



# AGENDA

## VILLAGE OF LITTLE CHUTE UTILITY COMMISSION MEETING

PLACE: Village of Little Chute – Board Room

DATE: Tuesday, March 15, 2022

TIME: 6:00 p.m.

Join Zoom Meeting

<https://us06web.zoom.us/j/89544421957>

Meeting ID: 895 4442 1957

Dial by your location: +1 312 626 6799 US (Chicago)

- A. Call to Order
- B. Roll Call
- C. Public Appearance for Items Not on the Agenda

1. Approval of Minutes
  - a. *Utility Commission Minutes of February 15, 2022*
2. Progress Reports
  - a. MCO Operations Update
  - b. Director of Public Works
  - c. Finance Director
3. Approval of Vouchers
4. Discussion - Recent Sanitary Sewer Overflow
5. Action/Discussion - MS4 review and Recommendation to the Village Board
6. Unfinished Business
7. Items for Future Agenda
8. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852  
Prepared: March 10, 2022

## MINUTES OF THE UTILITY COMMISSION MEETING OF FEBRUARY 15, 2022

### Call to Order

The Utility Commission meeting was called to order at 6:00 P.M. by Kevin Coffey, Chair

### Roll Call

PRESENT: Kevin Coffey, Chair

Mark Gloudemans

Tom Buchholz

Jessica Schultz

EXCUSED: Michael Vanden Berg

ALSO PRESENT: Village Administrator Beau Bernhoft, Director of Public Works Kent Taylor, Finance Director Lisa Remiker-DeWall, Jerry Verstegen, MCO

### Public Appearance for Items Not on the Agenda

None

### Approval of Minutes from the Utility Commission Meeting of January 18, 2022

*Moved by M. Gloudemans, seconded by J. Schultz to Approve Minutes from the Utility Commission of January 4, 2022*

All Ayes – Motion Carried

### Progress Reports

#### MCO Operations Update

Mr. Jerry Verstegen, MCO updated the Commission on projects and issues in the month of January.

### Director of Public Works

Director Taylor went over the Monthly Utility Report for the month of January.

### Finance Director

Director Remiker-DeWall went over the Storm, Water and Sewer budget for the month of January

### Approval of Vouchers

*Moved by T. Buchholz, seconded by J. Schultz to Approve and Authorize payment of Vouchers and draw from the respective funds*

All Ayes – Motion Carried

### Unfinished Business

None

### Items for Future Agenda

None

### Closed Session:

19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to be involved. *Outagamie County Landfill*

19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (*Potential purchase of existing utilities*).

*Moved by K. Coffey, seconded by M. Gloudemans to enter into closed session*

All Ayes – Motion Carried

*Moved by K. Coffey, seconded M. Gloudemans to exit closed session*

All Ayes – Motion Carried

**Adjournment**

*Moved by M. Gloudemans, seconded by M. Gloudemans to Adjourn the Utility Commission Meeting at 6:45 p.m.*

All Ayes – Motion Carried

**VILLAGE OF LITTLE CHUTE**

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By: Kevin Coffey, Chair

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Attest: Laurie Decker, Village Clerk

# 2022 Pumpage Totals

3/10/2022

Pumpage x 1000										Blend and Pumpage %								
Well Pumps				Booster Pumps			Well	Booster	Sanitary			Sanitary	Blend %			% Pumped by Plant		
	# 1	# 3	# 4	# 1	# 3	# 4	Totals	Totals	# 1	# 3	# 4	Totals	# 1	# 3	# 4	# 1	# 3	# 4
1-Feb	43	627	447	77	567	537	1,117	1,181	4	22	24	50	9.30%	12.60%		3.8%	56.1%	40.0%
2-Feb	730	0	807	857	0	739	1,537	1,596	45	25	32	102	9.90%			47.5%	0.0%	52.5%
3-Feb	341	344	532	174	345	546	1,217	1,065	20	27	29	76	10.00%	17.00%		28.0%	28.3%	43.7%
4-Feb	660	0	506	610	0	558	1,166	1,168	40	0	23	63	9.80%			56.6%	0.0%	43.4%
5-Feb	582	300	428	582	0	402	1,310	984	29	0	16	45	9.80%			44.4%	22.9%	32.7%
6-Feb	49	341	372	57	637	415	762	1,109	0	24	12	36	10.20%	13.80%		6.4%	44.8%	48.8%
7-Feb	676	3	553	623	46	538	1,232	1,207	48	0	26	74	9.90%	15.20%		54.9%	0.2%	44.9%
8-Feb	631	194	585	636	157	588	1,410	1,381	29	0	22	51	9.80%	16.50%		44.8%	13.8%	41.5%
9-Feb	684	0	528	658	0	550	1,212	1,208	40	0	32	72	9.80%			56.4%	0.0%	43.6%
10-Feb	683	45	521	630	95	537	1,249	1,262	49	41	23	113	10.00%	6.90%		54.7%	3.6%	41.7%
11-Feb	0	697	472	0	673	489	1,169	1,162	0	32	23	55		13.40%		0.0%	59.6%	40.4%
12-Feb	83	591	298	108	532	354	972	994	0	21	9	30	9.60%	13.50%		8.5%	60.8%	30.7%
13-Feb	647	0	436	618	0	413	1,083	1,031	30	0	18	48	9.90%			59.7%	0.0%	40.3%
14-Feb	24	672	395	0	665	478	1,091	1,143	10	39	15	64	8.30%	14.00%		2.2%	61.6%	36.2%
15-Feb	39	595	586	67	557	530	1,220	1,154	0	26	27	53	10.30%	14.00%		3.2%	48.8%	48.0%
16-Feb	670	4	522	616	60	535	1,196	1,211	28	4	28	60	9.90%	12.20%		56.0%	0.3%	43.6%
17-Feb	51	615	448	78	543	495	1,114	1,116	4	22	14	40	9.80%	12.70%		4.6%	55.2%	40.2%
18-Feb	789	0	441	761	0	488	1,230	1,249	51	0	19	70	9.90%			64.1%	0.0%	35.9%
19-Feb	502	0	390	474	0	371	892	845	32	0	21	53	10.00%			56.3%	0.0%	43.7%
20-Feb	78	636	494	82	629	477	1,208	1,188	0	34	22	56	9.00%	11.80%		6.5%	52.6%	40.9%
21-Feb	668	7	503	619	37	520	1,178	1,176	39	5	23	67	9.90%			56.7%	0.6%	42.7%
22-Feb	40	653	529	65	605	542	1,222	1,212	0	26	20	46	10.00%	12.50%		3.3%	53.4%	43.3%
23-Feb	675	0	521	623	44	534	1,196	1,201	39	0	27	66	9.90%			56.4%	0.0%	43.6%
24-Feb	0	686	517	9	627	564	1,203	1,200	0	40	20	60		13.70%		0.0%	57.0%	43.0%
25-Feb	699	0	484	697	0	523	1,183	1,220	39	0	21	60	9.90%			59.1%	0.0%	40.9%
26-Feb	624	0	411	576	0	397	1,035	973	40	0	21	61	9.80%			60.3%	0.0%	39.7%
27-Feb	56	662	459	84	612	445	1,177	1,141	0	42	21	63	10.70%	14.10%		4.8%	56.2%	39.0%
28-Feb	678	51	504	655	58	539	1,233	1,252	38	0	20	58	9.90%	9.70%		55.0%	4.1%	40.9%
Avg	407.2	275.8	488.9	394.1	267.5	503.7	1,172	1,165	23.4	15.4	21.7	60.4	0.1	0.1	#DIV/0!	0.3	0.2	0.4
Total	11,402	7,723	13,689	11,036	7,489	14,104	32,814	32,629	654	430	608	1,691	3	2	0	10	7	12

# 2022 Treatment Totals

3/10/2022

	Chemical Pounds									Doseage					
	Chlorine			Silicate			Salt			Chlorine			Silicate		
	# 1	# 3	# 4	# 1	# 3	# 4	# 1	# 3	# 4	# 1	# 3	# 4	# 1	# 3	# 4
1-Feb	2.6	57.2	38	18	232	168	1,040	2,340	3,640	0.91	1.37	1.27	14.81	13.09	17.49
2-Feb	50.8	0	64.6	182	0	312	3,900	4,160	5,980	1.04		1.20	8.82		7.36
3-Feb	23.6	33.8	43.4	78	132	207	1,820	2,600	4,680	1.04	1.47	1.22	8.09	13.57	20.74
4-Feb	45.2	0	41	158	0	183	3,900	0	3,640	1.03		1.21	8.47		14.47
5-Feb	40	0	35.4	120	0	168	2,860	0	2,600	1.03		1.24	7.29		15.12
6-Feb	3.4	60	31.4	14	244	141	0	2,600	2,080	1.04	2.64	1.27	10.11	25.31	15.97
7-Feb	46.2	0	44.4	148	0	208	4,940	0	4,680	1.02		1.20	7.74		9.02
8-Feb	42.8	20.8	46.6	126	74	207	3,120	0	3,640	1.02	1.61	1.19	7.06	13.49	12.58
9-Feb	53	0	44.6	142	0	208	3,900	0	4,680	1.16		1.27	7.34		13.87
10-Feb	60.2	3.5	38.8	144	22	194	4,680	4,420	4,160	1.32	1.17	1.12	7.46	17.29	14.12
11-Feb	0	67.6	36.6	0	262	196	0	3,900	3,640		1.45	1.16		13.30	14.54
12-Feb	7.2	67	23.6	26	222	116	0	1,300	1,300	1.30	1.70	1.19	11.08	13.29	23.26
13-Feb	45.4	0	36.2	176	0	169	3,120	0	3,380	1.05		1.24	9.62		9.41
14-Feb	1.8	67	32.6	6	248	155	780	3,900	2,600	1.12	1.49	1.24	8.84	13.05	15.13
15-Feb	2.6	67.6	46.2	12	226	220	0	2,600	4,680	1.00	1.70	1.18	10.88	13.44	9.36
16-Feb	47	0.4	42.6	176	2	208	3,120	0	4,680	1.05	1.50	1.22	9.29	17.69	14.91
17-Feb	3.6	63	37	10	232	168	780	2,600	2,340	1.06	1.54	1.24	6.94	13.34	16.42
18-Feb	56.6	0	36.2	194	0	182	4,940	0	3,120	1.08		1.23	8.70		13.47
19-Feb	33.6	0	31.2	114	0	142	3,120	0	3,640	1.00		1.20	8.03		16.51
20-Feb	6.6	68	40.8	14	238	182	0	3,900	3,640	1.27	1.60	1.24	6.35	13.24	10.17
21-Feb	50	0.6	64	120	3	180	3,900	0	4,160	1.12	1.28	1.14	6.35	15.16	12.80
22-Feb	2.6	58.6	43.2	12	244	194	0	2,600	3,380	0.97	1.35	1.22	10.61	13.22	12.00
23-Feb	46.4	0	43	168	0	195	3,900	0	4,940	1.03		1.24	8.80		13.17
24-Feb	0	70	42.2	0	254	194	0	4,160	3,380		1.53	1.22		13.10	13.34
25-Feb	47	0	39.8	172	0	194	3,900	0	3,640	1.01		1.23	8.70		14.18
26-Feb	40	0	35	148	0	156	3,900	0	3,640	0.96		1.28	8.39		16.70
27-Feb	3.8	58.2	37.4	16	234	169	0	3,900	3,380	1.02	1.32	1.22	10.11	12.50	12.02
28-Feb	50.4	5.4	41.6	142	20	181	3,900	0	3,640	1.11	1.59	1.24	7.41	13.87	11.86
Avg	29.0	27.5	40.6	94.1	103.2	185.6	2,340	1,606	3,677	1.1	1.5	1.2	8.7	14.6	13.9
Total	812.4	768.7	1,137.4	2,636.0	2,889.0	5,197.0	65,520	44,980	102,960	27.8	26.3	34.1	227.3	248.0	390.0

## 2022 System Samples

3/10/2022

# 2022 PUMPING AND WASTE REPORT

	Pump age x 1000														
	Well Pumps			Booster Pumps			Well	Booster	Sanitary			Pounds of Chloride			Sanitary
	Well # 1	Well # 3	Well # 4	Well # 1	Well # 3	Well # 4	Totals	Totals	Well # 1	Well # 3	Well # 4	Well # 1	Well # 3	Well # 4	Totals
Jan-22	12,992	7,932	15,031	12,546	7,846	15,405	<b>35,955</b>	<b>35,797</b>	746	385	624	1,755	4,448	2,460	<b>6,845</b>
Feb-22	11,402	7,723	13,689	11,036	7,489	14,104	<b>32,814</b>	<b>32,629</b>	694	430	627	1,751	3,974	2,728	<b>6,246</b>
Average	12,197	7,828	14,360	11,791	7,668	14,755	34,385	34,213	720	408	626	1,753	4,211	2,594	6,546
Total	24,394	15,655	28,720	23,582	15,335	29,509	68,769	68,426	1,440	815	1,251	3,506	8,422	5,188	13,091

## 2022 Commission Summary

3/10/2022

**Engineering Department &  
Department of Public Works**

**Monthly Utility Commission**  
**Report for February 2022**

**STREET NOTES:**

**Sanitary Sewer**

- Employees maintained and read laser meters in the sanitary collection system.
- The laser meter in the sanitary system on Sanitorium Road is out of service and being repaired.
- The laser meter South of I-41 is operating, the laser meter North of I-41 needs to be recalibrated.
- 3,616 feet of sanitary sewer main were jetted.
- Took delivery of the sanitary sewer main camera.
- Purchased a 7'X16' enclosed trailer and are in the process of modifying it for the camera.

**Storm Sewer**

- New development site plans were reviewed.
- Storm water permits were reviewed and managed.
- Performed erosion control monitoring and management.
- Started gathering information for the 2021 WDNR MS4 Annual Report

**Storm Ponds**

- The submersible portion of the large pump for the Industrial Pond was worked on and re-installed.

**Water**

- Nothing to report.

**ENGINEERING NOTES: 2022 Utility Projects – February**

In the month of February there were no utilities installed and no utility removals to report.

**Pine Street Parking Lot and Pedestrian Mall** – We have received WDNR approvals for sanitary sewer, water main and storm water management in January. We have received final costs for electrical to remove overhead wires and an alternate cost to relocate power poles. We have also received quotes from an electrician to reconnect to the building if underground power is preferred.

**Pheasant Run Storm Sewer** - We have received additional comments from the WDNR to respond to regarding the wetland disturbance and stream enclosure. Village Engineering staff have also been in contact and visited the property owners on February 17<sup>th</sup> to inform them of the project schedule and what to expect during construction.

## **Top Priorities for March 2022**

**Pine Street Parking Lot and Pedestrian Mall** – This project will be let for bidding on March 3rd. The bid opening will be held on March 24<sup>th</sup>. An update on the project status is scheduled to be presented at the March 16<sup>th</sup> Village Board Meeting. This allows time to revise the plans with an addendum or extend the bid for any changes that the Village Board may request.

**CTH OO (Bohm to Joyce)** – 12-inch Water Main slip lining in existing 16-inch pipe. This project's bid period is from March 10<sup>th</sup> to March 31<sup>st</sup>.

**CTH OO (Lamers to Bohm)** – This project consists of lining an existing 10-inch concrete pipe. This project's bid period is from March 10<sup>th</sup> to March 31<sup>st</sup>.

**Pheasant Run Storm Sewer** – This project is expected to go to bid on March 31<sup>st</sup> with a scheduled bid opening on April 28<sup>th</sup>. This project cannot begin until after fish spawning in the Fox River.

# UTILITY COMMISSION

March 15, 2022



## Utility Bills List

March 15, 2022

The above payments are recommended for approval on March 15, 2022.

\$ 234,873.96

Rejected:

UTILITY INVOICES PAID WITH VILLAGE BILLS - FEBRUARY 11 - FEBRUARY 28      \$      **300,519.19**  
UTILITY INVOICES PAID WITH VILLAGE BILLS - MARCH 1 - MARCH 10      \$      **56,619.75**

**TOTAL** **\$ 592,012.90**

Approved: March 15, 2022

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Kevin Coffey, Chairperson

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Laurie Decker, Clerk

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
BADGER METER INC (517)							
80093667	Invoi	ORION CELLULAR LTE SERV UNIT	26.70	Open	Non		620-53904-204
Total BADGER METER INC (517):			26.70				
COMPASS MINERALS AMERICA (4500)							
955225	Invoi	COATING REMOVAL DISCS	3,420.40	Open	Non		620-53634-224
957110	Invoi	COATING REMOVAL DISCS	3,444.88	Open	Non		620-53634-224
Total COMPASS MINERALS AMERICA (4500):			6,865.28				
DORNER COMPANY (4840)							
161006	Invoi	FLOWSEAL BUTTERFLY VALVES	20,005.11	Open	Non		620-53634-255
Total DORNER COMPANY (4840):			20,005.11				
HAWKINS INC (1918)							
6122873	Invoi	AZONE	506.15	Open	Non		620-53634-214
6122873	Invoi	SODIUM SILICATE	2,057.27	Open	Non		620-53634-220
6127582	Invoi	AZONE	432.71	Open	Non		620-53634-214
6127582	Invoi	SODIUM SILICATE	1,684.59	Open	Non		620-53634-220
Total HAWKINS INC (1918):			4,680.72				
HEART OF THE VALLEY (280)							
030322MP	Invoi	FEBRUARY HOV METER PAYABLE	6,760.00	Open	Non		610-21110
030722	Invoi	FEBRUARY WASTEWATER	153,980.48	Open	Non		610-53611-225
030722	Invoi	FOG CONTROL	141.00	Open	Non		610-53611-204
Total HEART OF THE VALLEY (280):			160,881.48				
MCO (2254)							
28094	Invoi	APRIL 2022 OPERATIONS	30,514.27	Open	Non		620-53644-115
28094	Invoi	APR 2022 HEALTH & LIABILITY INS	6,917.66	Open	Non		620-53644-115
28132	Invoi	JANUARY MILEAGE REIMBURSEMENT	411.45	Open	Non		620-53644-247
Total MCO (2254):			37,843.38				
OUTAGAMIE COUNTY HIGHWAY DEPT (2053)							
1019247	Invoi	ULTRA LOW SULFUR DIESEL	47.15	Open	Non		620-53644-250
1019254	Invoi	PERMIT FOR VANDENBROEK POND	603.75	Open	Non		630-51214-263
Total OUTAGAMIE COUNTY HIGHWAY DEPT (2053):			650.90				
POSTAL EXPRESS & MORE LLC (5093)							
227992	Invoi	POSTAGE-WATER TESTS	17.99	Open	Non		620-53644-204
228192	Invoi	POSTAGE-WATER TESTS	17.70	Open	Non		620-53644-204
228263	Invoi	POSTAGE-WATER TESTS	18.00	Open	Non		620-53644-204
Total POSTAL EXPRESS & MORE LLC (5093):			53.69				
SPEEDY CLEAN DRAIN & SEWER (122)							
75431	Invoi	TELEVISE SANITARY LATERAL FOR PHEASANT R	530.00	Open	Non		630-51140-204
Total SPEEDY CLEAN DRAIN & SEWER (122):			530.00				

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
TRILOGY CONSULTING LLC (5323)							
1310	Invoi	WASTEWATER RATE STUDY	1,842.50	Open	Non		610-53614-204
Total TRILOGY CONSULTING LLC (5323):			1,842.50				
ULINE (2543)							
145399863	Invoi	DRY ERASE BOARD/CORK BOARD/MATS	1,000.67	Open	Non		620-53924-206
Total ULINE (2543):			1,000.67				
USA BLUEBOOK (1117)							
883707	Invoi	ROUNDED GRABBER SOCKET	493.53	Open	Non		620-53644-251
Total USA BLUEBOOK (1117):			493.53				
Grand Totals:			234,873.96				

#### Report GL Period Summary

Vendor number hash: 51751

Vendor number hash - split: 58121

Total number of invoices: 19

Total number of transactions: 23

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	234,873.96	234,873.96
Grand Totals:	234,873.96	234,873.96

## Report Criteria:

Invoice Detail.GL Account = "6200000000"- "6209999999", "6100000000"- "6109999999", "6300000000"- "6309999999"

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
<b>AT&amp;T LONG DISTANCE (2751)</b>							
02/22 845626857	Invoi	DEC/JAN CHARGES	2.25	Open	Non		620-53924-203
<b>Total AT&amp;T LONG DISTANCE (2751):</b>							
			2.25				
<b>AUTOZONE (2862)</b>							
1973596354	Invoi	ENGINE OIL	18.99	Open	Non		620-53644-247
<b>Total AUTOZONE (2862):</b>							
			18.99				
<b>AWWA (452)</b>							
7001990875	Invoi	2022 MEMBERSHIP-TAYLOR	406.00	Open	Non		620-53924-208
<b>Total AWWA (452):</b>							
			406.00				
<b>BADGER METER INC (517)</b>							
80091637	Invoi	CELLULAR ENDPOINTS	12.46	Open	Non		620-53644-253
<b>Total BADGER METER INC (517):</b>							
			12.46				
<b>BATTERIES PLUS LLC (652)</b>							
P48371706	Invoi	SANITARY SEWER METER BATTERIES	18.12	Open	Non		610-53612-251
<b>Total BATTERIES PLUS LLC (652):</b>							
			18.12				
<b>CELLCOM (4683)</b>							
977076	Invoi	IPAD STORM	23.59	Open	Non		630-53442-218
977076	Invoi	IPAD SANITARY SEWER	23.59	Open	Non		610-53612-218
<b>Total CELLCOM (4683):</b>							
			47.18				
<b>CLEAN WATER TESTING LLC (284)</b>							
9005652385	Invoi	COLIFORM BACTERIA TEST	30.00	Open	Non		620-53644-250
9005656251	Invoi	COLIFORM BACTERIA TEST	30.00	Open	Non		620-53644-250
<b>Total CLEAN WATER TESTING LLC (284):</b>							
			60.00				
<b>COMPASS MINERALS AMERICA (4500)</b>							
923838	Invoi	COARSE SOLAR SALT	3,346.96	Open	Non		620-53634-224
929814	Invoi	BULK HIGHWAY DEICING SALT	3,259.92	Open	Non		620-53634-224
931125	Invoi	BULK HIGHWAY DEICING SALT	3,355.12	Open	Non		620-53634-224
937585	Invoi	COARSE SOLAR SALT	3,070.88	Open	Non		620-53634-224
943090	Invoi	COARSE SOLAR SALT	3,359.20	Open	Non		620-53634-224
944120	Invoi	COARSE SOLAR SALT	3,540.08	Open	Non		620-53634-224
<b>Total COMPASS MINERALS AMERICA (4500):</b>							
			19,932.16				
<b>DIGGERS HOTLINE INC (1380)</b>							
210259201 PP1	Invoi	1ST PREPAYMENT 2022	812.94	Open	Non		610-53612-209
210259201 PP1	Invoi	1ST PREPAYMENT 2022	812.93	Open	Non		620-53644-209
210259201 PP1	Invoi	1ST PREPAYMENT 2022	812.93	Open	Non		630-53442-209
<b>Total DIGGERS HOTLINE INC (1380):</b>							
			2,438.80				

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
<b>DONALD HIETPAS &amp; SONS INC. (209)</b>							
013022	Invoi	REPAIRED WATER BREAK ON BUCHANAN ST	6,588.24	Open	Non		620-53644-251
<b>Total DONALD HIETPAS &amp; SONS INC. (209):</b>			<b>6,588.24</b>				
<b>DORNER COMPANY (4840)</b>							
160753	Invoi	BONDED SEAT W/ LEVER	1,024.96	Open	Non		620-53634-255
<b>Total DORNER COMPANY (4840):</b>			<b>1,024.96</b>				
<b>EHLERS INVESTMENT PARTNERS LLC (1425)</b>							
JANUARY 2022	Invoi	JANUARY INVESTMENT MANAGEMENT	233.28	Open	Non		610-53614-229
JANUARY 2022	Invoi	JANUARY INVESTMENT MANAGEMENT	116.64	Open	Non		620-53924-229
JANUARY 2022	Invoi	JANUARY INVESTMENT MANAGEMENT	419.91	Open	Non		630-53444-229
<b>Total EHLERS INVESTMENT PARTNERS LLC (1425):</b>			<b>769.83</b>				
<b>FERGUSON WATERWORKS LLC #1476 (221)</b>							
352116	Invoi	STAINLESS STEEL CLAMPS	468.48	Open	Non		620-53644-251
<b>Total FERGUSON WATERWORKS LLC #1476 (221):</b>			<b>468.48</b>				
<b>GARROW OIL (4236)</b>							
JANUARY 2022	Invoi	OFF ROAD DIESEL	3.65	Open	Non		610-53612-247
JANUARY 2022	Invoi	OFF ROAD DIESEL	123.49	Open	Non		620-53644-247
<b>Total GARROW OIL (4236):</b>			<b>127.14</b>				
<b>HAWKINS INC (1918)</b>							
6094408	Invoi	AZONE	557.60	Open	Non		620-53634-214
6094408	Invoi	SODIUM SILICATE	2,137.14	Open	Non		620-53634-220
6102180	Invoi	AZONE	525.48	Open	Non		620-53634-214
6102180	Invoi	SODIUM SILICATE	2,296.86	Open	Non		620-53634-220
6113638	Invoi	AZONE	540.94	Open	Non		620-53634-214
6113638	Invoi	SODIUM SILICATE	2,403.34	Open	Non		620-53634-220
<b>Total HAWKINS INC (1918):</b>			<b>8,461.36</b>				
<b>HEART OF THE VALLEY (280)</b>							
020722	Invoi	JANUARY WASTEWATER	171,261.13	Open	Non		610-53611-225
020722	Invoi	FOG CONTROL	94.50	Open	Non		610-53611-204
020722MP	Invoi	JANUARY HOV METER PAYABLE	2,704.00	Open	Non		610-21110
<b>Total HEART OF THE VALLEY (280):</b>			<b>174,059.63</b>				
<b>HEARTLAND BUSINESS SYSTEMS (3449)</b>							
496759-H	Invoi	JANUARY BILL PRINT QNTY 3918	137.13	Open	Non		610-53614-206
496759-H	Invoi	JANUARY BILL PRINT QNTY 3918	137.13	Open	Non		620-53904-206
496759-H	Invoi	JANUARY BILL PRINT QNTY 3918	137.13	Open	Non		630-53443-206
<b>Total HEARTLAND BUSINESS SYSTEMS (3449):</b>			<b>411.39</b>				
<b>KAUKAUNA UTILITIES (234)</b>							
FEBRUARY 2022	Invoi	1800 STEPHEN ST	226.06	Open	Non		630-53441-249
FEBRUARY 2022	Invoi	DOYLE PARK WELL	3,043.73	Open	Non		620-53624-249
FEBRUARY 2022	Invoi	422 W NORTH AVE	14.50	Open	Non		630-51214-204
FEBRUARY 2022	Invoi	STEPHEN ST TOWER/LIGHTING	210.36	Open	Non		620-53624-249

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
FEBRUARY 2022	Invoi	#3 WELL WASHINGTON ST	1,741.30	Open	Non		620-53624-249
FEBRUARY 2022	Invoi	#4 WELL EVERGREEN DR	4,547.54	Open	Non		620-53624-249
FEBRUARY 2022	Invoi	PUMP STATION JEFFERSON ST	838.39	Open	Non		620-53624-249
Total KAUKAUNA UTILITIES (234):				10,621.88			
LINDNER ACE HARDWARE LITTLE CHUTE (4702)							
273686-325001	Invoi	DIAGNOL PLIERS	27.99	Open	Non		610-53612-218
Total LINDNER ACE HARDWARE LITTLE CHUTE (4702):				27.99			
MCCLONE (4766)							
6328	Invoi	21/22 WORKERS COMP AUDIT	10.00-	Open	Non		610-53614-230
6328	Invoi	21/22 WORKERS COMP AUDIT	10.00-	Open	Non		620-53924-230
6328	Invoi	21/22 WORKERS COMP AUDIT	7.00-	Open	Non		630-53444-230
6328	Invoi	21/22 WORKERS COMP AUDIT	41.00	Open	Non		610-53614-230
6328	Invoi	21/22 WORKERS COMP AUDIT	118.00	Open	Non		630-53444-230
6328	Invoi	21/22 WORKERS COMP AUDIT	23.00	Open	Non		620-53924-230
Total MCCLONE (4766):				155.00			
MCO (2254)							
27955	Invoi	MARCH 2022 OPERATIONS	30,514.27	Open	Non		620-53644-115
27955	Invoi	MAR 2022 HEALTH & LIABILITY INS	6,917.66	Open	Non		620-53644-115
Total MCO (2254):				37,431.93			
MIDWEST METER INC (4407)							
139817	Invoi	METER BASE AND ACCESSORIES	9,840.00	Open	Non		620-53644-253
Total MIDWEST METER INC (4407):				9,840.00			
OUTAGAMIE COUNTY TREASURER (486)							
1019213	Invoi	JANUARY FUEL BILL	53.78	Open	Non		630-53441-247
1019213	Invoi	JANUARY FUEL BILL	590.91	Open	Non		630-53442-247
1019213	Invoi	JANUARY FUEL BILL	307.70	Open	Non		610-53612-247
1019213	Invoi	JANUARY FUEL BILL	611.69	Open	Non		620-53644-247
Total OUTAGAMIE COUNTY TREASURER (486):				1,564.08			
POSTAL EXPRESS & MORE LLC (5093)							
226848	Invoi	POSTAGE-WATER TESTS	17.25	Open	Non		620-53644-204
226949	Invoi	POSTAGE-WATER TESTS	16.75	Open	Non		620-53644-204
227173	Invoi	POSTAGE-WATER TESTS	18.87	Open	Non		620-53644-204
Total POSTAL EXPRESS & MORE LLC (5093):				52.87			
RUEKERT & MIELKE INC (5151)							
139991	Invoi	INSPECTIONS 10/28/21 - 12/31/21	1,978.50	Open	Non		610-53612-209
139991	Invoi	INSPECTIONS 10/28/21 - 12/31/21	1,978.50	Open	Non		620-53644-209
139991	Invoi	INSPECTIONS 10/28/21 - 12/31/21	1,978.50	Open	Non		630-53442-209
Total RUEKERT & MIELKE INC (5151):				5,935.50			
S & B TRAILER TRUCK & RV SALES LLC (5334)							
20224435	Invoi	ENCLOSED CARGO TRAILER	5,000.00	Open	Non		610-53612-221
20224435	Invoi	ENCLOSED CARGO TRAILER	2,300.00	Open	Non		610-53612-256

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
		Total S & B TRAILER TRUCK & RV SALES LLC (5334):	7,300.00				
SPE INC (5326)	16429	Invoi REPAIR WATER TOWER	1,857.80	Open	Non		620-53644-250
		Total SPE INC (5326):	1,857.80				
STONERIDGE LITTLE CHUTE LLC (4903)	22055651059	Invoi PAPER TOWELS	2.65	Open	Non		610-53614-218
		Total STONERIDGE LITTLE CHUTE LLC (4903):	2.65				
TIME WARNER CABLE (89)	02/22 20279	Invoi FEBRUARY/MARCH SERVICE	106.16	Open	Non		620-53924-203
		Total TIME WARNER CABLE (89):	106.16				
TRILOGY CONSULTING LLC (5323)	1294	Invoi SEWER RATE STUDY	4,152.50	Open	Non		610-53614-204
		Total TRILOGY CONSULTING LLC (5323):	4,152.50				
U.S. BANK (5015)	02/22 59455565491	Invoi ICMA CONFERENCE-BERNHOFT	40.00	Open	Non		610-53614-204
	02/22 59455565491	Invoi ICMA CONFERENCE-BERNHOFT	38.00	Open	Non		620-53924-204
	02/22 59455565491	Invoi ICMA CONFERENCE-BERNHOFT	68.00	Open	Non		630-53444-204
	02/22 59455565491	Invoi OFFICE SUPPLIES	136.36	Open	Non		620-53924-206
	02/22 59455565491	Invoi PRESSURE TRANSMITTER	363.46	Open	Non		620-53604-257
	02/22 59455565491	Invoi PROPANE	312.45	Open	Non		620-53644-250
		Total U.S. BANK (5015):	958.27				
ULINE (2543)	144002537	Invoi STORAGE UNIT	2,080.51	Open	Non		620-53924-206
		Total ULINE (2543):	2,080.51				
VINTON CONSTRUCTION CO (29)	PL20083.LC	Invoi CONCRETE WORK REPAIR	1,526.56	Open	Non		620-53924-204
		Total VINTON CONSTRUCTION CO (29):	1,526.56				
WATER TOWER CLEAN & COAT INC (4523)	WT78656	Invoi INSPECTION OF HOLE IN TANK BOWL	500.00	Open	Non		620-53644-250
		Total WATER TOWER CLEAN & COAT INC (4523):	500.00				
WE ENERGIES (2788)	710165161 01/22	Invoi PLANT #2 (1118 JEFFERSON ST)	295.44	Open	Non		620-53624-249
	710165161 01/22	Invoi LC WELL #4 PUMPHOUSE (625 E EVERGREEN)	673.21	Open	Non		620-53624-249
	710165161 01/22	Invoi 920 WASHINGTON ST	140.97	Open	Non		620-53624-249
	710165161 01/22	Invoi PUMP STATION @ EVERGREEN & FRENCH	55.74	Open	Non		620-53624-249
	710165161 01/22	Invoi PLANT #1 (100 WILSON ST)	393.14	Open	Non		620-53624-249
		Total WE ENERGIES (2788):	1,558.50				

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
Grand Totals:			<u><u>300,519.19</u></u>				

## Report GL Period Summary

Vendor number hash: 134711  
 Vendor number hash - split: 242981  
 Total number of invoices: 46  
 Total number of transactions: 85

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	300,519.19	300,519.19
Grand Totals:	<u><u>300,519.19</u></u>	<u><u>300,519.19</u></u>

## Report Criteria:

Invoice Detail.GL Account = "6200000000"- "6209999999", "6100000000"- "6109999999", "6300000000"- "6309999999"

## Report Criteria:

Invoice Detail.GL Account = "6200000000"- "6209999999", "6100000000"- "6109999999", "6300000000"- "6309999999"

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
AT& T (409)							
92078873810963 0	Invoi	FEB/MAR SERVICE	70.31	Open	Non		620-53924-203
Total AT& T (409):			70.31				
AUTOMATED COMFORT CONTROLS (4980)							
30395	Invoi	ANNUAL BILLING WELL HOUSES 1/1/22 - 12/31/22	794.58	Open	Non		620-53624-255
30395	Invoi	ANNUAL BILLING WELL HOUSES 1/1/22 - 12/31/22	794.58	Open	Non		620-53634-255
Total AUTOMATED COMFORT CONTROLS (4980):			1,589.16				
AUTOMOTIVE SUPPLY (121)							
60927257	Invoi	BATTERY	275.50	Open	Non		620-53624-255
CM219306	Invoi	CORE DEPOSIT RETURN	54.00-	Open	Non		620-53624-255
Total AUTOMOTIVE SUPPLY (121):			221.50				
COMPASS MINERALS AMERICA (4500)							
950631	Invoi	COATING REMOVAL DISCS	3,438.08	Open	Non		620-53634-224
Total COMPASS MINERALS AMERICA (4500):			3,438.08				
DAMAGE PREVENTION SERVICES (4068)							
3723	Invoi	FEBRUARY LOCATES	1,300.00	Open	Non		610-53612-209
3723	Invoi	FEBRUARY LOCATES	2,291.25	Open	Non		620-53644-209
3723	Invoi	FEBRUARY LOCATES	1,402.50	Open	Non		630-53442-209
Total DAMAGE PREVENTION SERVICES (4068):			4,993.75				
HAWKINS INC (1918)							
6086692	Invoi	AZONE	571.37	Open	Non		620-53634-214
6086692	Invoi	SODIUM SILICATE	1,764.45	Open	Non		620-53634-220
Total HAWKINS INC (1918):			2,335.82				
MCMAHON ASSOCIATES INC (276)							
925636	Invoi	PHEASANT RUN STORM SEWER	2,902.80	Open	Non		630-51140-204
Total MCMAHON ASSOCIATES INC (276):			2,902.80				
MIDWEST METER INC (4407)							
140434	Invoi	ENCODERS FOR METERS	1,811.00	Open	Non		620-53644-253
Total MIDWEST METER INC (4407):			1,811.00				
PRIMADATA LLC (4671)							
MARCH 2022	Invoi	MARCH POSTCARD POSTAGE	300.00	Open	Non		610-53613-226
MARCH 2022	Invoi	MARCH POSTCARD POSTAGE	300.00	Open	Non		620-53904-226
MARCH 2022	Invoi	MARCH POSTCARD POSTAGE	300.00	Open	Non		630-53443-226
Total PRIMADATA LLC (4671):			900.00				
R.N.O.W. INC (5085)							
2022-61898	Invoi	INSIGHT IRIS MAINLINE CRAWLER CAMERA	36,445.00	Open	Non		610-53612-301

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
		Total R.N.O.W. INC (5085):	<u>36,445.00</u>				
		SPEEDY CLEAN DRAIN & SEWER (122)					
		75292 Invoi TELEVISE 8" CLAY SANITARY TO LOCATE BLOCK	<u>915.00</u>	Open	Non		610-51230-204
		Total SPEEDY CLEAN DRAIN & SEWER (122):	<u>915.00</u>				
		ULINE (2543)					
		144858854 Invoi PLASTIC BUCKETS	<u>675.90</u>	Open	Non		620-53644-218
		Total ULINE (2543):	<u>675.90</u>				
		VERIZON WIRELESS (3606)					
		9899540558 Invoi JANUARY/FEBRUARY SERVICE	<u>64.18</u>	Open	Non		620-53924-203
		Total VERIZON WIRELESS (3606):	<u>64.18</u>				
		VILLAGE OF LITTLE CHUTE (1404)					
		FEBRUARY 2022 Invoi PUMP STATION JEFFERSON ST	<u>36.82</u>	Open	Non		620-53624-249
		FEBRUARY 2022 Invoi DOYLE PARK WELL #1	<u>13.42</u>	Open	Non		620-53624-249
		FEBRUARY 2022 Invoi #3 WELL WASHINGTON ST	<u>12.38</u>	Open	Non		620-53624-249
		FEBRUARY 2022 Invoi 625 E EVERGREEN ST	<u>104.78</u>	Open	Non		620-53624-249
		FEBRUARY 2022 Invoi 1200 STEPHEN ST	<u>13.20</u>	Open	Non		620-53624-249
		FEBRUARY 2022 Invoi 3609 FREEDOM RD	<u>18.15</u>	Open	Non		630-53441-249
		Total VILLAGE OF LITTLE CHUTE (1404):	<u>198.75</u>				
		VORPAHL FIRE AND SAFETY (3980)					
		215335650 Invoi CALIBRATE AIR MONITOR	<u>29.25</u>	Open	Non		610-53612-213
		215335650 Invoi CALIBRATE AIR MONITOR	<u>29.25</u>	Open	Non		630-53442-213
		Total VORPAHL FIRE AND SAFETY (3980):	<u>58.50</u>				
		Grand Totals:	<u>56,619.75</u>				

## Report GL Period Summary

Vendor number hash: 42211  
 Vendor number hash - split: 77587  
 Total number of invoices: 16  
 Total number of transactions: 28

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	<u>56,619.75</u>	<u>56,619.75</u>
Grand Totals:	<u>56,619.75</u>	<u>56,619.75</u>

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Terms Description	Invoice Amount	Net Invoice Amount
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**Report Criteria:**

Invoice Detail.GL Account = "6200000000"- "62099999999", "61000000000"- "61099999999", "63000000000"- "63099999999"

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# Submittal of Annual Reports and Other Compliance Documents for Municipal Separate Storm Sewer System (MS4) Permits

NOTE: Missing or incomplete fields are highlighted at the bottom of each page. You may save, close and return to your draft permit as often as necessary to complete your application. After 120 days your draft is **deleted**.

Form 3400-224(R8/2021)

## Reporting Information :

Will you be completing the Annual Report or other submittal type?  Annual Report  Other

**Project Name:** 2021 Annual Report

**County:** Outagamie

**Municipality:** Little Chute Village

**Permit Number:** S050075

**Facility Number:** 31108

**Reporting Year:** 2021

Is this submittal also satisfying an Urban Nonpoint Source Grant funded deliverable?  Yes  No

## Required Attachments and Supplemental Information

Please complete the contents of each tab to submit your MS4 permit compliance document. The information included in this checklist is necessary for a complete submittal. A complete and detailed submittal will help us review about your MS4 permit document. To help us make a decision in the shortest amount of time possible, the following information must be submitted:

### Annual Report

- Review related web site and instructions for [Municipal storm water permit eReporting](#) [Exit Form]
- Complete all required fields on the annual report form and upload required attachments
- Attach the following other supporting documents as appropriate using the attachments tab above
  - Public Education and Outreach Annual Report Summary
  - Public Involvement and Participation Annual Report Summary
  - Illicit Discharge Detection and Elimination Annual Report Summary
  - Construction Site Pollution Control Annual Report Summary
  - Post-Construction Storm Water Management Annual Report Summary
  - Pollution Prevention Annual Report Summary
    - Leaf and Yard Waste Management
    - Municipal Facility (BMP) Inspection Report
    - Municipal Property SWPPP
    - Municipally Property Inspection Report
    - Winter Road Maintenance
  - Storm Sewer Map Annual Report Attachment
  - Storm Water Quality Management Annual Report Attachment
  - TMDL Attachment
  - Storm Water Consortium/Group Report

- Municipal Cooperation Attachment
- Other Annual Report Attachment
- Attach the following permit compliance documents as appropriate using the attachments tab above
  - Storm Water Management Program
    - Public Education and Outreach Program
    - Public Involvement and Participation Program
    - Illicit Discharge Detection and Elimination Program
    - Construction Site Pollutant Control Program
    - Post-Construction Storm Water Management Program
    - Pollution Prevention Program
      - Municipal Storm Water Management Facility (BMP) Inventory
      - Municipal Storm Water Management Facility (BMP) Inspection and Maintenance Plan
  - Total Maximum Daily Load documents (*\*If applicable, see permit for due dates.*)
    - TMDL Mapping\*
    - TMDL Modeling\*
    - TMDL Implementation Plan\*
    - Fecal Coliform Screening Parameter \*
    - Fecal Coliform Inventory and Map (*S050075-03 general permittees Appendix B B.5.2 – document due to the department by March 31, 2022*)
    - Fecal Coliform Source Elimination Plan (*S050075-03 general permittees Appendix B - document due to the department by October 31, 2023*)
- Sign and Submit form

## Municipal Contact Information- Complete

**Notice:** Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (Department) by March 31 of each year to report on activities for the previous calendar year ("reporting year"). This form is being provided by the Department for the user's convenience for reporting on activities undertaken in each reporting year of the permit term. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

**Note:** Compliance items must be submitted using the Attachments tab.

### Municipality Information

<b>Name of Municipality</b>	Little Chute Village
<b>Facility ID # or (FIN):</b>	31108
<b>Updated Information:</b>	<input type="checkbox"/> Check to update mailing address information
<b>Mailing Address:</b>	108 WEST MAIN STREET
<b>Mailing Address 2:</b>	
<b>City:</b>	LITTLE CHUTE
<b>State:</b>	Wisconsin
<b>Zip Code:</b>	54140 <span style="border: 1px solid black; padding: 2px;">xxxxx or xxxxx-xxxx</span>

### Primary Municipal Contact Person (Authorized Representative for MS4 Permit)

The "Authorized Representative" or "Authorized Municipal Contact" includes the municipal official that was charged with compliance and oversight of the permit conditions, and has signature authority for submitting permit documents to the Department (i.e., Mayor, Municipal Administrator, Director of Public Works, City Engineer).

Select to **create new** primary contact

<b>First Name:</b>	Kent
<b>Last Name:</b>	Taylor

Select to **update** current contact information

<b>Title:</b>	Director of Public Works		
<b>Mailing Address:</b>	108 West Main St		
<b>Mailing Address 2:</b>			
<b>City:</b>	Little Chute		
<b>State:</b>	WI		
<b>Zip Code:</b>	54140 <span style="border: 1px solid black; padding: 2px;">xxxxx or xxxxx-xxxx</span>		
<b>Phone Number:</b>	920-423-3867	<b>Ext:</b>	<span style="border: 1px solid black; padding: 2px;">xxx-xxx-xxxx</span>
<b>Email:</b>	kent@littlechutewi.org		

### Additional Contacts Information (Optional)

I&E Program

**Individual with responsibility for:  
(Check all that apply)**

- IDDE Program
- IDDE Response Procedure Manual
- Municipal-wide Water Quality Plan
- Ordinances
- Pollution Prevention Program
- Post-Construction Program
- Winter roadway maintenance

**First Name:**

Michael

**Last Name:**

McClone

**Title:**

EPS

**Mailing Address:**

108 W. Main Street

**Mailing Address 2:**

**City:**

Little Chute, WI 541

**State:**

WI

**Zip Code:**

54140

xxxxx or xxxxx-xxxx

**Phone Number:**

920-687-5329

Ext:

xxx-xxx-xxxx

**Email:**

mike@littlechutewi.org

1. Does the municipality rely on another entity to satisfy some of the permit requirements?

Yes  No

Public Education and Outreach Northeast Wisconsin Stormwater Consortium (NEWSC)

Public Involvement and Participation Northeast Wisconsin Stormwater Consortium (NEWSC)

Illicit Discharge Detection and Elimination

Construction Site Pollutant Control

Post-Construction Storm Water Management

Pollution Prevention

2. Has there been any changes to the municipality's participation in group efforts towards permit compliances (i.e., the municipality has added or dropped consortium membership)?

Yes  No

**Missing Information**

**Note:** For the minimum control measures, you must fill out all questions in sections 1 through 7.

Form 3400-224 (R8/2021)

**Minimum Control Measures- Section 1 : Complete****1. Public Education and Outreach**

a. Complete the following information on Public Education and Outreach Activities related to storm water. Select the Delivery Mechanism that best describes how the topics were conveyed to your population. Use the Add Event to add additional entries.

<b>Event Start Date</b>	4/5/2021		
<b>Project/Event Name</b>	Storm Inlet Stenciling		
<b>Delivery Mechanism</b>	<u>Website</u> *Active		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input checked="" type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input checked="" type="checkbox"/> Industries <input type="checkbox"/> Other	101 +	<input type="radio"/> Yes <input checked="" type="radio"/> No

<b>Event Start Date</b>	4/1/2021		
<b>Project/Event Name</b>	DPW Spring Newsletter - What is Stormwater		
<b>Delivery Mechanism</b>	<u>Distribution of print media</u> *Active		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input checked="" type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input checked="" type="checkbox"/> Industries <input type="checkbox"/> Other	101 +	<input type="radio"/> Yes <input checked="" type="radio"/> No

<b>Event Start Date</b>	8/21/2021		
<b>Project/Event Name</b>	DPW Fall Newsletter - Storm Inlet Stenciling		
<b>Delivery Mechanism</b>	<u>Distribution of print media</u> *Active		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input checked="" type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input checked="" type="checkbox"/> Industries <input type="checkbox"/> Other	101 +	<input type="radio"/> Yes <input checked="" type="radio"/> No

<b>Event Start Date</b>	9/9/2021		
<b>Project/Event Name</b>	Keep Storm Inlets Clear		
<b>Delivery Mechanism</b>	<u>Social media post</u> *Active		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input checked="" type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input checked="" type="checkbox"/> Industries <input type="checkbox"/> Other	101 +	<input type="radio"/> Yes <input checked="" type="radio"/> No

<b>Event Start Date</b>	1/1/2021		
<b>Project/Event Name</b>	Fish Dont Swim In Chlorine - Flyer		
<b>Delivery Mechanism</b>	<u>Passive print media</u> *Active		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> Illicit discharge detection and elimination <input checked="" type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents	51-100	<input type="radio"/> Yes <input checked="" type="radio"/> No

Yard waste management/pesticide and fertilizer application

Stream and shoreline management

Residential infiltration

Construction sites and post-construction storm water management

Pollution prevention

Green infrastructure/low impact development

Other:

Businesses

Contractors

Developers

Industries

Other

<b>Event Start Date</b>	8/30/2021		
<b>Project/Event Name</b>	Fish Dont Swim In Chlorine		
<b>Delivery Mechanism</b>	Social media post		
*Active			
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> Illicit discharge detection and elimination <input checked="" type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input checked="" type="checkbox"/> Industries <input type="checkbox"/> Other	101 +	<input type="radio"/> Yes <input checked="" type="radio"/> No

<b>Event Start Date</b>	7/12/2021		
<b>Project/Event Name</b>	Dog Waste And Surface Water		
<b>Delivery Mechanism</b>	Social media post		
*Active			
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> Illicit discharge detection and elimination <input checked="" type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input checked="" type="checkbox"/> Industries <input type="checkbox"/> Other	101 +	<input type="radio"/> Yes <input checked="" type="radio"/> No

<b>Event Start Date</b>	6/28/2021		
<b>Project/Event Name</b>	Car Wash Tips		
<b>Delivery Mechanism</b>	Social media post		
*Active			
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> Illicit discharge detection and elimination <input checked="" type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	Select...	<input type="radio"/> Yes <input checked="" type="radio"/> No

<b>Event Start Date</b>	8/21/2021		
<b>Project/Event Name</b>	DPW Fall Newsletter - Leaf Collection Procedure		
<b>Delivery Mechanism</b>	Distribution of print media		
*Active			
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input checked="" type="checkbox"/> Developers <input checked="" type="checkbox"/> Industries <input type="checkbox"/> Other	101 +	<input type="radio"/> Yes <input checked="" type="radio"/> No

<b>Event Start Date</b>	1/21/2021		
<b>Project/Event Name</b>	Leave Your Leaves On Your Land - Flyer		
<b>Delivery Mechanism</b>	Distribution of print media		
*Active			
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees	51-100	<input type="radio"/> Yes <input checked="" type="radio"/> No

waste management/vehicle washing  
 Yard waste management/pesticide and fertilizer application  
 Stream and shoreline management  
 Residential infiltration  
 Construction sites and post-construction storm water management  
 Pollution prevention  
 Green infrastructure/low impact development  
 Other:

Residents  
 Businesses  
 Contractors  
 Developers  
 Industries  
 Other

<b>Event Start Date</b>	11/8/2021		
<b>Project/Event Name</b>	Leaf Collection		
<b>Delivery Mechanism</b>	Social media post		
*Active			
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input checked="" type="checkbox"/> Developers <input checked="" type="checkbox"/> Industries <input type="checkbox"/> Other	101 +	<input type="radio"/> Yes <input checked="" type="radio"/> No

<b>Event Start Date</b>	1/21/2021		
<b>Project/Event Name</b>	Protecting and Restoring Shoreland - DNR Packet		
<b>Delivery Mechanism</b>	Passive print media		
*Active			
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input checked="" type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input checked="" type="checkbox"/> Developers <input checked="" type="checkbox"/> Industries <input type="checkbox"/> Other	11-50	<input type="radio"/> Yes <input checked="" type="radio"/> No

Other:

<b>Event Start Date</b>	4/21/2021		
<b>Project/Event Name</b>	DPW Spring Newsletter - Downspout Policy		
<b>Delivery Mechanism</b>	<u>Distribution of print media</u> *Active		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input checked="" type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other:  <input type="checkbox"/>	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	101 +	<input type="radio"/> Yes <input checked="" type="radio"/> No

<b>Event Start Date</b>	6/13/2021		
<b>Project/Event Name</b>	Lawn and Garden Tips		
<b>Delivery Mechanism</b>	<u>Social media post</u> *Active		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input checked="" type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other:  <input type="checkbox"/>	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input checked="" type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	101 +	<input type="radio"/> Yes <input checked="" type="radio"/> No

<b>Event Start Date</b>	1/29/2021		
<b>Project/Event Name</b>	Snow Maintenance Practices		
<b>Delivery Mechanism</b>	<u>Social media post</u> *Active		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> Illicit discharge detection and elimination	<input checked="" type="checkbox"/> General Public	101 +	<input type="radio"/> Yes <input checked="" type="radio"/> No

Household hazardous waste disposal/pet waste management/vehicle washing  
 Yard waste management/pesticide and fertilizer application  
 Stream and shoreline management  
 Residential infiltration  
 Construction sites and post-construction storm water management  
 Pollution prevention  
 Green infrastructure/low impact development  
 Other:

Public Employees  
 Residents  
 Businesses  
 Contractors  
 Developers  
 Industries  
 Other

<b>Event Start Date</b>	2/15/2021		
<b>Project/Event Name</b>	Salt and Snow Removal		
<b>Delivery Mechanism</b>	Social media post		
*Active			
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input checked="" type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input type="checkbox"/> Developers <input checked="" type="checkbox"/> Industries <input type="checkbox"/> Other	101 +	<input type="radio"/> Yes <input checked="" type="radio"/> No

<b>Event Start Date</b>	1/21/2021		
<b>Project/Event Name</b>	Construction Site Stormwater Tips		
<b>Delivery Mechanism</b>	Targeted group training*		
*Active			
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input checked="" type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development	<input type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input type="checkbox"/> Residents <input type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input checked="" type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	11-50	<input type="radio"/> Yes <input checked="" type="radio"/> No

development

Other:

<b>Event Start Date</b>	3/10/2021		
<b>Project/Event Name</b>	Spring Carpet Cleaning		
<b>Delivery Mechanism</b>	<u>Social media post</u> *Active		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> Illicit discharge detection and elimination <input checked="" type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other:  <input type="checkbox"/> Other:	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	<u>101 +</u>	<input type="radio"/> Yes <input checked="" type="radio"/> No

<b>Event Start Date</b>	4/1/2021		
<b>Project/Event Name</b>	DPW Spring Newsletter -Dog Waste and Surface Water		
<b>Delivery Mechanism</b>	<u>Distribution of print media</u> *Active		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> Illicit discharge detection and elimination <input checked="" type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input type="checkbox"/> Other:  <input type="checkbox"/> Other:	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	<u>101 +</u>	<input type="radio"/> Yes <input checked="" type="radio"/> No

**b.** Brief explanation on Public Education and Outreach reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Used direct and passive mailings and flyers, newsletters, posters, social media, and Village website to promote Village Stormwater Program and Stormwater awareness.

## Missing Information

**Do not close your work until you SAVE.**

**Note:** For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

### Minimum Control Measures - Section 2 : Complete

#### 2. Public Involvement and Participation

**a. Permit Activities.** Complete the following information on Public Involvement and Participation Activities related to storm water. Select the Delivery Mechanism that best describes how the permit activities were conveyed to your population. Use the Add Event to add additional entries.

<b>Event Start Date</b>	2/1/2021		
<b>Project/Event Name</b>	APWA Reporter Ad featuring Village Street Sweeper - Feb 2021		
<b>Delivery Mechanism</b>	<u>Other</u>		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> MS4 Annual Report <input checked="" type="checkbox"/> Storm Water Management Program <input type="checkbox"/> Storm Water related ordinance <input type="checkbox"/> Other:  <input type="text"/>	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input checked="" type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	101+	<input checked="" type="radio"/> Yes <input type="radio"/> No
<b>Event Start Date</b>	4/13/2021		
<b>Project/Event Name</b>	NEWSC Training MS4 Report		
<b>Delivery Mechanism</b>	<u>Presentation of Storm Water Information</u>		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input checked="" type="checkbox"/> MS4 Annual Report <input type="checkbox"/> Storm Water Management Program <input type="checkbox"/> Storm Water related ordinance <input type="checkbox"/> Other:  <input type="text"/>	<input type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	1 - 10	<input type="radio"/> Yes <input checked="" type="radio"/> No
<b>Event Start Date</b>	11/29/2021		
<b>Project/Event Name</b>	NEWSC Dredging Workshop		
<b>Delivery Mechanism</b>	<u>Public Workshop</u>		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> MS4 Annual Report	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/>	1 - 10	<input type="radio"/> Yes <input checked="" type="radio"/> No

<input checked="" type="checkbox"/> Storm Water Management Program <input type="checkbox"/> Storm Water related ordinance <input type="checkbox"/> Other: <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<input type="checkbox"/> Residents <input type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other		
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<b>Event Start Date</b>	8/11/2021		
<b>Project/Event Name</b>	Smart Salting Parking Lots and Sidewalks		
<b>Delivery Mechanism</b>	Public Workshop		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> MS4 Annual Report <input checked="" type="checkbox"/> Storm Water Management Program <input type="checkbox"/> Storm Water related ordinance <input type="checkbox"/> Other: <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input type="checkbox"/> Residents <input type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	1 - 10	<input type="radio"/> Yes <input checked="" type="radio"/> No

<b>Event Start Date</b>	5/10/2021		
<b>Project/Event Name</b>	NEWSC Consortium Meeting		
<b>Delivery Mechanism</b>	Presentation of Storm Water Information		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> MS4 Annual Report <input checked="" type="checkbox"/> Storm Water Management Program <input type="checkbox"/> Storm Water related ordinance <input type="checkbox"/> Other: <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	11-50	<input type="radio"/> Yes <input checked="" type="radio"/> No

**b. Volunteer Activities.** Complete the following information on Public Involvement and Participation Activities related to storm water. Select the Delivery Mechanism that best describes how volunteer activities were conveyed to your population. Use the Add Event to add additional entries.

<b>Event Start Date</b>	8/22/2021 <input type="checkbox"/> NA (Individual Permittee).		
<b>Project/Event Name</b>	Watershed Cleanup		
<b>Delivery Mechanism</b>	Clean up event		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
Volunteer Opportunity	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees	101 +	<input type="radio"/> Yes <input checked="" type="radio"/> No

<input checked="" type="checkbox"/> Residents
<input type="checkbox"/> Businesses
<input type="checkbox"/> Contractors
<input type="checkbox"/> Developers
<input type="checkbox"/> Industries
<input type="checkbox"/> Other

<b>Event Start Date</b>	3/17/2021	<input type="checkbox"/> NA (Individual Permittee).	
<b>Project/Event Name</b>	2020 MS4 Report Board Village Meeting		
<b>Delivery Mechanism</b>	Presentation of Storm Water Information		
<b>Topics Covered</b>	<b>Target Audience</b>	<b>Estimated People Reached (Optional)</b>	<b>Regional Effort (Optional)</b>
Volunteer Opportunity	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	<u>11-50</u>	<input type="radio"/> Yes <input checked="" type="radio"/> No
<b>Event Start Date</b>	4/1/2021	<input type="checkbox"/> NA (Individual Permittee).	
<b>Project/Event Name</b>	DPW Spring Newsletter		
<b>Delivery Mechanism</b>	Clean up event		
<b>Topics Covered</b>	<b>Target Audience</b>	<b>Estimated People Reached (Optional)</b>	<b>Regional Effort (Optional)</b>
Volunteer Opportunity	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Other	<u>101 +</u>	<input type="radio"/> Yes <input checked="" type="radio"/> No

c. Brief explanation on Public Involvement and Participation reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Public employees and general public participated in watershed cleanup. Public participation at monthly and bimonthly Village Board Meetings and Utility Commission Meetings.

## Missing Information

**Do not close** your work until you **SAVE**.

**Note:** For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

### Minimum Control Measures - Section 3 : Complete

#### 3. Illicit Discharge Detection and Elimination

a. How many total outfalls does the municipality have?   Unsure

b. How many outfalls did the municipality evaluate as part of their routine ongoing field screening program?   Unsure

c. From the municipality's routine screening, how many were confirmed illicit discharges?   Unsure

d. How many illicit discharge complaints did the municipality receive?   Unsure

e. From the complaints received, how many were confirmed illicit discharges?   Unsure

f. How many of the identified illicit discharges did the municipality eliminate in the reporting year (from both routine screening and complaints)?   Unsure

(If the sum of 3.c. and 3.e. does not equal 3.f., please explain below.)

g. How many of the following enforcement mechanisms did the municipality use to enforce its illicit discharge ordinance? Check all that apply and enter the number of each used in the reporting year.  Unsure

Verbal Warning

Written Warning (including email)

Notice of Violation

Civil Penalty/ Citation

Additional Information:

h. Brief explanation on Illicit Discharge Detection and Elimination reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Throughout the course of monitoring and screening Village outfalls, no illicit discharges were detected.

## Missing Information

**Do not close** your work until you **SAVE**.

**Note:** For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

### Minimum Control Measures - Section 4 : Complete

#### 4. Construction Site Pollutant Control

a. How many total construction sites with one acre or more of land disturbing construction activity were active at any point in the reporting year? 8  Unsure

b. How many construction sites with one acre or more of land disturbing construction activity did the municipality issue permits for in the reporting year? 8  Unsure

c. How many erosion control inspections did the municipality complete in the reporting year (at sites with one acre or more of land disturbing construction activity)? 172  Unsure

d. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year.  Unsure

No Authority

Verbal Warning 32

Written Warning (including email) 13

Notice of Violation

Civil Penalty/ Citation

Stop Work Order 0

Forfeiture of Deposit

Other - Describe below

e. Brief explanation on Construction Site Pollutant Control reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Village enforced construction site pollution control on all permitted, as well as unpermitted, construction sites.

#### Missing Information

**Do not close** your work until you **SAVE**.

**Note:** For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

#### Minimum Control Measures - Section 5 : Complete

#### 5. Post-Construction Storm Water Management

a. How many sites with new structural storm water management facilities\* have received local approval ? 3  Unsure

\*Engineered and constructed systems that are designed to provide storm water quality control such as wet detention ponds, constructed wetlands, infiltration basins, grassed swales, permeable pavement, catch basin sumps, etc.

b. Does the permittee have procedures for inspecting and maintaining private storm water facilities?  Yes  No  Unsure

c. If Yes, how many privately owned storm water management facilities were inspected in the reporting year ? Inspections completed by private landowners should be included in the reported number.   Unsure

d. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year.  Unsure

No Authority

Verbal Warning

Written Warning (including email)

Notice of Violation

Civil Penalty/ Citation

Forfeiture of Deposit

Complete Maintenance

Bill Responsible Party

Other - Describe below

e. Brief explanation on Post-Construction Storm Water Management reporting . *If marked 'Unsure' on any questions above, justify your reasoning. Limit your response to 250 characters and/or attach supplemental information on the attachments page.*

Village is working toward full engagement and enforcement of post construction stormwater management requirements.

## Missing Information

Do not close your work until you **SAVE**.

**Note:** For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

## Minimum Control Measures - Section 6 : Complete

### 6. Pollution Prevention

Storm Water Management Facility Inspections  Not Applicable

a. Enter the total number of municipally owned or operated structural storm water management facilities ?   Unsure

b. How many new municipally owned storm water management facilities were installed in the reporting year ?   Unsure

c. How many municipally owned storm water management facilities were inspected in the reporting year?   Unsure

d.

What elements are looked at during inspections (250 character limit)?

Debris and Litter, bank erosion, rodent damage, encroachment, structure/pipe/rack integrity, other abnormalities

e. How many of these facilities required maintenance? 9  Unsure

f. Brief explanation on Storm Water Management Facility inspection reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

All Village Ponds routinely inspected, cleaned, and maintained as needed.

Public Works Yards & Other Municipally Owned Properties (SWPPP Plan Review)  Not Applicable

g. How many municipal properties require a SWPPP? 1  Unsure

h. How many inspections of municipal properties have been conducted in the reporting year? 12  Unsure

i. Have amendments to the SWPPPs been made?  
 Yes  No  Unsure

j. If yes, describe what changes have been made. Limit response to 250 characters and/or attach supplemental information on the attachment page:

k. Brief explanation on Storm Water Pollution Prevention Plan reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

All DPW employees are familiar with SWPPP and are engaged in successful administration of compliance to its requirements.

Collection Services - Street Sweeping / Cleaning Program  Not Applicable

l. Did the municipality conduct street sweeping/cleaning during the reporting year?  
 Yes  No  Unsure

m. If known, how many tons of material was removed? 193  Unsure

n. Does the municipality have a low hazard exemption for this material?  
 Yes  No

o. If street cleaning is identified as a storm water best management practice in the pollutant loading analysis, was street cleaning completed at the assumed frequency?

Yes - Explain frequency Several times a week for 8 months of the year

No - Explain  

Not Applicable

Collection Services - Catch Basin Sump Cleaning Program  Not Applicable

p. Did the municipality conduct catch basin sump cleaning during the reporting year?  
 Yes  No  Unsure

q. How many catch basin sums were cleaned in the reporting year?   Unsure  
 Unsure

r. If known, how many tons of material was collected?

s. Does the municipality have a low hazard exemption for this material?  Yes  No

t. If catch basin sump cleaning is identified as a storm water best management practice in the pollutant loading analysis, was cleaning completed at the assumed frequency?

Yes- Explain frequency Several times a week, 8 months of the year

No - Explain  

Not Applicable

**Collection Services - Leaf Collection Program**  Not Applicable

u. Does the municipality conduct curbside leaf collection?  Yes  No  Unsure

v. Does the municipality notify homeowners about pickup?  Yes  No  Unsure

w. Where are the residents directed to store the leaves for collection?

Pile on terrace  Pile in street  Bags on terrace  Unsure

Other - Describe  

x. What is the frequency of collection?  
Twice Weekly

y. Is collection followed by street sweeping/cleaning?  Yes  No  Unsure

z. Brief explanation on Collection Services reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*

Two Leaf Vacuums are operated 10 hours per day, 5 days a week

**Winter Road Management**  Not Applicable

\*Note: We are requesting information that goes beyond the reporting year, answer the best you can.

aa. How many lane-miles of roadway is the municipality responsible for doing snow and ice control?   Unsure

ab. Provide amount of de-icing products used by month last winter season?  
 Solids (tons) (ex. sand, or salt-sand)

Product	Oct	Nov	Dec	Jan	Feb	Mar
Salt	0	20	165	130	120	20

Liquids (gallons) (ex. brine)

Product	Oct	Nov	Dec	Jan	Feb	Mar
Brine	0	1050	2450	3650	1750	350

ac. Was salt applying machinery calibrated in the reporting year?  Yes  No  Unsure

ad. Have municipal personnel attended salt reduction strategy training in the reporting year?  Yes  No  Unsure

Training Date	Training Name	# Attendance

ae. Brief explanation on Winter Road Management reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*

### Internal (Staff) Education & Communication

af. Has training or education been held for municipal or other personnel involved in implementing each of the pollution prevention program elements ?

If yes, describe what training was provided (250 character limit):

When:

How many attended:

ag. Describe how the municipality has kept the following local officials and municipal staff aware of the municipal storm water discharge permit programs and its requirements.

#### Elected Officials

At Village Board and Utility Commission meetings, Storm water programs are discussed. MS4 Report is recommended to the board by the commission for approval.

#### Municipal Officials

Daily interaction and Department Head meetings

Appropriate Staff ( such as operators, Department heads, and those that interact with public)

Through daily interaction and staff meetings.

ah. Brief explanation on Internal Education reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

### Missing Information

Do not close your work until you **SAVE**.

**Note:** For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

### Minimum Control Measures - Section 7 : Complete

#### 7. Storm Sewer System Map

a. Did the municipality update their storm sewer map this year?

Yes  No  Unsure

If yes, check the areas the map items that got updated or changed:

- Storm water treatment facilities
- Storm pipes
- Vegetated swales
- Outfalls
- Other - Describe below

b. Brief explanation on Storm Sewer System Map reporting. *If you marked Unsure for an question for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

## Missing Information

**Do not close** your work until you **SAVE**.

Form 3400-224 (R8/2021)

### Final Evaluation - Complete

#### Fiscal Analysis

Complete the fiscal analysis table provided below. For municipalities that do not break out funding into permit program elements, please enter the monetary amount to your best estimate of what funding may be going towards these programs.

Annual Expenditure Reporting Year	Budget Reporting Year	Budget Upcoming Year	Source of Funds

**Element:** Public Education and Outreach

1500	1500	1500	<u>Storm water utility</u>
------	------	------	----------------------------

**Element:** Public Involvement and Participation

500	500	500	<u>Storm water utility</u>
-----	-----	-----	----------------------------

**Element:** Illicit Discharge Detection and Elimination

5000	5000	5000	<u>Storm water utility</u>
------	------	------	----------------------------

**Element:** Construction Site Pollutant Control

5000	5000	5000	<u>Storm water utility</u>
------	------	------	----------------------------

**Element:** Post-Construction Storm Water Management

5000	5000	5000	<u>Storm water utility</u>
------	------	------	----------------------------

**Element:** Pollution Prevention

1000	1000	1000	<u>Storm water utility</u>
------	------	------	----------------------------

**Other (describe)**

Storm Sewer GIS Mapping
-------------------------

10000	10000	10000	<u>Storm water utility</u>
-------	-------	-------	----------------------------

Please provide a justification for a "0" entered in the Fiscal Analysis. *Limit response to 250 characters.*

#### Water Quality

**a:** Were there any known water quality improvements in the receiving waters to which the

municipality's storm sewer system directly discharges to?

Yes  No  Unsure      If Yes, explain below:

**b:** Were there any known water quality degradation in the receiving waters to which the municipality's storm sewer system directly discharges to?

Yes  No  Unsure      If Yes, explain below:

**c:** Have any of the receiving waters that the municipality discharges to been added to the impaired waters list during the reporting year?

Yes  No  Unsure

**d:** Has the municipality evaluated their storm water practices to reduce the pollutants of concern?

Yes  No  Unsure

### Storm Water Quality Management

**a.** Has the municipality completed or updated modeling in the reporting year (relating to developed urban area performance standards of s. NR 151.13(2)(b)1., Wis. Adm. Code)?  Yes  No

**b.** If yes, enter percent reduction in the annual average mass discharging from the entire MS4 to surface waters of the state as compared to implementing no storm water management controls:

Total suspended solids (TSS)

Total phosphorus (TP)

### Status of Total Maximum Daily Loads (TMDLs) Implementation

The permittee Little Chute Village is subject to the following approved TMDLs: Lower Fox River Basin and Lower Green Bay

The permittee intends to comply with the following permit requirements to show progress towards meeting the TMDL:

**[A.3.1] The Permittee is following the TMDL Compliance Plan, which received department concurrence prior to April 30, 2019.**

The permittee is confirming that all planned efforts are on schedule.

Agree  Disagree

**[A.6.3] Final Documentation.**

The permittee is confirming that all planned efforts are on schedule to submit the final documentation materials [updates to mapping, modeling, tabular summary, and Implementation Plan] under section A.6.3 by October 31, 2023.

Agree  Disagree

### Additional Information

Based on the municipality's storm water program evaluation, describe any proposed changes to the municipality's storm water program. *If your response exceeds the 250 character limit, attach supplemental information on the attachments page.*

Changes include, increased budget, additional man hours, a greater internal focus, and an understanding by the Village Officials that storm water management is important and necessary.

**Do not close** your work until you **SAVE**.

Form 3400-224 (R8/2021)

## Requests for Assistance on Understanding Permit Programs

Would the municipality like the Department to contact them about providing more information on understanding any of the Municipal Separate Storm Sewer Permit programs?

Please select all that apply:

- Public Education and Outreach
- Public Involvement and Participation
- Illicit Discharge Detection and Elimination
- Construction Site Pollutant Control
- Post-Construction Storm Water Management
- Pollution Prevention
- Storm Water Quality Management
- Storm Sewer System Map
- Water Quality Concerns
- Compliance Schedule Items Due
- MS4 Program Evaluation

**Do not close your work until you **SAVE**.**

Form 3400-224(R8/2021)

## Required Attachments and Supplemental Information

Any other MS4 program information for inclusion in the Annual Report may be attached on here. Use the Add Additional Attachments to add multiple documents.

Upload Required Attachments (15 MB per file limit) - [Help reduce file size and trouble shoot file uploads](#)

**\*Required Item**

**Note:** To replace an existing file, use the 'Click here to attach file' link or press the  to delete an item.

### Storm Sewer System Map

 File Attachment

[StormMap\\_11x17\\_2021\\_2022.pdf](#)

### Attach - Other Supporting Documents

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

### Attach - Permit Compliance Documents

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

### Missing Information

Draft and Share PDF Report with the permittee's governing body or delegated representatives.

Press the button below to create a PDF. The PDF will be sent to the email address associated with the WAMS ID that is signed in. After the annual report has been reviewed by the governing body or delegated representative, return to the MS4 eReporting System to submit the final report to the DNR.

[Draft and Share PDF Report](#)

Form 3400-224(R8/2021)

## Sign and Submit Your Application

### Steps to Complete the signature process

1. Read and Accept the Terms and Conditions
2. Press the Submit and Send to the DNR button

**NOTE:** For security purposes all email correspondence will be sent to the address you used when registering your WAMS ID. This may be a different email than that provided in the application. For information on your WAMS account click [HERE](#).

### Terms and Conditions

**Certification:** I hereby certify that I am an authorized representative of the municipality covered under Little Chute Village MS4 Permit for which this annual report or other compliance document is being submitted, and that the information contained in this submittal and all attachments were gathered and prepared under my direction or supervision. Based on my inquiry of the person or persons under my direction or supervision involved in the preparation of this document, to the best of my knowledge, the information is true, accurate, and complete. I further certify that the municipality's governing body or delegated representatives have reviewed or been apprised of the contents of this annual report. I understand that Wisconsin law provides severe penalties for submitting false information.

Signee (must check current role prior to accepting terms and conditions)

- Authorized municipal contact using WAMS ID.
- Delegation of Signature Authority ( Form 3400-220 ) for agent signing on the behalf of the authorized municipal contact.
- Agent seeking to share this item with authorized municipal contact (authorized municipal contact must get WAMS id and complete signature).

**Name:**

**Title:**

Authorized Signature.

I accept the above  
terms and conditions.

After providing the final authorized signature, the system will send an email to the authorized party and any agents. This email will include a copy to the final read only version of this application.