

MINUTES OF THE REGULAR BOARD MEETING OF NOVEMBER 16, 2022

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Larry Van Lankvelt, Trustee
Brian Van Lankveldt, Trustee
Don Van Deurzen, Trustee
Bill Peerenboom, Trustee

EXCUSED: James Hietpas, Trustee
John Elrick, Trustee

Roll call of Officers and Department Heads

PRESENT: Beau Bernhoft, Administrator
Lisa Remiker-DeWall, Finance Director
John McDonald, Dir. Of Parks, Rec and Forestry
Laurie Decker, Village Clerk
Dave Kittel, Community Development Director
Chris Murawski, Village Engineer
Katherine Freund, LC Library Director
Chief Meister, Fox Valley Metro Police

EXCUSED: Kent Taylor, Director of Public Works
Tyler Claringbole, Village Attorney

Public Appearance for Items Not on the Agenda

Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

1. Minutes of the Regular Board Meeting of November 2, 2022
2. Disbursement List
3. 2023 Board Meeting and Committee Schedule

Moved by Trustee L. Van Lankvelt seconded by Trustee B. Van Lankveldt to approve the Consent Agenda as presented.

Ayes 5, Nays 0 – Motion Carried

Public Informational Meeting – Crosswind Estates Subdivision Sidewalk and Street Lighting Improvements

Village Engineer Murawski presented information on the construction of public sidewalks and street lighting for Crosswinds Estates Subdivision. The complete presentation can be found on the Village Website. Upon completion of the presentation Mr. Murawski opened the meeting to questions. Ben Koehler, 3309 Tulip Trail asked about safety and the timeline of the implementation. Engineer Murawski stated the cost of the project prohibited the Village from doing the work previously, the budget has been updated to complete the work. It is still a federal requirement for sidewalks on both sides of the street. Mr. Steve Brill, 3509 Golden Hill Ct. asked what the estimated square footage cost going to be? Mr. Murawski stated the bids are not out yet, they will be presented in the engineer's report when numbers are in. Mr Brill asked if the special assessment would appear on the 2023 tax bill. Engineer Murawski estimated it would appear on the 2024 bill. Mr. Dave Schuelke, 3007

Gardenia Dr asked if the bids would contain the final costs. Mr. Murawski stated the preliminary Engineering Report is based on his estimated numbers based on previous years average costs of work. The next number will be from the Final Engineering Report with the contractor's bid numbers. Mr Schuelke stated they have been waiting 7 years for these sidewalks and if they are required for safety reasons, what has been done for the last 7 years? Mr. Murawski explained Covid caused delays and no assessments were made, last year the project did not have sufficient funds to be completed due to rising costs of materials and manpower. All efforts are being made to get the project done in a timely fashion. Ms. Paula Denholm, 3131 Gardenia drive stated in 2016 she contacted public works about the amount the sidewalks would cost, and was told it would probably not exceed \$1,000. And now 7 years later the cost has gone up so much. Is it possible the Village can offset the cost and can all taxpayers start to cover the costs of safety sidewalks? Engineer Murawski stated according to the assessment for new subdivisions the costs of sidewalks are paid for by property owners, 100% for the first time, after that the Village takes over and handles the maintenance of the sidewalk. He also stated the \$1000 costs would probably have been concrete only and that does not include total costs. The Village is not making a profit on this project. Mr. Koehler, asked for clarification on the costs, if it was roughly \$3,000 - \$5,000 or \$10,000 and, and feels the information presented on costs is misleading especially if it is \$80 a foot. Murawski stated he is giving averages. We are not hear to discuss the rates but rather the project itself. There will be a public information meeting on the 23rd to give the specifics on the costs. The discussion is taking place now so the Village can get the best possible price from the contractors. A Resident asked if it is a federal law. Engineer Murawski stated it is federal guidelines that are followed in regards to sidewalks and sidewalks are part of our code for new developments. Evergreen drive was designed for sidewalks. Mr. Dave Schuelke, 3007 Gardenia, asked about the bids that were put out last march for the project, and how can the village expect residents to pay for sidewalks that should have been put in 5 years ago. Ms. Celeste Schuelke, 3007 Gardenia, stated the frustration they are feeling as the sidewalks have been an issue since 2015, as the issue has gone on and on. Mr. Murawski stated they are simply following the Village Code. He is following the rules that are in place. A cost evaluation has been done for this project to allow the maximum savings for residents. Mr. Ben Koehler, asked about the budget and asked if what would happen if the bids come in over budget again and at what point would this be so expensive that it isn't worth completing the project. Engineer Murawski stated we are not arguing over the costs and they will probably get higher, contingencies are in place. And he is here to talk about the project and plans. The sidewalks will provide safe access and are required on both sides. Staff are available to look at plans for the design of the project, no costs are available until the 23rd.

Action – Adopt Resolution No. 24, Series 2022 Preliminary Assessment/Hookup Fee Resolution Declaring Intent to Exercise Special Assessment Powers for Crosswind Estates Subdivision for Sidewalk and Street Lighting

Moved by Trustee B. Van Lankveldt seconded by Trustee Peerenboom to adopt Resolution No 24, Series 2022 as stated.

Ayes 5, Nays 0 – Motion Carried

Discussion/Action – Holiday Carriage Rides

Director McDonald presented a new special event permit for Seth's Coffee to host Holiday Carriage Rides on December 15th. The rides will take place downtown in a loop and on Village Plaza. Elite Smiles will donate to cover the costs of reindeer as well.

Moved by Trustee L. Van Lankveldt seconded by Trustee Van Deurzen to approve Holiday Carriage Rides.

Ayes 5, Nays 0 – Motion Carried

Discussion/Action – Award Contract to Milbach Construction for Ebb Trail Phase 2
Tabled

Discussion/Action – Change Order for Ebb Trail Phase 2
Tabled

Discussion/Action – Budget Adjustment for Hotel WEDC Grant
Administrator Berhnoft discussed the budget adjustment for the Hotel WEDC Grant.

Moved by Trustee B. Van Lankveldt seconded by Trustee Peerenboom to approve Budget Adjustment

Roll Call Vote

Michael Vanden Berg	Aye
Larry Van Lankveldt	Aye
Don Van Deurzen	Aye
Bill Peerenboom	Aye
Brian Van Lankveldt	Aye

Ayes 5, Nays 0 – Motion Carried

Action – Approve Resolution No. 25, Series 20232, Approve a CSM for Peace United Methodist Church
Director Kittle presented the CSM to create an additional lot on the Peace United Methodist Church property.
Plan commission did review and recomds approval as presented.

*Moved by Trustee B. Van Lankveldt seconded Trustee Peerenboom to approve Resolution No. 25
Approving a CSM.*

Ayes 5, Nays 0 – Motion Carried

Department and Officer Reports

Department Heads and Officers provided progress reports to the Board.

Call for Unfinished Business

None

Items for Future Agenda

None

Closed Sessions:

19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Village Property*

Moved by Trustee L. Van Lankveldt, seconded by Trustee Van Deurzen to Enter into Closed Session at 7:04 p.m.

Ayes 5, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee VanDeurzen, seconded by Trustee L. Van Lankveldt to exit closed session at 8:08 p.m.

Ayes 5, Nays 0 – Motion Carried

Adjournment

Moved by Trustee Van Deurzen, seconded by Trustee Van Lankveldt to Adjourn the Regular Board Meeting at 8:08 p.m.

Ayes 5, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

By:



Michael R. Vanden Berg, Village President

Attest:
Laurie Decker, Village Clerk

