

## **MINUTES OF THE UTILITY COMMISSION MEETING OF NOVEMBER 16, 2021**

### **Call to Order**

The Utility Commission meeting was called to order at 6:00 P.M. by Kevin Coffey, Chair

### **Roll Call**

PRESENT: Kevin Coffey, Chair  
Tim Wegand  
Mark Gloudemans  
Tom Buchholz  
Michael Vanden Berg  
EXCUSED: Jessica Schultz

ALSO PRESENT: Village Administrator Beau Bernhoft, Director of Public Works Kent Taylor,  
Finance Director Lisa Remiker-DeWall

### **Public Appearance for Items Not on the Agenda**

None

### **Approval of Minutes from the Utility Commission Meeting of October 19, 2021**

*Moved by M. Gloudemans, seconded by T. Buchholz to Approve Minutes from the Utility Commission of October 19, 2021*

All Ayes – Motion Carried

### **Discussion—Sewer Rate Study Draft**

Director Remiker-DeWall went over the RFP for the draft of the Wastewater Utility Rate.

### **Discussion—Delinquent Utility Tax Roll Update**

1. Tax Certification Letters mailed on October 14, 2021, \$159,038.84 (673 accounts)
2. Current balance due as of November 10, 2021, \$75,485.61 (191 accounts) – Roll to be finalized November 16, 2021
3. Comparative information for 2020 Final Tax Roll \$97,766.61 (213 accounts)
4. Updated 2021 Final PSC Report Updated Final PSC Report

Director Remiker-DeWall went over the schedule for the delinquent Utility tax roll update for discussion only.

### **Progress Reports**

#### **MCO Operations Update**

Director Taylor went over the report of October Water for Jerry Verstegen, MCO.

#### **Director of Public Works**

Director Taylor was available for any questions on the October Utility Report.

#### **Finance Director**

Director Remiker-DeWall was available for any questions on the October Finance report.

### **Approval of Vouchers**

*Moved by M. Gloudemans, seconded by T. Wegand to Approve and Authorize payment of Vouchers and draw from the respective funds*

All Ayes – Motion Carried

**Closed Session:**

19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. *Outagamie County Landfill*

*Moved by K. Coffey, seconded by T. Buchholz to enter into closed session*

All Ayes – Motion Carried

**Unfinished Business**

Administrator Bernhoft advised the Utility Commission that the Village Board has approved the structuring of the Utility Board reappointment dates as presented

*Moved by M. Gloudemans, seconded y T. Buchholz to Approve the Utility Appointment dates as presented*

All Ayes – Motion Carried

**Items for Future Agenda**

None

**Return to Open Session**

*Moved by T. Wegand, seconded by T. Buchholz to exit closed session*

All Ayes – Motion Carried

**Adjournment**

*Moved by K. Coffey, seconded by T. Wegand to Adjourn the Utility Commission Meeting at 6:23 p.m.*

All Ayes – Motion Carried

**VILLAGE OF LITTLE CHUTE**



Attest: Laurie Decker, Village Clerk

  
By: Kevin Coffey, Chair