



AGENDA

VILLAGE OF LITTLE CHUTE PLAN COMMISSION MEETING

PLACE: Little Chute Village Hall – Village Board Room

DATE: Monday, November 8, 2021

TIME: 6:00 p.m.

- A. Call to Order
- B. Roll Call
- C. Public Appearance for Items Not on the Agenda

Virtually attend the November 8th Plan Commission meeting at 6 PM by following the link here:

Join Zoom Meeting

<https://us06web.zoom.us/j/82694706243>

Meeting ID: : 826 9470 6243

One tap mobile

+13126266799,,85484199084# US (Chicago)

1. Approval of Minutes from the Plan Commission Meeting of October 11, 2021
2. Recommendation—CSM Tim Burklund
3. Discussion/Action—K-9 Foundation Temporary Sign Extension
4. Unfinished Business
5. Items for Future Agenda
6. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852 November 4, 2021

MINUTES OF THE PLAN COMMISSION MEETING OCTOBER 11, 2021

Call to Order

The Plan Commission meeting was called to order at 6:00 p.m. by President Vanden Berg

Roll Call

PRESENT: Bill Van Berkel
President Vanden Berg
Larry Van Lankvelt
Jim Moes
Kent Taylor
EXCUSED: Richard Schevers
Todd Verboomen

STAFF PRESENT: Administrator Bernhoft, Community Development Director Kittel

Public Appearance for Items Not on the Agenda

None

Approval of Minutes from the Plan Commission Meeting of September 13, 2021

Moved by Commissioner Taylor, seconded by Commissioner Van Berkel to Approve the Plan Commission Meeting Minutes of September 13, 2021

All Ayes—Motion Carried

Recommendation—CSM 715 Evergreen Drive

Director Kittel went over the request received to combine 4 lots at 715 Evergreen Drive.

Moved by Commissioner Van Lankvelt, seconded by Commissioner Van Berkel to Recommend Approval of the CSM at 715 Evergreen Drive

All Ayes—Motion Carried

Recommendation—CSM Jim Johnston

Director Kittel went over the request received to create a zero-lot line on Meadowview Lane.

Moved by Commissioner Van Berkel, seconded by Commissioner Taylor to Recommend Approval of the CSM for Jim Johnston

All Ayes—Motion Carried

Recommendation—Hartzeim Drive Storage Condo Plat

Director Kittel advised the Commission that this will be built on the corner of Hartzeim Drive and Randolph and the plan is to turn this area into storage condos. A public hearing will need to be set before this goes before the Village Board once the recommendation is given by the Plan Commission.

Moved by Commissioner Moes, seconded by Commissioner Van Lankvelt to Recommend Approval of the Hartzeim Drive Storage Condo Plat

All Ayes—Motion Carried

Recommendation—Zoning Change Request Lot 5 Van Asten Estates

Director Kittel went over the request to change the zone to residential, two family. If the rezoning takes place the owner is looking at building a duplex.

Moved by Commissioner Moes, seconded by Commissioner Van Lankvelt to Recommend Approval of the Zoning Change for Van Asten Estates

All Ayes—Motion Carried

Unfinished Business

None

Items for Future Agenda

None

Adjournment

*Moved by Commissioner Van Lankvelt, seconded by Commissioner Taylor to Adjourn the Plan
Commission Meeting at 6:24 p.m.*

All Ayes—Motion Carried

VILLAGE OF LITTLE CHUTE

By: Michael Vanden Berg, Village President

Attest: Laurie Decker, Village Clerk



APPLICATION FOR SUBDIVISION AND/ OR CSM REVIEW

Name of Subdivision: Tim Burkland CSM

Parent Parcel # 260017601, 260433500, 260433600 Number of Lots: 1

☐ Preliminary Plat ☐ Final Plat ☒ CSM Will deed restrictions be recorded? ☐ Yes ☒ No

Property Owner Information:

Name: Tim Burkland Telephone Number: 920-850-9843

Mailing Address: 3425 Freedom Rd, Appleton, WI 54913

Surveyor Information:

Name: Chris Perreault Telephone Number: 920-731-4168 email chris-p@canadalandsurveying.com

Engineer Information:

Name: N/A Telephone Number: _____ email _____

Required for plat review:

- ☐ Lot Layout (4 full size copies) and (24) 11" x 17" copies
- ☐ Topographic survey (4 full size copies) and (2) 11" x 17" copies
- ☐ Drainage plan (4 full size copies) and (2) 11" x 17" copies
- ☐ Pavement Design Catalog (3 copies)
- ☐ Stormwater Pollution Prevention Plan / Erosion Prevention & Sediment Control Plan (3 copies)
- ☐ Final plans and specifications of public improvements (4 full size copies) and (2) 11" x 17" copies

☒ Proposed CSM ~~(24) copies~~ One

☐ Plat restrictions or covenants to be recorded (3 copies)

Filing Fees:

☐ Preliminary Plat \$100.00 plus \$5.00 per lot. ☐ Final Plat \$50.00 plus \$2.00 per lot. ☐ CSM \$50.00 flat fee.

Amount of Fees submitted: \$ 50.00

Signature of Applicant [Signature] Date 10-13-21

Submit to: Director of Community Development
108 W Main Street, Little Chute, Wisconsin 54140
(920)423-3870 jim@littlechutewi.org

A2105.25

CERTIFIED SURVEY MAP NO. _____

ALL OF LOT 1, OF CERTIFIED SURVEY MAP NO. 6983 AS RECORDED IN DOCUMENT NO. 2041137, LOCATED IN
AND BEING PART OF THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 9, TOWNSHIP 21 NORTH,
RANGE 18 EAST, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN.

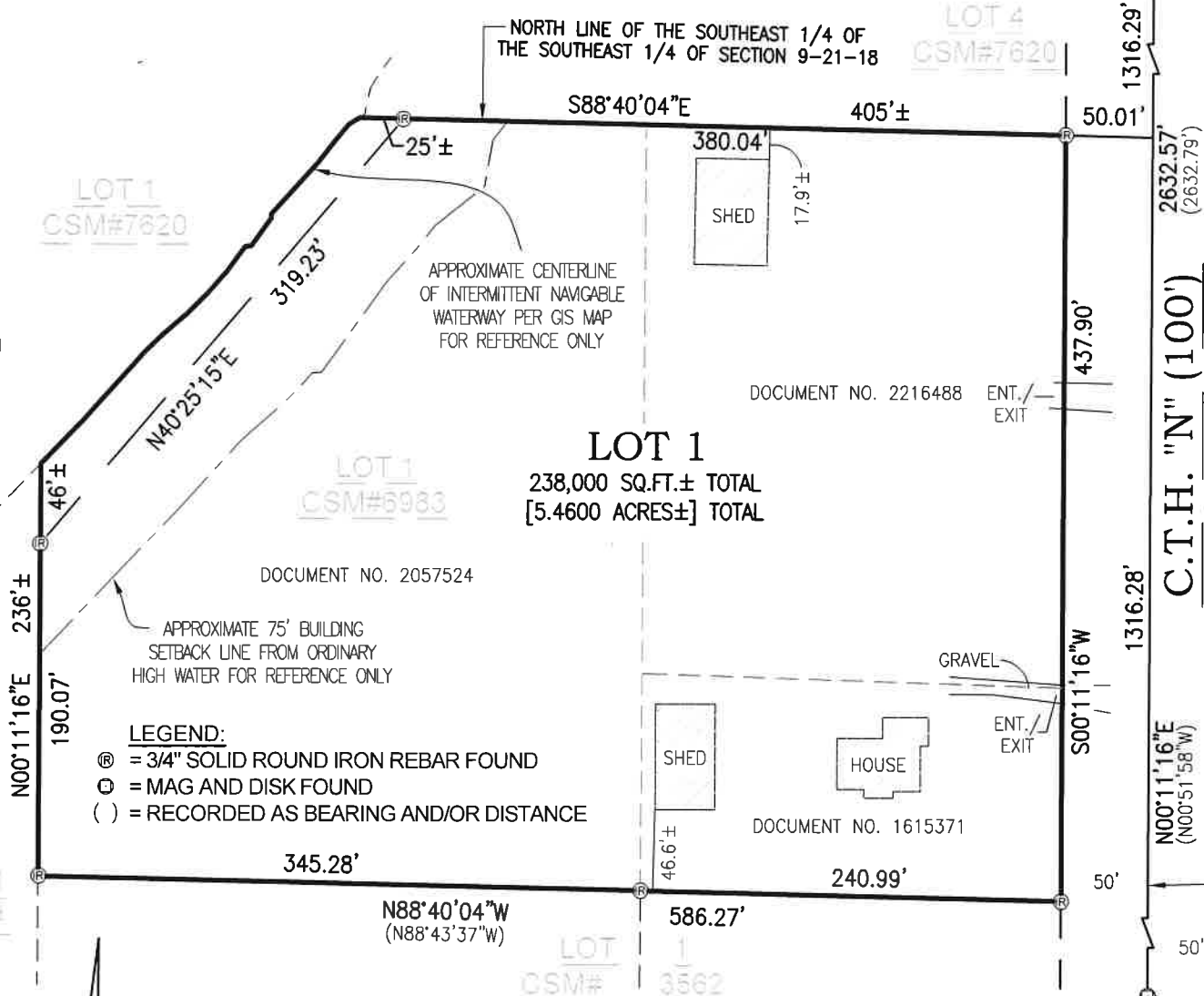
OWNER OF RECORD:
TIMOTHY J BURKLUND
PARCEL NO.(S)
260017601
260433500
260433600

NOTES:

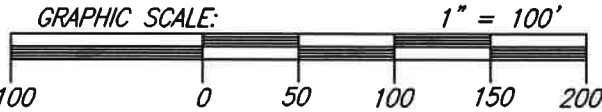
- THE ORDINARY HIGH WATER MARK SETBACK IS NOT BASED ON AN OFFICIAL DETERMINATION AND PRIOR TO ANY BUILDING, AN OFFICIAL DETERMINATION OF THE ORDINARY HIGH WATER MUST BE MADE BY THE VILLAGE OF LITTLE CHUTE OR OTHER AUTHORIZED PERSON.
- ALL BUILDING SETBACKS AND OTHER LAND USE REQUIREMENTS SHOULD BE VERIFIED BY THE VILLAGE OF LITTLE CHUTE PRIOR TO ANY CONSTRUCTION OR OTHER LAND USE ACTIVITY.
- PRIOR TO ANY CONSTRUCTION CONTACT WISCONSIN DEPARTMENT OF NATURAL RESOURCES TO DETERMINE NAVIGABILITY OF WATERWAY AND LOCATION OF ORDINARY HIGH WATER.
- ANY LAND BELOW THE ORDINARY HIGH WATER MARK OF A LAKE OR A NAVIGABLE STREAM IS SUBJECT TO THE PUBLIC TRUST IN NAVIGABLE WATERS THAT IS ESTABLISHED UNDER ARTICLE IX, SECTION 1 OF THE STATE CONSTITUTION.
- THE LOCATION OF THE APPROXIMATE ORDINARY HIGH WATER MARK SHALL BE THE POINT ON THE BANK OF A NAVIGABLE STREAM OR ON THE SHORE OF A LAKE UP TO WHICH THE PRESENCE AND ACTION OF SURFACE WATER IS SO CONTINUOUS AS TO LEAVE A DISTINCTIVE MARK BY EROSION, DESTRUCTION OF TERRESTRIAL VEGETATION, OR OTHER EASILY RECOGNIZED CHARACTERISTICS



CHRISTOPHER E. PERREAULT, PLS-2249 DATED
CAROW LAND SURVEYING CO., INC.
615 N. LYNNDAL DR., P.O. BOX 1297
APPLETON, WISCONSIN 54912-1297
PHONE: (920)731-4168
A2105.25 DATED: 10-18-2021
DRAFTED BY: ajd MRH



NORTH IS REFERENCED TO THE EAST LINE OF THE
SOUTHEAST 1/4 OF SECTION 9, TOWNSHIP 21 NORTH,
RANGE 18 EAST, VILLAGE OF LITTLE CHUTE,
OUTAGAMIE COUNTY, WISCONSIN, WHICH BEARS
N00°11'16\"/>



EAST 1/4
CORNER
9-21-18

OUTLOT 3
LITTLE CHUTE
NORTH ESTATES

UNPLATTED LANDS
JEREMY VANSTRATEN

MAPLE DR.
(60')

UNPLATTED LANDS
MARK & JANE
VANDEHEY

UNPLATTED LANDS
MARK & JANE
VANDEHEY

LOT 1
CSM#5647

SHEET 1 OF 3 SHEETS

SOUTHEAST
CORNER
9-21-18

CERTIFIED SURVEY MAP NO. _____

ALL OF LOT 1, OF CERTIFIED SURVEY MAP NO. 6983 AS RECORDED IN DOCUMENT NO. 2041137, LOCATED IN AND BEING PART OF THE SOUTHEAST ¼ OF THE SOUTHEAST ¼ OF SECTION 9, TOWNSHIP 21 NORTH, RANGE 18 EAST, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE:


I, CHRISTOPHER E. PERREAULT, PROFESSIONAL WISCONSIN LAND SURVEYOR, CERTIFY THAT I HAVE SURVEYED, COMBINED AND MAPPED ALL OF LOT 1, OF CERTIFIED SURVEY MAP NO. 6983 AS RECORDED IN DOCUMENT NO. 2041137, LOCATED IN AND BEING PART OF THE SOUTHEAST ¼ OF THE SOUTHEAST ¼ OF SECTION 9, TOWNSHIP 21 NORTH, RANGE 18 EAST, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN, BOUNDED AND DESCRIBED AS FOLLOWS; COMMENCING AT THE SOUTHEAST CORNER OF SECTION 9; THENCE N00°11'16"E, 1316.28 FEET ALONG THE EAST LINE OF THE SOUTHEAST ¼ OF SECTION 9 TO THE NORTH LINE OF THE SOUTHEAST ¼ OF THE SOUTHEAST ¼ OF SECTION 9; THENCE N88°40'04"W, 50.01 FEET ALONG SAID NORTH LINE TO THE WEST RIGHT-OF-WAY LINE OF C.T.H. "N": AND THE POINT OF BEGINNING; THENCE S00°11'16"W, 437.90 FEET ALONG SAID WEST RIGHT-OF-WAY LINE TO THE SOUTH LINE OF LANDS DESCRIBED IN DOCUMENT NO. 1615371; THENCE N88°40'04"W, 586.27 FEET ALONG SAID SOUTH LINE AND THE SOUTH LINE OF LOT 1 OF CERTIFIED SURVEY MAP NO. 6983 TO THE WEST LINE OF SAID LOT 1; THENCE N00°11'16"E, 190.07 FEET ALONG SAID WEST LINE TO THE STARTING POINT OF A MEANDER LINE OF THE CENTERLINE OF AN INTERMITTENT WATERWAY, SAID POINT BEARS S00°11'16"W A DISTANCE OF 46 FEET MORE OR LESS FROM SAID CENTERLINE; THENCE N40°25'15"E, 319.23 FEET ALONG SAID MEANDER LINE TO THE TERMINATION POINT OF SAID MEANDER LINE AND TO THE NORTH LINE OF THE SOUTHEAST ¼ OF THE SOUTHEAST ¼ OF SECTION 9, SAID POINT BEARS S88°40'04"E A DISTANCE OF 25 FEET MORE OR LESS FROM SAID CENTERLINE; THENCE S88°40'04"E, 380.04 FEET ALONG SAID NORTH LINE TO THE POINT OF BEGINNING. INCLUDING ALL THOSE LANDS LYING BETWEEN THE ABOVE DESCRIBED MEANDER LINE AND THE CENTERLINE OF THE INTERMITTENT WATERWAY BOUNDED BY THE EXTENSION OF THE RESPECTIVE LINES OF THE ABOVE DESCRIBED PARCEL TO SAID CENTERLINE. SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

THAT I HAVE MADE SUCH SURVEY UNDER THE DIRECTION TIMOTHY BURKLUND, 3475 FREEDOM ROAD, APPLETON, WI 54913.

THAT THIS MAP IS A CORRECT REPRESENTATION OF THE EXTERIOR BOUNDARY LINES OF THE LAND SURVEYED.

THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236.34 OF THE WISCONSIN STATUTES AND THE SUBDIVISION ORDINANCE OF THE VILLAGE OF LITTLE CHUTE.



 10/19/21
CHRISTOPHER E. PERREAULT, PLS-2249 DATED
CAROW LAND SURVEYING CO., INC.
615 N. LYNNDAL DRIVE, P.O. BOX 1297
APPLETON, WISCONSIN 54912-1297
PHONE: (920)731-4168
A2105.25 (CEP) 10/17/2021

VILLAGE BOARD APPROVAL:

WE HEREBY CERTIFY THAT THIS CERTIFIED SURVEY MAP WAS APPROVED BY THE VILLAGE OF LITTLE CHUTE ON THIS _____ DAY OF _____, 20____.

PRESIDENT

DATED

CLERK

DATED

CERTIFIED SURVEY MAP NO.

ALL OF LOT 1, OF CERTIFIED SURVEY MAP NO. 6983 AS RECORDED IN DOCUMENT NO. 2041137, LOCATED IN AND BEING PART OF THE SOUTHEAST ¼ OF THE SOUTHEAST ¼ OF SECTION 9, TOWNSHIP 21 NORTH, RANGE 18 EAST, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN.

NOTES:

- 1) THE PROPERTY OWNER(S) OF RECORD IS(ARE): TIMOTHY J. BURKLUND
- 2) THIS CERTIFIED SURVEY MAP IS ALL OF TAX PARCEL NO.(S): 260017601, 260433500 AND 260433600.
- 3) THIS CSM IS WHOLLY CONTAINED WITHIN LANDS DESCRIBED IN: DOCUMENT NO.(S): 2216488, 1615371 AND 2057524.

TREASURER'S CERTIFICATE:

I HEREBY CERTIFY THAT THERE ARE NO UNPAID TAXES OR UNPAID SPECIAL ASSESSMENTS ON ANY OF THE LAND INCLUDED ON THIS CERTIFIED SURVEY MAP.

VILLAGE TREASURER

DATED

COUNTY TREASURER

DATED

OWNER'S CERTIFICATE:

AS OWNER(S), I (WE) HEREBY CERTIFY THAT I (WE) CAUSED THE LAND DESCRIBED ON THIS CERTIFIED SURVEY MAP TO BE SURVEYED, COMBINED AND MAPPED AS REPRESENTED HEREON. I (WE) ALSO CERTIFY THAT THIS MAP IS REQUIRED BY S.236.10 OR 236.12 OF THE WISCONSIN STATUTES TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL: VILLAGE OF LITTLE CHUTE.

WITNESS THE HAND AND SEAL OF SAID OWNER(S) THIS _____ DAY OF _____, 20____.

TIMOTHY J. BURKLUND

STATE OF WISCONSIN)

)SS

COUNTY OF OUTAGAMIE)

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 20____, THE ABOVE NAMED PERSON(S) TO ME KNOWN TO BE THE PERSON(S) WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

NOTARY PUBLIC

MY COMMISSION EXPIRES



CHRISTOPHER E. PERREAULT, PLS-2249 DATED
CAROW LAND SURVEYING CO., INC.
615 N. LYNNDAL DRIVE, P.O. BOX 1297
APPLETON, WISCONSIN 54912-1297
PHONE: (920)731-4168
A2105.25 (CEP) 10/17/2021

Village of Little Chute
REQUEST FOR PLAN COMMISSION CONSIDERATION

ITEM DESCRIPTION: K-9 Foundation Sign

PREPARED BY: David Kittel, Community Development Director

REPORT DATE: 11/4/2020

ADMINISTRATOR'S REVIEW/COMMENTS:

EXPLANATION:

The K-9 Foundation is requesting an extension for the existing long-term temporary sign to promote the fundraising for a K-9. A sign of this nature may be permitted for a period of time in any district with approval of the plan commission per Sec. 44-215(9) not to exceed 2 years. The sign is currently located on the grounds of FVMPD on the corner of Madison Street and W McKinley Ave. The sign is approximately ten feet off the property line, with the sign itself measuring approximately 4'x8'. Below is photo of the current sign.



RECOMMENDATION:

Staff has reviewed the request and recommends approval of the extending the temporary sign for a year.