OF LITTLE CHUTE MONTHLY REPORT – MARCH 2021

The information in this report is meant to provide a snapshot of Village operations for the month preceding. The goal is to provide statistics and measures that can be analyzed and viewed over time. These reports will be reported to the Board monthly. The reports will be added to the official files of the Village of Little Chute and be published on the Village's website at www.littlechutewi.org.

As we continue this effort, the style and metrics will be fine-tuned to better capture operational aspects that will serve staff, the board and public with a more robust understanding of operations. Ultimately, this information can be used to assist in policy and fiscal decisions on the future of Village operations. Ultimately, it is our intention to show how our dedicated team of individuals serve the community while also indicating a monthly snapshot of the fiscal well-being for the Village of Little Chute.

If you have any questions or suggestions, please contact us!

Department Overview

The report will track monthly activities for the following:

- Village Administrator
- Clerk
- Community Development
- Finance Department
- Monthly Consolidated Financial Statement by Account
- Little Chute Fire Department
- Fox Valley Metro Police Department
- Little Chute Public Library
- Parks, Recreation and Forestry Department
- Department of Public Works
- Engineering Department

Questions or Comments

Should you have questions or comments with the information contained herein, please contact the Village Administrator:

James P. Fenlon
Village Administrator
108 W. Main Street
Little Chute, WI 54140
920-423-3850
james@littlechutewi.org

Village Administrator

MARCH HIGHLIGHTS

- In March of 2021, the Village Board of Trustees and Village Committees worked on the following:
 - On March 3rd, the Village Board of Trustees approved Nelson Crossing amenities, approved the development agreement for a new Fed-Ex Facility, approved an agreement with the Town of Vandenbroek for Evergreen Drive, approved flooring bids for the Library, approved the Village Market for 2021, Discussed a series of items related to zoning, COVID, and transportation funding.
 - The March 8th Plan Commission approved a series of CSMs, recommended rezoning of Karen Drive, and reviewed a site plan for the Landfill.
 - On March 10th, the Village Board of Trustees held a public informational meeting for 2021 road projects.
 - On March 16th, the Utility Commission recommended the 2020 MS4 report for the Stormwater Utility.
 - On March 17th, the Village Board of Trustees rezoned the Karen Drive properties, took action on Johnson Street parking, adopted a series of ordinances, approved the Landfill's site plan modifications, approved the MS4 Report for the Stormwater Utility, approved an RFP for studying Transportation Funding, approved 2020/2021 budget amendments and carryover, and approved the K-9 MOU with the FVMPD PPA.
 - On March 24th, the Village Board of Trustees held a public hearing for the 2021 street projects.
 - On March 31st, the Village Board of Trustees met to discuss and approve the 2021 Great Wisconsin Cheese Festival, approved a resolution proclaiming arbor day in Little Chute, and approved the purchase of security cameras for the Parks.
- Met with developers and worked with staff related to future or imminent projects in the Village of Little Chute.
- Hosted a Little Chute Business Association meeting with several Little Chute Businesses. In addition, continued to work on the planning for a downtown event in the Fall of 2021.
- Hosted training for all staff on the 2021-2025 Strategic Planning Process.
- Began the process for recruitment for the Director of the Parks, Recreation and Forestry. Also recruited for the Administrative Intern position.

TOP PRIORITIES FOR APRIL

- The Village Board will discuss or act on the following:
 - Approve the purchase of an aerial lift, work on facility usage, discuss Pine Street configurations, approve a series of agreements with external governments for future projects, award contracts for 2021, and conduct interviews for the Director of the Parks, Recreation, and Forestry.
- Meet with developers regarding future or imminent projects in the village of Little Chute.
- Continue work on the 2021-2025 Strategic Plan.
- Continue to work with the business and community leaders to plan an event for the downtown in late summer of 2021
- Continue working on the expansion of efforts related to communication on the Village's social media accounts.
- Continue working with staff and legal counsel on addressing the 2018-2019 Outagamie County Landfill billing matter.
- Finalize preparations for DPRF recruitment.
- Release the request for proposals for studying transportation funding. In addition, prepare other RFPs for wage and compensation.

Clerk

HIGHLIGHTS

March was a very busy month in the Clerk's Office. Preparations and planning for the Spring Election were a main focus. 384 Absentee Ballot requests were mailed out. In-person voting was held March 23 – April 2nd, with 92 voters taking advantage of this service. The Spring Department of Public Works Newsletter was finalized and submitted for publication and mailed out to all residents the week of March 29th. Liquor License renewals are also underway. Paperwork was mailed and we have begun to process returns. Working with the Fire Department we were able to create and print ID badges for all firefighters.

For the month of March, the Clerk's office completed our goals of:

- Process Absentee requests, mailed out by March 16
- Hold in-person Absentee Voting March 23 – April 2
- Plan and preparations for Spring Election, April 6
- Print Election materials; poll books, registered voters, signage, etc.
- Finalize Spring DPW Newsletter, upload and have mailed out by April 1st.
- Mail out Liquor License renewal paperwork, begin to process returns
- Work with Fire Department to gather information and photos to create ID Badges
- Shared data from social media sites
- Agendas/Minutes for meetings
- Continued maintenance of the Village Website and social media outlets
- Ongoing phone/supply ordering support
- Civic Center/Village Hall rentals, and processing of cancelations and refunds
- Operator License Renewals

Goals for April:

- Preparations and planning for Spring Election
- Facilitate Spring Primary on April 6, 2021
- Process Absentee requests and returns
- Hold in-person Absentee Voting March 23 – April 2
- Print Election materials; poll books, registered voters, signage, etc.
- Close out election with state
- Agendas/Minutes for meetings
- Share data from social media sites
- Maintenance of the Village Website and social media outlets
- Ongoing phone/supply ordering support
- Civic Center/Village Hall rentals, update paperwork and forms to reopen rentals
- Liquor License renewal paperwork, process returns
- Operator License renewals

2021 Social Media Metrics		January	February	March	2021 Totals
	Facebook Posts				
	People Reached	31065	21082	28,125	80272
	Engagement	8060	9717	10556	28333
	Link Clicks	718	314	741	1773
	Comments	266	549	389	1204
	Shares	256	239	352	847
	Reactions	1442	2196	1505	5143
	Photo Views	564	504	279	1347
	Most popular post	landfill updates	TbT- Warty's bar	overnight parking	
	New Followers	43	73	83	199
	Net Followers	36	51	71	158
	Total Followers	4803	4864	4963	4864
	Facebook Videos				
	Minutes Viewed	2,969	3813	3875	10,657
	1-Minute Video Views	607	704	609	1,920
	3-Second Video Views	4767	3770	5696	14,233
	Video Engagement	182	167	219	568
	Most popular Video	Nelson Crossing Update	Neilson Crossing Update	Nelson crossing	

		January	February	March	2021 Totals
	Instagram				
	Instagram Posts	4	2	4	10
	Likes	23	6	18	47
	Followers	679	689	723	689
	Popular Post	MLK	Spring Primary	vote	

		January	February	March	2021 Totals
	Twitter				
	Tweets	3	4	7	14
	Tweet Impressions	1212	1703	2008	4923
	Profile Visits	481	165	330	976
	Mentions	0	1	2	3
	New Followers	-8	2	5	-1
	Total Followers	424	426	434	426

		January	February	March	2021 Totals
	Website				
	Visits	9245	8279	13776	31300
	Page Views	14897	12884	22421	50202
	Unique Page Views	11910	10334	17990	40234
	Top Pageviews	utility billing	utility billing	employment opp.	

		January	February	March	2021 Totals
	YouTube				
	Videos posted	1	0	0	1
	Views	5	0	0	5
	watch time (hours)	0.1	0	0	0.1
	Subscribers	3	0	0	3
	Top Video	eSports	NA	NA	

Community Development

HIGHLIGHTS

- Met with Commercial Developers regarding sites and TIF in village.
- Continued Inspections of homes, apartments, and commercial projects.
- Discussions with architects regarding new projects.
- Met with local Business Owners.
- Rezoned Properties on Karen Drive
- Attended WHEDA webinars

TOP PRIORITIES FOR APRIL

- Meet with builders and owners about upcoming commercial projects.
- Work with developers regarding Commercial/Industrial projects.
- Continued Inspections of homes, apartments, industrial and commercial projects.
- Assist developers, surveyors, and realtors with zoning requirements.
- Update more permits/ Website and investigate new Permit program.
- Improve Site review process (on going project)
- Meet with more Local Businesses and to collect information on potential needs for the community/business.
- Finalize three site plan reviews
- Field work to begin for 2021 Revaluation

COMMUNITY DEVELOPMENT FEBRUARY DATA

Community Development Department 2020 Permit Data				
	March-21	2021 Totals	2020 Totals	2019 Totals
Permits Issued	53	108	650	653
Property Complaints	1	1	22	31
Property/Field Inspections	90	221	756	912
Letters Sent	0	0	7	0
Action Corrected	1	1	11	13
Referred for Action	0	0	5	0
Ongoing	1	1	23	36

Community Development Department 2020 Permit Data				
	March-21	2021 Totals	2020 Totals	2019 Totals
Permits Issued	53	108	650	653
Permit Fees	\$12,019	\$26,106	\$256,216	\$108,776
Permit Value	\$1,829,259	\$2,496,170	\$47,913,511	\$35,228,147

Current Development Projects – MARCH 2021

The Downtown Hotel continues to make good progress. The building is fully framed with the exterior work just beginning.



North Evergreen Pond Homes now has Three duplexes fully framed/sheeted with 3 more started. There will be 11 duplexes in total.

New Industrial flex building started on Spirit Court.



Country Villas continues to move along, with interior working continuing and exterior work nearing completion.



Bridge Water apartments construction is going well 10 of 12 have been completed so far, with the remaining apartments nearing completion.



Fuel Moto addition is framed with exterior work well under way.



Storage buildings under construction at 933 Hartzheim Dr. 2 structures are framed up with 2 more only slabs poured at this time.

Finance Department

HIGHLIGHTS

- Filed the Annual Public Service Report for the Water Utility without extension.
- Completed the fieldwork for the 2020 annual audit phase so can continue in April on work for the Financial Statement issuance.
- Answered questions for special assessment bills mailed including processing ten payments in full for \$86,480 and adjusting payment plan to ten years for two requests.
- AP Clerk worked with Library to establish a quarterly water, gas, and electric monitoring process.
- Director participated on six-member panel representing local government for the State of Wisconsin Health Care Plan feedback/opportunities for improvement.
- Capital Improvement Plan Kickoff : Timeline and project forms distributed to departments for 2022-2026 to update. Template provided for any new projects.
- 4,650 total bills created (685 opted out of paper billing), 9 new installs, 142 service orders (Final Reads, High/Low Reads, Work Orders) created/coordinated with MCO and 289 Landlord notices mailed for tenant delinquency notification, 1,894 ratepayers utilized PSN and 613 ACH for payments in March.

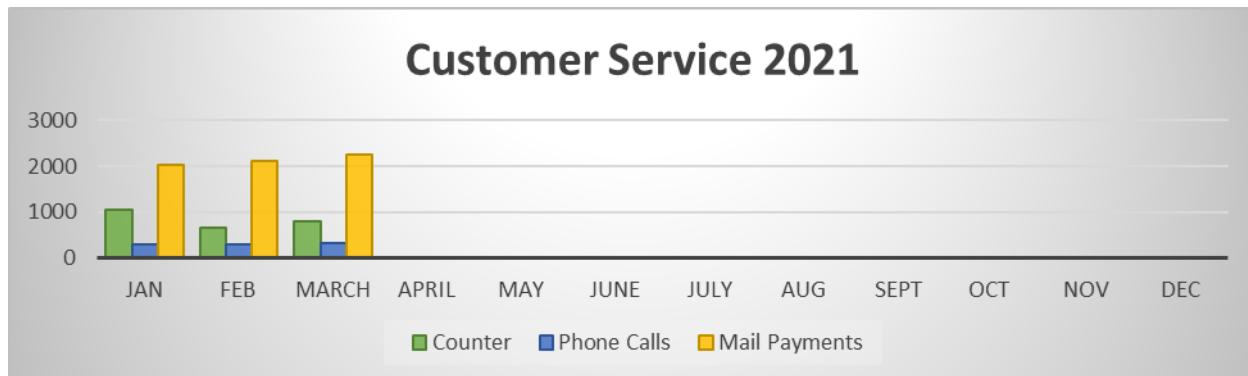
TOP PRIORITIES FOR APRIL

- Working on evaluation of cell/landline phone, internet, and copier/scanner devices to determine if duplication of any services exist along with potential to consolidate services for greater cost efficiencies (carryover from previous month due to higher priorities)
- Complete State filings for Expenditure Restraint and Room Tax
- Prepare for busy yard waste rush in conjunction with DPW as many citizens will be in over a short period of time when the weather starts turning nice!
- Payroll processing for upcoming retirements, terms, and new hires along with busy seasonal hire time.
- Continue work with City of Appleton and PSC for the final records transfer of the Cherryvale water main area.
- Utility Billing Clerk will be working on Summer Sewer Credit along with Top Ten Customer data needed for continuing bond disclosure requirements.
- Evaluate options for mechanical issues with cash receipting area printer.

CONTINUOUS IMPROVEMENT EFFORTS

- Trained AP Clerk to take over the monthly interest allocation that the Finance Director has been preparing.
- AP Clerk established recurring invoice checklist to insure proper cutoff for monthly/quarterly/annual billings.
- Payroll Clerk is cleaning files in vault area as well as cleaning up outdated employee status in Caselle general ledger payroll system.
- Utility Clerk organizing old files utilizing record retention requirements to declutter.

MARCH DATA AND FINANCIALS



PERFORMANCE MEASUREMENTS

	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Target 2021</u>
# months bank reconciliation completed timely	0	7	12	12
# of stale checks outstanding	NM	57	22	5
Custodial credit risk	\$6.1	\$.3	\$.3.7	\$0
% of customers paying online	NM	42%	53%	55%
Continuous improvement initiatives	NM	25	37	10
Number of special assessment billings	296	67	125 EST	125
Average number of monthly utility bills – Note does not include paper billing opt outs. Be aware some multifamily only have 1 meter vs individual meter.	4,052	4,033	4,003	4,050
Annual number of utility work orders	1,093	920	1,046	950
Annual tax certification letters	483	540	774	750
General obligation bond rating	Aa3	Aa3	Aa3	Aa3
# of auditor's compliance issues	6	2	2	0
% of time monthly financials closed within 15 days	NM	58%	92%	100%
% of staff adequately trained/cross trained	NM	70%	90%	100%

	MARCH	YTD 2021	BUDGET 2021	VARIANCE	% OF BUDGET
GENERAL FUND					
Taxes	9,932.65	472,229.67	969,626.00	(497,396.33)	48.70%
Total Licenses and Permits	15,328.60	40,764.20	134,860.00	(94,095.80)	30.23%
Intergovernmental Aid	5,000.00	192,784.80	2,479,759.00	(2,286,974.20)	7.77%
Public Charges for Service	24,682.10	32,817.10	128,430.00	(95,612.90)	25.55%
Fines and Forfeitures	11,007.77	25,132.64	85,000.00	(59,867.36)	29.57%
Total Interest	1,190.40	9,275.15	64,135.00	(54,859.85)	14.46%
Miscellaneous Revenue	4,225.00	32,100.00	151,743.00	(119,643.00)	21.15%
Other Financing Sources	18,000.00	54,003.00	217,700.00	(163,697.00)	24.81%
Total General Fund Revenue	89,366.52	859,106.56	4,231,253.00	(3,372,146.44)	20.30%
Village Board	2,510.63	10,962.33	89,091.00	(78,128.67)	12.30%
Administration	7,781.35	21,475.89	141,204.00	(119,728.11)	15.21%
Engineering & GIS	1,964.03	6,014.90	94,881.00	(88,866.10)	6.34%
Finance	14,570.39	40,574.78	237,632.00	(197,057.22)	17.07%
Clerk	10,061.76	40,859.19	158,148.00	(117,288.81)	25.84%
Community Development - Assessing	12,953.92	38,385.60	173,560.00	(135,174.40)	22.12%
Village Hall	6,143.22	18,205.22	69,141.00	(50,935.78)	26.33%
Municipal Court	4,412.48	17,331.71	65,823.00	(48,491.29)	26.33%
Unallocated	12,836.46	28,221.59	205,202.00	(176,980.41)	13.75%
Insurance	35,901.56	113,994.68	226,431.00	(112,436.32)	50.34%
Village Promotion and Goodwill	408.40	627.14	35,272.00	(34,644.86)	1.78%
Inspections	8,744.27	23,393.08	116,247.00	(92,853.92)	20.12%
Fire Operations	16,860.87	73,607.28	373,463.00	(299,855.72)	19.71%
Fire Allocated	33,152.41	96,683.92	370,981.00	(274,297.08)	26.06%
Crossing Guards	8,321.14	20,940.07	89,548.00	(68,607.93)	23.38%
Public Works Administration	1,116.30	2,915.72	34,651.00	(31,735.28)	8.41%
Street Repair and Maintenance	40,266.49	97,629.87	684,959.00	(587,329.13)	14.25%
Public Works Support Services	3,115.57	9,087.55	46,774.00	(37,686.45)	19.43%
Public Works Vehicle Maintenance	7,248.39	26,737.90	168,501.00	(141,763.10)	15.87%
Snow and Ice Control	24,433.01	69,511.52	237,533.00	(168,021.48)	29.26%
Weed Control	731.63	1,575.68	19,449.00	(17,873.32)	8.10%
Recycling	1,707.87	6,077.25	52,653.00	(46,575.75)	11.54%
Park	19,590.70	59,396.20	496,786.00	(437,389.80)	11.96%
Recreation	9,591.07	30,465.50	207,200.00	(176,734.50)	14.70%
Forestry	4,516.30	31,488.17	173,292.00	(141,803.83)	18.17%
Youth Football	508.57	1,523.98	21,761.00	(20,237.02)	7.00%
Community Band	302.10	905.24	10,110.00	(9,204.76)	8.95%
Economic Development	-	3,520.00	11,400.00	(7,880.00)	30.88%
Transfers	-	-	100,000.00	(100,000.00)	0.00%
Total General Fund Expenses	289,750.89	892,111.96	4,711,693.00	(3,819,581.04)	18.93%
GENERAL FUND NET REVENUES (EXPENSES)	(200,384.37)	(33,005.40)	(480,440.00)	447,434.60	
SANITATION					
Sanitation Revenues	48,755.93	153,527.97	552,850.00	399,322.03	27.77%
Sanitation Expenses	52,057.63	119,646.51	517,536.00	(397,889.49)	23.12%
SANITATION NET REVENUES (EXPENSES)	(3,301.70)	33,881.46	35,314.00	797,211.52	

	MARCH	YTD 2021	BUDGET 2021	VARIANCE	% OF BUDGET
FIRE EQUIPMENT DONATION					
Fire Equipment Donation Revenues	116.98	41,786.67	86,100.00	(44,313.33)	48.53%
Flag Pole Memorial Expenses	-	-	2,100.00	(2,100.00)	0.00%
FIRE EQUIPMENT DONATION NET REVENUES (EXPENSES)	116.98	41,786.67	84,000.00	(42,213.33)	
AQUATICS					
Aquatics Revenue	24.80	55,959.32	180,172.00	(124,212.68)	31.06%
Aquatics	3,163.98	13,566.03	184,587.00	(171,020.97)	7.35%
AQUATICS NET REVENUES (EXPENSES)	(3,139.18)	42,393.29	(4,415.00)	46,808.29	
LIBRARY/CIVIC CENTER					
Library/Civic Center Revenues	379.53	224,703.70	635,123.00	(410,419.30)	35.38%
Library/Civic Center	69,069.42	167,941.69	695,984.00	(528,042.31)	24.13%
LIBRARY/CIVIC CENTER NET REVENUES (EXPENSES)	(68,689.89)	56,762.01	(60,861.00)	117,623.01	
CONSOLIDATED POLICE SERVICES					
Consolidated Police Services Revenue	12,117.23	1,378,488.01	3,608,996.00	(2,230,507.99)	38.20%
Police Services Consolidated	273,308.34	764,990.94	3,697,374.00	(2,932,383.06)	20.69%
CONSOLIDATED POLICE SERVICES NET REVENUES (EXPENSES)	(261,191.11)	613,497.07	(88,378.00)	701,875.07	
VAN LIESHOUT RECREATION CENTER					
Van Lieshout Rec Center Revenues	3,302.50	5,467.85	10,690.00	(5,222.15)	51.15%
Van Lieshout Rec Center Expenses	18,528.46	19,814.99	32,846.00	(13,031.01)	60.33%
VAN LIESHOUT NET REVENUES (EXPENSES)	(15,225.96)	(14,347.14)	(22,156.00)	7,808.86	
PROMOTIONAL FUND					
Promotional Fund Revenues	31.27	53.09	10,775.00	(10,721.91)	0.49%
Promotional Fund Expenses	-	2,316.48	27,500.00	(25,183.52)	8.42%
PROMOTIONAL NET REVENUES (EXPENSES)	31.27	(2,263.39)	(16,725.00)	14,461.61	
SPECIAL ASSESSMENTS					
Special Assessment Revenue	68,378.79	81,904.51	199,500.00	(117,595.49)	41.05%
Special Assessment Expense	230.66	575.81	667,120.00	(666,544.19)	0.09%
SPECIAL ASSESSMENTS NET REVENUES (EXPENSES)	68,148.13	81,328.70	(467,620.00)	548,948.70	
EQUIPMENT REVOLVING FUND					
Equipment Revolving Revenue	2,282.18	17,898.84	275,000.00	(257,101.16)	6.51%
Equipment Revolving Expenses	-	-	340,000.00	(340,000.00)	0.00%
EQUIPMENT NET REVENUES (EXPENSES)	2,282.18	17,898.84	(65,000.00)	82,898.84	

	MARCH	YTD 2021	BUDGET 2021	VARIANCE	% OF BUDGET
FACILITY AND TECHNOLOGY FUND					
Facility and Technology Fund Revenues	28.04	35,868.77	74,232.00	(38,363.23)	48.32%
Facility and Technology Fund Expenditures	3,785.00	14,055.32	114,232.00	(100,176.68)	12.30%
FACILITY AND TECHNOLOGY NET REVENUES (EXPENSES)	(3,756.96)	21,813.45	(40,000.00)	61,813.45	
TAX INCREMENT DISTRICT 4					
Tax Increment District 4 Revenues	231.83	658,730.87	1,411,658.00	(752,927.13)	46.66%
Tax Increment District 4 Expenses	1,425.66	681,594.15	1,460,838.00	(779,243.85)	46.66%
TAX INCREMENTAL DISTRICT 4 NET REVENUES (EXPENSES)	(1,193.83)	(22,863.28)	(49,180.00)	26,316.72	
TAX INCREMENT DISTRICT 5					
Tax Increment District 5 Revenues	86.80	204,035.23	481,064.00	(277,028.77)	42.41%
Tax Increment District 5 Expenses	2,381.76	45,452.36	307,564.00	(262,111.64)	14.78%
TAX INCREMENTAL DISTRICT 5 NET REVENUES OVER EXPENSES	(2,294.96)	158,582.87	173,500.00	(14,917.13)	
TAX INCREMENT DISTRICT 6					
Tax Increment District 6 Revenues	1,601.82	508,471.10	1,071,291.00	(562,819.90)	47.46%
Tax Increment District 6 Expenses	26,444.63	567,902.02	6,360,126.00	(5,792,223.98)	8.93%
TAX INCREMENTAL DISTRICT 6 NET REVENUES (EXPENSES)	(24,842.81)	(59,430.92)	(5,288,835.00)	5,229,404.08	
TAX INCREMENT DISTRICT 7					
Tax Increment District 7 Revenues	88.96	250,514.24	529,550.00	(279,035.76)	47.31%
Tax Increment District 7 Expenses	2,854.88	(40,036.33)	75,673.00	(115,709.33)	-52.91%
TAX INCREMENTAL DISTRICT 7 NET REVENUES (EXPENSES)	(2,765.92)	290,550.57	453,877.00	(163,326.43)	
TAX INCREMENT DISTRICT 8					
Tax Increment District 8 Revenues	401.13	61,894.36	131,500.00	(69,605.64)	47.07%
Tax Increment District 8 Expenses	3,676.29	402,936.49	1,944,691.00	(1,541,754.51)	20.72%
TAX INCREMENTAL DISTRICT 8 NET REVENUES (EXPENSES)	(3,275.16)	(341,042.13)	(1,813,191.00)	1,472,148.87	
PARK IMPROVEMENT					
Park Improvement Revenue	7,980.57	7,980.57	24,481.00	(16,500.43)	32.60%
Park Improvement Expenses	15,144.70	(91,308.23)	279,243.00	(370,551.23)	-32.70%
PARK IMPROVEMENTS NET REVENUES (EXPENSES)	(7,164.13)	99,288.80	(254,762.00)	354,050.80	
CAPITAL PROJECTS					
Capital Projects Revenue	14.02	184,598.35	384,363.00	(199,764.65)	48.03%
Construction Projects	36,616.36	3,121.56	87,738.00	(84,616.44)	3.56%
Administration Capital Projects	16,043.19	49,742.53	202,017.00	(152,274.47)	24.62%
TOTAL CONSTRUCTION EXPENSES	52,659.55	52,864.09	289,755.00	(236,890.91)	18.24%
CAPITAL PROJECTS NET REVENUES (EXPENSES)	(52,645.53)	131,734.26	94,608.00	37,126.26	

	MARCH	YTD 2021	BUDGET 2021	VARIANCE	% OF BUDGET
SEWER					
Sewer Revenues	174,770.05	544,875.95	3,089,536.00	(2,544,660.05)	17.64%
Sewer Capital	3,320.60	8,040.77	280,273.00	(272,232.23)	2.87%
Sewer Financing	19,366.00	61,031.00	235,194.00	(174,163.00)	25.95%
Sewer Treatment	188,115.96	503,052.48	2,381,600.00	(1,878,547.52)	21.12%
Sewer Collection	23,154.54	45,639.11	219,971.00	(174,331.89)	20.75%
Sewer Customer A/R	11,203.04	24,552.33	144,243.00	(119,690.67)	17.02%
Sewer Admin and General	11,950.70	35,095.68	178,169.00	(143,073.32)	19.70%
TOTAL SEWER EXPENSES	257,110.84	677,411.37	3,439,450.00	(2,762,038.63)	19.70%
SEWER NET REVENUES (EXPENSES)	(82,340.79)	(132,535.42)	(349,914.00)	217,378.58	
WATER UTILITY					
Water Utility Revenues	174,814.16	537,813.67	2,672,485.00	(2,134,671.33)	20.12%
Water Capital Projects	322.49	5,175.79	36,078.00	(30,902.21)	14.35%
Water Financing	54,904.00	177,534.72	712,028.00	(534,493.28)	24.93%
Water Source	46,687.20	53,561.80	72,611.00	(19,049.20)	73.77%
Pumping	12,340.61	37,338.77	312,837.00	(275,498.23)	11.94%
Water Treatment	43,304.99	106,330.06	385,965.00	(279,634.94)	27.55%
Water Distribution	37,734.35	132,262.67	580,231.00	(447,968.33)	22.79%
Customer A/R	4,416.52	11,734.51	60,043.00	(48,308.49)	19.54%
Admin and General	9,977.26	43,480.16	163,778.00	(120,297.84)	26.55%
TOTAL WATER EXPENSES	209,687.42	567,418.48	2,323,571.00	(1,756,152.52)	24.42%
WATER NET REVENUES (EXPENSES)	(34,873.26)	(29,604.81)	348,914.00	(378,518.81)	
STORMWATER UTILITY					
Stormwater Revenue	96,571.41	278,444.13	2,280,245.00	(2,001,800.87)	12.21%
Stormwater Capital Projects	2,805.34	5,770.04	489,043.00	(483,272.96)	1.18%
Storm Financing	36,700.00	121,667.72	491,661.00	(369,993.28)	24.75%
Storm Pond Maintenance	3,216.20	10,585.43	117,031.00	(106,445.57)	9.04%
Storm Collection	15,101.89	30,672.20	310,334.00	(279,661.80)	9.88%
Storm Customer A/R	4,429.35	11,753.23	55,157.00	(43,403.77)	21.31%
Storm Admin and General	21,109.49	59,906.21	212,859.00	(152,952.79)	28.14%
TOTAL STORM EXPENSES	83,362.27	240,354.83	1,676,085.00	(1,435,730.17)	14.34%
STORMWATER NET REVENUES (EXPENSES)	13,209.14	38,089.30	604,160.00	(566,070.70)	

Interest and investment income decline result of market changes due to COVID-19

Property, Auto and Workers Compensation premiums paid for 1st and 2nd quarter 2021 so expenses for six months are shown YTD March.

Several construction expense accounts have a credit balance due to accruing retainage and work completed but not billed on public construction contracts

for 2020 audit (these transactions get reversed in January 2021 creating a negative expense amount so that when actual bill comes in and is paid, the expense that hits 2021 is for work that completed in 2021 only. Final close out of contracts often takes great deal of time as settling on final quantities.

Landfill revenue for Sewer Utility is billed on a quarterly billing so 1st quarter billing won't get billed until April.

Development incentives paid for two agreements in TID 4 per terms of agreement (typically terms are in August due to tax settlement)

Capital Contributions are a revenue for the Utilities (infrastructure paid for by TIF or Developer contributed). This amount is not recorded until year-end.

(\$257,600 in Sewer, \$396,2000 in Water and \$963,000 in Storm)

Water Utility makes payment to MCO a month in advance per terms of agreement so four months are expensed in YTD March

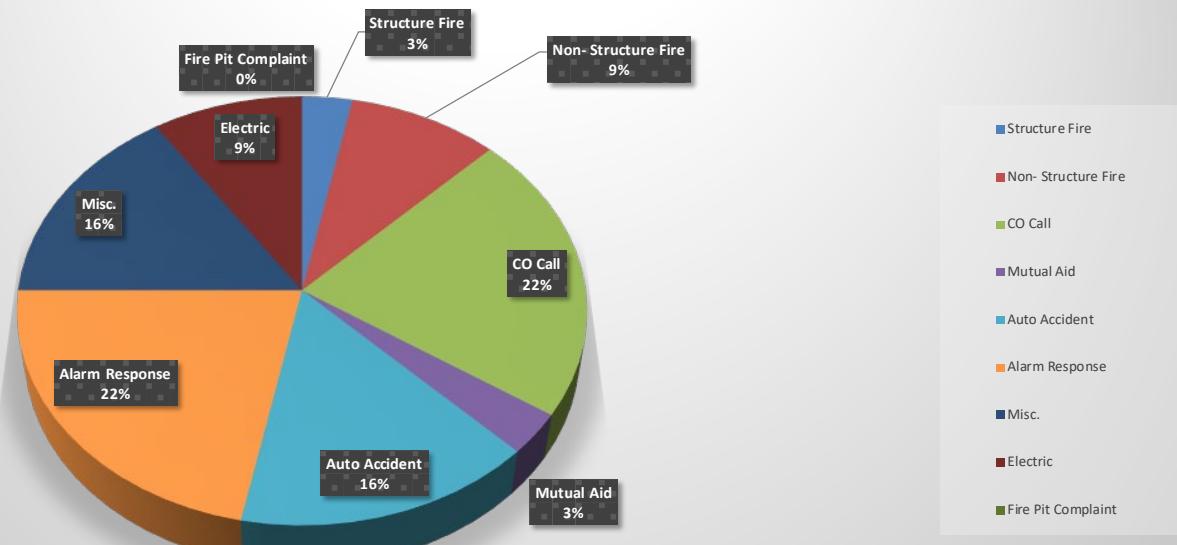
Reminder that capital assets are shown as expense in utilities until capitalized as part of year end audit preparation along with a few other annual processes

Little Chute Fire Department

Little Chute Fire Department - 2021 Calls for Service

	Structure Fire	Non-Structure Fire	CO Call	Mutual Aid	Auto Accident	Alarm Response	Misc.	Electric	Fire Pit Complaint	2021 Total Responses	2020 Total Responses	2019 Total Responses	2018 Total Responses	2017 Total Responses	2016 Total Responses	2015 Total Responses
2021 SUMMARY	1	3	7	1	5	7	5	3	0	32	152	202	165	172	155	132
January 2021 Calls	1	1			1	2		2		7						
February 2021 Calls			4			2	1	1		8						
March 2021 Calls		2	3	1	4	3	4			17						

Call by Type - 2021 Calls for Service





Fox Valley Metro Police Department

- Hiring/Personnel
 - Officer Hunter Maulick has completed his field training assignment and is now capable of solo patrol operations.
 - Officer applicants are scheduled to interview before the joint police commission on Monday, April 19th.
 - There were two, internal applicants for the K-9 Handler position. Interviews have been conducted and a decision may be made within a week.
- Training
 - Officer Sam Pynenberg is the department's newest Field Training Officer (FTO). FTO's are responsible for training new officers by applying what has been learned in the academy into real world situations and calls for service.
- EQUIPMENT:
 - The department has taken delivery of the UTV that was donated by Kawasaki through Ken's Motorsports.
 - This equipment will be used at special events and incidents where regular squad cars may not have easy access. The unit will be equipped with some emergency lighting and decals that clearly indicate that it is a police vehicle.
 - We also received a \$2,000.00 grant from the *Gold Cross Ambulance Community Fund* within the *Community Foundation for the Fox Valley Region* to purchase a medical transport backboard and first aid/rescue related equipment.
- EVENTS:
 - Metro K-9 Foundation events for 2021...
 - August 20th - Metro K9 Golf Outing at High Cliff Golf Course in Sherwood.
 - National Night Out is set for August 3rd, 2021 from 5PM to 8PM. The event will be held in Little Chute this year. It was held in Kimberly in 2019. We are still working on a location within the village. Stay tuned...

ACTIVITY / PERFORMANCE METRICS

Below is a table showing a *three-month comparison* of calls for service and incidents in Little Chute.



FOX VALLEY METRO POLICE DEPARTMENT

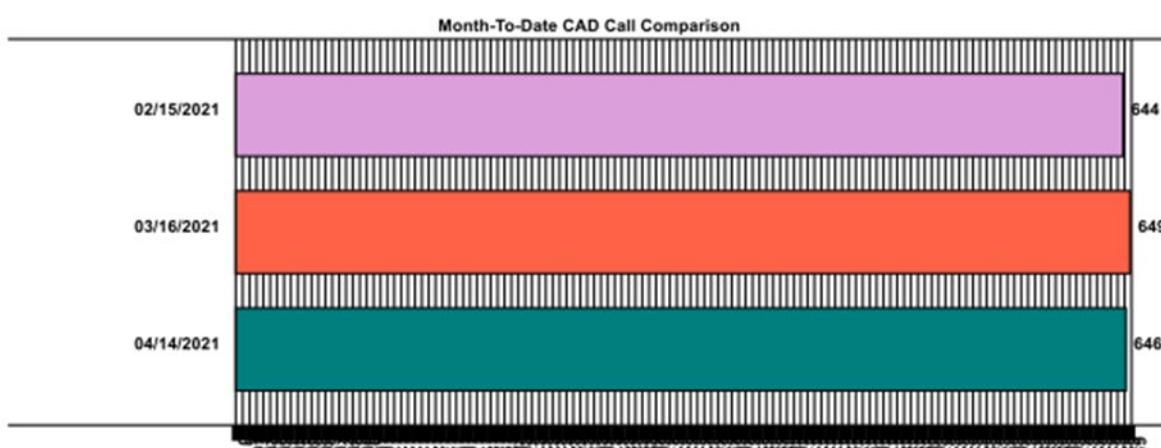
Month-to-Date CAD Call Detail

Month-To-Date CAD Received Calls

Call Nature	03/17/2021	02/16/2021	1 mo %	01/18/2021	2 mo %
	to 04/14/2021:	to 03/16/2021:	change:	to 02/15/2021:	change:
911 Misdial	70	75	-6.7%	57	22.8%
Abandoned Vehicle	2	2	0.0%	3	-33.3%
Abdominal A-Adam Response	1	0	N/A	0	N/A
Accident in a Parking Lot	1	3	-66.7%	6	-83.3%
Accident with Injury	2	0	N/A	0	N/A
Accident with Scene Safety	4	0	N/A	2	100.0%
Allergies D-David Response	1	0	N/A	0	N/A
Animal Bite	5	0	N/A	1	400.0%
Animal Bites D-David Response	0	1	-100.0%	0	N/A
Animal Call	14	17	-17.6%	8	75.0%
Assist Citizen or Agency	35	41	-14.6%	31	12.9%
Back Problem A-Adam Response	0	0	N/A	1	-100.0%
Bleeding B-Boy Response	1	1	0.0%	0	N/A
Bleeding C-Charles Response	0	0	N/A	1	-100.0%
Bleeding D-David Response	0	1	-100.0%	0	N/A
Breathing Problem D-David	8	4	100.0%	3	166.7%
Burglary	2	2	0.0%	0	N/A
CO or Hazmat C-Charles	0	0	N/A	1	-100.0%
Carbon Monoxide Alarm	1	2	-50.0%	3	-66.7%
Chest Complaint C-Charles	1	0	N/A	0	N/A
Chest Complaint D-David	0	0	N/A	3	-100.0%
Civil Matter Assist	1	1	0.0%	1	0.0%
Civil Process	1	19	-94.7%	13	-92.3%
Crime Prevention	60	32	87.5%	21	185.7%
Damage to Property	4	8	-50.0%	0	N/A
Diabetic Issue C-Charles	1	0	N/A	0	N/A
Diabetic Issue D-David	0	1	-100.0%	1	-100.0%
Disturbance	17	17	0.0%	8	112.5%
Domestic Disturbance	3	2	50.0%	4	-25.0%
Drug Complaint	2	2	0.0%	3	-33.3%
Emergency Committal	1	0	N/A	0	N/A

Fainting C-Charles	0	0	N/A	1	-100.0%
Falls A-Adam Response	2	1	100.0%	2	0.0%
Falls B-Boy Response	1	1	0.0%	1	0.0%
Falls D-David Response	1	0	N/A	0	N/A
Fire Alarm Commercial	1	1	0.0%	2	-50.0%
Fire Alarm Residential	1	1	0.0%	0	N/A
Fire Dept Public Relations	0	1	-100.0%	0	N/A
Fire Oversized/Commercial Veh	1	0	N/A	0	N/A
Fire Unauthorized Burning	1	0	N/A	0	N/A
Fire Vegetation or Grass	2	1	100.0%	0	N/A
Fire Vehicle Small	0	2	-100.0%	0	N/A
Follow Up	16	19	-15.8%	8	100.0%
Fraud Complaint	6	6	0.0%	3	100.0%
Garbage or Rubbish Fire	0	0	N/A	1	-100.0%
Graffiti Complaint	2	0	N/A	0	N/A
Harassment	10	8	25.0%	12	-16.7%
Hazard in Roadway	13	7	85.7%	11	18.2%
Heart Problem C-Charles	0	1	-100.0%	0	N/A
Heart Problem D-David	1	1	0.0%	0	N/A
Jail GPS Checks	31	26	19.2%	22	40.9%
Juvenile Complaint	11	10	10.0%	3	266.7%
Law Alarms - Burglary Panic	6	8	-25.0%	9	-33.3%
Law Enforcement Medical	1	0	N/A	0	N/A
Lost or Found Valuables	5	3	66.7%	1	400.0%
Medical Assistance No Injury	5	1	400.0%	1	400.0%
Medical Pre-Alert	5	5	0.0%	1	400.0%
Medical Transport A-Adam	0	0	N/A	2	-100.0%
Medical Transport C-Charles	0	0	N/A	1	-100.0%
Missing Person	2	0	N/A	2	0.0%
Motorist Assist	14	22	-36.4%	33	-57.6%
Natural Gas or Propane Leak	2	0	N/A	0	N/A
Noise Complaint	4	3	33.3%	5	-20.0%
Ordinance Violation	12	7	71.4%	7	71.4%
Overdose B-Boy	0	0	N/A	1	-100.0%
PNB D-David Response	0	1	-100.0%	0	N/A
PNB E-Edward Response	0	0	N/A	2	-100.0%
Parking Enforcement	8	8	0.0%	12	-33.3%
Parking Request	3	1	200.0%	5	-40.0%
Pregnancy B-Boy	0	0	N/A	1	-100.0%
Reckless Driving Complaint	30	25	20.0%	13	130.8%
Residence Lockout	1	1	0.0%	0	N/A

Restraining Order Tracking	2	1	100.0%	0	N/A
Retail Theft	3	0	N/A	0	N/A
Runaway Juvenile	2	3	-33.3%	0	N/A
Seizure C-Charles Response	0	0	N/A	1	-100.0%
Seizure D-David Response	0	0	N/A	1	-100.0%
Sex Offense	2	3	-33.3%	0	N/A
Sick A-Adam	2	3	-33.3%	1	100.0%
Sick C-Charles	2	1	100.0%	0	N/A
Sick D-David	1	0	N/A	1	0.0%
Stroke C-Charles	0	1	-100.0%	2	-100.0%
Suspicious Incident	17	7	142.9%	6	183.3%
Suspicious Person	1	6	-83.3%	3	-66.7%
Suspicious Vehicle	11	7	57.1%	5	120.0%
Testing Only	0	2	-100.0%	3	-100.0%
Theft Complaint	1	5	-80.0%	9	-88.9%
Theft of Automobile Complaint	0	1	-100.0%	0	N/A
Traffic Enforcement	3	5	-40.0%	10	-70.0%
Traffic Stop	85	144	-41.0%	184	-53.8%
Transport	0	1	-100.0%	0	N/A
Transport Accident B-Boy	0	0	N/A	1	-100.0%
Transport Accident D-David	0	1	-100.0%	0	N/A
Traumatic Injuries A-Adam	1	0	N/A	1	0.0%
Trespassing	4	1	300.0%	1	300.0%
Truancy	1	0	N/A	3	-66.7%
Unconscious D-David	0	1	-100.0%	2	-100.0%
Unconscious E-Edward	0	0	N/A	1	-100.0%
Unknown Odor in Structure	1	0	N/A	0	N/A
Unlocked or Standing Open Door	2	2	0.0%	2	0.0%
Vacant House Check	0	0	N/A	5	-100.0%
Vehicle Accident	15	17	-11.8%	32	-53.1%
Vehicle Lockout	7	6	16.7%	12	-41.7%
Violation of Court Order	0	1	-100.0%	0	N/A
Wanted Person or Apprehension	4	2	100.0%	1	300.0%
Water Problem	1	0	N/A	0	N/A
Water Rescue	0	1	-100.0%	0	N/A
Weapon Violation	1	0	N/A	0	N/A
Welfare Check	41	25	64.0%	22	86.4%
Wire Down	0	0	N/A	2	-100.0%



Little Chute Public Library

HIGHLIGHTS

- Staffing
 - One staff member on maternity leave.
 - New hire: Jared Weber is our new Student Assistant. Jared is a Little Chute community member and a professional artist!
- Visited commercial kitchens in Madison with Dave Kittle. Part of an ongoing planning process for potential commercial kitchen in Civic Center
- Carpet installation scheduled for May 10th
- Marketing strategies to reach out to non-library users have been created.
 - Connections made with neighboring villages.
 - Programming booklets and yard signs are ready to be distributed.
 - Will distribute yard signs to Village Board after June 1st
- New library mascot for the Children's Department! She is an adult bunny adopted from the Fox Valley Humane Association, who we are partnering with this summer. Our bunny, Cabbage, has many fans already and is sure to be a main attraction.



The newsletter features a blue header with the library's name and a photo of staff members. The main content is divided into several sections: 'The Library Staff' (with a photo of staff at a computer), 'Friends of the Library Group' (with a photo of a group of people), 'Volunteer Opportunities' (with a photo of a person working), 'Holds and Infosoup.org' (with a photo of a person working), 'A NEW LIBRARY!' (with a photo of a person holding a book), 'SUMMER FUN!' (with a photo of a beach), 'Interactive JAWS!' (with a photo of a shark fin), and 'A New Format and New Look' (with a photo of a person holding a book). The footer includes the library's address, phone number, and website.

TOP PRIORITIES FOR APRIL

- Bookstore Organization Model project
- Renovation
- Summer Library Program Planning
- New Pre-K Reading Program: 20,000 Reads Under the Sea
- Boxing up books for carpet install

UPCOMING EVENTS

- Pop-up libraries
- Spring into Reading: 2021 Spring
- Evening Book Club
- To-go Craft: Pinecone Flower Frame
- Health Talk
- Grand Opening Event: June 1st
- Virtual programming via Facebook
 - Unboxing
 - Storytimes




The advertisement features a large image of an open book on the right. The text 'Doors are Open!' is in large blue letters at the top. Below it is a list of bullet points: '• New Extended Hours', '• Newly Remodeled', '• Fine Free', '• Curbside Pick Up Continues', and '• Summer Events'. At the bottom, the phone number 920-788-7825 and website LittleChuteLibrary.org are listed, along with the library's logo and address: 227 Grand Avenue, Little Chute, WI 54140.

FEBRUARY USAGE STATISTICS

Programs:

Date	Time	Local Event Name	Target Audience (Children (0-11); Young Adult (12-18); Other (all ages))	Format: In-person; Live, virtual; or Pre-recorded	If group attending, then number of attendees	If recorded live, virtual event later posted for on- demand viewing, then enter number of views	If pre-recorded, then number of views	If self-directed, then number of individual participants
3/1/2021		Pop Up Library	Other (all ages)	In-person	11			
3/1/2021		Unboxing	Other (all ages)	Live virtual		50		
3/1/2021		Informational Media: FB	Other (all ages)					229
3/1/2021		Recreational Media: FB	Other (all ages)					317
3/1/2021		Reader's Advisory Posts	Other (all ages)					49
3/1/2021		Children's Book Packs	Children (0-11)					19
3/1/2021		Adult Book Packs	Other (all ages)					9
3/1/2021		Tech Tuesday	Other (all ages)					11
3/1/2021		To-go Craft: Wreath	Other (all ages)					50
3/2/2021		Pop Up Library	Other (all ages)	In-person	20			
3/5/2021		Pop Up Library	Other (all ages)	In-person	9			
3/6/2021		Pop Up Library	Other (all ages)	In-person	8			
3/7/2021	12:00	Goat Storytime	Children (0-11)	Pre-recorded			1000	
3/8/2021		Pop Up Library	Other (all ages)	In-person	15			
3/9/2021	18:00	Meal Planning	Other (all ages)	In-person	9			
3/10/2021		Pop Up Library	Other (all ages)	In-person	11			
3/11/2021	12:00	Unboxing	Other (all ages)	Live virtual		109		
3/12/2021		Pop Up Library	Other (all ages)	In-person	12			
3/13/2021		Pop Up Library	Other (all ages)	In-person	8			
3/15/2021		Pop Up Library	Other (all ages)	In-person	12			
3/17/2021		Pop Up Library	Other (all ages)	In-person	5			
3/19/2021		Pop Up Library	Other (all ages)	In-person	12			
3/19/2021	18:30	Evening Book Club	Other (all ages)	Live virtual	9			
3/20/2021		Pop Up Library	Other (all ages)	In-person	19			
3/21/2021	12:00	Goat Storytime	Children (0-11)	Pre-recorded			81	
3/22/2021		Pop Up Library	Other (all ages)	In-person	15			
3/24/2021		Pop Up Library	Other (all ages)	In-person	8			
3/25/2021	15:00	Unboxing	Children (0-11)	Live virtual		129		
3/26/2021		Pop Up Library	Other (all ages)	In-person	17			
3/27/2021		Pop Up Library	Other (all ages)	In-person	8			
3/29/2021		Pop Up Library	Other (all ages)	In-person	11			
3/31/2021		Pop Up Library	Other (all ages)	In-person	9			

Circulation:

Library Statistics from OWLS			
	JAN	FEB	MAR
Physical Materials Circulation	1704	3123	
Hoopla EBooks	92	98	104
Hoopla Audiobooks	168	168	190
Hoopla Movies	13	4	13
Hoopla Comics		8	14
Hoopla Music	14	8	3
Hoopla TV	6	8	0
Overdrive E Book	407	716	
Overdrive Audiobook	676	420	
RB Digital Magazines	122	92	
Physical Renewals	531	1197	
ILL Loaned	1727	1648	
ILL Borrowed	2167	2207	
Public Internet Use	0	0	
Wireless Logins	639	52	695
Door Count	0	0	0

Parks, Recreation and Forestry Department

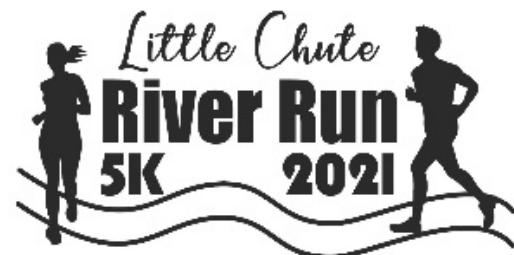
FEBRUARY 2021 HIGHLIGHTS

- Closed applications for summer part-time work and terrace tree requests.
- Finalized the design of the archways and donor sign for the Nelson Crossing.
- Request approval from the village board to host Cheese Fest.
- Hired Jasen Surin as the new Operations Manager for the DPW/DPRF Departments.
- Continue to work through the Nelson Crossing construction and prepare for the summer opening.
- Sponsor letters mailed out for summer t-shirt program – received sponsors for 1,104 youth shirts
- Reviewed summer applications, scheduled interviews, offered positions to selected applicants
- Spring/Summer Program books were delivered to all LC residents/taxpayers on March 15; recreation program registration begins March 22
- Department participated with 40 other Wisconsin Rec Departments to offer “Be Active Wisconsin Community Fitness Challenge” for month of March – our participants finished
- Men’s softball league registrations made available – total of 16 teams registered
- Planning for River Run 5K Run/Walk – route, logo, timing contract, music, registration, participant shirts, food/drink donations, etc.
- Scheduled recreation staff training (CPR/First Aid and Bloodborne Training) for beginning of June
- Chute-ing Stars Dance Team competed in the Ashwaubenon Dance Invite on 3/6 and placed 1st in Kick & 1st in Poms. The team also competed in the Freedom Dance Invite on 3/14 and placed 1st in Kick & 2nd in Poms.

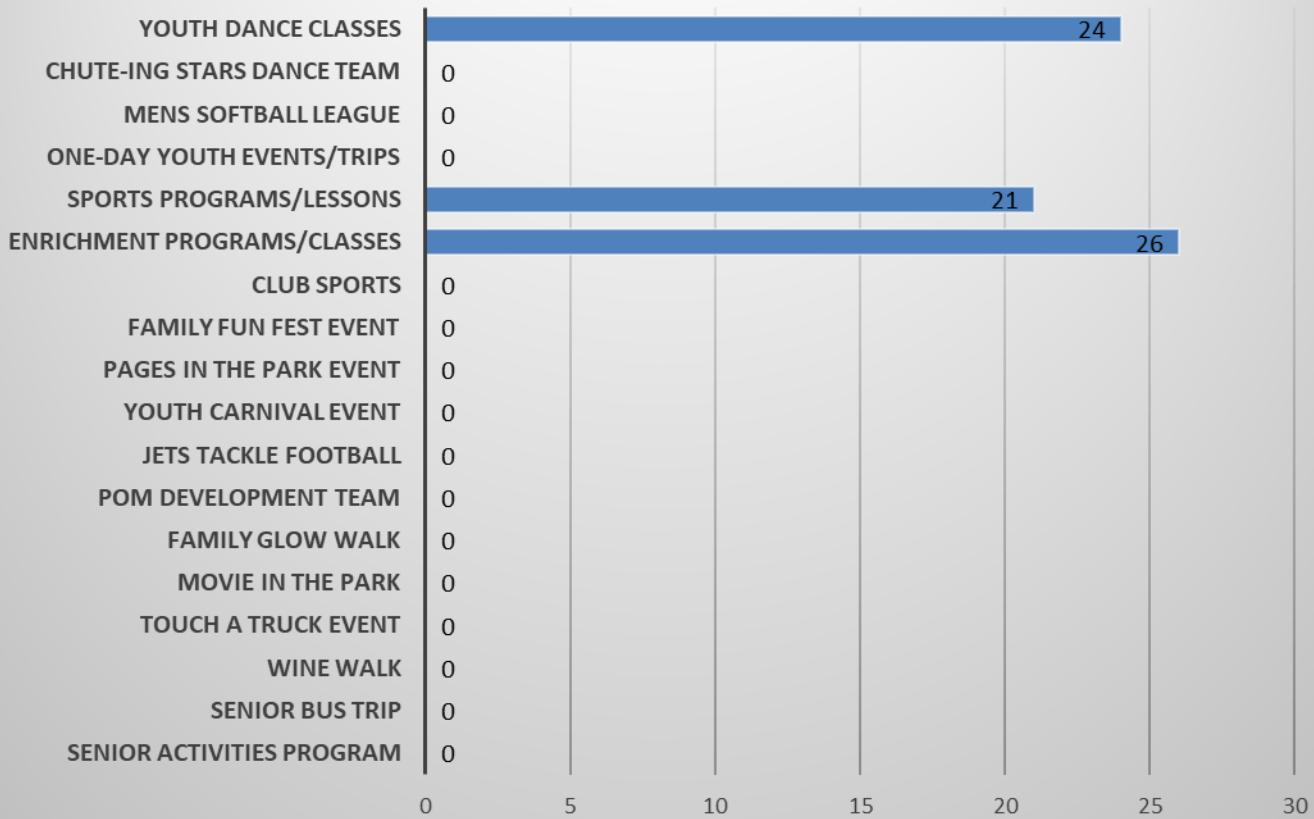


TOP PRIORITIES FOR APRIL

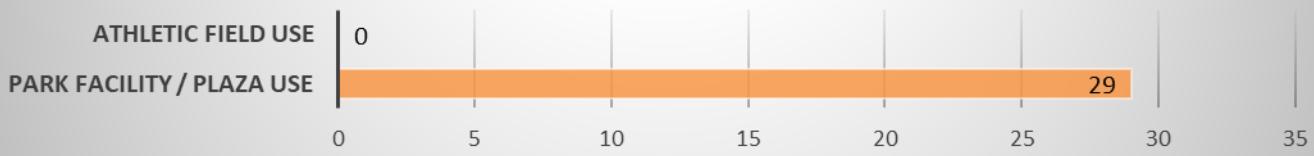
- Bid opening on April 15 for the ADA Canoe/Kayak Launch at Heesakker Park.
- Prepare for Spring sports at the soccer and baseball fields.
- Continue to set up vendors for the Village Market.
- Work through the recruitment process for the Parks, Recreation, & Forestry Director Position
- Request street closure permit from Wisc DOT for cheese festival parade and walk/run on Main Street on June 5
- Planning for Chute-ing Stars Dance Team tryouts – meeting with coach, tryout packets, school facility booking
- Prep for start of Spring Archery – meeting with instructor, equipment, room prep, class list
- Booking of fields for practices & games for High School Soccer, High School Baseball, LC Diamond Club leagues, LC Blue Jays, LC River Bandits
- Planning for Mens Softball – league schedules, order softball, umpire contracts, portable toilet for DP2, meeting with supervisor
- Planning for Jets Football – team registration packet, team schedule, HS field reservations, athletic trainer, meeting with coaches, impact testing, physical forms



2021 Year-To-Date PROGRAM PARTICIPATION



2021 Year-To-Date SHELTER/FACILITY/FIELD USAGE



Department of Public Works

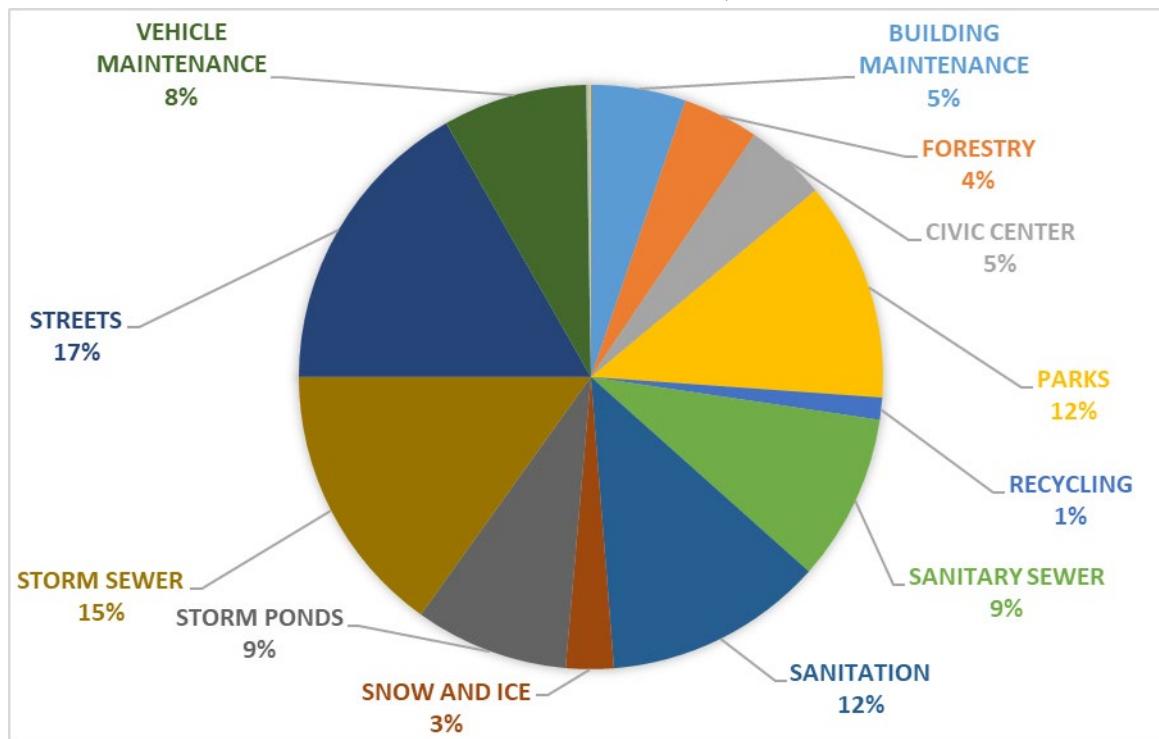
HIGHLIGHTS

- Continued to monitor TDS fiber installation. White Construction started work in back yard easements for fiber install and will continue throughout the Village for the next few months.
- Replaced batteries, maintained, and read laser meters in sanitary sewer system.
- Hosted three mainline sewer camera demonstrations (Aries, Ibak and Insight Vision).
- Collected data for MS4 annual report for the Wisconsin Department of Natural Resources and submitted report to the DNR.
- Worked with Geographical Information System (GIS) consultant, data conversion.
- Actively searched for inflow and infiltration in the sanitary sewer collection system.
- Hired new Operations Manager for the Village – Jasen Surin. Marty Janssen retired after 40 years of service to the Village.
- Continue to collect street surface information for PASER rating system.
- Village crew salted the streets two times in March.
- Created pond breaks for control storm pond prairie burns and cleared buckthorn west side of Buchanan Pond.
- Started yearly jetting of the Village's sanitary sewer system.
- Finalize discussion with The Village of Kimberly to develop refuse truck specifications and update the Fleet Management Plan.
- Met with chip sealing contractors for yearly work

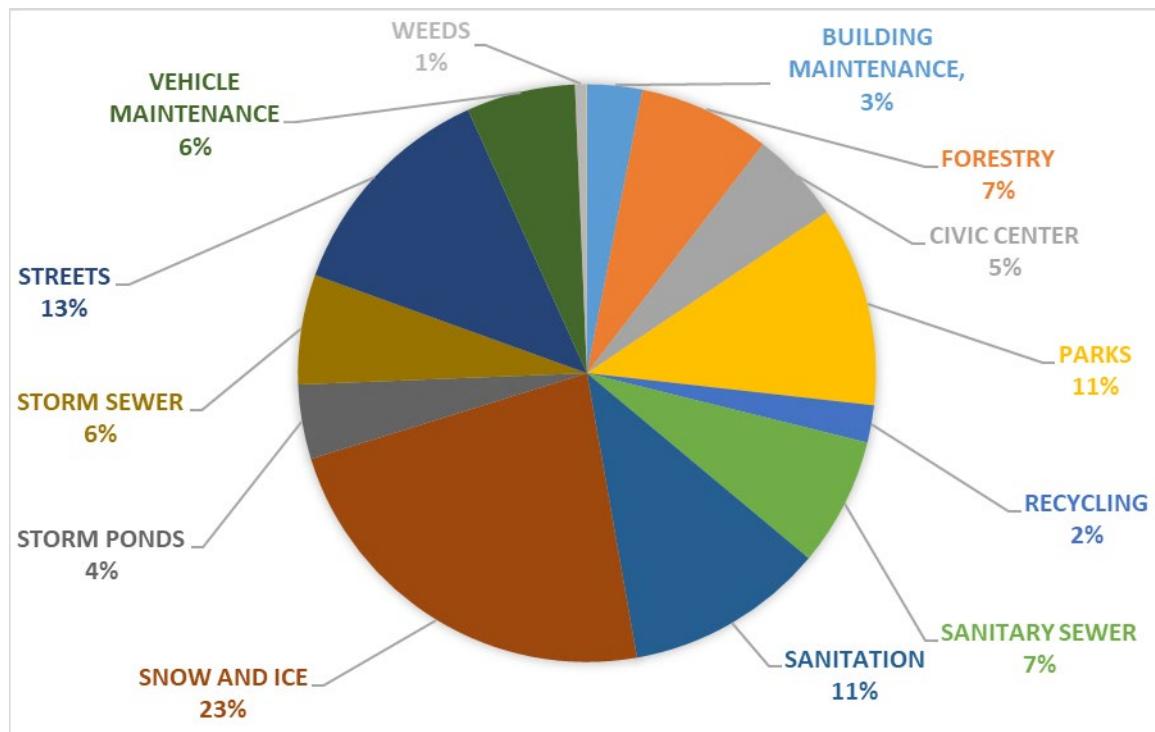
TOP PRIORITIES FOR APRIL

- Create reoccurring tasks in the storm water, and sanitary sewer collection system using work order/asset management software.
- Continue to work with White Construction on the TDS project which is a fiber to home initiative for all residents in the Village.
- Monitor erosion control and storm water permits throughout the winter.
- Continue training employees on the new work order/asset management software.
- Finish compiling information for the Municipal Separate Storm Sewer System (MS4) Report and submit to the Wisconsin Department of Natural Resources.
- Monitor laser meters in sanitary sewer collection system.
- Continue to look for I&I in the sanitary collection system and repair sanitary sewer leaks (Infiltration).
- Lakeshore Cleaners performed prescribed storm pond the prairie burns in the Village.

MARCH Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



Year to Date Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



Engineering Department

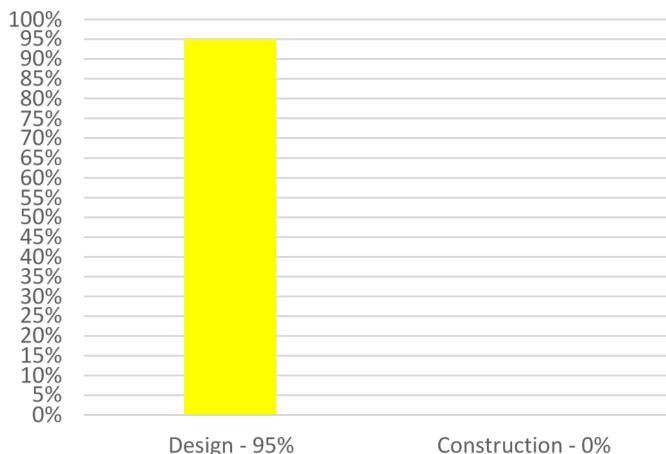
HIGHLIGHTS

- Downtown Hotel Storm Sewer & Lyle Street Storm Sewer – The Downtown and Lyle Street Storm Sewer Projects are installed along with the temporary pavement. The contractor will return in the spring for pavement and grass restoration. On going maintenance of the temporary pavement continues.
- Ebb Trail and Storm Sewer – The contractor completed the storm sewer installation the week of February 8th. They have also roughed in the gravel trail. The contractor will return in the spring to complete restoration and final trail grading.
- Hartzheim Drive Urbanization and Extension – The Hartzheim Drive design is completed. This project went out to bid on March 25th. We have also completed and submitted the WDNR sanitary and water main permits for this project.
- Evergreen Drive (Freedom Road to Vandebroek Road) – The design is being provided for the urbanization of Evergreen Drive (phase 2). The design is complete and this project went out to bid on March 25th. We have completed and submitted the Notice of Intent to the WDNR for land disturbance activities.
- North Ave - CTH OO Sanitary Sewer Replacement Project – The sanitary sewer replacement design is complete and this project also went out for bid on March 25th. We have completed and submitted the WDNR sanitary permit for this project.
- Other Activities
 - Last year's utility construction for Homewood Court, Carol Lynn Drive and Hickory Drive have been field surveyed and record documents prepared. These utility projects have also been input into our GIS database.
 - Lyle Street Storm Sewer, Downtown Storm Sewer and Moasis Drive Water Main have been field surveyed and record documents are in the process of being made. As soon as the record documents are complete, the utility information will be added to our GIS database.

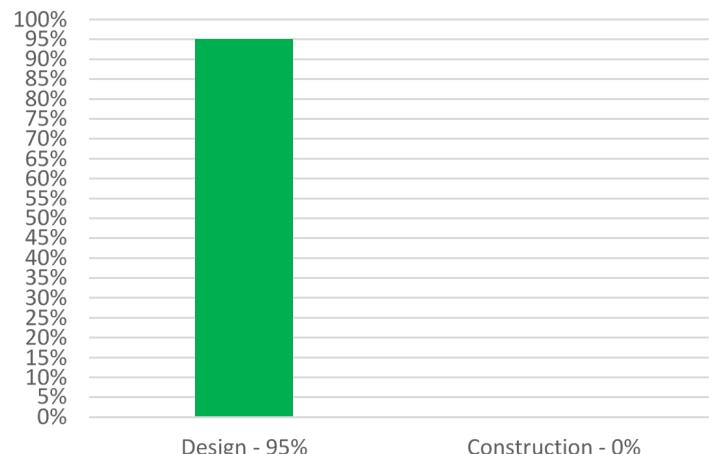
TOP PRIORITIES FOR APRIL 2021

- Open bids, contract award and holding a preconstruction conference will be our main focus in April regarding this years projects which include the following: Hartzheim Drive Urbanization, Evergreen Drive Urbanization, and CTH OO Sanitary Sewer Replacement Project.
- Vandenbroek Pond – Design modifications are underway to allow enlargement of the proposed storm water pond due to additional land acquisition. The WDNR forms to accept the grant for this project has been submitted.
- Pheasant Run Storm Sewer – Engineering staff is revisiting this project to replace an open swale with a storm sewer. Easements are required for this project from the private land owners. Village engineering staff are in the process of contacting the current land owners to obtain the necessary easements and allow us onto their property to obtain survey information.
- Pine Street Parking Lot – Recommendation will be provided for Pine Street to determine its future use as a pedestrian mall or remain as a municipal street.
- CIP Process for Project Selection – Engineering staff are gathering information to assist in determining which projects will be constructed in the 5-year plan.

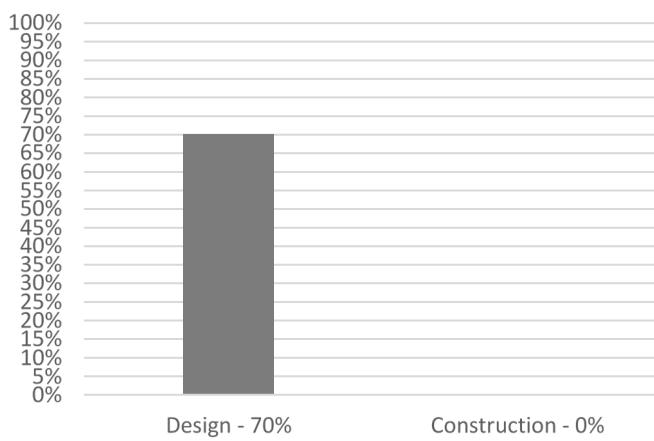
Evergreen Drive Phase 2



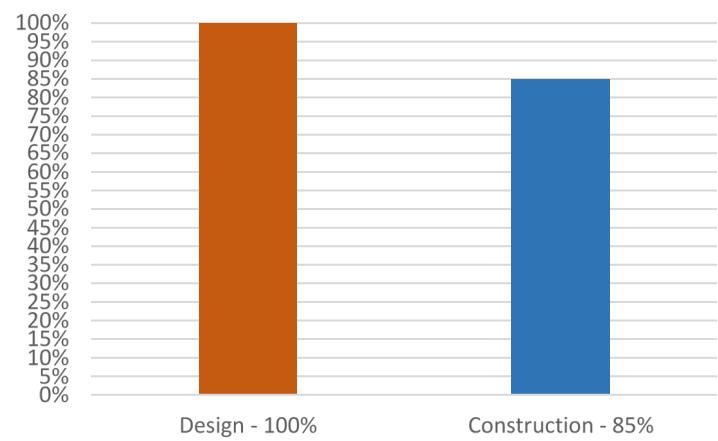
Harztheim Drive



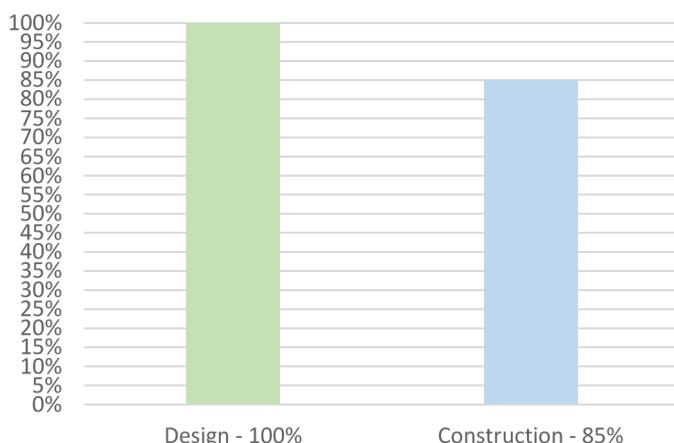
Vandenbroek Pond



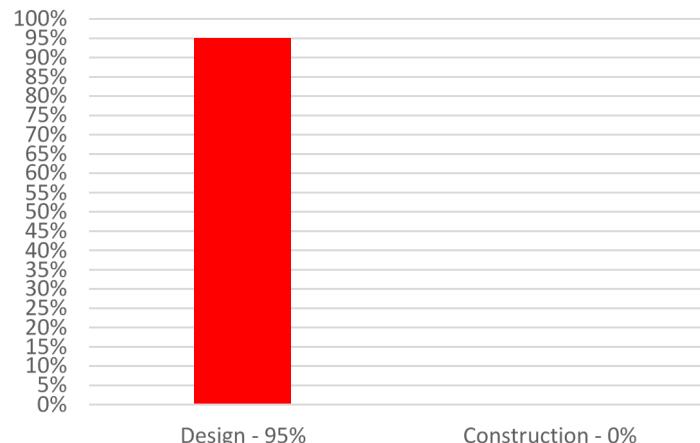
Downtown Storm Sewer - Hotel



Ebben Storm Sewer



OO Sanitary Sewer



Village of Little Chute
REQUEST FOR BOARD CONSIDERATION

ITEM DESCRIPTION: Relocating the Trash Enclosure for the Cobblestone Hotel
PREPARED BY: David Kittel, Community Development Director
REPORT DATE: 4/14/2021
ADMINISTRATOR'S REVIEW/COMMENTS:
EXPLANATION: Recently the Developer of the Cobblestone Hotel has requested an update to the site plan. This update is to relocate the Trash Enclosure from the current approved location by Jets Pizza over to the North side of the property. The Enclosure would be roughly in the middle of the northern property line. Originally the Trash Enclosure was to be on the North side of the property near one of the residence but, was moved due to concerns over smell. This new proposed location would be in the back yard area instead of by the residences. What is driving this request is from a visual standpoint of if you are looking out toward the windmill from the hotel, currently you would have a good view of the Trash enclosure as well. By relocating the Trash Receptacle it would provide a more scenic view of the windmill and the downtown. This request is coming before the board due to it originally being a comment to move this from the original plan. See the attached site plan showing the current location and the proposed relocation area for the Trash Enclosure.
RECOMMENDATION: For the Board to discuss and to take action on.

Village of Little Chute
INFORMATION FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: KU Utility Ordinance

PREPARED BY: James P. Fenlon, Administrator *JPF*

REPORT DATE: April 14, 2021

EXPLANATION: In September of 2019, KU requested the village adopt an ordinance related to an electric tax lien. That meeting spurred questions and comments from Board and staff alike. We were recently contacted by KU with the request that the village adopt the ordinance. For your review, attached are the following:

1. Original IFC (nine pages total) summarizing the request.
2. Questions answered from KU dating back to 2019.
3. Ordinance samples adopted by other communities.

We have invited KU officials to this meeting. We look forward to the discussion on how the village can assist KU.

RECOMMENDATION: For discussion and direction.

Village of Little Chute
INFORMATION FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: Kaukauna Utility Ordinance Request

PREPARED BY: James P. Fenlon, Administrator *JPF*

REPORT DATE: September 13, 2019

EXPLANATION: On September 4th, Jeff Feldt and Clara Pickett attended our meeting to discuss the prospect of the Village of Little Chute adopting an electric tax lien ordinance. In that meeting, they provided the attached memo and ordinance that the City of Kaukauna adopted for your review.

During that meeting, staff asked questions related to the policy of the county and administrative time spent on addressing these matters and how they would impact the Village of Little Chute. This Monday we received the attached memo from KU describing the process proposed along with data on the number of accounts over the past few years regarding delinquent accounts.

Prior to moving forward, we would recommend documentation in writing that proper legal language to protect us should Outagamie County change how they settle, which is currently allowed under the statutes. Further, no settlement should occur with Kaukauna Utilities prior to Little Chute receiving funds either directly from taxpayer or Outagamie County plus the ability to charge Kaukauna back should we be charged back with payment terms specified.

Two final items that have not been addressed at the time of drafting this memo are as follows:

- We have not had a discussion with KU representatives regarding any reimbursement or compensation for staff time regarding this potential change to ordinance.
- We have not had Village of Little Chute legal counsel review the proposal or recommend ordinance language that would achieve the results intended from KU

Finally, it would seem helpful to work with our partners at Kaukauna Utilities. That being said, at this time, the priority for staff is that the Village of Little Chute is “made whole” in the process. This information is presented for the Board of Trustees to discuss, ask questions, and provide guidance to staff.

RECOMMENDATION: Provided for discussion and direction.

M E M O R A N D U M

DATE: June 19, 2019
TO: Utility Commission
FROM: Clara Pickett
RE: Electric Tax Lien Ordinance

As a result of the \$2.2 million write-off associated with Appleton Coated, staff performed a review of the deposit, collection and tax lien procedures for Electric Utility accounts and presented the findings at the August 2018 Commission Meeting. A result of that review was a recommendation to place delinquent Electric Utility accounts on the tax roll after pursuing all collection opportunities.

An ordinance authorizing delinquent electric accounts as a tax lien would give Kaukauna Utilities a legal claim against the property for the amount of delinquent electric charges, i.e. the unpaid utility bill becomes a tax bill in effect. Unpaid state or local taxes take priority over all other liens. Thus, Kaukauna Utilities would become a secured credit and would still receive payment under circumstances in which we are currently legally unable to enforce collection procedures, such as bankruptcy and receivership.

Had an ordinance been in effect at the time of Appleton Coated's receivership, we would have been paid the entire \$2.2 million out of the proceeds of the sale. (Note an ordinance is not required to place delinquent water on the tax roll, therefore Combined Locks received the entire amount owed to them for water/sewer service from the proceeds of the sale). Because we did not have an ordinance, the entire amount became an Uncollectible Account Expense. The Public Service Commission authorized this expense to be amortized over 10 years, and collected from all rate payers. The effect is an approximately 0.5% increase in rates to all rate payers.

Historical data on uncollectible accounts for all customers, and expenses incurred to recover amounts via a collection agency are below:

Kaukauna Utilities Historical Data	2014	2015	2016	2017	2018
Total Uncollectible Accounts	73,381	75,956	62,289	77,880	328,856 *
Collection Expense (Paid to Collection Agency)	22,791	20,090	18,850	22,247	22,583
Legal Fees – Related to Appleton Coated				18,259	

* During 2017, KU's largest customer, Appleton Coated, filed for Chapter 128 Receivership (an alternative to bankruptcy). Because of this their current bill of \$2,201,256 was uncollectible per law and required to be written off. Per rate case 2800-ER-108, KU is deferring this expense and amortizing the balance over 10 years, allowing annual uncollectible expense of \$220,136.

The tax lien ordinance to be approved by the Utility Commission is attached. Staff has met with the Villages of Little Chute and Combined Locks to discuss the passage of similar resolutions within their respective communities. Initial feedback is that all parties are supportive of such measures, so long as each municipality enacts similar legislation; an all or none approach. Once approved by the Commission and City Council, staff will then work with the neighboring communities to secure similar ordinances.

ORDINANCE NO. 2019-1788

**REPEALING AND RECREATING SECTION 13.03 OF THE CITY OF KAUKAUNA
MUNICIPAL CODE**

WHEREAS, the Common Council of the City of Kaukauna recognizes that delinquent electric utility bills impose a burden upon users of the public utility; and

WHEREAS, the Common Council of the City of Kaukauna recognizes that placing delinquent utility bills upon the property tax roll is an effective method of ensuring the City may recover amounts due and owing on delinquent utility accounts; and

WHEREAS, Wisconsin Statutes § 66.0809(4) expressly grants authority to municipalities to enact such legislation; and

WHEREAS, the Utility Commission of Kaukauna Utilities Commission has recommended repeal and recreation of Section 13.03 of the City of Kaukauna Municipal Code to include provisions making electric utility service charges a lien upon real property, and allowing uncollected accounts to be placed upon the property tax roll for the following year, if neighboring municipalities serviced by Kaukauna Utilities enact equivalent legislation; and

WHEREAS, the Common Council of the City of Kaukauna therefore finds it in the public interest to repeal and recreation of Section 13.03 of the City of Kaukauna Municipal Code to include provisions making electric utility service charges a lien upon real property, and allowing uncollected accounts to be placed upon the property tax roll for the following year, if neighboring municipalities serviced by Kaukauna Utilities enact equivalent legislation; and

WHEREAS, the neighboring municipalities served by Kaukauna Utilities, specifically Little Chute, Combined Locks and Kimberly, have agreed to enact legislation making electric utility service charges a lien upon real property, and allowing uncollected accounts to be placed upon the property tax roll for the following year;

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the City of Kaukauna, Wisconsin, that said council does hereby repeal Section 13.03 of the City Kaukauna Municipal Code, and does recreate Section 13.066 of the City of Kaukauna Municipal Code, as follows:

Sec. 13.03. - Water and electric utility rates.

(1) *Rates.* The water and electric utility rates shall be set by the Kaukauna Utilities Utility Commission subject to requirements as set forth in the Wisconsin Administrative Code, PSC.

(2) *Billing practice.*

(a) *Billing period.* Water and electric utility service charges shall be billed by the city to the utility users on a monthly basis.

(b) *Payment of utility service charges.* Persons billed by the city for water and/or electric utility service charges shall pay such charges within 20 days after the billing date at Kaukauna Utilities.

(c) *Collection of delinquent electric utility accounts.* The procedures set forth under Section 66.0809(3) of the Wisconsin Statutes may be used for the collection of arrearages for electric service provided by Kaukauna Utilities.

Wisconsin Statutes.

Introduced and adopted this 16th day of July, 2019.

APPROVED: 

Anthony J. Penterman, Mayor

ATTEST: Sally A. Kenny
Sally A. Kenny, Clerk/Treasurer

Published: July 24, 2019

Kaukauna Utilities

Flow of Property Tax Billing & Collection Between Local Municipality and Outagamie County

Prepared: September 11, 2019

The following is a brief review of the flow of property tax billing and collection between the local municipality and Outagamie County. It is intended to address specific cash flow concerns regarding the placement of delinquent Electric/Water on the tax roll only.

- November/December – Property taxes levied by jurisdiction. Delinquent charges placed on tax roll as part of tax bill. Property tax bills mailed to property owners.
- January 31 – First property tax bill installment payments are due to the local taxing districts from all individual property owners.
- February – The County settles with all local taxing units. At this time, the County becomes responsible for the collection of unpaid property taxes.
- July 31 – The final property tax bill installment payment is due from any unpaid taxes and charges. Payments are collected by the County.
- August – The County settles with all municipalities. *The municipality is “made whole” at this time for all unpaid taxes and specials. At this time, the County becomes responsible for all unpaid property taxes and special assessments and special charges.*
- September – Outstanding property taxes not paid by the first day of September are acquired by the County’s general fund in accordance with state statutes, and a statutory lien is placed on the property (tax certificate).
- Unless the outstanding property taxes are redeemed by the property owner, the County will eventually obtain tax deed ownership of the properties comprising delinquent taxes (usually two years from the issuance of the tax certificate). The investment in delinquent taxes can be recovered by the County through the civil action, sale of the tax deed properties, or certain sales of tax certificate revenue allowed by State Statute.

The key take-away from this is that the municipality will be made whole by the County in August of each year. To reduce the potential cash flow burden on the respective Towns and Villages, I see no issue with delaying payment of delinquent Utility amounts to a date after the August settlement or otherwise agreed upon.

I spoke with Outagamie County Treasurer, Trenten Woelfel, who confirmed that the County will make the municipality whole for all special assessments and special charges. There was short discussion on the payments of POWTS which may be what was being referred to at the September 4th meeting, but I did not go into detail as that is beyond the scope of this summary.

The County Treasurer also noted that when they foreclose on a property they will set a price to recover the unpaid taxes and specials. If that sales price is not obtained, then the municipalities would have to

reimburse the County for the unpaid special assessments and charges. The County foreclosed on eight (8) properties in 2018 and eleven (11) properties in 2019. It was not specifically researched but believed to be rare that the purchase price did not cover all taxes and charges. With this being an exception to the municipalities ability to recover payment, I would propose that in the event this happens there are specific written procedures in place in which the municipality would request reimbursement for the unpaid Electric balance from Kaukauna Utilities. This would mitigate concerns regarding cash.

Definitions

The Wisconsin Department of Revenue has the following definitions for Specials Assessments and Charges as part of the "2019 Assessment and Tax Roll Instructions for Clerks"

Section H – Special Assessments and Charges

This section of the SOT, is for totals of who retains the funds (municipal, enterprise/utility or others). Column 3 "Other" – are funds collected for another taxing jurisdiction (ex: state, county, special district or other taxation district). Report the detail of Section H. Note: The special assessments and special charges are separated on the form.

Detail Summary of Special Assessments and Special Charges

• Special Assessments

- » Enter special assessments (principal and interest) indicating in the space provided the amount of each assessment type belonging to the town, village or city and the amount entered in the tax roll for individuals holding contractors' certificates and special assessment bonds
- » Special assessments are not based on property values and are imposed on only some (not all) real estate parcels within a jurisdiction, generally to defray the cost of capital improvements to those parcels (ex: pavements, sidewalks, sewers, drains). These improvements are presumed to benefit the public and are of special benefit to such parcels of property.

• Special Charges

- » Special charges are for some special services (ex: clearing snow off sidewalks, fire calls, recycling, plowing, fencing, purchasing culverts or gravel, garbage collection, cutting weeds) performed for the owners of property. These charges may be thought of as service fees collected on the tax roll.
- » Line 8 – enter the amount of utility charges consumers failed to pay and that are carried into the tax roll for collection. Tax levies to pay for hydrant rental or any water service to be paid by the taxation district, either to a private or municipal plant, should be part of the tax on Line D-6. Amounts entered for sewers are only delinquent sewer service charges authorized by sec. 66.0821(4)(a) and (d), Wis. Stats. Enter the amounts in the proper column on Line 8.

Kaukauna Utilities

Uncollectible Accounts by Region

The following pages provide a summary of the total dollar amount and number of accounts written off and turned over to collection, by region.

Accounts Written Off to Collection - \$ Amount

Service Region	2015	2016	2017	2018	Total
City of Kaukauna	\$ 98,486.15	\$ 80,860.90	\$ 83,550.90	\$ 69,745.37	\$ 332,643.32
Town of Buchanan	3,943.69	1,871.29	4,104.23	1,154.63	11,073.84
Town of Kaukauna	1,484.75	3,060.73	4,818.08	3,201.51	12,565.07
Town of Vandenbroek	858.02	1,121.90	1,013.22		2,993.14
Village of Combined Locks	6,744.84	2,830.59	1,939.97	4,133.99	15,649.39
Village of Little Chute	36,509.33	41,360.39	49,765.86	47,233.78	174,869.36
Village of Wrightstown			2,224.44	417.22	2,641.66
Total	\$ 148,026.78	\$ 131,105.80	\$ 147,416.70	\$ 125,886.50	\$ 552,435.78

Accounts Written Off to Collection – Count

Service Region	2015	2016	2017	2018	Total
City of Kaukauna	308	309	309	279	1205
Town of Buchanan	9	6	13	11	39
Town of Kaukauna	5	6	8	7	26
Town of Vandenbroek	2	2	2		6
Village of Combined Locks	13	7	7	12	39
Village of Little Chute	142	178	179	148	647
Village of Wrightstown			1	1	2
Total	479	508	519	458	1964

Note: *The amounts above do not represent the potential to be placed on the tax roll.* Accounts that have been finalized and have a delinquent amount due are “written off” to uncollectible account expense and turned over to collections. The amounts above do not include any subsequent payment on account.

Payments to Written Off Accounts through Collections – \$ Amount

Service Region	2015	2016	2017	2018	Total
City of Kaukauna	\$ (53,340.86)	\$ (45,509.76)	\$ (49,845.52)	\$ (49,259.98)	\$ (197,956.12)
Town of Buchanan	(905.93)	(1,101.14)	(1,641.71)	(2,569.04)	(6,217.82)
Town of Kaukauna	(1,142.73)	(328.24)	(1,183.16)	(2,367.85)	(5,021.98)
Town of Vandenbroek	(1,624.04)	(393.37)	(473.16)		(2,490.57)
Village of Combined Locks	(1,280.58)	(1,003.48)	(2,111.55)	(1,225.59)	(5,621.20)
Village of Little Chute	(25,064.44)	(27,818.86)	(26,326.00)	(34,636.63)	(113,845.93)
Village of Wrightstown				(417.22)	(417.22)
Total	\$ (83,358.58)	\$ (76,154.85)	\$ (81,581.10)	\$ (90,476.31)	\$ (331,570.84)

Payments to Written Off Accounts through Collections – Count

Service Region	2015	2016	2017	2018	Total
City of Kaukauna	317	282	319	294	1212
Town of Buchanan	8	7	11	12	38
Town of Kaukauna	7	2	6	15	30
Town of Vandenbroek	2	2	2		6
Village of Combined Locks	5	6	14	5	30
Village of Little Chute	155	153	166	189	663
Village of Wrightstown				1	1
Total	494	452	518	516	1980

Note: The payments above are from the collection agency or from the customer directly after that amount has been written off. Prior to 2019, Finance Systems of Green Bay was the primary collection agency. KU now utilizes State Debt Collection for balances greater than \$100.

Payments received during the years above are sometimes for an amount written off in a previous year.

Potential Amount Placed on Tax Roll

	2015	2016	2017	2018	Total
City of Kaukauna	\$ 45,145.29	\$ 35,351.14	\$ 33,705.38	\$ 20,485.39	\$ 134,687.20
Town of Buchanan	3,037.76	770.15	2,462.52	(1,414.41)	4,856.02
Town of Kaukauna	342.02	2,732.49	3,634.92	833.66	7,543.09
Town of Vandenbroek	(766.02)	728.53	540.06	-	502.57
Village of Combined Locks	5,464.26	1,827.11	(171.58)	2,908.40	10,028.19
Village of Little Chute	11,444.89	13,541.53	23,439.86	12,597.15	61,023.43
Village of Wrightstown	-	-	2,224.44	-	2,224.44
Total	64,668.20	54,950.95	65,835.60	35,410.19	220,864.94

Potential Count Placed on Tax Roll

Service Region	2015	2016	2017	2018	Total
City of Kaukauna	(9)	27	(10)	(15)	(7)
Town of Buchanan	1	(1)	2	(1)	1
Town of Kaukauna	(2)	4	2	(8)	(4)
Town of Vandenbroek	-	-	-	-	-
Village of Combined Locks	8	1	(7)	7	9
Village of Little Chute	(13)	25	13	(41)	(16)
Village of Wrightstown	-	-	1	-	1
Total	(15)	56	1	(58)	(16)

Note: The net of amounts written off (Chart 1) and payments to written off accounts (Chart 2) provides a potential amount that could theoretically be placed on the tax roll. It should be noted that when taken by fiscal year, this net amount may appear negative. That is because payments received during the current year are sometimes for an amount written off in a previous year. Kaukauna Utilities does not place an account on the tax roll as long as there is successful activity within the collection procedures.

From: [Jeff Feldt](#)
To: [James Fenlon](#)
Cc: [Clara Pickett](#); [Lisa Remiker-DeWall](#)
Subject: RE: Electric Tax Lien Ordinance
Date: Tuesday, March 30, 2021 8:54:37 AM

James,

I apologize for not getting back to you sooner. I believe some of these question were discussed verbally in the Fall of 2019 so following is our written response to the four questions you proposed:

1. Outlining the process in the document was helpful. That being said, there are going to be nuances with 10-20% of all late rate payers. For those individuals, we may want a little more clarification on how we are going to be handling. In this instance, it would be those that attempt to pay after the delinquent rates have been transferred to the property tax roll or for those that have NSF checks. The majority will not be an issue so we want to better understand those unique circumstances.

We are proactive and send multiple notices prior to transfer to the tax roll. Notices also detail how and where to make a payment (customers continue to pay at our office November 1 – 15 which is when the majority of payments would come in). Historically, we have seen much fewer than 10-20% attempt to make a payment *after* their balance is transferred on November 15th (less than 1% since I have been here). In the case where someone does pay after their balance has been transferred, a phone call between parties discussing what happened and how to handle has quickly and easily resolved the issue. Kaukauna Utilities is also willing to delay payment of delinquent accounts until after the August settlement.

2. I briefly asked Clara if it would be possible for this ordinance to apply to only commercial and industrial users, since that seems to be the primary concern of the utility. Through the discussion of our board, it appeared that may be favorable. If it is or is not possible, that would be good to know.

We need a uniform ordinance applicable in all municipalities as differing standards in differing jurisdictions could be very problematic. This distinction would also point to “arbitrary and capricious” application targeting a specific class of rate payer or landowner. While none of the

land classes are “protected groups” under constitutional law (i.e. race, religion, etc.), since we are using tax lien this brings us into application of principles of taxation. It may be difficult to craft an ordinance creating differing application of the tax lien for differing property classes that could withstand a challenge on constitutionality.

3. Administrative time – does the utility have a process by which the village could be expected to be made “whole” for the effort. While by and large the majority of those delinquent accounts will be mere key strokes, it will be the unique rate payers that require the most time. For that effort, it would seem to be equitable that there is some way for the village to not assume increased responsibility that is born by the taxpayers in Little Chute. While a fraction of the effort, there will certainly be time and resources allocated (including the legal review of the ordinance by Village counsel).

We cannot predict every situation but we are more than willing to work through any issues that arise. Kaukauna Utilities does not compensate the City of Kaukauna for their collection efforts as the tax bill routinely includes other jurisdictions such as school, technical college, etc. It should be noted that we have worked very effectively together to address and resolve Village requests and issues whether it be pole relocations, street lighting, etc. With respect to payment for legal review of the ordinance, Kaukauna Utilities granted a perpetual permanent easement to the Village in 2011 for a trail network across the Island property. This permanent easement was granted at no cost to the Village including costs for legal review of the easement document drafted by the Village Attorney. It was also mutually agreed to not record the easement due to cost concerns; the rationale being that the two municipalities would cooperate in the event an issue arose.

4. Timing – Since you are not expected to have this effort in place for this fall, we are not going to be acting on it here in October. That being said, we will want to have this wrapped up early in 2020 so that for the next tax season we are ready to assist.

Kaukauna Utilities would implement in October 2021.

Please let us know if you have any other questions or concerns about the proposed ordinance. If not, we would respectfully request to have the

ordinance placed on the next Village Board meeting for action at your convenience.

Jeff

Jeffery W. Feldt, PE
General Manager
Kaukauna Utilities
920-462-0218
jfeldt@ku-wi.org

Customer Driven, Community Minded, Environmentally Responsible

From: James Fenlon [<mailto:james@littlechutewi.org>]
Sent: Friday, September 20, 2019 4:28 PM
To: Clara Pickett <cpickett@ku-wi.org>; Jeff Feldt <jfeldt@ku-wi.org>
Cc: Lisa Remiker-DeWall <lisa@littlechutewi.org>
Subject: Ordinance

Clara and Jeff,

I just wanted to let you know that the Board of Trustees discussed the ordinance this past week. While we did not take action on the ordinance, that does not mean that we would or will not. Here are a few items that I think would help in moving the village forward so that we could get this ordinance put together in draft form and then the Board could consider the item:

1. Outlining the process in the document was helpful. That being said, there are going to be nuances with 10-20% of all late rate payers. For those individuals, we may want a little more clarification on how we are going to be handling. In this instance, it would be those that attempt to pay after the delinquent rates have been transferred to the property tax roll or for those that have NSF checks. The majority will not be an issue so we want to better understand those unique circumstances.
2. I briefly asked Clara if it would be possible for this ordinance to apply to only commercial and industrial users, since that seems to be the primary concern of the utility. Through the discussion of our board, it appeared that may be favorable. If it is or is not possible, that would be good to know.
3. Administrative time – does the utility have a process by which the village could be expected to be made “whole” for the effort. While by and large the majority of those delinquent accounts will be mere key strokes, it will be the unique rate payers that require the most time. For that effort, it would seem to be equitable that there is some way for the village to not assume increased responsibility that is born by the taxpayers in Little Chute. While a

fraction of the effort, there will certainly be time and resources allocated (including the legal review of the ordinance by Village counsel).

4. Timing – Since you are not expected to have this effort in place for this fall, we are not going to be acting on it here in October. That being said, we will want to have this wrapped up early in 2020 so that for the next tax season we are ready to assist.

If you can let us know your thoughts based upon the above, that would be helpful in Little Chute being able to assist in this potential transition. Thank you.

James

James P. Fenlon, Village Administrator

Village of Little Chute | 108 W Main Street | Little Chute, Wisconsin 54140

 (920) 423-3850 |  james@littlechutewi.org | [Web](#) | [Facebook](#)

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ORDINANCE NO. 2019-1788

**REPEALING AND RECREATING SECTION 13.03 OF THE CITY OF KAUKAUNA
MUNICIPAL CODE**

WHEREAS, the Common Council of the City of Kaukauna recognizes that delinquent electric utility bills impose a burden upon users of the public utility; and

WHEREAS, the Common Council of the City of Kaukauna recognizes that placing delinquent utility bills upon the property tax roll is an effective method of ensuring the City may recover amounts due and owing on delinquent utility accounts; and

WHEREAS, Wisconsin Statutes § 66.0809(4) expressly grants authority to municipalities to enact such legislation; and

WHEREAS, the Utility Commission of Kaukauna Utilities Commission has recommended repeal and recreation of Section 13.03 of the City of Kaukauna Municipal Code to include provisions making electric utility service charges a lien upon real property, and allowing uncollected accounts to be placed upon the property tax roll for the following year, if neighboring municipalities serviced by Kaukauna Utilities enact equivalent legislation; and

WHEREAS, the Common Council of the City of Kaukauna therefore finds it in the public interest to repeal and recreation of Section 13.03 of the City of Kaukauna Municipal Code to include provisions making electric utility service charges a lien upon real property, and allowing uncollected accounts to be placed upon the property tax roll for the following year, if neighboring municipalities serviced by Kaukauna Utilities enact equivalent legislation; and

WHEREAS, the neighboring municipalities served by Kaukauna Utilities, specifically Little Chute, Combined Locks and Kimberly, have agreed to enact legislation making electric utility service charges a lien upon real property, and allowing uncollected accounts to be placed upon the property tax roll for the following year;

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the City of Kaukauna, Wisconsin, that said council does hereby repeal Section 13.03 of the City Kaukauna Municipal Code, and does recreate Section 13.066 of the City of Kaukauna Municipal Code, as follows:

Sec. 13.03. - Water and electric utility rates.

(1) *Rates.* The water and electric utility rates shall be set by the Kaukauna Utilities Utility Commission subject to requirements as set forth in the Wisconsin Administrative Code, PSC.

(2) *Billing practice.*

(a) *Billing period.* Water and electric utility service charges shall be billed by the city to the utility users on a monthly basis.

(b) *Payment of utility service charges.* Persons billed by the city for water and/or electric utility service charges shall pay such charges within 20 days after the billing date at Kaukauna Utilities.

(c) *Collection of delinquent electric utility accounts.* The procedures set forth under Section 66.0809(3) of the Wisconsin Statutes may be used for the collection of arrearages for electric service provided by Kaukauna Utilities.

Wisconsin Statutes.

Introduced and adopted this 16th day of July, 2019.

APPROVED: 

Anthony J. Penterman, Mayor

ATTEST: Sally A. Kenney
Sally A. Kenney, Clerk/Treasurer

Published: July 24, 2019

AN ORDINANCE CREATING A COOPERATIVE AGREEMENT WITH KAUKAUNA UTILITIES FOR COLLECTION OF DELINQUENT ELECTRIC UTILITY BILLS USING TAX COLLECTION PROCESS AS PER WIS. STATUTES 66.0809(4) IN THE VILLAGE OF COMBINED LOCKS ZONING CODE

The Village Board of the Village of Combined Locks ordain as follows:

1. Section 9-5-1 as set forth below is hereby created and adopted.

WHEREAS, the Village Board of the Village of Combined Locks recognizes that a portion of the Village has electricity provided by Kaukauna Utilities; and

WHEREAS, the Village Board of the Village of Combined Locks recognizes that delinquent electric utility bills impose a burden upon all users of this public utility; and

WHEREAS, Wisconsin Statutes 66.0809(4) expressly grants authority to municipalities to enact such legislation; and

WHEREAS, the Village Board of the Village of Combined Locks wishes to cooperate with Kaukauna Utilities and the City of Kaukauna in providing another means to collect delinquent accounts to help protect all of the users of this public utility; and

WHEREAS, the City of Kaukauna Municipal Code includes provisions making delinquent electric utility service charges a lien upon real property, and allowing uncollected accounts to be placed on the property tax roll for the following year; and

WHEREAS, the City of Kaukauna has enacted an ordinance making electric utility service charges a lien upon real property, and allowing uncollected amounts to be placed upon the property tax roll for the following year and asks Village of Combined Locks to enact a similar ordinance;

NOW, THEREFORE, BE IT ORDAINED by the Village Board of the Village of Combined Locks, that said Village Board does hereby create Ordinance Section 9-5-1 of the Combined Locks Municipal Code as follows:

Sec. 9-5-1 Electric Utility Cooperation With Kaukauna Utilities

(a) **Collection of delinquent electric utility accounts on behalf of Kaukauna Utilities**

- (1) The procedures set forth under Section 66.0809(3) of the Wisconsin Statutes may be used for the collection of arrearages for electric service provided to Combined Locks residents by Kaukauna Utilities
- (2) Kaukauna Utilities staff is responsible for creating an accurate billing file compatible with Outagamie County's requirements for special charges and special assessments

- (3) If the billing file is rejected by Outagamie County for any reason, it is the responsibility of Kaukauna Utilities to correct the file and resend it to Combined Locks**
- (4) Any billing errors are the responsibility of Kaukauna Utilities to resolve**
- (5) The Village of Combined Locks will not advance any funds for the delinquent account balances; amounts will be paid to Kaukauna Utilities only when fully collected by the Village of Combined Locks through the tax collection process**

Introduced, approved and adopted this 17th day of September, 2019.



John Neumeier, Village President

Attest: Rachel Shamp-Giese
Rachel Shamp-Giese, Village Administrator/Clerk/Treasurer

Village of Little Chute
REQUEST FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: FVMPD/LCFD Generator

PREPARED BY: James P. Fenlon, Administrator *JPF*

REPORT DATE: April 14, 2021

EXPLANATION: Originally a 2020 project, we are ready to move forward on replacing the generator at the LC Safety Center. The Facilities Superintendent has worked with the contractor and this purchase will be bid out through Sourcewell. Working with Sourcewell will allow the village to gain competitive bids and extend the warranty from a 2 year to 4 year warranty.

Total cost for this project is quoted at \$96,495. This cost is split between FVMPD at \$77,200 and LCFD at \$19,300. The Village Board approved the carryover and budget adjustment for this expenditure in March of 2021. For your information, we have attached the quote and information on Sourcewell.

Just as a reminder, the generator is needed to power essential services in case of emergency. In the event of the tornadic event in July of 2019, the current generator provided little to no assistance. Due to its age, there is obsolescence with the current generator that render its use or repair inadequate.

RECOMMENDATION: Approve the replacement of the generator at the LC Safety Center per the quote of \$96,495.

DATE: January 5, 2020**QUOTE No.** JRJ210002-00**COMPANY:** Village of Little Chute**ATTN:** Dave Neumann**REF:** PD Generator Set and System Upgrade**Fabick Power Systems** is pleased to provide the following budgetary proposal:**SPECIFICATIONS:** Verbal Per, Dave Neumann**QUANTITY:** One (1) New Caterpillar Genset**MODEL:** DG80 – Natural Gas Fired, **EPA Certified****RATING:** 80 KW Standby Power Rating**VOLTAGE:** 120/208VAC, Three Phase, 60 Hz, 1800RPM**TRANSFER SWITCH:** One (1) 600A, 3 Pole, 4 Wire, NEMA 1**INSTALLATION:** Included in Estimate**DELIVERY:** JOBSITE

Caterpillar Model DG80 standby generator set rated at 80kW with factory sound attenuated enclosure, one (1) 600A automatic transfer switch and related accessories & services:

Net Price Each: **\$76,495****NOTE:** The pricing above includes the generator set (per BOM) and the electrical installation (per electrical scope and BOM). Allowances have been estimated below for sub-contractor services.**SUB-CONTRACTOR ALLOWANCES:****Gas Piping:** **\$6,600.00****Concrete:** **\$9,500.00****Security Fencing:** **\$3,900.00****NOTE:** All breakouts are approximate cost from the estimator's perspective. Items in the breakout are subject to repricing after exact design is published.**TOTAL BUDGETARY PRICING WITH ALLOWANCES: \$96,495**

BILL OF MATERIALS:

AIR INLET SYSTEM

Air cleaner – dry, replaceable paper element type

AUTOMATIC TRANSFER SWITCH

One (1) 600A, open transition, 3-pole, 4-wire, NEMA 1

CIRCUIT BREAKERS

One (1) 100 amp

One (1) 250 amp

CONTROL PANEL

EMCP 4.2 control, to include:

NEMA 1, IP23 dust proof enclosure

Lockable, hinged door

Generator terminal box mounted

Single location customer connection

UL 508A listed

Panel illuminating lights

Auto start/stop control switch

Voltage adjustment potentiometer

True RMS AC metering, 3-phase

Generator Monitoring

Generator Protection

Engine Monitoring

Engine Protection

Inputs & Outputs

Communications

One (1) remote annunciator (**shipped loose**)

One (1) remote estop switch (**shipped loose**)

COOLING SYSTEM

Radiator and cooling fan with protective guards

50% coolant antifreeze/corrosion inhibitor

Coolant drain piped to the edge of the baseframe

Thermostat controlled coolant heater

ENCLOSURE

Factory skin tight, sound attenuated

EXHAUST SYSTEM

Critical grade silencer system – mounted within enclosure

FUEL SYSTEM

Natural gas fired

Piped to base with NPT connections

Primary & secondary gas regulators

GENERATOR AND GENERATOR ATTACHMENTS

Class H insulation
Anti-condensation heater

GOVERNING SYSTEM

Electronic isochronous governor
Frequency regulation (steady state) +/- 0.25%

LUBE SYSTEM

Engine lubrication oil – initial fill
Oil filter, filler and dipstick
Lube oil drain piped to the edge of the baseframe

MOUNTING SYSTEM

Flexible Fuel Lines

STARTING/CHARGING SYSTEM

Starting battery(s), 12V, lead acid
Battery(s) rack and cables installed on skid
Battery charging alternator
Battery charger, 10A, UL listed

DOCUMENTATION & CONSUMABLES

One (1) set of operation & maintenance manuals

STARTUP SERVICES

One (1) day of field start-up and testing services by a Fabick technician, to include:
Generator set start-up
Load bank test with portable resistive load bank – two (2) hours
Simulate a power failure – monitor system operation
On-site owner instruction same day as startup

ELECTRICAL SCOPE AND BOM:

The following services & material per scope of work and site walk-through:

Work will be performed in a workman-like manner in accordance to all applicable state, local and national electrical codes.

Scope of Work:

- Labor and Material for the installation of the following scope of work
- Aid in the project design and generator sizing
- Install power logger to determine power consumption
- Analyze utility invoices
- Obtain one-line drawings of existing system
- Installation of New Caterpillar 80KW generator
- Self-preform setting and installation of electrical conduit and wire to generator
- Sub-contract gas line installation
- Sub-contract concrete pad removal and installation
- Sub-contract security fencing
- Install new service main
- New service main will have a 600A breaker and 100A emergency breaker
- Installation of New Caterpillar 600A Transfer switch
- Scheduled down time will be needed - Approximately 8 hours
- Pull back existing panel feeder for re-use to transfer switch
- Obtain permission from Kaukauna Utility to put CTs in Transfer switch
- Install power feed from generator to transfer switch
- Install Main panel feed from transfer switch.
- Install conduit and wire from generator to Emergency panel transfer Switch
- Install conduit and wire from main panel to emergency transfer switch
- Modify existing panel feed conduit to emergency Panel E and pull new conductors
- Relocate Emergency Panel E transfer switch to basement room 22
- Demo and remove old generator system

NOTES AND CLARIFICATIONS:

1. **Fabick Power Systems** limits the scope of supply for this quotation to the equipment and services listed above. Our proposal is based solely on equipment and services as specified and is intended to meet the functional intent of the project, as described to Fabick. Specific qualifications are noted below. Others will provide equipment, which is not listed.
2. Independent testing agency, short circuit; relay coordination study, inferred scanning or arc flash study is NOT included.
3. Others will ensure adequate gas pressure and flow rate is available on site for the proposed engine generator set.
4. One (1) man-day has been included in this proposal for field start-up and training. If additional time is required, due to conditions outside of Fabick's control, a technician will be made available at the prevailing labor and travel rates in place at time of need.
5. All labor included for on-site installation, start up and commissioning services for the offered equipment is based upon a normal work week (Mon – Fri) and work hours (7:00am - 3:30 pm). If commissioning or services are required outside of normal work week or hours (2nd Shift, Weekend or Holidays, etc.), please contact Fabick for a revised proposal, which will reflect corresponding rates.

Note field service technician availability is based upon Fabick service operations workload and scheduling. Please allow 2-3 weeks within your project/construction schedule for technician availability from point of notice to Fabick in coordinating services.

6. Drawings and Project Plans will need approval from City Electrical Inspector and Kaukauna Utility before starting work.

TERMS: NET 30 DAYS WITH APPROVED CREDIT
PRICING VALID FOR 60 DAYS

DELIVERY: GENSET ALLOW **15-18** WEEKS FOR DELIVERY AFTER
RECEIPT OF ORDER AND RELEASE TO PRODUCTION

FOB JOBSITE – OFFLOADING BY OTHERS

TAXES: PRICES QUOTED WITHIN THIS PROPOSAL DO NOT
INCLUDE APPLICABLE FEDERAL, STATE OR LOCAL
TAXES. TAXES WILL BE ADDED TO PRICES
QUOTED HEREIN WHERE APPLICABLE

WARRANTY: **GEN-SET & ATS - TWO (2) YEARS**
FROM START-UP/COMMISSIONING

Thank you for the opportunity to quote our products and services.
Please call me with any questions or if you need additional information.

Sincerely,



Joe Johnson
Electric Power Generation Account Manager
Fabick Power Systems

(920) 498-8000 Ext. 6076 direct
(920) 606-6340 Cell
(920) 499-0890 Fax

Cooperative Purchasing Reference Guide

Your guide for sourcing success



Together, we are Sourcewell



Compliant

- Our process can be trusted to satisfy your bid requirements
- We are a government agency that works like you
- Achievement of Excellence in Procurement recipient



Competitive

- Buying power of 50,000 participating agencies
- Contracts offer ceiling-based pricing and volume discounts



Convenient

- More than 400 quality suppliers holding competitively awarded contracts
- Full suite of options for a complete solution
- Easy, no-cost participation for public agencies

Register as a participating agency

Participation is free. Just complete the online or paper registration form. A legal agreement is available if needed. After registering, you will receive a Sourcewell account ID number electronically and a welcome packet by mail.

- Online at: sourcewell-mn.gov
- Through hard copy participation agreement (download from our website)
- Through "Joint Exercise of Powers" or "Interlocal" agreements

Make a purchase

Browse our catalog of nationally awarded suppliers online. Contact the supplier directly and inform them of your interest in using the Sourcewell contract, OR use our expertise — contact our client relations team. We want to be your guide.

For more information, contact our client relations team:

877-585-9706
service@sourcewell-mn.gov

Our process

Cooperative purchasing connects buyers and sellers for efficiency and savings.

Our user-friendly process—the consistency of our documents, forms, and evaluation criteria—is among our greatest assets.

We continuously refine our efforts to meet the changing needs of our clients. They value our North American competitive procurement process, which satisfies local procurement requirements.

Our clients add value to these steps by understanding their local procurement requirements and assessing their ability to legally access and utilize Sourcewell contracts.

Competitive procurement process

1. Scope of solicitation

We determine the scope of each competitive solicitation by identifying the needs of our public agency clients. This is accomplished through daily interactions and guidance from our clients.

2. Authorization from Sourcewell Board of Directors

Before initiating a solicitation, we seek permission from the publicly elected Sourcewell Board of Directors.

3. Public notice and advertising

Upon approval from the board, we issue a public notice and advertisement. Refer to sourcewell-mn.gov/process for specific advertising locations.

4. Proposal receipt and opening

We accept web-based, digital submissions through the Sourcewell Procurement Portal. Responses through the portal are secure and inaccessible until after the published due date and time. We conduct a public-proposal opening time, date, and place as specified in the RFP. Prior to April 1, 2019, physical submissions were accepted with a time and date stamp upon receipt at our office in Staples, Minn.

5. Objective evaluation

At the proposal opening, we evaluate the responsiveness of each proposal received. The evaluation committee then presents its recommendations to the chief procurement officer (CPO) for final review and approval.

6. Official award

Upon approval by the CPO and ratification by the Sourcewell Board of Directors, we award the recommended supplier(s) a four-year contract with the potential for a one-year extension. The Procurement Department sends a Notice of Award or Non-Award to all respondents via email.

7. Posting and review of approved contract documents

Sourcewell maintains a complete procurement file, and contract documentation is posted on our website. We periodically review all awarded contracts for compliance and effectiveness. In addition, Sourcewell may review and approve price and product changes at the supplier's request.



4-time recipient of the Achievement of Excellence in Procurement award.

The Sourcewell advantage

Sourcewell is a self-sustaining government organization. We partner with government, education, and nonprofit entities to empower community success.

You can confidently partner with Sourcewell because we:

Value independence

- As a government agency authorized by the state of Minnesota, we can enter into contracts and operate as our own cooperative purchasing lead agency. (See enabling legislation on page 6)
 - We adhere to competitive solicitation requirements of the Uniform Municipal Contracting Law.
- We award most contracts corporately, but you purchase from local dealers and providers.
- Contract terms allow you to propose supplemental terms and conditions.

Lead the way

- Choice of high-quality equipment/products/services—400 North American supplier contracts and more than 500 construction contracts.
- We eliminate low-bid, low-quality issues. You capture lifecycle-cost savings.
- Our contracts are tailored to you with solutions-based solicitations.
 - Basic to fully customized solutions available when you choose from a suite of options.

Read the fine print

- Proven procurement process, refined over 40 years. (See prior page.)
- Contracts competitively solicited on your behalf and awarded by our CPO and elected board.
- The documentation you need is right at your fingertips—with a complete procurement file posted on our website sourcewell-mn.gov.

Make purchasing easy

- Browse our catalog of awarded suppliers online.
- Participating agencies can then contact the supplier directly and tell them you'd like to use the Sourcewell contract.
 - If not a participating agency, check out how easy it is to register on page 3.
- Tap into our expertise by contacting our client relations team: 877-585-9706 or service@sourcewell-mn.gov.

Frequently asked questions

Q. Who is Sourcewell?

- A. Sourcewell is a local unit of government, a public corporation and agency under the Minnesota Constitution and its enabling law, Minnesota Statutes § 123A.21. Sourcewell employees are government employees.

Q. What is Sourcewell's primary purpose?

- A. Sourcewell is a service cooperative created to provide programs and services to participating agencies in the government, education, and nonprofit sectors. Its statutory purpose is to assist these agencies in meeting specific needs which are more efficiently delivered cooperatively than by an entity individually. Minn. Stat. § 123A.21, subd. 2.

Q. Is cooperative purchasing one of Sourcewell's authorized activities?

- A. Sourcewell is authorized to establish cooperative purchasing contracts on behalf of itself and participating agencies. Sourcewell follows the competitive contract law requirements under Minnesota Statutes § 471.345, to solicit, evaluate, and award these contracts.

Q. How is Sourcewell governed?

- A. Sourcewell is governed by an eight-member Board of Directors made up of local elected officials including county commissioners, city council members, mayors, and school board members.

Q. Who is eligible to participate, and how much does it cost?

- A. Participation is free and available to all government, education, and nonprofit entities.

Q. How do we register?

- A. You can register to participate online at sourcewell-mn.gov or by submitting a paper agreement.

Q. What specific statute gives my agency the authority to participate?

- A. Joint powers and cooperative purchasing laws authorize clients to access Sourcewell cooperative purchasing contracts. Sourcewell clients are responsible for ensuring compliance with state and local laws in their respective jurisdictions. A comprehensive list of state laws is included on the Sourcewell website on the "Compliance and Legal" page.

Sourcewell continuously monitors changing laws and regulations affecting cooperative purchasing. For questions about state-specific compliance or contract-use requirements, please contact service@sourcewell-mn.gov.

Q. Can my agency use Sourcewell contracts without issuing our own solicitation?

- A. Sourcewell contracts are competitively solicited on behalf of Sourcewell and our participating agencies. Individual agencies are free to determine whether the awarded contracts meet their needs.

Frequently asked questions

Q. Does Sourcewell's procurement process meet federal procurement standards, including the Office of Management and Budget Uniform Guidance (2 CFR Part 200)?

Q. How do I obtain copies of the legal documents associated with each contract?

Q. As a Sourcewell participating agency, are we able to buy from other contracts?

Q. How is Sourcewell funded?

- A. Sourcewell's procurement process is continuously improved to ensure compliance with state and federal requirements affecting our clients' ability to use cooperative purchasing contracts. Standard federal terms and conditions are included in Sourcewell solicitations and contracts. For specific compliance questions, please contact service@sourcewell-mn.gov.

- A. Contracts and solicitation documents are available under the "Contract Documentation" tab on each supplier's page on the Sourcewell website. Please follow the instructions under each supplier's "Pricing" tab to access pricing for specific contracts. Due to pricing complexity, some pricing is only available upon request. Procurement files are also available upon request.

- A. Sourcewell participation and contracts are nonexclusive with no obligation to purchase.

- A. Sourcewell is funded by administrative fees paid by suppliers. When Sourcewell awards a contract, that supplier realizes substantial efficiencies in the form of thousands of sales opportunities. Suppliers pay a percentage of those sales to Sourcewell to cover costs related to the procurement process and to offset general operating costs.

Material prepared and provided by Sourcewell is intended as informational and for reference purposes, but is not legal advice. We recognize your responsibility to ensure the Sourcewell procurement process complies with your local laws.



Cooperative purchasing

Sourcewell creates cooperative contract purchasing solutions on behalf of participating public agencies. Cooperative contracts offer both time and money savings for users by consolidating the efforts of numerous individually prepared solicitations into one, cooperatively shared process—taking advantage of the volume pricing generated by 50,000 agencies across North America.

Register and purchase

Visit sourcwell-mn.gov/cooperative-purchasing or turn to page 3 for more details.

We want to be your guide.

Contact our client relations team:

877-585-9706

service@sourcwell-mn.gov

COST SHARING AGREEMENT
Hickory Drive Boundary Road

This Agreement is made between the Town of Vandenbroek (herein "Town"), Village of Little Chute (herein "Village"), and Nestle USA, Inc. (herein "Nestle"). The Town, Village, and Nestle may be referred to herein individually as "party" or collectively as "parties".

Background Recitals

WHEREAS, a portion of Hickory Drive beginning at Buchman Road on the east and heading west approximately 600 feet that is a rural cross-section of roadway (herein "Hickory Drive Project"); and

WHEREAS, this section of roadway is was used by the Nestle industrial complex occupied by Nestle during the reconstruction of Hickory Drive in 2020.

WHEREAS, this is a boundary road for which the parties are in agreement that needs repair subject to cost sharing by the Town, Village, and Nestle.

NOW, THEREFORE, the parties agree as follows.

1. **The Hickory Drive Project**. The Hickory Drive Project subject to this Agreement involves the reclamation, reshaping, and repaving the approximate 600 foot section of roadway described in the Recitals above.
2. **The Cost**. The estimated cost to complete the Hickory Drive Project is \$29,500 as quoted by the Outagamie County Highway Department. The parties agree to split this cost in equal proportions of 1/3rd each.
3. **The Work**. The parties agree that the work for completing the Project will be performed by the Outagamie County Highway Department.
4. **Construction Agreement**. The Town will enter into a Construction Agreement with the County to provide all labor and materials for completion of the Hickory Drive Project.
5. **Construction Schedule**. It is contemplated that the construction of the Hickory Drive Project will take place prior to the end of 2021 at such times as may be convenient for the Outagamie County Highway Department.
6. **Payment / Reimbursement**. The Town will pay the County for the work and upon such payment by the Town, the Town will issue an invoice to Nestle for 1/3rd of the total cost and an invoice to the Village for 1/3rd of the total cost which invoices are due and payable to the Town within 30 days of invoice.

7. **Complete Agreement.** This constitutes the complete agreement between the parties and there have been no other oral representations, warranties, or agreements upon which either party has relied, unless in writing and signed by the party to be bound.
8. **Persons Bound.** This Agreement is binding on the parties hereto and their respective heirs, successors, and assigns.
9. **Signatures.** Copy signatures transmitted by fax, email, or other electronic transmission and counterpart signature pages are deemed as binding and valid as originals for purposes of this document.

Dated this _____ day of March, 2021.

TOWN OF VANDENBROEK

By: _____
Town Chairman

VILLAGE OF LITTLE CHUTE

By: _____
Village President

NESTLE USA, INC.

By: _____
Authorized Representative / Title

Village of Little Chute
REQUEST FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: 2021 Summer Event

PREPARED BY: James P. Fenlon, Administrator *JPF*

REPORT DATE: April 14, 2021

EXPLANATION: In 2018 and 2019, Little Chute was host to Bazaar After Dark in the Downtown. Those events proved to be very popular amongst the business community and brought thousands of visitors to the Downtown. Over the past number of months, staff has discussed the idea of hosting our own summer event/evening market on an annual basis using a similar model to Bazaar After Dark. You will recall that we were set to host an event like this in 2020 but it fell victim to COVID-19.

We have been discussing this with several key business owners, community stakeholders, and interested volunteers. While it would not be our intent to have the village staff be the driving force over the long-term behind a new summer event, we feel it is imperative for the village to be the driving force to get such an event started. We feel that over the course of a few years, we would be able to determine the marketability, effectiveness, and sustaining power of such an event if the village were involved at the front end.

Our intent would be to utilize resources from the Special Revenue Promotional Fund, which currently has fund balance to start such an event. Initial interest in this event is showing that sponsorships should cover most, if not all expenses. The long-term goal would be to turn this effort over to a non-profit or separate entity to officially run once the viability was proven. Our goal is to create an event that is financially sustainable and profitable. More so, the goal is draw visitors to our downtown and provide exposure for our business.

Since this is a first-time event, we are using general parameters for both expenses and revenues, but we are confident that we will not exceed \$15,000 in expenses. The subcommittee comprised of multiple businesses, organizations, and village staff is ready to execute on this effort and we look forward to hosting our first annual event on September 11th, 2021.

RECOMMENDATION: Approve the Administrator and staff to utilize Special Revenue Promotion Fund balance to execute a September 2021 event in Downtown Little Chute.

**DEVELOPMENT AGREEMENT
BETWEEN
VILLAGE OF LITTLE CHUTE
AND
NESTLE USA, INC. AND HICKORY DRIVE HOLDINGS, LLC**

This Agreement is made as of the ____ day of April, 2021 (the “Effective Date”), by the Village of Little Chute (herein “Village”) and Nestle USA, Inc. (“Nestle”). The Village and Nestle may be referred to herein as a “party” or collectively as “parties”. Hickory Drive Holdings, LLC (“Owner”) is an additional party hereto regarding certain provisions hereof.

BACKGROUND RECITALS

WHEREAS, Nestle operates a food products distribution facility (the “Facility”) on certain real property owned by Owner (including the improvements located thereon, the “Facility Property”); and

WHEREAS, said Facility Property is located within the Village, east of County Highway N (a.k.a. Freedom Road) and south of Hickory Drive; and

WHEREAS, Hickory Drive is currently not developed to Village road standards; and

WHEREAS, Nestle desires Hickory Drive to be improved to Village road standards to accommodate greater levels of usage for the benefit of the Facility; and

WHEREAS, County Highway N will have to be improved to accommodate traffic entering and exiting Hickory Drive; and

WHEREAS, the improvements of Hickory Drive and County Highway N will also require the installation of additional Infrastructure (as defined herein); and

WHEREAS, Nestle is further in need of certain design modifications to the driveway and parking areas on the south side of the Facility Property; and

WHEREAS, the Facility Property is subject to that certain Commercial Lease dated September 30, 2016, by and between Owner, as landlord, and Nestle (as successor-in-interest to Nestle Dreyer’s Ice Cream Company), as tenant (as amended, the “Facility Lease”); and

WHEREAS, the Village requires a permanent storm water management easement from Owner (the “Stormwater Easement”), related to surface water originating within the public right-of-way, in conjunction with the subject matter of this Agreement.

NOW, THEREFORE, the Village and Nestle agree as follows:

1. **Road Improvements and Permits.** Nestle agrees to pay for the design and construction of road improvements to both Hickory Drive and County Highway N as described in this Agreement (individually or collectively, as appropriate, the “Road Improvements”).

2. **County Highway N Improvements.** The County Highway N Road Improvements include the following areas of road work located on the east side of County Highway N, both north and south of the intersection with Hickory Drive, as shown on Plan Sheets 03 and 04 of the Record Drawings plan set entitled “Freedom Road & Hickory Drive Reconstruction – Nestle USA”,~~–~~ dated November 16, 2020 and attached hereto as **Exhibit A**, all to be constructed to Outagamie County specifications.

- a. Entrance to Hickory Drive from County Highway N.
- b. Right turn lane north of the County Highway N entrance.
- c. Deceleration lane markings beginning south of the County Highway N entrance.

3. **Hickory Drive Improvements.** The Hickory Drive Road Improvements will include the following features located along the northern border of the Facility Property and running from and including the intersection of County Highway N (STA 1+57) in an easterly direction approximately 2,009 feet (STA 21+66) to a point east of the eastern boundary of the Facility Property, at the intersection of Don Degroot Drive, as shown on Plan Sheets 05 through 08 of the Record Drawings plan set entitled “Freedom Road & Hickory Drive Reconstruction – Nestle USA”, dated November 16, 2020, and attached hereto as **Exhibit A**.

- a. Fully improved urbanized roadway consisting of three lanes of concrete pavement with integral curb and gutter.
- b. Driveway access points at three locations to the Facility Property.
- c. Associated gravel base and pipe network for storm sewer, sanitary sewer, and water main to be constructed to Village technical specifications.

4. **Technical Specifications for Road Improvements.** Construction standards for the Road Improvements shall follow Wisconsin DOT standards for paving, including but not limited to construction processes, procedures, quality of completed installation and materials, and consideration of weather conditions at time(s) chosen for installation. A complete set of Village technical specifications is provided in the document entitled “Technical Specifications for Road Improvements and Infrastructure - Request for Proposal - Freedom Road, Hickory Drive, & Phase 1 Site Improvements”, dated August 18, 2020, and attached hereto as **Exhibit B**.

5. **Payment For, and Approval of, Road Designs.** The design for the Road Improvements on both County Highway N and Hickory Drive will be prepared by McMahon Associates, Inc. at Nestle’s sole and exclusive expense. Prior to construction commencement, (i) the Hickory Drive Road Improvements design shall be submitted to and approved by the Village at a meeting of the Village Board of Trustees; and (ii) the County Highway N Road Improvements shall be submitted to the Outagamie County Highway Commission for approval.

6. **Payment for Construction of Road Improvements.** Nestle shall pay for all roadway surveys, dedications, plans and specifications, and labor and materials for construction of the Road Improvements on both County Highway N and Hickory Drive in full. The Village shall not be obligated to reimburse Nestle for these costs of the Road Improvements.

7. **Design, Technical Specifications, and Construction of Public and Private Infrastructure.** Nestle shall pay for the design and construction of infrastructure consisting of street lights, water main, sanitary sewer, and storm sewer, together with associated manholes, valves, and related facilities, to be located in the public rights-of-way of County Highway N and/or Hickory Drive (collectively, the "Public Infrastructure"), the locations of which are depicted on Plan Sheets 01 through 26 and XS1 through XS17 of the Record Drawings plan set entitled "Freedom Road & Hickory Drive Reconstruction – Nestle USA", dated November 16, 2020 and attached hereto as **Exhibit C**. The Public Infrastructure shall be subject to the technical specifications and other requirements set forth in **Exhibit B** hereto.

Furthermore, Nestle shall install, at its own expense, additional facilities on the Facility Property as depicted on the plan set entitled "2020 Site Improvements – Nestle USA" , Plan Sheets 01 through 13, A211, and E1 through E12, stamped and dated September 14, 2020 and attached hereto as **Exhibit D**, consisting of new and/or enlarged storm water detention pond(s), water main/laterals, sanitary main/laterals, storm main/laterals, and related facilities associated therewith (collectively, the "Facility Property Infrastructure"). Some of these facilities will be connected to the Public Infrastructure described above, as depicted on said plans, to permit the conveyance of storm water from the Public Infrastructure to the Facility Property Infrastructure.

Nestle shall obtain all necessary state, county, and local permits for the work and improvements contemplated hereinabove.

8. **General Contractor.** The general contractor for Road Improvements shall be hired by Nestle and shall be approved in advance by the Village as being fully qualified for the work to be performed. All payments due to the general contractor shall be timely paid by Nestle.

9. **Ownership of Road Improvements and Public Infrastructure.** The Road Improvements and all Public Infrastructure within the Hickory Drive right-of-way, as well as the sanitary sewer and water main Public Infrastructure located within the County Highway N right-of-way, will constitute property and assets owned by the Village, even though initially paid for by Nestle, and the Village shall be responsible for the work and costs of all future maintenance, repairs, and replacements of same; provided, however, that with regard to any future municipal work or improvement on or of the Public Infrastructure which specially benefits the Facility Property, the Facility Property will remain subject to potential, future special assessments for such municipal work or improvement, as authorized under Chapter 66 Wisconsin Statutes and Village ordinances.

The Road Improvements and storm sewer Public Infrastructure within the County Highway N right-of-way will constitute property and assets owned by Outagamie County.

All Road Improvements and Public Infrastructure, including design, labor, and materials paid for by Nestle, shall constitute a gift from Nestle to the Village or the County, as applicable, of their respective interests as stated above.

The Facility Property Infrastructure shall constitute a portion of the Facility Property owned by Owner, pursuant to the terms of the Facility Lease.

10. **Commencement Date of Construction.** The parties intend that the design of the Road Improvements, Public Infrastructure, and Facility Property Infrastructure will be approved, and construction of same may begin as early as September 16, 2020 if all necessary requirements, approvals, and permits can be obtained on or before that date.

11. **Inspection and Approval of Road Improvements and Testing Infrastructure.**

The Village shall have the right to inspect, and reject or approve, the Road Improvements and Public Infrastructure upon substantial completion, including the right to require additional or corrective work and materials as reasonably necessary to assure that the original specifications have been met. Nestle shall reimburse the Village for the Village's reasonable costs and expenses incurred for such inspections. The Village will inspect at a not to exceed cost of \$33,000 with an additional testing budget of \$10,000, if needed, to verify test results provided by the contractor. This estimate for work is expected to be completed within the 2020 construction season. Overtime hours or weekend inspections are not included in the above fees.

12. **Road Improvements and Infrastructure Warranty by Nestle.** All Road Improvements and Public Infrastructure shall be warranted by Nestle for workmanship, installation, and materials being of good quality consistent with Village specifications and industry standards for a period of one (1) year following acceptance of the Road Improvements by the Village upon substantial completion.

13. **Nestle to Provide Record Drawings.** Record drawings of the completed Road Improvements and Public Infrastructure shall be provided by Nestle to the Village upon substantial completion of same.

14. **Nestle to Provide Detailed Invoices.** Nestle shall provide to the Village copies of all invoices for all construction, labor and materials associated with installation of the Road Improvements and Public Infrastructure (and the Facility Property Infrastructure if necessary), because the Village needs these invoices to document detailed contributed capital fixed asset records for municipal accounting and audit purposes. All such invoices for work completed in 2020 shall be provided to the Village no later than February 15, 2021. If the Project is not completed in 2020, all invoices related to 2021 work shall be provided within 60 days of installation completion. All such invoices, whether for 2020 or 2021, shall be identified in terms of whether they apply to Road Improvements, sewer infrastructure, water infrastructure, or storm infrastructure.

15. **Nestle's Obligations are Conditional.** Nestle's obligations in this Agreement are conditioned upon the requirement that the Village approve the "Nestle Site Plan Modifications" described in paragraph 18 below.

16. **Nestle to Treat Public Storm Water.** The storm water system being designed for the public right-of-way as part of the Road Improvements and Public Infrastructure will route storm water coming from the Hickory Drive right-of-way to one or more private detention pond(s) on the Facility Property, pursuant to the easement discussed in paragraph 17 below, and as depicted on the plans attached hereto. Nestle agrees to treat such storm water by means of settlement via said detention ponds in order to meet the current Village requirements for detention and water quality. This accommodation to the Village is being made by Nestle as part of its consideration for the Village's authorization of the Road Improvements for Nestle's benefit.

17. **Owner to Grant Storm Water Easements; Effect of Prior Agreements.** In order to accommodate Nestle and the Village, Owner hereby agrees to grant the Village a permanent storm water easement on the Facility Property for the purpose of conveying storm water from the public right-of-way to one or more detention pond(s) on the Facility Property. Such easement shall be granted on the form attached hereto as **Exhibit H.**

During the term of the Facility Lease, Nestle shall be primarily responsible for the installation, operation, repair, maintenance, and replacement of the Facility Property Infrastructure and all costs associated therewith; however, to the extent Nestle fails to maintain satisfactory operational condition of the facilities installed to convey storm water from the Hickory Drive right-of-way to the Facility Property storm water retention pond(s), and if after such failure Owner similarly fails to maintain satisfactory operational condition of such facilities, then the Village may go upon the Facility Property to undertake such work and initially charge back the cost thereof to Nestle. In the event that the Facility Lease (including any extensions thereof) is no longer in effect at such time, or in the event that Nestle (or its successor-in-interest under the Facility Lease) fails to timely reimburse the Village for any such costs after reasonable notice thereof, then the Village may charge back such costs to Owner. If Owner fails to timely reimburse such costs after reasonable notice thereof, then the Village may assess such costs against Owner as a special charge under Chapter 66.0627 Wisconsin Statutes, and as a corresponding statutory lien against the real estate, in addition to any other remedy at law or in equity.

Nestle and Owner hereby agree and acknowledge that nothing contained herein is intended to amend or modify any of the terms of the Facility Lease between Owner and Nestle, and that the Facility Lease shall control the rights and obligations of Owner and Nestle as between them, in the event of any discrepancy with the terms hereof. The rights and obligations of the Village, with respect to both the Owner and Nestle, as set forth in this Development Agreement are not subject to the Terms and Conditions of the Facility Lease.

In connection with the Facility Property Infrastructure, Nestle is required to install, operate, repair, maintain, and replace storm water facilities located on the Facility Property in accordance with the approved Stormwater Management Practices Maintenance Agreement and the corresponding Operation and Maintenance Plan, on file with the Village Clerk for the Village of Little Chute. This Agreement was made and entered into October 19, 2016, and recorded June 2, 2017 with the Outagamie County Register of Deeds as Document No. 2105465, and is attached hereto as **Exhibit I.** The Village's rights of enforcement against the Owner are as set forth in the second paragraph of this section 17.

Additional requirements in supplement to the October 19, 2016 Storm Water Management Plan (SWMP) and the Operations and Maintenance Plan for the added public and private storm water facilities dated August 19, 2020 are attached hereto as **Exhibits J and K**, respectively. These documents are required to address the water quality and detention requirements that have been achieved for the added impervious areas in Hickory Road and the Facility Property. The Village of Little Chute is required to identify these newly constructed facilities in an Agreement between the Owner and the Village to allow credit for these improvements in the Village's WDNR MS4 Permit for water quality. The Village's rights of enforcement against the Owner are as set forth in the second paragraph of this section 17.

18. **Nestle Site Plan Modifications.** As consideration for this Agreement, and full payment for the design and construction of the Road Improvements and Public Infrastructure by Nestle, the Village has conditionally approved (as further explained below) preliminary site plan modifications to the Facility Property as shown on the plan set entitled "2020 Site Improvements – Nestle USA",, Plan Sheets 01 through 13, A211, and E1 through E12, stamped and dated September 14, 2020 and attached hereto as **Exhibit D**, including the following:

- a. Installation of new parking stalls and drive aisles
- b. Guard shack installation
- c. New private storm sewer to convey storm water from public right of way
- d. Storm water management pond improvements to accommodate additional offsite storm water for water quality and detention as specified in the SWMP and O&M documents.

Notwithstanding anything contained herein to the contrary, the Village's conditional approval of Nestle's preliminary site plan modifications as shown on **Exhibit D** is conditioned (i) on Nestle's submission of final site plan modifications per Village standards and requirements for final Board consideration and discretionary approval when site plan modifications are finalized and (ii) on Nestle's final site plan modifications compliance with all Village code provisions.

19. **Construction of the Site Plan Improvements.** Construction of the site plan improvements shall not be commenced until the Road Improvements have been designed, completed, record documents provided for the improved facilities, and the work accepted by the Village, including verification that all construction work and materials have been fully paid for by Nestle.

20. **Site Plan Improvements Approval.** The Village reserves the right to require additional work or corrective work to be performed by Nestle, as reasonably necessary, to assure the site plan improvements are constructed in accordance with the designs and specifications approved by the Village.

21. **Site Plan Design Specifications.** Detailed site plan design specifications for the Facility Property are attached hereto as **Exhibit B**.

22. **Legal Description.** The legal description of the property owned by Owner to which this Agreement applies is attached hereto as **Exhibit G.**

23. **Enforcement.** The obligations of Nestle may be enforced by the Village by an action at law and/or by an action for equitable relief in the Circuit Court for Outagamie County against Nestle or, if the Facility Lease (including any extensions thereof) is no longer in effect, against Owner.

24. **Complete Agreement.** This constitutes the complete agreement between the parties and there have been no other oral or written representations, warranties, or agreements upon which any party hereto has relied, except those in writing and signed by the party or parties to be bound.

25. **Parties Bound.** This Agreement shall be binding on the parties hereto and their respective successors and assigns.

26. **Recording.** This Agreement shall not be recorded with the Register of Deeds for Outagamie County or in any other public register. However, any party hereto (including Owner) may record a memorandum of this agreement, provided that each of the other parties hereto gives their express written consent to the form and content of such memorandum.

27. **Signatures.** Fax or email copies of this document, and copies of signatures transmitted by fax or email, and counterpart signature pages of this document shall be deemed as binding and valid as originals.

28. **Table of Exhibits.** Attached to this Agreement is a “Table of Exhibits” which are not being physically annexed to this signed Agreement but which all parties acknowledge that they have access to and have received by electronic transmission or other means, that they will make copies for their own files and records as they deem appropriate, all of which are incorporated into this Agreement by reference, and for which replacement copies can be obtained from the Village if necessary.

[SIGNATURE PAGE(S) FOLLOW]

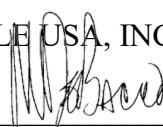
Dated and effective as of the Effective Date stipulated above, regardless of the date signed.

VILLAGE OF LITTLE CHUTE

BY: _____
Michael R. Vanden Berg, Village President

BY: _____
Laurie Decker, Village Clerk

NESTLE USA, INC.

BY: _____


Print Name: Mark DeBacco

Title: Sr Director, Warehouse Operations

HICKORY DRIVE HOLDINGS, LLC

BY: Broadstone Net Lease, LLC
a New York limited liability company,
its sole member

By: Broadstone Net Lease, Inc.
a Maryland corporation,
its managing member

By: _____

Print Name: _____

Title: _____

TABLE OF EXHIBITS
To
DEVELOPMENT AGREEMENT
BETWEEN
VILLAGE OF LITTLE CHUTE
AND
NESTLE USA, INC. AND HICKORY DRIVE HOLDINGS, LLC

Exhibit A	Description in Paragraph 2
Exhibit B	Description in Paragraph 4
Exhibit C	Description in Paragraph 7
Exhibit D	Description in Paragraph 7
Exhibit E	[Intentionally omitted].
Exhibit F	[Intentionally omitted].
Exhibit G	Description in Paragraph 22
Exhibit H	Description in Paragraph 17
Exhibit I	Description in Paragraph 17
Exhibit J	Description in Paragraph 17
Exhibit K	Description in Paragraph 17

**PINE STREET
TRAFFIC MANAGEMENT RECOMMENDATION**

**VILLAGE OF LITTLE CHUTE
OUTAGAMIE COUNTY, WISCONSIN**



April 15, 2021

Prepared By:

Christopher L. Murawski, P.E.

Village Engineer

**Village of Little Chute
Engineering Department**

108 W Main St
Little Chute, WI 54140
Telephone: (920) 423-3865
www.littlechutewi.org

Traffic Access Management

"Access management" refers to the design, implementation and management of entry and exit points for driveways and roadways. These entry and exit points can be managed by carefully planning their location, the types of turning movements allowed, and if appropriate, by limiting or prohibiting access to entry and exit points. Developing and implementing effective access management strategies that promote or improve safety requires considering the location of entry and exit points in the context of current and future access needs, current and future intersection operations, and mobility and safety for pedestrians and bicyclists.

The American Association of State Highway and Transportation Officials (AASHTO) states that access points should not be situated within the functional area of an intersection. The functional area of an intersection as described by AASHTO and the Transportation Research Board is the area that extends upstream and downstream from the physical location of the intersection. For Main Street (STH 96) the minimum upstream functional area of an intersection is 325 feet.

The upstream functional area is the most critical and includes three elements:

1. Distance traveled during perception reaction time.
2. Deceleration distance as the driver maneuvers to a stop.
3. Queue storage distance.

The location of Pine Street is 165 feet east of Grand Avenue and 250 feet west of Depot Street. This results in Pine Street being located within the 'functional area' of both the Grand Avenue intersection and the Depot Street intersection. Ideally, there should be no access points to Main Street between these two intersections. Access within the functional area of intersections interferes with safe and efficient roadway operations.

Operational Traffic Movements

Pine Street was recently vacated approximately 335 feet south of Main Street. This created a dead end street eliminating access to the church/school property and reducing localized traffic entering Pine Street from Main Street by approximately 78 percent (based on 1996 traffic study). Pine Street currently exists as a one way street from Main Street to the municipal parking lot or a distance of approximately 160 feet. Pine Street has limited site distance. If motorists were allowed to access Main Street at this location, the close proximity of the buildings in relation to oncoming traffic would limit the driver's ability to see approaching vehicles. This is the most likely reason access to Main Street was previously eliminated at Pine Street. Two way access is also currently provided to the municipal parking lot from Grand Avenue (west) and Vandenbroek Street (east). Because of these additional access locations the Pine Street entrance from Main Street to the municipal parking lot is considered redundant.

Traffic Load

The average annual daily traffic counts on Main Street in the area of Pine Street is 8,000 vehicles per day. This is a two lane street with parking on both sides of the roadway. Similar traffic counts

are found on Freedom Road between Florida Avenue and Interstate 41 (8,700). For comparison, Freedom Road is a four lane urban county highway with no parking on either side of the street.



Above is a random photo taken in 2018. Seven (7) vehicles are traveling to the west beginning at the Main Street crosswalk near Pine Street. If the first vehicle turned left at Pine Street, there would be insufficient stacking distance to prevent traffic from blocking Depot Street. This same vehicle (turning left) would also have difficulty seeing the approaching vehicle (blue), traveling east and is in the intersection at Grand Avenue. Two other vehicles block it's visibility from the driver turning left onto Pine Street. The poor site distance can be attributed to the geometrics of the roadway and heavy traffic load at this location. This is a good example of the functional area required for these intersections.

In general, the number of locations where travel paths of two different vehicles cross at an intersection, driveway or public road way influence the safety of motorists. It is desirable to minimize the number of conflict points due to crossing maneuvers. Left turn maneuvers can lead to more severe crashes than merging or diverging conflicts because of the angle and speed differentials between the two vehicles. As the angle and speed differentials increase, crash severity can also increase.

Future Main Street Improvements

The realignment of Vandenbroek Street will improve the intersection's functionality but will also reduce the vehicle storage to the west and potentially require signalization of the intersection. The traffic signals at Vandenbroek Street would be synchronized with the signals at Grand Avenue due to short distance between intersections. This signal is necessary to allow vehicles to cross the intersection in the north/south direction due to the heavy traffic load for vehicles traveling on Main Street. It would be required to remove the Pine Street access from Main Street when this improvement occurs.

Recommendation

From a traffic operations perspective with regards to Main Street, the Pine Street connection should be closed to optimize traffic flow and reduce safety risks. With the previous vacation of

Pine Street, south the municipal parking lot, and access to St. John's Church/school having been removed, the need for the access to Pine Street at Main Street is greatly reduced.

The Village Engineer recommends closure of Pine Street at Main Street to provide a pedestrian mall between Main Street (STH 96) and the entrances to the municipal parking lot for the following reasons:

- Pine Street currently has limited use while serving three lots. Two of these properties have existing frontage on Main Street.
- Pine Street is currently a one way street (south) and has a 78 percent reduced use due to the recent vacation of the southern part of Pine Street.
- Vehicles continue to travel north on Pine Street (illegally) to access Main Street with limited site vision. The poor visibility is due to the close proximity of the buildings in relation to oncoming traffic and geometry of the street alignment.
- A turning maneuver from Main Street onto Pine Street is within the functional area of both Depot Street and Grand Avenue which creates operational safety issues.
- From a driver's perspective the entrance to the Pine Street Parking Lot will utilize the same driveway entrances as are currently used today to exit the lot. Therefore, current users already recognize existing access points for this parking area. The 1996 Traffic study indicates that the Grand Avenue and Vandenbroek Street driveways are used by 2/3 of the drivers to enter the parking area after eliminating the traffic continuing to the south.
- Pedestrian access will be maintained from the Pine Street Parking Lot to Main Street as well as the existing businesses located on Pine Street.
- It was noted that two of the three property owner's being affected by the vehicle access from Main Street to the Pine Street Parking Lot did not object to the proposed change.
- Assessment costs will be incurred by the property owners to reconstruct Pine Street if it remains open to vehicles as a street instead of a pedestrian mall.
- A barrier should also be provided to prevent vehicles from traveling into the pedestrian mall. There are many type of barriers that could be used such as planters, trees, railings, curbing or bollards. These types of details can be specified during the design phase.

Reference Documents

A link to the 1998 Downtown Plan is provided below:

http://www.littlechutewi.org/DocumentCenter/View/4344/DowntownPlan_SchreiberAnderson

A link to the 1996 Traffic Study Prepared by ECWRPC is provided below:

<http://www.littlechutewi.org/DocumentCenter/View/6069/1996-East-Central-Traffic-Study>

A link to the 2010 Traffic Study Prepared by McMahon Engineers\Architects is provided below:

<http://www.littlechutewi.org/DocumentCenter/View/4348/2010-Downtown-Traffic-Study>

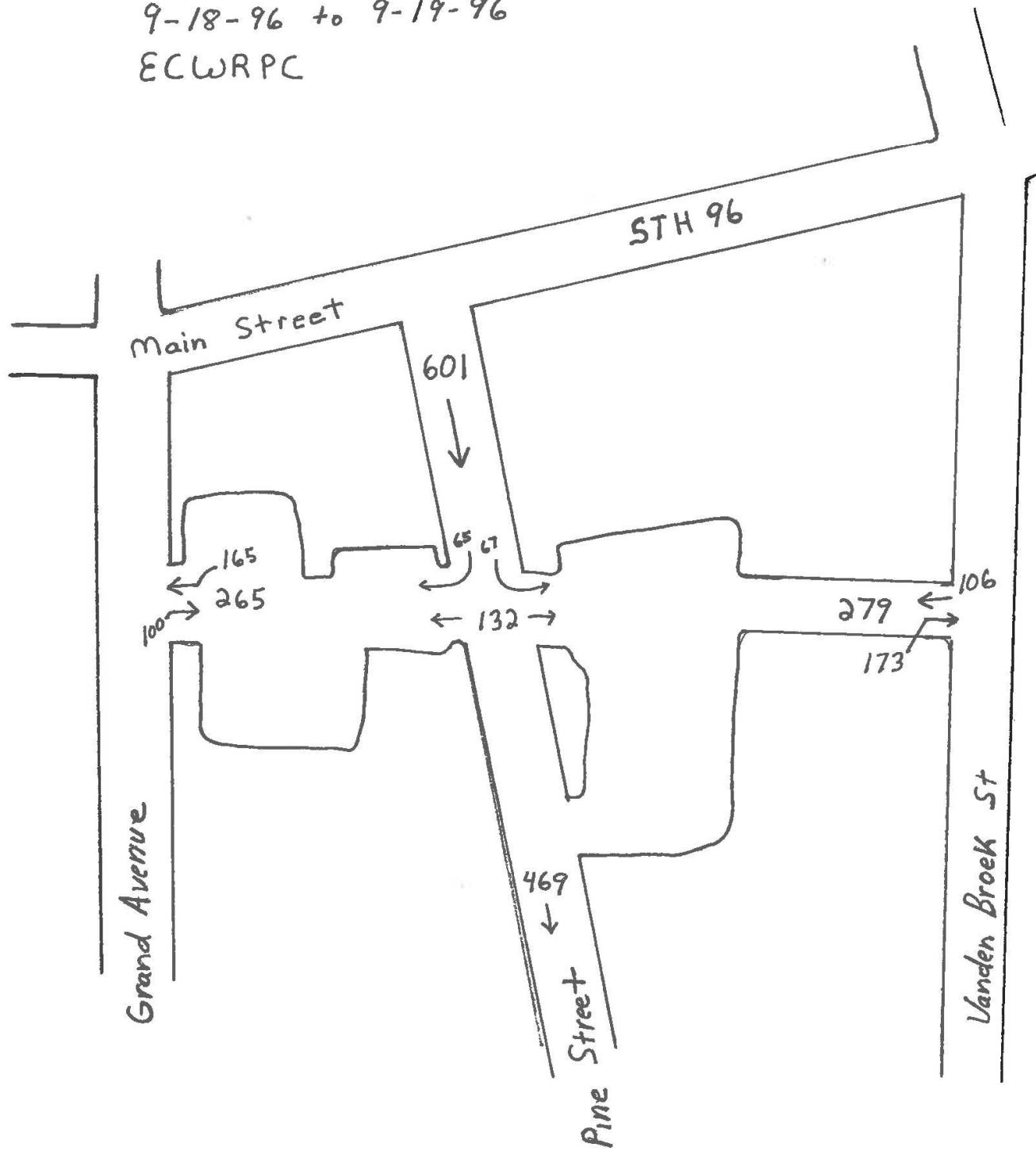
24 Hour Traffic Counts

Pine Street Parking Area

N↑

9-18-96 to 9-19-96

ECWRPC



Village of Little Chute
Engineering Department

REQUEST FOR BOARD'S CONSIDERATION

ITEM DESCRIPTION:	Award of 2021 Utility and Concrete Paving Projects
REPORT PREPARED BY:	Christopher L. Murawski, P.E.
REPORT DATE:	April 16, 2021
ADMINISTRATOR'S REVIEW / COMMENTS:	
No additional comments to this report _____ See additional comments attached _____	
EXPLANATION:	
<p>On April 15, 2021 bids were opened for five construction contracts to provide infrastructure improvements for various Utility and Street Reconstruction Projects. Below are summaries of the bid openings:</p> <p>Hartzheim Drive Utilities (2021001) - Two bids were received ranging in cost from \$530,493.75 to \$728,778.60. The low bid was submitted by Donald Hietpas and Sons Inc. from Little Chute, WI in the amount of \$530,493.75 as compared to the capital improvement budget of \$618,640.00 for construction or a total of \$700,000 for engineering design and contingencies. This contractor appears to be a responsible bidder and qualified to perform the work.</p> <p>Hartzheim Drive Concrete Paving (2021002) - Two bids were received ranging in cost from \$402,257.61 to \$426,738.41. The low bid was submitted by Sommers Construction Company, Inc. from Shiocton, WI in the amount of \$402,257.61 as compared to the capital improvement budget of \$735,680 for construction or a total of \$836,000 for engineering design and contingencies. This contractor appears to be a responsible bidder and qualified to perform the work.</p> <p>CTH OO Sanitary Sewer Reconstruction (2021003) - Four bids were received ranging in cost from \$302,177.50 to \$581,831.00. The low bid was submitted by Superior Sewer and Water Inc. from Luxemburg, WI in the amount of \$302,177.50 as compared to the previously approved budget adjustment of \$313,595 for construction, engineering design and contingencies. This contractor appears to be a responsible bidder and qualified to perform the work. Based on the small difference between the construction bid amount as compared to the total project budget, it may be necessary to provide an additional budget adjustment prior to project completion.</p> <p>Evergreen Drive Utilities (2021004) - Three bids were received ranging in cost from \$620,575.40 to \$729,152.22. The low bid was submitted by Superior Sewer and Water Inc. from Luxemburg, WI in the amount of \$620,575.40 as compared to the capital improvement budget of \$578,816 for construction or a total of \$633,080 for engineering design and contingencies. This contractor appears to be a responsible bidder and qualified to perform the work. Additional costs were incurred for this project to modify the existing storm sewer in Evergreen Drive to increase the system capacity for development and to allow conveyance of the 10-year, 24-hour design storm to Evergreen Pond. Based on the difference between the construction bid amount as compared to the total project budget, it may be necessary to provide an additional budget adjustment prior to project completion.</p>	

Evergreen Drive Concrete Paving (2021005) - Two bids were received ranging in cost from \$830,550.35 to \$926,244.15. The low bid was submitted by Vinton Construction Company from Two Rivers, WI in the amount of \$830,550.35 as compared to the capital improvement budget of \$973,740 for construction or a total of \$1,363,236 for engineering design and contingencies. This contractor appears to be a responsible bidder and qualified to perform the work.

Because this bid is considerably lower than previously estimated, it is the Village Engineer's recommendation to include the alternate bid to replace the remaining asphalt section in Spirit Court that is adjacent to Evergreen Drive with concrete pavement while utilizing the existing concrete curb. This is in addition to the base bid in the amount of \$36,544.00 or a total bid of \$867,094.35 as compared to the capital improvement budget of \$973,740 for construction or a total of \$1,363,236 for engineering design and contingencies.

Attached are the project bid tabulations for your review.

RECOMMENDATION:

It is the recommendation of the Village Engineer to award the following contracts for the 2021 Utility and Concrete Paving infrastructure improvements:

Hartzheim Drive Utilities, Contract No. 2021001 to Donald Hietpas and Sons Inc. of Little Chute, WI in the amount of \$530,493.75.

Hartzheim Drive Concrete Paving, Contract No. 2021002 to Vinton Construction Company of Two Rivers, WI in the amount of \$402,257.61.

CTH OO Sanitary Sewer Reconstruction, Contract No. 2021003 to Superior Sewer and Water Inc. of Luxemburg, WI in the amount of \$302,177.50.

Evergreen Drive Utilities, Contract No. 2021004 to Superior Sewer and Water Inc. of Luxemburg, WI in the amount of \$620,575.40.

Evergreen Drive Concrete Paving, Contract No. 2021005 to Vinton Construction Company of Two Rivers, WI in the amount of \$867,094.35 which includes the alternate bid to replace the asphalt pavement in Spirit Court (\$36,544.00).

Contractor Bid Award Totals for 2021 Utility and Concrete Paving = \$2,722,598.61

STORM SEWER - HARTZHEIM DRIVE				Don Hietpas & Sons		Superior Sewer & Water Inc.	
Bid Item	Description	Unit	Quantity	Unit Cost	Bid Amount	Unit Cost	Bid Amount
1	18" Class III Reinforced Concrete Storm Sewer	LF	70.00	\$67.50	\$4,725.00	\$86.00	\$6,020.00
2	24" Class III Reinforced Concrete Storm Sewer	LF	75.00	\$70.75	\$5,306.25	\$93.00	\$6,975.00
3	36" Class III Reinforced Concrete Storm Sewer	LF	360.00	\$90.75	\$32,670.00	\$126.00	\$45,360.00
4	42" Class III Reinforced Concrete Storm Sewer	LF	700.00	\$116.00	\$81,200.00	\$152.00	\$106,400.00
5	48" Class III Reinforced Concrete Storm Sewer	LF	115.00	\$151.00	\$17,365.00	\$169.00	\$19,435.00
6	54" Class III Reinforced Concrete Storm Sewer	LF	10.00	\$155.00	\$1,550.00	\$212.00	\$2,120.00
7	6" PVC Storm Sewer Lateral	LF	400.00	\$50.00	\$20,000.00	\$45.00	\$18,000.00
8	8" PVC Storm Sewer Main	LF	30.00	\$40.00	\$1,200.00	\$58.00	\$1,740.00
9	12" PVC Storm Sewer Main	LF	295.00	\$60.00	\$17,700.00	\$72.00	\$21,240.00
10	4 Ft Dia. Standard Precast Storm Sewer Manhole	VF	3.50	\$450.00	\$1,575.00	\$980.00	\$3,430.00
11	6 Ft Dia. Standard Precast Storm Sewer Manhole	VF	46.00	\$625.00	\$28,750.00	\$610.00	\$28,060.00
12	8 Ft Dia. Standard Precast Storm Sewer Manhole	VF	11.90	\$925.00	\$11,007.50	\$940.00	\$11,186.00
13	9 Ft Dia. Standard Precast Storm Sewer Manhole	VF	6.40	\$1,200.00	\$7,680.00	\$1,580.00	\$10,112.00
14	Type "H" Catch Basin Includes: Frame (R-3067) & Grate, Complete In Place	EA	14.00	\$1,800.00	\$25,200.00	\$2,028.00	\$28,392.00
15	24" Dia. Field Inlet, Includes: Frame (R-5901-E) & Grate (Type-G), Complete in Place	EA	4.00	\$1,300.00	\$5,200.00	\$1,900.00	\$7,600.00
16	4' Dia. Field Inlet, Includes: Frame & Grate, Complete in Place	VF	4.10	\$450.00	\$1,845.00	\$1,700.00	\$6,970.00
17	Connect to Existing Storm Sewer Main	EA	5.00	\$800.00	\$4,000.00	\$180.00	\$900.00
18	Abandon Existing 15" and Larger Storm Sewer Main	LF	25.00	\$20.00	\$500.00	\$620.00	\$15,500.00
19	Remove & Dispose 30" and Smaller Storm Sewer	LF	360.00	\$15.00	\$5,400.00	\$21.00	\$7,560.00
20	Bulkhead - 36" Storm Sewer	EA	1.00	\$450.00	\$450.00	\$255.00	\$255.00
21	Storm Sewer Clay Dam	EA	15.00	\$125.00	\$1,875.00	\$200.00	\$3,000.00
22	Storm Sewer Utility Line Opening (ULO)	EA	2.00	\$400.00	\$800.00	\$1,554.00	\$3,108.00
23	Construction Staking (Storm)	LS	1.00	\$1,850.00	\$1,850.00	\$1,200.00	\$1,200.00
STORM SUB-TOTALS				Sub-Total	\$277,848.75	Sub-Total	\$354,563.00

SANITARY - HARTZHEIM DRIVE				Don Hietpas & Sons		Superior Sewer & Water Inc.	
Bid Item	Description	Unit	Quantity	Unit Cost	Bid Amount	Unit Cost	Bid Amount
24	6" PVC SDR - 35, Sanitary Sewer Laterals	LF	360.00	\$55.00	\$19,800.00	\$77.00	\$27,720.00
25	8" PVC SDR - 35, Sanitary Sewer Main	LF	660.00	\$72.00	\$47,520.00	\$132.00	\$87,120.00
25A	8" PVC SDR - 35, Sanitary Sewer Main (Native Backfill)	LF	330.00	\$40.00	\$13,200.00	\$69.00	\$22,770.00
26	4' Dia. Standard Precast Sanitary MH, Includes: Frame & Cover, Complete in Place	VF	30.80	\$325.00	\$10,010.00	\$327.00	\$10,071.60
29	4' Dia. Reconstruct Sanitary Sewer Manhole, Complete as Specified	VF	14.10	\$400.00	\$5,640.00	\$310.00	\$4,371.00
30	Connect to Existing Sanitary Sewer Manhole	EA	1.00	\$1,500.00	\$1,500.00	\$1,200.00	\$1,200.00
31	Sanitary Sewer - Utility Line Opening (ULO)	LF	2.00	\$550.00	\$1,100.00	\$2,425.00	\$4,850.00
32	Sanitary Sewer - Clay Dam	EA	10.00	\$150.00	\$1,500.00	\$200.00	\$2,000.00
33	Sanitary Sewer - 8" x 6" Factory Wye or Tee	EA	10.00	\$125.00	\$1,250.00	\$130.00	\$1,300.00
34	Construction Staking (Sanitary)	EA	1.00	\$600.00	\$600.00	\$200.00	\$200.00
SANITARY SUB-TOTALS				Sub-Total	\$102,120.00	Sub-Total	\$161,602.60

WATER - HARTZHEIM DRIVE				Don Hietpas & Sons		Superior Sewer & Water Inc.	
Bid Item	Description	Unit	Quantity	Unit Cost	Bid Amount	Unit Cost	Bid Amount
35	6" PVC Water Main	LF	28.00	\$60.00	\$1,680.00	\$76.00	\$2,128.00
36	12" PVC Water Main	LF	700.00	\$78.00	\$54,600.00	\$130.00	\$91,000.00
36A	12" PVC Water Main (Native Backfill)	LF	110.00	\$55.00	\$6,050.00	\$80.00	\$8,800.00
37	Connect to Existing 12" Water Main	EA	4.00	\$1,500.00	\$6,000.00	\$1,500.00	\$6,000.00
38	6" Water Main, Valve & Valve Box	EA	2.00	\$1,275.00	\$2,550.00	\$1,400.00	\$2,800.00
39	12" Water Main, Valve & Valve Box	EA	4.00	\$2,980.00	\$11,920.00	\$3,450.00	\$13,800.00
40	Adjust Existing Water Valve Box	EA	4.00	\$450.00	\$1,800.00	\$430.00	\$1,720.00
41	12" x 12" Tee	EA	2.00	\$850.00	\$1,700.00	\$580.00	\$1,160.00
42	12" x 6" Locking Tee	EA	2.00	\$625.00	\$1,250.00	\$210.00	\$420.00
43	6" - 45 Degree Bend	EA	2.00	\$275.00	\$550.00	\$1,620.00	\$3,240.00
44	12" - 45 Degree Bend	EA	6.00	\$950.00	\$5,700.00	\$540.00	\$3,240.00
45	12" Plug	EA	1.00	\$200.00	\$200.00	\$130.00	\$130.00
46	1-1/4" Water Service, Includes: Saddle, Corporation, Curb Stop, Curb Box & Union	EA	11.00	\$525.00	\$5,775.00	\$1,030.00	\$11,330.00
46A	2" Water Service, Includes: Saddle, Corporation, Curb Stop, Curb Box & Union	EA	1.00	\$975.00	\$975.00	\$1,660.00	\$1,660.00
47	1-1/4" Polyethylene Pipe, Water Service	LF	475.00	\$55.00	\$26,125.00	\$51.00	\$24,225.00
47A	2" Polyethylene Pipe, Water Service	LF	25.00	\$45.00	\$1,125.00	\$600.00	\$15,000.00
48	Water Service Clay Dam	EA	12.00	\$100.00	\$1,200.00	\$200.00	\$2,400.00
49	Water Main Utility Line Opening (ULO)	EA	2.00	\$350.00	\$700.00	\$400.00	\$800.00
50	Fire Hydrant	EA	2.00	\$4,100.00	\$8,200.00	\$4,100.00	\$8,200.00
51	Remove Existing Fire Hydrant	EA	1.00	\$750.00	\$750.00	\$200.00	\$200.00
52	Adjust Ex. Hydrant to Prop. Grade, Includes: All Materials, Labor & Equipment as Needed	EA	1.00	\$1,500.00	\$1,500.00	\$1,000.00	\$1,000.00
53	Construction Staking (Water)	LS	1.00	\$1,075.00	\$1,075.00	\$1,200.00	\$1,200.00
WATER MAIN SUB-TOTALS				Sub-Total	\$141,425.00	Sub-Total	\$200,453.00

MISCELLANEOUS - HARTZHEIM DRIVE				Don Hietpas & Sons		Superior Sewer & Water Inc.	
Bid Item	Description	Unit	Quantity	Unit Cost	Bid Amount	Unit Cost	Bid Amount
54	Silt Fence: Furnish, Install & Maintain, Complete as Specified (Removal By Others)	LF	450.00	\$1.50	\$675.00	\$2.00	\$900.00
55	Sediment Log (12"): Install & Maintain, Complete as Specified (Removal By Others)	LF	60.00	\$10.00	\$600.00	\$9.00	\$540.00
56	Log Type Ditch Check: Install & Maintain, Complete as Specified (Removal By Others)	EA	11.00	\$150.00	\$1,650.00	\$50.00	\$550.00
57	Type D-HR Inlet Protection: Install & Maintain, Complete as Specified (

PROJECT NUMBER: 2021002 – 2021 CONSTRUCTION – HARTZHEIM DRIVE PAVING

PAVING - HARTZHEIM DRIVE				Sommers Construction		Vinton Construction	
Bid Item	Description	Unit	Quantity	Unit Cost	Bid Amount	Unit Cost	Bid Amount
1	Maintain & Remove Erosion Control Devices, Installed by Others	LS	1.00	\$300.00	\$300.00	\$2,490.00	\$2,490.00
2	Traffic Control (Paving)	LS	1.00	\$5,100.00	\$5,100.00	\$13,000.00	\$13,000.00
3	Construction Staking (Paving)	LS	1.00	\$2,810.00	\$2,810.00	\$3,225.35	\$3,225.35
4	4" Concrete Sidewalk, Includes 3" Aggregate Base	SF	2435.00	\$4.75	\$11,566.25	\$4.90	\$11,931.50
5	6" Concrete Sidewalk & Aprons, Includes 3" Aggregate Base	SF	5790.00	\$5.45	\$31,555.50	\$5.65	\$32,713.50
5A	7" Concrete Sidewalk & Aprons, Includes 5" Aggregate Base	SF	525.00	\$7.00	\$3,675.00	\$6.50	\$3,412.50
6	Drilled, Epoxy Coated No. 4 Tie Bars	EA	50.00	\$7.00	\$350.00	\$3.00	\$150.00
7	Epoxy Coated No. 4 Rebar (8' to 20' Lengths)	LF	165.00	\$1.00	\$165.00	\$2.00	\$330.00
8	Saw Cut Asphalt Pavement	LF	315.00	\$2.00	\$630.00	\$2.00	\$630.00
9	Saw Cut Concrete Pavement	LF	80.00	\$2.00	\$160.00	\$3.00	\$240.00
10	6" Thick Gravel Driveway	SY	515.00	\$5.85	\$3,012.75	\$8.75	\$4,506.25
11	Asphalt Pavement Removal	SY	405.00	\$2.00	\$810.00	\$3.50	\$1,417.50
12	Clearing & Grubbing	LS	1.00	\$500.00	\$500.00	\$500.00	\$500.00
13	Geotextile Fabric, Type HR (Undistributed Quantity)	SY	100.00	\$2.00	\$200.00	\$4.00	\$400.00
14	Common Excavation	CY	3400.00	\$8.45	\$28,730.00	\$12.55	\$42,670.00
15	4" Topsoil, Seed, Fertilizer & Hydro-Mulch	SY	6020.00	\$7.50	\$45,150.00	\$5.95	\$35,819.00
16	Import Structural Fill	CY	625.00	\$11.85	\$7,406.25	\$0.01	\$6.25
17	4" Topsoil, Seed, Fertilizer & Erosion Mat (Class I, Urban, Type A)	SY	50.00	\$9.00	\$450.00	\$10.00	\$500.00
18	Watering for Compaction & Dust Control	LS	1.00	\$350.00	\$350.00	\$500.00	\$500.00
19	3/4" Base Aggregate Dense	CY	425.00	\$24.00	\$10,200.00	\$15.00	\$6,375.00
20	1-1/4" Base Aggregate Dense	CY	1430.00	\$19.35	\$27,670.50	\$20.00	\$28,600.00
21	3" Breaker Run (Undistributed Quantity)	CY	100.00	\$19.35	\$1,935.00	\$40.00	\$4,000.00
22	HMA Pavement (3 MT 58-28 S) - 2-1/4" Asphalt Binder Course	SY	400.00	\$24.24	\$9,696.00	\$24.24	\$9,696.00
23	HMA Pavement (4 LT 58-28 S) – 1-3/4" Asphalt Surface Course	SY	400.00	\$14.14	\$5,656.00	\$14.14	\$5,656.00
24	Tack Coat	GAL	12.00	\$3.03	\$36.36	\$3.03	\$36.36
25	7" HES Concrete Pavement (Undistributed Quantity)	SY	165.00	\$39.00	\$6,435.00	\$39.69	\$6,548.85
26	7" Concrete Pavement (Non-Doweled) w/ Integral Curb & Gutter	SY	5615.00	\$34.20	\$192,033.00	\$36.69	\$206,014.35
27	Concrete Pavement Removal	SY	80.00	\$10.00	\$800.00	\$6.00	\$480.00
28	Existing Sign Post Removal	EA	3.00	\$50.00	\$150.00	\$30.00	\$90.00
29	Furnish & Install (14 Foot) Sign Posts; Complete as Specified	EA	3.00	\$100.00	\$300.00	\$150.00	\$450.00
30	Salvage & Reinstall Existing Sign & Post	EA	1.00	\$125.00	\$125.00	\$100.00	\$100.00
31	Type II Sign	EA	8.00	\$125.00	\$1,000.00	\$200.00	\$1,600.00
31	Furnish & Install Sanitary Sewer External Manhole Chimney Seal	EA	5.00	\$550.00	\$2,750.00	\$450.00	\$2,250.00
31	Furnish & Install Sanitary Sewer External Manhole Chimney Seal Extension	EA	1.00	\$550.00	\$550.00	\$400.00	\$400.00
				Bid Total	\$402,257.61	Bid Total	\$426,738.41

PROJECT NUMBER: 2021003 – 2021 CONSTRUCTION – NORTH AVENUE "OO" SANITARY SEWER RECONSTRUCTION

STORM SEWER - NORTH AVE. ("OO")				SUPERIOR SEWER & WATER Inc.		ADVANCE CONSTRUCTION, Inc.		DE GROOT, Inc.		DONALD HIETPAS & SONS, Inc.	
Bid Item	Description	Unit	Quantity	Unit Cost	Bid Amount	Unit Cost	Bid Amount	Unit Cost	Bid Amount	Unit Cost	Bid Amount
1	12" Class III Reinforced Concrete Storm Sewer	LF	16.00	\$60.00	\$960.00	\$80.00	\$1,280.00	\$67.67	\$1,082.72	\$100.00	\$1,600.00
2	18" Class III Reinforced Concrete Storm Sewer (Native Backfill)	LF	240.00	\$62.00	\$14,880.00	\$47.00	\$11,280.00	\$47.86	\$11,486.40	\$95.00	\$22,800.00
3	4 Ft Dia. Standard Precast Storm Sewer Manhole with Flat Top, Includes: Frame & Cover, Complete In Place	VF	4.40	\$418.00	\$1,839.20	\$426.00	\$1,874.40	\$655.20	\$2,882.88	\$650.00	\$2,860.00
4	Type "H" Catch Basin, Includes: Frame (R-3067) & Grate, Complete In Place	EA	1.00	\$1,880.00	\$1,880.00	\$1,980.00	\$1,980.00	\$2,373.50	\$2,373.50	\$2,000.00	\$2,000.00
5	Connect to Existing Storm Sewer Main	EA	2.00	\$880.00	\$1,760.00	\$400.00	\$800.00	\$1,767.50	\$3,535.00	\$2,000.00	\$4,000.00
6	18" Reinforced Concrete Apron End Wall, with Trash Rack	EA	1.00	\$1,400.00	\$1,400.00	\$1,260.00	\$1,260.00	\$1,363.50	\$1,363.50	\$2,500.00	\$2,500.00
7	Salvage & Reinstall Existing 12" Concrete End Wall & 12" Concrete Storm Sewer	EA	2.00	\$200.00	\$400.00	\$400.00	\$800.00	\$757.50	\$1,515.00	\$3,000.00	\$6,000.00
8	Construction Staking (Storm)	LS	1.00	\$1,400.00	\$1,400.00	\$275.00	\$275.00	\$858.50	\$858.50	\$1,500.00	\$1,500.00
STORM SEWER SUB-TOTALS				Sub-Total	\$24,519.20	Sub-Total	\$19,549.40	Sub-Total	\$25,097.50	Sub-Total	\$43,260.00
SANITARY - NORTH AVE. ("OO")				SUPERIOR SEWER & WATER Inc.		ADVANCE CONSTRUCTION, Inc.		DE GROOT, Inc.		DONALD HIETPAS & SONS, Inc.	
Bid Item	Description	Unit	Quantity	Unit Cost	Bid Amount	Unit Cost	Bid Amount	Unit Cost	Bid Amount	Unit Cost	Bid Amount
9	8" PVC SDR - 35, Sanitary Sewer Main	LF	16	\$88.00	\$1,408.00	\$121.00	\$1,936.00	\$138.58	\$2,217.28	\$300.00	\$4,800.00
10	10" PVC SDR - 35, Sanitary Sewer Main (Granular Backfill)	LF	352	\$122.00	\$42,944.00	\$125.00	\$44,000.00	\$114.24	\$40,212.48	\$325.00	\$114,400.00
11	10" PVC SDR - 35, Sanitary Sewer Main (Native Backfill)	LF	659	\$79.00	\$52,061.00	\$69.00	\$45,471.00	\$69.66	\$45,905.94	\$195.00	\$128,505.00
12	4" Dia. Standard Precast Sanitary MH, Includes: Frame & Cover, Complete in Place	VF	50.1	\$398.00	\$19,939.80	\$292.00	\$14,629.20	\$348.63	\$17,466.36	\$600.00	\$30,060.00
13	Connect to Existing Sanitary Sewer Main	EA	4	\$1,800.00	\$7,200.00	\$134.00	\$536.00	\$2,525.00	\$10,100.00	\$2,500.00	\$10,000.00
14	Furnish & Install Sanitary Sewer External Manhole Chimney Seal	EA	4	\$550.00	\$2,200.00	\$550.00	\$2,200.00	\$400.21	\$1,600.84	\$1,500.00	\$6,000.00
15	Bore & Jack 24" Steel Casing Pipe	LF	50	\$498.00	\$24,900.00	\$750.00	\$37,500.00	\$617.76	\$30,888.00	\$995.00	\$49,750.00
16	Construction Staking (Sanitary)	LS	1	\$2,800.00	\$2,800.00	\$950.00	\$950.00	\$858.50	\$858.50	\$1,500.00	\$1,500.00
SANITARY SEWER SUB-TOTALS				Sub-Total	\$153,452.80	Sub-Total	\$147,222.20	Sub-Total	\$149,249.40	Sub-Total	\$345,015.00
WATER - NORTH AVE. ("OO")				SUPERIOR SEWER & WATER Inc.		ADVANCE CONSTRUCTION, Inc.		DE GROOT, Inc.		DONALD HIETPAS & SONS, Inc.	
Bid Item	Description	Unit	Quantity	Unit Cost	Bid Amount	Unit Cost	Bid Amount	Unit Cost	Bid Amount	Unit Cost	Bid Amount
17	12" PVC Water Main	LF	159.00	\$89.00	\$14,151.00	\$116.00	\$18,444.00	\$106.06	\$16,863.54	\$250.00	\$39,750.00
18	16" PVC Water Main	LF	25.00	\$152.00	\$3,800.00	\$180.00	\$4,500.00	\$153.50	\$3,837.50	\$425.00	\$10,625.00
19	12" Water Valve & Valve Box	EA	1.00	\$3,448.00	\$3,448.00	\$3,078.00	\$3,078.00	\$3,512.78	\$3,512.78	\$3,500.00	\$3,500.00
20	12" x 12" Tee	EA	1.00	\$907.00	\$907.00	\$885.00	\$885.00	\$1,989.70	\$1,989.70	\$1,800.00	\$1,800.00
21	16" x 12" Reducer	EA	5.00	\$814.00	\$4,070.00	\$753.00	\$3,765.00	\$1,164.53	\$5,822.65	\$2,000.00	\$10,000.00
22	Connect to Existing 12" Water Main	EA	2.00	\$2,200.00	\$4,400.00	\$2,500.00	\$5,000.00	\$3,030.00	\$6,060.00	\$4,000.00	\$8,000.00
23	Connect to Existing 16" Water Main	EA	5.00	\$2,400.00	\$12,000.00	\$3,000.00	\$15,000.00	\$4,545.00	\$22,725.00	\$7,000.00	\$35,000.00
WATER MAIN SUB-TOTALS				Sub-Total	\$42,776.00	Sub-Total	\$50,672.00	Sub-Total	\$60,811.17	Sub-Total	\$108,675.00
PAVING - NORTH AVE. ("OO")				SUPERIOR SEWER & WATER Inc.		ADVANCE CONSTRUCTION, Inc.		DE GROOT, Inc.		DONALD HIETPAS & SONS, Inc.	
Bid Item	Description	Unit	Quantity	Unit Cost	Bid Amount	Unit Cost	Bid Amount	Unit Cost	Bid Amount	Unit Cost	Bid Amount
24	Traffic Control (Include Outagamie County Lane Closure Permit Fee)	LS	1.00	\$6,892.00	\$6,892.00	\$15,000.00	\$15,000.00	\$6,565.00	\$6,565.00	\$6,000.00	\$6,000.00
25	Construction Staking (Paving)	LS	1.00	\$1,500.00	\$1,500.00	\$500.00	\$500.00	\$1,515.00	\$1,515.00	\$1,000.00	\$1,000.00
26	Saw Cut Asphalt Pavement	LF	201.00	\$5.00	\$1,005.00	\$2.50	\$502.50	\$3.03	\$609.03	\$3.00	\$603.00
27	Saw Cut Concrete Pavement	LF	340.00	\$6.00	\$2,040.00	\$3.00	\$1,020.00	\$5.05	\$1,717.00	\$5.00	\$1,700.00
28	Concrete Pavement Removal, Includes Curb & Gutter	SY	386.00	\$7.00	\$2,702.00	\$9.00	\$3,474.00	\$13.13	\$5,068.18	\$5.00	\$1,930.00
29	Asphalt Pavement Removal	SY	176.00	\$3.00	\$528.00	\$9.00	\$1,584.00	\$12.12	\$2,133.12	\$4.00	\$704.00
30	30" Concrete Curb & Gutter Removal	LF	126.50	\$2.00	\$253.00	\$5.00	\$632.50	\$5.05	\$638.83	\$10.00	\$1,265.00
31	Common Excavation	CY	365.00	\$15.00	\$5,475.00	\$12.00	\$4,380.00	\$15.15	\$5,529.75	\$15.00	\$5,475.00
32	Drilled No. 6 Tie Bars	EA	136.00	\$7.08	\$962.88	\$7.00	\$952.00	\$7.49	\$1,018.64	\$8.00	\$1,088.00
33	Watering for Compaction & Dust Control	LS	1.00	\$0.01	\$0.01	\$500.00	\$500.00	\$1,515.00	\$1,515.00	\$1,500.00	\$1,500.00
34	30"Concrete Curb & Gutter (Standard)	LF	126.50	\$35.39	\$4,476.84	\$38.00	\$4,807.00	\$37.82	\$4,784.23	\$38.00	\$4,807.00
35	1-1/4" Base Aggregate Dense	CY	141.00	\$28.50	\$4,018.50	\$24.00	\$3,384.00	\$35.81	\$5,049.21	\$15.00	\$2,115.00
36	8" Concrete Pavement (Non-Doweled) w/ Integral Curb & Gutter	SY	193.00	\$68.75	\$13,268.75	\$68.00	\$13,124.00	\$72.80	\$14,050.40	\$72.00	\$13,896.00
37	8" HES Concrete Pavement (Undistributed Quantity)	SY	193.00	\$74.81	\$14,438.33	\$74.00	\$14,282.00	\$79.22	\$15,289.46	\$80.00	\$15,440.00
38	HMA Pavement (3 LT 58-28 S) - 2-1/4" Asphalt Binder Course	SY	176.00	\$34.37	\$6,049.12	\$34.00	\$5,984.00	\$36.06	\$6,346.56	\$36.00	\$6,336.00
39	HMA Pavement (4 LT 58-28 S) - 1-3/4" Asphalt Surface Course	SY	176.00	\$15.17	\$2,669.92	\$15.00	\$2,640.00	\$16.06	\$2,826.56	\$17.00	\$2,992.00
40	Tack Coat	GAL	5.00	\$3.03	\$15.15	\$3.00	\$15.00	\$5.05	\$25.25	\$10.00	\$50.00
41	4" Topsoil, Seed, Fertilizer & Hydro-Mulch	SY	2040.00	\$5.25	\$10,710.00	\$6.80	\$13,872.00	\$9.15	\$18,666.00	\$7.25	\$14,790.00
42	Salvage & Reinstall Existing Sign & Post	EA	2.00	\$330.00	\$660.00	\$250.00	\$500.00	\$202.00</td			

STORM SEWER - EVERGREEN DRIVE				SUPERIOR SEWER & WATER Inc.		DONALD HIETPAS & SONS, Inc.		DE GROOT, Inc.	
Bid Item	Description	Unit	Quantity	Unit Cost	Bid Amount	Unit Cost	Bid Amount	Unit Cost	Bid Amount
1	15" Class III Reinforced Concrete Storm Sewer	LF	85.00	\$73.00	\$6,205.00	\$70.00	\$5,950.00	\$71.24	\$6,055.40
2	24" Class III Reinforced Concrete Storm Sewer	LF	855.00	\$77.00	\$65,835.00	\$77.20	\$66,006.00	\$86.10	\$73,615.50
3	30" Class III Reinforced Concrete Storm Sewer	LF	295.00	\$109.00	\$32,155.00	\$97.80	\$28,851.00	\$102.09	\$30,116.55
4	42" Class III Reinforced Concrete Storm Sewer	LF	100.00	\$151.00	\$15,100.00	\$180.00	\$18,000.00	\$144.52	\$14,452.00
5	48" Class III Reinforced Concrete Storm Sewer	LF	590.00	\$170.00	\$100,300.00	\$151.25	\$89,237.50	\$158.73	\$93,650.70
6	54" Class III Reinforced Concrete Storm Sewer	LF	55.00	\$210.00	\$11,550.00	\$199.50	\$10,972.50	\$218.94	\$12,041.70
7	6" PVC Storm Sewer Lateral	LF	285.00	\$45.00	\$12,825.00	\$50.00	\$14,250.00	\$53.05	\$15,119.25
8	12" PVC Storm Sewer Main	LF	605.00	\$74.00	\$44,770.00	\$65.00	\$39,325.00	\$74.40	\$45,012.00
9	4 Ft Dia. Standard Precast - Storm Sewer Manhole	VF	39.10	\$318.00	\$12,433.80	\$395.00	\$15,444.50	\$538.39	\$21,051.05
10	5 Ft Dia. Standard Precast - Storm Sewer Manhole	VF	16.90	\$499.00	\$8,433.10	\$580.00	\$9,802.00	\$584.74	\$9,882.11
11	8 Ft Dia. Standard Precast - Storm Sewer Manhole	VF	62.50	\$773.00	\$48,312.50	\$1,100.00	\$68,750.00	\$864.88	\$54,055.00
12	5 Ft Dia. Standard Precast - Storm Sewer Inlet Manhole	VF	4.00	\$576.00	\$2,304.00	\$580.00	\$2,320.00	\$992.61	\$3,970.44
13	Type "H" Catch Basin Includes: Frame (R-3067) & Grate, Complete In Place	EA	24.00	\$1,650.00	\$39,600.00	\$1,800.00	\$43,200.00	\$2,019.44	\$48,466.56
14	24" Dia. Field Inlet, Includes: Frame (R-5901-E) & Grate (Type-G), Complete in Place	EA	4.00	\$1,650.00	\$6,600.00	\$1,100.00	\$4,400.00	\$1,756.62	\$7,026.48
15	7'x 7' Standard Precast Storm Sewer Box Manhole	VF	17.20	\$1,128.00	\$19,401.60	\$1,350.00	\$23,220.00	\$1,182.27	\$20,335.04
16	8'x 8' Standard Precast Storm Sewer Box Manhole	VF	9.50	\$630.00	\$5,985.00	\$1,400.00	\$13,300.00	\$1,278.54	\$12,146.13
17	Connect to Existing, Storm Sewer Main	EA	5.00	\$1,700.00	\$8,500.00	\$750.00	\$3,750.00	\$2,676.50	\$13,382.50
18	Connect to Existing, Storm Sewer Lateral	EA	7.00	\$300.00	\$2,100.00	\$350.00	\$2,450.00	\$303.00	\$2,121.00
19	Connect to Existing, Storm Sewer Manhole	EA	1.00	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$2,525.00	\$2,525.00
20	Remove & Dispose 30" & Smaller Storm Sewer	LF	605.00	\$21.00	\$12,705.00	\$20.00	\$12,100.00	\$25.25	\$15,276.25
21	Remove & Dispose 33" to 66" Storm Sewer	LF	105.00	\$28.00	\$2,940.00	\$58.00	\$6,090.00	\$30.30	\$3,181.50
22	Remove Storm Sewer Manholes & Inlets	EA	3.00	\$1,000.00	\$3,000.00	\$400.00	\$1,200.00	\$505.00	\$1,515.00
23	Raise Ex. Storm MH, Includes Addition of MH Sections & Addition or Removal of Adjustment Rings, as Needed	EA	1.00	\$1,400.00	\$1,400.00	\$3,500.00	\$3,500.00	\$2,151.30	\$2,151.30
24	24" Reinforced Concrete Apron End Wall, Includes Trash Rack	EA	1.00	\$1,760.00	\$1,760.00	\$1,325.00	\$1,325.00	\$1,488.74	\$1,488.74
25	Storm Sewer Clay Dam	EA	8.00	\$200.00	\$1,600.00	\$125.00	\$1,000.00	\$454.50	\$3,636.00
26	Storm Sewer Utility Line Opening (ULO)	EA	2.00	\$500.00	\$1,000.00	\$400.00	\$800.00	\$1,262.50	\$2,525.00
27	Construction Staking (Storm)	LS	1.00	\$1,200.00	\$1,200.00	\$2,105.00	\$2,105.00	\$2,323.00	\$2,323.00
STORM SEWER SUB-TOTALS				Sub-Total	\$469,015.00	Sub-Total	\$487,848.50	Sub-Total	\$517,121.20

SANITARY - EVERGREEN DRIVE				SUPERIOR SEWER & WATER Inc.		DONALD HIETPAS & SONS, Inc.		DE GROOT, Inc.	
Bid Item	Description	Unit	Quantity	Unit Cost	Bid Amount	Unit Cost	Bid Amount	Unit Cost	Bid Amount
28	6" PVC SDR - 35, Sanitary Sewer Laterals	LF	50.00	\$45.00	\$2,250.00	\$300.00	\$15,000.00	\$350.94	\$17,547.00
29	8" PVC SDR - 35, Sanitary Sewer Main	LF	30.00	\$92.00	\$2,760.00	\$350.00	\$10,500.00	\$359.21	\$10,776.30
30	12" PVC SDR - 35, Sanitary Sewer Main	LF	90.00	\$124.00	\$11,160.00	\$375.00	\$33,750.00	\$311.77	\$28,059.30
31	24" PVC SDR - 35, Sanitary Sewer Main	LF	10.00	\$108.00	\$1,080.00	\$500.00	\$5,000.00	\$348.45	\$3,484.50
32	4' Dia. Standard Precast Sanitary MH, Includes: Frame & Cover, Complete in Place	VF	21.50	\$294.00	\$6,321.00	\$1,150.00	\$24,725.00	\$575.93	\$12,382.50
33	Reconstruct Ex. 4' Dia. Standard Precast Sanitary MH, Includes: Frame & Cover, Complete in Place	VF	7.60	\$364.00	\$2,766.40	\$650.00	\$4,940.00	\$721.95	\$5,486.82
37	Connect to Existing Sanitary Sewer Manhole	EA	4.00	\$1,200.00	\$4,800.00	\$2,500.00	\$10,000.00	\$1,515.00	\$6,060.00
38	Sanitary Sewer Utility Line Opening (ULO)	EA	2.00	\$1,200.00	\$2,400.00	\$450.00	\$900.00	\$1,262.50	\$2,525.00
39	Sanitary Sewer Clay Dam	EA	1.00	\$200.00	\$200.00	\$150.00	\$150.00	\$505.00	\$505.00
40	Sanitary Sewer 8"x 6" Factory Wye or Tee	EA	1.00	\$127.00	\$127.00	\$100.00	\$100.00	\$1,515.00	\$1,515.00
41	Construction Staking (Sanitary)	LS	1.00	\$1,200.00	\$1,200.00	\$100.00	\$100.00	\$202.00	\$202.00
41A	Abandon 8" Sanitary Sewer Stub	LS	1.00	\$200.00	\$200.00	\$3,800.00	\$3,800.00	\$505.00	\$505.00
SANITARY SUB-TOTALS				Sub-Total	\$35,264.40	Sub-Total	\$108,965.00	Sub-Total	\$89,048.42

MISCELLANEOUS - EVERGREEN DRIVE				SUPERIOR SEWER & WATER Inc.		DONALD HIETPAS & SONS, Inc.		DE GROOT, Inc.	
Bid Item	Description	Unit	Quantity	Unit Cost	Bid Amount	Unit Cost	Bid Amount	Unit Cost	Bid Amount
42	Silt Fence: Furnish, Install & Maintain, Complete as Specified (Removal By Others)	LF	1060.00	\$2.00	\$2,120.00	\$1.50	\$1,590.00	\$2.53	\$2,681.80
43	Sediment Log (12'): Install & Maintain, Complete as Specified (Removal By Others)	LF	60.00	\$8.00	\$480.00	\$75.00	\$4,500.00	\$5.05	\$303.00
44	Log Type Ditch Check: Install & Maintain, Complete as Specified (Removal By Others)	EA	22.00	\$50.00	\$1,100.00	\$150.00	\$3,300.00	\$75.75	\$1,666.50
45	Culvert Pipe Check: Install, Maintain & Remove, Complete as Specified	EA	6.00	\$50.00	\$300.00	\$100.00	\$600.00	\$101.00	\$606.00
46	Type D-HR Inlet Protection: Install & Maintain, Complete as Specified (Removal By Others)	EA	45.00	\$50.00	\$2,250.00	\$125.00	\$5,625.00	\$126.25	\$5,681.25
47	Site Track-out Control: Install & Maintain, Complete as Specified (Removal By Others)	EA	1.00	\$885.00	\$885.00	\$750.00	\$750.00	\$1,515.00	\$1,515.00
48	Traffic Control (Utilities)	LS	1.00	\$4,836.00	\$4,836.00	\$2,500.00	\$2,500.00	\$4,040.00	\$4,040.00
MISCELLANEOUS SUB-TOTALS				Sub-Total	\$11,971.00	Sub-Total	\$18,865.00	Sub-Total	\$16,493.55

WATER - EVERGREEN DRIVE				SUPERIOR SEWER & WATER Inc.		DONALD HIETP	

PAVING - EVERGREEN DRIVE				Vinton Construction		Sommers Construction	
Bid Item	Description	Unit	Quantity	Unit Cost	Bid Amount	Unit Cost	Bid Amount
1	Maintain & Remove Erosion Control Devices, Installed by Others	LS	1.00	\$6,550.00	\$6,550.00	\$2,500.00	\$2,500.00
2	Traffic Control (Paving)	LS	1.00	\$29,000.00	\$29,000.00	\$15,500.00	\$15,500.00
3	Construction Staking (Paving)	LS	1.00	\$6,128.00	\$6,128.00	\$6,130.00	\$6,130.00
4	4" Concrete Sidewalk, Includes 3" Aggregate Base	SF	8560.00	\$4.80	\$41,088.00	\$5.45	\$46,652.00
5	6" Concrete Sidewalk & Aprons, Includes 3" Aggregate Base	SF	3970.00	\$5.70	\$22,629.00	\$6.45	\$25,606.50
6	8" Concrete Driveway, Includes 6" Aggregate Base	SF	1310.00	\$6.30	\$8,253.00	\$8.00	\$10,480.00
7	24" x 48" Detectable Warning Field	EA	2.00	\$240.00	\$480.00	\$300.00	\$600.00
8	Drilled, Epoxy Coated No. 4 Tie Bars	EA	70.00	\$8.00	\$560.00	\$7.00	\$490.00
9	Epoxy Coated No. 4 Rebar (8' to 20' Lengths)	LF	90.00	\$2.00	\$180.00	\$1.00	\$90.00
10	Saw Cut Asphalt Pavement	LF	172.00	\$3.00	\$516.00	\$2.00	\$344.00
11	Saw Cut Concrete Pavement	LF	173.00	\$3.00	\$519.00	\$2.00	\$346.00
12	6" Thick Gravel Driveway	SY	18.00	\$10.00	\$180.00	\$8.00	\$144.00
13	Asphalt Pavement Removal	SY	900.00	\$3.50	\$3,150.00	\$2.00	\$1,800.00
14	Clearing & Grubbing	LS	1.00	\$500.00	\$500.00	\$2,500.00	\$2,500.00
15	Geotextile Fabric, Type HR (Undistributed Quantity)	SY	875.00	\$2.50	\$2,187.50	\$1.65	\$1,443.75
16	Common Excavation	CY	6600.00	\$12.27	\$80,982.00	\$12.85	\$84,810.00
17	4" Topsoil, Seed, Fertilizer & Hydro-Mulch	SY	6400.00	\$7.10	\$45,440.00	\$7.50	\$48,000.00
18	Import Structural Fill	CY	3960.00	\$0.01	\$39.60	\$12.00	\$47,520.00
19	4" Topsoil, Seed, Fertilizer & Erosion Mat (Class I, Urban, Type A)	SY	3330.00	\$8.35	\$27,805.50	\$9.00	\$29,970.00
20	Watering for Compaction & Dust Control	LS	1.00	\$1,000.00	\$1,000.00	\$1,900.00	\$1,900.00
21	3/4" Base Aggregate Dense	CY	160.00	\$43.00	\$6,880.00	\$24.00	\$3,840.00
22	1-1/4" Base Aggregate Dense	CY	3035.00	\$19.60	\$59,486.00	\$19.35	\$58,727.25
23	3" Breaker Run (Undistributed Quantity)	CY	450.00	\$29.00	\$13,050.00	\$19.35	\$8,707.50
24	HMA Pavement (3 LT 58-28 S) - 2-1/4" Asphalt Binder Course	SY	1080.00	\$17.12	\$18,489.60	\$17.12	\$18,489.60
25	HMA Pavement (3 MT 58-28 S) - 2-1/4" Asphalt Binder Course	SY	710.00	\$15.96	\$11,331.60	\$15.96	\$11,331.60
26	HMA Pavement (5 LT 58-28 S) - 1-3/4" Asphalt Surface Course	SY	1080.00	\$10.86	\$11,728.80	\$10.86	\$11,728.80
27	HMA Pavement (4 MT 58-28 S) - 1-3/4" Asphalt Surface Course	SY	710.00	\$9.95	\$7,064.50	\$9.95	\$7,064.50
28	Tack Coat	GAL	55.00	\$3.03	\$166.65	\$3.03	\$166.65
29	8" (Doweled) HES Concrete Pavement w/ Integral Curb & Gutter (Undistributed Quantity)	SY	200.00	\$44.59	\$8,918.00	\$52.00	\$10,400.00
30	Drilled Dowel Bars (1-1/4"x 18")	EA	30.00	\$12.00	\$360.00	\$15.00	\$450.00
31	8" (Doweled) Concrete Pavement w/ Integral Curb & Gutter	SY	9440.00	\$41.59	\$392,609.60	\$46.85	\$442,264.00
32	Remove - Concrete Pavement	SY	340.00	\$6.00	\$2,040.00	\$12.00	\$4,080.00
33	Epoxy Pavement Marking – 4"	LF	5520.00	\$0.65	\$3,588.00	\$0.65	\$3,588.00
34	Epoxy Pavement Marking – 8"	LF	160.00	\$2.00	\$320.00	\$2.00	\$320.00
35	Epoxy Pavement Marking – 18"	LF	135.00	\$12.00	\$1,620.00	\$12.00	\$1,620.00
36	Epoxy Pavement Marking – 24"	LF	60.00	\$16.00	\$960.00	\$16.00	\$960.00
37	Epoxy Pavement Marking - Type 1 Arrow	EA	3.00	\$210.00	\$630.00	\$210.00	\$630.00
38	Epoxy Pavement Marking - Type 2 Arrow	EA	8.00	\$250.00	\$2,000.00	\$250.00	\$2,000.00
39	Remove - Existing Sign Post	EA	9.00	\$30.00	\$270.00	\$50.00	\$450.00
40	Furnish & Install (14 Foot) Sign Posts; Complete as Specified	EA	11.00	\$150.00	\$1,650.00	\$100.00	\$1,100.00
41	Salvage & Reinstall Existing Signs & Post	EA	17.00	\$100.00	\$1,700.00	\$125.00	\$2,125.00
42	Type II Sign	EA	16.00	\$200.00	\$3,200.00	\$125.00	\$2,000.00
43	Furnish & Install Sanitary Sewer External Manhole Chimney Seal	EA	7.00	\$450.00	\$3,150.00	\$550.00	\$3,850.00
44	Furnish & Install Sanitary Sewer External Manhole Chimney Seal Extension	EA	1.00	\$400.00	\$400.00	\$550.00	\$550.00
45	Adjust Ex. Sanitary Manhole Rings & Frame	EA	7.00	\$250.00	\$1,750.00	\$425.00	\$2,975.00
				Bid Total	\$830,550.35	Bid Total	\$926,244.15
						Sommers Bid	\$926,238.43
						Paper Total	

PAVING - SPIRIT COURT - ALTERNATE NO. 1				Vinton Construction		Sommers Construction	
Bid Item	Description	Unit	Quantity	Unit Cost	Bid Amount	Unit Cost	Bid Amount
11A	Saw Cut Concrete Pavement	LF	32.00	\$3.00	\$96.00	\$5.00	\$160.00
30A	Drilled Dowel Bars (1-1/4"x 18")	LF	104.00	\$12.00	\$1,248.00	\$15.00	\$1,560.00
31A	8" Doweled Concrete Pavement	SY	550.00	\$64.00	\$35,200.00	\$64.00	\$35,200.00
				Alternate Total	\$36,544.00	Bid Total	\$36,920.00

PAVING - SPIRIT COURT - ALTERNATE NO. 1				Vinton Construction		Sommers Construction	
Bid Total + Alternate Total				\$867,094.35		\$963,164.15	

VILLAGE OF LITTLE CHUTE

(Outagamie County, State of Wisconsin)

RESOLUTION NO. 11, SERIES OF 2021

A Final Special Assessment/Hookup Fee Resolution authorizing special assessments/hookup fees for installation and construction of municipal improvements as described hereinafter, within an area described hereinafter, and providing for the levying of special assessments or hookup fees. As applicable, against said property owners as described hereinafter under and pursuant to the provisions of Sections 61.36, and as applicable 66.0701, 66.0703, and 66.0907, of the Wisconsin Statutes, and Sec. 16-87 of the Village Code of Ordinances as amended from time to time, and further pursuant to applicable village ordinances.

WHEREAS, the Village Board of Trustees, Village of Little Chute, located in Outagamie County, Wisconsin, did create Sec. 16-87 of the Village Code of Ordinances entitled "Hookup Fees for Improvements Benefiting Properties Located Outside of the Village to be Imposed Upon Annexation and for Assessments Proceedings for Completed Municipal Improvements", thereby declaring the Village's intent to exercise special assessment and police powers under Wisconsin statutes in particular, Sections 61.34, 61.36, and as applicable 66.0701, 66.0703, and 66.0907 of the Wisconsin Statutes, and as applicable Sec. 16-87 of the Village Code of Ordinances as amended from time to time, and as further amended by then applicable Village Ordinances, for the following purposes and within the following described area:

- a) **DESCRIPTION OF SPECIAL ASSESSMENT/HOOKUP FEE PROJECT:**
Concrete paving, new storm sewer laterals, sanitary sewer laterals, water service laterals
- b) **AREA OF SPECIAL ASSESSMENT/HOOKUP FEE IMPROVEMENTS:**
Hartzheim Drive from Buchanan Street to 1,400 feet west of Buchanan Street for concrete paving, new storm sewer laterals, sanitary sewer laterals, water service laterals

WHEREAS, the Village Board of Trustees did provide for the publishing of the required statutory Notice of Public Hearing on Special Assessment/Hookup Fee in the *Times/Villager* on March 10, 2021 and did further mail a copy of said Notice of Public Hearing on Special on Special Assessment/Hookup Fee to all affected property owners as set forth within the above-described project area, all within the required statutory time, including a scale map (if available) of the project area: and,

WHEREAS, the specially benefited property affected and property owners therein affected by the municipal improvement project are as set forth above: and,

WHEREAS, the Village Board of Trustees, Village of Little Chute, did hold a Public Hearing upon said Special Assessment/Hookup Fees, on the 24th day of March, 2021, at 6:00

p.m. in the Board Room, 108 W. Main Street, Little Chute, WI 54140, pursuant to the published Notice of Public Hearing and a mailing of said Notice to affected property owners, for the purpose of informing and hearing all interested persons concerned with the Special Assessment/Hookup Fee and the Report of the Village Engineers reference the proposed public improvement project, and did hear all persons desiring audience at said hearing

NOW THEREFORE, BE IT RESOLVED by the Village Board of Trustees, Village of Little Chute, as follows:

1. That the Report of the Village Engineers for the public improvement project, affecting the special assessment and hookup fee area, all as described above, including any and all engineering plans and specifications thereto, are hereby approved and adopted. Pursuant to the Report of the Village Engineer as set forth above, or in the alternative to the foregoing provisions pursuant to Sections 16-87(e) of Village Ordinances for fully or partially completed work. All of said special assessments/hookup fees proposed are determined to have been levied and proposed on a reasonable basis, being actual construction costs, engineering fees, attorneys' fees, publications costs, Village administrative costs and fees and other special assessment proceeding and hookup fee proceeding costs; and, further, that all said municipal improvements are determined to specially benefit the areas/properties being assessed, or charge with hookup fees, as applicable.

2. That the Village of Little Chute awarded a contract to carry out the work of said improvements in accordance with the Report of the Village Engineer or in the alternative work was completed and performed by others for which the Village contributed payments for such public improvements.

3. That payment for said municipal improvements shall be made by assessing the cost to the abutting/affected property owners located within the Village jurisdiction pursuant to Sections 61.34 and/or 61.36, and pursuant to authority and police powers and as applicable 66.0701, 66.0703, and 66.097 of the Wisconsin Statutes, and as applicable Sec. 16-87 of the Village Code of Ordinances as amended from time to time, and as set forth hereinafter and further pursuant to any applicable Village Ordinance or Policy dealing with special assessments, and further made in part by imposing hookup fees at the time and manner set forth below for those properties presently located outside Village jurisdiction.

4. The Village of Little Chute had advertised for bids for this project and the Village of Little Chute did award a contract to carry out the work for said improvements, all to fore mentioned, and/or in the alternative work was completed and performed by others for which the Village contributed payments for such public improvements.

5. That all costs to be assessed or later charged as hookup fees, as shown on attached Engineer's Report as modified, are true and correct, have been determined on a reasonable basis, are further determined to specially benefit the abutting/affected property, and are hereby confirmed.

6. Special Assessments on parcels located inside the Village will be paid as detailed in the Final Engineer's Report for those properties under Village jurisdiction. Final rates are identified in attachment to this Resolution. The assessment/hook up fee may be paid in full within 60 days without accumulation of additional interest. Assessments/hookup fees not paid within 60 days will accrue interest at 1.65% and be placed on the tax roll over a 5 year period. Minimum annual payments are \$300.00 payable in person or added to the real estate property bill. Direct payments must be made no later than November 1st in lieu of being to the tax bill. Any exceptions to the collection period must be approved by the Finance Director.

7. Hookup Fees and/or special assessments will be charged to those parcels that are included in the project area (as detailed in the Final Engineer's Report) but are not currently located in the Village and will be imposed and held in abeyance until the time of annexation to the Village all pursuant to Sec. 16-87 of the Village Code of Ordinances, none of which constitute a current lien against properties located outside of the Village limits until time of annexation, and no interest will be charged for the period prior to annexation. Such hookup fees and special assessments are hereby deferred in accordance with Sec. 16-87 of the Village Code of Ordinances.

8. The Village Clerk for the Village of Little Chute is directed to publish this Resolution as a Class One Notice in the *Times/Villager* Kaukauna, Wisconsin.

9. The Village Clerk for the Village of Little Chute is further directed to mail a copy of the Final Assessment Resolution and a statement of final assessment against affected/abutting property, to each affected/abutting property owner whose name appears on the assessment roll and whose post office address is known or can, with reasonable diligence, be ascertained.

10. This assessment and hookup fee amount may be amended and/or revised, where necessary, from time to time, pursuant to Sections 66.0701, 66.0703 (10) of the Wisconsin Statutes, Village ordinances or policies associated therewith, as amended from time to time.

11. Effect of Village Ordinance(s). See Village of Little Chute Municipal Code Chapter 16, Article III. The assessment and hookup fee rates have been modified and/or adjusted to reflect the Village of Little Chute local share, as paid by Village of Little Chute General Funds where applicable.

Date introduced, approved and adopted: April 21, 2021

VILLAGE OF LITTLE CHUTE

By: _____
Michael R. Vanden Berg, Village President

Attest: _____
Laurie Decker, Village Clerk

FINAL DETERMINATION OF ASSESSMENT/HOOKUP FEE:

Concrete Street - Assessment Rate (per lineal foot) for 2 drive lanes and 2 parking lanes
Hartzheim Drive from Buchanan Street to 1,400 feet west of Buchanan Street

\$ 107.82 (per lineal foot) - Residential
\$ 129.01 (per lineal foot) - Commercial

Storm Sewer Lateral Construction – Hartzheim Drive
Assessment Rate per lateral - \$1,282.46 – Residential/Commercial

Sanitary Lateral Construction (6-inch dia.) – Hartzheim Drive
Assessment Rate per lateral - \$2,706.00 – Residential/Commercial

Water Service Construction (2" and 1 1/4" dia.) – Hartzheim Drive
Assessment Rate per lateral - \$3,520.00 – Residential/Commercial

Final

Engineer's Report

2021 Utility and Street Reconstruction

Hartzheim Drive



VILLAGE OF LITTLE CHUTE
OUTAGAMIE COUNTY, WISCONSIN



Christopher L. Murawski
4-16-21

April 16, 2021

108 West Main Street
Little Chute, WI 54140
(920) 423-3865
www.littlechutewi.org

Final Engineer's Report

(Pursuant to Sec 66.0703(11)(b) Wisconsin Stats as Amended)

2021 Utility and Street Reconstruction Hartzheim Drive



April 16, 2021

- I. This Engineer's Report, submitted on behalf of the Village of Little Chute, is prepared in compliance with Section 66.0703(1)(b), Wisconsin Statutes, and Section 66.0703(3), Wisconsin Statutes, as amended.
2. That all preliminary and final plans and specifications for the 2021 Utility and Street Reconstruction Projects are on file with the clerk of the municipality.
3. That following hereinafter is an estimate of the entire cost of the proposed work or improvements, either based upon the Engineer's estimates or based upon actual bids received for said proposed work or improvements by the Village of Little Chute.
4. That hereinafter follows an estimate, as to each parcel of property affected, of the assessment of benefits to be levied against each affected parcel.
5. The same is attached hereto and incorporated herein as a schedule of final assessments.
6. That it has been determined by the governing body of the Village of Little Chute that the property against which the assessments and hookup fees are made are specially benefited from said work, improvements and installation of the same, and that all assessments are pursuant to Sections 66.0703(1)(b) Police Powers, and that said assessments are based upon a reasonable basis, as determined by said government body, mainly being construction costs assessment, including actual cost of construction, engineering fees, legal fees, posting and publication expenses.

Village of Little Chute

By:


Christopher L. Murawski, P.E.

Village Engineer

PRELIMINARY ENGINEER'S REPORT

Owner:	Village of Little Chute, Outagamie County, WI
Project Name:	2021 Utility Reconstruction
Contract No.	2021001
Date:	March 9, 2021
Streets	Hartzheim Drive

Storm Lateral Construction Costs (Sewer Main to Property Line)

Item	Qty	Unit	Description	Unit Price	Total
1	400	L.F.	6 Inch Storm Lateral - Open Cut (Schedule 35 PVC)	\$50.00	\$20,000.00
2	15	EA	Storm Sewer Clay Dam	\$125.00	\$ 1,875.00
3	15.2	L.F.	18-inch dia. RCP	\$67.50	\$ 1,026.00
Construction Costs (Items 1 through 3)					\$22,901.00

2021 UTILITY RECONSTRUCTION
(Hartzheim Drive)

VILLAGE OF LITTLE CHUTE
Outagamie County, Wisconsin

ASSESSMENT COSTS

Storm Lateral (Sewer Main to Property Line)

Construction Costs	\$22,901.00
Engineering & Contingencies (10%)	\$2,290.10
On-Site Inspection (5%)	\$1,145.05
<u>Administration / Fiscal (5%)</u>	<u>\$1,145.05</u>
Total Cost	\$27,481.20
 Village Portion (30%)	\$8,244.36
Assessment Portion (70%)	\$19,236.84
Number of Storm Laterals in ROW	15
Assessment Rate (per lateral)	\$1,282.46

Owner:	Village of Little Chute, Outagamie County, WI
Project Name:	2021 Utility Reconstruction
Contract No.	2021001
Date:	March 9, 2021
Streets	Hartzheim Drive

Sanitary Lateral Construction Costs (Sewer Main to Property Line)

Item	Qty	Unit	Description	Unit Price	Total
1	360	L.F.	6 Inch Sanitary Lateral - Open Cut (Schedule 35 PVC)	\$55.00	\$19,800.00
2	10	EA	Storm Sewer Clay Dam	\$150.00	\$ 1,500.00
3	10	EA	8"x6" sanitary sewer wye connection	\$125.00	\$ 1,250.00
Construction Cost (Items 1 through 2, Inclusive)					\$22,550.00

2021 UTILITY RECONSTRUCTION
(Hartzheim Drive)

VILLAGE OF LITTLE CHUTE
Outagamie County, Wisconsin

ASSESSMENT COSTS

Sanitary Lateral (Sewer Main to Property Line)

Construction Costs	\$22,550.00
Engineering & Contingencies (10%)	\$ 2,255.00
On-Site Inspection (5%)	\$ 1,127.50
Administration / Fiscal (5%)	\$ 1,127.50
Total Cost	\$27,060.00

Assessable Laterals	10
Assessment Rate (per lateral)	\$ 2,706.00

Owner:	Village of Little Chute, Outagamie County, WI
Project Name:	2021 Utility Reconstruction
Contract No.	2021001
Date:	March 9, 2021
Streets	Hartzheim Drive

1-1/4" Water Service (Water Main to Curb Stop)

Item	Qty	Unit	Description	Unit Price	Total
1	11	EA	1-1/4" Inch Corporation Stop, Curb Stop and Curb Stop Box	\$525.00	\$ 5,775.00
2	475	EA	1-1/4" Inch Polyethylene Water Service - Open Cut	\$ 55.00	\$26,125.00
3	11	EA	Water Service Clay Dam	\$100.00	\$ 1,100.00
Construction Cost (Items 1 through 3, Inclusive)					\$33,000.00

2" Water Service (Water Main to Curb Stop)

Item	Qty	Unit	Description	Unit Price	Total
4	1	EA	2" Inch Corporation Stop, Curb Stop and Curb Stop Box	\$ 975.00	\$ 975.00
5	25	EA	2" Inch Polyethylene Water Service - Open Cut	\$ 45.00	\$ 1,125.00
6	1	EA	Water Service Clay Dam	\$ 100.00	\$ 100.00
Construction Cost (Items 4 through 6, Inclusive)					\$ 2,200.00

2021 UTILITY RECONSTRUCTION
(Hartzheim Drive)

VILLAGE OF LITTLE CHUTE
Outagamie County, Wisconsin

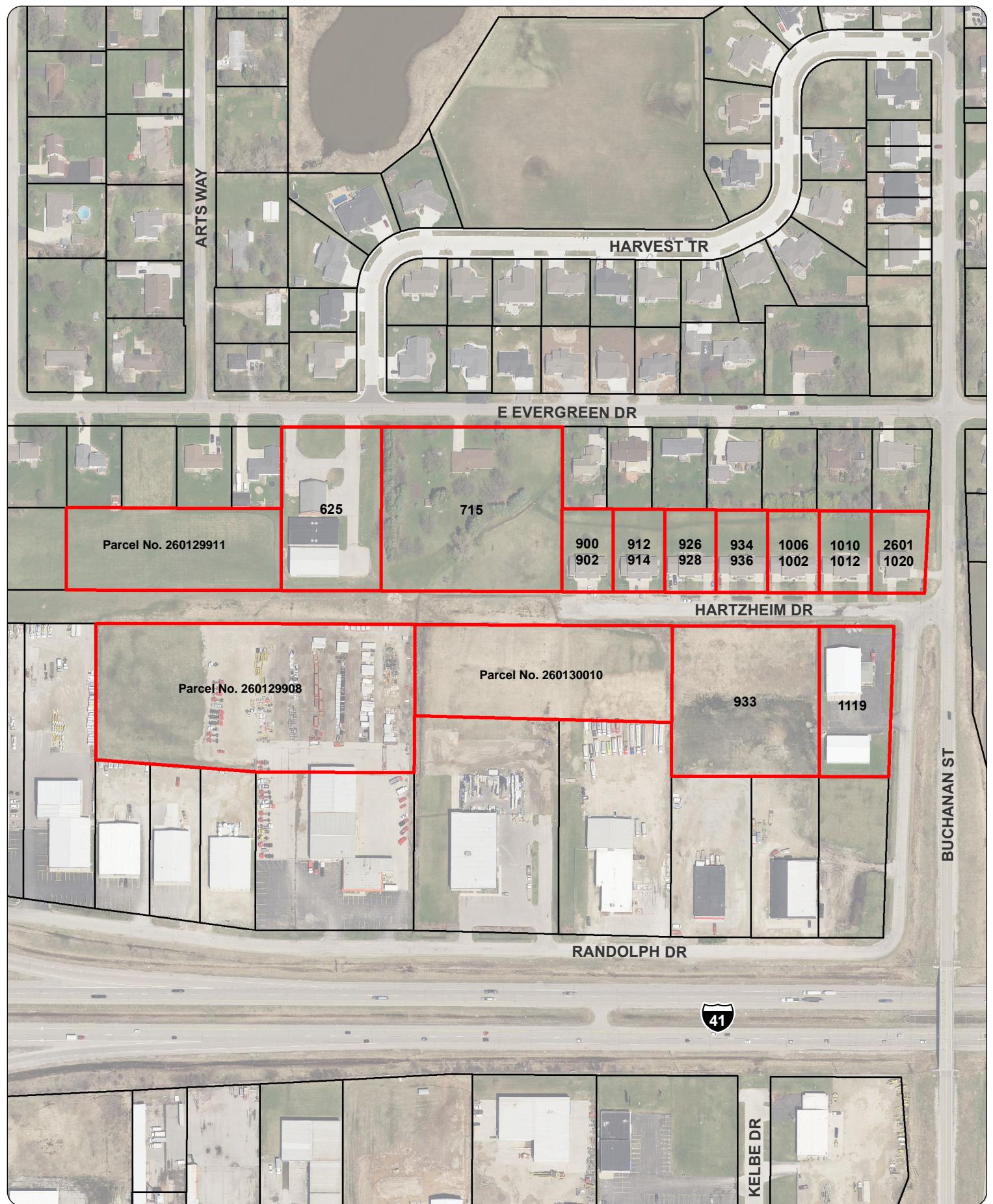
ASSESSMENT COSTS

2" & 1-1/4" Water Service (Water Main to Curb Stop)

Construction Costs	\$35,200.00
Engineering & Contingencies (10%)	\$ 3,520.00
On-Site Inspection (5%)	\$ 1,760.00
Administration / Fiscal (5%)	\$ 1,760.00
Total Cost	\$42,240.00

Assessable Laterals	12
Assessment Rate (per lateral)	\$ 3,520.00

CONCRETE STREET ASSESSMENT RATES			
Street Design	2 Driving Lanes	2 Driving Lanes 1 Parking Lane	2 Driving Lanes 2 Parking Lanes
Residential			
Rate (RC/RT)	\$81.70	\$95.10	\$107.82
Commercial			
Rate (all other zoning)	\$121.11	\$121.11	\$129.01
New streets constructed on existing base course receiving its first permanent pavement will be assessed at cost.			
Rates will be re-evaluated in January of odd-numbered years for adequacy.			



Hartzheim Drive
2021 Utility & Street
Assessment Area

Legend
 Assessment Parcels
 Parcels



**PRELIMINARY ENGINEER'S REPORT
2021 UTILITY & STREET RECONSTRUCTION**
Hartzheim Drive - Buchanan Street to 1,400 feet west
Date: 4/16/2021
SCHEDULE OF PROPOSED ASSESSMENTS

SCHEDULE OF PROPOSED ASSESSMENTS

Village of Little Chute
REQUEST FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: Little Chute Kayak Launch Bid

PREPARED BY: Adam Breest, Parks, Recreation, & Forestry Director

REPORT DATE: April 15, 2021

ADMINISTRATOR'S REVIEW/COMMENTS:

No additional comments to this report: _____

See additional comments attached: _____

EXPLANATION: On Thursday, April 15 McMahon Group and village staff opened the bids for the ADA Canoe/Kayak Launch that is to be located at Heesakker Park. I have included the project budget and funding below.

TOTAL ACQUIRED FUNDING	
Village of Little Chute	\$18,000
Fox River Navigational System Authority	\$15,000
Fox Cities Greenways Grant	\$10,000
Outagamie County Greenways	\$10,000
Fox Cities Visitor and Convention Bureau	\$15,000
TOTAL	\$68,000

The bid process was run through McMahon Group of Neenah. The village received four bids this time around. The bids were from Milbach Construction, Highway Landscapers, Solutions 101, and Janke. The low bid was from Milbach Construction in the amount of \$107,405.00. This places the project budget \$40,000 over budget. This project has been in development since 2015.

A 2021 Budget Adjustment will be necessary for this project to recognize the grants and fund the shortfall from budget to actual bid costs:

General Fund

Construction Materials - Parks	-\$18,000
Transfer to Park Improvement Fund	+\$18,000

Park Improvement Fund

State Grant	\$ +15,000
Donations /Other Grants	\$+35,000
Transfer in General Fund	\$+18,000
Heesakker - Kayak Launch	\$+108,000
Fund Balance	\$-40,000

The Village has turned down grants from all the above organizations one time already. I do not believe we will see this grant money again. It is my opinion that the village should continue forward with this project and accept the bid from Milbach Construction. This ADA Canoe/Kayak Launch is truly going to enhance this area of Heesakker Park and be the finishing touch to the Nelson Crossing project. The contractor can start construction as soon as the DNR allows work to be performed in the water. This should be May 15.

RECOMMENDATION: Staff recommends accepting the bid from Milbach Construction in the amount of \$107,405.00 and making the budget adjustments as listed above.



April 19, 2021

Village of Little Chute
108 W Main Street
Little Chute, WI 54140

Re: Village of Little Chute
Heesakkeer Park Kayak Launch
Letter of Recommendation
McM. No. L0001-09-20-00255

On April 15, 2021, bids were received in the office of the Village of Little Chute for the above referenced project. Four bids were received, ranging in price from \$107,405.01 to \$174,871.66 (bid tabulation enclosed).

Based upon the bids received, we recommend awarding Contract L0001-09-20-00255 to the low bidder, Milbach Construction Services Co., in the amount of \$107,405.01.

If you agree with our recommendation, please date and sign the enclosed Notices of Award, and return all copies to our office for incorporation into the contract documents.

If you have any questions, please feel free to contact me.

Respectfully,

McMahon Associates, Inc.

Nicholas A. Vande Hey, P.E.
Vice President / Sr. Municipal & Water Resources Engineer

NAV:car

Enclosures: Notice of Awards (3 copies each)
Bid Tabulation

SECTION 00 51 00.00

NOTICE OF AWARD

Dated: _____

To: MILBACH CONSTRUCTION SERVICES CO.
2651 Northridge Drive
Kaukauna, WI 54130

Contract No. L0001-09-20-00255

Project: HEESAKKER PARK KAYAK LAUNCH
For the
VILLAGE OF LITTLE CHUTE | Outagamie County, Wisconsin

You are notified that your Bid, dated April 15, 2021, for the above Contract has been considered. You are the apparent successful Bidder and have been awarded a Contract for the Heesakker Park Kayak Launch for the Village of Little Chute, Outagamie County, Wisconsin.

The Contract Price of your Contract is One Hundred Seven Thousand Four Hundred Five & 01 Dollars (\$107,405.01).

You must comply with the following conditions precedent within **15-days** of the date of this Notice of Award, that is by _____.

1. You must deliver to the OWNER three (3) fully executed counterparts of the Agreement including all the Contract Documents.
2. You must deliver with the executed Agreement the Contract Security (bonds), as specified in the Instructions to Bidders, General Conditions (Paragraph 5.01) and Supplementary Conditions.
3. You must deliver Insurance Certification complying with the General Conditions and Supplemental Conditions of the Contract Documents.

Failure to comply with these conditions within the time specified will entitle OWNER to consider your Bid abandoned, to annul this Notice of Award and to declare your Bid Security forfeited.

One (1) fully signed counterpart of the Agreement, with the Contract Documents attached, will be returned to you within 15-days after you comply with the above noted conditions.

VILLAGE OF LITTLE CHUTE | Outagamie County, Wisconsin

(authorized signature)

(title)

Witness: _____

BID TABULATION

HEESAKKER PARK KAYAK LAUNCH
VILLAGE OF LITTLE CHUTE
Contract No. L0001-09-20-00255
Bid Date/Time: April 15, 2021 @ 2:00 PM
Project Manager: Nick Vande Hey, P.E., CPESC

Engineer: McMAHON ASSOCIATES, INC.
1445 McMahon Drive
PO Box 1025
Neenah, WI 54956 / 54957-1025

MILBACH CONSTRUCTION SERVICES, CO. 2651 Northridge Drive Kaukauna, WI 54130	HIGHWAY LANDSCAPERS 1900 Bohm Drive Little Chute, WI 54140	JANKE GENERAL CONTRACTORS, INC. 1223 River View Lane Athens, WI 54411	SOLUTIONS 101 LLC N2828 Givens Road PO Box 298 Hortonville, WI 54944
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Item	Qty	Unit	Description	Unit Price	Total						
1.	1	L.S.	Clearing and Grubbing	\$6,208.14	\$6,208.14	\$12,000.00	\$12,000.00	\$4,000.00	\$4,000.00	\$13,740.30	\$13,740.30
2.	1	L.S.	Temporary Bridge / Stream Crossing	\$3,371.63	\$3,371.63	\$3,000.00	\$3,000.00	\$27,000.00	\$27,000.00	\$9,850.00	\$9,850.00
3.	1	L.S.	Common Excavation and Filling	\$10,536.33	\$10,536.33	\$6,500.00	\$6,500.00	\$12,000.00	\$12,000.00	\$24,310.00	\$24,310.00
4.	1,042	S.F.	Limestone Path	\$2.25	\$2,344.50	\$3.00	\$3,126.00	\$2.70	\$2,813.40	\$12.06	\$12,566.52
5.	44	S.F.	Concrete Sidewalk	\$53.19	\$2,340.36	\$25.00	\$1,100.00	\$24.00	\$1,056.00	\$73.48	\$3,233.12
6.	1	L.S.	Concrete Abutments	\$39,197.60	\$39,197.60	\$51,434.00	\$51,434.00	\$63,100.00	\$63,100.00	\$44,996.70	\$44,996.70
7.	1	L.S.	Pedestrian Bridge	\$3,553.52	\$3,553.52	\$2,150.00	\$2,150.00	\$900.00	\$900.00	\$4,725.00	\$4,725.00
8.	1	L.S.	Kayak Launch System	\$31,412.63	\$31,412.63	\$27,270.00	\$27,270.00	\$29,300.00	\$29,300.00	\$37,897.55	\$37,897.55
9.	1	L.S.	Rip Rap	\$2,472.53	\$2,472.53	\$5,500.00	\$5,500.00	\$3,000.00	\$3,000.00	\$10,427.93	\$10,427.93
10.	1	Ea.	Tracking Pad	\$1,351.84	\$1,351.84	\$1,500.00	\$1,500.00	\$1,550.00	\$1,550.00	\$3,275.00	\$3,275.00
11.	319	L.F.	Silt Fence	\$6.76	\$2,156.44	\$2.50	\$797.50	\$2.90	\$925.10	\$2.58	\$823.02
12.	76	L.F.	Sediment Logs	\$3.38	\$256.88	\$10.00	\$760.00	\$7.00	\$532.00	\$10.11	\$768.36
13.	487	S.Y.	Erosion Mat (WisDOT Urban, Type B)	\$0.83	\$404.21	\$4.00	\$1,948.00	\$2.60	\$1,266.20	\$3.64	\$1,772.68
14.	562	S.Y.	Turf Grass Restoration	\$3.20	\$1,798.40	\$8.00	\$4,496.00	\$3.75	\$2,107.50	\$11.54	\$6,485.48
TOTAL (Items 1. through 16., Inclusive)				\$107,405.01		\$121,581.50		\$149,550.20		\$174,871.66	

Bid Security Addendum Acknowledgement	10% Bid Bond Yes - #1 and #2			
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SUBCONTRACTOR TABULATION

*Concrete Abutments
Excavation
Pedestrian Bridge
Kayak Launch
Landscaping*

Subcontractor
Delrar
Tom Van Handel
Tom Van Handel/Milbach
EZ Dock
Tom Van Handel

Subcontractor

Crandon Docks & Lifts

Subcontractor

EZ Dock

Subcontractor

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