



AMENDED AGENDA

REGULAR BOARD MEETING

PLACE: Little Chute Village Hall
DATE: Wednesday, December 15, 2021
TIME: 6:00 p.m.

Virtually attend the December 15th Regular Board meeting at 6 PM by following the zoom link here:

Join Zoom Meeting

<https://us06web.zoom.us/j/82111351400>

Meeting ID: 821 1135 1400

Dial by your location

+1 312 626 6799 US (Chicago)

REGULAR ORDER OF BUSINESS

- A. Invocation
- B. Pledge of Allegiance to the Flag
- C. Roll call of Trustees
- D. Roll call of Officers and Department Heads
- E. Public Appearance for Items Not on the Agenda

F. Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

1. Minutes of the Regular Board Meeting of December 1, 2021
2. 2022 Election Inspector Appointments
3. Adopt Resolution No. 31, Series 2021 George & Rosamond Ebben CSM
4. Disbursement List

G. Other Informational Items—November Fire Monthly Report and November Report

H. Public Hearing—Evergreen Drive Zoning Change Request

I. Public Hearing—719-723 Depot Street Zoning Change Request

J. Action—Adopt Ordinance No. 9, Series 2021, An Ordinance Amending Chapter 44, Municipal Code of the Village of Little Chute, and the Official Zoning Map, 1101 Evergreen Drive

- K. Action—Adopt Ordinance No. 10, Series 2021, An Ordinance Amending Chapter 44, Municipal Code of the Village of Little Chute, and the Official Zoning Map, 719-723 Depot Street
- L. Discussion—Jet's Façade Grant
- M. Discussion/Action—Wage and Compensation
- N. Discussion/Action—2021 Budget Adjustment CTH N (Madison Street)
- O. Discussion—Jet's Donation Adjustment
- P. Discussion—Banner Policy
- Q. Department and Officers Progress Reports
- R. Call for Unfinished Business
- S. Items for Future Agenda
- T. Closed Session:
19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Economic Development*
- U. Return to Open Session
- V. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852, [email: Laurie@littlechutewi.org](mailto:Laurie@littlechutewi.org) Prepared: December 13, 2021

MINUTES OF THE REGULAR BOARD MEETING OF DECEMBER 1, 2021

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Larry Van Lankvelt, Trustee
Don Van Deurzen, Trustee
James Hietpas, Trustee
Brian Van Lankveldt, Trustee
Bill Peerenboom, Trustee
John Elrick, Trustee

Roll call of Officers and Department Heads

PRESENT: Beau Bernhoft, Administrator
Kent Taylor, Director of Public Works
Lisa Remiker-DeWall, Finance Director
Dave Kittel, Community Development Director
Mark Jansen, Village of Little Chute Fire Chief
Tyler Claringbole, Village Attorney
John McDonald, Dir. Of Parks, Rec and Forestry
EXCUSED: Laurie Decker, Village Clerk
Katherine Freund, LC Library Director
Chris Murawski, Village Engineer
Dan Meister, Fox Valley Metro Police Chief

Public Appearance for Items Not on the Agenda

None

Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

1. Minutes of the Regular Board Meeting of November 17, 2021
2. Disbursement List

Moved by Trustee L. Van Lankvelt, seconded by Trustee Van Deurzen to Approve the consent agenda items as listed

Ayes 7, Nays 0 – Motion Carried

Call for Unfinished Business

None

Items for Future Agenda

None

Adjournment

Moved by Trustee Van Deurzen, seconded by Trustee Elrick to Adjourn the Regular Board Meeting at 6:10 p.m.

Ayes 7, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

By: _____
Michael R. Vanden Berg, Village President

Attest: _____
Laurie Decker, Village Clerk

ELECTION INSPECTOR APPOINTMENTS FOR 2022

Albers, Katie
Butkovich, Wendi
Cook, Jan
DeBruin, Cynthia
DeBruin, Diane
Dennis, Andrew
Dorn, Melba
Eiting, Helen
Elrick, Jenny
Fleming, Barbara
Grondahl, Mackenzie
Hank, Linda
Hardesty, Gene
Hatton, Linda
Haupt, Kathy
Hermsen, Debbie
Hietpas, Ellen
Hietpas, Jean
Hietpas, Rosemarie
Hiller, Sharon
Holtz, Joyce
Iglesias, Rick
Johnson, Jennifer
Kiar, Judith
Kilpatrick III, James
Konopka, Gabe
Knaus, Kay
LaBrec, Mutz
Lamers, Rose
Lonsway, Thomas
Lueders, Karen
Mauk, Faith
May, Sharon
McDaniel, Gordon
McDaniel, Linda
Mollen, Barb
Mollen, Rita
Mulry, Karen
Olson, Ann
Ourada, Mary
Peterson, Mary
Ritter, Daniel
Ritter, Sharon
Russum, Lori
Rutten, Judy

Salm, Joann
Schiller, Ken
Schwamb, Janie (Andriana)
Seeman, Patti
Star, Melissa
Van Asten, Marge
Van Lankveldt, Nathania
Van Lith, Dorothy
Van Lith, Gerty
Van Lith, Harry
Vanden Heuvel, Nicole
Vander Heyden, Jan
Verbruggen, Robin
Weigman, Mary
Whalley, Sue

VILLAGE OF LITTLE CHUTE

RESOLUTION NO. 31, SERIES OF 2021

**A RESOLUTION APPROVING A CSM TO DIVIDE A PARCEL FOR GEORGE
J. & ROSAMOND M. EBBEN**

WHEREAS, George J. & Rosamond M. Ebben as owner of Parcel #260440800 have presented a Certified Survey Map to the Village of Little Chute Board of Trustees as prepared by Scott R. Andersen, a registered land surveyor; and

WHEREAS, the Village of Little Chute Planning Commission has recommended in favor of adoption of said Certified Survey Map; and

WHEREAS, a majority of the Village Board find that the attached Certified Survey Map is found to be in the public interest.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of Trustees as follows:

1. That the Certified Survey Map attached hereto (photocopy), be and the same is hereby approved; and
2. That the Village President, Village Clerk, and Finance Director, upon full payment of, if applicable, all fees, taxes, and special assessments are directed to execute signatures on behalf of the Village of Little Chute upon the Certified Survey Map documents as required.

Date introduced, approved and adopted: December 15, 2021

VILLAGE OF LITTLE CHUTE:

By:

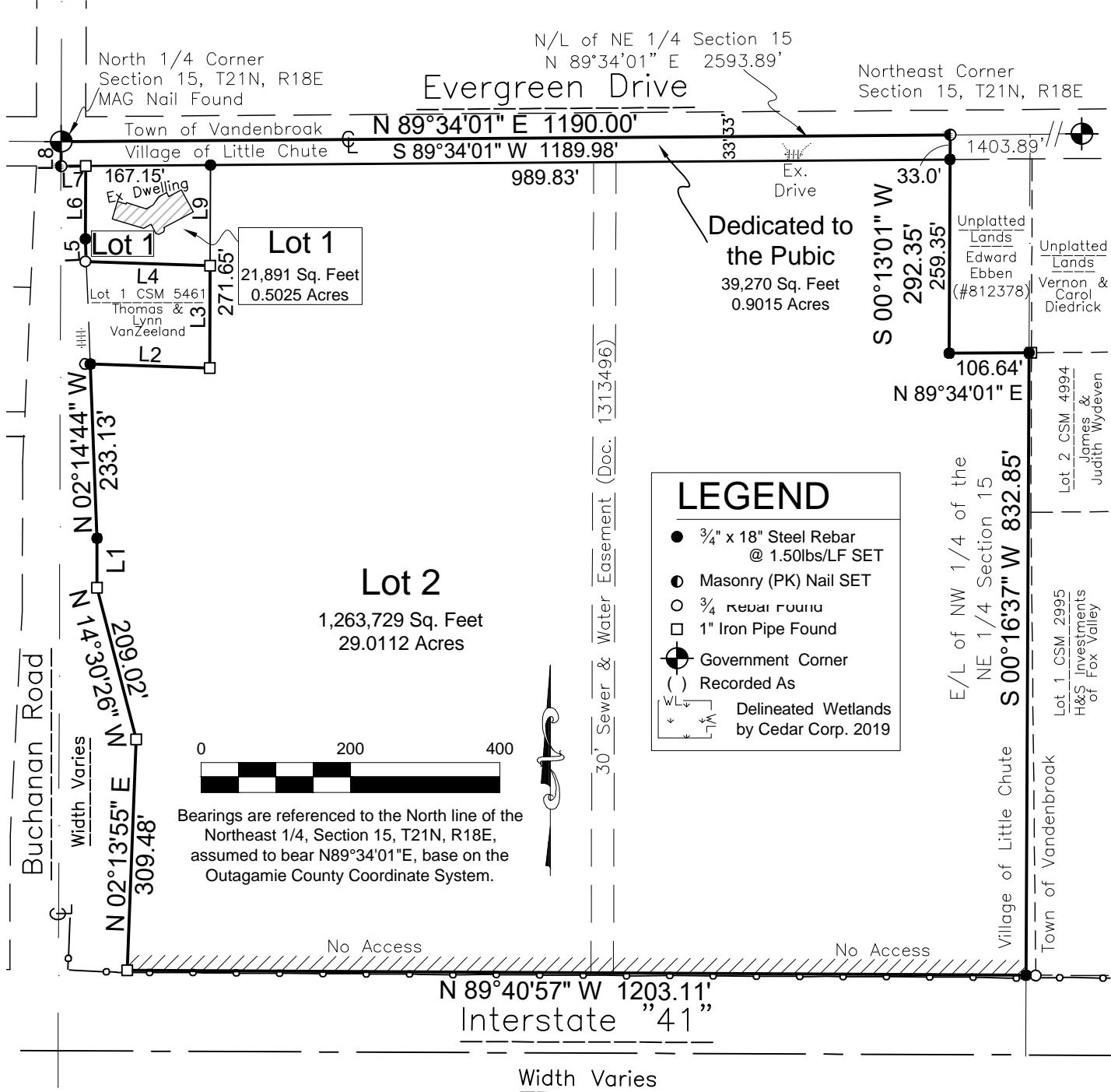
Michael R. Vanden Berg, Village President

Attest:

Laurie Decker, Village Clerk

Certified Survey Map No. _____

Part of the Northwest 1/4 of the Northeast 1/4 of Section 15,
Township 21 North, Range 18 East, Village of Little Chute,
Outagamie County, Wisconsin



Survey for:
George J. & Rosamond Ebbens
1101 E. Evergreen Dr.
Kaukauna, WI 54130



DAVEL ENGINEERING & ENVIRONMENTAL INC.

Civil Engineers and Land Surveyors
1164 Province Terrace, Menasha, WI 54952
Ph: 920-991-1866 Fax: 920-441-0804
www.daval.com

Scott R. Andersen
Professional Land Surveyor No. S-3169
scott@davel.pro

Date

Drafted by: scott
Sheet : 1 of 4

Certified Survey Map No. _____

Part of the Northwest 1/4 of the Northeast 1/4 of Section 15,
Township 21 North, Range 18 East, Village of Little Chute,
Outagamie County, Wisconsin

Surveyor's Certificate

I, Scott R. Andersen, Professional land surveyor, hereby certify: That in full compliance with the provisions of Chapter 236 of the Wisconsin Statutes and the subdivision regulations of the Village of Little Chute, and under the direction of George J. & Rosamond M. Ebbin, the property owners of said land, I have surveyed, divided and mapped this Certified Survey Map; that such map correctly represents all exterior boundaries and the subdivision of the land surveyed; and that this land is Part of the Northwest 1/4 of the Northeast 1/4 of Section 15, Township 21 North, Range 18 East, Village of Little Chute, Outagamie County, Wisconsin, containing 1,324,889 Square Feet (30.4153 Acres) of land described as follows:

Beginning at the North 1/4 corner of Section 15; thence N89°34'01"E, 1190.00 feet to the west line of lands described in Document No. 812378; thence S00°13'01"W along said west line, 292.35 feet to the south line of said lands; thence N89°34'01"E along said south line, 106.64 feet to the east line of the Northwest 1/4 of the Northeast 1/4 of said Section 15; thence S00°16'37"W along said east line, 832.85 feet to the north right of way line of Interstate 41; thence N89°40'57"W along said north line, 1203.11 feet to the east line of Buchanan Road; thence N02°13'55"E along said east line, 309.48 feet; thence N14°30'26"W along said east line, 209.02 feet; thence N00°11'06"E along said east line, 66.34 feet; thence N02°14'44"W along said east line, 233.13 feet to the south line of Lot 1 of Certified Survey Map No. 5461; thence S88°06'06"E along said south line, 160.10 feet to the east line of said Lot 1; thence N00°11'06"E along said east line, 137.18 feet to the north line of said Lot 1; thence N88°06'45"W along said north line, 165.93 feet to the east line of Buchanan Road; thence N02°14'44"W along said east line, 30.27 feet; thence N00°11'06"E along said east line, 97.49 feet to the south line of Evergreen Drive; thence S89°34'01"W, 33.00 feet to the west line of the Northeast 1/4 of said Section 15; thence N00°11'06"E along said west line, 33.00 feet to the point of beginning, subject to all easements, and restrictions of record.

Given under my hand this _____ day of _____, _____.

Scott R. Andersen,
Wisconsin Professional Land Surveyor No. S-3169
scott@davel.pro

LINE TABLE		
LINE	BEARING	DISTANCE
L1	N 00°11'06" E	66.34'
L2	S 88°06'06" E	160.10'
L3	N 00°11'06" E	137.18'
L4	N 88°06'45" W	165.93'
L5	N 02°14'44" W	30.27'
L6	N 00°11'06" E	97.49'
L7	S 89°34'01" W	33.00'
L8	N 00°11'06" E	33.00'
L9	S 00°11'06" W	134.47'

Certified Survey Map No. _____

Part of the Northwest 1/4 of the Northeast 1/4 of Section 15,
Township 21 North, Range 18 East, Village of Little Chute,
Outagamie County, Wisconsin

Owner's Certificate of Dedication

We, George J. and Rosamond M. Ebben, as the property owner, do hereby certify that we caused the land above described Lands to be surveyed, divided, dedicated and mapped all as shown and represented on this map.

We do further certify this Certified Survey Map is required by s.236.10 or s.236.12 to be submitted to the following for approval or objection:

Village of Little Chute

George J. Ebbin
Owner

State of Wisconsin)
)S
 _____ County)

Personally came before me on the _____ day of _____, 20_____, the above the property owner(s) to me known to be the persons who executed the foregoing instrument and acknowledge the same.

Notary Public, Wisconsin

Scott R. Andersen
Professional Land Surveyor No. S-3169
scott@davel.pro

Drafted by: scott
Sheet : 3 of 4

Certified Survey Map No. _____

Part of the Northwest 1/4 of the Northeast 1/4 of Section 15,
Township 21 North, Range 18 East, Village of Little Chute,
Outagamie County, Wisconsin

Village Board Approval Certificate

Resolved, that this Certified Survey Map, in the Village of Little Chute, Outagamie County, George J. & Rosamond M. Ebbin, the property owners, is hereby approved by the Village Board of the Village of Little Chute.

Village President

Date

Clerk

Date

Treasurers' Certificate

We, being the duly elected, qualified and acting Treasurers' of the Village of Little Chute and Outagamie County, do hereby certify that in accordance with the records in our office, there are no unredeemed tax sales and unpaid taxes, or special assessments on and of the land included in this Certified Survey Map.

Village Treasurer

Date

County Treasurer

Date

This Certified Survey Map is contained wholly within the property described in the following recorded instruments:

Property owners of record:

George J. & Rosamond M. Ebbin

Recording Information:

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Parcel Number(s):

26-0-4408-00

Scott R. Andersen
Professional Land Surveyor No. S-3169
scott@davel.pro

Date

DISBURSEMENT LIST December 15, 2021

Payroll & Payroll Liabilities - December 9, 2021	\$247,984.56
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Prepaid Invoices - December 3, 2021	\$31,844.44
Prepaid Invoices - December 10, 2021	\$12,395.98
Prepaid Invoices - December 13, 2021	\$15,105.47

Utility Commission-

CURRENT ITEMS

Bills List - December 15, 2021	\$732,536.45
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Total Payroll, Prepaid & Invoices	\$1,039,866.90
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The above payments are recommended for approval:

Rejected: _____

Approved December 15, 2021

Michael R Vanden Berg, Village President

Laurie Decker, Clerk

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
2021 REFUNDS-MISCELLANEOUS (5180)							
113021	Invoi	REFUND FOR LOST/DAMAGED BOOK	17.00	Open	Non	11/21	206-55110-238
Total 2021 REFUNDS-MISCELLANEOUS (5180):							
17.00							
2021 REFUNDS-UTILITIES (5169)							
126350204	Invoi	OVERPAYMENT REFUND ACCT #1-263502-04	54.57	Open	Non	12/21	001-15000
Total 2021 REFUNDS-UTILITIES (5169):							
54.57							
AMPLITEL TECHNOLOGIES (4637)							
18720	Invoi	MONTHLY MANAGED SERVICES & MONTHLY BAC	3,055.00	Open	Non	12/21	404-57190-204
18720	Invoi	ANTIVIRUS, OFFICE 365, EXCHANGE ONLINE, DU	1,514.30	Open	Non	12/21	404-57190-208
Total AMPLITEL TECHNOLOGIES (4637):							
4,569.30							
ASSOCIATED APPRAISAL CONSULTANTS (1939)							
157621	Invoi	PROFESSIONAL SERVICES-DECEMBER	1,991.63	Open	Non	12/21	101-51530-204
157621	Invoi	PERSONAL PROPERTY ITEMS FOR PROCESSING	2,480.00	Open	Non	12/21	101-51530-204
Total ASSOCIATED APPRAISAL CONSULTANTS (1939):							
4,471.63							
AUTOMOTIVE SUPPLY (121)							
60919969	Invoi	AIR FILTER #58	56.87	Open	Non	11/21	101-53330-225
60920552	Invoi	SEALANT FOR OIL PAN #11	26.36	Open	Non	11/21	101-53330-225
Total AUTOMOTIVE SUPPLY (121):							
83.23							
AXLEY BRYNELSON LLP (5230)							
866679	Invoi	LEGAL SERVICES	195.00	Open	Atto	11/21	610-53614-262
Total AXLEY BRYNELSON LLP (5230):							
195.00							
CELLCOM (4683)							
588309	Invoi	ENGINEERING PHONE CHARGES	163.12	Open	Non	11/21	452-57331-203
588309	Invoi	DPW PHONE CHARGES	223.50	Open	Non	11/21	101-53310-203
588309	Invoi	PARKS PHONE CHARGES	55.36	Open	Non	11/21	101-55200-203
588309	Invoi	REC PHONE CHARGES	67.86	Open	Non	11/21	101-55300-203
588309	Invoi	FACILITIES PHONE CHARGES	28.03	Open	Non	11/21	101-51650-203
588309	Invoi	INSPECTOR PHONE CHARGES	28.03	Open	Non	11/21	101-52050-203
588309	Invoi	COMMUNITY DEVELOPER PHONE CHARGES	28.03	Open	Non	11/21	101-51530-203
588309	Invoi	ADMINISTRATION PHONE CHARGES	143.72	Open	Non	11/21	101-51400-203
588309	Invoi	IPAD SANITARY SEWER	23.59	Open	Non	11/21	610-53612-218
588309	Invoi	IPAD VEHICLE MAINTENANCE	23.59	Open	Non	11/21	101-53330-218
588309	Invoi	IPAD STREETS	47.18	Open	Non	11/21	101-53300-218
588309	Invoi	IPAD STORM	23.59	Open	Non	11/21	630-53442-218
Total CELLCOM (4683):							
855.60							
CITY OF APPLETON (68)							
8106	Invoi	NOVEMBER 2021 TRANSIT	7,479.00	Open	Non	11/21	101-51780-233
Total CITY OF APPLETON (68):							
7,479.00							
DAMAGE PREVENTION SERVICES (4068)							
3664	Invoi	NOVEMBER LOCATES	693.50	Open	Non	11/21	610-53612-209
3664	Invoi	NOVEMBER LOCATES	1,329.75	Open	Non	11/21	620-53644-209

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
3664	Invoi	NOVEMBER LOCATES	877.00	Open	Non	11/21	630-53442-209
Total DAMAGE PREVENTION SERVICES (4068):			2,900.25				
FARRELL EQUIPMENT & SUPPLY CO INC (4598)							
1215015	Invoi	50LB BAG FARRELL VERTICAL PATCH	359.88	Open	Non	11/21	630-53444-218
Total FARRELL EQUIPMENT & SUPPLY CO INC (4598):			359.88				
HOME DEPOT CREDIT SERVICES (1545)							
3420291	Invoi	DIEGRINDER & FUEL BLOWER TOOL	382.97	Open	Non	11/21	206-55110-244
Total HOME DEPOT CREDIT SERVICES (1545):			382.97				
KLINK HYDRAULICS LLC (5005)							
19158	Invoi	PARTS FOR #11	108.94	Open	Non	11/21	101-53330-225
19158	Invoi	PARTS FOR STOCK	217.88	Open	Non	11/21	101-53330-218
Total KLINK HYDRAULICS LLC (5005):			326.82				
MARCO TECHNOLOGIES LLC (3100)							
9355638	Invoi	VOICEMAIL BOX ASSISTANCE FOR JAYMES	75.00	Open	Non	11/21	404-57190-204
Total MARCO TECHNOLOGIES LLC (3100):			75.00				
MBM (3129)							
2941659	Invoi	CONTRACT OVERAGE CHARGE/COLOR COPIES	135.16	Open	Non	11/21	206-55110-225
Total MBM (3129):			135.16				
OUTAGAMIE WAUPACA LIBRARY SYSTEM (3674)							
3760	Invoi	SEPTEMBER PRINTING-HALLOWEEN BOOKMARK	47.50	Open	Non	11/21	206-55110-225
Total OUTAGAMIE WAUPACA LIBRARY SYSTEM (3674):			47.50				
PACKER CITY INT'L TRUCKS (403)							
X103107905:01	Invoi	BRACKET #81	56.97	Open	Non	11/21	101-53330-225
Total PACKER CITY INT'L TRUCKS (403):			56.97				
PEPSI-COLA (3493)							
18915809	Invoi	BEVERAGES	223.20	Open	Non	11/21	101-52200-211
Total PEPSI-COLA (3493):			223.20				
RIESTERER & SCHNELL INC (1063)							
2107872	Invoi	SPINDLE #155	180.20	Open	Non	11/21	101-53330-225
Total RIESTERER & SCHNELL INC (1063):			180.20				
RIVERSIDE BY REYNEBEAU FLORAL (322)							
164294/1	Invoi	FLORAL ARRANGEMENT- SCHEVERS	48.50	Open	Non	11/21	101-51960-211
Total RIVERSIDE BY REYNEBEAU FLORAL (322):			48.50				
SHERWIN INDUSTRIES INC (1028)							
SS091547	Invoi	MANHOLE PROTECTOR RINGS	2,714.97	Open	Non	11/21	610-53612-251

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
		Total SHERWIN INDUSTRIES INC (1028):	2,714.97				
SIGNCOUNTRY (3870)							
15839	Invoi	FIVE RECRUITING BANNERS	860.00	Open	Non	11/21	101-52200-207
		Total SIGNCOUNTRY (3870):	860.00				
ST. ELIZABETH HOSPITAL (354)							
06/21 EL.FVMPD	Invoi	JUNE BLOOD DRAWS	39.39	Open	Med	11/21	207-52120-204
07/21 EL.FVMPD	Invoi	JULY BLOOD DRAWS	78.78	Open	Med	11/21	207-52120-204
09/21 EL.FVMPD	Invoi	SEPTEMBER BLOOD DRAWS	39.39	Open	Med	11/21	207-52120-204
10/21 EL.FVMPD	Invoi	OCTOBER BLOOD DRAWS	39.39	Open	Med	11/21	207-52120-204
		Total ST. ELIZABETH HOSPITAL (354):	196.95				
TIME WARNER CABLE (89)							
11/21 83897	Invoi	NOVEMBER/DECEMBER SERVICE	62.38	Open	Non	11/21	101-52200-203
11/21 96253	Invoi	NOVEMBER/DECEMBER SERVICE	146.21	Open	Non	11/21	207-52120-203
		Total TIME WARNER CABLE (89):	208.59				
TOWN OF BUCHANAN FD (3435)							
2021	Invoi	SOFTBALL TOURNAMENT EXPENSES	453.55	Open	Non	11/21	101-52200-211
		Total TOWN OF BUCHANAN FD (3435):	453.55				
UNITED RAYNOR (425)							
23859	Invoi	REPAIR WEST DOOR @ MSB	381.00	Open	Non	11/21	101-53310-204
		Total UNITED RAYNOR (425):	381.00				
VILLAGE OF LITTLE CHUTE (1404)							
2021 TAX SEASON	Invoi	2021 TAX DRAWER INCREASE	250.00	Open	Non	12/21	101-10150
NOVEMBER 2021	Invoi	3609 FREEDOM RD	18.15	Open	Non	11/21	630-53441-249
NOVEMBER 2021	Invoi	721 W ELM	17.61	Open	Non	11/21	208-52900-249
NOVEMBER 2021	Invoi	1401 E ELM DR	879.75	Open	Non	11/21	101-53310-249
NOVEMBER 2021	Invoi	715 DEPOT ST	42.08	Open	Non	11/21	418-57800-204
NOVEMBER 2021	Invoi	#3 WELL WASHINGTON ST	12.38	Open	Non	11/21	620-53624-249
NOVEMBER 2021	Invoi	DOYLE PARK WELL #1	12.60	Open	Non	11/21	620-53624-249
NOVEMBER 2021	Invoi	PUMP STATION JEFFERSON ST	36.82	Open	Non	11/21	620-53624-249
NOVEMBER 2021	Invoi	DOYLE PARK POOL	31.46	Open	Non	11/21	204-55420-249
NOVEMBER 2021	Invoi	DOYLE PARK POOL/RESTROOMS	313.15	Open	Non	11/21	204-55420-249
NOVEMBER 2021	Invoi	DOYLE PARK POOL/RESTROOMS	313.15	Open	Non	11/21	101-55200-249
NOVEMBER 2021	Invoi	DOYLE SHELTER	10.73	Open	Non	11/21	101-55200-249
NOVEMBER 2021	Invoi	HEESAKKER PARK RESTROOM	61.64	Open	Non	11/21	101-55200-249
NOVEMBER 2021	Invoi	HEESAKKER PARK-BUBBLER	10.73	Open	Non	11/21	101-55200-249
NOVEMBER 2021	Invoi	VAN LIESHOUT PARK CONCESSION	10.61	Open	Non	11/21	101-55200-249
NOVEMBER 2021	Invoi	VAN LIESHOUT PARK	1,019.15	Open	Non	11/21	101-55200-249
NOVEMBER 2021	Invoi	LEGION PARK RESTROOMS	439.54	Open	Non	11/21	101-55200-249
NOVEMBER 2021	Invoi	LEGION PARK SPRINKLER	41.20	Open	Non	11/21	101-55200-249
NOVEMBER 2021	Invoi	HERITAGE PARK	175.42	Open	Non	11/21	101-55200-249
NOVEMBER 2021	Invoi	DOYLE PARK DPI RESTROOMS	92.54	Open	Non	11/21	101-55200-249
NOVEMBER 2021	Invoi	CIVIC CENTER	306.38	Open	Non	11/21	206-55110-249
NOVEMBER 2021	Invoi	VILLAGE HALL	139.13	Open	Non	11/21	101-51650-249
NOVEMBER 2021	Invoi	GB & MISS CANAL CO	4.95	Open	Non	11/21	101-51780-249
NOVEMBER 2021	Invoi	SAFETY CENTER	65.69	Open	Non	11/21	101-52250-249

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
NOVEMBER 2021	Invoi	SAFETY CENTER	262.74	Open	Non	11/21	207-52120-249
Total VILLAGE OF LITTLE CHUTE (1404):			4,567.60				
Grand Totals:		31,844.44					

Report GL Period Summary

Vendor number hash: 70708
 Vendor number hash - split: 174230
 Total number of invoices: 32
 Total number of transactions: 71

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	31,844.44	31,844.44
Grand Totals:	31,844.44	31,844.44

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
2021 REFUNDS-UTILITIES (5169)							
119047122	Invoi	OVERPAYMENT REFUND ACCT #1-190471-22	11.79	Open	Non	12/21	001-15000
Total 2021 REFUNDS-UTILITIES (5169):							
			11.79				
2021 TAX REFUNDS (5313)							
260093600	Invoi	2021 TAX REFUND	231.49	Open	Non	12/21	803-21215
260248000	Invoi	2021 TAX REFUND	209.75	Open	Non	12/21	803-21215
260258900	Invoi	2021 TAX REFUND	134.48	Open	Non	12/21	803-21215
260318400	Invoi	2021 TAX REFUND	541.03	Open	Non	12/21	803-21215
260326100	Invoi	2021 TAX REFUND	179.45	Open	Non	12/21	803-21215
Total 2021 TAX REFUNDS (5313):							
			1,296.20				
AT & T (5080)							
287294953059	12/2	Invoi OCT/NOV SERVICE	660.32	Open	Non	12/21	101-52200-203
Total AT & T (5080):							
			660.32				
BAUMGART PLUMBING (57)							
5136	Invoi	COPPER PIPE AND FITTINGS	269.18	Open	Non	11/21	101-55200-242
Total BAUMGART PLUMBING (57):							
			269.18				
CELLCOM (4683)							
613676	Invoi	FVMPD CELL - NOVEMBER	1,350.48	Open	Non	11/21	207-52120-203
Total CELLCOM (4683):							
			1,350.48				
EVERGREEN POWER LLC (4827)							
13377	Invoi	FIXED POLE PRUNER	424.99	Open	Non	11/21	101-55440-221
Total EVERGREEN POWER LLC (4827):							
			424.99				
GALLS LLC (3595)							
19698706	Invoi	RAIL MOUNTS FOR K9 SQUAD RIFLE	165.99	Open	Non	11/21	207-52120-236
19742422	Invoi	TRANSPORT EQUIPMENT FOR K9 SQUAD	123.14	Open	Non	11/21	207-52120-236
Total GALLS LLC (3595):							
			289.13				
ICON MARKETING INC (1981)							
1144-1	Invoi	1/2 ZIP NAVY BLUE SHIRTS	293.00	Open	Non	11/21	101-52200-212
Total ICON MARKETING INC (1981):							
			293.00				
LEXISNEXIS RISK DATA MANAGEMENT INC (4926)							
1686177-20211031	Invoi	OCTOBER 2021 MINIMUM COMMITMENT	106.09	Open	Non	11/21	101-51680-204
Total LEXISNEXIS RISK DATA MANAGEMENT INC (4926):							
			106.09				
RETTLER CORPORATION (248)							
21311	Invoi	COMPREHENSIVE OUTDOOR REC PLAN	4,375.00	Open	Non	11/21	101-55200-204
Total RETTLER CORPORATION (248):							
			4,375.00				
STONERIDGE LITTLE CHUTE LLC (4903)							
21062241703	Invoi	FOOD AND BEVERAGES	104.19	Open	Non	11/21	101-52200-211

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
22034871814	Invoi	FOOD	30.98	Open	Non	11/21	101-52200-211
23020231229	Invoi	FOOD AND BEVERAGES	58.58	Open	Non	11/21	101-52200-211
23027481531	Invoi	FOOD AND BEVERAGES	237.69	Open	Non	11/21	101-52200-211
23065721555	Invoi	FOOD AND BEVERAGES	77.49	Open	Non	11/21	101-52200-211
Total STONERIDGE LITTLE CHUTE LLC (4903):			508.93				
US POSTMASTER (264)							
WINTER 2021	Invoi	WINTER 2021 NEWSLETTER	1,162.84	Open	Non	12/21	101-51960-227
Total US POSTMASTER (264):			1,162.84				
VALLEY LIQUOR (1239)							
943029	Invoi	BEVERAGES AND SUPPLIES	160.94	Open	Non	11/21	101-52200-211
944102	Invoi	BEVERAGES AND SUPPLIES	158.94	Open	Non	11/21	101-52200-211
Total VALLEY LIQUOR (1239):			319.88				
VALLEY WINDOW CLEANING INC. (4881)							
43838	Invoi	WINDOW CLEANING	75.00	Open	Non	12/21	206-55110-243
Total VALLEY WINDOW CLEANING INC. (4881):			75.00				
WELLS FARGO FINANCIAL LEASING (4585)							
5017926803	Invoi	FINAL BILL	803.15	Open	Non	12/21	101-51650-207
5017926803	Invoi	FINAL BILL	450.00	Open	Non	12/21	101-53310-207
Total WELLS FARGO FINANCIAL LEASING (4585):			1,253.15				
Grand Totals:			12,395.98				

Report GL Period Summary

Vendor number hash: 97449
 Vendor number hash - split: 102034
 Total number of invoices: 25
 Total number of transactions: 26

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	12,395.98	12,395.98
Grand Totals:	12,395.98	12,395.98

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
SUPERIOR SEWER AND WATER INC (5171)							
2021004-FINAL	Invoi	EVERGREEN DR UTILITY RECONSTRUCTION	15,105.47	Open	Non	12/21	416-51027-263
Total SUPERIOR SEWER AND WATER INC (5171):							
Grand Totals:			15,105.47				15,105.47

Report GL Period Summary

Vendor number hash: 5171
 Vendor number hash - split: 5171
 Total number of invoices: 1
 Total number of transactions: 1

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	15,105.47	15,105.47
Grand Totals:	15,105.47	15,105.47

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	Period	GL Account
AGUILAR, DIANA				
120421 SECURITY DEPOSIT REFUND		100.00	12/21	208-21235
Total AGUILAR, DIANA:		100.00		
AIRGAS USA LLC				
9119867882 OXYGEN		101.81	11/21	207-52120-213
Total AIRGAS USA LLC:		101.81		
AMERICAN FIDELITY ASSURANCE (T00890)AWD				
6017508 FLEX SPENDING NOVEMBER		1,507.99	12/21	101-21368
Total AMERICAN FIDELITY ASSURANCE (T00890)AWD:		1,507.99		
AMPLITEL TECHNOLOGIES				
18722 MONTHLY BACK-UP, MANAGED SERVICES, OFFIC		3,825.00	12/21	207-52120-204
18722 MULTI-FACTOR AUTHENTICATION FROM DUO		3.50	12/21	207-52120-204
18722 MONTHLY ANTIVIRUS, DROPSUITE-DECEMBER		326.50	12/21	207-52120-240
Total AMPLITEL TECHNOLOGIES:		4,155.00		
AT&T LONG DISTANCE				
12/21 845626857 OCT/NOV CHARGES		2.22	12/21	101-51650-203
12/21 845626857 OCT/NOV CHARGES		.91	12/21	206-55110-203
12/21 845626857 OCT/NOV CHARGES		.21	12/21	207-52120-203
12/21 845626857 OCT/NOV CHARGES		4.86	12/21	620-53924-203
Total AT&T LONG DISTANCE:		8.20		
AUTOMATED COMFORT CONTROLS				
30159 SEMI-ANNUAL BILLING @ LIBRARY 07/01/21 - 12/3		949.00	12/21	206-55110-243
30161 SEMI-ANNUAL BILLING @ FVMPD 07/01/21 - 12/31/		471.60	12/21	207-52120-243
30161 SEMI-ANNUAL BILLING @ LCFD 07/01/21 - 12/31/21		314.40	12/21	101-52250-243
30162 SEMI-ANNUAL BILLING @ MSB 11/01/21 - 04/30/22		2,316.00	12/21	101-53310-243
30164 SEMI-ANNUAL BILLING @ VILLAGE HALL 07/01/21		1,500.00	12/21	101-51650-243
30169 INSTALL GENERATOR GAS LINE AND REGULATO		8,540.00	12/21	207-52120-306
30169 INSTALL GENERATOR GAS LINE AND REGULATO		2,135.00	12/21	101-52200-302
30171 SERVICE REQUEST AT VILLAGE HALL		637.38	12/21	101-51650-245
30177 SERVICE REQUEST AT MSB BUILDING		107.50	11/21	101-53310-245
30182 SERVICE REQUEST AT LIBRARY		4,091.40	12/21	206-55110-306
Total AUTOMATED COMFORT CONTROLS:		21,062.28		
AUTOZONE				
1973575556 AUTO DETAILING SUPPLIES		50.66	11/21	101-52200-218
Total AUTOZONE:		50.66		
BELCO VEHICLE SOLUTIONS LLC				
6572 SQUAD 93 CHANGEOVER		650.00	11/21	207-52120-247
6642 SQUAD 113 CHANGEOVER		11,962.31	12/21	207-52120-303

Invoice	Description	Total Cost	Period	GL Account
	Total BELCO VEHICLE SOLUTIONS LLC:	12,612.31		
BERGSTROM CHEVROLET 341951 REPAIR SQUAD #92		3,347.03	11/21	207-52120-247
Total BERGSTROM CHEVROLET:		3,347.03		
BREIT, LISA 120521 SECURITY DEPOSIT REFUND		100.00	12/21	208-21235
Total BREIT, LISA:		100.00		
BURKE TRUCK & EQUIPMENT INC 28974 CARBIDES AND CURB SHOES		18,968.96	11/21	101-53330-225
Total BURKE TRUCK & EQUIPMENT INC:		18,968.96		
CHARTER COMMUNICATIONS 12/21 86460 DECEMBER/JANUARY SERVICE		215.54	12/21	101-51650-203
Total CHARTER COMMUNICATIONS:		215.54		
CITY OF APPLETON 8135 DECEMBER WEIGHTS & MEASURES		568.00	12/21	101-52050-204
Total CITY OF APPLETON:		568.00		
COMPLETE OFFICE OF WISCONSIN 231606 COPY PAPER		123.00	12/21	101-51650-206
Total COMPLETE OFFICE OF WISCONSIN:		123.00		
DEERING, LINDA 120921 CIVIC CENTER REFUND FOR 12/11/21		100.00	12/21	206-38211
Total DEERING, LINDA:		100.00		
EHLERS INVESTMENT PARTNERS LLC NOVEMBER 2021 NOVEMBER INVESTMENT MANAGEMENT NOVEMBER 2021 NOVEMBER INVESTMENT MANAGEMENT NOVEMBER 2021 NOVEMBER INVESTMENT MANAGEMENT NOVEMBER 2021 NOVEMBER INVESTMENT MANAGEMENT NOVEMBER 2021 NOVEMBER INVESTMENT MANAGEMENT		226.56 113.28 407.80 169.92 215.22	11/21 11/21 11/21 11/21 11/21	610-53614-229 620-53924-229 630-53444-229 300-57331-229 101-51780-229
Total EHLERS INVESTMENT PARTNERS LLC:		1,132.78		
EL JARIPEO 120621 LCFD CHRISTMAS CELEBRATION		5,100.23	12/21	101-52200-211
Total EL JARIPEO:		5,100.23		
FASTENAL COMPANY WIKIM270469 THREAD SEAL FOR SHOP WIKIM270570 ALUMINUM RIVETS		71.88 159.90	11/21 12/21	101-53330-218 101-52250-242

Invoice	Description	Total Cost	Period	GL Account
Total FASTENAL COMPANY:		231.78		
FOX CITIES BOOK FESTIVAL	184 CONTRIBUTION TO FOX CITIES BOOK FESTIVAL	1,000.00	11/21	206-55110-205
Total FOX CITIES BOOK FESTIVAL:		1,000.00		
GERBER LEISURE PRODUCTS INC	8341 2 X 10 PLAQUE	400.00	12/21	101-55200-225
Total GERBER LEISURE PRODUCTS INC:		400.00		
HEID MUSIC	2923021 BAND FOLDERS 2927603 BAND MUSIC	204.00 55.00	12/21 12/21	101-55480-218 101-55480-218
Total HEID MUSIC:		259.00		
HOELZEL, DAVE	120121 REIMBURSE SANTA FEE 12/1 CONCERT	100.00	12/21	101-55480-218
Total HOELZEL, DAVE:		100.00		
HORST DISTRIBUTING INC	94304 BLADES & BELT #206	210.08	11/21	101-53330-225
Total HORST DISTRIBUTING INC:		210.08		
JX ENTERPRISES INC	2470559P CHAMBER BRAKE FOR STOCK 2470670P TUBING #6	260.97 33.91	11/21 11/21	101-53330-218 101-53330-225
Total JX ENTERPRISES INC:		294.88		
KERRY'S VROOM SERVICE INC	9687 OIL & FILTER CHANGE - UNIT#84 9692 REMOVE & INSTALL NEW BATTERY - UNIT#92 9693 OIL & FILTER CHANGE - UNIT#181 9699 OIL & FILTER CHANGE - UNIT#89	43.47 314.91 43.47 43.47	11/21 11/21 11/21 11/21	207-52120-247 207-52120-247 207-52120-247 207-52120-247
Total KERRY'S VROOM SERVICE INC:		445.32		
LEXISNEXIS RISK DATA MANAGEMENT INC	1686177-20211130 NOVEMBER 2021 MINIMUM COMMITMENT	106.09	11/21	101-51680-204
Total LEXISNEXIS RISK DATA MANAGEMENT INC:		106.09		
LINDNER ACE HARDWARE LITTLE CHUTE	272334-325001 ACETONE 272337-325001 WIRE BRUSHES 272365-325001 LIGHT BULBS 272368-325001 GASKET 272384-325001 PROPANE 272459-325001 PARTS FOR VAN LIESHOUT BATHROOM 272613-325001 FILTER HOSE	25.99 17.17 7.99 5.99 5.59 21.96 4.99	11/21 11/21 11/21 11/21 11/21 11/21 11/21	204-55420-242 204-55420-242 101-55200-242 101-53330-225 101-53300-218 101-55200-242 101-53460-218

Invoice	Description	Total Cost	Period	GL Account
	Total LINDNER ACE HARDWARE LITTLE CHUTE:	89.68		
LIVERMORE TECHNOLOGIES LLC	1255 LC CAN EXPANSION	357.50	12/21	211-50000-204
	Total LIVERMORE TECHNOLOGIES LLC:	357.50		
MARCO INC				
30517463	MONTHLY COPIER LEASE-1493357-NOVEMBER 20	351.95	11/21	207-52120-207
30580651	COPIER @ MSB BUILDING	56.12	12/21	101-51650-207
30580651	1ST FLOOR COPIER @ VH	107.77	12/21	101-51650-207
30580651	2ND FLOOR COPIER @ VH	87.76	12/21	101-51650-207
30580651	3RD FLOOR COPIER @ VH	51.26	12/21	101-51650-207
	Total MARCO INC:	654.86		
MCMAHON ASSOCIATES INC				
400246	BUILDING INSPECTIONS 10/31/21 - 11/27/21	1,894.38	11/21	101-52050-204
924859	NORTH SIDE STORM SEWER INTERCEPTOR	288.00	11/21	416-51216-261
	Total MCMAHON ASSOCIATES INC:	2,182.38		
MENARDS - APPLETON EAST				
12290	ROPE CUTTER AND TOOLS	153.83	11/21	206-55110-244
	Total MENARDS - APPLETON EAST:	153.83		
MGD INDUSTRIAL CORP				
199352	HARDWARE FOR #80 & 155	62.26	11/21	101-53330-225
199352	HARDWARE FOR STOCK	157.63	11/21	101-53330-218
	Total MGD INDUSTRIAL CORP:	219.89		
MIDWEST TAPE				
501354597	DIGITAL BOOKS	686.53	11/21	206-55110-208
	Total MIDWEST TAPE:	686.53		
NASSCO INC				
6086672	CAN LINERS	42.97	11/21	101-53300-218
6086672	CAN LINERS	42.97	11/21	101-55200-242
	Total NASSCO INC:	85.94		
OUTAGAMIE COUNTY TREASURER				
NOVEMBER 2021	NOVEMBER COURT FINES	360.00	11/21	101-35101
	Total OUTAGAMIE COUNTY TREASURER:	360.00		
R.N.O.W. INC				
2021-61354	REPAIR ARM #6	6,443.54	11/21	101-53330-225
	Total R.N.O.W. INC:	6,443.54		
RIVERSIDE BY REYNEBEAU FLORAL				
163771/1	FLORAL ARRANGEMENT- KOEBE	48.50	11/21	101-51960-211

Invoice	Description	Total Cost	Period	GL Account
	Total RIVERSIDE BY REYNEBEAU FLORAL:	48.50		
ROBERT E. LEE & ASSOCIATES 80853 2021 GIS SERVICES		14,650.80	11/21	101-51415-204
Total ROBERT E. LEE & ASSOCIATES:		14,650.80		
SCHEPP, KATHRYN 112521 SECURITY DEPOSIT REFUND		100.00	11/21	208-21235
Total SCHEPP, KATHRYN:		100.00		
SEIDLER, JAYMES 12/21 REIMBURSE DSPS-HVAC CREDENTIAL 12/21 REIMBURSE BUILDING INSPECTORS ASSOC MEMBERSHIP FE 12/21 REIMBURSE BATTERIES FOR CALCULATOR 12/21 REIMBURSE PLUMBING INSPECTOR EXAM FEE		37.41 50.00 13.70 40.80	12/21 12/21 12/21 12/21	101-52050-201 101-52050-208 101-52050-206 101-52050-201
Total SEIDLER, JAYMES:		141.91		
SLATER, PAULA 12/21 REIMBURSE REIMBURSE JEM DANCE FEES		645.75	11/21	101-55300-218
Total SLATER, PAULA:		645.75		
SOMMERS CONSTRUCTION CO INC 2021002 2021 CONCRETE PAVING-HARTZHEIM DRIVE		386,242.27	11/21	416-50240-263
Total SOMMERS CONSTRUCTION CO INC:		386,242.27		
SPEEDY METALS LLC 385089 FLATTEND EXPANDED METAL		88.65	12/21	101-52250-242
Total SPEEDY METALS LLC:		88.65		
SPLENDID CLEANING SERVICE LLC 11658 MONTHLY CLEANING-LIBRARY 11659 MONTHLY CLEANING-MSB BUILDING 11660 MONTHLY CLEANING-VILLAGE HALL 11685 MONTHLY CLEANING-METRO 11685 MONTHLY CLEANING-LCFD		1,320.00 550.00 1,700.00 874.50 220.00	12/21 12/21 12/21 12/21 12/21	206-55110-243 101-53310-243 101-51650-243 207-52120-243 101-52250-243
Total SPLENDID CLEANING SERVICE LLC:		4,664.50		
STATE OF WI COURT FINES & NOVEMBER 2021 NOVEMBER COURT FINES		1,609.30	11/21	101-35101
Total STATE OF WI COURT FINES &:		1,609.30		
STONERIDGE LITTLE CHUTE LLC 21046661415 FOOD AND BEVERAGES 21066462028 FOOD 21095981732 FOOD 22024231212 FOOD 22066881742 FOOD 23089311517 FOOD		112.94 36.74 73.90 39.90 48.98 47.88	11/21 11/21 11/21 11/21 11/21 11/21	101-52200-211 101-52200-211 101-52200-211 101-52200-211 101-52200-211 101-52200-211

Invoice	Description	Total Cost	Period	GL Account
Total STONERIDGE LITTLE CHUTE LLC:		360.34		
TAPCO				
I712637 TRAFFIC LIGHTS		404.20	11/21	101-53300-218
Total TAPCO:		404.20		
UNIFIRST CORPORATION				
0970344163 SHIRTS/PANTS		6.08	11/21	101-53330-213
0970344163 LAUNDRY BAGS/WIPERS		10.20	11/21	101-53330-218
Total UNIFIRST CORPORATION:		16.28		
VAN ERT ELECTRIC COMPANY INC				
59053 INSTALLED NEW LIGHT FIXTURES @ FVMPD		2,174.00	11/21	207-52120-242
59053 INSTALLED NEW LIGHT FIXTURES @ LCFD		5,500.00	11/21	101-52250-242
Total VAN ERT ELECTRIC COMPANY INC:		7,674.00		
VILLAGE OF LITTLE CHUTE				
260-068400 FUTURE DOWNTOWN MIXED USE-723 DEPOT ST		1,861.51	12/21	418-51225-300
260-068500 FUTURE DOWNTOWN MIXED USE-719 DEPOT ST		2,186.00	12/21	418-51225-300
260-127611-21 1401 E ELM DR		171.14	12/21	101-53310-249
260-127910-21 MSB-NIXON ST		25.92	12/21	101-53310-249
260-131800 422 W NORTH-VANDENBROEK POND		2,569.47	12/21	630-19310
260-425100-21 PROPERTY FOR FUTURE DEVELOPMENT		2.66	12/21	415-57500-204
260-425101-21 FARMETTE FOR FUTURE DEVELOPMENT		2.30	12/21	415-57500-204
260-425200-21 WATER TOWER		3.00	12/21	620-53924-249
260-425900-21 LAND FOR FUTURE DEVELOPMENT		4.60	12/21	415-57500-204
Total VILLAGE OF LITTLE CHUTE:		6,826.60		
VINTON CONSTRUCTION CO				
2021005-1 PYMT #2 PHASE 2-EVERGREEN DR		219,728.90	11/21	416-51027-263
Total VINTON CONSTRUCTION CO:		219,728.90		
WE ENERGIES				
710165161 11/21 108 W MAIN ST		759.72	11/21	101-51650-249
710165161 11/21 721 W ELM DR		132.41	11/21	208-52900-249
710165161 11/21 PLANT #2 (1118 JEFFERSON ST)		83.41	11/21	620-53624-249
710165161 11/21 LC WELL #4 PUMPHOUSE		221.39	11/21	620-53624-249
710165161 11/21 CIVIC CENTER (630 MONROE ST)		822.97	11/21	206-55110-249
710165161 11/21 920 WASHINGTON ST		45.70	11/21	620-53624-249
710165161 11/21 1401 E ELM DR		1,901.80	11/21	101-53310-249
710165161 11/21 CROSSWINDS LED STREET LIGHTS		121.97	11/21	101-53300-249
710165161 11/21 DOYLE POOL		27.20	11/21	204-55420-249
710165161 11/21 PUMP STATION @ EVERGREEN & FRENCH		60.31	11/21	620-53624-249
710165161 11/21 200 E MCKINLEY ST-FIRE DEPT		146.88	11/21	101-52250-249
710165161 11/21 200 E MCKINLEY ST-FVMPD		220.33	11/21	207-52120-249
710165161 11/21 STREET LIGHTS		1,069.69	11/21	101-53300-249
710165161 11/21 PLANT #1 (100 WILSON ST)		185.58	11/21	620-53624-249
Total WE ENERGIES:		5,799.36		

Invoice	Description	Total Cost	Period	GL Account
Grand Totals:	732,536.45			

Report GL Period Summary

Vendor number hash: 302654
Vendor number hash - split: 424299
Total number of invoices: 90
Total number of transactions: 125

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	732,536.45	732,536.45
Grand Totals:	732,536.45	732,536.45

Report Criteria:

Invoice Detail.Voided ={=} FALSE

LCFD Incident Report
November 2021
Number of responses: 11
Last years: 10
YTD: 166

11/01/2021 **09:32 Ammonia release @ Simon's Cheese 2701 Freedom Road, a small ammonia leak occurred @ 01:30 to 03:30, Simons contacted Bassett Mechanical at that time, LEPC requested LCFD to confirm matter was taken care of**
Engine 3621
#21LC00157

11/04/2021 **19:57 Odor of Natural Gas near intersection of Cherryvale Avenue & Evergreen, found odor from the landfill**
Engine 3621, Truck 3641, Car 3632
#21LC00158

11/05/2021 **11:29 Structure Fire @ Bel Brands 1500 E. North Avenue, Compressor room fire**
Engine 3621, Truck 3641, Pickup 3631, Car 3632, Kimberly FD 3571
#21LC00159

11/06/2021 **13:56 Accident with Scene Safety intersection of Mill Street & Monroe, vehicle struck fire hydrant**
Car 3632
#21LC00160

11/08/2021 **07:13 Accident with clean up @ intersection of Rosehill Road and Main Street**
Engine 3621, Car 3632
#21LC00161

11/08/2021 **10:37 Natural gas leak @ 524 Franklin Street, contractor struck gas line**
Engine 3621, Truck 3641, Squad 3671, Pickup 3631, Car 3632
#21LC00162

**11/13/2021 20:27 Accident with cleanup @ Main Street & Depot Street
Engine 3621, Car 3632
#21LC00163**

**11/16/2021 08:13 Structure fire @ 133 Canal Street, boiler blew up
causing gas leak in structure
Engine 3621, Truck 3641, Car 3632
#21LC00164**

**11/16/2021 17:21 Commercial fire alarm @ Star Respite Center 1000 W.
Main Street
Engine 3621, Car 3632
#21LC00165**

**11/22/2021 16:45 CO Alarm @ Peace United Methodist Church 2300 E.
Wisconsin Avenue
Engine 3621, Truck 3641, Car 3632
#21LC00166**

**11/23/2021 10:06 Odor of gas @ 1121 Taft Street
Engine 3621, Truck 3641, Car 3632
#21LC00167**

VILLAGE OF LITTLE CHUTE MONTHLY REPORT



Little Chute

E S T A B L I S H E D 1 8 4 8

NOVEMBER
2021

Village Report to the Board of Trustees

Submitted to the Village Board of Trustees and the residents of Little Chute is a report of the various departments of the Village. The information contained herein is intended to keep the Board and public apprised of their government at work.

VILLAGE OF LITTLE CHUTE MONTHLY REPORT – NOVEMBER 2021

The information in this report is meant to provide a snapshot of Village operations for the month preceding. The goal is to provide statistics and measures that can be analyzed and viewed over time. These reports will be reported to the Board monthly. The reports will be added to the official files of the Village of Little Chute and be published on the Village's website at www.littlechutewi.org.

As we continue this effort, the style and metrics will be fine-tuned to better capture operational aspects that will serve staff, the board and public with a more robust understanding of operations. Ultimately, this information can be used to assist in policy and fiscal decisions on the future of Village operations. Ultimately, it is our intention to show how our dedicated team of individuals serve the community while also indicating a monthly snapshot of the fiscal well-being for the Village of Little Chute.

If you have any questions or suggestions, please contact us!

Department Overview

The report will track monthly activities for the following:

- Village Administrator
- Clerk
- Community Development
- Finance Department
- Monthly Consolidated Financial Statement by Account
- Little Chute Fire Department
- Fox Valley Metro Police Department
- Little Chute Public Library
- Parks, Recreation and Forestry Department
- Department of Public Works

Questions or Comments

Should you have questions or comments with the information contained herein, please contact the Village Administrator:

Beau Bernhoff
Village Administrator
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beau@littlechutewi.org

VILLAGE ADMINISTRATOR

November saw the finalization of budget items for 2022 and the completion of 2021 projects.

Personnel Related Matters	<ul style="list-style-type: none"> ● Wage and Compensation proposals have been collected, committee will review and score proposals. ● Director Remiker-DeWall and I are working on the Deputy Finance Director Job Description and will be looking to post this position in December. The goal is to staff this as early into 2022 as possible. ● FVMPD, Kimberly Admin and I are continuing a discussion regarding crossing guard staffing. Will update the board further
Economic Development Matters	<ul style="list-style-type: none"> ● Staff has had several in person meetings regarding several development sites. More details to come. ● Jets Pizza has submitted a request for the Façade Improvement Grant.
General Administration Matters	<ul style="list-style-type: none"> ● The Landfill Siting Committee held the public hearing, which was well-attended. Public comment was informative, and I believe this gave the Committee excellent insight on next steps ● Director McDonald and I have been working on several in-house items to streamline our services in 2022. We are working with a variety of stakeholders such as the school district, and the Diamond Club to draft agreements so we can operate as efficiently as possible. ● Joe from Amplitel and I met with a representative from TDS to discuss potential cost savings options for internet at Village sites. After further analysis we both agreed our current provider meets the need at the best cost possible at the time being. ● FCCVB just approved their 2022 operating budget. There seemed to be no concerns from the Board (was my first meeting). It was unanimously approved.
Ongoing/Future Board Items	<ul style="list-style-type: none"> ● Staff is prepping for several items needed for year end with budget. We are continuing our biweekly manager meetings where we collaborate on items happening in each department. ● DPW, Finance and Admin are working with HOV on a few collection and data points needed for specific developments. We are working closely with several businesses to address these data points.
Areas/questions for discussion:	<p><input type="checkbox"/> Please let me know if you have any questions or would like an update before or after the Board meeting.</p>

Top Priorities for December

- Select and begin Wage and Compensation Study work
- Release Deputy Finance Director Job Description and begin recruitment
- Compile and organize strategic planning sessions for completion in '22
- Continue Community Development efforts
- Assist department heads as necessary

VILLAGE CLERK

The Clerk's office has been hard at work on the 2021 Winter Village Newsletter which will be mailed to all residents at the end of December. We were also able to assist the Little Chute Fire Department with their recruitment process, creating an online application that can easily be accessed by scanning a QR Code. This brings applicants directly to an application that can be filled out with a mobile phone. The applications are received by the Clerk's Office and sent directly to the Fire Department, resulting in a much better response than traditional paper applications. We have continued our training and preparations for the 2022 Election Cycle. We are working on implementing the new wards and ensuring residents are aware of these changes.

For the month of November, the Clerk's office completed our goals of:

- Shared data from social media sites
- Agendas/Minutes for meetings
- Continued maintenance of the Village Website
- Work with other Departments to create Social Media schedule, coordinate postings
- Begin working on Winter Village Newsletter
- Update mailing lists of non-residents for upcoming newsletters
- Civic Center/Village Hall rentals
- Ongoing phone/supply ordering support
- Operator License Renewals
- Work with Outagamie County on redistricting voting wards, attend training for redistricting.
- Update Geocode addresses in Wisvote, to ensure correct data for redistricting process.
- Assist Fire Department with Volunteer Application and website updates

Goals for December:

- Agendas/Minutes for meetings
- Share data from social media sites
- Maintenance of the Village Website and social media outlets
- Work with other Departments to create Social Media schedule, coordinate postings
- Ongoing phone/supply ordering support
- Finalize Winter 2021 Village Newsletter, have mailed to all residents
- Planning and training for 2022 Elections
- Organize Holiday Luncheon
- Attend local Grand Opening Events and promote new businesses on Social Media
- Assist Fire Department with Volunteer Application and website updates
- Update Website with new wards and polling locations.

2021 Social Media Metrics September October November 2021 Totals

Facebook Posts		September	October	November	2021 Totals
People Reached	20,105	14,124	22,798	239,522	
Engagement	9,858	8,225	9,285	105,938	
Link Clicks	543	243	333	6,356	
Comments	312	190	159	3,616	
Shares	167	118	177	2,344	
Reactions	1,318	1,234	1,521	16,903	
Photo Views	1,099	2,855	3,510	12,539	
Most popular post	Kayak Updates	TbT- Dutch Klompen	Main Celebration		
New Followers	65	33	34	662	
Net Followers	51	26	24	517	
Total Followers	5,332	5,358	5,399	5,399	
Facebook Videos		September	October	November	2021 Totals
Minutes Viewed	2,807	2,807	1,069	29,694	
1-Minute Video Views	678	458	126	5,795	
3-Second Video Views	4,562	3,551	2,772	45,411	
Video Engagement	129	138	69	1,753	
Most popular Video	Market on Main	Cycling	Parks		

2021 Social Media Metrics September October November 2021 Totals

Instagram		September	October	November	2021 Totals
Instagram Posts	2	2	3	40	
Likes	13	11	29	280	
Followers	807	813	826	826	
Popular Post	Fire open	Only Repor	Vets Day		

Twitter		September	October	November	2021 Totals
Tweets	2	2	1	45	
Tweet Impressions	582	769	691	15,217	
Profile Visits	141	262	259	4,128	
Mentions	0	0	7	26	
New Followers	4	-4	0	11	
Total Followers	445	442	442	442	

Website		September	October	November	2021 Totals
Visits	12,360	9,244	9,592	156,713	
Page Views	14,630	13,753	12,795	236,507	
Unique Page Views	11,840	11,222	10,494	187,173	
Top Pageviews	Utility Billing	Utility Billing	Utility Billing		

COMMUNITY DEVELOPMENT

HIGHLIGHTS

- Met with Commercial Developers regarding sites and TIF in village.
- Continued Inspections of homes, apartments, and commercial projects.
- Discussions with architects regarding new projects.
- Met with local Business Owners.
- Completed yearly Assessor meeting

TOP PRIORITIES FOR December 2021

- Meet with builders and owners about upcoming commercial projects.
- Work with developers regarding Commercial/Industrial projects.
- Continued Inspections of homes, apartments, industrial and commercial projects.
- Assist developers, surveyors, and realtors with zoning requirements.
- Improve Site review process (on going project)
- Meet with more Local Businesses and to collect information on potential needs for the community/business.
- BRE Visits with more businesses
- Work through Site Plan review on multiple projects
- Begin to get permit program set up for implementation for 2022
- Update all statistics on Building permits issued and Permit value to include for end of the year report as well as posing in each monthly report for next year.

FINANCE DEPARTMENT

HIGHLIGHTS

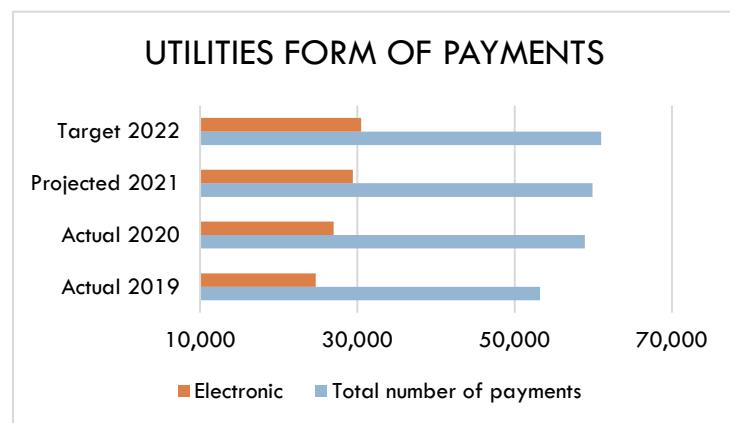
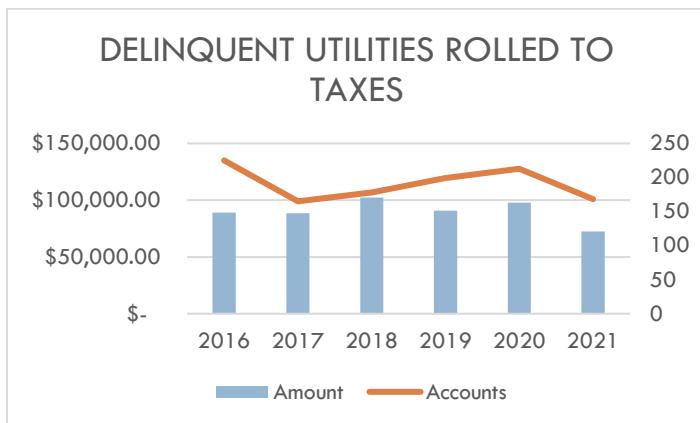
- Applied 10% penalty on delinquent utility accounts that received a tax certification letter who did not make payment by November 2. Continued collections until November 15. Completed final roll for balances outstanding on November 16 uploading file to the County for tax bill creation (State Statute 66.0809).
- Uploaded all special assessment installments for the 2021 tax roll including any delinquent accounts receivable invoices (2) that were property related
- Calculated tax rates and provided applicable information to the County allowing the Village to have the tax bills mailed on November 30.
- Request for proposal on Sewer Rate Study released with due date of December 17, 2021.
- Completed staff evaluations for 2021 meeting with everyone to discuss their self-evaluation and provide supervisory comments. Reviewed updates to staff prepared procedure manuals. Set goals for 2022.
- 2022 Adopted Budget posted on website and uploaded to the general ledger system.

TOP PRIORITIES FOR DECEMBER

- Property, Liability, Workers Compensation and Cybersecurity insurance renewals.
- Preparing for December payrolls that will include payout of any remaining compensation time, apply imputed income for life insurance benefits over \$50,000, enter new health insurance rate deductions (deduct one month in advance) and record StayWell incentives earned as taxable income. Prepare vacation carryover and preliminary reconciliation processes for annual Wisconsin Retirement reporting.
- Continue work with the City of Appleton and PSC for the final records transfer of the Cherryvale water main.
- Final close out of Nelson Crossing construction contract (Michels) and true up of cost allocations between the City of Kaukauna and the Village.
- Meeting with established Transportation Committee to discuss revised options available after feedback and further data provided from update meeting in November.
- Complete a high-level industrial sewer utility revenue analysis including focus on fixed and variable operating costs
- Preliminary audit fieldwork scheduled for December 13, 2021
- File the Statement of Taxes, Tax Increment worksheet and Levy Limit worksheet with the State by deadlines imposed.
- Update and establish uniform format for job descriptions.
- Utility billing clerk updating her notary renewal and working on bulk water invoicing

CONTINUOUS IMPROVEMENT EFFORTS

- Established procedures to apply interest to the Workhorse special assessment files on an entity wide basis at beginning of month creating efficiency in the individual cash receipting process for those customers paying monthly.



PERFORMANCE MEASUREMENTS

	2018	2019	2020	Target 2021
# Months bank reconciliation completed timely	0	7	12	12
# Of stale checks outstanding	NM	57	22	5
Custodial credit risk	\$6.1	\$.3K	\$3.7	\$0
Investment Performance vs 1-3 Year US Treasury Index	1.35% vs 1.58%	2.44% vs 3.55%	3.26% vs 3.10%	.48% vs .07%
% Of customers paying online	NM	42%	53%	55%
Continuous improvement initiatives	NM	25	37	10
Number of special assessment billings	296	67	75	125
Average number of monthly utility bills	4,052	4,033	4,003	4,000
Annual number of utility work orders	1,093	920	940	950
Annual tax certification letters	483	540	774	750
General obligation bond rating	Aa3	Aa3	Aa3	Aa3
# Of auditor's compliance issues	6	2	1	0
% Of time monthly financials closed within 15 days	NM	58%	100%	100%
% Of staff adequately trained/cross trained	NM	70%	90%	100%

	NOVEMBER	YTD 2021	BUDGET 2021	VARIANCE	% OF BUDGET
GENERAL FUND					
Taxes	4,278.82	977,104.85	969,626.00	7,478.85	100.77%
Total Licenses and Permits	37,395.20	233,544.85	134,860.00	98,684.85	173.18%
Intergovernmental Aid	1,292,870.86	2,493,463.99	2,479,759.00	13,704.99	100.55%
Public Charges for Service	3,304.00	138,580.13	128,430.00	10,150.13	107.90%
Fines and Forfeitures	4,862.41	80,868.35	85,000.00	(4,131.65)	95.14%
Total Interest	7,202.33	47,583.99	64,135.00	(16,551.01)	74.19%
Miscellaneous Revenue	27,685.24	165,150.48	151,743.00	13,407.48	108.84%
Other Financing Sources	43,794.19	229,964.47	217,700.00	12,264.47	105.63%
Total General Fund Revenue	1,421,393.05	4,366,261.11	4,231,253.00	135,008.11	103.19%
Village Board	2,792.23	71,636.84	89,091.00	(17,454.16)	80.41%
Administration	6,915.33	119,614.21	141,204.00	(21,589.79)	84.71%
Engineering & GIS	6,587.41	33,622.95	94,881.00	(61,258.05)	35.44%
Finance	14,474.11	183,972.39	237,632.00	(53,659.61)	77.42%
Clerk	10,260.06	139,112.20	158,148.00	(19,035.80)	87.96%
Community Development - Assessing	7,379.89	174,228.38	173,560.00	668.38	100.39%
Village Hall	4,593.14	61,206.99	69,141.00	(7,934.01)	88.52%
Municipal Court	4,461.43	55,763.68	65,823.00	(10,059.32)	84.72%
Unallocated	(6,697.88)	48,231.96	205,202.00	(156,970.04)	23.50%
Insurance	7,356.56	221,570.66	226,431.00	(4,860.34)	97.85%
Village Promotion and Goodwill	1,200.01	24,236.14	35,272.00	(11,035.86)	68.71%
Inspections	12,756.30	89,797.82	116,247.00	(26,449.18)	77.25%
Fire Operations	31,296.39	236,143.03	373,463.00	(137,319.97)	63.23%
Fire Allocated	33,047.67	333,141.23	370,981.00	(37,839.77)	89.80%
Crossing Guards	7,373.87	69,298.60	89,548.00	(20,249.40)	77.39%
Public Works Administration	1,116.30	14,388.14	34,651.00	(20,262.86)	41.52%
Street Repair and Maintenance	35,467.86	503,172.41	684,959.00	(181,786.59)	73.46%
Public Works Support Services	4,074.31	44,371.37	46,774.00	(2,402.63)	94.86%
Public Works Vehicle Maintenance	42,037.46	123,161.59	168,501.00	(45,339.41)	73.09%
Snow and Ice Control	18,602.89	165,333.92	237,533.00	(72,199.08)	69.60%
Weed Control	132.71	8,715.23	19,449.00	(10,733.77)	44.81%
Recycling	3,992.54	39,652.50	52,653.00	(13,000.50)	75.31%
Park	45,551.05	418,660.03	478,786.00	(60,125.97)	87.44%
Recreation	9,270.23	168,292.44	207,200.00	(38,907.56)	81.22%
Forestry	8,275.96	133,146.21	173,292.00	(40,145.79)	76.83%
Youth Football	414.63	24,817.46	21,761.00	3,056.46	114.05%
Community Band	1,483.73	5,573.32	10,110.00	(4,536.68)	55.13%
Economic Development	1,935.00	65,955.00	71,400.00	(5,445.00)	92.37%
Transfers	-	119,775.65	118,000.00	1,775.65	101.50%
Total General Fund Expenses	316,151.19	3,696,592.35	4,771,693.00	(1,075,100.65)	77.47%
GENERAL FUND NET REVENUES (EXPENSES)	1,105,241.86	669,668.76	(540,440.00)		

	NOVEMBER	YTD 2021	BUDGET 2021	VARIANCE	% OF BUDGET
SANITATION					
Sanitation Revenues	49,222.70	538,711.49	552,850.00	(14,138.51)	97.44%
Sanitation Expenses	36,924.22	455,462.82	517,536.00	(62,073.18)	88.01%
SANITATION NET REVENUES (EXPENSES)					
	12,298.48	83,248.67	35,314.00		

	NOVEMBER	YTD 2021	BUDGET 2021	VARIANCE	% OF BUDGET
FIRE EQUIPMENT DONATION					
Fire Equipment Donation Revenues	77.95	92,120.09	86,100.00	6,020.09	106.99%
Flag Pole Memorial Expenses	-	522.50	2,100.00	(1,577.50)	24.88%
FIRE EQUIPMENT DONATION NET REVENUES (EXPENSES)					
	77.95	91,597.59	84,000.00		

	NOVEMBER	YTD 2021	BUDGET 2021	VARIANCE	% OF BUDGET
AQUATICS					
Aquatics Revenue	9.95	179,320.84	180,172.00	(851.16)	99.53%
Aquatics	258.32	162,844.87	184,587.00	(21,742.13)	88.22%
AQUATICS NET REVENUES (EXPENSES)	(248.37)	16,475.97	(4,415.00)		
LIBRARY/CIVIC CENTER					
Library/Civic Center Revenues	468.04	722,034.42	635,123.00	86,911.42	113.68%
Library/Civic Center	34,493.48	574,824.44	695,984.00	(121,159.56)	82.59%
LIBRARY/CIVIC CENTER NET REVENUES (EXPENSES)	(34,025.44)	147,209.98	(60,861.00)		
CONSOLIDATED POLICE SERVICES					
Consolidated Police Services Revenue	34,505.39	3,691,671.41	3,608,996.00	82,675.41	102.29%
Police Services Consolidated	365,718.95	3,296,783.37	3,697,374.00	(400,590.63)	89.17%
CONSOLIDATED POLICE SERVICES NET REVENUES (EXPENSES)	(331,213.56)	394,888.04	(88,378.00)		
VAN LIESHOUT RECREATION CENTER					
Van Lieshout Rec Center Revenues	1,045.00	22,251.40	10,690.00	11,561.40	208.15%
Van Lieshout Rec Center Expenses	550.66	29,225.84	32,846.00	(3,620.16)	88.98%
VAN LIESHOUT NET REVENUES (EXPENSES)	494.34	(6,974.44)	(22,156.00)		
PROMOTIONAL FUND					
Promotional Fund Revenues	7,177.17	36,342.69	10,775.00	25,567.69	337.29%
Promotional Fund Expenses	58.53	17,742.08	27,500.00	(9,757.92)	64.52%
PROMOTIONAL NET REVENUES (EXPENSES)	7,118.64	18,600.61	(16,725.00)		
AMERICAN RESCUE FUND					
American Rescue Fund Revenues	168.22	922.91	-	922.91	#DIV/0!
American Rescue Fund Expenses	770.00	785.00	9,185.00	15.00	8.55%
AMERICAN RESCUE PROMOTIONAL NET REVENUES (EXPENSES)	(601.78)	137.91	(9,185.00)		
TRANSPORTATION SPECIAL REVENUE FUND					
Transportation Special Revenue Fund Revenues	5.53	40,030.30	40,000.00	30.30	100.08%
Transportation Special Revenue Fund Expenses	6,055.00	15,450.00	40,000.00	(24,550.00)	38.63%
TRANSPORTATION SR FUND NET REVENUES (EXPENSES)	(6,049.47)	24,580.30	-		
COMMUNITY DEVELOPMENT GRANT FUND					
Community Development Grant Fund Revenues	-	54.40	100.00	(45.60)	54.40%
Community Development Grant Fund Expenses	-	-	317,621.00	(317,621.00)	0.00%
COMMUNITY DEVELOPMENT GRANT NET REVENUES (EXPENSES)	-	54.40	(317,521.00)		
SMALL BUSINESS MICRO LOAN FUND					
Small Business Micro Loan Fund Revenues	34.28	528.12	525.00	3.12	100.59%
Small Business Micro Loan Fund Expenses	-	86.64	500.00	(413.36)	17.33%
SMALL MICRO LOAN FUND NET REVENUES (EXPENSES)	34.28	441.48	25.00		
FAÇADE RENOVATION GRANT FUND					
Façade Renovation Grant Fund Revenues	20.18	100,219.91	100,350.00	(130.09)	99.87%
Façade Renovation Grant Fund Expenses	-	112.00	700.00	(200.00)	16.00%
COMMUNITY DEVELOPMENT GRANT NET REVENUES (EXPENSES)	20.18	100,107.91	99,650.00		

	NOVEMBER	YTD 2021	BUDGET 2021	VARIANCE	% OF BUDGET
SPECIAL ASSESSMENTS					
Special Assessment Revenue	178,553.35	551,955.64	199,500.00	352,455.64	276.67%
Special Assessment Expense	170.45	666,982.82	667,120.00	(137.18)	99.98%
SPECIAL ASSESSMENTS NET REVENUES (EXPENSES)	178,382.90	(115,027.18)	(467,620.00)		
EQUIPMENT REVOLVING FUND					
Equipment Revolving Revenue	2,215.72	120,600.10	275,000.00	(154,399.90)	43.85%
Equipment Revolving Expenses	-	-	340,000.00	(340,000.00)	0.00%
EQUIPMENT NET REVENUES (EXPENSES)	2,215.72	120,600.10	(65,000.00)		
FACILITY AND TECHNOLOGY FUND					
Facility and Technology Fund Revenues	13.27	74,359.37	74,232.00	127.37	100.17%
Facility and Technology Fund Expenditures	6,159.97	70,273.59	114,232.00	(43,958.41)	61.52%
FACILITY AND TECHNOLOGY NET REVENUES (EXPENSES)	(6,146.70)	4,085.78	(40,000.00)		
TAX INCREMENT DISTRICT 4					
Tax Increment District 4 Revenues	128.54	1,374,125.03	1,411,658.00	(37,532.97)	97.34%
Tax Increment District 4 Expenses	1,479.49	1,433,105.30	1,471,117.00	(38,011.70)	97.42%
TAX INCREMENTAL DISTRICT 4 NET REVENUES (EXPENSES)	(1,350.95)	(58,980.27)	(59,459.00)		
TAX INCREMENT DISTRICT 5					
Tax Increment District 5 Revenues	33.17	467,806.07	481,064.00	(13,257.93)	97.24%
Tax Increment District 5 Expenses	2,717.49	307,448.25	307,564.00	(115.75)	99.96%
TAX INCREMENTAL DISTRICT 5 NET REVENUES OVER EXPENSES	(2,684.32)	160,357.82	173,500.00		
TAX INCREMENT DISTRICT 6					
Tax Increment District 6 Revenues	506.95	2,283,041.63	1,071,291.00	1,211,750.63	213.11%
Tax Increment District 6 Expenses	647,754.23	5,358,155.96	6,360,126.00	(1,001,970.04)	84.25%
TAX INCREMENTAL DISTRICT 6 NET REVENUES (EXPENSES)	(647,247.28)	(3,075,114.33)	(5,288,835.00)		
TAX INCREMENT DISTRICT 7					
Tax Increment District 7 Revenues	22.11	518,854.49	529,550.00	(10,695.51)	97.98%
Tax Increment District 7 Expenses	2,534.28	236,445.26	242,628.00	(6,182.74)	97.45%
TAX INCREMENTAL DISTRICT 7 NET REVENUES (EXPENSES)	(2,512.17)	282,409.23	286,922.00		
TAX INCREMENT DISTRICT 8					
Tax Increment District 8 Revenues	188.79	130,933.44	131,500.00	(566.56)	99.57%
Tax Increment District 8 Expenses	10,712.83	940,807.36	2,405,691.00	(1,464,883.64)	39.11%
TAX INCREMENTAL DISTRICT 8 NET REVENUES (EXPENSES)	(10,524.04)	(809,873.92)	(2,274,191.00)		
PARK IMPROVEMENT					
Park Improvement Revenue	37,353.00	891,863.94	92,481.00	799,382.94	964.38%
Park Improvement Expenses	-	49,832.14	397,335.00	(347,502.86)	12.54%
PARK IMPROVEMENTS NET REVENUES (EXPENSES)	37,353.00	842,031.80	(304,854.00)		

	NOVEMBER	YTD 2021	BUDGET 2021	VARIANCE	% OF BUDGET
CAPITAL PROJECTS					
Capital Projects Revenue	1,450.44	384,309.98	384,363.00	(53.02)	99.99%
Construction Projects	25,322.67	78,678.99	116,138.00	(37,459.01)	67.75%
Administration Capital Projects	21,752.67	256,392.10	242,017.00	14,375.10	105.94%
TOTAL CONSTRUCTION EXPENSES	47,075.34	335,071.09	358,155.00	(23,083.91)	93.55%
CAPITAL PROJECTS NET REVENUES (EXPENSES)	(45,624.90)	49,238.89	26,208.00		
SEWER					
Sewer Revenues	236,609.27	2,711,855.06	3,089,536.00	(377,680.94)	87.78%
Sewer Capital	2,349.86	249,766.09	286,720.00	(36,953.91)	87.11%
Sewer Financing	19,614.27	220,339.74	235,194.00	(14,854.26)	93.68%
Sewer Treatment	174,855.39	2,029,504.13	2,381,600.00	(352,095.87)	85.22%
Sewer Collection	17,619.98	170,417.67	219,971.00	(49,553.33)	77.47%
Sewer Customer A/R	11,247.21	115,370.29	144,243.00	(28,872.71)	79.98%
Sewer Admin and General	10,573.79	130,713.02	178,169.00	(47,455.98)	73.36%
TOTAL SEWER EXPENSES	236,260.50	2,916,110.94	3,445,897.00	(529,786.06)	84.63%
SEWER NET REVENUES (EXPENSES)	348.77	(204,255.88)	(356,361.00)		
WATER UTILITY					
Water Utility Revenues	195,742.20	2,146,789.05	2,672,485.00	(525,695.95)	80.33%
Water Capital Projects	49,412.17	91,349.36	48,432.00	42,917.36	188.61%
Water Financing	56,034.48	658,340.86	712,028.00	(53,687.14)	92.46%
Water Source	1,269.16	81,623.91	72,611.00	9,012.91	112.41%
Pumping	16,356.43	164,553.83	312,837.00	(148,283.17)	52.60%
Water Treatment	19,870.69	331,473.63	385,965.00	(54,491.37)	85.88%
Water Distribution	31,026.07	434,271.94	580,231.00	(145,959.06)	74.84%
Customer A/R	6,096.78	51,764.69	60,043.00	(8,278.31)	86.21%
Admin and General	8,223.22	110,692.48	163,778.00	(53,085.52)	67.59%
TOTAL WATER EXPENSES	188,289.00	1,924,070.70	2,335,925.00	(411,854.30)	82.37%
WATER NET REVENUES (EXPENSES)	7,453.20	222,718.35	336,560.00		
STORMWATER UTILITY					
Stormwater Revenue	98,341.51	1,111,111.95	2,280,245.00	(1,169,133.05)	48.73%
Stormwater Capital Projects	2,372.29	270,845.17	904,091.00	(633,245.83)	29.96%
Storm Financing	37,445.93	462,879.16	491,661.00	(28,781.84)	94.15%
Storm Pond Maintenance	2,307.10	78,491.80	117,031.00	(38,539.20)	67.07%
Storm Collection	33,009.60	224,856.88	310,334.00	(85,477.12)	72.46%
Storm Customer A/R	4,390.79	49,854.04	55,157.00	(5,302.96)	90.39%
Storm Admin and General	17,221.52	194,560.48	212,859.00	(18,298.52)	91.40%
TOTAL STORM EXPENSES	96,747.23	1,281,487.53	2,091,133.00	(809,645.47)	61.28%
STORMWATER NET REVENUES (EXPENSES)	1,594.28	(170,375.58)	189,112.00		

Interest and investment income decline result of market changes due to COVID-19, unrealized losses that will not be recognized if assets held until maturity

Property, Auto and Workers Compensation premiums paid for all quarters so expenses for full twelve months are shown YTD November

Park Improvement expense accounts still have a credit balance due to accruing retainage and work completed but not billed on Nelson Crossing contract

for 2020 audit. The transaction get reversed in January 2021 creating a negative expense amount so that when actual bill comes in and is paid, the expense that hits 2021 is for work that completed in 2021 only. Final close out of contracts has still not occurred as working through lighting issues.

Landfill revenue for Sewer Utility is billed on a quarterly billing - none months have been billed through November, fourth quarter will be billed in January

Capital Contributions are a revenue for the Utilities (infrastructure paid for by TIF or developer contributed). This amount is not recorded until year-end.

(Budget is \$257,600 in Sewer, \$396,2000 in Water and \$963,000 in Storm)

Water Utility pays MCO a month in advance per terms of agreement so twelve months are expensed in YTD November.

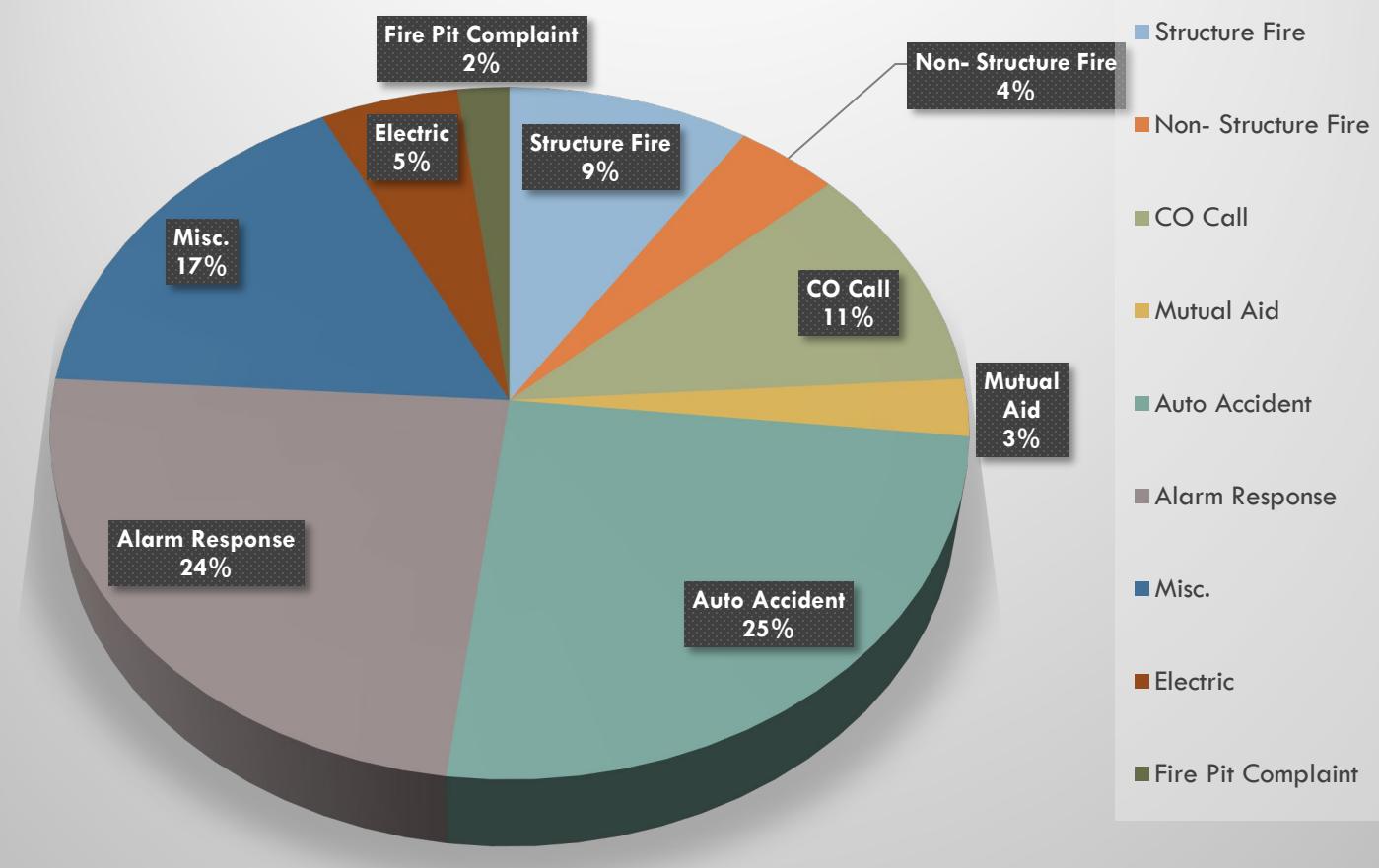
Capital assets are shown as expense in utilities for monitoring until capitalized as part of year end audit preparation.

Little Chute Fire Department

Little Chute Fire Department - 2021 Calls for Service

	Structure Fire	Non-Structure Fire	CO Call	Mutual Aid	Auto Accident	Alarm Response	Misc.	Electric	Fire Pit Complaint	2021 Total Responses	2020 Total Responses	2019 Total Responses	2018 Total Responses	2017 Total Responses	2016 Total Responses	2015 Total Responses
2021 SUMMARY	14	6	16	4	38	36	25	8	3	150	152	202	165	172	155	132
January 2021 Calls	1	1			1	2		2				7				
February 2021 Calls			4			2	1	1				8				
March 2021 Calls		2	3	1	4	3	4					17				
April 2021 Calls	1		1		3			5				10				
May 2021 Calls	5	1	1	1	7	4	1	1	2			23				
June 2021 Calls	2		2		6	2	4	2	1			19				
July 2021 Calls	1	1	1	2	1	5	5	1				17				
August 2021 Calls	2	1			4	7						14				
September 2021 Calls			3		5	2	1	1				12				
October 2021 Calls	2		1		7	9	4	1				24				
November 2021 Calls	2		1		3	4	1					11				

Call by Type - 2021 Calls for Service





FOX VALLEY METRO POLICE DEPARTMENT

K-9 Unit

K-9 Rax and Officer Pyneneberg have had four (4) deployments since they went into service a few weeks ago.



All four deployments have been “Detection deployments” – meaning K-9 Rax was sniffing for illegal drugs. Three of the deployments have been mutual aid requests from other departments. Three out of the four deployments K-9 Rax alerted to the presence of illegal drugs. In two cases, methamphetamine was found inside the vehicle. An illegally possessed firearm was also recovered.

Events

Our K-9 Unit and our Honor Guard unit participated in the village Christmas Parade.

The department has received numerous gift cards and care bags for people in need. The items were donated to us through the *Police Lights of Christmas* program.

<https://lightsofchristmas.us/>



(QR Code – scan with your mobile device camera)

Fleet

The new, 2021 squad car is in-service. Upfitting was completed last week, and the car was returned back to us this week.



Before

Now

Facilities

The backup power generator has been installed and testing was completed on November 18th and 19th.



Meetings

The joint police commission is scheduled to meet on December 14th. We will be discussing hiring plans to fill the additional patrol officer position that was approved in the 2022 budget.

INVESTIGATIONS

OUR DEPARTMENT CONTINUES TO WORK ON ICAC (INTERNET CRIMES AGAINST CHILDREN) INVESTIGATIONS. WE ARE COMMITTED TO PROTECTING OUR COMMUNITIES' CHILDREN FROM ONLINE PREDATORS. THE BELOW MEDIA RELEASE REGARDING THE CONVICTION AND SENTENCING OF AN OFFENDER IS THE CULMINATION OF OUR INVESTIGATOR'S WORK.



U.S. Department of Justice

*United States Attorney's Office
Eastern District of Wisconsin*

*Federal Courthouse
517 E. Wisconsin Ave, Rm 530
Milwaukee WI 53202*

*(414) 297-1700
Fax (414) 297-1738
www.usdoj.gov/usao/wie*

FOR IMMEDIATE RELEASE

November 30, 2021

Appleton Man Sentenced to 13 Years In Federal Prison for Child Enticement

Acting United States Attorney Richard G. Frohling of the Eastern District of Wisconsin announced that on November 29, 2021, Neil A. Frank (age: 36) of Appleton, Wisconsin, was sentenced to 156 months in federal prison for seeking to entice a child into having sexual intercourse.

According to court records, in May 2020, Frank began using a popular social media site to communicate with a 15-year-old located in Appleton. During these interactions, Frank requested graphic digital images and expressed his desire to have sexual intercourse with the child. On May 18, 2020, after Frank drove to the apartment complex where he believed the child lived, he was arrested by an undercover police officer with the Fox Valley Metro Police Department.

At the time of his arrest, Frank was a registered sex offender in the State of Wisconsin due to a prior conviction for attempted possession of child pornography in Outagamie County in 2012.

At sentencing, Senior United States District Judge William C. Griesbach noted the serious nature of the charge, Frank's prior record, and the need for just punishment. Following his release from prison, Frank will spend five years on supervised release. He will continue to be required to register as a sexual offender.

This case was investigated by the Fox Valley Metro Police Department with the assistance of the Federal Bureau of Investigation. It was prosecuted by Assistant United States Attorney Daniel R. Humble.

This case was brought as part of Project Safe Childhood, a nationwide initiative to combat the growing epidemic of child sexual exploitation and abuse launched in May 2006, by the U.S. Department of Justice.

WINTER PARKING

WINTER PARKING RESTRICTIONS WENT INTO EFFECT ON DECEMBER 1ST.

SEC. 26-70. - PARKING PROHIBITED DURING CERTAIN PERIODS.

(B) ALL-NIGHT PARKING REGULATED. (1) WHEN PARKING RESTRICTION SIGNS HAVE BEEN ERECTED AT OR REASONABLY NEAR THE CORPORATE LIMITS OF THE VILLAGE AS PROVIDED UNDER WIS. STATS. § 349.13, NO PERSON SHALL PARK ANY VEHICLE ON ANY STREET IN THE VILLAGE BETWEEN THE HOURS OF 2:00 A.M. AND 6:00 A.M. BETWEEN THE DATES OF DECEMBER 1 AND APRIL 1.

OFFICE MANAGER VANDEN HEUVEL AND LIEUTENANT WERY CREATED A NEW, MORE EFFICIENT SYSTEM FOR RESIDENTS TO REQUEST OVERNIGHT PARKING PERMISSION DURING THE WINTER RESTRICTIONS. BELOW IS A LINK AND QR CODE TO THAT SITE. IT CAN ALSO BE FOUND ON OUR WEBSITE UNDER “OVERNIGHT PARKING”.

<HTTP://WWW.FVMPD.ORG/535/OVERNIGHT-PARKING>



ACTIVITY

Below is a three-month comparison for calls for service in the Village of Little Chute.



FOX VALLEY METRO POLICE DEPARTMENT

Month-to-Date CAD Call Detail

Month-To-Date CAD Received Calls

Call Nature	11/09/2021	10/11/2021	1 mo %	09/12/2021	2 mo %
	to 12/07/2021:	to 11/08/2021:	change:	to 10/10/2021:	change:
911 Misdial	74	64	15.6%	70	5.7%
Abandoned Vehicle	6	6	0.0%	0	N/A
Abdominal A-Adam Response	1	0	N/A	0	N/A
Abdominal C-Charlie Response	1	1	0.0%	0	N/A
Abdominal D-David Response	1	0	N/A	0	N/A
Accident in a Parking Lot	2	1	100.0%	7	-71.4%
Accident with Extrication	0	1	-100.0%	0	N/A
Accident with Injury	0	0	N/A	2	-100.0%
Accident with Scene Safety	0	4	-100.0%	0	N/A
Accident with Spill Cleanup	1	1	0.0%	1	0.0%
Alcohol Violations	0	2	-100.0%	0	N/A
Animal Bite	1	1	0.0%	3	-66.7%
Animal Call	9	17	-47.1%	24	-62.5%
Assist Citizen or Agency	29	42	-31.0%	30	-3.3%
Back Problem C-CharlesResponse	0	1	-100.0%	0	N/A
Battery	0	1	-100.0%	0	N/A
Bicycle Stop	1	0	N/A	1	0.0%
Bleeding A-Adam Response	0	0	N/A	1	-100.0%
Bleeding B-Boy Response	1	0	N/A	0	N/A
Bleeding D-David Response	0	2	-100.0%	1	-100.0%
Breathing Problem C-Charles	2	0	N/A	0	N/A
Breathing Problem D-David	3	6	-50.0%	5	-40.0%
Breathing Problem E-Edward	1	0	N/A	0	N/A
Carbon Monoxide Alarm	2	0	N/A	3	-33.3%
Chest Complaint C-Charles	0	0	N/A	1	-100.0%
Chest Complaint D-David	0	2	-100.0%	0	N/A
Choking E-Edward Response	0	2	-100.0%	0	N/A
Civil Matter Assist	1	2	-50.0%	4	-75.0%
Civil Process	11	5	120.0%	8	37.5%
Crime Prevention	27	22	22.7%	27	0.0%
Damage to Property	3	6	-50.0%	8	-62.5%

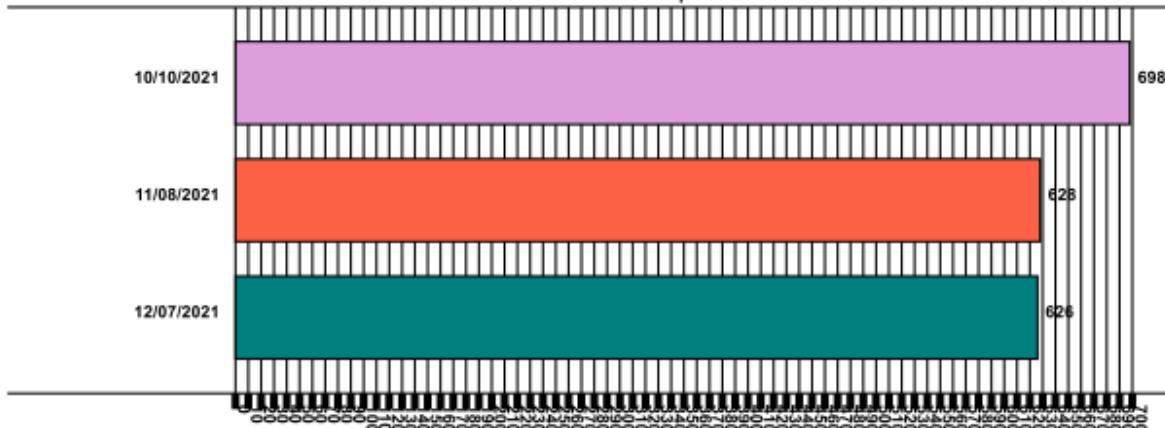
Village of Little Chute Monthly Report – November 2021

Diabetic Issue A-Adam	0	0	N/A	1	-100.0%
Diabetic Issue C-Charles	2	0	N/A	1	100.0%
Disorderly Conduct	1	0	N/A	0	N/A
Disturbance	15	19	-21.1%	18	-16.7%
Disturbance with a Weapon	0	1	-100.0%	0	N/A
Domestic Disturbance	4	3	33.3%	3	33.3%
Drug Complaint	2	3	-33.3%	4	-50.0%
Fainting A-Adam	1	0	N/A	0	N/A
Fainting C-Charles	0	0	N/A	1	-100.0%
Falls A-Adam Response	0	0	N/A	4	-100.0%
Falls B-Boy Response	4	4	0.0%	0	N/A
Fire Alarm Commercial	2	5	-60.0%	7	-71.4%
Fire Animal Rescue	0	0	N/A	1	-100.0%
Fire Dept Public Relations	0	1	-100.0%	1	-100.0%
Fire Vegetation or Grass	0	0	N/A	1	-100.0%
Follow Up	18	22	-18.2%	31	-41.9%
Fraud Complaint	3	4	-25.0%	9	-66.7%
Graffiti Complaint	1	0	N/A	1	0.0%
Harassment	7	6	16.7%	7	0.0%
Hazard in Roadway	11	11	0.0%	16	-31.2%
Headache A-Adam Response	0	0	N/A	1	-100.0%
Headache C-Charles Response	1	0	N/A	0	N/A
Heart Problem C-Charles	0	1	-100.0%	2	-100.0%
Heart Problem D-David	3	0	N/A	1	200.0%
Jail GPS Checks	34	31	9.7%	40	-15.0%
Juvenile Complaint	0	5	-100.0%	6	-100.0%
Law Alarms - Burglary Panic	6	7	-14.3%	5	20.0%
Lost or Found Valuables	6	11	-45.5%	4	50.0%
Medical Assistance No Injury	6	0	N/A	2	200.0%
Medical Pre-Alert	4	4	0.0%	3	33.3%
Missing Person	0	1	-100.0%	0	N/A
Motorist Assist	22	18	22.2%	10	120.0%
Natural Gas or Propane Leak	0	2	-100.0%	0	N/A
Noise Complaint	4	7	-42.9%	1	300.0%
Ordinance Violation	11	7	57.1%	10	10.0%
PNB E-Edward Response	4	0	N/A	1	300.0%
Parking Enforcement	12	18	-33.3%	11	9.1%
Parking Request	3	1	200.0%	1	200.0%
Reckless Driving Complaint	22	23	-4.3%	35	-37.1%
Residence Lockout	0	0	N/A	1	-100.0%
Retail Theft	0	1	-100.0%	0	N/A

Village of Little Chute Monthly Report – November 2021

Runaway Juvenile	0	0	N/A	3	-100.0%
Scam	0	1	-100.0%	0	N/A
Seizure B-Boy Response	0	1	-100.0%	0	N/A
Seizure C-Charles Response	0	2	-100.0%	1	-100.0%
Seizure D-David Response	1	0	N/A	1	0.0%
Sex Offense	1	2	-50.0%	3	-66.7%
Sick A-Adam	2	2	0.0%	4	-50.0%
Sick C-Charles	1	3	-66.7%	3	-66.7%
Sick D-David	2	0	N/A	1	100.0%
Stroke C-Charles	1	0	N/A	3	-66.7%
Structure Fire Smoke or Flame	1	2	-50.0%	0	N/A
Suicide A-Adam	1	1	0.0%	1	0.0%
Suicide D-David	0	0	N/A	1	-100.0%
Suspicious Incident	11	16	-31.2%	15	-26.7%
Suspicious Person	4	5	-20.0%	10	-60.0%
Suspicious Vehicle	6	9	-33.3%	11	-45.5%
Theft Complaint	7	10	-30.0%	9	-22.2%
Theft of Automobile Complaint	0	2	-100.0%	0	N/A
Traffic Enforcement	16	10	60.0%	12	33.3%
Traffic Stop	113	102	10.8%	121	-6.6%
Transport Accident D-David	0	1	-100.0%	0	N/A
Traumatic Injuries D-David	1	0	N/A	1	0.0%
Trespassing	1	2	-50.0%	4	-75.0%
Unconscious D-David	4	0	N/A	0	N/A
Unknown Odor in Structure	2	0	N/A	0	N/A
Unknown Problem B-Boy	1	1	0.0%	0	N/A
Unknown Problem D-David	1	0	N/A	0	N/A
Unlocked or Standing Open Door	1	2	-50.0%	3	-66.7%
Vehicle Accident	21	24	-12.5%	14	50.0%
Vehicle Lockout	9	5	80.0%	2	350.0%
Vehicle Pursuit	2	0	N/A	0	N/A
Violation of Court Order	2	2	0.0%	1	100.0%
Wanted Person or Apprehension	2	0	N/A	3	-33.3%
Water Rescue	0	0	N/A	1	-100.0%
Welfare Check	26	18	44.4%	32	-18.8%
Wire Down	0	0	N/A	2	-100.0%

Month-To-Date CAD Call Comparison





Little Chute Public Library

Gerard H. Van Hoof Memorial

Highlights

- Finalized 2022 budget
- Continued collaboration, budgeting, and planning for implementing “Book-a-Bike” and community garden programs for next year
 - Awarded \$5,000 grant from the Community Foundation Spark Grant
- Provided senior outreach to Country Villa Retirement Center in Little Chute and Freedom
- Full time staff attend Wisconsin Library Association Conference (WLA)
- Katherine and Aubrey presented a session on Bookstore Model Public Libraries at WLA
- Proctored college exams and testing for the Credit Union
- Planning for Community Read partnership with School District
 - Community Book title winner is Harry Potter
- Gentrification project progress
- Participating in planning committee for OWLS Conference
- Build social media marketing strategic plan
 - Staff attending Marketing with Instagram Course
- Development of Small Business Incubator space
- One staff member out on quarantine
- Overview continuing education and training opportunities for part time staff

Top Priorities

- 2022 Program Planning
- Bookstore Organization Model project
- Social Media Marketing strategic plan
- Outreach opportunities
- School Collaborations

Upcoming Events

- Evening Book Club
- To-go Crafts
- Holiday Card Making: Dec 1st 3 p.m.
- Holiday Cooking Demo: Dec 2
- Gingerbread House Making: Dec 4th 4 p.m.
- Holiday Gift Wrap: Dec 17th 10 a.m.
- Virtual programing via Facebook
- Storytime: Wednesdays 9:30 a.m.
- Craft Circle: Wednesdays 2:00 p.m.
- Monday L.I.P (Lead, Ink, and Paint) Art Program

- Word Worms Book Club
- Santa Jaws: Dec 14th

Library Event Participation Statistics:

Evening Book Club: 7

Craft Circle: 9

Storytimes: 81

Board Game Night : 60

Turkey Hunt, NERF War : 29

Goat Storytime : 68

Informative Social Media Post Engagements : 315

Recreational Social Media Post Engagements: 385 (Facebook and Instagram)

To-Go Crafts: 190

Unboxing Video Engagements: 185

LIP Art Class: 15

Library Statistics from OWLS											
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV
Physical Materials Circulation	1,704	3,123	3,323	3,209	2,072	10,290	9,016	7,744	7,205	7,893	7,172
Physical Renewals	531	1,197	1,256	1,213	1,120	1,335	2,109	2,053	1,808	1,859	2,309
Hoopla EBooks	92	98	104	97	104	109	112	160	111	136	144
Hoopla Audiobooks	168	168	190	163	194	171	224	229	228	226	196
Hoopla Movies	13	4	13	18	10	12	24	14	14	21	15
Hoopla Comics	14	8	14	6	7	8	13	9	18	3	7
Hoopla Music	14	8	3	7	7	13	11	8	20	5	15
Hoopla TV	6	8	0	0	0	2	0	13	16	8	20
Overdrive E Book	407	716	642	601	600	671	641	614	611	679	
Overdrive Audiobook	676	420	479	430	476	523	533	517	600	607	
Overdrive Magazines	NA	7	25	27	26	15	35	18	10	64	
RB Digital Magazines	122	92	86	NA	NA	NA	NA	NA	NA	NA	NA
ILL Loaned	1,727	1,648	1,805	1,555	714	1,466	2,015	1,937	1,936	1,810	1,694
ILL Borrowed	2,167	2,207	2,217	2,173	2,014	2,215	2,357	1,878	2,052	2,319	2,104
Public Internet Use	0	0	0	0	24	806	200	287	300	398	374
Wireless Logins	639	52	695	750	662	4,826	828	798	943	847	810
Door Count	0	0	0	780	450	3730*	5,009	3,866	3,927	3,945	3,459
Card Holders				4,558			4,720			4,943	
Library Volunteer Hours								104	70	74	63

*Estimated from one week statistics

FORESTRY DEPARTMENT

HIGHLIGHTS

- Drained the Doyle Pool and began the winterization process.
- Continued draft work on 2022-2026.
- Continued winterization efforts of pool bathhouse.
- Chute-ing Stars Dance Team competed in their first competition on 11/6 in Hortonville, taking 1st in Poms and 1st in Kick.
- Tree City USA Application was completed electronically, and all required 2021 documents were attached.
- Nov/Dec sessions of Adult Yoga (Mon PM & Wed AM) and Senior Yoga (Wed AM) classes started.
- Rep here to go through football helmets and take required ones in for reconditioning.
- New cleaning company started specifically scheduled weekend morning cleanings at Van Lieshout Rec Center when both Sat & Sun are booked.
- Prep work for December youth dance revue.
- Installed new diamond material on Doyle Park Field #1.



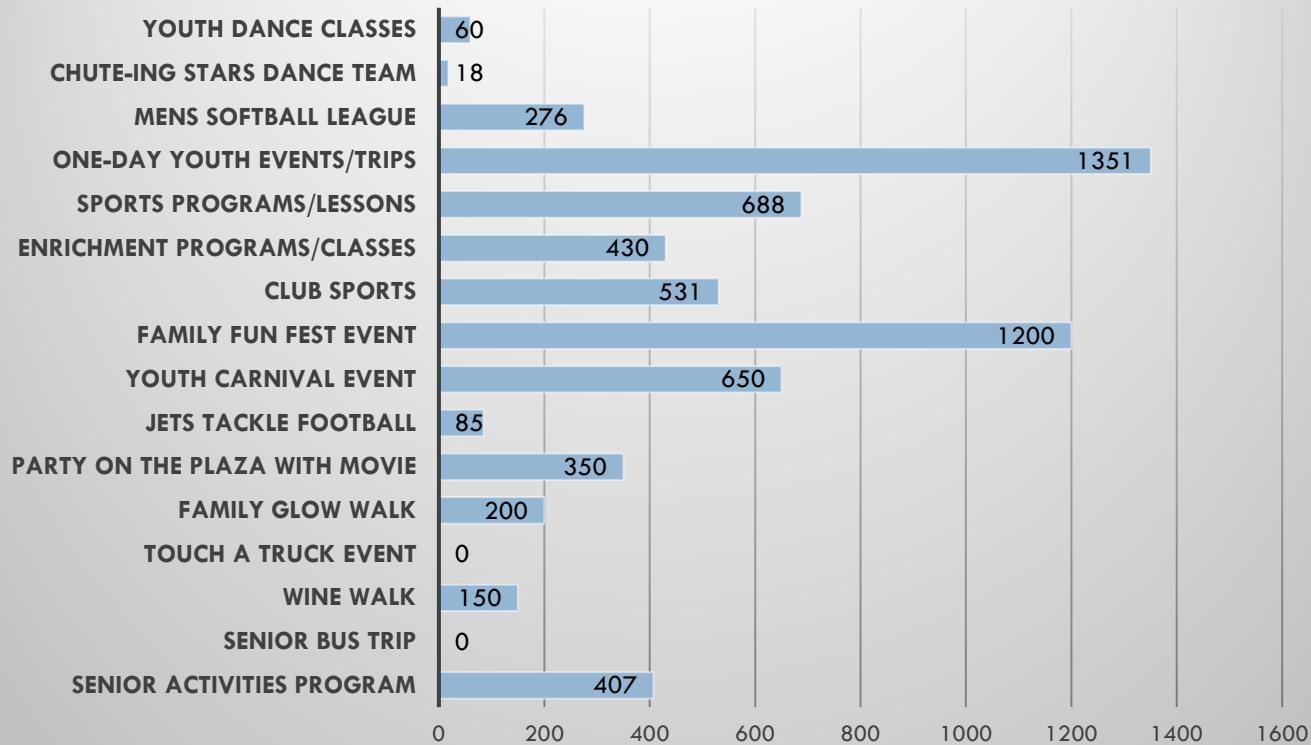
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TOP PRIORITIES FOR DECEMBER

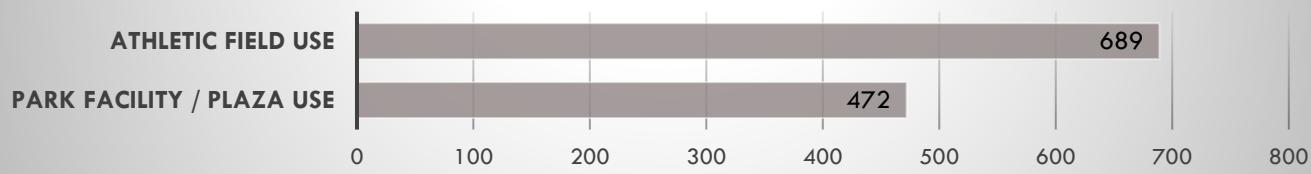
- Continue drafting process of 2022-2026 CORP.
- Continued work to close out Kayak Launch and Nelson Heritage Crossing projects.
- Continue to maintain park system pedestrian/bike lanes for visibility and safe travel.
- Review and submit changes for Terrance Tree Application Program to Park Planning Committee.
- Work on Terrace Tree Program.
- Prep for winter season
- Final winterization of irrigation system and parks bathrooms/water fountains.
- Chute-ing Stars Dance Team will be competing in two dance invites.
- Final prep for Youth Dance Revue on Sunday, December 12.
- Prep work for start of facility rental bookings on first business day of new year.
- Revise summer part-time application form to have available in office and online for beginning of January.
- Final prep for Home Alone Sitter Class on Thursday, December 30.
- Hold successful and safe Deer Culling event.
- Beginning work on planning for 2022 spring & summer programs.
-



2021 Year-To-Date PROGRAM PARTICIPATION



2021 Year-To-Date...

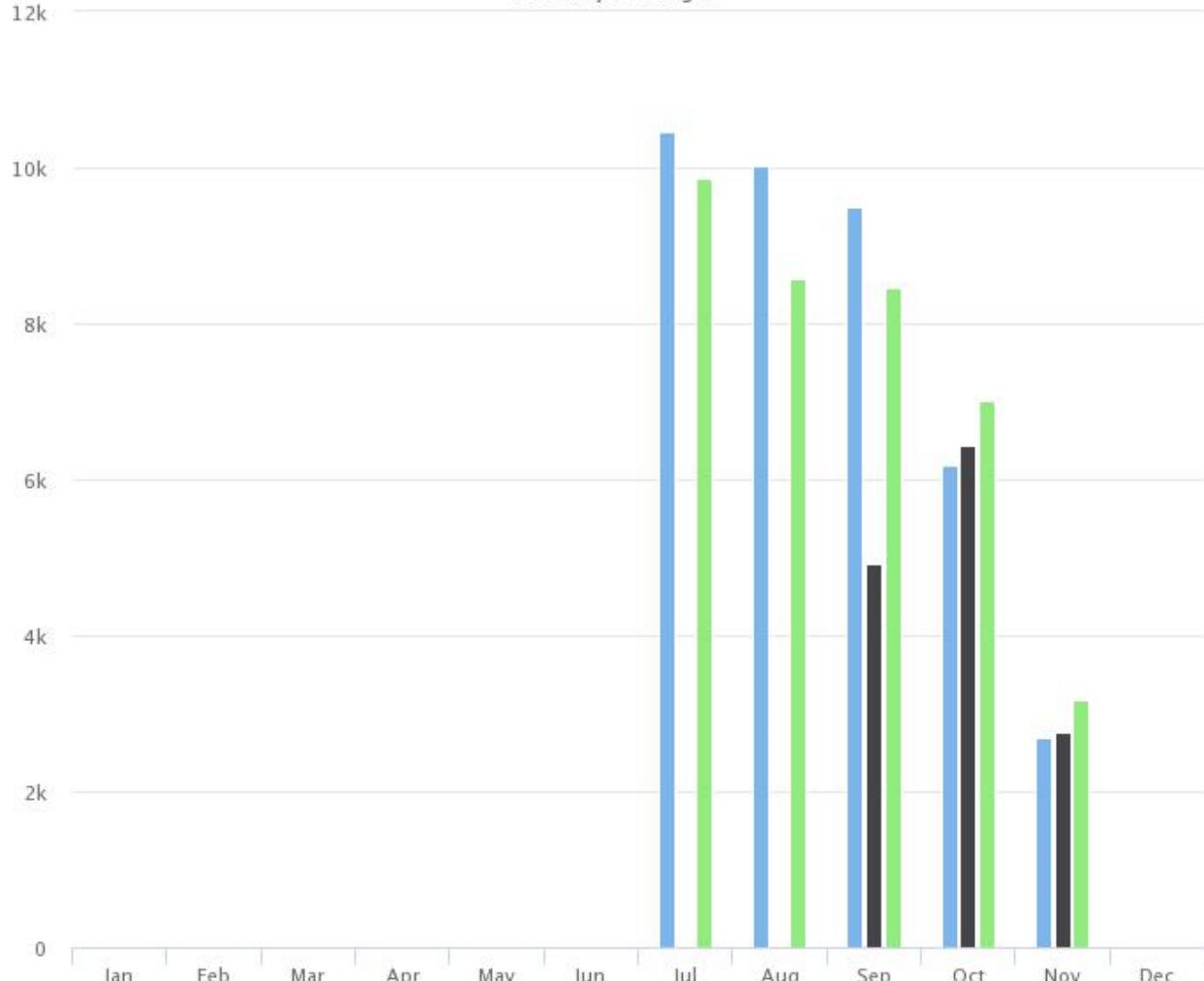


Trail Counter Information To-Date

Months of the year

2021-07-23 to 2021-11-03

Monthly averages



Site Name	Average	Median	STDV	Min	Max
Mill Street Bridge	7,774.7	9,502.0	2,950.8	2,700.0	10,470.3
Municipal Bridge	2,824.0	2,760.0	2,586.3	2,760.0	6,447.0
NFHC Bridge	7,415.0	8,456.0	2,301.6	3,180.0	9,861.9

2020 TO-DATE POOL PARTICIPATION COUNTS

DAILY ADMISSION	8,048
POOL SHELTER BIRTHDAY PARTIES	0
PRIVATE POOL RENTALS	19
TOTAL SEASON PASSES	0
FAMILY SEASON PASS	0
INDIVIDUAL SEASON PASS	0

Day	Mill Street Bridge	Municipal Bridge	NFHS Bridge
2021-10-01	247	138	207
2021-10-02	336	516	498
2021-10-03	138	159	164
2021-10-04	208	156	150
2021-10-05	254	232	224
2021-10-06	308	240	217
2021-10-07	74	78	92
2021-10-08	237	204	168
2021-10-09	278	370	350
2021-10-10	206	323	393
2021-10-11	130	115	79
2021-10-12	135	153	99
2021-10-13	163	179	166
2021-10-14	191	209	221
2021-10-15	198	192	197
2021-10-16	263	242	306
2021-10-17	330	400	497
2021-10-18	303	249	321
2021-10-19	294	288	358
2021-10-20	178	143	187
2021-10-21	100	80	63
2021-10-22	125	158	162
2021-10-23	280	278	360
2021-10-24	175	227	270
2021-10-25	103	96	102
2021-10-26	264	220	237
2021-10-27	154	167	194
2021-10-28	109	106	93
2021-10-29	73	111	125
2021-10-30	187	267	301
2021-10-31	146	151	212
Totals	6187	6447	7013



Department of Public Works

Monthly Report – November 2021

Highlights

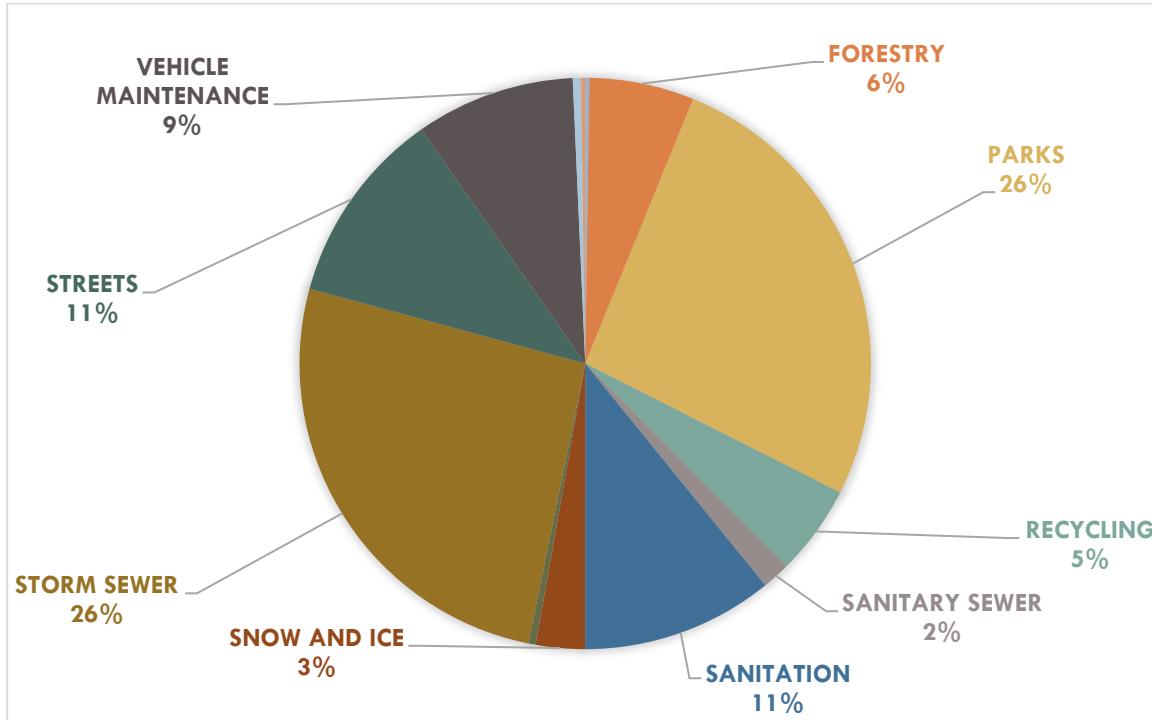
- Continued to monitor TDS and AT&T main line fiber installation.
- Employees maintained and read laser meters in the sanitary sewer system.
- Consultant continued to work on the Geographical Information System (GIS) data conversion.
- Continued collecting; road PASER ratings, and sidewalk replacement info.
- Repaired refuse and recycle polycarts and dropped off new ones to new households.
- Sidewalk trip hazard evaluation continued, used a grinding technique that is efficient, effective to remedy trip hazard problems.
- Completed Major Outfall testing for the year.
- Continued leaf collection during the month. Sent out leaf vacs daily with goal of picking up leaves once weekly for all the residents throughout the Village.
- Received 200 tons of salt and salt barrels were filled and set out at locations throughout the Village.
- Two salt truck were sent out on 11/14, 11/29 and 11/30.
- All plow equipment has been serviced and set up.
- Industrial and French Pond pumps were checked out and winterized.
- Installed manhole ring protectors.

Top Priorities for December 2021

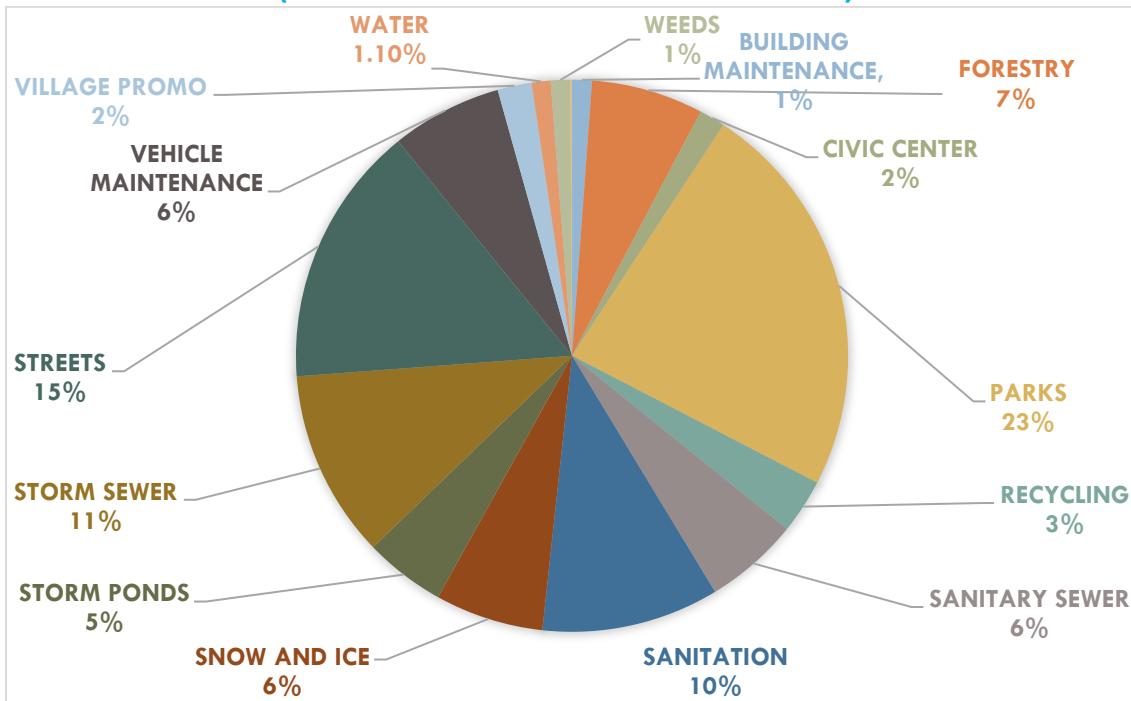
- Monitor and work on both TDS and ATT fiber optic projects.
- Monitor erosion control and storm water permits.
- Monitor and maintain laser meters in sanitary sewer collection system.
- Find I&I in the sanitary collection system and repair sanitary sewer leaks (Infiltration).
- Yard Waste Site will close for the season Friday, December 10th.
- Submit Village streets PACER information to Wisconsin Department of Transportation.



November 2021 Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



Year to Date Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



Engineering Department

Monthly Report – November 2021

In the month of November the utilities listed below were installed with no utility removals to report.

November 2021 - Utility Installation and Abandonements			
New Residential Subdivision - Trail View South, Phase II			
SANITARY SEWER		Installed	Abandoned/Removed
8" PVC Sanitray Main	L.F.	1039.5	None
4 Ft Dia Standard Sanitary Sewer MH	E.A.	4.0	None
4" PVC Sanitary Laterals (1097.5 L.F.)	E.A.	26.0	None
STORM SEWER		Installed	Abandoned/Removed
None		None	
WATER MAIN		Installed	Abandoned/Removed
None		None	

Evergreen Drive Paving (Freedom Road to Vandenbroek Road)

The Contractor completed final paving operations. All disturbed areas were seeded and fertilized. The contract will remain open until vegetation is established next spring. The contractor has placed erosion matting for all recently seeded areas at their expense.

Hartzheim Drive Concrete Paving

The Contractor completed final paving operations. All disturbed areas were seeded and fertilized. The contract will remain open until vegetation is established next spring. The contractor has placed erosion matting for all recently seeded areas at their expense.

North Ave (CTH OO) Sanitary Sewer Replacement Project

Terrace restoration is completed with all disturbed areas seeded and fertilized. The contract will remain open until vegetation is established next spring. The contractor has placed erosion matting for all recently seeded areas at their expense.

Vandenbroek Pond – The contractor has scheduled this work for early spring construction without the need to extend the project deadline. This will be implemented into the contract documents by change order.

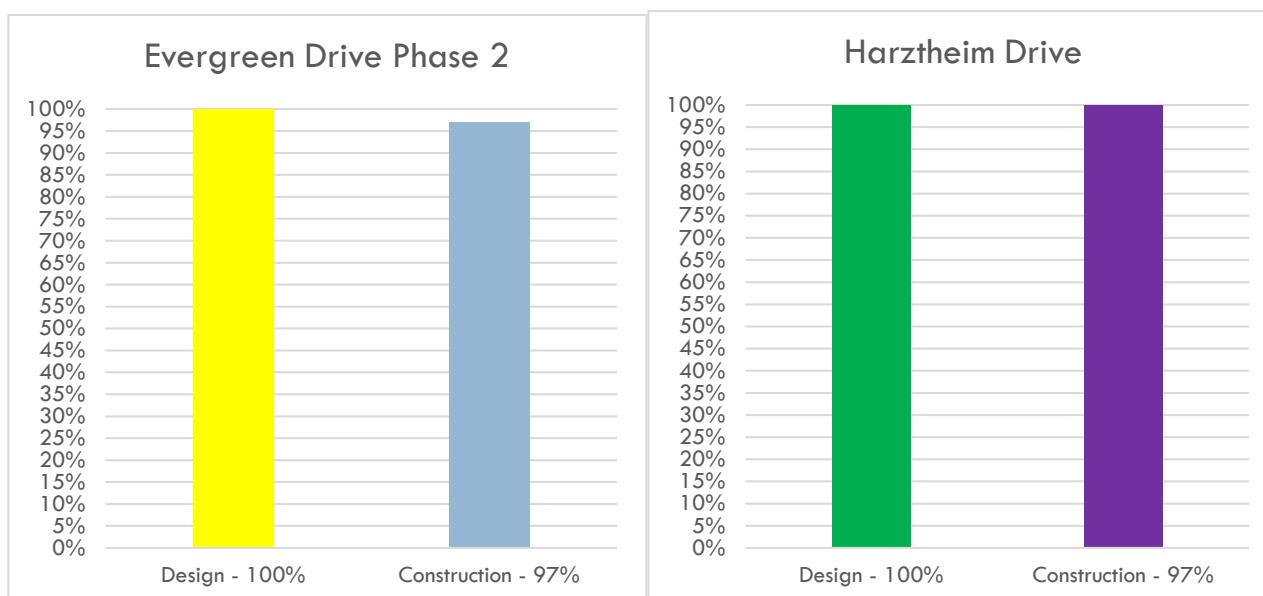
Top Priorities for December 2021

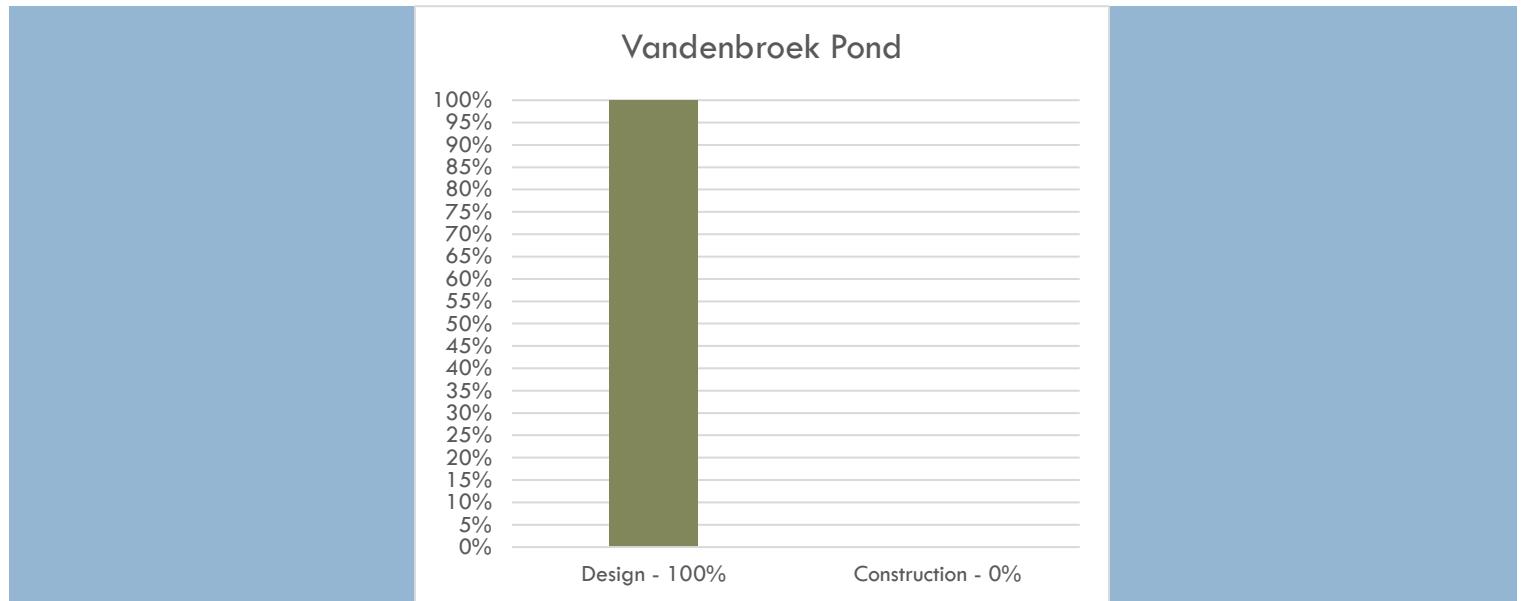
Pine Street Parking Lot – Engineering staff are busy preparing our permit submittals to the WDNR in December. These submittals are scheduled to be completed and submitted by the end of December for water and sewer replacement, storm water management and erosion control.

Freedom Road and Evergreen Drive Signalization – This project was completed in November and is currently in service.

Main Street (bypass and turning lane extensions) – Design work has begun with plans in development.

Pheasant Run Storm Sewer - A grading plan with new inlet locations was completed in November. We will be ready to meet with the residents to discuss our design in January. We intend to meet with the WDNR prior to beginning of the permit process.





**VILLAGE OF LITTLE CHUTE
VILLAGE BOARD
NOTICE OF PUBLIC HEARING
ZONING CHANGE REQUEST**

NOTICE IS HEREBY GIVEN that a Public Hearing will be held for a request of zoning change from RC – Residential Conventional to ID– Industrial, certain property in the Village of Little Chute, Outagamie County, Wisconsin as follows:

Address 1101 E. Evergreen Dr

Parcel# Part of 260440800

More particularly described as follows:

Commencing at the North 1/4 corner of Section 15; thence S00°11'06"W, 33.00 feet; thence N89°34'01"E along said south line of Evergreen Drive, 200.15 feet to the point of beginning; thence N89°34'01"E along said south line of Evergreen Drive, 989.83 feet to the west line of lands described in Document No. 812378; thence S00°13'01"W along said west line, 292.35 feet to the south line of said lands; thence N89°34'01"E along said south line, 106.64 feet to the east line of the Northwest 1/4 of the Northeast 1/4 of said Section 15; thence S00°16'37"W along said east line, 832.85 feet to the north right of way line of Interstate 41; thence N89°40'57"W along said north line, 1203.11 feet to the east line of Buchanan Road; thence N02°13'55"E along said east line, 309.48 feet; thence N14°30'26"W along said east line, 209.02 feet; thence N00°11'06"E along said east line, 66.34 feet; thence N02°14'44"W along said east line, 233.13 feet to the south line of Lot 1 of Certified Survey Map No. 5461; thence S88°06'06"E along said south line, 160.10 feet to the east line of said Lot 1; thence N00°11'06"E along said east line, 271.65 feet to the point of beginning

Applicant: George J. & Rosamond M. Ebbin

A copy of the proposed zoning map may be seen at the Administrative Office at the Village Hall.

DATE OF HEARING: December 15, 2021
TIME OF HEARING: 6:00 p.m.
PLACE OF HEARING: Village Hall
Board Room
108 West Main Street
Little Chute, WI 54140

Laurie Decker
Village Clerk

If you have any questions, please contact the Zoning Administrator at (920) 423-3870

Publish: December 1st and December 8th 2021

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

STATE OF WISCONSIN AFFIDAVIT OF PUBLICATION

December 1 & 8, 2021
VILLAGE OF LITTLE CHUTE
VILLAGE BOARD
NOTICE OF PUBLIC HEARING
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108 West Main Street
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Laurie Decker, Village Clerk
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Reasonable accommodations for persons with disabilities will be made upon request and if feasible. WNAXLP

Laurie Hamm

being duly sworn doth depose and say that he/she is an authorized representative of the **TIMES-VILLAGER**, a weekly newspaper published by News Publishing Co., Inc. at **Kaukauna, Wisconsin, in Outagamie County**, and that an advertisement of which the annexed is a true copy, taken from said paper, was published therein on:

12/01/2021

12/08/2021

SIGNED

DATED

Laurie A. Hamm

12/09/2021

R. M. Hamm

Notary Public, State of Wisconsin

My Commission Expires

4/25/2023

of Lines 52

of Weeks Published 2

Publication Fee \$ 102.24

Proof of Publication \$ 1.00

Total \$ 103.24

**VILLAGE OF LITTLE CHUTE
VILLAGE BOARD
NOTICE OF PUBLIC HEARING
ZONING CHANGE REQUEST**

NOTICE IS HEREBY GIVEN that a Public Hearing will be held for a request of zoning change from RC – Residential Conventional to CB – Central Business, certain property in the Village of Little Chute, Outagamie County, Wisconsin as follows:

Address 719 & 723 Depot Street

Parcel #260068600 & 260068500

More particularly described as follows:

1988 AMENDMENT TO 1917 ASSESSORS PLAT LOT 8 & 7 BLK 42

Applicant: Village of Little Chute

A copy of the proposed zoning map may be seen at the Administrative Office at the Village Hall.

DATE OF HEARING: December 15, 2021

TIME OF HEARING: 6:00 p.m.

PLACE OF HEARING: Village Hall
Board Room
108 West Main Street
Little Chute, WI 54140

Laurie Decker
Village Clerk

If you have any questions, please contact the Zoning Administrator at (920) 423-3870

Publish: December 1st and December 8th 2021

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STATE OF WISCONSIN AFFIDAVIT OF PUBLICATION

December 1 & 8, 2021
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VILLAGE BOARD
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More particularly described as follows:
1988 AMENDMENT TO 1917 ASSESSORS PLAT LOT 8 & 7
BLK 42
Applicant: Village of Little Chute

A copy of the proposed zoning map may be seen at the Administrative Office at the Village Hall.

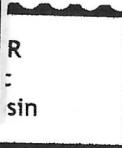
DATE OF HEARING: December 15, 2021
TIME OF HEARING: 6:00 p.m.
PLACE OF HEARING: Village Hall
Board Room
108 West Main Street
Little Chute, WI 54140

Laurie Decker
Village Clerk

If you have any questions, please contact the Zoning Administrator at (920) 423-3870

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

WNAXLP



Laurie Hammern

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12/01/2021
12/08/2021

SIGNED Laurie A. Hammern

DATED 12/09/2021

Laurie A. Hammern

Notary Public, State of Wisconsin

My Commission Expires

4/25/2023

of Lines 43
of Weeks Published 2

Publication Fee \$ 84.54
Proof of Publication \$ 1.00
Total \$ 85.54

VILLAGE OF LITTLE CHUTE

ORDINANCE NO. 9, SERIES OF 2021

AN ORDINANCE AMENDING CHAPTER 44, MUNICIPAL CODE OF THE VILLAGE OF LITTLE CHUTE AND THE OFFICIAL ZONING MAP, WHICH IS A PART THEREOF, BY MAKING THE FOLLOWING CHANGES IN THE DISTRICT AS NOW PROVIDED.

WHEREAS, a request for rezoning by the Village Board of Trustees, Village of Little Chute and has been referred to the Village of Little Chute Plan Commission for said Commission's recommendation; and,

WHEREAS, the territory is within the adopted boundaries of Tax Incremental District number 5; and

WHEREAS, the project plan of Tax Incremental District number 5 indicates a portion the proposed area be designated for development and is overall consistent with the project plan; and

WHEREAS, the Village of Little Chute Plan Commission has recommended the following actions; and

WHEREAS, the Village Board of Trustees finds the following actions to be consistent with overall intent of the adopted guidelines within the Village Comprehensive Plan's goals, objectives, policies and recommendations; and

WHEREAS, the required public hearing regarding the rezoning has been held before the Village Board of Trustees,

NOW, THEREFORE, the Village Board of Trustees, Village of Little Chute, do ordain as follows:

Section 1. That the Zoning Ordinance, Chapter 44 Zoning, Municipal Code of the Village of Little Chute, and the official zoning map which is a part thereof, is hereby amended, by making the following changes:

(1) The following described property shall now be officially zoned as ID Industrial District;
Part of Parcel # 260440800

More particularly described as follows:

Commencing at the North 1/4 corner of Section 15; thence S00°11'06"W, 33.00 feet; thence N89°34'01"E along said south line of Evergreen Drive, 200.15 feet to the point of beginning; thence N89°34'01"E along said south line of Evergreen Drive, 989.83 feet to the west line of lands described in Document No. 812378; thence S00°13'01"W along said west line, 292.35 feet to the south line of said lands; thence N89°34'01"E along said south line, 106.64 feet to the east line of the Northwest 1/4 of the Northeast 1/4 of said Section 15; thence S00°16'37"W along said east line, 832.85 feet to the north right of way line of Interstate 41; thence N89°40'57"W along said north line, 1203.11 feet to the east line of Buchanan Road; thence N02°13'55"E along said east line, 309.48 feet; thence N14°30'26"W along said east line, 209.02 feet; thence N00°11'06"E along said east line, 66.34 feet; thence N02°14'44"W along said east line, 233.13 feet to the south line of Lot 1 of Certified Survey Map No. 5461; thence S88°06'06"E along said south line, 160.10 feet to the east line of said Lot 1; thence N00°11'06"E along said east line, 271.65 feet to the point of beginning

Section 2. That this Ordinance shall be in full force and effect from and after its passage as provided by law, and upon its passage, the Village Zoning Administrator is authorized and directed to make the necessary changes to the official zoning map of the Village of Little Chute, all in accordance with this Ordinance.

Section 3. Recorded Vote. For Against

Date introduced, approved and adopted: December 15, 2021

VILLAGE OF LITTLE CHUTE

By _____
Michael R. Vanden Berg, Village President

By _____
Laurie Decker, Village Clerk

VILLAGE OF LITTLE CHUTE

ORDINANCE NO. 10, SERIES OF 2021

AN ORDINANCE AMENDING CHAPTER 44, MUNICIPAL CODE OF THE VILLAGE OF LITTLE CHUTE AND THE OFFICIAL ZONING MAP, WHICH IS A PART THEREOF, BY MAKING THE FOLLOWING CHANGES IN THE DISTRICT AS NOW PROVIDED.

WHEREAS, a request for rezoning by the Village Board of Trustees, Village of Little Chute and has been referred to the Village of Little Chute Plan Commission for said Commission's recommendation; and

WHEREAS, the territory is within the adopted boundaries of Tax Incremental District number 8; and

WHEREAS, the project plan of Tax Incremental District 8 indicates the proposed area be designated for redevelopment as part of the Central Business area and is overall consistent with the project plan; and

WHEREAS, the Village of Little Chute Plan Commission has recommended the following actions; and

WHEREAS, the Village Board of Trustees finds the following actions to be consistent with overall intent of the adopted guidelines within the Village Comprehensive Plan's goals, objectives, policies and recommendations; and

WHEREAS, the required public hearing regarding the rezoning has been held before the Village Board of Trustees,

NOW, THEREFORE, the Village Board of Trustees, Village of Little Chute, do ordain as follows:

Section 1. That the Zoning Ordinance, Chapter 44 Zoning, Municipal Code of the Village of Little Chute, and the official zoning map which is a part thereof, is hereby amended, by making the following changes:

(1) The following described property shall now be officially zoned as CB-Central Business;
Parcel # 260068500 and 260068400

More particularly described as follows:

1988 AMENDMENT TO 1917 ASSESSORS PLAT LOT 8 BLK 42
1988 AMENDMENT TO 1917 ASSESSORS PLAT LOT 7 BLK 42

Section 2. That this Ordinance shall be in full force and effect from and after its passage as provided by law, and upon its passage, the Village Zoning Administrator is authorized and directed to make the necessary changes to the official zoning map of the Village of Little Chute, all in accordance with this Ordinance.

Section 3. Recorded Vote. For Against

Date introduced, approved and adopted: December 15, 2021

VILLAGE OF LITTLE CHUTE

By _____
Michael R. Vanden Berg, Village President

By _____
Laurie Decker, Village Clerk

Village of Little Chute
REQUEST FOR BOARD CONSIDERATION

ITEM DESCRIPTION: Facade Renovation Loan Program Application – Jets Pizza

PREPARED BY: Beau Bernhoff, Village Administrator

REPORT DATE: December 15, 2021

ADMINISTRATOR'S REVIEW/COMMENTS:

EXPLANATION:

In November, we received a request for a facade grant for Jets Pizza (work done by MJI Building Services, LLC) to complete renovations in their downtown Little Chute location. At this time, construction information has been received with associated costs, however an official application has not been submitted at this time.

The Loan Review Committee (Administrator, Finance Director, Community Development Director, Village Attorney and Community Commercial Lender) has met to discuss the application and recommended to the board approval contingent upon an official application submitted and approved by staff.

This is coming to the Board as a discussion item currently. Once staff has received and reviewed the application, it will come back for Board approval. Staff will then collaborate with legal counsel to draft up the agreements for the loan and then complete the execution of that documentation along with a title report.

The facade grant for Jets Pizza would be an awarded amount of \$43,840.00. The work consists of interior and exterior building remodeling.

RECOMMENDATION: Grant preliminary approval and direct the Village Attorney to finalize any specific terms, documents and execute a loan for \$43,840 for a Facade Renovation Loan to Jets Pizza.

Facade Loan Calculations

Project	Jets Pizza
Address	202 W Main St
Cost submitted	\$73,025.98
Total Eligible expenses	\$65,760.00
Two for One match	\$274,524.05
SQFT of Facade	1550
SQFTx\$40	\$62,000.00
Staff Recommendation	\$43,840.00

Village of Little Chute
REQUEST FOR BOARD CONSIDERATION

ITEM DESCRIPTION: Wage and Compensation RFP Selection

PREPARED BY: Beau Bernhoff, Village Administrator

REPORT DATE: 12/15/2021

ADMINISTRATOR'S REVIEW/COMMENTS:

EXPLANATION: The Selection Committee for the Wage and Compensation RFP met to review and select a firm to complete the project. We had 3 firms submit proposals and the scores were averaged below:

Public Administration Associates: 69/100

Price: \$19,890

GovHr: 68/100

Price: \$19,800

Carlson Dettman Consulting: 77/100

Price: \$16,000 plus optional additions on top off the request

After our review, reference checks and agreement on the top choice, we agreed to not interview firms for further details. Our top choice had a clear and concise, well-organized proposal that exceeds the needs of our study. They included optional additions that provide additional detail and update to our personnel system such as updated job descriptions, performance review metrics, etc. The Committee is recommending Carlson Dettman Consulting for the selected firm to handle the Wage and Compensation Study for the Village of Little Chute.

The estimate length of the study should take around 22 weeks to complete.

RECOMMENDATION: To approve and award Carlson Dettman Consulting the Wage and Compensation Study for the Village of Little Chute.

Village of Little Chute
INFORMATION FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: CTH N (Madison St.) - 2021 Budget Amendment

PREPARED BY: Christopher L. Murawski, P.E.

REPORT DATE: December 13, 2021

ADMINISTRATOR'S REVIEW/COMMENTS:

No additional comments to this report: _____

See additional comments attached: _____

EXPLANATION:

Outagamie County Pavement Improvement and Median Construction Project requires a budget adjustment necessary due to actual costs being higher as compared to the provided estimate of work provided by Outagamie County Highway Department.

The Outagamie Highway Department has considered the Village of Little Chute's concerns regarding quantities and have adjusted the items below as follows:

18-inch concrete curb and gutter was reduced in quantity by 52 feet, for a cost savings of \$2,340.

30-inch concrete curb and gutter was reduced in quantity by 98 feet, for a cost savings of \$2,450.

Saw cutting was reduced in quantity by 57 feet, for a cost savings of \$114.

Project costs: The project summary sheet that was provided to the Outagamie Highway Department and has been revised by the County to reflect current known and projected final project costs.

- The estimated cost for median island improvements (\$49,529.72) is primarily over budget because the contractor who had the lowest-priced unit prices for their 2021 concrete contract proved to be unresponsive when the County attempted to schedule the associated work. As a result, the county needed to rely on the next lowest bidder to perform this work at a higher cost (+/- 40%) in order to complete the project in a timely manner.
- During the review of project costs additional storm sewer material costs were identified as inaccurately charged to the County roadway project instead of Village storm sewer improvements. The total associated cost is \$2,445.23 and has been reflected on the summary sheet and attached for your information.
- The county had included asphalt and railroad flagging in their costs and should not be considered "additional work", as both were identified on the Village Plan or in the preliminary estimate provided to the County in March of 2021.
- The remaining Village costs anticipated in a future billing are as follows:
(\$4,904.00) credit for concrete quantity adjustments
\$2,445.23 storm sewer material costs
\$5,272.82 for shared railroad costs (flagging, insurance, etc.)
TOTAL = \$2,814.05

Utility Adjustment Costs: After Outagamie Highway reviewed the basis and correspondence related to the utility adjustment costs, it was their opinion that there was a breakdown of communication on both the part of County and Village staff that contributed to the misunderstanding related to this item. Outagamie County claims that the \$10,000 estimate was a placeholder for the approximate costs pertaining to this work with no formal estimating (i.e. item by item) completed.

The utility adjustment cost estimate that was provided by Outagamie County Highway Department does not state in their agreement with the Village that this item is a place holder value while all the other costs in the agreement are to be considered an actual estimate for work. It was never intended that the Village was to provide work for an Outagamie County project when plans for this work were never prepared for bidding or construction by Outagamie County.

Village Engineering staff did obtain an estimate on August 10, 2021 from a local utility contractor to provide the utility adjustments as requested by Outagamie County Highway Department. The costs associated with the utility adjustment work was estimated to be \$32,000 as compared to the actual cost of \$30,644.81 for these services as provided by Outagamie County.

Attached is a revised summary of work performed as compared to the estimated budget provided by Outagamie County. The Outagamie County Highway Department's revisions are provided in red.

The provided Outagamie County cost values do not match and differ by \$95.72 therefore, the Village Engineer has used the greater value of \$20,308.21 as compared to \$20,212.49 as provided by Outagamie County.

The following budget adjustment will be necessary to fund this project:

Construction Fund

CTH N Pavement Improvements	+\$ 20,308.21
Net Position	-\$ 20,308.21

RECOMMENDATION: Please approve the additional costs in the amount of \$20,308.21 along with the necessary 2021 Project Budget Amendment to fund this project and provide payment to the utility contractors associated with this project.

Project : CTH N (Madison St.) STH 96 (Main St.) to CTH OO (North Ave.)

Contractor: Outagamie County

Construction

	Outagamie Co.	Outagamie Co.
	Cost Estimate	Construction Cost
Utility Adjustments	\$ 10,000.00	\$ 27,649.26
Median Island at RR Crossing	\$ 45,000.00	\$ 55,223.42
Bike Lane Signing/Marking	\$ 5,000.00	\$ 831.21 ✓
Engineering & Support	\$ 6,000.00	\$ 4,933.95
Total Construction Budget	\$ 66,000.00	\$ 88,637.84
		\$86,212.49

Contracted Services to Assist Outagamie County Highway Dept.

Donald Hietpas & Sons, Inc.	Valve Box Adj.	\$ 6,477.41
CN Flagging (actual)	Insurance/Fees	\$ 5,525.00
Vinton (revised)	Utility Adj.	\$ 7,668.00
Vinton (revised)	RR QZ Imp.	\$ 32,421.00
	Sub-total	\$ 52,091.41
		\$46,947.73

Outagamie County Labor Costs

Invoice #1	1018846	7/13/2021	\$ Eng.	118.11
Invoice #2	1018894	8/12/2021	\$ Eng.	151.86
Invoice #3	1018939	9/22/2021	\$ Aug. Labor	19,039.21
Invoice #4	1018975	10/15/2021	\$ Sept. Labor	17,237.25
Invoice #5 (unbilled costs)	\$ 2,814.05	Sub-total	\$	\$36,546.43
				\$39,360.48

Both items were included in original plans/estimate from V. Little Chute

Project Total	\$ 88,637.84	\$86,212.49
Over Estimated Cost	\$ 22,637.84	\$20,212.49
Percent Over Budget Amount	-34.30%	30.62%

Additional Work Not Included with Original Estimate

Asphalt at Pedestrian Crossing	Labor/Materials	\$ 2,000
CN Flagging - RR QZ	Insurance/Fees	\$ 5,525
Inlet Replacement - Utility	2 Total	\$ 6,572
Inlet Replacement - RR QZ	2 Total	\$ 6,572
	Total	\$ 18,423
		\$13,144

Outagamie County Highway Dept.

Processed Statement

Invoice 598800 CTH N - FOX RIVER TO CTH OO

Should be charged to Village work order
for storm sewer materials.

Function 006 DRAINAGE, CULVERTS, RIP RAP

Customer

Project ID

DESCRIPTION	SERVICE DATE	UNITS	UOM	UNIT PRICE	AMOUNT
31X43 FRAME, GRATE, DRAIN	8/11/2021	1.00	EA	2,213.4900	2,213.49
8Z14 SWR PIPE, PVC COUP, SEAL	8/11/2021	1.00	EA	232.0400	232.04
			Subtotal		2,445.53
					2,445.53
			006 DRAINAGE, CULVERTS, RIP RAP		

Invoice 598800 CTH N - FOX RIVER TO CTH OO

Function 009 PREPARE BASE - SHAPING

Customer

Project ID

EMPLOYEE	TYPE	UNIT	SERVICE DATE	UNITS	UOM	UNIT PRICE	AMOUNT
EBBEN, SHANE T	Overtime		9/7/2021	1.00	HR	36.7400	36.74
EBBEN, SHANE T	Overtime		9/7/2021	(1.00)	HR	37.8300	(37.83)
EBBEN, SHANE T	Regular		9/7/2021	9.00	HR	24.4900	220.41
EBBEN, SHANE T	Regular		9/7/2021	(1.00)	HR	25.2200	(25.22)
LINSMEYER, STEVEN E	Regular		9/7/2021	6.00	HR	35.3600	212.16
LINSMEYER, STEVEN E	Regular		9/7/2021	(1.00)	HR	35.3600	(35.36)
VAN DEN BOSCH, DAVID J	Overtime		9/7/2021	.50	HR	38.9400	19.47
VAN DEN BOSCH, DAVID J	Overtime		9/7/2021	(.50)	HR	38.9400	(19.47)
VAN DEN BOSCH, DAVID J	Regular		9/7/2021	10.00	HR	25.9500	259.50
VAN DEN BOSCH, DAVID J	Regular		9/7/2021	(1.00)	HR	25.9500	(25.95)
WEEMAN, ADAM J	Regular		9/7/2021	10.00	HR	24.4900	244.90
WEEMAN, ADAM J	Regular		9/7/2021	(1.00)	HR	24.4900	(24.49)
BARKER, RYAN R	Regular		9/8/2021	1.00	HR	25.8700	25.87
					Subtotal		850.73
							544.21
					Cost Incident to Labor		
					Small Tools		6.98
						Total	
							1,401.92

EQUIPMENT	CLASS	UNIT	SERVICE DATE	UNITS	UNIT PRICE	AMOUNT
03 AG SKIDSTEER 4WD 0311	221	0311	9/7/2021	9.00	28.7200	258.48
03 AG SKIDSTEER 4WD 0311	221	0311	9/7/2021	(1.00)	28.7200	(28.72)
2000 RWD TRUCK 0112	106	0112	9/7/2021	2.00	57.1200	114.24
2013 TRI AXLE TRUCK 0185	718	0185	9/7/2021	1.00	116.8200	116.82
2016 RWD TRUCK 0205	101	0205	9/7/2021	3.00	15.0200	45.06
2016 RWD TRUCK 0205	101	0205	9/7/2021	(1.00)	15.0200	(15.02)
2018 ROTARY BROOM 0507	434	0507	9/7/2021	7.00	46.8200	327.74
2018 ROTARY BROOM 0507	434	0507	9/7/2021	(1.00)	46.8200	(46.82)
2018 TRI AXLE 0136	018	0136	9/7/2021	4.00	72.7200	290.88
2018 TRI AXLE 0136	018	0136	9/7/2021	(1.00)	72.7200	(72.72)
01 SELFPROP VIBRATE ROLLER0429	534	0429	9/8/2021	1.00	37.1000	37.10
					Subtotal	
						1,027.04

DESCRIPTION	SERVICE DATE	UNITS	UOM	UNIT PRICE	AMOUNT
RUBBLIZING CONCRETE	8/16/2021	6,787.00	SY	2.0000	13,574.00
			Subtotal		13,574.00
					13,574.00
			009 PREPARE BASE - SHAPING		16,002.96

Invoice 598800 CTH N - FOX RIVER TO CTH OO



WATERWORKS

5350 NORTH RICHMOND STREET
APPLETON, WI 54913-0000

Please contact with Questions: 832-742-2930

INVOICE NUMBER	TOTAL DUE	CUSTOMER	PAGE
0338816	\$2,213.49	1900	1 of 1

PLEASE REFER TO INVOICE NUMBER WHEN
MAKING PAYMENT AND REMIT TO:FERGUSON WATERWORKS #1476
PO BOX 802817
CHICAGO, IL 60680-2817

SHIP TO:

OUTAGAMIE COUNTY
HIGHWAY DEPARTMENT
1313 HOLLAND ROAD
APPLETON, WI 54911Village of Little Chute
Storm sewer materialsCOUNTER PICK UP
5350 NORTH RICHMOND STREET
APPLETON, WI 54913-0000

SHIP WHSE.	SELL WHSE.	TAX CODE	CUSTOMER ORDER NUMBER	SALESMAN	JOB NAME	INVOICE DATE	BATCH
1476	1476	WIE	598800.006	DCH	598800.006	08/11/21	10 7542
ORDERED	SHIPPED	ITEM NUMBER	DESCRIPTION	UNIT PRICE	UM	AMOUNT	
4	4	NR30672301	31X43 CI INL FRM TYPE N 2 LUG	224.330	EA	897.32	
4	4	NR30673000	CURB INL GRATE	181.540	EA	726.16	
1	1	NR30677007	COMB INL DRN TO FRESH WTR W/HARDWARE	150.420	EA	150.42	
3	3	NR30677000	R3067 FLT PLT	146.530	EA	439.59	
INVOICE SUB-TOTAL							2213.49

LEAD LAW WARNING: IT IS ILLEGAL TO INSTALL PRODUCTS THAT ARE NOT "LEAD FREE" IN ACCORDANCE WITH US FEDERAL OR OTHER APPLICABLE LAW IN POTABLE WATER SYSTEMS ANTICIPATED FOR HUMAN CONSUMPTION. PRODUCTS WITH "NP" IN THE DESCRIPTION ARE NOT LEAD FREE AND CAN ONLY BE INSTALLED IN NON-POTABLE APPLICATIONS. BUYER IS SOLELY RESPONSIBLE FOR PRODUCT SELECTION.

Looking for a more convenient way to pay your bill?

Log in to Ferguson.com and request access to Online Bill Pay.

TERMS: NET 10TH PROX

ORIGINAL INVOICE

TOTAL DUE

\$2,213.49

All past due amounts are subject to a service charge of 1.5% per month, or the maximum allowed by law, if lower. If Buyer fails to pay within terms, then in addition to other remedies, Buyer agrees to pay Seller all costs of collection, including reasonable attorney fees. Complete terms and conditions are available upon request or at <https://www.ferguson.com/content/website-info/terms-of-sale>, incorporated by reference. Seller may convert checks to ACH.



5350 NORTH RICHMOND STREET
APPLETON, WI 54913-0000

Please contact with Questions: 832-742-2930

INVOICE NUMBER	TOTAL DUE	CUSTOMER	PAGE
0339209	\$232.04	1900	1 of 1

PLEASE REFER TO INVOICE NUMBER WHEN
MAKING PAYMENT AND REMIT TO:

FERGUSON WATERWORKS #1476
PO BOX 802817
CHICAGO, IL 60680-2817

SHIP TO:

COUNTER PICK UP
5350 NORTH RICHMOND STREET
APPLETON, WI 54913-0000

OUTAGAMIE COUNTY
HIGHWAY DEPARTMENT
1313 HOLLAND ROAD
APPLETON, WI 54911

Village of Little Chute
Storm sewer materials

SHIP WHSE.	SELL WHSE.	TAX CODE	CUSTOMER ORDER NUMBER	SALESMAN	JOB NAME	INVOICE DATE	BATCH
1476	1476	WIE	598800.006	DCH	598800.006	08/11/21	IO 17542
ORDERED	SHIPPED	ITEM NUMBER	DESCRIPTION		UNIT PRICE	UM	AMOUNT
14	14	SDR35PX14	8X14 SDR35 PVC GJ SWR PIPE		7.860	FT	110.04
1	1	F105688	8 CI PVC X 8 CI PVC COUP		32.000	EA	32.00
5	5	CCS102HROLL	1-1/4X14-1/2 FT ROLL BUTYL SEAL		18.000	EA	90.00
INVOICE SUB-TOTAL							232.04
LEAD LAW WARNING: IT IS ILLEGAL TO INSTALL PRODUCTS THAT ARE NOT "LEAD FREE" IN ACCORDANCE WITH US FEDERAL OR OTHER APPLICABLE LAW IN POTABLE WATER SYSTEMS ANTICIPATED FOR HUMAN CONSUMPTION. PRODUCTS WITH "NP" IN THE DESCRIPTION ARE NOT LEAD FREE AND CAN ONLY BE INSTALLED IN NON-POTABLE APPLICATIONS. BUYER IS SOLELY RESPONSIBLE FOR PRODUCT SELECTION.							

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TERMS: NET 10TH PROX

ORIGINAL INVOICE

TOTAL DUE

\$232.04

All past due amounts are subject to a service charge of 1.5% per month, or the maximum allowed by law, if lower. If Buyer fails to pay within terms, then in addition to other remedies, Buyer agrees to pay Seller all costs of collection, including reasonable attorney fees. Complete terms and conditions are available upon request or at <https://www.ferguson.com/content/website-info/terms-of-sale>, incorporated by reference. Seller may convert checks to ACH.

CONTINUATION SHEET (FOR UNIT PRICE APPLICATION FOR PAYMENT)

Project: CTH N - Fox River to STH 96 Project No: 598800 Contract For: Concrete Construction Contract Date: May 4, 2021							Application No: 1 Application Date: Revised December 9, 2021 Period Beginning: August 1, 2021 Period Ending: September 11, 2021						
Item No.	Description of Work (B)	Unit (C)	Approx. Quantity (D)	Unit Price (E)	Total Price (F)	Completed Quantity			Completed Amount (J)	Stored Material* (K)	Completed & Stored To Date (L) = (J + K)		
						Previous Period (G)	This Period (H)	Total to Date (I)					
						Period (G)	Period (H)	Total to Date (I)					
601.0407	Concrete Curb & Gutter 18-Inch Type D (County)	LF	45.00	0.00	0	52	52	2,340.00			2,340.00		
601.0407	Concrete Curb & Gutter 18-Inch Type D (Village)	LF	45.00	0.00	0	408	408	18,360.00			18,360.00		
601.0411	Concrete Curb & Gutter 30-Inch Type D (County)	LF	25.00	0.00	0	98	98	2,450.00			2,450.00		
601.0411	Concrete Curb & Gutter 30-Inch Type D (Village)	LF	25.00	0.00	0	91	91	2,275.00			2,275.00		
602.0410	Concrete Sidewalk 5-Inch	SF	4.50	0.00	0	1176	1176	5,292.00			5,292.00		
602.0515	Detectable Warning Field Natural Patina	SF	28.00	0.00	0	32	32	896.00			896.00		
611.8110	Adjusting Manhole Covers	EA	300.00	0.00	0	11	11	3,300.00			3,300.00		
611.8115	Adjusting Inlet Covers	EA	300.00	0.00	0	9	9	2,700.00			2,700.00		
620.0300	Concrete Median Sloped Nose	SF	9.00	0.00	0	72	72	648.00			648.00		
690.0150	Sawing Asphalt (County)	LF	2.00	0.00	0	0	0	0.00			0.00		
690.0150	Sawing Asphalt (Village)	LF	2.00	0.00	0	80	80	160.00			160.00		
690.0250	Sawing Concrete (County)	LF	2.00	0.00	0	3727	3727	7,454.00			7,454.00		
690.0250	Sawing Concrete (Village)	LF	2.00	0.00	0	777	777	1,554.00			1,554.00		
					0.00			0	0.00		0.00		
					0.00			0	0.00		0.00		
Subtotal or Total						0.00			45,089.00	0.00	47,429.00		
County											\$12,244.00		
Village (Utility)											\$7,554.00		
Village (RRQZ)											\$27,631.00		

* If applicable, attach receipts or other proof of ownership or title to stored products

CTH N RAILROAD COST TOTALS

Date	Cost	Description
7/27/2021	\$ 350.00	Cable Locate
7/27/2021	\$ 6,500.00	Flagging (5 days @ \$1,300/ea)
7/30/2021	\$ 3,695.64	Railroad Insurance
8/3/2021	\$ 25.00	Contractor Orientation*
TOTAL COST (\$)	\$10,570.64	
50% Local Share	\$5,285.32	
Credit for Costs PTD*	\$12.50	\$12.50 Billed under 26.001 8/21
Local Share to Bill	\$5,272.82	

Village of Little Chute
INFORMATION FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: Youth Football Program Donation & Budget Adjustment

PREPARED BY: John McDonald – Parks, Recreation, and Forestry Director

REPORT DATE: 12/1/2021

ADMINISTRATOR'S REVIEW/COMMENTS:

No additional comments to this report: _____

See additional comments attached: _____

EXPLANATION: The Jets Tackle Football program has received a donation from the Gridiron Football Club totaling \$5,115.55. Due to the unexpected increases in operational costs, the overall account is negative. Accepting this donation would allow for the account to be positive.

Request to accept a budget adjustment into the Youth Football account to recognize the revenue.

PARK IMPROVEMENT FUND

Donation \$+5,115.55

Youth Football Equipment \$+5,115.55

RECOMMENDATION: Please approve the donation and budget adjustment of \$5,115.55.

Village of Little Chute
INFORMATION FOR VILLAGE BOARD CONSIDERATION

ITEM DESCRIPTION: Banner Program

PREPARED BY: John McDonald – Parks, Recreation, and Forestry Director

REPORT DATE: 12/1/2021

ADMINISTRATOR'S REVIEW/COMMENTS:

No additional comments to this report: _____

See additional comments attached: _____

EXPLANATION: Staff has been approached by the LC Diamond Club to review the banner policy that was implemented in 2016 as part of a sponsorship program. At this time the Diamond Club would like to establish company advertisement banners at \$300 for 1 year and \$750 for a 3-year agreement.

Since the program's inception in 2016 the Village has retained a total of \$6,050 in sponsorships. Staff believes it would be in the best interest of both the Village and the Diamond Club to allow for the Diamond Club to run and grow the program. It is mutually understood that the sponsorship funds would be put back into the maintenance and equipment of fields (i.e., windscreens, e-socks, batting cage improvements, bases). Allowing the Diamond Club to run the banner program allows for savings such as staff time and materials to hang banners. In addition, the Village would no longer incur expenses for damaged and/or stolen banners out of the parks operational budget.

Staff and the Diamond Club have mutually agreed upon terms through an agreement to ensure revenues go back toward the fields.

Park Planning Committee unanimously approved this agenda item in their November 2, 2021 Park Planning Committee meeting as long as there was an agreement created.

RECOMMENDATION: Please approve Banner Program to be handed over to Little Chute Diamond Club and accept Memorandum of Understanding between Village and Little Chute Diamond Club.

Van Lieshout Baseball Field



Baseball Field Advertising Banner

The Village of Little Chute is selling advertising banners on the baseball field fences at Legion, Van Lieshout, and Doyle Parks. Banners at these fields are 3'x5'. The signs are paid for by the Parks, Recreation, & Forestry Department. The proceeds of these banners will go towards ballfield and facility projects. All signs are made of a heavy vinyl and are full color. The banners are highly visible to spectators, coaches, and players. Please call the Parks, Recreation, & Forestry Director if you are interested.

PRICING

# of Banners	# of Fields	# of Years	Cost	Savings **
1	1	1	\$250	-\$0-
1	1	2	\$400	\$100
2	2	1	\$500	-\$0-
2	2	2	\$700	\$300
3	3	1	\$750	-\$0-
3	3	2	\$1000	\$500

***Savings are based on signing up for multiple years*

Ballfield Banners

Company	Year Purchased	Fields	Years	Amount
Sign Country	2016	3	Unlimited	In return they do our banners for 15% off
Erik Hosking - State Farm	2016	3	2	\$1,000.00
Erik Hosking - State Farm	2018	3	2	\$1,000.00
Piggly Wiggly	2017	2	2	\$700.00
Piggly Wiggly	2019	2	2	\$700.00
Bank of Little Chute	2017	3	2	\$1,000.00
Culvers of Darboy and Little Chute	2019	1	1	\$250.00
Country Inn and Suites	2019	1	2	\$400.00
Midwest Restoration	2020	3	2	\$1,000.00
Erik Hosking - State Farm	2020	3	2	\$750.00
				\$6,050.00



Parks, Recreation, Forestry Department | 108 West Main Street, Little Chute, WI 54140 | 920.423.3869

MEMORANDUM OF UNDERSTANDING

BETWEEN

**VILLAGE OF LITTLE CHUTE
AND
DIAMOND CLUB OF LITTLE CHUTE**

2022-2024

It is in the best interest of the taxpayer and our youth to continue to provide advertisement banners for the field fences at Legion, Van Lieshout, and Doyle Parks. Revenues generated from banner advertisements will aid and assist in the purchasing of equipment and materials for fields. It is in the spirit that we, the Village of Little Chute, and the Little Chute Diamond Club, enter into the following contractual agreement.

The Little Chute Diamond Club will operate all aspects of the Baseball Field Advertising Banner program. The following stipulations must be met in order for the program to be ran by the Diamond Club:

- Banner Program financial structure will be as follows for participating vendors:
 - o One (1) year at Three Hundred Dollars (\$300)
 - o Three (3) years at Seven Hundred and Fifty Dollars (\$750)
- Banners that are hung are to be no more or less than 3ft. x 5ft.
 - o Banners will be made of heavy vinyl material.
 - o Banners are to be full color.
 - o Banners are to have wind slits.
- Banners are not to promote alcohol, e-cigarettes, bar establishments that conduct less than 50% food business, sexual content, or any other suggestive or offensive language.
- The Diamond Club will share revenues records with the Parks, Recreation, and Forestry Director bi-annually (April/October).
- Based on the revenues generated from the Banner Program, the Diamond Club will share a list of equipment and materials that will be purchased for the improvement of the ball fields.

Maintenance of Banners:

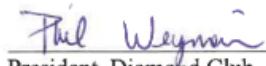
- Banners are to be hung no earlier than April 1st and taken down no later than September 30th.
- The Diamond Club is responsible for maintenance, replacement of stolen or damaged banners that are hung on any park fence.
- Diamond Club will provide means to tie down banners onto fence and ensure upkeep.
- The Diamond Club will take responsibility for storing any banners in the “offseason”.

In order to continue good communications, the Village Director of Parks, Recreation, and Forestry and the President of the Diamond Club and/or designee will be in contact regularly concerning any complaints or concerns regarding the banner program.

Communications regarding maintenance issues or complaints should take place between the Village Director of Parks and Recreation and the Diamond Club President and/or Vice-President.

This agreement will be in effect from **January 1, 2022, through December 31, 2024**. It will be reviewed on a yearly basis during the month of **September** preceding its expiration.

Signed and Agreed Upon:



President, Diamond Club
Phil Weigman

11/12/21
Date

President, Village of Little Chute
Mike Vanden Berg

Date