



## AMENDED AGENDA

### VILLAGE OF LITTLE CHUTE UTILITY COMMISSION MEETING

PLACE: Village Hall Board Room

DATE: Tuesday, November 16, 2021

TIME: 6:00 p.m.

- A. Call to Order
- B. Roll Call
- C. Public Appearance for Items Not on the Agenda

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**Virtually attend the November 16<sup>th</sup> Utility Commission meeting at 6 PM by following the link:**

<https://zoom.us/j/89988390286>

Meeting ID: 899 8839 0286

Phone: +1 312 626 6799,,83740509395# US (Chicago)

1. Approval of Minutes  
*Utility Commission Minutes of October 19, 2021*
2. Discussion—Sewer Rate Study Draft
3. Discussion—Delinquent Utility Tax Roll Update
  1. Tax Certification Letters mailed on October 14, 2021, \$159,038.84 (673 accounts)
  2. Current balance due as of November 10, 2021, \$75,485.61 (191 accounts) – Roll to be finalized November 16, 2021
  3. Comparative information for 2020 Final Tax Roll \$97,766.61 (213 accounts)
  4. Updated 2021 Final PSC Report [Updated Final PSC Report](#)
4. Progress Reports
  - a. MCO Operations Update
  - b. Director of Public Works
  - c. Finance Director
5. Approval of Vouchers
6. Closed Session:  
19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. *Outagamie County Landfill*

7.     Return to Open Session

8.     Unfinished Business

9.     Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852 Prepared: November 10, 2021

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## MINUTES OF THE UTILITY COMMISSION MEETING OF OCTOBER 19, 2021

### Call to Order

The Utility Commission meeting was called to order at 6:00 P.M. by Kevin Coffey, Chair

### Roll Call

PRESENT: Kevin Coffey, Chair  
Tim Wegand  
Mark Gloudemans  
Tom Buchholz  
Michael Vanden Berg  
Jessica Schultz

ALSO PRESENT: Village Administrator Beau Bernhoft, Director of Public Works Kent Taylor, Finance Director Lisa Remiker-DeWall, Jerry Verstegen, MCO

### Public Appearance for Items Not on the Agenda

None

### Approval of Minutes from the Utility Commission Meeting of June 15, 2021

*Moved by M. Gloudemans, seconded by T. Buchholz to Approve Minutes from the Utility Commission of June 15, 2021*

All Ayes – Motion Carried

### Action—2022 Proposed Utilities Budget

Director Remiker-DeWall and Director Taylor went over the budgets for sanitary sewer, water, and storm sewer. J. Verstegen from MCO also went over the water budget.

*Moved by J. Schultz, seconded by T. Buchholz to Approve the Proposed 2022 Utilities Budget as presented*

All Ayes – Motion Carried

### Discussion—Public Service Commission Pilot Project-Annual Report Review for Future Rate Studies

Director Remiker-DeWall went over the PSC Annual Report Compliance report that was included in the agenda packet.

### Discussion—Delinquent Utility Tax Certification Letter Mailed - \$159,038.84 (673 accounts)

Director Remiker-DeWall explained the collection process for delinquent accounts and if not paid by year end will get added to the taxes.

### Progress Reports

#### MCO Operations Update

Mr. Jerry Verstegen, MCO updated the Commission on projects and issues done over the summer.

### Director of Public Works

Director Taylor went over the sanitary sewer and storm sewer reports and updates on the Outagamie County Landfill and Nestle Company invoices.

### Finance Director

Director Remiker-DeWall went over the storm, water, and sewer budgets

### Approval of Vouchers

*Moved by M. Gloudemans, seconded by K. Coffey to Approve and Authorize payment of Vouchers and draw from the respective funds*

All Ayes – Motion Carried

**Unfinished Business**

None

**Items for Future Agenda**

Closed Session for November Meeting

Rate Study RFP

Modify/Amending Utility Commissioners Terms

**Adjournment**

*Moved by T. Wegand, seconded by T. Buchholz to Adjourn the Utility Commission Meeting at 7:51 p.m.*

All Ayes – Motion Carried

**VILLAGE OF LITTLE CHUTE**

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By: Kevin Coffey, Chair

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Attest: Laurie Decker, Village Clerk



**VILLAGE OF LITTLE CHUTE**  
**REQUEST FOR PROPOSALS AND QUALIFICATIONS**  
**WASTEWATER UTILITY RATE STUDY**

Due date for proposals: December 17, 2021, Time: 2:00 p.m. CST

Place: Finance Department, 108 W Main Street, Little Chute, WI 54140

Contact regarding this Request for Proposals: Lisa Remiker-DeWall, CPA CPFO  
Finance Director  
Ph: (920) 423-3855 Fax (920) 423-3858  
Email: [lisa@littlechutewi.org](mailto:lisa@littlechutewi.org)

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*The Village of Little Chute is an Equal Opportunity Employer*

**REQUEST FOR PROPOSALS  
FOR  
WASTEWATER UTILITY RATE STUDIES**

Village of Little Chute  
Finance Department / Department of Public Works

**I. Introduction**

The Village of Little Chute, Wisconsin is requesting proposals and qualifications from professional firms to perform a comprehensive rate study and provide other specified financial consulting services for the benefit of the Village's Wastewater Utility.

The Village of Little Chute's wastewater sewer main infrastructure exceeds fifty-eight miles and continues to expand and upgrade. The Wastewater Utility serves the Village of Little Chute limits only. The Village bills water, sewer, and stormwater service charges on the same bill, itemized separately. This study will involve wastewater volume, meter, collection systems, capital, and debt service. In addition, Industrial Quantity and Quality (Q/Q) will be reviewed and a cost of service will be prepared. Fee schedules per Village ordinance will be reviewed and any adjustment to fees should be prepared as well.

The Wastewater Utility has consistent residential and commercial revenues but is experiencing fluctuations with public authority revenue. The Outagamie County Landfill is located within the Village of Little Chute limits and currently five cells discharge to the Village sewer system while remaining cells and anticipated new cell will discharge to the City of Appleton. The Village is located within the geographic boundaries of the Heart of the Valley Metropolitan Sewer District (HOVMSD) and receives sanitary sewer treatment service from HOVMSD. HOVMSD is preparing for an upcoming multi-million-dollar rehabilitation of the 5.5-mile interceptor system that was constructed in 1977 that has experienced corrosion of the concrete pipe and structures. The cost is yet to be determined but was estimated to be \$21.8 million in 2017. Bids are expected to be let in the fourth quarter of 2022. Current wastewater rates were last approved by the Village Board on July 1, 2011. Due to these reasons, a review of the current rate structure is required. The financial structure of the Utility must be prepared to support current operations, future capital improvements of the Village and HOVMSD, new regulations, and debt service. The intended outcome of this Request for Proposals (RFP) is to identify and establish a contract with the firm best qualified to analyze the current system, forecast future expenses and revenue requirements, develop appropriate rates and fees, provide reports and recommendations, and perform other tasks as listed in the Scope of Services. All outcomes of the study must comply with Village ordinances and any applicable DNR regulations.

It is anticipated that the contract for this service will be awarded no later than January 7, 2022. The rate study would need to be completed by June 1, 2022, to have Village of Little Chute Board

approval in the third quarter 2022 with decision point to implement new rates in 2022 or at budget for new rates to be effective January 1, 2023.

All questions or communications regarding any aspect of this RFP shall be directed via fax, phone, mail, or email to:

Lisa Remiker-DeWall, CPA CPFO      Ph : 920-423-3855  
Finance Director      Fax : 920-423-3858  
Finance Department      Email: [lisa@littlechutewi.org](mailto:lisa@littlechutewi.org)  
108 W Main Street  
Little Chute, WI 54140

## Scope of Services

The successful firm will perform, at a minimum, the following tasks, and services:

1. Utilize informational resources provided by the Village as follows:
  - a. Consumer analysis by customer class
  - b. Industrial Q/Q analysis
  - c. Five Year Capital Improvement Plan
  - d. Debt service with repayment schedules
  - e. Operating budgets
  - f. Assessment policy
  - g. Village Ordinances
  - h. Current fee schedules
2. Prepare and submit a detailed list and time schedule of tasks, information requirements, reviews, meetings, submission of reports, etc.
3. Perform financial sensitivity analysis on utility operations considering such factors as capital program implementation, operating costs, regulatory changes and other issues that may impact financial operations.
4. Review current billing policies and procedures and advise recommended changes.
5. Review and design as considered necessary, appropriate rates, fees and any other service charges needed for the Wastewater Utility to meet current and five-year capital plan goals, as well as operational expenses. Rates and fees will include:
  - Volume charges
  - Meter charges (several classes of  $\frac{3}{4}$ " and 1" meters with different volume capacities)
  - Exception meter charges
  - Industrial Q/Q charges for Flow, BOD (biological oxygen demand) and TSS (total suspended solids), Phosphorus, and Ammonia.

- Potential Q/Q charges for Chlorides and Per-and Polyfluoroalkyl Substances (PFAS)
- Other fees

6. Provide an appropriate plan recommendation for ongoing analysis, timing, and methods for future rate adjustments through the year 2027.
7. Analyze and report on the borrowing capacity of the Utility.
8. Develop strategy for accomplishing necessary capital expenditures including analysis of fee impacts.
9. The consultant should schedule and attend at a minimum three on-site meetings with the Village (could be remote if or as needed). The intent of the meetings is to provide communication, discuss findings, and make decisions regarding rates that meet the requirements of the Village. The meeting/presentation dates depend upon receipt of data requested and timely review of the draft and final reports by the Village.
  - Meeting 1: Initial meeting with Village staff/data collection and scheduling. This meeting should be scheduled no later than 10 days after contract is signed and executed.
  - Meeting 2: Interim meeting with Village staff to review and discuss the preliminary findings and recommendations of the rate study.
  - Meeting 3: Review and discuss final draft report.
10. Provide final report with recommendations and a five-year financial forecast for presentation to the Village Utilities Committee (attendance required by successful firm) no later than June 1, 2022.

The consultant shall deliver the following;

1. Draft Utility Rate Study report for comment and review prior to final printing.
2. Final Utility Rate Study report.
3. Electronic copy of the final report in Adobe PDF format.
4. Presentation materials or power point used at the Utility Commission and Village Board for the Final Update Report. Consultant will provide in advance, a copy of the Committee presentation for review.

All written and electronic documents, including but not limited to data compilations, studies, and reports that are prepared in the performance of this Project, shall remain the property of Village of Little Chute and will be delivered before final payment to consultant.

11. Answer questions, render opinions, and perform other financial consulting tasks related to the Wastewater Utility, as authorized by Village staff.

## **Terms and Conditions**

A. Termination – If for any reason, the firm selected shall fail to fulfill the obligations agreed to in a timely manner, the Village shall have the right to terminate the contract by specifying the date of termination in a written notice to the firm at least thirty (30) days before the termination date. In this event, the firm shall be entitled to just and equitable compensation for the work satisfactorily completed.

B. Insurance- The successful proposer will be required to furnish, within ten (10) days of award notification and before commencing work, the certificate of insurance specified in Exhibit B. The certificate shall name the Village, its officers and employees, as additional insured.

C. Indemnification Clause- The agreement resulting from this RFP shall be required to contain the following:

“Provider agrees to indemnify, defend and hold harmless the Village and its officers, officials, employees and agents from and against any and all liability, loss, damage expense, costs (including attorney fees arising out of this agreement), caused in whole or in part by Provider or anyone for whose acts any of them may be liable, except where caused by the sole negligence or willful misconduct of the Village.”

D. Contract Term- The contract resulting from the award of this RFP shall cover a period adequate to include project completion not later than June 1, 2022.

E. Assignment - The selected firm shall not assign, transfer, or subcontract any interest in the contract without the prior written consent of the Village.

F. Right to Reject- The Village reserves the right to reject any or all proposals, to waive technicalities, or to accept the proposal(s) deemed to serve the Village’s best interest.

G. Contract Form- Any contract or written agreement resulting from acceptance of a proposal shall be on forms prepared by the Village, or approved by the Village, and shall at a minimum contain or incorporate by reference all the requirements and provisions of this RFP.

H. Proposal Costs- All costs associated with preparation, submittal and presentation of proposals shall be borne by the proposer.

I. Interviews/Negotiations- The Village reserves the right to conduct on-site interviews with one or more proposers prior to an award recommendation; and to enter final contract negotiations with the proposer recommended for contract award.

## II. Submittal Instructions

A. Content: Proposals are to consist of five (5) sections as follows:

1. **Executive Summary**- This section, limited to two (2) pages or less, should contain a description of the firm: history, ownership, market strengths, services offered, etc.; the general approach to the proposal; and a brief statement regarding your interest in this project.
2. **Qualifications**- This section should describe the specific qualifications of the firm to successfully complete the project; including, but not necessarily limited to:
  - a) A statement of the firm's particular abilities and qualifications related to this project, and those of subcontractors, if applicable.
  - b) Resumes and experience of key personnel (and subcontractors, if applicable) to be assigned to this project. Prior notification of any change in personnel assigned to the project once awarded is required.
  - c) Description of other similar engagements by the firm, key personnel or subcontractors pertinent to this project. Include specific experience on past projects working with wastewater utilities.
  - d) A list of relevant references that we may contact should be submitted at the end of the proposal, in section 5. Other Submittals (see below).
3. **Scope of Services**- Use this section to fully address the requirements listed in Scope of Services (Section II) above. This should be a services plan identifying and defining specific tasks and milestones to be accomplished, and a corresponding proposed project schedule. Approximate staff hours should be defined to indicate the estimated level of effort and the division of work between key personnel (see 2.b. above), other firm staff, or subcontractors, if any. Any services or tasks the firm feels should be part of the project but are not listed in the Scope of Services (Section II above) may be proposed but should be clearly identified as "optional" or "suggested," and will be considered separately from the main proposal.
4. **Fees**- This part of the proposal shall contain the fee schedule for the services **expressed as numbers of hours and hourly fees for each classification of personnel identified in the Scope of Services. The total of the extended costs shall be considered the "not to exceed" cost for the scope of work under the contract.** NOTE: This should be submitted in a separate document clearly marked: "Fee Schedule – Wastewater Rate Study." Fees must include all costs associated with the work effort, including travel, materials, and other expenses.
5. **Other Submittals** – This will include completed Exhibit "A" Submittal Agreement, list of references, and any other materials the firm believes the Village should take into consideration when evaluating the firm's qualifications. However, elaborate brochures or voluminous examples are neither required nor desired.

B. Delivery of Proposals: Proposal packages shall be emailed, mailed or hand delivered to the address shown below, by mail, courier, or in person on or before **2:00 p.m. CST on Friday, December 17, 2021**. Proposals submitted after this time will be rejected as unresponsive. Proposers shall submit their proposal and a separate fee schedule document to:

Village of Little Chute  
Finance Department  
108 W Main Street  
Little Chute, WI 54140

Proposal packages must be clearly marked on the outside of the package with the name of the submitting firm and “Wastewater Utility Rate Study.” Proposers are responsible to ensure receipt of proposals by the specified due date and time. Delivery to the U.S. Postal Service or other carrier does not constitute receipt.

## **V. Evaluation of Proposals**

A panel of Village of Little Chute department representatives will evaluate proposals and conduct secondary interviews if deemed necessary. The panel will assign a numerically weighted score to each proposal based upon the following criteria:

Executive Summary	10 points
Qualifications	25 points
Scope of Services	30 points
Fees	20 points
Other Submittals	<u>15 points</u>
	100 points total possible

In addition to the above, extra points not to exceed 5% of the total point possible (extra 5 points) may be assigned to proposals from firms with identifiable local advantages.

The Evaluation Panel will require an estimated ten working days after the proposal due date to evaluate proposals. Thereafter, interview(s) may be conducted, and an award recommendation will be presented to the appropriate committee(s) of the Village of Little Chute for approval, and all proposing firms will be advised of the recommendation.

Since the final contract award requires the approval of the Utilities Committee, proposers are advised that these officials have the right to terminate or modify the contract or project scope, subject to agreement by the selected firm.

EXHIBIT "A"

**SUBMITTAL AGREEMENT**

**WASTEWATER UTILITY RATE STUDY**

(Complete and include with Proposal)

I/We herewith offer to supply the Village of Little Chute, on or before the stated delivery date, in accordance with the specifications, if issued a bona fide contract within 45 days of this offer, the items called for in the attached specifications.

I hereby certify that I am authorized to make this offer on behalf of the named company and to bind said company to all conditions of this proposal.

PROPOSING FIRM: \_\_\_\_\_

STREET: \_\_\_\_\_

CITY AND STATE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

PHONE : \_\_\_\_\_

FAX # : \_\_\_\_\_

EMAIL : \_\_\_\_\_

DATE SUBMITTED \_\_\_\_\_

PROPOSAL DUE: 2:00 P.M. CST December 17, 2021

DELIVER TO: Finance Department  
108 W Main Street  
Little Chute, WI 54140

## EXHIBIT “B”

### IR 3.1 – Professional Services: \$2M Umbrella

#### Village of Little Chute Insurance Requirements

##### Project: Wastewater Utility Rate Study

The contract or purchase order is not considered approved, and the Contractor shall not commence work until proof of the required insurance has been provided to the applicable department for the Village of Little Chute.

It is hereby agreed and understood that the insurance required by the Village of Little Chute is primary coverage and any insurance or self-insurance maintained by the Village of Little Chute, its officers, council members, agents, employees, or authorized volunteers will not contribute to a loss. All insurance shall be in full force prior to commencing work and remain in force until the entire job is completed or the length of time specified in the contract or listed below, whichever is longer.

- **Professional Liability**
  - Limits
    - Each claim ..... \$1,000,000
    - Annual aggregate ..... \$1,000,000
  - Must continue coverage for 2 years after final acceptance for service/job
- **General Liability Coverage**
  - Commercial General Liability
    - Each occurrence limit ..... \$1,000,000
    - Personal liability and advertising injury ..... \$1,000,000
    - General aggregate ..... \$2,000,000
    - Products/completed operations aggregate ..... \$2,000,000
  - Claims made form of coverage is not acceptable.
  - Insurance must include:
    - Premises and Operations Liability
    - Contractual Liability
    - Personal Injury
    - Explosion, collapse, and underground coverage
    - Products/Completed Operations must be carried for 2 years after acceptance of completed work
    - **The general aggregate must apply separately to this project/location**
- **Business Automobile Coverage**
  - Combined single limit for bodily injury and property damage
    - Each incident ..... \$1,000,000
  - Must cover liability for Symbol #1 – “Any Auto” – including owned, non-owned, and hired automobile liability

- **Workers Compensation and Employers Liability:** IF required by Wisconsin State Statute or any workers compensation statute of a different state.
  - Must carry coverage for Statutory Workers Compensation and an Employers Liability limit of:
    - Each accident.....\$100,000
    - Disease policy limit .....\$500,000
    - Disease – each employee .....\$100,000
- **Umbrella Liability:** IF exposure exists, provide coverage at least as broad as the underlying commercial general liability, watercraft liability (if required), automobile liability and employers' liability, with a minimum limit of
  - Each occurrence .....\$2,000,000
  - Aggregate.....\$2,000,000
  - Maximum self-insured retention .....\$10,000
- **Aircraft Liability:** IF the project work includes the use of, or operation of any aircraft, drone, or helicopter, per occurrence for bodily injury and property damage including passenger liability and including liability for any slung cargo .....\$3,000,000
- **Cyber and Technology Liability Insurance**
  - Per occurrence (network security).....\$500,000
- **3<sup>rd</sup> Party Client Coverage (Theft) and Computer Fraud (Crime)**
  - Per occurrence .....\$100,000
- **Additional Provisions**
  - **Primary and Non-Contributory requirement:** All insurance must be primary and non-contributory to any insurance or self-insurance carried by Village of Little Chute.
  - **Acceptability of Insurers:** Insurance is to be placed with insurers who have an A.M. Best rating of no less than A- and a Financial Size Category of no less than Class VI, and who are authorized as an admitted insurance company in the state of Wisconsin.
  - **Additional Insured Requirements:** The following must be named as **additional insureds** on the General Liability and Business Automobile Liability Policies for liability arising out of project work: **Village of Little Chute, and its officers, council members, agents, employees, and authorized volunteers. On the Commercial General Liability Policy, the additional insured coverage must be ISO form CG 20 10 07 04 and include Products/Completed Operations equivalent to ISO form CG 20 37 07 04 or their equivalents for a minimum of 2 years after acceptance of work. This does not apply to Workers Compensation Policies.**
  - Certificates of Insurance acceptable to the Village of Little Chute shall be submitted prior to commencement of the work to the applicable department. **In addition, form CG 20 10 07 04 for ongoing work exposure and form CG 20 37 07 04 for products-completed operations exposure must also be provided or its equivalent.** These certificates shall contain a provision that coverage afforded under the policies will not be canceled or non-renewed until at least 30 days' prior written notice has been given to the Village of Little Chute.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK –  
REQUIREMENTS CONTINUE ON FOLLOWING PAGE

**The following additional coverages are required where the corresponding box is checked. In addition, Contractor shall be responsible for consulting with its insurance carrier to determine whether any of the other following coverages should be carried based upon the specific project:**

- Property Insurance Coverage** to be provided by the Contractor
  - The property insurance must include engineering or architect fees and must equal the bid amount, plus any change orders.
  - Coverage includes property on the work site/s, property in transit and property stored off the work site/s.
  - Coverage will be on a **Replacement Cost basis**.
  - The Village of Little Chute, consultants, architects, architect consultants, engineers, engineer consultants, contractors and subcontractors will be added as named insureds to the policy.
  - Coverage must include collapse and be written on a "special peril" or "all risk" perils basis.
  - Coverage must include water damage (including, but not limited to, flood, surface water, hydrostatic pressure) and earth movement.
  - Coverage must include testing and start up.
  - Coverage must include boiler and machinery if the exposure exists.
  - Coverage must include engineers' and architects' fees.
  - Coverage must include building ordinance or law coverage with a limit of 5% of the contract amount.
  - The policy must cover/allow partial utilization by owner.
  - Coverage must include a "waiver of subrogation" against any named insureds or additional insureds.
  - Contractor is responsible for all deductibles and coinsurance penalties.
- Pollution Liability – Contractors; Motor Vehicle/Automobile; Professional; Environmental Consultants/Engineers**
  - Definition of "Covered Operations" in the policy must include the type of work being done for the Village of Little Chute.
  - Limits of Liability:
    - \$500,000 each loss for bodily injury, property damage, environmental damage
    - \$1,000,000 Aggregate for bodily injury, property damage, environmental damage (environmental damage includes pollution and clean-up costs)
  - Deductible must be paid by the Contractor, consultants/engineers
  - The Village of Little Chute, its Council members and employees must be Additional Insureds
  - The policy must also cover subcontractors
  - Specify if "Wrongful Delivery" is covered
  - Must cover motor vehicle loading and unloading and show on Certificate of Insurance
  - Certificate of Insurance must state:
    - If the policy is an Occurrence or a Claims Made Form
    - If the defense costs reduce the limit of liability
    - If the policy covers motor vehicle loading and unloading claims
    - If there is an underground storage tank or a super fund exclusion
    - If there is a Contractual Liability Exclusion
    - If Bodily Injury includes mental anguish and emotional distress
- Aircraft Liability** insurance with a limit of \$3,000,000 per occurrence for bodily injury and property damage including passenger liability and slung cargo **IF** the project includes the use or operation of any aircraft, drone, or helicopter.
- Watercraft liability protection and indemnity coverage** to be provided by the Contractor



Engineering Department &  
Department of Public Works  
**Monthly Utility Commission**  
**Report for October 2021**

**STREET NOTES:**

**Sanitary Sewer**

- Checked sanitary sewer mains and preformed preventive maintenance.
- Inspected sanitary manholes for ground water infiltration.
- Jetter truck was down for three weeks due to issues with water pump. Mechanic was able to repair and rebuild pump in house.

**Storm Sewer**

- Reviewed new development site plans.
- Reviewed and managed storm water permits.
- Performed erosion control monitoring and management.
- Continued weekly street sweeping.
- Inlet repairs were completed for the year.
- Continued annual outfall testing, but with lack of rain most outfalls were dry.

**Storm Ponds**

- Nothing to report.

**Water**

- Nothing to report.

## **ENGINEERING NOTES: 2021 Utility Projects – September**

In the month of October no utilities were installed or any utility removals to report.

### **North Ave (CTH OO) Sanitary Sewer Replacement Project**

The utility work for this project was completed by the end of September with pavement restoration completed late-October.

**Vandenbroek Pond** – The contractor has scheduled this work for early spring construction without the need to extend the project deadline. This will be implemented into the contract documents by change order.

## **Top Priorities for November 2021**

**Pine Street Parking Lot** – The Storm Water Management design to meet storm water quality requirements for over an acre of disturbance has been completed in October. The storm water management plan and report preparation are high on our priority list to be able to complete this work in November so we are able to begin the permitting process in December. The sanitary, water and storm sewer design are also 85 percent complete with plan preparation in process.

**Pheasant Run Storm Sewer** - A wetland delineation was completed for this project with final pipe sizing for the new 54-inch pipe completed in October. A grading plan with new inlet locations are in process for the month of November. Plan preparation is a high priority for this project so we can meet with the residents to discuss our design prior to beginning the permit process.

**VILLAGE OF LITTLE CHUTE**

**SEWER UTILITY**

**BUDGET STATUS**

	2021		2020 ACTUAL	<i>Change from PY</i>
	BUDGET Revenue =>	ACTUAL OCT YTD		
<b><u>REVENUE</u></b>				
Multi-family Residential	200,000	187,746	165,690	13.31%
Residential	1,200,000	1,004,267	1,012,065	-0.77%
Commercial	200,000	204,328	169,185	20.77%
Industrial	650,000	798,846	600,050	33.13%
Public Authority	420,000	211,226	227,094	-6.99%
Sales Subtotal	2,670,000	2,406,413	2,174,084	10.7%
% of CY Budget		90%		
All Other	419,536	68,833	119,303	-42.30%
<b>TOTAL REVENUE</b>	<b>3,089,536</b>	<b>2,475,246</b>	<b>2,293,387</b>	
% of CY Budget		80%		7.9%
 <b><u>EXPENSES</u></b>				
	2021		2020 ACTUAL	
	BUDGET Expense =>	ACTUAL OCT YTD		
Financing	235,194	200,725	213,639	-6.04%
Treatment	2,381,600	1,854,649	1,485,500	24.85%
Collection	219,971	152,798	142,208	7.45%
Billing	144,243	104,123	68,970	50.97%
Admin	178,169	120,139	111,526	7.72%
<b>TOTAL EXPENSE</b>	<b>3,159,177</b>	<b>2,432,434</b>	<b>2,021,843</b>	
% of CY Budget		77%		20.3%
<b>CASH FLOW -OPERATIONS</b>	(69,641)	42,812	271,544	-84.23%
ADD: DEPRECIATION	220,000	186,633	198,600	
ADD: NEW DEBT	-	-	-	
LESS: PRINCIPAL PAID	(47,132)	(30,000)	(100,000)	
LESS: FIXED ASSETS	(286,720)	(247,416)	(93,227)	
<b>NET CASH FLOW</b>	<b>(183,493)</b>	<b>(47,971)</b>	<b>276,917</b>	

**NOTE :** Outagamie County Landfill billed quarterly so only six months included above  
as did not have September data to bill until early November

Discovered well usage going into sewer system was not being billed at GLK Foods. Back  
billing is completed \$96,308

Interest and investment income decline is the result of market changes due to COVID-19

Property, Auto and Workers Compensation premiums paid for all quarters so includes  
twelve months of expense

COVID impacted meter change out in 2020 so catching up in 2021/2022

Capital Contributions in "All Other Revenue" is a revenue representing infrastructure paid for by TIF  
or Developer contributed but is not recorded until year-end when projects are complete.

Reminder that capital assets are shown as expense in utilities until capitalized as part of year end  
audit preparation along with a few other annual processes.

VILLAGE OF LITTLE CHUTE  
 SEWER UTILITY  
 DEBT SCHEDULE

2012A Issue G O			2019 Refunding			
Year	Sanitary		Sanitary			
	Principal	Interest	Total	Principal	Interest	
2021	17,132.00	496.55	17,628.55	30,000.00	6,600.00	36,600.00
2022	17,684.00	265.27	17,949.27	30,000.00	5,700.00	35,700.00
2023				40,000.00	4,800.00	44,800.00
2024				40,000.00	3,600.00	43,600.00
2025				40,000.00	2,400.00	42,400.00
2026				35,000.00	1,350.00	36,350.00
	34,816.00	761.82	35,577.82	215,000.00	24,450.00	239,450.00

  

TOTAL DEBT			
Year	Sanitary		
	Principal	Interest	Total
2021	47,132.00	7,096.55	54,228.55
2022	47,684.00	5,965.27	53,649.27
2023	40,000.00	4,800.00	44,800.00
2024	40,000.00	3,600.00	43,600.00
2025	40,000.00	2,400.00	42,400.00
2026	35,000.00	1,350.00	36,350.00
	249,816.00	25,211.82	275,027.82

**VILLAGE OF LITTLE CHUTE**

**WATER UTILITY**

**BUDGET STATUS**

	<b>2021</b>		<b>2020</b> ACTUAL	<i>Change from PY</i>
	<b>BUDGET</b> Revenue = >	<b>ACTUAL</b> OCT YTD		
<b>REVENUE</b>				
Multi-family Residential	125,000	112,483	103,976	8.18%
Residential	976,000	783,339	823,452	-4.87%
Commercial	144,000	140,945	123,943	13.72%
Industrial	410,000	404,557	361,597	11.88%
Private Fire	57,000	49,168	47,743	2.98%
Public Fire	412,000	354,318	353,175	0.32%
Public Authority	45,000	39,448	40,949	-3.67%
Sales Subtotal	2,169,000	1,884,258	1,854,835	1.6%
% of CY Budget		87%		
All Other	503,485	66,788	89,457	-25.34%
<b>TOTAL REVENUE</b>	<b>2,672,485</b>	<b>1,951,047</b>	<b>1,944,292</b>	
% of CY Budget		73%		0.3%
 <b>EXPENSES</b>				
Financing	712,028	602,306	572,725	5.16%
Wells/Source	72,611	80,355	19,046	321.90%
Pumping	312,837	148,197	167,177	-11.35%
Treatment	385,965	311,603	292,523	6.52%
Distribution	580,231	403,246	384,685	4.82%
Billing	60,043	45,668	42,120	8.42%
Admin	163,778	102,469	111,030	-7.71%
<b>TOTAL EXPENSE</b>	<b>2,287,493</b>	<b>1,693,844</b>	<b>1,589,306</b>	
% of CY Budget		74%		6.6%
<b>CASH FLOW -OPERATIONS</b>	384,992	257,203	354,986	-27.55%
ADD: DEPRECIATION	472,000	400,864	354,600	
ADD: NEW DEBT	-	-	-	
LESS: PRINCIPAL PAID	(389,547)	(311,540)	(325,569)	
LESS: FIXED ASSETS	(48,432)	(41,938)	(737,928)	
<b>NET CASH FLOW</b>	<b>419,013</b>	<b>304,589</b>	<b>(353,911)</b>	

**NOTE :**

Interest and investment income decline result of market changes due to COVID-19

Well # 3 inspection and pull in 2021

Property, Auto and Workers Compensation premiums paid for all quarters so twelve months expense have hit the books

Capital Contributions in "All Other Revenue" is a revenue representing infrastructure paid for by TIF or Developer contributed but is not recorded until year-end when projects are complete.  
Budget is \$396,000

**VILLAGE OF LITTLE CHUTE**  
**WATER UTILITY**  
**DEBT SCHEDULE**

2012A Issue			2014A Issue			2017B Issue			
Year	Water		Principal	Water		Principal	Water		
	Principal	Interest	Total	Interest	Total		Interest	Total	
2021	78,007.00	2,260.95	80,267.95	40,000.00	3,460.00	43,460.00	1,526.12	334.10	1,860.22
2022	80,524.00	1,207.85	81,731.85	45,000.00	2,587.50	47,587.50	1,443.63	288.32	1,731.95
2023				45,000.00	1,608.75	46,608.75	1,464.25	245.00	1,709.25
2024				45,000.00	551.25	45,551.25	1,546.74	201.08	1,747.82
2025							1,691.11	154.68	1,845.79
2026							1,711.73	103.94	1,815.67
2027							1,752.96	52.58	1,805.54
	158,531.00	3,468.80	161,999.80	175,000.00	8,207.50	183,207.50	11,136.54	1,379.70	12,516.24
2016 Water Revenue			2017 Safe Drinking Bonds			2019A Issue			
Year	Water		Principal	Water		Principal	Water		
	Principal	Interest	Total	Interest	Total		Interest	Total	
2021	75,000.00	7,362.50	82,362.50	55,014.12	18,510.80	73,524.92	35,000.00	9,912.50	44,912.50
2022	75,000.00	6,237.50	81,237.50	55,982.37	17,534.04	73,516.41	35,000.00	8,950.00	43,950.00
2023	75,000.00	5,037.50	80,037.50	56,967.66	16,540.07	73,507.73	35,000.00	7,900.00	42,900.00
2024	80,000.00	3,720.00	83,720.00	57,970.29	15,528.62	73,498.91	35,000.00	6,850.00	41,850.00
2025	80,000.00	2,280.00	82,280.00	58,990.57	14,499.38	73,489.95	40,000.00	5,800.00	45,800.00
2026	80,000.00	760.00	80,760.00	60,028.80	13,451.99	73,480.79	40,000.00	4,600.00	44,600.00
2027				61,085.31	12,386.19	73,471.50	40,000.00	3,400.00	43,400.00
2028				62,160.41	11,301.63	73,462.04	40,000.00	2,200.00	42,200.00
2029				63,254.43	10,197.98	73,452.41	40,000.00	1,000.00	41,000.00
2030				64,367.71	9,074.91	73,442.62			
2031				65,500.58	7,932.06	73,432.64			
2032				66,653.39	6,769.11	73,422.50			
2033				67,826.49	5,585.69	73,412.18			
2034				69,020.23	4,381.43	73,401.66			
2035				70,234.99	3,155.99	73,390.98			
2036				71,471.13	1,908.98	73,380.11			
2037				72,729.02	640.01	73,369.03			
	465,000.00	25,397.50	490,397.50	1,079,257.50	169,398.88	1,248,656.38	340,000.00	50,612.50	390,612.50
2019 Refunding			2020 Issue			TOTAL DEBT			
Year	Water		Principal	Water		Principal	Water		
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	
2021	50,000.00	9,450.00	59,450.00	55,000.00	8,235.42	63,235.42	389,547.24	59,526.27	449,073.51
2022	50,000.00	7,950.00	57,950.00	50,000.00	7,750.00	57,750.00	392,950.00	52,505.21	445,455.21
2023	50,000.00	6,450.00	56,450.00	55,000.00	6,750.00	61,750.00	318,431.91	44,531.32	362,963.23
2024	55,000.00	4,950.00	59,950.00	55,000.00	5,650.00	60,650.00	329,517.03	37,450.95	366,967.98
2025	55,000.00	3,300.00	58,300.00	55,000.00	4,550.00	59,550.00	290,681.68	30,584.06	321,265.74
2026	55,000.00	1,650.00	56,650.00	55,000.00	3,450.00	58,450.00	291,740.53	24,015.93	315,756.46
2027				55,000.00	2,350.00	57,350.00	157,838.27	18,188.77	176,027.04
2028				60,000.00	1,800.00	61,800.00	162,160.41	15,301.63	177,462.04
2029				60,000.00	1,200.00	61,200.00	163,254.43	12,397.98	175,652.41
2030				60,000.00	600.00	60,600.00	124,367.71	9,674.91	134,042.62
2031							65,500.58	7,932.06	73,432.64
2032							66,653.39	6,769.11	73,422.50
2033							67,826.49	5,585.69	73,412.18
2034							69,020.23	4,381.43	73,401.66
2035							70,234.99	3,155.99	73,390.98
2036							71,471.13	1,908.98	73,380.11
2037							72,729.02	640.01	73,369.03
	315,000.00	33,750.00	348,750.00	560,000.00	42,335.42	602,335.42	3,103,925.04	334,550.30	3,438,475.34

**VILLAGE OF LITTLE CHUTE**

**STORM UTILITY**

**BUDGET STATUS**

	<b>2021</b>		<b>2020</b> ACTUAL	<i>Change from PY</i>
	<b>BUDGET</b> Revenue =>	<b>ACTUAL</b> OCT YTD		
<b>REVENUE</b>				
Multi-family Residential	65,000	66,768	59,210	12.76%
Residential	352,000	296,109	294,690	0.48%
Commercial	485,000	413,353	407,414	1.46%
Industrial	151,000	127,966	127,968	0.00%
Public Authority	75,000	62,576	61,915	1.07%
Sales Subtotal	1,128,000	966,772	951,197	1.6%
<i>% of CY Budget</i>		86%		
All Other	1,152,245	45,997	183,679	-74.96%
<b>TOTAL REVENUE</b>	<b>2,280,245</b>	<b>1,012,770</b>	<b>1,134,876</b>	<b>-10.8%</b>
<i>% of CY Budget</i>		44%		
<b>Expense = &gt; OCT YTD</b>				
<b>EXPENSES</b>	<b>2021</b>		<b>2020</b> ACTUAL	
	<b>BUDGET</b>	<b>ACTUAL</b>		
Financing	491,661	425,433	416,580	2.13%
Pond Maintenance	117,031	76,185	78,135	-2.50%
Collection	310,334	191,847	189,469	1.26%
Billing	55,157	45,463	36,706	23.86%
Admin	212,859	177,339	168,949	4.97%
<b>TOTAL EXPENSE</b>	<b>1,187,042</b>	<b>916,267</b>	<b>889,839</b>	
<i>% of CY Budget</i>		77%		3.0%
<b>CASH FLOW -OPERATIONS</b>	<b>1,093,203</b>	<b>96,503</b>	<b>245,037</b>	<b>-60.62%</b>
ADD: DEPRECIATION	430,000	366,133	344,200	
ADD: NEW DEBT	-	-	-	
LESS: PRINCIPAL PAID	(304,500)	(253,028)	(102,324)	
LESS: FIXED ASSETS	(904,091)	(268,473)	(540,532)	
<b>NET CASH FLOW</b>	<b>314,612</b>	<b>(58,865)</b>	<b>(53,619)</b>	

**NOTE :**

Interest and investment income decline result of market changes due to COVID-19

Property, Auto and Workers Compensation premiums paid for all quarters for 2021,  
so twelve months expense have hit the books

Capital Contributions in "All Other Revenue" is a revenue representing infrastructure paid for by TIF  
or Developer contributed but is not recorded until year-end when projects are complete.  
Budget is \$963,000

Reminder that capital assets are shown as expense in utilities until capitalized as part of year end  
audit preparation along with a few other annual processes.

VILLAGE OF LITTLE CHUTE  
STORM UTILITY  
DEBT SCHEDULE

2012A G O Note			2016 Storm Revenue			2010 Clean Water Fund			
Year	Storm			Storm			Storm		
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2021	51,472.00	1,491.85	52,963.85	80,000.00	34,912.00	114,912.00	23,027.71	7,059.28	30,086.99
2022	53,132.00	796.98	53,928.98	80,000.00	33,312.00	113,312.00	23,753.78	6,321.76	30,075.54
2023				80,000.00	31,712.00	111,712.00	24,502.73	5,561.01	30,063.74
2024				80,000.00	30,192.00	110,192.00	25,275.30	4,776.24	30,051.54
2025				84,000.00	28,716.00	112,716.00	26,072.23	3,966.75	30,038.98
2026				84,000.00	27,120.00	111,120.00	26,894.29	3,131.75	30,026.04
2027				84,000.00	25,440.00	109,440.00	27,742.27	2,270.38	30,012.65
2028				92,000.00	23,542.00	115,542.00	28,616.98	1,381.89	29,998.87
2029				92,000.00	21,426.00	113,426.00	29,519.28	465.37	29,984.65
2030				96,000.00	19,168.00	115,168.00			
2031				100,000.00	16,718.00	116,718.00			
2032				100,000.00	14,118.00	114,118.00			
2033				104,000.00	11,364.00	115,364.00			
2034				108,000.00	8,340.00	116,340.00			
2035				112,000.00	5,040.00	117,040.00			
2036				112,000.00	1,680.00	113,680.00			
	104,604.00	2,288.83	106,892.83	1,488,000.00	332,800.00	1,820,800.00	235,404.57	34,934.43	270,339.00
2019 Refunding			2020 G O Note			TOTAL DEBT			
Year	Storm			Storm			Storm		
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2021	95,000.00	17,550.00	112,550.00	55,000.00	7,909.72	62,909.72	304,499.71	68,922.85	373,422.56
2022	95,000.00	14,700.00	109,700.00	50,000.00	7,400.00	57,400.00	301,885.78	62,530.74	364,416.52
2023	95,000.00	11,850.00	106,850.00	50,000.00	6,400.00	56,400.00	249,502.73	55,523.01	305,025.74
2024	95,000.00	9,000.00	104,000.00	50,000.00	5,400.00	55,400.00	250,275.30	49,368.24	299,643.54
2025	100,000.00	6,150.00	106,150.00	55,000.00	4,400.00	59,400.00	265,072.23	43,232.75	308,304.98
2026	105,000.00	3,150.00	108,150.00	55,000.00	3,300.00	58,300.00	270,894.29	36,701.75	307,596.04
2027			-	55,000.00	2,200.00	57,200.00	166,742.27	29,910.38	196,652.65
2028			-	55,000.00	1,650.00	56,650.00	175,616.98	26,573.89	202,190.87
2029			-	55,000.00	1,100.00	56,100.00	176,519.28	22,991.37	199,510.65
2030				55,000.00	550.00	55,550.00	151,000.00	19,718.00	170,718.00
2031							100,000.00	16,718.00	116,718.00
2032							100,000.00	14,118.00	114,118.00
2033							104,000.00	11,364.00	115,364.00
2034							108,000.00	8,340.00	116,340.00
2035							112,000.00	5,040.00	117,040.00
2036							112,000.00	1,680.00	113,680.00
	585,000.00	62,400.00	647,400.00	535,000.00	40,309.72	575,309.72	2,948,008.57	472,732.98	3,420,741.55

# UTILITY COMMISSION

November 16, 2021



<b>Utility Bills List</b>	<b>November 16, 2021</b>	<b>\$</b>	<b>263,686.85</b>
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The above payments are recommended for approval on November 16, 2021.

Rejected: \_\_\_\_\_

UTILITY INVOICES PAID WITH VILLAGE BILLS - OCTOBER 15 - OCTOBER 31	<b>\$</b>	<b>505,959.31</b>
UTILITY INVOICES PAID WITH VILLAGE BILLS - NOVEMBER 1 - NOVEMBER 11	<b>\$</b>	<b>13,549.43</b>
<b>TOTAL</b>	<b>\$</b>	<b>783,195.59</b>

Approved: November 16, 2021

\_\_\_\_\_  
Kevin Coffey, Chairperson

\_\_\_\_\_  
Laurie Decker, Clerk

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
<b>AUTOMATED COMFORT CONTROLS (4980)</b>							
29880	Invoi	PREVENTATIVE MAINTENANCE PERFORMED AT	63.05	Open	Non		620-53624-255
<b>Total AUTOMATED COMFORT CONTROLS (4980):</b>			<b>63.05</b>				
<b>COMPASS MINERALS AMERICA (4500)</b>							
874340	Invoi	BULK COARSE UNTREATED ROCK	3,346.96	Open	Non		620-53634-224
<b>Total COMPASS MINERALS AMERICA (4500):</b>			<b>3,346.96</b>				
<b>DIGGERS HOTLINE INC (1380)</b>							
211059201	Invoi	OCTOBER LOCATES	141.87	Open	Non		610-53612-209
211059201	Invoi	OCTOBER LOCATES	141.87	Open	Non		620-53644-209
211059201	Invoi	OCTOBER LOCATES	141.86	Open	Non		630-53442-209
<b>Total DIGGERS HOTLINE INC (1380):</b>			<b>425.60</b>				
<b>DONALD HIETPAS &amp; SONS INC. (209)</b>							
102021	Invoi	REPAIRED WATER BREAK @ CAROL LYNN & E LI	2,315.08	Open	Non		620-53644-251
110421	Invoi	REPLACED ROD & BOX @ 1506 JOAN CT	1,250.64	Open	Non		620-53644-252
<b>Total DONALD HIETPAS &amp; SONS INC. (209):</b>			<b>3,565.72</b>				
<b>GRAINGER (2338)</b>							
9106960017	Invoi	BLACK/WHITE LABEL CARTRIDGE	169.20	Open	Non		620-53644-218
<b>Total GRAINGER (2338):</b>			<b>169.20</b>				
<b>HAWKINS INC (1918)</b>							
6046697	Invoi	MAGDOS LP 6 PUMP	1,471.09	Open	Non		620-53634-221
6048276	Invoi	AZONE	543.35	Open	Non		620-53634-214
6048276	Invoi	SODIUM SILICATE	2,530.02	Open	Non		620-53634-220
<b>Total HAWKINS INC (1918):</b>			<b>4,544.46</b>				
<b>HEART OF THE VALLEY (280)</b>							
110421MP	Invoi	OCTOBER HOV METER PAYABLE	5,356.00	Open	Non		610-21110
110821	Invoi	OCTOBER WASTEWATER	201,510.74	Open	Non		610-53611-225
110821	Invoi	FOG CONTROL	112.00	Open	Non		610-53611-204
<b>Total HEART OF THE VALLEY (280):</b>			<b>206,978.74</b>				
<b>LINDNER ACE HARDWARE LITTLE CHUTE (4702)</b>							
272100-325001	Invoi	BATTERIES	30.98	Open	Non		620-53634-255
<b>Total LINDNER ACE HARDWARE LITTLE CHUTE (4702):</b>			<b>30.98</b>				
<b>MCO (2254)</b>							
27656	Invoi	DECEMBER 2021 OPERATIONS	28,830.78	Open	Non		620-53644-115
27656	Invoi	DEC 2021 HEALTH & LIABILITY INS	6,423.56	Open	Non		620-53644-115
<b>Total MCO (2254):</b>			<b>35,254.34</b>				
<b>MENARDS - APPLETON EAST (319)</b>							
11064	Invoi	LUMBER	22.79	Open	Non		630-53442-218

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
		Total MENARDS - APPLETON EAST (319):	22.79				
MIDWEST METER INC (4407)		137287 Invoi METER MOUNT	2,691.14	Open	Non		620-53644-254
		Total MIDWEST METER INC (4407):	2,691.14				
MIDWEST SALT LLC (5001)		P459712 Invoi INDUSTRIAL SOUTHERN COARSE SALT	2,783.75	Open	Non		620-53634-224
		P459769 Invoi INDUSTRIAL SOUTHERN COARSE SALT	2,952.50	Open	Non		620-53634-224
		Total MIDWEST SALT LLC (5001):	5,736.25				
POSTAL EXPRESS & MORE LLC (5093)		222842 Invoi POSTAGE-WATER TESTS	17.22	Open	Non		620-53644-204
		222899 Invoi POSTAGE-WATER TESTS	17.72	Open	Non		620-53644-204
		223112 Invoi POSTAGE-WATER TESTS	17.22	Open	Non		620-53644-204
		Total POSTAL EXPRESS & MORE LLC (5093):	52.16				
SPEEDY CLEAN DRAIN & SEWER (122)		74456 Invoi LAUNCH LATERAL @ 201-203 HAYES TO CHECK	530.00	Open	Non		630-53442-204
		Total SPEEDY CLEAN DRAIN & SEWER (122):	530.00				
ULINE (2543)		140256214 Invoi PAPER TOWELS AND DISPENSER	275.46	Open	Non		620-53644-218
		Total ULINE (2543):	275.46				
		Grand Totals:	263,686.85				

## Report GL Period Summary

Vendor number hash: 57640  
 Vendor number hash - split: 64852  
 Total number of invoices: 21  
 Total number of transactions: 26

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	263,686.85	263,686.85
Grand Totals:	263,686.85	263,686.85

## Report Criteria:

Invoice Detail.GL Account = "6200000000"- "62099999999", "61000000000"- "61099999999", "63000000000"- "63099999999"

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
<b>AT&amp; T (409)</b>							
92078873810963	1	Invoi SEPT/OCT SERVICE	70.31	Open	Non		620-53924-203
Total AT& T (409):							
			70.31				
<b>AXLEY BRYNELSON LLP (5230)</b>							
858247	1	Invoi LEGAL SERVICES	4,355.73	Open	Atto		610-53614-262
Total AXLEY BRYNELSON LLP (5230):							
			4,355.73				
<b>BADGER LABORATORIES INC (1024)</b>							
21-013757	1	Invoi WATER TESTING	300.00	Open	Non		630-53444-204
21-013926	1	Invoi WATER TESTING	200.00	Open	Non		630-53444-204
Total BADGER LABORATORIES INC (1024):							
			500.00				
<b>CELLCOM (4683)</b>							
337665	1	Invoi IPAD STORM	23.59	Open	Non		630-53442-218
337665	1	Invoi IPAD SANITARY SEWER	23.59	Open	Non		610-53612-218
465681	1	Invoi IPAD STORM	23.59	Open	Non		630-53442-218
465681	1	Invoi IPAD SANITARY SEWER	23.59	Open	Non		610-53612-218
Total CELLCOM (4683):							
			94.36				
<b>EHLERS INVESTMENT PARTNERS LLC (1425)</b>							
SEPTEMBER 2021	1	Invoi SEPTEMBER INVESTMENT MANAGEMENT	227.55	Open	Non		610-53614-229
SEPTEMBER 2021	1	Invoi SEPTEMBER INVESTMENT MANAGEMENT	113.78	Open	Non		620-53924-229
SEPTEMBER 2021	1	Invoi SEPTEMBER INVESTMENT MANAGEMENT	409.58	Open	Non		630-53444-229
Total EHLERS INVESTMENT PARTNERS LLC (1425):							
			750.91				
<b>FARRELL EQUIPMENT &amp; SUPPLY CO INC (4598)</b>							
1210009	1	Invoi 50LB BAG FARRELL VERTICAL PATCH	359.88	Open	Non		630-53442-216
Total FARRELL EQUIPMENT & SUPPLY CO INC (4598):							
			359.88				
<b>FASTENAL COMPANY (847)</b>							
WIKIM268738	1	Invoi HARDWARE	25.86	Open	Non		620-53624-255
Total FASTENAL COMPANY (847):							
			25.86				
<b>FERGUSON ENTERPRISES LLC #448 #1020 (2046)</b>							
6313728	1	Invoi PVC PIPE	17.03	Open	Non		630-53442-218
Total FERGUSON ENTERPRISES LLC #448 #1020 (2046):							
			17.03				
<b>GARROW OIL (4236)</b>							
SEPTEMBER 2021	1	Invoi OFF ROAD DIESEL	7.30	Open	Non		630-53441-247
SEPTEMBER 2021	1	Invoi OFF ROAD DIESEL	97.75	Open	Non		630-53442-247
SEPTEMBER 2021	1	Invoi OFF ROAD DIESEL	1.33	Open	Non		610-53612-247
SEPTEMBER 2021	1	Invoi OFF ROAD DIESEL	.67	Open	Non		620-53644-247
Total GARROW OIL (4236):							
			107.05				

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
<b>HAWKINS INC (1918)</b>							
6019043	Invoi	AZONE	568.57	Open	Non		620-53634-214
6019043	Invoi	SODIUM SILICATE	2,504.28	Open	Non		620-53634-220
6030314	Invoi	AZONE	564.37	Open	Non		620-53634-214
6030314	Invoi	SODIUM SILICATE	2,555.76	Open	Non		620-53634-220
Total HAWKINS INC (1918):			<b>6,192.98</b>				
<b>HEART OF THE VALLEY (280)</b>							
100621	Invoi	SEPTEMBER WASTEWATER	204,561.37	Open	Non		610-53611-225
100621	Invoi	FOG CONTROL	187.50	Open	Non		610-53611-204
100621MP	Invoi	SEPTEMBER HOV METER PAYABLE	5,356.00	Open	Non		610-21110
Total HEART OF THE VALLEY (280):			<b>210,104.87</b>				
<b>HEARTLAND BUSINESS SYSTEMS (3449)</b>							
476108-H	Invoi	SEPTEMBER BILL PRINT QNTY 3952	138.32	Open	Non		610-53614-206
476108-H	Invoi	SEPTEMBER BILL PRINT QNTY 3952	138.32	Open	Non		620-53904-206
476108-H	Invoi	SEPTEMBER BILL PRINT QNTY 3952	138.32	Open	Non		630-53443-206
Total HEARTLAND BUSINESS SYSTEMS (3449):			<b>414.96</b>				
<b>HERRLING CLARK LAW FIRM LTD (208)</b>							
3Q/21 131-10Q	Invoi	SEWER	385.00	Open	Atto		610-53614-262
Total HERRLING CLARK LAW FIRM LTD (208):			<b>385.00</b>				
<b>KAUKAUNA UTILITIES (234)</b>							
OCTOBER 2021	Invoi	1800 STEPHEN ST STORM	351.38	Open	Non		630-53441-249
OCTOBER 2021	Invoi	DOYLE PARK WELL	3,089.12	Open	Non		620-53624-249
OCTOBER 2021	Invoi	422 W NORTH AVE	13.18	Open	Non		630-51214-204
OCTOBER 2021	Invoi	STEPHEN ST TOWER/LIGHTING	177.23	Open	Non		620-53624-249
OCTOBER 2021	Invoi	#3 WELL WASHINGTON ST	2,196.60	Open	Non		620-53624-249
OCTOBER 2021	Invoi	#4 WELL EVERGREEN DRIVE	5,068.05	Open	Non		620-53624-249
OCTOBER 2021	Invoi	PUMP STATION JEFFERSON ST	1,086.97	Open	Non		620-53624-249
Total KAUKAUNA UTILITIES (234):			<b>11,982.53</b>				
<b>MCO (2254)</b>							
27534	Invoi	AUGUST MILEAGE REIMBURSEMENT	280.80	Open	Non		620-53644-247
27582	Invoi	NOVEMBER 2021 OPERATIONS	28,830.78	Open	Non		620-53644-115
27582	Invoi	NOV 2021 HEALTH & LIABILITY INS	6,423.56	Open	Non		620-53644-115
27610	Invoi	SEPTEMBER MILEAGE REIMBURSEMENT	520.65	Open	Non		620-53644-247
Total MCO (2254):			<b>36,055.79</b>				
<b>MIDWEST METER INC (4407)</b>							
136447	Invoi	BADGER METER TEST	300.00	Open	Non		620-53644-253
Total MIDWEST METER INC (4407):			<b>300.00</b>				
<b>MIDWEST SALT LLC (5001)</b>							
P458997	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	2,875.00	Open	Non		620-53634-224
P459124	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	2,893.75	Open	Non		620-53634-224
P459177	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	2,865.00	Open	Non		620-53634-224
P459197	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	2,858.75	Open	Non		620-53634-224
P459224	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	2,958.75	Open	Non		620-53634-224

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
P459225	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	2,777.50	Open	Non		620-53634-224
P459397	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	2,723.75	Open	Non		620-53634-224
P459429	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	2,751.25	Open	Non		620-53634-224
Total MIDWEST SALT LLC (5001):			22,703.75				
OUTAGAMIE COUNTY TREASURER (486)							
1018954	Invoi	SEPTEMBER FUEL BILL	33.16	Open	Non		630-53441-247
1018954	Invoi	SEPTEMBER FUEL BILL	380.24	Open	Non		630-53442-247
1018954	Invoi	SEPTEMBER FUEL BILL	219.12	Open	Non		610-53612-247
1018954	Invoi	SEPTEMBER FUEL BILL	284.60	Open	Non		620-53644-247
Total OUTAGAMIE COUNTY TREASURER (486):			917.12				
POSTAL EXPRESS & MORE LLC (5093)							
221785	Invoi	POSTAGE-WATER TESTS	16.91	Open	Non		620-53644-204
222013	Invoi	POSTAGE-WATER TESTS	16.41	Open	Non		620-53644-204
222067	Invoi	POSTAGE-WATER TESTS	17.21	Open	Non		620-53644-204
Total POSTAL EXPRESS & MORE LLC (5093):			50.53				
PUBLIC SERVICE COMMISSION (723)							
RA22-I-03140	Invoi	2021-2022 ADVANCE ASSESSMENT	2,680.29	Open	Non		620-53600-408
Total PUBLIC SERVICE COMMISSION (723):			2,680.29				
REINDERS INC (1006)							
2700683	Invoi	HERBICIDE	131.59	Open	Non		630-53441-253
Total REINDERS INC (1006):			131.59				
SPEEDY CLEAN DRAIN & SEWER (122)							
74241	Invoi	TELEVISE SANITARY SEWER	1,060.00	Open	Non		610-51230-204
Total SPEEDY CLEAN DRAIN & SEWER (122):			1,060.00				
SUPERIOR SEWER AND WATER INC (5171)							
2021003-1	Invoi	2021 SANITARY SEWER REPLACEMENT	173,549.82	Open	Non		610-51229-263
2021003-1	Invoi	2021 SANITARY SEWER REPLACEMENT	31,825.95	Open	Non		620-51229-263
Total SUPERIOR SEWER AND WATER INC (5171):			205,375.77				
TIME WARNER CABLE (89)							
10/21 20279	Invoi	OCTOBER/NOVEMBER SERVICE	106.16	Open	Non		620-53924-203
Total TIME WARNER CABLE (89):			106.16				
U.S. BANK (5015)							
10/21 59455565491	Invoi	TIE DOWN STRAPS AND LIGHTS	153.81	Open	Non		620-53644-247
Total U.S. BANK (5015):			153.81				
USA BLUEBOOK (1117)							
728629	Invoi	WATER TESTING SUPPLIES	888.96	Open	Non		620-53644-204
Total USA BLUEBOOK (1117):			888.96				

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
<b>VERIZON WIRELESS (3606)</b>							
9890616485	Invoi	SEPTEMBER/OCTOBER SERVICE	94.23	Open	Non		620-53924-203
<b>Total VERIZON WIRELESS (3606):</b>							
			<b>94.23</b>				
<b>VILLAGE OF LITTLE CHUTE (1404)</b>							
OCTOBER 2021	Invoi	PUMP STATION JEFFERSON ST	36.82	Open	Non		620-53624-249
OCTOBER 2021	Invoi	DOYLE PARK WELL #1	12.49	Open	Non		620-53624-249
OCTOBER 2021	Invoi	#3 WELL WASHINGTON ST	12.38	Open	Non		620-53624-249
OCTOBER 2021	Invoi	3609 FREEDOM RD	18.15	Open	Non		630-53441-249
<b>Total VILLAGE OF LITTLE CHUTE (1404):</b>							
			<b>79.84</b>				
<b>Grand Totals:</b>							
			<b>505,959.31</b>				

**Report GL Period Summary**

Vendor number hash: 123687  
 Vendor number hash - split: 174124  
 Total number of invoices: 43  
 Total number of transactions: 69

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	505,959.31	505,959.31
<b>Grand Totals:</b>	<b>505,959.31</b>	<b>505,959.31</b>

**Report Criteria:**

Invoice Detail.GL Account = "6200000000"- "62099999999", "61000000000"- "61099999999", "63000000000"- "63099999999"

## Report Criteria:

Invoice Detail.GL Account = "6200000000"- "6209999999", "6100000000"- "6109999999", "6300000000"- "6309999999"

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
<b>DAMAGE PREVENTION SERVICES (4068)</b>							
3644	Invoi	OCTOBER LOCATES	1,018.75	Open	Non		610-53612-209
3644	Invoi	OCTOBER LOCATES	2,619.75	Open	Non		620-53644-209
3644	Invoi	OCTOBER LOCATES	1,273.00	Open	Non		630-53442-209
<b>Total DAMAGE PREVENTION SERVICES (4068):</b>			<b>4,911.50</b>				
<b>EHLERS INVESTMENT PARTNERS LLC (1425)</b>							
OCTOBER 2021	Invoi	OCTOBER INVESTMENT MANAGEMENT	234.69	Open	Non		610-53614-229
OCTOBER 2021	Invoi	OCTOBER INVESTMENT MANAGEMENT	117.35	Open	Non		620-53924-229
OCTOBER 2021	Invoi	OCTOBER INVESTMENT MANAGEMENT	422.44	Open	Non		630-53444-229
<b>Total EHLERS INVESTMENT PARTNERS LLC (1425):</b>			<b>774.48</b>				
<b>FERGUSON WATERWORKS LLC #1476 (221)</b>							
346365	Invoi	STAINLESS STEEL CLAMPS	272.32	Open	Non		620-53644-251
<b>Total FERGUSON WATERWORKS LLC #1476 (221):</b>			<b>272.32</b>				
<b>HACH COMPANY (1885)</b>							
12682954	Invoi	TESTING SUPPLIES	55.70	Open	Non		620-53644-204
<b>Total HACH COMPANY (1885):</b>			<b>55.70</b>				
<b>HAWKINS INC (1918)</b>							
6037768	Invoi	AZONE	662.61	Open	Non		620-53634-214
6037768	Invoi	SODIUM SILICATE	2,272.62	Open	Non		620-53634-220
<b>Total HAWKINS INC (1918):</b>			<b>2,935.23</b>				
<b>LINDNER ACE HARDWARE LITTLE CHUTE (4702)</b>							
271972-325003	Invoi	100' HOSE	142.75	Open	Non		620-53644-218
CM271977-325003	Invoi	RETURNED MERCHANDISE	16.00-	Open	Non		620-53644-218
<b>Total LINDNER ACE HARDWARE LITTLE CHUTE (4702):</b>			<b>126.75</b>				
<b>MCC INC (480)</b>							
287202	Invoi	DENSE CRUSHER RUN	97.66	Open	Non		630-53442-216
<b>Total MCC INC (480):</b>			<b>97.66</b>				
<b>MIDWEST METER INC (4407)</b>							
136867	Invoi	ENCODERS FOR METERS	400.00	Open	Non		620-53644-253
<b>Total MIDWEST METER INC (4407):</b>			<b>400.00</b>				
<b>MIDWEST SALT LLC (5001)</b>							
P459550	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	2,787.50	Open	Non		620-53634-224
<b>Total MIDWEST SALT LLC (5001):</b>			<b>2,787.50</b>				
<b>NORTHERN LAKE SERVICE INC (1711)</b>							
408735	Invoi	DW & TB SAMPLES	130.00	Open	Non		620-53644-204

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
		Total NORTHERN LAKE SERVICE INC (1711):	130.00				
PRIMADATA LLC (4671)							
NOVEMBER 2021	Invoi	NOVEMBER POSTCARD POSTAGE	300.00	Open	Non		610-53613-226
NOVEMBER 2021	Invoi	NOVEMBER POSTCARD POSTAGE	300.00	Open	Non		620-53904-226
NOVEMBER 2021	Invoi	NOVEMBER POSTCARD POSTAGE	300.00	Open	Non		630-53443-226
		Total PRIMADATA LLC (4671):	900.00				
WE ENERGIES (2788)							
710165161 10/21	Invoi	PLANT #1 (100 WILSON ST)	22.12	Open	Non		620-53624-249
710165161 10/21	Invoi	PUMP STATION @ EVERGREEN & FRENCH	90.11	Open	Non		620-53624-249
710165161 10/21	Invoi	920 WASHINGTON ST	9.90	Open	Non		620-53624-249
710165161 10/21	Invoi	LC WELL #4 PUMPHOUSE	26.26	Open	Non		620-53624-249
710165161 10/21	Invoi	PLANT #2 (1118 JEFFERSON ST)	9.90	Open	Non		620-53624-249
		Total WE ENERGIES (2788):	158.29				
		Grand Totals:	<u><u>13,549.43</u></u>				

## Report GL Period Summary

Vendor number hash: 37979  
 Vendor number hash - split: 71377  
 Total number of invoices: 13  
 Total number of transactions: 24

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	13,549.43	13,549.43
Grand Totals:	<u><u>13,549.43</u></u>	<u><u>13,549.43</u></u>

## Report Criteria:

Invoice Detail.GL Account = "6200000000"- "62099999999", "61000000000"- "61099999999", "63000000000"- "63099999999"