



AGENDA

REGULAR BOARD MEETING

PLACE: Little Chute Village Hall
DATE: Wednesday, July 20th, 2022
TIME: 6:00 p.m.

Virtually attend the July 20th Regular Board meeting at 6 PM by following the zoom link here:

Join Zoom Meeting: <https://us06web.zoom.us/j/82045523683>

Meeting ID: 820 4552 3683

Dial by your location: +1 312 626 6799 US (Chicago)

REGULAR ORDER OF BUSINESS

- A. Invocation
- B. Pledge of Allegiance to the Flag
- C. Roll call of Trustees
- D. Roll call of Officers and Department Heads
- E. Public Appearance for Items Not on the Agenda
- F. Other Informational Items—30% Compliance Financial Statements for TID 6 & 8, June Monthly Report

- G. Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

- 1. Minutes of the Regular Board Meeting of July 6, 2022
- 2. Minutes of the Committee of the Whole of July 13, 2022
- 3. Disbursement List
- 4. Adopt Resolution 19, Series 2022 a CSM to Divide a Parcel for Jeff Heiting Builder INC

- H. Department and Officers Progress Reports

- I. Discussion/Action—Adopt Resolution No. 20, Series 2022 Petition for the Establishment of At-Grade Crossings

- J. Discussion/Action—I-41 Speed Limit Reduction

- K. Discussion/Action—Buchanan Connection Street Pavement

- L. Discussion/Action—Randolph Drive Paving Project

M. Call for Unfinished Business

N. Items for Future Agenda

O. Closed Sessions:

a) 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Project Update

b) 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. Discuss two (2) Economic Development Items

c) 19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. Employment/Promotion Matter

P. Return to Open Session

Q. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852, [email: Laurie@littlechutewi.org](mailto:Laurie@littlechutewi.org) Prepared: July 15, 2022

**VILLAGE OF LITTLE CHUTE
TAX INCREMENTAL DISTRICT NO. 6
LITTLE CHUTE, WISCONSIN
FINANCIAL STATEMENTS
From Date of Creation
Through December 31, 2021**

VILLAGE OF LITTLE CHUTE
TAX INCREMENTAL DISTRICT NO. 6

Table of Contents

From Date of Creation Through December 31, 2021

	<u>Page</u>
Independent Auditors' Report	1 - 2
Financial Statements	
Tax Incremental District No. 6 - Balance Sheet	3
Tax Incremental District No. 6 - Historical Summary of Project Costs, Project Revenues and Net Cost to be Recovered Through Tax Increments	4
Tax Incremental District No. 6 - Historical Summary of Sources, Uses and Status of Funds	5
Notes to Financial Statements	6 - 8
Supplementary Information	
Tax Incremental District No. 6 - Detailed Summary of Sources, Uses and Status of Funds	9
Tax Incremental District No. 6 - Detailed Summary of Project Costs	10
Other Report	
Independent Auditors' Report on Compliance	11

Independent Auditors' Report

To the Village Board
Village of Little Chute
Little Chute, Wisconsin

Opinions

We have audited the accompanying financial statements of the Village of Little Chute's Tax Incremental District No. 6 (District), which comprise the balance sheet as of December 31, 2021, and the related historical summary of project costs, project revenues, and net costs to be recovered through tax increments and historical summary of sources, uses, and status of funds from the date the District was created through December 31, 2021 and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Village of Little Chute's Tax Incremental District No. 6 as of December 31, 2021, and the project costs, project revenues and net costs to be recovered through tax increments, sources, uses and status of funds from the creation date of the District through December 31, 2021 in accordance with the basis of financial reporting provisions of the Wisconsin Department of Revenue.

Basis for Opinions

We conducted our audit in accordance with financial reporting provisions of the Wisconsin Department of Revenue. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Village of Little Chute's Tax Incremental District No. 6, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the Wisconsin Department of Revenue. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error or fraud.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Village of Little Chute's Tax Incremental District No. 6 ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

To the Village of Board
Village of Little Chute
Little Chute, Wisconsin

Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Village of Little Chute's Tax Incremental District No. 6 internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Village of Little Chute's Tax Incremental District No. 6's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Emphasis of Matter

As discussed on Note 1, the financial statements present only the Village of Little Chute's Tax Incremental District No. 6 and do not purport to, and do not, present fairly the financial position of the Village of Little Chute, Wisconsin as of December 31, 2021 or the changes in its financial position from the date of creation through December 31, 2021 in accordance with the financial reporting provisions of the Wisconsin Department of Revenue. Our opinion is not modified with respect to this matter.

Other Matters

Our audit was conducted for the purpose of forming an opinion on the financial statements that comprise the Village of Little Chute's Tax Incremental District No. 6's financial statements. The supplementary information as listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated in all material respects in relation to the financial statements as a whole.

Other Reporting Required by Tax Incremental District Laws and Regulations

In accordance with tax incremental district laws and regulations, we have also issued our report dated July 11, 2022 on our test of compliance with Wisconsin State Statutes 66.1105 and the project plan. The purpose of that report is to describe the scope of our testing of compliance and the results of that testing, and not to provide an opinion on compliance.

KerberRose

KerberRose SC
Certified Public Accountants
Shawano, WI
July 11, 2022

FINANCIAL STATEMENTS

VILLAGE OF LITTLE CHUTE
TAX INCREMENTAL DISTRICT NO. 6
 Balance Sheet
 December 31, 2021

ASSETS

Cash and Investments	\$ 365,843
Taxes Receivable	565,689
Special Assessment Receivable	371,026
Accounts Receivable	43,658
Restricted Cash and Investments	2,314,305
Land Held for Resale	<u>395,934</u>
TOTAL ASSETS	<u>\$ 4,056,455</u>

LIABILITIES AND FUND BALANCE

Accounts Payable	\$ 307,001
Retainage Payable	19,904
Other Accrued Liabilities	1,591
Unearned Special Assessments	371,026
Unearned Tax Revenue	1,009,726
Advances from the Village of Little Chute	<u>1,865,500</u>
Total Liabilities	<u>3,574,748</u>
Fund Balance	<u>481,707</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$ 4,056,455</u>

**VILLAGE OF LITTLE CHUTE
TAX INCREMENTAL DISTRICT NO. 6**
 Historical Summary of Project Costs, Project Revenues, and
 Net Costs to be Recovered Through Tax Increments
 From Date of Creation Through December 31, 2021

	From Date of Creation
Project Costs	
Capital Expenditures	\$ 4,292,170
Developers Grants/Incentives	4,438,723
Administration	129,610
Land Purchases	620,517
Interest and Fiscal Charges	52,511
Interest on Advances	141,137
Total Project Costs	9,674,668
Project Revenues	
Tax Increments	2,935,073
Intergovernmental	1,764
Interest Income	40,592
Sale of Property	858,737
Miscellaneous Revenues	50,922
Transfer from Other Funds	608,405
Total Revenues	4,495,493
Net Cost Recoverable Through TIF Increments - December 31, 2021	\$ 5,179,175

VILLAGE OF LITTLE CHUTE
TAX INCREMENTAL DISTRICT NO. 6
 Historical Summary of Sources, Uses, and Status of Funds
 From Date of Creation Through December 31, 2021

	<u>From Date of Creation</u>
Sources of Funds	
Tax Increments	\$ 2,935,073
Intergovernmental	1,764
Interest Income	40,592
Sale of Property	858,737
Miscellaneous Revenues	50,922
Transfers from Other Funds	608,405
Premium on Debt	78,567
Proceeds from Long-Term Debt	<u>5,832,003</u>
Total Sources	<u>10,406,063</u>
Uses of Funds	
Capital Expenditures	4,292,170
Development Grants/Incentives	4,438,723
Administration	129,610
Land Purchases	620,517
Interest and Fiscal Charges	52,511
Interest on Advances	141,137
Debt Issuance Costs	90,389
Principal on Long-Term Debt	<u>159,299</u>
Total Uses	<u>9,924,356</u>
EXCESS OF REVENUES OVER EXPENITURES	481,707
Beginning Fund Balance	<u>-</u>
Ending Fund Balance	<u>\$ 481,707</u>

VILLAGE OF LITTLE CHUTE
TAX INCREMENTAL DISTRICT NO. 6

Notes to Financial Statements
December 31, 2021

Note 1 - Summary of Significant Accounting Policies

The accounting policies of the Village of Little Chute's Tax Incremental District No. 6 (District) conform to accounting principles as applicable to governmental units and as defined by Wisconsin Statutes Section 66.1105.

The Village of Little Chute uses the criteria set forth by the Wisconsin Department of Revenue to determine the scope of the reporting entity of Tax Incremental District No. 6. The accompanying financial statements reflect all the significant operations of the Village of Little Chute's Tax Incremental District No. 6.

Description of the District

This report contains the financial information of the Village of Little Chute's Tax Incremental District No. 6. The summary statements were prepared from data recorded in the following funds and the Village's long-term debt:

General Fund
Debt Service Fund
Capital Projects Fund

Detailed descriptions of the purpose of these funds and long-term debt can be found in the Village of Little Chute's basic financial statements.

The data was consolidated for purposes of this report. Therefore, the amounts shown in the accompanying statements will not directly correlate with amounts shown in the basic financial statements.

The District was created under the provisions of Wisconsin Statute Section 66.1105. The purpose of that section is to allow a municipality to recover development and improvements costs in a designated area from the property taxes generated on the increased value of the property after the creation date of the District. The tax on the increased value is called a tax increment.

The statutes allow the municipality to collect tax increments until the net project cost has been fully recovered, or until 27 years after the creation date, whichever occurs first. Project costs uncollected at the dissolution date are absorbed by the Village of Little Chute.

	Creation Date	Last Date to Incur Project Costs	Last Year to Collect Increment
Original Project Plan TID No. 6	7/20/2016	7/20/2031	2036
Plan Amendments TID No. 6	Adoption Date 7/13/2018	Last Date to Incur Project Costs 7/18/2031	Last Year to Collect Increment 2036

VILLAGE OF LITTLE CHUTE
TAX INCREMENTAL DISTRICT NO. 6

Notes to Financial Statements
December 31, 2021

Note 1 - Summary of Significant Accounting Policies (Continued)

Basis of Accounting

The modified accrual basis of accounting was followed in the preparation of these statements. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e., both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Project costs, other than interest on long-term debt, are recorded when the related fund liability is incurred.

District increments are recorded as revenues in the year due. Intergovernmental aids and grants are recognized as revenues in the period the related expenditures are incurred, if applicable, or when the District is entitled to the aids.

Other general revenues are recognized when received in cash or when measurable and available under the criteria described above.

Use of Estimates

The preparation of financial statements in conformity with Wisconsin Department of Revenue requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Measurement Focus

The measurement focus of all governmental funds is the funds flow concept. Under the funds flow concept, sources and uses for financial resources, including capital outlays, debt proceeds and debt retirements are reflected in operations. Resources not available to finance expenditures and commitments of the current periods are recognized as deferred revenue or as a reservation of fund equity. Liabilities for claims, judgments, compensated absences and pension contributions which will not be currently liquidated using expendable available financial resources are shown in the long-term debt footnote disclosure. The related expenditures are recognized when the liabilities are liquidated.

Project Plan Budget

The estimated revenues and expenditures of the District are adopted in the project plan. Those estimates are for the entire life of the District, and may not be comparable to interim results presented in this report.

Long-Term Debt

Proceeds of long-term debt issues not recorded as fund liabilities are reflected as "Sources of Funds" in the operating statement of the recipient fund. Retirement of these issues is reported as an expenditure in the year in which the debt matures or is repaid, whichever is earlier.

Advances from Village

During the course of operations, transactions occur between the District and the Village of Little Chute that may result in amounts owed between funds. Long-term interfund loans (noncurrent portion) are reported as "advances from and to other funds.

VILLAGE OF LITTLE CHUTE
TAX INCREMENTAL DISTRICT NO. 6

Notes to Financial Statements
 December 31, 2021

Claims and Judgments

Claims and judgments are recorded as liabilities if all the conditions of Governmental Accounting Standards Board pronouncements are met. Claims and judgments that would normally be liquidated with expendable available financial resources are recorded during the year as expenditures in the governmental funds. If they are not liquidated with expendable available financial resources, a liability is shown in the long-term debt footnote disclosure. The related expenditure is recognized when the liability is liquidated.

Note 2 - Long-Term Debt

General Obligation Debt

All general obligation notes and bonds payable are backed by the full faith and credit of the Village of Little Chute. General obligation notes and bonds and revenue bonds borrowed to finance the District's expenditures will be retired by tax increments accumulate TID revenues, as applicable.

Title of Issue	Date of Issue	Due Date	Interest Rates	Original Indebtedness	Repaid	Balance 12/31/2021
2017B General Obligation Notes	8/9/17	8/1/27	1.15-3.00%	\$ 129,603	\$ 44,299	\$ 85,304
2019A General Obligation Notes	8/8/19	8/1/29	2.50-3.00%	882,400	60,000	822,400
2020A General Obligation Notes	8/26/20	8/1/30	1.00-2.00%	4,820,000	55,000	4,765,000
Totals				\$ 5,832,003	\$ 159,299	\$ 5,672,704

Calendar Year	Principal	Interest	Totals
2022	\$ 87,814	\$ 84,894	\$ 172,708
2023	87,997	82,760	170,757
2024	163,729	80,620	244,349
2025	185,010	76,208	261,218
2026	1,030,194	71,157	1,101,351
2027-2030	4,117,960	117,272	4,235,232
Totals	\$ 5,672,704	\$ 512,911	\$ 6,185,615

Note 3 – Advances from Village

The following is a schedule of interfund advances:

Receivable Fund	Payable Fund	Amount	Purpose
Village - General Fund	TID No.6	\$ 984,000	To Fund Capital Expenditures
Village - Strom Water Fund	TID No.6	881,500	To Fund Capital Expenditures
		\$ 1,865,500	

SUPPLEMENTARY INFORMATION

VILLAGE OF LITTLE CHUTE
TAX INCREMENTAL DISTRICT NO. 6
 Detailed Schedule of Sources, Uses and Status of Funds
 From Date of Creation Through December 31, 2021

	2016	2017	2018	2019	2020	2021	Total	Project Plan Estimate
SOURCES OF FUNDS								
Tax Increment	\$ -	\$ -	\$ 22,371	\$ 889,501	\$ 976,691	\$ 1,046,510	\$ 2,935,073	\$ 37,280,084
Intergovernmental	-	-	-	181	592	991	1,764	-
Interest Income	-	123	446	1,352	24,819	13,852	40,592	202,695
Sale of Property	-	-	600,000	-	-	258,737	858,737	-
Miscellaneous Revenues	-	-	-	7,264	-	43,658	50,922	-
Contributions	-	-	-	-	608,405	-	608,405	600,000
Premium on Debt	-	-	-	6,032	72,535	-	78,567	-
Proceeds of Long-Term Debt	-	129,603	-	882,400	4,820,000	-	5,832,003	13,210,000
Total Sources of Funds	-	129,726	622,817	1,786,730	6,503,042	1,363,748	10,406,063	51,292,779
USES OF FUNDS								
Capital Expenditures	3,050	15,173	74,276	349,613	466,444	3,383,614	4,292,170	13,143,500
Developers Incentives	-	-	602,104	986,487	740,622	2,109,510	4,438,723	6,487,230
Administration	17,700	3,836	19,688	7,747	43,185	37,454	129,610	500,302
Land Purchases	-	-	601,698	16,787	1,582	450	620,517	-
Interest on Long Term Debt	-	-	3,476	3,515	3,366	42,154	52,511	5,258,680
Interest on Advances	-	-	3,673	26,684	55,365	55,415	141,137	-
Debt Issuance Costs	-	1,835	-	16,018	72,536	-	90,389	-
Principal on Long-Term Debt	-	-	5,473	11,917	43,363	98,546	159,299	13,210,000
Total Uses of Funds	20,750	20,844	1,310,388	1,418,768	1,426,463	5,727,143	9,924,356	38,599,712
CHANGE IN FUND BALANCE	(20,750)	108,882	(687,571)	367,962	5,076,579	(4,363,395)	481,707	12,693,067
FUND BALANCE (DEFICIT) - BEGINNING	-	(20,750)	88,132	(599,439)	(231,477)	4,845,102	-	-
FUND BALANCE (DEFICIT) - ENDING	\$ (20,750)	\$ 88,132	\$ (599,439)	\$ (231,477)	\$ 4,845,102	\$ 481,707	\$ 481,707	\$ 12,693,067

Village of Little Chute
TAX INCREMENTAL DISTRICT NO. 6
Detailed Summary of Project Costs
From Date of Creation Through December 31, 2021

Development and Capital Expenditures	Project Plan	
	Actual	Estimate
Land Acquisition	\$ 620,517	\$ 500,000
Infrastructure	4,292,170	12,643,500
Administration	129,610	500,302
Development Incentives	4,438,723	6,487,230
Principal on Long-Term Debt	159,299	13,210,000
Interest and Fiscal Charges	284,037	5,258,680
Total Project Costs	\$ 9,924,356	\$ 38,599,712

OTHER REPORT

Independent Auditors' Report on Compliance

To the Village Board
Village of Little Chute
Little Chute, Wisconsin

We have audited the accompanying balance sheet, historical summary of project costs, project revenues and net cost to be recovered through tax increments and the related historical summary of sources, uses and status of funds of the Village of Little Chute, Wisconsin. Wisconsin Tax Incremental District No. 6 (District) as of December 31, 2021 and from the date the District was created through December 31, 2021 and have issued our report thereon dated July 11, 2022.

We conducted our audit in accordance with financial reporting provisions of the Wisconsin Department of Revenue. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

Compliance with tax increment financing district laws, regulations and the project plan is the responsibility of the Village of Little Chute, Wisconsin management. As part of obtaining reasonable assurance about whether the aforementioned financial statements are free of material misstatement, we performed tests of the Village of Little Chute's compliance with Wisconsin State Statutes Section 66.1105 and the project plan. However, it should be noted that our objective was not to provide an opinion on overall compliance with such provisions.

The results of our tests indicate that, with respect to the items tested, the Village of Little Chute, Wisconsin complied, in all material respects, with the provisions referred to in the preceding paragraph. With respect to items not tested, nothing came to our attention that caused us to believe that the Village of Little Chute, Wisconsin had not complied, in all material respects, with those provisions.

This report is intended solely for the information and use of the Village Board, management, and the overlapping taxing districts and is not intended to be, and should not be, used by anyone other than the specified parties.

KerberRose SC

KerberRose SC
Certified Public Accountants
Shawano, WI July 11, 2022

**VILLAGE OF LITTLE CHUTE
TAX INCREMENTAL DISTRICT NO. 8
LITTLE CHUTE, WISCONSIN
FINANCIAL STATEMENTS
From Date of Creation
Through December 31, 2021**

VILLAGE OF LITTLE CHUTE
TAX INCREMENTAL DISTRICT NO. 8

Table of Contents

From Date of Creation Through December 31, 2021

	<u>Page</u>
Independent Auditors' Report	1 - 2
Financial Statements	
Tax Incremental District No. 8 - Balance Sheet	3
Tax Incremental District No. 8 - Historical Summary of Project Costs, Project Revenues and Net Cost to be Recovered Through Tax Increments	4
Tax Incremental District No. 8 - Historical Summary of Sources, Uses and Status of Funds	5
Notes to Financial Statements	6 - 8
Supplementary Information	
Tax Incremental District No. 8 - Detailed Summary of Sources, Uses and Status of Funds	9
Tax Incremental District No. 8 - Detailed Summary of Project Costs	10
Other Report	
Independent Auditors' Report on Compliance	11

Independent Auditors' Report

To the Village Board
Village of Little Chute
Little Chute, Wisconsin

Opinions

We have audited the accompanying financial statements of the Village of Little Chute's Tax Incremental District No. 8 (District), which comprise the balance sheet as of December 31, 2021, and the related historical summary of project costs, project revenues, and net costs to be recovered through tax increments and historical summary of sources, uses, and status of funds from the date the District was created through December 31, 2021 and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Village of Little Chute's Tax Incremental District No. 8 as of December 31, 2021, and the project costs, project revenues and net costs to be recovered through tax increments, sources, uses and status of funds from the creation date of the District through December 31, 2021 in accordance with the basis of financial reporting provisions of the Wisconsin Department of Revenue.

Basis for Opinions

We conducted our audit in accordance with financial reporting provisions of the Wisconsin Department of Revenue. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Village of Little Chute's Tax Incremental District No. 8, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the Wisconsin Department of Revenue. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error or fraud.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Village of Little Chute's Tax Incremental District No. 8 ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

To the Village Board
Village of Little Chute
Little Chute, Wisconsin

Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Village of Little Chute's Tax Incremental District No. 8 internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Village of Little Chute's Tax Incremental District No. 8's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Emphasis of Matter

As discussed on Note 1, the financial statements present only the Village of Little Chute's Tax Incremental District No. 8 and do not purport to, and do not, present fairly the financial position of the Village of Little Chute, Wisconsin as of December 31, 2021 or the changes in its financial position from the date of creation through December 31, 2021 in accordance with the financial reporting provisions of the Wisconsin Department of Revenue. Our opinion is not modified with respect to this matter.

Other Matters

Our audit was conducted for the purpose of forming an opinion on the financial statements that comprise the Village of Little Chute's Tax Incremental District No. 8's financial statements. The supplementary information as listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated in all material respects in relation to the financial statements as a whole.

Other Reporting Required by Tax Incremental District Laws and Regulations

In accordance with tax incremental district laws and regulations, we have also issued our report dated July 11, 2022 on our test of compliance with Wisconsin State Statutes 66.1105 and the project plan. The purpose of that report is to describe the scope of our testing of compliance and the results of that testing, and not to provide an opinion on compliance.

KerberRose

KerberRose SC
Certified Public Accountants
Shawano, WI
July 11, 2022

FINANCIAL STATEMENTS

VILLAGE OF LITTLE CHUTE
TAX INCREMENTAL DISTRICT NO. 8
Balance Sheet
December 31, 2021

ASSETS

Cash and Investments	\$ 128,018
Land Held for Resale	619,193
Restricted Cash and Investments	<u>1,019,414</u>
TOTAL ASSETS	<u>\$ 1,766,625</u>

LIABILITIES AND FUND BALANCE

Accounts Payable	\$ 1,386
Other Accrued Liabilities	1,196
Advances from the Village of Little Chute	<u>371,000</u>
Total Liabilities	<u>373,582</u>
Fund Balance	<u>1,393,043</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$ 1,766,625</u>

**VILLAGE OF LITTLE CHUTE
TAX INCREMENTAL DISTRICT NO. 8**
 Historical Summary of Project Costs, Project Revenues, and
 Net Costs to be Recovered Through Tax Increments
 From Date of Creation Through December 31, 2021

	From Date of Creation
Project Costs	
Capital Expenditures	\$ 986,012
Administration	77,106
Interest and Fiscal Charges	75,377
Interest on Advances	10,180
Total Project Costs	1,148,675
Project Revenues	
Tax Increments	137,567
Interest Income	10,016
Intergovernmental	4
Miscellaneous Revenues	549
Sale of Property	1
Total Revenues	148,137
Net Cost Recoverable Through TIF Increments - December 31, 2021	\$ 1,000,538

VILLAGE OF LITTLE CHUTE
TAX INCREMENTAL DISTRICT NO. 8
 Historical Summary of Sources, Uses, and Status of Funds
 From Date of Creation Through December 31, 2021

	<u>From Date of Creation</u>
Sources of Funds	
Tax Increments	\$ 137,567
Intergovernmental	4
Interest Income	10,016
Sale of Property	1
Miscellaneous Revenues	549
Premium on Debt	27,679
Proceeds from Long-Term Debt	<u>2,650,191</u>
Total Sources	<u>2,826,007</u>
Uses of Funds	
Capital Expenditures	986,012
Administration	77,106
Interest and Fiscal Charges	85,557
Debt Issuance Costs	28,328
Principal on Long-Term Debt	<u>255,961</u>
Total Uses	<u>1,432,964</u>
Excess of Revenues over Expenditures	<u>1,393,043</u>
Beginning Fund Balance	-
Ending Fund Balance	<u>\$ 1,393,043</u>

VILLAGE OF LITTLE CHUTE
TAX INCREMENTAL DISTRICT NO. 8

Notes to Financial Statements
December 31, 2021

Note 1 - Summary of Significant Accounting Policies

The accounting policies of the Village of Little Chute's Tax Incremental District No. 8 (District) conform to accounting principles as applicable to governmental units and as defined by Wisconsin Statutes Section 66.1105.

The Village of Little Chute uses the criteria set forth by the Governmental Accounting Standards Board to determine the scope of the reporting entity of Tax Incremental District No. 8. The accompanying financial statements reflect all the significant operations of the Village of Little Chute's Tax Incremental District No. 8.

Description of the District

This report contains the financial information of the Village of Little Chute's Tax Incremental District No. 8. The summary statements were prepared from data recorded in the following funds and the Village's long-term debt:

General Fund
Debt Service Fund
Capital Projects Fund

Detailed descriptions of the purpose of these funds and long-term debt can be found in the Village of Little Chute's basic financial statements.

The data was consolidated for purposes of this report. Therefore, the amounts shown in the accompanying statements will not directly correlate with amounts shown in the basic financial statements.

The District was created under the provisions of Wisconsin Statute Section 66.1105. The purpose of that section is to allow a municipality to recover development and improvements costs in a designated area from the property taxes generated on the increased value of the property after the creation date of the District. The tax on the increased value is called a tax increment.

The statutes allow the municipality to collect tax increments until the net project cost has been fully recovered, or until 27 years after the creation date, whichever occurs first. Project costs uncollected at the dissolution date are absorbed by the Village of Little Chute.

	Creation Date	Last Date to Incur Project Costs	Last Year to Collect Increment
TID No. 8	7/18/2018	7/18/2040	2046

VILLAGE OF LITTLE CHUTE
TAX INCREMENTAL DISTRICT NO. 8

Notes to Financial Statements
December 31, 2021

Note 1 - Summary of Significant Accounting Policies (Continued)

Basis of Accounting

The modified accrual basis of accounting was followed in the preparation of these statements. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, i.e., both measurable and available. Available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Project costs, other than interest on long-term debt, are recorded when the related fund liability is incurred.

District increments are recorded as revenues in the year due. Intergovernmental aids and grants are recognized as revenues in the period the related expenditures are incurred, if applicable, or when the District is entitled to the aids.

Other general revenues are recognized when received in cash or when measurable and available under the criteria described above.

Use of Estimates

The preparation of financial statements in conformity with financial reporting provisions of the Wisconsin Department of Revenue requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Measurement Focus

The measurement focus of all governmental funds is the funds flow concept. Under the funds flow concept, sources and uses for financial resources, including capital outlays, debt proceeds and debt retirements are reflected in operations. Resources not available to finance expenditures and commitments of the current periods are recognized as deferred revenue or as a reservation of fund equity. Liabilities for claims, judgments, compensated absences and pension contributions which will not be currently liquidated using expendable available financial resources are shown in the long-term debt footnote disclosure. The related expenditures are recognized when the liabilities are liquidated.

Project Plan Budget

The estimated revenues and expenditures of the District are adopted in the project plan. Those estimates are for the entire life of the District, and may not be comparable to interim results presented in this report.

Long-Term Debt

Proceeds of long-term debt issues not recorded as fund liabilities are reflected as "Sources of Funds" in the operating statement of the recipient fund. Retirement of these issues is reported as an expenditure in the year in which the debt matures or is repaid, whichever is earlier.

Advances from Village

During the course of operations, transactions occur between the District and the Village of Little Chute that may result in amounts owed between funds. Long-term interfund loans (noncurrent portion) are reported as "advances from and to other funds.

VILLAGE OF LITTLE CHUTE
TAX INCREMENTAL DISTRICT NO. 8

Notes to Financial Statements
 December 31, 2021

Note 1 - Summary of Significant Accounting Policies (Continued)

Claims and Judgments

Claims and judgments are recorded as liabilities if all the conditions of Governmental Accounting Standards Board pronouncements are met. Claims and judgments that would normally be liquidated with expendable available financial resources are recorded during the year as expenditures in the governmental funds. If they are not liquidated with expendable available financial resources, a liability is shown in the long-term debt footnote disclosure. The related expenditure is recognized when the liability is liquidated.

Note 2 - Long-Term Debt

General Obligation Debt

All general obligation notes and bonds payable are backed by the full faith and credit of the Village of Little Chute. General obligation notes and bonds and revenue bonds borrowed to finance the District's expenditures will be retired by tax increments accumulated by the TID No. 8 Fund. If those revenues are not sufficient, payments will be made by future tax levies or TID revenues, as applicable.

Title of Issue	Date of Issue	Due Date	Interest Rates	Original Indebtedness	Repaid	Balance 12/31/2021
2017B General Obligation Notes	8/9/17	8/1/27	1.15-3.00%	\$ 617,191	\$ 210,961	\$ 406,230
2019A General Obligation Notes	8/8/19	8/1/29	2.50-3.00%	60,000	5,000	55,000
2020 Private Place,emt	7/15/20	2/1/24	0.850-1.00%	163,000	40,000	123,000
2020A General Obligation Notes	8/26/20	8/1/30	1.00-2.00	1,810,000	-	1,810,000
Totals				\$ 2,650,191	\$ 255,961	\$ 2,394,230

Calendar Year	Principal	Interest	Totals
2022	\$ 107,022	\$ 36,370	\$ 143,392
2023	107,893	34,011	141,904
2024	111,380	31,604	142,984
2025	76,483	29,288	105,771
2026	427,354	26,994	454,348
2027-2030	<u>1,564,098</u>	<u>40,523</u>	<u>1,604,621</u>
Totals	\$ 2,394,230	\$ 198,790	\$ 2,593,020

Note 3 – Advances from Village

The following is a schedule of interfund advances:

Receivable Fund	Payable Fund	Amount	Purpose
Village - General Fund	TID No. 8	\$ 371,000	To Fund Capital Expenditures

SUPPLEMENTARY INFORMATION

VILLAGE OF LITTLE CHUTE
TAX INCREMENTAL DISTRICT NO. 8
 Detailed Summary of Sources, Uses and Status of Funds
 From Date of Creation Through December 31, 2021

	2018	2019	2020	2021	Total	Project Plan Estimate
SOURCES OF FUNDS						
Tax Increment	\$ -	\$ -	\$ 10,955	\$ 126,612	\$ 137,567	\$ 2,980,100
Intergovernmental	- -	- -	4 4	- -	4 4	- -
Interest Income	- -	498 5,227	5,227 4,291	4,291 10,016	10,016 19,668	19,668
Sale of Property	1 -	- -	- -	- -	1 1	- -
Miscellaneous Revenues	- -	- -	- -	549 549	549 68,475	68,475
Premium on Debt	- -	440 27,239	27,239 -	- 27,679	27,679 -	- -
Proceeds from Long-Term Debt	<u>617,191</u>	<u>60,000</u>	<u>1,973,000</u>	<u>-</u>	<u>2,650,191</u>	<u>2,235,000</u>
Total Sources of Funds	<u>617,192</u>	<u>60,938</u>	<u>2,016,425</u>	<u>131,452</u>	<u>2,826,007</u>	<u>5,303,243</u>
USES OF FUNDS						
Capital Expenditures	516,573	18,020	34,601	416,818	986,012	2,120,000
Administration	18,113	12,228	20,719	26,046	77,106	70,689
Interest on Long Term Debt	7,037	19,490	16,031	32,819	75,377	1,116,747
Interest on Advances	- -	- -	1,800 8,380	8,380 10,180	10,180 -	- -
Debt Issuance Costs	- -	1,089 27,239	27,239 -	- 28,328	28,328 115,000	115,000
Principal on Long-Term Debt	<u>7,177</u>	<u>75,638</u>	<u>63,637</u>	<u>109,509</u>	<u>255,961</u>	<u>2,235,000</u>
Total Uses of Funds	<u>548,900</u>	<u>126,465</u>	<u>164,027</u>	<u>593,572</u>	<u>1,432,964</u>	<u>5,657,436</u>
CHANGE IN FUND BALANCE	<u>68,292</u>	<u>(65,527)</u>	<u>1,852,398</u>	<u>(462,120)</u>	<u>1,393,043</u>	<u>(354,193)</u>
FUND BALANCE (DEFICIT) - BEGINNING	<u>-</u>	<u>68,292</u>	<u>2,765</u>	<u>1,855,163</u>	<u>-</u>	<u>-</u>
FUND BALANCE (DEFICIT) - ENDING	<u>\$ 68,292</u>	<u>\$ 2,765</u>	<u>\$ 1,855,163</u>	<u>\$ 1,393,043</u>	<u>\$ 1,393,043</u>	<u>\$ (354,193)</u>

VILLAGE OF LITTLE CHUTE
TAX INCREMENTAL DISTRICT NO. 8
 Detailed Summary of Project Costs
 From Date of Creation Through December 31, 2021

	Actual	Project Plan	
		Estimate	
Development and Capital Expenditures			
Storm Sewers	\$ 907,413	\$ 960,000	
Property Acquisition	14,267	400,000	
Environmental Remediation	12,700	100,000	
Streets	51,632	660,000	
Administrative Costs	77,106	70,689	
Principal	255,961	2,235,000	
Interest and Fiscal Charges	113,885	1,231,747	
Total Project Costs	<u>\$ 1,432,964</u>	<u>\$ 5,657,436</u>	

OTHER REPORT



Independent Auditors' Report on Compliance

To the Village Board
Village of Little Chute
Little Chute, Wisconsin

We have audited the accompanying balance sheet, historical summary of project costs, project revenues and net cost to be recovered through tax increments and the related historical summary of sources, uses and status of funds of the Village of Little Chute, Wisconsin. Wisconsin Tax Incremental District No. 8 (District) as of December 31, 2021 and from the date the District was created through December 31, 2021 and have issued our report thereon dated July 11, 2022.

We conducted our audit in accordance with financial reporting provisions of the Wisconsin Department of Revenue. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

Compliance with tax increment financing district laws, regulations and the project plan is the responsibility of the Village of Little Chute, Wisconsin management. As part of obtaining reasonable assurance about whether the aforementioned financial statements are free of material misstatement, we performed tests of the Village of Little Chute's compliance with Wisconsin State Statutes Section 66.1105 and the project plan. However, it should be noted that our objective was not to provide an opinion on overall compliance with such provisions.

The results of our tests indicate that, with respect to the items tested, the Village of Little Chute, Wisconsin complied, in all material respects, with the provisions referred to in the preceding paragraph. With respect to items not tested, nothing came to our attention that caused us to believe that the Village of Little Chute, Wisconsin had not complied, in all material respects, with those provisions.

This report is intended solely for the information and use of the Village Board, management, and the overlapping taxing districts and is not intended to be, and should not be, used by anyone other than the specified parties.

KerberRose

KerberRose SC
Certified Public Accountants
Shawano, WI
July 11, 2022

VILLAGE OF LITTLE CHUTE MONTHLY REPORT



Little Chute

ESTABLISHED 1848

JUNE 2022

Village Report to the Board of Trustees

Submitted to the Village Board of Trustees and the residents of Little Chute is a report of the various departments of the Village. The information contained herein is intended to keep the Board and public apprised of their government at work.

VILLAGE OF LITTLE CHUTE MONTHLY REPORT – JUNE 2022

The information in this report is meant to provide a snapshot of Village operations for the month preceding. The goal is to provide statistics and measures that can be analyzed and viewed over time. These reports will be reported to the Board monthly. The reports will be added to the official files of the Village of Little Chute and be published on the Village's website at www.littlechutewi.org.

As we continue this effort, the style and metrics will be fine-tuned to better capture operational aspects that will serve staff, the board and public with a more robust understanding of operations. Ultimately, this information can be used to assist in policy and fiscal decisions on the future of Village operations. Ultimately, it is our intention to show how our dedicated team of individuals serve the community while also indicating a monthly snapshot of the fiscal well-being for the Village of Little Chute.

If you have any questions or suggestions, please contact us!

Department Overview

The report will track monthly activities for the following:

- Village Administrator
- Clerk
- Community Development
- Finance Department
- Monthly Consolidated Financial Statement by Account
- Little Chute Fire Department
- Fox Valley Metro Police Department
- Little Chute Public Library
- Parks, Recreation and Forestry Department
- Department of Public Works

Questions or Comments

Should you have questions or comments with the information contained herein, please contact the Village Administrator:

Beau Bernhoft
Village Administrator
108 W. Main Street
Little Chute, WI 54140
920-423-3850
beau@littlechutewi.org

VILLAGE ADMINISTRATOR

Administration Updates

- Completed the survey for the Fox Cities Convention and Visitors Bureau Destination Master Plan on behalf of the Village. They will be scheduling interviews with community leaders for further information in August.
- Met with developers on new projects in the Village.
- Ongoing Ordinance updates in collaboration with Engineering, Public Works and Community Development. Will be ready for Board review in July/August.
- Assisting Department Heads in execution of new events for the Village (Fireworks & Pints on the Plaza).
- Met with neighboring community leaders to network and share ideas with one another.

Current Work List and Progress Update

- Beginning research for overhaul of the Personnel Handbook. This document should be viewed as a living document that addresses outdated policies and keeps the Village work culture strong.
- Wage and Compensation Study: continued meetings – data presentation and review in July. Aiming for implementation recommendations in July/August.
- Transportation Utility Study: staff reviewing data and comparing to other communities.
- Fire Space Needs Study: staff working with the consultant. Reviewing potential sites based on the provided data.
- Assisting Department Heads in 2022 Capital Improvement Projects. Preparing for the summer/fall work around the corner.

Items for July

- Wage and Compensation Study preparation for Board presentation.
- Assist Finance in 2023 Annual Budget discussions with Department Heads.
- Continue progress on LCCAN Fiber Optic project. Need to see estimates and understand the scope of work both stakeholders would like to have accomplished.
- Working with Community Development on a number of developments and TID projects.

VILLAGE CLERK

It's officially Election Season and the ballots arrived for the August Primary. 390 Absentee Ballots were mailed out before the June 23 deadline. We continue to process and mail out absentee requests within the 24 hours they are received. There has been an increase in interest in this election, we continue to answer questions and provide as much information to voters on recent changes to election law as we can. We have been busy processing renewals for Liquor Licenses and Operator Renewals as they expired on June 30th. Final licenses were mailed/delivered at the end of the month.

For the month of June, the Clerk's office completed our goals of:

- Shared Fox Cities Convention & Visitors Bureau survey to social media outlets
- Filed 2022 Wisconsin Liquor License AT-827 with State for Reporting
- Contacted poll workers and plan schedules for August Election
- Plan for August Election, determine ballot styles and quantities
- Mailed out Absentee Ballots ahead of deadline
- Update Website and social media with New Wards and Election Information
- Mail out and process Liquor License Renewal paperwork
- Shared data from social media sites
- Agendas/Minutes for meetings
- Continued maintenance of the Village Website
- Work with other Departments to create Social Media schedule, coordinate postings
- Ongoing phone/supply ordering support
- Operator License Renewals
- Plan and organize 4th Annual Hot Dog Luncheon
- Plan for Board of Review
- Participate in Wage & Compensation Study

Goals for July:

- Agendas/Minutes for meetings
- Share data from social media sites
- Maintenance of the Village Website and social media outlets
- Work with other Departments to create Social Media schedule, coordinate postings
- Ongoing phone/supply ordering support
- Planning and training for 2022 Elections
- Participate in Wage & Compensation Study
- Attend local Grand Opening Events and promote new businesses on Social Media
- Order Election supplies for August and November
- Process Operator License Renewals
- Process and send out Absentee Ballots for August Election
- Conduct Annual Board of Review
- Assist with Pints on the Plaza event
- Work with Finance Director to create 2021 Popular Annual Financial Report
- Work with Parks and Rec Department to create Fall Program Guide, to be mailed to all residents.

2022 Social Media Metrics

	April	May	June	2022 Totals
	Facebook Posts			
People Reached	23,414	23,559	24,655	141,524
Engagement	8,286	11,432	16,044	51,065
Link Clicks	244	368	654	2,238
Comments	345	311	433	1,898
Shares	118	160	280	999
Reactions	1,621	1,958	2,968	10,043
Photo Views	2,793	2,732	3,250	13,962
Most popular post	hydrant flushing	pond	Family Fun Fest	
New Followers	24	62	99	275
Net Followers	22	60	89	246
Total Followers	5,523	5,586	5,679	5,679
Facebook Videos				
Minutes Viewed	491	839	2,506	8,588
1-Minute Video Views	9	172	268	1,196
3-Second Video Views	1,700	1,851	7,249	25,717
Video Engagement	23	154	731	1,397
Most popular Video	district changes	kayak update	windmill	

	Instagram			
Instagram Posts	15	13	17	82
Likes	58	57	35	368
Video Views	159	30	140	916
Reach	309	269	275	1,852
Followers	868	871	881	868
Popular Post	Award	Blc	TbThur	

	LinkedIn			
Search Apperances	68	28	40	318
Unique Visitors	26	15	11	120
Post Impressions	366	145	18	1,436
Custom clicks	0	1		2
followers	258	258	258	258

COMMUNITY DEVELOPMENT

HIGHLIGHTS

- Met with Commercial Developers regarding sites and TIF in village.
- Continued Inspections of homes, apartments, and commercial projects.
- Discussions with architects regarding new projects.
- Met with local Business Owners.
- Tour of Outagamie Landfill
- Attended I 41 Aesthetic Enhancement meeting
- Board of Review was held

TOP PRIORITIES FOR July 2022

- Meet with builders and owners about upcoming commercial projects.
- Work with developers regarding Commercial/Industrial projects.
- Continued Inspections of homes, apartments, industrial and commercial projects.
- Assist developers, surveyors, and realtors with zoning requirements.
- Improve Site review process (on going project)
- Meet with more Local Businesses and to collect information on potential needs for the community/business.
- BRE Visits with more businesses
- Work through Site Plan review on multiple projects
- Finish permit program set up for implementation for 2022
- Addressing and Solar panel ordinance update/creation
- Create a TID Assistance Application
- Improve compliant tracking and follow-up process

June Permit Summary Report

PERMITS ISSUED RESIDENTIAL	2022	
	June	YTD
Deck	0	0
driveway	0	4
electrical	2	23
Fence	5	13
HVAC	8	21
Mobile home	0	1
Patio	0	2
plumbing	2	32
Pool	1	2
Raze	0	0
Roofing	4	20
Siding	0	1
Single Family	1	2
Duplex	2	6
Multi-family	0	0
Accessory Building	3	5
Addition/Alteration	1	15
Miscellaneous	0	2
Number of Permits:	29	149
Estimated Cost:	\$1,148,829.31	\$3,943,032.65
Permit Fees:	\$6,950.00	\$26,175.00

COMMERCIAL

Electrical	1	1
Fence	0	2
Fire suppression	0	2
HVAC	1	7
PLUMBING	2	4
Raze	0	2
Roofing	0	0
New Construction	1	2
Addition/Alteration	1	4
Number of Permits:	6	24
Estimated Cost:	\$744,445.00	\$3,446,974.98
Permit Fees:	\$1,565.00	\$11,710.00

OTHER

Storm Lateral	0	1
Water, Sanitary	1	3
Water, Sewer & Storm	1	4
Signs	1	5
Number of Permits:	3	13
Estimated Cost:	\$35,844.00	\$203,364.00
Permit Fees:	\$200.00	\$1,220.00

Total	2022	
	January	YTD
Number of permits	38	186
Estimated Cost	\$1,929,118.31	\$7,593,371.63
Permit fees	\$8,715.00	\$39,105.00

FINANCE DEPARTMENT

HIGHLIGHTS

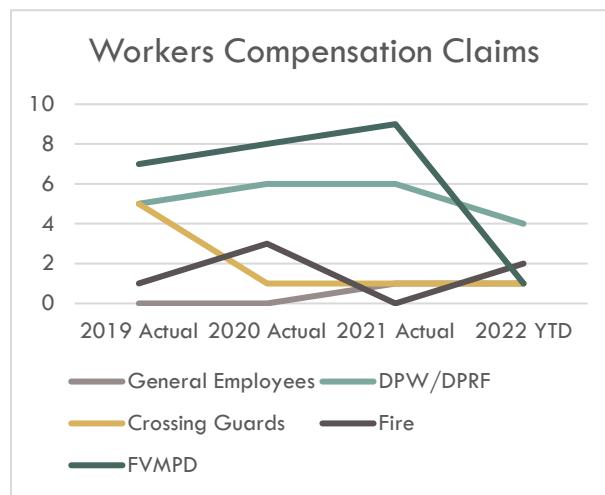
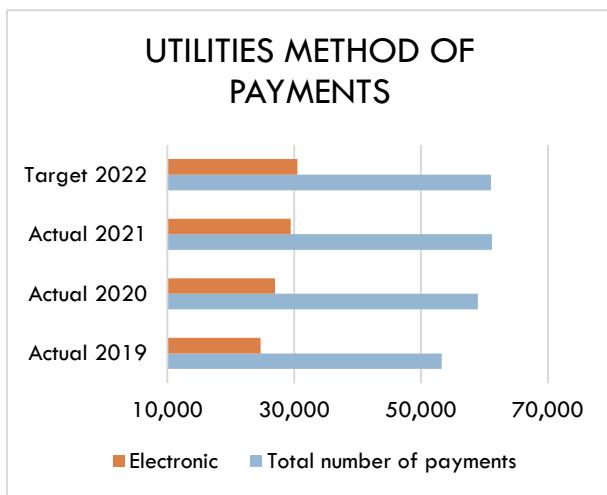
- 2023-2027 Capital Improvement Plan approved by the Village Board.
- Continued progress in the Wage and Compensation Study reviewing consultant initial results for accuracy with base data provided including individual Department Head meeting discussion outcomes. Working on budgetary impacts for current and future year affordability yet achieving sustainable equitable balance with the current market.
- Filed Annual Tax Incremental District Report (Form PE-300) for each district with the State and prepared information for the Joint Review Board Agenda
- Completed Stormwater Equivalent Runoff Unit aerial map update of all Village parcels. Outagamie County was part of the last batch processed.
- Initiating process to attain competitive quotes for benefits the Village administers that are up for renewal. Deputy Director & Human Resources Manager is building upon our current open enrollment process to ensure timely accurate deliverables/transactions.
- Submitted Accounts Payable vendor file to First Business Bank as first step in process to explore whether a virtual card solution or ACH payment option will better provide increased security, efficiency, and cost benefits.
- Completed onboarding for Street Laborer and two FVMPD Officers. Set up 26 new seasonals and 45 returning positions. Fulfilled retirement administration process for a FVMPD Officer and Clerk.
- Filed the 2021 Annual Comprehensive Annual Report with the Government Finance Officers Association for the Certificate of Excellence Program and applied for an extension for the Popular Report (granted for 30 days due August 1).

TOP PRIORITIES FOR JULY

- Final review of financial information in the third draft of Transportation Study report
- Issue 30% Tax Incremental District Compliance audit financials
- Setup of confidential printing on first floor copier to prevent information exposure on the copier unsupervised.
- General information session July 13 with the Village Board to inform on methodology and provide cost ranges for options to consider.
- Complete Popular Annual Finance Report (user friendly and simplified format of audit)
- Configure then test the new payroll entry option in Caselle as will need to be converted prior to the August 2022 release.
- Complete quarterly Committee Member and semi-annual Firefighter payroll
- Prepare request for potential flu vaccine clinic site offering through the State

CONTINUOUS IMPROVEMENT EFFORTS

- Accounting Clerk is observing cash handling procedures at the pool suggesting improvement to internal controls and implementing best practices.



PERFORMANCE MEASUREMENTS

	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>Target 2022</u>
# months bank reconciliation completed timely	7	12	12	12
# of stale checks outstanding	57	22	5	4
Custodial credit risk	\$.3K	\$3.7	\$0	\$0
Investment performance vs 1-3 Year US Treasury Index	2.44% vs 3.55%	3.26% vs 3.10%	.48% vs .07%	2% vs 1.9%
% of customers paying online	42%	53%	55%	57%
Continuous improvement initiatives	25	37	32	24
Number of special assessment billings	67	75	36	115
Average number of monthly utility bills	4,472	4,585	4,671	4,700
Annual number of utility work orders	920	940	1,033	1,000
Annual tax certification letters	540	774	673	675

General obligation bond rating	Aa3	Aa3	Aa3	Aa3
# of auditor's compliance issues	2	2	0	0
% of time monthly financials closed within 15 days	58%	100%	100%	100%
% of staff adequately trained/cross trained	70%	90%	90%	100%

FINANCIAL LEARNING OPPORTUNITY FOR THE MONTH

Group Insurance Board State of Wisconsin: The annual rate setting process has many steps. Locals who participate in the State Plan achieve the following benefits without dedication of administrative staff time and resources:

- Segal Consulting is a consulting actuary that maintains model to assist with plan qualification, premium pricing, and tier placement for each participating health plan
- Implements cap on annual percentage increases permitted that drives tier placement.
- In effort to make sure premium dollars are directed towards patient care, there is an overall cap on the portion of the premium that can be directed towards administration
- Plans are required to submit performance quality control scores: Healthcare Effectiveness Data and Information Set (HEDIS) and Consumer Assessment of Healthcare Providers and Systems (CAHPS). The actuary uses results to stratify plan performance and issue a quality credit up to 1%.
- Any collections that exceed expenditures are captured in a premium reserve that is managed by the Board (separate State and Local Reserves). \$15-17 Million in surplus generally equates to 1% buydown.

	JUNE	YTD 2022	BUDGET 2022	VARIANCE	% OF BUDGET
GENERAL FUND					
Taxes	3,149.97	838,614.97	1,116,418.00	(277,803.03)	75.12%
Total Licenses and Permits	12,968.00	80,222.72	131,005.00	(50,782.28)	61.24%
Intergovernmental Aid	-	408,955.98	2,474,678.00	(2,065,722.02)	16.53%
Public Charges for Service	20,791.98	80,758.87	130,892.00	(50,133.13)	61.70%
Fines and Forfeitures	7,816.67	49,618.75	95,000.00	(45,381.25)	52.23%
Total Interest	9,188.85	(10,227.37)	88,052.00	(98,279.37)	-11.62%
Miscellaneous Revenue	4,601.81	76,240.73	136,754.00	(60,513.27)	55.75%
Other Financing Sources	10,386.26	102,754.46	219,000.00	(116,245.54)	46.92%
Total General Fund Revenue	68,903.54	1,626,939.11	4,391,799.00	(2,764,859.89)	37.04%
Village Board	4,910.87	33,580.49	99,646.00	(66,065.51)	33.70%
Administration	6,146.16	47,724.55	123,932.00	(76,207.45)	38.51%
Engineering & GIS	1,687.73	18,358.24	95,410.00	(77,051.76)	19.24%
Finance	20,223.10	112,371.36	269,214.00	(156,842.64)	41.74%
Clerk	13,081.37	103,302.07	212,487.00	(109,184.93)	48.62%
Community Development - Assessing	2,569.76	36,044.18	81,973.00	(45,928.82)	43.97%
Village Hall	11,108.89	42,923.58	131,735.00	(88,811.42)	32.58%
Municipal Court	4,377.46	32,900.73	66,301.00	(33,400.27)	49.62%
Unallocated	7,749.81	45,460.33	208,425.00	(162,964.67)	21.81%
Insurance	30,063.96	153,393.76	226,869.00	(73,475.24)	67.61%
Village Promotion and Goodwill	11,156.10	13,612.69	33,546.00	(19,933.31)	40.58%
Inspections	8,226.77	69,150.64	151,080.00	(81,929.36)	45.77%
Fire Operations	17,890.63	127,640.13	368,767.00	(241,126.87)	34.61%
Fire Allocated	35,165.12	188,947.74	364,961.00	(176,013.26)	51.77%
Crossing Guards	3,533.84	39,110.07	84,716.00	(45,605.93)	46.17%
Public Works Administration	1,146.40	7,796.94	34,393.00	(26,596.06)	22.67%
Street Repair and Maintenance	45,485.26	236,490.83	744,384.00	(507,893.17)	31.77%
Public Works Support Services	3,554.46	22,405.31	75,790.00	(53,384.69)	29.56%
Public Works Vehicle Maintenance	5,785.24	62,487.54	144,502.00	(82,014.46)	43.24%
Snow and Ice Control	2,906.70	75,402.86	205,037.00	(129,634.14)	36.78%
Weed Control	601.80	2,556.06	19,848.00	(17,291.94)	12.88%
Recycling	2,760.87	17,450.24	47,922.00	(30,471.76)	36.41%
Park	38,566.68	209,638.07	497,510.00	(287,871.93)	42.14%
Recreation	22,346.67	87,232.19	212,431.00	(125,198.81)	41.06%
Forestry	10,724.01	77,512.10	172,342.00	(94,829.90)	44.98%
Youth Football	1,059.48	30,010.17	50,197.00	(20,186.83)	59.78%
Community Band	354.28	3,142.13	9,951.00	(6,808.87)	31.58%
Economic Development	3,733.76	16,318.92	124,633.00	(108,314.08)	13.09%
Transfers	-	-	100,000.00	(100,000.00)	0.00%
Total General Fund Expenses	316,917.18	1,912,963.92	4,958,002.00	(3,045,038.08)	38.58%
GENERAL FUND NET REVENUES (EXPENSES)	(248,013.64)	(286,024.81)	(566,203.00)		
SANITATION					
Sanitation Revenues	48,597.38	300,505.16	576,440.00	(275,934.84)	52.13%
Sanitation Expenses	46,333.84	267,831.12	515,885.00	(248,053.88)	51.92%
SANITATION NET REVENUES (EXPENSES)	2,263.54	32,674.04	60,555.00		
FIRE EQUIPMENT DONATION					
Fire Equipment Donation Revenues	691.95	69,144.86	91,150.00	(22,005.14)	75.86%
Flag Pole Memorial Expenses	-	1,757.00	2,100.00	(343.00)	83.67%
FIRE EQUIPMENT DONATION NET REVENUES (EXPENSES)	691.95	67,387.86	89,050.00		
AQUATICS					
Aquatics Revenue	39,763.65	134,344.32	186,966.00	(52,621.68)	71.85%
Aquatics Expenses	40,999.58	70,236.61	217,466.00	(147,229.39)	32.30%
AQUATICS NET REVENUES (EXPENSES)	(1,235.93)	64,107.71	(30,500.00)		

	JUNE	YTD 2022	BUDGET 2022	VARIANCE	% OF BUDGET
LIBRARY/CIVIC CENTER					
Library/Civic Center Revenues	1,197.75	446,281.08	606,879.00	(160,597.92)	73.54%
Library/Civic Center Expenses	47,325.87	299,175.14	621,879.00	(322,703.86)	48.11%
LIBRARY/CIVIC CENTER NET REVENUES (EXPENSES)	(46,128.12)	147,105.94	(15,000.00)		
CONSOLIDATED POLICE SERVICES					
Consolidated Police Services Revenue	99,994.66	2,565,700.21	3,929,233.00	(1,363,532.79)	65.30%
Police Services Consolidated Expenses	353,332.95	1,889,850.98	3,971,303.00	(2,081,452.02)	47.59%
CONSOLIDATED POLICE SERVICES NET REVENUES (EXPENSES)	(253,338.29)	675,849.23	(42,070.00)		
VAN LIESHOUT RECREATION CENTER					
Van Lieshout Rec Center Revenues	990.00	14,463.95	14,500.00	(36.05)	99.75%
Van Lieshout Rec Center Expenses	1,049.86	26,017.90	33,321.00	(7,303.10)	78.08%
VAN LIESHOUT NET REVENUES (EXPENSES)	(59.86)	(11,553.95)	(18,821.00)		
PROMOTIONAL FUND					
Promotional Fund Revenues	55.83	23,845.07	52,400.00	(28,554.93)	45.51%
Promotional Fund Expenses	5,000.00	6,670.00	40,996.00	(34,326.00)	16.27%
PROMOTIONAL NET REVENUES (EXPENSES)	(4,944.17)	17,175.07	11,404.00		
AMERICAN RESCUE FUND					
American Rescue Fund Revenues	632,589.03	633,587.35	636,280.00	(2,366.55)	99.58%
American Rescue Fund Expenses	15.00	8,897.50	634,780.00	(625,882.50)	1.40%
AMERICAN RESCUE PROMOTIONAL NET REVENUES (EXPENSES)	632,574.03	624,689.85	1,500.00		
TRANSPORTATION SPECIAL REVENUE FUND					
Transportation Special Revenue Fund Revenues	5.65	15.70	-	15.70	#DIV/0!
Transportation Special Revenue Fund Expenses	-	1,580.00	16,010.00	(14,430.00)	9.87%
TRANSPORTATION SR FUND NET REVENUES (EXPENSES)	5.65	(1,564.30)	(16,010.00)		
SMALL BUSINESS MICRO LOAN FUND					
Small Business Micro Loan Fund Revenues	73.39	208.50	600.00	(391.50)	34.75%
Small Business Micro Loan Fund Expenses	-	-	500.00	(500.00)	0.00%
SMALL MICRO LOAN FUND NET REVENUES (EXPENSES)	73.39	208.50	100.00		
FAÇADE RENOVATION GRANT FUND					
Façade Renovation Grant Fund Revenues	42.66	121.44	100,250.00	(100,128.56)	0.12%
Façade Renovation Grant Fund Expenses	-	1,296.00	500.00	796.00	259.20%
COMMUNITY DEVELOPMENT GRANT NET REVENUES (EXPENSES)	42.66	(1,174.56)	99,750.00		
SPECIAL ASSESSMENTS					
Special Assessment Revenue	183.87	(6,413.55)	187,200.00	(193,613.55)	-3.43%
Special Assessment Expense	165.34	1,015.31	642,300.00	(641,284.69)	0.16%
SPECIAL ASSESSMENTS NET REVENUES (EXPENSES)	18.53	(7,428.86)	(455,100.00)		
EQUIPMENT REVOLVING FUND					
Equipment Revolving Revenue	2,402.29	30,682.43	185,200.00	(154,517.57)	16.57%
Equipment Revolving Expenses	71,870.40	71,870.40	385,000.00	(313,129.60)	18.67%
EQUIPMENT NET REVENUES (EXPENSES)	(69,468.11)	(41,187.97)	(199,800.00)		

	JUNE	YTD 2022	BUDGET 2022	VARIANCE	% OF BUDGET
FACILITY AND TECHNOLOGY FUND					
Facility and Technology Fund Revenues	31.36	56,347.78	75,200.00	(18,852.22)	74.93%
Facility and Technology Fund Expenditures	9,447.79	42,749.71	90,000.00	(47,250.29)	47.50%
FACILITY AND TECHNOLOGY NET REVENUES (EXPENSES)	(9,416.43)	13,598.07	(14,800.00)		
TAX INCREMENT DISTRICT 4					
Tax Increment District 4 Revenues	442.87	993,211.80	1,918,650.00	(925,438.20)	51.77%
Tax Increment District 4 Expenses	1,966.13	544,192.45	2,610,948.00	(2,066,755.55)	20.84%
TAX INCREMENTAL DISTRICT 4 NET REVENUES (EXPENSES)	(1,523.26)	449,019.35	(692,298.00)		
TAX INCREMENT DISTRICT 5					
Tax Increment District 5 Revenues	147.42	284,648.54	476,897.00	(192,248.46)	59.69%
Tax Increment District 5 Expenses	2,368.95	77,746.55	314,910.00	(237,163.45)	24.69%
TAX INCREMENTAL DISTRICT 5 NET REVENUES OVER EXPENSES	(2,221.53)	206,901.99	161,987.00		
TAX INCREMENT DISTRICT 6					
Tax Increment District 6 Revenues	11,127.34	874,736.78	1,127,585.00	(252,848.22)	77.58%
Tax Increment District 6 Expenses	(6,564.21)	39,825.94	1,458,995.00	(1,419,169.06)	2.73%
TAX INCREMENTAL DISTRICT 6 NET REVENUES (EXPENSES)	17,691.55	834,910.84	(331,410.00)		
TAX INCREMENT DISTRICT 7					
Tax Increment District 7 Revenues	218.93	497,559.53	737,000.00	(239,440.47)	67.51%
Tax Increment District 7 Expenses	2,433.96	40,529.92	410,440.00	(369,910.08)	9.87%
TAX INCREMENTAL DISTRICT 7 NET REVENUES (EXPENSES)	(2,215.03)	457,029.61	326,560.00		
TAX INCREMENT DISTRICT 8					
Tax Increment District 8 Revenues	391.43	1,132.00	113,787.00	(112,655.00)	0.99%
Tax Increment District 8 Expenses	3,095.39	110,767.73	1,741,218.00	(1,630,450.27)	6.36%
TAX INCREMENTAL DISTRICT 8 NET REVENUES (EXPENSES)	(2,703.96)	(109,635.73)	(1,627,431.00)		
PARK IMPROVEMENT					
Park Improvement Revenue	2,000.00	17,271.95	551,614.00	(534,342.05)	3.13%
Park Improvement Expenses	(2,688.08)	2,797.06	561,033.00	(558,235.94)	0.50%
PARK IMPROVEMENTS NET REVENUES (EXPENSES)	4,688.08	14,474.89	(9,419.00)		
CAPITAL PROJECTS					
Capital Projects Revenue	(29.48)	175,142.92	235,210.00	(60,067.08)	74.46%
Construction Projects	(35,924.08)	(6,735.82)	657,794.00	(664,529.82)	-1.02%
Administration Capital Projects	19,905.36	130,115.77	202,835.00	(72,719.23)	64.15%
TOTAL CONSTRUCTION EXPENSES	(16,018.72)	123,379.95	860,629.00	(737,249.05)	14.34%
CAPITAL PROJECTS NET REVENUES (EXPENSES)	15,989.24	51,762.97	(625,419.00)		

	JUNE	YTD 2022	BUDGET 2022	VARIANCE	% OF BUDGET
SEWER					
Sewer Revenues	247,822.48	1,416,654.51	2,934,909.00	(1,518,254.49)	48.27%
Sewer Capital	1,960.02	20,741.21	242,866.00	(222,124.79)	8.54%
Sewer Financing	20,286.00	124,698.63	250,784.00	(126,085.37)	49.72%
Sewer Treatment	197,813.83	1,199,477.48	2,381,600.00	(1,182,122.52)	50.36%
Sewer Collection	18,639.95	155,189.55	257,412.00	(102,222.45)	60.29%
Sewer Customer A/R	9,468.29	62,589.90	144,707.00	(82,117.10)	43.25%
Sewer Admin and General	22,330.89	104,111.77	184,507.00	(80,395.23)	56.43%
TOTAL SEWER EXPENSES	270,498.98	1,666,808.54	3,461,876.00	(1,795,067.46)	48.15%
SEWER NET REVENUES (EXPENSES)	(22,676.50)	(250,154.03)	(526,967.00)		
WATER UTILITY					
Water Utility Revenues	206,685.20	1,113,501.15	2,324,576.00	(1,211,074.85)	47.90%
Water Capital Projects	1,091.70	12,010.86	214,927.00	(202,916.14)	5.59%
Water Financing	59,628.00	375,604.43	753,841.00	(378,236.57)	49.83%
Water Source	3,916.13	8,209.94	16,500.00	(8,290.06)	49.76%
Pumping	21,297.44	99,603.60	271,987.00	(172,383.40)	36.62%
Water Treatment	28,690.16	202,232.32	475,030.00	(272,797.68)	42.57%
Water Distribution	96,788.66	334,212.84	655,726.00	(321,513.16)	50.97%
Customer A/R	4,346.48	26,955.72	61,307.00	(34,351.28)	43.97%
Admin and General	12,841.73	82,777.57	204,858.00	(122,080.43)	40.41%
TOTAL WATER EXPENSES	228,600.30	1,141,607.28	2,654,176.00	(1,512,568.72)	43.01%
WATER NET REVENUES (EXPENSES)	(21,915.10)	(28,106.13)	(329,600.00)		
STORMWATER UTILITY					
Stormwater Revenue	100,618.72	525,007.45	1,242,220.00	(717,212.55)	42.26%
Stormwater Capital Projects	8,174.76	419,760.77	637,083.00	(217,322.23)	65.89%
Storm Financing	39,000.00	270,015.94	537,964.00	(267,948.06)	50.19%
Storm Pond Maintenance	3,444.31	21,751.79	146,281.00	(124,529.21)	14.87%
Storm Collection	23,570.24	103,429.13	456,498.00	(353,068.87)	22.66%
Storm Customer A/R	4,339.98	26,913.06	56,685.00	(29,771.94)	47.48%
Storm Admin and General	27,633.12	124,410.65	230,924.00	(106,513.35)	53.88%
TOTAL STORM EXPENSES	106,162.41	966,281.34	2,065,435.00	(1,099,153.66)	46.78%
STORMWATER NET REVENUES (EXPENSES)	(5,543.69)	(441,273.89)	(823,215.00)		

Taxes collected through the first installment have been recorded, final settlement will occur in August.

Continue to see interest and investment income impacted as result of market changes due to COVID-19. The unrealized losses that exist now will **not** be recognized if the assets are held until maturity. The Village invests in varying maturities to match cash flow needs. An unrealized loss exists when a longer term asset the Village owns price has declined in the market place due to varying interest rates. Each month end, Generally Accepted Accounting Principles require that we record an unrealized loss (or gain) to recognize market impacts. At the end of June, many of the investments currently have an unrealized loss in relation to market prices.

Property, Auto and Workers Compensation first through third quarter premiums have been paid so nine months of expense included in June financials.

The \$25,000 contribution to the turf project has been paid from Youth Football program for 2022.

Landfill revenue for Sewer Utility is billed on a quarterly billing. The first quarter was invoiced in April 2022. Strength billings for June not issued yet as need lab results for monthly customers (Agropur, Nestle, Bel Brands, GLK)

Some construction expense accounts have a credit balance due to accruing retainage and work completed but not billed on public construction contracts for 2021 audit (these transactions get reversed in 2022 creating a negative expense amount so that when actual bill comes in and is paid, the expense that hits 2022 is for work that completed in 2022 only. Final close out of contracts often takes great deal of time as settling on final quantities.

Capital assets are shown as expense in utilities for monitoring until capitalized as part of year end audit preparation.

Little Chute Fire Department

LCFD Incident Report

June 2022

Number of responses: 19

Last years: 19

YTD: 90

06/01/2022 12:52 burning complaint @ 1415 E. Main Street, investigated found no issues (some minor burning greens)
Car 3632
#22LC00071

06/04/2022 09:56 Structure fire @ 1030 W. Elm Drive Unit A, Apt. #3, dryer fire-requested 1 unit from Kimberly Fire Dept.
Engine 3621, Truck 3641, Squad 3671, Engine 3622, Car 3632- Kimberly FD Squad 3571
#22LC00072

06/04/2022 19:14 Accident with scene safety @ 1819 Homestead Court, assist with Thedastar landing
Engine 3621, Truck 3641, Squad 3671, Car 3632
#22LC00073

06/05/2022 00:27 Accident with possible fire @ I-41 SB & Freedom Road

Cancelled while in route

Car 3632

#22LC00074

06/10/2022 10:35 Vehicle accident @ intersections of Rosehill Road & E. North Avenue, Propane truck vs. flat bed lumber truck, propane truck on its side with fire

Engine 3621, Squad 3671, Truck 3641, Pickup 3631, Car 3632

#22LC00075

06/10/2022 20:50 Burning complaint @ 2221 E. Wisconsin Avenue, propane fire pit in garage

Engine 3621, Car 3632

#22LC00076

06/13/2022 14:16 Lift assist @ 400 W. Lincoln Avenue, Requested by Gold Cross

Engine 3621, Car 3632

#22LC00077

06/13/2022 14:42 Lift assist @ 1201 Garfield Avenue, Engine 3621, Car 3632

#22LC00078

06/16/2022 15:20 Commercial fire alarm @ United Methodist Church 2300 E. Wisconsin Ave.
Car 3632
#22LC00079

06/15/2022 07:32 Commercial fire alarm @ Little Chute Health Service (formerly Atrium) 1201 Garfield Ave.
Engine 3621, Car 3632
#22LC00080

06/15/2022 15:51 Vehicle accident @ South bound 1-41 near Rosehill road, cancelled by dispatch incident occurred in Kaukauna
Car 3632, Pickup 3631
#22LC00081

06/15/2022 18:33 Wire down @ 806 Park Avenue
Engine 3621, Truck 3641, Pickup 3631, Car 3632
#22LC00082

06/16/2022 11:46 Lift assist @ Regency Place 628 Grand Avenue, Apt. 206
Pickup 3631, Car 3632
#22LC00083

06/16/2022 19:58 Vehicle fire @ 3310 Cherryvale Circle, fire in engine compartment
Engine 3621, Truck 3641, Squad 3671, Car 3632
#22LC00084

06/21/2022 14:51 Wire down @ 2031 W. Main Street, investigated found a cable/phone line down
Engine 3621, Car 3632
#22LC00085

06/25/2022 19:21 Mutual Aid @ Ellington W6183 Rock Road, structure fire
Pickup 3631, Squad 3671
#22LC00086

06//26/2022 21:13 odor call @ 707 W. McKinley Avenue
No issues found
Engine 3621, Truck 3641, Car 3632
#22LC00087

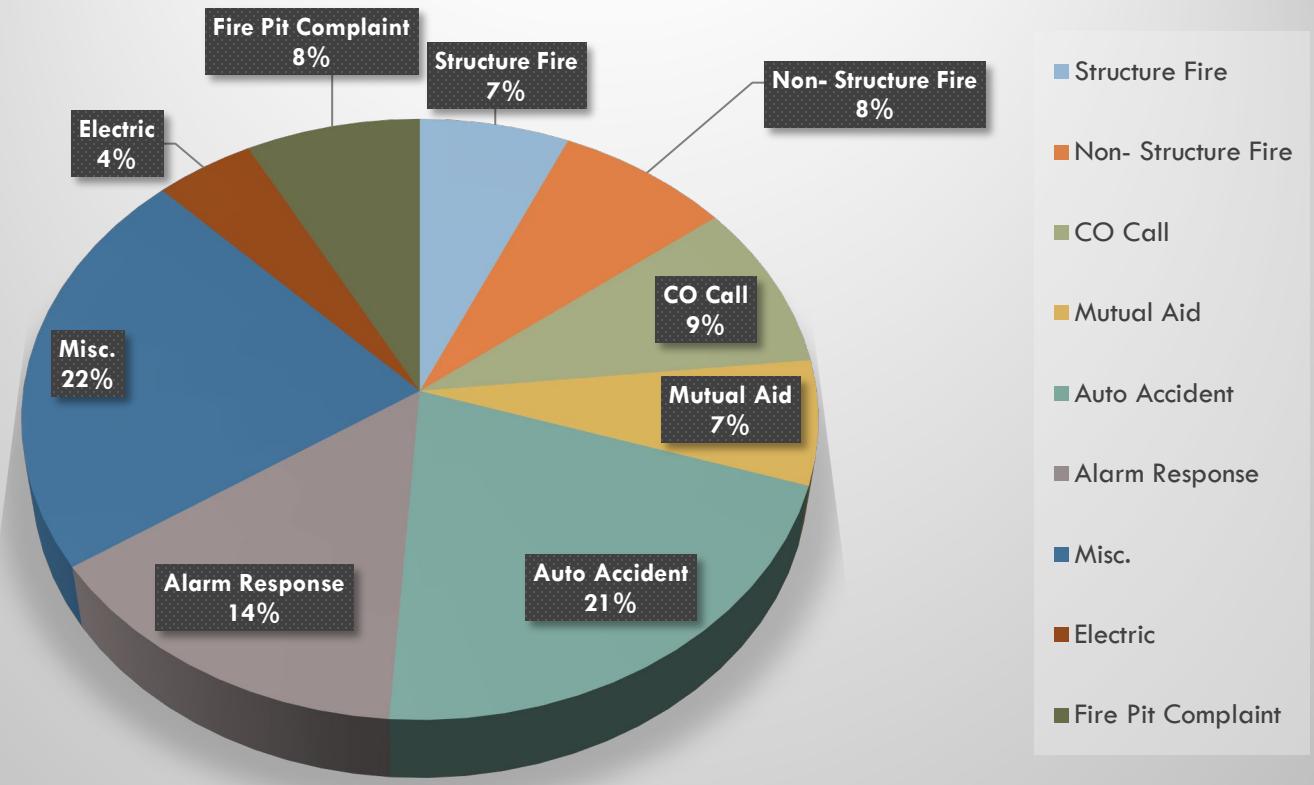
06/27/2022 06:53 CO alarm sounding @ 155 W. Greenfield Drive
Engine 3621, Car 3632
#22LC00088

06/27/2022 15:30 Structure fire (Dryer fire) @ 830 Manor Place
Engine 3621, Truck 3641, Car 3632
#22LC00089

Little Chute Fire Department - 2022 Calls for Service

	Structure Fire	Non-Structure Fire	CO Call	Mutual Aid	Auto Accident	Alarm Response	Misc.	Electric	Fire Pit Complaint	2022 Total Responses	2021 Total Responses	2020 Total Responses	2019 Total Responses	2018 Total Responses	2017 Total Responses	2016 Total Responses	2015 Total Responses
2022 SUMMARY	6	7	8	6	19	13	20	4	7	90	181	152	202	165	172	155	132
January 2022 Calls	1	2	2	0	2	2	4	0	0	13							
February 2022 Calls	1	1	2	0	2	4	3	0	0	13							
March 2022 Calls	0	1	0	1	4	1	4	0	0	11							
April 2022 Calls	2	2	0	2	2	3	3	0	2	16							
May 2022 Calls	0	0	3	2	5	1	2	2	3	18							
June 2022 Calls	2	1	1	1	4	2	4	2	2	19							
July 2022 Calls																	
August 2022 Calls																	
September 2022 Calls																	
October 2022 Calls																	
November 2022 Calls																	
December 2022 Calls																	

Call by Type - 2022 Calls for Service





FOX VALLEY METRO POLICE DEPARTMENT

PERSONNEL

Officer Caleb Lyons has tendered his resignation effective towards the end of July. He is taking a patrol officer position with another, area police department.

Community Service Officer, Grace Millard has also submitted her resignation. She will be entering the law enforcement academy in early August.

Our patrol officer hiring process has been extended until late July.

PATROL / INVESTIGATIONS

Attached to this report is a K-9 unit deployment summary report for the current year – to date.

EVENTS

THE DEPARTMENT HOSTED A COFFEE WITH A COP EVENT AT THE IL BAR COFFEEHOUSE ON JUNE 29TH. STATE REP. RON TUSLER STOPPED IN AND JOINED US FOR SOME CONVERSATION.



THE NEXT COFFEE WITH A COP EVENT IS ON JULY 27TH FROM 7:30AM – 9:30AM AT METRO PD (OUTSIDE PARKING LOT PENDING WEATHER).

OFFICERS ASSISTED WITH THE JULY 1ST FIREWORKS EVENT AT DOYLE PARK. THERE WERE NO MAJOR ISSUES REPORTED.

NATIONAL NIGHT OUT EVENT IS ON TUESDAY, AUGUST 2ND, 5PM – 8PM AT SUNSET PARK (KIMBERLY).

Metro will be participating in and/or allocating personnel to the following special events:

ANTICIPATED		
EVENT	PERSONNEL HOURS	DATE
Memorial Day Parade	12	5/30/2022
Cheese Fest	112	6/3/2022
Little Chute Fireworks	27.5	7/1/2022
Kimberly Fireworks	27.5	7/3/2022
Paper Fest	132	7/14/2022
Kimberly Touch-A-Truck	2.5	7/28/2022
National Night Out	25	8/2/2022
Bike to the Beat	22	8/6/2022
US Venture Open	4	8/10/2022
Little Chute Touch-a Truck	2.5	8/16/2022
Rock Cancer	25	8/20/2022
Fox Cities Marathon	14	9/18/2022
Walk for Autism	6	TBD
TOTAL STAFF HOURS	412	

It is estimated that about 412 department staff hours will be used to staff these events. Much of this is by way of overtime.

ACTIVITY/ PERFORMANCE METRICS

Below is a table showing a **three-month comparison** of calls for service and incidents in Little Chute.



FOX VALLEY METRO POLICE DEPARTMENT

Month-to-Date CAD Call Detail

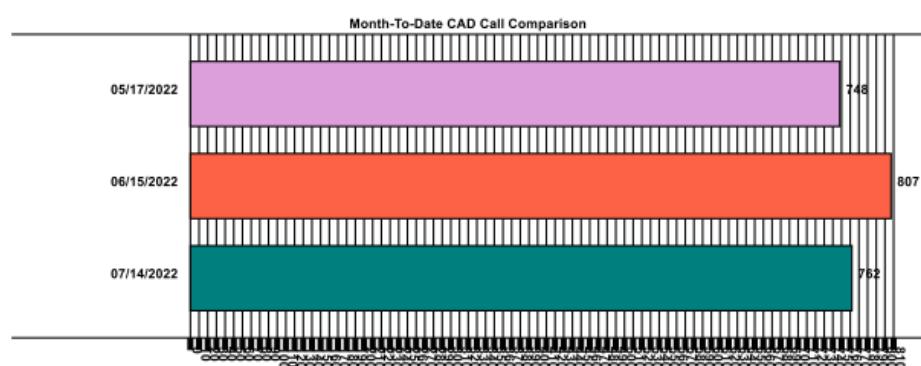
Month-To-Date CAD Received Calls

Call Nature	06/16/2022	05/18/2022	1 mo %	04/19/2022	2 mo %
	to 07/14/2022:	to 06/15/2022:	change:	to 05/17/2022:	change:
911 Misdial	51	44	15.9%	40	27.5%
Abandoned Vehicle	3	1	200.0%	2	50.0%
Abdominal A-Adam Response	1	1	0.0%	0	N/A
Abdominal C-Charlie Response	0	1	-100.0%	1	-100.0%
Accident in a Parking Lot	5	5	0.0%	6	-16.7%
Accident with Injury	0	0	N/A	1	-100.0%
Accident with Scene Safety	1	1	0.0%	0	N/A
Alcohol Violations	0	1	-100.0%	0	N/A
Animal Bite	3	0	N/A	3	0.0%
Animal Call	20	25	-20.0%	23	-13.0%
Assist Citizen or Agency	54	55	-1.8%	31	74.2%
Back Problem A-Adam Response	1	0	N/A	0	N/A
Bicycle Stop	1	0	N/A	0	N/A
Bleeding A-Adam Response	0	1	-100.0%	0	N/A
Bleeding D-David Response	0	2	-100.0%	2	-100.0%
Breathing Problem C-Charles	0	0	N/A	2	-100.0%
Breathing Problem D-David	1	1	0.0%	4	-75.0%
Carbon Monoxide Alarm	2	2	0.0%	1	100.0%
Chest Complaint C-Charles	0	1	-100.0%	0	N/A
Chest Complaint D-David	1	5	-80.0%	3	-66.7%
Civil Matter Assist	1	4	-75.0%	0	N/A
Civil Process	5	8	-37.5%	6	-16.7%
Crime Prevention	31	33	-6.1%	54	-42.6%
Damage to Property	5	6	-16.7%	3	66.7%
Diabetic Issue A-Adam	0	1	-100.0%	0	N/A
Diabetic Issue C-Charles	2	0	N/A	0	N/A
Diabetic Issue D-David	1	0	N/A	1	0.0%
Disorderly Conduct	0	0	N/A	1	-100.0%
Disturbance	13	15	-13.3%	9	44.4%
Domestic Disturbance	2	5	-60.0%	2	0.0%
Drug Complaint	4	4	0.0%	5	-20.0%

Village of Little Chute Monthly Report – June 2022

Dumpster Fire	1	0	N/A	0	N/A
Fainting A-Adam	1	0	N/A	2	-50.0%
Fainting C-Charles	0	1	-100.0%	0	N/A
Falls A-Adam Response	1	1	0.0%	1	0.0%
Falls B-Boy Response	6	1	500.0%	1	500.0%
Falls D-David Response	1	2	-50.0%	0	N/A
Fire Alarm Commercial	0	1	-100.0%	4	-100.0%
Fire Oversized/Commercial Veh	0	1	-100.0%	0	N/A
Fire Stuck Elevator Rescue	0	0	N/A	1	-100.0%
Fire Unauthorized Burning	0	2	-100.0%	4	-100.0%
Fire Vegetation or Grass	0	0	N/A	1	-100.0%
Fire Vehicle Small	1	1	0.0%	0	N/A
Fireworks Complaint	11	1	1,000.0%	0	N/A
Follow Up	27	22	22.7%	19	42.1%
Fraud Complaint	8	3	166.7%	4	100.0%
Graffiti Complaint	0	1	-100.0%	0	N/A
Harassment	8	6	33.3%	6	33.3%
Hazard in Roadway	19	12	58.3%	16	18.8%
Heart Problem C-Charles	0	2	-100.0%	1	-100.0%
Heart Problem D-David	1	1	0.0%	1	0.0%
Jail GPS Checks	9	8	12.5%	12	-25.0%
Juvenile Complaint	13	6	116.7%	6	116.7%
K9 Advisory Alarm	0	1	-100.0%	0	N/A
Law Alarms - Burglary Panic	2	10	-80.0%	11	-81.8%
Lost or Found Valuables	7	14	-50.0%	10	-30.0%
Medical Assistance No Injury	5	5	0.0%	1	400.0%
Medical Pre-Alert	3	2	50.0%	4	-25.0%
Missing Person	0	2	-100.0%	1	-100.0%
Motorist Assist	21	19	10.5%	19	10.5%
Natural Gas or Propane Leak	1	0	N/A	0	N/A
Noise Complaint	7	7	0.0%	6	16.7%
Ordinance Violation	16	12	33.3%	20	-20.0%
Overdose C-Charles	0	1	-100.0%	0	N/A
Overdose D-David	0	1	-100.0%	0	N/A
PNB E-Edward Response	0	2	-100.0%	1	-100.0%
Parking Enforcement	22	47	-53.2%	15	46.7%
Parking Request	2	0	N/A	1	100.0%
Reckless Driving Complaint	23	33	-30.3%	25	-8.0%
Residence Lockout	0	1	-100.0%	2	-100.0%
Retail Theft	1	0	N/A	1	0.0%
Runaway Juvenile	0	2	-100.0%	1	-100.0%

Scam	0	2	-100.0%	1	-100.0%
School Safety	1	16	-93.8%	20	-95.0%
Seizure A-Adam Response	0	0	N/A	1	-100.0%
Seizure D-David Response	1	0	N/A	1	0.0%
Sex Offense	2	2	0.0%	2	0.0%
Sick A-Adam	2	6	-66.7%	4	-50.0%
Sick C-Charles	3	3	0.0%	3	0.0%
Sick D-David	0	1	-100.0%	2	-100.0%
Stroke C-Charles	1	2	-50.0%	4	-75.0%
Structure Fire Smoke or Flame	2	1	100.0%	1	100.0%
Suicide B-Boy	0	1	-100.0%	0	N/A
Suspicious Incident	14	9	55.6%	11	27.3%
Suspicious Person	6	7	-14.3%	9	-33.3%
Suspicious Vehicle	4	7	-42.9%	6	-33.3%
Testing Only	1	0	N/A	2	-50.0%
Theft Complaint	8	5	60.0%	2	300.0%
Theft of Automobile Complaint	0	0	N/A	1	-100.0%
Traffic Enforcement	5	5	0.0%	9	-44.4%
Traffic Stop	209	176	18.8%	177	18.1%
Transport Accident B-Boy	0	1	-100.0%	2	-100.0%
Transport Accident D-David	0	1	-100.0%	0	N/A
Traumatic Injuries A-Adam	3	0	N/A	0	N/A
Trespassing	4	4	0.0%	0	N/A
Unconscious D-David	2	5	-60.0%	4	-50.0%
Unlocked or Standing Open Door	5	4	25.0%	7	-28.6%
Vacant House Check	2	1	100.0%	1	100.0%
Vehicle Accident	18	29	-37.9%	20	-10.0%
Vehicle Lockout	6	9	-33.3%	8	-25.0%
Violation of Court Order	1	1	0.0%	2	-50.0%
Wanted Person or Apprehension	1	3	-66.7%	5	-80.0%
Welfare Check	36	51	-29.4%	45	-20.0%
Wire Down	0	2	-100.0%	1	-100.0%



Deployment Summary

Officers List

January 1, 2022 to July 6, 2022



Officer Name & Duty Assignment	DETECTION				PATROL			
	Deploy- ments	Search Areas	Alerts / Indications	Items Seized	Deploy- ments	Arrests With Bites	People Found	Bite Ratio
Sam Pynenberg (Patrol)	18	18	13	12	3	0	0	0%



Deployment Summary

Group Report for 1 Handler
January 1, 2022 to July 6, 2022



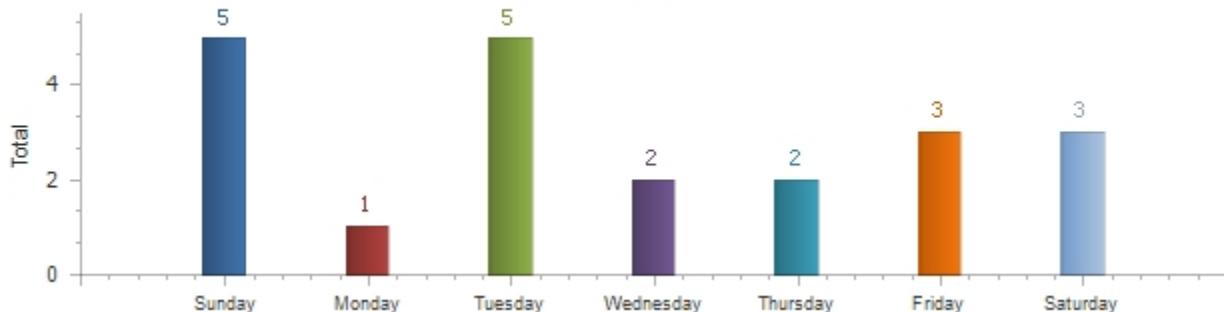
Overview

Total Deployments: 21

Detection Deployments: 18

Patrol Deployments: 3

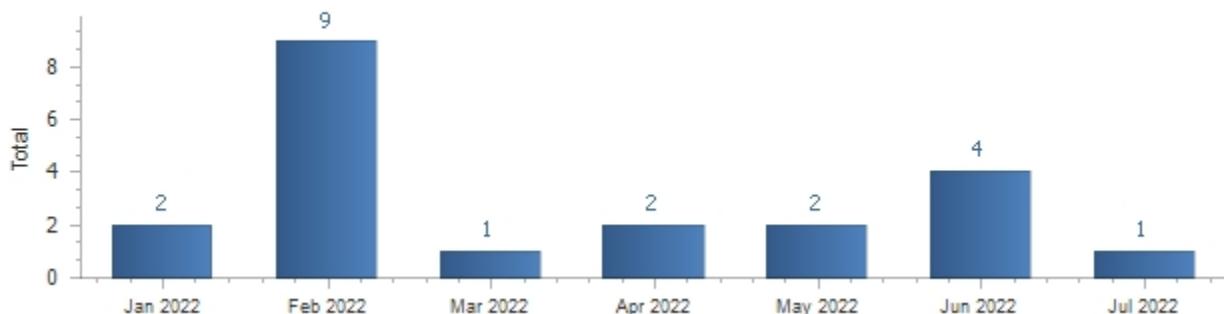
Deployments By Day Of Week



Deployments By Week



Deployments By Month

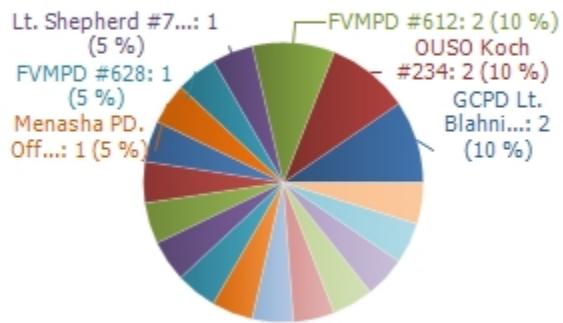


Deployment Summary

Group Report for 1 Handler
January 1, 2022 to July 6, 2022

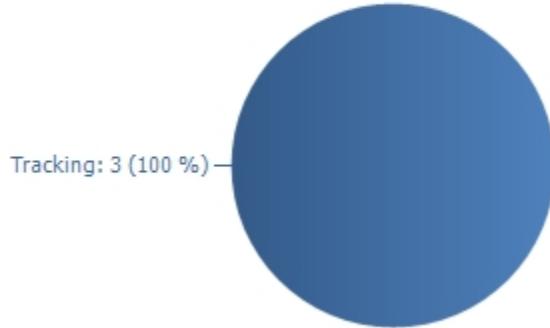


Top 25 Requesting Agencies



GCPD Lt. Blahni...	2 (10 %)	APD Officer Gue...	1 (5 %)
OUSO Koch #234	2 (10 %)	APD Lt. Kolosso...	1 (5 %)
FVMPD #612	2 (10 %)		
Lt. Shepherd #7...	1 (5 %)		
FVMPD #628	1 (5 %)		
Menasha PD. Off...	1 (5 %)		
APD Officer McC...	1 (5 %)		
OUSO Lt. Steffe...	1 (5 %)		
KKPD Officer Kn...	1 (5 %)		
APD Officer Nor...	1 (5 %)		
APD Officer Man...	1 (5 %)		
APD Officer Whi...	1 (5 %)		
APD Officer Shu...	1 (5 %)		
Menasha PD Offi...	1 (5 %)		
APD Officer War...	1 (5 %)		
GCPD Voskuil #7...	1 (5 %)		

Patrol Types



Deployment Summary

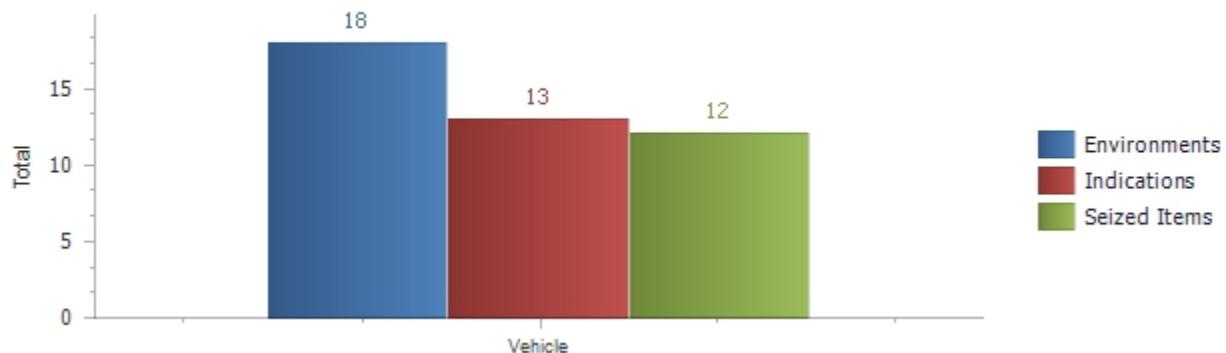
Group Report for 1 Handler
January 1, 2022 to July 6, 2022



Detection Statistics



Detection Environments



Deployment Summary

Group Report for 1 Handler
January 1, 2022 to July 6, 2022



Drug Paraphernalia Indications

Paraphernalia  6 indications (100%): 8 items

Packaging Around Drug Paraphernalia

N/A: 5 (83%) None: 1 (16%)

Drug Indications

Methamphetamine  3 indications (50%): 1.5 grams
Marijuana  2 indications (33%): 1.03 grams
Alprazlam  1 indications (17%): 2 items

Packaging Around Drugs

Plastic: 5 (83%) None: 1 (16%)





Little Chute Public Library

Gerard H. Van Hoof Memorial

VILLAGE BOARD MONTHLY REPORT

Highlights

- Genefication project almost complete
- Market on Main Family Area Planning
- Refining library directionals and signage
- Staff working on organizing and creating instructions for Podcasting equipment
- Fax line repaired. Out of date equipment in boiler room broke, fax line rerouted.
- Library continues to have increased usage and circulation from Appleton Public Library being at temporary location
- Received new children's furniture from Library System grant
- Bathroom plumbing has had issues. May need to close a day in fall for pipe maintenance
- Staff out with Covid in June
- Starting to consolidate documents needed for 2023 budget year planning
- Working with Penny and administration to update library positions and descriptions
- Coordinating with new activities staff at nursing homes to resume outreach
- Collaboration with clerk's office on assisting with elections
- Collaboration on community outreach with Rainbow Alliance Advocacy, Kaukauna Library, Appleton Library
- Approached by charter school governing council to have a library staff member on their council
- Aubrey's community outreach: Fox Cities Book Festival, President; Fox Cities Reads, Board Member, Friends of the Library, Treasure
- Katherine's community outreach: Windmill Board Member, Training to be Miller at Windmill; LC Historical Society, Secretary/Treasurer; Winnefox Library System, President; Youth Services Liaison for Library System

Top Priorities

- Execution of Summer Library Program activities
- Building non-traditional checkout collection
- Bookstore organization model project
- Continuing education and community involvement opportunities for staff
- Fall program planning

Library Use Statistics:

	2022 Library Statistics from OWLS												Library
	JAN (JAN 21)	FEB (FEB 21)	MAR (MAR 21)	APR (APR 21)	MAY (MAY 21)	JUNE (JUN 21)	JULY						
Physical Materials Circulation	7,961	1,704	7,633	3,123	8,630	3,323	10,362	3,209	9,768	2,072	11,966	10,290	
Physical Renewals	2,363	531	2,406	1,197	2,610	1,256	2,509	1,213	3,838	1,120	3,086	1,335	
Hoopla EBooks	151	92	156	98	178	104	170	97	148	104	146	109	
Hoopla Audiobooks	274	188	242	188	258	190	251	163	227	194	255	171	
Hoopla Binge Pass	8	NA	1	NA	2	NA	1	NA	2	NA	2	NA	
Hoopla Movies	15	13	26	4	14	13	13	18	12	10	8	12	
Hoopla Comics	13	14	9	8	13	14	14	8	28	7	10	8	
Hoopla Music	16	14	11	8	10	3	11	7	1	7	6	13	
Hoopla TV	14	6	16	8	26	0	9	0	4	0	32	2	
Overdrive E Book	700	407	605	716	735	642	653	601	681	600	767	871	
Overdrive Audiobook	620	676	581	420	606	479	634	430	619	476	600	523	
Overdrive Magazines	62	NA	47	7	76	25	48	27	68	26	51	15	
ILL Loaned	1,682	1,727	1,710	1,648	2,065	1,805	1,556	1,565	1,568	714	1,822	1,466	
ILL Borrowed	2,677	2,187	2,205	2,207	2,647	2,217	4,071	2,173	4,298	2,014	3,606	2,215	
Public Internet Use	271	0	273	0	303	0	302	0	348	24	317	808	
Wireless Logins	747	639	804	52	835	695	835	750	1,029	662	1,129	4,828	
Door Count	3,360	0	3,730	0	4,626	0	4,569	780	5,262	460	6,204	3730*	
Card Holders	5048				4550	4558					4625	4725	
Library Volunteer Hours	53		51		50		50		51		56		

Programming Statistics:

FB Engagements: 360

Instagram Engagements: 68

To-Go Crafts: 175

Children's Craft Area: 300

Author's and Ales: 104

Nerf War: 96

Storybook Walk: 26

Storytimes: 157

Comic Clubs: 62

Craft Circle: 26

Backyard Science: 12

Cheesefest Booth: 52

Bookclubs: 72

SLP Promo Video Views: 121

SLP Activities and Reading Tickets: 1895

Medicare Q&A: 15

Senior Bikes Rides: 4

Tech Tuesday: 6

Unboxing: 148

FORESTRY DEPARTMENT

JUNE HIGHLIGHTS

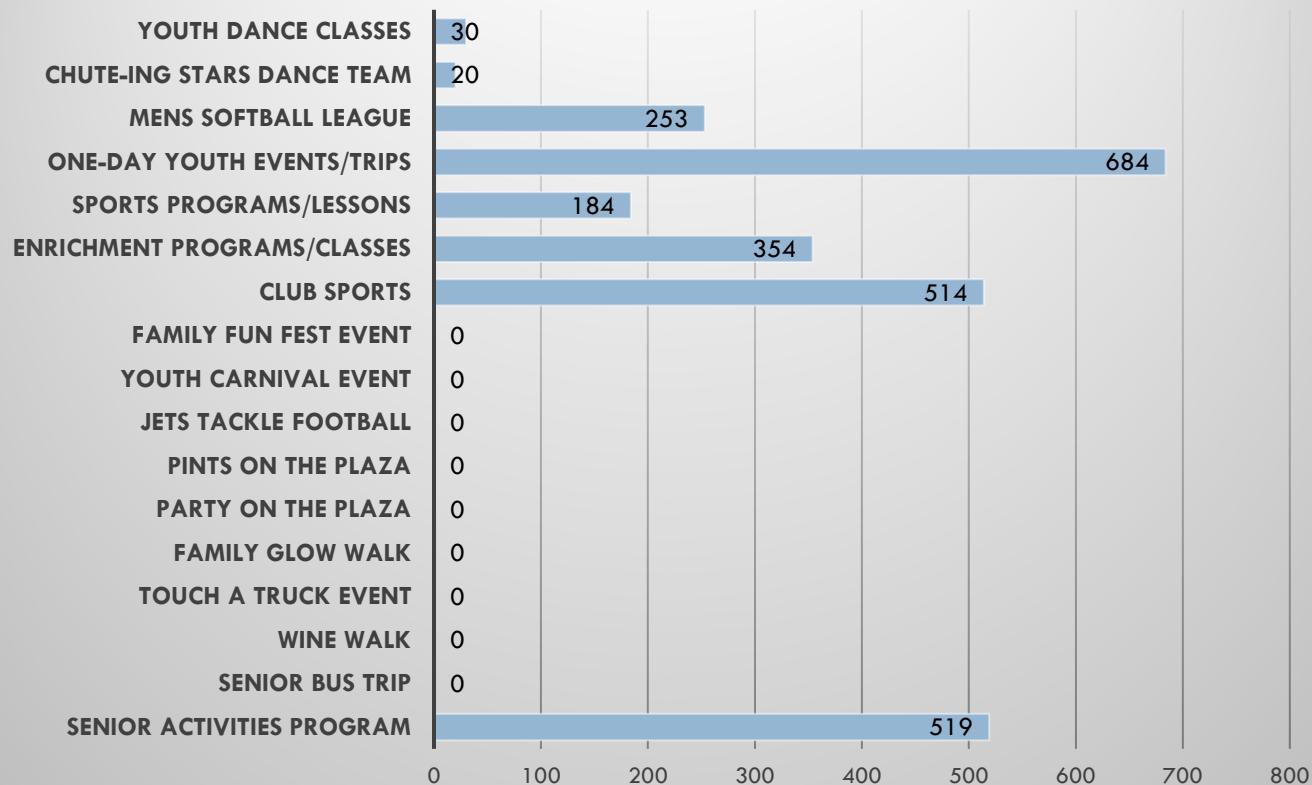
- Planned for change of Farmers Market with Pints on the Plaza.
- Earned recognition as a 2021 Tree City USA and also Growth Award
- Great Wisconsin Cheese Festival at Doyle Park held on June 3, 4 & 5 - prep / event work /cleanup.
- Opened Doyle Pool for season Sunday, June 5. Staff worked to repair slide pump.
- Summer parks, recreation, and pool staff started work early June.
- CPR/First Aide/AED training was held June 9 for recreation instructors in need of certification.
- Daily prep work for rec programs & themed one-day youth events.
- Held weekly Wednesday senior activities program for card players.
- Director John McDonald completed 1 year of service on June 14.
- Final prep for baseline concussion testing dates for jets tackle football players.
- Planning for programs in fall/winter program book; submit book changes to graphic artist.
- Planning for summer family events (Family Fun Fest, Youth Carnival, Touch A Truck, Party on Plaza)
- Planning for pool special events (cardboard box races, dive-in movie, Olympic pool races)
- Promote and advertise various department special events
- Prepare for 2023 budget: new projects, updates, and maintenance.



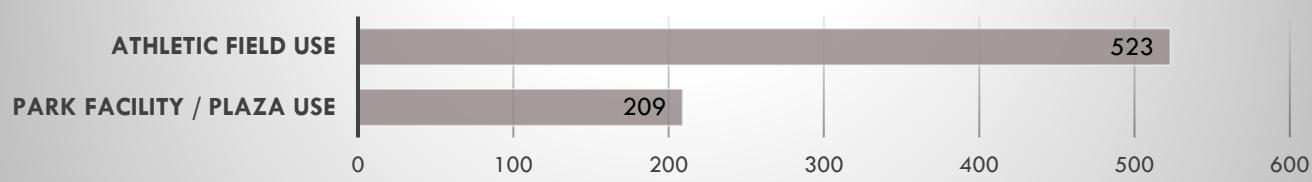
TOP PRIORITIES FOR JULY

- Host Kayak Launch Grand Opening
- Install portables on trail system with cameras
- Host first Beer Garden (Pints on the Plaza – July 12)
- Focus on maintenance of parks and trail systems
- Finalize Stump Removal RFP
- Select mass tree planting locations
- Research 2023 projects and financials
- Finalize fall/winter program book; proof; send to print; mail to LC taxpayers July 25
- Solicit sponsors and prizes for Youth Carnival.
- Send men's softball tournament registration form to team managers.
- Enter upcoming programs in RecDesk to prepare for start of program registration on August 1
- Prep work for weekly programs (staff, supplies, activities, snacks for programs, etc.)
- Prep work for Family Fun Fest on July 26 (staff, food needs, inflatables, setup, etc.)
- Prep work for Youth Carnival on August 10 (staff, food needs, inflatables, setup, etc.)
- Prep work for Touch A Truck Event on August 16 (staff, participant reminders w/map, supplies)
- Prep work for Party on the Plaza on August 17 (staff, food needs, games, movie screen, setup, etc.)
- Prep work for jets football program (coach background checks, equipment, handout day plans, etc.)
- Continue to mulch and trim trees on Heesakker Trails
- Sod cut and re-mulch park trees
- Getting budget figures for 2023

2022 Year-To-Date PROGRAM PARTICIPATION

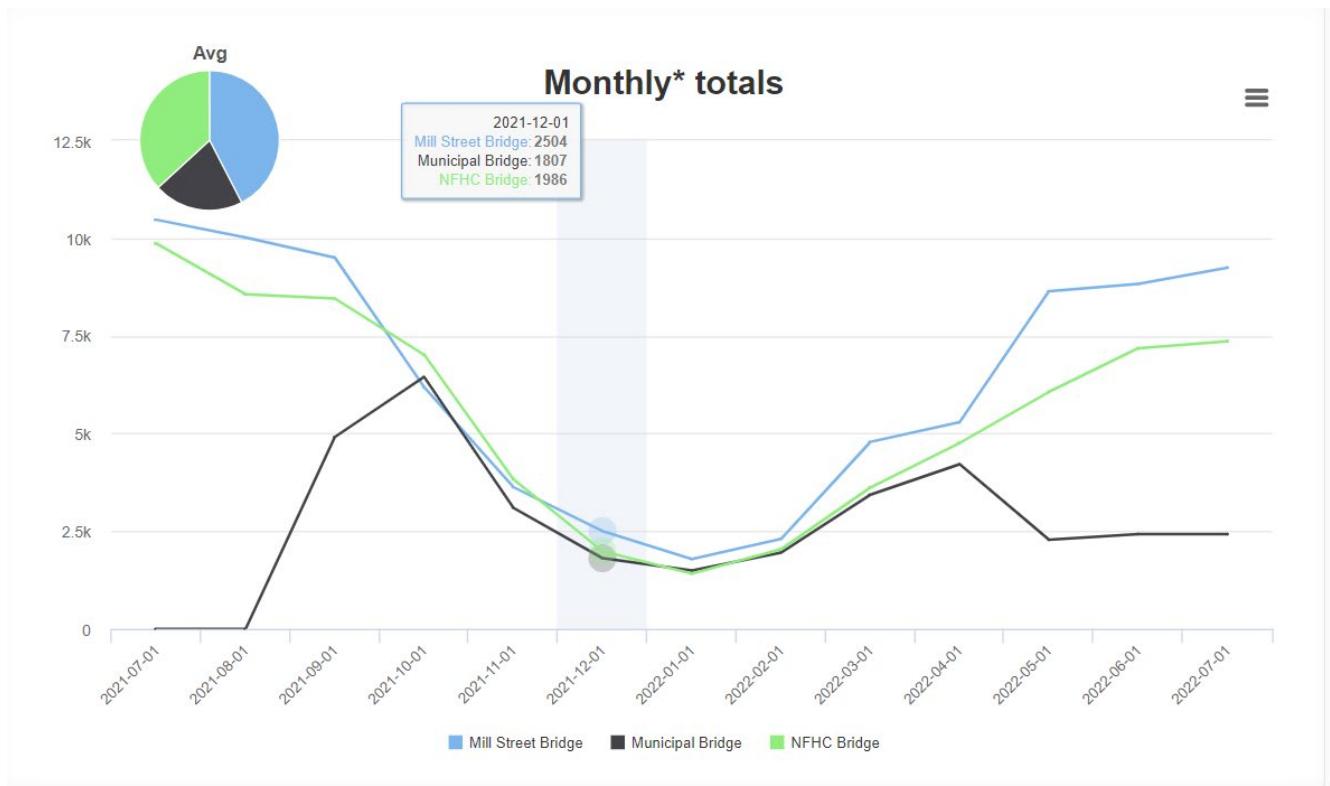


2022 Year-To-Date...



2022	
Attendance	5045
Daily Fees	\$ 11,891.75
Season Passes Sold	\$ 6,659.75
Swim Lessons Sold	\$ 16,760.00
Concessions Afternoon	\$ 5,280.50
Concessions Evening	\$ 1,582.30
Other	\$ 832.25
TOTAL	\$ 43,006.55

as of July 10, 2022



Month	Mill Street Bridge	Municipal Bridge	NFHC Bridge
7/1/2021	10470.25	0	9861.875
8/1/2021	10014	0	8564
9/1/2021	9502	4913	8456
10/1/2021	6187	6447	7013
11/1/2021	3629	3099	3829
12/1/2021	2504	1807	1986
1/1/2022	1790	1493	1418
2/1/2022	2305	1955	2037
3/1/2022	4785	3437	3619
4/1/2022	5289	4216	4760
5/1/2022	8641	2283	6064
6/1/2022	8829	2427	7182
7/1/2022	9245.75	2425.75	7362.5
Total	83191	34502.75	72152.375

Department of Public Works

Monthly Report – June 2022

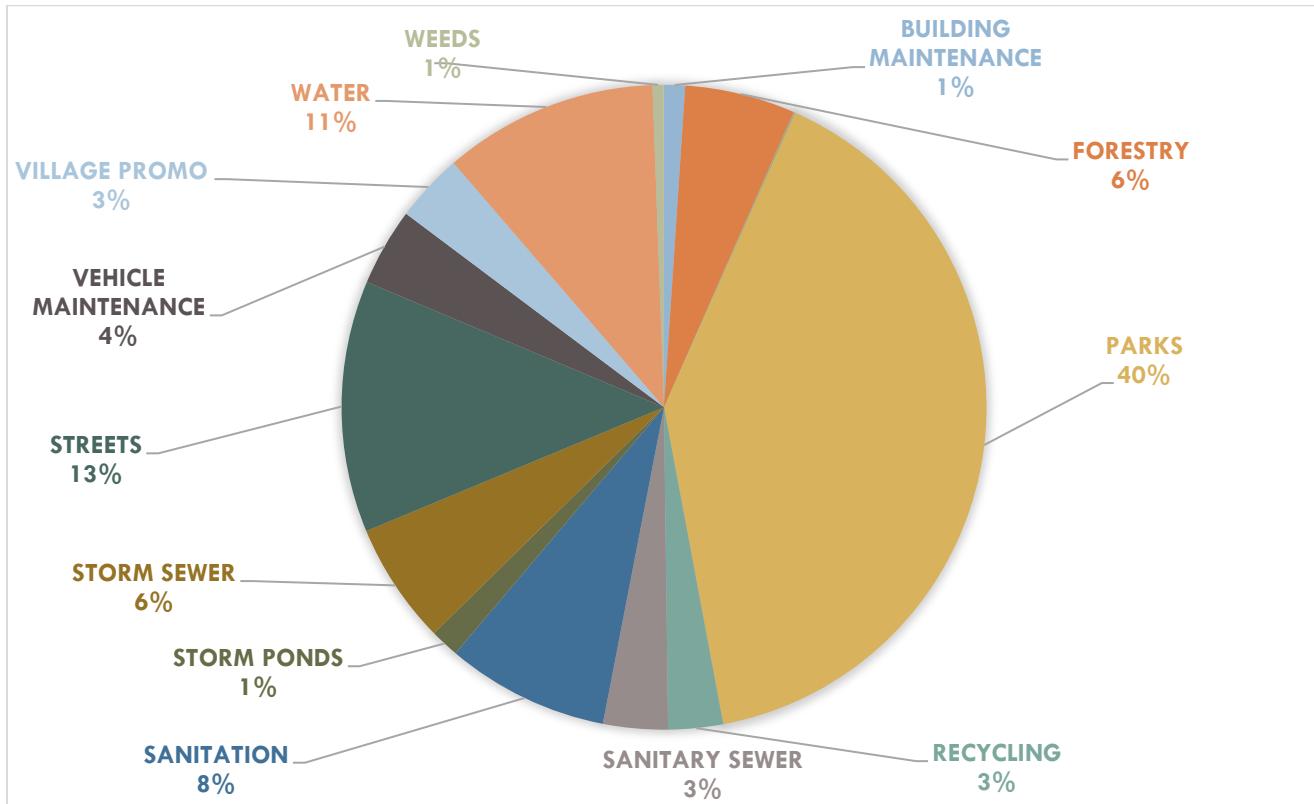
Highlights

- Continued to monitor TDS fiber conduit installation. Installation of the fiber conduit is coming to an end. Individual service drops to properties continue.
- Employees replaced batteries, maintained, and read laser meters in sanitary sewer system.
- Erosion control and storm water permits were monitored.
- Robert E Lee & Associates continued to work on the Geographical Information System (GIS) data conversion.
- The street sweepers were sent out weekly.
- As of the end of June, 887 residents renewed their yard waste card for the season.
- Equipment specs for 2022, 2023 and 2024 are being updated.
- Filed the 2021 Compliance Maintenance Annual Report (CMAR).
- Completed the DPW Capital Improvement Plan for 2023-2027.
- The concrete/hotmix crew poured 24.5 yards of concrete and 47.91 tons of asphalt for water breaks and road repairs.
- Storm water pond perimeters were mowed weekly and sweet clover was removed from the storm pond prairie.

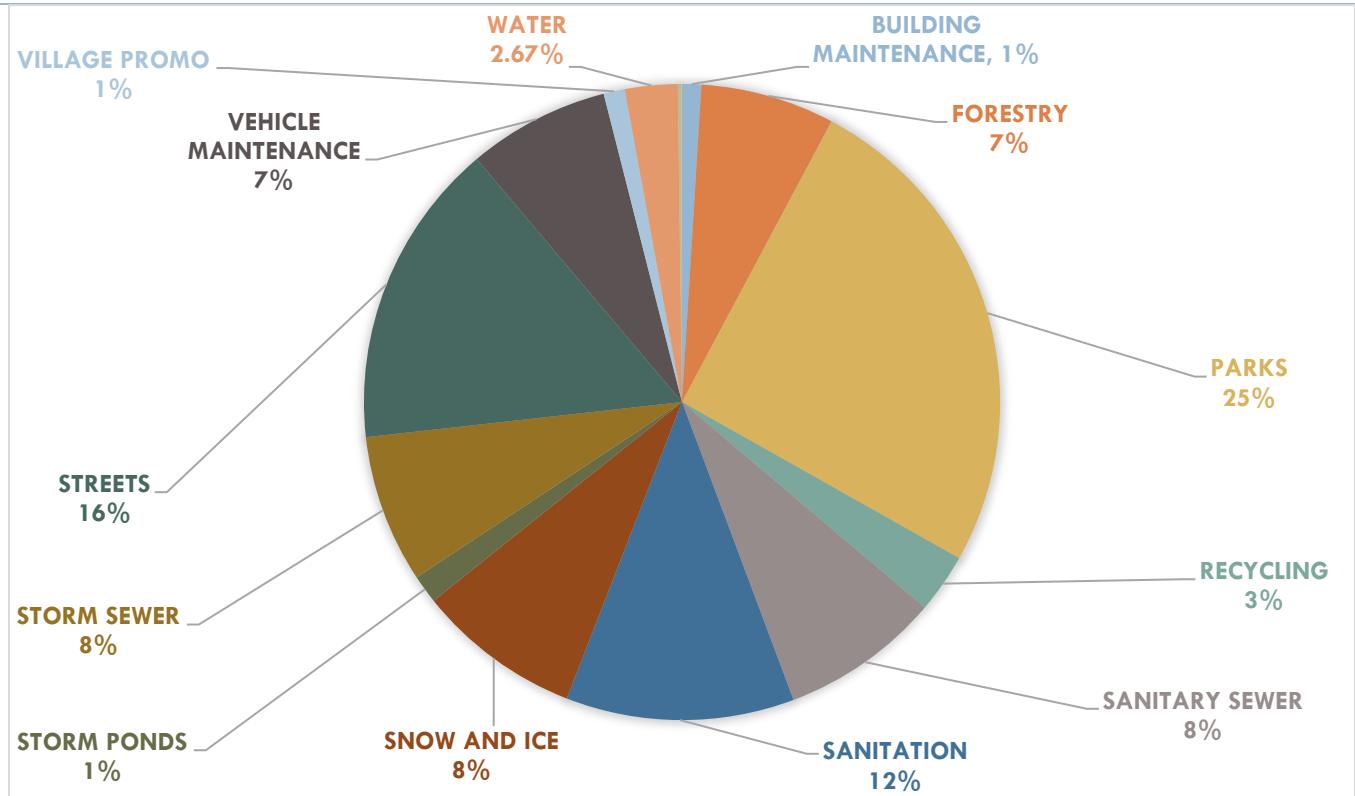
Top Priorities for July 2022

- Continue to monitor TDS main line fiber installation and service installations.
- Employees to continue to look for I&I in the sanitary collection system, some repair work has been done.
- Road surface chip sealing for the following streets in the Village – Cypress, Harding, and Kennedy is scheduled for August.
- Start formulating the annual 2023 Operations and Maintenance Budget.
- Survey The Village Railroad Spur.
- Obtain Wisconsin Department of Transportation (WDOT) Approval of the Village railroad grade crossings on Bohm Drive.

June 2022 Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



Year to Date Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



Engineering Department

Monthly Report – June 2022

In the month of June a corrugated metal culvert pipe was extended 45-feet on French Road. This work is associated with the Railroad Quiet Zone improvements.

Pine Street Parking Lot and Pedestrian Mall – This project is temporarily on hold.

Pheasant Run Storm Sewer – The WDNR has determined that a stream enclosure is not in the best interest of the public and they would prefer that a stream restoration be provided. Due to the amount of slope, a natural stream bank would be susceptible to erosion and would be a liability to the Village and not a recommended choice of conveyance. Engineering staff are looking into a design to utilize a stabilized embankment material as an alternative for the WDNR to review.

Vandenbroek Pond Construction – This project is completed, and a preliminary punch list being prepared. A final punch list will be created for any warranty work necessary.

Hartzheim Drive Concrete Paving – A preliminary punch list has been prepared and was provided to the contractor for their review. A meeting will be held with the Contractor in June to discuss pavement replacement.

Top Priorities for July 2022

Rail Road Quiet Zone – The Contractor began this project on June 27th is scheduled to be completed by July 15, 2022 if weather permits.

Main Street Turn Lanes and Crosswalks – The Contractor's proposed schedule is to begin this project on August 15th and complete the work on October 21, 2022.

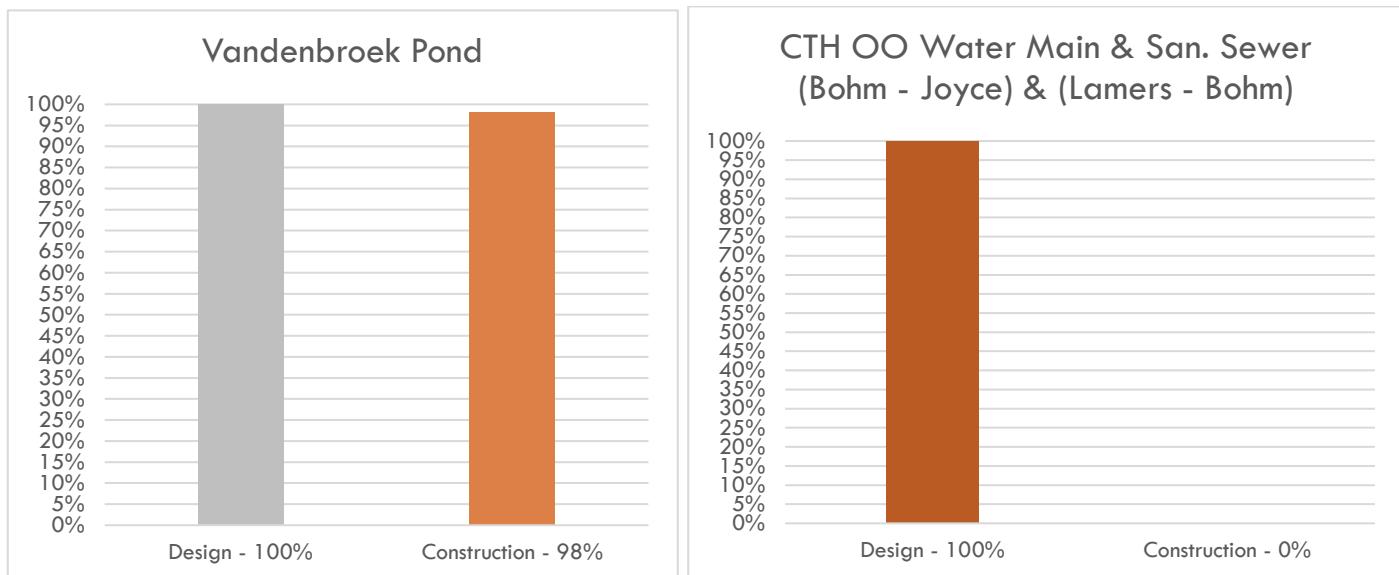
Cherryvale Avenue Concrete Paving Project – The Contractor's proposed schedule is to begin this project on August 15th and complete the work on October 21, 2022.

CTH OO Water Main (Bohm to Joyce) – The anticipated start date for this project is early fall.

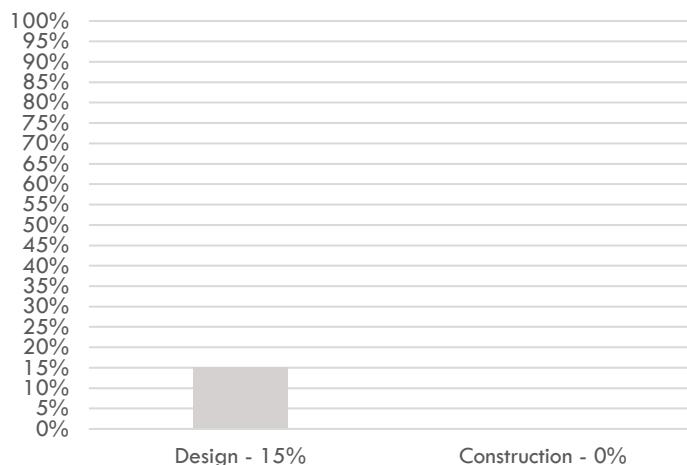
CTH OO Sanitary Sewer Lining (Lamers to Bohm) – The anticipated start date for this project is also early fall.

Buchanan Street Concrete Paving & Utilities Project – The preliminary layout and grading design is complete with utility design beginning in July.

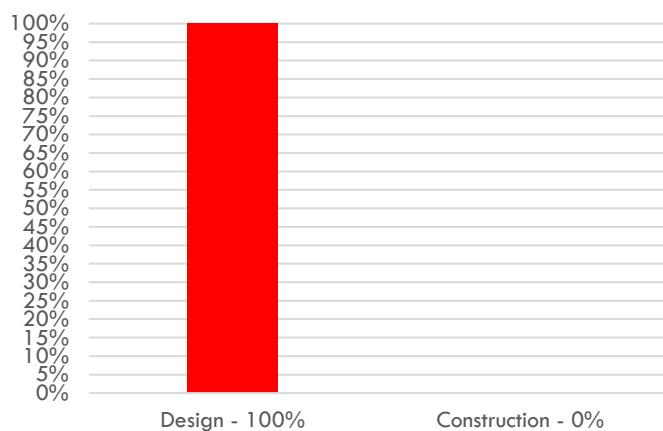
Randolph Drive Concrete/Asphalt Paving & Utilities Project – Preliminary layout design work will begin in July with utilities to follow. Preliminary storm sewer design computations were completed in 2020.



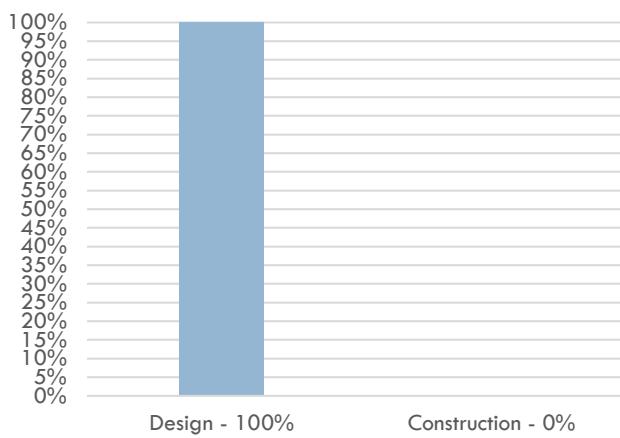
Pine Street Parking / Ped Mall



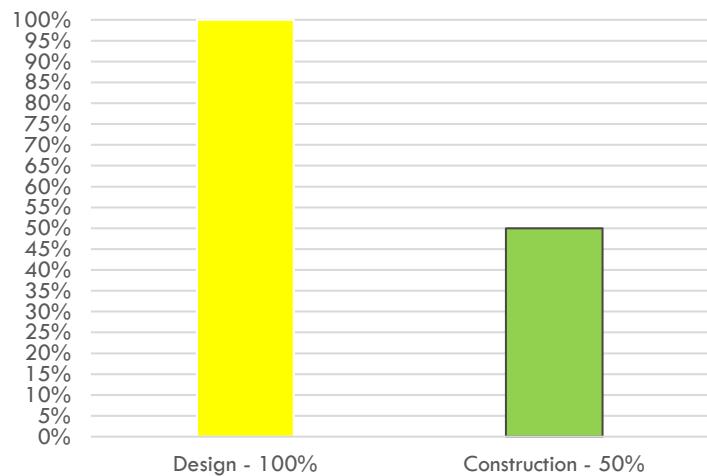
Main Street - Turn Lanes & Crosswalks



Cherryvale Avenue Concrete Paving



Rail Road Quiet Zone



MINUTES OF THE REGULAR BOARD MEETING OF JULY 6, 2022

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Larry Van Lankvelt, Trustee
John Elrick, Trustee
James Hietpas, Trustee
Bill Peerenboom, Trustee
Don Van Deurzen, Trustee
Brian Van Lankveldt, Trustee

Roll call of Officers and Department Heads

PRESENT: Beau Bernhoft, Administrator
Lisa Remiker-DeWall, Finance Director
John McDonald, Dir. Of Parks, Rec and Forestry
Katherine Freund, LC Library Director
Dave Kittel, Community Development Director
Chief Meister, Fox Valley Metro Police

EXCUSED: Tyler Claringbole, Village Attorney
Kent Taylor, Director of Public Works
Chris Murawski, Village Engineer
Laurie Decker, Village Clerk

Public Appearance for Items Not on the Agenda

Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

1. Minutes of the Regular Board Meeting of June 15, 2022
2. Disbursement List

Moved by Trustee L. Van Lankvelt seconded by Trustee B. Van Lankveldt to approve the Consent Agenda as presented.

Ayes 7, Nays 0 – Motion Carried

Department and Officer Reports

Department Heads and Officers provided progress reports to the Board.

Discussion/Action—Special Event Permit for Hawk's Nest Outdoor Music

Director McDonald presented the schedule and request from Hawk's Nest for outdoor music. The bar will have to follow Village Ordinances even with the permit issued. Violations will be followed up by Fox Valley Metro Police Department. Complaints will be monitored and permit reviewed next year.

Moved by Trustee Elrick seconded by Trustee Van Deurzen to approve Hawk's Nest Outdoor Music Permit

Ayes 7, Nays 0 – Motion Carried

Discussion— 2032 DRAFT Budget Guidance

Director Remiker-DeWall presented the 2023 Draft Budget Guidance. Health Insurance Rates will not be released until September 12, only 1 plan will be available to choose.

Ayes 7, Nays 0 – Motion Carried

Call for Unfinished Business

None

Items for Future Agenda

None

Closed Sessions:

- a) 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Discuss two (2) Economic Development items.*

Moved by Trustee Elrick seconded by Trustee L. Van Lankvelt to enter closed session at 6:38pm

Ayes 7, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee Elrick, seconded by Trustee Van Deurzen to exit closed session at 7:27 pm

Ayes 7, Nays 0 – Motion Carried

Adjournment

Moved by Trustee Van Deurzen, seconded by Trustee Elrick to Adjourn the Regular Board Meeting at 7:27 p.m.

Ayes 7, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

By:

Michael R. Vanden Berg, Village President

Attest: _____
Laurie Decker, Village Clerk

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF JULY 13, 2022

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Larry Van Lankvelt, Trustee
John Elrick, Trustee
Bill Peerenboom, Trustee
Brian Van Lankveldt, Trustee
Don Van Deurzen, Trustee
James Hietpas, Trustee

Roll call of Officers and Department Heads

PRESENT: David Kittel, Community Development Director
Beau Bernhoft, Village Administrator
Lisa Remiker-Dewall, Finance Director
Chris Murawski, Village Engineer
Katherine Freund, Library Director
Kent Taylor, Director of Public Works
John Mc Donald, Director of Parks Rec and Forestry

Public Appearance for Items Not on the Agenda

None

Presentation—Wage and Compensation Study

Patrick Glynn with Carlson Dettmann Consulting presented the process on how the wage and compensation study was drafted for the Village. The next steps are to review the final data and sit down with leadership to discuss a draft implementation recommendation. Once completed it will be shared with staff and discussed with the elected officials at the next regular board meeting.

Call for Unfinished Business

None

Items for Future Agenda

None

Closed Session:

19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Discuss Economic Development Item*

Return to Open Session

Adjournment

Moved by Trustee Elrick, seconded by Trustee Van Deurzen to Adjourn the Committee of the Whole meeting at 8:09 p.m

Ayes 7, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

By: _____
Michael R. Vanden Berg, Village President

Attest: _____
Laurie Decker, Village Clerk

Disbursement List - July 20, 2022

Payroll & Payroll Liabilities - July 7, 2022	\$283,753.09
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Prepaid Invoices - July 8, 2022	\$38,132.48
Prepaid Invoices - July 15, 2022	\$21,941.66

Utility Commission- July 19, 2022	\$380,193.84
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CURRENT ITEMS

Bills List - July 20, 2022	\$84,249.70
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Total Payroll, Prepaid & Invoices	\$808,270.77
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The above payments are recommended for approval:

Rejected: _____

Approved July 20, 2022

Michael R Vanden Berg, Village President

Laurie Decker, Clerk

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
2022 UTILITY REFUNDS (5319)							
129235330	Invoi	OVERPAYMENT-UTILITY ACCT #1-292353-30	26.25	Open	Non	07/22	001-15000
170386501	Invoi	OVERPAYMENT-UTILITY ACCT #1-703865-01	71.82	Open	Non	07/22	001-15000
Total 2022 UTILITY REFUNDS (5319):			98.07				
AMPLITEL TECHNOLOGIES (4637)							
19861	Invoi	MONTHLY MANAGED SERVICES & BACK-UP-JUL	3,293.00	Open	Non	07/22	404-57190-204
19861	Invoi	ANTIVIRUS,OFFICE 365,EXCHANGE ONLINE,DUO-	1,190.70	Open	Non	07/22	404-57190-208
19869	Invoi	FORTIGATE MAINTENANCE RENEWAL	2,208.70	Open	Non	07/22	404-57190-208
Total AMPLITEL TECHNOLOGIES (4637):			6,692.40				
AT & T (5080)							
287294953059	07/2	Invoi MAY/JUN SERVICE	274.88	Open	Non	07/22	101-52200-203
Total AT & T (5080):			274.88				
AT&T LONG DISTANCE (2751)							
07/22 845626857	Invoi	MAY/JUNE CHARGES	.27	Open	Non	07/22	101-51650-203
07/22 845626857	Invoi	MAY/JUNE CHARGES	5.11	Open	Non	07/22	206-55110-203
Total AT&T LONG DISTANCE (2751):			5.38				
AXLEY BRYNELSON LLP (5230)							
894661	Invoi	LEGAL SERVICES	536.00	Open	Atto	06/22	101-51110-262
Total AXLEY BRYNELSON LLP (5230):			536.00				
AXON ENTERPRISE INC. (555)							
44244	Invoi	DYNAMIC BUNDLE	19,042.05	Open	Non	06/22	207-52120-204
48092	Invoi	TASER HOLSTER	77.35	Open	Non	06/22	207-52120-212
Total AXON ENTERPRISE INC. (555):			19,119.40				
BAYCOM (1318)							
38621	Invoi	CHARGERS FOR SINGLE UNITS	404.85	Open	Non	06/22	207-52120-205
38621	Invoi	CHARGER FOR K9 UNIT	134.95	Open	Non	06/22	207-52120-236
Total BAYCOM (1318):			539.80				
CELLCOM (4683)							
503460	Invoi	FVMPD CELL SERVICE - JUNE	1,263.02	Open	Non	06/22	207-52120-203
Total CELLCOM (4683):			1,263.02				
FOX CITIES CHAMBER OF COMMERCE (191)							
62530	Invoi	CONNECT LEVEL MEMBERSHIP	200.00	Open	Non	07/22	101-51400-208
Total FOX CITIES CHAMBER OF COMMERCE (191):			200.00				
FOX VALLEY HUMANE ASSOCIATION (971)							
5343	Invoi	MAY HANDLE FEES	160.00	Open	Non	06/22	207-52120-204
Total FOX VALLEY HUMANE ASSOCIATION (971):			160.00				

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
FOX VALLEY TECHNICAL COLLEGE (1775)							
TPB0000729857	Invoi	SRO & LEAP TRAINING	940.00	Open	Non	06/22	207-52120-201
Total FOX VALLEY TECHNICAL COLLEGE (1775):							
5,352.88			940.00				
KWIK TRIP INC (2365)							
MAY 2022 286768	Invoi	MAY FUEL FOR SQUADS	5,352.88	Open	Non	06/22	207-52120-247
Total KWIK TRIP INC (2365):							
5,352.88							
MARCO INC (3910)							
10102032	Invoi	INSPECTED KENT'S AUTO EXTENSION	80.00	Open	Non	07/22	404-57190-204
31870890	Invoi	MONTHLY COPIER LEASE-1493357-JUNE 2022	313.37	Open	Non	06/22	207-52120-207
Total MARCO INC (3910):							
393.37							
MARCO TECHNOLOGIES LLC (3100)							
10099265	Invoi	TROUBLESHOOT OUTLOOK	320.00	Open	Non	06/22	404-57190-204
Total MARCO TECHNOLOGIES LLC (3100):							
320.00							
MBM (3129)							
3643327	Invoi	CONTRACT OVERAGE CHARGE/COLOR COPIES	183.09	Open	Non	06/22	206-55110-225
Total MBM (3129):							
183.09							
MENARDS - APPLETON EAST (319)							
21550	Invoi	LIFE VESTS	171.89	Open	Non	06/22	101-55200-213
21550	Invoi	PIZZA OVEN	78.64	Open	Non	06/22	204-55420-221
21550	Invoi	ITEMS FOR POOL	47.89	Open	Non	06/22	204-55420-218
21550	Invoi	PIZZAS FOR POOL CONCESSIONS	64.80	Open	Non	06/22	204-55420-211
Total MENARDS - APPLETON EAST (319):							
363.22							
MOTION INDUSTRIES (534)							
WI02-00342476	Invoi	OIL SEALS	21.04	Open	Non	06/22	204-55420-242
Total MOTION INDUSTRIES (534):							
21.04							
SIRCHIE ACQUISITION COMPANY LLC (155)							
548152	Invoi	NARCOTIC TEST AMPOULES & TWIST TUBES	642.73	Open	Non	06/22	207-52120-218
Total SIRCHIE ACQUISITION COMPANY LLC (155):							
642.73							
SKALECKI, AUSTIN (5356)							
070122	Invoi	MUSICIAN FOR PINTS ON PLAZA	300.00	Open	Non	07/22	101-55300-232
Total SKALECKI, AUSTIN (5356):							
300.00							
TIME WARNER CABLE (89)							
06/22 83897	Invoi	JUNE/JULY SERVICE	60.86	Open	Non	07/22	101-52200-203
06/22 96253	Invoi	JUNE/JULY SERVICE	144.34	Open	Non	06/22	101-52200-203
Total TIME WARNER CABLE (89):							
205.20							
WARRANT PAYMENTS (4565)							
M22006881	Invoi	WARRANT- ELAZAZY	237.00	Open	Non	07/22	207-21495

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
M22006964	Invoi	WARRANT- RICHARDSON	285.00	Open	Non	07/22	207-21495
Total WARRANT PAYMENTS (4565):			522.00				
Grand Totals:			38,132.48				

Report GL Period Summary

Vendor number hash: 75107
 Vendor number hash - split: 84770
 Total number of invoices: 27
 Total number of transactions: 33

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	38,132.48	38,132.48
Grand Totals:	38,132.48	38,132.48

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
2022 REFUNDS - MISCELLANEOUS (5318)							
071422	Invoi	REFUND FOR CSM FEES	135.00	Open	Non	07/22	101-34102
Total 2022 REFUNDS - MISCELLANEOUS (5318):							
2022 UTILITY REFUNDS (5319)							
118470101	Invoi	OVERPAYMENT-UTILITY ACCT #1-184701-01	33.25	Open	Non	06/22	001-15000
120053000	Invoi	OVERPAYMENT-UTILITY ACCT #1-200530-00	38.96	Open	Non	07/22	001-15000
124234015	Invoi	OVERPAYMENT-UTILITY ACCT #1-242340-15	48.81	Open	Non	07/22	001-15000
127048002	Invoi	OVERPAYMENT-UTILITY ACCT #1-270480-02	26.93	Open	Non	07/22	001-15000
328217300	Invoi	OVERPAYMENT-UTILITY ACCT #3-282173-00	84.42	Open	Non	07/22	001-15000
Total 2022 UTILITY REFUNDS (5319):							
AMERICAN FIDELITY ASSURANCE (4885)							
6056657	Invoi	FLEX SPENDING JULY	1,603.23	Open	Non	07/22	101-21368
Total AMERICAN FIDELITY ASSURANCE (4885):							
AUTOMOTIVE SUPPLY (121)							
60938517	Invoi	WINDOW WASH	14.04	Open	Non	06/22	101-53330-225
60938517	Invoi	SEALANT #6	24.71	Open	Non	06/22	101-53330-225
Total AUTOMOTIVE SUPPLY (121):							
BAKER & TAYLOR (5194)							
2036807831	Invoi	BOOKS	13.60	Open	Non	06/22	206-55110-206
2036807833	Invoi	BOOKS	91.49	Open	Non	06/22	206-55110-206
Total BAKER & TAYLOR (5194):							
CRESCENT ELECTRIC SUPPLY CO (3117)							
S510460820.001	Invoi	MSB PARKING LOT LIGHTS	17.69	Open	Non	06/22	101-53310-218
Total CRESCENT ELECTRIC SUPPLY CO (3117):							
DONALD HIETPAS & SONS INC. (209)							
011222	Invoi	REPAIRED 8" SANITARY LINE ON VANDENBROEK	2,470.82	Open	Non	07/22	610-53612-204
Total DONALD HIETPAS & SONS INC. (209):							
FERGUSON ENTERPRISES LLC #448 #1020 (2046)							
6686816	Invoi	ITEMS FOR TOILET REPAIR	233.65	Open	Non	07/22	101-55200-242
Total FERGUSON ENTERPRISES LLC #448 #1020 (2046):							
GARROW OIL (4236)							
JUNE 2022	Invoi	OFF ROAD DIESEL	26.18	Open	Non	06/22	630-53441-247
JUNE 2022	Invoi	OFF ROAD DIESEL	34.46	Open	Non	06/22	630-53442-247
JUNE 2022	Invoi	OFF ROAD DIESEL	1.69	Open	Non	06/22	201-53620-247
JUNE 2022	Invoi	OFF ROAD DIESEL	1,313.89	Open	Non	06/22	101-55200-247
JUNE 2022	Invoi	OFF ROAD DIESEL	31.25	Open	Non	06/22	101-55440-247
JUNE 2022	Invoi	OFF ROAD DIESEL	19.45	Open	Non	06/22	610-53612-247
JUNE 2022	Invoi	OFF ROAD DIESEL	31.50	Open	Non	06/22	620-53644-247
JUNE 2022	Invoi	OFF ROAD DIESEL	682.71	Open	Non	06/22	101-53330-217

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
		Total GARROW OIL (4236):	2,141.13				
KERRY'S VROOM SERVICE INC (2013)							
9834	Invoi	OIL & FILTER CHANGE - UNIT#85	52.01	Open	Non	06/22	207-52120-247
9836	Invoi	REMOVE & INSTALL TRANSMISSION FLUD - UNIT	153.90	Open	Non	06/22	207-52120-247
		Total KERRY'S VROOM SERVICE INC (2013):	205.91				
KLINK HYDRAULICS LLC (5005)							
23601	Invoi	HOSE PARTS #38	25.20	Open	Non	06/22	101-53330-225
		Total KLINK HYDRAULICS LLC (5005):	25.20				
KWIK TRIP INC (2365)							
LCFD JUN 2022	Invoi	JUN FUEL FOR SQUADS	28.89	Open	Non	06/22	207-52120-247
		Total KWIK TRIP INC (2365):	28.89				
LAPPEN SECURITY PRODUCTS INC (735)							
LSPQ47311	Invoi	PARK KEYS	40.00	Open	Non	07/22	101-55200-218
		Total LAPPEN SECURITY PRODUCTS INC (735):	40.00				
MARCO INC (3910)							
31944634	Invoi	COPIER @ MSB BUILDING	74.61	Open	Non	06/22	101-53310-207
31944634	Invoi	1ST FLOOR COPIER @ VH	344.92	Open	Non	06/22	101-51650-207
31944634	Invoi	2ND FLOOR COPIER @ VH	342.15	Open	Non	06/22	101-51650-207
31944634	Invoi	3RD FLOOR COPIER @ VH	209.10	Open	Non	06/22	101-51650-207
		Total MARCO INC (3910):	970.78				
MIDWEST PROTECTION SERVICES (3939)							
47848	Invoi	SERVICE MSB ALARM	357.10	Open	Non	06/22	101-53310-204
		Total MIDWEST PROTECTION SERVICES (3939):	357.10				
MODERN DAIRY INC (268)							
295662	Invoi	POOL CONCESSION ITEMS	303.69	Open	Non	07/22	204-55420-211
295781	Invoi	POOL CONCESSION ITEMS	132.80	Open	Non	07/22	204-55420-211
295861	Invoi	POOL CONCESSION ITEMS	38.15	Open	Non	07/22	204-55420-211
295867	Invoi	POOL CONCESSION ITEMS	735.79	Open	Non	07/22	204-55420-211
296002	Invoi	POOL CONCESSION ITEMS	184.38	Open	Non	07/22	204-55420-211
296032	Invoi	POOL CONCESSION ITEMS	236.92	Open	Non	07/22	204-55420-211
		Total MODERN DAIRY INC (268):	1,631.73				
NORTHEAST ASPHALT INC. (148)							
1807128	Invoi	ASPHALT	376.22	Open	Non	06/22	101-53300-216
1807128	Invoi	ASPHALT	564.36	Open	Non	06/22	620-53644-216
		Total NORTHEAST ASPHALT INC. (148):	940.58				
O'REILLY AUTOMOTIVE INC (1036)							
2043-328754	Invoi	CAPSULE #45	6.68	Open	Non	07/22	101-53330-225
2043-329774	Invoi	BATTERY #39	269.88	Open	Non	07/22	101-53330-225
2043-332385	Invoi	GASKET MAKER FOR POOL PUMP	31.99	Open	Non	07/22	204-55420-242

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
2043-332793	Invoi	BATTERY REPLACEMENT SQUAD #221	161.07	Open	Non	06/22	207-52120-247
Total O'REILLY AUTOMOTIVE INC (1036):			469.62				
PLESHEK OUTDOOR POWER (727)							
79360	Invoi	TRIMMER HEAD	29.99	Open	Non	06/22	101-53330-221
79373	Invoi	TRIMMER LINE	94.97	Open	Non	06/22	101-53330-221
80191	Invoi	HARNESS KIT	65.68	Open	Non	06/22	101-53330-221
Total PLESHEK OUTDOOR POWER (727):			190.64				
RIVERSIDE BY REYNEBEAU FLORAL (322)							
166199/1	Invoi	FLOWERS FOR PLANTERS ON PLAZA	846.00	Open	Non	06/22	101-51960-215
171106/1	Invoi	FLOWERS FOR PLANTERS AT HEESAKKER PARK	325.00	Open	Non	07/22	101-55200-215
Total RIVERSIDE BY REYNEBEAU FLORAL (322):			1,171.00				
SIRCHIE ACQUISITION COMPANY LLC (155)							
549243	Invoi	DRUG TEST KITS	230.87	Open	Non	06/22	207-52120-218
Total SIRCHIE ACQUISITION COMPANY LLC (155):			230.87				
STONERIDGE LITTLE CHUTE LLC (4903)							
21030671352	Invoi	FOOD	128.52	Open	Non	06/22	101-52200-211
21032571009	Invoi	FOOD	11.94	Open	Non	06/22	101-52200-211
21034122130	Invoi	FOOD	36.90	Open	Non	06/22	101-52200-211
21054082040	Invoi	FOOD	9.77	Open	Non	06/22	101-52200-211
21083630948	Invoi	FOOD AND BEVERAGES	164.95	Open	Non	06/22	101-52200-211
21097381604	Invoi	BEVERAGES	35.83	Open	Non	06/22	101-52200-211
22022591931	Invoi	FOOD AND BEVERAGES	198.70	Open	Non	06/22	101-52200-211
22022622005	Invoi	FOOD	27.39	Open	Non	06/22	101-52200-211
22023481627	Invoi	FOOD AND BEVERAGES	150.47	Open	Non	06/22	101-52200-211
22023981850	Invoi	FOOD	15.96	Open	Non	06/22	101-52200-211
22047941940	Invoi	BEVERAGES	48.93	Open	Non	06/22	101-52200-211
22049241809	Invoi	FOOD AND BEVERAGES	37.14	Open	Non	06/22	101-52200-211
22062881302	Invoi	BEVERAGES	31.96	Open	Non	06/22	101-52200-211
22063531557	Invoi	FOOD	293.68	Open	Non	06/22	101-52200-211
23017681536	Invoi	FOOD AND BEVERAGES	89.99	Open	Non	06/22	101-52200-211
Total STONERIDGE LITTLE CHUTE LLC (4903):			1,282.13				
SWINKLES TRUCKING & EXCAVATING CORP (1853)							
52723	Invoi	TOPSOIL	40.00	Open	Non	06/22	101-55200-225
52723	Invoi	TOPSOIL	40.00	Open	Non	06/22	101-53300-216
Total SWINKLES TRUCKING & EXCAVATING CORP (1853):			80.00				
TIME WARNER CABLE (89)							
07/22 16087	Invoi	JULY/AUGUST SERVICE	164.37	Open	Non	07/22	101-51650-203
07/22 86460	Invoi	JULY/AUGUST SERVICE	215.16	Open	Non	07/22	101-51650-203
Total TIME WARNER CABLE (89):			379.53				
TOTAL TOOL SUPPLY INC (557)							
6167303	Invoi	BRUSHLESS SAWZALL KIT	896.71	Open	Non	06/22	101-52200-218
6167884	Invoi	CARBIDE TEETH	129.72	Open	Non	06/22	101-52200-218
6167885	Invoi	SAWZALL BLADE TORCH	68.06	Open	Non	06/22	101-52200-218

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
TOTAL TOOL SUPPLY INC (557):			1,094.49				
US POSTMASTER (264)							
071422	Invoi	FALL/WINTER REC PROGRAM BOOK/APPLETON-	535.04	Open	Non	07/22	101-55300-226
071422	Invoi	FALL/WINTER REC PROGRAM BOOK/LC ADDRES	711.80	Open	Non	07/22	101-55300-226
Total US POSTMASTER (264):			1,246.84				
VILLAGE OF LITTLE CHUTE (1404)							
PETTY-FFF 2022	Invoi	START UP FUNDS FOR FAMILY FUN FEST 07/26/2	600.00	Open	Non	07/22	101-10150
Total VILLAGE OF LITTLE CHUTE (1404):			600.00				
WE ENERGIES (2788)							
4091132585 06/22	Invoi	PLANT #1 (100 WILSON ST)	250.07	Open	Non	06/22	620-53624-249
4091132585 06/22	Invoi	STREET LIGHTS	2,212.73	Open	Non	06/22	101-53300-249
4091132585 06/22	Invoi	200 E MCKINLEY ST-FVMPD	41.21	Open	Non	06/22	207-52120-249
4091132585 06/22	Invoi	200 E MCKINLEY ST-FIRE DEPT	27.47	Open	Non	06/22	101-52250-249
4091132585 06/22	Invoi	PUMP STATION @ EVERGREEN & FRENCH	244.25	Open	Non	06/22	620-53624-249
4091132585 06/22	Invoi	CROSSWINDS LED STREET LIGHTS	124.81	Open	Non	06/22	101-53300-249
4091132585 06/22	Invoi	1401 E ELM DR	194.88	Open	Non	06/22	101-53310-249
4091132585 06/22	Invoi	920 WASHINGTON ST	11.88	Open	Non	06/22	620-53624-249
4091132585 06/22	Invoi	CIVIC CENTER (630 MONROE ST)	344.20	Open	Non	06/22	206-55110-249
4091132585 06/22	Invoi	LC WELL # 4 PUMPHOUSE	18.59	Open	Non	06/22	620-53624-249
4091132585 06/22	Invoi	PLANT #2 (1118 JEFFERSON ST)	9.90	Open	Non	06/22	620-53624-249
4091132585 06/22	Invoi	721 W ELM DR	18.71	Open	Non	06/22	208-52900-249
4091132585 06/22	Invoi	108 W MAIN ST	508.04	Open	Non	06/22	101-51650-249
710165161-00003 0	Invoi	723 DEPOT ST	11.88	Open	Non	07/22	418-51225-249
Total WE ENERGIES (2788):			4,018.62				
Grand Totals:			21,941.66				

Report GL Period Summary

Vendor number hash: 170266
 Vendor number hash - split: 247490
 Total number of invoices: 63
 Total number of transactions: 89

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	21,941.66	21,941.66
Grand Totals:	21,941.66	21,941.66

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	Period	GL Account
AGUILAR, DIANA				
07/02/22 SECURITY DEPOSIT REFUND		100.00	07/22	208-21235
Total AGUILAR, DIANA:		100.00		
AMBROSIUS, WILLIE				
06/23/22 - 07/07/22 MEN'S SOFTBALL SUPERVISOR		45.00	07/22	101-55300-111
06/23/22 - 07/07/22 MEN'S SOFTBALL UMPIRE		246.00	07/22	101-55300-111
Total AMBROSIUS, WILLIE:		291.00		
AMPLITEL TECHNOLOGIES				
19855 OFFICE TECHNOLOGY MOVES FOR REMODEL		35.27	07/22	403-57190-204
Total AMPLITEL TECHNOLOGIES:		35.27		
APPLETON TROPHY & ENGRAVING				
34458 OFFICER OF THE YEAR PLAQUE		15.00	06/22	207-52120-218
Total APPLETON TROPHY & ENGRAVING:		15.00		
APWA SNOWPLOW RODEO				
2022 SNOWPLOW ROADEO ENTRY FEE FOR FIVE		160.00	07/22	101-53350-201
Total APWA SNOWPLOW RODEO:		160.00		
AUTOMOTIVE SUPPLY CO				
222611 RETURNED MERCHANDISE		17.44-	07/22	101-53330-225
60939001 FILTER AND WIRE TERMINAL #23		39.45	07/22	101-53330-225
60939001 FILTER FOR STOCK		30.08	07/22	101-53330-218
60939450 FILTER FOR STOCK		32.75	07/22	101-53330-218
60939450 FILTER FOR 3622		32.75	07/22	101-53330-225
60939479 FUEL FILTERS #3622		44.98	07/22	101-53330-225
60939507 FUEL FILTER #3622		11.42	07/22	101-53330-225
Total AUTOMOTIVE SUPPLY CO:		173.99		
AUTOZONE				
1973649401 AUTO DETAILING SUPPLIES		71.71	07/22	101-52200-218
Total AUTOZONE:		71.71		
BATTERIES PLUS LLC				
P53146691 LITHIUM BATTERIES		45.60	07/22	101-52200-218
Total BATTERIES PLUS LLC:		45.60		
BAYER, ELIZABETH				
HEESAKKER 07/09 SECURITY DEPOSIT REFUND		20.00	07/22	101-21235
Total BAYER, ELIZABETH:		20.00		
BROCKMAN, MATT J				
06/22 REIMBURSE REIMBURSE FOR PROPANE		37.66	06/22	101-52200-218

Invoice	Description	Total Cost	Period	GL Account
Total BROCKMAN, MATT J:		37.66		
BUSTAMANTE, NORMA 07/03/22 SECURITY DEPOSIT REFUND		100.00	07/22	208-21235
Total BUSTAMANTE, NORMA:		100.00		
CARRICO AQUATIC RESOURCES INC 20223965 SUMMER WATER MGMT AGREEMENT 2022-PYMT		3,175.00	07/22	204-55420-225
Total CARRICO AQUATIC RESOURCES INC:		3,175.00		
CITY OF APPLETON 9612 JULY WEIGHTS & MEASURES		594.75	07/22	101-52050-204
Total CITY OF APPLETON:		594.75		
CIVICPLUS CVC22159 SEMI ANNUAL SUPPORT FEES 7/1/22-12/31/22 CVC22159 SEMI ANNUAL SUPPORT FEES 7/1/22-12/31/22		1,700.00 18.00 173.00 2,159.00 1,993.00 3,673.00	06/22 06/22 06/22 06/22 06/22 06/22	101-51420-204 201-53620-208 207-52120-204 610-53614-208 620-53924-208 630-53444-208
Total CIVICPLUS:		9,716.00		
COTTINGHAM & BUTLER INS SERVICES INC 267087 COMPENSATION STUDY-INSTALLMENT PAYMENT		3,200.00	07/22	101-51400-204
Total COTTINGHAM & BUTLER INS SERVICES INC:		3,200.00		
CRANE ENGINEERING SALES INC 426199 REMOVAL OF SLIDE PUMP		669.35	07/22	204-55420-242
Total CRANE ENGINEERING SALES INC:		669.35		
CRESCENT ELECTRIC SUPPLY CO S510460820.002 MSB PARKING LOT LIGHTS		17.69	07/22	101-53310-218
Total CRESCENT ELECTRIC SUPPLY CO:		17.69		
DALIMONTE, KELLY DOYLE CANAL 07/ SECURITY DEPOSIT REFUND		20.00	07/22	101-21235
Total DALIMONTE, KELLY:		20.00		
EHLERS INVESTMENT PARTNERS LLC JUNE 2022 JUNE INVESTMENT MANAGEMENT JUNE 2022 JUNE INVESTMENT MANAGEMENT JUNE 2022 JUNE INVESTMENT MANAGEMENT JUNE 2022 JUNE INVESTMENT MANAGEMENT JUNE 2022 JUNE INVESTMENT MANAGEMENT		219.03 109.52 394.25 164.28 208.06	06/22 06/22 06/22 06/22 06/22	610-53614-229 620-53924-229 630-53444-229 300-57331-229 101-51780-229
Total EHLERS INVESTMENT PARTNERS LLC:		1,095.14		

Invoice	Description	Total Cost	Period	GL Account
EITING, ROBERT E 06/23/22 - 07/07/22	MEN'S SOFTBALL UMPIRE	102.50	07/22	101-55300-111
Total EITING, ROBERT E:		102.50		
EVERS, JEFF 06/22 REIMBURSE WSFCA CONFERENCE		35.67	07/22	101-52200-201
Total EVERES, JEFF:		35.67		
FARRELL EQUIPMENT & SUPPLY CO INC 1265087 DRILL BIT		35.99	07/22	101-53300-218
Total FARRELL EQUIPMENT & SUPPLY CO INC:		35.99		
FASTENAL COMPANY WIKIM276213 WEDGE ANCHORS FOR BENCHES		156.95	07/22	101-55200-225
Total FASTENAL COMPANY:		156.95		
FESTIVE BALLOONS 144 BALLOONIST @ FAMILY FUN FEST		487.50	07/22	101-55300-218
Total FESTIVE BALLOONS:		487.50		
FOX CITIES CHAMBER OF COMMERCE 62635 MEMBER TUITION FOR 2022-2023 LEADERSHIP F		2,100.00	07/22	101-51400-201
Total FOX CITIES CHAMBER OF COMMERCE:		2,100.00		
FP FINANCE PROGRAM 32009803 AGREEMENT 016-1584121 POSTBASE VISION-PO		140.00	07/22	101-51650-226
Total FP FINANCE PROGRAM:		140.00		
GREEN BOYZ INC 117672 VEGETATION CONTROL 117673 VEGETATION CONTROL 117674 VEGETATION CONTROL 117674 VEGETATION CONTROL		150.00 150.00 75.00 75.00	07/22 07/22 07/22 07/22	101-51650-243 206-55110-243 207-52120-243 101-52250-243
Total GREEN BOYZ INC:		450.00		
GRIESBACH READY-MIX LLC 6532 CONCRETE-SANITORIUM & TAFT 6532 CONCRETE-SANITORIUM & TAFT 6532 CONCRETE-SANITORIUM & TAFT 6532 CONCRETE-SANITORIUM & TAFT 6532 CONCRETE-SANITORIUM & TAFT 6545 CONCRETE FOR PARK BENCHES		112.50 112.50 555.50 129.50 112.50 375.00	07/22 07/22 07/22 07/22 07/22 07/22	101-55200-204 101-55200-221 101-53300-216 620-53644-216 101-55200-225 101-55200-225
Total GRIESBACH READY-MIX LLC:		1,397.50		
HALLMAN LINDSAY M0120518 PAINT & SUPPLIES		429.81	07/22	101-51650-242

Invoice	Description	Total Cost	Period	GL Account
Total HALLMAN LINDSAY:		429.81		
HAUCKE, SANDRA	071422 REFUND FEE FOR YOGA CLASS	40.00	07/22	208-34413
Total HAUCKE, SANDRA:		40.00		
HEARTLAND BUSINESS SYSTEMS				
532511-H JUNE BILL PRINT QNTY 3931		137.59	07/22	201-53620-206
532511-H JUNE BILL PRINT QNTY 3931		137.59	07/22	610-53614-206
532511-H JUNE BILL PRINT QNTY 3931		137.59	07/22	620-53904-206
532511-H JUNE BILL PRINT QNTY 3931		137.57	07/22	630-53443-206
532512-H MAY BILL PRINT QNTY 3901		136.54	07/22	201-53620-206
532512-H MAY BILL PRINT QNTY 3901		136.54	07/22	610-53614-206
532512-H MAY BILL PRINT QNTY 3901		136.54	07/22	620-53904-206
532512-H MAY BILL PRINT QNTY 3901		136.52	07/22	630-53443-206
Total HEARTLAND BUSINESS SYSTEMS:		1,096.48		
HUPF, CORY L	07/22 REIMBURSE REIMBURSE FOR BAKERS OUTLET	158.55	07/22	101-52200-211
Total HUPF, CORY L:		158.55		
HUSS, JASON	06/26/22 SECURITY DEPOSIT REFUND	75.00	07/22	208-21235
Total HUSS, JASON:		75.00		
ICON MARKETING INC	1735-1 TSHIRTS & SCREEN PRINT CHARGES	1,446.00	06/22	101-52200-212
Total ICON MARKETING INC:		1,446.00		
JANSEN, MARK	06/22 REIMBURSE WSFCA CONFERENCE REIMBURSEMENT	7.00	07/22	101-52200-201
Total JANSEN, MARK:		7.00		
JOE'S POWER CENTER				
118882 TRIMMER LINE		3.74	07/22	101-53330-221
119754 LEAF BLOWER PARTS		13.25	07/22	101-53330-221
Total JOE'S POWER CENTER:		16.99		
JX ENTERPRISES INC	2481591P BRAKE PURGE VALVE #6	103.99	07/22	101-53330-225
Total JX ENTERPRISES INC:		103.99		
KERRY'S VROOM SERVICE INC	9839 OIL & FILTER CHANGE & ALIGNMENT- UNIT#112	145.10	06/22	207-52120-247
Total KERRY'S VROOM SERVICE INC:		145.10		

Invoice	Description	Total Cost	Period	GL Account
KIPPLEY, TABITHA				
DOYLE CFEST 07/ SECURITY DEPOSIT REFUND		50.00	07/22	101-21235
Total KIPPLEY, TABITHA:		50.00		
KOEBE, DONNA				
07/22 REIMBURSE REIMBURSE-CARNIVAL PRIZES & REC EVENT ITE		65.16	07/22	101-55300-218
Total KOEBE, DONNA:		65.16		
LAPPEN SECURITY PRODUCTS INC				
LSPQ47220 ELECTRIC LOCK REPLACEMENT @ VLIESHOUT		589.50	07/22	101-55200-242
Total LAPPEN SECURITY PRODUCTS INC:		589.50		
LEXISNEXIS RISK DATA MANAGEMENT INC				
1686177-20220630 JUNE 2022 MINIMUM COMMITMENT		106.09	06/22	101-51680-204
Total LEXISNEXIS RISK DATA MANAGEMENT INC:		106.09		
MADISON NATIONAL LIFE				
1507896 AUGUST LTD		1,131.01	07/22	101-21385
1507896 AUGUST LIFE & ADD		495.25	07/22	101-21391
Total MADISON NATIONAL LIFE:		1,626.26		
MARTINEZ, AZUCENA				
07/09/22 SECURITY DEPOSIT REFUND		100.00	07/22	208-21235
Total MARTINEZ, AZUCENA:		100.00		
MATTHEWS TIRE				
284679 4 NEW TIRES ON SQUAD #111		752.48	06/22	207-52120-247
284986 PREPARE SQUAD #221 FOR USAGE		368.59	06/22	207-52120-247
Total MATTHEWS TIRE:		1,121.07		
MCC INC				
302531 HOT MIX ASPHALT		204.56	07/22	101-53300-216
302531 HOT MIX ASPHALT		613.74	07/22	620-53644-216
303484 HOT MIX ASPHALT		909.33	07/22	101-53300-216
303484 HOT MIX ASPHALT		513.51	07/22	620-53644-216
Total MCC INC:		2,241.14		
MCMAHON ASSOCIATES INC				
400355 BUILDING INSPECTIONS 05/29/22 - 07/02/22		1,126.75	07/22	101-52050-204
Total MCMAHON ASSOCIATES INC:		1,126.75		
MENARDS - APPLETON EAST				
21627 ITEMS FOR KAYAK LAUNCH		69.70	07/22	101-55200-221
21880 NEW SHOP LIFT PARTS		179.76	07/22	101-53330-218
Total MENARDS - APPLETON EAST:		249.46		

Invoice	Description	Total Cost	Period	GL Account
MGD INDUSTRIAL CORP				
206070	MISC PARTS FOR #36, 41, 27, & 221	40.97	07/22	101-53330-225
206070	SHOP SUPPLIES	207.55	07/22	101-53330-218
206070	POOL PUMP PARTS	19.44	07/22	204-55420-242
206070	SHOP LIFT PARTS	139.19	07/22	101-53310-218
Total MGD INDUSTRIAL CORP:		407.15		
MIDWEST TAPE				
502334575	DIGITAL BOOKS	943.84	06/22	206-55110-208
Total MIDWEST TAPE:		943.84		
NECHODOM, DUANE				
06/22 REIMBURSE	WSFCA CONFERENCE REIMBURSEMENT	35.67	07/22	101-52200-201
Total NECHODOM, DUANE:		35.67		
NERISON, MARY				
VLIESHOUT 07/09/	SECURITY DEPOSIT REFUND	20.00	07/22	101-21235
Total NERISON, MARY:		20.00		
NEWS PUBLISHING CO INC				
BE77647	LIQUOR LICENSE AD	169.43	07/22	101-51440-227
BE80076	LIBRARY AD	50.00	06/22	206-55110-225
Total NEWS PUBLISHING CO INC:		219.43		
O'REILLY AUTOMOTIVE INC				
2043-335322	DIESEL EXHAUST FLUID	107.96	07/22	101-52200-218
Total O'REILLY AUTOMOTIVE INC:		107.96		
OUTAGAMIE COUNTY TREASURER				
25507	JUNE SANITATION FEES	16,176.66	06/22	201-53620-204
25507	STREET SWEEPINGS	1,902.00	06/22	630-53442-204
JUNE 2022	JUNE COURT FINES	600.00	06/22	101-35101
Total OUTAGAMIE COUNTY TREASURER:		18,678.66		
OUTAGAMIE WAUPACA LIBRARY SYSTEM				
3934	MICROSOFT 365 LICENSES JULY - DEC	64.00	07/22	206-55110-209
3934	WEEKLY PROGRAM FLYERS & STORY WALK LAM	399.76	07/22	206-55110-205
Total OUTAGAMIE WAUPACA LIBRARY SYSTEM:		463.76		
PUFFE, RICK				
06/23/22 - 07/07/22	MEN'S SOFTBALL UMPIRE	123.00	07/22	101-55300-111
Total PUFFE, RICK:		123.00		
REHMAN, MICHAEL				
06/23/22 - 07/07/22	MEN'S SOFTBALL UMPIRE	123.00	07/22	101-55300-111
Total REHMAN, MICHAEL:		123.00		

Invoice	Description	Total Cost	Period	GL Account
REINDERS INC				
2706950	FIELD MARKING CHALK	553.60	07/22	101-55300-221
2707058	VAN LIESHOUT IRRIGATION PARTS	13.55	07/22	101-55200-242
6014819	SWITCH #23	30.77	07/22	101-53330-225
6014822	SWITCH #23	124.72	07/22	101-53330-225
6015327	SAFETY SWITCH #23	170.88	07/22	101-53330-225
Total REINDERS INC:		893.52		
RIESTERER & SCHNELL INC				
2238347	WHEEL #78	210.76	07/22	101-53330-225
Total RIESTERER & SCHNELL INC:		210.76		
RIVERSIDE BY REYNEBEAU FLORAL				
171995/1	FLORAL ARRANGEMENT- ELRICK	71.00	07/22	101-51960-211
Total RIVERSIDE BY REYNEBEAU FLORAL:		71.00		
ROBERT E. LEE & ASSOCIATES				
82135	2022 GIS SERVICES	8,662.00	07/22	101-51415-204
Total ROBERT E. LEE & ASSOCIATES:		8,662.00		
ROMAINE ELECTRIC CO				
19-003295	STARTER #23	158.71	07/22	101-53330-225
Total ROMAINE ELECTRIC CO:		158.71		
RYNISH, ERIKA				
06/25/22	SECURITY DEPOSIT REFUND	50.00	07/22	208-21235
Total RYNISH, ERIKA:		50.00		
SCHOMMER, DAVE				
06/23/22 - 07/07/22	MEN'S SOFTBALL UMPIRE	92.25	07/22	101-55300-111
Total SCHOMMER, DAVE:		92.25		
SCHWALBACH, THERESA				
070722	REFUND PARTIAL FEE FOR CHUTE-ING STARS	325.00	07/22	101-34413
Total SCHWALBACH, THERESA:		325.00		
SPEEDY CLEAN DRAIN & SEWER				
76506	TELEVISE MAIN LINE	337.50	07/22	206-55110-243
Total SPEEDY CLEAN DRAIN & SEWER:		337.50		
SPLENDID CLEANING SERVICE LLC				
12356	MONTHLY CLEANING-LIBRARY	1,320.00	07/22	206-55110-243
12357	MONTHLY CLEANING-MSB BUILDING	550.00	07/22	101-53310-243
12358	MONTHLY CLEANING-VILLAGE HALL	1,700.00	07/22	101-51650-243
12380	MONTHLY CLEANING-METRO	874.50	07/22	207-52120-243
12380	MONTHLY CLEANING-LCFD	220.00	07/22	101-52250-243

Invoice	Description	Total Cost	Period	GL Account
	Total SPLENDID CLEANING SERVICE LLC:	4,664.50		
STAPLES ADVANTAGE	3512425798 ADDRESS LABELS	77.52	07/22	101-51650-206
	Total STAPLES ADVANTAGE:	77.52		
STATE OF WI COURT FINES &	JUNE 2022 JUNE COURT FINES	2,457.16	06/22	101-35101
	Total STATE OF WI COURT FINES &:	2,457.16		
STONERIDGE LITTLE CHUTE LLC	21029430706 BREAKFAST FOR CFEST CREW 21083620945 REC EVENT ITEM 21096020729 WATER FOR SENIOR PROGRAM 21099150941 REC EVENT ITEMS 22036221108 POOL CONCESSION PIZZAS 23021421136 MSB CREW LUNCH MEETING FOOD 23037031124 POOL CONCESSION PIZZAS 24074581125 HOT DIGGITY DOG LUNCH 24075791407 POOL CONCESSION PIZZAS	89.63 4.54 7.18 35.50 83.25 132.11 119.88 59.47 159.84	07/22 07/22 07/22 07/22 07/22 07/22 07/22 06/22 07/22	101-55300-233 101-55300-218 101-55300-218 101-55300-218 204-55420-211 101-55200-201 204-55420-211 101-51960-211 204-55420-211
	Total STONERIDGE LITTLE CHUTE LLC:	691.40		
TETZLAFF, TRISHA	071122 REFUND FEE FOR YOGA CLASS	50.00	07/22	208-34413
	Total TETZLAFF, TRISHA:	50.00		
THE SHERWIN-WILLIAMS CO	9123-4 PAINTING SUPPLIES 9148-1 PAINT AND SUPPLIES	16.99 144.68	07/22 07/22	101-51650-242 101-51650-242
	Total THE SHERWIN-WILLIAMS CO:	161.67		
TIM'S TOYZ	2201 MINI TRUCK & INDY CAR OBSTACLE 7/26	800.00	07/22	101-55300-218
	Total TIM'S TOYZ:	800.00		
TOTAL TOOL SUPPLY INC	6167970 CARBIDE TEETH	372.37	06/22	101-52200-218
	Total TOTAL TOOL SUPPLY INC:	372.37		
TOWN COUNSEL LAW & LITIGATION LLC	1344 LANDFILL SITING COMMITTEE	900.00	07/22	101-56710-262
	Total TOWN COUNSEL LAW & LITIGATION LLC:	900.00		
UNIFIRST CORPORATION	0970355232 SHIRTS/PANTS 0970355232 LAUNDRY BAGS/WIPERS 0970355562 SHIRTS/PANTS 0970355562 LAUNDRY BAGS/WIPERS	6.08 10.20 6.08 10.20	07/22 07/22 07/22 07/22	101-53330-213 101-53330-218 101-53330-213 101-53330-218

Invoice	Description	Total Cost	Period	GL Account
Total UNIFIRST CORPORATION:		32.56		
VALLEY LIQUOR				
31841 BEVERAGES AND SUPPLIES		175.94	06/22	101-52200-211
33307 BEVERAGES AND SUPPLIES		178.94	06/22	101-52200-211
Total VALLEY LIQUOR:		354.88		
VAN DEURZEN, SCOTT				
06/22 REIMBURSE WSFCA CONFERENCE		28.67	07/22	101-52200-201
Total VAN DEURZEN, SCOTT:		28.67		
VAN STIPHOUT, JAY				
06/23/22 - 07/07/22 MEN'S SOFTBALL UMPIRE		143.50	07/22	101-55300-111
Total VAN STIPHOUT, JAY:		143.50		
VERMEER WISCONSIN				
30092033 SHARPEN BLADES #98		62.00	07/22	101-53330-225
Total VERMEER WISCONSIN:		62.00		
VILLAGE OF COMBINED LOCKS				
AUG 2022 PROPERTY STORAGE AREA MONTHLY LEASE-AU		494.16	07/22	207-52120-204
Total VILLAGE OF COMBINED LOCKS:		494.16		
VISSERS, TAMMY				
VLIESHOUT 07/02/ SECURITY DEPOSIT REFUND		20.00	07/22	101-21235
Total VISSERS, TAMMY:		20.00		
VON BRIESEN & ROPER S.C.				
396396 GENERAL LABOR		126.00	07/22	101-51110-262
Total VON BRIESEN & ROPER S.C.:		126.00		
VORPAHL FIRE AND SAFETY				
215344106 HARNESS & STOP LANYARD FOR AERIAL LIFT		251.48	07/22	101-55440-218
Total VORPAHL FIRE AND SAFETY:		251.48		
WAGNER, JENNIFER				
07/10/22 SECURITY DEPOSIT REFUND		100.00	07/22	208-21235
Total WAGNER, JENNIFER:		100.00		
WISCNET				
19838 ANNUAL MEMBERSHIP FEE 7/1/22 - 6/30/23		1,000.00	07/22	404-57190-208
19838 ANNUAL MEMBERSHIP FEE 7/1/22 - 6/30/23		1,000.00	07/22	207-52120-204
19888 3RD & 4TH QTR NETWORK ACCESS 7/1/22 - 12/31/		1,650.00	07/22	404-57190-204
19888 3RD & 4TH QTR NETWORK ACCESS 7/1/22 - 12/31/		1,650.00	07/22	207-52120-204
Total WISCNET:		5,300.00		

Invoice	Description	Total Cost	Period	GL Account
Grand Totals:		<u>84,249.70</u>		

Report GL Period Summary

Vendor number hash: 349541
Vendor number hash - split: 450459
Total number of invoices: 120
Total number of transactions: 156

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	84,249.70	84,249.70
Grand Totals:	<u>84,249.70</u>	<u>84,249.70</u>

Report Criteria:

Invoice Detail.Voided = {=} FALSE

VILLAGE OF LITTLE CHUTE

RESOLUTION NO. 19, SERIES OF 2022

A RESOLUTION APPROVING A CSM TO DIVIDE A PARCEL FOR JEFF HEITING BUILDER INC

WHEREAS, Jeff Heiting Builder INC as owner of Parcel #260451930, also known as Lot 20 Little Chute North Estates, have presented a Certified Survey Map to the Village of Little Chute Board of Trustees as James R. Sehloff a registered land surveyor; and

WHEREAS, the Village of Little Chute Planning Commission has recommended in favor of adoption of said Certified Survey Map; and

WHEREAS, a majority of the Village Board find that the attached Certified Survey Map is found to be in the public interest.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of Trustees as follows:

1. That the Certified Survey Map attached hereto (photocopy), be and the same is hereby approved; and
2. That the Village President, Village Clerk, and Finance Director, upon full payment of, if applicable, all fees, taxes, and special assessments are directed to execute signatures on behalf of the Village of Little Chute upon the Certified Survey Map documents as required.

Date introduced, approved and adopted: July 20, 2022

VILLAGE OF LITTLE CHUTE:

By:

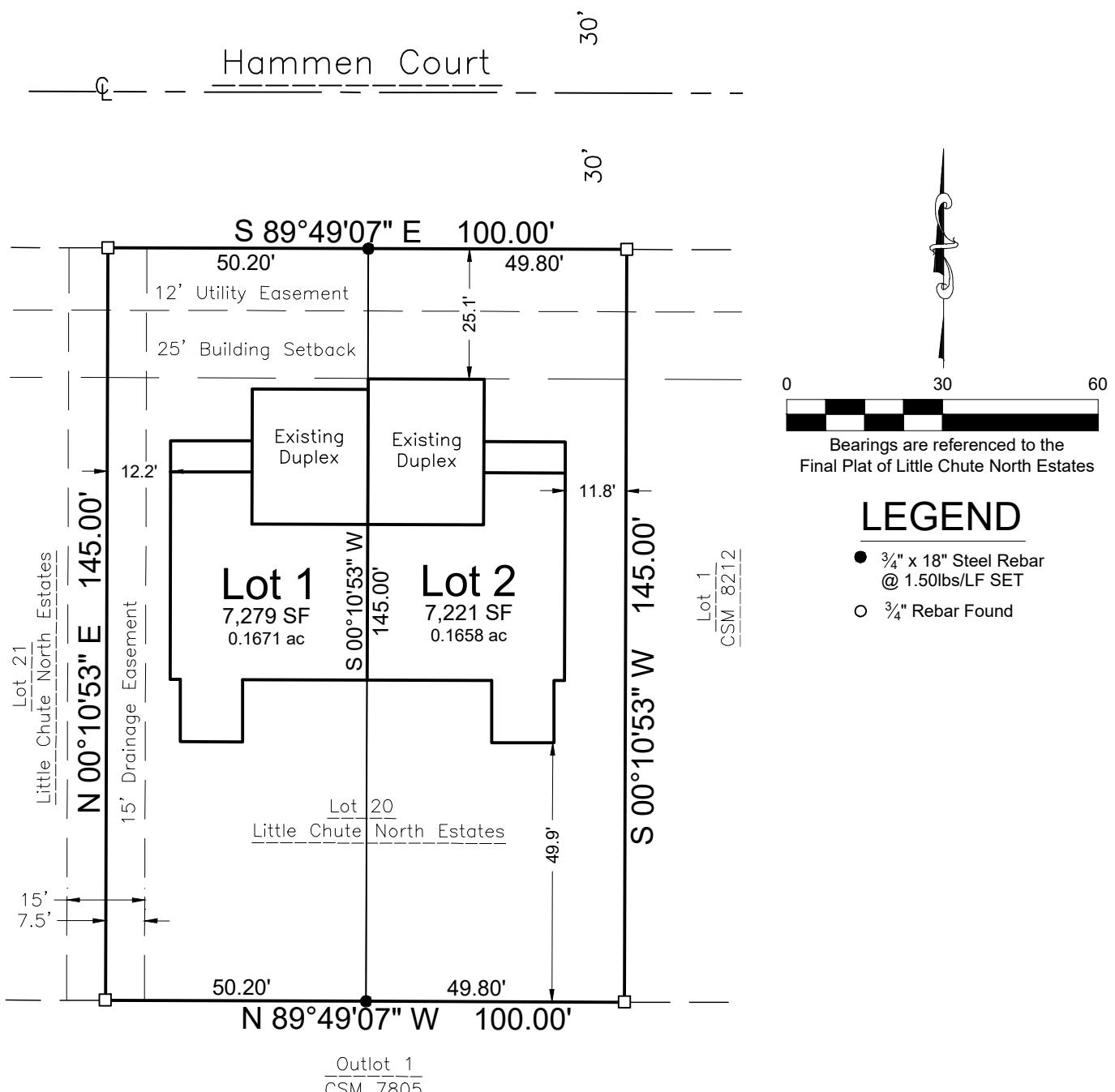
Michael R. Vanden Berg, Village President

Attest:

Laurie Decker, Village Clerk

Certified Survey Map No. _____

All of Lot 20 of Little Chute North Estates, being part Northwest 1/4 of the Southwest 1/4, Section 10, Township 21 North, Range 18 East, Village of Little Chute, Outagamie County, Wisconsin.



Note:

1. Restrictive covenants shall be recorded at the Outagamie County Register of Deeds, providing declarations and/or by-laws similar to those typically recorded on a declaration of condominium. Said covenants shall provide for mediation of any and all disputes between owners of each unit and any third party with regard to construction, use, and maintenance of the real property. Furthermore, said covenants shall specifically state that the village of Little Chute and all approving authorities shall not be held responsible for the same, and that said covenants shall inure to all heirs and assigns.



**DAVEL ENGINEERING &
ENVIRONMENTAL, INC.**
Civil Engineers and Land Surveyors

1164 Province Terrace, Menasha, WI 54952
Ph: 920-991-1866 Fax: 920-441-0804
www.davel.pro

James R. Sehloff
Professional Land Surveyor No. S-2692
jim@davel.pro

Date

Survey for:
Jeff Heiting Builder Inc. File: 7146CSM.dwg
4448 N. Orion Lane Date: 06/06/2022
Appleton, WI 54913 Drafted By: Jim
Sheet: 1 of 3

Certified Survey Map No. _____

All of Lot 20 of Little Chute North Estates, being part Northwest 1/4 of the Southwest 1/4, Section 10, Township 21 North, Range 18 East, Village of Little Chute, Outagamie County, Wisconsin.

Surveyor's Certificate

I, James R. Sehloff, Professional land surveyor, hereby certify: That in full compliance with the provisions of Chapter 236 of the Wisconsin Statutes and the subdivision regulations of the Village of Little Chute, and under the direction of Jeff Heiting Builder Inc., the property owners of said land, I have surveyed divided and mapped this Certified Survey Map; that such map correctly represents all exterior boundaries and the subdivision of the land surveyed; and that this land is all of Lot 20 of Little Chute North Estates, being part Northwest 1/4 of the Southwest 1/4, Section 10, Township 21 North, Range 18 East, Village of Little Chute, Outagamie County, Wisconsin., containing 14,500 Square Feet (0.3329 Acres) of land, subject to all easements, and restrictions of record.

Given under my hand this _____ day of _____, _____.

James R. Sehloff, Wisconsin Professional Land Surveyor No. S-2692

Corporate Owner's Certificate

Jeff Heiting Builder Inc., a corporation duly organized and existing under and by virtue of the Laws of the State of Wisconsin, as the property owners, do hereby certify that we caused the land above described to be surveyed, divided and mapped all as shown and represented on this map.

We do further certify this plat is required by s.236.10 or s.236.12 to be submitted to the following for approval or objection:

Village of Little Chute

IN WITNESS WHEREOF, the said Jeff Heiting Builder Inc., has caused these presents to be

signed by its authorized representatives, located at, _____, Wisconsin, and its corporate seal to be hereunto affixed

this _____ day of _____, 20_____.

In the Presence of: Jeff Heiting Builder Inc.

Jeff Heiting, President

Date

State of Wisconsin)
)ss
)

County)

Personally came before me this _____ day of _____, 20_____,

the above named, officer of said corporation, and acknowledged that they executed the foregoing instrument as such officers as the deed of said corporation, by its authority.

My commission expires: _____.

Notary Public, Wisconsin

File: 7146CSM.dwg
Date: 06/06/2022
Drafted By: Jim
Sheet: 2 of 3

Certified Survey Map No. _____

All of Lot 20 of Little Chute North Estates, being part Northwest 1/4 of the Southwest 1/4, Section 10, Township 21 North, Range 18 East, Village of Little Chute, Outagamie County, Wisconsin.

Village Board Approval Certificate

Resolved, that this certified survey map in the Village of Little Chute, Outagamie County, Jeff Heiting Builder Inc., the property owner, is hereby approved by the Village Board of the Village of Little Chute.

Chairman

Date

I hereby certify that the foregoing is a copy of a resolution adopted by the Village Board of the Village of Little Chute.

Clerk

Date

Treasurers' Certificate

We, being the duly elected, qualified and acting Treasurers' of the Village of Little Chute and Outagamie County, do hereby certify that in accordance with the records in our office, there are no unredeemed tax sales and unpaid taxes, or special assessments on and of the land included in this certified survey map.

Village Treasurer

Date

County Treasurer

Date

This Certified Survey Map is contained wholly within the property described in the following recorded instruments:

the property owners of record:
Jeff Heiting Builder Inc.

Recording Information:
Doc. 2166866

Parcel Number:
260451930

James R. Sehloff Professional Land Surveyor No. S-2692 Date



Item For Consideration

For Board Review On: July 20th, 2022

Prepared On: July 15, 2022

Agenda Item Topic: Petition to the State of Wisconsin Office of the Commissioner of Railroads

Prepared By: Public Works

Report: The Village of Little Chute owns and maintains a railroad spur that provides rail service to customers in the industrial park. The railroad grade crossings that cross Bohm Drive are unauthorized and are required to be approved by the office of the Commissioner of Railroads (OCR).

The office of the Commissioner of Railroads (OCR) is the State agency with jurisdiction to approve the establishment and alteration of public highway crossings with railroads (section 195.29, Wis. Stats.). Any highway authority or railroad wishing to establish a new grade crossing or change an existing grade crossing must first obtain the approval of the OCR.

Wisconsin law requires OCR approval to establish a new rail/highway crossing, to relocate, close, alter, or substantially change an existing crossing. The OVR also determines what warning devices are needed. The review process is initiated by filing a petition with the OCR. When the petition is received, the Office will conduct an investigation and then contact the parties involved to schedule deadlines for filing testimony and exhibits and schedule a date for public hearing. After the hearing, the hearing examiner issues a proposed decision. A 15-day comment period follows and then the Commissioner issues a final decision. The OVR's decision is legally binding.

The OCR administrative rules govern the practice and procedure. Wisconsin Administrative Code Chapter RR - 1. The rules require that the petitioner submit preliminary engineering plans or concept plans, state a proposed completion date for the project, and a proposed apportionment of costs. The OCR process normally takes about 6 months from the initial filing to a final decision.



Item For Consideration

The OCR's administrative rules require certain information to be submitted to the OCR at the time the petition is filed. The rules also require that the petition be sent to the railroad. The following information must be furnished to the OCR and to the railroad:

1. Governing body (Village Board) resolution supporting the project.
2. Proposed timing of the project.
3. Concept plans or preliminary engineering design plans showing the proposed changes.
4. The proposed cost apportionment for the project.

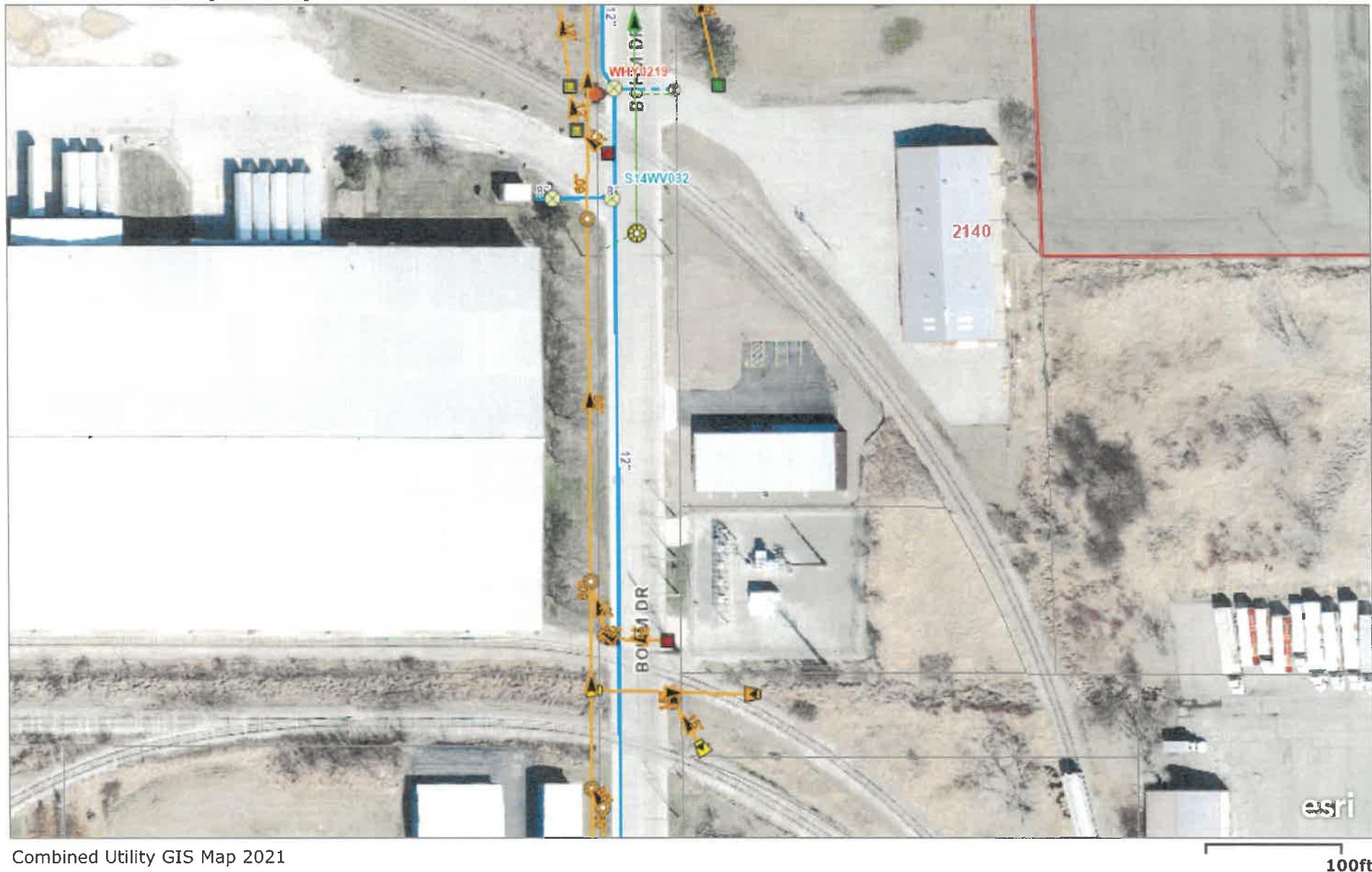
Being that the Village rail spur grade crossings are existing, additional information will need to be submitted to the OCR. Additional information needed includes; the industry names, contact names, addresses, and email addresses for any industry owners.

Recommendation/Board Action: Staff is recommending the Village Board review and direct Staff to take the required action to petition the OCR.

Respectfully Submitted,

Kent Taylor, Department of Public Works

Combined Utility GIS System



Combined Utility GIS Map 2021

100ft

REL, VOLC | Robert E. Lee & Associates, Brown County, Outagamie County

Combined Utility GIS System



Combined Utility GIS Map 2021

Robert E. Lee & Associates, Inc., Outagamie County | REL, VOLC

VILLAGE OF LITTLE CHUTE

RESOLUTION NO. 20, SERIES OF 2022

PETITION FOR THE ESTABLISHMENT OF NEW AT-GRADE CROSSINGS

WHEREAS, the Village of Little Chute proposes to cross the tracks of the Village at-grade with Bohm Drive, a public street, and

WHEREAS, the crossings are necessary to promote public safety and convenience for rail service into the Village of Little Chute industrial park, and

WHEREAS, the establishment of the crossings is advisable under all the circumstances, and

WHEREAS, Section 195.29 Wisconsin Statutes authorizes the Office of the Commissioner of Railroads to determine whether the establishment of the crossings is necessary to promote public safety and convenience and is advisable, to determine the necessary warning devices for the new crossings, and to apportion all costs for the new crossings, including the costs of any automatic warning devices, and

WHEREAS, the Village of Little Chute proposes to pay all costs to safely establish the crossings.

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Little Chute hereby directs the Little Chute staff to take all necessary steps to petition the Office of the Commissioner of Railroads for an investigation and order to approve the establishment of the new crossings, to determine the necessary warning devices, and to apportion the costs for the new crossings of Bohm Drive with the tracks in the Village of Little Chute, Outagamie County.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Village of Little Chute staff shall comply with Chapter 195, Wisconsin Statutes and RR1.025, Wisconsin Administrative Code in the filing of the petition.

Introduced, approved and adopted: July 20, 2022

VILLAGE OF LITTLE CHUTE

By: _____
Michael R. Vanden Berg, Village President

Attest: _____
Laurie Decker, Village Clerk



Item For Consideration

For Board Review On: 7/20/2022

Agenda Item Topic: I-41 Speed Limit Reduction

Prepared On: 7/15/2022

Prepared By: Village Engineer

Report: Wis-DOT will be replacing the Holland Road, Vandenbroek Road, and Buchanan Street overpasses with the I-41 project. A big factor in the design of overpass roadway is the speed limit of the roadway. Reducing the speed limit to 35 mph on these roadways would lessen the impacts the overpasses have on the adjacent properties. Attached is an exhibit showing the current posted speed limits and intersection control on the roadways for your reference. Indicated in red are the areas that will be reduced from 45 MPH to 35 MPH (W. Elm Drive to W. Evergreen Drive). I have also attached guidance on setting speed limits provided by DOT staff.

The Village Administrator has contacted the Town of Vandenbroek and they also agree with the proposed speed limit changes. By reducing the speed limits for these two streets they will match the speed limit on Buchanan of 35 MPH for the corridor over Interstate 41.

Fiscal Impact: There is no cost impact to the Village of Little Chute but reducing the speed limit will lessen the impacts to property owners on Holland Road and Vandenbroek Road.

Recommendation/Board Action: It is the recommendation of the Village Engineer, Police Chief, Public Works Director and Village Administrator to reduce the speed limits on Holland and Vandenbroek from 45 MPH to 35 MPH between W. Elm Drive and W. Evergreen Drive.

Respectfully Submitted,

Christopher L. Murawski, P.E.

Village Engineer



Item For Consideration

I 41/ Village of Little Chute Speed Limits Crossroads over Interstate 41

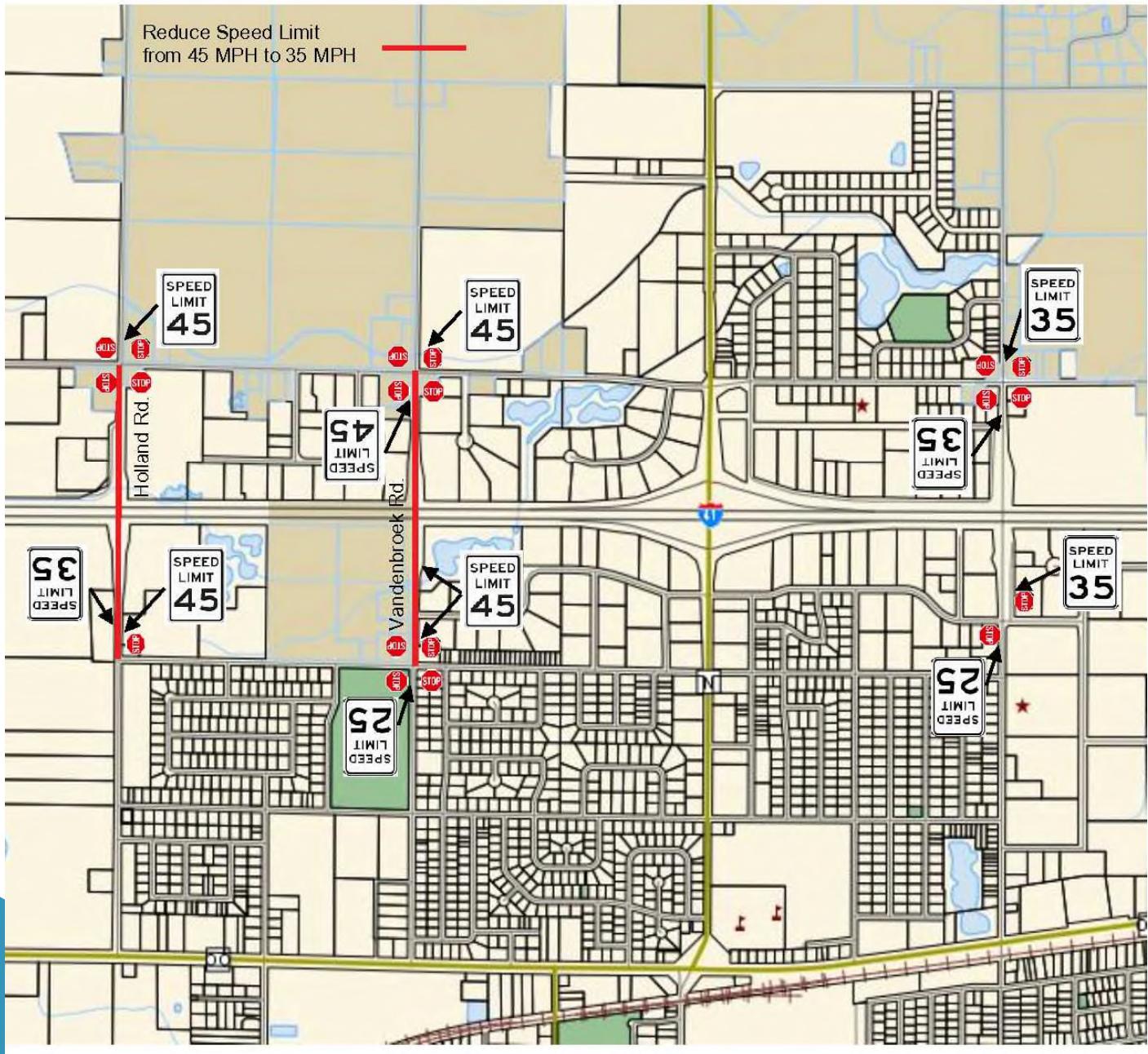


Table 1
Speed Limits and Authority to Change

Fixed Limits – Statute 346.57(4) ^(a)	Local Government Authority ^(b) – Statute 349.11(3) and (7) ^(a)
65 mph – Freeway / Expressway	WisDOT only.
55 mph – State Trunk Highways (STHs)	WisDOT only.
55 mph – County Trunk Highways (CTHs), town roads	Lower the speed limit by 10 MPH or less.
45 mph – Rustic roads	Lower the speed limit by 15 MPH or less.
35 mph – Town road (1,000' min) with 150' driveway spacing	Lower the speed limit by 10 MPH or less.
25 mph – Inside corporate limits of a city or village (other than outlying district)	Raise the speed limit to 55 mph or less. Lower the speed limit by 10 mph or less.
35 mph – Outlying district ^(c) within city or village limits	Raise the speed limit to 55 mph or less. Lower the speed limit by 10 mph or less
35 mph – Semi-urban district ^(d) outside corporate limits of a city or village	Raise the speed limit to 55 mph or less. Lower the speed limit by 10 mph or less.
15 mph – School zone, when conditions are met	Raise the speed limit to that of the roadway. Lower the speed limit by 10 MPH or less.
15 mph – School crossing, when conditions are met	Raise the speed limit to that of the adjacent street. Lower the speed limit by 10 MPH or less.
15 mph – Pedestrian safety zone with public transit vehicle stopped	No changes permitted.
15 mph – Alley	Lower by 10 MPH or less.
15 mph – Street or town road adjacent to a public park	Lower by 10 MPH or less.
Construction or maintenance zones, as appropriate ^(e)	State and local agencies have authority to establish.

Notes:

- (a) Source: Updated 2007-2008 Wisconsin Statutes Database
- (b) All speed limit changes **shall** be based on a traffic engineering study, including modifications allowed under State Statute. Local governments can implement speed limit changes on the local road system without WisDOT approval when proposals are within the constraints identified above.
- (c) Per Statute 346.57(1)(ar) “outlying district” is an area contiguous to any highway within the corporate limits of a city or village where on each side of the highway within any 1,000 feet buildings are spaced on average more than 200 feet apart.
- (d) Per Statute 346.57(1)(b) “semiurban district” is an area contiguous to any highway where on either or both sides of the highway within any 1,000 feet buildings are spaced on average less than 200 feet apart.
- (e) Guidance on establishing speed limits in work zones is available in TGM 13-5-6.

Modified from original found in WisDOT Traffic Guidelines Manual, Chapter 13-5-1, Figure 1, June 2009.



Item For Consideration

For Board Review On: 7/20/2022

Agenda Item Topic: Connecting Street Pavement Width

Prepared On: 7/13/2022

Prepared By: Village Engineer

Report: Attached is the preliminary layout for Buchanan Street which shows a current street width of 31-feet from face of curb to face of curb. The new concrete pavement has two, twelve foot travel lanes and one, six-foot parking lane. The proposed total street width is 30-feet from face of curb to face of curb. Connecting streets for Coolidge Avenue and Hoover Avenue are both 36-feet from face of curb to face of curb. Applying the road diet for concrete paving to the connecting street provides a proposed width of 28-feet from face of curb to face of curb when these streets are reconstructed. The current plan provides a future connection for the reduced width and asphalt pavement for the transition area.

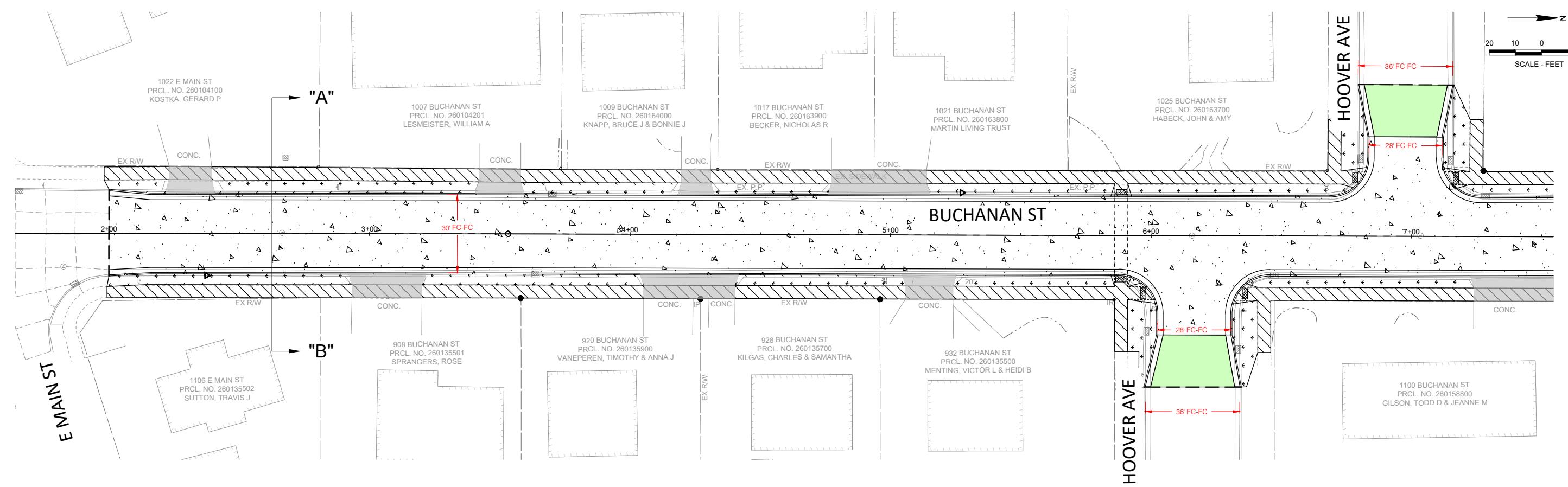
Fiscal Impact: A new radius for the connecting streets will need to be constructed to improve crosswalks and maintain storm water drainage. By providing the narrower street connection at this time will reduce construction costs in the future. This type of phasing design has been provided for by the Village in the past and an example of this is at the intersection of Monroe and McKinley.

Recommendation/Board Action: It is the recommendation of the Village Engineer to continue with the phasing of connecting streets to provide for the current road diet policy which provides a proposed width of 28-feet from face of curb to face of curb. This recommendation is being provided as a future cost savings benefit.

Respectfully Submitted,

Christopher L. Murawski, P.E.

Village Engineer

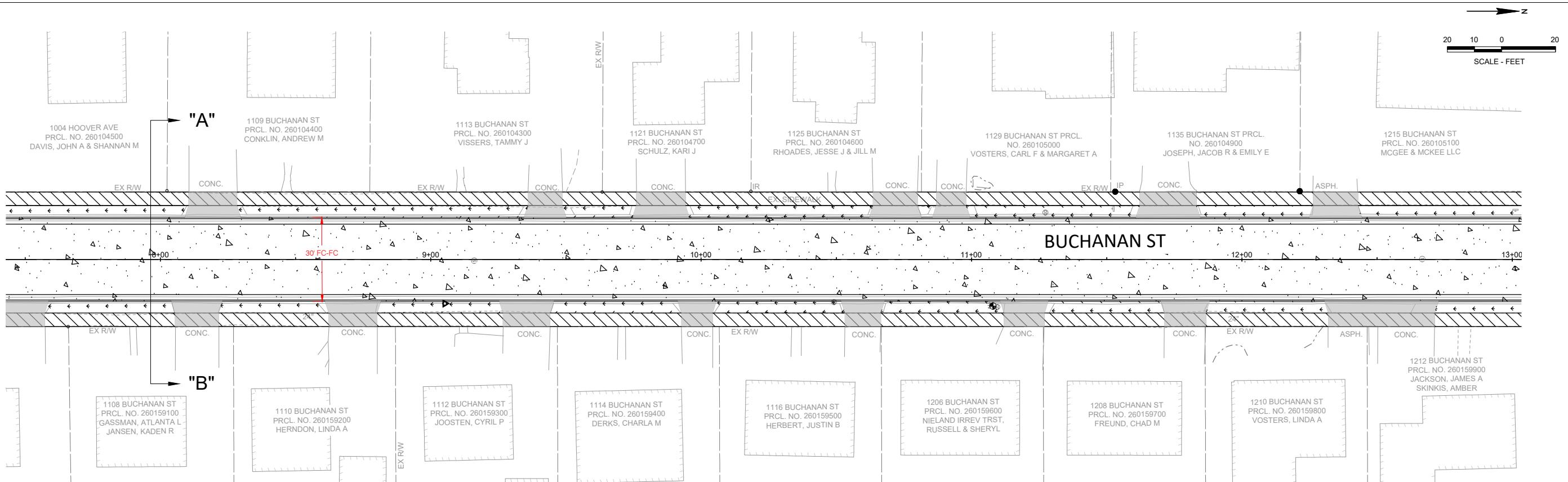


BUCHANAN STREET EXHIBIT
PROPOSED ROAD
NORTH AVE "CTH OO" TO E MAIN STREET
VILLAGE OF LITTLE CHUTE, WISCONSIN



108 WEST MAIN STREET
LITTLE CHUTE, WISCONSIN 54140

WEST MAIN STREET
E CHUTE, WISCONSIN 54140



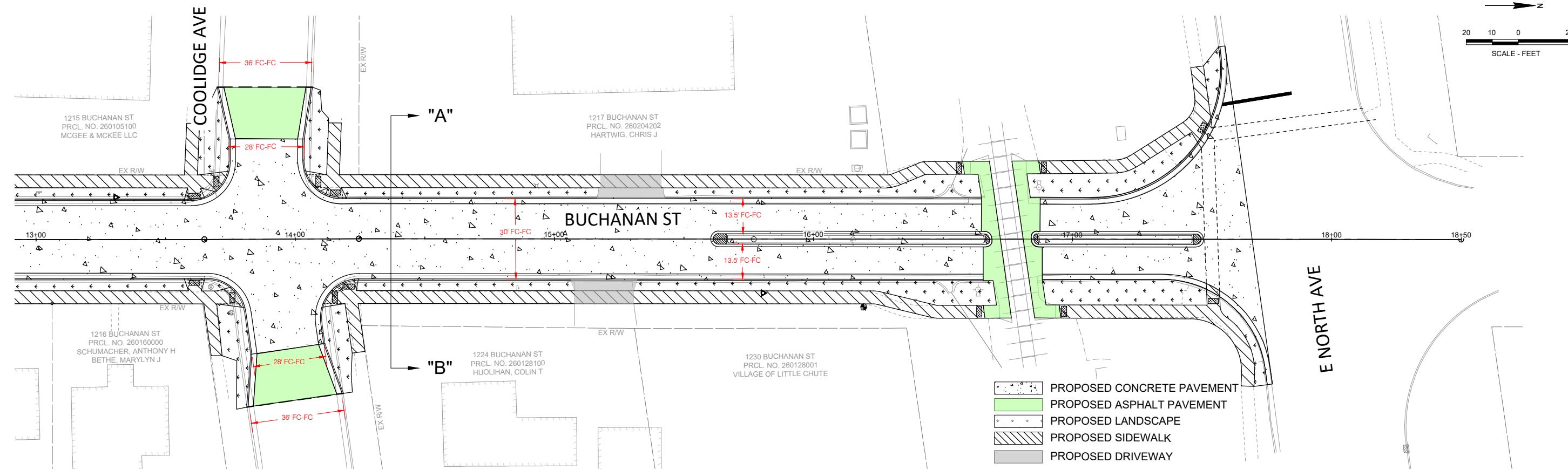
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APP

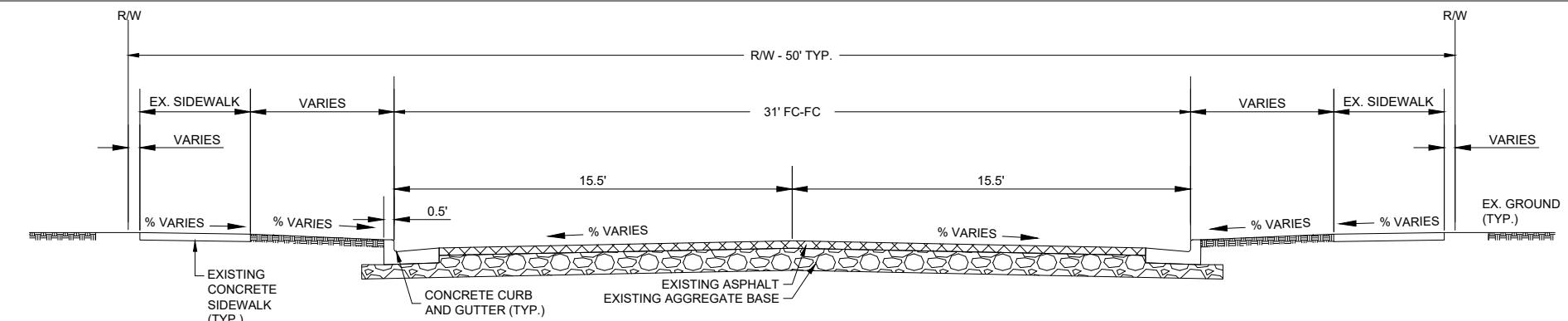
PROJECT NUMBER
EXHIBIT
SHEET REFERENCE NO.

EX

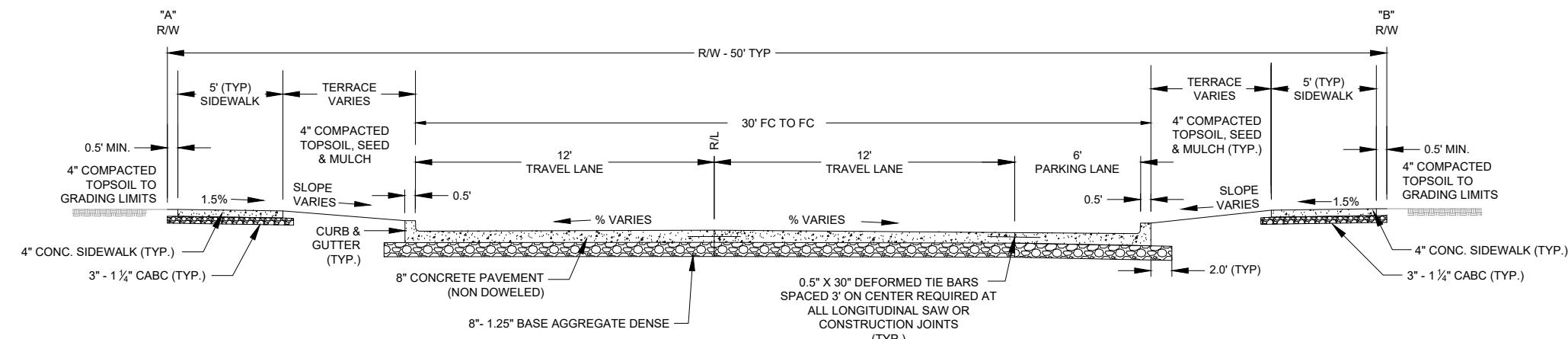
-  PROPOSED CONCRETE PAVEMENT
-  PROPOSED ASPHALT PAVEMENT
-  PROPOSED LANDSCAPE
-  PROPOSED SIDEWALK
-  PROPOSED DRIVEWAY



BUCHANAN STREET EXHIBIT
PROPOSED ROAD
NORTH AVE "CTH OO" TO E MAIN STREET
VILLAGE OF LITTLE CHUTE, WISCONSIN



BUCHANAN STREET EXISTING TYPICAL SECTION (NOT TO SCALE)



BUCHANAN STREET PROPOSED TYPICAL SECTION (NOT TO SCALE)
"A" - "B"

REV	DATE	BY	DESCRIPTION

DESIGNED: _____
DRAWN: DEM
CHECKED: REO
APPROVED: CLM

PROJECT NUMBER EXHIBIT
SHEET REFERENCE NO.

EX



Item For Consideration

For Board Review On: 7/20/2022

Agenda Item Topic: Randolph Drive Paving Project

Prepared On: 7/14/2022

Prepared By: Village Engineer

Report: Attached is the preliminary paving layout for Randolph Drive. The proposed concrete pavement has two, twelve foot travel lanes and one, six-foot lane for additional maneuvering space for truck traffic. The proposed total street width is 30-feet from face of curb to edge of pavement. The current plan does not provide a future connection for Hartzheim Drive but could be provided if this street is to be constructed in the near future.

The majority of the project is adjacent to I-41 and has curb and gutter adjacent to the commercial properties and a rural section adjacent to I-41. It was originally planned to have any portion of the road not having commercial properties on both sides of the street to be asphalt pavement. Being an Industrial setting it is my opinion that a concrete pavement would be better suited in an area that receives considerable truck traffic.

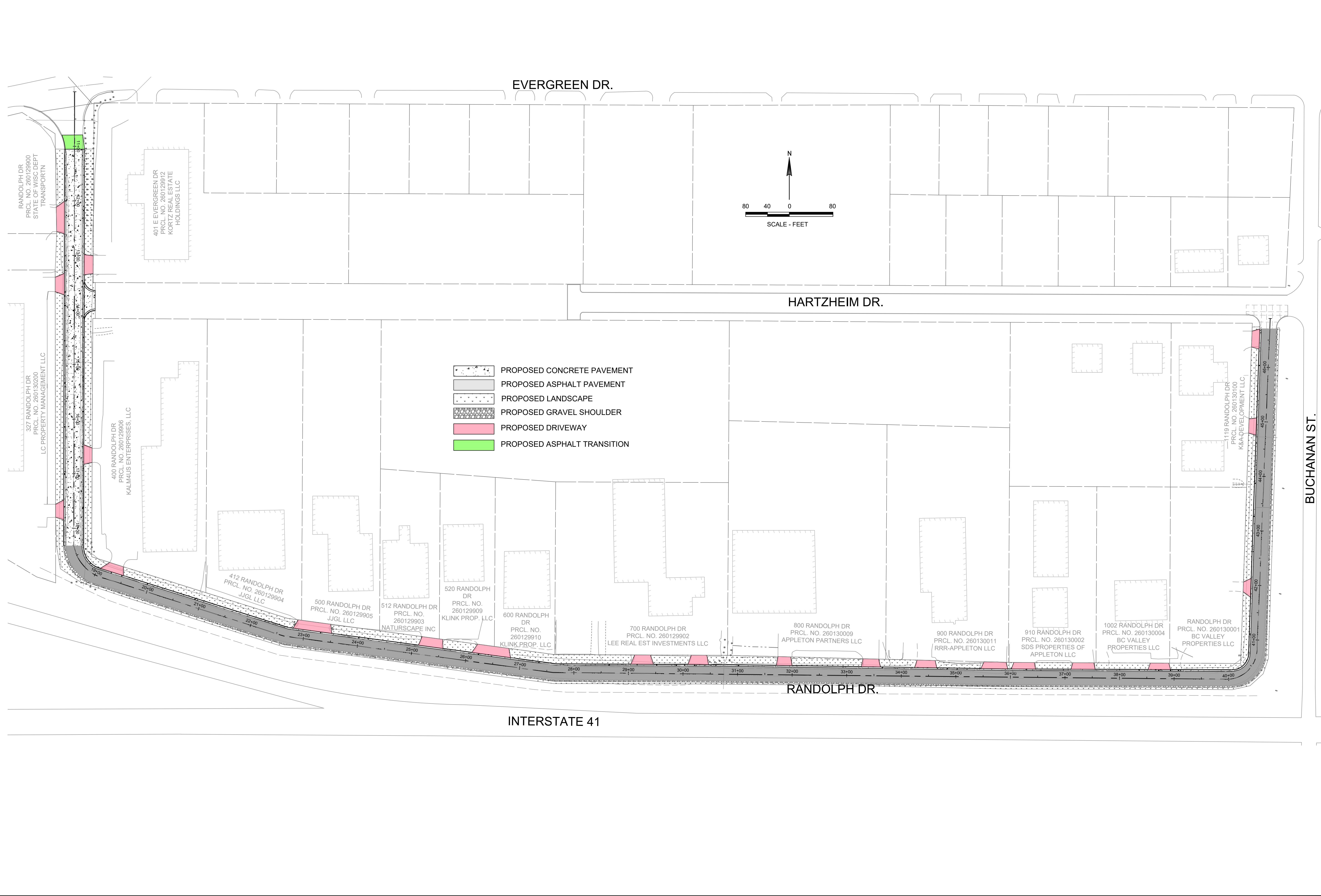
Fiscal Impact: With the current climate of rising prices for petroleum and concrete it is unclear which paving material will provide a price advantage next year. It is understood that over time concrete is a more durable product with less maintenance associated with it.

Recommendation/Board Action: It is the recommendation of the Village Engineer to provide an alternate bid for an all concrete pavement section throughout the project so that the Village Board can make an informed decision after the bids are received.

Respectfully Submitted,

Christopher L. Murawski, P.E.

Village Engineer



Little Chute
ESTABLISHED 1848
108 WEST MAIN STREET
LITTLE CHUTE, WISCONSIN 54140

Engineering Department
PAVING CONCEPT DRAWING
RANDOLPH DR
EVERGREEN TO HARTZHEIM
VILLAGE OF LITTLE CHUTE, WISCONSIN

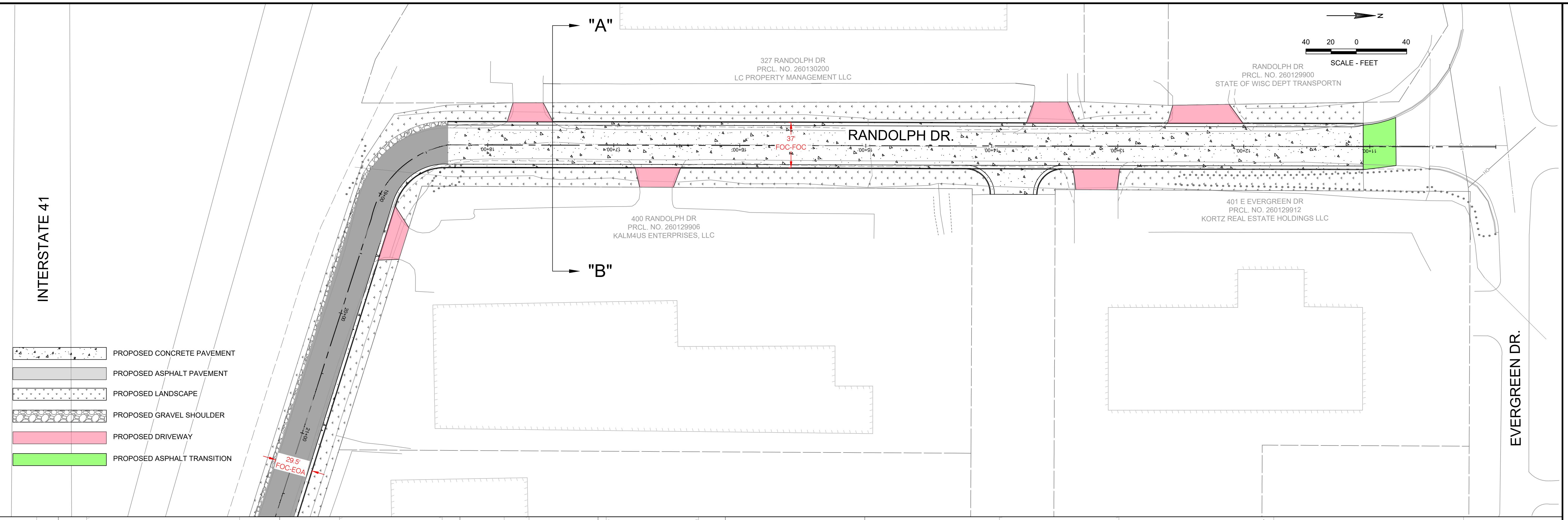
REV. DATE BY DESCRIPTION

DESIGNED: DM
DRAWN: DM
CHECKED: CM
APPROVED:

PROJECT NUMBER EXHIBIT
SHEET REFERENCE NO.

EX-1

INTERSTATE 41



REV. DATE BY

DESCRIPTION

DESIGNED: DM

DRAWN: DM

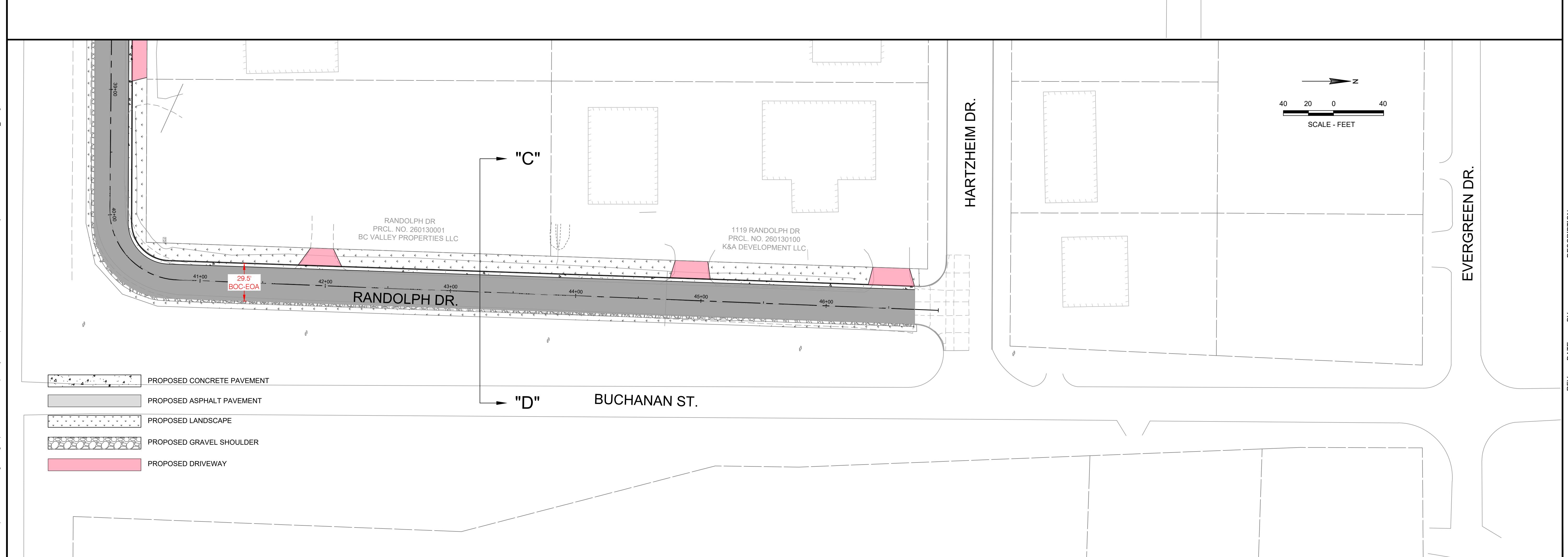
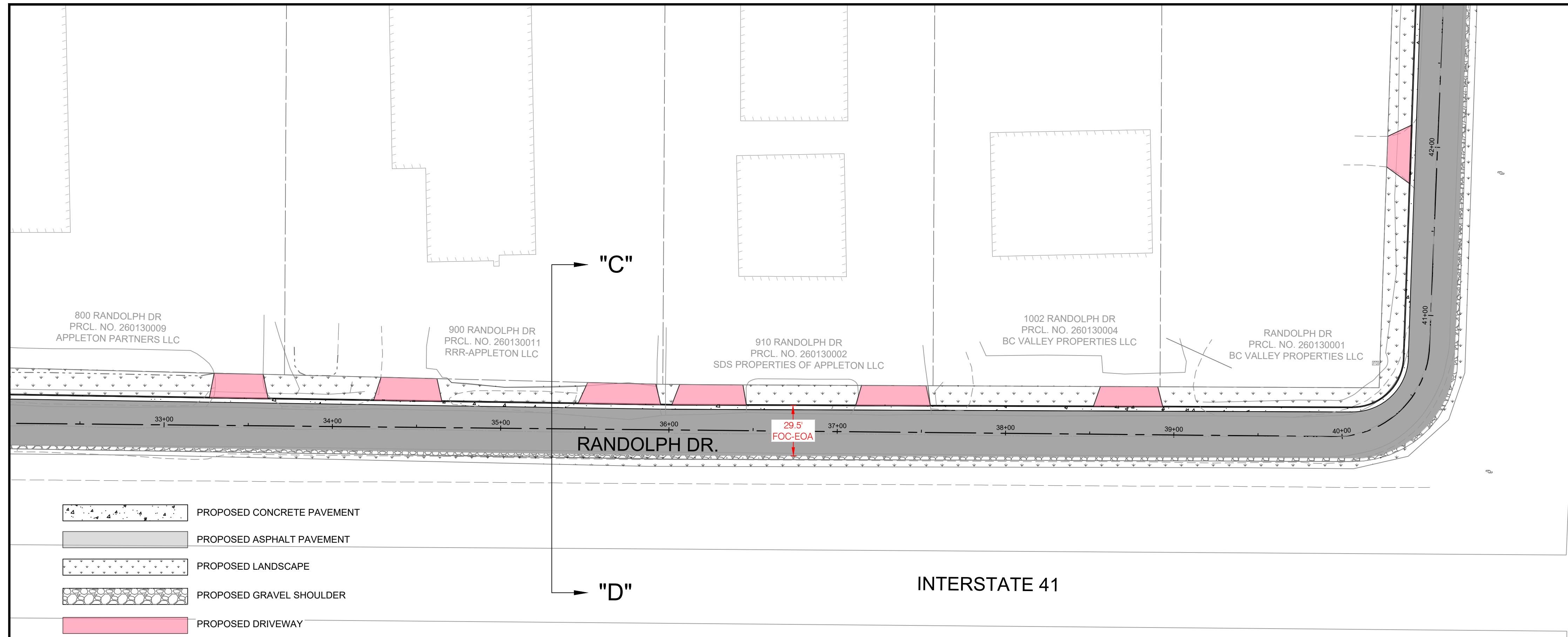
CHECKED: CM

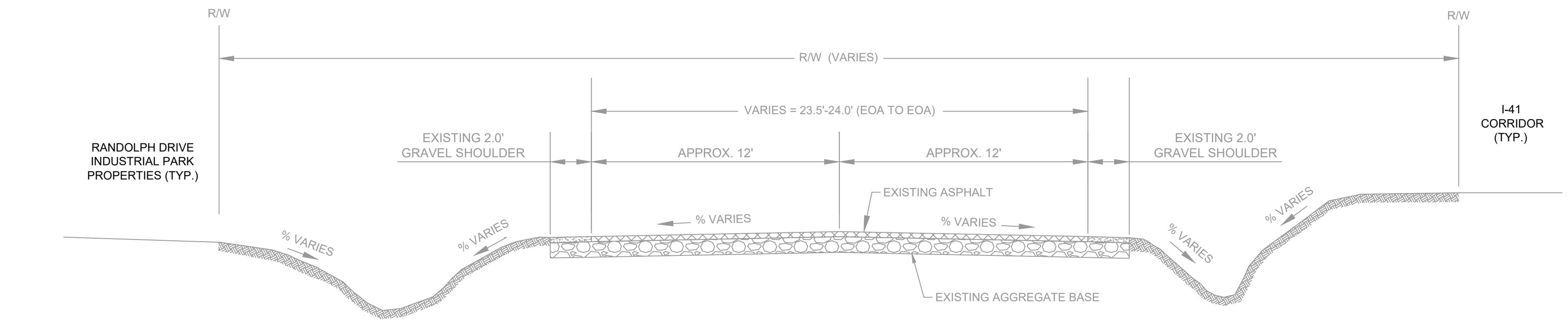
APPROVED:

PROJECT NUMBER
EXHIBIT

SHEET REFERENCE NO.

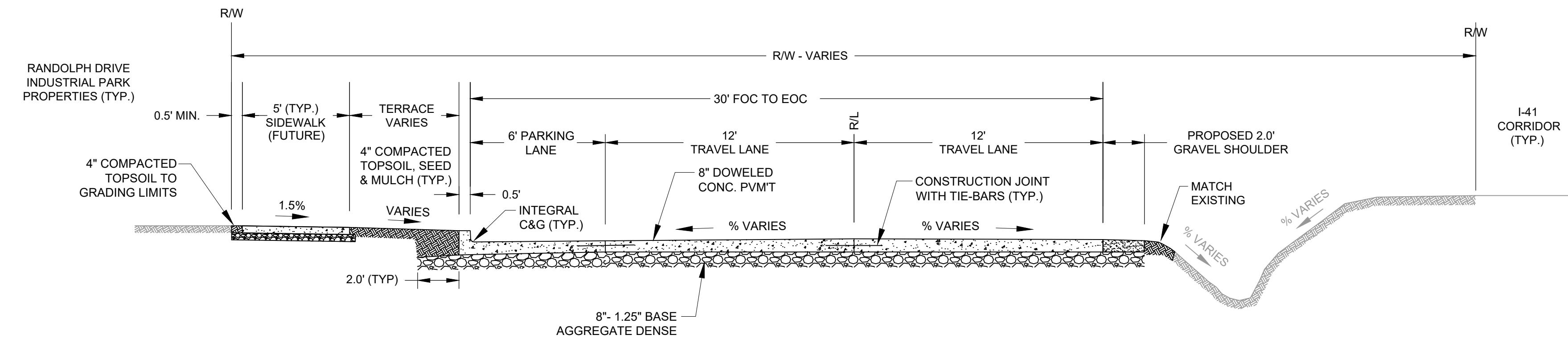
EX-2





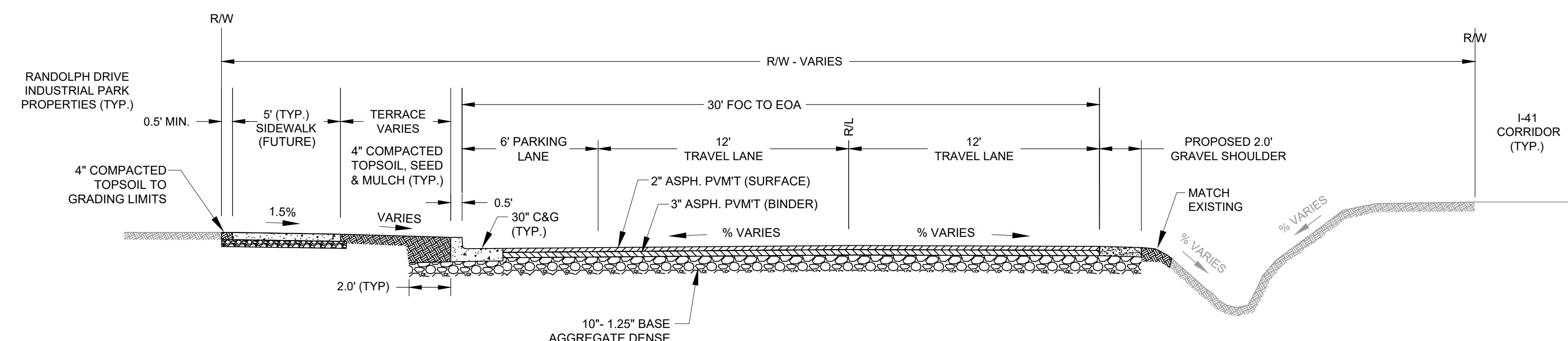
RANDOLPH DRIVE PROPOSED TYPICAL SECTION
(EXISTING ASPHALT PAVEMENT)

(NOT TO SCALE)



RANDOLPH DRIVE PROPOSED TYPICAL SECTION
(8" DOWELED CONCRETE)

(NOT TO SCALE)



RANDOLPH DRIVE PROPOSED TYPICAL SECTION
(5" ASPHALT PAVEMENT)

(NOT TO SCALE)

REV. DATE BY DESCRIPTION

DESIGNED: REO
DRAWN: REO
CHECKED: REO
APPROVED: CLM

PROJECT NUMBER EXHIBIT
SHEET REFERENCE NO.

EX-4