



# AGENDA

## VILLAGE OF LITTLE CHUTE UTILITY COMMISSION MEETING

PLACE: Village Hall Board Room

DATE: Tuesday, June 15, 2021

TIME: 6:00 p.m.

- A. Call to Order
- B. Roll Call
- C. Public Appearance for Items Not on the Agenda

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**Virtually attend the June 15th Utility Commission meeting at 6 PM by following the link:**

<https://zoom.us/j/91334751066>

Meeting ID: 913 3475 1066

Phone: +1 312 626 6799,,91334751066# US (Chicago)

1. Approval of Minutes  
*Utility Commission Minutes of May 18, 2021*
2. Compliance Maintenance Annual Report (CMAR)
3. Progress Reports
  - a. MCO Operations Update
  - b. Director of Public Works
  - c. Finance Director
4. Approval of Vouchers
5. Unfinished Business
6. Items for Future Agenda
7. Closed Sessions:  
19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to be involved. *Legal Update*

8.      **Adjournment**

Requests from persons with disabilities who need assistance to participate in this meeting should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852 Prepared: June 10, 2021



## Information for the Utility Commission Meeting June 15, 2021 - 6:00 PM

The Village of Little Chute is taking precautions related COVID-19 as it relates to Village Board meetings. On March 16<sup>th</sup>, 2020, the Wisconsin Attorney General released guidance for local communities related to Open Meetings and the use of technology while still complying with Wisconsin's Open Meeting laws. You can find Wisconsin Department of Justice guidance here: [DOJ Guidance on Open Meetings](#).

Until further notice, the Village of Little Chute will be providing the following means for residents to interact, engage, and participate in Village Board proceedings. The proceedings of all Village of Little Chute public meetings are recorded and available for review.

1. Virtually attend the June 15th Utility Commission Meeting at 6:00 PM by following the link here:  
Join Zoom Meeting  
<https://zoom.us/j/91334751066>  
**Meeting ID: 913 3475 1066**
2. Call-in Information: United States +1 312 626 6799 US (Chicago)  
**Meeting ID: 913 3475 1066**  
Find your local number: <https://zoom.us/u/abGpaew1E>
3. If you are experiencing connectivity issues or have questions on the options above, please contact James Fenlon at [james@littlechutewi.org](mailto:james@littlechutewi.org)
4. The Board Room at Village Hall will be open, but board members and staff have the option to attend virtually. We urge residents to participate in our meetings by utilizing the virtual options above.
5. If you have questions or comments regarding the agenda or potential items on the agenda, we urge you to contact Board or staff members regarding your concerns. You can find Board Member contact information here: <http://www.littlechutewi.org/59/Meet-the-Village-Board>
6. If you have questions or comments regarding the agenda, you can also contact the Village Administrator, James Fenlon, at [james@littlechutewi.org](mailto:james@littlechutewi.org) or 920-423-3850.
7. If you have questions or comments regarding the agenda and want to contact a Village of Little Chute Department Head, you can find a complete staff directory here: <http://www.littlechutewi.org/directory.aspx>

## MINUTES OF THE UTILITY COMMISSION MEETING OF MAY 18, 2021

### Call to Order

The Utility Commission meeting was called to order at 6:00 P.M. by Kevin Coffey, Chair

### Roll Call

PRESENT: Kevin Coffey, Chair  
Tim Wegand  
Mark Gloudemans  
Tom Buchholz  
Michael Vanden Berg  
Jessica Schultz

ALSO PRESENT: Village Administrator James Fenlon, Director of Public Works Kent Taylor, Finance Director Lisa Remiker-DeWall, Jerry Verstegen, MCO

### Public Appearance for Items Not on the Agenda

None

### Approval of Minutes from the Utility Commission Meeting of March 16, 2021

*Moved by T. Buchholz, seconded by J. Schultz to Approve Minutes from the Utility Commission of March 16, 2021*

All Ayes – Motion Carried

### Discussion—Update of Water Meter Read Options

Jerry Verstegen, MCO gave information on the options for the reading of water meters. Jerry advised the commission that something will need to be done by November for billing purposes. Administrator Fenlon presented a memo that will be presented to the Village Board regarding the expansion of the Little Chute Community Network that will also include water.

### Progress Reports

#### MCO Operations Update

Commissioner Coffey asked if any questions for Jerry, otherwise the report in the packet covers all the updates.

#### Director of Public Works

Director Taylor advised there were openings in Public Works otherwise no further information other than what was in the packet.

#### Finance Director

Director Remiker-DeWall advised that all the information is in the packet and the audit is complete and more information is on the Little Chute website.

### Approval of Vouchers

*Moved by M. Gloudemans, seconded by J. Schultz to Approve and Authorize payment of Vouchers and draw from the respective funds*

All Ayes – Motion Carried

### Unfinished Business

None

### Items for Future Agenda

Closed Session-Update on the Landfill  
Plan is to start meeting in person in June

**Adjournment**

*Moved by K. Coffey, seconded by T. Wegand to Adjourn the Utility Commission Meeting at 6:43 p.m.*

All Ayes – Motion Carried

**VILLAGE OF LITTLE CHUTE**

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By: Kevin Coffey, Chair

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Attest: Laurie Decker, Village Clerk

Village of Little Chute  
Engineering Department

**REQUEST FOR BOARD'S CONSIDERATION**

ITEM DESCRIPTION:	Compliance Maintenance Annual Report (CMAR)
REPORT PREPARED BY:	Kent Taylor, Director of Public Works
REPORT DATE:	June 16, 2021
ADMINISTRATOR'S REVIEW / COMMENTS:	
No additional comments to this report _____	
See additional comments attached _____	
EXPLANATION:	
<p>Chapter NR 208, Wis. Adm. Code, is more commonly known as the Compliance Maintenance Annual Report (CMAR) rule for publicly and privately owned domestic wastewater treatment works. The CMAR is a self-evaluation tool that promotes the owner's awareness and the responsibility for wastewater collection and treatment needs, measures the performance of a wastewater treatment works during a calendar year, and assesses its level of compliance with permit requirements. CMAR requirements have been in existence since 1987. Revisions to Chapter NR 208, Wis. Adm. Code, became effective January 2005.</p>	
<p><b>What are Compliance Maintenance Annual Reports?</b></p> <p>The Compliance Maintenance Annual Report (CMAR) has been an annual self-evaluation reporting requirement for publicly and privately owned domestic sewerage treatment works since 1987. It was last revised in 2005. It is required under Wisconsin Administrative Code NR 208 – Compliance Maintenance. The purpose of this self-evaluation program is to encourage, and where necessary, to provide a mechanism to require owners of domestic wastewater treatment systems to take actions to prevent violations of permit effluent limits and avoid water quality degradation. This program also encourages actions which promote the owner's awareness and responsibility for wastewater collection and treatment needs; maximizes the useful life of sewerage systems through improved operation &amp; maintenance; and initiates formal planning, design and construction for system upgrades.</p> <p>The CMAR describes the physical condition and the performance of wastewater systems during the previous calendar year; provides the owner of the treatment system with an objective analysis to determine whether a more detailed evaluation of the wastewater facility shall be conducted; and assesses a system's performance and wastewater management activities. The owner of the wastewater facility and the Wisconsin DNR use the annual report as a communication tool for identifying needs for future planning.</p> <p><b>How does the revised rule affect collection systems?</b></p> <p>The rule expanded the CMAR requirement to include municipalities that have sewer systems that discharge into another municipality's collection and treatment system. Approximately 310 collection systems currently covered by WPDES general permits for bypassing and overflows will be subject to the CMAR requirements for the first time. Collection system owners are required to complete an CMAR form with information on:</p>	

1. The type of annual maintenance activities they have conducted on their collection system;
2. The occurrence of Sanitary Sewer Overflows (SSO's);
3. The overall performance of the collection system; and
4. The financial management practices they have in place to ensure repairs, replacements, and upgrades are implemented.

All collection systems covered by WPDES permit WI-0047341-3, Bypasses or Overflows from Sewage Collection Systems, received a letter in March 2004 regarding the proposed expansion of the CMAR requirements to include sanitary sewer collection systems that discharge into another municipality's collection and treatment system. Submittal of the Annual Wastewater Bypassing and Overflow Report form is no longer required. The CMAR system will summarize data on all sanitary sewer overflows or bypasses that have been reported to the Department by each municipality.

### **What is required of the Village?**

The Village of Little Chute is required to complete a CMAR and pass a resolution charting the course of action which the Village will take to correct any deficiencies.

The Village of Little Chute Department of Public Works has completed the CMAR for 2020 (see attached form). The Village received an A (4.0) for its sanitary collection system which places it in the voluntary range. Included with your information is a resolution for Village Board consideration. A resolution is required verifying the Board's review, statement of corrective actions, if necessary, and authorization of submittal of the CMAR.

### **RECOMMENDATION:**

Please review and approve the attached Compliance Maintenance Annual Report (CMAR) and adopt provided resolution. After the resolution has been adopted the CMAR will be electronically submitted to the Wisconsin Department of Natural Resources by the Village of Little Chute Department of Public Works.

# Compliance Maintenance Annual Report

Little Chute Sewage Collection System

Last Updated: Reporting For:

6/10/2021

**2020**

## Financial Management

### 1. Provider of Financial Information

Name:

Lisa Remiker-Dewall

Telephone:

920-423-3855

(XXX) XXX-XXXX

E-Mail Address  
(optional):

lisa@littlechutewi.org

### 2. Treatment Works Operating Revenues

2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ?

- Yes (0 points)
- No (40 points)

If No, please explain:

2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?

Year:

2020

0

- 0-2 years ago (0 points)
- 3 or more years ago (20 points)
- N/A (private facility)

2.3 Did you have a special account (e.g., CWFP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?

- Yes (0 points)
- No (40 points)

### REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]

### 3. Equipment Replacement Funds

3.1 When was the Equipment Replacement Fund last reviewed and/or revised?

Year:

2020

- 1-2 years ago (0 points)
- 3 or more years ago (20 points)
- N/A

If N/A, please explain:

### 3.2 Equipment Replacement Fund Activity

#### 3.2.1 Ending Balance Reported on Last Year's CMAR

\$

\$

3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)

3.2.3 Adjusted January 1st Beginning Balance

\$

3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)

+

\$

# Compliance Maintenance Annual Report

## Little Chute Sewage Collection System

Last Updated: Reporting For:  
6/10/2021 2020

3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below\*)

\$ 0.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 77,150.00

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

The Village of Little Chute has limited equipment in the sanitary collection system. Additional funds to \$100K for equipment/material replacement are available as needed in working cash reserves.

3.3 What amount should be in your Replacement Fund? \$ 50,000.00

Please note: If you had a CWFP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

- Yes
- No

If No, please explain.

## 4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

- Yes - If Yes, please provide major project information, if not already listed below.□□
- No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Hartzheim Drive (Well # 4 to Buchanan Rd) Sanitary Sewer Replacement	130000	2021
2	Pine Street Parking Lot Sanitary Sewer Work/Upgrade	44000	2021
3	Purchase Skid Mount Sewer Camera	40000	2021
4	Buchanan St (CTH OO to Main St) Sanitary Sewer Replacement	300000	2023
5	CTH "OO" Bohm Drive to Rosehill Road and Rosehill Road from CTH "OO" to Joyce Street, sanitary sewer main replacement.	300000	2021
6	CTH "OO" Lamers Drive to Bohm Drive, Sanitary Sewer Main replacement	226000	2022
7	Randolph Drive (East Segment) sanitary sewer main replacement.	231000	2023
8	Randolph Drive (West Segment) sanitary sewer main replacement	186000	2023
9	Arthur Street (McKinley Ave to Main Street) sanitary sewer main replacement	61000	2026
10	Miami Circle (Florida Ave to Vandenbroek Road) sanitary sewer main replacement	386000	2026
11	Adams Way (McKinley Street to Pierce Avenue) sanitary main replacement	218000	2027
12	Biscayne Drive (Miami Circle to W Florida Ave) sanitary sewer main replacement	282000	2027
13	Bittersweet Ct sanitary sewer main replacement	61000	2027
14	Florida Avenue (Maplewood Drive to Vandenbroek Rd) sanitary sewer main replacement	201000	2027
15	Franklin Street (Greenfield Dr. to W Florida Ave.) sanitary sewer main replacement	183000	2027
16	Grant Street (Greenfield Dr. to W Florida Ave.) sanitary sewer main replacement	106000	2028

# Compliance Maintenance Annual Report

## Little Chute Sewage Collection System

Last Updated: Reporting For:

6/10/2021

**2020**

17	Hoover Ave. (Roosevelt St. to Buchanan St.) sanitary sewer main replacement	67000	2028
18	Jefferson St (Main St. to terminus) sanitary sewer main replacement	529000	2028
19	E Lincoln St (Sue St. to Sanitorium Rd.) sanitary sewer main replacement	304000	2029
20	E Lincoln St. (Buchanan St to Sue St.) sanitary sewer main replacement.	239000	2030
21	Orchard La, (W Florida Ave. to Florida Ave.) sanitary sewer main replacement.	352000	2030
22	Roosevelt Street (E Florida Ave. to E Elm St.) sanitary sewer main replacement	293000	2030
23	Tampa Way (Miami Cr. to terminus) sanitary sewer main replacement	116000	2031
24	Taylor St. (Moasis Dr. to E Florida Ave) sanitary sewer main replacement	293000	2031
25	E. Wisconsin Avenue (Sue St. to Sanitorium Rd.) sanitary sewer main replacement	297000	2032
26	E. Wisconsin Ave (Buchanan St to Sue St) sanitary sewer main replacement	234000	2032

### 5. Financial Management General Comments

N/A

### ENERGY EFFICIENCY AND USE

#### 6. Collection System

##### 6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

#### **COLLECTION SYSTEM PUMPAGE: Total Power Consumed**

Number of Municipally Owned Pump/Lift Stations:

	<b>Electricity Consumed (kWh)</b>	<b>Natural Gas Consumed (therms)</b>
<b>January</b>	0	
<b>February</b>	0	
<b>March</b>	0	
<b>April</b>	0	
<b>May</b>	0	
<b>June</b>	0	
<b>July</b>	0	
<b>August</b>	0	
<b>September</b>	0	
<b>October</b>	0	
<b>November</b>	0	
<b>December</b>	0	
<b>Total</b>	<b>0</b>	<b>0</b>
<b>Average</b>	<b>0</b>	<b>0</b>

##### 6.1.2 Comments:

N/A

#### 6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- Comminution or Screening
- Extended Shaft Pumps
- Flow Metering and Recording
- Pneumatic Pumping
- SCADA System

# Compliance Maintenance Annual Report

## Little Chute Sewage Collection System

Last Updated: Reporting For:

6/10/2021

**2020**

- Self-Priming Pumps
- Submersible Pumps
- Variable Speed Drives
- Other:

6.2.2 Comments:

N/A

6.3 Has an Energy Study been performed for your pump/lift stations?

- No
- Yes

Year:

By Whom:

Describe and Comment:

6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

N/A

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

Little Chute Sewage Collection System

Last Updated: Reporting For:

6/10/2021

2020

## Sanitary Sewer Collection Systems

### 1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

Yes

No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

Yes

No (30 points)

N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

Per the Village CMAR - No sanitary overflows. No basement backups. No infrastructure failure due to lack of maintenance. Maintain capacity for community and industry growth within the community. Reduce infiltration and inflow.

Did you accomplish them?

Yes

No

If No, explain:

Organization [NR 210.23 (4) (b)]

Does this chapter of your CMOM include:

Organizational structure and positions (eg. organizational chart and position descriptions)

Internal and external lines of communication responsibilities

Person(s) responsible for reporting overflow events to the department and the public

Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

Sewer use ordinance

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY)

Does your sewer use ordinance or other legally binding document address the following:

Private property inflow and infiltration

New sewer and building sewer design, construction, installation, testing and inspection

Rehabilitated sewer and lift station installation, testing and inspection

Sewage flows satellite system and large private users are monitored and controlled, as necessary

Fat, oil and grease control

Enforcement procedures for sewer use non-compliance

Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

Equipment and replacement part inventories

Up-to-date sewer system map

# Compliance Maintenance Annual Report

## Little Chute Sewage Collection System

Last Updated: Reporting For:

6/10/2021

2020

- A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation
- A description of routine operation and maintenance activities (see question 2 below)
- Capacity assessment program
- Basement back assessment and correction
- Regular O&M training
- Design and Performance Provisions [NR 210.23 (4) (e)]□□

What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?

- State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements
- Construction, Inspection, and Testing
- Others:

- Overflow Emergency Response Plan [NR 210.23 (4) (f)]□□

0

Does your emergency response capability include:

- Responsible personnel communication procedures
- Response order, timing and clean-up
- Public notification protocols
- Training
- Emergency operation protocols and implementation procedures
- Annual Self-Auditing of your CMOM Program [NR 210.23 (5)]□□
- Special Studies Last Year (check only those that apply):
  - Infiltration/Inflow (I/I) Analysis
  - Sewer System Evaluation Survey (SSES)
  - Sewer Evaluation and Capacity Management Plan (SECAP)
  - Lift Station Evaluation Report
  - Others:

## 2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	35	% of system/year
Root removal	0	% of system/year
Flow monitoring	100	% of system/year
Smoke testing	0	% of system/year
Sewer line televising	1	% of system/year
Manhole inspections	30	% of system/year
Lift station O&M	0	# per L.S./year
Manhole rehabilitation	1	% of manholes rehabbed
Mainline rehabilitation	1	% of sewer lines rehabbed
Private sewer inspections	1	% of system/year

# Compliance Maintenance Annual Report

## Little Chute Sewage Collection System

Last Updated: Reporting For:

6/10/2021

**2020**

Private sewer I/I removal

1

% of private services

River or water crossings

50

% of pipe crossings evaluated or maintained

Please include additional comments about your sanitary sewer collection system below:

N/A

### 3. Performance Indicators

#### 3.1 Provide the following collection system and flow information for the past year.

28.11 Total actual amount of precipitation last year in inches

31.05 Annual average precipitation (for your location)

58.1 Miles of sanitary sewer

0 Number of lift stations

0 Number of lift station failures

0 Number of sewer pipe failures

0 Number of basement backup occurrences

2 Number of complaints

1.73 Average daily flow in MGD (if available)

2.79 Peak monthly flow in MGD (if available)

8.84 Peak hourly flow in MGD (if available)

#### 3.2 Performance ratios for the past year:

0.00 Lift station failures (failures/year)

0.00 Sewer pipe failures (pipe failures/sewer mile/yr)

0.00 Sanitary sewer overflows (number/sewer mile/yr)

0.00 Basement backups (number/sewer mile)

0.03 Complaints (number/sewer mile)

1.6 Peaking factor ratio (Peak Monthly:Annual Daily Avg)

5.1 Peaking factor ratio (Peak Hourly:Annual Daily Avg)

### 4. Overflows

#### LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED \*\*

Date	Location	Cause	Estimated Volume
None reported			

\*\* If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

### 5. Infiltration / Inflow (I/I)

#### 5.1 Was infiltration/inflow (I/I) significant in your community last year?

Yes

No

If Yes, please describe:

During wet weather events the sanitary collection system experiences infiltration. Potable water entering the sanitary collection system in 2020 was 1.27 mgd +or-. The average daily flow into the sanitary collection system was approx. 1.64 mgd.

# Compliance Maintenance Annual Report

## Little Chute Sewage Collection System

Last Updated: Reporting For:

6/10/2021

**2020**

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

- Yes
- No

If Yes, please describe:

5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:

The Village has made an effort to identify I&I by checking manholes during both dry and wet weather conditions. When defects are found they are corrected.

5.4 What is being done to address infiltration/inflow in your collection system?

Manholes are inspected, sanitary sewer mains are being televised, repairs are being made when found.

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	A

# Compliance Maintenance Annual Report

Little Chute Sewage Collection System

Last Updated: Reporting For:

6/10/2021

**2020**

## Grading Summary

WPDES No: 0047341

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Financial	A	4	1	4
Collection	A	4	3	12
<b>TOTALS</b>			<b>4</b>	<b>16</b>
<b>GRADE POINT AVERAGE (GPA) = 4.00</b>				

Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

# Compliance Maintenance Annual Report

Little Chute Sewage Collection System

Last Updated: Reporting For:

6/10/2021

**2020**

## Resolution or Owner's Statement

Name of Governing Body or Owner:

Village of Little Chute, WI

Date of Resolution or Action Taken:

2021-06-16

Resolution Number:

17

Date of Submittal:

### **ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):**

Financial Management: Grade = A

Collection Systems: Grade = A

(Regardless of grade, response required for Collection Systems if SSOs were reported)

### **ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS**

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

**G.P.A. = 4.00**



**Engineering Department &  
Department of Public Works**  
**Monthly Utility Commission**  
**Report for May 2021**

**STREET NOTES:**

**Sanitary Sewer**

- Maintained, changed batteries, and read laser meters in the sanitary collection system.
- Checked sanitary sewer mains and preformed preventive maintenance.
- Found and repaired an infiltration leak on Moasis/Elm Drive. Public Works crew and Speedy clean repaired the leak.
- Inspected sanitary manholes for ground water infiltration.
- Gathered data for submittal of the annual CMAR report to the WDNR.
- Water main break pavement cut on Buchanan was repaired.

**Storm Sewer**

- Checked new development site plans.
- Reviewed and managed storm water permits.
- Performed erosion control monitoring and management.
- Reviewed new development site plans.
- Continued weekly street sweeping.
- Inspected storm inlets.
- Repaired two storm inlets with new riser rings.
- Attended NEWSC Spring Storm Water meeting

**Storm Ponds**

- Did routine maintenance around the ponds – grass cutting, checked outfalls, sprayed weeds, chipped brush, and picked sweet clover.
- Plated aquatic plants in the Industrial Pond.
- Repaired outfalls on Hwy 96 and Vandenberg Lane.
- Trapped woodchucks.

**Water**

- No report.

## ENGINEERING NOTES: 2021 Utility Projects – May

May 2021 - Utility Installation and Abandonments			
<b>Evergreen Drive (Vandenbroek Rd. to Freedom Rd. "CTH-N")</b>			
SANITARY SEWER	Units	Installed	Abandoned/Removed
None	L.F.	None	None
STORM SEWER	Units	Installed	Abandoned/Removed
12" PVC Storm Sewer Main	L.F.	None	15.0
18" PVC Storm Sewer Main	L.F.	74.4	None
WATER MAIN	Units	Installed	Abandoned/Removed
None	L.F.	None	None

**Downtown Hotel Storm Sewer & Lyle Street Storm Sewer** – The contractor has completed terrace and yard restoration for these projects. Engineering staff will provide a final inspection of the installed improvements and prepare a punch list if necessary.

**Ebb Trail and Storm Sewer** – The contractor has restored the green space areas adjacent to the trail. Engineering staff will provide a final inspection of the installed improvements and prepare a punch list if necessary.

**Evergreen Drive (Freedom Road to Vandenbroek Road)** – This project utility work will consist of mainly storm sewer with minor sanitary and water main adjustments. A preconstruction meeting was held on May 17<sup>th</sup> with construction beginning on May 24<sup>th</sup>. A project walk through was held on May 27<sup>th</sup> to inform residents and business owners of the project schedule and answer any remaining questions that they may have.

**Hartzheim Drive Urbanization and Extension** – This project utility work consists of water main, storm and sanitary sewer extensions. A preconstruction meeting was held on May 27<sup>th</sup> to discuss the schedule and to coordinate with private utilities. A project walk through was held on May 27<sup>th</sup> to inform residents and business owners of the project schedule and answer any remaining questions that they may have. We expect to begin construction in the second week of June for this project.

**North Ave - CTH OO Sanitary Sewer Replacement Project** – The contract is complete and we are waiting on the contractor to schedule a preconstruction meeting and provide a start date for this work.

**Vandenbroek Pond** – Design modifications are complete for the enlarged pond. Storm sewer design is underway to provide a pipe network that can convey the storm water to the pond for the designed tributary area.

**Other Activities** - Last year's utility construction for Homewood Court, Carol Lynn Drive and Hickory Drive have been inspected and a final punch list is being prepared. Additional terrace restoration has been provided by the landscape sub-contractor as a response to home owner requests.

**VILLAGE OF LITTLE CHUTE**

**SEWER UTILITY**

**BUDGET STATUS**

	2021		2020 ACTUAL	<i>Change from PY</i>
	BUDGET Revenue = >	ACTUAL MAY YTD		
<b>REVENUE</b>				
Multi-family Residential	200,000	92,933	79,789	16.47%
Residential	1,200,000	501,849	498,135	0.75%
Commercial	200,000	88,232	85,548	3.14%
Industrial	650,000	260,530	261,573	-0.40%
Public Authority	420,000	96,330	109,804	-12.27%
Sales Subtotal	2,670,000	1,039,874	1,034,849	0.5%
All Other	419,536	23,430	73,181	-67.98%
<b>TOTAL REVENUE</b>	<b>3,089,536</b>	<b>1,063,304</b>	<b>1,108,030</b>	<b>-4.0%</b>
<i>% of CY Budget</i>		34%		
	2021		2020 ACTUAL	
	BUDGET Expense = >	ACTUAL MAY YTD		
<b>EXPENSES</b>				
Financing	235,194	100,011	100,826	-0.81%
Treatment	2,381,600	858,968	819,784	4.78%
Collection	219,971	84,409	64,182	31.52%
Billing	144,243	43,680	37,410	16.76%
Admin	178,169	64,261	62,145	3.40%
<b>TOTAL EXPENSE</b>	<b>3,159,177</b>	<b>1,151,329</b>	<b>1,084,347</b>	
<i>% of CY Budget</i>		36%		6.2%
<b>CASH FLOW -OPERATIONS</b>	(69,641)	(88,025)	23,683	-471.68%
ADD: DEPRECIATION	220,000	93,133	96,100	
ADD: NEW DEBT	-	-	-	
LESS: PRINCIPAL PAID	(47,132)	-	-	
LESS: FIXED ASSETS	(286,720)	(20,646)	(7,022)	
<b>NET CASH FLOW</b>	<b>(183,493)</b>	<b>(15,538)</b>	<b>112,761</b>	

NOTE : Outagamie County Landfill billed quarterly so only three months included above

Interest and investment income decline is the result of market changes due to COVID-19

Property, Auto and Workers Compensation premiums paid for 1st and 2nd quarters 2021 so includes six month of expenses

Capital Contributions in "All Other Revenue" is a revenue representing infrastructure paid for by TIF or Developer contributed but is not recorded until year-end when projects are complete.

Reminder that capital assets are shown as expense in utilities until capitalized as part of year end audit preparation along with a few other annual processes.

VILLAGE OF LITTLE CHUTE  
 SEWER UTILITY  
 DEBT SCHEDULE

2012A Issue G O			2019 Refunding			
Year	Sanitary		Sanitary			
	Principal	Interest	Total	Principal	Interest	
2021	17,132.00	496.55	17,628.55	30,000.00	6,600.00	36,600.00
2022	17,684.00	265.27	17,949.27	30,000.00	5,700.00	35,700.00
2023				40,000.00	4,800.00	44,800.00
2024				40,000.00	3,600.00	43,600.00
2025				40,000.00	2,400.00	42,400.00
2026				35,000.00	1,350.00	36,350.00
	34,816.00	761.82	35,577.82	215,000.00	24,450.00	239,450.00

TOTAL DEBT			
Year	Sanitary		
	Principal	Interest	Total
2021	47,132.00	7,096.55	54,228.55
2022	47,684.00	5,965.27	53,649.27
2023	40,000.00	4,800.00	44,800.00
2024	40,000.00	3,600.00	43,600.00
2025	40,000.00	2,400.00	42,400.00
2026	35,000.00	1,350.00	36,350.00
	249,816.00	25,211.82	275,027.82

**VILLAGE OF LITTLE CHUTE**

**WATER UTILITY**

**BUDGET STATUS**

	<b>2021</b>		<b>2020</b>	<i>Change from PY</i>
	<b>BUDGET</b>	<b>ACTUAL</b>		
	<b>Revenue = &gt;</b>	<b>MAY YTD</b>		
<b>REVENUE</b>				
Multi-family Residential	125,000	55,425	48,929	13.28%
Residential	976,000	374,930	411,521	-8.89%
Commercial	144,000	60,306	58,550	3.00%
Industrial	410,000	186,564	135,359	37.83%
Private Fire	57,000	24,319	23,829	2.06%
Public Fire	412,000	176,847	176,387	0.26%
Public Authority	45,000	12,862	13,252	-2.94%
Sales Subtotal	2,169,000	891,253	867,827	2.7%
All Other	503,485	23,553	42,426	-44.48%
<b>TOTAL REVENUE</b>	<b>2,672,485</b>	<b>914,806</b>	<b>910,253</b>	
<i>% of CY Budget</i>		34%		0.5%
<b>Expense = &gt;</b>				
	<b>MAY YTD</b>			
	<b>2021</b>	<b>ACTUAL</b>	<b>2020</b>	
<b>EXPENSES</b>				
Financing	712,028	301,933	270,429	11.65%
Wells/Source	72,611	61,646	8,404	633.53%
Pumping	312,837	65,261	79,913	-18.33%
Treatment	385,965	149,004	136,572	9.10%
Distribution	580,231	198,421	164,229	20.82%
Billing	60,043	21,658	20,378	6.28%
Admin	163,778	68,644	72,587	-5.43%
<b>TOTAL EXPENSE</b>	<b>2,287,493</b>	<b>866,567</b>	<b>752,512</b>	
<i>% of CY Budget</i>		38%		15.2%
<b>CASH FLOW -OPERATIONS</b>	384,992	48,239	157,741	-69.42%
ADD: DEPRECIATION	472,000	200,014	174,600	
ADD: NEW DEBT	-	-	-	
LESS: PRINCIPAL PAID	(389,547)	(130,014)	(249,063)	
LESS: FIXED ASSETS	(48,432)	(8,904)	(28,756)	
<b>NET CASH FLOW</b>	<b>419,013</b>	<b>109,335</b>	<b>54,522</b>	

**NOTE :**

Interest and investment income decline result of market changes due to COVID-19

Property, Auto and Workers Compensation premiums paid for 1st quarter and 2nd quarter 2021 so six months expense have hit the books

Capital Contributions in "All Other Revenue" is a revenue representing infrastructure paid for by TIF or Developer contributed but is not recorded until year-end when projects are complete.

**VILLAGE OF LITTLE CHUTE**  
**WATER UTILITY**  
**DEBT SCHEDULE**

2012A Issue			2014A Issue			2017B Issue			
Year	Water		Principal	Water		Principal	Water		
	Principal	Interest	Total	Interest	Total		Interest	Total	
2021	78,007.00	2,260.95	80,267.95	40,000.00	3,460.00	43,460.00	1,526.12	334.10	1,860.22
2022	80,524.00	1,207.85	81,731.85	45,000.00	2,587.50	47,587.50	1,443.63	288.32	1,731.95
2023				45,000.00	1,608.75	46,608.75	1,464.25	245.00	1,709.25
2024				45,000.00	551.25	45,551.25	1,546.74	201.08	1,747.82
2025							1,691.11	154.68	1,845.79
2026							1,711.73	103.94	1,815.67
2027							1,752.96	52.58	1,805.54
	158,531.00	3,468.80	161,999.80	175,000.00	8,207.50	183,207.50	11,136.54	1,379.70	12,516.24
2016 Water Revenue			2017 Safe Drinking Bonds			2019A Issue			
Year	Water		Principal	Water		Principal	Water		
	Principal	Interest	Total	Interest	Total		Interest	Total	
2021	75,000.00	7,362.50	82,362.50	55,014.12	18,510.80	73,524.92	35,000.00	9,912.50	44,912.50
2022	75,000.00	6,237.50	81,237.50	55,982.37	17,534.04	73,516.41	35,000.00	8,950.00	43,950.00
2023	75,000.00	5,037.50	80,037.50	56,967.66	16,540.07	73,507.73	35,000.00	7,900.00	42,900.00
2024	80,000.00	3,720.00	83,720.00	57,970.29	15,528.62	73,498.91	35,000.00	6,850.00	41,850.00
2025	80,000.00	2,280.00	82,280.00	58,990.57	14,499.38	73,489.95	40,000.00	5,800.00	45,800.00
2026	80,000.00	760.00	80,760.00	60,028.80	13,451.99	73,480.79	40,000.00	4,600.00	44,600.00
2027				61,085.31	12,386.19	73,471.50	40,000.00	3,400.00	43,400.00
2028				62,160.41	11,301.63	73,462.04	40,000.00	2,200.00	42,200.00
2029				63,254.43	10,197.98	73,452.41	40,000.00	1,000.00	41,000.00
2030				64,367.71	9,074.91	73,442.62			
2031				65,500.58	7,932.06	73,432.64			
2032				66,653.39	6,769.11	73,422.50			
2033				67,826.49	5,585.69	73,412.18			
2034				69,020.23	4,381.43	73,401.66			
2035				70,234.99	3,155.99	73,390.98			
2036				71,471.13	1,908.98	73,380.11			
2037				72,729.02	640.01	73,369.03			
	465,000.00	25,397.50	490,397.50	1,079,257.50	169,398.88	1,248,656.38	340,000.00	50,612.50	390,612.50
2019 Refunding			2020 Issue			TOTAL DEBT			
Year	Water		Principal	Water		Principal	Water		
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	
2021	50,000.00	9,450.00	59,450.00	55,000.00	8,235.42	63,235.42	389,547.24	59,526.27	449,073.51
2022	50,000.00	7,950.00	57,950.00	50,000.00	7,750.00	57,750.00	392,950.00	52,505.21	445,455.21
2023	50,000.00	6,450.00	56,450.00	55,000.00	6,750.00	61,750.00	318,431.91	44,531.32	362,963.23
2024	55,000.00	4,950.00	59,950.00	55,000.00	5,650.00	60,650.00	329,517.03	37,450.95	366,967.98
2025	55,000.00	3,300.00	58,300.00	55,000.00	4,550.00	59,550.00	290,681.68	30,584.06	321,265.74
2026	55,000.00	1,650.00	56,650.00	55,000.00	3,450.00	58,450.00	291,740.53	24,015.93	315,756.46
2027				55,000.00	2,350.00	57,350.00	157,838.27	18,188.77	176,027.04
2028				60,000.00	1,800.00	61,800.00	162,160.41	15,301.63	177,462.04
2029				60,000.00	1,200.00	61,200.00	163,254.43	12,397.98	175,652.41
2030				60,000.00	600.00	60,600.00	124,367.71	9,674.91	134,042.62
2031							65,500.58	7,932.06	73,432.64
2032							66,653.39	6,769.11	73,422.50
2033							67,826.49	5,585.69	73,412.18
2034							69,020.23	4,381.43	73,401.66
2035							70,234.99	3,155.99	73,390.98
2036							71,471.13	1,908.98	73,380.11
2037							72,729.02	640.01	73,369.03
	315,000.00	33,750.00	348,750.00	560,000.00	42,335.42	602,335.42	3,103,925.04	334,550.30	3,438,475.34

**VILLAGE OF LITTLE CHUTE**

**STORM UTILITY**

**BUDGET STATUS**

	2021		2020 ACTUAL	<i>Change from PY</i>
	BUDGET Revenue =>	ACTUAL MAY YTD		
<b>REVENUE</b>				
Multi-family Residential	65,000	33,948	28,671	18.41%
Residential	352,000	147,664	147,719	-0.04%
Commercial	485,000	205,260	201,483	1.87%
Industrial	151,000	63,983	64,031	-0.07%
Public Authority	75,000	31,199	30,925	0.89%
Sales Subtotal	1,128,000	482,054	472,829	2.0%
All Other	1,152,245	15,715	145,217	-89.18%
<b>TOTAL REVENUE</b>	<b>2,280,245</b>	<b>497,769</b>	<b>618,046</b>	<b>-19.5%</b>
<i>% of CY Budget</i>		22%		
<b>Expense = &gt;</b>				
	2021		2020 ACTUAL	
	BUDGET	ACTUAL MAY YTD		
<b>EXPENSES</b>				
Financing	491,661	217,381	197,830	9.88%
Pond Maintenance	117,031	52,522	34,060	54.20%
Collection	310,334	77,053	79,602	-3.20%
Billing	55,157	21,686	17,810	21.76%
Admin	212,859	104,403	103,094	1.27%
<b>TOTAL EXPENSE</b>	<b>1,187,042</b>	<b>473,045</b>	<b>432,396</b>	
<i>% of CY Budget</i>		40%		9.4%
<b>CASH FLOW -OPERATIONS</b>	<b>1,093,203</b>	<b>24,724</b>	<b>185,650</b>	<b>-86.68%</b>
ADD: DEPRECIATION	430,000	182,633	169,200	
ADD: NEW DEBT	-	-	-	
LESS: PRINCIPAL PAID	(304,500)	(103,028)	(102,324)	
LESS: FIXED ASSETS	(781,043)	(12,730)	(20,679)	
<b>NET CASH FLOW</b>	<b>437,660</b>	<b>91,599</b>	<b>231,847</b>	

**NOTE :**

Interest and investment income decline result of market changes due to COVID-19

Property, Auto and Workers Compensation premiums paid for 1st and 2nd quarter 2021  
so six months expenses have hit the books

Capital Contributions in "All Other Revenue" is a revenue representing infrastructure paid for by TIF  
or Developer contributed but is not recorded until year-end when projects are complete.

Reminder that capital assets are shown as expense in utilities until capitalized as part of year end  
audit preparation along with a few other annual processes.

VILLAGE OF LITTLE CHUTE  
STORM UTILITY  
DEBT SCHEDULE

2012A G O Note			2016 Storm Revenue			2010 Clean Water Fund			
Year	Storm		Principal	Storm		Principal	Storm		
	Principal	Interest	Total	Interest	Total		Interest	Total	
2021	51,472.00	1,491.85	52,963.85	80,000.00	34,912.00	114,912.00	23,027.71	7,059.28	30,086.99
2022	53,132.00	796.98	53,928.98	80,000.00	33,312.00	113,312.00	23,753.78	6,321.76	30,075.54
2023				80,000.00	31,712.00	111,712.00	24,502.73	5,561.01	30,063.74
2024				80,000.00	30,192.00	110,192.00	25,275.30	4,776.24	30,051.54
2025				84,000.00	28,716.00	112,716.00	26,072.23	3,966.75	30,038.98
2026				84,000.00	27,120.00	111,120.00	26,894.29	3,131.75	30,026.04
2027				84,000.00	25,440.00	109,440.00	27,742.27	2,270.38	30,012.65
2028				92,000.00	23,542.00	115,542.00	28,616.98	1,381.89	29,998.87
2029				92,000.00	21,426.00	113,426.00	29,519.28	465.37	29,984.65
2030				96,000.00	19,168.00	115,168.00			
2031				100,000.00	16,718.00	116,718.00			
2032				100,000.00	14,118.00	114,118.00			
2033				104,000.00	11,364.00	115,364.00			
2034				108,000.00	8,340.00	116,340.00			
2035				112,000.00	5,040.00	117,040.00			
2036				112,000.00	1,680.00	113,680.00			
	104,604.00	2,288.83	106,892.83	1,488,000.00	332,800.00	1,820,800.00	235,404.57	34,934.43	270,339.00
2019 Refunding			2020 G O Note			TOTAL DEBT			
Year	Storm		Principal	Storm		Principal	Storm		
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	
2021	95,000.00	17,550.00	112,550.00	55,000.00	7,909.72	62,909.72	304,499.71	68,922.85	373,422.56
2022	95,000.00	14,700.00	109,700.00	50,000.00	7,400.00	57,400.00	301,885.78	62,530.74	364,416.52
2023	95,000.00	11,850.00	106,850.00	50,000.00	6,400.00	56,400.00	249,502.73	55,523.01	305,025.74
2024	95,000.00	9,000.00	104,000.00	50,000.00	5,400.00	55,400.00	250,275.30	49,368.24	299,643.54
2025	100,000.00	6,150.00	106,150.00	55,000.00	4,400.00	59,400.00	265,072.23	43,232.75	308,304.98
2026	105,000.00	3,150.00	108,150.00	55,000.00	3,300.00	58,300.00	270,894.29	36,701.75	307,596.04
2027			-	55,000.00	2,200.00	57,200.00	166,742.27	29,910.38	196,652.65
2028			-	55,000.00	1,650.00	56,650.00	175,616.98	26,573.89	202,190.87
2029			-	55,000.00	1,100.00	56,100.00	176,519.28	22,991.37	199,510.65
2030				55,000.00	550.00	55,550.00	151,000.00	19,718.00	170,718.00
2031							100,000.00	16,718.00	116,718.00
2032							100,000.00	14,118.00	114,118.00
2033							104,000.00	11,364.00	115,364.00
2034							108,000.00	8,340.00	116,340.00
2035							112,000.00	5,040.00	117,040.00
2036							112,000.00	1,680.00	113,680.00
	585,000.00	62,400.00	647,400.00	535,000.00	40,309.72	575,309.72	2,948,008.57	472,732.98	3,420,741.55

## Report Criteria:

Invoice Detail.GL Account = "6200000000"- "6209999999", "6100000000"- "6109999999", "6300000000"- "6309999999"

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
<b>AMPLITEL TECHNOLOGIES (4637)</b>							
17634	Invoi	MCO WATER PROJECT	1,941.50	Open	Non		620-53924-206
Total AMPLITEL TECHNOLOGIES (4637):							
70.31			1,941.50				
<b>AT&amp; T (409)</b>							
92078873810963 0	Invoi	APR/MAY SERVICE	70.31	Open	Non		620-53924-203
Total AT& T (409):							
70.31			70.31				
<b>AT&amp;T LONG DISTANCE (2751)</b>							
05/21 845626857	Invoi	MAR/APR CHARGES	11.51	Open	Non		620-53924-203
Total AT&T LONG DISTANCE (2751):							
11.51			11.51				
<b>AUTOMATED COMFORT CONTROLS (4980)</b>							
28262	Invoi	REPLACED FAULTY THERMOSTAT	308.85	Open	Non		620-53604-257
28412	Invoi	REPLACED NEW UNIT HEATER	2,486.96	Open	Non		620-53604-257
28824	Invoi	ANNUAL BILLING FOR THE WELL HOUSES CONT	1,558.00	Open	Non		620-53624-255
Total AUTOMATED COMFORT CONTROLS (4980):							
4,353.81			4,353.81				
<b>CELLCOM (4683)</b>							
825307	Invoi	IPAD STORM	23.59	Open	Non		630-53442-218
825307	Invoi	IPAD SANITARY SEWER	23.59	Open	Non		610-53612-218
Total CELLCOM (4683):							
47.18			47.18				
<b>DONALD HIETPAS &amp; SONS INC. (209)</b>							
040921	Invoi	REPAIRED WATER BREAK @ 340 CHERRY LANE	2,195.34	Open	Non		620-53644-251
050321	Invoi	REPAIRED WATER SERVICE @ 620 BUCHANAN S	3,941.88	Open	Non		620-53644-252
Total DONALD HIETPAS & SONS INC. (209):							
6,137.22			6,137.22				
<b>EHLERS INVESTMENT PARTNERS LLC (1425)</b>							
APRIL 2021	Invoi	APRIL INVESTMENT MANAGEMENT	227.11	Open	Non		610-53614-229
APRIL 2021	Invoi	APRIL INVESTMENT MANAGEMENT	113.56	Open	Non		620-53924-229
APRIL 2021	Invoi	APRIL INVESTMENT MANAGEMENT	408.80	Open	Non		630-53444-229
Total EHLERS INVESTMENT PARTNERS LLC (1425):							
749.47			749.47				
<b>FERGUSON ENTERPRISES LLC #448 #1020 (2046)</b>							
297607	Invoi	BRASS PRESS FITTING	951.30	Open	Non		620-53644-253
Total FERGUSON ENTERPRISES LLC #448 #1020 (2046):							
951.30			951.30				
<b>FERGUSON WATERWORKS LLC #1476 (221)</b>							
326386-1	Invoi	STAINLESS STEEL CLAMPS	299.01	Open	Non		620-53644-251
327036	Invoi	BRASS PIPE FITTING ADAPTERS	676.00	Open	Non		620-53644-253
327036-1	Invoi	BRASS PIPE FITTING ADAPTERS	1,820.00	Open	Non		620-53644-253
328119	Invoi	HYDRANT REPAIR KIT	331.60	Open	Non		620-53644-254
Total FERGUSON WATERWORKS LLC #1476 (221):							
3,126.61			3,126.61				

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
<b>GARROW OIL (4236)</b>							
APRIL 2021	Invoi	OFF ROAD DIESEL	2.03	Open	Non		630-53441-247
APRIL 2021	Invoi	OFF ROAD DIESEL	12.38	Open	Non		630-53442-247
APRIL 2021	Invoi	OFF ROAD DIESEL	1.36	Open	Non		610-53612-247
APRIL 2021	Invoi	OFF ROAD DIESEL	.68	Open	Non		620-53644-247
Total GARROW OIL (4236):			<u>16.45</u>				
<b>HAWKINS INC (1918)</b>							
4915045	Invoi	AZONE	568.75	Open	Non		620-53634-214
4915045	Invoi	SODIUM SILICATE	3,508.13	Open	Non		620-53634-220
4924698	Invoi	AZONE	476.31	Open	Non		620-53634-214
4924698	Invoi	SODIUM SILICATE	2,607.23	Open	Non		620-53634-220
Total HAWKINS INC (1918):			<u>7,160.42</u>				
<b>HEART OF THE VALLEY (280)</b>							
050621	Invoi	APRIL WASTEWATER	164,104.81	Open	Non		610-53611-225
050621	Invoi	FOG CONTROL	85.00	Open	Non		610-53611-204
052521	Invoi	APRIL HOV METER PAYABLE	18,746.00	Open	Non		610-21110
Total HEART OF THE VALLEY (280):			<u>182,935.81</u>				
<b>HERRLING CLARK LAW FIRM LTD (208)</b>							
1Q/21 131-10Q	Invoi	SEWER	1,809.50	Open	Atto		610-53614-262
1Q/21 131-10Q	Invoi	STORM	115.50	Open	Atto		630-53444-262
Total HERRLING CLARK LAW FIRM LTD (208):			<u>1,925.00</u>				
<b>JOE'S POWER CENTER (232)</b>							
91405	Invoi	CIRCULAR SAW BLADE	21.99	Open	Non		630-53441-253
Total JOE'S POWER CENTER (232):			<u>21.99</u>				
<b>KERBERROSE SC (2740)</b>							
247066	Invoi	FINAL BILLING FOR 2020 FINANCIAL STATEMENT	613.00	Open	Non		610-53614-262
247066	Invoi	FINAL BILLING FOR 2020 FINANCIAL STATEMENT	556.00	Open	Non		620-53924-262
247066	Invoi	FINAL BILLING FOR 2020 FINANCIAL STATEMENT	1,003.00	Open	Non		630-53444-262
Total KERBERROSE SC (2740):			<u>2,172.00</u>				
<b>LAPPEN SECURITY PRODUCTS INC (735)</b>							
LSPQ44766	Invoi	COST TO MAKE ALL DOOR CONTACTS HARDWIR	2,843.68	Open	Non		620-53634-255
LSPQ45019	Invoi	DEADBOLT WITH KEYS	285.96	Open	Non		620-53624-255
Total LAPPEN SECURITY PRODUCTS INC (735):			<u>3,129.64</u>				
<b>MCMAHON ASSOCIATES INC (276)</b>							
922357	Invoi	MS4 PERMIT & STORM PONDS	213.30	Open	Non		630-53441-204
922357	Invoi	MS4 PERMIT & STORM PONDS	213.30	Open	Non		630-53442-204
Total MCMAHON ASSOCIATES INC (276):			<u>426.60</u>				
<b>MCO (2254)</b>							
27065	Invoi	JUNE 2021 OPERATIONS	28,830.78	Open	Non		620-53644-115
27065	Invoi	JUNE 2021 HEALTH & LIABILITY INS	6,423.56	Open	Non		620-53644-115

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
		Total MCO (2254):	35,254.34				
MIDWEST SALT LLC (5001)							
P457151	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	2,972.50	Open	Non		620-53634-224
P457619	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	2,953.75	Open	Non		620-53634-224
P457633	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	2,943.75	Open	Non		620-53634-224
		Total MIDWEST SALT LLC (5001):	8,870.00				
OUTAGAMIE COUNTY TREASURER (486)							
1018696	Invoi	PERMIT "OO" SANITARY SEWER REPLACEMENT	2,563.90	Open	Non		610-51229-204
1018705	Invoi	APRIL FUEL BILL	19.66	Open	Non		630-53441-247
1018705	Invoi	APRIL FUEL BILL	415.21	Open	Non		630-53442-247
1018705	Invoi	APRIL FUEL BILL	150.59	Open	Non		610-53612-247
1018705	Invoi	APRIL FUEL BILL	408.04	Open	Non		620-53644-247
18628	Invoi	STREET SWEEPINGS	1,351.02	Open	Non		630-53442-204
		Total OUTAGAMIE COUNTY TREASURER (486):	4,908.42				
POSTAL EXPRESS & MORE LLC (5093)							
216455	Invoi	POSTAGE-WATER TESTS	16.89	Open	Non		620-53644-204
216498	Invoi	POSTAGE-WATER TESTS	16.89	Open	Non		620-53644-204
216709	Invoi	POSTAGE-WATER TESTS	17.19	Open	Non		620-53644-204
217421	Invoi	POSTAGE-WATER TESTS	59.23	Open	Non		620-53644-204
		Total POSTAL EXPRESS & MORE LLC (5093):	110.20				
PROFESSIONAL SERVICE INDUSTRIES INC (4579)							
759105	Invoi	SOIL DRILLING/GEOTECHNICAL ENGR REPORT	2,900.00	Open	Non		610-51229-204
		Total PROFESSIONAL SERVICE INDUSTRIES INC (4579):	2,900.00				
ROBERT E. LEE & ASSOCIATES (3446)							
79537	Invoi	OUTAGAMIE COUNTY LANDFILL LEACHATE	2,450.51	Open	Non		610-53612-256
		Total ROBERT E. LEE & ASSOCIATES (3446):	2,450.51				
SPEEDY CLEAN DRAIN & SEWER (122)							
72927	Invoi	TELEVISE SINK HOLE IN ROAD/LINCOLN AVE	795.00	Open	Non		610-53612-204
		Total SPEEDY CLEAN DRAIN & SEWER (122):	795.00				
U.S. BANK (5015)							
05/21 59455565491	Invoi	PHONE CASE & SCREEN PROTECTOR	9.45	Open	Non		630-53443-206
05/21 59455565491	Invoi	INK CARTRIDGES/GEL PENS	780.77	Open	Non		620-53924-206
05/21 59455565491	Invoi	ALL WEATHER VINYL LABELS	143.94	Open	Non		620-53644-254
		Total U.S. BANK (5015):	934.16				
		Grand Totals:	271,399.45				

Report GL Period Summary

Terms Description	Invoice Amount	Net Invoice Amount
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Vendor number hash - split: 142063

Total number of invoices: 41

Total number of transactions: 60

Terms Description	Invoice Amount	Net Invoice Amount
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Open Terms 271,399.45 271,399.45

Grand Totals: 271,399.45 271,399.45

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**Report Criteria:**

Invoice Detail.GL Account = "6200000000"- "62099999999", "61000000000"- "61099999999", "63000000000"- "63099999999"

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## Report Criteria:

Invoice Detail.GL Account = "6200000000"- "6209999999", "6100000000"- "6109999999", "6300000000"- "6309999999"

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
<b>BATTERIES PLUS LLC (652)</b>							
P39699088	Invoi	SANITARY SEWER METER BATTERIES	63.60	Open	Non		610-53612-251
Total BATTERIES PLUS LLC (652):							
			63.60				
<b>DAMAGE PREVENTION SERVICES (4068)</b>							
3478	Invoi	MAY LOCATES	550.00	Open	Non		610-53612-209
3478	Invoi	MAY LOCATES	1,170.75	Open	Non		620-53644-209
3478	Invoi	MAY LOCATES	792.00	Open	Non		630-53442-209
Total DAMAGE PREVENTION SERVICES (4068):							
			2,512.75				
<b>JOE'S POWER CENTER (232)</b>							
93967	Invoi	LEAF BLOWERS	59.99	Open	Non		620-53644-218
93967	Invoi	LEAF BLOWERS	59.99	Open	Non		630-53442-218
Total JOE'S POWER CENTER (232):							
			119.98				
<b>KAUKAUNA UTILITIES (234)</b>							
MAY 2021	Invoi	PUMP STATION JEFFERSON ST	718.15	Open	Non		620-53624-249
MAY 2021	Invoi	#4 WELL EVERGREEN DR	4,354.74	Open	Non		620-53624-249
MAY 2021	Invoi	#3 WELL WASHINGTON ST	1,248.03	Open	Non		620-53624-249
MAY 2021	Invoi	STEPHEN ST TOWER/LIGHTING	136.22	Open	Non		620-53624-249
MAY 2021	Invoi	DOYLE PARK WELL	2,991.19	Open	Non		620-53624-249
MAY 2021	Invoi	1800 STEPHEN ST STORM	428.01	Open	Non		630-53441-249
Total KAUKAUNA UTILITIES (234):							
			9,876.34				
<b>LINDNER ACE HARDWARE LITTLE CHUTE (4702)</b>							
269619-325003	Invoi	FURNACE FILTER	5.37	Open	Non		620-53634-255
269638-325003	Invoi	CRAFTSMAN TOOL SET AND CABLETIES	177.98	Open	Non		620-53634-255
269696-325003	Invoi	CHISEL	11.58	Open	Non		620-53634-255
Total LINDNER ACE HARDWARE LITTLE CHUTE (4702):							
			194.93				
<b>PRIMADATA LLC (4671)</b>							
JUNE 2021	Invoi	JUNE POSTCARD POSTAGE	250.00	Open	Non		610-53613-226
JUNE 2021	Invoi	JUNE POSTCARD POSTAGE	250.00	Open	Non		620-53904-226
JUNE 2021	Invoi	JUNE POSTCARD POSTAGE	250.00	Open	Non		630-53443-226
Total PRIMADATA LLC (4671):							
			750.00				
<b>VILLAGE OF LITTLE CHUTE (1404)</b>							
MAY 2021	Invoi	3609 FREEDOM RD-WATER/SEWER	18.15	Open	Non		630-53441-249
MAY 2021	Invoi	#3 WELL WASHINGTON ST	12.38	Open	Non		620-53624-249
MAY 2021	Invoi	DOYLE PARK WELL #1	13.07	Open	Non		620-53624-249
MAY 2021	Invoi	PUMP STATION JEFFERSON ST	36.82	Open	Non		620-53624-249
Total VILLAGE OF LITTLE CHUTE (1404):							
			80.42				
<b>WI RURAL WATER ASSOCIATION (590)</b>							
S4713	Invoi	SYSTEM MEMBERSHIP RENEWAL	585.00	Open	Non		620-53924-208

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
		Total WI RURAL WATER ASSOCIATION (590):	585.00				
		Grand Totals:	14,183.02				

## Report GL Period Summary

Vendor number hash: 25957  
 Vendor number hash - split: 49049  
 Total number of invoices: 10  
 Total number of transactions: 23

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	14,183.02	14,183.02
Grand Totals:	14,183.02	14,183.02

## Report Criteria:

Invoice Detail.GL Account = "6200000000"- "62099999999", "61000000000"- "61099999999", "63000000000"- "63099999999"

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
FARRELL EQUIPMENT & SUPPLY CO INC (4598)							
1177835	Invoi	50LB BAG FARRELL VERTICAL PATCH	599.80	Open	Non		630-53442-218
Total FARRELL EQUIPMENT & SUPPLY CO INC (4598):			599.80				
GRIESBACH READY-MIX LLC (3832)							
5687	Invoi	CONCRETE-620 BUCHANAN ST	545.00	Open	Non		620-53644-216
Total GRIESBACH READY-MIX LLC (3832):			545.00				
HEART OF THE VALLEY (280)							
060721	Invoi	MAY WASTEWATER	191,644.58	Open	Non		610-53611-225
060721	Invoi	FOG CONTROL	81.00	Open	Non		610-53611-204
Total HEART OF THE VALLEY (280):			191,725.58				
WISCONSIN CENTRAL (2798)							
9500225870	Invoi	PIPELINE-SANITARY SEWER	180.00	Open	Non		610-53612-211
9500225919	Invoi	PIPELINE-SANITARY SEWER	200.00	Open	Non		610-53612-211
Total WISCONSIN CENTRAL (2798):			380.00				
Grand Totals:			193,250.38				

## Report GL Period Summary

Vendor number hash: 14306  
 Vendor number hash - split: 14586  
 Total number of invoices: 5  
 Total number of transactions: 6

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	193,250.38	193,250.38
Grand Totals:	193,250.38	193,250.38

# UTILITY COMMISSION

June 15, 2021



Utility Bills List

June 15, 2021

\$ 193,250.38

The above payments are recommended for approval on June 15, 2021.

Rejected: \_\_\_\_\_

UTILITY INVOICES PAID WITH VILLAGE BILLS - MAY 14 - MAY 31	\$ 271,399.45
UTILITY INVOICES PAID WITH VILLAGE BILLS - JUNE 1 - JUNE 10	\$ 14,183.02
<b>TOTAL</b>	<b>\$ 478,832.85</b>

Approved: June 15, 2021

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Kevin Coffey, Chairperson

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Laurie Decker, Clerk