



AGENDA

REGULAR BOARD MEETING

PLACE: Little Chute Village Hall
DATE: Wednesday, May 19, 2021
TIME: 6:00 P.M.

Virtually attend the May 19th Regular Board meeting at 6 PM by following the zoom link here:

Join Zoom Meeting (Please note this is a change from previous Go To Meetings used in past meetings)

<https://zoom.us/j/96182372463>

Meeting ID: 921 8237 2463

+1 312 626 6799 US (Chicago)

Meeting ID: 921 8237 2463

For further details please refer to additional Information immediately following agenda.

REGULAR ORDER OF BUSINESS

- A. Roll call of Trustees
- B. Roll call of Officers and Department Heads
- C. Public Appearance for Items Not on the Agenda
- D. Consent Agenda
Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.
 - 1. Minutes of Regular Board Meeting of May 5, 2021
 - 2. Temporary Class “B” Retailers License for CheeseFest
 - 3. Disbursement List
- E. Other Informational Items—April Fire Monthly Report and April Monthly Report
- F. Introduction of the New LCASD Superintendent and LC Can Update
- G. Discussion/Action—Relocation of Trash Enclosure for Cobblestone Hotel
- H. Discussion/Action—St. John’s Parking Lot Change

- I. Committee/Commission Appointments
- J. Action—Appoint John Mc Donald as the Parks, Recreation and Forestry Director
- K. Action—Adopt Resolution No. 13, Series 2021 Agropur Land Transfer and Sale
- L. Action—2021 Budget Amendments
 - WE Energies
 - Vandenbroek Pond
- M. Department and Officers Progress Reports
- N. Action—CTH N Cost Share Agreement and Budget Adjustments
- O. Discussion/Action—Auction 422 W. North
- P. Discussion/Action—Board Room Monitor
- Q. Outagamie County MFR Expansion Site Plan Approval
- R. Action—Adopt Ordinance No. 5, Series 2021 Creating A Cooperative Agreement with Kaukauna Utilities for Collection of Delinquent Electric Utility Bills Using Tax Collection Process
- S. Action—Pine Street Public Improvements and Budget Adjustments
- T. Discussion—Covid-19 Update - Senior Recreation
- U. Call for Unfinished Business
- V. Items for Future Agenda
- W. Closed Sessions:
 - a) 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Economic Development Negotiations-Downtown Proposals and TID 7 Proposal*
 - b) 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to be involved. *Review of Legal Counsel Guidance*
- X. Return to Open Session
- Y. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852,. Prepared: May 14, 2021

MINUTES OF THE REGULAR BOARD MEETING OF MAY 5, 2021

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Larry Van Lankvelt, Trustee
John Elrick, Trustee
Don Van Deurzen, Trustee
James Hietpas, Trustee
Bill Peerenboom, Trustee
Brian Van Lankveldt, Trustee

Roll call of Officers and Department Heads

PRESENT: James Fenlon, Village Administrator
Dave Kittel, Community Development Director
Kent Taylor, Director of Public Works
Katherine Freund, LC Library Director
Laurie Decker, Village Clerk
Tyler Claringbole, Village Attorney
Lisa Remiker-DeWall, Finance Director
Officer R. Lozano and Lieutenant E. Slinde
EXCUSED: Chris Murawski, Village Engineer
Dan Meister, Fox Valley Metro Police Chief

Public Appearance for Items Not on the Agenda

None

Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

1. Minutes of Regular Board Meeting of April 21, 2021
2. Minutes of Special Board Meeting of April 28, 2021
3. Special Event Permits:
American Legion Memorial Day Parade, May 31, 2021
Rock Cancer, August 21, 2021
4. Temporary Class "B" Retailers License for Rock Cancer
5. Adopt Resolution No.12, Series 2021 Approving Cveten CSM
6. Disbursement List

Moved by Trustee L. Van Lankvelt, seconded by Trustee Peerenboom to Approve Consent Agenda items as listed

Ayes 7, Nays 0 – Motion Carried

Discussion/Action—Objection by Kristen Van Lankvelt Contesting Designation of her Dog as a Dangerous Animal

Ms. Kristen Van Lankvelt was present to contest her dog, Nola as a vicious animal. Ms. Van Lankvelt acknowledged her dog was in a fight with a neighbor dog while her son was walking the dog. Ms. Van Lankvelts son then addressed the board that the neighbor's dog came after Nola and Nola bit the other dog's neck and that the neighbor kicked their dog, but Nola did not stop, so the neighbor got the shovel and hit him 4-5 times until Nola was knocked out and her son ran back home. Ms. Van Lankvelt advised that they feel the dog thought it was protecting her son and they now have enrolled their dog in a 2-week extensive training

class learn how to not be aggressive towards other dogs or feel the need to protect. She also advised that they are fencing in their yard.

Officer Lozano, FVMPD then went over his report and that Fox Valley Metro was called for an animal bite. He spoke with Mr. Gitter who advised that his dog was pinned down by the neck, he kicked the Van Lankvelts dog several times, but it did not release his dog, so he got a shovel and hit the dog to save his own dog. Officer Lozano advised that Mr. Gitter was asked by the Van Lankvelts not to call the police as this was the second incident. Office Lozano also said a neighbor was witness to this. Officer Lozano contacted Jade Van Lankvelt, but they were on the way to the vet. He was called back the next day and got a statement from the son which confirmed that the dog got out of his leash and collar and Mr. Gitters dog was not tied up. Mr. Gitter then spoke to confirm that his dog was in the front yard and he was in the back and heard the dog yelp, he did kick the dog, but it did not release his dogs' neck so then he got the shovel. He did confirm Ms. Van Lankvelt asked him not to call the police as this had happened once before. Trustee L. Van Lankvelt asked if his dog had injuries, Mr. Gitters advised that yes, he was taken to the vets and that the Van Lankvelts paid for his vet bill to receive antibiotics to stop any infections. Trustee B. Van Lankveldt asked about the previous incident and if it involved the police: Lt. Slinde advised that yes, it was documented from March 16, 2018 and it was similar incident with the son walking the dog and Nola went after another dog. Ms. Van Lankvelt advised that in the 2018 incident that had only had the dog for a couple weeks and her son has walked the dog numerous times over the years without another incident.

Trustee Van Deurzen asked what Ms. Van Lankvelt expected the board to do as this obviously is not acceptable, Ms. Van Lankvelt responded that they are already putting in a fence and sending the dog away for two weeks for behavior training and they are also ok with the harness and shorter lease request. Trustee Peerenboom asked what part of the restrictions they are objecting too; Ms. Van Lankvelt felt that a sign on the door stating a dangerous animal is present was not necessary or fair.

Trustee Peerenboom asked if once the animal is designated dangerous if it is for life or can the Board make it temporary. President Vanden Berg advised that they could keep the order in place, dismiss the order or modify the order; and he personally felt it should be permanent. Mr. Gitter stated that the thought of this dog attacking his kids is keeping him up at night and also wanted it to be permanent. Ms. Van Lankvelt's older son advised that this dog is around kids a lot and has never shown any aggression towards kids.

Moved by Trustee Peerenboom, seconded by Trustee Elrick to keep the citation enforced for one year and that the owner comply with all the rules on the citation and can come back in a year for reconsideration.

Ayes 6, Nays 1 (Vanden Berg) – Motion Carried

Roll Call Vote

Michael Vanden Berg, President	Nay
Larry Van Lankvelt, Trustee	Aye
John Elrick, Trustee	Aye
Don Van Deurzen, Trustee	Aye
James Hietpas, Trustee	Aye
Bill Peerenboom, Trustee	Aye
Brian Van Lankveldt, Trustee	Aye

Judge Mark Schroeder advised he is in Branch 7 and just wanted to introduce himself and see how this case was handled.

Presentation—KerberRose—Final Annual Comprehensive Financial Report

Ms. Krisztina Dommer went over the audit done by KerberRose per the attached report.

[Final Annual Comprehensive Financial Report](#)

Department and Officers Progress Reports

Departments and Officers provided progress reports to the Board

Action—2021 Budget Adjustment—Storm Sewer and CTH OO Sanitary Relay

Administrator Fenlon went over the budget adjustment needed for the Storm Sewer.

Moved by Trustee Elrick, seconded by Trustee Peerenboom to Approve the land purchase from the December 16th, 2020 Resolution No. 43 as presented

Roll Call Vote

Michael Vanden Berg, President	Aye
James Hietpas, Trustee	Aye
Larry Van Lankvelt, Trustee	Aye
Bill Peerenboom, Trustee	Aye
Don Van Deurzen, Trustee	Aye
John Elrick, Trustee	Aye
Brian Van Lankveldt, Trustee	Aye

Ayes 7, Nays 0 – Motion Carried

Administrator Fenlon presented the CTH OO Sanitary Relay budget adjustment.

Moved by Trustee Elrick, seconded by Trustee Peerenboom to Approve the budget adjustment for the sewer and water facility as presented

Roll Call Vote

Brian Van Lankveldt, Trustee	Aye
John Elrick, Trustee	Aye
Bill Peerenboom, Trustee	Aye
Don Van Deurzen, Trustee	Aye
James Hietpas, Trustee	Aye
Larry Van Lankvelt, Trustee	Aye
Michael Vanden Berg, President	Aye

Ayes 7, Nays 0 – Motion Carried

Action—Agropur Site Plan

Director Kittel went over the site plan for the new building for Agropur. The Plan Commission is recommending approval from the board with any comments from staff addressed.

Moved by Trustee Peerenboom, seconded by Trustee L. Van Lankvelt to Approve the site plan for Agropur as presented including staff comments on landscaping

Ayes 7, Nays 0 – Motion Carried

Action—Agropur Development Agreement

Administrator Fenlon went over the Development Agreement for Agropur and advised staff is recommending approval. He also advised representatives from Agropur are in attendance for questions.

Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to Approve the Agropur Development Agreement as presented

Ayes 7, Nays 0 – Motion Carried

Discussion/Possible Action—No Fault Sewer Back Up

Administrator Fenlon provided information for the Village of Little Chute on purchasing additional insurance for Sewer Utility backup at an annual cost of \$8,041.00. Trustee Peerenboom felt this would be a great addition for Little Chute residents and the Village of Little Chute.

Call for Unfinished Business

None

Items for Future Agenda

None

Closed Sessions:

a) 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Economic Development Negotiations*

Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to enter into closed session

Ayes 7, Nays 0 – Motion Carried

b) 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. *Discuss Legal Matters and Outagamie County Landfill*

Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to enter into closed session

Ayes 7, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee L. Van Lankvelt, seconded by Trustee Van Deurzen to Approve the Consent Agenda items as listed

Ayes 7, Nays 0 – Motion Carried

Adjournment

Moved by Trustee Elrick, seconded by Trustee Van Deurzen to Adjourn the Regular Board Meeting at 9:16 p.m.

Ayes 7, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

By: _____
Michael R. Vanden Berg, Village President

Attest: _____

Laurie Decker, Village Clerk

APPLICATION FOR TEMPORARY CLASS "B"/ "CLASS B" RETAILER'S LICENSE

See additional information on reverse side. Contact the municipal clerk if you have questions.

Fee \$ 10.00

Application Date: 5/13/2021

The Village of Little Chute of Outagamie County.

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or smaller gatherings under s. 125.26(6) Wis. Stats.
☐ A Temporary "Class B" license to sell wine at picnics or smaller gatherings under s. 125.51(10), Wis. Stats.

At the premise described below during a special event beginning 6/4/2021 and ending 6/6/2021 and agrees to comply with laws, regulations, ordinances, and regulations (state, federal, or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. **ORGANIZATION** (check appropriate box) ☒ Bona fide Club ☐ Church ☐ Lodge/Society ☐ Veteran's Organization ☐ Fair Association
 - (a) Name Little Chute Jaycees
 - (b) Address P.O. Box 66
 - (c) Date organized 1975
 - (d) If corporation, given date of incorporation _____
 - (e) If the named organization is not required to hold a Wisconsin sellers permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒
 - (f) Names and addresses of all officers:
President Shane Romanesko, Little Chute
Vice President N/A
Secretary Todd Berken, Little Chute
Treasurer Greg Berken, Appleton
 - (g) Name and addresses of manager or person in charge of affair: Todd Berken, 1607 Taylor St., Little Chute, WI 54140
2. **LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:**
 - (a) Street Number 100 Van Buren St, Little Chute, WI 54140
 - (b) Lot _____ Block _____
 - (c) Do premises occupy all or part of building? _____
 - (d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____
3. **NAME OF EVENT**
 - (a) List name of the event Great Wisconsin Cheese Festival
 - (b) Dates of event 6/4/2021 - 6/6/2021

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Little Chute Jaycees

(Name of Organization)

Officer Todd Berken 5/13/2021
(Signature/date)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Date Filled with Clerk _____

Date Reported to the Council or Board _____

Date Granted By Council _____

License No. _____

ADDITIONAL INFORMATION

May be Granted and Issued only to:

- (1) Bona fide clubs that have been in existence for at least 6 months prior to the date of application.
- (2) State, county, or local fair associations or agricultural societies.
- (3) Church, lodge, or society that has been in existence for at least 6 months prior to the date of application.
- (4) Posts now or hereafter established of ex-servicemen's organizations.

Application:

- (1) Filing: In writing, for each event, on Form AT-315.
- (2) The local licensing authority may act on application or authorize an official or body of the municipality to issue the license. (ss. 125.26(1) and 125.51(1)(a), Wis. Stats.)
- (3) The written application shall be filed with the clerk of the municipality in which premises are located:
 - Class "B" (Beer):
 - a. The governing body shall establish any waiting period before granting of a license for events lasting less than 4 days (s. 125.04(3)(f), Wis. Stats.)
 - b. At least 15 days prior to the granting of the license for events lasting 4 or more days.
 - "Class B" (Wine):

The application shall be filed with the clerk of the local municipality in which the event will be held at least 15 days prior to the granting of the license.
- (4) Seller's Permit: Sec. 77.54 (7m), Wis. Stats., provides an exemption from Wisconsin sales and use taxes relating to certain sales by a nonprofit organization. Check the box if your organization qualifies for the exemption and therefore is not required to hold a seller's permit.
- (5) Publication: Not required.

Fee: Not to exceed \$10. (Exception: No additional fee may be charged if organization is applying for both a Temporary Class "B" and a Temporary "Class B" license for the same event.)

Duration: The day, or consecutive days, that the specified event is in progress.

Restrictions:

- (1) License may not be issued to individuals.
- (2) Licenses to organizations, other than ex-servicemen's organizations, can be issued only for a picnic or similar gathering. They may not be issued for business or social meetings of the organization.
- (3) Licenses for club or organization meetings may be issued only to ex-servicemen's posts.
- (4) License may cover either a specified area or the entire picnic grounds.
- (5) License issued to a county or district fair must cover the entire fairground (ss. 125.26(6) and 125.51(10), Wis. Stats.)
- (6) No license to clubs having any indebtedness to any wholesaler for more than 15 days for beer (s. 125.33(7), Wis. Stats.) and 30 days for wine (s. 125.69(4)(b), Wis. Stats.)
- (7) Licensed operator(s) must be present at all times (ss. 125.26(6), 125.32(2) - Beer; 125.51(10), 125.68(2) - Wine; 125.17)
- (8) The licensed club, club members, or any other persons are not permitted to possess intoxicating liquor on licensed premises on the Temporary Class "B"/Class B licensed picnic area. (s. 125.32(6), Wis. Stats.)
- (9) Not more than 2 wine licenses may be issued to any club, county or local fair association, agricultural association, church, lodge, society or veterans' post in any 12 month period.
- (10) Licensed organizations must purchase their product from a licensed wholesaler.

NOTE: Most coolers presently on the market have a fermented malt beverage base allowing sale under a beer license, e.g. Bartles and James, Seagrams, etc.

DISBURSEMENT LIST-May 19, 2021

Payroll & Payroll Liabilities - May 13, 2021	\$241,525.72
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Prepaid Invoices - May 3, 2021	\$855.00
Prepaid Invoices - May 7, 2021	\$41,342.00
Prepaid Invoices - May 14, 2021	\$82,762.44

Utility Commission- May 18, 2021	\$238,101.96
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CURRENT ITEMS

Bills List - May 19, 2021	\$99,503.97
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Total Payroll, Prepaid & Invoices	\$704,091.09
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The above payments are recommended for approval:

Rejected: _____

Approved May 19, 2021

Michael R Vanden Berg, Village President

Laurie Decker, Clerk

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
FIRST AMERICAN TITLE INSURANCE COMPANY (4695)							
260131800	Adju	TITLE COMMITMENT FEE-422 W NORTH AVE	855.00-	Open	Non	04/21	630-19310
Total FIRST AMERICAN TITLE INSURANCE COMPANY (4695):			855.00-				
HERRLING CLARK LAW FIRM LTD (208)							
260131800-1	Invoi	TITLE COMMITMENT FEE-422 W NORTH AVE	855.00	Open	Atto	04/21	630-19310
Total HERRLING CLARK LAW FIRM LTD (208):			855.00				
Grand Totals:			.00				

Report GL Period Summary

Vendor number hash: 4903
Vendor number hash - split: 4903
Total number of invoices: 2
Total number of transactions: 2

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	.00	.00
Grand Totals:	.00	.00

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
AMERICAN FIDELITY ASSURANCE (4885)							
6000052	Invoi	FLEX SPENDING APRIL	1,407.99	Open	Non	04/21	101-21368
6000605	Invoi	FLEX SPENDING APRIL	1,407.99	Open	Non	04/21	101-21368
D306478	Invoi	MAY BILLING	1,276.37	Open	Non	05/21	101-21367
Total AMERICAN FIDELITY ASSURANCE (4885):			4,092.35				
AMPLITEL TECHNOLOGIES (4637)							
17541	Invoi	MONTHLY MANAGED SERVICES & MONTHLY BAC	3,055.00	Open	Non	05/21	404-57190-204
17541	Invoi	ANTIVIRUS, OFFICE 365, EXCHANGE ONLINE, DU	1,296.63	Open	Non	05/21	404-57190-208
Total AMPLITEL TECHNOLOGIES (4637):			4,351.63				
AT & T (5080)							
287294953059	05/2 Invoi	MAR/APRIL SERVICE	239.60	Open	Non	05/21	101-52200-203
Total AT & T (5080):			239.60				
AUTOMOTIVE SUPPLY (121)							
60902358	Invoi	AIR FILTER	33.67	Open	Non	04/21	101-53330-218
60902359	Invoi	AIR FILTER	36.65	Open	Non	04/21	101-53330-218
60902440	Invoi	OIL FILTERS	3.48	Open	Non	04/21	101-53330-218
Total AUTOMOTIVE SUPPLY (121):			73.80				
CONWAY SHIELD (3828)							
473818	Invoi	BLACKINTON NICKEL BADGES	358.00	Open	Non	04/21	101-52200-219
Total CONWAY SHIELD (3828):			358.00				
DAMAGE PREVENTION SERVICES (4068)							
3445	Invoi	APRIL LOCATES	88.00	Open	Non	04/21	101-53300-209
3445	Invoi	APRIL LOCATES	803.00	Open	Non	04/21	610-53612-209
3445	Invoi	APRIL LOCATES	1,623.00	Open	Non	04/21	620-53644-209
3445	Invoi	APRIL LOCATES	1,139.00	Open	Non	04/21	630-53442-209
Total DAMAGE PREVENTION SERVICES (4068):			3,653.00				
LAKE SHORE CLEANERS INC (2433)							
39718	Invoi	STORM POND BURNS	13,980.00	Open	Non	04/21	630-53441-253
Total LAKE SHORE CLEANERS INC (2433):			13,980.00				
LAPPEN SECURITY PRODUCTS INC (735)							
LSPQ44997	Invoi	ADA BUTTON WIRELESS TRANSMITTER	65.98	Open	Non	04/21	206-55110-242
LSPQ45020	Invoi	YARD WASTE SITE CARDS	150.00	Open	Non	04/21	101-53650-204
Total LAPPEN SECURITY PRODUCTS INC (735):			215.98				
LEE RECREATION LLC (1227)							
13358-21	Invoi	COAL RECEPTACLE	472.00	Open	Non	04/21	101-55200-225
13358-21	Invoi	BOARDWALK TRASH CANS	1,440.00	Open	Non	04/21	420-57620-277
13358-21	Invoi	BOARDWALK TRASH CANS	20.00	Open	Non	04/21	101-55200-225
13358-21	Invoi	BOARDWALK TRASH CANS	275.00	Open	Non	04/21	420-57620-277
Total LEE RECREATION LLC (1227):			2,207.00				

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
PARKER'S TREE SERVICE (22)							
59	Invoi	FINAL PAYMENT FOR EAB TREE REMOVALS	6,591.00	Open	Non	04/21	101-55440-204
Total PARKER'S TREE SERVICE (22):			6,591.00				
SHERWIN INDUSTRIES INC (1028)							
SS088315	Invoi	REPAIR CROSSWALK ON MAIN ST.	4,225.92	Open	Non	04/21	101-53300-218
Total SHERWIN INDUSTRIES INC (1028):			4,225.92				
SIGNCOUNTRY (3870)							
14561	Invoi	BOARDWALK ARCHWAY DESIGN WORK	1,275.00	Open	Non	04/21	420-57620-277
Total SIGNCOUNTRY (3870):			1,275.00				
TIME WARNER CABLE (89)							
04/21 70590040100	Invoi	APRIL/MAY SERVICE	63.86	Open	Non	04/21	101-52200-203
Total TIME WARNER CABLE (89):			63.86				
UNIFIRST CORPORATION (4403)							
0970328679	Invoi	SHIRTS/PANTS	5.15	Open	Non	04/21	101-53330-213
0970328679	Invoi	LAUNDRY BAGS/WIPERS	9.71	Open	Non	04/21	101-53330-218
Total UNIFIRST CORPORATION (4403):			14.86				
Grand Totals:			41,342.00				

Report GL Period Summary

Vendor number hash: 47173
 Vendor number hash - split: 72098
 Total number of invoices: 19
 Total number of transactions: 27

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	41,342.00	41,342.00
Grand Totals:	41,342.00	41,342.00

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
2021 UTILITY REFUNDS (5169)							
117021002	Invoi	OVERPAYMENT REFUND ACCT #1-170210-02	34.77	Open	Non	05/21	001-15000
123041001	Invoi	OVERPAYMENT REFUND ACCT #1-230410-01	78.34	Open	Non	05/21	001-15000
326064509	Invoi	OVERPAYMENT REFUND ACCT #3-260645-09	157.05	Open	Non	05/21	001-15000
Total 2021 UTILITY REFUNDS (5169):			270.16				
5 ALARM FIRE & SAFETY EQUIPMENT (4319)							
205764-1	Invoi	MSA G1 E-MODULE ASSEMBLY	590.76	Open	Non	05/21	101-52200-205
Total 5 ALARM FIRE & SAFETY EQUIPMENT (4319):			590.76				
AMERICAN FIDELITY ASSURANCE (4885)							
6002472	Invoi	FLEX SPENDING MAY	1,407.99	Open	Non	05/21	101-21368
Total AMERICAN FIDELITY ASSURANCE (4885):			1,407.99				
AMPLITEL TECHNOLOGIES (4637)							
17542	Invoi	MONTHLY ANTIVIRUS, DROPSUITE-MAY	319.50	Open	Non	05/21	207-52120-240
17542	Invoi	MONTHLY BACK-UP, MANAGED SERVICES, OFFIC	3,825.00	Open	Non	05/21	207-52120-204
17542	Invoi	MULTI-FACTOR AUTHENTICATION FROM DUO	3.50	Open	Non	05/21	207-52120-204
Total AMPLITEL TECHNOLOGIES (4637):			4,148.00				
ASSOCIATED APPRAISAL CONSULTANTS (1939)							
154117	Invoi	PROFESSIONAL SERVICES-MAY	1,991.67	Open	Non	05/21	101-51530-204
154117	Invoi	2021 REVALUATION PROGRAM	18,382.50	Open	Non	05/21	101-51530-204
154117	Invoi	POSTAGE FOR 2021 REVALUATION PROGRAM	1,502.50	Open	Non	05/21	101-51530-204
Total ASSOCIATED APPRAISAL CONSULTANTS (1939):			21,876.67				
BAYCOM (1318)							
32739	Invoi	PEDESTAL & CRADLE FOR K9 SQUAD	787.00	Open	Non	05/21	207-52120-236
Total BAYCOM (1318):			787.00				
BERGSTROM FORD OF FOX VALLEY (3484)							
360156	Invoi	SERPENTINE BELT #93	321.71	Open	Non	05/21	207-52120-247
Total BERGSTROM FORD OF FOX VALLEY (3484):			321.71				
EHLERS INVESTMENT PARTNERS LLC (1425)							
APRIL 2021	Invoi	APRIL INVESTMENT MANAGEMENT	227.11	Open	Non	04/21	610-53614-229
APRIL 2021	Invoi	APRIL INVESTMENT MANAGEMENT	113.56	Open	Non	04/21	620-53924-229
APRIL 2021	Invoi	APRIL INVESTMENT MANAGEMENT	408.80	Open	Non	04/21	630-53444-229
APRIL 2021	Invoi	APRIL INVESTMENT MANAGEMENT	170.34	Open	Non	04/21	300-57331-229
APRIL 2021	Invoi	APRIL INVESTMENT MANAGEMENT	215.74	Open	Non	04/21	101-51780-229
Total EHLERS INVESTMENT PARTNERS LLC (1425):			1,135.55				
FERGUSON ENTERPRISES LLC #448 #1020 (2046)							
6051563	Invoi	PLUMBING ITEMS FOR DOYLE RESTROOMS	143.02	Open	Non	05/21	101-55200-242
6052931	Invoi	PLUMBING ITEMS FOR DOYLE RESTROOMS	14.07	Open	Non	05/21	101-55200-242
6057708	Invoi	PLUMBING ITEMS FOR DOYLE RESTROOMS	155.55	Open	Non	05/21	101-55200-242
6058067	Invoi	PLUMBING ITEMS FOR DOYLE RESTROOMS	135.19	Open	Non	05/21	101-55200-242

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
Total FERGUSON ENTERPRISES LLC #448 #1020 (2046):			447.83				
GFC LEASING - WI (4989)							
13315739	Invoi	GFC LEASING COPIER OVERAGE CHARGES	17.50	Open	Non	05/21	101-53310-207
Total GFC LEASING - WI (4989):			17.50				
GUNDERSON CLEANERS (2731)							
04-101101	Invoi	UNIFORM CLEANING	34.42	Open	Non	05/21	207-52120-212
04-101135	Invoi	UNIFORM CLEANING	12.12	Open	Non	05/21	207-52120-212
Total GUNDERSON CLEANERS (2731):			46.54				
HALLMAN LINDSAY (2165)							
M0111690	Invoi	PAINT & SUPPLIES	117.25	Open	Non	05/21	206-55110-306
M0111815	Invoi	PAINT	85.01	Open	Non	05/21	206-55110-306
Total HALLMAN LINDSAY (2165):			202.26				
JG UNIFORMS INC (4439)							
83903	Invoi	CUSTOM NAVY VEST COVER	164.05	Open	Non	05/21	207-52120-212
Total JG UNIFORMS INC (4439):			164.05				
KERBERROSE SC (2740)							
247066	Invoi	FINAL BILLING FOR 2020 FINANCIAL STATEMENT	569.00	Open	Non	05/21	101-51420-204
247066	Invoi	FINAL BILLING FOR 2020 FINANCIAL STATEMENT	77.00	Open	Non	05/21	414-57400-262
247066	Invoi	FINAL BILLING FOR 2020 FINANCIAL STATEMENT	14.00	Open	Non	05/21	415-57500-262
247066	Invoi	FINAL BILLING FOR 2020 FINANCIAL STATEMENT	79.00	Open	Non	05/21	416-57600-262
247066	Invoi	FINAL BILLING FOR 2020 FINANCIAL STATEMENT	10.00	Open	Non	05/21	417-57700-262
247066	Invoi	FINAL BILLING FOR 2020 FINANCIAL STATEMENT	2.00	Open	Non	05/21	418-57800-262
247066	Invoi	FINAL BILLING FOR 2020 FINANCIAL STATEMENT	77.00	Open	Non	05/21	207-52120-262
247066	Invoi	FINAL BILLING FOR 2020 FINANCIAL STATEMENT	613.00	Open	Non	05/21	610-53614-262
247066	Invoi	FINAL BILLING FOR 2020 FINANCIAL STATEMENT	556.00	Open	Non	05/21	620-53924-262
247066	Invoi	FINAL BILLING FOR 2020 FINANCIAL STATEMENT	1,003.00	Open	Non	05/21	630-53444-262
Total KERBERROSE SC (2740):			3,000.00				
KWIK TRIP INC (2365)							
APR 2021 286768	Invoi	APR FUEL FOR SQUADS	3,341.51	Open	Non	05/21	207-52120-247
Total KWIK TRIP INC (2365):			3,341.51				
LAPPEN SECURITY PRODUCTS INC (735)							
LSPQ45062	Invoi	REPLACED TRANSMITTERS	289.13	Open	Non	05/21	206-55110-306
Total LAPPEN SECURITY PRODUCTS INC (735):			289.13				
LEXISNEXIS RISK DATA MANAGEMENT INC (4926)							
1686177-20210430	Invoi	APRIL 2021 MINIMUM COMMITMENT	103.00	Open	Non	05/21	101-51680-204
Total LEXISNEXIS RISK DATA MANAGEMENT INC (4926):			103.00				
MARCO INC (3910)							
29173898	Invoi	MONTHLY COPIER LEASE-1493357-APRIL 2021	306.85	Open	Non	05/21	207-52120-207

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
Total MARCO INC (3910):			306.85				
MARCO TECHNOLOGIES LLC (3100)							
8699041	Invoi	DELETED MAILBOX AND REMOVED NAME FROM	262.50	Open	Non	05/21	206-55110-209
Total MARCO TECHNOLOGIES LLC (3100):			262.50				
NATIONAL GEOGRAPHIC KIDS (5216)							
6166592698 2021	Invoi	MAGAZINE SUBSCRIPTION	20.00	Open	Non	05/21	206-55110-207
Total NATIONAL GEOGRAPHIC KIDS (5216):			20.00				
PARTY AND PRINT LLC (4823)							
887	Invoi	250 BLUE AND WHITE BALLOONS-LIBRARY	500.00	Open	Non	05/21	206-55110-205
Total PARTY AND PRINT LLC (4823):			500.00				
PEPSI-COLA (3493)							
64096009	Invoi	BEVERAGES	188.96	Open	Non	05/21	101-52200-211
Total PEPSI-COLA (3493):			188.96				
PUBLIC ADMINISTRATION ASOC (757)							
C-48-21	Invoi	CONSULTING SERVICES	847.00	Open	Non	05/21	101-51400-204
Total PUBLIC ADMINISTRATION ASOC (757):			847.00				
RIVERSIDE BY REYNEBEAU FLORAL (322)							
157670/1	Invoi	FLORAL ARRANGEMENT- KEMPEN	45.00	Open	Non	05/21	101-51960-211
Total RIVERSIDE BY REYNEBEAU FLORAL (322):			45.00				
ROSEHILL TAVERN LLC (4994)							
051221	Invoi	RETIREMENT PARTY-JANSSEN	252.50	Open	Non	05/21	101-53300-211
Total ROSEHILL TAVERN LLC (4994):			252.50				
SAM'S CLUB/SYNCHRONY BANK (1728)							
05/21 00204221446	Invoi	REC EVENT ITEMS	53.64	Open	Non	05/21	101-55300-218
05/21 00204221446	Invoi	CUPS FOR MARTYS RETIREMENT PARTY	13.98	Open	Non	05/21	101-53300-211
Total SAM'S CLUB/SYNCHRONY BANK (1728):			67.62				
THE SHERWIN-WILLIAMS CO (1297)							
6151-8	Invoi	PAINTER PUMP REPAIR KIT	86.95	Open	Non	05/21	101-53330-221
Total THE SHERWIN-WILLIAMS CO (1297):			86.95				
THEDACARE (1983)							
APR 2021 1210055	Invoi	APRIL BLOOD DRAWS	42.50	Open	Med	05/21	207-52120-204
Total THEDACARE (1983):			42.50				
TIME WARNER CABLE (89)							
04/21 71391120150	Invoi	APRIL/MAY SERVICE	219.99	Open	Non	05/21	207-52120-203
05/21 60505470190	Invoi	MAY/JUNE SERVICE	159.83	Open	Non	05/21	101-51650-203

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
05/21 70953560100	Invoi	MAY/JUNE SERVICE	218.80	Open	Non	05/21	101-51650-203
Total TIME WARNER CABLE (89):			598.62				
U.S. BANK (5015)							
05/21 59455565491	Invoi	HP PRINTER FOR FINANCE DEPT	598.90	Open	Non	05/21	404-57190-302
05/21 59455565491	Invoi	RETIREMENT PARTY ITEMS	5.00	Open	Non	05/21	101-53300-219
05/21 59455565491	Invoi	MARKING PAINT	60.00	Open	Non	05/21	101-51415-218
05/21 59455565491	Invoi	PHONE CASE & SCREEN PROTECTOR	20.32	Open	Non	05/21	206-55110-244
05/21 59455565491	Invoi	PHONE CASE & SCREEN PROTECTOR	36.31	Open	Non	05/21	101-53310-206
05/21 59455565491	Invoi	PHONE CASE & SCREEN PROTECTOR	48.81	Open	Non	05/21	101-51415-206
05/21 59455565491	Invoi	PHONE CASE & SCREEN PROTECTOR	9.45	Open	Non	05/21	630-53443-206
05/21 59455565491	Invoi	SCREEN PROTECTOR	1.93	Open	Non	05/21	101-55300-206
05/21 59455565491	Invoi	PHONE CASE	19.98	Open	Non	05/21	101-51415-206
05/21 59455565491	Invoi	5 SWELL LATCHES #46	43.44	Open	Non	05/21	101-53330-225
05/21 59455565491	Invoi	2 SWELL LATCHES	17.38	Open	Non	05/21	101-53330-218
05/21 59455565491	Invoi	VALVE FOR BIKE REPAIR STATION	87.00	Open	Non	05/21	101-55200-242
05/21 59455565491	Invoi	CREDIT FOR MONTHLY CAMERA FEE	1.13-	Open	Non	05/21	101-55200-208
05/21 59455565491	Invoi	LUNCHEON FOR BREEST	230.96	Open	Non	05/21	101-51400-211
05/21 59455565491	Invoi	DROPBOX	11.99	Open	Non	05/21	101-51400-208
05/21 59455565491	Invoi	ADOBE	26.36	Open	Non	05/21	101-51400-208
05/21 59455565491	Invoi	MONTHLY ZOOM	14.99	Open	Non	05/21	101-51400-208
05/21 59455565491	Invoi	BINDER ORGANIZER	26.84	Open	Non	05/21	101-52200-206
05/21 59455565491	Invoi	REPLACEMENT GLASS ROD	44.88	Open	Non	05/21	101-52200-213
05/21 59455565491	Invoi	FACEBOOK BOOST FEE	14.74	Open	Non	05/21	101-55300-218
05/21 59455565491	Invoi	BACKGROUND CHECKS	21.00	Open	Non	05/21	101-53300-218
05/21 59455565491	Invoi	WALKIE TALKIES FOR POOL STAFF	49.99	Open	Non	05/21	204-55420-218
05/21 59455565491	Invoi	POOL STAFF SCHEDULING SYSTEM	132.00	Open	Non	05/21	204-55420-204
05/21 59455565491	Invoi	BEVERAGE TICKETS FOR CHEESEFEET	390.99	Open	Non	05/21	101-55300-233
05/21 59455565491	Invoi	ICLOUD STORAGE FEE	.99	Open	Non	05/21	101-55300-203
05/21 59455565491	Invoi	SOCCER NETS FOR VAN LIESHOUT PARK	421.99	Open	Non	05/21	101-55300-218
05/21 59455565491	Invoi	LOG-ME-IN MEETING YEARLY SUBSCRIPTION	151.92	Open	Non	05/21	207-52120-208
05/21 59455565491	Invoi	DNR STORMWATER PERMIT	143.50	Open	Non	05/21	416-51027-263
05/21 59455565491	Invoi	GFOA RENEWAL FEE	190.00	Open	Non	05/21	101-51420-208
05/21 59455565491	Invoi	WATER FOR NEW HIRE TESTING AND TRAINING	6.98	Open	Non	05/21	207-52120-218
05/21 59455565491	Invoi	NOTARY STAMPS	59.90	Open	Non	05/21	207-52120-228
05/21 59455565491	Invoi	VEST PATCHES FOR ERT	70.05	Open	Non	05/21	207-52120-212
05/21 59455565491	Invoi	SAFETY LIGHT, VEST, AND HAND TALLYS FOR C	47.48	Open	Non	05/21	101-52350-218
05/21 59455565491	Invoi	NOTARY-VANDENHEUVEL	20.00	Open	Non	05/21	207-52120-228
05/21 59455565491	Invoi	ONLINE MAGAZINE SUBSCRIPTION	10.00	Open	Non	05/21	207-52120-208
05/21 59455565491	Invoi	DUTY BAG FOR CSO'S	30.50	Open	Non	05/21	207-52120-218
05/21 59455565491	Invoi	DISPOSABLE MASKS	2.49	Open	Non	05/21	207-52120-218
05/21 59455565491	Invoi	TRANSUNION	75.00	Open	Non	05/21	207-52120-204
05/21 59455565491	Invoi	PARKING TICKET SUSPENSIONS	61.20	Open	Non	05/21	207-52120-204
05/21 59455565491	Invoi	UTV EQUIPMENT	100.84	Open	Non	05/21	207-52120-248
05/21 59455565491	Invoi	WARNING LIGHT #90	99.99	Open	Non	05/21	101-53330-225
05/21 59455565491	Invoi	FUEL	139.13	Open	Non	05/21	101-53330-217
05/21 59455565491	Invoi	CABIN FILTER #75	86.85	Open	Non	05/21	101-53330-225
05/21 59455565491	Invoi	DOOR HINGES	32.25	Open	Non	05/21	101-55200-218
05/21 59455565491	Invoi	QTY 4 - 10 INCH PNEUMATIC TIRES	27.96	Open	Non	05/21	101-53330-221
05/21 59455565491	Invoi	HARWOOD DOLLYS	54.95	Open	Non	05/21	101-53350-218
05/21 59455565491	Invoi	INK CARTRIDGES/GEL PENS	780.77	Open	Non	05/21	620-53924-206
05/21 59455565491	Invoi	ALL WEATHER VINYL LABELS	143.94	Open	Non	05/21	620-53644-254
05/21 59455565491	Invoi	PROGRAM SUPPLIES	322.46	Open	Non	05/21	206-55110-205
05/21 59455565491	Invoi	BOOKS	239.24	Open	Non	05/21	206-55110-206
05/21 59455565491	Invoi	MOVIES	759.77	Open	Non	05/21	206-55110-210
05/21 59455565491	Invoi	CLEAR TAPE/BOOK JACKETS/SHIPPING LABELS	741.28	Open	Non	05/21	206-55110-218

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
05/21 59455565491	Invoi	NEW PHONE SET	388.00	Open	Non	05/21	206-55110-221
05/21 59455565491	Invoi	SIGNS FOR LIBRARY	357.18	Open	Non	05/21	206-55110-225
Total U.S. BANK (5015):			7,478.74				
UNIFORM SHOPPE (434)							
309086	Invoi	CSO UNIFORM SHIRTS	246.80	Open	Non	05/21	207-52120-212
309670	Invoi	CSO UNIFORM SHIRTS	72.95	Open	Non	05/21	207-52120-212
Total UNIFORM SHOPPE (434):			319.75				
VILLAGE OF KIMBERLY (998)							
051121	Invoi	2020 AUDIT CLOSE OUT	25,308.79	Open	Non	05/21	207-21492
Total VILLAGE OF KIMBERLY (998):			25,308.79				
WARRANT PAYMENTS (4565)							
M21004306	Invoi	WARRANT- HERRERA	237.00	Open	Non	05/21	207-21495
M21004342	Invoi	WARRANT- THYSSEN	4,800.00	Open	Non	05/21	207-21495
M21004455	Invoi	WARRANT- VARGAS-RAMIREZ	250.00	Open	Non	05/21	207-21495
Total WARRANT PAYMENTS (4565):			5,287.00				
WE ENERGIES (2788)							
WR 4649307	Invoi	OUTDOOR LIGHTING @ SE CORNER OF SPIRIT CT	3,000.00	Open	Non	05/21	416-51027-204
Total WE ENERGIES (2788):			3,000.00				
Grand Totals:			82,762.44				

Report GL Period Summary

Vendor number hash: 130938
Vendor number hash - split: 441973
Total number of invoices: 46
Total number of transactions: 117

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	82,762.44	82,762.44
Grand Totals:	82,762.44	82,762.44

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	Period	GL Account
AIRGAS USA LLC				
9979007285	COMPRESSED AIR RENTAL	59.03	05/21	101-53330-218
Total AIRGAS USA LLC:		59.03		
ARROWHEAD ENGINEERED PRODUCTS				
3720853	REPLACEMENT BELT #46	161.25	05/21	101-53330-225
Total ARROWHEAD ENGINEERED PRODUCTS:		161.25		
ASCENSION HEALTH SYSTEM				
JAN-FEB YOGA 20	YOGA INSTRUCTOR JAN - FEB 2021	400.00	05/21	208-52900-204
MAR-APR YOGA 2	YOGA INSTRUCTOR MAR - APR 2021	400.00	05/21	208-52900-204
Total ASCENSION HEALTH SYSTEM:		800.00		
ASCENSION MEDICAL GROUP-FOX VALLEY WI				
396171	ANNUAL DRUG & ALCOHOL PRORAM FEE	70.00	05/21	101-53310-213
Total ASCENSION MEDICAL GROUP-FOX VALLEY WI:		70.00		
AT&T LONG DISTANCE				
05/21 845626857	MAR/APR CHARGES	4.95	05/21	101-51650-203
05/21 845626857	MAR/APR CHARGES	.26	05/21	207-52120-203
05/21 845626857	MAR/APR CHARGES	11.51	05/21	620-53924-203
Total AT&T LONG DISTANCE:		16.72		
AUTOMOTIVE SUPPLY CO				
60903247	FUEL FILTER	22.87	05/21	101-53330-225
60903247	RADIAL SEAL #23	22.87	05/21	101-53330-225
60903282	RADIAL SEALS	54.25	05/21	101-53330-218
60903326	RADIAL SEALS	84.94	05/21	101-53330-218
Total AUTOMOTIVE SUPPLY CO:		184.93		
BAKER & TAYLOR				
2035936955	BOOKS	14.48	05/21	206-55110-206
Total BAKER & TAYLOR:		14.48		
BAYCOM INC				
32611	STANDARD CHARGER MINITOR VI BASES	450.00	05/21	101-52200-302
Total BAYCOM INC:		450.00		
BONS, LISA				
050221	SECURITY DEPOSIT REFUND	100.00	05/21	208-21235
Total BONS, LISA:		100.00		
BOUCHER, BRADY T				
04/21 REIMBURSE	REIMBURSEMENT FOR MEALS FOR SWAT TRAINI	50.00	05/21	207-52120-201

Invoice	Description	Total Cost	Period	GL Account
Total BOUCHER, BRADY T:		50.00		
CAREW CONCRETE & SUPPLY CO.				
2928	CONCRETE BLOCKS FOR PARKING LOT	330.00	05/21	207-52120-242
Total CAREW CONCRETE & SUPPLY CO.:		330.00		
CARRICO AQUATIC RESOURCES INC				
20211848	SUMMER WATER MGMT AGREEMENT 2021-PYMT	2,425.00	05/21	204-55420-225
Total CARRICO AQUATIC RESOURCES INC:		2,425.00		
DELTA DENTAL OF WISCONSIN				
1609967	JUNE DENTAL	5,897.33	06/21	101-21345
1609967	JUNE VISION	379.52	06/21	101-21366
Total DELTA DENTAL OF WISCONSIN:		6,276.85		
DIAMOND VOGEL PAINT				
207120400	STREET PAINT	582.50	05/21	101-53300-218
207120589	STREET PAINT	631.00	05/21	101-53300-218
207120728	PARTS FOR LINE PAINTER	374.00	05/21	101-53330-221
Total DIAMOND VOGEL PAINT:		1,587.50		
DISTRICT 2, INC.				
3202	VELCO AND REFLECTIVE MATERIAL LETTERS	1,381.20	05/21	101-52200-213
Total DISTRICT 2, INC.:		1,381.20		
EVERGREEN POWER LLC				
10371	GASKETS FOR TORO MOWER	21.24	05/21	101-53330-221
10392	PARTS FOR TORO PUSH MOWER	56.07	05/21	101-53330-221
Total EVERGREEN POWER LLC:		77.31		
FP FINANCE PROGRAM				
29296349	AGREEMENT 003-1584121 POSTBASE VISION-PO	140.00	05/21	101-51650-226
Total FP FINANCE PROGRAM:		140.00		
GARROW OIL				
APRIL 2021	OFF ROAD DIESEL	2.03	05/21	630-53441-247
APRIL 2021	OFF ROAD DIESEL	12.38	05/21	630-53442-247
APRIL 2021	OFF ROAD DIESEL	517.47	05/21	101-55200-247
APRIL 2021	OFF ROAD DIESEL	73.58	05/21	101-55440-247
APRIL 2021	OFF ROAD DIESEL	1.36	05/21	610-53612-247
APRIL 2021	OFF ROAD DIESEL	.68	05/21	620-53644-247
APRIL 2021	OFF ROAD DIESEL	1.22	05/21	101-53460-247
APRIL 2021	OFF ROAD DIESEL	90.52	05/21	101-53330-217
Total GARROW OIL:		699.24		
GERBER LEISURE PRODUCTS INC				
8030	BOARDWALK PROJECT-5 BENCHES & 1 TABLE	9,913.00	05/21	420-57620-277

Invoice	Description	Total Cost	Period	GL Account
Total GERBER LEISURE PRODUCTS INC:		9,913.00		
GRAEF				
115091	FOX RIVER BOARDWALK-DETAILED DESIGN	3,267.72	05/21	420-57620-277
Total GRAEF:		3,267.72		
GREEN BOYZ INC				
95423	MULCHING	237.50	05/21	207-52120-243
95423	MULCHING	237.50	05/21	101-52250-243
Total GREEN BOYZ INC:		475.00		
HERRLING CLARK LAW FIRM LTD				
1Q/21 131-10Q	TID 4	38.50	05/21	414-57400-262
1Q/21 131-10Q	TID 6	2,233.00	05/21	416-57600-262
1Q/21 131-10Q	TID 7	1,463.00	05/21	417-57700-262
1Q/21 131-10Q	TID 8	154.00	05/21	418-57800-262
1Q/21 131-10Q	LEGAL MATTERS	4,158.00	05/21	101-51110-262
1Q/21 131-10Q	SEWER	1,809.50	05/21	610-53614-262
1Q/21 131-10Q	STORM	115.50	05/21	630-53444-262
1Q/21 131-10Q	CONSTRUCTION	77.00	05/21	452-57331-262
1Q/21 131-68Q	FACADE LOAN	112.00	05/21	222-56700-262
1Q/21 131-71Q	TID 6	1,193.50	05/21	416-57600-262
1Q/21 131-75Q	TID 6	462.00	05/21	416-57600-262
1Q/21 131-76Q	LEGAL MATTERS	539.00	05/21	101-51110-262
Total HERRLING CLARK LAW FIRM LTD:		12,355.00		
HIETPAS, AMY				
050321	REFUND EXPLORE NATURE CLASS	45.00	05/21	101-34413
Total HIETPAS, AMY:		45.00		
INGRAM LIBRARY SERVICES				
52450980	BOOKS	332.19	05/21	206-55110-206
52491934	BOOKS	67.52	05/21	206-55110-206
52566975	BOOKS	391.40	05/21	206-55110-206
52586904	BOOKS	3,690.07	05/21	206-55110-206
52669828	BOOKS	336.65	05/21	206-55110-206
52683692	BOOKS	180.33	05/21	206-55110-206
Total INGRAM LIBRARY SERVICES:		4,998.16		
JOE'S POWER CENTER				
91405	CIRCULAR SAW BLADE	21.99	05/21	630-53441-253
Total JOE'S POWER CENTER:		21.99		
KERRY'S VROOM SERVICE INC				
9560	INSTALLED NEW BATTERY #92	314.91	05/21	207-52120-247
Total KERRY'S VROOM SERVICE INC:		314.91		
KOBUSSEN BUSES LTD.				
54049	C-STARS BUS TO STATE JEM COMPETITION	689.00	05/21	101-55300-218

Invoice	Description	Total Cost	Period	GL Account
54062	C-STARS BUS TO SHAKE ON THE LAKE INVITE	471.17	05/21	101-55300-218
Total KOBUSSEN BUSES LTD.:		1,160.17		
LAFORCE HARDWARE				
1160147	REPAIRS TO DOYLE DOOR TIMER	301.00	05/21	101-55200-204
Total LAFORCE HARDWARE:		301.00		
LARSEN MATERIALS LLC				
8250	PULVERIZED TOP SOIL	272.00	05/21	101-55440-215
8294	PULVERIZED TOP SOIL	192.00	05/21	101-55440-215
8345	PULVERIZED TOP SOIL	80.00	05/21	101-55440-215
8402	PULVERIZED TOP SOIL	192.00	05/21	101-55440-215
Total LARSEN MATERIALS LLC:		736.00		
MADISON NATIONAL LIFE				
1442124	JUNE LTD	935.20	05/21	101-21385
1442124	JUNE LIFE	416.40	05/21	101-21391
Total MADISON NATIONAL LIFE:		1,351.60		
MATTHEWS TIRE				
269375	2 NEW TIRES #92	335.02	05/21	207-52120-247
Total MATTHEWS TIRE:		335.02		
MCMAHON ASSOCIATES INC				
922355	NORTH SIDE STORM SEWER INTERCEPTOR	2,517.90	05/21	416-51216-261
922356	HEESAKKER PARK KAYAK LAUNCH	3,526.15	05/21	420-57620-271
Total MCMAHON ASSOCIATES INC:		6,044.05		
MGD INDUSTRIAL CORP				
193367	PARTS FOR #75	26.92	05/21	101-53330-225
193367	PARTS FOR GRILL HANDLES AT PARKS	14.52	05/21	101-55200-218
193367	MISC PARTS FOR STOCK	12.71	05/21	101-53330-218
Total MGD INDUSTRIAL CORP:		54.15		
MIDWEST TAPE				
500380382	DIGITAL BOOKS	570.37	05/21	206-55110-208
Total MIDWEST TAPE:		570.37		
MORRILL, BRYNN				
2021	C-STARS TEAM HELPER	50.00	05/21	101-55300-218
Total MORRILL, BRYNN:		50.00		
MUNICODE				
356989	ELECTRONIC UPDATE PAGES	1,093.00	05/21	101-51440-204
Total MUNICODE:		1,093.00		

Invoice	Description	Total Cost	Period	GL Account
NEWS PUBLISHING CO INC				
509836	EMPLOYMENT AD FOR DPW AND/OR DPRF	207.00	05/21	101-53310-207
509839	ADVERTISEMENT FOR BIDS-HARTZEIM & EVERG	103.54	05/21	101-51650-207
510488	EMPLOYMENT AD FOR DPW AND/OR DPRF	207.00	05/21	101-53310-207
510491	WEEDS NOTICE	79.00	05/21	101-53460-227
511888	RESOLUTION 11	204.02	05/21	101-51650-207
Total NEWS PUBLISHING CO INC:		800.56		
OGDEN, ADELE				
2021	C-STARS TEAM HELPER	50.00	05/21	101-55300-218
Total OGDEN, ADELE:		50.00		
O'REILLY AUTOMOTIVE INC				
2043-263394	RELAY #46	26.73	05/21	101-53330-225
2043-264399	A/C REFRIGERANT FOR #6, 44, & 58	99.99	05/21	101-53330-225
2043-264871	EVAPORATOR CORE #75	69.71	05/21	101-53330-225
2043-265595	MUFFLER CLAMP #8	5.12	05/21	101-53330-225
2043-265871	BATTERY ISOLATOR #125	51.56	05/21	101-53330-225
2043-265900	BATTERY CABLE #125	8.49	05/21	101-53330-225
2043-267673	SEALED BEAM #8	6.32	05/21	101-53330-225
2043-270227	SHOP SUPPLIES	119.72	05/21	101-52200-205
Total O'REILLY AUTOMOTIVE INC:		387.64		
OUTAGAMIE COUNTY TREASURER				
1018705	APRIL FUEL BILL	51.76	05/21	101-52050-247
1018705	APRIL FUEL BILL	19.66	05/21	630-53441-247
1018705	APRIL FUEL BILL	415.21	05/21	630-53442-247
1018705	APRIL FUEL BILL	2,534.41	05/21	201-53620-247
1018705	APRIL FUEL BILL	289.31	05/21	101-55200-247
1018705	APRIL FUEL BILL	581.08	05/21	101-55440-247
1018705	APRIL FUEL BILL	144.31	05/21	101-52200-247
1018705	APRIL FUEL BILL	150.59	05/21	610-53612-247
1018705	APRIL FUEL BILL	408.04	05/21	620-53644-247
1018705	APRIL FUEL BILL	736.66	05/21	101-53330-217
18628	APRIL SANITATION FEES	14,658.70	05/21	201-53620-204
18628	STREET SWEEPINGS	1,351.02	05/21	630-53442-204
APRIL 2021	APRIL COURT FINES	848.68	04/21	101-35101
Total OUTAGAMIE COUNTY TREASURER:		22,189.43		
PORTER LEE CORPORATION				
25332	ANNUAL SOFTWARE SUPPORT 06/21-05/22	1,175.00	05/21	207-52120-204
Total PORTER LEE CORPORATION:		1,175.00		
REINDERS INC				
2694532	FIELD MARKING CHALK	390.00	05/21	101-55300-221
2694625	HERBICIDE	129.14	05/21	206-55110-242
Total REINDERS INC:		519.14		
REINKE, DEVIN				
04/21 REIMBURSE	REIMBURSE FOR LUNCH FOR SWAT TRAINING	50.00	05/21	207-52120-201

Invoice	Description	Total Cost	Period	GL Account
Total REINKE, DEVIN:		50.00		
RETTLER CORPORATION				
21084	COMPREHENSIVE OUTDOOR REC PLAN	1,750.00	05/21	101-55200-204
Total RETTLER CORPORATION:		1,750.00		
RIESTERER & SCHNELL INC				
1973877	FLUID & FILTER FOR MOWER	99.43	05/21	101-53330-221
Total RIESTERER & SCHNELL INC:		99.43		
SLATER, PAULA				
05/21 REIMBURSE	REIMBURSE CSTARS END OF SEASON AWARDS	106.73	05/21	101-55300-218
2021	C-STARS COSTUME ASSISTANCE	100.00	05/21	101-55300-218
Total SLATER, PAULA:		206.73		
SPLENDID CLEANING SERVICE LLC				
10989	MONTHLY CLEANING-METRO	795.00	05/21	207-52120-243
10989	MONTHLY CLEANING-LCFD	200.00	05/21	101-52250-243
Total SPLENDID CLEANING SERVICE LLC:		995.00		
STATE OF WI COURT FINES &				
APRIL 2021	APRIL COURT FINES	3,434.61	04/21	101-35101
Total STATE OF WI COURT FINES &:		3,434.61		
STONERIDGE LITTLE CHUTE LLC				
1095361220	FRUIT BASKET	34.99	05/21	101-52200-211
1099701247	FOOD	34.99	05/21	101-52200-211
21029741626	FOOD AND BEVERAGES	112.67	05/21	101-52200-211
21089641923	FOOD	123.45	05/21	101-52200-211
21092511816	FOOD	20.95	05/21	101-52200-211
23047562031	FOOD	63.95	05/21	101-52200-211
23066331812	FOOD	67.48	05/21	101-52200-211
24023401157	FOOD FOR INTERVIEWS	34.96	05/21	101-51400-211
24027241608	FOOD	62.89	05/21	101-52200-211
25099341657	FOOD	74.43	05/21	101-52200-211
4903	FRUIT BASKET	34.99	05/21	101-52200-211
Total STONERIDGE LITTLE CHUTE LLC:		665.75		
SUN LIFE FINANCIAL				
232004-JUNE 2021	JUNE STD	220.37	06/21	101-21365
Total SUN LIFE FINANCIAL:		220.37		
TRANSAMERICA LIFE INSURANCE COMPANY				
2504186536	MAY BILLING	374.58	05/21	101-21364
Total TRANSAMERICA LIFE INSURANCE COMPANY:		374.58		
ULINE				
132971010	EVIDENCE PAPER	74.45	05/21	207-52120-218

Invoice	Description	Total Cost	Period	GL Account
Total ULIN:		74.45		
UNIFIRST CORPORATION				
0970331721	SHIRTS/PANTS	5.15	05/21	101-53330-213
0970331721	LAUNDRY BAGS/WIPERS	9.71	05/21	101-53330-218
Total UNIFIRST CORPORATION:		14.86		
UNIFORM SHOPPE				
309861	UNIFORM-SCHMACKLE	86.95	05/21	207-52120-212
Total UNIFORM SHOPPE:		86.95		
US AUTOFORCE				
5883297	TIRE VALVE STEMS	6.06	05/21	101-53330-218
5883593	TIRE VALVE STEMS	9.00	05/21	101-53330-218
Total US AUTOFORCE:		15.06		
VALLEY LIQUOR				
901967	BEVERAGES AND SUPPLIES	149.45	05/21	101-52200-211
902099	BEVERAGES	11.98	05/21	101-52200-211
903136	BEVERAGES AND SUPPLIES	149.45	05/21	101-52200-211
904332	BEVERAGES AND SUPPLIES	149.45	05/21	101-52200-211
905809	BEVERAGES	145.95	05/21	101-52200-211
Total VALLEY LIQUOR:		606.28		
VERBRUGGEN, ANNA				
2021	C-STARS ASSISTANT COACH	500.00	05/21	101-55300-218
Total VERBRUGGEN, ANNA:		500.00		
VILLAGE OF COMBINED LOCKS				
JUNE	PROPERTY STORAGE AREA MONTHLY LEASE-JU	494.16	06/21	207-52120-204
Total VILLAGE OF COMBINED LOCKS:		494.16		
VILLAGE OF KIMBERLY				
20210427	2021 JOINT VEHICAL BILLING JAN-MAR	5,131.17	05/21	201-53620-247
Total VILLAGE OF KIMBERLY:		5,131.17		
WELLS FARGO FINANCIAL LEASING				
5014902251	MAY COPIER LEASE	450.00	05/21	101-53310-207
5014902251	MAY COPIER LEASE	803.15	05/21	101-51650-207
Total WELLS FARGO FINANCIAL LEASING:		1,253.15		
WEYENBERG, MAYA				
2021	C-STARS ASSISTANT COACH	500.00	05/21	101-55300-218
Total WEYENBERG, MAYA:		500.00		
Grand Totals:		99,503.97		

Vendor number hash: 308087
Vendor number hash - split: 383650
Total number of invoices: 111
Total number of transactions: 146

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	99,503.97	99,503.97
Grand Totals:	99,503.97	99,503.97

Report Criteria:
Invoice Detail.Voided = {=} FALSE

LCFD Incident Report
April 2021
Number of responses: 10
Last years: 10
YTD: 42

- 04/05/2021 09:58 Natural gas leak @ Pierce Avenue/Adams Way, cable contractor struck gas main, stand by for WE Energies to shut off main
Engine 3621, Truck 3641, Car 3632
#21LC00034**
- 04/05/2021 11:46 Vegetation fire reported near Freedom Road & Karen Drive, investigated found the smoke was from the controlled burn at the Harvest Trail Pond
Engine 3621, Car 3632
#21LC00035**
- 04/05/2021 13:30 Vegetation fire @ Harvest Trail retention pond, small pile smoldering from the controlled burn
Engine 3621, Car 3632
#21LC00036**
- 04/05/2021 17:20 CO alarm sounding @ Smith Pharmacy 1800 Freedom Road, investigated found a faulty detector
Engine 3621, Car 3632
#21LC00037**

04/09/2021	17:23 Accident scene safety North Avenue west bound and French Road, vehicle struck power pole, standby until WE Energies arrived Engine 3621, Truck 3641, Car 3632 #21LC00038
04/12/2021	16:36 Accident scene safety, North Avenue west bound and Rosehill Road, accident cleanup Engine 3621, Car 3632 #21LC00039
04/13/2021	10:28 Accident scene safety, Freedom Road north bound @ Florida Avenue, vehicle struck power pole, stand by for Kaukauna Utilities Engine 3621, Car 3632 #21LC00040
04/23/2021	13:29 Structure fire @ Little Chute Post Office 514 Grand Avenue, outlet shorted out causing smoke, Engine 3621, Car 3632 #21LC00041
04/26/2021	09:35 Lift assist, 1420 Washington Street, Lot #2, requested by Gold Cross Engine 3621 #21LC00042
04/28/2021	17:14 Natural gas leak @ 410 E. Elm Drive, contractor struck gas main, investigated,

**assisted in evacuation of houses near the leak,
standby until WE Energies shut off main.
Engine 3621, Truck 3641, Squad 3671, Pickup
3631, Car 3632
#21LC00043**

VILLAGE OF LITTLE CHUTE MONTHLY REPORT – APRIL 2021



Little Chute

E S T A B L I S H E D 1 8 4 8

April 2021

Village Administrator Report to the Board of Trustees

Submitted to the Village Board of Trustees and the residents of Little Chute is a report of the various departments of the Village. The information contained herein is intended to keep the Board and public apprised of their government at work.

VILLAGE OF LITTLE CHUTE MONTHLY REPORT – APRIL 2021

The information in this report is meant to provide a snapshot of Village operations for the month preceding. The goal is to provide statistics and measures that can be analyzed and viewed over time. These reports will be reported to the Board monthly. The reports will be added to the official files of the Village of Little Chute and be published on the Village's website at www.littlechutewi.org.

As we continue this effort, the style and metrics will be fine-tuned to better capture operational aspects that will serve staff, the board and public with a more robust understanding of operations. Ultimately, this information can be used to assist in policy and fiscal decisions on the future of Village operations. Ultimately, it is our intention to show how our dedicated team of individuals serve the community while also indicating a monthly snapshot of the fiscal well-being for the Village of Little Chute.

If you have any questions or suggestions, please contact us!

Department Overview

The report will track monthly activities for the following:

- Village Administrator
- Clerk
- Community Development
- Finance Department
- Monthly Consolidated Financial Statement by Account
- Little Chute Fire Department
- Fox Valley Metro Police Department
- Little Chute Public Library
- Parks, Recreation and Forestry Department
- Department of Public Works
- Engineering Department

Questions or Comments

Should you have questions or comments with the information contained herein, please contact the Village Administrator:

James P. Fenlon
Village Administrator
108 W. Main Street
Little Chute, WI 54140
920-423-3850
james@littlechutewi.org

Village Administrator

APRIL HIGHLIGHTS

- In April of 2021, the Village Board of Trustees and Village Committees worked on the following:
 - At the April 7th Regular Board meeting, the Board of Trustees worked on the following: approved the purchase of a new aerial lift for forestry and discussed various COVID related matters.
 - At the April 12th Plan Commission, the commission recommended approval of a CSM.
 - At the April 21st Regular Board meeting, the Board of Trustees worked on the following: approved a CSM, discussed an amendment to the Cobblestone Hotel site plan, discussed a KU tax lien ordinance; approved the purchase of the Public Safety Center's generator; approved a paving agreement for Hickory Drive; approved the agreement with Nestle related to Hickory Drive and other site improvements; approved a fall 2021 event in the downtown, discussed changes to Pine Street; awarded contracts for the 2021 public projects (Evergreen Drive, Hartzheim Drive, and CTH OO Sanitary relay); and awarded a contract for the ADA Canoe/Kayak Launch at Heesakker Park.
 - On April 28th, the Village Board interviewed candidates for the Director of Parks, Recreation, and Forestry.
- Met with developers and worked with staff related to future or imminent projects in the Village of Little Chute.
- Hosted a Little Chute Business Association meeting with several Little Chute Businesses. In addition, continued to work on the planning for a downtown event in the Fall of 2021.
- Finalized the process for recruitment for the Director of the Parks, Recreation and Forestry and began conducting background and other related matters for a candidate.
- Released a request for proposals for a transportation funding analysis.

TOP PRIORITIES FOR MAY

- The Village Board and other committees will discuss or act on the following:
 - Receive the Comprehensive Annual Financial Report for 2020, approve site plan and development agreement for Agropur, an assortment of budget adjustments to accommodate 2021 projects, consider action on the KU tax lien ordinance, finalize plans for Pine Street.
 - The Design Review Board will consider several new facades or signs within the Central Business District.
 - The Plan Commission will consider the Agropur site plan and other matters.
- Meet with developers regarding future or imminent projects in the village of Little Chute.
- Begin finalizing the 2021-2025 Strategic Plan.
- Continue to work with the business and community leaders to plan an event for the downtown in late summer of 2021.
- Continue working on the expansion of efforts related to communication on the Village's social media accounts.
- Continue working with staff and legal counsel on addressing the 2018-2019 Outagamie County Landfill billing matter.
- Receive and analyze proposals for studying transportation funding.
- Finalize an RFP for wage and compensation study.
- Host the Convention and Visitors Bureau on a walkthrough of the downtown.
- Participate in a regional discussion with regards to utilizing the Fox River.

Clerk

HIGHLIGHTS

The Clerk's Office started the month of April planning and preparing for the last election of the year. April 6 Election participation: 320 returned absentee ballots, 92 in-person absentee voters, 770 voted at polls, 1182 Total Participation, which is 16% of registered voters. Election materials were delivered to county, poll books reconciled and EDRs entered. We have also been busy with Liquor License renewals, updates to the website and social media.


For the month of April, the Clerk's office completed our goals of:

- Preparations and planning for Spring Election
- Facilitate Spring Primary on April 6, 2021
- Process Absentee requests and returns
- Hold in-person Absentee Voting March 23 – April 2
- Print Election materials; poll books, registered voters, signage, etc.
- Close out election with state
- Mail out Liquor License renewal paperwork, process returns
- Assist with Village Market planning
- Shared data from social media sites
- Agendas/Minutes for meetings
- Continued maintenance of the Village Website and social media outlets
- Ongoing phone/supply ordering support
- Civic Center/Village Hall rentals
- Operator License Renewals


Goals for May:

- Begin planning for summer/fall newsletters, working with Parks & Rec and Public works
- Update rental forms and solicitors license form, upload to website
- Assist with Village Market
- Agendas/Minutes for meetings
- Share data from social media sites
- Maintenance of the Village Website and social media outlets
- Work with other Departments to create Social Media schedule, coordinate postings
- Ongoing phone/supply ordering support
- Civic Center/Village Hall rentals, update paperwork and forms to reopen rentals
- Liquor License renewal paperwork, process returns
- Operator License renewals


2021 Social Media Metrics February March April 2021 Totals

	Facebook Posts				
	People Reached	21082	28,125	18078	98350
	Engagement	9717	10556	7716	36049
	Link Clicks	314	741	718	2491
	Comments	549	389	376	1580
	Shares	239	352	202	1049
	Reactions	2196	1505	1304	6447
	Photo Views	504	279	656	2003
	Most popular post	TbT- Warty's bar	overnight parking	TbT - Sanitorium	
	New Followers	73	83	52	251
	Net Followers	51	71	40	198
	Total Followers	4864	4963	4999	4864
	Facebook Videos				
	Minutes Viewed	3813	3875	679	11,336
	1-Minute Video Views	704	609	89	2,009
	3-Second Video Views	3770	5696	1336	15,569
	Video Engagement	167	219	72	640
	Most popular Video	Nelson Crossing Update	Nelson crossing	Nelson Crossing	


February March April 2021 Totals

	Instagram				
	Instagram Posts	2	4	7	17
	Likes	6	18	33	80
	Followers	689	723	738	689
	Popular Post	Spring Primary	vote	thank you	


February March April 2021 Totals

	Twitter				
	Tweets	4	7	6	20
	Tweet Impressions	1703	2008	1680	6603
	Profile Visits	165	330	274	1250
	Mentions	1	2	7	10
	New Followers	2	5	4	3
	Total Followers	426	434	435	426

February March April 2021 Totals

	YouTube				
	Videos posted	0	0	1	2
	Views	0	0	89	94
	watch time (hours)	0	0	2.5	2.6
	Subscribers	0	0	3	6
	Top Video	NA	NA	River Run	

February March April 2021 Totals

	Website				
	Visits	8279	13776	14171	45471
	Page Views	12884	22421	22528	72730
	Unique Page Views	10334	17990	18187	58421
	Top Pageviews	utility billing	employment opp.	Cheesefest	

Community Development

HIGHLIGHTS

- Met with Commercial Developers regarding sites and TIF in village.
- Continued Inspections of homes, apartments, and commercial projects.
- Discussions with architects regarding new projects.
- Met with local Business Owners.
- Field work began for 2021 Revaluation.
- Completed site plan review for two developments.
- Completed CIP updates
- Updated website with new information on sheds, garages and fence permits

TOP PRIORITIES FOR MAY

- Meet with builders and owners about upcoming commercial projects.
- Work with developers regarding Commercial/Industrial projects.
- Continued Inspections of homes, apartments, industrial and commercial projects.
- Assist developers, surveyors, and realtors with zoning requirements.
- Update more permits/ Website and investigate new Permit program.
- Improve Site review process (on going project)
- Meet with more Local Businesses and to collect information on potential needs for the community/business.
- Finalize one site plan review.
- Get Job posting out for a Building Inspector.

Finance Department

HIGHLIGHTS

- 2020 Annual Comprehensive Financial Report issued April 28, 2021.
- Completed State filings for Expenditure Restraint and Room Tax
- Utility Billing Clerk completed the Summer Sewer Credit calculation
- Unusual month of numerous final utility billing requests for change in tenancy or ownership. Utility Clerk also working on set up of new stormwater accounts with engineering.
- New printer installed for cash receipting area due to mechanical issues cost prohibitive to fix due to age of the printer.
- Payroll Clerk working with Ascension to get drug screenings and billings switched to her name for ongoing management from previous DPW Operations Manager.
- Payroll processing for upcoming retirements, terms, and new hires along with busy seasonal hire time. Updating budget projections for anticipated changes.
- Capital Improvement planning meetings with department heads so all can meet May 7th deadline for submission of requests to prepare initial draft plan for 2022-2026.
- 4,653 total bills created (697 opted out of paper billing), 21 new installs, 182 service orders (Final Reads, High/Low Reads, Work Orders) created/coordinated with MCO and 263 Landlord notices mailed for tenant delinquency notification, 1,783 ratepayers utilized PSN and 610 ACH for payments in April.

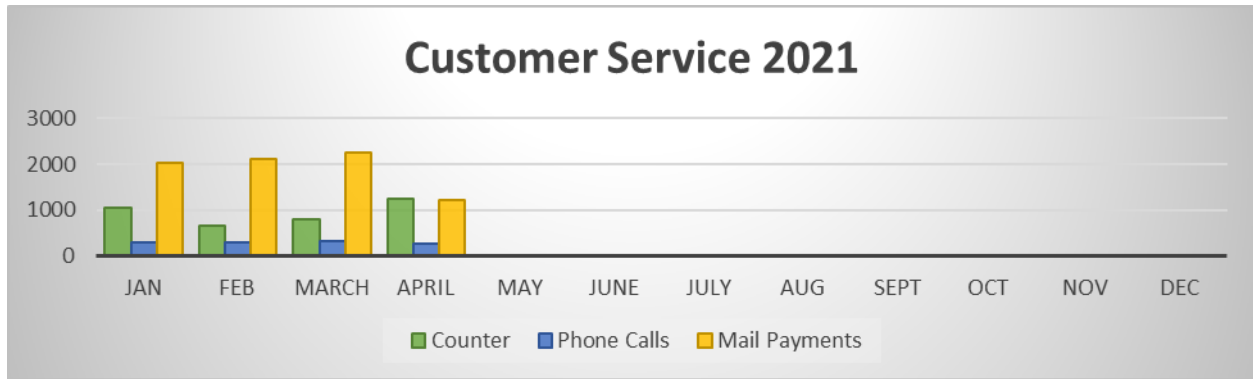
TOP PRIORITIES FOR MAY

- Preparing a Popular Annual Financial Report – user friendly and simplified format
- File State Report by May 15 and State TID Reports by May 31
- Continue work with City of Appleton and PSC for the final records transfer of the Cherryvale water main area.
- Utility Billing Clerk will be working on Top Ten Customer data needed for continuing bond disclosure requirements.
- Preparing a Popular Annual Financial Report – user friendly and simplified format to educate employees and the public of fiscal health of the Village.
- Working on evaluation of cell/landline phone, internet, and copier/scanner devices to determine if duplication of any services exist along with potential to consolidate services for greater cost efficiencies (carryover from previous month due to higher priorities)

CONTINUOUS IMPROVEMENT EFFORTS

- Duo authentication implemented for Microsoft Office 365 as added security measure to protect e-mail and other Office 365 services from hackers. Multi-factor authentication prompt will occur if trying to access system outside of Village properties. Rollout to the trustees is anticipated to start in May.
- Exploring Spam Filter and Phishing training for employees to improve Cybersecurity.
- Improvements to streamline the Capital Asset tie out process between the Village and audit team.

APRIL DATA AND FINANCIALS



PERFORMANCE MEASUREMENTS

	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>Target 2021</u>
# months bank reconciliation completed timely	0	7	12	12
# of stale checks outstanding	NM	57	22	5
Custodial credit risk	\$6.1	\$.3	\$.3.7	\$0
% of customers paying online	NM	42%	53%	55%
Continuous improvement initiatives	NM	25	37	10
Number of special assessment billings	296	67	125 EST	125
Average number of monthly utility bills – Note does not include paper billing opt outs. Be aware some multifamily only have 1 meter vs individual meter.	4,052	4,033	4,003	4,050
Annual number of utility work orders	1,093	920	1,046	950
Annual tax certification letters	483	540	774	750
General obligation bond rating	Aa3	Aa3	Aa3	Aa3
# of auditor's compliance issues	6	2	2	0
% of time monthly financials closed within 15 days	NM	58%	92%	100%
% of staff adequately trained/cross trained	NM	70%	90%	100%

NM=New Measure

	APRIL	YTD 2021	BUDGET 2021	VARIANCE	% OF BUDGET
GENERAL FUND					
Taxes	(401.50)	471,828.17	969,626.00	(497,797.83)	48.66%
Total Licenses and Permits	32,980.00	73,744.20	134,860.00	(61,115.80)	54.68%
Intergovernmental Aid	187,784.80	380,569.60	2,479,759.00	(2,099,189.40)	15.35%
Public Charges for Service	25,786.50	58,603.60	128,430.00	(69,826.40)	45.63%
Fines and Forfeitures	10,456.84	35,589.48	85,000.00	(49,410.52)	41.87%
Total Interest	8,630.99	17,906.14	64,135.00	(46,228.86)	27.92%
Miscellaneous Revenue	8,609.19	40,709.19	151,743.00	(111,033.81)	26.83%
Other Financing Sources	20,272.45	74,275.45	217,700.00	(143,424.55)	34.12%
Total General Fund Revenue	294,119.27	1,153,225.83	4,231,253.00	(3,078,027.17)	27.25%
Village Board	3,838.55	14,800.88	89,091.00	(74,290.12)	16.61%
Administration	15,290.58	36,766.47	141,204.00	(104,437.53)	26.04%
Engineering & GIS	4,579.00	10,593.90	94,881.00	(84,287.10)	11.17%
Finance	27,544.67	68,119.45	237,632.00	(169,512.55)	28.67%
Clerk	17,616.86	58,476.05	158,148.00	(99,671.95)	36.98%
Community Development - Assessing	17,213.70	55,599.30	173,560.00	(117,960.70)	32.03%
Village Hall	5,017.02	23,222.24	69,141.00	(45,918.76)	33.59%
Municipal Court	6,131.24	23,462.95	65,823.00	(42,360.05)	35.65%
Unallocated	7,699.69	35,921.28	205,202.00	(169,280.72)	17.51%
Insurance	7,356.56	121,351.24	226,431.00	(105,079.76)	53.59%
Village Promotion and Goodwill	453.56	1,080.70	35,272.00	(34,191.30)	3.06%
Inspections	11,116.88	34,509.96	116,247.00	(81,737.04)	29.69%
Fire Operations	35,095.24	108,702.52	373,463.00	(264,760.48)	29.11%
Fire Allocated	27,315.37	123,999.29	370,981.00	(246,981.71)	33.42%
Crossing Guards	12,695.45	33,635.52	89,548.00	(55,912.48)	37.56%
Public Works Administration	1,674.50	4,590.22	34,651.00	(30,060.78)	13.25%
Street Repair and Maintenance	52,279.79	149,909.66	684,959.00	(535,049.34)	21.89%
Public Works Support Services	9,381.64	18,469.19	46,774.00	(28,304.81)	39.49%
Public Works Vehicle Maintenance	9,065.63	35,803.53	168,501.00	(132,697.47)	21.25%
Snow and Ice Control	44,862.75	114,374.27	237,533.00	(123,158.73)	48.15%
Weed Control	288.70	1,864.38	19,449.00	(17,584.62)	9.59%
Recycling	5,280.71	11,357.96	52,653.00	(41,295.04)	21.57%
Park	41,078.88	100,475.08	478,786.00	(378,310.92)	20.99%
Recreation	17,979.17	48,444.67	207,200.00	(158,755.33)	23.38%
Forestry	24,812.05	56,300.22	173,292.00	(116,991.78)	32.49%
Youth Football	767.29	2,291.27	21,761.00	(19,469.73)	10.53%
Community Band	453.45	1,358.69	10,110.00	(8,751.31)	13.44%
Economic Development	-	3,520.00	11,400.00	(7,880.00)	30.88%
Transfers	-	-	118,000.00	(118,000.00)	0.00%
Total General Fund Expenses	406,888.93	1,299,000.89	4,711,693.00	(3,412,692.11)	27.57%
GENERAL FUND NET REVENUES (EXPENSES)	(112,769.66)	(145,775.06)	(480,440.00)	334,664.94	

SANITATION

Sanitation Revenues	47,760.49	201,288.46	552,850.00	351,561.54	36.41%
Sanitation Expenses	41,172.07	160,818.58	517,536.00	(356,717.42)	31.07%
SANITATION NET REVENUES (EXPENSES)	6,588.42	40,469.88	35,314.00	708,278.96	

	APRIL	YTD 2021	BUDGET 2021	VARIANCE	% OF BUDGET
FIRE EQUIPMENT DONATION					
Fire Equipment Donation Revenues	151.28	41,937.95	86,100.00	(44,162.05)	48.71%
Flag Pole Memorial Expenses	40.00	40.00	2,100.00	(2,060.00)	1.90%
FIRE EQUIPMENT DONATION NET REVENUES (EXPENSES)	111.28	41,897.95	84,000.00	(42,102.05)	
AQUATICS					
Aquatics Revenue	1,281.97	57,241.29	180,172.00	(122,930.71)	31.77%
Aquatics	4,753.90	18,319.93	184,587.00	(166,267.07)	9.92%
AQUATICS NET REVENUES (EXPENSES)	(3,471.93)	38,921.36	(4,415.00)	43,336.36	
LIBRARY/CIVIC CENTER					
Library/Civic Center Revenues	186,910.68	411,614.38	635,123.00	(223,508.62)	64.81%
Library/Civic Center	46,172.14	214,113.83	695,984.00	(481,870.17)	30.76%
LIBRARY/CIVIC CENTER NET REVENUES (EXPENSES)	140,738.54	197,500.55	(60,861.00)	258,361.55	
CONSOLIDATED POLICE SERVICES					
Consolidated Police Services Revenue	372,056.57	1,750,544.58	3,608,996.00	(1,858,451.42)	48.51%
Police Services Consolidated	366,573.12	1,131,564.06	3,697,374.00	(2,565,809.94)	30.60%
CONSOLIDATED POLICE SERVICES NET REVENUES (EXPENSES)	5,483.45	618,980.52	(88,378.00)	707,358.52	
VAN LIESHOUT RECREATION CENTER					
Van Lieshout Rec Center Revenues	2,384.06	7,851.91	10,690.00	(2,838.09)	73.45%
Van Lieshout Rec Center Expenses	853.41	20,668.40	32,846.00	(12,177.60)	62.93%
VAN LIESHOUT NET REVENUES (EXPENSES)	1,530.65	(12,816.49)	(22,156.00)	9,339.51	
PROMOTIONAL FUND					
Promotional Fund Revenues	41.92	95.01	10,775.00	(10,679.99)	0.88%
Promotional Fund Expenses	800.00	3,116.48	27,500.00	(24,383.52)	11.33%
PROMOTIONAL NET REVENUES (EXPENSES)	(758.08)	(3,021.47)	(16,725.00)	13,703.53	
SPECIAL ASSESSMENTS					
Special Assessment Revenue	65,876.82	147,781.33	199,500.00	(51,718.67)	74.08%
Special Assessment Expense	174.42	750.23	667,120.00	(666,369.77)	0.11%
SPECIAL ASSESSMENTS NET REVENUES (EXPENSES)	65,702.40	147,031.10	(467,620.00)	614,651.10	
EQUIPMENT REVOLVING FUND					
Equipment Revolving Revenue	2,353.55	20,252.39	275,000.00	(254,747.61)	7.36%
Equipment Revolving Expenses	-	-	340,000.00	(340,000.00)	0.00%
EQUIPMENT NET REVENUES (EXPENSES)	2,353.55	20,252.39	(65,000.00)	85,252.39	

	APRIL	YTD 2021	BUDGET 2021	VARIANCE	% OF BUDGET
FACILITY AND TECHNOLOGY FUND					
Facility and Technology Fund Revenues	35.53	35,904.30	74,232.00	(38,327.70)	48.37%
Facility and Technology Fund Expenditures	5,219.65	19,274.97	114,232.00	(94,957.03)	16.87%
FACILITY AND TECHNOLOGY NET REVENUES (EXPENSES)	(5,184.12)	16,629.33	(40,000.00)	56,629.33	
TAX INCREMENT DISTRICT 4					
Tax Increment District 4 Revenues	309.78	659,040.65	1,411,658.00	(752,617.35)	46.69%
Tax Increment District 4 Expenses	7,009.01	688,603.16	1,460,838.00	(772,234.84)	47.14%
TAX INCREMENTAL DISTRICT 4 NET REVENUES (EXPENSES)	(6,699.23)	(29,562.51)	(49,180.00)	19,617.49	
TAX INCREMENT DISTRICT 5					
Tax Increment District 5 Revenues	105.16	204,140.39	481,064.00	(276,923.61)	42.44%
Tax Increment District 5 Expenses	29,706.79	75,159.15	307,564.00	(232,404.85)	24.44%
TAX INCREMENTAL DISTRICT 5 NET REVENUES OVER EXPENSES	(29,601.63)	128,981.24	173,500.00	(44,518.76)	
TAX INCREMENT DISTRICT 6					
Tax Increment District 6 Revenues	2,147.15	510,618.25	1,071,291.00	(560,672.75)	47.66%
Tax Increment District 6 Expenses	41,588.60	609,490.62	6,360,126.00	(5,750,635.38)	9.58%
TAX INCREMENTAL DISTRICT 6 NET REVENUES (EXPENSES)	(39,441.45)	(98,872.37)	(5,288,835.00)	5,189,962.63	
TAX INCREMENT DISTRICT 7					
Tax Increment District 7 Revenues	118.65	250,632.89	529,550.00	(278,917.11)	47.33%
Tax Increment District 7 Expenses	5,221.33	(34,815.00)	75,673.00	(110,488.00)	-46.01%
TAX INCREMENTAL DISTRICT 7 NET REVENUES (EXPENSES)	(5,102.68)	285,447.89	453,877.00	(168,429.11)	
TAX INCREMENT DISTRICT 8					
Tax Increment District 8 Revenues	1,086.00	62,980.36	131,500.00	(68,519.64)	47.89%
Tax Increment District 8 Expenses	9,711.54	412,648.03	1,944,691.00	(1,532,042.97)	21.22%
TAX INCREMENTAL DISTRICT 8 NET REVENUES (EXPENSES)	(8,625.54)	(349,667.67)	(1,813,191.00)	1,463,523.33	
PARK IMPROVEMENT					
Park Improvement Revenue	4,500.00	12,480.57	92,481.00	(80,000.43)	13.50%
Park Improvement Expenses	3,070.52	(88,237.71)	387,243.00	(475,480.71)	-22.79%
PARK IMPROVEMENTS NET REVENUES (EXPENSES)	1,429.48	100,718.28	(294,762.00)	395,480.28	
CAPITAL PROJECTS					
Capital Projects Revenue	8.53	184,606.88	384,363.00	(199,756.12)	48.03%
Construction Projects	26.93	3,148.49	87,738.00	(84,589.51)	3.59%
Administration Capital Projects	24,263.64	74,006.17	202,017.00	(128,010.83)	36.63%
TOTAL CONSTRUCTION EXPENSES	24,290.57	77,154.66	289,755.00	(212,600.34)	26.63%
CAPITAL PROJECTS NET REVENUES (EXPENSES)	(24,282.04)	107,452.22	94,608.00	12,844.22	

	APRIL	YTD 2021	BUDGET 2021	VARIANCE	% OF BUDGET
SEWER					
Sewer Revenues	218,658.15	763,534.10	3,089,536.00	(2,326,001.90)	24.71%
Sewer Capital	4,668.86	12,709.63	286,720.00	(274,010.37)	4.43%
Sewer Financing	19,366.00	80,397.00	235,194.00	(154,797.00)	34.18%
Sewer Treatment	164,189.81	667,242.29	2,381,600.00	(1,714,357.71)	28.02%
Sewer Collection	19,600.56	65,239.67	219,971.00	(154,731.33)	29.66%
Sewer Customer A/R	11,022.59	35,574.92	144,243.00	(108,668.08)	24.66%
Sewer Admin and General	17,309.73	52,405.41	178,169.00	(125,763.59)	29.41%
TOTAL SEWER EXPENSES	236,157.55	913,568.92	3,445,897.00	(2,532,328.08)	26.51%
SEWER NET REVENUES (EXPENSES)	(17,499.40)	(150,034.82)	(356,361.00)	206,326.18	
WATER UTILITY					
Water Utility Revenues	194,009.47	731,823.14	2,672,485.00	(1,940,661.86)	27.38%
Water Capital Projects	2,426.69	7,602.48	48,432.00	(40,829.52)	15.70%
Water Financing	68,363.96	245,898.68	712,028.00	(466,129.32)	34.53%
Water Source	3,172.89	56,734.69	72,611.00	(15,876.31)	78.14%
Pumping	12,551.15	49,889.92	312,837.00	(262,947.08)	15.95%
Water Treatment	20,977.75	127,307.81	385,965.00	(258,657.19)	32.98%
Water Distribution	29,287.47	161,550.14	580,231.00	(418,680.86)	27.84%
Customer A/R	6,049.17	17,783.68	60,043.00	(42,259.32)	29.62%
Admin and General	14,483.07	57,963.23	163,778.00	(105,814.77)	35.39%
TOTAL WATER EXPENSES	157,312.15	724,730.63	2,335,925.00	(1,611,194.37)	31.03%
WATER NET REVENUES (EXPENSES)	36,697.32	7,092.51	336,560.00	(329,467.49)	
STORMWATER UTILITY					
Stormwater Revenue	117,144.85	395,588.98	2,280,245.00	(1,884,656.02)	17.35%
Stormwater Capital Projects	3,326.47	9,096.51	489,043.00	(479,946.49)	1.86%
Storm Financing	58,266.94	179,934.66	491,661.00	(311,726.34)	36.60%
Storm Pond Maintenance	31,814.94	42,400.37	117,031.00	(74,630.63)	36.23%
Storm Collection	24,296.96	54,969.16	310,334.00	(255,364.84)	17.71%
Storm Customer A/R	6,049.08	17,802.31	55,157.00	(37,354.69)	32.28%
Storm Admin and General	27,020.99	86,927.20	212,859.00	(125,931.80)	40.84%
TOTAL STORM EXPENSES	150,775.38	391,130.21	1,676,085.00	(1,284,954.79)	23.34%
STORMWATER NET REVENUES (EXPENSES)	(33,630.53)	4,458.77	604,160.00	(599,701.23)	

Interest and investment income decline result of market changes due to COVID-19

Property, Auto and Workers Compensation premiums paid for 1st and 2nd quarter 2021 so expenses for six months are shown YTD April.

Several construction expense accounts have a credit balance due to accruing retainage and work completed but not billed on public construction contracts

for 2020 audit (these transactions get reversed in January 2021 creating a negative expense amount so that when actual bill comes in and is paid, the expense that hits 2021 is for work that completed in 2021 only. Final close out of contracts often takes great deal of time as settling on final quantities.

Landfill revenue for Sewer Utility is billed on a quarterly billing - first quarter not billed until May due to delay in getting info from County.

Development incentives paid for two agreements in TID 4 per terms of agreement (typically terms are in August due to tax settlement)

Capital Contributions are a revenue for the Utilities (infrastructure paid for by TIF or Developer contributed). This amount is not recorded until year-end.

(\$257,600 in Sewer, \$396,2000 in Water and \$963,000 in Storm)

Water Utility makes payment to MCO a month in advance per terms of agreement so five months are expensed in YTD April

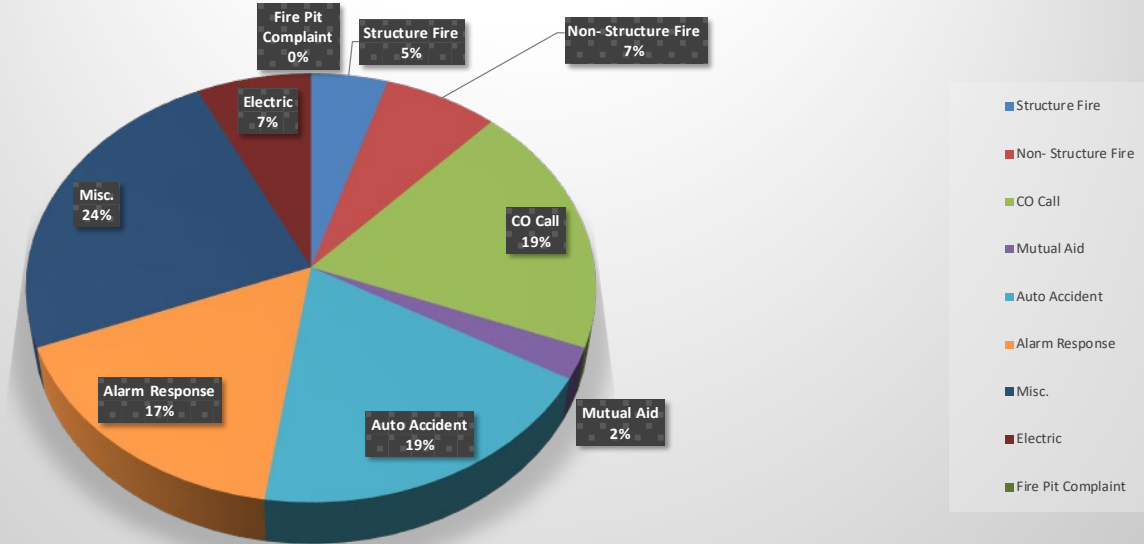
Reminder that capital assets are shown as expense in utilities until capitalized as part of year end audit preparation along with a few other annual processes

Little Chute Fire Department

Little Chute Fire Department - 2021 Calls for Service

	Structure Fire	Non-Structure Fire	CO Call	Mutual Aid	Auto Accident	Alarm Response	Misc.	Electric	Fire Pit Complaint	2021 Total Responses	2020 Total Responses	2019 Total Responses	2018 Total Responses	2017 Total Responses	2016 Total Responses	2015 Total Responses
2021 SUMMARY	2	3	8	1	8	7	10	3	0	42	152	202	165	172	155	132
January 2021 Calls	1	1			1	2		2		7						
February 2021 Calls			4			2	1	1		8						
March 2021 Calls		2	3	1	4	3	4			17						
April 2021 Calls	1		1		3		5			10						

Call by Type - 2021 Calls for Service





Fox Valley Metro Police Department

- **Hiring/Personnel**
 - A conditional offer of employment has been made to an officer candidate. We hope to have this person complete their pre-employment testing the week of May 10-15.
 - Officer Sam Pynenberg had been offered the K-9 Handler position and has accepted. Training with the dog is scheduled for September and October of this fall.
- **Training**
 - Sworn personnel are currently participating in firearms and emergency vehicle operations recertification training.
 - The department is planning some crowd control/riot control training with other, area departments.
 - We are also planning to schedule some more employee wellness/resiliency training for the summer.
 - Officers Brady Boucher and Devin Reinke recently attended and completed Basic S.W.A.T. School training. Boucher and Reinke were selected last year to join the Outagamie County Joint, Emergency Response Team (ERT). Metro has three officers participate in the county-wide team. The other officer is Michael Gostisha. Metro officers from the ERT recently were requested and responded to the active shooter incident at the Oneida Casino.
- **EQUIPMENT:**
 - The department has taken delivery of the UTV that was donated by Kawasaki through Ken's Motorsports.
 - This equipment will be used at special events and incidents where regular squad cars may not have easy access. The unit will be equipped with some emergency lighting and decals that clearly indicate that it is a police vehicle.
 - We also received a \$2,000.00 grant from the *Gold Cross Ambulance Community Fund* within the *Community Foundation for the Fox Valley Region* to purchase a medical transport backboard and first aid/rescue related equipment.
- **EVENTS:**
 - *The Fox Valley Metro Police Department Honor Guard will be marching in the CheeseFest Parade. The unit will lead the parade with U.S. flag.*

ACTIVITY / PERFORMANCE METRICS

Below is a table showing a *three-month comparison* of calls for service and incidents in Little Chute.



FOX VALLEY METRO POLICE DEPARTMENT

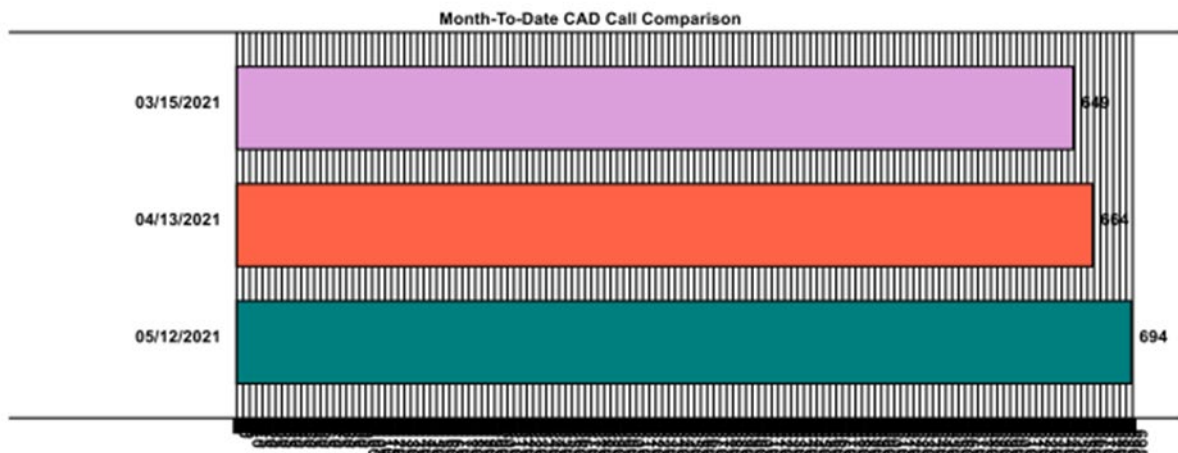
Month-to-Date CAD Call Detail

Month-To-Date CAD Received Calls

Call Nature	04/14/2021 to 05/12/2021:	03/16/2021 to 04/13/2021:	1 mo % change:	02/15/2021 to 03/15/2021:	2 mo % change:
911 Misdialed	85	72	18.1%	75	13.3%
Abandoned Vehicle	3	2	50.0%	2	50.0%
Abdominal A-Adam Response	0	1	-100.0%	0	N/A
Accident in a Parking Lot	6	1	500.0%	3	100.0%
Accident with Injury	1	2	-50.0%	0	N/A
Accident with Scene Safety	1	4	-75.0%	0	N/A
Allergies D-David Response	0	1	-100.0%	0	N/A
Animal Bite	5	5	0.0%	0	N/A
Animal Bites D-David Response	0	0	N/A	1	-100.0%
Animal Call	14	14	0.0%	17	-17.6%
Assist Citizen or Agency	51	36	41.7%	42	21.4%
Battery	1	0	N/A	0	N/A
Bicycle Stop	1	0	N/A	0	N/A
Bleeding B-Boy Response	0	1	-100.0%	1	-100.0%
Bleeding D-David Response	0	0	N/A	1	-100.0%
Breathing Problem C-Charles	1	0	N/A	0	N/A
Breathing Problem D-David	3	8	-62.5%	4	-25.0%
Burglary	3	2	50.0%	2	50.0%
Carbon Monoxide Alarm	0	1	-100.0%	2	-100.0%
Chest Complaint C-Charles	1	1	0.0%	0	N/A
Civil Matter Assist	2	1	100.0%	1	100.0%
Civil Process	2	1	100.0%	19	-89.5%
Crime Prevention	67	58	15.5%	31	116.1%
Damage to Property	5	4	25.0%	8	-37.5%
Diabetic Issue C-Charles	0	1	-100.0%	0	N/A
Diabetic Issue D-David	0	0	N/A	1	-100.0%
Disturbance	7	18	-61.1%	15	-53.3%
Domestic Disturbance	2	3	-33.3%	3	-33.3%
Drug Complaint	4	2	100.0%	2	100.0%
Emergency Committal	0	1	-100.0%	0	N/A
Fainting C-Charles	1	0	N/A	0	N/A

Falls A-Adam Response	2	2	0.0%	1	100.0%
Falls B-Boy Response	1	1	0.0%	1	0.0%
Falls D-David Response	0	1	-100.0%	0	N/A
Fire Alarm Commercial	0	1	-100.0%	1	-100.0%
Fire Alarm Residential	0	1	-100.0%	1	-100.0%
Fire Dept Public Relations	0	0	N/A	1	-100.0%
Fire Oversized/Commercial Veh	0	1	-100.0%	0	N/A
Fire Unauthorized Burning	2	1	100.0%	0	N/A
Fire Vegetation or Grass	0	2	-100.0%	1	-100.0%
Fire Vehicle Small	0	0	N/A	2	-100.0%
Fireworks Complaint	1	0	N/A	0	N/A
Follow Up	23	16	43.8%	19	21.1%
Fraud Complaint	6	6	0.0%	6	0.0%
Graffiti Complaint	5	2	150.0%	0	N/A
Harassment	5	13	-61.5%	5	0.0%
Hazard in Roadway	14	12	16.7%	7	100.0%
Heart Problem C-Charles	1	0	N/A	1	0.0%
Heart Problem D-David	2	1	100.0%	1	100.0%
Jail GPS Checks	31	32	-3.1%	26	19.2%
Juvenile Complaint	10	11	-9.1%	10	0.0%
Law Alarms - Burglary Panic	9	6	50.0%	9	0.0%
Law Enforcement Medical	0	1	-100.0%	0	N/A
Lost or Found Valuables	9	5	80.0%	3	200.0%
Medical Assistance No Injury	0	5	-100.0%	1	-100.0%
Medical Pre-Alert	0	6	-100.0%	4	-100.0%
Missing Person	0	2	-100.0%	0	N/A
Motorist Assist	12	16	-25.0%	21	-42.9%
Natural Gas or Propane Leak	1	2	-50.0%	0	N/A
Noise Complaint	10	4	150.0%	3	233.3%
Ordinance Violation	13	12	8.3%	8	62.5%
Overdose B-Boy	1	0	N/A	1	0.0%
PNB D-David Response	0	0	N/A	1	-100.0%
PNB E-Edward Response	1	0	N/A	0	N/A
Parking Enforcement	9	8	12.5%	9	0.0%
Parking Request	0	3	-100.0%	1	-100.0%
Reckless Driving Complaint	23	31	-25.8%	25	-8.0%
Residence Lockout	1	1	0.0%	1	0.0%
Restraining Order Tracking	0	2	-100.0%	1	-100.0%
Retail Theft	1	3	-66.7%	0	N/A
Runaway Juvenile	4	2	100.0%	3	33.3%
Seizure A-Adam Response	1	0	N/A	0	N/A

Seizure D-David Response	1	0	N/A	0	N/A
Sex Offense	1	2	-50.0%	3	-66.7%
Sick A-Adam	3	2	50.0%	3	0.0%
Sick C-Charles	2	2	0.0%	1	100.0%
Sick D-David	0	1	-100.0%	0	N/A
Stroke C-Charles	0	0	N/A	1	-100.0%
Structure Fire Smoke or Flame	5	0	N/A	0	N/A
Suspicious Incident	7	17	-58.8%	7	0.0%
Suspicious Person	4	2	100.0%	5	-20.0%
Suspicious Vehicle	8	11	-27.3%	7	14.3%
Testing Only	1	0	N/A	2	-50.0%
Theft Complaint	12	1	1,100.0%	5	140.0%
Theft of Automobile Complaint	1	0	N/A	1	0.0%
Traffic Enforcement	13	3	333.3%	5	160.0%
Traffic Stop	116	91	27.5%	147	-21.1%
Transport	0	0	N/A	1	-100.0%
Transport Accident D-David	0	0	N/A	1	-100.0%
Traumatic Injuries A-Adam	0	1	-100.0%	0	N/A
Trespassing	1	4	-75.0%	1	0.0%
Truancy	0	1	-100.0%	0	N/A
Unconscious D-David	1	0	N/A	1	0.0%
Unknown Odor in Structure	0	1	-100.0%	0	N/A
Unlocked or Standing Open Door	1	2	-50.0%	2	-50.0%
Vehicle Accident	22	15	46.7%	18	22.2%
Vehicle Lockout	5	8	-37.5%	5	0.0%
Vehicle Pursuit	1	0	N/A	0	N/A
Violation of Court Order	0	0	N/A	1	-100.0%
Wanted Person or Apprehension	1	5	-80.0%	1	0.0%
Water Problem	0	1	-100.0%	0	N/A
Water Rescue	0	0	N/A	1	-100.0%
Weapon Violation	2	1	100.0%	0	N/A
Welfare Check	21	41	-48.8%	26	-19.2%
Wire Down	1	0	N/A	0	N/A



Little Chute Public Library

HIGHLIGHTS

- Staffing: Summer Assistant begins at the end of May
- Continue planning process for potential commercial kitchen in Civic Center
- Carpet installation currently underway
- Gathering statistic on library users
- Disbursement of Summer Library Program Flyer
- Building partnerships with Windmill
- Relaunching in-person programs for June
- Reviewing and updating management of statistics
- Developing material list and marketing options for unconventional items for checkout (ie: knitting needles, baking tins, Blu-ray players, board games, bicycles)
- Developing volunteer documents and recruitment



TOP PRIORITIES FOR MAY

- Bookstore Organization Model project
- Renovation
- Summer Library Program Planning
- School Visits
- New Pre-K Reading Program: 20,000 Reads Under the Sea
- Marketing push to non-library users

UPCOMING EVENTS

- Spring into Reading: 2021 Spring
- Evening Book Club
- To-go Craft: Memorial Day Paper Lanterns
- Health Talks
- Poetry Contest
- Booth at Cheese Fest
- Chair Painting with Rustic Resque: June 2, 9, 16, & 30th
- Gran Opening Event: June 1st
- Virtual programing via Facebook
 - Unboxing
 - Storytimes

APRIL USAGE STATISTICS

Programs:

Date	Time	Local Event Name	Target Audience (Children (0-11); Young Adult (12-18); Other (all ages)	Format: In-person; Live, virtual; or Pre-recorded	If group attending, then number of attendees	If recorded live, virtual event later posted for on- demand viewing, then enter number of views	If pre-recorded, then number of views	If self-directed, then number of individual participants
4/21/2021	12.45	Unboxing	Other (all ages)	Live virtual		177		
4/20/2021		Health Talk	Other (all ages)	Live virtual	9			
4/11/2021	12:00	Police Dog Storytime	Children (0-11)	Pre-recorded			84	
4/8/2021	10:15	Unboxing	Other (all ages)	Live virtual		197		
4/1/2021		To-Go Craft: Painted Pinecones	Other (all ages)					50
4/19/2021	6:30	Evening Book Club	Other (all ages)	Live virtual	7			
4/1/2021		Reader's Advisory Posts	Other (all ages)					23
4/15/2021		Goat Storytime	Children (0-11)	Pre-recorded			98	
4/1/2021		Informational Media: FB	Other (all ages)					303
4/1/2021		Recreational Media: FB	Other (all ages)					226
4/15/2021		Feeding America	Other (all ages)					16
4/22/2021		Feeding America	Other (all ages)					22
4/1/2021		Children's Book Packs	Children (0-11)					8
4/1/2021		Adult Book Packs	Other (all ages)					3
4/15/2021	2:00 PM	Reads School Visit	Children (0-11)	Live virtual	104			
4/15/2021	6:30 PM	Reads Public Event	Other (all ages)	Live virtual	137			

Circulation:

Library Statistics from OWLS				
	JAN	FEB	MAR	APR
Physical Materials Circulation	1704	3123	3323	3209
Hoopla EBooks	92	98	104	97
Hoopla Audiobooks	168	168	190	163
Hoopla Movies	13	4	13	18
Hoopla Comics	14	8	14	6
Hoopla Music	14	8	3	7
Hoopla TV	6	8	0	0
Overdrive E Book	407	716	642	
Overdrive Audiobook	676	420	479	
Overdrive Magazines	NA	7	25	
RB Digital Magazines	122	92	86	
Physical Renewals	531	1197	1256	1213
ILL Loaned	1727	1648	1805	1555
ILL Borrowed	2167	2207	2217	2173
Public Internet Use	0	0	0	0
Wireless Logins	639	52	695	750
Laptop Checkouts	N/A	N/A	28	32
Door Count	0	0	0	780

Parks, Recreation and Forestry Department

APRIL 2021 HIGHLIGHTS

- Held bid opening April 15 for the ADA Canoe/Kayak Launch at Heesakker Park;
- awarded to Milbach Construction Services from Kaukauna.
- Continued to set up vendors for the Village Market.
- Two part time staff have started mowing operations.
- Interviews held for Park & Rec Director position; offered to & accepted by selected candidate.
- Crews opened up all the restrooms in the parks; daily cleaning & sanitizing of bathrooms scheduled. Increase in vandalism to the restrooms since opened.
- Pool has been painted on the shallow end and will resume on the deep end when weather allows.
- Baseball fields prepped and graded for scheduled games.
- Soccer fields have been located, painted and nets were installed .
- Held Arbor Day Observance on Friday, April 30 at Doyle Park by planting two trees donated by BLC Community Bank. Scouts also planted a tree in April at Van Lieshout Park.
- Security camera installing has been started, trenching and conduit has been completed.
- Parkers Tree Service completed the contracted removals for park and terrace trees.
- Stump grinder was rented for 1 month and crews have been grinding and restoring areas.
- Received Wisc DOT street closure permit for Main Street on June 5 for Cheese Festival parade & run.
- Planning work for Chute-ing Stars Tryouts, Spring Archery Program, Men's Softball League Schedules, and Jets Football Meeting/Registration.
- Booked requested fields for practices & games for High School Soccer, High School Baseball, LC Diamond Club leagues, LC Blue Jays, LC River Bandits.
- Planning for required summer staff training in early June – bloodborne pathogens & CPR/FirstAid/AED.
- Chute-ing Stars Dance Team competed in the State JEM Competition on Saturday, April 24 and received 1st Place Poms Champion and 1st Place Kick Champion. (9th year in a row for Poms & 5th year for Kick)

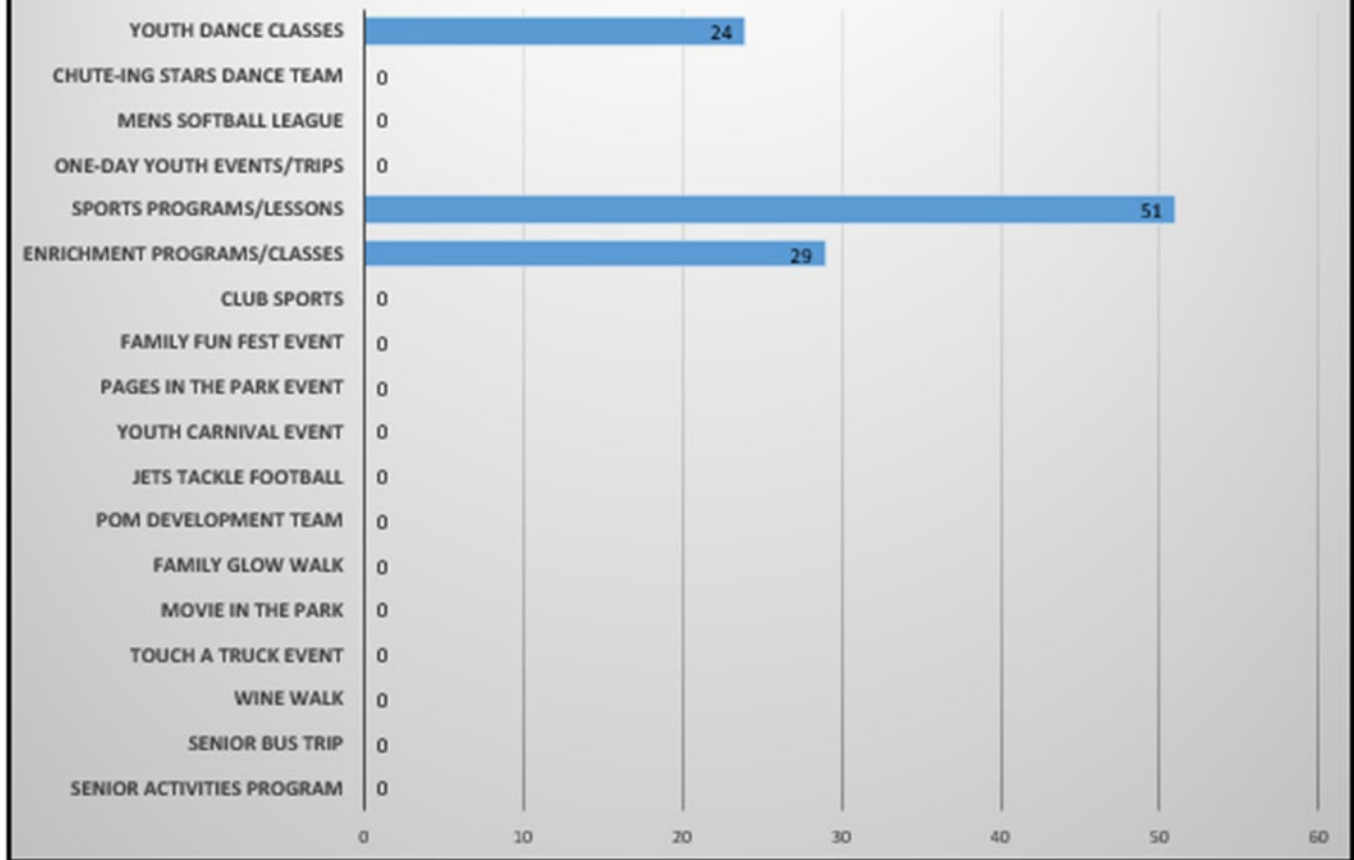


TOP PRIORITIES FOR MAY

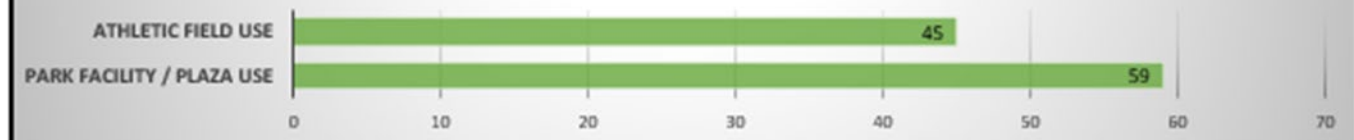
- Final prep for River Run 5K Walk/Run Event on Saturday, May 8.
- Final prep for 2021-2022 Chute-ing Stars Dance Team Parent/Dancer Meeting on Monday, May 10 and Tryouts on Friday, May 14.
- Final prep for Youth Dance Program Showoff on Tuesday, May 11.
- Final prep for start of Men's Softball League games at Doyle on Thursday, May 13.
- Assist LC Diamond Club with schedule planning for youth baseball/softball programs.
- Finish painting pool; when dry start filling process.
- Planning for Cheese Fest grounds setup.
- Planning for Summer All Staff Meeting on Wednesday, May 26.
- Planning for swim lesson signup, concession stand items, & pool opening.
- Final prep for start of June recreation programs.
- Grind stumps and backfilling.
- Training of summer parks staff.
- Prep work to ball diamonds & soccer fields for scheduled games.



2021 Year-To-Date PROGRAM PARTICIPATION



2021 Year-To-Date SHELTER/FACILITY/FIELD USAGE



Department of Public Works

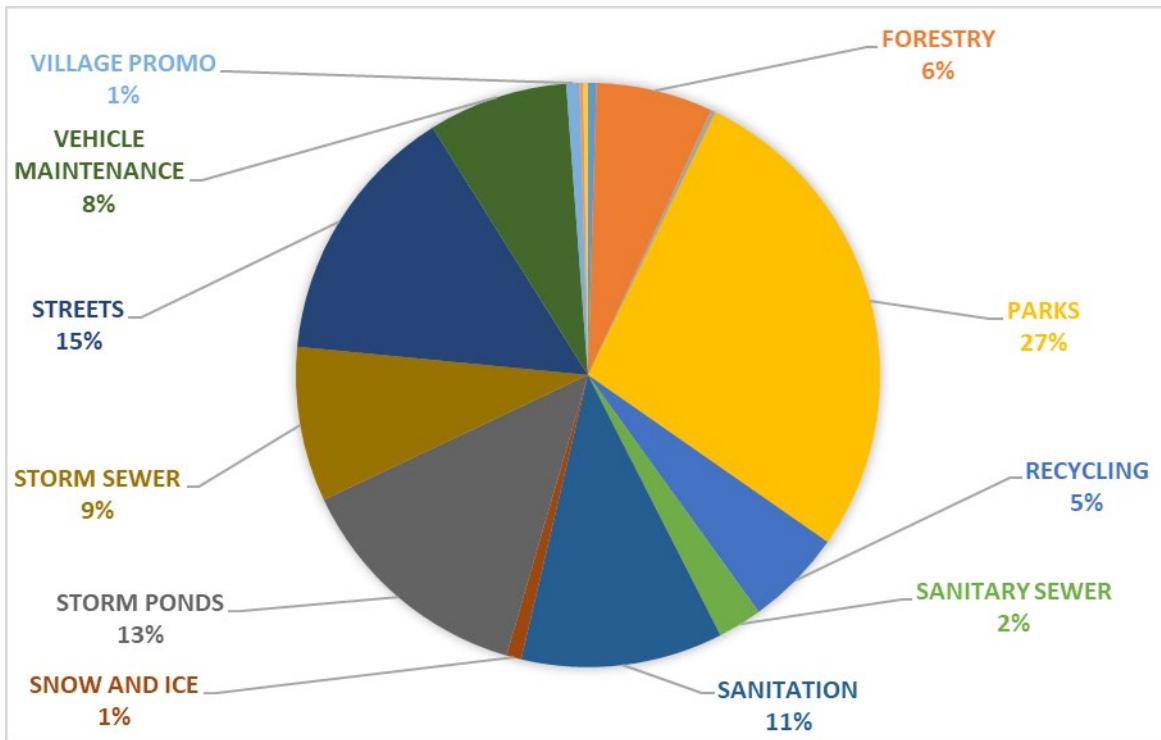
HIGHLIGHTS

- Continued to monitor TDS fiber installation. White Construction started work in back yard easements for fiber install and will continue throughout the Village for the remainder of the year.
- Replaced batteries, maintained, and read laser meters in sanitary sewer system.
- Worked with Geographical Information System (GIS) consultant, data conversion.
- Actively searched for inflow and infiltration in the sanitary sewer collection system.
- Continued yearly jetting of the Village's sanitary sewer system.
- 2021 Spring DPW Newsletter was distributed to all Village residents.
- Opened yard waste site for the season. So far over 600 households renewed the access cards for the season.
- Prairie burns took place for the Village's storm ponds. Prescribed fire is a necessary tool to keep open prairie free from invasive vegetative species and reinvigorates stands of grass and wildflowers to their fullest potential. Burning reduces and eliminates thatch build up that inhibits new growth, increases species diversity, recycles nutrients and improves soil erosion control and water quality.
- White good (metal bulkies), tires and extra bags were picked up during the last week of the month.
- Both street sweepers started the yearly cycle of street clean-up.
- Delivered and placed concrete barriers at Fox Valley Metro Police Department (FVMPD).
- Helped move tables and set-up for voting.
- Installed chimney seals in sanitary collection system manholes.
- Began crack sealing streets in the Village.
- Received the last salt loadings for the 2021 spring delivery.
- Interviewed, selected, and hired candidates for the two open DPW/PR&F positions

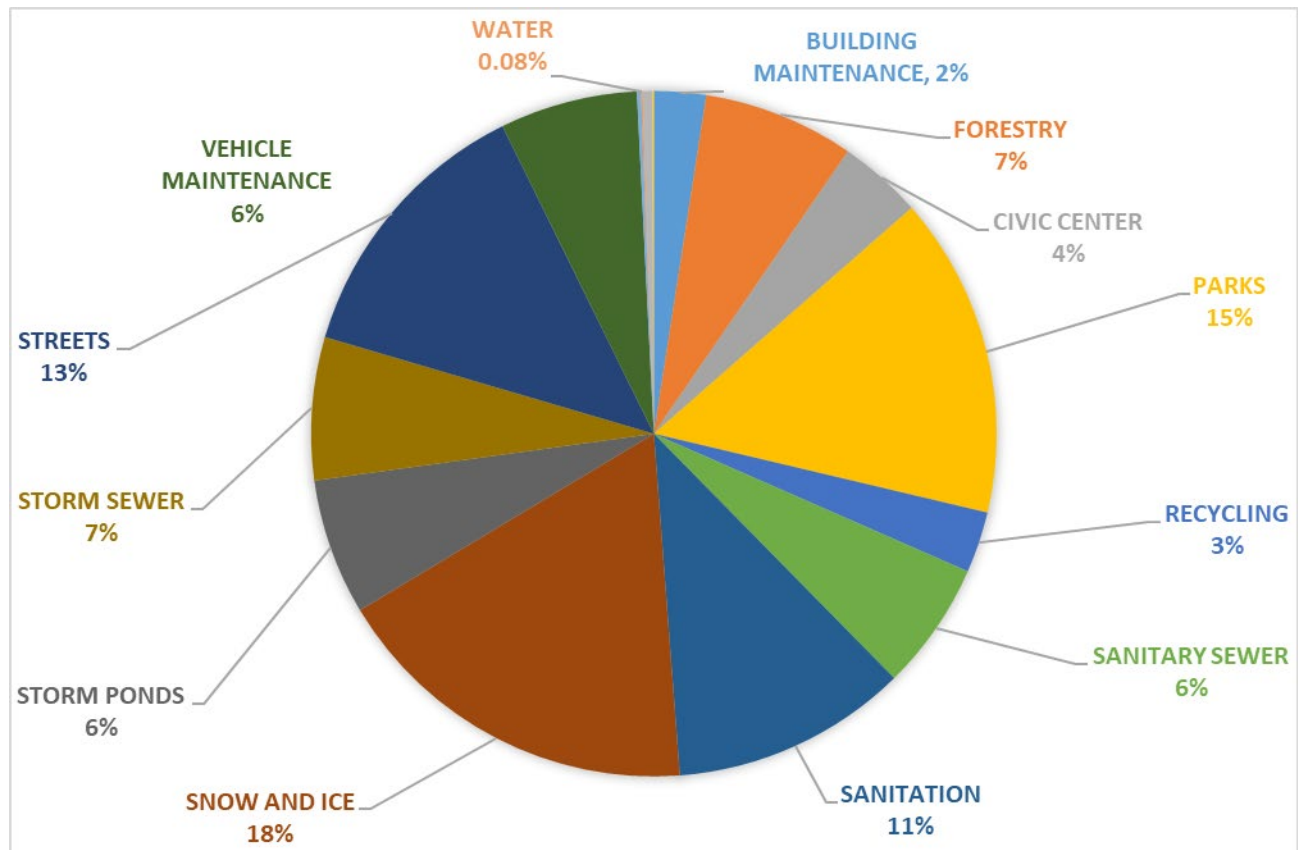
TOP PRIORITIES FOR MAY

- Create reoccurring tasks in the storm water, and sanitary sewer collection system using work order/asset management software.
- Met with The Village of Kimberly to develop refuse truck specifications.
- Continued to work with White Construction on the TDS fiber project.
- Monitor erosion control and storm water permits.
- Monitor laser meters in sanitary sewer collection system.
- Continue to look for I&I in the sanitary collection system and repair sanitary sewer leaks (Infiltration).
- Prepare 2020 Compliance Maintenance Annual Report (CMAR).
- Onboard two newly hired DPW/PR&F employees.
- Meet with Canadian National Railroad and Contractor (Rail Works) regarding 2021 maintenance of Village railroad spur.
- Start collecting; road PASER ratings, sidewalk replacement info, and chip sealing info.

MARCH Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



Year to Date Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



Engineering Department

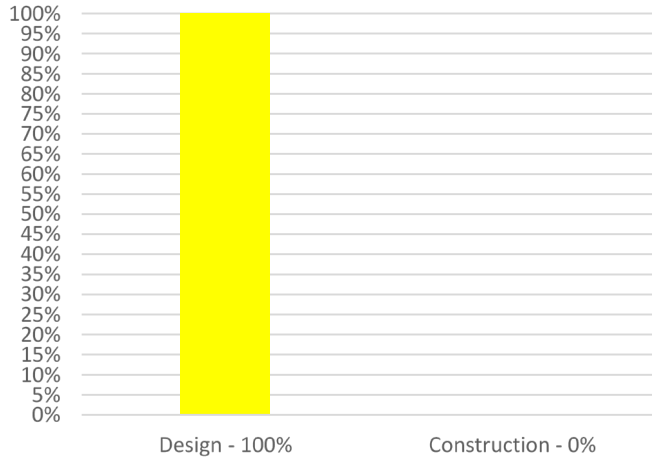
HIGHLIGHTS

- Downtown Hotel Storm Sewer & Lyle Street Storm Sewer – The Downtown and Lyle Street Storm Sewer Projects have had the pavement restoration completed. The contractor is in the process of terrace and yard restoration.
- Ebben Trail and Storm Sewer – The contractor has roughed in the gravel trail. The contractor to complete restoration and final trail grading.
- Hartzheim Drive Urbanization and Extension – Engineering staff are in the process of having the contract completed for this work. We will be scheduling a preconstruction conference in the month of May. This project has historical wetlands and we are waiting for our general permit from the WDNR.
- Evergreen Drive (Freedom Road to Vandebroek Road) – Engineering staff are in the process of having the contract completed for this work. We will be scheduling a preconstruction conference in the month of May.
- North Ave - CTH OO Sanitary Sewer Replacement Project – Engineering staff are in the process of having the contract completed for this work. We will be scheduling a preconstruction conference in the month of May.
- Other Activities
 - Last year's utility construction for Homewood Court, Carol Lynn Drive and Hickory Drive have been field surveyed and record documents prepared. These utility projects have also been input into our GIS database.
 - Lyle Street Storm Sewer, Downtown Storm Sewer and Moasis Drive Water Main have been field surveyed and record documents are in the process of being made. As soon as the record documents are complete, the utility information will be added to our GIS database.

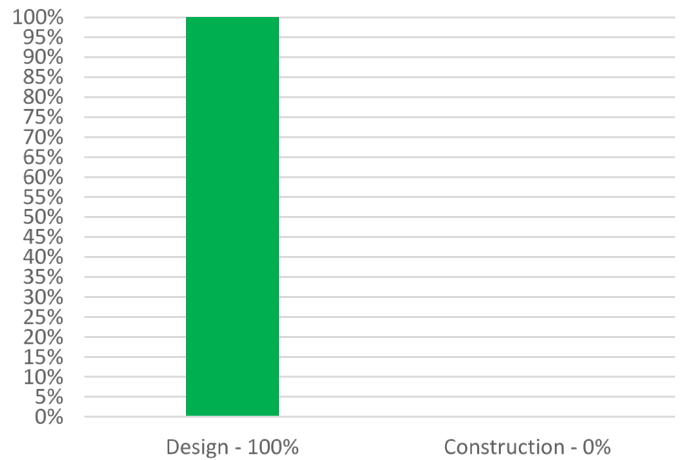
TOP PRIORITIES FOR MAY 2021

- Contract execution and holding a preconstruction conference will be our main focus in May regarding this years projects which include the following: Hartzheim Drive Urbanization, Evergreen Drive Urbanization, and CTH OO Sanitary Sewer Replacement Project.
- Vandebroek Pond – Design modifications are continuing the enlarged pond has the capacity to serve a developed area of 30 acres.
- Pheasant Run Storm Sewer– Engineering staff is revisiting this project to replace an open swale with a storm sewer. Easements are required for this project from the private land owners. Village engineering staff are in the process of contacting the current land owners to obtain the necessary easements and allow us onto their property to obtain survey information.
- Pine Street Parking Lot – Design modifications have been completed to extend the parking lot improvements to Grand Avenue and Vandebroek Street. A revised cost estimate was also completed for the additional work. The revised layout is scheduled to be on the Village Board's Agenda on May 19th.
- CIP Process for Project Selection – Engineering staff have revised the cost estimates for the next five years to assist in determining which projects will be constructed in the 5-year plan. We are scheduled to submit to the Finance Department by May 7th.

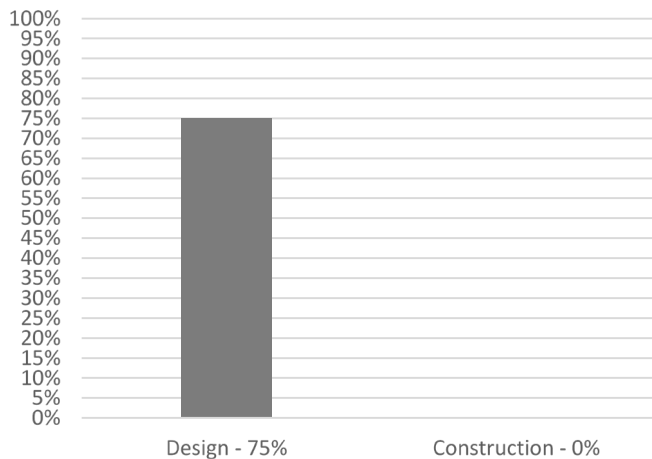
Evergreen Drive Phase 2



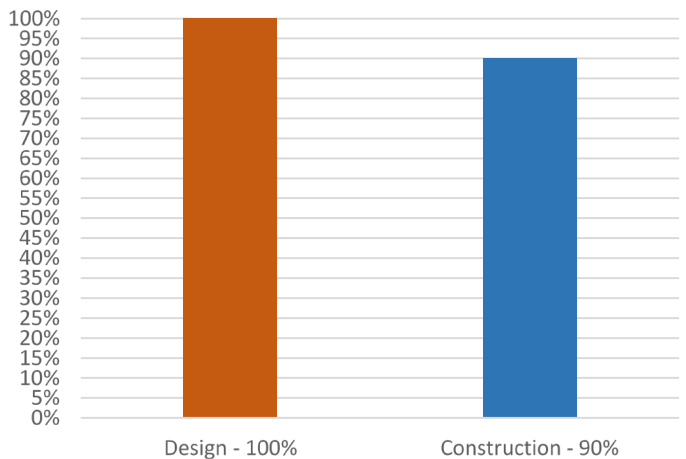
Harztheim Drive



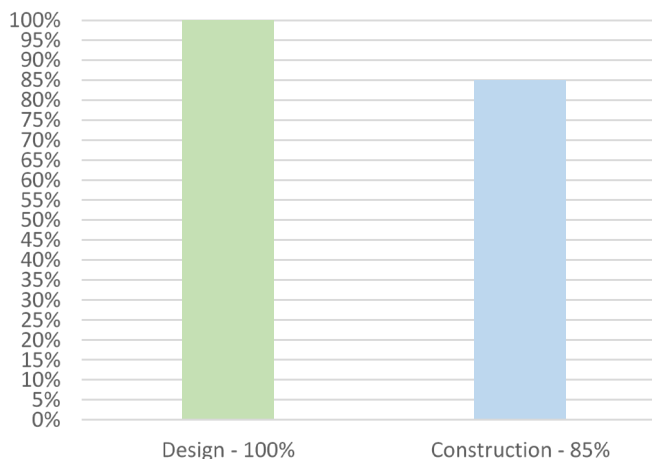
Vandenbroek Pond



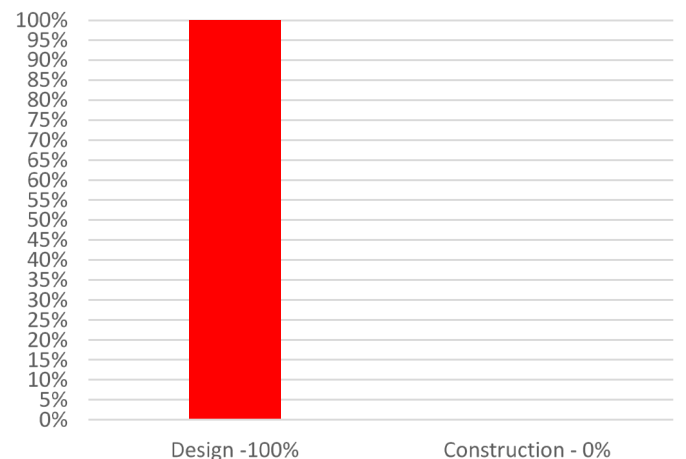
Downtown Storm Sewer - Hotel



Ebben Storm Sewer



OO Sanitary Sewer



Village of Little Chute
INFORMATION FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: Little Chute Community Area Network (LC CAN) Update

PREPARED BY: James P. Fenlon, Administrator *JPF*

REPORT DATE: May 14, 2021

EXPLANATION: You will recall that the Village of Little Chute and Little Chute Area School District have previously worked collaboratively on a jointly owned/operated community fiber optic network. This partnership has been largely successful for both entities.

In recent discussions with our school district partners, we have discussed enhancing the current facilities to extend to all water utility sites in the village. The project will provide for modernization of cybersecurity, including hardware, software, and protection of critical infrastructure for the entire Water Utility System. Additionally, this would enhance management of the water utility to a greater extent while also providing new systems development in metering, metering technology, and meter changes. Finally, having this capability at our elevated tanks provides the school district with broadband advantages to serve unserved or under-served households.

The LC CAN Technology Representative has provided preliminary information on what an expansion could cost for this effort based upon their efforts with a potential contractor. I have attached the following on this topic:

- Executive Summary
- Various maps showing the needed extensions

Finally, as we look at this projects viability, one area staff may recommend that this project is funded through the American Recovery Act resources. We will continue to analyze and discuss further when it is appropriate.

RECOMMENDATION: Provided for Information



Livermore Technologies
509 E. 19th St.
Kaukauna, WI 54130
(920) 636-8641

LITTLE CHUTE CAN – HIGH-LEVEL CONSTRUCTION OVERVIEW

Assumptions

All measurements used for cost estimations were obtained using Google Earth. Vault locations were simply placed at major intersections or roughly 1,000' apart. Field work and engineering would better determine the number of vaults and best locations for those vaults. Most fiber routes were costed using 96-strand. More research and planning would be needed to properly plan the amount of fiber necessary to cover future needs of the community.

Bill of Materials – Major Components Per Build & Cost Overview

	Well #3	Tower #2	Well #1	DPW	Tower #1	Well #4	Future H2O Tower
Distance	1,300'	1,900'	2,000'	5,000'	3,200'	3,600'	6,500'
Vaults	2	1	3	4	2	4	6
Fiber	24	24	96	96	96	96	96
Cost	\$31,400	\$38,500	\$46,700	\$94,100	\$62,800	\$72,900	\$116,600

Project Options

Option 1: Phased Construction

Because the total estimated cost is likely to be close to \$500k, it may make more sense to phase the projects out with an annual budget. One option could be the following:

2022: Construct Well #3, Tower #2, and Well #1 - **\$116,600**

2023: Construct DPW & Tower #1 - **\$156,900**

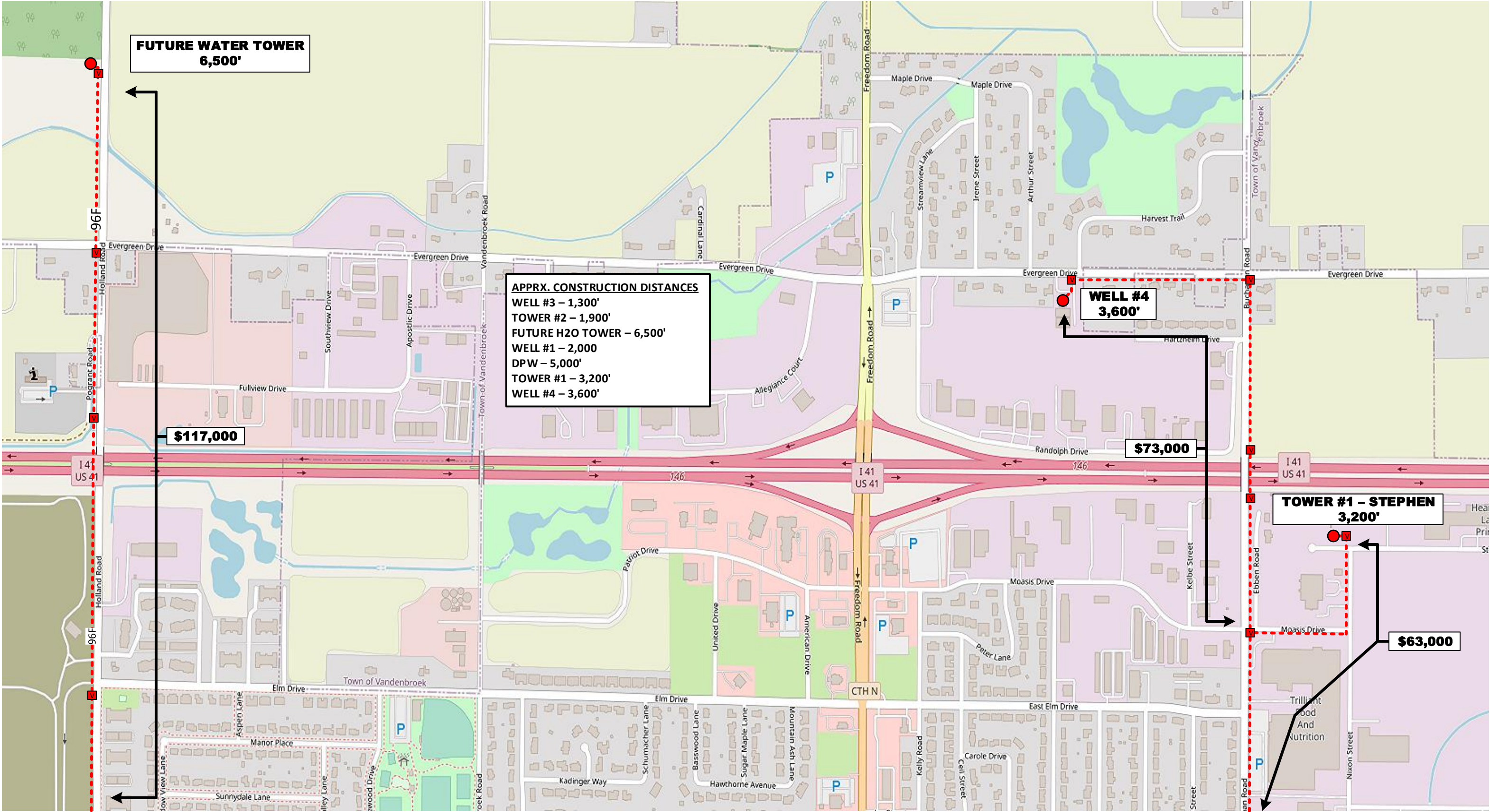
2024: Construct Well #4 & Future Water Tower - **\$189,500**

Option 2: Total Build – Estimated Cost = **\$456,200 (there would be some cost reduction when doing a large project for planning, design, and construction)**

The average contractor can build about 1200' per day under normal circumstances. Total construction time for all the projects using one crew would be 4-6 weeks assuming there are no interruptions.

Feel free to contact me if you have any questions.

Frank Livermore, President
509 E. 19th St.
Kaukauna, WI
(920) 636-8641
frank.livermore@livermoretechnologies.com





LIVERMORE

TECHNOLOGIES L.L.C.

DESIGNER

FRANK LIVERMORE

ISSUED

5/10/2021

SIZE

PROJECT NUMBER

MAP DESCRIPTION

REV

US B

0000-XXXX

LITTLE CHUTE/LCCAN

1.0































SCALE

1" = NA

LITTLE CHUTE, WI

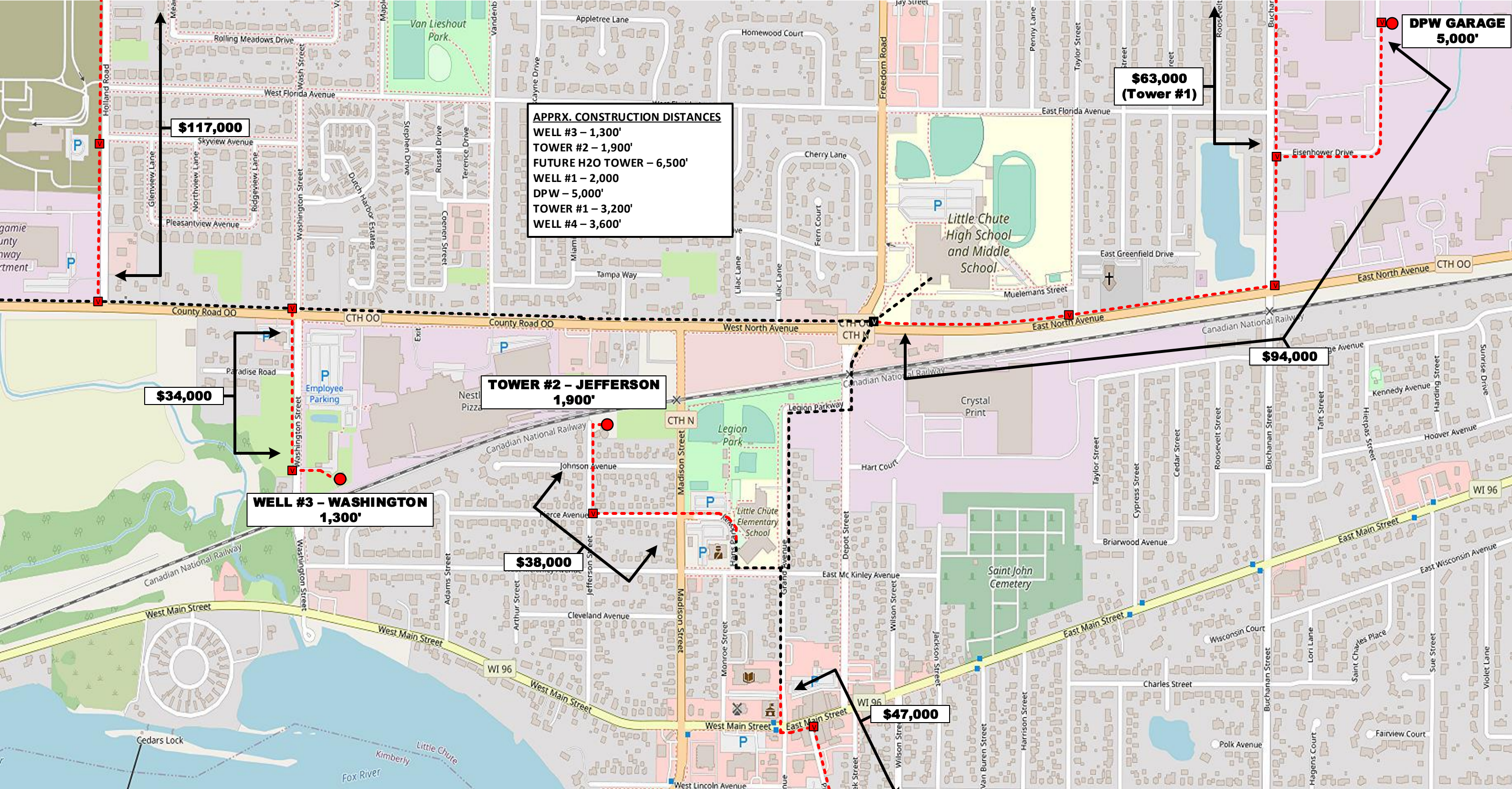
SHEET

1 OF 3

 New Vault	 Existing Vault	 Telcom Pole	 Pole to Pole Guy	 New D. Bore	 Term
 New Manhole	 Existing Manhole	 Joint-Use Pole	 Overhead Guy	 New Plow	 Fiber
 New Handhole	 Existing Handhole	 Trans. Pole	 Anchor	 Existing UG	 Loop or Snowshoe
 New Pedestal	 Existing Pedestal	 Metal Pole	 Extension Arm	 Alt. UG Route	 Fiber Splice
 UG Marker	 Locate Marker	 Riser Pole	 Push Pole	 Aerial	 ATTENTION

TO FUTURE WATER TOWER

TO TOWER #1 & WELL #4



TO WELL #1
(DOYLE PARK)



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TECHNOLOGIES L.L.C.

DESIGNER

FRANK LIVERMORE

ISSUED

5/10/2021

SIZE































PROJECT NUMBER

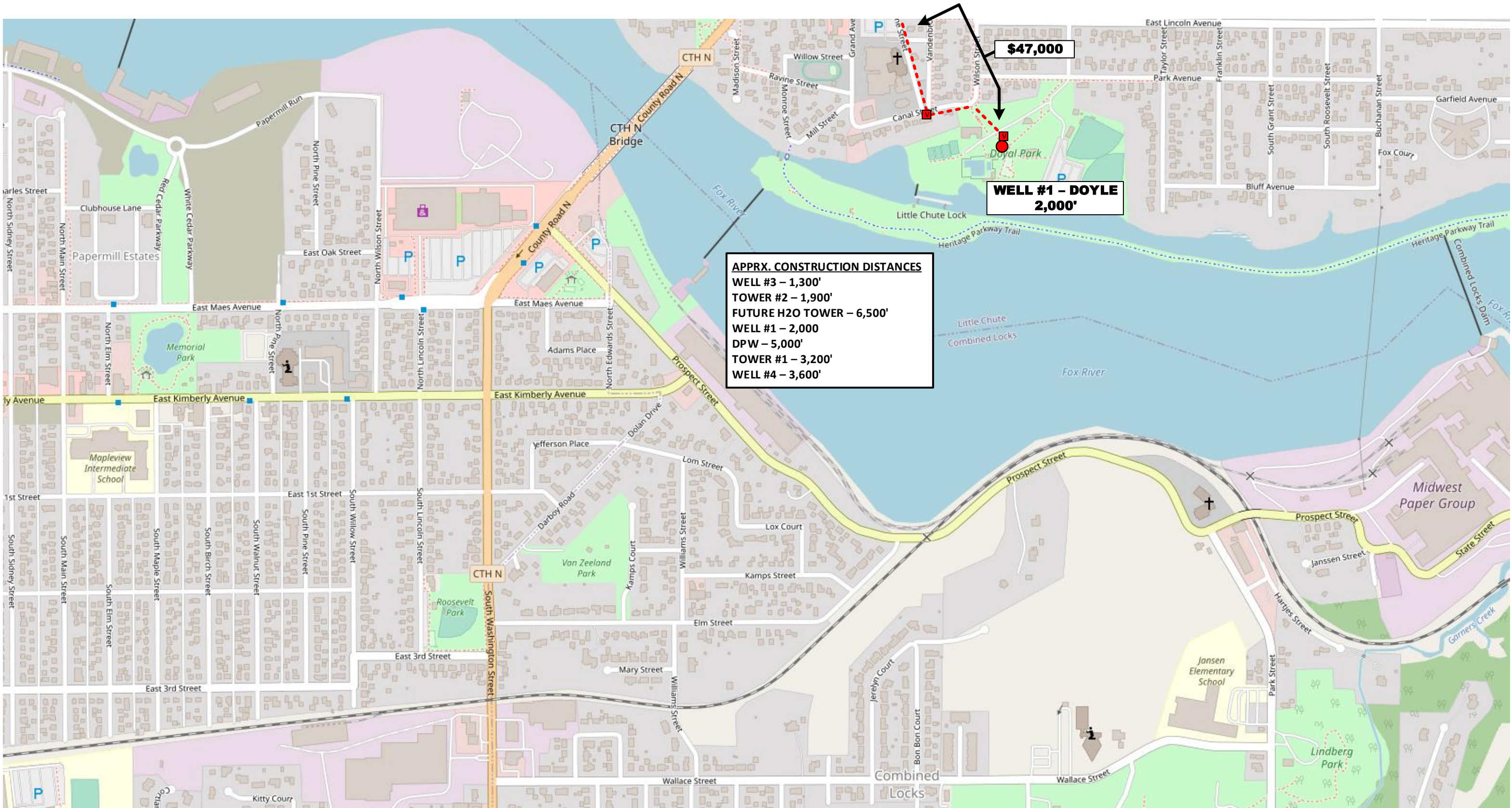
US B

0000-XXXX

SCALE

1" = NA

PROJECT INFORMATION (DOYLE PARK)					LEGEND						
SIZE	PROJECT NUMBER	MAP DESCRIPTION			REV	 New Vault	 Existing Vault	 Telcom Pole	 Pole to Pole Guy	 New D. Bore	 Term
US B	0000-XXXX	LITTLE CHUTE/LCCAN			1.0	 New Manhole	 Existing Manhole	 Joint-Use Pole	 Overhead Guy	 New Plow	 Fiber
SCALE		1" = NA	LITTLE CHUTE, WI	SHEET	2 OF 3	 New Handhole	 Existing Handhole	 Trans. Pole	 Anchor	 Existing UG	 Loop or Snowshoe
						 New Pedestal	 Existing Pedestal	 Metal Pole	 Extension Arm	 Alt. UG Route	 Fiber Splice
						 UG Marker	 Locate Marker	 Riser Pole	 Push Pole	 Aerial	 ATTENTION





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DESIGNER

FRANK LIVERMORE

ISSUED

5/10/2021

SIZE

US B

PROJECT NUMBER

0000-XXXX

SCALE































1" = NA

MAP DESCRIPTION

LITTLE CHUTE/LCCAN – SOUTH (1 OF 2)

SHEET

2 OF 3

 New Vault	 Existing Vault	 Telcom Pole	 Pole to Pole Guy	 New D. Bore	 Term
 New Manhole	 Existing Manhole	 Joint-Use Pole	 Overhead Guy	 New Plow	 Fiber
 New Handhole	 Existing Handhole	 Trans. Pole	 Anchor	 Existing UG	 Loop or Snowshoe
 New Pedestal	 Existing Pedestal	 Metal Pole	 Extension Arm	 Alt. UG Route	 Fiber Splice
 UG Marker	 Locate Marker	 Riser Pole	 Push Pole	 Aerial	 ATTENTION

Village of Little Chute
REQUEST FOR BOARD CONSIDERATION

ITEM DESCRIPTION: Relocating the Trash Enclosure for the Cobblestone Hotel

PREPARED BY: David Kittel, Community Development Director

REPORT DATE: 5/14/2021

ADMINISTRATOR'S REVIEW/COMMENTS:

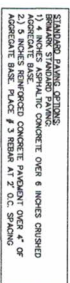
EXPLANATION:

Recently the Developer of the Cobblestone Hotel has requested an update to the site plan. This update is to relocate the Trash Enclosure from the current approved location by Jets Pizza over to the North side of the property. The Enclosure would be roughly in the middle of the northern property line. Originally the Trash Enclosure was to be on the North side of the property near one of the residence but, was moved due to concerns over smell. This new proposed location would be in the back yard area instead of by the residences. What is driving this request is from a visual standpoint of if you are looking out toward the windmill from the hotel, currently you would have a good view of the Trash enclosure as well. By relocating the Trash Receptacle it would provide a more scenic view of the windmill and the downtown. This request is coming before the board due to it originally being a comment to move this from the original plan. See the attached site plan showing the current location and the proposed relocation area for the Trash Enclosure.

The residents on the northern boarder of the Hotel have agreed to move of the dumpsters provided the fence is changed to be 8ft tall.

RECOMMENDATION: For the Board to discuss and to take action on.

SPECIFICATION NOTE:
SEE SHEET CO.1 FOR PLAN
SPECIFICATIONS AND REQUIREMENTS



EXISTING SITE DATA			
PRODUCT SITE	AREA (AC)	AREA (SF)	RI/NOI
BUILDING FLOOR AREA	1.26	54,824	16.3X
PAVEMENT (ASPH & CONC)	0.20	8,913	22.1X
DRIVEWAY	0.08	3,424	22.1X
LANDSCAPE	0.88	38,483	21.0X
	0.76	32,689	61.7X

PROPOSED SITE DATA			
PRODUCT SITE	AREA (AC)	AREA (SF)	RI/NOI
BUILDING FLOOR AREA	1.36	54,834	16.6X
PAVEMENT (ASPH & CONC)	0.21	9,225	17.8X
DRIVEWAY	0.07	3,165	21.5X
LANDSCAPE/ OPEN SPACE	0.53	23,138	24.1X
	0.33	14,194	61.7X

SITE INFORMATION:	ALL OF LOT NINE, TEN, TWENTY-FOUR, TWENTY-FIVE, TWENTY-SIX, TWENTY-SEVEN, TWENTY-EIGHT, TWENTY-NINE, THIRTY, THIRTY-ONE, THIRTY-TWO, THIRTY-THREE, THIRTY-FOUR, THIRTY-FIVE, THIRTY-SIX, THIRTY-SEVEN, THIRTY-EIGHT, THIRTY-NINE, FORTY, FORTY-ONE, FORTY-TWO, FORTY-THREE, FORTY-FOUR, FORTY-FIVE, FORTY-SIX, FORTY-SEVEN, FORTY-EIGHT, FORTY-NINE, FIFTY, FIFTY-ONE, FIFTY-TWO, FIFTY-THREE, FIFTY-FOUR, FIFTY-FIVE, FIFTY-SIX, FIFTY-SEVEN, FIFTY-EIGHT, FIFTY-NINE, SIXTY, SIXTY-ONE, SIXTY-TWO, SIXTY-THREE, SIXTY-FOUR, SIXTY-FIVE, SIXTY-SIX, SIXTY-SEVEN, SIXTY-EIGHT, SIXTY-NINE, SEVENTY, SEVENTY-ONE, SEVENTY-TWO, SEVENTY-THREE, SEVENTY-FOUR, SEVENTY-FIVE, SEVENTY-SIX, SEVENTY-SEVEN, SEVENTY-EIGHT, SEVENTY-NINE, EIGHTY, EIGHTY-ONE, EIGHTY-TWO, EIGHTY-THREE, EIGHTY-FOUR, EIGHTY-FIVE, EIGHTY-SIX, EIGHTY-SEVEN, EIGHTY-EIGHT, EIGHTY-NINE, NINETY, NINETY-ONE, NINETY-TWO, NINETY-THREE, NINETY-FOUR, NINETY-FIVE, NINETY-SIX, NINETY-SEVEN, NINETY-EIGHT, NINETY-NINE, ONE HUNDRED, ONE 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CIVIL SITE PLAN

1969120

SHEET NUMBER

C1.1

NEW HOTEL FOR:
COBBLESTONE HOTEL AND SUITES
LITTLE CHUTE, WISCONSIN

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BVA

Brilmark Builders, LLC

PROJECT INFORMATION

Village of Little Chute
REQUEST FOR BOARD CONSIDERATION

ITEM DESCRIPTION:

St. Johns Parking lot

PREPARED BY: David Kittel, Community Development Director

REPORT DATE: 5/15/2021

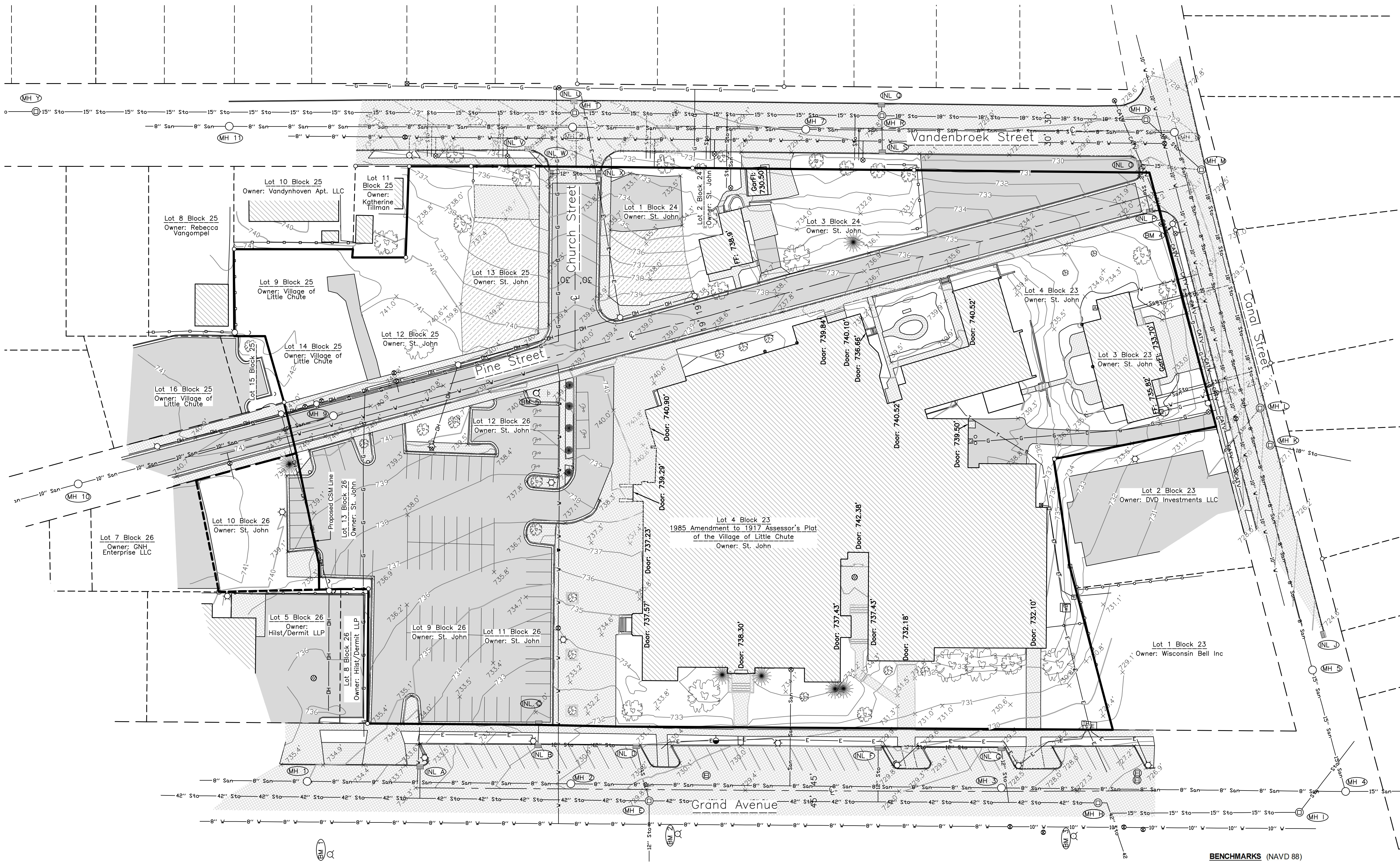
ADMINISTRATOR'S REVIEW/COMMENTS:

EXPLANATION:

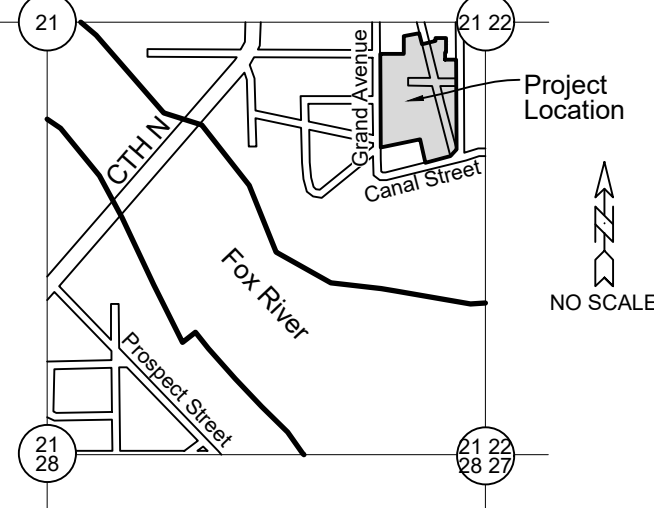
There has been a change to the design of the St. Johns Parking lot. Due to this project going through the site plan review process with approval of the plan by the Village Board, these changes are coming back to the Board for review/approval. The changes to the site plan have been primarily in the Island location and the design of lot on the northern portion. One item that has come up with this site plan is that there is not enough room for the plantings on the North Eastern property line. To keep the neighbor's trees intact the fence has shifted south which leaves no room for the proposed arborvitae. The original site plan did have this as part of the design. The updated site plan is attached to this report.

RECOMMENDATION: To approve the changes to the St Johns Parking lot with the condition the storm water maintenance agreement is updated to properly reflect the changes.

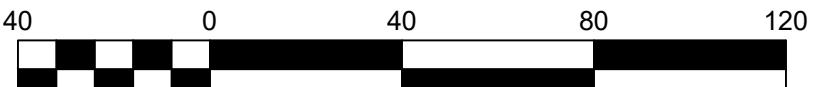
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LOCATION MAP
SE 1/4 SEC 21, T 21 N, R 18 E,
VILLAGE OF LITTLE CHUTE
OUTAGAMIE COUNTY, WI



LEGEND		
CATV	Underground Cable TV	Sanitary MH / Tank / Base
DH	Overhead Electric Lines	Clean Out / Curb Stop / Pull Box
San	Sanitary Sewer	Storm Manhole
S-to	Storm Sewer	Inlet
E	Underground Electric	Catch Basin / Yard Drain
G	Underground Gas Line	Hydrant
T	Underground Telephone	Utility Valve
W	Water Main	Utility Meter
U	Utility Pole	Light Pole / Signal
F	Fence - Steel	Electric Transformer
W	Fence - Wood	Air Conditioner
800	Index Contour	Telephone Pedestal
799	Intermediate Contour	Telephone Manhole



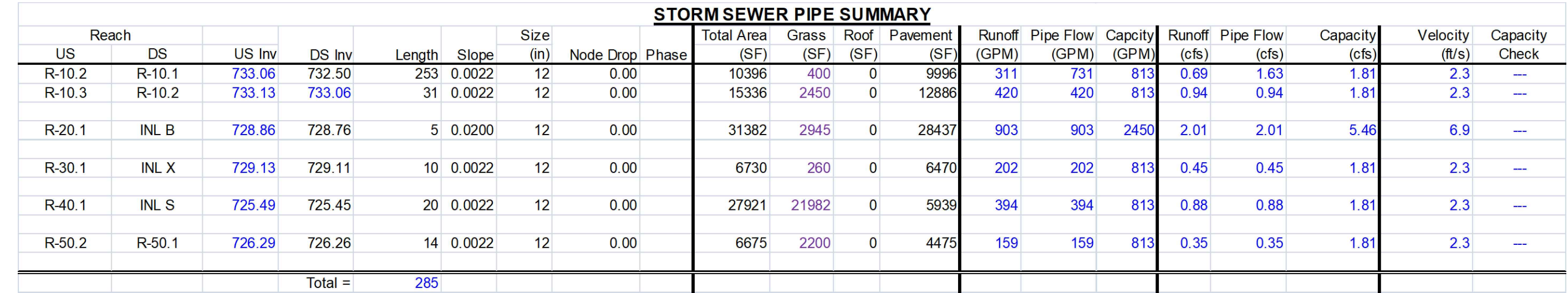
BENCHMARKS (NAVD 88)

BM 0	NGS Benchmark	Elev	695.10
BM 1	Fire Hydrant, Tag Bolt	Elev	735.72
BM 2	Fire Hydrant, Tag Bolt	Elev	730.96
BM 3	Fire Hydrant, Tag Bolt	Elev	729.54
BM 4	Fire Hydrant, NW Tag Bolt	Elev	730.96
BM 5	Fire Hydrant, NW Tag Bolt	Elev	741.62






































































Storm Structures						
Structure	#	Rim	Inv	Size	Material	Direction
INL	A	733.45	731.25	12"	PVC	W
INL	B	732.02	728.47	12"	PVC	E
			728.12	12"	PVC	S
INL	C	731.73	728.76	12"	PVC	W
INL	D	730.35	726.50	12"	PVC	N
			725.73	15"	PVC	W
MH	E	729.63	722.83	15"	PVC	E
			723.78	12"	PVC	W
			717.03	42"	RCP	N
			717.03	42"	RCP	S
INL	F	729.46	724.81	12"	PVC	W
			724.81	12"	PVC	S
INL	G	728.73	724.45	12"	PVC	N
			724.41	12"	PVC	W
MH	H	726.86	714.90	42"	RCP	N
			714.90	42"	RCP	S
MH	I	725.56	719.98	18"	RCP	N
INL	J	724.44	721.81	15"	PVC	W
			721.83	15"	PVC	E
MH	K	727.64	721.61	15"	PVC	W
			722.21	18"	RCP	E
			721.61	18"	RCP	SW
MH	L	728.20	722.64	18"	RCP	W
			723.63	10"	PVC	NW
			722.64	18"	RCP	E
MH	M	729.57	724.54	18"	RCP	W
			724.54	15"	PVC	N
			724.54	18"	RCP	NE
MH	N	729.13	724.92	18"	RCP	SW
			724.95	18"	RCP	N
INL	O	730.08	726.26	12"	PVC	W
			725.55	15"	PVC	S
INL	P	731.25	727.61	12"	PVC	E
INL	Q	727.94	725.25	12"	PVC	W
MH	R	728.41	725.18	18"	RCP	S
			725.19	12"	PVC	W
			725.19	12"	PVC	E
			725.19	15"	PVC	N
INL	S	728.90	725.45	12"	PVC	E
MH	T	731.04	726.60	15"	PVC	S
			726.61	12"	PVC	NW
			726.61	12"	PVC	E
			726.61	12"	PVC	N
INL	U	730.60	727.23	12"	PVC	W
INL	V	732.41	728.65	12"	PVC	SE
			728.88	12"	PVC	SW
INL	W	733.03	729.00	12"	PVC	NE
			729.01	12"	PVC	S
INL	X	732.43	729.11	12"	PVC	N
MH	Y	738.36	732.70	12"	PVC	NW
			10"	PVC	N	

Sanitary Structures						
Structure	#	Rim	Inv	Size	Material	Direction
MH	1	735.01	723.91	8"	PVC	N
			723.91	8"	PVC	S
MH	2	730.76	721.56	8"	PVC	N
			721.55	8"	PVC	S
MH	3	728.37	719.11	8"	PVC	N
			719.10	8"	PVC	S
MH	4	725.19	717.14	8"	PVC	N
			717.14	15"	PVC	S
			717.41	15"	PVC	E
MH	5	725.55	717.95	15"	PVC	W
			717.95	8"	PVC	E
MH	6	729.33	720.04	8"	PVC	W
			720.06	8"	PVC	NE
MH	7	728.91	721.24	8"	PVC	S
			721.27	8"	PVC	N
MH	8	731.41	724.13	8"	PVC	S
			724.14	8"	PVC	N
MH	9	740.67	731.92	10"	PVC	NW
MH	10	740.21	729.93	10"	PVC	SE
			729.92	10"	PVC	NW
MH	11	737.84	727.09	8"	PVC	N
			727.09	8"	PVC	S

DIGGERS HOTLINE
Dial 811 or (800) 242-8511
www.DiggersHotline.com



STORM SEWER STRUCTURE SUMMARY								
Structure	Type	Size	Cover	Final Grade			Final Grade Depth	Plan Depth
				Rim	Plan	Invert		
R-10.1	Endwall			—	—	732.50		
R-10.2	Inlet	3x2' ID	R-3067-C	736.78	736.49	733.06	3.72	3.43
R-10.3	Catch Basin	36" ID	R-2070	736.02	735.73	733.13	2.89	2.60
R-20.1	Inlet	3x2' ID	R-3067-C	732.04	731.75	728.86	3.18	2.89
R-30.1	Inlet	3x2' ID	R-3067-C	732.89	732.60	729.13	3.76	3.47
R-40.1	Inlet	3x2' ID	R-3067-C	729.28	728.99	725.49	3.79	3.50
R-50.1	MH (48)	48" ID	R-1550	730.59	730.30	725.55	5.04	4.75
R-50.2	Inlet	3x2' ID	R-3067-C	729.22	728.93	726.29	2.93	2.64
						Total =	25.31	23.28

- | | | | | | |
|--|---------------------------|---|----------------------------------|---|-------------------|
|  CATV | Underground Cable TV |  | Sanitary MH / Tank / Base |  | CATV Pedestal |
|  FO | Underground Fiber Optic |  | Clean Out / Curb Stop / Pull Box |  | Gas Regulator |
|  OH | Overhead Electric Lines |  | Storm Manhole |  | Railroad Signal |
|  | Utility Guy Wire |  | Inlet |  | Tower / Silo |
|  San | Sanitary Sewer |  | Catch Basin / Yard Drain |  | Post / Guard Post |
|  Sto | Storm Sewer |  | Water MH / Well |  | Satellite Dish |
|  E | Overhead Electric |  | Hydrant |  | Large Rock |
|  G | Underground Gas Line |  | Utility Valve |  | Flag Pole |
|  T | Underground Telephone |  | Utility Meter |  | Deciduous Tree |
|  W | Water Main |  | Utility Pole |  | Coniferous Tree |
|  | Fence - Steel |  | Light Pole / Signal |  | Bush / Hedge |
|  | Fence - Wood |  | Guy Wire |  | Stump |
|  | Fence - Barbed Wire |  | Electric Pedestal |  | Marsh |
|  | Wetlands |  | Electric Transformer |  | Soil Boring |
|  | Treeline |  | Air Conditioner |  | Benchmark |
|  | Railroad Tracks |  | Telephone Pedestal |  | Asphalt Pavement |
|  | Culvert |  | Telephone Manhole |  | Concrete Pavement |
|  | Index Contour |  | Wetlands |  | Gravel |
|  | Intermediate Contour |  | Ex Spot Elevation | | |
|  | Proposed Storm Sewer |  | Proposed Storm Manhole | | |
|  | Proposed Curb Inlet |  | Prop. Catch Basin / Yard Drain | | |
|  | Proposed Swale |  | Proposed Endwall | | |
|  | Proposed Culvert |  | Proposed Rip Rap | | |
|  | Prop. Flowline Spot Elev. |  | Prop. Drainage Direction | | |
|  | Prop. Top of Walk Elev. |  | Prop. Finished Floor Elev. | | |
|  | Existing Grade | | | | |

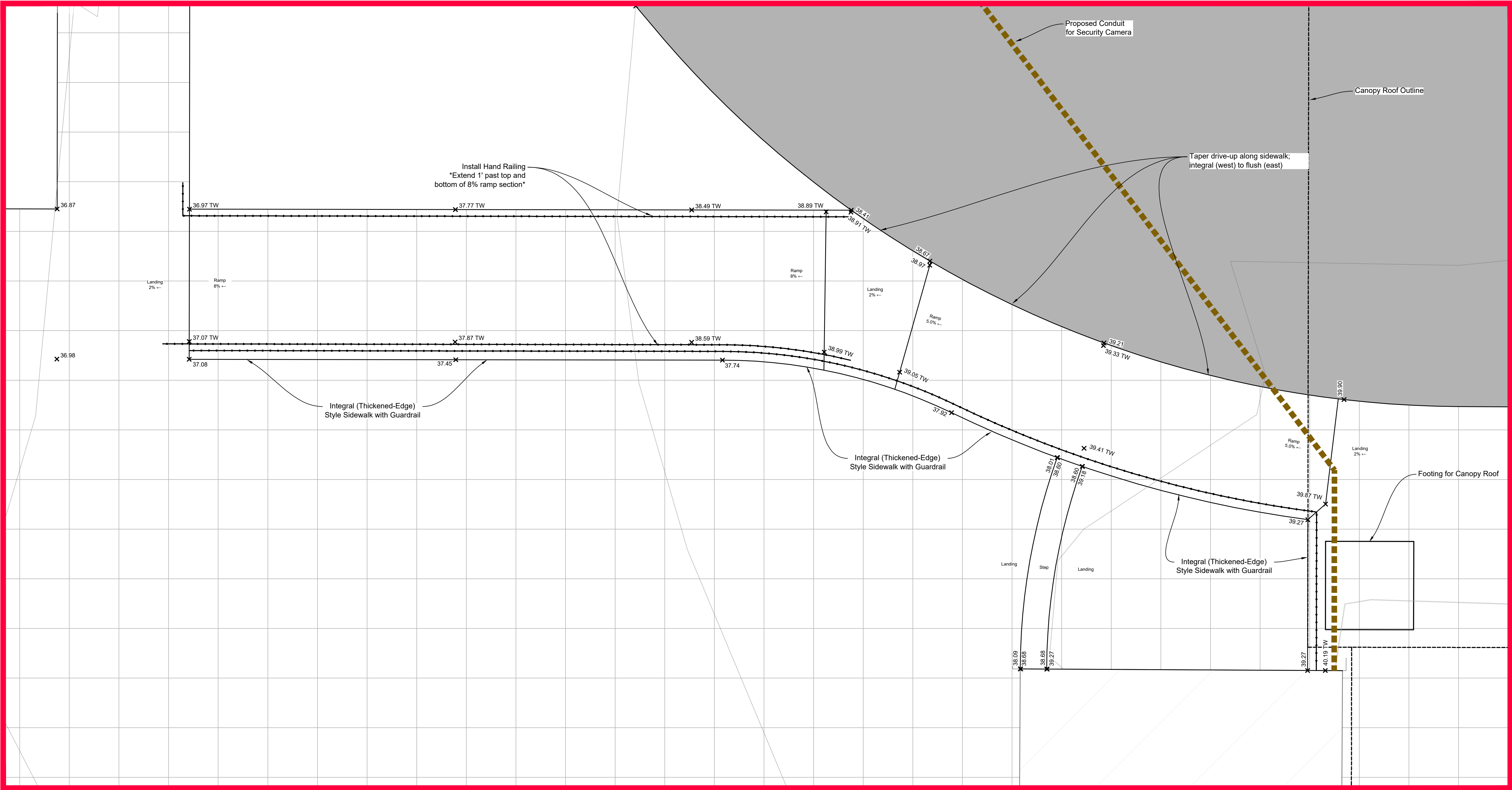
BM 0	NGS Benchmark Designation - CELCD 27 USE (PN0657) Elev 695.10
BM 1	Fire Hydrant, Tag Bolt NW Quad of W. Lincoln Ave & Grand Ave. Elev 735.72
BM 2	Fire Hydrant, Tag Bolt NW Quad of Wilson St. & Grand Ave. Elev 730.96
BM 3	Fire Hydrant, Tag Bolt SW Quad of Ravine St. & Grand Ave. Elev 729.54
BM 4	Fire Hydrant, NW Tag Bolt NW Quad of Pine St. & Canal St. Elev 730.96
BM 5	Fire Hydrant, NW Tag Bolt NW Quad of Pine St. & Church St. Elev 741.62

1. Existing utilities shown are indicated in accordance with available records and field measurements. The contractor shall be responsible for obtaining exact locations & elevations of all utilities, including sewer and water from the owners of the respective utilities. All utility owners shall be notified by the contractor 72 hours prior to excavation. Contact Digger's Hotline (1-800-242-8511) for exact utility locations.
2. The Contractor shall verify all staking and field layout against the plan and field conditions prior to constructing the work and immediately notify the Engineer of any discrepancies.
3. Vegetation beyond slopes shall remain.
4. The contractor shall minimize the area disturbed by construction as the project is constructed. Disturbed areas shall be seeded as soon as final grade is established. Contractor shall replace topsoil and then seed, fertilize and mulch all lawn areas within 1 week of topsoil placement.
5. Contractor shall remove all excess materials from the site. Earthwork contractors shall verify topsoil depth.
6. All sediment and erosion control devices and methods shall be in accordance with the Wisconsin DNR Technical Standards.
7. The contractor shall make weekly inspections and inspections within 1 day of any rainfall exceeding 0.5 inches of the sediment and erosion control devices throughout construction. The contractor shall repair or maintain erosion control devices as necessary. The inspection reports shall be made available to the owner at the end of the construction or upon demand during construction.
8. Updated survey and title search have not been authorized and the boundary and easements shown may be inaccurate or incomplete.
9. Any storm sewer that is not needed must be removed or bulkheaded and filled to abandon in-place.

DRAINAGE & GRADING PLAN

St. John Nepomucene Catholic Community
Village of Little Chute, Outagamie County, WI
For: St. John Nepomucene Catholic Community

Date:	04/27/2021
Filename:	6044engr.d
Author:	MDB
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Page	1.2



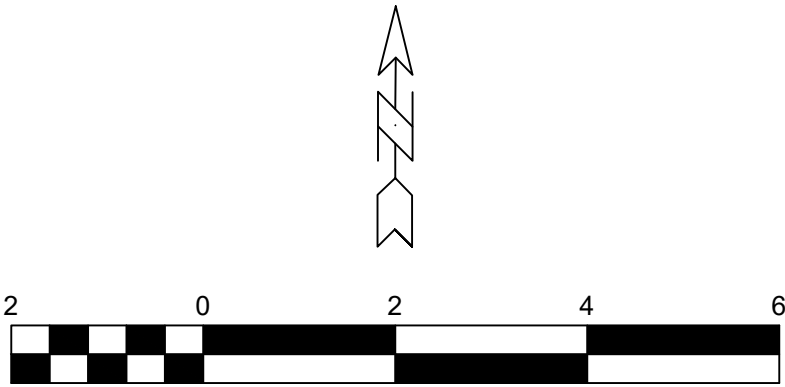
NOTES:

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- The Contractor shall verify all staking and field layout against the plan and field conditions prior to constructing the work and immediately notify the Engineer of any discrepancies.
- Vegetation beyond slopes shall remain.
- The contractor shall minimize the area disturbed by construction as the project is constructed. Disturbed areas shall be seeded as soon as final grade is established. Contractor shall replace topsoil and then seed, fertilize and mulch all lawn areas within 1 week of topsoil placement.
- Contractor shall remove all excess materials from the site. Earthwork contractors shall verify topsoil depth.
- All sediment and erosion control devices and methods shall be in accordance with the Wisconsin DNR Technical Standards.
- The contractor shall make weekly inspections and inspections within 1 day of any rainfall exceeding 0.5 inches of the sediment and erosion control devices throughout construction. The contractor shall repair or maintain erosion control devices as necessary. The inspection reports shall be made available to the owner at the end of the construction or upon demand during construction.
- Updated survey and title search have not been authorized and the boundary and easements shown may be inaccurate or incomplete.
- Any storm sewer that is not needed must be removed or bulkheaded and filled to abandon in-place.

BENCHMARKS (NAVD 88)

BM 0	NGS Benchmark Designation - CELCD 27 USE (PN0657) Elev 695.10
BM 1	Fire Hydrant, Tag Bolt NW Quad of W. Lincoln Ave & Grand Ave. Elev 735.72
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BM 5	Fire Hydrant, NW Tag Bolt NW Quad of Pine St. & Church St. Elev 741.62

FRONT ENTRANCE DETAIL

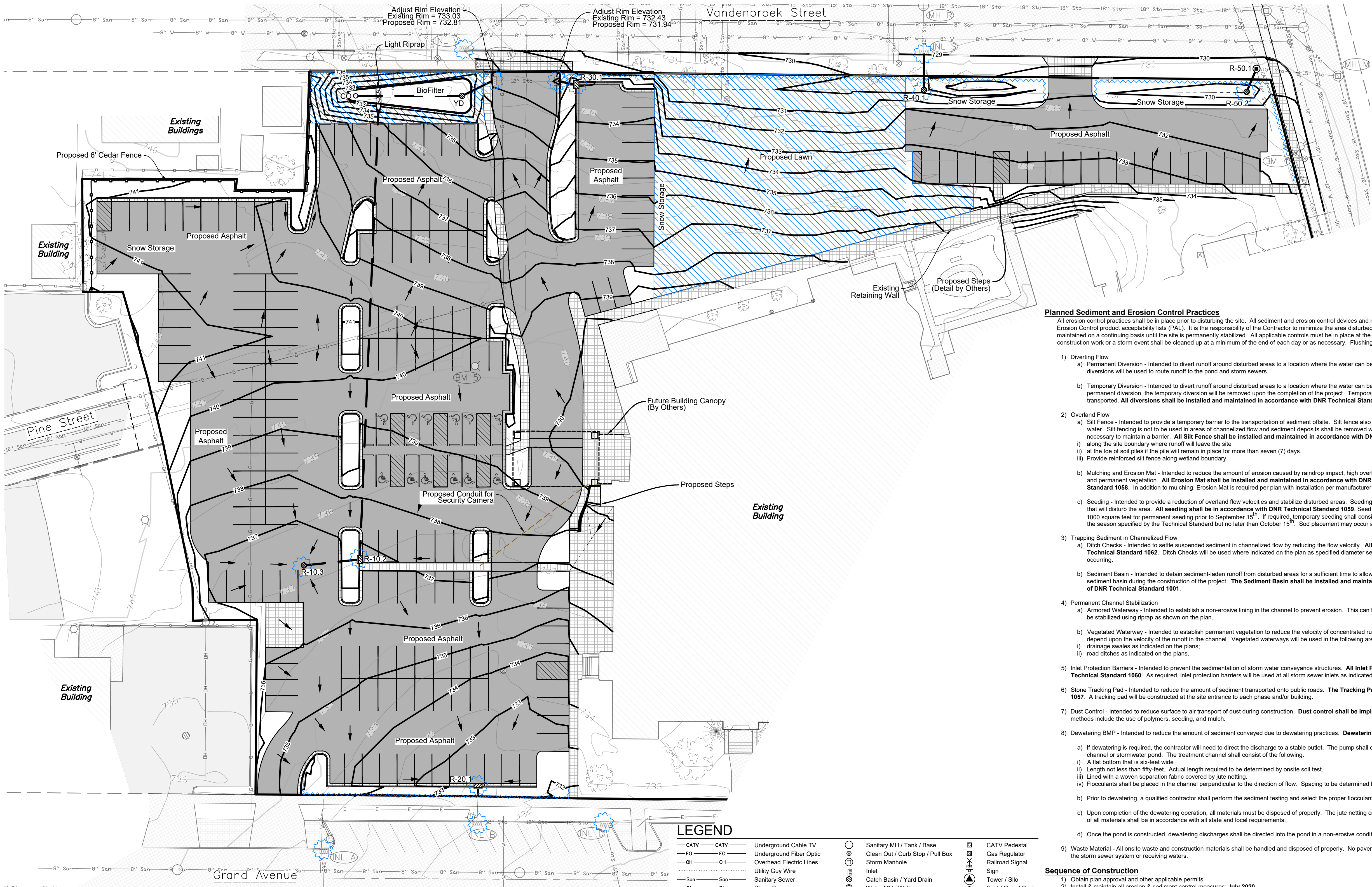


LEGEND

— CATV — CATV —	Underground Cable TV	○	Sanitary MH / Tank / Base	■	CATV Pedestal
— FO — FO —	Underground Fiber Optic	⊗	Clean Out / Curb Stop / Pull Box	■	Gas Regulator
— OH — OH —	Overhead Electric Lines	⊗	Storm Manhole	■	Railroad Signal
.....	Utility Guy Wire	⊗	Inlet	■	Sign
— Son — Son —	Sanitary Sewer	⊗	Catch Basin / Yard Drain	■	Tower / Silo
— Sto — Sto —	Storm Sewer	⊗	Water MH / Well	■	Post / Guard Post
— E — E —	Underground Electric	⊗	Hydrant	■	Satellite Dish
— G — G —	Underground Gas Line	⊗	Utility Valve	■	Large Rock
— T — T —	Underground Telephone	⊗	Utility Meter	■	Flag Pole
— W — W —	Water Main	⊗	Utility Pole	■	Deciduous Tree
— F — F —	Fence - Steel	⊗	Light Pole / Signal	■	Coniferous Tree
— F — F —	Fence - Wood	⊗	Guy Wire	■	Bush / Hedge
— F — F —	Fence - Barbed Wire	⊗	Electric Pedestal	■	Stump
— WL — WL — WL —	Wetlands	⊗	Electric Transformer	■	Marsh
— WL — WL — WL —	Treeline	⊗	Air Conditioner	■	Soil Boring
— WL — WL — WL —	Railroad Tracks	⊗	Telephone Pedestal	■	Benchmark
— WL — WL — WL —	Culvert	⊗	Telephone Manhole	■	Asphalt Pavement
— WL — WL — WL —	Index Contour	⊗	Wetlands	■	Concrete Pavement
— WL — WL — WL —	Intermediate Contour	⊗	Ex Spot Elevation	■	Gravel
— WL — WL — WL —	Proposed Storm Sewer	⊗	Proposed Storm Manhole	■	
— WL — WL — WL —	Proposed Contour	⊗	Proposed Curb Inlet	■	
— WL — WL — WL —	Proposed Swale	⊗	Prop. Catch Basin / Yard Drain	■	
— WL — WL — WL —	Proposed Culvert	⊗	Proposed Endwall	■	
— WL — WL — WL —	Prop. Flowline Spot Elev.	⊗	Proposed Rip Rap	■	
— WL — WL — WL —	Prop. Top of Walk Elev.	⊗	Prop. Drainage Direction	■	
— WL — WL — WL —	Existing Grade	⊗	FF=000.0 Prop. Finished Floor Elev.	■	

FRONT ENTRANCE DETAIL

St. John Nepomucene Catholic Community
Village of Little Chute, Outagamie County, WI
For: St. John Nepomucene Catholic Community



NOTES:

- 733 l.f. of Silt Fence
- (13) Inlet Protections
- 1,964 s.y. of Urban, Type B Erosion Mat

LEGEND

— CATV —	CATV	Underground Cable TV	○	Sanitary MH / Tank / Base	□	CATV Pedestal
— FO —	FO	Underground Fiber Optic	⊗	Clean Out / Curb Stop / Pull Box	□	Gas Regulator
— OH —	OH	Overhead Electric Lines	⊙	Storm Manhole	□	Railroad Signal
— San —	San	Sanitary Sewer	⊖	Inlet	□	Sign
— Sto —	Sto	Storm Sewer	⊕	Catch Basin / Yard Drain	△	Tower / Silo
— E —	E	Underground Electric	⊗	Water MH / Well	□	Post / Guard Post
— G —	G	Underground Gas Line	⊙	Hydrant	□	Satellite Dish
— T —	T	Underground Telephone	⊖	Utility Valve	□	Large Rock
— W —	W	Water Main	⊕	Utility Meter	□	Flag Pole
— Fence — Steel	—	Fence - Steel	⊗	Utility Pole	□	Deciduous Tree
— Fence — Wood	—	Fence - Wood	⊙	Light Pole / Signal	□	Coniferous Tree
— Fence — Barbed Wire	—	Fence - Barbed Wire	⊖	Electric Pedestal	□	Bush / Hedge
— Wetlands	—	Wetlands	⊕	Electric Transformer	□	Stump
— Treeline	—	Treeline	⊗	Air Conditioner	□	Marsh
— Railroad Tracks	—	Railroad Tracks	⊙	Telephone Pedestal	□	Soil Boring
— Culvert	—	Culvert	⊖	Telephone Manhole	□	Benchmark
— Index Contour	—	Index Contour	⊕	Wetlands	□	Asphalt Pavement
— Intermediate Contour	—	Intermediate Contour	⊗	Ex Spot Elevation	□	Concrete Pavement
— Proposed Storm Sewer	—	Proposed Storm Sewer	⊙	Proposed Storm Manhole	□	Gravel
— Proposed Contour	—	Proposed Contour	⊖	Proposed Curb Inlet	□	
— Proposed Swale	—	Proposed Swale	⊕	Prop. Catch Basin / Yard Drain	□	
— Proposed Culvert	—	Proposed Culvert	⊗	Proposed Endwall	□	
— Proposed Silt Fence	—	Proposed Silt Fence	⊙	Proposed Inlet Protection	□	
— Prop. Drainage Direction	—	Prop. Drainage Direction	⊖	Type of Inlet Protection	□	
— Proposed Tracking Pad	—	Proposed Tracking Pad	⊕	Proposed Rip Rap	□	
— Proposed Ditch Check	—	Proposed Ditch Check	⊗	Urban, Type B Erosion Mat	□	

Planned Sediment and Erosion Control Practices

All erosion control practices shall be in place prior to disturbing the site. All sediment and erosion control devices and methods shall be in accordance with DNR Technical Standards and the WisDOT Erosion Control product acceptability lists (PAL). It is the responsibility of the Contractor to minimize the area disturbed and the duration of the disturbance. Erosion & sediment control measures shall be maintained on a continuing basis until the site is permanently stabilized. All applicable controls must be in place at the end of each work day. All off-site sediment deposits occurring as a result of construction work or a storm event shall be cleaned up at a minimum of the end of each day or as necessary. Flushing shall not be allowed.

- Diverting Flow
 - Permanent Diversion - Intended to divert runoff around disturbed areas to a location where the water can be discharged without adversely impacting the receiving area or channel. Permanent diversions will be used to route runoff to the pond and storm sewers.
 - Temporary Diversion - Intended to divert runoff around disturbed areas to a location where the water can be discharged without adversely impacting the receiving area or channel. Unlike a permanent diversion, the temporary diversion will be removed upon the completion of the project. Temporary diversions will be used upslope of any soil piles to reduce the amount of sediment transported. **All diversions shall be installed and maintained in accordance with DNR Technical Standard 1066.**
- Overland Flow
 - Silt Fence - Intended to provide a temporary barrier to the transportation of sediment offsite. Silt fence also reduces the velocity of sheet flow; thereby reducing the erosion potential of flowing water. Silt fencing is not to be used in areas of channelized flow and sediment deposits shall be removed when a 6 inch depth is reached. The silt fence shall be repaired or replaced as necessary to maintain a barrier. **All Silt Fence shall be installed and maintained in accordance with DNR Technical Standard 1056.** It will be placed at the following locations:
 - along the site boundary where runoff will leave the site
 - at the toe of soil piles if the pile will remain in place for more than seven (7) days.
 - Provide reinforced silt fence along wetland boundary.
 - Mulching and Erosion Mat - Intended to reduce the amount of erosion caused by rainfall impact, high overland and concentrated flow velocities and assist the establishment of both temporary and permanent vegetation. **All Erosion Mat shall be installed and maintained in accordance with DNR Technical Standards 1052 and 1053 and all Mulching with DNR Technical Standard 1058.** In addition to mulching, Erosion Mat is required per plan with installation per manufacturer specifications.
 - Seeding - Intended to provide a reduction of overland flow velocities and stabilize disturbed areas. Seeding will be used on all disturbed areas within seven days of the completion of the activity that will disturb the area. **All seeding shall be in accordance with DNR Technical Standard 1059.** Seed mixture 20 (per WisDOT Specifications, Section 630) shall be applied at 5 pounds per 1000 square feet for permanent seeding prior to September 15th. If required, temporary seeding shall consist of Oats, Rye, Winter Wheat, and/or Annual Ryegrass applied at rates and during the season specified by the Technical Standard but no later than October 15th. Sod placement may occur at anytime sod is available and the sod and soil are not frozen.
- Trapping Sediment in Channelized Flow
 - Ditch Checks - Intended to settle suspended sediment in channelized flow by reducing the flow velocity. **All Ditch Checks shall be installed and maintained in accordance with DNR Technical Standard 1062.** Ditch Checks will be used where indicated on the plan as specified diameter sediment logs. Additional ditch checks may be required in areas where erosion is occurring.
 - Sediment Basin - Intended to detain sediment-laden runoff from disturbed areas for a sufficient time to allow the sediment to settle. Once constructed, the proposed ponds will function as a sediment basin during the construction of the project. **The Sediment Basin shall be installed and maintained in accordance with DNR Technical Standard 1064 and/or the requirements of DNR Technical Standard 1001.**
- Permanent Channel Stabilization
 - Armored Waterway - Intended to establish a non-erosive lining in the channel to prevent erosion. This can be accomplished using riprap. All areas immediately downstream of pipe outlets will be stabilized using riprap as shown on the plan.
 - Vegetated Waterway - Intended to establish permanent vegetation to reduce the velocity of concentrated runoff thereby protecting the waterway from erosion. The type of erosion mat used will depend upon the velocity of the runoff in the channel. Vegetated waterways will be used in the following areas:
 - drainage swales as indicated on the plans;
 - road ditches as indicated on the plans.
- Inlet Protection Barriers - Intended to prevent the sedimentation of storm water conveyance structures. **All Inlet Protection Barriers shall be installed and maintained in accordance with DNR Technical Standard 1060.** As required, inlet protection barriers will be used at all storm sewer inlets as indicated on the plans.
- Stone Tracking Pad - Intended to reduce the amount of sediment transported onto public roads. **The Tracking Pad shall be installed and maintained in accordance with DNR Technical Standard 1057.** A tracking pad will be constructed at the site entrance to each phase and/or building.
- Dust Control - Intended to reduce surface to air transport of dust during construction. **Dust control shall be implemented with use of methods provided in DNR Technical Standard 1068.** These methods include the use of polymers, seeding, and mulch.
- Dewatering BMP - Intended to reduce the amount of sediment conveyed due to dewatering practices. **Dewatering practices require compliance with DNR Technical Standard 1061.**
 - If dewatering is required, the contractor will need to direct the discharge to a stable outlet. The pump shall discharge into a Type 1 Sediment Bag. The bag shall discharge to the treatment channel or stormwater pond. The treatment channel shall consist of the following:
 - A flat bottom that is six-feet wide
 - Length not less than fifty-feet. Actual length required to be determined by onsite soil test.
 - Lined with a woven separation fabric covered by jute netting.
 - Flocculants shall be placed in the channel perpendicular to the direction of flow. Spacing to be determined by onsite testing.
 - Prior to dewatering, a qualified contractor shall perform the sediment testing and select the proper flocculants and determine the necessary length of the treatment channel.
 - Upon completion of the dewatering operation, all materials must be disposed of properly. The jute netting can be buried on site. The separation fabric must be removed from the site. Disposal of all materials shall be in accordance with all state and local requirements.
 - Once the pond is constructed, dewatering discharges shall be directed into the pond in a non-erosive condition.
- Waste Material - All onsite waste and construction materials shall be handled and disposed of properly. No pavement material, runoff from concrete washout, or other waste material is allowed to enter the storm sewer system or receiving waters.

Sequence of Construction

- Obtain plan approval and other applicable permits.
- Install & maintain all erosion & sediment control measures: **July 2020.**
- Strip topsoil and remove pavement; utility construction: **July 2020.**
- Site grading: **July 2020.**
- Grade and gravel construction: **August 2020.**
- Concrete and asphalt paving: **August-September 2020.**
- Stabilize lawn and ditch areas no later than one week after final grade is established. **September 15, 2020**
- Remove all temporary measures, topsoil critical areas, and establish vegetation. Water if necessary to establish healthy and well rooted vegetation.

Note: The dates provided are approximate and subject to weather conditions and overall project schedule. Several work items as listed above may occur simultaneously with others.

Maintenance Plan

The contractor is responsible for inspection and maintenance of sediment and erosion control measures until the project is completed. The inspections shall be made every seven days or within 24-hours of a rainfall event of 0.50-inch or greater. Any practices that are damaged or not working properly shall be repaired by the end of the day. Accumulated sediment shall be removed when it has reached a height of one-half the height of the structure. In addition, the following measures shall be taken:

- All seeded areas will be re-seeded and mulched as necessary according to the specifications in the planned practices to maintain a vigorous, dense vegetated cover.
- Remove silt fence and temporary structures only after final stabilization and vegetative cover is established.
- Avoid the use of fertilizers and pesticides in or adjacent to channels or ditches.
- Construction and waste materials shall be properly disposed.

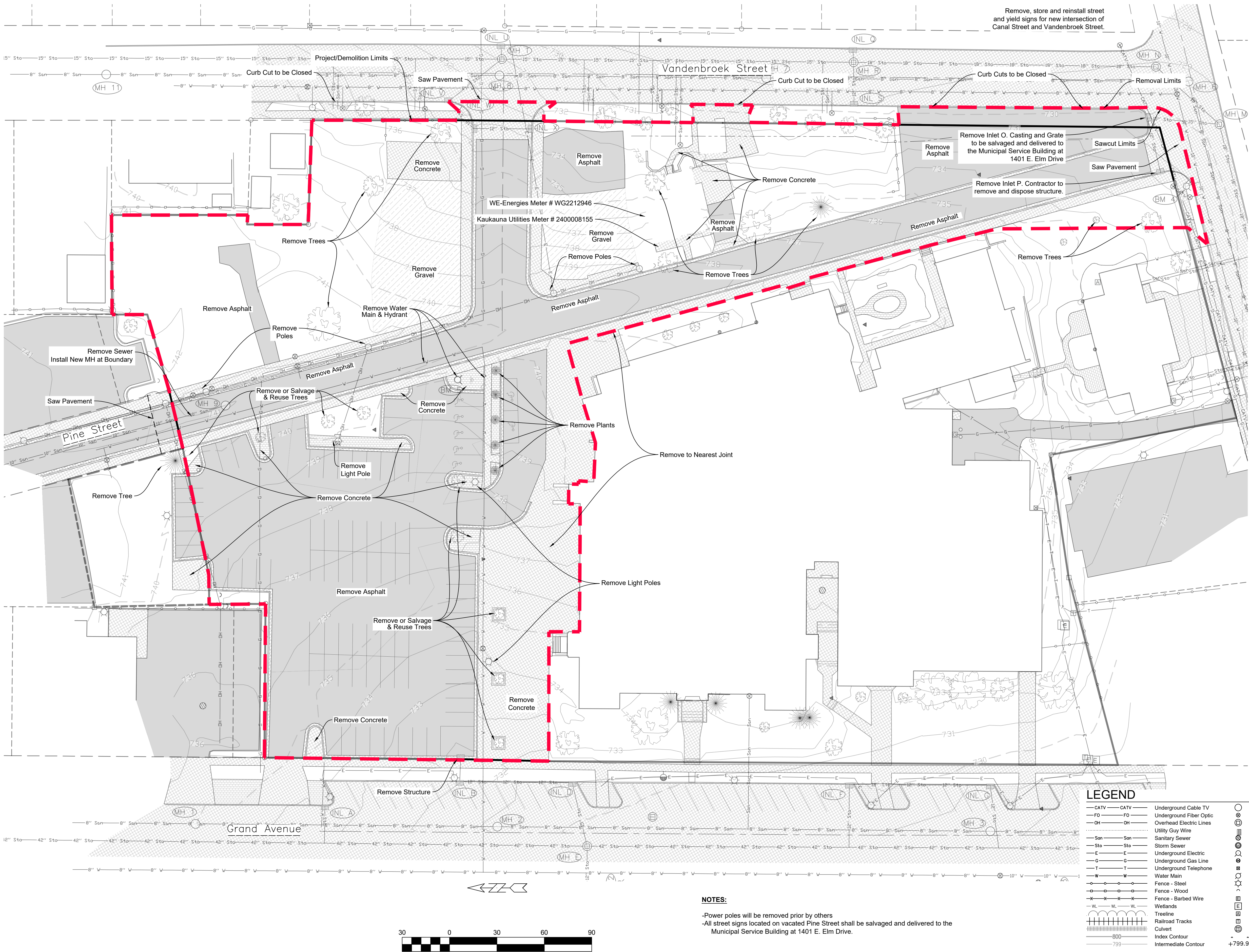
Weekly inspection reports shall be maintained by the contractor. These reports shall document inspections and maintenance performed. The date and time of the inspections, the inspector's name, and the status of construction and any maintenance performed. Refer to the DNR website for a template: <http://dnr.wi.gov/files/PDF/forms/3400/3400-187.pdf>. Upon request, the inspection reports shall be made available to the owner, the engineer, the Wisconsin Department of Natural Resources, or the Village of Little Chute.

Responsible Parties

Best Management Practices (BMPs) Construction and Maintenance:
To be Determined (TBD)
BMP Inspection and Compliance Enforcement
Village of Little Chute
Wisconsin Department of Natural Resources

EROSION & SEDIMENT CONTROL PLAN

St. John Nepomucene Catholic Community
Village of Little Chute, Outagamie County, WI
For: St. John Nepomucene Catholic Community



DEMOLITION PLAN

St. John Nepomucene Catholic Community
Village of Little Chute, Outagamie County, WI
For: St. John Nepomucene Catholic Community



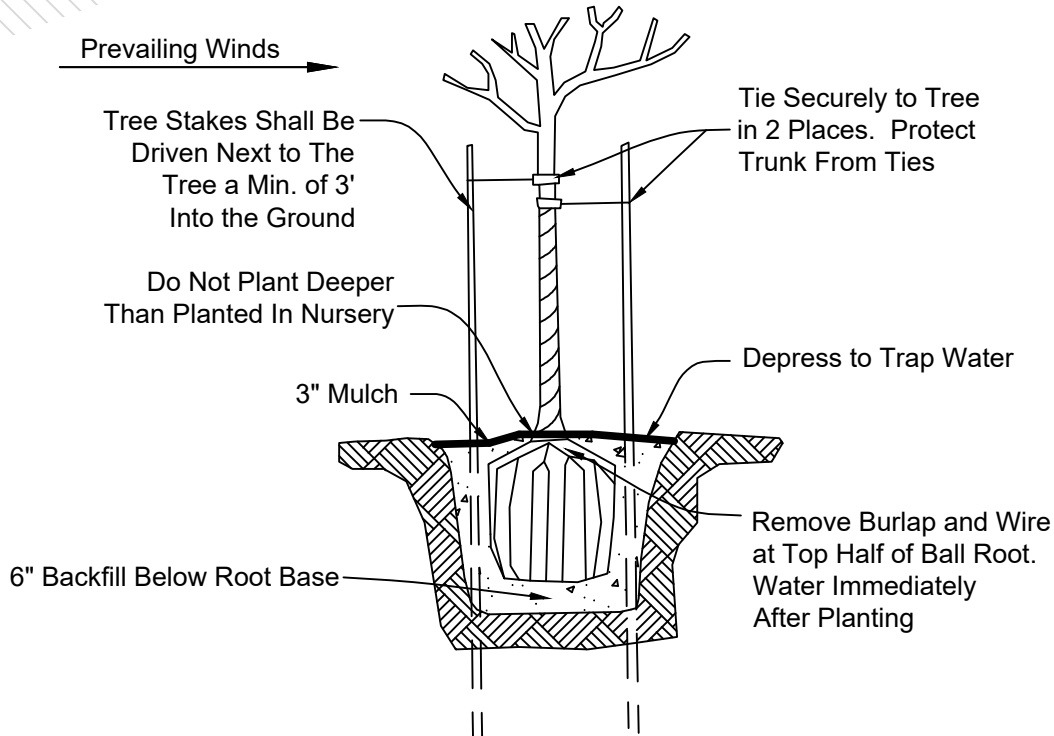
Impervious Area	94,707 sf
Lawn and Landscaping	36,113 sf
Total Parking Spots = 182	
Total Handicapped Parking Spots = 12	
9 Islands:	
A.	257sf
B.	331sf
C.	374sf
D.	374sf
E.	-
F.	-
G.	178sf
H.	685sf
I.	238sf
J.	449sf
5 Peninsulas/Greenspace:	
K.	8,206sf
L.	1,317sf
M.	18,686sf
N.	211sf
O.	2,257sf
P.	275sf
Double Light Pole	
Single Light Pole	

Plant Schedule						
I.D.	Common Name	Latin Name	Planting Size	Height	Spread	Qty.
TREES						
TO	"American Pillar" Arborvitae	Thuja occidentalis	Refer Note 3	23'-30'	3'-5'	48
CO	Common Hackberry	Celtis occidentalis	Refer Note 4	40'-60'	40'-60'	8
GT	Thornless Honeylocust	Gleditsia triacanthos	Refer Note 4	30'-70'	30'-70'	5

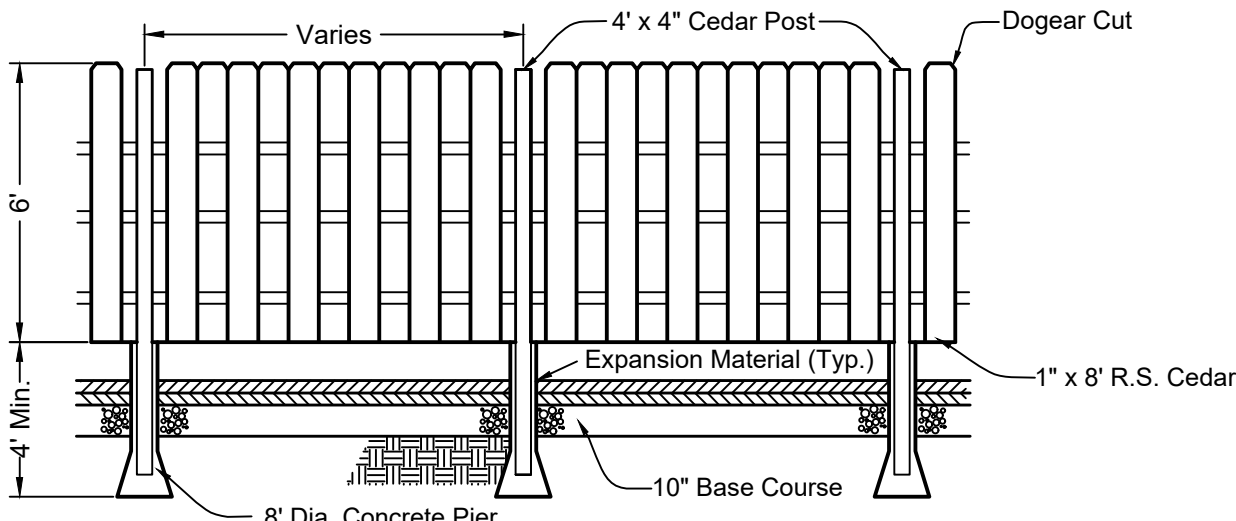
Quantities listed are new plants/trees. Totals can be reduced if existing plants/trees are salvaged and transplanted.

BioRetention Plants				
BF East	Scientific Name	Common Name	Size @ Planting	Size @ Maturity
75	Carex Muskingumensis	Palm Sedge	2.5" Pot	8-12" Ht x 1-2' Spread
75	Iris virginica shrevei	Blue Flag Iris	2.5" Pot	8-12" Ht x 1-2' Spread
50	Eutrochium purpureum	Joe Pye Weed	2.5" Pot	8-12" Ht x 1-2' Spread
50	Vernonia fasciculata	Ironweed	2.5" Pot	8-12" Ht x 1-2' Spread
50	Solidago rigida	Stiff Goldenrod	2.5" Pot	8-12" Ht x 1-2' Spread
300				

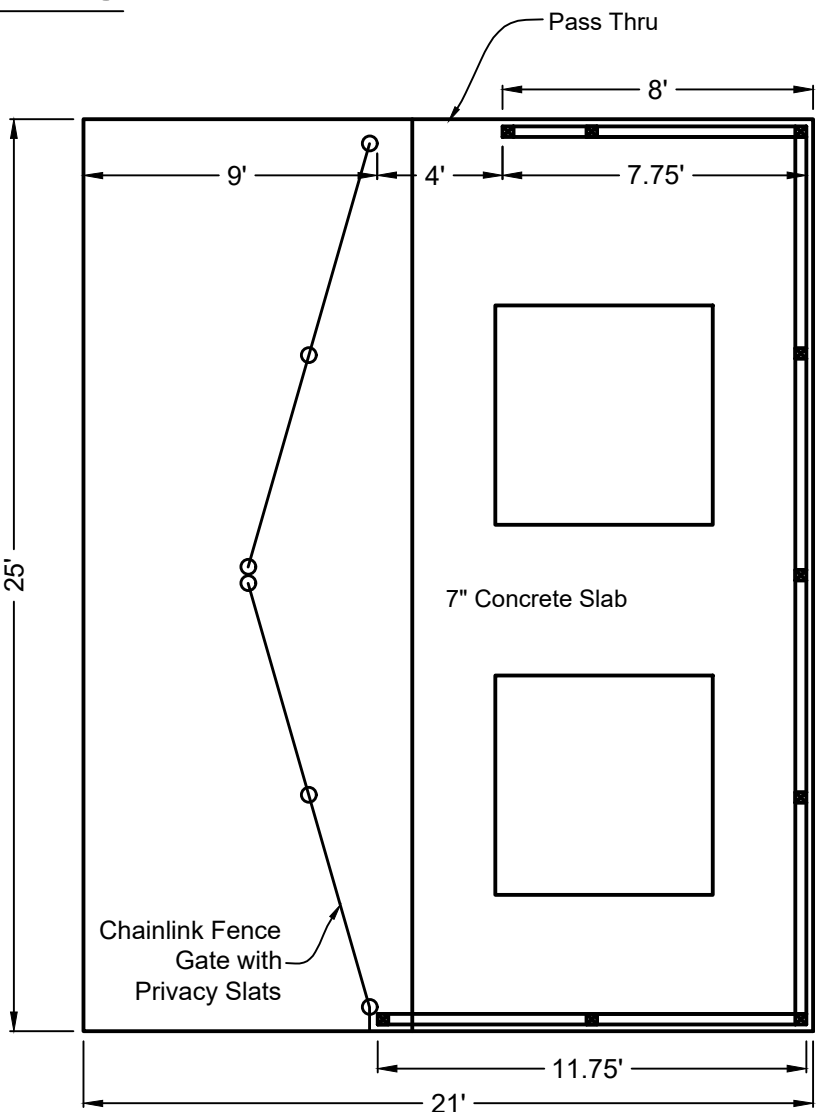
- Landscape Notes:**
1. Planned installation date: May 2021
 2. Plant Warranty Period: All plant material will have (One) 1 full year warranty replacement from date of Village acceptance.
 3. Evergreen Trees shall be minimum 60-inch height at time of planting.
 4. Canopy Trees shall be minimum 2-1/2 inch dia. measured six inches from the ground at time of planting.
 5. Species may be substituted pending local nursery stock.



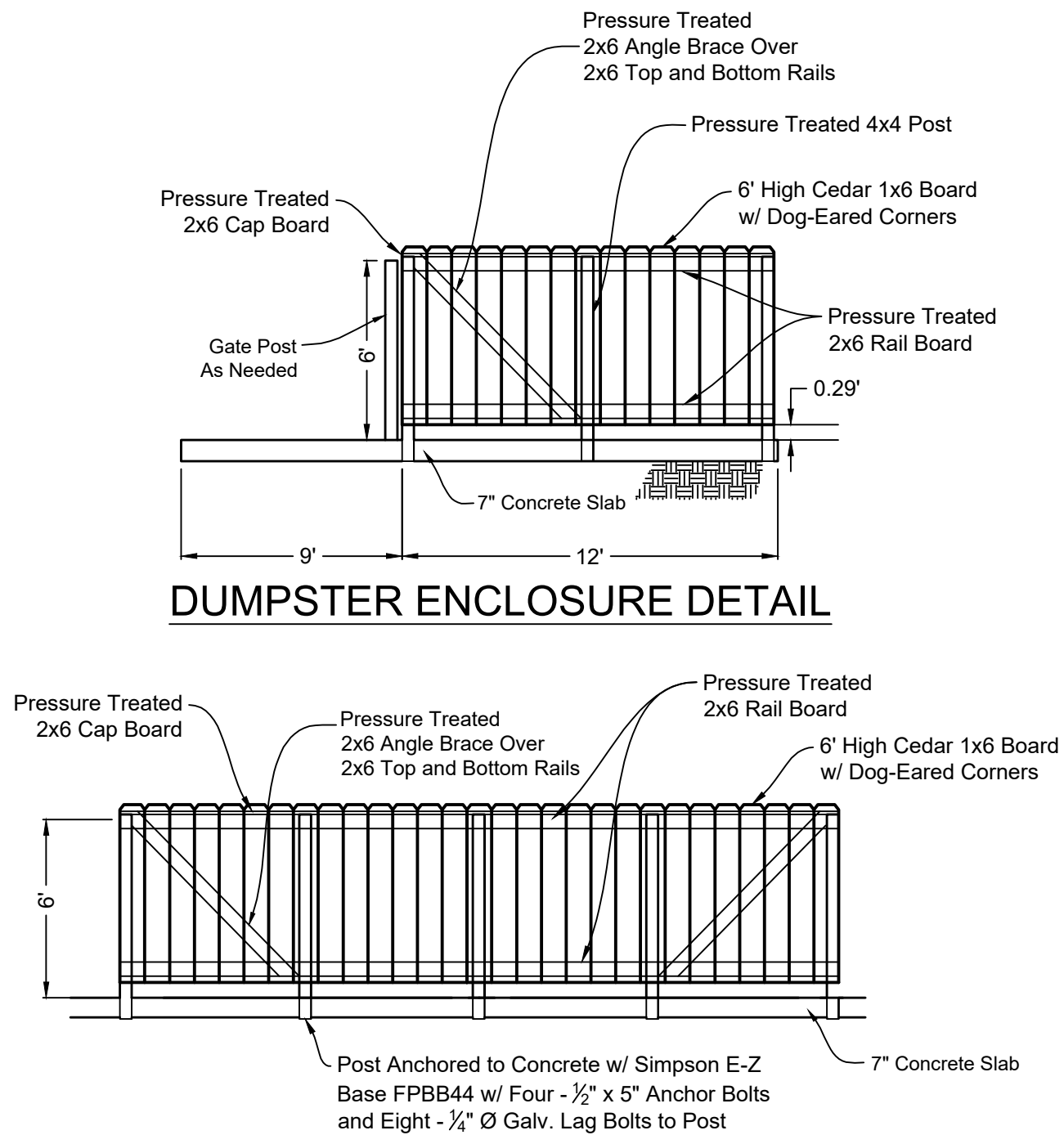
TREE PLANTING DETAILS



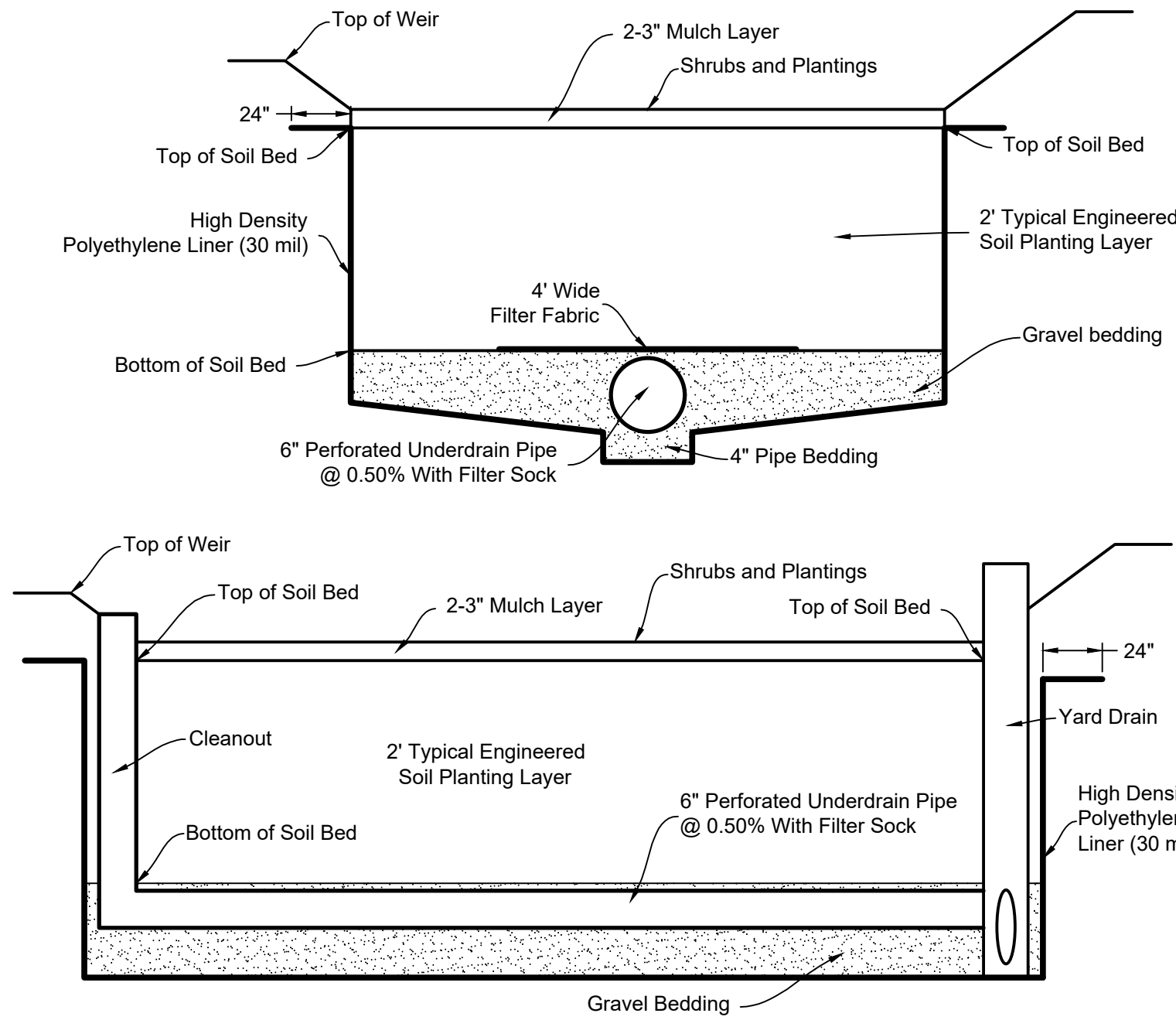
CEDAR FENCING DETAIL



PLAN VIEW



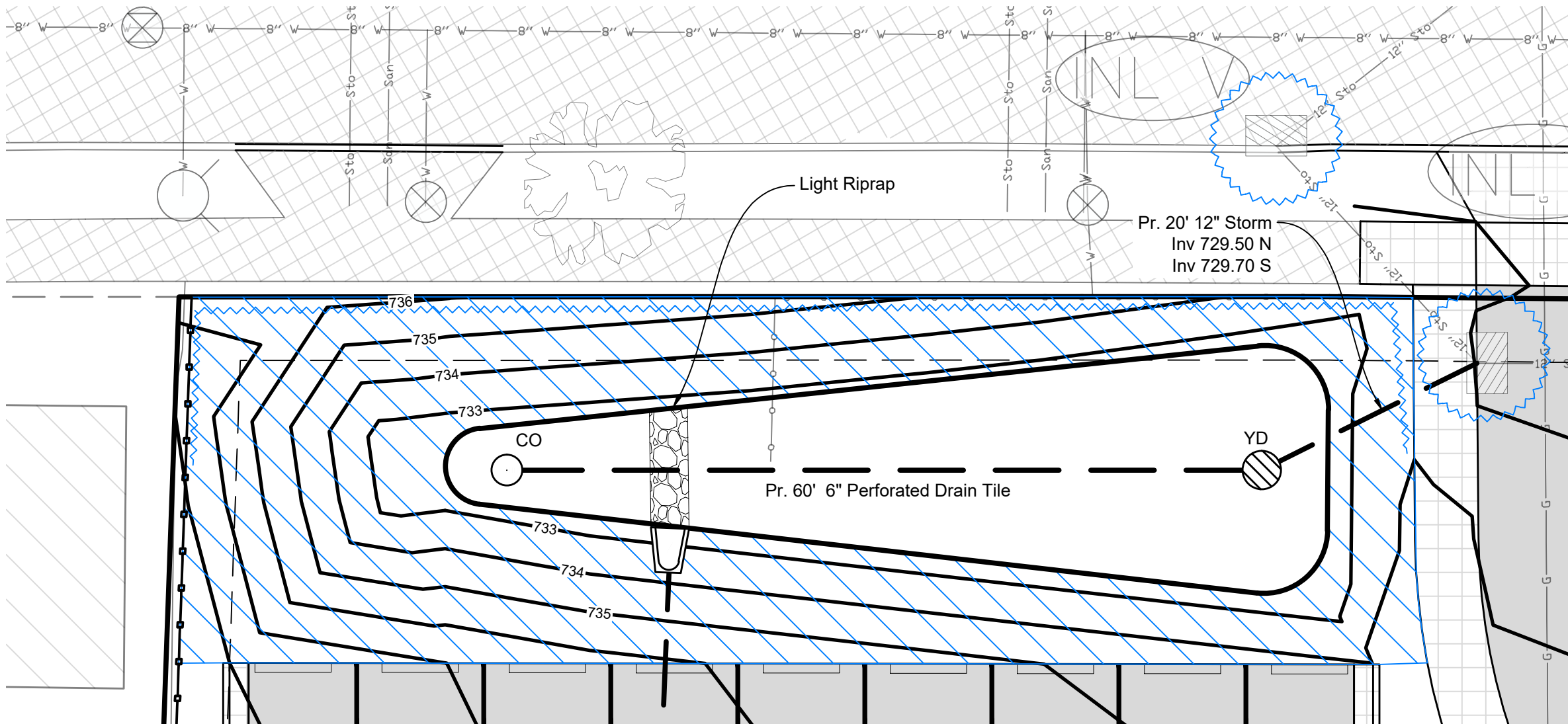
CEDAR FENCING DETAIL



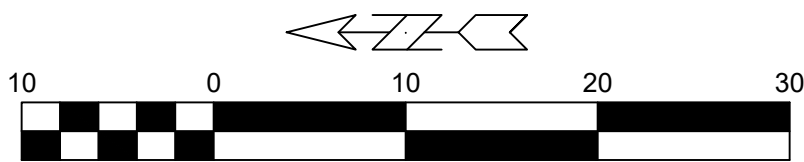
BIOFILTRATION DETAIL SECTIONS

Biofilter	East
Soil Bed Area Required (sq. ft.)	900
Perimeter Treatment	Grass
Top of Weir Elev. (overflow path)	733.35
Top of Soil Bed Elev.	732.50
Bottom of Soil Bed Elev.	730.50
Yard Drain Rim Elev.	732.90
Yard Drain Outlet Pipe Invert Elev.	729.70
Yard Drain Underdrain Invert Elev.	729.85
Cleanout Rim Elev.	733.10
Cleanout Underdrain Invert Elev.	730.15
Underdrain Pipe Length (ft)	60.00
Underdrain Pipe Diameter (ft)	0.50

BIOFILTRATION DETAIL TABLE



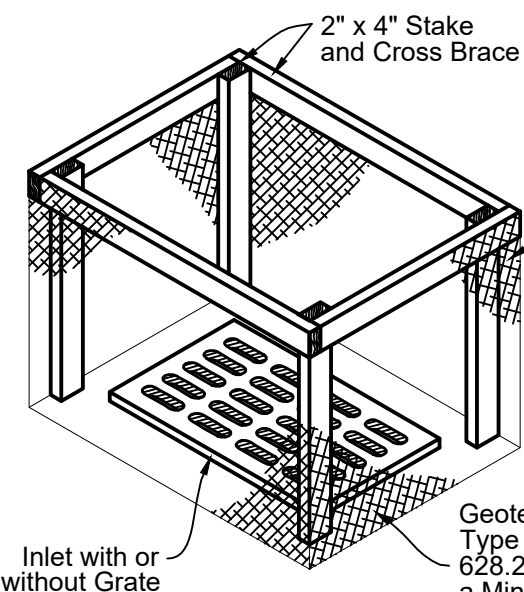
EAST BIOFILTER



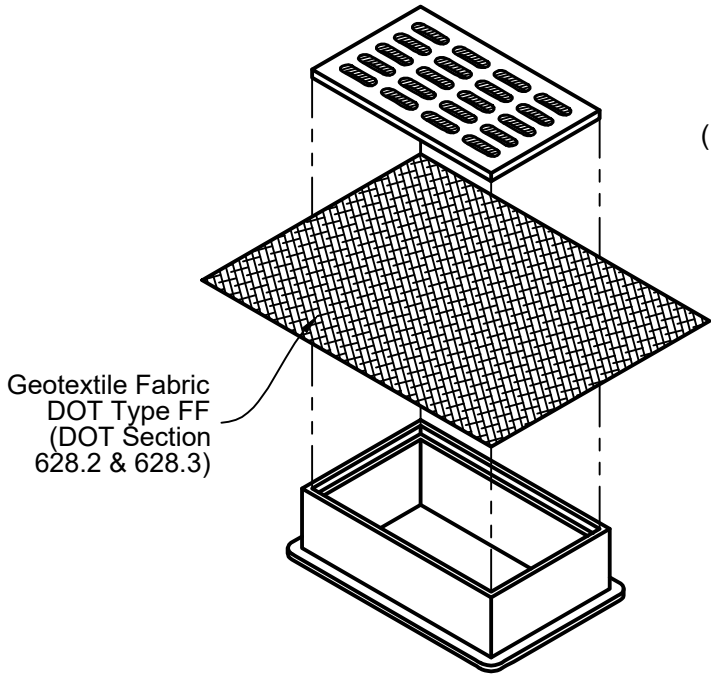
Biofiltration Specifications:

- Vegetation Plan**
Refer to plant schedule on Landscaping Plan (Page 1.5). Plants may be substituted as determined necessary by a professional landscaper. Turf grass is not to be used in the bioretention device, but may be used as the vegetation of pretreatment swales.
Shredded hardwood mulch or chips shall be placed on the surface of the planting soil to a depth of 2"-3". Mulch shall be free of foreign material, including other plant material. Mulch shall be aged a minimum of 12 months.
- Engineered Soil Planting Bed**
Planting soil shall be free of rocks, stumps, roots, brush, or other material over 1" in diameter. No other material shall be mixed with the planting soil that may be harmful to plant growth, infiltration rates, or prove a hindrance to planting and maintenance. Planting soil shall have adequate nutrients to meet plant growth requirements. Planting soil shall have a pH between 5.5 and 6.5. Planting soil shall be uniformly mixed and consist of 70-80% sand, and 15-30% compost.
Sand component shall be USDA classified coarse sand texture with 0.02" to 0.04" diameter, ASTM C33 (Fine Aggregate Concrete Sand), or Wisconsin Standards and Specifications for Highway and Structure Construction, Section 501.2.5.3.4. (Fine Aggregate Concrete Sand) 2005 edition, or an equivalent as approved by the administering authority. Sand component shall be pre-washed to remove clay and silt particles and then well-drained or dried prior to mixing. The preferred sand component consists of mostly SiO₂, but sand consisting of dolomite or calcium carbonate may also be used. Manufactured sand or stone dust is not allowed.
Compost component shall contain less than 1% combined glass, metal, and plastic. Compost shall be resistant to further decomposition and free of compounds in concentrations toxic to plant growth. Compost shall comply with US EPA 503 regulations for class A biosolids and contain negligible concentrations of both heavy metals and other chemical contaminants. Compost shall also satisfy the following per the WDNR specifications S100:

Particle Size	98% pass 0.75" screen
Organic Matter	40% minimum
Ash Content	60% maximum
Carbon to Nitrogen (C:N) ratio	10-20:1
pH Range	6.0 - 8.0
Soluble Salts	10 dS m-1 electrical conductivity maximum
Moisture Content	35% - 50% by weight
Compost Maturity Index	6-8
Pathogens and Noxious Seeds	Minimized
- Perforated Underdrain**
Underdrain shall be a minimum 6" diameter corrugated polyethylene pipe with circular or slotted perforations. At a minimum, 4" to 10" diameter pipes shall have 1.0 square inch of perforated open area per linear foot of pipe length, 12" to 18" diameter pipes shall have 1.5 square inches of perforated open area per linear foot of pipe length, and 18" diameter or larger pipes shall have 2.0 square inches of perforated open area per linear foot of pipe length. Circular perforations shall not exceed 0.19" for 4" to 10" diameter pipes or 0.38" for pipes greater than 10" diameter. The width of slot perforations shall not exceed 0.13". The underdrain pipe shall satisfy section 612.2.5. State of Wisconsin Standard Specifications for Highway and Structure Construction, 2003 edition.
A filter sock shall be installed on the perforated underdrain pipe. The filter sock shall prevent sand particles from entering the pipe. The filter sock shall be capable of passing water at a flow rate equal to or greater than the flow rate capacity of the underdrain pipe perforations. The filter sock shall satisfy section 612.2.8(1-3). State of Wisconsin Standard Specifications for Highway and Structure Construction, 2003 edition.
Filter fabric shall not extend laterally from either side of underdrain pipe for more than 2'. Filter fabric shall satisfy section 645.2.4, Schedule Test B, State of Wisconsin Standard Specifications for Highway and Structure Construction, 2003 edition.
A minimum 6" diameter vertical clean-out shall be connected to the upstream end of the underdrain. Clean-out shall be rigid, non-perforated PVC pipe with a removable, watertight cap that is flush with the finished ground surface.
Gravel bedding shall meet the coarse aggregate #2 of the Wisconsin Standards and Specifications for Highway and Structure Construction, Section 501.2.5, 2003 edition.
- Construction**
Contractor shall submit material certifications for review and approval prior to installation. Certifications shall state that materials satisfy specifications.
Construction site runoff from disturbed areas shall not be allowed to enter the bioretention device. Runoff from all upslope disturbed pervious areas shall be diverted away from the biofiltration device until a permanent perennial vegetative cover is established with a uniform density of at least 70% sediment laden runoff will prematurely clog the biofiltration device. Construction shall be suspended during periods of rainfall or snowmelt. Construction shall remain suspended if ponded water or residual soil moisture contributes to soil smearing, clumping, or other forms of compaction.
The planting soil layer and sand storage layer shall be placed in 12" lifts maximum. Compaction shall be minimized. Compaction will significantly contribute to biofiltration device failure. Grade each layer with hand tool, excavation hoes, marsh equipment, wide-track loaders, or light equipment with turf-type tires. Do not use heavy equipment with narrow tracks, narrow tires, rubber tires with lugs, or high-pressure tires. Steps may be taken to induce mild settling of the sand storage layer and planting soil layer as needed to prepare a stable planting bed. Vibrating plate-style compactors shall not be used.
Entire planting bed shall be mulched to a uniform depth of 2"-3" prior to planting vegetation to help prevent compaction of planting soil layer during planting process. Mulch shall be pushed aside for individual plant placement.
Plants shall be kept moist during transport and on-site storage. Plants shall be fertilized and watered as appropriate to maximize plant growth and survival. Plants must be well established before the onset of cold weather. Contractor shall provide a 2-year warranty for all installed plants, shrubs, and trees.



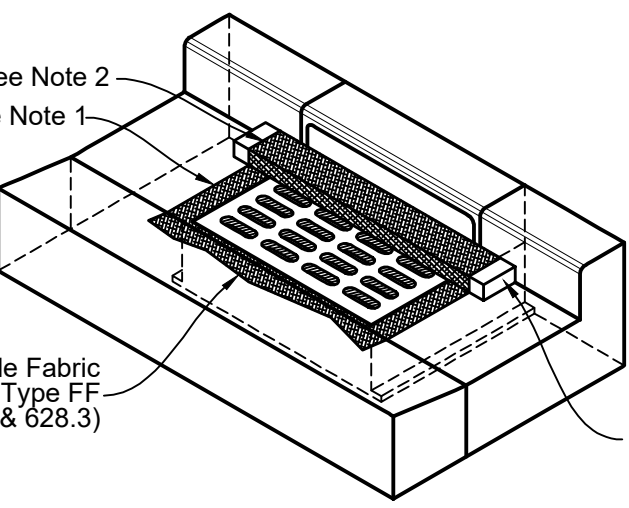
INLET PROTECTION, TYPE A



INLET PROTECTION, TYPE B
(CAN BE INSTALLED IN ANY INLET WITHOUT A CURB BOX)

GENERAL NOTES:

- Inlet protection devices shall be maintained or replaced at the direction of the engineer.
- Manufactured alternatives approved and listed on the DOT Erosion Control Product Acceptability list may be substituted.
- When removing or maintaining inlet protection, care shall be taken so that the sediment trapped on the geotextile fabric does not fall into the inlet. Any material falling into the inlet shall be removed immediately.
- Finished size, including flap pockets where required, shall extend a minimum of 10" around the perimeter to facilitate maintenance or removal.
 - For inlet protection, Type C (with curb box), an additional 10" of fabric is wrapped around the wood and secured with staples. The wood shall not block the entire height of the curb box opening.
 - Flap pockets shall be large enough to accept wood 2x4.



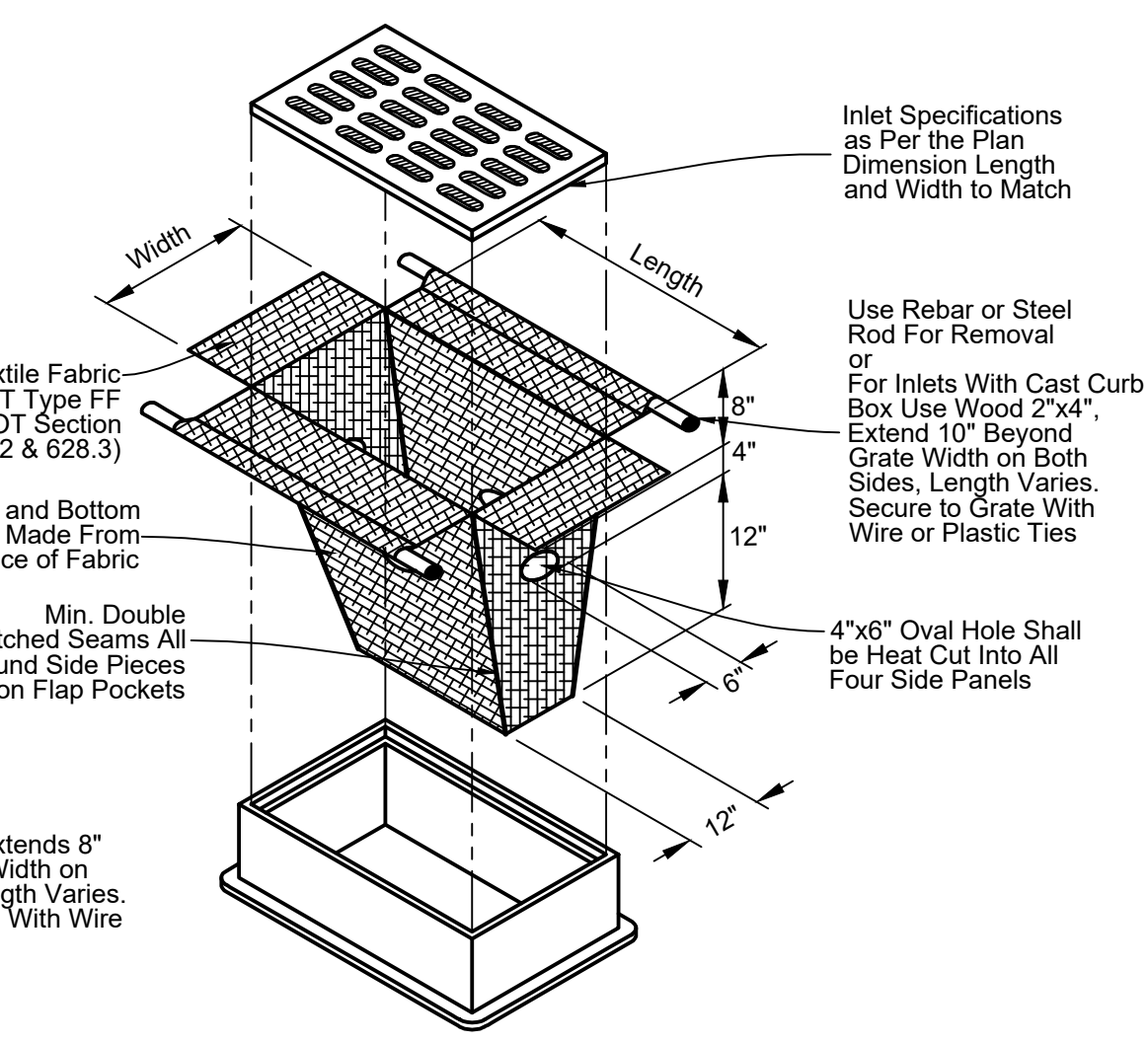
INLET PROTECTION, TYPE C

INSTALLATION NOTES:

- Inlet protection Type A shall be utilized around field inlets until permanent stabilization methods have been established. Inlet protection Type A shall be utilized on pavement inlets prior to installation of curbs and gutter or pavement.
- Inlet protection Type B shall be utilized on street inlets without curb heads, once surrounding surface is in place.
- Inlet protection Type C shall be utilized on street inlets with curb heads.

TYPE B & C

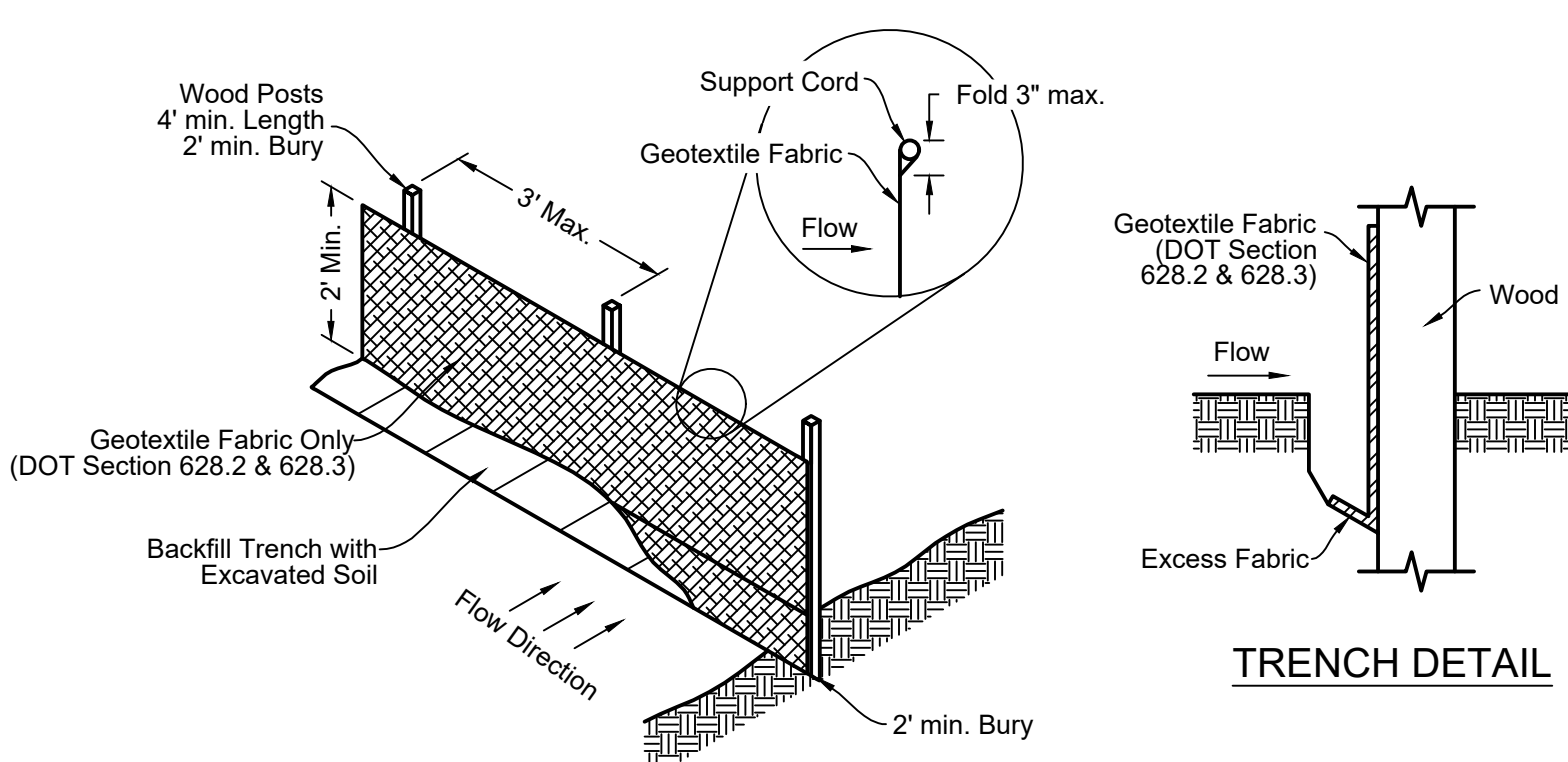
- Trim excess fabric in the flow line to within 3" of the grate.
- The contractor shall demonstrate a method of maintenance, using a sewn flap, hand holds, or other method to prevent accumulated sediment from entering the inlet.



INLET PROTECTION, TYPE D
(CAN BE INSTALLED IN ANY INLET WITH OR WITHOUT A CURB BOX)

INSTALLATION NOTES:

- Do not install inlet protection type D in inlets shallower than 30", measured from the bottom of the inlet to the top of the grate.
- Trim excess fabric in the flow line to within 3" of the grate.
- The installed bag shall have a minimum side clearance between the inlet walls and the bag measured at the bottom of the overflow holes of 3". Where necessary, the contractor shall cinch the bag using plastic zip ties to achieve the 3" clearance. The ties shall be placed at a minimum of 4" from the bottom of the bag.

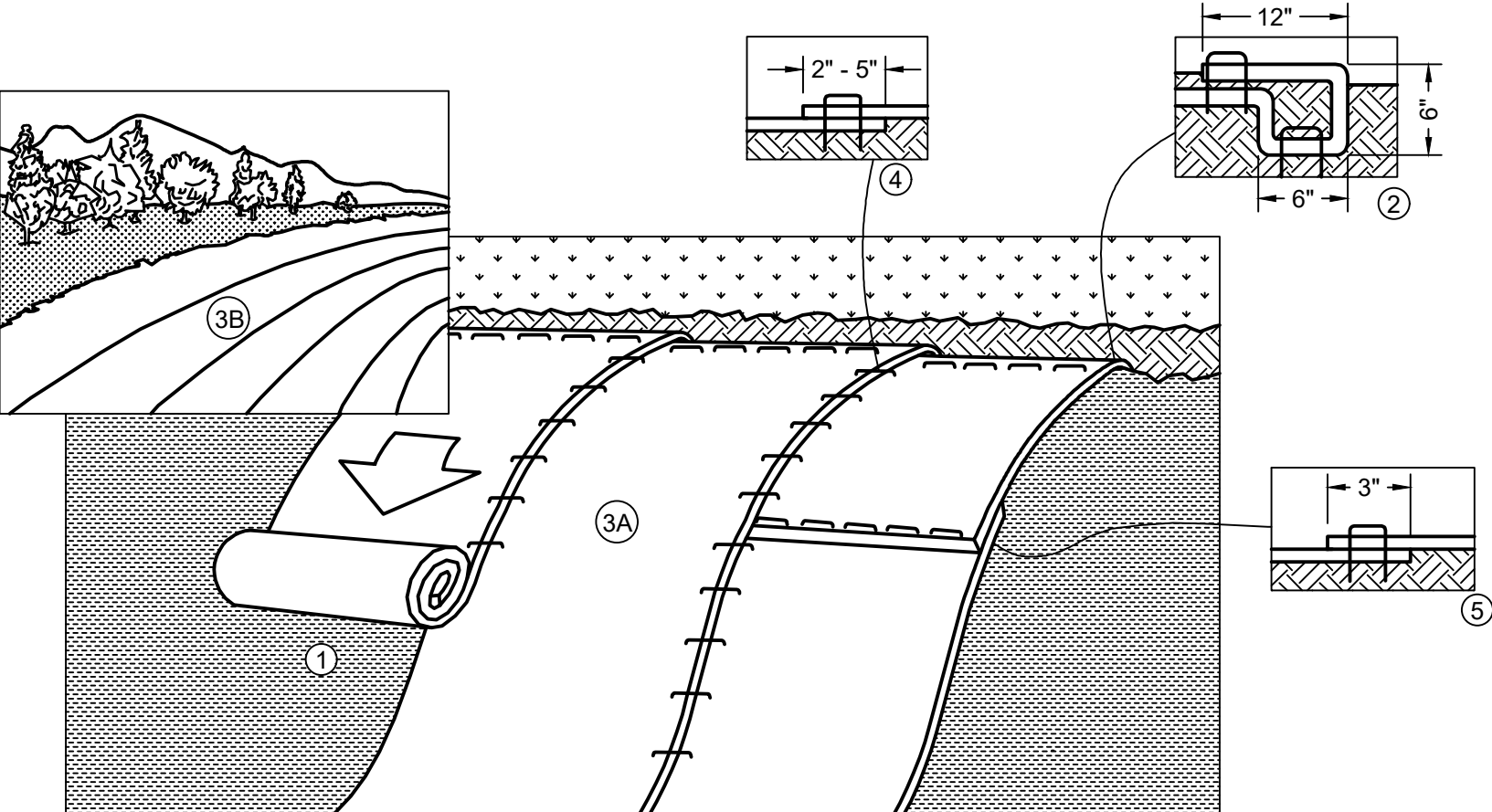


TRENCH DETAIL

Silt fence notes:

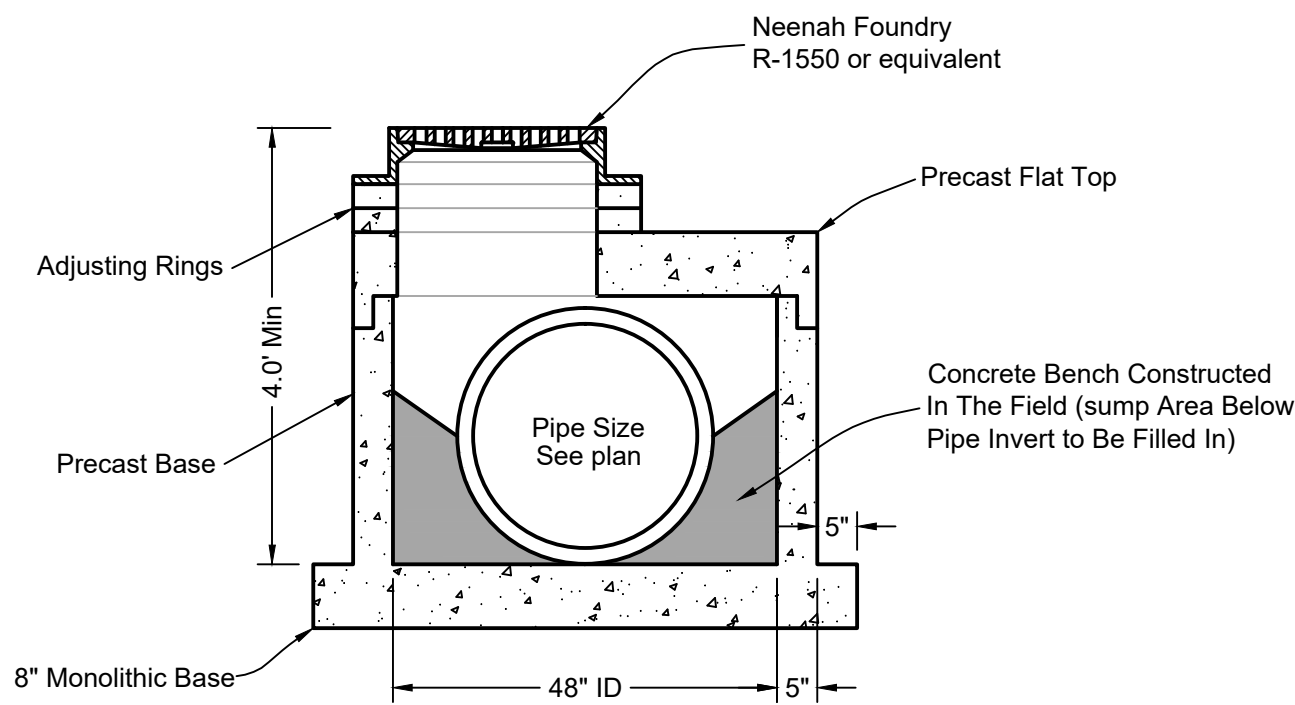
- Detail of construction not shown on this drawings shall conform to criteria set by authorities having jurisdiction and by DNR Technical Standard 1056.
- When possible, the silt fence should be constructed in an arc or horseshoe shape with the ends pointing upslope to maximize both strength and effectiveness.
- Attach the fabric to the posts with wire staples or wooden lath and nails.
- 8'-0" post spacing allowed if a woven geotextile fabric is used.
- Trench shall be a minimum of 4" wide and 6" deep to bury and anchor the geotextile fabric. Fold material to fit trench and backfill and compact trench with excavated soil.
- Geotextile fabric shall be reinforced with an industrial polypropylene netting with a maximum mesh spacing of 3/4" or equal. A heavy-duty nylon top support chord or equivalent is required.
- Steel posts shall be studded "tee" or "u" type with a minimum weight of 128 lbs/lineal foot (without anchor). Pin anchors shall be a minimum size of 4" diameter or 1 1/2" x 3 1/2", except wood posts for geotextile fabric reinforced with netting shall be a minimum size of 1 1/8" x 1 1/8" oak or hickory.

SILT FENCE INSTALLATION

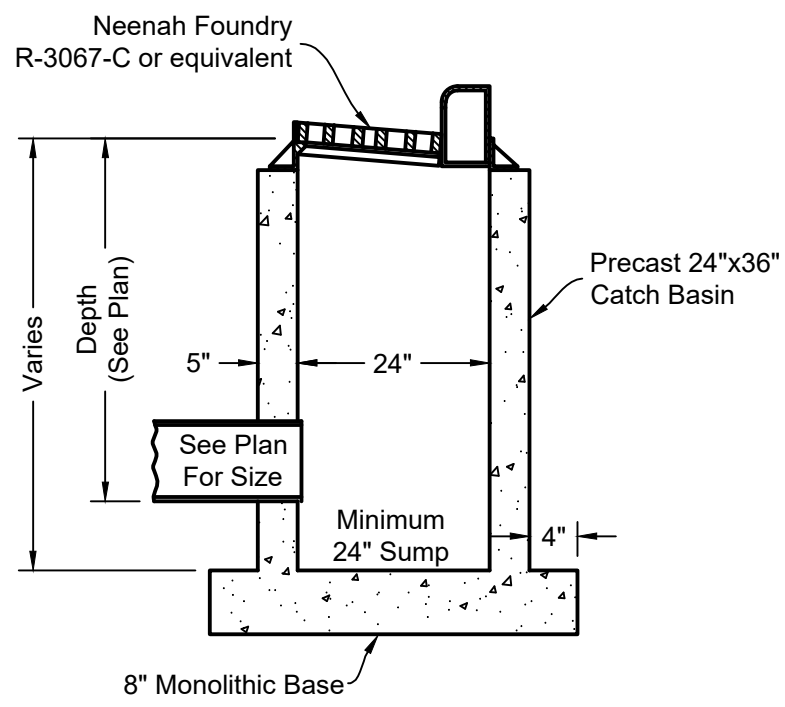


- Prepare soil before installing Rolled Erosion Control Products (RECP's), including any necessary application of lime, fertilizer, and seed.
Note: When using cell-o-seed do not seed prepared area. Cell-o-seed must be installed with paper side down.
- Begin at the top of the slope by anchoring the RECP's in a 6" (15 cm) deep x 6" (15 cm) wide trench with approximately 12" (30 cm) of RECP's extended beyond the up-slope portion of the trench. Anchor the RECP's with a row of staples/stakes approximately 12" (30 cm) apart in the bottom of the trench. Backfill and compact the trench after stapling. Apply seed to compacted soil and fold remaining 12" (30 cm) portion of RECP's back over seed and compacted soil. Secure RECP's over compacted soil with a row of staples/stakes spaced approximately 12" (30 cm) apart across the width of the RECP's.
- Roll the RECP's (A.) down or (B.) horizontally across the slope. RECP's will unroll with appropriate side against the soil surface. All RECP's must be securely fastened to soil surface by placing staples/stakes in appropriate locations as shown in the staple pattern guide. When using the Dot system, staples/stakes should be placed through each of the colored Dots corresponding to the appropriate staple pattern.
- The edges of parallel RECP's must be stapled with approximately 2" - 5" (5 cm - 12.5 cm) overlap depending on RECP's type.
- Consecutive RECP's spliced down the slope must be placed end over end (shingle style) with an approximate 3" (7.5 cm) overlap. Staple through overlapped area, approximately 12" (30 cm) apart across entire RECP's width.
Note: * In loose soil conditions, the use of staple or stake lengths greater than 6" (30 cm) may be necessary to properly secure the RECP's.
- Detail provided by North American Green (www.nagreen.com)
- Turf Reinforcement Mats (TRM's) shall be installed in accordance with the above specifications for all RECP's. Anchoring size and pattern is to be installed per manufacturer specifications for clay soils having 4:1 slope. All TRM's shall be topsoil filled, seeded, and covered with a Class 2, Type B erosion mat in accordance with all manufacturer specifications.

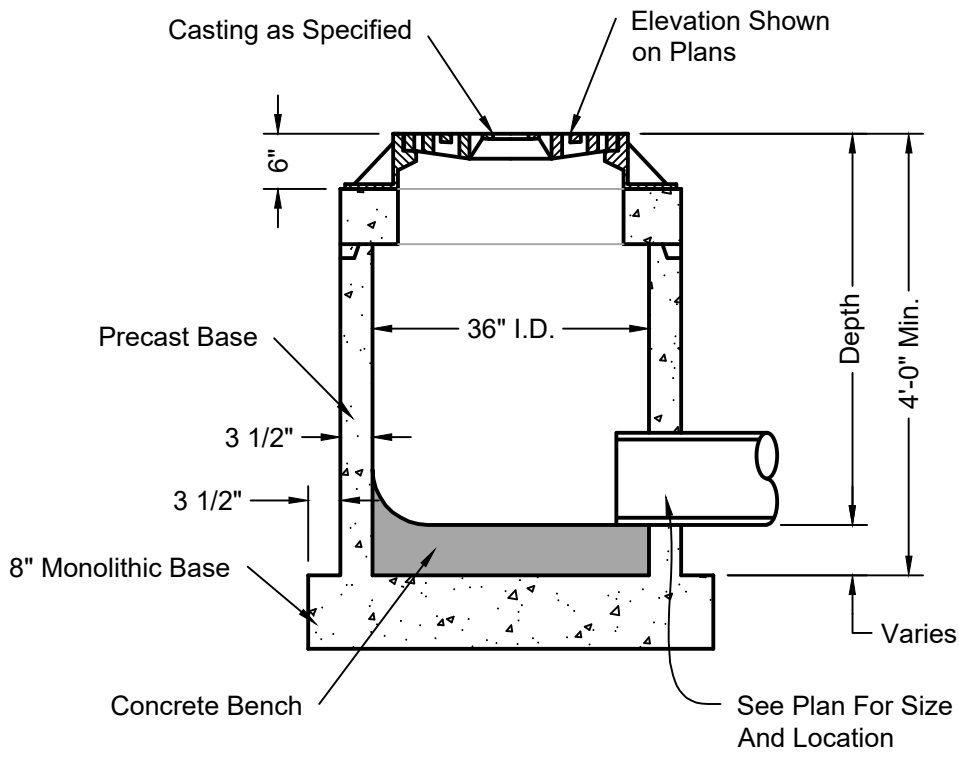
EROSION/TURF REINFORCEMENT MAT SLOPE INSTALLATION



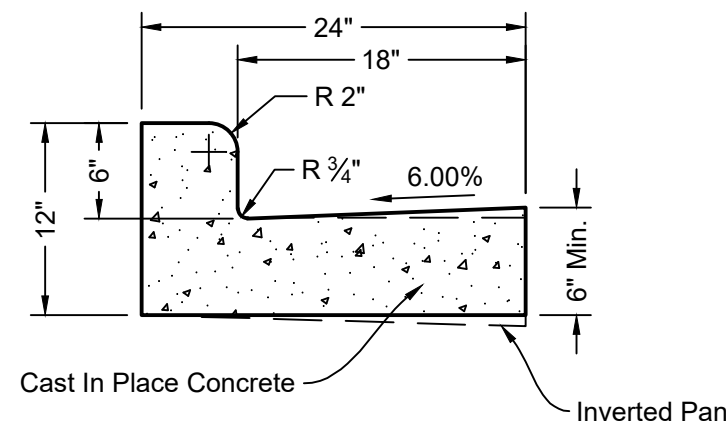
SHALLOW STORM MANHOLE



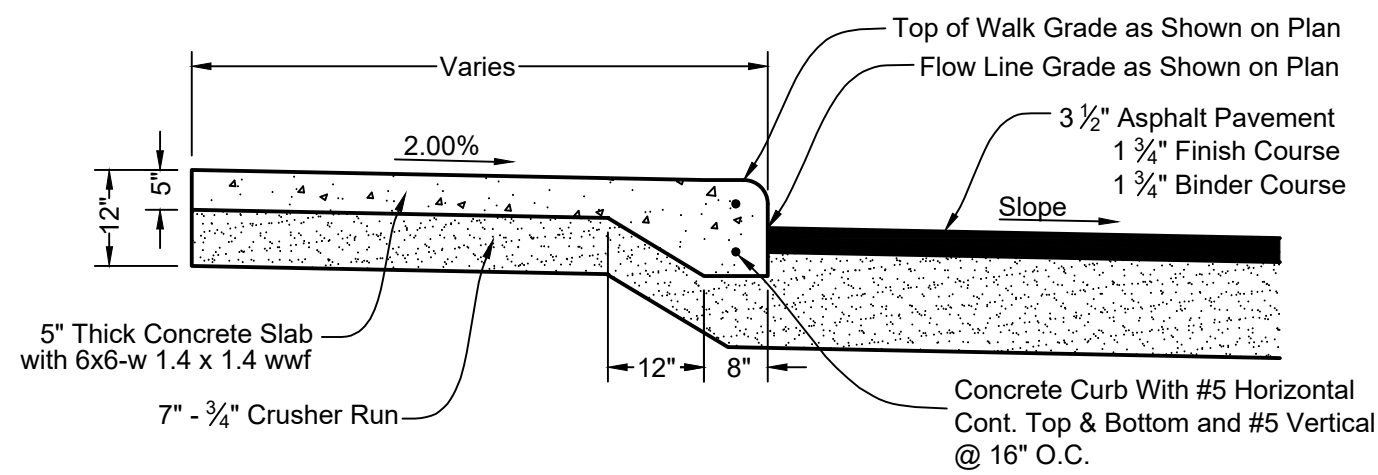
CURB INLET DETAIL



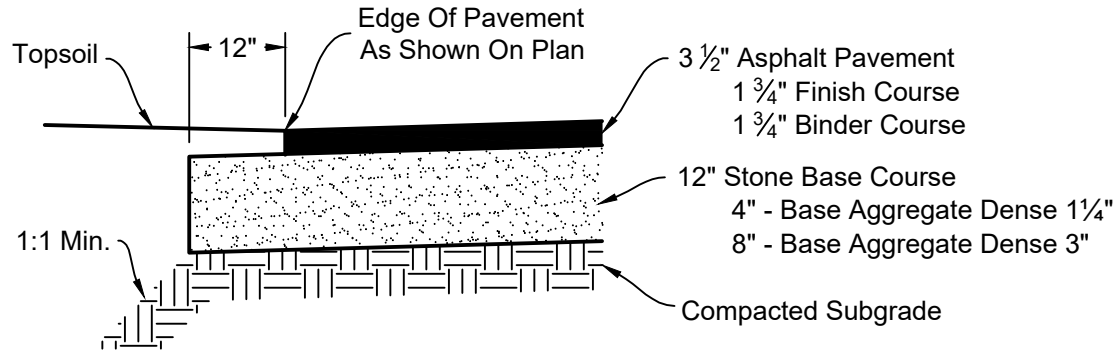
STORM CATCH BASIN



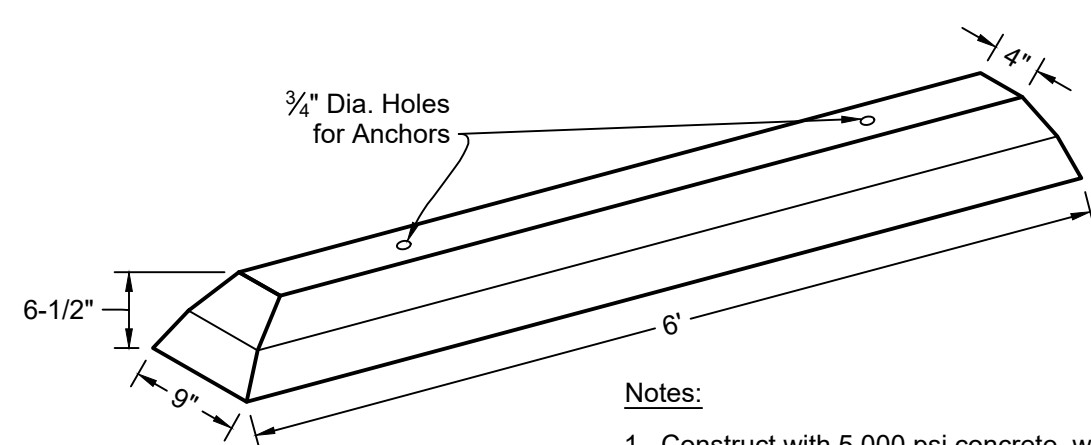
24" STANDARD CURB



INTEGRAL SIDEWALK / PAVEMENT SECTION

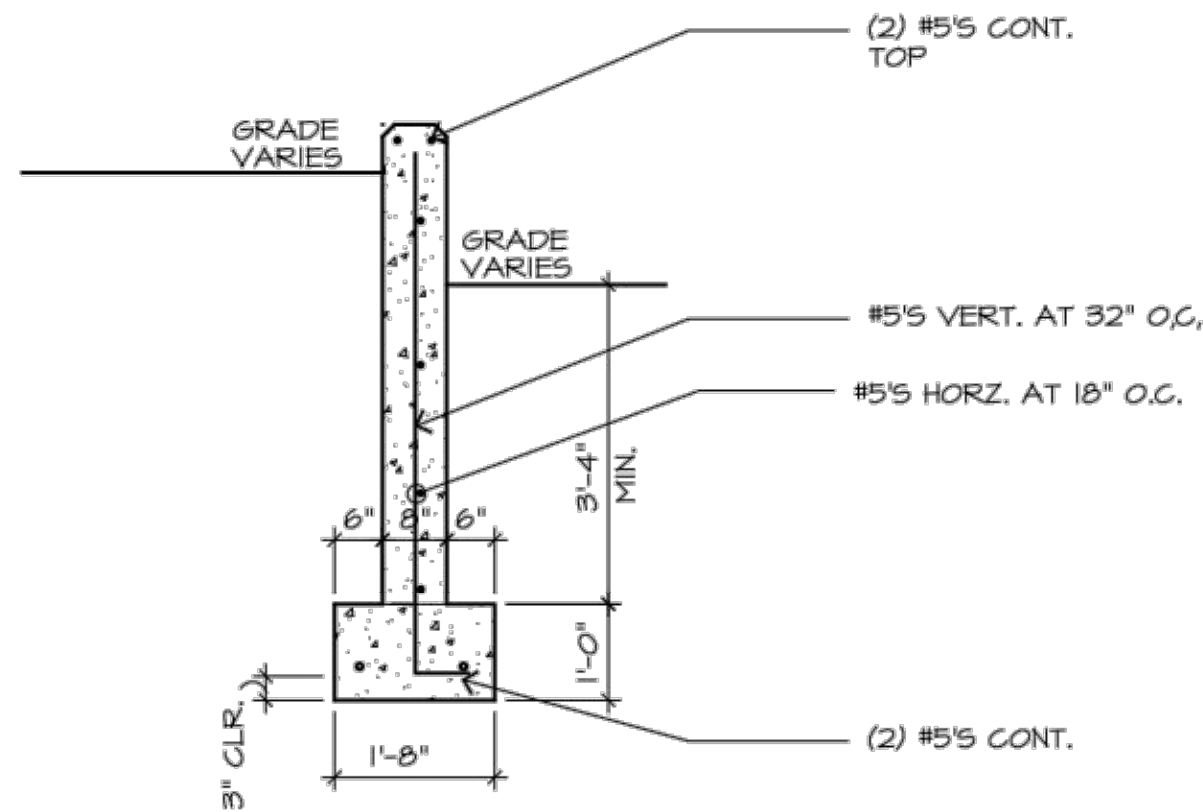


PAVEMENT SECTION

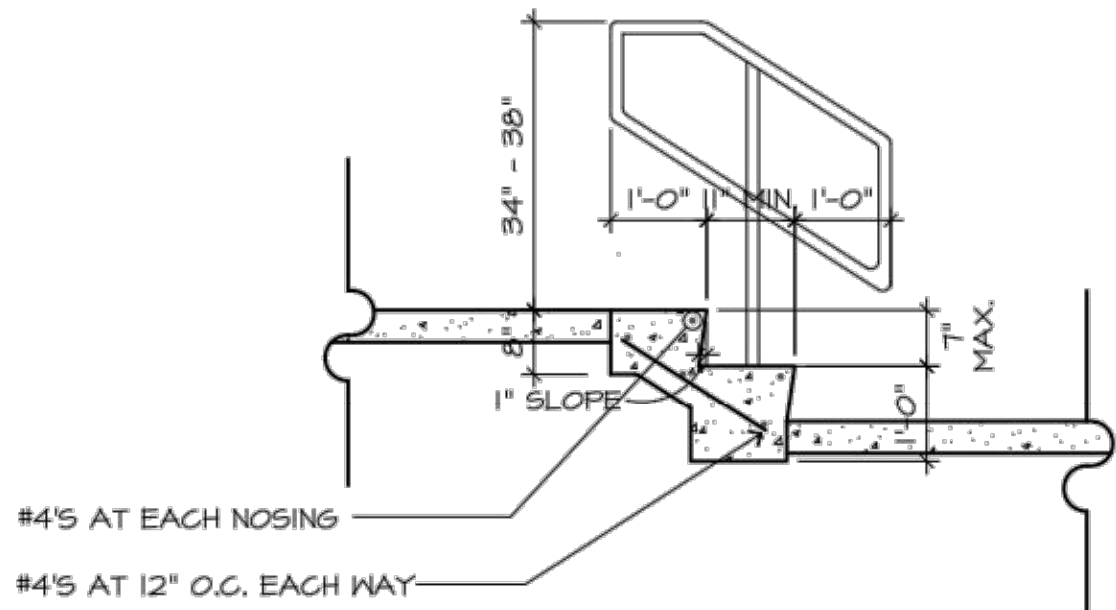


- Notes:
1. Construct with 5,000 psi concrete, with 5% air entrainment or as recommended by manufacturer.
 2. Provide two #4 longitudinal reinforcement bars.
 3. Taper sides as recommended by manufacturer.

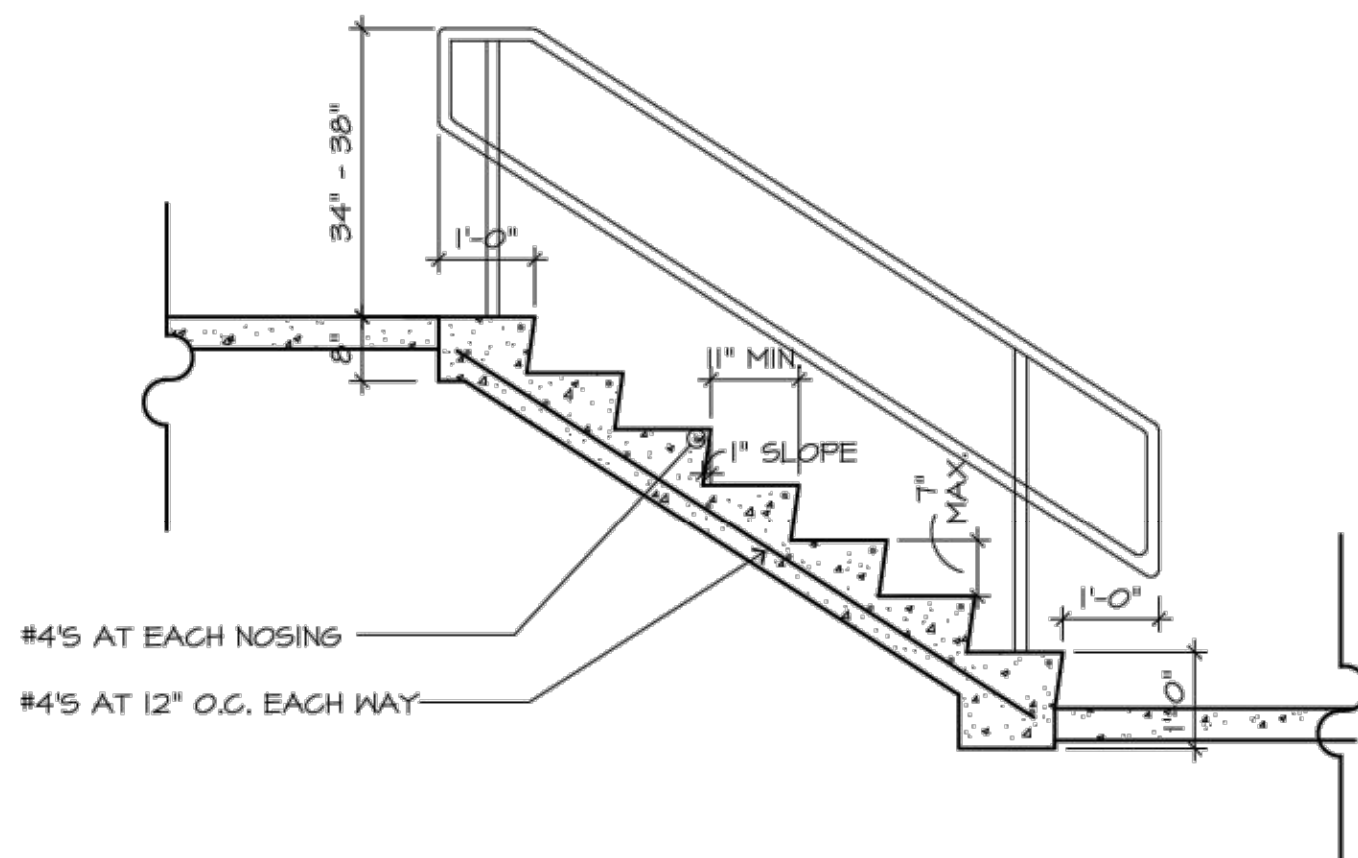
PRECAST CONCRETE WHEEL STOP



4 RETAINING WALL DETAIL
S.I. 1/2" = 1'-0"



3 TYP STAIR DETAIL
S.I. 1/2" = 1'-0"

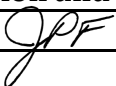


2 TYP STAIR DETAIL
S.I. 1/2" = 1'-0"

Village of Little Chute
INFORMATION FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: Appointments
PREPARED BY: James P. Fenlon, Administrator
REPORT DATE: May 14, 2021
EXPLANATION: On behalf of the Village President, he would like to appoint the following individuals to the appropriate positions: <ul style="list-style-type: none">- Village Board President Pro Tem – TBD by Village President- Police Commission – TBD by Village President- Fox Cities Room Tax Commission – Dave Kittel – Community Development Director- Appleton Redevelopment Authority Exhibition Center Advisory Committee – President Mike Vanden Berg
RECOMMENDATION: Appoint the above to the noted positions.

Village of Little Chute
INFORMATION FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: Director of Parks, Recreation and Forestry Appointment
PREPARED BY: James P. Fenlon, Administrator 
REPORT DATE: May 14, 2021
<p>EXPLANATION: The Village Board conducted interviews for DPRF Director on April 28th. From that process, John McDonald was selected as the next Director of the Parks, Recreation and Forestry Department. Since that time, Mr. McDonald has satisfied the requirements of our hiring process, including criminal and personal background checks, physical, and drug test. In addition, the candidate has agreed to the terms of employment via Little Chute's standard agreement.</p> <p>Per the terms of the ordinance, the appointment requires a 2/3's vote. Mr. McDonald is currently planning to officially begin employment with the Village of Little Chute on June 14th.</p>
RECOMMENDATION: Appoint John McDonald to be the next Parks, Recreation and Forestry Director.

VILLAGE OF LITTLE CHUTE

RESOLUTION NO. 13, SERIES OF 2021

A RESOLUTION AUTHORIZING THE SALE AND LAND SWAP OF REAL ESTATE TO AGROPUR INC.

WHEREAS, Agropur has entered into a development agreement with the Village of Little Chute; and

WHEREAS, part of the development agreement states the Village will sell land to Agropur for the development of a new facility for Agropur as described on Exhibit A attached hereto; and

WHEREAS, Part of this Agreement, the Village and Agropur shall swap two parcels of land designated on Exhibit B (draft CSM) as “LAND SWAP VIA DEED TRANSFER”. Agropur will deed to the Village that rectangular parcel of land bordering on the north side of Evergreen Drive designated as “VILLAGE ACQUIRED PROPERTY” totaling 0.429 acres, which will be designated as “Lot 3” on an updated CSM. The Village will deed to Agropur that irregular shaped parcel shown with cross-hatch markings on Exhibit A located between Lot 1 and Lot 2 identified as “AGROPUR ACQUIRED PROPERTY” totaling 0.427 acres;

BE IT RESOLVED, by the Village Board of Trustees, Village of Little Chute, as follows:

1. That the Village Clerk, Village Administrator, and Village President are hereby authorized to: Execute a deed on behalf of the Village of Little Chute, deeding and selling Village of Little Chute owned real estate described as:

Lots 1, 2, 3, and the unplatted lands between Lot 2 and Lot 3 as set forth in Certified Survey Map No. 7620; Said property being Parcel #:
260017613, 260017612, 260017611, 260430500, 260430600, 260430601

2. A deed and other necessary documents will be signed and issued for recording upon payment at closing.
3. The Village Clerk, Village Administrator, and Village President are hereby authorized to: Execute a deed on behalf of the Village of Little Chute deeding to Agropur an irregular shaped parcel shown with cross-hatch markings on Exhibit A located between Lot 1 and Lot 2 of the draft CSM identified as “AGROPUR ACQUIRED PROPERTY” totaling 0.427 acres as outlined in the Development Agreement attached hereto as Exhibit C.

Introduced, approved and adopted: May 19th, 2021

VILLAGE OF LITTLE CHUTE

By: _____
Michael R. Vanden Berg, Village President

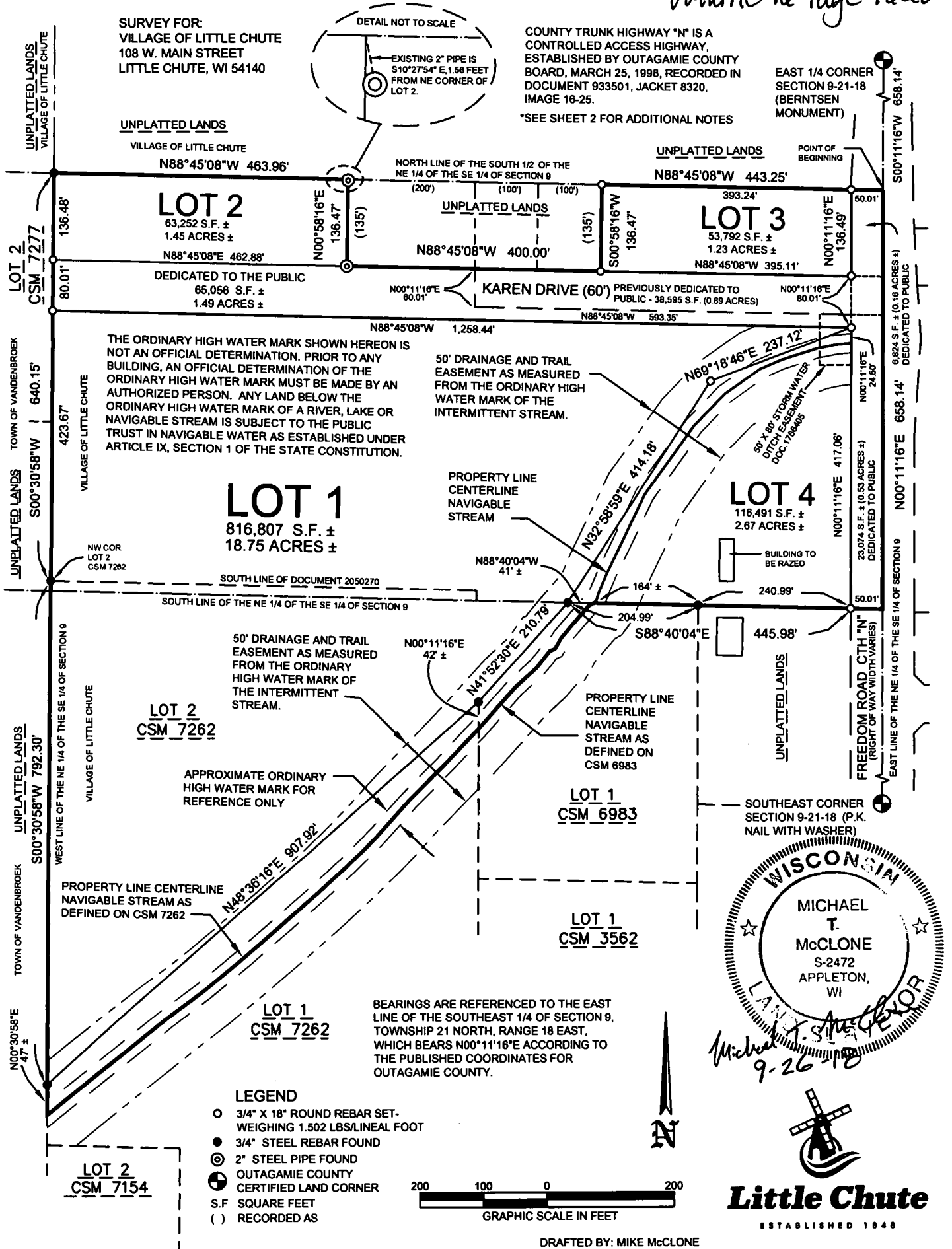
Attest: _____
Laurie Decker, Village Clerk

Recorded

**OUTAGAMIE COUNTY
SARAH R VAN CAMP
REGISTER OF DEEDS**

CERTIFIED SURVEY MAP No. 7620 SHEET 1 OF 3

Volume 46 Page 7620



CERTIFIED SURVEY MAP No. 7620 SHEET 2 OF 3

PART OF THE SOUTH 1/2 OF THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4, AND ALL OF LOT 2 OF CERTIFIED SURVEY MAP 7262 AS RECORDED IN VOLUME 43 OF MAPS ON PAGE 7262 AS DOCUMENT 2085589, BEING A PART OF THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4, AND A PART OF THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4, SECTION 9, TOWNSHIP 21 NORTH, RANGE 18 EAST, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNY, WISCONSIN.

SURVEYOR'S CERTIFICATE

I, Michael T. McClone, Wisconsin Professional Land Surveyor 2472, certify that I have surveyed, divided, combined and mapped all of Lot 2, Certified Survey Map 7262, and part of the South 1/2 of the Northeast 1/4 of the Southeast 1/4, Section 9, Township 21 North, Range 18 East, Village of Little Chute, Outagamie County, Wisconsin. Bounded and described as follows:

Commencing at the East 1/4 corner of said Section 9; Thence S00°11'16"W, along the East line of the Northeast 1/4 of the Southeast 1/4 of said Section 9, 658.14 feet to the Point of Beginning; Thence N88°45'08"W, along the North line of the South 1/2 of said Northeast 1/4, 50.01 feet, to the West right of way of Freedom Road; Thence continuing N88°45'08"W along said North line, 393.24 feet; Thence S00°58'16"W, 136.47 feet, to the North right of way of Karen Drive; Thence N88°45'08"W, along said North right of way, 400.00 feet to an existing 2" pipe; Thence N00°58'16"E, 136.47 feet to said North line, Thence N88°45'08"W, along said North line, 463.96 feet to the East line of Lot 2, Certified Survey Map 7277; Thence S00°30'58"W, along said East line, 640.15 feet to the Northwest corner of Lot 2, Certified Survey Map 7262; Thence continuing S00°30'58"W, along the West line of said Lot 2, CSM 7262, 792.30 feet to the start of a meander line of the centerline of an intermittent navigable stream, as shown on said CSM 7262, said point bears N00°30'58"E a distance of 47 feet, more or less, from said centerline; Thence N48°36'16"E, along said meander line, 907.92 feet to a meander corner that bears N00°11'16"E, being an extension of the West line of Lot 1, Certified Survey Map 6983, a distance of 42 feet, more or less, from said centerline; Thence N41°52'30"E, 210.79 feet to a meander corner on the South line of the Northeast 1/4 of the Southeast 1/4 of Section 9, which bears N88°40'04"W a distance of 41 feet, more or less, from said centerline; Thence S88°40'04"E, along said South line, 445.98 feet to the West right of way of Freedom Road; Thence continuing S88°40'04"E along said South line, 50.01 feet to the East line of the Northeast 1/4 of the Southeast 1/4 of said section 9; Thence N00°11'16"E, along said East line, 658.14 feet to the Point of Beginning. Including all of that land lying between the above described meander line and the centerline of the intermittent navigable stream bounded by the extension of the respective lines of the above described parcel to said centerline, reserving the Westerly portion of Freedom Road as presently used for road purposes. Described land contains 1,183,894 Square Feet (27.18 acres), more or less. Subject to all easements and restrictions of record.

I further certify that I have made this survey under the direction of the Owner(s) of said land and that this map is a correct representation of the exterior boundary lines of the land surveyed, divided and combined, and that I have fully complied with Section 236.34 of the Wisconsin Statutes and the Village of Little Chute Subdivision Ordinance.

Michael T. McClone 9-26-18
Michael T. McClone, PLS- 2472 Date
Village of Little Chute
108 W. Main Street
Little Chute, WI 54140
(920) 423-3862



NOTES:

- 02 mhm
- THIS CSM INCLUDES THE FOLLOWING TAX PARCELS: 260-0176-04 AND 260-4334-00.
 - THE PROPERTY OWNER OF RECORD IS THE VILLAGE OF LITTLE CHUTE.
 - THIS PROPERTY IS CONTAINED WHOLLY WITHIN LANDS DESCRIBED IN DOCUMENTS 2050270 AND 2085589.
 - FREEDOM ROAD (CTH "N") RECORD DOCUMENTS: VOLUME 502, PAGE 111; JACKET 17347, IMAGE 38; OMNI ROW PLAT, DATE 1/24/1996
 - KAREN DRIVE RECORD DOCUMENTS: VOLUME 652, PAGE 353; TOWN OF VANDENBROEK RESOLUTION, DATE 9-8-1964
 - PRIOR TO CONSTRUCTION, CONTACT WISCONSIN DEPARTMENT OF NATURAL RESOURCES TO DETERMINE NAVIGABILITY OF INTERMITTENT WATERWAY AND LOCATION OF ORDINARY HIGH WATER. FUTURE DEVELOPMENT OF LOTS 1 AND 4 MAY REQUIRE A WETLAND DELINEATION DUE TO PRESENCE OF HYDRAULIC SOILS.

CERTIFIED SURVEY MAP No. 7620 SHEET 3 OF 3

PART OF THE SOUTH 1/2 OF THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4, AND ALL OF LOT 2 OF CERTIFIED SURVEY MAP 7262 AS RECORDED IN VOLUME 43 OF MAPS ON PAGE 7262 AS DOCUMENT 2085589, BEING A PART OF THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4, AND A PART OF THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4, SECTION 9, TOWNSHIP 21 NORTH, RANGE 18 EAST, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNY, WISCONSIN.

TREASURER'S CERTIFICATE

I/We hereby certify that there are no unpaid taxes or special assessments on any of the lands included in this Certified Survey Map.

Vaciri Clariso 9/26/18
Village Treasurer Date

Trute J Wuppe 10/3/2018
County Treasurer Date

OWNER'S CERTIFICATE

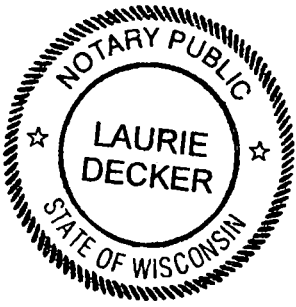
Village of Little Chute, as Owner, I hereby certify that I have caused the land described on this map to be surveyed, divided, combined, mapped and dedicated as represented on this Certified Survey Map. I further certify that this Certified Survey Map is required to be submitted to the following for approval.

Village of Little Chute
Michael R. Vanden Berg
Michael R. Vanden Berg
Village President

State of Wisconsin)
ss)
Outagamie County)

Personally appeared before me on the 27 day of September 2018, the above named persons to me known to be the persons who executed the foregoing instrument, and acknowledged the same.

Laurie Decker
Notary Public
Outagamie County, Wisconsin.
My commission expires: 4/10/2022

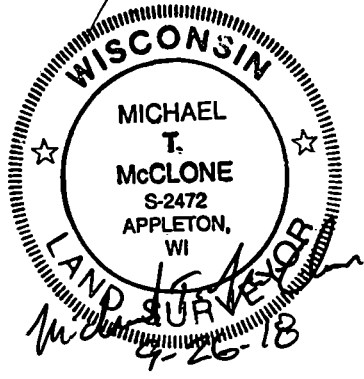


Village Board Approval

Approved by the Village of Little Chute, Outagamie County, Wisconsin, by the Village Board on the 19 day of September, 2018.

Michael R. Vanden Berg
Michael R. Vanden Berg
Village President

Laurie Decker
Laurie Decker
Village Clerk



PROJECT INFORMATION

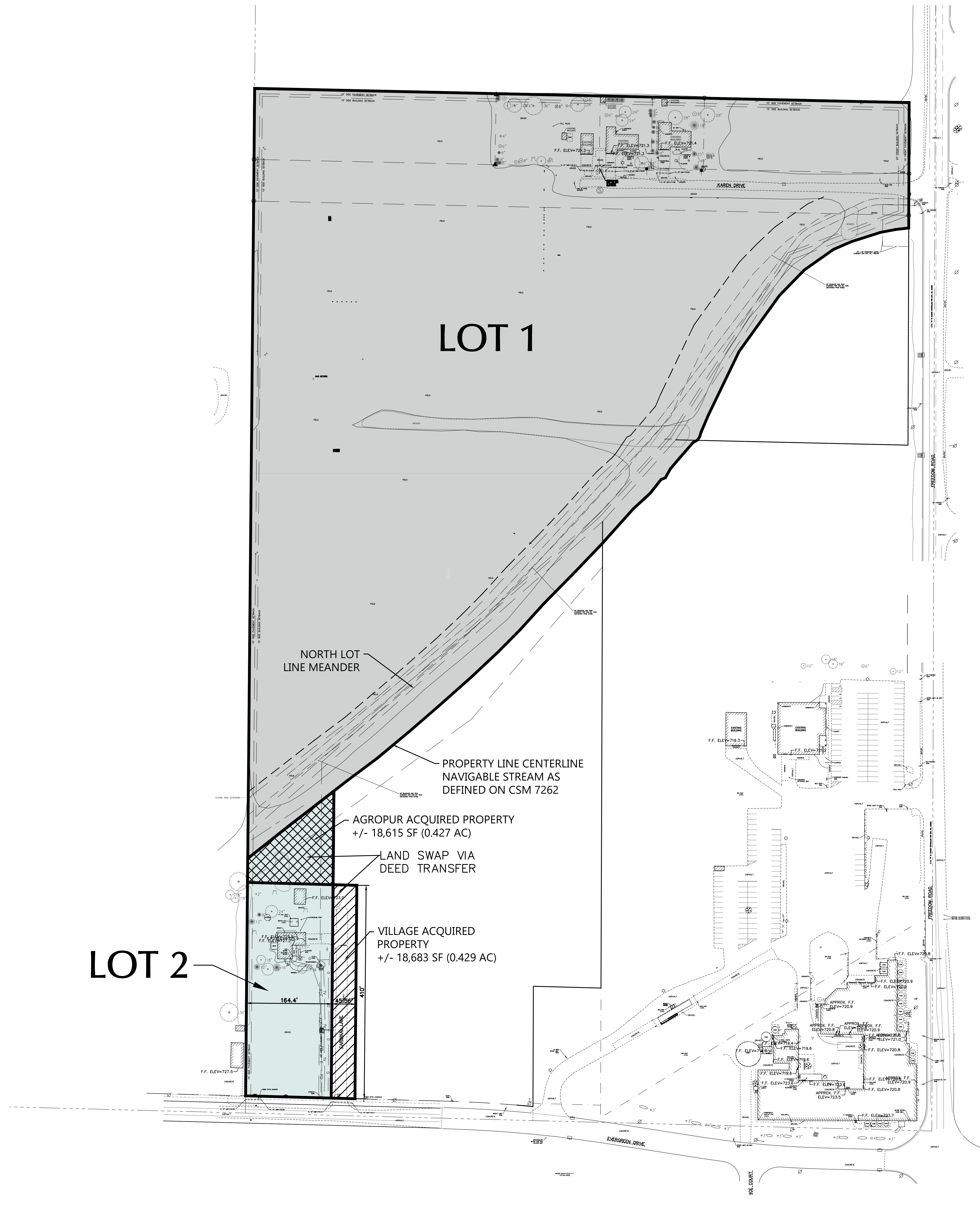
PROPOSED NEW PROCESS FACILITY FOR:
AGROPUR - LITTLE CHUTE
XXXX FREEDOM ROAD • APPLETON, WI 54915

PROFESSIONAL SEAL

PRELIMINARY DATES
JAN. 26, 2021
FEB. 12, 2021
FEB. 26, 2021

JOB NUMBER
2101120

SHEET NUMBER
CSM-E



**DEVELOPMENT AGREEMENT
BETWEEN
VILLAGE OF LITTLE CHUTE
AND
AGROPUR INC.**

This Development Agreement (“Agreement”) is made by the Village of Little Chute (“Village”) and Agropur inc. (“Agropur”) for the purposes, and subject to the terms and conditions, all as set forth below. The Village and Agropur may be referred to herein individually as “Party” or collectively as “Parties”.

BACKGROUND RECITALS

WHEREAS, Agropur desires to develop a food manufacturing facility in the Village as described in more detail below in this Agreement; and

WHEREAS, the Village owns property in Tax Increment District #6 which it is willing to sell to Agropur for its proposed development, and which property Agropur desires to purchase from the Village for its development; and

WHEREAS, to help induce Agropur to construct its development in the Village, the Village is willing to grant a financial purchase price incentive and in addition thereto future financial payment incentives to Agropur to defray Agropur’s costs and expenses for the development;

NOW, THEREFORE, the Parties agree as follows:

1. **Legal Consideration.** This Agreement is made in consideration of the mutual obligations and benefits of both the Village and Agropur as set forth in the terms of this Agreement.
2. **Purpose.** The purpose of the Agreement is to enable Agropur to construct a new cheese processing facility (the “**Project**”) in Tax Increment District #6 at the location described in paragraph 4 below, in the Village and to increase jobs and employment in the Village associated with the Project.
3. **The Project Description.** This Project, to be owned by Agropur, will consist of a new building and related facilities for processing milk and the manufacturing of cheese, including approximately 200,000 square feet of processing area and office area, plus other usual and customary amenities related to facilities used for these purposes. The Project will also include an on-site wastewater treatment plant in a separate structure of approximately 15,000 to 20,000 square feet. The term “Project” does not include the land on which the Project is located described as the Project Property described below, in order to clarify that the Incentive Payments described below in section 7 do not include increases in the value of the vacant land.
4. **Project Property/Vacation of Street/Certified Survey Map.** The property on which the Project is to be located consists of all of Lots 1, 2, 3, and the unplatted lands between

Lot 2 and Lot 3 as set forth in Certified Survey Map No. 7620 located in the Village (the “**Project Property**”). As part of the Project development the Village plans to use its best efforts to vacate the Karen Drive right-of-way shown on this Certified Survey Map. A new Certified Survey Map shall be created by Agropur, at its sole cost and expense, combining all parcels of land making up the Project Property, subject to Village approval. The Project Property is shown and legally described on **Exhibit A** attached hereto.

5. **Sewer and Water Utilities in Karen Drive Right-of-Way.** In the event the Village successfully vacates Karen Drive, then the sewer and water utilities located within the current Karen Drive right-of-way will be conveyed by the Village to Agropur and will become privately owned sewer and water facilities subject to the future repair, maintenance, and replacement at the expense of Agropur.

6. **Land Swap Between Agropur and Village.** As part of this Agreement, the Village and Agropur shall swap two parcels of land designated on **Exhibit B** (draft CSM) as “LAND SWAP VIA DEED TRANSFER”. Agropur will deed to the Village that rectangular parcel of land bordering on the north side of Evergreen Drive designated as “VILLAGE ACQUIRED PROPERTY” totaling 0.429 acres, which will be designated as “Lot 3” on an updated CSM. The Village will deed to Agropur that irregular shaped parcel shown with cross-hatch markings on **Exhibit A** located between Lot 1 and Lot 2 identified as “AGROPUR ACQUIRED PROPERTY” totaling 0.427 acres.

The exchange of these parcels shall occur subsequent to the conveyance of the Property shown on **Exhibit A** referenced in paragraph 4 above, by the Village to Agropur pursuant to the provisions of paragraph 8 below, for the reason that there is an outstanding IRS lien on the land Agropur is acquiring to transfer to the Village as part of this exchange, designated above as the “VILLAGE ACQUIRED PROPERTY”. This IRS lien will not be removed by the time the closing occurs for the Project Property pursuant to paragraph 8. This exchange shall take place on a date not later than 21 days following removal of the IRS lien. Agropur is responsible, in cooperation with, the current owner of the VILLAGE ACQUIRED PROPERTY, to remove the IRS lien, so that this exchange can take place.

7. **Value of the Project.** The completed Project shall have an assessed value for real estate tax purposes of not less than Twelve Million Dollars (\$12,000,000).

8. **Purchase Price/Offer to Purchase/Purchase Price Incentive Payment.** Agropur will purchase the Project Property from the Village. The total Purchase Price shall be approximately \$1,225,000 for the Project Property, consisting of approximately 24.5 acres, subject to the additional consideration, terms and conditions stated herein. The actual final Purchase Price shall be calculated at \$50,000 per acre for the total acreage of the Project Property as set forth in Certified Survey Map No. 7620 (the “**Purchase Price**”). As part of this Agreement the parties shall execute the Vacant Land Offer to Purchase, a copy of which is attached as **Exhibit C**. The land subject to this Vacant Land Offer to Purchase will be the Property described in paragraph 4 above and all of the AGROPUR ACQUIRED PROPERTY described in paragraph 6 above. However, no purchase price is being applied to the AGROPUR ACQUIRED PROPERTY. Within seven (7) business days of closing, on the condition that Agropur’s purchase proceeds are collected

by the Village in good funds in U.S. dollars, the Village shall pay an incentive payment to Agropur in the total amount of money equal to the actual final Purchase Price less One Dollar (\$1.00), to complete the Project as required by this Agreement (“**Purchase Price Incentive**”).

9. **Future Incentive Payments / Annual Installments / Maximum Total, Early Termination.** If the Project is Substantially Completed by Agropur, as described herein, and achieves an assessed value for tax purposes of not less than \$12,000,000, and Agropur has satisfied and continues satisfaction of all other conditions and requirements in this Agreement, Agropur will be entitled to additional financial incentive payments (“**Incentive Payments**”), which are in addition to the Purchase Price Incentive. Payment of Incentive Payments is further conditioned upon all real estate taxes for the preceding calendar year having been paid in full by Agropur to the Village on or before July 31st of each year the Incentive Payment is due.

Each Incentive Payment shall equal a total of 60% of the annual tax increment attributable to the Project (excluding tax payments received which are attributable to the Project Property), paid to, and collected by, the Village each year. These Incentive Payments will be made by the Village to Agropur on an annual basis on or before October 1st each year, beginning in the second year after the Project is completed to a point ready for occupancy and an occupancy permit is issued by the Village for the Project (“Substantially Completed” or “Substantial Completion).

The Base 20% of Initial Assessed Value described below for calculating the maximum total assessment payments shall not include any assessed value for the land or pre-existing improvements, existing at the time the Project Property is transferred from the Village to Agropur and also excluding any increases in those values thereafter during the term of this Agreement.

The Incentive Payments will stop at the time that the total Incentive Payments made equals the difference between the Base 20% of the Initial Assessed Value of the Project and the Purchase Price Incentive. The “Initial Assessed Value” is that assessed value determined to exist on the first January 1 assessment valuation date, following Substantial Completion of the Project. The maximum amount of assessment payments equals Base 20% of the Initial Assessed Value of the Project, minus the Purchase Price Incentive referenced in paragraph 6 above. This is the maximum total of all Incentive Payments to be made under this Agreement, but this Maximum Total is not guaranteed as explained below.

The total of incentive payments may be less if the required conditions for payment herein are not maintained by Agropur. For illustration, if the Initial Assessed Value of the Project is \$15,000,000, then Base 20% would equal \$3,000,000 from which \$1,225,000 (Purchase Price Incentive) would be subtracted, leaving a difference of \$1,775,000 which is the maximum amount of Incentive Payments potentially payable to Agropur by the Village.

All future Payment Incentives shall terminate early before the Maximum Total is paid, if for any calendar tax year the assessed value of the Project falls below \$12,000,000. In the event the Assessed value falls below \$12,000,000 the Incentive Payments shall not be paid, and all future Incentive Payments thereafter shall be discontinued, and this Agreement shall terminate.

10. **Site Suitability/Testing.** Agropur has the approval and permission of the Village to conduct geologic testing to confirm that the Project Property is suitable for the Project as designed.

11. **Transfer Date/Closing Date.** The property will be transferred by Village to Agropur by warranty deed on or before May 28, 2021, (the “**Closing Date**”).

12. **Village Buy Back Rights / Kept Free of Liens.** In the event that a building permit has not been applied for and issued for the Project including a building of at least 200 thousand square feet on or before December 31, 2021, or in the event that construction of the Project has not been commenced and all site work and foundations installed for the Project on the Property on or before December 31, 2022, the Village shall have the right (option) to buy back the Project property from Agropur for One Dollar (\$1.00) to be closed within 30 days of notice of repurchase given by the Village to Agropur. These buy back rights (option) will be recorded with the Register of Deeds at time of closing. Title shall be re-conveyed by Agropur to the Village free and clear of liens and encumbrances. Agropur shall not place any mortgages or other liens on this property until such time as the Project has been completed without the express written consent of the Village which shall not be unreasonably withheld.

13. **Mortgage Security for Buy Back Rights/Letter of Credit.** Agropur shall grant a first mortgage lien to the Village at closing, on State Bar Form 21-2003 (draft copy attached as **Exhibit F**), to secure the buyback rights of the Village, to be recorded with the Register of Deeds, in form and substance approved by the Village, as a condition for closing the sale and transfer of the property by warranty deed from the Village to Agropur.

14. **Design and Site Plan Approval.** The Village shall be entitled to review and approve the design of the building, building plans, stormwater drainage plan, landscaping plans, street access plans, and site plan prior to commencement of construction solely for assurance that the building and site development meets the covenants for the Village Industrial Park and complies with all Village Ordinances. Approval of building design and site plan shall not be unreasonably withheld, conditioned or delayed. The Site Plan approved by the Village on a preliminary basis is attached there as **Exhibit D** and any material deviations therefrom proposed by Agropur shall be approved by the Village in advance of commencement of construction. Agropur’s site plan shall show the existing Village underground stormwater facility and above ground trail.

15. **Bridge Construction by Agropur.** Agropur’s bridge construction shall not involve the location of abutments or other facilities above the underground stormwater facility, or so close to it that the structure will interfere with the maintenance, repair, or replacement of this stormwater facility. Additionally, to the extent that the Village existing trail needs to be redesigned and/or reconstructed as a result of Agropur’s bridge construction, the cost of doing so shall be the sole responsibility of Agropur including but not limited to any extra construction features to accommodate grade variations between the Agropur bridge and the Village trail in a manner that will permit the Village trail to cross over the Agropur bridge. Trail reconstruction shall comply with the specifications in the “Wisconsin Bicycle Facility Design Handbook” most recent addition prepared by the Wisconsin Department of Transportation.

16. **Stormwater Management Agreement/Code Compliance.** As an additional condition for receiving Incentive Payments, both initially and on a continuing basis under this Agreement. Agropur shall enter into a written Stormwater Management Agreement with the Village containing terms and conditions acceptable to the Village and Agropur. Agropur shall comply with all Village ordinances as a further condition for receiving the initial and continuing Incentive Payments described herein.

17. **Reimbursement to Village for Laterals.** The Village will be reconstructing Evergreen Drive in 2021. In the event that the Agropur requests the Village to install water, sanitary sewer, and/or storm sewer, laterals for the benefit of the Project Property during that reconstruction process, Agropur shall reimburse the Village for the value/cost of the Village's design, labor, and materials associated with such installations.

18. **Fees and Permits.** Agropur will be required to pay all applicable fees and permit costs as determined by the Village's schedule of fees shown on **Exhibit E** attached hereto.

19. **Construction/Completion of the Project.** The Project shall be designed and constructed at the sole cost, and under the direction of Agropur. Agropur shall obtain a building permit from the Village no later than December 31st, 2021. The construction of the Project shall be commenced and all site work and foundations installed for the Project on the Property on or before December 31, 2022. The Project shall be considered Substantially Completed when the state of Wisconsin issues a letter of substantial compliance, and an occupancy permit for the Project issued by the Village, no later than December 31st, 2023. If these time limits are not met, all Village obligations to make Incentive Payments to Agropur are terminated.

20. **Complete Agreement/Amendments/Conflicts.** This document constitutes the complete agreement of the Parties and there have been no other representations, warranties, or agreements upon which either Party has relied unless in writing and signed by the Party to be bound. Any amendments hereto shall be in writing and signed by both Parties. In the event of any conflict between the provisions of this Agreement and any accompanying documents, the terms of this Agreement control.

21. **Assignment Restrictions.** This Agreement and the rights and obligations of Agropur herein shall not be assigned by Agropur to any other person or entity without the express written advance authorization of the Village which the village may grant or deny in its sole discretion.

22. **Notices.** Notices under this Agreement whether optional or mandatory shall be given by the parties hereto as follows:

If to the Village:

Village of Little Chute
Village Administrator
108 W Main Street
Little Chute, WI 54140
Email: james@littlechutewi.org

If to Agropur:

Agropur inc.
Attn: Mike Sipple, Vice President
Milk Procurement & Regional VP Operations
Address: 3500 E. Destination Drive
Appleton, WI 54915
Email: Mike.Sipple@agropur.com
With a copy to: avislegal-legalnotice@agropur.com

23. **Parties Bound.** This Agreement is binding on the Parties hereto and their respective heirs, successors, and assigns.

24. **Village Board Approval.** This Agreement is binding on the Village only upon approval by the Village Board of Trustees obtained by requisite majority vote at an open Village Board meeting.

25. **Agropur Board Approval.** The transactions described in this Agreement are subject to the approval of the Project by the Board of Directors of Agropur.

26. **Agropur Authorization.** Agropur shall provide to the Village documentation in form and substance satisfactory to the Village that the person or persons executing this Agreement has/have full authority to act on behalf of and legally bind Agropur to this Agreement by the signature below.

27. **Recording.** Any Party hereto may record a copy of this Agreement or a memorandum hereof with the Register of Deeds for Outagamie County.

28. **Choice of Law.** This Agreement and all matters relating to it or arising from it – whether sounding in contract law or otherwise – shall be governed by, and shall be construed and enforced pursuant to, the laws of the State of Wisconsin.

Copy signatures transmitted by fax, email or other electronic transmission and counterpart signature pages are deemed as binding and valid as originals for purposes of this document.

VILLAGE OF LITTLE CHUTE

By:

Michael R. Vanden Berg, Village President

Date: _____

AGROPUR INC.

By: _____
Doug Simon, President

Date: _____

TABLE OF EXHIBITS
to
Development Agreement

Exhibit A	Description in Paragraph 4 – CSM 7620
Exhibit B	Description in Paragraph 6 – DRAFT CSM
Exhibit C	Description in Paragraph 12 – Offer to Purchase
Exhibit D	Description in Paragraph 12 – Site Plan
Exhibit E	Description in Paragraph 15 – Schedule of Fees
Exhibit F	Description in paragraph 13 – Mortgage

Village of Little Chute
INFORMATION FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: 2021 Budget Amendments	
PREPARED BY: Lisa Remiker-DeWall, Finance Director	
REPORT DATE: May 7, 2021	
ADMINISTRATOR'S REVIEW/COMMENTS:	
No additional comments to this report: _____	
See additional comments attached: _____	
EXPLANATION:	
WE Energies provided a lighting plan and estimate for Evergreen Drive (French to Holland). This was not included in the original budget for the construction. The following budget adjustment will be necessary to fund:	
<u>TID 4</u>	
Construction	+\$ 7,400
Net Position	-\$ 7,400
<u>TID 7</u>	
Land	+\$ 8,600
Net Position	-\$ 8,600
RECOMMENDATION: Please approve the 2021 Budget Amendments for the WE Energies lighting plan necessary on Evergreen Drive (French to Holland).	

Village of Little Chute
INFORMATION FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: Vandenbroek Pond Expansion and 2021 Budget Amendments

PREPARED BY: Chris Murawski

REPORT DATE: May 14, 2021

ADMINISTRATOR'S REVIEW/COMMENTS:

No additional comments to this report:_____

See additional comments attached:_____

EXPLANATION:

Vandenbroek Pond Project requires a budget adjustment necessary to expand the original project volume from 3,000 cubic yards to 10,500 cubic yards due to the recent land acquisition. By postponing this project, cost savings were realized by not having to reconfigure the pond and relocating the discharge structure. The pond expansion will provide a service area of approximately 30 acres of previously developed land and allow treatment of the storm water runoff from this area.

The following budget adjustment will be necessary to fund:

STORMWATER UTILITY

Vandenbroek Pond	+\$ 292,000
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Net Position	-\$ 292,000
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RECOMMENDATION: Please approve the expansion to the Vandenbroek Pond along with the necessary 2021 Budget Amendments to fund.

Village of Little Chute
INFORMATION FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: CTH N and Madison Street Cost Sharing and 2021 Budget Amendment

PREPARED BY: Chris Murawski, Village Engineer

REPORT DATE: May 14, 2021

ADMINISTRATOR'S REVIEW/COMMENTS:

No additional comments to this report: _____

See additional comments attached: _____

EXPLANATION:

The attached Outagamie Counties final cost sharing agreement requests a total of \$66,000: \$45,000 Village cost for the median, \$10,000 for needed utility rim adjustments, \$5,000 bike lane painting accommodations and \$6,000 is for engineering and support. It would be my recommendation to accept these costs because it would be more costly for us to contract separately and to obtain a separate permit from the railroad. This estimate now includes more than just the median, it now provides for additional signs, new sidewalks, and two inlet structure replacements, bike lane painting and structure rim adjustments.

A budget adjustment is necessary for approval of this agreement since it exceeds the amount estimated during the 2021 budget deliberations. The construction fund does have fund balance to cover the differential. The following budget adjustment will be necessary:

Construction Fund

CTH N and Madison Street	+\$ 28,400
Net Position	-\$ 28,400

RECOMMENDATION: Please approve the CTH N and Madison Street Costing Sharing Agreement with applicable necessary 2021 Budget Amendment.

OUTAGAMIE COUNTY HIGHWAY DEPARTMENT

COUNTY / MUNICIPAL / STATE AGREEMENT

CTH N (STH 96 to CTH OO)

Outagamie County Project 598800

DATE: **5/13/2021**

PROJECT: See below

HIGHWAY: CTH "N" / Madison St.

LIMITS: STH 96 to CTH OO/North Ave.

MUNICIPALITY: Village of Little Chute

The signatory **Village of Little Chute**, hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the County of Outagamie, through its Highway Department, hereinafter called the County, to initiate and effect the highway or street improvement hereinafter described.

PROJECT DESCRIPTION: A pavement evaluation report indicated that the recommended corrective action is to rubblize the existing concrete pavement and place a new asphalt overlay on this segment of urban highway. Minor roadway and drainage improvements will also be completed in coordination with the Village of Little Chute. This project will also include construction of two raised median islands adjacent to the existing CN Railroad at-grade crossing as part of the Village's long-term Quiet Zone Implementation improvements. Agreement is for construction and engineering support for planned improvements within the limits described above. Construction is currently scheduled for 2021.

COST ESTIMATE AND PARTICIPATION							
***** ESTIMATED COST *****							
PHASE	Total Estimated Cost	Outagamie County	%	Village of Little Chute Public Works	%	Village of Little Chute Parks Dept.	%
<u>ENGINEERING:</u>							
Design Engineering	\$0	\$0	50%	\$0	50%	\$0	0%
<u>RIGHT OF WAY:</u>	\$0	\$0	100%	\$0	0%	\$0	0%
<u>CONSTRUCTION:</u>							
Pavement Rehabilitation	\$205,000	\$205,000	100%	\$0	0%	\$0	0%
Utility Adjustments	\$10,000	\$0	0%	\$10,000	100%	\$0	0%
Median Islands at CNRR	\$45,000	\$0	0%	\$45,000	100%	\$0	0%
Bike Lane Signing/Marking	\$5,000	\$0	0%	\$0	0%	\$5,000	100%
Engineering & Support	\$12,000	\$6,000	50%	\$6,000	50%	\$0	0%
TOTAL PROJECT COST	\$277,000	\$211,000	76%	\$61,000	22%	\$5,000	2%

This request for the programming, design and construction is subject to the terms and conditions that follow and is made by the undersigned under proper authority to make such request for the designated Municipality and upon acceptance by the Highway Commissioner shall constitute an agreement between the County and the Municipality unless specifically modified or amended by supplemental written agreement between the County and the Municipality.

Terms and Conditions

1. When Federal Funds are involved, the improvement will be subject to the applicable Federal Aid Highway Acts and regulations of the Federal Highway Administration, U.S. Department of Transportation.
2. This is a joint agreement between the County and the Municipality. The Municipality will be kept informed on the project status and will have input regarding the project. This project will be administered under the County Administrative Rule 10-02.
3. If the Municipality should withdraw the project, it will pay to the County any cost that has been incurred by the county on behalf of the project.
4. The project cost in the agreement is an estimate. The Municipality will be invoiced periodically, and agrees to pay based on actual costs incurred. Such costs may be greater or less than the estimated amount, however, the Municipality acknowledges that costs between the time this agreement is executed and the actual time of construction can vary.
5. The County's obligation to perform under this contract shall be subject to County Board appropriation of funds sufficient to fund the County's obligations herein.
6. The County and Municipality agree and understand that the Municipality is reserving its rights to assess any and all costs incurred by the Municipality for this project. The Municipality and County hereby further agree that the Municipality has the right to assess any of its costs upon terms deemed acceptable by the Municipality subject to the following: In the event county property is assessed or subject to assessment the county reserves the right to object to the propriety and / or correctness of the assessment formula or methodology, however, such right to object does not extend to the municipality's ability to assess. The county's right to object includes the ability to challenge the assessment methodology or formula in circuit court and to pursue appeals of circuit court decisions.
7. Operations and Maintenance responsibilities of facilities built with this project are as follows:

Outagamie County shall maintain the following:

- a. Roadway surface and roadway base between outside curblines
- b. Curb & gutter along the County Trunk Highway
- c. Roadway signing and pavement marking necessary for normal roadway operations
- d. Traffic signal maintenance and overhead street lighting required for CTH OO intersection
- e. Maintain records of the highway and right-of-way, as well as access and utility permits along the County Trunk Highway system

The Municipality shall maintain the following:

- a. Storm sewers, drainage pipes, and related stormwater appurtenances
- b. Off-road sidewalk facilities and pedestrian crossings, including winter maintenance
- c. Sidewalks and pedestrian appurtenances at the CN Railroad at-grade crossing.
- d. Signing and pavement marking associated with sidewalks, bicycle lanes, and multi-modal facilities
- e. Installation and maintenance of local street signage
- f. Village-owned street lighting not required for safe operation of the CTH OO intersection
- g. Aesthetic mowing or landscaping within the highway right-of-way
- h. Additional amenities requested by the Municipality and installed under the contract

BY: _____
Dean E. Steingraber, P.E. Outagamie County Highway Commissioner Date

BY: _____
Signed for and on behalf of: Village of Little Chute Date

CTH N Proposed Bike Lanes Estimate - PAINT

Date: 5/13/2021

Completed By: JJZ

Item	Description	Qty	Unit	Unit Price	Total Cost
646.5220	Bike Lane Symbol	11	EA	\$ 72.00	\$ 792.00
646.5220	Sharrow Symbol	17	EA	\$ 72.00	\$ 1,224.00
646.1020	Marking Line 4-inch (white)*	5,000	LF	\$ 0.25	\$ 1,250.00
637.xxxx	Bike Lane Signs (Fabricated)	45	SF	\$ 30.00	\$ 1,350.00
637.xxxx	Posts (VLC Custom Green Steel)	7	EA	\$ 56.00	\$ 392.00
634.06xx	Bike Lane Signs (Installed) #	7	EA	\$ 175.00	\$ 1,225.00
619.1000	Mobilization - Epoxy Pav't Marking	-	EA	\$ 3,150.00	\$ -
* Assumes single 4" line b/t travel lane & bike lane				Total Cost: \$	6,233.00
Total Cost - LITTLE CHUTE					\$4,983.00
Total Cost - COUNTY					\$1,250.00

* Assumes single 4" line b/t travel lane & bike lane

Assumes core drill in sidewalk for sign installation

OPINION OF PROBABLE COST - SOMMERS UNIT COSTS

2021

Owner:	VILLAGE OF LITTLE CHUTE
Project Name:	Madison Island (CTH N/Madison St Crossing)
Note:	Prices Updated 5/12/2021 based on OC Revised Design CONCRETE PAVEMENT OPTION

Engineer: JJZ
Date: 5/13/2021

Key:
Contracted Item
Not on original estimate

Description - Concrete Islands
Total Project Length = 200 feet

UTILITIES

Item	Qty	Unit	Description	Unit Price	Total
1	4	VF	Reconstruct Sanitary Sewer Manhole (4' Diameter)	\$350.00	\$1,400.00
2	1	EA	Sanitary Sewer External Chimney Seal	\$510.00	\$510.00
3a	80	LF	Storm Sewer Reinforced Concrete Class ___ - 12-Inch	\$50.00	\$4,000.00
3b	2	EA	Catch Basins	\$1,000.00	\$2,000.00
SUB-TOTAL					\$7,910.00

MEDIAN IMPROVEMENTS

Item	Qty	Unit	Description	Unit Price	Total
3	148	SY	Removing Pavement	\$20.00	\$2,960.00
4	24	CY	Base Aggregate Dense 1-1/4 inch	\$15.00	\$360.00
5	188	Ea.	Drilled Tie Bars	\$6.00	\$1,128.00
6	525	L.F.	Saw Cut Pavement	\$2.50	\$1,312.50
7a	200	L.F.	Concrete Curb and Gutter 18 Inch -Type A South	\$13.65	\$2,730.00
7a	45	L.F.	Concrete Curb and Gutter 30 Inch -Type A South	\$14.35	\$645.75
7b	200	L.F.	Concrete Curb and Gutter 18 Inch - Type D North	\$17.00	\$3,400.00
7b	30	L.F.	Concrete Curb and Gutter 30 Inch -Type A North	\$14.35	\$430.50
8	2	Ea.	Pavement Marking, Paint, Island Nose	\$50.00	\$100.00
9	440	L.F.	Pavement Marking, Curb Paint	\$1.00	\$440.00
9b	0	Ea.	Pavement Marking, Mobilization (Epoxy Only)	\$3,150.00	\$0.00
10	5	Days	Flagging	\$1,300.00	\$6,500.00
11a	631	S.F.	Concrete Sidewalk 5 Inch, Includes Aggregate Base	\$6.00	\$3,786.00
11b	32	S.F.	Detectable Warning Fields, Natural Patina	\$30.00	\$960.00
12	30	Ton	Asphaltic Surface (Ped Crossings)	\$100.00	\$3,000.00
13	133	SY	Restoration (Topsoil, Seed, Emat)	\$5.00	\$665.00
14	160	LF	Erosion Control (IP's, Sediment Logs, Ditch Check)	\$3.00	\$480.00
15	4	Ea.	Sign Post / Installation	\$80.00	\$320.00
16	12	S.F.	Type II Signs (Assumed new by Outagamie Co)	\$30.00	\$360.00
SUB-TOTAL					\$29,577.75

PAVEMENT ITEMS (South side only; North side is same for both)

Item	Qty	Unit	Description	Unit Price	Total
17	370	SY	Removing Concrete Pavement	\$20.00	\$7,400.00
18	389	SY	Concrete Pavement, 8-Inch (Incl. 15-ft approach on N. Side)	\$49.65	\$19,313.85
SUB-TOTAL					\$26,713.85

Construction Cost		\$64,201.60
Engineering and Contingencies (20%)	20.0%	\$12,840.32
Annualized Inflation (0%)		\$0.00
Total Project Cost		\$77,041.92
Total Cost - LITTLE CHUTE	58.4%	\$44,985.30
Total Cost - COUNTY	41.6%	\$32,056.62

Village of Little Chute
REQUEST FOR BOARD CONSIDERATION

ITEM DESCRIPTION:

Auction of 422 W North

PREPARED BY: David Kittel, Community Development Director

REPORT DATE: 5/14/2021

ADMINISTRATOR'S REVIEW/COMMENTS:**EXPLANATION:**

There has been some expressed interest in a recently acquired property by the Village at 422 W North Ave to purchase the home. In the past the Village has auctioned off homes to be moved offsite to accommodate new development while lowering our expense to raze properties. With the expressed interest in this property, it is ripe for the same opportunity. The property needs to be removed to accommodate a storm water pond that is slated to start construction later this summer. Staff is looking for direction from the Village Board to have staff proceed with the auction process and have the property moved off site by the end of summer.

RECOMMENDATION: To direct staff to prepare an Auction notice to sell the 1 story Ranch home and attached garage at 422 W North Ave.

Village of Little Chute
INFORMATION FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: Board Room Monitor Update

PREPARED BY: James P. Fenlon, Administrator *JPF*

REPORT DATE: May 14, 2021

EXPLANATION: I have been working with a consultant on another increase to the Board room to facilitate great capability for conference calls/meetings for staff. This primarily includes increased microphone capabilities and a new monitor in the location of the conference table.

The funding for this effort was included in the budget adjustments that were approved on March 17th. I am providing this item to the Village Board for action due to the village's acquisition policy. Per policy, any expenditure more than \$5,000 should have three quotations unless waived by the Village Administrator. In this case, the quoted work is for approximately \$7,500.

I am recommending waiving the quotation requirement for this upgrade for the following reasons:

- The contractor is a local vendor (Arrow AV Group) who has recently installed upgraded communication capabilities in the Board Room.
- If another contractor added to the system/program, it would likely negate the warranty on the previous work performed.
- Arrow AV Group recently reprogrammed the Board Room audiovisual system to work in a more efficient manner.
- Until further notice or increased efforts, Arrow AV group will be the audio-visual contractor that we utilize for work in the Board room.

RECOMMENDATION: Approve the upgrades to the Board Room for additional conferencing capabilities with Arrow AV Group at a cost not to exceed \$7,500.

VILLAGE OF LITTLE CHUTE

ORDINANCE NO. 5, SERIES 2021

**AN ORDINANCE CREATING A COOPERATIVE AGREEMENT
WITH KAUKAUNA UTILITIES FOR COLLECTION OF
DELINQUENT ELECTRIC UTILITY BILLS USING TAX
COLLECTION PROCESS AS PER
WIS. STATUTES 66.0809(4) AND WIS. STATUTES 66.0627**

The Village Board of the Village of Little Chute does hereby ordain as follows:

Chapter 16, Article VI, Section 16-172 of the Village of Little Chute Code of Ordinances set forth below is hereby created and adopted as follows.

WHEREAS, the Village Board of the Village of Little Chute recognizes that a portion of the Village has electricity provided by Kaukauna Utilities; and

WHEREAS, the Village Board of the Village of Little Chute recognizes that delinquent electric utility bills impose a burden upon all users of this public utility; and

WHEREAS, Wisconsin Statutes 66.0809(4) expressly grants authority to municipal utilities, and Wis Statutes 66.0627 grants authorities to municipalities, to enact such legislation; and

WHEREAS, the Village Board of the Village of Little Chute wishes to cooperate with Kaukauna Utilities and the City of Kaukauna in providing another means to collect delinquent accounts to help protect all of the users of this public utility; and

WHEREAS, the City of Kaukauna Municipal Code includes provisions making delinquent electric utility service charges a lien upon real property, and allowing uncollected accounts to be placed on the property tax roll for the following year; and

WHEREAS, the City of Kaukauna has enacted an ordinance making electric utility service charges a lien upon real property, and allowing uncollected amounts to be placed upon the property tax roll for the following year and asks Village of Little Chute to enact a similar ordinance; and

WHEREAS, Wisconsin Statute 66.0809 requires Kaukauna Utilities to give a notice on October 15th each year to the owner or occupant of the lots or parcels of real estate for which payment for utility services are owing and in arrears; and

WHEREAS, Wisconsin Statute 66.0809 states that unless the taxes and arrears, with any added penalty are paid by November 15th, the arrears and penalty will be levied as a special charge against the lot or parcel of real estate for which the parcel is serviced, and for which payment is delinquent; and

WHEREAS, Wisconsin Statute 66.0809 also states that the officer or department from Kaukauna Utilities that issues the notice shall file with the Village of Little Chute Clerk on November 16th a list of all lots or parcels of real estate, giving the legal description for which notice of arrears is given, and for which arrears remain unpaid stating the amount of arrears and penalty;

NOW, THEREFORE, BE IT ORDAINED by the Village Board of the Village of Little Chute, that said Village Board does hereby create Ordinance Chapter 16, Article VI, Section 16-172 of the Little Chute Municipal Code as follows:

Sec. 16-172 - Electric Utility Cooperation with Kaukauna Utilities

- (a) Collection of delinquent electric utility accounts on behalf of Kaukauna Utilities
- (1) The procedures set forth under Sections 66.0809(3) and 66.0627 of the Wisconsin Statutes may be used for the collection of arrearages for electric service provided to Little Chute residents by Kaukauna Utilities.
 - (2) That the officer or department from Kaukauna Utilities, that issues the notice of delinquency to owners and occupants, shall file with the Village of Little Chute Clerk on November 16th a list of all lots or parcels of real estate, giving the legal description for which notice of arrears was given, and for which arrears remain unpaid stating the amount of arrears and penalty.
 - (3) Kaukauna Utilities staff is responsible for creating an accurate billing file compatible with Outagamie County's requirements for special charges and special assessments.
 - (3) If the billing file is rejected by Outagamie County for any reason, it is the responsibility of Kaukauna Utilities to correct the file and resend it to Little Chute.
 - (4) Any billing errors are the responsibility of Kaukauna Utilities to resolve.
 - (5) The Village of Little Chute will not advance any funds for the delinquent account balances; amounts will be paid to Kaukauna Utilities only when fully collected by the Village of Little Chute through the tax collection process.
 - (6) The Village of Little Chute will provide such further cooperation, to the extent allowed by law, for placing special charges constituting liens on the tax bills of Village residents for unpaid electric utility services provided by Kaukauna Utilities, and upon collection of said amounts the Village of Little Chute will reimburse Kaukauna Utilities for such previously unpaid charges.

Introduced, approved, and adopted, by requisite vote of the Village of Little Chute Board of Trustees this 19th day of May, 2021.

VILLAGE OF LITTLE CHUTE

BY: _____
Michael Vanden Berg, Village President

BY: _____
Laurie Decker, Village Clerk

Village of Little Chute
INFORMATION FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: Pine Street Traffic Management Plan and 2021 Budget Amendment

PREPARED BY: Chris Murawski, Village Engineer

REPORT DATE: May 14, 2021

ADMINISTRATOR'S REVIEW/COMMENTS:

No additional comments to this report: _____

See additional comments attached: _____

EXPLANATION:

The attached Pine Street Parking Lot Layout Plan (Exhibit 1) is attached for your reference. As previously directed by the Village Board, two additional parking areas have been added to the original design. These additional improvements will connect the drive isle and adjacent parking areas with Grand Avenue on the west and Vandebroek Street to the east. A cost estimate is provided and attached for the full amount of work to reconstruct the existing parking areas and close traffic to Pine Street to the north and creating a pedestrian mall located between two existing buildings located adjacent to the Pine Street right of way. If the additional improvements are approved a budget adjustment would be necessary to continue the project as indicated below.

A budget adjustment is necessary for approval to include new areas of pavement for this overall project. The added work will exceed the previous amount estimated during the 2021 budget deliberations. This project is a TID 8 project that was included in the 2020 General Obligation Debt issue in the amount of \$807,000 along with the Hotel Development Storm at \$603,000. The Hotel Development Storm will come in \$220,000 under budget so propose first to reprogram those borrowed funds to Pine Street. For the remainder, suggest using funds assigned for debt reduction to advance to TID 8. If you recall, at the March 17th Village Board meeting \$800,000 of fund balance was assigned for future debt reduction based on the final 2020 year-end results. The reduction could take place in one of two ways: 1) call any eligible debt (no debt available to call currently based on debt structures) or 2) use to reduce the next general obligation borrowing. Since this is a TID project, the general fund could advance the funds to the TID (with 3% interest). This would still allow in the future when the TID repays the general fund, these funds to be evaluated at that time its use in compliance with policies established. Reminder the Village borrowed for both the 2020 and 2021 CIP Projects together in 2020 so no further debt is planned to be issued in 2021.

TID 8

Pine Street Parking	+\$ 431,000
Downtown Hotel Storm	- \$ 220,000
Advance from the General Fund	+\$ 211,000

General Fund

Assigned Fund Balance Debt Reduction	-\$ 211,000
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RECOMMENDATION: Please approve the Pine Street Traffic Management Plan with applicable necessary 2021 Budget Amendment.

**OPINION OF PROBABLE COST
2021**

Owner: VILLAGE OF LITTLE CHUTE
Project Name: Pine Street Parking Lot Construction (w/o West Parking Lot)
Contract No.:
Bid Date: Prices Updated 5/2021
Bid Time:
Project Manager:

Engineer: REO / DEM

Description - Pine Street Parking Lot
Total Project Length =

SANITARY SEWER

Item	Qty	Unit	Description
1	50	LF	6 Inch Sanitary Lateral
2	210	LF	10 Inch Sanitary Main
3	13	VF	Sanitary Manhole (4' diameter)
4	2	EA	Sanitary Lateral Clay Dam
5	1	EA	Connect to Ex 10" Sanitary
6	1	EA	Sanitary Sewer Internal Chimney Seal
7	180	LF	Abandon 10" Sanitary Sewer
8	2	EA	Remove Sanitary Sewer Manhole
9	1	LS	Construction Staking - Sanitary Sewer

Unit Price	Total
\$82.24	\$4,112.00
\$94.29	\$19,800.90
\$360.74	\$4,689.62
\$150.00	\$300.00
\$1,500.00	\$1,500.00
\$510.00	\$510.00
\$7.00	\$1,260.00
\$525.40	\$1,050.80
\$1,000.00	\$1,000.00

SUB-TOTAL (Items 1 through 9, Inclusive)

\$34,223.32

STORM SEWER

Item	Qty	Unit	Description
10	752	L.F.	12 Inch Storm Sewer
11	252	L.F.	15 Inch Storm Sewer
12	120	L.F.	Plaza Trench Drain
13	30	V.F.	Storm Manhole (4' Diameter)
14	6	Ea.	3 ft Dia. Catch Basin
15	5	Ea.	Storm Inlet (2' x 3')
16	3	EA	12 inch Storm Sewer Apron Endwall
17	3	Ea.	Remove Storm Manhole or Inlet
18	1	L.S.	Construction Staking - Storm Sewer
19	1	L.S.	Traffic Control
20	30	L.F.	Abandon 12 Inch Storm Main
21	2	Ea.	Storm Lateral Clay Dam
22	50	L.F.	6 Inch Storm Lateral
23	2	Ea.	Connect to Ex Storm MH/INLET
24	12	Ea.	Inlet Protection
25	1	Ea.	Tracking Pad
26	450	L.F.	Silt Fence
27	1	Ea.	Site restoration and Landscaping
28	1	L.S.	Pond Excavation and Construction

Unit Price	Total
\$71.27	\$53,595.04
\$75.33	\$18,983.16
\$150.00	\$18,000.00
\$387.00	\$11,610.00
\$1,850.67	\$11,104.02
\$1,850.00	\$9,250.00
\$750.00	\$2,250.00
\$580.00	\$1,740.00
\$5,000.00	\$5,000.00
\$3,000.00	\$3,000.00
\$6.17	\$185.10
\$100.00	\$200.00
\$42.99	\$2,149.50
\$578.60	\$1,157.20
\$110.21	\$1,322.52
\$1,250.00	\$1,250.00
\$2.54	\$1,143.00
\$20,000.00	\$20,000.00
\$100,000.00	\$100,000.00

SUB-TOTAL (Items 10 through 28, Inclusive)

\$261,939.54

WATER MAIN

Item	Qty	Unit	Description
29	2	Ea.	Remove & Reinstall Hydrant
30	2	Ea.	Water Valve Adjustments

Unit Price	Total
\$1,500.00	\$3,000.00
\$308.00	\$616.00

SUB-TOTAL (Item 29 through 30, Inclusive)

\$3,616.00

PAVING

Item	Qty	Unit	Description
31	2,917	SY	Removing Pavement
32	1,661	LF	Removing Curb & Gutter
33	1,150	CY	Common Excavation
34	1,150	CY	Base Aggregate Dense 1 1/4 inch
35	80	SY	8" Concrete Pavement (Doweled) with Integral Curb
36	50	Ea.	Drilled Tie & Dowel Bars
37	4,073	SY	HMA Pavement Type 4 LT 58-28 S Surface and Binder
38	1,715	L.F.	Concrete Curb and Gutter 30 Inch - Standard
39	12,958	S.F.	Concrete Driveway and Sidewalk 6 Inch, Includes Aggregate Base
40	8	Ea.	Curb Ramp Detectable Warning Field (24"x48")
41	15	Ea.	Drilled, Epoxy Coated No. 4 Tie Bars
42	1	L.S.	Water (For Compaction and Dust Control)
43	270	LF	Sawcut Pavement
44	1	L.S.	Street Signs and Posts
45	1	L.S.	Construction Staking
46	900	S.Y.	Concrete Pavement Removal
47	3,775	S.Y.	Asphalt Pavement Removal
48	1,800	LF	Pavement Marking Epoxy 4 inch
49	90	LF	Pavement Marking Epoxy 6 inch
50	200	LF	Pavement Marking Epoxy 18 inch
51	1	L.S.	Lighting
52	1	L.S.	Landscaping
53	16	EA	Pavement Marking Sybmols

Unit Price	Total
\$40.00	\$116,680.00
\$3.00	\$4,983.00
\$20.00	\$23,000.00
\$25.50	\$29,325.00
\$56.00	\$4,480.00
\$13.00	\$650.00
\$52.78	\$214,972.94
\$31.67	\$54,314.05
\$6.25	\$80,987.50
\$250.00	\$2,000.00
\$13.00	\$195.00
\$2,500.00	\$2,500.00
\$2.85	\$769.50
\$4,000.00	\$4,000.00
\$3,000.00	\$3,000.00
\$4.77	\$4,293.00
\$4.08	\$15,402.00
\$3.00	\$5,400.00
\$5.00	\$450.00
\$13.00	\$2,600.00
\$60,000.00	\$60,000.00
\$25,000.00	\$25,000.00
\$300.00	\$4,800.00

SUB-TOTAL (Items 31 through 53, Inclusive)

\$659,801.99

Construction Cost	\$959,580.85
Engineering and Contingencies (25%)	\$239,895.21
Annualized Inflation (4%)	\$38,383.23
Total Project Cost	\$1,237,859.30

REV	DATE	BY	DESCRIPTION

DESIGNED: REO

DRAWN: REO

CHECKED: REO

APPROVED: CLM

EXHIBIT
1

