



# AGENDA

## VILLAGE OF LITTLE CHUTE UTILITY COMMISSION MEETING

PLACE: Little Chute Village Hall, Board Room

DATE: Tuesday, April 18, 2023

TIME: 6:00 p.m.

Join Zoom Meeting: <https://us06web.zoom.us/j/88172698247>

Meeting ID: 881 7269 8247

Dial by your location: +1 312 626 6799 US (Chicago)

- A. Call to Order
- B. Roll Call
- C. Public Appearance for Items Not on the Agenda

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1. Approval of Minutes  
*Utility Commission March 21, 2023*
2. Discussion— 2022 Water Utility Annual Public Service Commission Report [2022-Final-PSC-Report \(littlechutewi.org\)](https://littlechutewi.org)
3. Discussion/Action—Professional Service Quote for Bidding/Design of Well # 1 Roof Replacement
4. Discussion/Action—CCR Report
5. Progress Reports
  - a. MCO Operations Update
  - b. Director of Public Works
  - c. Finance Director
6. Approval of Vouchers
7. Unfinished Business
8. Items for Future Agenda
9. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852  
Prepared: April 13, 2023

## MINUTES OF THE UTILITY COMMISSION MEETING OF MARCH 21, 2023

### Call to Order

The Utility Commission meeting was called to order at 6:00 PM by Kevin Coffey, Chair

### Roll Call

PRESENT: Kevin Coffey, Chair  
Tom Buchholz  
Michael Vanden Berg  
Jessica Schultz  
EXCUSED: Mark Gloudemans

ALSO PRESENT: Village Administrator Beau Bernhoft, Kent Taylor, Chris Kang with MCO

### Public Appearance for Items Not on the Agenda

None

### Approval of Minutes from the Utility Commission Meeting of February 21, 2023

*Moved by T. Buchholz, seconded by J. Schultz to Approve Minutes from the Utility Commission of February 21, 2023*

All Ayes – Motion Carried

### Discussion – Landfill Update

Administrative Bernhoft gave an overview of the status of the Landfill. Staff met with the Landfill team for discussions on invoices that have been paid and they believe there may be potential erroneous charges from September 2018 and would like reimbursement of \$54,697.23 plus interest and are also challenging some legal invoices. This has been discussed with the Village Board in Closed Session.

### Discussion/Action—MS 4 Report

*Moved by T. Buchholz, seconded by J. Schultz to Approve the MS4 Report as presented.*

All Ayes – Motion Carried

### Discussion—Nestle Update

Nestle has not been paying billing on time and are still being charged at 60% and we need 100%.

### Progress Reports

Kent Taylor gave kudos to Mike Mc Clone and team for the MS4 Report.

### Approval of Vouchers

*Moved by T. Buchholz, seconded by K. Coffey to Approve and Authorize payment of Vouchers and draw from the respective funds.*

All Ayes – Motion Carried

### Unfinished Business

None

### Items for Future Agendas

Nestle Discussion

### Adjournment

*Moved by K. Coffey seconded by J. Schultz Adjourn Utility Commission Meeting at 6:22PM*

All Ayes – Motion Carried

**VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_  
Kevin Coffey, Chair

Attest: \_\_\_\_\_  
Laurie Decker, Village Clerk

## PSC REPORT HISTORICAL COMPARISONS

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Net Income W-01	\$ 543,921	\$ 550,988	\$ 436,807	\$ 458,123	\$ 557,772	\$ 598,231	\$ 628,805	\$ 550,547	\$ 409,788
Rate of Return F-23	5.15%	5.31%	4.36%	4.80%	5.87%	6.60%	7.46%	6.53%	4.90%
Water Loss W-15	11%	10%	12%	8%	9%	9%	9%	16%	12%
Main Breaks W-15	7	10	9	15	15	14	14	13	20
Service Breaks W-15	2	0	2	2	9	4	4	2	10

## Revenue Bond Coverage-Water Utility

Fiscal Year	Operating Revenues	Investment Income (Loss)	Operating Expenses (1)	Net Revenue Available for Debt Service		Debt Service Requirements (2)		
				Debt Service	Principal	Interest	Total	Coverage (3)
2022	\$ 2,313,272	\$ (27,242)	\$ 1,259,971	1,026,059	\$ 131,968	\$ 21,558	\$ 153,526	6.68
2021	2,255,540	(2,466)	1,184,943	1,068,131	130,982	23,772	154,754	6.90
2020	2,228,206	27,443	1,260,952	994,697	130,014	25,873	155,887	6.38
2019	2,228,887	11,518	1,181,808	1,058,597	249,062	29,346	278,408	3.80
2018	2,193,532	6,294	1,116,605	1,083,221	399,053	37,897	436,950	2.48
2017	2,175,455	10,269	1,085,053	1,100,671	330,000	34,337	364,337	3.02
2016	2,205,227	11,813	1,069,634	1,147,406	495,000	65,970	560,970	2.05
2015 (4)	2,103,742	10,374	1,054,197	1,059,919	475,000	82,578	557,578	1.90
2014 (5)	1,984,030	11,454	1,078,467	917,017	520,000	100,198	620,198	1.48

**Notes:** (1) Total operating expenses less depreciation.

(2) Does not include general obligation debt.

(3) Required coverage ratio is 1.25.

(4) Public Service Commission of Wisconsin authorized a 3% increase in rates as of September 15, 2015 (Simplified Rate Case)

(5) Public Service Commission of Wisconsin authorized a 3% increase in rates as of August 31, 2014 (Simplified Rate Case)

# Simplified Rate Case - Water Utility

The Simplified Rate Case (SRC) is a simple and convenient way for municipal utilities that meet specific criteria to increase water rates. This process provides an inflationary type increase that helps utilities maintain revenue continuity. Customers may benefit from a utility using the SRC process to provide smaller, more frequent rate increases. The SRC process includes a SRC application and a notice to customers but does not require a public hearing.

## Qualifying for a SRC

A water utility **must meet three criteria** in order to be eligible for an SRC.

### The rate of return test

- If the SRC increase is granted, the utility's earned rate of return must not exceed the Commission's annually updated benchmark rate of return. **Current benchmark is 6.5% per PSC action 5-WQ-2023 dated 2/15/23. Village Rate of Return 12/31/22 is 5.15%.**
- Alternatively, if the SRC increase is granted, the utility's annual net operating income must not exceed six percent of its annual operating and maintenance expenses. **Fail**  
**Village annual operating and maintenance expense \$1,270,471 \* 6% = \$76,228**  
**Village Net Operating Income is \$543,921**

### The present rates test

- If the utility's present rates were authorized in a conventional rate case, the rates must have been in effect for at least a full annual reporting cycle, which is a calendar year. The utility must have filed the annual report that covers this calendar year with the Commission so the earned rate of return can be reviewed. **Last effective full rate case was September 9, 2011 and last SRC was September 29, 2015**
- If the utility's present rates were authorized in an SRC, the rates must have been in effect for at least 12 months. **Yes**

### The last full rate case test

- Class AB utilities: The requested effective date of the SRC must be within five years of the effective date of the last conventional rate case. **Fail - last full rate case was September 9, 2011**
- Class C and D utilities: The cumulative rate increase of all SRCs since the last conventional rate case must not exceed 40 percent.



## Item For Consideration

**For Commission Review On:** 04/18/2023

**Prepared On:** 04/11/2023

**Prepared By:** Jerry Verstegen

**Agenda Item Topic:**

Review/Approve Professional Service Quote for Bidding/Design of Well # 1 Roof Replacement

**Report:**

Please see attached proposals from McMahon's and SEH. The Village Water Department requested quotes for services of bidding and design of the roof replacement at Well # 1. The roof at Well #1 is 25 years old, and inspections of the roof along with yearly maintenance have shown or recommended full roof replacement. (Please see last inspection attached). The following quotes were received: McMahon's of \$3,500 and SEH of \$12,580

**Fiscal Impact:**

CIP budgeted item of \$75,000

**Recommendation/Board Action:**

Approve McMahons proposal for services.

**Respectfully Submitted,**

Jerry Verstegen



## Management Report



Village of Little Chute Water Department  
Van Buren Site  
100 Van Buren Street, Little Chute, WI

Prepared For



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**Van Buren Site**  
**100 Van Buren Street**  
**Little Chute, WI**

## Site Overview



**Total Sections: 2**

**Total Sq/Ft: 7,447**

Map	Name	Sq/Ft	Est Install	Grade
1	Section 1	3,575	2001	C
2	Section 2	3,872	2001	C

**Composition****Section:** Section 1**Size:** 3,575**Overall Grade:** C**Inspection Date:** 08/14/2012**Inspector:** Dan Miller

**Van Buren Site**  
**100 Van Buren Street**  
**Little Chute, WI**



None taken  
Insulation  
EPDM  
Ballast



**Van Buren Site**  
**100 Van Buren Street**  
**Little Chute, WI**

### Observations

**Section:** Section 1

**Size:** 3,575

**Overall Grade:** C

**Inspection Date:** 08/14/2012

**Inspector:** Dan Miller



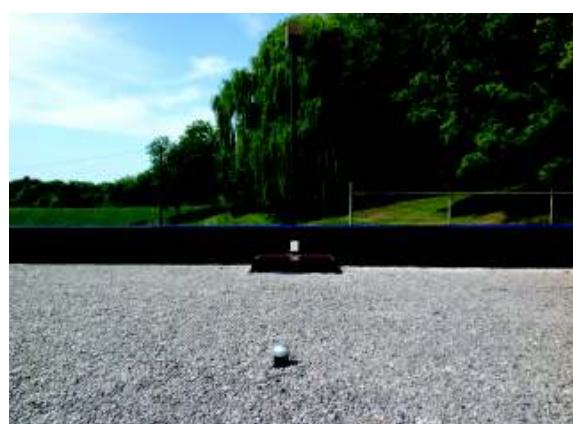
Facing North  
Ballasted EPDM



facing south



facing East



Facing west



**Van Buren Site**  
**100 Van Buren Street**  
**Little Chute, WI**

Site Overview  
Section 1  
Composition  
Observations  
Deficiencies  
Summary

**Observations (continued)**

**Section:** Section 1

**Size:** 3,575

**Overall Grade:** C

**Inspection Date:** 08/14/2012

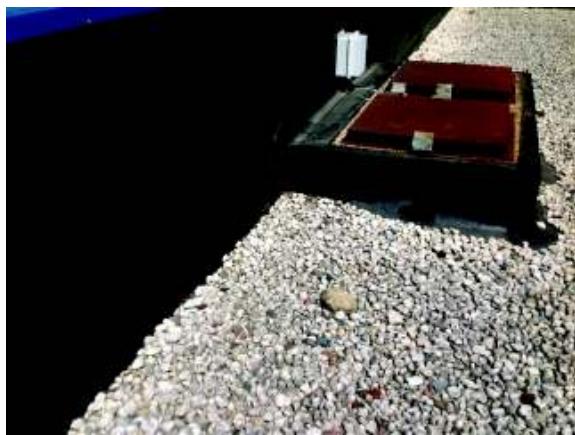
**Inspector:** Dan Miller



Previous repair



Previous repair



Past repair area



## Deficiencies

**Section:** Section 1

**Size:** 3,575

**Overall Grade:** C

**Inspection Date:** 08/14/2012

**Inspector:** Dan Miller

**Van Buren Site**  
**100 Van Buren Street**  
**Little Chute, WI**



### General - Punctures - Rips - Tears (Remedial)

**Quantity:** 1 EA

#### Deficiency:

These deficiencies are typically caused by foot traffic, mechanical work, or simply by a waterproofing membrane that is at the end of its service life and can no longer withstand the weathering and building movement.

#### Corrective Action:

The area surrounding the deficiency must be cleaned. A new piece of waterproofing membrane would be installed and sealed per industry standards.

#### Estimated Repair Cost:

\$85.00



### General - Failing/Missing Fasteners (Remedial)

**Quantity:** 2 EA

#### Deficiency:

As the building moves and flexes the fasteners will loosen up and eventually back out completely resulting in water infiltration.

#### Corrective Action:

A new fastener, 1 size larger would be installed per industry standards to ensure a water tight seal.

#### Estimated Repair Cost:

\$85.00



## Summary

**Section:** Section 1

**Size:** 3,575

**Overall Grade:** C

**Inspection Date:** 08/14/2012

**Inspector:** Dan Miller

**Van Buren Site**  
100 Van Buren Street  
Little Chute, WI



## Condition Summary

Membrane: C

Overall Grade

Flashings: C

A = 10 Years or more of service life remaining

Sheet Metal: C

B = 8-10 Years of service life remaining

Overall: C

C = 5-7 Years of service life remaining

Estimated Replacement: 2018

D = 2-4 Years of service life remaining

F = Less than 1 Year of service life remaining

## Recommendations

Maintain this roof to extend its life expectancy.

Estimated Repair Costs: \$170.00

Estimated Replacement Costs: \$26,812.50



**Van Buren Site**  
**100 Van Buren Street**  
**Little Chute, WI**

### Summary

**Section:** Section 1  
**Size:** 3,575  
**Overall Grade:** C

**Inspection Date:** 08/14/2012  
**Inspector:** Dan Miller



### 1 - Section 1 (3,575 SF) Grade C

Deficiency	Qty	Emergency	Remedial	Replacement
Punctures - Rips - Tears	1 EA		\$85.00	
Failing/Missing Fasteners	2 EA		\$85.00	
Full Replacement	3,575 SF			\$26,812.50
Total		\$0.00	\$170.00	\$26,812.50

**Composition****Section:** Section 2**Size:** 3,872**Overall Grade:** C**Inspection Date:** 08/14/2012**Inspector:** Dan Miller

**Van Buren Site**  
**100 Van Buren Street**  
**Little Chute, WI**



None taken  
Insulation  
EPDM  
Ballast



**Van Buren Site**  
**100 Van Buren Street**  
**Little Chute, WI**

### Observations

**Section:** Section 2

**Size:** 3,872

**Overall Grade:** C

**Inspection Date:** 08/14/2012

**Inspector:** Dan Miller



Facing south east



previous repair



Previous repair



Past inspection notes

**Observations (continued)****Section:** Section 2**Size:** 3,872**Overall Grade:** C**Inspection Date:** 08/14/2012**Inspector:** Dan Miller

**Van Buren Site**  
**100 Van Buren Street**  
**Little Chute, WI**



Past repairs

**Deficiencies****Section:** Section 2**Size:** 3,872**Overall Grade:** C**Inspection Date:** 08/14/2012**Inspector:** Dan Miller

**Van Buren Site**  
**100 Van Buren Street**  
**Little Chute, WI**

**General - Counterflashing Caulk Failure (Remedial)**

Quantity: 36 LF

**Deficiency:**

Caulking at counter flashing is failing and allowing water in.

**Corrective Action:**

We will remove the old caulking, prime the area and install new Velkum ensure water tightness.

**Estimated Repair Cost:**

\$275.00

**General - Damaged Skylight (Remedial)**

Quantity: 1 EA

**Deficiency:**

Skylight dome is damaged and needs to be replaced.

**Corrective Action:**

We will replace the skylight with an Orion light pipe.

**Estimated Repair Cost:**

\$975.00



## Summary

**Section:** Section 2

**Size:** 3,872

**Overall Grade:** C

**Inspection Date:** 08/14/2012

**Inspector:** Dan Miller

**Van Buren Site**  
100 Van Buren Street  
Little Chute, WI



## Condition Summary

Membrane: C

Flashings: C

Sheet Metal: C

Overall: C

Estimated Replacement: 2018

## Overall Grade

A = 10 Years or more of service life remaining

B = 8-10 Years of service life remaining

C = 5-7 Years of service life remaining

D = 2-4 Years of service life remaining

F = Less than 1 Year of service life remaining

## Recommendations

Repair this roof to extend its life expectancy.

Estimated Repair Costs: \$1,250.00

Estimated Replacement Costs: \$29,040.00



**Van Buren Site**  
**100 Van Buren Street**  
**Little Chute, WI**

**Summary**

**Section:** Section 2

**Size:** 3,872

**Overall Grade:** C

**Inspection Date:** 08/14/2012

**Inspector:** Dan Miller



**2 - Section 2 (3,872 SF) Grade C**

<b>Deficiency</b>	<b>Qty</b>	<b>Emergency</b>	<b>Remedial</b>	<b>Replacement</b>
Counterflashing Caulk Failure	36 LF		\$275.00	
Damaged Skylight	1 EA		\$975.00	
Full Replacement	3,872 SF			\$29,040.00
<b>Total</b>		<b>\$0.00</b>	<b>\$1,250.00</b>	<b>\$29,040.00</b>



**Budget Matrix**  
**Van Buren Site**  
**Little Chute, WI**  
**7,447 Sq/Ft**

**Overall Grade**  
**A = 10 Years or more of service life remaining**  
**B = 8-10 Years of service life remaining**  
**C = 5-7 Years of service life remaining**  
**D = 2-4 Years of service life remaining**  
**F = Less than 1 Year of service life remaining**

**Van Buren Site**  
**100 Van Buren Street**  
**Little Chute, WI**



**1 - Section 1 (3,575 SF) Grade C**

**Projected Replacement: 2018**

Deficiency	Qty	Emergency	Remedial	Replacement
Punctures - Rips - Tears	1 EA		\$85.00	
Failing/Missing Fasteners	2 EA		\$85.00	
Full Replacement	3,575 SF			\$26,812.50
Total		\$0.00	\$170.00	\$26,812.50

**2 - Section 2 (3,872 SF) Grade C**

**Projected Replacement: 2018**

Deficiency	Qty	Emergency	Remedial	Replacement
Counterflashing Caulk Failure	36 LF		\$275.00	
Damaged Skylight	1 EA		\$975.00	
Full Replacement	3,872 SF			\$29,040.00
Total		\$0.00	\$1,250.00	\$29,040.00

Budget Totals	Emergency	Remedial	Replacement
	\$0.00	\$1,420.00	\$55,852.50

Village of Little Chute Water Department  
100 Van Buren Street  
Little Chute, WI 54140

Date: February 21, 2023

McM. No. M0032-06-99-00001.00

**PROJECT DESCRIPTION:**

Re-roofing design and bidding documents for the Building at Doyle Park (Well #3) located at 100 Van Buren Street, Little Chute, Wisconsin.

**SCOPE OF SERVICES:**

McMahon Associates, Inc. (McMAHON) agrees to provide the following Scope of Services for this project:

1. One site visit to view the roof conditions.
2. Prepare roof plan and detail sheet showing existing conditions.
3. Prepare roof plan and detail sheet showing new roofing system.
4. Prepare technical specifications for roofing, sheet metal, and blocking.
5. Provide bidding procedure and bidding documents using Quest system.
6. Answer questions during bidding.
7. Review bids and assemble a bid tabulation.
8. One site visit at completion of the project.

**Items Not Included in The Scope of Services:**

The following is not intended to be a comprehensive list. It is intended to highlight general areas not included in the Scope of Services.

1. Hazardous material investigation.
2. Core test of existing roof section.
3. Execution of Owner / Contractor agreement.
4. Construction administration services beyond what is noted above.

**SPECIAL TERMS:** (Refer Also to General Terms & Conditions - Attached)

The Scope of Services and fee is based upon the understanding that the Owner will provide the following:

1. Roof core data of existing roof membrane and insulation.

The Village of Little Chute Water Department agrees that the Project Description, Scope Of Services and Compensation sections contained in this Agreement, pertaining to this project or any addendum thereto, are considered confidential and proprietary, and shall not be released or otherwise made available to any third party, prior to the execution of this Agreement, without the expressed written consent of McMahon Associates, Inc.

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**COMPENSATION:** (Does Not Include Permit or Approval Fees)

McMahon Associates, Inc. agrees to provide the Scope of Services described above for the following compensation:

**DESIGN & BIDDING SERVICES (Lump Sum): \$3,500.00**

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**COMPLETION SCHEDULE:**

McMahon Associates, Inc. agrees to complete this project as follows:

Design and Documents complete within three weeks of authorization.

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**ACCEPTANCE:**

The General Terms & Conditions and The Scope of Services (Defined in The Above Agreement) Are Accepted, and McMahon Associates, Inc. Is Hereby Authorized to Proceed with the Services.

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*The Agreement Fee Is Firm for Acceptance Within Sixty (60) Days From Date Of This Agreement.*

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**VILLAGE OF LITTLE CHUTE WATER DEPARTMENT**  
**Little Chute, Wisconsin**

By:

*(Authorized Signature)*

Title:

Date:

**McMAHON ASSOCIATES, INC.**  
**Neenah, Wisconsin**

By:

*Michael J. McMahon, AIA, NCARB*

Title:

*Exec. Vice President / Senior Architect*

Date:

*2-21-23*

Project  
Manager:

*Gary L. Schneider, NCARB, CCS*

*Senior Architect*

*Please Return One Copy For Our Records*

Street Address: 1445 McMAHON DRIVE - NEENAH, WI 54956

Mailing Address: P.O. Box 1025 - NEENAH, WI 54957-1025

PH 920-751-4200 ■ FX 920-751-4284 ■ WWW.MCMGRP.COM



## McMAHON ASSOCIATES, INC. GENERAL TERMS & CONDITIONS

1. McMAHON ASSOCIATES, INC. (hereinafter referred to as 'McMAHON') will bill the Owner monthly with net payment due in 30-days. Past due balances shall be subject to a service charge at a rate of 1.0% per month. In addition, McMAHON may, after giving 48-hours notice, suspend service under any Agreement until the Owner has paid in full all amounts due for services rendered and expenses incurred. These expenses include service charges on past due invoices, collection agency fees and attorney fees incurred by McMAHON to collect all monies due McMAHON. McMAHON and Owner hereby acknowledge that McMAHON has and may exercise lien rights on subject property.
2. The stated fees and Scope of Services constitute our best estimate of the fees and tasks required to perform the services as defined. This Agreement, upon execution by both parties hereto, can be amended only by written instrument signed by both parties. For those projects involving conceptual or process development services, activities often cannot be fully defined during initial planning. As the project progresses, facts uncovered may reveal a change in direction, which may alter the Scope. McMAHON will promptly inform the Owner in writing of such situations so changes in this Agreement can be negotiated, as required.
3. The stipulated fee is firm for acceptance by the Owner for 60-days from date of Agreement publication.
4. Costs and schedule commitments shall be subject to re-negotiation for delays caused by the Owner's failure to provide specified facilities or information, or for delays caused by unpredictable occurrences, including without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults by suppliers of materials or services, process shutdowns, infectious diseases, acts of God or the public enemy, or acts or regulations of any governmental agency. Temporary delay of services caused by any of the above, which results in additional costs beyond those outlined, may require re-negotiation of this Agreement.
5. Reimbursable expenses incurred by McMAHON in the interest of the project including, but not limited to, equipment rental will be billed to the Owner at cost plus 10% and sub-consultants at cost plus 12%. When McMAHON, subsequent to execution of an Agreement, finds that specialized equipment must be purchased to provide special services, the cost of such equipment will be added to the agreed fee for professional services only after the Owner has been notified and agrees to these costs.
6. McMAHON will maintain insurance coverage in the following amounts:
 

Worker's Compensation .....	Statutory
General Liability	
Bodily Injury - Per Incident / Annual Aggregate.....	\$1,000,000 / \$2,000,000
Automobile Liability	
Bodily Injury .....	\$1,000,000
Property Damage .....	\$1,000,000
Professional Liability Coverage .....	\$2,000,000

If the Owner requires coverage or limits in addition to the above stated amounts, premiums for additional insurance shall be paid by the Owner. McMAHON's liability to Owner for any indemnity commitments, reimbursement of legal fees, or for any damages arising in any way out of performance of our contract is limited to ten (10) times McMAHON's fee not to exceed to \$500,000.

7. The Owner agrees to provide such legal, accounting and insurance counseling services as may be required for the project for the Owner's purpose. All unresolved claims, disputes and other matters in question between the Owner and McMAHON shall be submitted to mediation, if an agreement cannot be reached by Owner and McMAHON.
8. Termination of this Agreement by the Owner or McMAHON shall be effective upon 7-days written notice to the other party. The written notice shall include the reasons and details for termination; payment is due as stated in paragraph 1. If the Owner defaults in any of the Agreements entered into between McMAHON and the Owner, or if the Owner fails to carry out any of the duties contained in these terms and conditions, McMAHON may, upon 7-days written notice, suspend its services without further obligation or liability to the Owner unless, within such 7-day period, the Owner remedies such violation to the reasonable satisfaction of McMAHON.
9. Re-use of any documents or AutoCAD representations pertaining to this project by the Owner for extensions of this project or on any other project shall be at the Owner's risk and the Owner agrees to defend, indemnify and hold harmless McMAHON from all claims, damages and expenses, including attorneys' fees arising out of such re-use of the documents or AutoCAD representations by the Owner or by others acting through the Owner.
10. Purchase Orders - In the event the Owner issues a purchase order or other instrument related to the Engineer's services, it is understood and agreed that such document is for Owner's internal accounting purposes only and shall in no way modify, add to or delete any of the terms and conditions of this Agreement. If the Owner does issue a purchase order, or other similar instrument, it is understood and agreed that the Engineer shall indicate the purchase order number on the invoice(s) sent to the Owner.
11. McMAHON will provide all services in accordance with generally accepted professional practices. McMAHON will not provide or offer to provide services inconsistent with or contrary to such practices nor make any other warranty or guarantee, expressed or implied, nor to have any Agreement or contract for services subject to the provisions of any uniform commercial code. Similarly, McMAHON will not accept those terms and conditions offered by the Owner in its purchase order, requisition or notice of authorization to proceed, except as set forth herein or expressly accepted in writing. Written acknowledgment of receipt, or the actual performance of services subsequent to receipt, of any such purchase order, requisition or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.
12. McMAHON intends to serve as the Owner's professional representative for those services, as defined in this Agreement, and to provide advice and consultation to the Owner as a professional. Any opinions of probable project costs, approvals and other decisions made by McMAHON for the Owner are rendered on the basis of experience and qualifications and represent our professional judgment. Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action, in favor of a third party against either the Architect or McMAHON.
13. This Agreement shall not be construed as giving McMAHON the responsibility or authority to direct or supervise construction means, methods, techniques, sequence or procedures of construction selected by Contractors or Subcontractors, or the safety precautions and programs incident to the work of the Contractors or Subcontractors.
14. The Owner shall be responsible for maintenance of the structure, or portions of the structure, which have been completed and have been accepted for its intended use by the Owner. All structures are subject to wear and tear, and environmental and man-made exposures. As a result, all structures require regular and frequent monitoring and maintenance to prevent damage and deterioration. Such monitoring and maintenance is the sole responsibility of the Owner. McMAHON shall have no responsibility for such issues or resulting damages.



Building a Better World  
for All of Us®

April 8, 2023

RE: **EXHIBIT A-1** Architectural Design  
Services- Roof Replacement Design  
and Bidding Services Well #1

Mr. Jerry Verstegen  
Kimberly Water Department  
515 W. Kimberly Avenue  
Kimberly, WI 54136

Dear Mr. Verstegen:

SEH is providing a proposal for Architectural and Engineering Support services for the design, bidding and inspection services for the Well #1 roof replacement on the Van Buren Site in Little Chute, WI. The SEH Architects have teamed with a forensic engineer (STR SEG) to provide additional expertise specifically focused on designing and detailing roof replacements.

## SCOPE

SEH/STR-SEG team will provide a drawing package for bidding and constructing the roof replacement of Well #1 on the Van Buren Street site. Our team will also be involved through the bid process and available for inspection of the work while the roof is under construction.

### Design Development Services:

1. SEH/STR-SEG will review the Owner's requirements and related information including, but not limited to, schedule, budget, service life expectations, warranties, history, building usage, contractor preferences, and contractor insurance requirements.
2. SEH/STR-SEG will conduct a pre-design survey of the subject roof areas to evaluate existing conditions. Based on the survey, recommendations will be made on the scope of work required along with options and opinions of probable cost.
3. SEH/STR-SEG will meet with the Owner for a final review to discuss the recommendations and opinion of probable cost as they relate to the Owner's objectives prior to the start of design.

### Construction Documents and Bidding:

1. SEH/STR-SEG will prepare a Specification Package from the data obtained during the pre-design survey. The specifications will outline the components included in the design. The package will include a roof plan and roofing details along with information on proper methods of application for each component of the roof system. It will be prepared to promote competitive bidding by qualified contractors using SEH/STR-SEG-acceptable products, resulting in a manufacturer's warranty.
2. SEH/STR-SEG will assist the Owner in preparing the advertisement from which to solicit bids.
3. A Pre-bid Meeting will be held at the job site. SEH/ STR-SEG will attend to answer bidder questions and make clarifications for equivalent competitive bids.
4. SEH/STR-SEG will assist in the analysis of the bids.

### Contract Administration:

1. SEH/STR-SEG will provide contract administration services commencing at project award. These services will include:

- o Review of shop drawings, submittals and change orders.
- o Review of permits and licensing.
- o Review of the contractor's application for payment and change orders.
- o Review of contractor warranties and project closeout documentation.

2. SEH/STR-SEG will conduct a Project Start-up Meeting to review the project and Owner requirements and conditions.

3. A qualified representative of SEH/STR-SEG will make periodic site visits at various times during construction to observe the quality and progress of the work and will apprise the Owner of construction activities and issues that may arise.

4. SEH/STR-SEG will prepare a punch list of deficient or outstanding items at substantial completion. Upon notification by the contractor that the project is complete we will conduct a final review of the completed work prior to acceptance.

The deliverables will be electronic documents that will be distributed to the Village and the bidding contractors. The project will bid through an electronic bidding platform (Quest or similar). No printed hard copies will be provided unless specifically requested. These hard copy drawings will be considered additional services and invoiced as such. Final deliverables will consist of electronic exchange of the electronic drawing (PDF, CAD) for Owner record.

## ASSUMPTIONS

Our proposal includes architectural and forensic design services to produce documents for bidding and construction. If any additional services are requested by the Village, SEH/STR-SEG will provide those services on an hourly fee arrangement based on our 2023 professional services rates.

Not included in our proposal are the following items:

1. Hazardous material investigation.
2. Core test of existing roof section.
3. Execution of Owner/ Contractor agreement.
4. Construction administration services beyond what is noted above under Contract Administration

## FEES

The lump sum fee for these services is \$12,580.00 which excludes expenses. Expenses include office supplies, mileage, photocopies, computer charges. Any local permitting fees will be the responsibility of the Village.

## SCHEDULE

It is our intent to complete the bidding documents in accordance with the schedule developed by SEH and agreed to by both parties. Upon written notice to proceed, our team will begin work on the project.

Sincerely,

SHORT ELLIOTT HENDRICKSON INC.



Trevor M. Frank, AIA, NCARB, LEED AP, PMP  
Sr. Architect  
(Lic. WI, AZ, GA, IA, IL, IN, MI, MN, ND, OH, SD)



## Item For Consideration

**For Commission Review On:** 04/18/2023

**Prepared On:** 04/11/2023  
**Prepared By:** Jerry Verstegen

**Agenda Item Topic:** Review/Discuss 2022 Consumer Confidence Report

### **Report:**

Please see attached report.

The Water Department is required to post and mail out the CCR report annually. The WDNR provides required information around March 1<sup>st</sup> of each year, after the Department receives this information, the attached report is generated. This report is mailed to every resident in the Village, it is included in the Spring DPW newsletter, it is also posted on the Village's website.

### **Fiscal Impact:**

n/a

### **Recommendation/Board Action:**

n/a

**Respectfully Submitted,**  
Jerry Verstegen

# 2022 CONSUMER CONFIDENCE REPORT

## VILLAGE OF LITTLE CHUTE WATERWORKS 2022

PWS ID: 44503382

The purpose of this report is to summarize the results of the water testing conducted on the Village of Little Chute water system during the calendar year of 2022. The report has been prepared to meet the requirements of the 1996 Safe Drinking Water Act (SDWA) adopted by Congress and to provide our customers with information about their municipal water system. We take pride in the quality of the drinking water supplied to our customers and continue to work diligently to assure the delivery of reliable and safe water. The Village of Little Chute Utility encourages public interest and participation in our Community's decisions affecting drinking water. For information on the water system, contact the Water Utility by telephone at (920) 788-7522 or by emailing to: [lcwater@littlechutewi.org](mailto:lcwater@littlechutewi.org). Regular Utility Commission public discussion meetings are held on the Third Tuesday of each month in the Council Chambers, located in the Village Hall at 108 W. Main Street, at 6:00 p.m. Please contact the Village Administrator Office at (920) 788-7380 to have an item placed on the agenda or to make arrangements for reasonable accommodation.

## HEALTH INFORMATION

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's safe drinking water hotline (800-426-4791). Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and

infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. EPA/CDC guidelines on appropriate means to lessen the



risk of infection by cryptosporidium and other microbial contaminants are available from the Environmental Protection Agency's safe drinking water hotline (800-426-4791).

## SOURCE(S) OF WATER

Source ID	Source	Depth (in feet)	Status
1	Groundwater	734	Active
2	Groundwater	805	Active
3	Groundwater	615	Active

## EDUCATIONAL INFORMATION

The sources of drinking water, both tap water and bottled water, include rivers, lakes, streams, ponds, reservoirs, springs and wells. As water travels over the surface of the land or through the ground, it dissolves naturally occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity.

## CONTAMINANTS THAT MAY BE PRESENT IN SOURCE WATER INCLUDE:

- Microbial contaminants, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations and wildlife.
- Inorganic contaminants, such as salts and metals, which can be naturally- occurring or result from urban storm water runoff, industrial or domestic wastewater discharges, oil and gas production, mining or farming.
- Pesticides and herbicides, which may come from a variety of sources such as agriculture, urban storm water runoff and residential uses.
- Organic chemical contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and can also come from gas stations, urban storm water runoff and septic systems.
- Radioactive contaminants, which can be naturally occurring or be the result of oil and gas production and mining activities.

# 2022 CONSUMER CONFIDENCE REPORT

In order to ensure that tap water is safe to drink, EPA prescribes regulations that limit the amount of certain contaminants in water provided by public water systems. FDA regulations establish limits for contaminants in bottled water, which shall provide the same protection for public health.

## DETECTED CONTAMINANTS

Your water was tested for many contaminants last year. We are allowed to monitor for some contaminants less frequently than once a year. The following tables list only those contaminants which were detected in your water. If a contaminant was detected last year, it will appear in the following tables without a sample date. If the contaminant was not monitored last year, but was detected within the last 5 years, it will appear in the tables below along with the sample date.

## HEALTH EFFECTS

**for any contaminants with MCL violations/Action Level Exceedances:**

### Contaminant Health Effects: Lead

Infants and children who drink water containing lead in excess of the action level could experience delays in their physical or mental development. Children could show slight deficits in attention span and learning abilities. Adults who drink

this water over many years could develop kidney problems or high blood pressure.

### Additional Health Information

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. Little Chute Waterworks is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at [www.epa.gov/safewater/lead](http://www.epa.gov/safewater/lead).

The Village of Little Chute water system did not monitor for cryptosporidium or radon in 2022, State and Federal drinking water regulations did not require them to do so.

## DEFINITIONS

Term	Definition
AL	Action Level: The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.
HAL	Health Advisory Level: The concentration of a contaminant which, if exceeded, poses a health risk and may require a system to post a public notice.
MCL	Maximum Contaminant Level: The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.
MCLG	Maximum Contaminant Level Goal: The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.
pCi/l	Picocuries per liter (a measure of radioactivity)
ppm	Parts per million, or milligrams per liter (mg/l)
ppb	Parts per billion, or micrograms per liter (ug/l)
SMCL	Secondary drinking water standards or Secondary Maximum Contaminant Levels for contaminants that affect taste, odor, or appearance of the drinking water. The SMCLs do not represent health standards.

## REGULATED SUBSTANCE

Contaminant (units)	MCL	MCLG	Level Found	Range	Year Sampled	Violation	Typical Source of Contaminant
HAA5 (ppb)	60	60	2	2	2022	NO	By-product of drinking water chlorination
TTHM (ppb)	80	0	10.1	10.1	2022	NO	By-product of drinking water chlorination
HAA5 (ppb)	60	60	2	2	2022	NO	By-product of drinking water chlorination
TTHM (ppb)	80	0	10.2	10.2	2022	NO	By-product of drinking water chlorination
ARSENIC (ppb)	10	n/a	1	0 - 1	2020	NO	Erosion of natural deposits; Runoff from orchards; Runoff from glass and electronics production wastes
BARIUM (ppm)	2	2	0.003	0.002 - 0.003	2020	NO	Discharge of drilling wastes; Discharge from metal refineries; Erosion of natural deposits
FLUORIDE (ppm)	4	4	2.0	1.5 - 2.0	2020	NO	Erosion of natural deposits; Water additive which promotes strong teeth; Discharge from fertilizer and aluminum factories
NICKEL (ppb)	100		1.4000	0.0 - 1.4	2020	NO	Nickel occurs naturally in soils, ground water and surface waters and is often used in electroplating, stainless steel and alloy products
SODIUM (ppm)	n/a	n/a	270.00	140- 270	2020	NO	n/a
GROSS ALPHA, EXCL. R & U (pCi/l)	15	0	4.3	1.2 - 4.3	2020	NO	Erosion of natural deposits
RADIUM, (226 + 228) (pCi/l)	5	0	2.1	0.8 - 2.1	2020	NO	Erosion of natural deposits
GROSS ALPHA, INCL. R & U (n/a)	n/a	n/a	4.4	0.0 - 4.4	2020	NO	Erosion of natural deposits

## REGULATED SUBSTANCE

Contaminant (units)	Action Level	MCLG	90th Percentile Level	# of Results Above Action Level	Year Sampled	Violation	Typical Source of Contaminant
Copper (ppm)	1.3	1.3	.058	0	2020	NO	Corrosion of household plumbing systems; Erosion of natural deposits; Leaching from wood preservatives
Lead (ppb)	15	0	4.9	0	2020	NO	Corrosion of household plumbing systems; Erosion of natural deposits

## CONTAMINANTS WITH A HEALTH ADVISORY LEVEL OR A SECONDARY MAXIMUM CONTAMINANT LEVEL

The following tables list contaminants which were detected in your water and that have either a Health Advisory Level (HAL) or a Secondary Maximum Contaminant Level (SMCL), or both. There are no violations for detections of contaminants that exceed Health Advisory Levels, Groundwater Standards or Secondary Maximum Contaminant Levels. Secondary Maximum Contaminant Levels are levels that do not present health concerns but may pose aesthetic problems such as objectionable taste, odor, or color. Health Advisory Levels are levels at which concentrations of the contaminant present a health risk.

Contaminant (units)	SMCL (ppm)	HAL (ppm)	Level Found	Range	Year Sampled	Typical Source of Contaminant
ALUMINUM (ppm)	0.05	0.2	0.01	0.01 - 0.01	2017	Runoff/leaching from natural deposits
CHLORIDE (ppm)	250		32.00	7.60 - 32.00	2017	Runoff/leaching from natural deposits, road salt, water softeners
IRON (ppm)	0.3		0.09	0.05 - 0.09	2017	Runoff/leaching from natural deposits, industrial wastes
MANGANESE (ppm)	0.05	0.3	0.0039	0.0 - 0.0039	2022	Leaching from natural deposits
SULFATE (ppm)	250		400.00	140.00 - 400.00	2021	Runoff/leaching from natural deposits, industrial wastes
ZINC (ppm)	5		0.03	0.0 - 0.03	2017	Runoff/leaching from natural deposits, industrial wastes
ALUMINUM (ppm)	0.05	0.2	0.01	0.01 - 0.01	2017	Runoff/leaching from natural deposits

### Health effects for any contaminants with MCL violations/Action Level Exceedances/SMCL exceedances/ HAL exceedances

Contaminant	Health Effects
SULFATE	Waters containing sulfate in quantities above the SMCL are not hazardous to health but may be objectionable for taste, odor, or color.

## UNREGULATED SUBSTANCE

Contaminant (units)	Level Found	Range	Year Sampled
Bromochloroacetic Acid (ppb)	.93	0 - .93	2019
Bromodichloroacetic Acid (ppb)	.73	0 - .73	2019
Chlorodibromoacetic Acid (ppb)	.54	0 - .54	2019
Dibromoacetic Acid (ppb)	.64	0 - .64	2019
Dichloroacetic Acid (ppb)	.60	0 - .60	2019
HAA9 Group (ppb)	3.4	0 - 3.4	2019
Total Brominated HAAs (ppb)	2.8	0 - 2.8	2019

### Wisconsin Department of Natural Resources

Safe, clean drinking water is what we expect when we turn on our faucets. The DNR Bureau of Drinking Water and Groundwater manages activities that affect the safety, quality and availability of drinking water to protect public health and our water resources. For more information please see:

<http://dnr.wi.gov/topic/drinkingwater>



MIDWEST CONTRACT OPERATIONS, INC.  
P.O. BOX 418 MENASHA, WI 54952-0418

## Monthly Superintendent Report/Update

To: Village of Little Chute Water Commission  
From: Jerry Verstegen, Water Utility Supt. (MCO)  
Month of: 03-2023

Updates for current, past and ongoing Water Department projects and areas of concern:

1. Plants/Treatment
  - Yearly generator maintenance and load testing completed.
2. Distribution
  - 3/17/2023 - 1612 E Lincoln Ave Main Break
  - Spring hydrant flushing starts April 17th.
3. Meters
  - Installed Park Meters
4. General Water
  - Non-Residential Cross Connections
  - Sample results for PFAS testing: zero or non-detected
  - Starting process with PSC to extend small meter replacement time schedule from 10 years to 20 years.
5. Buchanan Relay
  - Water Quality Problems
  - Two Water Main Breaks
  - Setting Temporary Water

Sam Schepp  
Jerry Verstegen

# 2023 Pumpage Totals

4/11/2023

Date	Pump age x 1000								Discharge Sanitary				Blend and Pump age %							
	Wells			Effluent			Well	Booster	Well	Sanitary	Sanitary	Sanitary	Blend %			% Pumped by Plant				
	# 1	# 3	# 4	# 1	# 3	# 4	Totals	Totals	# 1	# 3	# 4	Totals	# 1	# 3	# 4	# 1	# 3	# 4		
3/1	752	114	694	703	154	662	1,560	1,519	31.0	0.0	25.1	56.1	9.8%	10.7%	5.2%	48.2%	7.3%	44.5%		
3/2	245	738	655	257	619	757	1,638	1,633	13.0	34.0	26.1	73.1	9.8%	12.3%	5.3%	15.0%	45.1%	40.0%		
3/3	765	0	618	722	0	607	1,383	1,329	29.0	0.0	24.1	53.1	9.8%		5.1%	55.3%	0.0%	44.7%		
3/4	783	0	565	740	0	528	1,348	1,268	37.0	0.0	20.1	57.1	10.0%		5.2%	58.1%	0.0%	41.9%		
3/5	120	698	650	145	779	642	1,468	1,566	0.0	33.0	24.5	57.5	9.2%	12.1%	4.9%	8.2%	47.5%	44.3%		
3/6	768	0	651	711	0	685	1,419	1,396	41.0	0.0	19.9	60.9	9.9%		5.2%	54.1%	0.0%	45.9%		
3/7	245	766	682	267	765	670	1,693	1,702	5.0	34.0	26.7	65.7	9.4%	12.1%	5.4%	14.5%	45.2%	40.3%		
3/8	763	185	577	723	209	636	1,525	1,568	40.0	0.0	38.2	78.2	10.0%	10.0%	5.1%	50.0%	12.1%	37.8%		
3/9	391	672	740	391	644	711	1,803	1,746	6.0	33.0	28.3	67.3	9.5%	12.4%	5.0%	21.7%	37.3%	41.0%		
3/10	849	127	597	791	142	582	1,573	1,515	42.0	0.0	34.4	76.4	9.9%	10.7%	5.0%	54.0%	8.1%	38.0%		
3/11	126	682	481	144	672	495	1,289	1,311	0.0	34.0	24.2	58.2	9.5%	12.3%	5.0%	9.8%	52.9%	37.3%		
3/12	670	205	584	617	230	616	1,459	1,463	39.0	0.0	19.9	58.9	9.9%	10.0%	5.2%	45.9%	14.1%	40.0%		
3/13	339	674	683	360	675	725	1,696	1,760	4.0	33.0	22.7	59.7	9.7%	12.5%	5.3%	20.0%	39.7%	40.3%		
3/14	742	219	741	715	215	735	1,702	1,665	43.0	0.0	29.6	72.6	9.8%	10.2%	5.2%	43.6%	12.9%	43.5%		
3/15	478	649	713	457	610	671	1,840	1,738	20.0	33.0	44.3	97.3	9.6%	12.5%	5.3%	26.0%	35.3%	38.8%		
3/16	741	100	683	693	133	688	1,524	1,514	28.0	12.0	43.0	83.0	9.7%	12.6%	5.1%	48.6%	6.6%	44.8%		
3/17	128	685	431	115	648	447	1,244	1,210	8.0	33.0	23.5	64.5	9.4%	11.8%	5.0%	10.3%	55.1%	34.6%		
3/18	688	0	378	662	0	430	1,066	1,092	32.0	0.0	14.5	46.5	9.9%		5.4%	64.5%	0.0%	35.5%		
3/19	64	679	534	101	678	518	1,277	1,297	4.0	22.0	22.6	48.6	9.4%	11.4%	5.1%	5.0%	53.2%	41.8%		
3/20	719	184	479	654	218	490	1,382	1,362	33.0	12.0	33.1	78.1	9.9%	12.4%	5.0%	52.0%	13.3%	34.7%		
3/21	338	683	443	354	645	478	1,464	1,477	14.0	33.0	16.4	63.4	9.8%	11.9%	4.7%	23.1%	46.7%	30.3%		
3/22	767	139	510	711	173	523	1,416	1,407	30.0	0.0	12.6	42.6	9.8%	10.6%	4.5%	54.2%	9.8%	36.0%		
3/23	284	668	592	299	631	605	1,544	1,535	14.0	34.0	18.8	66.8	9.9%	12.3%	5.0%	18.4%	43.3%	38.3%		
3/24	770	191	520	738	192	498	1,481	1,428	32.0	0.0	25.7	57.7	9.9%	10.5%	5.0%	52.0%	12.9%	35.1%		
3/25	720	182	446	693	185	458	1,348	1,336	32.0	11.0	26.1	69.1	9.9%	13.4%	4.6%	53.4%	13.5%	33.1%		
3/26	591	217	491	537	251	545	1,299	1,333	23.0	11.0	8.4	42.4	9.8%	10.7%	5.2%	45.5%	16.7%	37.8%		
3/27	195	677	645	214	638	603	1,517	1,455	8.0	33.0	20.3	61.3	9.7%	12.0%	5.1%	12.9%	44.6%	42.5%		
3/28	694	289	544	652	319	575	1,527	1,546	31.0	12.0	24.0	67.0	9.8%	11.0%	5.1%	45.4%	18.9%	35.6%		
3/29	213	703	515	191	665	570	1,431	1,426	12.0	33.0	18.9	63.9	9.9%	11.4%	5.2%	14.9%	49.1%	36.0%		
3/30	703	305	593	673	342	532	1,601	1,547	33.0	0.0	19.8	52.8	9.8%	10.6%	5.1%	43.9%	19.1%	37.0%		
3/31	196	625	491	189	583	526	1,312	1,298	6.0	34.0	20.1	60.1	9.7%	12.5%	4.7%	14.9%	47.6%	37.4%		
Avg	511	389	578	491	388	587	1,478	1,466	22	17	24	63	0	0	0	0	0	0		
Total	15,847	12,056	17,926	15,219	12,015	18,208	45,829	45,442	690	514	756	1,960	3	3	2	11	8	12		

# 2023 Treatment Totals

4/11/2023

	Chemical Pounds									Doseage					
	Chlorine			Silicate			Salt			Chlorine			Silicate		
	# 1	# 3	# 4	# 1	# 3	# 4	# 1	# 3	# 4	# 1	# 3	# 4	# 1	# 3	# 4
1-Mar	69.6	8	53.8	182	40	246	3,900	3,900	5,200	1.39	1.05	1.16	8.56	12.41	12.54
2-Mar	17.8	48	52.4	64	242	220	2,080	0	5,200	1.09	0.97	1.20	9.24	11.60	11.88
3-Mar	61.8	0	49.4	178	0	221	3,900	3,900	5,200	1.21		1.20	8.23		12.65
4-Mar	74.4	0	44	166	0	208	4,940	0	3,900	1.42		1.17	7.50		13.02
5-Mar	8.6	57	53.2	26	280	220	0	0	5,200	1.07	1.22	1.23	7.66	14.19	11.97
6-Mar	66.6	0	51	154	0	219	4,940	3,900	3,900	1.30	0.00	1.17	7.09		11.90
7-Mar	20.4	54.2	51.6	62	246	267	780	0	5,200	1.25	1.06	1.13	8.95	11.36	13.85
8-Mar	69.4	12.6	46.6	190	60	207	4,940	3,900	5,200	1.36	1.02	1.21	8.81	11.47	12.69
9-Mar	30	47.8	59	104	248	259	1,040	260	5,200	1.15	1.07	1.19	9.41	13.05	12.38
10-Mar	73.2	8.8	47	218	48	234	5,720	3,900	7,540	1.29	1.04	1.18	9.08	13.37	13.86
11-Mar	8.8	50	38.6	34	246	182	0	0	5,200	1.05	1.10	1.20	9.54	12.76	13.38
12-Mar	59.8	13.2	46.6	170	76	207	4,940	3,900	3,900	1.34	0.97	1.20	8.97	13.11	12.54
13-Mar	25.8	50	53.6	80	254	246	1,040	0	3,900	1.14	1.11	1.18	8.35	13.33	12.74
14-Mar	69.2	16.4	57.8	174	76	246	5,980	3,900	5,200	1.40	1.12	1.17	8.29	12.28	11.74
15-Mar	44	46.4	55.6	110	232	247	1,820	0	6,760	1.38	1.07	1.17	8.14	12.64	12.25
16-Mar	67.8	8	53.8	150	40	246	3,900	3,900	5,200	1.37	1.20	1.18	7.16	14.15	12.74
17-Mar	10	46.2	35	30	244	169	1,040	1,300	5,200	1.17	1.01	1.22	8.29	12.60	13.87
18-Mar	71.6	0	30.2	148	0	142	3,900	3,900	2,600	1.56		1.20	7.61		13.29
19-Mar	4.2	51.4	42.8	12	246	182	1,040	0	3,900	0.98	1.13	1.20	6.63	12.82	12.06
20-Mar	72	13.7	36.8	168	42	194	3,900	2,600	3,900	1.50	1.12	1.15	8.26	8.07	14.33
21-Mar	26	50.4	34.8	88	242	169	1,820	1,300	2,600	1.15	1.11	1.18	9.21	12.53	13.49
22-Mar	64.6	9.4	40.8	182	52	182	3,900	3,900	2,600	1.26	1.01	1.20	8.39	13.23	12.62
23-Mar	21.2	47.4	47.2	80	240	206	2,080	0	3,900	1.12	1.06	1.19	9.96	12.71	12.31
24-Mar	63.6	15	41.8	180	70	208	4,420	3,900	5,200	1.24	1.18	1.20	8.27	12.96	14.15
25-Mar	61.4	13	35.8	160	66	183	4,420	0	6,500	1.28	1.07	1.20	7.86	12.83	14.51
26-Mar	49.8	12.6	38.4	114	82	154	2,860	1,300	1,300	1.26	0.87	1.17	6.82	13.37	11.09
27-Mar	13.4	49.6	50.8	44	244	221	1,040	1,300	3,900	1.03	1.10	1.18	7.98	12.75	12.12
28-Mar	52.4	19.4	43.2	138	102	208	3,900	3,900	5,200	1.13	1.01	1.19	7.03	12.48	13.52
29-Mar	14.6	49.6	40.6	40	252	180	1,820	1,300	3,900	1.03	1.06	1.18	6.64	12.68	12.36
30-Mar	57.4	21.4	46.8	144	100	222	3,900	3,900	3,900	1.22	1.05	1.18	7.25	11.60	13.24
31-Mar	13.2	46.4	38.8	38	240	181	1,040	0	4,160	1.01	1.11	1.18	6.86	13.58	13.04
Avg	44.0	27.9	45.7	117.0	139.0	208.9	2,935	1,937	4,537	1.2	1.0	1.2	8.1	12.6	12.8
Total	1,362.6	865.9	1,417.8	3,628.0	4,310.0	6,476.0	91,000	60,060	140,660	38.2	28.9	36.8	252.1	339.9	398.1

2023 System Samples

4/11/2023

# 2023 PUMPING AND WASTE REPORT

	Pump age x 1000															
	Well Pumps			Booster Pumps			Well	Booster	Sanitary			Pounds of Chloride			Sanitary	
	Well # 1	Well # 3	Well # 4	Well # 1	Well # 3	Well # 4			Well # 1	Well # 3	Well # 4	Well # 1	Well # 3	Well # 4		
Jan-23	12,643	10,503	16,325	12,158	10,564	16,581	<b>39,471</b>	<b>39,303</b>	662	458	612	1,732	4,432	3,154	<b>7,286</b>	
Feb-23	11,886	11,713	17,657	11,451	11,652	17,866	<b>41,256</b>	<b>40,969</b>	592	502	716	1,810	4,164	3,407	<b>8,406</b>	
Mar-23	15,847	12,056	17,926	15,219	12,015	18,208	<b>45,829</b>	<b>45,442</b>	690	514	756	1,960	5,520	3,643	<b>8,532</b>	
Average	13,459	11,424	17,303	12,943	11,410	17,552	42,185	41,905	648	491	694	1,834	4,705	3,401	8,075	
Total	40,376	34,272	51,908	38,828	34,231	52,655	126,556	125,714	1,944	1,474	2,083	5,501	14,116	10,204	24,225	



**Engineering Department &  
Department of Public Works**

**Monthly Utility Commission**

**Report for March 2023**

**STREET NOTES:**

**Sanitary Sewer**

- Employees maintained and read laser meters in the sanitary collection system.
- 7,543 feet of sanitary sewer main were jetted.
- Sewer televising was performed.
- Inspections of manholes took place.

**Storm Sewer**

- Development site plans were reviewed.
- Storm water permits were reviewed and managed.
- Removed snow and ice from storm inlets.

**Storm Ponds**

- Checked outfalls and cleaned trash racks.
- Installed new submersible pump at French Pond.
- Trapped in ponds.

**Water**

- Nothing to report.

## **ENGINEERING NOTES: 2023 Utility Projects – March**

**Buchanan Street Utilities & Concrete Paving Project** – Staff received approval from CN for the proposed water main jack and bore to be installed below the tracks. The required pre-construction meeting with Village Staff, Kruczak Construction, and private utility providers was held on Wednesday, March 15<sup>th</sup>. On Thursday, (March 23<sup>rd</sup> @ 5:00 p.m.) Village Staff met on-site with residents on Buchanan Street, Staff provided a project overview, residents were able to ask general and/or specific questions related to their property. Kruczak began construction on the sanitary sewer main during the week of March 27<sup>th</sup>, work began near the Main Street intersection and continues north on Buchanan Street.

**Randolph Drive Utilities & Concrete Paving Project** – Permit applications to various regulatory agencies including the Town of Vandenbroek, have been submitted and received. The required pre-construction meeting including Village Staff, effected property/business owners, Don Hietpas & Sons, and private utility providers took place on Tuesday, March 14<sup>th</sup>. Property/Business owners who were not present at the meeting were contacted individually and given the opportunity to discuss the project and ask questions. Hietpas has not begun construction; no utilities were installed in March.

## **Top Priorities for April 2023**

**Buchanan Street Utilities & Concrete Paving Project** – Kruczak Construction continues working on the sanitary sewer construction. Once complete, Kruczak will begin work on the water main, which will be followed by the storm sewer. The Contractor is responsible for obtaining proper safety training and scheduling the required flaggers, prior to water main work within the railroad clear zone. Vinton Construction out of Two Rivers, Wisconsin, was awarded the paving and restoration under separate contract.

**Randolph Drive Utilities & Concrete Paving Project** – Don Hietpas & Sons anticipates beginning construction of proposed utilities during the week of April 17<sup>th</sup>, efforts continue in preparation for April construction. Staff continues to review contractor submittals, prepare for construction inspection, and continue community outreach prior to the construction process.

Vinton Construction out of Two Rivers, Wisconsin, was awarded the paving and restoration under separate contract.

**Crosswinds Estates Sidewalk Installation** – Minor culvert and storm sewer work completed in January. General Contractor (Sommers Construction) began excavation for sidewalk on April 10<sup>th</sup>. Excavation and construction of concrete sidewalk to continue through the month of April.

**VILLAGE OF LITTLE CHUTE**

**SEWER UTILITY**

**BUDGET STATUS**

	<b>2023</b>		<b>2022</b> ACTUAL	<b>% Change from PY</b>	<b>\$ Change from PY</b>
	<b>BUDGET</b> Revenue =>	<b>ACTUAL MAR YTD</b>			
<b>REVENUE</b>					
Multi-family Residential	240,000	58,867	59,551	-1.15%	(684)
Residential	1,185,000	295,683	297,720	-0.68%	(2,037)
Commercial	280,000	74,838	75,823	-1.30%	(985)
Industrial	850,000	146,904	138,874	5.78%	8,030
Public Authority	375,000	11,134	11,440	-2.67%	(306)
Sales Subtotal	2,930,000	587,426	583,408	0.7%	4,018
% of CY Budget		20%			
All Other	742,875	44,887	(40,841)	-209.91%	85,728
<b>TOTAL REVENUE</b>	<b>3,672,875</b>	<b>632,313</b>	<b>542,567</b>		
% of CY Budget		17%			16.5%
 <b>2023</b>					
	<b>BUDGET</b> Expense =>	<b>ACTUAL MAR YTD</b>	<b>2022</b> ACTUAL		
<b>EXPENSES</b>					
Financing	255,518	64,848	63,708	1.79%	1,140
Treatment	2,401,600	627,591	555,381	13.00%	72,210
Collection	228,442	48,820	96,943	-49.64%	(48,123)
Billing	161,673	36,848	34,267	7.53%	2,581
Admin	205,121	46,651	55,927	-16.59%	(9,276)
<b>TOTAL EXPENSE</b>	<b>3,252,354</b>	<b>824,758</b>	<b>806,226</b>		2.30%
% of CY Budget		25%			
<b>CASH FLOW -OPERATIONS</b>	<b>420,521</b>	<b>(192,445)</b>	<b>(263,659)</b>		
ADD: DEPRECIATION	242,000	60,498	58,998		
ADD: NEW DEBT	-	-	-		
LESS: PRINCIPAL PAID	(40,000)	-	-		
LESS: FIXED ASSETS	(422,357)	(9,041)	(10,758)		
<b>NET CASH FLOW</b>	<b>200,164</b>	<b>(140,988)</b>	<b>(215,419)</b>		

**NOTE :**

Landfill revenue for Sewer Utility is billed on a quarterly billing. The first quarter will not be billed until April. Strength invoices for Oh Snap have also not been issued as lab information to complete billing was not available until April.

Continue to see interest and investment income impacted as result of market changes. The unrealized loss that exists now will **not** be recognized as long as the assets are held until maturity. The Village invests in varying maturities to match cash flow needs. An unrealized loss exists when a longer term asset the Village owns price has declined in the market place due to varying interest rates. Each month end, Generally Accepted Accounting Principles require that we record an unrealized loss (or gain) to recognize market impacts. The market to face value total for the Villager at the end of March is a \$335,286 unrealized loss. The positive news is that interest earnings are back on the rise from minimal returns in past.

Property, Auto and Workers Compensation first quarter premiums have been paid so six months of expense have hit income statement.

Treatment is up as volume increased 109,898,000 gallons along with BOD strength volumes from same time last year.

Collection is down due to the sewer camera purchase last year. Admin is down due to sewer rate study expenses in 2022 this time last year.

Capital Contributions (revenue) are not recorded until year end (capital assets paid for by TID or contributed by developers) in the Sewer Utility (\$626,000).

Reminder that capital assets are shown as expense in utilities until capitalized as part of year end audit preparation along with a few other annual processes.

**VILLAGE OF LITTLE CHUTE  
SEWER UTILITY  
DEBT SCHEDULE**

**2019 Refunding**

<b>Sanitary</b>			
<b>Year</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2023	40,000.00	4,800.00	44,800.00
2024	40,000.00	3,600.00	43,600.00
2025	40,000.00	2,400.00	42,400.00
2026	35,000.00	1,350.00	36,350.00
	<b>155,000.00</b>	<b>12,150.00</b>	<b>167,150.00</b>

**TOTAL DEBT**

<b>Sanitary</b>			
<b>Year</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2023	40,000.00	4,800.00	44,800.00
2024	40,000.00	3,600.00	43,600.00
2025	40,000.00	2,400.00	42,400.00
2026	35,000.00	1,350.00	36,350.00
	<b>155,000.00</b>	<b>12,150.00</b>	<b>167,150.00</b>

VILLAGE OF LITTLE CHUTE

WATER UTILITY

BUDGET STATUS

	2023		2022 ACTUAL	% Change from PY	\$ Change from PY		
	BUDGET Revenue =>	ACTUAL MAR YTD					
<b>REVENUE</b>							
Multi-family Residential	140,000	33,888	35,170	-3.65%	(1,282)		
Residential	945,000	223,106	224,220	-0.50%	(1,114)		
Commercial	190,000	46,848	47,387	-1.14%	(539)		
Industrial	470,000	118,536	104,297	13.65%	14,239		
Private Fire	60,000	17,240	15,233	13.18%	2,007		
Public Fire	424,000	107,168	106,605	0.53%	563		
Public Authority	47,000	14,295	8,636	65.53%	5,659		
Sales Subtotal	2,276,000	561,081	541,548	3.6%	19,533		
% of CY Budget		25%					
All Other	827,420	24,219	(7,015)	-445.25%	31,234		
<b>TOTAL REVENUE</b>	<b>3,103,420</b>	<b>585,300</b>	<b>534,533</b>	<b>9.50%</b>	<b>50,767</b>		
% of CY Budget		19%					
	Expense => MAR YTD		2022 ACTUAL				
	2023						
<b>EXPENSES</b>							
Financing	761,212	186,128	186,763	-0.34%	(635)		
Wells/Source	95,200	5,756	2,422	137.65%	3,334		
Pumping	265,891	63,503	49,340	28.70%	14,163		
Treatment	483,035	107,927	115,909	-6.89%	(7,982)		
Distribution	844,422	256,808	164,109	56.49%	92,699		
Billing	74,447	15,495	13,905	11.43%	1,590		
Admin	189,099	57,602	49,938	15.35%	7,664		
<b>TOTAL EXPENSE</b>	<b>2,713,306</b>	<b>693,219</b>	<b>582,386</b>	<b>19.03%</b>	<b>110,833</b>		
% of CY Budget		26%					
<b>CASH FLOW -OPERATIONS</b>	<b>390,114</b>	<b>(107,919)</b>	<b>(47,853)</b>				
ADD: DEPRECIATION	525,000	131,250	129,999				
ADD: NEW DEBT	700,000	-	-				
LESS: PRINCIPAL PAID	(318,432)	-	-				
LESS: FIXED ASSETS	(521,357)	(10,454)	(9,556)				
<b>NET CASH FLOW</b>	<b>775,325</b>	<b>12,877</b>	<b>72,590</b>				

**NOTE :**

Continue to see interest and investment income impacted as result of market changes. The unrealized loss that exists now will **not** be recognized as long as the assets are held until maturity. The Village invests in varying maturities to match cash flow needs. An unrealized loss exists when a longer term asset the Village owns price has declined in the market place due to varying interest rates. Each month end, Generally Accepted Accounting Principles require that we record an unrealized loss (or gain) to recognize market impacts. The market to face value total for the Villager at the end of March is a \$335,286 unrealized loss. The positive news is that interest earnings are back on the rise from minimal returns in past.

Property, Auto and Workers Compensation first quarter premiums have been paid so six months of expense have hit income statement.

Water Utility makes payment to MCO a month in advance per terms of agreement so additional month hits expense in December when no expense is charged. Variation in where MCO spending time in early past of year compared to last year at this time due to operational needs.

Pumping is up as utilities have increased \$5K over same time last year and the effluent meter at pump # 2 failed.

Distribution is up due to purchase of cellular meters compared to same time last year.

Capital Contributions (revenue) are not recorded until year end (capital assets paid for by TID or contributed by developers) in the Water Utility (\$736,000).

Capital assets are shown as expense in utilities for monitoring until capitalized as part of year end audit preparation.

**VILLAGE OF LITTLE CHUTE**  
**WATER UTILITY**  
**DEBT SCHEDULE**

2014A Issue			2017B Issue			2016 Water Revenue				
Year	Water		Principal	Interest	Total	Water		Principal	Interest	Total
	Principal	Interest				Principal	Interest			
2023	45,000.00	1,608.75	46,608.75			1,464.25	245.00	1,709.25	75,000.00	5,037.50
2024	45,000.00	551.25	45,551.25			1,546.74	201.08	1,747.82	80,000.00	3,720.00
2025						1,691.11	154.68	1,845.79	80,000.00	2,280.00
2026						1,711.73	103.94	1,815.67	80,000.00	760.00
2027						1,752.96	52.58	1,805.54		
	90,000.00	2,160.00	92,160.00			8,166.79	757.28	8,924.07	315,000.00	11,797.50
										326,797.50
2017 Safe Drinking Bonds			2019A Issue			2019 Refunding			Water	
Year	Water		Principal	Interest	Total	Principal	Interest	Total	Principal	Interest
	Principal	Interest								
2023	56,967.66	16,540.07	73,507.73			35,000.00	7,900.00	42,900.00	50,000.00	6,450.00
2024	57,970.29	15,528.62	73,498.91			35,000.00	6,850.00	41,850.00	55,000.00	4,950.00
2025	58,990.57	14,499.38	73,489.95			40,000.00	5,800.00	45,800.00	55,000.00	3,300.00
2026	60,028.80	13,451.99	73,480.79			40,000.00	4,600.00	44,600.00	55,000.00	1,650.00
2027	61,085.31	12,386.19	73,471.50			40,000.00	3,400.00	43,400.00		
2028	62,160.41	11,301.63	73,462.04			40,000.00	2,200.00	42,200.00		
2029	63,254.43	10,197.98	73,452.41			40,000.00	1,000.00	41,000.00		
2030	64,367.71	9,074.91	73,442.62							
2031	65,500.58	7,932.06	73,432.64							
2032	66,653.39	6,769.11	73,422.50							
2033	67,826.49	5,585.69	73,412.18							
2034	69,020.23	4,381.43	73,401.66							
2035	70,234.99	3,155.99	73,390.98							
2036	71,471.13	1,908.98	73,380.11							
2037	72,729.02	640.01	73,369.03							
	968,261.01	133,354.04	1,101,615.05			270,000.00	31,750.00	301,750.00	215,000.00	16,350.00
										231,350.00
2020 Issue			TOTAL DEBT			Water			Water	
Year	Water		Principal	Interest	Total	Principal	Interest	Total	Principal	Interest
	Principal	Interest								
2023	55,000.00	6,750.00	61,750.00			318,431.91	44,531.32	362,963.23		
2024	55,000.00	5,650.00	60,650.00			329,517.03	37,450.95	366,967.98		
2025	55,000.00	4,550.00	59,550.00			290,681.68	30,584.06	321,265.74		
2026	55,000.00	3,450.00	58,450.00			291,740.53	24,015.93	315,756.46		
2027	55,000.00	2,350.00	57,350.00			157,838.27	18,188.77	176,027.04		
2028	60,000.00	1,800.00	61,800.00			162,160.41	15,301.63	177,462.04		
2029	60,000.00	1,200.00	61,200.00			163,254.43	12,397.98	175,652.41		
2030	60,000.00	600.00	60,600.00			124,367.71	9,674.91	134,042.62		
2031						65,500.58	7,932.06	73,432.64		
2032						66,653.39	6,769.11	73,422.50		
2033						67,826.49	5,585.69	73,412.18		
2034						69,020.23	4,381.43	73,401.66		
2035						70,234.99	3,155.99	73,390.98		
2036						71,471.13	1,908.98	73,380.11		
2037						72,729.02	640.01	73,369.03		
	455,000.00	26,350.00	481,350.00			2,321,427.80	222,518.82	2,543,946.62		

**VILLAGE OF LITTLE CHUTE**
**STORM UTILITY**
**BUDGET STATUS**

	2023		2022 ACTUAL	% Change from PY	\$ Change from PY
	BUDGET	ACTUAL MAR YTD			
<b>REVENUE</b>					
Multi-family Residential	80,000	20,946	20,029	4.6%	917
Residential	356,000	85,626	89,226	-4.0%	(3,600)
Commercial	535,000	143,038	127,516	12.2%	15,522
Industrial	155,000	43,638	38,415	13.6%	5,223
Public Authority	90,000	29,384	19,245	52.7%	10,139
Sales Subtotal	1,216,000	322,632	294,431	9.6%	28,201
% of CY Budget		27%			
All Other	907,890	32,392	(69,414)	-146.7%	101,806
<b>TOTAL REVENUE</b>	<b>2,123,890</b>	<b>355,024</b>	<b>225,017</b>	<b>57.8%</b>	<b>130,007</b>
% of CY Budget		17%			
<b>Expense = &gt; MAR YTD</b>					
	2023		2022 ACTUAL	ACTUAL	ACTUAL
	BUDGET	ACTUAL			
<b>EXPENSES</b>					
Financing	557,497	138,603	132,214	4.8%	6,389
Pond Maintenance	147,544	9,598	13,115	-26.8%	(3,517)
Collection	226,283	24,934	30,696	-18.8%	(5,762)
Billing	63,039	14,282	13,876	2.9%	406
Admin	247,029	78,001	58,396	33.6%	19,605
<b>TOTAL EXPENSE</b>	<b>1,241,392</b>	<b>265,418</b>	<b>248,297</b>	<b>6.9%</b>	<b>17,121</b>
% of CY Budget		21%			
<b>CASH FLOW -OPERATIONS</b>	<b>882,498</b>	<b>89,606</b>	<b>(23,280)</b>		
ADD: DEPRECIATION	505,000	126,249	118,000		
ADD: NEW DEBT	-	-	-		
LESS: PRINCIPAL PAID	(249,503)	-	-		
LESS: FIXED ASSETS	(506,347)	(12,098)	(25,389)		
<b>NET CASH FLOW</b>	<b>631,648</b>	<b>203,757</b>	<b>69,331</b>		

**NOTE :**

Continue to see interest and investment income impacted as result of market changes due to COVID-19. The unrealized losses that exist now will not be recognized if the assets are held until maturity. The Village invests in varying maturities to match cash flow needs. An unrealized loss exists when a longer term asset the Village owns price has declined in the market place due to varying interest rates. Each month end, Generally Accepted Accounting Principles require that we record an unrealized loss (or gain) to recognize market impacts.

Financing is up due to depreciation expense as asset base continues to grow

Property, Auto and Workers Compensation first quarter premiums have been paid so six months of expense have hit income statement.

Administration is up due to allocation of overhead for MSB and Village Hall (calculated on asset basis) plus progress billing for audit occurred earlier than prior year.

Capital Contributions (revenue) are not recorded until year end (capital assets paid for by TID or contributed by developers) in the Storm Utility (\$842,000)

Capital assets are shown as expense in utilities for monitoring until capitalized as part of year end audit preparation.

**VILLAGE OF LITTLE CHUTE**  
**STORM UTILITY**  
**DEBT SCHEDULE**

2016 Storm Revenue			2010 Clean Water Fund			2019 Refunding				
<b>Year</b>	<b>Storm</b>		<b>Principal</b>	<b>Interest</b>	<b>Total</b>	<b>Storm</b>		<b>Principal</b>	<b>Interest</b>	<b>Total</b>
	<b>Principal</b>	<b>Interest</b>				<b>Principal</b>	<b>Interest</b>			
2023	80,000.00	31,712.00	111,712.00	24,502.73	5,561.01	30,063.74	95,000.00	11,850.00	106,850.00	
2024	80,000.00	30,192.00	110,192.00	25,275.30	4,776.24	30,051.54	95,000.00	9,000.00	104,000.00	
2025	84,000.00	28,716.00	112,716.00	26,072.23	3,966.75	30,038.98	100,000.00	6,150.00	106,150.00	
2026	84,000.00	27,120.00	111,120.00	26,894.29	3,131.75	30,026.04	105,000.00	3,150.00	108,150.00	
2027	84,000.00	25,440.00	109,440.00	27,742.27	2,270.38	30,012.65				-
2028	92,000.00	23,542.00	115,542.00	28,616.98	1,381.89	29,998.87				-
2029	92,000.00	21,426.00	113,426.00	29,519.28	465.37	29,984.65				-
2030	96,000.00	19,168.00	115,168.00							
2031	100,000.00	16,718.00	116,718.00							
2032	100,000.00	14,118.00	114,118.00							
2033	104,000.00	11,364.00	115,364.00							
2034	108,000.00	8,340.00	116,340.00							
2035	112,000.00	5,040.00	117,040.00							
2036	112,000.00	1,680.00	113,680.00							
	<b>1,328,000.00</b>	<b>264,576.00</b>	<b>1,592,576.00</b>			<b>188,623.08</b>	<b>21,553.39</b>	<b>210,176.47</b>		
2020 G O Note			TOTAL DEBT			Storm				
<b>Year</b>	<b>Storm</b>		<b>Principal</b>	<b>Interest</b>	<b>Total</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>		
	<b>Principal</b>	<b>Interest</b>								
2023	50,000.00	6,400.00	56,400.00			249,502.73	55,523.01	305,025.74		
2024	50,000.00	5,400.00	55,400.00			250,275.30	49,368.24	299,643.54		
2025	55,000.00	4,400.00	59,400.00			265,072.23	43,232.75	308,304.98		
2026	55,000.00	3,300.00	58,300.00			270,894.29	36,701.75	307,596.04		
2027	55,000.00	2,200.00	57,200.00			166,742.27	29,910.38	196,652.65		
2028	55,000.00	1,650.00	56,650.00			175,616.98	26,573.89	202,190.87		
2029	55,000.00	1,100.00	56,100.00			176,519.28	22,991.37	199,510.65		
2030	55,000.00	550.00	55,550.00			151,000.00	19,718.00	170,718.00		
2031						100,000.00	16,718.00	116,718.00		
2032						100,000.00	14,118.00	114,118.00		
2033						104,000.00	11,364.00	115,364.00		
2034						108,000.00	8,340.00	116,340.00		
2035						112,000.00	5,040.00	117,040.00		
2036						112,000.00	1,680.00	113,680.00		
	<b>430,000.00</b>	<b>25,000.00</b>	<b>455,000.00</b>			<b>2,341,623.08</b>	<b>341,279.39</b>	<b>2,682,902.47</b>		

## UTILITY COMMISSION

April 18, 2023



## Utility Bills List

April 18, 2023

The above payments are recommended for approval on April 18, 2023. \$ 299,049.04

**\$ 299,049.04**

### Rejected:

UTILITY INVOICES PAID WITH VILLAGE BILLS - MARCH 17 - MARCH 31	\$ 273,761.79
UTILITY INVOICES PAID WITH VILLAGE BILLS - APRIL 1 - APRIL 13	\$ 143,670.81
<b>TOTAL</b>	<b>\$ 716,481.64</b>

Approved: April 19, 2022

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Kevin Coffey, Chairperson

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Laurie Decker, Clerk

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
<b>BADGER METER INC (517)</b>							
80124262	Invoi	CELLULAR ENDPOINTS	1,212.18	Open	Non		620-53904-214
<b>Total BADGER METER INC (517):</b>							
<b>FASTENAL COMPANY (847)</b>							
WIKIM283259	Invoi	CONNECT FITTINGS	58.69	Open	Non		620-53634-255
WIKIM283293	Invoi	CONNECT FITTINGS	55.20	Open	Non		620-53634-255
<b>Total FASTENAL COMPANY (847):</b>							
<b>HAWKINS INC (1918)</b>							
6416890	Invoi	AZONE	773.12	Open	Non		620-53634-214
6416890	Invoi	SODIUM SILICATE	3,895.17	Open	Non		620-53634-220
6427205	Invoi	AZONE	712.45	Open	Non		620-53634-214
6427205	Invoi	SODIUM SILICATE	3,176.50	Open	Non		620-53634-220
<b>Total HAWKINS INC (1918):</b>							
<b>HEART OF THE VALLEY (280)</b>							
041123	Invoi	MARCH WASTEWATER	243,407.46	Open	Non		610-53611-225
041123	Invoi	FOG CONTROL	87.00	Open	Non		610-53611-204
<b>Total HEART OF THE VALLEY (280):</b>							
<b>MCO (2254)</b>							
29598	Invoi	MAY 2023 OPERATIONS	31,429.70	Open	Non		620-53644-115
29598	Invoi	MAY 2023 HEALTH & LIABILITY INS	7,355.64	Open	Non		620-53644-115
<b>Total MCO (2254):</b>							
<b>MIDWEST SALT LLC (5001)</b>							
P467673	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	3,617.60	Open	Non		620-53634-224
<b>Total MIDWEST SALT LLC (5001):</b>							
<b>TOTAL ENERGY SYSTEMS LLC (1607)</b>							
96873	Invoi	ON-SITE REPAIR	1,569.22	Open	Non		620-53624-248
96875	Invoi	COMPLETED INSPECTION	1,699.11	Open	Non		620-53624-248
<b>TOTAL ENERGY SYSTEMS LLC (1607):</b>							
<b>Grand Totals:</b>							
<b>299,049.04</b>							

**Report GL Period Summary**

Vendor number hash: 16796  
 Vendor number hash - split: 23166  
 Total number of invoices: 10  
 Total number of transactions: 14

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	299,049.04	299,049.04
<b>Grand Totals:</b>	<b>299,049.04</b>	<b>299,049.04</b>

## Report Criteria:

Invoice Detail.GL Account = "6200000000"- "6209999999", "6100000000"- "6109999999", "6300000000"- "6309999999"

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
<b>AT&amp; T (409)</b>							
92078873810963 0	Invoi	MAR/APR SERVICE	70.31	Open	Non		620-53924-203
<b>Total AT&amp; T (409):</b>							
			70.31				
<b>BOND TRUST SERVICES CORP (4071)</b>							
78518	Invoi	PAYING AGENT FEE-REF 78518 PA	400.00	Open	Non		630-53444-229
78519	Invoi	PAYING AGENT FEE-REF 78519 PA	400.00	Open	Non		620-53924-229
<b>Total BOND TRUST SERVICES CORP (4071):</b>							
			800.00				
<b>CELLCOM (4683)</b>							
606367-MAR	Invoi	IPAD STORM	23.59	Open	Non		630-53444-218
606367-MAR	Invoi	IPAD SANITARY SEWER	23.59	Open	Non		610-53612-218
<b>Total CELLCOM (4683):</b>							
			47.18				
<b>DONALD HIETPAS &amp; SONS INC. (209)</b>							
022123	Invoi	REPAIRED WATER BREAK @ 101 W GRANT ST	1,775.35	Open	Non		620-53644-251
<b>Total DONALD HIETPAS &amp; SONS INC. (209):</b>							
			1,775.35				
<b>DUNCAN CO (5416)</b>							
3109783	Invoi	SEAL KIT	133.15	Open	Non		620-53634-255
<b>Total DUNCAN CO (5416):</b>							
			133.15				
<b>EHLERS INVESTMENT PARTNERS LLC (1425)</b>							
FEBRUARY 2023	Invoi	FEBRUARY INVESTMENT MANAGEMENT	203.79	Open	Non		610-53614-229
FEBRUARY 2023	Invoi	FEBRUARY INVESTMENT MANAGEMENT	101.90	Open	Non		620-53924-229
FEBRUARY 2023	Invoi	FEBRUARY INVESTMENT MANAGEMENT	366.82	Open	Non		630-53444-229
<b>Total EHLERS INVESTMENT PARTNERS LLC (1425):</b>							
			672.51				
<b>ELMSTAR ELECTRICAL CORP (1187)</b>							
1483601	Invoi	REPLACED TIMECLOCK	459.92	Open	Non		620-53644-250
<b>Total ELMSTAR ELECTRICAL CORP (1187):</b>							
			459.92				
<b>EVERGREEN POWER LLC (4827)</b>							
18307	Invoi	SAFETY HELMETS	649.95	Open	Non		630-53444-218
<b>Total EVERGREEN POWER LLC (4827):</b>							
			649.95				
<b>FERGUSON ENTERPRISES LLC #448 #1020 (2046)</b>							
7069027	Invoi	STAINLESS STEEL PIPE FITTINGS	11.96	Open	Non		620-53634-255
<b>Total FERGUSON ENTERPRISES LLC #448 #1020 (2046):</b>							
			11.96				
<b>FERGUSON WATERWORKS LLC #1476 (221)</b>							
381005	Invoi	STYLE M INSETTER	5,950.00	Open	Non		620-53644-252
382456	Invoi	STAINLESS STEEL CLAMPS	238.84	Open	Non		620-53644-251
382456	Invoi	CURB VALVE AND CURB STOP	484.31	Open	Non		620-53644-252

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
Total FERGUSON WATERWORKS LLC #1476 (221):			6,673.15				
GRAINGER (2338)							
9619364681	Invoi	GREASE	70.00	Open	Non	620-53624-255	
9621048488	Invoi	AXIAL FAN	103.85	Open	Non	620-53604-257	
Total GRAINGER (2338):			173.85				
HEART OF THE VALLEY (280)							
030623	Invoi	FEBRUARY WASTEWATER	181,009.34	Open	Non	610-53611-225	
030623	Invoi	FOG CONTROL	67.50	Open	Non	610-53611-204	
Total HEART OF THE VALLEY (280):			181,076.84				
KAUKAUNA UTILITIES (234)							
MARCH 2023	Invoi	PUMP STATION JEFFERSON ST	954.21	Open	Non	620-53624-249	
MARCH 2023	Invoi	#4 WELL EVERGREEN DR	4,919.09	Open	Non	620-53624-249	
MARCH 2023	Invoi	#3 WELL WASHINGTON ST	2,124.11	Open	Non	620-53624-249	
MARCH 2023	Invoi	STEPHEN ST TOWER/LIGHTING	160.16	Open	Non	620-53624-249	
MARCH 2023	Invoi	DOYLE PARK WELL	3,192.36	Open	Non	620-53624-249	
MARCH 2023	Invoi	1800 STEPHEN ST STORM	509.99	Open	Non	630-53441-249	
Total KAUKAUNA UTILITIES (234):			11,859.92				
LEAGUE OF WI MUNICIPALITIES (653)							
85549	Invoi	LEAF COLLECTION STUDY 2020-2023	1,000.00	Open	Non	630-53444-204	
Total LEAGUE OF WI MUNICIPALITIES (653):			1,000.00				
MCO (2254)							
29512	Invoi	APRIL 2023 OPERATIONS	31,429.70	Open	Non	620-53644-115	
29512	Invoi	APR 2023 HEALTH & LIABILITY INS	7,355.64	Open	Non	620-53644-115	
29535	Invoi	PROJECT SUPPLIES	409.76	Open	Non	620-53624-255	
Total MCO (2254):			39,195.10				
MIDWEST SALT LLC (5001)							
P467149	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	3,683.90	Open	Non	620-53634-224	
P467158	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	1,378.70	Open	Non	620-53634-224	
P467174	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	3,746.80	Open	Non	620-53634-224	
P467334	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	3,712.80	Open	Non	620-53634-224	
P467397	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	3,757.00	Open	Non	620-53634-224	
P467440	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	3,830.10	Open	Non	620-53634-224	
P467504	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	3,714.50	Open	Non	620-53634-224	
Total MIDWEST SALT LLC (5001):			23,823.80				
OUTAGAMIE COUNTY TREASURER (486)							
1019893	Invoi	FEBRUARY FUEL BILL	23.80	Open	Non	630-53441-247	
1019893	Invoi	FEBRUARY FUEL BILL	729.17	Open	Non	630-53442-247	
1019893	Invoi	FEBRUARY FUEL BILL	415.94	Open	Non	610-53612-247	
1019893	Invoi	FEBRUARY FUEL BILL	379.44	Open	Non	620-53644-247	
Total OUTAGAMIE COUNTY TREASURER (486):			1,548.35				

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
<b>POSTAL EXPRESS &amp; MORE LLC (5093)</b>							
240781	Invoi	POSTAGE-WATER TESTS	20.09	Open	Non	620-53644-204	
240824	Invoi	POSTAGE-WATER TESTS	16.60	Open	Non	620-53644-204	
241007	Invoi	POSTAGE-WATER TESTS	18.89	Open	Non	620-53644-204	
241090	Invoi	POSTAGE-WATER TESTS	16.60	Open	Non	620-53644-204	
Total POSTAL EXPRESS & MORE LLC (5093):			<u>72.18</u>				
<b>TIME WARNER CABLE (89)</b>							
03/23 20279	Invoi	MARCH/APRIL SERVICES	116.16	Open	Non	620-53924-203	
Total TIME WARNER CABLE (89):			<u>116.16</u>				
<b>U.S. BANK (5015)</b>							
03/23 59455565491	Invoi	SAFETY GLASSES-SANITARY SEWER	7.89	Open	Non	610-53612-213	
03/23 59455565491	Invoi	SAFETY GLASSES - WATER	7.89	Open	Non	620-53644-218	
03/23 59455565491	Invoi	SAFETY GLASSES - STORM PONDS	7.90	Open	Non	630-53441-218	
03/23 59455565491	Invoi	SAFETY GLASSES - STORM SEWER	7.90	Open	Non	630-53442-213	
03/23 59455565491	Invoi	STORM SEWER REPAIR PINE ST	52.00	Open	Non	630-53442-251	
Total U.S. BANK (5015):			<u>83.58</u>				
<b>US POSTMASTER (264)</b>							
DPW SPRING 2023	Invoi	2023 DPW SPRING NEWSLETTER	60.01	Open	Non	610-53614-226	
DPW SPRING 2023	Invoi	2023 DPW SPRING NEWSLETTER	419.81	Open	Non	620-53924-226	
DPW SPRING 2023	Invoi	2023 DPW SPRING NEWSLETTER	179.90	Open	Non	630-53444-226	
Total US POSTMASTER (264):			<u>659.72</u>				
<b>VACUUM PUMP &amp; COMPRESSOR INC (4267)</b>							
116384	Invoi	REPAIR FRENCH POND PUMP	2,566.86	Open	Non	630-53441-253	
Total VACUUM PUMP & COMPRESSOR INC (4267):			<u>2,566.86</u>				
<b>VERIZON WIRELESS (3606)</b>							
9930090343	Invoi	FEBRUARY/MARCH SERVICE	64.74	Open	Non	620-53924-203	
Total VERIZON WIRELESS (3606):			<u>64.74</u>				
<b>VILLAGE OF LITTLE CHUTE (1404)</b>							
MARCH 2023	Invoi	1200 STEPHEN ST	13.20	Open	Non	620-53624-249	
MARCH 2023	Invoi	625 E EVERGREEN DR	152.32	Open	Non	620-53624-249	
MARCH 2023	Invoi	#3 WELL WASHINGTON ST	12.38	Open	Non	620-53624-249	
MARCH 2023	Invoi	DOYLE PARK WELL #1	12.49	Open	Non	620-53624-249	
MARCH 2023	Invoi	PUMP STATION JEFFERSON ST	36.82	Open	Non	620-53624-249	
Total VILLAGE OF LITTLE CHUTE (1404):			<u>227.21</u>				
<b>Grand Totals:</b>			<u>273,761.79</u>				

**Report GL Period Summary**

Vendor number hash: 109647

Vendor number hash - split: 148767

Total number of invoices: 37

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Terms Description	Invoice Amount	Net Invoice Amount
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Total number of transactions:	61
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Terms Description	Invoice Amount	Net Invoice Amount
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Open Terms	273,761.79	273,761.79
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Grand Totals:	273,761.79	273,761.79
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**Report Criteria:**

Invoice Detail.GL Account = "6200000000"- "6209999999", "6100000000"- "6109999999", "6300000000"- "6309999999"

## Report Criteria:

Invoice Detail.GL Account = "6200000000"- "6209999999", "6100000000"- "6109999999", "6300000000"- "6309999999"

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
<b>AMPLITEL TECHNOLOGIES (4637)</b>							
21349	Invoi	FORTIGATE MAINTENANCE RENEWAL WELL #4	177.60	Open	Non		620-53604-257
Total AMPLITEL TECHNOLOGIES (4637):			177.60				
<b>AXLEY BRYNELSON LLP (5230)</b>							
925754	Invoi	LEGAL SERVICES	217.80	Open	Atto		610-53614-262
Total AXLEY BRYNELSON LLP (5230):			217.80				
<b>BATTERIES PLUS LLC (652)</b>							
P60702205	Invoi	SANITARY SEWER METER BATTERIES	79.44	Open	Non		610-53612-251
Total BATTERIES PLUS LLC (652):			79.44				
<b>HEART OF THE VALLEY (280)</b>							
040323MP	Invoi	MARCH HOV METER PAYABLE	1,431.00	Open	Non		610-21110
Total HEART OF THE VALLEY (280):			1,431.00				
<b>KERBERROSE SC (2740)</b>							
305936	Invoi	PROGRESS BILLING FOR AUDIT OF FINANCIAL S	4,029.00	Open	Non		610-53614-262
305936	Invoi	PROGRESS BILLING FOR AUDIT OF FINANCIAL S	3,719.00	Open	Non		620-53924-262
305936	Invoi	PROGRESS BILLING FOR AUDIT OF FINANCIAL S	6,856.00	Open	Non		630-53444-262
Total KERBERROSE SC (2740):			14,604.00				
<b>MCC INC (480)</b>							
319639	Invoi	COLD MIX	791.88	Open	Non		620-53644-251
Total MCC INC (480):			791.88				
<b>MCCLONE (4766)</b>							
9246	Invoi	22/23 WORKERS COMP AUDIT	9.07-	Open	Non		610-53614-230
9246	Invoi	22/23 WORKERS COMP AUDIT	8.74-	Open	Non		620-53924-230
9246	Invoi	22/23 WORKERS COMP AUDIT	7.27-	Open	Non		630-53444-230
9246	Invoi	22/23 WORKERS COMP AUDIT	373.47	Open	Non		610-53614-230
9246	Invoi	22/23 WORKERS COMP AUDIT	537.45	Open	Non		630-53444-230
9246	Invoi	22/23 WORKERS COMP AUDIT	159.97	Open	Non		620-53924-230
Total MCCLONE (4766):			1,045.81				
<b>MCO (2254)</b>							
29534	Invoi	FEBRUARY MILEAGE REIMBURSEMENT	624.00	Open	Non		620-53644-247
Total MCO (2254):			624.00				
<b>MENARDS - APPLETON EAST (319)</b>							
35422	Invoi	CLEANING SUPPLIES	81.22	Open	Non		620-53644-218
Total MENARDS - APPLETON EAST (319):			81.22				
<b>MIDWEST METER INC (4407)</b>							
153409	Invoi	CELLULAR METERS/DIALS/RADIOS	113,400.00	Open	Non		620-53644-301

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
		Total MIDWEST METER INC (4407):	113,400.00				
MIDWEST SALT LLC (5001)							
P467608	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	3,855.60	Open	Non		620-53634-224
P467636	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	3,520.70	Open	Non		620-53634-224
		Total MIDWEST SALT LLC (5001):	7,376.30				
NORTHERN LAKE SERVICE INC (1711)							
2302512	Invoi	WATER TESTING	155.08	Open	Non		620-53644-204
2303077	Invoi	WATER TESTING	850.00	Open	Non		620-53644-204
		Total NORTHERN LAKE SERVICE INC (1711):	1,005.08				
PRIMADATA LLC (4671)							
APRIL 2023	Invoi	APRIL POSTCARD POSTAGE	325.00	Open	Non		610-53613-226
APRIL 2023	Invoi	APRIL POSTCARD POSTAGE	325.00	Open	Non		620-53904-226
APRIL 2023	Invoi	APRIL POSTCARD POSTAGE	325.00	Open	Non		630-53443-226
		Total PRIMADATA LLC (4671):	975.00				
VAN ASTEN, DONNA (2946)							
2023	Invoi	DRAINAGE EASEMENT & INGRESS/EGRESS	150.00	Open	Non		630-53442-260
		Total VAN ASTEN, DONNA (2946):	150.00				
WE ENERGIES (2788)							
4091132585 03/23	Invoi	PLANT #2 (1118 JEFFERSON ST)	252.79	Open	Non		620-53624-249
4091132585 03/23	Invoi	LC WELL #4 PUMPHOUSE (625 E EVERGREEN)	620.33	Open	Non		620-53624-249
4091132585 03/23	Invoi	920 WASHINGTON ST	90.50	Open	Non		620-53624-249
4091132585 03/23	Invoi	PUMP STATION @ EVERGREEN @ FRENCH	410.14	Open	Non		620-53624-249
4091132585 03/23	Invoi	PLANT #1 (100 WILSON ST)	337.92	Open	Non		620-53624-249
		Total WE ENERGIES (2788):	1,711.68				
Grand Totals:			143,670.81				

## Report GL Period Summary

Vendor number hash: 49594

Vendor number hash - split: 99398

Total number of invoices: 17

Total number of transactions: 30

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	143,670.81	143,670.81
Grand Totals:	143,670.81	143,670.81

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Terms Description	Invoice Amount	Net Invoice Amount
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**Report Criteria:**

Invoice Detail.GL Account = "6200000000"- "62099999999", "61000000000"- "61099999999", "63000000000"- "63099999999"

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