

## **MINUTES OF THE REGULAR BOARD MEETING OF FEBRUARY 2, 2022**

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### **Pledge Allegiance to the Flag**

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

PRESENT: Michael Vanden Berg, President  
Larry Van Lankvelt, Trustee  
Don Van Deurzen, Trustee  
Brian Van Lankveldt, Trustee  
John Elrick, Trustee

EXCUSED: James Hietpas, Trustee  
Bill Peerenboom, Trustee

### **Roll call of Officers and Department Heads**

PRESENT: Beau Bernhoft, Administrator  
Kent Taylor, Director of Public Works  
Lisa Remiker-DeWall, Finance Director  
John McDonald, Dir. Of Parks, Rec and Forestry  
Laurie Decker, Village Clerk  
Chris Murawski, Village Engineer  
Dan Meister, Fox Valley Metro Police Chief  
Katherine Freund, LC Library Director  
Tyler Claringbole, Village Attorney

EXCUSED: Dave Kittel, Community Development Director

### **Public Appearance for Items Not on the Agenda**

None

### **Consent Agenda**

*Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.*

1. Minutes of the Regular Board Meeting of January 19, 2022
2. Disbursement List

Ayes 5, Nays 0 – Motion Carried

### **Presentation—Comprehensive Outdoor Recreation Plan**

Mr. John Kneer with the Rettler Corporation presented a final draft of the Comprehensive Outdoor Recreation Plan is also intended to guide the Village in continuing to meet the open space and recreation needs of its citizens over the next five years.

### **Discussion/Action— Comprehensive Outdoor Recreation Plan**

*Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to approve the Comprehensive Outdoor Recreation Plan as presented.*

Ayes 5, Nays 0 – Motion Carried

### **Action—Library Board Appointment of Youth Board Member Miss Allison Judd**

*Moved by Trustee L. Van Lankvelt, seconded by Trustee to Appoint Miss Allison Judd as the Youth Board Member to the Little Chute Library Board*

Ayes 5, Nays 0 – Motion Carried

### **Action—Approval of \$2,300 donation from Fox Communities Credit Union**

The department has received a \$2,300 donation from Fox Communities Credit Union for a kayak storage rack. Funds will go towards the purchase of kayaks, paddles, safety equipment, and materials to build apparatus.

*Moved by Trustee B. Van Lankveldt, seconded by Trustee Elrick to accept the \$2,300 donation from Fox Communities Credit Union.*

Ayes 5, Nays 0 – Motion Carried

### **Roll Call Vote**

Brian Van Lankveldt	Aye
Don Van Deurzen	Aye
Michael Vanden Berg	Aye
Larry Van Lankvelt	Aye
John Elrick	Aye

### **Discussion/Action—Fox Communities Credit Union Memorandum of Understanding for Kayak Launch**

Staff has worked with Fox Communities Credit Union to create a Memorandum of Understanding to accept donation funds for a kayak storage rack unit. The MOU attached describes FCCU's contributions towards the storage rack. FCCU will be providing funds to purchase kayaks, paddles, lifejackets, and unit hardware. Park Planning Committee has unanimously approved the MOU with FCCU.

*Moved by Trustee Elrick, seconded by Trustee B. Van Lankvelt to Approve the Fox Cities Credit Union Memorandum of Understanding for Kayak Launch*

Ayes 5, Nays 0 – Motion Carried

### **Discussion/Action—Kayak WI Memorandum of Understanding**

Staff has worked with Kayak, WI to offer kayak renting services at the Kayak Launch in Heesakker Park on Sanitorium Road. Currently Kayak WI renting services are held at Mueller Park in the Town of Wrightstown and Sunset Park in Kimberly WI. The Memorandum of Understanding outlines all terms and conditions. Kayak WI will provide a web portal for bookings, security camera, Bluetooth locks and security cameras, equipment tote for lifejackets and paddles, signage, customer service to customers. Park Planning Committee has unanimously approved the MOU with Kayak WI. Trustee Elrick asked if the cameras and blue tooth locks will need power. Director McDonald stated that it is all solar powered. Trustee B. Van Lankveldt inquired about the rental cost. The cost is \$25 for 2 hours for single and \$35 for 2 hours for a two person kayak.

Ayes 5, Nays 0 – Motion Carried

### **Discussion/Action—Police School Liaison Officer Contribution Agreement**

Administrator Bernhoft stated that FVMPD and the LCASD have worked together on the Police School Liaison Officer (PSLO) Contribution Agreement which documents the fiscal cooperation for a Police School Liaison Officer. The agreement indicates how the officer is funded and when funds need to be sent. Both entities have had their legal representatives review as well. The agreement included below outlines both parties' responsibilities and does not change or alter how this has been done in the past. We are going to be working together on a separate protocols and procedures agreement to clarify operations and expectations for future PSL Officers. As of this meeting, the School Board has reviewed the document and will plan to act on it at their next meeting. Due to FVMPD being a joint department, the Village of Kimberly will need to authorize this as well and will need to do the same for a similar agreement with the Kimberly School District.

*Moved by Trustee B. Van Lankvelt, seconded by Trustee L. Van Lankvelt to Approve the Police School Liaison Officer Contribution Agreement as presented.*

Ayes 5, Nays 0 – Motion Carried

**Department and Officers Progress Reports**

Departments and Officers supplied progress reports to the Board

**Call for Unfinished Business**

None

**Items for Future Agenda**

None

**Closed Session:**

19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. *Review of Legal Matter*

*Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to Enter into closed session at 6:45 p.m.*

Ayes 5, Nays 0 – Motion Carried

**Return to Open Session**

*Moved by Trustee L. Van Lankvelt seconded by Trustee Elrick to Exit closed session at 7:15 p.m.*

Ayes 5, Nays 0 – Motion Carried

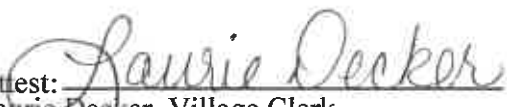
**Adjournment**

*Moved by Trustee Van Deurzen, seconded by Trustee Elrick to Adjourn the Regular Board Meeting at 7:16 p.m.*


Ayes 5, Nays 0 – Motion Carried

**VILLAGE OF LITTLE CHUTE**

Attest:

  
Laurie Decker, Village Clerk

By:

  
Michael R. Vanden Berg, Village President