



# AGENDA

## VILLAGE OF LITTLE CHUTE UTILITY COMMISSION MEETING

PLACE: Little Chute Village Hall, Board Room

DATE: Tuesday, March 21, 2023

TIME: 6:00 p.m.

Join Zoom Meeting

<https://us06web.zoom.us/j/81636135228>

Meeting ID: 816 3613 5228

Dial by your location: 1 312 626 6799 US (Chicago)

- A. Call to Order
  - B. Roll Call
  - C. Public Appearance for Items Not on the Agenda
- 

1. Approval of Minutes  
*Utility Commission February 21, 2023*
2. Discussion—Landfill Update
3. Discussion/Action—MS 4 Report
4. Discussion—Nestle Update
5. Progress Reports
  - a. MCO Operations Update
  - b. Director of Public Works
  - c. Finance Director
6. Approval of Vouchers
7. Unfinished Business
8. Items for Future Agenda
9. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852

Prepared: March 16, 2023

**MINUTES OF THE UTILITY COMMISSION MEETING OF FEBRUARY 21, 2023**

**Call to Order**

The Utility Commission meeting was called to order at 6:00 PM by Kevin Coffey, Chair

**Roll Call**

PRESENT: Kevin Coffey  
Chair Tom Buchholz  
Michael Vanden Berg  
Mark Gloudemans  
Jessica Schultz

ALSO PRESENT: Village Administrator Beau Bernhoft, Kent Taylor

**Public Appearance for Items Not on the Agenda**

None

**Approval of Minutes from the Utility Commission Meeting of January 17, 2023**

*Moved by M. Gloudemans, seconded by T. Buchholz to Approve Minutes from the Utility Commission of January 17, 2023*

All Ayes – Motion Carried

**Discussion – Outagamie County Landfill Update**

Administrator Bernhoft presented an update, payment from the county was received. The invoice has been paid and a meeting with representatives from Outagamie County Landfill to discuss invoices.

**Progress Reports**

**Approval of Vouchers**

*Moved by T. Buchholz, seconded by K. Coffey to Approve and Authorize payment of Vouchers and draw from the respective funds.*

All Ayes – Motion Carried

**Unfinished Business**

None

**Adjournment**

*Moved by T. Buchholz seconded by M. Gloudemans Adjourn Utility Commission Meeting at 6:12PM*

All Ayes – Motion Carried

**VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_  
Kevin Coffey, Chair

Attest: \_\_\_\_\_  
Laurie Decker, Village Clerk

# Submittal of Annual Reports and Other Compliance Documents for Municipal Separate Storm Sewer System (MS4) Permits

NOTE: Missing or incomplete fields are highlighted at the bottom of each page. You may save, close and return to your draft permit as often as necessary to complete your application. After 120 days your draft is **deleted**.

--	--	--	--	--	--	--	--

Form 3400-224(R8/2021)

## Reporting Information :

Will you be completing the Annual Report or other submittal type?  Annual Report  Other

**Project Name:** 2022 Annual Report

**County:** Outagamie

**Municipality:** Little Chute Village

**Permit Number:** S050075

**Facility Number:** 31108

**Reporting Year:** 2022

Is this submittal also satisfying an Urban Nonpoint Source Grant funded deliverable?  Yes  No

Under s. 283.53(3)(a), a general MS4 permittee is required to reapply for permit coverage at least 180 days prior to the expiration date of the permit .

In order to acknowledge that you are reapplying for permit coverage, please check the following box:

## Required Attachments and Supplemental Information

Please complete the contents of each tab to submit your MS4 permit compliance document. The information included in this checklist is necessary for a complete submittal. A complete and detailed submittal will help us review about your MS4 permit document. To help us make a decision in the shortest amount of time possible, the following information must be submitted:

### Annual Report

- Review related web site and instructions for [Municipal storm water permit eReporting](#) [Exit Form]
- Complete all required fields on the annual report form and upload required attachments
- Attach the following other supporting documents as appropriate using the attachments tab above
  - Public Education and Outreach Annual Report Summary
  - Public Involvement and Participation Annual Report Summary

- Illicit Discharge Detection and Elimination Annual Report Summary
  - Construction Site Pollution Control Annual Report Summary
  - Post-Construction Storm Water Management Annual Report Summary
  - Pollution Prevention Annual Report Summary
    - Leaf and Yard Waste Management
    - Municipal Facility (BMP) Inspection Report
    - Municipal Property SWPPP
    - Municipally Property Inspection Report
    - Winter Road Maintenance
  - Storm Sewer Map Annual Report Attachment
  - Storm Water Quality Management Annual Report Attachment
  - TMDL Attachment
  - Storm Water Consortium/Group Report
  - Municipal Cooperation Attachment
  - Other Annual Report Attachment
- Attach the following permit compliance documents as appropriate using the attachments tab above
- Storm Water Management Program
    - Public Education and Outreach Program
    - Public Involvement and Participation Program
    - Illicit Discharge Detection and Elimination Program
    - Construction Site Pollutant Control Program
    - Post-Construction Storm Water Management Program
    - Pollution Prevention Program
      - Municipal Storm Water Management Facility (BMP) Inventory
      - Municipal Storm Water Management Facility (BMP) Inspection and Maintenance Plan
  - Total Maximum Daily Load documents (*\*if applicable, see permit for due dates.*)
    - TMDL Mapping\*
    - TMDL Modeling\*
    - TMDL Implementation Plan\*
    - Fecal Coliform Screening Parameter \*
    - Fecal Coliform Inventory and Map (*S050075-03 general permittees Appendix B B.5.2 – document due to the department by March 31, 2022*)
    - Fecal Coliform Source Elimination Plan (*S050075-03 general permittees Appendix B - document due to the department by October 31,2023*)
- Sign and Submit form

**Municipal Contact Information- Complete**

**Notice:** Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (Department) by March 31 of each year to report on activities for the previous calendar year ("reporting year"). This form is being provided by the Department for the user's convenience for reporting on activities undertaken in each reporting year of the permit term. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

**Note:** Compliance items must be submitted using the Attachments tab.

**Municipality Information**

**Name of Municipality:** Little Chute Village

**Facility ID # or (FIN):** 31108

**Updated Information:**  Check to update mailing address information

**Mailing Address:** 108 WEST MAIN STREET

**Mailing Address 2:**

**City:** Little Chute Village

**State:** WI

**Zip Code:** 54140 xxxxx or xxxxx-xxxx

**Primary Municipal Contact Person (Authorized Representative for MS4 Permit)**

The "Authorized Representative" or "Authorized Municipal Contact" includes the municipal official that was charged with compliance and oversight of the permit conditions, and has signature authority for submitting permit documents to the Department (i.e., Mayor, Municipal Administrator, Director of Public Works, City Engineer).

Select to **create new** primary contact

**First Name:** Kent

**Last Name:** Taylor

Select to **update** current contact information

**Title:** Director of Public Works

**Mailing Address:** 108 West Main St

**Mailing Address 2:**

**City:** Little Chute

**State:** WI

**Zip Code:** 54140 xxxxx or xxxxx-xxxx

**Phone Number:** 920-423-3867 Ext: xxx-xxx-xxxx

**Email:** kent@littlechutewi.org

**Additional Contacts Information (Optional)**

**Individual with responsibility for:  
(Check all that apply)**

- I&E Program
- IDDE Program
- IDDE Response Procedure Manual
- Municipal-wide Water Quality Plan
- Ordinances
- Pollution Prevention Program
- Post-Construction Program
- Winter roadway maintenance

**First Name:** Michael

**Last Name:** McClone

**Title:** EPS

**Mailing Address:** 108 W. Main Street

**Mailing Address 2:**

**City:** Little Chute, WI 541

**State:** WI

**Zip Code:** 54140      xxxxx or xxxxx-xxxx

**Phone Number:** 920-687-5329      Ext:      xxx-xxx-xxxx

**Email:** mike@littlechutewi.org

### Municipal Billing Contact Person (Authorized Representative for MS4 Permit)

Select to **create new** Billing contact

**First Name:** Kent

**Last Name:** Taylor

Select to **update** current contact information

**Title:** Director of Public Works

**Mailing Address:** 108 W. Main Street

**Mailing Address 2:**

**City:** Little Chute

**State:** WI

**Zip Code:** 54140      xxxxx or xxxxx-xxxx

**Phone Number:** 920-423-3867      Ext:      xxx-xxx-xxxx

**Email:** kent@littlechutewi.org

1. Does the municipality rely on another entity to satisfy some of the permit requirements?

Yes     No

Public Education and Outreach    Northeast Wisconsin Stormwater Consortium (NEWSC)

Public Involvement and Participation    Northeast Wisconsin Stormwater Consortium (NEWSC)

- Illicit Discharge Detection and Elimination \_\_\_\_\_
- Construction Site Pollutant Control \_\_\_\_\_
- Post-Construction Storm Water Management \_\_\_\_\_
- Pollution Prevention

2. Has there been any changes to the municipality's participation in group efforts towards permit compliances (i.e., the municipality has added or dropped consortium membership)?

- Yes  No

### Missing Information

Do not close your work until you SAVE.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7.

Form 3400-224 (R8/2021)

## Minimum Control Measures- Section 1 : Complete

### 1. Public Education and Outreach

- a. Does MS4 conduct any educational efforts or events independently (not with a group)  Yes  
 No
- b. How many total educational events were held during the reporting year:
- c. The permit requires that both passive and interactive mechanisms are utilized. How many interactive mechanisms were used during the reporting year?

Topics Covered	Target Audience
<input checked="" type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input checked="" type="checkbox"/> Other: Website-Storm Inlet Stenciling 1/1/2022	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input checked="" type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other

Topics Covered	Target Audience
<input type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input checked="" type="checkbox"/> Construction sites and post-construction storm water management <input checked="" type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input checked="" type="checkbox"/> Other: Website-What is Stormwater Runoff 1/...	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input checked="" type="checkbox"/> Developers <input checked="" type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other

Topics Covered	Target Audience
<input checked="" type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors



<input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input checked="" type="checkbox"/> Other: Website/Email-NEWSC Community Sp...	<input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other
---	---

Topics Covered	Target Audience
<input checked="" type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input checked="" type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input checked="" type="checkbox"/> Other: Distribute Print Media-DPW Spring Ne...	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input checked="" type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other

Topics Covered	Target Audience
<input type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input checked="" type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input checked="" type="checkbox"/> Other: Distribute Print Media-DPW Fall Newsl...	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input checked="" type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other

Topics Covered	Target Audience
<input type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input checked="" type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input checked="" type="checkbox"/> Other: Distribute Print Media-DPW Newslette...	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input checked="" type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other

Topics Covered	Target Audience
<input checked="" type="checkbox"/> Illicit discharge detection and elimination	<input checked="" type="checkbox"/> General Public

<input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input checked="" type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input checked="" type="checkbox"/> Other: Social Media-Snow Maintenace Practic...	<input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input checked="" type="checkbox"/> Developers <input checked="" type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other
--	---

Topics Covered	Target Audience
<input type="checkbox"/> Illicit discharge detection and elimination <input checked="" type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input checked="" type="checkbox"/> Other: Social Media-NEWSC Dog Waste Post 3...	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input checked="" type="checkbox"/> Developers <input checked="" type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other

Topics Covered	Target Audience
<input type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input checked="" type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input checked="" type="checkbox"/> Other: Social Media-What is a Storm Pond 4/5...	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input checked="" type="checkbox"/> Developers <input checked="" type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other

Topics Covered	Target Audience
<input type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input checked="" type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input checked="" type="checkbox"/> Other: Social Media-Lawn Tips Stormwater Po...	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input checked="" type="checkbox"/> Developers <input checked="" type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other

Topics Covered	Target Audience
<input type="checkbox"/> Illicit discharge detection and elimination <input checked="" type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input checked="" type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input checked="" type="checkbox"/> Other: Social Media-Wash Car Driveway or Str...	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other

Topics Covered	Target Audience
<input type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input checked="" type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input checked="" type="checkbox"/> Other: Social Media-Drain Pool Tips	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other

Topics Covered	Target Audience
<input type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input checked="" type="checkbox"/> Residential infiltration <input checked="" type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input checked="" type="checkbox"/> Other: Social Media-Keep Storm Inlets Clear 9...	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other

Topics Covered	Target Audience
<input type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers

<input type="checkbox"/> Construction sites and post-construction storm water management <input checked="" type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input checked="" type="checkbox"/> Other: Social Media-Leaf Collection #1 10/3/2...	<input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other
--	--

Topics Covered	Target Audience
<input type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input checked="" type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input checked="" type="checkbox"/> Other: Social Media- Leaf Collection #2 11/7/...	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other

Topics Covered	Target Audience
<input type="checkbox"/> Illicit discharge detection and elimination <input checked="" type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input checked="" type="checkbox"/> Other: Flyer-Dog Waste	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other

Topics Covered	Target Audience
<input type="checkbox"/> Illicit discharge detection and elimination <input checked="" type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input checked="" type="checkbox"/> Other: Signage- Dog Waste	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other

Topics Covered	Target Audience
<input type="checkbox"/> Illicit discharge detection and elimination	<input checked="" type="checkbox"/> General Public

<input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input checked="" type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input checked="" type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input checked="" type="checkbox"/> Other: Signage- Save the Drops	<input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other
---	---

Topics Covered	Target Audience
<input checked="" type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input checked="" type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input checked="" type="checkbox"/> Other: Signage- Chlorine	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input checked="" type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other

Topics Covered	Target Audience
<input type="checkbox"/> Illicit discharge detection and elimination <input type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing <input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application <input type="checkbox"/> Stream and shoreline management <input type="checkbox"/> Residential infiltration <input type="checkbox"/> Construction sites and post-construction storm water management <input checked="" type="checkbox"/> Pollution prevention <input type="checkbox"/> Green infrastructure/low impact development <input checked="" type="checkbox"/> Other: Signage- Leave Your Leaves On Your Ya...	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other

d. Will additional information/summary of education events be attached to the annual report?  Yes  
 No

If no, please provide additional comment in the brief explanation box below. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

### Missing Information

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

**Minimum Control Measures - Section 2 : Complete**

**2. Public Involvement and Participation**

a. Permit Activities. Complete the following information on Public Involvement and Participation Activities related to storm water. Select the Delivery Mechanism that best describes how the permit activities were conveyed to your population. Use the Add Event to add additional entries.

<b>Event Start Date</b>	3/16/2022		
<b>Project/Event Name</b>	2021 MS4 Report Village Board Meeting		
<b>Delivery Mechanism</b>	Presentation of Storm Water Information		
<b>Topics Covered</b>	<b>Target Audience</b>	<b>Estimated People Reached (Optional)</b>	<b>Regional Effort (Optional)</b>
<input checked="" type="checkbox"/> MS4 Annual Report <input type="checkbox"/> Storm Water Management Program <input type="checkbox"/> Storm Water related ordinance <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input checked="" type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input checked="" type="checkbox"/> Public Officials <input type="checkbox"/> Other	11-50	<input type="radio"/> Yes <input checked="" type="radio"/> No
<b>Event Start Date</b>	5/9/2022		
<b>Project/Event Name</b>	NEWSC Full Consortium Meeting		
<b>Delivery Mechanism</b>	Presentation of Storm Water Information		
<b>Topics Covered</b>	<b>Target Audience</b>	<b>Estimated People Reached (Optional)</b>	<b>Regional Effort (Optional)</b>
<input type="checkbox"/> MS4 Annual Report <input checked="" type="checkbox"/> Storm Water Management Program <input type="checkbox"/> Storm Water related ordinance <input type="checkbox"/> Other: <input type="text"/>	<input type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other	1 - 10	<input type="radio"/> Yes <input checked="" type="radio"/> No
<b>Event Start Date</b>	6/6/2022		
<b>Project/Event Name</b>	WI Salt Wise Webinar- Where have all the Mayflies gone		
<b>Delivery Mechanism</b>	Presentation of Storm Water Information		
<b>Topics Covered</b>	<b>Target Audience</b>	<b>Estimated People Reached (Optional)</b>	<b>Regional Effort (Optional)</b>
<input type="checkbox"/> MS4 Annual Report <input checked="" type="checkbox"/> Storm Water Management Program	<input type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input type="checkbox"/> Residents	1 - 10	<input type="radio"/> Yes <input checked="" type="radio"/> No

<input type="checkbox"/> Storm Water related ordinance <input type="checkbox"/> Other: <input type="text"/>	<input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other		
---	--	--	--

<b>Event Start Date</b>	4/13/2022
<b>Project/Event Name</b>	NEWSC Training MS4 Report
<b>Delivery Mechanism</b>	Presentation of Storm Water Information

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input checked="" type="checkbox"/> MS4 Annual Report <input checked="" type="checkbox"/> Storm Water Management Program <input type="checkbox"/> Storm Water related ordinance <input type="checkbox"/> Other: <input type="text"/>	<input type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other	1 - 10	<input type="radio"/> Yes <input checked="" type="radio"/> No

<b>Event Start Date</b>	7/14/2022
<b>Project/Event Name</b>	NEWSC Zoom Meeting with DNR = MS4 Dashboard
<b>Delivery Mechanism</b>	Presentation of Storm Water Information

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> MS4 Annual Report <input checked="" type="checkbox"/> Storm Water Management Program <input type="checkbox"/> Storm Water related ordinance <input type="checkbox"/> Other: <input type="text"/>	<input type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other	1 - 10	<input type="radio"/> Yes <input checked="" type="radio"/> No

<b>Event Start Date</b>	10/12/2022
<b>Project/Event Name</b>	WI Salt Wise Stories- City of DePere Webinar
<b>Delivery Mechanism</b>	Presentation of Storm Water Information

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> MS4 Annual Report <input checked="" type="checkbox"/> Storm Water Management Program <input type="checkbox"/> Storm Water related ordinance <input type="checkbox"/> Other: <input type="text"/>	<input type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers	1 - 10	<input type="radio"/> Yes <input checked="" type="radio"/> No

	<input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other		
--	--	--	--

<b>Event Start Date</b>	10/26/2022
<b>Project/Event Name</b>	WI Salt Wise- Smart Salting Class Roads
<b>Delivery Mechanism</b>	Presentation of Storm Water Information

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> MS4 Annual Report <input checked="" type="checkbox"/> Storm Water Management Program <input type="checkbox"/> Storm Water related ordinance <input type="checkbox"/> Other: <input type="text"/>	<input type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other	1 - 10	<input type="radio"/> Yes <input checked="" type="radio"/> No

<b>Event Start Date</b>	11/14/2022
<b>Project/Event Name</b>	NEWSC Membership Meeting/ Little Chute GIS Presentation
<b>Delivery Mechanism</b>	Presentation of Storm Water Information

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> MS4 Annual Report <input checked="" type="checkbox"/> Storm Water Management Program <input type="checkbox"/> Storm Water related ordinance <input type="checkbox"/> Other: <input type="text"/>	<input type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other	1 - 10	<input type="radio"/> Yes <input checked="" type="radio"/> No

<b>Event Start Date</b>	11/29/2022
<b>Project/Event Name</b>	WI Salt Wise- Smart Salting Class Parking Lots
<b>Delivery Mechanism</b>	Presentation of Storm Water Information

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input type="checkbox"/> MS4 Annual Report <input checked="" type="checkbox"/> Storm Water Management Program <input type="checkbox"/> Storm Water related ordinance <input type="checkbox"/> Other: <input type="text"/>	<input type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other	1 - 10	<input type="radio"/> Yes <input type="radio"/> No



b. **Volunteer Activities.** Complete the following information on Public Involvement and Participation Activities related to storm water. Select the Delivery Mechanism that best describes how volunteer activities were conveyed to your population. Use the Add Event to add additional entries.

<b>Event Start Date</b>	4/13/2022 <input type="checkbox"/> NA (Individual Permittee).		
<b>Project/Event Name</b>	2022 Fox Wolf Watershed Cleanup Event		
<b>Delivery Mechanism</b>	Clean up event		
Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
Volunteer Opportunity	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other	101+	<input type="radio"/> Yes <input checked="" type="radio"/> No

c. Brief explanation on Public Involvement and Participation reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

**Missing Information**

Do not close your work until you **SAVE**.

**Note:** For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

**Minimum Control Measures - Section 3 : Complete**

**3. Illicit Discharge Detection and Elimination**

a. How many total outfalls does the municipality have?	78	<input type="checkbox"/> Unsure
b. How many outfalls did the municipality evaluate as part of their routine ongoing field screening program?	38	<input type="checkbox"/> Unsure
c. From the municipality's routine screening, how many were confirmed illicit discharges?	0	<input type="checkbox"/> Unsure
d. How many illicit discharge complaints did the municipality receive?	0	<input type="checkbox"/> Unsure
e. From the complaints received, how many were confirmed illicit discharges?	0	<input type="checkbox"/> Unsure
f. How many of the identified illicit discharges did the	0	<input type="checkbox"/> Unsure

municipality eliminate in the reporting year (from both routine screening and complaints)?

(If the sum of 3.c. and 3.e. does not equal 3.f., please explain below.)

- g. How many of the following enforcement mechanisms did the municipality  Unsure use to enforce its illicit discharge ordinance? Check all that apply and enter the number of each used in the reporting year.

<input checked="" type="checkbox"/> Verbal Warning	<input type="text" value="0"/>
<input checked="" type="checkbox"/> Written Warning (including email)	<input type="text" value="0"/>
<input checked="" type="checkbox"/> Notice of Violation	<input type="text" value="0"/>
<input checked="" type="checkbox"/> Civil Penalty/ Citation	<input type="text" value="0"/>

Additional Information: \_\_\_\_\_

- h. Brief explanation on Illicit Discharge Detection and Elimination reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Performed routine monitoring and screening of Village outfalls- detected no illicit discharges.

### Missing Information

Do not close your work until you **SAVE**.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

## Minimum Control Measures - Section 4 : Complete

### 4. Construction Site Pollutant Control

- a. How many total construction sites with one acre or more of land disturbing construction activity were active at any point in the reporting year?   Unsure
- b. How many construction sites with one acre or more of land disturbing construction activity did the municipality issue permits for in the reporting year?   Unsure
- c. How many erosion control inspections did the municipality complete in the reporting year (at sites with one acre or more of land disturbing construction activity)?   Unsure
- d. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year.  Unsure
- |   |                                 |
|---|---------------------------------|
| <input type="checkbox"/> No Authority                                 |                                 |
| <input checked="" type="checkbox"/> Verbal Warning                    | <input type="text" value="23"/> |
| <input checked="" type="checkbox"/> Written Warning (including email) | <input type="text" value="9"/>  |
| <input checked="" type="checkbox"/> Notice of Violation               | <input type="text" value="0"/>  |
| <input type="checkbox"/> Civil Penalty/ Citation                      | <input type="text"/>            |

- Stop Work Order
- Forfeiture of Deposit
- Other - Describe below

e. Brief explanation on Construction Site Pollutant Control reporting . *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

The Village performed inspection and enforcement of construction site pollution controls on all permitted and unpermitted construction sites.

**Missing Information**

Do not close your work until you **SAVE**.

**Note:** For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

**Minimum Control Measures - Section 5 : Complete**

**5. Post-Construction Storm Water Management**

a. How many sites with new structural storm water management Best Management Practice (BMP) have received local approval ?   Unsure

\*Engineered and constructed systems that are designed to provide storm water quality control such as wet detention ponds, constructed wetlands, infiltration basins, grassed swales, permeable pavement,

b. Does the MS4 have procedures for inspecting and maintaining private storm water facilities?  Yes  No  Unsure

c. If Yes, how many privately owned storm water management facilities were inspected in the reporting year ?   Unsure  
Inspections completed by private landowners should be included in the reported number.

d. Does the municipality utilize privately owned storm water management BMP in its pollutant reduction analysis?  Yes  No  Unsure

e. If yes, does MS4 have maintenance authority on these privately owned BMPs?   Unsure

f. How many municipally owned storm water management BMPs were inspected in the reporting year?   Unsure

g. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year.

- No Authority
- Verbal Warning

<input checked="" type="checkbox"/> Written Warning (including email)	<input type="text" value="0"/>
<input type="checkbox"/> Notice of Violation	<input type="text"/>
<input type="checkbox"/> Civil Penalty/ Citation	<input type="text"/>
<input type="checkbox"/> Forfeiture of Deposit	<input type="text"/>
<input checked="" type="checkbox"/> Complete Maintenance	<input type="text" value="0"/>
<input checked="" type="checkbox"/> Bill Responsible Party	<input type="text" value="0"/>
<input type="checkbox"/> Other - Describe below	<input type="text"/>

e. Brief explanation on Post-Construction Storm Water Management reporting . *If marked 'Unsure' on any questions above, justify your reasoning. Limit your response to 250 characters and/or attach supplemental information on the attachments page.*

Village is working toward full engagement and enforcement of post construction stormwater management requirements.

**Missing Information**

Do not close your work until you **SAVE**.

**Note:** For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

**Minimum Control Measures - Section 6 : Complete**

**6. Pollution Prevention**

Storm Water Management Best Management Practice Inspections  Not Applicable

- a. Enter the total number of municipally owned or operated structural storm water management best management practices.   Unsure
- b. How many new municipally owned storm water management best management practices were installed in the reporting year ?   Unsure
- c. How many municipally owned storm water management best management practices were inspected in the reporting year?   Unsure
- d. What elements are looked at during inspections (250 character limit)?

Trash rack cleaning, debris/litter pickup, invasive species, bank erosion, aquatics, pest/rodent control, trespass/encroachment

- e. How many of these facilities required maintenance?   Unsure

f. Brief explanation on Storm Water Management Best Management Practice inspection reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

All Village ponds are routinely inspected, cleaned, and maintained as needed

Public Works Yards & Other Municipally Owned Properties (SWPPP Plan Review)  Not Applicable

- g. How many municipal properties require a SWPPP?   Unsure
- h. How many inspections of municipal properties have been conducted in the reporting year?   Unsure
- i. Have amendments to the SWPPPs been made?  
 Yes  No  Unsure
- j. If yes, describe what changes have been made. Limit response to 250 characters and/or attach supplemental information on the attachment page:

- k. Brief explanation on Storm Water Pollution Prevention Plan reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

All DPW employees are familiar with SWPPP and are engaged in successful administration of compliance to its requirements

Collection Services - *Street Sweeping / Cleaning Program*  Not Applicable

- l. Did the municipality conduct street sweeping/cleaning during the reporting year?  
 Yes  No  Unsure
- m. If known, how many tons of material was removed?   Unsure
- n. Does the municipality have a low hazard exemption for this material?  Yes  No
- o. If street cleaning is identified as a storm water best management practice in the pollutant loading analysis, was street cleaning completed at the assumed frequency?  
 Yes - Explain frequency several times a week for 8 months of the year  
 No - Explain \_\_\_\_\_  
 Not Applicable

Collection Services - *Catch Basin Sump Cleaning Program*  Not Applicable

- p. Did the municipality conduct catch basin sump cleaning during the reporting year?  Yes  No  Unsure
- q. How many catch basin sumps were cleaned in the reporting year?   Unsure
- r. If known, how many tons of material was collected?   Unsure
- s. Does the municipality have a low hazard exemption for this material?  Yes  No
- t. If catch basin sump cleaning is identified as a storm water best management practice in the pollutant loading analysis, was cleaning completed at the assumed frequency?  
 Yes- Explain frequency \_\_\_\_\_  
 No - Explain \_\_\_\_\_  
 Not Applicable

Collection Services - Leaf Collection Program  Not Applicable

- u. Does the municipality conduct curbside leaf collection?  Yes  No  Unsure
- v. Does the municipality notify homeowners about pickup?  Yes  No  Unsure
- w. Where are the residents directed to store the leaves for collection?
  - Pile on terrace  Pile in street  Bags on terrace  Unsure
  - Other - Describe \_\_\_\_\_
- x. What is the frequency of collection?
  - Twice Weekly \_\_\_\_\_
- y. Is collection followed by street sweeping/cleaning?  Yes  No  Unsure
- z. Brief explanation on Collection Services reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*

Two leaf vacuums are operated 10 hours a day, 5 days a week during leaf collection

Winter Road Management  Not Applicable

\*Note: We are requesting information that goes beyond the reporting year, answer the best you can.

- aa. How many lane-miles of roadway is the municipality responsible for doing snow and ice control? (*One mile of a two-way road equals two lane miles.*)   Unsure
- ab. Provide amount of de-icing products used by month last winter season?  
Solids (tons) (ex. sand, or salt-sand)

Product	Oct	Nov	Dec	Jan	Feb	Mar
<u>Salt</u>	0	0	175	120	230	60

Liquids (gallons) (ex. brine)

	Oct	Nov	Dec	Jan	Feb	Mar
<u>Brine</u>	0	2850	3000	1150	2200	350

- ac. Was salt applying machinery calibrated in the reporting year?  Yes  No  Unsure
- ad. Have municipal personnel attended salt reduction strategy training in the reporting year?  Yes  No  Unsure

Training Date	Training Name	# Attendance
5/18/2022	Brine Summit Expo	2

- ae. Brief explanation on Winter Road Management reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*

Pre-workday and post-workday discussions

Internal (Staff) Education & Communication

- af. Has the municipality provided an opportunity for internal training or education to staff implementing the  Yes  No  Unsure

municipality's procedures for each of the pollution prevention program element ?

If yes, describe what training was provided (250 character limit):

When:

How many attended:

- ag. Describe how the municipality has kept the following local officials and municipal staff aware of the municipal storm water discharge permit programs, procedures and pollution prevention program requirements.

Elected Officials

At Village Board Meetings and Utility Commission meetings Stormwater Programs are discussed. MS4 Report is presented and recommended to the Board for approval.

Municipal Officials

Through daily interaction and Utility Commission meetings

Appropriate Staff ( such as operators, Department heads, and those that interact with public)

Through daily interaction and department Head meetings

- ah. Brief explanation on Internal Education reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

## Missing Information

**Do not close** your work until you **SAVE**.

**Note:** For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

## Minimum Control Measures - Section 7 : Complete

### 7. Storm Sewer System Map

- a. Did the municipality update their storm sewer map this year?

Yes  No  Unsure

If yes, check the areas the map items that got updated or changed:

Storm water treatment facilities

Storm pipes

Vegetated swales

Outfalls

Other - Describe below

- b. Brief explanation on Storm Sewer System Map reporting. *If you marked Unsure for an*

*question for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Storm Sewer System Map is revised as needed.



## Missing Information

Do not close your work until you SAVE.

Form 3400-224 (R8/2021)

## Final Evaluation - Complete

### Fiscal Analysis

Complete the fiscal analysis table provided below. For municipalities that do not break out funding into permit program elements, please enter the monetary amount to your best estimate of what funding may be going towards these programs.

Annual Expenditure Reporting Year	Budget Reporting Year	Budget Upcoming Year	Source of Funds
-----------------------------------	-----------------------	----------------------	-----------------

**Element:** Public Education and Outreach

1500	1500	1500	<u>Storm water utility</u>
------	------	------	----------------------------

**Element:** Public Involvement and Participation

500	500	500	<u>Storm water utility</u>
-----	-----	-----	----------------------------

**Element:** Illicit Discharge Detection and Elimination

5000	5000	5000	<u>Storm water utility</u>
------	------	------	----------------------------

**Element:** Construction Site Pollutant Control

5000	5000	5000	<u>Storm water utility</u>
------	------	------	----------------------------

**Element:** Post-Construction Storm Water Management

5000	5000	5000	<u>Storm water utility</u>
------	------	------	----------------------------

**Element:** Pollution Prevention

1000	1000	1000	<u>Storm water utility</u>
------	------	------	----------------------------

**Other (describe)**

Miscellaneous			
---------------	--	--	--

10000	10000	10000	<u>Storm water utility</u>
-------	-------	-------	----------------------------

Please provide a justification for a "0" entered in the Fiscal Analysis. *Limit response to 250 characters.*

### Water Quality

a: Were there any known water quality improvements in the receiving waters to which the

municipality's storm sewer system directly discharges to?

Yes  No  Unsure If Yes, explain below:

**b:** Were there any known water quality degradation in the receiving waters to which the municipality's storm sewer system directly discharges to?

Yes  No  Unsure If Yes, explain below:

**c:** Have any of the receiving waters that the municipality discharges to been added to the impaired waters list during the reporting year?

Yes  No  Unsure

**d:** Has the municipality evaluated their storm water practices to reduce the pollutants of concern?

Yes  No  Unsure

### Storm Water Quality Management

**a.** Has the municipality completed or updated modeling in the reporting year (relating to developed urban area performance standards of s. NR 151.13(2)(b)1., Wis. Adm. Code)?  Yes  No

**b.** If yes, enter percent reduction in the annual average mass discharging from the entire MS4 to surface waters of the state as compared to implementing no storm water management controls:

Total suspended solids (TSS)

Total phosphorus (TP)

### Status of Total Maximum Daily Loads (TMDLs) Implementation

The permittee Little Chute Village is subject to the following approved TMDLs: Lower Fox River Basin and Lower Green Bay

The permittee intends to comply with the following permit requirements to show progress towards meeting the TMDL:

**[A.3.1] The Permittee is following the TMDL Compliance Plan, which received department concurrence prior to April 30, 2019.**

The permittee is confirming that all planned efforts are on schedule.

Agree  Disagree

**[A.6.3] Final Documentation.**

The permittee is confirming that all planned efforts are on schedule to submit the final documentation materials [updates to mapping, modeling, tabular summary, and Implementation Plan] under section A.6.3 by October 31, 2023.

Agree  Disagree

### Additional Information

Based on the municipality's storm water program evaluation, describe any proposed changes to the municipality's storm water program. *If your response exceeds the 250 character limit, attach supplemental information on the attachments page.*

Proposed changes include additional man hours, increased budget, increased internal focus, increased awareness and understanding by Village Officials of the importance of stormwater management.

Do not close your work until you SAVE.

--	--	--	--	--	--	--

Form 3400-224 (R8/2021)

**Requests for Assistance on Understanding Permit Programs**

Would the municipality like the Department to contact them about providing more information on understanding any of the Municipal Separate Storm Sewer Permit programs?

Please select all that apply:

- Public Education and Outreach
- Public Involvement and Participation
- Illicit Discharge Detection and Elimination
- Construction Site Pollutant Control
- Post-Construction Storm Water Management
- Pollution Prevention
- Storm Water Quality Management
- Storm Sewer System Map
- Water Quality Concerns
- Compliance Schedule Items Due
- MS4 Program Evaluation

Do not close your work until you **SAVE**.

Form 3400-224(R8/2021)

## Required Attachments and Supplemental Information

Any other MS4 program information for inclusion in the Annual Report may be attached on here. Use the Add Additional Attachments to add multiple documents.

Upload Required Attachments (15 MB per file limit) - [Help reduce file size and trouble shoot file uploads](#)

\*Required Item

**Note:** To replace an existing file, use the 'Click here to attach file ' link or press the to delete an item.

### Storm Sewer System Map

 File Attachment

[StormMap 11x17 2021 2022.pdf](#)

### Attach - Other Supporting Documents

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

### Attach - Permit Compliance Documents

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

### Missing Information

**Draft and Share PDF Report with the permittee's governing body or delegated representatives.**

Press the button below to create a PDF. The PDF will be sent to the email address associated with the WAMS ID that is signed in. After the annual report has been reviewed by the governing body or delegated representative, return to the MS4 eReporting System to submit the final report to the DNR.

[Draft and Share PDF Report](#)

## Sign and Submit Your Application

### Steps to Complete the signature process

1. Read and Accept the Terms and Conditions
2. Press the Submit and Send to the DNR button

**NOTE:** For security purposes all email correspondence will be sent to the address you used when registering your WAMS ID. This may be a different email than that provided in the application. For information on your WAMS account click [HERE](#).

### Terms and Conditions

**Certification:** I hereby certify that I am an authorized representative of the municipality covered under Little Chute Village MS4 Permit for which this annual report or other compliance document is being submitted, and that the information contained in this submittal and all attachments were gathered and prepared under my direction or supervision. Based on my inquiry of the person or persons under my direction or supervision involved in the preparation of this document, to the best of my knowledge, the information is true, accurate, and complete. I further certify that the municipality's governing body or delegated representatives have reviewed or been apprised of the contents of this annual report. I understand that Wisconsin law provides severe penalties for submitting false information.

Signee (must check current role prior to accepting terms and conditions)

- Authorized municipal contact using WAMS ID.
- Delegation of Signature Authority ( Form 3400-220 ) for agent signing on the behalf of the authorized municipal contact.
- Agent seeking to share this item with authorized municipal contact (authorized municipal contact must get WAMS id and complete signature).

**Name:**

**Title:**

Authorized Signature.

- I accept the above terms and conditions.

After providing the final authorized signature, the system will send an email to the authorized party and any agents. This email will include a copy to the final read only version of this application.



Engineering Department &  
Department of Public Works  
**Monthly Utility Commission**  
**Report for February 2023**

**STREET NOTES:**

**Sanitary Sewer**

- Employees maintained and read laser meters in the sanitary collection system.
- 12,555 feet of sanitary sewer main were jetted.
- Sewer televising was performed.
- Inspections of manholes took place.

**Storm Sewer**

- Development site plans were reviewed.
- Storm water permits were reviewed and managed.
- 2/27/2023 - Due to the heavy rain amounts several streets flooded. Storm water inlets were covered with snow and ice. Four village tractors and operators spread out over the Village to clear inlets. Hietpas Construction assisted in the clean-up.

**Storm Ponds**

- Trash racks have been inspected and cleaned.
- Checked outfalls.
- French and industrial pond pumps were turned on due to the excessive rain and melting snow.
- A new replacement submersible pump arrived for the French pond.

**Water**

- Nothing to report.

## **ENGINEERING NOTES: 2023 Utility Projects – February**

In the month of January, the Village installed 18-feet of 24"x38" HE concrete culvert pipe and 14.5-feet of 12-inch PVC storm sewer pipe. These utilities were installed at Crosswinds Estates to prepare for this year's sidewalk construction.

**Buchanan Street Concrete Paving & Utilities Project** – Permit submittals were provided to various agencies and the Village has already received approval for all permits with the exception for the WDNR Sanitary Sewer Replacement Permit and the Railroad Permit to bore beneath the tracks. The Preliminary Engineer's Report with Plans and Project Manual were filed with the Village Clerk on January 18<sup>th</sup> with the Notice of Public Hearing published in the Times Village on January 25<sup>th</sup>. An Informational Meeting for this project was held at Village Hall on January 25<sup>th</sup>.

**Randolph Drive Concrete Paving & Utilities Project** – Permit submittals were provided to various agencies and the Village has already received approval for all permits with the exception for the Vandebroek Drainage District approval. We have a meeting scheduled with the Drainage Board on February 7<sup>th</sup> to discuss the project. The Preliminary Engineer's Report with Plans and Project Manual were filed with the Village Clerk on January 18<sup>th</sup> with the Notice of Public Hearing published in the Times Village on January 25<sup>th</sup>.

### **Top Priorities for February 2023**

**Buchanan Street Concrete Paving & Utilities Project** – A Public Hearing is scheduled for this project on February 8<sup>th</sup> with bidding to begin on February 9<sup>th</sup>. The bid opening is scheduled for February 23<sup>rd</sup> at 2:00PM. Our priorities will be to prepare for these deadlines while obtaining the remainder of the permits prior to the bid opening.

**Randolph Drive Concrete Paving & Utilities Project** – A Public Hearing is scheduled for this project on February 8<sup>th</sup> with bidding to begin on February 9<sup>th</sup>. The bid opening is scheduled for February 23<sup>rd</sup> at 2:00PM. Our priorities will be to prepare for these deadlines while obtaining the remainder of the permits prior to the bid opening.

**Crosswinds Estates Sidewalk Installation** – This project had minor culvert and storm sewer work completed in January with the installed quantities provided in the first paragraph of this report.



VILLAGE OF LITTLE CHUTE  
SEWER UTILITY  
BUDGET STATUS

	2023		2022	% Change from PY	\$ Change from PY
	BUDGET Revenue =>	ACTUAL FEB YTD	ACTUAL		
<b>REVENUE</b>					
Multi-family Residential	240,000	40,470	42,436	-4.63%	(1,966)
Residential	1,185,000	204,290	207,100	-1.36%	(2,810)
Commercial	280,000	50,474	51,185	-1.39%	(711)
Industrial	850,000	89,556	110,194	-18.73%	(20,638)
Public Authority	375,000	7,162	8,000	-10.48%	(838)
Sales Subtotal	2,930,000	391,952	418,915	-6.4%	(26,963)
% of CY Budget		13%			
All Other	87,500	15,919	(21,368)	-174.50%	37,287
<b>TOTAL REVENUE</b>	<b>3,017,500</b>	<b>407,871</b>	<b>397,547</b>		
% of CY Budget		14%		2.6%	
<b>EXPENSES</b>					
Financing	255,518	44,032	43,422	1.40%	610
Treatment	2,401,600	384,096	325,477	18.01%	58,619
Collection	228,442	28,668	73,461	-60.98%	(44,793)
Billing	161,673	22,045	21,752	1.35%	293
Admin	197,798	20,264	34,623	-41.47%	(14,359)
<b>TOTAL EXPENSE</b>	<b>3,245,031</b>	<b>499,105</b>	<b>498,735</b>	0.07%	370
% of CY Budget		15%			
<b>CASH FLOW - OPERATIONS</b>	<b>(227,531)</b>	<b>(91,234)</b>	<b>(101,188)</b>	<b>-9.84%</b>	<b>9,954</b>
ADD: DEPRECIATION	242,000	40,332	39,332		
ADD: NEW DEBT	-	-	-		
LESS: PRINCIPAL PAID	(40,000)	-	-		
LESS: FIXED ASSETS	(422,357)	(5,066)	(5,265)		
<b>NET CASH FLOW</b>	<b>(447,888)</b>	<b>(55,968)</b>	<b>(67,121)</b>		

**NOTE :**

Landfill revenue for Sewer Utility is billed on a quarterly billing. The first quarter will not be billed until April. Strength invoices for Oh Snap have also not been issued as lab information to complete billing is not available yet.

Continue to see interest and investment income impacted as result of market changes. The unrealized losses that exist now will **not** be recognized as long as the assets are held until maturity. The Village invests in varying maturities to match cash flow needs. An unrealized loss exists when a longer term asset the Village owns price has declined in the market place due to varying interest rates. Each month end, Generally Accepted Accounting Principles require that we record an unrealized loss (or gain) to recognize market impacts. The market to face value total for the Villager at the end of January is a \$397,121 unrealized loss. The positive news is that interest earnings are back on the rise from minimal returns in past.

Property, Auto and Workers Compensation first quarter premiums have been paid so three months of expense have hit income statement.

Treatment is up as volume increased 63,019,000 gallons along with strength volumes (ammonia did held fairly steady) from same time last year.

Collection is down due to sewer camera purchase last year. Admin is down due to sewer rate study expenses in 2022 this time last year.

Capital Contributions (revenue) are not recorded until year end (capital assets paid for by TID or contributed by developers) in the Sewer Utility (\$626,000)

Reminder that capital assets are shown as expense in utilities until capitalized as part of year end audit preparation along with a few other annual processes

**VILLAGE OF LITTLE CHUTE  
SEWER UTILITY  
DEBT SCHEDULE**

**2019 Refunding**

<b>Sanitary</b>			
<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2023	40,000.00	4,800.00	44,800.00
2024	40,000.00	3,600.00	43,600.00
2025	40,000.00	2,400.00	42,400.00
2026	35,000.00	1,350.00	36,350.00
	155,000.00	12,150.00	167,150.00

**TOTAL DEBT**

<b>Sanitary</b>			
<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2023	40,000.00	4,800.00	44,800.00
2024	40,000.00	3,600.00	43,600.00
2025	40,000.00	2,400.00	42,400.00
2026	35,000.00	1,350.00	36,350.00
	155,000.00	12,150.00	167,150.00

VILLAGE OF LITTLE CHUTE  
WATER UTILITY  
BUDGET STATUS

	2023		2022 ACTUAL	% Change from PY	\$ Change from PY
	BUDGET	ACTUAL			
	Revenue =>	FEB YTD			
<b>REVENUE</b>					
Multi-family Residential	140,000	23,025	24,580	-6.33%	(1,555)
Residential	945,000	152,670	154,105	-0.93%	(1,435)
Commercial	190,000	31,489	31,645	-0.49%	(156)
Industrial	470,000	80,446	69,754	15.33%	10,692
Private Fire	60,000	11,491	10,092	13.86%	1,399
Public Fire	424,000	71,432	71,061	0.52%	371
Public Authority	47,000	9,619	5,836	64.82%	3,783
Sales Subtotal	2,276,000	380,172	367,073	3.6%	13,099
% of CY Budget		17%			
All Other	827,420	6,010	(360)	-1769.44%	6,370
<b>TOTAL REVENUE</b>	3,103,420	386,182	366,713		
% of CY Budget		12%		5.3%	
	Expense =>	FEB YTD			
	2023		2022		
	BUDGET	ACTUAL	ACTUAL		
<b>EXPENSES</b>					
Financing	761,212	127,642	128,665	-0.80%	(1,023)
Wells/Source	95,200	4,399	1,674	162.78%	2,725
Pumping	250,891	44,592	33,219	34.24%	11,373
Treatment	468,035	67,887	80,200	-15.35%	(12,313)
Distribution	844,422	104,865	118,736	-11.68%	(13,871)
Billing	74,447	7,780	7,480	4.01%	300
Admin	189,099	39,889	37,939	5.14%	1,950
<b>TOTAL EXPENSE</b>	2,683,306	397,054	407,913	-2.66%	(10,859)
% of CY Budget		15%			
<b>CASH FLOW -OPERATIONS</b>	420,114	(10,872)	(41,200)	-73.61%	30,328
ADD: DEPRECIATION	525,000	87,500	86,666		
ADD: NEW DEBT	700,000	-			
LESS: PRINCIPAL PAID	(318,432)	-			
LESS: FIXED ASSETS	(521,357)	(6,506)	(3,946)		
<b>NET CASH FLOW</b>	805,325	70,122	41,520		

**NOTE :**

Continue to see interest and investment income impacted as result of market changes. The unrealized losses that exist now will **not** be recognized as long as the assets are held until maturity. The Village invests in varying maturities to match cash flow needs. An unrealized loss exists when a longer term asset the Village owns price has declined in the market place due to varying interest rates. Each month end, Generally Accepted Accounting Principles require that we record an unrealized loss (or gain) to recognize market impacts. The market to face value total for the Villager at the end of January is a \$397,121 unrealized loss. The positive news is that interest earnings are back on the rise from minimal returns in past.

Property, Auto and Workers Compensation first quarter premiums have been paid so three months of expense have hit income statement.

Water Utility makes payment to MCO a month in advance per terms of agreement so additional month hits expense in December when no expense is charged. Variation in where MCO spending time in early past of year compared to last year at this time due to operational needs.

Capital Contributions (revenue) are not recorded until year end (capital assets paid for by TID or contributed by developers) in the Water Utility (\$736,000).

Capital assets are shown as expense in utilities for monitoring until capitalized as part of year end audit preparation.

**VILLAGE OF LITTLE CHUTE  
WATER UTILITY  
DEBT SCHEDULE**

<b>2014A Issue</b>			
<b>Water</b>			
<b>Year</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2023	45,000.00	1,608.75	46,608.75
2024	45,000.00	551.25	45,551.25
2025			
2026			
2027			
	<u>90,000.00</u>	<u>2,160.00</u>	<u>92,160.00</u>

<b>2017B Issue</b>			
<b>Water</b>			
<b>Principal</b>	<b>Interest</b>	<b>Total</b>	
1,464.25	245.00	1,709.25	
1,546.74	201.08	1,747.82	
1,691.11	154.68	1,845.79	
1,711.73	103.94	1,815.67	
1,752.96	52.58	1,805.54	
<u>8,166.79</u>	<u>757.28</u>	<u>8,924.07</u>	

<b>2016 Water Revenue</b>			
<b>Water</b>			
<b>Principal</b>	<b>Interest</b>	<b>Total</b>	
75,000.00	5,037.50	80,037.50	
80,000.00	3,720.00	83,720.00	
80,000.00	2,280.00	82,280.00	
80,000.00	760.00	80,760.00	
<u>315,000.00</u>	<u>11,797.50</u>	<u>326,797.50</u>	

<b>2017 Safe Drinking Bonds</b>			
<b>Water</b>			
<b>Year</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2023	56,967.66	16,540.07	73,507.73
2024	57,970.29	15,528.62	73,498.91
2025	58,990.57	14,499.38	73,489.95
2026	60,028.80	13,451.99	73,480.79
2027	61,085.31	12,386.19	73,471.50
2028	62,160.41	11,301.63	73,462.04
2029	63,254.43	10,197.98	73,452.41
2030	64,367.71	9,074.91	73,442.62
2031	65,500.58	7,932.06	73,432.64
2032	66,653.39	6,769.11	73,422.50
2033	67,826.49	5,585.69	73,412.18
2034	69,020.23	4,381.43	73,401.66
2035	70,234.99	3,155.99	73,390.98
2036	71,471.13	1,908.98	73,380.11
2037	72,729.02	640.01	73,369.03
	<u>968,261.01</u>	<u>133,354.04</u>	<u>1,101,615.05</u>

<b>2019A Issue</b>			
<b>Water</b>			
<b>Principal</b>	<b>Interest</b>	<b>Total</b>	
35,000.00	7,900.00	42,900.00	
35,000.00	6,850.00	41,850.00	
40,000.00	5,800.00	45,800.00	
40,000.00	4,600.00	44,600.00	
40,000.00	3,400.00	43,400.00	
40,000.00	2,200.00	42,200.00	
40,000.00	1,000.00	41,000.00	
<u>270,000.00</u>	<u>31,750.00</u>	<u>301,750.00</u>	

<b>2019 Refunding</b>			
<b>Water</b>			
<b>Principal</b>	<b>Interest</b>	<b>Total</b>	
50,000.00	6,450.00	56,450.00	
55,000.00	4,950.00	59,950.00	
55,000.00	3,300.00	58,300.00	
55,000.00	1,650.00	56,650.00	
<u>215,000.00</u>	<u>16,350.00</u>	<u>231,350.00</u>	

<b>2020 Issue</b>			
<b>Water</b>			
<b>Year</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2023	55,000.00	6,750.00	61,750.00
2024	55,000.00	5,650.00	60,650.00
2025	55,000.00	4,550.00	59,550.00
2026	55,000.00	3,450.00	58,450.00
2027	55,000.00	2,350.00	57,350.00
2028	60,000.00	1,800.00	61,800.00
2029	60,000.00	1,200.00	61,200.00
2030	60,000.00	600.00	60,600.00
2031			
2032			
2033			
2034			
2035			
2036			
2037			
	<u>455,000.00</u>	<u>26,350.00</u>	<u>481,350.00</u>

<b>TOTAL DEBT</b>			
<b>Water</b>			
<b>Principal</b>	<b>Interest</b>	<b>Total</b>	
318,431.91	44,531.32	362,963.23	
329,517.03	37,450.95	366,967.98	
290,681.68	30,584.06	321,265.74	
291,740.53	24,015.93	315,756.46	
157,838.27	18,188.77	176,027.04	
162,160.41	15,301.63	177,462.04	
163,254.43	12,397.98	175,652.41	
124,367.71	9,674.91	134,042.62	
65,500.58	7,932.06	73,432.64	
66,653.39	6,769.11	73,422.50	
67,826.49	5,585.69	73,412.18	
69,020.23	4,381.43	73,401.66	
70,234.99	3,155.99	73,390.98	
71,471.13	1,908.98	73,380.11	
72,729.02	640.01	73,369.03	
<u>2,321,427.80</u>	<u>222,518.82</u>	<u>2,543,946.62</u>	

VILLAGE OF LITTLE CHUTE  
STORM UTILITY  
BUDGET STATUS

	2023		2022 ACTUAL	% Change from PY	\$ Change from PY
	BUDGET	ACTUAL			
	Revenue =>	FEB YTD			
<b>REVENUE</b>					
Multi-family Residential	80,000	13,964	13,353	4.6%	611
Residential	356,000	56,994	59,479	-4.2%	(2,485)
Commercial	535,000	95,738	83,568	14.6%	12,170
Industrial	155,000	29,071	25,520	13.9%	3,551
Public Authority	90,000	19,183	12,771	50.2%	6,412
Sales Subtotal	1,216,000	214,950	194,691	10.4%	20,259
% of CY Budget		18%			
All Other	5,500	(3,132)	(36,446)	-91.4%	33,314
<b>TOTAL REVENUE</b>	1,221,500	211,818	158,245	33.9%	53,573
% of CY Budget		17%			
	Expense =>	FEB YTD			
<b>EXPENSES</b>					
	2023 BUDGET	ACTUAL	2022 ACTUAL		
Financing	557,497	96,520	93,214	3.5%	3,306
Pond Maintenance	147,544	3,634	3,565	1.9%	69
Collection	217,283	12,571	13,609	-7.6%	(1,038)
Billing	63,039	7,779	7,451	4.4%	328
Admin	247,029	41,358	35,973	15.0%	5,385
<b>TOTAL EXPENSE</b>	1,232,392	161,862	153,812	5.2%	8,050
% of CY Budget		13%			
<b>CASH FLOW - OPERATIONS</b>	(10,892)	49,956	4,433	1026.9%	45,523
ADD: DEPRECIATION	505,000	84,166	79,000		
ADD: NEW DEBT	-	-	-		
LESS: PRINCIPAL PAID	(249,503)	(5,927)	(14,710)		
LESS: FIXED ASSETS					
<b>NET CASH FLOW</b>	244,605	128,195	68,723		

**NOTE :**

Continue to see interest and investment income impacted as result of market changes. The unrealized losses that exist now will **not** be recognized as long as the assets are held until maturity. The Village invests in varying maturities to match cash flow needs. An unrealized loss exists when a longer term asset the Village owns price has declined in the market place due to varying interest rates. Each month end, Generally Accepted Accounting Principles require that we record an unrealized loss (or gain) to recognize market impacts. The market to face value total for the Villager at the end of January is a \$397,121 unrealized loss. The positive news is that interest earnings are back on the rise from minimal returns in past.

Financing is up due to depreciation expense as asset base continues to grow

Property, Auto and Workers Compensation first quarter premiums have been paid so three months of expense have hit income statement.

Capital Contributions (revenue) are not recorded until year end (capital assets paid for by TID or contributed by developers) in the Storm Utility (\$842,000)

Capital assets are shown as expense in utilities for monitoring until capitalized as part of year end audit preparation.

**VILLAGE OF LITTLE CHUTE  
STORM UTILITY  
DEBT SCHEDULE**

Year	2016 Storm Revenue			2010 Clean Water Fund			2019 Refunding		
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2023	80,000.00	31,712.00	111,712.00	24,502.73	5,561.01	30,063.74	95,000.00	11,850.00	106,850.00
2024	80,000.00	30,192.00	110,192.00	25,275.30	4,776.24	30,051.54	95,000.00	9,000.00	104,000.00
2025	84,000.00	28,716.00	112,716.00	26,072.23	3,966.75	30,038.98	100,000.00	6,150.00	106,150.00
2026	84,000.00	27,120.00	111,120.00	26,894.29	3,131.75	30,026.04	105,000.00	3,150.00	108,150.00
2027	84,000.00	25,440.00	109,440.00	27,742.27	2,270.38	30,012.65			-
2028	92,000.00	23,542.00	115,542.00	28,616.98	1,381.89	29,998.87			-
2029	92,000.00	21,426.00	113,426.00	29,519.28	465.37	29,984.65			-
2030	96,000.00	19,168.00	115,168.00						
2031	100,000.00	16,718.00	116,718.00						
2032	100,000.00	14,118.00	114,118.00						
2033	104,000.00	11,364.00	115,364.00						
2034	108,000.00	8,340.00	116,340.00						
2035	112,000.00	5,040.00	117,040.00						
2036	112,000.00	1,680.00	113,680.00						
	<u>1,328,000.00</u>	<u>264,576.00</u>	<u>1,592,576.00</u>	<u>188,623.08</u>	<u>21,553.39</u>	<u>210,176.47</u>	<u>395,000.00</u>	<u>30,150.00</u>	<u>425,150.00</u>

  

Year	2020 G O Note			TOTAL DEBT		
	Principal	Interest	Total	Principal	Interest	Total
2023	50,000.00	6,400.00	56,400.00	249,502.73	55,523.01	305,025.74
2024	50,000.00	5,400.00	55,400.00	250,275.30	49,368.24	299,643.54
2025	55,000.00	4,400.00	59,400.00	265,072.23	43,232.75	308,304.98
2026	55,000.00	3,300.00	58,300.00	270,894.29	36,701.75	307,596.04
2027	55,000.00	2,200.00	57,200.00	166,742.27	29,910.38	196,652.65
2028	55,000.00	1,650.00	56,650.00	175,616.98	26,573.89	202,190.87
2029	55,000.00	1,100.00	56,100.00	176,519.28	22,991.37	199,510.65
2030	55,000.00	550.00	55,550.00	151,000.00	19,718.00	170,718.00
2031				100,000.00	16,718.00	116,718.00
2032				100,000.00	14,118.00	114,118.00
2033				104,000.00	11,364.00	115,364.00
2034				108,000.00	8,340.00	116,340.00
2035				112,000.00	5,040.00	117,040.00
2036				112,000.00	1,680.00	113,680.00
	<u>430,000.00</u>	<u>25,000.00</u>	<u>455,000.00</u>	<u>2,341,623.08</u>	<u>341,279.39</u>	<u>2,682,902.47</u>

# UTILITY COMMISSION

March 21, 2023



## Utility Bills List

March 21, 2023

The above payments are recommended for approval on March 21, 2023.

\$ 242,725.15

Rejected: \_\_\_\_\_

UTILITY INVOICES PAID WITH VILLAGE BILLS - FEBRUARY 17 - FEBRUARY 28

\$ 211,046.32

UTILITY INVOICES PAID WITH VILLAGE BILLS - MARCH 1 - MARCH 16

\$ 125,242.12

**TOTAL**

**\$ 579,013.59**

Approved: March 15, 2022

\_\_\_\_\_  
Kevin Coffey, Chairperson

\_\_\_\_\_  
Laurie Decker, Clerk

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
<b>ELMSTAR ELECTRICAL CORP (1187)</b>							
1483601	Invoi	REPLACED TIMECLOCK	459.92	Open	Non		620-53644-250
Total ELMSTAR ELECTRICAL CORP (1187):			459.92				
<b>FERGUSON WATERWORKS LLC #1476 (221)</b>							
381005	Invoi	STYLE M INSETTER	5,950.00	Open	Non		620-53644-252
Total FERGUSON WATERWORKS LLC #1476 (221):			5,950.00				
<b>GRAINGER (2338)</b>							
9619364681	Invoi	GREASE	70.00	Open	Non		620-53624-255
9621048488	Invoi	AXIAL FAN	103.85	Open	Non		620-53604-257
Total GRAINGER (2338):			173.85				
<b>HEART OF THE VALLEY (280)</b>							
030623	Invoi	FEBRUARY WASTEWATER	181,009.34	Open	Non		610-53611-225
030623	Invoi	FOG CONTROL	67.50	Open	Non		610-53611-204
Total HEART OF THE VALLEY (280):			181,076.84				
<b>MCO (2254)</b>							
29512	Invoi	APRIL 2023 OPERATIONS	31,429.70	Open	Non		620-53644-115
29512	Invoi	APR 2023 HEALTH & LIABILITY INS	7,355.64	Open	Non		620-53644-115
Total MCO (2254):			38,785.34				
<b>MIDWEST SALT LLC (5001)</b>							
P467149	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	3,683.90	Open	Non		620-53634-224
P467158	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	1,378.70	Open	Non		620-53634-224
P467174	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	3,746.80	Open	Non		620-53634-224
P467334	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	3,712.80	Open	Non		620-53634-224
P467397	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	3,757.00	Open	Non		620-53634-224
Total MIDWEST SALT LLC (5001):			16,279.20				
Grand Totals:			242,725.15				

Report GL Period Summary

Vendor number hash:	33623
Vendor number hash - split:	36157
Total number of invoices:	11
Total number of transactions:	13

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	242,725.15	242,725.15
Grand Totals:	242,725.15	242,725.15



Report Criteria:

Invoice Detail.GL Account = "6200000000"- "62099999999", "6100000000"- "61099999999", "6300000000"- "63099999999"

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
<b>AT&amp; T (409)</b>							
92078873810963 0	Invoi	FEB/MAR SERVICE	70.31	Open	Non		620-53924-203
<b>Total AT&amp; T (409):</b>			<b>70.31</b>				
<b>HAWKINS INC (1918)</b>							
6374624	Invoi	AZONE	66.46	Open	Non		620-53634-214
6374624	Invoi	SODIUM SILICATE	1,514.47	Open	Non		620-53634-220
6385907	Invoi	AZONE	486.58	Open	Non		620-53634-214
6385907	Invoi	SODIUM SILICATE	2,130.43	Open	Non		620-53634-220
<b>Total HAWKINS INC (1918):</b>			<b>4,197.94</b>				
<b>HEART OF THE VALLEY (280)</b>							
020623	Invoi	JANUARY WASTEWATER	202,907.39	Open	Non		610-53611-225
020623	Invoi	FOG CONTROL	112.00	Open	Non		610-53611-204
<b>Total HEART OF THE VALLEY (280):</b>			<b>203,019.39</b>				
<b>LAZER UTILITY LOCATING LLC (5357)</b>							
1201	Invoi	JANUARY LOCATES	157.50	Open	Non		610-53612-209
1201	Invoi	JANUARY LOCATES	278.50	Open	Non		620-53644-209
1201	Invoi	JANUARY LOCATES	107.50	Open	Non		630-53442-209
<b>Total LAZER UTILITY LOCATING LLC (5357):</b>			<b>543.50</b>				
<b>LINDNER ACE HARDWARE LITTLE CHUTE (4702)</b>							
278510-325003	Invoi	PLUMBING PARTS	5.18	Open	Non		620-53634-255
278548-325003	Invoi	MOTOR OIL	20.17	Open	Non		620-53634-255
278664-325003	Invoi	CORNER BRACE	6.59	Open	Non		620-53624-255
278683-325003	Invoi	PLUMBING PARTS	17.37	Open	Non		620-53634-255
278752-325003	Invoi	PIPE FITTING	9.59	Open	Non		620-53634-255
<b>Total LINDNER ACE HARDWARE LITTLE CHUTE (4702):</b>			<b>58.90</b>				
<b>OUTAGAMIE COUNTY TREASURER (486)</b>							
1019844	Invoi	JANUARY FUEL BILL	14.52	Open	Non		630-53441-247
1019844	Invoi	JANUARY FUEL BILL	703.94	Open	Non		630-53442-247
1019844	Invoi	JANUARY FUEL BILL	552.49	Open	Non		610-53612-247
1019844	Invoi	JANUARY FUEL BILL	717.59	Open	Non		620-53644-247
<b>Total OUTAGAMIE COUNTY TREASURER (486):</b>			<b>1,988.54</b>				
<b>POSTAL EXPRESS &amp; MORE LLC (5093)</b>							
239645	Invoi	POSTAGE-WATER TESTS	20.09	Open	Non		620-53644-204
239882	Invoi	POSTAGE-WATER TESTS	19.08	Open	Non		620-53644-204
239906	Invoi	POSTAGE-WATER TESTS	20.08	Open	Non		620-53644-204
239935	Invoi	POSTAGE-WATER TESTS	18.58	Open	Non		620-53644-204
<b>Total POSTAL EXPRESS &amp; MORE LLC (5093):</b>			<b>77.83</b>				
<b>TIME WARNER CABLE (89)</b>							
02/23 20279	Invoi	FEBRUARY/MARCH SERVICES	116.16	Open	Non		620-53924-203

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
Total TIME WARNER CABLE (89):			116.16				
U.S. BANK (5015)							
02/23 59455565491	Invoi	DNR STORM WATER PERMIT-BUCHANAN	358.75	Open	Non		630-51222-204
Total U.S. BANK (5015):			358.75				
WISCONSIN EMERGENCY MANAGEMENT (1103)							
237320	Invoi	WELL #1	205.00	Open	Non		620-53634-255
237321	Invoi	WELL #2	205.00	Open	Non		620-53634-255
237323	Invoi	WELL #4	205.00	Open	Non		620-53634-255
Total WISCONSIN EMERGENCY MANAGEMENT (1103):			615.00				
Grand Totals:			211,046.32				

Report GL Period Summary

Vendor number hash: 62663  
 Vendor number hash - split: 78951  
 Total number of invoices: 20  
 Total number of transactions: 28

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	211,046.32	211,046.32
Grand Totals:	211,046.32	211,046.32

Report Criteria:

Invoice Detail.GL Account = "6200000000"- "62099999999", "61000000000"- "61099999999", "63000000000"- "63099999999"

Report Criteria:

Invoice Detail.GL Account = "6200000000"- "62099999999", "6100000000"- "61099999999", "6300000000"- "63099999999"

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
<b>AMPLITEL TECHNOLOGIES (4637)</b>							
21126	Invoi	PC FOR WATER DEPT	1,974.41	Open	Non		620-53924-240
Total AMPLITEL TECHNOLOGIES (4637):			1,974.41				
<b>AT&amp;T LONG DISTANCE (2751)</b>							
03/23 845626857	Invoi	JAN/FEB CHARGES	.39	Open	Non		620-53924-203
Total AT&T LONG DISTANCE (2751):			.39				
<b>AWWA (452)</b>							
7002085007	Invoi	2023 MEMBERSHIP-TAYLOR	418.00	Open	Non		620-53924-208
Total AWWA (452):			418.00				
<b>AXLEY BRYNELSON LLP (5230)</b>							
924689	Invoi	LEGAL SERVICES	234.50	Open	Atto		610-53614-262
924689	Invoi	LEGAL SERVICES	3,775.20	Open	Atto		610-53614-262
Total AXLEY BRYNELSON LLP (5230):			4,009.70				
<b>BATTERIES PLUS LLC (652)</b>							
P60059407	Invoi	SANITARY SEWER METER BATTERIES	79.44	Open	Non		610-53612-251
Total BATTERIES PLUS LLC (652):			79.44				
<b>CELLCOM (4683)</b>							
497158-FEB	Invoi	IPAD STORM	23.59	Open	Non		630-53442-218
497158-FEB	Invoi	IPAD SANITARY SEWER	23.59	Open	Non		610-53612-218
Total CELLCOM (4683):			47.18				
<b>FERGUSON ENTERPRISES LLC #448 #1020 (2046)</b>							
6891428	Invoi	PVC PIPE	4.09	Open	Non		620-53634-255
Total FERGUSON ENTERPRISES LLC #448 #1020 (2046):			4.09				
<b>FERGUSON WATERWORKS LLC #1476 (221)</b>							
381344	Invoi	STAINLESS STEEL CLAMPS	547.60	Open	Non		620-53644-251
Total FERGUSON WATERWORKS LLC #1476 (221):			547.60				
<b>GRAINGER (2338)</b>							
9595199275	Invoi	ENCLOSURE HEATER FAN	660.41	Open	Non		620-53644-250
CM9606553809	Invoi	RETURNED MERCHANDISE	660.41-	Open	Non		620-53644-250
Total GRAINGER (2338):			.00				
<b>HAWKINS INC (1918)</b>							
6395263	Invoi	AZONE	757.87	Open	Non		620-53634-214
6395263	Invoi	SODIUM SILICATE	4,422.78	Open	Non		620-53634-220
6406535	Invoi	AZONE	703.41	Open	Non		620-53634-214
6406535	Invoi	SODIUM SILICATE	3,016.69	Open	Non		620-53634-220

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
Total HAWKINS INC (1918):			8,900.75				
HEART OF THE VALLEY (280)							
030623MP	Invoi	FEBRUARY HOV METER PAYABLE	5,724.00	Open	Non		610-21110
030623MP	Invoi	INTEREST OWED	32.35	Open	Non		610-53614-262
Total HEART OF THE VALLEY (280):			5,756.35				
KAUKAUNA UTILITIES (234)							
FEBRUARY 2023	Invoi	1800 STEPHEN ST STORM	439.86	Open	Non		630-53441-249
FEBRUARY 2023	Invoi	DOYLE PARK WELL	3,374.30	Open	Non		620-53624-249
FEBRUARY 2023	Invoi	STEPHEN ST TOWER/LIGHTING	260.74	Open	Non		620-53624-249
FEBRUARY 2023	Invoi	#3 WELL WASHINGTON ST	2,272.31	Open	Non		620-53624-249
FEBRUARY 2023	Invoi	#4 WELL EVERGREEN DR	5,253.70	Open	Non		620-53624-249
FEBRUARY 2023	Invoi	PUMP STATION JEFFERSON ST	1,041.40	Open	Non		620-53624-249
FEBRUARY 2023	Invoi	LINCOLN AVE E HEESAKKER PARK	336.01	Open	Non		620-53624-249
Total KAUKAUNA UTILITIES (234):			12,978.32				
LAZER UTILITY LOCATING LLC (5357)							
1222	Invoi	FEBRUARY LOCATES	242.00	Open	Non		610-53612-209
1222	Invoi	FEBRUARY LOCATES	396.00	Open	Non		620-53644-209
1222	Invoi	FEBRUARY LOCATES	220.00	Open	Non		630-53442-209
Total LAZER UTILITY LOCATING LLC (5357):			858.00				
LEVENHAGEN OIL CORP (2337)							
76470A	Invoi	HYDRAULIC OIL	1,432.50	Open	Non		620-53624-255
Total LEVENHAGEN OIL CORP (2337):			1,432.50				
LINDNER ACE HARDWARE LITTLE CHUTE (4702)							
278865-325003	Invoi	CONNECTORS	18.58	Open	Non		620-53634-255
279046-325003	Invoi	PVC PIPE	10.18	Open	Non		620-53634-255
Total LINDNER ACE HARDWARE LITTLE CHUTE (4702):			28.76				
MCCLONE (4766)							
8521	Invoi	2ND QTR WORKERS COMP	1,680.00	Open	Non		610-53614-230
8521	Invoi	2ND QTR WORKERS COMP	900.00	Open	Non		620-53924-230
8521	Invoi	2ND QTR WORKERS COMP	2,648.00	Open	Non		630-53444-230
8521	Invoi	2ND QTR AUTO LIABILITY	102.00	Open	Non		620-53924-231
8521	Invoi	2ND QTR AUTO LIABILITY	617.00	Open	Non		630-53444-231
8521	Invoi	2ND QTR GENERAL LIABILITY	5,916.00	Open	Non		610-53614-231
8521	Invoi	2ND QTR GENERAL LIABILITY	385.00	Open	Non		620-53924-231
8521	Invoi	2ND QTR GENERAL LIABILITY	863.00	Open	Non		630-53444-231
Total MCCLONE (4766):			13,111.00				
MCO (2254)							
29389	Invoi	MARCH 2023 OPERATIONS	31,429.70	Open	Non		620-53644-115
29389	Invoi	MAR 2023 HEALTH & LIABILITY INS	7,355.64	Open	Non		620-53644-115
29423	Invoi	JANUARY MILEAGE REIMBURSEMENT	505.05	Open	Non		620-53644-247
Total MCO (2254):			39,290.39				

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
<b>MENARDS - APPLETON EAST (319)</b>							
33523	Invoi	PVC PIPE & ELBOW	23.10	Open	Non		610-53612-251
33523	Invoi	PVC PIPE & ELBOW	23.10	Open	Non		630-53442-251
<b>Total MENARDS - APPLETON EAST (319):</b>			<b>46.20</b>				
<b>MIDWEST METER INC (4407)</b>							
151849	Invoi	1" METERS/DIALS/RADIOS	11,440.00	Open	Non		620-53644-301
151966	Invoi	QTY 8 1" METERS	2,160.00	Open	Non		620-53644-301
151967	Invoi	12" METER	7,350.00	Open	Non		620-53624-302
<b>Total MIDWEST METER INC (4407):</b>			<b>20,950.00</b>				
<b>MIDWEST SALT LLC (5001)</b>							
P466710	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	4,034.10	Open	Non		620-53634-224
P466897	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	3,663.50	Open	Non		620-53634-224
P466922	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	3,712.80	Open	Non		620-53634-224
<b>Total MIDWEST SALT LLC (5001):</b>			<b>11,410.40</b>				
<b>PRIMADATA LLC (4671)</b>							
MARCH 2023	Invoi	MARCH POSTCARD POSTAGE	350.00	Open	Non		610-53613-226
MARCH 2023	Invoi	MARCH POSTCARD POSTAGE	350.00	Open	Non		620-53904-226
MARCH 2023	Invoi	MARCH POSTCARD POSTAGE	350.00	Open	Non		630-53443-226
<b>Total PRIMADATA LLC (4671):</b>			<b>1,050.00</b>				
<b>VERIZON WIRELESS (3606)</b>							
9927691867	Invoi	JANUARY/FEBRUARY SERVICE	94.74	Open	Non		620-53924-203
<b>Total VERIZON WIRELESS (3606):</b>			<b>94.74</b>				
<b>VILLAGE OF LITTLE CHUTE (1404)</b>							
FEBRUARY 2023	Invoi	PUMP STATION JEFFERSON ST	36.82	Open	Non		620-53624-249
FEBRUARY 2023	Invoi	DOYLE PARK WELL #1	13.30	Open	Non		620-53624-249
FEBRUARY 2023	Invoi	#3 WELL WASHINGTON ST	12.38	Open	Non		620-53624-249
FEBRUARY 2023	Invoi	625 E EVERGREEN DR	152.32	Open	Non		620-53624-249
FEBRUARY 2023	Invoi	1200 STEPHEN ST	13.20	Open	Non		620-53624-249
<b>Total VILLAGE OF LITTLE CHUTE (1404):</b>			<b>228.02</b>				
<b>WE ENERGIES (2788)</b>							
4091132585 02/23	Invoi	PLANT #1 100 WILSON ST	691.50	Open	Non		620-53624-249
4091132585 02/23	Invoi	PUMP STATION @ EVERGREEN & FRENCH	95.69	Open	Non		620-53624-249
4091132585 02/23	Invoi	920 WASHINGTON ST	103.59	Open	Non		620-53624-249
4091132585 02/23	Invoi	LC WELL #4 PUMPHOUSE (625 E EVERGREEN)	847.94	Open	Non		620-53624-249
4091132585 02/23	Invoi	PLANT #2 (1118 JEFFERSON ST)	287.16	Open	Non		620-53624-249
<b>Total WE ENERGIES (2788):</b>			<b>2,025.88</b>				
<b>Grand Totals:</b>			<b>125,242.12</b>				

Report GL Period Summary

Vendor number hash:

97082

---

Terms Description	Invoice Amount	Net Invoice Amount
Vendor number hash - split:	185274	
Total number of invoices:	32	
Total number of transactions:	64	

---

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	125,242.12	125,242.12
<b>Grand Totals:</b>	<b>125,242.12</b>	<b>125,242.12</b>

---

Report Criteria:

Invoice Detail.GL Account = "6200000000"- "62099999999", "61000000000"- "61099999999", "63000000000"- "63099999999"

---