

## MINUTES OF THE REGULAR BOARD MEETING OF JULY 20, 2022

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### **Pledge Allegiance to the Flag**

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

PRESENT: Michael Vanden Berg, President  
Larry Van Lankvelt, Trustee  
John Elrick, Trustee  
James Hietpas, Trustee  
Bill Peerenboom, Trustee  
Don Van Deurzen, Trustee

EXCUSED: Brian Van Lankveldt, Trustee

### **Roll call of Officers and Department Heads**

PRESENT: Beau Bernhoft, Administrator  
Lisa Remiker-DeWall, Finance Director  
John McDonald, Dir. Of Parks, Rec and Forestry  
Katherine Freund, LC Library Director  
Dave Kittel, Community Development Director  
Chief Meister, Fox Valley Metro Police  
Tyler Claringbole, Village Attorney  
Kent Taylor, Director of Public Works  
Penny Mack, Deputy Finance Director/Human Resources Manager  
Chris Murawski, Village Engineer  
Laurie Decker, Village Clerk  
Patrick Glynn, Carlson Dettman Consulting

### **Public Appearance for Items Not on the Agenda**

Ed Bowen with The Morgan Partners appeared for opposition for the Main Street turn lane project

### **Consent Agenda**

*Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public.*

*Any removed items will be considered immediately following the motion to approve the other items.*

1. Minutes of the Regular Board Meeting of July 6, 2022
2. Minutes of the Committee of the Whole of July 13, 2022
3. Disbursement List
4. Adopt Resolution 19, Series 2022 a CSM to Divide a Parcel for Jeff Heiting Builder INC

*Moved by Trustee L. Van Lankvelt seconded by Trustee Peerenboom to approve the Consent Agenda as presented.*

Ayes 6, Nays 0 – Motion Carried

### **Department and Officer Reports**

Department Heads and Officers provided progress reports to the Board.

### **Discussion/Action—Adopt Resolution No. 20, Series 2022 Petition for the Establishment of At-Grade Crossings**

The Village of Little Chute owns and maintains a railroad spur that provides rail service to customers in the industrial park. The railroad grade crossings that cross Bohm Drive are unauthorized and are required to be approved by the office of the Commissioner of Railroads (OCR). The office of the Commissioner of Railroads (OCR) is the State agency with jurisdiction to approve the establishment and alteration of public highway crossings with railroads (section 195.29, Wis. Stats.). Any highway authority or railroad wishing to establish a new grade crossing or change an existing grade crossing must first obtain the approval of the OCR. Wisconsin law requires OCR approval to establish a new rail/highway crossing, to relocate, close, alter, or substantially change an existing crossing. The rules require that the petitioner submit preliminary engineering plans or concept plans, state a proposed completion date for the project, and a proposed apportionment of costs. The OCR process normally takes about 6 months from the initial filing to a final decision and is legally binding. Being that the Village rail spur grade crossings are existing, additional information will need to be submitted to the OCR. Additional information needed includes; the industry names, contact names, addresses, and email addresses for any industry owners.

*Moved by Trustee Peerenboom, seconded by Trustee Elrick to Adopt Resolution No. 20, Series 2022 to Petition for the Establishment of At Grade Crossings.*

Ayes 6, Nays 0 – Motion Carried

### **Discussion/Action—I-41 Speed Limit Reduction**

Wis-DOT will be replacing the Holland Road, Vandebroek Road, and Buchanan Street overpasses with the I-41 project. A big factor in the design of the overpass roadway is the speed limit on the roadway. Reducing the speed limit to 35 mph on these roadways would lessen the impacts the overpasses have on the adjacent properties. The Village Administrator has contacted the Town of Vandebroek and they also agree with the proposed speed limit changes to 35 mph. By reducing the speed limits for these two streets they will match the speed limit on Buchanan of 35 mph for the corridor over Interstate 41.

*Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to Reduce the Speed Limit from 45 mph to 35 mph on the overpasses from Holland Road and Vandebroek Road.*

Ayes 6, Nays 0 – Motion Carried

### **Discussion/Action—Buchanan Connection Street Pavement**

Engineer Murawski presented the preliminary layout for Buchanan Street which shows a current street width of 31-feet from face of curb to face of curb. The new concrete pavement has two, twelve foot travel lanes and one, six-foot parking lane. The proposed total street width is 30-feet from face of curb to face of curb. Connecting streets for Coolidge Avenue and Hoover Avenue are both 36-feet from face of curb to face of curb. Applying the road diet for concrete paving to the connecting street provides a proposed width of 28-feet from face of curb to face of curb when these streets are reconstructed. The current plan provides a future connection for the reduced width and asphalt pavement for the transition area. A new radius for the connecting streets will need to be constructed to improve crosswalks and maintain storm water drainage. By providing the narrower street connection at this time will reduce construction costs in the future. This type of phasing design has been provided for by the Village in the past and an example of this is at the intersection of Monroe and McKinley.

*Moved by Trustee Elrick, seconded by Trustee Peerenboom to Approve the Buchanan Connection Street Pavement Design at the Intersections.*

Ayes 6, Nays 0 – Motion Carried

### **Discussion/Action—Randolph Drive Paving Project**

Engineer Murawski presented the preliminary paving layout for Randolph Drive. The proposed concrete pavement has two, twelve foot travel lanes and one, six-foot lane for additional maneuvering space for truck traffic. The proposed total street width is 30-feet from face of curb to edge of pavement. The current plan does not provide a future connection for Hartzheim Drive but could be provided if this street is to be constructed in the near future.



The majority of the project is adjacent to I-41 and has curb and gutter adjacent to the commercial properties and a rural section adjacent to I-41. It was originally planned to have any portion of the road not having commercial properties on both sides of the street to be asphalt pavement. Engineer Murawski stated being an Industrial setting it is his opinion that a concrete pavement would be better suited in an area that receives considerable truck traffic. With the current climate of rising prices for petroleum and concrete it is unclear which paving material will provide a price advantage next year. It is understood that over time concrete is a more durable product with less maintenance associated with it. No action was taken by the board at this time.

#### **Call for Unfinished Business**

None

#### **Items for Future Agenda**

None

#### **Closed Sessions:**

a) 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. *Project Update*

*Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to Enter into Closed Session*

Ayes 6, Nays 0 – Motion Carried

b) 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Discuss two (2) Economic Development Items*

*Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to Enter into Closed Session*

Ayes 6, Nays 0 – Motion Carried

c) 19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Employment/Promotion Matter*

*Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to Enter into Closed Session*

Ayes 6, Nays 0 – Motion Carried

#### **Return to Open Session**

*Moved by Trustee Elrick, seconded by Trustee Van Deurzen to exit closed session at 9:40 pm*

Ayes 6, Nays 0 – Motion Carried

#### **Adjournment**

*Moved by Trustee Van Deurzen, seconded by Trustee Elrick to Adjourn the Regular Board*

*Meeting at 9:40 p.m.*

Ayes 6, Nays 0 – Motion Carried

#### **VILLAGE OF LITTLE CHUTE**

Attest: Laurie Decker  
Laurie Decker, Village Clerk

By: Michael R. Vanden Berg  
Michael R. Vanden Berg, Village President