



AGENDA

REGULAR BOARD MEETING

PLACE: Little Chute Village Hall
DATE: Wednesday, June 21, 2023
TIME: 6:00 p.m.

Virtually attend the June 21st, Regular Board meeting at 6 PM by following the zoom link here:

Join Zoom Meeting: <https://us06web.zoom.us/j/83566299651>

Meeting ID: 835 6629 9651

Dial by your location: +1 312 626 6799 US (Chicago)

REGULAR ORDER OF BUSINESS

- A. Invocation
- B. Pledge of Allegiance to the Flag
- C. Roll call of Trustees
- D. Roll call of Officers and Department Heads
- E. Public Appearance for Items Not on the Agenda
- F. Other Informational Items: Monthly Report, 2022 PAFR
- G. Consent Agenda
 - Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.*
 - 1. Minutes of the Regular Board Meeting of June 7, 2023
 - 2. Disbursement List
 - 3. 2023 – 2024 Liquor License Renewals
 - 4. Appointment – Ken Verstegen to Utility Commission
 - 5. Adopt Resolution No. 14, Series 2023 Kilgas CSM
- H. Discussion/Possible Action—Nestle
- I. Discussion/Action—Hawk’s Nest Special Event Permit
- J. Discussion—Library Strategic Plan
- K. Discussion/Action —Adopt Resolution No. 15, Series 2023 Compliance Maintenance Annual Report (CMAR)
- L. Discussion/Action—Adopt 2024-2028 Capital Improvement Plan (CIP) [FINAL 2024-2028 CIP](#)

- M. Discussion/Action—Celebration of Life Special Event Permit
- N. Discussion/Action—Adopt Resolution No. 16, Series 2023 To Finance 2004 Pierce Dash Engine Replacement
- O. Department and Officers Progress Reports
- P. Call for Unfinished Business
- Q. Items for Future Agenda
- R. Closed Sessions:
19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Discuss Two (2) Economic Development Items*
- S. Return to Open Session
- T. Possible Action – Resolution for Sale of Village Property
- U. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852, [email: Laurie@littlechutewi.org](mailto:Laurie@littlechutewi.org) Prepared: June 16, 2023

VILLAGE OF LITTLE CHUTE MONTHLY REPORT



Little Chute

E S T A B L I S H E D 1 8 4 8

May
2023

Village Report to the Board of Trustees

Submitted to the Village Board of Trustees and the residents of Little Chute is a report of the various departments of the Village. The information contained herein is intended to keep the Board and public apprised of their government at work.

VILLAGE OF LITTLE CHUTE MONTHLY REPORT – MAY 2023

The information in this report is meant to provide a snapshot of Village operations for the month preceding. The goal is to provide statistics and measures that can be analyzed and viewed over time. These reports will be reported to the Board monthly. The reports will be added to the official files of the Village of Little Chute and be published on the Village's website at www.littlechutewi.org.

As we continue this effort, the style and metrics will be fine-tuned to better capture operational aspects that will serve staff, the board and public with a more robust understanding of operations. Ultimately, this information can be used to assist in policy and fiscal decisions on the future of Village operations. Ultimately, it is our intention to show how our dedicated team of individuals serve the community while also indicating a monthly snapshot of the fiscal well-being for the Village of Little Chute.

If you have any questions or suggestions, please contact us!

Department Overview

The report will track monthly activities for the following:

- Village Administrator
- Clerk
- Community Development
- Finance Department
- Monthly Consolidated Financial Statement by Account
- Little Chute Fire Department
- Fox Valley Metro Police Department
- Little Chute Public Library
- Parks, Recreation and Forestry Department
- Department of Public Works

Questions or Comments

Should you have questions or comments with the information contained herein, please contact the Village Administrator:

Beau Bernhoft
Village Administrator
108 W. Main Street
Little Chute, WI 54140
920-423-3850
beau@littlechutewi.org

VILLAGE ADMINISTRATOR

May Administration Updates

- Attended the last Leadership Fox Cities (LFC) for the year, in the May session – Environmental Day. We toured the Outagamie County Recycling Center and Landfill, toured the Heckrodt preserve and learned about “Why Green Business is Good Business” through a panel of local business owners. In the afternoon we volunteered as a group to utilize our numbers to maintain the preserve through various tasks (mulching, moving rocks for retaining walls, cleaning the grounds, etc.).
- Assisted and provided advice to the Windmill team who coordinated the Kermis 2.0 festival. Provided insight on event planning, expectations and helped as needed at a high-level. The event occurred on the 20th and went well!
- Met with County Supervisor McDonald as she had expressed concerns about pedestrian crossings in Little Chute. Her main concern was children’s routes to the schools. I did meet with LCASD Admin. Heidi Schmidt to discuss these areas and will coordinate future meetings to assess our plans.
- Received the news of a \$2.5 million trust that was gifted to the Village for improvements at Heesakker park. There are some stipulations that the Park Planning Committee needs to work through. An update will come to the Board throughout the process. We have 18 months to have a plan in place.
- LCBA meeting on May 16th at the Windmill this month. I was not able to attend due to my schedule, but Director Kittel and Director McDonald ran this meeting. It appears attendance continues to grow, and productive discussions are happening!

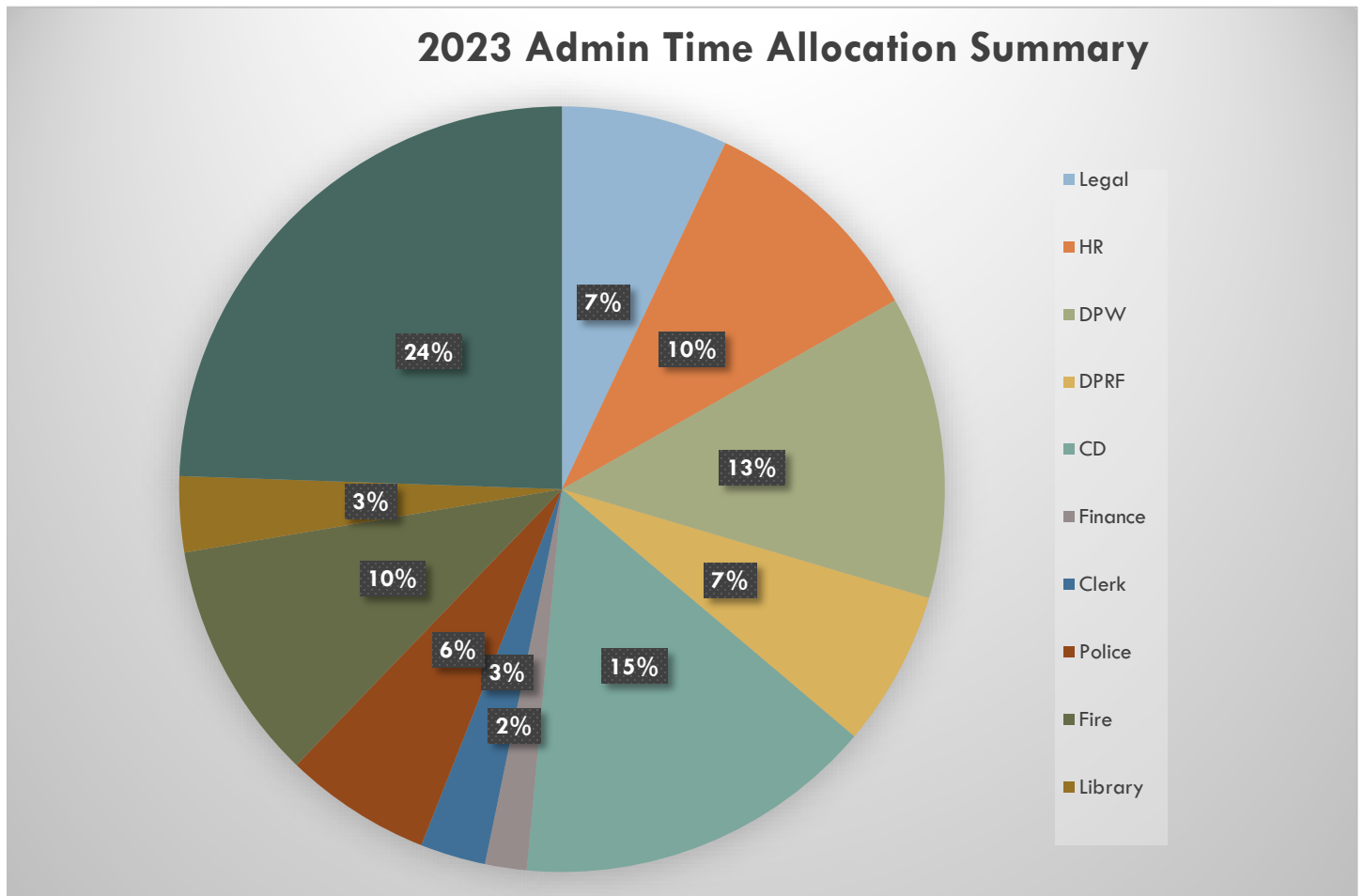
Current Work List and Progress Update

- Reviewed the final draft of the Space Needs Study (Fire). It will be ready for viewing near the end of June. Will have copies available for each Trustee and copies at Village Hall.
- Conduct and complete interviews for the Assistant Public Works Director. Goal is to have a candidate on board before July 1st.
- Assisting departments in various day-to-day operations. Assist Finance Director in CIP finalization.
- Monitoring project progress both in private development and public construction.
- Assisting Human Resources in the Personnel Handbook overhaul project.
- Planning an all-hands meeting and collaborating with departments on effective subjects that will build the relationships with departments.

- Collaborate with our emergency services on a variety of ordinance amendments and policy creations. More specifically, lock boxes, animal bites, and lift assists. Gathering that data for the departments.
- Working with legal on various ongoing issues.

Items for June

- Have a candidate selected for the ADPW position. Begin planning for onboarding process.
- Assist Departments in various projects and situations.
- Assist Human Resources in various personnel matters.



This chart is updated daily based on Administration time. This is not inclusive of all work hours, only hours tracked providing assistance to individual departments/entities. Last update was 05/12/2023.

VILLAGE CLERK

The Clerk's office has been busy finalizing the Spring Election, completing election tasks and equipment maintenance. Liquor License Renewal paperwork was filled out and mailed out to all current holders. We have been busy processing returned applications ahead of the June 30th deadline. We continued to support other departments with social media posts, flyers, documents, and graphics. The annual Board of Review was held on May 31st.


For the month of May, the Clerk's office completed our goals of:


- Worked on Message Boards to be placed at parks throughout the Village
- Mail out Liquor License Renewal Paperwork and process returned applications.
- Planning for Market on Main
- Shared data from social media sites
- Attended Bid Openings
- Agendas/Minutes for meetings
- Continued maintenance of the Village Website
- Work with other Departments to create Social Media schedule, coordinate postings
- Ongoing phone/supply ordering support
- Operator License Renewals
- Begin design and updates for 2022 Popular Report
- Hold Open Book and Board of Review Meetings


Goals for June:

- Complete and submit 2022 Popular Report
- Finalize Message Boards
- Market on Main event planning and marketing
- Pints on the Plaza planning and marketing
- Create and post Park and Rec Summer program Facebook Events
- Agendas/Minutes for meetings
- Share data from social media sites
- Maintenance of the Village Website and social media outlets
- Work with other Departments to create Social Media schedule, coordinate postings
- Ongoing phone/supply ordering support
- Process Operator License Renewals
- Liquor License Renewals paperwork and licenses due June 30

2023 Social Media Metrics March April May 2023 Totals

	Facebook Posts				
	People Reached	28,926	77,650	43,638	231,696
	Engagement	2,000	3,459	2,735	13,235
	Likes and Reactions	2,537	2,738	2,219	12,847
	Comments	371	491	316	1,865
	Shares	166	230	200	977
	Link Clicks	226	499	134	1,280
	Page Visists	3,177	3,170	4,145	16,491
	Most popular post (reach)	TbTh Girls Bball	TbTh Foot bridge	TbTh Doyle Park	0
	New Followers	56	99	62	321
	Unfollowers	4	3	9	29
	Total Followers	6,313	6,390	6,440	6,440
	Facebook Videos				
	Minutes Viewed	95	968	1,919	3,278
	1-Minute Video Views	6	140	721	924
	3-Second Video Views	363	2,343	3,824	7,267
	Video Engagement	5	36	200	249
	Most popular Video	vote	Lawn jobs	Doyle Park	

	Instagram				
	Instagram Posts	14	4	8	40
	Likes	52	13	38	197
	Video Views	0	0	0	0
	Reach	306	158	158	1,101
	Followers	911	910	916	895
	Popular Post	TbTh Girls Bball	TbTh foot bridge	TbTh Parade	

	LinkedIn				
	Search Apperances	96	135	57	366
	Unique Visitors	35	45	35	133
	Post Impressions	57	249	73	396
	Custom clicks	0	2	0	2
	followers	270	271	269	269

Village of Little Chute

Department of Finance

HIGHLIGHTS

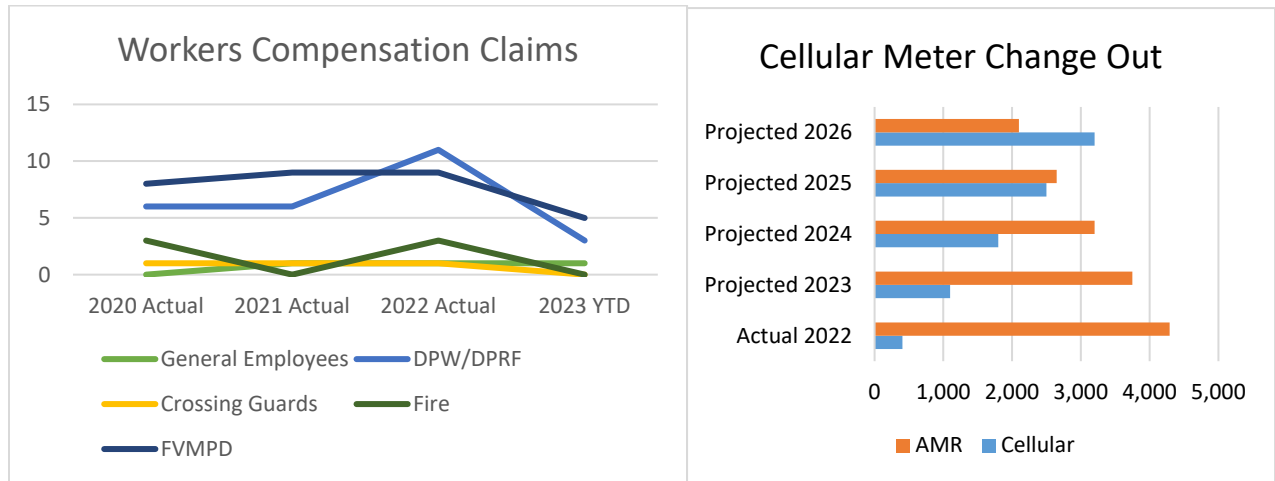
- Completed the 2024-2028 Capital Improvement Plan draft for presentation to the Village Board. We anticipate formulating the final plan for approval on June 21.
- Submitted the State Report Form C used in determining various aids.
- Deputy Finance Director and Human Resources Manager attended the 12th annual League of Wisconsin Municipalities Mutual Insurance (LWMMI) policyholder conference on behalf of the Village. Annual Report is attached for your reference.
- Hosted a Biometric Screening event at Village Hall on May 18th to assist our employees in achieving their Well Wisconsin incentive and increase employee health awareness. The event was open to all insured employees, spouses and annuitants enrolled in the State of Wisconsin Group Health Insurance Program including those from area municipalities.
- Actively partnered with Public Works Director Taylor and Administrator Bernhoft in the new hire process for the Assistant Director of Public Works position. We're excited to announce that Matt Woicek will be joining our team on June 26th! Matt brings a wealth of knowledge from a combined 15 years of experience in municipal and private engineering, most recently with the City of Green Bay.
- Completed two required payroll census submissions, the 2023 US Annual Census of Public Employment and Payroll (Department of Commerce) and the Occupational Employment and Wage Statistics report (WI Department of Workforce Development).
- Assisted with the retirement processing of Mike McClone, our Environmental Permitting Specialist and loyal servant of the Village for 28 years.

TOP PRIORITIES FOR JUNE

- File Annual Tax Incremental District Report (Form PE-300) with the State by July 1.
- Complete Popular Annual Finance Report (user friendly and simplified format of audit).
- Participate in the onboarding of Matt Woicek, new Assistant Director of Public Works.
- Begin budget planning by preparing this year's timeline and templates.
- Roll out of Amplitel's new IT support portal designed to simplify our process for requesting IT support and efficiently manage our service tickets.

CONTINUOUS IMPROVEMENT EFFORTS

- Accounting Clerk assisted Park, Recreation and Forestry Director McDonald with pool employee training on cash receipt and reporting best practices. Goal is to provide education that will minimize over / under cash drawer occurrences at the pool for summer 2023.
- Utility Billing Clerk has been working on system reporting related to the top 10 customers, this is necessary for debt disclosure compliance and issuance. She's also added 4 customers to deferred payment plans this month and mailed 100 letters for new meter installs changing over to the new cellular meter technology.
- Completed device and user listing update with Amplitel with process to keep up to date in future. Signed the finalized managed services contract matching term to Microsoft License renewal.

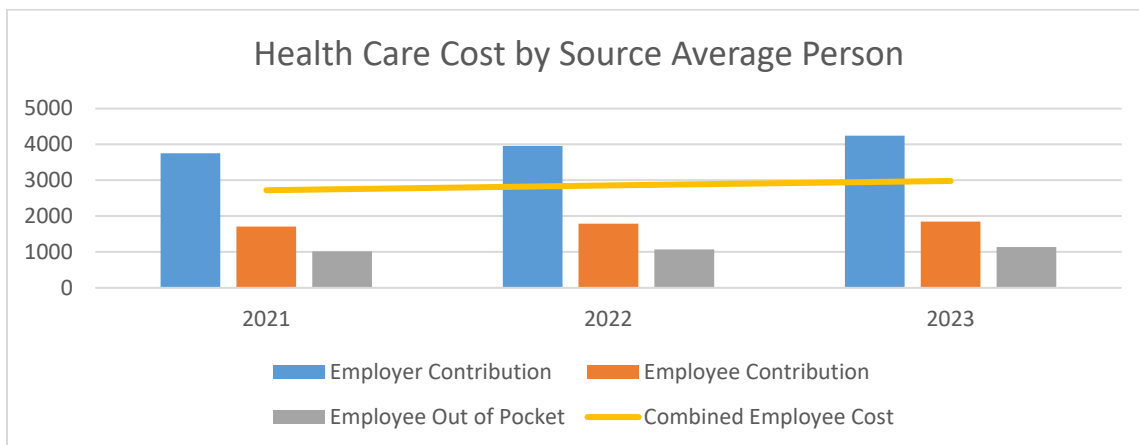


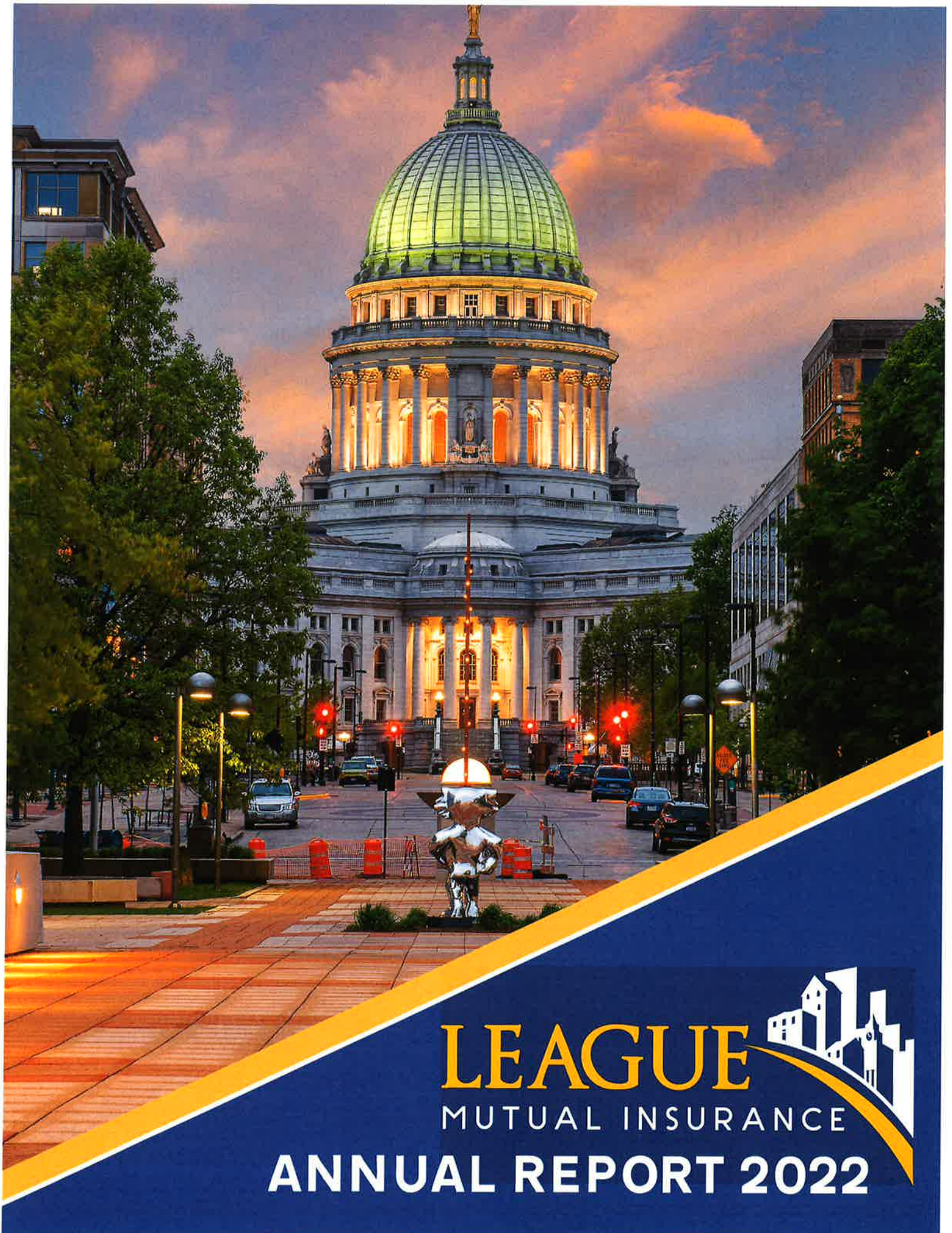
PERFORMANCE MEASUREMENTS

	Actual 2020	Actual 2021	Actual 2022	Target 2023
# Months bank reconciliation completed timely	12	12	12	12
# Of stale checks outstanding	22	8	13	4
Custodial credit risk	\$3.7M	\$0	\$0	\$0
Investment Performance vs 1-3 Year US Treasury Index	3.26% vs 3.19%	(.53)% vs (.61)%	(2.77)%vs (3.85)%	2.83%vs 2.94%
% Of customers paying online	46%	48%	52%	55%
Continuous improvement initiatives	37	32	26	24
Number of special assessment billings	75	36	7	100
Average number of monthly utility bills including finals	4,847	4,672	4,743	4,725
Annual number of utility work orders	1,046	1,033	904	900
Annual tax certification letters	774	673	647	600
General obligation bond rating	Aa3	Aa3	Aa3	Aa3
# Of auditor's compliance issues	0	1	0	0
% Of time monthly financials closed within 15 days	100%	100%	100%	100%
% Of staff adequately trained/cross trained	90%	90%	100%	100%

FINANCIAL LEARNING OPPORTUNITY FOR THE MONTH

Source 2023 Milliman Medical Index





LEAGUE

MUTUAL INSURANCE

ANNUAL REPORT 2022



DIRECTORS

David De Angelis
Village Manager
Village of Elm Grove

Rebecca Glewen
Mayor
City of Beaver Dam

Kathleen Morse
Clerk/Treasurer
City of Rice Lake

Caz Muske
City Administrator
City of Clintonville

Todd Novak
Mayor
City of Dodgeville

Mark Rohloff
City Manager
City of Oshkosh

Jerry Deschane
Executive Director
League of Wisconsin
Municipalities

OFFICER

Matt Becker
Chief Executive Officer
League of Wisconsin
Municipalities Mutual
Insurance

2022 ANNUAL REPORT TO POLICYHOLDERS

Greetings Policyholders:

As I look back on 2022 and the accomplishments of the League Insurance company and those our members have achieved, reflects how we continued to grow our services as well as our members! We were fortunate to have another very good year both financially and through our impact on our communities. League Insurance continues to be the preferred option for insurance and risk management solutions among Wisconsin municipalities because we provide broad coverage and customized services that offer the best value for your community. The League Insurance company is a member-owned, and member-governed insurance company, overseen by a board of Wisconsin municipal officials to ensure protection of the communities in this beautiful state.

2022, while challenging, was a successful year not only for the League, but also for our members. A few highlights include:

- Membership grew to 489 insureds.
- \$1.75 million dollars in dividends paid to members.
- Liability and work comp program spending of over \$750,000.
- Safety Grants totaling \$390,000.
- Financial surplus over \$50 million dollars.
- Expenses continue to be among the lowest in the marketplace, confirming your money is used efficiently.

Looking forward to 2023, our focus will be on expanded services and partnerships to provide all of our members with the highest value insurance and risk management product in the market. Cyber Coverage, Safety Grants, HR and Legal services, and the Rebound program for employees and family members are just the beginning of our exciting programs and offerings so stay tuned for what comes next!

The strength of the company will always be in the people and mission that drives us, which is to be the best insurance provider operated specifically for you, our valued municipality in Wisconsin, and providing you with the specialized coverage and support you deserve.

Thank you for letting us be a part of your success.

David L. De Angelis
President

LWMMI

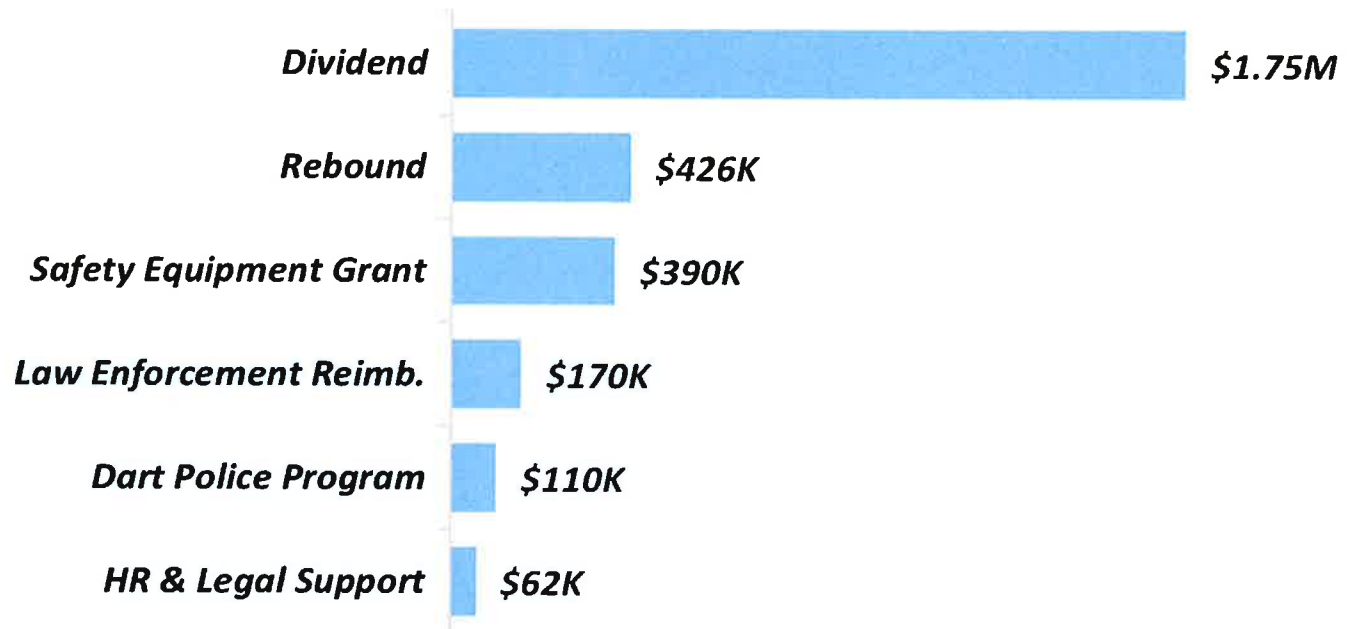
League of Wisconsin Municipalities Mutual Insurance

316 West Washington Ave.
Suite 600
Madison, Wisconsin 53703

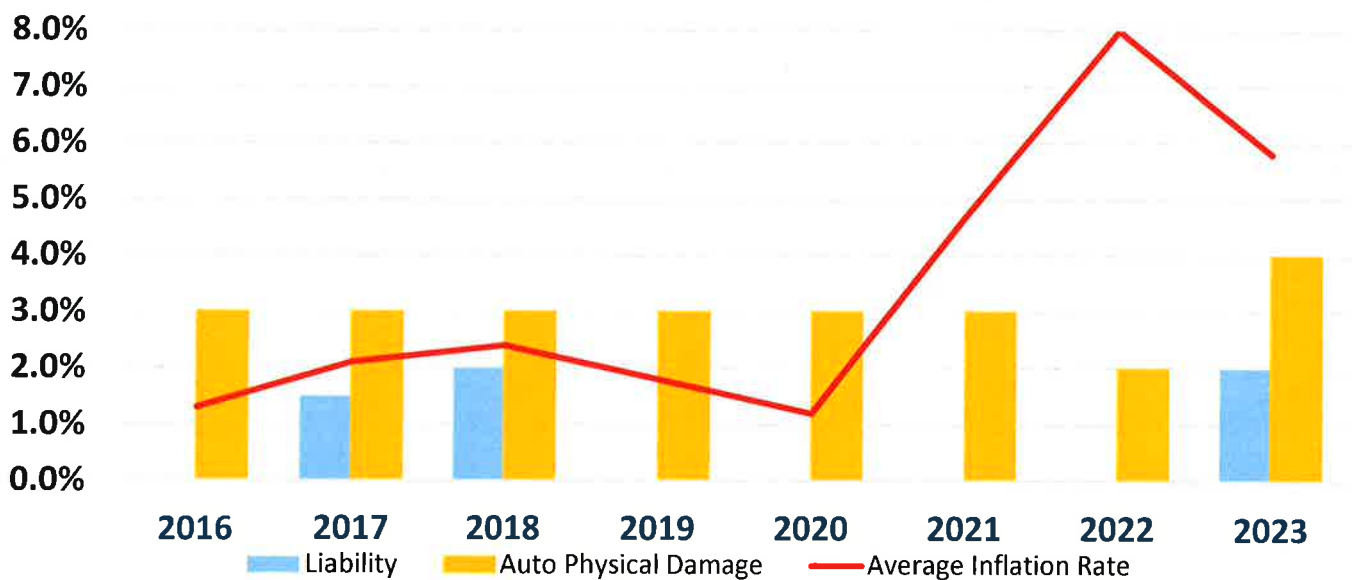
p 608.833.9595
f 608.833.8088

matt@lwmmi.org
www.lwmmi.org

2022 Member Financial Benefits

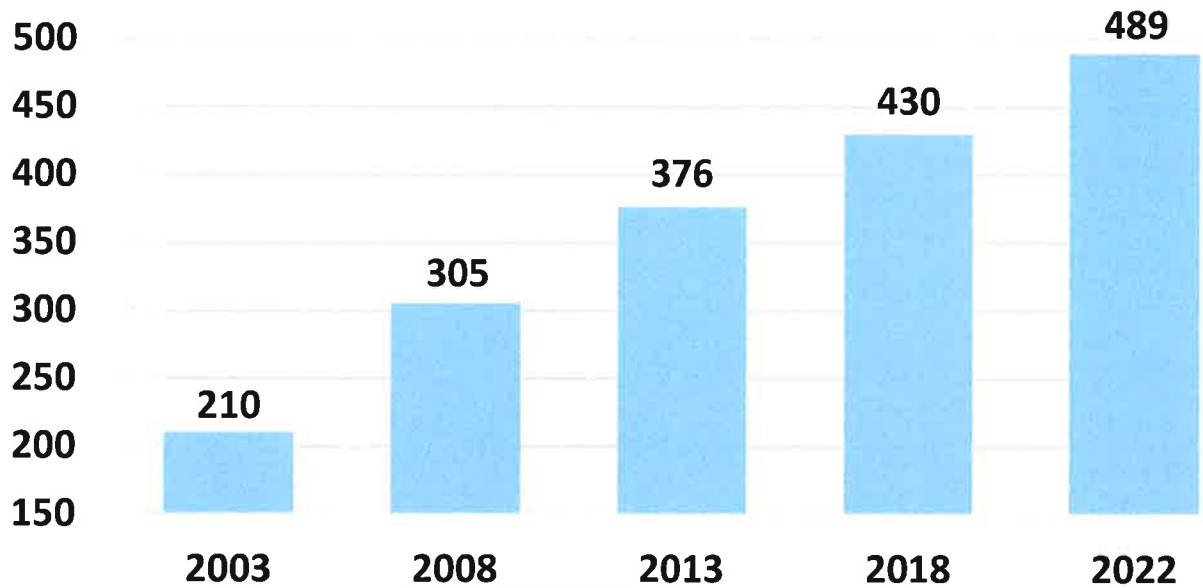


Rate Change by Policy Year



- Small rate increases due to rising inflation.

Member Count



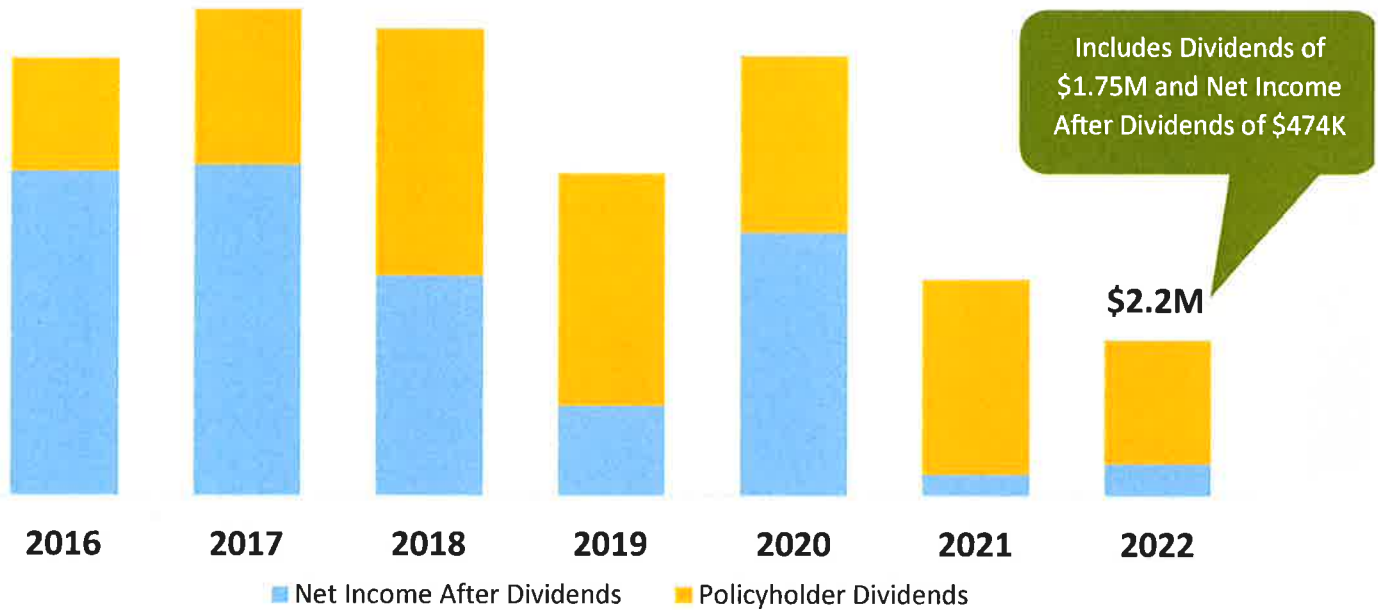
- LWMMI had a strong 99% retention rate for 2022.
- Added twenty-one new members in 2022 bringing total membership to 489.

Financial Strength & Performance- Assets

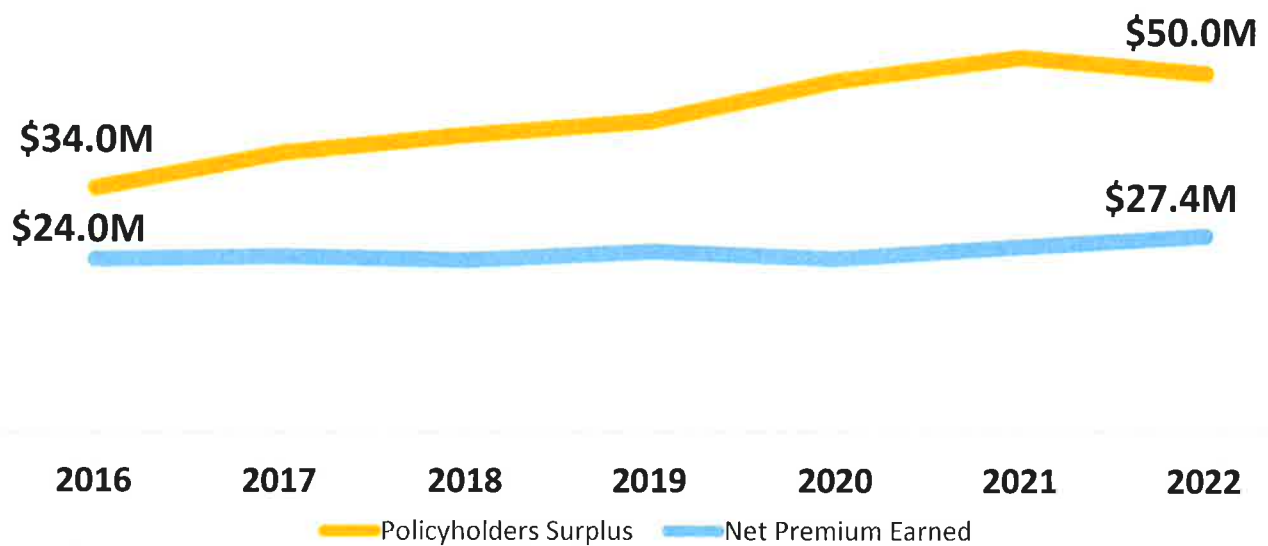


- Assets remained steady in 2022.

Net Income and Dividends

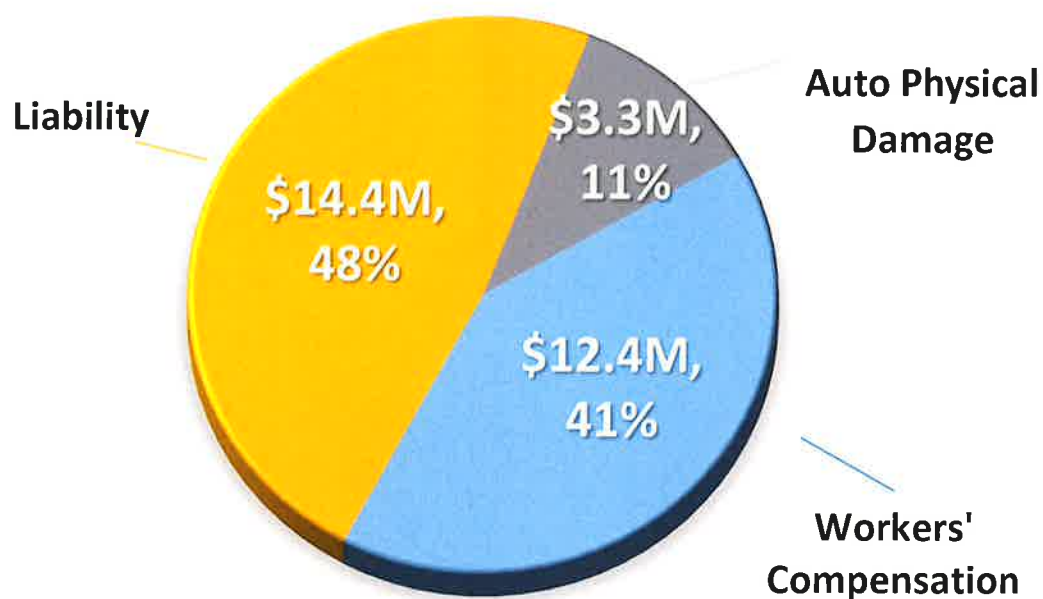


Policyholder Surplus & Net Premium

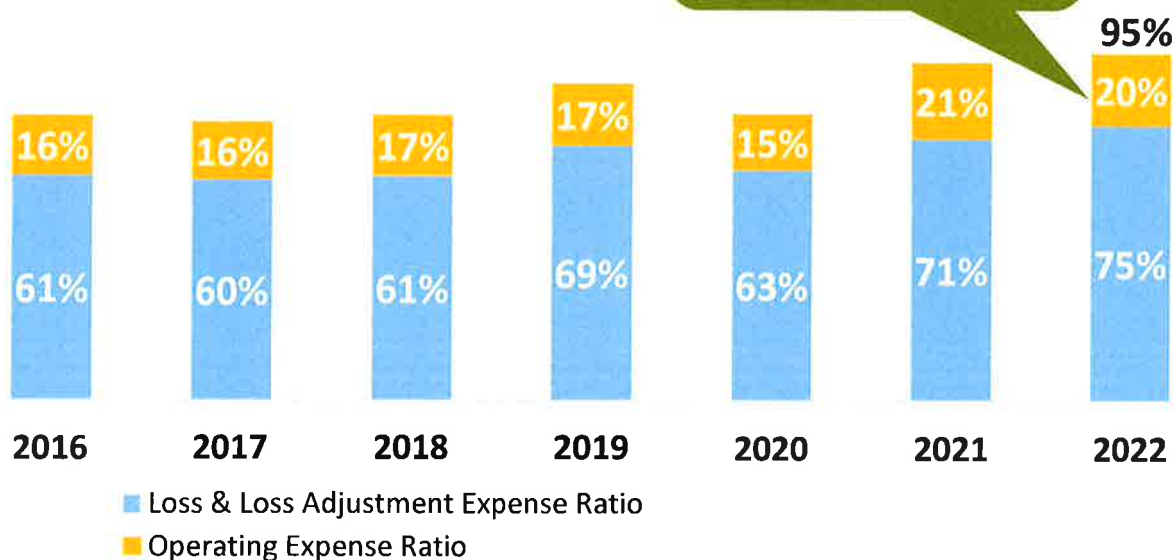


- Surplus -4.3% in 2022.
- Premiums +5.8% in 2022.

Premium by Line

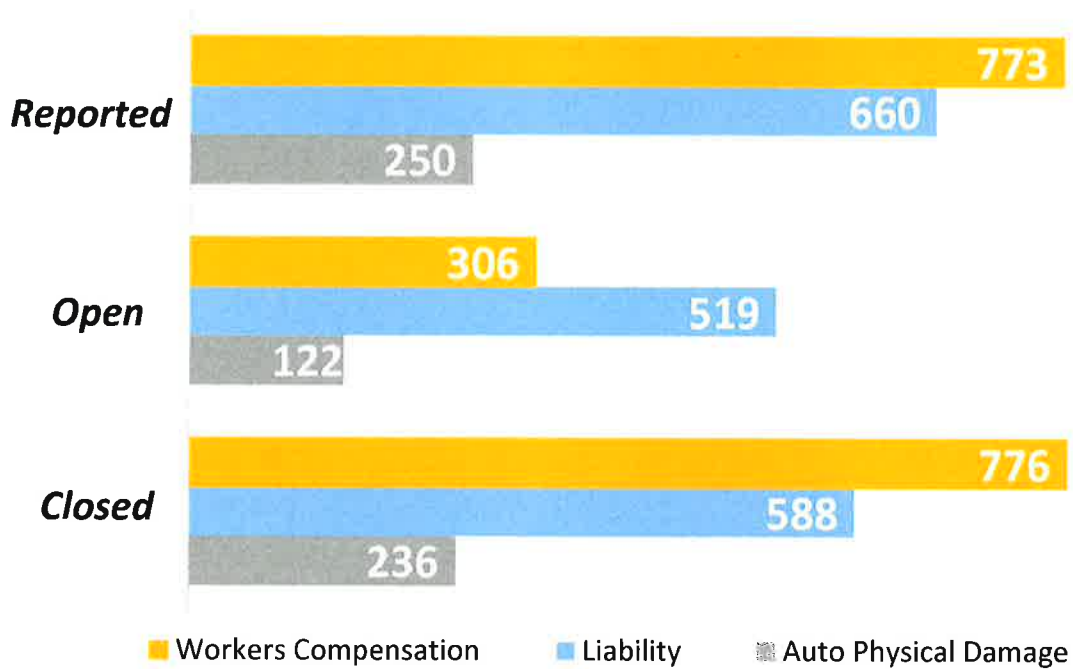


Combined Ratio



- During 2022, for every \$1 of premium charged LWMMI spent \$0.20 to pay expenses and \$0.75 to pay losses for a total combined ratio of 95%.

Claim Count Activity During 2022



Number of Claims Reported Since 2002



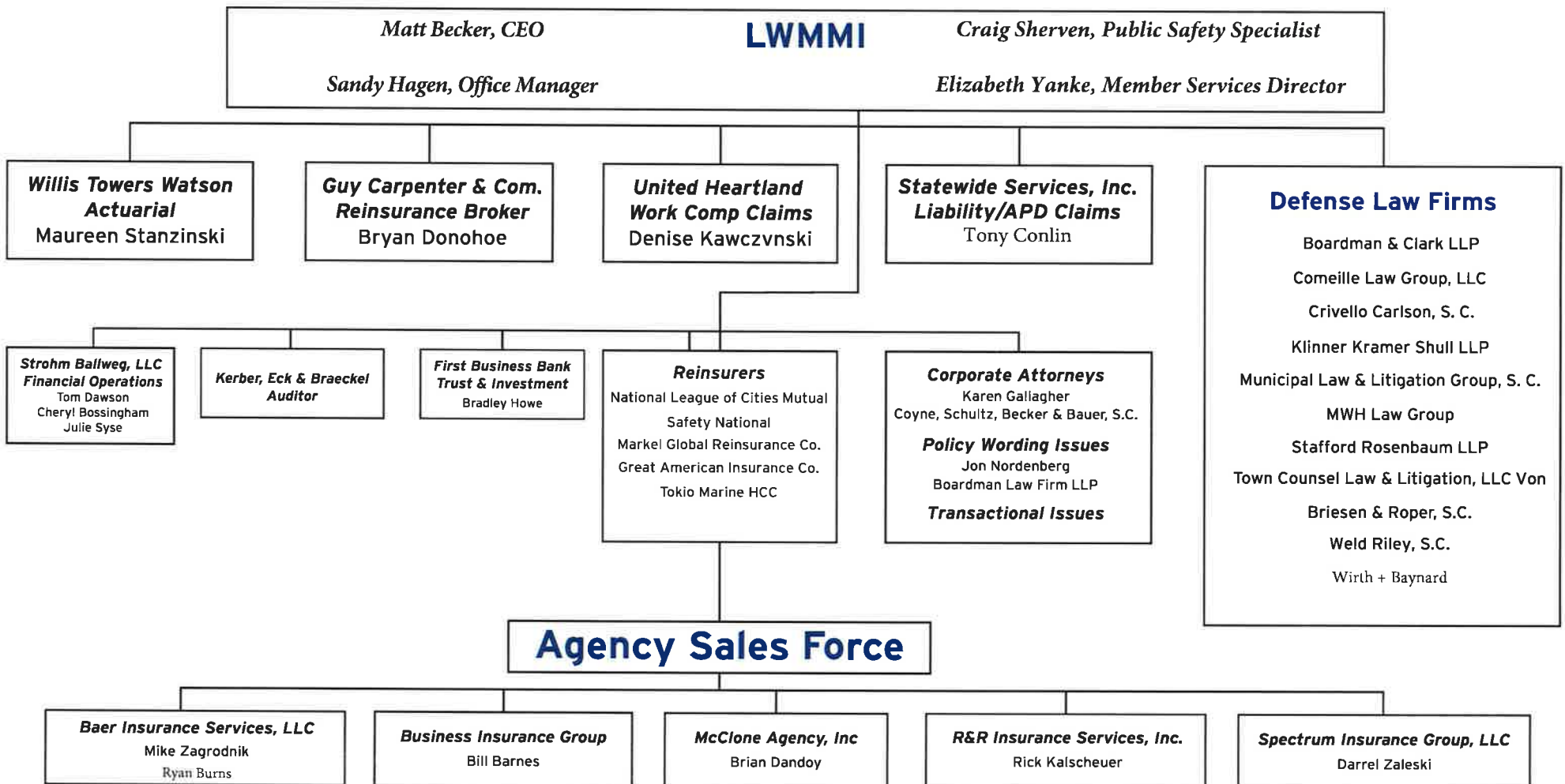
Policyholders Board of Directors

**League of Wisconsin
Municipalities**

Dave De Angelis Rebecca Glewen Kathy Morse Caz Muske
Todd Novak Mark Rohloff Jerry Deschane

**Office of the Commissioner
of Insurance**

Quarterly Financial Report
Annual Statement



	Over (Under) Budget				
	MAY	YTD 2023	BUDGET 2023	VARIANCE	% OF BUDGET
GENERAL FUND					
Taxes	4,592.15	865,894.24	1,152,789.00	(286,894.76)	75.11%
Total Licenses and Permits	19,593.20	40,239.32	115,950.00	(75,710.68)	34.70%
Intergovernmental Aid	39,958.78	449,489.22	2,468,055.00	(2,018,565.78)	18.21%
Public Charges for Service	18,020.57	82,001.33	145,640.00	(63,638.67)	56.30%
Fines and Forfeitures	8,565.47	39,391.84	91,000.00	(51,608.16)	43.29%
Total Interest	16,982.00	104,538.07	75,578.00	28,960.07	138.32%
Miscellaneous Revenue	19,318.59	85,925.23	162,134.00	(76,208.77)	53.00%
Other Financing Sources	44,742.21	118,648.96	220,000.00	(101,351.04)	53.93%
Total General Fund Revenue	171,772.97	1,786,128.21	4,431,146.00	(2,645,017.79)	40.31%
Village Board	11,124.86	32,315.75	101,675.00	(69,359.25)	31.78%
Administration	6,519.93	32,611.13	106,050.00	(73,438.87)	30.75%
Engineering & GIS	4,668.76	23,764.30	90,794.00	(67,029.70)	26.17%
Finance	21,341.11	104,322.41	315,631.00	(211,308.59)	33.05%
Clerk	13,664.45	91,155.39	208,198.00	(117,042.61)	43.78%
Community Development - Assessing	5,027.55	32,159.80	140,541.00	(108,381.20)	22.88%
Village Hall	9,988.71	38,788.10	107,844.00	(69,055.90)	35.97%
Municipal Court	4,901.36	30,155.31	71,773.00	(41,617.69)	42.01%
Unallocated	(500.12)	38,512.68	209,157.00	(170,644.32)	18.41%
Insurance	4,574.40	101,530.93	212,402.00	(110,871.07)	47.80%
Village Promotion and Goodwill	2,812.29	4,900.27	38,919.00	(34,018.73)	12.59%
Inspections	8,426.83	59,421.43	145,981.00	(86,559.57)	40.70%
Fire Operations	10,187.31	141,298.43	350,595.00	(209,296.57)	40.30%
Fire Allocated	27,665.13	159,242.98	373,996.00	(214,753.02)	42.58%
Crossing Guards	7,244.30	35,823.13	79,703.00	(43,879.87)	44.95%
Public Works Administration	1,211.54	6,184.33	35,275.00	(29,090.67)	17.53%
Street Repair and Maintenance	42,346.43	225,803.83	770,641.00	(544,837.17)	29.30%
Public Works Support Services	2,266.98	19,966.67	53,576.00	(33,609.33)	37.27%
Public Works Vehicle Maintenance	(7,459.66)	68,236.74	150,900.00	(82,663.26)	45.22%
Snow and Ice Control	7,117.86	172,085.44	235,538.00	(63,452.56)	73.06%
Weed Control	494.80	1,734.42	20,661.00	(18,926.58)	8.39%
Recycling	3,966.98	13,723.62	49,804.00	(36,080.38)	27.56%
Park	63,716.06	166,613.60	528,799.00	(362,185.40)	31.51%
Recreation	17,676.23	73,471.92	227,179.00	(153,707.08)	32.34%
Forestry	9,375.68	56,110.43	194,017.00	(137,906.57)	28.92%
Youth Football	1,760.54	10,446.24	27,502.00	(17,055.76)	37.98%
Community Band	334.31	3,068.75	11,279.00	(8,210.25)	27.21%
Economic Development	2,485.84	13,355.54	108,703.00	(95,347.46)	12.29%
Transfers	-	-	-	-	#DIV/0!
Total General Fund Expenses	282,940.46	1,756,803.57	4,967,133.00	(3,210,329.43)	35.37%
GENERAL FUND NET REVENUES (EXPENSES)	(111,167.49)	29,324.64	(535,987.00)		
SANITATION					
Sanitation Revenues	52,244.07	254,598.56	589,850.00	(335,251.44)	43.16%
Sanitation Expenses	35,874.92	181,615.00	488,730.00	(307,115.00)	37.16%
SANITATION NET REVENUES (EXPENSES)	16,369.15	72,983.56	101,120.00		
FIRE EQUIPMENT DONATION					
Fire Equipment Donation Revenues	2,565.66	83,101.78	97,000.00	(13,898.22)	85.67%
Flag Pole Memorial Expenses	-	1,447.00	2,100.00	(653.00)	68.90%
FIRE EQUIPMENT DONATION NET REVENUES (EXPENSES)	2,565.66	81,654.78	94,900.00		
AQUATICS					
Aquatics Revenue	13,008.89	113,086.26	188,603.00	(75,516.74)	59.96%
Aquatics Expenses	23,036.13	38,894.78	203,603.00	(164,708.22)	19.10%
AQUATICS NET REVENUES (EXPENSES)	(10,027.24)	74,191.48	(15,000.00)		

				Over (Under) Budget	
	MAY	YTD 2023	BUDGET 2023	VARIANCE	% OF BUDGET
LIBRARY/CIVIC CENTER					
Library/Civic Center Revenues	86,696.43	460,143.05	625,260.00	(165,116.95)	73.59%
Library/Civic Center	47,251.41	256,740.16	637,060.00	(380,319.84)	40.30%
LIBRARY/CIVIC CENTER NET REVENUES (EXPENSES)	39,445.02	203,402.89	(11,800.00)		
CONSOLIDATED POLICE SERVICES					
Consolidated Police Services Revenue	3,981.07	2,625,286.14	4,034,297.00	(1,409,010.86)	65.07%
Police Services Consolidated	283,062.43	1,575,788.78	4,137,882.00	(2,562,093.22)	38.08%
CONSOLIDATED POLICE SERVICES NET REVENUES (EXPENSES)	(279,081.36)	1,049,497.36	(103,585.00)		
VAN LIESHOUT RECREATION CENTER					
Van Lieshout Rec Center Revenues	1,143.63	16,921.09	22,750.00	(5,828.91)	74.38%
Van Lieshout Rec Center Expenses	3,058.55	24,908.84	34,766.00	(9,857.16)	71.65%
VAN LIESHOUT NET REVENUES (EXPENSES)	(1,914.92)	(7,987.75)	(12,016.00)		
PROMOTIONAL FUND					
Promotional Fund Revenues	7,954.10	20,730.36	47,400.00	(26,669.64)	43.73%
Promotional Fund Expenses	5,000.00	5,153.36	33,500.00	(28,346.64)	15.38%
PROMOTIONAL NET REVENUES (EXPENSES)	2,954.10	15,577.00	13,900.00		
AMERICAN RESCUE FUND					
American Rescue Fund Revenues	4,011.25	16,637.80	769,257.00	(777,894.80)	2.16%
American Rescue Fund Expenses	-	7,221.42	1,399,546.00	(662,324.58)	0.52%
AMERICAN RESCUE PROMOTIONAL NET REVENUES (EXPENSES)	4,011.25	9,416.38	(630,289.00)		
TRANSPORTATION SPECIAL REVENUE FUND					
Transportation Special Revenue Fund Revenues	63.96	284.73	-	284.73	#DIV/0!
Transportation Special Revenue Fund Expenses	-	-	14,430.00	(14,430.00)	0.00%
TRANSPORTATION SR FUND NET REVENUES (EXPENSES)	63.96	284.73	(14,430.00)		
SMALL BUSINESS MICRO LOAN FUND					
Small Business Micro Loan Fund Revenues	824.42	3,707.90	800.00	2,907.90	463.49%
Small Business Micro Loan Fund Expenses	-	-	500.00	(500.00)	0.00%
SMALL MICRO LOAN FUND NET REVENUES (EXPENSES)	824.42	3,707.90	300.00		
FAÇADE RENOVATION GRANT FUND					
Façade Renovation Grant Fund Revenues	895.49	4,057.68	200.00	3,857.68	2028.84%
Façade Renovation Grant Fund Expenses	127.80	1,127.80	500.00	(372.20)	225.56%
COMMUNITY DEVELOPMENT GRANT NET REVENUES (EXPENSES)	767.69	2,929.88	(300.00)		
NELSON CROSSING MAINTENANCE					
Nelson Crossing Maintenance Revenues	21.32	2,704.27	3,486.00	(781.73)	77.58%
Nelson Crossing Maintenance Expenses	17.97	17.97	3,486.00	(3,468.03)	0.52%
NELSON CROSSING MAINTENANCE NET REVENUES (EXPENSES)	3.35	2,686.30	-		
SPECIAL ASSESSMENTS					
Special Assessment Revenue	7,419.06	58,511.57	161,000.00	(102,488.43)	36.34%
Special Assessment Expense	335.11	662.37	192,300.00	(191,637.63)	0.34%
SPECIAL ASSESSMENTS NET REVENUES (EXPENSES)	7,083.95	57,849.20	(31,300.00)		

				Over (Under) Budget	
	MAY	YTD 2023	BUDGET 2023	VARIANCE	% OF BUDGET
EQUIPMENT REVOLVING FUND					
Equipment Revolving Revenue	6,368.58	44,544.87	451,000.00	(406,455.13)	9.88%
Equipment Revolving Expenses	-	43,339.00	690,000.00	(646,661.00)	6.28%
EQUIPMENT NET REVENUES (EXPENSES)	6,368.58	1,205.87	(239,000.00)		
FACILITY AND TECHNOLOGY FUND					
Facility and Technology Fund Revenues	362.46	61,880.15	80,000.00	(18,119.85)	77.35%
Facility and Technology Fund Expenditures	4,904.00	29,647.60	100,000.00	(70,352.40)	29.65%
FACILITY AND TECHNOLOGY NET REVENUES (EXPENSES)	(4,541.54)	32,232.55	(20,000.00)		
TAX INCREMENT DISTRICT 4					
Tax Increment District 4 Revenues	100,160.08	1,504,315.10	1,661,750.00	(157,434.90)	90.53%
Tax Increment District 4 Expenses	1,454.69	464,594.32	1,419,369.00	(954,774.68)	32.73%
TAX INCREMENTAL DISTRICT 4 NET REVENUES (EXPENSES)	98,705.39	1,039,720.78	242,381.00		
TAX INCREMENT DISTRICT 5					
Tax Increment District 5 Revenues	1,899.56	287,103.92	439,298.00	(152,194.08)	65.36%
Tax Increment District 5 Expenses	1,578.89	69,140.01	305,184.00	(236,043.99)	22.66%
TAX INCREMENTAL DISTRICT 5 NET REVENUES OVER EXPENSES	320.67	217,963.91	134,114.00		
TAX INCREMENT DISTRICT 6					
Tax Increment District 6 Revenues	22,325.91	1,084,497.99	3,015,486.00	(1,930,988.01)	35.96%
Tax Increment District 6 Expenses	227,190.42	533,772.04	5,209,827.00	(4,676,054.96)	10.25%
TAX INCREMENTAL DISTRICT 6 NET REVENUES (EXPENSES)	(204,864.51)	550,725.95	(2,194,341.00)		
TAX INCREMENT DISTRICT 7					
Tax Increment District 7 Revenues	4,299.79	564,583.62	770,200.00	(205,616.38)	73.30%
Tax Increment District 7 Expenses	2,570.02	36,923.28	580,279.00	(543,355.72)	6.36%
TAX INCREMENTAL DISTRICT 7 NET REVENUES (EXPENSES)	1,729.77	527,660.34	189,921.00		
TAX INCREMENT DISTRICT 8					
Tax Increment District 8 Revenues	4,093.69	86,575.26	94,840.00	(8,264.74)	91.29%
Tax Increment District 8 Expenses	3,394.33	76,283.26	1,727,310.00	(1,651,026.74)	4.42%
TAX INCREMENTAL DISTRICT 8 NET REVENUES (EXPENSES)	699.36	10,292.00	(1,632,470.00)		
PARK IMPROVEMENT					
Park Improvement Revenue	2,359.56	11,609.41	161,550.00	(149,940.59)	7.19%
Park Improvement Expenses	923.40	2,919.07	668,364.00	(665,444.93)	0.44%
PARK IMPROVEMENTS NET REVENUES (EXPENSES)	1,436.16	8,690.34	(506,814.00)		
CAPITAL PROJECTS					
Capital Projects Revenue	(4,797.29)	155,575.83	526,375.00	(370,799.17)	29.56%
Construction Projects	303,915.73	369,759.95	1,679,464.00	(1,309,704.05)	22.02%
Administration Capital Projects	15,765.74	116,344.26	213,668.00	(97,323.74)	54.45%
TOTAL CONSTRUCTION EXPENSES	319,681.47	486,104.21	1,893,132.00	(1,407,027.79)	25.68%
CAPITAL PROJECTS NET REVENUES (EXPENSES)	(324,478.76)	(330,528.38)	(1,366,757.00)		

				Over (Under) Budget	
	MAY	YTD 2023	BUDGET 2023	VARIANCE	% OF BUDGET
SEWER					
Sewer Revenues	193,510.31	1,171,963.68	3,672,875.00	(2,500,911.32)	31.91%
Sewer Capital	99,597.85	254,527.48	422,357.00	(167,829.52)	60.26%
Sewer Financing	20,816.00	106,480.00	255,518.00	(149,038.00)	41.67%
Sewer Treatment	214,905.68	1,071,217.55	2,401,600.00	(1,330,382.45)	44.60%
Sewer Collection	18,087.08	86,975.12	228,442.00	(141,466.88)	38.07%
Sewer Customer A/R	11,887.76	57,191.12	161,673.00	(104,481.88)	35.37%
Sewer Admin and General	18,045.68	81,456.23	205,121.00	(123,664.77)	39.71%
TOTAL SEWER EXPENSES	383,340.05	1,657,847.50	3,674,711.00	(2,016,863.50)	45.12%
SEWER NET REVENUES (EXPENSES)	(189,829.74)	(485,883.82)	(1,836.00)		
WATER UTILITY					
Water Utility Revenues	220,212.73	1,023,818.53	3,103,402.00	(2,079,583.47)	32.99%
Water Capital Projects	239,825.59	251,313.60	521,357.00	(270,043.40)	48.20%
Water Financing	58,485.00	314,455.69	761,212.00	(446,756.31)	41.31%
Water Source	1,625.99	8,064.22	95,200.00	(87,135.78)	8.47%
Pumping	17,085.68	97,377.96	265,891.00	(168,513.04)	36.62%
Water Treatment	38,471.74	177,398.03	483,035.00	(305,636.97)	36.73%
Water Distribution	28,042.97	325,881.31	844,422.00	(518,540.69)	38.59%
Customer A/R	5,090.21	25,064.94	74,447.00	(49,382.06)	33.67%
Admin and General	12,553.59	80,854.20	189,099.00	(108,244.80)	42.76%
TOTAL WATER EXPENSES	401,180.77	1,280,409.95	3,234,663.00	(1,954,253.05)	39.58%
WATER NET REVENUES (EXPENSES)	(180,968.04)	(256,591.42)	(131,261.00)		
STORMWATER UTILITY					
Stormwater Revenue	118,832.62	588,916.71	2,123,890.00	(1,534,973.29)	27.73%
Stormwater Capital Projects	683.04	13,138.63	506,347.00	(493,208.37)	2.59%
Storm Financing	42,083.00	241,998.32	557,497.00	(315,498.68)	43.41%
Storm Pond Maintenance	2,760.20	19,832.73	147,544.00	(127,711.27)	13.44%
Storm Collection	21,843.34	64,163.87	226,283.00	(162,119.13)	28.36%
Storm Customer A/R	4,674.09	23,435.04	63,039.00	(39,603.96)	37.18%
Storm Admin and General	27,336.64	125,281.16	247,029.00	(121,747.84)	50.72%
TOTAL STORM EXPENSES	99,380.31	487,849.75	1,747,739.00	(1,259,889.25)	27.91%
STORMWATER NET REVENUES (EXPENSES)	19,452.31	101,066.96	376,151.00		

Tax settlement for first installment collections to date have been recorded in various funds. The majority of our State Aid is not received until November.

Continue to see interest and investment income impacted as result of market changes. The unrealized losses that exist now will **not** be recognized as long as the assets are held until maturity. The Village invests in varying maturities to match cash flow needs. An unrealized loss exists when a longer term asset the Village owns price has declined in the market place due to varying interest rates. Each month end, Generally Accepted Accounting Principles require that we record an unrealized loss (or gain) to recognize market impacts. The market to face value total for the Villager at the end of May is a \$355,556 unrealized loss. The positive news is that interest earnings have escalated from minimal returns in past year.

Property, Auto and Workers Compensation first and second quarter premiums have been paid so six months of expense included in May financials.

Vehicle maintenance and fuel charge billing for May are not complete as do not have the fuel bill from Outagamie County yet (typical on month lag). Snow and ice expense will hopefully subside until November.

Van Lieshout Recreation Center Diamond Club lease payment was made causing higher expense to date.

Landfill revenue for Sewer Utility is billed on a quarterly billing. The first quarter was billed in April. Strength invoices have not been issued to Bel Brands (May), Nestle (May), Oh Snap (April and May) as waiting on lab results.

Capital Contributions (revenue) are not recorded until year end (capital assets paid for by TID or contributed by developers) in the Sewer Utility (\$626,000), Water Utility (\$736,000) and Stormwater (\$842,000).

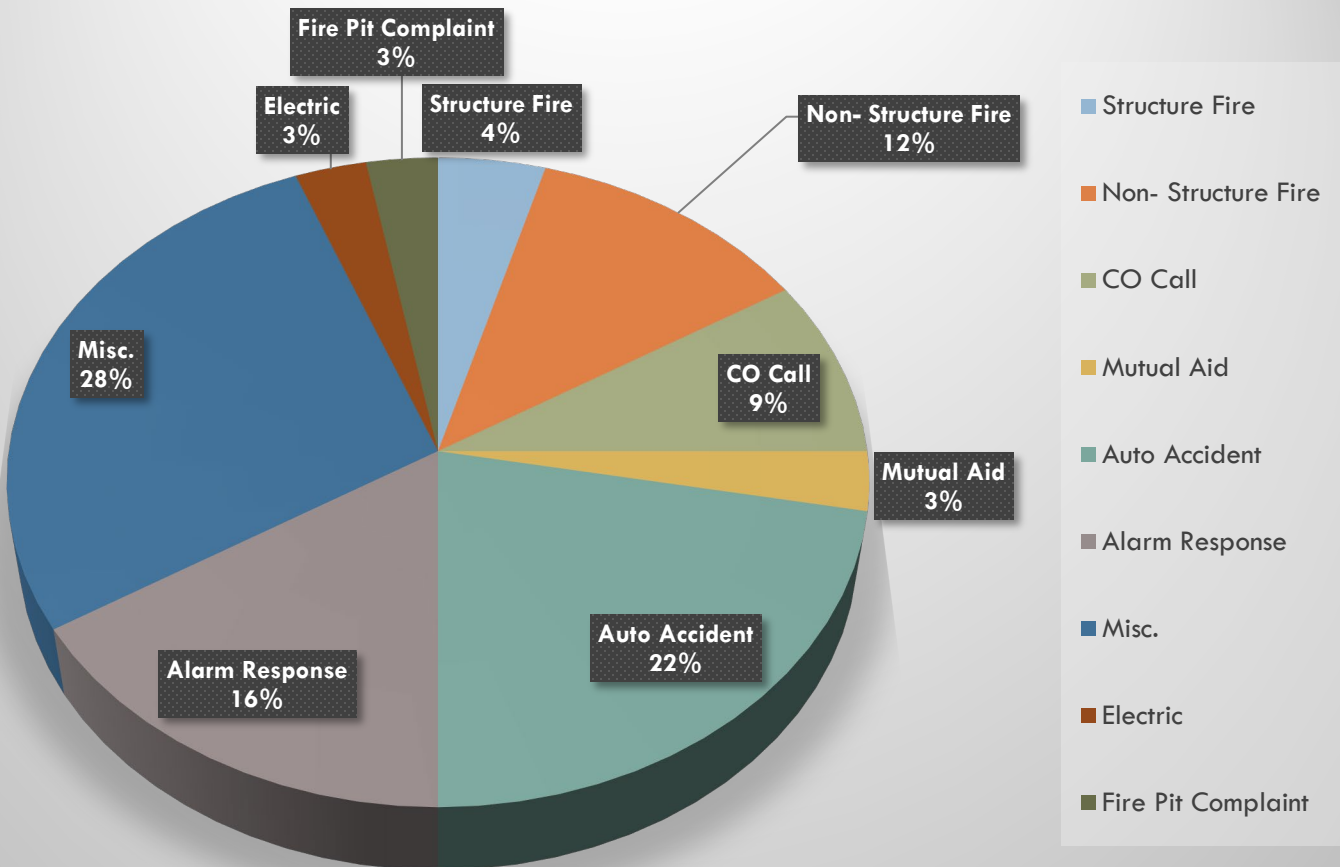
Capital assets are shown as expense in utilities for monitoring until capitalized as part of year end audit preparation.

Little Chute Fire Department

Little Chute Fire Department - 2023 Calls for Service

	Structure Fire	Non-Structure Fire	CO Call	Mutual Aid	Auto Accident	Alarm Response	Misc.	Electric	Fire Pit Complaint	2023 Total Responses	2022 Total Responses	2021 Total Responses	2020 Total Responses	2019 Total Responses	2018 Total Responses	2017 Total Responses	2016 Total Responses	2015 Total Responses
2023 SUMMARY	3	8	6	2	15	11	19	2	2	68	188	181	152	202	165	172	155	132
January 2022 Calls	1	1	1	1	4	0	3	0	0	11								
February 2022 Calls	0	0	2	0	5	2	5	0	0	14								
March 2022 Calls	1	1	1	0	1	3	3	0	0	10								
April 2022 Calls	0	3	1	0	2	3	3	2	1	15								
May 2022 Calls	1	3	1	1	3	3	5	0	1	18								
June 2022 Calls										0								
July 2022 Calls										0								
August 2022 Calls										0								
September 2022 Calls										0								
October 2022 Calls										0								
November 2022 Calls										0								
December 2022 Calls										0								

Call by Type - 2023 Calls for Service





FOX VALLEY METRO POLICE DEPARTMENT

PERSONNEL

Officer Mike Grumann is having his *Twenty years of service* anniversary with us this month.

POLICE CLERK (FULL-TIME) FRAN DIEDRICK HAS SUBMITTED HER RESIGNATION NOTICE TO TAKE EFFECT AT THE END OF THIS MONTH. FRAN HAS BEEN WITH METRO SINCE 2010.

OUR NEWEST PATROL OFFICERS, JASON SEAVEY AND COLE DELVOYE STARTED THEIR FIELD TRAINING PROGRAM WITH US ON MAY 22ND. OVER THE NEXT TWELVE WEEKS THEY WILL BE WORKING WITH A FIELD TRAINING OFFICER (FTO) ON APPLYING WHAT THEY LEARNED IN THE ACADEMY TO ACTUAL INCIDENTS AND CALLS FOR SERVICE.

Jaden Head is our newest Community Service Officer (CSO). Jaden just graduated from Kimberly High School and is pursuing a career in criminal justice.

The Police School Liaison Officers (PSL's) will be assigned to the Investigations Division during the summer break. They may also assist the Patrol Division from time-to-time.

K-9 Rax underwent emergency surgery a few weeks ago to address a lymphatic system issue. He has since returned to duty.

Retired Little Chute / Metro Police Officer James Nechodom passed away on May 25th. James served our department for 30 years. He also worked as a part-time officer with other, Outagamie County law enforcement agencies. Funeral Services were on Monday, June 5th. Our department provided law enforcement honors for the funeral services. This included a rotating, two officer casket guard. Funeral procession escort and graveside honors with a flag presentation to the family.



James A. Nechodom obituary:



<https://www.oconnellfh.com/obituary/james-nechodom>

EQUIPMENT

The department has received and has issued the majority of the new duty pistols. The red dot sights (RDS) are being installed on many of them. Officers will be receiving training on the use of these sights and will also be conducting their annual firearms qualification with them this month.

We have placed our order for 22, new Motorola portable radios. We do not have a delivery date as of yet.

SPECIAL EVENTS

Our department is providing staffing for numerous, summer events in both communities. As usual, we will be providing traffic control and event safety for Cheesefest and Paperfest. Both villages are having fireworks events this year as well.

Our *National Night Out* community event will be on Tuesday, August 1st from 5PM to 8PM at Legion Park in Little Chute.

ACTIVITY/ PERFORMANCE METRICS

Below is a table showing a Three-month comparison of calls for service and incidents in Little Chute.



FOX VALLEY METRO POLICE DEPARTMENT

Month-to-Date CAD Call Detail

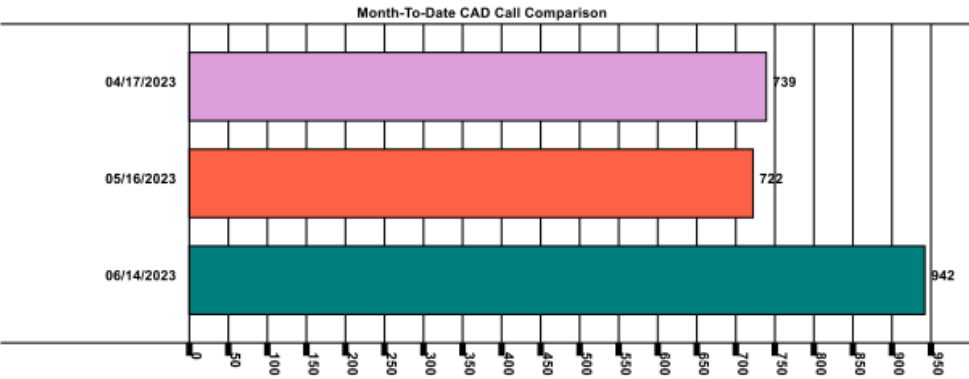
Month-To-Date CAD Received Calls

Call Nature	05/17/2023	04/18/2023	1 mo %	03/20/2023	2 mo %
	to 06/14/2023:	to 05/16/2023:	change:	to 04/17/2023:	change:
911 Misdiagnosed	160	81	97.5%	85	88.2%
Abandoned Vehicle	1	3	-66.7%	0	N/A
Abdominal A-Adam Response	0	2	-100.0%	0	N/A
Abdominal C-Charlie Response	0	0	N/A	3	-100.0%
Accident in a Parking Lot	4	4	0.0%	4	0.0%
Accident with Extrication	1	0	N/A	0	N/A
Accident with Injury	1	2	-50.0%	0	N/A
Accident with Scene Safety	0	1	-100.0%	0	N/A
Alcohol Violations	2	1	100.0%	1	100.0%
Allergies C-Charles Response	1	0	N/A	1	0.0%
Allergies D-David Response	0	0	N/A	1	-100.0%
Animal Bite	0	6	-100.0%	0	N/A
Animal Call	17	14	21.4%	11	54.5%
Assist Citizen or Agency	61	54	13.0%	38	60.5%
Back Problem A-Adam Response	0	3	-100.0%	2	-100.0%
Back Problem C-Charles Response	0	1	-100.0%	0	N/A
Battery	2	0	N/A	0	N/A
Bicycle Stop	1	1	0.0%	0	N/A
Bleeding A-Adam Response	0	0	N/A	1	-100.0%
Bleeding B-Boy Response	2	0	N/A	1	100.0%
Breathing Problem C-Charles	0	1	-100.0%	2	-100.0%
Breathing Problem D-David	1	3	-66.7%	4	-75.0%
Burglary	1	2	-50.0%	1	0.0%
Carbon Monoxide Alarm	3	2	50.0%	1	200.0%
Chest Complaint C-Charles	1	1	0.0%	0	N/A
Chest Complaint D-David	0	2	-100.0%	2	-100.0%
Civil Matter Assist	2	1	100.0%	3	-33.3%
Civil Process	17	1	1,600.0%	11	54.5%
Crime Prevention	28	32	-12.5%	16	75.0%
Damage to Property	6	6	0.0%	2	200.0%
Diabetic Issue C-Charles	0	1	-100.0%	1	-100.0%

Disturbance	18	14	28.6%	17	5.9%
Disturbance with a Weapon	0	0	N/A	1	-100.0%
Domestic Disturbance	1	1	0.0%	4	-75.0%
Drug Complaint	2	4	-50.0%	4	-50.0%
Dumpster Fire	0	1	-100.0%	0	N/A
Emergency Committal	0	0	N/A	1	-100.0%
Eye Problem A-Adam	0	0	N/A	1	-100.0%
Fainting A-Adam	1	1	0.0%	1	0.0%
Fainting C-Charles	2	1	100.0%	1	100.0%
Falls A-Adam Response	1	1	0.0%	1	0.0%
Falls B-Boy Response	6	1	500.0%	1	500.0%
Falls D-David Response	3	1	200.0%	1	200.0%
Fire Alarm Commercial	4	3	33.3%	4	0.0%
Fire Alarm Residential	1	0	N/A	0	N/A
Fire Oversized/Commercial Veh	0	1	-100.0%	0	N/A
Fire Unauthorized Burning	1	0	N/A	0	N/A
Fire Vegetation or Grass	0	0	N/A	3	-100.0%
Fire Vehicle Small	1	0	N/A	0	N/A
Fireworks Complaint	4	0	N/A	0	N/A
Follow Up	32	30	6.7%	22	45.5%
Fraud Complaint	4	3	33.3%	2	100.0%
Garbage or Rubbish Fire	1	0	N/A	0	N/A
Harassment	8	7	14.3%	4	100.0%
Hazard in Roadway	15	3	400.0%	13	15.4%
Headache C-Charles Response	0	0	N/A	1	-100.0%
Heart Problem C-Charles	1	0	N/A	1	0.0%
Heart Problem D-David	0	1	-100.0%	0	N/A
Jail GPS Checks	19	17	11.8%	24	-20.8%
Juvenile Complaint	8	7	14.3%	5	60.0%
K9 Assist	0	2	-100.0%	0	N/A
Law Alarms - Burglary Panic	8	5	60.0%	4	100.0%
Lost or Found Valuables	8	9	-11.1%	11	-27.3%
Medical Assistance No Injury	6	2	200.0%	3	100.0%
Medical Pre-Alert	6	5	20.0%	4	50.0%
Missing Person	1	2	-50.0%	0	N/A
Motorist Assist	29	21	38.1%	17	70.6%
Natural Gas or Propane Leak	1	0	N/A	2	-50.0%
Noise Complaint	10	2	400.0%	4	150.0%
Ordinance Violation	15	8	87.5%	4	275.0%
Overdose B-Boy	0	0	N/A	2	-100.0%
PNB E-Edward Response	1	0	N/A	1	0.0%

Parking Enforcement	22	14	57.1%	9	144.4%
Parking Request	3	0	N/A	3	0.0%
Reckless Driving Complaint	14	20	-30.0%	18	-22.2%
Restraining Order Tracking	4	3	33.3%	1	300.0%
Retail Theft	1	3	-66.7%	1	0.0%
Runaway Juvenile	5	6	-16.7%	5	0.0%
Scam	0	1	-100.0%	1	-100.0%
School Safety	12	20	-40.0%	16	-25.0%
Seizure A-Adam Response	1	0	N/A	2	-50.0%
Seizure B-Boy Response	1	1	0.0%	0	N/A
Seizure D-David Response	0	0	N/A	1	-100.0%
Sex Offense	2	1	100.0%	2	0.0%
Sick A-Adam	1	3	-66.7%	12	-91.7%
Sick C-Charles	2	2	0.0%	1	100.0%
Sick D-David	0	2	-100.0%	0	N/A
Stroke C-Charles	2	2	0.0%	2	0.0%
Structure Fire Smoke or Flame	1	1	0.0%	2	-50.0%
Suspicious Incident	21	16	31.2%	9	133.3%
Suspicious Person	3	9	-66.7%	2	50.0%
Suspicious Vehicle	6	3	100.0%	8	-25.0%
Testing Only	0	5	-100.0%	2	-100.0%
Theft Complaint	12	11	9.1%	9	33.3%
Theft of Automobile Complaint	2	1	100.0%	0	N/A
Traffic Enforcement	16	4	300.0%	8	100.0%
Traffic Stop	205	154	33.1%	193	6.2%
Transport	1	2	-50.0%	0	N/A
Transport Accident D-David	0	2	-100.0%	0	N/A
Traumatic Injuries A-Adam	0	0	N/A	1	-100.0%
Traumatic Injuries B-Boy	1	0	N/A	0	N/A
Traumatic Injuries D-David	0	1	-100.0%	0	N/A
Trespassing	2	3	-33.3%	2	0.0%
Truancy	5	0	N/A	8	-37.5%
Unconscious D-David	5	4	25.0%	2	150.0%
Unknown Odor Outdoors	0	0	N/A	1	-100.0%
Unlocked or Standing Open Door	2	1	100.0%	0	N/A
Vacant House Check	1	0	N/A	0	N/A
Vehicle Accident	21	20	5.0%	20	5.0%
Vehicle Lockout	6	1	500.0%	4	50.0%
Vehicle Pursuit	0	0	N/A	1	-100.0%
Violation of Court Order	6	3	100.0%	2	200.0%
Wanted Person or Apprehension	2	0	N/A	4	-50.0%

Weapon Violation	0	1	-100.0%	0	N/A
Welfare Check	24	24	0.0%	32	-25.0%





Little Chute Public Library

Gerard H. Van Hoof Memorial

VILLAGE BOARD MONTHLY REPORT

Highlights

- 2023-2028 Library Strategic Plan approved by Library Board
- Vending machine purchased by Friends of Library to sell fundraising items is in the front entry of the Civic Center
- Partnered with Windmill for Kermis event
- Planning for family area at Market on Main
- Break in children's events to prepare for Summer Library Program launch
- Partnership with Empower Tutoring will not occur due to overlap of services offered by the school district
- Collaboration with new downtown businesses
- Facilitating volunteer opportunities for young adults with special needs
- Participated in career fair at Flex Academy in partnership with School Library
- Held outreach for Free Comic Book Day in Appleton
- Participated in Suicide Prevention Day at LC High School
- Partnered with local non-profit to host a grief group
- Cabbage and Katherine were interviewed for a "Library Pet Podcast" out of Canada
- Katie presented Summer Library Program information to schools
- Collaborative project with LC Historical Society for walking tour of historical downtown buildings is very popular and more copies are being ordered
- Partner program with Park and Rec to provide activity backpacks will be ready for checkout for the summer
- Monthly e-newsletter sent
- Katherine attended webinar on library sustainability
- Katherine out for medical leave for 2 weeks this month
- Katherine's community outreach: Windmill Board Member, Miller at Windmill; LC Historical Society, Secretary; Winnefox Library System, President; Youth Services Liaison for Library System, Fox Cities Book Festival Board Member, Fox Cities Reads Board Member

2023 Library Statistics from OWLS						
	JAN	FEB	MAR	APR	MAY	(MAY 22)
Physical Materials Circulation	8,617	8,141	10,253	9,197	9,261	9,768
Physical Renewals	2,351	2,327	2,938	2,914	3,158	3,838
Hoopla EBooks	145	144	168	155	134	148
Hoopla Audiobooks	308	270	327	340	406	227
Hoopla Binge Pass	2	1	0	3	0	2
Hoopla Movies	13	23	22	14	24	12
Hoopla Comics	17	11	13	5	22	28
Hoopla Music	7	6	10	11	20	1
Hoopla TV	23	11	15	23	30	4
Overdrive E Book	733	658	781	728	729	681
Overdrive Audiobook	585	535	596	597	643	619
Overdrive Magazines	126	38	90	113	73	68
ILL Loaned	1,808	1,722	2,153	1,952	1,852	1,568
ILL Borrowed	3,666	3,276	3,975	5,243	5,119	4,298
Public Internet Use	232	205	280	237	253	348
Wireless Logins	1,008	983	1,193	1,122	1,280	1,029
Door Count	4,736	4,892	5,635	4,039	4,268	5,262
Card Holders			4,963			

Bricks and Brews at the Stone Arch



Parks, Recreation, Forestry & Facilities

MAY HIGHLIGHTS

- Held Arbor Day observance Monday, May 1 with Elementary School 4th graders.
- Men's Softball League games at Doyle Park started season Thursday, May 4.
- Held Home Alone Sitter Class on Saturday, May 6.
- Held Youth Dance Revue on Sunday, May 21 at LCHS Auditorium.
- Held Jets Football coach/player/parent preseason meeting on Sunday, May 21.
- Plan for baseline concussion testing & ordered football player practice jerseys.
- Held weekly Wednesday senior activities program for card players.
- Assisted LC Diamond Club with schedule planning for youth baseball/softball.
- Held Summer Staff Bloodborne Pathogens Training & then split into separate groups for pool meeting or rec meeting with supervisors on Wednesday, May 24
- Planning work for summer recreation programs in June.
- Finished pool start up. Strong consideration for professional repainting and plastering for 2024.
- Planning work for setup, event help & cleanup for upcoming Cheese Fest.
- Planning for swim lesson signup, concession stand items & pool opening.
- Continued to set up vendors for the Pints on Plaza and Market on Main.
- Increase in vandalism to parks/bathrooms since opened.
- Prep work to ball diamonds & soccer fields for scheduled games.
- Planning for needed rec summer staff CPR/FirstAid/AED Training early June.
- Ash Tree and Stump Removal RFP's wrap up.
- Prepare for mid year facilities evaluations.
- Planted planters with flowers with community & school district volunteers. Started watering schedule.
- Safety center cosmetic updates including painting and carpeting/tiling.

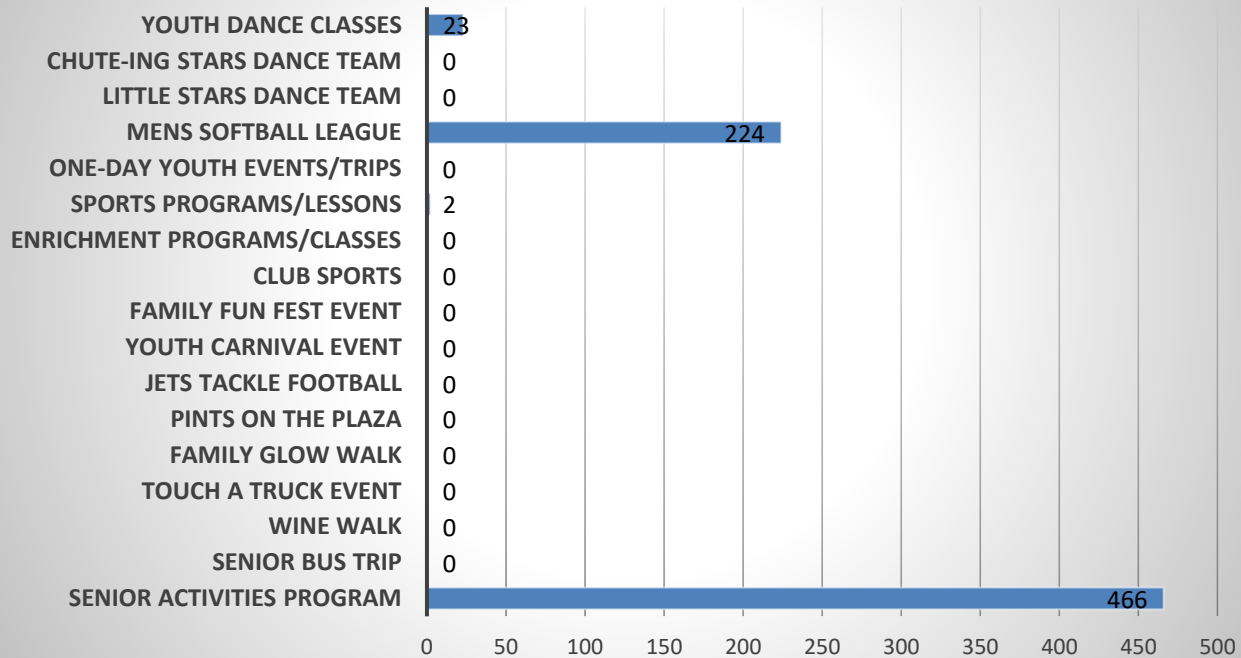


TOP PRIORITIES FOR JUNE

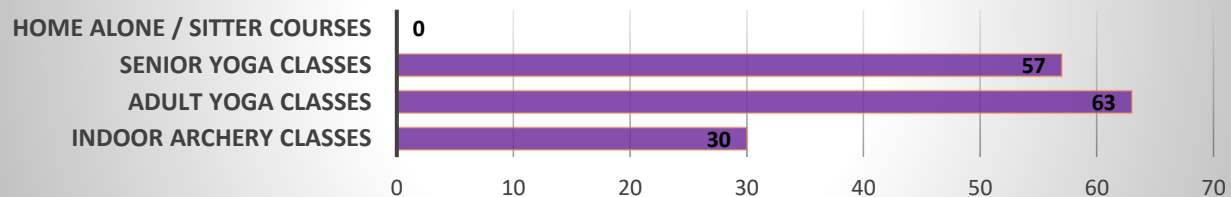
- Great Wisconsin Cheese Festival at Doyle Park on June 2, 3, & 4 - prep / event work /cleanup.
- Open Doyle Pool for the season on Sunday, June 4.
- Summer parks, recreation, and pool staff start work early June.
- CPR/First Aide/AED training on Thursday, June 8 for recreation instructors in need of certification.
- Daily prep work for rec programs & themed one-day events held second full week June.
- Director John McDonald completed 2 years of service on June 14.
- Planning for programs to be in our fall/winter program book; submit book changes to graphic artist.
- Send men's softball tournament registration form to team managers.
- Final planning work for touch-a-truck event on Tuesday, June 20
- Planning for pool special events (cardboard box races, dive-in movie, easter egg hunt)
- Solicit sponsors for our end of summer Youth Carnival.
- Ash Tree and Stump Removal RFP's sent out and due at end of June.
- Remove suckers from Village terrace trees.
- Maintain terrace and private trees that block signage throughout Village.
- Promote and advertise for Market on Main and Pints on the Plaza.
- Prepare for 2023 budget: new projects, updates, and maintenance.
- Water 2022 newly planted trees during drought.
- Conduct mid-year facilities evaluations.
- Research and develop purchase plan for downtown light pole Christmas lights.
- Continuing with cosmetic updates of safety center.



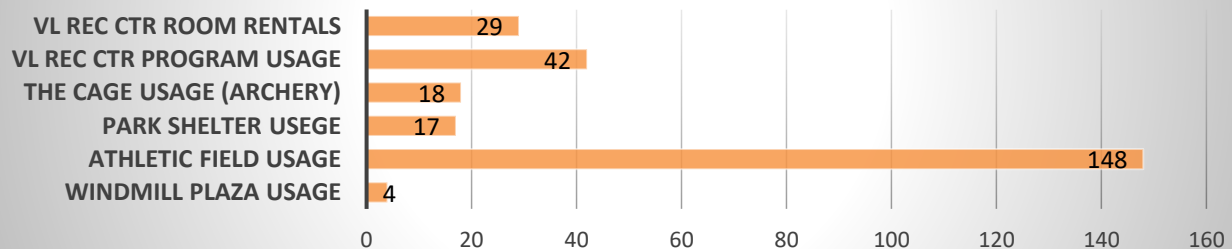
2023 Y-T-D PROGRAM PARTICIPATION



2023 Y-T-D VAN LIESHOUT REC CTR PROGRAMS



2023 Y-T-D SHELTER/FACILITY/FIELD USAGE

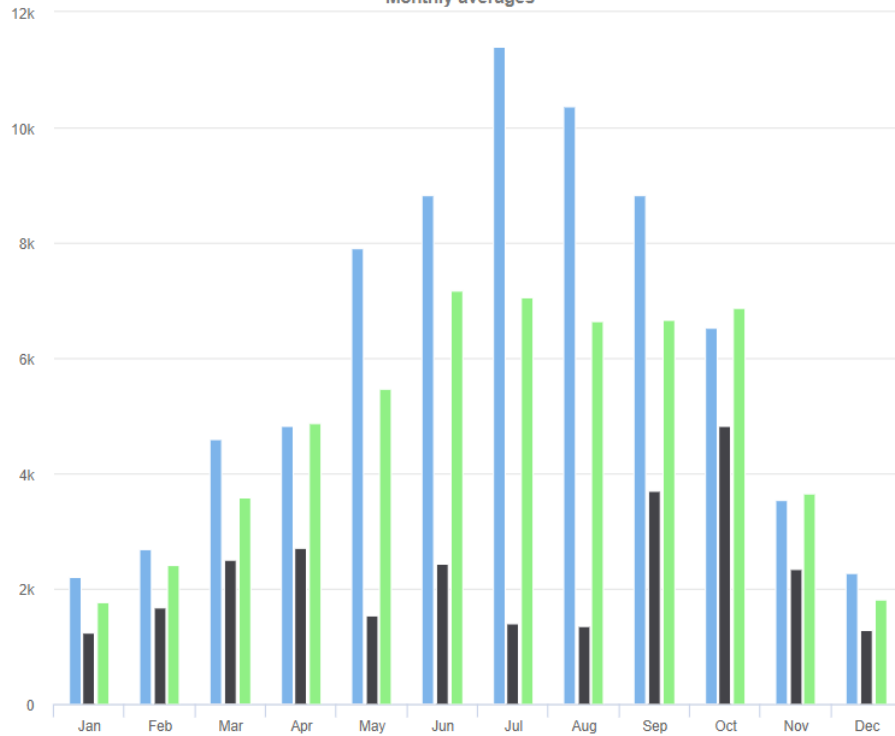


Months of the year

2021-05-01 to 2023-05-31



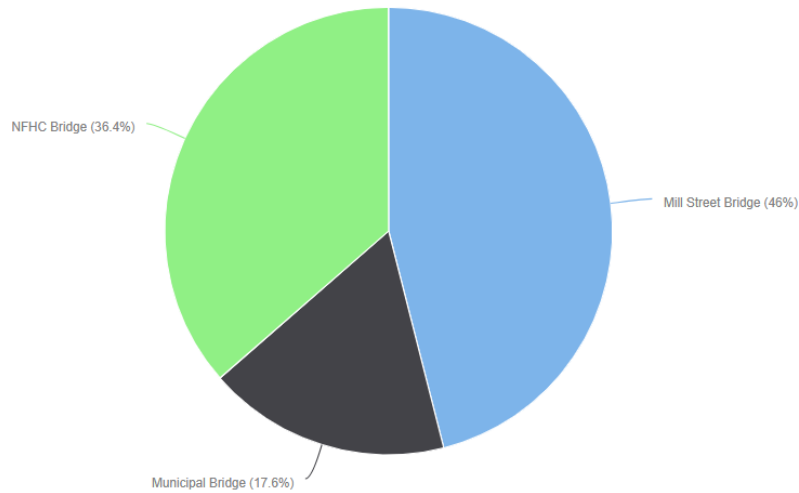
Monthly averages



Site Name	Average	Median	STDV	Min	Max
Mill Street Bridge	6,170.4	5,687.3	3,115.3	2,198.5	11,399.3
Municipal Bridge	2,252.7	2,013.3	1,057.4	1,232.0	4,832.0
NFHC Bridge	4,833.1	5,173.3	2,023.1	1,765.5	7,182.0

Compare Sites

2021-05-01 to 2023-05-31



Site Name	Daily Average
Mill Street Bridge	193.5 (46.0%)
Municipal Bridge	73.8 (17.6%)
NFHC Bridge	153 (36.4%)

Day	Mill Street Bridge	Municipal Bridge	NFHC Bridge
2023-05-01	15	0	4
2023-05-02	65	0	51
2023-05-03	251	18	199
2023-05-04	212	17	150
2023-05-05	88	16	54
2023-05-06	112	17	84
2023-05-07	322	70	376
2023-05-08	52	2	37
2023-05-09	303	52	214
2023-05-10	228	28	212
2023-05-11	277	27	200
2023-05-12	104	29	84
2023-05-13	143	31	142
2023-05-14	208	38	171
2023-05-15	433	61	287
2023-05-16	228	25	203
2023-05-17	326	9	186
2023-05-18	119	15	135
2023-05-19	99	6	100
2023-05-20	449	63	251
2023-05-21	357	58	283
2023-05-22	165	31	148
2023-05-23	193	19	152
2023-05-24	160	9	100
2023-05-25	394	31	218
2023-05-26	401	37	202
2023-05-27	550	67	196
2023-05-28	378	47	178
2023-05-29	335	53	140
2023-05-30	131	14	76
2023-05-31	77	13	38
	7175	903	4871

Mill Street Bridge	Municipal Bridge	NFHC Bridge
129836	186799	103569

Department of Public Works

Monthly Report – May 2023

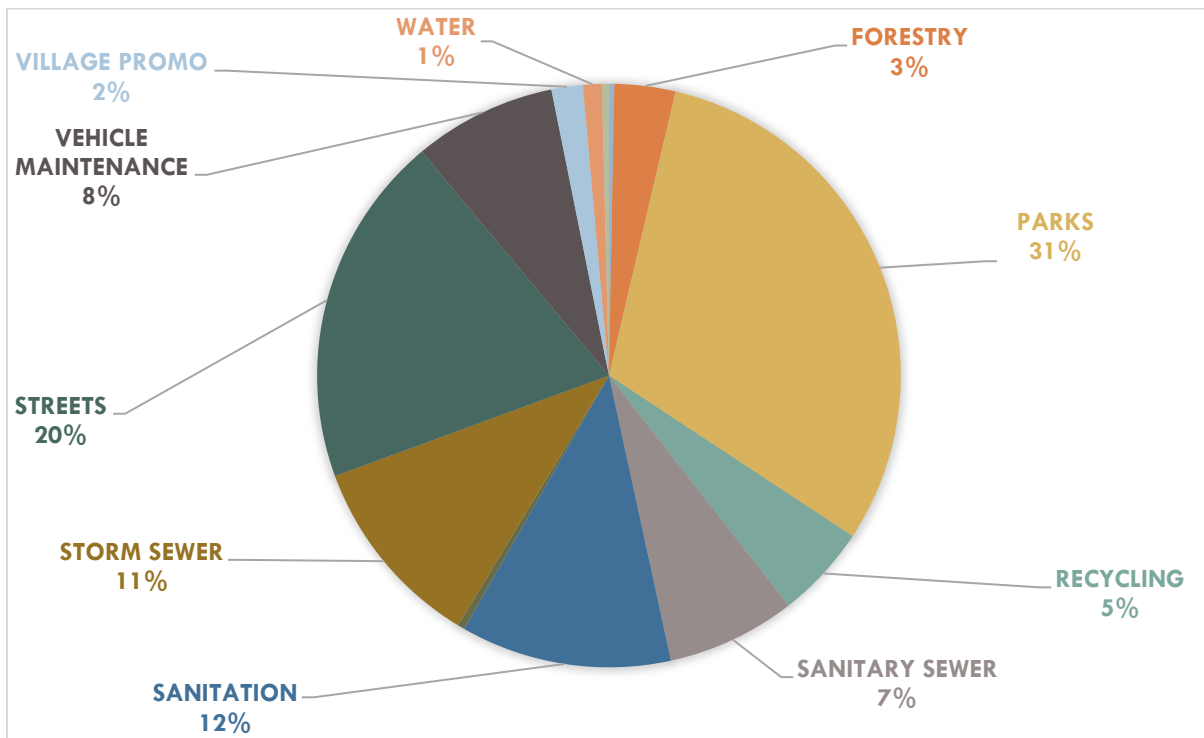
Highlights

- Continued to permit and monitor TDS fiber service drops.
- Employees replaced batteries, maintained, and read laser meters in sanitary sewer system.
- Erosion control and storm water permits were monitored.
- Consultant work continued regarding the Geographical Information System.
- Monitored sanitary sewer system for inflow and infiltration (I&I), televised sanitary mains, sanitary manholes were inspected, and the sewer jetter was operating in the system.
- As of the end of May, 839 residents renewed their yard waste access card.
- Continued pothole patching throughout the Village.
- Continued concrete repairs of downtown curbing.
- Cleaned out trash from the storm ponds, mowed the perimeter of the ponds, and completed inspections.
- Continue collecting PASER (Pavement Surface Evaluation and Rating) information on Village streets to report to the Wisconsin Department of Transportation.
- Both street sweepers were out in operation.
- Storm water inlets were inspected and repaired.
- Hauled yard waste and street sweepings out.
- Performed hot-mix repairs at FVMPD parking lot.
- Changed out refuse and recyclable totes.
- Poured and finished concrete pad for bench at Windmill.
- Performed maintenance and repairs on Village fleet.
- Painted miscellaneous traffic lines.
- Sealed pavement cracks.

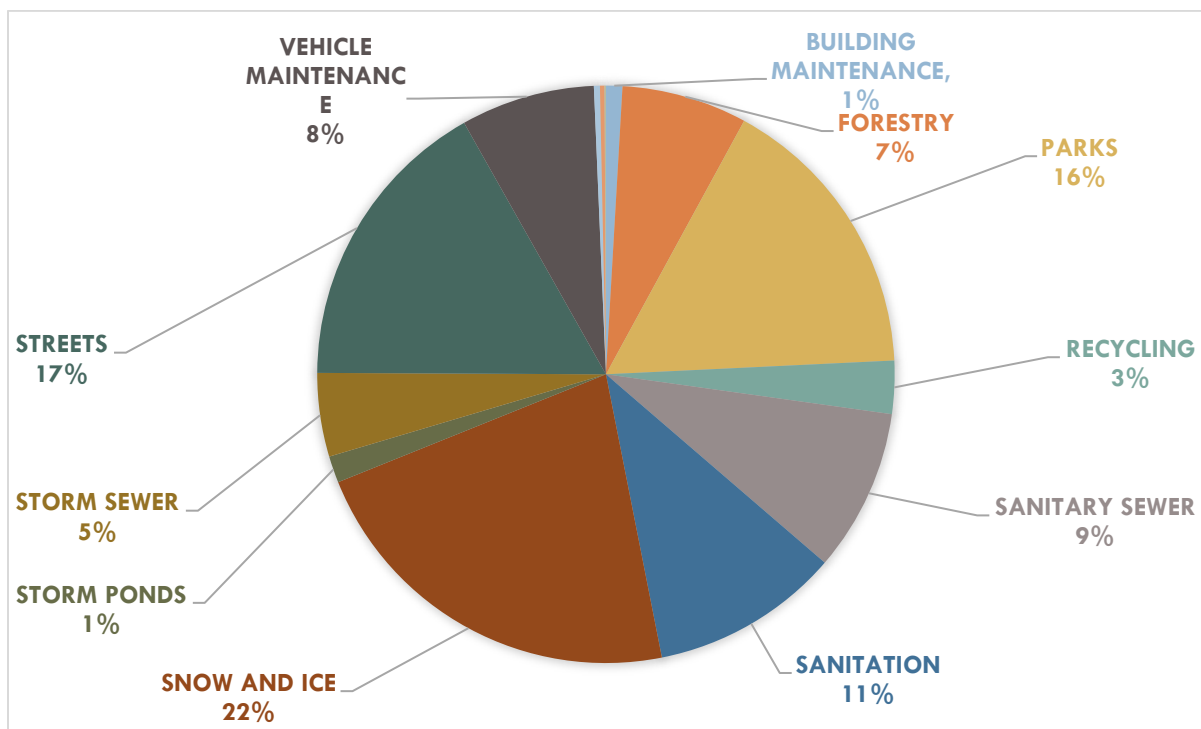
Top Priorities for June 2023

- Employees will continue to look for I&I in the sanitary collection system.
- Monitor erosion control and storm water permits.
- Gather information for the Compliance Maintenance Annual Report (CMAR), due to the Wisconsin Department of Natural Resources by June 30, 2023.
- Work with property owners on Buchanan Street regarding sanitary lateral replacement on the private side.
- Storm water inlet maintenance and repair.
- Street traffic line painting.

May 2023 Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



Year to Date Department of Public Works & Parks Department Hours Worked (Includes Full & Part-time Hours)



In the month of May, the table below identifies the installed or removed public utilities.

May 2023 - Utility Installation and Abandonments			
<i>Village of Little Chute - BUCHANAN STREET</i>			
WATER MAIN	Units	Installed	Abandoned/Removed
6" PVC Water Main/Hydrant Lead	LF	9.0	
6" Water Valve	EA	1.0	
Fire Hydrant	EA	1.0	
SANITARY SEWER	Units	Installed	Abandoned/Removed
8" PVC Sanitary Sewer Main	LF	648.0	
4' Diameter, Standard Pre-cast Manhole	VF	32.5	
STORM SEWER	Units	Installed	Abandoned/Removed
12" PVC Storm Sewer Main	LF	82.5	
12" RCP Storm Sewer Main	LF	80.5	
18" RCP Storm Sewer Main	LF	18.0	
24" RCP Storm Sewer Main	LF	25.0	
24"x 38" RCP Storm Sewer Main	LF	155.6	
2'x 3' Storm Catch Basin	EA	4.0	
30" Round Storm Inlet	EA	3.0	
6' Diameter Storm Manhole	VF	3.05	

May 2023 - Utility Installation and Abandonments			
<i>Village of Little Chute - RANDOLPH DRIVE</i>			
WATER MAIN	Units	Installed	Abandoned/Removed
6" PVC Water Main for Hydrant Leads	LF	21.0	21.0
6" Water Valves	EA	2.0	2.0

Fire Hydrant	EA	1.0	1.0
8" PVC Water Main	LF	1052.5	1052.5
8" Water Valves	EA	4.0	4.0
1-1/4" Poly Water Service	EA	31.0	30.0
SANITARY SEWER	Units	Installed	Abandoned/Removed
8" PVC Sanitary Sewer Main	LF	387.4	
4' Diameter, Standard Pre-cast Manhole	VF	21.33	
6" PVC Sanitary Lateral	EA	30.0	
STORM SEWER	Units	Installed	Abandoned/Removed
15" RCP Storm Sewer Main	LF	257.5	Aban. 380 LF 12" ST Main
18" RCP Storm Sewer Main	LF	242.1	
24" RCP Storm Sewer Main	LF	48.0	
30" RCP Storm Sewer Main	LF	425.3	
4' Diameter Storm Manhole	VF	45.8	7.5
5' Diameter Storm Manhole	VF	35.6	

Buchanan Street Utilities & Concrete Paving Project – Kruczek has completed mainline construction of the sanitary sewer, water main, and storm sewer between Main Street and the railroad tracks. The contractor has also completed the water main jack and bore construction within the railroad clear zone, as well as the installation of new water services and sanitary laterals in the Village right-of-way. Staff continues working with residents to coordinate private sanitary lateral replacement for properties that were evaluated and deemed sub-standard. This work is part of the Sanitary Infiltration & Inflow reduction efforts; private laterals are being contracted, repaired, and paid for by the property owners directly, and are not being financed by the Village.

Randolph Drive Utilities & Concrete Paving Project – Relocation of private utilities owned by WE-Energies (Gas) and TDS (Fiber) is complete, utilities are no longer in conflict with the proposed Village utilities. Don Hietpas & Sons has completed the main-line storm sewer construction, the crew is now working on installation of the new pvc water main. Hietpas began water main construction on the west end of the project at the intersection of Randolph Drive and Evergreen Drive, construction continued south, then east on Randolph Drive.

Top Priorities for June 2023

Buchanan Street Utilities & Concrete Paving Project - The contractor is currently working on the installation of new storm sewer laterals in the Village right-of-way. Crews will continue with the construction of the storm sewer inlets and inlet leads. Staff will continue to focus on construction inspection, management, and administration, as well as continued community outreach and communication with effected residents throughout construction.

Randolph Drive Utilities & Concrete Paving Project - Don Hietpas & Sons continues construction of proposed water main. Once completed, Hietpas will begin work on the sanitary sewer.

Staff to continue construction, inspection, management, and administration. Coordination, communication, and community outreach will also continue throughout construction.

Crosswinds Estates Sidewalk Installation - General Contractor (Sommers Construction) has completed excavation and construction of the concrete curb and gutter, sidewalks, and handicap ramps. Sub-contractor: Superior Sewer & Water, Inc. has completed backfilling, placement of pulverized topsoil, seed, and Hydromulch.

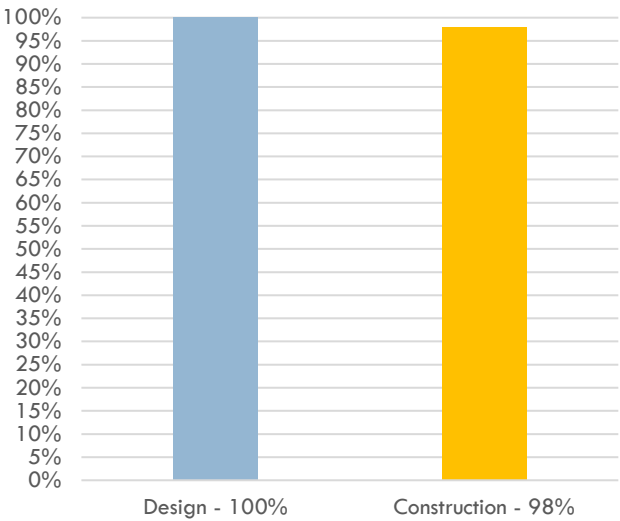
Miscellaneous – Staff has been working with Finance and other departments, researching, preparing estimated project costs, ranking village roads and utilities to evaluate and recommend

5-year (and out years) CIP projects. Continued efforts creating record documents and inputting information into the GIS database. Staff have completed walking the 2022 project site locations to create project punch-lists of items to be completed, repaired, and/or adjusted.

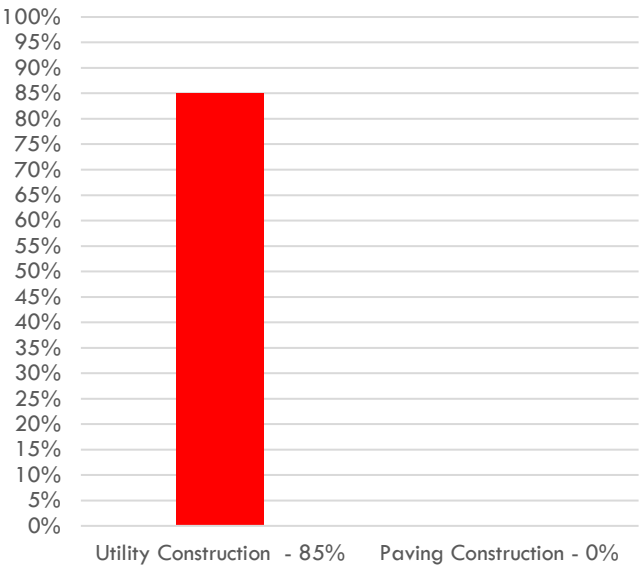
2022 Projects - Punchlist Created & Distributed to Contractors

- Railroad Quiet Zone (Vinton)
- Vandenbroek Pond (Dorner)
- Cherryvale Avenue (Vinton)
- Main Street Turn Lanes & Crosswalks (Vinton)

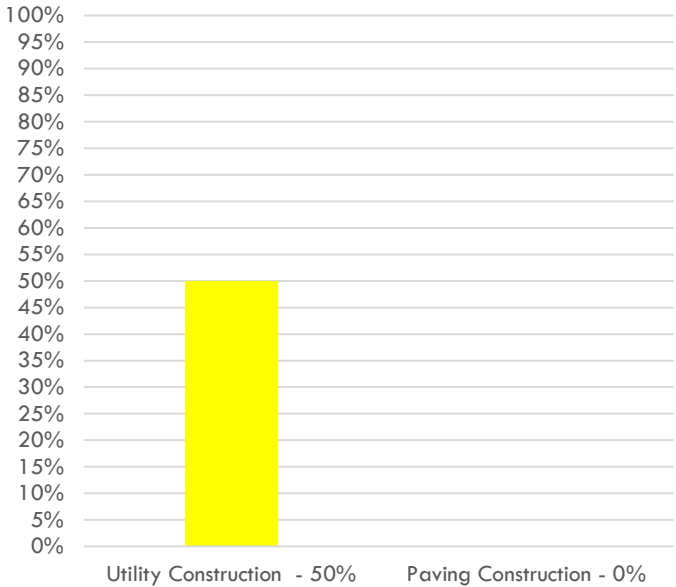
Crosswinds Estates Concrete Sidewalk & Lighting



Buchanan Street Paving & Utilities



Randolph Drive Paving & Utilities



VILLAGE OF LITTLE CHUTE, WI

POPULAR ANNUAL FINANCIAL REPORT FOR THE FISCAL YEAR ENDED DECEMBER 31, 2022



***Little
Chute***

EST. 1848



**EXPANDING
HORIZONS**

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TAX BILL	8
BUDGET PERFORMANCE	9
FUND BALANCE	10
DEBT	11
AWARDS	13

**EXCEEDING
EXPECTATIONS**

LITTLE CHUTE AT A GLANCE

\$29M
2022 Adopted
Village Budget

UNEMPLOYMENT RATE

	Outagamie County	State of Wisconsin
2022	1.9	3.2
2021	3.0	3.8
2020	5.5	6.3

PER CAPITA INCOME

	Outagamie County	State of Wisconsin
2022	Not Available	61,210
2021	58,622	59,626
2020	55,492	55,941

4,334 ACRES



Located in the
Heart of the Valley
Region of Wisconsin



12,213 RESIDENTS

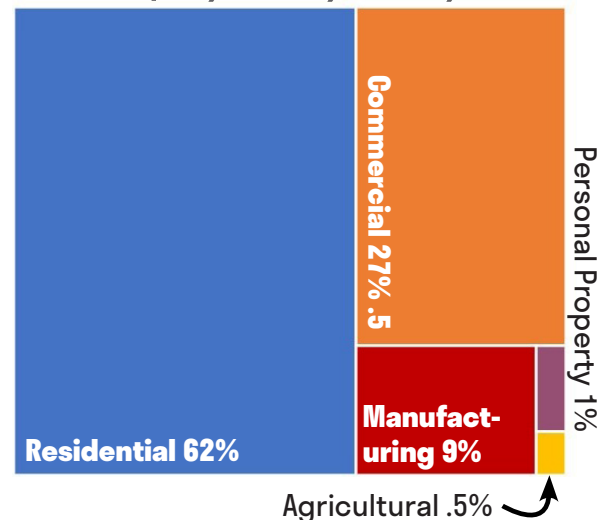
TOP 10 EMPLOYERS

Jack's Frozen Pizza (Nestle)
Building Service Group
Trilliant Food & Nutrition
Little Chute School District
Heartland Label Printers
Agropur (Simon's Cheese)
Bel Brands USA
Village of Little Chute
Fox Valley Tool and Die
Oh Snap!

TOP 10 TAXPAYERS

Lexington Owned Properties
Hickory Dr. Holdings (Nestle Warehouse)
Jacks Frozen Pizza (Nestle)
Trilliant Nutrition, LLC
Premier Little Chute LLC
Crystal Print, Inc.
Fox River Investment Group (Country Villa)
Peter Pickle Properties
Little Chute Warehouse LLC
Silverleaf LLC

EQUALIZED LAND VALUE
\$1,217,830,100



INTRODUCTION

We are pleased to present the Village of Little Chute's popular annual financial report (PAFR) for the fiscal year ended December 31, 2022. The PAFR summarizes the Village's financial information in a user-friendly and simplified format. Our goal in producing this report is to present the Village's finances in a manner that appeals to a wider audience, enhancing the interest and understanding of the Village's overall financial condition.

Each year Little Chute prepares detailed financial information in our Annual Comprehensive Financial Report (ACFR). The ACFR presents audited financial information in a technical and detailed format. The format of the PAFR is intended to present the information at a summarized, easy to understand level, removing technical details. The PAFR is unaudited and does not comply with generally accepted accounting principles, although the financial information stems directly from the ACFR. For more in-depth information, you can view the Village's Annual Comprehensive Financial Report at www.littlechutewi.org/DocumentCenter/View/6894/FINAL-Annual-Comprehensive-Financial-Report-2022. Or simply scan the QR Code below with a smart phone.

Nestled in the heart of the Fox River Valley on the eastern border of the City of Appleton and on the Fox River, the Village of Little Chute is Outagamie County's largest village with a population of 12,213 residents. Little Chute is a community proud of its Dutch heritage and its participation with our neighboring communities in the cultural, residential, business, and recreational life of the Fox Cities and Fox River Valley. The Village is a full-service municipality offering quality municipal services while maintaining a combined local municipal tax and utility rates that are among the lowest compared with the other incorporated communities in the Fox Cities Area.

We hope the PAFR gives readers a glimpse of the Village's success and financial condition. Please contact me directly with any questions.

Sincerely,

Lisa A Remiker-DeWall

Lisa A Remiker-DeWall CPA, CPFO
Director of Finance
lisa@littlechutewi.org



Scan to view Annual Financial Report

VILLAGE PRESIDENT

**Michael
Vanden Berg**

VILLAGE BOARD (as of 12.31.2022)

John Elrick

James Hietpas

**Bill
Peerenboom**

**Don
Van Deurzen**

**Brian
Van Lankveldt**

**Larry
Van Lankvelt**

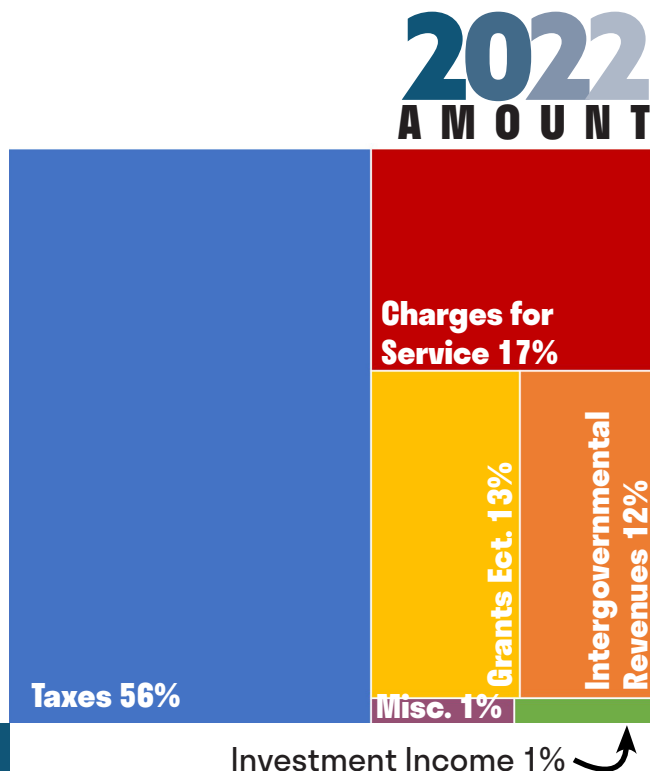
NOTE: The analysis on the following pages uses the Government-wide statement of activities using the economic resources measurement focus and the accrual basis of accounting unless noted otherwise.

REVENUES

WHERE DOES OUR MONEY COME FROM?

The largest source of revenue for Village of Little Chute comes from taxes, which make up about 55.8% of the governmental activities revenues for the Village. Property taxes make up the largest portion of the tax revenue.

	2022 AMOUNT	2021 AMOUNT	2020 AMOUNT
GOVERNMENTAL ACTIVITIES			
Taxes	\$9,026,489	\$8,952,740	\$8,059,288
Intergovernmental Revenues	\$2,011,501	\$1,748,832	\$3,243,682
Grants, Contributions & Transfers	\$1,990,702	\$2,283,976	\$2,737,812
Charges for Services	\$2,813,753	\$2,806,336	\$1,283,927
Miscellaneous	\$129,767	\$445,524	\$385,819
Investment Income	\$186,211	\$119,011	\$235,380
TOTAL	\$16,158,423	\$16,356,419	\$15,945,908



The Village received a \$250,000 Wisconsin Economic Development Community Investment Grant to incentivize the construction of the Cobblestone Hotel and Suites Main Street. Higher Federal Reserve interest rates have improved interest earnings; however, inflation resulted in a decrease in value of bonds held for investment (unrealized loss) that hampered our investment income recovery.

NOTE: Tax Increment collected and returned to developers per terms of agreements shown gross verses netted for this presentation.

REVENUES CONTINUED

Our sewer, water, and stormwater utility charges make up about 89.7% of the Business-Type revenues for the Village. The water and stormwater utilities have a net operating income from operations while all three utilities increased their net position funding improvements to the system.

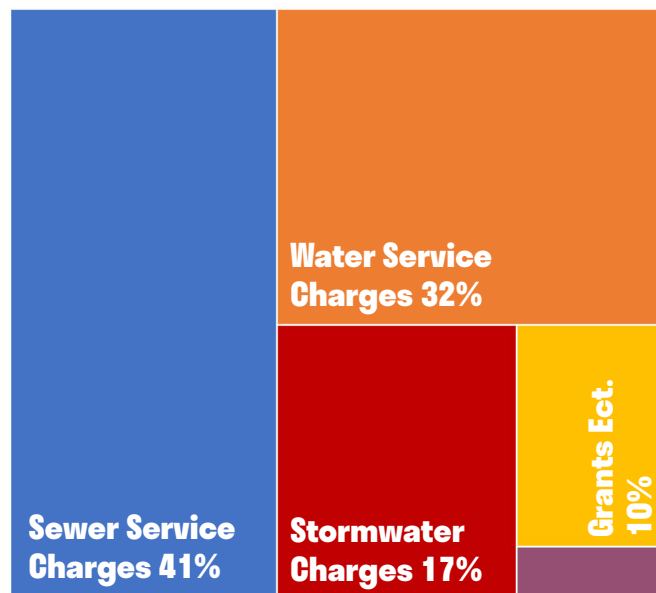
BUSINESS-TYPE (UTILITY) ACTIVITIES	2022 AMOUNT	2021 AMOUNT	2020 AMOUNT
Sewer Service Charges	\$3,137,447	\$3,517,942	\$2,865,938
Water Service Charges	\$2,410,326	\$2,338,805	\$2,289,3527
Stormwater Charges	\$1,311,703	\$1,219,284	\$1,171,123
Grants, Contributions & Transfers	\$634,018	\$2,649,875	\$1,016,008
Investment Income	\$151,504	\$125,402	\$237,743
Miscellaneous	\$2,518	\$0	\$82,671
TOTAL	\$7,647,516	\$9,851,308	\$7,662,835

An allowance of \$262,523 for uncollectible accounts was established in 2022 for Sewer industrial revenue related to deduct meter functionality. We continue to gather data working towards a resolution. The level of contributed capital fluctuates from year to year based on projects in our Tax Incremental Districts.

Tax Incremental District (TID):

A financing option municipalities have to fund infrastructure and other improvements, through property tax revenue of newly developed property in an identified area. As property values rise, the municipality uses the taxes paid on the development to pay for the project costs.

2022
AMOUNT



Investment Income 1%

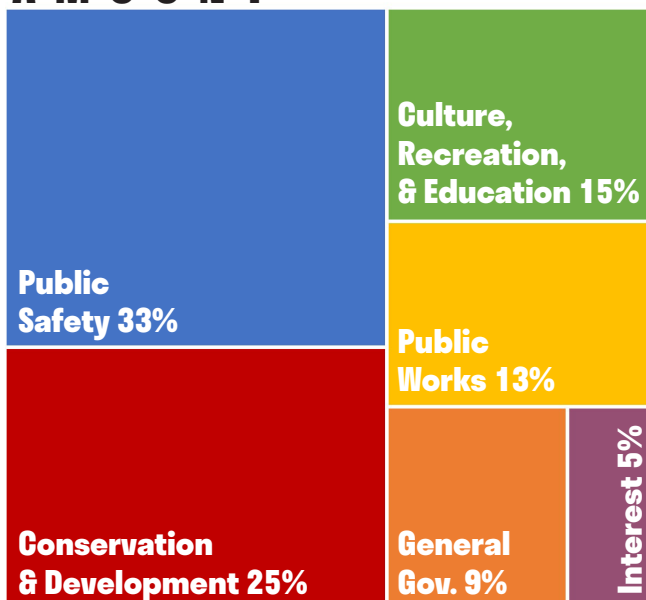
EXPENSES

WHERE DOES OUR MONEY GO?

Public Safety protects and enhances the quality of life for our citizens and community typically representing 25-30% of governmental expenses. Conservation and Development includes payments to developers from tax increment collected for projects that have increased our tax and employment base. Construction projects in our TID Districts also enhance infrastructure to support the projects. Culture, Recreation & Education includes the Public Library offering a welcoming space and diverse materials while the Parks, Recreation & Forestry Department provides an array of leisure time activities in well maintained public spaces attributing 15 to 20% of expenditures. Public works proactive customer-service approach maintains safe roads plus collection of garbage/recyclables accounting for 10-15% on average of total expenditures.

GOVERNMENTAL ACTIVITIES EXPENSES	2022 AMOUNT	2021 AMOUNT	2020 AMOUNT
Public Safety	\$4,277,060	\$4,262,483	\$3,651,316
Culture, Recreation, & Education	\$1,890,308	\$2,089,071	\$2,811,960
Public Works	\$1,641,991	\$1,845,998	\$1,772,645
General Government	\$1,188,549	\$1,277,697	\$1,540,110
Conservation & Development	\$3,273,197	\$7,151,215	\$853,679
Interest	\$579,077	\$515,096	\$697,050
TOTAL	\$12,850,182	\$17,141,560	\$11,326,760

2022 AMOUNT



Fire Public Safety upgrade of personal protective gear was completed in 2022. The Youth Football program contributed \$25,000 to the Little Chute High School Turf Football Field as their portion of the project. Public Works did not have to purchase salt in 2022 due to the supply on hand. Conservation and Development included investments in pedestrian path infrastructure, main street crosswalk enhancements and, turn lane additions, Cherryvale Avenue concrete pavement and Quiet Zone improvements.

NOTE: Tax Increment collected and returned to developers per terms of agreements shown gross verses netted for this presentation.

EXPENSES CONTINUED

BUSINESS-TYPE (UTILITY) ACTIVITIES EXPENSES	2022 AMOUNT	2021 AMOUNT	2020 AMOUNT
Sewer Operation	\$3,370,042	\$3,309,314	\$2,858,860
Water Operation	\$2,040,381	\$2,119,680	\$1,805,837
Stormwater Operation	\$1,342,828	\$1,326,972	\$1,118,382
TOTAL	\$6,753,251	\$6,755,966	\$5,783,079

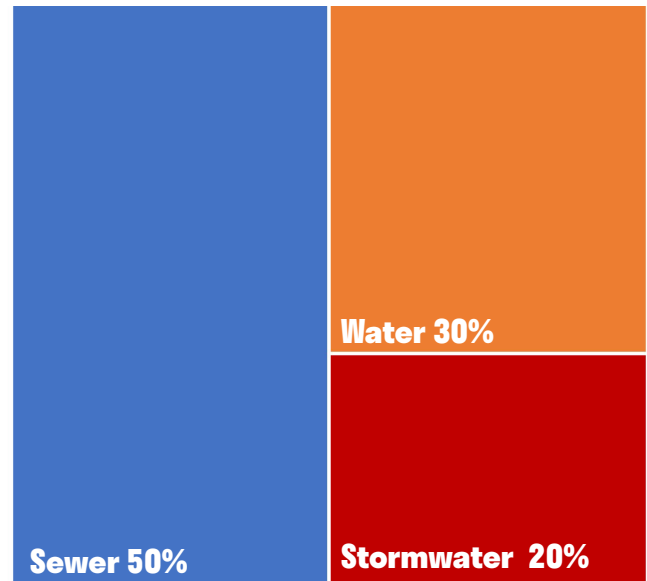
RATES

Rate setting authority for the Sewer and Stormwater Utility is governed by the Village Board while the Water Utility is subject to oversight by the Public Service Commission.

UTILITY TYPE INCREASE INFORMATION

Sewer	No increase to rates since 7.1.2001
Water	Last increase of 3% occurred on 9.29.2015
Stormwater	No increase to rates since 1.1.2017

2022 AMOUNT



Sewer treatment expenses have increased due to increased volumes entering the sewer system. The Village is also concentrating efforts to reduce the impact of inflow and infiltration issues (treating excess clear water from groundwater and stormwater sources through various defects or connections) using our new sewer camera to detect areas of concern. The Water Utility continues investing to upgrade meter technology to cellular meter reading functionality. The Village drains into two separate watersheds: Apple Creek and Fox River. Significant planning and design continue for both drainage basins ensuring compliance with regulatory agencies providing a flood protection system for our residents.

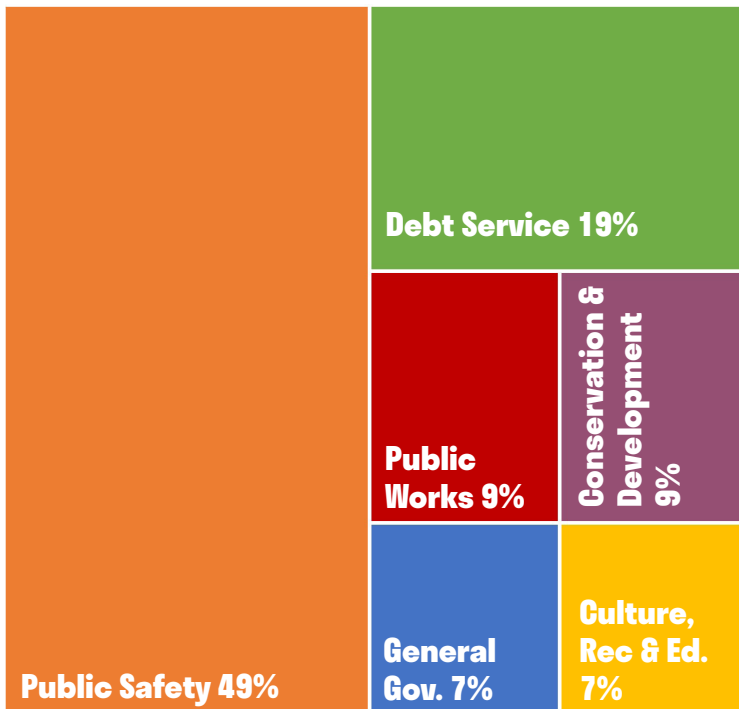
YOUR TAX BILL

WHERE DOES IT GO?



VILLAGE BREAKDOWN

How does the Village spend it's 35 cents of your tax dollar?

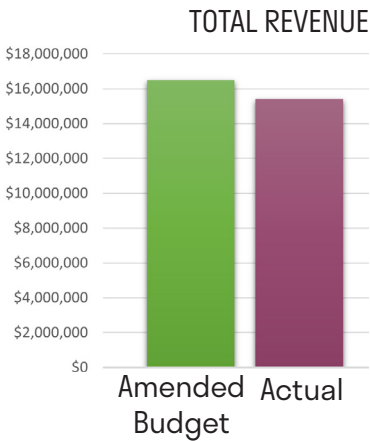
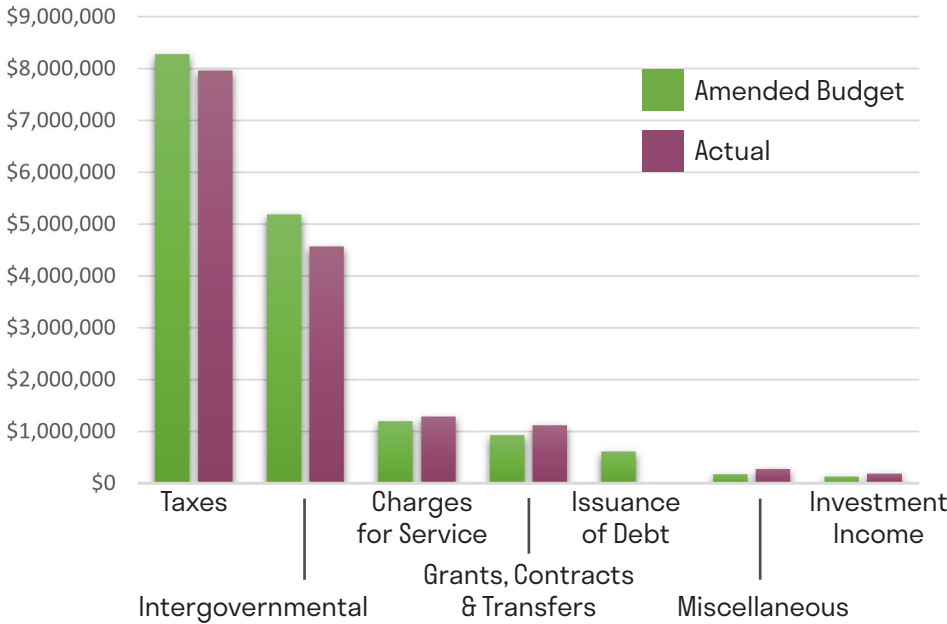


NOTE: This is a breakdown of tax dollars only and does not include all revenues as detailed on Page 4.

BUDGET PERFORMANCE

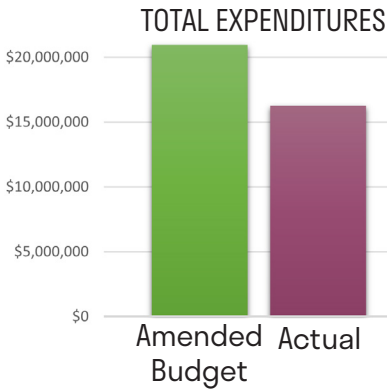
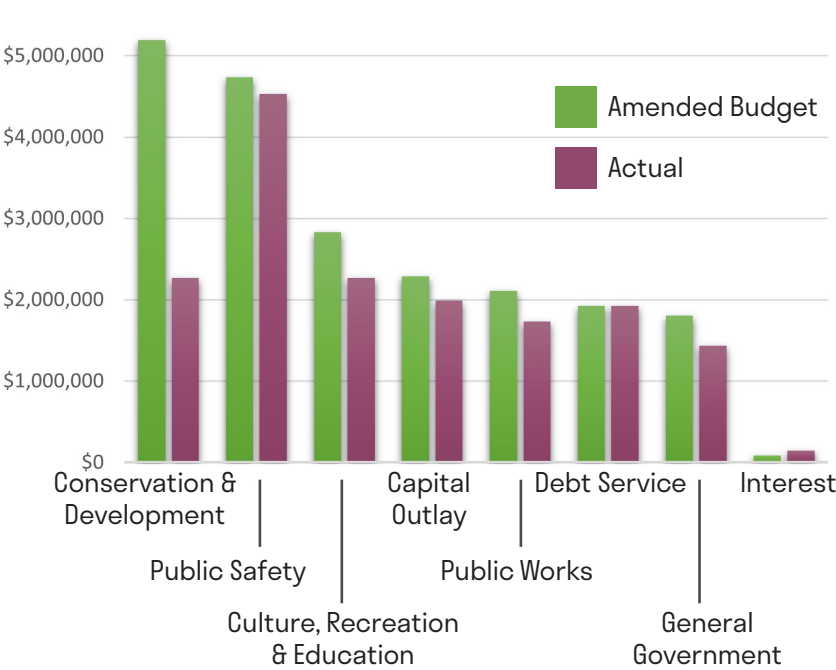
HOW DID WE DO THIS YEAR?

REVENUE



Revenues were less than budget as American Rescue Plan Act State and Local Fiscal Recovery Funds (SLFRF) were not spent prior to year-end (\$634,780). The Village did not issue debt in 2022 instead opting to use positive fund variance from fiscal year 2021 that was proactively set aside for debt reduction.

EXPENDITURES

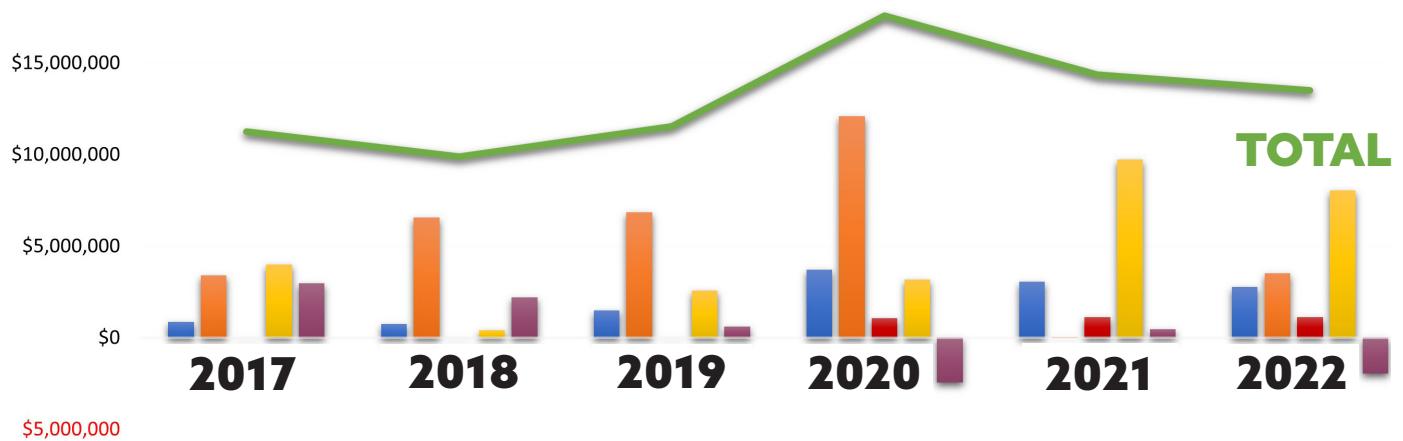


Actual expenses came in less than the amended budget by \$4,678,557; however, \$3,465,563 of this variance represents projects that were budgeted but not completed and will carryover into 2023. The Village Board acted to set aside \$600,000 of the positive variance to reduce long-term debt.

GOVERNMENTAL FUND BALANCE

WHAT FUNDS ARE AVAILABLE?

This graph shows the fund balance level for the Village of Little Chute. Fund balance levels can be used as a barometer for the financial health of the Village.



Overall, the Village is financially improving in financial health and stability.

FUND BALANCE CATEGORIES

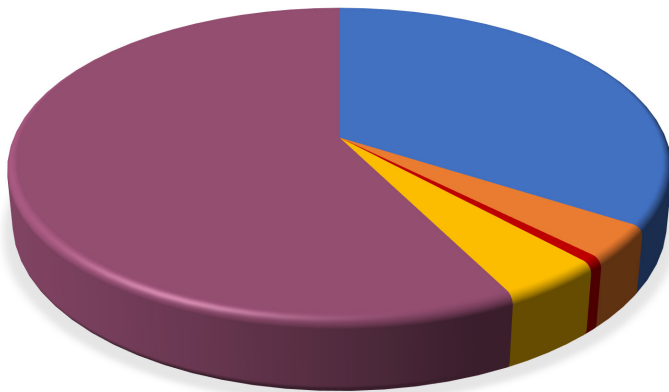
- NONSPENDABLE:** funds include amounts that cannot be spent because they are not in spendable form (advances due from other funds, prepaid items or debt proceeds issued to finance capital projects), or are legally required to remain intact
- RESTRICTED:** funds that are restricted to a specific purpose by external parties or laws or regulations, constitutional provisions or legislation (for projects approved by the Joint Review Board in our TIDs)
- COMMITTED:** funds that are committed for a specific purpose by formal action of the highest level of decision-making authority, usually the Village Board (25% of the subsequent year's general fund expenditures)
- ASSIGNED:** funds that are intended to be used for specific purposes (Special Revenue Funds or for carryover to complete projects started but not complete)
- UNASSIGNED:** funds available for any purpose (the unassigned fund balance for governmental funds decreased \$2,417,689 because \$2,244,653 of project costs for the Village's Tax Incremental Districts are being recovered over time as development occurs)

NOTE: The above analysis uses the Governmental fund financial statements using the current financial resources measurement and the modified accrued basis of accounting.

DEBT

HOW DO WE PAY FOR LONG-TERM PROJECTS?

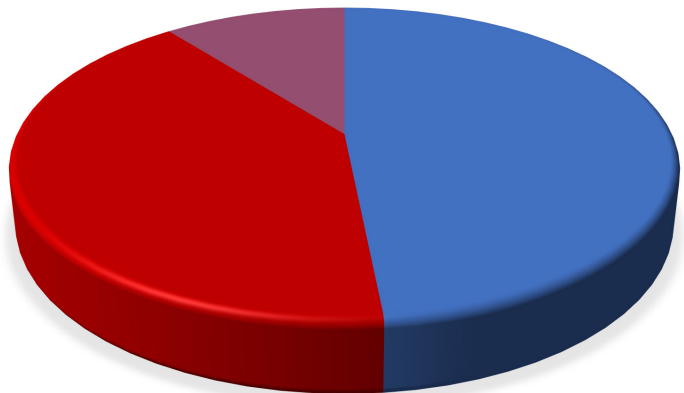
DEBT - DECEMBER 2022



General Obligation Debt		Amount
General		\$8,099,139
Storm Water Utility		\$825,000
Sewer Utility		\$160,000
Water Utility		\$1,038,167
Tax Incremental Districts 4, 5, 6, 7 & 8		\$13,694,698
TOTAL		\$23,817,004

REVENUE BOND DEBT

Revenue Bond Debt	Amount
Storm Utility	\$1,516,623
Water Utility	\$1,283,261
Tax Incremental District 5	\$332,000
TOTAL	\$3,131,884



Aa3

Our Moody's bond rating is the fourth highest rating available and is critical to be able to fund major projects. The high rating saves the taxpayers money by securing better interest rates.

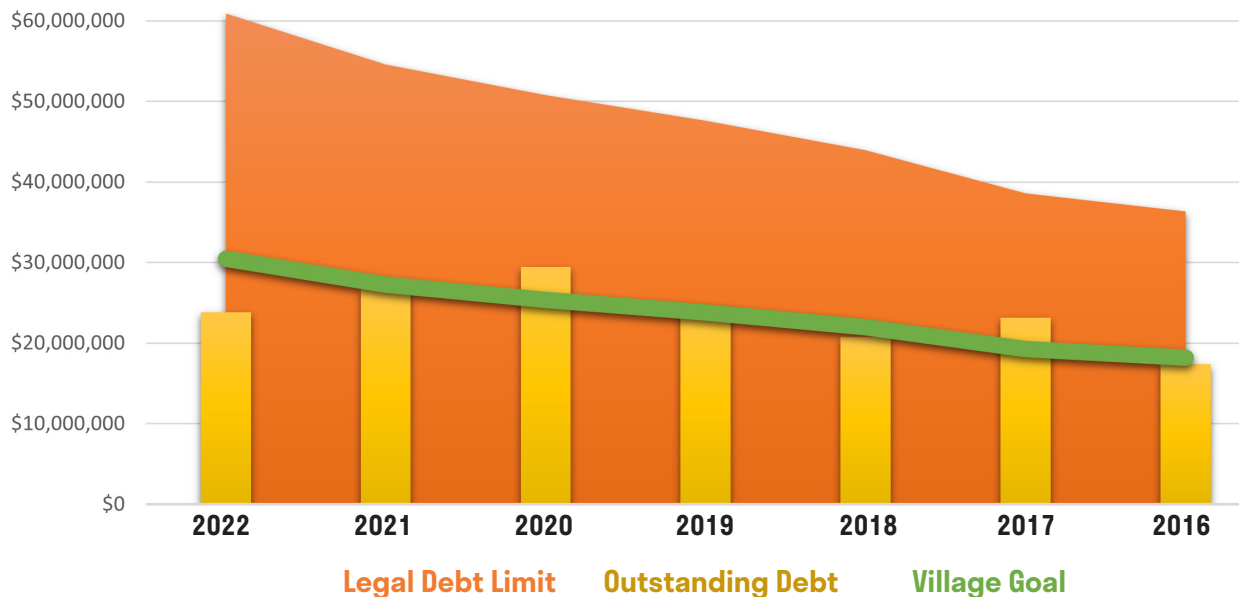
Factors that could lead to an upgrade: Substantial expansion of tax base, or moderation of the Village's debt burden.

Factors that could lead to a downgrade: Declines in tax base, narrowing of cash reserves and/or increased debt burden.

MOODY'S RATING SCALE

Aaa	Lowest level of credit risk
Aa1	
Aa2	
Aa3	
A1	Very low credit risk
A2	
A3	
Baa1	Low credit risk
Baa2	
Baa3	
Ba1	Moderate credit risk
Ba2	
Ba3	
B1	Substantial credit risk
B2	
B3	
Caa1	High credit risk
Caa2	
Caa3	

VILLAGE DEBT MARGIN



The state of Wisconsin limits the Village's general obligation debt. In addition, the Village has its own policy striving to be below 50% of the statutory limit. The Village's outstanding debt is less than the state limits but has hovered around our internal goal. In 2020, the Village borrowed for both the 2021 and 2020 Capital Improvement Plan Projects. No additional debt was issued in 2022 or 2021.

AWARDS AND RECOGNITION

FINANCE AWARD

The Village of Little Chute first created the PAFR for the fiscal year ended December 31, 2020. This will be the third edition of the report. The Village of Little Chute's PAFR has won the Government Finance Officers Association of the United States and Canada (GFOA) award for the fiscal years ended in December 31, 2020 and 2021. The award for Outstanding Achievement in Popular Annual Financial Reporting is a prestigious national award recognizing conformance with the highest standards for preparation of State and Local government popular reports.

In order to receive an Award for Outstanding Achievement in Popular Annual Financial Reporting, a government unit must publish a Popular Annual Financial Report, whose contents conform to program standards of creativity, presentation, understandability, and reader appeal.



Government Finance Officers Association

Award for
Outstanding
Achievement in
Popular Annual
Financial Reporting

Presented to

**Village of Little Chute
Wisconsin**

For its Annual Financial Report
For the Fiscal Year Ended

December 31, 2021

Christopher P. Morill

Executive Director/CEO

An Award for Outstanding Achievement in Popular Annual Financial Reporting is valid for a period of one year only. We believe our current report continues to conform to the Popular Annual Financial reporting requirements, and we are submitting it to GFOA to determine its eligibility for another award.

MINUTES OF THE REGULAR BOARD MEETING OF JUNE 7, 2023

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Larry Van Lankvelt, Trustee
Brian Van Lankveldt, Trustee
John Elrick, Trustee
Bill Peerenboom, Trustee
David Peterson, Trustee
Don Van Deurzen, Trustee

Roll call of Officers and Department Heads

PRESENT: Beau Bernhoft, Administrator
Laurie Decker, Village Clerk
Lisa Remiker-DeWall, Finance Director
Dave Kittel, Community Development Director
John McDonald, Dir. Of Parks, Rec and Forestry
Chief Dan Meister, Fox Valley Metro Police
Kent Taylor, Director of Public Works
Tyler Claringbole, Village Attorney
Duane Nechodom, Fire Chief
EXCUSED: Katherine Freund, LC Library Director
Chief Dan Meister, Fox Valley Metro Police

Public Appearance for Items Not on the Agenda

Mr. Nick Garvey, 319 W. North Ave, discussed his concerns with open records requests regarding emails and he feels laws are being broken in this matter, he is forwarding these concerns to the DA to prosecute. Mr. Mike Mauthee, owner of Appleton Drain and Sewer, 319 W. North Avenue, stated he has also not received any responses from open records requests. He is frustrated with how the situation is being handled and having to deal with an attorney hired by the Village. He is requesting the board to look into this and take action.

Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

1. Minutes of the Regular Board Meeting of May 17, 2023
2. Disbursement List

Moved by Trustee L. Van Lankvelt, seconded by Trustee Peterson to approve the Consent Agenda as presented.

Ayes 7, Nays 0 – Motion Carried

Discussion/Action – Little Chute School District Shared Use Agreement

Director McDonald presented the shared usage agreement with the Little Chute Area School District. Minor changes have been made to the document from previous years.

Moved by Trustee B. Van Landveldt, seconded by Trustee L. Van Lankvelt to Approve Little Chute School District Shared Use Agreement as presented.

Ayes 7, Nay 0 – Motion Carried

Discussion/Action — Cheesefest Golf Cart Usage

Administrator Bernhoft presented a request from the Director of the Great Wisconsin Cheese Festival Mr. Joe Harlow, for usage of a golf cart during Cheesefest. The golf cart was purchased by Cheesefest and they are requesting permission to use the golf cart on village streets and in Doyle Park during the event and parade route only.

Moved by Trustee Peerenboom, seconded by Trustee Elrick to Approve Golf Cart Usage by during Great Wisconsin Cheese Festival

Ayes 7, Nay 0 – Motion Carried

Discussion – Draft 2024 – 2028 Capital Improvement Plan Presentation

Director Remiker-DeWall presented the draft Capital Improvement Plan. The presented plan does not commit the Village board but is a process to consider capital needs, assess fiscal capacity, plan for debt issuance and understand impact on reserves and operating budget. The Capital Improvement will be adopted at the next board meeting.

Discussion/Action – 2023 CIP Dump Truck Purchase

Public Works Director Taylor presented a request to purchase a dump truck for plowing in winter months. This was approved in the 2023 budget. Staff recommends Monroe Truck for the dump body as it met all specifications and Truck Country for the Cab & Chassis, also in specification. Total purchase cost is \$270,779,000, under the budget of \$280,000,000.

Moved by Trustee B. Van Lankveldt, seconded by Trustee Peerenboom to Approve purchase of Dump Truck as presented.

Ayes 7, Nay 0 – Motion Carried

Department and Officer Reports

Department Heads and Officers provided progress reports to the Board.

Call for Unfinished Business

Ken Verstegen Utility Commission Appointment

Items for Future Agendas

Fire Truck Fund Resolution

Closed Sessions:

Moved by Trustee Elrick, seconded by Trustee L. Van Deurzen to Enter into Closed Session at 7:26 p.m.

Ayes 7, Nays 0– Motion Carried

- a) 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Discuss 2 (two) Economic Development Items*

- b) 19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Village Administrator Review*

Return to Open Session

Moved by Trustee Peterson, seconded by Trustee B. Van Lankveldt to Exit Closed Session at 7:42 p.m.

Ayes 7, Nays 0– Motion Carried

Possible Action – Development Agreement

Moved by Trustee B. Van Lankveldt, seconded by Trustee Peerenboom to Approve Development Agreement for VSMC Leasing LLC.

Ayes 7, Nays 0 – Motion Carried

Adjournment

Moved by Trustee Peterson, seconded by Trustee B. Van Lankveldt to Adjourn Regular Board Meeting at 7:43 p.m.

Ayes 7, Nays 0– Motion Carried

VILLAGE OF LITTLE CHUTE

By: _____
Michael R. Vanden Berg, Village President

Attest: Laurie Decker, Village Clerk

Disbursement List - June 21, 2023

Payroll & Payroll Liabilities - June 8, 2023	\$283,612.19
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Prepaid Invoices - June 9, 2023	\$28,599.66
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Prepaid Invoices - June 16, 2023	\$23,247.76
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Utility Commission- June 20, 2023	\$294,441.24
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CURRENT ITEMS

Bills List - June 21, 2023	\$663,512.47
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Total Payroll, Prepaid & Invoices	\$1,293,413.32
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The above payments are recommended for approval:

Rejected: _____

Approved June 21, 2023

Michael R Vanden Berg, Village President

Laurie Decker, Clerk

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
2023 MISC REFUNDS (5404)							
060623	Invoi	REFUND FOR LOST/DAMAGED BOOK	6.00	Open	Non	06/23	206-55110-238
Total 2023 MISC REFUNDS (5404):			6.00				
AMPLITEL TECHNOLOGIES (4637)							
21668	Invoi	MONTHLY MANAGED SERVICES-JUNE	3,432.80	Open	Non	06/23	404-57190-204
21668	Invoi	ANTIVIRUS, OFFICE 365, EXCHANGE ONLINE, DU	1,471.20	Open	Non	06/23	404-57190-208
Total AMPLITEL TECHNOLOGIES (4637):			4,904.00				
ASSOCIATED APPRAISAL CONSULTANTS (1939)							
168624	Invoi	PROFESSIONAL SERVICES-JUNE	2,025.00	Open	Non	06/23	101-51530-204
168624	Invoi	SUBSCRIPTION TO POST ASSESSMENT DATA	76.43	Open	Non	06/23	101-51530-208
Total ASSOCIATED APPRAISAL CONSULTANTS (1939):			2,101.43				
AT & T (5080)							
287294953059 06/2	Invoi	APR/MAY SERVICE	248.71	Open	Non	06/23	101-52200-203
Total AT & T (5080):			248.71				
AT&T LONG DISTANCE (2751)							
06/23 845626857	Invoi	APR/MAY CHARGES	.45	Open	Non	05/23	101-51650-203
06/23 845626857	Invoi	APR/MAY CHARGES	2.14	Open	Non	05/23	206-55110-203
06/23 845626857	Invoi	APR/MAY CHARGES	.99	Open	Non	05/23	207-52120-203
06/23 845626857	Invoi	APR/MAY CHARGES	.44	Open	Non	05/23	620-53924-203
Total AT&T LONG DISTANCE (2751):			4.02				
BAKER & TAYLOR (5194)							
2037511522	Invoi	BOOKS	27.77	Open	Non	05/23	206-55110-206
2037511523	Invoi	BOOKS	275.69	Open	Non	05/23	206-55110-206
2037535615	Invoi	BOOKS	18.85	Open	Non	05/23	206-55110-206
2037535616	Invoi	BOOKS	374.10	Open	Non	05/23	206-55110-206
2037535617	Invoi	BOOKS	16.71	Open	Non	05/23	206-55110-206
2037535618	Invoi	BOOKS	287.28	Open	Non	05/23	206-55110-206
2037535619	Invoi	BOOKS	51.90	Open	Non	05/23	206-55110-206
Total BAKER & TAYLOR (5194):			1,052.30				
BAYCOM (1318)							
44822	Invoi	INSPECTED PAGER/UPGRADED FIRMWARE	267.49	Open	Non	05/23	101-52200-240
Total BAYCOM (1318):			267.49				
BERGSTROM FORD OF FOX VALLEY (3484)							
415815	Invoi	FRONT STRUTS- SQUAD 191	100.00	Open	Non	05/23	207-52120-247
Total BERGSTROM FORD OF FOX VALLEY (3484):			100.00				
BLUEPEARL PET HOSPITAL (5436)							
398396	Invoi	EMERGENCY CARE-K9	6,806.19	Open	Non	05/23	207-52120-236
Total BLUEPEARL PET HOSPITAL (5436):			6,806.19				

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
CARRICO AQUATIC RESOURCES INC (1489)							
20232985	Invoi	TEST KIT VILES & TABLETS	82.27	Open	Non	05/23	204-55420-225
Total CARRICO AQUATIC RESOURCES INC (1489):			82.27				
CELLCOM (4683)							
887123-MAY	Invoi	FVMPD CELL SERVICE-MAY	1,271.02	Open	Non	05/23	207-52120-203
Total CELLCOM (4683):			1,271.02				
EAGLE GRAPHICS LLC (1861)							
258487	Invoi	CLERK UNIFORM SHIRTS	67.00	Open	Non	05/23	207-52120-212
Total EAGLE GRAPHICS LLC (1861):			67.00				
EHLERS INVESTMENT PARTNERS LLC (1425)							
MAY 2023	Invoi	MAY INVESTMENT MANAGEMENT	313.45	Open	Non	06/23	610-53614-229
MAY 2023	Invoi	MAY INVESTMENT MANAGEMENT	113.99	Open	Non	06/23	620-53924-229
MAY 2023	Invoi	MAY INVESTMENT MANAGEMENT	341.95	Open	Non	06/23	630-53444-229
MAY 2023	Invoi	MAY INVESTMENT MANAGEMENT	193.77	Open	Non	06/23	300-57331-229
MAY 2023	Invoi	MAY INVESTMENT MANAGEMENT	176.65	Open	Non	06/23	101-51780-229
Total EHLERS INVESTMENT PARTNERS LLC (1425):			1,139.81				
EMERGENCY COMMUNICATION SYSTEMS INC (5096)							
3935	Invoi	ANNUAL SIREN MAINTENANCE	417.00	Open	Non	06/23	101-51650-243
Total EMERGENCY COMMUNICATION SYSTEMS INC (5096):			417.00				
GOLD CROSS AMBULANCE INC (635)							
7882	Invoi	MEDICAL SUPPLIES	56.44	Open	Non	05/23	207-52120-213
Total GOLD CROSS AMBULANCE INC (635):			56.44				
HALLMAN LINDSAY (2165)							
M0127485	Invoi	SWITCHTIP FOR SPRAY GUN	83.38	Open	Non	05/23	101-53300-218
M0127638	Invoi	PAINT	41.28	Open	Non	05/23	207-52120-242
M0127890	Invoi	PAINT & SUPPLIES	88.96	Open	Non	05/23	207-52120-242
Total HALLMAN LINDSAY (2165):			213.62				
LAFORCE HARDWARE (718)							
1221258	Invoi	REPLACE HANDICAP STALL @ VAN LIESHOUT	917.00	Open	Non	05/23	101-55200-242
Total LAFORCE HARDWARE (718):			917.00				
LAPPEN SECURITY PRODUCTS INC (735)							
LSPQ49109	Invoi	REPAIRED FRONT DOOR AT CIVIC CENTER	146.87	Open	Non	05/23	206-55110-242
LSPQ49109	Invoi	REPAIRED BACK DOOR AT FIRE DEPT	250.00	Open	Non	05/23	101-52250-242
LSPQ49121	Invoi	REPLACE LOCK ON BATHROOM DOOR	291.65	Open	Non	06/23	101-55200-242
Total LAPPEN SECURITY PRODUCTS INC (735):			688.52				
LEXIPOL (5117)							
INVPR115398	Invoi	POLICEONE ACADEMY	84.07	Open	Non	05/23	207-52120-201

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
Total LEXIPOL (5117):			84.07				
MAGAZINE SUBSCRIPTIONS (5282)							
FINE GARDENING	Invoi	MAGAZINE SUBSCRIPTION	29.95	Open	Non	05/23	206-55110-207
FOOD NETWORK 2	Invoi	MAGAZINE SUBSCRIPTION	9.99	Open	Non	05/23	206-55110-207
NATIONAL GEOGR	Invoi	MAGAZINE SUBSCRIPTION	39.00	Open	Non	05/23	206-55110-207
Total MAGAZINE SUBSCRIPTIONS (5282):			78.94				
MARCO INC (3910)							
34090010	Invoi	MONTHLY COPIER LEASE-1493357 MAY 2023	446.82	Open	Non	05/23	207-52120-207
Total MARCO INC (3910):			446.82				
MODERN DAIRY INC (268)							
302384	Invoi	POOL CONCESSION ITEMS	373.08	Open	Non	06/23	204-55420-211
Total MODERN DAIRY INC (268):			373.08				
PLAYAWAY PRODUCTS (5314)							
425408	Invoi	DIGITAL BOOKS	225.96	Open	Non	05/23	206-55110-213
Total PLAYAWAY PRODUCTS (5314):			225.96				
RIVERSIDE BY REYNEBEAU FLORAL (322)							
179659/1	Invoi	FLORAL ARRANGEMENT- VALLEY	40.50	Open	Non	05/23	101-52200-219
180698/1	Invoi	FLORAL ARRANGEMENT- OTT	85.49	Open	Non	05/23	101-52200-219
Total RIVERSIDE BY REYNEBEAU FLORAL (322):			125.99				
SIGNCOUNTRY (3870)							
18691	Invoi	DONATION SIGNS FOR MESSAGE BOARDS	275.00	Open	Non	05/23	101-55200-225
18798	Invoi	OFFICER NECHODOM MEMORIAL SIGN AND DEC	535.20	Open	Non	05/23	207-52120-218
Total SIGNCOUNTRY (3870):			810.20				
SIRCHIE ACQUISITION COMPANY LLC (155)							
593779	Invoi	DRUG TEST KITS	126.00	Open	Non	06/23	207-52120-218
Total SIRCHIE ACQUISITION COMPANY LLC (155):			126.00				
TIME WARNER CABLE (89)							
05/23 96253	Invoi	MAY/JUNE SERVICES	143.67	Open	Non	05/23	207-52120-203
06/23 86460	Invoi	JUNE/JULY SERVICES	214.16	Open	Non	06/23	101-51650-203
Total TIME WARNER CABLE (89):			357.83				
T-MOBILE (5286)							
975459487 05/23	Invoi	INTERNET HOT SPOTS	88.20	Open	Non	05/23	206-55110-209
Total T-MOBILE (5286):			88.20				
VALLEY LIQUOR (1239)							
79883	Invoi	BEVERAGES AND SUPPLIES	178.94	Open	Non	05/23	101-52200-211
82013	Invoi	BEVERAGES AND SUPPLIES	188.94	Open	Non	05/23	101-52200-211

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
Total VALLEY LIQUOR (1239):			367.88				
VANDE HEY COMPANY INC (558)							
56460	Invoi	TOPSOIL	349.90	Open	Non	05/23	101-55200-215
Total VANDE HEY COMPANY INC (558):			349.90				
WE ENERGIES (2788)							
4091132585	05/23	Invoi 108 W MAIN ST	235.67	Open	Non	05/23	101-51650-249
4091132585	05/23	Invoi 721 W ELM DR	44.07	Open	Non	05/23	208-52900-249
4091132585	05/23	Invoi PLANT #2(1118 JEFFERSON ST)	33.25	Open	Non	05/23	620-53624-249
4091132585	05/23	Invoi LC WELL #4 PUMPHOUSE	125.55	Open	Non	05/23	620-53624-249
4091132585	05/23	Invoi CIVIC CENTER (630 MONROE ST)	257.06	Open	Non	05/23	206-55110-249
4091132585	05/23	Invoi 920 WASHINGTON ST	15.61	Open	Non	05/23	620-53624-249
4091132585	05/23	Invoi 1401 E ELM DR	259.53	Open	Non	05/23	101-53310-249
4091132585	05/23	Invoi CROSSWINDS LED STREET LIGHTS	131.44	Open	Non	05/23	101-53300-249
4091132585	05/23	Invoi DOYLE POOL	26.35	Open	Non	05/23	204-55420-249
4091132585	05/23	Invoi PUMP STATION @ EVERGREEN & FRENCH	170.21	Open	Non	05/23	620-53624-249
4091132585	05/23	Invoi 200 E MCKINLEY ST-FIRE DEPT	34.78	Open	Non	05/23	101-52250-249
4091132585	05/23	Invoi 200 E MCKINLEY ST-FVMPD	52.17	Open	Non	05/23	207-52120-249
4091132585	05/23	Invoi STREET LIGHTS	2,170.82	Open	Non	05/23	101-53300-249
4091132585	05/23	Invoi PLANT #1 (100 WILSON ST)	40.46	Open	Non	05/23	620-53624-249
Total WE ENERGIES (2788):			3,596.97				
WI STATE FIREFIGHTERS ASSOCIATION (2105)							
060923	Invoi	MEMBERSHIP DUES 48 MEMBERS @ \$25 EACH	1,225.00	Open	Non	06/23	101-52200-208
Total WI STATE FIREFIGHTERS ASSOCIATION (2105):			1,225.00				
Grand Totals:			28,599.66				

Report GL Period Summary

Vendor number hash: 142666
Vendor number hash - split: 200174
Total number of invoices: 47
Total number of transactions: 70

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	28,599.66	28,599.66
Grand Totals:	28,599.66	28,599.66

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
2023 UTILITY REFUNDS (5398)							
126350407	Invoi	OVERPAYMENT-UTILITY ACCT# 1-263504-07	48.35	Open	Non	06/23	001-15000
Total 2023 UTILITY REFUNDS (5398):			48.35				
AMBROSIUS, WILLIE (1804)							
6/1/23 - 6/8/23	Invoi	MEN'S SOFTBALL SUPERVISOR	30.00	Open	Non	06/23	101-55300-111
6/1/23 - 6/8/23	Invoi	MEN'S SOFTBALL UMPIRE	225.00	Open	Non	06/23	101-55300-111
Total AMBROSIUS, WILLIE (1804):			255.00				
AMERICAN FIDELITY ASSURANCE (4885)							
2163100A	Invoi	FLEX SPENDING JUNE	1,655.72	Open	Non	06/23	101-21368
Total AMERICAN FIDELITY ASSURANCE (4885):			1,655.72				
ASCENSION MEDICAL GROUP-FOX VALLEY WI (2514)							
411605	Invoi	EAP STANDARD SERVICE	306.25	Open	Med	06/23	101-51780-204
411605	Invoi	EAP STANDARD SERVICE	187.50	Open	Med	06/23	207-52120-204
Total ASCENSION MEDICAL GROUP-FOX VALLEY WI (2514):			493.75				
BAKER & TAYLOR (5194)							
2037558161	Invoi	BOOKS	514.63	Open	Non	06/23	206-55110-206
2037558162	Invoi	BOOKS	40.07	Open	Non	06/23	206-55110-206
2037558163	Invoi	BOOKS	93.73	Open	Non	06/23	206-55110-206
Total BAKER & TAYLOR (5194):			648.43				
BEST BUY BUSINESS ADVANTAGE ACCT (5365)							
7041469	Invoi	MOVIES	32.99	Open	Non	06/23	206-55110-210
Total BEST BUY BUSINESS ADVANTAGE ACCT (5365):			32.99				
FERGUSON ENTERPRISES LLC #448 #1020 (2046)							
7247491	Invoi	PVC PIPE	133.33	Open	Non	06/23	620-53634-255
7248278	Invoi	PVC PIPE	175.68	Open	Non	06/23	620-53634-255
CM868082	Invoi	RETURNED MERCHANDISE	282.15	Open	Non	06/23	620-53634-255
Total FERGUSON ENTERPRISES LLC #448 #1020 (2046):			26.86				
FERGUSON WATERWORKS LLC #1476 (221)							
388317	Invoi	PVC PIPE	143.33	Open	Non	06/23	620-53634-255
Total FERGUSON WATERWORKS LLC #1476 (221):			143.33				
KERRY'S VROOM SERVICE INC (2013)							
10070	Invoi	VENT SOLENOID - SQUAD #182	281.92	Open	Non	06/23	207-52120-247
Total KERRY'S VROOM SERVICE INC (2013):			281.92				
KLINK HYDRAULICS LLC (5005)							
30027	Invoi	COUPLER #19	107.35	Open	Non	06/23	101-53330-225
Total KLINK HYDRAULICS LLC (5005):			107.35				

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
LAPPEN SECURITY PRODUCTS INC (735)							
LSPQ49095	Invoi	REPAIR SECURITY CAMERA COMPUTER TOWER	263.50	Open	Non	06/23	204-55420-242
LSPQ49095	Invoi	REPAIR SECURITY CAMERA COMPUTER TOWER	263.50	Open	Non	06/23	620-53634-255
Total LAPPEN SECURITY PRODUCTS INC (735):			527.00				
MARCO INC (3910)							
34162858	Invoi	1ST FLOOR COPIER @ VH	110.27	Open	Non	06/23	101-51650-207
34162858	Invoi	2ND FLOOR COPIER @ VH	90.26	Open	Non	06/23	101-51650-207
34162858	Invoi	3RD FLOOR COPIER @ VH	53.76	Open	Non	06/23	101-51650-207
34162858	Invoi	COPIER @ MSB BUILDING	58.62	Open	Non	06/23	101-53310-207
Total MARCO INC (3910):			312.91				
MENARDS - APPLETON EAST (319)							
38811	Invoi	PVC PIPE FOR CHERRY ST REPAIR	89.28	Open	Non	06/23	630-53442-216
CM37786	Invoi	RETURNED SCOREBOOTH ITEMS	34.70-	Open	Non	06/23	101-55200-216
Total MENARDS - APPLETON EAST (319):			54.58				
MODERN DAIRY INC (268)							
302250	Invoi	POOL CONCESSION ITEMS	510.46	Open	Non	06/23	204-55420-211
302439	Invoi	POOL CONCESSION ITEMS	279.04	Open	Non	06/23	204-55420-211
Total MODERN DAIRY INC (268):			789.50				
MURPHY, MARK (5426)							
6/1/23 - 6/8/23	Invoi	MEN'S SOFTBALL UMPIRE	75.00	Open	Non	06/23	101-55300-111
Total MURPHY, MARK (5426):			75.00				
O'REILLY AUTOMOTIVE INC (1036)							
2043-380715	Invoi	SWITCH #47	48.20	Open	Non	06/23	101-53330-225
2043-381328	Invoi	BELT #46	13.77	Open	Non	06/23	101-53330-225
2043-381422	Invoi	BELT #46	13.57	Open	Non	06/23	101-53330-225
2043-381436	Invoi	CAR FOGGER #6 & #29	19.98	Open	Non	06/23	101-53330-225
2043-382191	Invoi	FRONT BRAKES #3631	149.99	Open	Non	06/23	101-53330-225
2043-382597	Invoi	OIL FILTERS FOR STOCK	700.64	Open	Non	06/23	101-53330-218
2043-383270	Invoi	LINE TRIMMER & AIR FILTER	18.87	Open	Non	06/23	101-53330-221
2043-383697	Invoi	LEFT CALIPER #3631	97.36	Open	Non	06/23	101-53330-225
2043-384895	Invoi	SEALANT FOR SHOP USE	9.99	Open	Non	06/23	101-53330-218
2043-385016	Invoi	SEALANT FOR WATERSLIDE	33.99	Open	Non	06/23	204-55420-242
CM2043-383746	Invoi	CORE RETURN	50.00-	Open	Non	06/23	101-53330-225
Total O'REILLY AUTOMOTIVE INC (1036):			1,056.36				
OUTAGAMIE COUNTY TREASURER (486)							
1020025	Invoi	MAY FUEL BILL	34.29	Open	Non	06/23	630-53441-247
1020025	Invoi	MAY FUEL BILL	313.29	Open	Non	06/23	630-53442-247
1020025	Invoi	MAY FUEL BILL	2,952.45	Open	Non	06/23	201-53620-247
1020025	Invoi	MAY FUEL BILL	364.51	Open	Non	06/23	101-55200-247
1020025	Invoi	MAY FUEL BILL	1,210.46	Open	Non	06/23	101-55440-247
1020025	Invoi	MAY FUEL BILL	48.67	Open	Non	06/23	101-55300-247
1020025	Invoi	MAY FUEL BILL	637.12	Open	Non	06/23	101-52200-247
1020025	Invoi	MAY FUEL BILL	127.65	Open	Non	06/23	610-53612-247
1020025	Invoi	MAY FUEL BILL	449.76	Open	Non	06/23	620-53644-247
1020025	Invoi	MAY FUEL BILL	1,768.90	Open	Non	06/23	101-53330-217

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
Total OUTAGAMIE COUNTY TREASURER (486):			7,907.10				
PLESHEK OUTDOOR POWER (727)							
80950	Invoi	PARTS FOR MOWER	5.42	Open	Non	06/23	101-53330-221
81560	Invoi	TIRE REPAIR #78	40.00	Open	Non	06/23	101-53330-225
81740	Invoi	BLADES SHARPENED #46	140.00	Open	Non	06/23	101-53330-225
Total PLESHEK OUTDOOR POWER (727):			185.42				
REHMAN, MICHAEL (5033)							
6/1/23 - 6/8/23	Invoi	MEN'S SOFTBALL UMPIRE	187.50	Open	Non	06/23	101-55300-111
Total REHMAN, MICHAEL (5033):			187.50				
REINDERS INC (1006)							
2714506	Invoi	WEED KILLER	155.00	Open	Non	06/23	101-55200-215
6032589	Invoi	OIL FILTER & SEAL KIT	162.15	Open	Non	06/23	101-53330-225
6032589-01	Invoi	CLUTCH #23	734.13	Open	Non	06/23	101-53330-225
Total REINDERS INC (1006):			1,051.28				
STONERIDGE LITTLE CHUTE LLC (4903)							
1027450943	Invoi	FRUIT BASKET DELIVERED	34.99	Open	Non	06/23	101-52200-211
21041571412	Invoi	FOOD	31.93	Open	Non	06/23	101-52200-211
21051381548	Invoi	BEVERAGES	63.92	Open	Non	06/23	101-52200-211
22013141311	Invoi	FOOD	303.89	Open	Non	06/23	101-52200-211
22067041838	Invoi	FOOD	139.57	Open	Non	06/23	101-52200-211
22084691544	Invoi	FOOD AND BEVERAGES	153.72	Open	Non	06/23	101-52200-211
23002441236	Invoi	FOOD	74.65	Open	Non	06/23	101-52200-211
24051922018	Invoi	FOOD	38.24	Open	Non	06/23	101-52200-211
24066572014	Invoi	FOOD	110.18	Open	Non	06/23	101-52200-211
24073511744	Invoi	BEVERAGES	44.97	Open	Non	06/23	101-52200-211
Total STONERIDGE LITTLE CHUTE LLC (4903):			996.06				
SWINKLES TRUCKING & EXCAVATING CORP (1853)							
56235	Invoi	TOPSOIL	43.13	Open	Non	06/23	101-53300-216
56235	Invoi	TOPSOIL	43.12	Open	Non	06/23	101-55200-215
Total SWINKLES TRUCKING & EXCAVATING CORP (1853):			86.25				
TEAM SPORTING GOODS (1130)							
AAD012392	Invoi	FOOTBALL HELMETS	2,660.22	Open	Non	06/23	101-55460-225
Total TEAM SPORTING GOODS (1130):			2,660.22				
TIME WARNER CABLE (89)							
06/23 16087	Invoi	JUNE/JULY SERVICES	163.94	Open	Non	06/23	101-51650-203
Total TIME WARNER CABLE (89):			163.94				
US VENTURE (4231)							
L72877	Invoi	TESTING OF OIL	20.00	Open	Non	06/23	101-53330-204
Total US VENTURE (4231):			20.00				

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
VERIZON WIRELESS (3606)							
9934876010	Invoi	APRIL/MAY SERVICES	80.94	Open	Non	06/23	620-53924-203
Total VERIZON WIRELESS (3606):			80.94				
WATER TOWER CLEAN & COAT INC (4523)							
WT78811	Invoi	CLEANING & INSPECTION OF HWY 41 WATER TO	3,400.00	Open	Non	06/23	620-53644-250
Total WATER TOWER CLEAN & COAT INC (4523):			3,400.00				
Grand Totals:			23,247.76				

Report GL Period Summary

Vendor number hash:	146746
Vendor number hash - split:	169756
Total number of invoices:	56
Total number of transactions:	72

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	23,247.76	23,247.76
Grand Totals:	23,247.76	23,247.76

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	Period	GL Account
A.P. PLUMBING LLC				
8529	NEW WATER COOLER	2,194.91	05/23	207-52120-242
Total A.P. PLUMBING LLC:		2,194.91		
AIRGAS USA LLC				
9997150465	CYLINDER RENTALS	102.56	06/23	101-53330-218
Total AIRGAS USA LLC:		102.56		
AL HARDWARE COMPANY				
280296-312001	SPLIT RING	7.80	05/23	101-52200-218
280529-312001	ITEMS FOR FIRE DEPT	109.70	05/23	101-52200-218
Total AL HARDWARE COMPANY:		117.50		
APPLETON TROPHY & ENGRAVING				
40624	MCCLONE RETIREMENT AWARD	168.01	05/23	101-51960-211
Total APPLETON TROPHY & ENGRAVING:		168.01		
ASCENSION MEDICAL GROUP-FOX VALLEY WI				
411154	PRE-EMPLOYMENT PHYSICAL & DRUG SCREEN	589.00	06/23	101-53310-213
Total ASCENSION MEDICAL GROUP-FOX VALLEY WI:		589.00		
AUGUST WINTER & SONS INC				
50932	RELACE EXHAUST FAN	4,998.00	05/23	204-55420-242
Total AUGUST WINTER & SONS INC:		4,998.00		
AUTOMATED COMFORT CONTROLS				
33794	SERVICE CALL TO VILLAGE HALL	208.00	06/23	101-51650-245
Total AUTOMATED COMFORT CONTROLS:		208.00		
CARRICO AQUATIC RESOURCES INC				
20232967	SUMMER WATER MGMT AGREEMENT 2023-PYMT	3,925.00	06/23	204-55420-225
Total CARRICO AQUATIC RESOURCES INC:		3,925.00		
CINTAS				
4157438092	TOWELS AND UNIFORMS	12.18	06/23	101-53330-213
4157438092	MATS	31.00	06/23	101-53330-218
4158146620	TOWELS AND UNIFORMS	12.18	06/23	101-53330-213
4158146620	MATS	31.00	06/23	101-53330-218
Total CINTAS:		86.36		
CITY OF APPLETON				
11733	MAY 2023 TRANSIT	8,823.00	06/23	101-51780-233
11795	JUNE WEIGHTS & MEASURES	632.00	06/23	101-52050-204

Invoice	Description	Total Cost	Period	GL Account
Total CITY OF APPLETON:		9,455.00		
COTTINGHAM & BUTLER INS SERVICES INC				
311944	CLASSIFICATION REVIEW PUBLIC WORKS DIREC	275.00	06/23	101-53100-204
Total COTTINGHAM & BUTLER INS SERVICES INC:		275.00		
DE BRUIN, CAROL				
HEESAKKER 06/25	RENTAL FEE REFUND	60.00	06/23	101-34401
HEESAKKER 06/25	SECURITY DEPOSIT REFUND	20.00	06/23	101-21235
Total DE BRUIN, CAROL:		80.00		
DE LA CRUZ, LORENA				
HEESAKKER 06/11	SECURITY DEPOSIT REFUND	20.00	06/23	101-21235
Total DE LA CRUZ, LORENA:		20.00		
DELVOYE, COLE				
05/23 REIMBURSE	UNIFORM REIMBURSEMENT	70.58	05/23	207-52120-212
Total DELVOYE, COLE:		70.58		
EHRHARDT, JEANNE				
DOYLE 06/10/23	SECURITY DEPOSIT REFUND	20.00	06/23	101-21235
Total EHRHARDT, JEANNE:		20.00		
ENGLE, REBECCA				
VLIESHOUT 06/11/	SECURITY DEPOSIT REFUND	20.00	06/23	101-21235
Total ENGLE, REBECCA:		20.00		
FLOYD, RACHEL				
06/08/23	REFUND SWIM LESSON CLASS	45.00	06/23	204-34423
Total FLOYD, RACHEL:		45.00		
FP FINANCE PROGRAM				
34231604	AGREEMENT 016-1584121 POSTBASE VISION-PO	140.00	06/23	101-51650-226
Total FP FINANCE PROGRAM:		140.00		
FROMHART, RACHAEL				
061223	REFUND PRIVATE RENTAL-POOL	60.00	06/23	204-34421
Total FROMHART, RACHAEL:		60.00		
GARROW OIL				
MAY 2023	OFF ROAD DIESEL	28.36	06/23	206-55110-247
MAY 2023	OFF ROAD DIESEL	15.20	06/23	630-53441-247
MAY 2023	OFF ROAD DIESEL	15.20	06/23	630-53442-247
MAY 2023	OFF-ROAD DIESEL	.91	06/23	201-53620-247
MAY 2023	OFF ROAD DIESEL	444.40	06/23	101-55200-247
MAY 2023	OFF ROAD DIESEL	7.95	06/23	101-55440-247
MAY 2023	OFF ROAD DIESEL	3.82	06/23	610-53612-247

Invoice	Description	Total Cost	Period	GL Account
MAY 2023	OFF ROAD DIESEL	1.00	06/23	620-53644-247
MAY 2023	OFF ROAD DIESEL	213.22	06/23	101-53330-217
Total GARROW OIL:		730.06		
HAENCO LLC				
9479	TOILET PAPER & DISPENSERS	244.64	06/23	101-55200-222
9479	TWO CASES OF TOILET PAPER	60.72	06/23	101-55300-233
Total HAENCO LLC:		305.36		
HAMMEN, AMANDA				
LEGION 06/04/23	SECURITY DEPOSIT REFUND	20.00	06/23	101-21235
Total HAMMEN, AMANDA:		20.00		
HAMMEN, HOLLIE				
DOYLE 06/11/23	SECURITY DEPOSIT REFUND	20.00	06/23	101-21235
Total HAMMEN, HOLLIE:		20.00		
HARPER, AMBER				
061023	SECURITY DEPOSIT REFUND	100.00	06/23	208-21235
Total HARPER, AMBER:		100.00		
HEARTLAND TECHNOLOGY GROUP				
CFEST 06/10/23	SECURITY DEPOSIT REFUND	50.00	06/23	101-21235
Total HEARTLAND TECHNOLOGY GROUP:		50.00		
HER, LISA				
LEGION 06/10/23	SECURITY DEPOSIT REFUND	20.00	06/23	101-21235
Total HER, LISA:		20.00		
HERMES, CARLEY				
CFEST 06/11/23	SECURITY DEPOSIT REFUND	50.00	06/23	101-21235
Total HERMES, CARLEY:		50.00		
HIETPAS, MEL				
060823	REFUND SWIM LESSON CLASS	30.00	06/23	204-34423
Total HIETPAS, MEL:		30.00		
HOELZEL, BETH				
06/11/23	REFUND SWIM LESSON CLASS	60.00	06/23	204-34423
Total HOELZEL, BETH:		60.00		
JOE'S POWER CENTER				
142953	TRACTOR RENTAL	720.00	06/23	101-55200-210
142953	TRACTOR RENTAL	720.00	06/23	101-55300-233
Total JOE'S POWER CENTER:		1,440.00		

Invoice	Description	Total Cost	Period	GL Account
KAPHINGST, DANA				
061123	REFUND SWIM LESSON CLASS	30.00	06/23	204-34423
Total KAPHINGST, DANA:		30.00		
KERRIGAN, SHAWNA				
060423	SECURITY DEPOSIT REFUND	100.00	06/23	208-21235
Total KERRIGAN, SHAWNA:		100.00		
KLINK HYDRAULICS LLC				
30217	HYDRAULIC HOSE #81	117.10	06/23	101-53330-225
30270	HOSE #6	179.33	06/23	101-53330-225
Total KLINK HYDRAULICS LLC:		296.43		
KRUCZEK CONSTRUCTION INC				
2023004-2	2023 RECONSTRUCTION PROJECT BUCHANAN S	43,802.23	06/23	610-51222-263
2023004-2	2023 RECONSTRUCTION PROJECT BUCHANAN S	98,147.32	06/23	620-51222-263
2023004-2	2023 RECONSTRUCTION PROJECT BUCHANAN S	242,157.16	06/23	630-51222-263
Total KRUCZEK CONSTRUCTION INC:		384,106.71		
LAMERS, SUSAN				
LEGION 06/11/23	SECURITY DEPOSIT REFUND	20.00	06/23	101-21235
Total LAMERS, SUSAN:		20.00		
LAZER UTILITY LOCATING LLC				
1312	MAY LOCATES	44.00	06/23	101-53300-209
1312	MAY LOCATES	462.00	06/23	610-53612-209
1312	MAY LOCATES	1,595.00	06/23	620-53644-209
1312	MAY LOCATES	759.00	06/23	630-53442-209
Total LAZER UTILITY LOCATING LLC:		2,860.00		
LEE, SOUA				
VLIESHOUT 06/10/	SECURITY DEPOSIT REFUND	20.00	06/23	101-21235
Total LEE, SOUA:		20.00		
LENNON, JAY				
061423	REFUND WORK PERMIT FEE	10.00	06/23	204-55420-218
Total LENNON, JAY:		10.00		
LEXISNEXIS RISK DATA MANAGEMENT INC				
1686177-20230531	MAY 2023 MINIMUM COMMITMENT	106.09	05/23	101-51680-204
Total LEXISNEXIS RISK DATA MANAGEMENT INC:		106.09		
LIVERMORE TECHNOLOGIES LLC				
26	PERMITTING, DRAFTING, & PROJECT MANAGEME	570.16	06/23	211-50000-204
Total LIVERMORE TECHNOLOGIES LLC:		570.16		

Invoice	Description	Total Cost	Period	GL Account
MACK, PENNEY				
05/23 REIMBURSE	LWMMI CONFERENCE MILEAGE REIMBURSEMEN	137.55	05/23	101-51420-201
Total MACK, PENNEY:		137.55		
MACQUEEN EQUIPMENT				
P15825	SCBA FACEPIECE	35.00	05/23	101-52200-204
P15994	VALVE	28.94	06/23	101-52200-218
Total MACQUEEN EQUIPMENT:		63.94		
MADISON NATIONAL LIFE				
1563006	JULY LTD	872.69	06/23	101-21385
1563006	JULY LIFE & ADD	349.87	06/23	101-21391
Total MADISON NATIONAL LIFE:		1,222.56		
MBM				
4504941	CONTRACT OVERAGE CHARGE/COLOR COPIES	211.17	06/23	206-55110-225
Total MBM:		211.17		
MCC INC				
323705	HOT MIX ASPHALT	2,291.10	06/23	630-53442-251
Total MCC INC:		2,291.10		
MCCLONE				
8522	3RD QTR WORKERS COMP	17,365.00	06/23	101-51900-230
8522	3RD QTR WORKERS COMP	157.00	06/23	206-55110-230
8522	3RD QTR WORKERS COMP	15,655.00	06/23	207-52120-230
8522	3RD QTR WORKERS COMP	1,680.00	06/23	610-53614-230
8522	3RD QTR WORKERS COMP	49.00	06/23	620-53924-230
8522	3RD QTR WORKERS COMP	2,648.00	06/23	630-53444-230
8522	3RD QTR WORKERS COMP	1,655.00	06/23	201-53620-230
8522	3RD QTR WORKERS COMP	1,177.00	06/23	204-55420-230
8522	3RD QTR WORKERS COMP	851.00	06/23	620-53924-230
8522	3RD QTR WORKERS COMP	3,037.00	06/23	101-52250-230
8522	3RD QTR GENERAL LIABILITY	6,131.00	06/23	101-51900-231
8522	3RD QTR GENERAL LIABILITY	158.00	06/23	101-52250-231
8522	3RD QTR GENERAL LIABILITY	361.00	06/23	201-53620-231
8522	3RD QTR GENERAL LIABILITY	256.00	06/23	204-55420-231
8522	3RD QTR GENERAL LIABILITY	948.00	06/23	206-55110-231
8522	3RD QTR GENERAL LIABILITY	6,601.00	06/23	207-52120-231
8522	3RD QTR GENERAL LIABILITY	612.00	06/23	610-53614-231
8522	3RD QTR GENERAL LIABILITY	385.00	06/23	620-53924-231
8522	3RD QTR GENERAL LIABILITY	863.00	06/23	630-53444-231
8522	3RD QTR POLICE LIABILITY	4,399.00	06/23	207-52120-231
8522	3RD QUARTER NO FAULT SEWER	5,304.00	06/23	610-53614-231
8522	3RD QTR AUTO LIABILITY	2,066.00	06/23	201-53620-231
8522	3RD QTR AUTO LIABILITY	1,751.00	06/23	101-51900-231
8522	3RD QTR AUTO LIABILITY	4,725.00	06/23	101-52250-231
8522	3RD QTR AUTO LIABILITY	1,189.00	06/23	207-52120-231
8522	3RD QTR AUTO LIABILITY	102.00	06/23	620-53924-231
8522	3RD QTR AUTO LIABILITY	617.00	06/23	630-53444-231

Invoice	Description	Total Cost	Period	GL Account
Total MCCLONE:		80,742.00		
MCMAHON ASSOCIATES INC				
930872	TRAIL BRIDGES-NORTHSIDE	327.00	05/23	420-57620-280
Total MCMAHON ASSOCIATES INC:		327.00		
MEAK PLAYGROUND SURFACING				
567	DOYLE PARK PLAYGROUND SURFACING	121,770.00	06/23	420-57620-270
Total MEAK PLAYGROUND SURFACING:		121,770.00		
MENARDS - APPLETON EAST				
39595	AUTO DETAILING ITEMS	36.62	06/23	206-55110-244
Total MENARDS - APPLETON EAST:		36.62		
MGD INDUSTRIAL CORP				
215932	ZIP TIES FOR CHEESEFESEST EVENT	162.00	06/23	101-55300-233
215932	ZIPTIES	129.50	06/23	101-55200-218
215956	MISC PARTS FOR #14, #41, & #206	33.42	06/23	101-53330-225
CM216067	RETURNED MERCHANDISE	10.59	06/23	101-53330-225
Total MGD INDUSTRIAL CORP:		314.33		
MIDWEST TAPE LLC				
503872540	DIGITAL BOOKS	1,303.63	05/23	206-55110-208
Total MIDWEST TAPE LLC:		1,303.63		
MRNAK, MELISSA				
060323	SECURITY DEPOSIT REFUND	100.00	06/23	208-21235
Total MRNAK, MELISSA:		100.00		
NEWS PUBLISHING CO INC				
BE145248	ZONING ORDINANCE	56.05	05/23	101-51650-207
BE145249	ZONING ORDINANCE	56.05	05/23	101-51650-207
BE145250	ZONING ORDINANCE	56.05	05/23	101-51650-207
BE145251	OPEN BOOK AD	52.35	05/23	101-51650-207
BE146696	ZONING ORDINANCE	45.28	05/23	101-51650-207
BE146697	ZONING ORDINANCE	45.28	05/23	101-51650-207
BE146698	FOUNDERS AD	57.05	05/23	101-51650-207
BE146699	ZONING ORDINANCE	45.28	05/23	101-51650-207
BE150079	LIQUOR LICENSE AD	190.02	05/23	101-51650-207
Total NEWS PUBLISHING CO INC:		603.41		
OOSTDIK, AMY				
06/08/23-1	REFUND SWIM LESSON CLASS & JUNIOR LIFE GU	90.00	06/23	204-34423
Total OOSTDIK, AMY:		90.00		
ORTNER, LAWRENCE				
HEESAKKER 06/10	SECURITY DEPOSIT REFUND	20.00	06/23	101-21235

Invoice	Description	Total Cost	Period	GL Account
Total ORTNER, LAWRENCE:		20.00		
OUTAGAMIE COUNTY TREASURER				
29706	MAY SANITATION FEES	16,070.44	06/23	201-53620-204
29706	STREET SWEEPINGS	1,906.20	06/23	630-53442-204
MAY 2023	MAY COURT FINES	660.50	05/23	101-35101
Total OUTAGAMIE COUNTY TREASURER:		18,637.14		
OUTAGAMIE WAUPACA LIBRARY SYSTEM				
4164	APRIL & MAY PRINTING	595.80	05/23	206-55110-225
Total OUTAGAMIE WAUPACA LIBRARY SYSTEM:		595.80		
PAMPERIN, REBECCA				
061523	REFUND SWIM LESSON CLASS	30.00	06/23	204-34423
Total PAMPERIN, REBECCA:		30.00		
PINHEIRO, ADRIANA				
06/23 REIMBURSE	OUT REACH DELIVERIES MILEAGE REIMBURSEM	47.03	06/23	206-55110-205
Total PINHEIRO, ADRIANA:		47.03		
REINDERS INC				
2715207	WEED KILLER	155.00	06/23	101-55200-215
Total REINDERS INC:		155.00		
RETCHKO, KRISTINE				
061123	SECURITY DEPOSIT REFUND	100.00	06/23	208-21235
Total RETCHKO, KRISTINE:		100.00		
SCHUH, MELISSA				
06/08/23-2	REFUND SWIM LESSON CLASS	45.00	06/23	204-34423
Total SCHUH, MELISSA:		45.00		
SCHWIESOW, BONNIE				
060923	SECURITY DEPOSIT REFUND	100.00	06/23	208-21235
Total SCHWIESOW, BONNIE:		100.00		
SERVICE MOTOR COMPANY				
W11836	INSTALLED NEW ECU #42	8,387.11	06/23	101-53330-204
Total SERVICE MOTOR COMPANY:		8,387.11		
SHERWIN INDUSTRIES INC				
SS098275	STREET PAINT	2,996.40	06/23	101-53300-218
Total SHERWIN INDUSTRIES INC:		2,996.40		
SHORT ELLIOTT HENDRICKSON INC				
447491	FIRE DEPT SPACE NEEDS ANALYSIS	366.50	06/23	101-52200-204

Invoice	Description	Total Cost	Period	GL Account
Total SHORT ELLIOTT HENDRICKSON INC:		366.50		
SPLENDID CLEANING SERVICE LLC				
13351	MONTHLY CLEANING-METRO	950.00	06/23	207-52120-243
13351	MONTHLY CLEANING-LCFD	239.00	06/23	101-52250-243
13352	MONTHLY CLEANING-LIBRARY	1,425.00	05/23	206-55110-243
13353	MONTHLY CLEANING-MSB BUILDING	595.00	06/23	101-53310-243
13354	MONTHLY CLEANING-VILLAGE HALL	1,850.00	06/23	101-51650-243
Total SPLENDID CLEANING SERVICE LLC:		5,059.00		
STAPLES ADVANTAGE				
3540206859	LABEL MAKER TAPE	39.29	06/23	101-51650-206
3540206863	RIBBON FOR FINANCE PRINTER	22.05	06/23	101-51420-206
3540206863	LYSOL AND POST-ITS	12.83	06/23	101-51650-206
Total STAPLES ADVANTAGE:		74.17		
STATE OF WI COURT FINES &				
MAY 2023	MAY COURT FINES	2,842.38	05/23	101-35101
Total STATE OF WI COURT FINES &:		2,842.38		
SUPERIOR CHEMICAL LLC				
365282	SOAP FOR MSB WASH BAY	100.00	06/23	101-53330-218
Total SUPERIOR CHEMICAL LLC:		100.00		
VON BRIESEN & ROPER S.C.				
427773	GENERAL LABOR	693.00	06/23	101-51110-262
Total VON BRIESEN & ROPER S.C.:		693.00		
WENZEL, CORIE				
06/11/23-1	REFUND SWIM LESSON CLASS	135.00	06/23	204-34423
Total WENZEL, CORIE:		135.00		
WERY, MARK				
05/23 REIMBURSE	UNIFORM REIMBURSEMENT	15.90	05/23	207-52120-212
Total WERY, MARK:		15.90		
WISCONSIN CENTRAL				
9500251699	PIPELINE-SANITARY SEWER	180.00	06/23	610-53612-211
9500251728	PIPELINE-SANITARY SEWER	200.00	06/23	610-53612-211
Total WISCONSIN CENTRAL:		380.00		
Grand Totals:		663,512.47		

Report GL Period Summary

Vendor number hash: 348785

Terms Description	Invoice Amount	Net Invoice Amount
Vendor number hash - split: 573372		
Total number of invoices: 95		
Total number of transactions: 144		
Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	663,512.47	663,512.47
Grand Totals:	663,512.47	663,512.47

Report Criteria:

Invoice Detail.Voided = {=} FALSE

**VILLAGE OF LITTLE CHUTE
OUTAGAMIE COUNTY**

Legal Notice

NOTICE IS HEREBY GIVEN that the following Liquor License Renewal applications are on file in the office of the Village Clerk for the licensing year July 1, 2023 to June 30, 2024. Said applications will be presented to the Board of Trustees for approval at their Regular Board meeting June 21, 2023.

CLASS "B" FERMENTED MALT BEVERAGE & "CLASS B" LIQUOR LICENSE

Dutch Girlz Little Chute, LLC
208 W. Main St., Little Chute
Agent: Nicole Lemens

Cobblestone of Little Chute
208 W. Main St., Little Chute

Down the Hill Bar, LLC
W2074 Vans Ct, Freedom
Agent: Lisa Manteuffel

Down The Hill
221 Mill Street, Little Chute

Antonio Sandoval, Individual
1821 E. Main St., Little Chute
Agent: Antonio Sandoval

El Jaripeo Mexican Restaurant
1821 E. Main Street, Little Chute

Antonio Sandoval, Individual
1727 Freedom Road, Little Chute
Agent: Antonio Sandoval

El Jaripeo Mexican Restaurant 2
1727 Freedom Road, Little Chute

Gentleman Jacks, 2LLC
431 Grand Ave, Little Chute
Agent: Lori Aniol

Gentleman Jacks Pub & Grill
431 Grand Ave., Little Chute

2 E, LLC
1621 West Main St., Little Chute
Agent: Michael Verkulen

Hawk's Nest
1621 West Main Street, Little Chute

The Heiting Place, Inc.
1101 North Ave., Little Chute
Agent: Daniel Heiting

Heiting Place
1101 North Avenue, Little Chute

Willies Cedar Lounge, Inc.
1820 E. Main Street, Little Chute
Agent: Gerard Verbruggen

Hollanders
1820 E. Main Street, Little Chute

GNH Enterprises, LLC
517 Pine Street, Little Chute
Agent: Greg Weigman

Pine Street Bar
517 Pine Street, Little Chute

Trish's Pop In Again, Inc.
1420 E. Main St. Little Chute
Agent: Patricia Van Lith

Pop In Again
1420 E. Main Street, Little Chute

Rose Hill Tavern, LLC
2206 E. Main St., Kaukauna
Agent: Kurt J. Coenen

Rose Hill Bar
2206 E. Main Street, Kaukauna

Up The Hill, Inc.
231 Mill St., Little Chute
Agent: Julie Verhagen

Agropur, Inc.
3500 E. Destination Dr., Appleton
Agent: Jean-Philippe Asselin

Stone Arch Brewpub, Inc
137C W. Main St., Little Chute
Agent: Steven Lonsway

Hartjes Enterprise, Inc. LLP
603 W. Mc Kinley Ave. Little Chute
Agent: Jane Hartjes

Weenies Still, LLC
515 Grand Ave., Little Chute
Agent: Shane Jentz

TTGB Investments
130 E. Main St., Little Chute
Agent: Travis Bast

Seth's Coffee, LLC
121 E. Spring Street, Appleton
Agent: Seth Lenz

The Corner Hive
132 E. Main St., Little Chute
Agent: Michelle Mills

Fox Valley Prep
112 E. Main St., Little Chute
Agent: Destiny Altuna

Up The Hill
529 Grand Avenue, Little Chute

Simon's Specialty Cheese
2735 Freedom Road, Little Chute

Stone Arch Tied House
137C W. Main Street, Little Chute

Village Limits Supper Club
1721 East Main St., Little Chute

Weenie's Still
515 Grand Ave., Little Chute

Ladder House on Main
130 E. Main St., Little Chute

Seth's Coffee
106 E. Main St., Little Chute

The Corner Hive
132 E. Main St., Little Chute

Fox Valley Kitchen
112 E. Main St., Little Chute

CLASS "A" FERMENTED MALT BEVERAGE AND "CLASS A" LIQUOR LICENSE

FKG Oil Company
721 W. Main St., Belleville, IL
Agent: Kara Goss

Stoneridge Little Chute, LLC
1901 E. Main Street, Little Chute
Agent: Mark Hudson

Moasis Travel Plaza, Inc
300 Moasis Dr., Little Chute
Agent: Amarjit Dhindsa

Little Chute Motomart
303 W. Main Street, Little Chute

Piggly Wiggly
1901 E. Main Street, Little Chute

Moasis Truck Stop
300 Moasis Drive, Little Chute

Van Zeeland Oil Co., Inc.
PO Box 7777, Appleton
Agent: Ryan P. Van Zeeland

Valley Liquor Mart, Inc.
306 E. Main St., Little Chute
Agent: Raymond Pethan

Walgreen Co.
PO Box 901, Deerfield, IL
Agent: Patrick Schad

Kwik Trip, Inc.
P. O. Box 2107, La Crosse, WI
Agent: Debra Dalton

Buddha, LLC
2051 E Main Street, Little Chute
Agent: Chitra Kala Sharma Chapai

Little Chute Gas, Inc
2221 Freedom Rd, Little Chute
Agent: Gurvinder Singh

Creative Simplicity, LLC
127 E. Main St., Little Chute
Agent: Megan Beyer

“00” Citgo Gas Station
309 E North St., Little Chute

Valley Liquor Mart
306 E Main St., Little Chute

Walgreens
219 W. Main St., Little Chute

Kwik Trip
1650 Freedom Rd., Little Chute

Little Chute BP
2051 E. Main St, Little Chute

Super Shell 41
2221 Freedom Rd., Little Chute

Creative Simplicity
127 E. Main St, Little Chute

Publish: June 14, 2023

STATE OF WISCONSIN AFFIDAVIT OF PUBLICATION

www.timesvillager.com • Wed., June 14, 2023

VILLAGE OF LITTLE CHUTE OUTAGAMIE COUNTY

Legal Notice

NOTICE IS HEREBY GIVEN that the following Liquor License Renewal applications are on file in the office of the Village Clerk for the licensing year July 1, 2023 to June 30, 2024. Said applications will be presented to the Board of Trustees for approval at their Regular Board meeting June 21, 2023.

CLASS "B" FERMENTED MALT BEVERAGE & "CLASS B" LIQUOR LICENSE

Name & Address

Dutch Girlz Little Chute, LLC
208 W. Main St., Little Chute
Agent: Nicole Lemens

Down the Hill Bar, LLC
W2074 Vans Ct, Freedom
Agent: Lisa Manteuffel

Antonio Sandoval, Individual
1821 E. Main St., Little Chute
Agent: Antonio Sandoval

Antonio Sandoval, Individual
1727 Freedom Rd., Little Chute
Agent: Antonio Sandoval

Gentleman Jacks, 2LLC
431 Grand Ave., Little Chute
Agent: Lori Aniol

2 E, LLC
1621 W. Main St., Little Chute
Agent: Michael Verkulen

The Heiting Place, Inc.
1101 North Ave., Little Chute
Agent: Daniel Heiting

Willies Cedar Lounge, Inc.
1820 E. Main Street, Little Chute
Agent: Gerard Verbruggen

GNH Enterprises, LLC
517 Pine Street, Little Chute
Agent: Greg Weigman

Trish's Pop In Again, Inc.
1420 E. Main St. Little Chute
Agent: Patricia Van Lith

Rose Hill Tavern, LLC
2206 E. Main St., Kaukauna
Agent: Kurt J. Coenen

Up The Hill, Inc.
231 Mill St., Little Chute
Agent: Julie Verhagen

Agropur, Inc.
3500 E. Destination Dr., Appleton
Agent: Jean-Philippe Asselin

Stone Arch Brewpub, Inc
137C W. Main St., Little Chute
Agent: Steven Longway

Business & Location

Cobblestone of Little Chute
208 W. Main St., Little Chute

Down The Hill
221 Mill Street, Little Chute

El Jaripeo Mexican Restaurant
1821 E. Main St. Little Chute

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2206 E. Main Street, Kaukauna

Up The Hill
529 Grand Avenue, Little Chute

Simon's Specialty Cheese
2735 Freedom Rd., Little Chute

Stone Arch Tied House
137C W. Main St., Little Chute

REWER
Public
Visconsin

Julie Penney
being duly sworn doth depose and say that he/she is an authorized representative of the **TIMES-VILLAGER**, a weekly newspaper published by News Publishing Co., Inc. at **Kaukauna, Wisconsin, in Outagamie County**, and that an advertisement of which the annexed is a true copy, taken from said paper, was published therein on:

6-14-23

SIGNED

DATED

6-14-23

Notary Public, State of Wisconsin

My Commission Expires

4/21/2027

of Lines

145

of Weeks Published

1

Publication Fee \$

189.02

Proof of Publication \$

1

Total \$

190.02

VILLAGE OF LITTLE CHUTE

RESOLUTION NO. 14, SERIES OF 2023

A RESOLUTION APPROVING A CSM FOR 176 GRANT ST

WHEREAS, Dana Elrick and Adam Kilgas as owner of Parcel #260112400 have presented a Certified Survey Map to the Village of Little Chute Board of Trustees as prepared by Steven DeJong registered land surveyor; and

WHEREAS, the Village of Little Chute Planning Commission has recommended in favor of adoption of said Certified Survey Map; and

WHEREAS, a majority of the Village Board find that the attached Certified Survey Map is found to be in the public interest.

NOW, THEREFORE, BE IT RESOLVED, by the Village Board of Trustees as follows:

1. That the Certified Survey Map attached hereto (photocopy), be and the same is hereby approved; and
2. That the Village President, Village Clerk, and Finance Director, upon full payment of, if applicable, all fees, taxes, and special assessments are directed to execute signatures on behalf of the Village of Little Chute upon the Certified Survey Map documents as required.

Date introduced, approved and adopted: June 21,2023

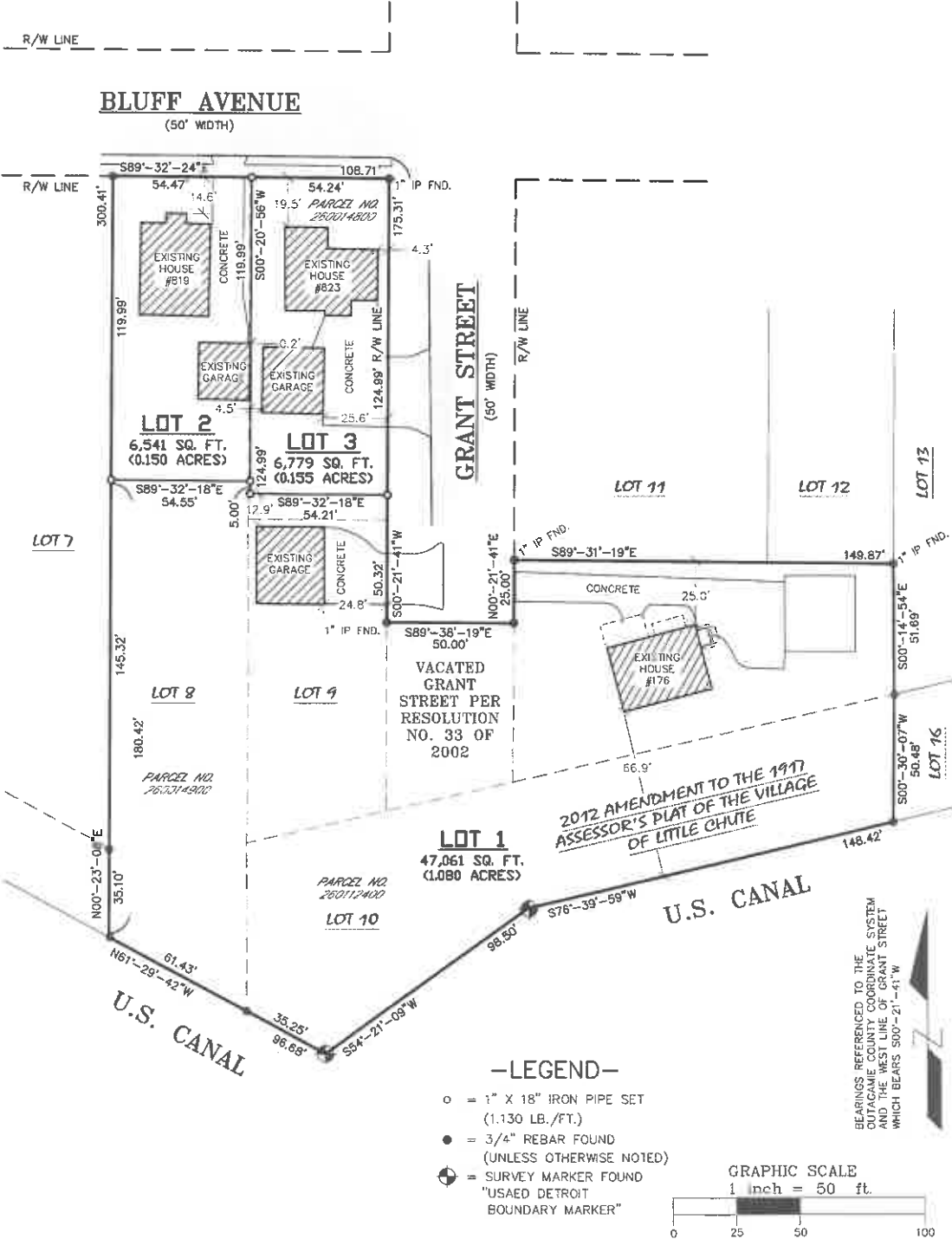
VILLAGE OF LITTLE CHUTE:

By: _____
Michael R. Vanden Berg, Village President

Attest: _____
Laurie Decker, Village Clerk

CERTIFIED SURVEY MAP NO. _____

ALL OF LOTS 8, 9, & 10 OF THE 2012 AMENDMENT TO THE 1917
ASSESSOR'S PLAT OF THE VILLAGE OF LITTLE CHUTE,
GOVERNMENT LOT 3, SECTION 22, T.21N., R.18E., VILLAGE OF
LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN



MERIDIAN SURVEYING, LLC N9637 Friendship Drive Kaukauna, WI 54130	DRAWN BY:	J.B.	FIELD WORK DATE:	4-14-23
	CHECKED BY:	S.C.D.	FIELD BOOK:	X
	JOB NO.:	14408	SHEET	1 OF 5
	Office:	920-993-0881	SURVEYED FOR:	
	Fax:	920-273-6037	ADAM KILGAS	
			176 GRANT STREET	
			LITTLE CHUTE, WI 54140	

CERTIFIED SURVEY MAP NO. _____

ALL OF LOTS 8, 9, & 10 OF THE 2012 AMENDMENT TO THE 1917 ASSESSOR'S PLAT OF THE
VILLAGE OF LITTLE CHUTE, GOVERNMENT LOT 3, SECTION 22, T.21N., R.18E., VILLAGE OF
LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN.

Sheet 2 of 5

SURVEYOR'S CERTIFICATE

I, Steven C. De Jong, Wisconsin Professional Land Surveyor of Meridian Surveying, LLC, certify that I have surveyed, divided, mapped and monumented under the direction of Adam Kilgas all of Lot Eight (8), Nine (9), and Ten (10) of the 2012 Amendment to the 1917 Assessor's Plat of the Village of Little Chute as recorded in Cabinet L on Pages 53-54 as Document No. 1996926 in the Office of the Register of Deeds for Outagamie County, located in Government Lot Three (3), Section Twenty-Two (22), Township Twenty-One (21) North, Range Eighteen (18) East, Village of Little Chute, Outagamie County, Wisconsin containing 60,381 square feet (1.386 acres) of land.

That such is a correct representation of all exterior boundaries of the land surveyed.

That I have fully complied with the provisions of Chapter 236.34 of the Wisconsin Statutes and the Land Subdivision Ordinance of Outagamie County and the Village of Little Chute, in surveying, dividing, monumenting and mapping the same.

Dated this _____ day of _____, 2023.

Wisconsin Professional Land Surveyor
Steven C. De Jong S-2791

Survey Notes:

- This CSM is wholly located in lands described in Document No's: 2286391, 1406784, 1292046, 2134441, and 1509468
- Parcel No's.: 260112400, 260014900, and 26014800
- Owner(s) of Record: Adam L. Kilgas, Dana A. Kilgas, and DVR, LLC
- Site Address: 823 Bluff Avenue, 819 Bluff Avenue, and 176 Grant Street, Little Chute, WI

CERTIFIED SURVEY MAP NO. _____

ALL OF LOTS 8, 9, & 10 OF THE 2012 AMENDMENT TO THE 1917 ASSESSOR'S PLAT OF THE
VILLAGE OF LITTLE CHUTE, GOVERNMENT LOT 3, SECTION 22, T.21N., R.18E., VILLAGE OF
LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN.

Sheet 3 of 5

OWNER'S CERTIFICATE

As owner(s), I (we) hereby certify that I (we) caused the land on this Certified Survey Map to be surveyed, divided, monumented & mapped as represented on this map. I (we) also certify that this plat is required by s. 236.10 or 236.12 to be submitted to the following for approval or objection: Village of Little Chute, Outagamie County.

Adam L. Kilgas

Date

NOTARY CERTIFICATE

Personally came before me this _____ day of _____ 2023.
The above owner(s) to me known to be the person(s) who executed the foregoing instrument and acknowledge the same.

Notary Public _____ Wisconsin.

My Commission Expires _____

OWNER'S CERTIFICATE

As owner(s), I (we) hereby certify that I (we) caused the land on this Certified Survey Map to be surveyed, divided, monumented & mapped as represented on this map. I (we) also certify that this plat is required by s. 236.10 or 236.12 to be submitted to the following for approval or objection: Village of Little Chute, Outagamie County.

Dana A. Kilgas

Date

NOTARY CERTIFICATE

Personally came before me this _____ day of _____ 2023.
The above owner(s) to me known to be the person(s) who executed the foregoing instrument and acknowledge the same.

Notary Public _____ Wisconsin.

My Commission Expires _____

CERTIFIED SURVEY MAP NO. _____

ALL OF LOTS 8, 9, & 10 OF THE 2012 AMENDMENT TO THE 1917 ASSESSOR'S PLAT OF THE
VILLAGE OF LITTLE CHUTE, GOVERNMENT LOT 3, SECTION 22, T.21N., R.18E., VILLAGE OF
LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN.

Sheet 4 of 5

OWNER'S CERTIFICATE

As owner(s), I (we) hereby certify that I (we) caused the land on this Certified Survey Map to be surveyed,
divided, monumented & mapped as represented on this map. I (we) also certify that this plat is required by s.
236.10 or 236.12 to be submitted to the following for approval or objection: Village of Little Chute, Outagamie
County.

DVR, LLC
(Representative)

Date

NOTARY CERTIFICATE

Personally came before me this _____ day of _____ 2023.
The above owner(s) to me known to be the person(s) who executed the foregoing instrument and acknowledge the
same.

Notary Public _____ Wisconsin.

My Commission Expires _____

CERTIFIED SURVEY MAP NO. _____

ALL OF LOTS 8, 9, & 10 OF THE 2012 AMENDMENT TO THE 1917 ASSESSOR'S PLAT OF THE
VILLAGE OF LITTLE CHUTE, GOVERNMENT LOT 3, SECTION 22, T.21N., R.18E., VILLAGE OF
LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN.

Sheet 5 of 5

VILLAGE BOARD CERTIFICATE:

This Certified Survey Map has been approved by the Village Board of the Village of Little, Outagamie County,
Wisconsin in the _____ day of _____, 2023.

Michael Vanden Berg
Village President

Date

Laurie Decker
Village Clerk

Date

VILLAGE TREASURER'S CERTIFICATE

I being the duly elected qualified and acting treasurer of the Village of Little Chute, do hereby certify that in
accordance with the records in my office, there are no unpaid taxes or unpaid assessments as of this _____ day
of _____, 2023 on any lands included in this Certified Survey Map.

Lisa Remiker-Dewall
Finance Director

Date

COUNTY TREASURER'S CERTIFICATE

I being the duly elected qualified and acting treasurer of the County of Outagamie, do hereby certify that in
accordance with the records in my office, there are no unpaid taxes or unpaid assessments as of this _____ day
of _____, 2023 on any lands included in this Certified Survey Map.

County Treasurer

Date



Item For Consideration

For Board Review On: June 21, 2023

Agenda Item Topic: Nestle Sewer and Permit

Prepared On: June 16, 2023

Prepared By: Finance & DPW

Report:

Nestle is seeking some improvements on site to their rail system and flow storage towers. To do this work they need a permit from the Village. The last step to issue a permit per our ordinance is to make sure all invoices are paid with no delinquencies. As discussed in the past, we have been working with Nestle to get their flow into our sewer system in accordance with our municipal code Section 34-188. Nestle installed a sewer meter in December 2022. There have been some challenges with set-up that have resulted in delays in receiving meter data. It appears these challenges are on course to resolution allowing us to receive consistent meter read information in the future. Director Taylor did reach out to the meter representative at Mulcahy Shaw to obtain independent source verification on meter accuracy. The representative relayed he is as confident as he can be that the meter reads are accurate considering modifications Mulcahy Shaw made for the location of the meter related to flow it is measuring.

Fiscal Impact:

From the invoice issued in August 2021 (meter read period 7/6/21 to 8/5/21), the Village began invoicing Nestle at 100% of the metered water volume as no previous agreement was found by either Nestle or the Village to substantiate being billed at 61% of metered water volume absent a required sewer meter per our code. Nestle agreed to install a meter and to continue paying invoices at 61% of the water metered volume pending substantiated flow into the sewer system. The planned course of action was to monthly bill based on the metered sewer volume once established. It was also discussed to finalize August 2021 until time meter established payment true up using measured history established. Please see attached meter data obtained to date on June 14.

Recommendation/Board Action:

Staff recommends a letter with return signed acknowledgement be sent to Nestle outlining the following action to take place to issue the permit to Nestle in accordance with ordinance requirements. Applicable payment must also be received to release the permit:



Item For Consideration

- Adjust invoices issued January 2023 to April 2023 (meter read periods 12/9/23 to 4/7/23) to reflect actual sewer meter data. Payment required is \$8,838.04.
- Apply average of 68.67% for metered reads obtained January 2023 to April 2023 to all invoices from August 2021 through December 2022 plus May 2023 and June 2023 (meter submerged during this time; modifications made to address this challenge moving forward). Payment required is \$52,375.47 now and \$23,391.90 for the invoice due on July 12, 2023.
- After obtaining one fiscal year of meter reads, update the percentage in the above point to finalize any further billing adjustment that will result in either a final payment or refund due for this period.
- Moving forward, Nestle agrees to submit monthly the daily meter read data within five (5) business days to the Village so accurate timely invoices are issued.
- The Village of Little Chute will manually read the meter once a month to provide audit of reads provided in fairness and equity to all ratepayers.

Please approve the terms above allowing staff to release the permit upon compliance so Nestle may move forward with their improvements.

Respectfully Submitted,

Lisa Remiker-DeWall, Finance Director CPA CPFO
Kent Taylor, Department of Public Works Director

INDUSTRIAL STRENGTH AND SEWER VOLUME INVOICES

INVOICED AT 100% STARTING AUGUST 2021							INVOICE RECALCULATED BASED ON ACTUAL METER READS							Nestle				
Period	Volume	Volume Charges	BOD Charges	Suspended		Sewer Meter	TOTAL	Volume	Volume Charges	BOD Charges	Suspended		Sewer Meter	TOTAL	Difference	Invoiced at 61% - no documentation or meter to substantiate	on 61% Volume	Amount Due
				Charges	Charges						Charges	Charges						
June/July 2021	3,059,150	\$ 22,943.63	\$ 2,343.50			\$ 12.00	\$ 25,299.13	1,866,082	\$ 22,943.63	\$ 2,343.50			\$ 12.00	\$ 25,299.13	-	Invoiced at 61% - no documentation or meter to substantiate	25,299.13	-
July/August 2021	5,781,000	43,357.50	4,428.61	-		12.00	47,798.11	3,969,813	29,773.60	3,041.12	-		12.00	32,826.72	14,971.39	Calculated an 68.67% actual meter read average in red	29,161.53	3,665.19
August/Sept 2021	6,116,000	45,870.00	6,117.80	-		12.00	51,999.80	4,199,857	31,498.93	4,201.09	-		12.00	35,712.02	16,287.78	Calculated an 68.67% actual meter read average in red	31,724.56	3,987.46
Sept/Oct 2021	4,842,000	36,315.00	4,843.43	-		12.00	41,170.43	3,325,001	24,937.51	3,325.98	-		12.00	28,275.49	12,894.94	Calculated an 68.67% actual meter read average in red	25,118.64	3,156.85
October/Nov 2021	4,755,000	35,662.50	4,200.26	411.51		12.00	40,286.27	3,265,259	24,489.44	2,884.32	282.58		12.00	27,668.34	12,617.93	Calculated an 68.67% actual meter read average in red	24,579.31	3,089.03
Nov/Dec 2021	3,767,000	28,252.50	3,327.53	326.01		12.00	31,918.04	2,586,799	19,400.99	2,285.01	223.87		12.00	21,921.87	9,996.17	Calculated an 68.67% actual meter read average in red	19,474.68	2,447.19
Dec 2021/Jan 2022	2,960,000	22,200.00	2,614.67	256.17		12.00	25,082.84	2,032,632	15,244.74	1,795.50	175.91		12.00	17,228.15	7,854.69	Calculated an 68.67% actual meter read average in red	15,305.21	1,922.94
Jan/Feb 2022	3,389,000	25,417.50	3,056.98	313.01		12.00	28,799.49	2,327,226	17,454.20	2,099.23	214.94		12.00	19,780.37	9,019.12	Calculated an 68.67% actual meter read average in red	17,572.38	2,207.99
Feb/March 2022	3,197,000	23,977.50	2,208.64	-		12.00	26,198.14	2,195,380	16,465.35	1,516.68	-		12.00	17,994.03	8,204.11	Calculated an 68.67% actual meter read average in red	15,985.55	2,008.48
March/April 2022	3,833,000	28,747.50	2,648.02	-		12.00	31,407.52	2,632,121	19,740.91	1,818.40	-		12.00	21,571.31	9,836.21	Calculated an 68.67% actual meter read average in red	19,199.27	2,372.04
April/May 2022	4,636,000	34,770.00	3,202.78	-		12.00	37,984.78	3,183,541	23,876.56	2,199.35	-		12.00	26,087.91	11,896.87	Calculated an 68.67% actual meter read average in red	23,175.39	2,912.52
May/June 2022	5,146,000	38,595.00	3,463.99	50.14		12.00	42,121.13	3,533,758	26,503.19	2,378.72	34.43		12.00	28,928.34	13,192.79	Calculated an 68.67% actual meter read average in red	25,698.58	3,229.76
June/July 2022	4,356,000	32,670.00	2,932.21	42.45		12.00	35,656.66	2,991,265	22,434.49	2,013.55	29.15		12.00	24,489.19	11,167.47	Calculated an 68.67% actual meter read average in red	21,755.24	2,733.95
July/August 2022	5,230,000	39,225.00	3,520.54	50.96		12.00	42,808.50	3,591,441	26,935.81	2,417.55	35.00		12.00	29,400.36	13,408.14	Calculated an 68.67% actual meter read average in red	26,117.87	3,282.49
August/Sept 2022	5,942,000	44,565.00	3,448.91	1,153.00		12.00	49,178.91	4,080,371	30,602.78	2,368.37	791.76		12.00	33,774.91	15,404.00	Calculated an 68.67% actual meter read average in red	30,003.81	3,771.10
Sept/Oct 2022	4,741,000	35,557.50	2,751.81	919.95		12.00	39,241.26	3,255,645	24,417.34	1,889.67	631.73		12.00	26,950.74	12,290.52	Calculated an 68.67% actual meter read average in red	23,941.86	3,008.88
Oct/Nov 2022	5,354,663	40,159.97	3,108.00	1,039.03		12.00	44,319.00	3,677,047	27,577.85	2,134.26	713.50		12.00	30,437.61	13,881.39	Calculated an 68.67% actual meter read average in red	27,039.27	3,398.34
Nov/Dec 2022	3,428,261	25,711.96	2,150.99	-		12.00	27,874.95	2,354,187	17,656.40	1,477.09	-		12.00	19,145.49	8,729.46	Calculated an 68.67% actual meter read average in red	17,008.40	2,137.09
Dec 2022/Jan2023	3,465,852	25,993.89	2,174.58	-		12.00	28,180.47	2,732,017	20,490.13	1,714.15	-		12.00	22,216.28	5,964.19	Calculated per sewer meter reads	17,194.77	5,021.51
Jan/Feb 2023	3,920,323	29,402.42	2,243.07	-		12.00	31,657.49	2,637,122	19,778.42	1,508.87	-		12.00	21,299.29	10,358.20	Calculated per sewer meter reads	19,315.75	1,983.54
Feb/March 2023	3,196,009	23,970.07	3,311.07	629.31		12.00	27,922.45	1,507,659	11,307.44	1,561.94	296.86		12.00	13,178.24	14,744.21	Calculated per sewer meter reads	17,037.37	(3,859.13)
March/April 2023	3,413,947	25,604.60	3,536.85	672.22		12.00	29,825.67	2,734,308	20,507.31	2,832.75	538.40		12.00	23,890.46	5,935.21	Calculated per sewer meter reads	18,198.34	5,692.12
April/May 2023	4,544,815	34,086.11	4,708.44	894.89		12.00	39,701.44	3,120,924	23,406.93	3,233.28	614.52		12.00	27,266.73	12,434.71	Calculated an 68.67% actual meter read average in red	24,222.56	3,044.17
May/June 2023	4,134,641	31,009.81	2,892.48	144.44		12.00	34,058.73	2,839,258	21,294.44	1,986.27	99.19		12.00	23,391.90	10,666.83	Calculated an 68.67% actual meter read average in red	-	23,391.90
860,491.21								598,734.88							261,756.33			
																514,129.47		
																84,605.41		
																84,605.41		
																INVOICE DUE JULY 12, 2023		

<u>Meter Read Dates</u>	<u>Village Village Invoice Based on Water Volume</u>	<u>Nestle Sewer Meter</u>		<u>Adjusted Metered Sewer</u>	
12/9/22 to 1/6/23	3,465,852	2,467,630	71.20% Missing 12/18,12/19, and 12/31; 88,129 was average*	2,732,017	78.83%
1/7/23 to 2/8/23	3,920,323	2,637,122	67.27%	2,637,122	67.27%
2/9/23 to 3/8/23	3,196,009	1,507,659	47.17%	1,507,659	47.17%
3/9/23 to 4/7/23	3,413,947	2,552,022	74.75% Missing 3/21 & 3/22, 91,143 was average*	2,734,308	80.09%
	13,996,131	9,164,433	65.48%	9,611,106	68.67%
4/8/23 to 5/9/23	4,544,815		0.00% No meter data available		
5/9/23 to 6/9/23	4,134,641		0.00% No meter data available		

* Used average flow to add for missing days

Monthly Production December 2022

Monthly Statistics	
Total	1,182,320
Days Pumped	16
Average	73,895
Maximum Total	130,532
on Day	17
Minimum Total	28,101
on Day	9

Daily Statistics	
Maximum	130,532
Minimum	28,101

Location Statistics	
Maximum	1,182,320
at Location	Effluent Flow Meter
Minimum	0
at Location	Future

Date	Effluent Flow Meter	Future	Future	Total
1				
2				
3	43,771			43,771
4	65,027			65,027
5	76,295			76,295
6	68,094			68,094
7	62,450			62,450
8	88,028			88,028
9	28,101			28,101
10	118,574			118,574
11	76,748			76,748
12	79,349			79,349
13	60,989			60,989
14	62,090			62,090
15	66,972			66,972
16	67,603			67,603
17	130,532			130,532
18	87,697			87,697
19				
20				
21				
22				
23				
24				
25				
26				
27				
28				
29				
30				
31				
Totals	1,182,320	0	0	1,182,320
Total Cost	\$4,185.06	\$0.00	\$0.00	\$4,185.06

Day lag in December data

12/9-12/17

866,683

Per Nestle, communication issue with meter and when it re-connected it started the report over instead of adding days thus two reports for December :

Monthly Production

December

2022

Monthly Statistics	
Total	1,051,285
Days Pumped	11
Average	95,571
Maximum Total	228,502
on Day	24
Minimum Total	49,858
on Day	26

Daily Statistics	
Maximum	228,502
Minimum	49,858

Location Statistics	
Maximum	1,051,285
at Location	Effluent Flow Meter
Minimum	0
at Location	Future

Date	Effluent Flow Meter				Total
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
18					
19					
20					
21	71,802				71,802
22	57,716				57,716
23	112,093				112,093
24	228,502				228,502
25	51,354				51,354
26	49,858				49,858
27	84,520				84,520
28	59,806				59,806
29	74,032				74,032
30	74,604				74,604
31	186,998				186,998
Totals	1,051,285				1,051,285
Total Cost	\$0.00				\$0.00

Day lag in December Data

12/20-12/30

1,051,285

Per Nestle, communication issue with meter and when it re-connected it started the report over instead of adding days thus two reports for December 2022

Monthly Production

January 2023

Monthly Statistics	
Total	2,821,042
Days Pumped	31
Average	91,001
Maximum Total	169,819
on Day	20
Minimum Total	49,720
on Day	#N/A

Daily Statistics	
Maximum	169,819
Minimum	49,720

Location Statistics	
Maximum	2,821,042
at Location	Effluent Flow Meter
Minimum	0
at Location	Future

Date	Effluent Flow Meter				Total
1	55,096				55,096
2	79,627				79,627
3	71,780				71,780
4	74,362				74,362
5	127,906				127,906
6	140,891				140,891
7	60,021				60,021
8	76,495				76,495
9	91,942				91,942
10	96,018				96,018
11	82,938				82,938
12	97,464				97,464
13	137,320				137,320
14	90,404				90,404
15	87,419				87,419
16	69,987				69,987
17	124,070				124,070
18	72,637				72,637
19	67,536				67,536
20	169,819				169,819
21	61,689				61,689
22	56,234				56,234
23	63,174				63,174
24	143,078				143,078
25	120,575				120,575
26	99,809				99,809
27	156,952				156,952
28	75,755				75,755
29	56,671				56,671
30	49,720				49,720
31	63,653				63,653
Totals	2,821,042				2,821,042
Total Cost	\$0.00				\$0.00

1/1 to 1/6 549,662
1/7-131 2,271,380

Monthly Production

February 2023

Monthly Statistics	
Total	1,370,007
Days Pumped	28
Average	48,929
Maximum Total	98,904
on Day	24
Minimum Total	29,492
on Day	25

Daily Statistics	
Maximum	98,904
Minimum	29,492

Location Statistics	
Maximum	1,370,007
at Location	Effluent Flow Meter
Minimum	0
at Location	Future

Date	Effluent Flow Meter				Total
1	37,435				37,435
2	34,641				34,641
3	92,599				92,599
4	32,644				32,644
5	32,275				32,275
6	49,242				49,242
7	46,808				46,808
8	40,098				40,098
9	40,539				40,539
10	68,996				68,996
11	39,086				39,086
12	50,487				50,487
13	37,265				37,265
14	43,342				43,342
15	43,247				43,247
16	37,189				37,189
17	73,279				73,279
18	45,067				45,067
19	46,605				46,605
20	59,001				59,001
21	39,897				39,897
22	55,253				55,253
23	45,839				45,839
24	98,904				98,904
25	29,492				29,492
26	36,244				36,244
27	60,364				60,364
28	54,169				54,169
29					
30					
31					
Totals	1,370,007				1,370,007
Total Cost	\$0.00				\$0.00

2/1/23-2/8/23 365,742
 2/9/23-2/28/23 1,004,265

Monthly Production

March 2023

Monthly Statistics	
Total	2,312,585
Days Pumped	29
Average	79,744
Maximum Total	137,024
on Day	24
Minimum Total	35,349
on Day	12

Daily Statistics	
Maximum	137,024
Minimum	35,349

Location Statistics	
Maximum	2,312,585
at Location	Effluent Flow Meter
Minimum	0
at Location	Future

Date	Effluent Flow Meter				Total
1	56,928				56,928
2	94,517				94,517
3	97,536				97,536
4	38,933				38,933
5	53,126				53,126
6	54,581				54,581
7	56,299				56,299
8	51,474				51,474
9	52,174				52,174
10	89,127				89,127
11	57,607				57,607
12	35,349				35,349
13	43,359				43,359
14	47,066				47,066
15	40,487				40,487
16	46,950				46,950
17	108,445				108,445
18	121,585				121,585
19	85,490				85,490
20	94,283				94,283
21					
22					
23	112,840				112,840
24	137,024				137,024
25	114,497				114,497
26	91,880				91,880
27	94,412				94,412
28	116,498				116,498
29	104,071				104,071
30	104,934				104,934
31	111,113				111,113
Totals	2,312,585				2,312,585
Total Cost	\$0.00				\$0.00

3/1/23-3/8/23 503,394
3/9/23-3/31/23 1,809,191

Monthly Production

April 2023

Monthly Statistics	
Total	896,364
Days Pumped	30
Average	29,879
Maximum Total on Day	128,046
Minimum Total on Day	118

Daily Statistics	
Maximum	128,046
Minimum	118

Location Statistics	
Maximum at Location	896,364
Minimum at Location	0
	Effluent Flow Meter
	Future

Date	Effluent Flow Meter				Total
1	101,181				101,181
2	98,423				98,423
3	112,141				112,141
4	108,780				108,780
5	99,425				99,425
6	94,835				94,835
7	128,046				128,046
8	118,656				118,656
9	31,671				31,671
10	172				172
11	181				181
12	187				187
13	186				186
14	186				186
15	196				196
16	157				157
17	118				118
18	134				134
19	124				124
20	156				156
21	148				148
22	134				134
23	128				128
24	131				131
25	135				135
26	143				143
27	158				158
28	162				162
29	141				141
30	129				129
31					
Totals	896,364				896,364
Total Cost	\$0.00				\$0.00

4/1/233-4/7/23

742,831

May 2023

Location Statistics	
Maximum at Location	11,304 Effluent Flow Meter
Minimum at Location	0 Future

Date	Effluent Flow Meter				Total
1	125				125
2	139				139
3	146				146
4	166				166
5	164				164
6	168				168
7	173				173
8	158				158
9	174				174
10	189				189
11	6,110				6,110
12	183				183
13	180				180
14	161				161
15	170				170
16	178				178
17	152				152
18	169				169
19	173				173
20	175				175
21	187				187
22	190				190
23	195				195
24	168				168
25	167				167
26	173				173
27	179				179
28	187				187
29	195				195
30	204				204
31	206				206
Totals	11,304				11,304
Total Cost	\$0.00				\$0.00

Monthly Production

June 2023

Monthly Statistics	
Total	373,579
Days Pumped	11
Average	33,962
Maximum Total on Day	114,514
Minimum Total on Day	186

Daily Statistics	
Maximum	114,514
Minimum	186

Location Statistics	
Maximum at Location	373,579
Minimum at Location	0
	Future

Date	Effluent Flow Meter			Total
1	207			207
2	889			889
3	45,904			45,904
4	195			195
5	198			198
6	186			186
7	29,795			29,795
8	56,576			56,576
9	114,514			114,514
10	84,956			84,956
11	40,159			40,159
12				
13				
14				
15				
16				
17				
18				
19				
20				
21				
22				
23				
24				
25				
26				
27				
28				
29				
30				
31				
Totals	373,579			373,579
Total Cost	\$0.00			\$0.00



Item For Consideration

For Board Review On: Wednesday, June 19, 2023
Agenda Item Topic: Hawks Nest Entertainment
Schedule

Prepared On: June 15, 2023
Prepared By: John McDonald
Parks, Recreation, & Forestry

Report: Staff has been approached by the Hawks Nest Bar and Grill with a submission of their entertainment schedule for 2023. This is the second year of submitting a special event permit request. Staff would note the extended hours past our current noise ordinance of 10:00pm. In addition, this permit does not allow the sound ordinance decibel limit to be exceeded.

Fiscal Impact: N/A

Recommendation/Committee Action: Staff is requesting that Village Board approve the 2023 Hawks Nest Entertainment Special Event Permit as presented.

Respectfully Submitted,

John McDonald – Parks, Recreation, & Forestry

Hawk's Nest Entertainment

Schedule

June- October Weather Permitting

<u>JUNE</u>	<u>JULY</u>	<u>AUGUST</u>	<u>SEPTEMBER</u>
15th - 7:30-11-30	1st - 7:30-11-30	3rd - 7:30-11-30	1st - 7:30-11:30
16th - 7:30-11-30	2nd - 1-4	4th - 7:30-11-30	2nd - 7:30-11:30
17th - 7:30-11-30		5th - 7:30-11-30	3rd - 1-4
18th - 1-4	6th - 7:30-11-30	6th - 1-4	
	7th - 7:30-11-30		7th - 7:30-11-30
23rd - 7:30-11-30	8th - 7:30-11-30	10th - 7:30-11-30	8th - 7:30-11-30
24th - 7:30-11-30	9th - 1-4	11th - 7:30-11-30	9th - 7:30-11-30
25th - 1-4		12th - 7:30-11-30	10th - 1-4
	13th - 7:30-11-30	13th - 1-4	
30th - 7:30-11-30	14th - 7:30-11-30		14th - 7:30-11-30
	15th - 7:30-11-30	17th - 7:30-11-30	15th - 7:30-11-30
	16th - 1-4	18th - 7:30-11-30	16th - 7:30-11-30
		19th - 7:30-11-30	17th - 1-4
	20th - 7:30-11-30	20th - 1-4	
	21st - 7:30-11-30		21th - 7:30-11-30
	22nd - 7:30-11-30	24th - 7:30-11-30	22nd - 7:30-11-30
6th - 7:30-11-30	23rd - 1-4	25th 7:30- 11:30	23rd - 7:30-11-30
7th - 7:30-11-30		26th - 7:30-11-30	24th - 1-4
8th - 1-4	27th - 7:30-11-30	27th - 1-4	
	28th - 7:30-11-30		29th - 7:30-11-30
13th - 7:30-11-30	29th - 7:30-11-30		30th - 7:30-11-30
14th - 7:30-11-30	30th - 1-4		
15th - 1-4			
20th - 7:30-11-30			
21st - 7:30-11-30			
22nd - 1-4			
27th - 7:30-11-30			
28th - 7:30-11-30			
29th - 1-4			

Little Chute Library Strategic Plan 2023-2028

approved by Library Board May 2023

The Process:

- 1- Data Collection
- 2- Gathering of Stakeholders
- 3- Survey Staff and Patrons
- 4- Compile input
- 5- Identify short and long term goals that align with data, input, and library standards

Space

Work with library board and administration to conduct space needs study, conceptual design, and address parking needs

Staffing

In order to build partnerships, programs, and outreach the library will need to increase library professional staff

Outreach

Continue current outreach and expand to include alternate return and pick up locations



Continue to Build Program Partnerships

LC Library has a strong local partnership base that can be sustained and built upon

Library of Things

The Library of Things collection has been very popular and is a draw for new patrons. Continue to build and market collection.

Marketing

Continue targeted marketing to Freedom and Vandenbroek

Strategic Planning Meeting & Survey Notes

Yellow: Stakeholders, Blue: Staff, Green: Everyone (including patrons)

Community Values



LCL Strengths



LCL Weaknesses



Priorities



VILLAGE OF LITTLE CHUTE

RESOLUTION NO. 15, SERIES OF 2023

**WISCONSIN DEPARTMENT OF NATURAL RESOURCES
NR 208 – COMPLIANCE MAINTENANCE RESOLUTION**

WHEREAS, it is a requirement under a Wisconsin Pollutant Discharge Elimination System (WPDES) permit issued by the Wisconsin Department of Natural Resources to file a Compliance Maintenance Annual Report (CMAR) for its (wastewater collection system) under Wisconsin Administrative Code NR 208;

WHEREAS, it is necessary to acknowledge that the governing body has reviewed the Compliance Maintenance Annual Report (CMAR);

WHEREAS, actions be set forth by the governing body relating to the overall grade point average and any general comments (Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

BE IT THEREFORE RESOLVED by the Village Board of the Village of Little Chute that the following recommendations or actions will be taken to address or correct problems/deficiencies of the wastewater collection system as identified in the Compliance Maintenance Annual Report (CMAR):

- (1) The Village received a grade of A (4.0) which is in the voluntary range.
- (2) The Village will endeavor to reduce I/I in its collection system.
- (3) The Village will continue the rehabilitation and repair of the sanitary collection to provide reliable service to its residents.

Date Introduced: June 21, 2023

Date Approved and Adopted: June 21, 2023

Village of Little Chute

By: _____
Michael R. Vanden Berg
Village President

Attest: _____
Laurie Decker, Village Clerk



Item For Consideration

For Board Review On: June 21, 2023

Prepared On: June 15, 2023

Agenda Item Topic: 2022 Compliance Maintenance Annual Report (CMAR)

Prepared By: Kent Taylor, Department of Public Works

Report: Chapter NR 208, Wis. Adm. Code, is more commonly known as the Compliance Maintenance Annual Report (CMAR) rule for publicly and privately owned domestic wastewater treatment works. The CMAR is a self-evaluation tool that promotes the owner's awareness and the responsibility for wastewater collection and treatment needs, measures the performance of a wastewater treatment works during a calendar year, and assesses its level of compliance with permit requirements. CMAR requirements have been in existence since 1987. Revisions to Chapter NR 208, Wis. Adm. Code, became effective January 2005.

What are Compliance Maintenance Annual Reports?

The Compliance Maintenance Annual Report (CMAR) has been an annual self-evaluation reporting requirement for publicly and privately owned domestic sewerage treatment works since 1987. It was last revised in 2005. It is required under Wisconsin Administrative Code NR 208 – Compliance Maintenance. The purpose of this self-evaluation program is to encourage, and where necessary, to provide a mechanism to require owners of domestic wastewater treatment systems to take actions to prevent violations of permit effluent limits and avoid water quality degradation. This program also encourages actions which promote the owner's awareness and responsibility for wastewater collection and treatment needs; maximizes the useful life of sewerage systems through improved operation & maintenance; and initiates formal planning, design, and construction for system upgrades.

The CMAR describes the physical condition and the performance of wastewater systems during the previous calendar year; provides the owner of the treatment system with an objective analysis to determine whether a more detailed evaluation of the wastewater facility shall be conducted; and assesses a system's performance and wastewater management activities. The owner of the wastewater facility and the Wisconsin DNR use the annual report as a communication tool for identifying needs for future planning.



Item For Consideration

How does the revised rule affect collection systems?

The rule expanded the CMAR requirement to include municipalities that have sewer systems that discharge into another municipality's collection and treatment system. Approximately 310 collection systems currently covered by WPDES general permits for bypassing and overflows will be subject to the CMAR requirements for the first time. Collection system owners are required to complete a CMAR form with information on:

1. The type of annual maintenance activities they have conducted on their collection system;
2. The occurrence of Sanitary Sewer Overflows (SSO's);
3. The overall performance of the collection system; and
4. The financial management practices they have in place to ensure repairs, replacements, and upgrades are implemented.

All collection systems covered by WPDES permit WI-0047341-3, Bypasses or Overflows from Sewage Collection Systems, received a letter in March 2004 regarding the proposed expansion of the CMAR requirements to include sanitary sewer collection systems that discharge into another municipality's collection and treatment system. Submittal of the Annual Wastewater Bypassing and Overflow Report form is no longer required. The CMAR system will summarize data on all sanitary sewer overflows or bypasses that have been reported to the Department by each municipality.

What is required of the Village?

The Village of Little Chute is required to complete a CMAR and pass a resolution charting the course of action which the Village will take to correct any deficiencies.

The Village of Little Chute Department of Public Works has completed the CMAR for 2022 (see attached form). The Village received an A (4.0) for its sanitary collection system which places it in the voluntary range. Included with your information is a resolution for Village Board consideration. A resolution is required verifying the Board's review, statement of corrective actions, if necessary, and authorization of submittal of the CMAR.



Item For Consideration

Fiscal Impact: No Financial Impact.

Recommendation/Board Action: Staff is recommending the approval of the 2022 CMAR. Please review and approve the attached Compliance Maintenance Annual Report (CMAR) and adopt provided resolution. After the resolution has been adopted the CMAR will be electronically submitted to the Wisconsin Department of Natural Resources by the Village of Little Chute Department of Public Works

Respectfully Submitted,

Kent Taylor
Department of Public Works

Compliance Maintenance Annual Report

Little Chute Sewage Collection System

Last Updated: Reporting For:
6/14/2023 2022

Financial Management

1. Provider of Financial Information

Name:

Lisa Remiker-Dewall

Telephone:

9204233855

(XXX) XXX-XXXX

E-Mail Address
(optional):

lisa@littlechutewi.org

2. Treatment Works Operating Revenues

2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ?

● Yes (0 points) ☐

○ No (40 points)

If No, please explain:

2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?
Year:

2022

● 0-2 years ago (0 points) ☐

○ 3 or more years ago (20 points) ☐

○ N/A (private facility)

2.3 Did you have a special account (e.g., CFWP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?

● Yes (0 points)

○ No (40 points)

0

REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]

3. Equipment Replacement Funds

3.1 When was the Equipment Replacement Fund last reviewed and/or revised?

Year:

2022

● 1-2 years ago (0 points) ☐

○ 3 or more years ago (20 points) ☐

○ N/A

If N/A, please explain:

3.2 Equipment Replacement Fund Activity

3.2.1 Ending Balance Reported on Last Year's CMAR

\$ 77,150.00

3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)

\$ 0.00

3.2.3 Adjusted January 1st Beginning Balance

\$ 77,150.00

3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)

+

\$ 0.00

Compliance Maintenance Annual Report

Little Chute Sewage Collection System

Last Updated: Reporting For:
6/14/2023 2022

3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)

- \$ 0.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 77,150.00

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

3.3 What amount should be in your Replacement Fund?

\$ 50,000.00

0

Please note: If you had a CFWP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

● Yes

○ No

If No, please explain.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

● Yes - If Yes, please provide major project information, if not already listed below. ☐ ☐

○ No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Buchanan St (CTH OO to Main St) Sanitary Sewer Replacement	\$300,000	2023
2	CTH "OO" Lamers Drive to Bohm Drive, Sanitary Sewer Main replacement	\$226,000	2022
3	Randolph Drive (East Segment) sanitary sewer main replacement.	\$231,000	2023
4	Randolph Drive (West Segment) sanitary sewer main replacement	\$186,000	2023
5	Arthur Street (McKinley Ave to Main Street) sanitary sewer main replacement	\$61,000	2026
6	Miami Circle (Florida Ave to Vandenbroek Road) sanitary sewer main replacement	\$386,000	2026
7	Adams Way (McKinley Street to Pierce Avenue) sanitary main replacement	\$218,000	2027
8	Biscayne Drive (Miami Circle to W Florida Ave) sanitary sewer main replacement	\$282,000	2027
9	Bittersweet Ct sanitary sewer main replacement	\$61,000	2027
10	Florida Avenue (Maplewood Drive to Vandenbroek Rd) sanitary sewer main replacement	\$201,000	2027
11	Franklin Street (Greenfield Dr. to W Florida Ave.) sanitary sewer main replacement	\$183,000	2027
12	Grant Street (Greenfield Dr. to W Florida Ave.) sanitary sewer main replacement	\$106,000	2028
13	Hoover Ave. (Roosevelt St. to Buchanan St.) sanitary sewer main replacement	\$67,000	2028
14	Jefferson St (Main St. to terminus) sanitary sewer main replacement	\$529,000	2028
15	E Lincoln St (Sue St. to Sanitorium Rd.) sanitary sewer main replacement	\$304,000	2029
16	E Lincoln St. (Buchanan St to Sue St.) sanitary sewer main replacement.	\$239,000	2030
17	Orchard La, (W Florida Ave. to Florida Ave.) sanitary sewer main replacement.	\$352,000	2030
18	Roosevelt Street (E Florida Ave. to E Elm St.) sanitary sewer main replacement	\$293,000	2030
19	Tampa Way (Miami Cr. to terminus) sanitary sewer main replacement	\$116,000	2031
20	Taylor St. (Moasis Dr. to E Florida Ave) sanitary sewer main replacement	\$293,000	2031

Compliance Maintenance Annual Report

Little Chute Sewage Collection System

Last Updated: Reporting For:

6/14/2023

2022

21	E. Wisconsin Avenue (Sue St. to Sanitorium Rd.) sanitary sewer main replacement	\$297,000	2032
22	E. Wisconsin Ave (Buchanan St to Sue St) sanitary sewer main replacement	\$234,000	2032

5. Financial Management General Comments

ENERGY EFFICIENCY AND USE

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations:

	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	0	
February	0	
March	0	
April	0	
May	0	
June	0	
July	0	
August	0	
September	0	
October	0	
November	0	
December	0	
Total	0	0
Average	0	0

6.1.2 Comments:

The Village does not have sanitary lift stations

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- ☐ Comminution or Screening
- ☐ Extended Shaft Pumps
- ☐ Flow Metering and Recording
- ☐ Pneumatic Pumping
- ☐ SCADA System
- ☐ Self-Priming Pumps
- ☐ Submersible Pumps
- ☐ Variable Speed Drives
- ☐ Other:

6.2.2 Comments:

Compliance Maintenance Annual Report

Little Chute Sewage Collection System

Last Updated: Reporting For:
6/14/2023 **2022**

<div><div></div><p>6.3 Has an Energy Study been performed for your pump/lift stations?</p><p><input checked="" type="radio"/> No</p><p><input type="radio"/> Yes</p><p>Year: <div></div></p><p>By Whom: <div></div></p><p>Describe and Comment: <div></div></p><p>6.4 Future Energy Related Equipment</p><p>6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?</p><div>N/A</div></div>
--

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Little Chute Sewage Collection System

Last Updated: Reporting For:
6/14/2023 2022

Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

- ☒ Yes
- ☐ No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- ☒ Yes
- ☐ No (30 points)
- ☐ N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

☒ Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

Per the Village CMAR - No sanitary overflows related to the collection system. No basement backups. No infrastructure failure due to lack of maintenance. Maintain capacity for community and industry growth within the community. Reduce infiltration and inflow.

Did you accomplish them?

- ☒ Yes
- ☐ No

If No, explain:

☒ Organization [NR 210.23 (4) (b)] ☐

Does this chapter of your CMOM include:

- ☒ Organizational structure and positions (eg. organizational chart and position descriptions)
- ☒ Internal and external lines of communication responsibilities
- ☒ Person(s) responsible for reporting overflow events to the department and the public

☒ Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

Sewer use ordinance

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 2018-06-15

Does your sewer use ordinance or other legally binding document address the following:

- ☒ Private property inflow and infiltration
- ☒ New sewer and building sewer design, construction, installation, testing and inspection
- ☒ Rehabilitated sewer and lift station installation, testing and inspection
- ☒ Sewage flows satellite system and large private users are monitored and controlled, as necessary
- ☒ Fat, oil and grease control
- ☒ Enforcement procedures for sewer use non-compliance

☒ Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

- ☐ Equipment and replacement part inventories
- ☒ Up-to-date sewer system map

Compliance Maintenance Annual Report

Little Chute Sewage Collection System

Last Updated: Reporting For:

6/14/2023

2022

- ☒ A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation
- ☒ A description of routine operation and maintenance activities (see question 2 below)
- ☒ Capacity assessment program
- ☒ Basement back assessment and correction
- ☒ Regular O&M training

- ☒ Design and Performance Provisions [NR 210.23 (4) (e)] ☐ ☐

What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?

- ☒ State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements
- ☒ Construction, Inspection, and Testing
- ☐ Others:

- ☒ Overflow Emergency Response Plan [NR 210.23 (4) (f)] ☐ ☐

Does your emergency response capability include:

- ☒ Responsible personnel communication procedures
- ☒ Response order, timing and clean-up
- ☒ Public notification protocols
- ☒ Training
- ☒ Emergency operation protocols and implementation procedures

- ☒ Annual Self-Auditing of your CMOM Program [NR 210.23 (5)] ☐ ☐

- ☐ Special Studies Last Year (check only those that apply):

- ☐ Infiltration/Inflow (I/I) Analysis
- ☐ Sewer System Evaluation Survey (SSES)
- ☐ Sewer Evaluation and Capacity Management Plan (SECAP)
- ☐ Lift Station Evaluation Report
- ☐ Others:

0

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	<input type="text" value="60"/>	% of system/year
Root removal	<input type="text" value="0"/>	% of system/year
Flow monitoring	<input type="text" value="100"/>	% of system/year
Smoke testing	<input type="text" value="0"/>	% of system/year
Sewer line televising	<input type="text" value="5"/>	% of system/year
Manhole inspections	<input type="text" value="10"/>	% of system/year
Lift station O&M	<input type="text" value="0"/>	# per L.S./year
Manhole rehabilitation	<input type="text" value="1"/>	% of manholes rehabbed
Mainline rehabilitation	<input type="text" value="0"/>	% of sewer lines rehabbed
Private sewer inspections	<input type="text" value="0"/>	% of system/year

Compliance Maintenance Annual Report

Little Chute Sewage Collection System

Last Updated: Reporting For:
6/14/2023 **2022**

Private sewer I/I removal % of private services

River or water crossings % of pipe crossings evaluated or maintained

Please include additional comments about your sanitary sewer collection system below:

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

<input type="text" value="36.93"/>	Total actual amount of precipitation last year in inches
<input type="text" value="33.02"/>	Annual average precipitation (for your location)
<input type="text" value="59.14"/>	Miles of sanitary sewer
<input type="text" value="0"/>	Number of lift stations
<input type="text" value="0"/>	Number of lift station failures
<input type="text" value="0"/>	Number of sewer pipe failures
<input type="text" value="0"/>	Number of basement backup occurrences
<input type="text" value="0"/>	Number of complaints
<input type="text" value="2.34"/>	Average daily flow in MGD (if available)
<input type="text" value="3.43"/>	Peak monthly flow in MGD (if available)
<input type="text" value="10.03"/>	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

<input type="text" value="0.00"/>	Lift station failures (failures/year)
<input type="text" value="0.00"/>	Sewer pipe failures (pipe failures/sewer mile/yr)
<input type="text" value="0.02"/>	Sanitary sewer overflows (number/sewer mile/yr)
<input type="text" value="0.00"/>	Basement backups (number/sewer mile)
<input type="text" value="0.00"/>	Complaints (number/sewer mile)
<input type="text" value="1.5"/>	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
<input type="text" value="4.3"/>	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED **

	Date	Location	Cause	Estimated Volume
0	1/4/2022 12:00:00 PM - 1/4/2022 2:00:00 PM	205' South of the 1400 block of East Lincoln Avenue, on Village park property	Plugged Sewer	100

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

What actions were taken, or are underway, to reduce or eliminate SSO or TFO occurrences in the future?

We investigated to determine the origin of the overflow. We have determined that the senior living facility upstream from the overflow was responsible for the SSO. We have removed sanitary wipes out of the system that contributed to this event. The sanitary wipes are larger than baby wipes and measure 8" x 14". The size of the wipes is consistent with what is used in adult settings.

We checked the manhole upstream of the sanitary wye at the Senior Living facility, no wipes were found. We checked the manhole downstream of the sanitary wye at the Senior Living facility, we found wipes.

We have communicated with the senior living facility to not flush wipes into the sanitary collection system. They have agreed not to flush wipes.

Compliance Maintenance Annual Report

Little Chute Sewage Collection System

Last Updated: Reporting For:
6/14/2023 **2022**

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

☒ Yes

☐ No

If Yes, please describe:

During wet weather events the sanitary collection system experiences infiltration and inflow. We are working with HOVMSD to reduce I&I.

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

☐ Yes

☒ No

If Yes, please describe:

5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:

The Village continues to check sanitary manholes during both dry and wet weather conditions. When defects are found they are corrected.

5.4 What is being done to address infiltration/inflow in your collection system?

Manholes are inspected, sanitary mains are being televised, repairs are made as needed. Meters have been placed in manholes to help detect increased flow.

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Little Chute Sewage Collection System

Last Updated: Reporting For:
6/14/2023 2022

Grading Summary

WPDES No: 0047341

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			4	16
GRADE POINT AVERAGE (GPA) = 4.00				

Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

Compliance Maintenance Annual Report

Little Chute Sewage Collection System

Last Updated: Reporting For:
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Resolution or Owner's Statement

Name of Governing
Body or Owner:

Village of Little Chute

Date of Resolution or
Action Taken:

2023-06-21

Resolution Number:

14

Date of Submittal:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Financial Management: Grade = A

Collection Systems: Grade = A

(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 4.00



Item For Consideration

For Board Review On: June 21, 2023

Prepared On: June 14, 2023

Agenda Item Topic: 2024-2028 Capital Improvement Plan (CIP) **Prepared By:** Finance

Report:

The CIP was updated for the updates made to the following four project pages as discussed at the June 7, 2023 Village Board meeting.

Fiscal Impact:

Plan does not commit Village Board but is a process to consider significant capital needs, assess financial capacity, plan for debt issuance, and understand impact on reserves and operating budget.

Recommendation/Board Action: Please approve the 2024-2028 CIP as presented.

Respectfully Submitted,

Lisa Remiker-DeWall, Finance Director

Village of Little Chute Capital Improvement Plan 2024-2028

Project **Pickup Truck (# 3631 2008 Chevrolet)**
Department **Fire Department**

Description

Add pickup truck to Fire Fleet with a heavier capacity 3/4-ton unit that has 4-wheel drive capabilities and larger bed. The new truck will provide slide-out storage capabilities for ease of use (examples below) and a crew cab to carry additional firefighters.



Justification

The current truck serves as the Fire Department inspector vehicle and plays a critical component in response to emergency calls. It is used to not only transport additional personnel but also to provide support with different equipment (i.e. water rescue equipment). Originally, its main use was for pulling the support trailer. Over the years, it has been slowly converted into an emergency response vehicle by adding emergency lights, siren, and a cap for the box (does not have a bed slide out rack). This truck and the UTV are our main vehicles for response to Island Park and Heesakker Park as other equipment is too heavy for the bridge. We have seen an increase in calls to this area with three calls already year to date 2023. The existing truck cannot handle the weight for the necessary equipment to have on board; however, would be retained to serve as a needed command vehicle.

New truck cost components include:

-F350 4x4, crew cab, 8-foot box with gas engine	\$65,000
-Lights and sirens	5,000
-Bed slide out and cap	6,000
-Tool mounts/holders	5,000
-Decals	<u>4,000</u>
Total	\$85,000

Financing

Components	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>Total</u>	
Planning						\$	-
Land Acquisition						\$	-
Construction						\$	-
Other		85,000				\$	85,000
Total	\$ -	\$ 85,000	\$ -	\$ -	\$ -	\$ -	\$ 85,000

Village of Little Chute Capital Improvement Plan 2024-2028

Project **Skid Steer (#57 2012 Mustang)**
Department **Public Works**

Description

Replace existing 2012 Mustang Skid Steer pictured below.



Justification

This skid steer was purchased on October 24, 2012 for \$19,700. It is used by DPW and DPRF. The skid steer we have now is undersized and rarely used. We hope to replace it with a Cat 75HP+ tracked vehicle with sealed and pressurized cab and air conditioning. Two sets of tracks, one for winter one for summer. A bucket, a blade with wings for plowing snow, and possibly a broom attachment. This will be used for snow plowing downtown, maintenance work in the storm ponds, concrete construction work, and any grading that needs to be done.



Financing

Components	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>Total</u>
Planning						\$ -
Land Acquisition						\$ -
Construction						\$ -
Other		120,000				\$ 120,000
Total	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ 120,000

Village of Little Chute Capital Improvement Plan 2024-2028

Project **Unmanned Aerial Vehicle (Drone)**
Department **Fox Valley Metro Police Department**

Description

The police department is seeking to acquire a UAV to assist our staff with search and rescue operations, search for suspects, aerial mapping and photography of fatal/serious injury crash scenes, as well as mapping and photography of major crime scenes. The UAV will also assist us and our emergency management function during natural disasters.

Justification

Our department has had to request the use of a UAV from the county sheriff several times to assist us in search operations and locating dangerous suspects in our jurisdiction. The county's UAV isn't always available when we need this piece of equipment in a timely manner. Having our own UAV would enhance employee safety, expedite investigations, and give us real-time feedback during major incidents and natural disasters. This UAV could also be available to other village departments on a case-by-case basis (would need a certified operator).

For someone to operate the UAV, there is required training and a specific Federal Aviation Administration certification process. The test costs \$175 currently and requires recertification every 24 months. There are training courses to prepare for the test for approximately \$350 that entail 15-20 hours of studying and review.

Financing

Components	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>Total</u>
Planning						\$ -
Land Acquisition						\$ -
Construction						\$ -
Other	21,000					\$ 21,000
Total	<u>\$ 21,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 21,000</u>

Village of Little Chute Capital Improvement Plan 2024-2028

Project **Heesakker Park Enhancement**
Department **Parks, Recreation, & Forestry**

Description

In May 2023, the Village was gifted a donation from the Margaret Schwaller Revocable Living Trust. Heesakker Park was originally the homestead and family farm of Ms. Schwaller. The stipulations of the trust agreement include improvement of the park by the construction of a new "club house" and the preservation and enhancement of the wooded area. To be reimbursed, such improvement shall be commenced within eighteen months following the Grantor's death. Under no circumstance will any reimbursement be made for work not completed within forty-eight months after the Grantor's death. After this period, any remaining trust assets will be distributed to donor advised fund at Community Foundation to benefit Heesakker Park with long-term support and maintenance.

Justification

On June 5, 2023, the Park Planning Committee met initially to discuss how to optimize this donation for the improvement, beautification, and preservation of Heesakker Park that will best serve the entire community. The committee discussed the importance of considering operational cost impacts to ongoing budgets. High level areas to further explore noted were:

- Forestry growth sustainability to protect, restore and combat soil erosion
- Trail Enhancement and Development: trail lighting, bridge construction to connect trails, asphalt paving to insure accessibility for diverse users, and new routes.
- Staircase restoration and long-term preservation
- Stream bed erosion control on the embankment to increase stability
- Tow rope for sled hill
- Enhancement of current open-air shelter including educational historical placards
- Current bridge safety and preservation

A future meeting is tentatively scheduled for June 26 to prioritize projects for initial trust eligibility evaluation.

Financing

Components	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>Total</u>
Planning	50,000	50,000	50,000			\$ 150,000
Land Acquisition						\$ -
Construction	750,000	800,000	800,000			\$ 2,350,000
Other						\$ -
Total	<u>\$ 800,000</u>	<u>\$ 850,000</u>	<u>\$ 850,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 2,500,000</u>



Item For Consideration

For Board Review On: June 21, 2023
Agenda Item Topic: Special Event Permit
Celebration of Community
Charlie Knuth

Prepared On: June 12, 2023
Prepared By: John McDonald
Parks, Recreation, & Forestry

Report: Staff has received a Special Event Permit for the Celebration of Community for Charlie Knuth. The event is scheduled for Tuesday, July 18 in the evening, from 5:00pm to 8:00pm. The event is scheduled to host food trucks, allowing public to provide their own beverages, have face painting, family fun games and a DJ. The event is anticipating 150 – 500 people attend. Staff has provided a layout for food trucks and DJ for reference.

At the time of the event Doyle Pool will have swim lessons occurring. Staff recommend closing the water plant gate and placing No Parking signs on the hill entering Doyle Park. Lastly, staff has reviewed all costs and have noted to the renter that there may be additional costs if extra clean-up is needed. Staff has received amplified device permit and alcohol permit and are attached for reference.

Fiscal Impact: The applicant is to pay \$1,277.94 for rental fees, staff time, and equipment costs for their event. A \$200 security deposit is eligible for reimbursement pending no additional cleanup.

Recommendation/Board Action: Staff is requesting that Village Board approve the Special Event Permit Celebration of Community for Charlie Knuth as presented.

Respectfully Submitted,

John McDonald – Parks, Recreation, & Forestry Department



Office Use Only
Date Submitted _____
Permit Fee Paid _____
\$25 permit fee is non-refundable

SPECIAL EVENT PERMIT APPLICATION

Special event permit applications must be submitted at least 3 months prior to proposed event.

This application is a request for a special event. Please refer to the checklist to see if you will need to contact other departments regarding your event. When requesting use of a facility **please be very specific**. Use exact dates, times, shelters, parks, streets, and areas. Doing so will help avoid delays in processing your request. **Please call (920) 423-3869 with questions regarding this special event permit; Monday through Friday; 8:00 am to 4:30 pm.**

APPLICANT INFORMATION

First Name Tara Last Name Stevenson
Phone (920) 284-4949 Email Tara.Stevenson.LETC@gmail.com
Address 427 Kramer Lane
(individual or business)
City Kimberly State WI ZIP Code 54136

ORGANIZATION INFORMATION

Organization's Name (N/A)
Organization's Phone () Organization's Email
Organization's Address
(individual or business)
City State ZIP Code
Applicant's Relationship to Organization

EVENT INFORMATION

Name of Event Celebration of Community for Charlie Knuth (a memorial)
Event Location Doyle Park - CheeseFest Shelter & Stage
Event Date 07/18/2023
(list each date if it's a multi-day event)
Event Set Up Time 8:00am Event End Time 11:00pm
Total Anticipated Attendance 150 - 500
Event Information (purpose, activity, who can participate, do you charge, etc.)

We are organizing a community memorial for Charlie Knuth, who passed away on May 26, and his family wants to call it a "Celebration of Community." All public is welcome. We do NOT want to charge money for the event. We do NOT want to sell alcohol. We are hoping to provide the following: 1) a DJ, 2) stage for the DJ and speeches about Charlie by Len Nelson, Charlie's mother, and any pre-approved close family/friends 3) 2-5 food trucks (money charged for food by the business of the food truck only, e.g, Dunkin Donuts, Little Ceasars, etc.), 4) allowing public to BYOB of plastic/aluminum only beer/soda/water (no glass), 5) Facepainting (free) 6) possible games (cornhole) for kids if budget allows.

Are you Requesting Funding or Staff Assistance from the Village?

YES ☒ NO ☐

If you are requesting funding or staff assistance, please indicate how much funding or resources you are requesting and why you need assistance. Also, include where your proceeds go to for your event. (Please list specific request)

Streets	Parks	Police	Fire/EMS	Other
	No Parking Sign			Pot-a-pottie?
	Toilet Paper			Trash/Recycling
	Soap			8 8
	Staff Time			
	Spelter Rental			
	Band Stage Rentals			

(Requested Services to consider: No Parking Signs, Barricades, Trash/Recycling Cans, Road Closures, Police Presence, Directing Traffic, Equipment/Power, Street Access, Street Sweeping)

INDEMNIFICATION AGREEMENT (please read carefully before signing)

The applicant/organization shall indemnify, defend, and hold harmless the Village and its officers, officials, employees, and volunteers from and against any and all claims, damages, losses, and expenses arising out of the applied for activity/event except where caused by the sole negligence or willful misconduct of the Village. Applicant/Organization also understands and acknowledges that as required by the Village, liability insurance is the financial means to legally defend the Village and cover liability arising from the activity/event. I certify by my signature that I understand and agree to comply with this agreement and the insurance requirements and that I'm a qualified representative of my organization authorized to sign this agreement. I also certify the information is true and accurate.


Applicant – Print Name Tara Stevenson

Applicant - Signature



Date 06/05/2023

FOR OFFICE USE ONLY					
DEPARTMENT	Staff Hours	Staff Cost	Equipment Hours	Equipment Cost	Facility Rental Fee
Clerk's Office		\$		\$	\$
Fire/EMS		\$		\$	\$
Fox Valley Metro Police		\$		\$	\$
Parks, Recreation, & Forestry	15.5	\$1,242.84	3	\$ 35.10	\$
Public Works		\$		\$	\$
TOTAL		\$		\$	\$
EVENT TOTAL TO BE BILLED	\$ 1,277.94 (\$200 security deposit reimbursed)				

FOR OFFICE USE ONLY				
DEPARTMENT	APPROVE	DENY	BY	REASON (if denied)
Clerk's Office				
Fox Valley Metro Police				
Parks, Recreation, & Forestry	✓			
Public Works				

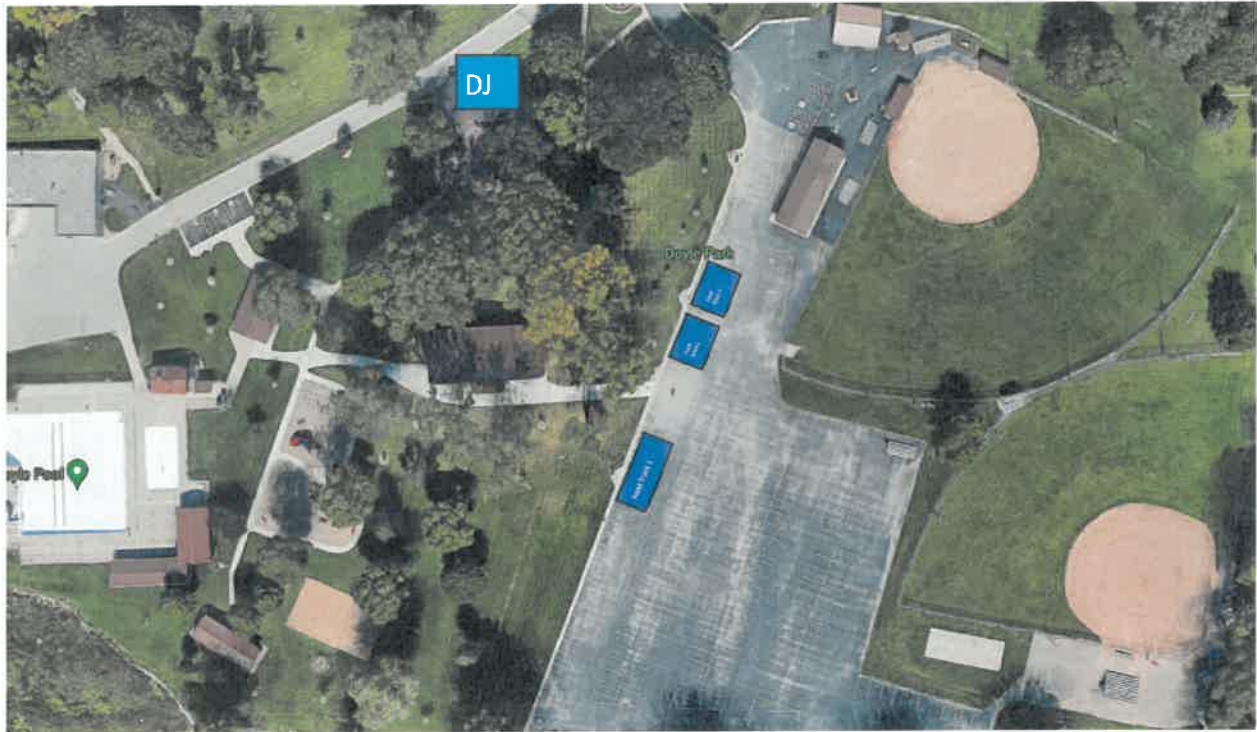
Approved By Village Board

VILLAGE PRESIDENT – PRINT

SIGNATURE

DATE

Material/Service	Hours/Qty.	Rate	Totals
8 cans (4/4)	2	\$70.06	\$140.12
No Parking Signs	1	\$70.06	\$70.06
Case of Toilet Paper	1	\$30.95	\$30.95
Case of Soap	1	\$28.00	\$28.00
Event Labor (1 Person)	2.5	\$70.06	\$175.15
Vehicle Use	3	\$11.70	\$35.10
		Total	\$479.38
Cheese Fest Shelter Rental	8am to 11pm	\$190.00	
Band Stage	8am to 11pm	\$140.00	
Security Deposit	-	\$200.00	
		Total	\$330.00
Organizational Pre & Post Event Logistics	8		\$468.56
		Grand Total	\$1,277.94



Food Truck #1 – 40 ft. long

Food Truck #2 – 10x6

Food Truck #3 – 10x6

**#3 Not officially booked yet*



Little Chute

ESTABLISHED 1848

108 W. Main Street, Little Chute, WI 54140
(Park & Rec Dept. 423-3869 / Village Clerk 423-3852)

★ The applicant shall produce this application for any law enforcement officer upon request. ★

APPLICATION FOR CONSUMPTION OF ALCOHOL

Little Chute Parks and Community Rooms

The undersigned applicant, in accepting a permit for the consumption of any alcoholic beverage in the Village of Little Chute's parks or community rooms listed below, understands & agrees to the following:

1. No glass containers of any kind will be used.
2. No sale of alcohol without a Class B temporary permit.
3. Applicant accepts full responsibility for:
 - a. Any damage caused by anyone in or attending their function.
 - b. Cleaning up the area and maintaining the area in the condition as it was when they arrived.
 - c. No minors will be served any alcohol beverages.
4. For Park Shelters and Facilities:
 - a. There is no fee charged for alcohol permit.
 - b. Live bands or DJ's in a village park/facility are prohibited unless you first obtain an Amplified Device Permit from the Park & Rec Director.
 - c. Parks will be vacated by 11:00 p.m.
5. For Community Rooms:
 - a. There will be a \$5.00 fee due at the time of permit issue.
 - b. Smoking is prohibited in all Village facilities.
 - c. No amplification device, such as stereos, radios, etc., with external speakers will be allowed.
 - d. All alcohol beverages will be kept inside the facility and rented area. Alcohol will not be served after 11:00 p.m.

Name: Tara Stevenson Telephone #: 920-284-4949
 Address: 427 Kramer Lane, Kimberly, WI 54136 Date of Birth: 10/14/1977
 Number attending event: 150-500 Date of Event: July 18th, 2023
 Name of Park Facility or Community Room: Doyle Park

I, (print name) TARA STEVENSON, hereby agree to abide by the conditions as listed, with the full knowledge that I may be arrested for violation(s) thereof and / or asked to vacate the park or community room.

[Signature] 06/09/2023
 (Applicant's Signature) (Date Signed)

Permit issued by: _____
 (Signature) (Date)

★ The applicant shall produce this permit for any law enforcement officer upon request. ★

Revised 1/2022



Park & Rec Dept., 108 W. Main St., Little Chute, WI 54140 (920) 423-3869

Renter of park facility should complete this form to request permission to play any live music (such as a DJ or band) which will use a speaker system at their event. Completed form should be submitted to the Park & Rec Director at least one month prior to event date, as board approval may be required. Completed form can be returned to the Park & Rec Dept or it can be emailed to donna@littlechutewi.org (use subject line of "Amplified Device Permit").

AMPLIFIED DEVICE PERMIT

I, (print name) Tara Stevenson, am requesting an Amplified Device Permit
for (list date) 07/18/2023 at (list name of park) Doyle Park.

I am the renter of the park shelter for a (list type of event) Celebration of Community for Charlie Knuth (memorial)

I request permission to have live music, which will be a (DJ or band) DJ, be permitted to play
from 5:00PM am/pm until 8:00PM am/pm. I am aware that music is not permitted to be played

prior to 9:00am or after 10:00pm, per village ordinance. If you have questions regarding my request,

you can reach me at (list phone number) 920-284-4949. When my permit is reviewed,

please email my permit to me at (list email address) Tara.Stevenson.LETC@gmail.com

or mail to me at (list full mailing address) 427 Kramer Ln., Kimberly, WI 54136.

RENTER'S SIGNATURE: [Signature]

DATE: 06/09/2023

***** PARK & REC DIRECTOR TO COMPLETE THE FOLLOWING SECTION *****

Amplified Device Form Received On: _____

Date Permit Emailed/Mailed To Renter: _____

Permit Status: ☐ APPROVED

☐ DENIED

Permit#: _____

Reason for denial: _____

Park & Rec Director's Signature: _____ Date Signed: _____

VILLAGE OF LITTLE CHUTE

RESOLUTION NO. 16, SERIES OF 2023

A RESOLUTION TO FINANCE 2004 PIERCE DASH ENGINE REPLACEMENT

BE IT RESOLVED, by the Village Board of Trustees, Village of Little Chute, as follows:

WHEREAS, the Village of Little Chute, Outagamie County, Wisconsin is required by Wisconsin Statutes 65.90(1) to annually, prior to the determination of the sum to be financed in whole or in part by a general property tax, **funds on hand** or estimated revenues from any source, formulate a budget and hold public hearings thereon.

WHEREAS, the Opinion of the Attorney General of the State of Wisconsin Volume 76 (1987) based on the holdings in Barth, Blue Top Motel, Fiore and Immega, concluded that a local unit of government may not lawfully create and accumulate unappropriated surplus funds, but may accumulate needed capital in a non-lapsing fund to finance a specifically identified future capital expenditure.

WHEREAS, the National Fire Protection Service recommends apparatus for volunteer staffed fire engines, be retired at twenty years of age unless the apparatus meets recommended annual, service and acceptance level tests and has been deemed in excellent mechanical condition by a qualified technician.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Little Chute to annually set aside minimum of \$100,000 in the non-lapsing Special Revenue Fire Equipment Fund for the replacement of the 2004 Pierce Dash Engine scheduled in 2029 of the 2024-2028 Capital Improvement Plan estimated cost of \$1,261,545.

This resolution shall remain in effect until the vehicle has been purchased.

Introduced, approved, and adopted: June 21, 2023

VILLAGE OF LITTLE CHUTE

By: _____
Michael R. Vanden Berg, Village President

Attest: _____
Laurie Decker, Village Clerk