

## MINUTES OF THE REGULAR BOARD MEETING OF JUNE 15, 2022

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### Roll call of Trustees

PRESENT: Michael Vanden Berg, President  
Larry Van Lankvelt, Trustee  
John Elrick, Trustee  
James Hietpas, Trustee  
Bill Peerenboom, Trustee  
Don Van Deurzen, Trustee  
Brian Van Lankveldt, Trustee

### Roll call of Officers and Department Heads

PRESENT: Beau Bernhoft, Administrator  
Kent Taylor, Director of Public Works  
Lisa Remiker-DeWall, Finance Director  
John McDonald, Dir. Of Parks, Rec and Forestry  
Dave Kittel, Community Development Director  
Laurie Decker, Village Clerk  
Chris Murawski, Village Engineer  
Katherine Freund, LC Library Director  
Chief Meister, Fox Valley Metro Police

EXCUSED: Tyler Claringbole, Village Attorney

### Public Appearance for Items Not on the Agenda

Mr. M. Verkuylen from the Hawk's Nest, 1621 West Main Street, Little Chute WI. spoke in regards to his outdoor music permit. Mr. Verkuylen will submit required permit as requested.

State Senator Cowles made an appearance to let board and community know he is available to help as needed.

### Consent Agenda

*Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.*

1. Minutes of the Regular Board Meeting of June 1, 2022
2. Disbursement List
3. Resolution No. 17, Series 2022 CSM for Kathy McKee
4. Approval of 2022 – 2023 Liquor License Renewals

*Moved by Trustee L. Van Lankveldt seconded by Trustee B. Van Lankveldt to approve the Consent Agenda as presented.*

Ayes 7, Nays 0 – Motion Carried

### Department and Officer Reports

Department Heads and Officers provided progress reports to the Board.

**Action—Spirit Ct. Site Plan**

Director Kittel presented the site plan for two new building going on Spirit Court. The plan is recommended by the Plan Commission for approval by the board as submitted.

*Moved by Trustee L. Van Lankveldt seconded by Trustee Peerenboom to approve Spirit Ct. Site Plan as submitted.*

Ayes 7, Nays 0 – Motion Carried

**Discussion/Action— Space Needs Study Additional GIS Work**

Administrator Bernhoft presented the GIS information on the space needs study for the fire department. Trustee VanDeurzen stated he believes we already have the data needed and should not spend additional \$5,500 on the study. Trustee Peerenboom stated he felt the additional research was a good idea giving the amount of money that could potentially be spent on a new fire station.

*Moved by Trustee Peerenboom seconded by Trustee L. Van Lankveldt to approve study as presented.*

Ayes 5, Nays 2 (Van Deurzen, B. Van Lankveldt) – Motion Carried

**Discussion/Action—Update Intergovernmental Agreement (IGA) with Town of Vandenbroek for Buchanan Rd.**

Administrator Bernhoft presented a project update, requested changes to limit the Village exposure for cost overrun were made to the IGA. Town of Vandenbroek met and denied the changes. The Town of Vandenbroek has still not received updated estimates from county. An attempt by Administrator Bernhoft to contact the county was unsuccessful. Trustee Peerenboom stated if option 1 or 3 were selected Town of Vandenbroek would pave up to the bridge. Village Engineer Murawski stated due to utilities they would pave up to Don DeGroot Drive. President Vanden Berg stated he felt we have no choice but to go ahead with the project. Bidding on our own wouldn't be close to figures given. Engineer Murawski stated this project does come with less risk than previous. His main concern was the bridge, which is where some of the issues are coming from, County is having a difficult time making estimates on materials and paving needed. Trustee Elrick stated he wanted to know an updated estimate from county before moving forward, he is not opposed to the project but wanted an accurate number.

*Moved by Trustee B. Van Lankveldt seconded by Trustee Van Deurzen to revisit the IGA to accept and prepare for updated costs to repaving (Option 2)*

Ayes 5, Nays 2 (Peerenboom, Elrick) – Motion Carried

**Discussion/Action – Pheasant Run Storm Update**

Administrator Bernhoft presented a follow-up from the last meeting. An enclosed system will not be approved by the WDNR. Staff will research alternative methods to address the storm run in the future. Engineer Murawski said there are possibilities available, but the DNR will need to approve. Staff will work with property owners and DNR on this issue, it is a long process to go through. This is considered a navigable water way and the DNR may get very specific about requirements. The process to move forward will begin as soon as possible. Mr. Murawski is in regular contact with the property owners and is keeping them up to date on this issue.

*Moved by Trustee B Van Lankveldt, seconded by Trustee Peerenboom to remove the construction funds from the 2022 budget.*

Ayes 7, Nays 0 – Motion Carried

**Roll Call Vote**

Michael Vanden Berg	Aye
Larry Van Lankveldt	Aye
John Elrick	Aye
Jim Hietpas	Aye

Don Van Deurzen Aye  
Bill Peerenboom Aye  
Brian Van Lankveldt Aye

Ayes 7, Nays 0 – Motion Carried

## Discussion/Action – Adopt 2023-2027 Capital Improvement Plan

Director Remiker-DeWall presented the Capital Improvement Plan for adoption.

*Moved by Trustee B Van Lankveldt, seconded by Trustee L. Van Lankveldt to adopt 2023 – 2027 Capital Improvement Plan as presented.*

Ayes 7, Nays 0 – Motion Carried

## Discussion/Action – Adopt Resolution No. 18, Series 2022 CMAR

Director Taylor was unable to present due to weather event. In his absence Clerk Decker presented the CMAR Resolution, staff is recommending approval and adopt the provided resolution.

*Moved by Trustee Elrick seconded by Trustee Van Deurzen to Adopt Resolution No. 18, Series 2022 CMAR.*

Ayes 7, Nays 0 – Motion Carried

## Call for Unfinished Business

None

## Items for Future Agenda

None

### **Closed Sessions:**

- a) 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Discuss Economic Development items.*
  - b) 19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Personnel Matter*

*Moved by Trustee L. Van Lankvelt, seconded by Trustee Elrick to enter closed session at 7:00pm*  
Ayes 7, Nays 0—Motion Carried

## Return to Open Session

*Moved by Trustee Van Deurzen, seconded by Trustee B. Elrick to exit closed session at 7:47 pm*  
Ayes 7, Nays 0— Motion Carried

## Adjournment

*Moved by Trustee Van Deurzen, seconded by Trustee B. Elrick to Adjourn the Regular Board Meeting at 7:47 p.m.*

Ayes 7, Nays 0 – Motion Carried

## VILLAGE OF LITTLE CHUTE

Attest: Laurie Decker  
Laurie Decker, Village Clerk

By:

Michael R. Vanden Berg, Village President

Winnipeg, Manitoba, Canada, Aug. 1911.