



AMENDED AGENDA

REGULAR BOARD MEETING

PLACE: Little Chute Village Hall
DATE: Wednesday, October 20, 2021
TIME: 6:00 p.m.

Virtually attend the October 20th Regular Board meeting at 6 PM by following the zoom link here:

Join Zoom Meeting

<https://us06web.zoom.us/j/81111796560>

Meeting ID: 811 1179 6560

Dial by your location

+1 312 626 6799 US (Chicago)

REGULAR ORDER OF BUSINESS

- A. Invocation
- B. Roll call of Trustees
- C. Roll call of Officers and Department Heads
- D. Public Appearance for Items Not on the Agenda

E. Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

1. Minutes of the Regular Board Meeting of October 6, 2021
2. Adopt Resolution No. 25, Series 2021 CSM James & Laura Johnston
3. Adopt Resolution No. 26, Series 2021 CSM CR Buildings LLC
4. Disbursement List

F. Other Informational Items—September Fire Monthly Report and September Report

G. Public Hearing—Van Asten Zoning Change Request

H. Action—Adopt Ordinance No. 8, Series 2021, An Ordinance Amending Chapter 44, Municipal Code of the Village of Little Chute, and the Official Zoning Map

I. Discussion/Possible Action—Monetary Contribution to Field Turf Project at Fitzpatrick Field LCHS

- J. Discussion/Action—Adopt Resolution No. 27, Series 2021 A Resolution Amending Resolution No. 32, Series 2011 Establishing Municipal Wards for the Village of Little Chute based on the results of the 2020 Federal Census
- K. Action—Budget Adjustment and Kayak Change Order
- L. Action—Budget Adjustment LC Can Expansion and American Rescue Plan
- M. Department and Officers Progress Reports
- N. Call for Unfinished Business
- O. Items for Future Agenda
- P. Closed Session:
19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Economic Development*
- Q. Return to Open Session
- R. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852, [email: Laurie@littlechutewi.org](mailto:Laurie@littlechutewi.org) Prepared: October 18, 2021

MINUTES OF THE REGULAR BOARD MEETING OF OCTOBER 6, 2021

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 4:00 p.m.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Larry Van Lankvelt, Trustee
Don Van Deurzen, Trustee
James Hietpas, Trustee
Brian Van Lankveldt, Trustee
Bill Peerenboom, Trustee
John Elrick, Trustee

Roll call of Officers and Department Heads

PRESENT: Kent Taylor, Director of Public Works
Katherine Freund, LC Library Director
Laurie Decker, Village Clerk
Lisa Remiker-DeWall, Finance Director
Dave Kittel, Community Development Director
John McDonald, Dir. Of Parks, Rec and Forestry
Chris Murawski, Village Engineer
Dan Meister, Fox Valley Metro Police Chief
Mark Jansen, Little Chute Fire Chief
EXCUSED: Tyler Claringbole, Village Attorney

Public Appearance for Items Not on the Agenda

None

Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

1. Minutes of the Regular Board Meeting of September 15, 2021
2. Jaycees Christmas Tree Sale on Windmill Plaza
3. Special Event Permit for Kiwanis Christmas Parade
4. Disbursement List

Moved by Trustee L. Van Lankvelt, seconded by Trustee B. Van Lankveldt to Approve the consent agenda as presented

Ayes 7, Nays 0 – Motion Carried

Discussion—Budget Workshop

2022 Proposed Budget

Director Remiker-Dewall went over the power point slides that were included in the agenda for the first Budget Workshop of 2022 – and advised the Board if they can get through everything tonight a second workshop will not be needed. Detailed budget and dollar amounts can be found on the Village of Little Chute website. Director Remiker-DeWall advised the joint Fox Valley Metro meeting is set for October 18th and Utility is October 19th with a November 3rd date for final approval of the budget.

Director Kittel then went over the new revaluation values which had not been updated since 2014 and opened up for questions.

Director Remiker-DeWall then went over highlights of the 2022 proposed budget and advised that each department head will briefly explain their requested budget.

Director Remiker-DeWall advised the board that part of the Administrator budget was done by the interim administrator, and she completed anything that was missed.

Engineer Murawski went over the goals and budget for Engineering.

Director Remiker-DeWall gave an overview of the goals and budget for the Finance Department.

Clerk Decker advised in her budget that two part time positions will be combined to one full time and there will be four elections in 2022.

Director Freund went over the budget and goals for the Little Chute Library.

Director Kittel went over the Community Development and Economic Development fund.

Director Remiker-DeWall went over the Village Hall costs and budget and also advised there are not any significant changes for the Municipal court.

Director Kittel went over the budget for Building Inspections.

Chief Meister went over the crossing guard program that covers both the Villages of Kimberly and Little Chute.

Director Taylor gave an overview for Public Works and Street Repair, Maintenance and Sanitation budgets.

Director McDonald went over the budget items for Parks, Recreation and Forestry.

Fire Chief Jansen explained the budget for the Fire Department.

Chief Meister went over Fox Valley Metro budget.

Director Remiker-DeWall went over expenditure funds.

Discussion/Action—Funding to support Fox Cities Regional Partnership

Director Kittel introduced members from the Fox Cities Chamber, Becky Bartoszek, President/CEO and Eric Broten, Director, Business Retention and Expansion to explain the funding and the advantages to support the Fox Cities Regional Partnership. Trustee Peerenboom felt the current funding allocation was not a fair balance; Ms. Bartoszek did not disagree and advised they are looking at making sure it is equitable. Trustee Elrick asked what the cost would be if there was a special project, how is that funded; Ms. Bartoszek replied they would put something together if an additional fee was required.

Moved by Trustee Elrick, seconded by B. Van Lankveldt to Approve Funding for Fox Cities Regional Partnership in the amount of \$11,947.00

Ayes 6, Nays 1, (L. Van Lankveldt) – Motion Carried

Discussion/Action—Nelson Crossing Agreement

Director McDonald presented the Nelson Crossing Agreement for maintenance, repairs, and annual budget.

Moved by Trustee Peerenboom, seconded by Trustee L. Van Lankveldt to Approve the Nelson Crossing Agreement

Ayes 7, Nays 0 – Motion Carried

Discussion/Action—Fireworks for 4th of July

Director McDonald advised Joe Harlow has requested the Village enter into a matching fund agreement no greater than \$5000.00 to display fireworks on the 4th of July weekend at Island park. Trustee Elrick supports the \$5000.00 this year but would like more information for next year to see what other municipalities donate.

Moved by Trustee Elrick, seconded by Trustee L. Van Lankveldt to support up to \$5000.00 for 2022 Fireworks

Ayes 6, Nays 1, (Van Deurzen) – Motion Carried

Discussion/Action—Bike Trail Development in Heesakker Park

Director McDonald presented the information to install a bike trail at the south end of Heesakker Park at Sanitorium Road and northwest corner near Garfield Court. Mr. Andy Fisher was available for questions. Trustee Elrick supports the trail but feels the amenity needs to be addressed before this is installed; Trustee Peerenboom felt that the parking needs to be expanded but does not feel that it needs to be stopped for that issue.

Moved by Trustee Peerenboom, seconded by Trustee B. Van Lankveldt to Approve the development of a Bike Trail in Heesakker Park at no cost to the Village of Little Chute

Ayes 4, Nays 3, (Elrick, L. Van Lankveldt, Van Deurzen) – Motion Carried

Discussion/Action—Part time Wage Scale

Director Murawski went over the area wage scale to hire part time Engineering Interns.

Moved by Trustee B. Van Lankveldt, seconded by Trustee L. Van Lankveldt to increase the wage scale as presented with the amendment that Engineering Interns follow steps dependent on experience and credits
a) \$16.00
b) \$16.75
c) \$17.50
d) \$18.50

Ayes 6, Nays 1, (Peerenboom) – Motion Carried

Department and Officers Progress Reports

Departments and Officers provided progress reports to the Board

Call for Unfinished Business

None

Items for Future Agenda

None

Closed Sessions:

19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Economic Development*

Moved by Trustee Van Deurzen, seconded by Trustee B. Van Lankveldt to enter into closed session

Ayes 7, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee Elrick, seconded by Trustee Van Deurzen to exit closed session

Ayes 7, Nays 0 – Motion Carried

Adjournment

Moved by Trustee Elrick, seconded by Trustee Van Deurzen to Adjourn the Regular Board Meeting at 8:00 p.m.

Ayes 7, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

By: _____
Michael R. Vanden Berg, Village President

Attest: _____
Laurie Decker, Village Clerk

VILLAGE OF LITTLE CHUTE

RESOLUTION NO. 25, SERIES OF 2021

A RESOLUTION APPROVING A CSM TO DIVIDE A PARCEL FOR JAMES & LAURA JOHNSTON

WHEREAS, James and Laura Johnston as owner of Parcel #260426800 have presented a Certified Survey Map to the Village of Little Chute Board of Trustees as prepared by Robert F. Reider a registered land surveyor; and

WHEREAS, the Village of Little Chute Planning Commission has recommended in favor of adoption of said Certified Survey Map; and

WHEREAS, a majority of the Village Board find that the attached Certified Survey Map is found to be in the public interest.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of Trustees as follows:

1. That the Certified Survey Map attached hereto (photocopy), be and the same is hereby approved; and
2. That the Village President, Village Clerk, and Finance Director, upon full payment of, if applicable, all fees, taxes, and special assessments are directed to execute signatures on behalf of the Village of Little Chute upon the Certified Survey Map documents as required.

Date introduced, approved and adopted: October 20, 2021

VILLAGE OF LITTLE CHUTE:

By:

Michael R. Vanden Berg, Village President

Attest:

Laurie Decker, Village Clerk

CERTIFIED SURVEY MAP NO.

LOT ONE HUNDRED FIFTEEN (115), FOURTH ADDITION TO SUNNYDALE PARK ESTATES, LOCATED IN THE
NORTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 16, TOWNSHIP 21 NORTH, RANGE 18 EAST,
VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN.

OWNER(S):
JAMES D. & LAURA A. JOHNSTON
TAX PARCEL: 260426800

NOTE:

- EASEMENTS SHALL BE PROVIDED UPON EACH LOT AS MAY BE NECESSARY FOR WATER, SEWER AND ALL OTHER UTILITY SERVICES. SAID EASEMENTS SHALL BE APPROVED BY EACH OF THE UTILITY PROVIDERS.
- RESTRICTIVE COVENANTS SHALL BE RECORDED AT THE COUNTY REGISTER OF DEEDS, PROVIDING DECLARATIONS AND/OR BYLAWS SIMILAR TO THOSE TYPICALLY RECORDED ON A DECLARATION OF CONDOMINIUM. SAID COVENANTS SHALL PROVIDE FOR MEDIATION OF ANY AND ALL DISPUTES BETWEEN OWNERS OF EACH UNIT AND ANY THIRD PARTY WITH REGARD TO CONSTRUCTION, USE, AND MAINTENANCE OF THE REAL PROPERTY. FURTHERMORE, SAID COVENANTS SHALL SPECIFICALLY STATE THAT THE VILLAGE AND ALL APPROVING AUTHORITIES SHALL NOT BE HELD RESPONSIBLE FOR SAME, AND THAT SAID COVENANTS SHALL INURE TO ALL HEIRS AND ASSIGNS.

NORTH IS REFERENCED TO THOSE BEARINGS
AS SHOWN ON THE RECORDED PLAT OF
"FOURTH ADDITION TO SUNNYDALE PARK
ESTATES", VILLAGE OF LITTLE CHUTE,
OUTAGAMIE COUNTY, WISCONSIN.

ROBERT F. REIDER, PLS-1251
CAROW LAND SURVEYING CO., INC.
615 N. LYNNDALE DR., P.O. BOX 1297
APPLETON, WISCONSIN 54912-1297

PHONE: (920)731-4168
A2108.15 DATED: 9/16/2021
DRAFTED BY: ajd-MRH

GRAPHIC SCALE: $1'' = 20'$

LEGEND:

- = 3/4" X 18" SOLID ROUND IRON REBAR SET, WEIGHING 1.502 LBS. PER LIN. FT.
- ® = 3/4" SOLID ROUND IRON REBAR FOUND
- = NAIL HEAD FOUND
- ⊗ = CUT CROSS FOUND
- () = RECORDED AS BEARING OR DISTANCE
- x- = EXISTING FENCE

LOT 2
CSM#6107

\otimes = CUT CROSS FOUND
() = RECORDED AS BEARING OR DISTANCE
- - - = EXISTING FENCE

FOURTH ADDITION TO SUNNYDALE PARK ESTATES

LOT 1
5,576 SQ.FT. TOTAL
[0.1280 ACRES] TOTAL

LOT 2
5,474 SQ.FT. TOTAL
[0.1257 ACRES] TOTAL

LOT 114

MEADOWVIEW LN. (60')

Dimensions and Labels:

- Top Boundary:** N89°53'20"E, 130.01'
- Left Boundary:** 402.10', 42.95', 85.00', 487.10', 2.9' ± NORTH OF PROPERTY LINE, S89°53'20"W
- Right Boundary:** 30', 42.83', 85.00', 42.17', 12' UTILITY EASEMENT PER PLAT, 1.5' ± N89°51'59"W OF PROPERTY CORNER
- Depth:** 15.8' ±
- Building Setback:** 25' BUILDING SETBACK LINE PER CSM 6107
- Concretes:** CONC., CONCRETE
- Utility Easements:** 8' UTILITY EASEMENT PER PLAT, 12' UTILITY EASEMENT PER PLAT
- Other:** FENCE 0.2' ± SOUTH OF PROPERTY LINE, FENCE 0.6' ± SOUTH OF PROPERTY LINE, FENCE 0.8' ± NORTH OF PROPERTY LINE, 6' (twice)

Legend:

- \otimes = CUT CROSS FOUND
- () = RECORDED AS BEARING OR DISTANCE
- - - = EXISTING FENCE

CERTIFIED SURVEY MAP NO. _____

BEING ALL OF LOT 115, FOURTH ADDITION TO SUNNYDALE PARK ESTATES, LOCATED IN THE NORTHWEST $\frac{1}{4}$ OF THE SOUTHWEST $\frac{1}{4}$ OF SECTION 16, TOWNSHIP 21 NORTH, RANGE 18 EAST, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE:

I, ROBERT F. REIDER, PROFESSIONAL WISCONSIN LAND SURVEYOR, CERTIFY THAT I HAVE SURVEYED, DIVIDED AND MAPPED ALL OF LOT 115, FOURTH ADDITION TO SUNNYDALE PARK ESTATES, LOCATED IN THE NORTHWEST $\frac{1}{4}$ OF THE SOUTHWEST $\frac{1}{4}$ OF SECTION 16, TOWNSHIP 21 NORTH, RANGE 18 EAST, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN. SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

THAT I HAVE MADE SUCH SURVEY UNDER THE DIRECTION OF JIM & LAURA JOHNSTON, W7243 MIDNIGHT WAY, GREENVILLE, WISCONSIN 54942.

THAT THIS MAP IS A CORRECT REPRESENTATION OF THE EXTERIOR BOUNDARY LINES OF THE LAND SURVEYED.

THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236.34 OF THE WISCONSIN STATUTES AND THE SUBDIVISION ORDINANCE OF THE VILLAGE OF LITTLE CHUTE.



Robert F. Reider 3-17-21
ROBERT F. REIDER, PLS-1251 DATED
CAROW LAND SURVEYING CO., INC.
615 N. LYNNDALE DRIVE, P.O. BOX 1297
APPLETON, WISCONSIN 54912-1297
PHONE: (920)731-4168
A2108.15 (RFR) 9-16-2021

VILLAGE BOARD APPROVAL:

WE HEREBY CERTIFY THAT THIS CERTIFIED SURVEY MAP WAS APPROVED BY THE VILLAGE OF LITTLE CHUTE ON THIS _____ DAY OF _____, 20 ____.

PRESIDENT

DATED

CLERK

DATED

TREASURER'S CERTIFICATE:

I HEREBY CERTIFY THAT THERE ARE NO UNPAID TAXES OR UNPAID SPECIAL ASSESSMENTS ON ANY OF THE LAND INCLUDED ON THIS CERTIFIED SURVEY MAP.

VILLAGE TREASURER

DATED

COUNTY TREASURER

DATED

NOTES:

- 1) THE PROPERTY OWNERS OF RECORD IS (ARE): JAMES D. JOHNSTON AND LAURA A. JOHNSTON.
- 2) THIS CERTIFIED SURVEY MAP IS ALL OF TAX PARCEL NO.(S): 260 426800.
- 3) THIS CSM IS WHOLLY CONTAINED WITHIN LANDS DESCRIBED IN: DOCUMENT NO. 1863138.

CERTIFIED SURVEY MAP NO. _____

BEING ALL OF LOT 115, FOURTH ADDITION TO SUNNYDALE PARK ESTATES, LOCATED IN THE NORTHWEST $\frac{1}{4}$ OF THE SOUTHWEST $\frac{1}{4}$ OF SECTION 16, TOWNSHIP 21 NORTH, RANGE 18 EAST, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN.

OWNER'S CERTIFICATE:

AS OWNER(S), I (WE) HEREBY CERTIFY THAT I (WE) CAUSED THE LAND DESCRIBED ON THIS CERTIFIED SURVEY MAP TO BE SURVEYED, DIVIDED AND MAPPED AS REPRESENTED HEREON. I (WE) ALSO CERTIFY THAT THIS MAP IS REQUIRED BY S.236.10 OR 236.12 OF THE WISCONSIN STATUTES TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL: VILLAGE OF LITTLE CHUTE.

WITNESS THE HAND AND SEAL OF SAID OWNER(S) THIS _____ DAY OF
_____, 20____.

JAMES D. JOHNSTON

LAURA A. JOHNSTON

STATE OF WISCONSIN)
)SS
COUNTY OF OUTAGAMIE)

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 20____, THE ABOVE NAMED PERSON(S) TO ME KNOWN TO BE THE PERSON(S) WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

NOTARY PUBLIC

MY COMMISSION EXPIRES _____



Robert F. Reider 9-17-2021

ROBERT F. REIDER, PLS-1251 DATED
CAROW LAND SURVEYING CO., INC.
615 N. LYNNDALE DRIVE, P.O. BOX 1297
APPLETON, WISCONSIN 54912-1297
PHONE: (920)731-4168
A2108.15 (RFR) 9-16-2021

SHEET 3 OF 3 SHEETS

VILLAGE OF LITTLE CHUTE

RESOLUTION NO. 26, SERIES OF 2021

**A RESOLUTION APPROVING A CSM TO DIVIDE A PARCEL FOR
CR BUILDINGS LLC**

WHEREAS, CR Buildings LLC as owner of Parcel #260130012 have presented a Certified Survey Map to the Village of Little Chute Board of Trustees as prepared by David Hebert a registered land surveyor; and

WHEREAS, the Village of Little Chute Planning Commission has recommended in favor of adoption of said Certified Survey Map; and

WHEREAS, a majority of the Village Board find that the attached Certified Survey Map is found to be in the public interest.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of Trustees as follows:

1. That the Certified Survey Map attached hereto (photocopy), be and the same is hereby approved; and
2. That the Village President, Village Clerk, and Finance Director, upon full payment of, if applicable, all fees, taxes, and special assessments are directed to execute signatures on behalf of the Village of Little Chute upon the Certified Survey Map documents as required.

Date introduced, approved and adopted: October 20, 2021

VILLAGE OF LITTLE CHUTE:

By:

Michael R. Vanden Berg, Village President

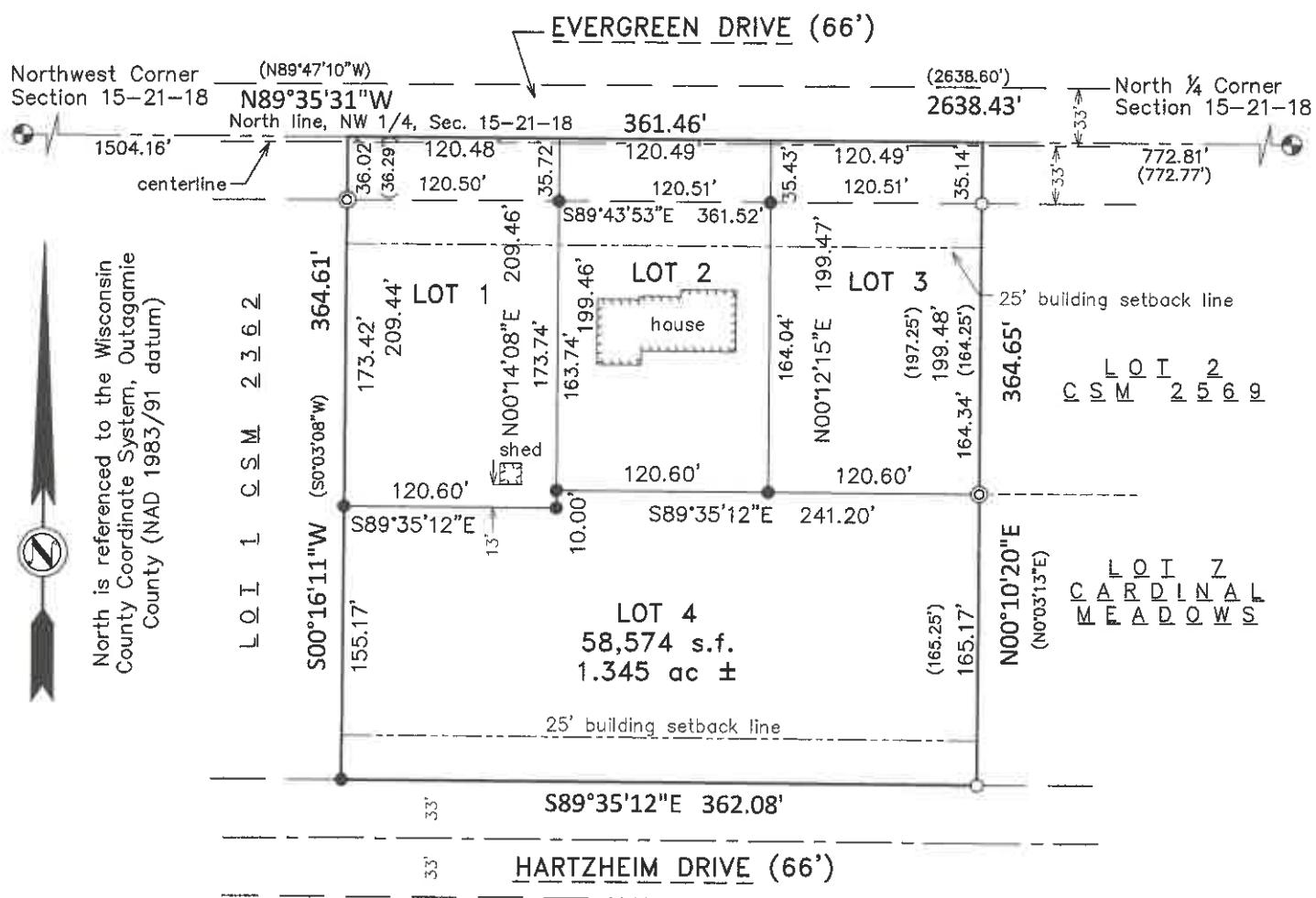
Attest:

Laurie Decker, Village Clerk

Certified Survey Map # _____

Part of the Northeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$,
Section 15, T21N, R18E, Village of Little Chute,
Outagamie County, Wisconsin

LOT AREAS				
LOT 1	25,248 s.f.	0.580 ac \pm	Total	
	20,926 s.f.	0.480 ac \pm	Less Road	
LOT 2	24,044 s.f.	0.552 ac \pm	Total	
	19,757 s.f.	0.454 ac \pm	Less Road	
LOT 3	24,046 s.f.	0.552 ac \pm	Total	
	19,794 s.f.	0.454 ac \pm	Less Road	



SCALE: 1"=100'

LEGEND

() = Government corner
 () = Set $\frac{3}{4}$ " x 18" iron rebar
 Wt. = 1.502 lbs/lf
 () = Found $\frac{3}{4}$ " iron rod
 () = Found 1" iron pipe
 () = Recorded as



David E. Gitterman

8-31-21

Date



DRAFTED BY:
Hebert Associates, Inc.
Land Surveying • Soil Testing
1110 W. Wisconsin Ave. 920-734-8373

Appleton, WI 54914 Fax: 920-734-3968
SHEET # 1 of 2 FILE # 21051M01

CERTIFIED SURVEY MAP

Part of the Northeast 1/4 of the Northwest 1/4, Section 15, T21N, R18E, Village of Little Chute, Outagamie County, Wisconsin

SURVEYOR'S CERTIFICATE

STATE OF WISCONSIN)
OUTAGAMIE COUNTY)^{ss}

I, David Hebert, Professional Wisconsin Land Surveyor, do hereby certify that I have surveyed, divided and mapped all that part of the Northeast 1/4 of the Northwest 1/4, Section 15, T21N, R18E, Village of Little Chute, Outagamie County, Wisconsin, which is more fully described as follows:

Commencing at the thence N89°35'31"W, 772.81 feet to the point of beginning; thence continuing N89°35'31"W, 361.46 feet; thence S00°16'11"W, 364.61 feet; thence S89°35'12"E, 362.08 feet; thence N00°10'20"E, 364.65 feet to the point of beginning.

I further certify that the map hereon is a correct representation of all of the exterior boundaries of the land surveyed and the division of that land; that I have made said division by order and under direction of the owners of said lands; and that I have fully complied with the code of ordinances of the Village of Little Chute, Wisconsin and with Chapter 236.34 of the Wisconsin statutes in surveying, dividing and mapping the same.



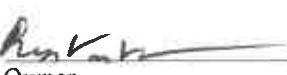
David Hebert PLS

date

8-31-21

OWNER'S CERTIFICATE OF DEDICATION

I (We), as owner(s), do hereby certify that I (we) caused the lands described on this Certified Survey Map to be surveyed, divided, mapped and dedicated as represented on this plat. I (we) also certify that this plat is required by s.236.10 or s.236.12 to be submitted to the following for approval or objection: Village of Little Chute

 Owner

1-7-2021
Dated

 Owner

9-7-2021
Dated

STATE OF WISCONSIN)
OUTAGAMIE COUNTY)^{ss}

Personally came before me on this _____ day of _____, 20____, the above named owner(s) is (are) known to be the person(s) who executed the foregoing instrument and acknowledge the same.

Notary Public, State of Wisconsin

My commission expires

VILLAGE BOARD APPROVAL

Approved by the Village Board of the Village of Little Chute, Outagamie County, Wisconsin on this _____ day
of _____, 20____.

Village President

Village Clerk

DISBURSEMENT LIST October 20, 2021

Payroll & Payroll Liabilities - October 14, 2021	\$215,613.07
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Prepaid Invoices - October 8, 2021	\$73,884.95
Prepaid Invoices - October 15, 2021	\$46,466.58

Utility Commission- October 19, 2021	\$228,329.30
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CURRENT ITEMS

Bills List - October 20, 2021	\$483,066.27
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Total Payroll, Prepaid & Invoices	\$1,047,360.17
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The above payments are recommended for approval:

Rejected: _____

Approved October 20, 2021

Michael R Vanden Berg, Village President

Laurie Decker, Clerk

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
2021 MAGAZINE SUBSCRIPTIONS (5282)							
100421	Invoi	MAGAZINE SUBSCRIPTION	233.94	Open	Non	10/21	206-55110-207
100521	Invoi	MAGAZINE SUBSCRIPTION	12.00	Open	Non	10/21	206-55110-207
100621	Invoi	MAGAZINE SUBSCRIPTION	12.98	Open	Non	10/21	206-55110-207
100721	Invoi	MAGAZINE SUBSCRIPTION	12.00	Open	Non	10/21	206-55110-207
2341244248	Invoi	MAGAZINE SUBSCRIPTION	17.00	Open	Non	09/21	206-55110-207
Total 2021 MAGAZINE SUBSCRIPTIONS (5282):			287.92				
AMERICAN FIDELITY ASSURANCE (4885)							
6012661	Invoi	FLEX SPENDING SEPTEMBER	1,507.99	Open	Non	09/21	101-21368
Total AMERICAN FIDELITY ASSURANCE (4885):			1,507.99				
ANDERSON, THOR (5275)							
101221	Invoi	JETS REF 10/12/21	150.00	Open	Non	10/21	101-55460-111
Total ANDERSON, THOR (5275):			150.00				
ARROW AUDIO INC (5140)							
15241	Invoi	LIBRARY COMPUTER TRAINING SPACE	3,025.00	Open	Non	09/21	206-55110-306
Total ARROW AUDIO INC (5140):			3,025.00				
ASSOCIATED APPRAISAL CONSULTANTS (1939)							
156617	Invoi	PROFESSIONAL SERVICES-OCTOBER	1,991.67	Open	Non	10/21	101-51530-204
156617	Invoi	POSTAGE FOR 2021 REVALUATION PROGRAM	3,587.00	Open	Non	10/21	101-51530-204
156617	Invoi	2021 REVALUATION PROGRAM	4,500.00	Open	Non	10/21	101-51530-204
Total ASSOCIATED APPRAISAL CONSULTANTS (1939):			10,078.67				
AT & T (5080)							
287294953059	10/2	Invoi AUG/SEPT SERVICE	239.49	Open	Non	10/21	101-52200-203
Total AT & T (5080):			239.49				
AT&T LONG DISTANCE (2751)							
10/21 845626857	Invoi	AUG/SEPT CHARGES	.90	Open	Non	10/21	101-51650-203
10/21 845626857	Invoi	AUG/SEPT CHARGES	.93	Open	Non	10/21	206-55110-203
10/21 845626857	Invoi	AUG/SEPT CHARGES	.63	Open	Non	10/21	207-52120-203
10/21 845626857	Invoi	AUG/SEPT CHARGES	1.87	Open	Non	10/21	620-53924-203
Total AT&T LONG DISTANCE (2751):			4.33				
DAMAGE PREVENTION SERVICES (4068)							
3617	Invoi	SEPTEMBER LOCATES	33.00	Open	Non	09/21	101-53300-209
3617	Invoi	SEPTEMBER LOCATES	1,122.00	Open	Non	09/21	610-53612-209
3617	Invoi	SEPTEMBER LOCATES	2,318.50	Open	Non	09/21	620-53644-209
3617	Invoi	SEPTEMBER LOCATES	1,859.00	Open	Non	09/21	630-53442-209
Total DAMAGE PREVENTION SERVICES (4068):			5,332.50				
DELLA MARCUS CORP (5018)							
100821	Invoi	FINAL COURSE ASPHALT	16,000.00	Open	Non	10/21	416-57600-267
Total DELLA MARCUS CORP (5018):			16,000.00				

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
FOX CITIES CHAMBER OF COMMERCE (191)							
60587	Invoi	ECONOMIC DEVELOPMENT INVESTMENT FOR 20	2,389.40	Open	Non	09/21	414-57400-204
60587	Invoi	ECONOMIC DEVELOPMENT INVESTMENT FOR 20	2,389.40	Open	Non	09/21	415-57500-204
60587	Invoi	ECONOMIC DEVELOPMENT INVESTMENT FOR 20	2,389.40	Open	Non	09/21	416-57600-204
60587	Invoi	ECONOMIC DEVELOPMENT INVESTMENT FOR 20	2,389.40	Open	Non	09/21	417-57700-204
60587	Invoi	ECONOMIC DEVELOPMENT INVESTMENT FOR 20	2,389.40	Open	Non	09/21	418-57800-204
Total FOX CITIES CHAMBER OF COMMERCE (191):			11,947.00				
GFC LEASING - WI (4989)							
7712013PICKUP	Invoi	EQUIPMENT RETURN	400.00	Open	Non	10/21	101-53310-207
Total GFC LEASING - WI (4989):			400.00				
HITNER, DAVID (5268)							
101221	Invoi	JET'S OFFICIAL 10/12/21	150.00	Open	Non	10/21	101-55460-111
Total HITNER, DAVID (5268):			150.00				
INGRAM LIBRARY SERVICES (4508)							
54854081	Invoi	BOOKS	192.19	Open	Non	09/21	206-55110-206
54876794	Invoi	BOOKS	66.55	Open	Non	09/21	206-55110-206
54899802	Invoi	BOOKS	46.79	Open	Non	09/21	206-55110-206
54978208	Invoi	BOOKS	449.21	Open	Non	09/21	206-55110-206
55054137	Invoi	BOOKS	360.57	Open	Non	09/21	206-55110-206
Total INGRAM LIBRARY SERVICES (4508):			1,115.31				
KLINK HYDRAULICS LLC (5005)							
18246	Invoi	HOSE #81	18.70	Open	Non	10/21	101-53330-225
18264	Invoi	CONNECTORS #8	156.33	Open	Non	10/21	101-53330-225
Total KLINK HYDRAULICS LLC (5005):			175.03				
LINDNER ACE HARDWARE LITTLE CHUTE (4702)							
271409-325001	Invoi	ROPE CLIP #81	2.78	Open	Non	09/21	101-53330-225
271446-325001	Invoi	TIE DOWN STRAPS	22.99	Open	Non	09/21	101-53330-218
271536-325001	Invoi	CLEANER FOR RESTROOMS	15.54	Open	Non	09/21	101-55200-222
271536-325001	Invoi	HOSE COUPLINGS	27.95	Open	Non	09/21	101-53330-218
271537-325001	Invoi	BOLT #81	4.99	Open	Non	09/21	101-53330-225
271634-325001	Invoi	ROPE #8	8.59	Open	Non	09/21	101-53330-225
271639-325001	Invoi	FASTENERS AND DRILL BITS	33.58	Open	Non	09/21	101-53300-216
271646-325001	Invoi	HOT MIX PATCHES	4.59	Open	Non	09/21	101-53300-216
271659-325001	Invoi	DRILL BITS	9.59	Open	Non	09/21	101-53300-216
271678-325001	Invoi	FASTENERS AND DRILL BITS	38.58	Open	Non	09/21	101-53300-216
271705-325001	Invoi	DRILL BITS	15.98	Open	Non	09/21	101-53300-216
271714-325003	Invoi	UTILITY KNIFE	5.59	Open	Non	09/21	620-53634-255
271755-325001	Invoi	NEEDLE FOR INFLATING BALLS	1.79	Open	Non	09/21	101-55300-218
271759-325001	Invoi	PEAK WASH/DEICER	9.18	Open	Non	09/21	620-53644-218
271794-325001	Invoi	HOSE NOZZLES & WASTE BASKETS	45.16	Open	Non	09/21	101-55200-218
271797-325001	Invoi	NYLON STRING	26.98	Open	Non	09/21	101-53300-218
271800-325001	Invoi	CLEANING SUPPLIES	7.98	Open	Non	09/21	101-55200-222
271838-325001	Invoi	CLEANING SUPPLIES	9.98	Open	Non	09/21	206-55110-244
271850-325001	Invoi	FLASHLIGHT	18.99	Open	Non	09/21	204-55420-218
Total LINDNER ACE HARDWARE LITTLE CHUTE (4702):			310.81				

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
MISCHLER, ELLEN (2419)							
09/21 REIMBURSE	Invoi	FERTILIZER FOR PLANTERS	27.43	Open	Non	09/21	101-51960-215
Total MISCHLER, ELLEN (2419):			27.43				
NELSON, LYLE (4495)							
101221	Invoi	JETS REF 10/12/21	150.00	Open	Non	10/21	101-55460-111
Total NELSON, LYLE (4495):			150.00				
O'REILLY AUTOMOTIVE INC (1036)							
2043-288402	Invoi	MOTOR TREATMENT #154	8.99	Open	Non	09/21	101-53330-225
2043-288403	Invoi	PART FOR NEW SEAT #23	3.99	Open	Non	09/21	101-53330-225
2043-289084	Invoi	WIPER BLADES #34	27.48	Open	Non	09/21	101-53330-225
Total O'REILLY AUTOMOTIVE INC (1036):			40.46				
OUTAGAMIE COUNTY TREASURER (486)							
21340	Invoi	SEPTEMBER SANITATION FEES	16,819.64	Open	Non	09/21	201-53620-204
21340	Invoi	STREET SWEEPINGS	743.82	Open	Non	09/21	630-53442-204
21340	Invoi	SALT REMAINS	1,192.98	Open	Non	09/21	620-53634-255
Total OUTAGAMIE COUNTY TREASURER (486):			18,756.44				
PARTY AND PRINT LLC (4823)							
993	Invoi	2021 SUMMER PARTY KIDS GIFTS	453.25	Open	Non	09/21	101-52200-219
Total PARTY AND PRINT LLC (4823):			453.25				
PLESHEK OUTDOOR POWER (727)							
78246	Invoi	DECK LEVEL GAUGE	14.53	Open	Non	09/21	101-53330-218
78736	Invoi	BLADES FOR EDGER	18.31	Open	Non	09/21	101-53330-221
78810	Invoi	BLADES FOR EDGER	16.47	Open	Non	09/21	101-53330-221
Total PLESHEK OUTDOOR POWER (727):			49.31				
PLYMOUTH LUBRICANTS (4837)							
6187056	Invoi	DIESEL EXHAUST FLUID	587.18	Open	Non	09/21	101-53330-217
Total PLYMOUTH LUBRICANTS (4837):			587.18				
TIME WARNER CABLE (89)							
10/21 86460	Invoi	OCTOBER/NOVEMBER SERVICE	217.96	Open	Non	10/21	101-51650-203
Total TIME WARNER CABLE (89):			217.96				
WE ENERGIES (2788)							
710165161 09/21	Invoi	108 W MAIN ST	179.86	Open	Non	09/21	101-51650-249
710165161 09/21	Invoi	721 W ELM DR	11.36	Open	Non	09/21	208-52900-249
710165161 09/21	Invoi	PLANT #2 (1118 JEFFERSON ST)	9.57	Open	Non	09/21	620-53624-249
710165161 09/21	Invoi	LC WELL #4 PUMPHOUSE (625 E EVERGREEN)	13.90	Open	Non	09/21	620-53624-249
710165161 09/21	Invoi	CIVIC CENTER (630 MONROE ST)	175.73	Open	Non	09/21	206-55110-249
710165161 09/21	Invoi	920 WASHINGTON ST	9.57	Open	Non	09/21	620-53624-249
710165161 09/21	Invoi	1401 E ELM DR	218.75	Open	Non	09/21	101-53310-249
710165161 09/21	Invoi	CROSSWINDS LED STREET LIGHTS	121.67	Open	Non	09/21	101-53300-249
710165161 09/21	Invoi	DOYLE POOL	29.82	Open	Non	09/21	204-55420-249
710165161 09/21	Invoi	PUMP STATION @ EVERGREEN & FRENCH	437.65	Open	Non	09/21	620-53624-249

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
710165161 09/21	Invoi	200 E MCKINLEY ST - FIRE DEPT	24.95	Open	Non	09/21	101-52250-249
710165161 09/21	Invoi	200 E MCKINLEY ST - FVMPD	37.43	Open	Non	09/21	207-52120-249
710165161 09/21	Invoi	STREET LIGHTS	1,069.04	Open	Non	09/21	101-53300-249
710165161 09/21	Invoi	PLANT #1 (100 WILSON ST)	9.57	Open	Non	09/21	620-53624-249
Total WE ENERGIES (2788):			2,348.87				
WI STATE FIRE INSPECTORS ASSOC (3297)							
WSFIA - 2021	Invoi	WSFIA CONFERENCE, MARASCH	380.00	Open	Non	10/21	101-52200-201
Total WI STATE FIRE INSPECTORS ASSOC (3297):			380.00				
ZIMDARS, THOMAS J (5285)							
101221	Invoi	JETS REF 10/12/21	150.00	Open	Non	10/21	101-55460-111
Total ZIMDARS, THOMAS J (5285):			150.00				
Grand Totals:			73,884.95				

Report GL Period Summary

Vendor number hash: 222008
 Vendor number hash - split: 289025
 Total number of invoices: 56
 Total number of transactions: 84

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	73,884.95	73,884.95
Grand Totals:	73,884.95	73,884.95

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
2021 REFUNDS-UTILITIES (5169)							
117328701	Invoi	OVERPAYMENT REFUND ACCT #1-173287-01	16.06	Open	Non	10/21	001-15000
118267000	Invoi	OVERPAYMENT REFUND ACCT #1-182670-00	30.69	Open	Non	10/21	001-15000
125369703	Invoi	OVERPAYMENT REFUND ACCT #1-253697-03	66.54	Open	Non	10/21	001-15000
Total 2021 REFUNDS-UTILITIES (5169):			113.29				
AMERICAN FIDELITY ASSURANCE (4885)							
6014519	Invoi	FLEX SPENDING OCTOBER	1,507.99	Open	Non	10/21	101-21368
D371313	Invoi	OCTOBER BILLING	1,783.20	Open	Non	10/21	101-21367
Total AMERICAN FIDELITY ASSURANCE (4885):			3,291.19				
AMPLITEL TECHNOLOGIES (4637)							
18392	Invoi	MONTHLY ANTIVIRUS, DROPSUITE-OCTOBER	326.50	Open	Non	10/21	207-52120-240
18392	Invoi	MULTI-FACTOR AUTHENTICATION FROM DUO	3.50	Open	Non	10/21	207-52120-204
18392	Invoi	MONTHLY BACK-UP, MANAGED SERVICES, OFFIC	3,825.00	Open	Non	10/21	207-52120-204
Total AMPLITEL TECHNOLOGIES (4637):			4,155.00				
CALNIN, HEATHER (5301)							
107201	Invoi	MARKET ON MAIN DESIGN PROJECT	199.00	Open	Non	10/21	209-56900-204
Total CALNIN, HEATHER (5301):			199.00				
GALLS LLC (3595)							
19337048	Invoi	K-9 GEAR	59.59	Open	Non	10/21	207-52120-236
Total GALLS LLC (3595):			59.59				
GFC LEASING - WI (4989)							
13492429	Invoi	GFC LEASING COPIER OVERAGE CHARGES-FINA	14.55	Open	Non	10/21	101-53310-207
Total GFC LEASING - WI (4989):			14.55				
HEID MUSIC (417)							
2876523	Invoi	BAND MUSIC	87.00	Open	Non	10/21	101-55480-218
CM2759678	Invoi	RETURNED MERCHANDISE	59.60-	Open	Non	10/21	101-55480-218
Total HEID MUSIC (417):			27.40				
INGRAM LIBRARY SERVICES (4508)							
54733615	Invoi	BOOKS	312.78	Open	Non	10/21	206-55110-206
54786405	Invoi	BOOKS	3,960.98	Open	Non	10/21	206-55110-206
54866450	Invoi	BOOKS	800.75	Open	Non	10/21	206-55110-206
55002255	Invoi	BOOKS	112.45	Open	Non	10/21	206-55110-206
Total INGRAM LIBRARY SERVICES (4508):			5,186.96				
KWIK TRIP INC (2365)							
SEPT 2021 286768	Invoi	SEPT FUEL FOR SQUADS	3,777.82	Open	Non	10/21	207-52120-247
Total KWIK TRIP INC (2365):			3,777.82				
LEAGUE OF WI MUNICIPALITIES (653)							
83537	Invoi	CONFERENCE FEE-TRUSTEE VAN DEURZEN	260.00	Open	Non	10/21	101-51110-201

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
		Total LEAGUE OF WI MUNICIPALITIES (653):	260.00				
MARCO INC (3910)		30195041 Invoi COPIER @ MSB BUILDING-1ST BILL	74.53	Open	Non	10/21	101-53310-207
		30195041 Invoi 1ST FLOOR COPIER @ VH-1ST BILL	146.36	Open	Non	10/21	101-51650-207
		30195041 Invoi 2ND FLOOR COPIER @ VH-1ST BILL	118.52	Open	Non	10/21	101-51650-207
		30195041 Invoi 3RD FLOOR COPIER @ VH-1ST BILL	67.79	Open	Non	10/21	101-51650-207
		Total MARCO INC (3910):	407.20				
MATTHEWS TIRE & SERVICE CENTER (768)		273903 Invoi FLAT REPAIR-SQUAD 191	35.76	Open	Non	10/21	207-52120-247
		Total MATTHEWS TIRE & SERVICE CENTER (768):	35.76				
OUTAGAMIE COUNTY HIGHWAY DEPT (2053)		1018939 Invoi CTY "N" PAVEMENT IMPROVEMENT	19,039.21	Open	Non	10/21	452-51224-263
		Total OUTAGAMIE COUNTY HIGHWAY DEPT (2053):	19,039.21				
OUTAGAMIE COUNTY TREASURER (486)		1018954 Invoi SEPTEMBER FUEL BILL	33.16	Open	Non	10/21	630-53441-247
		1018954 Invoi SEPTEMBER FUEL BILL	380.24	Open	Non	10/21	630-53442-247
		1018954 Invoi SEPTEMBER FUEL BILL	3,344.35	Open	Non	10/21	201-53620-247
		1018954 Invoi SEPTEMBER FUEL BILL	184.40	Open	Non	10/21	101-55200-247
		1018954 Invoi SEPTEMBER FUEL BILL	969.39	Open	Non	10/21	101-55440-247
		1018954 Invoi SEPTEMBER FUEL BILL	48.96	Open	Non	10/21	101-55300-247
		1018954 Invoi SEPTEMBER FUEL BILL	260.57	Open	Non	10/21	101-52200-247
		1018954 Invoi SEPTEMBER FUEL BILL	219.12	Open	Non	10/21	610-53612-247
		1018954 Invoi SEPTEMBER FUEL BILL	284.60	Open	Non	10/21	620-53644-247
		1018954 Invoi SEPTEMBER FUEL BILL	1,567.48	Open	Non	10/21	101-53330-217
		Total OUTAGAMIE COUNTY TREASURER (486):	7,292.27				
PEPSI-COLA (3493)		47057514 Invoi BEVERAGES	223.20	Open	Non	10/21	101-52200-211
		Total PEPSI-COLA (3493):	223.20				
SCHWAAB INC (1925)		6424927 Invoi NAMEPLATE - ADMINISTRATOR	15.00	Open	Non	10/21	101-51650-206
		Total SCHWAAB INC (1925):	15.00				
ST. ELIZABETH HOSPITAL (354)		08/21 EL.FVMPD Invoi AUGUST BLOOD DRAWS	39.39	Open	Med	10/21	207-52120-204
		Total ST. ELIZABETH HOSPITAL (354):	39.39				
SWANN, ADAM (5302)		101521 Invoi STIPEND FOR TRAVEL RELATED EXPENSES	100.00	Open	Non	10/21	101-51400-204
		Total SWANN, ADAM (5302):	100.00				
THEDACARE (1983)		SEPT 2021 121005 Invoi SEPTEMBER BLOOD DRAWS	212.50	Open	Med	10/21	207-52120-204

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
		Total THEDACARE (1983):	212.50				
09/21 23749	Invoi	SEPTEMBER/OCTOBER SERVICE	219.99	Open	Non	10/21	207-52120-203
10/21 16087	Invoi	OCTOBER/NOVEMBER SERVICE	159.54	Open	Non	10/21	101-51650-203
		Total TIME WARNER CABLE (89):	379.53				
		UNIFIRST CORPORATION (4403)					
0970339918	Invoi	SHIRTS/PANTS	6.08	Open	Non	10/21	101-53330-213
0970339918	Invoi	LAUNDRY BAGS/WIPERS	10.20	Open	Non	10/21	101-53330-218
0970340337	Invoi	SHIRTS/PANTS	6.08	Open	Non	10/21	101-53330-213
0970340337	Invoi	LAUNDRY BAGS/WIPERS	10.20	Open	Non	10/21	101-53330-218
0970340763	Invoi	SHIRTS/PANTS	6.08	Open	Non	10/21	101-53330-213
0970340763	Invoi	LAUNDRY BAGS/WIPERS	10.20	Open	Non	10/21	101-53330-218
		Total UNIFIRST CORPORATION (4403):	48.84				
		UNITED RAYNOR (425)					
23753	Invoi	REPAIR OVERHEAD DOOR @ MSB	446.00	Open	Non	10/21	101-53310-204
		Total UNITED RAYNOR (425):	446.00				
		USA BLUEBOOK (1117)					
728629	Invoi	WATER TESTING SUPPLIES	888.96	Open	Non	10/21	620-53644-204
		Total USA BLUEBOOK (1117):	888.96				
		VANDE HEY COMPANY INC (558)					
47354	Invoi	MARSH HAY	103.92	Open	Non	10/21	101-55200-215
		Total VANDE HEY COMPANY INC (558):	103.92				
		WILKINSON, RIC (5300)					
101221	Invoi	JETS REF 10/12/21	150.00	Open	Non	10/21	101-55460-111
		Total WILKINSON, RIC (5300):	150.00				
		Grand Totals:	46,466.58				

Report GL Period Summary

Vendor number hash: 106744
 Vendor number hash - split: 145331
 Total number of invoices: 35
 Total number of transactions: 52

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	46,466.58	46,466.58
Grand Totals:	46,466.58	46,466.58

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	Period	GL Account
ADLER, SPENCER ALLAN 2021 JETS COACH	8TH GRADE ASSISTANT COACH	215.00	10/21	101-55460-111
Total ADLER, SPENCER ALLAN:		215.00		
AIRGAS USA LLC 9118081829	ARGON TANK, WIRE BRUSH, TIP FOR WELDING G	100.15	09/21	101-53330-218
9982711319	CYLINDER RENTALS	61.34	09/21	101-53330-218
Total AIRGAS USA LLC:		161.49		
ALBERS, JEDEDIAH 2021 JETS COACH	7TH GRADE ASSISTANT COACH	215.00	10/21	101-55460-111
Total ALBERS, JEDEDIAH:		215.00		
ALLRECIPES 101421	MAGAZINE SUBSCRIPTION	6.00	10/21	206-55110-207
Total ALLRECIPES:		6.00		
AMPLITEL TECHNOLOGIES 18480	SET UP FOR NEW ADMINISTRATOR	2,251.84	10/21	404-57190-204
18490	V DRIVE BACKUPS	2,951.17	10/21	207-52120-221
Total AMPLITEL TECHNOLOGIES:		5,203.01		
ASCENSION HEALTH SYSTEM 10/20/21	YOGA INSTRUCTOR AUG - OCT	930.00	10/21	101-55460-204
Total ASCENSION HEALTH SYSTEM:		930.00		
AUTOMATED COMFORT CONTROLS 29759	PREVENTATIVE MAINTENANCE PERFORMED AT	443.55	10/21	101-53310-245
29782	PREVENTATIVE MAINTENANCE PERFORMED AT	562.82	10/21	207-52120-245
29792	SERVICE REQUEST AT MSB BUILDING	903.06	10/21	101-53310-245
29801	PREVENTATIVE MAINTENANCE PERFORMED AT	763.64	10/21	206-55110-245
Total AUTOMATED COMFORT CONTROLS:		2,673.07		
AUTOMOTIVE SUPPLY CO 60916117	OIL FILTERS	67.59	10/21	101-53330-218
60916134	FUEL FILTER #41	22.53	10/21	101-53330-225
60916134	FUEL FILTER	22.53	10/21	101-53330-218
CM215993	RETURNED MERCHANDISE	67.59-	10/21	101-53330-218
Total AUTOMOTIVE SUPPLY CO:		45.06		
AUTOZONE 1973556713	DIESEL EXHAUST FLUID	29.74	09/21	101-52200-218
Total AUTOZONE:		29.74		

Invoice	Description	Total Cost	Period	GL Account
AXLEY BRYNELSON LLP 858247	LEGAL SERVICES	4,355.73	10/21	610-53614-262
Total AXLEY BRYNELSON LLP:		4,355.73		
BERGSTROM FORD-LINCOLN 46938	K9 SQUAD & EXTENDED WARRANTY-SQUAD 112	37,564.50	10/21	207-52120-303
Total BERGSTROM FORD-LINCOLN:		37,564.50		
BONS, SCOTT 10/21 REIMBURSE	REIMBURSE FOR LUNCHES FOR FIRE PREVENTI	240.45	10/21	101-52200-225
Total BONS, SCOTT:		240.45		
BONS, ZACK 2021 JETS COACH	6TH GRADE ASSISTANT COACH	215.00	10/21	101-55460-111
Total BONS, ZACK:		215.00		
CITY OF APPLETON 7674	OCTOBER WEIGHTS & MEASURES	568.00	10/21	101-52050-204
Total CITY OF APPLETON:		568.00		
COMPLETE OFFICE OF WISCONSIN 193870	CALENDARS	240.61	10/21	101-51650-206
Total COMPLETE OFFICE OF WISCONSIN:		240.61		
EHLERS INVESTMENT PARTNERS LLC SEPTEMBER 2021	SEPTEMBER INVESTMENT MANAGEMENT	227.55	09/21	610-53614-229
SEPTEMBER 2021	SEPTEMBER INVESTMENT MANAGEMENT	113.78	09/21	620-53924-229
SEPTEMBER 2021	SEPTEMBER INVESTMENT MANAGEMENT	409.58	09/21	630-53444-229
SEPTEMBER 2021	SEPTEMBER INVESTMENT MANAGEMENT	170.66	09/21	300-57331-229
SEPTEMBER 2021	SEPTEMBER INVESTMENT MANAGEMENT	216.15	09/21	101-51780-229
Total EHLERS INVESTMENT PARTNERS LLC:		1,137.72		
FARRELL EQUIPMENT & SUPPLY CO INC 1209143	50LB BAG HEAVY DUTY FLOOR PATCH & BONDIN	579.82	09/21	101-53300-216
1210009	50LB BAG FARRELL VERTICAL PATCH	359.88	09/21	630-53442-216
Total FARRELL EQUIPMENT & SUPPLY CO INC:		939.70		
FASTENAL COMPANY WIKIM268738	HARDWARE	25.86	10/21	620-53624-255
Total FASTENAL COMPANY:		25.86		
FOX VALLEY HUMANE ASSOCIATION 5204	SEPT HANDLE FEES	80.00	10/21	207-52120-204
Total FOX VALLEY HUMANE ASSOCIATION:		80.00		
FP FINANCE PROGRAM 30258217	AGREEMENT 003-1584121 POSTBASE VISION-PO	140.00	10/21	101-51650-226

Invoice	Description	Total Cost	Period	GL Account
Total FP FINANCE PROGRAM:		140.00		
GENGLER, CINDY				
10/03/21 SECURITY DEPOSIT REFUND		100.00	10/21	208-21235
Total GENGLER, CINDY:		100.00		
GOFFARD, KATIE				
10/09/21 SECURITY DEPOSIT REFUND		100.00	10/21	208-21235
Total GOFFARD, KATIE:		100.00		
GOOD HOUSEKEEPING				
101521 MAGAZINE SUBSCRIPTION		12.00	10/21	206-55110-207
Total GOOD HOUSEKEEPING:		12.00		
GRADL, RACHEL				
10/10/21 SECURITY DEPOSIT REFUND		100.00	10/21	208-21235
Total GRADL, RACHEL:		100.00		
HARTJES, SAMUEL				
2021 JETS COACH 6TH GRADE HEAD COACH		265.00	10/21	101-55460-111
Total HARTJES, SAMUEL:		265.00		
HAWKINS INC				
6030314 AZONE		564.37	10/21	620-53634-214
6030314 SODIUM SILICATE		2,555.76	10/21	620-53634-220
Total HAWKINS INC:		3,120.13		
HERMUS, KYLE				
2021 JETS COACH 6TH GRADE ASSISTANT COACH		215.00	10/21	101-55460-111
Total HERMUS, KYLE:		215.00		
HORST DISTRIBUTING INC				
93544 BELT #206		138.69	10/21	101-53330-225
Total HORST DISTRIBUTING INC:		138.69		
INGENTHRON, LINDA				
110621 RENTAL FEE REFUND		125.00	10/21	208-34401
110621 SECURITY DEPOSIT REFUND		100.00	10/21	208-21235
Total INGENTHRON, LINDA:		225.00		
JANSSEN, KELLY				
100421 REFUND JETS FOOTBALL BANQUET		16.00	10/21	101-34432
Total JANSSEN, KELLY:		16.00		
JFTCO INC				
MIGP00000286 TRANSFER SWITCH		27,767.20	10/21	207-52120-306

Invoice	Description	Total Cost	Period	GL Account
MIGP00000286	TRANSFER SWITCH	6,941.80	10/21	101-52200-302
Total JFTCO INC:		34,709.00		
KAUKAUNA PUBLIC LIBRARY				
501	2 DEMCO LABEL ROLL DISPENSERS	30.00	10/21	206-55110-306
Total KAUKAUNA PUBLIC LIBRARY:		30.00		
KERRY'S VROOM SERVICE INC				
9655	OIL & FILTER CHANGE - UNIT#182	43.47	10/21	207-52120-247
9660	OIL & FILTER CHANGE - UNIT#181	43.47	10/21	207-52120-247
Total KERRY'S VROOM SERVICE INC:		86.94		
KING, HANNAH				
CFEST 10/02/21	SECURITY DEPOSIT REFUND	50.00	10/21	101-21235
Total KING, HANNAH:		50.00		
KITTEL, DAVID				
10/21 REIMBURSE	MUNICIPAL ASSESSORS INSTITUTE REGISTRATI	240.00	10/21	101-51530-201
10/21 REIMBURSE	WAAO MEMBERSHIP FEE-KITTEL	62.00	10/21	101-51530-208
Total KITTEL, DAVID:		302.00		
KOBUSSEN BUSES LTD.				
57127	JETS BUS 09/07 TO KIMBERLY	225.20	10/21	101-55460-204
57127	JETS BUS 09/14 TO FREEDOM	302.14	10/21	101-55460-204
Total KOBUSSEN BUSES LTD.:		527.34		
KRUEGER, AUSTIN				
2021 JETS COACH	8TH GRADE HEAD COACH	265.00	10/21	101-55460-111
Total KRUEGER, AUSTIN:		265.00		
LAFORCE HARDWARE				
1172821	VIDEO SURVEILLANCE @ PARKS	15,152.00	10/21	101-55200-204
Total LAFORCE HARDWARE:		15,152.00		
LEXISNEXIS RISK DATA MANAGEMENT INC				
1686177-20210930	SEPTEMBER 2021 MINIMUM COMMITMENT	106.09	09/21	101-51680-204
Total LEXISNEXIS RISK DATA MANAGEMENT INC:		106.09		
LITTLE CHUTE GRIDIRON ASSOC				
2021 JETS COACH	DONATION OF COACH'S PAY-ADLER	215.00	10/21	101-55460-111
Total LITTLE CHUTE GRIDIRON ASSOC:		215.00		
MADISON NATIONAL LIFE				
1463262	NOVEMBER LTD	1,024.20	10/21	101-21385
1463262	NOVEMBER LIFE	450.03	10/21	101-21391

Invoice	Description	Total Cost	Period	GL Account
Total MADISON NATIONAL LIFE:		1,474.23		
MATTHEWS TIRE				
275267 2 NEW TIRES SQUAD #182		353.97	10/21	207-52120-247
275367 4 NEW TIRES ON SQUAD #94		769.99	10/21	207-52120-247
Total MATTHEWS TIRE:		1,123.96		
MBM				
3015422 CONTRACT OVERAGE CHARGE/COLOR COPIES		167.10	10/21	206-55110-225
Total MBM:		167.10		
MCC INC				
284739 SCREENINGS FOR PARKS		75.10	10/21	101-55200-242
Total MCC INC:		75.10		
MCMAHON ASSOCIATES INC				
924136 HEESAKKER PARK KAYAK LAUNCH		1,215.40	10/21	420-57620-271
Total MCMAHON ASSOCIATES INC:		1,215.40		
MCO				
27582 NOVEMBER 2021 OPERATIONS		28,830.78	10/21	620-53644-115
27582 NOV 2021 HEALTH & LIABILITY INS		6,423.56	10/21	620-53644-115
27610 SEPTEMBER MILEAGE REIMBURSEMENT		520.65	10/21	620-53644-247
Total MCO:		35,774.99		
MENARDS - APPLETON EAST				
10021 BATTERIES & LOCKING CABINET		47.95	10/21	101-51650-242
Total MENARDS - APPLETON EAST:		47.95		
MGD INDUSTRIAL CORP				
197964 BUSHINGS #48		5.64	10/21	101-53330-225
197964 CABLE TIES		38.85	10/21	101-55200-218
Total MGD INDUSTRIAL CORP:		44.49		
MIDWEST METER INC				
136447 BADGER METER TEST		300.00	10/21	620-53644-253
Total MIDWEST METER INC:		300.00		
MIDWEST SALT LLC				
P459397 INDUSTRIAL SOUTHERN COARSE SALT		2,723.75	10/21	620-53634-224
P459429 INDUSTRIAL SOUTHERN COARSE SALT		2,751.25	10/21	620-53634-224
Total MIDWEST SALT LLC:		5,475.00		
MIDWEST TAPE				
501070276 DIGITAL BOOKS		801.98	09/21	206-55110-208

Invoice	Description	Total Cost	Period	GL Account
Total MIDWEST TAPE:		801.98		
MILBACH CONSTRUCTION SERVICES CO L0001092000255 HEESAKKER PARK KAYAK LAUNCH		96,664.51	10/21	420-57620-271
Total MILBACH CONSTRUCTION SERVICES CO:		96,664.51		
MUNICODE 364014 ONLINE CODE HOSTING 10/1/21 - 9/30/22		900.00	10/21	101-51440-204
Total MUNICODE:		900.00		
NASSCO INC 6064114 CAN LINERS & PAPER TOWELS 6064114 CAN LINERS & PAPER TOWELS 6064114 CAN LINERS & PAPER TOWELS 6064114 CAN LINERS & PAPER TOWELS 6064976 BATH TISSUE & HAND SOAP 6064976 BATH TISSUE & HAND SOAP 6064976 BATH TISSUE & HAND SOAP 6064976 BATH TISSUE & HAND SOAP	456.08 315.02 149.80 49.88 106.93 73.86 35.12 11.68	10/21 10/21 10/21 10/21 10/21 10/21 10/21 10/21	206-55110-244 101-51650-244 207-52120-244 101-52250-244 206-55110-244 101-51650-244 207-52120-244 101-52250-244	
Total NASSCO INC:		1,198.37		
NEWS PUBLISHING CO INC BE11317 PUBLIC HEARING BE12360 NOTICE OF LANDFILL MEETING BE13454 BOARD OF REVIEW BE15629 LIBRARY AD		57.58 14.56 174.07 50.00	10/21 10/21 10/21 10/21	101-51650-207 101-51650-207 101-51650-207 206-55110-225
Total NEWS PUBLISHING CO INC:		296.21		
OUTAGAMIE COUNTY TREASURER SEPTEMBER 2021 SEPTEMBER COURT FINES		505.87	09/21	101-35101
Total OUTAGAMIE COUNTY TREASURER:		505.87		
PARKITECTURE + PLANNING LLC 3 CONCEPTUAL DESIGN FOR SPLASH PAD		1,203.75	10/21	204-55420-204
Total PARKITECTURE + PLANNING LLC:		1,203.75		
POSTAL EXPRESS & MORE LLC 221785 POSTAGE-WATER TESTS 222013 POSTAGE-WATER TESTS 222067 POSTAGE-WATER TESTS		16.91 16.41 17.21	10/21 10/21 10/21	620-53644-204 620-53644-204 620-53644-204
Total POSTAL EXPRESS & MORE LLC:		50.53		
PUBLIC SERVICE COMMISSION OF WISCONSIN RA22-I-03140 2021-2022 ADVANCE ASSESSMENT		2,680.29	09/21	620-53600-408
Total PUBLIC SERVICE COMMISSION OF WISCONSIN:		2,680.29		
REINDERS INC 2700683 HERBICIDE		131.59	10/21	630-53441-253

Invoice	Description	Total Cost	Period	GL Account
2700683	HERBICIDE	131.59	10/21	101-55200-215
Total REINDERS INC:		263.18		
RYBA, ALEX				
2021 JETS COACH	8TH GRADE ASSISTANT COACH	215.00	10/21	101-55460-111
Total RYBA, ALEX:		215.00		
SCHEPP, MATT				
2021 JETS COACH	7TH GRADE HEAD COACH	265.00	10/21	101-55460-111
Total SCHEPP, MATT:		265.00		
SCHRADER, LARS				
2021 JETS COACH	6TH GRADE ASSISTANT COACH	215.00	10/21	101-55460-111
Total SCHRADER, LARS:		215.00		
SCHWAAB INC				
D014290	NAMEPLATE - ADMINISTRATOR	62.23	10/21	101-51400-206
Total SCHWAAB INC:		62.23		
SHERWIN INDUSTRIES INC				
SS090884	STREET PAINT	1,222.28	09/21	101-53300-218
Total SHERWIN INDUSTRIES INC:		1,222.28		
SIRCHIE ACQUISITION COMPANY LLC				
515956	DRUG TEST KITS	184.00	10/21	207-52120-218
Total SIRCHIE ACQUISITION COMPANY LLC:		184.00		
SPLENDID CLEANING SERVICE LLC				
11467	MONTHLY CLEANING-LIBRARY	1,320.00	10/21	206-55110-243
11468	MONTHLY CLEANING-MSB BUILDING	550.00	10/21	101-53310-243
11469	MONTHLY CLEANING-VILLAGE HALL	1,700.00	10/21	101-51650-243
11494	MONTHLY CLEANING-LCFD	220.00	10/21	101-52250-243
11494	MONTHLY CLEANING-METRO	874.50	10/21	207-52120-243
Total SPLENDID CLEANING SERVICE LLC:		4,664.50		
STAPLES ADVANTAGE				
3489190950	CYAN INK CARTRIDGE	135.89	10/21	101-52200-206
3489190953	CLEANING SUPPLIES	9.18	10/21	101-51440-206
3489190953	COPY PAPER	73.84	10/21	101-51650-206
3489709028	LABELS FOR LABEL MAKER	29.49	10/21	101-51420-206
3489709031	POST-ITS AND SIGN HERE FLAGS	6.73	10/21	101-51650-206
3489709033	YELLOW INK CARTRIDGE FOR PRINTER	135.89	10/21	101-52200-206
Total STAPLES ADVANTAGE:		391.02		
STATE OF WI COURT FINES &				
SEPTEMBER 2021	SEPTEMBER COURT FINES	2,371.99	09/21	101-35101

Invoice	Description	Total Cost	Period	GL Account
Total STATE OF WI COURT FINES &:		2,371.99		
STONERIDGE KAUKAUNA LLC				
2109209053 DRINKS & ICE FOR MARKET ON MAIN		44.90	10/21	209-56900-204
60001691450 WINE WALK EVENT GRAPES		51.30	10/21	101-55300-218
Total STONERIDGE KAUKAUNA LLC:		96.20		
SUPERIOR SEWER AND WATER INC				
2021003-1 2021 SANITARY SEWER REPLACEMENT		173,549.82	10/21	610-51229-263
2021003-1 2021 SANITARY SEWER REPLACEMENT		31,825.95	10/21	620-51229-263
Total SUPERIOR SEWER AND WATER INC:		205,375.77		
TANYA R CPR LLC				
332 AHA CPR/AED & FIRST AID COURSE/MSB CREW		680.00	10/21	101-53310-213
332 AHA CPR/AED & FIRST AID COURSE/TRAINING CI		85.00	10/21	101-55300-218
Total TANYA R CPR LLC:		765.00		
T-MOBILE				
975459487 10/21 INTERNET HOT SPOTS		88.20	10/21	206-55110-209
Total T-MOBILE:		88.20		
TRIUMPH TIRES				
6203 4 NEW TIRES FOR TRUCK #40		1,020.00	10/21	101-53330-225
Total TRIUMPH TIRES:		1,020.00		
TRUCK COUNTRY OF WISC				
X202670501:01 FUEL FILTER & WATER PUMP #43		294.74	10/21	101-53330-225
X202671201:01 WATER PUMP #41		249.53	10/21	101-53330-225
Total TRUCK COUNTRY OF WISC:		544.27		
UNIFIRST CORPORATION				
0970341189 SHIRTS/PANTS		6.08	10/21	101-53330-213
0970341189 LAUNDRY BAGS/WIPERS		10.20	10/21	101-53330-218
Total UNIFIRST CORPORATION:		16.28		
VALLEY LIQUOR				
926519 BEVERAGES AND SUPPLIES		158.45	09/21	101-52200-211
927093 BEVERAGES AND SUPPLIES		186.94	09/21	101-52200-211
927923 BEVERAGES AND SUPPLIES		158.45	09/21	101-52200-211
929550 BEVERAGES AND SUPPLIES		158.94	09/21	101-52200-211
933462 BEVERAGES AND SUPPLIES		160.94	09/21	101-52200-211
935286 BEVERAGES AND SUPPLIES		242.31	09/21	101-52200-211
935795 BEVERAGES AND SUPPLIES		158.45	09/21	101-52200-211
Total VALLEY LIQUOR:		1,224.48		
VAN BOXTEL, TYLER				
2021 JETS COACH 7TH GRADE ASSISTANT COACH		215.00	10/21	101-55460-111

Invoice	Description	Total Cost	Period	GL Account
Total VAN BOXTEL, TYLER:		215.00		
VANDEN BERG, TED 2021 JETS COACH 6TH GRADE ASSISTANT COACH		215.00	10/21	101-55460-111
Total VANDEN BERG, TED:		215.00		
VANDEN HEUVEL, RYAN 10/21 REIMBURSE REIMBURSE MISC SUPPLIES		54.68	10/21	101-52200-218
Total VANDEN HEUVEL, RYAN:		54.68		
VERMEER WISCONSIN 30086147 GAS SPRING #98		36.37	10/21	101-53330-225
Total VERMEER WISCONSIN:		36.37		
VERSTEGEN, RYAN 2021 JETS COACH 7TH GRADE ASSISTANT COACH		215.00	10/21	101-55460-111
Total VERSTEGEN, RYAN:		215.00		
VILLAGE OF COMBINED LOCKS NOVEMBER PROPERTY STORAGE AREA MONTHLY LEASE-N		494.16	10/21	207-52120-204
Total VILLAGE OF COMBINED LOCKS:		494.16		
VORPAHL FIRE AND SAFETY 215328363 LITHIUM BATTERIES 215328363 LITHIUM BATTERIES		812.00 405.29	10/21 10/21	206-55110-244 101-51650-244
Total VORPAHL FIRE AND SAFETY:		1,217.29		
WEGAND, JASON 2021 JETS COACH JETS COORDINATOR		265.00	10/21	101-55460-111
Total WEGAND, JASON:		265.00		
WEGAND, MARK 2021 JETS COACH 8TH GRADE ASSISTANT COACH		215.00	10/21	101-55460-111
Total WEGAND, MARK:		215.00		
WEGAND, NICHOLAS 2021 JETS COACH 8TH GRADE ASSISTANT COACH		215.00	10/21	101-55460-111
Total WEGAND, NICHOLAS:		215.00		
WITTMANN, STEVE 10/21 REIMBURSE REIMBURSE FOR FOOD FOR MEETING		218.51	10/21	101-52200-211
Total WITTMANN, STEVE:		218.51		
Grand Totals:		483,066.27		

Vendor number hash: 390767
Vendor number hash - split: 483551
Total number of invoices: 121
Total number of transactions: 147

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	483,066.27	483,066.27
Grand Totals:	483,066.27	483,066.27

Report Criteria:

Invoice Detail.Voided = {=} FALSE

**LCFD Incident Report
September 2021
Number of responses: 12
Last years: 19
YTD: 131**

**09/02/2021 07:50 Accident scene safety/cleanup @ intersection of W. North Avenue & French Road
Engine 3621, Pickup 3631, Car 3632
#21LC00121**

**09/02/2021 22:38 Accident scene safety near intersection of Patriot Drive & Vandenbroek Road
Engine 3621, Truck 3641, Car 3632
#21LC00122**

**09/03/2021 11:34 Accident scene safety/clean up intersection E. North Avenue and Rosehill Road
Engine 3621, Squad 3671, Car 3632
#21LC00123**

**09/05/2021 08:33 Accident with Scene Safety @ 2122 W. Main Street,
Engine 3621, Car 3632
#21LC00124**

**09/05/2021 14:28 CO alarm sounding @ 217 Franklin Street, investigated found a faulty detector
Engine 3621, Car 3632
#21LC00125**

**09/08/2021 07:18 Accident with Scene Safety/Cleanup @ E. North Avenue/Rosehill Road, 3 vehicle accident
Engine 3621, Squad 3671, Pickup 3631, Car 3632
#21LC00126**

**09/13/2021 08:25 Carbon Monoxide Alarm @ 1411 Buchanan Street, investigated found no issues, Engine 3621, Car 3632
#21LC00127**

**09/18/2021 16:24 Animal rescue @ Dutch Harbor Estates 1420 Washington Street, Lot #19 cat in a tree
Truck 3641, Car 3632
#21LC00128**

**09/20/2021 21:57 Commercial fire alarm @ Country Villa (Building B) 1415 W. Main Street, resident pulled alarm
Engine 3621, Car 3632
#21LC00129**

**09/24/2021 23:18 Carbon monoxide alarm @ 2242 Golden Gate Drive, Unit #252. Investigated found an existing unit had a grill that wasn't fully extinguished inside the garage causing higher readings, when investigating LCFD also found a gas leak in unit #255, stand by until WE Energies confirmed
Engine 3621, Truck 3641, Car 3632
#21LC00130**

**09/26/2021 17:54 Wire down E. North Avenue/Bohm
Drive, stand by until Kaukauna Utilities
arrived**
**Engine 3621, Car 3632
#21LC00131**

**09/28/2021 08:33 Commercial Fire Alarm @ Country
Villa Assisted Living 1415 W. Main Street
found a contractor accidentally triggered alarm,
assisted with resetting alarm system**
**Engine 3621, Car 3632
#21LC00132**

VILLAGE OF LITTLE CHUTE MONTHLY REPORT



Little Chute

E S T A B L I S H E D 1 8 4 8

**SEPTEMBER
2021**

Village Report to the Board of Trustees

Submitted to the Village Board of Trustees and the residents of Little Chute is a report of the various departments of the Village. The information contained herein is intended to keep the Board and public apprised of their government at work.

VILLAGE OF LITTLE CHUTE MONTHLY REPORT – SEPTEMBER 2021

The information in this report is meant to provide a snapshot of Village operations for the month preceding. The goal is to provide statistics and measures that can be analyzed and viewed over time. These reports will be reported to the Board monthly. The reports will be added to the official files of the Village of Little Chute and be published on the Village's website at www.littlechutewi.org.

As we continue this effort, the style and metrics will be fine-tuned to better capture operational aspects that will serve staff, the board and public with a more robust understanding of operations. Ultimately, this information can be used to assist in policy and fiscal decisions on the future of Village operations. Ultimately, it is our intention to show how our dedicated team of individuals serve the community while also indicating a monthly snapshot of the fiscal well-being for the Village of Little Chute.

If you have any questions or suggestions, please contact us!

Department Overview

The report will track monthly activities for the following:

- Clerk
- Community Development
- Finance Department
- Monthly Consolidated Financial Statement by Account
- Little Chute Fire Department
- Fox Valley Metro Police Department
- Little Chute Public Library
- Parks, Recreation and Forestry Department
- Department of Public Works

VILLAGE CLERK

SEPTEMBER HIGHLIGHTS

The Clerk's office assisted with the planning, organization, and marketing of Market on Main Event held downtown Little Chute on September 11. The event was a great success and we look forward to making it bigger and better next year. We worked with Public Works/Engineering Department to create, publish, and print their Fall Newsletter that was mailed out in early September. Planning for the Winter newsletter is already underway. We are working closely with Outagamie County on redistricting of voting wards which will take effect in the 2022 Election year.

For the month of September, the Clerk's office completed our goals of:

- Shared data from social media sites
- Agendas/Minutes for meetings
- Continued maintenance of the Village Website
- Work with other Departments to create Social Media schedule, coordinate postings
- Finalize Public Works fall program book, mailed to all residents
- Update mailing lists of non-residents for upcoming newsletters
- Civic Center/Village Hall rentals
- Ongoing phone/supply ordering support
- Operator License Renewals
- Assist with marketing and planning of Market on Main Event held September 11, 2021
- Work with Outagamie County on redistricting voting wards, attend training for redistricting.

TOP PRIORITIES FOR OCTOBER

- Agendas/Minutes for meetings
- Share data from social media sites
- Maintenance of the Village Website and social media outlets
- Conduct the Board of Review
- Work with other Departments to create Social Media schedule, coordinate postings
- Ongoing phone/supply ordering support
- Planning for Winter 2021 Village Newsletter
- Planning and training for 2022 Elections
- Continue to process ERIC movers postcards
- Update Geocode addresses in Wisvote, to ensure correct data for redistricting process.
- Finalize redistricting of ward maps and approving resolution.

SOCIAL MEDIA METRICS

2021 Social Media Metrics	July	August	September	2021 Totals
				
Facebook Posts				
People Reached	20,272	23,988	20,105	202,600
Engagement	12,631	8,448	9,858	88,428
Link Clicks	859	555	543	5,780
Comments	319	267	312	3,267
Shares	225	173	167	2,049
Reactions	1,790	1,066	1,318	14,148
Photo Views	897	501	1,099	6,174
Most popular post	Park Vandalism	County N update	Kayak Updates	
New Followers	81	69	65	595
Net Followers	63	60	51	467
Total Followers	5,197	5,281		5,281
Facebook Videos				
Minutes Viewed	4,414	2,096	2,807	25,818
1-Minute Video Views	1,051	394	678	5,211
3-Second Video Views	7,825	3,816	4,562	39,088
Video Engagement	315	109	129	1,546
Most popular Video	Park Tour	Kayak Launch	Market on Main	

	July	August	September	2021 Totals
				
Instagram				
Instagram Posts	3	3	2	35
Likes	13	9	13	240
Followers	781	794	807	807
Popular Post	Family Fun	Pool hours	Fire open	

	July	August	September	2021 Totals
				
Twitter				
Tweets	7	4	2	42
Tweet Impressions	1,243	1,901	582	13,757
Profile Visits	538	777	141	3,607
Mentions	1	2	0	19
New Followers	1	4	4	15
Total Followers	438	444	445	445

	July	August	September	2021 Totals
				
Website				
Visits	15,085	14,465	12,360	137,877
Page Views	26,860	25,739	14,630	209,959
Unique Page Views	21,815	15,124	11,840	165,457
Top Pageviews	Doyle Pool	Doyle Pool	Utility Billing	

COMMUNITY DEVELOPMENT

SEPTEMBER HIGHLIGHTS

- Met with Commercial Developers regarding sites and TIF in village.
- Continued Inspections of homes, apartments, and commercial projects.
- Discussions with architects regarding new projects.
- Met with local Business Owners.
- Attended Assessor Institute
- First meeting for the Landfill Siting Committee

TOP PRIORITIES FOR OCTOBER

- Meet with builders and owners about upcoming commercial projects.
- Work with developers regarding Commercial/Industrial projects.
- Continued Inspections of homes, apartments, industrial and commercial projects.
- Assist developers, surveyors, and realtors with zoning requirements.
- Improve Site review process (on going project)
- Meet with more Local Businesses and to collect information on potential needs for the community/business.
- BRE Visits with more businesses
- Work through Site Plan review on multiple projects

FINANCE DEPARTMENT

SEPTEMBER HIGHLIGHTS

- Flu Clinic is scheduled for October 13 with Employee Trust Services for employees and their spouses that have insurance through the Village as a convenience service at no cost.
- 2022 Proposed Budget released on September 30 with a budget workshop scheduled for October 6 starting at 4 p.m.
- Annual continuing disclosure filing requirement to all bondholders completed September 17 in advance of September 30 deadline.
- Cybersecurity: Implemented baseline testing for phishing and rollout of phase one training
- Village Board approved calculated health insurance rates. Staff released open enrollment process to active and eligible annuitants that will run through October 22, 2022.
- Successful installation of new multi-functional devices. Arranging return of old equipment to applicable vendors as final step in closeout of the old leases.
- Finalized calculations for the termination of the joint refuse agreement with Kimberly. Cash settlement to take place in December 2021 (net due to Kimberly \$29,539). Little Chute will keep Vehicle # 6 (2015) and # 29 (2018), while Kimberly retains #32 (2013).
- Open enrollment for voluntary benefits took place on September 20, 2021. Voluntary benefits have been centralized under one provider (American Fidelity).
- In conjunction with the Engineering Department, provided the annual file to Outagamie County for the Vandenbroek Drainage District. Our assessment is placed on the individual tax parcels served (2/3) and the remaining is paid directly by the Stormwater Utility (1/3).
- Review of the first draft of the Transportation Study results including providing additional information to the consultant to complete.
- Meeting with Little Chute School District for LC CAN expansion RFP results

TOP PRIORITIES FOR OCTOBER

- Delinquent utility tax certification letters mailed by October 15 (State Statute 66.0809)
- Prepare for Village Board 2022 Budget Workshop on October 6 and Joint FVMPD Budget adoption on October 18 (at Kimberly). Publish notice in Times Villager as required by State Statute in advance of public hearing on November 3.
- Review proactive pilot project results from PSC that reviews segments of the filed annual report to identify any potential discrepancies to mitigate future rate study issues.
- Continue work with the City of Appleton and PSC for the final records transfer of the Cherryvale water main. Water and sewer consumption invoiced and paid for 2019-2021 by the City of Appleton.

- Final review of back billing draft prepared by the Utility Clerk for Oh Snap Peter Pickle Properties for water used from their private well for production that is entering the sewer system for treatment.
- Final close out of Nelson Crossing Michels construction contract, Outagamie County Greenway Fund Grant and true up of cost allocations between the City of Kaukauna and the Village. Prepare amendment to the agreement with Kaukauna to address maintenance, utilities, and insurance funding.
- Schedule meeting with the initial established Transportation Committee in October to prepare for the first public meeting on November 10 to discuss options available
- Prepare for presentation at League of Municipalities Conference on LC CAN expansion

CONTINUOUS IMPROVEMENT EFFORTS

- Enhancement design to delinquent utility tax certification letters to aid in understanding by recipients and proper processing of payments received prior to tax roll.
- Staff participated in Caselle Systems virtual training to learn about new initiatives, gain greater understanding for cross-training and potential areas of improvement in their primary work responsibility that they may not be using system as efficiently as could be.

DATA AND FINANCIALS



PERFORMANCE MEASUREMENTS

	<u>2018</u>	<u>2019</u>	<u>2020</u>	Target 2021
# Months bank reconciliation completed timely	0	7	12	12
# Of stale checks outstanding	NM	57	22	5
Custodial credit risk	\$6.1	\$.3K	\$3.7	\$0
Investment Performance vs 1-3 Year US Treasury Index	1.35% vs 1.58%	2.44% vs 3.55%	3.26% vs 3.10%	.48% vs .07%
% Of customers paying online	NM	42%	53%	55%
Continuous improvement initiatives	NM	25	37	10
Number of special assessment billings	296	67	75	125
Average number of monthly utility bills	4,052	4,033	4,003	4,000
Annual number of utility work orders	1,093	920	940	950
Annual tax certification letters	483	540	774	750
General obligation bond rating	Aa3	Aa3	Aa3	Aa3
# Of auditor's compliance issues	6	2	1	0
% Of time monthly financials closed within 15 days	NM	58%	100%	100%
% Of staff adequately trained/cross trained	NM	70%	90%	100%

	SEPTEMBER	YTD 2021	BUDGET 2021	VARIANCE	% OF BUDGET
GENERAL FUND					
Taxes	3,130.24	973,317.37	969,626.00	3,691.37	100.38%
Total Licenses and Permits	8,429.00	183,068.11	134,860.00	48,208.11	135.75%
Intergovernmental Aid	-	1,012,808.28	2,479,759.00	(1,466,950.72)	40.84%
Public Charges for Service	7,647.55	125,424.15	128,430.00	(3,005.85)	97.66%
Fines and Forfeitures	6,797.27	71,449.03	85,000.00	(13,550.97)	84.06%
Total Interest	2,791.02	40,006.59	64,135.00	(24,128.41)	62.38%
Miscellaneous Revenue	3,994.00	133,769.24	151,743.00	(17,973.76)	88.16%
Other Financing Sources	19,367.49	168,070.01	217,700.00	(49,629.99)	77.20%
Total General Fund Revenue	52,156.57	2,707,912.78	4,231,253.00	(1,523,340.22)	64.00%
Village Board	5,499.20	55,398.00	89,091.00	(33,693.00)	62.18%
Administration	18,202.21	109,526.37	141,204.00	(31,677.63)	77.57%
Engineering & GIS	2,779.62	26,077.73	94,881.00	(68,803.27)	27.48%
Finance	20,963.66	154,392.82	237,632.00	(83,239.18)	64.97%
Clerk	14,970.37	117,527.60	158,148.00	(40,620.40)	74.31%
Community Development - Assessing	24,455.88	151,053.82	173,560.00	(22,506.18)	87.03%
Village Hall	8,908.10	51,477.32	69,141.00	(17,663.68)	74.45%
Municipal Court	6,300.01	46,742.55	65,823.00	(19,080.45)	71.01%
Unallocated	7,829.85	47,222.96	205,202.00	(157,979.04)	23.01%
Insurance	31,535.06	206,857.54	226,431.00	(19,573.46)	91.36%
Village Promotion and Goodwill	5,559.35	22,297.87	35,272.00	(12,974.13)	63.22%
Inspections	10,299.09	65,189.84	116,247.00	(51,057.16)	56.08%
Fire Operations	18,566.41	183,049.07	373,463.00	(190,413.93)	49.01%
Fire Allocated	33,361.49	272,689.05	370,981.00	(98,291.95)	73.50%
Crossing Guards	7,912.96	54,369.12	89,548.00	(35,178.88)	60.72%
Public Works Administration	1,674.50	12,155.54	34,651.00	(22,495.46)	35.08%
Street Repair and Maintenance	98,642.41	431,270.86	684,959.00	(253,688.14)	62.96%
Public Works Support Services	4,118.25	36,394.80	46,774.00	(10,379.20)	77.81%
Public Works Vehicle Maintenance	10,702.93	67,368.70	168,501.00	(101,132.30)	39.98%
Snow and Ice Control	6,690.77	144,516.72	237,533.00	(93,016.28)	60.84%
Weed Control	1,547.34	8,308.29	19,449.00	(11,140.71)	42.72%
Recycling	4,463.86	31,293.39	52,653.00	(21,359.61)	59.43%
Park	57,606.12	320,150.13	478,786.00	(158,635.87)	66.87%
Recreation	19,736.29	149,268.54	207,200.00	(57,931.46)	72.04%
Forestry	10,197.70	113,027.28	173,292.00	(60,264.72)	65.22%
Youth Football	3,238.39	8,639.56	21,761.00	(13,121.44)	39.70%
Community Band	510.05	3,798.48	10,110.00	(6,311.52)	37.57%
Economic Development	60,000.00	64,020.00	71,400.00	(7,380.00)	89.66%
Transfers	-	119,775.65	118,000.00	1,775.65	101.50%
Total General Fund Expenses	496,271.87	3,073,859.60	4,771,693.00	(1,697,833.40)	64.42%
GENERAL FUND NET REVENUES (EXPENSES)	(444,115.30)	(365,946.82)	(540,440.00)		

SANITATION

Sanitation Revenues	48,281.27	441,644.84	552,850.00	(111,205.16)	79.89%
Sanitation Expenses	64,315.08	393,028.65	517,536.00	(124,507.35)	75.94%
SANITATION NET REVENUES (EXPENSES)	(16,033.81)	48,616.19	35,314.00		

FIRE EQUIPMENT DONATION

Fire Equipment Donation Revenues	93.47	91,946.27	86,100.00	5,846.27	106.79%
Flag Pole Memorial Expenses	10.00	522.50	2,100.00	(1,577.50)	24.88%
FIRE EQUIPMENT DONATION NET REVENUES (EXPENSES)	83.47	91,423.77	84,000.00		

	SEPTEMBER	YTD 2021	BUDGET 2021	VARIANCE	% OF BUDGET
AQUATICS					
Aquatics Revenue	(1,258.19)	178,798.58	180,172.00	(1,373.42)	99.24%
Aquatics	12,607.35	159,196.79	184,587.00	(25,390.21)	86.24%
AQUATICS NET REVENUES (EXPENSES)	(13,865.54)	19,601.79	(4,415.00)		
LIBRARY/CIVIC CENTER					
Library/Civic Center Revenues	54,812.11	719,921.01	635,123.00	84,798.01	113.35%
Library/Civic Center	62,676.45	501,070.18	695,984.00	(194,913.82)	71.99%
LIBRARY/CIVIC CENTER NET REVENUES (EXPENSES)	(7,864.34)	218,850.83	(60,861.00)		
CONSOLIDATED POLICE SERVICES					
Consolidated Police Services Revenue	1,280.26	3,248,456.65	3,608,996.00	(360,539.35)	90.01%
Police Services Consolidated	404,790.52	2,584,127.33	3,697,374.00	(1,113,246.67)	69.89%
CONSOLIDATED POLICE SERVICES NET REVENUES (EXPENSES)	(403,510.26)	664,329.32	(88,378.00)		
VAN LIESHOUT RECREATION CENTER					
Van Lieshout Rec Center Revenues	1,577.90	18,575.65	10,690.00	7,885.65	173.77%
Van Lieshout Rec Center Expenses	1,909.07	27,493.54	32,846.00	(5,352.46)	83.70%
VAN LIESHOUT NET REVENUES (EXPENSES)	(331.17)	(8,917.89)	(22,156.00)		
PROMOTIONAL FUND					
Promotional Fund Revenues	1,175.55	29,089.93	10,775.00	18,314.93	269.98%
Promotional Fund Expenses	11,146.28	15,857.60	27,500.00	(11,642.40)	57.66%
PROMOTIONAL NET REVENUES (EXPENSES)	(9,970.73)	13,232.33	(16,725.00)		
AMERICAN RESCUE FUND					
American Rescue Fund Revenues	181.99	578.72	-	578.72	#DIV/0!
American Rescue Fund Expenses	-	15.00	-	15.00	#DIV/0!
AMERICAN RESCUE PROMOTIONAL NET REVENUES (EXPENSES)	181.99	563.72	-		
TRANSPORTATION SPECIAL REVENUE FUND					
Transportation Special Revenue Fund Revenues	7.73	40,017.97	40,000.00	17.97	100.04%
Transportation Special Revenue Fund Expenses	-	3,155.00	40,000.00	(36,845.00)	7.89%
TRANSPORTATION SR FUND NET REVENUES (EXPENSES)	7.73	36,862.97	-		
COMMUNITY DEVELOPMENT GRANT FUND					
Community Development Grant Fund Revenues	(24.61)	54.40	100.00	(45.60)	54.40%
Community Development Grant Fund Expenses	-	-	317,621.00	(317,621.00)	0.00%
COMMUNITY DEVELOPMENT GRANT NET REVENUES (EXPENSES)	(24.61)	54.40	(317,521.00)		
SMALL BUSINESS MICRO LOAN FUND					
Small Business Micro Loan Fund Revenues	41.02	451.74	525.00	(73.26)	86.05%
Small Business Micro Loan Fund Expenses	-	86.64	500.00	(413.36)	17.33%
SMALL MICRO LOAN FUND NET REVENUES (EXPENSES)	41.02	365.10	25.00		
FAÇADE RENOVATION GRANT FUND					
Façade Renovation Grant Fund Revenues	24.21	100,174.79	100,350.00	(175.21)	99.83%
Façade Renovation Grant Fund Expenses	-	112.00	700.00	(200.00)	16.00%
COMMUNITY DEVELOPMENT GRANT NET REVENUES (EXPENSES)	24.21	100,062.79	99,650.00		

	SEPTEMBER	YTD 2021	BUDGET 2021	VARIANCE	% OF BUDGET
SPECIAL ASSESSMENTS					
Special Assessment Revenue	7,624.20	344,866.05	199,500.00	145,366.05	172.87%
Special Assessment Expense	173.31	666,632.64	667,120.00	(487.36)	99.93%
SPECIAL ASSESSMENTS NET REVENUES (EXPENSES)	7,450.89	(321,766.59)	(467,620.00)		
EQUIPMENT REVOLVING FUND					
Equipment Revolving Revenue	1,907.93	116,138.23	275,000.00	(158,861.77)	42.23%
Equipment Revolving Expenses	-	-	340,000.00	(340,000.00)	0.00%
EQUIPMENT NET REVENUES (EXPENSES)	1,907.93	116,138.23	(65,000.00)		
FACILITY AND TECHNOLOGY FUND					
Facility and Technology Fund Revenues	18.49	74,328.61	74,232.00	96.61	100.13%
Facility and Technology Fund Expenditures	4,539.85	57,284.78	114,232.00	(56,947.22)	50.15%
FACILITY AND TECHNOLOGY NET REVENUES (EXPENSES)	(4,521.36)	17,043.83	(40,000.00)		
TAX INCREMENT DISTRICT 4					
Tax Increment District 4 Revenues	155.00	1,373,838.11	1,411,658.00	(37,819.89)	97.32%
Tax Increment District 4 Expenses	4,575.44	1,429,859.83	1,471,117.00	(41,257.17)	97.20%
TAX INCREMENTAL DISTRICT 4 NET REVENUES (EXPENSES)	(4,420.44)	(56,021.72)	(59,459.00)		
TAX INCREMENT DISTRICT 5					
Tax Increment District 5 Revenues	63.55	467,731.44	481,064.00	(13,332.56)	97.23%
Tax Increment District 5 Expenses	8,013.16	297,809.48	307,564.00	(9,754.52)	96.83%
TAX INCREMENTAL DISTRICT 5 NET REVENUES OVER EXPENSES	(7,949.61)	169,921.96	173,500.00		
TAX INCREMENT DISTRICT 6					
Tax Increment District 6 Revenues	742.73	2,281,781.00	1,071,291.00	1,210,490.00	212.99%
Tax Increment District 6 Expenses	408,663.99	4,114,111.60	6,360,126.00	(2,246,014.40)	64.69%
TAX INCREMENTAL DISTRICT 6 NET REVENUES (EXPENSES)	(407,921.26)	(1,832,330.60)	(5,288,835.00)		
TAX INCREMENT DISTRICT 7					
Tax Increment District 7 Revenues	61.87	518,804.53	529,550.00	(10,745.47)	97.97%
Tax Increment District 7 Expenses	5,491.49	231,752.71	242,628.00	(10,875.29)	95.52%
TAX INCREMENTAL DISTRICT 7 NET REVENUES (EXPENSES)	(5,429.62)	287,051.82	286,922.00		
TAX INCREMENT DISTRICT 8					
Tax Increment District 8 Revenues	307.65	130,510.81	131,500.00	(989.19)	99.25%
Tax Increment District 8 Expenses	15,427.91	554,857.58	2,405,691.00	(1,850,833.42)	23.06%
TAX INCREMENTAL DISTRICT 8 NET REVENUES (EXPENSES)	(15,120.26)	(424,346.77)	(2,274,191.00)		
PARK IMPROVEMENT					
Park Improvement Revenue	1,000.00	854,110.94	92,481.00	761,629.94	923.55%
Park Improvement Expenses	3,330.05	(48,047.77)	397,335.00	(445,382.77)	-12.09%
PARK IMPROVEMENTS NET REVENUES (EXPENSES)	(2,330.05)	902,158.71	(304,854.00)		

	SEPTEMBER	YTD 2021	BUDGET 2021	VARIANCE	% OF BUDGET
CAPITAL PROJECTS					
Capital Projects Revenue	10.09	382,735.30	384,363.00	(1,627.70)	99.58%
Construction Projects	17,096.41	32,296.52	116,138.00	(83,841.48)	27.81%
Administration Capital Projects	27,873.16	218,462.81	242,017.00	(23,554.19)	90.27%
TOTAL CONSTRUCTION EXPENSES	44,969.57	250,759.33	358,155.00	(107,395.67)	70.01%
CAPITAL PROJECTS NET REVENUES (EXPENSES)	(44,959.48)	131,975.97	26,208.00		
SEWER					
Sewer Revenues	296,621.58	2,161,038.31	3,089,536.00	(928,497.69)	69.95%
Sewer Capital	43,696.20	67,795.93	286,720.00	(218,924.07)	23.65%
Sewer Financing	19,950.20	181,359.47	235,194.00	(53,834.53)	77.11%
Sewer Treatment	204,748.87	1,653,026.00	2,381,600.00	(728,574.00)	69.41%
Sewer Collection	20,920.43	140,413.53	219,971.00	(79,557.47)	63.83%
Sewer Customer A/R	13,021.22	92,979.33	144,243.00	(51,263.67)	64.46%
Sewer Admin and General	15,387.05	107,837.74	178,169.00	(70,331.26)	60.53%
TOTAL SEWER EXPENSES	317,723.97	2,243,412.00	3,445,897.00	(1,202,485.00)	65.10%
SEWER NET REVENUES (EXPENSES)	(21,102.39)	(82,373.69)	(356,361.00)		
WATER UTILITY					
Water Utility Revenues	226,964.80	1,759,552.28	2,672,485.00	(912,932.72)	65.84%
Water Capital Projects	-	9,716.38	48,432.00	(38,715.62)	20.06%
Water Financing	52,140.58	534,989.04	712,028.00	(177,038.96)	75.14%
Water Source	1,480.68	79,508.65	72,611.00	6,897.65	109.50%
Pumping	17,899.81	134,567.78	312,837.00	(178,269.22)	43.02%
Water Treatment	32,867.67	288,085.28	385,965.00	(97,879.72)	74.64%
Water Distribution	30,184.84	373,140.98	580,231.00	(207,090.02)	64.31%
Customer A/R	6,177.88	41,084.16	60,043.00	(18,958.84)	68.42%
Admin and General	5,360.02	97,229.53	163,778.00	(66,548.47)	59.37%
TOTAL WATER EXPENSES	146,111.48	1,558,321.80	2,335,925.00	(777,603.20)	66.71%
WATER NET REVENUES (EXPENSES)	80,853.32	201,230.48	336,560.00		
STORMWATER UTILITY					
Stormwater Revenue	99,455.91	919,565.14	2,280,245.00	(1,360,679.86)	40.33%
Stormwater Capital Projects	1,854.51	264,820.02	904,091.00	(639,270.98)	29.29%
Storm Financing	24,696.00	368,329.31	491,661.00	(123,331.69)	74.92%
Storm Pond Maintenance	4,602.35	74,128.03	117,031.00	(42,902.97)	63.34%
Storm Collection	24,422.00	161,464.65	310,334.00	(148,869.35)	52.03%
Storm Customer A/R	6,108.49	40,879.65	55,157.00	(14,277.35)	74.12%
Storm Admin and General	20,914.81	167,343.78	212,859.00	(45,515.22)	78.62%
TOTAL STORM EXPENSES	82,598.16	1,076,965.44	2,091,133.00	(1,014,167.56)	51.50%
STORMWATER NET REVENUES (EXPENSES)	16,857.75	(157,400.30)	189,112.00		

Reminder that most of our intergovernmental revenue is received in November

Interest and investment income decline result of market changes due to COVID-19, unrealized losses that will not be recognized if assets held until maturity

Property, Auto and Workers Compensation premiums paid for all quarters so expenses for full twelve nine months are shown YTD September

Park Improvement expense accounts still have a credit balance due to accruing retainage and work completed but not billed on Nelson Crossing contract for 2020 audit. The transaction get reversed in January 2021 creating a negative expense amount so that when actual bill comes in and is paid, the expense that hits 2021 is for work that completed in 2021 only. Final close out of contracts often takes great deal of time to make sure items completed as stipulated.

Landfill revenue for Sewer Utility is billed on a quarterly billing - six months have been billed through September, third quarter to be billed in October

Capital Contributions are a revenue for the Utilities (infrastructure paid for by TIF or Developer contributed). This amount is not recorded until year-end.

(Budget is \$257,600 in Sewer, \$396,2000 in Water and \$963,000 in Storm)

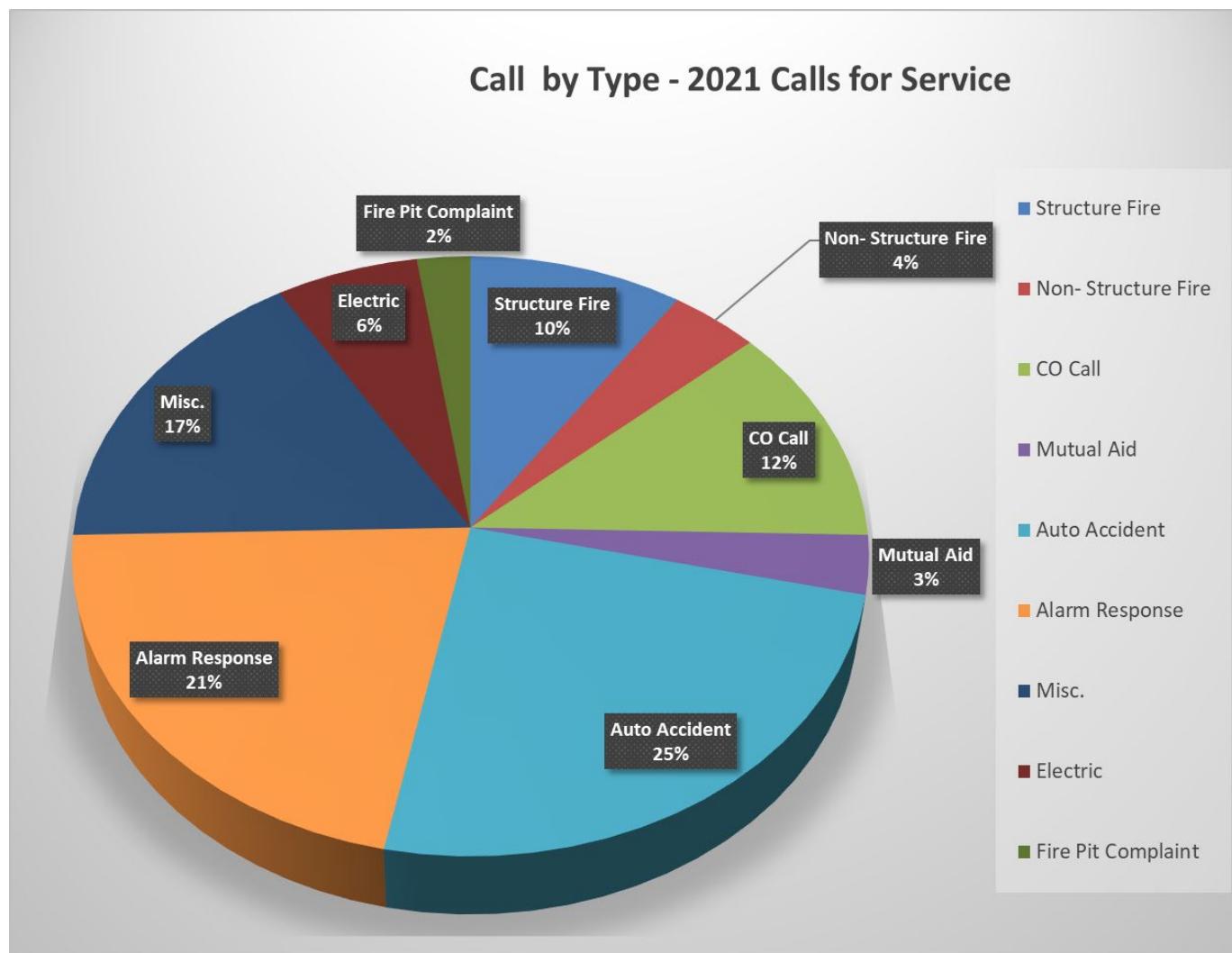
Water Utility pays MCO a month in advance per terms of agreement so ten months are expensed in YTD September

Capital assets are shown as expense in utilities for monitoring until capitalized as part of year end audit preparation.

Little Chute Fire Department

LITTLE CHUTE FIRE DEPARTMENT – 2021 CALLS FOR SERVICE

	Structure Fire	Non-Structure Fire	CO Call	Mutual Aid	Auto Accident	Alarm Response	Misc.	Electric	Fire Pit Complaint	2021 Total Responses	2020 Total Responses	2019 Total Responses
2021 SUMMARY	12	5	15	4	31	27	21	8	3	126	152	202
January 2021 Calls	1	1			1	2		2		7		
February 2021 Calls			4			2	1	1		8		
March 2021 Calls		2	3	1	4	3	4			17		
April 2021 Calls	1		1		3		5			10		
May 2021 Calls	5	1	1	1	7	4	1	1	2	23		
June 2021 Calls	2		2		6	2	4	2	1	19		
July 2021 Calls	1	1	1	2	1	5	5	1		17		
August 2021 Calls	2	1			4	7				14		
September 2021 Calls			3		5	2	1	1		12		



Officer Joe Bures, who was hired in June as a patrol officer, has successfully completed his 12-week field training program.

6th Annual *Cops and Culver's Day* is Wednesday October 20th at area Culver's restaurants. This is a fundraiser for the Lights of Christmas program that we participate in. Officer's will be on-site to help with serving food and collecting donations. A portion of the day's sales will be donated to the program. Please consider dinning at our Little Chute Culver's that day.

The new, K-9 squad car arrived last week and is at Belco Vehicle Solutions for upfitting. This vehicle and all the equipment for it was purchased by the Metro Police K-9 foundation.



On Friday, October 1st, Capt. Slotke and I attended a law enforcement recognition/appreciation event at Keller, Inc. in Kaukauna. Area departments, as well as Metro, were presented with a \$2,500 donation from Keller.



ACTIVITY / PERFORMANCE METRICS

Below is a table showing a *three-month comparison* of calls for service and incidents in Little Chute.



FOX VALLEY METRO POLICE DEPARTMENT

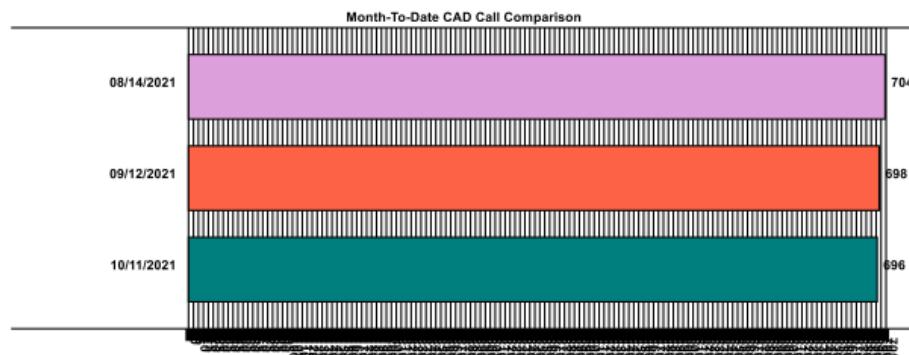
Month-to-Date CAD Call Detail

Month-To-Date CAD Received Calls

Call Nature	09/13/2021	08/15/2021	1 mo %	07/17/2021	2 mo %
	to 10/11/2021:	to 09/12/2021:	change:	to 08/14/2021:	change:
911 Misdial	67	71	-5.6%	73	-8.2%
Abandoned Vehicle	1	4	-75.0%	5	-80.0%
Abdominal A-Adam Response	0	0	N/A	2	-100.0%
Accident in a Parking Lot	7	5	40.0%	2	250.0%
Accident with Injury	2	3	-33.3%	1	100.0%
Accident with Scene Safety	0	2	-100.0%	2	-100.0%
Accident with Spill Cleanup	1	1	0.0%	1	0.0%
Animal Bite	3	2	50.0%	6	-50.0%
Animal Call	21	17	23.5%	23	-8.7%
Assist Citizen or Agency	31	28	10.7%	54	-42.6%
Bicycle Stop	1	2	-50.0%	0	N/A
Bleeding A-Adam Response	1	0	N/A	0	N/A
Bleeding B-Boy Response	0	1	-100.0%	0	N/A
Bleeding D-David Response	0	1	-100.0%	1	-100.0%
Breathing Problem D-David	5	1	400.0%	5	0.0%
Burglary	0	1	-100.0%	0	N/A
Carbon Monoxide Alarm	3	1	200.0%	2	50.0%
Chest Complaint C-Charles	1	1	0.0%	0	N/A
Chest Complaint D-David	0	1	-100.0%	1	-100.0%
Civil Matter Assist	4	2	100.0%	0	N/A
Civil Process	8	3	166.7%	5	60.0%
Crime Prevention	26	29	-10.3%	33	-21.2%
Damage to Property	8	2	300.0%	7	14.3%
Diabetic Issue A-Adam	1	0	N/A	0	N/A
Diabetic Issue C-Charles	1	2	-50.0%	0	N/A
Diabetic Issue D-David	0	1	-100.0%	1	-100.0%
Disturbance	19	18	5.6%	16	18.8%
Disturbance with a Weapon	0	0	N/A	1	-100.0%
Domestic Disturbance	3	0	N/A	6	-50.0%
Drug Complaint	5	3	66.7%	1	400.0%
Dumpster Fire	0	1	-100.0%	0	N/A

Fainting C-Charles	1	1	0.0%	3	-66.7%
Falls A-Adam Response	4	3	33.3%	3	33.3%
Falls B-Boy Response	0	3	-100.0%	4	-100.0%
Falls D-David Response	0	1	-100.0%	0	N/A
Fire Alarm Commercial	7	1	600.0%	3	133.3%
Fire Alarm Residential	0	1	-100.0%	5	-100.0%
Fire Animal Rescue	1	0	N/A	0	N/A
Fire Dept Public Relations	1	0	N/A	0	N/A
Fire Vegetation or Grass	1	0	N/A	1	0.0%
Fireworks Complaint	0	0	N/A	1	-100.0%
Follow Up	31	30	3.3%	33	-6.1%
Fraud Complaint	9	10	-10.0%	7	28.6%
Graffiti Complaint	1	0	N/A	0	N/A
Harassment	6	9	-33.3%	6	0.0%
Hazard in Roadway	17	17	0.0%	12	41.7%
Headache A-Adam Response	1	0	N/A	0	N/A
Headache C-Charles Response	0	1	-100.0%	0	N/A
Heart Problem C-Charles	2	0	N/A	0	N/A
Heart Problem D-David	1	1	0.0%	1	0.0%
Jail GPS Checks	39	34	14.7%	42	-7.1%
Juvenile Complaint	5	6	-16.7%	3	66.7%
Law Alarms - Burglary Panic	5	8	-37.5%	7	-28.6%
Lost or Found Valuables	4	9	-55.6%	12	-66.7%
Medical Assistance No Injury	2	1	100.0%	2	0.0%
Medical Pre-Alert	3	4	-25.0%	6	-50.0%
Motorist Assist	11	19	-42.1%	18	-38.9%
Natural Gas or Propane Leak	0	1	-100.0%	2	-100.0%
Noise Complaint	2	4	-50.0%	4	-50.0%
Ordinance Violation	9	6	50.0%	6	50.0%
Overdose C-Charles	0	2	-100.0%	1	-100.0%
PNB E-Edward Response	1	2	-50.0%	1	0.0%
Parking Enforcement	11	14	-21.4%	11	0.0%
Parking Request	1	0	N/A	0	N/A
Reckless Driving Complaint	36	26	38.5%	26	38.5%
Residence Lockout	0	1	-100.0%	2	-100.0%
Restraining Order Tracking	0	1	-100.0%	0	N/A
Retail Theft	0	1	-100.0%	1	-100.0%
Runaway Juvenile	3	2	50.0%	0	N/A
Scam	1	1	0.0%	0	N/A
Seizure A-Adam Response	0	1	-100.0%	0	N/A
Seizure C-Charles Response	1	0	N/A	0	N/A

Seizure D-David Response	1	0	N/A	0	N/A
Sex Offense	3	4	-25.0%	2	50.0%
Sick A-Adam	4	2	100.0%	4	0.0%
Sick C-Charles	4	3	33.3%	0	N/A
Sick D-David	1	1	0.0%	1	0.0%
Stroke C-Charles	3	2	50.0%	1	200.0%
Structure Fire Smoke or Flame	0	0	N/A	1	-100.0%
Suicide A-Adam	1	0	N/A	0	N/A
Suicide B-Boy	0	0	N/A	1	-100.0%
Suicide D-David	1	0	N/A	0	N/A
Suspicious Incident	16	20	-20.0%	13	23.1%
Suspicious Person	10	5	100.0%	6	66.7%
Suspicious Vehicle	11	10	10.0%	9	22.2%
Testing Only	0	0	N/A	1	-100.0%
Theft Complaint	10	12	-16.7%	5	100.0%
Theft of Automobile Complaint	0	1	-100.0%	0	N/A
Traffic Enforcement	12	18	-33.3%	4	200.0%
Traffic Stop	120	119	0.8%	90	33.3%
Traumatic Injuries A-Adam	0	2	-100.0%	1	-100.0%
Traumatic Injuries B-Boy	0	1	-100.0%	0	N/A
Traumatic Injuries D-David	1	0	N/A	0	N/A
Trespassing	4	3	33.3%	2	100.0%
Unconscious D-David	0	3	-100.0%	2	-100.0%
Unknown Problem B-Boy	0	0	N/A	1	-100.0%
Unlocked or Standing Open Door	3	2	50.0%	6	-50.0%
Vacant House Check	0	1	-100.0%	0	N/A
Vehicle Accident	14	16	-12.5%	17	-17.6%
Vehicle Lockout	2	7	-71.4%	10	-80.0%
Violation of Court Order	1	4	-75.0%	2	-50.0%
Wanted Person or Apprehension	3	3	0.0%	3	0.0%
Water Rescue	1	0	N/A	0	N/A
Weapon Violation	0	1	-100.0%	2	-100.0%
Welfare Check	32	34	-5.9%	48	-33.3%
Wire Down	2	0	N/A	1	100.0%





Little Chute Public Library

Gerard H. Van Hoof Memorial

- Continuing training for new staff
- Joint security training with Kimberly Library and Metro PD
- Budgeting
- Continued collaboration, budgeting, and planning for implementing “Book-a-Bike” and community garden programs for next year
 - Applied for Community Foundation Grant
- Reached out to public schools offering library tours and teacher card registration
- Provided senior outreach to Country Villa Retirement Center in Little Chute and Freedom.
- Met with library system director to update Youth Liaison Agreement
- Collaborations efforts with Historical Society
- Book order placed with Ingram to balance the use of digital media for the year
- New updates to the catalog from OWLS to make the user interface more intuitive
- Proctored college exams and testing for the Credit Union
- Library is participating Kaukauna High School’s JET Program
- Increase in after school door count
- Added more board games to collection
- Planning for Community Read partnership with School District

TOP PRIORITIES FOR SEPTEMBER

- 2022 Budgeting
- Bookstore Organization Model project
- Training for new staff members
- Outreach opportunities
- School Collaborations

UPCOMING EVENTS

- Evening Book Club
- To-go Crafts and STEAM kits

- Gardening Workshop: Houseplants
- Virtual program via Facebook
- Storytime: Wednesdays 9:30 a.m.
- Craft Circle: Wednesdays 2:00 p.m.
- Monday L.I.P (Lead, Ink, and Paint) Art Program
- Word Worms Book Club
- Fox Cities Book Festive: October 13-17th
- Photography Class.

Library Statistics from OWLS									
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP
Physical Materials Circulation	1,704	3,123	3,323	3,209	2,072	10,290	9,016	7,744	7,205
Hoopla EBooks	92	98	104	97	104	109	112	160	111
Hoopla Audiobooks	168	168	190	163	194	171	224	229	228
Hoopla Movies	13	4	13	18	10	12	24	14	14
Hoopla Comics	14	8	14	6	7	8	13	9	18
Hoopla Music	14	8	3	7	7	13	11	8	20
Hoopla TV	6	8	0	0	0	2	0	13	16
Overdrive E Book	407	716	642	601	600	671	641	614	
Overdrive Audiobook		676	420	479	430	476	523	533	517
Overdrive Magazines	NA		7	25	27	26	15	35	18
RB Digital Magazines	122	92	86	NA	NA	NA	NA	NA	NA
Physical Renewals	531	1,197	1,256	1,213	1,120	1,335	2,109	2,053	1,808
ILL Loaned	1,727	1,648	1,805	1,555	714	1,466	2,015	1,937	1,936
ILL Borrowed	2,167	2,207	2,217	2,173	2,014	2,215	2,357	1,878	2,052
Public Internet Use	0	0	0	0	24	806	200	287	300
Wireless Logins	639	52	695	750	662	4,826	828	798	943
Door Count	0	0	0	780	450	3730*	5,009	3,866	3,927
Card Holders				4558			4720		
Library Volunteer Hours								104	70

*Estimated from one week statistics

Library Event Statistics:

Craft Circle: 4

Storytimes: 34

Informative Social Media Post Engagements : 204

Recreational Social Media Post Engagements: 497 (Facebook and Instagram)

To-Go Crafts: 150

To-Go STEAM kits: 75

Unboxing Video Engagements: 63

Photography Class: 15

Gardening Workshop: 15

LIP Art Class: 8

Market on Main Family Area: 1500



PARKS, RECREATION AND FORESTRY DEPARTMENT

SEPTEMBER HIGHLIGHTS

- Construction continued on ADA Canoe/Kayak Launch.
- Development of Heesakker sledding hill berm continued.
- Brought back one seasonal staff member to assist in Parks Maintenance.
- Ordered 6 Memorial Benches and one Memorial plaque.
- Drained the Doyle Pool and began the winterization process.
- Conducted 3 Community Input sessions for 2022-2026 CORP.
- Park staff field prep for youth soccer, youth flag football, Jets Football, and high school soccer games.
- Final prep for fall sport programs (schedules, concussion forms, officials, equipment, player shirts, and hand sanitizer); youth soccer began 9/9, archery classes began 9/9, flag football began 9/11 & dance classes began 9/21 .
- Held annual Downtown Wine Walk event on 9/16 – total of 150 participants to event sites from 6-9pm.
- Held Home Alone Sitter Course on 9/16 – total of 18 students received certification.
- Planned for jets football season banquet (mailings, sale of event tickets, facility setup & food)
- Planned for family glow walk in October (glow items, volunteers, setup/cleanup, equipment, etc.)
- Updated deer culling application paperwork, booked testing site, promoted packet through social media. Village board approved to host a one-week Deer Culling at Heesakker Park in 2021.
- Prep work for wall Recreation room

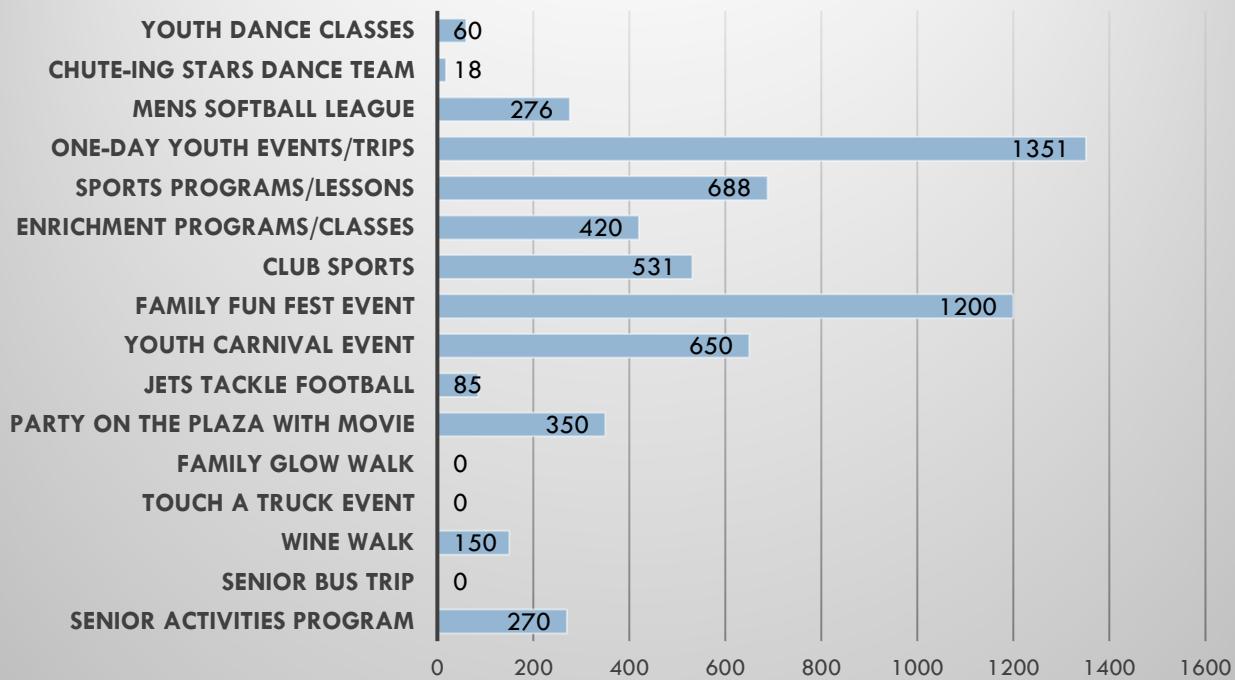


TOP PRIORITIES FOR OCTOBER

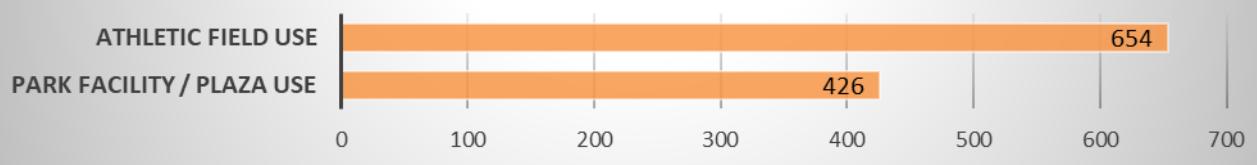
- Work with Kaukauna for final submittal of Outagamie \$600k grant.
- Continue to work with Kaukauna to fiscally close David and Rita Nelson Family Heritage Crossing project.
- Continue to maintain Heesakker bike lanes for visibility.
- Edging all parks.
- Approve, locate, and install 16 terrace trees from Terrace Tree Application Program.
- Review and submit changes for Terrace Tree Application Program to Park Planning Committee.
- Final prep for family glow walk (verify ordered event items, volunteer stations, park staff to get items from sheds to park, rec staff to get items from basement to park, plan setup/check-in/cleanup).
- Handout awards to fall youth soccer and fall youth flag football participants.

- Final prep for jets football banquet and player awards handout 10/17.
- Hold equipment hand-in for jets football player gear 10/18.
- Hold deer culling shooting proficiency testing for hunters 10/14, receive hunter applications by 10/21, do lottery draw for hunters on 10/21.

2021 Year-To-Date PROGRAM PARTICIPATION



2021 Year-To-Date...



PUBLIC WORKS DEPARTMENT

SEPTEMBER HIGHLIGHTS

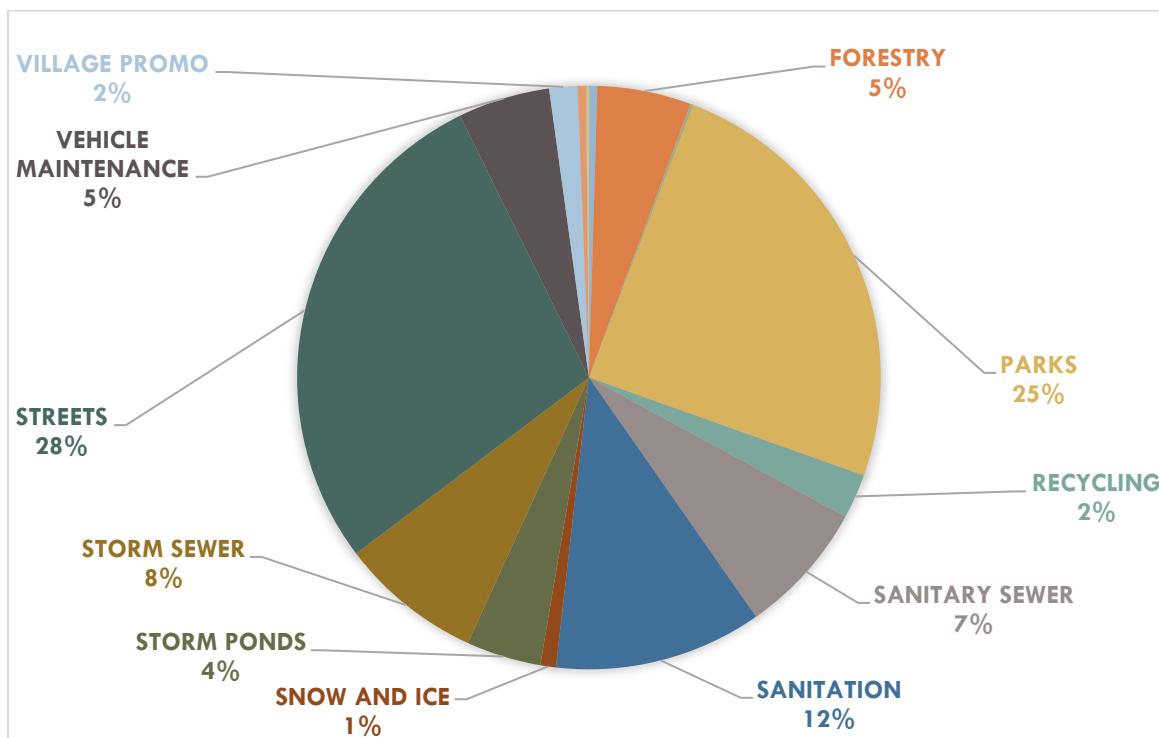
- Continued to monitor TDS and AT&T main line fiber installation.
- Employees maintained and read laser meters in the sanitary sewer system.
- Consultant continued to work on the Geographical Information System (GIS) data conversion.
- Pressure jetting of the Village's sanitary sewer system continued – 17,272 feet.
- Repaired potholes on Village streets and downtown crosswalks.
- Continued collecting; road PASER ratings, sidewalk replacement info, and 2022 chip sealing info.
- Repaired refuse and recycle polycarts.
- Repaired/rebuilt storm water collection system inlets.
- Ruekert-Mielke was hired for high resolution manhole laser scanning. 40 sanitary sewer manholes were scanned with assistance of one Village employee.
- Completed curb and crosswalk repairs on downtown Main Street.
- 31 tons of asphalt was used to patch / overlay roads throughout the Village.
- Sidewalk rehab was performed by Village crew.
- Collected and estimated 225 tires throughout the Village during the biannual tires collection.
- Madison Street rubblizing pavement project was completed by Outagamie County. Village crew painted the crosswalks and curbing.
- Four crew members attended the 2021 APWA Snowplow Roadeo.
- The barn on Ebbin Drive has been evaluated for lead paint and asbestos and proper removal and disposal has been done. Statewide Razing will raze and remove the remaining building materials this week or next week.
- Discussions evolved regarding the private water and sanitary sewer system that serves the properties at and near Eagle Plastics and Feeding America, North of I-41, South of Evergreen Drive.
- Sidewalk trip hazard evaluation was initiated, we anticipate using a grinding technique that is efficient, effective to remedy trip hazard problems.

Employees worked with FVMPD to put additional traffic paint down in areas previously not painted

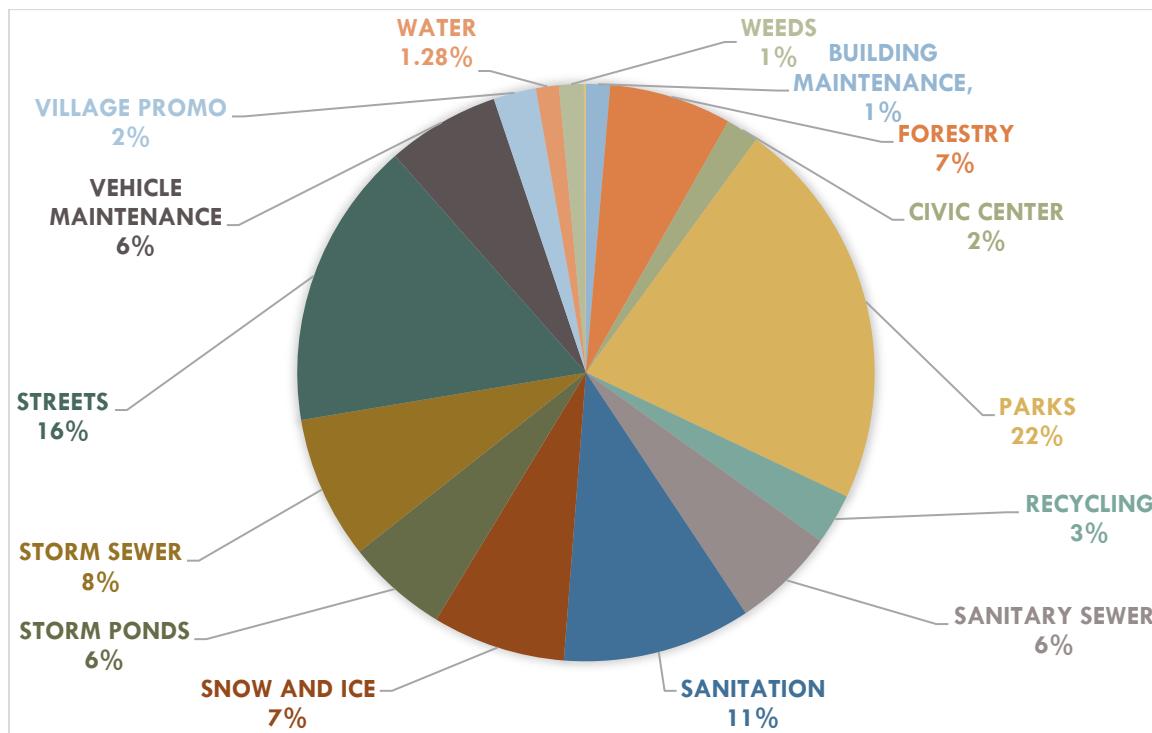
TOP PRIORITIES FOR OCTOBER

- Monitor and work on both TDS and ATT fiber optic projects.
- Monitor erosion control and storm water permits.
- Monitor laser meters in sanitary sewer collection system.
- Find I&I in the sanitary collection system and repair sanitary sewer leaks (Infiltration).
- Finish road PASER ratings and sidewalk replacement info.
- Finish major outfall testing in storm water system.
- Start leaf collection for the Fall season. Send out leaf vacs daily with goal of picking up leaves once weekly for all the residents throughout the Village.
- Finalize budgets numbers for streets, snow, sanitation, storm, water, sanitary and recycling.
- Take delivery of new sewer camera.

September 2021 Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



Year to Date Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



ENGINEERING DEPARTMENT

SEPTEMBER HIGHLIGHTS

In the month of August the following utilities were install with removals identified below in red.

September 2021 Utility Installation and Abandonments			
E. North Avenue "OO" – Bohm Drive to Rosehill Road			
SANITARY SEWER	Units	Installed	Abandoned/Removed
8" PVC Sanitary Sewer Main	L.F.	10.0	10.0
10" PVC Sanitary Sewer Main	L.F.	1,020.0	1,020.0
24" Steel Casing Pipe, Spur Line 200' E. of Bohm Dr.	L.F.	60.0	
Standard 4' Diameter Sanitary Manholes	E.A.	4.0	4.0
Sanitary Manhole External Chimney Seal	E.A.	4.0	
4" PVC Sanitary Lateral	L.F.	9.0	9.0
STORM SEWER	Units	Installed	Abandoned/Removed
12" Class III RCP Storm Sewer	L.F.	22.5	22.5
Standard (2'x 3') Curb Catch Basin	E.A.	1.0	1.0
WATER MAIN	Units	Installed	Abandoned/Removed
12" PVC Water Main	L.F.	217.0	217.0
16" PVC Water Main	L.F.	3.0	3.0
12" Water Valve & Valve Box	E.A.	1.0	1.0
1" Poly Water Service	L.F.	60.0	

Evergreen Drive Paving (Freedom Road to Vandenbroek Road)

The Contractor has begun work on August 31st for this project. Rough grading was completed the first week of the month and followed with fine grading and paving the north half of the road. The south side of the street will be paved approximately in the first week of October.

Hartzheim Drive Concrete Paving

A pre-construction meeting was held on August 27th for concrete paving. The contractor is scheduled to begin work on October 4th.

North Ave (CTH OO) Sanitary Sewer Replacement Project

The utility work for this project was completed by the end of September with pavement restoration scheduled to be completed near mid-October.

Vandenbroek Pond

The contractor has scheduled this work for early spring construction without the need to extend the project deadline. This will be implemented into the contract documents by change order.

Pheasant Run Storm Sewer

Village Engineering Staff have contacted the current land owners to obtain the necessary easements and provide Village Engineering Staff permission to enter their property to obtain survey information. We recently were notified that all property owners are willing to provide an easement for this work. On September 29th a resident meeting was held at Village Hall to discuss the process for this work. A wetland delineation is scheduled for October 4th.

Madison Street Median Installation

This project was completed in September with assistance for pavement marking provided by the Village of Little Chute Department of Public Works.

TOP PRIORITIES FOR OCTOBER

Evergreen Drive, Hartzheim Drive, and North Ave

Engineering staff's main priority for the month of September is to have paving operations near completion for our summer projects.

Pine Street Parking Lot

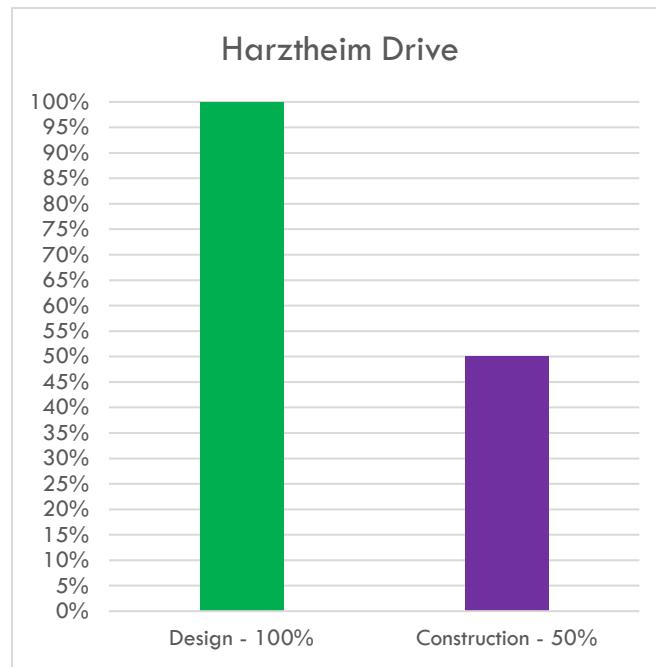
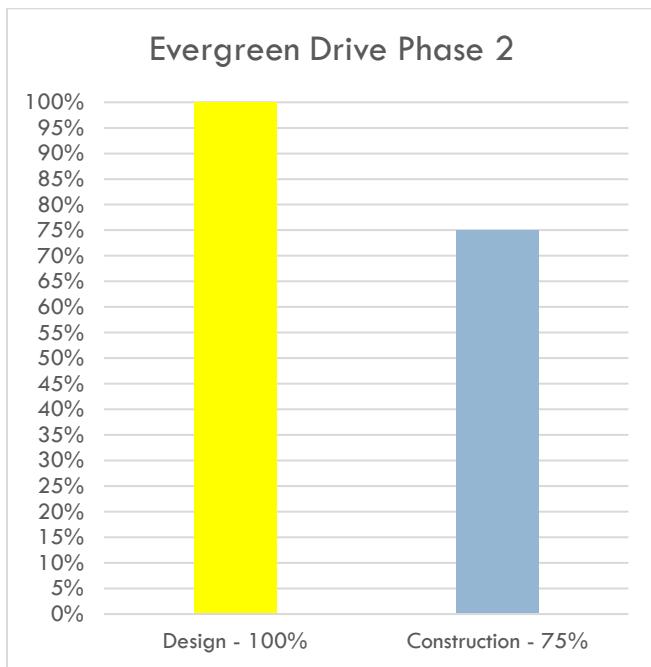
Grading and utility design is near completion for this project and will be followed with the preparation of a Storm Water Management Plan in the month of October.

Freedom Road and Evergreen Drive Signalization

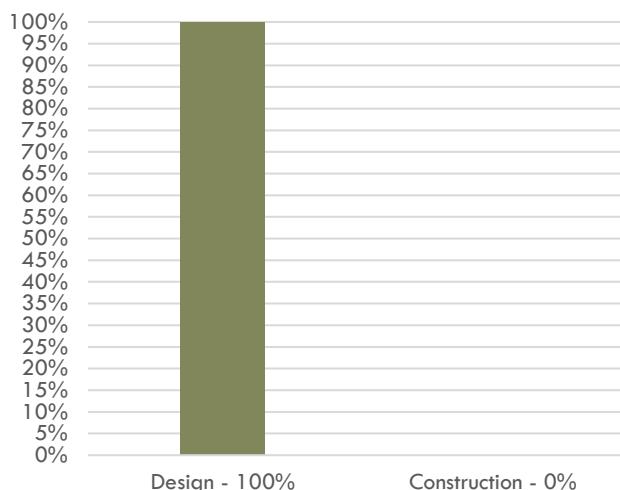
This is an ongoing project, coordination is required to install traffic signals and pedestrian crosswalk at Allegiance Court. This is an Outagamie County Highway Department project that the Village of Little Chute is partnering with.

Main Street (bypass and turning lane extensions)

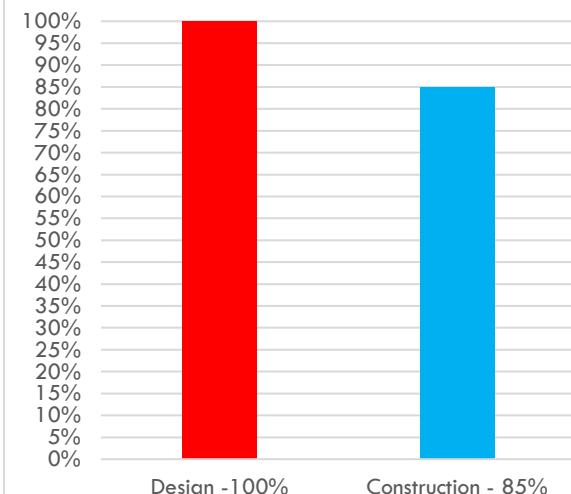
Initial field work is completed with design beginning in October.



Vandenbroek Pond

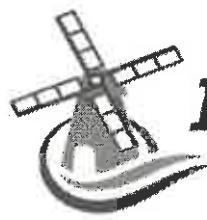


OO Sanitary Sewer



**Little
Chute**

E S T . 1 8 4 8



Little Chute

ESTABLISHED 1848

Date Received: 0/18/21
Receipt No. 11046604
Fee \$175
Code: 4-402

APPLICATION: ZONING CHANGE REQUEST FORM

To: Board of Trustees, Village of Little Chute, Outagamie County, WI

Applicant: Adam & Mary Wallander

1006 E Florida Ave

Little Chute Wi 54140

Applicant named above, files herewith this Request for a change in Zoning of the following described property:

Lot 5 Van Asten Estates

Applicant herewith requests the Village Board to change zoning of the above-described property

from: CH - Commercial Highway

District

to: —PG conventional single-family district

RT - Residential Two Family

Distinct

Signed:

Dated:

Attach a Scale Map (1" = 100') showing the area requested to be rezoned including all areas within 300 feet of the area requested. Attach a list of owners' names and addresses of all properties lying within 100 feet of the area proposed to be rezoned. Attach any documents the applicant may wish to include which may be of guidance or interest to the Village Board and Plan Commission.

(See reverse)

Sec. 44-488. Procedures.

(a) *Request for changes.* Petitions for any change to the district boundaries and map or amendments to the text regulations shall be addressed to the village board and shall be filed with the zoning administrator, describe the premises to be rezoned or the portions of text of regulations to be amended, list the reasons justifying the petition, specify the proposed use, if applicable, and have attached the following, if petition be for change of district boundaries:

- (1) Plot plan, drawn to a scale of one inch equals 100 feet showing the area proposed to be rezoned, its location, its dimensions, the location and classification of adjacent zoning districts and the location and existing use of all properties within 300 feet of the area proposed to be rezoned.
- (2) Owners' names and addresses of all properties lying within 100 feet of the area proposed to be rezoned.
- (3) Together with additional information as may be required by the plan commission or village board.

(b) *Recommendations.* The village board or the zoning administrator shall cause the petition to be forwarded to the plan commission for its consideration and recommendation. The plan commission shall review all proposed amendments to the text and zoning map within the corporate limits and shall recommend by majority vote that the petition be granted as requested, modified or denied. In arriving at its recommendation, the commission may on occasion, of its own volition, conduct its own public hearing on proposed amendment.

(c) *Hearings.*

- (1) The village board, following submittal to the plan commission, shall hold a public hearing upon each proposed change or amendment, giving notice of the time, place and the change or amendment proposed by publication of a Class 2 notice, under Wis. Stats. ch. 985. At least ten days' prior written notice shall also be given to the clerk of any municipality within 1,000 feet of any land to be affected by the proposed change or amendment. Failure to comply with this provision shall not, however, invalidate any previous or subsequent action on the application.
- (2) The village board shall hold public hearings as required under this section.

(d) *Board's action.* Following such hearing and after consideration of the plan commission's recommendations, the village board shall vote on the proposed ordinance effecting the proposed change or amendment.

(e) *Fee.* The fee for a Zoning Code change or amendment shall be \$175.00 and shall be paid upon filing.

(Code 2006, § 13-1-262; Ord. No. 25(Ser. of 2005), 11-2-2005; Ord. No. 16(Ser. of 2006), 10-18-2006)

Sec. 44-489. Protest.

(a) In the event of a protest against amendment to the zoning map, duly signed and acknowledged by the owners of 20 percent or more, either of the areas of the land included in such proposed change, or by the owners of 20 percent or more of the land immediately adjacent extending 100 feet therefrom, or by the owners of 20 percent or more of the land directly opposite thereto extending 100 feet from the street frontage of such opposite land, such changes or amendments shall not become effective except by the favorable vote of three-fourths of the village board membership voting on the proposed change.

(b) In the event of protest against amendment to the text of the regulations of this zoning chapter, duly signed and acknowledged by 20 percent of the number of persons casting ballots in the last general election, it shall cause a three-fourths vote of the village board membership voting to adopt such amendment.

(Code 2006, § 13-1-263)

Actual Address

ANTONE J VOSTERS
PAULA A VOSTERS
W1626 CAROLYN LA
KAUKAUNA, WI 54130-9466

Affecting address if different

1204 E MAIN ST LITTLE CHUTE, WI 54140
1206 E MAIN ST LITTLE CHUTE, WI 54140

ANDREW L HIETPAS
HIETPAS IRREVOCABLE TRUST LEROY J
1109 HOOVER AVENUE
LITTLE CHUTE, WI 54140

RUSSELL T LANCOUR
LAURIE A LANCOUR
1115 HOOVER AV
LITTLE CHUTE, WI 54140-2135

TED VANDENBERG
JENNIFER VANDENBERG
1117 HOOVER AV
LITTLE CHUTE, WI 54140

Pat Cheryl Hietpas
KMJ INVESTMENTS INC
2429 W MAIN ST
LITTLE CHUTE, WI 54911

1316 E MAIN ST LITTLE CHUTE, WI 54140

DEREK BRIAN DOLLEVOET
1310 E MAIN ST
LITTLE CHUTE, WI 54140

PAVLAT HOMES LLC
1085 S MILWAUKEE ST
PLYMOUTH, WI 53073

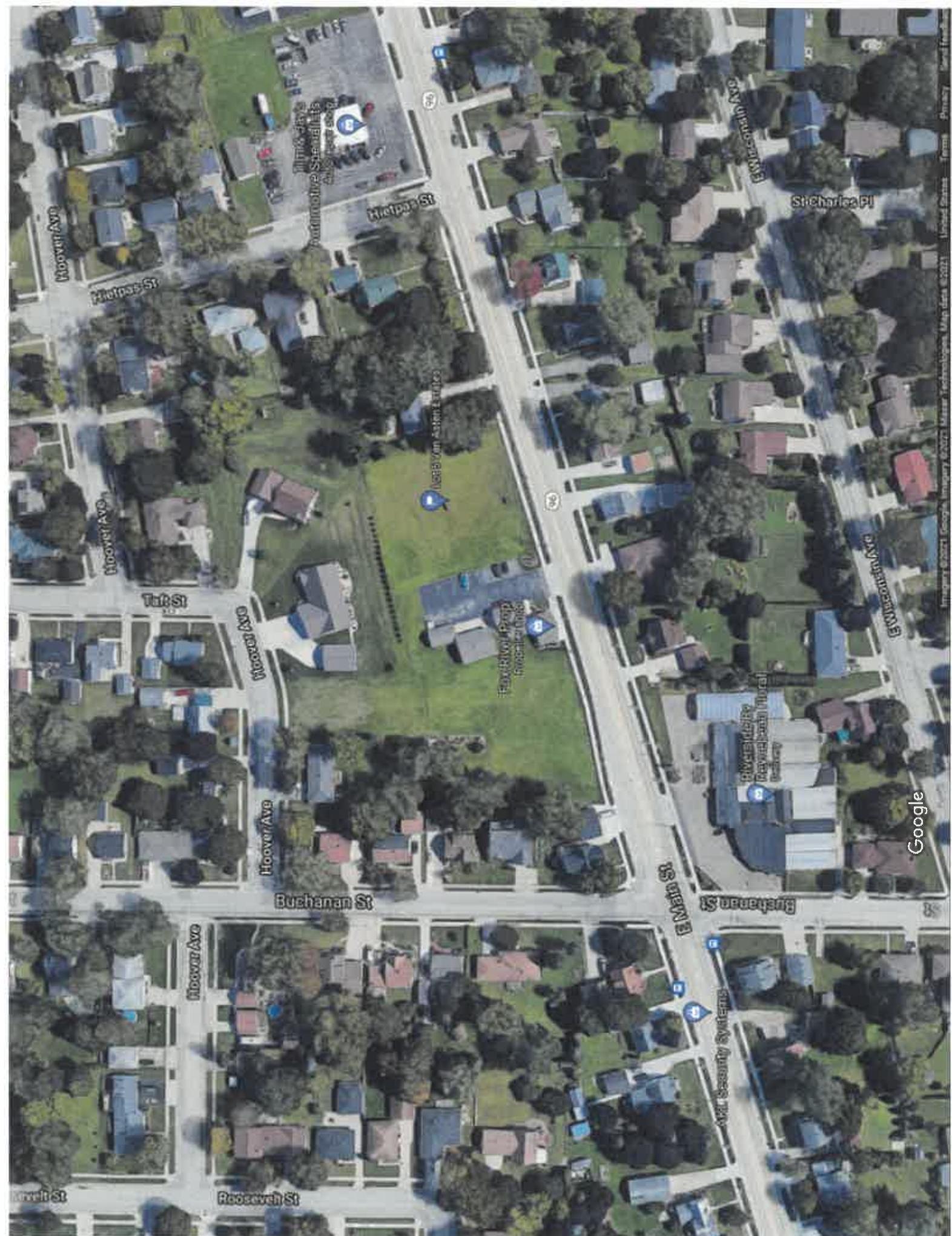
1301 E MAIN ST LITTLE CHUTE, WI 54140

EDWARD A HARRIS
1215 E MAIN ST
LITTLE CHUTE, WI 54140

MATTHEW McDANIEL
CONSTANCE McDANIEL
1213 E MAIN ST
LITTLE CHUTE, WI 54140

DAVID M KLINK
1211 E MAIN ST
LITTE CHUTE, WI 54140

BRUCE H COREY
KIM M COREY
1209 E MAIN ST
LITTLE CHUTE, WI 54140



**VILLAGE OF LITTLE CHUTE
VILLAGE BOARD
NOTICE OF PUBLIC HEARING
ZONING CHANGE REQUEST**

NOTICE IS HEREBY GIVEN that a Public Hearing will be held for a request of zoning change from CH – Commercial Highway District to RT– Residential Two Family District, certain property in the Village of Little Chute, Outagamie County, Wisconsin as follows:

Parcel #260434100
More particularly described as follows:
LOT 5 Van Asten Estates
Applicant: Adam & Mary Wallander

A copy of the proposed zoning map may be seen at the Administrative Office at the Village Hall.

DATE OF HEARING: October 20, 2021
TIME OF HEARING: 6:00 p.m.
PLACE OF HEARING: Village Hall
Board Room
108 West Main Street
Little Chute, WI 54140

If you have any questions, please contact the Zoning Administrator at (920) 423-3870

Publish: October 6th and October 13th 2021
Laurie Decker
Village Clerk

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

VILLAGE OF LITTLE CHUTE

ORDINANCE NO. 8, SERIES OF 2021

AN ORDINANCE AMENDING CHAPTER 44, MUNICIPAL CODE OF THE VILLAGE OF LITTLE CHUTE AND THE OFFICIAL ZONING MAP, WHICH IS A PART THEREOF, BY MAKING THE FOLLOWING CHANGES IN THE DISTRICT AS NOW PROVIDED.

WHEREAS, a request for rezoning by the Village Board of Trustees, Village of Little Chute and has been referred to the Village of Little Chute Plan Commission for said Commission's recommendation; and,

WHEREAS, the Village of Little Chute Plan Commission has recommended the following actions; and

WHEREAS, the Village Board of Trustees finds the following actions to be consistent with overall intent of the adopted guidelines within the Village Comprehensive Plan's goals, objectives, policies and recommendations; and

WHEREAS, the required public hearing regarding the rezoning has been held before the Village Board of Trustees,

NOW, THEREFORE, the Village Board of Trustees, Village of Little Chute, do ordain as follows:

Section 1. That the Zoning Ordinance, Chapter 44 Zoning, Municipal Code of the Village of Little Chute, and the official zoning map which is a part thereof, is hereby amended, by making the following changes:

(1) The following described property shall now be officially zoned as RT-Residential Two Family;
Parcel # 260434100

More particularly described as follows:

LOT 5 VAN ASTEN ESTATES

Section 2. That this Ordinance shall be in full force and effect from and after its passage as provided by law, and upon its passage, the Village Zoning Administrator is authorized and directed to make the necessary changes to the official zoning map of the Village of Little Chute, all in accordance with this Ordinance.

Section 3. Recorded Vote. For Against

Date introduced, approved and adopted: October 20, 2021

VILLAGE OF LITTLE CHUTE

By _____
Michael R. Vanden Berg, Village President

By _____
Laurie Decker, Village Clerk



Village of Little Chute
INFORMATION FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: Resolution Establishing Wards for the Village of Little Chute Based on the 2020 Census

PREPARED BY: Laurie Decker, Clerk

REPORT DATE: 10/20/2021

ADMINISTRATOR'S REVIEW/COMMENTS:

No additional comments to this report: _____

See additional comments attached: _____

EXPLANATION: Attached is the Resolution and new ward plan that was drafted by Outagamie County and approved by the Clerk's office. The wards have been renumbered according to their designated polling locations and are due to the County Supervisory District lines changing. The Village of Little Chute will now have 10 wards.

The Ward map and Resolution were reviewed by our Village Attorney and his comments are below:

Wisconsin Statute § 5.15(1)(a)1. requires the Village to establish wards in accordance with the remaining provisions of § 5.15.

The Village requirements for the size of wards fall under subsection (2)(b)3. for having a population greater than 10,000 but less than 39,000.

Requiring each ward to contain not less than 600 and no more than 2,100 inhabitants.

An exception to the 600 inhabitant minimum requirement is provided in § (2)(f)2. stating that part of a Village belonging to a school district other than the school district to which the major part of the municipality belongs, is allowed to have fewer than 600 inhabitants. Your proposed Ward 2 has 477 inhabitants based upon the most recent census.

Ward 2 and Ward 12 are in the Kaukauna School District whereas the balance of the majority of the Village is located in two other school districts, and therefore Ward 2 satisfies this exemption in our opinion.

The remaining 9 Wards, other than Ward 2, created satisfy the population range requirements of § (2)(b)3. Wis. Stats.

The draft Resolution complies with § 5.15(4)(a) by designating the polling places for each ward identified.

These matters are incorporated into the map prepared by the County discussed below which we will be attaching to the Resolution.

Conclusion

For the forgoing reasons in our opinion the Resolution and attached map are compliant with statutory requirements.

RECOMMENDATION: Adopt Resolution No. 27 Amending Resolution No. 32 Establishing Municipal Wards for the Village of Little Chute based on the results of the 2020 Federal Census

VILLAGE OF LITTLE CHUTE

RESOLUTION NO. 27, SERIES OF 2021

A RESOLUTION AMENDING RESOLUTION NO. 32, SERIES 2011 ESTABLISHING MUNICIPAL WARDS FOR THE VILLAGE OF LITTLE CHUTE BASED ON THE RESULTS OF THE 2020 FEDERAL CENSUS.

WHEREAS, Wisconsin Statute 5.15 requires all cities, villages, and towns with a population of 1,000 or more to establish municipal wards based on the results of the 2020 census; and

WHEREAS, according to the final census figures distributed by the Bureau of Census, the Village of Little Chute had a population in 2020 of 13,155; and

WHEREAS, the Wisconsin Legislature adopted SB-148 and SB -149 which redraws the Congressional, State Senate and Assembly District boundaries and 2011 Wisconsin Acts 43 and 44 were signed into law on August 9, 2011 and;

WHEREAS, the Village of Little Chute is required to amend and redraw ward plans due to the action of the Wisconsin Legislature by amending Resolution No. 32, Series of 2011 Establishing Municipal Wards for the Village of Little Chute that was adopted on July 27, 2011.

THEREFORE BE IT RESOLVED, that the Village of Little Chute Board of Trustees, in order to comply with the requirements of State Statute 5.15 does hereby approve the plan for division into ten (10) municipal wards in the Village of Little Chute as set forth on the attached map, based upon the boundary descriptions required by Wis. Stat s4.003, and that the polling places and their assigned wards are defined below.

<u>Polling Location</u>	<u>Serving Wards</u>
Little Chute Village Hall, 108 W. Main St.	2, 6, 7, 8

Gerard H. Van Hoof Memorial Library/Civic Center 625 Grand Avenue	1, 3, 4, 5, 9, 10
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BE IT FURTHER RESOLVED, that pursuant to the requirements of the Wisconsin Statutes, the Village Clerk is hereby directed to forward a certified copy of this resolution to the Outagamie County Clerk and the Wisconsin Legislative Bureau.

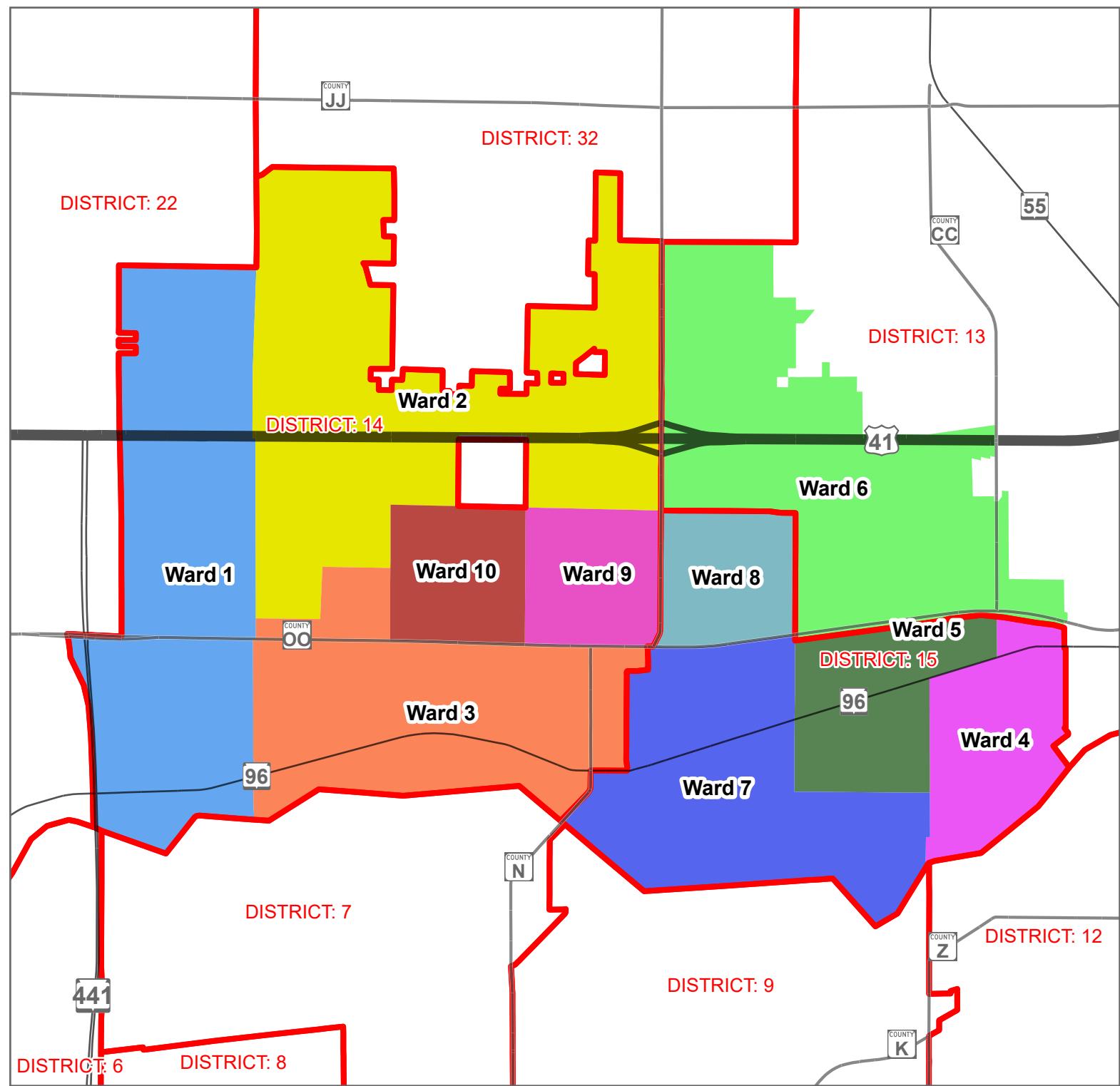
Date introduced, approved and adopted: October 20, 2021

VILLAGE OF LITTLE CHUTE

By: _____
Michael R. Vanden Berg, Village President

Attest: _____
Laurie Decker, Village Clerk

Village of Little Chute Proposed Wards & Population per Ward

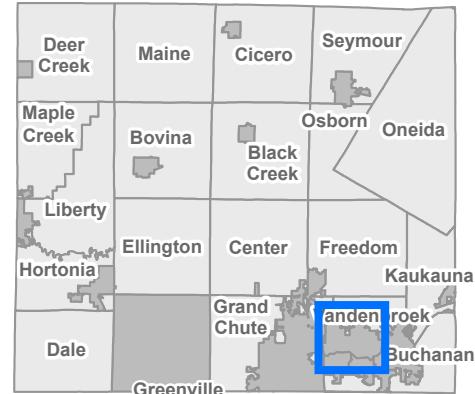


Ward Number Ward Population

Ward Number	Ward Population
1	1007
2	477
3	997
4	1072
5	1374
6	871
7	2068
8	926
9	1292
10	1535

- Proposed Supervisory Districts
- Proposed Ward 1
- Proposed Ward 2
- Proposed Ward 3
- Proposed Ward 4
- Proposed Ward 5
- Proposed Ward 6
- Proposed Ward 7
- Proposed Ward 8
- Proposed Ward 9
- Proposed Ward 10

0 0.2 0.4 0.8 Miles



Ward Number	Ward Population	Census Block Number	Polling Place
1	0	550870115024001	CIVIC CENTER
1	0	550870115024006	CIVIC CENTER
1	0	550870115024007	CIVIC CENTER
1	0	550870115024012	CIVIC CENTER
1	0	550870115024013	CIVIC CENTER
1	0	550870115024028	CIVIC CENTER
1	0	550870115024029	CIVIC CENTER
1	0	550870115024032	CIVIC CENTER
1	0	550870115024033	CIVIC CENTER
1	0	550870115024034	CIVIC CENTER
1	58	550870115024035	CIVIC CENTER
1	6	550870115024036	CIVIC CENTER
1	32	550870115024037	CIVIC CENTER
1	19	550870115024042	CIVIC CENTER
1	0	550870115024045	CIVIC CENTER
1	0	550870115024046	CIVIC CENTER
1	0	550870115024047	CIVIC CENTER
1	290	550870133003030	CIVIC CENTER
1	100	550870133003031	CIVIC CENTER
1	63	550870133003032	CIVIC CENTER
1	44	550870133003033	CIVIC CENTER
1	288	550870133003034	CIVIC CENTER
1	101	550870133003035	CIVIC CENTER
1	0	550870133003036	CIVIC CENTER
1	0	550870133003039	CIVIC CENTER
1	6	550870133003040	CIVIC CENTER
2	0	550870115024000	VILLAGE HALL
2	0	550870115024008	VILLAGE HALL
2	0	550870119011001	VILLAGE HALL
2	236	550870119011002	VILLAGE HALL
2	0	550870119012000	VILLAGE HALL
2	0	550870119012001	VILLAGE HALL
2	0	550870119012002	VILLAGE HALL
2	42	550870119012003	VILLAGE HALL
2	0	550870119012022	VILLAGE HALL
2	7	550870133003021	VILLAGE HALL
2	174	550870133003023	VILLAGE HALL
2	5	550870133003041	VILLAGE HALL
2	0	550870133003044	VILLAGE HALL
2	0	550870133003045	VILLAGE HALL
2	13	550870133003049	VILLAGE HALL
2	0	550870133003051	VILLAGE HALL
3	0	550870115024009	CIVIC CENTER
3	0	550870115024010	CIVIC CENTER
3	0	550870115024011	CIVIC CENTER

3	52	550870115024038	CIVIC CENTER
3	50	550870115024039	CIVIC CENTER
3	3	550870115024040	CIVIC CENTER
3	25	550870115024041	CIVIC CENTER
3	8	550870115024043	CIVIC CENTER
3	0	550870115024044	CIVIC CENTER
3	0	550870118001000	CIVIC CENTER
3	126	550870118001001	CIVIC CENTER
3	43	550870118001002	CIVIC CENTER
3	54	550870118001003	CIVIC CENTER
3	71	550870118001004	CIVIC CENTER
3	37	550870118001005	CIVIC CENTER
3	62	550870118001006	CIVIC CENTER
3	76	550870118001007	CIVIC CENTER
3	38	550870118001008	CIVIC CENTER
3	82	550870118001009	CIVIC CENTER
3	39	550870118001010	CIVIC CENTER
3	45	550870118001011	CIVIC CENTER
3	63	550870118001012	CIVIC CENTER
3	103	550870118001016	CIVIC CENTER
3	0	550870118001017	CIVIC CENTER
3	20	550870119011021	CIVIC CENTER
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4	30	550870119023002	CIVIC CENTER
4	22	550870119023003	CIVIC CENTER
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4	55	550870119023005	CIVIC CENTER
4	111	550870119023006	CIVIC CENTER
4	54	550870119023007	CIVIC CENTER
4	22	550870119023008	CIVIC CENTER
4	62	550870119023009	CIVIC CENTER
4	36	550870119023010	CIVIC CENTER
4	60	550870119023011	CIVIC CENTER
4	129	550870119023012	CIVIC CENTER
4	231	550870119023013	CIVIC CENTER
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4	43	550870119023016	CIVIC CENTER
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5	60	550870119021002	CIVIC CENTER
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5	36	550870119021004	CIVIC CENTER

5	24	550870119021005	CIVIC CENTER
5	50	550870119021012	CIVIC CENTER
5	57	550870119021013	CIVIC CENTER
5	63	550870119021014	CIVIC CENTER
5	20	550870119021015	CIVIC CENTER
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5	47	550870119022005	CIVIC CENTER
5	43	550870119022006	CIVIC CENTER
5	159	550870119022007	CIVIC CENTER
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6	0	550870119024009	VILLAGE HALL
6	0	550870119024010	VILLAGE HALL
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7	47	550870119022011	VILLAGE HALL
7	178	550870119022012	VILLAGE HALL
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9	46	550870119012008	CIVIC CENTER
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9	140	550870119012010	CIVIC CENTER
9	41	550870119012011	CIVIC CENTER
9	70	550870119012012	CIVIC CENTER
9	175	550870119012013	CIVIC CENTER
9	64	550870119012014	CIVIC CENTER
9	58	550870119012015	CIVIC CENTER
9	146	550870119012016	CIVIC CENTER
9	91	550870119012017	CIVIC CENTER
9	86	550870119012018	CIVIC CENTER
9	47	550870119012019	CIVIC CENTER
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10	85	550870119011019	CIVIC CENTER
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Village of Little Chute
INFORMATION FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: Kayak Launch Change Order and Budget Adjustment

PREPARED BY: John McDonald – Parks, Recreation, and Forestry

REPORT DATE: 10/20/2021

ADMINISTRATOR'S REVIEW/COMMENTS:

No additional comments to this report: _____

See additional comments attached: _____

EXPLANATION: The Kayak Launch project is near completion. Due to unexpected soil conditions, additional costs will be incurred for the project to be completed as designed. Per the plan, there are two anchor pipes that are to be driven into the ground 5' below the surface per the dock manufacturer specifications. Due to the amount of rock underground at this time, the contractor is only able to get each pipe approximately 2' into the ground. Due to the potential of further site conditions, it is difficult to estimate costs for this modification. A quote of \$1,650 was received with costs for additional concrete at \$300 per cubic yard for any further uneven modifications needed. If dewatering, digging or further dirt removal is needed the quote is \$75 per man hour or \$50 per day for a water pump.

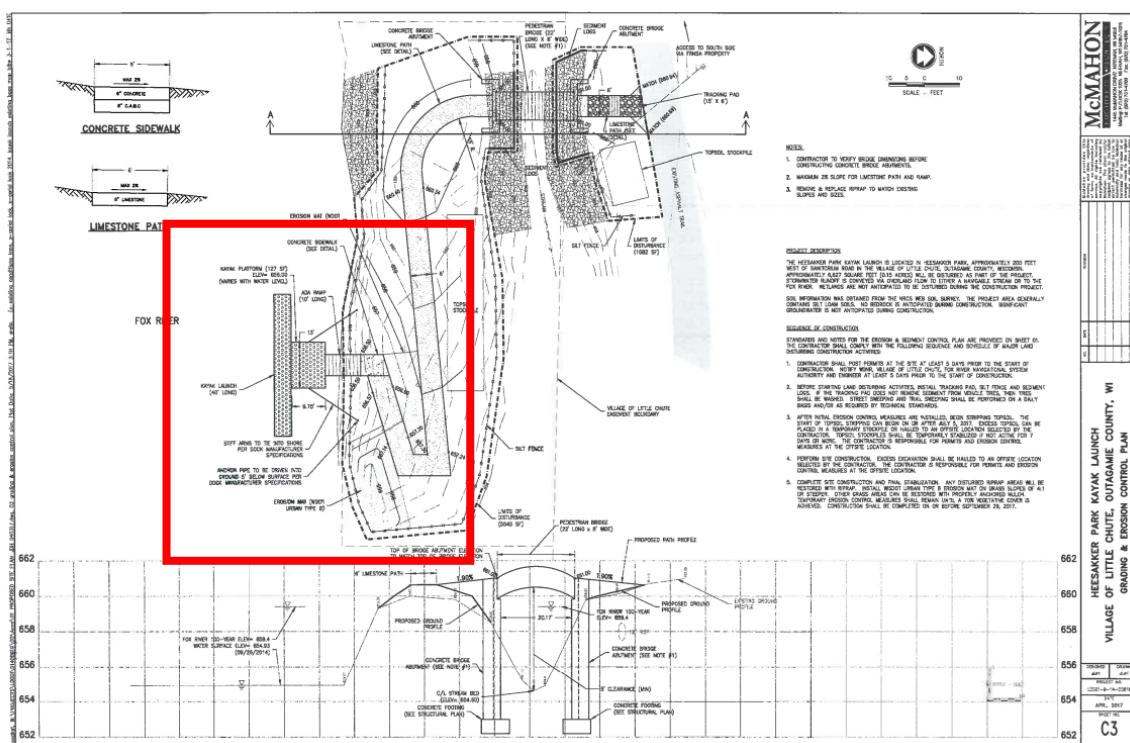
Request to proceed including a contingency up to \$2,000. The funding for this project would ultimately come from Park Fees that are deposited in the Park Improvement Fund. (Note: Currently the Park Improvement Fund has a loan from the General Fund with interest as providing cash flow while waiting for the final grant and donation funding dedicated to this project and the Nelson Bridge Project.)

PARK IMPROVEMENT FUND

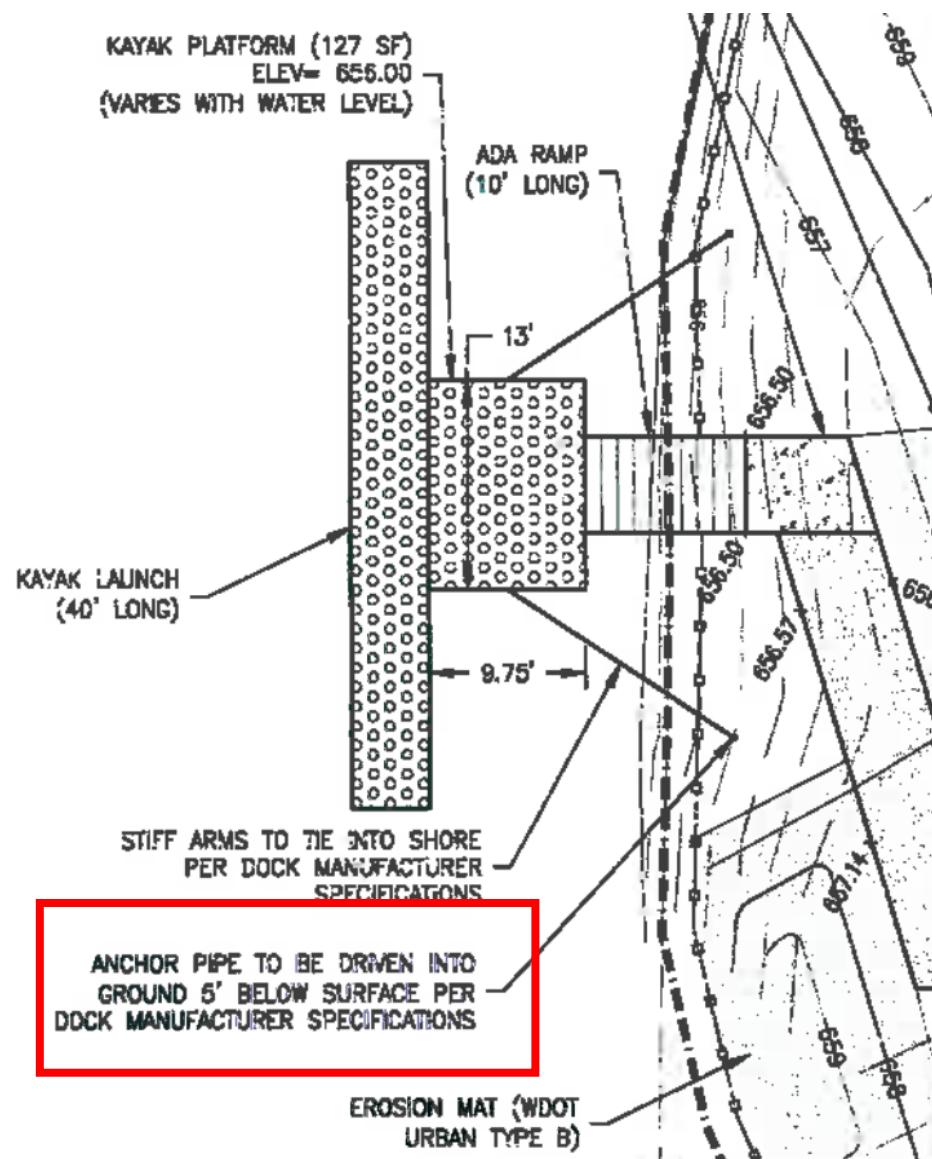
Kayak Launch \$+2,000

Fund Balance \$ -2,000

RECOMMENDATION: Please approve the kayak launch change order and budget adjustment necessary to fund.



FOX RIVER



Village of Little Chute
INFORMATION FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: LC CAN Expansion and American Rescue Plan Budget Adjustment

PREPARED BY: Lisa Remiker-DeWall, Finance Director

REPORT DATE: October 13, 2021

ADMINISTRATOR'S REVIEW/COMMENTS:

No additional comments to this report: _____

See additional comments attached: _____

EXPLANATION:

Project Approval Request

In May of 2021, the LC CAN Committee presented their proposal for an expansion project. We have since solicited bids for a project manager to assist with the design and engineering as well as management of the construction portions of this project.

After a review of the bids, the LC CAN Committee would like approval to move forward in selecting LivermoreTechnologies as our project manager. We also ask for your approval to begin the design and engineering phase of the expansion project. The cost of this phase will be shared equally between the Village of Little Chute and the Little Chute Area School District totaling approximately \$9,185 for each entity or total cost of \$18,370. Future phase cost allocations will be evaluated as we progress through the design process. The estimated completion date is August 31, 2022.

Expansion Summary

The recommended expansion will:

- Enhance current facilities to extend to all Water Utility sites in the Village
- Connection capability at the elevated tanks will expand the school district's reach of Wi-Fi broadband advantage to serve unserved or underserved households
- Allow for additional public safety and traffic control cameras
- Modernization of cybersecurity
- Provide a redundant connection to the internet for all our members
- Enhance management of the Water Utility to a greater extent while also providing new system development in metering, meter technology, and meter changes

Connect Water Towers and Wells

Providing fiber optics connections for the Village water infrastructure will allow for modernization of communication and control systems. We are looking to use these new connections to expand and modernize the existing SCADA system.

Public Safety and Traffic Control

The proposed location of the expanded fiber infrastructure would allow for the addition of security cameras at several different intersections.

Expansion of Wi-Fi

To allow for the expanded reach of the school district's Wi-Fi and address digital access inequities some of our students are experiencing.

Redundancy

Redundancy in technological systems is considered standard practice for any industry. It provides for disaster preparedness and network resiliency. The financial impact of downtime can be staggering, but

with more devices than ever residing on the network including the addition of surveillance cameras and building automation devices, avoiding downtime will have a direct correlation to public safety and security.

The following 2021 Budget Amendment is needed:

American Rescue Plan Special Revenue Fund

Federal grant \$+9,185

Engineering and design \$+9,185

Reminder, the first installment of funds (\$632,250) was received on June 28, 2021. At that time, the funds were deposited in a segregated bank account and a special revenue fund was set up on our general ledger system according to recommended best practices by the US Treasury.

Below are details of the two bids received:

Livermore Technologies LLC

Received - 9/21/2021 6:08am

Total Points awarded - 100

Bid Total: \$40,370.00

200 hours for Design and Engineering - \$18,370.00

167 hours for RFP/PM/Permitting - \$22,000.00

MCE

Received - 9/22/2021 1:51pm

Total Points awarded - 94

Bid Total: \$57,065.01

Design and Engineering - \$38,571.86

Project Management - \$18,493.15

RECOMMENDATION: Please approve the selection of Livermore Technologies as a project manager to begin the first phase of design and engineering in an amount not to exceed \$9,185 along with the applicable 2021 Budget Amendment.

Little Chute Community Area Network

2021 Expansion Project

Unique Collaboration Initiated for CARES Act - Focused on Needs of the Community

- ▶ The Village of Little Chute partnered with each of the three school districts to share resources received (\$37,675 of the \$212,985) from the Coronavirus Relief Fund made available to Wisconsin through the Federal Coronavirus Aid, Relief and Economic Security (CARES) Act.
- ▶ Allocation was based on the equalized value for each of the districts located in the Village.
 - ▶ Appleton School District - \$3,611 for Sneeze Guards and Disinfectant Wipes
 - ▶ Kaukauna School District - \$12,504 for Computer Monitors/Accessories
 - ▶ Little Chute School District - \$21,560 Chromebooks

Established Success Leads to Goal to Find
Innovative Project Mutually Beneficial



Little Chute Community Area Network History

In 2015-2016, through the cooperative efforts of the Village of Little Chute and the Little Chute Area School District, the LC CAN was built.

- ▶ Our vision was to facilitate greater access to high-speed internet communications for Village services such as public safety, land records, and local government databases, and will provide educational connections for the Little Chute Area School District.
- ▶ Our purpose is to help the Village and School District meet their technology needs in an affordable, budget conscious manner.
- ▶ Our design allows us the ability to build cooperative agreements for joint cloud based or Internet services or enable a conduit for delivery of cloud services as needed.
- ▶ Our goal is reduced communication costs through cooperation under a service-based model.

2021 LC CAN Expansion Project

- ▶ The recommended expansion will:
 - ▶ Enhance current facilities to extend to all water utility sites in the Village
 - ▶ Connection capability at the elevated tanks will expand the school districts reach of Wi-Fi broadband advantage to serve unserved or underserved households
 - ▶ Allow for additional public safety and traffic control cameras
 - ▶ Modernization of cybersecurity
 - ▶ Provide a redundant connection to the internet for all our members
 - ▶ Enhance management of the water utility to a greater extent while also providing new system development in metering, meter technology, and meter changes

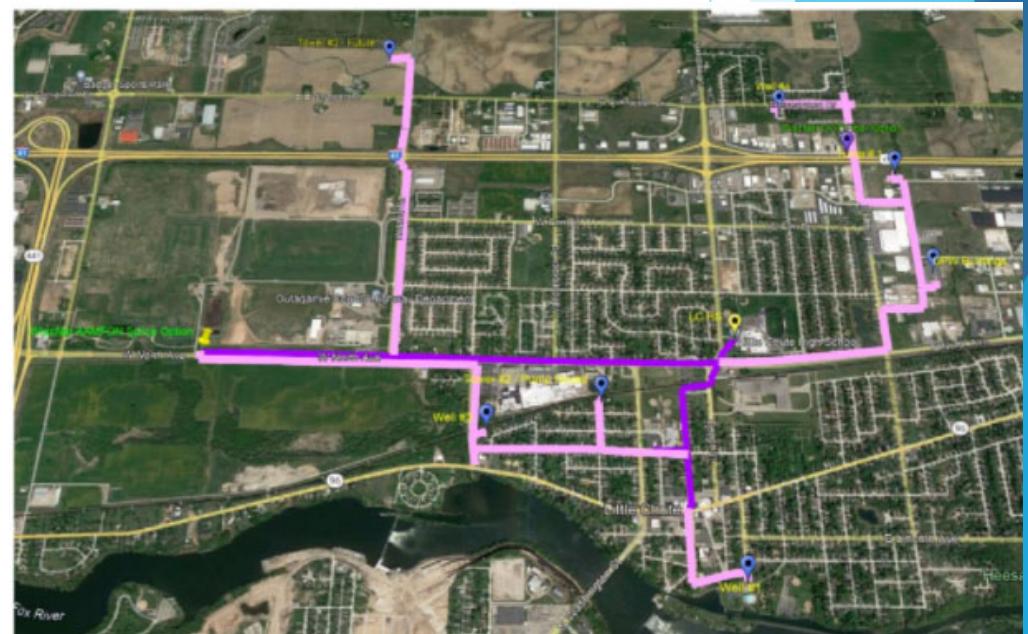


Image created by MCE

Requirements of American Rescue Plan Act Compliance

- ▶ Reliably deliver minimum speed of 100 Mbps download and 100 Mbps upload counting number of households additionally served
- ▶ Broadband investments may be used to for modernization of cybersecurity including hardware, software and protection of critical infrastructure
- ▶ Clean Water State Revolving Fund projects include security measures at publicly owned treatment works
- ▶ The Drinking Water State Revolving Fund project eligibility includes Transmission and Distribution (customer and master meters), Water Security Projects (installation of security measures and supervisory control and data acquisition (SCADA) systems). NOTE: Focus is to serve existing population and those to serve population growth are prohibited,



American Rescue Plan Act

Pre-project costs associated with
planning and engineering are eligible
uses of funds

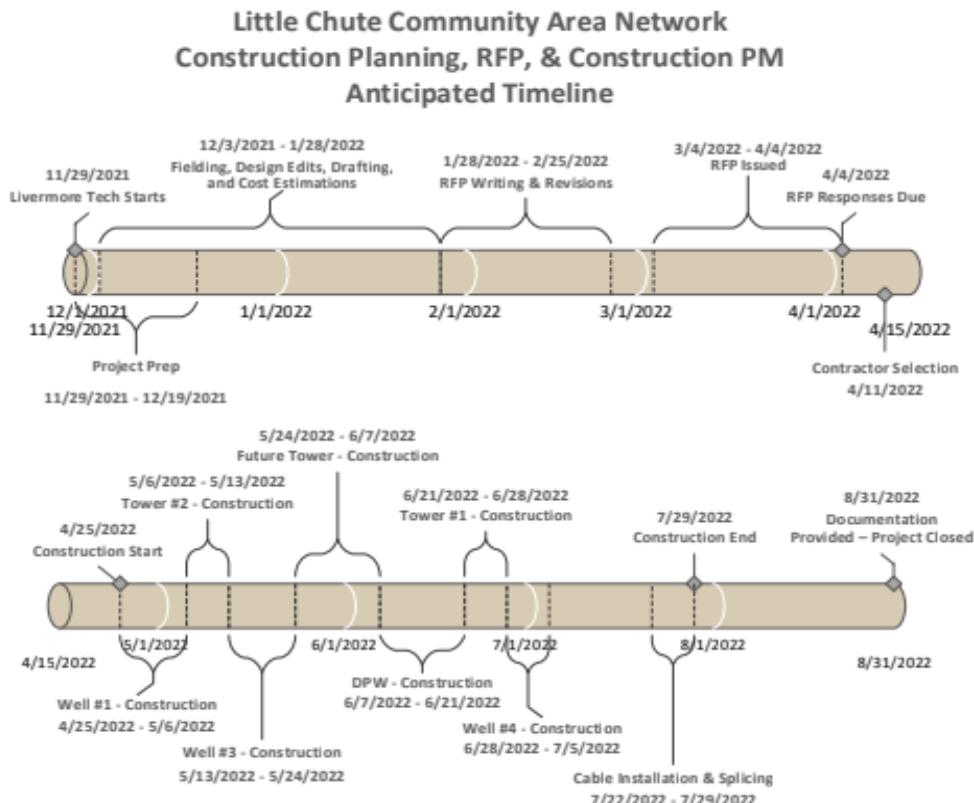


Cost Allocations

Initial construction planning will be split 50/50

Future phases will be evaluated as we progress through the design process

Timeline



► Village Board and School Board will act on project manager selection from request for proposal (RFP) sent out September 7 with an estimated project completion date of August 31, 2022.

Request for Proposal

Little Chute Community Area Network

Project Manager

Little Chute Community Area Network Expansion Project

**Response Due:
September 22, 2021**

Little Chute Community Area Network Request for Proposal

The Little Chute Community Area Network (LC CAN) is seeking Proposals from qualified persons/firms (Offeror), capable of performing project manager services regarding the design, review, construction and implementation of an expanded fiber network. Interested persons/firms should respond to this RFP on, or before, the time due for submission.

1. PROJECT DESCRIPTION

The scope of this project encompasses the design, construction and implementation of an expansion of the existing LC CAN fiber network as summarized in **Exhibit A**.

During the evaluation process, the LC CAN reserves the right to request additional information or clarifications from Offerors, or to allow corrections of errors or omissions. The LC CAN reserves the right to award in part or in full to serve the LC CAN's best interest. The LC CAN also retains the right to reject any and all Proposals.

Any representations made with Proposals will be relied upon and if proven to be false will be grounds for termination of the Agreement, if awarded. False representations will also be grounds for forfeiture of all payments under the Agreement. This will not limit the LC CAN from seeking any other legal or equitable remedies.

The funding source for this project is the Coronavirus State Local Fiscal Recovery Funds. Recipients are accountable to the Treasury to adhere to the Compliance and Reporting Guidance stipulated.

2. REQUIREMENTS

2.1. Vendor Information

Provide contact information for the principal individual(s) to be contacted regarding the information in this RFP. Include Name, title, email address and phone number.

Provide an overview of your company, number of years in business, core solution offering, and experience.

Please submit at least 3 customer references where you have implemented a similar solution over the past two years including individual contact information. Please include at least one reference that is similar in scope and size of what is being proposed.

2.2. Vendor Qualifications

Experience managing large technology infrastructure design, construction and implementation projects. Previous project management in municipal utilities is a plus.

Experience with fiber network design, construction and implementation, and an understanding of Dense Wave Division Multiplexing (DWDM) technologies

3. SERVICES REQUESTED

Review pre-construction engineering and final network design with the LC CAN Committee representative(s). Document any errors or omissions with respect to the project agreement, any concerns or risks associated with the design and recommendations to mitigate those risks.

Generate the Construction Request For Proposal based on approved designs and funding requirements of the American Rescue Plan Act signed into law March 11, 2021.

Manage all aspects of the bidding process, including the creation of a bid package, coordination of site visits, review of all bid responses and the creation of final contract award documentation.

Coordinate with the Contractor and appropriate subcontractors to review project status, address project issues, and ensure timely updates to the master Project Schedule. Work with the LC CAN and vendors as necessary to mitigate issues impacting the Project and/or the Project Schedule.

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Provide consultation and advice to the LC CAN on construction matters. The Project Manager shall visit the site weekly (on average) during construction and determine if the work is proceeding in general accordance with the Contract Documents.

Review test plans and test results to verify that testing is performed in general accordance with the Contract Documents and acceptance criteria are met.

Prepare for the LC CAN's approval any Change Orders and extra work orders, if any; provide, when appropriate, cost/value engineering input on any requested changes in project scope submitted to or proposed by the LC CAN.

Review and comment on agreements, contracts and policies with the LC CAN and assist with negotiations.

Support the LC CAN in any disputes that may arise.

4. ASSUMPTIONS AND AGREEMENTS

4.1. Confidentiality

The LC CAN expects the Supplier to respect the confidentiality of the LC CAN's information. As a result of its participation in relation to this RFP, the Supplier may gain access to information regarding the LC CAN business or on the use, development, and acquisition of other services used. The Offeror shall treat all information as confidential and shall not use or disclose the information beyond the intended purpose, being the Offeror's preparation and response to this RFP. The Offeror shall not disclose the information to any third party, except where the information exists in the public domain and/or is exempt from protection under applicable law.

If the Offeror is required to release any of the information to a third party for the purposes of preparing for its proposal, the Offeror is required to solicit at least the same confidentiality obligations from this third party prior to releasing the information.

4.2. Proposal Preparation Costs

All costs incurred in the preparation and submission of this proposal and related documentation, including any presentation to the LC CAN shall be borne by the participating vendor.

4.3. Marketing References

All Offerors responding to this RFP shall be prohibited from making any reference to The LC CAN in any literature, promotional material, brochures, or sales presentations without the express written consent of the LC CAN, as applicable.

4.4. Proposal Validity

Proposals must be valid for 180 days from the Proposal Due Date.

4.5. Contract Negotiation and Execution

The LC CAN reserves the right to reject any or all Proposals or any part thereof, to waive any formality, informality, information and/or errors in the Proposal, to accept the Proposal considered to be in the best interest of the LC CAN, or to solicit and purchase on the open market if it is considered in the best interest of the LC CAN to do so.

5. SUBMISSION INFORMATION

5.1. Presentations

The LC CAN Committee may request presentations from time to time. The LC CAN will notify Suppliers if any presentations are required.

5.2. Pricing and Cost Information

All costs must be fully and plainly disclosed. All prices must remain in effect for 180 days from the proposal due date.

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Offeror shall state all assumptions used for pricing.

5.3. Proposal Submission

Proposals must be submitted no later than 2:00 PM on September 22, 2021 to be eligible for consideration. Proposals that are late may be rejected. Proposals must be submitted to:

Diana Sepe
Chief Technology Officer - LC CAN
1402 Freedom Rd
Little Chute, WI 54140

For the sake of convenience, electronic submissions will be accepted, however they must be submitted to the CTO at dsepe@littlechute.k12.wi.us no later than 2:00pm on September 22, 2021.

Failure to submit all information as detailed in the RFP documents and/or submission of an unbalanced or incomplete Proposal is sufficient reason to declare a Proposal as non-responsive and subject to disqualification.

6. FOR ADDITIONAL INFORMATION OR CLARIFICATION

6.1. Questions and Clarification

The LC CAN may seek clarification from any or all participating vendors regarding proposal information and may do so without notification to other responders.

The Offeror may be asked to re-issue their original response with the updated information included.

All inquiries, questions, and requests for clarification of the contents of the RFP must be in writing, (email is preferred) and addressed to:

Diana Sepe - Chief Technology Officer - LC CAN
1402 Freedom Rd
Little Chute, WI 54140

Phone: 920-788-7605 ext 7210
Email: dsepe@littlechute.k12.wi.us

Any questions or inquiries must be submitted in writing, and must be received by the CTO at dsepe@littlechute.k12.wi.us no later than 2:00pm on September 20, 2021 to be considered. Any changes to the RFP requirements will be provided to all Offerors of record either directly.

7. BASIS FOR AWARD OF CONTRACT

The LC CAN will evaluate submitted proposals on all elements of each response, including costs, technology, solution's flexibility and capability, scope of the services provided, compatibility with the LC CAN's environment, and other factors as described below and outlined in **Exhibit B**.

7.1. Review Criteria

The LC CAN will review the information provided in response to this RFP to develop a solution that fits its needs. Detailed evaluation criteria will not be shared with Offerors; however, a high-level overview of important evaluation criteria follows:

- **Financial:** The LC CAN will evaluate each response considering the overall value (costs and savings) to the district to implement.
- **Technical Capability:** The LC CAN will analyze the responses to determine how completely the solutions proposed meet the requirements as documented in this RFP.
- **Value Added:** If the Offeror has services or offerings relevant to the LC CAN that set them above other Suppliers, please identify these services and/or offerings (be specific).

7.2. Acceptance or Rejection of Submissions

The LC CAN is not obligated to accept the lowest cost or any proposal.

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The LC CAN reserves the right to:

- Reject any or all proposals
- Waive technicalities or irregularities
- Issue no contract for any of the services described within this RFP
- Award all services to one vendor
- Accept any proposals it determines to be in the corporation's best interest
- Negotiate any or all of the scope and terms of any contract that flows from this RFP
- Add or remove scope into the contract negotiation process
- Issue contract awards for any combination of services and vendors, as it sees fit

The LC CAN has no obligation to reveal the basis for contract award or to provide any information to suppliers regarding the evaluation or negotiation processes.

All participating vendors will be notified promptly of bid acceptance or rejection.

8. ANTICIPATED SELECTION SCHEDULE

The evaluation is expected to be complete within 30 days after the RFP submission deadline, and a contract is expected to be awarded within 60 days of the evaluation.

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EXHIBIT A - High Level Construction Overview

Connect Water Towers and Wells

Providing fiber optics connections for the village water infrastructure will allow for modernization of communication and control systems. We are looking to use these new connections to expand and modernize the existing SCADA system.

- Connect multiple water towers and wells.
 - Well #1 - Doyle Park
 - Well #3 - Washington St
 - Well #4 - Evergreen Dr
 - Tower #1 - Stephen St
 - Tower #2 - Jefferson St
 - Department of Public Works Garage - Eisenhower Dr
 - Future Water Tower - Holland Rd

Expansion of WiFi

To allow for the expanded reach of the school district's Wi-Fi and address digital access inequities some of our students are experiencing. [Map of School District Boundaries](#) -

https://www.littlechutewi.org/DocumentCenter/View/2949/SchoolDistricts_8x11?bidId=

Redundancy

Redundancy in technological systems is considered standard practice for any industry. It provides for disaster preparedness and network resiliency. The financial impact of downtime can be staggering, but with more devices than ever residing on the network including the addition of surveillance cameras and building automation devices - avoiding downtime will have a direct correlation to public safety and security.

- Provide for a redundant connection to WiscNet POP for LC CAN members.

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Exhibit B - Project Management RFP Evaluation Criteria - September 2021

Criteria	Maximum
Criteria	Points
Prepared simply and economically, providing a straightforward concise description of Respondent's abilities to satisfy the RFP requirements. (10 points)	
A submission that includes: (a) the name of the company and contact person (b) current address, telephone number, and email address (c) signature of an authorized representative of the respondent. (5 points)	
Ownership Information, which shall identify how the company is owned; the year the company was established; the former name(s) of the company, if applicable; and the state in which the company is incorporated, if applicable. (5 points)	
A detailed description of how the Respondent proposes to implement the plan, disclosing all costs fully and plainly. (30 points)	
Overall cost (40 points)	
A minimum of 3 references that LC CAN can contact for information about Respondent's performance within the past 24months. (10 points)	

LC CAN Expansion PM-RFP - Questions and Answers

Q - Will the Project Managing Firm be responsible for all design (detailed drawings, splicing documents, permitting, Bid process, etc.) or is it managing another Engineering Firm?

A - Yes, the Project Managing Firm will be responsible.

Q - If it is another Engineering Firm, who is it?

A - N/A

Q - Who is creating the pre-construction engineering and final network design documents that are referenced in the "3. SERVICES PROVIDED" section?

A - All services listed in section 3 are to be provided by the bidder.

Q - Can bidders be provided with a high level map of the new installation routes? Our pricing will be directly affected by the total distance of the new build and the permitting requirements for municipal, Railroad, and DNR Waterway crossings.

A - The most direct route should be used where possible. The intention of this RFP is to locate an engineering firm who will design the actual route.

Q - Is there existing City or Schools Fiber that can be utilized? If yes, can you please provide a map of the routes and the strands available?

A - There is a direct fiber connection between the Village Hall and the Little Chute High School with no less than 12 available strands at each vault. Detailed information will be provided to the firm that successfully wins the Project Management bid.

Q - Where is the redundant WiscNet POP located?

A - A redundant connection to WiscNet POP for LC CAN members, either through a secondary route to the current POP at the Morgan Building in Appleton or completely separate connection through Fox Valley Technical College.

Q - It is requested to have WiFi access for the School District to get to students. Are we to assume that at each site listed a WiFi access point will be installed or are there other sites to install the equipment at? Do you feel WiFi will provide the coverage you desire or are these areas designed more to be "Hot Spots" for students to get connectivity? Using WiFi to coverage an entire community would be difficult to achieve. A private LTE network (licensed or unlicensed) would probably provide better saturation over the community but at slower speeds.

A - Our intention is to leverage the knowledge and expertise of the winning bidder to evaluate what options are available to allow for the expanded reach of the school district's Wi-Fi "hotspots".

Q - Can you please provide all addresses or coordinates (Latitude and Longitude) for the desired connections?

A - Please see Exhibit A, updated to include these coordinates and addresses

Well # 1
1000 VanBuren Street
Doyle Park
44.2769532415667, -88.31262640428208

Well # 3
920 Washington Street
44.28352239743173, -88.32728056157762

Well # 4
625 E Evergreen Drive
44.300621030031365, -88.30769439501677

Lisa Remiker-DeWall

From: Jerry Verstegen <jerryv@mco-us.com>
Sent: September 17, 2021 12:47 PM
To: Lisa Remiker-DeWall
Cc: Diana Sepe
Subject: RE: LC CAN Expansion Project

Diane

Let me know if this covers all the locations

Well # 1
1000 VanBuren Street
Doyle Park
44.2769532415667, -88.31262640428208

Pump House # 2/ Tower # 2
1118 Jefferson Street
44.28486087900285, -88.32045315551595

Well # 3
920 Washington Street
44.28352239743173, -88.32728056157762

Well # 4
625 E Evergreen Drive
44.300621030031365, -88.30769439501677

Tower # 1
1200 Stephen Street
44.29689239305503, -88.30048637034226

DPW Buildings
108 Nixon Street
44.29134817875126, -88.29919410116555

Future Estimated Tower # 3
Holland Road
44.303140606232745, -88.33305352815174

Best Regards

Jerry Verstegen
Drinking Water Operations Manager
920-858-7477 | jerryv@mco-us.com | <http://mco-us.com/>

Village of Little Chute
INFORMATION FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: Little Chute Community Area Network (LC CAN) Update

PREPARED BY: James P. Fenlon, Administrator *JPF*

REPORT DATE: May 14, 2021

EXPLANATION: You will recall that the Village of Little Chute and Little Chute Area School District have previously worked collaboratively on a jointly owned/operated community fiber optic network. This partnership has been largely successful for both entities.

In recent discussions with our school district partners, we have discussed enhancing the current facilities to extend to all water utility sites in the village. The project will provide for modernization of cybersecurity, including hardware, software, and protection of critical infrastructure for the entire Water Utility System. Additionally, this would enhance management of the water utility to a greater extent while also providing new systems development in metering, metering technology, and meter changes. Finally, having this capability at our elevated tanks provides the school district with broadband advantages to serve unserved or under-served households.

The LC CAN Technology Representative has provided preliminary information on what an expansion could cost for this effort based upon their efforts with a potential contractor. I have attached the following on this topic:

- Executive Summary
- Various maps showing the needed extensions

Finally, as we look at this projects viability, one area staff may recommend that this project is funded through the American Recovery Act resources. We will continue to analyze and discuss further when it is appropriate.

RECOMMENDATION: Provided for Information



Livermore Technologies
509 E. 19th St.
Kaukauna, WI 54130
(920) 636-8641

LITTLE CHUTE CAN – HIGH-LEVEL CONSTRUCTION OVERVIEW

Assumptions

All measurements used for cost estimations were obtained using Google Earth. Vault locations were simply placed at major intersections or roughly 1,000' apart. Field work and engineering would better determine the number of vaults and best locations for those vaults. Most fiber routes were costed using 96-strand. More research and planning would be needed to properly plan the amount of fiber necessary to cover future needs of the community.

Bill of Materials – Major Components Per Build & Cost Overview

	Well #3	Tower #2	Well #1	DPW	Tower #1	Well #4	Future H2O Tower
Distance	1,300'	1,900'	2,000'	5,000'	3,200'	3,600'	6,500'
Vaults	2	1	3	4	2	4	6
Fiber	24	24	96	96	96	96	96
Cost	\$31,400	\$38,500	\$46,700	\$94,100	\$62,800	\$72,900	\$116,600

Project Options

Option 1: Phased Construction

Because the total estimated cost is likely to be close to \$500k, it may make more sense to phase the projects out with an annual budget. One option could be the following:

2022: Construct Well #3, Tower #2, and Well #1 - **\$116,600**

2023: Construct DPW & Tower #1 - **\$156,900**

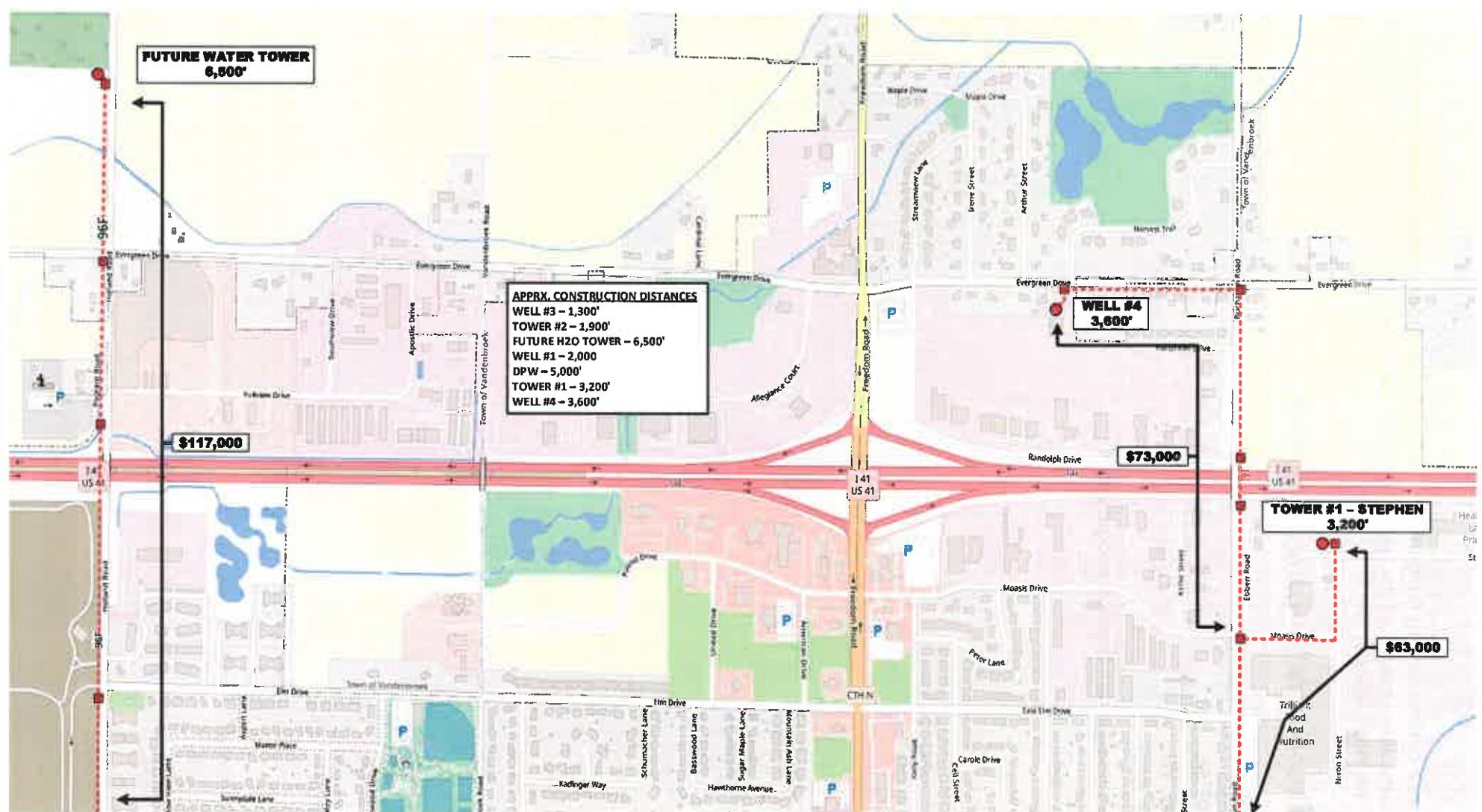
2024: Construct Well #4 & Future Water Tower - **\$189,500**

Option 2: Total Build – Estimated Cost = **\$456,200** (there would be some cost reduction when doing a large project for planning, design, and construction)

The average contractor can build about 1200' per day under normal circumstances. Total construction time for all the projects using one crew would be 4-6 weeks assuming there are no interruptions.

Feel free to contact me if you have any questions.

Frank Livermore, President
509 E. 19th St.
Kaukauna, WI
(920) 636-8641
frank.livermore@livermoretechnologies.com

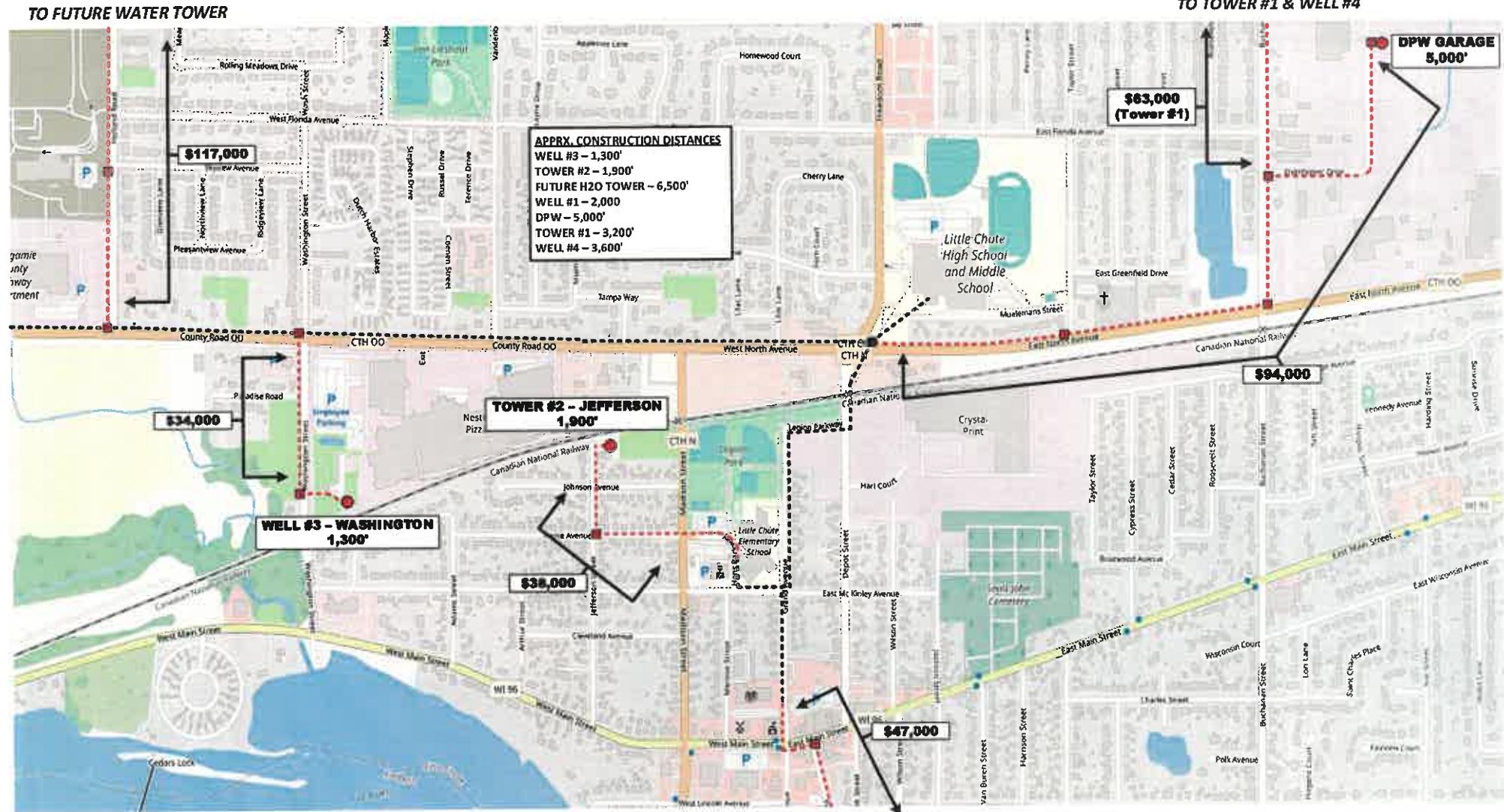


LIVERMORE TECHNOLOGIES L.L.C.	
DESIGNER	FRANK LIVERMORE
ISSUED	5/10/2021
SCALE	1" = NA

SIZE PROJECT NUMBER
US B 0000-XXX
MAP DESCRIPTION
LITTLE CHUTE/LCCAN

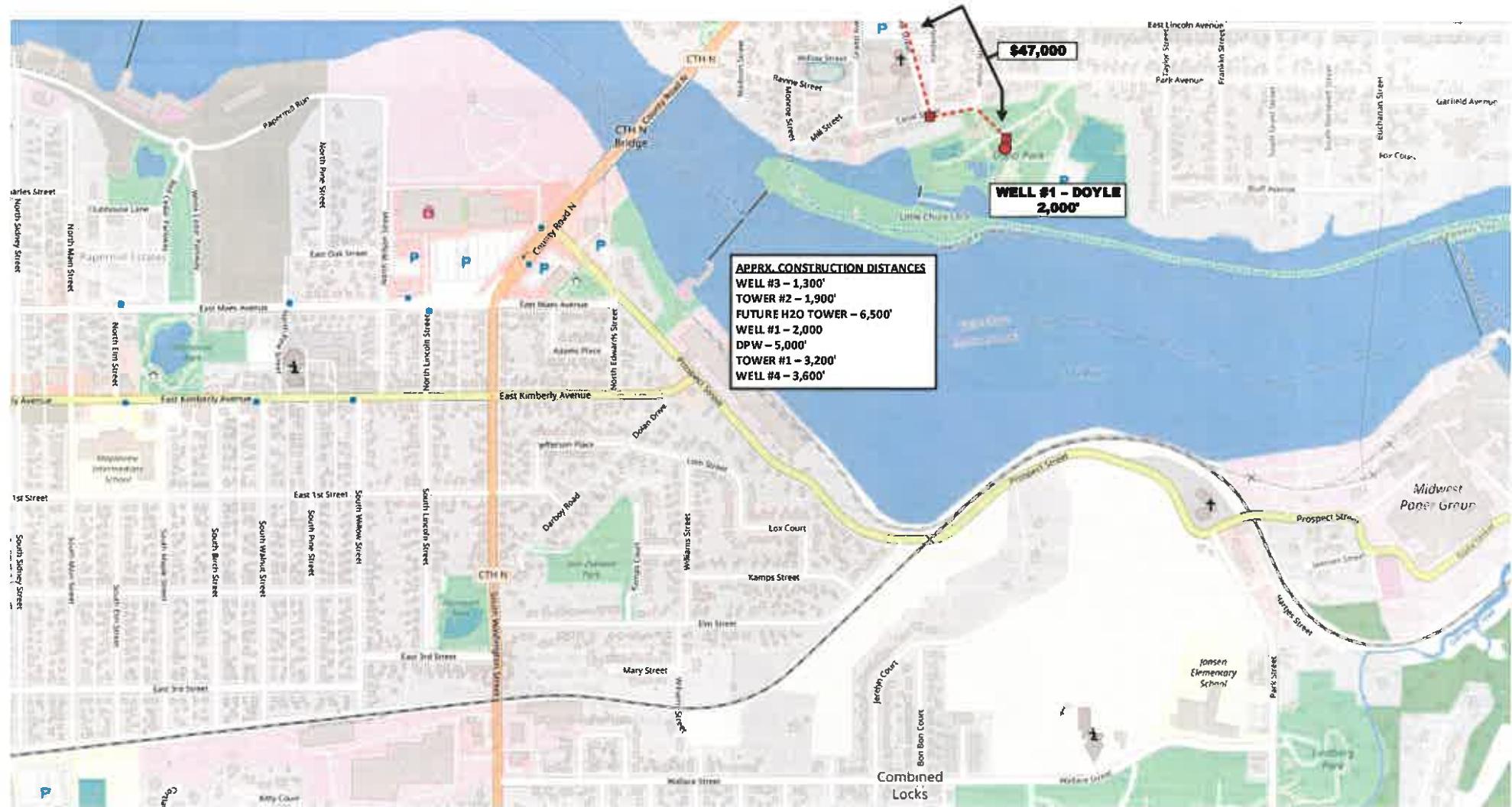
REV
1.0
SHEET
1 OF 3

<input checked="" type="checkbox"/> New Vault	<input type="checkbox"/> Existing Vault	<input type="checkbox"/> Telcom Pole	<input type="checkbox"/> Pole to Pole Guy	<input type="checkbox"/> New D. Bore	<input type="checkbox"/> Term
<input checked="" type="checkbox"/> New Manhole	<input type="checkbox"/> Existing Manhole	<input type="checkbox"/> Joint-Use Pole	<input type="checkbox"/> Overhead Guy	<input type="checkbox"/> New Plow	<input type="checkbox"/> Fiber
<input checked="" type="checkbox"/> New Handhole	<input type="checkbox"/> Existing Handhole	<input type="checkbox"/> Trans. Pole	<input type="checkbox"/> Anchor	<input type="checkbox"/> Existing UG	<input type="checkbox"/> Loop Splicing
<input checked="" type="checkbox"/> New Pedestal	<input type="checkbox"/> Existing Pedestal	<input type="checkbox"/> Metal Pole	<input type="checkbox"/> Extension Arm	<input type="checkbox"/> Alt. UG Route	<input type="checkbox"/> Fiber Splicing
<input checked="" type="checkbox"/> UG Marker	<input type="checkbox"/> Locate Marker	<input type="checkbox"/> Riser Pole	<input type="checkbox"/> Push Pole	<input type="checkbox"/> Aerial	<input type="checkbox"/> ATTENTION



	LIVERMORE TECHNOLOGIES L.L.C.						
DESIGNER	FRANK LIVERMORE						
ISSUED	5/10/2021						
SIZE	US B	PROJECT NUMBER	0000-XXXX	MAP DESCRIPTION	LITTLE CHUTE/LCCAN	REV	1.0
SCALE	1" = NA	LITTLE CHUTE, WI	SHEET	2 OF 3			

 New Vault	 Existing Vault	 Telcom Pole	 Rope to Pole Guy	 Term Fiber
 New Manhole	 Existing Manhole	 Joint-Use Pole	 Overhead Guy	 New Plow
 New Handhole	 Existing Handhole	 Trans. Pole	 Anchor	 Existing UG
 New Pedestal	 Existing Pedestal	 Metal Pole	 Extension Arm	 Alt. UG Rout
 UG Marker	 Locate Marker	 Riser Pole	 Push Pole	 Fiber Valve
			 Aerial	
				 ATTENTION



 LIVERMORE TECHNOLOGIES L.L.C.
DESIGNER FRANK LIVERMORE
ISSUED 5/10/2021
SCALE 1" = NA

SIZE	PROJECT NUMBER	MAP DESCRIPTION	REV
US B	0000-XXXX	LITTLE CHUTE/LCCAN – SOUTH (1 OF 2)	1.0
ISSUED	5/10/2021	SHEET	2 OF 3

 New Vault	 Existing Vault	 Telcom Pole	 Pole to Pole Guy	 New D. Bore	 Term
 New Manhole	 Existing Manhole	 Joint-Use Pole	 Overhead Guy	 New Plow	 Fiber
 New Handhole	 Existing Handhole	 Trans. Pole	 Anchor	 Existing UG	 Loose or Shimmy
 New Pedestal	 Existing Pedestal	 Metal Pole	 Extension Arm	 Mit. UG Route	 Filter Slice
 UG Marker	 Locate Marker	 Riser Pole	 Push Pole	 Aerial	 ATTENTION