



## AGENDA

# REGULAR BOARD MEETING

PLACE: Little Chute Village Hall  
DATE: Wednesday, May 3, 2023  
TIME: 6:00 p.m.

**Virtually attend the May 3<sup>rd</sup>, Regular Board meeting at 6 PM by following the zoom link here:**

Join Zoom Meeting: <https://us06web.zoom.us/j/89742194572>

Meeting ID: 897 4219 4572

Dial by your location: +1 312 626 6799 US (Chicago)

### REGULAR ORDER OF BUSINESS

- A. Invocation
- B. Pledge of Allegiance to the Flag
- C. Roll call of Trustees
- D. Roll call of Officers and Department Heads
- E. Public Appearance for Items Not on the Agenda
- F. Other Informational Items:

#### G. Consent Agenda

*Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.*

- 1. Minutes of the Regular Board Meeting of April 19, 2023
- 2. Minutes of the Committee of the Whole April 26, 2023
- 3. Disbursement List
- 4. Special Event Permit – Little Chute Fireworks sponsored by Diamond Club
- 5. Special Event Permit – Memorial Day Parade

#### H. Presentation—Annual Comprehensive Financial Report w/ KerberRose [2022 Annual Comprehensive Financial Report](#)

- I. Discussion/Action – Fox Valley Meal Prep Class B Retailers License
- J. Introduction—Animal Bite Ordinance Amendment
- K. Introduction—Lock Box Ordinance

- L. Department and Officers Progress Reports
- M. Call for Unfinished Business
- N. Items for Future Agenda
- O. Closed Sessions:
  - a) 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Discuss 2 (two) Economic Development Items*
  - b) 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. *Review of Legal Matter*
- P. Return to Open Session
- Q. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852, [email: Laurie@littlechutewi.org](mailto:Laurie@littlechutewi.org) Prepared: April 27, 2023

## MINUTES OF THE REGULAR BOARD MEETING OF APRIL 19, 2023

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### Roll call of Trustees

PRESENT: Michael Vanden Berg, President  
Larry Van Lankvelt, Trustee  
Brian Van Lankveldt, Trustee  
Don Van Deurzen, Trustee  
John Elrick, Trustee  
Bill Peerenboom, Trustee  
David Peterson, Trustee

### Roll call of Officers and Department Heads

PRESENT: Beau Bernhoft, Administrator  
Lisa Remiker-DeWall, Finance Director  
Dave Kittel, Community Development Director  
John McDonald, Dir. Of Parks, Rec and Forestry  
Katherine Freund, LC Library Director  
Laurie Decker, Village Clerk  
Chief Dan Meister, Fox Valley Metro Police  
Kent Taylor, Director of Public Works  
EXCUSED: Tyler Claringbole, Village Attorney

### Public Appearance for Items Not on the Agenda

None

### Consent Agenda

*Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.*

1. Minutes of the Regular Board Meeting of April 5, 2023
2. Disbursement List
3. Great Wisconsin Cheese Festival Temporary Class “B” Retailers License
4. Kermis 2.0 Temporary Class “B” Retailers License

*Moved by Trustee L. Van Lankvelt, seconded by Trustee Van Deurzen to approve the Consent Agenda as presented.*

Ayes 7, Nays 0 – Motion Carried

### Public Hearing – Rezoning Request for Rosehill Rd

*Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to enter into Public Hearing.*  
Ayes 7, Nays 0 – Motion Carried

Director Kittel presented a rezoning request for a property on Rosehill Road from RC Residential Single Family to RT Residential Two-Family. The Plan Commission has reviewed and recommends approval by the board. No concerns were expressed by residents on this rezoning.

*Moved by Trustee L. Van Lankvelt, seconded by Trustee Elrick to exit Public Hearing.*

Ayes 7, Nays 0 – Motion Carried

**Action – Adopt Resolution No. 3, Series 2023 An Ordinance Amending Chapter 44, Municipal Code of The Village of Little Chute Zoning Map**

*Moved by Trustee L. Van Lankvelt, seconded by Trustee Peterson to Adopt Resolution No. 03, Series 2023 as presented.*

Ayes 7, Nay 0 – Motion Carried

**Presentation — Robert A. Nechodom Good Citizenship Award**

The 2023 Robert A. Nechodom Good Citizenship Award was presented to Doug and Paula Slater for their service to the Village through the countless hours they have volunteered to benefit the Chute-ing Stars and the Little Chute High School dance teams.

**Proclamation – 2022-2023 Little Chute High School Dance Team Accomplishments**

*Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to Adopt the Proclamation to Honor High School Dance Team.*

Ayes 7, Nay 0 – Motion Carried

**Proclamation – Little Chute Chute-ing Stars Dance Team Winning 11<sup>th</sup> Consecutive State Title**

*Moved by Trustee Van Deurzen, seconded by Trustee Peterson to Adopt the Proclamation to Honor Chute-ing Stars Dance Team.*

Ayes 7, Nay 0 – Motion Carried

*Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to move item “S Discussion/Action – Assessment Services” to next Agenda Item.*

Ayes 7, Nay 0 – Motion Carried

**Discussion/Action – Assessment Services**

Director Kittel presented information on assessment services used by the Village. The existing contract with Associated Appraisal will expire at the end of this year. They have been serving the Village for many years. Three formal responses were received in a request for bids for assessment services. Upon staff review of bids and taking into consideration the history with Associated Appraisal, their consistency and services provided are well worth the additional costs. Staff recommends continuing services with Associated Appraisal and renewing a 3-year contract.

*Moved by Trustee Peerenboom, seconded by Trustee B. Van Lankveldt to Accept Bid from Associated Appraisals for Village Assessments.*

Ayes 7, Nay 0 – Motion Carried

**Discussion – 2022 Water Utility Annual Public Service Commission Report.**

Finance Director Remiker-De Wall presented the Annual Report and summary of statistics.

**Introduction/Set Public Hearing Date – Sec 44-191 Update**

Director Kittel presented updates to Ordinance Sec 44-19, concerning RV parking/storage on commercial properties. Plan Commission has reviewed and recommends the Village Board set the public hearing and approve the ordinance change. Staff recommends May 17, 2023, as a public hearing date.

*Moved by Trustee Elrick, seconded by Trustee Peerenboom to set the Public Hearing Date for Sec 44-191 Update on May 17, 2023*

Ayes 7, Nay 0 – Motion Carried

### **Introduction/Set Public Hearing Date – Sec 44-192 Update**

Director Kittel presented updates to Ordinance Sec 44-192, concerning vehicles parked on personal property. This would allow modern larger personal vehicles to be parked on personal property. Plan Commission has reviewed and recommends the Village Board set the public hearing and approve the ordinance change. Staff recommends May 17, 2023, as a public hearing date.

*Moved by Trustee L. Van Lankvelt, seconded by Trustee Peerenboom to set the Public Hearing Date for Sec 44-192 Update on May 17, 2023*

Ayes 7, Nay 0 – Motion Carried

### **Discussion/Action – Site Plan for Midwest Truck**

Director Kittel presented a site plan for Midwest Truck. The site plan did go to the Plan Commission, and they recommend approval of the site plan as presented pending any staff comments. Staff has sent out comments to clarify questions. A property owner adjacent to the driveway entrance, did request a fence be installed to ensure safety of their children, Midwest will accommodate this. Staff recommends the Village Board Approve the site plan pending final Staff review and comments are addressed. Mr. Leroy Van Asten of W2246 Evergreen Drive, Kaukauna, spoke on the site plan for Midwest Truck and Evergreen Drive concerns.

*Moved by Trustee Peerenboom, seconded by Trustee Elrick to approve the Site Plan for Midwest Truck pending any staff comments.*

Ayes 7, Nay 0 – Motion Carried

### **Discussion/Action – Site Plan Grit 365**

Director Kittel presented a site plan Grit 365. Plan Commission reviewed the site plan and recommends approval by the Village Board. Pending staff comments, the recommendation is to approve the site plan.

*Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to approve the Site Plan for Grit 365 pending any staff comments.*

Ayes 7, Nay 0 – Motion Carried

### **Introduction/Set Public Hearing Date – Sec 44-394 Update**

Director Kittel presented updates to Ordinance Sec 44-394, concerning fence height. Due to changes and availability fences 42" tall are more difficult to find. Plan Commission recommends modifying the ordinance for modern materials and set a public hearing for May 17, 2023.

*Moved by Trustee L. Van Lankvelt, seconded by Trustee Elrick to set the Public Hearing Date for Sec 44-394 Update on May 17, 2023*

Ayes 7, Nay 0 – Motion Carried

### **Department and Officer Reports**

Department Heads and Officers provided progress reports to the Board.

### **Call for Unfinished Business**

None

### **Items for Future Agendas**

None

### **Closed Sessions:**

*Moved by Trustee Van Deurzen, seconded by Trustee Elrick to Enter into Closed Session at 7:01 p.m.*

Ayes 7, Nays 0 – Motion Carried

Closed Sessions:

- a) 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Discuss 2 (two) Economic Development Items*
  
- b) 19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Village Administrator Review*  
TABLED

**Return to Open Session**

*Moved by Trustee Van Daurzen, seconded by Trustee Elrick to Exit Closed Session at 7:32 p.m.*

Ayes 7, Nays 0— Motion Carried

**Possible Action – Development Agreement**

No Action Taken

**Possible Action – Development Agreement**

No Action Taken

**Adjournment**

*Moved by Trustee Van Deurzen, seconded by Trustee Elrick to Adjourn Regular Board Meeting at 7:32 p.m.*

Ayes 7, Nays 0— Motion Carried

**VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_  
Michael R. Vanden Berg, Village President

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Attest: Laurie Decker, Village Clerk

## MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF APRIL 26, 2023

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### **Roll call of Trustees**

PRESENT: Michael Vanden Berg, President  
Larry Van Lankvelt, Trustee  
John Elrick, Trustee  
Bill Peerenboom, Trustee  
Brian Van Lankveldt, Trustee  
David Peterson, Trustee  
Don Van Deurzen, Trustee

### **Roll call of Officers and Department Heads**

PRESENT: Beau Bernhoft, Village Administrator  
Lisa Remiker-Dewall, Finance Director

### **Public Appearance for Items Not on the Agenda**

None

### **Closed Session:**

19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Discuss Economic Development Item.*

*Moved by Trustee Elrick seconded by Trustee L. Van Lankvelt to Enter into Closed Session at 6:00 p.m.*

Ayes 7, Nays 0— Motion Carried

### **Return to Open Session**

*Moved by Trustee Van Deurzen seconded by Trustee L. Van Lankvelt to exit closed session at 6:21 p.m.*

Ayes 7, Nays 0— Motion Carried

### **Adjournment**

*Moved by Trustee Van Deurzen seconded by Trustee L. Van Lankvelt Adjourn the Committee of the Whole meeting at 6:2 p.m*

Ayes 7, Nays 0 – Motion Carried

## **VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_  
Michael R. Vanden Berg, Village President

Attest: \_\_\_\_\_  
Laurie Decker, Village Clerk

## **Disbursement List - May 3, 2023**

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Payroll & Payroll Liabilities - April 27, 2023	<b>\$250,968.67</b>
Prepaid Invoices - April 21, 2023	<b>\$50,973.38</b>
Prepaid Invoices - April 25, 2023	<b>\$20,618.79</b>
Prepaid Invoices - April 28, 2023	<b>\$45,287.88</b>

Utility Commission-

### **CURRENT ITEMS**

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Bills List - May 3, 2023	<b>\$419,503.63</b>
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<b>Total Payroll, Prepaid &amp; Invoices</b>	<b>\$787,352.35</b>
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The above payments are recommended for approval:

Rejected: \_\_\_\_\_

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Approved May 3, 2023

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Michael R Vanden Berg, Village President

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Laurie Decker, Clerk

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
AIRGAS USA LLC (379)							
9995700918	Invoi	CYLINDER RENTALS	102.56	Open	Non	04/23	101-53330-218
Total AIRGAS USA LLC (379):			102.56				
AMERICAN FIDELITY ASSURANCE (4885)							
2163075A	Invoi	FLEX SPENDING APRIL	1,655.72	Open	Non	04/23	101-21368
Total AMERICAN FIDELITY ASSURANCE (4885):			1,655.72				
AT& T (409)							
92078873810963 0	Invoi	APR/MAY SERVICE	17.58	Open	Non	04/23	207-52120-203
92078873810963 0	Invoi	APR/MAY SERVICE	123.02	Open	Non	04/23	101-53310-203
92078873810963 0	Invoi	APR/MAY SERVICE	17.58	Open	Non	04/23	204-55420-203
92078873810963 0	Invoi	APR/MAY SERVICE	70.31	Open	Non	04/23	620-53924-203
92078873810963 0	Invoi	APR/MAY SERVICE	52.73	Open	Non	04/23	206-55110-203
Total AT& T (409):			281.22				
AUTOMATED COMFORT CONTROLS (4980)							
33317	Invoi	SEMI-ANNUAL BILLING OF LIBRARY HVAC MECH	996.45	Open	Non	04/23	206-55110-243
33320	Invoi	SEMI-ANNUAL BILLING @ METRO 01/01/23 - 06/30/	412.65	Open	Non	04/23	207-52120-243
33320	Invoi	SEMI-ANNUAL BILLING @ LCFD 01/01/23 - 06/30/23	412.65	Open	Non	04/23	101-52250-243
33321	Invoi	SEMI-ANNUAL BILLING @ VH 01/01/23 - 06/30/23	1,575.00	Open	Non	04/23	101-51650-243
33374	Invoi	SEMI-ANNUAL BILLING OF DPW HVAC MECHANIC	2,385.48	Open	Non	04/23	101-53310-243
Total AUTOMATED COMFORT CONTROLS (4980):			5,782.23				
AUTOMOTIVE SUPPLY (121)							
60960714	Invoi	WINDOW WASHER FLUID	15.96	Open	Non	04/23	101-53330-218
Total AUTOMOTIVE SUPPLY (121):			15.96				
AXLEY BRYNELSON LLP (5230)							
928336	Invoi	LEGAL SERVICES	4,029.30	Open	Atto	04/23	610-53614-262
Total AXLEY BRYNELSON LLP (5230):			4,029.30				
CINTAS (4918)							
4151697893	Invoi	TOWELS AND UNIFORMS	11.32	Open	Non	04/23	101-53330-213
4151697893	Invoi	MATS	28.79	Open	Non	04/23	101-53330-218
Total CINTAS (4918):			40.11				
DELTA DENTAL OF WISCONSIN (33)							
1945134	Invoi	MAY DENTAL	6,659.08	Open	Non	04/23	101-21345
1945134	Invoi	MAY VISION	468.29	Open	Non	04/23	101-21366
Total DELTA DENTAL OF WISCONSIN (33):			7,127.37				
DONALD HIETPAS & SONS INC. (209)							
040523	Invoi	REPAIRED WATER BREAK ON LINCOLN ST	1,772.21	Open	Non	04/23	620-53644-251
Total DONALD HIETPAS & SONS INC. (209):			1,772.21				
FLY-ME FLAG LLC (252)							
8963	Invoi	REPAIRS TO THE FLAGPOLE/SILVER RETAINER R	556.00	Open	Non	04/23	206-55110-243

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
		Total FLY-ME FLAG LLC (252):	556.00				
		HALLMAN LINDSAY (2165)					
M0126167	Invoi	PAINT & SUPPLIES	152.86	Open	Non	04/23	206-55110-242
M0126226	Invoi	PAINT & SUPPLIES	79.19	Open	Non	04/23	206-55110-242
M0126458	Invoi	PAINT & SUPPLIES	69.58	Open	Non	04/23	206-55110-242
M0126508	Invoi	ROLLER COVERS	56.43	Open	Non	04/23	206-55110-242
M0126795	Invoi	JOINT COMPOUND	23.69	Open	Non	04/23	207-52120-242
		Total HALLMAN LINDSAY (2165):	381.75				
		KEITH PETERSEN PLUMBING INC (2267)					
20571	Invoi	INSTALLATION OF BRASS BALL VALVE	298.87	Open	Non	04/23	620-53644-253
20609	Invoi	INSTALLATION OF BRASS BALL VALVE	460.66	Open	Non	04/23	620-53644-253
		Total KEITH PETERSEN PLUMBING INC (2267):	759.53				
		MARCO TECHNOLOGIES LLC (3100)					
11093428	Invoi	RESET PASSCODE FOR VOICEMAIL	45.00	Open	Non	04/23	404-57190-204
		Total MARCO TECHNOLOGIES LLC (3100):	45.00				
		MENARDS - APPLETON EAST (319)					
36233	Invoi	CORDMATE KIT	36.54	Open	Non	04/23	207-52120-242
		Total MENARDS - APPLETON EAST (319):	36.54				
		MIDWEST SALT LLC (5001)					
P467710	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	3,928.70	Open	Non	04/23	620-53634-224
		Total MIDWEST SALT LLC (5001):	3,928.70				
		NIELSON COMMUNICATIONS INC (3642)					
AR29080	Invoi	SERVICE CALL FOR WATER TOWER REPEATER	361.25	Open	Non	04/23	101-53310-204
		Total NIELSON COMMUNICATIONS INC (3642):	361.25				
		OUTAGAMIE COUNTY TREASURER (486)					
1019937	Invoi	MARCH FUEL BILL	17.77	Open	Non	04/23	630-53441-247
1019937	Invoi	MARCH FUEL BILL	840.57	Open	Non	04/23	630-53442-247
1019937	Invoi	MARCH FUEL BILL	2,926.07	Open	Non	04/23	201-53620-247
1019937	Invoi	MARCH FUEL BILL	218.08	Open	Non	04/23	101-55200-247
1019937	Invoi	MARCH FUEL BILL	80.26	Open	Non	04/23	101-55440-247
1019937	Invoi	MARCH FUEL BILL	186.91	Open	Non	04/23	101-55300-247
1019937	Invoi	MARCH FUEL BILL	543.61	Open	Non	04/23	101-52200-247
1019937	Invoi	MARCH FUEL BILL	450.11	Open	Non	04/23	610-53612-247
1019937	Invoi	MARCH FUEL BILL	478.54	Open	Non	04/23	620-53644-247
1019937	Invoi	MARCH FUEL BILL	26.19	Open	Non	04/23	101-53460-247
1019937	Invoi	MARCH FUEL BILL	6,686.28	Open	Non	04/23	101-53330-217
		Total OUTAGAMIE COUNTY TREASURER (486):	12,454.39				
		PLESHEK OUTDOOR POWER (727)					
81472	Invoi	TIRE REPAIR #206	20.00	Open	Non	04/23	101-53330-225
81476	Invoi	TIRE REMOVAL #206	40.00	Open	Non	04/23	101-53330-225
81481	Invoi	TIRE INSTALL AND VALVE STEMS #206	44.86	Open	Non	04/23	101-53330-225

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
		Total PLESHEK OUTDOOR POWER (727):	104.86				
		POSTAL EXPRESS & MORE LLC (5093)					
241657	Invoi	POSTAGE-WATER TESTS	16.57	Open	Non	04/23	620-53644-204
241706	Invoi	POSTAGE-WATER TESTS	18.86	Open	Non	04/23	620-53644-204
241850	Invoi	POSTAGE-WATER TESTS	20.04	Open	Non	04/23	620-53644-204
		Total POSTAL EXPRESS & MORE LLC (5093):	55.47				
		REINDERS INC (1006)					
6029793	Invoi	FILTERS AND CHAMBER ASSEMBLY #46	792.91	Open	Non	04/23	101-53330-225
		Total REINDERS INC (1006):	792.91				
		SPLENDID CLEANING SERVICE LLC (5017)					
13193	Invoi	MONTHLY CLEANING-METRO	950.00	Open	Non	04/23	207-52120-243
13193	Invoi	MONTHLY CLEANING-LCFD	239.00	Open	Non	04/23	101-52250-243
13194	Invoi	MONTHLY CLEANING-LIBRARY	1,425.00	Open	Non	04/23	206-55110-243
13195	Invoi	MONTHLY CLEANING-MSB BUILDING	595.00	Open	Non	04/23	101-53310-243
13196	Invoi	MONTHLY CLEANING-VILLAGE HALL	1,850.00	Open	Non	04/23	101-51650-243
		Total SPLENDID CLEANING SERVICE LLC (5017):	5,059.00				
		TIME WARNER CABLE (89)					
04/23 16087	Invoi	APRIL/MAY SERVICES	163.94	Open	Non	04/23	101-51650-203
		Total TIME WARNER CABLE (89):	163.94				
		VAN ERT ELECTRIC CO INC (5187)					
001-005710	Invoi	INSTALLED OUTLETS @ LIBRARY	727.14	Open	Non	04/23	206-55110-242
001-005710	Invoi	LIGHT FIXTURE REPLACEMENTS @ VILLAGE HAL	1,000.00	Open	Non	04/23	101-51650-242
		Total VAN ERT ELECTRIC CO INC (5187):	1,727.14				
		VILLAGE OF LITTLE CHUTE (1404)					
APRIL 2023	Invoi	SAFETY CENTER	315.82	Open	Non	04/23	207-52120-249
APRIL 2023	Invoi	SAFETY CENTER	78.96	Open	Non	04/23	101-52250-249
APRIL 2023	Invoi	VILLAGE HALL	162.44	Open	Non	04/23	101-51650-249
APRIL 2023	Invoi	CIVIC CENTER	430.06	Open	Non	04/23	206-55110-249
APRIL 2023	Invoi	DOYLE PARK DPI RESTROOMS	700.43	Open	Non	04/23	101-55200-249
APRIL 2023	Invoi	VAN LIESHOUT PARK	401.78	Open	Non	04/23	101-55200-249
APRIL 2023	Invoi	1509 E LINCOLN-ICE RINK	34.48	Open	Non	04/23	101-55200-249
APRIL 2023	Invoi	HEESAKKER PARK RESTROOM	151.67	Open	Non	04/23	101-55200-249
APRIL 2023	Invoi	900 HARVEST TRAIL-CREEKVIEW TOT LOT	58.58	Open	Non	04/23	101-55200-249
APRIL 2023	Invoi	W GREENFIELD DR-VAN ZEELAND TOT LOT	3.30	Open	Non	04/23	101-55200-249
APRIL 2023	Invoi	DOYLE PARK POOL	10.97	Open	Non	04/23	204-55420-249
APRIL 2023	Invoi	PUMP STATION JEFFERSON ST	36.82	Open	Non	04/23	620-53624-249
APRIL 2023	Invoi	DOYLE PARK WELL #1	13.30	Open	Non	04/23	620-53624-249
APRIL 2023	Invoi	#3 WELL WASHINGTON ST	12.38	Open	Non	04/23	620-53624-249
APRIL 2023	Invoi	715 DEPOT ST	42.08	Open	Non	04/23	418-57800-204
APRIL 2023	Invoi	719 DEPOT ST	8.25	Open	Non	04/23	418-51225-249
APRIL 2023	Invoi	723 DEPOT ST	8.25	Open	Non	04/23	418-51225-249
APRIL 2023	Invoi	625 E EVERGREEN DR	152.32	Open	Non	04/23	620-53624-249
APRIL 2023	Invoi	1200 STEPHEN ST	13.20	Open	Non	04/23	620-53624-249
APRIL 2023	Invoi	1401 E ELM DR	860.60	Open	Non	04/23	101-53310-249
APRIL 2023	Invoi	721 W ELM	23.43	Open	Non	04/23	208-52900-249

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
APRIL 2023	Invoi	MISC PARKING LOTS OWNED BY VLC	202.95	Open	Non	04/23	101-53300-248
APRIL 2023	Invoi	3609 FREEDOM RD-WATER/SEWER	18.15	Open	Non	04/23	630-53441-249
Total VILLAGE OF LITTLE CHUTE (1404):							<u>3,740.22</u>
Grand Totals:							<u><u>50,973.38</u></u>

## Report GL Period Summary

Vendor number hash: 109477  
 Vendor number hash - split: 166996  
 Total number of invoices: 39  
 Total number of transactions: 80

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	50,973.38	50,973.38
Grand Totals:	50,973.38	50,973.38

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
<b>U.S. BANK (5015)</b>							
04/23 59455565491	Invoi	RECHARGEABLE BATTERIES & PENS	27.95	Open	Non	04/23	101-51420-206
04/23 59455565491	Invoi	TOASTER OVEN	82.99	Open	Non	04/23	101-51650-221
04/23 59455565491	Invoi	OFFICE CHAIR MATS	155.85	Open	Non	04/23	101-51420-206
04/23 59455565491	Invoi	SKUNK TRAPS FOR STORM POND	76.90	Open	Non	04/23	630-53441-218
04/23 59455565491	Invoi	OFFICE SUPPLIES	199.23	Open	Non	04/23	101-51415-206
04/23 59455565491	Invoi	POSTAGE FOR CERTIFIED MAIL	2.39	Open	Non	04/23	101-53650-226
04/23 59455565491	Invoi	POSTAGE FOR CERTIFIED MAIL	2.39	Open	Non	04/23	201-53620-226
04/23 59455565491	Invoi	ITEMS FOR LIBRARY PROGRAMS	504.89	Open	Non	04/23	206-55110-205
04/23 59455565491	Invoi	OFFICE SUPPLIES	48.44	Open	Non	04/23	206-55110-218
04/23 59455565491	Invoi	RETRACTABLE BELT BARRIER & SIGN HOLDERS	164.22	Open	Non	04/23	101-55300-232
04/23 59455565491	Invoi	RETRACTABLE BELT BARRIER & SIGN HOLDERS	164.21	Open	Non	04/23	101-51440-206
04/23 59455565491	Invoi	MONTHLY ZOOM	15.99	Open	Non	04/23	101-51440-208
04/23 59455565491	Invoi	ELECTION DAY FOOD	55.05	Open	Non	04/23	101-51960-211
04/23 59455565491	Invoi	ITEMS FOR LIBRARY PROGRAMS	58.90	Open	Non	04/23	206-55110-205
04/23 59455565491	Invoi	PERIODICALS	40.00	Open	Non	04/23	206-55110-207
04/23 59455565491	Invoi	BOOKS	1,157.10	Open	Non	04/23	206-55110-206
04/23 59455565491	Invoi	SPECIAL COLLECTIONS	1,203.10	Open	Non	04/23	206-55110-213
04/23 59455565491	Invoi	OPERATIONAL SUPPLIES	297.21	Open	Non	04/23	206-55110-218
04/23 59455565491	Invoi	POSTAGE	12.91	Open	Non	04/23	206-55110-226
04/23 59455565491	Invoi	REC EVENT ITEMS	725.53	Open	Non	04/23	101-55300-218
04/23 59455565491	Invoi	MUSIC/ENTERTAINMENT LICENSE 2023	553.00	Open	Non	04/23	101-55300-204
04/23 59455565491	Invoi	TRASH PICKERS	224.97	Open	Non	04/23	101-55200-221
04/23 59455565491	Invoi	MOISTURE ABSORBER PACKS	24.29	Open	Non	04/23	101-55200-218
04/23 59455565491	Invoi	PORTABLES 2/14 - 3/13	607.50	Open	Non	04/23	101-55200-204
04/23 59455565491	Invoi	CSTARS KICK COSTUME PROTOTYPE	106.30	Open	Non	04/23	101-55300-218
04/23 59455565491	Invoi	OFFICE SUPPLIES	58.36	Open	Non	04/23	101-55300-206
04/23 59455565491	Invoi	HUCK COMMERCIAL TOWELS	42.10	Open	Non	04/23	101-55200-222
04/23 59455565491	Invoi	BACKGROUND CHECK	14.00	Open	Non	04/23	101-55200-218
04/23 59455565491	Invoi	SHIRTS FOR BE ACTIVE FITNESS PROGRAM	27.85	Open	Non	04/23	101-55300-218
04/23 59455565491	Invoi	CSTARS POM COSTUMES 50% DOWNPAYMENT	1,407.30	Open	Non	04/23	101-55300-218
04/23 59455565491	Invoi	FACEBOOK BOOST OF UMPIRE POSITION POST	5.39	Open	Non	04/23	101-55300-218
04/23 59455565491	Invoi	BOX OF LAMINATING POUCHES	26.00	Open	Non	04/23	101-55300-206
04/23 59455565491	Invoi	BOX OF LAMINATING POUCHES	26.00	Open	Non	04/23	101-55200-206
04/23 59455565491	Invoi	BOX OF LAMINATING POUCHES	26.00	Open	Non	04/23	204-55420-206
04/23 59455565491	Invoi	BOX OF LAMINATING POUCHES	26.00	Open	Non	04/23	101-53310-206
04/23 59455565491	Invoi	BOOT SCRUBBER	23.51	Open	Non	04/23	208-52900-218
04/23 59455565491	Invoi	BINS FOR WINTER GREENS FOR PLANTERS	740.34	Open	Non	04/23	101-51960-215
04/23 59455565491	Invoi	DISPLAY TV	131.73	Open	Non	04/23	207-52120-218
04/23 59455565491	Invoi	LESB INSTRUCTOR CLASS REFUND-MAULICK	249.00-	Open	Non	04/23	207-52120-201
04/23 59455565491	Invoi	PARKING FOR TRAINING	18.00	Open	Non	04/23	207-52120-201
04/23 59455565491	Invoi	FUEL	94.59	Open	Non	04/23	101-53330-217
04/23 59455565491	Invoi	LEAF BLOWER BACKPACK-RAILROAD	479.00	Open	Non	04/23	101-53300-246
04/23 59455565491	Invoi	SAFETY EAR MUFFS	30.49	Open	Non	04/23	101-53330-218
04/23 59455565491	Invoi	CUSHION PAD & MINI LIGHTBAR #232 & #233	566.88	Open	Non	04/23	101-53330-225
04/23 59455565491	Invoi	SANITARY CAMERA REPAIR	450.61	Open	Non	04/23	610-53612-204
04/23 59455565491	Invoi	STEEL RACK #232	212.79	Open	Non	04/23	101-53330-225
04/23 59455565491	Invoi	AIR COMB FILTER CLEANER	46.01	Open	Non	04/23	101-53330-218
04/23 59455565491	Invoi	10 INCH EXHAUST FAN	107.04	Open	Non	04/23	630-53441-253
04/23 59455565491	Invoi	CELLEBRITE ANALYZER AND EXTRACTION SUBS	4,880.00	Open	Non	04/23	207-52120-204
04/23 59455565491	Invoi	EVENT TABLES AND COVERS/DEPT PHOTOS	178.36	Open	Non	04/23	207-52120-218
04/23 59455565491	Invoi	PARKING TICKET SUSPENSIONS	36.72	Open	Non	04/23	207-52120-204
04/23 59455565491	Invoi	DESKTOP COMPUTER SETUP SUPPLIES	186.62	Open	Non	04/23	207-52120-221
04/23 59455565491	Invoi	RADIO AUDIO VOLUME CONTROL KNOB	15.49	Open	Non	04/23	207-52120-205
04/23 59455565491	Invoi	CAKE/COIN STICKER DECALS	144.99	Open	Non	04/23	207-52120-218
04/23 59455565491	Invoi	K9 FOOD	124.00	Open	Non	04/23	207-52120-236
04/23 59455565491	Invoi	TRAUMA BAGS	139.84	Open	Non	04/23	207-52120-213

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
04/23 59455565491	Invoi	DUTY WEAPON RATCHETING TOOL	135.00	Open	Non	04/23	207-52120-223
04/23 59455565491	Invoi	USB SPLITTER/WALL MOUNT/ETHERNET CABLES	457.96	Open	Non	04/23	207-52120-221
04/23 59455565491	Invoi	FLASH DRIVES	29.98	Open	Non	04/23	207-52120-218
04/23 59455565491	Invoi	TIMES VILLAGER SUBSCRIPTION	100.00	Open	Non	04/23	207-52120-208
04/23 59455565491	Invoi	TRANSUNION	75.00	Open	Non	04/23	207-52120-204
04/23 59455565491	Invoi	METAL AND SPACERS #39 & #233	176.00	Open	Non	04/23	101-53330-225
04/23 59455565491	Invoi	GRINDER FOR SHOP	249.00	Open	Non	04/23	101-53330-218
04/23 59455565491	Invoi	WEEKLY PLANNERS	42.44	Open	Non	04/23	620-53924-206
04/23 59455565491	Invoi	OFFICE SUPPLIES	12.94	Open	Non	04/23	101-52200-206
04/23 59455565491	Invoi	HOTEL ACCOMODATIONS-WI STATE FIRE CHIEF	870.00	Open	Non	04/23	101-52200-201
04/23 59455565491	Invoi	HOTEL ACCOMODATIONS-WSFA FIRE CONVENTI	1,861.16	Open	Non	04/23	101-52200-201
04/23 59455565491	Invoi	ICLOUD STORAGE	2.99	Open	Non	04/23	101-52200-204
04/23 59455565491	Invoi	SUBLIMATION CUPS	78.00	Open	Non	04/23	101-52200-219
<b>Total U.S. BANK (5015):</b>			<b>20,618.79</b>				
<b>Grand Totals:</b>			<b>20,618.79</b>				

**Report GL Period Summary**

Vendor number hash: 5015  
 Vendor number hash - split: 346035  
 Total number of invoices: 1  
 Total number of transactions: 69

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	20,618.79	20,618.79
<b>Grand Totals:</b>	<b>20,618.79</b>	<b>20,618.79</b>

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
<b>2023 MISC REFUNDS (5404)</b>							
041823	Invoi	REFUND FOR LOST/DAMAGED BOOK	17.00	Open	Non	04/23	206-55110-238
042423	Invoi	REFUND FOR LOST/DAMAGED BOOK	4.99	Open	Non	04/23	206-55110-238
<b>Total 2023 MISC REFUNDS (5404):</b>							
			<b>21.99</b>				
<b>AL HARDWARE COMPANY (4702)</b>							
279448-325003	Invoi	CONNECTORS	3.99	Open	Non	04/23	620-53634-255
279517-325003	Invoi	CONNECTORS	15.18	Open	Non	04/23	620-53634-255
279521-325003	Invoi	CONNECTORS	15.77	Open	Non	04/23	620-53634-255
279576-325003	Invoi	SCREWDRIVER SET	35.99	Open	Non	04/23	620-53624-221
CM279588-325003	Invoi	MERCHANDISE RETURN	19.77-	Open	Non	04/23	620-53634-255
<b>Total AL HARDWARE COMPANY (4702):</b>							
			<b>51.16</b>				
<b>BAYCOM (1318)</b>							
43372	Invoi	SQUAD 89 MIC REPLACEMENT	69.95	Open	Non	04/23	207-52120-248
<b>Total BAYCOM (1318):</b>							
			<b>69.95</b>				
<b>CELLCOM (4683)</b>							
734324-APRIL	Invoi	ENGINEERING PHONE CHARGES	68.27	Open	Non	04/23	452-57331-203
734324-APRIL	Invoi	DPW PHONE CHARGES	187.26	Open	Non	04/23	101-53310-203
734324-APRIL	Invoi	PARKS PHONE CHARGES	127.70	Open	Non	04/23	101-55200-203
734324-APRIL	Invoi	REC PHONE CHARGES	74.22	Open	Non	04/23	101-55300-203
734324-APRIL	Invoi	FACILITIES PHONE CHARGES	31.21	Open	Non	04/23	101-51650-203
734324-APRIL	Invoi	INSPECTOR PHONE CHARGES	31.21	Open	Non	04/23	101-52050-203
734324-APRIL	Invoi	COMMUNITY DEVELOPER PHONE CHARGES	168.88-	Open	Non	04/23	101-51530-203
734324-APRIL	Invoi	ADMINISTRATION PHONE CHARGES	31.21	Open	Non	04/23	101-51400-203
734324-APRIL	Invoi	IPAD STORM	23.59	Open	Non	04/23	630-53442-218
734324-APRIL	Invoi	IPAD STREETS	47.18	Open	Non	04/23	101-53300-218
734324-APRIL	Invoi	IPAD VEHICLE MAINTENANCE	23.59	Open	Non	04/23	101-53330-218
734324-APRIL	Invoi	IPAD SANITARY SEWER	23.59	Open	Non	04/23	610-53612-218
<b>Total CELLCOM (4683):</b>							
			<b>500.15</b>				
<b>FLY-ME FLAG LLC (252)</b>							
8769	Invoi	20x38 US FLAG	1,099.00	Open	Non	04/23	202-51960-221
<b>Total FLY-ME FLAG LLC (252):</b>							
			<b>1,099.00</b>				
<b>HOLIDAYS PUB LLC (5421)</b>							
40065	Invoi	LCFD ANNUAL PARTY	6,719.46	Open	Non	04/23	101-52200-211
<b>Total HOLIDAYS PUB LLC (5421):</b>							
			<b>6,719.46</b>				
<b>KAUKAUNA UTILITIES (234)</b>							
APRIL 2023	Invoi	1800 STEPHEN ST STORM	1,486.46	Open	Non	04/23	630-53441-249
APRIL 2023	Invoi	DOYLE PARK WELL	3,441.31	Open	Non	04/23	620-53624-249
APRIL 2023	Invoi	723 DEPOT ST	19.46	Open	Non	04/23	418-51225-249
APRIL 2023	Invoi	721 W ELM DR	170.38	Open	Non	04/23	208-52900-249
APRIL 2023	Invoi	1401 E ELM DR	1,035.29	Open	Non	04/23	101-53310-249
APRIL 2023	Invoi	STEPHEN ST SIGN	16.48	Open	Non	04/23	101-53300-249
APRIL 2023	Invoi	SIGNALS/NE CORNER N & ELM	69.15	Open	Non	04/23	101-53300-249
APRIL 2023	Invoi	PATRIOT DR FLAG POLE	25.22	Open	Non	04/23	101-53300-249
APRIL 2023	Invoi	SIGNALS/NORTH & BUCHANAN	33.51	Open	Non	04/23	101-53300-249
APRIL 2023	Invoi	STREET LIGHTING	8,835.33	Open	Non	04/23	101-53300-249

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
APRIL 2023	Invoi	CROSSING/MAIN & MONROE	16.48	Open	Non	04/23	101-53300-249
APRIL 2023	Invoi	SIGNALS/MAIN & MADISON	47.54	Open	Non	04/23	101-53300-249
APRIL 2023	Invoi	COMMUNITY BRIDGE LIGHTING	174.28	Open	Non	04/23	101-53300-249
APRIL 2023	Invoi	SIGNALS/GRAND & MAIN	44.12	Open	Non	04/23	101-53300-249
APRIL 2023	Invoi	SECURITY LIGHT	10.80	Open	Non	04/23	101-53300-249
APRIL 2023	Invoi	CANAL BRIDGE - SOUTH SIDE	39.14	Open	Non	04/23	101-53300-249
APRIL 2023	Invoi	CANAL BRIDGE - NORTH SIDE	18.52	Open	Non	04/23	101-53300-249
APRIL 2023	Invoi	STEPHEN ST TOWER/LIGHTING	156.85	Open	Non	04/23	620-53624-249
APRIL 2023	Invoi	#3 WELL WASHINGTON ST	2,293.60	Open	Non	04/23	620-53624-249
APRIL 2023	Invoi	#4 WELL EVERGREEN DRIVE	4,831.67	Open	Non	04/23	620-53624-249
APRIL 2023	Invoi	PUMP STATION JEFFERSON ST	1,061.19	Open	Non	04/23	620-53624-249
APRIL 2023	Invoi	LINCOLN AVE E HEESAKKER PARK	259.62	Open	Non	04/23	101-55200-249
APRIL 2023	Invoi	VAN LIESHOUT PK SECURITY LT	56.47	Open	Non	04/23	101-55200-249
APRIL 2023	Invoi	VAN LIESHOUT BALLFIELD	176.96	Open	Non	04/23	101-55200-249
APRIL 2023	Invoi	VAN LIESHOUT PARK	99.73	Open	Non	04/23	101-55200-249
APRIL 2023	Invoi	LEGION PARK RESTROOMS	217.11	Open	Non	04/23	101-55200-249
APRIL 2023	Invoi	HERITAGE PARK	23.24	Open	Non	04/23	101-55200-249
APRIL 2023	Invoi	HEESAKKER PARK TRAIL	28.90	Open	Non	04/23	101-55200-249
APRIL 2023	Invoi	DOYLE PARK BALLFIELD DP2 LIGHT	57.03	Open	Non	04/23	101-55200-249
APRIL 2023	Invoi	DOYLE PARK STAGE	64.37	Open	Non	04/23	101-55200-249
APRIL 2023	Invoi	BALLFIELD DPI/SHED LIGHTS	138.41	Open	Non	04/23	101-55200-249
APRIL 2023	Invoi	MUNICIPAL POOL	53.16	Open	Non	04/23	204-55420-249
APRIL 2023	Invoi	CIVIC CENTER	917.94	Open	Non	04/23	206-55110-249
APRIL 2023	Invoi	VILLAGE HALL	1,422.74	Open	Non	04/23	101-51650-249
APRIL 2023	Invoi	VILLAGE HALL PLAZA	16.79	Open	Non	04/23	101-51650-249
APRIL 2023	Invoi	SAFETY CENTER	434.93	Open	Non	04/23	101-52250-249
APRIL 2023	Invoi	SAFETY CENTER	652.40	Open	Non	04/23	207-52120-249
Total KAUKAUNA UTILITIES (234):			28,446.58				
KWIK TRIP INC (2365)							
LCFD MAR 2023	Invoi	MAR FUEL FOR LCFD	11.40	Open	Non	04/23	101-52200-218
MAR 2023 286768	Invoi	MAR FUEL FOR SQUADS	3,795.36	Open	Non	04/23	207-52120-247
Total KWIK TRIP INC (2365):			3,806.76				
MEMORIES ANTIQUE MALL AND AUCTION HOUSE (5227)							
121	Invoi	MOVIES	55.40	Open	Non	04/23	206-55110-210
Total MEMORIES ANTIQUE MALL AND AUCTION HOUSE (5227):			55.40				
MIDWEST PROTECTION SERVICES (3939)							
50331	Invoi	SERVICE FIRE ALARM SYSTEM AT MSB	308.10	Open	Non	04/23	101-53310-204
Total MIDWEST PROTECTION SERVICES (3939):			308.10				
OVERDRIVE INC (5422)							
00669CO23112119	Invoi	EBOOK & AUDIOBOOK	109.99	Open	Non	04/23	206-55110-208
Total OVERDRIVE INC (5422):			109.99				
PERSONNEL EVALUATION INC (981)							
47198	Invoi	PEP TESTING	158.00	Open	Non	04/23	207-52120-225
Total PERSONNEL EVALUATION INC (981):			158.00				

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
<b>ROGERS ATHLETIC COMPANY (5423)</b>							
301935	Invoi	BALANCE FOR JETS FIVE MAN BLOCKING SLED	1,545.00	Open	Non	04/23	101-55460-225
<b>Total ROGERS ATHLETIC COMPANY (5423):</b>			<b>1,545.00</b>				
<b>THEDACARE (1983)</b>							
MAR 2023 1210055	Invoi	MARCH BLOOD DRAWS	425.00	Open	Med	04/23	207-52120-204
<b>Total THEDACARE (1983):</b>			<b>425.00</b>				
<b>TIME WARNER CABLE (89)</b>							
04/23 20279	Invoi	APRIL/MAY SERVICES	116.16	Open	Non	04/23	620-53924-203
04/23 56638	Invoi	APRIL/MAY SERVICES	12.25	Open	Non	04/23	101-52200-208
04/23 97368	Invoi	APRIL/MAY SERVICES	550.00	Open	Non	04/23	101-53310-203
<b>Total TIME WARNER CABLE (89):</b>			<b>678.41</b>				
<b>T-MOBILE (5286)</b>							
975459487 04/23	Invoi	INTERNET HOT SPOTS	231.47	Open	Non	04/23	206-55110-209
<b>Total T-MOBILE (5286):</b>			<b>231.47</b>				
<b>USA BLUEBOOK (1117)</b>							
319110	Invoi	UTILITY DIAL CALIPERS	63.95	Open	Non	04/23	620-53644-221
319252	Invoi	SONOSCOPE LEAK DETECTOR	71.44	Open	Non	04/23	620-53644-221
319259	Invoi	STAIN REMOVAL & FIBERGLASS	513.04	Open	Non	04/23	620-53644-254
<b>Total USA BLUEBOOK (1117):</b>			<b>648.43</b>				
<b>VERIZON WIRELESS (3606)</b>							
9932493128	Invoi	MAR/APR SERVICES	187.30	Open	Non	04/23	620-53924-203
<b>Total VERIZON WIRELESS (3606):</b>			<b>187.30</b>				
<b>WARRANT PAYMENTS (4565)</b>							
M23004019	Invoi	WARRANT- STARR	10.00	Open	Non	04/23	207-21495
<b>Total WARRANT PAYMENTS (4565):</b>			<b>10.00</b>				
<b>WEIMER BEARING &amp; TRANSMISSION (3429)</b>							
80274835	Invoi	BOLT FLANGE #2	41.28	Open	Non	04/23	101-53330-225
80274835	Invoi	BOLT FLANGE FOR STOCK	41.28	Open	Non	04/23	101-53330-218
80298081	Invoi	BEARINGS FOR BROOM #155	60.02	Open	Non	04/23	101-53330-225
80298676	Invoi	BEARINGS FOR GEARBOX #155	73.15	Open	Non	04/23	101-53330-225
<b>Total WEIMER BEARING &amp; TRANSMISSION (3429):</b>			<b>215.73</b>				
<b>Grand Totals:</b>			<b>45,287.88</b>				

**Report GL Period Summary**

Vendor number hash:	101293
Vendor number hash - split:	164659
Total number of invoices:	32
Total number of transactions:	80

Terms Description	Invoice Amount	Net Invoice Amount
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Terms Description	Invoice Amount	Net Invoice Amount
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Open Terms	45,287.88	45,287.88
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Grand Totals:	45,287.88	45,287.88
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## Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	Period	GL Account
<b>ABSOLUTE SUPPLY LLC</b>				
183853	SPACER PLATE #81	116.06	04/23	101-53330-225
<b>Total ABSOLUTE SUPPLY LLC:</b>		<b>116.06</b>		
<b>ASTRO HYDRAULICS INC</b>				
75009	ARM CYLINDER REPAIR #6	387.90	04/23	101-53330-204
<b>Total ASTRO HYDRAULICS INC:</b>		<b>387.90</b>		
<b>AUTOMATED COMFORT CONTROLS</b>				
33422	REPAIRED HEATER AT MSB	1,468.76	04/23	101-53310-245
<b>Total AUTOMATED COMFORT CONTROLS:</b>		<b>1,468.76</b>		
<b>AUTOMOTIVE SUPPLY CO</b>				
60962208	AIR FILTER #75	9.30	04/23	101-53330-225
60962330	OIL FILTERS FOR #14	13.75	04/23	101-53330-225
60962330	OIL FILTERS AND PARTS FOR AIR TOOLS	20.53	04/23	101-53330-218
<b>Total AUTOMOTIVE SUPPLY CO:</b>		<b>43.58</b>		
<b>CINTAS</b>				
4152516324	TOWELS AND UNIFORMS	11.32	04/23	101-53330-213
4152516324	MATS	28.79	04/23	101-53330-218
4153248420	TOWELS AND UNIFORMS	11.32	04/23	101-53330-213
4153248420	MATS	28.79	04/23	101-53330-218
<b>Total CINTAS:</b>		<b>80.22</b>		
<b>CITY OF APPLETON</b>				
11392	APRIL WEIGHTS & MEASURES	632.00	04/23	101-52050-204
<b>Total CITY OF APPLETON:</b>		<b>632.00</b>		
<b>DONALD HIETPAS &amp; SONS INC.</b>				
2023002	2023 RECONSTRUCTION PROJECT/RANDOLPH D	202,453.74	04/23	416-51217-263
<b>Total DONALD HIETPAS &amp; SONS INC.:</b>		<b>202,453.74</b>		
<b>EIS IMPLEMENT INC</b>				
248184	DOOR HINGE #36	239.07	04/23	101-53330-225
<b>Total EIS IMPLEMENT INC:</b>		<b>239.07</b>		
<b>FARRELL EQUIPMENT &amp; SUPPLY CO INC</b>				
23723	MISC ITEMS FOR CONCRETE CURBING	472.90	04/23	101-53300-218
24115	SPRAYER AND MORTAR	540.91	04/23	101-53300-218
24495	MORTAR	729.90	04/23	101-53300-218
26034	CONCRETE MIXER	1,149.99	04/23	101-53300-218
27525	REBAR AND MORTAR	1,880.73	04/23	101-53300-216
<b>Total FARRELL EQUIPMENT &amp; SUPPLY CO INC:</b>		<b>4,774.43</b>		

Invoice	Description	Total Cost	Period	GL Account
FASTENAL COMPANY				
WIKIM283843	FLAT WASHERS	.35	04/23	101-53300-218
WIKIM283965	SEALANT	67.16	04/23	101-53330-218
<b>Total FASTENAL COMPANY:</b>		<b>67.51</b>		
FERGUSON ENTERPRISES LLC #448 #1020				
7188267	BRASS BALL VALVE	27.36	04/23	101-55200-242
<b>Total FERGUSON ENTERPRISES LLC #448 #1020:</b>		<b>27.36</b>		
FERGUSON WATERWORKS LLC #1476				
384911	SEALANT	153.88	04/23	610-53612-251
384911	SEALANT	153.88	04/23	630-53442-251
<b>Total FERGUSON WATERWORKS LLC #1476:</b>		<b>307.76</b>		
GUSSELT, ZACH				
03/23 REIMBURSE	DNR ELC RENEWAL FEE	45.90	04/23	610-53614-201
03/23 REIMBURSE	WRWA TRAINING FEE	116.35	04/23	610-53614-201
<b>Total GUSSELT, ZACH:</b>		<b>162.25</b>		
HAENCO LLC				
9121	BATH TISSUE & LATEX GLOVES	195.70	04/23	101-55200-222
<b>Total HAENCO LLC:</b>		<b>195.70</b>		
HAWKINS INC				
6437339	AZONE	750.53	04/23	620-53634-214
6437339	SODIUM SILICATE	3,192.00	04/23	620-53634-220
<b>Total HAWKINS INC:</b>		<b>3,942.53</b>		
HEARTLAND BUSINESS SYSTEMS				
598440-H	DNS HOSTING	264.00	04/23	404-57190-208
<b>Total HEARTLAND BUSINESS SYSTEMS:</b>		<b>264.00</b>		
HOME DEPOT CREDIT SERVICES				
9011095	CARPET CLEANER & CLEANING SOLUTION	157.77	04/23	206-55110-244
9011095	CARPET CLEANER & CLEANING SOLUTION	108.97	04/23	101-51650-244
9011095	CARPET CLEANER & CLEANING SOLUTION	51.82	04/23	207-52120-244
9011095	CARPET CLEANER & CLEANING SOLUTION	17.25	04/23	101-52250-244
<b>Total HOME DEPOT CREDIT SERVICES:</b>		<b>335.81</b>		
KAUKAUNA UTILITIES				
041723	USED UTILITY POLE PURCHASE	60.00	04/23	101-55200-218
<b>Total KAUKAUNA UTILITIES:</b>		<b>60.00</b>		
KERRY'S VROOM SERVICE INC				
10035	REMOVE & INSTALL Y-PIPE - SQUAD 92	468.59	04/23	207-52120-247
10038	OIL & FILTER CHANGE - UNIT#113	49.29	04/23	207-52120-247
10039	OIL & FILTER CHANGE & ALIGNMENT - UNIT#92	154.24	04/23	207-52120-247
10042	OIL & FILTER CHANGE & ROTATE TIRES - UNIT#1	69.29	04/23	207-52120-247

Invoice	Description	Total Cost	Period	GL Account
Total KERRY'S VROOM SERVICE INC:		741.41		
KLINK HYDRAULICS LLC				
29092	BRASS COUPLINGS	424.40	04/23	620-53644-254
29149	MISC PARTS FOR #81	109.40	04/23	101-53330-225
29175	HOSE & PARTS FOR #14	149.20	04/23	101-53330-225
29283	MISC PARTS FOR #8	445.40	04/23	101-53330-225
29291	PART FOR PRESSURE WASHER	45.00	04/23	101-53310-218
Total KLINK HYDRAULICS LLC:		1,173.40		
KOEBE, DONNA				
04/23 REIMBURSE	REIMBURSE FOR REC EVENT ITEMS	9.02	04/23	204-55420-218
Total KOEBE, DONNA:		9.02		
KRUCZEK CONSTRUCTION INC				
2023004	2023 RECONSTRUCTION PROJECT BUCHANAN S	135,699.12	04/23	610-51222-263
Total KRUCZEK CONSTRUCTION INC:		135,699.12		
MATHIS, CASSIE				
042323	SECURITY DEPOSIT REFUND	100.00	04/23	208-21235
Total MATHIS, CASSIE:		100.00		
MATTHEW TIRE & SERVICE CENTER				
296156	4 NEW TIRES ON SQUAD #92	818.00	04/23	207-52120-247
Total MATTHEW TIRE & SERVICE CENTER:		818.00		
MATTHEWS TIRE				
296334	4 NEW TIRES ON SQUAD #111	818.00	04/23	207-52120-247
Total MATTHEWS TIRE:		818.00		
MCMAHON ASSOCIATES INC				
930460	TRAIL BRIDGES-NORTHSIDE	1,232.00	04/23	420-57620-280
Total MCMAHON ASSOCIATES INC:		1,232.00		
MCO				
29628	MARCH MILEAGE REIMBURSEMENT	436.15	04/23	620-53644-247
Total MCO:		436.15		
MENARDS - APPLETON EAST				
36672	ITEMS TO REPAIR ROOF FOR DP1 SCOREBOOTH	237.95	04/23	101-55200-216
Total MENARDS - APPLETON EAST:		237.95		
MIDWEST SALT LLC				
P467770	INDUSTRIAL SOUTHERN COARSE SALT	3,644.80	04/23	620-53634-224
P467803	INDUSTRIAL SOUTHERN COARSE SALT	3,774.00	04/23	620-53634-224
P467839	INDUSTRIAL SOUTHERN COARSE SALT	3,870.90	04/23	620-53634-224
P467861	INDUSTRIAL SOUTHERN COARSE SALT	3,955.90	04/23	620-53634-224

Invoice	Description	Total Cost	Period	GL Account
Total MIDWEST SALT LLC:		15,245.60		
OUTAGAMIE COUNTY TREASURER 127530 INTERPRETATION - MARCH 2023		4.77	04/23	207-52120-204
Total OUTAGAMIE COUNTY TREASURER:		4.77		
OUTAGAMIE WAUPACA LIBRARY SYSTEM 4146 BUSINESS CARDS-CASTEL 4146 1 CASE OF RECEIPT PAPER 4146 LAPTOPS FOR INTERNAL CHECK OUT USE		3.25 75.00 2,101.06	04/23 04/23 04/23	206-55110-225 206-55110-218 206-55110-209
Total OUTAGAMIE WAUPACA LIBRARY SYSTEM:		2,179.31		
PINHEIRO, ADRIANA 01/23 REIMBURSE OUT REACH DELIVERIES MILEAGE REIMBURSEM 02/23 REIMBURSE OUT REACH DELIVERIES MILEAGE REIMBURSEM 03/23 REIMBURSE OUT REACH DELIVERIES MILEAGE REIMBURSEM		80.18 45.46 30.00	04/23 04/23 04/23	206-55110-205 206-55110-205 206-55110-205
Total PINHEIRO, ADRIANA:		155.64		
PRIMADATA LLC MAY 2023 MAY POSTCARD POSTAGE MAY 2023 MAY POSTCARD POSTAGE MAY 2023 MAY POSTCARD POSTAGE MAY 2023 MAY POSTCARD POSTAGE		350.00 350.00 350.00 350.00	05/23 05/23 05/23 05/23	201-53620-226 610-53613-226 620-53904-226 630-53443-226
Total PRIMADATA LLC:		1,400.00		
REINDERS INC 2712824-01 FIELD MARKING PAINT 6029793-01 CENTER CHAMBER ASSEMBLY #46		956.85 523.35	04/23 04/23	101-55300-221 101-53330-225
Total REINDERS INC:		1,480.20		
REMIKER-DEWALL, LISA 04/23 REIMBURSE MILEAGE REIMBURSEMENT-PRESENTATION BAN 04/23 REIMBURSE- MILEAGE REIMBURSEMENT-WGFOA TRAINING		113.97 56.33	04/23 04/23	101-51420-201 101-51420-201
Total REMIKER-DEWALL, LISA:		170.30		
RHYNES, CONNOR 101323 SECURITY DEPOSIT REFUND 101323 RENTAL FEE REFUND		100.00 125.00	04/23 04/23	208-21235 208-21235
Total RHYNES, CONNOR:		225.00		
ROBERT E. LEE & ASSOCIATES 84040 2023 GIS SERVICES		12,892.75	04/23	101-51415-204
Total ROBERT E. LEE & ASSOCIATES:		12,892.75		
SPEEDY CLEAN DRAIN & SEWER 79133 CLEAR PAPER BLOCKAGE		225.00	04/23	208-52900-204

Invoice	Description	Total Cost	Period	GL Account
Total SPEEDY CLEAN DRAIN & SEWER:		225.00		
SUPERIOR CHEMICAL LLC				
361212 DISINFECTANT AND CLEANER		249.54	04/23	101-55200-222
361212 DISINFECTANT AND CLEANER		83.18	04/23	208-52900-222
Total SUPERIOR CHEMICAL LLC:		332.72		
TEAM SPORTING GOODS				
AAF020724 TEN BACK ORDERED SHOULDER PADS		399.50	04/23	101-55460-225
AAG025761 RECONDITIONED HELMETS		2,383.57	04/23	101-55460-225
Total TEAM SPORTING GOODS:		2,783.07		
VINTON CONSTRUCTION CO				
2022005-FINAL 2022 RAILROAD QUIET ZONE		24,748.88	04/23	452-21230
Total VINTON CONSTRUCTION CO:		24,748.88		
WASTEQUIP LLC				
3783371 YELLOW BUTTON JOYSTICKS #29		112.64	04/23	101-53330-225
3783371 YELLOW BUTTON JOYSTICKS FOR STOCK		112.64	04/23	101-53330-218
3785285 TRIGGER SWITCH #29		85.69	04/23	101-53330-225
3785285 TRIGGER SWITCH FOR STOCK		85.69	04/23	101-53330-218
Total WASTEQUIP LLC:		396.66		
WI ELEVATOR INSPECTION INC				
17625 ANNUAL INSPECTION		60.00	04/23	207-52120-243
17625 ANNUAL INSPECTION		60.00	04/23	101-52250-243
17626 ANNUAL INSPECTION		120.00	04/23	101-51650-243
Total WI ELEVATOR INSPECTION INC:		240.00		
WITT, ANGELA				
041523 SECURITY DEPOSIT REFUND		100.00	04/23	208-21235
Total WITT, ANGELA:		100.00		
YANG, PANHIA				
04/22/23 SECURITY DEPOSIT REFUND		100.00	04/23	208-21235
Total YANG, PANHIA:		100.00		
Grand Totals:		419,503.63		

## Report GL Period Summary

Vendor number hash: 222710  
 Vendor number hash - split: 286348  
 Total number of invoices: 69  
 Total number of transactions: 88

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Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	419,503.63	419,503.63
Grand Totals:	419,503.63	419,503.63

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**Report Criteria:**

Invoice Detail.Voided = {=} FALSE



Office Use Only  
Date Submitted \_\_\_\_\_  
Permit Fee Paid \_\_\_\_\_  
\$25 permit fee is non-refundable

## SPECIAL EVENT PERMIT APPLICATION

**Special event permit applications must be submitted at least 3 months prior to proposed event.**

This application is a request for a special event. Please refer to the checklist to see if you will need to contact other departments regarding your event. When requesting use of a facility **please be very specific**. Use exact dates, times, shelters, parks, streets, and areas. Doing so will help avoid delays in processing your request. **Please call (920) 423-3869 with questions regarding this special event permit; Monday through Friday; 8:00 am to 4:30 pm.**

### APPLICANT INFORMATION

First Name	Tony	Last Name	Radichel
Phone	(920) 209 5416	Email	tradichel@hbs.net
Address (individual or business)	514 W Elm Dr		
City	Little Chute	State	WI ZIP Code 54140

### ORGANIZATION INFORMATION

Organization's Name	Little Chute Diamond Club		
Organization's Phone	(920) 209 5416	Organization's Email littlechutediamondclub@gmail.com	
Organization's Address (individual or business)	505 Miami Circle		
City	Little Chute	State	WI ZIP Code 54140
Applicant's Relationship to Organization		President	

### EVENT INFORMATION

Name of Event	Little Chute Fireworks sponsored by LC Diamond Club		
Event Location	Doyle Park		
Event Date (list each date if it's a multi-day event)	6/30/23		
Event Set Up Time	4:00 pm	Event End Time	10:30 pm
Total Anticipated Attendance	2000		

Event Information (purpose, activity, who can participate, do you charge, etc.)  
Free fireworks for the community, we will be selling brats, burgers, hot dogs, chips water and soda. It is a family friendly event. We will have a popcorn foodtruck and maybe a slushie food truck. Fireworks to launch from Island Park at dusk. Event personnel will clean up the park at end of event.

Proceeds of the event go towards Diamond Club and Jaycees of Little Chute.

Are you Requesting Funding or Staff Assistance from the Village?

YES



NO



If you are requesting funding or staff assistance, please indicate how much funding or resources you are requesting and why you need assistance. Also, include where your proceeds go to for your event. (Please list specific request)

Streets	Parks	Police	Fire/EMS	Other
	Mill Street gate arms	Traffic Control	Fire safety - on site	
	Orange fence barricade		assistance	
	on levy			
	Signage posted week			
	before on trail			
	6 extra gbg/recy cans			

(Requested Services to consider: No Parking Signs, Barricades, Trash/Recycling Cans, Road Closures, Police Presence, Directing Traffic, Equipment/Power, Street Access, Street Sweeping)

#### INDEMNIFICATION AGREEMENT (please read carefully before signing)

The applicant/organization shall indemnify, defend, and hold harmless the Village and its officers, officials, employees, and volunteers from and against any and all claims, damages, losses, and expenses arising out of the applied for activity/event except where caused by the sole negligence or willful misconduct of the Village. Applicant/Organization also understands and acknowledges that as required by the Village, liability insurance is the financial means to legally defend the Village and cover liability arising from the activity/event. I certify by my signature that I understand and agree to comply with this agreement and the insurance requirements and that I'm a qualified representative of my organization authorized to sign this agreement. I also certify the information is true and accurate.

Applicant – Print Name Tony Radichel

Applicant - Signature Electronic Submission - verified by JMcD (DPRF Director)

Date 3/24/23

#### FOR OFFICE USE ONLY

DEPARTMENT	Staff Hours	Staff Cost	Equipment Hours	Equipment Cost	Facility Rental Fee
Clerk's Office	0	\$ 0		\$	\$
Fire/EMS	0	\$ 0		\$	\$
Fox Valley Metro Police	25	\$ 1,250		\$	\$
Parks, Recreation, & Forestry	5	\$ 280		\$	\$
Public Works		\$		\$	\$
<b>TOTAL</b>	30	\$ 1,530		\$	\$
<b>EVENT TOTAL TO BE BILLED</b>	\$ 1,530 (Event is requesting fees to be waived)				

#### FOR OFFICE USE ONLY

DEPARTMENT	APPROVE	DENY	BY	REASON (if denied)
Clerk's Office	x		<i>Janice Doctor</i>	
Fox Valley Metro Police	x		<i>J. Doctor</i>	
Parks, Recreation, & Forestry	x		<i>J. Doctor</i>	
Public Works	x		<i>J. Doctor</i>	

Approved By Village Board

VILLAGE PRESIDENT – PRINT

SIGNATURE

DATE



Office Use Only
Date Submitted _____
Permit Fee Paid _____
\$25 permit fee is non-refundable

## SPECIAL EVENT PERMIT APPLICATION

**Special event permit applications must be submitted at least 3 months prior to proposed event.**

This application is a request for a special event. Please refer to the checklist to see if you will need to contact other departments regarding your event. When requesting use of a facility **please be very specific**. Use exact dates, times, shelters, parks, streets, and areas. Doing so will help avoid delays in processing your request. **Please call (920) 423-3869 with questions regarding this special event permit; Monday through Friday; 8:00 am to 4:30 pm.**

### APPLICANT INFORMATION

First Name	William	Last Name	Olcott
Phone	920 250 0112	Email	papaolcott@outlook.com
Address (individual or business)	1115 E Melrose Ave	City	Appleton
		State	WI
		ZIP Code	54911

### ORGANIZATION INFORMATION

Organization's Name	Jacob Coppus Post #258 The American Legion		
Organization's Phone	920 ) 788-5053	Organization's Email	AmLeg258WI@gmail.com
Organization's Address (individual or business)	PO Box 22	City	Little Chute
		State	WI
		ZIP Code	54140

Applicant's Relationship to Organization 2nd Vice Commander

### EVENT INFORMATION

Name of Event	Memorial Day Parade		
Event Location	Village Hall travel to the St Johns Cemetery; Return to Village Hall		
Event Date (list each date if it's a multi-day event)	Monday May 29, 2023		
Event Set Up Time	4:30pm	Event End Time	9:00pm

Total Anticipated Attendance 250; several groups in parade, Little Chute Residents who join us at Cemetery

Event Information (purpose, activity, who can participate, do you charge, etc.)

Annual Memorial Day Parade. Remembering our fallen hero's. Parade participants include Post Color Guard, possible Village Band, LS High School Marching Band, Scout Troops, Sponsored Youth Baseball Team, Members of Post 258, Auxiliary Unit 258, and Sons of the American Legion - Squadron 258, Invited Guests.

**Are you Requesting Funding or Staff Assistance from the Village?**

YES  NO

If you are requesting funding or staff assistance, please indicate how much funding or resources you are requesting and why you need assistance. Also, include where your proceeds go to for your event. (Please list specific request)

Streets	Parks	Police	Fire/EMS	Other
		et as the parade moves		

(Requested Services to consider: No Parking Signs, Barricades, Trash/Recycling Cans, Road Closures, Police Presence, Directing Traffic, Equipment/Power, Street Access, Street Sweeping)

**INDEMNIFICATION AGREEMENT** (please read carefully before signing)

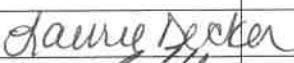
The applicant/organization shall indemnify, defend, and hold harmless the Village and its officers, officials, employees, and volunteers from and against any and all claims, damages, losses, and expenses arising out of the applied for activity/event except where caused by the sole negligence or willful misconduct of the Village. Applicant/Organization also understands and acknowledges that as required by the Village, liability insurance is the financial means to legally defend the Village and cover liability arising from the activity/event. I certify by my signature that I understand and agree to comply with this agreement and the insurance requirements and that I'm a qualified representative of my organization authorized to sign this agreement. I also certify the information is true and accurate.

Applicant – Print Name William Olcott

Applicant - Signature 

Date April 2, 2023

FOR OFFICE USE ONLY					
DEPARTMENT	Staff Hours	Staff Cost	Equipment Hours	Equipment Cost	Facility Rental Fee
Clerk's Office	0	\$ 0		\$	\$
Fire/EMS	0	\$ 0		\$	\$
Fox Valley Metro Police	0	\$ 207		\$	\$
Parks, Recreation, & Forestry	0	\$ 0		\$	\$
Public Works	0	\$ 0		\$	\$
<b>TOTAL</b>	<b>0</b>	<b>\$ 207</b>		\$	\$
<b>EVENT TOTAL TO BE BILLED</b>	<b>\$ 207</b>		<i>(Request for fee to be waived)</i>		

FOR OFFICE USE ONLY				
DEPARTMENT	APPROVE	DENY	BY	REASON (if denied)
Clerk's Office				
Fox Valley Metro Police	JTS			
Parks, Recreation, & Forestry				
Public Works				

**Approved By Village Board**

VILLAGE PRESIDENT – PRINT

SIGNATURE

DATE

To the Village Board  
Village of Little Chute  
Little Chute, Wisconsin

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Village of Little Chute for the year ended December 31, 2022. Professional standards require that we provide you information about our responsibilities under generally accepted auditing standards as well as certain information related to the planned scope and timing of our audit. We have communicated information in our engagement letter to you as well as verbally during our initial planning meetings.

#### **Our Responsibility Under Auditing Standards Generally Accepted in the United States of America**

As stated in our engagement letter dated December 14, 2022, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

Generally accepted accounting principles provide for certain required supplementary information (RSI) to supplement the basic financial statements. Our responsibility with respect to the management's discussion and analysis, schedule of revenues, expenditures, and changes in fund balance – budget and actual – general fund, schedule of revenues, expenditures, and changes in fund balance – budget and actual – special revenue fund – consolidated police services, schedules of employer's proportionate share of the net pension liability (asset) and employer contributions - Wisconsin Retirement System, schedule of changes in total pension liability and related ratios – volunteer firefighters' length of service awards program, and schedule of changes in total OPEB liability and related ratios – other post-employment benefits – single employer plan which supplement the basic financial statements, was to apply certain limited procedures in accordance with generally accepted auditing standards. However, the RSI was not audited and, because the limited procedures did not provide us with sufficient evidence to express an opinion or provide any assurance, we did not express an opinion or provide any assurance on the RSI.

We have been engaged to report on combining and individual fund financial statements and budgetary comparison schedules as indicated in the financial statement's table of contents, which accompany the financial statements but are not RSI. Our responsibility for this supplementary information, except the budget information, as described by professional standards, was to evaluate the presentation of the supplementary information in relation to the financial statements as a whole and to report on whether the supplementary information, except the budget information, was fairly stated, in all material respects, in relation to the financial statements as a whole.

We were not engaged to report on the introductory and statistical sections which accompany the financial statements but are not RSI and are the responsibility of management. Our responsibility for the other information as described by professional standards, was to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

#### **Audit Scope, Significant Risks and Other**

Our audit included examining on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit involved judgment about the number of transactions to be examined and the areas to be tested.

To the Village Board  
Village of Little Chute  
Page 2

Our audit included obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing and extent of further audit procedures.

Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Any internal control related matters that are required to be communicated under professional standards are included later in this letter.

In planning and performing our audit, we considered the Village's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide assurance on the internal control over financial reporting.

### **Significant Audit Findings**

#### *Qualitative Aspects of Accounting Practice*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Village are described in Note 1 to the financial statements. As discussed in Note 1, the Village adopted the provisions of Government Accounting Standards Board Statement No. 87 – Leases and Government Accounting Standards Board Statement No. 91 – Conduit Debt Obligations as of and for the year ended December 31, 2022. We noted no transactions entered into by the Village during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

Management's estimates of the net pension asset for the Village's participation in the Wisconsin Retirement System (WRS), the total pension liability for the Volunteer Firefighters' pension and the other post-employment benefit liability related to the healthcare benefits provided to employees in retirement, are based on actuarially determined amounts. The related deferred inflows and outflows of resources related to these plans are also based on actuarially determined amounts. We evaluated the key factors and assumptions used to develop the pension and other post-employment benefit asset, liabilities, and related deferred outflows and inflows of resources in determining that they are reasonable in relation to the financial statements taken as a whole.

Management's estimate of the useful lives of the capital assets is based on industry standards. We evaluated the key factors and assumptions used to develop the estimated useful lives in determining that it is reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to the financial statement users. The most sensitive disclosures affecting the financial statements were:

The disclosure of deposits and investments and the related risk associated with them in Note 2 to the financial statements. The footnote was prepared based on the requirements of the Governmental Accounting Standards Board and is intended to inform readers as to the risk associated with the Village's cash and investments.

To the Village Board  
Village of Little Chute  
Page 3

The disclosure of the net pension asset for WRS, the total pension liability for the Volunteer Firefighters' pension supplement, and the other post-employment benefits liability as well as the related deferred inflows and outflows of resources are contained in the notes to the basic financial statements and referenced as 13, 14, and 16, respectively. The notes to the basic financial statements were prepared based on the requirements of the Governmental Accounting Standards Board and are intended to inform readers as to the risks associated with the Village's participation in the Wisconsin Retirement System, as well as the provision of benefits to Volunteer Firefighters and other post-employment benefits related to healthcare provided to retired employees of the Village.

The financial statement disclosures are neutral, consistent, and clear.

*Difficulties Encountered in Performing the Audit*

We encountered no difficulties in working with management in performing and completing our audit.

*Corrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial and communicate them to the appropriate level of management. Management has corrected all such misstatements and they are attached.

*Disagreements with Management*

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditors' report. We are pleased to report that no such disagreements arose during the course of our audit.

*Management Representations*

We have requested certain representations from management that are included in the management representation letter dated April 25, 2023.

*Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Village's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

*Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Village's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

To the Village Board  
Village of Little Chute  
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### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Village as of and for the year ended December 31, 2022, in accordance with auditing standards generally accepted in the United States of America, we considered the Village's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing an opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control. Accordingly, we do not express an opinion on the effectiveness of the Village's internal control.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we identified a deficiency in internal control that we consider to be a significant deficiency.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. We did not identify any deficiencies in internal control that we consider to be a material weakness.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention those charged with governance. We consider the following deficiency in internal control to be a significant deficiency.

Financial Reporting - One of the components of internal control over financial reporting is that employees of an organization be sufficiently knowledgeable to prepare the entity's annual financial report, including the related notes, in accordance with generally accepted accounting principles. With only the Director of Finance having a Bachelor's Degree, Village employees collectively do not possess sufficient expertise in this technical area, so the Village relies on us and our knowledge of applicable accounting principles, financial statement formats, and note disclosures to prepare the annual financial report in an efficient manner. However, the Village's Finance Director thoroughly reviews the annual report and accepts responsibility for its completeness and accuracy. This matter is common in many organizations since they do not have the resources to devote to this area of internal control.

### **Closing**

We would like to thank the Village's Finance Director and her staff for their courteous support and assistance during the audit.

This information is intended solely for the use by the Village Board and management of the Village and is not intended to be and should not be used by anyone other than these specified parties.

*KerberRose SC*

**KerberRose SC**  
Certified Public Accountants  
Shawano, Wisconsin  
April 25, 2023

**Village of Little Chute**

Year End: December 31, 2022

Adjusting journal entries

Date: 1/1/2022 To 12/31/2022

Number	Date	Name	Account No	Reference	Annotation	Debit	Credit
AJE01	12/31/2022	NET PENSION ASSET	610-17401 SEWER	P10-5		34,903.00	
AJE01	12/31/2022	DEFERRED OUTLFOWS PENSION BENE	610-18600 SEWER	P10-5		92,357.00	
AJE01	12/31/2022	DEFERRED INFLOWS PENSION BENEF	610-25300 SEWER	P10-5			-95,585.00
AJE01	12/31/2022	NET PENSION ASSET	620-17401 WATER	P10-5		26,324.00	
AJE01	12/31/2022	DEFERRED OUTFLFOWS PENSION BENE	620-18600 WATER	P10-5		63,155.00	
AJE01	12/31/2022	DEFERRED OUTLFOWS PENSION BENE	620-25304 WATER	P10-5			-68,441.00
AJE01	12/31/2022	NET PENSION ASSET	630-17401 STORM	P10-5		24,050.00	
AJE01	12/31/2022	DEFERRED OUTLFOWS PENSION BENE	630-18600 STORM	P10-5		84,789.00	
AJE01	12/31/2022	DEFERRED INFLOWS PENSION BENEF	630-25300 STORM	P10-5			-77,732.00
AJE01	12/31/2022	RETIREMENT	610-53614-104 SEWER	P10-5			-31,675.00
AJE01	12/31/2022	RETIREMENT	620-53924-104 WATER	P10-5			-21,038.00
AJE01	12/31/2022	RETIREMENT	630-53441-104 STORM	P10-5			-31,107.00

To record utility WRS activity for  
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## **Village of Little Chute: Governmental Fund to Activities Conversion**

Year End: December 31, 2022

### Unrecorded journal entries

Date: 1/1/2022 To 12/31/2022


Number	Date	Name	Account No	Reference	Annotation	Debit	Credit	Recurrence	Misstatement
PAJE01	12/31/2022	Machinery & Equipment	GA-18500 GFAC			60,035.00			
PAJE01	12/31/2022	Notes Payable	GA-27602 GFAC				60,035.00		
To potentially record lease liability and RTU asset									
						60,035.00	60,035.00		
<b>Net Income (Loss)</b>									
			<b>4,182,047.00</b>						

# Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: \_\_\_\_\_ ending: 6/30/23 (mm dd yyyy) (mm dd yyyy)

To the Governing Body of the:  Town of  Village of  City of Little Chute

County of Outagamie Aldermanic Dist. No. \_\_\_\_\_  
(if required by ordinance)

Check one:  Individual  Limited Liability Company  
 Partnership  Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number	
FEIN Number	
<b>TYPE OF LICENSE REQUESTED</b>	<b>Fee</b>
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$ <u>10.00</u>
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ <u>25.00</u>
<b>TOTAL FEE</b>	<b>\$ <u>35.00</u></b>

PRO RATED FEE

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)

Fox Valley Meals LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name Fox Valley Kitchen Business Phone Number 217-741-4797  
 2. Address of Premises 112 E. Main St. Little Chute Post Office & Zip Code 54140

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

Main lobby and back room for storage

4. Legal description (omit if street address is given above): \_\_\_\_\_

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? .....  Yes  No

(b) If yes, under what name was license issued? \_\_\_\_\_

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? If yes, explain .....  Yes  No

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7. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? If yes, explain.  Yes  No

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8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? If yes, explain .....  Yes  No

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9. (a) **Corporate/limited liability company applicants only:** Insert state WI and date \_\_\_\_\_ of registration.

(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? If yes, explain .....  Yes  No

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(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? If yes, explain.  Yes  No

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10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] .....  Yes  No

11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] .....  Yes  No

12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? .....  Yes  No

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) <u>Antonia, Destiny</u>	Title/Member <u>Owner</u>	Date <u>4/13/2023</u>
Signature <u>Destiny</u>	Phone Number <u>2177414797</u>	Email Address <u>foxvalleymetalgroup.com</u>

**TO BE COMPLETED BY CLERK**

Date received and filed with municipal clerk	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

**VILLAGE OF LITTLE CHUTE  
OUTAGAMIE COUNTY  
Legal Notice**

**NOTICE IS HEREBY GIVEN** that the following new Liquor License application is on file in the office of the Village Clerk for the licensing period of May 3, 2023 to June 30, 2023. Said application will be presented to the Board of Trustees for approval at their Regular Board meeting on May 3, 2023.

**“CLASS B” RETAILERS’ LICENSE FOR THE SALE OF INTOXICATING  
LIQUORS FOR ON-PREMISES CONSUMPTION**

Fox Valley Kitchen  
Fox Valley Meal Prep  
112 E. Main St., Little Chute WI 54140  
Agent: Destiny Antuna



## Item For Consideration

**For Board Review On:** 05/03/2023

**Agenda Item Topic:** Animal Bite Ord. Amend.

**Prepared On:** 04/04/2023

**Prepared By:** Admin. Bernhoft

Chief Meister, FVMPD

**Report:** Current Village ordinance pertaining to animal bites – specifically dog bites, requires the dog to be quarantined under certain circumstances. Whether or not the animal has a current rabies vaccine, there is a mandatory quarantine period, and the quarantine has to be with supervision of a veterinarian or at an animal hospital.

There is also no differentiation in the current ordinance regarding the type of attack. There should be some type of provision or latitude if the attack was provoked (by another animal or a person) vs. an unprovoked attack.

The provisions of the current ordinance are highly restrictive, can be costly for the dog owner, and does not allow for the officer to use discretion based on the unique circumstances of each incident.

For example: If the dog bites another family member or another dog within the household, we feel that a quarantine outside the home and with a veterinarian isn't necessary. There may be other, unique circumstances in which such a lengthy quarantine with a veterinarian might not be necessary.

**Fiscal Impact:** N/A

**Recommendation/Board Action:** Provide staff with initial feedback and give us directions to proceed with drafting the ordinance amendment. No formal action required at this meeting.

**Respectfully Submitted,**  
Beau Bernhoft, Village Administrator  
Chief Meister, FVMPD



## Item For Consideration

**For Board Review On:** 05/03/2023

**Agenda Item Topic:** Lock Box Ordinance Introduction

**Prepared On:** 04/04/2023

**Prepared By:** Admin. Bernhoft

**Report:** Back in 2022, it had been brought to our attention that there was a need to create a policy regarding lock box requirements for new developments. A lock box is an exterior secured box that houses entry keys for a structure. The key to the box is held by the Fire Department and can be used during an emergency to access a secure area quickly. Our emergency services are requesting formal recognition through the code to require developers to include lock box locations in specific designated areas for ease of emergency access. Currently, these locations vary and cause severe delays when responding to an emergency.

Any addition to the code would need to be “structures constructed after January 1, 2024 shall be equipped with a key lock box at or near the main entrance or such location designated by the Fire chief.”

We discussed this ordinance update with the Administrator for the Village of Kimberly as well as we do share emergency services with them and to create continuity for that service, in case it is needed.

**Fiscal Impact:** N/A

**Recommendation/Board Action:** Provide staff with initial feedback and give us direction to proceed with drafting the ordinance. No formal action required at this meeting. We are awaiting information from the Village of Kimberly before we proceed with a public hearing.

**Respectfully Submitted,**  
Beau Bernhoft, Village Administrator