

MINUTES OF THE REGULAR BOARD MEETING OF JULY 21, 2021

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Larry Van Lankvelt, Trustee
John Elrick, Trustee
Don Van Deurzen, Trustee
James Hietpas, Trustee
Bill Peerenboom, Trustee
Brian Van Lankveldt, Trustee

Roll call of Officers and Department Heads

PRESENT: Darrell Hofland, Interim Village Administrator
Kent Taylor, Director of Public Works
Katherine Freund, LC Library Director
Laurie Decker, Village Clerk
Lisa Remiker-DeWall, Finance Director
Dave Kittel, Community Development Director
John McDonald, Dir. Of Parks, Rec and Forestry
Captain Slotke, Fox Valley Metro Police

EXCUSED: Chris Murawski, Village Engineer
Tyler Claringbole, Village Attorney

Public Appearance for Items Not on the Agenda

Judge Mark Schroeder, Branch 7, introduced himself to the Board of Trustees and the staff of the Village of Little Chute

Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

1. Minutes of the Regular Board Meeting of July 7, 2021
2. Disbursement List

Moved by Trustee Elrick, seconded by Trustee Peerenboom to Approve the Consent Agenda as presented
Ayes 7, Nays 0 – Motion Carried

Other Informational Items—June Fire Monthly Report and June Report

Public Hearing—Conditional Use Robs Import

Moved by Trustee Elrick, seconded by Trustee Van Deurzen to enter into public hearing
Ayes 7, Nays 0 – Motion Carried

Director Kittel went over the conditional use application for Robs Imports at 310 Allegiance Court. Upon staff review the primary concern is large amounts of vehicles that would be parked, waiting for repair. Conversations with the owner stated typical repairs are completed within a 24-hour period. They also stated they do not do body repair so vehicles should be fully assembled.

Moved by Trustee Elrick, seconded by Trustee Van Deurzen to exit public hearing
Ayes 7, Nays 0 – Motion Carried

Public Hearing—Hearing Ordinance on Creation of Pine Street Pedestrian Mall

Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to enter into public hearing

Ayes 7, Nays 0 – Motion Carried

Director Kittel went over the ordinance needed for the creation of a Pedestrian Mall on a portion of Pine Street by closing the road to vehicular traffic.

Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to exit public hearing

Ayes 7, Nays 0 – Motion Carried

Discussion/Action—Conditional Use Robs Import

Director Kittel went over the staff recommendations needed to approve the Conditional Use for Robs Import.

- 1) Only one vehicle is to be sold on site at a time
- 2) Vehicles needing repairs and need to be parked overnight will be parked in the lot on the side of the property
- 3) The property will be inspected once per year by the Community Development Department to ensure compliance or as need if any complaints are received.
- 4) All vehicles are to have a license plate and current registration not including dealer plates
- 5) No vehicles shall be disassembled in the parking lot area with the exception that one bumper may be removed if needed for repairs

Moved by Trustee B. Van Lankveldt, seconded by Trustee Peerenboom to Approve the Conditional Use for Robs Import with the above conditions

Ayes 7, Nays 0 – Motion Carried

Action—Adopt Ordinance No. 7, Series of 2021, Pine Street Pedestrian Mall

Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to Adopt Ordinance No. 7, Series of 2021, Pine Street Pedestrian Mall

Ayes 7, Nays 0 – Motion Carried

Discussion/Action—Robs Import Site Plan

Director Kittel presented information on the site plan for Robs Import. The site plan is for 16, 248 square foot auto repair facility consisting of an office area, parts storage on a heated & cooler workshop area. Staff comments at this time are only related to ensuring Village specifications are followed in regard to the driveway, erosion, and laterals.

Moved by Trustee Peerenboom, seconded by Trustee L. Van Lankvelt to Approve the Site Plan for Robs Import Contingent on Staff Comments

Ayes 7, Nays 0 – Motion Carried

Action—Multifunctional Device RFP

Director Remiker-DeWall advised the Board that requests were sent out to five different vendors for copier and service contracts for multifunctional machines. Marco Technologies came in with the best overall price that will result in an overall 50% savings over our current structure plus and provide enhanced technology.

Moved by Trustee Elrick, seconded by Trustee B. Van Lankveldt to Approve the Contract for multifunctional machines to Marco Technologies LLC

Ayes 7, Nays 0 – Motion Carried

Discussion/Possible Action—2021 Budget Adjustment

Director Kittel advised the Board that a budget adjustment is needed for acquisition of property and demolition for the future development of downtown apartments.

Moved by Trustee L. Van Lankveldt, seconded by Trustee B. Van Lankveldt to Approve the 2021 Budget Adjustment for TID 8:

<i>Land for Downtown Mixed Use</i>	<i>+250,000.00</i>
<i>Advance from the General Fund</i>	<i>+250,000.00</i>

Roll Call Vote

Brian Van Lankveldt, Trustee	Aye
John Elrick, Trustee	Aye
Don Van Deurzen, Trustee	Aye
Bill Peerenboom, Trustee	Aye
Larry Van Lankveldt, Trustee	Aye
James Hietpas, Trustee	Aye
Michael Vanden Berg, President	Aye

Ayes 7, Nays 0 – Motion Carried

Department and Officers Progress Reports

Departments and Officers provided progress reports to the Board

Call for Unfinished Business

None

Items for Future Agenda

None

Adjournment

Moved by Trustee L. Van Lankveldt, seconded by Trustee Peerenboom to Adjourn the Regular Board Meeting at 6:37 p.m.

Ayes 7, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

Attest: Laurie Decker

Laurie Decker, Village Clerk

By:

Michael R. Vanden Berg
Michael R. Vanden Berg, Village President