



# AGENDA

## REGULAR BOARD MEETING

PLACE: Little Chute Village Hall  
DATE: Wednesday, January 19, 2022  
TIME: 6:00 p.m.

**Virtually attend the January 19th Regular Board meeting at 6 PM by following the zoom link here:**

Join Zoom Meeting

<https://us06web.zoom.us/j/88221225294>

Meeting ID: 882 2122 5294

Dial by your location

1 312 626 6799 US (Chicago)

Meeting ID: 882 2122 5294

### REGULAR ORDER OF BUSINESS

- A. Invocation
- B. Pledge of Allegiance to the Flag
- C. Roll call of Trustees
- D. Roll call of Officers and Department Heads
- E. Public Appearance for Items Not on the Agenda
- F. Consent Agenda  
*Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.*
  - 1. Minutes of the Regular Board Meeting of January 5, 2022
  - 2. Minutes of Special Meeting of January 13, 2022
  - 3. Disbursement List
  - 4. Adopt Resolution No. 2, Series 2022 Approving a CSM to Combine Parcels for Timothy J. Burkland
  - 5. Adopt Resolution No. 3, Series 2022 Approving a CSM to Divide a Parcel for CR Buildings LLC
- G. Other Informational Items—December Fire Monthly Report and December Report
- H. Discussion/Action—Adopt Resolution No. 4, Series 2022 Approving a CSM for PBJ Holdings
- I. Discussion/Action—Adopt Resolution No. 5, Series 2022 Approving a CSM to Divide Parcel 260-130017 for CR Buildings, LLC

- J. Discussion/Action—Doyle Pool Daily Admissions
- K. Discussion/Action—Terrace Tree Program
- L. Department and Officers Progress Reports
- M. Call for Unfinished Business
- N. Items for Future Agenda
- L. Closed Session:  
19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. *Review of Legal Matter*
- M. Return to Open Session
- N. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852, [email: Laurie@littlechutewi.org](mailto:Laurie@littlechutewi.org) Prepared: January 14, 2022

## MINUTES OF THE REGULAR BOARD MEETING OF JANUARY 5, 2022

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### Roll call of Trustees

PRESENT: Michael Vanden Berg, President  
Larry Van Lankvelt, Trustee  
Don Van Deurzen, Trustee  
James Hietpas, Trustee  
Brian Van Lankveldt, Trustee  
Bill Peerenboom, Trustee  
John Elrick, Trustee

EXCUSED: James Hietpas, Trustee

### Roll call of Officers and Department Heads

PRESENT: Beau Bernhoft, Administrator  
Kent Taylor, Director of Public Works  
Lisa Remiker-DeWall, Finance Director  
Dave Kittel, Community Development Director  
Mark Jansen, Village of Little Chute Fire Chief  
John McDonald, Dir. Of Parks, Rec and Forestry  
Laurie Decker, Village Clerk  
Chris Murawski, Village Engineer  
Dan Meister, Fox Valley Metro Police Chief  
Tyler Claringbole, Village Attorney  
EXCUSED: Dan Meister, Fox Valley Metro Police Chief  
Katherine Freund, LC Library Director  
Chris Murawski, Village Engineer  
Tyler Claringbole, Village Attorney

### Public Appearance for Items Not on the Agenda

None

### Consent Agenda

*Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.*

1. Minutes of the Regular Board Meeting of December 15, 2021
2. Disbursement List

*Moved by Trustee L. Van Lankvelt, seconded by Trustee B. Van Lankveldt to approve the consent agenda as presented*

Ayes 6, Nays 0 – Motion Carried

### Action— Sewer Rate Study Request for Proposal

*Moved by Trustee Elrick, seconded by Trustee B. Van Lankveldt to award Village contract to Trilogy Consulting LLC.*

Ayes 6, Nays 0 – Motion Carried

**Action— Kayak Launch Change Order and Budget Adjustment**

Director McDonald advised the board that a budget adjustment of \$15,125 is needed to complete the Kayak Launch project.

*Moved by Trustee Peerenboom, second by L. Van Lankvelt to approve Director McDonald’s request for \$15,125 to complete Kayak Launch project.*

**Roll Call Vote**

Brian Van Lankveldt	Aye
Don Van Deurzen	Aye
Michael Vanden Berg	Aye
Larry Van Lankvelt	Aye
Bill Peerenboom	Aye
John Elrick	Aye

Ayes 6, Nays 0 – Motion Carried

**Department and Officers Progress Reports**

Departments and Officers supplied progress reports to the Board

**Call for Unfinished Business**

**Items for Future Agenda**

**Closed Session:**

19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. *Review of Legal Matter*

*Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to enter into closed session*

Ayes 6, Nays 0 – Motion Carried

**Return to Open Session**

*Moved by Trustee Van Deurzen, seconded by Trustee L. Van Lankvelt to exit closed session*

Ayes 6, Nays 0 – Motion Carried

**Adjournment**

*Moved by Trustee Van Deurzen, seconded by Trustee L. Van Lankvelt to Adjourn the Regular Board Meeting at 6:37 p.m.*

Ayes 6, Nays 0 – Motion Carried

**VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_  
Michael R. Vanden Berg, Village President

Attest: \_\_\_\_\_  
Laurie Decker, Village Clerk

## MINUTES OF THE SPECIAL BOARD MEETING OF JANUARY 13, 2022

Call to Order: President Vanden Berg called the Special Board Meeting to Order at 1:00 p.m.

### Roll call of Trustees

PRESENT: Michael Vanden Berg, President  
John Elrick, Trustee  
Bill Peerenboom, Trustee  
Brian Van Lankveldt, Trustee  
James Hietpas, Trustee  
Larry Van Lankvelt, Trustee  
EXCUSED: Don Van Deurzen, Trustee

### Roll call of Officers and Department Heads

PRESENT: Beau Bernhoft, Village Administrator  
Laurie Decker, Village Clerk  
Amber Sprangers, Deputy Clerk

### Public Appearance for Items Not on the Agenda

None

### Discussion/Action Adopt Resolution No. 1, Series of 2022 Regarding the Polling Locations for All Elections Held in the Village of Little Chute

Clerk Decker presented the Resolution to consolidate all polling locations to Village Hall for the Spring Election. Due to state statute the Resolution needs to be in place by January 16, 2022.

*Moved by Trustee B. Van Lankveldt seconded by Trustee L. Van Lankvelt to Approve the Resolution No.1, Series of 2022.*

Ayes 6, Nays 0 – Motion Carried

### Call for Unfinished Business

Village Administrator Bernhoft discussed staff concern over Covid-19 case increases. Administrator Bernhoft proposed Regular Board Meetings take place virtually with an option for in-person attendance. This will be revisited on a monthly basis.

### Items for Future Agenda

None

### Adjournment

*Moved by Trustee L. Van Lankvelt, seconded by Trustee Elrick, to Adjourn the Special Board Meeting at 1:04 p.m.*

Ayes 6, Nays 0 – Motion Carried

## VILLAGE OF LITTLE CHUTE

By: \_\_\_\_\_  
Michael R. Vanden Berg, Village President

Attest: \_\_\_\_\_  
Laurie Decker, Village Clerk

## DISBURSEMENT LIST January 19, 2022

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Payroll & Payroll Liabilities - January 6, 2022	\$251,479.34
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Prepaid Invoices - December 31, 2021	\$2,907.14
Prepaid Invoices - January 7, 2022	\$4,747,541.25
Prepaid Invoices - January 14, 2022	\$20,706.93

Utility Commission- January 18, 2022	\$236,542.37
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### **CURRENT ITEMS**

Bills List - January 19, 2022	\$99,825.41
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<b>Total Payroll, Prepaid &amp; Invoices</b>	<b>\$5,359,002.44</b>
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The above payments are recommended for approval:

Rejected: \_\_\_\_\_

\_\_\_\_\_

Approved January 19, 2022

\_\_\_\_\_  
Michael R Vanden Berg, Village President

\_\_\_\_\_  
Laurie Decker, Clerk

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
2021 REFUNDS-MISCELLANEOUS (5180)							
324072300	Invoi	REFUND FOR PARCEL 324072300	2,907.14	Open	Non	12/21	803-21215
Total 2021 REFUNDS-MISCELLANEOUS (5180):			2,907.14				
2021 TAX REFUNDS (5313)							
260247500	Adju	2021 TAX REFUND	156.18-	Open	Non	12/21	803-21215
Total 2021 TAX REFUNDS (5313):			156.18-				
Grand Totals:			2,750.96				

## Report GL Period Summary

Vendor number hash: 10493  
Vendor number hash - split: 10493  
Total number of invoices: 2  
Total number of transactions: 2

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	2,750.96	2,750.96
Grand Totals:	2,750.96	2,750.96

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
<b>2021 TAX REFUNDS (5313)</b>							
260009001	Invoi	2021 TAX REFUND	82.77	Open	Non	12/21	803-21215
260085100	Invoi	2021 TAX REFUND	2,479.35	Open	Non	12/21	803-21215
260120800	Invoi	2021 TAX REFUND	640.43	Open	Non	12/21	803-21215
260172900	Invoi	2021 TAX REFUND	53.35	Open	Non	12/21	803-21215
260201900	Invoi	2021 TAX REFUND	710.58	Open	Non	12/21	803-21215
260202000	Invoi	2021 TAX REFUND	263.41	Open	Non	12/21	803-21215
260209600	Invoi	2021 TAX REFUND	2,854.64	Open	Non	12/21	803-21215
260210800	Invoi	2021 TAX REFUND	1,499.51	Open	Non	12/21	803-21215
260214114	Invoi	2021 TAX REFUND	1,565.29	Open	Non	12/21	803-21215
260242600	Invoi	2021 TAX REFUND	1,042.00	Open	Non	12/21	803-21215
260265200	Invoi	2021 TAX REFUND	418.51	Open	Non	12/21	803-21215
260266400	Invoi	2021 TAX REFUND	379.34	Open	Non	12/21	803-21215
260302400	Invoi	2021 TAX REFUND	1,674.87	Open	Non	12/21	803-21215
260317800	Invoi	2021 TAX REFUND	123.72	Open	Non	12/21	803-21215
260401900	Invoi	2021 TAX REFUND	701.41	Open	Non	12/21	803-21215
260402000	Invoi	2021 TAX REFUND	213.27	Open	Non	12/21	803-21215
260414000	Invoi	2021 TAX REFUND	514.11	Open	Non	12/21	803-21215
260451913-LOTTE	Invoi	2021 TAX REFUND-LOTTERY CREDIT	187.18	Open	Non	12/21	803-21511
26099042900	Invoi	2021 TAX REFUND	5,536.41	Open	Non	12/21	803-21215
Total 2021 TAX REFUNDS (5313):			20,940.15				
<b>2021 VAN LIESHOUT REFUNDS (5179)</b>							
121121	Invoi	SECURITY DEPOSIT REFUND	100.00	Open	Non	12/21	208-21235
121721	Invoi	SECURITY DEPOSIT REFUND	100.00	Open	Non	12/21	208-21235
121821	Invoi	SECURITY DEPOSIT REFUND	100.00	Open	Non	12/21	208-21235
121921	Invoi	SECURITY DEPOSIT REFUND	100.00	Open	Non	12/21	208-21235
122521	Invoi	SECURITY DEPOSIT REFUND	100.00	Open	Non	12/21	208-21235
Total 2021 VAN LIESHOUT REFUNDS (5179):			500.00				
<b>2022 REFUNDS - MISCELLANEOUS (5318)</b>							
010122	Invoi	OPERATOR LICENSE REFUND	47.00	Open	Non	01/22	101-32120
010522	Invoi	REFUND FOR LOST/DAMAGED BOOK	34.00	Open	Non	01/22	206-55110-238
Total 2022 REFUNDS - MISCELLANEOUS (5318):			81.00				
<b>2022 VAN LIESHOUT REFUNDS (5317)</b>							
010122	Invoi	SECURITY DEPOSIT REFUND	100.00	Open	Non	01/22	208-21235
Total 2022 VAN LIESHOUT REFUNDS (5317):			100.00				
<b>AIRGAS USA LLC (379)</b>							
9120616601	Invoi	OXYGEN	66.70	Open	Non	12/21	207-52120-213
Total AIRGAS USA LLC (379):			66.70				
<b>AMPLITEL TECHNOLOGIES (4637)</b>							
17802	Invoi	FAN REPAIR ON COMPUTER	30.00	Open	Non	12/21	207-52120-240
18887	Invoi	MONTHLY MANAGED SERVICES & MONTHLY BAC	3,055.00	Open	Non	01/22	404-57190-204
18887	Invoi	ANTIVIRUS, OFFICE 365, EXCHANGE ONLINE, DU	1,494.30	Open	Non	01/22	404-57190-208
18888	Invoi	MONTHLY BACK-UP, MANAGED SERVICES, OFFIC	3,825.00	Open	Non	01/22	207-52120-204
18888	Invoi	MULTI-FACTOR AUTHENTICATION FROM DUO	3.50	Open	Non	01/22	207-52120-204
18888	Invoi	MONTHLY ANTIVIRUS, DROPSUITE-JANUARY	326.50	Open	Non	01/22	207-52120-240



Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
Total AMPLITEL TECHNOLOGIES (4637):			8,734.30				
APPLETON AREA SCHOOL DISTRICT (868)							
2021-TAXES	Invoi	JANUARY 2021 TAX SETTLEMENT	95,006.80	Open	Non	01/22	803-23150
Total APPLETON AREA SCHOOL DISTRICT (868):			95,006.80				
ASCENSION HEALTH SYSTEM (5250)							
123121	Invoi	ADULT & SENIOR YOGA INSTRUCTOR NOV/DEC 2	1,200.00	Open	Non	12/21	208-52900-204
Total ASCENSION HEALTH SYSTEM (5250):			1,200.00				
ASSOCIATED APPRAISAL CONSULTANTS (1939)							
160125	Invoi	PROFESSIONAL SERVICES-JANUARY	2,008.37	Open	Non	01/22	101-51530-204
Total ASSOCIATED APPRAISAL CONSULTANTS (1939):			2,008.37				
AT & T (5080)							
287294953059	01/2 Invoi	NOV/DEC SERVICE	275.33	Open	Non	01/22	101-52200-203
Total AT & T (5080):			275.33				
AUTOMOTIVE SUPPLY (121)							
60923603	Invoi	OIL FILTERS	347.88	Open	Non	12/21	101-53330-218
Total AUTOMOTIVE SUPPLY (121):			347.88				
AXON ENTERPRISE INC. (555)							
1733474	Invoi	AXON CLIPS	123.85	Open	Non	12/21	207-52120-212
1738134	Invoi	BATTERY PACK	327.60	Open	Non	12/21	207-52120-223
1739547	Invoi	AXON CLIP	31.30	Open	Non	12/21	207-52120-212
1743489	Invoi	TASER INSTRUCTOR	375.00	Open	Non	12/21	207-52120-201
Total AXON ENTERPRISE INC. (555):			857.75				
CELLCOM (4683)							
754439	Invoi	FVMPD CELL - DECEMBER	1,327.94	Open	Non	12/21	207-52120-203
Total CELLCOM (4683):			1,327.94				
CIVIC SYSTEMS LLC (705)							
CVC21388	Invoi	SEMI ANNUAL SUPPORT FEES 1/1/22 - 6/30/22	1,946.00	Open	Non	01/22	101-51420-204
CVC21388	Invoi	SEMI ANNUAL SUPPORT FEES 1/1/22 - 6/30/22	300.00	Open	Non	01/22	201-53620-208
CVC21388	Invoi	SEMI ANNUAL SUPPORT FEES 1/1/22 - 6/30/22	154.00	Open	Non	01/22	207-52120-204
CVC21388	Invoi	SEMI ANNUAL SUPPORT FEES 1/1/22 - 6/30/22	2,018.00	Open	Non	01/22	610-53614-208
CVC21388	Invoi	SEMI ANNUAL SUPPORT FEES 1/1/22 - 6/30/22	1,963.00	Open	Non	01/22	620-53924-208
CVC21388	Invoi	SEMI ANNUAL SUPPORT FEES 1/1/22 - 6/30/22	2,764.00	Open	Non	01/22	630-53444-208
CVC21388	Invoi	SEMI ANNUAL SUPPORT FEES 1/1/22 - 6/30/22	371.00	Open	Non	01/22	620-53644-253
Total CIVIC SYSTEMS LLC (705):			9,516.00				
DAMAGE PREVENTION SERVICES (4068)							
3687	Invoi	DECEMBER LOCATES	1,420.75	Open	Non	12/21	610-53612-209
3687	Invoi	DECEMBER LOCATES	2,133.00	Open	Non	12/21	620-53644-209
3687	Invoi	DECEMBER LOCATES	1,497.50	Open	Non	12/21	630-53442-209
3687	Invoi	DECEMBER LOCATES	94.00	Open	Non	12/21	101-53300-209

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
Total DAMAGE PREVENTION SERVICES (4068):			5,145.25				
DISTRICT 2, INC. (4778)							
3453	Invoi	REPAIRS TO TRUCK #3622	9,355.92	Open	Non	12/21	101-52200-247
Total DISTRICT 2, INC. (4778):			9,355.92				
EHLERS INVESTMENT PARTNERS LLC (1425)							
DECEMBER 2021	Invoi	DECEMBER INVESTMENT MANAGEMENT	234.09	Open	Non	12/21	610-53614-229
DECEMBER 2021	Invoi	DECEMBER INVESTMENT MANAGEMENT	117.05	Open	Non	12/21	620-53924-229
DECEMBER 2021	Invoi	DECEMBER INVESTMENT MANAGEMENT	421.39	Open	Non	12/21	630-53444-229
DECEMBER 2021	Invoi	DECEMBER INVESTMENT MANAGEMENT	175.57	Open	Non	12/21	300-57331-229
DECEMBER 2021	Invoi	DECEMBER INVESTMENT MANAGEMENT	222.35	Open	Non	12/21	101-51780-229
Total EHLERS INVESTMENT PARTNERS LLC (1425):			1,170.45				
FINDAWAY WORLD LLC (5314)							
373430	Invoi	DIGITAL BOOKS	49.99	Open	Non	01/22	206-55110-209
Total FINDAWAY WORLD LLC (5314):			49.99				
FOX VALLEY TECHNICAL COLLEGE (1775)							
2021-TAXES	Invoi	JANUARY 2021 TAX SETTLEMENT	358,252.60	Open	Non	01/22	803-23150
Total FOX VALLEY TECHNICAL COLLEGE (1775):			358,252.60				
HEARTLAND BUSINESS SYSTEMS (3449)							
489866-H	Invoi	NOVEMBER BILL PRINT QNTY 3921	137.24	Open	Non	12/21	201-53620-206
489866-H	Invoi	NOVEMBER BILL PRINT QNTY 3921	137.24	Open	Non	12/21	610-53614-206
489866-H	Invoi	NOVEMBER BILL PRINT QNTY 3921	137.24	Open	Non	12/21	620-53904-206
489866-H	Invoi	NOVEMBER BILL PRINT QNTY 3921	137.22	Open	Non	12/21	630-53443-206
Total HEARTLAND BUSINESS SYSTEMS (3449):			548.94				
HOME DEPOT CREDIT SERVICES (1545)							
4015002	Invoi	BRUSHLESS BLOWER	159.00	Open	Non	12/21	207-52120-244
4023639	Invoi	CABLE TIES/EXTENSION CORDS	150.07	Open	Non	12/21	206-55110-242
6014758	Invoi	DRILL BITS/BATTERIES/RIVET TOOL	438.96	Open	Non	12/21	101-52250-244
Total HOME DEPOT CREDIT SERVICES (1545):			748.03				
HORST DISTRIBUTING INC (366)							
94369	Invoi	BLADES & BELT #206	320.29	Open	Non	12/21	101-53330-225
Total HORST DISTRIBUTING INC (366):			320.29				
HYDROCLEAN EQUIPMENT (201)							
12811	Invoi	PREVENTATIVE MAINTENANCE-PRESSURE WAS	95.00	Open	Non	12/21	101-53310-204
Total HYDROCLEAN EQUIPMENT (201):			95.00				
KAUKAUNA AREA SCHOOL DISTRICT (235)							
2021-TAXES	Invoi	JANUARY 2021 TAX SETTLEMENT	778,140.27	Open	Non	01/22	803-23150
Total KAUKAUNA AREA SCHOOL DISTRICT (235):			778,140.27				

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
KERRY'S VROOM SERVICE INC (2013)							
9683	Invoi	REMOVE & INSTALL BRAKE PADS & ROTORS - U	427.82	Open	Non	12/21	207-52120-247
9718	Invoi	OIL & FILTER CHANGE - UNIT#182	45.15	Open	Non	12/21	207-52120-247
Total KERRY'S VROOM SERVICE INC (2013):			472.97				
LEE'S CONTRACTING/FABRICATING (271)							
23483	Invoi	WELD CRACK IN TANK	1,860.00	Open	Non	12/21	101-53330-225
Total LEE'S CONTRACTING/FABRICATING (271):			1,860.00				
LITTLE CHUTE AREA SCHOOL DIST (265)							
2021-TAXES	Invoi	JANUARY 2021 TAX ROLL SETTLEMENT	1,975,322.86	Open	Non	01/22	803-23150
Total LITTLE CHUTE AREA SCHOOL DIST (265):			1,975,322.86				
LIVERMORE TECHNOLOGIES LLC (5307)							
1259	Invoi	JOINT LC CAN PROJECT	990.00	Open	Non	12/21	211-50000-204
Total LIVERMORE TECHNOLOGIES LLC (5307):			990.00				
MARCO INC (3910)							
30708559	Invoi	MONTHLY COPIER LEASE-1493357-DECEMBER 20	353.37	Open	Non	12/21	207-52120-207
Total MARCO INC (3910):			353.37				
MCMAHON ASSOCIATES INC (276)							
924511	Invoi	HEESAKKER PARK KAYAK LAUNCH	1,118.75	Open	Non	12/21	420-57620-271
925208	Invoi	HEESAKKER PARK KAYAK LAUNCH	117.00	Open	Non	12/21	420-57620-271
Total MCMAHON ASSOCIATES INC (276):			1,235.75				
MIDWEST TAPE (1847)							
501493112	Invoi	DIGITAL BOOKS	735.87	Open	Non	12/21	206-55110-208
Total MIDWEST TAPE (1847):			735.87				
OLSON TRAILER & BODY LLC (3530)							
76965	Invoi	LIFTGATE #85	2,765.00	Open	Non	12/21	101-53330-225
Total OLSON TRAILER & BODY LLC (3530):			2,765.00				
O'REILLY AUTOMOTIVE INC (1036)							
2043-302130	Invoi	MISC PARTS #85	17.98	Open	Non	12/21	101-53330-225
2043-302709	Invoi	FUSES #36	8.99	Open	Non	12/21	101-53330-225
2043-303112	Invoi	FILTER #90	86.16	Open	Non	12/21	101-53330-225
2043-303511	Invoi	REAR BEARINGS #58	21.23	Open	Non	12/21	101-53330-225
2043-304041	Invoi	SOCKETS FOR BRINE TANK	24.99	Open	Non	12/21	101-53350-218
2043-307054	Invoi	WIPER BLADES #84	28.04	Open	Non	01/22	207-52120-247
Total O'REILLY AUTOMOTIVE INC (1036):			187.39				
OUTAGAMIE COUNTY TREASURER (486)							
2021-TAXES	Invoi	JANUARY 2021 TAX ROLL SETTLEMENT	1,383,490.53	Open	Non	01/22	803-23150
2021-TAXES	Invoi	POWTS	13.00	Open	Non	01/22	803-23150
2021-TAXES	Invoi	VANDENBROEK DRAINAGE	2,583.26	Open	Non	01/22	803-23150
23245	Invoi	DECEMBER SANITATION FEES	14,266.74	Open	Non	12/21	201-53620-204

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
Total OUTAGAMIE COUNTY TREASURER (486):			1,400,353.53				
RECDESK LLC (4730)							
12060	Invoi	ANNUAL SUBSCRIPTION 1/1/22 - 12/31/22	3,800.00	Open	Oth	01/22	101-55300-208
Total RECDESK LLC (4730):			3,800.00				
SAFE STEP LLC (2479)							
3675	Invoi	SIDEWALK REPAIR	7,126.20	Open	Non	12/21	101-53300-204
Total SAFE STEP LLC (2479):			7,126.20				
SPEEDY CLEAN DRAIN & SEWER (122)							
74760	Invoi	CLEAR BLOCKAGE IN PVC LINE	265.00	Open	Non	12/21	208-52900-204
Total SPEEDY CLEAN DRAIN & SEWER (122):			265.00				
STONERIDGE LITTLE CHUTE LLC (4903)							
21034391005	Invoi	FOOD	126.64	Open	Non	12/21	101-52200-211
21056720759	Invoi	FOOD	48.43	Open	Non	12/21	101-52200-211
21057861158	Invoi	DANCE REVUE COOKIES	68.77	Open	Non	12/21	101-55300-218
21061421656	Invoi	FOOD	60.88	Open	Non	12/21	101-52200-211
21063901446	Invoi	SENIOR CHRISTMAS PROGRAM ITEMS	25.97	Open	Non	12/21	101-55300-218
21079700923	Invoi	SENIOR ITEMS	35.30	Open	Non	12/21	101-55300-218
22007291912	Invoi	FOOD	218.61	Open	Non	12/21	101-52200-211
22023951248	Invoi	FOOD	349.80	Open	Non	12/21	101-52200-211
22081581502	Invoi	FOOD	52.53	Open	Non	12/21	101-52200-211
22081621509	Invoi	DRINKING WATER	8.97	Open	Non	12/21	101-55300-218
23035890925	Invoi	CLEANING SUPPLIES	23.98	Open	Non	12/21	101-52200-211
23036221113	Invoi	FOOD	17.82	Open	Non	12/21	101-52200-211
Total STONERIDGE LITTLE CHUTE LLC (4903):			1,037.70				
TANYA R CPR LLC (4924)							
350	Invoi	HOME ALONE BABYSITTING CPR COURSE	960.00	Open	Non	12/21	208-52900-204
Total TANYA R CPR LLC (4924):			960.00				
TAPCO (967)							
1715756	Invoi	CAMERA VIEW ADJUSTMENT	540.00	Open	Non	12/21	101-53300-204
Total TAPCO (967):			540.00				
TEAM SPORTING GOODS (1130)							
AAC026836	Invoi	FOOTBALL HELMETS WITH GUARDS	1,090.00	Open	Non	12/21	101-55460-225
Total TEAM SPORTING GOODS (1130):			1,090.00				
TIME WARNER CABLE (89)							
12/21 23749	Invoi	DECEMBER/JANUARY SERVICE	219.99	Open	Non	12/21	207-52120-203
12/21 96253	Invoi	DECEMBER/JANUARY SERVICE	144.59	Open	Non	12/21	207-52120-203
Total TIME WARNER CABLE (89):			364.58				
UNIFIRST CORPORATION (4403)							
0970345868	Invoi	SHIRTS/PANTS	6.08	Open	Non	12/21	101-53330-213

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
0970345868	Invoi	LAUNDRY BAGS/WIPERS	10.20	Open	Non	12/21	101-53330-218
0970346283	Invoi	SHIRTS/PANTS	6.08	Open	Non	12/21	101-53330-213
0970346283	Invoi	LAUNDRY BAGS/WIPERS	10.20	Open	Non	12/21	101-53330-218
Total UNIFIRST CORPORATION (4403):			32.56				
VFIS (2923)							
2022-LOSA	Invoi	2022 ADMINISTRATIVE FEE-LOSA	21,064.84	Open	Non	01/22	101-52200-104
92858125	Invoi	2022 CONTRIBUTION LOSAP-#31007903-22	17,700.00	Open	Non	01/22	101-52200-104
Total VFIS (2923):			38,764.84				
VINTON CONSTRUCTION CO (29)							
21074.L1	Invoi	REPLACE RED CONCRETE STH 96 & CTH N	4,022.00	Open	Non	12/21	101-53300-216
Total VINTON CONSTRUCTION CO (29):			4,022.00				
WARRANT PAYMENTS (4565)							
M22000081	Invoi	WARRANT- MIER	1,000.00	Open	Non	01/22	207-21495
Total WARRANT PAYMENTS (4565):			1,000.00				
WE ENERGIES (2788)							
710165161 12/21	Invoi	PLANT #1 (100 WILSON ST)	212.69	Open	Non	12/21	620-53624-249
710165161 12/21	Invoi	STREET LIGHTS	1,067.96	Open	Non	12/21	101-53300-249
710165161 12/21	Invoi	200 E MCKINLEY ST-FVMPD	394.13	Open	Non	12/21	207-52120-249
710165161 12/21	Invoi	200 E MCKINLEY ST-FIRE DEPT	262.75	Open	Non	12/21	101-52250-249
710165161 12/21	Invoi	PUMP STATION @ EVERGREEN & FRENCH	84.43	Open	Non	12/21	620-53624-249
710165161 12/21	Invoi	DOYLE POOL	25.50	Open	Non	12/21	204-55420-249
710165161 12/21	Invoi	CROSSWINDS LED STREET LIGHTS	121.93	Open	Non	12/21	101-53300-249
710165161 12/21	Invoi	1401 E ELM DR	3,543.81	Open	Non	12/21	101-53310-249
710165161 12/21	Invoi	920 WASHINGTON ST	77.46	Open	Non	12/21	620-53624-249
710165161 12/21	Invoi	CIVIC CENTER (630 MONROE ST)	1,144.73	Open	Non	12/21	206-55110-249
710165161 12/21	Invoi	LC WELL #4 PUMPHOUSE (625 E EVERGREEN)	507.94	Open	Non	12/21	620-53624-249
710165161 12/21	Invoi	PLANT #2 (1118 JEFFERSON ST)	161.81	Open	Non	12/21	620-53624-249
710165161 12/21	Invoi	721 W ELM DR	321.87	Open	Non	12/21	208-52900-249
710165161 12/21	Invoi	108 W MAIN ST	1,037.66	Open	Non	12/21	101-51650-249
Total WE ENERGIES (2788):			8,964.67				
WI CHIEFS OF POLICE (1665)							
6530	Invoi	MEMBERSHIP DUES -MEISTER	150.00	Open	Non	01/22	207-52120-208
Total WI CHIEFS OF POLICE (1665):			150.00				
WI DEPT OF JUSTICE (672)							
L4504T 11/21	Invoi	NOVEMBER BACKGROUND CHECKS	63.00	Open	Non	12/21	207-52120-218
L4504T 12/21	Invoi	DECEMBER BACKGROUND CHECKS	70.00	Open	Non	12/21	207-52120-218
Total WI DEPT OF JUSTICE (672):			133.00				
WTSOA (4418)							
2022 CONFERENC	Invoi	CONFERENCE-OFFICER GRUMANN	225.00	Open	Non	01/22	207-52120-201
Total WTSOA (4418):			225.00				

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
Grand Totals:			4,747,541.25				

Report GL Period Summary

Vendor number hash:	333920
Vendor number hash - split:	426334
Total number of invoices:	103
Total number of transactions:	139

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	4,747,541.25	4,747,541.25
Grand Totals:	4,747,541.25	4,747,541.25

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
2021 TAX REFUNDS (5313)							
260036000	Invoi	2021 TAX REFUND	852.85	Open	Non	01/22	803-21215
260215800	Invoi	2021 TAX REFUND	62.42	Open	Non	01/22	803-21215
260270200	Invoi	2021 TAX REFUND	197.36	Open	Non	01/22	803-21215
260292800	Invoi	2021 TAX REFUND	135.01	Open	Non	01/22	803-21215
260423200	Invoi	2021 TAX REFUND	252.37	Open	Non	01/22	803-21215
260451960	Invoi	2021 TAX REFUND	159.70	Open	Non	01/22	803-21215
Total 2021 TAX REFUNDS (5313):			1,659.71				
2022 UTILITY REFUNDS (5319)							
170262006	Invoi	OVERPAYMENT-REFUND UTILITY ACCT #1-702620	53.16	Open	Non	01/22	001-15000
328218002	Invoi	OVERPAYMENT-REFUND UTILITY ACCT #3-282180	167.96	Open	Non	01/22	001-15000
388355802	Invoi	OVERPAYMENT-REFUND UTILITY ACCT #3-883558	22.01	Open	Non	01/22	001-15000
Total 2022 UTILITY REFUNDS (5319):			243.13				
APPLETON AWNING SHOP INC. (4736)							
63693	Invoi	FLAGS REPAIRED	100.00	Open	Non	12/21	202-51960-221
65864	Invoi	FLAGS REPAIRED	100.00	Open	Non	12/21	202-51960-221
Total APPLETON AWNING SHOP INC. (4736):			200.00				
DELLA MARCUS CORP (5018)							
011022	Invoi	REFUND FOR FINAL SPECIAL ASSESSMENT REC	29.33	Open	Non	12/21	101-23160
Total DELLA MARCUS CORP (5018):			29.33				
KLINK HYDRAULICS LLC (5005)							
19799	Invoi	HYDRAULIC HOSES #80	302.44	Open	Non	01/22	101-53330-225
19802	Invoi	1" BLACK TEE #8	3.96	Open	Non	01/22	101-53330-225
Total KLINK HYDRAULICS LLC (5005):			306.40				
LEXISNEXIS RISK DATA MANAGEMENT INC (4926)							
1686177-20211231	Invoi	DECEMBER 2021 MINIMUM COMMITMENT	106.09	Open	Non	12/21	101-51680-204
Total LEXISNEXIS RISK DATA MANAGEMENT INC (4926):			106.09				
LINDNER ACE HARDWARE LITTLE CHUTE (4702)							
272917-325003	Invoi	HOSE NOZZLE	13.99	Open	Non	12/21	620-53644-118
272919-325003	Invoi	FASTENERS	1.20	Open	Non	12/21	620-53644-118
273115-325003	Invoi	LED LIGHTBULBS	13.98	Open	Non	12/21	620-53624-255
273127-325003	Invoi	ANTI-SEIZE LUBRICANT	9.99	Open	Non	12/21	620-53624-255
273168-325003	Invoi	CABLE TIES	9.58	Open	Non	12/21	620-53644-218
273185-312001	Invoi	CLEANING SUPPLIES	181.89	Open	Non	12/21	101-52200-218
273208-312001	Invoi	FASTENERS	8.09	Open	Non	12/21	101-52200-218
874579-312001	Invoi	WALL ANCHOR AND DRILL BIT	14.97	Open	Non	12/21	101-52200-218
Total LINDNER ACE HARDWARE LITTLE CHUTE (4702):			253.69				
LITTLE CHUTE AREA SCHOOL DIST (265)							
4TH QTR 2021	Invoi	4TH QTR MOBILE HOME FEES	4,010.40	Open	Non	12/21	101-31140
Total LITTLE CHUTE AREA SCHOOL DIST (265):			4,010.40				

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
MARCO INC (3910)							
30774675	Invoi	COPIER @ MSB BUILDING	78.24	Open	Non	12/21	101-51650-207
30774675	Invoi	1ST FLOOR COPIER @ VH	347.34	Open	Non	12/21	101-51650-207
30774675	Invoi	2ND FLOOR COPIER @ VH	262.34	Open	Non	12/21	101-51650-207
30774675	Invoi	3RD FLOOR COPIER @ VH	109.06	Open	Non	12/21	101-51650-207
9351613	Invoi	RESET VOICEMAIL PASSWORDS	187.50	Open	Non	12/21	404-57190-204
Total MARCO INC (3910):			984.48				
MCMAHON ASSOCIATES INC (276)							
400261	Invoi	BUILDING INSPECTIONS 11/28/21 - 12/31/21	1,979.60	Open	Non	12/21	101-52050-204
925019	Invoi	2021 ECOLOGICAL SERVICES	699.80	Open	Non	13/21	630-53441-204
Total MCMAHON ASSOCIATES INC (276):			2,679.40				
ROMAINE ELECTRIC CORP (5320)							
19-001384	Invoi	ALTERNATOR #26	226.24	Open	Non	12/21	101-53330-225
Total ROMAINE ELECTRIC CORP (5320):			226.24				
SKID & PALLET SERVICE (3567)							
16368	Invoi	MULCH	360.00	Open	Non	13/21	101-55200-215
Total SKID & PALLET SERVICE (3567):			360.00				
STAPLES ADVANTAGE (3472)							
3495923775	Invoi	DYMO LABELMAKER	60.60	Open	Non	13/21	101-51650-244
Total STAPLES ADVANTAGE (3472):			60.60				
TIME WARNER CABLE (89)							
01/22 16087	Invoi	JANUARY/FEBRUARY SERVICE	158.93	Open	Non	01/22	101-51650-203
01/22 86460	Invoi	JANUARY/FEBRUARY SERVICE	215.54	Open	Non	01/22	101-51650-203
Total TIME WARNER CABLE (89):			374.47				
TNT PROFESSIONAL LAND SURVEYORS INC (5183)							
0621-112-03	Invoi	PROPERTY MONUMENT LOCATES-HARTZEIM	275.00	Open	Non	12/21	416-50240-204
Total TNT PROFESSIONAL LAND SURVEYORS INC (5183):			275.00				
UNIFORM SHOPPE (434)							
317434	Invoi	RESPONDER HI-VIS PARKA	316.99	Open	Non	12/21	101-52200-213
Total UNIFORM SHOPPE (434):			316.99				
UNITED RAYNOR (425)							
23952	Invoi	REPAIR EAST SIDE EXIT DOOR @ MSB	245.00	Open	Non	01/22	101-53310-204
Total UNITED RAYNOR (425):			245.00				
VAN ERT HOLDINGS INC (5187)							
60121	Invoi	CHANGE LIGHT FIXTURES @ LIBRARY	5,286.00	Open	Non	13/21	206-55110-306
60122	Invoi	CHANGE LIGHT FIXTURES @ LIBRARY	3,090.00	Open	Non	13/21	206-55110-306
Total VAN ERT HOLDINGS INC (5187):			8,376.00				



Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
Grand Totals:			20,706.93				

Report GL Period Summary

Vendor number hash: 152467  
Vendor number hash - split: 164197  
Total number of invoices: 38  
Total number of transactions: 41

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	20,706.93	20,706.93
Grand Totals:	20,706.93	20,706.93

## Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	Period	GL Account
<b>AT&amp;T LONG DISTANCE</b>				
01/22 845626857	NOV/DEC CHARGES	.72	01/22	101-51650-203
01/22 845626857	NOV/DEC CHARGES	.51	01/22	206-55110-203
01/22 845626857	NOV/DEC CHARGES	.51	01/22	207-52120-203
01/22 845626857	NOV/DEC CHARGES	1.18	01/22	620-53924-203
Total AT&T LONG DISTANCE:		2.92		
<b>AUTOMOTIVE SUPPLY CO</b>				
60924603	CLEANER TO REMOVE DECALS	19.11	01/22	101-53330-218
60924620	STRIPE REMOVAL WHEEL	22.47	01/22	101-53330-218
60924621	DECAL REMOVED	3.24	01/22	101-53330-218
60924665	STRIPE REMOVAL WHEEL	33.90	01/22	101-53330-218
60924673	STRIPE REMOVAL WHEEL	89.88	01/22	101-53330-218
Total AUTOMOTIVE SUPPLY CO:		168.60		
<b>CITY OF APPLETON</b>				
8433	JANUARY WEIGHTS & MEASURES	594.75	01/22	101-52050-204
Total CITY OF APPLETON:		594.75		
<b>CIVIC SYSTEMS LLC</b>				
CVC21658	SERVICES RELATED TO BADGER BEACON INTER	450.00	01/22	610-53614-208
CVC21658	SERVICES RELATED TO BADGER BEACON INTER	450.00	01/22	620-53924-208
Total CIVIC SYSTEMS LLC:		900.00		
<b>COMPLETE OFFICE OF WISCONSIN</b>				
258129	CARDSTOCK FOR LESSON CARDS	14.60	01/22	204-55420-206
261162	CARDSTOCK FOR REC PROGRAMS	43.96	01/22	101-55300-206
Total COMPLETE OFFICE OF WISCONSIN:		58.56		
<b>DIGGERS HOTLINE INC</b>				
211259201	DECEMBER LOCATES	65.60	13/21	610-53612-209
211259201	DECEMBER LOCATES	65.60	13/21	620-53644-209
211259201	DECEMBER LOCATES	65.60	13/21	630-53442-209
Total DIGGERS HOTLINE INC:		196.80		
<b>DONALD HIETPAS &amp; SONS INC.</b>				
2021001-FINAL	2021 UTILITY RECONSTRUCTION-HARTZHEIM	16,411.94	13/21	416-50240-263
Total DONALD HIETPAS & SONS INC.:		16,411.94		
<b>FP FINANCE PROGRAM</b>				
30833289	AGREEMENT 003-1584121 POSTBASE VISION-PO	140.00	01/22	101-51650-226
Total FP FINANCE PROGRAM:		140.00		
<b>GARROW OIL</b>				
DECEMBER 2021	OFF ROAD DIESEL	24.44	13/21	206-55110-247
DECEMBER 2021	OFF ROAD DIESEL	3.17	13/21	630-53441-247

Invoice	Description	Total Cost	Period	GL Account
DECEMBER 2021	OFF ROAD DIESEL	3.17	13/21	630-53442-247
DECEMBER 2021	OFF ROAD DIESEL	108.55	13/21	101-55200-247
DECEMBER 2021	OFF ROAD DIESEL	8.18	13/21	101-55440-247
DECEMBER 2021	OFF ROAD DIESEL	2.04	13/21	610-53612-247
DECEMBER 2021	OFF ROAD DIESEL	1.02	13/21	620-53644-247
DECEMBER 2021	OFF ROAD DIESEL	73.32	13/21	101-53460-247
DECEMBER 2021	OFF ROAD DIESEL	268.42	13/21	101-53330-217
Total GARROW OIL:		492.31		
JP GRAPHICS INC				
1064620011	BUSINESS CARDS-HIETPAS	65.00	13/21	101-53310-206
1064620011	BUSINESS CARDS-SEIDLER	96.00	13/21	101-52050-206
1064718011	NO.9 SECURITY WINDOW ENVELOPES-QTY 5000	335.00	01/22	101-51650-206
Total JP GRAPHICS INC:		496.00		
KERBERROSE SC				
262713	PROGRESS BILLING FOR AUDIT OF FINANCIAL S	811.00	01/22	101-51420-204
262713	PROGRESS BILLING FOR AUDIT OF FINANCIAL S	99.00	01/22	414-57400-262
262713	PROGRESS BILLING FOR AUDIT OF FINANCIAL S	25.00	01/22	415-57500-262
262713	PROGRESS BILLING FOR AUDIT OF FINANCIAL S	365.00	01/22	416-57600-262
262713	PROGRESS BILLING FOR AUDIT OF FINANCIAL S	26.00	01/22	417-57700-262
262713	PROGRESS BILLING FOR AUDIT OF FINANCIAL S	92.00	01/22	418-57800-262
262713	PROGRESS BILLING FOR AUDIT OF FINANCIAL S	112.00	01/22	207-52120-262
262713	PROGRESS BILLING FOR AUDIT OF FINANCIAL S	823.00	01/22	610-53614-262
262713	PROGRESS BILLING FOR AUDIT OF FINANCIAL S	783.00	01/22	620-53924-262
262713	PROGRESS BILLING FOR AUDIT OF FINANCIAL S	1,364.00	01/22	630-53444-262
Total KERBERROSE SC:		4,500.00		
MEMORIES ANTIQUE MALL AND AUCTION HOUSE				
105	MOVIES	117.60	01/22	206-55110-210
106	MOVIES	102.40	01/22	206-55110-210
107	MOVIES	39.20	01/22	206-55110-210
108	MOVIES	32.00	01/22	206-55110-210
108	BOOKS	85.20	01/22	206-55110-206
Total MEMORIES ANTIQUE MALL AND AUCTION HOUSE:		376.40		
MGD INDUSTRIAL CORP				
200394	CABLE STRAPS	9.90	13/21	101-53310-218
200394	CABLE STRAPS	240.94	13/21	101-53330-218
Total MGD INDUSTRIAL CORP:		250.84		
MUNICIPAL PROPERTY INSURANCE COMPANY				
010122	2022 PROPERTY & LIABILITY INSURANCE	19,396.00	01/22	101-51900-231
010122	2022 PROPERTY & LIABILITY INSURANCE	1,050.00	01/22	101-52250-231
010122	2022 PROPERTY & LIABILITY INSURANCE	3,146.00	01/22	207-52120-231
010122	2022 PROPERTY & LIABILITY INSURANCE	4,718.00	01/22	206-55110-231
010122	2022 PROPERTY & LIABILITY INSURANCE	2,097.00	01/22	204-55420-231
010122	2022 PROPERTY & LIABILITY INSURANCE	2,097.00	01/22	610-53614-231
010122	2022 PROPERTY & LIABILITY INSURANCE	16,251.00	01/22	620-53924-231
010122	2022 PROPERTY & LIABILITY INSURANCE	3,670.00	01/22	630-53444-231

Invoice	Description	Total Cost	Period	GL Account
Total MUNICIPAL PROPERTY INSURANCE COMPANY:		52,425.00		
NEWS PUBLISHING CO INC				
BE33882	PUBLIC HEARING-ZONING CHANGE REQUEST EV	47.23	13/21	101-51650-207
BE33883	PUBLIC HEARING-ZONING CHANGE REQUEST DE	57.12	13/21	101-51650-207
BE34601	DEER CULLING AD	53.40	13/21	101-55200-227
BE34602	PUBLIC HEARING-ZONING CHANGE REQUEST EV	38.31	13/21	101-51650-207
BE34603	PUBLIC HEARING-ZONING CHANGE REQUEST DE	46.12	13/21	101-51650-207
BE34604	PUBLIC HEARING-CONDITIONAL USE	48.23	13/21	101-51650-207
BE35649	SNOW REMOVAL AD	79.00	13/21	101-53350-227
Total NEWS PUBLISHING CO INC:		369.41		
OUTAGAMIE COUNTY TREASURER				
1019109	DECEMBER FUEL BILL	32.27	13/21	630-53441-247
1019109	DECEMBER FUEL BILL	486.19	13/21	630-53442-247
1019109	DECEMBER FUEL BILL	3,310.81	13/21	201-53620-247
1019109	DECEMBER FUEL BILL	235.35	13/21	101-55200-247
1019109	DECEMBER FUEL BILL	15.73	13/21	101-55300-247
1019109	DECEMBER FUEL BILL	381.29	13/21	101-52200-247
1019109	DECEMBER FUEL BILL	217.94	13/21	610-53612-247
1019109	DECEMBER FUEL BILL	538.39	13/21	620-53644-247
1019109	DECEMBER FUEL BILL	4.52	13/21	206-55110-247
1019109	DECEMBER FUEL BILL	3,305.93	13/21	101-53330-217
1019109	DECEMBER FUEL BILL	314.04	13/21	101-55440-247
Total OUTAGAMIE COUNTY TREASURER:		8,842.46		
REGISTRATION FEE TRUST				
AUT 317UJN-22	LICENSE PLATE RENEWAL SQUAD 99	160.00	01/22	207-52120-247
Total REGISTRATION FEE TRUST:		160.00		
RUEKERT & MIELKE INC				
139784	MANHOLE LASER SCANNING	3,830.79	13/21	610-53612-204
Total RUEKERT & MIELKE INC:		3,830.79		
SPLENDID CLEANING SERVICE LLC				
11772	MONTHLY CLEANING-LIBRARY	1,320.00	01/22	206-55110-243
11773	MONTHLY CLEANING-MSB BUILDING	550.00	01/22	101-53310-243
11774	MONTHLY CLEANING-VILLAGE HALL	1,700.00	01/22	101-51650-243
11798	MONTHLY CLEANING-METRO	874.50	01/22	207-52120-243
11798	MONTHLY CLEANING-LCFD	220.00	01/22	101-52250-243
11808	REC CENTER CLEANING 1/8/22	75.00	01/22	208-52900-204
Total SPLENDID CLEANING SERVICE LLC:		4,739.50		
TOWN OF VANDENBROEK				
1021	2022 LANDFILL FIRE PROTECTION FEE	3,000.00	01/22	101-51780-204
Total TOWN OF VANDENBROEK:		3,000.00		
UNIFIRST CORPORATION				
0970346674	SHIRTS/PANTS	6.08	01/22	101-53330-213
0970346674	LAUNDRY BAGS/WIPERS	10.68	01/22	101-53330-218

Invoice	Description	Total Cost	Period	GL Account
Total UNIFIRST CORPORATION:		16.76		
US AUTOFORCE				
2492031	REAR TIRES #46	193.18	01/22	101-53330-225
Total US AUTOFORCE:		193.18		
VERMEER WISCONSIN				
30088133	SWITCH ROLLER #80	64.19	01/22	101-53330-225
Total VERMEER WISCONSIN:		64.19		
WEST BEND MUTUAL INS CO				
2509204	NOTARY-SPRANGERS	50.00	01/22	101-51440-262
Total WEST BEND MUTUAL INS CO:		50.00		
WI MUNICIPAL COURT CLERKS ASSOCIATION				
2022	2022 DUES - GLOUDEMANS	45.00	01/22	101-51680-208
Total WI MUNICIPAL COURT CLERKS ASSOCIATION:		45.00		
WISCNET				
18853	4TH QTR NETWORK ACCESS 10/1/21 - 12/31/21	750.00	13/21	207-52120-204
18853	4TH QTR NETWORK ACCESS 10/1/21 - 12/31/21	750.00	13/21	404-57190-204
Total WISCNET:		1,500.00		
Grand Totals:		99,825.41		

## Report GL Period Summary

Vendor number hash: 115552  
Vendor number hash - split: 248361  
Total number of invoices: 45  
Total number of transactions: 91

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	99,825.41	99,825.41
Grand Totals:	99,825.41	99,825.41

## Report Criteria:

Invoice Detail.Voided = {=} FALSE

**VILLAGE OF LITTLE CHUTE**

**RESOLUTION NO. 2, SERIES OF 2022**

**A RESOLUTION APPROVING A CSM TO COMBINE PARCELS FOR  
TIMOTHY J. BURKLUND**

**WHEREAS**, Timothy J. Burklund as owner of Parcel #260017601, 26043300 have presented a Certified Survey Map to the Village of Little Chute Board of Trustees as prepared by Robert F. Reider a registered land surveyor; and

**WHEREAS**, the Village of Little Chute Planning Commission has recommended in favor of adoption of said Certified Survey Map; and

**WHEREAS**, a majority of the Village Board find that the attached Certified Survey Map is found to be in the public interest.

**NOW, THEREFORE, BE IT RESOLVED**, by the Village Board of Trustees as follows:

1. That the Certified Survey Map attached hereto (photocopy), be and the same is hereby approved; and
2. That the Village President, Village Clerk, and Finance Director, upon full payment of, if applicable, all fees, taxes, and special assessments are directed to execute signatures on behalf of the Village of Little Chute upon the Certified Survey Map documents as required.

Date introduced, approved and adopted: January 19, 2022

**VILLAGE OF LITTLE CHUTE:**

By: \_\_\_\_\_  
Michael R. Vanden Berg, Village President

Attest: \_\_\_\_\_  
Laurie Decker, Village Clerk

# COMBINATION CERTIFIED SURVEY MAP NO. \_\_\_\_\_

ALL OF LOT 1, OF CERTIFIED SURVEY MAP NO. 6983 AS RECORDED IN DOCUMENT NO. 2041137, LOCATED IN  
AND BEING PART OF THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 9, TOWNSHIP 21 NORTH,  
RANGE 18 EAST, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN.

EAST 1/4  
CORNER  
9-21-18

OWNER OF RECORD:  
TIMOTHY J. BURKLUND

PARCEL NO.(S)  
260017601  
260433500

LOT 1  
CSM#7620

NORTH LINE OF THE SOUTHEAST 1/4 OF  
THE SOUTHEAST 1/4 OF SECTION 9-21-18

LOT 4  
CSM#7620

S88°40'04"E

405'±

1316.29'

APPROXIMATE CENTERLINE  
OF INTERMITTENT NAVIGABLE  
WATERWAY PER GIS MAP  
FOR REFERENCE ONLY



DOCUMENT NO. 2216488

ENT./  
EXIT

LOT 1  
CSM#6983

LOT 1  
208,000 SQ.FT.± TOTAL  
[4.775 ACRES±] TOTAL

DOCUMENT NO. 2057524

APPROXIMATE 75' BUILDING  
SETBACK LINE FROM ORDINARY  
HIGH WATER FOR REFERENCE ONLY

## LEGEND:

- = 3/4" X 18" SOLID ROUND IRON REBAR  
SET, WEIGHING 1.502 LBS. PER LIN. FT.
- ⊗ = 3/4" SOLID ROUND IRON REBAR FOUND
- ⊙ = MAG AND DISK FOUND
- ( ) = RECORDED AS BEARING AND/OR DISTANCE

GRAVEL 1.7'± NORTH  
OF PROPERTY LINE

N88°40'04"W

240.99'

UNPLATTED LANDS  
TIMOTHY J. BURKLUND

LANDS DESCRIBED IN  
DOCUMENT NO. 1615371

LOT 1  
CSM#  
7814

N88°40'04"W  
(N88°43'37"W)

345.28'

LOT 1  
CSM#  
3562

GRAPHIC SCALE:

1" = 100'

SOUTHEAST  
CORNER  
9-21-18

NORTH IS REFERENCED TO THE EAST LINE OF THE  
SOUTHEAST 1/4 OF SECTION 9, TOWNSHIP 21 NORTH,  
RANGE 18 EAST, VILLAGE OF LITTLE CHUTE,  
OUTAGAMIE COUNTY, WISCONSIN, WHICH BEARS  
N00°11'16"E PER THE WISCONSIN COUNTY  
COORDINATE SYSTEM (OUTAGAMIE COUNTY)

100 0 50 100 150 200

ORDINARY HIGH WATER MARK SETBACK IS NOT BASED ON AN OFFICIAL  
DETERMINATION AND PRIOR TO ANY BUILDING, AN OFFICIAL DETERMINATION  
OF ORDINARY HIGH WATER MUST BE MADE BY THE VILLAGE OF LITTLE  
CHUTE OR OTHER AUTHORIZED PERSON.  
SETBACKS AND OTHER LAND USE REQUIREMENTS SHOULD BE  
OBTAINED FROM THE VILLAGE OF LITTLE CHUTE PRIOR TO ANY CONSTRUCTION  
OR LAND USE ACTIVITY.  
FOR ANY CONSTRUCTION CONTACT WISCONSIN DEPARTMENT OF  
NATURAL RESOURCES TO DETERMINE NAVIGABILITY OF WATERWAY AND  
DISTANCE OF ORDINARY HIGH WATER.  
SETBACKS BELOW THE ORDINARY HIGH WATER MARK OF A LAKE OR A  
RIVER OR STREAM IS SUBJECT TO THE PUBLIC TRUST IN NAVIGABLE  
WATER THAT IS ESTABLISHED UNDER ARTICLE IX, SECTION 1 OF THE  
CONSTITUTION OF THE STATE OF WISCONSIN.  
THE LOCATION OF THE ORDINARY HIGH WATER MARK SHALL BE THE POINT  
ON THE SHORE OF A LAKE OR RIVER OR STREAM ON WHICH THE PRESENCE  
OF SURFACE WATER IS EVIDENT AS TO LEAVE A MARK BY EROSION,  
OR OTHER EASILY IDENTIFIABLE CHARACTERISTICS.

PHILIP E. PERREAULT, PLS-2249 DATED  
AND SURVEYING CO., INC.  
1100 N. WINDALE DR., P.O. BOX 1297  
LITTLE CHUTE, WISCONSIN 54912-1297  
(920)731-4168  
DATED: 12-22-2021  
BY: ajd MRH

## **COMBINATION CERTIFIED SURVEY MAP NO. \_\_\_\_\_**

ALL OF LOT 1, OF CERTIFIED SURVEY MAP NO. 6983 AS RECORDED IN DOCUMENT NO. 2041137, LOCATED IN AND BEING PART OF THE SOUTHEAST  $\frac{1}{4}$  OF THE SOUTHEAST  $\frac{1}{4}$  OF SECTION 9, TOWNSHIP 21 NORTH, RANGE 18 EAST, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN.

### **SURVEYOR'S CERTIFICATE:**

I, CHRISTOPHER E. PERREAULT, PROFESSIONAL WISCONSIN LAND SURVEYOR, CERTIFY THAT I HAVE SURVEYED, COMBINED AND MAPPED ALL OF LOT 1, OF CERTIFIED SURVEY MAP NO. 6983 AS RECORDED IN DOCUMENT NO. 2041137, LOCATED IN AND BEING PART OF THE SOUTHEAST  $\frac{1}{4}$  OF THE SOUTHEAST  $\frac{1}{4}$  OF SECTION 9, TOWNSHIP 21 NORTH, RANGE 18 EAST, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN, BOUNDED AND DESCRIBED AS FOLLOWS; COMMENCING AT THE SOUTHEAST CORNER OF SECTION 9; THENCE N00°11'16"E, 1316.28 FEET ALONG THE EAST LINE OF THE SOUTHEAST  $\frac{1}{4}$  OF SECTION 9 TO THE NORTH LINE OF THE SOUTHEAST  $\frac{1}{4}$  OF THE SOUTHEAST  $\frac{1}{4}$  OF SECTION 9; THENCE N88°40'04"W, 50.01 FEET ALONG SAID NORTH LINE TO THE WEST RIGHT-OF-WAY LINE OF C.T.H. "N": AND THE POINT OF BEGINNING; THENCE S00°11'16"W, 312.90 FEET ALONG SAID WEST RIGHT-OF-WAY LINE TO THE NORTH LINE OF LANDS DESCRIBED IN DOCUMENT NO. 1615371; THENCE N88°40'04"W, 240.99 FEET ALONG SAID NORTH LINE TO THE WEST LINE OF SAID DESCRIBED LANDS; THENCE S00°11'16"W, 125.00 FEET ALONG SAID WEST LINE TO THE SOUTH LINE OF LOT 1 OF CERTIFIED SURVEY MAP NO. 6983; THENCE N88°40'04"W, 345.28 FEET ALONG SAID SOUTH LINE TO THE WEST LINE OF SAID LOT 1; THENCE N00°11'16"E, 190.07 FEET ALONG SAID WEST LINE TO THE STARTING POINT OF A MEANDER LINE OF THE CENTERLINE OF AN INTERMITTENT WATERWAY, SAID POINT BEARS S00°11'16"W A DISTANCE OF 46 FEET MORE OR LESS FROM SAID CENTERLINE; THENCE N40°25'15"E, 319.23 FEET ALONG SAID MEANDER LINE TO THE TERMINATION POINT OF SAID MEANDER LINE AND TO THE NORTH LINE OF THE SOUTHEAST  $\frac{1}{4}$  OF THE SOUTHEAST  $\frac{1}{4}$  OF SECTION 9, SAID POINT BEARS S88°40'04"E A DISTANCE OF 25 FEET MORE OR LESS FROM SAID CENTERLINE; THENCE S88°40'04"E, 380.04 FEET ALONG SAID NORTH LINE TO THE POINT OF BEGINNING. INCLUDING ALL THOSE LANDS LYING BETWEEN THE ABOVE DESCRIBED MEANDER LINE AND THE CENTERLINE OF THE INTERMITTENT WATERWAY BOUNDED BY THE EXTENSION OF THE RESPECTIVE LINES OF THE ABOVE DESCRIBED PARCEL TO SAID CENTERLINE. SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

THAT I HAVE MADE SUCH SURVEY UNDER THE DIRECTION TIMOTHY BURKLUND, 3475 FREEDOM ROAD, APPLETON, WI 54913.

THAT THIS MAP IS A CORRECT REPRESENTATION OF THE EXTERIOR BOUNDARY LINES OF THE LAND SURVEYED.

THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236.34 OF THE WISCONSIN STATUTES AND THE SUBDIVISION ORDINANCE OF THE VILLAGE OF LITTLE CHUTE.

CHRISTOPHER E. PERREAULT, PLS-2249 DATED  
CAROW LAND SURVEYING CO., INC.  
615 N. LYNDALE DRIVE, P.O. BOX 1297  
APPLETON, WISCONSIN 54912-1297  
PHONE: (920)731-4168  
A2105.25 (RFR) 12-22-2021

### **VILLAGE BOARD APPROVAL:**

WE HEREBY CERTIFY THAT THIS CERTIFIED SURVEY MAP WAS APPROVED BY THE VILLAGE OF LITTLE CHUTE ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.



# COMBINATION CERTIFIED SURVEY MAP NO. \_\_\_\_\_

ALL OF LOT 1, OF CERTIFIED SURVEY MAP NO. 6983 AS RECORDED IN DOCUMENT NO. 2041137, LOCATED IN AND BEING PART OF THE SOUTHEAST ¼ OF THE SOUTHEAST ¼ OF SECTION 9, TOWNSHIP 21 NORTH, RANGE 18 EAST, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN.

## NOTES:

- 1) THE PROPERTY OWNER(S) OF RECORD IS(ARE): TIMOTHY J. BURKLUND
- 2) THIS CERTIFIED SURVEY MAP IS ALL OF TAX PARCEL NO.(S): 260017601 AND 260433500.
- 3) THIS CSM IS WHOLLY CONTAINED WITHIN LANDS DESCRIBED IN: DOCUMENT NO.(S): 2216488 AND 2057524.

## TREASURER'S CERTIFICATE:

I HEREBY CERTIFY THAT THERE ARE NO UNPAID TAXES OR UNPAID SPECIAL ASSESSMENTS ON ANY OF THE LAND INCLUDED ON THIS CERTIFIED SURVEY MAP.

\_\_\_\_\_  
VILLAGE TREASURER                      DATED                      COUNTY TREASURER                      DATED

## OWNER'S CERTIFICATE:

AS OWNER(S), I (WE) HEREBY CERTIFY THAT I (WE) CAUSED THE LAND DESCRIBED ON THIS CERTIFIED SURVEY MAP TO BE SURVEYED, COMBINED AND MAPPED AS REPRESENTED HEREON. I (WE) ALSO CERTIFY THAT THIS MAP IS REQUIRED BY S.236.10 OR 236.12 OF THE WISCONSIN STATUTES TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL: VILLAGE OF LITTLE CHUTE.

WITNESS THE HAND AND SEAL OF SAID OWNER(S) THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
TIMOTHY J. BURKLUND

STATE OF WISCONSIN)

)SS

COUNTY OF OUTAGAMIE)

PERSONALLY CAME BEFORE ME THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, THE ABOVE NAMED PERSON(S) TO ME KNOWN TO BE THE PERSON(S) WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

\_\_\_\_\_  
NOTARY PUBLIC

MY COMMISSION EXPIRES \_\_\_\_\_

\_\_\_\_\_  
CHRISTOPHER E. PERREAULT, PLS-2249 DATED  
CAROW LAND SURVEYING CO., INC.  
615 N. LYNDALE DRIVE, P.O. BOX 1297  
APPLETON, WISCONSIN 54912-1297  
PHONE: (920)731-4168  
A2105.25 (RFR) 12-22-2021

**VILLAGE OF LITTLE CHUTE**

**RESOLUTION NO. 3, SERIES OF 2022**

**A RESOLUTION APPROVING A CSM TO DIVIDE A PARCEL FOR CR BUILDINGS LLC**

**WHEREAS**, CR Buildings LLC as owner of Parcel #260451924 have presented a Certified Survey Map to the Village of Little Chute Board of Trustees as prepared by David Hebert a registered land surveyor; and

**WHEREAS**, the Village of Little Chute Planning Commission has recommended in favor of adoption of said Certified Survey Map; and

**WHEREAS**, a majority of the Village Board find that the attached Certified Survey Map is found to be in the public interest.

**NOW, THEREFORE, BE IT RESOLVED**, by the Village Board of Trustees as follows:

1. That the Certified Survey Map attached hereto (photocopy), be and the same is hereby approved; and
2. That the Village President, Village Clerk, and Finance Director, upon full payment of, if applicable, all fees, taxes, and special assessments are directed to execute signatures on behalf of the Village of Little Chute upon the Certified Survey Map documents as required.

Date introduced, approved and adopted: January 19, 2022

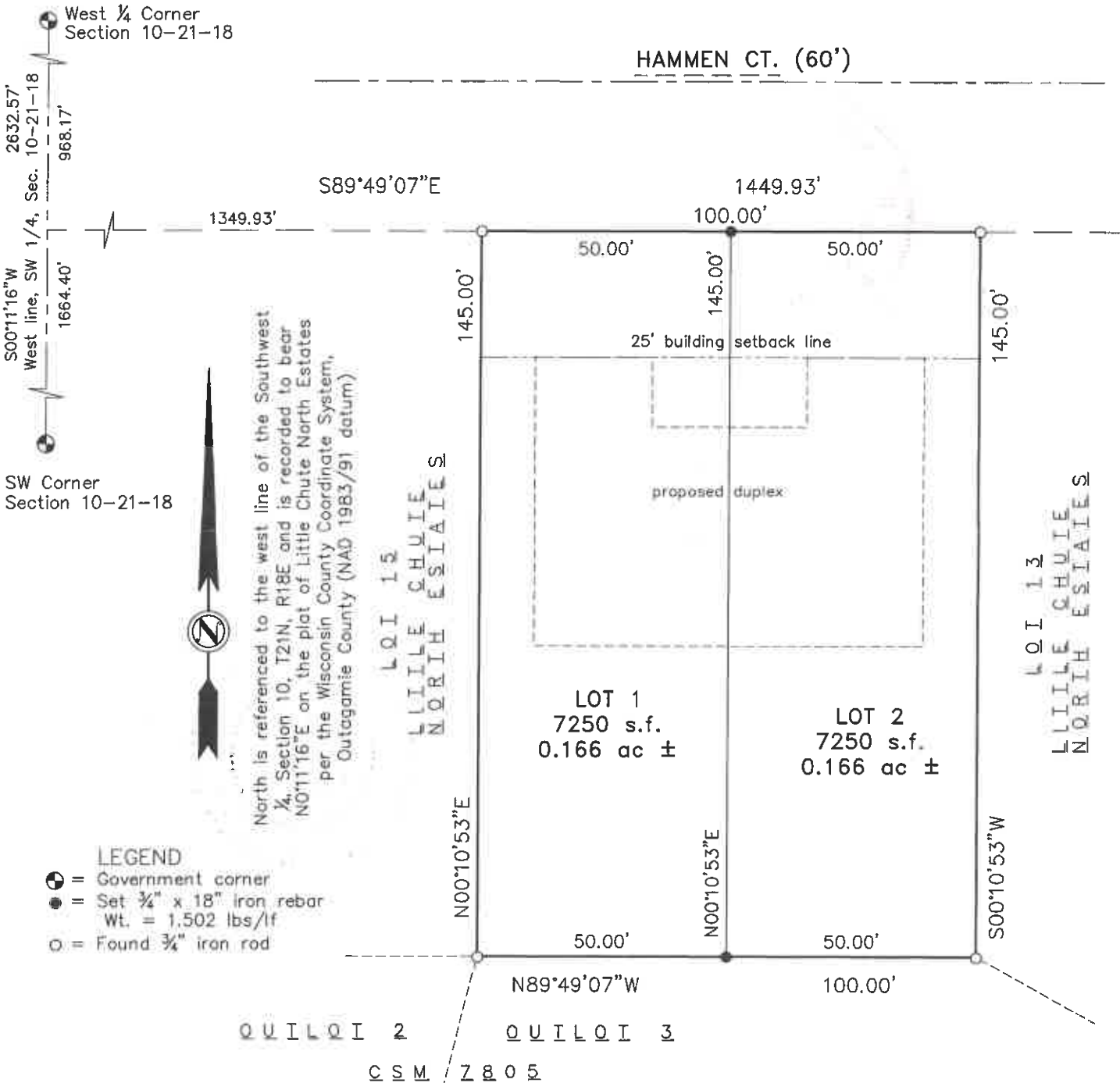
**VILLAGE OF LITTLE CHUTE:**

By: \_\_\_\_\_  
Michael R. Vanden Berg, Village President

Attest: \_\_\_\_\_  
Laurie Decker, Village Clerk

Certified Survey Map # \_\_\_\_\_

Lot 14, Little Chute North Estates, Village of  
Little Chute, Outagamie County, Wisconsin



David Hebert PLS

date

DRAFTED BY:	
<b>Hebert Associates, Inc.</b>	
Land Surveying • Soil Testing	
1110 W. Wisconsin Ave. Appleton, WI 54914	920-734-8373 Fax: 920-734-3968
PAGE #	FILE #
1 of 2	19065M12

## CERTIFIED SURVEY MAP

Lot 14, Little Chute North Estates, Village of Little Chute, Outagamie County, Wisconsin

### SURVEYOR'S CERTIFICATE

STATE OF WISCONSIN)  
OUTAGAMIE COUNTY)SS

I, David Hebert, Professional Wisconsin Land Surveyor, do hereby certify that I have surveyed, divided and mapped all of Lot 14, Little Chute North Estates, Village of Little Chute, Outagamie County, Wisconsin.

I further certify that the map hereon is a correct representation of all of the exterior boundaries of the land surveyed and the division of that land; that I have made said division by order and under direction of the owners of said lands; and that I have fully complied with the code of ordinances of the Village of Little Chute, Wisconsin and with Chapter 236.34 of the Wisconsin statutes in surveying, dividing and mapping the same.




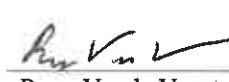
David Hebert PLS

Date

Note: This Certified Survey Map is all of tax parcel # 26-0-4519-24

### OWNER'S CERTIFICATE OF DEDICATION

I (We), as owner(s), do hereby certify that I (we) caused the lands described on this Certified Survey Map to be surveyed, divided, mapped and dedicated as represented on this plat. I (we) also certify that this plat is required by s.236.10 or s.236.12 to be submitted to the following for approval or objection: Village of Little Chute

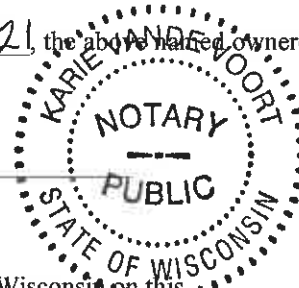
 12-20-21  12-20-2021  
Craig Van Asten, CR Buildings, LLC Dated Ryan Vande Voort, CR Buildings, LLC Dated

STATE OF WISCONSIN)  
OUTAGAMIE COUNTY)SS

Personally came before me on this 20<sup>th</sup> day of December, 2021, the above named owner(s) is (are) known to be the person(s) who executed the foregoing instrument and acknowledge the same.

  
Karie Vande Voort  
Notary Public, State of Wisconsin

5/23/23  
My commission expires



### VILLAGE BOARD APPROVAL

Approved by the Village Board of the Village of Little Chute, Outagamie County, Wisconsin on this \_\_\_\_\_ day  
of \_\_\_\_\_, 20\_\_\_\_.

Village President

Village Clerk

## **LCFD Incident Report**

**December 2021**

**Number of responses:**

**Last years: 12**

**YTD:**

<b>12/01/2021</b>	<b>18:32 Vehicle accident with extrication @ intersection of W. North Avenue &amp; French Road Engine 3621, Engine 3622, Squad 3671, Car 3632 #21LC00168</b>
<b>12/03/2021</b>	<b>15:17 Commercial Fire Alarm @ Atrium 1201 Garfield Ave., false alarm testing alarm system Car 3632 #21LC00169</b>
<b>12/04/2021</b>	<b>08:43 Unknown odor @ Country Inn 130 Patriot Drive, investigated and found no issues, Engine 3621, Truck 3641, Car 3632 #21LC00170</b>
<b>12/06/2021</b>	<b>15:38 CO alarm sounding @ 1703 Meadowview Lane, investigated found issues with furnace, Engine 3621, Truck 3641, Car 3632 #21LC00171</b>
<b>12/08/2021</b>	<b>17:42 Commercial fire alarm @ 3645 Cherryvale Circle unit 1, false alarm 2 year old child pulled alarm Engine 3621, Car 3632 #21LC00172</b>

<b>12/09/2021</b>	<b>15:03 Wire down @ intersection of Jefferson Street &amp; Main Street (south side of Main) Older cable wire Engine 3621, Car 3632 #21LC00173</b>
<b>12/14/2021</b>	<b>19:36 Commercial Fire Alarm @ Cobblestone Hotel 208 W. Main Street, investigated false alarm Engine 3621, Truck 3641, Car 3632 #21LC00174</b>
<b>12/17/2021</b>	<b>08:31 Vehicle accident intersection of Madison Street &amp; Main Street Engine 3621, Squad 3671, Pickup 3631, Car 3632 #21LC00175</b>
<b>12/17/2021</b>	<b>08:57 Commercial fire alarm @ Country Villa 1415 W. Main Street, false alarm due to plumbing work being done @ facilities Truck 3641, Car 3632 #21LC00176</b>
<b>12/19/2021</b>	<b>02:09 Vehicle accident @ Grand Avenue &amp; Hans Parkway Engine 3621, Car 3632 #21LC00177</b>
<b>12/21/2021</b>	<b>15:24 Vehicle leaking gas @ Trilliant 1101 Moasis Drive, abandoned vehicle leaking gas Engine 3621 #21LC00178</b>

<b>12/16/2021</b>	<b>11:15 Vehicle accident-scene safety, I-41 south bound near French Road Engine 3621, Engine 3622, Squad 3671, Car 3632 #21LC00179</b>
<b>12/27/2021</b>	<b>17:42 Vehicle accident-spill cleanup/scene safety, W. North Avenue &amp; French Road Engine 3621, Squad 3671, Car 3632 #21LC00180</b>
<b>12/28/2021</b>	<b>16:59 Commercial fire alarm @ Kidzland 201 Patriot Drive, child pulled alarm station Engine 3621, Car 3632 #21LC00181</b>
<b>12/29/2021</b>	<b>19:37 Commercial fire alarm @ Country Inn &amp; Suite 130 Patriot Drive, child pulled alarm station Engine 3621, Car 3632 #21LC00182</b>

# VILLAGE OF LITTLE CHUTE MONTHLY REPORT



## ***Little Chute***

E S T A B L I S H E D 1 8 4 8

DECEMBER  
2021

Village Report to the Board of Trustees

Submitted to the Village Board of Trustees and the residents of Little Chute is a report of the various departments of the Village. The information contained herein is intended to keep the Board and public apprised of their government at work.



## VILLAGE OF LITTLE CHUTE MONTHLY REPORT – DECEMBER 2021

The information in this report is meant to provide a snapshot of Village operations for the month preceding. The goal is to provide statistics and measures that can be analyzed and viewed over time. These reports will be reported to the Board monthly. The reports will be added to the official files of the Village of Little Chute and be published on the Village's website at [www.littlechutewi.org](http://www.littlechutewi.org).

As we continue this effort, the style and metrics will be fine-tuned to better capture operational aspects that will serve staff, the board and public with a more robust understanding of operations. Ultimately, this information can be used to assist in policy and fiscal decisions on the future of Village operations. Ultimately, it is our intention to show how our dedicated team of individuals serve the community while also indicating a monthly snapshot of the fiscal well-being for the Village of Little Chute.

If you have any questions or suggestions, please contact us!

### Department Overview

The report will track monthly activities for the following:

- Village Administrator
- Clerk
- Community Development
- Finance Department
- Monthly Consolidated Financial Statement by Account
- Little Chute Fire Department
- Fox Valley Metro Police Department
- Little Chute Public Library
- Parks, Recreation and Forestry Department
- Department of Public Works

### Questions or Comments

Should you have questions or comments with the information contained herein, please contact the Village Administrator:

Beau Bernhoft  
Village Administrator  
108 W. Main Street  
Little Chute, WI 54140  
920-423-3850  
[beau@littlechutewi.org](mailto:beau@littlechutewi.org)

# VILLAGE ADMINISTRATOR

December saw the finalization of 2021 projects and budgeted items. Staff enjoyed their holiday break and plan to return well-rested and ready for 2022. We took the opportunity to plan for more efficient methods of planning and organization for 2022 in December. Staff met to organize several projects kicking off in early 2022 as well.

## **Personnel Related Matters**

- We have a Public Works employee retiring in early January. This employee has been with us for 27 years. Succession planning is underway to make this a smooth transition.
- Wage and Compensation Study will be starting in early January.
- Our Community Development Director will be out of the office for the month of January. Administration will be stepping into the role to keep items moving and make sure the Director comes back without an overloaded workload.

## **Current Work List and Progress Update**

- Drafting an RFP for the fire station space needs study – will review with Chief Jansen and their team.
- Community Development continuous on. Several development projects in the works – updates to come.
- Strategic Action Planning underway – Department Heads will have a working session in January.
- Transportation study continues. More meetings to follow.
- Working with Comm. Dev. To create some efficiency in documents and storage.
- Working with Comm. Dev. On a new permitting database to increase efficiency & cooperation amongst departments.

## **Items for January**

- Job posting for new finance position.
- Sewer rate study kickoff.
- Wage and Comp. kickoff.
- 2022 CIP Project planning and implementation beginning.
- Assist in the replacement of Utility Committee and Plan Commission seats.
- French Road and OO signalization meeting with County.
- HOVMSD Update to come this month. Will keep all Trustees informed.

# VILLAGE CLERK

The Clerk's office completed the Winter 2021 Newsletter that was mailed to all residents at the end of December. We continue to assist the Little Chute Fire Department with their recruitment process, creating an online application and assisting with social media postings to increase awareness. We have continued our training and preparations for the 2022 Elections. We are working on implementing the new wards and ensuring residents are aware of these changes. We were able to plan a Holiday luncheon for staff to enjoy before the Holiday Break. We were saddened to have our beloved Kay retire, she will be missed by all!

For the month of December, the Clerk's office completed our goals of:


- Shared data from social media sites
- Agendas/Minutes for meetings
- Continued maintenance of the Village Website
- Work with other Departments to create Social Media schedule, coordinate postings
- Completed 2021 Winter Village Newsletter
- Update mailing lists of non-residents for upcoming newsletters
- Civic Center/Village Hall rentals
- Ongoing phone/supply ordering support
- Operator License Renewals
- Work with Outagamie County on redistricting voting wards, attend training for redistricting.
- Assist Fire Department with Volunteer Application and website updates
- Organize Holiday Luncheon
- Update Website with new wards and polling locations.
- Update polling location reference guide
- Distribution of Nomination papers


Goals for January:


- Agendas/Minutes for meetings
- Share data from social media sites
- Maintenance of the Village Website and social media outlets
- Work with other Departments to create Social Media schedule, coordinate postings
- Ongoing phone/supply ordering support
- Begin Planning for Spring DPW Newsletter
- Planning and training for 2022 Elections
- Process 4-year voter maintenance cards
- Attend local Grand Opening Events and promote new businesses on Social Media
- Assist Fire Department with Volunteer Application and website updates
- Collect Nomination Papers

- Prepare for Spring Primary, to be held February 15, 2022
- Contact Poll Workers and create schedule for Spring Primary
- Update Website and Social Media with New Wards and Spring Primary
- Process and send out Absentee Ballots for Spring Primary
- Hold In-person Absentee Voting starting February 1, 2022

2021 Social Media Metrics      October   November   December   2021 Totals

	<b>Facebook Posts</b>				
	People Reached	14,124	22,798	24,533	264,055
	Engagement	8,225	9,285	8,686	114,624
	Link Clicks	243	333	119	6,475
	Comments	190	159	258	3,874
	Shares	118	177	179	2,523
	Reactions	1,234	1,521	1,526	18,429
	Photo Views	2,855	3,510	2,852	15,391
	Most popular post	TbT- Dutch Klompen	Main Celebration	Heesakker Closed	
	New Followers	33	34	28	690
	Net Followers	26	24	22	539
	Total Followers	5,358	5,399	5,416	5,399
	<b>Facebook Videos</b>				
	Minutes Viewed	2,807	1,069	528	30,222
	1-Minute Video Views	458	126	5	5,800
	3-Second Video Views	3,551	2,772	2,638	48,049
	Video Engagement	138	69	49	1,802
	Most popular Video	Cycling	Parks	Fire Department	

	Instagram				
	Instagram Posts	2	3	16	56
	Likes	11	29	89	369
	Followers	813	826	836	836
	Popular Post	Lonely Repor	Vets Day	Menu	

	Website				
	Visits	9,244	9,592	12,671	169,384
	Page Views	13,753	12,795	12,735	249,242
	Unique Page Views	11,222	10,494	10,127	197,300
	Top Pageviews	Utility Billing	Utility Billing	Utility Billing	

# COMMUNITY DEVELOPMENT

## Highlights

- Met with builders and owners about upcoming commercial projects.
- Worked with developers regarding Commercial/Industrial projects.
- Continued Inspections of homes, apartments, industrial and commercial projects.
- Assisted developers, surveyors, and realtors with zoning requirements.
- Improved Site review process (on going project)
- Met with more Local Businesses and to collect information on potential needs for the community/business.
- BRE Visits with more businesses
- Worked through Site Plan review on multiple projects
- Began to get permit program set up for implementation for 2022
- Updated all statistics on Building permits issued and Permit value to include for end of the year report as well as posing in each monthly report for next year.

# FINANCE DEPARTMENT

## HIGHLIGHTS

- Reviewed responses for Sewer Rate Study Request for Proposal and prepared recommendation to Utilities Commission and Village Board.
- Completed the Property, Liability, Workers Compensation and Cybersecurity insurance renewals.
- Payout of any remaining compensation time, applied imputed income for life insurance benefits over \$50,000 (FVMPD), entered new health insurance rate deductions (deduct one month in advance) and recorded StayWell incentives earned as taxable income for December payroll. Finalized vacation carryover and preliminary reconciliation processes for annual Wisconsin Retirement reporting.
- Complete a high-level industrial sewer utility revenue analysis including focus on fixed and variable operating costs.
- Preliminary audit fieldwork completed on December 13, 2021.
- Filed the Statement of Taxes, Tax Increment worksheet and Levy Limit worksheet with the State by deadlines imposed.
- Bulk water invoicing and Village owned property Stormwater bills completed.
- General ledger system upgrade to newest release version.
- Participated in Transportation Committee meeting to discuss options available and evaluate data.

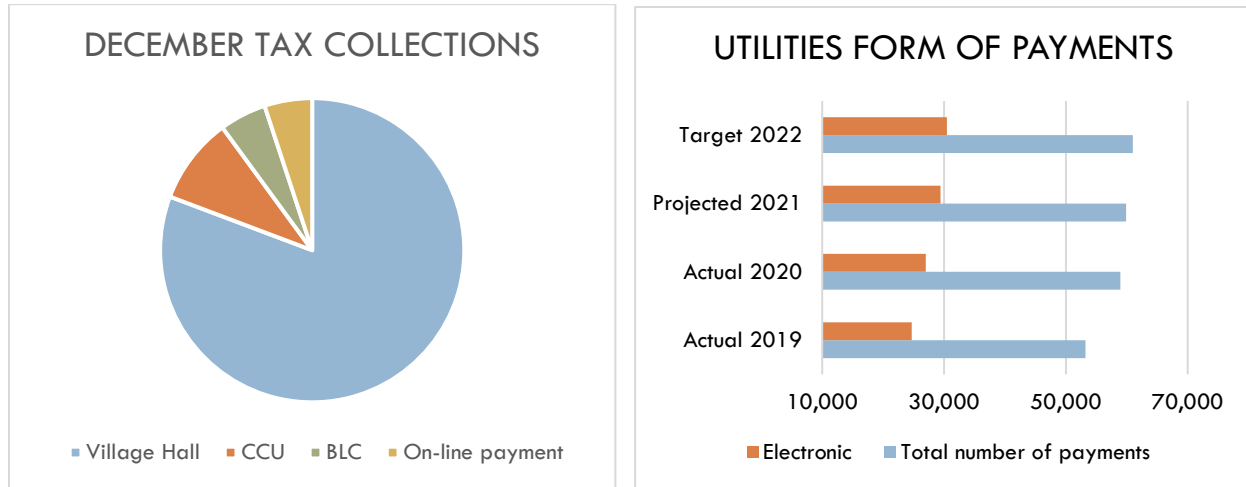
## TOP PRIORITIES FOR JANUARY

- Complete State filing for Expenditure Restraint Program
- January Tax Settlement, W-2, 1099 and WRS Annual reconciliation filings
- Continue work with the City of Appleton and PSC for the final records transfer of the Cherryvale water main.
- Final close out of Nelson Crossing construction contract (Michels Construction) and true up of cost allocations between the City of Kaukauna and the Village.
- Provide comments on edits to Transportation report options to Administrator.
- Update and establish uniform format for job descriptions.
- Utility billing clerk updating her notary renewal.
- Finalize job description and post opening for Deputy Finance Director/Human Resource Manager position.
- Update payroll system for: COLA pay increase, update dental, life, long-term disability, and any voluntary rate benefit changes.
- Sewer Rate Study data collection.

## CONTINUOUS IMPROVEMENT EFFORTS

- Streamlining staff position responsibilities to better meet peak demands of tax collection, year-end payroll procedures, accounts payable processing and utility billing. Efficiencies gained while still meeting needs of cross-training.

- Further refined utility billing reminder process. Slight increase in postage costs far offset by staff time freed up to address higher priority needs.



### PERFORMANCE MEASUREMENTS

	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>
# Months bank reconciliation completed timely	0	7	12	12
# Of stale checks outstanding	NM	57	22	8
Custodial credit risk	\$6.1	\$3K	\$3.7	\$0
Investment Performance vs 1-3 Year US Treasury Index	1.35% vs 1.58%	2.44% vs 3.55%	3.26% vs 3.10%	1.1% vs 1.21%
% Of customers paying online	NM	46%	46%	48%
Continuous improvement initiatives	NM	25	37	26
Number of special assessment billings	296	67	75	61
Average number of monthly utility bills	4,217	4,632	4,654	4,672
Annual number of utility work orders	2,253	2,196	2,218	2,322
Annual tax certification letters	483	540	774	750
General obligation bond rating	Aa3	Aa3	Aa3	Aa3
# Of auditor's compliance issues	6	2	1	0
% Of time monthly financials closed within 15 days	NM	58%	100%	100%
% Of staff adequately trained/cross trained	NM	70%	90%	95%

	DECEMBER	YTD 2021	BUDGET 2021	VARIANCE	% OF BUDGET
<b>GENERAL FUND</b>					
Taxes	5,538.43	982,643.28	969,626.00	13,017.28	101.34%
Total Licenses and Permits	(1,950.00)	231,594.85	134,860.00	96,734.85	171.73%
Intergovernmental Aid	-	2,493,463.99	2,479,759.00	13,704.99	100.55%
Public Charges for Service	9,069.47	147,649.60	128,430.00	19,219.60	114.97%
Fines and Forfeitures	7,680.81	88,549.16	85,000.00	3,549.16	104.18%
Total Interest	5,829.24	53,413.23	64,135.00	(10,721.77)	83.28%
Miscellaneous Revenue	6,966.11	172,116.59	156,859.00	15,257.59	109.73%
Other Financing Sources	18,382.00	248,346.47	217,700.00	30,646.47	114.08%
<b>Total General Fund Revenue</b>	<b>51,516.06</b>	<b>4,417,777.17</b>	<b>4,236,369.00</b>	<b>181,408.17</b>	<b>104.28%</b>
Village Board	3,830.64	75,467.48	89,091.00	(13,623.52)	84.71%
Administration	8,021.75	127,635.96	141,204.00	(13,568.04)	90.39%
Engineering & GIS	5,052.47	38,675.42	94,881.00	(56,205.58)	40.76%
Finance	20,291.29	204,263.68	237,632.00	(33,368.32)	85.96%
Clerk	18,915.72	158,027.92	158,148.00	(120.08)	99.92%
Community Development - Assessing	11,811.61	186,039.99	173,560.00	12,479.99	107.19%
Village Hall	9,050.15	70,257.14	69,141.00	1,116.14	101.61%
Municipal Court	5,606.75	61,370.43	65,823.00	(4,452.57)	93.24%
Unallocated	(20,769.90)	27,462.06	205,202.00	(177,739.94)	13.38%
Insurance	7,582.33	229,152.99	226,431.00	2,721.99	101.20%
Village Promotion and Goodwill	4,153.37	28,389.51	35,272.00	(6,882.49)	80.49%
Inspections	12,134.12	101,931.94	116,247.00	(14,315.06)	87.69%
Fire Operations	61,734.12	297,877.15	373,463.00	(75,585.85)	79.76%
Fire Allocated	29,062.25	362,203.48	370,981.00	(8,777.52)	97.63%
Crossing Guards	10,762.13	80,060.73	89,548.00	(9,487.27)	89.41%
Public Works Administration	1,604.61	15,992.75	34,651.00	(18,658.25)	46.15%
Street Repair and Maintenance	74,020.54	577,192.95	684,959.00	(107,766.05)	84.27%
Public Works Support Services	9,224.62	53,595.99	46,774.00	6,821.99	114.59%
Public Works Vehicle Maintenance	6,783.72	129,945.31	168,501.00	(38,555.69)	77.12%
Snow and Ice Control	35,862.10	201,196.02	237,533.00	(36,336.98)	84.70%
Weed Control	841.33	9,556.56	19,449.00	(9,892.44)	49.14%
Recycling	4,907.91	44,560.41	52,653.00	(8,092.59)	84.63%
Park	29,984.21	448,644.24	478,786.00	(30,141.76)	93.70%
Recreation	14,228.07	182,520.51	207,200.00	(24,679.49)	88.09%
Forestry	10,999.02	144,145.23	173,292.00	(29,146.77)	83.18%
Youth Football	1,590.15	26,407.61	26,877.00	(469.39)	98.25%
Community Band	1,855.94	7,429.26	10,110.00	(2,680.74)	73.48%
Economic Development	200.00	66,155.00	71,400.00	(5,245.00)	92.65%
Transfers	-	119,775.65	118,000.00	1,775.65	101.50%
<b>Total General Fund Expenses</b>	<b>379,341.02</b>	<b>4,075,933.37</b>	<b>4,776,809.00</b>	<b>(700,875.63)</b>	<b>85.33%</b>
<b>GENERAL FUND NET REVENUES (EXPENSES)</b>	<b>(327,824.96)</b>	<b>341,843.80</b>	<b>(540,440.00)</b>		
<b>SANITATION</b>					
Sanitation Revenues	48,254.72	586,966.21	552,850.00	34,116.21	106.17%
Sanitation Expenses	71,074.60	526,537.42	517,536.00	9,001.42	101.74%
<b>SANITATION NET REVENUES (EXPENSES)</b>	<b>(22,819.88)</b>	<b>60,428.79</b>	<b>35,314.00</b>		
<b>FIRE EQUIPMENT DONATION</b>					
Fire Equipment Donation Revenues	218.00	92,338.09	86,100.00	6,238.09	107.25%
Flag Pole Memorial Expenses	200.00	722.50	2,100.00	(1,377.50)	34.40%
<b>FIRE EQUIPMENT DONATION NET REVENUES (EXPENSES)</b>	<b>18.00</b>	<b>91,615.59</b>	<b>84,000.00</b>		



	DECEMBER	YTD 2021	BUDGET 2021	VARIANCE	% OF BUDGET
<b>AQUATICS</b>					
Aquatics Revenue	97.78	179,418.62	180,172.00	(753.38)	99.58%
Aquatics	1,714.34	164,559.21	184,587.00	(20,027.79)	89.15%
<b>AQUATICS NET REVENUES (EXPENSES)</b>	<b>(1,616.56)</b>	<b>14,859.41</b>	<b>(4,415.00)</b>		
<b>LIBRARY/CIVIC CENTER</b>					
Library/Civic Center Revenues	925.16	722,959.58	635,123.00	87,836.58	113.83%
Library/Civic Center	52,721.48	627,545.92	695,984.00	(68,438.08)	90.17%
<b>LIBRARY/CIVIC CENTER NET REVENUES (EXPENSES)</b>	<b>(51,796.32)</b>	<b>95,413.66</b>	<b>(60,861.00)</b>		
<b>CONSOLIDATED POLICE SERVICES</b>					
Consolidated Police Services Revenue	3,291.48	3,694,962.89	3,608,996.00	85,966.89	102.38%
Police Services Consolidated	432,636.46	3,729,419.83	3,697,374.00	32,045.83	100.87%
<b>CONSOLIDATED POLICE SERVICES NET REVENUES (EXPENSES)</b>	<b>(429,344.98)</b>	<b>(34,456.94)</b>	<b>(88,378.00)</b>		
<b>VAN LIESHOUT RECREATION CENTER</b>					
Van Lieshout Rec Center Revenues	2,115.00	24,366.40	10,690.00	13,676.40	227.94%
Van Lieshout Rec Center Expenses	3,056.17	32,282.01	32,846.00	(563.99)	98.28%
<b>VAN LIESHOUT NET REVENUES (EXPENSES)</b>	<b>(941.17)</b>	<b>(7,915.61)</b>	<b>(22,156.00)</b>		
<b>PROMOTIONAL FUND</b>					
Promotional Fund Revenues	61.54	36,404.23	10,775.00	25,629.23	337.86%
Promotional Fund Expenses	-	17,742.08	27,500.00	(9,757.92)	64.52%
<b>PROMOTIONAL NET REVENUES (EXPENSES)</b>	<b>61.54</b>	<b>18,662.15</b>	<b>(16,725.00)</b>		
<b>AMERICAN RESCUE FUND</b>					
American Rescue Fund Revenues	161.33	1,084.24	9,185.00	1,084.24	11.80%
American Rescue Fund Expenses	1,347.50	2,132.50	9,185.00	15.00	23.22%
<b>AMERICAN RESCUE PROMOTIONAL NET REVENUES (EXPENSES)</b>	<b>(1,186.17)</b>	<b>(1,048.26)</b>	<b>-</b>		
<b>TRANSPORTATION SPECIAL REVENUE FUND</b>					
Transportation Special Revenue Fund Revenues	8.90	40,039.20	40,000.00	39.20	100.10%
Transportation Special Revenue Fund Expenses	6,960.00	22,410.00	40,000.00	(17,590.00)	56.03%
<b>TRANSPORTATION SR FUND NET REVENUES (EXPENSES)</b>	<b>(6,951.10)</b>	<b>17,629.20</b>	<b>-</b>		
<b>COMMUNITY DEVELOPMENT GRANT FUND</b>					
Community Development Grant Fund Revenues	-	54.40	100.00	(45.60)	54.40%
Community Development Grant Fund Expenses	-	-	317,621.00	(317,621.00)	0.00%
<b>COMMUNITY DEVELOPMENT GRANT NET REVENUES (EXPENSES)</b>	<b>-</b>	<b>54.40</b>	<b>(317,521.00)</b>		
<b>SMALL BUSINESS MICRO LOAN FUND</b>					
Small Business Micro Loan Fund Revenues	95.65	623.77	525.00	98.77	118.81%
Small Business Micro Loan Fund Expenses	-	86.64	500.00	(413.36)	17.33%
<b>SMALL MICRO LOAN FUND NET REVENUES (EXPENSES)</b>	<b>95.65</b>	<b>537.13</b>	<b>25.00</b>		
<b>FAÇADE RENOVATION GRANT FUND</b>					
Façade Renovation Grant Fund Revenues	56.35	100,276.26	100,350.00	(73.74)	99.93%
Façade Renovation Grant Fund Expenses	-	112.00	700.00	(200.00)	16.00%
<b>COMMUNITY DEVELOPMENT GRANT NET REVENUES (EXPENSES)</b>	<b>56.35</b>	<b>100,164.26</b>	<b>99,650.00</b>		

	DECEMBER	YTD 2021	BUDGET 2021	VARIANCE	% OF BUDGET
<b>SPECIAL ASSESSMENTS</b>					
Special Assessment Revenue	8,818.38	560,774.02	199,500.00	361,274.02	281.09%
Special Assessment Expense	176.10	667,158.92	667,120.00	38.92	100.01%
<b>SPECIAL ASSESSMENTS NET REVENUES (EXPENSES)</b>	<b>8,642.28</b>	<b>(106,384.90)</b>	<b>(467,620.00)</b>		
<b>EQUIPMENT REVOLVING FUND</b>					
Equipment Revolving Revenue	57,775.70	178,375.80	275,000.00	(96,624.20)	64.86%
Equipment Revolving Expenses	78,208.79	78,208.79	340,000.00	(261,791.21)	23.00%
<b>EQUIPMENT NET REVENUES (EXPENSES)</b>	<b>(20,433.09)</b>	<b>100,167.01</b>	<b>(65,000.00)</b>		
<b>FACILITY AND TECHNOLOGY FUND</b>					
Facility and Technology Fund Revenues	34.11	74,393.48	74,232.00	161.48	100.22%
Facility and Technology Fund Expenditures	4,756.80	75,030.39	114,232.00	(39,201.61)	65.68%
<b>FACILITY AND TECHNOLOGY NET REVENUES (EXPENSES)</b>	<b>(4,722.69)</b>	<b>(636.91)</b>	<b>(40,000.00)</b>		
<b>TAX INCREMENT DISTRICT 4</b>					
Tax Increment District 4 Revenues	358.14	1,374,483.17	1,411,658.00	(37,174.83)	97.37%
Tax Increment District 4 Expenses	2,660.96	1,435,766.26	1,471,117.00	(35,350.74)	97.60%
<b>TAX INCREMENTAL DISTRICT 4 NET REVENUES (EXPENSES)</b>	<b>(2,302.82)</b>	<b>(61,283.09)</b>	<b>(59,459.00)</b>		
<b>TAX INCREMENT DISTRICT 5</b>					
Tax Increment District 5 Revenues	91.20	467,897.27	481,064.00	(13,166.73)	97.26%
Tax Increment District 5 Expenses	3,558.13	311,006.38	307,564.00	3,442.38	101.12%
<b>TAX INCREMENTAL DISTRICT 5 NET REVENUES OVER EXPENSES</b>	<b>(3,466.93)</b>	<b>156,890.89</b>	<b>173,500.00</b>		
<b>TAX INCREMENT DISTRICT 6</b>					
Tax Increment District 6 Revenues	1,098.15	2,284,139.78	1,071,291.00	1,212,848.78	213.21%
Tax Increment District 6 Expenses	40,144.43	5,398,300.39	6,360,126.00	(961,825.61)	84.88%
<b>TAX INCREMENTAL DISTRICT 6 NET REVENUES (EXPENSES)</b>	<b>(39,046.28)</b>	<b>(3,114,160.61)</b>	<b>(5,288,835.00)</b>		
<b>TAX INCREMENT DISTRICT 7</b>					
Tax Increment District 7 Revenues	60.80	518,915.29	529,550.00	(10,634.71)	97.99%
Tax Increment District 7 Expenses	3,401.83	239,847.09	242,628.00	(2,780.91)	98.85%
<b>TAX INCREMENTAL DISTRICT 7 NET REVENUES (EXPENSES)</b>	<b>(3,341.03)</b>	<b>279,068.20</b>	<b>286,922.00</b>		
<b>TAX INCREMENT DISTRICT 8</b>					
Tax Increment District 8 Revenues	519.04	131,452.48	131,500.00	(47.52)	99.96%
Tax Increment District 8 Expenses	14,958.63	955,765.99	2,405,691.00	(1,449,925.01)	39.73%
<b>TAX INCREMENTAL DISTRICT 8 NET REVENUES (EXPENSES)</b>	<b>(14,439.59)</b>	<b>(824,313.51)</b>	<b>(2,274,191.00)</b>		
<b>PARK IMPROVEMENT</b>					
Park Improvement Revenue	1,071.18	892,935.12	101,334.00	791,601.12	881.18%
Park Improvement Expenses	1,235.75	51,067.89	412,460.00	(361,392.11)	12.38%
<b>PARK IMPROVEMENTS NET REVENUES (EXPENSES)</b>	<b>(164.57)</b>	<b>841,867.23</b>	<b>(311,126.00)</b>		

	DECEMBER	YTD 2021	BUDGET 2021	VARIANCE	% OF BUDGET
<b>CAPITAL PROJECTS</b>					
<b>Capital Projects Revenue</b>	<b>230.13</b>	<b>384,540.11</b>	<b>384,363.00</b>	<b>177.11</b>	<b>100.05%</b>
Construction Projects	6,584.19	85,263.18	136,446.00	(51,182.82)	62.49%
Administration Capital Projects	34,347.27	290,739.37	242,017.00	48,722.37	120.13%
<b>TOTAL CONSTRUCTION EXPENSES</b>	<b>40,931.46</b>	<b>376,002.55</b>	<b>378,463.00</b>	<b>(2,460.45)</b>	<b>99.35%</b>
<b>CAPITAL PROJECTS NET REVENUES (EXPENSES)</b>	<b>(40,701.33)</b>	<b>8,537.56</b>	<b>5,900.00</b>		
<b>SEWER</b>					
<b>Sewer Revenues</b>	<b>681,781.86</b>	<b>3,393,636.92</b>	<b>3,089,536.00</b>	<b>304,100.92</b>	<b>109.84%</b>
Sewer Capital	3,338.38	253,104.47	286,720.00	(33,615.53)	88.28%
Sewer Financing	20,333.00	240,672.74	235,194.00	5,478.74	102.33%
Sewer Treatment	183,634.26	2,213,138.39	2,381,600.00	(168,461.61)	92.93%
Sewer Collection	13,536.03	183,953.70	219,971.00	(36,017.30)	83.63%
Sewer Customer A/R	14,794.50	130,164.79	144,243.00	(14,078.21)	90.24%
Sewer Admin and General	10,178.79	140,891.81	178,169.00	(37,277.19)	79.08%
<b>TOTAL SEWER EXPENSES</b>	<b>245,814.96</b>	<b>3,161,925.90</b>	<b>3,445,897.00</b>	<b>(283,971.10)</b>	<b>91.76%</b>
<b>SEWER NET REVENUES (EXPENSES)</b>	<b>435,966.90</b>	<b>231,711.02</b>	<b>(356,361.00)</b>		
<b>WATER UTILITY</b>					
<b>Water Utility Revenues</b>	<b>195,419.98</b>	<b>2,342,209.03</b>	<b>2,672,485.00</b>	<b>(330,275.97)</b>	<b>87.64%</b>
Water Capital Projects	2,841.94	94,191.30	48,432.00	45,759.30	194.48%
Water Financing	57,356.00	715,696.86	712,028.00	3,668.86	100.52%
Water Source	881.36	82,505.27	72,611.00	9,894.27	113.63%
Pumping	23,471.34	188,025.17	312,837.00	(124,811.83)	60.10%
Water Treatment	41,154.42	372,628.05	385,965.00	(13,336.95)	96.54%
Water Distribution	6,071.89	440,343.83	580,231.00	(139,887.17)	75.89%
Customer A/R	5,765.61	57,530.30	60,043.00	(2,512.70)	95.82%
Admin and General	8,500.46	119,192.94	163,778.00	(44,585.06)	72.78%
<b>TOTAL WATER EXPENSES</b>	<b>146,043.02</b>	<b>2,070,113.72</b>	<b>2,335,925.00</b>	<b>(265,811.28)</b>	<b>88.62%</b>
<b>WATER NET REVENUES (EXPENSES)</b>	<b>49,376.96</b>	<b>272,095.31</b>	<b>336,560.00</b>		
<b>STORMWATER UTILITY</b>					
<b>Stormwater Revenue</b>	<b>115,637.41</b>	<b>1,226,749.36</b>	<b>2,280,245.00</b>	<b>(1,053,495.64)</b>	<b>53.80%</b>
Stormwater Capital Projects	9,687.02	280,532.19	904,091.00	(623,558.81)	31.03%
Storm Financing	37,167.00	500,046.16	491,661.00	8,385.16	101.71%
Storm Pond Maintenance	4,717.38	83,209.18	117,031.00	(33,821.82)	71.10%
Storm Collection	30,592.50	255,449.38	310,334.00	(54,884.62)	82.31%
Storm Customer A/R	5,765.44	55,619.48	55,157.00	462.48	100.84%
Storm Admin and General	15,079.03	209,639.51	212,859.00	(3,219.49)	98.49%
<b>TOTAL STORM EXPENSES</b>	<b>103,008.37</b>	<b>1,384,495.90</b>	<b>2,091,133.00</b>	<b>(706,637.10)</b>	<b>66.21%</b>
<b>STORMWATER NET REVENUES (EXPENSES)</b>	<b>12,629.04</b>	<b>(157,746.54)</b>	<b>189,112.00</b>		

Interest and investment income decline result of market changes due to COVID-19, unrealized losses that will not be recognized if assets held until maturity

Park Improvement expense accounts still have a credit balance due to accruing retainage and work completed but not billed on Nelson Crossing contract for 2020 audit. The transaction get reversed in January 2021 creating a negative expense amount so that when actual bill comes in and is paid, the expense that hits 2021 is for work that completed in 2021 only. Final close out of contracts has still not occurred as working through lighting issues.

Landfill revenue for Sewer Utility is billed on a quarterly billing - nine months have been billed, fourth quarter will be billed in January when receive meter reads

Capital Contributions are a revenue for the Utilities (infrastructure paid for by TIF or developer contributed). This amount is not recorded until year-end.

(Budget is \$257,600 in Sewer, \$396,2000 in Water and \$963,000 in Storm)

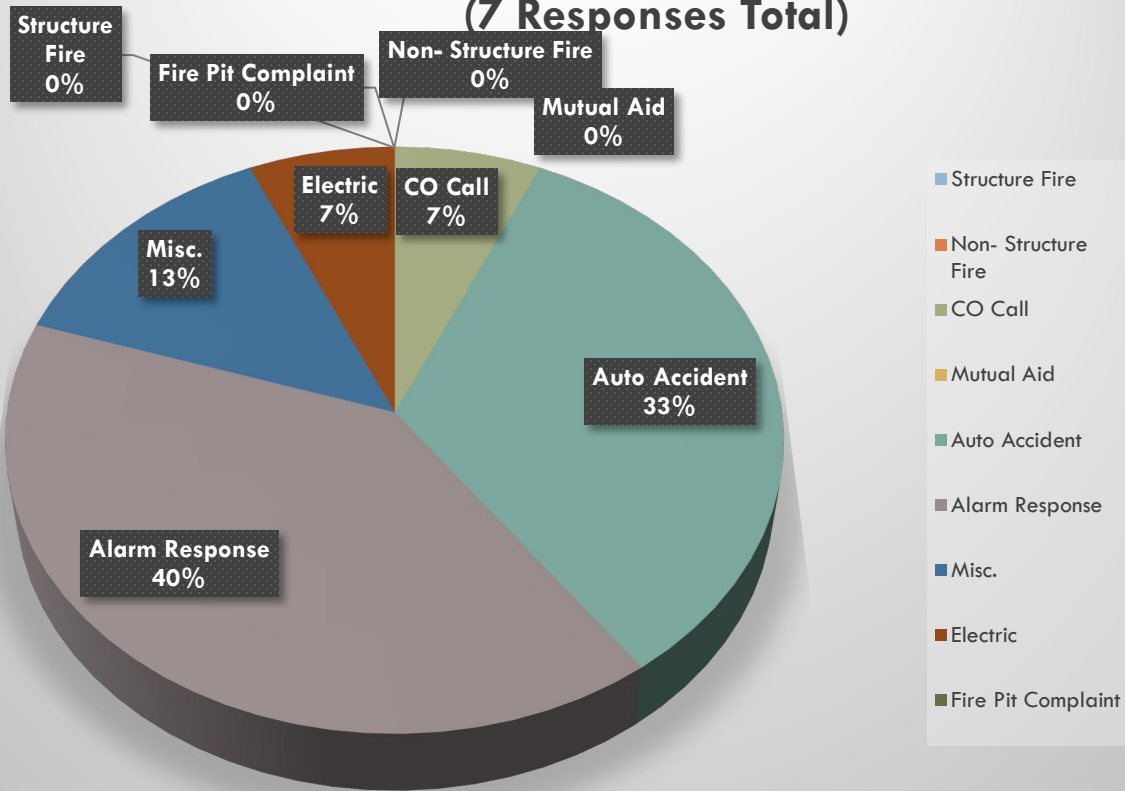
Capital assets are shown as expense in utilities for monitoring until capitalized as part of year end audit preparation.

# Little Chute Fire Department

## Little Chute Fire Department - 2021 Calls for Service

	Structure Fire	Non-Structure Fire	CO Call	Mutual Aid	Auto Accident	Alarm Response	Misc.	Electric	Fire Pit Complaint	2021 Total Responses	2020 Total Responses	2019 Total Responses	2018 Total Responses	2017 Total Responses	2016 Total Responses	2015 Total Responses
<b>2021 SUMMARY</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>5</b>	<b>6</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>181</b>	<b>152</b>	<b>202</b>	<b>165</b>	<b>172</b>	<b>155</b>	<b>132</b>
December 2021 Calls	0	0	1	0	5	6	2	1	0	15						

## Call by Type - January through December of 2021 (7 Responses Total)





# FOX VALLEY METRO POLICE DEPARTMENT

## **PERSONNEL:**

CSO Jack Schinke will be making the transition from Community Service Officer to Patrol Officer. His first day will be 1/17/22.

A hiring process has been opened to fill the open CSO position that will be left with CSO Schinke's departure.

## **TRAINING:**

We will begin our annual training cycle at the end of the month. The first training day is a combination of firearms and Defense and Arrest Tactics. Each officer will receive 8 hours of training in this cycle. The trainings are being put on by FVMPD instructors and being held at Fox Valley Tech.

Supervisors and the Administrative Manager attended training on crime reporting.

Officer Blader is attending training on how to conduct ICAC investigations.

Lt. Wery attended training on the Incident Command System (ICS 300).



# ***Little Chute*** ***Public Library*** Gerard H. Van Hoof Memorial

## **Highlights**

- Continued collaboration, budgeting, and planning for implementing “Book-a-Bike” and community garden programs for next year
  - Awarded \$5,000 grant from the Community Foundation Spark Grant
  - Bikes being purchased with the Recyclist in Kaukauna
- Provided senior outreach to Country Villa Retirement Center in Little Chute and Freedom
- Planning for Community Read partnership with School District
  - Potential delays for Covid restrictions
- Genefication project progress
  - Adult Fiction is completed
  - Adding a “Coming of Age” section
- Participating in planning committee for OWLS Conference
- Build social media marketing strategic plan
  - Staff attending Virtual Marketing Course
- Adding finished touches in Small Business Incubator space
- Assessing schedule needs for summer and busy hours
- After holiday’s, programing will be decreased due to high local Covid transmission

## **Top Priorities**

- Summer Reading Program planning
- Bookstore Organization Model project
- Social Media Marketing strategic plan
- Outreach opportunities for summer
- Programing adjustments for Covid
- Continuing education opportunities for staff

## **Upcoming Events**

- Evening Book Club
- To-go Crafts
- Word Worms Book Club
- Storytime
- Craft Circle

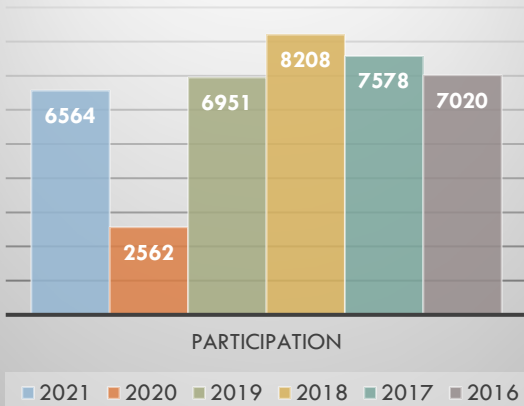
Santa Jaws: 3

	Library Statistics from OWLS											
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC
Physical Materials Circulation	1,704	3,123	3,323	3,209	2,072	10,290	9,016	7,744	7,205	7,893	7,172	6,137
Physical Renewals	531	1,197	1,256	1,213	1,120	1,335	2,109	2,053	1,808	1,859	2,309	2,141
Hoopla EBooks	92	98	104	97	104	109	112	160	111	136	144	148
Hoopla Audiobooks	168	168	190	163	194	171	224	229	228	226	196	189
Hoopla Movies	13	4	13	18	10	12	24	14	14	21	15	23
Hoopla Comics	14	8	14	6	7	8	13	9	18	3	7	10
Hoopla Music	14	8	3	7	7	13	11	8	20	5	15	19
Hoopla TV	6	8	0	0	0	2	0	13	16	8	20	18
Overdrive E Book	407	716	642	601	600	671	641	614	611	679	636	
Overdrive Audiobook	676	420	479	430	476	523	533	517	600	607	590	
Overdrive Magazines	NA	7	25	27	26	15	35	18	10	64	64	
RB Digital Magazines	122	92	86	NA	NA	NA	NA	NA	NA	NA	NA	
ILL Loaned	1,727	1,648	1,805	1,555	714	1,466	2,015	1,937	1,936	1,810	1,694	1,693
ILL Borrowed	2,167	2,207	2,217	2,173	2,014	2,215	2,357	1,878	2,052	2,319	2,104	2,151
Public Internet Use	0	0	0	0	24	806	200	287	300	398	374	198
Wireless Logins	639	52	695	750	662	4,826	828	798	943	847	810	892
Door Count	0	0	0	780	450	3730*	5,009	3,866	3,927	3,945	3,459	4,057
Card Holders				4,558			4,720			4,943		
Library Volunteer Hours								104	70	74	63	44.5
*Estimated from one week statistics												

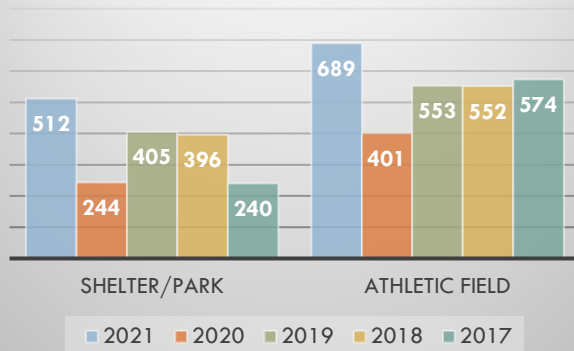
# FORESTRY DEPARTMENT

## 2021 MEASURES AND COMPARISONS

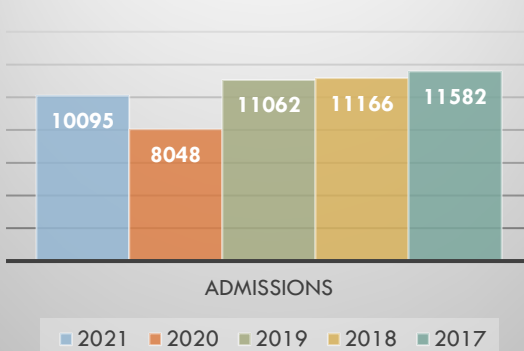
### Program Participation



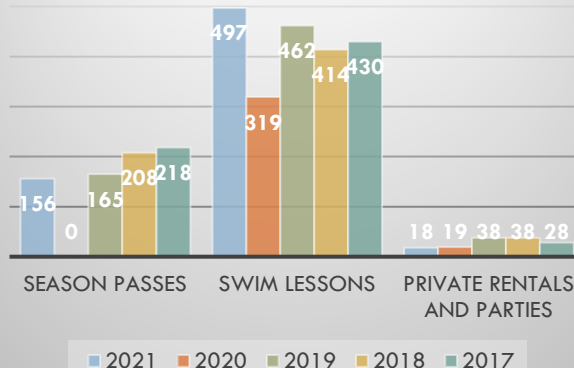
### Shelter and Athletic Field Usage



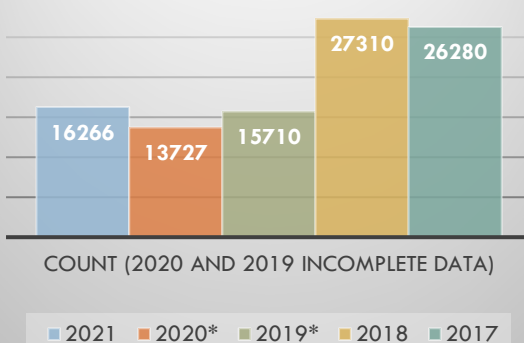
### Doyle Pool Daily Attendance



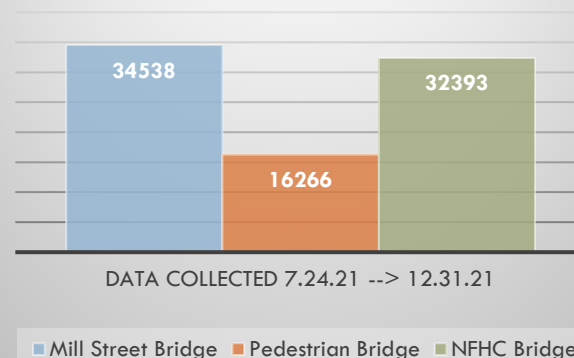
### Doyle Pool Season Passes, Swim Lessons, and Parties



### Yearly Trail Use Heesakker Bridge



### 2021 Yearly Trail Use





## MEASURES AND COMPARISON NOTES

- In 2021, many of our programs and facilities worked to increase participation levels back to pre-pandemic numbers. However, even with these challenges in maintaining safe environments in a fluid situation, I am very proud of what our department was able to accomplish. We were able to bring back season pool pass sales to citizens and provide quality programming from April – December. Ultimately, the department stayed within our budget while still providing benefits to the village.
- Pool daily attendance numbers worked their way back to pre-pandemic numbers. Staff was efficient and thorough in providing a safe and fun environment.
- In 2021, the Nelson Crossing construction was complete allowing for a grand opening. The project has received high accolades from village residents and non-residents. Trail counting has resumed as of July 24 for not only the Heesakker bridge over the canal, but Mill Street bridge and the Nelson Crossing. Trails have been a very important aspect of our trail system in Little Chute for many years. It will be important for the village to continue to invest in these types of amenities that can be used by all ages and family types.
- In 2021, substantial completion of the Kayak Launch was completed. A grand opening event is being planned for 2022.

## 2021 LEAN INITIATIVES

- Continued to consolidated folders and files in the shared drive with our personal drives so we can better share documents within the department.
- Continued documentation of tree trimming in the field utilizing a tablet.
- Purchased an aerial lift to aid in tree removals. Due to COVID-19, the lift delivery is postponed until 2022.
- Adjusted the Terrace Tree Application program to allow for only Fall plantings.

## DECEMBER 2021 HIGHLIGHTS

- Continued maintenance efforts at Doyle Pool.
- Updated inventory in Zone A for ash trees and worked to enter the data into Arch GIS.
- Began work on RFPs for our 2022 park and forestry projects.
- Chute-ing Stars Competitive Dance Team (5<sup>th</sup> thru 8<sup>th</sup> graders) competed at two competitions in December. At the Ashwaubenon Invite 12/4 they took 1<sup>st</sup> Kick, 2<sup>nd</sup> Pom, and 4<sup>th</sup> Jazz, and their kick routine won highest JV & Middle School score which they were awarded champion of the day t-shirts for. At the Little Chute Invite 12/11 they took 1<sup>st</sup> Kick, 2<sup>nd</sup> Pom, 2<sup>nd</sup> Jazz, and their kick routine won highest score for morning session on side A.



- Tree City USA application submittal online – spreadsheet detailing 2021 expenses, work plan, signed proclamation, arbor day event pictures, paid invoices, budget, etc.
- Held our Fall/Winter Youth Dance Program end of session Dance Revue on Sunday, December 12 at LCHS Auditorium.
- Beginning work on planning for 2022 spring/summer programs.
- Held our Home Alone / Sitter Course on Thursday, December 30 at Van Lieshout Rec Center – all participants received completion certificate and student manual.



## TOP PRIORITIES FOR JANUARY

- Install television at Van Lieshout Rec Center.
- Pool Summer Staff will be working during winter break to get some preparation started for the 2022 season.
- Prepare RFPs for 2022 projects.
- Apply for Fox Cities Green Ways and Outagamie Greenways Funds grants.
- Order repair work for Heesakker building furnace.
- Order American Red Cross Instructors Kit.
- Applications for summer part-time jobs available starting 1/3 (application deadline 3/4) – post to village website, copies in lobby, Facebook post, department e-newsletter, announcement at LCHS.
- Prep work for winter dance classes - create classes in RecDesk and do facebook post to promote registration starting 1/17.
- Final prep for Jan/Feb session of Adult & Senior Yoga – meet with instructor with final class lists
- Work on program offerings, fees, schedules, descriptions, etc. for 2022 Spring/Summer Program Book; send information for book layout updates.
- Chute-ing Stars Competitive Dance Team (5<sup>th</sup> thru 8<sup>th</sup> graders) to compete at Freedom Dance Invite 1/8 and at State JEM Competition 1/22.

# Department of Public Works

## Monthly Report – December 2021

### Highlights

- Continued to monitor TDS and AT&T main line fiber installation.
- Employees maintained, repaired, and read laser meters in the sanitary sewer system.
- Jetted dead end sanitary mains.
- Applied salt brine ahead of snowfall events.
- Consultant continued to work on the Geographical Information System (GIS) data conversion.
- Repaired refuse and recycle polycarts and dropped off new ones to new households.
- Sidewalk trip hazard evaluation continued, used a grinding technique that is efficient, effective to remedy trip hazard problems.
- Completed Major Stormwater Outfall testing for the year.
- Leaf vacuums and sweeper made one final pass through the Village the first week of December.
- Reset storm inlet on Rainbow Court.
- Full crew plowing/salting on the 5<sup>th</sup>, 11<sup>th</sup>, 27<sup>th</sup> and 29<sup>th</sup> and four salt trucks were sent out on the 6<sup>th</sup>, 8<sup>th</sup>, 9<sup>th</sup> and 23<sup>rd</sup>.
- Bulkies and extra bagged garbage occurred during the last week of the month.
- Cleaned MSB shop area.
- Worked/winterized stormwater pumps at storm ponds.

### Top Priorities for January 2022

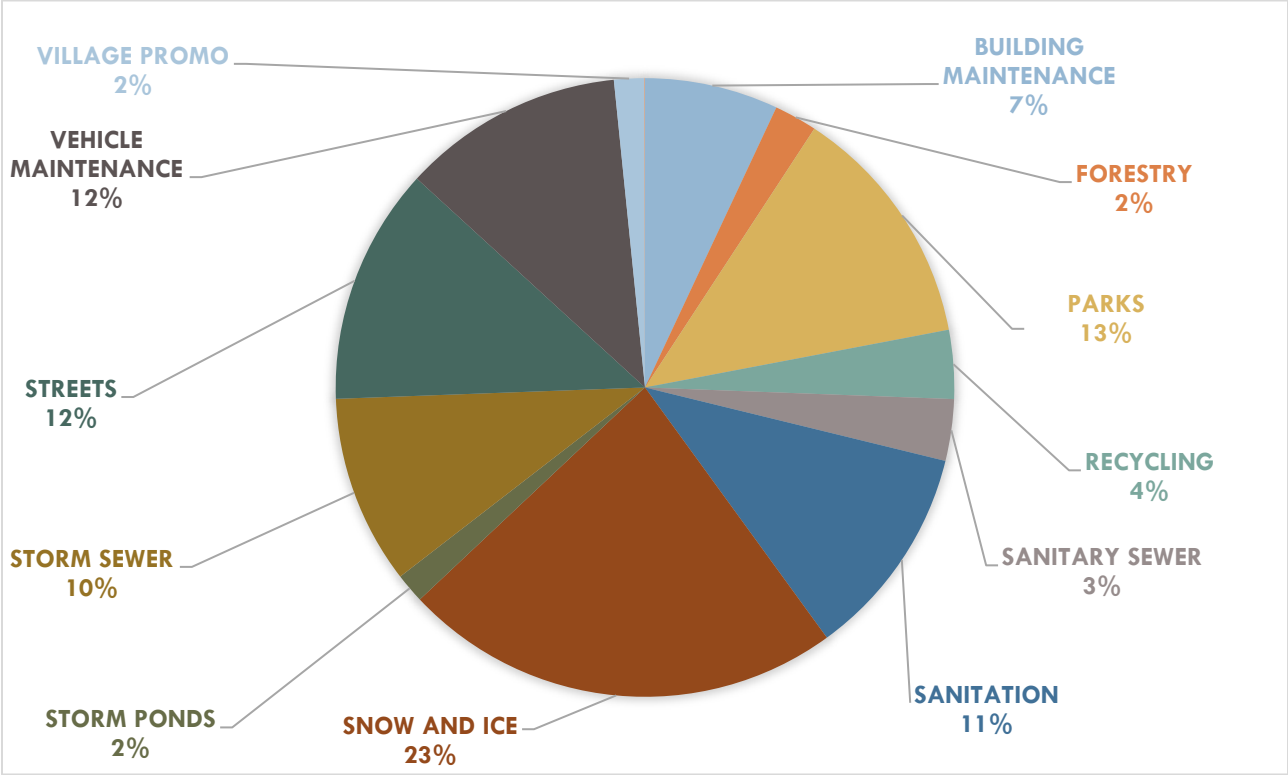
- Monitor and work on both TDS and ATT fiber optic projects.
- Monitor erosion control and storm water permits.
- Monitor and maintain laser meters in sanitary sewer collection system.
- Find I&I in the sanitary collection system and repair sanitary sewer leaks (Infiltration).
- Yard Waste Site closed for the season Friday, December 10<sup>th</sup>.
- Prepare 2022 vehicle specifications for advertisement.

### Year End Comparisons

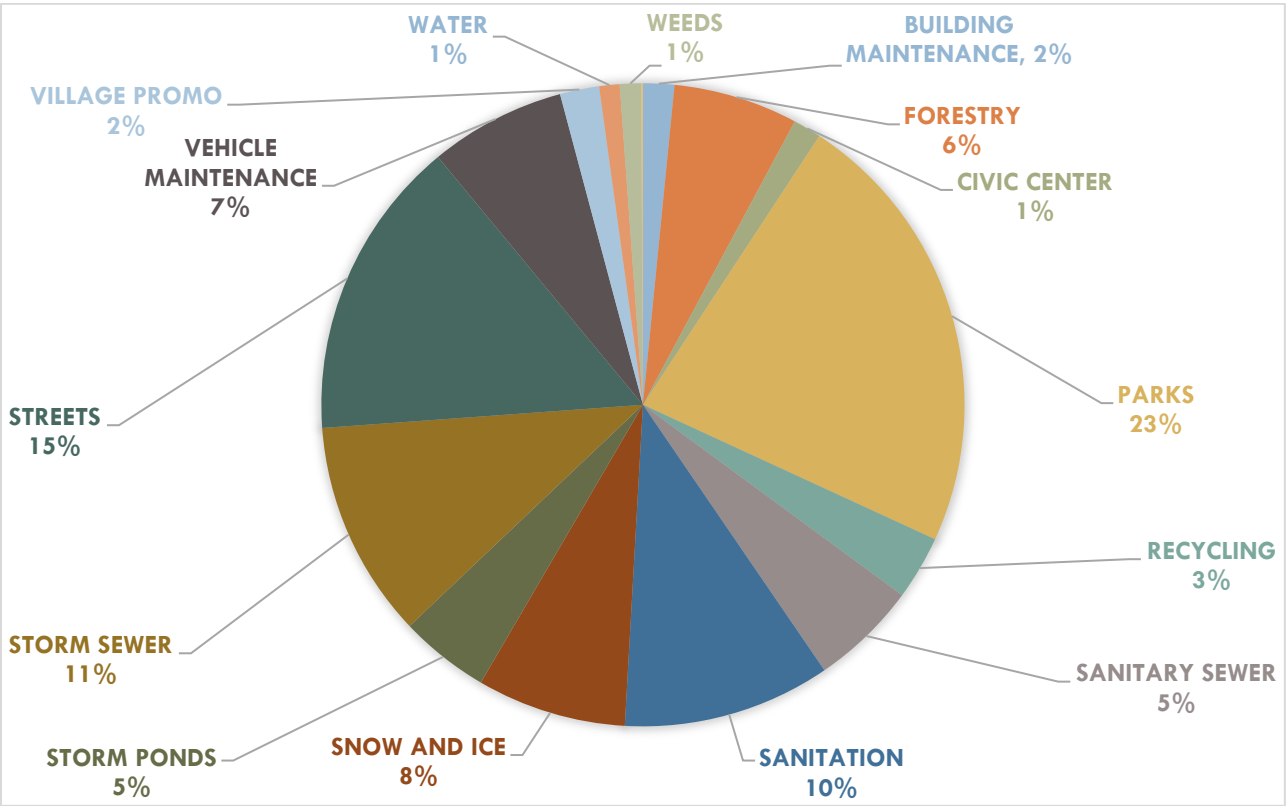
	2020	2021
Tons of Refuse Collected	3,631.71	3,517.91
Times Village Streets Salted	23	18
Times Village Streets Plowed	21	16
Refuse/Recycling Polycarts Given to New Residents	47	61
Changed Size/Replaced Polycarts Due to Normal Wear	188	200
Number of Weed Concerns	39	52
Number of Snow Shovel Concerns	22	21
Street Sweeping Tonnage	254.3	193.19

Number of New Yard Waste Site Users	95	105
Refuse Polycarts Given to New Businesses	7	5

December 2021 Department of Public Works & Parks Department Hours Worked  
(Includes Full & Part-time Hours)



**Year to Date Department of Public Works & Parks Department Hours Worked  
(Includes Full & Part-time Hours)**



# Engineering Department

## Monthly Report – December 2021

In the month of December the utilities listed below were installed with no utility removals to report.

December 2021 Utility Installation and Abandonments			
Trail View South Subdivision – Phase 2			
SANITARY SEWER	Units	Installed	Abandoned/Removed
None			
STORM SEWER	Units	Installed	Abandoned/Removed
None			
WATER MAIN	Units	Installed	Abandoned/Removed
8" PVC Water Main	L.F.	1,074.0	
6" PVC Water Main	L.F.	14.0	
8" Water Valve & Valve Box	E.A.	3.0	
6" Water Valve & Valve Box	E.A.	2.0	
Fire Hydrant	E.A.	4.0	
1-1/4" Poly Water Service (26 Services)	L.F.	1,080.0	

**Pine Street Parking Lot and Pedestrian Mall** – Engineering staff have submitted our WDNR applications in December. These submittals include water main and sanitary sewer replacement, storm water management and erosion control. We anticipate these approvals will be received in January.

**Pheasant Run Storm Sewer** - The storm sewer plans with new inlet locations are complete. We have provided our design to a consultant to assist with the stream enclosure permit application to the WDNR. We will meet with the WDNR prior to submittal of the permit application to discuss the project.

### **Top Priorities for January 2022**

**Pine Street Parking Lot and Pedestrian Mall** – Engineering staff will be discussing the project with various department personnel prior to discussions with adjacent property and business owners.

**Pheasant Run Storm Sewer** – Meeting with the WDNR will be a high priority in January to maintain our construction schedule. The permit process can extend up to three months prior to receiving an approval for this type of project.

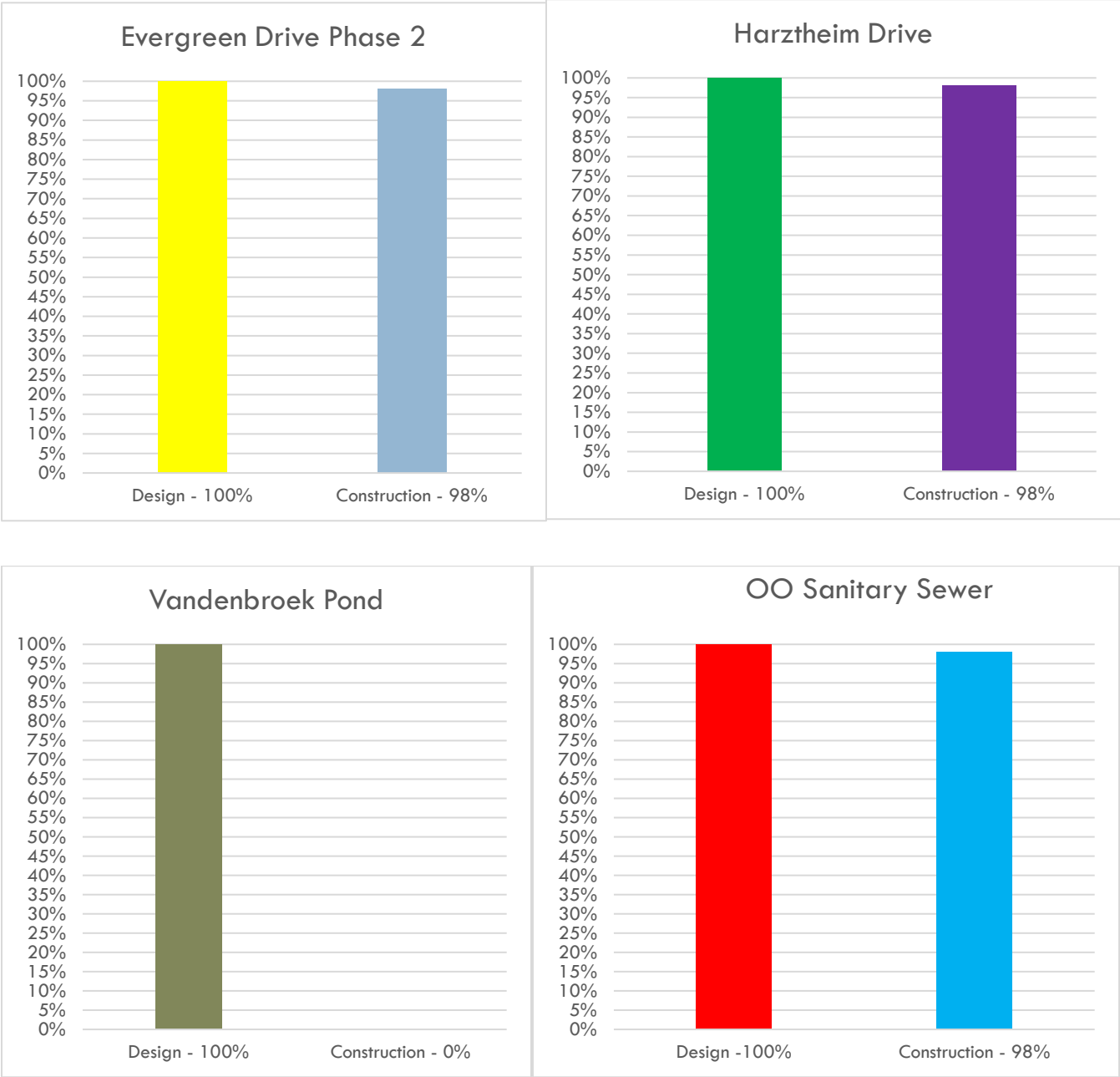
**Trail View South Subdivision Phase III** – It is anticipated that construction of the sanitary sewer will begin by mid-January for this project with utility construction continuing through February. Schedule for winter construction will be weather dependent.

**Other utility work** – Our annual review of installments and retirements will occur in January in order to provide this information to the Village Finance Department. This information is needed for the annual audit.

**Main Street (bypass and turning lane extensions)** – Design work has begun with plans in development.

**The following projects are also in the design process for construction in 2022:**

- CTH 00 (Bohm to Joyce) – 12-inch Water Main slip lining in existing 16-inch pipe
- CTH 00 (Lamers to Bohm) – 12-inch Sanitary Sewer slip lining in existing 12-inch pipe
- Rail Road Quiet Zone





**VILLAGE OF LITTLE CHUTE**

**RESOLUTION NO. 4, SERIES OF 2022**

**A RESOLUTION APPROVING A CSM FOR PBJ HOLDINGS LLC**

**WHEREAS**, PBJ Holdings LLC as owner of Parcel #260439901 have presented a Certified Survey Map to the Village of Little Chute Board of Trustees as prepared by David M. Schmalz a registered land surveyor; and

**WHEREAS**, the Village of Little Chute Planning Commission has recommended in favor of adoption of said Certified Survey Map; and

**WHEREAS**, a majority of the Village Board find that the attached Certified Survey Map is found to be in the public interest.

**NOW, THEREFORE, BE IT RESOLVED**, by the Village Board of Trustees as follows:

1. That the Certified Survey Map attached hereto (photocopy), be and the same is hereby approved; and
2. That the Village President, Village Clerk, and Finance Director, upon full payment of, if applicable, all fees, taxes, and special assessments are directed to execute signatures on behalf of the Village of Little Chute upon the Certified Survey Map documents as required.

Date introduced, approved and adopted: January 19, 2022

**VILLAGE OF LITTLE CHUTE:**

By: \_\_\_\_\_  
Michael R. Vanden Berg, Village President

Attest: \_\_\_\_\_  
Laurie Decker, Village Clerk



## APPLICATION FOR SUBDIVISION AND/ OR CSM REVIEW

Name of Subdivision: \_\_\_\_\_

Parent Parcel # 260439901

Number of Lots: 2

☐ Preliminary Plat ☐ Final Plat ☒ CSM

Will deed restrictions be recorded? ☐ Yes ☒ No

### Property Owner Information:

Name: PBJ Holdings LLC Telephone Number: \_\_\_\_\_

Mailing Address: P.O. Box 11237 Green Bay, WI 54307

### Surveyor Information:

Name: David M. Schmalz Telephone Number: (920) 751-4200 email dschmalz@mcmgrp.com

### Engineer Information:

Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_ email \_\_\_\_\_

### Required for plat review:

- ☐ Lot Layout (4 full size copies) and (24) 11" x 17" copies
- ☐ Topographic survey (4 full size copies) and (2) 11" x 17" copies
- ☐ Drainage plan (4 full size copies) and (2) 11" x 17" copies
- ☐ Pavement Design Catalog (3 copies)
- ☐ Stormwater Pollution Prevention Plan / Erosion Prevention & Sediment Control Plan (3 copies)
- ☐ Final plans and specifications of public improvements (4 full size copies) and (2) 11" x 17" copies

☒ **Proposed CSM (24) copies**

☐ Plat restrictions or covenants to be recorded (3 copies)

### Filing Fees:

☒ Preliminary Plat \$100.00 plus \$5.00 per lot. ☐ Final Plat \$50.00 plus \$2.00 per lot. ☐ CSM \$50.00 flat fee.

Amount of Fees submitted: \$ 50

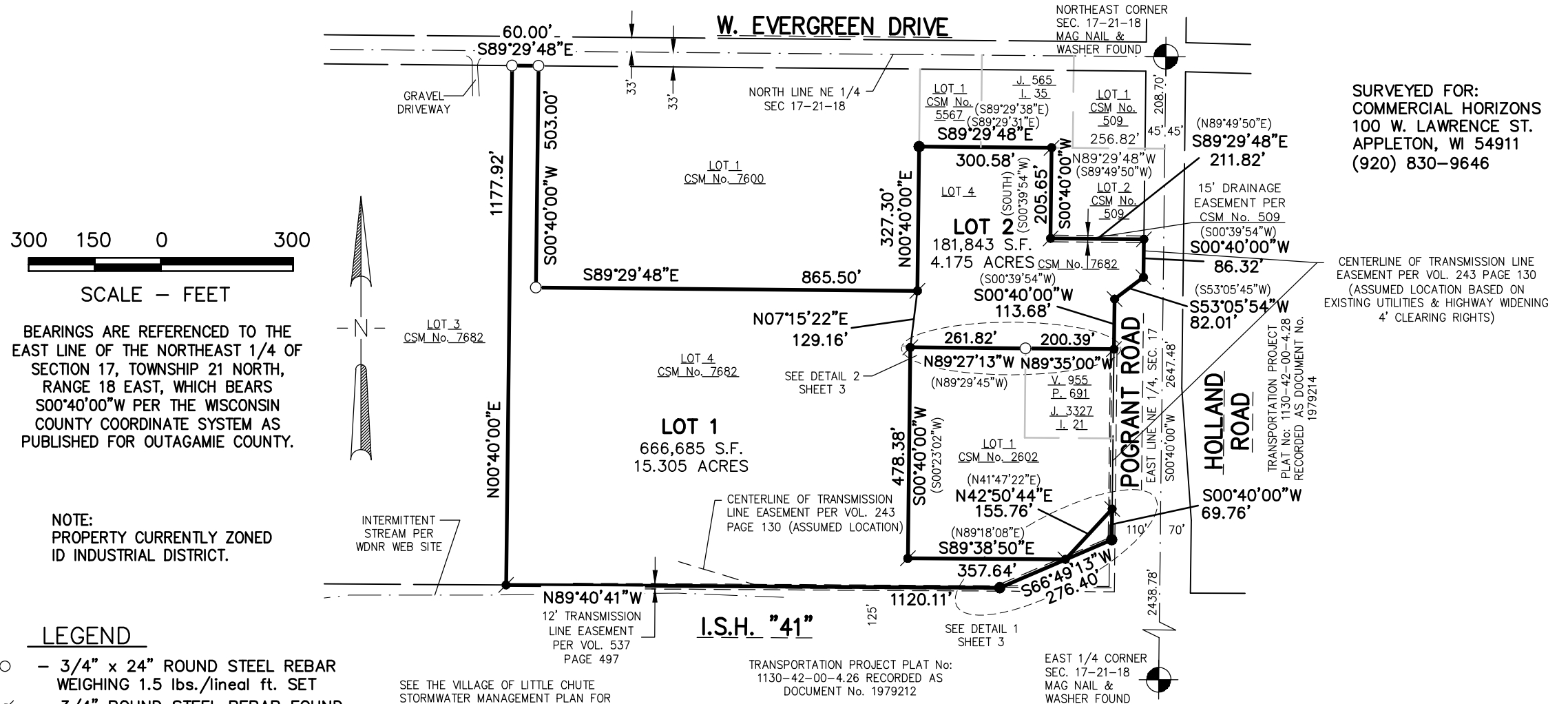
Signature of Applicant  Date 12-27-2021

Submit to: Director of Community Development  
108 W Main Street, Little Chute, Wisconsin 54140  
(920)423-3870 jim@littlechutewi.org

# CERTIFIED SURVEY MAP NO. \_\_\_\_\_

SHEET 1 OF 4

ALL OF LOT 4 OF CERTIFIED SURVEY MAP No. 7682 AS RECORDED IN VOLUME 47 OF MAPS ON PAGE 7682 AS DOCUMENT No. 2153218, LOCATED IN THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 17, TOWNSHIP 21 NORTH, RANGE 18 EAST, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN



**McMAHON**  
ENGINEERS ARCHITECTS

1445 McMAHON DRIVE NEENAH, WI 54956  
Mailing: P.O.BOX 1025 NEENAH, WI 54957-1025  
Tel: (920) 751-4200 Fax: (920) 751-4284  
www.mcmgrp.com

DRAFTED BY: Corey W. Kalkofen. PLS

CERTIFIED SURVEY MAP NO. \_\_\_\_\_

SHEET 2 OF 4

ALL OF LOT 4 OF CERTIFIED SURVEY MAP No. 7682 AS RECORDED IN VOLUME 47 OF MAPS  
ON PAGE 7682 AS DOCUMENT No. 2153218, LOCATED IN THE NORTHEAST 1/4 OF THE  
NORTHEAST 1/4 OF SECTION 17, TOWNSHIP 21 NORTH, RANGE 18 EAST, VILLAGE OF LITTLE  
CHUTE, OUTAGAMIE COUNTY, WISCONSIN

SURVEYOR’S CERTIFICATE

I, David M. Schmalz, Wisconsin Professional Land Surveyor S-1284, certify that I have surveyed, divided and mapped all of Lot 4 of Certified Survey Map No. 7682 as recorded in Volume 47 of Maps on Page 7682 as Document No. 2153218, located in the Northeast 1/4 of the Northeast 1/4 of Section 17, Township 21 North, Range 18 East, Village of Little Chute, Outagamie County, Wisconsin containing 848,528 square feet (19.480 acres) of land.

That I have made this survey by the direction of the Owners of said Land.

I further certify that this map is a correct representation of the exterior boundary lines of the land surveyed and the division of that land, and that I have complied with section 236.34 of the Wisconsin Statutes and section 42-64 of the Village of Little Chute Subdivision Ordinance in surveying, dividing and mapping the same.

Given under my hand and seal this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
David M. Schmalz, Professional WI Land Surveyor      S-1284

VILLAGE BOARD APPROVAL

Approved by the Village of Little Chute, Outagamie County, Wisconsin, by the Village Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Village President      Date  
Mike Vanden Berg

\_\_\_\_\_  
Village Clerk      Date  
Laurie Decker

ALL OF LOT 4 OF CERTIFIED SURVEY MAP No. 7682 AS RECORDED IN VOLUME 47 OF MAPS ON PAGE 7682 AS DOCUMENT No. 2153218, LOCATED IN THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 17, TOWNSHIP 21 NORTH, RANGE 18 EAST, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN

CERTIFICATE OF VILLAGE FINANCE DIRECTOR:

I, being the duly elected, qualified and acting Finance Director, do hereby certify that in accordance with the records in my office there are no un-paid taxes or un-paid special assessments on any of the lands included in this Certified Survey Map as of: \_\_\_\_\_ affecting the lands.

\_\_\_\_\_  
Finance Director  
Lisa Remiker-Dewall

\_\_\_\_\_  
Date

CERTIFICATE OF COUNTY TREASURER:

I, being the duly elected, qualified and acting Treasurer, do hereby certify that in accordance with the records in my office there are no un-paid taxes or un-paid special assessments on any of the lands included in this Certified Survey Map as of: \_\_\_\_\_ affecting the lands.

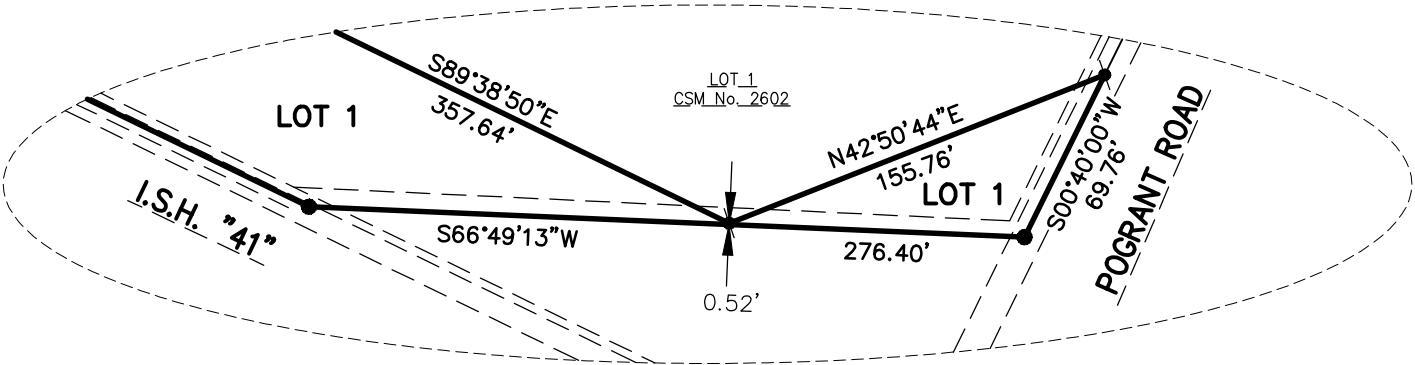
\_\_\_\_\_  
County Treasurer  
Trenten J. Woelfel

\_\_\_\_\_  
Date

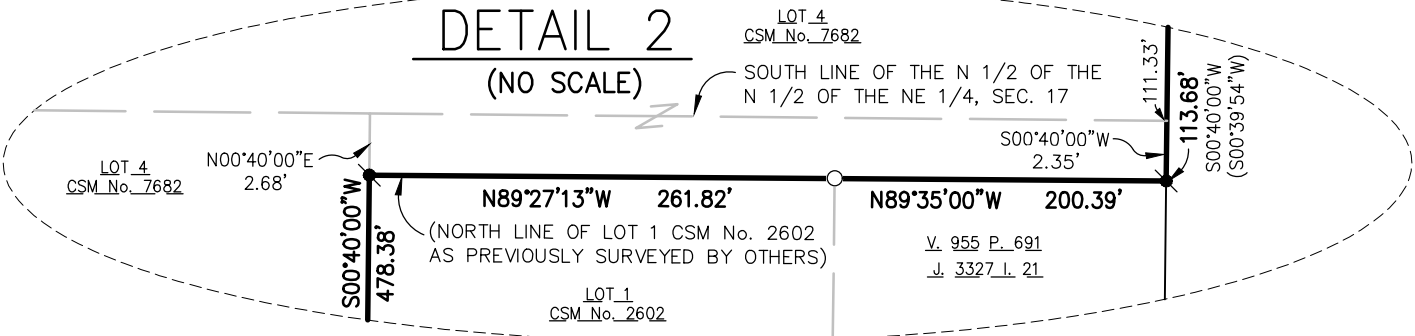
NOTES

- THIS CSM ALL OF TAX PARCEL ID No. 26-0-4399-01.
- THE PROPERTY OWNER OF RECORD IS PBJ HOLDINGS, LLC.
- THIS PROPERTY IS CONTAINED WHOLLY WITHIN LANDS DESCRIBED IN DOCUMENT No. 1866677.

DETAIL 1  
(NO SCALE)



DETAIL 2  
(NO SCALE)



SHEET 4 OF 4

## OWNER'S CERTIFICATE

## Village of Little Chute

My commission expires\_\_\_\_\_



## Item For Consideration

**For Board Review On:** 1/19/2022  
**Agenda Item Topic:** Hartzheim Drive CSM

**Prepared On:** 1/12/2022  
**Prepared By:** Administrator

**Report:** This request originates from a property owner previously splitting one lot into four lots. After that CSM was approved and completed, this request has arrived turning the fourth lot (largest southern piece) into three new lots.

Plan Commission made a recommendation for approval to the Village Board with the condition that staff can verify the CSM proposed was submitted by new ownership of the property. This is due to a state statute limiting the number of CSM's allowed without requiring a subdivision plat by a single property owner. Staff has confirmed that the CSM was owned and originally CSM'd by Ryan Vande Voort. He has since sold the property to CR Buildings, LLC, which allows the new owner to CSM lot four into three new lots as presented in the packet.

**Fiscal Impact:** N/A

**Recommendation/Board Action:** Plan Commission recommended approval of the Hartzheim Drive CSM. Adopt Resolution No. 4, Series 2022 Approving a CSM to divide parcel 260-130017 for CR Buildings, LLC.

Respectfully Submitted,

Beau Bernhoft, Village Administrator

**VILLAGE OF LITTLE CHUTE**

**RESOLUTION NO. 5, SERIES OF 2022**

**A RESOLUTION APPROVING A CSM TO DIVIDE PARCEL 260130017 FOR  
CR BUILDINGS LLC**

**WHEREAS**, CR Buildings LLC as owner of Parcel #260130017 have presented a Certified Survey Map to the Village of Little Chute Board of Trustees as prepared by David Hebert a registered land surveyor; and

**WHEREAS**, the Village of Little Chute Planning Commission has recommended in favor of adoption of said Certified Survey Map; and

**WHEREAS**, a majority of the Village Board find that the attached Certified Survey Map is found to be in the public interest.

**NOW, THEREFORE, BE IT RESOLVED**, by the Village Board of Trustees as follows:

1. That the Certified Survey Map attached hereto (photocopy), be and the same is hereby approved; and
2. That the Village President, Village Clerk, and Finance Director, upon full payment of, if applicable, all fees, taxes, and special assessments are directed to execute signatures on behalf of the Village of Little Chute upon the Certified Survey Map documents as required.

Date introduced, approved and adopted: January 19, 2022

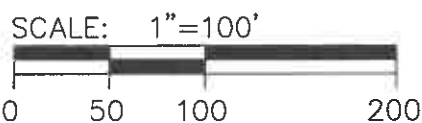
**VILLAGE OF LITTLE CHUTE:**

By: \_\_\_\_\_  
Michael R. Vanden Berg, Village President

Attest: \_\_\_\_\_  
Laurie Decker, Village Clerk




All of Lot 4 of Certified Survey Map 8236,  
being part of the Northeast  $\frac{1}{4}$  of the  
Northwest  $\frac{1}{4}$ , Section 15, T21N, R18E, Village of  
Little Chute, Outagamie County, Wisconsin



- 

12-14-21  
date

DRAFTED BY:	
 <b>Hebert Associates, Inc.</b> Land Surveying • Soil Testing 1110 W. Wisconsin Ave. 920-734-8373 Appleton, WI 54914 Fax: 920-734-3968	
SHEET #	FILE #
1 of 2	21051M02

**CERTIFIED SURVEY MAP**


All of Lot 4 of Certified Survey Map 8236, being part of the Northeast ¼ of the Northwest ¼, Section 15, T21N, R18E, Village of Little Chute, Outagamie County, Wisconsin

**SURVEYOR'S CERTIFICATE**

STATE OF WISCONSIN)  
OUTAGAMIE COUNTY)SS

I, David Hebert, Professional Wisconsin Land Surveyor, do hereby certify that I have surveyed, divided and mapped all of Lot 4 of Certified Survey Map 8236, being part of the Northeast ¼ of the Northwest ¼, Section 15, T21N, R18E, Village of Little Chute, Outagamie County, Wisconsin.

I further certify that the map hereon is a correct representation of all of the exterior boundaries of the land surveyed and the division of that land; that I have made said division by order and under direction of the owners of said lands; and that I have fully complied with the code of ordinances of the Village of Little Chute, Wisconsin and with Chapter 236.34 of the Wisconsin statutes in surveying, dividing and mapping the same.

  
  
David Hebert PLS  
12-14-21  
date

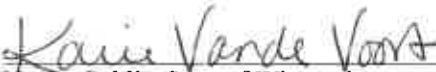
**OWNER'S CERTIFICATE OF DEDICATION**

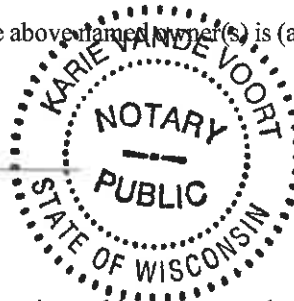
I (We), as owner(s), do hereby certify that I (we) caused the lands described on this Certified Survey Map to be surveyed, divided, mapped and dedicated as represented on this plat. I (we) also certify that this plat is required by s.236.10 or s.236.12 to be submitted to the following for approval or objection: Village of Little Chute

  
Craig Van Asten, CR Buildings, LLC  
12-20-21  
Dated  
  
Ryan Vande Voort, CR Buildings, LLC  
12-20-21  
Dated

STATE OF WISCONSIN)  
OUTAGAMIE COUNTY)SS

Personally came before me on this 20<sup>th</sup> day of December, 2021, the above named owner(s) is (are) known to be the person(s) who executed the foregoing instrument and acknowledge the same.

  
Karie Vande Voort  
Notary Public, State of Wisconsin  
5/23/23  
My commission expires



**VILLAGE BOARD APPROVAL**

Approved by the Village Board of the Village of Little Chute, Outagamie County, Wisconsin on this \_\_\_\_\_ day  
of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Village President

\_\_\_\_\_  
Village Clerk



## Item For Consideration

For Board Review On: January 19, 2022  
Agenda Item Topic: Doyle Pool – Daily Admission

Prepared On: January 10, 2022  
Prepared By: John McDonald  
Parks, Recreation, & Forestry

**Report:** Doyle Pool Daily Admission Rates currently offer a rate of “FREE” for patrons 0-3 yrs. of age. Typical industry standard is to place a charge for any patron entering an aquatic facility. Patrons are using a service, no matter the age and need to have a fee structure that reflects this service. Appleton and Kimberly aquatic operations offer a “Free” rate built into their daily admission model. Park Planning Committee has recommended this agenda item for board approval.

**Fiscal Impact:** Staff is proposing an increase of \$1.00 for patrons 0-3 yrs. of age.

**Recommendation/Board Action:** Staff is recommending an increase to \$1.00 admission for patrons 0-3 yrs. of age for both Daytime and Evening swim sessions; for the 2022 and beyond pool seasons.

Respectfully Submitted,

John McDonald – Parks, Recreation, & Forestry Department



## Item For Consideration

For Board Review On: January 19, 2022  
Agenda Item Topic: Terrace Tree Program

Prepared On: January 10, 2022  
Prepared By: John McDonald  
Parks, Recreation, & Forestry

**Report:** The Village of Little Chute will offer a Terrace Tree Application program that allows residents to purchase terrace trees and have them planted in the Fall. Staff has researched and provided an updated list of trees that will benefit the overall aesthetics and operations of the Village, ultimately making the taxpayers happier. Park Planning Committee has recommended for board approval.

**Fiscal Impact:** Staff is proposing an increase of \$20 for residents that wish to participate in program. New shared cost for residents is \$80. Cost of tree's has increased significantly over the past year.

**Recommendation/Board Action:** Staff is recommending the approval of the 2022 Terrace Tree Application program.

Respectfully Submitted,

John McDonald – Parks, Recreation, & Forestry Department



## Item For Consideration



# 2022 TERRACE TREE APPLICATION

*The Village of Little Chute has budgeted money to plant trees on the terrace for any taxpayer that would like to purchase them. Your cost per terrace tree will be \$80, with the balance being paid with budgeted money. All applications are handled on a first-come, first-serve basis, as long as the budget money lasts. Village staff will plant the trees, which are balled & burlaped with a minimum of a 1.5" trunk diameter, starting in Fall as specified by the Village Forestry Manual. Property owners may specify a particular species of tree, but the final determination will be made by the Forestry Department to avoid dangerous and costly maintenance of trees, and to assure the "right tree" is planted for the future. Property owners must have curb and gutter before they can have terrace trees. Available terrace tree options and pictures are provided.*

PROPERTY OWNERS NAME: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ WORK PHONE: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

ADDRESS FOR PLANTING: \_\_\_\_\_

TREE REQUESTING: \_\_\_\_\_ # REQUESTING: \_\_\_\_\_

TREE REQUESTING: \_\_\_\_\_ # REQUESTING: \_\_\_\_\_

TOTAL # TREES REQUESTED: \_\_\_\_\_

TOTAL PAYMENT DUE: \_\_\_\_\_

Date Received:

Amount Paid:

\*\*Rev Code 8-802\*\*

***Please return completed form and \$80 per tree payment to the Little Chute Forestry Department, 108 W. Main Street, Little Chute, WI 54140. All applications taken on a first-come, first-serve basis, as long as the budget money lasts. The final deadline for applications is July 31, if funds remain. If you have any questions regarding the terrace tree program, please call 423-3869.***





## Item For Consideration

TREE TYPE	(at maturity)	(at maturity)	BRIEF DESCRIPTION OF TREE
	HEIGHT	SPREAD	

### *Trees For Normal Terraces Without Powerlines*

Accolade Elm	60'	55'	Vase shaped tree, medium texture bright green leaves turn yellow in fall.
Autumn Gold Ginkgo	45'	30'	Fan-shaped leaves, bold texture, rich green leaves turn golden yellow in autumn.
Turkish Filbert	45'	25'	Pyramid form, dark green/semi-glossy/mild yellow fall color, silvery cork-like bark.
Swamp White Oak	60'	60'	Broad round shaped tree, green leaves may turn yellow in fall
Linden-Greenspire	40'	30'	Broad round shaped, green spring, yellow fall, fragrant flowers appear in early summer
Honey Locust	60'	55'	Broad oval shaped tree, open, spreading, fine textured foliage, green leaves turn yellow
Kentucky Coffee	65'	55'	Irregular oval shaped tree, texture medium when in leaf, coarse in winter.
London Planetree	75'	60'	Features large leaves up to 7" long and 10" wide, pyramidal shaped tree.

### *Trees For Small Terraces & Under Powerlines*

Spring Snow			
Flowering Crabapple	15'	15'	Fruitless, Smaller oval shape; blooms early March
Japanese Lilac	20'	15'	White, flowers in spring.
Pink Flair Cherry	20'	15'	Spring white flower produces few fruit; orange-red fall color.
Royal Raindrop			
Flowering Crabapple	25'	15'	Spring pink-white flower produces few fruit.



Accolade Elm



Autumn Gold Ginkgo



Turkish Filbert



Swamp White Oak



Linden-Greenspire



Honey Locust



Kentucky Coffee



London Planetree



Spring Snow  
Flowering Crabapple  
(Fruitless)



Japanese Lilac



Pink Flair Cherry  
(Few Fruit)



Royal Raindrop  
Flowering Crabapple (Few Fruit)