

## MINUTES OF THE REGULAR BOARD MEETING OF OCTOBER 6, 2021

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 4:00 p.m.

### **Roll call of Trustees**

PRESENT: Michael Vanden Berg, President  
Larry Van Lankvelt, Trustee  
Don Van Deurzen, Trustee  
James Hietpas, Trustee  
Brian Van Lankveldt, Trustee  
Bill Peerenboom, Trustee  
John Elrick, Trustee

### **Roll call of Officers and Department Heads**

PRESENT: Kent Taylor, Director of Public Works  
Katherine Freund, LC Library Director  
Laurie Decker, Village Clerk  
Lisa Remiker-DeWall, Finance Director  
Dave Kittel, Community Development Director  
John McDonald, Dir. Of Parks, Rec and Forestry  
Chris Murawski, Village Engineer  
Dan Meister, Fox Valley Metro Police Chief  
Mark Jansen, Little Chute Fire Chief  
EXCUSED: Tyler Claringbole, Village Attorney

### **Public Appearance for Items Not on the Agenda**

None

### **Consent Agenda**

*Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.*

1. Minutes of the Regular Board Meeting of September 15, 2021
2. Jaycees Christmas Tree Sale on Windmill Plaza
3. Special Event Permit for Kiwanis Christmas Parade
4. Disbursement List

*Moved by Trustee L. Van Lankvelt, seconded by Trustee B. Van Lankveldt to Approve the consent agenda as presented*

Ayes 7, Nays 0 – Motion Carried

### **Discussion—Budget Workshop**

#### 2022 Proposed Budget

Director Remiker-Dewall went over the power point slides that were included in the agenda for the first Budget Workshop of 2022 – and advised the Board if they can get through everything tonight a second workshop will not be needed. Detailed budget and dollar amounts can be found on the Village of Little Chute website. Director Remiker-DeWall advised the joint Fox Valley Metro meeting is set for October 18<sup>th</sup> and Utility is October 19<sup>th</sup> with a November 3<sup>rd</sup> date for final approval of the budget.

Director Kittel then went over the new revaluation values which had not been updated since 2014 and opened up for questions.

Director Remiker-DeWall then went over highlights of the 2022 proposed budget and advised that each department head will briefly explain their requested budget.

Director Remiker-DeWall advised the board that part of the Administrator budget was done by the interim administrator, and she completed anything that was missed.

Engineer Murawski went over the goals and budget for Engineering.

Director Remiker-DeWall gave an overview of the goals and budget for the Finance Department.

Clerk Decker advised in her budget that two part time positions will be combined to one full time and there will be four elections in 2022.

Director Freund went over the budget and goals for the Little Chute Library.

Director Kittel went over the Community Development and Economic Development fund.

Director Remiker-DeWall went over the Village Hall costs and budget and also advised there are not any significant changes for the Municipal court.

Director Kittel went over the budget for Building Inspections.

Chief Meister went over the crossing guard program that covers both the Villages of Kimberly and Little Chute.

Director Taylor gave an overview for Public Works and Street Repair, Maintenance and Sanitation budgets.

Director McDonald went over the budget items for Parks, Recreation and Forestry.

Fire Chief Jansen explained the budget for the Fire Department.

Chief Meister went over Fox Valley Metro budget.

Director Remiker-DeWall went over expenditure funds.

#### **Discussion/Action—Funding to support Fox Cities Regional Partnership**

Director Kittel introduced members from the Fox Cities Chamber, Becky Bartoszek, President/CEO and Eric Broten, Director, Business Retention and Expansion to explain the funding and the advantages to support the Fox Cities Regional Partnership. Trustee Peerenboom felt the current funding allocation was not a fair balance; Ms. Bartoszek did not disagree and advised they are looking at making sure it is equitable. Trustee Elrick asked what the cost would be if there was a special project, how is that funded; Ms. Bartoszek replied they would put something together if an additional fee was required.

*Moved by Trustee Elrick, seconded by B. Van Lankveldt to Approve Funding for Fox Cities Regional Partnership in the amount of \$11,947.00*

Ayes 6, Nays 1, (L. Van Lankveldt) – Motion Carried

#### **Discussion/Action—Nelson Crossing Agreement**

Director McDonald presented the Nelson Crossing Agreement for maintenance, repairs, and annual budget.

*Moved by Trustee Peerenboom, seconded by Trustee L. Van Lankveldt to Approve the Nelson Crossing Agreement*

Ayes 7, Nays 0 – Motion Carried

#### **Discussion/Action—Fireworks for 4<sup>th</sup> of July**

Director McDonald advised Joe Harlow has requested the Village enter into a matching fund agreement no greater than \$5000.00 to display fireworks on the 4<sup>th</sup> of July weekend at Island park. Trustee Elrick supports the \$5000.00 this year but would like more information for next year to see what other municipalities donate.

*Moved by Trustee Elrick, seconded by Trustee L. Van Lankveldt to support up to \$5000.00 for 2022 Fireworks*

Ayes 6, Nays 1, (Van Deurzen) – Motion Carried

#### **Discussion/Action—Bike Trail Development in Heesakker Park**

Director McDonald presented the information to install a bike trail at the south end of Heesakker Park at Sanitorium Road and northwest corner near Garfield Court. Mr. Andy Fisher was available for questions. Trustee Elrick supports the trail but feels the amenity needs to be addressed before this is installed; Trustee Peerenboom felt that the parking needs to be expanded but does not feel that it needs to be stopped for that issue.

*Moved by Trustee Peerenboom, seconded by Trustee B. Van Lankveldt to Approve the development of a Bike Trail in Heesakker Park at no cost to the Village of Little Chute*

Ayes 4, Nays 3, (Elrick, L. Van Lankveldt, Van Deurzen) – Motion Carried

#### **Discussion/Action—Part time Wage Scale**

Director Murawski went over the area wage scale to hire part time Engineering Interns.

*Moved by Trustee B. Van Lankveldt, seconded by Trustee L. Van Lankveldt to increase the wage scale as presented with the amendment that Engineering Interns follow steps dependent on experience and credits*  
a) \$16.00  
b) \$16.75  
c) \$17.50  
d) \$18.50

Ayes 6, Nays 1, (Peerenboom) – Motion Carried

### **Department and Officers Progress Reports**

Departments and Officers provided progress reports to the Board

### **Call for Unfinished Business**

None

### **Items for Future Agenda**

None

### **Closed Sessions:**

19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Economic Development*

*Moved by Trustee Van Deurzen, seconded by Trustee B. Van Lankveldt to enter into closed session*

Ayes 7, Nays 0 – Motion Carried

### **Return to Open Session**

*Moved by Trustee Elrick, seconded by Trustee Van Deurzen to exit closed session*

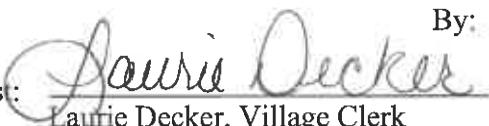
Ayes 7, Nays 0 – Motion Carried

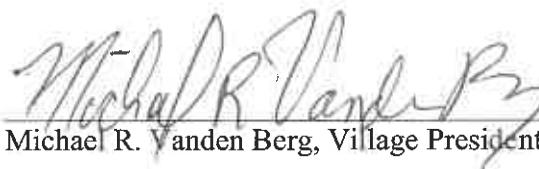
### **Adjournment**

*Moved by Trustee Elrick, seconded by Trustee Van Deurzen to Adjourn the Regular Board Meeting at 8:00 p.m.*

Ayes 7, Nays 0 – Motion Carried

## **VILLAGE OF LITTLE CHUTE**

Attest:   
Laurie Decker, Village Clerk

By:   
Michael R. Vanden Berg, Village President

