



AGENDA

REGULAR BOARD MEETING

PLACE: Little Chute Village Hall
DATE: Wednesday, February 2, 2022
TIME: 6:00 p.m.

Virtually attend the February 2nd Regular Board meeting at 6 PM by following the zoom link here:

Join Zoom Meeting

<https://us06web.zoom.us/j/89814579698>

Meeting ID: 898 1457 9698

Dial by your location

+1 312 626 6799 US (Chicago)

Meeting ID: 898 1457 9698

REGULAR ORDER OF BUSINESS

- A. Invocation
- B. Pledge of Allegiance to the Flag
- C. Roll call of Trustees
- D. Roll call of Officers and Department Heads
- E. Public Appearance for Items Not on the Agenda

F. Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

1. Minutes of the Regular Board Meeting of January 19, 2022
2. Disbursement List

G. Presentation—Comprehensive Outdoor Recreation Plan

H. Discussion/Action— Comprehensive Outdoor Recreation Plan

I. Action—Library Board Appointment of Youth Board Member Miss Allison Judd

J. Action—Approval of \$2,300 donation from Fox Communities Credit Union and Budget Adjustment

K. Discussion/Action—Fox Communities Credit Union Memorandum of Understanding for Kayak Launch

- L. Discussion/Action—Kayak WI Memorandum of Understanding
- M. Discussion/Action—Police School Liaison Officer Contribution Agreement
- N. Department and Officers Progress Reports
- O. Call for Unfinished Business
- P. Items for Future Agenda
- Q. Closed Session:
19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. *Review of Legal Matter*
- R. Return to Open Session
- S. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852, [email: Laurie@littlechutewi.org](mailto:Laurie@littlechutewi.org) Prepared: January 27, 2022

MINUTES OF THE REGULAR BOARD MEETING OF JANUARY 19, 2022

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Larry Van Lankvelt, Trustee
Don Van Deurzen, Trustee
James Hietpas, Trustee
Brian Van Lankveldt, Trustee
Bill Peerenboom, Trustee
John Elrick, Trustee
James Hietpas, Trustee

Roll call of Officers and Department Heads

PRESENT: Beau Bernhoft, Administrator
Kent Taylor, Director of Public Works
Lisa Remiker-DeWall, Finance Director
John McDonald, Dir. Of Parks, Rec and Forestry
Laurie Decker, Village Clerk
Chris Murawski, Village Engineer
Dan Meister, Fox Valley Metro Police Chief
Katherine Freund, LC Library Director

EXCUSED: Dave Kittel, Community Development Director
Tyler Claringbole, Village Attorney

Public Appearance for Items Not on the Agenda

None

Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

1. Minutes of the Regular Board Meeting of January 5, 2022
2. Minutes of Special Meeting of January 13, 2022
3. Disbursement List
4. Adopt Resolution No. 2, Series 2022 Approving a CSM to Combine Parcels for Timothy J. Burkland
5. Adopt Resolution No. 3, Series 2022 Approving a CSM to Divide a Parcel for CR Buildings LLC

Moved by Trustee L. Van Lankvelt, seconded by Trustee B. Van Lankveldt to approve the consent agenda as presented

Ayes 7, Nays 0 – Motion Carried

Other Informational Items—December Fire Monthly Report and December Report

Discussion/Action—Adopt Resolution No. 4, Series 2022 Approving a CSM for PBJ Holdings

Administrator Bernhoft presented the CSM, due to setbacks on southeast corner a roll call vote is needed.

Moved by Trustee L. Van Lankvelt seconded by Trustee Elrick to adopt resolution as presented.

Roll Call Vote

Brian Van Lankveldt	Aye
Don Van Deurzen	Aye

Michael Vanden Berg	Aye
Larry Van Lankvelt	Aye
Bill Peerenboom	Aye
John Elrick	Aye
James Hietpas	Aye

Ayes 7, Nays 0 – Motion Carried

Discussion/Action—Adopt Resolution No. 5, Series 2022 Approving a CSM to Divide Parcel 260-130017 for CR Buildings, LLC

Administrator Bernhoft presented the CSM, with recommendation from Plan Commission upon confirmation CSM came from separate owner. Staff did confirm new ownership.

Moved by Trustee L. Van Lankvelt seconded by Trustee Elrick to adopt resolution as presented.

Ayes 7, Nays 0 – Motion Carried

Discussion/Action—Doyle Pool Daily Admissions

Director McDonald advised the board staff is recommending increasing the admission to Doyle Pool of a \$1 for patrons aged 0-3 for daytime and evening swim sessions. Director McDonald stated, as a standard, a service is being provided, a fee structure should be in place. Trustee Van Deurzen asked when parents join children in the pool do they pay as well and how many young children come in a day. Director McDonald replied Yes, they pay, in 2019 the last normal year roughly \$1000 in normal admission would have been accrued for these children. Trustee Van Deurzen further asked for clarification on whether Kimberly and Kaukauna charge for this age group. Director McDonald stated Appleton and Kimberly are the only that offer it free. Trustee Van Deurzen asked Director McDonald if he would be concerned if we were to charge a fee would parents go to Kimberly instead and we would lose out on that revenue. Director McDonald stated No. Trustee B Van Lankveldt asked if a parent also pays a fee along with a small child. Director McDonald stated the parents pay an adult fee along with the child fee. President Vanden Berg inquired on the difficulty to have no fee for children 0-1 years old. Director McDonald stated there would not be any difficulty if started in the beginning of the season. President Vanden Berg expressed his concern over charging for a 3-month-old infant to use the pool. Director McDonald stated maintenance materials, chemicals are continuing to rise. They are still using the water, the facility, and our services which by industry standard need to have a fee structure. President Vanden Berg stated an infant isn't going in the water. Trustee Hietpas asked how much additional revenue would be generated by raising the fee \$1 on kids 0-3. Director McDonald stated he couldn't answer exactly as many factors, such as weather, in 2019 we would have recouped \$1000 worth of revenue. On average he estimates \$800 - \$1000 worth of revenue with the new fee structure. Trustee Hietpas asked is the new fee structure really worth \$1,000 to charge families with small children this extra money. Trustee B Van Lankveldt agreed with Trustee Hietpas if funds need to be recouped it should be by raising passes or charging more for everyday older kids, 0-3 year old kids wouldn't be taking up as much resources. Director McDonald stated we have to look at this as a service. When a patron comes into the pool our guards are still responsible for that person and any emergency services they may need. Parents are on their phones and not always watching their kids, they are receiving a service. Trustee Van Deurzen stated he did not believe 0-1 should have to pay at all. He felt 1-3 should pay the extra \$1. Trustee Peerenboom and L. Van Lankvelt agreed with 1-3 paying. Trustee Elrick stated he was opposed to the charge completely.

Moved by Trustee Peerenboom, seconded by Van Deurzen to increase the pool admission for children aged 1-3 by \$1 for both day and evening sessions.

Ayes 4 (Peerenboom, Van Deurzen, Vanden Berg, L. Van Lankvelt, Nays 3 (Hietpas, Elrick, B. Van Lankveldt)
– Motion Carried 4 - 3

Discussion/Action—Terrace Tree Program

Director McDonald advised the board on Terrace Tree Program, the price of trees has gone up drastically. Staff recommends residents pay \$80 for terrace tree.

Moved by Trustee L. Van Lankvelt seconded by Trustee Peerenboom to approve Terrace Tree Program as presented.

Ayes 7, Nays 0 – Motion Carried

Department and Officers Progress Reports

Departments and Officers supplied progress reports to the Board

Call for Unfinished Business

Items for Future Agenda

Closed Session:

19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. *Review of Legal Matter*

Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to enter into closed session at 6:28 p.m.

Ayes 7, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee Elrick seconded by Trustee L. Van Lankvelt to exit closed session at 6:43 p.m.

Ayes 7, Nays 0 – Motion Carried

Adjournment

Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to Adjourn the Regular Board Meeting at 6:43 p.m.

Ayes 7, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

By: _____
Michael R. Vanden Berg, Village President

Attest: _____
Laurie Decker, Village Clerk

Disbursement List - February 2, 2022

Payroll & Payroll Liabilities - January 20, 2022 **\$226,802.12**

Prepaid Invoices - January 20, 2022 **\$67,877.74**
Prepaid Invoices - January 28, 2022 **\$75,473.00**
Prepaid Invoices -

Utility Commission-

CURRENT ITEMS

Bills List - February 2, 2022 **\$112,736.85**

Total Payroll, Prepaid & Invoices **\$482,889.71**

The above payments are recommended for approval:

Rejected: _____

Approved February 2, 2022

Michael R Vanden Berg, Village President

Laurie Decker, Clerk

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
2021 TAX REFUNDS (5313)							
260084200	Invoi	2021 TAX REFUND	220.09	Open	Non	01/22	803-21215
260218800	Invoi	2021 TAX REFUND	88.06	Open	Non	01/22	803-21215
260261000	Invoi	2021 TAX REFUND	70.95	Open	Non	01/22	803-21215
260281900	Invoi	2021 TAX REFUND	3,557.70	Open	Non	01/22	803-21215
260290900	Invoi	2021 TAX REFUND	3,631.19	Open	Non	01/22	803-21215
260312101	Invoi	2021 TAX REFUND	2,354.79	Open	Non	01/22	803-21215
Total 2021 TAX REFUNDS (5313):							
			9,922.78				
2022 REFUNDS - MISCELLANEOUS (5318)							
011722	Invoi	REFUND FOR LOST/DAMAGED BOOK	6.00	Open	Non	01/22	206-55110-238
011722-1	Invoi	REFUND FOR LOST/DAMAGED BOOK	7.00	Open	Non	01/22	206-55110-238
Total 2022 REFUNDS - MISCELLANEOUS (5318):							
			13.00				
2022 UTILITY REFUNDS (5319)							
170284005	Invoi	OVERPAYMENT-REFUND UTILITY ACCT #1-702840	26.10	Open	Non	01/22	001-15000
180050600	Invoi	OVERPAYMENT-REFUND UTILITY ACCT #1-800506	16.68	Open	Non	01/22	001-15000
Total 2022 UTILITY REFUNDS (5319):							
			42.78				
2022 VAN LIESHOUT REFUNDS (5317)							
010822	Invoi	SECURITY DEPOSIT REFUND	100.00	Open	Non	01/22	208-21235
010922	Invoi	SECURITY DEPOSIT REFUND	100.00	Open	Non	01/22	208-21235
Total 2022 VAN LIESHOUT REFUNDS (5317):							
			200.00				
AMPLITEL TECHNOLOGIES (4637)							
18981	Invoi	AXON SSL CERT RENEWAL	123.49	Open	Non	01/22	207-52120-204
Total AMPLITEL TECHNOLOGIES (4637):							
			123.49				
CIVICPLUS (3082)							
219561	Invoi	ANNUAL SUPPORT & WEB HOSTING FEE	12,899.83	Open	Non	01/22	101-51440-204
Total CIVICPLUS (3082):							
			12,899.83				
EMERGENCY COMMUNICATION SYSTEMS INC (5096)							
3402	Invoi	EVERGREEN PHASE II	19,422.22	Open	Non	01/22	416-51027-204
Total EMERGENCY COMMUNICATION SYSTEMS INC (5096):							
			19,422.22				
EZ GLIDE GARAGE DOORS (696)							
174965	Invoi	SERVICE CALL TO REPAIR DOOR @ FIRE DEPT	199.40	Open	Non	13/21	101-52250-242
Total EZ GLIDE GARAGE DOORS (696):							
			199.40				
FOX VALLEY HUMANE ASSOCIATION (971)							
5260	Invoi	DECEMBER HANDLE FEES	160.00	Open	Non	13/21	207-52120-204
Total FOX VALLEY HUMANE ASSOCIATION (971):							
			160.00				
HEARTLAND BUSINESS SYSTEMS (3449)							
493370-H	Invoi	DECEMBER BILL PRINT QNTY 3909	136.82	Open	Non	13/21	201-53620-206
493370-H	Invoi	DECEMBER BILL PRINT QNTY 3909	136.82	Open	Non	13/21	610-53614-206
493370-H	Invoi	DECEMBER BILL PRINT QNTY 3909	136.82	Open	Non	13/21	620-53904-206

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
493370-H	Invoi	DECEMBER BILL PRINT QNTY 3909	136.80	Open	Non	13/21	630-53443-206
Total HEARTLAND BUSINESS SYSTEMS (3449):			547.26				
KUSTOM SIGNALS INC (3413)							
584614	Invoi	RADAR-K9 UNIT	1,395.00	Open	Non	13/21	207-52120-236
Total KUSTOM SIGNALS INC (3413):			1,395.00				
KWIK TRIP INC (2365)							
DEC 2021 286768	Invoi	DEC FUEL FOR SQUADS	3,340.29	Open	Non	13/21	207-52120-247
Total KWIK TRIP INC (2365):			3,340.29				
LEADS ONLINE (1729)							
323091	Invoi	TOTAL/TRACK SERVICE PACKAGE RENEWAL	2,212.44	Open	Non	01/22	207-52120-204
Total LEADS ONLINE (1729):			2,212.44				
NEWS PUBLISHING CO INC (857)							
BE37844	Invoi	LIBRARY AD	50.00	Open	Non	13/21	206-55110-225
Total NEWS PUBLISHING CO INC (857):			50.00				
OUTAGAMIE WAUPACA LIBRARY SYSTEM (3674)							
3802	Invoi	DEC PRINTING-HOLIDAY BOOKMARKS	35.72	Open	Non	13/21	206-55110-225
Total OUTAGAMIE WAUPACA LIBRARY SYSTEM (3674):			35.72				
PSYCHOLOGIE CLINIQUE SC (4440)							
010522	Invoi	PSYCHOLOGICAL EVALUATION	540.00	Open	Non	01/22	207-52120-225
Total PSYCHOLOGIE CLINIQUE SC (4440):			540.00				
SAM'S CLUB/SYNCHRONY BANK (1728)							
01/22 00204221446	Invoi	TABLECLOTHS FOR DANCE REVUE	2.47	Open	Non	01/22	101-55300-218
01/22 00204221446	Invoi	PUZZLE MATS FOR REC PROGRAM	44.94	Open	Non	01/22	101-55300-218
Total SAM'S CLUB/SYNCHRONY BANK (1728):			47.41				
STAPLES ADVANTAGE (3472)							
3497106018	Invoi	OFFICE SUPPLIES	25.79	Open	Non	13/21	101-51650-244
3497106019	Invoi	WIRE MESH ROTATING ORGANIZER	7.14	Open	Non	13/21	101-51650-244
Total STAPLES ADVANTAGE (3472):			32.93				
THEDACARE (1983)							
DEC 2021 1210055	Invoi	DECEMBER BLOOD DRAWS	425.00	Open	Med	13/21	207-52120-204
Total THEDACARE (1983):			425.00				
TIME WARNER CABLE (89)							
01/22 566638	Invoi	JANUARY/FEBRUARY SERVICE	12.23	Open	Non	01/22	101-52200-208
Total TIME WARNER CABLE (89):			12.23				

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
TJ'S AUTO BODY (5309)							
1281	Invoi	LEAF VAC ACCIDENT DAMAGE TO VEHICLE LESS	852.40	Open	Non	13/21	101-53330-204
Total TJ'S AUTO BODY (5309):							
U.S. BANK (5015)							
01/22 59455565491	Invoi	REPLACEMENT BLADE	58.99	Open	Non	01/22	101-53330-221
01/22 59455565491	Invoi	OFFICE SUPPLIES	27.19	Open	Non	01/22	101-53310-206
01/22 59455565491	Invoi	POSTAGE FOR PINE ST PLANNING REVIEW	8.70	Open	Non	01/22	418-50232-204
01/22 59455565491	Invoi	ITEMS FOR CHRISTMAS LUNCHEON	737.61	Open	Non	01/22	101-51960-211
01/22 59455565491	Invoi	MONTHLY ZOOM	14.99	Open	Non	01/22	101-51440-208
01/22 59455565491	Invoi	ITEMS FOR LIBRARY PROGRAMS	178.33	Open	Non	01/22	206-55110-205
01/22 59455565491	Invoi	BOOKS	29.98	Open	Non	01/22	206-55110-206
01/22 59455565491	Invoi	CHICAGO BOOKS & JOURNALS	378.60	Open	Non	01/22	206-55110-201
01/22 59455565491	Invoi	PERIODICALS	53.00	Open	Non	01/22	206-55110-207
01/22 59455565491	Invoi	VIDEO GAMES & ACCESSORIES	557.91	Open	Non	01/22	206-55110-209
01/22 59455565491	Invoi	RAZOR BLADES	11.98	Open	Non	01/22	206-55110-218
01/22 59455565491	Invoi	ITEMS FOR LIBRARY RENOVATION	1,199.01	Open	Non	01/22	206-55110-306
01/22 59455565491	Invoi	CONSTANT CONTACT E-NEWSLETTER FEES	462.00	Open	Non	01/22	101-55300-218
01/22 59455565491	Invoi	TELESCOPING POLESAWS/HAND SAWS	610.95	Open	Non	01/22	101-55440-221
01/22 59455565491	Invoi	ITEMS FOR SENIOR EVENTS	28.00	Open	Non	01/22	101-55300-218
01/22 59455565491	Invoi	ITEMS FOR LIBRARY PROGRAMS	805.73	Open	Non	01/22	206-55110-205
01/22 59455565491	Invoi	BOOKS	640.45	Open	Non	01/22	206-55110-206
01/22 59455565491	Invoi	MOVIES	52.79	Open	Non	01/22	206-55110-210
01/22 59455565491	Invoi	POSTAGE	3.82	Open	Non	01/22	206-55110-226
01/22 59455565491	Invoi	WI LAND SURVEYORS INSTITUTE-MCCLOSE	409.00	Open	Non	01/22	101-53100-201
01/22 59455565491	Invoi	WI LAND SURVEYORS MEMBERSHIP & LICENSE	236.10	Open	Non	01/22	101-53100-208
01/22 59455565491	Invoi	RAKES FOR CHIPPER	63.96	Open	Non	01/22	101-55440-218
01/22 59455565491	Invoi	STORMWATER DNR PERMIT PINE ST	143.50	Open	Non	01/22	418-50232-204
01/22 59455565491	Invoi	CPESC CERTIFICATION RENEWAL-LYONS	172.50	Open	Non	01/22	101-51415-208
01/22 59455565491	Invoi	WGFOA ACTIVE MEMBERSHIP ANNUAL DUES-RE	25.00	Open	Non	01/22	101-51420-208
01/22 59455565491	Invoi	MAIL DOT REPORT	1.96	Open	Non	01/22	101-53300-226
01/22 59455565491	Invoi	SOFTWARE TO TRANSFER VIDEOS TO PC	1.04	Open	Non	01/22	101-53300-204
01/22 59455565491	Invoi	OFFICE SUPPLIES	54.91	Open	Non	01/22	101-53310-206
01/22 59455565491	Invoi	PUMP & MISC PARTS FOR BRINE TANK SPRAYER	457.99	Open	Non	01/22	101-53350-218
01/22 59455565491	Invoi	SMALL EQUIPMENT FUEL	112.02	Open	Non	01/22	101-53330-217
01/22 59455565491	Invoi	RETURNED VALVE FOR PUMP #8	453.60-	Open	Non	01/22	101-53330-225
01/22 59455565491	Invoi	OFFICE SUPPLIES FOR WATER DEPT	111.70	Open	Non	01/22	620-53924-206
01/22 59455565491	Invoi	MAGAZINE RIFLE	106.43	Open	Non	01/22	207-52120-223
01/22 59455565491	Invoi	DEPARTMENT SUPPLIES	96.95	Open	Non	01/22	207-52120-218
01/22 59455565491	Invoi	HEARTWORM/TICK TESTING	61.04	Open	Non	01/22	207-52120-236
01/22 59455565491	Invoi	TRANSUNION	75.00	Open	Non	01/22	207-52120-204
01/22 59455565491	Invoi	DISPOSABLE MASKS	5.94	Open	Non	01/22	207-52120-213
01/22 59455565491	Invoi	COLORED PAPER	10.13	Open	Non	01/22	207-52120-206
Total U.S. BANK (5015):							
UTILITY TRAFFIC & RESTORATION INC (5322)							
U05790	Invoi	CURB RESTORATION @ CYPRESS & BRIARWOOD	803.89	Open	Non	13/21	101-53300-216
U05791	Invoi	CURB RESTORATION @ CYPRESS & BRIARWOOD	184.23	Open	Non	13/21	101-53300-216
Total UTILITY TRAFFIC & RESTORATION INC (5322):							
VILLAGE OF KIMBERLY (998)							
20211231	Invoi	2021 JOINT VEHICAL BILLING OCT - DEC	5,251.02	Open	Non	13/21	201-53620-247
L2021-07-01-001	Invoi	CONTRACTED LEASE FOR COPIER WITH KIMBER	1,592.82	Open	Non	13/21	206-55110-209

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
		Total VILLAGE OF KIMBERLY (998):	6,843.84				
WI DEPT OF FINANCIAL INSTITUTIONS/ (3906)	011922 Invoi	NOTARY PUBLIC APPLICATION-SPRANGERS	20.00	Open	Non	01/22	101-51400-208
		Total WI DEPT OF FINANCIAL INSTITUTIONS/ (3906):	20.00				
		Grand Totals:	67,877.74				

Report GL Period Summary

Vendor number hash: 135809
 Vendor number hash - split: 333439
 Total number of invoices: 36
 Total number of transactions: 77

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	67,877.74	67,877.74
Grand Totals:	67,877.74	67,877.74

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
2021 TAX REFUNDS (5313)							
260073500	Invoi	2021 TAX REFUND	15.68	Open	Non	01/22	803-21215
260427000	Invoi	2021 TAX REFUND	562.96	Open	Non	01/22	803-21215
260428000	Invoi	2021 TAX REFUND	1,728.04	Open	Non	01/22	803-21215
260441008	Invoi	2021 TAX REFUND	2,858.05	Open	Non	01/22	803-21215
Total 2021 TAX REFUNDS (5313):			5,164.73				
2022 REFUNDS - MISCELLANEOUS (5318)							
012222	Invoi	REFUND FOR LOST/DAMAGED BOOK	10.00	Open	Non	01/22	206-55110-238
Total 2022 REFUNDS - MISCELLANEOUS (5318):			10.00				
AIRGAS USA LLC (379)							
9984905368	Invoi	CYLINDER RENTALS	89.13	Open	Non	01/22	101-53330-218
Total AIRGAS USA LLC (379):			89.13				
AMERICAN FIDELITY ASSURANCE (4885)							
6042625F	Invoi	FLEX SPENDING JANUARY	1,686.56	Open	Non	01/22	101-21368
6043185	Invoi	FLEX SPENDING JANUARY	1,686.56	Open	Non	01/22	101-21368
D406559	Invoi	JANUARY BILLING	1,809.20	Open	Non	01/22	101-21367
Total AMERICAN FIDELITY ASSURANCE (4885):			5,182.32				
AT& T (409)							
92078873810963 0	Invoi	JAN/FEB SERVICE	17.58	Open	Non	01/22	207-52120-203
92078873810963 0	Invoi	JAN/FEB SERVICE	52.73	Open	Non	01/22	101-53310-203
92078873810963 0	Invoi	JAN/FEB SERVICE	17.58	Open	Non	01/22	204-55420-203
92078873810963 0	Invoi	JAN/FEB SERVICE	70.30	Open	Non	01/22	101-53310-203
92078873810963 0	Invoi	JAN/FEB SERVICE	70.31	Open	Non	01/22	620-53924-203
92078873810963 0	Invoi	JAN/FEB SERVICE	52.72	Open	Non	01/22	206-55110-206
Total AT& T (409):			281.22				
AUTOMATED COMFORT CONTROLS (4980)							
30446	Invoi	SERVICE REQUEST AT LIBRARY	352.50	Open	Non	13/21	206-55110-245
Total AUTOMATED COMFORT CONTROLS (4980):			352.50				
AXLEY BRYNELSON LLP (5230)							
872466	Invoi	LEGAL SERVICES	520.00	Open	Atto	01/22	610-53614-262
Total AXLEY BRYNELSON LLP (5230):			520.00				
BAYCOM (1318)							
37229	Invoi	SERVICE AGREEMENT 1/1/22 - 12/31/22	2,610.00	Open	Non	01/22	101-52200-204
Total BAYCOM (1318):			2,610.00				
BOND TRUST SERVICES CORP (4071)							
68760	Invoi	PAYING AGENT FEE-REF 68760 PA	314.00	Open	Non	01/22	101-51420-204
68760	Invoi	PAYING AGENT FEE-REF 68760 PA	15.00	Open	Non	01/22	416-57600-204
68760	Invoi	PAYING AGENT FEE-REF 68760 PA	70.00	Open	Non	01/22	418-57800-204
68760	Invoi	PAYING AGENT FEE-REF 68760 PA	1.00	Open	Non	01/22	620-53924-204
69243	Invoi	PAYING AGENT FEE-REF 69243 PA	400.00	Open	Non	01/22	415-57500-204

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
		Total BOND TRUST SERVICES CORP (4071):	800.00				
CELLCOM (4683)							
849755	Invoi	ENGINEERING PHONE CHARGES	162.17	Open	Non	01/22	452-57331-203
849755	Invoi	DPW PHONE CHARGES	223.28	Open	Non	01/22	101-53310-203
849755	Invoi	PARKS PHONE CHARGES	55.24	Open	Non	01/22	101-55200-203
849755	Invoi	REC PHONE CHARGES	67.62	Open	Non	01/22	101-55300-203
849755	Invoi	FACILITIES PHONE CHARGES	27.91	Open	Non	01/22	101-51650-203
849755	Invoi	INSPECTOR PHONE CHARGES	27.91	Open	Non	01/22	101-52050-203
849755	Invoi	COMMUNITY DEVELOPER PHONE CHARGES	27.91	Open	Non	01/22	101-51530-203
849755	Invoi	ADMINISTRATION PHONE CHARGES	27.91	Open	Non	01/22	101-51400-203
849755	Invoi	IPAD STORM	23.59	Open	Non	01/22	630-53442-218
849755	Invoi	IPAD STREETS	47.18	Open	Non	01/22	101-53300-218
849755	Invoi	IPAD VEHICLE MAINTENANCE	23.59	Open	Non	01/22	101-53330-218
849755	Invoi	IPAD SANITARY SEWER	23.59	Open	Non	01/22	610-53612-218
		Total CELLCOM (4683):	737.90				
CLEAN WATER TESTING LLC (284)							
9005533623	Invoi	WATER TESTING	60.00	Open	Non	13/21	620-53644-204
9005541132	Invoi	WATER TESTING	60.00	Open	Non	13/21	620-53644-204
		Total CLEAN WATER TESTING LLC (284):	120.00				
DELTA DENTAL OF WISCONSIN (33)							
1720092	Invoi	FEBRUARY DENTAL	6,821.65	Open	Non	01/22	101-21345
1724214	Invoi	FEBRUARY VISION	444.57	Open	Non	01/22	101-21366
		Total DELTA DENTAL OF WISCONSIN (33):	7,266.22				
FERGUSON WATERWORKS LLC #1476 (221)							
339866	Invoi	HOSE BIBBS	393.50	Open	Non	13/21	620-53644-255
348095	Invoi	TRAFFIC REPAIR KIT	369.05	Open	Non	13/21	620-53644-254
		Total FERGUSON WATERWORKS LLC #1476 (221):	762.55				
HEART OF THE VALLEY (280)							
012522	Invoi	LATE FEE FOR MISSED NOVEMBER PAYABLE	32.83	Open	Non	01/22	610-53614-262
		Total HEART OF THE VALLEY (280):	32.83				
HERRLING CLARK LAW FIRM LTD (208)							
4Q/21 131-10Q	Invoi	LEGAL MATTERS	3,696.00	Open	Atto	13/21	101-51110-262
4Q/21 131-10Q	Invoi	TID 8	1,386.00	Open	Atto	13/21	418-57800-262
4Q/21 131-10Q	Invoi	STORM	385.00	Open	Atto	13/21	630-53444-262
4Q/21 131-10Q	Invoi	FAÇADE LOAN	77.00	Open	Atto	13/21	222-56700-262
4Q/21 131-10Q	Invoi	REGISTER OF DEEDS	1,175.28	Open	Atto	13/21	221-56700-262
		Total HERRLING CLARK LAW FIRM LTD (208):	6,719.28				
KAUKAUNA UTILITIES (234)							
JANUARY 2022	Invoi	SAFETY CENTER	728.75	Open	Non	01/22	207-52120-249
JANUARY 2022	Invoi	SAFETY CENTER	485.84	Open	Non	01/22	101-52250-249
JANUARY 2022	Invoi	VILLAGE HALL PLAZA	16.24	Open	Non	01/22	101-51650-249
JANUARY 2022	Invoi	VILLAGE HALL	1,027.34	Open	Non	01/22	101-51650-249
JANUARY 2022	Invoi	CIVIC CENTER	1,037.29	Open	Non	01/22	206-55110-249

Input Dates: 1/28/2022 - 1/28/2022

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
JANUARY 2022	Invoi	MUNICIPAL POOL	56.77	Open	Non	01/22	204-55420-249
JANUARY 2022	Invoi	BALLFIELD DPI/SHED LIGHTS	182.48	Open	Non	01/22	101-55200-249
JANUARY 2022	Invoi	DOYLE PARK STAGE	96.98	Open	Non	01/22	101-55200-249
JANUARY 2022	Invoi	DOYLE PARK BALLFIELD DP2 LIGHT	62.67	Open	Non	01/22	101-55200-249
JANUARY 2022	Invoi	HEESAKKER PARK TRAIL	32.54	Open	Non	01/22	101-55200-249
JANUARY 2022	Invoi	HERITAGE PARK	24.61	Open	Non	01/22	101-55200-249
JANUARY 2022	Invoi	LEGION PARK RESTROOMS	394.08	Open	Non	01/22	101-55200-249
JANUARY 2022	Invoi	VAN LIESHOUT PARK	378.99	Open	Non	01/22	101-55200-249
JANUARY 2022	Invoi	VAN LIESHOUT BALLFIELD	177.97	Open	Non	01/22	101-55200-249
JANUARY 2022	Invoi	VAN LIESHOUT PARK SECURITY LIGHT	69.40	Open	Non	01/22	101-55200-249
JANUARY 2022	Invoi	LINCOLN AVE E HEESAKKER PARK	457.06	Open	Non	01/22	101-55200-249
JANUARY 2022	Invoi	PUMP STATION JEFFERSON ST	967.32	Open	Non	01/22	620-53624-249
JANUARY 2022	Invoi	#4 WELL EVERGREEN DR	3,707.26	Open	Non	01/22	620-53624-249
JANUARY 2022	Invoi	#3 WELL WASHINGTON ST	2,080.39	Open	Non	01/22	620-53624-249
JANUARY 2022	Invoi	STEPHEN ST TOWER/LIGHTING	242.63	Open	Non	01/22	620-53624-249
JANUARY 2022	Invoi	CANAL BRIDGE - NORTH SIDE	19.32	Open	Non	01/22	101-53300-249
JANUARY 2022	Invoi	CANAL BRIDGE - SOUTH SIDE	43.32	Open	Non	01/22	101-53300-249
JANUARY 2022	Invoi	SECURITY LIGHT	14.37	Open	Non	01/22	101-53300-249
JANUARY 2022	Invoi	SIGNALS/GRAND & MAIN	53.79	Open	Non	01/22	101-53300-249
JANUARY 2022	Invoi	COMMUNITY BRIDGE LIGHTING	184.73	Open	Non	01/22	101-53300-249
JANUARY 2022	Invoi	SIGNALS/MAIN & MADISON	54.47	Open	Non	01/22	101-53300-249
JANUARY 2022	Invoi	STREET LIGHTING	9,687.10	Open	Non	01/22	101-53300-249
JANUARY 2022	Invoi	SIGNALS/NORTH & BUCHANAN	34.64	Open	Non	01/22	101-53300-249
JANUARY 2022	Invoi	PATRIOT DR FLAG POLE	37.39	Open	Non	01/22	101-53300-249
JANUARY 2022	Invoi	SIGNALS/NE CORNER N & ELM	108.89	Open	Non	01/22	101-53300-249
JANUARY 2022	Invoi	STEPHEN ST SIGN	16.24	Open	Non	01/22	101-53300-249
JANUARY 2022	Invoi	1401 E ELM DR	1,218.99	Open	Non	01/22	101-53310-249
JANUARY 2022	Invoi	721 W ELM	210.25	Open	Non	01/22	208-52900-249
JANUARY 2022	Invoi	422 W NORTH AVE	13.72	Open	Non	01/22	630-51214-204
JANUARY 2022	Invoi	723 DEPOT ST	32.23	Open	Non	01/22	418-51225-249
JANUARY 2022	Invoi	DOYLE PARK WELL	4,096.77	Open	Non	01/22	620-53624-249
JANUARY 2022	Invoi	1800 STEPHEN ST	461.36	Open	Non	01/22	630-53441-249
Total KAUKAUNA UTILITIES (234):			28,514.19				
KLINK HYDRAULICS LLC (5005)							
20107	Invoi	MISC PARTS # 8 & #81	241.96	Open	Non	01/22	101-53330-225
Total KLINK HYDRAULICS LLC (5005):			241.96				
LITTLE CHUTE AREA SCHOOL DIST (265)							
358	Invoi	LC CAN 2021-2022	2,713.98	Open	Non	01/22	404-57190-204
Total LITTLE CHUTE AREA SCHOOL DIST (265):			2,713.98				
MADISON NATIONAL LIFE (4857)							
1477653	Invoi	FEBRUARY LIFE & ADD	469.47	Open	Non	01/22	101-21391
1477653	Invoi	FEBRUARY LTD	1,090.08	Open	Non	01/22	101-21385
Total MADISON NATIONAL LIFE (4857):			1,559.55				
MCO (2254)							
27920	Invoi	DECEMBER MILEAGE REIMBURSEMENT	461.50	Open	Non	13/21	620-53644-247
Total MCO (2254):			461.50				

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
MIDWEST SALT LLC (5001)							
P460181	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	3,001.25	Open	Non	13/21	620-53634-224
P460242	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	2,963.75	Open	Non	13/21	620-53634-224
Total MIDWEST SALT LLC (5001):			5,965.00				
PACKER CITY INT'L TRUCKS (403)							
X103110212:01	Invoi	RADIATOR HOSE #7	45.19	Open	Non	01/22	101-53330-225
Total PACKER CITY INT'L TRUCKS (403):			45.19				
PEPSI-COLA (3493)							
84991554	Invoi	BEVERAGES	297.60	Open	Non	01/22	101-52200-211
Total PEPSI-COLA (3493):			297.60				
PTM DOCUMENT SYSTEMS (2547)							
81215	Invoi	TAX FORMS	208.39	Open	Non	13/21	101-51420-207
Total PTM DOCUMENT SYSTEMS (2547):			208.39				
SPEEDY CLEAN DRAIN & SEWER (122)							
74996	Invoi	WATER JET 8" LINE FROM MANHOLE DOWN RAVI	610.00	Open	Non	01/22	610-53612-204
Total SPEEDY CLEAN DRAIN & SEWER (122):			610.00				
TIME WARNER CABLE (89)							
01/22 20279	Invoi	JANUARY/FEBRUARY SERVICE	106.16	Open	Non	01/22	620-53924-203
01/22 97368	Invoi	JANUARY/FEBRUARY SERVICE	550.00	Open	Non	01/22	101-51650-203
Total TIME WARNER CABLE (89):			656.16				
T-MOBILE (5286)							
975759487 01/22	Invoi	INTERNET HOT SPOTS	88.20	Open	Non	01/22	206-55110-209
Total T-MOBILE (5286):			88.20				
VERIZON WIRELESS (3606)							
786298005	Invoi	DECEMBER/JANUARY SERVICE	66.68	Open	Non	01/22	620-53924-203
Total VERIZON WIRELESS (3606):			66.68				
VILLAGE OF LITTLE CHUTE (1404)							
JANUARY 2022	Invoi	3609 FREEDOM RD	18.15	Open	Non	01/22	630-53441-249
JANUARY 2022	Invoi	721 W ELM DR	29.25	Open	Non	01/22	208-52900-249
JANUARY 2022	Invoi	1401 E ELM DR	854.96	Open	Non	01/22	101-53310-249
JANUARY 2022	Invoi	723 DEPOT ST	8.25	Open	Non	01/22	418-51225-249
JANUARY 2022	Invoi	1200 STEPHEN ST	6.60	Open	Non	01/22	620-53624-249
JANUARY 2022	Invoi	625 E EVERGREEN DR	52.39	Open	Non	01/22	620-53624-249
JANUARY 2022	Invoi	715 DEPOT ST	42.08	Open	Non	01/22	418-57800-204
JANUARY 2022	Invoi	#3 WELL WASHINGTON ST	12.38	Open	Non	01/22	620-53624-249
JANUARY 2022	Invoi	DOYLE PARK WELL #1	12.60	Open	Non	01/22	620-53624-249
JANUARY 2022	Invoi	PUMP STATION JEFFERSON ST	36.82	Open	Non	01/22	620-53624-249
JANUARY 2022	Invoi	DOYLE PARK POOL	23.90	Open	Non	01/22	204-55420-249
JANUARY 2022	Invoi	DOYLE PARK POOL/RESTROOMS	293.29	Open	Non	01/22	101-55200-249
JANUARY 2022	Invoi	DOYLE PARK POOL/RESTROOMS	293.29	Open	Non	01/22	204-55420-249
JANUARY 2022	Invoi	HEESAKKER PARK RESTROOM	53.49	Open	Non	01/22	101-55200-249

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
JANUARY 2022	Invoi	1509 E LINCOLN-ICE RINK	266.27	Open	Non	01/22	101-55200-249
JANUARY 2022	Invoi	VAN LIESHOUT PARK	120.45	Open	Non	01/22	101-55200-249
JANUARY 2022	Invoi	LEGION PARK RESTROOMS	367.95	Open	Non	01/22	101-55200-249
JANUARY 2022	Invoi	HERITAGE PARK	5.78	Open	Non	01/22	101-55200-249
JANUARY 2022	Invoi	CIVIC CENTER	351.78	Open	Non	01/22	206-55110-249
JANUARY 2022	Invoi	VILLAGE HALL	134.71	Open	Non	01/22	101-51650-249
JANUARY 2022	Invoi	GB & MISS CANAL CO	4.95	Open	Non	01/22	101-51780-249
JANUARY 2022	Invoi	SAFETY CENTER	67.32	Open	Non	01/22	101-52250-249
JANUARY 2022	Invoi	SAFETY CENTER	269.26	Open	Non	01/22	207-52120-249
Total VILLAGE OF LITTLE CHUTE (1404):			3,325.92				
WEST BEND MUTUAL INS CO (3425)							
2375443	Invoi	NOTARY-DERRICKS	50.00	Open	Non	01/22	101-51420-204
Total WEST BEND MUTUAL INS CO (3425):			50.00				
WI DEPT OF FINANCIAL INSTITUTIONS/ (3906)							
012422	Invoi	NOTARY PUBLIC FEE-DERRICKS	20.00	Open	Non	01/22	101-51420-204
Total WI DEPT OF FINANCIAL INSTITUTIONS/ (3906):			20.00				
Grand Totals:			75,473.00				

Report GL Period Summary

Vendor number hash: 114917
 Vendor number hash - split: 225689
 Total number of invoices: 42
 Total number of transactions: 124

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	75,473.00	75,473.00
Grand Totals:	75,473.00	75,473.00

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	Period	GL Account
AL HARDWARE COMPANY				
273494	PROPANE	13.98	01/22	620-53644-250
273499	OUTLET ADAPTER	6.99	01/22	620-53644-250
273523	BATTERIES	15.99	01/22	620-53624-221
Total AL HARDWARE COMPANY:		36.96		
AMPLITEL TECHNOLOGIES				
19003	KRONOS SSL CERT	299.99	01/22	207-52120-204
Total AMPLITEL TECHNOLOGIES:		299.99		
ASTRO HYDRAULICS INC				
70049	REPAIR CYLINDER #11	1,151.20	01/22	101-53330-225
71002	REPAIR PLOW WING CYLINDER #7	2,206.95	01/22	101-53330-204
Total ASTRO HYDRAULICS INC:		3,358.15		
AUTOMOTIVE SUPPLY CO				
60924813	ITEMS FOR PICNIC TABLES & ICE RINK	40.84	01/22	101-55200-218
60925370	BATTERY #26	123.43	01/22	101-53330-225
60925375	RADIAL SEAL INNER AIR ELEMENT	46.30	01/22	101-53330-218
60925419	WASHER FLUID & TIRE GAUGE	37.36	01/22	101-53330-218
Total AUTOMOTIVE SUPPLY CO:		247.93		
BAKER & TAYLOR				
2036453429	BOOKS	1,368.70	01/22	206-55110-206
2036473990	BOOKS	15.71	01/22	206-55110-206
2036473991	BOOKS	338.64	01/22	206-55110-206
Total BAKER & TAYLOR:		1,723.05		
COMPLETE OFFICE OF WISCONSIN				
263678	STOCK PAPER	21.98	01/22	101-55300-206
273045	COPY PAPER	130.00	01/22	101-51650-206
Total COMPLETE OFFICE OF WISCONSIN:		151.98		
DIABETES SELF-MANAGEMENT				
012522	MAGAZINE SUBSCRIPTION	16.97	01/22	206-55110-207
Total DIABETES SELF-MANAGEMENT:		16.97		
DISTRICT 2, INC.				
3459	SIMULAIDS ADULT WATER RESCUE TRAINING M	2,247.41	13/21	101-52200-221
Total DISTRICT 2, INC.:		2,247.41		
DONALD HIETPAS & SONS INC.				
010422	MOVED HYDRANT-CAROLE & CEIL ST	6,272.60	13/21	620-53644-254
010422-1	REPAIRED WATER BREAK @ MOASIS & TAYLOR	4,025.40	13/21	620-53644-251
010422-2	CHANGED 12" VALVE ON JEFFERSON ST	2,338.63	13/21	620-53644-250

Invoice	Description	Total Cost	Period	GL Account
Total DONALD HIETPAS & SONS INC.:		12,636.63		
EBBEN, SYNTHEA				
011522 SECURITY DEPOSIT REFUND		100.00	01/22	208-21235
Total EBBEN, SYNTHEA:		100.00		
FASTENAL COMPANY				
WIKIM271622 CABLE TIES		11.50	01/22	101-55200-218
WIKIM271631 CABLE TIES		23.00	01/22	101-55200-218
Total FASTENAL COMPANY:		34.50		
FERGUSON ENTERPRISES #1550				
WN337084-1 STAINLESS STEEL FLANGE		485.75	01/22	620-53634-255
Total FERGUSON ENTERPRISES #1550:		485.75		
FERGUSON WATERWORKS LLC #1476				
350570-1 VALVE BOX & GATE VALVE		2,460.61	01/22	620-53644-251
Total FERGUSON WATERWORKS LLC #1476:		2,460.61		
HACH COMPANY				
12828330 GLASS SAMPLE CELL		121.12	01/22	620-53644-204
Total HACH COMPANY:		121.12		
HOEFLER, MIKE				
01/22 REIMBURSE REIMBURSE FOR LUNCH		114.77	01/22	101-52200-211
Total HOEFLER, MIKE:		114.77		
HOME DEPOT CREDIT SERVICES				
6012880 BAND SAW & SAW TOOL		687.00	13/21	206-55110-221
8023949 SHELVING AND HARDWARE		271.05	13/21	101-51650-242
Total HOME DEPOT CREDIT SERVICES:		958.05		
JX ENTERPRISES INC				
2472905P BRAKES FOR STOCK		272.97	01/22	101-53330-218
2473183P BRAKE PAD & HANDLE #6		368.98	01/22	101-53330-225
2473237P NITROGEN OXIDE SENSOR #6		810.98	01/22	101-53330-225
CM2473469P CORE CREDIT		246.99-	01/22	101-53330-225
Total JX ENTERPRISES INC:		1,205.94		
KERRY'S VROOM SERVICE INC				
9723 INSTALLED NEW WATER PUMP #92		1,775.92	01/22	207-52120-247
9724 REMOVE & INSTALL NEW BATTERY - UNIT#90		307.91	01/22	207-52120-247
9725 REMOVE & INSTALL NEW OXYGEN SENSOR - UNI		211.30	01/22	207-52120-247
9726 REMOVE & INSTALL BRAKE PADS & ROTORS - U		764.87	01/22	207-52120-247
9731 OIL & FILTER CHANGE - UNIT#112		45.15	01/22	207-52120-247
9732 INSTALLED NEW THROTTLE BODY #182		287.29	01/22	207-52120-247

Invoice	Description	Total Cost	Period	GL Account
Total KERRY'S VROOM SERVICE INC:		3,392.44		
LEVENHAGEN OIL CORP 74203A HYDRAULIC OIL		426.30	01/22	620-53634-255
Total LEVENHAGEN OIL CORP:		426.30		
LIBRARY JOURNAL 12816894 MAGAZINE SUBSCRIPTION		104.99	01/22	206-55110-207
Total LIBRARY JOURNAL:		104.99		
LINDNER ACE HARDWARE LITTLE CHUTE 273175-325001 STREET SIGN FASTENERS 273301-325001 MOTOR OIL 273308-325001 BATTERIES		4.76 21.17 50.53	13/21 13/21 13/21	101-53300-218 620-53624-255 206-55110-242
Total LINDNER ACE HARDWARE LITTLE CHUTE:		76.46		
MACQUEEN EQUIPMENT P22324 CUTTING EDGE PLOW #58		1,307.22	01/22	101-53330-225
Total MACQUEEN EQUIPMENT:		1,307.22		
MCCLONE				
6267 1ST QTR AUTO LIABILITY		2,228.00	01/22	201-53620-231
6267 1ST QTR AUTO LIABILITY		1,753.00	01/22	101-51900-231
6267 1ST QTR AUTO LIABILITY		4,540.00	01/22	101-52250-231
6267 1ST QTR AUTO LIABILITY		1,225.00	01/22	207-52120-231
6267 1ST QTR AUTO LIABILITY		5,304.00	01/22	610-53614-231
6267 1ST QTR AUTO LIABILITY		99.00	01/22	620-53924-231
6267 1ST QTR AUTO LIABILITY		598.00	01/22	630-53444-231
6267 1ST QTR POLICE LIABILITY		4,313.00	01/22	207-52120-231
6267 1ST QTR GENERAL LIABILITY		6,215.00	01/22	101-51900-231
6267 1ST QTR GENERAL LIABILITY		159.00	01/22	101-52250-231
6267 1ST QTR GENERAL LIABILITY		441.00	01/22	201-53620-231
6267 1ST QTR GENERAL LIABILITY		277.00	01/22	204-55420-231
6267 1ST QTR GENERAL LIABILITY		890.00	01/22	206-55110-231
6267 1ST QTR GENERAL LIABILITY		6,898.00	01/22	207-52120-231
6267 1ST QTR GENERAL LIABILITY		440.00	01/22	101-51900-231
6267 1ST QTR GENERAL LIABILITY		458.00	01/22	610-53614-231
6267 1ST QTR GENERAL LIABILITY		295.00	01/22	620-53924-231
6267 1ST QTR GENERAL LIABILITY		849.00	01/22	630-53444-231
6267 1ST QTR WORKERS COMP		14,541.00	01/22	101-51900-230
6267 1ST QTR WORKERS COMP		1,575.00	01/22	201-53620-230
6267 1ST QTR WORKERS COMP		1,089.00	01/22	204-55420-230
6267 1ST QTR WORKERS COMP		1,515.00	01/22	610-53614-230
6267 1ST QTR WORKERS COMP		2,181.00	01/22	630-53444-230
6267 1ST QTR WORKERS COMP		649.00	01/22	620-53924-230
6267 1ST QTR WORKERS COMP		12,287.00	01/22	207-52120-230
6267 1ST QTR WORKERS COMP		2,409.00	01/22	101-52250-230
6267 1ST QTR WORKERS COMP		280.00	01/22	101-51900-230
6267 1ST QTR WORKERS COMP		118.00	01/22	206-55110-230
6267 1ST QTR WORKERS COMP		63.00	01/22	207-52120-230
6267 1ST QTR WORKERS COMP		30.00	01/22	610-53614-230
6267 1ST QTR WORKERS COMP		29.00	01/22	620-53924-230

Invoice	Description	Total Cost	Period	GL Account
6267	1ST QTR WORKERS COMP	24.00	01/22	630-53444-230
Total MCCLONE:		73,772.00		
MENARDS - APPLETON EAST				
14200	HARDWARE	31.21	01/22	101-51650-242
14323	PROPANE PORTABLE HEATER	89.99	01/22	620-53644-250
Total MENARDS - APPLETON EAST:		121.20		
MID-STATES ORGANIZED CRIME INFO CENTER				
93029-1010	2022 MEMBERSHIP DUES	200.00	01/22	207-52120-208
Total MID-STATES ORGANIZED CRIME INFO CENTER:		200.00		
NATIONAL REVIEW				
011322	MAGAZINE SUBSCRIPTION	39.00	01/22	206-55110-207
Total NATIONAL REVIEW:		39.00		
OUTAGAMIE WAUPACA LIBRARY SYSTEM				
3816	MICROSOFT 365 LICENSES JANUARY 2022	48.00	01/22	206-55110-209
Total OUTAGAMIE WAUPACA LIBRARY SYSTEM:		48.00		
PFEIFFER, TANYA				
011622	SECURITY DEPOSIT REFUND	100.00	01/22	208-21235
Total PFEIFFER, TANYA:		100.00		
PRIMADATA LLC				
FEBRUARY 2022	FEBRUARY POSTCARD POSTAGE	325.00	02/22	201-53620-226
FEBRUARY 2022	FEBRUARY POSTCARD POSTAGE	325.00	02/22	610-53613-226
FEBRUARY 2022	FEBRUARY POSTCARD POSTAGE	325.00	02/22	620-53904-226
FEBRUARY 2022	FEBRUARY POSTCARD POSTAGE	325.00	02/22	630-53443-226
Total PRIMADATA LLC:		1,300.00		
PROJECT ENTERTAINMENT LLC				
9057601	DEPOSIT FOR 7/15 POOL MOVIE EVENT	259.88	01/22	204-55420-218
Total PROJECT ENTERTAINMENT LLC:		259.88		
R.N.O.W. INC				
2022-61698	REPAIR ARM #6	1,504.49	01/22	101-53330-225
Total R.N.O.W. INC:		1,504.49		
REINDERS INC				
6004932	STEERING PARTS #46	646.08	01/22	101-53330-225
Total REINDERS INC:		646.08		
REMINISCE EXTRA				
0358456432	MAGAZINE SUBSCRIPTION	13.00	01/22	206-55110-207

Invoice	Description	Total Cost	Period	GL Account
Total REMINISCE EXTRA:		13.00		
STAPLES ADVANTAGE				
3497091777	OFFICE SUPPLIES	39.04	01/22	207-52120-206
3497091778	COPY PAPER	73.84	01/22	207-52120-206
3497106017	COPY STAMP	6.99	01/22	101-55300-206
3497616263	INK CARTRIDGES AND STORAGE BOXES	330.53	01/22	101-51420-206
3498054495	NOTARY STAMP-SPRANGERS	40.40	01/22	101-51440-206
3498054496	NAME BADGES AND LANYARDS	17.03	01/22	101-51440-206
3498054497	BADGE INSERTS AND BLACK SHARPIES	20.03	01/22	101-51440-206
CM3497616265	RETURNED MERCHANDISE	35.49-	01/22	101-51650-244
Total STAPLES ADVANTAGE:		492.37		
TRAFX RESEARCH LTD				
211204DA	TRAIL COUNTER 5 YR SOFTWARE SUBSCRIPTIO	500.00	01/22	101-55200-208
Total TRAFX RESEARCH LTD:		500.00		
UNIFIRST CORPORATION				
0970347056	SHIRTS/PANTS	6.08	01/22	101-53330-213
0970347056	LAUNDRY BAGS/WIPERS	10.20	01/22	101-53330-218
Total UNIFIRST CORPORATION:		16.28		
WAUSAU EQUIPMENT COMPANY INC				
7875352	CLEVIS #7	162.97	01/22	101-53330-225
Total WAUSAU EQUIPMENT COMPANY INC:		162.97		
WI DEPT OF JUSTICE-TIME				
455TIME-00000116	TIME SYSTEM & OFFICER SUPPORT FEE	2,046.00	01/22	207-52120-204
Total WI DEPT OF JUSTICE-TIME:		2,046.00		
WITTMANN, STEVE				
01/22 REIMBURSE	REIMBURSE FOR FUEL	8.36	01/22	101-52200-218
Total WITTMANN, STEVE:		8.36		
Grand Totals:		112,736.85		

Report GL Period Summary

Vendor number hash: 215719
 Vendor number hash - split: 381881
 Total number of invoices: 70
 Total number of transactions: 105

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	112,736.85	112,736.85

Terms Description	Invoice Amount	Net Invoice Amount
Grand Totals:	<u>112,736.85</u>	<u>112,736.85</u>

Report Criteria:

Invoice Detail.Voided = {=} FALSE



Item For Consideration

For Board Review On: February 2, 2022
Agenda Item Topic: CORP Approval

Prepared On: January 25, 2022
Prepared By: John McDonald
Parks, Recreation, & Forestry

Report: Staff has worked with our consultant Rettler Corporation to present a final draft of the Comprehensive Outdoor Recreation Plan based on community, staff, Park Planning Committee, and Board input. Approval of this plan will maintain Village eligibility to apply for and receive federal and state grants. The plan is also intended to guide the Village in continuing to meet the open space and recreation needs of its citizens over the next five years. Our consultant is here to share their presentation.

Comprehensive Outdoor Recreation Plan link:
https://www.dropbox.com/sh/ghzn2fzvhwtx6ir/AAC_gU4pk1tH9vxrwdqbCrHta?dl=0

Fiscal Impact: Not Applicable.

Recommendation/Board Action: Staff is recommending the approval of the 2022-2026 Village of Little Chute Comprehensive Outdoor Recreation Plan (CORP).

Respectfully Submitted,
John McDonald – Parks, Recreation, & Forestry Department

VILLAGE OF LITTLE CHUTE
COMPREHENSIVE OUTDOOR
RECREATION PLAN
UPDATE



LITTLE CHUTE VILLAGE BOARD MEETING

February 02, 2022 | 6:00pm | Village Hall



DRAFT 3 2022-2026
DECEMBER 2021
PROJECT No. 21.002

RETTLER
corporation

RETTLER
corporation

COMPREHENSIVE OUTDOOR RECREATION PLAN (CORP)



VILLAGE OF LITTLE CHUTE PARKS, RECREATION, AND FORESTRY MISSION STATEMENT

“The Village of Little Chute seeks to provide a park and recreation system that will meet the needs of our current residents and future generations, preserve and protect the Village’s open space, water, historical and natural resources, and provide a park and recreation program that is designed to enhance the community’s quality of life.”





PARKS & OPEN SPACE

- Parks, public open space, and recreation facilities are increasingly important for the following reasons. Parks:

- Influence community image and morale
- Promote health, welfare, and safety
- Provide leisure time opportunities
- Contribute to social and community involvement
- Protect and celebrate community history
- Preserve natural resources and connection to nature
- Contribute to effective storm water management
- Benefit the community economically

Good planning is essential to make sure these services are provided in an efficient and logical manner.





COMPREHENSIVE OUTDOOR RECREATION PLAN (CORP)

- A formal document designed to assist communities in planning and developing parks and open space.
- A CORP:
 - Establishes park-related goals and objectives.
 - Updates demographic information about the Village.
 - Inventories existing park and recreation facilities.
 - Analyzes parkland and recreation needs by several metrics.
 - Customizes recommendations by collecting and incorporating community input.
 - Integrates the recommendations into a Capital Improvements Plan in which each project is described and given a priority for completion.
 - Identifies a list of potential funding programs and grant opportunities.
 - Approval is required for a municipality to apply for and receive State and Federal Grants.



CORP – TABLE OF CONTENTS



- Section I: Introduction
- Section II: Community Description
- Section III: Parkland Inventory
- Section IV: Parkland Analysis
- Section V: Needs Assessment
- Section VI: Recommendations
- Section VII: Implementation Strategies
- Section VIII: References
- Appendix

CORP – SECTIONS I AND II

INTRO & COMMUNITY DESCRIPTION



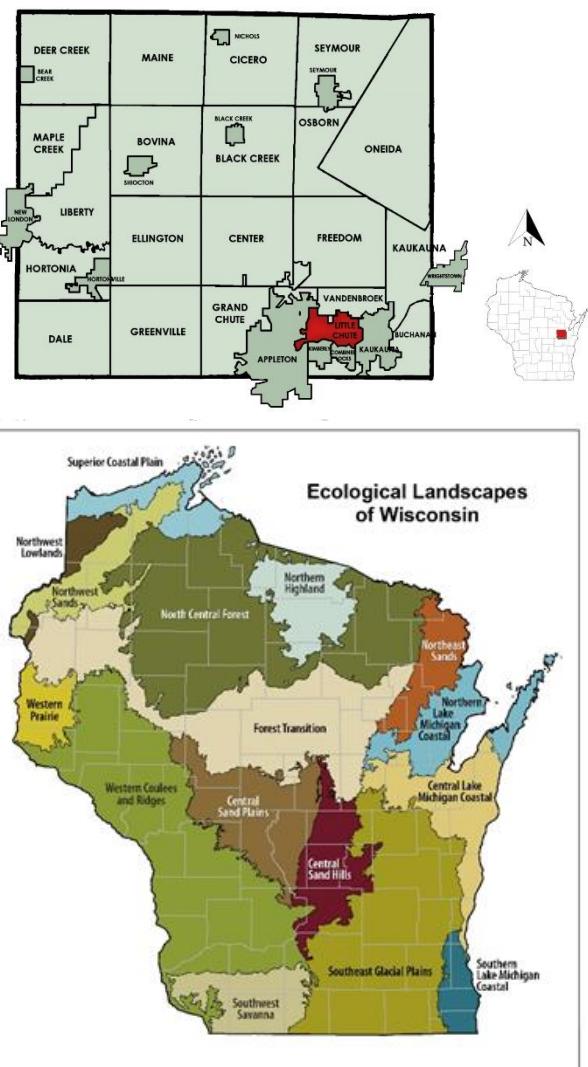
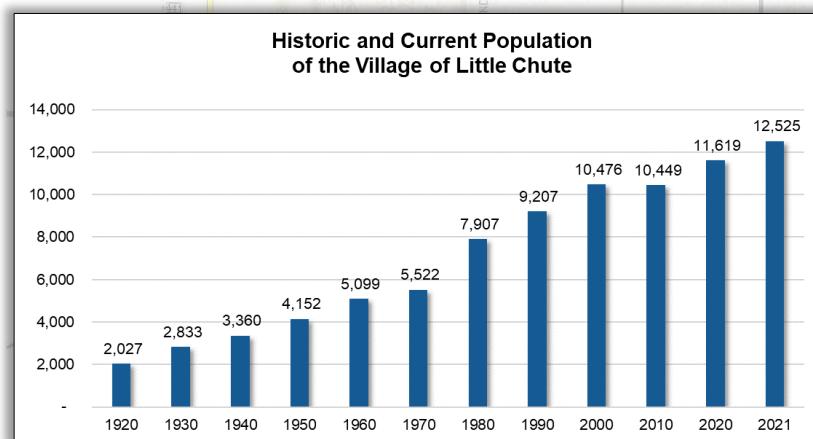
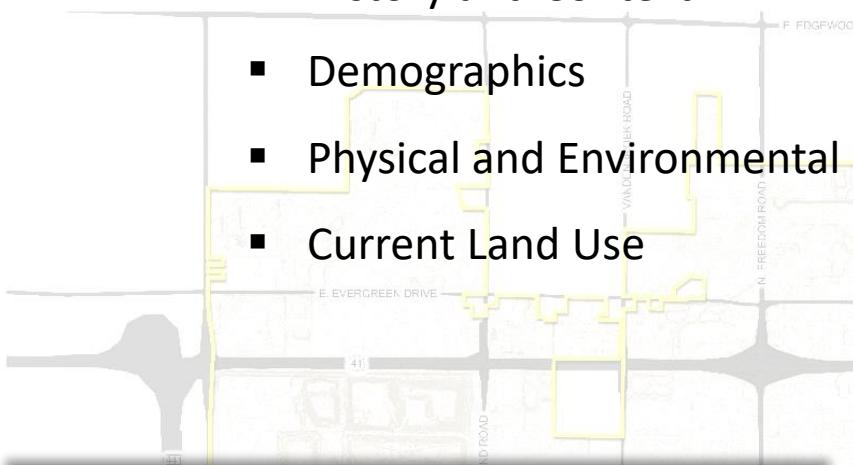
INTRODUCTION

- Plan and Purpose
- Mission Statement
- Goals and Objectives
- Past Planning & Accomplishments
- Planning Process

COMMUNITY DESCRIPTION

- History and Context
- Demographics
- Physical and Environmental
- Current Land Use





Source: Wisconsin Department of Natural Resources



Little Chute
ESTABLISHED 1848

CORP – SECTION III

PARKLAND INVENTORY

The following definitions used in this plan are imported from the previous 2016-2020 Little Chute CORP and the *Guidelines for the Development of Local Comprehensive Outdoor Recreation Plans* published by the Wisconsin DNR, which are in turn based on the National Recreation and Park Association (NRPA) terms.

Little Chute Outdoor Recreation Facilities Terminology

Classification	General Description	Preferred Size	Service Area	Village Examples
Mini Park	<ul style="list-style-type: none">Used to address limited, isolated, or unique recreational needs.Contains greenery, seating areas, gazebo, fountain, or historical marker or art project as central focus.Often created on a single urban lot or remnant parcel.	1 acre or less	1/4-mile radius	<ul style="list-style-type: none">Hietpas/Jaycee Tot LotMcKinley Tot LotMiller Lane Tot LotP. Van Zeeland Tot Lot
Neighborhood Park	<ul style="list-style-type: none">Basic unit of the park system.Recreational and social focus of the neighborhood.Informal active and passive recreation.Typical amenities include: shelters, picnic areas (with tables and grills), drinking fountains, and pathways.	5-15 acres	1/4 to 1/2-mile radius	<ul style="list-style-type: none">Creekview ParkLegion ParkVan Lieshout Park
Community Park	<ul style="list-style-type: none">Focus is on meeting community-based recreation needs and/or preserving unique landscapes and open spaces.Provides a combination of intensive and non-intensive development. In addition to the facilities provided at neighborhood parks, community parks may provide natural features, trails, swimming pools, picnic areas, elaborate playfields, game courts, ice skating, shelters, or sanitary facilities and ample off-street parking.	25+ acres	1 to 2-mile radius	<ul style="list-style-type: none">Doyle ParkHeesakker Park
Special Use Park	<ul style="list-style-type: none">Covers a broad range of parks and recreation facilities oriented toward a single-purpose use.	Varies	Varies	<ul style="list-style-type: none">Heritage ParkIsland Park
School Park	<ul style="list-style-type: none">Parks associated with a school site that help fulfill the space requirements for other classes of parks, such as mini or neighborhood parks.	Varies	Varies	Little Chute Elementary, Middle, and High School



CORP – SECTION III

PARKLAND INVENTORY

Section III: Parkland Inventory

Van Lieshout Park
(19.58 acres)
721 W. Elm Drive

Van Lieshout Park is located centrally in the Village. Site amenities and recreation facilities include:

- Multiluse Trails
- Open Space
- Picnic Area
- Playground Equipment
- Baseball
- Football
- Soccer
- Volleyball (sand)
- Basketball
- Sledding Hill
- Concession
- Drinking Water
- Off-Street Parking
- Restrooms
- Open 40'x34' shelter with electricity and picnic tables
- Indoor Rec Center (enclosed 40'x36' temperature controlled indoor facility with kitchenette, electricity, indoor restrooms, and seating for up to 75 guests)







Village of Little Chute Comprehensive Outdoor Recreation Plan Page | 31

Section III: Parkland Inventory

Community Parks

Doyle Park
(16.19 acres)
100 Van Buren Street

Doyle Park is located in the far south-central part of the Village along the Fox River. Site amenities and recreation facilities include:

- Open Space
- Picnic Area
- Playground Equipment
- Batting Cages
- Softball/Baseball Fields
- Volleyball (sand)
- Basketball
- Tennis Courts
- Fishing
- Swimming (pool and water slide)
- Concessions
- Drinking Water
- Off-Street Parking
- Restrooms
- Canal Shelter (open 60'x25' with electricity and picnic tables)
- Cheese Fest Shelter (90'x46' shelter with enclosed kitchen, electricity, and picnic tables)
- Band Stage (open 30'x54' stage with electricity)







Village of Little Chute Comprehensive Outdoor Recreation Plan Page | 32

Section III: Parkland Inventory

Special Use Parks

Heritage Park
(0.36 acres)
319 W. Lincoln Avenue

Heritage Park is a small triangular park located near the Fox River in the south center of the Village at the intersection of W. Lincoln Avenue and N. Washington Street. Site amenities include:

- Picnic Area
- Drinking Water
- Shelter/Pavilion
- Benches






Village of Little Chute Comprehensive Outdoor Recreation Plan Page | 34

Section III: Parkland Inventory

Legion Park
(8.8 acres)
1125 Grand Avenue

Legion Park is located in the central part of the Village just south of W. North Avenue. Site amenities and recreation facilities include:

- Multiluse Trails
- Open Space
- Picnic Area
- Playground Equipment (on adjoining school property)
- Batting Cages
- Softball/Little League Baseball (3 fields/1 lighted)
- Basketball (half court)
- Skate Park
- Concessions
- Restrooms
- Drinking Water
- Off-Street Parking
- Shelter
 - 88'x42' shelter with electricity and picnic tables



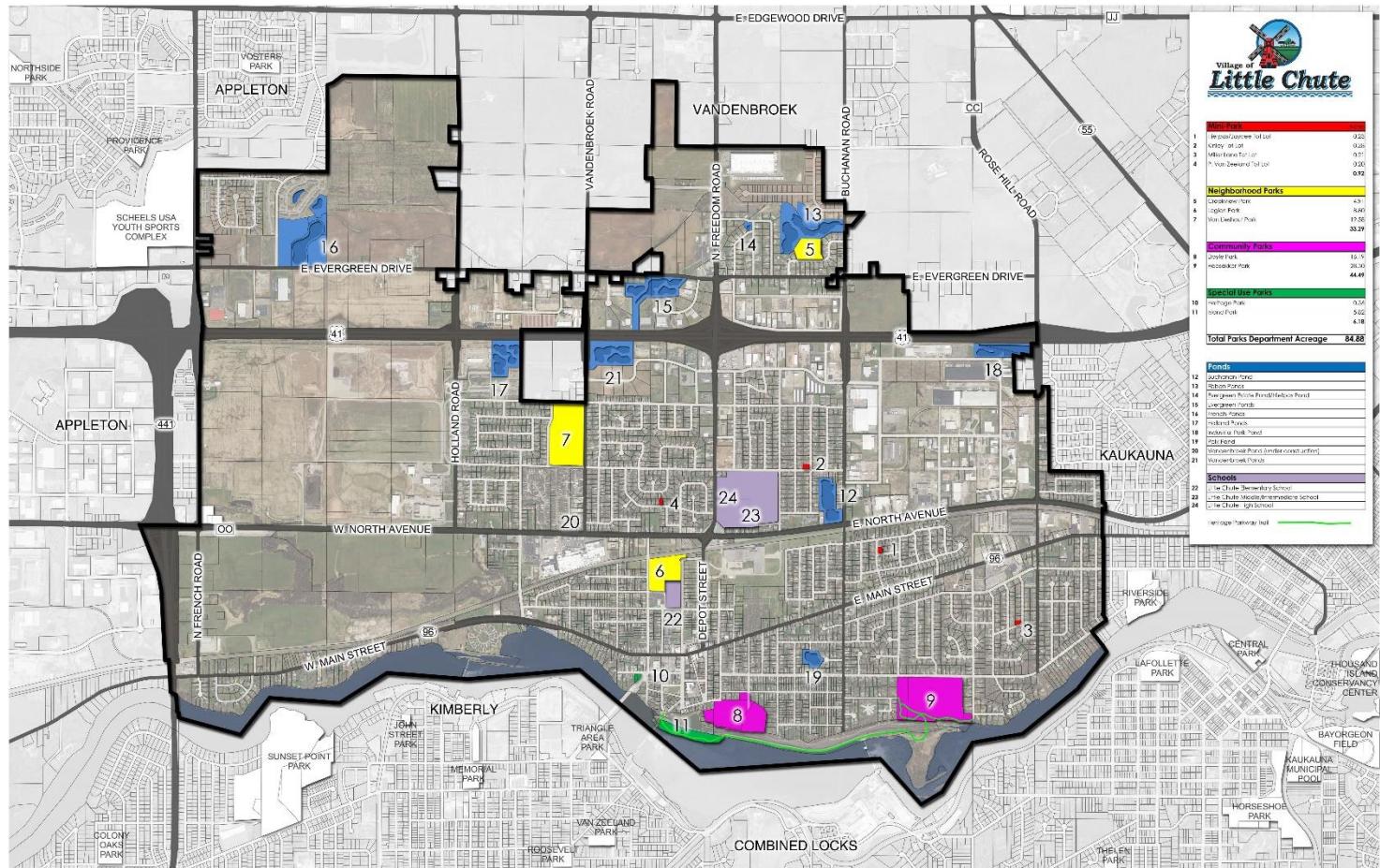




Village of Little Chute Comprehensive Outdoor Recreation Plan Page | 30

CORP – SECTION III

PARKLAND INVENTORY



VILLAGE OF LITTLE CHUTE
PARK LOCATION MAP





Little Chute
ESTABLISHED 1848

CORP – SECTION III

PARKLAND INVENTORY

Village of Little Chute Park Amenity Matrix

		Trails	Passive Areas			Active Games			Hard Surfaced Courts		Seasonal		Special		Shelters & Amenities														
		Lake/Pond/River	Open Space	Playground Equipment	Baseball	Batting Cages	Football	Rugby	Soccer	Volleyball Courts (sand)	Basketball	Pickleball	Tomis ="high neck, youth striped	Fishing	Kayaking	Ice Skating	Swimming	Mountain Biking Facilities	Shade Park	Berches	Concessions	Drinking Water	Food Prep Area	Off Street Parking	Porta Tables	Restrooms	Shade Structure	Shelter/Pavilion	Stage
Min-Park	Acres	Address																											
1 Hietpas/layee Tot Lot	0.23	1202 Hietpas Street			X																X			X				X	
2 Kinley Tot Lot	0.26	1601 Grant Street		X																	X			X					
3 Miller Lane Tot Lot	0.21	801 Miller Lane		X																	X			X					
4 P. Van Zeeland Tot Lot	0.20	124-1/2, Greenfield Drive		X																				X					
	0.92																												
Neighborhood Parks		Acres	Address																										
5 Creekview Park	4.91	900 Harvest Trail	X	X	X	X															X			X			X		X
6 Legion Park	8.80	1125 Grand Avenue	X	X	X*		X			3	X										X	X	X	X	X	X	X	X	
7 Van Lishout Park	19.58	721 W. Elm Drive	X	X	X	X	X	X	X	X	X*									X	X	X	X	X	X	X	X		
	32.29																												
Community Parks		Acres	Address																										
8 Doyle Park	16.19	100 Van Buren Street	X	X	X	X		X		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X		
9 Heesacker Park	28.30	1509 E. Lincoln Avenue	X	X	X	X		X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X		
	44.49																												
Special Use Parks		Acres	Address																										
10 Heritage Park	0.36	319 W. Lincoln Avenue	X																		X	X	X	X	X	X	X	X	
11 Island Park	5.82	100 Monroe Street	X	X	X															X	X		X	X					
	6.18																												
Total Parks Department Acreage		84.88																											



CORP – SECTION IV

PARKLAND ANALYSIS

LITTLE CHUTE PARKS

- 11 Village-owned NRPA-classified park sites
 - 4 Mini Parks
 - 3 Neighborhood Parks
 - 2 Community Parks
 - 2 Special Use Parks

PARKLAND ANALYSIS APPROACH

- NRPA Acreage Standards
- Regional Parkland Comparison
- NRPA Service Area Evaluation
- NRPA Recreation Standards
- Community Input

CORP – SECTION IV

PARKLAND ANALYSIS



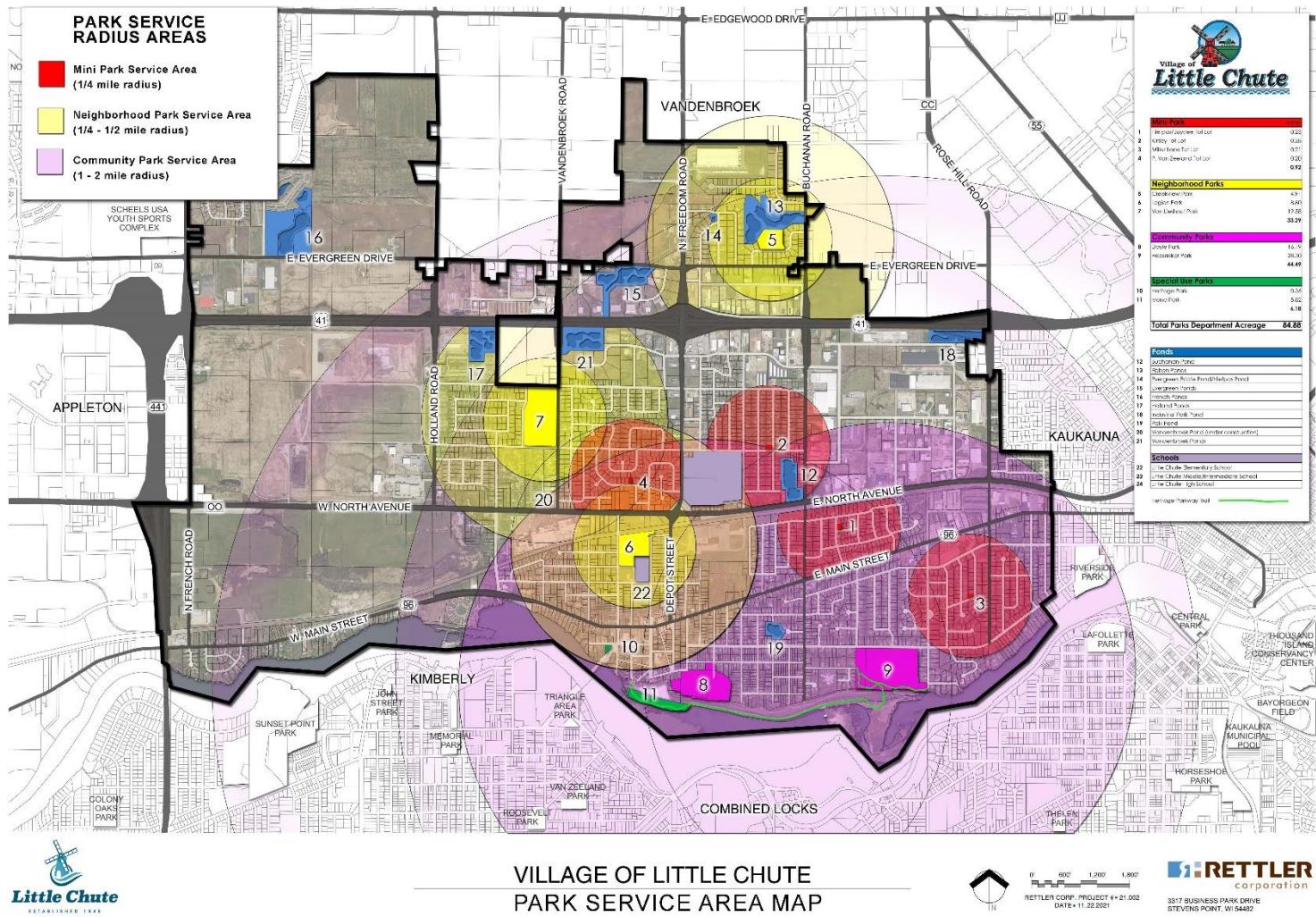
LITTLE CHUTE COMPARISON TO NRPA ACREAGE RECOMMENDATIONS		
Park Type	Recommended Acres per 1,000 Residents	Little Chute Park Acreage per 1,000 Residents
Mini Parks	0.25 - 0.5 acres	0.07 acres
Neighborhood Parks	1 - 2 acres	2.66 acres
Community Parks	5 - 8 acres	3.55 acres
Special Use Parks	N/A	0.49 acres
TOTAL NRPA CLASSIFIED PARKLAND	6.25 – 10.5 acres	6.28 acres
TOTAL VILLAGE OWNED PARKLAND	N/A	6.78 acres

CORP – SECTION IV

PARKLAND ANALYSIS



Little Chute

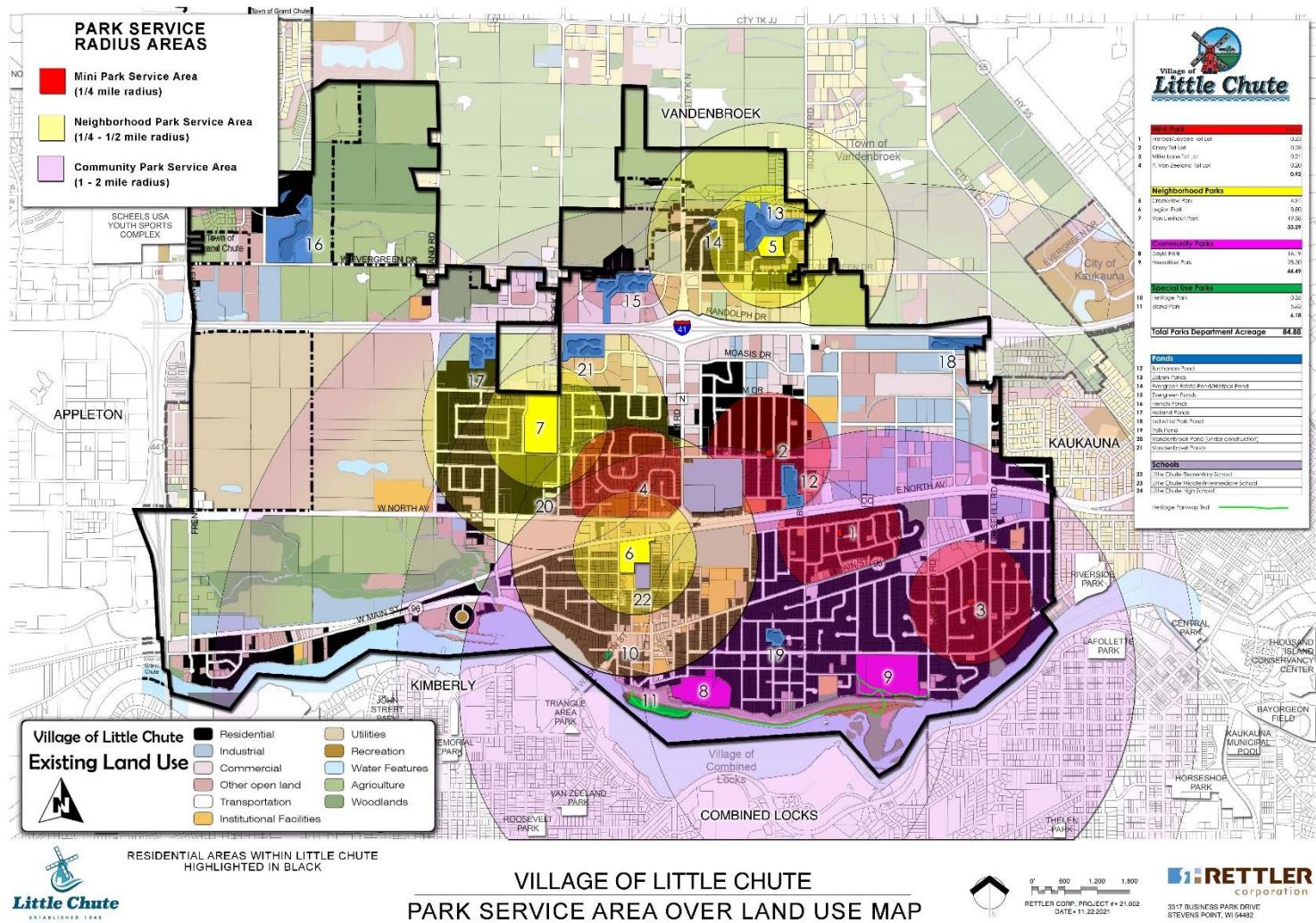


CORP – SECTION IV

PARKLAND ANALYSIS



Little Chute



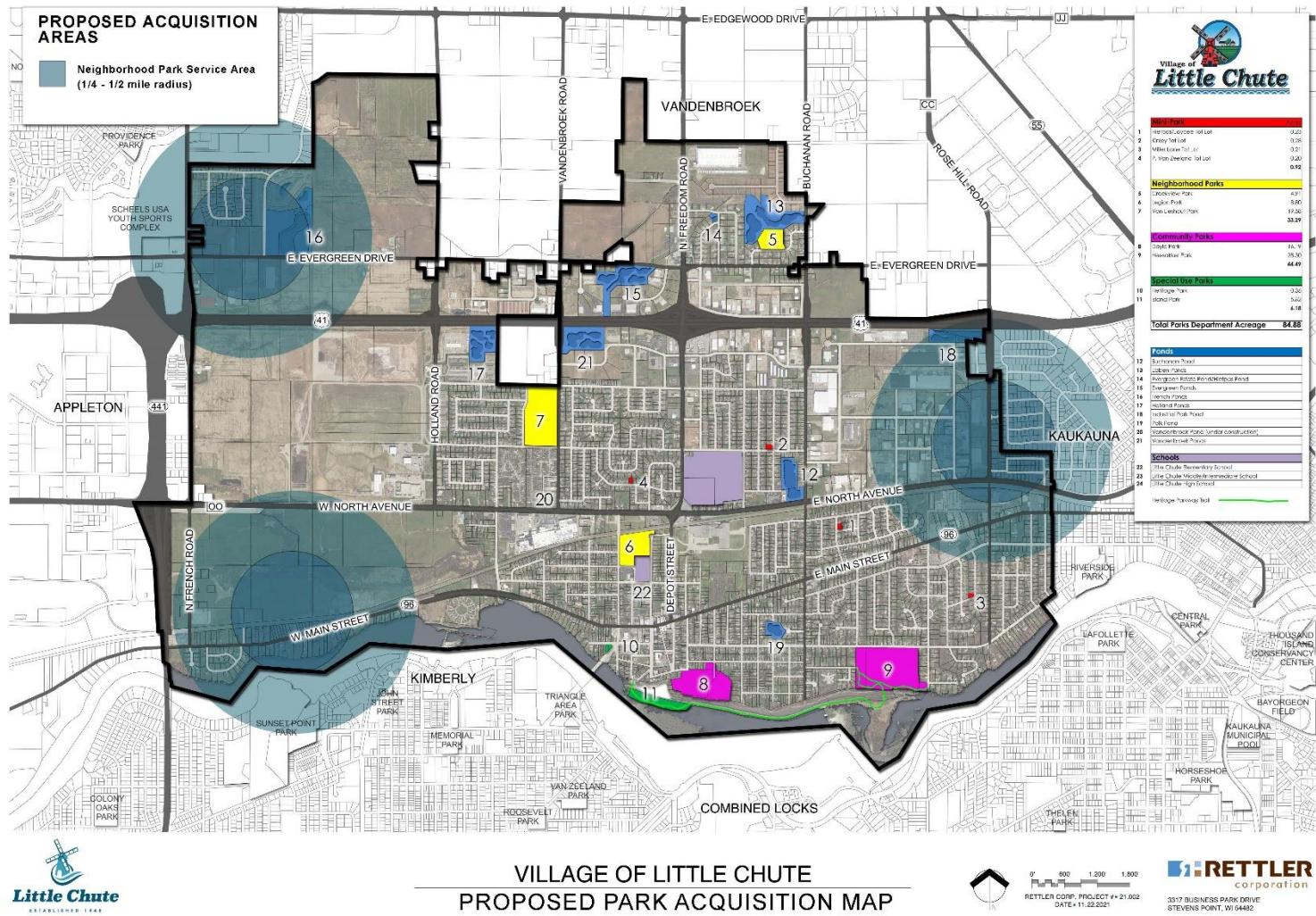
SERVICE AREA OVER LAND USE MAP

CORP – SECTION IV

PARKLAND ANALYSIS



Little Chute



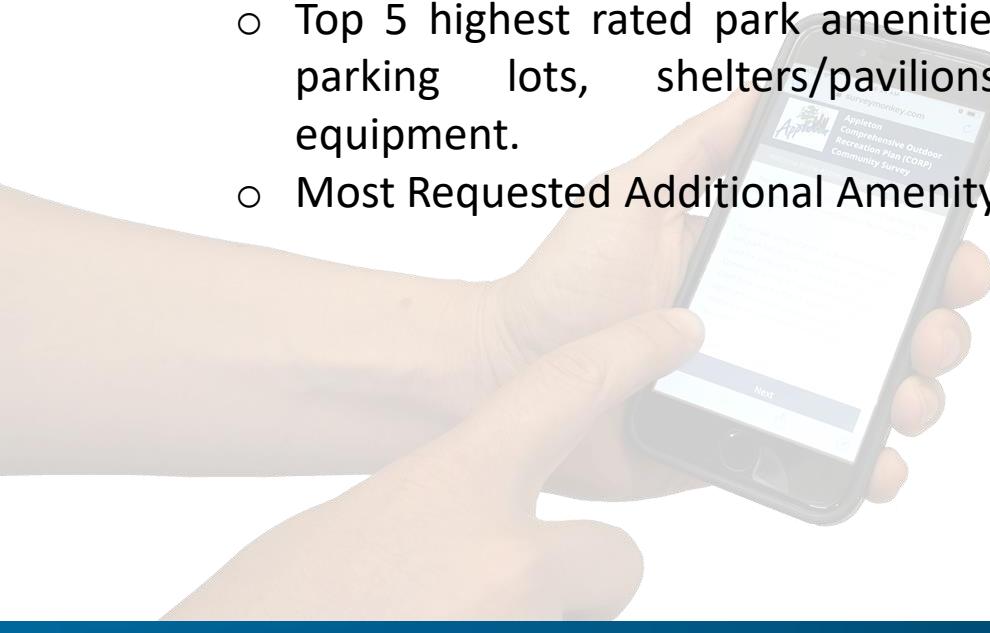


CORP – SECTION V

NEEDS ASSESSMENT

- Online Surveys
 - Community – April 2021
- Community Input Meetings
 - Van Lieshout Park – Sept 8
 - Legion Park – Sept 8
 - Doyle Park – Sept 22
 - Heesakker Park – Sept 22
 - Creekview Park – Sept 28
- Other Input Methods Made Available: email, comment sheets, group discussions at meetings.
- Park Staff – September 8

- Selected Input Highlights
 - Heesakker Park is the most used park, followed by Doyle Park, Heritage Parkway Trail, Van Lieshout, and Island parks.
 - 88% are “Satisfied” or “Very Satisfied” with park system.
 - Top 5 highest rated park amenities: trails, park signage, parking lots, shelters/pavilions, and playground equipment.
 - Most Requested Additional Amenity: Trails



CORP – SECTION VI

RECOMMENDATIONS

Section VI: Recommendations

6.0 RECOMMENDATIONS

The primary purpose of this Comprehensive Outdoor Recreation Plan is to guide the Village in the development of lands and facilities- both existing and future- and to satisfy the outdoor recreation and open space needs of the residents and visitors of Little Chute. The recommendations listed below are based on information gathered from the community, the consultant's professional judgement and experience, and discussions with the Village Parks, Recreation, and Forestry Department.

6.1 General Recommendations

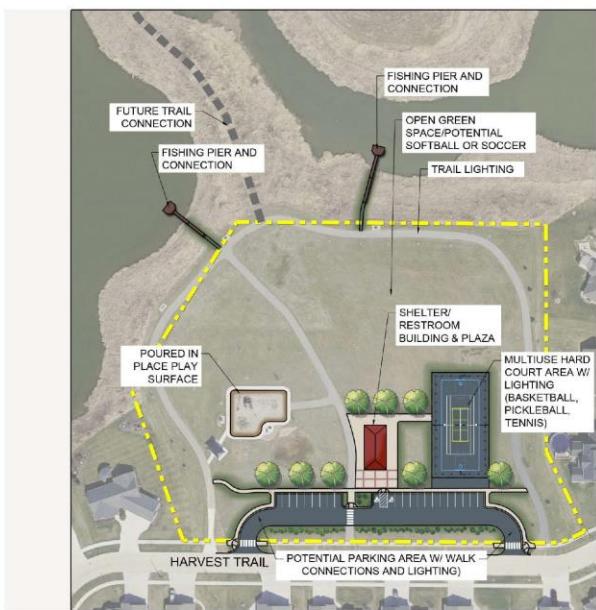
The following is a list of general recommendations regarding acquisition and development needs, and for general park improvements.

Section VI: Recommendations

5. CREEKVIEW PARK

Neighborhood Park
4.91 acres

N 0 120



RECOMMENDATIONS SUMMARY:

- Poured-in-Place Playground Surface
- Restroom/Shelter Building and Plaza
- Multiuse Hard Court Allowance
- Parking Lot (~23 spaces)
- Trail Lighting Allowance
- Fishing Pier (2)
- Park Master Plan Allowance
- Landscaping Allowance
- Site Security Allowance
- Site Amenity Allowance
- Informational Wayfinding Signage Allowance

s and Provision for Persons with Disabilities:
describes a site, building, facility, or portion thereof that complies with the Americans with Disabilities Act Accessibility Guidelines (ADAAG) as interpreted by the Wisconsin Department of Commerce in the Wisconsin Administrative Code and Register for

use to upgrade existing facilities and parklands features that will

Section VI: Recommendations

9. HEESAKKER PARK (EAST)

Community Park
28.30 acres

N 0 200'



RECOMMENDATIONS SUMMARY:

- Parking Lot (by Garfield)
- Parking Lot (by E Lincoln Ave)
- Parking Lot Addition (by Sanatorium Lot)
- Shelter Relocation Allowance
- Restroom Building
- Sand Volleyball Improvements
- Pickleball/Multiuse Courts
- Exercise Equipment & Asphalt Path Allowance
- Informational Wayfinding Signage Allowance
- Two-stall Restroom (Garfield)
- Relocated Rugby Field
- Landscape Buffer Allowance (by lots)
- Park Master Plan Allowance
- Park Signage Allowance
- Ice Rink Improvements
- Trail Lighting Allowance
- Scenic Overlook
- New Connecting Trail
- Site Security Allowance
- Site Amenity Allowance

CORP – SECTION VII

IMPLEMENTATION STRATEGIES



Little Chute

A CORP is a high-level planning tool, containing recommendations and guidelines. Approving this document does not obligate a community to implement any of the items listed. Each item will have to be approved by the Village in the usual process. Master Plans and more specific cost estimates are recommended.



CORP – PROCESS OVERVIEW

1. Data Gathering

- Village and County GIS (mapping)
- US Census, DNR, DOA, NRPA Standards and Guidelines
- Existing Plans (i.e. Village Comprehensive Plan, previous CORP, etc.)
- Park Site Visits (Oct 5)

2. Community Input

- Online Surveys (April)
- Input Meetings (Sept)

3. CORP Draft / Review & Refining

- Rough/Preliminary Draft Plan created and sent to Village for comment and review (Oct 22)
- Draft 2 (Dec 3)
- Updated Draft sent to Park Planning Committee (Dec 21)

4. Final Draft Presentation

- Present CORP to Village Board (Feb 2, 2022)



THANK YOU

QUESTIONS?





Item For Consideration

For Board Review On: February 2, 2022
Agenda Item Topic: Donation Request &
Budget Adjustment

Prepared On: January 25, 2022
Prepared By: John McDonald
Parks, Recreation, & Forestry

Report: The department has received a \$2,300 donation from Fox Communities Credit Union for a kayak storage rack. Funds will go towards the purchase of kayaks, paddles, safety equipment, and materials to build apparatus. Please see the attached graphic for details.

Fiscal Impact: Budget Adjustment

General Fund

Donations (Revenue)	+2,300
Recreation – Spall Equipment (Expense)	+2,300

Recommendation/Board Action: Staff is recommending the approval of the \$2,300 donation from Fox Communities Credit Union towards the kayak storage rack and applicable budget adjustment.

Respectfully Submitted,

John McDonald – Parks, Recreation, & Forestry Department



Lifetime Kokanee 10'6" Tandem Kayak – 2



Item	Quantity
Kayak	2
Oar (7ft.)	4
Adult Lifejacket	2 - 4 pk
Youth Lifejacket	2

Lifetime Tioga 120" Kayak, 2 Pack



Item	Quantity
Kayak (w/oars)	1
Adult Lifejacket	2 - 4 pk



Item For Consideration

For Board Review On: February 2, 2022

Agenda Item Topic: Memorandum of Understanding -
Fox Communities Credit Union

Prepared On: January 25, 2022

Prepared By: John McDonald
Parks, Recreation, & Forestry

Report: Staff has worked with Fox Communities Credit Union to create a Memorandum of Understanding to accept donation funds for a kayak storage rack unit. The MOU attached describes FCCU's contributions towards the storage rack. FCCU will be providing funds to purchase kayaks, paddles, lifejackets, and unit hardware. Park Planning Committee has unanimously approved the MOU with FCCU. Please see attached complete MOU.

Fiscal Impact: Not Applicable.

Recommendation/Board Action: The Park Planning Committee and staff are recommending the approval of the Memorandum of Understanding between Fox Communities Credit Union and the Village of Little Chute.

Respectfully Submitted,

John McDonald – Parks, Recreation, & Forestry Department



VILLAGE OF LITTLE CHUTE PARKS, RECREATION, AND FORESTRY DEPARTMENT SPONSORSHIP AGREEMENT

By this Sponsorship Agreement (“Agreement”) entered into this _____ day of January, 2022, by and between the **Village of Little Chute**, hereinafter referred to as “Village”, and **Fox Communities Credit Union**, hereinafter referred to as “Sponsor”, the parties hereby agree as follows:

RECITALS

The Village feels it is in the best interests of Little Chute taxpayers and the Village’s park amenity users to have the Village be able to offer various park amenities. Specifically, the Village Parks, Recreation, and Forestry Department wishes to develop a mutual understanding for the development and inclusion of a rentable canoe/kayak site.

Sponsor wishes to make a sponsorship payment to the Village, and the Village desires to accept such payment, for the sole purpose of assisting with financing and establishing a canoe/kayak rental program in the Village (“Kayak Program”).

The goal is for canoe/kayak rentals to be available at Heesakker Park, at Sanitorium Road. The Park address is 1509 East Lincoln Avenue, Village of Little Chute.

The Kayak Program will be operated through Kayak Wisconsin LLC. All users will rent/reserve times to use the Kayak amenities.

AGREEMENT

1. **Sponsorship.** Sponsor agrees to pay to the Village \$2,300 (the “Payment”) pursuant to the terms of this Agreement.

2. **Payment.** The Payment required hereunder will be issued to the Village of Little Chute Parks, Recreation, and Forestry Department in one lump sum, on or about February 4, 2022. Rentals will not occur until after payment has been made.

3. **Services/Materials Provided.**

- I. The Village will provide the following toward the rentable canoe/kayak site:
 - a. Area to install 4x4 cedar posts
 - b. Raised concrete slab where storage rack can be mounted
 - c. Area to have a “Kayak Wisconsin” sign installed
 - d. Elevated location for “Kayak Wisconsin” camera to be installed

II. Sponsor will provide the following toward the Kayak Program, in the form of a donation of \$2,300.00. It is intended that such donation amount cover the following:

- a. Kayaks
 - i. Qty. 1 – Lifetime Kokanee 10'6" Tandem Kayak
 - ii. Qty. 1 – Lifetime Tioga 120" Kayak, 2 Pack
- b. 4 Paddles
- c. 4 adult life jackets
- d. 2 youth life jackets
- e. Unit hardware and wood
 - i. 4x4 cedar posts
 - ii. nuts, bolts, washers

III. Kayak Wisconsin will provide the following toward the Kayak Program:

- a. Rentable services
- b. Camera
- c. Personnel to run website
- d. Equipment tote for life jackets and paddles
- e. Locking system for kayaks
 - i. Cables to connect kayaks to cedar posts

4. **Timeline for Installation.** [See Attachment A.]

5. **Warranties.** The Village represents and warrants that:

- The Village has full right and legal authority to execute and to fully perform this Agreement in accordance with its terms, without violating the rights of any other person.
- The Village attests that it holds any and all necessary governmental licenses, permits or other authorizations pertaining to the Kayak Program and this Agreement.
- The Village complies with and will continue to comply with all applicable laws, regulations and ordinances pertaining to the Kayak Program.
- The Village maintains a policy of insurance covering general liability exposures to the public, with limits of at least \$1 Million per occurrence.
- The Village shall not use Sponsor's name, logo, or trademarks in any manner that would suggest or imply endorsement of political views or religious beliefs, including, without limitation, in connection with any campaign activity for or against a political candidate or in connection with any lobbying activity.

6. **Nondiscrimination.** It is mutually agreed that there shall be no discrimination on the basis of a person's race, color, creed, religion, national origin, ancestry, citizenship, gender, sexual orientation, age, or disability.

7. **Default.** If either party to this Agreement fails to perform any of its warranties, covenants and obligations under this Agreement, and such failure continues for a period of thirty (30) days after the non-performing party receives written notice of the default from the other party, and such non-performance remains uncured after such 30-day period, then the aggrieved party may terminate this Agreement by giving notice of termination. Upon termination, all rights and obligations of the parties under this Agreement shall cease.

8. **Waiver of Liability.** The Village does hereby waive, release and discharge any and all claims for damages for personal injury, death, property damage, any claim in tort, or any other claim, regardless of legal theory, that may hereafter accrue as a result of Sponsor's payment under this Agreement. In no event shall Sponsor or its officers, members, employees or agents, be responsible or liable for any direct, indirect, special, incidental, consequential damages, lost profits, or any other economic or physical loss or damage to any individual regardless of legal theory as a result of Sponsor's payment(s) under this Agreement.

9. **Indemnification.** The Village agrees to indemnify and hold Sponsor harmless from any and all claims, liability and damages, as a result of Sponsor's payment(s) under this Agreement.

10. **Publicity.** Any press release or specific articles relating to this Agreement must be mutually agreed by the Village and Sponsor prior to being released to the media.

11. **Assignment.** This Agreement, and the rights and benefits hereunder, may not be assigned by either party without prior written consent of the other party, which consent shall be in the sole and absolute discretion of the non-assigning party.

12. **Relationship of the Parties.** Notwithstanding any provisions to the contrary in this Agreement, the parties agree that their relationship with respect to this Agreement is that of independent contractors only, and no provisions of this Agreement shall be construed so as to create any other type of status or relationship between the parties.

13. **Governing Law.** The validity, interpretation construction, performance, enforcement and remedies of, or relating to, this Agreement and the rights and obligations of the parties hereunder shall be governed by and construed in accordance with the substantive laws of the State of Wisconsin, without regard to the conflict of law principles, rules or statutes or any jurisdiction.

14. **Entire Agreement.** This Agreement constitutes the entire agreement of the parties with regard to the matters referred to herein, and supersedes all prior oral and written agreements, if any, of the parties in respect hereto. This Agreement may not be modified or amended except by written agreement executed by both parties hereto.

The parties hereto have executed this Agreement, as of the date first above written.

SPONSOR NAME

Fox Communities Credit Union
3401 E. Calumet St.
Appleton, WI 54915-4757
920-993-9000

Cathy Harvath, Vice President - Marketing
Authorized Signature and Title

Date

VILLAGE OF LITTLE CHUTE

Village Hall
108 W. Main Street
Little Chute, WI 54140

Michael Vanden Berg, Village President
Authorized Signature and Title

Date

ATTACHMENT A

Timeline for Installation

I. The Village of Little Chute will work to maintain the following timeline:

- a. January/February 2022
 - i. Submit proposed Agreement(s) to Village Board for approval
 - ii. Obtain final approval of Agreement(s)
 - iii. Submit to Sponsor - Application for donation
 - iv. Request donation check be sent to Parks, Recreation, and Forestry Department
- b. February-April
 - i. Purchase and store materials listed in Section 3.II., a-e
 - ii. Work with Kayak Wisconsin to establish marketing and advertising for rentable units
 - iii. Submit donor board information to a sign company
- c. April-May
 - i. Install concrete slab and storage rack
 - ii. Install donor/rules signage
 - iii. Connect with Kayak Wisconsin for installation of their equipment
 - iv. Create advertisement for Grand Opening for June/July 2022



Item For Consideration

For Board Review On: February 2, 2022

Agenda Item Topic: Memorandum of Understanding -
Kayak WI

Prepared On: January 25, 2022

Prepared By: John McDonald
Parks, Recreation, & Forestry

Report: Staff has worked with Kayak, WI to offer kayak renting services at the Kayak Launch in Heesakker Park on Sanitorium Road. Currently Kayak WI renting services are held at Mueller Park in the Town of Wrightstown and Sunset Park in Kimberly WI. The Memorandum of Understanding outlines all terms and conditions. Kayak WI will provide a web portal for bookings, security camera, Bluetooth locks and security cameras, equipment tote for lifejackets and paddles, signage, customer service to customers. Park Planning Committee has unanimously approved the MOU with Kayak WI. Please see attached complete MOU.

Fiscal Impact: The Village would receive 20% of all rental revenue at the end of each season.

Recommendation/Board Action: The Park Planning Committee and staff are recommending the approval of the Memorandum of Understanding with Kayak WI.

Respectfully Submitted,

John McDonald – Parks, Recreation, & Forestry Department



MEMORANDUM OF UNDERSTANDING

BETWEEN

KAYAK WISCONSIN AND VILLAGE OF LITTLE CHUTE

It is in the best interest of the taxpayers and our park amenity users that we work to provide the best possible amenities. Specifically, it is in the best interest of all parties involved that there is a mutual understanding for the development of a kayak rental program. It is in the spirit that we, the Village of Little Chute and Kayak Wisconsin, LLC enter into the following contractual agreement.

Services/Materials Provided

I. The Village of Little Chute will provide the following towards the rentable canoe/kayak site:

- a. Kayak Stand (possibly cedar) to be installed on The Village of Little Chute property. Stand will either be surface mounted to concrete slab supplied by the Village of Little Chute or directly embedded.
- b. Posted donor and rules signage
- c. Paddles, Kayaks, Lifejackets
- d. ~~A~~ Elevated location for Kayak Wisconsin camera to be installed.

II. Kayak Wisconsin will provide the following towards the kayak rental site:

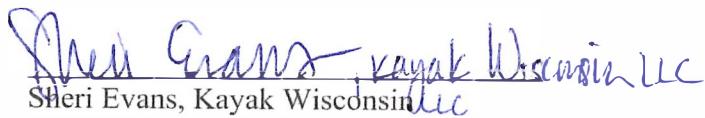
- a. Web portal for bookings
- b. Security Camera
- c. Bluetooth locks and security cameras
- d. Equipment tote for lifejackets and paddles
- e. Kayak Wisconsin Signage
- f. Customer Service to customers
- G. 20% of revenue will be returned to Little Chute.

Timeline for Installation

I. The Village of Little Chute will work to maintain the following timeline:

- a. January/February 2022
 - i. Submit MOU to Village Board for approval
 - ii. Retain final approval of MOU
 - iii. Submit FCCU Application for donation
 - iv. Request donation check to be sent to the Parks, Recreation, and Forestry Department of Little Chute.
- b. February – April
 - i. Purchase and store materials listed in Section II; a-e.
 - ii. Work with Kayak Wisconsin to establish marketing and advertising for kayak rentals.
 - iii. Submit donor board information to a sign company.
- c. April – May
 - i. Install concrete slab and storage rack
 - ii. Install donor/rules signage
 - iii. Connect with Kayak Wisconsin for installation of their equipment
 - iv. Create advertisement for Grand Opening for June/July 2022.

Signed and Agreed Upon:


Sheri Evans, Kayak Wisconsin LLC

12/17/21
Date

President, Village of Little Chute - Michael Vanden Berg

Date



Item For Consideration

For Board Review On: 02/02/2022
Agenda Item Topic: PSLO Contribution Agreement

Prepared On: 01/25/2022
Prepared By: Admin. Bernhoft

Report: FVMPD and the LCASD have worked together on the Police School Liaison Officer (PSLO) Contribution Agreement which documents the fiscal cooperation for a Police School Liaison Officer. In summary, the agreement indicates how the officer is funded and when funds need to be sent. Both entities have had their legal representatives review as well. The agreement included below outlines both parties' responsibilities and does not change or alter how this has been done in the past. We are going to be working together on a separate protocols and procedures agreement to clarify operations and expectations for future PSL Officers. As of this meeting, the School Board has reviewed the document and will plan to act on it at their next meeting. Due to FVMPD being a joint department, the Village of Kimberly will need to authorize this as well. We will need to do the same for a similar agreement with the Kimberly School District.

Fiscal Impact: No Change

Recommendation/Board Action: Staff recommends approval of the Police School Liaison Officer Contribution Agreement between the Little Chute Area School District and the Village of Little Chute.

Respectfully Submitted,

Beau Bernhoft, Village Administrator

**POLICE SCHOOL LIAISON OFFICER CONTRIBUTION AGREEMENT BETWEEN
THE LITTLE CHUTE AREA SCHOOL DISTRICT
AND
THE VILLAGE OF LITTLE CHUTE**

This Agreement is made and entered into this ____ day of _____, 2022, by and between the LITTLE CHUTE AREA SCHOOL DISTRICT (hereinafter "District") and the FOX VALLEY METRO POLICE DEPARTMENT (hereinafter "Department"), a department of the VILLAGE OF LITTLE CHUTE (hereinafter "Village"), as follows:

RECITALS

WHEREAS,

1. The District agrees to contract from the Department and the Department agrees to provide for and manage a Police School Liaison Officer Program (hereinafter "PSL Program") in the District consisting of one (1) full time Police School Liaison Officer (hereinafter "PSL").
2. The District benefits from having a PSL present in their schools to offer guidance with matters involving law enforcement to students, staff, family members, and members of the school neighborhood.
3. The Department benefits from having its officer fulfill their duties while present in the community schools.
4. This Agreement recognizes that the District and the Department will have a separate protocol and procedures memorandum of understanding that will be reviewed annually. Changes may occur in that document with no impact to this Agreement.
5. The District recognizes the Department incurs expenses in providing the PSL Program, as the PSLs are sworn officers of the Department and recognizing the benefits of the PSL Program, the District desires to contribute funds to offset expenses incurred by the Department.

AGREEMENT

Now therefore,

1. The recitals are made part of the agreement.
2. The term of this Agreement between the District and the Department began on July 1, 2021, and has a term of one year. This contract shall be automatically renewed for subsequent one-year periods unless either party notifies the other of its intent to terminate. Said notice shall be in writing at least 180 days prior to the beginning of the automatic renewal date.

3. Consideration will be in accordance with the District calendar, and based off the agreed upon hours the PSL is scheduled to be at the District, the District shall be responsible for cost sharing of wage amounts provided to the PSL as follows:
 - a. The District shall be responsible for an amount equal to the PSL's hourly wage, as set forth in the contract between the Department and the Union, multiplied by the number of hours worked by the PSL at the District or in the performance of the PSL's District-related duties.
 - b. The District shall be responsible for an amount equal to the PSL's overtime rate, as set forth in the contract between the Department and the Union, multiplied by the number of hours of overtime worked by the PSL at the District or in the performance of the PSL's District-related duties.
 - c. If the PSL performs services related to his or her PSL duties outside of the PSL's regularly scheduled 40 hours per week, these hours are considered overtime. Potential overtime hours may include, but are not limited to, assignments related to before or after school activities, athletic events, and special functions such as prom or graduation. Overtime hours must be requested or authorized in advance by the District Administrator or Principal, or his or her designee.
 - d. Holidays that fall during the District school year calendar are included in the quarterly invoice to the District, to be paid at the rate set forth in the contract between the Department and the Union.
 - e. The District is not responsible for payment of vacation time, sick time, or comp time used by the PSL.
 - f. Within ten (10) business days of the end of each quarter (March 31, June 30, September 30 and December 31), the Village will invoice the District. The invoice shall include documentation of the hours billed as provided by the Department. All invoices are payable within 30 days of issuance.
4. This agreement supersedes all prior or written agreements, if any, between the parties and constitutes the entire agreement between the parties. The agreement cannot be changed or modified orally. This agreement may be supplemented, amended, or reviewed only in writing by agreement of the parties.

SEVERABILITY

The invalidity or unenforceability of any provisions of this agreement shall not affect the validity or enforceability of any other provision of this agreement.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed the day and year first written above.

LITTLE CHUTE AREA SCHOOL DISTRICT

By: _____
District Administrator

VILLAGE OF LITTLE CHUTE

By: _____
Village Administrator

VILLAGE OF KIMBERLY

By: _____
Village Administrator