



# AGENDA

## REGULAR BOARD MEETING

PLACE: Little Chute Village Hall  
DATE: Wednesday, October 19<sup>th</sup>, 2022  
TIME: 6:00 p.m.

**Virtually attend the October 19th Regular Board meeting at 6 PM by following the zoom link here:**

Join Zoom Meeting: <https://us06web.zoom.us/j/81326495014>

Meeting ID: 813 2649 5014

Dial by your location: +1 312 626 6799 US (Chicago)

### REGULAR ORDER OF BUSINESS

- A. Invocation
- B. Pledge of Allegiance to the Flag
- C. Roll call of Trustees
- D. Roll call of Officers and Department Heads
- E. Public Appearance for Items Not on the Agenda
- F. Other Informational Items: Monthly Report
- G. Consent Agenda
  - Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.*
  - 1. Minutes of the Regular Board Meeting of October 5, 2022
  - 2. Disbursement List
- H. Introduction — Amendment of the Zoning Ordinance Sec. 44-464
- I. Action — Set Public Hearing Amendment of the Zoning Ordinance Sec. 44-464 for November 2, 2022
- J. Department and Officers Progress Reports
- K. Call for Unfinished Business
- L. Items for Future Agenda
- M. Closed Sessions:

- a) 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Discuss Economic Development Item.*
- b) 19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Personnel Matter.*

N. Return to Open Session

O. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852, [email: Laurie@littlechutewi.org](mailto:Laurie@littlechutewi.org) Prepared: October 14, 2022

# VILLAGE OF LITTLE CHUTE MONTHLY REPORT



## ***Little Chute***

E S T A B L I S H E D 1 8 4 8

SEPTEMBER  
2022

Village Report to the Board of Trustees

Submitted to the Village Board of Trustees and the residents of Little Chute is a report of the various departments of the Village. The information contained herein is intended to keep the Board and public apprised of their government at work.

## VILLAGE OF LITTLE CHUTE MONTHLY REPORT – SEPTEMBER 2022

The information in this report is meant to provide a snapshot of Village operations for the month preceding. The goal is to provide statistics and measures that can be analyzed and viewed over time. These reports will be reported to the Board monthly. The reports will be added to the official files of the Village of Little Chute and be published on the Village's website at [www.littlechutewi.org](http://www.littlechutewi.org).

As we continue this effort, the style and metrics will be fine-tuned to better capture operational aspects that will serve staff, the board and public with a more robust understanding of operations. Ultimately, this information can be used to assist in policy and fiscal decisions on the future of Village operations. Ultimately, it is our intention to show how our dedicated team of individuals serve the community while also indicating a monthly snapshot of the fiscal well-being for the Village of Little Chute.

If you have any questions or suggestions, please contact us!

### Department Overview

The report will track monthly activities for the following:

- Village Administrator
- Clerk
- Community Development
- Finance Department
- Monthly Consolidated Financial Statement by Account
- Little Chute Fire Department
- Fox Valley Metro Police Department
- Little Chute Public Library
- Parks, Recreation and Forestry Department
- Department of Public Works

### Questions or Comments

Should you have questions or comments with the information contained herein, please contact the Village Administrator:

Beau Bernhoft  
Village Administrator  
108 W. Main Street  
Little Chute, WI 54140  
920-423-3850  
[beau@littlechutewi.org](mailto:beau@littlechutewi.org)

# VILLAGE ADMINISTRATOR

## **Administration Updates**

- Met with developers on new projects in the Village.
- Landfill siting committee continued progress.
- Did attend the Leadership Fox Cities (LFC) kick-off retreat. Moving forward, we meet once a month (second Tuesdays) for an all-day course. I will be accessible via email/cell phone as needed on those days. The LFC course is completed in May of 2023.
- Working on updates to the Performance Reviews with our HR Manager. The packets will be distributed at the 2<sup>nd</sup> Dept. Head meeting in October.

## **Current Work List and Progress Update**

- Background investigation protocols and standard operating procedures work continues.
- Continued work on 2023 Budget with Finance.
- Labor negotiations completed. Will be bringing the recommendation for Village Board for approval after WPPA meets and approves.
- Discussions on LC CAN expansion project continue. Recommendation to come to Board for approval.
- Work continues for the Fire Space Needs Study.

## **Items for October**

- Continued project progress on various items tasked by the Village Board.
- Finalize budget discussions and aim for approvals in early November.
- Finalize and distribute performance evaluation methods and procedures to Department Heads.
- Finalize Development Agreements for Board review to continue progress with several projects in the Village.

# VILLAGE CLERK

The Clerk's Office has been very busy preparing for the 2022 General Election to be held November 8, 2022. We received our ballots for the November election and mailed out 625 Absentee Requests before the September 21 deadline. Absentee requests come in daily, we process these requests and have absentee ballots in the mail within 24 hours. It has been very challenging to navigate the ever changing political and legal aspects of elections. We continue to be flexible and ready for changes to election laws.


For the month of September, the Clerk's office completed our goals of:


- Mailed out Absentee Ballots and process returned ballots
- Update Website and social media with New Wards and Election Information
- Shared data from social media sites
- Agendas/Minutes for meetings
- Continued maintenance of the Village Website
- Work with other Departments to create Social Media schedule, coordinate postings
- Ongoing phone/supply ordering support
- Operator License Renewals
- Assist with Market on Main Event
- Attend training for November General Election
- November 8 Election planning, contact poll workers, make election plans
- Work with Outagamie County Clerk to host Election training for Clerks and Poll Workers


Goals for October:

- Agendas/Minutes for meetings
- Share data from social media sites
- Maintenance of the Village Website and social media outlets
- Work with other Departments to create Social Media schedule, coordinate postings
- Ongoing phone/supply ordering support
- Planning and training for 2022 Elections
- Attend local Grand Opening Events and promote new businesses on Social Media
- Order and prepare Election supplies for November
- Process Operator License Renewals
- Contact poll workers, finish schedule
- Hold In-Person Absentee Voting, Oct 25 – Nov 4
- Work with Outagamie County Clerk to host Election training for Clerks and Poll Workers
- Begin planning for Holiday Luncheon
- Begin planning for Village Newsletter, mailed in December

## 2022 Social Media Metrics July August September 2022 Totals

	<b>Facebook Posts</b>				
	People Reached	63,059	21,646	22,139	248,368
	Engagement	23,181	12,954	13,643	100,843
	Link Clicks	629	527	436	3,830
	Comments	672	374	255	3,199
	Shares	273	181	223	1,676
	Reactions	3,081	1,842	1,381	16,347
	Photo Views	3,406	2,954	3,999	24,321
	Most popular post	Touch a truck	TbTh	Main st updates	
	New Followers	165	108	81	629
	Net Followers	149	100	72	567
	Total Followers	5,835	5,935	5,997	5,997
	<b>Facebook Videos</b>				
	Minutes Viewed	952	595	1,395	11,530
	1-Minute Video Views	19	109	273	1,597
	3-Second Video Views	3,436	1,415	2,971	33,539
	Video Engagement	74	11	57	1,539
	Most popular Video	Family Fun Fest	Party on Plaza	Market on Main	

	<b>Instagram</b>				
	Instagram Posts	16	11	12	121
	Likes	32	45	54	499
	Video Views	29	0	0	945
	Reach	305	315	314	2,786
	Followers	887	891	892	868
	Popular Post	TbThur	TbThur	TbThur	

	<b>LinkedIn</b>				
	Search Apperances	58	43	31	450
	Unique Visitors	19	11	9	159
	Post Impressions	111	226	23	1,796
	Custom clicks	2			4
	followers	259	260	259	260

# COMMUNITY DEVELOPMENT

## HIGHLIGHTS

- Met with Commercial Developers regarding sites and TIF in village.
- Continued Inspections of homes, apartments, and commercial projects.
- Discussions with architects regarding new projects.
- Met with local Business Owners
- Plan Commission recommended changes add residential greenhouse ordinance
- Rezoning on Patriot Drive

## TOP PRIORITIES FOR October 2022

- Meet with builders and owners about upcoming commercial projects.
- Finalize Site plan review for two projects
- Work with developers regarding Commercial/Industrial projects.
- Continued Inspections of homes, apartments, industrial and commercial projects.
- Assist developers, surveyors, and realtors with zoning requirements.
- Improve Site review process (on going project)
- Meet with more Local Businesses and to collect information on potential needs for the community/business.
- BRE Visits with more businesses
- Work through Site Plan review on multiple projects
- Addressing and Solar panel ordinance update/creation
- Improve compliant tracking and follow-up process
- Find and catalog all existing Conditional uses, Variance and planning/zoning permits in effect

Note: permit information not yet available due to transferring of programs



# FINANCE DEPARTMENT

## HIGHLIGHTS

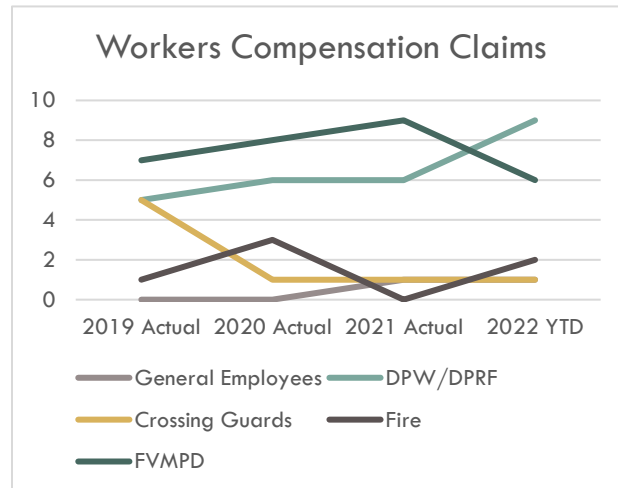
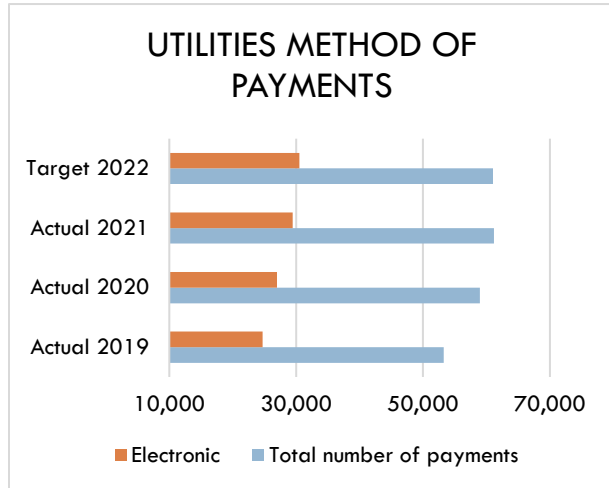
- Released the Proposed 2023 Budget to Village Trustees and the public on September 30 in preparation for the budget workshop on October 5.
- Successfully hosted a virtual event with American Fidelity for employees to enroll in our Voluntary Benefits including Flexible Savings Accounts, Short-Term Disability, Accident, Critical Care, Cancer, and Universal Life.
- Security measures enhanced by procuring a safe for in the vault room, vault door was re-keyed, procedures on key storage and PC desktop security reiterated and Secure Print finalized on 1<sup>st</sup> floor copier.
- Finance team participated in annual Civic Symposium, an in-person or virtual training opportunity to learn about new Caselle Connect initiatives (general ledger system) and efficiencies to be gained by the system in both primary roles and cross-training positions.
- 2023 health insurance rates were approved by the Village Board and distributed to all benefit eligible employees for open enrollment period beginning September 26 running through October 21.
- Completed quarter three uSecure review to ensure our employees and Village Board are completing their cybersecurity training in a timely fashion as a required component for our cybersecurity insurance coverage.
- Filed continuing disclosure requirements including 2021 audit results and key operating metrics to holders of our debt issues.

## TOP PRIORITIES FOR OCTOBER

- Combined Flu Clinic with the Village of Kimberly is scheduled for October 19 for employees and their spouses who have insurance through the Village as a convenience service at no cost.
- Final review of financial information in the third draft of Transportation Study report
- Human Resource Manager is working together with the Administrator to revamp 2022 Performance Reviews to be initiated on October 18. Goal is to simplify the process, increasing participation and value-added feedback.
- Deputy Finance Director/Human Resource Manager will work in partnership with the Administrator to standardize background check process for new hires.
- Cross-Training on Special Assessment cash receipts and other Special Assessment responsibilities due to trained back-up retiring.

## CONTINUOUS IMPROVEMENT EFFORTS

- Create a 2023 Payroll Calendar to distribute to Village employees and new hires to set expectations of pay dates, pay periods, observed holidays, and pay dates without voluntary benefit deductions throughout the year.
- Finance staff organized the new mail and copy center labeling storage areas for ease of all staff to locate necessary work supplies.
- Converting previous paper records for older storm sewer special assessment records to electronic version that can be integrated into GIS system by Engineering.



## PERFORMANCE MEASUREMENTS

	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>Target 2022</u>
# months bank reconciliation completed timely	7	12	12	12
# of stale checks outstanding	57	22	5	4
Custodial credit risk	\$.3K	\$3.7	\$0	\$0
Investment performance vs 1-3 Year US Treasury Index	2.44% vs 3.55%	3.26% vs 3.10%	(.528)% vs (.555)%	(2.77)% vs (2.14)%
% of customers paying online	42%	53%	55%	57%
Continuous improvement initiatives	25	37	32	24
Number of special assessment billings	67	75	36	115
Average number of monthly utility bills	4,472	4,585	4,671	4,700
Annual number of utility work orders	920	940	1,033	1,000
Annual tax certification letters	540	774	673	675
General obligation bond rating	Aa3	Aa3	Aa3	Aa3
# of auditor's compliance issues	2	1	0	0
% of time monthly financials closed within 15 days	58%	100%	100%	100%

% of staff adequately trained/cross trained	70%	90%	90%	100%
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### FINANCIAL LEARNING OPPORTUNITY FOR THE MONTH **Village info in red**

**Transportation Aids:** Each year the State of Wisconsin allocates general transportation aids (GTA) to all local governments using two funding statutory distributions: one for counties and the other for municipalities. Funding for GTA comes from State Transportation Fund revenues, primarily motor fuel taxes and vehicle registration fees. The sum of all payments to either counties or municipalities must equal the respective statutory distribution. Payment to each municipality is determined based on five calculation steps:

1. Calculation of Share of Costs (SOC) **\$142,086** and Rate per Mile (RPM) amounts **\$699,737;**  
**51.24 miles as of 1/1/21 and 51.97 miles as of 1/1/22**

	Over (Under) Budget				
	SEPTEMBER	YTD 2022	BUDGET 2022	VARIANCE	% OF BUDGET
<b>GENERAL FUND</b>					
Taxes	4,334.16	1,093,307.51	1,116,418.00	(23,110.49)	97.93%
Total Licenses and Permits	16,528.80	112,018.35	131,005.00	(18,986.65)	85.51%
Intergovernmental Aid	-	999,240.11	2,474,678.00	(1,475,437.89)	40.38%
Public Charges for Service	8,217.46	121,887.17	130,892.00	(9,004.83)	93.12%
Fines and Forfeitures	5,801.62	68,626.28	95,000.00	(26,373.72)	72.24%
Total Interest	(8,974.69)	(20,706.80)	88,052.00	(108,758.80)	-23.52%
Miscellaneous Revenue	6,135.00	115,182.39	136,754.00	(21,571.61)	84.23%
Other Financing Sources	18,000.01	168,226.04	219,000.00	(50,773.96)	76.82%
<b>Total General Fund Revenue</b>	<b>50,042.36</b>	<b>2,657,781.05</b>	<b>4,391,799.00</b>	<b>(1,734,017.95)</b>	<b>60.52%</b>
Village Board	(575.68)	56,983.20	99,646.00	(42,662.80)	57.19%
Administration	8,337.60	73,105.72	123,932.00	(50,826.28)	58.99%
Engineering & GIS	2,304.07	26,342.37	95,410.00	(69,067.63)	27.61%
Finance	27,304.47	177,829.63	289,214.00	(111,384.37)	61.49%
Clerk	19,699.56	155,043.98	212,487.00	(57,443.02)	72.97%
Community Development - Assessing	6,271.13	52,562.14	81,973.00	(29,410.86)	64.12%
Village Hall	11,023.61	72,391.08	131,735.00	(59,343.92)	54.95%
Municipal Court	6,418.42	48,271.52	66,301.00	(18,029.48)	72.81%
Unallocated	7,618.12	39,215.72	208,425.00	(169,209.28)	18.82%
Insurance	30,063.96	198,315.64	226,869.00	(28,553.36)	87.41%
Village Promotion and Goodwill	7,233.49	30,388.27	33,546.00	(3,157.73)	90.59%
Inspections	12,380.35	99,049.19	151,080.00	(52,030.81)	65.56%
Fire Operations	23,559.45	247,346.83	368,767.00	(121,420.17)	67.07%
Fire Allocated	35,033.93	279,391.13	364,961.00	(85,569.87)	76.55%
Crossing Guards	7,068.95	46,669.36	84,716.00	(38,046.64)	55.09%
Public Works Administration	1,718.50	11,807.66	34,393.00	(22,585.34)	34.33%
Street Repair and Maintenance	60,950.73	413,661.02	744,384.00	(330,722.98)	55.57%
Public Works Support Services	1,844.71	29,629.96	75,790.00	(46,160.04)	39.09%
Public Works Vehicle Maintenance	21,420.21	102,778.37	144,502.00	(41,723.63)	71.13%
Snow and Ice Control	2,867.01	84,798.60	205,037.00	(120,238.40)	41.36%
Weed Control	1,394.73	5,946.94	19,848.00	(13,901.06)	29.96%
Recycling	3,357.81	28,635.40	47,922.00	(19,286.60)	59.75%
Park	50,851.50	356,590.22	499,810.00	(143,219.78)	71.35%
Recreation	15,485.37	154,664.84	210,131.00	(55,466.16)	73.60%
Forestry	17,854.18	124,681.02	172,342.00	(47,660.98)	72.35%
Youth Football	3,473.15	36,857.51	50,197.00	(13,339.49)	73.43%
Community Band	564.06	5,491.59	9,951.00	(4,459.41)	55.19%
Economic Development	5,607.83	88,038.63	124,633.00	(36,594.37)	70.64%
Transfers	538,000.00	638,000.00	638,000.00	-	100.00%
<b>Total General Fund Expenses</b>	<b>929,131.22</b>	<b>3,684,487.54</b>	<b>5,516,002.00</b>	<b>(1,831,514.46)</b>	<b>66.80%</b>
<b>GENERAL FUND NET REVENUES (EXPENSES)</b>	<b>(879,088.86)</b>	<b>(1,026,706.49)</b>	<b>(1,124,203.00)</b>		
<b>SANITATION</b>					
Sanitation Revenues	49,646.40	447,053.97	576,440.00	(129,386.03)	77.55%
Sanitation Expenses	55,527.40	406,502.27	515,885.00	(109,382.73)	78.80%
<b>SANITATION NET REVENUES (EXPENSES)</b>	<b>(5,881.00)</b>	<b>40,551.70</b>	<b>60,555.00</b>		
<b>FIRE EQUIPMENT DONATION</b>					
Fire Equipment Donation Revenues	842.30	98,449.19	91,150.00	7,299.19	108.01%
Flag Pole Memorial Expenses	-	1,951.00	2,100.00	(149.00)	92.90%
<b>FIRE EQUIPMENT DONATION NET REVENUES (EXPENSES)</b>	<b>842.30</b>	<b>96,498.19</b>	<b>89,050.00</b>		
<b>AQUATICS</b>					
Aquatics Revenue	103.82	189,590.72	186,966.00	2,624.72	101.40%
Aquatics Expenses	15,804.95	179,379.34	217,466.00	(38,086.66)	82.49%
<b>AQUATICS NET REVENUES (EXPENSES)</b>	<b>(15,701.13)</b>	<b>10,211.38</b>	<b>(30,500.00)</b>		

	SEPTEMBER	YTD 2022	BUDGET 2022	Over (Under) Budget VARIANCE	% OF BUDGET
<b>LIBRARY/CIVIC CENTER</b>					
Library/Civic Center Revenues	1,771.02	617,227.58	606,879.00	10,348.58	101.71%
Library/Civic Center	68,519.17	463,122.99	621,879.00	(158,756.01)	74.47%
<b>LIBRARY/CIVIC CENTER NET REVENUES (EXPENSES)</b>	<b>(66,748.15)</b>	<b>154,104.59</b>	<b>(15,000.00)</b>		
<b>CONSOLIDATED POLICE SERVICES</b>					
Consolidated Police Services Revenue	4,426.37	3,490,765.77	3,959,733.00	(468,967.23)	88.16%
Police Services Consolidated	426,091.77	2,889,065.53	4,001,803.00	(1,112,737.47)	72.19%
<b>CONSOLIDATED POLICE SERVICES NET REVENUES (EXPENSES)</b>	<b>(421,665.40)</b>	<b>601,700.24</b>	<b>(42,070.00)</b>		
<b>VAN LIESHOUT RECREATION CENTER</b>					
Van Lieshout Rec Center Revenues	2,085.60	24,089.56	14,500.00	9,589.56	166.13%
Van Lieshout Rec Center Expenses	1,653.55	30,283.73	33,321.00	(3,037.27)	90.88%
<b>VAN LIESHOUT NET REVENUES (EXPENSES)</b>	<b>432.05</b>	<b>(6,194.17)</b>	<b>(18,821.00)</b>		
<b>PROMOTIONAL FUND</b>					
Promotional Fund Revenues	568.09	33,900.08	52,400.00	(18,499.92)	64.69%
Promotional Fund Expenses	7,955.00	20,225.74	40,996.00	(20,770.26)	49.34%
<b>PROMOTIONAL NET REVENUES (EXPENSES)</b>	<b>(7,386.91)</b>	<b>13,674.34</b>	<b>11,404.00</b>		
<b>AMERICAN RESCUE FUND</b>					
American Rescue Fund Revenues	(621,349.82)	14,164.61	636,280.00	(628,250.61)	2.23%
American Rescue Fund Expenses	715.00	9,612.50	634,780.00	(625,167.50)	1.51%
<b>AMERICAN RESCUE PROMOTIONAL NET REVENUES (EXPENSES)</b>	<b>(622,064.82)</b>	<b>4,552.11</b>	<b>1,500.00</b>		
<b>TRANSPORTATION SPECIAL REVENUE FUND</b>					
Transportation Special Revenue Fund Revenues	22.28	63.83	-	63.83	#DIV/0!
Transportation Special Revenue Fund Expenses	-	1,580.00	16,010.00	(14,430.00)	9.87%
<b>TRANSPORTATION SR FUND NET REVENUES (EXPENSES)</b>	<b>22.28</b>	<b>(1,516.17)</b>	<b>(16,010.00)</b>		
<b>SMALL BUSINESS MICRO LOAN FUND</b>					
Small Business Micro Loan Fund Revenues	22.28	585.05	600.00	(14.95)	97.51%
Small Business Micro Loan Fund Expenses	-	-	500.00	(500.00)	0.00%
<b>SMALL MICRO LOAN FUND NET REVENUES (EXPENSES)</b>	<b>22.28</b>	<b>585.05</b>	<b>100.00</b>		
<b>FAÇADE RENOVATION GRANT FUND</b>					
Façade Renovation Grant Fund Revenues	334.25	100,772.59	100,250.00	522.59	100.52%
Façade Renovation Grant Fund Expenses	-	1,498.50	500.00	998.50	299.70%
<b>COMMUNITY DEVELOPMENT GRANT NET REVENUES (EXPENSES)</b>	<b>334.25</b>	<b>99,274.09</b>	<b>99,750.00</b>		
<b>NELSON CROSSING MAINTENANCE</b>					
Nelson Crossing Maintenance Revenues	4.46	3,465.06	3,453.00	12.06	100.35%
Nelson Crossing Maintenance Expenses	-	-	3,432.00	(3,432.00)	0.00%
<b>NELSON CROSSING MAINTENANCE NET REVENUES (EXPENSES)</b>	<b>4.46</b>	<b>3,465.06</b>	<b>21.00</b>		
<b>SPECIAL ASSESSMENTS</b>					
Special Assessment Revenue	(7,953.97)	(10,228.27)	187,200.00	(197,428.27)	-5.46%
Special Assessment Expense	163.32	641,518.56	642,300.00	(781.44)	99.88%
<b>SPECIAL ASSESSMENTS NET REVENUES (EXPENSES)</b>	<b>(8,117.29)</b>	<b>(651,746.83)</b>	<b>(455,100.00)</b>		

	SEPTEMBER	YTD 2022	BUDGET 2022	Over (Under) Budget VARIANCE	% OF BUDGET
<b>EQUIPMENT REVOLVING FUND</b>					
Equipment Revolving Revenue	3,551.46	192,959.35	185,200.00	7,759.35	104.19%
Equipment Revolving Expenses	-	73,895.40	385,000.00	(311,104.60)	19.19%
<b>EQUIPMENT NET REVENUES (EXPENSES)</b>	<b>3,551.46</b>	<b>119,063.95</b>	<b>(199,800.00)</b>		
<b>FACILITY AND TECHNOLOGY FUND</b>					
Facility and Technology Fund Revenues	127.01	75,372.76	75,200.00	172.76	100.23%
Facility and Technology Fund Expenditures	4,526.34	62,664.56	90,000.00	(27,335.44)	69.63%
<b>FACILITY AND TECHNOLOGY NET REVENUES (EXPENSES)</b>	<b>(4,399.33)</b>	<b>12,708.20</b>	<b>(14,800.00)</b>		
<b>TAX INCREMENT DISTRICT 4</b>					
Tax Increment District 4 Revenues	1,332.53	1,325,344.13	1,918,650.00	(593,305.87)	69.08%
Tax Increment District 4 Expenses	504,711.41	1,752,706.12	2,608,832.00	(856,125.88)	67.18%
<b>TAX INCREMENTAL DISTRICT 4 NET REVENUES (EXPENSES)</b>	<b>(503,378.88)</b>	<b>(427,361.99)</b>	<b>(690,182.00)</b>		
<b>TAX INCREMENT DISTRICT 5</b>					
Tax Increment District 5 Revenues	229.52	427,218.23	476,897.00	(49,678.77)	89.58%
Tax Increment District 5 Expenses	2,951.59	301,116.03	314,910.00	(13,793.97)	95.62%
<b>TAX INCREMENTAL DISTRICT 5 NET REVENUES OVER EXPENSES</b>	<b>(2,722.07)</b>	<b>126,102.20</b>	<b>161,987.00</b>		
<b>TAX INCREMENT DISTRICT 6</b>					
Tax Increment District 6 Revenues	31,638.28	1,162,894.11	1,138,153.00	24,741.11	102.17%
Tax Increment District 6 Expenses	21,061.28	1,026,614.92	1,465,337.00	(438,722.08)	70.06%
<b>TAX INCREMENTAL DISTRICT 6 NET REVENUES (EXPENSES)</b>	<b>10,577.00</b>	<b>136,279.19</b>	<b>(327,184.00)</b>		
<b>TAX INCREMENT DISTRICT 7</b>					
Tax Increment District 7 Revenues	815.56	664,876.41	737,000.00	(72,123.59)	90.21%
Tax Increment District 7 Expenses	3,672.70	267,227.28	410,440.00	(143,212.72)	65.11%
<b>TAX INCREMENTAL DISTRICT 7 NET REVENUES (EXPENSES)</b>	<b>(2,857.14)</b>	<b>397,649.13</b>	<b>326,560.00</b>		
<b>TAX INCREMENT DISTRICT 8</b>					
Tax Increment District 8 Revenues	1,466.23	4,329.58	113,787.00	(109,457.42)	3.80%
Tax Increment District 8 Expenses	5,805.15	214,611.07	1,741,218.00	(1,526,606.93)	12.33%
<b>TAX INCREMENTAL DISTRICT 8 NET REVENUES (EXPENSES)</b>	<b>(4,338.92)</b>	<b>(210,281.49)</b>	<b>(1,627,431.00)</b>		
<b>PARK IMPROVEMENT</b>					
Park Improvement Revenue	538,000.00	557,629.13	551,614.00	6,015.13	101.09%
Park Improvement Expenses	7,171.04	40,670.96	561,033.00	(520,362.04)	7.25%
<b>PARK IMPROVEMENTS NET REVENUES (EXPENSES)</b>	<b>530,828.96</b>	<b>516,958.17</b>	<b>(9,419.00)</b>		
<b>CAPITAL PROJECTS</b>					
Capital Projects Revenue	(530.34)	232,592.65	235,210.00	(2,617.35)	98.89%
Construction Projects	10,634.07	240,430.66	657,794.00	(417,363.34)	36.55%
Administration Capital Projects	29,996.93	201,804.58	202,835.00	(1,030.42)	99.49%
<b>TOTAL CONSTRUCTION EXPENSES</b>	<b>40,631.00</b>	<b>442,235.24</b>	<b>860,629.00</b>	<b>(418,393.76)</b>	<b>51.39%</b>
<b>CAPITAL PROJECTS NET REVENUES (EXPENSES)</b>	<b>(41,161.34)</b>	<b>(209,642.59)</b>	<b>(625,419.00)</b>		

	SEPTEMBER	YTD 2022	BUDGET 2022	Over (Under) Budget VARIANCE	% OF BUDGET
<b>SEWER</b>					
<b>Sewer Revenues</b>	<b>311,566.80</b>	<b>2,383,074.80</b>	<b>2,934,909.00</b>	<b>(551,834.20)</b>	<b>81.20%</b>
Sewer Capital	2,010.59	25,700.84	240,753.00	(215,052.16)	10.68%
Sewer Financing	20,909.65	189,030.28	250,784.00	(61,753.72)	75.38%
Sewer Treatment	210,626.45	1,829,729.32	2,381,600.00	(551,870.68)	76.83%
Sewer Collection	20,244.08	207,417.63	257,412.00	(49,994.37)	80.58%
Sewer Customer A/R	20,437.02	113,200.35	144,707.00	(31,506.65)	78.23%
Sewer Admin and General	26,560.45	152,574.73	184,507.00	(31,932.27)	82.69%
<b>TOTAL SEWER EXPENSES</b>	<b>300,788.24</b>	<b>2,517,653.15</b>	<b>3,459,763.00</b>	<b>(942,109.85)</b>	<b>72.77%</b>
<b>SEWER NET REVENUES (EXPENSES)</b>	<b>10,778.56</b>	<b>(134,578.35)</b>	<b>(524,854.00)</b>		
<b>WATER UTILITY</b>					
<b>Water Utility Revenues</b>	<b>224,672.36</b>	<b>1,751,583.93</b>	<b>2,324,576.00</b>	<b>(572,992.07)</b>	<b>75.35%</b>
Water Capital Projects	2,209.82	16,948.66	212,814.00	(195,865.34)	7.96%
Water Financing	59,832.69	564,102.28	753,841.00	(189,738.72)	74.83%
Water Source	374.32	9,522.14	16,500.00	(6,977.86)	57.71%
Pumping	23,289.11	160,620.75	271,987.00	(111,366.25)	59.05%
Water Treatment	25,455.63	289,909.73	475,030.00	(185,120.27)	61.03%
Water Distribution	38,644.01	534,604.05	655,726.00	(121,121.95)	81.53%
Customer A/R	13,393.92	50,684.40	61,307.00	(10,622.60)	82.67%
Admin and General	10,626.74	111,226.42	204,858.00	(93,631.58)	54.29%
<b>TOTAL WATER EXPENSES</b>	<b>173,826.24</b>	<b>1,737,618.43</b>	<b>2,652,063.00</b>	<b>(914,444.57)</b>	<b>65.52%</b>
<b>WATER NET REVENUES (EXPENSES)</b>	<b>50,846.12</b>	<b>13,965.50</b>	<b>(327,487.00)</b>		
<b>STORMWATER UTILITY</b>					
<b>Stormwater Revenue</b>	<b>82,744.58</b>	<b>806,321.54</b>	<b>1,242,220.00</b>	<b>(435,898.46)</b>	<b>64.91%</b>
Stormwater Capital Projects	2,805.15	479,828.43	637,083.00	(157,254.57)	75.32%
Storm Financing	28,256.68	387,322.62	537,964.00	(150,641.38)	72.00%
Storm Pond Maintenance	3,878.08	34,784.97	146,281.00	(111,496.03)	23.78%
Storm Collection	21,949.38	159,345.53	456,498.00	(297,152.47)	34.91%
Storm Customer A/R	12,949.69	49,996.64	56,685.00	(6,688.36)	88.20%
Storm Admin and General	22,537.14	185,052.27	230,924.00	(45,871.73)	80.14%
<b>TOTAL STORM EXPENSES</b>	<b>92,376.12</b>	<b>1,296,330.46</b>	<b>2,065,435.00</b>	<b>(769,104.54)</b>	<b>62.76%</b>
<b>STORMWATER NET REVENUES (EXPENSES)</b>	<b>(9,631.54)</b>	<b>(490,008.92)</b>	<b>(823,215.00)</b>		

Final tax settlement occurred in August. Refund issued to Nestle per WI Dept of Revenue Ruling and Form PC 201 Request for chargeback to local taxing entities filed by deadline with the State to recoup from other jurisdictions.

**Reminder:** State Shared Intergovernmental Revenue disbursement occurs 15% in July and 85% in November. This is the largest of our State aids (\$1,520,238).

Continue to see interest and investment income impacted as result of market changes due to COVID-19. The unrealized losses that exist now will **not** be recognized if the assets are held until maturity. The Village invests in varying maturities to match cash flow needs. An unrealized loss exists when a longer term asset the Village owns price has declined in the market place due to varying interest rates. Each month end, Generally Accepted Accounting Principles require that we record an unrealized loss (or gain) to recognize market impacts. At the end of September, the unrealized loss totals \$107,084 across all funds compared to \$82,342 month prior.

Property, Auto and Workers Compensation premiums are now paid for the entire year (twelve months of expense included in September financials).

The \$25,000 contribution to the turf project has been paid from Youth Football program for 2022.

Landfill revenue for Sewer Utility is billed on a quarterly billing. The first and second quarter have been invoiced only to date. Strength billings for September not issued as need lab results for monthly customers (Agropur, Nestle, Bel Brands, GLK).

Some construction expense accounts have a credit balance due to accruing retainage and work completed but not billed on public construction contracts for 2021 audit (these transactions get reversed in 2022 creating a negative expense amount so that when actual bill comes in and is paid, the expense that hits 2022 is for work that completed in 2022 only. Final close out of contracts often takes great deal of time as settling on final quantities.

Capital assets are shown as expense in utilities for monitoring until capitalized as part of year end audit preparation.

# Little Chute Fire Department

**LCFD Incident Report**  
**September 2022**  
**Number of responses: 12**  
**Last years: 12**  
**YTD: 132**

<b>09/02/2022</b>	<b>15:00 Mutual aid (Vanden Broek FD), vehicle fire I-41 South bound near French Road Engine 3621, Engine 3622, Car 3632 #22LC00120</b>
<b>09/10/2022</b>	<b>17:25 Transformer fire @ Nestle's 401 W. North Avenue, (near main entrance), stand by for Kaukauna Utilities Engine 3621, Truck 3641 #22LC00121</b>
<b>09/10/2022</b>	<b>18:52 Elevator rescue @ Nestle's 401 W. North Avenue, west side of facilities, issue caused by previous power outage Engine 3621, Squad 3671, Car 3632 #22LC00122</b>
<b>09/14/2022</b>	<b>14:00 Natural gas leak @ 1419 Holland Road, gas line struck by utility work Engine 3621, Truck 3641, Squad 3671, Car 3632 #22LC00123</b>
<b>09/14/2022</b>	<b>22:23 Odor of natural gas @ 1610 Holland Road, investigated found no issues Engine 3621, Truck 3641, Car 3632 #22LC00124</b>
<b>09/16/2022</b>	<b>06:53 Commercial fire alarm @ Little Chute Health Services (formerly Atrium), investigated found no issues Engine 3621, Truck 3641, Car 3632 #22LC00125</b>
<b>09/21/2022</b>	<b>01:24 Smoke detectors sounding @ 200 Grant Street, investigated found a faulty detector Engine 3621, Truck 3641, Car 3632 #22LC00126</b>

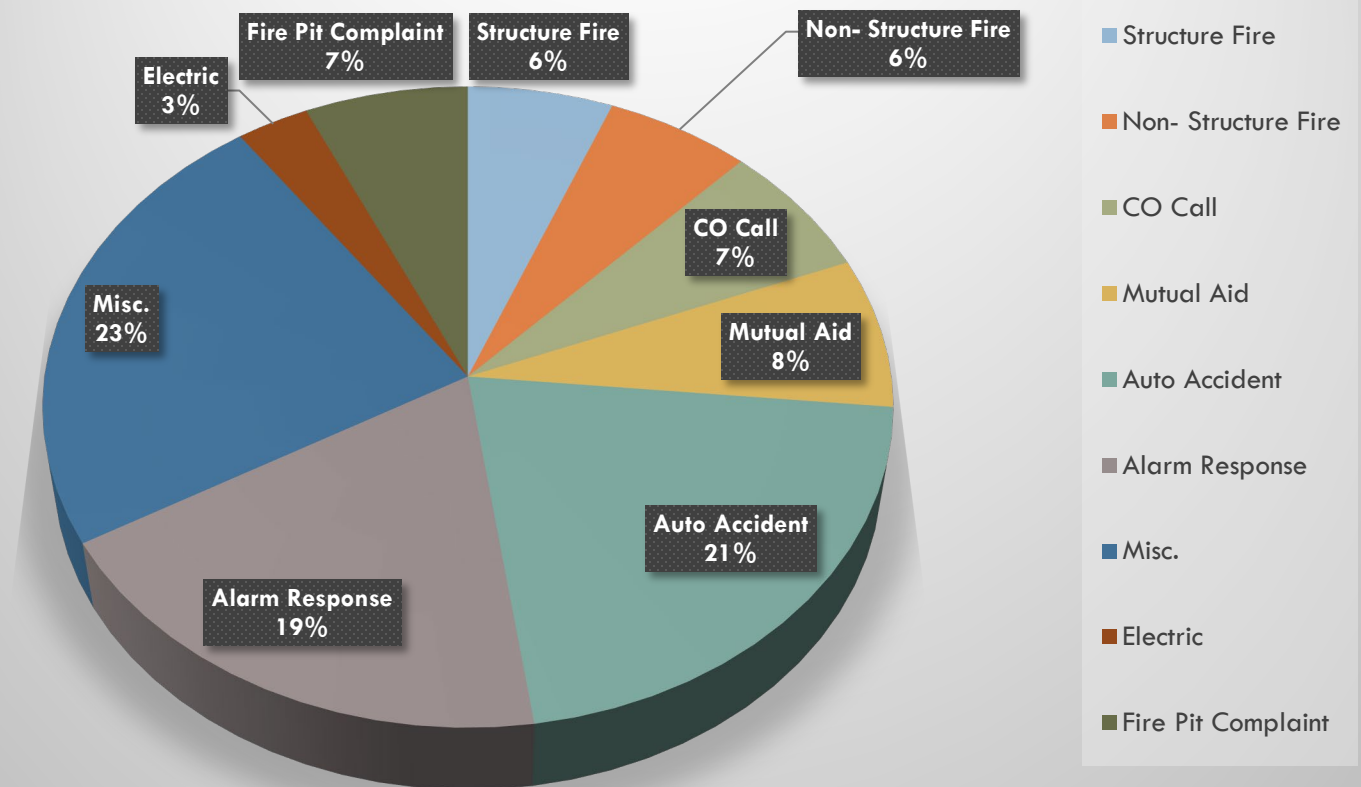


<b>09/22/2022</b>	<b>10:48 Commercial fire alarm @Elm Drive Apt. 830 E. Elm Drive, investigated maintenance working on drywall caused dust in detectors Engine 3621, Car 3632 #22LC00127</b>
<b>09/27/2022</b>	<b>15:38 Natural gas leak @ 2230 Golden Gate Drive, unit 170, investigated found a minor leak in a gas line inside unit Engine 3621, Truck 3671, Car 3632 #22LC00129</b>
<b>09/29/2022</b>	<b>19:48 Gas leak @ W. Main Street &amp; Madison Street, investigated found no issues Engine 3621, Truck 3671, Car 3632 #22LC00130</b>
<b>09/30/2022</b>	<b>03:54 Lift assist requested by Gold Cross @ Little Chute Health Center 1201 Garfield Ave. Engine 3621, Car 3632 #22LC00131</b>
<b>09/30/2022</b>	<b>21:54 Residential alarm sounding @ 1514 E. Wisconsin Ave. Engine 3621, Truck 3641, Car 3632 #22LC00132</b>

# Little Chute Fire Department - 2022 Calls for Service

	2022 Summary																
	Structure Fire	Non-Structure Fire	CO Call	Mutual Aid	Auto Accident	Alarm Response	Misc.	Electric	Fire Pit Complaint	2022 Total Responses	2021 Total Responses	2020 Total Responses	2019 Total Responses	2018 Total Responses	2017 Total Responses	2016 Total Responses	2015 Total Responses
2022 SUMMARY	8	8	9	10	28	25	31	4	9	132	181	152	202	165	172	155	132
January 2022 Calls	1	2	2	0	2	2	4	0	0	13							
February 2022 Calls	1	1	2	0	2	4	3	0	0	13							
March 2022 Calls	0	1	0	1	4	1	4	0	0	11							
April 2022 Calls	2	2	0	2	2	3	3	0	2	16							
May 2022 Calls	0	0	3	2	5	1	2	2	3	18							
June 2022 Calls	2	1	1	1	4	2	4	2	2	19							
July 2022 Calls	2	0	1	2	2	2	3	0	1	13							
August 2022 Calls	0	1	0	1	7	6	1	0	1	17							
September 2022 Calls	0	0	0	1	0	4	7	0	0	12							
October 2022 Calls																	
November 2022 Calls																	
December 2022 Calls																	

## Call by Type - 2022 Calls for Service





# FOX VALLEY METRO POLICE DEPARTMENT

## PERSONNEL

Kelin Charles was hired and started training with us on September 26th. With his employment, all the patrol officer vacancies are filled. He is undergoing a 12-week field training process before he is allowed to conduct solo patrol.

We have a conditional offer of employment made to a person to fill the vacant, part-time police clerk position. We anticipate their start date to be October 25<sup>th</sup>.

## PATROL

Recently, some of our officers sustained minor injuries while attempting to take uncooperative persons into custody. In one instance, an officer was bit in the arm by the suspect. In another, an officer sustained minor abrasions while trying to take a resistive person into custody after a brief foot chase.

In one incident, our department requested the assistance of a neighboring agency to bring a specialized piece of restraint equipment to the scene. The suspect was restrained using the WRAP Restraint device. Once applied, the suspect was safely and securely transported from the scene to the jail.

We have purchased this device using grant monies. Officers are starting to train on its use. The cost is around \$1,500.00. Below is a link and QR code for the WRAP website.



## EVENTS

Our department participated in the annual *Police Lights of Christmas* program. On September 21<sup>st</sup> we had officers helping with service at the Little Chute Culver's. A portion of the day's proceeds and any customer donations will go towards the program.

At our Culver's store alone, a total of \$2,600 was raised.



On Friday, October 7<sup>th</sup>, Keller Inc. hosted a law enforcement appreciation event at their corporate headquarters in Kaukauna. We, along with several other area law enforcement agencies, were invited to attend. Keller also gave each department a monetary donation. We received \$2,500.00.



ACTIVITY/ PERFORMANCE METRICS

Below is a table showing a *three-month comparison* of calls for service and incidents in Little Chute.



## FOX VALLEY METRO POLICE DEPARTMENT

### Month-to-Date CAD Call Detail

#### Month-To-Date CAD Received Calls

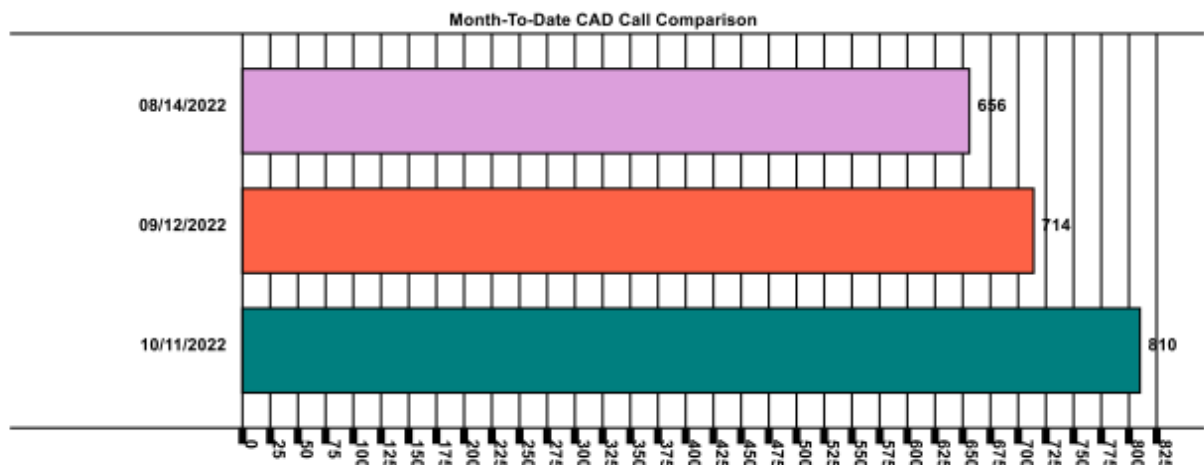
Call Nature	09/13/2022 to 10/11/2022:	08/15/2022 to 09/12/2022:	1 mo % change:	07/17/2022 to 08/14/2022:	2 mo % change:
911 Misdial	46	48	-4.2%	76	-39.5%
Abandoned Vehicle	3	4	-25.0%	3	0.0%
Abdominal A-Adam Response	1	0	N/A	0	N/A
Abdominal C-Charlie Response	0	1	-100.0%	1	-100.0%
Abdominal D-David Response	0	1	-100.0%	0	N/A
Accident in a Parking Lot	5	4	25.0%	4	25.0%
Accident with Injury	0	0	N/A	4	-100.0%
Accident with Scene Safety	0	0	N/A	2	-100.0%
Alcohol Violations	0	0	N/A	1	-100.0%
Allergies A-Adam Response	0	0	N/A	1	-100.0%
Allergies C-Charles Response	1	1	0.0%	1	0.0%
Allergies D-David Response	0	1	-100.0%	0	N/A
Animal Bite	3	1	200.0%	3	0.0%
Animal Call	23	14	64.3%	19	21.1%
Assist Citizen or Agency	34	39	-12.8%	40	-15.0%
Battery	0	0	N/A	1	-100.0%
Bicycle Stop	0	1	-100.0%	0	N/A
Bleeding B-Boy Response	2	0	N/A	1	100.0%
Breathing Problem D-David	6	6	0.0%	4	50.0%
Breathing Problem E-Edward	1	0	N/A	0	N/A
Burglary	2	1	100.0%	0	N/A
Business Check	0	1	-100.0%	0	N/A
Carbon Monoxide Alarm	2	0	N/A	0	N/A
Chest Complaint C-Charles	1	0	N/A	2	-50.0%
Chest Complaint D-David	2	0	N/A	2	0.0%
Civil Matter Assist	1	0	N/A	1	0.0%
Civil Process	11	10	10.0%	6	83.3%
Crime Prevention	53	55	-3.6%	21	152.4%
Damage to Property	8	3	166.7%	7	14.3%
Diabetic Issue C-Charles	0	2	-100.0%	2	-100.0%
Diabetic Issue D-David	0	1	-100.0%	0	N/A

Disturbance	15	8	87.5%	10	50.0%
Disturbance with a Weapon	0	0	N/A	1	-100.0%
Domestic Disturbance	3	5	-40.0%	1	200.0%
Drug Complaint	2	1	100.0%	1	100.0%
Fainting C-Charles	3	1	200.0%	1	200.0%
Falls A-Adam Response	0	1	-100.0%	0	N/A
Falls B-Boy Response	3	1	200.0%	2	50.0%
Falls D-David Response	3	0	N/A	1	200.0%
Fire Alarm Commercial	3	3	0.0%	5	-40.0%
Fire Alarm Residential	1	0	N/A	0	N/A
Fire Stuck Elevator Rescue	0	1	-100.0%	0	N/A
Fire Unauthorized Burning	0	1	-100.0%	0	N/A
Fire Vehicle Small	0	1	-100.0%	1	-100.0%
Fireworks Complaint	0	1	-100.0%	1	-100.0%
Follow Up	21	12	75.0%	18	16.7%
Fraud Complaint	5	2	150.0%	7	-28.6%
Graffiti Complaint	0	1	-100.0%	0	N/A
Harassment	7	5	40.0%	8	-12.5%
Hazard in Roadway	20	12	66.7%	20	0.0%
Heart Problem D-David	1	0	N/A	1	0.0%
Jail GPS Checks	14	22	-36.4%	5	180.0%
Juvenile Complaint	9	11	-18.2%	10	-10.0%
Law Alarms - Burglary Panic	7	4	75.0%	6	16.7%
Lost or Found Valuables	6	10	-40.0%	8	-25.0%
Medical Assistance No Injury	7	4	75.0%	2	250.0%
Medical Pre-Alert	10	2	400.0%	1	900.0%
Missing Person	1	3	-66.7%	1	0.0%
Motorist Assist	12	22	-45.5%	21	-42.9%
Natural Gas or Propane Leak	4	0	N/A	0	N/A
Noise Complaint	11	5	120.0%	3	266.7%
Ordinance Violation	14	16	-12.5%	18	-22.2%
Overdose C-Charles	0	0	N/A	1	-100.0%
PNB E-Edward Response	1	2	-50.0%	1	0.0%
Parking Enforcement	11	21	-47.6%	11	0.0%
Penetrating Trauma B-Boy	0	1	-100.0%	0	N/A
Pregnancy D-David	0	1	-100.0%	0	N/A
Reckless Driving Complaint	26	17	52.9%	24	8.3%
Residence Lockout	0	1	-100.0%	0	N/A
Restraining Order Tracking	0	1	-100.0%	0	N/A
Retail Theft	0	0	N/A	1	-100.0%
Runaway Juvenile	0	1	-100.0%	0	N/A



Village of Little Chute Monthly Report – September 2022

Scam	0	1	-100.0%	1	-100.0%
School Safety	21	9	133.3%	0	N/A
Seizure A-Adam Response	0	3	-100.0%	0	N/A
Seizure C-Charles Response	1	0	N/A	3	-66.7%
Seizure D-David Response	0	1	-100.0%	1	-100.0%
Sex Offense	2	2	0.0%	1	100.0%
Sick A-Adam	6	3	100.0%	1	500.0%
Sick B-Boy	1	0	N/A	0	N/A
Sick C-Charles	3	2	50.0%	2	50.0%
Sick D-David	0	1	-100.0%	1	-100.0%
Stroke C-Charles	1	2	-50.0%	2	-50.0%
Structure Fire Smoke or Flame	0	0	N/A	1	-100.0%
Suicide B-Boy	2	1	100.0%	1	100.0%
Suspicious Incident	16	7	128.6%	13	23.1%
Suspicious Person	7	3	133.3%	5	40.0%
Suspicious Vehicle	13	5	160.0%	6	116.7%
Testing Only	4	0	N/A	3	33.3%
Theft Complaint	13	20	-35.0%	5	160.0%
Traffic Enforcement	6	11	-45.5%	12	-50.0%
Traffic Stop	184	162	13.6%	137	34.3%
Transport Accident B-Boy	1	0	N/A	1	0.0%
Traumatic Injuries A-Adam	2	0	N/A	1	100.0%
Traumatic Injuries B-Boy	1	0	N/A	0	N/A
Trespassing	2	0	N/A	1	100.0%
Unconscious D-David	2	2	0.0%	3	-33.3%
Unknown Odor Outdoors	0	0	N/A	1	-100.0%
Unlocked or Standing Open Door	6	3	100.0%	2	200.0%
Vehicle Accident	11	13	-15.4%	14	-21.4%
Vehicle Lockout	10	10	0.0%	5	100.0%
Violation of Court Order	1	2	-50.0%	4	-75.0%
Wanted Person or Apprehension	4	1	300.0%	0	N/A
Weapon Violation	0	1	-100.0%	1	-100.0%
Welfare Check	64	54	18.5%	35	82.9%
Wire Down	1	1	0.0%	0	N/A





# **Little Chute Public Library**

Gerard H. Van Hoof Memorial

## VILLAGE BOARD MONTHLY REPORT

### Highlights

- Market on Main Event 2022 wrapped up and planning for next year
- Planning for Fox Cities Read
- Planning for Fox Cities Book Festival
- New storytime lineup has great participation and feedback
- Added new virtual informational videos for social media posts
- Developed more content for TikTok
- Participated in Senior Caregiver Outreach Initiative with community partners
- Expansion of outreach
  - Reaching out to schools
  - Placing upcycled library books with flyers in family waiting rooms in community
- Library continues to have increased usage and circulation from Appleton Public Library being at temporary location
- Katherine participating in OWLS strategic planning committee
- Katherine and Michelle participating in damaged item committee
- Little Chute Hosted Youth Service Meeting
- Katherine's community outreach: Windmill Board Member, Miller at Windmill; LC Historical Society, Secretary; Winnefox Library System, President; Youth Services Liaison for Library System, Governing Council for Little Chute School District, Fox Cities Book Festival Board Member, Fox Cities Reads Board Member

### Top Priorities

- Collection Development, ordering books for replacements and gaps in collection
- Building non-traditional checkout collection
- Participation and Planning for Fox Cities Book Festival



## Upcoming Events

- Book Clubs
- To-go Crafts
- Storytimes
  - Toddler
  - Pre-K
  - Evening Family
- Craft Circle
- Tech Tuesday's
- Comic Club
- Homeschool Art Series
- NERF War
- Abridged Book Club



# LC Programing Stats

Date	Time	Local Event Name	Target Audience (Children (0-11); Teen (12-18); Adult, Family	Format: In-person; Live, virtual; or Pre-recorded	Attendance for in person event	On- or off-site	Number of Viewers while live	Views of live event after end of live feed	Views of pre- recorded events	Self Directed/Passive Program
9/1/2022	ALL MONTH	Passive Program: Coloring Pages	Children	In person		On property				200
9/1/2022	ALL MONTH	Passive Program: Children's: Healthy Choices	Children	In person		On property				120
9/9/2022	7:00 PM	Nerf Wars *Note Change in Dates	Children	In person	75	On property				
9/10/2022	2:00 PM	Market on Main: Mini Golf	Children	In person	50	On property				
9/13/2022	6:00 PM	Pajama Storytime	Children	In person	0	On property				
9/19/2022	6:30 PM	Evening Book Club	Adults	In person	9	off property				
9/20/2022		Abridged Book Club (FB)	Adults	Pre-recorded		off property			115	
9/23/2022	7:00 PM	Nerf Wars	Children	In person	110	On property				
9/28/2022	7:00 PM	Millenial Book Club	Adults	In person	0	On property				
9/6/2022	1:00 PM	Homeschool Art	Children	In person	17	On property				
9/13/2022	1:00 PM	Homeschool Art	Children	In person	10	On property				
9/20/2022	1:00 PM	Homeschool Art	Children	In person	4	On property				
9/27/2022	1:00 PM	Homeschool Art	Children	In person	6	On property				
9/7/2022	10:00 AM	Craft Circle	Adults	In person	3	On property				
9/14/2022	10:00 AM	Craft Circle	Adults	In person	6	On property				
9/21/2022	10:00 AM	Craft Circle	Adults	In person	6	On property				
9/28/2022	10:00 AM	Craft Circle	Adults	In person	5	On property				
9/7/2022	9:30 AM	Mini Cloggers Storytime	Children	In person	55	On property				
9/7/2022	10:30 AM	Little Windmills Storytime	Children	In person	13	On property				
9/14/2022	9:30 AM	Mini Cloggers Storytime	Children	In person	40	On property				
9/14/2022	10:30 AM	Little Windmills Storytime	Children	In person	28	On property				
9/21/2022	9:30 AM	Mini Cloggers Storytime *Note Construction	Children	In person	28	On property				
9/21/2022	10:30 AM	Little Windmills Storytime *Note Construction	Children	In person	9	On property				
9/28/2022	9:30 AM	Mini Cloggers Storytime *Note Construction	Children	In person	35	On property				
9/28/2022	10:30 AM	Little Windmills Storytime *Note Construction	Children	In person	16	On property				
9/9/2022	4:00 PM	Comic Club	Children	In person	9	On property				
9/16/2022	4:00 PM	Comic Club	Children	In person	6	On property				
9/23/2022	4:00 PM	Comic Club	Children	In person	8	On property				
9/30/2022	4:00 PM	Comic Club	Children	In person	6	On property				
9/30/2022		FB Post Engagement	Adults							179
9/30/2022		Instagram Post Engagement	Teen							323
9/30/2022		Tik Tok Engagement	Teen							59
9/31/2022		Pages of Our Lives	Adults	Pre-recorded					202	
9/24/2022		Abridged Book Club	Adults	Pre-recorded					203	
9/22/2022		Lounging Artist Tips	Teen	Pre-recorded					167	
9/19/2022		Unboxing	Adults	Virtual Live				10	145	

## LC Programing Stats

Date	Time	Local Event Name	Target Audience (Children (0-11); Teen (12-18); Adult, Family)	Format: In-person; Live, virtual; or Pre-recorded	Attendance for in person event	On- or off-site	Number of Viewers while live	Views of live event after end of live feed	Views of pre- recorded events	Self Directed/Passive Program
9/15/2022		Caffinated Questions	Adults	Pre-recorded					231	
9/12/2022		Unboxing	Adults	Virtual Live				6	94	
9/6/2022		Storytime Promotional Video	Adults	Pre-recorded					314	

				<b>Library Use Statistics</b>							
	(APR 21)	<b>MAY</b>	(MAY 21)	<b>JUNE</b>	(JUN21)	<b>JULY</b>	(JUL21)	<b>AUG</b>	(AUG21)	<b>SEP</b>	(SEP21)
Physical Materials Circulation	3,209	9,768	2,072	11,966	10,290	10,280	9,016	10,258	7,744	8,558	7,893
Physical Renewals	1,213	3,838	1,120	3,086	1,335	3,024	2,109	2,719	2,053	2,481	1,859
Hoopla EBooks	97	148	104	146	109	141	112	159	160	137	136
Hoopla Audiobooks	163	227	194	255	171	279	224	288	229	281	226
Hoopla Binge Pass	NA	2	NA	2	NA	2	NA	2	NA	4	NA
Hoopla Movies	18	12	10	8	12	6	24	0	14	2	21
Hoopla Comics	6	28	7	10	8	15	13	12	9	15	3
Hoopla Music	7	1	7	6	13	6	11	12	8	10	5
Hoopla TV	0	4	0	32	2	26	0	11	13	20	8
Overdrive E Book	601	681	600	767	671	686	641	680	614	632	679
Overdrive Audiobook	430	619	476	600	523	637	533	547	517	540	607
Overdrive Magazines	27	68	26	51	15	27	35	46	18	58	64
ILL Loaned	1,555	1,568	714	1,822	1,466	1,960	2,015	2,058	1,937	2,097	1,810
ILL Borrowed	2,173	4,298	2,014	3,606	2,215	3,495	2,357	3,345	1,878	3,265	2,319
Public Internet Use	0	348	24	317	806	398	200	533	287	314	398
Wireless Logins	750	1,029	662	1,129	4,826	1,191	828	1,154	798	1,073	847
Door Count	780	5,262	450	6,204	3730*	5,840	5,009	6,400	3,866	6,535	3,945
Card Holders				4625	4725					4,805	4,943
Library Volunteer Hours		51		56		52		59			

# FORESTRY DEPARTMENT

## HIGHLIGHTS

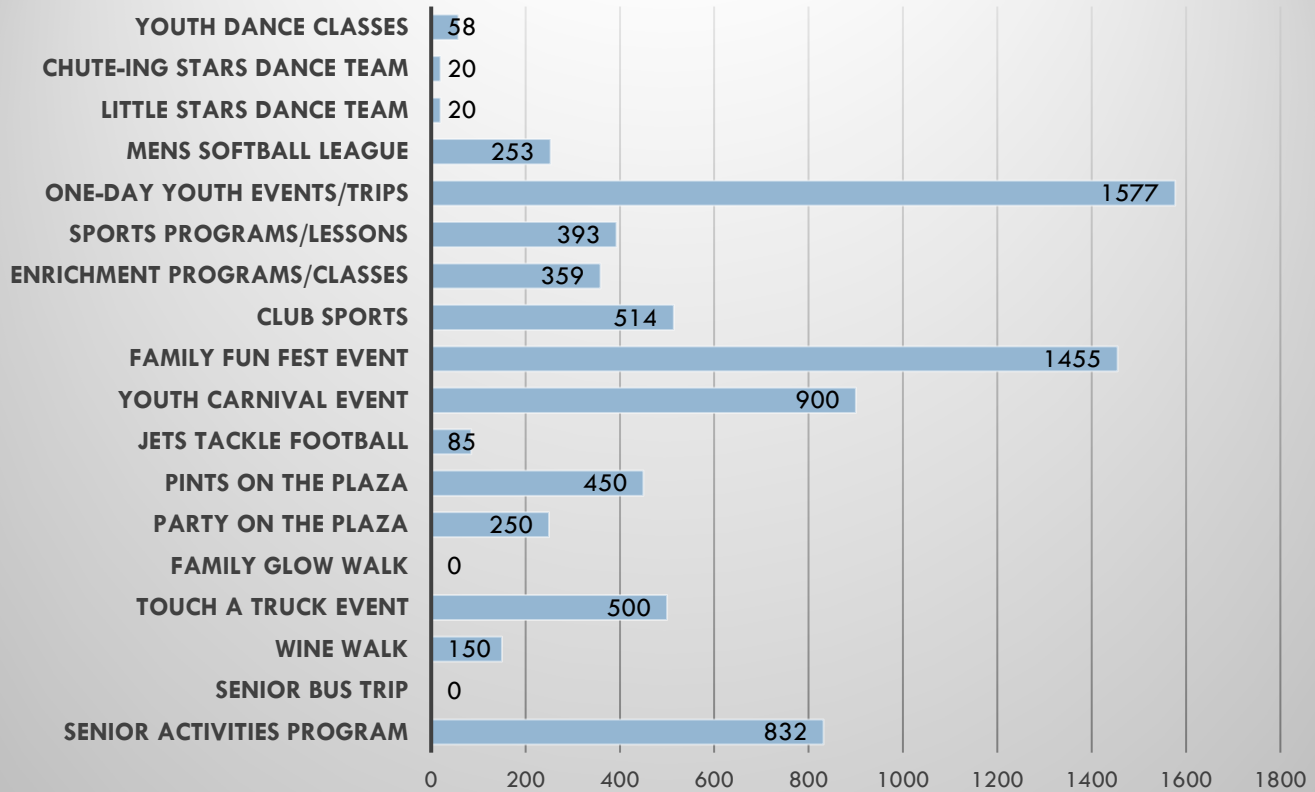
- In House Ash Tree removal.
- Painted Doyle Park bathroom doors.
- Prepare for Terrace/Park Tree Planting.
- Closed David and Rita Nelson Family Heritage Crossing project with Kaukauna.
- Drained the Doyle Pool and began the winterization process.
- Held downtown Market on Main event 9/10.
- Park staff field prep for youth soccer, youth flag football, and jets football.
- Final prep for fall sport programs (schedules, concussion forms, officials, equipment, player shirts); youth soccer began 9/8, archery classes began 9/9, flag football began 9/10, dance classes began 9/12, & little stars dance team practices began 9/25.
- Held annual Downtown Wine Walk event on 9/15 – total of 150 participants to event sites from 6-9pm.
- Planned for jets football season banquet (ticket order forms, facility setup & food)
- Planned for family glow walk in October (glow items, volunteers, setup/cleanup, equipment, etc.)
- Updated deer culling application paperwork, booked testing site, promoted packet through social media. Village board approved to host a one-week Deer Culling at Heesakker Park in 2022.
- Finalized 1<sup>st</sup> floor mailroom/finance remodel.
- Continued facilities repairs and maintenance.



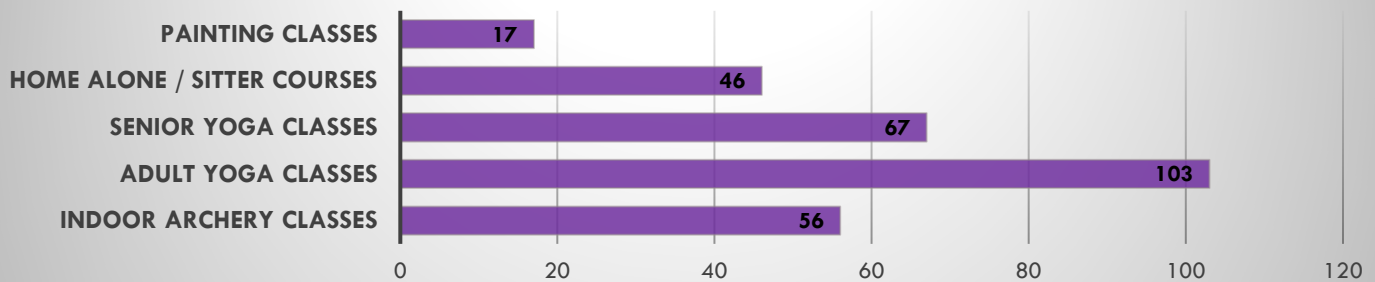
## TOP PRIORITIES FOR OCTOBER

- Hold bid opening for Ebben Trail Phase 2 project.
- Prep parks green space for aeration.
- Prep for irrigation and winterization of all facilities and fields.
- Continued weed control.
- Ash Tree Removal as available
- Terrace/Park Tree Planting.
- Work to close out Stump Removal contract.
- Continue to maintain Heesakker bike lanes for visibility.
- Continue to update GIS.
- Partner with LCASD Senior Service Day for Village planter winterization and Heesakker Park garbage clean-up/invasive tree species removal.
- Create Park Planning Committee Agenda
- Locate and install 50 terrace/park trees from Terrace Tree Application Program and Tree City USA.
- Review and submit changes for Terrance Tree Application Program to Park Planning Committee.
- Review and submit changes to Forestry Manual to Park Planning Committee.
- Final prep for family glow walk (verify ordered event items, volunteer stations, park staff to get items from sheds to park, rec staff to get items from basement to park, plan setup/check-in/cleanup).
- Handout awards to fall youth soccer and fall youth flag football participants.
- Final prep for jets football banquet and player awards handout 10/16.
- Hold equipment hand-in for jets football player gear 10/17.
- Hold deer culling shooting proficiency testing for hunters 10/14, receive hunter applications by 10/19, do lottery draw for hunters on 10/20.
- Continue Ebben Trail Phase 3 design and development.

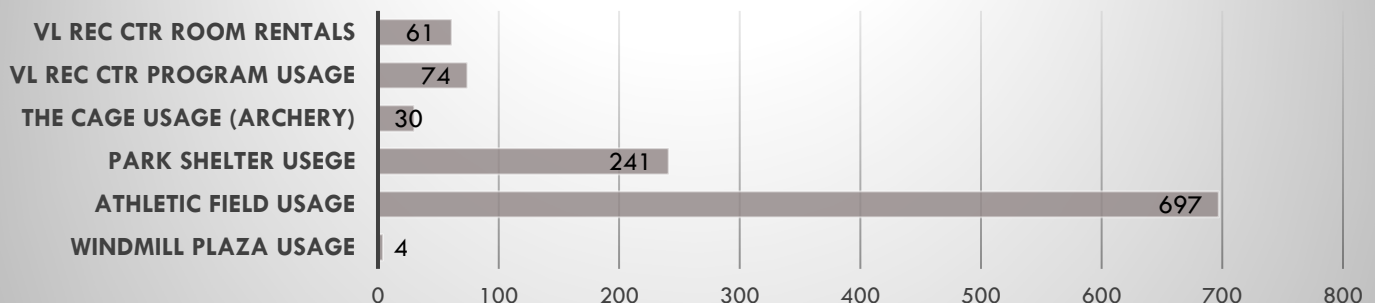
## 2022 Y-T-D PROGRAM PARTICIPATION



## 2022 Y-T-D VAN LIESHOUT REC CTR PROGRAMS

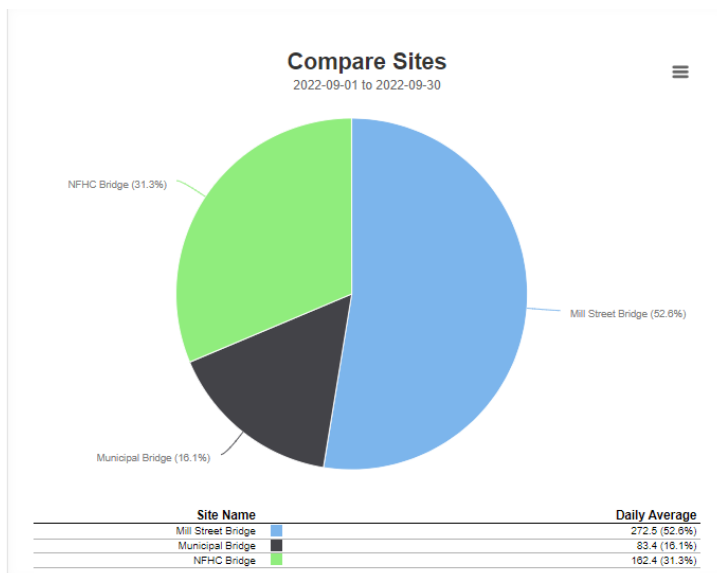


## 2022 Y-T-D SHELTER/FACILITY/FIELD USAGE



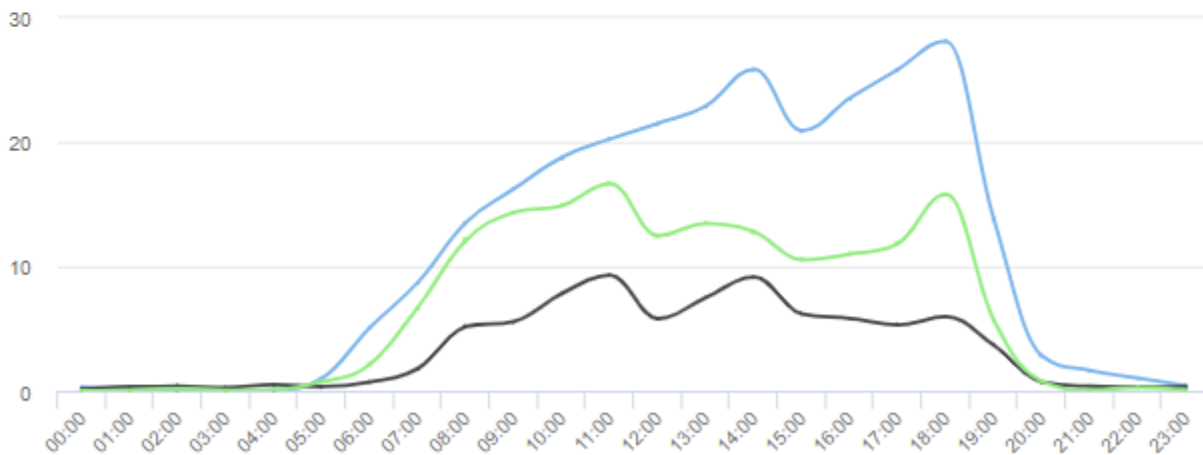
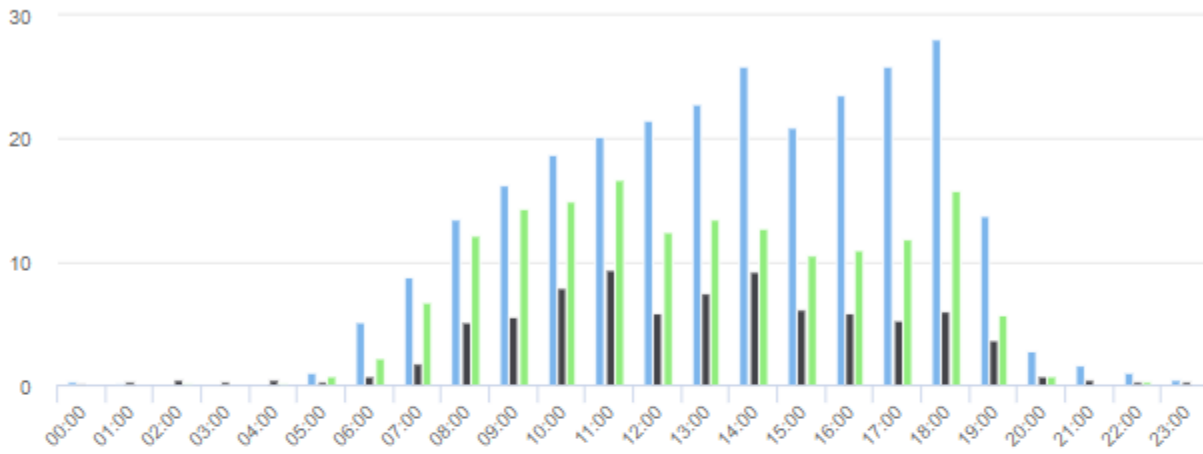


Day	Mill Street Bridge	Municipal Bridge	NFHC Bridge
2022-09-01	267	30	86
2022-09-02	166	25	97
2022-09-03	445	113	239
2022-09-04	481	146	274
2022-09-05	651	251	408
2022-09-06	262	76	114
2022-09-07	296	66	116
2022-09-08	250	41	141
2022-09-09	288	33	175
2022-09-10	165	47	120
2022-09-11	48	5	17
2022-09-12	52	12	13
2022-09-13	416	157	225
2022-09-14	330	120	193
2022-09-15	342	83	183
2022-09-16	244	59	183
2022-09-17	299	66	192
2022-09-18	333	108	254
2022-09-19	292	46	141
2022-09-20	189	65	160
2022-09-21	308	101	227
2022-09-22	308	79	166
2022-09-23	217	66	118
2022-09-24	242	48	137
2022-09-25	243	182	171
2022-09-26	131	60	80
2022-09-27	139	54	122
2022-09-28	264	141	182
2022-09-29	228	107	179
2022-09-30	278	115	158
	8174	2502	4871



# Hours of the day

2022-09-01 to 2022-09-30  
Hourly averages



Site Name		Average	Median	STDV	Min	Max
Mill Street Bridge		11.4	11.1	10.2	0.0	28.1
Municipal Bridge		3.5	2.7	3.2	0.1	9.3
NFHC Bridge		6.8	6.2	6.3	0.0	16.7



# Department of Public Works

## Monthly Report – September 2022

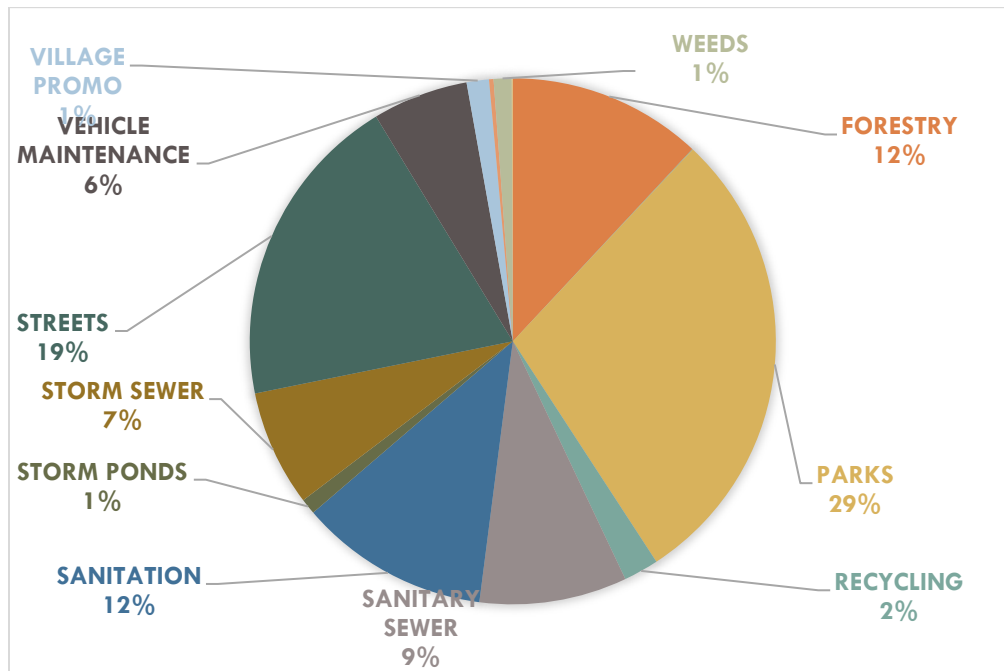
### Highlights

- Continued to permit and monitor TDS fiber service drops.
- Employees replaced batteries, maintained, and read laser meters in sanitary sewer system.
- Erosion control and storm water permits were monitored.
- Robert E Lee & Associates continued to work on the Geographical Information System (GIS) data conversion.
- As of the end of September, 959 residents renewed their yard waste card for the season.
- The crew jetted 19,892 feet of sanitary sewer main.
- Prepared fleet vehicles for leaf collection.
- Finalized the annual 2023 Operations and Maintenance Budget.
- 84 storm inlet inspections were completed for the season, 38 storm inlets were repaired.
- Public works employees poured three yards of concrete sidewalks.
- Public Works employees painted all downtown and Madison Street crosswalks.

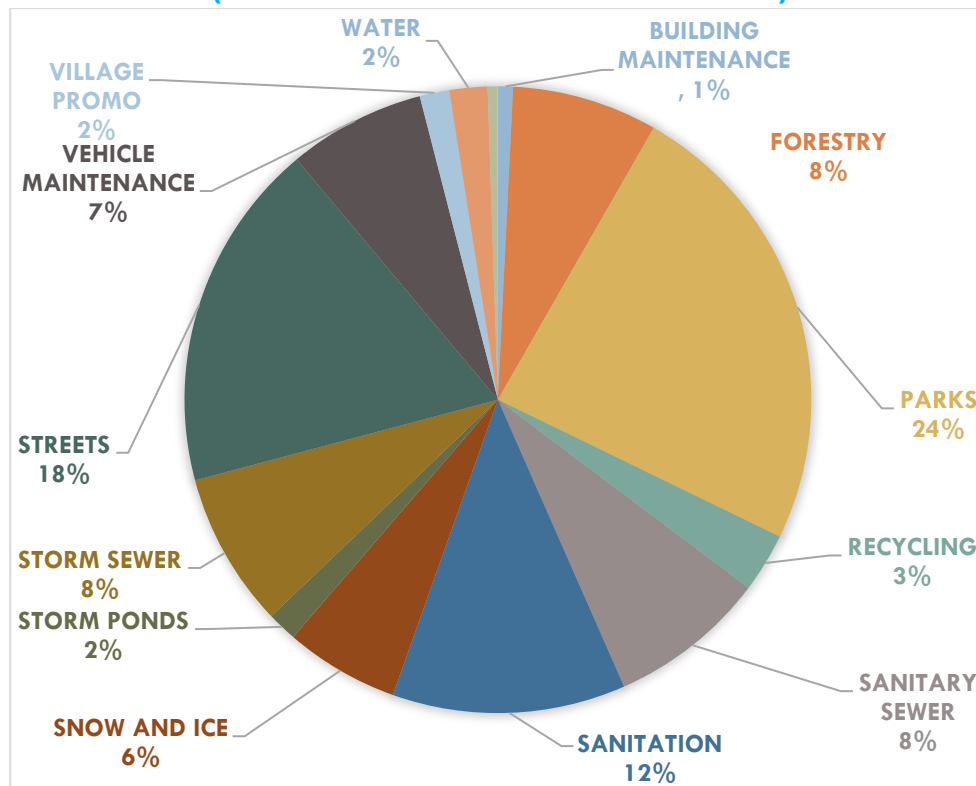
### Top Priorities for October 2022

- .
- Continue to monitor TDS service drops.
- Employees to continue to look for I&I in the sanitary collection system, some repair work has been done.
- Complete the storm sewer system work on HWY 96 at Fox Point Drive.
- Continue to work with the Office of the Commissioner of Railroads (OCR) for the railroad grade crossings on Bohm Drive.

## September 2022 Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



## Year to Date Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



# Engineering Department

## Monthly Report – September 2022

In the month of September, no utilities were installed or removed.

**Buchanan Street Concrete Paving & Utilities Project** – Permitting continues for this project.

**Randolph Drive Concrete/Asphalt Paving & Utilities Project** – Utility design for sanitary sewer and water main were completed in September. Sanitary sewer and water main continue to be on schedule for this project.

**Cherryvale Concrete Paving (Evergreen to North Village Limits)** – Concrete street paving was completed in September.

## Top Priorities for October 2022

**Vandenbroek Pond Construction** – The WDNR final report and reimbursement request were completed in September and will be submitted to the WDNR in October.

**Cherryvale Concrete Paving (Evergreen to North Village Limits)** – Concrete sidewalk and driveways are expected to be completed by mid-October with restoration to immediately follow paving operations.

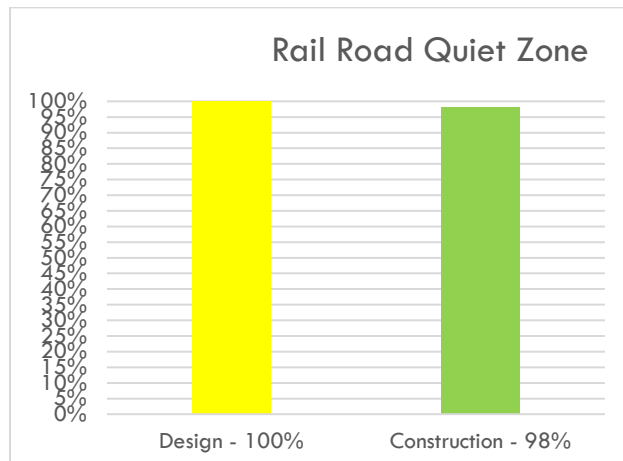
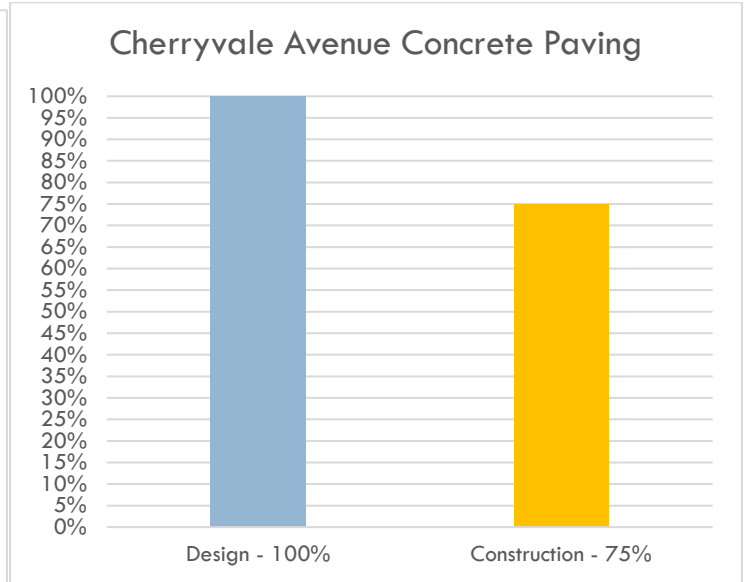
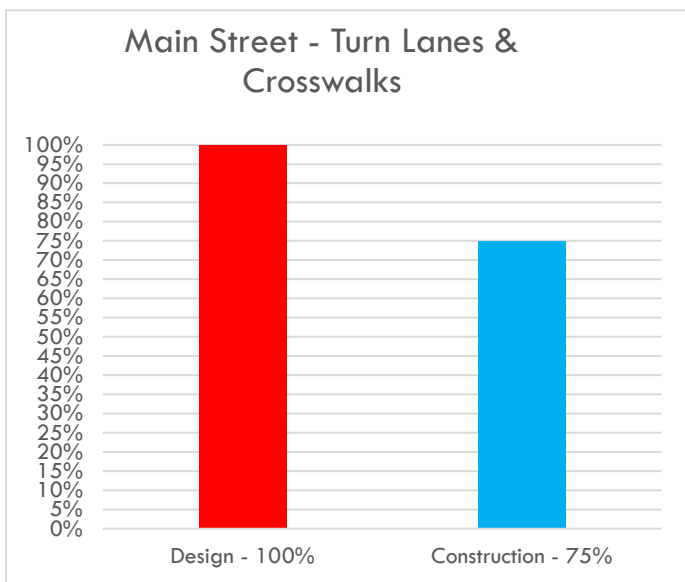
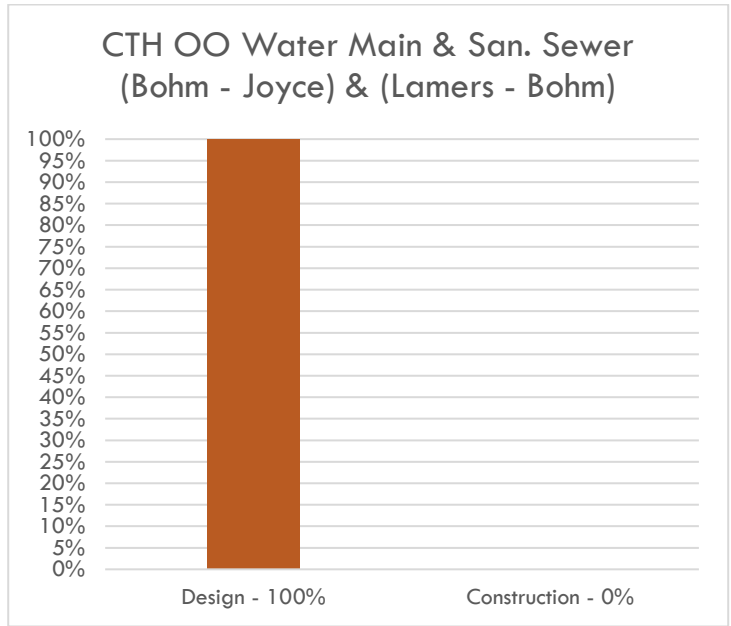
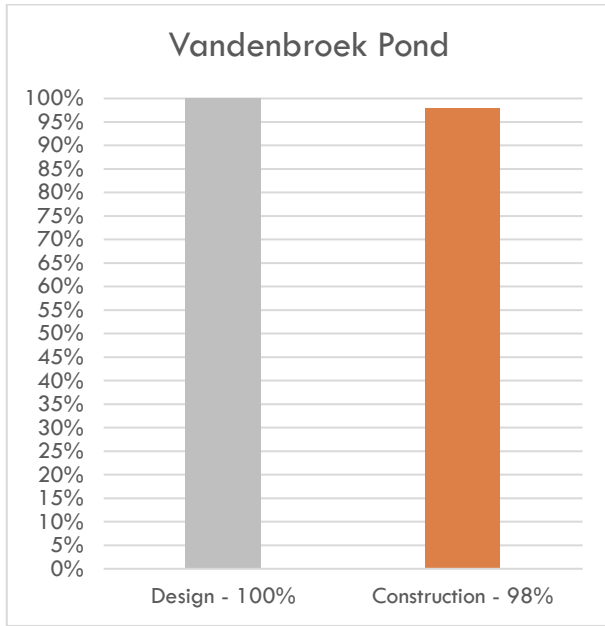
**Buchanan Street Concrete Paving & Utilities Project** – Work has begun to prepare final construction estimates for all work including utilities. The project manual and technical specifications will be prepared in October.

**Randolph Drive Concrete/Asphalt Paving & Utilities Project** – Advanced modeling for storm sewer split flows is underway using XP-SWMM software and is expected to be completed in October. Completion of the utility plans is also expected by mid-October with the project manual and technical specifications to immediately follow.

**CTH 00 Water Main (Bohm to Joyce)** – The scheduled start date for this project will be October 17, 2022.

**CTH 00 Sanitary Sewer Lining (Lamers to Bohm)** – The scheduled start date for this project will be October 17, 2022.

**Pheasant Run Stream Restoration** – The Village is pursuing an alternate design for this project that would utilize a permanent streamlining product to protect the stream bank (on-going). Meetings with property owners are expected in October to discuss the preliminary grading design.



## **MINUTES OF THE REGULAR BOARD MEETING OF OCTOBER 5, 2022**

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 4:00 p.m.

### **Pledge Allegiance to the Flag**

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

PRESENT: Michael Vanden Berg, President  
Larry Van Lankvelt, Trustee  
John Elrick, Trustee  
Brian Van Lankveldt, Trustee  
James Hietpas, Trustee  
Don Van Deurzen, Trustee

EXCUSED: Bill Peerenboom, Trustee

### **Roll call of Officers and Department Heads**

PRESENT: Beau Bernhoft, Administrator  
Lisa Remiker-DeWall, Finance Director  
John McDonald, Dir. Of Parks, Rec and Forestry  
Laurie Decker, Village Clerk  
Dave Kittel, Community Development Director  
Kent Taylor, Director of Public Works  
Chris Murawski, Village Engineer  
Katherine Freund, LC Library Director  
Chief Meister, Fox Valley Metro Police

EXCUSED: Tyler Claringbole, Village Attorney

### **Public Appearance for Items Not on the Agenda**

### **Consent Agenda**

*Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.*

1. Minutes of the Regular Board Meeting of September 21, 2022
2. Disbursement List
3. 2022 Trick or Treat Hours
4. Appoint Jessica Schultz to Utilities Commission through 2027

*Moved by Trustee L. Van Lankvelt seconded by Trustee Elrick to approve the Consent Agenda as presented.*

Ayes 6, Nays 0 – Motion Carried

### **Discussion – Budget Workshop**

#### **[2023 Proposed Budget](#)**

Director Remiker-DeWall went over the power point slides that were included in the agenda for the first Budget Workshop of 2023 – and advised the Board if they can get through everything tonight a second workshop will not be needed. Detailed budget and dollar amounts can be found on the Village of Little Chute website and link above.

Director Remiker-DeWall advised the joint Fox Valley Metro meeting is set for Monday October 17<sup>th</sup> and Utility is October 18<sup>th</sup> with a November 2<sup>nd</sup> date for final approval of the budget.

Director Remiker-DeWall then went over highlights of the 2023 proposed budget and advised that each department head will briefly explain their requested budget.

Administrator Bernhoft went over the budget for Village Board and Administration.  
Engineer Murawski went over the goals and budget for Engineering.  
Director Remiker-DeWall gave an overview of the goals and budget for the Finance Department.  
Clerk Decker advised in her budget includes a request for election related, including Badger Books and a pay increase for poll workers to stay competitive.  
Director Kittel went over the Community Development and Economic Development fund.  
Director Remiker-DeWall went over the Village Hall costs and budget and also advised there are not any significant changes for the Municipal court.  
Director Kittel went over the budget for Building Inspections.  
Administrator Bernhoft explained the budget for the Fire Department.  
Chief Meister went over the crossing guard program that covers both the Villages of Kimberly and Little Chute.  
Director Taylor gave an overview for Public Works and Street Repair, Maintenance and Sanitation budgets.  
Director McDonald went over the budget items for Parks, Recreation and Forestry.  
Director Freund went over the budget and goals for the Little Chute Library.  
Chief Meister went over Fox Valley Metro budget.  
Director Remiker-DeWall went over expenditure funds.

### **Discussion/Action – 1920 Nixon Street Request for Storage Structure**

Director Kittel presented a request for a storage shed which requires approval from the Village Board, staff recommends approval.

*Moved by Trustee B. Van Lankveldt, seconded by Trustee L. Van Lankvelt to approve request as presented.*  
Ayes 6, Nays 0 – Motion Carried

### **Department and Officer Reports**

Department Heads and Officers provided progress reports to the Board.

### **Call for Unfinished Business**

None

### **Items for Future Agenda**

#### **Closed Sessions:**

- a) 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Discuss Economic Development item.*
- b) 19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *WPPA Negotiations.*

*Moved by Trustee Elrick seconded by Trustee L. Van Lankvelt to Enter into Closed Session at 6:28 p.m.*

Ayes 6, Nays 0– Motion Carried

### **Return to Open Session**

*Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to exit closed session at 6:55 p.m.*

Ayes 6, Nays 0– Motion Carried

### **Adjournment**

*Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to Adjourn the Regular Board Meeting at 6:55 p.m.*

Ayes 6, Nays 0 – Motion Carried

**VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_  
Michael R. Vanden Berg, Village President

Attest: \_\_\_\_\_  
Laurie Decker, Village Clerk

## Disbursement List - October 19, 2022

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Payroll & Payroll Liabilities - October 13, 2022	\$241,072.67
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Prepaid Invoices - October 7, 2022	\$30,363.39
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Prepaid Invoices - October 14, 2022	\$13,677.11
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Utility Commission- October 18, 2022	\$225,929.78
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### **CURRENT ITEMS**

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Bills List - October 19, 2022	\$459,895.16
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<b>Total Payroll, Prepaid &amp; Invoices</b>	<b>\$970,938.11</b>
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The above payments are recommended for approval:

Rejected: \_\_\_\_\_

\_\_\_\_\_

Approved October 19, 2022

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Michael R Vanden Berg, Village President

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Laurie Decker, Clerk



## Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	Period	GL Account
<b>360 CONSTRUCTION LLC</b>				
10012022	CONCRETE WHEELCHAIR RAMP	2,800.00	10/22	101-51650-242
Total 360 CONSTRUCTION LLC:		2,800.00		
<b>AIRGAS USA LLC</b>				
9130389181	WIRE FOR WELDER	36.86	09/22	101-53330-218
Total AIRGAS USA LLC:		36.86		
<b>AL HARDWARE COMPANY</b>				
276871-325001	PAINT & BRUSH	27.92	10/22	101-55200-242
276904-325001	DRAIN OPENER	8.59	10/22	101-51650-242
276906-325001	BATTERIES	6.59	10/22	207-52120-242
276928-333011	SHIPPING COSTS	25.74	10/22	207-52120-226
276949-325001	STAPLE GUN	7.50	10/22	101-53300-218
276949-325001	STAPLE GUN	7.49	10/22	101-55200-218
276952-325001	RETURN STAPLE GUN GOT A NEW ONE	2.50	10/22	101-53300-218
276952-325001	RETURN STAPLE GUN AND GOT A NEW ONE	2.50	10/22	101-55200-218
276964-325001	CABLE TIES	8.99	10/22	101-55200-218
276975-325001	BOLTS MAINLINE CAMERA	3.50	10/22	630-53442-218
276975-325001	BOLTS MAINLINE CAMERA	3.49	10/22	610-53612-218
276997-325001	HANDLE FOR PARK BATHROOM	9.99	10/22	101-55200-222
277000-325001	WIPES	6.59	10/22	101-55200-218
277030-325001	RAKES, SCOOPS, TINE	116.95	10/22	101-55440-218
277036-325001	FASTNER SPRAYER RAILROAD TRACK	9.98	10/22	101-53300-246
277045-325001	SCRUB BRUSH, WIRE BRUSH, SOAP	13.57	10/22	204-55420-218
277080-325001	HARDWARE	32.97	10/22	101-51650-242
277096-325001	DUCT TAPE	7.99	10/22	101-53300-218
277114-325001	AXE	22.99	10/22	101-55440-218
277125-325001	GRAFFITI REMOVER	17.98	10/22	101-55200-242
277132-325001	RAKE FOR CHIPPER	43.98	10/22	101-55440-218
277146-325001	HANDLE & FLOOR SQUEEGEE	20.98	10/22	101-55200-222
277166-325001	PROPANE STREET PATCHING	15.96	10/22	101-53300-218
277196-325001	HARDWARE	12.19	10/22	101-51650-242
277201-325001	HARDWARE	57.55	10/22	101-51650-242
Total AL HARDWARE COMPANY:		494.48		
<b>APPLETON TROPHY &amp; ENGRAVING</b>				
36332	METAL NAMETAGS	24.00	09/22	207-52120-212
Total APPLETON TROPHY & ENGRAVING:		24.00		
<b>ASCENSION HEALTH SYSTEM</b>				
101922	ATHLETIC TRAINER JETS FOOTBALL	720.00	10/22	101-55460-204
Total ASCENSION HEALTH SYSTEM:		720.00		
<b>ASCENSION MEDICAL GROUP-FOX VALLEY WI</b>				
405908	DRUG SCREEN	313.00	10/22	101-53310-213
405912	PRE-EMPLOYMENT PHYSICAL & DRUG SCREEN	193.00	09/22	207-52120-225

Invoice	Description	Total Cost	Period	GL Account
Total ASCENSION MEDICAL GROUP-FOX VALLEY WI:		506.00		
AT&T LONG DISTANCE				
10/22 845626857	AUG/SEPT CHARGES	.74	10/22	101-51650-203
10/22 845626857	AUG/SEPT CHARGES	1.17	10/22	206-55110-203
10/22 845626857	AUG/SEPT CHARGES	11.63	10/22	207-52120-203
10/22 845626857	AUG/SEPT CHARGES	.95	10/22	620-53924-203
Total AT&T LONG DISTANCE:		14.49		
AUTOMOTIVE SUPPLY CO				
60945658	BATTERIES	545.84	10/22	101-53330-218
60946307	BATTERIES #25	238.14	10/22	101-53330-225
60946374	MOTOR OIL #14	28.08	10/22	101-53330-225
CM224324	RETURNED BATTERIES	499.39	10/22	101-53330-218
Total AUTOMOTIVE SUPPLY CO:		312.67		
AXLEY BRYNELSON LLP				
905319	LEGAL SERVICES	2,789.00	09/22	610-53614-262
Total AXLEY BRYNELSON LLP:		2,789.00		
BAKER & TAYLOR				
2037024018	BOOKS	17.89	09/22	206-55110-206
2037024019	BOOKS	27.12	09/22	206-55110-206
2037024020	BOOKS	21.20	09/22	206-55110-206
2037024021	BOOKS	81.03	09/22	206-55110-206
2037024022	BOOKS	19.99	09/22	206-55110-206
2037024023	BOOKS	20.19	09/22	206-55110-206
Total BAKER & TAYLOR:		187.42		
BERNHOF, BEAU				
09/22 REIMBURSE	MILEAGE REIMBURSEMENT	60.00	09/22	101-51400-201
Total BERNHOFT, BEAU:		60.00		
BONS, ZACK				
101322	6TH GRADE HEAD COACH	265.00	10/22	101-55460-111
Total BONS, ZACK:		265.00		
CINTAS				
4133003659	UNIFORM PREP	11.32	09/22	101-53330-213
4133003659	MATS	28.79	09/22	101-53330-218
4133688925	RUGS, UNIFORMS, SHOP RAGS	11.32	10/22	101-53330-213
4133688925	RUGS, UNIFORMS, SHOP RAGS	28.79	10/22	101-53330-218
Total CINTAS:		80.22		
CITY OF APPLETON				
10334	OCTOBER WEIGHTS & MEASURES	594.75	10/22	101-52050-204
Total CITY OF APPLETON:		594.75		

Invoice	Description	Total Cost	Period	GL Account
<b>DIGGERS HOTLINE INC</b>				
220959201	SEPTEMBER LOCATES	134.27	10/22	610-53612-209
220959201	SEPTEMBER LOCATES	134.27	10/22	620-53644-209
220959201	SEPTEMBER LOCATES	134.26	10/22	630-53442-209
Total DIGGERS HOTLINE INC:		402.80		
<b>DISTRICT 2, INC.</b>				
3658	FORCE AXE WITH FIBERGLASS HANDLE	268.52	10/22	101-52200-213
Total DISTRICT 2, INC.:		268.52		
<b>DONALD HIETPAS &amp; SONS INC.</b>				
100422	ADJUST SAN MANHOLES & VALVE BOX @ BUCH	5,700.00	10/22	452-50227-204
Total DONALD HIETPAS & SONS INC.:		5,700.00		
<b>EDGE PLUMBING LLC</b>				
22-433	PERMIT ISSUED TWICE - REFUND FEE	180.00	10/22	101-32240
Total EDGE PLUMBING LLC:		180.00		
<b>EHLERS INVESTMENT PARTNERS LLC</b>				
SEPTEMBER 2022	SEPTEMBER INVESTMENT MANAGEMENT	217.00	09/22	610-53614-229
SEPTEMBER 2022	SEPTEMBER INVESTMENT MANAGEMENT	108.50	09/22	620-53924-229
SEPTEMBER 2022	SEPTEMBER INVESTMENT MANAGEMENT	390.59	09/22	630-53444-229
SEPTEMBER 2022	SEPTEMBER INVESTMENT MANAGEMENT	162.75	09/22	300-57331-229
SEPTEMBER 2022	SEPTEMBER INVESTMENT MANAGEMENT	206.12	09/22	101-51780-229
Total EHLERS INVESTMENT PARTNERS LLC:		1,084.96		
<b>FINDAWAY WORLD LLC</b>				
407536	DIGITAL BOOKS	54.99	10/22	206-55110-213
407855	DIGITAL BOOKS	62.99	10/22	206-55110-213
Total FINDAWAY WORLD LLC:		117.98		
<b>FP FINANCE PROGRAM</b>				
32601209	AGREEMENT 003-1584121 POSTBASE VISION-PO	140.00	10/22	101-51650-226
Total FP FINANCE PROGRAM:		140.00		
<b>FUHRMANN, NATHAN</b>				
101922	HAULING BAND TRAILER FEES	180.00	10/22	101-55480-202
Total FUHRMANN, NATHAN:		180.00		
<b>GARROW OIL</b>				
SEPTEMBER 2022	OFF-ROAD DIESEL	33.66	10/22	206-55110-247
SEPTEMBER 2022	OFF-ROAD DIESEL	7.95	10/22	630-53441-247
SEPTEMBER 2022	OFF-ROAD DIESEL	7.95	10/22	630-53442-247
SEPTEMBER 2022	OFF-ROAD DIESEL	737.81	10/22	101-55200-247
SEPTEMBER 2022	OFF-ROAD DIESEL	8.27	10/22	101-55440-247
SEPTEMBER 2022	OFF-ROAD DIESEL	2.07	10/22	610-53612-247
SEPTEMBER 2022	OFF-ROAD DIESEL	1.03	10/22	620-53644-247
SEPTEMBER 2022	OFF-ROAD DIESEL	29.59	10/22	101-53460-247
SEPTEMBER 2022	OFF-ROAD DIESEL	287.74	10/22	101-53330-217

Invoice	Description	Total Cost	Period	GL Account
Total GARROW OIL:		1,116.07		
GREEN BOYZ INC				
123986	FERTILIZER AND WEED CONTROL - DOYLE PARK	2,163.00	10/22	101-55200-204
123987	FERTILIZER AND CRABGRASS PREVENTER/DOYL	540.00	10/22	101-55200-204
123989	FERTILIZER AND CRABGRASS PREVENTER	85.00	09/22	206-55110-243
123990	FERTILIZER AND CRABGRASS PREVENTER/LEGI	270.00	10/22	101-55200-204
124010	FERTILIZER AND CRABGRASS PREVENTER/V.LIE	810.00	10/22	101-55200-204
124018	FERTILIZER AND CRABGRASS PREVENTER	85.00	09/22	207-52120-243
124019	FERTILIZER AND CRABGRASS PREVENTER/HERI	71.00	10/22	101-55200-204
Total GREEN BOYZ INC:		4,024.00		
GRIESBACH READY-MIX LLC				
6839	CONCRETE-526 VANDENBROEK RD	390.00	09/22	101-53300-216
Total GRIESBACH READY-MIX LLC:		390.00		
HALLMAN LINDSAY				
M0123336	PAINT & SUPPLIES	76.56	10/22	208-52900-218
M0123336	PAINT & SUPPLIES	71.83	10/22	101-55200-242
Total HALLMAN LINDSAY:		148.39		
HARTJES, SAMUEL				
101322	7TH GRADE HEAD COACH	265.00	10/22	101-55460-111
Total HARTJES, SAMUEL:		265.00		
HERMUS, KYLE				
101322	6TH GRADE ASSISTANT COACH	215.00	10/22	101-55460-111
Total HERMUS, KYLE:		215.00		
HIETPAS, CHARLIE JOHN				
101322	6TH GRADE ASSISTANT COACH	215.00	10/22	101-55460-111
Total HIETPAS, CHARLIE JOHN:		215.00		
JOHNSON, JUSTIN				
10192022	PULLED OUR BAND TRAILER FOR NATHAN FUHR	20.00	10/22	101-55480-202
Total JOHNSON, JUSTIN:		20.00		
JP GRAPHICS INC				
1067406011	FIRE PREVENTION CONTRACTS	277.00	09/22	101-52200-225
Total JP GRAPHICS INC:		277.00		
JX ENTERPRISES INC				
2485103P	SENDING UNIT #6	236.16	09/22	101-53330-225
2485617P	SEAT #29	610.64	10/22	101-53330-225
Total JX ENTERPRISES INC:		846.80		

Invoice	Description	Total Cost	Period	GL Account
K.R. WEST COMPANY INC.				
391445	O-RING #43	3.53	09/22	101-53330-225
Total K.R. WEST COMPANY INC.:		3.53		
KERRIGAN, KEVIN				
003614	REFUND FEE FOR SITTER	65.00	10/22	208-34413
Total KERRIGAN, KEVIN:		65.00		
KERRY'S VROOM SERVICE INC				
9894	OIL & FILTER CHANGE - UNIT#112	48.21	09/22	207-52120-247
9895	OIL & FILTER CHANGE - UNIT#84	48.21	09/22	207-52120-247
9898	OIL & FILTER CHANGE - UNIT#94	48.21	09/22	207-52120-247
Total KERRY'S VROOM SERVICE INC:		144.63		
KLINK EQUIPMENT				
902860	FORKLIFT MAINTENANCE	290.05	09/22	101-53330-221
Total KLINK EQUIPMENT:		290.05		
KNUDSEN, LYNN				
0035292	REFUND JETS BANQUET	34.00	10/22	101-34432
Total KNUDSEN, LYNN:		34.00		
KRAMER AND RIDGE CO				
001-214006	LIFT FOR SHOP	3,036.56	09/22	101-53330-218
CM001-196612	RETURNED MERCHANDISE	2.61-	09/22	101-53330-218
Total KRAMER AND RIDGE CO:		3,033.95		
KRUEGER, AUSTIN				
101322	8TH GRADE HEAD COACH	265.00	10/22	101-55460-111
Total KRUEGER, AUSTIN:		265.00		
LAZER UTILITY LOCATING LLC				
1104	SEPTEMBER LOCATES	473.00	09/22	610-53612-209
1104	SEPTEMBER LOCATES	1,551.00	09/22	620-53644-209
1104	SEPTEMBER LOCATES	974.00	09/22	630-53442-209
1104	SEPTEMBER LOCATES	44.00	09/22	101-53300-209
Total LAZER UTILITY LOCATING LLC:		3,042.00		
LEXISNEXIS RISK DATA MANAGEMENT INC				
1686177-20220930	SEPTEMBER 2022 MINIMUM COMMITMENT	106.09	09/22	101-51680-204
Total LEXISNEXIS RISK DATA MANAGEMENT INC:		106.09		
LINE SNAPPERS INC				
LS-100522B	BLENDED COURT TAPED W/LATEX PAINT	1,200.00	10/22	101-55200-204
Total LINE SNAPPERS INC:		1,200.00		

Invoice	Description	Total Cost	Period	GL Account
LITTLE CHUTE GRIDIRON ASSOC				
101322	7TH GRADE ASST COACH AL ADLER	215.00	10/22	101-55460-111
Total LITTLE CHUTE GRIDIRON ASSOC:		215.00		
MACQUEEN EQUIPMENT				
P06999	TESTING UNIT FOR SCBA	600.00	09/22	101-52200-213
Total MACQUEEN EQUIPMENT:		600.00		
MARCO INC				
32540491	1ST FLOOR COPIER @ VH	509.88	10/22	101-51650-207
32540491	2ND FLOOR COPIER @ VH	304.07	10/22	101-51650-207
32540491	3RD FLOOR COPIER @ VH	154.17	10/22	101-51650-207
32540491	COPIER @ MSB BUILDING	77.50	10/22	101-53310-207
Total MARCO INC:		1,045.62		
MARTINEZ, AZUCENA				
0035270	RENTAL FEE REFUND	125.00	10/22	208-34401
0035270	SECURITY DEPOSIT REFUND	100.00	10/22	208-21235
Total MARTINEZ, AZUCENA:		225.00		
MCMAHON ASSOCIATES INC				
400414	BUILDING INSPECTIONS 09/04/22 - 10/01/22	190.30	09/22	101-52050-204
Total MCMAHON ASSOCIATES INC:		190.30		
MELSO, RYAN				
HEESAKKER 10/12	SECURITY DEPOSIT REFUND	50.00	10/22	101-21235
Total MELSO, RYAN:		50.00		
MEMORIES ANTIQUE MALL AND AUCTION HOUSE				
115	MOVIES	52.00	09/22	206-55110-210
116	MOVIES	53.00	10/22	206-55110-210
Total MEMORIES ANTIQUE MALL AND AUCTION HOUSE:		105.00		
MENARDS - APPLETON EAST				
26424	ITEMS FOR SECURITY CAMERA	124.76	10/22	208-52900-221
Total MENARDS - APPLETON EAST:		124.76		
MGD INDUSTRIAL CORP				
208602	PARTS FOR #206	18.35	09/22	101-53330-225
208602	PARTS FOR STOCK	263.10	09/22	101-53330-218
Total MGD INDUSTRIAL CORP:		281.45		
MIDWEST TAPE LLC				
502757292	DIGITAL BOOKS	970.27	09/22	206-55110-208
Total MIDWEST TAPE LLC:		970.27		

Invoice	Description	Total Cost	Period	GL Account
<b>MUCH, KARI</b>				
127011316	OVERPAYMENT-UTILITY ACCT #1-270113-16	29.95	10/22	001-15000
Total MUCH, KARI:		29.95		
<b>MYERS, JACOB D</b>				
1022022	GORDON FOOD SERVICE - CHEESE PLATE	76.99	10/22	101-52200-211
1022022	KWIK TRIP - DRINKS	44.29	10/22	101-52200-211
Total MYERS, JACOB D:		121.28		
<b>NELSON, SARAH</b>				
33529	REFUND FEE FOR SITTER	150.00	10/22	208-34413
Total NELSON, SARAH:		150.00		
<b>NEWS PUBLISHING CO INC</b>				
BE100234	FIRE DEPT OPEN HOUSE AD	103.60	09/22	101-52200-225
BE100261	ADVERTISEMENT FOR BIDS	121.43	09/22	101-51650-207
BE101028	LIBRARY AD	50.00	09/22	206-55110-225
BE101034	FIRE DEPT OPEN HOUSE AD	103.60	09/22	101-52200-225
BE101061	ADVERTISEMENT FOR BIDS	96.92	09/22	101-51650-207
BE98353	PUBLIC HEARING AD	49.95	09/22	101-51650-207
BE98354	PUBLIC HEARING AD	50.95	09/22	101-51650-207
BE99023	PUBLIC HEARING AD	40.46	09/22	101-51650-207
Total NEWS PUBLISHING CO INC:		616.91		
<b>OUTAGAMIE COUNTY TREASURER</b>				
26726	SEPTEMBER SANITATION FEES	15,237.74	09/22	201-53620-204
26726	STREET SWEEPINGS	1,064.00	09/22	630-53442-204
Total OUTAGAMIE COUNTY TREASURER:		16,301.74		
<b>OUTAGAMIE WAUPACA LIBRARY SYSTEM</b>				
4012	COPYRIGHT SITE LICENSE	241.00	10/22	206-55110-205
4012	PRINTING BOOKMARKS	103.50	10/22	206-55110-225
Total OUTAGAMIE WAUPACA LIBRARY SYSTEM:		344.50		
<b>PINHERIO, ADRIANA</b>				
09/22 REIMBURSE	MILEAGE REIMBURSEMENT	32.50	10/22	206-55110-205
Total PINHERIO, ADRIANA:		32.50		
<b>PLESHEK OUTDOOR POWER</b>				
80469	TRIMMER LINE	12.33	10/22	101-53330-221
80489	WEDJES	21.97	10/22	101-55440-221
81048	CHAINSAW	609.99	10/22	101-55440-221
Total PLESHEK OUTDOOR POWER:		644.29		
<b>PROFESSIONAL SERVICE INDUSTRIES INC</b>				
841438	BORING LAYOUT MOB SOIL DRILLING GEOTEC R	2,187.90	10/22	452-50227-204
841438	SOIL DRILLING/GEOTECHNICAL ENGR REPORT -	5,462.10	10/22	416-51217-204

Invoice	Description	Total Cost	Period	GL Account
Total PROFESSIONAL SERVICE INDUSTRIES INC:		7,650.00		
REINDERS INC				
2710174-00	WEED KILLER	162.95	10/22	101-55200-215
Total REINDERS INC:		162.95		
RITTER, SHARON				
0035257	SECURITY DEPOSIT REFUND	100.00	10/22	208-21235
Total RITTER, SHARON:		100.00		
SCHEPP, MATT				
101322	7TH GRADE ASSISTANT COACH	215.00	10/22	101-55460-111
Total SCHEPP, MATT:		215.00		
SCHNEIDER, JACKIE				
0035306	REFUND JETS BANQUET	17.00	10/22	101-34432
Total SCHNEIDER, JACKIE:		17.00		
SCHRADER, LARS				
101322	6TH GRADE ASSISTANT COACH	215.00	10/22	101-55460-111
Total SCHRADER, LARS:		215.00		
SIRCHIE ACQUISITION COMPANY LLC				
561915	EVIDENCE SUPPLIES	131.03	09/22	207-52120-218
Total SIRCHIE ACQUISITION COMPANY LLC:		131.03		
SPEEDY CLEAN DRAIN & SEWER				
76722	BUCHANAN STORM	2,620.63	10/22	630-51222-204
76722	BUCHANAN SANITARY	5,000.00	10/22	610-51222-204
76722	RANDOLPH STORM	263.42	10/22	416-51217-204
76722	RANDOLPH SANITARY	4,951.52	10/22	416-51217-204
Total SPEEDY CLEAN DRAIN & SEWER:		12,835.57		
SPLENDID CLEANING SERVICE LLC				
12662	MONTHLY CLEANING-METRO	874.50	10/22	207-52120-243
12662	MONTHLY CLEANING-LCFD	220.00	10/22	101-52250-243
12663	MONTHLY CLEANING-LIBRARY	1,320.00	10/22	206-55110-243
12664	MONTHLY CLEANING-MSB BUILDING	550.00	10/22	101-53310-243
12665	MONTHLY CLEANING-VILLAGE HALL	1,700.00	10/22	101-51650-243
Total SPLENDID CLEANING SERVICE LLC:		4,664.50		
STONERIDGE KAUKAUNA LLC				
001052641355	WINE WALK EVENT GRAPES	37.10	10/22	101-55300-218
001052641355	WATER FOR SENIOR PROGRAM	11.97	10/22	101-55300-218
021082381631	FOOD FOR FIRE DEPT	32.73	10/22	101-52200-211
022081611646	FOOD FOR FIRE DEPT	35.91	10/22	101-52200-211
023069031917	FOOD FOR FIRE DEPT	45.54	10/22	101-52200-211
023096141735	FOOD FOR FIRE DEPT	106.84	10/22	101-52200-211



Invoice	Description	Total Cost	Period	GL Account
0231069031917	FOOD FOR FIRE DEPT	45.54	10/22	101-52200-211
0231069031917CR	ENTERED INVOICE TWICE	45.54	10/22	101-52200-211
024010081134	FOOD FOR FIRE DEPT	55.77	10/22	101-52200-211
024026241503	FOOD FOR FIRE DEPT	99.71	10/22	101-52200-211
Total STONERIDGE KAUKAUNA LLC:		425.57		
SWINKLES TRUCKING & EXCAVATING CORP				
0054451-IN	SCREENINGS FOR PARKS	84.50	10/22	101-55200-242
Total SWINKLES TRUCKING & EXCAVATING CORP:		84.50		
TAPCO				
I737184	TRAFFIC SIGNAL REPAIR	411.00	09/22	101-53300-204
Total TAPCO:		411.00		
UNIFORM SHOPPE				
326303	ZIPPER TIE	97.65	10/22	101-52200-212
Total UNIFORM SHOPPE:		97.65		
VAN BOXTEL, TYLER				
101322	7TH GRADE ASSISTANT COACH	215.00	10/22	101-55460-111
Total VAN BOXTEL, TYLER:		215.00		
VAN ERT ELECTRIC COMPANY INC				
68882	LIBRARY FLAGPOLE LIGHT	2,950.00	09/22	206-55110-242
Total VAN ERT ELECTRIC COMPANY INC:		2,950.00		
VANDEN BERG, TED				
101322	6TH GRADE ASSISTANT COACH	215.00	10/22	101-55460-111
Total VANDEN BERG, TED:		215.00		
VANDENHEUVEL, JODI				
0033644	REFUND FEE FOR SITTER	75.00	10/22	208-34413
Total VANDENHEUVEL, JODI:		75.00		
VANDER HEIDEN, MELISSA				
0035274	REFUND FEE FOR SITTER	65.00	10/22	208-34413
Total VANDER HEIDEN, MELISSA:		65.00		
VANDERHYDEN, KYLIE				
035277	REFUND FEE FOR SITTER	75.00	10/22	208-34413
Total VANDERHYDEN, KYLIE:		75.00		
VARGAS, MARIA				
0035249	SECURITY DEPOSIT REFUND	100.00	10/22	208-21235
Total VARGAS, MARIA:		100.00		

Invoice	Description	Total Cost	Period	GL Account
VERSTEGEN, RYAN				
101322	8TH GRADE ASSISTANT COACH	215.00	10/22	101-55460-111
Total VERSTEGEN, RYAN:		215.00		
VILLAGE LIMITS				
100222	RESTITUTION PAID FROM CITATION 48808BLHR	58.12	09/22	101-35101
Total VILLAGE LIMITS:		58.12		
VILLAGE OF COMBINED LOCKS				
NOV 2022	PROPERTY STORAGE AREA MONTHLY LEASE-N	494.16	10/22	207-52120-204
Total VILLAGE OF COMBINED LOCKS:		494.16		
VILLAGE OF KIMBERLY				
100822	CITATION PAID TO VLC IN ERROR	10.00	10/22	101-35101
Total VILLAGE OF KIMBERLY:		10.00		
VINTON CONSTRUCTION CO				
2022001-1	2022 STREET CONSTRUCTION-CHERRYVALE	372,161.68	09/22	414-50228-263
Total VINTON CONSTRUCTION CO:		372,161.68		
VOSTERS, HEATHER				
0033594	REFUND FEE FOR SITTER	75.00	10/22	208-34413
Total VOSTERS, HEATHER:		75.00		
WEGAND, JACKSON				
101322	7TH GRADE ASSISTANT COACH	215.00	10/22	101-55460-111
Total WEGAND, JACKSON:		215.00		
WEGAND, JASON				
101322	JETS COORDINATOR	265.00	10/22	101-55460-111
Total WEGAND, JASON:		265.00		
WEGAND, MARK				
101322	8TH GRADE ASSISTANT COACH	215.00	10/22	101-55460-111
Total WEGAND, MARK:		215.00		
WEGAND, NICHOLAS				
101322	8TH GRADE ASSISTANT COACH	215.00	10/22	101-55460-111
Total WEGAND, NICHOLAS:		215.00		
WI DEPT OF JUSTICE				
L4504T 09/22	SEPTEMBER BACKGROUND CHECKS	105.00	09/22	207-52120-218
Total WI DEPT OF JUSTICE:		105.00		
ZARNOTH BRUSH WORKS INC				
0191203-IN	WAFER BROOM REFILL	452.20	10/22	224-56900-218

Invoice	Description	Total Cost	Period	GL Account
Total ZARNOTH BRUSH WORKS INC:		452.20		
Grand Totals:		459,895.16		

## Report GL Period Summary

Vendor number hash: 565547  
Vendor number hash - split: 704261  
Total number of invoices: 155  
Total number of transactions: 195

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	459,895.16	459,895.16
Grand Totals:	459,895.16	459,895.16

## Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
2022 REFUNDS - MISCELLANEOUS (5318)							
092622	Invoi	REFUND FOR LOST/DAMAGED BOOK	6.00	Open	Non	09/22	206-55110-238
AU169106	Invoi	DUPLICATE PAYMENT ON CITATION #AU169106-0	124.00	Open	Non	09/22	101-35101
Total 2022 REFUNDS - MISCELLANEOUS (5318):			130.00				
ACEK9 (5381)							
281961	Invoi	REPAIR TO K9 HOT N POP	1,131.30	Open	Non	09/22	207-52120-247
Total ACEK9 (5381):			1,131.30				
AMPLITEL TECHNOLOGIES (4637)							
20326	Invoi	MONTHLY MANAGED SERVICES & BACK-UP-OCT	3,055.00	Open	Non	10/22	404-57190-204
20326	Invoi	ANTIVIRUS,OFFICE 365,EXCHANGE ONLINE,DUO-	1,479.90	Open	Non	10/22	404-57190-208
Total AMPLITEL TECHNOLOGIES (4637):			4,534.90				
ARROW AUDIO INC (5140)							
18249	Invoi	AV ISSUES AFTER MEETING	85.00	Open	Non	09/22	101-51650-221
Total ARROW AUDIO INC (5140):			85.00				
ASSOCIATED APPRAISAL CONSULTANTS (1939)							
164618	Invoi	PROFESSIONAL SERVICES-OCTOBER	2,008.33	Open	Non	10/22	101-51530-204
164618	Invoi	SUBSCRIPTION TO POST ASSESSMENT DATA	63.71	Open	Non	10/22	101-51530-208
Total ASSOCIATED APPRAISAL CONSULTANTS (1939):			2,072.04				
AT & T (5080)							
287294953059	10/2 Invoi	AUG/SEPT SERVICE	253.88	Open	Non	09/22	101-52200-203
Total AT & T (5080):			253.88				
AXON ENTERPRISE INC. (555)							
INUS102172	Invoi	REPLACEMENT TASER	1,341.76	Open	Non	09/22	207-52120-223
Total AXON ENTERPRISE INC. (555):			1,341.76				
CELLCOM (4683)							
893260	Invoi	FVMPD CELL SERVICE - SEPTEMBER	1,305.02	Open	Non	09/22	207-52120-203
Total CELLCOM (4683):			1,305.02				
EBLING AND SON INC (5380)							
32272	Invoi	BLADE SKID ASSEMBLY	7,600.00	Open	Non	10/22	101-53350-221
Total EBLING AND SON INC (5380):			7,600.00				
KWIK TRIP INC (2365)							
SEP 2022 286768	Invoi	SEP FUEL FOR SQUADS	4,031.33	Open	Non	09/22	207-52120-247
Total KWIK TRIP INC (2365):			4,031.33				
LAPPEN SECURITY PRODUCTS INC (735)							
LSPQ47784	Invoi	ADD NEW PASSAGE LEVER TO DOOR	324.67	Open	Non	09/22	101-51650-242

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
Total LAPPEN SECURITY PRODUCTS INC (735):			324.67				
MARCO INC (3910)							
32472638	Invoi	MONTHLY COPIER LEASE-1493357-SEPTEMBER 2	313.37	Open	Non	09/22	207-52120-207
Total MARCO INC (3910):			313.37				
OSHKOSH OFFICE SYSTEMS (5133)							
AR80424	Invoi	INKJET CARTRIDGE	194.62	Open	Non	10/22	101-51650-206
Total OSHKOSH OFFICE SYSTEMS (5133):			194.62				
OUTAGAMIE COUNTY TREASURER (486)							
SEPTEMBER 2022	Invoi	SEPTEMBER COURT FINES	370.00	Open	Non	09/22	101-35101
Total OUTAGAMIE COUNTY TREASURER (486):			370.00				
PEPSI-COLA (3493)							
60760808	Invoi	BEVERAGES	351.54	Open	Non	10/22	101-52200-211
Total PEPSI-COLA (3493):			351.54				
R.K. ENTERPRISES OF WISCONSIN INC (5045)							
7490	Invoi	VAC BUCHANAN AND OO NEAR RAILROAD TRAC	800.00	Open	Non	09/22	620-51222-204
Total R.K. ENTERPRISES OF WISCONSIN INC (5045):			800.00				
STAPLES ADVANTAGE (3472)							
3518172586	Invoi	FLASH DRIVES/SHIPPING LABELS	38.13	Open	Non	09/22	101-51440-206
Total STAPLES ADVANTAGE (3472):			38.13				
STATE OF WI COURT FINES & (2374)							
SEPTEMBER 2022	Invoi	SEPTEMBER COURT FINES	1,905.88	Open	Non	09/22	101-35101
Total STATE OF WI COURT FINES & (2374):			1,905.88				
TIME WARNER CABLE (89)							
09/22 83897	Invoi	SEPTEMBER/OCTOBER SERVICE	62.40	Open	Non	09/22	101-52200-203
Total TIME WARNER CABLE (89):			62.40				
TOTAL TOOL SUPPLY INC (557)							
6172636	Invoi	CARBIDE TEETH	61.75	Open	Non	09/22	101-52200-218
TOTAL TOOL SUPPLY INC (557):			61.75				
VON BRIESEN & ROPER S.C. (4686)							
404620	Invoi	GENERAL LABOR	21.25	Open	Atto	09/22	101-51110-262
Total VON BRIESEN & ROPER S.C. (4686):			21.25				
WE ENERGIES (2788)							
4091132585 09/22	Invoi	108 W MAIN ST	309.44	Open	Non	09/22	101-51650-249
4091132585 09/22	Invoi	721 W ELM DR	11.59	Open	Non	09/22	208-52900-249
4091132585 09/22	Invoi	PLANT #2 (1118 JEFFERSON ST)	10.23	Open	Non	09/22	620-53624-249

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
4091132585 09/22	Invoi	LC WELL #4 PUMPHOUSE (625 E EVERGREEN)	12.80	Open	Non	09/22	620-53624-249
4091132585 09/22	Invoi	CIVIC CENTER (630 MONROE ST)	285.98	Open	Non	09/22	206-55110-249
4091132585 09/22	Invoi	920 WASHINGTON ST	10.23	Open	Non	09/22	620-53624-249
4091132585 09/22	Invoi	1401 E ELM DR	64.23	Open	Non	09/22	101-53310-249
4091132585 09/22	Invoi	CROSSWINDS LED STREET LIGHTS	124.77	Open	Non	09/22	101-53300-249
4091132585 09/22	Invoi	DOYLE POOL	26.35	Open	Non	09/22	204-55420-249
4091132585 09/22	Invoi	PUMP STATION @ EVERGREEN & FRENCH	182.81	Open	Non	09/22	620-53624-249
4091132585 09/22	Invoi	200 E MCKINLEY ST - FIRE DEPT	23.41	Open	Non	09/22	101-52250-249
4091132585 09/22	Invoi	200 E MCKINLEY - FVMPD	35.12	Open	Non	09/22	207-52120-249
4091132585 09/22	Invoi	STREET LIGHTS	2,146.22	Open	Non	09/22	101-53300-249
4091132585 09/22	Invoi	PLANT #1 (100 WILSON ST)	191.37	Open	Non	09/22	620-53624-249
Total WE ENERGIES (2788):			3,434.55				
Grand Totals:			30,363.39				

## Report GL Period Summary

Vendor number hash: 78564  
Vendor number hash - split: 121384  
Total number of invoices: 23  
Total number of transactions: 38

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	30,363.39	30,363.39
Grand Totals:	30,363.39	30,363.39

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
<b>2022 UTILITY REFUNDS (5319)</b>							
170391001	Invoi	OVERPAYMENT-UTILITY ACCT #1-703910-01	87.03	Open	Non	10/22	001-15000
Total 2022 UTILITY REFUNDS (5319):			87.03				
<b>CONWAY SHIELD (3828)</b>							
0492349	Invoi	BLACKINTON BADGE NICKEL	318.00	Open	Non	10/22	101-52200-219
Total CONWAY SHIELD (3828):			318.00				
<b>KLINK HYDRAULICS LLC (5005)</b>							
25405	Invoi	PARTS FOR #14	343.83	Open	Non	09/22	101-53330-225
25456	Invoi	PARTS FOR #14	338.54	Open	Non	10/22	101-53330-225
25530	Invoi	COUPLER #26	89.47	Open	Non	10/22	101-53330-225
Total KLINK HYDRAULICS LLC (5005):			771.84				
<b>MBM (3129)</b>							
3893359	Invoi	CONTRACT OVERAGE CHARGE/COLOR COPIES	183.93	Open	Non	09/22	206-55110-225
Total MBM (3129):			183.93				
<b>O'REILLY AUTOMOTIVE INC (1036)</b>							
2043-343772	Invoi	RETURNED MERCHANDISE	25.99-	Open	Non	09/22	101-53330-225
2043-346005	Invoi	WIPER ASSEMBLY #86	145.51	Open	Non	09/22	101-53330-225
Total O'REILLY AUTOMOTIVE INC (1036):			119.52				
<b>OUTAGAMIE CO REGISTER OF DEEDS (173)</b>							
202200000203	Invoi	RECORDING FEES - LAND RECORDS	30.00	Open	Non	10/22	101-51440-262
Total OUTAGAMIE CO REGISTER OF DEEDS (173):			30.00				
<b>R.N.O.W. INC (5085)</b>							
2022-62563	Invoi	ADJUSTABLE TOP MANHOLE ROLLER	763.00	Open	Non	10/22	610-53612-301
Total R.N.O.W. INC (5085):			763.00				
<b>TIME WARNER CABLE (89)</b>							
09/22 23749	Invoi	SEPTEMBER/OCTOBER SERVICE	219.99	Open	Non	10/22	207-52120-203
09/22 96253	Invoi	SEPTEMBER/OCTOBER SERVICE	144.34	Open	Non	10/22	207-52120-203
10/22 86460	Invoi	OCTOBER/NOVEMBER SERVICE	215.16	Open	Non	10/22	101-51650-203
Total TIME WARNER CABLE (89):			579.49				
<b>TRIUMPH TIRES (5131)</b>							
463837	Invoi	TIRES FOR STOCK	9,474.10	Open	Non	09/22	101-53330-218
463874	Invoi	4 NEW TIRES FOR TRUCK #76	1,350.20	Open	Non	10/22	101-53330-225
Total TRIUMPH TIRES (5131):			10,824.30				
Grand Totals:			13,677.11				

Report GL Period Summary

Vendor number hash:

45150

Terms Description	Invoice Amount	Net Invoice Amount
Vendor number hash - split:	45150	
Total number of invoices:	15	
Total number of transactions:	15	
Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	13,677.11	13,677.11
Grand Totals:	13,677.11	13,677.11



**VILLAGE OF LITTLE CHUTE  
Notice of Public Hearing**

**The Little Chute Village Board will conduct a public hearing at the Little Chute Village Hall on Wednesday, November 2, 2022 at 6:00 p.m. to hear comments from the public in support or objection to the amendment of the Zoning Ordinance Section 44-464 – Site Plan Approval**

The proposed ordinance shall be available for public inspection at the office of the Village Clerk during regular office hours prior to the scheduled date of the public hearing.

**PURPOSE:** To update the Village Site Plan Approval process to better reflect changes in our operation as well as update the fee for a site plan review.

**Notice is further given that the said meeting is open to the public and that all persons wishing to be heard in support or objecting to the adoption of the Village of Little Chute Design Manual are requested to be present at this public hearing.**

<b>DATE OF HEARING:</b>	<b>November 2, 2022</b>
<b>TIME OF HEARING:</b>	<b>6:00 P.M.</b>
<b>PLACE OF HEARING:</b>	<b>Village Hall Board Room 108 West Main Street Little Chute, WI 54140</b>

David Kittel  
Community Development Director

Run: October 19 and October 25, 2022

Any person wishing to attend who, because of a disability, requires special accommodations, should contact the Village Clerk, 108 W. Main St., Little Chute, (920) 788-7380, at least 48 hours prior to the meeting so that arrangements can be made.

**VILLAGE OF LITTLE CHUTE**

**ORDINANCE NO. , SERIES OF 2022**

**AN ORDINANCE AMENDING THE ZONING CODE SECTION 44-464 OF THE VILLAGE OF LITTLE CHUTE MUNICIPAL CODE.**

**WHEREAS**, the Plan Commission of the Village of Little Chute has recommended the following ordinance amendments; and,

**WHEREAS**, the required public hearing has been held before the Village Board of Trustees, Village of Little Chute; and,

**WHEREAS**, the Village Board of Trustees, Village of Little Chute, finds the following ordinance amendments to be in the public interest;

**NOW, THEREFORE**, the Village Board of Trustees, Village of Little Chute, do ordain as follows:

Section 1. That the Zoning Ordinance, Section 44-464 of the Municipal Code of the Village of Little Chute are hereby amended to read as follows:

***Sec. 44-464. Site plan approval.***

*(a) Required for construction or other development. All applications for zoning permits for any construction, reconstruction, expansion or conversion, except for one- and two-family residences in residential districts, shall require site plan approval by a site plan review committee consisting of the village administrator, director of public works, Village Engineer and director of community development, in accordance with the requirements of this section.*

*(b) Application. The applicant for a zoning permit shall also submit a site plan and sufficient plans and specifications of proposed buildings, machinery and operations to enable the site plan review committee or its expert consultants to determine whether the proposed application meets all the requirements applicable thereto in this zoning chapter.*

*(c) Administration. The site plan review committee shall review the application and may refer the application and plans to any expert consultants selected by the committee to advise whether the application and plans meet the requirements applicable thereto in this section. Once the committee has convened and reviewed plans the committee shall authorize the zoning administrator to issue or refuse a zoning permit once all comments from the committee have been addressed to the satisfaction of the site plan review committee.*

*(d) Requirements. In acting on any site plan, the site plan review committee shall consider the following:*

*(1) The appropriateness of the site plan and buildings in relation to the physical character of the site and the usage of adjoining land areas.*

*(2) The layout of the site with regard to entrances and exits to public streets; the arrangement and improvement of interior roadways; the location, adequacy and*

*improvement of areas for parking and for loading and unloading and shall, in this connection, satisfy itself that the traffic pattern generated by the proposed construction or use shall be developed in a manner consistent with the safety of residents and the community, and the applicant shall so design the construction or use as to minimize any traffic hazard created thereby.*

*(3) The adequacy of the proposed water supply, drainage facilities and sanitary and waste disposal.*

*(4) The landscaping and appearance of the completed site. The site plan review committee may require that those portions of all front, rear and side yards not used for off-street parking shall be attractively planted with trees, shrubs, plants or grass lawns and that the site be effectively screened so as not to impair the value of adjacent properties nor impair the intent or purposes of this section.*

*(5) Follow Village Specs and Site Design Guidelines*

*(e) Effect on municipal services. Before granting any site approval, the site plan review committee may, besides obtaining advice from consultants, secure such advice as may be deemed necessary from the village engineer or other municipal officials, with special attention to the effect of such approval upon existing municipal services and utilities. Should additional facilities be needed, the site plan review committee shall forward its recommendations to the village board and shall not issue final approval until the village board has entered into an agreement with the applicant regarding the development of such facilities.*

*(f) Site plan review fees. All plans and applications filed with the site plan review committee shall be accompanied by payment of a required fee of \$500.00 to cover administrative costs involved for the first and a second submittal if needed, any additional submittal will be charged the review fee again.*

*(Code 2006, § 13-1-245; Ord. No. 8(Ser. of 1996), 4-17-1996; Ord. No. 25(Ser. of 2005), 11-2-2005)*

**Section 2. Effective Date.** This Ordinance shall take effect upon the adoption and publication and enactment of the Ordinance by the Village Board of Trustees, Village of Little Chute.

Introduced: September 21, 2022

Approved and adopted: October \_\_, 2022

## **VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_  
Michael R. Vanden Berg, Village President

Attest: \_\_\_\_\_

Laurie Decker, Village Clerk

DRAFT