

MINUTES OF THE REGULAR BOARD MEETING OF SEPTEMBER 21, 2022

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Larry Van Lankvelt, Trustee
John Elrick, Trustee
Bill Peerenboom, Trustee
Brian Van Lankveldt, Trustee

EXCUSED: James Hietpas, Trustee
Don Van Deurzen, Trustee

Roll call of Officers and Department Heads

PRESENT: Beau Bernhoft, Administrator
Lisa Remiker-DeWall, Finance Director
John McDonald, Dir. Of Parks, Rec and Forestry
Laurie Decker, Village Clerk
Dave Kittel, Community Development Director
Kent Taylor, Director of Public Works
Chris Murawski, Village Engineer
Katherine Freund, LC Library Director

EXCUSED: Tyler Claringbole, Village Attorney
Chief Meister, Fox Valley Metro Police

Public Appearance for Items Not on the Agenda

Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

1. Minutes of the Regular Board Meeting of September 7, 2022
2. Disbursement List
3. Special Event Permit – Jaycees Christmas Tree Sales

Moved by Trustee L. Van Lankvelt seconded by Trustee B. Van Lankveldt to approve the Consent Agenda as presented.

Ayes 5, Nays 0 – Motion Carried

Public Hearing – Patriot Drive

Moved by Trustee Elrick seconded by Trustee L. Van Lankvelt to enter into Public Hearing.

Ayes 5, Nays 0 – Motion Carried

Community Development Director Kittel presented a rezoning request for lots on Patriot Drive. The request is to rezone 5 lots on the southside of Patriot Drive from Commercial Highway to Residential two-family. This request is within the housing goals of the Village. This has been reviewed and by the Plan Commission which recommends approval by the Village Board. Mr. Thomas Vanden Hoogen, 522 W Elm Drive, raised traffic concerns in the area. Mr. Norbert Weyers, 310 W Elm raised concerns about access roads to property. Director Kittel stated at this time we are simply looking at zoning, any potential items for future developments would be a separate review process and items such as access would be addressed. At this point just the zoning is being reviewed. Ms. Jean Zornow, 518 Elm, asked if there was a road in the middle. President Vanden Berg explained the lots have not been planned or designed yet, what portion of the lot is going to be used is not determined at this

time. Ms. Faye Erickson, 412 W Elm asked about the type of houses being built. Director Kittle stated there is no information at this time about what could happen in regards to lots or types of buildings. This is a high level look at just zoning. They could only be two-family or single family as well. Mr. Peter Heesakker, 312 W Elm asked about the timetable for the next step of the review process and how will neighbors be informed or involved with development. Director Kittle stated residents will be part of the process, a secondary review process may be needed all residents would receive a letter informing them of preliminary and final plans with much more information and details available. Information will be provided to residents about Plan Commission meetings as well as Village Board so they can be a part of the process. No timeline is available at this time. Ms. Delores of N228 Pine Crest Bld Appleton, brought up concerns about traffic and thinks it's a good use for the property.

Moved by Trustee Elrick seconded by Trustee L. Van Lankvelt to exit Public Hearing.

Ayes 5, Nays 0 – Motion Carried

Action – Adopt Ordinance No. 02, Series 2022 Patriot Drive Rezoning Request

Trustee Peerenboom stated the Board has every intention to keep residents as well informed as we can. They will be notified of any meetings taking place about this property.

Moved by Trustee B. Van Lankveldt seconded by Trustee L. Van Lankvelt to adopt Ordinance No. 02, Series 2022.

Ayes 5, Nays 0 – Motion Carried

Discussion/Action – LCCAN Expansion Cost Review

Administrator Bernhoft a follow up of the LCCAN Fiber Expansion project. After staff reviewed internally to review analysis of long-term implications for the Village. Ms. Diana Sepe, IT Director of Little Chute Area School District, was available for questions and history on the project. Trustee Peerenboom asked about the school's future not being reconnected with other expansions of CAN. She stated with this particular project there is a segment the school district is going to partner on, the redundant connection. Future possible projects could be other school districts connecting through, it is on the other school districts to bring the projects forward, they do have other options. Director Remiker-DeWall stated American Rescue Plan Act (ARPA) dollars would be used for this expansion. Trustee Peerenboom asked for more clarification on the leasing of a section to a future water tower. Director Remiker-DeWall stated the cost to construct this is prohibitive compared to a lease option that could exist for about \$4200, which is not cost effective. Ms. Sepe stated they had looked at the leasing cost for the segment in question due to the construction costs. If the other segments were to be built vs lease untold number of benefits are possible for the Village. The ability to expand out to other areas, more technology can be brought in, we would have the ownership of the infrastructure with many possibilities. A lease would not be cost effective looking forward and to future possibilities and benefits.

Moved by Trustee Peerenboom, seconded by Trustee Elrick to approve the staff recommendation of the LCCAN Expansion not to exceed \$449,510.

Ayes 5, Nays 0 – Motion Carried

Discussion/Action — Approve Faith Technologies Site Plan

Director Kittle presented the site plan for Faith Technologies, the site plan has been reviewed by the Plan Commission. The Commission does recommend approval by the board, pending staff comments. The comments have been sent over and are in the process of correcting, some minor issues with driveways and more information requested. Item of note, no trees are allowed in the employee parking lot due to easement with the power lines, smaller shrubbery will be allowed.

Moved by Trustee L. Van Lankvelt seconded by Trustee Elrick to approve Faith Technologies Site Plan with condition any pending staff comments are answered.

Ayes 5, Nays 0 – Motion Carried

Discussion– PGI Convention Letter of Support

Administrator Bernhoft presented a request for a letter of support from the Pyrotechnics Guild International to host their annual meeting in the Fox Cities area. Mr. Mike Ourada was present for any questions. The event will

be held at WIR at it had in the past. A letter of support will be sent.

Discussion/Action – Outdoor Alcohol Permit for Village Limits

Clerk Decker presented an updated map and plan for the outdoor tailgating event.

Moved by Trustee Elrick seconded by Trustee Peerenboom to approve an Outdoor Alcohol Permit for Village Limits

Ayes 5, Nays 0 – Motion Carried

Discussion/Action – 2023 Health Plan Rates

Director Remiker-DeWall presented the Health Plan Rates and renewal options. There are now two qualified plans for Outagamie County.

Moved by Trustee L. Van Lankveldt seconded by Trustee B. Van Lankveldt to approve 2023 Health Plan Rates.

Ayes 5, Nays 0 – Motion Carried

Discussion/Action – 2022 General Obligation Issue Updates

Director Remiker-DeWall stated the 2022 budget included a proposed debt issuance. Based on projects and prices she recommends we do NOT issue debt in 2022.

Moved by Trustee B. Van Lankveldt seconded by Trustee Peerenboom to approve the use of funds assigned for deb retirement to eliminate our 2022 General Obligation issue and associated budget adjustment.

Roll Call Vote

Michael Vanden Berg	Aye
Larry Van Lankveldt	Aye
John Elrick	Aye
Bill Peerenboom	Aye
Brian Van Lankveldt	Aye

Ayes 5, Nays 0 – Motion Carried

Discussion/Action – Deer Culling in Heesakker Park

Director McDonald presented the IFC for the annual Deer Culling Event at Heesakker Park. Trustee B. Van Lankveldt asked how large the size of the herd is in the area and is it growing. Director McDonald stated staff had counted 13 in one area with at least 4 fawns spotted. Staff is recommending this event be approved for one more year, after which an analysis will be taken on the herd. Director McDonald would like the board to start thinking about the concept of maintaining an urban forest, not manage animals. Trustee L. Van Lankveldt asked how many deer were taken last year. Director McDonald stated one deer was taken. Of the four approved hunters, three did not participate. Due to the approval process, they could not be replaced in a timely manner. Trustee Elrick asked how we could avoid that situation in the future. Director McDonald stated staff could provide a list of hunters should someone not be able to attend.

Moved by Trustee Peerenboom seconded by Trustee Elrick to approve Deer Culling for 2022 as presented.

Ayes 5, Nays 0 – Motion Carried

Introduction – Karen Drive

Director Kittle presented a notice for a public hearing to vacate Karen Drive.

Action – Set Public Hearing for Karen Drive, November 2, 2022

Moved by Trustee Elrick seconded by Trustee Peerenboom to set Public Hearing for Karen Drive for November 2, 2022

Ayes 5, Nays 0 – Motion Carried

Department and Officer Reports

Department Heads and Officers provided progress reports to the Board.

Call for Unfinished Business

None

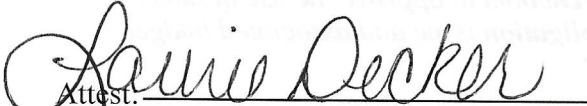
Items for Future Agenda

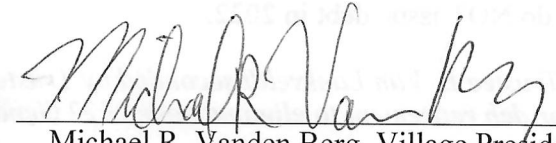
Adjournment

Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to Adjourn the Regular Board Meeting at 7:50 p.m.

Ayes 5, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE


Attest.
Laurie Decker, Village Clerk

By: 
Michael R. Vanden Berg, Village President