

MINUTES OF THE REGULAR BOARD MEETING OF SEPTEMBER 7, 2022

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Larry Van Lankvelt, Trustee
John Elrick, Trustee
James Hietpas, Trustee
Bill Peerenboom, Trustee
Don Van Deurzen, Trustee
Brian Van Lankveldt, Trustee

Roll call of Officers and Department Heads

PRESENT: Beau Bernhoft, Administrator
Lisa Remiker-DeWall, Finance Director
John McDonald, Dir. Of Parks, Rec and Forestry
Laurie Decker, Village Clerk
Dave Kittel, Community Development Director
Chief Meister, Fox Valley Metro Police
Kent Taylor, Director of Public Works
Chris Murawski, Village Engineer
Tyler Claringbole, Village Attorney
EXCUSED: Katherine Freund, LC Library Director

Public Appearance for Items Not on the Agenda

Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

1. Minutes of the Regular Board Meeting of August 18, 2022
2. Disbursement List
3. Special Event Permit – Down the Hill Appreciation Event
4. Outdoor Alcohol Permit for Village Limits
5. Temporary Class “B” License – Heart of The Valley Chamber of Commerce, Wine Walk
6. Auction Permit – The Auction House at Memories

Trustee Peerenboom requested item 4 - Outdoor Alcohol Permit for Village Limits be removed from consent agenda and moved into Discussion/Action.

Moved by Trustee L. Van Lankvelt seconded by Trustee B. Van Lankveldt to approve the Consent Agenda with item 4 removed.

Ayes 7, Nays 0 – Motion Carried

Discussion/Action – Outdoor Alcohol Permit for Village Limits

Trustee Peerenboom would like more information on the permit and plans for the event. The submitted map was very vague, he would like more details before the permit is approved. Clerk Decker was able to provide a few more details, the Event is for a Packer Game tailgate party, she will be contacting Village Limits for more details on the event including a better map, security details and more specific event details and times of the event. It will

then be resubmitted for Board Approval.

Discussion/Action – LCCAN Project Update

Administrator Bernhoft presented an update to the Little Chute Community Area Network project. Costs estimates have been received for over \$600,000 to complete the project as planned. Upon reviewing the data provided by the consulting firm priorities have shifted on the project. Focus is now on a redundant connection at a cost of \$55,174. Heidi Schmidt and Diana Sepe from the Little Chute Area School District were present at the meeting and provided their point of view on the project. Ms. Sepe, the IT director of the school district, stated upon reviewing the conclusion and data from the study the school realized the cost for the Wi-Fi solution would be prohibitive for the school district. Their participation in the expansion project dropped down to a smaller section as highlighted in yellow on map provided (redundant connection portion only). The project is currently in a holding pattern waiting for partnerships with Kaukauna Utilities and other companies to proceed. President Vanden Berg asked if it is likely to see this project ever completed. Administer Bernhoft stated there are a lot more opportunities to use ARPA funds and priorities have shifted since the LCCAN project was started. Staff recommends moving forward with the redundant connection as both parties would see an immediate benefit. Other areas of the project are still being considered and will be brought to Board for further discussion and approval.

Moved by Trustee L. Van Lankvelt seconded by Trustee B. Van Lankveldt to approve LCCAN redundant connection portion only for \$38,019.

Ayes 7, Nays 0 – Motion Carried

Discussion/Action – Class “A” Liquor License, Creative Simplicity, LLC

Clerk Decker presented an application that was received for Creative Simplicity, moving into the old Vanderloop Shoes building on Main Street. The application is for specialty wine for take away only and does not affect our quota.

Moved by Trustee B. Van Lankveldt, seconded by Trustee Peerenboom to approve Class “A” Liquor License to Creative Simplicity, LLC

Ayes 7, Nays 0 – Motion Carried

Discussion/Action — Dental Insurance Renewal

Director Remiker-DeWall presented the dental insurance renewal. Several options were looked at. After doing an analysis looking at benefits offered and other local governments and private industry. It was determined our deductible was much lower than other plans. Increasing the deductible to \$50 individual, \$150 family the increase in costs was brought down and while still maintaining the benefit.

Moved by Trustee Elrick seconded by Trustee L. Van Lankvelt to approve the Dental Insurance Renewal as presented.

Ayes 7, Nays 0 – Motion Carried

Discussion/Action – Special Event Permit for Kermis 2.0

Director McDonald presented a permit that was submitted by the Little Chute Windmill to hold an event on the windmill property. They have requested half the parking lot be closed for Library Games. Staff recommends the permit be issued.

Moved by Trustee Elrick seconded by Trustee L. Van Lankvelt to approve Special Event Permit for Kermis 2.0

Ayes 7, Nays 0 – Motion Carried

Discussion/Action – Budget Adjustment for FVMPD State Grant

Chief Meister stated FVMPD was awarded a grant in the spring for the amount of \$51,158.25. The grant is very specific about what the funds can be used for, working with staff Chief has identified two projects that can enhance service and operations. Both items qualify for reimbursement under the grant. The first being adding security cameras and add holster devices. This issue would also go to the Kimberly Board for approval, upon approval of both boards the project can move forward.

Moved by Trustee Elrick seconded by Trustee L. Van Lankvelt to approve budget adjustment as presented.

Roll Call Vote

Michael Vanden Berg	Aye
Larry Van Lankvelt	Aye
John Elrick	Aye
Jim Hietpas	Aye
Don Van Deurzen	Aye
Bill Peerenboom	Aye
Brian Van Lankveldt	Aye

Ayes 7, Nays 0 – Motion Carried

Discussion/Action – Budget Adjustment for Engineering Inspection Project Priority Changes

Director Remiker-DeWall stated a change was needed to the budget in regards to the Agropur Development Agreement and lateral installations. The work is being done by a private contractor, however staff time to oversee and inspect the work is needed and estimated at \$10,568. Funds will be moved from other projects in order to accommodate this cost. Village Engineer Murawski clarified that it is a fairly large project the reason being an agreement with a private resident fell through and laterals are no longer able to be used.

Moved by Trustee Elrick seconded by Trustee L. Van Lankvelt to approve the Budget Adjustment for \$10,568 - Engineering project changes.

Roll Call Vote

Michael Vanden Berg	Aye
Larry Van Lankvelt	Aye
John Elrick	Aye
Jim Hietpas	Aye
Don Van Deurzen	Aye
Bill Peerenboom	Aye
Brian Van Lankveldt	Aye

Ayes 7, Nays 0 – Motion Carried

Department and Officer Reports

Department Heads and Officers provided progress reports to the Board.

Call for Unfinished Business

None

Items for Future Agenda

Future LCCAN extension possibilities

Closed Sessions:

- a) 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of

public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. (2) *Discuss Economic Development item.*

Moved by Trustee Elrick seconded by Trustee Van Deurzen to Enter into Closed Session at 6:50 p.m.

Ayes 7, Nays 0— Motion Carried

Return to Open Session

Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to exit closed session at 7:50 p.m.

Ayes 7, Nays 0— Motion Carried

Action – Development Agreement

No Action Taken

Adjournment

Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to Adjourn the Regular Board Meeting at 7:50 p.m.

Ayes 7, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

Attest: 
Laurie Decker, Village Clerk

By:


Michael R. Vanden Berg, Village President