

MINUTES OF THE REGULAR BOARD MEETING OF JANUARY 19, 2022

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Larry Van Lankvelt, Trustee
Don Van Deurzen, Trustee
James Hietpas, Trustee
Brian Van Lankveldt, Trustee
Bill Peerenboom, Trustee
John Elrick, Trustee
James Hietpas, Trustee

Roll call of Officers and Department Heads

PRESENT: Beau Bernhoft, Administrator
Kent Taylor, Director of Public Works
Lisa Remiker-DeWall, Finance Director
John McDonald, Dir. Of Parks, Rec and Forestry
Laurie Decker, Village Clerk
Chris Murawski, Village Engineer
Dan Meister, Fox Valley Metro Police Chief
Katherine Freund, LC Library Director

EXCUSED: Dave Kittel, Community Development Director
Tyler Claringbole, Village Attorney

Public Appearance for Items Not on the Agenda

None

Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

1. Minutes of the Regular Board Meeting of January 5, 2022
 2. Minutes of Special Meeting of January 13, 2022
 3. Disbursement List
 4. Adopt Resolution No. 2, Series 2022 Approving a CSM to Combine Parcels for Timothy J. Burkland
 5. Adopt Resolution No. 3, Series 2022 Approving a CSM to Divide a Parcel for CR Buildings LLC
- Moved by Trustee L. Van Lankvelt, seconded by Trustee B. Van Lankveldt to approve the consent agenda as presented*

Ayes 7, Nays 0 – Motion Carried

Other Informational Items—December Fire Monthly Report and December Report

Discussion/Action—Adopt Resolution No. 4, Series 2022 Approving a CSM for PBJ Holdings

Administrator Bernhoft presented the CSM, due to setbacks on southeast corner a roll call vote is needed.
Moved by Trustee L. Van Lankvelt seconded by Trustee Elrick to adopt resolution as presented.

Roll Call Vote

Brian Van Lankveldt Aye
Don Van Deurzen Aye

Michael Vanden Berg	Aye
Larry Van Lankvelt	Aye
Bill Peerenboom	Aye
John Elrick	Aye
James Hietpas	Aye

Ayes 7, Nays 0 – Motion Carried

Discussion/Action—Adopt Resolution No. 5, Series 2022 Approving a CSM to Divide Parcel 260-130017 for CR Buildings, LLC

Administrator Bernhoft presented the CSM, with recommendation from Plan Commission upon confirmation CSM came from separate owner. Staff did confirm new ownership.

Moved by Trustee L. Van Lankvelt seconded by Trustee Elrick to adopt resolution as presented.

Ayes 7, Nays 0 – Motion Carried

Discussion/Action—Doyle Pool Daily Admissions

Director McDonald advised the board staff is recommending increasing the admission to Doyle Pool of a \$1 for patrons aged 0-3 for daytime and evening swim sessions. Director McDonald stated, as a standard, a service is being provided, a fee structure should be in place. Trustee Van Deurzen asked when parents join children in the pool do they pay as well and how many young children come in a day. Director McDonald replied Yes, they pay, in 2019 the last normal year roughly \$1000 in normal admission would have been accrued for these children. Trustee Van Deurzen further asked for clarification on whether Kimberly and Kaukauna charge for this age group. Director McDonald stated Appleton and Kimberly are the only that offer it free. Trustee Van Deurzen asked Director McDonald if he would be concerned if we were to charge a fee would parents go to Kimberly instead and we would lose out on that revenue. Director McDonald stated No. Trustee B Van Lankveldt asked if a parent also pays a fee along with a small child. Director McDonald stated the parents pay an adult fee along with the child fee. President Vanden Berg inquired on the difficulty to have no fee for children 0-1 years old. Director McDonald stated there would not be any difficulty if started in the beginning of the season. President Vanden Berg expressed his concern over charging for a 3-month-old infant to use the pool. Director McDonald stated maintenance materials, chemicals are continuing to rise. They are still using the water, the facility, and our services which by industry standard need to have a fee structure. President Vanden Berg stated an infant isn't going in the water. Trustee Hietpas asked how much additional revenue would be generated by raising the fee \$1 on kids 0-3. Director McDonald stated he couldn't answer exactly as many factors, such as weather, in 2019 we would have recouped \$1000 worth of revenue. On average he estimates \$800 - \$1000 worth of revenue with the new fee structure. Trustee Hietpas asked is the new fee structure really worth \$1,000 to charge families with small children this extra money. Trustee B Van Lankveldt agreed with Trustee Hietpas if funds need to be recouped it should be by raising passes or charging more for everyday older kids, 0-3 year old kids wouldn't be taking up as much resources. Director McDonald stated we have to look at this as a service. When a patron comes into the pool our guards are still responsible for that person and any emergency services they may need. Parents are on their phones and not always watching their kids, they are receiving a service. Trustee Van Deurzen stated he did not believe 0-1 should have to pay at all. He felt 1-3 should pay the extra \$1. Trustee Peerenboom and L. Van Lankvelt agreed with 1-3 paying. Trustee Elrick stated he was opposed to the charge completely.

Moved by Trustee Peerenboom, seconded by Van Deurzen to increase the pool admission for children aged 1-3 by \$1 for both day and evening sessions.

Ayes 4 (Peerenboom, Van Deurzen, Vanden Berg, L. Van Lankvelt, Nays 3 (Hietpas, Elrick, B. Van Lankveldt) – Motion Carried 4 - 3

Discussion/Action—Terrace Tree Program

Director McDonald advised the board on Terrace Tree Program, the price of trees has gone up drastically. Staff recommends residents pay \$80 for terrace tree.

Moved by Trustee L. Van Lankvelt seconded by Trustee Peerenboom to approve Terrace Tree Program as presented.

Ayes 7, Nays 0 – Motion Carried

Department and Officers Progress Reports

Departments and Officers supplied progress reports to the Board

Call for Unfinished Business

Items for Future Agenda

Closed Session:

19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. *Review of Legal Matter*

Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to enter into closed session at 6:28 p.m.

Ayes 7, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee Elrick seconded by Trustee L. Van Lankvelt to exit closed session at 6:43 p.m.

Ayes 7, Nays 0 – Motion Carried


Adjournment

Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to Adjourn the Regular Board Meeting at 6:43 p.m.


Ayes 7, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

Attest:


Laurie Decker, Village Clerk

By:


Michael R. Vanden Berg, Village President

