



## AGENDA

# REGULAR BOARD MEETING

PLACE: Little Chute Village Hall  
DATE: Wednesday, May 17, 2023  
TIME: 6:00 p.m.

**Virtually attend the May 17<sup>th</sup>, Regular Board meeting at 6 PM by following the zoom link here:**

Join Zoom Meeting: <https://us06web.zoom.us/j/89618759101>

Meeting ID: 896 1875 9101

Dial by your location: +1 312 626 6799 US (Chicago)

### REGULAR ORDER OF BUSINESS

- A. Invocation
- B. Pledge of Allegiance to the Flag
- C. Roll call of Trustees
- D. Roll call of Officers and Department Heads
- E. Public Appearance for Items Not on the Agenda
- F. Other Informational Items: Monthly Report

#### G. Consent Agenda

*Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.*

- 1. Minutes of the Regular Board Meeting of May 3, 2023
- 2. Disbursement List
- 3. Appointment - Director Kittel and Administrator Bernhoft to the Fox Cities Area Room Tax Commission through May 31<sup>st</sup>, 2024.

#### H. Public Hearing – Preliminary Plat for Founders Estate

#### I. Action – Preliminary Plat for Founders Estate

#### J. Public Hearing – Sec 44-191 Update

#### K. Action – Adopt Ordinance No. 4, Series 2023, Sec 44-191

#### L. Public Hearing - Sec 44-192 Update

#### M. Action – Adopt Ordinance No. 5, Series 2023, Sec 44-192

- N. Public Hearing – Sec 44-394 Update
- O. Action – Adopt Ordinance No. 6, Series 2023, Sec 44-394
- P. Action—Commission/Committee Appointments
- Q. Discussion — CSM 2000 Freedom Rd
- R. Action – Adopt Resolution No 14, Series 2023 a CSM for 2000 Freedom Rd
- S. Discussion/Action — Fire Department Budget Adjustment
- T. Discussion/Action — Award Fiber Optic Construction Project
- U. Discussion – Waiving Building Permit Fees for Non-profits
- V. Discussion/Action – Buchanan Street Lateral Permit Fees
- W. Department and Officers Progress Reports
- X. Call for Unfinished Business
- Y. Items for Future Agenda
- Z. Closed Sessions:
  - a.) 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Discuss Economic Development Item*
  - b.) 19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Administrator Review*

- AA. Return to Open Session
- BB. Possible Action – Development Agreement
- CC. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852, [email: Laurie@littlechutewi.org](mailto:Laurie@littlechutewi.org) Prepared: May 12, 2023

# VILLAGE OF LITTLE CHUTE MONTHLY REPORT



## ***Little Chute***

ESTABLISHED 1848

April  
2023

Village Report to the Board of Trustees

Submitted to the Village Board of Trustees and the residents of Little Chute is a report of the various departments of the Village. The information contained herein is intended to keep the Board and public apprised of their government at work.

## VILLAGE OF LITTLE CHUTE MONTHLY REPORT – APRIL 2023

The information in this report is meant to provide a snapshot of Village operations for the month preceding. The goal is to provide statistics and measures that can be analyzed and viewed over time. These reports will be reported to the Board monthly. The reports will be added to the official files of the Village of Little Chute and be published on the Village's website at [www.littlechutewi.org](http://www.littlechutewi.org).

As we continue this effort, the style and metrics will be fine-tuned to better capture operational aspects that will serve staff, the board and public with a more robust understanding of operations. Ultimately, this information can be used to assist in policy and fiscal decisions on the future of Village operations. Ultimately, it is our intention to show how our dedicated team of individuals serve the community while also indicating a monthly snapshot of the fiscal well-being for the Village of Little Chute.

If you have any questions or suggestions, please contact us!

### Department Overview

The report will track monthly activities for the following:

- Village Administrator
- Clerk
- Community Development
- Finance Department
- Monthly Consolidated Financial Statement by Account
- Little Chute Fire Department
- Fox Valley Metro Police Department
- Little Chute Public Library
- Parks, Recreation and Forestry Department
- Department of Public Works

### Questions or Comments

Should you have questions or comments with the information contained herein, please contact the Village Administrator:

Beau Bernhoft  
Village Administrator  
108 W. Main Street  
Little Chute, WI 54140  
920-423-3850  
[beau@littlechutewi.org](mailto:beau@littlechutewi.org)

# VILLAGE ADMINISTRATOR

## April Administration Updates

- Little Chute Business Association met on the 18<sup>th</sup> and are planning to meet on May 16<sup>th</sup> at the Windmill. We have even more business owners participating!
- Attended the Leadership Fox Cities (LFC) for the April session – Arts and Culture Day. We toured public art in Appleton, the Performing Arts Center, the Long Chen Marketplace and learned about what the region does for the community through creativity.
- Attended the grand opening for Genesis Sports (former Trigger facility). Great to meet the team and see them up and running. Thank you to the Trustees and team members who supported as well.
- Did a ride along with our Public Works Technician and Environmental Permitting Specialist to better understand their daily operations and see what is going on in the community. It was great insight into the concerns they see and understanding what happens out in the field on projects.

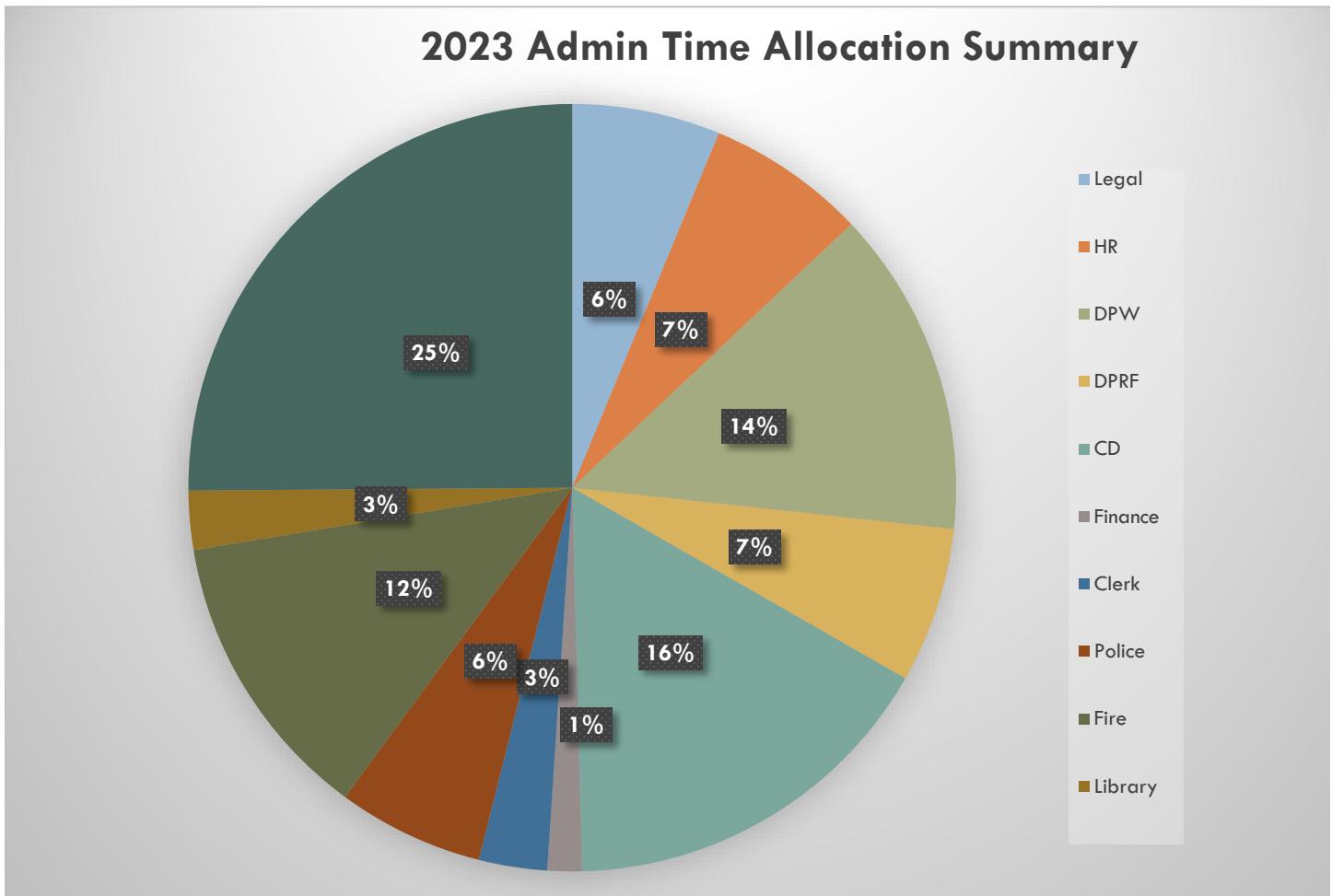
## Current Work List and Progress Update

- Finalizing the Space Needs Study for the Fire Department.
- Collect, review and assist Human Resources with the Assistant Public Works Director posting.
- Assisting departments in various day-to-day operations. This currently consists of CIP prep. and discussions on future projects.
- Monitoring project progress both in private development and public construction.
- Assisting Human Resources in the Personnel Handbook overhaul project.
- Planning an all-hands meeting and collaborating with departments on effective subjects that will build the relationships with departments.
- Collaborate with our emergency services on a variety of ordinance amendments and policy creations. More specifically, lock boxes, animal bites, and lift assists. Gathering that data for the departments.
- Working with legal on various ongoing issues.

## Items for May

- Continued project progress on various items tasked by the Village Board.
- Begin and complete the interview process for ADPW Position.
- Continuous review of our resources on the website. Some programs need to be updated, reviewed and/or removed. Working with community development on identifying immediate needs and outdated practices that are collecting dust.
- Assist Human Resources in various personnel matters.

- Communicate with stakeholders to complete a variety of matters.



This chart is updated daily based on Administration time. This is not inclusive of all work hours, only hours tracked providing assistance to individual departments/entities. Last update was 05/12/2023.

# VILLAGE CLERK

The Clerk's office was very busy in April. We started the month off with the Spring Election, held April 4. Total participation was 2,815, which is 40% of registered voters. This is a great turnout for a Spring Election. We saw 1,856 voters at the polls on Election Day, 53 Election Day Registrations, and processed 959 Absentee Ballots. This election was a great test of our new Badger Books and Election Day setup. Voters were checked in very quickly and efficiently with the new technology. We also utilized our Electronic Voting Machines, giving voters an option when filling out their ballots, they were previously not used due to Covid. Voters really enjoyed these new improvements, and we are looking to expand with more Badger Books and Electronic Voting Machines for the 2024 election cycle. Thank you to our Chief Inspectors, Poll Workers, and Village Staff for all their hard work and assistance, we couldn't be successful without them.

For the month of April, the Clerk's office completed our goals of:

- Conduct April 4 Spring Election
- Complete Post-Election tasks, return materials to County, complete Board of Canvas
- Worked on Message Boards to be placed at parks throughout the Village
- Reconcile Poll Books – Submit voter participation, Election Day Registrations, etc.
- Mail out Liquor License Renewal Paperwork
- Designed a new fillable Injury Report document
- Planning for Market on Main
- Shared data from social media sites
- Attended Bid Openings
- Committee and Commission Attendance for quarterly payroll
- Agendas/Minutes for meetings
- Continued maintenance of the Village Website
- Work with other Departments to create Social Media schedule, coordinate postings
- Ongoing phone/supply ordering support
- Operator License Renewals

Goals for May:

- Attend Bid Openings
- Work with Parks & Rec, engineering to finalize Message Board design
- Begin design and updates for 2022 Popular Report
- Market on Main event planning and marketing
- Pints on the Plaza planning and marketing
- Agendas/Minutes for meetings
- Share data from social media sites
- Maintenance of the Village Website and social media outlets

- Work with other Departments to create Social Media schedule, coordinate postings
- Ongoing phone/supply ordering support
- Process Operator License Renewals
- Liquor License Renewals paperwork

### 2023 Social Media Metrics

	February	March	April	2023 Totals
<b>Facebook Posts</b>				
People Reached	58,699	28,926	77,650	188,058
Engagement	2,901	2,000	3,459	10,500
Likes and Reactions	3,591	2,537	2,738	10,628
Comments	401	371	491	1,549
Shares	289	166	230	777
Link Clicks	333	226	499	1,146
Page Visists	3,307	3,177	3,170	12,346
Most popular post (reach)	TbTh Simon's Cheese	TbTh Girls Bball	TbTh Foot bridge	0
New Followers	68	56	99	259
Unfollowers	6	4	3	20
Total Followers	6,248	6,313	6,390	6,192
<b>Facebook Videos</b>				
Minutes Viewed	202	95	968	1,359
1-Minute Video Views	36	6	140	203
3-Second Video Views	493	363	2,343	3,443
Video Engagement	5	5	36	49
Most popular Video	Badger Book	vote	Lawn jobs	

	Instagram Posts			
Instagram Posts	9	14	4	32
Likes	59	52	13	159
Video Views	0	0	0	0
Reach	264	306	158	943
Followers	900	911	910	910
Popular Post	TbTh Dutch Girls	TbTh Girls Bball	TbTh foot bridge	

	LinkedIn			
Search Apperances	49	96	135	309
Unique Visitors	10	35	45	98
Post Impressions	2	57	249	323
Custom clicks	0	0	2	2
followers	267	270	271	266

# Community Development

## HIGHLIGHTS

- Met with Commercial Developers regarding sites and TIF in village.
- Continued Inspections of homes, apartments, and commercial projects.
- Discussions with architects regarding new projects.
- Met with local Business Owners
- Continued discussions for further revitalization in our downtown
- Attended an Assessor Workshop

## TOP PRIORITIES FOR May 2023

- Meet with builders and owners about upcoming commercial projects.
- Work with developers regarding Commercial/Industrial projects.
- Continued Inspections of homes, apartments, industrial and commercial projects.
- Assist developers, surveyors, and realtors with zoning requirements.
- Meet with more Local Businesses and to collect information on potential needs for the community/business.
- BRE Visits with more businesses
- Work through Site Plan review on multiple projects
- Addressing and Solar panel ordinance update/creation
- Work on updates to Sec 8 to allow for more options for the Village long term on commercial inspections and Building plan approvals
- Improve compliant tracking and follow-up process
- Find and catalog all existing Conditional uses, Variance and planning/zoning permits in effect
- Finalize updates to Sec 44

# Community Development

## From our Building Inspector:

As we move into warmer weather Permits are starting to pick up and projects are starting to ramp up. The Department will start to focus on educating the public

## Highlights from April:

- Updated permits on Cloud Permit
- Working through improvements to informational pamphlets
- Attended multiple Inspector meetings in the region.

## **Permits Issued in April**

# Residential	# Commercial	Total	Total \$ Fees	Est. Construction \$
29	5	34	\$2,147	\$284,113.65

## **Year To Date (through 5/15)**

Total # of Permits	Total \$ Fees	Est. Construction \$
126	\$12,725	\$3,210,965.71

## **Number of New Home Permits Year To Date**

# New Single Family	# Duplexes	Total
1	0	1

# Village of Little Chute

## Department of Finance

### HIGHLIGHTS

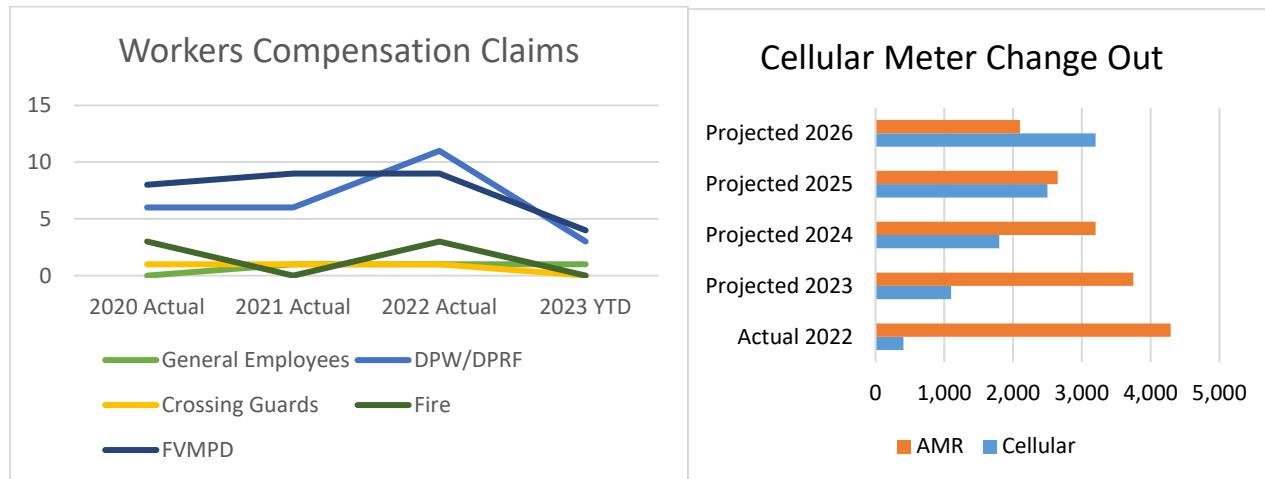
- Completion of the 2022 Annual Comprehensive Financial Report (ACFR) for timely release at the May 3 Village Board meeting. This comes on the heels of receiving notice that our 2021 ACFR was awarded the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Report, the 30<sup>th</sup> year for the Village.
- Submitted the State Municipal Report C which is necessary to attain various State aids that make up 55% of our general fund revenues.
- Completed American Rescue Plan Act – State and Local Fiscal Recovery Funds (ARPA-SLFRF) annual project and expenditure report (all grant funds are committed).
- Accounts Payable Clerk reconciled the outstanding and stale issue reports at First Business Bank with our accounting software to minimize the opportunity for check fraud against the Village.
- Payroll and Benefits Specialist completed two terminations and one Police Officer new hire.
- The Utility Billing Clerk successfully collected over \$30K in past due water payments from 125 customers. Consistent follow-up is occurring to reduce past due amounts and efforts continue to create efficiencies in this process. In addition, new communications were sent educating some residents on Bill Pay Assistance Programs available in WI and the option of Deferred Payment Plans.

### TOP PRIORITIES FOR MAY

- Actively partnering with Public Works Director Taylor and Administrator Bernhoft in the new hire process for the open Assistant Director of Public Works position. First and second interviews are being conducted with the intent to make an employment offer mid-month.
- The Summer Sewer Credit parameters are being calculated for utility bills.
- Submit response to the required 2023 US Annual Census of Public Employment and Payroll (Department of Commerce).
- Complete FMLA documentation and tracking for two of our employees.
- Deputy Finance Director and Human Resources Manager to attend the 12<sup>th</sup> annual League of Wisconsin Municipalities Mutual Insurance (LWMMI) policyholder conference. Finance Director attended the Wisconsin Government Finance Officers Spring Conference.

### CONTINUOUS IMPROVEMENT EFFORTS

- Accounting Clerk is collaborating with Park, Recreation and Forestry Director McDonald to develop pool employee training for cashiering and reporting best practices. Goal is to provide education that will minimize over / under cash drawer occurrences at the pool for summer 2023.
- Additional improvements to the utility financial review were put into place this month including improved monitoring of Heart of the Valley Metro Sewer District billing on a monthly and year-to date comparative basis plus cross training on the financial statement preparation for the Utility Commission.



## PERFORMANCE MEASUREMENTS

	Actual 2020	Actual 2021	Actual 2022	Target 2023
# Months bank reconciliation completed timely	12	12	12	12
# Of stale checks outstanding	22	8	13	4
Custodial credit risk	\$3.7M	\$0	\$0	\$0
Investment Performance vs 1-3 Year US Treasury Index	3.26% vs 3.19%	(.53)% vs (.61)%	(2.77)% vs (3.85)%	2.83% vs 2.94%
% Of customers paying online	46%	48%	52%	55%
Continuous improvement initiatives	37	32	26	24
Number of special assessment billings	75	36	7	100
Average number of monthly utility bills including finals	4,847	4,672	4,743	4,725
Annual number of utility work orders	1,046	1,033	904	900
Annual tax certification letters	774	673	647	600
General obligation bond rating	Aa3	Aa3	Aa3	Aa3
# Of auditor's compliance issues	0	1	0	0
% Of time monthly financials closed within 15 days	100%	100%	100%	100%
% Of staff adequately trained/cross trained	90%	90%	100%	100%

## FINANCIAL LEARNING OPPORTUNITY FOR THE MONTH

Preparing for required 2023 implementation of Government Accounting Standards 96 that regulates financial disclosures over control of the right to use another party's IT software, alone or in combination with tangible assets as specified in a contract for stipulated period of time. Steps will include:

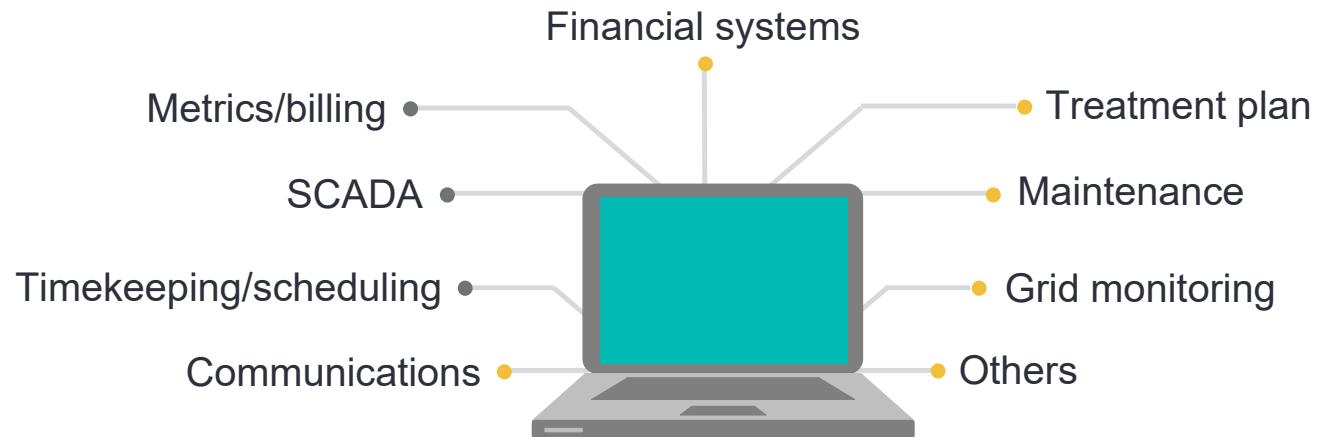
1. Population: Identify who may have contracts and create potential list of subscriptions.
2. Evaluation: Obtain contracts for review and gather key data to determine applicability.
3. Calculation: Select discount rate based on implementation date and calculate present value of subscription assets and liabilities.

See attached schematic to show how widespread this can be for municipalities!

# Getting started

## Planning ahead

### What software might you have subscriptions to?



				Over (Under) Budget	
	MARCH	YTD 2023	BUDGET 2023	VARIANCE	% OF BUDGET
<b>GENERAL FUND</b>					
Taxes	3,525.13	861,302.09	1,152,789.00	(291,486.91)	74.71%
Total Licenses and Permits	7,970.50	20,646.12	115,950.00	(95,303.88)	17.81%
Intergovernmental Aid	202,950.22	409,530.44	2,468,055.00	(2,058,524.56)	16.59%
Public Charges for Service	23,649.56	63,980.76	145,640.00	(81,659.24)	43.93%
Fines and Forfeitures	7,555.22	30,826.37	91,000.00	(60,173.63)	33.88%
Total Interest	20,947.79	87,556.07	75,578.00	11,978.07	115.85%
Miscellaneous Revenue	14,751.90	66,606.64	146,225.00	(79,618.36)	45.55%
Other Financing Sources	18,000.00	73,906.75	220,000.00	(146,093.25)	33.59%
<b>Total General Fund Revenue</b>	<b>299,350.32</b>	<b>1,614,355.24</b>	<b>4,415,237.00</b>	<b>(2,800,881.76)</b>	<b>36.56%</b>
Village Board	3,453.77	21,190.89	101,675.00	(80,484.11)	20.84%
Administration	6,247.03	26,091.20	106,050.00	(79,958.80)	24.60%
Engineering & GIS	10,483.10	19,095.54	90,794.00	(71,698.46)	21.03%
Finance	19,044.23	82,981.30	315,631.00	(232,649.70)	26.29%
Clerk	18,116.87	77,490.94	208,198.00	(130,707.06)	37.22%
Community Development - Assessing	4,832.65	27,132.25	140,541.00	(113,408.75)	19.31%
Village Hall	5,402.71	28,799.39	107,844.00	(79,044.61)	26.70%
Municipal Court	4,549.11	25,253.95	71,773.00	(46,519.05)	35.19%
Unallocated	35,292.00	39,012.80	209,157.00	(170,144.20)	18.65%
Insurance	5,388.40	96,956.53	212,402.00	(115,445.47)	45.65%
Village Promotion and Goodwill	1,290.25	2,087.98	38,919.00	(36,831.02)	5.36%
Inspections	8,671.94	50,994.60	145,981.00	(94,986.40)	34.93%
Fire Operations	26,128.11	131,111.12	341,686.00	(210,574.88)	38.37%
Fire Allocated	28,522.67	131,577.85	373,996.00	(242,418.15)	35.18%
Crossing Guards	6,984.10	28,578.83	79,703.00	(51,124.17)	35.86%
Public Works Administration	1,211.54	4,972.79	35,275.00	(30,302.21)	14.10%
Street Repair and Maintenance	42,629.72	183,457.40	770,641.00	(587,183.60)	23.81%
Public Works Support Services	3,442.66	17,699.69	53,576.00	(35,876.31)	33.04%
Public Works Vehicle Maintenance	23,110.02	75,696.40	150,900.00	(75,203.60)	50.16%
Snow and Ice Control	14,221.21	164,967.58	235,538.00	(70,570.42)	70.04%
Weed Control	60.73	1,239.62	20,661.00	(19,421.38)	6.00%
Recycling	3,006.42	9,756.64	49,804.00	(40,047.36)	19.59%
Park	32,300.53	102,897.54	528,799.00	(425,901.46)	19.46%
Recreation	14,551.59	55,795.69	227,179.00	(171,383.31)	24.56%
Forestry	6,136.32	46,734.75	194,017.00	(147,282.25)	24.09%
Youth Football	5,133.50	8,685.70	27,502.00	(18,816.30)	31.58%
Community Band	1,316.36	2,734.44	11,279.00	(8,544.56)	24.24%
Economic Development	2,985.85	10,869.70	108,703.00	(97,833.30)	10.00%
Transfers	-	-	-	-	#DIV/0!
<b>Total General Fund Expenses</b>	<b>334,513.39</b>	<b>1,473,863.11</b>	<b>4,958,224.00</b>	<b>(3,484,360.89)</b>	<b>29.73%</b>
<b>GENERAL FUND NET REVENUES (EXPENSES)</b>	<b>(35,163.07)</b>	<b>140,492.13</b>	<b>(542,987.00)</b>		
<b>SANITATION</b>					
Sanitation Revenues	53,673.84	202,354.49	589,850.00	(387,495.51)	34.31%
Sanitation Expenses	23,448.09	145,740.08	488,730.00	(342,989.92)	29.82%
<b>SANITATION NET REVENUES (EXPENSES)</b>	<b>30,225.75</b>	<b>56,614.41</b>	<b>101,120.00</b>		
<b>FIRE EQUIPMENT DONATION</b>					
Fire Equipment Donation Revenues	2,446.13	80,536.12	97,000.00	(16,463.88)	83.03%
Flag Pole Memorial Expenses	1,109.00	1,447.00	2,100.00	(653.00)	68.90%
<b>FIRE EQUIPMENT DONATION NET REVENUES (EXPENSES)</b>	<b>1,337.13</b>	<b>79,089.12</b>	<b>94,900.00</b>		
<b>AQUATICS</b>					
Aquatics Revenue	4,654.62	100,077.37	188,603.00	(88,525.63)	53.06%
Aquatics Expenses	5,336.02	15,858.65	203,603.00	(187,744.35)	7.79%
<b>AQUATICS NET REVENUES (EXPENSES)</b>	<b>(681.40)</b>	<b>84,218.72</b>	<b>(15,000.00)</b>		

				Over (Under) Budget	
	MARCH	YTD 2023	BUDGET 2023	VARIANCE	% OF BUDGET
<b>LIBRARY/CIVIC CENTER</b>					
Library/Civic Center Revenues		3,021.07	373,446.62	625,260.00	(251,813.38) 59.73%
Library/Civic Center		46,614.26	209,488.75	637,060.00	(427,571.25) 32.88%
<b>LIBRARY/CIVIC CENTER NET REVENUES (EXPENSES)</b>		<b>(43,593.19)</b>	<b>163,957.87</b>	<b>(11,800.00)</b>	
<b>CONSOLIDATED POLICE SERVICES</b>					
Consolidated Police Services Revenue		438,992.57	2,621,305.07	4,034,297.00	(1,412,991.93) 64.98%
Police Services Consolidated		289,694.33	1,292,726.35	4,137,882.00	(2,845,155.65) 31.24%
<b>CONSOLIDATED POLICE SERVICES NET REVENUES (EXPENSES)</b>		<b>149,298.24</b>	<b>1,328,578.72</b>	<b>(103,585.00)</b>	
<b>VAN LIESHOUT RECREATION CENTER</b>					
Van Lieshout Rec Center Revenues		3,668.46	15,777.46	22,750.00	(6,972.54) 69.35%
Van Lieshout Rec Center Expenses		922.03	21,850.29	34,766.00	(12,915.71) 62.85%
<b>VAN LIESHOUT NET REVENUES (EXPENSES)</b>		<b>2,746.43</b>	<b>(6,072.83)</b>	<b>(12,016.00)</b>	
<b>PROMOTIONAL FUND</b>					
Promotional Fund Revenues		1,033.28	12,776.26	47,400.00	(34,623.74) 26.95%
Promotional Fund Expenses		100.00	153.36	33,500.00	(33,346.64) 0.46%
<b>PROMOTIONAL NET REVENUES (EXPENSES)</b>		<b>933.28</b>	<b>12,622.90</b>	<b>13,900.00</b>	
<b>AMERICAN RESCUE FUND</b>					
American Rescue Fund Revenues		3,404.76	12,626.55	769,257.00	(773,883.55) 1.64%
American Rescue Fund Expenses		4,363.30	7,221.42	1,399,546.00	(662,324.58) 0.52%
<b>AMERICAN RESCUE PROMOTIONAL NET REVENUES (EXPENSES)</b>		<b>(958.54)</b>	<b>5,405.13</b>	<b>(630,289.00)</b>	
<b>TRANSPORTATION SPECIAL REVENUE FUND</b>					
Transportation Special Revenue Fund Revenues		61.49	220.77	-	220.77 #DIV/0!
Transportation Special Revenue Fund Expenses		-	-	14,430.00	(14,430.00) 0.00%
<b>TRANSPORTATION SR FUND NET REVENUES (EXPENSES)</b>		<b>61.49</b>	<b>220.77</b>	<b>(14,430.00)</b>	
<b>SMALL BUSINESS MICRO LOAN FUND</b>					
Small Business Micro Loan Fund Revenues		785.77	2,883.48	800.00	2,083.48 360.44%
Small Business Micro Loan Fund Expenses		-	-	500.00	(500.00) 0.00%
<b>SMALL MICRO LOAN FUND NET REVENUES (EXPENSES)</b>		<b>785.77</b>	<b>2,883.48</b>	<b>300.00</b>	
<b>FAÇADE RENOVATION GRANT FUND</b>					
Façade Renovation Grant Fund Revenues		854.10	3,162.19	200.00	2,962.19 1581.10%
Façade Renovation Grant Fund Expenses		-	1,000.00	500.00	(500.00) 200.00%
<b>COMMUNITY DEVELOPMENT GRANT NET REVENUES (EXPENSES)</b>		<b>854.10</b>	<b>2,162.19</b>	<b>(300.00)</b>	
<b>NELSON CROSSING MAINTENANCE</b>					
Nelson Crossing Maintenance Revenues		20.50	2,682.95	3,486.00	(803.05) 76.96%
Nelson Crossing Maintenance Expenses		-	-	3,486.00	(3,486.00) 0.00%
<b>NELSON CROSSING MAINTENANCE NET REVENUES (EXPENSES)</b>		<b>20.50</b>	<b>2,682.95</b>	<b>-</b>	
<b>SPECIAL ASSESSMENTS</b>					
Special Assessment Revenue		11,052.86	51,092.51	161,000.00	(109,907.49) 31.73%
Special Assessment Expense		1.20	327.26	192,300.00	(191,972.74) 0.17%
<b>SPECIAL ASSESSMENTS NET REVENUES (EXPENSES)</b>		<b>11,051.66</b>	<b>50,765.25</b>	<b>(31,300.00)</b>	

	MARCH	YTD 2023	BUDGET 2023	Over (Under) Budget	% OF BUDGET
				VARIANCE	
<b>EQUIPMENT REVOLVING FUND</b>					
Equipment Revolving Revenue	6,148.49	38,176.29	451,000.00	(412,823.71)	8.46%
Equipment Revolving Expenses	-	43,339.00	690,000.00	(646,661.00)	6.28%
<b>EQUIPMENT NET REVENUES (EXPENSES)</b>	<b>6,148.49</b>	<b>(5,162.71)</b>	<b>(239,000.00)</b>		
<b>FACILITY AND TECHNOLOGY FUND</b>					
Facility and Technology Fund Revenues	362.14	61,517.69	80,000.00	(18,482.31)	76.90%
Facility and Technology Fund Expenditures	5,213.00	24,743.60	100,000.00	(75,256.40)	24.74%
<b>FACILITY AND TECHNOLOGY NET REVENUES (EXPENSES)</b>	<b>(4,850.86)</b>	<b>36,774.09</b>	<b>(20,000.00)</b>		
<b>TAX INCREMENT DISTRICT 4</b>					
Tax Increment District 4 Revenues	278,334.49	1,404,155.02	1,661,750.00	(257,594.98)	84.50%
Tax Increment District 4 Expenses	1,427.32	463,139.63	1,419,369.00	(956,229.37)	32.63%
<b>TAX INCREMENTAL DISTRICT 4 NET REVENUES (EXPENSES)</b>	<b>276,907.17</b>	<b>941,015.39</b>	<b>242,381.00</b>		
<b>TAX INCREMENT DISTRICT 5</b>					
Tax Increment District 5 Revenues	1,393.88	285,204.36	439,298.00	(154,093.64)	64.92%
Tax Increment District 5 Expenses	26,021.42	67,561.12	305,184.00	(237,622.88)	22.14%
<b>TAX INCREMENTAL DISTRICT 5 NET REVENUES OVER EXPENSES</b>	<b>(24,627.54)</b>	<b>217,643.24</b>	<b>134,114.00</b>		
<b>TAX INCREMENT DISTRICT 6</b>					
Tax Increment District 6 Revenues	11,882.17	1,062,172.08	3,015,486.00	(1,953,313.92)	35.22%
Tax Increment District 6 Expenses	213,585.21	306,581.62	5,209,827.00	(4,903,245.38)	5.88%
<b>TAX INCREMENTAL DISTRICT 6 NET REVENUES (EXPENSES)</b>	<b>(201,703.04)</b>	<b>755,590.46</b>	<b>(2,194,341.00)</b>		
<b>TAX INCREMENT DISTRICT 7</b>					
Tax Increment District 7 Revenues	4,106.49	560,283.83	770,200.00	(209,916.17)	72.75%
Tax Increment District 7 Expenses	2,868.75	34,353.26	580,279.00	(545,925.74)	5.92%
<b>TAX INCREMENTAL DISTRICT 7 NET REVENUES (EXPENSES)</b>	<b>1,237.74</b>	<b>525,930.57</b>	<b>189,921.00</b>		
<b>TAX INCREMENT DISTRICT 8</b>					
Tax Increment District 8 Revenues	3,922.00	82,481.57	94,840.00	(12,358.43)	86.97%
Tax Increment District 8 Expenses	3,348.72	72,888.93	1,727,310.00	(1,654,421.07)	4.22%
<b>TAX INCREMENTAL DISTRICT 8 NET REVENUES (EXPENSES)</b>	<b>573.28</b>	<b>9,592.64</b>	<b>(1,632,470.00)</b>		
<b>PARK IMPROVEMENT</b>					
Park Improvement Revenue	3,104.77	9,249.85	161,550.00	(152,300.15)	5.73%
Park Improvement Expenses	1,476.03	1,995.67	668,364.00	(666,368.33)	0.30%
<b>PARK IMPROVEMENTS NET REVENUES (EXPENSES)</b>	<b>1,628.74</b>	<b>7,254.18</b>	<b>(506,814.00)</b>		
<b>CAPITAL PROJECTS</b>					
Capital Projects Revenue	<b>(3,211.40)</b>	<b>160,373.12</b>	<b>526,375.00</b>	<b>(366,001.88)</b>	<b>30.47%</b>
Construction Projects	10,341.70	65,844.22	1,679,464.00	(1,613,619.78)	3.92%
Administration Capital Projects	23,887.97	100,578.52	213,668.00	(113,089.48)	47.07%
<b>TOTAL CONSTRUCTION EXPENSES</b>	<b>34,229.67</b>	<b>166,422.74</b>	<b>1,893,132.00</b>	<b>(1,726,709.26)</b>	<b>8.79%</b>
<b>CAPITAL PROJECTS NET REVENUES (EXPENSES)</b>	<b>(37,441.07)</b>	<b>(6,049.62)</b>	<b>(1,366,757.00)</b>		

				Over (Under) Budget	
	MARCH	YTD 2023	BUDGET 2023	VARIANCE	% OF BUDGET
<b>SEWER</b>					
<b>Sewer Revenues</b>	<b>346,140.53</b>	<b>978,453.37</b>	<b>3,672,875.00</b>	<b>(2,694,421.63)</b>	<b>26.64%</b>
Sewer Capital	145,887.97	154,929.63	422,357.00	(267,427.37)	36.68%
Sewer Financing	20,816.00	85,664.00	255,518.00	(169,854.00)	33.53%
Sewer Treatment	228,721.18	856,311.87	2,401,600.00	(1,545,288.13)	35.66%
Sewer Collection	20,068.52	68,888.04	228,442.00	(159,553.96)	30.16%
Sewer Customer A/R	8,455.11	45,303.36	161,673.00	(116,369.64)	28.02%
Sewer Admin and General	16,759.35	63,410.55	205,121.00	(141,710.45)	30.91%
<b>TOTAL SEWER EXPENSES</b>	<b>440,708.13</b>	<b>1,274,507.45</b>	<b>3,674,711.00</b>	<b>(2,400,203.55)</b>	<b>34.68%</b>
<b>SEWER NET REVENUES (EXPENSES)</b>	<b>(94,567.60)</b>	<b>(296,054.08)</b>	<b>(1,836.00)</b>		
<b>WATER UTILITY</b>					
<b>Water Utility Revenues</b>	<b>218,306.10</b>	<b>803,605.80</b>	<b>3,103,402.00</b>	<b>(2,299,796.20)</b>	<b>25.89%</b>
Water Capital Projects	1,033.61	11,488.01	521,357.00	(509,868.99)	2.20%
Water Financing	69,843.19	255,970.69	761,212.00	(505,241.31)	33.63%
Water Source	681.81	6,438.23	95,200.00	(88,761.77)	6.76%
Pumping	16,789.34	80,292.28	265,891.00	(185,598.72)	30.20%
Water Treatment	30,999.54	138,926.29	483,035.00	(344,108.71)	28.76%
Water Distribution	41,030.21	297,838.34	844,422.00	(546,583.66)	35.27%
Customer A/R	4,479.61	19,974.73	74,447.00	(54,472.27)	26.83%
Admin and General	10,698.87	68,300.61	189,099.00	(120,798.39)	36.12%
<b>TOTAL WATER EXPENSES</b>	<b>175,556.18</b>	<b>879,229.18</b>	<b>3,234,663.00</b>	<b>(2,355,433.82)</b>	<b>27.18%</b>
<b>WATER NET REVENUES (EXPENSES)</b>	<b>42,749.92</b>	<b>(75,623.38)</b>	<b>(131,261.00)</b>		
<b>STORMWATER UTILITY</b>					
<b>Stormwater Revenue</b>	<b>115,059.75</b>	<b>470,084.09</b>	<b>2,123,890.00</b>	<b>(1,653,805.91)</b>	<b>22.13%</b>
Stormwater Capital Projects	357.94	12,455.59	506,347.00	(493,891.41)	2.46%
Storm Financing	61,312.45	199,915.32	557,497.00	(357,581.68)	35.86%
Storm Pond Maintenance	7,474.21	17,072.53	147,544.00	(130,471.47)	11.57%
Storm Collection	17,386.20	42,320.53	226,283.00	(183,962.47)	18.70%
Storm Customer A/R	4,479.03	18,760.95	63,039.00	(44,278.05)	29.76%
Storm Admin and General	19,944.07	97,944.52	247,029.00	(149,084.48)	39.65%
<b>TOTAL STORM EXPENSES</b>	<b>110,953.90</b>	<b>388,469.44</b>	<b>1,747,739.00</b>	<b>(1,359,269.56)</b>	<b>22.23%</b>
<b>STORMWATER NET REVENUES (EXPENSES)</b>	<b>4,105.85</b>	<b>81,614.65</b>	<b>376,151.00</b>		

Tax settlement for first installment collections to date have been recorded in various funds.

Continue to see interest and investment income impacted as result of market changes. The unrealized losses that exist now will **not** be recognized as long as the assets are held until maturity. The Village invests in varying maturities to match cash flow needs. An unrealized loss exists when a longer term asset the Village owns price has declined in the market place due to varying interest rates. Each month end, Generally Accepted Accounting Principles require that we record an unrealized loss (or gain) to recognize market impacts. The market to face value total for the Villager at the end of April is a \$328,341 unrealized loss. The positive news is that interest earnings have escalated from minimal returns in past year.

Property, Auto and Workers Compensation first and second quarter premiums have been paid so six months of expense included in April financials.

Fire 2023 Length of Service Awards Program required contribution has been made resulting in higher expenses to date. Vehicle maintenance and fuel charge billing for April are not complete as do not have the fuel bill from Outagamie County yet (typical one month lag). Snow and ice expense will hopefully subside until November.

Van Lieshout Recreation Center Diamond Club lease payment was made causing higher expense to date.

Landfill revenue for Sewer Utility is billed on a quarterly billing. The first quarter was billed in April. April strength invoices have not been issued to Bel Brands, Oh Snap and Nestle as waiting on lab results.

Capital Contributions (revenue) are not recorded until year end (capital assets paid for by TID or contributed by developers) in the Sewer Utility (\$626,000), Water Utility (\$736,000) and Stormwater (\$842,000).

Capital assets are shown as expense in utilities for monitoring until capitalized as part of year end audit preparation.

# Little Chute Fire Department

## Little Chute Fire Department - 2023 Calls for Service

	Structure Fire	Non-Structure Fire	CO Call	Mutual Aid	Auto Accident	Alarm Response	Misc.	Electric	Fire Pit Complaint	2023 Total Responses	2022 Total Responses	2021 Total Responses	2020 Total Responses	2019 Total Responses	2018 Total Responses	2017 Total Responses	2016 Total Responses	2015 Total Responses
<b>2023 SUMMARY</b>	2	5	5	1	12	8	14	2	1	50	188	181	152	202	165	172	155	132
January 2022 Calls	1	1	1	1	4	0	3	0	0	11								
February 2022 Calls	0	0	2	0	5	2	5	0	0	14								
March 2022 Calls	1	1	1	0	1	3	3	0	0	10								
April 2022 Calls	0	3	1	0	2	3	3	2	1	15								
May 2022 Calls										0								
June 2022 Calls										0								
July 2022 Calls										0								
August 2022 Calls										0								
September 2022 Calls										0								
October 2022 Calls										0								
November 2022 Calls										0								
December 2022 Calls										0								

Fire Pit Complaint  
2%

Call by Type - 2023 Calls for Service

Electric  
4%Structure Fire  
4%Non- Structure Fire  
10%Misc.  
28%Alarm Response  
16%CO Call  
10%Mutual Aid  
2%Auto Accident  
24%

■ Structure Fire

■ Non- Structure Fire

■ CO Call

■ Mutual Aid

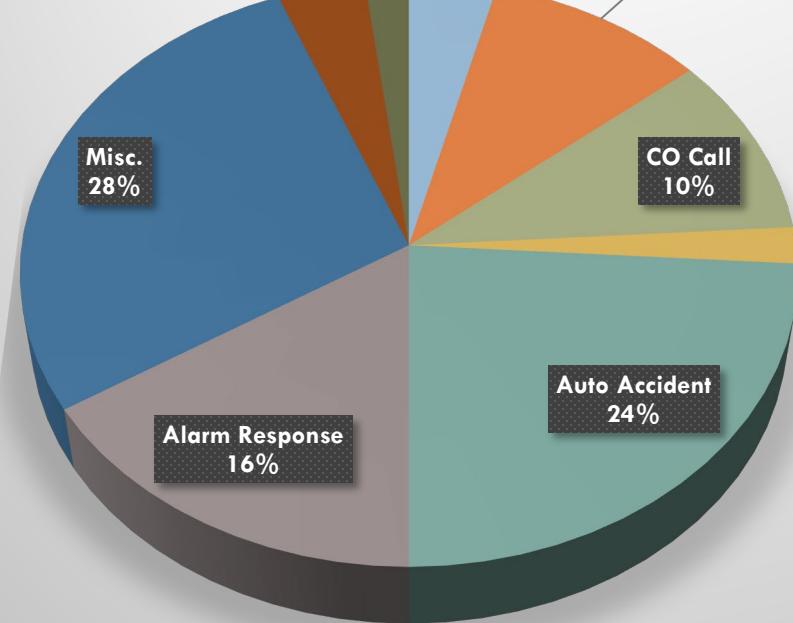
■ Auto Accident

■ Alarm Response

■ Misc.

■ Electric

■ Fire Pit Complaint





# FOX VALLEY METRO POLICE DEPARTMENT

## PERSONNEL & HIRING

Mr. Cole Delvoye has been given and has accepted an offer of employment for the other, vacant patrol officer position. He is scheduled to graduate from the law enforcement training program at Northeast Wisconsin Technical College on May 19<sup>th</sup> and will start with us on May 22<sup>nd</sup>.

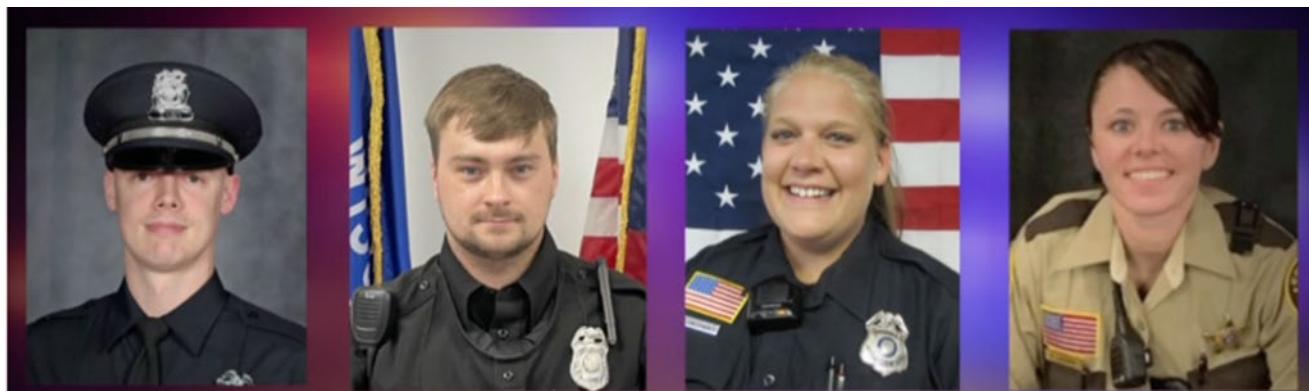
## NATIONAL POLICE WEEK

In 1962, President John F. Kennedy signed a proclamation which designated May 15th as Peace Officers Memorial Day and the week in which that date falls as Police Week. This is a time to remember and honor those law enforcement officers who lost their lives in the line of duty.

2023 has already been a tragic and difficult year for Wisconsin Law Enforcement. In the first five months of this year, we have already lost four of our officers / deputies to criminal acts of violence.

Please remember them and their sacrifice and service during National Police Week.

*In Valor there is Hope.*



## FLEET

As part of our fleet rotation, we recently disposed of a 2016 Ford Police Interceptor SUV and a 2013 Ford Police Interceptor sedan. Both were sold to Bergstrom automotive. We received just over \$4,000 for both vehicles.

## TRAINING

SWORN STAFF IS PARTICIPATING IN EVOC (EMERGENCY VEHICLE OPERATOR'S COURSE) TRAINING. THIS IS A BI-ANNUAL TRAINING REQUIREMENT MANDATED BY THE STATE LAW ENFORCEMENT STANDARDS BOARD FOR US TO KEEP OUR INDIVIDUAL LAW ENFORCEMENT CERTIFICATION. OFFICERS WILL PRACTICE ON HIGH-SPEED PURSUIT DRIVING, EVASIVE MANEUVERS, HIGH RISK TRAFFIC STOPS AND WILL REVIEW LAWS PERTAINING TO EMERGENCY DRIVING.

ACTIVITY/ PERFORMANCE METRICS

Below is a table showing a Three-month comparison of calls for service and incidents in Little Chute.



## FOX VALLEY METRO POLICE DEPARTMENT

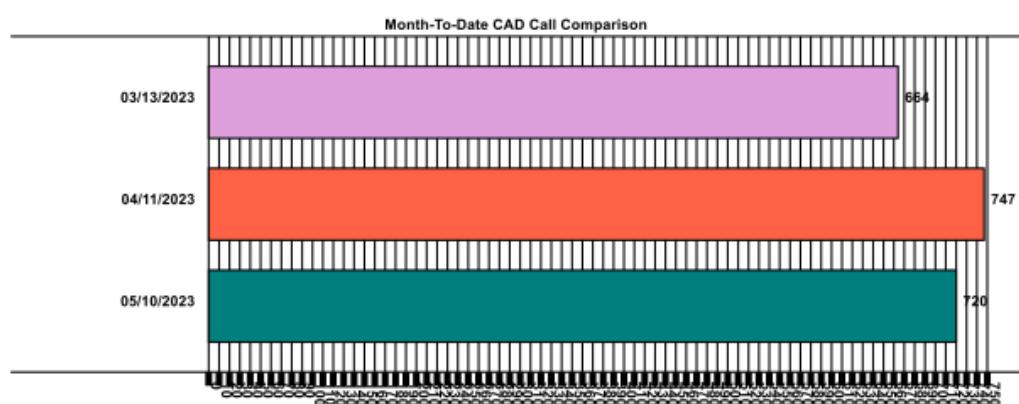
### Month-to-Date CAD Call Detail

#### Month-To-Date CAD Received Calls

Call Nature	04/12/2023	03/14/2023	1 mo %	02/13/2023	2 mo %
	to 05/10/2023:	to 04/11/2023:	change:	to 03/13/2023:	change:
911 Misdial	76	87	-12.6%	76	0.0%
Abandoned Vehicle	3	0	N/A	0	N/A
Abdominal A-Adam Response	1	0	N/A	0	N/A
Abdominal C-Charlie Response	0	3	-100.0%	2	-100.0%
Accident in a Parking Lot	3	5	-40.0%	2	50.0%
Accident with Injury	2	0	N/A	0	N/A
Accident with Scene Safety	1	0	N/A	1	0.0%
Alcohol Violations	0	1	-100.0%	0	N/A
Allergies C-Charles Response	0	1	-100.0%	3	-100.0%
Allergies D-David Response	0	1	-100.0%	2	-100.0%
Animal Bite	1	1	0.0%	2	-50.0%
Animal Call	17	11	54.5%	13	30.8%
Assist Citizen or Agency	51	34	50.0%	41	24.4%
Back Problem A-Adam Response	3	2	50.0%	1	200.0%
Back Problem C-CharlesResponse	1	0	N/A	0	N/A
Battery	0	1	-100.0%	1	-100.0%
Bicycle Stop	1	0	N/A	0	N/A
Bleeding A-Adam Response	0	1	-100.0%	0	N/A
Bleeding B-Boy Response	0	1	-100.0%	1	-100.0%
Breathing Problem C-Charles	1	2	-50.0%	1	0.0%
Breathing Problem D-David	4	5	-20.0%	5	-20.0%
Burglary	0	1	-100.0%	2	-100.0%
Carbon Monoxide Alarm	2	1	100.0%	1	100.0%
Chest Complaint C-Charles	1	0	N/A	0	N/A
Chest Complaint D-David	3	1	200.0%	1	200.0%
Civil Matter Assist	2	2	0.0%	1	100.0%
Civil Process	3	12	-75.0%	13	-76.9%
Crime Prevention	31	25	24.0%	20	55.0%
Damage to Property	4	2	100.0%	4	0.0%
Diabetic Issue C-Charles	1	2	-50.0%	2	-50.0%
Disturbance	15	13	15.4%	14	7.1%

Disturbance with a Weapon	1	0	N/A	0	N/A
Domestic Disturbance	2	3	-33.3%	3	-33.3%
Drug Complaint	6	1	500.0%	0	N/A
Emergency Committal	0	1	-100.0%	0	N/A
Eye Problem A-Adam	0	1	-100.0%	0	N/A
Fainting A-Adam	1	1	0.0%	2	-50.0%
Fainting C-Charles	1	1	0.0%	0	N/A
Falls A-Adam Response	0	2	-100.0%	3	-100.0%
Falls B-Boy Response	1	1	0.0%	2	-50.0%
Falls D-David Response	1	2	-50.0%	0	N/A
Fire Alarm Commercial	1	4	-75.0%	4	-75.0%
Fire Oversized/Commercial Veh	1	0	N/A	0	N/A
Fire Vegetation or Grass	1	3	-66.7%	0	N/A
Follow Up	27	23	17.4%	24	12.5%
Fraud Complaint	2	1	100.0%	2	0.0%
Harassment	4	5	-20.0%	5	-20.0%
Hazard in Roadway	7	13	-46.2%	12	-41.7%
Headache C-Charles Response	0	3	-100.0%	1	-100.0%
Heart Problem C-Charles	0	1	-100.0%	1	-100.0%
Heart Problem D-David	1	0	N/A	1	0.0%
Jail GPS Checks	15	28	-46.4%	22	-31.8%
Juvenile Complaint	6	6	0.0%	2	200.0%
K9 Assist	2	0	N/A	0	N/A
Law Alarms - Burglary Panic	5	5	0.0%	7	-28.6%
Lost or Found Valuables	12	7	71.4%	1	1,100.0%
Medical Assistance No Injury	1	4	-75.0%	0	N/A
Medical Pre-Alert	5	5	0.0%	3	66.7%
Missing Person	2	0	N/A	0	N/A
Motorist Assist	24	15	60.0%	21	14.3%
Natural Gas or Propane Leak	2	0	N/A	1	100.0%
Noise Complaint	3	1	200.0%	0	N/A
Ordinance Violation	6	3	100.0%	3	100.0%
Overdose B-Boy	1	1	0.0%	0	N/A
Overdose C-Charles	0	0	N/A	3	-100.0%
PNB E-Edward Response	0	2	-100.0%	1	-100.0%
Parking Enforcement	15	8	87.5%	5	200.0%
Parking Request	0	3	-100.0%	1	-100.0%
Reckless Driving Complaint	15	19	-21.1%	17	-11.8%
Restraining Order Tracking	3	2	50.0%	2	50.0%
Retail Theft	3	1	200.0%	1	200.0%
Runaway Juvenile	11	0	N/A	8	37.5%

Scam	0	1	-100.0%	2	-100.0%
School Safety	20	15	33.3%	20	0.0%
Seizure A-Adam Response	0	2	-100.0%	0	N/A
Seizure B-Boy Response	1	0	N/A	0	N/A
Seizure D-David Response	0	1	-100.0%	1	-100.0%
Sex Offense	0	2	-100.0%	2	-100.0%
Sick A-Adam	2	14	-85.7%	5	-60.0%
Sick C-Charles	1	2	-50.0%	1	0.0%
Sick D-David	1	1	0.0%	2	-50.0%
Spill Cleanup	0	0	N/A	1	-100.0%
Stroke C-Charles	1	4	-75.0%	1	0.0%
Structure Fire Smoke or Flame	2	2	0.0%	1	100.0%
Suspicious Incident	13	13	0.0%	8	62.5%
Suspicious Person	10	1	900.0%	3	233.3%
Suspicious Vehicle	4	8	-50.0%	3	33.3%
Testing Only	6	0	N/A	4	50.0%
Theft Complaint	14	7	100.0%	7	100.0%
Theft of Automobile Complaint	1	1	0.0%	1	0.0%
Traffic Enforcement	6	7	-14.3%	14	-57.1%
Traffic Stop	164	198	-17.2%	144	13.9%
Transport	2	0	N/A	0	N/A
Transport Accident B-Boy	0	0	N/A	1	-100.0%
Transport Accident D-David	2	0	N/A	1	100.0%
Traumatic Injuries A-Adam	0	1	-100.0%	1	-100.0%
Traumatic Injuries D-David	1	0	N/A	0	N/A
Trespassing	1	2	-50.0%	2	-50.0%
Truancy	1	10	-90.0%	1	0.0%
Unconscious D-David	3	1	200.0%	3	0.0%
Unknown Odor Outdoors	0	1	-100.0%	0	N/A
Unknown Problem D-David	0	0	N/A	1	-100.0%
Unlocked or Standing Open Door	1	1	0.0%	2	-50.0%
Vacant House Check	0	0	N/A	5	-100.0%
Vehicle Accident	17	19	-10.5%	26	-34.6%
Vehicle Lockout	1	5	-80.0%	3	-66.7%
Vehicle Pursuit	0	1	-100.0%	0	N/A
Violation of Court Order	2	3	-33.3%	3	-33.3%
Wanted Person or Apprehension	0	4	-100.0%	7	-100.0%
Weapon Violation	1	1	0.0%	0	N/A
Welfare Check	27	28	-3.6%	21	28.6%





# **Little Chute Public Library**

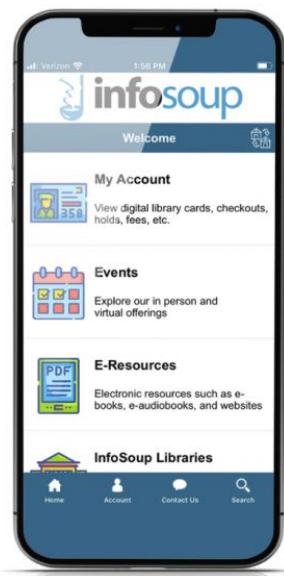
Gerard H. Van Hoof Memorial

## **VILLAGE BOARD MONTHLY REPORT**

### **Highlights**

- New library app ready to use!
- Library use up and library is very busy
- Review options with library system for improving borrowing ratios
  - Eliminate unboxing social media videos to reduce lag time to new shelf
  - Allocate more funds for multiple copies of high demand holds
- Fox Cities Reads in progress
  - Supplementary programs to support community read
  - Author Event, Josh Malerman at Poplar Hall
- Partnership STEAM training with MIT
- Follow up documentation of Book-a-Bike grant submitted
  - Three standard bikes delivered by Recyclists
- Ordered vending machine for Friends of Library to sell fundraising items
- Reviewing and renewing services through Envisionware self-checkout services
  - Ordering and installing parts
- Follow up meeting with Windmill for Kermis partnership
- Planning for family area at Market on Main
- Exploring options for partnership with Empower Tutoring
  - Inquiring if Friends group would like to sponsor
- Collaboration with new downtown businesses
- Hosted job shadow for employment agency
- Participated in outreach events at LCES and FLEX
- Contacting and organizing schedule for end of school year class visits
- Completed collaborative project with LC Historical Society for [walking tour](#) of historical downtown buildings
- Girls Rock selected musical instruments to add to Library of Things
- Adding more home improvement tools to Library of Things
  - Interest in adding a compound miter saw
- Partner program with Park and Rec to provide activity backpacks for checkout
  - Donation of Jansport backpacks from VFC
- Monthly e-newsletter sent
  - Newsletter mail list serving now charging for service based on size of email list
- Planning and compiling of data for strategic plan
  - Follow up meeting with board members and village staff
- Katherine organized and presented seminar in partnership with South Central Library System and Workforce Development at the Wisconsin Public Library Conference

- All staff completing online training on library services and privacy
- Received OWLS grant for continuing education
- Social Media Engagement: March-589, April-621
- Katherine's community outreach: Windmill Board Member, Miller at Windmill; LC Historical Society, Secretary; Winnefox Library System, President; Youth Services Liaison for Library System, Governing Council for Little Chute School District, Fox Cities Book Festival Board Member, Fox Cities Reads Board Member, Girls Rock, Wisconsin Library Association, Secretary



Access your InfoSoup library card,  
anytime, anywhere



[www.infosoup.info/app](http://www.infosoup.info/app)



		2023 Library Statistics from OWLS			
	JAN	FEB	MAR	APR	(APR 22)
Physical Materials Circulation	8,617	8,141	10,253	9,197	10,362
Physical Renewals	2,351	2,327	2,938	2,914	2,509
Hoopla EBooks	145	144	168	155	170
Hoopla Audiobooks	308	270	327	340	251
Hoopla Binge Pass	2	1	0	3	1
Hoopla Movies	13	23	22	14	13
Hoopla Comics	17	11	13	5	14
Hoopla Music	7	6	10	11	11
Hoopla TV	23	11	15	23	9
Overdrive E Book	733	658	781	728	653
Overdrive Audiobook	585	535	596	597	634
Overdrive Magazines	126	38	90	113	48
ILL Loaned	1,808	1,722	2,153	1,952	1,556
ILL Borrowed	3,666	3,276	3,975	5,243	4,071
Public Internet Use	232	205	280	237	302
Wireless Logins	1,008	983	1,193	1,122	835
Door Count	4,736	4,892	5,635	4,039	4,569
Card Holders			4,963		

# Park, Rec & Forestry & Facilities

## APRIL HIGHLIGHTS

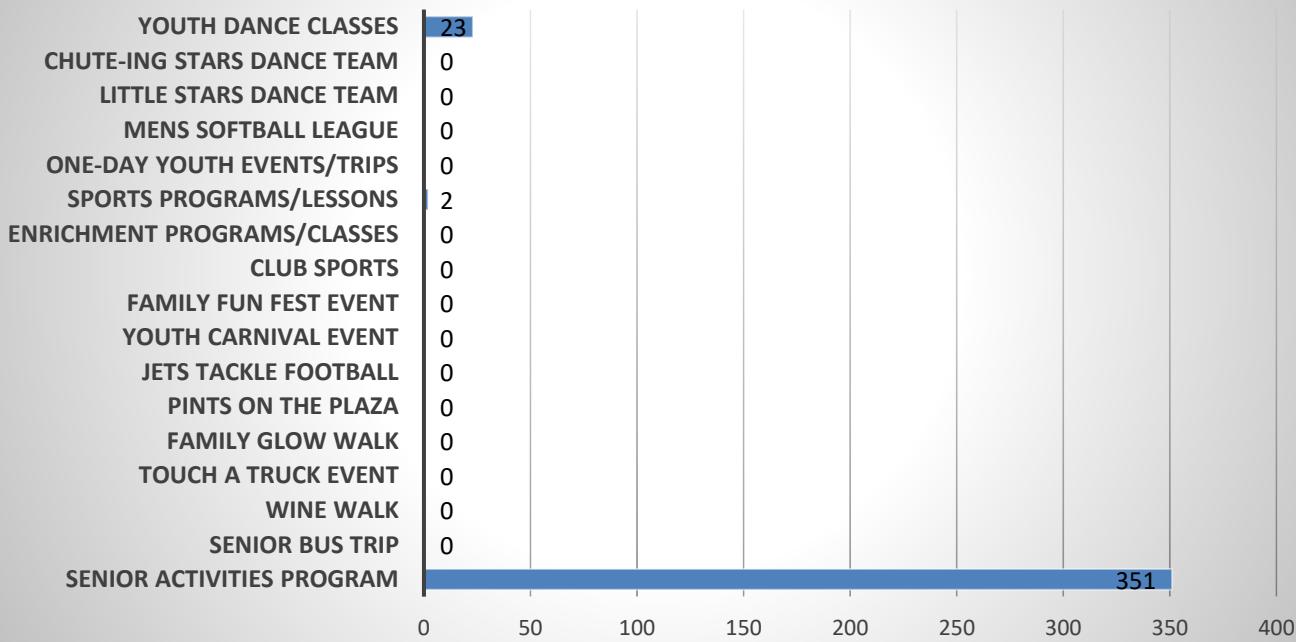
- One part time staff started mowing operations.
- Approved and awarded Doyle Park Poured In Place consultant.
- Worked with Beautification Committee for transition to Spring flowers
- Drained pool and prepping for start up
- Reviewed park facilities for Spring start up
- Ash Tree and Stump Removal RFPs generated
- Mulch Ordered
- CIP review and submission
- Establish Park Planning Committee agenda items
- Prepared for Park Restrooms to open for public & daily cleaning schedule.
- Prepared for Spring sports at baseball fields.
- Continued to set up vendors for the Market on Main.
- Replaced AC unit at Safety Center.
- Monthly department e-newsletter.
- Booking of fields for practices & games for High School Baseball, LC Diamond Club baseball/softball leagues, LC Blue Jays, HOVSA, and Ultimate Frisbee.
- Prepped for start of spring Archery Programs – targets & equipment, room clearing by village crew.
- Held Chute-ing Stars Dance Team parent/dancer meeting and team tryouts last week of April.
- Planning for Men's Softball – schedules, softballs, umpires, DP2 portable toilet
- Planning for Jets Football – team registration packet, trainer, baseline testing, equipment ordering
- Proclamations presented to Chute-ing Stars Dance Team and LCHS Dance Team at 4/19 board meeting.
- Planning for Touch A Truck event participants at June event.
- Planning for summer staff May bloodborne training & meeting.
- Final prep for Arbor Day observance planting with LC Elementary School kids & teachers on May 1.



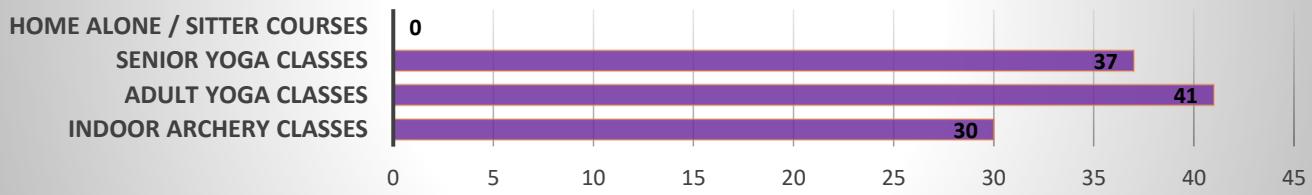
## TOP PRIORITIES FOR MAY

- Prep work to ball diamonds for scheduled games.
- Locate, paint and install nets on soccer fields.
- Planning for Cheese Fest grounds setup.
- Planning for swim lesson signup, concession stand items, & pool opening.
- Prep pool for fill and operation by May 17.
- Install Kayak Launch and Renting unit.
- Monthly department e-newsletter.
- Finish painting at safety center.
- Final prep for first night of Men's Softball League games at Doyle on Thursday, May 4.
- Final prep for Home Alone Sitter Class on Saturday, May 6.
- Complete Jets Football Registration Packets early May & plan for coach/player/parent meeting May 21.
- Assist LC Diamond Club with schedule planning for youth cub, tee & coed baseball/softball programs.
- Final prep for Youth Dance Recital on Sunday, May 21 afternoon.
- Final prep for summer Staff Training & Meeting on Wednesday, May 24 evening.
- Planning for rec staff CPR/FirstAid/AED training the first week of June.
- Planning for start of summer recreation programs in June.

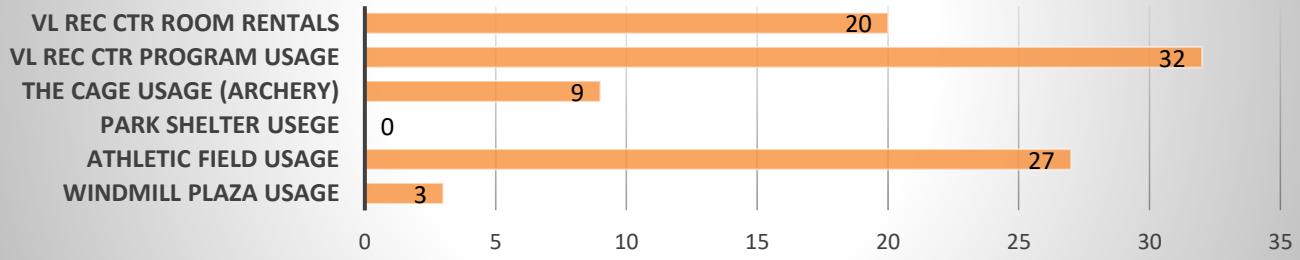
## 2023 Y-T-D PROGRAM PARTICIPATION



## 2023 Y-T-D VAN LIESHOUT REC CTR PROGRAMS



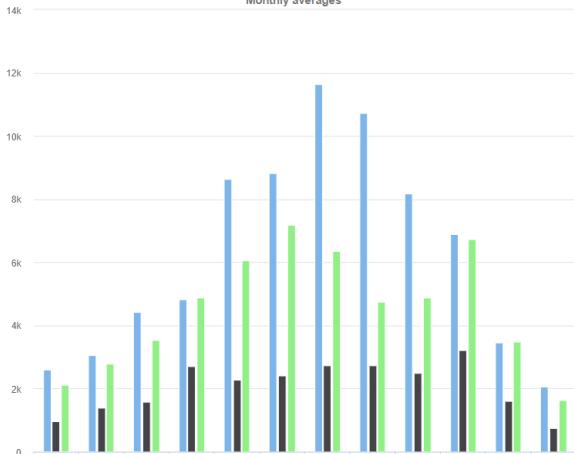
## 2023 Y-T-D SHELTER/FACILITY/FIELD USAGE



## Months of the year

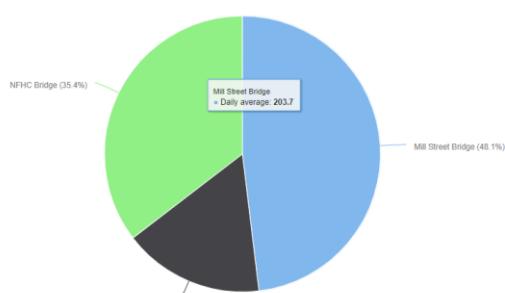
2022-04-01 to 2023-04-30

Monthly averages



## Compare Sites

2022-04-01 to 2023-04-30



## GRAND TOTAL\*

Mill Street Bridge	Municipal Bridge	NFHC Bridge
--------------------	------------------	-------------

**122661**      **185896**      **98698**

**\*6.15.12 to 4.30.23**

Day	Mill Street Bridge	Municipal Bridge	NFHC Bridge
2023-04-01	100	52	114
2023-04-02	176	61	246
2023-04-03	405	134	356
2023-04-04	97	14	52
2023-04-05	46	36	46
2023-04-06	0	36	107
2023-04-07	0	63	199
2023-04-08	0	97	323
2023-04-09	0	159	394
2023-04-10	0	80	380
2023-04-11	0	38	301
2023-04-12	158	36	269
2023-04-13	163	53	284
2023-04-14	191	30	248
2023-04-15	154	36	296
2023-04-16	76	20	34
2023-04-17	35	11	14
2023-04-18	225	23	156
2023-04-19	65	0	13
2023-04-20	119	20	89
2023-04-21	141	20	92
2023-04-22	132	21	150
2023-04-23	136	17	83
2023-04-24	104	19	93
2023-04-25	140	11	100
2023-04-26	180	29	156
2023-04-27	164	50	114
2023-04-28	292	33	206
2023-04-29	68	0	46
2023-04-30	49	0	37
	<b>3416</b>	<b>1199</b>	<b>4998</b>

# Department of Public Works

## Monthly Report – April 2023

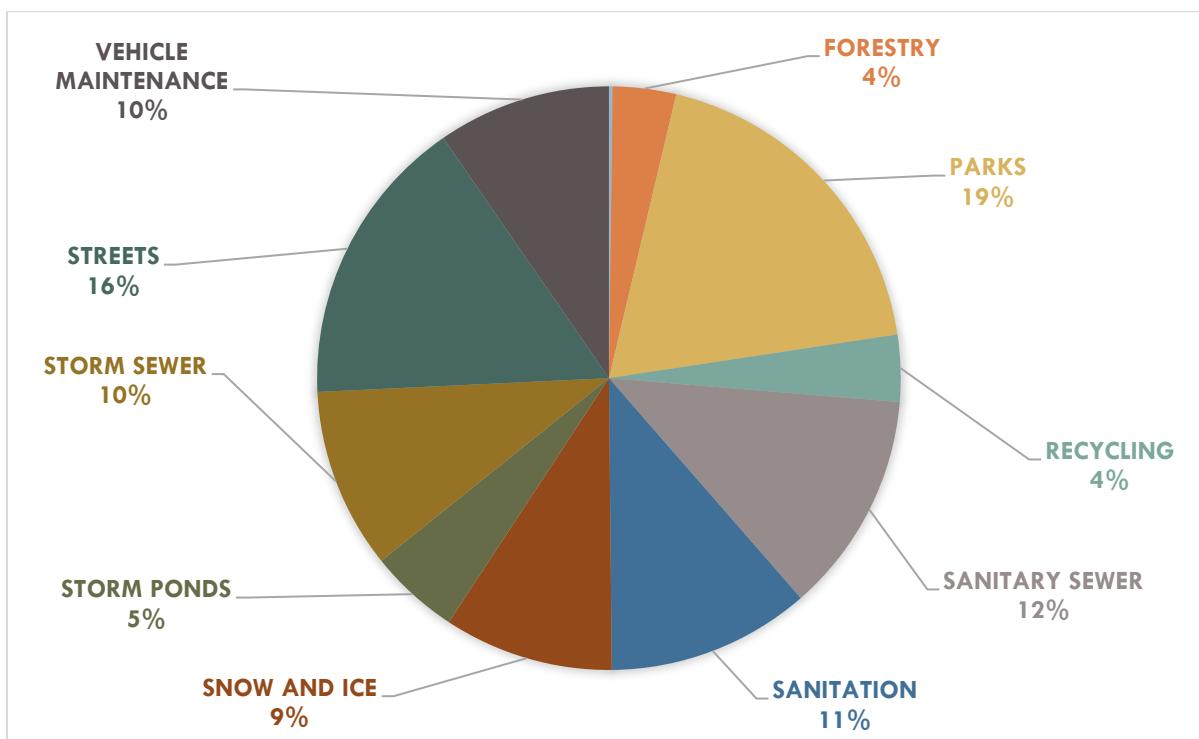
### Highlights

- Continued to permit and monitor TDS fiber service drops.
- Employees replaced batteries, maintained, and read laser meters in sanitary sewer system.
- Erosion control and storm water permits were monitored.
- Consultant work continued regarding the Geographical Information System.
- 4,770 feet of sanitary sewer main line was jetted.
- Monitored sanitary sewer system for inflow and infiltration (I&I), televised sanitary mains, sanitary manholes were inspected, and the sewer jetter was operating in the system.
- The yard waste site opened April 12<sup>th</sup>. As of the end of April, 575 residents renewed their yard waste access card.
- Restored sod along Village owned sidewalks.
- Started to repair curbing along Main Street and Grand Avenue.
- Continued pothole patching throughout the Village.
- Picked up 4.58 tons of tires from Village residents.
- Cleaned out trash from the storm ponds, mowed the perimeter of the ponds, and completed inspections.
- Continue collecting PASER (Pavement Surface Evaluation and Rating) information on Village streets to report to the Wisconsin Department of Transportation.
- Both street sweepers were out in operation.
- Storm water inlets were inspected and repaired.
- Hauled yard waste and street sweepings out.
- Installed additional railroad pre-warning signs on Bohm Drive.

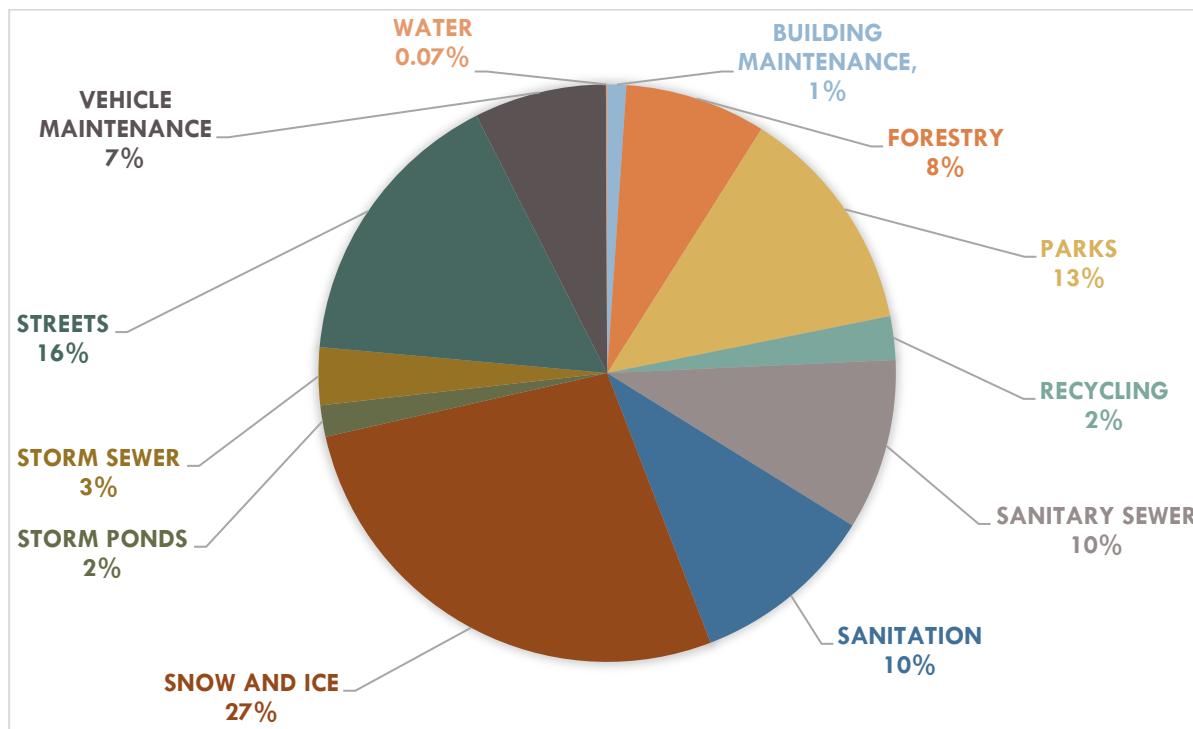
### Top Priorities for May 2023

- Employees will continue to look for I&I in the sanitary collection system.
- Monitor erosion control and storm water permits.
- Gather information for the Compliance Maintenance Annual Report (CMAR), due to the Wisconsin Department of Natural Resources by June 30, 2023.
- Work with property owners on Buchanan Street regarding sanitary lateral replacement on the private side.
- Storm water inlet maintenance and repair.
- Street line painting.

## April 2023 Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



## Year to Date Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



## Monthly Report – April 2023

In the month of April, the table below identifies the installed or removed public utilities.

<b>April 2023 - Utility Installation and Abandonments</b>			
<b><i>Village of Little Chute - BUCHANAN STREET</i></b>			
<b>WATER MAIN</b>	<b>Units</b>	<b>Installed</b>	<b>Abandoned/Removed</b>
6" PVC Water Main/Hydrant Lead	L.F.	17.0	<b>17.0</b>
6" Water Valves	E.A.	2.0	<b>2.0</b>
Fire Hydrant	E.A.	2.0	<b>2.0</b>
8" PVC Water Main	L.F.	621.5	<b>621.5</b>
8" Water Valves	E.A.	3.0	<b>3.0</b>
<b><i>SANITARY SEWER</i></b>			
<b>SANITARY SEWER</b>	<b>Units</b>	<b>Installed</b>	<b>Abandoned/Removed</b>
8" PVC Sanitary Sewer Main	L.F.	1125.70	<b>1125.70</b>
4' Diameter, Standard Pre-cast Manhole	V.F.	83.27	<b>64.10</b>
6" PVC Sanitary Lateral	E.A.	1.00	<b>1.00</b>
<b><i>STORM SEWER</i></b>			
<b>STORM SEWER</b>	<b>Units</b>	<b>Installed</b>	<b>Abandoned/Removed</b>
None	NA	None	

<b>April 2023 - Utility Installation and Abandonments</b>			
<b><i>Village of Little Chute - RANDOLPH DRIVE</i></b>			
<b>WATER MAIN</b>	<b>Units</b>	<b>Installed</b>	<b>Abandoned/Removed</b>
None	NA	None	
<b><i>SANITARY SEWER</i></b>			
<b>SANITARY SEWER</b>	<b>Units</b>	<b>Installed</b>	<b>Abandoned/Removed</b>
None	NA	None	

STORM SEWER	Units	Installed	Abandoned/Removed
24" x 38" RCP Storm Sewer Main	L.F.	153.9	
29" x 45" RCP Storm Sewer Main	L.F.	1158.5	
36" RCP Storm Sewer Main	L.F.	127.7	
6' Diameter - Storm Manhole	V.F.	50.6	

**Buchanan Street Utilities & Concrete Paving Project** – The Village has received all permits including the approval from CN for the proposed water main jack and bore to be installed below the existing railroad tracks. Kruczak is coordinating with the railroad to provide necessary information and to schedule railroad flaggers required prior to construction of the water main bore.

Kruczek completed construction of both the sanitary sewer main and the water main between Main Street and the railroad tracks. The contractor is currently installing new water services and sanitary laterals in the Village right-of-way. Staff are also working with residents to coordinate private sanitary lateral replacement for properties that were evaluated and deemed sub-standard. This work is part of the Sanitary Infiltration & Inflow reduction efforts; private laterals are being contracted, repaired, and paid, by the property owners directly and are not being financed by the Village.

**Randolph Drive Utilities & Concrete Paving Project** – Coordination continues to relocate private utilities owned by WE-Energies (Gas) and TDS (Fiber) which conflict with proposed Village utilities. Don Hietpas & Sons is working on installation of mainline storm sewer. Crews began construction on the east end of the project near the intersection of Randolph Drive and Hartzheim Drive, work on the storm sewer continued south, then west on Randolph Drive.

## Top Priorities for May 2023

**Buchanan Street Utilities & Concrete Paving Project** - The Village has received the approved railroad permit. The Contractor is responsible for and continues coordination of proposed work, proper submittals, and scheduling of required flaggers prior to beginning water main construction within the railroad clear zone.

The contractor is currently working on the installation of new water services and sanitary laterals in the Village right-of-way. Staff will continue to focus on construction inspection, management, and administration, as well as continued community outreach and communication with effected residents throughout construction.

**Randolph Drive Utilities & Concrete Paving Project** - Don Hietpas & Sons continues construction of proposed storm sewer mainline. Once completed, Hietpas will begin work on the sanitary sewer.

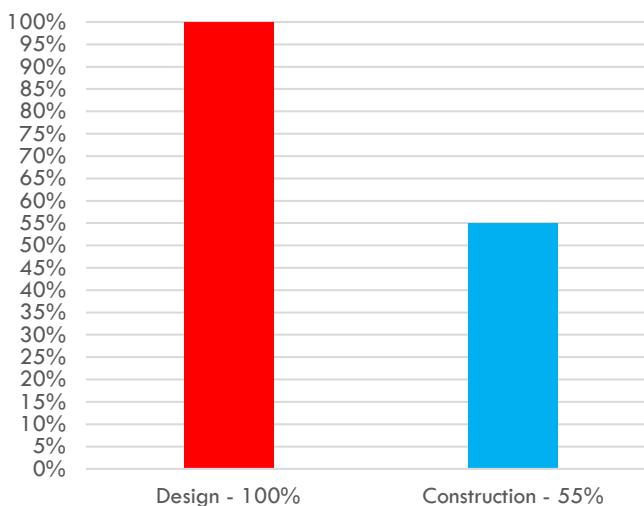
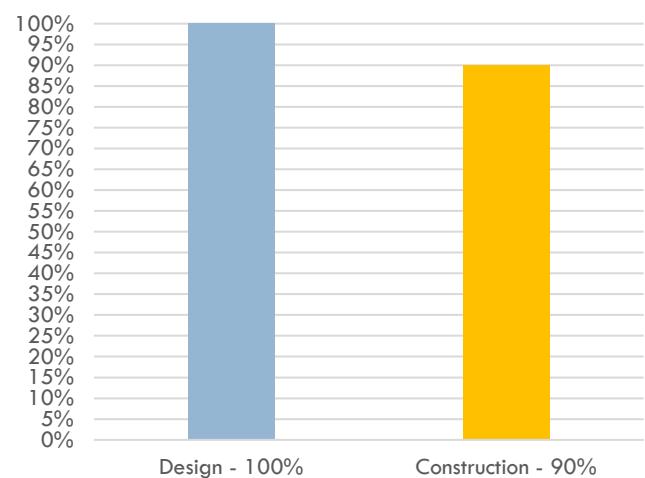
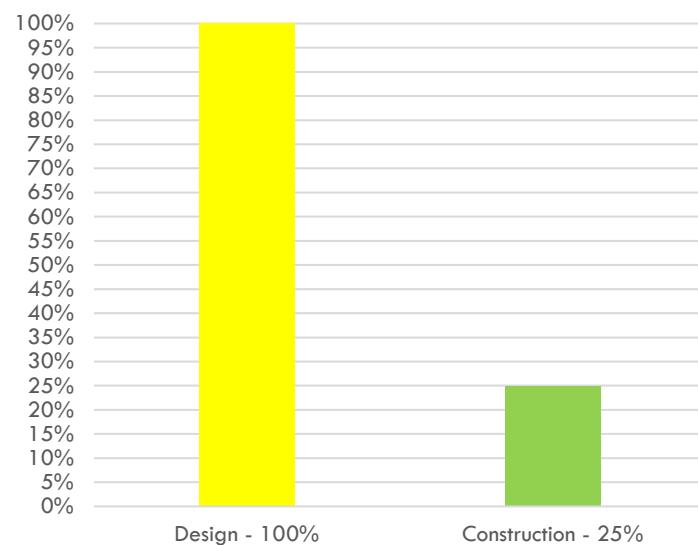
Staff continues to review contractor submittals, prepare for construction inspection, management, and administration. Coordination and community outreach to continue throughout construction.

**Crosswinds Estates Sidewalk Installation** - General Contractor (Sommers Construction) has completed excavation and construction of the concrete curb and gutter, sidewalks, and handicap ramps. Sub-contractor Superior Sewer & Water, Inc. has begun backfilling and placement of topsoil; restoration work continues, the contractor will apply Hydromulch after all areas have been filled.

**Miscellaneous** - Staff has been working with Finance and other departments, researching, preparing estimated project costs, ranking village roads and utilities to evaluate and recommend

5-year (and out years) CIP projects. Continued efforts creating record documents and inputting this information into the GIS database. Staff will be walking all completed project site locations to create the project punch-lists of items to be completed, repaired, or adjusted.

- Railroad Quiet Zone – **(CLOSED)**

**Buchanan Street Paving & Utilities****Crosswinds Estates Concrete Sidewalk & Lighting****Randolph Drive Paving & Utilities**

## MINUTES OF THE REGULAR BOARD MEETING OF MAY 3, 2023

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

### Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

### Roll call of Trustees

PRESENT: Michael Vanden Berg, President  
Larry Van Lankvelt, Trustee  
Brian Van Lankveldt, Trustee  
John Elrick, Trustee  
Bill Peerenboom, Trustee  
David Peterson, Trustee

EXCUSED: Don Van Deurzen, Trustee

### Roll call of Officers and Department Heads

PRESENT: Beau Bernhoft, Administrator  
Lisa Remiker-DeWall, Finance Director  
Dave Kittel, Community Development Director  
John McDonald, Dir. Of Parks, Rec and Forestry  
Chief Dan Meister, Fox Valley Metro Police  
Kent Taylor, Director of Public Works  
Tyler Claringbole, Village Attorney

EXCUSED: Katherine Freund, LC Library Director  
Laurie Decker, Village Clerk

### Public Appearance for Items Not on the Agenda

None

### Consent Agenda

*Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.*

1. Minutes of the Regular Board Meeting of April 19, 2023
2. Minutes of the Committee of the Whole of April 26, 2023
3. Disbursement List
4. Special Event Permit – LC Fireworks sponsored by Diamond Club
5. Special Event Permit – Memorial Day Parade

*Moved by Trustee L. Van Lankvelt, seconded by Trustee B. Van Lankveldt to approve the Consent Agenda as presented.*

Ayes 6, Nays 0 – Motion Carried

### Presentation – Annual Comprehensive Financial Report w/ KerberRose

Representatives from KerberRose, Ms. Olson and Mr. Minch presented the Annual Report and were available for questions.

### Discussion/Action – Fox Valley Meal Prep Class “B” Retailers License

Administrator Bernhoft presented a request by Fox Valley Meal Prep for a Class “B” Retailers License.

*Moved by Trustee B. Van Landveldt, seconded by Trustee Elrick to Approve Class “B” Retailers License to Fox Valley Meal Prep*

Ayes 6, Nay 0 – Motion Carried

## **Introduction — Animal Bite Ordinance Amendment**

Chief Meister presented an Ordinance update specific to Animal Bites, specifically dog bites, requires the dog to be quarantined under certain circumstances. Staff recommends allowing a provision or latitude if the attack was provoked vs unprovoked. This would allow staff discretion on the severity of the bites and quarantine times. This has also been shared with the Village of Kimberly, who would move forward if Little Chute agreed, thus adopting the same language for both villages.

## **Introduction – Lock Box Ordinance**

Administrator Bernhoft presented a potential ordinance change regarding lock boxes. A lock box is an exterior secured box that houses keys for a structure, this would allow emergency services to gain entry into the building. This ordinance would require developers to place a lock box on their property in a location specified by the Village to allow consistency. The Village of Kimberly is looking to adopt the same ordinance.

## **Department and Officer Reports**

Department Heads and Officers provided progress reports to the Board.

## **Call for Unfinished Business**

None

## **Items for Future Agendas**

None

## **Closed Sessions:**

*Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to Enter into Closed Session at 6:40 p.m.*

Ayes 6, Nays 0— Motion Carried

### Closed Sessions:

- a) 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Discuss 2 (two) Economic Development Items*
- b) 19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Village Administrator Review*

## **Return to Open Session**

*Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to Exit Closed Session at 7:15 p.m.*

Ayes 6, Nays 0— Motion Carried

## **Adjournment**

*Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to Adjourn Regular Board Meeting at 7:15 p.m.*

Ayes 6, Nays 0— Motion Carried

## **VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_  
Michael R. Vanden Berg, Village President

Attest: Laurie Decker, Village Clerk

## **Disbursement List - May 17, 2023**

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Payroll & Payroll Liabilities - May 11, 2023 **\$235,238.89**

Prepaid Invoices - May 5, 2023 **\$24,036.62**  
Prepaid Invoices - May 12, 2023 **\$22,486.70**

Utility Commission- May 16, 2023 **\$285,218.80**

### **CURRENT ITEMS**

---

Bills List - May 17, 2023 **\$412,641.51**

**Total Payroll, Prepaid & Invoices** **\$979,622.52**

The above payments are recommended for approval:

Rejected: \_\_\_\_\_

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Approved May 17, 2023

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Michael R Vanden Berg, Village President

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Laurie Decker, Clerk

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
<b>AIRGAS USA LLC (379)</b>							
9137174914	Invoi	WELDING WIRE	86.59	Open	Non	04/23	101-53330-218
9137221858	Invoi	GRINDER BIT #81	15.15	Open	Non	04/23	101-53330-225
<b>Total AIRGAS USA LLC (379):</b>							
			<b>101.74</b>				
<b>AT&amp;T LONG DISTANCE (2751)</b>							
05/23 845626857	Invoi	MAR/APR CHARGES	3.31	Open	Non	04/23	101-51650-203
05/23 845626857	Invoi	MAR/APR CHARGES	4.72	Open	Non	04/23	206-55110-203
05/23 845626857	Invoi	MAR/APR CHARGES	3.90	Open	Non	04/23	207-52120-203
05/23 845626857	Invoi	MAR/APR CHARGES	20.71	Open	Non	04/23	620-53924-203
05/23 845626857	Invoi	MAR/APR CHARGES	1.09	Open	Non	04/23	620-53924-203
<b>Total AT&amp;T LONG DISTANCE (2751):</b>							
			<b>33.73</b>				
<b>AUTOMOTIVE SUPPLY (121)</b>							
60962670	Invoi	FILTERS FOR STOCK	43.68	Open	Non	04/23	101-53330-218
<b>Total AUTOMOTIVE SUPPLY (121):</b>							
			<b>43.68</b>				
<b>BELCO VEHICLE SOLUTIONS LLC (4998)</b>							
8198	Invoi	SQUAD 123 CHANGEOVER	8,053.07	Open	Non	04/23	207-52120-303
<b>Total BELCO VEHICLE SOLUTIONS LLC (4998):</b>							
			<b>8,053.07</b>				
<b>BEST BUY BUSINESS ADVANTAGE ACCT (5365)</b>							
6965402	Invoi	MOVIES	25.99	Open	Non	04/23	206-55110-210
6968433	Invoi	MOVIES	13.99	Open	Non	04/23	206-55110-210
6971201	Invoi	MOVIES	253.88	Open	Non	04/23	206-55110-210
6971274	Invoi	MOVIES	24.99	Open	Non	04/23	206-55110-210
6974405	Invoi	MOVIES	49.99	Open	Non	04/23	206-55110-210
<b>Total BEST BUY BUSINESS ADVANTAGE ACCT (5365):</b>							
			<b>368.84</b>				
<b>CELLCOM (4683)</b>							
752707	Invoi	FVMPD CELL SERVICE - APRIL	1,268.05	Open	Non	04/23	207-52120-203
752707	Invoi	CRADLEPOINT-SQUAD #92	1,025.00	Open	Non	04/23	207-52120-248
<b>Total CELLCOM (4683):</b>							
			<b>2,293.05</b>				
<b>DLT SOLUTIONS INC (2940)</b>							
5150650A	Invoi	CIVIL 3D GOVERNMENT SINGLE-USER ANNUAL R	2,367.34	Open	Non	04/23	101-51415-208
<b>Total DLT SOLUTIONS INC (2940):</b>							
			<b>2,367.34</b>				
<b>FOX VALLEY HUMANE ASSOCIATION (971)</b>							
5563	Invoi	MAR HANDLE FEES	80.00	Open	Non	04/23	207-52120-204
<b>Total FOX VALLEY HUMANE ASSOCIATION (971):</b>							
			<b>80.00</b>				
<b>HALLMAN LINDSAY (2165)</b>							
M0127113	Invoi	PAINT	68.48	Open	Non	04/23	206-55110-242
M0127230	Invoi	PAINTING SUPPLIES	137.32	Open	Non	04/23	207-52120-243
<b>Total HALLMAN LINDSAY (2165):</b>							
			<b>205.80</b>				

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
HEART OF THE VALLEY (280)							
050823MP	Invoi	APRIL HOV METER PAYABLE	1,431.00	Open	Non	04/23	610-21110
Total HEART OF THE VALLEY (280):			1,431.00				
KAUKAUNA UTILITIES (234)							
231750-02 FINAL	Invoi	719 DEPOT ST	20.30	Open	Non	04/23	418-51225-249
Total KAUKAUNA UTILITIES (234):			20.30				
MARCO INC (3910)							
33888263	Invoi	MONTHLY COPIER LEASE-1493357 APRIL 2023	320.54	Open	Non	04/23	207-52120-207
Total MARCO INC (3910):			320.54				
MARCO TECHNOLOGIES LLC (3100)							
11098445	Invoi	RECORDED SCRIPT FOR LIBRARY	135.00	Open	Non	04/23	206-55110-209
11142872	Invoi	COPIER STAPLES	116.31	Open	Non	04/23	207-52120-207
Total MARCO TECHNOLOGIES LLC (3100):			251.31				
MENARDS - APPLETON EAST (319)							
36806	Invoi	PARTS FOR EXHAUST FAN-FRENCH POND	61.15	Open	Non	04/23	630-53441-253
Total MENARDS - APPLETON EAST (319):			61.15				
MIDWEST TAPE (1847)							
503722942	Invoi	DIGITAL BOOKS	1,233.86	Open	Non	04/23	206-55110-208
Total MIDWEST TAPE (1847):			1,233.86				
PREFORM CONCRETE LLC (5347)							
34141	Invoi	RISER RINGS	227.10	Open	Non	04/23	610-53612-251
34141	Invoi	RISER RINGS	227.10	Open	Non	04/23	630-53442-251
34142	Invoi	RISER RINGS	284.07	Open	Non	04/23	610-53612-251
34142	Invoi	RISER RINGS	284.07	Open	Non	04/23	630-53442-251
Total PREFORM CONCRETE LLC (5347):			1,022.34				
RIVERSIDE BY REYNEBEAU FLORAL (322)							
178776/1	Invoi	FLORAL ARRANGEMENT- HARLOW	80.50	Open	Non	04/23	101-51960-211
178929/1	Invoi	FLORAL ARRANGEMENT- SEEMAN	50.50	Open	Non	04/23	101-51960-211
Total RIVERSIDE BY REYNEBEAU FLORAL (322):			131.00				
TIME WARNER CABLE (89)							
04/23 96253	Invoi	APRIL/MAY SERVICES	143.67	Open	Non	04/23	207-52120-203
Total TIME WARNER CABLE (89):			143.67				
VALLEY LIQUOR (1239)							
76019	Invoi	BEVERAGE SUPPLIES	178.94	Open	Non	04/23	101-52200-211
77076	Invoi	BEVERAGE SUPPLIES	178.94	Open	Non	04/23	101-52200-211
Total VALLEY LIQUOR (1239):			357.88				

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
<b>WAUKESHA COUNTY TECHNICAL COLLEGE (4682)</b>							
S0799018	Invoi	PUBLIC RECORDS TRAINING-ARMBRUSTER	125.00	Open	Non	04/23	207-52120-201
<b>Total WAUKESHA COUNTY TECHNICAL COLLEGE (4682):</b>							
<b>WE ENERGIES (2788)</b>							
4091132585 04/23	Invoi	PLANT #1 (100 WILSON ST)	144.57	Open	Non	04/23	620-53624-249
4091132585 04/23	Invoi	STREET LIGHTS	1,085.47	Open	Non	04/23	101-53300-249
4091132585 04/23	Invoi	200 E MCKINLEY ST-FVMPD	179.81	Open	Non	04/23	207-52120-249
4091132585 04/23	Invoi	200 E MCKINLEY ST-FIRE DEPT	119.88	Open	Non	04/23	101-52250-249
4091132585 04/23	Invoi	PUMP STATION @ EVERGREEN @ FRENCH	611.44	Open	Non	04/23	620-53624-249
4091132585 04/23	Invoi	DOYLE POOL	27.20	Open	Non	04/23	204-55420-249
4091132585 04/23	Invoi	CROSSWINDS LED STREET LIGHTS	131.44	Open	Non	04/23	101-53300-249
4091132585 04/23	Invoi	1401 E ELM DR	1,146.38	Open	Non	04/23	101-53310-249
4091132585 04/23	Invoi	920 WASHINGTON ST	39.55	Open	Non	04/23	620-53624-249
4091132585 04/23	Invoi	CIVIC CENTER (630 MONROE ST)	643.43	Open	Non	04/23	206-55110-249
4091132585 04/23	Invoi	LC WELL #4 PUMPHOUSE	308.36	Open	Non	04/23	620-53624-249
4091132585 04/23	Invoi	PLANT #2(1118 JEFFERSON ST)	108.42	Open	Non	04/23	620-53624-249
4091132585 04/23	Invoi	721 W ELM DR	138.45	Open	Non	04/23	208-52900-249
4091132585 04/23	Invoi	108 W MAIN ST	454.92	Open	Non	04/23	101-51650-249
<b>Total WE ENERGIES (2788):</b>							
<b>WI DEPT OF JUSTICE (672)</b>							
L4504T 02/23	Invoi	FEBRUARY BACKGROUND CHECKS	49.00	Open	Non	04/23	207-52120-218
L4504T 03/23	Invoi	MARCH BACKGROUND CHECKS	133.00	Open	Non	04/23	207-52120-218
L4504T 04/23	Invoi	APRIL BACKGROUND CHECKS	70.00	Open	Non	04/23	207-52120-218
<b>Total WI DEPT OF JUSTICE (672):</b>							
<b>Grand Totals:</b>							
<b>24,036.62</b>							

**Report GL Period Summary**

Vendor number hash: 84558  
 Vendor number hash - split: 147183  
 Total number of invoices: 34  
 Total number of transactions: 54

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	24,036.62	24,036.62
Grand Totals:	24,036.62	24,036.62

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
<b>2023 UTILITY REFUNDS (5398)</b>							
170267002	Invoi	OVERPAYMENT-UTILITY ACCT# 1-702670-02	25.06	Open	Non	05/23	001-15000
170296007	Invoi	OVERPAYMENT-UTILITY ACCT# 1-702960-07	63.33	Open	Non	05/23	001-15000
170312002	Invoi	OVERPAYMENT-UTILITY ACCT# 1-703120-02	14.93	Open	Non	05/23	001-15000
170331510	Invoi	OVERPAYMENT-UTILITY ACCT# 1-703315-10	22.44	Open	Non	05/23	001-15000
Total 2023 UTILITY REFUNDS (5398):			125.76				
<b>AMBROSIUS, WILLIE (1804)</b>							
05/04/23	Invoi	MEN'S SOFTBALL SUPERVISOR	15.00	Open	Non	05/23	101-55300-111
05/04/23	Invoi	MEN'S SOFTBALL UMPIRE	112.50	Open	Non	05/23	101-55300-111
Total AMBROSIUS, WILLIE (1804):			127.50				
<b>AMERICAN FIDELITY ASSURANCE (4885)</b>							
2163084A	Invoi	FLEX SPENDING MAY	1,655.72	Open	Non	05/23	101-21368
D586449	Invoi	MAY BILLING	2,081.00	Open	Non	05/23	101-21367
Total AMERICAN FIDELITY ASSURANCE (4885):			3,736.72				
<b>AMPLITEL TECHNOLOGIES (4637)</b>							
21475	Invoi	MONTHLY BACK UP,MANAGED SERVICES, OFFIC	3,785.00	Open	Non	05/23	207-52120-204
21475	Invoi	MULTI-FACTOR AUTHENTICATION FROM DUO-MA	134.00	Open	Non	05/23	207-52120-204
21475	Invoi	MONTHLY ANTIVIRUS, DROPSUITE-MAY	336.00	Open	Non	05/23	207-52120-240
Total AMPLITEL TECHNOLOGIES (4637):			4,255.00				
<b>ASCENSION HEALTH SYSTEM (5250)</b>							
042923	Invoi	ADULT & SENIOR YOGA INSTRUCTOR MAR/APR	800.00	Open	Non	05/23	208-52900-204
Total ASCENSION HEALTH SYSTEM (5250):			800.00				
<b>ASSOCIATED APPRAISAL CONSULTANTS (1939)</b>							
168122	Invoi	PROFESSIONAL SERVICES-MAY	2,025.00	Open	Non	05/23	101-51530-204
168122	Invoi	SUBSCRIPTION TO POST ASSESSMENT DATA	76.43	Open	Non	05/23	101-51530-208
Total ASSOCIATED APPRAISAL CONSULTANTS (1939):			2,101.43				
<b>AT &amp; T (5080)</b>							
287294953059	05/2	Invoi MAR/APR SERVICE	173.71	Open	Non	05/23	101-52200-203
Total AT & T (5080):			173.71				
<b>BATTERIES PLUS LLC (652)</b>							
P61653889	Invoi	SANITARY SEWER METER BATTERIES	79.44	Open	Non	05/23	610-53612-251
Total BATTERIES PLUS LLC (652):			79.44				
<b>EHLERS INVESTMENT PARTNERS LLC (1425)</b>							
MARCH 2023	Invoi	MARCH INVESTMENT MANAGEMENT	226.21	Open	Non	05/23	610-53614-229
MARCH 2023	Invoi	MARCH INVESTMENT MANAGEMENT	113.11	Open	Non	05/23	620-53924-229
MARCH 2023	Invoi	MARCH INVESTMENT MANAGEMENT	407.17	Open	Non	05/23	630-53444-229
MARCH 2023	Invoi	MARCH INVESTMENT MANAGEMENT	169.66	Open	Non	05/23	300-57331-229
MARCH 2023	Invoi	MARCH INVESTMENT MANAGEMENT	214.88	Open	Non	05/23	101-51780-229
Total EHLERS INVESTMENT PARTNERS LLC (1425):			1,131.03				

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
<b>GARROW OIL (4236)</b>							
APRIL 2023	Invoi	OFF ROAD DIESEL	15.98	Open	Non	05/23	630-53442-247
APRIL 2023	Invoi	OFF ROAD DIESEL	83.69	Open	Non	05/23	101-55200-247
APRIL 2023	Invoi	OFF ROAD DIESEL	1.61	Open	Non	05/23	101-55440-247
APRIL 2023	Invoi	OFF ROAD DIESEL	.40	Open	Non	05/23	610-53612-247
APRIL 2023	Invoi	OFF ROAD DIESEL	.20	Open	Non	05/23	620-53644-247
APRIL 2023	Invoi	OFF ROAD DIESEL	17.94	Open	Non	05/23	101-53330-217
Total GARROW OIL (4236):			<b>119.82</b>				
<b>MENARDS - APPLETON EAST (319)</b>							
36976	Invoi	TRASH CAN LID	17.97	Open	Non	05/23	224-56900-218
Total MENARDS - APPLETON EAST (319):			<b>17.97</b>				
<b>MURPHY, MARK (5426)</b>							
05/04/23	Invoi	MEN'S SOFTBALL UMPIRE	75.00	Open	Non	05/23	101-55300-111
Total MURPHY, MARK (5426):			<b>75.00</b>				
<b>NEWS PUBLISHING CO INC (857)</b>							
BE139545	Invoi	BIDS FIBER OPTIC	223.18	Open	Non	05/23	101-51650-207
BE139546	Invoi	PUBLIC HEARING-ROSEHILL	56.05	Open	Non	05/23	101-51650-207
BE139547	Invoi	PUBLIC HEARING-NEVEAU	45.32	Open	Non	05/23	101-51650-207
BE140876	Invoi	PUBLIC HEARING-ROSEHILL	45.28	Open	Non	05/23	101-51650-207
BE140877	Invoi	BIDS FIBER OPTIC	177.30	Open	Non	05/23	101-51650-207
BE142210	Invoi	NOXIOUS WEEDS NOTICE	84.00	Open	Non	05/23	101-53460-227
BE142211	Invoi	LIQOUR LICENSE AD	34.89	Open	Non	05/23	101-51650-207
BE143188	Invoi	OPEN BOOK AD	190.60	Open	Non	05/23	101-51650-207
Total NEWS PUBLISHING CO INC (857):			<b>856.62</b>				
<b>O'REILLY AUTOMOTIVE INC (1036)</b>							
2043-375945	Invoi	LIFT SUPPORT #34	33.12	Open	Non	05/23	101-53330-225
2043-375945	Invoi	AIR FILTER FOR STOCK	40.20	Open	Non	05/23	101-53330-218
2043-377142	Invoi	WINDOW SWITCH #3631	42.20	Open	Non	05/23	101-53330-225
2043-377331	Invoi	REAR BREAKS #56	201.27	Open	Non	05/23	101-53330-225
2043-377376	Invoi	OIL PAN #56	63.43	Open	Non	05/23	101-53330-225
2043-379654	Invoi	BATTERY #27	54.08	Open	Non	05/23	101-53330-225
CM2043-375947	Invoi	MERCHANDISE RETURNED	9.84-	Open	Non	05/23	101-53330-225
Total O'REILLY AUTOMOTIVE INC (1036):			<b>424.46</b>				
<b>OUTAGAMIE COUNTY TREASURER (486)</b>							
1019987	Invoi	APRIL FUEL BILL	24.99	Open	Non	05/23	630-53441-247
1019987	Invoi	APRIL FUEL BILL	531.53	Open	Non	05/23	630-53442-247
1019987	Invoi	APRIL FUEL BILL	2,987.55	Open	Non	05/23	201-53620-247
1019987	Invoi	APRIL FUEL BILL	388.52	Open	Non	05/23	101-55200-247
1019987	Invoi	APRIL FUEL BILL	1,453.40	Open	Non	05/23	101-55440-247
1019987	Invoi	APRIL FUEL BILL	106.82	Open	Non	05/23	101-55300-247
1019987	Invoi	APRIL FUEL BILL	350.85	Open	Non	05/23	101-52200-247
1019987	Invoi	APRIL FUEL BILL	212.16	Open	Non	05/23	610-53612-247
1019987	Invoi	APRIL FUEL BILL	478.05	Open	Non	05/23	620-53644-247
1019987	Invoi	APRIL FUEL BILL	895.26	Open	Non	05/23	101-53330-217
Total OUTAGAMIE COUNTY TREASURER (486):			<b>7,429.13</b>				

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
PEPSI-COLA (3493)							
50756107	Invoi	BEVERAGES	372.40	Open	Non	05/23	101-52200-211
Total PEPSI-COLA (3493):			372.40				
REHMAN, MICHAEL (5033)							
05/04/23	Invoi	MEN'S SOFTBALL UMPIRE	75.00	Open	Non	05/23	101-55300-111
Total REHMAN, MICHAEL (5033):			75.00				
SPLENDID CLEANING SERVICE LLC (5017)							
13127	Invoi	VAN LIESHOUT REC CENTER CLEANING	110.00	Open	Non	05/23	208-52900-204
Total SPLENDID CLEANING SERVICE LLC (5017):			110.00				
TRIUMPH TIRES (5131)							
464664	Invoi	RETREAD TRUCK TIRES	240.00	Open	Non	05/23	101-53330-218
Total TRIUMPH TIRES (5131):			240.00				
UNEMPLOYMENT INSURANCE (44)							
12416642	Invoi	UNEMPLOYMENT-HAMMEN	235.71	Open	Non	05/23	101-55200-113
Total UNEMPLOYMENT INSURANCE (44):			235.71				
Grand Totals:			22,486.70				

## Report GL Period Summary

Vendor number hash: 94406  
 Vendor number hash - split: 139713  
 Total number of invoices: 36  
 Total number of transactions: 59

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	22,486.70	22,486.70
Grand Totals:	22,486.70	22,486.70

## Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	Period	GL Account
AIRGAS USA LLC 9996418466	CYLINDER RENTALS	100.04	05/23	101-53330-218
Total AIRGAS USA LLC:		100.04		
AL HARDWARE COMPANY 279757-325003	COUPLINGS	8.18	05/23	620-53634-255
279786-312001	CAR WASH	12.18	04/23	101-52200-218
280017-312001	LIGHT BULBS & BATTERIES	30.98	04/23	101-52200-218
280046	PIPE FITTINGS	68.93	05/23	620-53634-255
Total AL HARDWARE COMPANY:		120.27		
ARMBRUSTER, KAITLIN 04/23 REIMBURSE	MEAL & MILEAGE REIMBURSEMENT FOR TRAINI	139.69	05/23	207-52120-201
Total ARMBRUSTER, KAITLIN:		139.69		
ASCENSION MEDICAL GROUP-FOX VALLEY WI 410579	PRE-EMPLOYMENT PHYSICAL & DRUG SCREEN	198.00	04/23	207-52120-225
Total ASCENSION MEDICAL GROUP-FOX VALLEY WI:		198.00		
AUTOMATED COMFORT CONTROLS 33479	PREVENTATIVE MAINTENANCE AT THE SAFETY C	165.01	05/23	207-52120-243
33481	REPAIRED HEATER AT MSB	750.47	05/23	101-53310-245
Total AUTOMATED COMFORT CONTROLS:		915.48		
BRUYETTE, TODD 05/23 REIMBURSE	REIMBURSE FOR CDL RENEWAL	40.00	05/23	101-53310-213
Total BRUYETTE, TODD:		40.00		
CARRICO AQUATIC RESOURCES INC 20232117	SUMMER WATER MGMT AGREEMENT 2023-PYMT	3,925.00	05/23	204-55420-225
Total CARRICO AQUATIC RESOURCES INC:		3,925.00		
CENTER VALLEY ELECTRIC LLC 789	INSTALLED NEW LIGHTS	495.28	04/23	207-52120-242
789	INSTALLED NEW LIGHTS	400.00	04/23	101-52250-242
Total CENTER VALLEY ELECTRIC LLC:		895.28		
CINTAS 4153943060	TOWELS AND UNIFORMS	11.32	04/23	101-53330-213
4153943060	MATS	28.79	04/23	101-53330-218
4154681534	TOWELS AND UNIFORMS	12.18	05/23	101-53330-213
4154681534	MATS	31.00	05/23	101-53330-218
Total CINTAS:		83.29		

Invoice	Description	Total Cost	Period	GL Account
<b>CITY OF APPLETON</b>				
11547	APRIL 2023 TRANSIT	8,823.00	04/23	101-51780-233
11576	MAY WEIGHTS & MEASURES	632.00	05/23	101-52050-204
<b>Total CITY OF APPLETON:</b>		<b>9,455.00</b>		
<b>CONWAY SHIELD</b>				
507029	SMITH AND WARREN BADGE	324.64	05/23	101-52200-219
<b>Total CONWAY SHIELD:</b>		<b>324.64</b>		
<b>COOPER INTERPRETING SERVICES</b>				
042723LCL	ASL INTERPRETING SERVICES	120.00	04/23	206-55110-218
<b>Total COOPER INTERPRETING SERVICES:</b>		<b>120.00</b>		
<b>CRESCENT ELECTRIC SUPPLY CO</b>				
S511341536.001	LIGHT FOR DPI BATHROOM	304.12	05/23	101-55200-242
<b>Total CRESCENT ELECTRIC SUPPLY CO:</b>		<b>304.12</b>		
<b>EHLERS INVESTMENT PARTNERS LLC</b>				
APRIL 2023	APRIL INVESTMENT MANAGEMENT	220.60	05/23	610-53614-229
APRIL 2023	APRIL INVESTMENT MANAGEMENT	110.30	05/23	620-53924-229
APRIL 2023	APRIL INVESTMENT MANAGEMENT	397.08	05/23	630-53444-229
APRIL 2023	APRIL INVESTMENT MANAGEMENT	165.45	05/23	300-57331-229
APRIL 2023	APRIL INVESTMENT MANAGEMENT	209.56	05/23	101-51780-229
<b>Total EHLERS INVESTMENT PARTNERS LLC:</b>		<b>1,102.99</b>		
<b>FP FINANCE PROGRAM</b>				
34026832	AGREEMENT 016-1584121 POSTBASE VISION-PO	140.00	05/23	101-51650-226
<b>Total FP FINANCE PROGRAM:</b>		<b>140.00</b>		
<b>GUNDERSON CLEANERS</b>				
KH-04-190181	ALTERATIONS	10.00	04/23	202-51960-221
<b>Total GUNDERSON CLEANERS:</b>		<b>10.00</b>		
<b>HORST DISTRIBUTING INC</b>				
102118-000	MODULATOR-CONTROL LINK #206	28.62	05/23	101-53330-225
102118-001	CONTROL CABLE #206	127.04	05/23	101-53330-225
<b>Total HORST DISTRIBUTING INC:</b>		<b>155.66</b>		
<b>ICON MARKETING INC</b>				
41643	TSHIRTS & SCREEN PRINT CHARGES	345.00	04/23	101-52200-212
<b>Total ICON MARKETING INC:</b>		<b>345.00</b>		
<b>IPROMOTEU.COM INC</b>				
2116345IDM	SUMMER PROGRAM T-SHIRTS	6,876.10	05/23	101-55300-218
<b>Total IPROMOTEU.COM INC:</b>		<b>6,876.10</b>		

Invoice	Description	Total Cost	Period	GL Account
JFTCO, INC				
SIGP0010617	PERFORM PM1 MAINTENANCE	234.00	04/23	207-52120-243
SIGP0010617	PERFORM PM1 MAINTENANCE	200.00	04/23	101-52250-243
<b>Total JFTCO, INC:</b>		<b>434.00</b>		
JX ENTERPRISES INC				
2495366P	BRAKE PADS #6	167.99	04/23	101-53330-225
<b>Total JX ENTERPRISES INC:</b>		<b>167.99</b>		
K.R. WEST COMPANY INC.				
393904	O-RING FOR VAN LIESHOUT RESTROOM	1.00	05/23	208-52900-242
<b>Total K.R. WEST COMPANY INC.:</b>		<b>1.00</b>		
KERRY'S VROOM SERVICE INC				
10048	OIL & FILTER CHANGE - UNIT#122	49.29	04/23	207-52120-247
<b>Total KERRY'S VROOM SERVICE INC:</b>		<b>49.29</b>		
KIMBALL MIDWEST				
100991425	LUBRICANT #6	168.36	04/23	101-53330-225
<b>Total KIMBALL MIDWEST:</b>		<b>168.36</b>		
KLINK HYDRAULICS LLC				
29474	HOSE #8	298.65	05/23	101-53330-225
<b>Total KLINK HYDRAULICS LLC:</b>		<b>298.65</b>		
LANDMARK STUDIO LTD				
67895	MESSAGE BOARDS	20,197.98	05/23	101-55200-216
<b>Total LANDMARK STUDIO LTD:</b>		<b>20,197.98</b>		
LAZER UTILITY LOCATING LLC				
1275	APRIL LOCATES	22.00	04/23	101-53300-209
1275	APRIL LOCATES	462.00	04/23	610-53612-209
1275	APRIL LOCATES	1,661.00	04/23	620-53644-209
1275	APRIL LOCATES	660.00	04/23	630-53442-209
<b>Total LAZER UTILITY LOCATING LLC:</b>		<b>2,805.00</b>		
LEXISNEXIS RISK DATA MANAGEMENT INC				
1686177-20230430	APRIL 2023 MINIMUM COMMITMENT	106.09	04/23	101-51680-204
<b>Total LEXISNEXIS RISK DATA MANAGEMENT INC:</b>		<b>106.09</b>		
LIVERMORE TECHNOLOGIES LLC				
25	BID DOCUMENTS	4,363.30	04/23	211-50000-204
<b>Total LIVERMORE TECHNOLOGIES LLC:</b>		<b>4,363.30</b>		
LOCAL INK AND TONER LTD				
115668	INK CARTRIDGES FOR ENGINEERING PLOTTER	390.00	05/23	101-51415-206

Invoice	Description	Total Cost	Period	GL Account
Total LOCAL INK AND TONER LTD:		390.00		
MADISON NATIONAL LIFE				
1558096 JUNE LTD		893.79	05/23	101-21385
1558096 JUNE LIFE & ADD		350.00	05/23	101-21391
Total MADISON NATIONAL LIFE:		1,243.79		
MARCO INC				
33955759 COPIER @ MSB BUILDING		58.62	05/23	101-53310-207
33955759 1ST FLOOR COPIER @ VH		110.27	05/23	101-51650-207
33955759 2ND FLOOR COPIER @ VH		90.26	05/23	101-51650-207
33955759 3RD FLOOR COPIER @ VH		53.76	05/23	101-51650-207
Total MARCO INC:		312.91		
MBM				
4442736 CONTRACT OVERAGE CHARGE/COLOR COPIES		149.71	05/23	206-55110-225
Total MBM:		149.71		
MCC INC				
322008 CLEAN STONE		244.02	05/23	101-53300-216
322008 CLEAN STONE		425.12	05/23	630-53442-251
Total MCC INC:		669.14		
MEMORIES ANTIQUE MALL AND AUCTION HOUSE				
122 MOVIES		66.00	05/23	206-55110-210
Total MEMORIES ANTIQUE MALL AND AUCTION HOUSE:		66.00		
MENARDS - APPLETON EAST				
37660 PAINTING SUPPLIES		56.90	05/23	207-52120-242
Total MENARDS - APPLETON EAST:		56.90		
MGD INDUSTRIAL CORP				
215018 PAINT & SIGNS		79.46	05/23	101-53300-218
215018 MISC SHOP SUPPLIES		118.13	05/23	101-53330-218
215018 MISC PARTS FOR #6, #8, #46, & #81		43.13	05/23	101-53330-225
Total MGD INDUSTRIAL CORP:		240.72		
O'REILLY AUTOMOTIVE INC				
2043-381244 FLOOR LINER		127.99	05/23	101-52200-218
Total O'REILLY AUTOMOTIVE INC:		127.99		
OUTAGAMIE COUNTY TREASURER				
1019983 PERMIT FOR RANDOLPH DR UTILITIES		1,100.00	05/23	416-51217-204
29070 APRIL SANITATION FEES		14,066.40	05/23	201-53620-204
29070 STREET SWEEPINGS		3,458.16	05/23	630-53442-204
APRIL 2023 APRIL COURT FINES		579.50	04/23	101-35101

Invoice	Description	Total Cost	Period	GL Account
Total OUTAGAMIE COUNTY TREASURER:		19,204.06		
PEOPLE				
PEOPLE 2023-1 MAGAZINE SUBSCRIPTION		44.00	05/23	206-55110-207
Total PEOPLE:		44.00		
PINHEIRO, ADRIANA				
04/23 REIMBURSE OUT REACH DELIVERIES MILEAGE REIMBURSEM		28.43	04/23	206-55110-205
Total PINHEIRO, ADRIANA:		28.43		
PLAYAWAY PRODUCTS				
427254 DIGITAL BOOKS		119.98	04/23	206-55110-213
Total PLAYAWAY PRODUCTS:		119.98		
PSYCHOLOGIE CLINIQUE S.C.				
042823 PSYCHOLOGICAL EVALUATION		575.00	04/23	207-52120-225
Total PSYCHOLOGIE CLINIQUE S.C.:		575.00		
PUES, AKEMI				
051123 REIMBURSE FOR PURCHASE OF POOL STAFF SU		36.50	05/23	204-55420-218
Total PUES, AKEMI:		36.50		
R & R INSTALLATIONS LLC				
549 PROJECT-NINE DESKS		5,525.00	04/23	207-52120-245
Total R & R INSTALLATIONS LLC:		5,525.00		
R.N.O.W. INC				
2023-65830 CONVEYOR BELT #14		1,424.39	04/23	101-53330-225
2023-65856 BROOM #8		9,037.96	04/23	101-53330-225
Total R.N.O.W. INC:		10,462.35		
RG INSPECTIONS LLC				
1006 COMMERCIAL INSPECTION SERVICE		134.50	05/23	101-52050-204
Total RG INSPECTIONS LLC:		134.50		
RIESTERER & SCHNELL INC				
2396447 KEY SWITCH #27		88.26	05/23	101-53330-225
Total RIESTERER & SCHNELL INC:		88.26		
SANDERFOOT, MARY				
043023 SECURITY DEPOSIT REFUND		100.00	05/23	208-21235
Total SANDERFOOT, MARY:		100.00		
SERVICE MOTOR COMPANY				
P78369 COOLER ASSY		461.21	05/23	101-53330-225

Invoice	Description	Total Cost	Period	GL Account
Total SERVICE MOTOR COMPANY:		461.21		
SIRCHIE ACQUISITION COMPANY LLC 589229 EVIDENCE SUPPLIES		182.34	04/23	207-52120-218
Total SIRCHIE ACQUISITION COMPANY LLC:		182.34		
SOMMERS CONSTRUCTION CO INC 2021002-1 2021 CONCRETE PAVING-HARTZHEIM DRIVE 2023001 2023 CROSSWINDS SIDEWALK CONSTRUCTION		9,903.65 297,899.24	05/23 05/23	416-21230 452-50905-263
Total SOMMERS CONSTRUCTION CO INC:		307,802.89		
SPEEDY CLEAN DRAIN & SEWER 79234 PUMPED THE GREASE TRAP		185.00	04/23	206-55110-243
Total SPEEDY CLEAN DRAIN & SEWER:		185.00		
SPLENDID CLEANING SERVICE LLC 13270 MONTHLY CLEANING-METRO 13270 MONTHLY CLEANING-LCFD 13271 MONTHLY CLEANING-LIBRARY 13272 MONTHLY CLEANING-MSB BUILDING 13273 MONTHLY CLEANING-VILLAGE HALL		950.00 239.00 1,425.00 595.00 1,850.00	05/23 05/23 05/23 05/23 05/23	207-52120-243 101-52250-243 206-55110-243 101-53310-243 101-51650-243
Total SPLENDID CLEANING SERVICE LLC:		5,059.00		
STAPLES ADVANTAGE 3536187849 PAPER & LABELS 3536187849 SIGN HOLDERS 3536187849 COMPUTER SPEAKERS 3536187849 CHAIR MAT 3536861433 PRINTER TAPE 3536861433 COPY PAPER & OFFICE SUPPLIES		25.61 74.62 39.99 31.14 19.20 94.10	04/23 04/23 04/23 04/23 04/23 04/23	207-52120-206 207-52120-218 207-52120-221 207-52120-242 101-51420-206 101-51650-206
Total STAPLES ADVANTAGE:		284.66		
STATE OF WI COURT FINES & APRIL 2023 APRIL COURT FINES		2,159.07	04/23	101-35101
Total STATE OF WI COURT FINES &:		2,159.07		
STEIN, MARK 050423 REFUND FIELD RENTAL SECURITY DEPOSIT		50.00	05/23	101-34411
Total STEIN, MARK:		50.00		
STONERIDGE LITTLE CHUTE LLC 21004551148 ELECTION DAY FOOD 22039110854 SENIOR PROGRAM ITEM		62.09 11.97	04/23 05/23	101-51960-211 101-55300-218
Total STONERIDGE LITTLE CHUTE LLC:		74.06		
SUPERIOR CHEMICAL LLC 361853 SOAP FOR MSB WASH BAY		80.46	04/23	101-53330-218

Invoice	Description	Total Cost	Period	GL Account
Total SUPERIOR CHEMICAL LLC:		80.46		
TANYA R CPR LLC	458 HOME ALONE BABYSITTING CPR COURSE	1,560.00	05/23	208-52900-204
Total TANYA R CPR LLC:		1,560.00		
TIMES-VILLAGER	050123-LIBRARY 1 YEAR RENEWAL	41.00	05/23	206-55110-207
Total TIMES-VILLAGER:		41.00		
US AUTOFORCE	505184 GREASE #6	392.97	05/23	101-53330-225
Total US AUTOFORCE:		392.97		
VANEVENHOVEN, AL	04/23 REIMBURSE REIMBURSE FOR DOCTOR VISIT	297.23	04/23	101-53310-213
Total VANEVENHOVEN, AL:		297.23		
VILLAGE OF COMBINED LOCKS	JUN 2023 PROPERTY STORAGE AREA MONTHLY LEASE-JU	494.16	05/23	207-52120-204
Total VILLAGE OF COMBINED LOCKS:		494.16		
WENZEL, CORIE	050723 SECURITY DEPOSIT REFUND	100.00	05/23	208-21235
Total WENZEL, CORIE:		100.00		
Grand Totals:		412,641.51		

## Report GL Period Summary

Vendor number hash: 294923  
 Vendor number hash - split: 383569  
 Total number of invoices: 81  
 Total number of transactions: 105

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	412,641.51	412,641.51
Grand Totals:	412,641.51	412,641.51

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Terms Description	Invoice Amount	Net Invoice Amount
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**Report Criteria:**

Invoice Detail.Voided = {=} FALSE

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## Item For Consideration

**For Board Review On:** 05/17/2023

**Agenda Item Topic:** Room Tax Commission Appts.

**Prepared On:** 05/11/2023

**Prepared By:** Admin. Bernhoft

**Report:** The Fox Cities Area Room Tax Commission requires the Village Board to appoint 2 representatives for the Commission for the period of June 1<sup>st</sup>, 2023, to May 31<sup>st</sup>, 2024. This Commission meets two times per year (Sept. 18<sup>th</sup>, 2023, and March 18<sup>th</sup>, 2024).

Per state statute:

"If the commission is created by more than one municipality in a zone, the commission shall consist of 3 members from each municipality in which annual tax collections exceed \$1,000,000, **2 members from each municipality in which annual tax collections exceed \$300,000 but are not more than \$1,000,000** and one member from each municipality in which annual tax collections are \$300,000 or less."

Director Kittel has been historically appointed to our available seat. We are looking for a reappointment from the board for his seat and an additional appointment for the Administrator for the second seat on the Commission.

**Fiscal Impact:** N/A

**Recommendation/Board Action:** That the Village Board appoint Director Kittel and Administrator Bernhoft to the Fox Cities Area Room Tax Commission for the period up to May 31<sup>st</sup>, 2024.

**Respectfully Submitted,**  
Beau Bernhoft, Village Administrator

## **VILLAGE OF LITTLE CHUTE Notice of Public Hearing**

**The Village of Little Board will conduct a public hearing at the Little Chute Village Hall on Wednesday, May 17, 2023 at 6:00 p.m. to hear comments from the public about a proposed Preliminary Plat for Founders Estate.**

This hearing is to collect public input about concerns for this new Residential Two-family subdivision. The Name of the Plat is Founders Estate and is located off Patriot Drive in the Village of Little Chute. More specifically: Schumacher Business Park Lots 8, 9, 10, 11, 12

**A copy of the Preliminary Plat is available in the Clerks office at Village Hall**

**Notice is further given that the said meeting is open to the public and that all persons wishing to be heard are requested to be present at this public hearing.**

<b>DATE OF HEARING:</b>	<b>May 17, 2023</b>
<b>TIME OF HEARING:</b>	<b>6:00 P.M.</b>
<b>PLACE OF HEARING:</b>	<b>Village Hall Board Room 108 West Main Street Little Chute, WI 54140</b>

David Kittel  
Community Development Director

Run: May 10, 2023

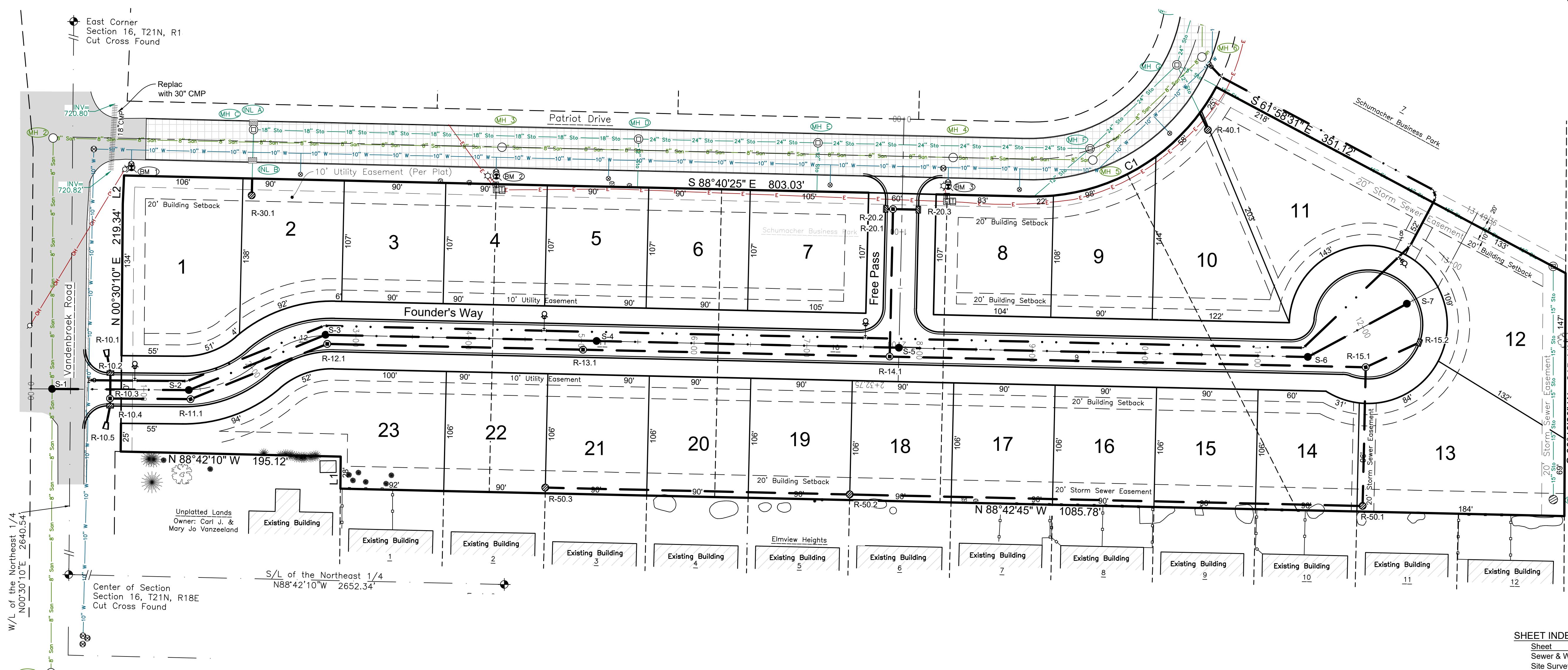
Any person wishing to attend who, because of a disability, requires special accommodations, should contact the Village Clerk, 108 W. Main St., Little Chute, (920) 788-7380, at least 48 hours prior to the meeting so that arrangements can be made.

326

2.81 Å



# Founder's Estates



LOCATION MAP

NE 1/4 SEC 16, T 21 N, R 18 E,  
Village of Little Chute  
Outagamie County, WI

W Evergreen Dr

I-41

Project Location

Freedom Rd

NO SO

W Elm Dr

9 10  
16 15

Sewer and Water shall be constructed in accordance with the State of Wisconsin Standard Specifications for Sewer and Water Construction, and all Special Provisions of the Village of Little Chute.

Streets shall be constructed in accordance with the State of Wisconsin Standard Specifications for Highway and Structures Construction, and all Special Provisions of the Village of Little Chute.

Contractor shall locate all buried facilities prior to excavating. This plan may not correctly or completely show all buried utilities.

The Contractor shall verify all staking and field layout against the plan and field conditions prior to constructing the work and immediately notify the Engineer of any discrepancies.

The Contractor shall comply with all conditions of the Erosion Control Plan and the Storm Water discharge Permit. All Erosion Control shall be done in accordance with the Plan and Wisconsin DNR Technical Standards.

The Contractor is responsible for compliance with Department of Safety & Professional Services, Chapter SPS 382, for lateral construction and cleanout locations

- The contractor shall coordinate with provider for electric, gas, and telecommunication service connection and relocations.

Pipe lengths are measured to center of structure.

Water Pipe shall be PVC C900 D(18), with minimum of 18 gauge, insulated (blue), single-conductor copper tracer wire, or equivalent, per SPS 382.40 (8)(k).

Sanitary Sewer Pipe shall be PVC SDR (35), with minimum of 18 gauge, insulated (green), single-conductor copper tracer wire, or equivalent, per SPS 382.30 (11)(h).

Storm Sewer Pipe shall be PVC SDR(35), Reinforced Concrete Class III, or HDPE, AASHTO M 294, Type S with water tight joints, with minimum of 18 gauge, insulated (brown), single-conductor copper tracer wire, or equivalent, per SPS 382.36 (7)(d)10.a.

## HEFT INDEX

<u>Sheet</u>	<u>Page</u>
Sewer & Water Cover Sheet	1.0
Site Survey	1.1
Drainage and Grading Plan	1.2
Erosion & Sediment Control Plan	1.3
Construction Details	2.1
Sewer & Water Details	2.2
Erosion & Sediment Control Details	2.3
Stormwater Pond Details	2.4
Plan & Profile: Founder's Way - Sta 0+00 to 7+00.00	3.1
Plan & Profile: Founder's Way - Sta 7+00 to 13+49.36	3.2
Plan & Profile: Free Pass - Sta 0+00 to 2+32.75	3.3
Plan & Profile: Storm Easement - Sta 0+00 to 4+17.12	3.4

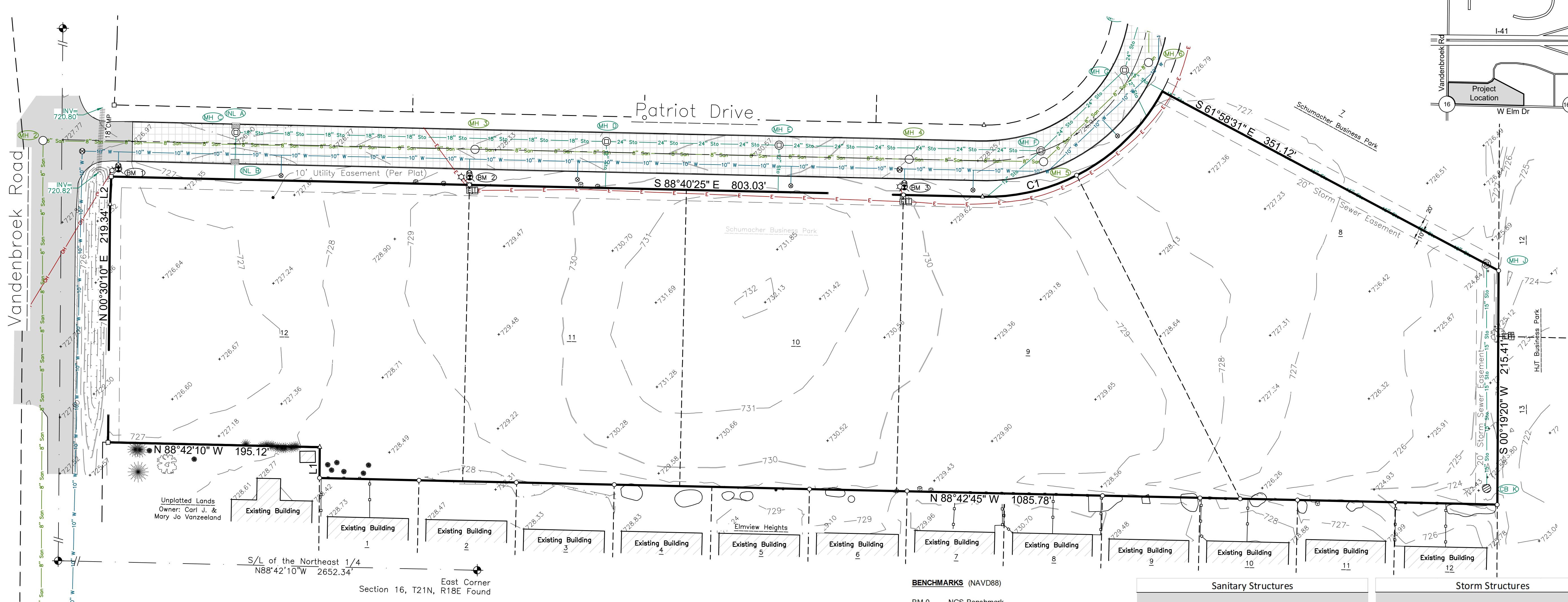
# SEWER & WATER COVER SHEET

# DAVEL ENGINEERING & ENVIRONMENTAL, INC.

## *Civil Engineers and Land Surveyors*

Project Number: 7507  
March 12, 2020





CURVE TABLE							
Curve	Radius	Chord Direction	Chord Length	Arc Length	Central Angle	Tangent Bearing-in	Tangent Bearing-out
C1	183.00'	N 59°40'29" E	192.06'	202.19'	63°18'13"	S 88°40'25" E	N 28°01'22" E

LINE TABLE		
Line	Bearing	Length
L1	N 00°30'10" E	28.45'
L2	N 02°23'00" E	25.42'

#### LEGEND

OH — OH	Overhead Electric Lines	Sanitary MH / Tank / Base	Deciduous Tree
San — San	Utility Guy Wire	Storm Manhole	Coniferous Tree
Sto — Sto	Sanitary Sewer	Inlet	Bush / Hedge
Underground Electric	Storm Sewer	Catch Basin / Yard Drain	Benchmark
Underground Gas Line	Underground Telephone	Hydrant	1" Rebar Found
Water Main	Fence - Wood	Utility Valve	1.3" O.D. Iron Pipe Found
Culvert	Culvert	Light Pole / Signal	Government Corner
Index Contour	Intermediate Contour	Electric Pedestal	2" Rebar Found
800' —	800' —	Electric Transformer	Asphalt Pavement
799.9' —	799.9' —		Concrete Pavement
			Gravel

50 0 50 100 150

Bearings are referenced to the West line of the Northeast 1/4, Section 16, T21N, R18E, assumed to bear N00°30'10" E, base on the Outagamie County Coordinate System.

+799.9' Ex Spot Elevation

BENCHMARKS (NAVD88)						
BM 0	NGS Benchmark DE7759(4X79)	Rim 726.52'	Inv 726.52'	Size 8"	Material PVC	Direction N
BM 1	Fire Hydrant, Tag Bolt Southeast Quad of Vandenbroek Rd and Patriot Drive Elev 729.42'	Rim 727.23	Inv 711.09	Size 8"	Material PVC	Direction S
BM 2	Fire Hydrant, Tag Bolt ±325' East of BM 1, South R/W of Patriot Drive Elev 729.97'	Rim 728.11	Inv 712.77	Size 8"	Material PVC	Direction W
BM 3	Fire Hydrant, Tag Bolt ±400' East of BM 2, South R/W of Patriot Drive Elev 732.55'	Rim 728.99	Inv 714.59	Size 8"	Material PVC	Direction E
BM 4	Fire Hydrant, Tag Bolt ±350' Northeast of BM 3, East R/W of Patriot Drive Elev 726.87'	Rim 727.22	Inv 715.11	Size 8"	Material PVC	Direction NE
BM 5		Rim 725.37	Inv 715.64	Size 8"	Material PVC	Direction SW
BM 6		Rim 723.37	Inv 716.63	Size 8"	Material PVC	Direction N
BM 7		Rim 725.56	Inv 722.28	Size 12"	Material PVC	Direction S
INL A		Rim 725.59	Inv 722.34	Size 12"	Material PVC	Direction N
INL B		Rim 725.59	Inv 722.34	Size 12"	Material PVC	Direction S
MH C		Rim 725.84	Inv 721.71	Size 18"	Material RCP	Direction E
MH D		Rim 729.10	Inv 720.11	Size 24"	Material RCP	Direction E
MH E		Rim 730.26	Inv 719.46	Size 24"	Material RCP	Direction W
MH F		Rim 727.34	Inv 718.88	Size 24"	Material RCP	Direction W
MH G		Rim 725.70	Inv 718.12	Size 24"	Material RCP	Direction NE
MH H		Rim 725.04	Inv 717.56	Size 24"	Material RCP	Direction SW
MH I		Rim 723.32	Inv 715.47	Size 24"	Material RCP	Direction S
MH J		Rim 724.80	Inv 718.75	Size 15"	Material PVC	Direction NW
CB K		Rim 721.56	Inv 719.16	Size 15"	Material PVC	Direction N

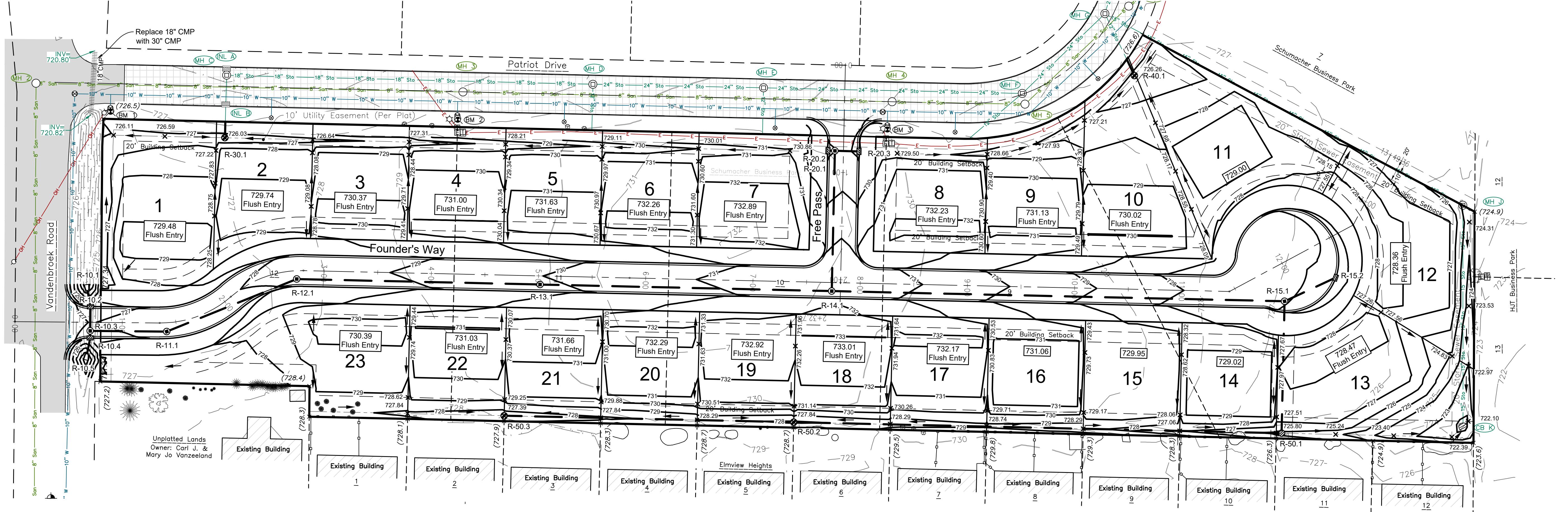
Founder's Estates  
Village of Little Chute, Outagamie County, WI  
For: Romenesko Developments, Inc.  
Date: 03/16/2023  
Filename: 7507Plat.dwg  
Author: -----  
Last Saved by: eric  
Page 1.1

LOCATION MAP  
NE 1/4 SEC 16, T 21 N, R 18 E,  
Village of Little Chute  
Outagamie County, WI  
W Evergreen Dr  
I-41  
Vandenbroek Rd  
Project Location  
W Elm Dr  
Freedom Rd  
NO SCALE  
DAVEL ENGINEERING &  
ENVIRONMENTAL, INC.  
Civil Engineers and Land Surveyors  
1164 Province Terrace, Menasha, WI 54952  
Ph: 920-991-0666 Fax: 920-441-0804  
www.davel.pro

# DRAINAGE & GRADING PLAN

**Founder's Estates**  
Village of Little Chute, Outagamie County, WI  
For: Romenesko Developments, Inc.

Date: 03/16/2023  
Filename: 7507enr.dwg  
Author: MDB  
Last Saved by: mitch  
Page 1.2

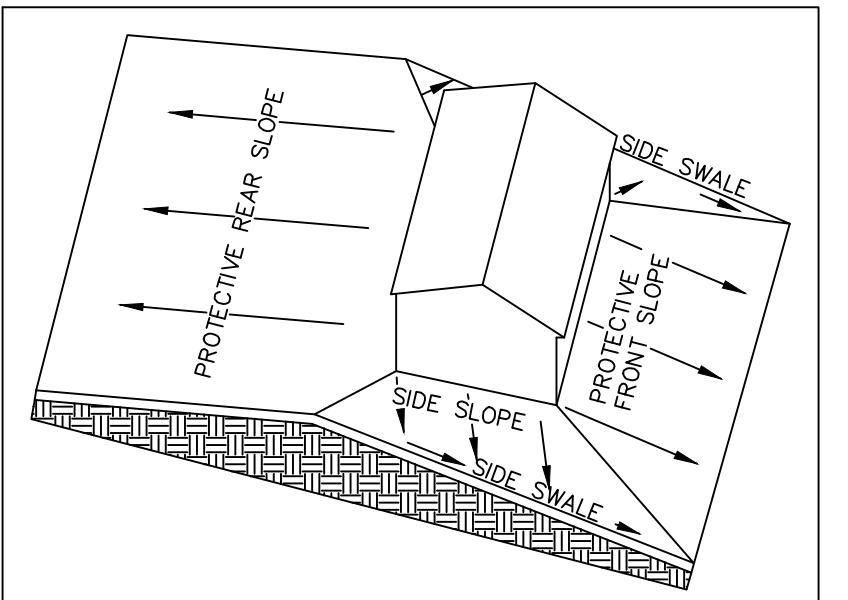
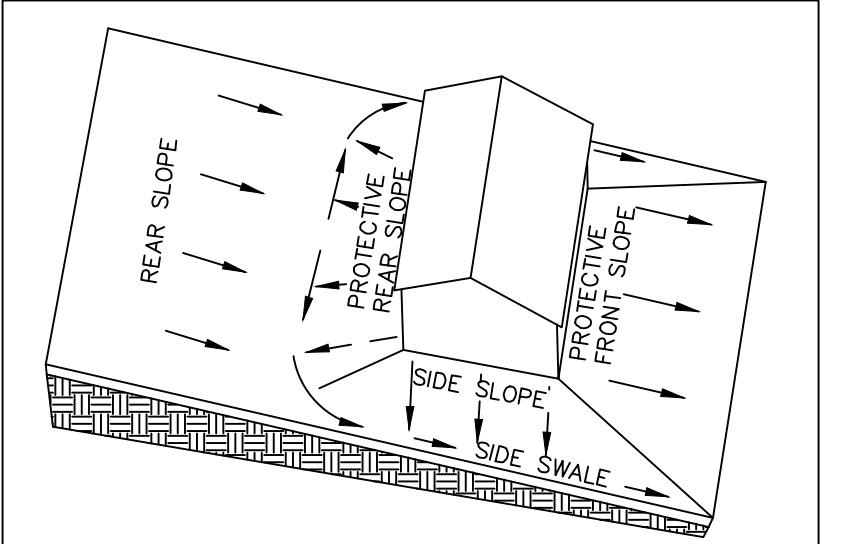


## BENCHMARKS (NAVD88)

BM 0	NGS Benchmark DE7759(4X79) Elev 726.52'
BM 1	Fire Hydrant, Tag Bolt Southeast Quad of Vandenbrook Rd and Patriot Drive Elev 729.42'
BM 2	Fire Hydrant, Tag Bolt ±325' East of BM 1, South R/W of Patriot Drive Elev 729.97'
BM 3	Fire Hydrant, Tag Bolt ±400' East of BM 2, South R/W of Patriot Drive Elev 732.55'
BM 4	Fire Hydrant, Tag Bolt ±350' Northeast of BM 3, East R/W of Patriot Drive Elev 726.87'

## NOTES:

- Existing utilities shown are indicated in accordance with available records and field measurements. The contractor shall be responsible for obtaining exact locations & elevations of all utilities, including sewer and water from the owners of the respective utilities. All utility owners shall be notified by the contractor 72 hours prior to excavation. Contact Digger's Hotline (1-800-242-8511) for exact utility locations.
- The Contractor shall verify all staking and field layout against the plan and field conditions prior to constructing the work and immediately notify the Engineer of any discrepancies.
- Vegetation beyond slopes shall remain.
- The contractor shall minimize the area disturbed by construction as the project is constructed. Disturbed areas shall be seeded as soon as final grade is established. Contractor shall replace topsoil and then seed, fertilize and mulch all lawn areas within 1 week of topsoil placement.
- Contractor shall remove all excess materials from the site. Earthwork contractors shall verify topsoil depth.
- All sediment and erosion control devices and methods shall be in accordance with the Wisconsin DNR Technical Standards.
- The contractor shall make weekly inspections and inspections within 1 day of any rainfall exceeding 0.5 inches of the sediment and erosion control devices throughout construction. The contractor shall repair or maintain erosion control devices as necessary. The inspection reports shall be made available to the owner at the end of the construction or upon demand during construction.
- Contractor is responsible for compliance with Department of Safety & Professional Services, Chapter SPS 382, for lateral construction and cleanout locations.
- Updated survey and title search have not been authorized and the boundary and easements shown may be inaccurate or incomplete.
- Founder's Estates will receive treatment for stormwater runoff (for both quantity and quality) from the Village of Little Chute's Vandenbrook Pond.



## LEGEND

OH - OH	Overhead Electric Lines
San - San	Sanitary Sewer
Sto - Sto	Storm Sewer
E - E	Underground Electric
G - G	Underground Gas Line
T - T	Underground Telephone
W - W	Water Main
W	Fence - Wood
800	Culvert
800	Index Contour
799	Intermediate Contour
[607.86]	Proposed Storm Sewer
608.73	Proposed Contour
x 608.73	Proposed Culvert
x (608.7)	Adjacent Plat Grade
Prop. Lot Corner Elevation	Proposed Spot Elevation
Prop. Grade at Foundation	Existing Grade



50 0 50 100 150

+799.9 Ex Spot Elevation

608.73  
x 608.73  
x (608.7)

## HOUSE ELEVATIONS:

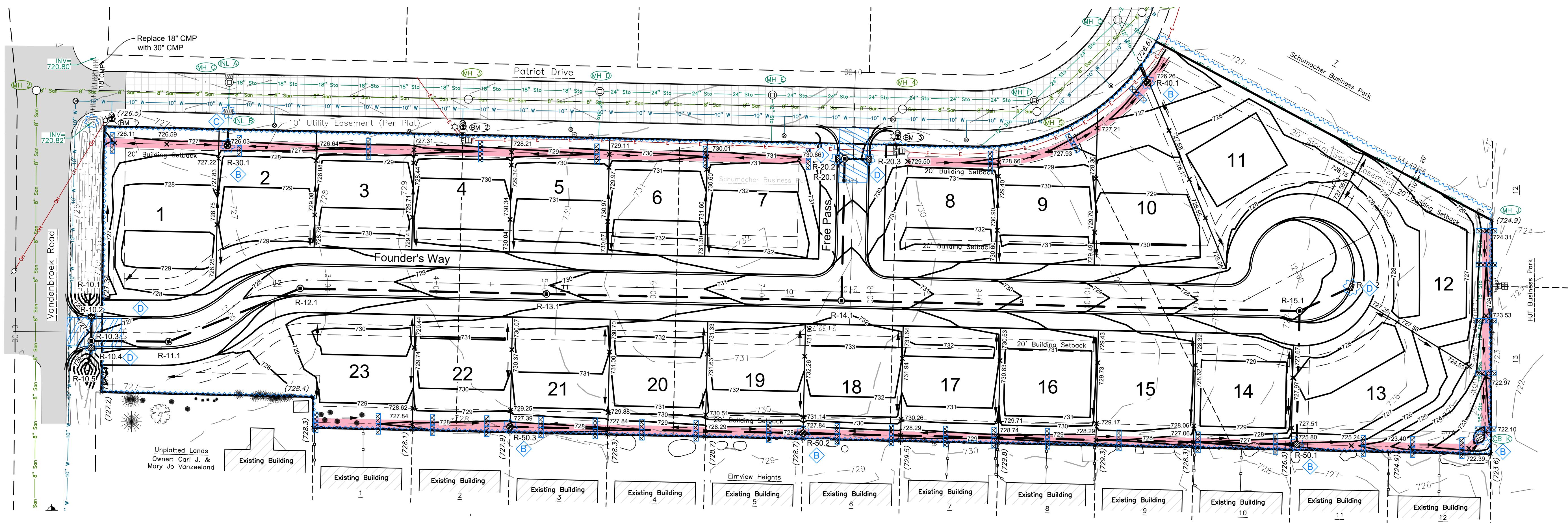
The house elevations shall be set to provide positive drainage away from the building in all directions as shown in the above details. House elevations and driveway locations may need to vary depending on size, location, and architecture of the home. Changes to the grading plan or house elevations can be allowed only if an individual lot grading plan is prepared by a professional engineer.

# EROSION & SEDIMENT CONTROL PLAN

For: Romenesko Developments, Inc.  
Village of Little Chute, Outagamie County, WI

DAVEL ENGINEERING & ENVIRONMENTAL, INC.  
Civil Engineers and Land Surveyors  
1164 Province Terrace, Menasha, WI 54962  
Ph: 920-991-6065 Fax: 920-441-0804  
www.davel.pro

Date: 03/16/2023  
File: 7507enr.dwg  
Author: MDB  
Last Saved by: mitch  
Page: 1.3



## Planned Sediment and Erosion Control Practices

All erosion control practices shall be in place prior to disturbing the site. All sediment and erosion control devices and methods shall be in accordance with DNR Technical Standards and the WisDOT Erosion Control product acceptability lists (PAL). It is the responsibility of the Contractor to minimize the area disturbed and the duration of the disturbance. Erosion & sediment control measures shall be maintained on a continuing basis until the site is permanently stabilized. All applicable controls must be in place at the end of each work day. All off-site sediment deposits occurring as a result of construction work or a storm event shall be cleaned up at a minimum of the end of each day or as necessary. Flushing shall not be allowed.

### 1) Diverting Flow

- a) Permanent Diversion - Intended to divert runoff around disturbed areas to a location where the water can be discharged without adversely impacting the receiving area or channel. Permanent diversions will be used to route runoff to the ponds.
- b) Temporary Diversion - Intended to divert runoff around disturbed areas to a location where the water can be discharged without adversely impacting the receiving area or channel. Unlike a permanent diversion, the temporary diversion will be removed upon the completion of the project. Temporary diversions will be used upslope of any soil piles to reduce the amount of sediment transported. **All diversions shall be installed and maintained in accordance with DNR Technical Standard 1066.**

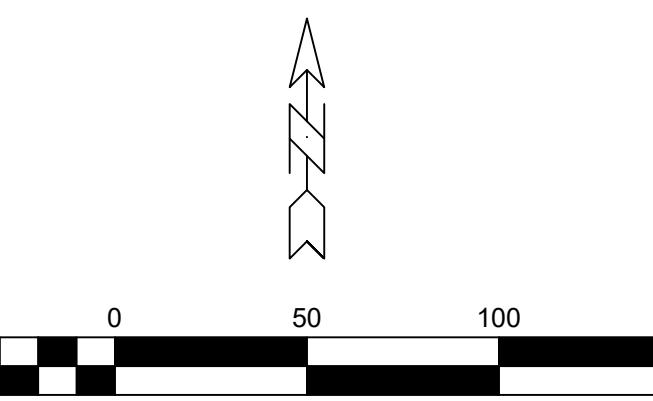
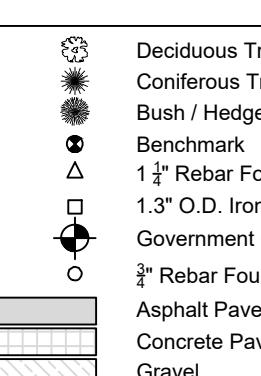
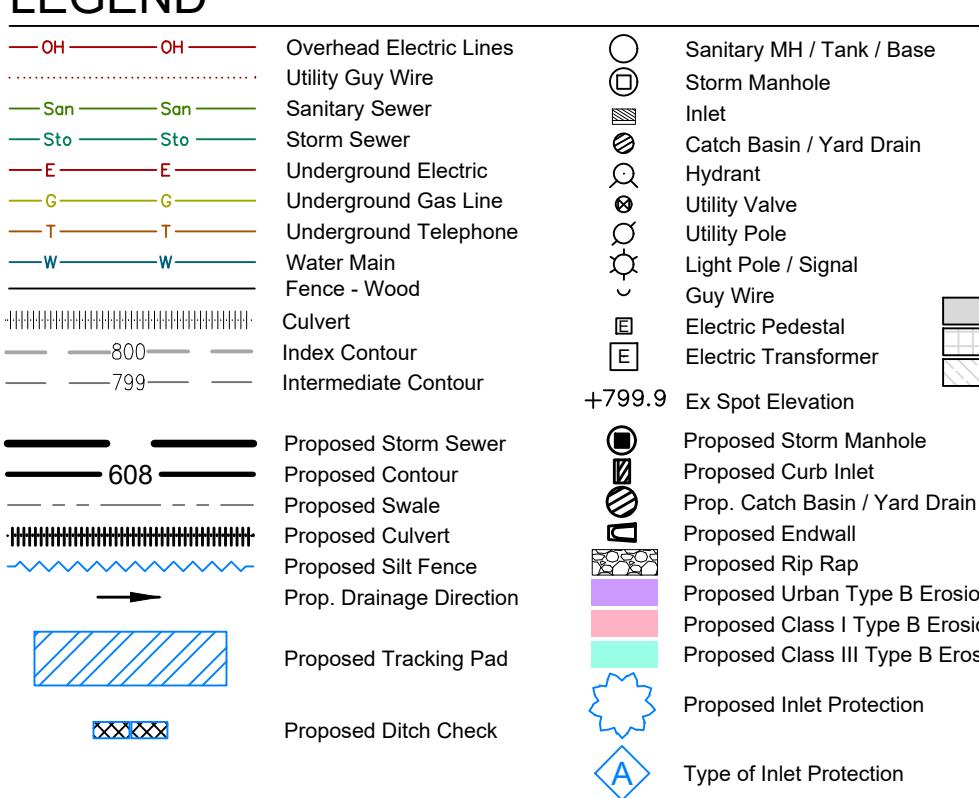
### 2) Overland Flow

- a) Silt Fence - Intended to provide a temporary barrier to the transportation of sediment offsite. Silt fence also reduces the velocity of sheet flow; thereby reducing the erosion potential of flowing water. Silt fencing is not to be used in areas of channelized flow and sediment deposits shall be removed when a 6 inch depth is reached. The silt fence shall be repaired or replaced as necessary to maintain a barrier. **All Silt Fence shall be installed and maintained in accordance with DNR Technical Standard 1056.** It will be placed at the following locations:
  - i) along the site boundary where runoff will leave the site.
  - ii) and at the toe of soil piles if the pile will remain in place for more than seven (7) days.
- b) Sediment Bale Barrier - Intended to intercept and detain small amounts of sediment from construction operations to prevent sediment from leaving the site. Sediment Bale Barriers are not to be used in areas of channelized flow. **All Sediment Bale Barriers shall be installed and maintained in accordance with DNR Technical Standard 1055.** Sediment Bale Barriers may be used in place of silt fence around soil stockpiles.
- c) Mulching and Erosion Mat - Intended to reduce the amount of erosion caused by raindrop impact, high overland and concentrated flow velocities and assist the establishment of both temporary and permanent vegetation. **All Erosion Mat shall be installed and maintained in accordance with DNR Technical Standards 1052 and 1053 and all Mulching with DNR Technical Standard 1058.** In addition to mulching, Erosion Mat is required per plan with installation per manufacturer specifications.
- d) Seeding - Intended to provide a reduction of overland flow velocities and stabilize disturbed areas. Seeding will be used on all disturbed areas within seven days of the completion of the activity that will disturb the area. **All seeding shall be in accordance with DNR Technical Standard 1059.** Seed mixture 40 (per WisDOT Specifications, Section 630) shall be applied at 5 pounds per 1000 square feet for permanent seeding prior to September 15<sup>th</sup>. If required, temporary seeding shall consist of Oats, Ryegrass, Winter Wheat, and Annual Ryegrass applied at rates and during the season specified by the Technical Standard but no later than November 1<sup>st</sup>. Sod placement may occur at anytime sod is available and the sod and soil are not frozen.

### 3) Trapping Sediment in Channelized Flow

- a) Ditch Checks - Intended to settle suspended sediment in channelized flow by reducing the flow velocity. **All Ditch Checks shall be installed and maintained in accordance with DNR Technical Standard 1062.** Ditch Checks shall be used where indicated on the plan as sediment logs. Additional ditch checks may be required in areas where erosion is occurring.
- b) Sediment Basin - Intended to detain sediment-laden runoff from disturbed areas for a sufficient time to allow the sediment to settle. Sediment basins shall be installed and maintained in accordance with **WDNR Technical Standard 1064.**
- c) Permanent Channel Stabilization
  - a) Armored Waterway - Intended to establish a non-erosive lining in the channel to prevent erosion. This can be accomplished using riprap. Riprap will be used in the following areas:
    - i) drainage swales and pipe outfalls, as indicated on the plans
    - ii) Vegetated Waterway - Intended to establish permanent vegetation to reduce the velocity of concentrated runoff thereby protecting the waterway from erosion. The type of erosion mat used will depend upon the velocity of the runoff in the channel and are specified in accordance with DOT Erosion Control Product Acceptability Lists (PAL). Vegetated waterways will be used in the following areas:
      - i) drainage swales, as indicated on the plans

## LEGEND



5) Inlet Protection Barriers - Intended to prevent the sedimentation of storm water conveyance structures. All Inlet Protection Barriers shall be installed and maintained in accordance with DNR Technical Standard 1060. As required, inlet protection barriers will be used at all storm sewer inlets as indicated on the plans.

6) Stone Tracking Pad - Intended to reduce the amount of sediment transported onto public roads. **The Tracking Pad shall be installed and maintained in accordance with DNR Technical Standard 1057.** A tracking pad will be constructed at the site entrances as indicated on the plan.

7) Dewatering BMP - Intended to reduce the amount of sediment conveyed due to dewatering practices. Dewatering practices require compliance with DNR Technical Standard 1061. The use of geotextile bags is required to prevent sedimentation with discharge to the adjacent storm water pond. The bags shall meet the requirements of Technical Standard 1061. Upon completion of the dewatering operation, all materials must be disposed of properly in accordance with all state and local requirements.

8) Dust Control - Intended to reduce surface air transport of dust during construction. **Dust control shall be implemented with use of methods provided in DNR Technical Standard 1068.** These methods include the use of polymers, seeding, and mulch.

9) Waste Material - All onsite waste and construction materials shall be handled and disposed of properly. No pavement material, runoff from concrete washout, or other waste material is allowed to enter the storm sewer system or receiving waters.

## Sequence of Construction

- 1) Obtain plan approval and other applicable permits
- 2) Flag work limits. **May 2023**
- 3) Install and maintain all erosion & sediment control measures. **May 2023**
- 4) Utility construction. **May 2023**
- 5) Road construction and grade drainage easements. **June 2023**
- 6) Curb and gutter and asphalt paving (binder). **July 2023**
- 7) Seed and mulch lawn areas. **August 2023**
- 8) Asphalt paving (finish). **Spring 2024**
- 9) Remove all temporary measures upon final stabilization of the site.

Note: The dates provided are approximate and subject to weather conditions and overall project schedule. Several work items as listed above may occur simultaneously with others. Sequence of construction is expected to be similar for future phases.

## Maintenance Plan

The contractor is responsible for inspection and maintenance of sediment and erosion control measures until the project is completed. The inspections shall be made every seven days or within 24-hours of a rainfall event of 0.50-inch or greater. Any practices that are damaged or not working properly shall be repaired by the end of the day. Accumulated sediment shall be removed when it has reached a height of one-half the height of the structure. In addition, the following measures shall be taken:

- 1) All seeded or sodded areas will be repaired as necessary according to the specifications in the planned practices to maintain a vigorous, dense vegetated cover.
- 2) Remove silt fence and temporary structures only after final stabilization and vegetative cover is established.
- 3) Avoid the use of fertilizers and pesticides in or adjacent to channels or ditches.

4) Construction and waste materials shall be properly disposed. Weekly inspection reports shall be maintained by the contractor. These reports shall document inspections and maintenance performed. The date and time of the inspections, the inspector's name, and the status of construction and any maintenance performed. Refer to Appendix C of this report or visit <http://dnr.wi.gov/topic/stormwater/construction/forms.html> for a template. Upon request, the inspection reports shall be made available to the owner, the engineer, Village of Little Chute, or the Wisconsin Department of Natural Resources.

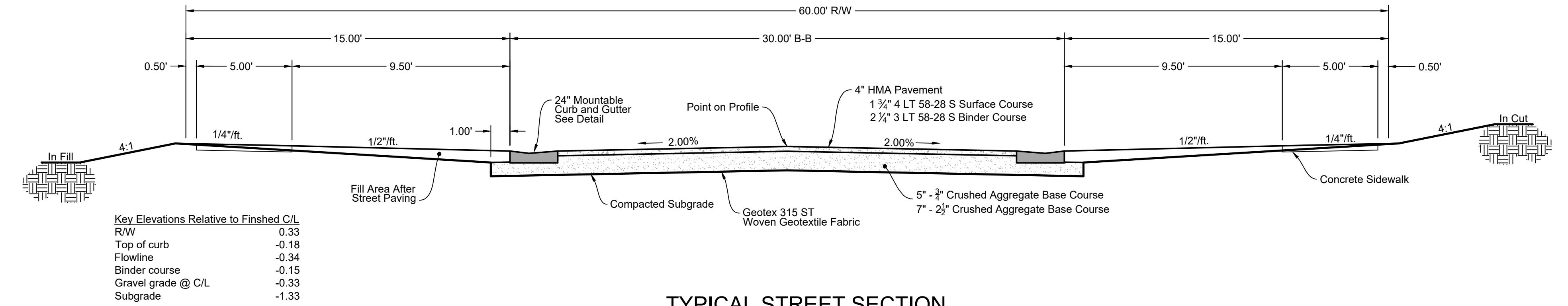
## Responsible Parties

**Best Management Practices (BMPs) Construction and Maintenance:**  
Owner's Contractor, to be determined.  
**BMP Inspection and Compliance Enforcement:**  
Village of Little Chute

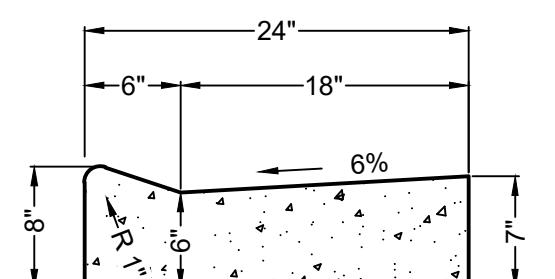
## CONSTRUCTION DETAILS

Founder's Estates  
Village of Little Chute, Outagamie County, WI  
For: Romenesko Developments, Inc.

Date: 03/16/2023  
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Author: MDB  
Last Saved by: mitch  
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**TYPICAL STREET SECTION**



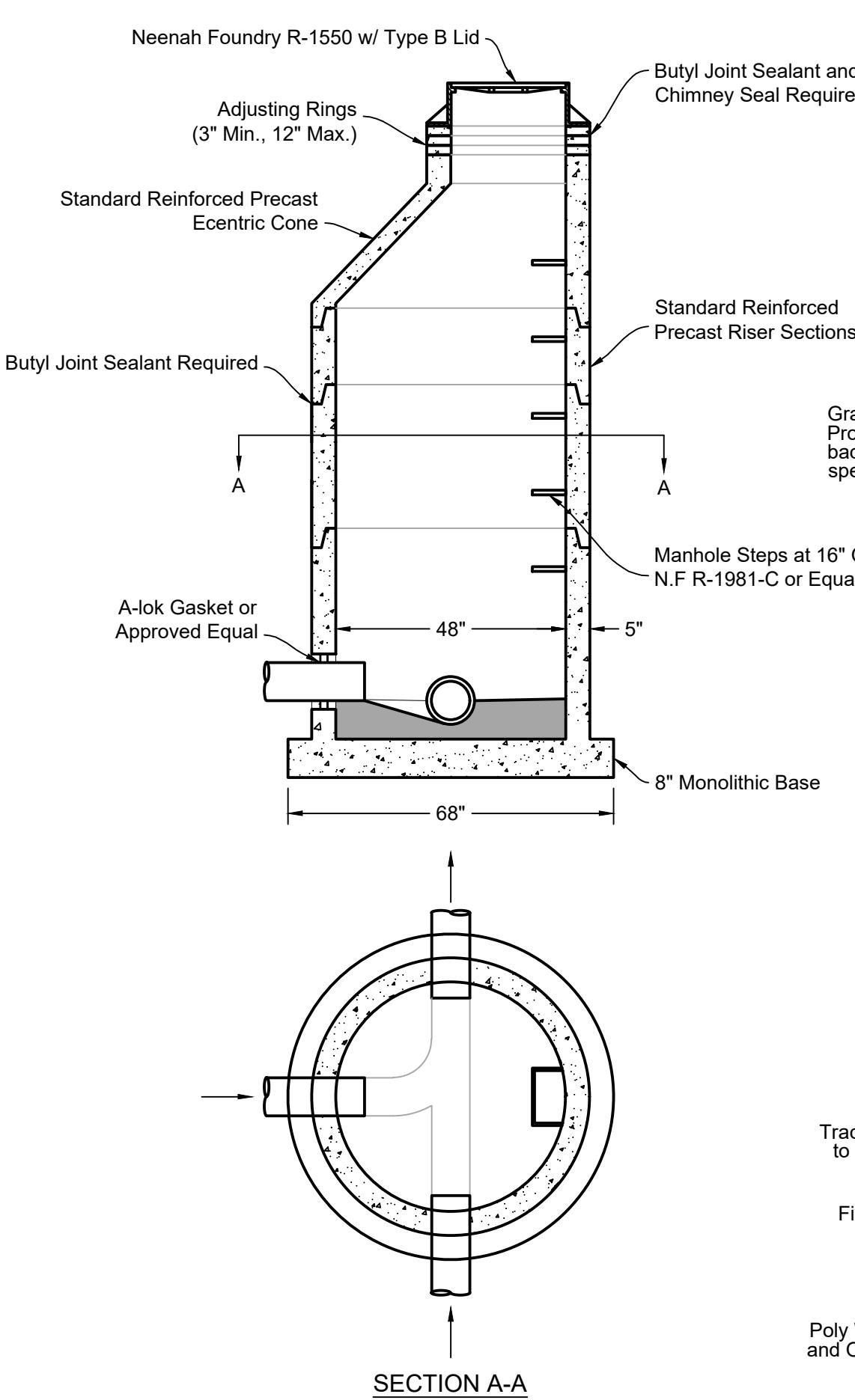
**24" MOUNTABLE CURB**

\*Provide expansion joints at 3' and 300' on each side of inlet casting. Provide contraction joints every 10' or as directed.

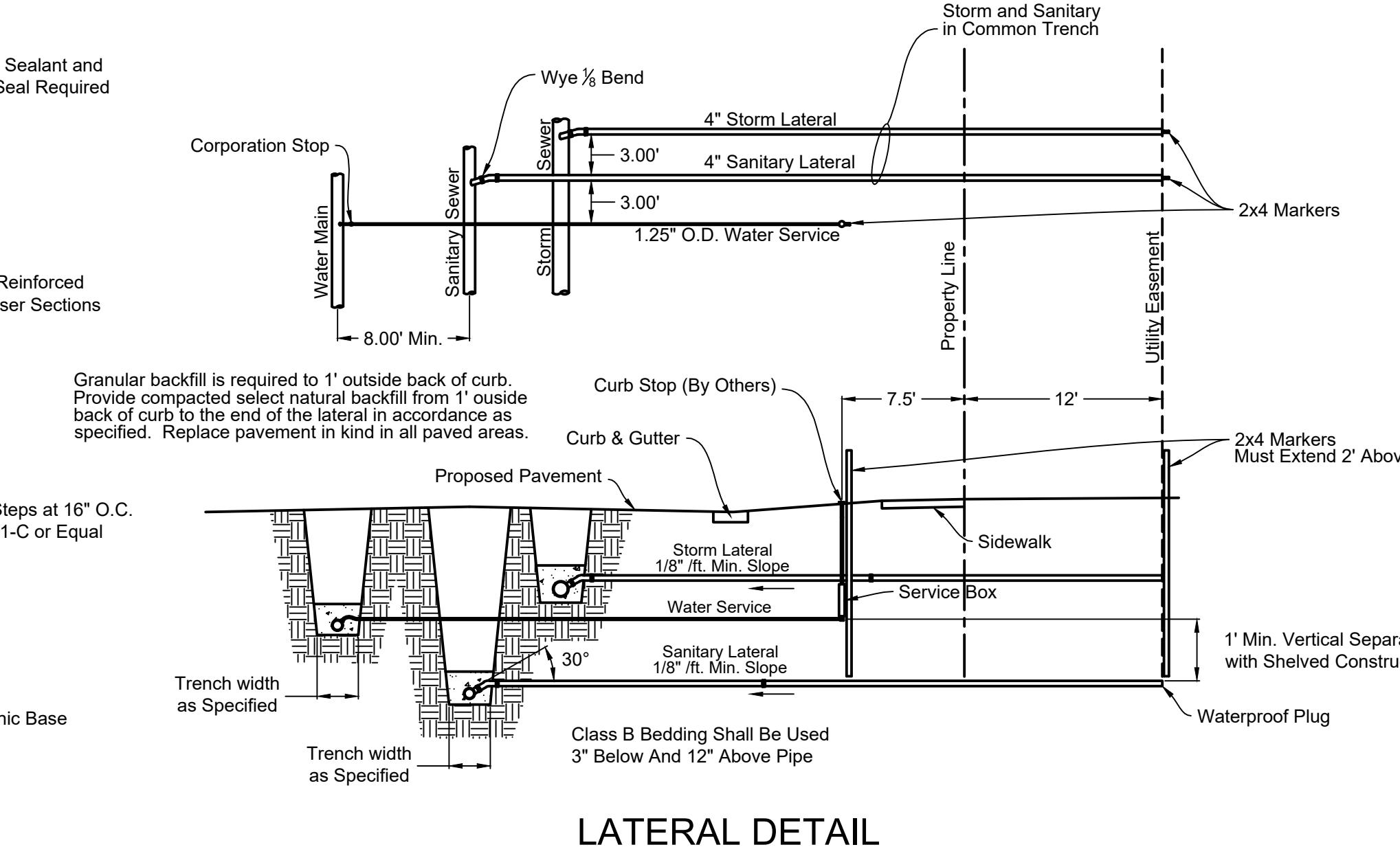
# SEWER & WATER DETAILS

# Founder's Estates /illage of Little Chute, Outagamie County, WI For: Romenesko Developments, Inc.

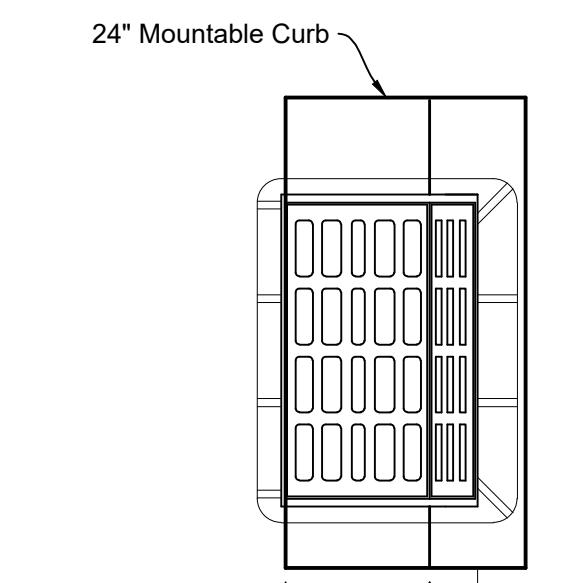
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## SANITARY MANHOLE



## LATERAL DETAIL



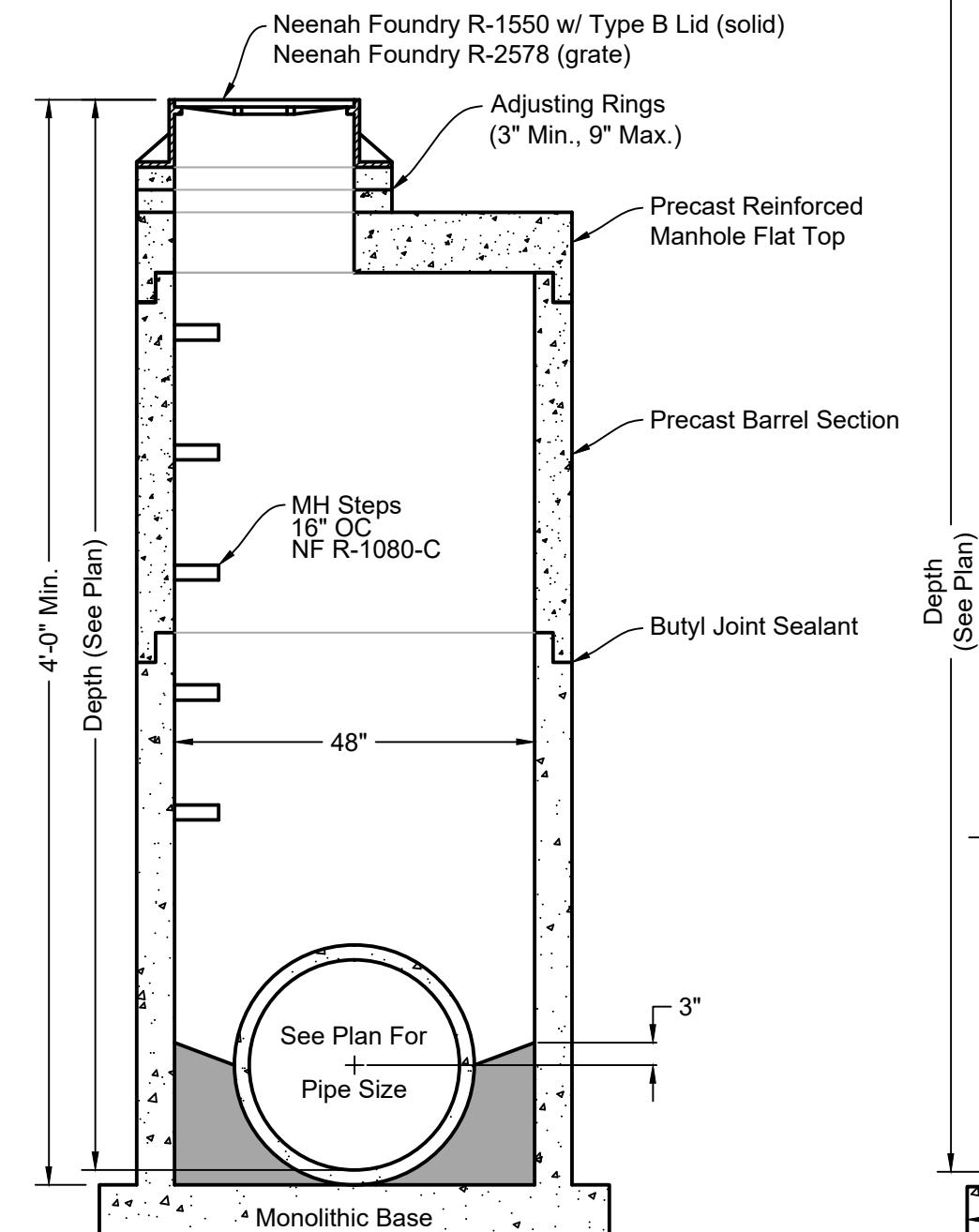
Technical diagram of a curb box assembly for NF 3067-L, with Mountable/Slotted Curb Box as shown in WisDOT SDD 8a5-c. The diagram illustrates the dimensions and components of the curb box system.

Key dimensions shown in the diagram:

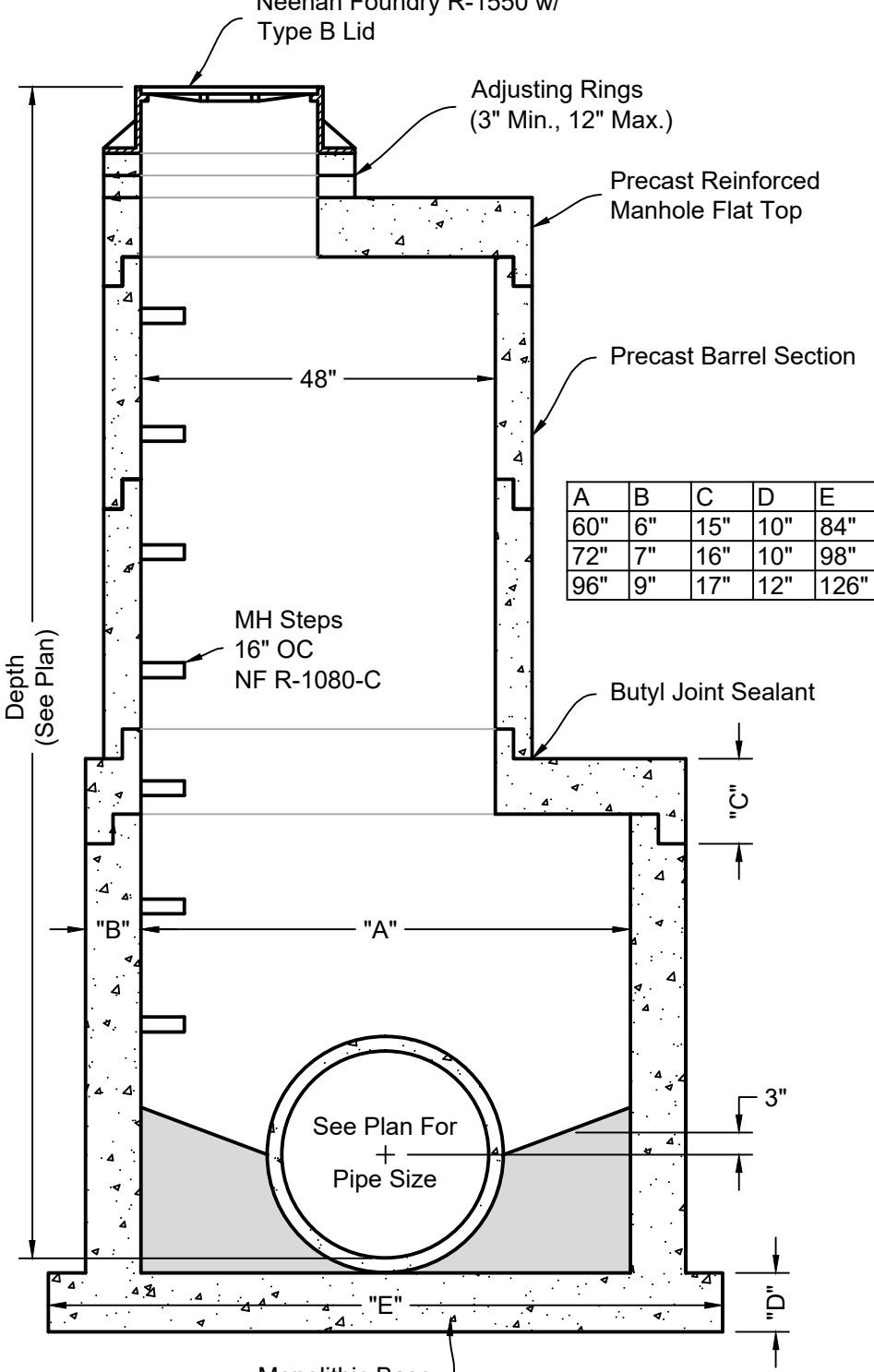
- Width: 18"
- Depth: 4' Min. (See Plan)
- Height: 6"
- Front Curb height: 5"
- Front Curb width: 24"
- Concrete Bench thickness: 4"
- Monolithic Base thickness: 8"

Text labels in the diagram include:

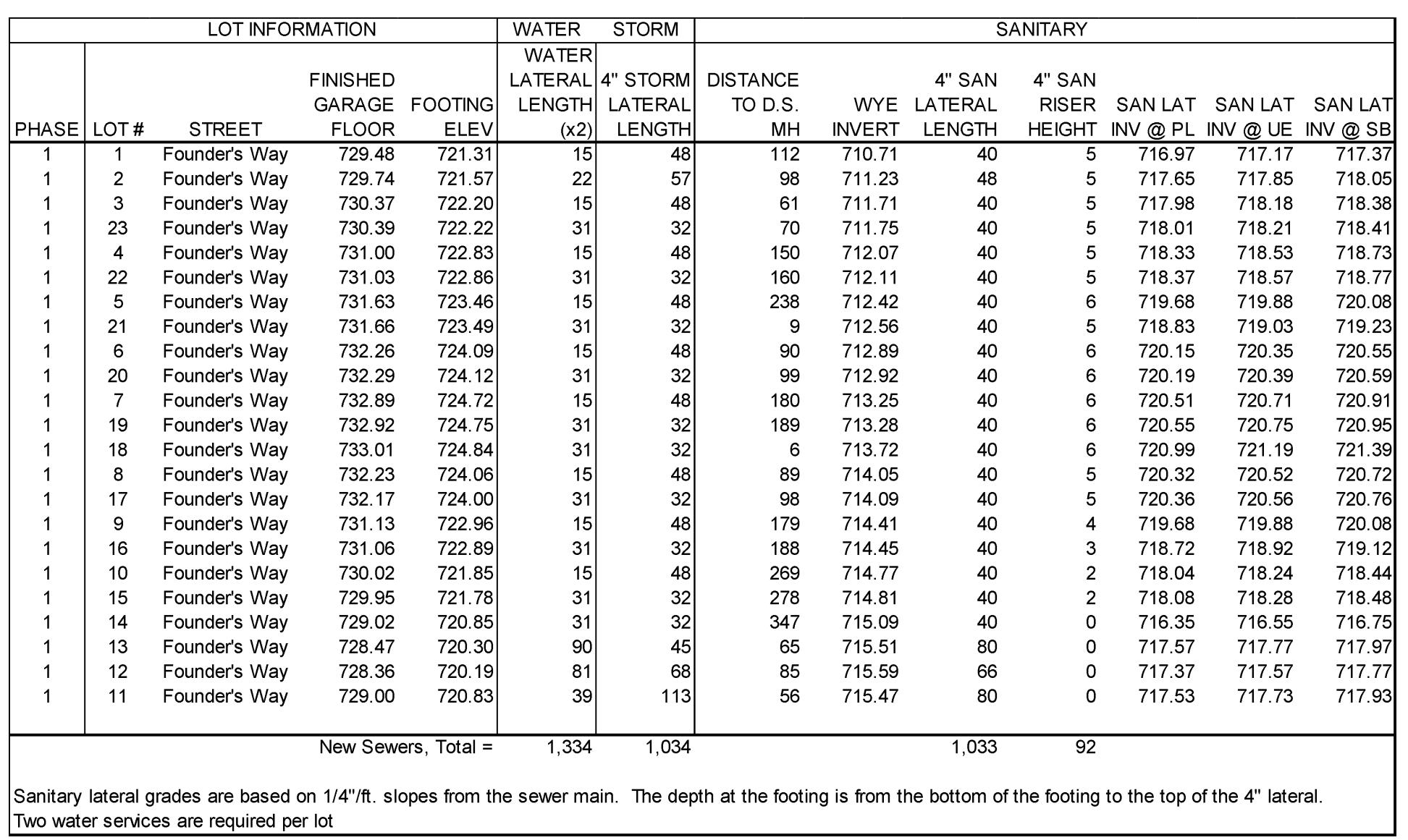
- NF 3067-L with Mountable/Slotted Curb Box as Shown in WisDOT SDD 8a5-c
- Front Curb
- Concrete Bench
- Monolithic Base
- See Plan For Size



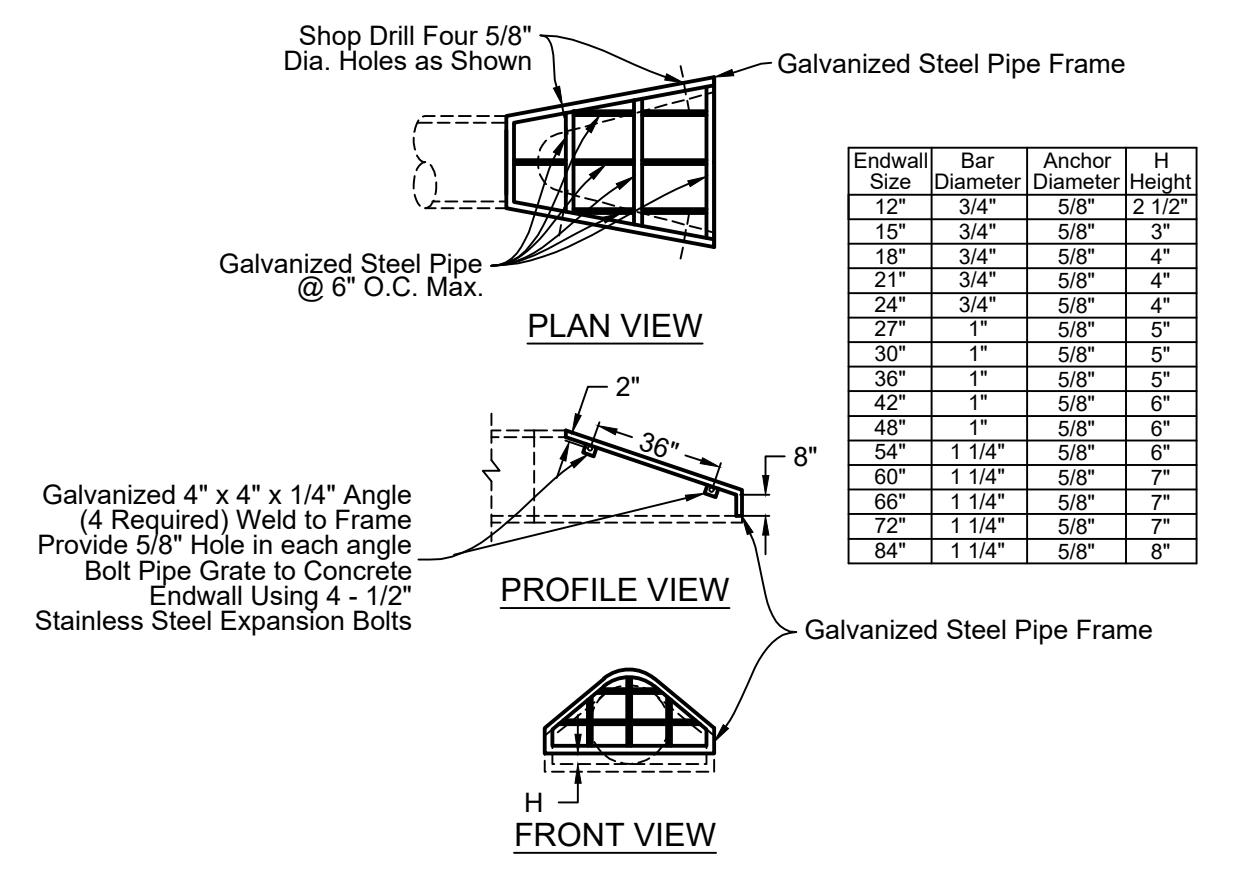
## STANDARD STORM MANHOLE



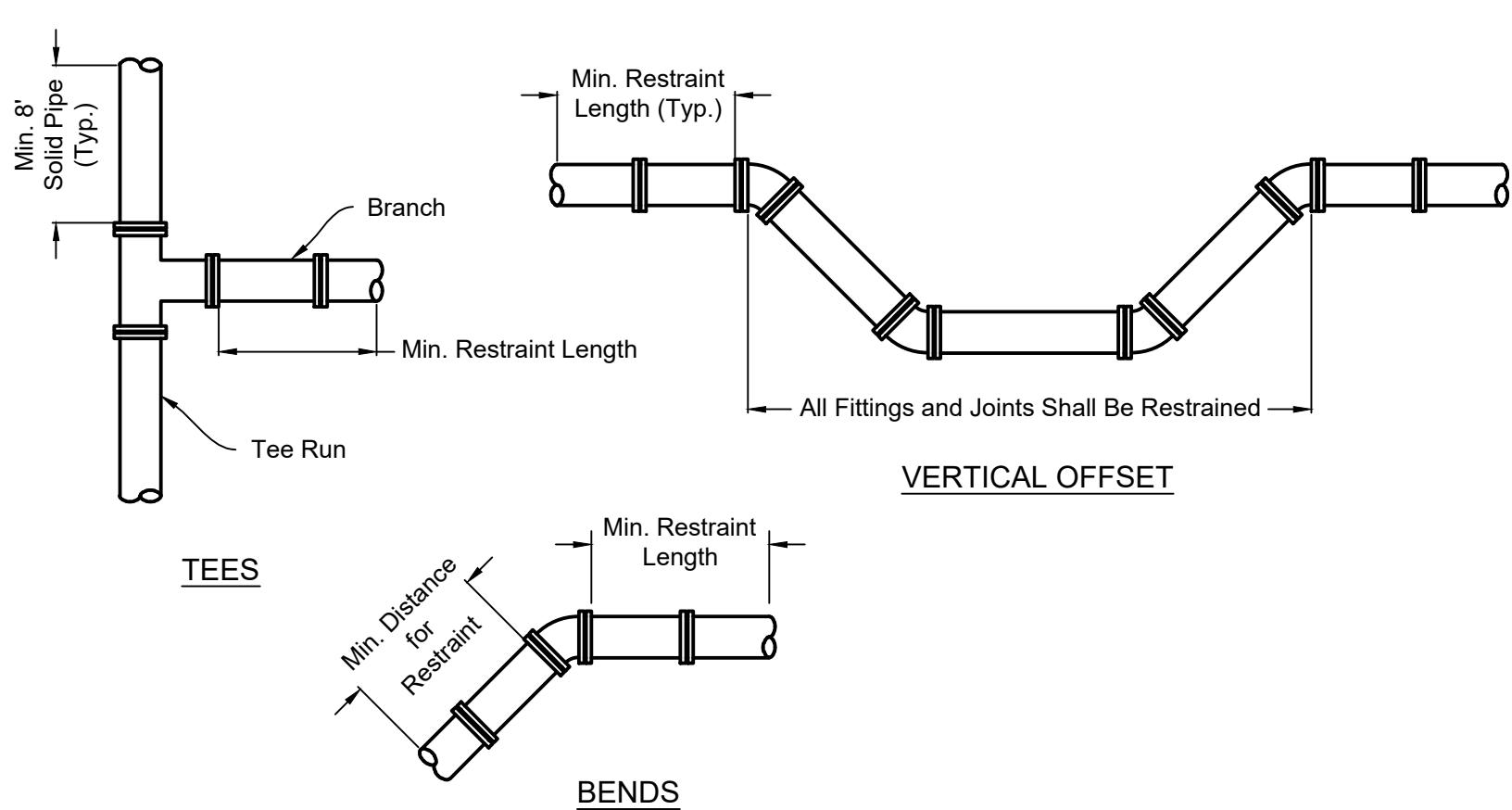
# LARGE DIAMETER STORM MANHOLE



Sanitary lateral grades are based on 1/4"/ft. slopes from the sewer main. The depth at the footing is from the bottom of the footing to the top of the 4" lateral. Two water services are required per lot

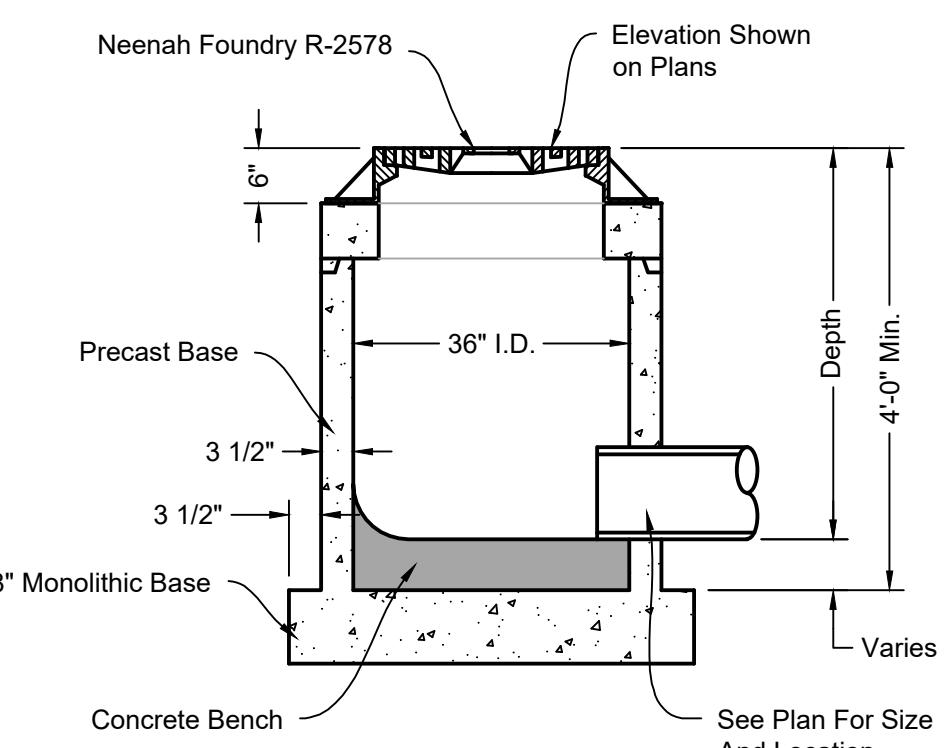


## ENDWALL PIPE GRATE



# WATERMAIN RESTRAINT DETAIL

<b>Minimum Restraint Length (ft.) on Both Sides of the Fitting</b>				
<b>Fitting Type/Nominal Size</b>	<b>6"</b>	<b>8"</b>	<b>12"</b>	<b>16"</b>
11 1/4° Bend	2	2	3	3
22 1/2° Bend	3	3	5	6
45° Bend	5	6	9	11
90° Bend	11	15	21	27
Dead End	30	40	56	73
Top Side of a Vertical Offset	13	17	24	31
Tee Run x Branch 6" BY	14			
Tee Run x Branch 8" BY	10	24		
Tee Run x Branch 12" BY	1	15	40	
Tee Run x Branch 16" BY	1	7	33	56



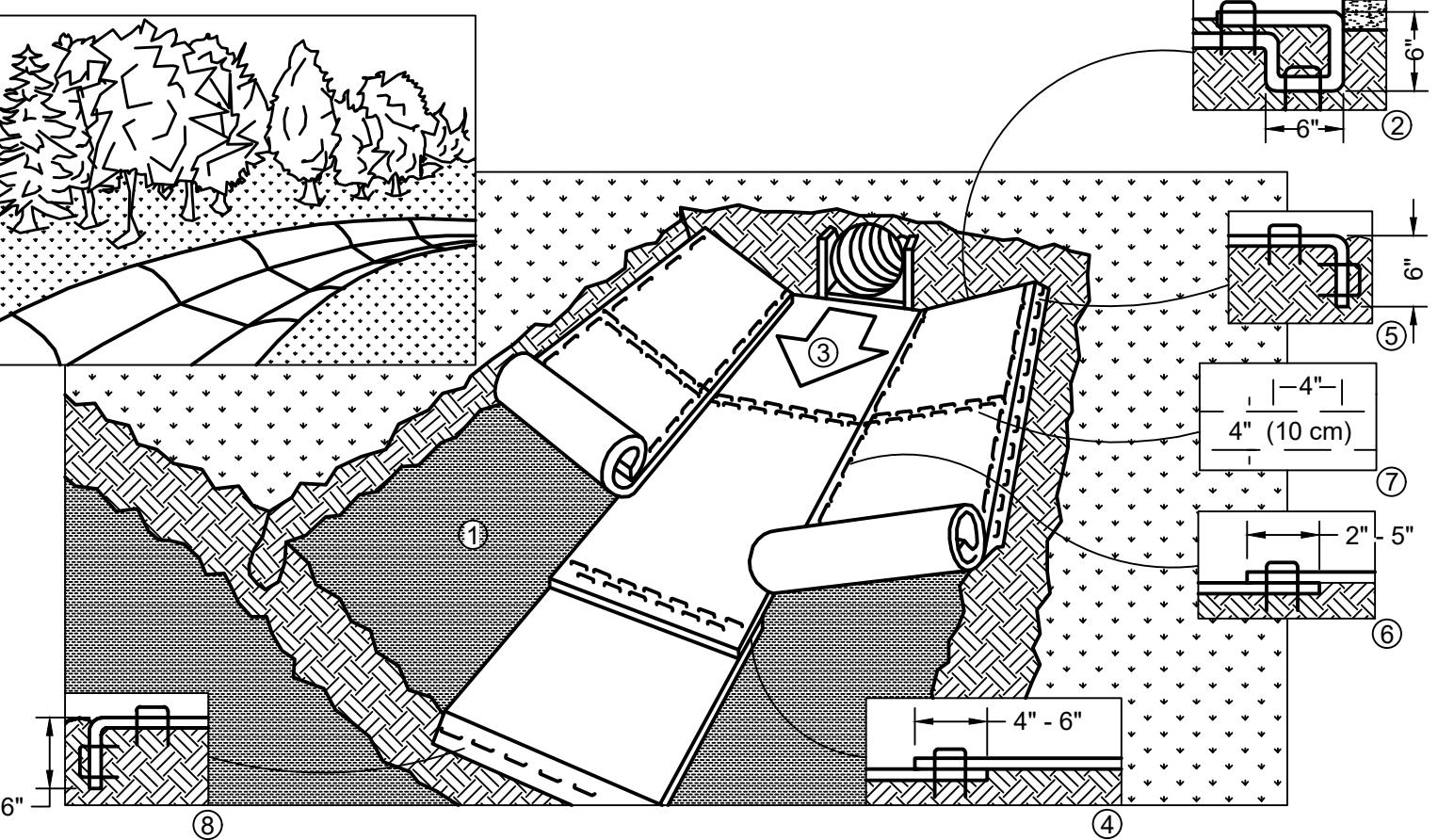
## STORM CATCH BASIN

# EROSION & SEDIMENT CONTROL DETAILS

For: Romenesko Developments, Inc.  
Village of Little Chute, Outagamie County, WI

DAVEL ENGINEERING & ENVIRONMENTAL, INC.  
Civil Engineers and Land Surveyors  
1164 Province Terrace, Menasha, WI 54952  
Ph: 920-991-1666 Fax: 920-441-0804  
www.davelpro.com

Date: 03/16/2023  
File: 7507enr.dwg  
Author: MDB  
Last Saved by: mitch  
Page: 2.3



1. Prepare soil before installing Rolled Erosion Control Products (RECP's), including any necessary application of lime, fertilizer, and seed.  
Note: When using cell-o-seed do not seed prepared area. Cell-o-seed must be installed with paper side down.  
2. Begin at the top of the channel by anchoring the RECP's in a 6" (15 cm) deep x 6" (15 cm) wide trench with approximately 12" (30 cm) of RECP's extended beyond the up-slope portion of the trench. Anchor the RECP's with a row of staples/stakes approximately 12" (30 cm) apart in the bottom of the trench. Backfill and compact the trench after stapling. Apply seed to compacted soil and fold remaining 12" (30 cm) portion of RECP's back over seed and compacted soil. Secure RECP's over compacted soil with a row of staples/stakes spaced approximately 12" (30 cm) across the width of the RECP's.  
3. Roll center RECP's in direction of water flow in bottom of channel. RECP's will unroll with appropriate side against the soil surface. All RECP's must be securely fastened to soil surface by placing staples/stakes in appropriate locations as shown in the staple pattern guide. When using the DOT system, staples/stakes should be placed through each of the colored dots corresponding to the appropriate staple pattern.  
4. Place consecutive RECP's end over end (shingle style) with a 4" - 6" (10 cm - 15 cm) overlap. Use a double row of staples staggered 4" (10 cm) apart and 4" (10 cm) on center to secure RECP's.  
5. Full length edge of RECP's top of side slopes must be anchored with a row of staples/stakes approximately 12" (30 cm) apart in a 6" (15 cm) deep x 6" (15 cm) wide trench. Backfill and compact the trench after stapling.  
6. Adjacent RECP's must be overlapped approximately 2" - 5" (5cm - 12.5 cm) depending on RECP's type and stapled.  
7. In high flow channel applications a staple check slot is recommended at 30 to 40 foot (9 M - 12 M) intervals. Use a double row of staples staggered 4" (10 cm) apart and 4" (10 cm) on center to secure RECP's.  
8. The terminal end of the RECP's must be anchored with a row of staples/stakes approximately 12" (30 cm) apart in a 6" (15 cm) deep x 6" (15 cm) wide trench. Backfill and compact the trench after stapling.  
Note:  
\* In loose soil conditions, the use of staple or stake lengths greater than 6" (15 cm) may be necessary to properly anchor the RECP's.  
9. Detail provided by North American Green (www.nagreen.com)

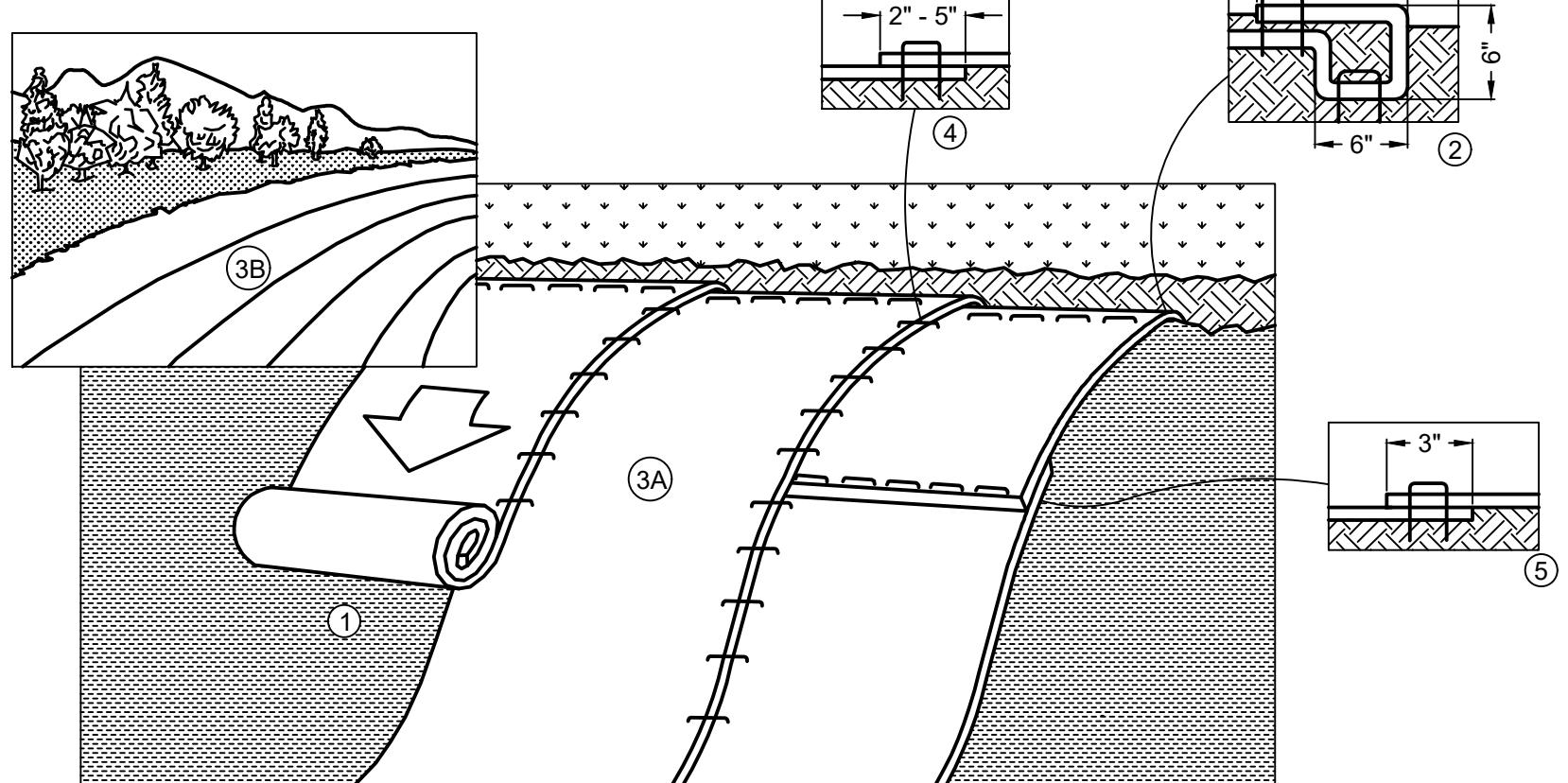


Note:  
\* Horizontal staple spacing should be altered if necessary to allow staples to secure the critical points along the channel surface.

\*\* In loose soil conditions, the use of staple or stake lengths greater than 6" (15 cm) may be necessary to properly anchor the RECP's.

## EROSION MAT CHANNEL INSTALLATION

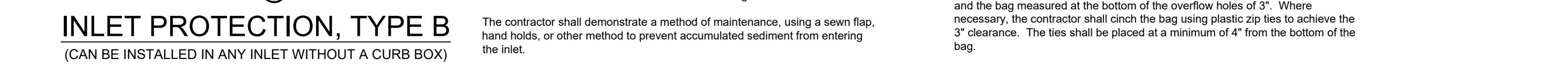
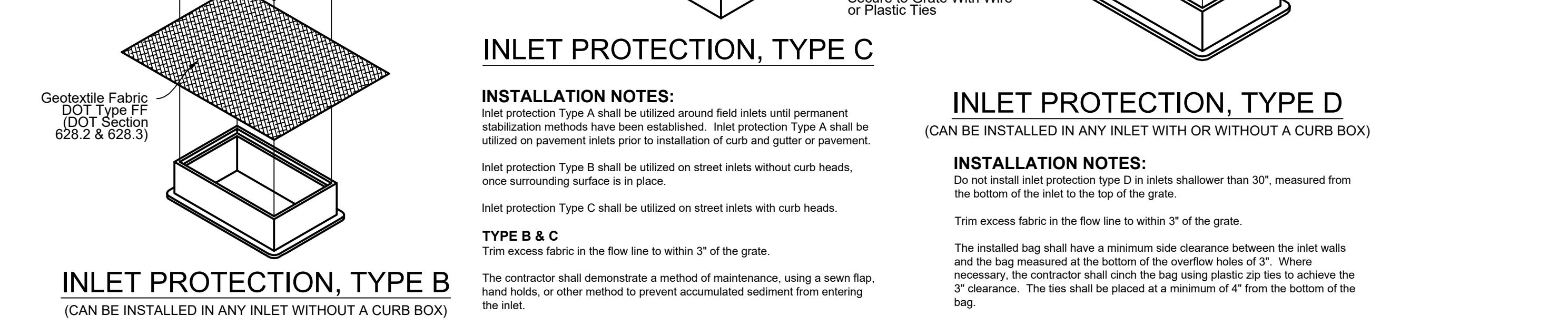
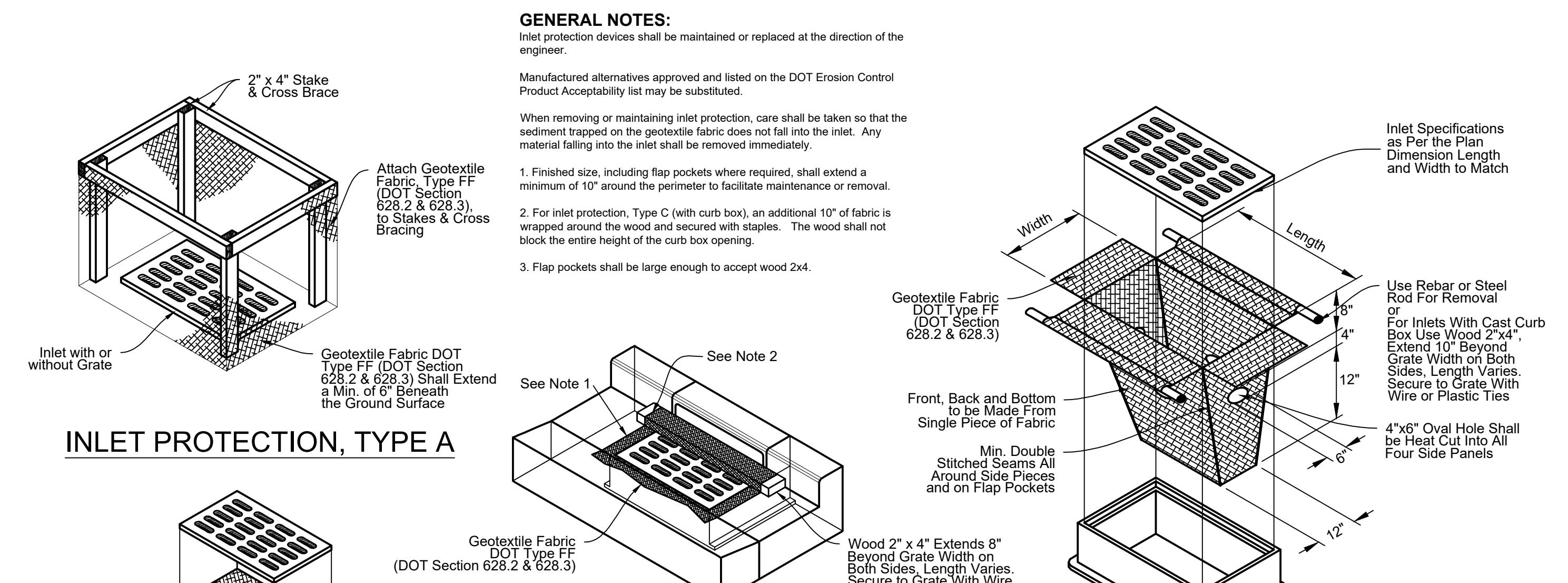
DNR TECHNICAL STANDARD 1053



1. Prepare soil before installing Rolled Erosion Control Products (RECP's), including any necessary application of lime, fertilizer, and seed.  
Note: When using cell-o-seed do not seed prepared area. Cell-o-seed must be installed with paper side down.  
2. Begin at the top of the slope by anchoring the RECP's in a 6" (15 cm) deep x 6" (15 cm) wide trench with approximately 12" (30 cm) of RECP's extended beyond the up-slope portion of the trench. Anchor the RECP's with a row of staples/stakes approximately 12" (30 cm) apart in the bottom of the trench. Backfill and compact the trench after stapling. Apply seed to compacted soil and fold remaining 12" (30 cm) portion of RECP's back over seed and compacted soil. Secure RECP's over compacted soil with a row of staples/stakes spaced approximately 12" (30 cm) apart across the width of the RECP's.  
3. Roll the RECP's (A) down or (B) horizontally across the slope. RECP's will unroll with appropriate side against the soil surface. All RECP's must be securely fastened to soil surface by placing staples/stakes in appropriate locations as shown in the staple pattern guide. When using the Dot system, staples/stakes should be placed through each of the colored dots corresponding to the appropriate staple pattern.  
4. The edges of parallel RECP's must be stapled with approximately 2" - 5" (5cm - 12.5 cm) overlap depending on RECP's type.  
5. Consecutive RECP's spliced down the slope must be placed end over end (shingle style) with an approximate 3" (7.5 cm) overlap. Staple through overlapped area, approximately 12" (30 cm) apart across entire RECP's width.  
Note: \* In loose soil conditions, the use of staple or stake lengths greater than 6" (30 cm) may be necessary to properly secure the RECP's.  
6. Detail provided by North American Green (www.nagreen.com)  
7. Turf Reinforcement Mats (TRM's) shall be installed in accordance with the above specifications for all RECP's. Anchoring size and pattern is to be installed per manufacturer specifications for clay soils having 4:1 slope. All TRM's shall be topsoil filled, seeded, and covered with a Class 2, Type B erosion mat in accordance with all manufacturer specifications.

## EROSION/TURF REINFORCEMENT MAT SLOPE INSTALLATION

DNR TECHNICAL STANDARD 1052



### INLET PROTECTION, TYPE A

See Note 1

See Note 2

Geotextile Fabric DOT Type FF (DOT Section 628.2 & 628.3) Shall Extend a Min. of 6" Beneath the Ground Surface

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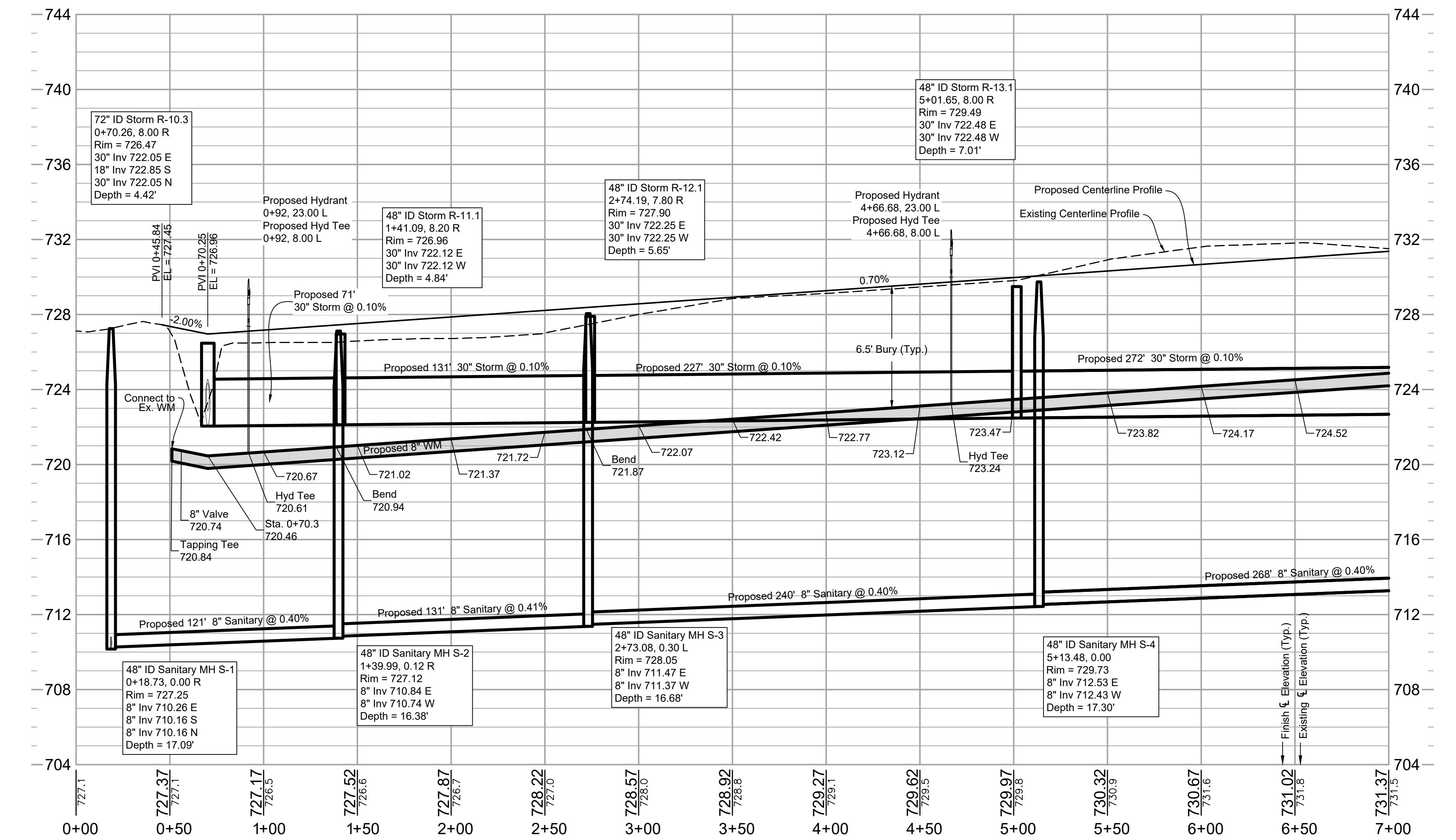
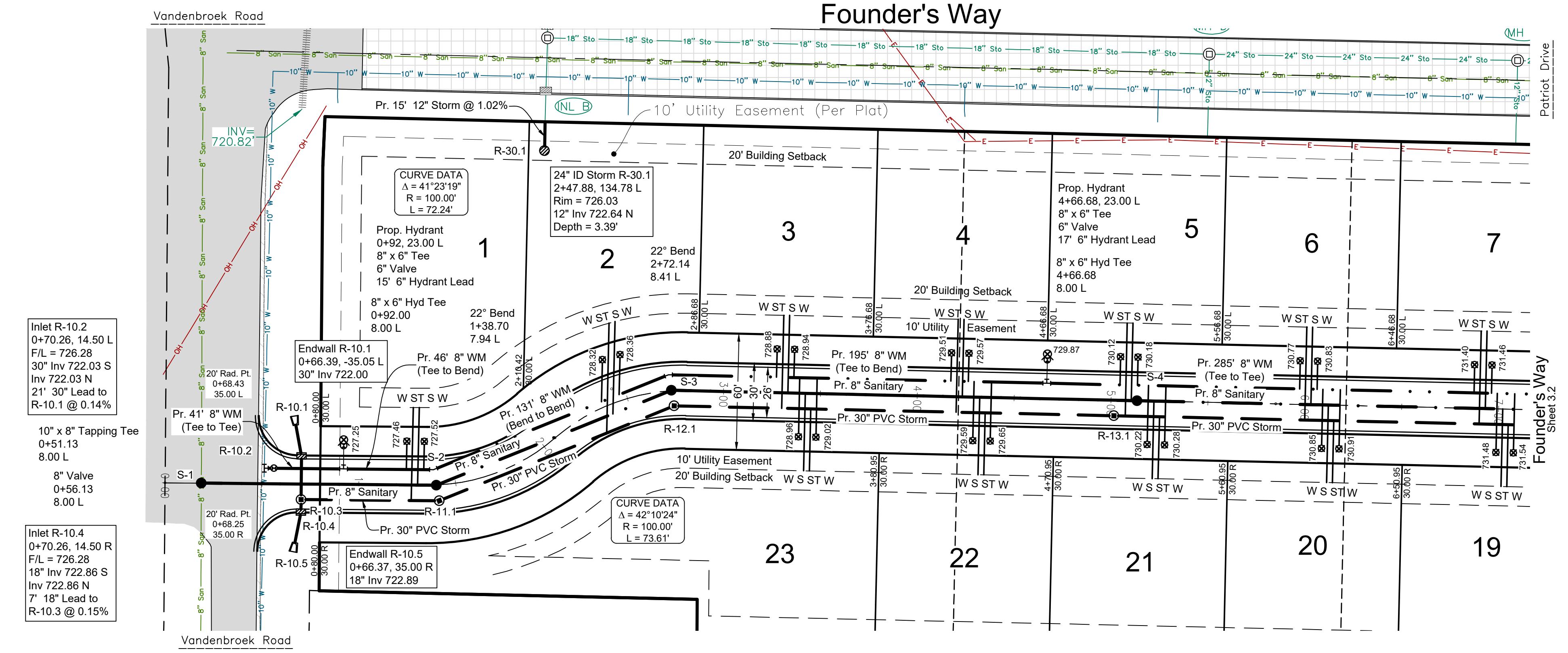
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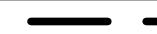
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Geot



NOTES:	
RADIUS STATIONING IS TO BACK OF CURB.	
$814.16$ = PROPOSED GRADE	
ENDWALLS ARE INCLUDED IN CULVERT LENGTH	
ALL STRUCTURES LOCATED WITHIN ROADWAY ARE SET TO GRAVEL GRADE (FINISHED GRADE LESS 0.33')	
LEGEND	
	Proposed Storm Sewer
	Proposed Sanitary Sewer
	Proposed Water Main
	Proposed Culvert
	Proposed Swale/ Ditch
	Proposed Sanitary Manhole
	Proposed Storm Manhole
	Proposed Curb Inlet
	Proposed Catch Basin/Yard Drain
	Proposed Endwall
	Proposed Hydrant
	Proposed Valve
	Proposed Tee
	Proposed Cross
	Proposed Bend
	Proposed Reducer
	Proposed Plug
	Vertical
	Horizontal
	4
	2
	0

# Founder's Estates

## Village of Little Chute, Outagamie County, For: Romenesko Developments, Inc

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# IMPROVEMENT PLANS

## Founder's Way

Sta 0+00 to 7+00

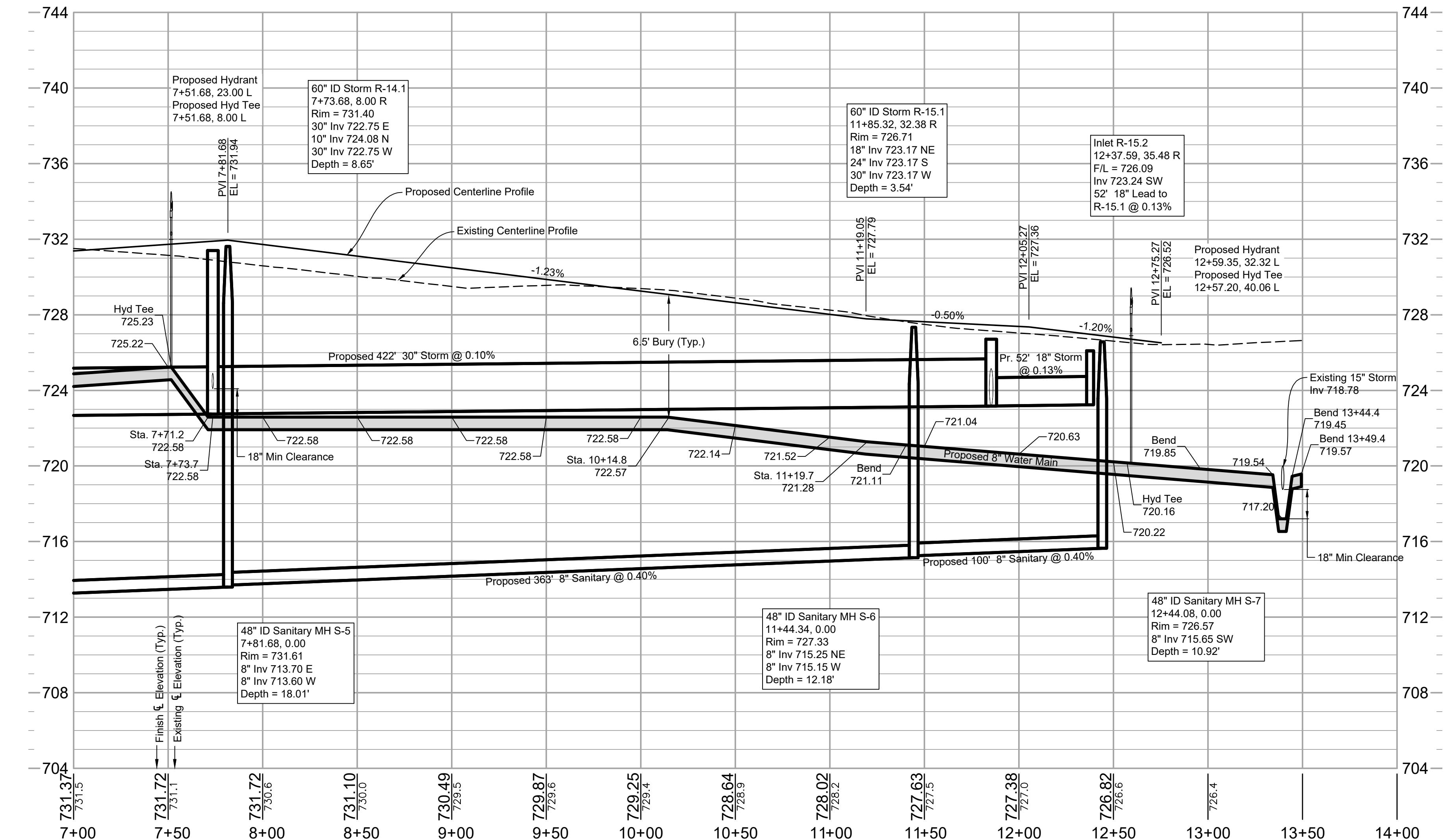
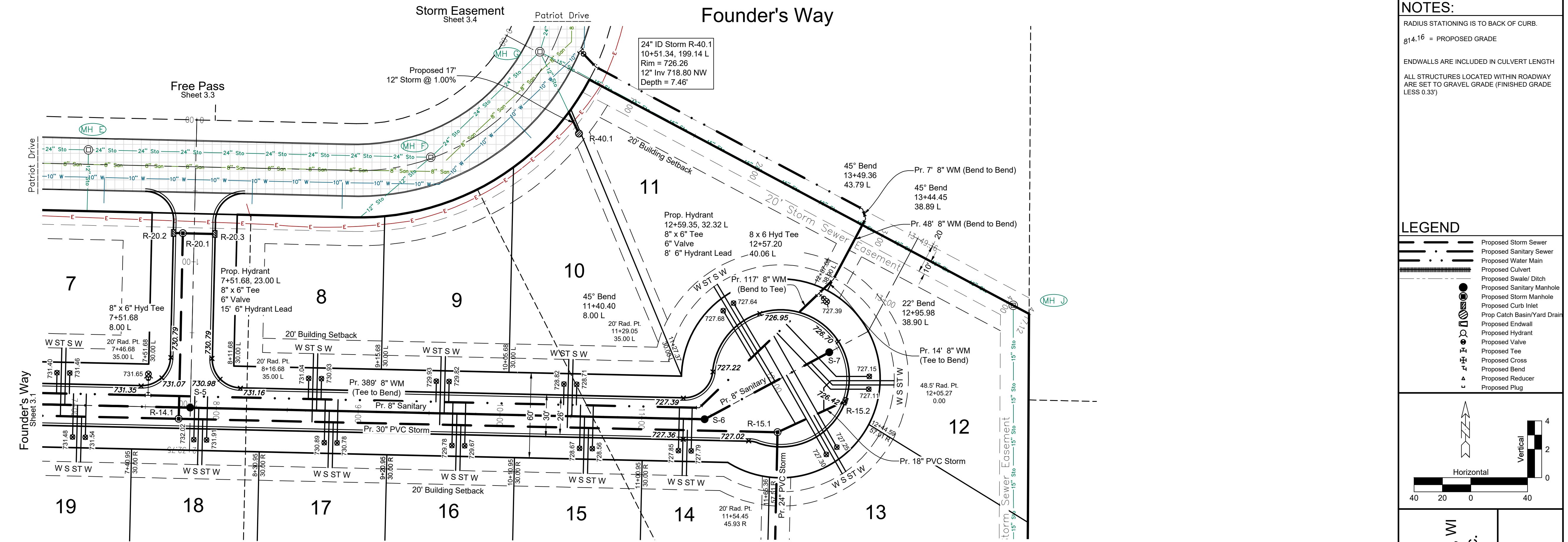
**DAVEL ENGINEERING & ENVIRONMENTAL, INC.**

*Civil Engineers and Land Surveyors*

1164 Province Terrace, Menasha, WI 54952  
Ph: 920-991-1866 Fax: 920-441-0804  
[www.davel.pro](http://www.davel.pro)

**DAVEL**  
ENGINEERING & ENVIRONMENTAL

Filename: <b>7507Prof1.dwg</b>	
Date: <b>March 16, 2023</b>	Page: <b>3.1</b>
Engineer: <b>MDB</b>	Drafted By: <b>mitch</b>



NOTES:	
RADIUS STATIONING IS TO BACK OF CURB.	
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	Proposed Sanitary Sewer
	Proposed Water Main
	Proposed Culvert
	Proposed Swale/ Ditch
	Proposed Sanitary Manhole
	Proposed Storm Manhole
	Proposed Curb Inlet
	Proposed Catch Basin/Yard Drain
	Proposed Endwall
	Proposed Hydrant
	Proposed Valve
	Proposed Tee
	Proposed Cross
	Proposed Bend
	Proposed Reducer
	Proposed Plug
	Horizontal
	Vertical
	40 20 0 40
	0 2 4

# IMPROVEMENT PLANS

## Founder's Way

Sta 7+00 to 13+49.36

# Founder's Estates

## Village of Little Chute, Outagamie County

### For: Romenesko Developments, Inc.

**DAVEL ENGINEERING &  
ENVIRONMENTAL, INC.**

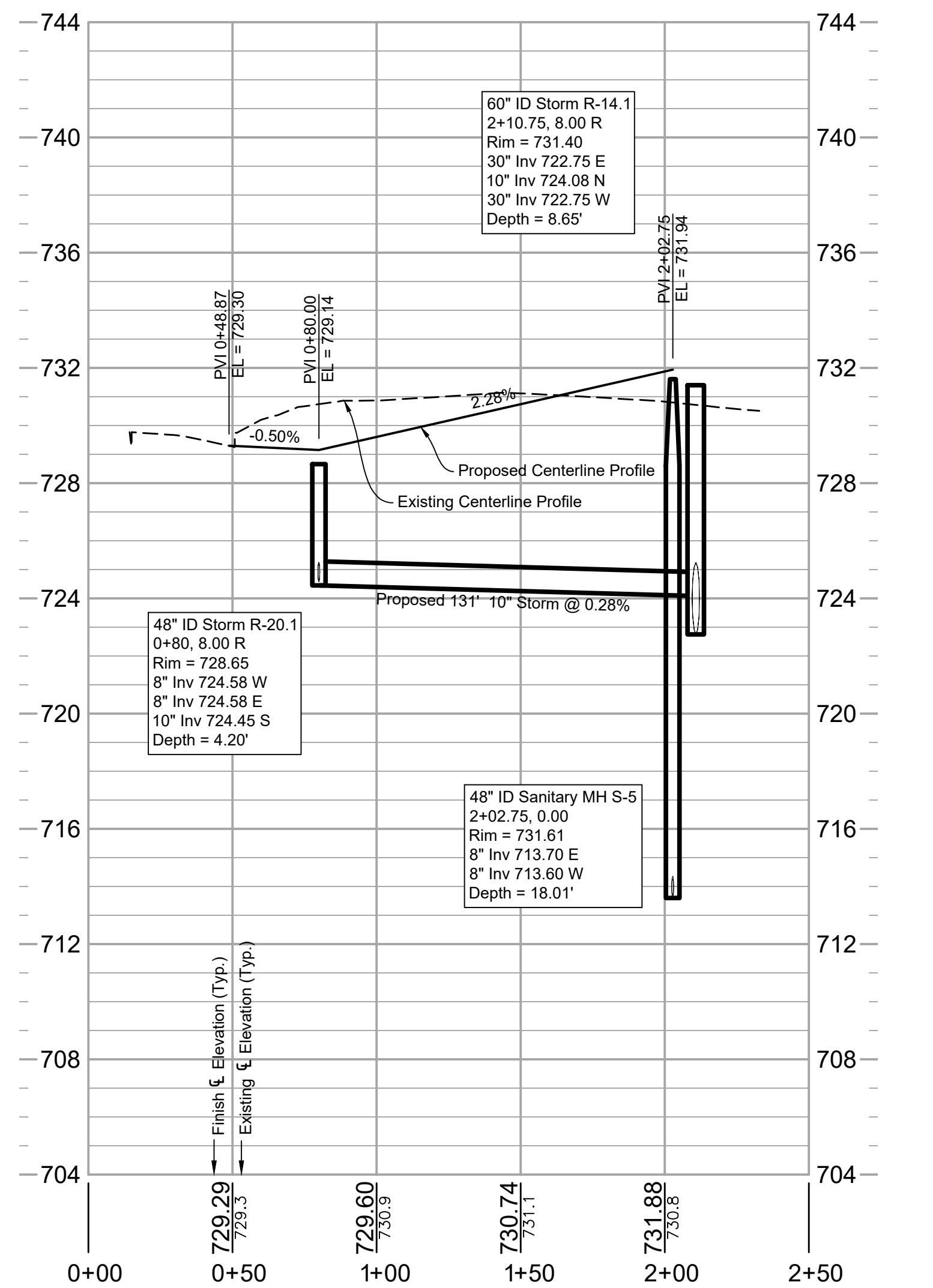
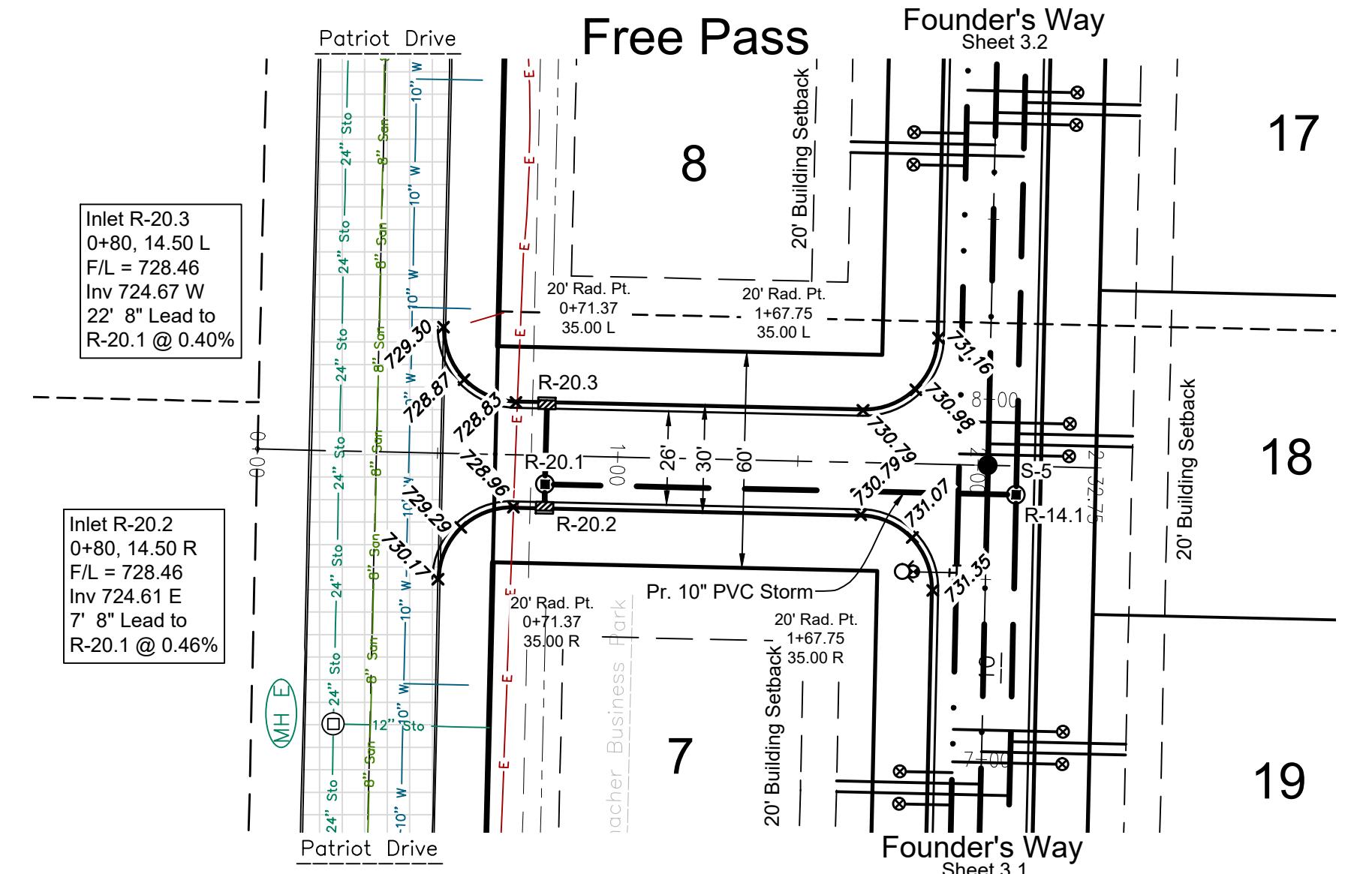
*Civil Engineers and Land Surveyors*

1164 Province Terrace, Menasha, WI 54952  
Ph: 920-991-1866 Fax: 920-441-0804  
[www.davel.pro](http://www.davel.pro)

**DAVEL**  
ENGINEERING  
& ENVIRONMENTAL

Filename: 7507Prof1.dwg	Page:
Date: March 16, 2023	
Engineer: MDB	Drafted By: mitch

**NOTES:**  
 RADIUS STANIONING IS TO BACK OF CURB.  
 814.16 = PROPOSED GRADE  
 ENDWALLS ARE INCLUDED IN CULVERT LENGTH  
 ALL STRUCTURES LOCATED WITHIN ROADWAY ARE SET TO GRAVEL GRADE (FINISHED GRADE LESS 0.33')



**Founder's Estates**  
 Village of Little Chute, Outagamie County, WI  
 For: Romenesko Developments, Inc.

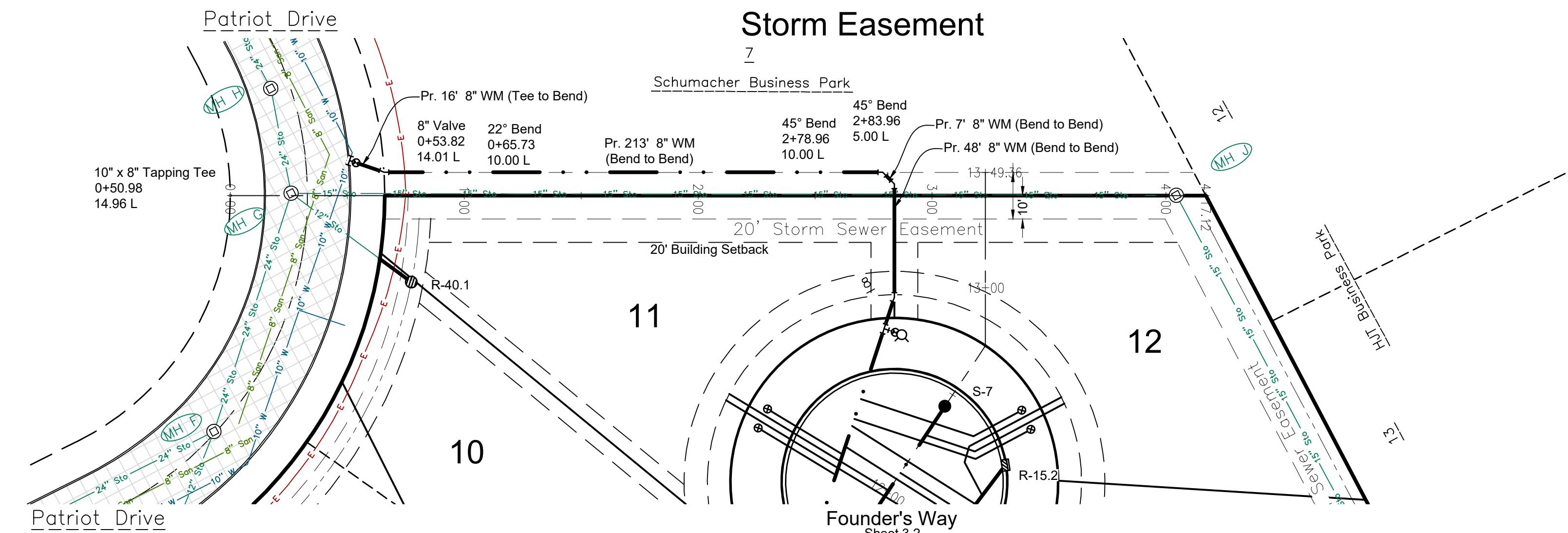
**IMPROVEMENT PLANS**  
**Free Pass**  
 Sta 0+00 to 2+32.75

**DAVEL ENGINEERING & ENVIRONMENTAL, INC.**  
 Civil Engineers and Land Surveyors  
 1164 Province Terrace, Menasha, WI 54952  
 Ph: 920-991-1866, Fax: 920-441-0604  
 www.davelpro.com

**DAVEL**  
**ENVIRONMENTAL**

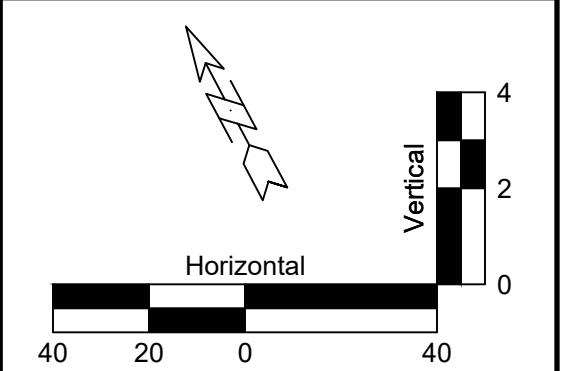
Filename: 7507Prof2.dwg  
 Date: March 16, 2023  
 Engineer: MDB  
 Drafted By: mitch  
 Page: 3.3

**NOTES:**  
 RADIUS STANING IS TO BACK OF CURB.  
 814.16 = PROPOSED GRADE  
 ENDWALLS ARE INCLUDED IN CULVERT LENGTH  
 ALL STRUCTURES LOCATED WITHIN ROADWAY  
 ARE SET TO GRAVEL GRADE (FINISHED GRADE  
 LESS 0.33')



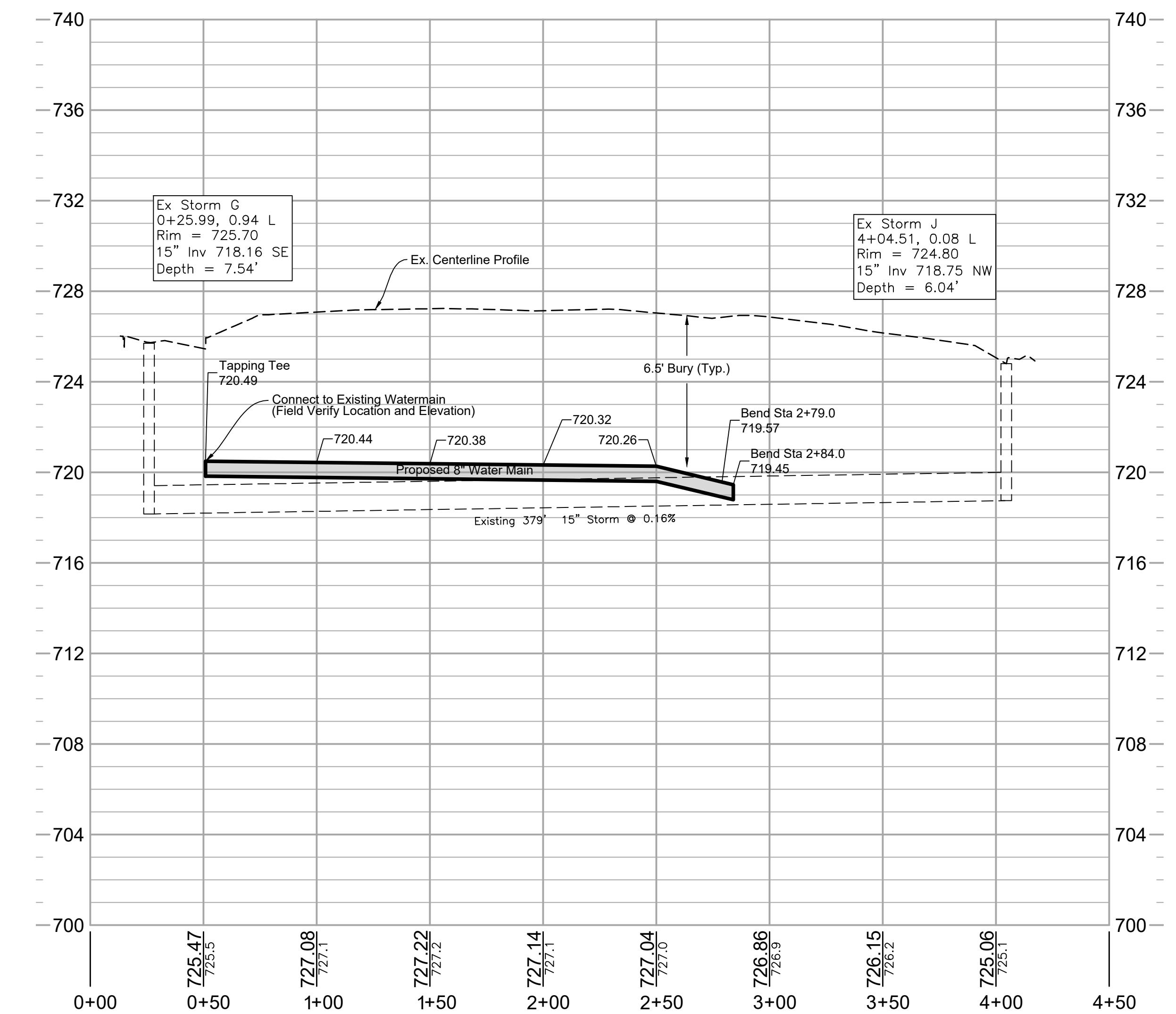
**LEGEND**

Proposed Storm Sewer
Proposed Sanitary Sewer
Proposed Water Main
Proposed Culvert
Proposed Valve
Proposed Hydrant
Proposed Tee
Proposed Cross
Proposed Bend
Proposed Reducer
Proposed Plug



**Founder's Estates**  
 Village of Little Chute, Outagamie County, WI  
 For: Romenesko Developments, Inc.

**IMPROVEMENT PLANS**  
 Storm Easement  
 Sta 0+00 to 4+17.12



**DAVEL ENGINEERING & ENVIRONMENTAL, INC.**  
 Civil Engineers and Land Surveyors  
 1164 Province Terrace, Menasha, WI 54952  
 Ph: 920-991-1866, Fax: 920-441-0604  
 www.davelpro.com

Filename: 7507Prof2.dwg  
 Date: March 16, 2023  
 Engineer: MDB  
 Drafted By: mitch  
 Page: 3.4

**VILLAGE OF LITTLE CHUTE**  
**Notice of Public Hearing**

**The Little Chute Village Board will conduct a public hearing at the Little Chute Village Hall on Wednesday, May 17, 2023 at 6:00 p.m. to hear comments from the public in support or objection to the amendment of the Zoning Ordinance Section 44-191(b) – Storage and parking of recreational vehicles, automobiles and utility trailers**

The proposed ordinance shall be available for public inspection at the office of the Village Clerk during regular office hours prior to the scheduled date of the public hearing.

**PURPOSE:** To update the Village ordinance to clarify storage of recreational vehicles on commercial property.

**Notice is further given that the said meeting is open to the public and that all persons wishing to be heard in support or objecting to the adoption of the Village of Little Chute Design Manual are requested to be present at this public hearing.**

<b>DATE OF HEARING:</b>	<b>May 17, 2023</b>
<b>TIME OF HEARING:</b>	<b>6:00 P.M.</b>
<b>PLACE OF HEARING:</b>	<b>Village Hall Board Room 108 West Main Street Little Chute, WI 54140</b>

David Kittel  
Community Development Director

Run: May 3, 2023 and May 10, 2023

Any person wishing to attend who, because of a disability, requires special accommodations, should contact the Village Clerk, 108 W. Main St., Little Chute, (920) 788-7380, at least 48 hours prior to the meeting so that arrangements can be made.

## VILLAGE OF LITTLE CHUTE

### ORDINANCE NO. 4, SERIES OF 2023

#### AN ORDINANCE AMENDING THE ZONING CODE SECTION 44-191(b) OF THE VILLAGE OF LITTLE CHUTE MUNICIPAL CODE.

**WHEREAS**, the Plan Commission of the Village of Little Chute has recommended the following ordinance amendments; and,

**WHEREAS**, the required public hearing has been held before the Village Board of Trustees, Village of Little Chute; and,

**WHEREAS**, the Village Board of Trustees, Village of Little Chute, finds the following ordinance amendments to be in the public interest;

**NOW, THEREFORE**, the Village Board of Trustees, Village of Little Chute, do ordain as follows:

**Section 1.** That the Zoning Ordinance, Section 44-191(b) of the Municipal Code of the Village of Little Chute are hereby amended to read as follows, :

- (b) *Permitted parking or storage of recreational vehicles, automobiles and utility trailers.* In all residential and commercial districts provided for in this zoning chapter, it is permissible to park or store a recreational vehicle or boat and boat trailer or automobile or utility trailer on private property in the following manner:
  - (1) The body of the vehicle must be five feet from the face of any curb or, if no curb, ten feet from the edge of the pavement.
  - (2) No part of the unit may extend over the public sidewalk or public right-of-way.
  - (3) Parking is permitted only for storage purposes. Vehicles shall not be:
    - a. Used for dwelling purposes, except for overnight sleeping for a maximum of three consecutive days. The zoning administrator may extend the time period if no complaints are received. Cooking is not permitted at any time.
    - b. Permanently connected to sewer lines, water lines or electricity. The vehicle may be connected to electricity temporarily for charging batteries and other purposes.
    - c. Used for storage of goods, materials or equipment other than those items considered to be part of the unit or essential for its immediate use.
  - (4) Notwithstanding the restrictions in this section, a unit may be parked anywhere on the premises during active loading or unloading, and the use of electricity or propane fuel is permitted when necessary to prepare a recreational vehicle for use not to exceed 24 consecutive hours.
  - (5) If the vehicle is stored on a property with residential zoning, the vehicle shall be owned by the resident on whose of the property on which the unit is parked for storage.
  - (6) No storage or parking shall be allowed on lawns in front or side yards.
  - (7) Parking or storage in rear yards is allowed on lawns subject to minimum setbacks of three feet from neighboring side or rear lot lines and 15 feet from street property lines.

(8) All paved parking or storage areas shall be surfaced with a dustless all-weather material capable of carrying a wheel load of 4,000 pounds (normally, a two-inch blacktop on a four-inch base or five inches of Portland cement will meet this requirement).

**Section 2. Effective Date.** This Ordinance shall take effect upon the adoption and publication and enactment of the Ordinance by the Village Board of Trustees, Village of Little Chute.

Introduced: April 19, 2023

Approved and adopted: May 17, 2023

**VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_  
Michael R. Vanden Berg, Village President

Attest: \_\_\_\_\_

Laurie Decker, Village Clerk

**VILLAGE OF LITTLE CHUTE**  
**Notice of Public Hearing**

**The Little Chute Village Board will conduct a public hearing at the Little Chute Village Hall on Wednesday, May 17, 2023 at 6:00 p.m. to hear comments from the public in support or objection to the amendment of the Zoning Ordinance Section 44-192(a) – Storage of trucks, tractors and road machinery.**

The proposed ordinance shall be available for public inspection at the office of the Village Clerk during regular office hours prior to the scheduled date of the public hearing.

**PURPOSE:** To update the Village ordinance to better reflect changes in vehicles since the ordinance was written and allow for noncommercial vehicles up to 10,000 pounds and height not to exceed 10 feet measured from the road in residential areas.

**Notice is further given that the said meeting is open to the public and that all persons wishing to be heard in support or objecting to the adoption of the Village of Little Chute Design Manual are requested to be present at this public hearing.**

<b>DATE OF HEARING:</b>	<b>May 17, 2023</b>
<b>TIME OF HEARING:</b>	<b>6:00 P.M.</b>
<b>PLACE OF HEARING:</b>	<b>Village Hall Board Room 108 West Main Street Little Chute, WI 54140</b>

David Kittel  
Community Development Director

Run: May 3, 2023 and May 10, 2023

Any person wishing to attend who, because of a disability, requires special accommodations, should contact the Village Clerk, 108 W. Main St., Little Chute, (920) 788-7380, at least 48 hours prior to the meeting so that arrangements can be made.

**VILLAGE OF LITTLE CHUTE**

**ORDINANCE NO. 5, SERIES OF 2023**

**AN ORDINANCE AMENDING THE ZONING CODE SECTION 44-192(a) OF THE VILLAGE OF LITTLE CHUTE MUNICIPAL CODE.**

**WHEREAS**, the Plan Commission of the Village of Little Chute has recommended the following ordinance amendments; and,

**WHEREAS**, the required public hearing has been held before the Village Board of Trustees, Village of Little Chute; and,

**WHEREAS**, the Village Board of Trustees, Village of Little Chute, finds the following ordinance amendments to be in the public interest;

**NOW, THEREFORE**, the Village Board of Trustees, Village of Little Chute, do ordain as follows:

**Section 1.** That the Zoning Ordinance, Section 44-192(a) of the Municipal Code of the Village of Little Chute are hereby amended to read as follows, :

(a) *Truck parking in residential areas.* No motor vehicle with a tare or empty weight in excess of 8,000 10,000 pounds, over 16 feet in length, or having a height of more than 8 10 feet from the roadway, bearing a commercial license, including school buses, and no commercially licensed trailer, including semitrailers, shall be parked or stored in a residential district, except when loading, unloading or rendering a service.

**Section 2. Effective Date.** This Ordinance shall take effect upon the adoption and publication and enactment of the Ordinance by the Village Board of Trustees, Village of Little Chute.

Introduced: April 19, 2023

Approved and adopted: May 17, 2023

**VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_  
Michael R. Vanden Berg, Village President

Attest: \_\_\_\_\_

Laurie Decker, Village Clerk

**VILLAGE OF LITTLE CHUTE**  
**Notice of Public Hearing**

**The Little Chute Village Board will conduct a public hearing at the Little Chute Village Hall on Wednesday, May 17, 2023 at 6:00 p.m. to hear comments from the public in support or objection to the amendment of the Zoning Ordinance Section 44-394(c) – Fences and hedges**

The proposed ordinance shall be available for public inspection at the office of the Village Clerk during regular office hours prior to the scheduled date of the public hearing.

**PURPOSE:** To update the Village ordinance to allow for fences in the front yard up to 48 inches tall with 50% open to vision.

**Notice is further given that the said meeting is open to the public and that all persons wishing to be heard in support or objecting to the adoption of the Village of Little Chute Design Manual are requested to be present at this public hearing.**

<b>DATE OF HEARING:</b>	<b>May 17, 2023</b>
<b>TIME OF HEARING:</b>	<b>6:00 P.M.</b>
<b>PLACE OF HEARING:</b>	<b>Village Hall Board Room 108 West Main Street Little Chute, WI 54140</b>

David Kittel  
Community Development Director

Run: May 3, 2023 and May 10, 2023

Any person wishing to attend who, because of a disability, requires special accommodations, should contact the Village Clerk, 108 W. Main St., Little Chute, (920) 788-7380, at least 48 hours prior to the meeting so that arrangements can be made.

**VILLAGE OF LITTLE CHUTE**

**ORDINANCE NO. 6, SERIES OF 2023**

**AN ORDINANCE AMENDING THE ZONING CODE SECTION 44-394(c) OF THE VILLAGE OF LITTLE CHUTE MUNICIPAL CODE.**

**WHEREAS**, the Plan Commission of the Village of Little Chute has recommended the following ordinance amendments; and,

**WHEREAS**, the required public hearing has been held before the Village Board of Trustees, Village of Little Chute; and,

**WHEREAS**, the Village Board of Trustees, Village of Little Chute, finds the following ordinance amendments to be in the public interest;

**NOW, THEREFORE**, the Village Board of Trustees, Village of Little Chute, do ordain as follows:

Section 1. That the Zoning Ordinance, Section 44-394(c) of the Municipal Code of the Village of Little Chute are hereby amended to read as follows, :

(c) *Height regulated.* Notwithstanding other provisions of these regulations, ornamental fences, walls and hedges may be permitted in any required yard or along the edge of any required yard provided no such opaque fence or wall shall exceed a height of 42 inches in any yard abutting a street, a fence or wall over 42 inches but under 48 inches with 50% open to vision shall be allowed in a yard abutting a street. No such fence, wall shall exceed a height of six feet in any other required yard.

Section 2. Effective Date. This Ordinance shall take effect upon the adoption and publication and enactment of the Ordinance by the Village Board of Trustees, Village of Little Chute.

Introduced: April 19, 2023

Approved and adopted: May 17, 2023

**VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_  
Michael R. Vanden Berg, Village President

Attest: \_\_\_\_\_

Laurie Decker, Village Clerk

## CERTIFIED SURVEY MAP

ALL OF LOT 2 OF CERTIFIED SURVEY MAP #8088 (DOCUMENT #2228318), OUTAGAMIE COUNTY RECORDS, BEING PART OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 15, T21N-R18E, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN

100 50 0 100

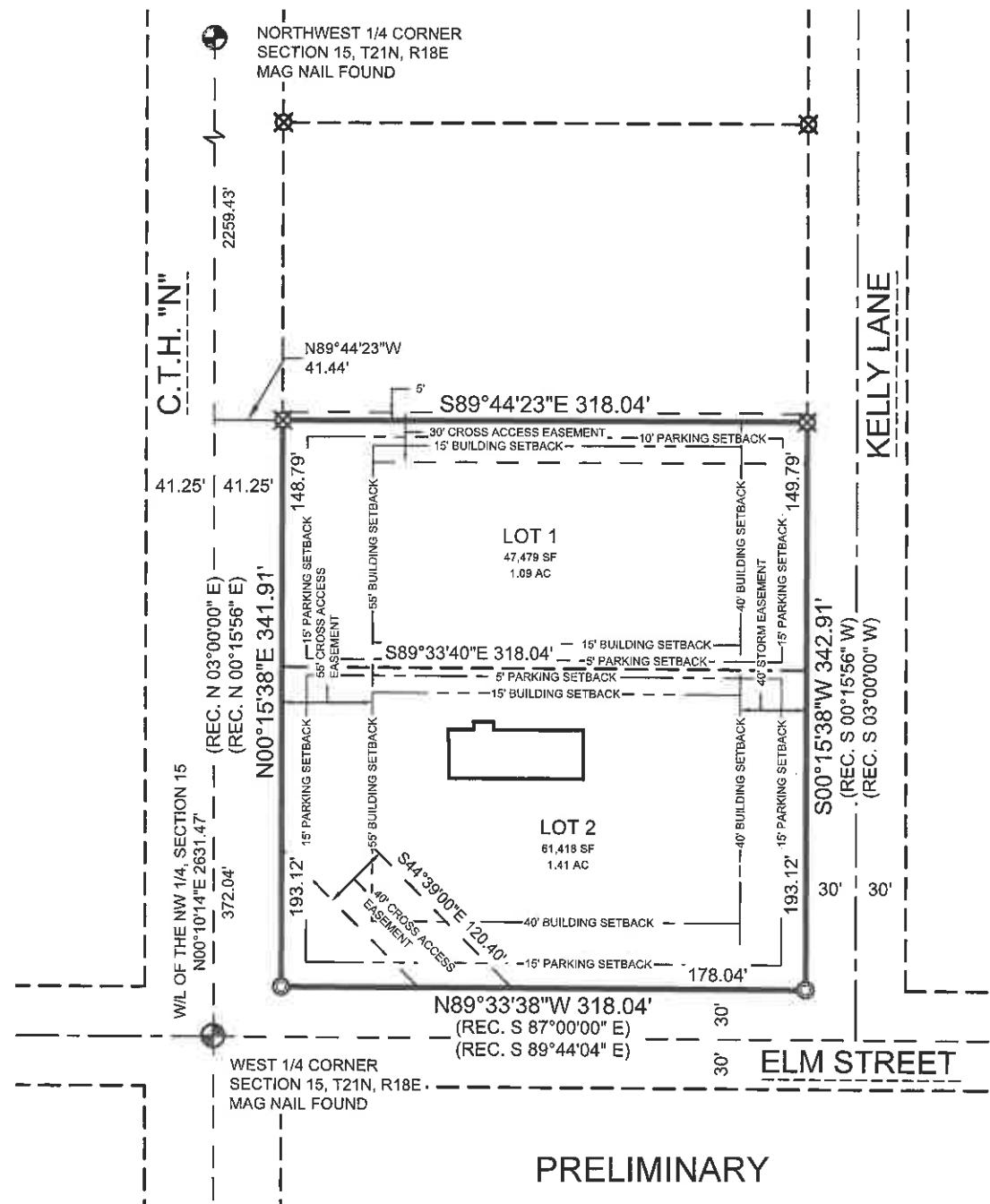
### GRAPHIC SCALE

## LEGEND

- ◎ 2" IRON PIPE FOUND
- ⊗ 3/4" IRON ROD FOUND
- MONUMENT FOUND,  
TYPE NOTED

BEARINGS ARE REFERENCED TO  
THE WEST LINE OF THE  
NORTHWEST 1/4 OF  
SECTION 15, T21N-R18E, WHICH  
BEARS S00°10'14"W.

THIS MAP IS BASED ON THE  
CURRENT COUNTY COORDINATE  
SYSTEM OF RECORD.



## PRELIMINARY

# CERTIFIED SURVEY MAP

ALL OF LOT 2 OF CERTIFIED SURVEY MAP #8088 (DOCUMENT #2228318), OUTAGAMIE COUNTY RECORDS, BEING PART OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 15, T21N-R18E, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN.

## SURVEYOR'S CERTIFICATE

I, \_\_\_\_\_, PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT I HAVE SURVEYED, DIVIDED AND MAPPED ALL OF LOT 2 OF CERTIFIED SURVEY MAP #8088 (DOCUMENT #2228318), OUTAGAMIE COUNTY RECORDS, BEING PART OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 15, T21N-R18E, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN

SAID PARCEL CONTAINS \_\_\_\_\_ SQ. FT. \ \_\_\_\_\_ ACRES OF LAND, MORE OR LESS.  
SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

THAT SUCH PLAT IS A CORRECT REPRESENTATION OF ALL THE EXTERIOR BOUNDARIES OF THE LAND SURVEY AND THE DIVISION THEREOF. THAT I HAVE MADE SUCH A SURVEY AND PLAT BY THE DIRECTION OF THE OWNERS LISTED HEREON. THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF CHAPTER 236, SECTION 236.34 OF THE WISCONSIN STATUTES, THE VILLAGE OF LITTLE CHUTE AND OUTAGAMIE COUNTY DEVELOPMENT AND LAND SERVICES IN SURVEYING AND MAPPING THE SAME.

PLS-\_\_\_\_\_

MAY \_\_\_. 2023

## OWNER INFORMATION

- THE CURRENT OWNER OF RECORD IS THE 2000 FREEDOM ROAD LLC.
- THE TAX PARCEL NUMBER IS 260291201.
- THE CURRENT DEED ON RECORD IS DOC. #2263734.

## TREASURER'S CERTIFICATE

I, BEING THE DULY ELECTED, QUALIFIED AND ACTING TREASURER, DO HEREBY CERTIFY THAT IN ACCORDANCE WITH THE RECORDS IN MY OFFICE THERE ARE NO UN-PAID TAXES OR UN-PAID SPECIAL ASSESSMENTS ON ANY OF THE LANDS INCLUDED IN THE CERTIFIED SURVEY MAP AS OF:

LISA REMIKER-DEWALL DATE  
VILLAGE FINANCE DIRECTOR

TRENTEN WOELFEL DATE  
COUNTY TREASURER

PRELIMINARY



CLIENT: 2000 FREEDOM ROAD LLC  
DRAFTED BY: RPH  
TAX PARCEL NO.: 260291201

SCALE:

SHEET: 2 OF 3  
PROJECT NO. 1889-05-23  
DRAWING NO.

# CERTIFIED SURVEY MAP

ALL OF LOT 2 OF CERTIFIED SURVEY MAP #8088 (DOCUMENT #2228318), OUTAGAMIE COUNTY RECORDS, BEING PART OF THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 15, T21N-R18E, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN.

## LIMITED LIABILITY COMPANY OWNER'S CERTIFICATE

2000 FREEDOM ROAD LLC, A LIMITED LIABILITY COMPANY DULY ORGANIZED AND EXISTING UNDER AND BY VIRTUE OF THE LAWS OF THE STATE OF WISCONSIN, DOES HEREBY CERTIFY THAT SAID LIMITED LIABILITY COMPANY CAUSED THE LAND ON THIS CERTIFIED SURVEY MAP TO BE SURVEYED, DIVIDED, AND MAPPED AS REPRESENTED HEREON.

IN WITNESS WHEREOF, THE SAID 2000 FREEDOM ROAD LLC HAS CAUSED THESE PRESENTS TO BE SIGNED BY \_\_\_\_\_, ITS MEMBER, ON THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

MEMBER

PERSONALLY CAME BEFORE ME THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, THE ABOVE NAMED MEMBER OF SAID LIMITED LIABILITY COMPANY AND ACKNOWLEDGED THAT HE EXECUTED THE FOREGOING INSTRUMENT AS SUCH MEMBER AS THE DEED OF SAID LIMITED LIABILITY COMPANY, BY ITS AUTHORITY.

NOTARY PUBLIC \_\_\_\_\_ MY COMMISSION EXPIRES \_\_\_\_\_

STATE OF WISCONSIN ] \_\_\_\_\_ ISS  
COUNTY OF \_\_\_\_\_ ]

PRELIMINARY



CLIENT: 2000 FREEDOM ROAD LLC  
DRAFTED BY: RPH  
TAX PARCEL NO.: 260291201

SCALE:

SHEET: 3 OF 3

PROJECT NO. 1889-05-23

DRAWING NO.

**VILLAGE OF LITTLE CHUTE**

**RESOLUTION NO. 14, SERIES OF 2023**

**A RESOLUTION APPROVING A CSM TO DIVIDE A PARCEL FOR 2000  
FREEDOM ROAD LLC**

**WHEREAS**, 2000 Freedom Road LLC as owner of Parcel #260291201 have presented a Certified Survey Map to the Village of Little Chute Board of Trustees as prepared by Mach IV Engineering and Surveying LLC; and

**WHEREAS**, a majority of the Village Board find that the attached Certified Survey Map is found to be in the public interest.

**NOW, THEREFORE, BE IT RESOLVED**, by the Village Board of Trustees as follows:

1. That the Certified Survey Map attached hereto (photocopy), be and the same is hereby approved; and
2. That the Village President, Village Clerk, and Finance Director, upon full payment of, if applicable, all fees, taxes, and special assessments are directed to execute signatures on behalf of the Village of Little Chute upon the Certified Survey Map documents as required.

Date introduced, approved and adopted: May 17, 2023

**VILLAGE OF LITTLE CHUTE:**

By:

---

Michael R. Vanden Berg, Village President

Attest:

---

Laurie Decker, Village Clerk



## Item For Consideration

**For Board Review On:** May 17, 2023  
**Agenda Item Topic:** Fire Budget Adjustment

**Prepared On:** May 10, 2023  
**Prepared By:** Finance

**Report:** The Fire Department has been awarded \$15,909 for a washer and dryer by Capital Credit Union. On March 15, 2023, a special consideration carryover for \$7,000 was granted by the Village Board due to notice that the extractor broke and was too costly to repair.

### Fiscal Impact:

#### 2023 BUDGET ADJUSTMENT

##### Fire Department-General Fund

Donations (Revenue)	+ \$15,909
Safety Equipment (Expense)	+ \$ 8,909

Increase spending authority for the differential between the original carryover special consideration request and donations received. Note: The \$7,000 would move from assigned fund balance to undesignated category per fund balance policy since donations have been secured to fund the entire purchase.

**Recommendation/Board Action:** Please approve the 2023 Budget Adjustment as presented.

Respectfully Submitted,

Lisa Remiker-DeWall, Finance Director



## Item For Consideration

**For Board Review On:** 5/10/2023

**Agenda Item Topic:** Fiber-Optic Construction Award

**Prepared On:** 5/17/2023

**Prepared By:** Finance Director

**Report:** On May 10, 2023, bids were received and opened at 2:00 PM for the 2023 Fiber-Optic Construction to facilitate the Little Chute Community Area Network (LC CAN) expansion in the Village of Little Chute. Three (3) bids were received for this project. A detailed Bid Tabulation sheet is attached from the contractor's bids for your review. The bids ranged in price from \$362,941.26 to \$797,868.72. The low bid was submitted by Elexco, Inc. from Seymour, Wisconsin. This contractor appears to be a responsible bidder and qualified to perform the work.

Variations in bids are impacted by the amount of work contractors may have slated that could cause overtime costs for some contractors to meet the time frame specified for completion to accommodate the American Rescue Fund Federal Grant funding.

### Fiscal Impact:

Fiber-Optic Construction Bid	\$ 362,941.26
Project Manager, Hardware & Contingencies	<u>171,558.74</u>
Total Project Budget	\$ 534,500.00

**Recommendation/Board Action:** It is the recommendation of the Village staff to award the 2023 Fiber-Optic Construction Project to Elexco, Inc. in the amount of \$362,941.26.

Respectfully Submitted,  
Lisa Remiker-DeWall

**2023 Fiber-Optic Construction Bid Opening**  
**Location: Village Hall - 108 W. Main Street - Village of Little Chute, Wisconsin**  
**Time: Opened on May 10th, 2023 @ 2:00 p.m.**

		Bidder/Company:		ELEXCO Inc.		R.K. Enterprises of WI, Inc.		Holtger Bros., Inc.	
Bid Item	Description	Units Bid	Quantity Bid	Unit Cost	Bid Amount	Unit Cost	Bid Amount	Unit Cost	Bid Amount
1	Concrete Polymer Vault F&I (24X36X36) Tier 15, F&I	EA	15.00	\$1,400.00	\$21,000.00	\$1,272.00	\$19,080.00	\$3,125.00	\$46,875.00
2	Concrete Polymer Vault F&I (24X36X36) Tier 22, F&I	EA	4.00	\$1,800.00	\$7,200.00	\$1,424.00	\$5,696.00	\$3,325.00	\$13,300.00
3	Flush-Mount Locate, F&I	EA	5.00	\$110.00	\$550.00	\$101.00	\$505.00	\$385.00	\$1,925.00
4	Locate Marker, F&I	EA	11.00	\$65.00	\$715.00	\$95.00	\$1,045.00	\$151.25	\$1,663.75
5	Ground Rod (8' X 5/8"), F&I	EA	20.00	\$35.00	\$700.00	\$74.20	\$1,484.00	\$67.33	\$1,346.60
6	Tracer Wire, 12AWG Solid Copper, F&I	FT	18,656.00	\$0.35	\$6,529.60	\$0.70	\$13,059.20	\$0.72	\$13,432.32
7	1.25" HDPE Conduit, F&I, U.G., D. Bore	FT	18,633.00	\$12.29	\$228,999.57	\$15.60	\$290,674.80	\$25.22	\$469,924.26
8	48-Count Dielectric FO Cable (Including Loop)	FT	23,189.00	\$0.71	\$16,464.19	\$0.78	\$18,087.42	\$1.60	\$37,102.40
9	48-Count Preterm Plenum FO Cable, 300' (One-End Only)	EA	1.00	\$1,015.00	\$1,015.00	\$890.00	\$890.00	\$2,180.00	\$2,180.00
10	Install Cable in New Conduit (Including Loop)	FT	21,405.00	\$0.95	\$20,334.75	\$0.80	\$17,124.00	\$1.90	\$40,669.50
11	Remove & Dispose 36F and 24F Cable	FT	1,384.00	\$0.95	\$1,314.80	\$0.80	\$1,107.20	\$2.20	\$3,044.80
12	Install Cable in Existing Conduit w/Proofing (Including Loop)	FT	1,541.00	\$1.50	\$2,311.50	\$1.20	\$1,849.20	\$16.04	\$24,717.64
13	Install Interior Cable in Orange Smurf Tube (Including Loop)	FT	469.00	\$1.50	\$703.50	\$2.00	\$938.00	\$11.64	\$5,459.16
14	1U FO Termination Panel w/Blanks - 19" Rack-Mount, F&I	EA	6.00	\$380.00	\$2,280.00	\$850.00	\$5,100.00	\$3,500.00	\$21,000.00
15	6 Port LC Adapter Plate w/Pigtails, F&I	EA	5.00	\$45.00	\$225.00	\$80.00	\$400.00	\$1,500.00	\$7,500.00
16	24 Port LC Adapter Plate for Preterm, F&I	EA	1.00	\$45.00	\$45.00	\$340.00	\$340.00	\$475.00	\$475.00
17	FO Fusion Splicing (Includes Testing) 1-12 count	EA	36.00	\$47.00	\$1,692.00	\$60.00	\$2,160.00	\$85.29	\$3,070.44
18	FO Fusion Splicing (Includes Testing) 13-48 count	EA	100.00	\$42.00	\$4,200.00	\$60.00	\$6,000.00	\$80.29	\$8,029.00
19	Tyco A Outdoor Splice Enclosure w/Trays (96-Strand), F&I	EA	6.00	\$688.00	\$4,128.00	\$463.00	\$2,778.00	\$1,700.00	\$10,200.00
20	Tyco A Outdoor Splice Enclosure w/Trays (48-Strand), F&I	EA	2.00	\$640.00	\$1,280.00	\$440.00	\$880.00	\$1,700.00	\$3,400.00
21	Building Entrance (Bldg. Penetration, Steel Pipe, w/Pull Box), F&I	FT	78.00	\$110.00	\$8,580.00	\$65.00	\$5,070.00	\$65.00	\$5,070.00
22	Building Interior F&I (1" Orange Plenum Duct), F&I	FT	172.00	\$36.50	\$6,278.00	\$12.00	\$2,064.00	\$30.00	\$5,160.00
23	Paved Surface Restoration - Asphalt	SF	10.00	\$75.00	\$750.00	\$40.00	\$400.00	\$73.26	\$732.60
24	Paved Surface Restoration - Concrete	SF	537.00	\$42.00	\$22,554.00	\$38.00	\$20,406.00	\$90.00	\$48,330.00
25	Locates & Stakeout	FT	18,609.00	\$0.15	\$2,791.35	\$0.50	\$9,304.50	\$1.25	\$23,261.25
26	Water Meter, Water	EA	1.00	\$300.00	\$300.00	\$40.00	\$40.00	\$0.00	\$0.00
				Low Bid Total =	\$362,941.26	Bid Total =	\$426,482.32	Bid Total =	\$797,868.72



## Item For Consideration

**For Village Board Review On:** 5/17/2023

**Agenda Item Topic:** Permit Fees for Exempt groups

**Prepared On:** 5/11/2023

**Prepared By:** Dave Kittel CDD

**Report:** Recently a few requests and questions have arisen about Permit Fees for exempt groups. Some organizations that donate work and materials for projects such as ramps for homes are asking for an exemption from permit fees. For these groups it helps to keep their costs down while providing a service to people in need. Permits are still required, and all work needs to be up to Code. The Village has waived fees in the past to the School District and as part of other specific agreements with other entities but has not broadly allowed waving of fees to date. The Permit fees are often minimal for many of the projects but, assist in covering the costs to the Village for staff time. This is coming to the Board as it has been requested by a group to see if the Board would entertain waving permit fees for exempt organizations.

**Fiscal Impact:** Not collecting fees has impacts on the budget as we are not recouping staff time.

**Recommendation/Board Action:** item for discussion only at this meeting.

Respectfully Submitted,

Dave Kittel, Community Development Director



## Item For Consideration

**For Village Board Review On:** 5/17/2023

**Agenda Item Topic:** Permit Fees for Buchanan Laterals

**Prepared On:** 5/12/2023

**Prepared By:** Dave Kittel CDD

**Report:** During an onsite meeting to discuss sewer lateral replacement several residents on Buchanan Road requested if there was any relief possible for the Project on Buchanan Road. While the project is to be specially assessed for the work on the road, about half of the properties have been ordered to also replace their sewer laterals and the question was specific to this portion of the project. At this time the only portion of this process that the Village has control over for costs would be the permit fee, which is currently set at \$30/ lateral. The Residents requested that due to the timelines and costs coming to them for the lateral and the road project any relief would be appreciated and wanted to know if the Board would approve waiving the \$30 permit fee for this project. For this type of request the Board would have to approve the waving of the fee. This has been done in the past for other purposes but, to staff knowledge has not been done as part of the Lateral review process.

**Fiscal Impact:** \$30 per permit estimated at a total of \$690 not being collected to offset inspection cost. Inspection cost is the time of staff estimated at 45 minutes per lateral with an estimated cost at \$860.

**Recommendation/Board Action:** That the Village Board either approve or deny the request from residents to waive the permit fees for laterals along the Buchanan reconstruction project.

Respectfully Submitted,

Dave Kittel, Community Development Director