



# AGENDA

## VILLAGE OF LITTLE CHUTE PLAN COMMISSION MEETING

PLACE: Little Chute Village Hall – Village Board Room

DATE: Monday, January 9, 2023

TIME: 6:00 p.m.

**Virtually attend the January 9<sup>th</sup> Plan Commission meeting at 6 PM by following the link here:**

Join Zoom Meeting:

<https://us06web.zoom.us/j/83416826717?pwd=cEVhbWw2NmprcmtdqWXozT3BJMVduUT09>

Meeting ID: 834 1682 6717

Passcode: 450958

Dial by your location: +1 312 626 6799 US (Chicago)

A. Call to Order

B. Roll Call

C. Public Appearance for Items Not on the Agenda

1. Approval of Minutes from the Plan Commission Meeting of December 12, 2022
2. Public Hearing – 1008 Sheridan Ct Variance
3. Action – 1008 Sheridan Ct Variance
4. Items for Future Agenda
5. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852 January 5, 2023

## MINUTES OF THE PLAN COMMISSION MEETING DECEMBER 12, 2022

### Call to Order

The Plan Commission meeting was called to order at 6:00 p.m. by President Vanden Berg

### Roll Call

PRESENT: President Vanden Berg  
Jim Moes  
Todd Verboomen  
Bill Van Berkel  
Kent Taylor  
Larry Van Lankvelt

STAFF PRESENT: Administrator Bernhoft, Community Development Director Dave Kittel, Parks and Rec  
Director John McDonald

### Public Appearance for Items Not on the Agenda

None

### Approval of Minutes from the Plan Commission Meeting of November 12, 2022

*Moved by Commissioner Verboomen, seconded by Commissioner Van Lankvelt to approve the Plan Commission Meeting Minutes of November 12, 2022.*

All Ayes—Motion Carried

### Public Hearing – Conditional Use 1320 E Main St

*Moved by Commissioner Moes, seconded by Commissioner Van Berkel to enter Public Hearing.*

All Ayes—Motion Carried

Director Kittel stated the conditional use permit application has recently been revoked due to lease issues on the property.

*Moved by Commissioner Van Berkel, seconded by Commissioner Verboomen to exit Public Hearing*

All Ayes—Motion Carried

### Discussion/Action – Conditional Use 1320 E Main

None taken as request was revoked by applicant.

### Recommendation—CSM 1000 W Main St.

Director Kittel Presented a CSM for 1000 W Main Street to divide an existing parcel into 2. The CSM does meet all current requirements of zoning.

*Moved by Commissioner Moes, seconded by Commissioner Van Lankvelt to recommend the CSM as presented to the village board.*

All Ayes—Motion Carried

### Recommendation – Message Boards

Director McDonald of Parks and Recreation presented a recommendation from Park Planning Committee to review message boards throughout the Village. The boards would provide information on maps and downtown area. Park planning committee would like direction and advisement on the location of the Plaza/Downtown Message Board. A downtown location on the corner near Seth's Coffee or on Pine Street Property was discussed.

*Moved by Commissioner Van Berkel, seconded by Commissioner Verboomen to place the message board on the corner of Grand and Main Street, unless the Pine Street development provides a better location.*

All Ayes–Motion Carried

#### **Discussion / Recommendation – Public Sharing Exchange**

Director Kittel presented information on Public Sharing Exchange, also known as Little Free Libraries. They are not formally addressed in the ordinances. Director Kittel would like to remedy this issue and simplify the process and have additional controls and measures on them. These provide a great feature to the community, but public safety does need to be addressed. Commissioner Moes would like to see height (6ft), width (4ft) and distance (15ft) requirements in place.

*Moved by Commissioner Moes, seconded by Commissioner Van Berkel to recommend the ordinance with changes noted*

#### **Update/Recommendation – Greenhouse Ordinance**

Director Kittel presented the updated Greenhouse Ordinance that will move to the Board for approval.

*Moved by Commissioner Moes, seconded by Commissioner Van Lankvelt to recommend to board for approval.*

#### **Unfinished Business**

None

#### **Items for Future Agenda**

None

#### **Adjournment**

*Moved by Commissioner Verboomen seconded by Commissioner Van Lankvelt to Adjourn the Plan Commission Meeting at 6:24 p.m.*

All Ayes–Motion Carried

#### **VILLAGE OF LITTLE CHUTE**

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By: Michael Vanden Berg, Village President

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Attest: Laurie Decker, Village Clerk

**VILLAGE OF LITTLE CHUTE  
PLAN COMMISSION  
NOTICE OF PUBLIC HEARING**

**VARIANCE REQUEST**

**NOTICE IS HEREBY GIVEN** that a Public Hearing will be held on January 9, 2023 at 6:00 p.m. by the Plan Commission, for consideration of the granting of Variance under authority provided in Section 44 Village Code of Ordinance. The request is for property located at:

Address: 1008 SHERIDAN CT

Parcel # 260253500

Legal Description: 1ST ADDN TO VILLAGE EAST SUBD LOT 30

Current Owner: AMY MARGARET DAVIS

Applicant: AMY MARGARET DAVIS & ERIC LIEDERGEN

Applicant is requesting a variance for a detached garage over the 960 square foot size restriction stated in Sec 44-391 (C)(1) b. The proposed detached garage would be on an existing concrete slab used as a sport court that is 30ft x 40ft.

Notice is further given that the said meeting is open to the public and that the applicants and any other persons interested may appear and be heard for or against the granting of variance by this Commission.

If you have any questions, please contact the Zoning Administrator at (920) 423-3870

DATE OF HEARING: January 9, 2023

TIME OF HEARING: 6:00pm

PLACE OF HEARING: Village Hall  
Board Room  
108 West Main Street  
Little Chute, WI 54140

Publish: December 28, 2022 & January 4, 2023

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

Dec. 28, 2022 & Jan. 4, 2023  
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WNAXLP