



AGENDA

REGULAR BOARD MEETING

PLACE: Little Chute Village Hall
DATE: Wednesday, November 16th, 2022
TIME: 6:00 p.m.

Virtually attend the November 2nd Regular Board meeting at 6 PM by following the zoom link here:

Join Zoom Meeting: <https://us06web.zoom.us/j/88201071867>

Meeting ID: 882 0107 1867

Dial by your location: +1 312 626 6799 US (Chicago)

REGULAR ORDER OF BUSINESS

- A. Invocation
- B. Pledge of Allegiance to the Flag
- C. Roll call of Trustees
- D. Roll call of Officers and Department Heads
- E. Public Appearance for Items Not on the Agenda
- F. Other Informational Items: Monthly Report
- G. Consent Agenda
 - Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.*
 - 1. Minutes of the Regular Board Meeting of November 2, 2022
 - 2. Disbursement List
 - 3. 2023 Board Meeting and Committee Schedule
- H. Public Informational Meeting—Crosswind Estates Subdivision Sidewalk and Street Lighting Improvements
- I. Action — Adopt Resolution No. 24, Series 2022 Preliminary Assessment/Hookup Fee Resolution Declaring Intent to Exercise Special Assessment Powers for Crosswind Estates Subdivision for Sidewalk and Street Lighting
- J. Discussion/Action—Holiday Carriage Rides
- K. Discussion/Action—Award Contract to Milbach Construction for Ebben Trail Phase 2

- L. Discussion/Action—Change Order for Ebben Trail Phase 2
- M. Discussion/Action — Budget Adjustment for Hotel WEDC Grant
- N. Action — Approve Resolution No. 25, Series 2022 Approve a CSM for Peace United Methodist Church
- O. Department and Officers Progress Reports
- P. Call for Unfinished Business
- Q. Items for Future Agenda
- R. Closed Session:
 - a) 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Village Property*
- S. Return to Open Session
- T. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852, [email: Laurie@littlechutewi.org](mailto:Laurie@littlechutewi.org) Prepared: November 11, 2022

VILLAGE OF LITTLE CHUTE MONTHLY REPORT



Little Chute

E S T A B L I S H E D 1 8 4 8

OCTOBER
2022

Village Report to the Board of Trustees

Submitted to the Village Board of Trustees and the residents of Little Chute is a report of the various departments of the Village. The information contained herein is intended to keep the Board and public apprised of their government at work.

VILLAGE OF LITTLE CHUTE MONTHLY REPORT – OCTOBER 2022

The information in this report is meant to provide a snapshot of Village operations for the month preceding. The goal is to provide statistics and measures that can be analyzed and viewed over time. These reports will be reported to the Board monthly. The reports will be added to the official files of the Village of Little Chute and be published on the Village's website at www.littlechutewi.org.

As we continue this effort, the style and metrics will be fine-tuned to better capture operational aspects that will serve staff, the board and public with a more robust understanding of operations. Ultimately, this information can be used to assist in policy and fiscal decisions on the future of Village operations. Ultimately, it is our intention to show how our dedicated team of individuals serve the community while also indicating a monthly snapshot of the fiscal well-being for the Village of Little Chute.

If you have any questions or suggestions, please contact us!

Department Overview

The report will track monthly activities for the following:

- Village Administrator
- Clerk
- Community Development
- Finance Department
- Monthly Consolidated Financial Statement by Account
- Little Chute Fire Department
- Fox Valley Metro Police Department
- Little Chute Public Library
- Parks, Recreation and Forestry Department
- Department of Public Works

Questions or Comments

Should you have questions or comments with the information contained herein, please contact the Village Administrator:

Beau Bernhoft
Village Administrator
108 W. Main Street
Little Chute, WI 54140
920-423-3850
beau@littlechutewi.org

VILLAGE ADMINISTRATOR

Administration Updates

- Met with developers on new projects in the Village.
- Landfill siting committee rounding third base with an agreement to bring to the respective boards for approval. Very appreciative of everyone's time through the process. Update coming soon.
- Attended the Leadership Fox Cities (LFC) for October session. We toured Pierce, Miron Construction, Plexus and had great discussions with business leaders on what we can do to continue good working relationships with our partners.
- Performance Reviews have been distributed and are being completed by the team.

Current Work List and Progress Update

- Background investigation protocols are updated and consolidated. We will be training Department Heads on the protocols in December.
- Just wanted to echo my appreciation to Director Remiker-DeWall on the 2023 budget. All Department Heads came together to discuss items and she did a fantastic job collaborating with everyone to keep us on target.
- Work continues for the Fire Space Needs Study. Administration and the Chief have been meeting with the consultant to shore up the final product for the Board's review. We have been exhausting all alternatives and comparing opportunities for the presentation of the Study.
- Strategic Plan groundwork was halted last year due to my onboarding and number of studies/projects occurring. Will be kicking this off for a fresh 5-year update. I really want to continue off of the progress started by previous administration. Will be looking to get Trustees involved in the process as well.

Items for November

- Continued project progress on various items tasked by the Village Board.
- Complete Performance Reviews with all staff and have Department Head meetings scheduled/completed throughout the month. Will be meeting with the Board in future closed session to discuss/update.
- Finalize Development Agreements for Board review to continue progress with several projects in the Village.

VILLAGE CLERK

Little Chute's patient and intrepid Clerk's Office have followed all the waves of changes to Election Laws carefully and diligently. As of November 1, 865 Absentee Ballots have been mailed out. In-Person Absentee voting started on October 25 and will run through November 4th at 5pm. 577 residents have taken advantage of this opportunity to vote early. In addition to early voting, we are busy processing received Absentee Ballots and mailing out requests in a timely manner. The election inspector list has been finalized and all are ready to go for Election Day. Village Hall, staff from the Library, Finance, Parks & Rec, Engineering, DPW and Community Development are all assisting with covering the poll worker break schedule and we are very grateful for their help and team effort! We are also grateful for the extra help during in-person voting by former staff member Kay.

For the month of October, the Clerk's office completed our goals of:


- Mailed out Absentee Ballots and process returned ballots
- Update Website and social media with New Wards and Fall Election Information
- Shared data from social media sites
- Agendas/Minutes for numerous meetings
- Continued maintenance of the Village Website
- Work with other Departments to create Social Media schedule, coordinate postings
- Ongoing phone/supply ordering support
- Operator License Renewals
- Attend training for November General Election
- November 8 Election planning, contact poll workers, make election plans
- Order and prepare Election supplies for November
- Hosted training with Outagamie County Clerk for Chief Election Inspectors and Clerks
- Begin planning for Holiday Luncheon, held December 5
- Begin planning and outline for December Village Newsletter


Goals for November:


- Agendas/Minutes for meetings
- Share data from social media sites
- Maintenance of the Village Website and social media outlets
- Work with other Departments to create Social Media schedule, coordinate postings
- Ongoing phone/supply ordering support
- Attend local Grand Opening Events and promote new businesses on Social Media
- Process Operator License Renewals
- Contact election inspectors, finalize schedule
- Hold In-Person Absentee Voting, Oct 25 – Nov 4
- Print Election Day materials - Poll Books, Election Manuals, Statues, Contingency plans, etc.
- Organize Election Day Observer Spaces - orders to leave, observer manuals, stickers etc.
- Complete Polling Place Checklist – absentee certificates, tally sheets, canvass reports, provisional ballots etc.
- Conduct November 8 General Election
- Post-Election Tasks and delivery of materials to County
- Poll Book Reconciliation

- Enter Election Day Registration forms
- Plan and organize Holiday Luncheon, Dec 5
- Plan and design Village Newsletter, mailed in December

2022 Social Media Metrics August September October 2022 Totals

	Facebook Posts				
	People Reached	21,646	22,139	15,319	263,687
	Engagement	12,954	13,643	9,606	110,449
	Link Clicks	527	436	43	3,873
	Comments	374	255	247	3,446
	Shares	181	223	153	1,829
	Reactions	1,842	1,381	1,506	17,853
	Photo Views	2,954	3,999	2,050	26,371
	Most popular post	TbTh	Main st updates	Trick or Treat	
	New Followers	108	81	63	692
	Net Followers	100	72	53	620
	Total Followers	5,935	5,997	6,045	6,045
	Facebook Videos				
	Minutes Viewed	595	1,395	1,757	13,287
	1-Minute Video Views	109	273	400	1,997
	3-Second Video Views	1,415	2,971	3,642	37,181
	Video Engagement	11	57	153	1,692
	Most popular Video	Party on Plaza	Market on Main	Pickelball	

	Instagram				
	Instagram Posts	11	12	11	132
	Likes	45	54	35	534
	Video Views	0	0	0	945
	Reach	315	314	230	3,016
	Followers	891	892	894	868
	Popular Post	TbThur	TbThur	TbThur	

	LinkedIn				
	Search Apperances	43	31	44	494
	Unique Visitors	11	9	7	166
	Post Impressions	226	23	13	1,809
	Custom clicks				4
	followers	260	259	261	260

COMMUNITY DEVELOPMENT

HIGHLIGHTS

- Met with Commercial Developers regarding sites and TIF in village.
- Continued Inspections of homes, apartments, and commercial projects.
- Discussions with architects regarding new projects.
- Met with local Business Owners
- Plan Commission recommended changes add residential greenhouse ordinance
- Attended Municipal Assessors Institute

TOP PRIORITIES FOR November 2022

- Meet with builders and owners about upcoming commercial projects.
- Finalize Site plan review for two projects
- Work with developers regarding Commercial/Industrial projects.
- Continued Inspections of homes, apartments, industrial and commercial projects.
- Assist developers, surveyors, and realtors with zoning requirements.
- Improve Site review process (on going project)
- Meet with more Local Businesses and to collect information on potential needs for the community/business.
- BRE Visits with more businesses
- Work through Site Plan review on multiple projects
- Addressing and Solar panel ordinance update/creation
- Improve compliant tracking and follow-up process
- Find and catalog all existing Conditional uses, Variance and planning/zoning permits in effect
- Finish transfer to new permit program
- Finish Vacation of Karen Dr

Village of Little Chute

Department of Finance

HIGHLIGHTS

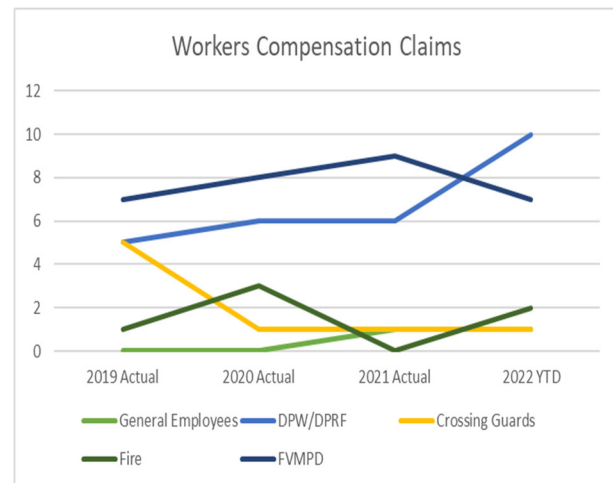
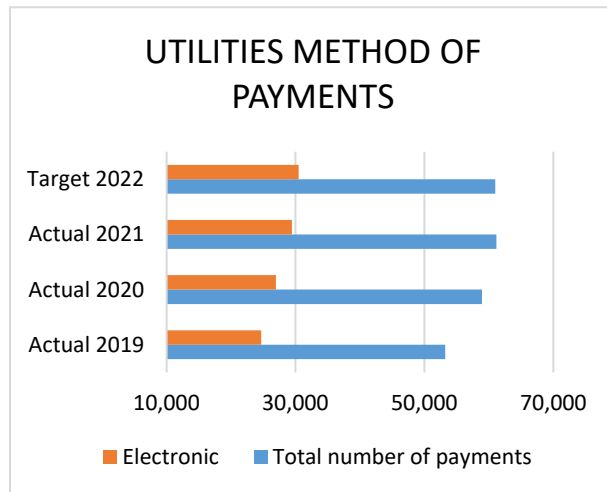
- Budget workshop October 5, Joint Village of Little Chute and Kimberly Board meeting approving Fox Valley Metro Police Department Budget October 17, Village Budget adopted November 2.
- 2023 Health insurance open enrollment for all benefit eligible employees was completed with minimal changes and the 2023 Dental/Vision insurance open enrollment kicked off October 24th.
- Successfully held a combined Flu Clinic at the Village of Kimberly on October 19 for employees and their spouses who have insurance through the Village as a convenient service at no cost.
- With the help of the Administrator, the Human Resource Manager rolled out 2022 Performance Reviews to all employees. Focus this year is on 2022 accomplishments and 2023 goals. Complete process is expected to be finalized at year end.
- Communication regarding compensatory time deadlines for 2022 has been sent to applicable employees (excludes Police Officers who follow an alternate timeline per their contract). All compensatory hours remaining in banks as of December 3rd will be paid out on paychecks dated December 8th.
- Human Resources Manager completed a full day of Wisconsin Retirement System training hosted virtually by the Employee Trust Fund.
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TOP PRIORITIES FOR NOVEMBER

- Finalize special assessment tax roll and upload to the County by deadline of November 16.
- Calculate tax rates upon receipt of certified levies from taxing jurisdictions providing to the County by target date November 21 to be early in the queue for tax bill printing.
- End of month is deadline for requests regarding vacation hours to be carried over to 2023. Maximum of 40 hours allowed and does not include personal holidays.
- Complete Finance team Performance Reviews.
- Payroll software to be configured with Wage and Comp Study adopted pay schedule in anticipation of new rates effective 1/1/23.
- Completion of Life and Long-Term Disability census information.
- Deputy Finance Director/Human Resource Manager will work in partnership with the Administrator to standardize background check process for new hires.
- Cross-Training on Special Assessment cash receipts and other Special Assessment responsibilities due to trained back-up retiring.
- Final review of financial information in the third draft of Transportation Study report

CONTINUOUS IMPROVEMENT EFFORTS

- Completed initial set up for third party pay import file designed to making processing of large escrow payments easier. The feature eliminates the need to manually create individual receipts for tax bills in the payment file.
- Accounting Clerk was cross trained on accounts payable providing an opportunity to test the validity of the procedure manual for ease of use by someone not familiar with the process. Small enhancements were made with learning opportunity to see firsthand the value of the manuals.



PERFORMANCE MEASUREMENTS

	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>Target 2022</u>
# months bank reconciliation completed timely	7	12	12	12
# of stale checks outstanding	57	22	5	4
Custodial credit risk	\$3K	\$3.7	\$0	\$0
Investment performance vs 1-3 Year US Treasury Index	2.44% vs 3.55%	3.26% vs 3.10%	(.528)% vs (.555)%	(2.77)% vs (2.14)%
% of customers paying online	42%	53%	55%	57%
Continuous improvement initiatives	25	37	32	24
Number of special assessment billings	67	75	36	115
Average number of monthly utility bills	4,472	4,585	4,671	4,700
Annual number of utility work orders	920	940	1,033	1,000
Annual tax certification letters	540	774	673	675
General obligation bond rating	Aa3	Aa3	Aa3	Aa3
# of auditor's compliance issues	2	1	0	0
% of time monthly financials closed within 15 days	58%	100%	100%	100%
% of staff adequately trained/cross trained	70%	90%	90%	100%

FINANCIAL LEARNING OPPORTUNITY FOR THE MONTH

Expenditure Restraint Program (ERP): Provides unrestricted aid to qualifying municipalities that limit growth in spending. Counties do not qualify for payments under this program. Originally called the tax rate disparity program, the ERP was enacted in 1990 in response to criticism that the State Shared Revenue Program encouraged increased spending. A municipality originally qualified if its municipal-purpose tax rate was greater than the State average municipal tax rate, its equalized value per capita was less than 120% of the State average, and its operating budget had grown no more than inflation plus 3%. In 1994, the equalized value per capita limitation was removed, the qualifying tax rate was set at five mills, and the operating budget restraint was replaced with a general fund restraint increase of no more than inflation plus growth factor (60% of the change in a municipality's equalized value due to net new construction [new improvements minus improvements removed], but no more than 2% and no less than 0%). Since 2003, the funding for the program has been set at \$58,145,700. Please see attached history of the number who have qualified, and payments issued. Specific Village history for past five years is 2022 \$85,816; 2021 \$80,252; 2020 \$93,120; 2019 and 2018 did not qualify. The 2023 Budget qualifies, and our expected aid is \$79,991.

EXPENDITURE RESTRAINT PAYMENT, 1994 – 2020

Year	Towns		Villages		Cities		State Total	
	Recipients	Payment	Recipients	Payment	Recipients	Payment	Recipients	Payment
1994	65	\$310,721	82	\$1,976,087	93	\$39,713,191	240	42,000,000
1995	37	213,452	95	3,529,755	117	44,256,792	249	48,000,000
1996	40	307,119	95	3,362,561	119	44,330,319	254	48,000,000
1997	58	531,480	138	3,939,556	116	43,528,963	312	48,000,000
1998	49	537,612	112	3,788,113	128	43,674,274	289	48,000,000
1999	47	570,785	110	3,916,732	135	43,512,482	292	48,000,000
2000	42	609,629	104	4,682,275	135	51,708,094	281	57,000,000
2001	30	844,429	105	5,019,086	135	51,136,483	270	57,000,000
2002	39	768,297	128	5,147,973	136	51,653,728	303	57,570,000
2003	30	724,827	122	4,985,806	144	52,435,065	296	58,145,700
2004	27	420,325	134	5,482,828	145	52,242,546	306	58,145,700
2005	33	461,094	152	5,198,193	152	52,486,411	337	58,145,700
2006	36	239,473	133	5,338,424	146	52,567,801	315	58,145,700
2007	24	144,689	147	4,869,596	153	53,104,414	324	58,145,700
2008	27	178,396	136	4,817,503	154	53,149,799	324	58,145,700
2009	13	146,056	120	4,352,872	141	53,646,770	274	58,145,700
2010	14	138,517	149	4,876,499	157	53,130,682	320	58,145,700
2011	15	176,545	153	5,017,072	153	52,952,081	321	58,145,700
2012	18	176,312	159	5,034,772	160	52,934,613	337	58,145,700
2013	23	162,949	185	5,735,111	164	52,934,937	372	58,145,700
2014	29	239,214	171	5,811,944	159	52,094,539	359	58,145,700
2015	28	192,230	168	5,762,632	153	52,190,835	349	58,145,700
2016	24	170,290	178	5,814,276	156	52,161,132	358	58,145,700
2017	23	186,894	151	5,586,889	136	52,371,915	310	58,145,700
2018	29	168,850	156	4,820,460	143	53,156,390	328	58,145,700
2019	18	91,401	167	4,817,163	145	53,237,135	330	58,145,700
2020	22	202,428	157	5,109,701	140	52,833,570	319	58,145,700

				Over (Under) Budget	
	OCTOBER	YTD 2022	BUDGET 2022	VARIANCE	% OF BUDGET
GENERAL FUND					
Taxes	(40.11)	1,093,267.40	1,116,418.00	(23,150.60)	97.93%
Total Licenses and Permits	9,562.50	121,580.85	131,005.00	(9,424.15)	92.81%
Intergovernmental Aid	182,998.63	1,182,238.74	2,474,678.00	(1,292,439.26)	47.77%
Public Charges for Service	9,853.03	131,740.20	130,892.00	848.20	100.65%
Fines and Forfeitures	5,756.11	74,382.39	95,000.00	(20,617.61)	78.30%
Total Interest	6,170.29	(14,536.51)	88,052.00	(102,588.51)	-16.51%
Miscellaneous Revenue	4,026.37	119,208.76	136,754.00	(17,545.24)	87.17%
Other Financing Sources	17,392.33	185,618.37	219,000.00	(33,381.63)	84.76%
Total General Fund Revenue	235,719.15	2,893,500.20	4,391,799.00	(1,498,298.80)	65.88%
Village Board	5,014.74	61,997.94	99,646.00	(37,648.06)	62.22%
Administration	5,528.22	78,633.94	123,932.00	(45,298.06)	63.45%
Engineering & GIS	1,296.61	27,638.98	95,410.00	(67,771.02)	28.97%
Finance	19,918.16	197,747.79	289,214.00	(91,466.21)	68.37%
Clerk	14,070.80	169,114.78	212,487.00	(43,372.22)	79.59%
Community Development - Assessing	5,232.25	57,794.39	81,973.00	(24,178.61)	70.50%
Village Hall	7,038.57	79,429.65	131,735.00	(52,305.35)	60.30%
Municipal Court	4,332.05	52,603.57	66,301.00	(13,697.43)	79.34%
Unallocated	7,623.33	46,839.05	208,425.00	(161,585.95)	22.47%
Insurance	4,504.16	202,819.80	226,869.00	(24,049.20)	89.40%
Village Promotion and Goodwill	1,073.72	31,461.99	33,546.00	(2,084.01)	93.79%
Inspections	7,991.92	107,041.11	151,080.00	(44,038.89)	70.85%
Fire Operations	12,372.52	259,719.35	368,767.00	(109,047.65)	70.43%
Fire Allocated	27,565.66	306,956.79	364,961.00	(58,004.21)	84.11%
Crossing Guards	7,190.61	53,859.97	84,716.00	(30,856.03)	63.58%
Public Works Administration	1,145.64	12,953.30	34,393.00	(21,439.70)	37.66%
Street Repair and Maintenance	49,059.15	462,720.17	744,384.00	(281,663.83)	62.16%
Public Works Support Services	1,927.05	31,557.01	75,790.00	(44,232.99)	41.64%
Public Works Vehicle Maintenance	9,532.97	112,311.34	144,502.00	(32,190.66)	77.72%
Snow and Ice Control	9,643.94	94,442.54	205,037.00	(110,594.46)	46.06%
Weed Control	450.23	6,397.17	19,848.00	(13,450.83)	32.23%
Recycling	3,828.44	32,463.84	47,922.00	(15,458.16)	67.74%
Park	35,661.24	392,251.46	499,810.00	(107,558.54)	78.48%
Recreation	10,018.25	164,683.09	210,131.00	(45,447.91)	78.37%
Forestry	26,425.38	151,106.40	172,342.00	(21,235.60)	87.68%
Youth Football	9,122.94	45,980.45	50,197.00	(4,216.55)	91.60%
Community Band	1,470.52	6,962.11	9,951.00	(2,988.89)	69.96%
Economic Development	4,029.86	92,068.49	124,633.00	(32,564.51)	73.87%
Transfers	-	638,000.00	638,000.00	-	100.00%
Total General Fund Expenses	293,068.93	3,977,556.47	5,516,002.00	(1,538,445.53)	72.11%
GENERAL FUND NET REVENUES (EXPENSES)	(57,349.78)	(1,084,056.27)	(1,124,203.00)		
SANITATION					
Sanitation Revenues	49,213.26	496,267.23	576,440.00	(80,172.77)	86.09%
Sanitation Expenses	15,577.66	422,079.93	515,885.00	(93,805.07)	81.82%
SANITATION NET REVENUES (EXPENSES)	33,635.60	74,187.30	60,555.00		
FIRE EQUIPMENT DONATION					
Fire Equipment Donation Revenues	1,083.34	99,532.53	91,150.00	8,382.53	109.20%
Flag Pole Memorial Expenses	-	1,951.00	2,100.00	(149.00)	92.90%
FIRE EQUIPMENT DONATION NET REVENUES (EXPENSES)	1,083.34	97,581.53	89,050.00		
AQUATICS					
Aquatics Revenue	(242.13)	189,348.59	186,966.00	2,382.59	101.27%
Aquatics Expenses	2,192.32	181,571.66	217,466.00	(35,894.34)	83.49%
AQUATICS NET REVENUES (EXPENSES)	(2,434.45)	7,776.93	(30,500.00)		

	OCTOBER	YTD 2022	BUDGET 2022	Over (Under) Budget VARIANCE	% OF BUDGET
LIBRARY/CIVIC CENTER					
Library/Civic Center Revenues	2,203.27	619,430.85	606,879.00	12,551.85	102.07%
Library/Civic Center	46,322.19	509,445.18	621,879.00	(112,433.82)	81.92%
LIBRARY/CIVIC CENTER NET REVENUES (EXPENSES)	(44,118.92)	109,985.67	(15,000.00)		
CONSOLIDATED POLICE SERVICES					
Consolidated Police Services Revenue	410,656.57	3,901,422.34	3,959,733.00	(58,310.66)	98.53%
Police Services Consolidated	262,825.22	3,151,890.75	4,001,803.00	(849,912.25)	78.76%
CONSOLIDATED POLICE SERVICES NET REVENUES (EXPENSES)	147,831.35	749,531.59	(42,070.00)		
VAN LIESHOUT RECREATION CENTER					
Van Lieshout Rec Center Revenues	593.83	24,683.39	14,500.00	10,183.39	170.23%
Van Lieshout Rec Center Expenses	705.17	30,988.90	33,321.00	(2,332.10)	93.00%
VAN LIESHOUT NET REVENUES (EXPENSES)	(111.34)	(6,305.51)	(18,821.00)		
PROMOTIONAL FUND					
Promotional Fund Revenues	293.64	34,193.72	52,400.00	(18,206.28)	65.26%
Promotional Fund Expenses	148.52	20,374.26	40,996.00	(20,621.74)	49.70%
PROMOTIONAL NET REVENUES (EXPENSES)	145.12	13,819.46	11,404.00		
AMERICAN RESCUE FUND					
American Rescue Fund Revenues	1,879.09	16,043.70	636,280.00	(630,129.70)	2.52%
American Rescue Fund Expenses	-	9,612.50	634,780.00	(625,167.50)	1.51%
AMERICAN RESCUE PROMOTIONAL NET REVENUES (EXPENSES)	1,879.09	6,431.20	1,500.00		
TRANSPORTATION SPECIAL REVENUE FUND					
Transportation Special Revenue Fund Revenues	28.51	92.34	-	92.34	#DIV/0!
Transportation Special Revenue Fund Expenses	-	1,580.00	16,010.00	(14,430.00)	9.87%
TRANSPORTATION SR FUND NET REVENUES (EXPENSES)	28.51	(1,487.66)	(16,010.00)		
SMALL BUSINESS MICRO LOAN FUND					
Small Business Micro Loan Fund Revenues	390.57	975.62	600.00	375.62	162.60%
Small Business Micro Loan Fund Expenses	-	-	500.00	(500.00)	0.00%
SMALL MICRO LOAN FUND NET REVENUES (EXPENSES)	390.57	975.62	100.00		
FAÇADE RENOVATION GRANT FUND					
Façade Renovation Grant Fund Revenues	430.48	101,203.07	100,250.00	953.07	100.95%
Façade Renovation Grant Fund Expenses	-	1,498.50	500.00	998.50	299.70%
COMMUNITY DEVELOPMENT GRANT NET REVENUES (EXPENSES)	430.48	99,704.57	99,750.00		
NELSON CROSSING MAINTENANCE					
Nelson Crossing Maintenance Revenues	5.70	3,470.76	3,453.00	17.76	100.51%
Nelson Crossing Maintenance Expenses	452.20	452.20	3,432.00	(2,979.80)	13.18%
NELSON CROSSING MAINTENANCE NET REVENUES (EXPENSES)	(446.50)	3,018.56	21.00		
SPECIAL ASSESSMENTS					
Special Assessment Revenue	19,862.10	9,633.83	187,200.00	(177,566.17)	5.15%
Special Assessment Expense	168.01	641,686.57	642,300.00	(613.43)	99.90%
SPECIAL ASSESSMENTS NET REVENUES (EXPENSES)	19,694.09	(632,052.74)	(455,100.00)		

	OCTOBER	YTD 2022	BUDGET 2022	Over (Under) Budget VARIANCE	% OF BUDGET
EQUIPMENT REVOLVING FUND					
Equipment Revolving Revenue	(52.00)	192,907.35	185,200.00	7,707.35	104.16%
Equipment Revolving Expenses	-	73,895.40	385,000.00	(311,104.60)	19.19%
EQUIPMENT NET REVENUES (EXPENSES)	(52.00)	119,011.95	(199,800.00)		
FACILITY AND TECHNOLOGY FUND					
Facility and Technology Fund Revenues	153.95	75,526.71	75,200.00	326.71	100.43%
Facility and Technology Fund Expenditures	4,534.90	67,199.46	90,000.00	(22,800.54)	74.67%
FACILITY AND TECHNOLOGY NET REVENUES (EXPENSES)	(4,380.95)	8,327.25	(14,800.00)		
TAX INCREMENT DISTRICT 4					
Tax Increment District 4 Revenues	946.50	1,326,290.63	1,918,650.00	(592,359.37)	69.13%
Tax Increment District 4 Expenses	8,534.39	1,761,240.51	2,608,832.00	(847,591.49)	67.51%
TAX INCREMENTAL DISTRICT 4 NET REVENUES (EXPENSES)	(7,587.89)	(434,949.88)	(690,182.00)		
TAX INCREMENT DISTRICT 5					
Tax Increment District 5 Revenues	282.24	427,500.47	476,897.00	(49,396.53)	89.64%
Tax Increment District 5 Expenses	6,085.87	307,201.90	314,910.00	(7,708.10)	97.55%
TAX INCREMENTAL DISTRICT 5 NET REVENUES OVER EXPENSES	(5,803.63)	120,298.57	161,987.00		
TAX INCREMENT DISTRICT 6					
Tax Increment District 6 Revenues	4,142.34	1,167,036.45	1,138,153.00	28,883.45	102.54%
Tax Increment District 6 Expenses	35,905.29	1,062,520.21	1,465,337.00	(402,816.79)	72.51%
TAX INCREMENTAL DISTRICT 6 NET REVENUES (EXPENSES)	(31,762.95)	104,516.24	(327,184.00)		
TAX INCREMENT DISTRICT 7					
Tax Increment District 7 Revenues	1,043.43	665,919.84	737,000.00	(71,080.16)	90.36%
Tax Increment District 7 Expenses	2,542.31	269,769.59	410,440.00	(140,670.41)	65.73%
TAX INCREMENTAL DISTRICT 7 NET REVENUES (EXPENSES)	(1,498.88)	396,150.25	326,560.00		
TAX INCREMENT DISTRICT 8					
Tax Increment District 8 Revenues	252,386.19	256,715.77	113,787.00	142,928.77	225.61%
Tax Increment District 8 Expenses	80,910.25	295,521.32	1,741,218.00	(1,445,696.68)	16.97%
TAX INCREMENTAL DISTRICT 8 NET REVENUES (EXPENSES)	171,475.94	(38,805.55)	(1,627,431.00)		
PARK IMPROVEMENT					
Park Improvement Revenue	500.00	558,129.13	551,614.00	6,515.13	101.18%
Park Improvement Expenses	22,468.76	63,139.72	561,033.00	(497,893.28)	11.25%
PARK IMPROVEMENTS NET REVENUES (EXPENSES)	(21,968.76)	494,989.41	(9,419.00)		
CAPITAL PROJECTS					
Capital Projects Revenue	(624.41)	231,968.24	235,210.00	(3,241.76)	98.62%
Construction Projects	102,803.89	343,234.55	657,794.00	(314,559.45)	52.18%
Administration Capital Projects	19,040.79	220,845.37	202,835.00	18,010.37	108.88%
TOTAL CONSTRUCTION EXPENSES	121,844.68	564,079.92	860,629.00	(296,549.08)	65.54%
CAPITAL PROJECTS NET REVENUES (EXPENSES)	(122,469.09)	(332,111.68)	(625,419.00)		

	OCTOBER	YTD 2022	BUDGET 2022	Over (Under) Budget VARIANCE	% OF BUDGET
SEWER					
Sewer Revenues	229,779.61	2,612,854.41	2,934,909.00	(322,054.59)	89.03%
Sewer Capital	7,586.48	33,287.32	240,753.00	(207,465.68)	13.83%
Sewer Financing	20,286.00	209,316.28	250,784.00	(41,467.72)	83.46%
Sewer Treatment	210,174.39	2,039,903.71	2,381,600.00	(341,696.29)	85.65%
Sewer Collection	16,791.35	224,208.98	257,412.00	(33,203.02)	87.10%
Sewer Customer A/R	15,208.80	128,409.15	144,707.00	(16,297.85)	88.74%
Sewer Admin and General	9,817.85	162,392.58	184,507.00	(22,114.42)	88.01%
TOTAL SEWER EXPENSES	279,864.87	2,797,518.02	3,459,763.00	(662,244.98)	80.86%
SEWER NET REVENUES (EXPENSES)	(50,085.26)	(184,663.61)	(524,854.00)		
WATER UTILITY					
Water Utility Revenues	196,679.92	1,948,263.85	2,324,576.00	(376,312.15)	83.81%
Water Capital Projects	1,360.01	18,308.67	212,814.00	(194,505.33)	8.60%
Water Financing	69,456.20	633,558.48	753,841.00	(120,282.52)	84.04%
Water Source	1,677.46	11,199.60	16,500.00	(5,300.40)	67.88%
Pumping	37,818.50	198,439.25	271,987.00	(73,547.75)	72.96%
Water Treatment	14,853.17	304,762.90	475,030.00	(170,267.10)	64.16%
Water Distribution	28,241.37	562,845.42	655,726.00	(92,880.58)	85.84%
Customer A/R	5,576.94	56,261.34	61,307.00	(5,045.66)	91.77%
Admin and General	8,416.59	119,643.01	204,858.00	(85,214.99)	58.40%
TOTAL WATER EXPENSES	167,400.24	1,905,018.67	2,652,063.00	(747,044.33)	71.83%
WATER NET REVENUES (EXPENSES)	29,279.68	43,245.18	(327,487.00)		
STORMWATER UTILITY					
Stormwater Revenue	103,360.74	909,682.28	1,242,220.00	(332,537.72)	73.23%
Stormwater Capital Projects	1,448.22	481,276.65	637,083.00	(155,806.35)	75.54%
Storm Financing	58,229.45	445,552.07	537,964.00	(92,411.93)	82.82%
Storm Pond Maintenance	6,282.62	41,067.59	146,281.00	(105,213.41)	28.07%
Storm Collection	26,329.95	185,675.48	456,498.00	(270,822.52)	40.67%
Storm Customer A/R	5,576.76	55,573.40	56,685.00	(1,111.60)	98.04%
Storm Admin and General	13,688.85	198,741.12	230,924.00	(32,182.88)	86.06%
TOTAL STORM EXPENSES	111,555.85	1,407,886.31	2,065,435.00	(657,548.69)	68.16%
STORMWATER NET REVENUES (EXPENSES)	(8,195.11)	(498,204.03)	(823,215.00)		

Final tax settlement occurred in August. Refund issued to Nestle per WI Dept of Revenue Ruling and Form PC 201 Request for chargeback to local taxing entities filed by deadline with the State to recoup from other jurisdictions.

Reminder: State Shared Intergovernmental Revenue disbursement occurs 15% in July and 85% in November. This is the largest of our State aids (\$1,520,238).

Continue to see interest and investment income impacted as result of market changes due to COVID-19. The unrealized losses that exist now will **not** be recognized if the assets are held until maturity. The Village invests in varying maturities to match cash flow needs. An unrealized loss exists when a longer term asset the Village owns price has declined in the market place due to varying interest rates. Each month end, Generally Accepted Accounting Principles require that we record an unrealized loss (or gain) to recognize market impacts. At the end of October, the unrealized loss totals \$27,755 across all funds compared to \$107,074 month prior.

Property, Auto and Workers Compensation premiums are now paid for the entire year (twelve months of expense included in October financials).

The \$25,000 contribution to the turf project has been paid from Youth Football program for 2022.

Landfill revenue for Sewer Utility is billed on a quarterly billing. The first and second quarter have been invoiced only to date, third quarter sent out early November. Strength invoices for October not issued as need lab results for monthly customers (Agropur, Nestle, Bel Brands, GLK).

Some construction expense accounts have a credit balance due to accruing retainage and work completed but not billed on public construction contracts for 2021 audit (these transactions get reversed in 2022 creating a negative expense amount so that when actual bill comes in and is paid, the expense that hits 2022 is for work that completed in 2022 only. Final close out of contracts often takes great deal of time as settling on final quantities.

Capital assets are shown as expense in utilities for monitoring until capitalized as part of year end audit preparation.

Little Chute Fire Department

LCFD Incident Report

October 2022

Number of responses: 19

Last years: 24

YTD: 151

- 10/07/2022 07:47 CO alarm sounding @ 1204 Hoover Avenue, investigated found high readings due to a gas fireplace in living room
Truck 3641, Car 3632
#22LC00133**
- 10/09/2022 09:36 Vehicle accident @ W. North Avenue & Hwy. 441
Engine 3621, Squad 3671, Car 3632
#22LC00134**
- 10/09/2022 21:27 Vehicle accident @ Northbound I-41 South of Holland Road
Engine 3621, Truck 3641, Squad 3671, Engine 3622, Car 3632
#22LC00135**
- 10/10/2022 08:07 Commercial Fire Alarm @ Kidzland 201 Patriot Drive, investigated found no issues
Engine 3621, Truck 3641, Car 3632
#22LC00136**
- 10/11/2022 16:59 Wire down @ E. Main Street & Lewis Street, investigated found an abandoned telephone/cable line
Engine 3621, Truck 3641, Car 3632
#22LC00137**
- 10/12/2022 12:07 Fire alarm sounding @ 3636 Cherryvale Place, investigated false alarm, doing testing
Engine 3621, Truck 3641, Car 3632
#22LC00138**

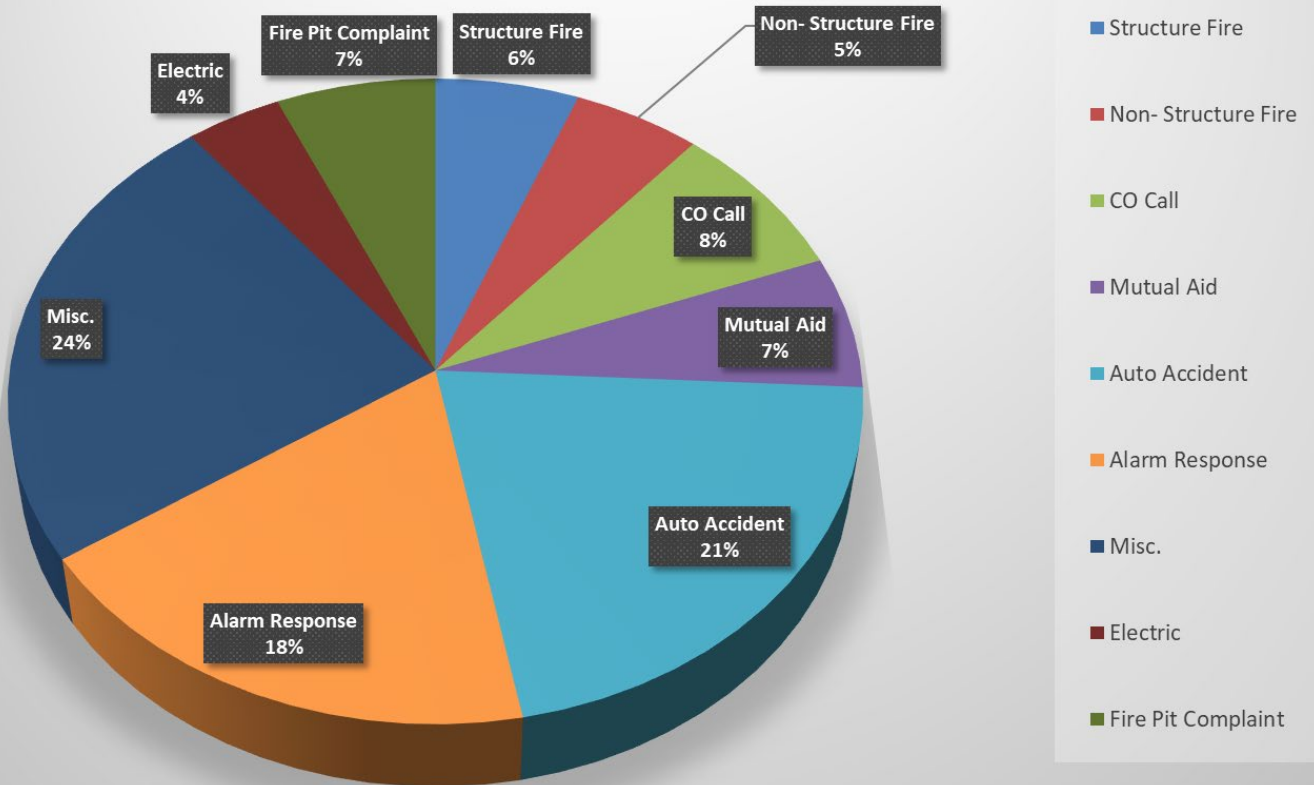
10/13/2022	07:58 Alarm sounding @ 3217 Buchanan Road, investigated found a faulty detector Engine 3621, Car 3632 #22LC00139
10/14/2022	02:08 CO alarm sounding @ 3510 Cherryvale Ave. Unit #38, investigated found no issues Engine 3621, Truck 3641, Car 3632 #22LC00140
10/14/2022	15:40 Wire down @ 623 Harrison Street, cable/phone line Engine 3621, Car 3632 #22LC00141
10/15/2022	18:49 Gas leak @ 523 W. Main Street, investigated found a bad valve on a gas stove Engine 3621, Truck 3641, Car 3632 #22LC00142
10/16/2022	08:51 Gas leak @ 915 Michigan Lane, investigated found a sump pump battery backup battery issue Engine 3621, Truck 3641, #22LC00143
10/19/2022	10:38 Lift assist @ Little Chute Health Services, Engine 3621, Car 3632 #22LC00144
10/20/2022	10:20 Gas leak @ 2214 Golden Gate Drive Apartment #69, Engine 3621 #22LC00145
10/20/2022	17:37 Accident scene safety @ Wilson Street & Park Ave. Engine 3621 #22LC00146
10/20/2022	23:46 CO alarm @ 2316 Joan Court Engine 3621 #22LC00147

- 10/21/2022 09:03 Vehicle accident @ E. North Avenue & Freedom Road
Engine 3621
#22LC00148**
- 10/25/2022 09:27 Gas leak @ 146 W. Greenfield Drive, investigated found
contractor was purging new gas lines across the road
Engine 3621, Car 3632
#22LC00149**
- 10/25/2022 13:10 Unauthorized burn @ 319 W. North Avenue, brush
burning in back of business
Engine 3621, Engine 3622, Car 3632
#22LC00150**
- 10/31/2022 15:02 Structure fire @ 318 Buchanan Street, unattached garage
on fire
Engine 3621, Truck 3641, Squad 3671, Engine 3622, Pickup
3631, Car 3632
#22LC00152**

Little Chute Fire Department - 2022 Calls for Service

	Structure Fire	Non-Structure Fire	CO Call	Mutual Aid	Auto Accident	Alarm Response	Misc.	Electric	Fire Pit Complaint	2022 Total Responses	2021 Total Responses	2020 Total Responses	2019 Total Responses	2018 Total Responses	2017 Total Responses	2016 Total Responses	2015 Total Responses
2022 SUMMARY	9	8	12	10	32	28	36	6	10	151	181	152	202	165	172	155	132
January 2022 Calls	1	2	2	0	2	2	4	0	0	13							
February 2022 Calls	1	1	2	0	2	4	3	0	0	13							
March 2022 Calls	0	1	0	1	4	1	4	0	0	11							
April 2022 Calls	2	2	0	2	2	3	3	0	2	16							
May 2022 Calls	0	0	3	2	5	1	2	2	3	18							
June 2022 Calls	2	1	1	1	4	2	4	2	2	19							
July 2022 Calls	2	0	1	2	2	2	3	0	1	13							
August 2022 Calls	0	1	0	1	7	6	1	0	1	17							
September 2022 Calls	0	0	0	1	0	4	7	0	0	12							
October 2022 Calls	1	0	3	0	4	3	5	2	1	19							
November 2022 Calls																	
December 2022 Calls																	

Call by Type - 2022 Calls for Service





FOX VALLEY METRO POLICE DEPARTMENT

PERSONNEL

Our new police clerk, Kaitlin Armbruster started on 10/25.



TRAINING

Our department has been conducting Rescue Task Force (RTF) training in which our officers are training with firefighters / EMS from both villages for an active shooter incident.

For more info. on the RTF concept, use the weblink below or the QR code with your smart device camera.

[HTTPS://WWW.DOMESTICPREPAREDNESS.COM/HEALTHCARE/ACTIVE-SHOOTER-INCIDENTS-THE-RESCUE-TASK-FORCE-CONCEPT/](https://www.domesticpreparedness.com/healthcare/active-shooter-incidents-the-rescue-task-force-concept/)



EVENTS

WE PARTICIPATED IN THE STATE-WIDE PRESCRIPTION DRUG TAKE BACK EVENT ON OCTOBER 29TH. RESIDENTS WERE ABLE TO SAFELY DISPOSE OF THESE DRUGS IN OUR LOBBY MEDICATION DISPOSAL BOX.

OUR DEPARTMENT PARTICIPATED IN THE VILLAGE'S TRICK-OR-TREAT EVENT.



ACTIVITY/ PERFORMANCE METRICS

The following page is a table showing a *three-month comparison* of calls for service and incidents in Little Chute.



FOX VALLEY METRO POLICE DEPARTMENT

Month-to-Date CAD Call Detail

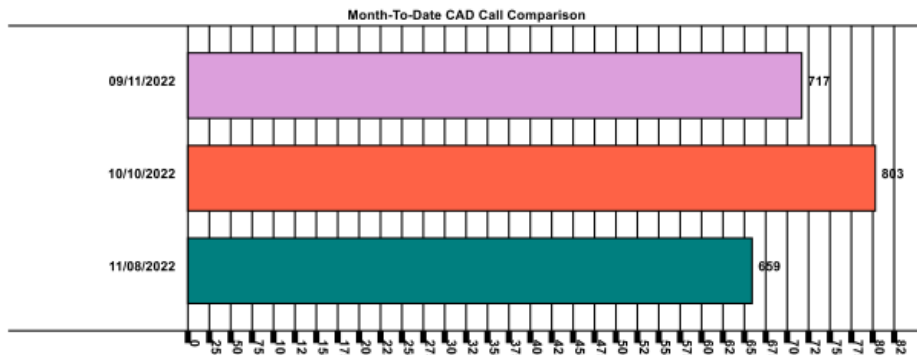
Month-To-Date CAD Received Calls

Call Nature	10/11/2022 to 11/08/2022:	09/12/2022 to 10/10/2022:	1 mo % change:	08/14/2022 to 09/11/2022:	2 mo % change:
911 Misdialed	41	45	-8.9%	49	-16.3%
Abandoned Vehicle	0	3	-100.0%	4	-100.0%
Abdominal A-Adam Response	1	0	N/A	0	N/A
Abdominal C-Charlie Response	1	0	N/A	1	0.0%
Abdominal D-David Response	0	0	N/A	1	-100.0%
Accident in a Parking Lot	2	6	-66.7%	3	-33.3%
Accident with Injury	2	0	N/A	0	N/A
Accident with Scene Safety	1	0	N/A	0	N/A
Alcohol Violations	1	0	N/A	0	N/A
Allergies C-Charles Response	0	1	-100.0%	1	-100.0%
Allergies D-David Response	0	0	N/A	1	-100.0%
Animal Bite	0	3	-100.0%	1	-100.0%
Animal Call	18	22	-18.2%	14	28.6%
Assist Citizen or Agency	35	36	-2.8%	41	-14.6%
Bicycle Stop	0	0	N/A	1	-100.0%
Bleeding B-Boy Response	0	2	-100.0%	0	N/A
Breathing Problem C-Charles	1	0	N/A	0	N/A
Breathing Problem D-David	8	6	33.3%	6	33.3%
Breathing Problem E-Edward	0	1	-100.0%	0	N/A
Burglary	1	2	-50.0%	1	0.0%
Business Check	0	0	N/A	1	-100.0%
Carbon Monoxide Alarm	3	2	50.0%	0	N/A
Chest Complaint C-Charles	1	1	0.0%	0	N/A
Chest Complaint D-David	2	2	0.0%	0	N/A
Civil Matter Assist	1	1	0.0%	0	N/A
Civil Process	0	11	-100.0%	10	-100.0%
Crime Prevention	32	52	-38.5%	53	-39.6%
Damage to Property	8	7	14.3%	3	166.7%
Diabetic Issue C-Charles	1	0	N/A	2	-50.0%
Diabetic Issue D-David	0	0	N/A	1	-100.0%
Disturbance	15	15	0.0%	8	87.5%

Domestic Disturbance	3	3	0.0%	5	-40.0%
Drug Complaint	2	2	0.0%	1	100.0%
Fainting A-Adam	1	0	N/A	0	N/A
Fainting C-Charles	0	3	-100.0%	1	-100.0%
Falls A-Adam Response	2	0	N/A	1	100.0%
Falls B-Boy Response	5	3	66.7%	1	400.0%
Falls D-David Response	0	3	-100.0%	0	N/A
Fire Alarm Commercial	2	3	-33.3%	3	-33.3%
Fire Alarm Residential	1	1	0.0%	0	N/A
Fire Stuck Elevator Rescue	0	0	N/A	1	-100.0%
Fire Unauthorized Burning	1	0	N/A	1	0.0%
Fire Vegetation or Grass	1	0	N/A	0	N/A
Fire Vehicle Small	0	0	N/A	1	-100.0%
Fireworks Complaint	1	0	N/A	1	0.0%
Follow Up	17	22	-22.7%	11	54.5%
Fraud Complaint	3	5	-40.0%	2	50.0%
Garbage or Rubbish Fire	1	0	N/A	0	N/A
Graffiti Complaint	0	0	N/A	1	-100.0%
Harassment	8	6	33.3%	5	60.0%
Hazard in Roadway	13	21	-38.1%	12	8.3%
Heart Problem D-David	2	1	100.0%	1	100.0%
Jail GPS Checks	15	13	15.4%	21	-28.6%
Juvenile Complaint	6	8	-25.0%	11	-45.5%
Law Alarms - Burglary Panic	3	7	-57.1%	4	-25.0%
Lost or Found Valuables	17	7	142.9%	9	88.9%
Medical Assistance No Injury	4	7	-42.9%	4	0.0%
Medical Pre-Alert	8	10	-20.0%	2	300.0%
Medical Transport C-Charles	1	0	N/A	0	N/A
Missing Person	2	1	100.0%	3	-33.3%
Motorist Assist	25	13	92.3%	22	13.6%
Natural Gas or Propane Leak	5	4	25.0%	0	N/A
Noise Complaint	1	11	-90.9%	6	-83.3%
Ordinance Violation	4	14	-71.4%	18	-77.8%
Overdose D-David	1	0	N/A	0	N/A
PNB E-Edward Response	1	1	0.0%	2	-50.0%
Parking Enforcement	21	9	133.3%	22	-4.5%
Parking Request	1	0	N/A	0	N/A
Penetrating Trauma B-Boy	0	0	N/A	1	-100.0%
Pregnancy D-David	0	0	N/A	1	-100.0%
Reckless Driving Complaint	21	26	-19.2%	18	16.7%
Residence Lockout	0	0	N/A	1	-100.0%

Village of Little Chute Monthly Report – October 2022

Restraining Order Tracking	1	0	N/A	1	0.0%
Runaway Juvenile	1	0	N/A	1	0.0%
Scam	0	0	N/A	1	-100.0%
School Safety	18	21	-14.3%	8	125.0%
Seizure A-Adam Response	0	0	N/A	3	-100.0%
Seizure C-Charles Response	0	1	-100.0%	0	N/A
Seizure D-David Response	0	0	N/A	1	-100.0%
Sex Offense	0	2	-100.0%	2	-100.0%
Sick A-Adam	6	6	0.0%	3	100.0%
Sick B-Boy	1	1	0.0%	0	N/A
Sick C-Charles	3	3	0.0%	2	50.0%
Sick D-David	1	0	N/A	1	0.0%
Stroke C-Charles	1	1	0.0%	2	-50.0%
Structure Fire Smoke or Flame	1	0	N/A	0	N/A
Suicide B-Boy	0	2	-100.0%	1	-100.0%
Suspicious Incident	9	15	-40.0%	8	12.5%
Suspicious Person	6	7	-14.3%	3	100.0%
Suspicious Vehicle	9	11	-18.2%	6	50.0%
Testing Only	0	4	-100.0%	0	N/A
Theft Complaint	10	12	-16.7%	20	-50.0%
Theft of Automobile Complaint	3	0	N/A	0	N/A
Traffic Enforcement	2	6	-66.7%	11	-81.8%
Traffic Stop	109	184	-40.8%	165	-33.9%
Transport Accident B-Boy	0	1	-100.0%	0	N/A
Traumatic Injuries A-Adam	1	1	0.0%	0	N/A
Traumatic Injuries B-Boy	0	1	-100.0%	0	N/A
Trespassing	1	2	-50.0%	0	N/A
Unconscious D-David	1	2	-50.0%	2	-50.0%
Unlocked or Standing Open Door	3	7	-57.1%	2	50.0%
Vehicle Accident	24	10	140.0%	13	84.6%
Vehicle Lockout	8	11	-27.3%	9	-11.1%
Violation of Court Order	1	1	0.0%	2	-50.0%
Wanted Person or Apprehension	4	4	0.0%	1	300.0%
Weapon Violation	1	0	N/A	1	0.0%
Welfare Check	56	65	-13.8%	52	7.7%
Wire Down	4	0	N/A	1	300.0%





Little Chute Public Library

Gerard H. Van Hoof Memorial

VILLAGE BOARD MONTHLY REPORT

Highlights

- Planning for next seasons events
- Updated library security system
- Library staff trained for election help
- Library staff assisting with November election
- Planning for Fox Cities Reads
- Evaluation for Fox Cities Book Festival
- New storytime lineup has great participation and feedback
 - Adding a baby storytime
- Added new virtual informational videos for social media posts
- Developed more content for TikTok
- Library participating in Holiday Parade
- Participated in Vaccination Clinic with Department of Health
- Participated in State Youth Services Meeting
- Expansion of outreach
 - Reaching out to daycares for storytimes
 - Upcycled books are available in areas in Little Chute and Freedom
- Katherine participating in OWLS strategic planning committee
- Katherine and Michelle participating in damaged item committee
- Katherine's community outreach: Windmill Board Member, Miller at Windmill; LC Historical Society, Secretary; Winnefox Library System, President; Youth Services Liaison for Library System, Governing Council for Little Chute School District, Fox Cities Book Festival Board Member, Fox Cities Reads Board Member, Girls Rock, Wisconsin Library Association, Secretary

Top Priorities

- Weeding collection
- Compiling yearly statistics
- Evaluation of Fox Cities Book Festival
- Evaluation of Summer and Fall Programs

Upcoming Events

- Book Clubs
- To-go Crafts
- Storytimes
 - Toddler



- Pre-K
- Evening Family
- Craft Circle
- Tech Tuesday's
- Comic Club
- Virtual Program via Facebook and Instagram
- Holiday Crafts

LC Programing Stats

Date	Time	Local Event Name	Target Audience (Children (0-11); Teen (12-18); Adult, Family	Format: In-person; Live, virtual; or Pre-recorded	Attendance for in person event	On- or off-site	Number of Viewers while live	Views of live event after end of live feed	Views of pre-recorded events	Self Directed/Passive Program
10/6/2022	4:00 PM	Chopped: Taco Edition	Teen	In person	28	off property				
10/5/2022	9:30 AM	Mini Cloggers Storytime	Children	In person	45	On property				
10/5/2022	10:30 AM	Little Windmills Storytime	Children	In person	18	On property				
10/12/2022	9:30 AM	Mini Cloggers Storytime	Children	In person	50	On property				
10/12/2022	10:30 AM	Little Windmills Storytime	Children	In person	30	On property				
10/12/2022	10:00 AM	Craft Circle	Adults	In person	6	On property				
10/15/2022	6:00 PM	FCBF Author Event	Adults	In person	40	off property				
10/19/2022	9:30 AM	Mini Cloggers Storytime	Children	In person	40	On property				
10/19/2022	10:30 AM	Little Windmills Storytime	Children	In person	25	On property				
10/26/2022	9:30 AM	Mini Cloggers Storytime	Children	In person	35	On property				
10/26/2022	10:30 AM	Little Windmills Storytime	Children	In person	47	On property				
10/26/2022	10:00 AM	Craft Circle	Adults	In person	5	On property				
10/11/2022	6:00 PM	Pajama Storytime	Children	In person	2	On property				
10/15/2022	2 PM, 5PM	Romp In the Swamp	Children	In person	600	off property				
10/18/2022	4:30 PM	Pumpkin Party!	Children	In person	85	On property				
10/18/2022	10:00 AM	Craft Circle	Adults	In person	6	On property				
10/18/2022	6:30 PM	Adult Book Club	Adults	In person	9	On property				
10/14/2022	7:00 PM	Nerf Wars	Children	In person	110	On property				
10/27/2022		Pages of Our Lives	Adults	Pre-recorded		On property			122	
10/20/2022		Lounging Artist Tips	Teen	Pre-recorded		On property			94	
10/13/2022		Caffeinated Questions	Adults	Pre-recorded		On property			139	
10/13/2022		Cabbage Chronicles	Children	Pre-recorded		On property			224	
10/6/2022		Kids Tip for Parents	Adults	Pre-recorded		On property			120	
10/1/2022	Weekly	National Cookbook Videos (4)	Adults	Pre-recorded		off property			433	
10/26/2022	7:00 PM	Millennial Book Club	Adults	In person	1	off property				
10/1/2022		FB Post Engagement	Adults	Pre-recorded						247
		Instagram Post Engagement	Teen	Pre-recorded						88
		Tik Tok Engagement	Teen	Pre-recorded						45
10/18/2022		Unboxing	Adults	Virtual Live		On property			12	182
10/10/2022		Unboxing	Adults	Virtual Live		On property			10	260

Library Use Statistics													
	(APR 21)	MAY	(MAY 21)	JUNE	(JUN 21)	JULY	(JUL 21)	AUG	(AUG 21)	SEP	(SEP 21)	OCT	(OCT 21)
Physical Materials Circulation	3,209	9,768	2,072	11,966	10,290	10,280	9,016	10,258	7,744	8,558	7,893	8018	7,893
Physical Renewals	1,213	3,838	1,120	3,086	1,335	3,024	2,189	2,719	2,053	2,481	1,859	2555	1,859
Hoopla EBooks	97	148	104	146	109	141	112	159	160	137	136	123	136
Hoopla Audiobooks	163	227	194	255	171	279	224	288	229	281	226	312	226
Hoopla Binge Pass	NA	2	NA	2	NA	2	NA	2	NA	4	NA	1	NA
Hoopla Movies	18	12	10	8	12	6	24	0	14	2	21	15	21
Hoopla Comics	6	28	7	10	8	15	13	12	9	15	3	17	3
Hoopla Music	7	1	7	6	13	6	11	12	8	10	5	12	5
Hoopla TV	0	4	0	32	2	26	0	11	13	20	8	11	8
Overdrive E Book	601	681	600	767	671	686	641	680	614	632	679	594	679
Overdrive Audiobook	430	619	476	600	523	637	533	547	517	540	607	535	607
Overdrive Magazines	27	68	26	51	15	27	35	46	18	58	64	29	64
ILL Loaned	1,555	1,568	714	1,822	1,466	1,960	2,015	2,058	1,937	2,097	1,810	2086	1,810
ILL Borrowed	2,173	4,298	2,014	3,606	2,215	3,495	2,357	3,345	1,878	3,265	2,319	3094	2,319
Public Internet Use	0	348	24	317	806	398	200	533	287	314	398	316	398
Wireless Logins	750	1,029	662	1,129	4,826	1,191	828	1,154	798	1,073	847	1131	847
Door Count	780	5,262	450	6,204	3730*	5,840	5,009	6,400	3,866	6,535	3,945	5167	3,945
Card Holders				4625	4725					4,805	4,943		
Library Volunteer Hours		51		56		52		59		56		64	

FORESTRY DEPARTMENT

HIGHLIGHTS

- Continued chipper work.
- Trail chipped for winter.
- Planted 50 Terrace Trees from Terrace Tree Program.
- Drained the Doyle Pool and began the winterization process.
- Met with Neuman Pools for cosmetic pool work.
- Removed foliage at Legion and Van Lieshout Park sign entrances.
- Edged parks
- Held Family Glow Walk at Van Lieshout Park on 10/7. Had 240 participants who walked lit park trails to collect their glow items at assigned station areas.
- Fall Youth Soccer Program and Flag Football Programs finished their seasons the third week of the month; all players received award ribbon.
- Held jets football banquet on 10/16 at Tanner's in Kimberly. Held player football equipment hand-in on 10/17.
- Held TriShaw rides 10/18 for free for those that are disabled or who need assistance in viewing our Heesakker Park trail and Nelson Family Heritage Crossing.
- Held deer culling shooting proficiency testing for hunters 10/14. Final application deadline 10/19. Held lottery draw 10/24, assigned zone as selections made; then ran required background checks.
- Prepared for 2023 projects.
- Completed Bid opening for Ebben Trail Phase II project.
- Closed Kayak Launch and Rental unit. Removed all equipment for winterization.

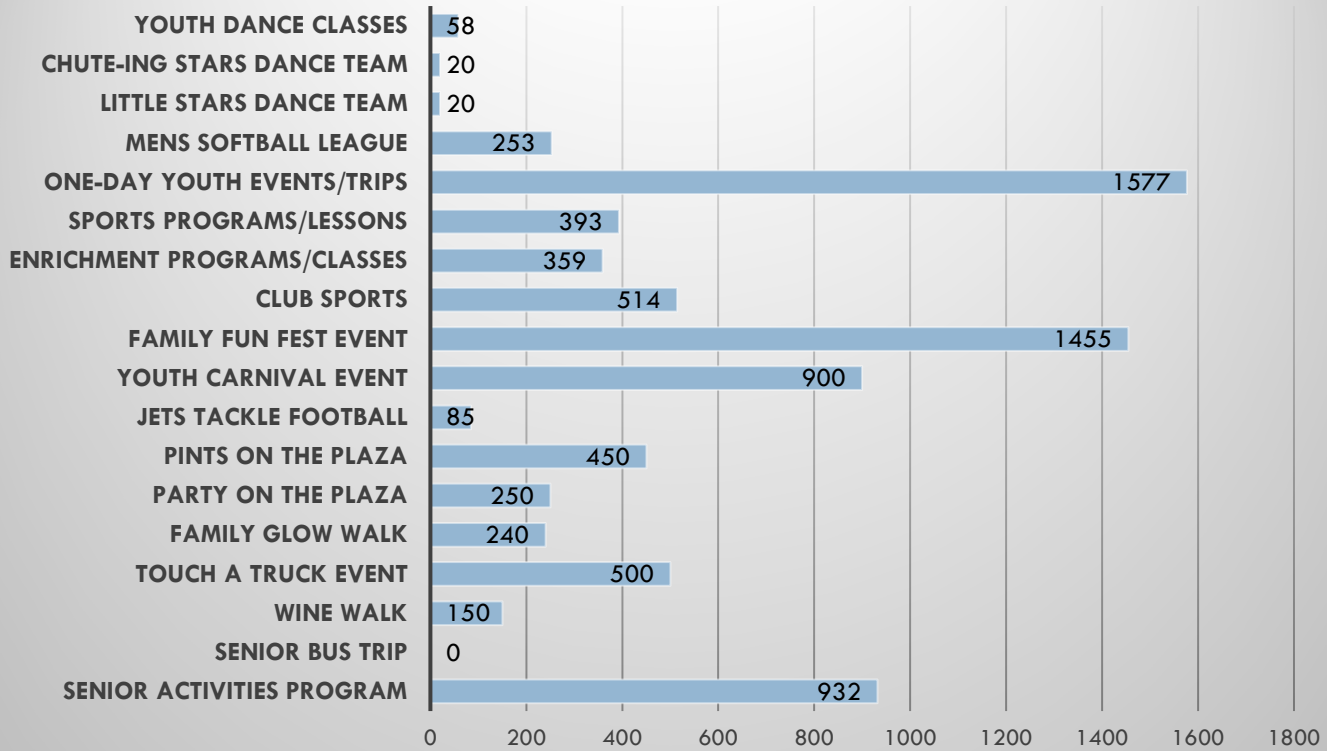


TOP PRIORITIES FOR NOVEMBER

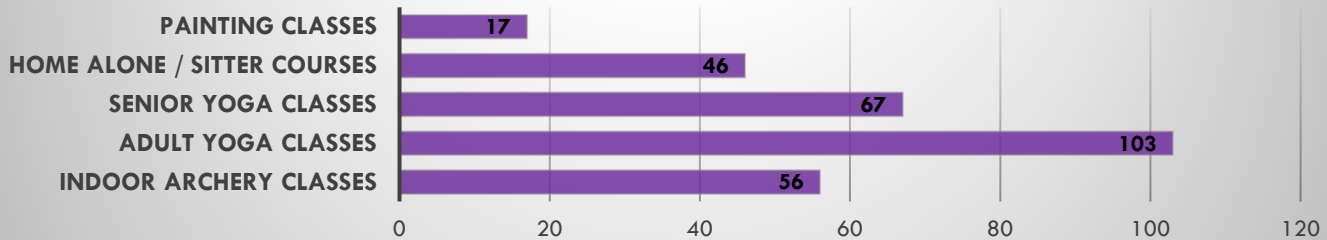
- Prep work for upcoming deer culling (permits to hunters, list to FVMPD, park closed ads on Facebook posts, no trespassing signs, park closed signs).
- Continue chipping.
- Continue to maintain Heesakker bike lanes for visibility.
- Edging all parks.
- Review and submit changes for Terrance Tree Application Program to Park Planning Committee.
- Work on Tree City USA Application information and documents.
- Final prep for yoga classes starting in November.
- Chute-ing Stars Dance Team starting their competition season this month.
- Prep work for December youth dance revue.
- Prep for winter season.
- Final winterization of irrigation system and parks bathrooms/water fountains.
- Continue preparations for 2023 projects.
- Establish winter lifeguard certification course dates with Ashwaubenon.
- Send out pool and park employee re-hire letters.



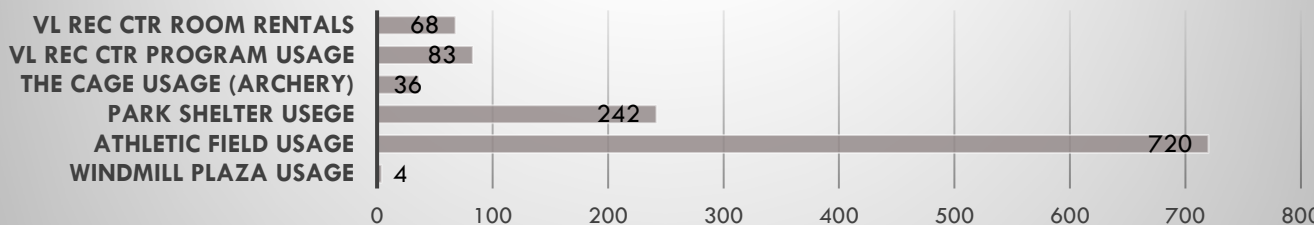
2022 Y-T-D PROGRAM PARTICIPATION



2022 Y-T-D VAN LIESHOUT REC CTR PROGRAMS



2022 Y-T-D SHELTER/FACILITY/FIELD USAGE

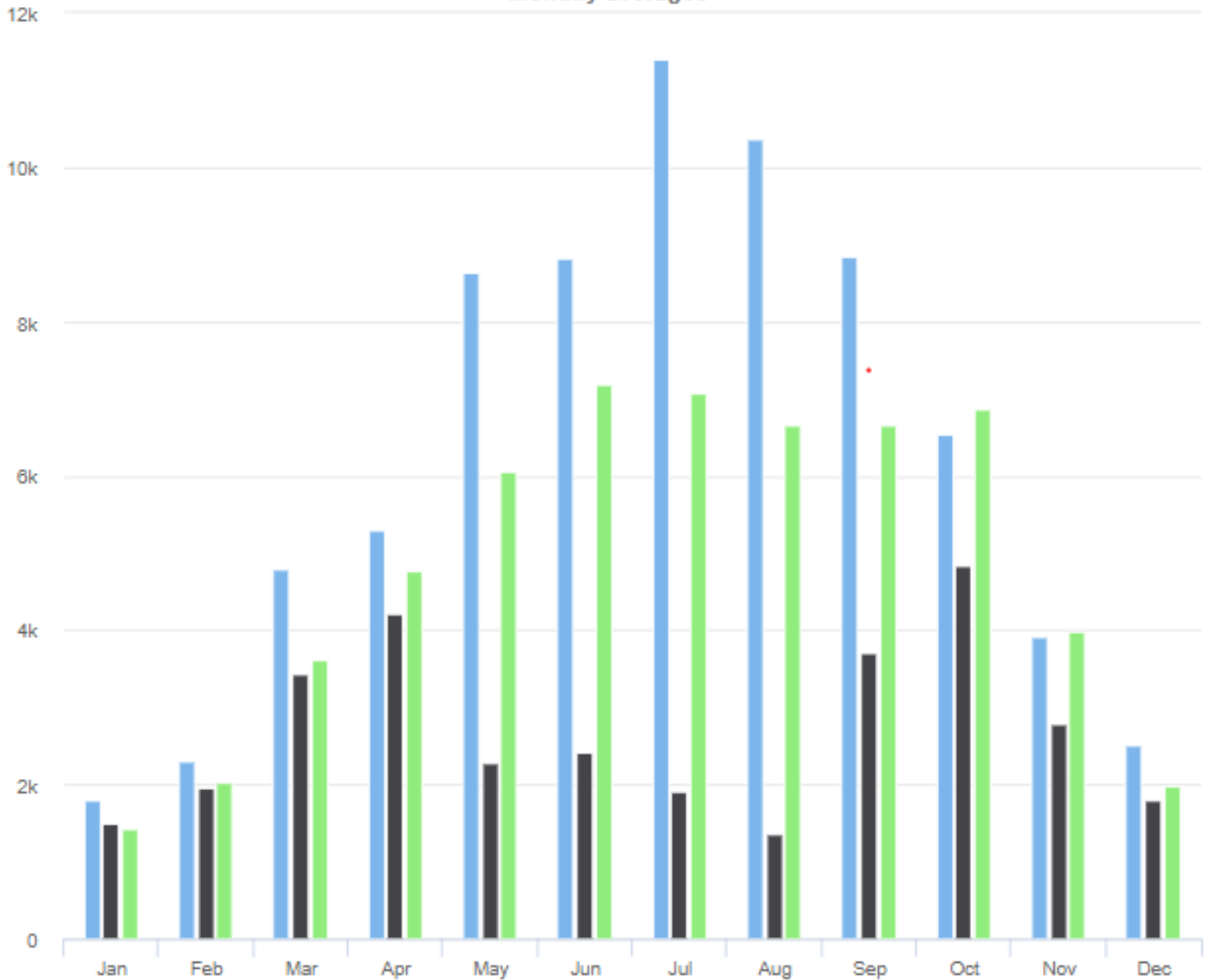


Trail Counter Information To-Date

Months of the year

2021-07-19 to 2022-11-10

Monthly averages



Site Name		Average	Median	STDV	Min	Max
Mill Street Bridge	■	6,267.3	5,913.8	3,171.0	1,790.0	11,399.3
Municipal Bridge	■	2,685.0	2,355.0	1,074.8	1,361.5	4,832.0
NFHC Bridge	■	4,859.1	5,412.0	2,093.2	1,418.0	7,182.0

Day	Mill Street Bridge	Municipal Bridge	NFHC Bridge
2022-10-01	498	314	725
2022-10-02	302	174	234
2022-10-03	266	99	214
2022-10-04	341	123	240
2022-10-05	241	97	184
2022-10-06	150	86	134
2022-10-07	115	78	119
2022-10-08	244	184	286
2022-10-09	331	270	365
2022-10-10	303	148	216
2022-10-11	241	114	258
2022-10-12	130	56	99
2022-10-13	57	37	57
2022-10-14	70	36	62
2022-10-15	174	140	167
2022-10-16	114	75	145
2022-10-17	77	33	47
2022-10-18	81	51	54
2022-10-19	100	55	83
2022-10-20	208	72	129
2022-10-21	261	87	248
2022-10-22	436	121	425
2022-10-23	404	76	457
2022-10-24	199	41	138
2022-10-25	59	43	65
2022-10-26	179	72	118
2022-10-27	190	84	174
2022-10-28	227	118	267
2022-10-29	379	149	367
2022-10-30	310	127	430
2022-10-31	203	57	213
Totals	6890	3217	6720

Department of Public Works

Monthly Report – October 2022

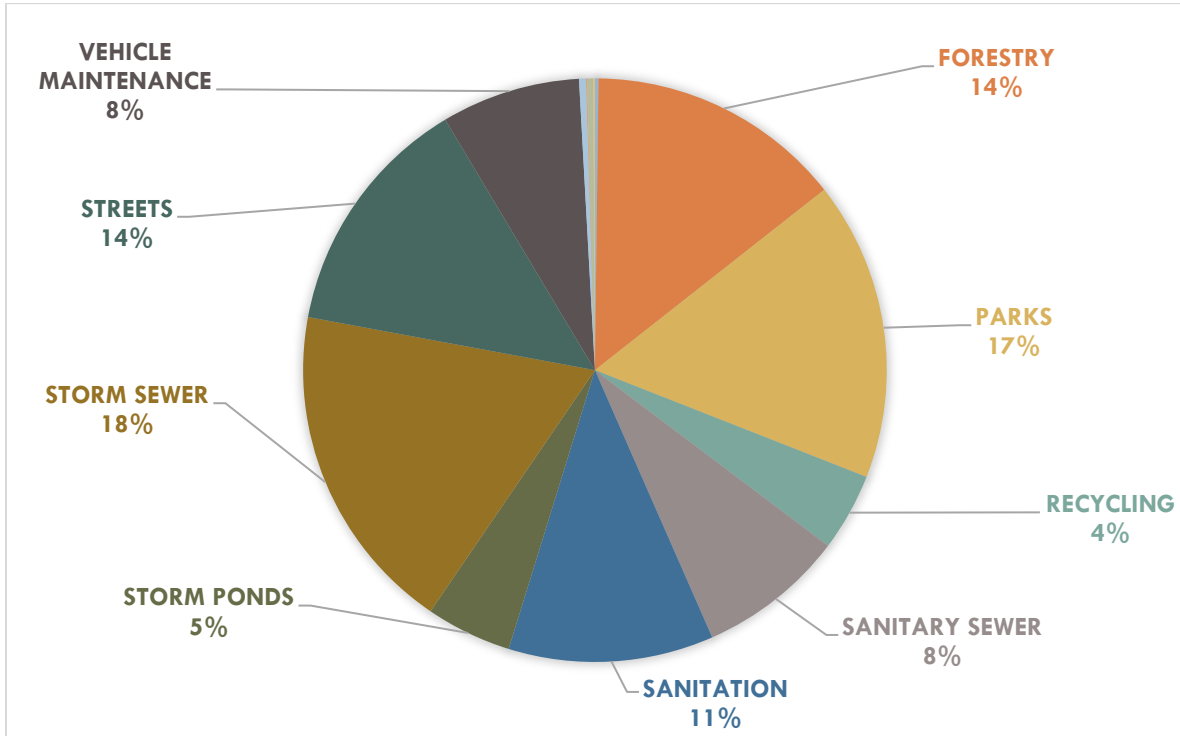
Highlights

- Continued to permit and monitor TDS fiber service drops.
- Employees replaced batteries, maintained, and read laser meters in sanitary sewer system.
- Erosion control and storm water permits were monitored.
- Robert E Lee & Associates continued to work on the Geographical Information System (GIS) data conversion.
- As of the end of October, 980 residents renewed their yard waste card for the season.
- The crew jetted 2,848 feet of sanitary sewer main.
- Continued with leaf collection. Both leaf vacs are operating and able to cover the entire Village twice per week. Towards the end of the month into November with heavy piles forming, it will be once per week.
- Finalized the annual 2023 Operations and Maintenance Budget.
- Completed the storm sewer system work on HWY 96 at Fox Point Drive.
- Bulky and metal item collection was heavier than normal.
- Yard waste site very popular as the weather was nice.

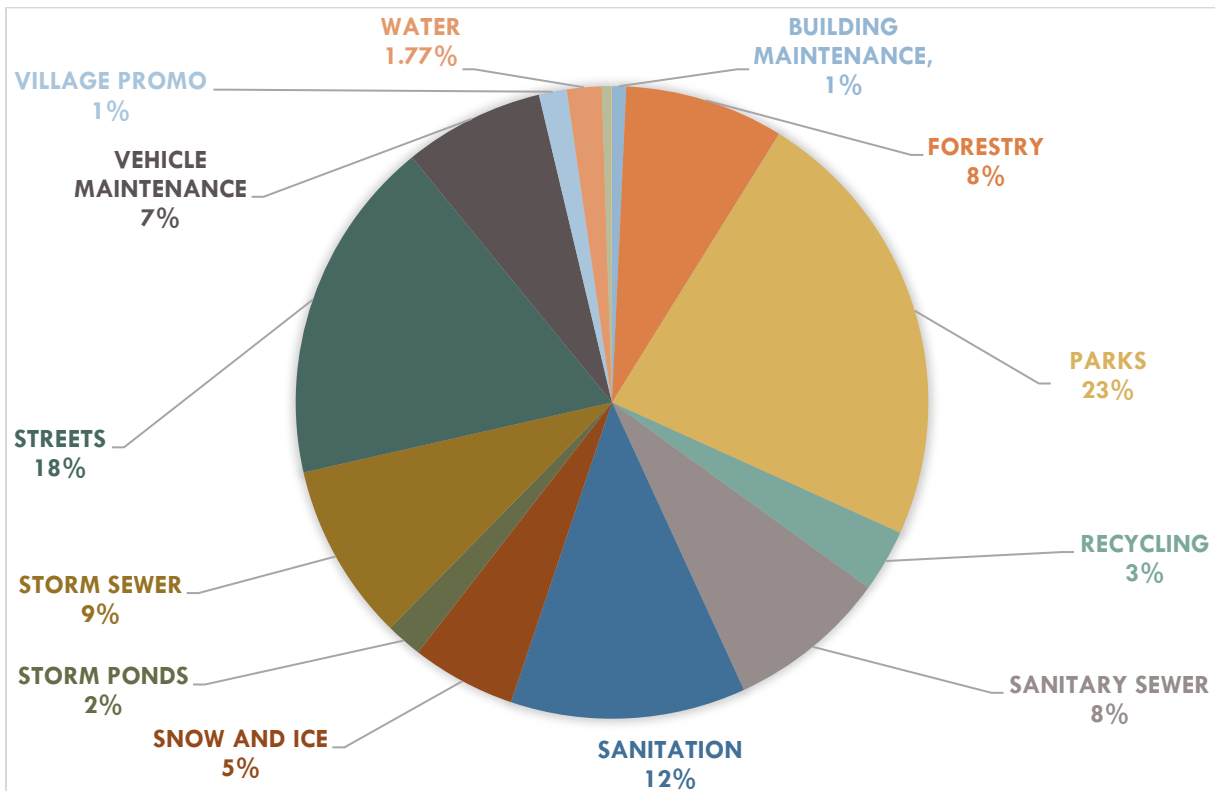
Top Priorities for November 2022

- Employees will continue to look for I&I in the sanitary collection system.
- Meet on snowplow routes. Get snowplow and other snow equipment ready for the upcoming winter season.
 - Continue to collect leaves weekly for Village residents.
 - Continue to work with the Office of the Commissioner of Railroads (OCR) for the State approval of railroad grade crossings on Bohm Drive.

October 2022 Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



Year to Date Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



Engineering Department

Monthly Report – October 2022

In the month of October, the following utilities were installed or removed.

October 2022 - Utility Installation and Abandonments			
STORM SEWER	Units	Installed	Abandoned/Removed
12" RCP Storm Sewer Main	L.F.	16.0	16.0
2'x3' Catch Basin w/ 18" Sump	EA	1.0	1.0

SANITARY SEWER	Units	Installed	Abandoned/Removed
12" PVC Sanitary Lateral	L.F.	29.00	29.00
24" PVC Sanitary Main	L.F.	224.00	224.00
4 Ft Dia. Sanitary Sewer Manhole	EA	2.00	2.00

WATER MAIN	Units	Installed	Abandoned/Removed
8" PVC Water Main	L.F.	6.50	6.50
12" PVC Water Main	L.F.	756.5	6.50
12" PVC Water Lateral	L.F.	54.00	54.00
16" Water Main	L.F.		750.00
8" Water Gate Valve	EA	1.00	1.00
12" Water Gate Valve	EA	2.00	1.00
12" Water Gate Valve (Agropur)	EA	3.00	
12" Water Check Valve (Agropur)	EA	2.00	
16" Water Gate Valve	EA		1.00

Buchanan Street Concrete Paving & Utilities Project – Permitting continues for this project.

Randolph Drive Concrete Paving & Utilities Project – Sanitary sewer and water main design was completed in October for this project.

Vandenbroek Pond Construction – The WDNR final report and reimbursement request were completed in September and both documents were submitted to the WDNR in October.

CTH 00 Water Main (Bohm to Joyce) – The water main was installed in October with restoration to be completed in November.

Main Street Turn Lanes – The majority of this project was completed in October with final restoration and paint striping to be completed in early November.

Top Priorities for November 2022

Cherryvale Concrete Paving (Evergreen to North Village Limits) – Concrete paving is complete with final restoration to be completed in early November.

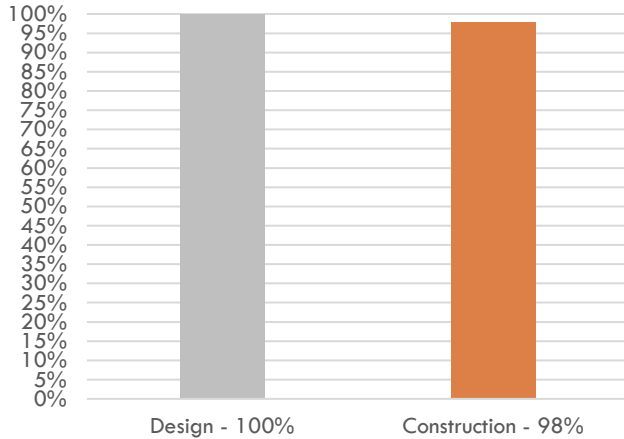
Buchanan Street Concrete Paving & Utilities Project – Work has begun to prepare final construction estimates for all work including utilities. The project manual and technical specifications are a priority to complete in November.

Randolph Drive Concrete Paving & Utilities Project – Work has begun to prepare final construction estimates for this project. The project manual and technical specifications are a priority to complete in November.

CTH 00 Sanitary Sewer Lining (Lamers to Bohm) – The lining portion of this project is scheduled to begin on November 9th.

Pheasant Run Stream Restoration – The Village is pursuing an alternate design for this project that would utilize a permanent streamlining product to protect the stream bank (on-going).

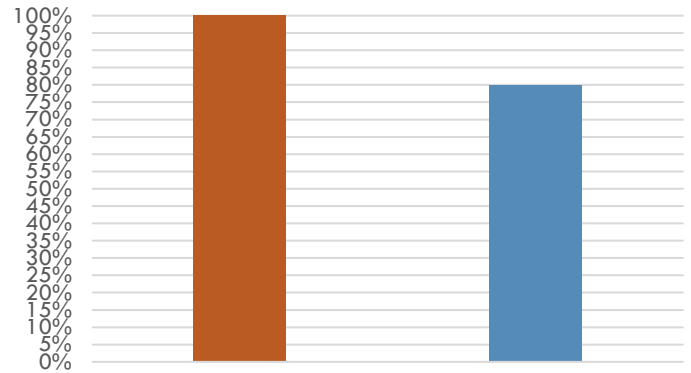
Vandenbroek Pond



Design - 100%

Construction - 98%

CTH OO Water Main & San. Sewer (Bohm - Joyce) & (Lamers - Bohm)



Design - 100%

Construction - 80%

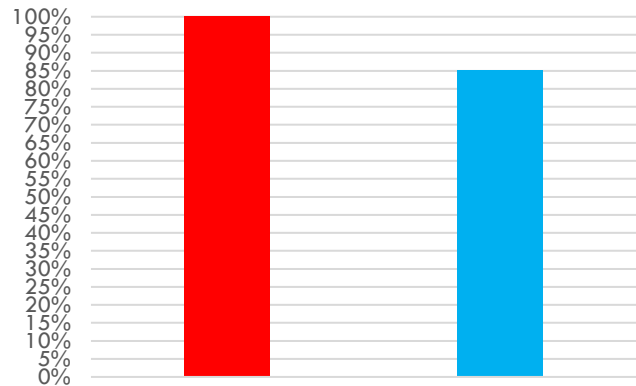
Pine Street Parking / Ped Mall



Design - 15%

Construction - 0%

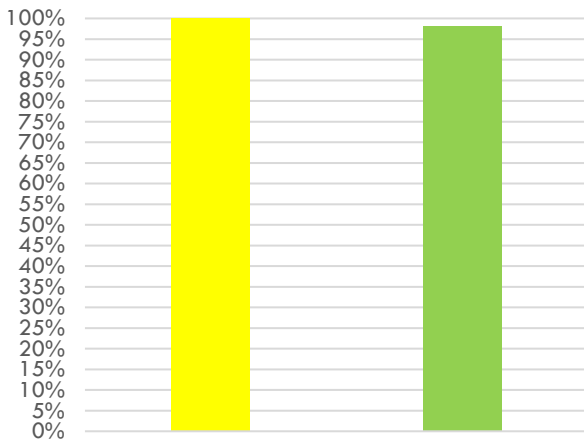
Main Street - Turn Lanes & Crosswalks



Design - 100%

Construction - 85%

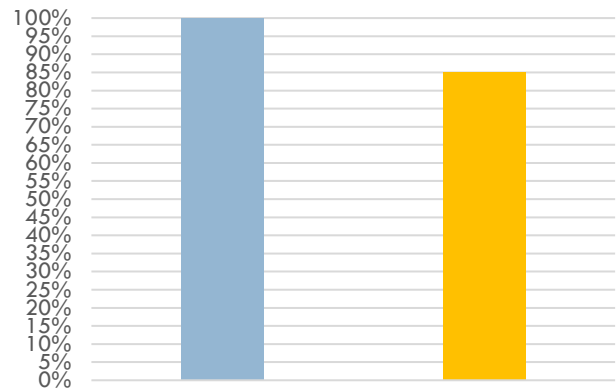
Rail Road Quiet Zone



Design - 100%

Construction - 98%

Cherryvale Avenue Concrete Paving



Design - 100%

Construction - 85%

MINUTES OF THE REGULAR BOARD MEETING OF NOVEMBER 2, 2022

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Larry Van Lankvelt, Trustee
John Elrick, Trustee
Brian Van Lankveldt, Trustee
James Hietpas, Trustee
Don Van Deurzen, Trustee
Bill Peerenboom, Trustee

Roll call of Officers and Department Heads

PRESENT: Beau Bernhoft, Administrator
Lisa Remiker-DeWall, Finance Director
John McDonald, Dir. Of Parks, Rec and Forestry
Laurie Decker, Village Clerk
Dave Kittel, Community Development Director
Chris Murawski, Village Engineer
Tyler Claringbole, Village Attorney
Kent Taylor, Director of Public Works
EXCUSED: Katherine Freund, LC Library Director
Chief Meister, Fox Valley Metro Police

Public Appearance for Items Not on the Agenda

Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

1. Minutes of the Regular Board Meeting of October 19, 2022
2. Minutes of the Committee of the Whole of October 26, 2022
3. Disbursement List

Moved by Trustee L. Van Lankvelt seconded by Trustee B. Van Lankveldt to approve the Consent Agenda as presented.

Ayes 7, Nays 0 – Motion Carried

Public Hearing – Karen Drive

Moved by Trustee Elrick seconded by Trustee B. Van Lankveldt to enter into Public Hearing at 6:01 p.m.

Ayes 7, Nays 0 – Motion Carried

Director Kittel presented the finalization of the vacation of Karen Drive.

Moved by Trustee Elrick seconded by Trustee L. Van Lankvelt to exit Public Hearing at 6:03 p.m.

Ayes 7, Nays 0 – Motion Carried

Action – Adopt Resolution No 22, Series 2022, Vacating Karen Drive

Moved by Trustee B. Van Lankveldt seconded by Trustee Elrick to adopt Resolution No 22, Series 2022 Vacating Karen Drive.

Ayes 7, Nays 0 – Motion Carried

Public Hearing – Amendment to the Zoning Ordinance Sec. 44-464

Moved by Trustee B. Van Lankveldt seconded Trustee Elrick to enter into Public Hearing at 6:03 p.m.

Ayes 7, Nays 0 – Motion Carried

Director Kittel presented the updates to the Amendment to Zoning Ordinances, an adjustment to the time frame was made. Within 30 days of submission communication from the Village will be made.

Moved by Trustee L. Van Lankvelt seconded by Trustee Peerenboom to exit Public Hearing at 6:05 p.m.

Ayes 7, Nays 0 – Motion Carried

Action – Adopt Ordinance No. 03, Series 2022, Amendment to Zoning Ordinance Sec. 44-464

Trustee Elrick asked about the “reasonable timeline” and what is the actual timeline for that and how are we holding ourselves accountable. Director Kittle states it depends on the project, we generally have a very quick timeline and turn around. Director Murawski said a response would be within two weeks. The actual timeline would be laid out in the policy based on the site plan review process, the timeline could be included in the application and developer would know what to expect.

Moved by Trustee L. Van Lankvelt seconded by Trustee B. Van Lankveldt to adopt Ordinance No 03, Series 2022 Amending Ordinance as Presented.

Ayes 7, Nays 0 – Motion Carried

Public Hearing – 2023 Budget

Moved by Trustee L. Van Lankvelt seconded Trustee Elrick to enter into Public Hearing at 6:13 p.m.

Ayes 7, Nays 0 – Motion Carried

Director Remiker-DeWall went over the presentation and advised where the budget can be found on the Village of Little Chute website.

Moved by Trustee Elrick seconded by L. Van Lankvelt to exit Public Hearing at 6:19 p.m.

Ayes 7, Nays 0 – Motion Carried

Action – Adopt Resolution No. 23, Series 2022, Adopting 2023 Budget and Establishing the Tax Levy.

Moved by Trustee Elrick seconded by Trustee L. Van Lankvelt to adopt Resolution No. 23, Series 2022, Adopting 2023 Budget and Establishing the Tax Levy as presented.

Roll Call Vote

Michael Vanden Berg	Aye
Larry Van Lankvelt	Aye
John Elrick	Aye
Jim Hietpas	Aye
Don Van Deurzen	Aye
Bill Peerenboom	Aye
Brian Van Lankveldt	Aye

Ayes 7, Nays 0 – Motion Carried

Discussion/Action – 2023-2025 Fox Valley Metro Police Association Labor Agreement and Lateral MOU

Administrator Berhnoft presented the Labor contract and agreement for Fox Valley Metro Police.

Moved by Trustee B. Van Lankveldt seconded Trustee Elrick to approve the 2023-2025 FVMPD Memorandum of Understanding as presented.

Ayes 7, Nays 0 – Motion Carried

Action – Weight and Measures Fee Increase

Director Remiker-DeWall presented updated weight and measurement fees. Our rate would stay the same, however the days of service increase from 16 to 17.

Moved by Trustee Elrick seconded Trustee B. Van Lankveldt to approve the Weigh and Measure Fee Increase.

Ayes 7, Nays 0 – Motion Carried

Department and Officer Reports

Department Heads and Officers provided progress reports to the Board.

Call for Unfinished Business

None

Items for Future Agenda

None

Closed Sessions:

- a) 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Village Property.*
- b) 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. *Review of Legal Matter*

Moved by Trustee B. Van Lankveldt seconded by Trustee L. Van Lankvelt to Enter into Closed Session at 6:44 p.m.

Ayes 7, Nays 0– Motion Carried

Return to Open Session

Moved by Trustee Elrick, seconded by Trustee Van Deurzen to exit closed session at 7:20 p.m.

Ayes 7, Nays 0– Motion Carried

Adjournment

Moved by Trustee Elrick, seconded by Trustee Van Deurzen to Adjourn the Regular Board Meeting at 7:20 p.m.

Ayes 7, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

By: _____
Michael R. Vanden Berg, Village President

Attest: _____
Laurie Decker, Village Clerk

Disbursement List - November 16, 2022

Payroll & Payroll Liabilities -	\$231,969.06
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Prepaid Invoices - November 1, 2022	\$258.61
Prepaid Invoices - November 4, 2022	\$47,666.71
Prepaid Invoices - November 11, 2022	\$44,389.80

Utility Commission- November 15, 2022	\$262,599.68
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CURRENT ITEMS

Bills List - November 16, 2022	\$563,726.41
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Total Payroll, Prepaid & Invoices	\$1,150,610.27
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The above payments are recommended for approval:

Rejected: _____

Approved November 16, 2022

Michael R Vanden Berg, Village President

Laurie Decker, Clerk

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
VILLAGE OF LITTLE CHUTE (1404)							
123175001-1	Invoi	WATER BILL PAYMENT	258.61	Open	Non	11/22	418-51225-249
Total VILLAGE OF LITTLE CHUTE (1404):			258.61				
Grand Totals:			258.61				

Report GL Period Summary

Vendor number hash:	1404
Vendor number hash - split:	1404
Total number of invoices:	1
Total number of transactions:	1

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	258.61	258.61
Grand Totals:	258.61	258.61

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
2022 UTILITY REFUNDS (5319)							
116057000	Invoi	OVERPAYMENT-UTILITY ACCT #1-160570-00	53.81	Open	Non	11/22	001-15000
120152105	Invoi	OVERPAYMENT-UTILITY ACCT #1-201521-05	56.36	Open	Non	11/22	001-15000
129182014	Invoi	OVERPAYMENT-UTILITY ACCT #1-291820-14	19.94	Open	Non	11/22	001-15000
170253003	Invoi	OVERPAYMENT-UTILITY ACCT #1-702530-03	47.99	Open	Non	11/22	001-15000
170308504	Invoi	OVERPAYMENT-UTILITY ACCT #1-703085-04	9.11	Open	Non	11/22	001-15000
170310507	Invoi	OVERPAYMENT-UTILITY ACCT #1-703105-07	260.76	Open	Non	11/22	001-15000
Total 2022 UTILITY REFUNDS (5319):			447.97				
AMPLITEL TECHNOLOGIES (4637)							
20489	Invoi	MONTHLY MANAGED SERVICES & BACK-UP-NOV	3,055.00	Open	Non	11/22	404-57190-204
20489	Invoi	ANTIVIRUS,OFFICE 365,EXCHANGE ONLINE,DUO-	1,479.90	Open	Non	11/22	404-57190-208
Total AMPLITEL TECHNOLOGIES (4637):			4,534.90				
ASSOCIATED APPRAISAL CONSULTANTS (1939)							
165117	Invoi	PROFESSIONAL SERVICES-NOVEMBER	2,008.33	Open	Non	11/22	101-51530-204
165117	Invoi	SUBSCRIPTION TO POST ASSESSMENT DATA	63.71	Open	Non	11/22	101-51530-208
Total ASSOCIATED APPRAISAL CONSULTANTS (1939):			2,072.04				
BAYCOM (1318)							
40334	Invoi	ION BATTERIES	2,699.25	Open	Non	10/22	101-52200-213
Total BAYCOM (1318):			2,699.25				
BUILDING SERVICE INC (4436)							
162812	Invoi	INSTALL MONITOR ARMS	594.86	Open	Non	10/22	101-51420-221
Total BUILDING SERVICE INC (4436):			594.86				
CELLCOM (4683)							
980513	Invoi	ADMINISTRATION PHONE CHARGES	28.71	Open	Non	10/22	101-51400-203
980513	Invoi	COMMUNITY DEVELOPER PHONE CHARGES	28.71	Open	Non	10/22	101-51530-203
980513	Invoi	INSPECTOR PHONE CHARGES	28.71	Open	Non	10/22	101-52050-203
980513	Invoi	FACILITIES PHONE CHARGES	28.71	Open	Non	10/22	101-51650-203
980513	Invoi	REC PHONE CHARGES	68.55	Open	Non	10/22	101-55300-203
980513	Invoi	PARKS PHONE CHARGES	245.42	Open	Non	10/22	101-55200-203
980513	Invoi	DPW PHONE CHARGES	197.33	Open	Non	10/22	101-53310-203
980513	Invoi	ENGINEERING PHONE CHARGES	165.90	Open	Non	10/22	452-57331-203
980513	Invoi	IPAD SANITARY SEWER	23.59	Open	Non	10/22	610-53612-218
980513	Invoi	IPAD VEHICLE MAINTENANCE	23.59	Open	Non	10/22	101-53330-218
980513	Invoi	IPAD STREETS	47.18	Open	Non	10/22	101-53300-218
980513	Invoi	IPAD STORM	23.59	Open	Non	10/22	630-53442-218
Total CELLCOM (4683):			909.99				
CIVICPLUS (3082)							
238382	Invoi	ONLINE CODE HOSTING 10/1/22 - 09/30/23	900.00	Open	Non	10/22	101-51440-204
Total CIVICPLUS (3082):			900.00				
HANDCUFF WAREHOUSE (5386)							
435571	Invoi	HANDCUFFS	1,277.64	Open	Non	10/22	207-52120-212

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
Total HANDCUFF WAREHOUSE (5386):			1,277.64				
HEARTLAND BUSINESS SYSTEMS (3449)							
558080-H	Invoi	SEPTEMBER BILL PRINT QNTY 3939	137.87	Open	Non	10/22	201-53620-206
558080-H	Invoi	SEPTEMBER BILL PRINT QNTY 3939	137.87	Open	Non	10/22	610-53614-206
558080-H	Invoi	SEPTEMBER BILL PRINT QNTY 3939	137.87	Open	Non	10/22	620-53904-206
558080-H	Invoi	SEPTEMBER BILL PRINT QNTY 3939	137.85	Open	Non	10/22	630-53443-206
Total HEARTLAND BUSINESS SYSTEMS (3449):			551.46				
HOME DEPOT CREDIT SERVICES (1545)							
4011057	Invoi	HINGES AND HARDWARE	178.58	Open	Non	10/22	101-51650-242
5896464	Invoi	CORDLESS DRILL	119.00	Open	Non	10/22	101-53300-218
7021155	Invoi	SAWZALL	179.00	Open	Non	10/22	101-53300-218
Total HOME DEPOT CREDIT SERVICES (1545):			476.58				
KAUKAUNA AREA SCHOOL DISTRICT (235)							
INVITE 2023	Invoi	YOUTH STARS DANCE TEAM REGISTRATION FEE	340.00	Open	Non	11/22	101-55300-218
Total KAUKAUNA AREA SCHOOL DISTRICT (235):			340.00				
KLINK HYDRAULICS LLC (5005)							
25921	Invoi	TIGERFLEX GT HOSE #155	68.12	Open	Non	10/22	101-53330-225
Total KLINK HYDRAULICS LLC (5005):			68.12				
LITTLE CHUTE AREA SCHOOL DIST (265)							
3RD QTR 2022	Invoi	3RD QTR MOBILE HOME FEES	3,758.57	Open	Non	10/22	101-31140
Total LITTLE CHUTE AREA SCHOOL DIST (265):			3,758.57				
MADERS CATERING LLC (4950)							
864	Invoi	ELECTION FOOD	936.00	Open	Non	11/22	101-51960-211
Total MADERS CATERING LLC (4950):			936.00				
MARCO TECHNOLOGIES LLC (3100)							
10510049	Invoi	TROUBLESHOOT VMAIL TO EMAIL/MOST USERS	600.00	Open	Non	10/22	101-51650-218
Total MARCO TECHNOLOGIES LLC (3100):			600.00				
OTIS ELEVATOR (293)							
F10000031517	Invoi	LOGISTICS AND FUEL IMPACT FEE	125.00	Open	Non	10/22	207-52120-243
F10000031518	Invoi	LOGISTICS AND FUEL IMPACT FEE	125.00	Open	Non	10/22	101-51650-243
Total OTIS ELEVATOR (293):			250.00				
OUTAGAMIE COUNTY CLERK (1601)							
2023 DOG LICENS	Invoi	2023 DOG LICENSES	1,341.75	Open	Non	11/22	101-32170
Total OUTAGAMIE COUNTY CLERK (1601):			1,341.75				
PACKER CITY INT'L TRUCKS (403)							
X103120754:01	Invoi	CAP & FILL COOLANT TANK #11	503.63	Open	Non	10/22	101-53330-225

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
Total PACKER CITY INT'L TRUCKS (403):			503.63				
PLYMOUTH LUBRICANTS (4837)							
6193440	Invoi	HYDRAULIC OIL & DIESEL FLUID	3,598.89	Open	Non	10/22	101-53330-217
Total PLYMOUTH LUBRICANTS (4837):			3,598.89				
TIME WARNER CABLE (89)							
10/22 83897	Invoi	OCTOBER/NOVEMBER SERVICE	61.70	Open	Non	10/22	101-52200-203
Total TIME WARNER CABLE (89):			61.70				
VILLAGE OF LITTLE CHUTE (1404)							
260-130006	Invoi	SPECIAL ASSESSMENTS	21,743.36	Open	Non	10/22	620-53624-204
Total VILLAGE OF LITTLE CHUTE (1404):			21,743.36				
Grand Totals:			47,666.71				

Report GL Period Summary

Vendor number hash: 87954
Vendor number hash - split: 156390
Total number of invoices: 29
Total number of transactions: 45

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	47,666.71	47,666.71
Grand Totals:	47,666.71	47,666.71

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
2022 REFUNDS - MISCELLANEOUS (5318)							
110722	Invoi	REFUND FOR LOST/DAMAGED BOOK	12.00	Open	Non	11/22	206-55110-238
Total 2022 REFUNDS - MISCELLANEOUS (5318):			12.00				
2022 UTILITY REFUNDS (5319)							
122090504	Invoi	OVERPAYMENT-UTILITY ACCT #1-220905-04	27.63	Open	Non	11/22	001-15000
125068013	Invoi	OVERPAYMENT-UTILITY ACCT #1-250680-13	5.90	Open	Non	11/22	001-15000
125128606	Invoi	OVERPAYMENT-UTILITY ACCT #1-251286-06	29.74	Open	Non	11/22	001-15000
170330505	Invoi	OVERPAYMENT-UTILITY ACCT #1-703305-05	19.25	Open	Non	11/22	001-15000
180053801	Invoi	OVERPAYMENT-UTILITY ACCT #1-800538-01	23.77	Open	Non	11/22	001-15000
Total 2022 UTILITY REFUNDS (5319):			106.29				
AMPLITEL TECHNOLOGIES (4637)							
20285	Invoi	MONTHLY BACK-UP,MANAGED SERVICES, OFFIC	3,792.60	Open	Non	11/22	207-52120-204
20285	Invoi	MULTI-FACTOR AUTHENTICATION FROM DUO-OC	115.50	Open	Non	11/22	207-52120-204
20285	Invoi	MONTHLY ANTIVIRUS, DROPSUITE-OCT	332.27	Open	Non	11/22	207-52120-240
20449	Invoi	CISCO MERAKI ANNUAL LICENSE FEE	397.00	Open	Non	11/22	207-52120-204
Total AMPLITEL TECHNOLOGIES (4637):			4,637.37				
APPLETON TROPHY & ENGRAVING (1490)							
35529	Invoi	METAL NAMETAGS	24.00	Open	Non	11/22	207-52120-212
Total APPLETON TROPHY & ENGRAVING (1490):			24.00				
AT & T (5080)							
287294953059	11/2 Invoi	SEPT/OCT SERVICE	253.69	Open	Non	11/22	101-52200-203
Total AT & T (5080):			253.69				
AXON ENTERPRISE INC. (555)							
109427	Invoi	SIGNAL SIDEARM KITS	7,279.00	Open	Non	11/22	207-52120-223
Total AXON ENTERPRISE INC. (555):			7,279.00				
BAYCOM (1318)							
40335	Invoi	THUMB SCREWS	10.00	Open	Non	11/22	207-52120-221
Total BAYCOM (1318):			10.00				
CELLCOM (4683)							
19862	Invoi	FVMPD CELL SERVICE - OCTOBER	1,279.36	Open	Non	11/22	207-52120-203
Total CELLCOM (4683):			1,279.36				
DISTRICT 2, INC. (4778)							
3683	Invoi	LIGHT BULBS	316.39	Open	Non	11/22	101-52200-213
3684	Invoi	QTY 4 LIBERTY COATS AND PANTS	10,457.16	Open	Non	11/22	101-52200-213
Total DISTRICT 2, INC. (4778):			10,773.55				
FINDAWAY WORLD LLC (5314)							
406291	Invoi	DIGITAL BOOKS	49.99	Open	Non	10/22	206-55110-209
406322	Invoi	DIGITAL BOOKS	869.83	Open	Non	10/22	206-55110-209
406326	Invoi	DIGITAL BOOKS	1,909.87	Open	Non	10/22	206-55110-209

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
Total FINDAWAY WORLD LLC (5314):			2,829.69				
FOX VALLEY HUMANE ASSOCIATION (971)							
5427	Invoi	SEPT HANDLE FEES	160.00	Open	Non	11/22	207-52120-204
Total FOX VALLEY HUMANE ASSOCIATION (971):			160.00				
HEART OF THE VALLEY CHAMBER (996)							
18533	Invoi	SPONSORSHIP FOR SMALL BUSINESS SATURDA	1,000.00	Open	Non	11/22	101-56700-227
Total HEART OF THE VALLEY CHAMBER (996):			1,000.00				
LITTLE CHUTE GRIDIRON ASSOC (688)							
2022	Invoi	SUPERVISION OF 3 HOME GAMES	225.00	Open	Non	11/22	101-55460-111
Total LITTLE CHUTE GRIDIRON ASSOC (688):			225.00				
MARCO INC (3910)							
32673096	Invoi	MONTHLY COPIER LEASE-1493357 OCTOBER 202	313.37	Open	Non	11/22	207-52120-207
Total MARCO INC (3910):			313.37				
PEPSI-COLA (3493)							
96308509	Invoi	BEVERAGES	221.34	Open	Non	11/22	101-52200-211
Total PEPSI-COLA (3493):			221.34				
PLESHEK OUTDOOR POWER (727)							
81230	Invoi	SHARPEN BLADES	48.95	Open	Non	11/22	101-53330-221
Total PLESHEK OUTDOOR POWER (727):			48.95				
READER, RODNEY (1538)							
11/22	REIMBURSE	Invoi MILEAGE RATE CHANGED 07/22. MONEY OWED F	2.88	Open	Non	11/22	101-51680-201
Total READER, RODNEY (1538):			2.88				
SERVICE MOTOR COMPANY (1484)							
P68349	Invoi	BLADE FOR #46	325.57	Open	Non	11/22	101-53330-225
Total SERVICE MOTOR COMPANY (1484):			325.57				
SMITH SURFACE PREPARATION SYSTEMS (5388)							
92239	Invoi	CONCRETE GRINDER	12,285.87	Open	Non	10/22	101-53300-301
Total SMITH SURFACE PREPARATION SYSTEMS (5388):			12,285.87				
SPRANGERS, AMBER (4849)							
11/22	REIMBURSE	Invoi MILEAGE RATE INCREASED 07/22. MONEY OWED	8.39	Open	Non	11/22	101-51440-201
Total SPRANGERS, AMBER (4849):			8.39				
STAPLES ADVANTAGE (3472)							
3520146460	Invoi	COPY PAPER AND CORRECTION TAPE	58.50	Open	Non	10/22	101-51650-206
3520603462	Invoi	OFFICE SUPPLIES	205.21	Open	Non	11/22	207-52120-206

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
Total STAPLES ADVANTAGE (3472):			263.71				
THEDACARE (1983)							
OCT 2022 1210055	Invoi	OCTOBER BLOOD DRAWS	212.50	Open	Med	11/22	207-52120-204
Total THEDACARE (1983):			212.50				
TIME WARNER CABLE (89)							
10/22 23749	Invoi	OCTOBER/NOVEMBER SERVICE	219.99	Open	Non	11/22	207-52120-203
10/22 96253	Invoi	OCTOBER/NOVEMBER SERVICE	144.34	Open	Non	11/22	207-52120-203
11/22 86460	Invoi	NOVEMBER/DECEMBER SERVICE	215.16	Open	Non	11/22	101-51650-203
Total TIME WARNER CABLE (89):			579.49				
TOWN COUNSEL LAW & LITIGATION LLC (5353)							
1480	Invoi	LANDFILL SITING COMMITTEE	700.00	Open	Non	11/22	101-56710-262
Total TOWN COUNSEL LAW & LITIGATION LLC (5353):			700.00				
UNITED RAYNOR (425)							
24514	Invoi	REPAIR YARD WASTE GATE	140.00	Open	Non	11/22	101-53310-204
Total UNITED RAYNOR (425):			140.00				
VALLEY LIQUOR (1239)							
51602	Invoi	BEVERAGES AND SUPPLIES	348.89	Open	Non	11/22	101-52200-211
53490	Invoi	BEVERAGES AND SUPPLIES	348.89	Open	Non	11/22	101-52200-211
Total VALLEY LIQUOR (1239):			697.78				
Grand Totals:			44,389.80				

Report GL Period Summary

Vendor number hash: 121305
Vendor number hash - split: 130579
Total number of invoices: 38
Total number of transactions: 40

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	44,389.80	44,389.80
Grand Totals:	44,389.80	44,389.80

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	Period	GL Account
AIRGAS USA LLC				
9131657159	OXYGEN	106.18	11/22	207-52120-213
9992114076	CYLINDER RENTALS	98.52	10/22	101-53330-218
Total AIRGAS USA LLC:		204.70		
AL HARDWARE COMPANY				
277241-312001	BATTERIES	21.99	10/22	101-52200-218
277336-333011	BATTERIES	59.96	11/22	207-52120-218
277384-312001	CABLE TIES	19.18	10/22	101-52200-218
277503-333011	KEYCHAINS	11.18	11/22	207-52120-218
Total AL HARDWARE COMPANY:		112.31		
ASCENSION HEALTH SYSTEM				
102922	ADULT & SENIOR YOGA INSTRUCTOR SEPT/OCT	800.00	11/22	208-52900-204
Total ASCENSION HEALTH SYSTEM:		800.00		
ASCENSION MEDICAL GROUP-FOX VALLEY WI				
406630	PRE-EMPLOYMENT PHYSICAL & DRUG SCREEN	193.00	11/22	207-52120-225
Total ASCENSION MEDICAL GROUP-FOX VALLEY WI:		193.00		
AT&T LONG DISTANCE				
11/22 845626857	SEPT/OCT CHARGES	1.66	11/22	101-51650-203
11/22 845626857	SEPT/OCT CHARGES	12.88	11/22	206-55110-203
11/22 845626857	SEPT/OCT CHARGES	.13	11/22	620-53924-203
11/22 845626857	SEPT/OCT CHARGES	1.48	11/22	620-53924-203
Total AT&T LONG DISTANCE:		16.15		
AUTOMATED COMFORT CONTROLS				
32267	SERVICE AT THE FIRE DEPT	333.17	11/22	101-52250-245
Total AUTOMATED COMFORT CONTROLS:		333.17		
AUTOZONE				
1973684365	WASHER FLUID FOR SQUADS	25.96	11/22	207-52120-247
Total AUTOZONE:		25.96		
AXLEY BRYNELSON LLP				
908274	LEGAL SERVICES	435.50	10/22	610-53614-262
Total AXLEY BRYNELSON LLP:		435.50		
BADGER METER INC				
80111812	CELLULAR ENDPOINTS	237.63	11/22	620-53644-253
Total BADGER METER INC:		237.63		
BONS, LISA				
110622	SECURITY DEPOSIT REFUND	75.00	11/22	208-21235

Invoice	Description	Total Cost	Period	GL Account
Total BONS, LISA:		75.00		
BONS, SCOTT				
10/22 REIMBURSE	REIMBURSE FOR LUNCHES FOR FIRE PREVENTI	227.00	10/22	101-52200-211
Total BONS, SCOTT:		227.00		
CINTAS				
4135766830	TOWELS AND UNIFORMS	11.32	10/22	101-53330-213
4135766830	MATS	28.79	10/22	101-53330-218
4136443781	TOWELS AND UNIFORMS	11.32	11/22	101-53330-213
4136443781	MATS	28.79	11/22	101-53330-218
Total CINTAS:		80.22		
COMPASS MINERALS AMERICA				
1059586	COARSE SOLAR SALT	3,273.52	11/22	620-53634-224
Total COMPASS MINERALS AMERICA:		3,273.52		
DONALD HIETPAS & SONS INC.				
110422	REPAIRED WATER SERVICE @ 1617 GRANT ST	1,490.16	11/22	620-53644-252
110422A	REPLACED STOP BOX@ 1504 E LINCOLN AVE	1,754.93	11/22	620-53644-252
110422B	REPLACED 3 STOP BOXES ON MIAMI CR	4,738.68	11/22	620-53644-252
Total DONALD HIETPAS & SONS INC.:		7,983.77		
EHLERS INVESTMENT PARTNERS LLC				
OCTOBER 2022	OCTOBER INVESTMENT MANAGEMENT	222.49	10/22	610-53614-229
OCTOBER 2022	OCTOBER INVESTMENT MANAGEMENT	111.25	10/22	620-53924-229
OCTOBER 2022	OCTOBER INVESTMENT MANAGEMENT	400.48	10/22	630-53444-229
OCTOBER 2022	OCTOBER INVESTMENT MANAGEMENT	166.87	10/22	300-57331-229
OCTOBER 2022	OCTOBER INVESTMENT MANAGEMENT	211.33	10/22	101-51780-229
Total EHLERS INVESTMENT PARTNERS LLC:		1,112.42		
FASTENAL COMPANY				
WIKIM279271	CABLE TIES	13.56	11/22	620-53634-255
Total FASTENAL COMPANY:		13.56		
FAULKS BROS. CONSTRUCTION INC				
378344	INFIELD MIX FOR DP2 BALL DIAMOND	1,213.26	10/22	101-55200-216
378345	INFIELD MIX FOR DP2 BALL DIAMOND	1,180.41	10/22	101-55200-216
Total FAULKS BROS. CONSTRUCTION INC:		2,393.67		
FERGUSON WATERWORKS LLC #1476				
371302	UNDERGROUND MAGNETIC LOCATOR	855.00	11/22	620-53644-221
375158	CURB BOX RODS	670.00	11/22	620-53644-252
376201	TRAFFIC REPAIR KIT	328.00	11/22	620-53644-254
Total FERGUSON WATERWORKS LLC #1476:		1,853.00		
FP FINANCE PROGRAM				
32808327	AGREEMENT 016-1584121 POSTBASE VISION-PO	140.00	11/22	101-51650-226

Invoice	Description	Total Cost	Period	GL Account
Total FP FINANCE PROGRAM:		140.00		
GARROW OIL				
OCTOBER 2022	OFF ROAD DIESEL	36.66	10/22	206-55110-247
OCTOBER 2022	OFF ROAD DIESEL	20.43	10/22	630-53441-247
OCTOBER 2022	OFF ROAD DIESEL	269.72	10/22	630-53442-247
OCTOBER 2022	OFF ROAD DIESEL	568.38	10/22	101-55200-247
OCTOBER 2022	OFF ROAD DIESEL	10.87	10/22	101-55440-247
OCTOBER 2022	OFF ROAD DIESEL	2.72	10/22	610-53612-247
OCTOBER 2022	OFF ROAD DIESEL	1.36	10/22	620-53644-247
OCTOBER 2022	OFF ROAD DIESEL	161.80	10/22	101-53330-217
Total GARROW OIL:		1,071.94		
GREENLEAF SIGN & FLAG				
110122	5 USA, 4 WI, AND 2 POW FLAGS	70.00	11/22	207-52120-244
110122	5 USA, 4 WI, AND 2 POW FLAGS	70.00	11/22	101-52250-244
110122	5 USA, 4 WI, AND 2 POW FLAGS	390.00	11/22	101-51650-244
110122	5 USA, 4 WI, AND 2 POW FLAGS	215.00	11/22	206-55110-244
Total GREENLEAF SIGN & FLAG:		745.00		
HAWKINS INC				
6317167	AZONE	736.21	11/22	620-53634-214
6317167	SODIUM SILICATE	3,758.29	11/22	620-53634-220
Total HAWKINS INC:		4,494.50		
HOLLANDER'S				
2574	LCFD LUNCH	155.71	10/22	101-52200-211
Total HOLLANDER'S:		155.71		
J.F. AHERN CO				
534392	ANNUAL INSPECTION & FIRE EXTINGUISHER REC	388.82	11/22	620-53634-255
Total J.F. AHERN CO:		388.82		
JACOBS MARKET INC				
102422	QTY 60 TENDERLOIN STEAKS	438.53	10/22	101-52200-211
Total JACOBS MARKET INC:		438.53		
JANSSEN, BEN				
11/22 REIMBURSE	REIMBURSE BROWNIES FOR OLD TIMERS NIGHT	74.97	11/22	101-52200-211
Total JANSSEN, BEN:		74.97		
KAUKAUNA UTILITIES				
5327	2 ITRON HANDHELDS	500.00	11/22	620-53644-221
Total KAUKAUNA UTILITIES:		500.00		
KERRY'S VROOM SERVICE INC				
9917	REMOVE & INSTALL NEW BATTERY - SQUAD 92	891.74	11/22	207-52120-247
9920	OIL & FILTER CHANGE - UNIT#191	48.21	11/22	207-52120-247

Invoice	Description	Total Cost	Period	GL Account
9923	OIL & FILTER CHANGE - UNIT#182	48.21	11/22	207-52120-247
Total KERRY'S VROOM SERVICE INC:		988.16		
LEXISNEXIS RISK DATA MANAGEMENT INC				
1686177-20221031	OCTOBER 2022 MINIMUM COMMITMENT	106.09	10/22	101-51680-204
Total LEXISNEXIS RISK DATA MANAGEMENT INC:		106.09		
MARASCH, MARTY				
10/22 REIMBURSE	WI STATE FIRE INSPECTORS CONFERENCE	232.38	10/22	101-52200-201
Total MARASCH, MARTY:		232.38		
MARCO INC				
32733519	COPIER @ MSB BUILDING	58.62	11/22	101-53310-207
32733519	1ST FLOOR COPIER @ VH	110.27	11/22	101-51650-207
32733519	2ND FLOOR COPIER @ VH	90.26	11/22	101-51650-207
32733519	3RD FLOOR COPIER @ VH	53.76	11/22	101-51650-207
Total MARCO INC:		312.91		
MATTHEWS TIRE				
290231	1 FLAT REPAIR & REPLACE CALIPERS #94	767.17	11/22	207-52120-247
Total MATTHEWS TIRE:		767.17		
MCMAHON ASSOCIATES INC				
400434	BUILDING INSPECTIONS 10/02/22 - 10/29/22	51.90	11/22	101-52050-204
928557	TRAIL BRIDGES-NORTHSIDE	19,554.73	10/22	420-57620-280
Total MCMAHON ASSOCIATES INC:		19,606.63		
MCO				
29106	DECEMBER 2022 OPERATIONS	30,514.27	11/22	620-53644-115
29106	DECEMBER 2022 HEALTH & LIABILITY INS	6,917.66	11/22	620-53644-115
Total MCO:		37,431.93		
MIDWEST TAPE LLC				
502903019	DIGITAL BOOKS	1,029.89	10/22	206-55110-208
Total MIDWEST TAPE LLC:		1,029.89		
NASSCO INC				
6224709	FLOOR PADS AND HOLDERS	190.49	11/22	207-52120-244
6225204	CAN LINERS/HAND SOAP/BATH TISSUE/PAPER T	1,000.00	11/22	101-51650-244
6225204	CAN LINERS/HAND SOAP/BATH TISSUE/PAPER T	616.07	11/22	206-55110-244
6225586	FACIAL TISSUE	272.21	11/22	101-51650-244
Total NASSCO INC:		2,078.77		
O'REILLY AUTOMOTIVE INC				
2043-348559	DEGREASER #14	57.99	10/22	101-53330-225
2043-350669	NITRILE GLOVES #221	28.49	10/22	101-53330-225
2043-351735	OIL FILTER #11	45.23	10/22	101-53330-225
2043-351826	OIL FILTER #7	45.23	10/22	101-53330-225

Invoice	Description	Total Cost	Period	GL Account
2043-352558	OIL PRESS #16	9.70	10/22	101-53330-225
2043-352866	BALL HITCH	21.99	10/22	101-53330-218
2043-354248	MINI BULBS AND PLIERS FOR REPLACEMENT	25.74	11/22	207-52120-247
Total O'REILLY AUTOMOTIVE INC:		234.37		
OUTAGAMIE COUNTY TREASURER				
OCTOBER 2022	OCTOBER COURT FINES	470.00	10/22	101-35101
Total OUTAGAMIE COUNTY TREASURER:		470.00		
OUTAGAMIE WAUPACA LIBRARY SYSTEM				
4031	OCTOBER PRINTING-BOOKMARKS	12.00	11/22	206-55110-225
Total OUTAGAMIE WAUPACA LIBRARY SYSTEM:		12.00		
PLYMOUTH LUBRICANTS				
6193604	DIESEL EXHAUST FLUID	780.55	11/22	101-53330-217
Total PLYMOUTH LUBRICANTS:		780.55		
PTM DOCUMENT SYSTEMS				
83838	TAX FORMS	233.19	11/22	101-51420-207
Total PTM DOCUMENT SYSTEMS:		233.19		
RAMIREZ-TIERRAFRIA, DAYSI				
10/29/22	SECURITY DEPOSIT REFUND	100.00	11/22	208-21235
Total RAMIREZ-TIERRAFRIA, DAYSI:		100.00		
RANDERCOM				
090822	16 CHANNEL NVR & 10 DOME CAMERAS	4,950.00	10/22	206-55110-209
Total RANDERCOM:		4,950.00		
ROBERT E. LEE & ASSOCIATES				
82914	2022 GIS SERVICES	3,816.25	10/22	101-51415-204
Total ROBERT E. LEE & ASSOCIATES:		3,816.25		
SHERWIN INDUSTRIES INC				
SS096015	HARD HATS & SAFETY VESTS	54.60	10/22	101-52050-218
SS096015	SAFETY EAR PLUGS	6.26	10/22	101-53300-213
SS096015	SAFETY EAR PLUGS	6.26	10/22	101-53310-213
SS096015	SAFETY EAR PLUGS	6.26	10/22	101-53330-213
SS096015	SAFETY EAR PLUGS	6.26	10/22	101-53460-218
SS096015	SAFETY EAR PLUGS	6.26	10/22	201-53620-218
SS096015	SAFETY EAR PLUGS	6.26	10/22	101-53350-213
SS096015	SAFETY EAR PLUGS	6.26	10/22	101-52200-213
SS096015	SAFETY EAR PLUGS	6.26	10/22	101-55440-218
SS096015	SAFETY EAR PLUGS	6.26	10/22	610-53612-213
SS096015	SAFETY EAR PLUGS	6.26	10/22	620-53644-218
SS096015	SAFETY EAR PLUGS	6.27	10/22	630-53441-218
SS096015	SAFETY EAR PLUGS	6.27	10/22	630-53442-213

Invoice	Description	Total Cost	Period	GL Account
Total SHERWIN INDUSTRIES INC:		129.74		
SPEEDY CLEAN DRAIN & SEWER				
77735	VACUUM SALT TANK ON EVERGREEN DR	1,890.00	11/22	620-53634-255
Total SPEEDY CLEAN DRAIN & SEWER:		1,890.00		
SPLENDID CLEANING SERVICE LLC				
12755	MONTHLY CLEANING-METRO	874.50	11/22	207-52120-243
12755	MONTHLY CLEANING-LCFD	220.00	11/22	101-52250-243
12756	MONTHLY CLEANING-LIBRARY	1,320.00	11/22	206-55110-243
12757	MONTHLY CLEANING-MSB BUILDING	550.00	11/22	101-53310-243
12758	MONTHLY CLEANING-VILLAGE HALL	1,700.00	11/22	101-51650-243
Total SPLENDID CLEANING SERVICE LLC:		4,664.50		
STAPLES ADVANTAGE				
3522583581	COPY PAPER AND WALL CALENDAR	63.86	11/22	101-52200-206
Total STAPLES ADVANTAGE:		63.86		
STATE OF WI COURT FINES &				
OCTOBER 2022	OCTOBER COURT FINES	1,732.92	10/22	101-35101
Total STATE OF WI COURT FINES &:		1,732.92		
STONERIDGE LITTLE CHUTE LLC				
21012141043	DRINKING WATER	27.93	11/22	101-52200-211
21026381913	FOOD	25.46	11/22	101-52200-211
21041141246	FOOD	70.33	11/22	101-52200-211
22016181723	FOOD	26.42	11/22	101-52200-211
22032181441	FOOD	127.20	11/22	101-52200-211
22062741657	FOOD	176.66	11/22	101-52200-211
22064131045	FOOD	16.64	11/22	101-52200-211
22064941300	SENIOR PROGRAM ITEMS	8.97	11/22	101-55300-218
22066431807	FOOD	37.32	11/22	101-52200-211
22080521545	DRINKING WATER	8.97	11/22	101-52200-211
24034421622	FOOD	50.82	11/22	101-52200-211
Total STONERIDGE LITTLE CHUTE LLC:		576.72		
TEAM SPORTING GOODS				
AAG024254	JETS FOOTBALL PANTS	2,174.72	11/22	101-55460-225
Total TEAM SPORTING GOODS:		2,174.72		
TOUCHET, JANECE				
102022	REIMBURSE ITEMS FOR LITTLE CHUTE BAND	43.47	11/22	101-55480-218
Total TOUCHET, JANECE:		43.47		
VACUUM PUMP & COMPRESSOR INC				
112267-00	HEAVY DUTY SUBMERSIBLE PUMP	8,772.88	11/22	630-53441-253
Total VACUUM PUMP & COMPRESSOR INC:		8,772.88		

Invoice	Description	Total Cost	Period	GL Account
VALLEY WINDOW CLEANING INC.				
47808	WINDOW CLEANING	330.00	10/22	101-51650-243
47809	WINDOW CLEANING	450.00	10/22	206-55110-243
Total VALLEY WINDOW CLEANING INC.:		780.00		
VILLAGE OF COMBINED LOCKS				
DEC 2022	PROPERTY STORAGE AREA MONTHLY LEASE-DE	494.16	11/22	207-52120-204
Total VILLAGE OF COMBINED LOCKS:		494.16		
VINTON CONSTRUCTION CO				
2022001-2	2022 STREET CONSTRUCTION-CHERRYVALE	269,556.95	11/22	414-50228-263
2022006	2022 MAIN ST TURN LANES & CROSSWALKS	90,700.98	10/22	452-51232-263
2022006	2022 MAIN ST TURN LANES & CROSSWALKS	77,844.60	10/22	418-50712-263
Total VINTON CONSTRUCTION CO:		438,102.53		
WACHUTA, STEVEN				
110522	SECURITY DEPOSIT REFUND	100.00	11/22	208-21235
Total WACHUTA, STEVEN:		100.00		
WARNING LITES OF APPLETON INC				
1115-7569	MARKET ON MAIN DETOUR SIGNS	592.65	11/22	209-56900-204
Total WARNING LITES OF APPLETON INC:		592.65		
WE ENERGIES				
4091132585 10/22	PLANT #1 (100 WILSON ST)	143.42	10/22	620-53624-249
4091132585 10/22	STREET LIGHTS	1,035.30	10/22	101-53300-249
4091132585 10/22	200 E MCKINLEY - FVMPD	72.61	10/22	207-52120-249
4091132585 10/22	200 E MCKINLEY - FVMPD	48.41	10/22	101-52250-249
4091132585 10/22	PUMP STATION @ EVERGREEN & FRENCH	74.35	10/22	620-53624-249
4091132585 10/22	DOYLE POOL	23.80	10/22	204-55420-249
4091132585 10/22	CROSSWINDS LED STREET LIGHTS	124.79	10/22	101-53300-249
4091132585 10/22	1401 E ELM DR	559.06	10/22	101-53310-249
4091132585 10/22	920 WASHINGTON ST	17.84	10/22	620-53624-249
4091132585 10/22	CIVIC CENTER	432.07	10/22	206-55110-249
4091132585 10/22	LC WELL #4 PUMPHOUSE	66.94	10/22	620-53624-249
4091132585 10/22	PLANT #2 (1118 JEFFERSON ST)	23.51	10/22	620-53624-249
4091132585 10/22	721 W ELM DR	55.93	10/22	208-52900-249
4091132585 10/22	108 W MAIN ST	399.89	10/22	101-51650-249
Total WE ENERGIES:		3,077.92		
Grand Totals:		563,726.41		

Report GL Period Summary

Vendor number hash: 280682
Vendor number hash - split: 409821
Total number of invoices: 95
Total number of transactions: 147

Terms Description	Invoice Amount	Net Invoice Amount
Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	563,726.41	563,726.41
Grand Totals:	563,726.41	563,726.41

Report Criteria:

Invoice Detail.Voided = {=} FALSE

BOARD/COMMITTEE SCHEDULE 2023

	REGULAR BOARD	COMM. OF THE WHOLE	PLAN COMM.	UTILITY COMM.	LIBRARY BOARD	JOINT POLICE	FIRE COMM.	PARK PLANNING
JANUARY	4, 18	11, 25	9	17	10			3
FEBRUARY	1, 15	8, 22	13	21	14	14	13	
MARCH	1, 15	8, 22	13	21	14			7
APRIL	5, 19	12, 26	10	18	11			
MAY	3, 17	10, 24	8	16	9	9	8	2
JUNE	7, 21	14, 28	12	20	13			
JULY	5, 19	12, 26	10	18	11			
AUGUST	2, 16	9, 23	14	15	8	8	14	14*
SEPTEMBER	6, 20	13, 27	11	19	12			5
OCTOBER	4, 18	11, 25	9	17	10			
NOVEMBER	1, 15	8, 22	13	21	14	14	13	7
DECEMBER	6, 20	13, 27	11	19	12			

All boards and commissions meet at 6:00 PM except Library (4:30 PM), Fire (5:45 PM), Police (5:00 PM)

- Regular Board - 1st & 3rd Wed.
- Comm. of the Whole - 2nd & 4th Wed.
- Plan Commission - 2nd Mon.
- Utility Commission - 3rd Tues.
- Library Board - 2nd Tue.
- Joint Police Commission - 2nd Tues./Quarterly
- Fire Commission - 2nd Mon./Quarterly
- Park Plan Commission - 1st Tues./Bi-Monthly

*Moved to accommodate budget timeline



November 7, 2023

RE: Public Informational Meeting - 2023 Village of Little Chute Concrete Sidewalk Paving Projects

Gardenia Drive – From French Road to Cherryvale Avenue (sidewalk only)

Tulip Trail – All of Tulip Trail, from Gardenia Dr. to Gardenia Dr. (sidewalk only)

Golden Hill Court – All, From Tulip Trail to Terminus (sidewalk only)

Dear Property Owner/Resident:

The Village of Little Chute will soon begin construction for concrete paving for the above listed projects. You, as a property owner or affected resident, are invited to attend the Public Informational Meeting to discuss this project and how it will impact you. The Village of Little Chute engineering staff will be available to provide information and answer questions that you may have regarding this project.

Public Informational Meeting for *Sidewalk and Street Lighting Improvements* is scheduled as follows:

Date: Wednesday, November 16, 2022
Time: 6:00 pm
Location: Village Hall, Village Board Room
108 W. Main Street, Little Chute

Preliminary plans will be available at the informational meeting to review and discuss with Engineering Staff.

Residents are encouraged to attend the meeting, to address any questions or concerns. If you are unable to attend or if you have any questions, please do not hesitate to contact the Engineering Department at 920-423-3865.

Sincerely,

Christopher L. Murawski, P.E.

Christopher L. Murawski

Engineering Department

Village Engineer

Office: 920.423.3865

VILLAGE OF LITTLE CHUTE
ASSESSMENT PROCEDURE & DATES
Prepared November 7, 2022

2023 CONCRETE SIDEWALK PAVING PROJECT SCHEDULE

Crosswinds Estates Concrete Sidewalk: All of Gardenia Drive, All of Tulip Trail, and All of
Golden Hill Court (both sides of the street)

REVIEWED BY ATTORNEY _____ **ON** _____

- | | |
|----------|--|
| 11/16/22 | Adopt Preliminary Assessment Resolution |
| 11/17/22 | Submit Notice to Times Villager by Noon to Hold Public Hearing on 12/7/22.
Notice shall appear in paper on 11/23/22. |
| 11/17/22 | Preliminary Engineer's Report, Plans and Project Manual filed with the
Village Administrator/Clerk (Thursday at 8:00 AM). |
| 11/23/22 | Publish Notice of Public Hearing in the Times Villager (Wednesday). |
| 11/23/22 | Mail Notice of Public Hearing to Affected Property Owners (Affidavit of
Mailing Completed by Clerk). (minimum of 10 days prior to public hearing) |
| 12/7/22 | Hold Public Hearing to Assess for the 2022 Concrete Sidewalk Paving
Projects. (more than 10 days but less than 40 days after publication) |
| 12/8/22 | Begin Bid Process for Contractor Selection. |
| 1/12/23 | Bid Due Date at 2:00 PM (Thursday). |
| 1/25/23 | Village Board Adopt Final Assessment Resolution (Wednesday) and Award
Contract to Successful Bidder. |
| 1/26/23 | Submit the Final Assessment Resolution by noon to the Times Villager as a
Class 1 Legal Notice (to appear in paper on Wednesday 2-1-23). |
| 1/26/23 | Mail a Copy of the Final Assessment Resolution to Affected Property Owners
and complete the Affidavit of Mailing for same. |
| 2/1/23 | Publish the Final Assessment Resolution in the Times Villager as a Class 1
Legal Notice in Times Villager. |



Item For Consideration

For Board Review On: 11/16/2022

Prepared On: 11/10/2022

Agenda Item Topic: Preliminary Assessment Resolution **Prepared By:** Village Engineer

Report: The attached Preliminary Assessment Resolution declares The Village of Little Chute's intention to exercise its police powers under Chapter(s) 61.36, and as applicable 66.0701, 66.0703 and 66.0907 of the Wisconsin Statutes to levy special assessments. The following-described improvements are as follows:

- a) **DESCRIPTION OF SPECIAL ASSESSMENTS FOR 2023 CROSSWINDS ESTATES IMPROVEMENT PROJECT:**
New Concrete Sidewalk with additional Street Lighting.
- b) **AREA OF SPECIAL ASSESSMENT/HOOKUP FEE IMPROVEMENTS:**
Gardenia Drive – From French Road to Cherryvale Avenue
Tulip Trail – From Gardenia Trail (west) to Gardenia Trail (East)
Golden Hill Court – From Tulip Trail to Terminus

Fiscal Impact: Cost of improvements per property owner shall be determined as part of the Preliminary/Final Engineer's Report for the above referenced projects.

Recommendation/Board Action: The Village Engineer recommends approval of Resolution Number 24, Series 2022 by the Village Board declaring the Village of Little Chute's intent to exercise special assessment powers for new concrete sidewalk and additional street lighting for Gardenia Drive, Tulip Trail and Golden Hill Court.

Respectfully Submitted,

Christopher L. Murawski, P.E.
Village Engineer

VILLAGE OF LITTLE CHUTE
(Outagamie County, State of Wisconsin)

RESOLUTION NO. 24, SERIES OF 2022

A PRELIMINARY ASSESSMENT/HOOKUP FEE RESOLUTION DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POWERS UNDER CHAPTER(S) 61.36 AND AS APPLICABLE 66.0701, 66.0703 AND 66.0907, OF THE WISCONSIN STATUTES, AS AMENDED FROM TIME TO TIME (AND AS AMENDED OR MODIFIED BY VILLAGE ORDINANCE).

BE IT RESOLVED by the Village Board of Trustees, Village of Little Chute, as located in Outagamie County, State of Wisconsin, as follows:

1. That the Village Board of Trustees, Village of Little Chute, hereby declares its intention to exercise its police powers under Chapter(s) 61.36, and as applicable 66.0701, 66.0703 and 66.0907 of the Wisconsin Statutes as amended from time to time (and as amended or modified by Village Ordinance) to levy special assessments/hookup fees upon property within the following-described area for improvements upon said property:

- a) **DESCRIPTION OF SPECIAL ASSESSMENT/HOOKUP FEE PROJECT:**
New Concrete Sidewalk and additional Street Lighting.
- b) **AREA OF SPECIAL ASSESSMENT/HOOKUP FEE IMPROVEMENTS:**
Gardenia Drive – From French Road to Cherryvale Avenue (sidewalk and street lighting)
Tulip Trail – From Gardenia Trail (west) to Gardenia Trail (East) (sidewalk and street lighting)
Golden Hill Court – From Tulip Trail to Terminus (sidewalk and street lighting)

The special assessments/hookup fees as may be hereinafter determined shall be levied upon all real estate fronting roadways within the above-described area; or individual properties within an area thereby benefited. The properties against which the assessments are imposed will be “specially benefitted” by the work or improvement, and also that the work or improvement will constitute “an exercise of the police power”.

2. Said improvements shall include the required cost of construction and installation, including total construction costs, engineering fees, attorneys' fees, and publication expenses, and Village administrative costs and fees.

3. The Village Board hereby determines that all such municipal improvements shall be made under Chapter(s) 61.36, and as applicable 66.0701, 66.0703 and 66.0907 of the Wisconsin Statutes, as amended from time to time (and as amended or modified by Village Ordinance) and that the amount assessed against each abutting parcel is based upon a reasonable basis, being total construction and material costs, including engineering fees, attorneys' fees, publication expenses, Village administrative fees and costs, and other appropriate special assessment proceeding costs. The Village Board of Trustees further determines that all said improvements benefit the property described in Paragraph 1 above.

4. The assessments/hookup fees against abutting property owners (or property owners within the area of special assessment) may be paid in cash or in the number of installments to be determined at the Public Hearing on the proposed assessments and according to the Final Resolution of the Village Board of Trustees of the Village of Little Chute as may be hereinafter adopted.

5. The Village Engineers and/or Village Director of Public Works are directed to prepare an Engineer's Report and/or Director of Public Work's Report consisting of:

- a. Preliminary and final plans and specifications for said improvements.
- b. An estimate of the entire, final, total cost of the proposed construction and installation, including costs of construction, materials, engineering fees, attorneys fees, publication expenses, Village administrative fees and costs, and other appropriate costs of special assessment proceedings.
- c. A schedule of proposed assessments/hookup fees against abutting property prepared under the terms and conditions of Chapter 66.0703 of the Wisconsin Statutes as amended from time to time.
- d. The Engineer's Report and/or Director of Public Work's Report shall state that all such assessments/hookup fees are based upon a reasonable basis, being total construction and material costs, and additional direct or indirect costs as specified above, and that all said special assessments benefit the property(s) being assessed.

Upon completing said Engineer's Report/Village Director of Public Work's Report, the Village Engineer or Village Director of Public Works is directed to file a copy of the same in the office of the Village Clerk for public inspection.

Upon receiving the Engineer's Report/Village Director of Public Work's Report, the Village Clerk is directed to prepare and publish a Class One Notice of a Public Hearing on said Report and upon the Preliminary Special Assessment/Hookup Fees Resolution, as specified in Chapter 66.0703 (7)(a), of the Wisconsin Statutes, as amended from time to time, which Notice of Public Hearing shall state the place and time at which the Report may be inspected and the place and time at which all persons interested, or their agents or attorneys, may appear before the Village Board of Trustees for the Village of Little Chute and be heard concerning the matters contained in said Special Assessment/Hookup Fees Preliminary Resolution and the Village's Engineer's Report or Village Director of Public Work's Report, which shall be a Public Hearing thereon. A copy of the Notice of Public Hearing, together with a scale map (if available) showing the general boundary areas of the proposed assessment district/area, shall be mailed at least ten (10) days before the hearing date to all interested persons whose post office addresses are known. The Public Hearing shall commence not less than ten (10) days nor more than forty (40) days after publication. **The Public Hearing shall be held in the Village Board Room of the Little Chute Village Hall, 108 W. Main Street, Little Chute, Wisconsin 54140, Outagamie County, State of Wisconsin, at 6:00 p.m. on December 7, 2022.**

Date approved and adopted: November 16, 2022

VILLAGE OF LITTLE CHUTE

By: Michael Vanden Berg, Village President

Attest: Laurie Decker, Village Clerk



Item For Consideration

For Board Review On: Wednesday, November 16, 2022
Agenda Item Topic: Special Event – Holiday Carriage Rides

Prepared On: November 7, 2022
Prepared By: John McDonald DPRF

Report: Staff has been approached by the owners of Seth's Coffee to pursue hosting Holiday Carriage Rides given by Cavanaugh Carriages. The event will be hosted on Thursday, December 15th, 4:00-6:00pm. Carriage rides will start in the plaza and loop around the safety center back to Seth's Coffee for drop off. In partnership, the Village and Seth's Coffee are reaching out additional business to donate towards having reindeer at the event as well. Metro and the Fire Departments will have a squad car and fire engine with lighting for carriage riders to view as they pass the Safety Center.

Attached are the Special Event Permit and event route. In addition, upon procurement of funds for reindeer, a flyer is attached that will be used to promote the event.

Fiscal Impact: No fiscal impact to the Village as private industry is funding this event. Seth's Coffee will fund \$2,000 to secure the carriage rides. The \$500 fee for reindeer is being requested from other local businesses.

Recommendation/Committee Action: Staff is requesting that Village Board approve the Holiday Carriage rides as presented.

Respectfully Submitted,

John McDonald – Parks, Recreation, & Forestry



Office Use Only
Date Submitted _____
Permit Fee Paid _____
\$25 permit fee is non-refundable

SPECIAL EVENT PERMIT APPLICATION

Special event permit applications must be submitted at least 3 months prior to proposed event.

This application is a request for a special event. Please refer to the checklist to see if you will need to contact other departments regarding your event. When requesting use of a facility **please be very specific**. Use exact dates, times, shelters, parks, streets, and areas. Doing so will help avoid delays in processing your request. Please call (920) 423-3869 with questions regarding this special event permit. **RETURN COMPLETED APPLICATION TO PARK & REC DEPT ON 2ND FLOOR OF VILLAGE HALL.**

APPLICANT INFORMATION

First Name	Kate	Last Name	Lenz
Phone	(920) 585-4092	Email	
Address (individual or business)	106 E. Main St.		
City	Little Chute	State	WI
		ZIP Code	54140

ORGANIZATION INFORMATION

Organization's Name	Seth's Coffee		
Organization's Phone	(920) 585-4092	Organization's Email	
Organization's Address (individual or business)	106 E. Main St.		
City	Little Chute	State	WI
		ZIP Code	54140
Applicant's Relationship to Organization			

EVENT INFORMATION

Name of Event	Holiday Carriage Rides		
Event Location	Downtown Little Chute / Plaza		
Event Date (list each date if it's a multi-day event)	Thursday, December 15		
Event Set Up Time	3:00 pm	Event End Time	6:00 pm
Total Anticipated Attendance	100 over 2 hour period		

Event Information (purpose, activity, who can participate, do you charge, etc.)

would like to financially sponsor horse drawn carriage rides for the community. This one evening endeavor would highlight downtown businesses + xmas tree sales along w/ reindeer!

Are you Requesting Funding or Staff Assistance from the Village?

YES

NO

If you are requesting funding or staff assistance, please indicate how much funding or resources you are requesting and why you need assistance. Also, include where your proceeds go to for your event.

- Request for No park signs in angle parking at V# & next to Seth's Coffee for unloading purposes. - police/Police to have truck/car light up.
- Request to block off 7-10 parking stalls for loading purposes.

INDEMNIFICATION AGREEMENT (please read carefully before signing)

The applicant/organization shall indemnify, defend, and hold harmless the Village and its officers, officials, employees, and volunteers from and against any and all claims, damages, losses, and expenses arising out of the applied for activity/event except where caused by the sole negligence or willful misconduct of the Village. Applicant/Organization also understands and acknowledges that as required by the Village, liability insurance is the financial means to legally defend the Village and cover liability arising from the activity/event. I certify by my signature that I understand and agree to comply with this agreement and the insurance requirements and that I'm a qualified representative of my organization authorized to sign this agreement. I also certify the information is true and accurate.

Applicant – Print Name

Katherine Lenz

Applicant - Signature

Katherine Lenz

Date

11/4/2022

FOR OFFICE USE ONLY

DEPARTMENT	Staff Hours	Staff Cost	Equipment Hours	Equipment Cost	Facility Rental Fee
Clerk's Office	0	\$ 0		\$	\$
Fox Valley Metro Police	0	\$ 0		\$	\$
Parks, Recreation, & Forestry	0	\$ 0		\$	\$
Public Works	0	\$ 0		\$	\$
TOTAL	0	\$ 0		\$	\$
EVENT TOTAL TO BE BILLED	\$ 0				

FOR OFFICE USE ONLY

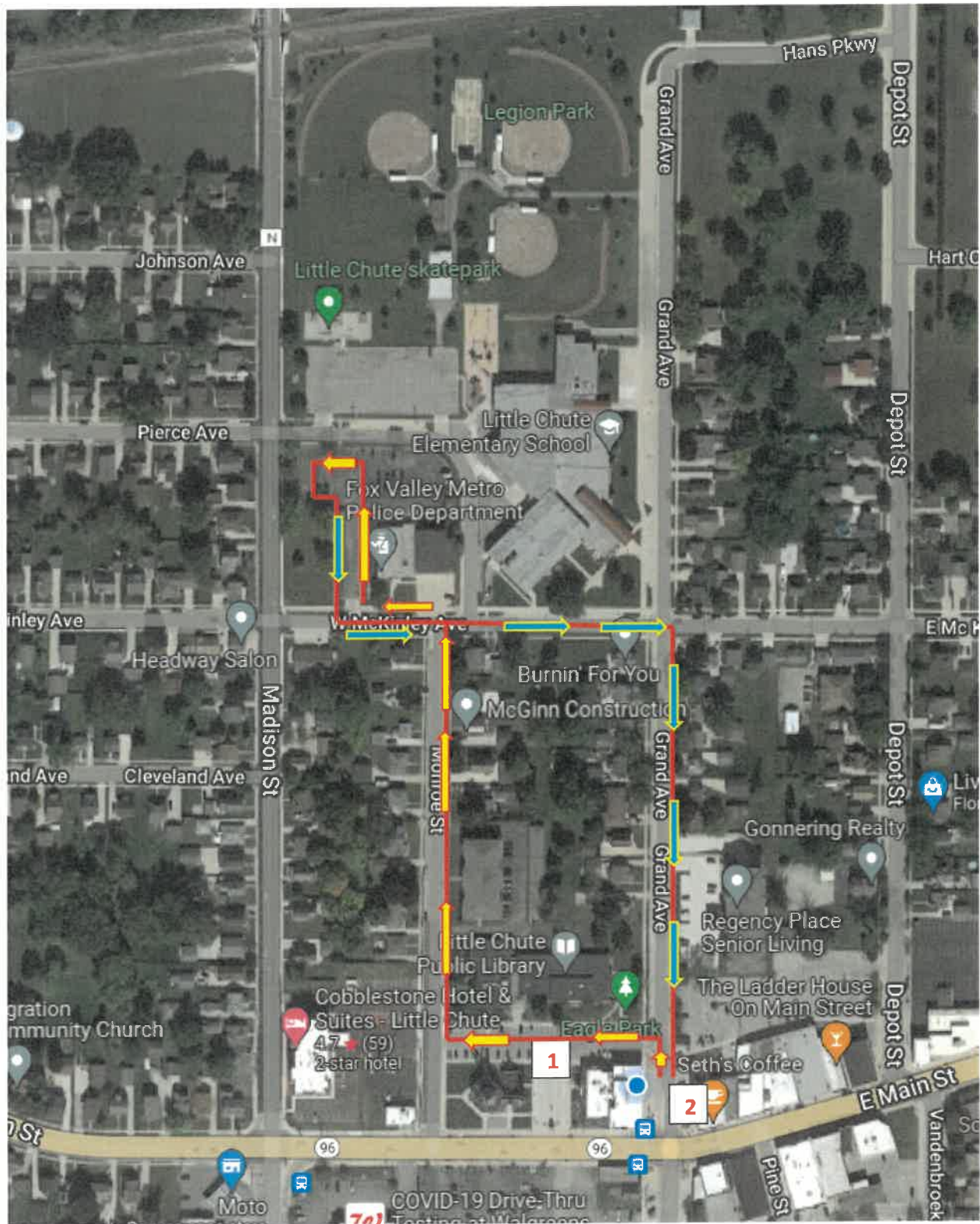
DEPARTMENT	APPROVE	DENY	BY	REASON (if denied)
Clerk's Office	✓		<i>[Signature]</i>	
Fox Valley Metro Police	✓		<i>[Signature]</i>	
Parks, Recreation, & Forestry	✓		<i>[Signature]</i>	
Public Works	✓		<i>[Signature]</i>	





Approved By Village Board

VILLAGE PRESIDENT – PRINT

SIGNATURE

DATE



 = Route  = Route back  = Pick Up  = Drop Off





Holiday Carriage Rides

Donations Needed

Little Chute Businesses are working together to gather funds towards Holiday Wagon Rides given by Cavanaugh Carriage Rides. Rides will take off from the Plaza between the Library and Village Hall. Rides will be approximately 10-15 minutes long.

Date: Thursday, December 15, 2022

Time: 4:00 to 6:00pm ** Rides only available during listed times.

Rides will operate on first come first serve basis.

Special Treat


Santa and his reindeer will be making a stop by!

Seth's Coffee has committed funds towards a wagon ride valued at \$2,000. We are asking for financial donations in the amount totaling \$500 that would bring reindeer in as well. Any donation amount from you could help!

**Event Sponsored Generously by the
following business:**



**YOUR LOGO
HERE!!!!**



Holiday Carriage Rides

SAMPLE

Little Chute Businesses would like for you to join us downtown Little Chute for Holiday Wagon Rides given by Cavanaugh Carriage Rides. Rides will take off from the Plaza between the Library and Village Hall. Rides will be approximately 10-15 minuets long.

While visiting the downtown feel free to visit local businesses and the Jaycees Christmas Tree Sales.

Date: Thursday, December 15, 2022

**Time: 4:00 to 6:00pm ** Rides only available during listed times.
Rides will operate on first come first serve basis.**

Special Treat

Santa and his reindeer will be making a stop by!

Event Sponsored Generously by the following business:



Example





Item For Consideration

For Board Review On: Wednesday, November 16, 2022
Agenda Item Topic: Ebben Trail Phase II Project Bid & Award

Prepared On: November 7, 2022
Prepared By: John McDonald DPRF

Report: On Friday, October 7 McMahon Group and village staff open bids for the Ebben Trail bridge project that is to be located North of Creekview Park and East of Vandebroek Road. Five bids were received, ranging in Base Bid price from \$243,510.34 to \$600,858.00. Attached is the detailed bid report for reference.

Bidder	Base Bid Amount	Alternative Bid Amount	Total Amount
Milbach Const.	\$243,510.34	\$32,953.80	\$276,463.80
Lunda Const.	\$407,483.00	\$36,300.00	\$443,783.00
Vinton Const.	\$414,714.51	\$30,184.00	\$444,898.51
Advanced Const.	\$441,118.50	\$29,920.00	\$471,038.50
Janke Gen. Const.	\$600,858.00	\$31,460.00	\$632,318.00

Based upon the bids received, recommendation is to award recommend the low bidder, Milbach Construction Services Co., in the amount of \$243,510.34.

At the time of submission, Milbach forgot to include material costs for the railing. Milbach submitted \$28,843.85 which will need to be accepted through a Change Order approval in the subsequent agenda item. McMahon has provided an opinion of probable cost totaling \$371,399.61.

Fiscal Impact: Not to exceed CIP \$538,000 per approved budget for year 2022.

Recommendation/Committee Action: Staff is requesting approval from Village Board to award Milbach Construction the contract for Ebben Trail Phase II as presented.

Respectfully Submitted,
John McDonald – Parks, Recreation, & Forestry



November 10, 2022

Village of Little Chute
Attn: Laurie Decker, Clerk
108 W. Main Street
Little Chute, WI 54140

Re: Village of Little Chute
2022 Pedestrian Bridges & Trail
Letter Of Recommendation
McM. No. L0001-09-22-00108

Dear Laurie:

On October 7, 2022, bids were received at the Village Hall for the above referenced project. Five bids were received, ranging in Base Bid price from \$243,510.34 to \$600,858.00 (bid tabulation enclosed).

Based upon the bids received, we recommend awarding Contract L0001-09-22-00108 to the low bidder, Milbach Construction Services Co., in the amount of \$243,510.34.

If you agree with our recommendation, please date and sign the enclosed Notices of Award, and return all copies to our office for incorporation into the contract documents.

If you have any questions, please feel free to contact me.

Respectfully,

McMahon Associates, Inc.

A handwritten signature in blue ink, reading "Nicholas A. Vande Hey".

Nicholas A. Vande Hey, PE
Vice President / Sr Municipal & Water Resources Engineer

NAV:car

Enclosures: Notice of Awards
Bid Tabulation

SECTION 00 51 00.00

NOTICE OF AWARD

Dated: _____

To: MILBACH CONSTRUCTION SERVICES CO.
2651 Northridge Drive
Kaukauna, WI 54130

Contract No. L0001-09-22-00108

Project: 2022 PEDESTRIAN BRIDGES & TRAIL
Village of Little Chute | Outagamie County, Wisconsin

You are notified that your Bid, dated October 7, 2022, for the above Contract has been considered. You are the apparent successful Bidder and have been awarded a Contract for the 2022 Pedestrian Bridges & Trail for the Village of Little Chute, Outagamie County, Wisconsin.

The Contract Price of your Contract is Two Hundred Forty-Three Thousand Five Hundred Ten & 34/100 Dollars (\$243,510.34).

You must comply with the following conditions precedent within **15-days** of the date of this Notice of Award, that is by _____.

1. You must deliver to the OWNER three (3) fully executed counterparts of the Agreement including all the Contract Documents.
2. You must deliver with the executed Agreement the Contract Security (bonds), as specified in the Instructions to Bidders, General Conditions (Paragraph 5.01) and Supplementary Conditions.
3. You must deliver Insurance Certification complying with the General Conditions and Supplemental Conditions of the Contract Documents.

Failure to comply with these conditions within the time specified will entitle OWNER to consider your Bid abandoned, to annul this Notice of Award and to declare your Bid Security forfeited.

One (1) fully signed counterpart of the Agreement, with the Contract Documents attached, will be returned to you within 15-days after you comply with the above noted conditions.

VILLAGE OF LITTLE CHUTE
Outagamie County, Wisconsin

(authorized signature)

(title)

Witness: _____

BID TABULATION

VILLAGE OF LITTLE CHUTE
2022 Pedestrian Bridges & Trails
Contract L0001-09-22-00108
Bid Date/Time: October 7, 2022 @ 10:00 AM
Project Manager: Nick Vande Hey, PE

Engineer: McMAHON ASSOCIATES, INC.
1445 McMahan Drive
PO Box 1025
Neenah, WI 54956 / 54957-1025

MILBACH CONSTRUCTION SERVICES CO. 2651 Northridge Drive Kaukauna, WI 54130	LUNDA CONSTRUCTION CO. 620 Gebhardt Road PO Box 669 Black River Falls, WI 54615	VINTON CONSTRUCTION CO. 1322 33rd Street PO Box 137 Two Rivers, WI 54241	ADVANCE CONSTRUCTION, INC. 2141 Woodale Avenue Green Bay, WI 54313	JANKE GENERAL CONTRACTORS, INC. 1224 Mount View Lane Athens, WI 54411
---	--	---	--	---

BASE BID

Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
1.	2	Ea.	Temporary Culvert Crossing	\$2,247.75	\$4,495.50	\$2,200.00	\$4,400.00	\$1.00	\$2.00	\$22,000.00	\$44,000.00	\$2,100.00	\$4,200.00
2.	1	L.S.	Common Excavation	\$16,860.00	\$16,860.00	\$17,500.00	\$17,500.00	\$46,500.00	\$46,500.00	\$32,500.00	\$32,500.00	\$85,000.00	\$85,000.00
3.	880	L.F.	12-Foot-Wide Trail Base Aggregate Dense, 1-1/4 Inch	\$15.18	\$13,358.40	\$14.60	\$12,848.00	\$9.75	\$8,580.00	\$50.00	\$44,000.00	\$27.10	\$23,848.00
4.	120	L.F.	7-Foot-Wide Sidewalk Base Aggregate Dense, 1-1/4 Inch	\$39.34	\$4,720.80	\$38.00	\$4,560.00	\$7.50	\$900.00	\$66.00	\$7,920.00	\$22.75	\$2,730.00
5.	660	S.F.	Concrete Sidewalk, 4 Inch	\$10.79	\$7,121.40	\$7.95	\$5,247.00	\$7.50	\$4,950.00	\$10.00	\$6,600.00	\$11.00	\$7,260.00
6.	30	L.F.	8 Inch Storm Sewer	\$67.43	\$2,022.90	\$66.00	\$1,980.00	\$95.00	\$2,850.00	\$120.00	\$3,600.00	\$61.00	\$1,830.00
7.	1	Ea.	24 Inch ID Yard Drain	\$3,375.00	\$3,375.00	\$3,300.00	\$3,300.00	\$2,960.00	\$2,960.00	\$1,700.00	\$1,700.00	\$5,930.00	\$5,930.00
8.	1	Ea.	Connect to Existing 42" x 68" HERCP Interceptor	\$2,247.75	\$2,247.75	\$2,200.00	\$2,200.00	\$1,100.00	\$1,100.00	\$1,000.00	\$1,000.00	\$3,000.00	\$3,000.00
9.	1	L.S.	Concrete Abutments and Wingwalls	\$55,655.00	\$55,655.00	\$91,000.00	\$91,000.00	\$231,000.00	\$231,000.00	\$93,548.00	\$93,548.00	\$285,300.00	\$285,300.00
10.	1	L.S.	Wingwall Railing	\$11,420.00	\$11,420.00	\$8,000.00	\$8,000.00	\$29,400.00	\$29,400.00	\$26,000.00	\$26,000.00	\$23,000.00	\$23,000.00
11.	1	L.S.	Pre-Manufactured Single Span Bridge (72.5'), Including Concrete Deck	\$39,650.00	\$39,650.00	\$88,900.00	\$88,900.00	\$7,200.00	\$7,200.00	\$52,656.00	\$52,656.00	\$35,500.00	\$35,500.00
12.	1	L.S.	Pre-Manufactured Single Span Bridge (92.5'), Including Concrete Deck	\$41,620.00	\$41,620.00	\$123,000.00	\$123,000.00	\$9,000.00	\$9,000.00	\$62,348.00	\$62,348.00	\$37,000.00	\$37,000.00
13.	30	C.Y.	Heavy Rip Rap	\$67.45	\$2,023.50	\$60.00	\$1,800.00	\$197.00	\$5,910.00	\$150.00	\$4,500.00	\$90.00	\$2,700.00
14.	4	Ea.	Trail Curve Signage	\$375.00	\$1,500.00	\$450.00	\$1,800.00	\$400.00	\$1,600.00	\$500.00	\$2,000.00	\$425.00	\$1,700.00
15.	4	Ea.	8-Foot Galvanized Steel Swing Gates (4)	\$2,622.46	\$10,489.84	\$5,750.00	\$23,000.00	\$4,675.00	\$18,700.00	\$6,200.00	\$24,800.00	\$5,200.00	\$20,800.00
16.	90	S.Y.	Turf Reinforcement Mat	\$7.87	\$708.30	\$7.70	\$693.00	\$18.00	\$1,620.00	\$10.00	\$900.00	\$25.00	\$2,250.00
17.	2,050	L.F.	Silt Fence	\$3.65	\$7,482.50	\$2.50	\$5,125.00	\$2.30	\$4,715.00	\$1.90	\$3,895.00	\$3.50	\$7,175.00
18.	1	L.S.	Timber Mat	\$4,495.50	\$4,495.50	\$4,000.00	\$4,000.00	\$0.01	\$0.01	\$10,000.00	\$10,000.00	\$26,000.00	\$26,000.00
19.	2	Ea.	Tracking Pad	\$1,125.00	\$2,250.00	\$1,100.00	\$2,200.00	\$4,500.00	\$9,000.00	\$1,000.00	\$2,000.00	\$2,000.00	\$4,000.00
20.	1	Ea.	Inlet Protection	\$202.30	\$202.30	\$100.00	\$100.00	\$125.00	\$125.00	\$110.00	\$110.00	\$230.00	\$230.00
21.	85	L.F.	Sediment Logs	\$13.49	\$1,146.65	\$13.00	\$1,105.00	\$12.50	\$1,062.50	\$9.90	\$841.50	\$12.00	\$1,020.00
22.	2,700	S.Y.	Turf Grass Restoration (4 Inch Topsoil, Fertilizer, WisDOT Seed Mix #4 and Mulch)	\$3.95	\$10,665.00	\$1.75	\$4,725.00	\$10.20	\$27,540.00	\$6.00	\$16,200.00	\$7.55	\$20,385.00
TOTAL (Items 1. through 22., Inclusive)				\$243,510.34		\$407,483.00		\$414,714.51		\$441,118.50		\$600,858.00	

ALTERNATE BID

Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
A-1	880	L.F.	10-Foot-Wide Asphalt Trail (3 Inch Thick)	\$36.81	\$32,392.80	\$33.00	\$29,040.00	\$30.30	\$26,664.00	\$30.00	\$26,400.00	\$31.50	\$27,720.00
A-2	220	L.F.	4 Inch Solids Yellow Pavement Marking	\$2.55	\$561.00	\$33.00	\$7,260.00	\$16.00	\$3,520.00	\$16.00	\$3,520.00	\$17.00	\$3,740.00
TOTAL (Items 1. through 22., Inclusive)				\$32,953.80		\$36,300.00		\$30,184.00		\$29,920.00		\$31,460.00	

Bid Security	10% Bid Bond	10% Bid Bond	10% Bid Bond	10% Bid Bond	10% Bid Bond
Addendum Acknowledgement	Yes - #1, #2 and #3	Yes - #1, #2 and #3	Yes - #1, #2 and #3	Yes - #1, #2 and #3	Yes - #1, #2 and #3

	Subcontractor	Subcontractor	Subcontractor	Subcontractor	Subcontractor
Concrete Abutments & Wingwalls	Delrar	Lunda Construction	Pheiffer Brothers Const. Co.	Absolute Concrete	N/A
Excavation	Calnin and Goss	Calnin and Goss	Vinton Construction Co.	N/A	N/A
Storm Sewer	Calnin and Goss	Calnin and Goss	Vinton Construction Co.	N/A	N/A
Landscaping	Calnin and Goss	Double D Landscape LLC	Double D Landscape LLC	N/A	N/A
Geotechnical Engineer	N/A	N/A	Bay Area Testing	N/A	N/A
Gates	N/A	N/A	Patriot Fence	N/A	N/A
Asphalt Paving	N/A	N/A	Northeast Asphalt, Inc.	N/A	N/A
Pavement Marking	N/A	N/A	Century Fence Co.	N/A	N/A

OPINION OF PROBABLE COST

VILLAGE OF LITTLE CHUTE

2022 Pedestrian Bridges & Trails

Contract L0001-09-22-00108

Bid Date/Time: October 7, 2022 @ 10:00 AM

McMahon Project Manager: Nick Vande Hey, PE

BASE BID

Item	Qty	Unit	Description	MILBACH CONSTRUCTION	
				Unit Price	Total
1.	2	Ea.	Temporary Culvert Crossing	\$2,247.75	\$4,495.50
2.	1	L.S.	Common Excavation	\$16,860.00	\$16,860.00
3.	880	L.F.	12-Foot-Wide Trail Base Aggregate Dense, 1-1/4 Inch	\$15.18	\$13,358.40
4.	120	L.F.	7-Foot-Wide Sidewalk Base Aggregate Dense, 1-1/4 Inch	\$39.34	\$4,720.80
5.	660	S.F.	Concrete Sidewalk, 4 Inch	\$10.79	\$7,121.40
6.	30	L.F.	8 Inch Storm Sewer	\$67.43	\$2,022.90
7.	1	Ea.	24 Inch ID Yard Drain	\$3,375.00	\$3,375.00
8.	1	Ea.	Connect to Existing 42" x 68" HERCP Interceptor	\$2,247.75	\$2,247.75
9.	1	L.S.	Concrete Abutments and Wingwalls	\$55,655.00	\$55,655.00
10.	1	L.S.	Wingwall Railing	\$11,420.00	\$11,420.00
11.	1	L.S.	Pre-Manufactured Single Span Bridge (72.5'), Including Concrete Deck	\$39,650.00	\$39,650.00
12.	1	L.S.	Pre-Manufactured Single Span Bridge (92.5'), Including Concrete Deck	\$41,620.00	\$41,620.00
13.	30	C.Y.	Heavy Rip Rap	\$67.45	\$2,023.50
14.	4	Ea.	Trail Curve Signage	\$375.00	\$1,500.00
15.	4	Ea.	8-Foot Galvanized Steel Swing Gates (4)	\$2,622.46	\$10,489.84
16.	90	S.Y.	Turf Reinforcement Mat	\$7.87	\$708.30
17.	2,050	L.F.	Silt Fence	\$3.65	\$7,482.50
18.	1	L.S.	Timber Mat	\$4,495.50	\$4,495.50
19.	2	Ea.	Tracking Pad	\$1,125.00	\$2,250.00
20.	1	Ea.	Inlet Protection	\$202.30	\$202.30
21.	85	L.F.	Sediment Logs	\$13.49	\$1,146.65
22.	2,700	S.Y.	Turf Grass Restoration (4 Inch Topsoil, Fertilizer, WisDOT Seed Mix #4 and Mulch)	\$3.95	\$10,665.00
CO1.1	1	L.S.	Change Order 1 (Railing Material Cost)	\$28,843.85	\$28,843.85
Construction Subtotal					\$272,354.19
Engineering, Bidding, & Construction Services					\$70,000.00
Permit Fees					\$1,810.00
Contingency Fund (10%)					\$27,235.42
Anticipated Project Total					\$371,399.61
Village Budget					\$538,000.00



Item For Consideration

For Board Review On: Wednesday, November 16, 2022
Agenda Item Topic: Ebben Trail Phase II Project Change Order

Prepared On: November 7, 2022
Prepared By: John McDonald DPRF

Report: On Friday, October 7 McMahon Group and village staff open bids for the Ebben Trail bridge project that is to be located North of Creekview Park and East of Vandenbroek Road. Five bids were received, ranging in Base Bid price from \$243,510.34 to \$600,858.00. Attached is the detailed bid report for reference.

Bidder	Base Bid Amount	Alternative Bid Amount	Total Amount
Milbach Const.	\$243,510.34	\$32,953.80	\$276,463.80
Lunda Const.	\$407,483.00	\$36,300.00	\$443,783.00
Vinton Const.	\$414,714.51	\$30,184.00	\$444,898.51
Advanced Const.	\$441,118.50	\$29,920.00	\$471,038.50
Janke Gen. Const.	\$600,858.00	\$31,460.00	\$632,318.00

Based upon the bids received, recommendation is to award recommend the low bidder, Milbach Construction Services Co., in the amount of \$243,510.34.

At the time of submission, Milbach forgot to include material costs for the railing. Milbach submitted \$28,843.85 which will need to be accepted through a Change Order approval. Documentation is provided for reference. McMahon has provided a project opinion of probable cost totaling \$371,399.61.

Fiscal Impact: Not to exceed \$28,843.85. The additional change order cost is within project budget.

Recommendation/Committee Action: Staff is requesting Village Board to accept and approve change order as presented.

Respectfully Submitted,
John McDonald – Parks, Recreation, & Forestry



November 10, 2022

Village of Little Chute
Attn: Laurie Decker, Clerk
108 W. Main Street
Little Chute, WI 54140

Re: Village of Little Chute
2022 Pedestrian Bridges & Trail
Change Order #1
McM. No. L0001-09-22-00108

Dear Laurie:

Enclosed herewith is Change Order #1 for the above referenced project. This change is an increase to the Contract in the amount of \$28,843.85. The current Contract Price is \$272,354.19.

Please review and sign in the space provided. Return all copies to our office. We will obtain the Contractor's signature and distribute accordingly.

Should you have any questions, please contact our office at your convenience.

Respectfully,

McMahon Associates, Inc.

A handwritten signature in blue ink that reads "Nicholas A. Vande Hey".

Nicholas A. Vande Hey, PE
Vice President / Sr Municipal & Water Resources Engineer

NAV:car

Enclosure: Change Order #1

CHANGE ORDER

MILBACH CONSTRUCTION SERVICES CO.
2651 Northridge Drive
Kaukauna, WI 54130

Contract No. L0001-09-22-00108
Project File No. L0001-09-22-00108
Change Order No. One (1)
Issue Date: November 10, 2022
Project: Village of Little Chute
2022 Pedestrian Bridges & Trails

You Are Directed To Make The Changes Noted Below In The Subject Contract:

	(Item Description)	(Price)
1.1	Material Cost for Abutment Railing (Guard Rail Top, Bottom, Balusters and Wood Posts)..... ADD	+ \$28,843.85
	TOTAL	+ \$28,843.85

The Changes Result In The Following Adjustments:

	CONTRACT PRICE	TIME
Prior To This Change Order	<u>\$243,510.34</u>	<u>-</u> days
Adjustments Per This Change Order	<u>+ \$28,843.85</u>	<u>0</u> days
Current Contract Status	<u>\$272,354.19</u>	<u>-</u> days

Recommended:

McMAHON ASSOCIATES, INC.
Neenah, Wisconsin

Accepted:

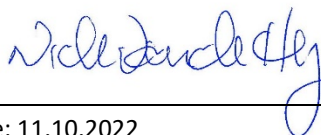
**MILBACH CONSTRUCTION
SERVICES CO**

Authorized:

VILLAGE OF LITTLE CHUTE
Wisconsin

By:

Date: 11.10.2022



By:

Date:

By:

Date:

- ☐ OWNER Copy
- ☐ CONTRACTOR Copy
- ☐ ENGINEER Copy (Contract Copy)
- ☐ FILE COPY

Four (4) Copies Should Accompany This Change Order
Execute And Return To ENGINEER For Distribution



Item For Consideration

For Board Review On: November 16 , 2022
Agenda Item Topic: Hotel WEDC Grant

Prepared On: November 9, 2022
Prepared By: Finance

Report: As part of the development agreement with Dutch Boyz, the Village agreed to cooperate for the Developer's application to the Wisconsin Economic Development Corporation (WEDC) Community Development incentive grant that would be payable to the Developer only in accordance with WEDC rules and regulations (Terms and Conditions of Development Agreement 1. C. Finance Incentive).

Fiscal Impact: The original budget did not record the receipt of the grant by the Village to subsequently be turned over to the developer as there was no guarantee the application would be approved. The grant has been approved with all data satisfactorily submitted. The following budget adjustment is necessary to release the funds:

TID 8

State Grant (Revenue)	+ \$250,000
Development Incentive (Expense)	+ \$250,000

Recommendation/Board Action: Please approve the 2022 Budget Adjustment to recognize the Village receipt of the grant funds from the State and subsequent release to the developer contingent upon receipt of the stormwater easement as detailed in the Terms and Conditions of the agreement section 3.

Respectfully Submitted,

Lisa Remiker-DeWall, Finance Director

DEVELOPMENT AGREEMENT

THIS DEVELOPMENT AGREEMENT is made and entered into as of the 15 day of April, 2020 by and between the Village of Little Chute, a Wisconsin municipal corporation (the "Village") and Dutch Boyz Little Chute, LLC, a Wisconsin limited liability company (the "Developer").

WHEREAS, Developer is the owner of Lots 6, 7, 8, 9, 10, 11, 23, 24, and 25 in Block 40 of the 1980 Amendment to the 1917 Assessors Plat located in Little Chute, Wisconsin (the "Property"), located in Tax Incentive District #8 of the Village (TID #8); and

WHEREAS, subject to the terms and conditions of this Agreement, and the obligations of the Developer herein, the Village is willing to offer a "Financial Incentive" to the Developer to develop the "Project" described herein; and

WHEREAS, the Project shall consist of a 55-unit Cobblestone Hotel & Suites® branded lodging facility consisting of 8,447 square foot foundation area, with four (4) stories above ground including total building square footage of approximately 33,788; and

WHEREAS, the Financial Incentive will consist of two components being (i) a percentage of tax increment collected by the Village under the TID #8 and (ii) a Wisconsin Economic Development Corporation Community Development Incentive Grant as described in more detail below; and

WHEREAS, to enable the Project to be financially feasible, and to benefit the Village by economic development in TID #8, and to increase the tax base of the Village, the Village is willing to offer the Price Incentive as set forth herein, in exchange for Developer's performance of all obligations in this Agreement; and

WHEREAS, except for the Financial Incentive set forth herein, this Project would not be undertaken by the Developer in the Village; furthermore, the Financial Incentive referred to herein shall be used by the Developer to defray Project Costs as defined herein.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and in consideration of the representations and covenants made herein by the Developer, it is hereby agreed as follows:

TERMS AND CONDITIONS

1. **Definitions.** For purposes of this Agreement, the following terms have the following meanings:

- a. **"Available Tax Increment"** means one hundred percent (100%) of the annual gross Tax Increment revenue actually received by the Village which is generated by the Project (excluding any Tax Increment revenue attributable to personal property or the vacant real estate or any improvements on the real estate existing when TID #8 was created even if those improvements are demolished, because that is how base value is determined when calculating TID payments allocated to the Village that will be used for the Financial Incentive) in the immediately preceding calendar year. This means the initial assessed value for TID computations is \$841,200 which is the 2019 assessed value of land and all improvements on the Property.
- b. **"Effective Date"** means the date upon which the last of Developer or the Village executes this Agreement.
- c. **"Financial Incentive"** means payments to be provided from the Village to the Developer from Available Tax Increment pursuant to the terms of this Agreement, in a total amount equal to 60%

of the Tax Increment attributable to the Project collected by the Village on an annual basis, and paid to the Developer on an annual basis (TID Incentive) during the month of September during the Payment Term, subject to a maximum total TID Incentive of \$1,100,000; and additionally, the Village will cooperate with the Developer for the Developer's application to the Wisconsin Economic Development Corporation ("WEDC") for a Community Development Incentive Grant ("CDIG"), which will be payable to the Developer only if the application for this Grant is successful, currently anticipated to be applied for in an amount of \$250,000, and such WEDC grant money if received will be disbursed by the Village to the Developer only in accordance with WEDC rules and regulations (which may require delaying distribution until construction of the project has been completed and all other distribution requirements have been satisfied). THE CDIG IS NOT A PRECONDITION FOR DEVELOPER'S OBLIGATION TO PROCEED WITH ALL DEVELOPER OBLIGATIONS UNDER THIS AGREEMENT. IF THE WEDC DENIES THE APPLICATION FOR THE CDIG, THE OBLIGATIONS OF BOTH DEVELOPER AND THE VILLAGE SHALL PROCEED IN THE SAME MANNER AS IF THE CDIG WAS NEVER PART OF THIS AGREEMENT.

- d. "Payment Term" means the term commencing on September 1, 2023 and continuing until the maximum total TID Financial Incentive has been paid or until otherwise terminated under the terms of this Agreement, conditioned upon the execution of the construction contract by and between BriMark Builders, LLC and the Developer.
- e. "Project Costs" has the meaning set forth in Wis. Stat. Sec. 66.1105(2)(f).
- f. "Tax Increment" has the meaning set forth in Wis. Stat. Sec. 66.1105(2)(i).

2. Developer/Property and Other Improvements. Real estate improvements the

Developer is required to make as a condition for receiving Financial Incentives hereunder are as follows:

- a. Developer is responsible to fully improve the Property including, if necessary, any additional or expanded utility facilities (including but not limited to sanitary sewer, storm sewer, storm water detention, gas and electric), all street access points, and any other necessary improvements or facilities required for the operation of the Project, all at Developer's sole expense, except for the "Village Storm Sewer Improvements" set forth below.
- b. Developer is also responsible to remodel the façade facing the street of the Jet's pizza building located at 202 W. Main Street, Little Chute, WI in order to create a more harmonious appearance across the streetscape. A façade design plan shall be provided by the Developer to the Village Board, for Village review and approval in the Village's sole discretion, at or before the façade plans submissions to the Board for the Hotel. There will be no Financial Incentive money available for improvements to the Jet's façade, however, Developer may apply to the Village for a monetary loan under the Village's façade loan program, which is subject to a separate application process

3. Village Storm Sewer Improvements. The Village will provide a storm sewer to service the Property to right-of-way adjacent to the boundary line of the Property located at the point identified on Exhibit B as "Village Storm Sewer Improvements", which will be installed by no later than April 1, 2021. The Village acknowledges and agrees that it will be responsible for all initial construction costs of the Village Storm Sewer Improvements at no cost to Developer. Future maintenance and repair of the Village Storm Sewer Improvements will be subject to special assessment procedures and policies of the Village. If necessary, the Village will enter into a Use Easement with Developer for Developer's use of such Village Storm Sewer Improvements. Notwithstanding anything contained herein to the contrary, this paragraph 3 shall survive termination or expiration of this Agreement.

4. **Certified Survey Map / Government Approvals.** The Developer is responsible to consolidate all separate lots comprising the Property into a new single tax parcel lot ("Consolidation") pursuant to a Certified Survey Map to be procured by the Developer at Developer expense, which single lot will then constitute the Property and include all lots referenced in the Recitals above, which is where the Project shall be constructed. The Village agrees that all necessary government approvals will not be unreasonably withheld or delayed in connection with approving the Consolidation and that if all necessary government approvals, except the conditional use permit in 6 below, are not granted by May 31, 2020, and the conditional use permit by June 30, 2020 (i) the parties shall mutually agree in writing to extend the time by which Consolidation is to be complete. If the parties are unable to extend such timeline, the Developer, at its option, may terminate this Agreement without further obligation to the Village.
5. **Rezoning.** The Village acknowledges that, as of the date of this Agreement, the Property has been acceptably rezoned to the "Central Business" zoning classification by Developer.
6. **Conditional Use.** As a condition for the obligations of both Developer and Village under this Agreement, the Project will be subject to a successful application filed by the Developer including site plans detailing parking, drainage and landscaping, for a conditional use permit for the Project and intended use of the Property.
7. **Developer/Design and Construction Costs.** Excluding the Village Storm Sewer Improvements, Developer is responsible for all design and construction costs of the Project at Developer's sole expense.
8. **Village Board Approval of Site Plan/Layout.** The Project is subject to advance Village Board approval with regard to the site plan and layout of the Project prior to commencement of construction. Developer shall provide a site plan and layout along with its application for a conditional use permit for Village review. Upon approval of the site plan and layout by the Village, construction of the project shall be as substantially shown on the approved site plan and layout, which shall then be attached hereto as **Exhibit A** and incorporated herein by reference.
9. **Village Approval of Building Plans and Materials/Fees.** The Village is further requiring, and the Developer is in agreement, that the Project, including but not limited to, building design, plans, specifications and materials, including landscaping features, will be constructed in accordance with all such matters being approved in advance by the Village Board and that material changes will only be allowed with prior written consent of the Village Board, which shall not be unreasonably withheld, conditioned, or delayed. The Developer will also be required to pay all applicable fees and permit costs as detailed in the Village's schedule of fees shown on **Exhibit C**.
10. **Village Approval Utility Systems.** The Village is further requiring, and the Developer is in agreement, that prior to commencement of construction, water main(s) sizing and location, location of hydrants, sanitary main(s) sizing and location, and storm water drainage systems and plans, shall be submitted for advance approval by the Village Board of Trustees and that changes will only be allowed with prior written consent of the Village Board, which shall not be unreasonably withheld, conditioned, or delayed.
11. **Minimum Assessment Guaranty/Termination of Financial Incentive.** Developer hereby agrees that following substantial completion of construction, that commencing on January 1, 2022, and for the duration of the Payment Term, the assessed value (for real estate tax purposes) of the Project (consisting of the improvements installed on the Property) shall be equal to or greater than Five Million Five Hundred Thousand Dollars (\$5,500,000). For purposes of determining the assessed value of the Property, the Village agrees to consider comparable properties that are similar in size, quality, style, business operations and condition of the improvements. If, following substantial completion of the Project in compliance with paragraph 11 below, during any calendar year, or any subsequent calendar year during the Payment Term, the assessed value of the Project (consisting of the improvements installed on the

Property) is less than Five Million Five Hundred Thousand Dollars (\$5,500,000), Developer will make a payment to the Village (a "Guaranty Payment"), calculated by subtracting the assessed value of the Project from Five Million Five Hundred Thousand Dollars (\$5,500,000). That number will then be multiplied by the mill rate for all taxing jurisdictions established for the then-current year for the District, with the resulting Guaranty Payment being due and payable by Developer to the Village on or before August 1 of the following year, as a condition for the Developer to continue receiving Financial Incentive payments.

12. Construction Commencement/Completion. Construction commencement of the Project consisting of site grading, excavation, and the pouring of foundation footings, shall begin no later than August 1, 2020 and shall be substantially completed by June 1, 2022. The Project shall be substantially completed, to a point that the assessed value of the completed Project reaches the minimum assessed value as required pursuant to paragraph 11 above, to qualify for the Financial Incentive in this Agreement. If the Project is not substantially completed by June 1, 2022, this Agreement may be terminated by the Village upon thirty (30) days prior written notice to Developer and shall be null, and void with no further obligations owned by Village or Developer hereunder; provided, however that, the Village may not terminate this Agreement if the substantial completion date is extended as a result of any of the following "Excusable Delays":

- a. strike, boycott, embargo, terrorism, armed rebellion, quarantine or other obstructive action by employees, labor organizations, discovery of archaeological or paleontological artifacts, act or neglect of a public utility, or order of government authority;
- b. fire, flood, earthquake, tornado, tidal wave, lightning, casualty loss, epidemic, or adverse weather;
- c. delay in delivery of materials or equipment or a shortage of labor that results from unforeseeable circumstances beyond the control and without fault or negligence of Developer, or any contractor, subcontractor or material supplier; or
- d. delays in obtaining necessary government approvals despite Developer's good faith efforts and diligence in connection with the same.
- e. **DISPITE ANY AND ALL EXCUSABLE DELAYS DESCRIBED ABOVE, SUBSTANTIAL COMPLETION SHALL BE ACCOMPLISHED NO LATER THAN JUNE 1, 2023.**

13. Hotel Management / Operations Requirements. As a further condition to initially qualify for the Financial Incentive, and for receiving continuing Financial Incentive payments, the Project must be initially and continuously operated as a hotel open to the public, under professional hotel management, by a qualified and experienced hotel management company, and operated under a nationally branded hotel franchise. Operating this hotel as a "Cobblestone Hotel & Suites®" franchise is hereby be deemed compliant with this requirement.

14. Conditions for Awarding Financial Incentive. The Financial Incentive herein will be awarded to the Developer are conditioned upon the Developer's material compliance with all terms and conditions set forth in this Agreement as determined in the reasonable good faith discretion of the Village Board.

15. Recording/Lien. This Agreement or a memorandum hereof may be recorded with the Register of Deeds for Outagamie County by either party.

16. Representations and Warranties of Village. The Village represents and warrants that:

- a. The Village is a public body, corporate and politic, organized under the laws of Wisconsin.
- b. The Village has the power to enter into this Agreement and carry out its obligations hereunder pursuant to the powers granted to it by the Wisconsin Constitution and State law.

IN WITNESS WHEREOF the parties have caused this Agreement to be signed by the persons below which are authorized representatives with authority to bind each party on behalf of which the signatures below are made.

VILLAGE OF LITTLE CHUTE:

By: Michael R. Vanden Berg
Name: Michael Vanden Berg, President

STATE OF WISCONSIN)

OUTAGAMIE COUNTY)

) ss.

Personally came before me this this 15 day of April, 2020, the above named Michael Vanden Berg, President of the Village of Little Chute, to me known to be the person who executed the foregoing instrument and acknowledged the same.

Laurie Decker
Notary Public, State of Wisconsin
Printed Name: Laurie Decker
My Commission Expires: 4/10/2022

DUTCH BOYZ LITTLE CHUTE, LLC
a Wisconsin limited liability company

By: Gerald Van Dyn Hoven
Name: Gerald Van Dyn Hoven
Title: Member and Authorized Signer

Date: 4/7/2020

By: Nicole C. Lemens
Name: Nicole Christine Lemens
Title: Member and Authorized Signer

Date: 4/7/2020

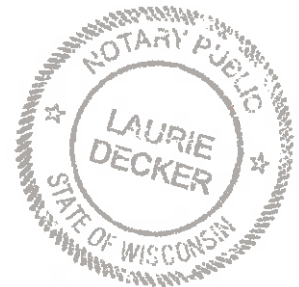
STATE OF WISCONSIN)

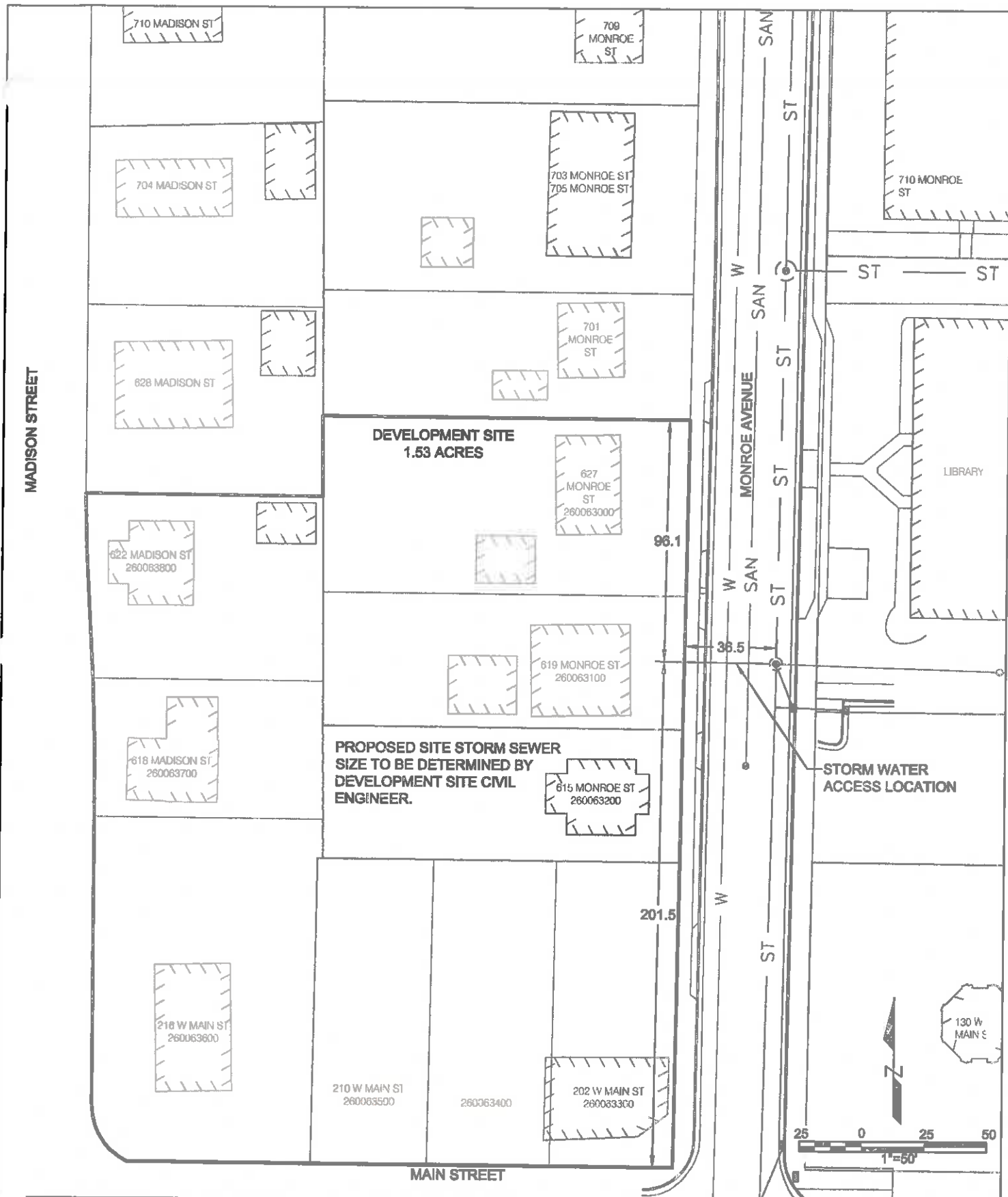
Winnebago COUNTY)

) ss.

Personally came before me this this 7th day of April, 2020, the above named Gerald Van Dyn Hoven and Nicole Christine Lemens, each known to me to be Members and Authorized Signers of Dutch Boyz Little Chute, LLC and the persons who executed the foregoing instrument and acknowledged the same.

Charles J. Hertel
Notary Public, State of Wisconsin
Printed Name: Charles J. Hertel
My Commission Expires: is permanent





VILLAGE OF LITTLE CHUTE, INSPECTION DEPARTMENT FEE SCHEDULE

AMENDED & ADOPTED: 7-6-2016

SINGLE FAMILY	\$500 + \$33(state stamp) + \$500 (park fee)
DUPLEX.....	\$1,000 + \$33(state stamp) + \$500 per unit (park fee)
MULTI-FAMILY FOR UNITS 1 & 2.....	\$500 + \$500 per unit (park fee)
+ <u>ADDITIONAL APARTMENT UNITS</u>	\$100 + \$500 per unit (park fee)
RESIDENTIAL ADDITIONS.....	\$100 + \$5/\$1000 OF COST
RESIDENTIAL REMODELING.....	\$10 + \$5/\$1000 OF COST
(Includes siding, roofing, window/door resizing, etc.)	
GARAGES	\$80
SHEDS, FENCES, ANTENNAES, SATELLITE DISHES, ETC.	\$40
POOLS, HOT TUBS, JACUZZIS, PONDS, ETC	\$50
PORCHES, DECKS, PATIOS, ETC.....	\$20 + \$5/\$1000 OF COST
DRIVEWAYS AND PARKING LOTS.....	\$20
WRECKING, RAZING-PRIMARY STRUCTURE	\$100
WRECKING, RAZING-SECONDARY STRUCTURE	\$20
MOVING <u>PRINCIPAL</u> BUILDINGS <u>WITHIN</u> VILLAGE	\$200
MOVING <u>ACCESSORY</u> STRUCTURES <u>WITHIN</u> VILLAGE.....	\$50
MOVING <u>PRINCIPAL</u> BLDGS INTO <u>FROM</u> OUTSIDE OF VILLAGE LIMITS.....	\$300
MOVING <u>ACCESSORY</u> BLDGS INTO <u>FROM</u> OUTSIDE OF VILLAGE LIMITS.....	\$75
NEW COMMERCIAL/INDUSTRIAL	\$300 + \$10/100 SQ FT
COMMERCIAL/INDUSTRIAL ADDITIONS.....	\$150 + \$10/100 SQ FT
COMMERCIAL/INDUSTRIAL REMODELING.....	\$50 + \$5/\$1,000 OF COST
SIGNS - UNLIGHTED.....	\$40
SIGNS - LIGHTED	\$75
SIGNS – LIGHTED (Face change only)	\$20
ELECTRICAL (\$1,000).....	\$20 + \$2/\$100 OF COST
PLUMBING	\$30 + \$5/FIXTURE
FLAMMABLE LIQUID STORAGE TANKS \$/EACH	\$ 50
SUMP PUMP CONNECTION FEE	\$5
SANITARY SEWER LATERAL PERMITS	\$30
WATER LATERAL PERMITS.....	\$30
STORM WATER LATERAL PERMITS.....	\$30
HEATING	EACH UNIT UP TO 120,000 B.T.U. \$60
"	EACH UNIT 120,000 TO 160,000 B.T.U. \$80
"	EACH UNIT OVER 160,000 B.T.U. \$100
AIR CONDITIONING.....	EACH UNIT \$40
FIREPLACES	\$50
WOOD BURNING FURNACES.....	\$50

Permits Issued by the Department of Public Works

The Department of Public Works requires permits to be taken out for work to be done with the street right-of-way (new and rehab sidewalk, new and rehab driveway approaches, curb openings, curb replacement, new and replacement culvert installation, requests for line and grade, Block Parties, Street Occupancy / Street Sandwich Boards, Erosion Control Permits, and Storm Water Management Permits).

You can obtain these permits by going to the Department of Public Works Office on the 2nd Floor at the Village Hall, 108 W. Main Street, Little Chute. Office hours are 8:00 am to 4:30 pm Monday through Friday. We accept checks and/or cash for permit payments. Call (920) 423-3865 with any questions.

The permits fees are as follows:

Block Party	\$0.00
Have 75% of affected neighbors (one per household) sign a form giving their approval for the block party.	
Street Occupancy Permit / Sandwich Board	\$170.00
One time only permit fee and sandwich board. Replacement sandwich boards cost \$150.00 each.	
New Concrete Sidewalk	\$5.00
The intent of a permit is to make sure that sidewalks are installed in the proper location, at the correct grade, inspected, and quality concrete is being used.	
Sidewalk Rehabilitation	\$0.00
Sidewalk rehabilitation work also requires a permit, but there is no fee. By Village ordinance, driveway approaches located between the sidewalk and the curb and gutter must be installed with concrete.	
New Driveway Approach	\$10.00
Drive Apron Rehabilitation	\$10.00
Curb Opening	\$10.00
Replace Curb	\$10.00
Install New Culvert	\$10.00
Replace Culvert	\$10.00
Request for Line and Grade	\$0.00

Erosion Control Permit

Cost is Determined by Many Variables

Storm Water Management Permit

Cost is Determined by Many Variables

The contractor doing working with the public right-of-way must have a Certificate of Insurance and License and Permit Bond on file with the Village. Liability insurance of not less than \$500,000.00 per one person, \$500,000.00 for one accident and property damage coverage of not less than \$1,000,000.00. The policy shall name the village as the third party insured and a License and Permit Bond in the amount of \$25,000.

Permits required for repairing/remodeling/adding/replacing siding/residential remodeling/additions/roofs/plumbing/electrical/porches/ decks/patios/sheds/fences/ antennas/satellite dishes/garages/pools/hot tubs/Jacuzzis need to be obtained at the Village Hall Building Inspector/Accessor Office on the third floor.



FEE SCHEDULE
For The
CONSTRUCTION SITE POLLUTANT CONTROL PROGRAM
VILLAGE OF LITTLE CHUTE, WISCONSIN
Effective Date: September 6, 2017

Application Fee:

Permit application fees are as follows:

Sites with 1 acre or more disturbed area = **\$250 plus \$0.0025 / sq. ft. of disturbed area (estimate)**. The estimated fee encourages applications to reduce the size of land disturbance. The estimated fee is paid when the permit application is initially submitted to the Village. The final fee includes that actual cost of design meetings, plan and financial guarantee reviews, permit issuance, and posting actual cost of design meetings, plan and financial guarantee reviews, permit issuance, and posting information on the website. The final application fee is typically paid in full before the permit is issued.

Inspection Fee:

Permit inspection fees are as follows:

Sites with 1 acre or more disturbed area = **\$250 plus \$25 / week of land disturbance (estimate)**. The estimated fee encourages permit applicants to reduce the duration of land disturbance. The estimated fee is paid before the permit is issued. The final fee includes the actual cost of preconstruction meetings, municipal site inspections, release of financial guarantee, and posting information on the website. The final fees are paid in full before the financial guarantee is released.

Forfeitures/Fines:

Forfeitures / fines vary from **\$25 to \$500** for each day of non-compliance and each occurrence. Issuance of forfeitures / fines will depend on if the violator is non-responsive or if the violation is blatant, intentional, repetitive or severe. The forfeiture / fines are as follows:

Notice of Violation	< 1 acre	≥ 1 acre
Failure to apply for and obtain an erosion control permit	---	\$500
Failure to develop & implement an erosion & sediment control plan	\$50	\$500
Failure to post the "Certificate of Permit Coverage" at the site	---	\$250
Failure to retain plans and inspection reports at the site	\$25	\$250
Failure to inspect and monitor erosion & sediment control BMPs	\$30	\$300
Failure to repair, replace or maintain erosion & sediment control BMPs	\$50	\$500
Failure to amend an erosion & sediment control plan, as needed	\$50	\$500
Failure to implement an amended erosion & sediment control plan	\$50	\$500

Village of Little Chute

Sewer Use Connection Fee

Per Village Ordinance Sec 9-2-3. HOVMSD Connection Fee. For each connection of a "**Building Sewer**" as defined in the HOVMSD Rules and Regulations, to a public sewer located within the Village, there shall be paid to the Village such Connection Charges or Connection Fees as may be determined from time to time pursuant to the HOVMSD Rules and Regulations, as amended from time to time, which charges and fees are incorporated herein by reference. Such payment to the Village shall be made by or on behalf of the person seeking the connections at the following time and in the following manner:

The owner of every new **Building Sewer** as defined in Title 9 and in the HOVMSD rules and Regulations as a condition for connection to a Public Sewer located within the Village shall pay to the Village such Connection Charges or Connection Fees at the time of, and as a condition for, installation of a water meter, for servicing the building or facility served by the **Building Sewer**. If no water meter is required to be installed or the facility is already serviced by a water meter then the charges or fees shall be paid to the Village on or prior to the connection of the **Building Sewer** to the Public Sewer as a "condition for connection."

"Equivalent Water Meter" shall mean the ratio of the capacities of a User's water meter(s) as compared to 5/8 inch or 3/4 inch meter is assumed to serve a single Equivalent Residential Unit. For purposes of determining the number of Equivalent Residential Units within HOVMSD.

VILLAGE OF LITTLE CHUTE

SEWER USE CONNECTION FEE

The Village of Little Chute is a member community of the regional Heart of the Valley Metropolitan Sewer District (HOVMSD). Other member communities are Kimberly, Combined Locks, Kaukauna, and Darboy. The Village is billed for the wastewater discharged to the sewer district. The Village then bills individual customers for sewer user fees. (Billing, meter reading, and payment collection is handled at the Village of Little Chute). These fees recover the costs paid to the regional HOVMSD and provide for maintenance upgrades of the sewer systems within the Village.

The HOVMSD implemented a Sewer Use Connection Fee (Fee A) effective September 2000. It is a charge applied to all new sewer connections based on the size of the newly installed water meter (water meter sizing is a good predictor of sanitary discharge). The purpose of the Fee is to provide funds to HOVMSD for needed capacity expansion as new users contribute to the system treatment volume. The Fee will be collected by the Village, paid to the HOVMSD, and then dedicated for plant expansion. **This fee has been discontinued as of the end of 2015.**

The Heart of the Valley Metropolitan Sewerage District adopted an updated "Sewer Use & User Charge Ordinance" at its March 2006 Commission Meeting, adding Fee B.

The Fee is based on a standard 3/4" meter. A graduated scale is established to increase the Fee according to an equivalent meter size (a standard industry ratio calculated to determine volume flow). The person/company requesting the meter will be billed when the meter is installed; payment is due to the Village twenty (20) days after billing. (The **meter installation date** will determine which year's fee schedule applies). See the reverse side for authority to collect the Fee.

		<u>Fee B</u>
		<u>2020</u>
<u>Equivalent</u>	<u>Meter Size</u>	<u>Connection Fee</u>
<u>Water Meter Size</u>		
5/8"	1.0	\$ 1,316.00
3/4"	1.0	\$ 1,316.00
1"	2.5	\$ 3,291.00
1 1/2"	5	\$ 6,582.00
2"	8	\$ 10,532.00
3"	15	\$ 19,747.00
4"	25	\$ 32,912.00
6"	50	\$ 65,824.00
8"	80	\$105,318.00
10"	120	\$157,978.00



State of Wisconsin • DEPARTMENT OF REVENUE

DIVISION OF STATE AND LOCAL FINANCE • OFFICE OF TECHNICAL & ASSESSMENT SERVICES • 2135 RIMROCK RD MADISON, WI 53713

February 18, 2019

Mailing Address
PO Box 8971 #8-97
Madison, WI 53708-8971
Phone: (608) 266-2149
tif@wisconsin.gov

44-146

Laurie Decker
Clerk
108 W Main St
Little Chute, WI 54140-1750

RE: Village of Little Chute Tax Incremental District (TID) 008 - Certified Base Value School District of Little Chute Area

The Wisconsin Department of Revenue (DOR) is certifying a base value for the TID listed below.

The certified base value establishes the starting point for any value increment calculation. The value increment is the change in value from the base value to the current year's value. You can use the taxes levied on the value increment to pay costs identified in the project plan.

TID Number	Certified Base Value	As of Original Base Year
008	\$2,624,500	January 1, 2018
<ul style="list-style-type: none"> • Make sure to add the TID number for each parcel in the TID on the 2019 tax roll • The maximum TID life is July 18, 2045 		

Base Value Calculation (sec. 66.1105(2)(j), Wis. Stats.)			
Property Types	Provided Value	Ratio	Final Value
Non-manufacturing Real Estate & Personal Property	\$2,309,400	87.99%	\$2,624,500
Manufacturing Real Estate			
Manufacturing Personal Property			
Municipal-Owned	\$0	100.00%	\$0
Annexations			
Non-manufacturing			
Manufacturing Real Estate			
Manufacturing Personal Property			
Municipal-Owned			
2018 DOR CERTIFIED BASE VALUE			\$2,624,500

Table definitions:

- **Provided Value** - assessed value submitted by the municipality for each parcel in the TID
- **Ratio** - municipality's level of assessment
- **Final Value** - assessments within the TID adjusted to full value by the municipality's level of assessment

We also attached a document of TID requirements and due dates. If you have questions, contact us at tif@wisconsin.gov.

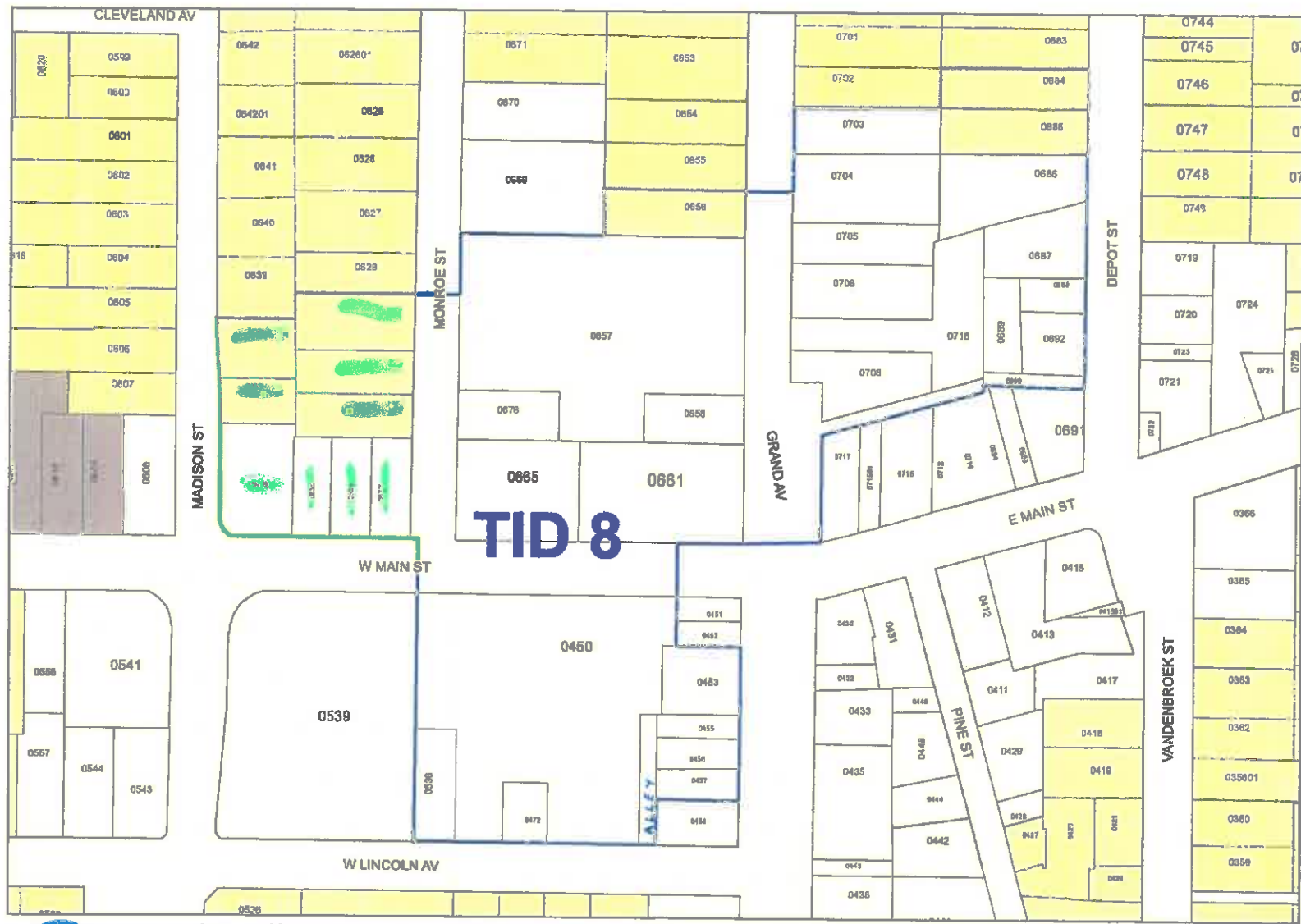
Sincerely,

Kristin Filipiak
Community Services Specialist
Office of Technical and Assessment Services

841,200

956,000

TID351WI



Parcels within blue solid boundary line are the TID parcels.

The parcel color shading differences is zoning.

Map No.	Parcel Number
001	00000000
002	00000000
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004	00000000
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010	00000000
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Village of Little Chute



1 Inch = 150 feet

Not a survey



Form PE-606	Equalized Value Determination Request Creation/Territory Amendment Effective Date: January 1, 2018	WI Dept of Revenue
Section 1: Municipality Information		
Comuni code 44146	County OUTAGAMIE	Municipality V. LITTLE CHUTE
		TID No. 8
Section 2: TID Application Type (check one in both rows)		
Check 1: → <input checked="" type="checkbox"/> Regular (s. 66.1105) <input type="checkbox"/> Town (s. 60.85) <input type="checkbox"/> Town (s. 60.23(32))		
Check 1: → <input checked="" type="checkbox"/> Creation <input type="checkbox"/> Add territory <input type="checkbox"/> Subtract territory		
Section 3: Affected Taxing Jurisdictions		
Identify all taxing jurisdictions authorized to levy taxes on Tax Incremental District (TID) property. Include the jurisdiction name and number (located on property tax bill). If the TID is in more than one county or has an annexation, you must complete a separate set of forms for each.		
	Taxing Jurisdiction Name	Jurisdiction Number
Municipality	V. LITTLE CHUTE	
School district(s)	Little Chute Area	3129
Technical college(s)	Fox Valley	1200
Union high school		
Special district (ex: lake, sanitary, sewer)	Heart of the Valley Metro Sewer District	5090
Other (additional school or special district)		
Section 4: Clerk Information		
I declare, under penalties of law that I have personally examined this form and supplemental documents. To the best of my knowledge and belief, they are true, correct and complete. I hereby request the Wisconsin Department of Revenue to determine the equalized value of this tax incremental district.		
Name Laurie Decker		Phone 920.423.3854
Email laurie@littlechutewi.org		Date
Section 5: Individual to Contact for Information on TID application		
Name / title Paula Czapski, TIF Coordinator		Phone 262.785.1520
Business name Ehlers & Associates, Inc.		Email pczapski@ehlers-inc.com
Section 6: Real Property Lister Information		
Name / title Terri A. Lison		Phone 920.832.5665
Business name Outagamie Co. Development & Land Services		Email terri.lison@outagamie.org

Form PE-608		TID Parcel List – Locally Assessable Property								WI D of Revenue	
Section 1: Municipality Information											
Comuni code		County				Municipality				TID No.	
44146		OUTAGAMIE				V. LITTLE CHUTE				8	
Section 2: Jurisdiction Information											
Jurisdiction No.		Taxing Districts									
		3129		1200		6090					
Parcel No. Col 1	Class Col 2	Little Chute Area School District Col 3	School District Col 4	Fox Valley Tech College Col 5	Union High School Col 6	Tri-County Valley Metro Sewer District Special District Col 7	Other Col 8	Overlapped TID No. Col 9	Land Col 10	Improvements Col 11	Total Col 12
260070800	X	X		X		X					
260066500	X	X		X		X					
260045500	1	X		X		X			\$11,900		11,900
260063000	1	X		X		X			\$28,500	\$56,400	84,900
260063100	1	X		X		X			\$23,000	\$69,000	92,000
260063200	1	X		X		X			\$22,900	\$56,100	79,000
260063500	1	X		X		X			\$16,800		16,800
260063700	1	X		X		X			\$13,000	\$52,000	65,000
260063800	1	X		X		X			\$17,100	\$54,200	71,300
260065600	1	X		X		X			\$27,700	\$74,000	101,700
260068400	1	X		X		X			\$24,300	\$71,200	95,500
260068500	1	X		X		X			\$26,800	\$83,900	110,700
260045000	2	X		X		X			\$309,700	\$453,500	763,200
260045300	2	X		X		X			\$38,700	\$5,200	41,900
260045600	2	X		X		X			\$21,700	\$79,200	100,900
260045700	2	X		X		X			\$21,700	\$17,500	39,200
260047200	2	X		X		X			\$22,500		22,500
260053600	2	X		X		X			\$36,100		36,100
260063300	2	X		X		X			\$43,900	\$174,100	218,000
260063400	2	X		X		X			\$36,800		36,800
260063600	2	X		X		X			\$70,600	\$107,000	177,600
260068600	2	X		X		X			\$47,600	\$75,300	122,900
Total								\$	859,100	1,428,600	2,287,700

Σ 841,200

Form PE-601A		TID Parcel List – Personal Property					WI Dept of Revenue		
Section 1: Municipality Information									
Comuni code		County			Municipality		TID No.		
44146		OUTAGAMIE			V. LITTLE CHUTE		8		
Section 2: Jurisdiction Information									
Jurisdiction No. →		Taxing Districts							
		3129		1200		5090			
Owner Name Col. 1		Little Chute Area School District Col. 2	School District Col. 3	Fox Valley Tech College Col. 4	Union High School Col. 5	Heart of the Valley Metro Sewer District Special District Col. 6	Other Col. 7	Overlapped TID No. Col. 8	Total - PP Value Col. 9
KNUDSEN, CYNTHIA L	x		x		x			2,000	
VANDYNHOVEN, GERALD G	x		x		x			10,000	
CINDER CARE OF LITTLE CHUTE	x		x		x			9,700	
Total								\$ 21,700	

Form PE-619	TID Parcel List – Municipal-Owned Property										WI De. of Revenue
Section 1: Municipality Information											
Comuni code	County						Municipality			TID No.	
44146	OUTAGAMIE						V LITTLE CHUTE			8	
Section 2: Jurisdiction Information											
Jurisdiction No. →		Taxing Districts									
		3129		1200		5090					
Parcel No. (from assessment roll)	Class	Little Chute Area School District	School District	Fox Valley Tech College	Union High School	the Valley Metro Sewer District Special District	Other	Overlapped TID No.	Land	Improvements	Property Purchase Date (MM/DD/YY)
Col 1	Col 2	Col 3	Col 4	Col 5	Col 6	Col 7	Col 8	Col 9	Col 10	Col 11	Col 12
260065700	X	X		X		X					2/8/93
260065800	X	X		X		X					1930's
260066100	X	X		X		X					11/9/12
260067600	X	X		X		X					7/14/94
260068700	X	X		X		X					7/10/08
260068800	X	X		X		X					9/3/96
260068900	X	X		X		X					9/27/94
260069000	X	X		X		X					1/1/50
260069200	X	X		X		X					5/17/96
260070300	X	X		X		X					1/5/10
260070400	X	X		X		X					11/17/08
260070500	X	X		X		X					12/8/08
260070600	X	X		X		X					8/22/13
260071800	X	X		X		X					1/9/91
Total								\$	-	-	

Form PE-615A		2018TID Assessment Summary			WI Dept of Revenue	
Section 1: Municipality Information						
Co-muni code		County		Municipality		TID No.
44146		OUTAGAMIE		V. LITTLE CHUTE		8
Section 2: TID Parcel List by Class						
Line No.	Classification	No. of Acres <i>Col. 1</i>	Land Value <i>Col. 2</i>	Value of Improvements <i>Col. 3</i>	Total Value of Land and Improvements <i>Col. 4</i>	
1	Residential - Class 1	1.65	212,000	516,800	728,800	
2	Commercial - Class 2	3.37	647,100	911,800	1,558,900	
4	Agricultural - Class 4				-	
5	Undeveloped - Class 5				-	
5m	Agricultural Forest - Class 5m				-	
6	Forest - Class 6				-	
7	Other - Class 7				-	
8	Total - All Columns	5.02	859,100	1,428,600	2,287,700	
9	Total - Personal Property (same as total on PE-601A)					21,700
10	Aggregate assessed value of all property subject to general property tax (total of Lines 8 and 9) equal the total value of the school district(s) listed below					2,309,400
Section 3: School Districts						
Line No.	School District Code <i>Col. 1</i>	School District Name <i>Col. 2</i>			Assessed Value of General Property (RE & PP subject to general property tax) <i>Col. 3</i>	
A. School District						
11	3129	Little Chute Area				
12						
13	Total (must equal line 10 above)				\$	2,309,400
B. Separate Union High School Districts (in addition to and independent of school districts entered above)						
14					\$	
C. Technical School Districts (in addition to and independent of school districts entered above)						
15	1200	Fox Valley			\$	2,309,400
Section 4: Special Districts						
	Special District Code	Special District Name				
16	5090	Heart of the Valley Metro Sewer District			\$	2,309,400
Section 5: Other District						
	Other District Code	Other District Name				
17					\$	

Lisa Remiker-DeWall

From: David Kittel
Sent: Wednesday, March 25, 2020 4:23 PM
To: Lisa Remiker-DeWall
Subject: RE: Cobblestone

Lisa,

Of course, and in the future whenever we have a developer agreement in the works I will provide this information off the bat to help you and myself to identify the project area. The parcels for this project are as follows:

260063600	177600
260063500	16800
260063400	36600
260063300 (jets Pizza)	218000
260063200	79000
260063100	92000
260063000	84900
260063800	71300
260063700	65000

841,200

Let me know if you need anything else.

From,



Dave Kittel, Community Development Director

Village of Little Chute | 108 W Main Street | Little Chute, Wisconsin 54140

☎ (920) 423-3870 | ✉ david.kittel@littlechutewi.org | [Web](#) | [Facebook](#)

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From: Lisa Remiker-DeWall <lisa@littlechutewi.org>
Sent: Wednesday, March 25, 2020 3:54 PM
To: David Kittel <david.kittel@littlechutewi.org>
Subject: FW: Cobblestone

Hi Dave,

Can you provide me with all of the parcel numbers this agreement pertains to? I would like to trace back into the TID 8 base certification for my records moving forward and to verify the base value in agreement.

Thanks

Lisa



Lisa A. Remiker-DeWall, CPA CPFO Director of Finance

Village of Little Chute | 108 W Main Street | Little Chute, Wisconsin 54140

☎ (920) 423-3855 | ✉ lisa@littlechutewi.org | [Web](#) | [Facebook](#)

From: James Fenlon <James@littlechutewi.org>

Sent: Wednesday, March 25, 2020 1:47 PM

To: Lisa Remiker-DeWall <lisa@littlechutewi.org>; Chris Murawski <chris@littlechutewi.org>; David Kittel <david.kittel@littlechutewi.org>; Kent Taylor <Kent@littlechutewi.org>

Subject: FW: Cobblestone

All,

I know we are very busy responding to COVID-19. That said, the hotel project continues to move forward. The attached appears to be a "final" draft with the developer potentially signing and delivering an executed copy this Friday.

Please review and let me know if you have any final concerns.

Thanks,
James



James P. Fenlon, Village Administrator

Village of Little Chute | 108 W Main Street | Little Chute, Wisconsin 54140

☎ (920) 423-3850 | ✉ james@littlechutewi.org | [Web](#) | [Facebook](#)

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From: Chuck Koehler [<mailto:CKoehler@herrlingclark.com>]

Sent: Wednesday, March 25, 2020 1:18 PM

To: Robyn Hansen; CJH@dempseylaw.com

Cc: James Fenlon

Subject: RE: Cobblestone

Good afternoon Robyn and Chuck,

Administrator Fenlon would like to target getting this signed by both parties by noon on Friday if possible.

This version has been prepared in my consultation with Administrator Fenlon but he is in the process of now circulating this to the relevant department heads at the Village so there might be some more tweaks but we wanted to get you started on review.

All accepted proposed changes of Robyn are now black print, so you should only need to focus on our redlines in this draft.

Our redlines are either for answering her questions, clarifications, or a few put backs of Robyn's edits that are not acceptable to the Village.

Attached is new **Exhibit B** now showing the "Storm Water Access Location" referenced in paragraph 3.

Also attached is **Exhibit C** from paragraph 9 which is the Village's schedule of fees and permit costs.

Cobblestone Hotel & Suites

Little Chute, WI

Number of Units: 53

Building Specifications: 53 Unit, 4-Story Cobblestone Hotel and Suites MainStreet with Standard and Extended Stay rooms, hot breakfast, fitness room, meeting room, pool, and elevator. Separate kitchen and restaurant area will be "white walled".

Total Land & Prep	\$1,570,000	
<i>per room</i>	<i>\$29,623</i>	
Raw Land	\$850,000	
Permit & Community (plan review/permit/inspect/impact/tap fees/etc.)	\$120,000	
Site Utility & Excav. (sewer/water/electric/grading & fill/drainage/etc.)	\$300,000	
Demolition	\$300,000	
Building Construction	\$4,507,000	
<i>per room</i>	<i>\$85,038</i>	
Fixtures, Furnishings, and Equipment	\$866,000	
<i>per room</i>	<i>\$16,340</i>	
Indirect Costs	\$920,000	
<i>per room</i>	<i>\$17,358</i>	
Appraisal	\$5,000	
Architectural / Engineering	\$100,000	
Cobblestone Franchise Fee	\$35,000	
Surveys	\$10,000	
Development Services	\$200,000	
Pre-Opening Expenses	\$40,000	
Working Capital	\$150,000	
Legal and Accounting Fees	\$10,000	
Construction Period Interest / Loan Fees / Closing	\$150,000	
Insurance & Taxes During Construction	\$20,000	
Project Contingency	\$200,000	
Total Project Costs:	\$7,863,000	
<i>per room</i>	<i>\$148,358</i>	
Requested Loan Amount:	\$4,713,000	59.9%
Expected Cash Injection:	\$3,150,000	40.1%
Sources of Funding		
Bank Loan	\$4,713,000	Debt Interest: 5.50%
Expected Cash Injection	\$3,150,000	Debt Terms: 20
Total:	\$7,863,000	Debt Service: \$389,042

* Pricing noted above valid for 90 days from document date shown

RAMP UP YEAR:													Rooms 53
	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
Lodging Rooms Available	1,643	1,484	1,643	1,590	1,643	1,590	1,643	1,643	1,590	1,643	1,590	1,643	19,345
Lodging Occupancy %	46.6%	51.5%	49.3%	48.1%	76.7%	79.2%	74.0%	60.3%	56.6%	54.8%	50.9%	43.8%	57.7%
Total Occ. Rooms	765	765	810	765	1,260	1,260	1,215	990	900	900	810	720	11,160
Average Daily Rate	\$86.54	\$87.47	\$85.72	\$85.85	\$100.44	\$105.68	\$145.34	\$108.54	\$124.42	\$110.23	\$97.90	\$98.90	\$105.17
Revenue Per Available Room (REVPAR)	\$40.29	\$45.09	\$42.26	\$41.31	\$77.03	\$83.74	\$107.48	\$65.40	\$70.13	\$60.38	\$49.87	\$43.34	\$60.67
REVENUE:													
Guest Rooms	66,200	66,912	69,432	65,676	126,559	133,154	176,589	107,452	111,979	99,206	79,297	71,204	1,173,660
Telephone / Misc. Revenue	191	191	203	191	315	315	304	248	225	225	203	180	2,790
Meeting Room Revenue	662	669	694	657	1,266	1,332	1,766	1,075	1,120	992	793	712	11,737
Vending / Bar Revenue	1,913	1,913	2,025	1,913	3,150	3,150	3,038	2,475	2,250	2,250	2,025	1,800	27,900
TOTAL HOTEL REVENUE	68,965	69,685	72,354	68,437	131,289	137,951	181,696	111,249	115,574	102,673	82,317	73,896	1,216,087
HOTEL PAYROLL EXPENSE													
Hotel Manager	5,417	5,417	5,417	5,417	5,417	5,417	5,417	5,417	5,417	5,417	5,417	5,417	65,000
Maintenance	662	669	694	657	1,266	1,332	1,766	1,075	1,120	992	793	712	11,737
Housekeeping	3,825	3,825	4,050	3,825	6,300	6,300	6,075	4,950	4,500	4,500	4,050	3,600	55,800
Front Desk	6,620	6,691	6,943	6,568	12,650	13,315	17,659	10,745	11,198	9,921	7,930	7,120	117,366
Workers Comp Insurance	413	415	428	412	641	659	773	555	556	521	455	421	6,248
Payroll Tax	2,065	2,075	2,138	2,058	3,205	3,295	3,865	2,773	2,779	2,604	2,274	2,106	31,238
TOTAL HOTEL PAYROLL	19,002	19,092	19,670	18,936	29,484	30,318	35,554	25,514	25,570	23,954	20,918	19,377	287,388
HOTEL OPERATING EXPENSE													
Cleaning Supplies	421	421	446	421	693	693	668	545	495	495	446	395	6,138
Laundry Supplies	383	383	405	383	630	630	608	495	450	450	405	360	5,580
Linens	459	459	486	459	756	756	729	594	540	540	486	432	6,696
Guest Supplies	574	574	608	574	945	945	911	743	675	675	608	540	8,370
Operating Supplies	650	650	689	650	1,071	1,071	1,033	842	765	765	689	612	9,486
Uniform Expense	77	77	81	77	126	126	122	99	90	90	81	72	1,116
Repairs & Maintenance	331	335	347	328	633	666	883	537	560	496	396	356	5,868
Swimming Pool	625	625	625	625	625	625	625	625	625	625	625	625	7,500
Grounds/Landscaping	750	750	750	500	250	250	250	250	250	250	500	750	5,500
Franchise Fee	4,518	4,081	4,518	4,373	4,518	4,373	4,518	4,518	4,373	4,518	4,373	4,518	53,199
Training Expense	417	417	417	417	417	417	417	417	417	417	417	417	5,000
Property Mgmt. System Expense	397	397	397	397	397	397	397	397	397	397	397	397	4,761
Complimentary Breakfast	3,060	3,060	3,240	3,060	5,040	5,040	4,860	3,960	3,600	3,600	3,240	2,880	44,640
Travel Agent Fees	1,655	1,673	1,736	1,642	3,164	3,329	4,415	2,686	2,799	2,480	1,982	1,780	29,342
Reservations Expense	750	750	750	750	750	750	750	750	750	750	750	750	9,000
Vending / Bar Expense	956	956	1,013	956	1,575	1,575	1,519	1,238	1,125	1,125	1,013	900	13,950
Office Supplies	77	77	81	77	126	126	122	99	90	90	81	72	1,116
Marketing / Advertising	662	669	694	657	1,266	1,332	1,766	1,075	1,120	992	793	712	11,737
Utilities	3,448	3,484	3,618	3,422	6,564	6,898	9,085	5,562	5,779	5,134	4,116	3,695	60,804
Telephone	383	383	405	383	630	630	608	495	450	450	405	360	5,580
Cable/Internet	795	795	795	795	795	795	795	795	795	795	795	795	9,540
Waste Removal	530	530	530	530	530	530	530	530	530	530	530	530	6,360
Dues & Subscriptions	115	115	122	115	189	189	182	149	135	135	122	108	1,674
Licenses & Permits	92	92	97	92	151	151	146	119	108	108	97	86	1,339
Credit Card Expense	1,552	1,568	1,628	1,540	2,954	3,104	4,088	2,503	2,600	2,310	1,852	1,663	27,362
Management Fee	4,138	4,181	4,341	4,106	7,877	8,277	10,902	6,675	6,934	6,160	4,939	4,434	72,965
Other Expense/Frequent Stay	191	191	203	191	315	315	304	248	225	225	203	180	2,790
Accounting Services	400	400	400	400	400	400	400	400	400	400	400	400	4,800
TOTAL OPERATING EXPENSES	28,403	28,090	29,419	27,917	43,387	44,388	51,630	37,343	37,077	35,002	30,738	28,820	422,213
Income Before Fixed Expenses	21,560	22,503	23,265	21,584	58,418	63,245	94,512	48,392	52,928	43,717	30,662	25,700	506,486
Gross Operating Profit (GOP)	31.26%	32.29%	32.15%	31.54%	44.50%	45.85%	52.02%	43.50%	45.80%	42.58%	37.25%	34.78%	41.65%
RESERVES & FIXED EXPENSES													
Debt Service	32,420	32,420	32,420	32,420	32,420	32,420	32,420	32,420	32,420	32,420	32,420	32,420	389,042
Real Estate Taxes (Estimates)	8,720	8,720	8,720	8,720	8,720	8,720	8,720	8,720	8,720	8,720	8,720	8,720	104,642
Insurance	1,855	1,855	1,855	1,855	1,855	1,855	1,855	1,855	1,855	1,855	1,855	1,855	22,260
Reserves For Replacement	2,069	2,091	2,171	2,053	3,939	4,139	5,451	3,337	3,467	3,080	2,470	2,217	36,483
TOTAL RESERVES & FIXED	45,064	45,086	45,166	45,048	46,934	47,134	48,446	46,333	46,463	46,075	45,465	45,212	552,426
NET OPERATING INCOME (NOI)													
	8,916	9,837	10,519	8,956	43,905	48,531	78,486	34,479	38,886	30,062	17,617	12,908	343,101
NET CASH FLOW													
	(3,384)	(2,583)	(2,501)	(3,464)	11,484	16,111	46,066	2,059	6,465	(2,358)	(4,402)	(19,512)	(5,930)

NOTE: The above information is a forward looking projection of anticipated revenues and profits with regard to this project based on the professional experience of Core Distinction Group LLC (CDG) in anticipation of other projects, similar in nature. Occupancy and ADR projections derived from market data trends reported by Smith Travel Research, (STR) in the market's proximity along with to date rate shopping of local and surrounding hotels. This projection could change due to changes in the economy, both locally and overall, the acceptance of the project by the local community and patrons and the fact that CDG has not been involved in a project in this area and in a municipality with these demographics in the past. Therefore, all investors understand and acknowledge that these forward looking projections are not warranted by CDG and are subject to change and fluctuation.

Numbers projected and compared to similar markets for a hotel with the following rooms:

Rooms:
54

	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
Lodging Rooms Available	1,643	1,484	1,643	1,590	1,643	1,590	1,643	1,643	1,590	1,643	1,590	1,643	19,345
Lodging Occupancy %	51.7%	57.3%	54.8%	53.5%	85.2%	88.1%	82.2%	67.0%	62.9%	60.9%	56.6%	48.7%	64.1%
Total Occ. Rooms	850	850	900	850	1,400	1,400	1,350	1,100	1,000	1,000	900	800	12,400
Average Daily Rate	\$91.09	\$92.07	\$90.23	\$90.37	\$105.73	\$111.24	\$152.99	\$114.25	\$130.97	\$116.03	\$103.05	\$104.10	\$110.70
Revenue Per Available Room (REVPAR)	\$47.13	\$52.74	\$49.43	\$48.31	\$90.09	\$97.95	\$125.71	\$76.49	\$82.37	\$70.62	\$58.33	\$50.69	\$70.96
REVENUE:													
Guest Rooms	77,427	78,260	81,207	76,815	148,022	155,736	206,537	125,675	130,970	116,030	92,745	83,280	1,372,702
Telephone / Misc. Revenue	213	213	225	213	350	350	338	275	250	250	225	200	3,100
Meeting Room Revenue	774	783	812	768	1,480	1,557	2,065	1,257	1,310	1,160	927	833	13,727
Vending / Bar Revenue	2,125	2,125	2,250	2,125	3,500	3,500	3,375	2,750	2,500	2,500	2,250	2,000	31,000
TOTAL HOTEL REVENUE	80,538	81,380	84,494	79,920	153,352	161,143	212,314	129,957	135,030	119,940	96,147	86,313	1,420,529
HOTEL PAYROLL EXPENSE													
Hotel Manager	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	60,000
Maintenance	774	783	812	768	1,480	1,557	2,065	1,257	1,310	1,160	927	833	13,727
Housekeeping	4,250	4,250	4,500	4,250	7,000	7,000	6,750	5,500	5,000	5,000	4,500	4,000	62,000
Front Desk	6,968	7,043	7,309	6,913	13,322	14,016	18,588	11,311	11,787	10,443	8,347	7,495	123,543
Workers Comp Insurance	425	427	441	423	670	689	810	577	577	540	469	433	6,482
Payroll Tax	2,177	2,188	2,258	2,169	3,434	3,533	4,152	2,956	2,959	2,768	2,405	2,220	33,219
TOTAL HOTEL PAYROLL	19,595	19,691	20,319	19,524	30,906	31,796	37,365	26,600	26,634	24,911	21,649	19,981	298,971
HOTEL OPERATING EXPENSE													
Cleaning Supplies	468	468	495	468	770	770	743	605	550	550	495	440	6,820
Laundry Supplies	425	425	450	425	700	700	675	550	500	500	450	400	6,200
Linens	510	510	540	510	840	840	810	660	600	600	540	480	7,440
Guest Supplies	638	638	675	638	1,050	1,050	1,013	825	750	750	675	600	9,300
Operating Supplies	723	723	765	723	1,190	1,190	1,148	935	850	850	765	680	10,540
Repairs & Maintenance	387	391	406	384	740	779	1,033	628	655	580	464	416	6,864
Swimming Pool	625	625	625	625	625	625	625	625	625	625	625	625	7,500
Grounds/Landscaping	750	750	750	500	250	250	250	250	250	250	500	750	5,500
Franchise Fee	4,518	4,081	4,518	4,373	4,518	4,373	4,518	4,518	4,373	4,518	4,373	4,518	53,199
Property Mgmt. System Expense	397	397	397	397	397	397	397	397	397	397	397	397	4,761
Complimentary Breakfast	3,400	3,400	3,600	3,400	5,600	5,600	5,400	4,400	4,000	4,000	3,600	3,200	49,600
Travel Agent Fees	1,549	1,565	1,624	1,536	2,960	3,115	4,131	2,514	2,619	2,321	1,855	1,666	27,454
Reservations Expense	750	750	750	750	750	750	750	750	750	750	750	750	9,000
Vending / Bar Expense	1,063	1,063	1,125	1,063	1,750	1,750	1,688	1,375	1,250	1,250	1,125	1,000	15,500
Office Supplies	85	85	90	85	140	140	135	110	100	100	90	80	1,240
Marketing / Advertising	310	313	325	307	592	623	826	503	524	464	371	333	5,491
Utilities	3,222	3,255	3,380	3,197	6,134	6,446	8,493	5,198	5,401	4,798	3,846	3,453	56,821
Telephone	425	425	450	425	700	700	675	550	500	500	450	400	6,200
Cable/Internet	795	795	795	795	795	795	795	795	795	795	795	795	9,540
Waste Removal	530	530	530	530	530	530	530	530	530	530	530	530	6,360
Dues & Subscriptions	128	128	135	128	210	210	203	165	150	150	135	120	1,860
Licenses & Permits	102	102	108	102	168	168	162	132	120	120	108	96	1,488
Credit Card Expense	1,812	1,831	1,901	1,798	3,450	3,626	4,777	2,924	3,058	2,699	2,163	1,942	31,962
Management Fee	4,832	4,883	5,070	4,795	9,201	9,669	12,739	7,797	8,102	7,196	5,769	5,179	85,232
Other Expense/Frequent Stay	213	213	225	213	350	350	338	275	250	250	225	200	3,100
Accounting Services	400	400	400	400	400	400	400	400	400	400	400	400	4,800
TOTAL OPERATING EXPENSES	29,053	28,743	30,129	28,564	44,811	45,844	53,250	38,411	38,079	35,943	31,495	29,449	433,771
Income Before Fixed Expenses	31,890	32,946	34,047	31,832	77,635	83,504	121,699	64,946	70,317	59,087	43,003	36,882	687,787
Gross Operating Profit (GOP)	39.60%	40.48%	40.29%	39.83%	50.63%	51.82%	57.32%	49.97%	52.08%	49.26%	44.73%	42.73%	48.42%
RESERVES & FIXED EXPENSES													
Debt Service	32,420	32,420	32,420	32,420	32,420	32,420	32,420	32,420	32,420	32,420	32,420	32,420	389,042
Real Estate Taxes (Estimated)	8,720	8,720	8,720	8,720	8,720	8,720	8,720	8,720	8,720	8,720	8,720	8,720	104,642
Insurance	1,855	1,855	1,855	1,855	1,855	1,855	1,855	1,855	1,855	1,855	1,855	1,855	22,260
Reserves For Replacement	2,416	2,441	2,535	2,398	4,601	4,834	6,369	3,899	4,051	3,598	2,884	2,589	42,616
TOTAL RESERVES & FIXED	45,411	45,437	45,330	45,393	47,596	47,830	49,365	46,894	47,046	46,594	45,880	45,585	558,559
NET OPERATING INCOME (NOI)	18,899	19,929	20,937	18,859	62,459	68,094	104,754	50,472	55,691	44,913	29,544	23,717	518,269
NET CASH FLOW	(13,521)	(12,891)	(11,483)	(13,561)	30,039	35,674	72,334	18,052	23,271	12,493	(2,877)	(8,703)	129,228

Five Year Numbers Projected Summary

	YEAR 1 AMOUNT		YEAR 2 AMOUNT		YEAR 3 AMOUNT		YEAR 4 AMOUNT		YEAR 5 AMOUNT
Lodging Rooms Available	19,345		19,345		19,345		19,345		19,345
Lodging Occupancy %	64.1%		64.7%		65.4%		66.4%		67.4%
Total Occ. Rooms	12,400		12,524		12,649		12,839		13,052
Average Daily Rate	\$110.70		\$111.81		\$112.93		\$115.19		\$116.34
REVENUE:									
Guest Rooms	1,372,702	96.6%	1,400,293	96.7%	1,428,439	96.7%	1,478,863	96.7%	1,516,057
Telephone / Misc. Revenue	3,100	0.2%	3,131	0.2%	3,162	0.2%	3,210	0.2%	3,258
Meeting Room Revenue	13,727	1.0%	14,003	1.0%	14,284	1.0%	14,789	1.0%	15,161
Vending / Bar Revenue	31,000	2.2%	31,310	2.2%	31,623	2.1%	32,097	2.1%	32,579
=====									
TOTAL HOTEL REVENUE	1,420,529	100.0	1,448,737	100.0	1,477,509	100.0	1,528,959	100.0	1,567,054

NOTE: The above information is a five-year looking projection of anticipated expenses and profits with regard to this project based on the professional experience of Cost Estimation Group LLC (CEG) participation in other projects, similar in nature. Occupancy and ADR projections derived from market data trends reported by Smith Travel Research (STR) in the market's proximity along with its data rate shopping of local and surrounding hotels. This projection could change due to changes in the economy, both locally and overall, the acceptance of the project by the local community and persons and the fact that CEG has not been involved in a project in this area and in a municipality with these demographics in the past. Therefore, all investors understand and acknowledge that these forward looking projections are not warranted by CEG and are subject to change and fluctuation.

5 Year Projection

The following statistics are preliminary projection based on assumed costs of prototypical hotel.

Rooms:

53

	Year 1	%	Year 2	%	Year 3	%	Year 4	%	Year 5	%
Lodging Rooms Available	19,345		19,345		19,345		19,345		19,345	
Lodging Occupancy %	64.1%	64.1%	64.7%	64.7%	65.4%	65.4%	66.4%	66.4%	67.4%	67.4%
Total Occ. Rooms	12,400		12,524		12,649		12,839		13,032	
Average Daily Rate	\$110.70		\$111.81		\$112.93		\$115.19		\$116.34	
Revenue Per Available Room (REVPAR)	\$70.96		\$72.39		\$73.84		\$76.45		\$78.37	
REVENUE:										
Guest Rooms	1,372,702	96.63%	1,400,293	96.66%	1,428,439	96.68%	1,478,863	96.72%	1,516,057	96.75%
Telephone / Misc. Revenue	3,100	0.22%	3,131	0.22%	3,162	0.21%	3,210	0.21%	3,258	0.21%
Meeting Room Revenue	13,727	0.97%	14,003	0.97%	14,284	0.97%	14,789	0.97%	15,161	0.97%
Vending / Bar Revenue	31,000	2.18%	31,310	2.16%	31,623	2.14%	32,097	2.10%	32,579	2.08%
TOTAL HOTEL REVENUE	1,420,529	100%	1,448,737	100%	1,477,509	100%	1,528,959	100%	1,567,054	100%
HOTEL PAYROLL EXPENSE										
Hotel Manager	60,000	4.22%	60,900	4.20%	61,814	4.18%	62,741	4.10%	63,682	4.06%
Maintenance	13,727	0.97%	21,004	1.45%	28,569	1.93%	36,972	2.42%	45,482	2.90%
Housekeeping	62,000	4.36%	62,620	4.32%	63,246	4.28%	64,195	4.20%	65,158	4.16%
Front Desk	123,543	8.70%	127,249	8.78%	131,067	8.87%	134,999	8.83%	139,049	8.87%
Workers Comp Insurance	6,482	0.46%	6,794	0.47%	7,117	0.48%	7,473	0.49%	7,834	0.50%
Payroll Tax	33,219	2.34%	34,821	2.40%	36,477	2.47%	38,297	2.50%	40,151	2.56%
TOTAL HOTEL PAYROLL	298,971	21.05%	313,389	21.63%	328,289	22.22%	344,676	22.54%	361,355	23.06%
HOTEL OPERATING EXPENSE										
Cleaning Supplies	6,820	0.48%	6,888	0.48%	6,957	0.47%	7,061	0.46%	7,167	0.46%
Laundry Supplies	6,200	0.44%	6,262	0.43%	6,325	0.43%	6,419	0.42%	6,516	0.42%
Linens	7,440	0.52%	7,514	0.52%	7,590	0.51%	7,703	0.50%	7,819	0.50%
Guest Supplies	9,300	0.65%	9,393	0.65%	9,487	0.64%	9,629	0.63%	9,774	0.62%
Operating Supplies	10,540	0.74%	10,645	0.73%	10,752	0.73%	10,913	0.71%	11,077	0.71%
Repairs & Maintenance	6,864	0.48%	7,001	0.48%	7,133	0.48%	7,268	0.47%	7,406	0.47%
Swimming Pool Maintenance	7,500	0.53%	9,000	0.62%	10,800	0.73%	12,960	0.85%	15,552	0.99%
Grounds/Landscape	5,500	0.39%	5,665	0.39%	5,835	0.39%	6,010	0.39%	6,190	0.40%
Franchise Fee	53,199	3.74%	53,199	3.67%	53,199	3.60%	53,199	3.48%	53,199	3.39%
Property Mgmt. System Expense	4,761	0.34%	4,856	0.34%	4,953	0.34%	5,052	0.33%	5,153	0.33%
Complimentary Breakfast	49,600	3.49%	50,096	3.46%	50,597	3.42%	51,356	3.36%	52,126	3.33%
Travel Agent Fees	27,454	1.93%	28,006	1.93%	28,569	1.93%	29,577	1.93%	30,321	1.93%
Reservations Expense	9,000	0.63%	9,180	0.63%	9,364	0.63%	9,551	0.62%	9,742	0.62%
Vending / Bar Expense	15,500	1.09%	15,655	1.08%	15,812	1.07%	16,049	1.05%	16,289	1.04%
Office Supplies	1,240	0.09%	1,252	0.09%	1,265	0.09%	1,284	0.08%	1,303	0.08%
Marketing / Advertising	5,491	0.39%	5,601	0.39%	5,714	0.39%	5,915	0.39%	6,064	0.39%
Utilities	56,821	4.00%	57,949	4.00%	59,100	4.00%	61,158	4.00%	62,682	4.00%
Telephone	6,200	0.44%	6,262	0.43%	6,325	0.43%	6,419	0.42%	6,516	0.42%
Cable/Internet	9,540	0.67%	9,729	0.67%	9,923	0.67%	10,268	0.67%	10,524	0.67%
Waste Removal	6,360	0.45%	6,551	0.45%	6,747	0.46%	6,950	0.45%	7,158	0.46%
Dues & Subscriptions	1,860	0.13%	1,879	0.13%	1,897	0.13%	1,926	0.13%	1,955	0.12%
Licenses & Permits	1,488	0.10%	1,503	0.10%	1,518	0.10%	1,541	0.10%	1,564	0.10%
Credit Card Expense	31,962	2.25%	32,597	2.25%	33,244	2.25%	34,402	2.25%	35,259	2.25%
Management Fee	85,232	6.00%	86,924	6.00%	88,651	6.00%	91,738	6.00%	94,023	6.00%
Other Expense/Frequent Stay	3,100	0.22%	3,131	0.22%	3,162	0.21%	3,210	0.21%	3,258	0.21%
Accounting Services	4,800	0.34%	4,895	0.34%	4,993	0.34%	5,166	0.34%	5,295	0.34%
TOTAL OPERATING EXPENSES	433,771	30.54%	441,635	30.48%	453,490	30.69%	466,549	30.51%	477,897	30.50%
Income Before Fixed Expenses	687,787	48.42%	693,713	47.88%	695,730	47.09%	717,734	46.94%	727,802	46.44%
Gross Operating Profit (GOP)										
RESERVES & FIXED EXPENSES										
Real Estate Taxes (Estimates)	104,642	7.37%	104,642	7.22%	104,642	7.08%	104,642	6.84%	104,642	6.68%
Insurance	22,260	1.57%	22,705	1.57%	23,159	1.57%	23,622	1.55%	24,095	1.54%
Reserves For Replacement	42,616	3.00%	43,462	3.00%	59,100	4.00%	61,158	4.00%	62,682	4.00%
NET OPERATING INCOME (NOI)	518,269	36.48%	522,903	36.09%	508,828	34.44%	528,311	34.55%	536,382	34.23%
Loan (Interest Payment)	255,892	18.01%	248,381	17.14%	240,447	16.27%	232,065	15.18%	223,210	14.24%
LOAN (Principal Reduction)	133,150	9.37%	140,661	9.71%	148,595	10.06%	156,977	10.27%	165,832	10.58%
NET CASH FLOW	\$129,228	9.10%	\$133,862	9.24%	\$119,787	8.11%	\$139,269	9.11%	\$147,341	9.40%
RETURN ON INVESTMENT (ROI) %	4.10%		4.25%		3.80%		4.42%		4.68%	
ROI % (Including Principal Reduction)	8.33%		8.71%		8.52%		9.40%		9.94%	

NOTE: The above information is a forwards looking projection of anticipated expenses and profits with regard to this project based on the professional experience of Core Distinction Group LLC (CDG) participation in other projects, similar in nature. Occupancy and ADR projections derived from market data trends reported by Smith Travel Research (STR) in the market's proximity along with to date rate shopping of local and surrounding hotels. This projection could change due to changes in the economy, both locally and overall, the acceptance of the project by the local community and patrons and the fact that CDG has not been involved in a project in this area and in a municipality with these demographics in the past. Thereby, all investors understand and acknowledge that these forward looking projections are not warranted by CDG and are subject to change and fluctuation.

5 Year Break Even

The following statistics are preliminary projection based on assumed costs of prototypical hotel.

Rooms:

53

	Year 1	%	Year 2	%	Year 3	%	Year 4	%	Year 5	%
Lodging Rooms Available	19,345		19,345		19,345		19,345		19,345	
Lodging Occupancy %	54.4%	54.4%	54.8%	54.8%	56.3%	56.3%	56.2%	56.2%	56.7%	56.7%
Total Occ. Rooms	10,532		10,607		10,899		10,865		10,966	
Average Daily Rate	\$110.70		\$111.81		\$112.93		\$115.19		\$116.34	
Revenue Per Available Room (REVPAR)	\$60.27		\$61.31		\$63.62		\$64.69		\$65.95	
REVENUE:										
Guest Rooms	1,165,911	96.63%	1,185,956	96.66%	1,230,790	96.68%	1,251,490	96.72%	1,275,755	96.75%
Telephone / Misc. Revenue	2,633	0.22%	2,652	0.22%	2,725	0.21%	2,716	0.21%	2,742	0.21%
Meeting Room Revenue	11,659	0.97%	11,860	0.97%	12,308	0.97%	12,515	0.97%	12,758	0.97%
Vending / Bar Revenue	26,330	2.18%	26,518	2.16%	27,248	2.14%	27,163	2.10%	27,415	2.08%
TOTAL HOTEL REVENUE	1,206,533	100%	1,226,985	100%	1,273,070	100%	1,293,883	100%	1,318,669	100%
HOTEL PAYROLL EXPENSE										
Hotel Manager	60,000	4.97%	61,800	5.04%	63,654	5.00%	65,564	5.07%	67,531	5.12%
Maintenance	11,659	0.97%	17,789	1.45%	24,616	1.93%	31,287	2.42%	38,273	2.90%
Housekeeping	52,660	4.36%	53,035	4.32%	54,495	4.28%	54,325	4.20%	54,830	4.16%
Front Desk	100,000	8.29%	103,000	8.39%	106,090	8.33%	109,273	8.45%	112,551	8.54%
Workers Comp Insurance	5,608	0.46%	5,891	0.48%	6,221	0.49%	6,511	0.50%	6,830	0.52%
Payroll Tax	28,741	2.38%	30,189	2.46%	31,885	2.50%	33,370	2.58%	35,002	2.65%
TOTAL HOTEL PAYROLL	258,668	21.44%	271,704	22.14%	286,961	22.54%	300,330	23.21%	315,015	23.89%
HOTEL OPERATING EXPENSE										
Cleaning Supplies	5,793	0.48%	5,834	0.48%	5,994	0.47%	5,976	0.46%	6,031	0.46%
Laundry Supplies	5,266	0.44%	5,304	0.43%	5,450	0.43%	5,433	0.42%	5,483	0.42%
Linens	6,319	0.52%	6,364	0.52%	6,539	0.51%	6,519	0.50%	6,580	0.50%
Guest Supplies	7,899	0.65%	7,955	0.65%	8,174	0.64%	8,149	0.63%	8,225	0.62%
Operating Supplies	8,952	0.74%	9,016	0.73%	9,264	0.73%	9,235	0.71%	9,321	0.71%
Repairs & Maintenance	5,830	0.48%	5,930	0.48%	6,231	0.73%	6,386	0.73%	6,568	0.73%
Swimming Pool Maintenance	7,500	0.62%	9,000	0.73%	10,800	0.85%	12,960	1.00%	15,552	1.18%
Grounds/Landscape	5,500	0.46%	5,665	0.46%	5,835	0.46%	6,010	0.46%	6,190	0.47%
Franchise Fee	53,199	4.41%	53,199	4.34%	53,199	4.18%	53,199	4.11%	53,199	4.03%
Property Mgmt. System Expense	4,761	0.39%	4,856	0.40%	4,953	0.39%	5,052	0.39%	5,153	0.39%
Complimentary Breakfast	42,128	3.49%	42,428	3.46%	43,596	3.42%	43,460	3.36%	43,864	3.33%
Travel Agent Fees	23,318	1.93%	23,719	1.93%	24,616	1.93%	25,030	1.93%	25,515	1.93%
Reservations Expense	9,000	0.75%	9,180	0.75%	9,364	0.74%	9,551	0.74%	9,742	0.74%
Vending / Bar Expense	13,165	1.09%	13,259	1.08%	13,624	1.07%	13,581	1.05%	13,708	1.04%
Office Supplies	1,053	0.09%	1,061	0.09%	1,090	0.09%	1,087	0.08%	1,097	0.08%
Marketing / Advertising	4,664	0.39%	4,744	0.39%	4,923	0.39%	5,006	0.39%	5,103	0.39%
Utilities	60,327	5.00%	61,349	5.00%	63,654	5.00%	64,694	5.00%	65,933	5.00%
Telephone	5,266	0.44%	5,304	0.43%	5,450	0.43%	5,433	0.42%	5,483	0.42%
Cable/Internet	9,540	0.79%	9,702	0.79%	10,066	0.79%	10,231	0.79%	10,427	0.79%
Waste Removal	6,360	0.53%	6,551	0.53%	6,747	0.53%	6,950	0.54%	7,158	0.54%
Dues & Subscriptions	1,580	0.13%	1,591	0.13%	1,635	0.13%	1,630	0.13%	1,645	0.12%
Licenses & Permits	1,264	0.10%	1,273	0.10%	1,308	0.10%	1,304	0.10%	1,316	0.10%
Credit Card Expense	27,147	2.25%	27,607	2.25%	28,644	2.25%	29,112	2.25%	29,670	2.25%
Management Fee	72,392	6.00%	73,619	6.00%	76,384	6.00%	77,633	6.00%	79,120	6.00%
Other Expense/Frequent Stay	2,633	0.22%	2,652	0.22%	2,725	0.21%	2,716	0.21%	2,742	0.21%
Accounting Services	4,800	0.40%	4,881	0.40%	5,065	0.40%	5,148	0.40%	5,246	0.40%
TOTAL OPERATING EXPENSES	395,655	32.79%	402,041	32.77%	418,329	32.86%	424,483	32.81%	433,070	32.84%
Income Before Fixed Expenses	552,211		553,239		567,781		569,071		570,583	
Gross Operating Profit (GOP)										
RESERVES & FIXED EXPENSES										
Real Estate Taxes (Estimates)	104,642	8.67%	104,642	8.53%	104,642	8.22%	104,642	8.09%	104,642	7.94%
Insurance	22,260	1.84%	22,705	1.85%	23,159	1.82%	23,622	1.83%	24,095	1.83%
Reserves For Replacement	36,196	3.00%	36,810	3.00%	50,923	4.00%	51,755	4.00%	52,747	4.00%
NET OPERATING INCOME (NOI)	389,113	32.25%	389,082	31.71%	389,057	30.56%	389,051	30.07%	389,099	29.51%
Loan (Interest Payment)	255,892	21.21%	248,381	20.24%	240,447	18.89%	232,065	17.94%	223,210	16.93%
Loan (Principal Reduction)	133,150	11.04%	140,661	11.46%	148,595	11.67%	156,977	12.13%	165,832	12.58%
NET CASH FLOW	\$71	0.01%	\$41	0.00%	\$15	0.00%	\$9	0.00%	\$58	0.00%

NOTE: The above information is a forward looking projection of anticipated expenses and profits with regard to this project based on the professional experience of Core Distinction Group LLC (CDG) participation in other projects, similar in nature. Occupancy and ADR projections derived from market data trends reported by Smith Travel Research (STR) in the market's proximity along with to date rate shopping of local and surrounding hotels. This projection could change due to changes in the economy, both locally and overall, the acceptance of the project by the local community and patrons and the fact that CDG has not been involved in a project in this area and in a municipality with these demographics in the past. Thereby, all investors understand and acknowledge that these forward looking projections are not warranted by CDG and are subject to change and fluctuation.

VILLAGE OF LITTLE CHUTE

RESOLUTION NO. 25, SERIES OF 2022

A RESOLUTION APPROVING A CSM FOR PEACE UNITED METHODIST CHURCH

WHEREAS, Methodist Church Kaukauna INC as owner of Parcel #260141602 have presented a Certified Survey Map to the Village of Little Chute Board of Trustees as prepared by Robert F. Reider a registered land surveyor; and

WHEREAS, the Village of Little Chute Planning Commission has recommended in favor of adoption of said Certified Survey Map; and

WHEREAS, a majority of the Village Board find that the attached Certified Survey Map is found to be in the public interest.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of Trustees as follows:

1. That the Certified Survey Map attached hereto (photocopy), be and the same is hereby approved; and
2. That the Village President, Village Clerk, and Finance Director, upon full payment of, if applicable, all fees, taxes, and special assessments are directed to execute signatures on behalf of the Village of Little Chute upon the Certified Survey Map documents as required.
3. That the Certified Survey Map is recorded within 30 days of its approval by the Village Board and any other approving agencies.

A 2/3 majority vote is required for this CSM: Yay ____ Nay ____

Date introduced, approved and adopted: November 16, 2022

VILLAGE OF LITTLE CHUTE:

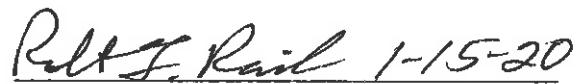
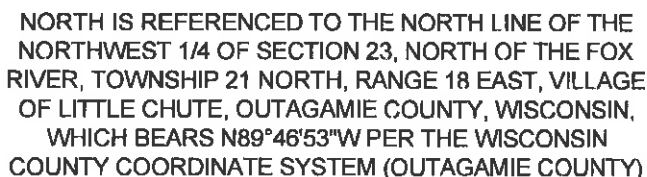
By: _____
Michael R. Vanden Berg, Village President

Attest: _____
Laurie Decker, Village Clerk

BEING PART OF NORTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION
23, NORTH OF THE FOX RIVER, TOWNSHIP 21 NORTH, RANGE 18 EAST,
VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN.



- = 3/4" X 18" IRON REBAR SET,
 WEIGHING 1.502 LBS. PER LIN. FT.
 (P) = 1" I.D. IRON PIPE FOUND
 (1) = 1-1/2" I.D. IRON PIPE FOUND
 (1/2) = 1/2" I.D. IRON PIPE FOUND
 (R) = 3/4" IRON REBAR FOUND
 ⊗ = CUT CROSS FOUND
 () = RECORDED AS
 -x- = EXISTING FENCE



ROBERT F. REIDER, PLS-1251 DATED
CAROW LAND SURVEYING CO., INC.
615 N. LYNNDAL DR., P.O. BOX 1297
APPLETON, WISCONSIN 54912-1297
PHONE: (920)731-4168
A1912.1 DATED: 1-15-2020
DRAFTED BY: (cep RDD)

CERTIFIED SURVEY MAP NO.

BEING PART OF NORTHEAST ¼ OF THE NORTHWEST ¼ OF SECTION 23, NORTH OF THE FOX RIVER, TOWNSHIP 21 NORTH, RANGE 18 EAST, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE:

I, ROBERT F. REIDER, PROFESSIONAL WISCONSIN LAND SURVEYOR, CERTIFY THAT I HAVE SURVEYED, DIVIDED AND MAPPED PART OF NORTHEAST ¼ OF THE NORTHWEST ¼ OF SECTION 23, NORTH OF THE FOX RIVER, TOWNSHIP 21 NORTH, RANGE 18 EAST, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN, BOUNDED AND DESCRIBED AS FOLLOWS; COMMENCING AT THE NORTH ¼ CORNER OF SECTION 23; THENCE N89°46'53"W, 884.01 FEET ALONG THE NORTH LINE OF THE NORTHWEST ¼ OF SECTION 23; THENCE S00°01'24"E, 120.46 FEET TO A POINT ON THE SOUTHERLY RIGHT-OF-WAY LINE OF MAIN STREET (S.T.H. "96") AND THE POINT OF BEGINNING; THENCE CONTINUING S00°01'24"E, 318.13 FEET TO THE NORTH LINE OF CERTIFIED SURVEY MAP NO. 433; THENCE N89°18'51"W, 290.78 FEET ALONG SAID NORTH LINE AND THE NORTH LINE OF LOT 1 OF CERTIFIED SURVEY MAP NO. 108 TO THE EAST LINE OF CERTIFIED SURVEY MAP NO. 403; THENCE N00°14'53"W, 107.48 FEET ALONG SAID EAST LINE; THENCE S89°57'52"E, 70.28 FEET; THENCE S89°49'30"E, 75.26 FEET; THENCE N00°06'50"W, 162.91 FEET TO THE SOUTHERLY RIGHT-OF-WAY LINE OF MAIN STREET (S.T.H. "96"); THENCE N73°01'09"E, 152.54 FEET ALONG SAID SOUTHERLY RIGHT-OF-WAY LINE TO THE POINT OF BEGINNING. SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD. SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

THAT I HAVE MADE SUCH SURVEY UNDER THE DIRECTION OF PEACE UNITED METHODIST CHURCH, 2300 E. WISCONSIN AVE., KAUKAUNA, WISCONSIN 54130.

THAT THIS MAP IS A CORRECT REPRESENTATION OF THE EXTERIOR BOUNDARY LINES OF THE LAND SURVEYED.

THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236.34 OF THE WISCONSIN STATUTES AND THE SUBDIVISION ORDINANCE OF THE VILLAGE OF LITTLE CHUTE.



Robert F. Reider 1-15-20
ROBERT F. REIDER, PLS-1251 DATED
CAROW LAND SURVEYING CO., INC.
615 N. LYNNDAL DRIVE, P.O. BOX 1297
APPLETON, WISCONSIN 54912-1297
PHONE: (920)731-4168
A1912.1 (RFR) 1-15-2020

VILLAGE BOARD APPROVAL:

WE HEREBY CERTIFY THAT THIS CERTIFIED SURVEY MAP WAS APPROVED BY THE VILLAGE OF LITTLE CHUTE ON THIS _____ DAY OF _____, 20____.

PRESIDENT DATED CLERK DATED

TREASURER'S CERTIFICATE:

I HEREBY CERTIFY THAT THERE ARE NO UNPAID TAXES OR UNPAID SPECIAL ASSESSMENTS ON ANY OF THE LAND INCLUDED ON THIS CERTIFIED SURVEY MAP.

VILLAGE TREASURER DATED COUNTY TREASURER DATED

CERTIFIED SURVEY MAP NO. _____

BEING PART OF NORTHEAST ¼ OF THE NORTHWEST ¼ OF SECTION 23, NORTH OF THE FOX RIVER, TOWNSHIP 21 NORTH, RANGE 18 EAST, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN.

NOTES:

- 1) THE PROPERTY OWNERS OF RECORD IS (ARE): PEACE UNITED METHODIST CHURCH.
- 2) THIS CERTIFIED SURVEY MAP IS ALL OF TAX PARCEL NO.(S): 260 141602.
- 3) THIS CSM IS WHOLLY CONTAINED WITHIN LANDS DESCRIBED IN: JACKET 2345, IMAGE 14.

OWNER'S CERTIFICATE:

AS OWNER(S), I (WE) HEREBY CERTIFY THAT I (WE) CAUSED THE LAND DESCRIBED ON THIS CERTIFIED SURVEY MAP TO BE SURVEYED, DIVIDED AND MAPPED AS REPRESENTED HEREON. I (WE) ALSO CERTIFY THAT THIS MAP IS REQUIRED BY S.236.10 OR 236.12 OF THE WISCONSIN STATUTES TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL: VILLAGE OF LITTLE CHUTE.

WITNESS THE HAND AND SEAL OF SAID OWNER(S) THIS _____ DAY OF _____, 20____.
BY: PEACE UNITED METHODIST CHURCH

LUCRETIA FEHRMANN, PASTOR

DAN PERRONNE, CHAIRMAN OF TRUSTEES

STATE OF WISCONSIN)

)SS

COUNTY OF OUTAGAMIE)

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 20____, THE ABOVE NAMED PERSON(S) TO ME KNOWN TO BE THE PERSON(S) WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

NOTARY PUBLIC

MY COMMISSION EXPIRES _____



Robert F. Reider 1-15-20

ROBERT F. REIDER, PLS-1251 DATED
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