

MINUTES OF THE REGULAR BOARD MEETING OF MAY 19, 2021

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Larry Van Lankvelt, Trustee
John Elrick, Trustee
Don Van Deurzen, Trustee
James Hietpas, Trustee
Bill Peerenboom, Trustee
Brian Van Lankveldt, Trustee

Roll call of Officers and Department Heads

PRESENT: James Fenlon, Village Administrator
Dave Kittel, Community Development Director
Kent Taylor, Director of Public Works
Katherine Freund, LC Library Director
Lisa Remiker-DeWall, Finance Director
Chris Murawski, Village Engineer
Dan Meister, Fox Valley Metro Police Chief
EXCUSED: Tyler Claringbole, Village Attorney
Laurie Decker, Village Clerk

Public Appearance for Items Not on the Agenda

None

Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

1. Minutes of Regular Board Meeting of May 5, 2021
2. Temporary Class "B" Retailers License for Cheesefest
3. Disbursement List

Moved by Trustee L. Van Lankvelt, seconded by Trustee B. Van Lankveldt to Approve the Consent Agenda items as listed

Ayes 7, Nays 0 – Motion Carried

Other Informational Items—April Fire Monthly Report and April Monthly Report

Introduction of the New LCASD Superintendent and LC Can Update

Administrator Fenlon introduced Mr. Dave Botz who then introduced Ms. Heidi Schmidt as the new Little Chute School Superintendent beginning July 1, 2021. Ms. Schmidt expressed her excitement to be working with the Village of Little Chute.

Administrator Fenlon gave a brief overview of the Little Chute Community Area Network between the school district and the Village of Little Chute. After discussions with School District partners we are looking to enhance the current facilities to extend to all water utility sites in the Village as stated in the packet.

Discussion/Action—Relocation of Trash Enclosure for Cobblestone Hotel

Director Kittel went over the relocation of the trash enclosure and has an agreement from the residents with their requests. This agreement will be looked at again in a year and the management agreed to listen to any complaints by the residents.

Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to Approve the Relocation of the Trash Enclosure for Cobblestone Hotel with the requirement that the fence is 8 feet per agreement

Ayes 7, Nays 0 – Motion Carried

Discussion/Action—St. John's Parking Lot Change

Director Kittel went over a request from St. Johns for parking lot changes.

Moved by Trustee Peerenboom, seconded by Trustee Elrick to Approve the recommendation by staff to approve the changes to St. Johns Parking lot due to the unique shape of the parcel and with the agreement that the storm water management will be updated..

Ayes 7, Nays 0 – Motion Carried

Action—Pine Street Public Improvements and Budget Adjustments

Moved by Peerenboom, seconded by Trustee Van Deurzen to move this item from S to I

Ayes 7, Nays 0 – Motion Carried

Director Murawski went over the Pine Street Traffic Management Plan and 2021 Budget Adjustments. Trustee Van Duerzen asked what the cost would be to just do the street, Director Murawski advised it would be higher. Trustee Peerenboom asked if parking on Main Street could be increased by two stalls even if it means replacing a tree. Melissa from Elite Smiles agreed that she would also like the two stalls added. Trustee Van Lankvelt stated he agrees to add additional parking even if the bump out has to be removed.

Moved by Trustee Elrick seconded by Trustee L. Van Lankvelt to Move forward with Pine Street Improvements and Budget Adjustment with additional parking on Main Street and existing bump out improvements

Ayes 6, Nays (Van Deurzen) – Motion Carried

Committee/Commission Appointments

President Vanden Berg made the following appointments:

Trustee Peerenboom - President Pro Tem

Director Dave Kittel - Fox Cities Room Tax Commission

President Mike Vanden Berg - Appleton Redevelopment Authority Exhibition Center Advisory Committee

Moved by Trustee Elrick, seconded by Trustee Van Deurzen to Approve the Committee/Commission Appointments

Ayes 7, Nays 0 – Motion Carried

Action—Appoint John Mc Donald as the Parks, Recreation and Forestry Director

Moved by Trustee B. Van Lankveldt, seconded by Trustee Peerenboom to Appoint John Mc Donald as the new Parks, Recreation and Forestry Director

Ayes 7, Nays 0 – Motion Carried

Action—Adopt Resolution No. 13, Series 2021 Agropur Land Transfer and Sale

Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to Adopt Resolution No. 13, Series 2021 Agropur Land Transfer and Sale

Ayes 7, Nays 0 – Motion Carried

Action—2021 Budget Amendments

WE Energies

Director Murawski went over the cost for the budget adjustments requested for WE Energies for lighting necessary on Evergreen Drive (French to Holland).

Moved by Trustee Elrick, seconded by Trustee Van Deurzen to Approve the 2021 budget adjustment needed for the lighting plan as requested

Ayes 7, Nays 0 – Motion Carried

Roll Call Vote

Brian Van Lankveldt, Trustee	Aye
John Elrick, Trustee	Aye
Don Van Deurzen, Trustee	Aye
Bill Peerenboom, Trustee	Aye
Larry Van Lankvelt, Trustee	Aye
James Hietpas, Trustee	Aye
Michael Vanden Berg, President	Aye

Action—2021 Budget Amendments**Vandenbroek Pond**

Director Murawski explained the budget adjustment necessary to expand the original project volume from 3,000 cubic yards to 10,500 cubic yards due to the recent land acquisition.

Moved by Trustee L. Van Lankvelt, seconded by Trustee B. Van Lankveldt to Approve the 2021 budget adjustment for Vandenbroek Pond

Ayes 7, Nays 0 – Motion Carried

Roll Call Vote

Michael Vanden Berg, President	Aye
Larry Van Lankvelt, Trustee	Aye
John Elrick, Trustee	Aye
Don Van Deurzen, Trustee	Aye
James Hietpas, Trustee	Aye
Bill Peerenboom, Trustee	Aye
Brian Van Lankveldt, Trustee	Aye

Department and Officers Progress Reports

Departments and Officers provided progress reports to the Board

Action—CTH N Cost Share Agreement and Budget Adjustments

Director Murawski went over the cost sharing and 2021 budget adjustment needed for CTH N & Madison Street

Moved by Trustee Peerenboom, seconded by Trustee B. Van Lankveldt to Approve the County Highway N cost share agreement.

Ayes 7, Nays 0 – Motion Carried

Roll Call Vote

Don Van Deurzen, Trustee	Aye
Bill Peerenboom, Trustee	Aye
Larry Van Lankvelt, Trustee	Aye
James Hietpas, Trustee	Aye
Michael Vanden Berg, President	Aye
John Elrick, Trustee	Aye
Brian Van Lankveldt, Trustee	Aye

Discussion/Action—Auction 422 W. North

Director Kittel went over the request to auction off the home and attached garage at 422 W. North Avenue that will need to be moved.

Moved by Trustee Elrick, seconded by Trustee Van Deurzen to direct staff to prepare an auction notice for 422 W. North Avenue

Ayes 7, Nays 0 – Motion Carried

Discussion/Action—Board Room Monitor

Administrator Fenlon went over the quotes received to update the Board Room Monitor.

Moved by Trustee B. Van Lankveldt, seconded by Trustee Peerenboom to Approve the upgrades as presented.

Ayes 7, Nays 0 – Motion Carried

Outagamie County MFR Expansion Site Plan Approval

Director Kittel went over the site plan approval for the MFR facility and advised the Plan Commission has approved.

Moved by Trustee L. Van Lankvelt, seconded by Trustee B. Van Lankveldt to Approve the site plan for the Outagamie County Landfill Expansion

Ayes 7, Nays 0 – Motion Carried

Action—Adopt Ordinance No. 5, Series 2021 Creating A Cooperative Agreement with Kaukauna Utilities for Collection of Delinquent Electric Utility Bills Using Tax Collection Process

Moved by Trustee Elrick, seconded by Trustee Peerenboom to Adopt Ordinance No. 5, Series 2021 Creating A Cooperative Agreement with Kaukauna Utilities for Collection of Delinquent Electric Utility Bills Using Tax Collection Process

Ayes 7, Nays 0 – Motion Carried

Discussion—Covid-19 Update - Senior Recreation

Administrator Fenlon advised that staff is recommending allowing the Senior Program to begin in June. Also there is a request for candy at the parade and unless the board disagrees we will approve the request for candy at the Cheesefest parade.

Call for Unfinished Business

None

Items for Future Agenda

None

Closed Sessions:

a) 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Economic Development Negotiations-Downtown Proposals and TID 7 Proposal*

Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to enter into closed session

Ayes 7, Nays 0 – Motion Carried

b) 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to be involved. *Review of Legal Counsel Guidance*

Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to enter into closed session

Ayes 7, Nays 0 – Motion Carried

Return to Open Session


Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to exit closed session

Ayes 7, Nays 0 – Motion Carried

Adjournment

Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to Adjourn the Regular Board Meeting at 9:22 p.m.

VILLAGE OF LITTLE CHUTE

Attest: 
Laurie Decker, Village Clerk

By:


Michael R. Vanden Berg, Village President