



AGENDA

R_{EGULAR} BOARD MEETING

PLACE: Little Chute Village Hall
DATE: Wednesday, November 1, 2023
TIME: 6:00 p.m.

Virtually attend the November 1, Regular Board meeting at 6 PM by following the zoom link here:

Join Zoom Meeting: <https://us06web.zoom.us/j/87271218187>

Meeting ID: 872 7121 8187

Dial by your location: +1 312 626 6799 US (Chicago)

REGULAR ORDER OF BUSINESS

- A. Invocation
- B. Pledge of Allegiance to the Flag
- C. Roll call of Trustees
- D. Roll call of Officers and Department Heads
- E. Public Appearance for Items Not on the Agenda
- F. Other Informational Items:

G. Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

- 1. Minutes of the Regular Board Meeting of October 18, 2023
- 2. Disbursement List

- H. Public Hearing – 2024 Budget Hearing
[2024 Draft Budget](#)

- I. Action – Adopt Resolution No. 20, Series 2023, A Resolution Adopting the 2024 Budget and Establishing the Tax Levy

- J. Discussion/Action – Adopt Resolution No, 21, Series 2023 Authorizing the Administrator or Finance Director to provide preliminary approval for Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$7,045,000 General Obligation Promissory Notes if achieve True Interest Cost of 5.5% or lower
- K. Discussion/Action—Forestry Manual Update & Petition
- L. Discussion/Action – Personnel Policy Amendment for Vacation Carryover Process
- M. Discussion/Action— Dump Truck Cab and Chassis Purchase Approval
- N. Department and Officers Progress Report
- O. Call for Unfinished Business
- P. Items for Future Agenda
- Q. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852, [email: Laurie@littlechutewi.org](mailto:Laurie@littlechutewi.org) Prepared: October 26, 2023

MINUTES OF THE REGULAR BOARD MEETING OF OCTOBER 18, 2023

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Bill Peerenboom, Trustee
Larry Van Lankvelt, Trustee
Brian Van Lankveldt, Trustee
David Peterson, Trustee
John Elrick, Trustee (arrived 6:25 p.m.)
Don Van Deurzen, Trustee

Roll call of Officers and Department Heads

PRESENT: Beau Bernhoft, Administrator
Laurie Decker, Village Clerk
Lisa Remiker-DeWall, Finance Director
John McDonald, Director of Parks, Rec and Forestry
Kent Taylor, Director of Public Works
Captain Slotke, Fox Valley Metro Police
Tyler Claringbole, Village Attorney
EXCUSED: Dave Kittel, Community Development Director

Public Appearance for Items Not on the Agenda

None

Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

1. Minutes of the Regular Board Meeting of October 4, 2023
2. Disbursement List

Moved by Trustee L. Van Lankvelt, seconded by Trustee B. Van Lankveldt to approve the Consent Agenda as presented.

Ayes 6, Nays 0 – Motion Carried

Discussion/Action – ATCAM Site Plan

Administrator Bernhoft presented the Site Plan for ATCAM, an addition to their facility located at 1850 E Elm Dr. The addition is 30,000 square feet to allow for new growth and a driveway located on Bohm Dr. The Plan Commission recommended approval to the board, with the condition any remaining staff questions are answered.

Moved by Trustee Peerenboom, seconded by Trustee Van Deurzen to approve the ATCAM Site Plan as presented with staff questions noted.

Ayes 6, Nays 0 – Motion Carried

Discussion/Action – Hawks Nest Outdoor Music

Administrator Bernhoft discussed the concerns brought up by neighbors in regards to outdoor music played at Hawk's Nest. There are two more weekends scheduled this year. The board has the option to revoke the permit

for the year and to take into consideration the comments and concerns for next year if the permit is requested again. Trustee Peerenboom stated he understands issues have been taking place, he does not feel it should be cancelled for the last two weeks. This issue will certainly be addressed with caution next year. Trustee Van Deurzen asked Cpt. Slotke if the Hawks Nest is aware of the decibel level they should be at, and what will happen if there is an issue this week. Cpt. Slotke stated the bar is well aware of their limitations, if the decibel recorded is well over a citation may be issued. Trustee Van Deurzen asked Brian and Jessica Van Handel, 1675 West Main Street, if they think the issue has gotten better since initially bringing it to the board. They stated a firm NO. The decibels are very loud and disruptive, they continue to play over 70 decibels regardless of police involvement. The music is easily heard in the house with doors and windows shut. He feels 70 decibels is completely unreasonable in a residential setting. Administrator Bernhoft stated conversations with the officers have taken place so they understand what the permit allows for and how to move forward. The easement is also being looked into. Trustee Van Lankvelt stated there are more issues than noise, such as parking, this will be addressed next year. Trustee B. Van Lankveldt asked if the indoor music is a problem, can it be heard from the property. Van Handel stated he can hear it outside, but not inside the home. Trustee Peerenboom thanked the Van Handel's for bringing this to the board's attention and next year will be a much different process.

No Action Taken

Discussion/Action – Amending Covenants for Little Chute North

Administrator Bernhoft stated we did receive a petition from neighbors in the Little Chute North subdivision. Staff would recommend amending the covenants to include language allowing the village board to review and approve any requests for detached garages from properties protected by these covenants. Trustee Van Deurzen asked the petition organizer, Mr. Jake Van Wychen of 638 Harvest Trail, how many neighbors said no to the request. None were recorded. He has amended his request to a 500 square foot building. Administrator Bernhoft recommended a public hearing to allow all residents the chance to voice their opinion. Trustee Peerenboom stated he feels the shed size is too large for the neighborhood and does not like having every shed come to the board for approval, as a waste of time. B. Van Lankveldt thanked Jake for his work on this and recommends a public hearing on the matter. The Board agrees and staff will begin drafting language and schedule a public hearing.

Discussion/Action – Heesakker Trust Update

Director McDonald presented an update on the Heesakker Trust. Information on the Trust was presented, a timeline from the donation and direction of the project and various ideas for the funds. The family is looking for a large project such as a club house or large building. Samples of buildings in the area were reviewed along with a map of potential locations. It is noted a parking lot would be required if a building is put in. The family was presented with an option/idea for an open-air shelter. Various layouts and locations were presented.

Utilities and maintenance will need to be considered for a new building. Park Planning Committee and staff have been meeting regularly since May to work on this trust to determine what an appropriate project would be. The project will be done in two phases, design/engineer one year, build the next. Park Planning meets next Tuesday, October 24 and hope to present a finalized project/plan to the Village Board in the near future.

Director McDonald stated a building built locally was done for \$2 million. Trustee Peerenboom, a member of the Park Planning Committee, stated they spent months coming up with recommendations for the park. The top suggestions were related to the wooded area, which was not okay with the family/trust. They did not think spending the entire trust fund on one building with future maintenance costs is not in the best interest of the park. The trust submitted different ideas that were not approved as the family wants a shelter. This goes against what the Park Planning Committee feels is the best use of the funding. He feels, personally, we should hold off and the money goes to the Community Foundation to be used exclusively for the wooded area of the park. He would like direction from the board so the Park Planning Committee can move in the appropriate direction.

Representatives from the Trust stated the importance of following the donor's intent, which requires a "clubhouse" or inside structure that allows people to gather, remaining funds could go to the woods. The gift was intended to build a club house/building that would allow people to enjoy and use the park. Director Remiker-DeWall stated her concerns about staff time and reimbursement costs that would also occur with this project. Representatives from the Trust stated the Village can be reimbursed for all work undertaken for the

purpose of improvement of the park by the construction of the new clubhouse. Trustee Van Deurzen stated we should follow the donor's wishes and look into building a structure. The Park Planning Commission will take the direction from the board and work on plans for a shelter.

Discussion/Action – Special Event Permit Request, Fox Heritage 8K Run

Director McDonald presented a request for a special event permit for the Fox Heritage 8K Run. Ms. Jessica Decet, organizer of the event was present. This is a new event that will bring communities together. Staff have reviewed the event details and recommend approval by the board.

Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to approve the special event permit request for the Fox Heritage 8K run.

Ayes 7, Nays 0, Motion Carried

Appointments

Appointed to Board of Appeals:
Kevin Coffey, Rick Vanden Boogart

Moved by Trustee Elrick, seconded by Trustee Van Deurzen to approve Appointments as presented.

Ayes 7, Nays 0, Motion Carried

Discussion/Action – DPW Fleet Vehicle Purchase

Director Taylor presented a request for a DPW Fleet Vehicle Purchase. This is in the 2023 budget, cost was estimated at \$35,000, however the lowest bid for the replacement of Truck 90 was by Ewalkd Automotive Group for \$39,693.00 Previous beneficial purchases would allow for this purchase to remain under budget for 2023. Staff recommend approval of the purchase for the 2024 Chevrolet Silverado 1500 for \$39,693.

Moved by Trustee Peerenboom, seconded by Trustee Elrick to approve the purchase as recommended.

Ayes 7, Nays 0, Motion Carried

Discussion/Action – Change Order Well #1 Roof Replacement

Director Taylor discussed the Change Order request for Well #1 Roof Replacement. The contractor starting the work, HIS Comp LLC noticed deficiencies in what the scope of work was. They submitted a change order for \$30,243, bringing the cost of the project to \$94,251. Staff recommends all options submitted by HIS be completed. The Village Attorney was consulted and recommends moving forward with the change order. Trustee Elrick asked who put the scope of the project together? Taylor stated McMahon was hired to design and the bidding portion of the contract, approved by the board in April. Trustee Elrick asked if McMahon walked the roof. Taylor stated he was told they did make an appearance and measuring on the roof. None of the other bidders on the project were aware of the issues. Trustee Elrick asked if McMahon has accepted any responsibility for the change order? Taylor stated they have not, they believe the costs for the options are reasonable and needed. Trustee Peerenboom asked how McMahon could have missed these issues and finds it inexcusable for this large of a change order. Director Taylor stated McMahon tried to keep the budget under \$70,000 and this was their plan. Trustee Elrick stated he wants McMahon to refund every dime paid for their part in this. Trustee Peerenboom agreed. They were hired to complete this project and missed several items. President Vanden Berg agrees we should ask for reimbursement from McMahon. Director Taylor said he would follow the board's direction and ask for a refund from McMahon. Finance Director Remiker-DeWall stated she does not believe McMahon has been paid for this project yet.

Moved by Trustee Peerenboom, seconded by Trustee Elrick, to approve the Change Order in the amount of \$30,243 and request a complete refund from McMahon for engineering services on this project.

Ayes 7, Nays 0, Motion Carried

Department and Officer Reports

Department Heads and Officers provided progress reports to the Board.

Call of Unfinished Business

None

Items for Future Agenda

Closed Sessions:

19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Three (3) Economic Development Items*

Moved by Trustee Elrick, seconded by Trustee Van Deurzen to enter closed session.

Ayes 7, Nays 0, Motion Carried

Return to Open Session

Moved by Trustee Elrick, seconded by Trustee Van Deurzen to exit closed session at 8:15 p.m.

Ayes 7, Nays 0, Motion Carried

Potential Action – Economic Development Item

Moved by Trustee Peerenboom, seconded by Trustee B. Van Lankveldt to approve a Memorandum of Understanding with the Hartwig Trust for property for the new fire station.

Ayes 7, Nays 0, Motion Carried

Adjournment

Moved by Trustee Van Deurzen, seconded by Trustee L. Van Lankveldt to Adjourn the Regular Board meeting at 8:15 p.m.

Ayes 7, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

By: _____
Michael R. Vanden Berg, Village President

Attest: _____

Laurie Decker, Village Clerk

Disbursement List - November 1, 2023

Payroll & Payroll Liabilities - October 26, 2023 **\$234,564.95**

Prepaid Invoices - October 20, 2023 **\$32,861.48**
Prepaid Invoices - October 27, 2023 **\$2,802.95**

Utility Commission -

CURRENT ITEMS

Bills List - November 1, 2023 **\$123,124.65**

Total Payroll, Prepaid & Invoices **\$393,354.03**

The above payments are recommended for approval:

Rejected: _____

Approved November 1, 2023

Michael R Vanden Berg, Village President

Laurie Decker, Clerk

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	Period	GL Account
AIRGAS USA LLC				
9142725303	WELDING TIPS	57.44	10/23	101-53330-218
Total AIRGAS USA LLC:		57.44		
AL HARDWARE COMPANY				
282382	BATTERIES	22.58	10/23	101-51650-242
Total AL HARDWARE COMPANY:		22.58		
AMPLITEL TECHNOLOGIES				
22373	ADD 3 DATA RUNS TO LIBRARY OFFICE	600.73	10/23	206-55110-242
Total AMPLITEL TECHNOLOGIES:		600.73		
AUTOMOTIVE SUPPLY CO				
60975531	TRAILER BRAKE #221	37.99	10/23	101-53330-225
60976072	GREASE GUN	12.79	10/23	101-53330-218
Total AUTOMOTIVE SUPPLY CO:		50.78		
BAKER & TAYLOR				
2037571895	BOOKS	16.71	10/23	206-55110-206
2037620439	BOOKS	18.86	10/23	206-55110-206
2037620440	BOOKS	287.17	10/23	206-55110-206
2037620441	BOOKS	36.75	10/23	206-55110-206
2037620442	BOOKS	40.56	10/23	206-55110-206
2037630766	BOOKS	710.81	10/23	206-55110-206
2037644896	BOOKS	378.22	10/23	206-55110-206
2037644897	BOOKS	65.90	10/23	206-55110-206
2037658503	BOOKS	10.49	10/23	206-55110-206
Total BAKER & TAYLOR:		1,565.47		
BERNHOFT, BEAU				
10/23 REIMBURSE	MILEAGE REIMBURSEMENT	101.00	10/23	101-51400-201
10/23 REIMBURSE	PARKING TOLLS	13.60	10/23	101-51400-201
Total BERNHOFT, BEAU:		114.60		
CELLCOM				
462542	ENGINEERING PHONE CHARGES	147.31	10/23	101-51415-203
462542	DPW PHONE CHARGES	178.56	10/23	101-53310-203
462542	PARKS PHONE CHARGES	214.61	10/23	101-55200-203
462542	REC PHONE CHARGES	69.98	10/23	101-55300-203
462542	FACILITIES PHONE CHARGES	188.73	10/23	101-51650-203
462542	INSPECTOR PHONE CHARGES	29.09	10/23	101-52050-203
462542	COMMUNITY DEVELOPER PHONE CHARGES	26.08	10/23	101-51530-203
462542	ADMINISTRATION PHONE CHARGES	29.09	10/23	101-51400-203
462542	IPAD STORM	23.59	10/23	630-53442-218
462542	IPAD STREETS	47.18	10/23	101-53300-218
462542	IPAD VEHICLE MAINTENANCE	23.59	10/23	101-53330-218
462542	IPAD SANITARY SEWER	23.59	10/23	610-53612-218

Invoice	Description	Total Cost	Period	GL Account
Total CELLCOM:		1,001.40		
CINTAS				
4170773672	MATS	12.18	10/23	101-53330-213
4170773672	RUGS, UNIFORMS, SHOP RAGS	31.00	10/23	101-53330-218
4171488220	MATS	12.18	10/23	101-53330-213
4171488220	RUGS, UNIFORMS, SHOP RAGS	31.00	10/23	101-53330-218
Total CINTAS:		86.36		
COREY, BRUCE				
44743	SECURITY DEPOSIT REFUND	100.00	10/23	208-21235
Total COREY, BRUCE:		100.00		
COTTINGHAM & BUTLER INS SERVICES INC				
328071	CLASSIFICATION REVIEW ACCOUNTS PAYABLE	275.00	10/23	101-51420-204
Total COTTINGHAM & BUTLER INS SERVICES INC:		275.00		
ELECTION SYSTEMS & SOFTWARE				
CD2069179	VOTING MACHINE ANNUAL MAINTENANCE AGRE	1,611.75	10/23	101-51440-204
Total ELECTION SYSTEMS & SOFTWARE:		1,611.75		
ELMSTAR ELECTRICAL CORP				
1499901	LOOP SENSORS "OO" TO MAIN	3,339.85	10/23	452-51222-204
Total ELMSTAR ELECTRICAL CORP:		3,339.85		
FARRELL EQUIPMENT & SUPPLY CO INC				
88249	CURB REPAIR	145.98	10/23	101-53300-216
Total FARRELL EQUIPMENT & SUPPLY CO INC:		145.98		
FEHR GRAHAM & ASSOCIATES				
118407	SAFETY TRAINING	2,500.00	10/23	101-53310-213
Total FEHR GRAHAM & ASSOCIATES:		2,500.00		
FERGUSON WATERWORKS LLC #1476				
401356	SANITARY MANHOLE	522.57	10/23	610-53612-251
Total FERGUSON WATERWORKS LLC #1476:		522.57		
GREEN BOYZ INC				
145759	FERTILIZER AND CRABGRASS PREVENTER/HERI	71.00	10/23	101-55200-204
145763	FERTILIZER AND WEED CONTROL	85.00	10/23	206-55110-243
145764	FERTILIZER AND CRABGRASS PREVENTER/LEGI	270.00	10/23	101-55200-204
145765	FERTILIZER AND WEED CONTROL	42.50	10/23	207-52120-243
145765	FERTILIZER AND WEED CONTROL	42.50	10/23	101-52250-243
145772	FERTILIZER AND CRABGRASS PREVENTER/V.LIE	810.00	10/23	101-55200-204
Total GREEN BOYZ INC:		1,321.00		

Invoice	Description	Total Cost	Period	GL Account
HERRLING CLARK LAW FIRM LTD				
131-81Q CITY OF KAUKAUNA VS HOVMSD		596.40	10/23	610-53614-262
Total HERRLING CLARK LAW FIRM LTD:		596.40		
ITRON INC				
583692 BILLABLE PHONE SUPPORT		300.00	10/23	620-53904-204
583692 BILLABLE PHONE SUPPORT		300.00	10/23	610-53614-204
Total ITRON INC:		600.00		
JASSEN, DEBBIE				
37740 SECURITY DEPOSIT REFUND		100.00	10/23	208-21235
Total JASSEN, DEBBIE:		100.00		
JX ENTERPRISES INC				
1457954S REPLACE AXLE		12,353.15	10/23	101-53330-225
24102991P AIR FILTER #29		111.99	10/23	101-53330-225
Total JX ENTERPRISES INC:		12,465.14		
KAUKAUNA UTILITIES				
OCTOBER 2023 SAFETY CENTER		954.49	10/23	207-52120-249
OCTOBER 2023 SAFETY CENTER		636.32	10/23	101-52250-249
OCTOBER 2023 VILLAGE HALL PALZA		17.27	10/23	101-51650-249
OCTOBER 2023 VILLAGE HALL		1,832.38	10/23	101-51650-249
OCTOBER 2023 CIVIC CENTER		1,415.77	10/23	206-55110-249
OCTOBER 2023 MUNICIPAL POOL		458.76	10/23	204-55420-249
OCTOBER 2023 BALLFIELD DP/SHED LIGHTS		67.03	10/23	101-55200-249
OCTOBER 2023 DOYLE PARK STAGE		89.16	10/23	101-55200-249
OCTOBER 2023 DOYLE PARK PALLFIELD DP2 LIGHT		65.07	10/23	101-55200-249
OCTOBER 2023 HEESAKKER PARK TRAIL		31.12	10/23	101-55200-249
OCTOBER 2023 HERITAGE PARK		24.79	10/23	101-55200-249
OCTOBER 2023 LEGION PARK RESTROOMS		225.90	10/23	101-55200-249
OCTOBER 2023 VAN LIESHOUT PARK		68.96	10/23	101-55200-249
OCTOBER 2023 VAN LIESHOUT BALLFIELD		180.14	10/23	101-55200-249
OCTOBER 2023 VAN LIESHOUT PK SECURITY		66.46	10/23	101-55200-249
OCTOBER 2023 LINCOLN AVE HEESAKKER PARK		95.57	10/23	101-55200-249
OCTOBER 2023 PUMP STATION JEFFERSON ST		1,419.38	10/23	620-53624-249
OCTOBER 2023 WELL #4 EVERGREEN DR		6,937.77	10/23	620-53624-249
OCTOBER 2023 WELL #3 WASHINGTON ST		3,361.34	10/23	620-53624-249
OCTOBER 2023 STEPHEN ST TOWER LIGTHING		148.47	10/23	620-53624-249
OCTOBER 2023 CANAL BRIDGE - NORTHSIDE		16.89	10/23	101-53300-249
OCTOBER 2023 CANAL BRIDGE - SOUTH SIDE		30.90	10/23	101-53300-249
OCTOBER 2023 SECURITY LIGHT		11.42	10/23	101-53300-249
OCTOBER 2023 SIGNALS/GRAND & MAIN		50.00	10/23	101-53300-249
OCTOBER 2023 COMMUNITY BRIDGE LIGHTING		189.15	10/23	101-53300-249
OCTOBER 2023 SIGNALS/MAIN & MADISON		45.63	10/23	101-53300-249
OCTOBER 2023 CROSSING/MAIN & MONROE		16.48	10/23	101-53300-249
OCTOBER 2023 STREET LIGHTING		9,776.16	10/23	101-53300-249
OCTOBER 2023 SIGNALS/NORTH & BUCHAAN		37.32	10/23	101-53300-249
OCTOBER 2023 PATRIOT DR FLAG POLE		26.80	10/23	101-53300-249
OCTOBER 2023 SIGNALS/NE CORNER N & ELM		78.84	10/23	101-53300-249
OCTOBER 2023 STEPHEN ST SIGN		16.48	10/23	101-53300-249
OCTOBER 2023 1401 E ELM DR/NEW BUILDING		1,191.87	10/23	101-53310-249
OCTOBER 2023 721 W ELM- REC CENTER		91.35	10/23	208-52900-249

Invoice	Description	Total Cost	Period	GL Account
OCTOBER 2023	723 DEPOT ST	17.42	10/23	418-51225-249
OCTOBER 2023	DOYLE PARK WELL	4,421.71	10/23	620-53624-249
OCTOBER 2023	1800 STEPHEN ST STORM	306.95	10/23	630-53441-249
Total KAUKAUNA UTILITIES:		34,421.52		
KERRY'S VROOM SERVICE INC				
10170	OIL CHANGE & TIE ROD REPLACEMENT #89	309.15	10/23	207-52120-247
Total KERRY'S VROOM SERVICE INC:		309.15		
KLINK HYDRAULICS LLC				
33741	BELT SOD CUTTER PARKS	9.45	10/23	101-53330-221
Total KLINK HYDRAULICS LLC:		9.45		
KOSKI, MOLLY				
44714	SECURITY DEPOSIT REFUND	100.00	10/23	208-21235
Total KOSKI, MOLLY:		100.00		
LAPPEN SECURITY PRODUCTS INC				
LSPQ49777	KEY FOBS	65.98	10/23	101-51650-207
Total LAPPEN SECURITY PRODUCTS INC:		65.98		
LIVERMORE TECHNOLOGIES LLC				
37	FIBER-OPTIC CONSTRUCTION	3,171.66	10/23	211-50000-204
Total LIVERMORE TECHNOLOGIES LLC:		3,171.66		
LUEDTKE, MELISSA				
44784	REFUND JETS BANQUET TICKET	18.00	10/23	101-34432
Total LUEDTKE, MELISSA:		18.00		
MIDWEST SALT LLC				
P470117	INDUSTRIAL SOUTHERN COARSE SALT	3,928.70	10/23	620-53634-224
P470146	INDUSTRIAL SOUTHERN COARSE SALT	3,989.90	10/23	620-53634-224
P470177	INDUSTRIAL SOUTHERN COARSE SALT	3,976.30	10/23	620-53634-224
Total MIDWEST SALT LLC:		11,894.90		
NOW YOGA AND WELLNESS, LLC				
102423	YOGA CLASSES - OCTOBER	200.00	10/23	208-52900-204
Total NOW YOGA AND WELLNESS, LLC:		200.00		
P.J. KORTENS AND COMPANY INC				
10024563	REPAIR PUMP INDUSTRIAL POND	275.00	10/23	630-53441-204
Total P.J. KORTENS AND COMPANY INC:		275.00		
PEERENBOOM, BILL				
10/23 REIMBURSE	LEAGUE CONFERENCE	152.76	10/23	101-51110-201

Invoice	Description	Total Cost	Period	GL Account
	Total PEERENBOOM, BILL:	152.76		
PRIMADATA LLC				
NOVEMBER 2023	NOVEMBER POSTCARD POSTAGE	350.00	11/23	201-53620-226
NOVEMBER 2023	NOVEMBER POSTCARD POSTAGE	350.00	11/23	610-53613-226
NOVEMBER 2023	NOVEMBER POSTCARD POSTAGE	350.00	11/23	620-53904-226
NOVEMBER 2023	NOVEMBER POSTCARD POSTAGE	350.00	11/23	630-53443-226
	Total PRIMADATA LLC:	1,400.00		
PTM DOCUMENT SYSTEMS				
87538	CIVIC SYSTEM FORMS	181.83	10/23	101-51420-207
	Total PTM DOCUMENT SYSTEMS:	181.83		
RAY O'HERRON				
2267791	AMMUNITION	993.00	10/23	207-52120-223
2270501	GLOCK DUTY WEAPONS	5,291.00	10/23	207-52120-223
2271583	GLOCK PISTOLS	4,810.00	10/23	207-52120-223
2272201	OPTIC HEIGHT SETS	175.75	10/23	207-52120-223
2277950	AMMUNITION	935.00	10/23	207-52120-223
2293812 CREDIT	CREDIT ON DUTY WEAPONS	8,465.00	10/23	207-52120-223
2294181	GLOCK DUTY WEAPONS	3,861.00	10/23	207-52120-223
2294181	OPTIC HEIGHT SETS	378.00	10/23	207-52120-223
2294181	FREIGHT FOR ALL DUTY WEAPONS	53.89	10/23	207-52120-223
2294181-CREDIT	CREDIT FOR DUTY HOLSTERS	634.00	10/23	207-52120-223
2294197	DUTY WEAPON HOLSTERS	703.92	10/23	207-52120-223
2295263	DUTY WEAPON HOLSTERS	222.48	10/23	207-52120-223
2295492	DUTY WEAPON HOLSTERS	375.19	10/23	207-52120-223
	Total RAY O'HERRON:	8,700.23		
REINDERS INC				
6041906	FRONT LIGHT REPLACEMENT	249.49	10/23	101-53330-225
	Total REINDERS INC:	249.49		
RIESTERER & SCHNELL INC				
2502137	AIR CLEANER KIT #27	205.33	10/23	101-53330-225
	Total RIESTERER & SCHNELL INC:	205.33		
ROSEHILL TAVERN LLC				
35	TRAINING MEAL	194.00	10/23	101-52200-201
	Total ROSEHILL TAVERN LLC:	194.00		
STAPLES ADVANTAGE				
8071886732	DOORHANGER	172.19	10/23	101-51650-206
8072034401	COPY PAPER & SUPPLIES	180.85	10/23	101-51650-206
	Total STAPLES ADVANTAGE:	353.04		
STONERIDGE LITTLE CHUTE LLC				
1027030809	FOOD & BEVERAGES	46.35	10/23	101-52200-211
1027171011	FOOD & BEVERAGES	26.97	10/23	101-52200-211

Invoice	Description	Total Cost	Period	GL Account
1036441620	FOOD & BEVERAGES	230.38	10/23	101-52200-211
21080831751	FOOD & BEVERAGES	147.64	10/23	101-52200-211
22040650953	FOOD & BEVERAGES	15.35	10/23	101-52200-211
22065071227	FOOD & BEVERAGES	72.87	10/23	101-52200-211
22072930819	FOOD & BEVERAGES	9.00	10/23	101-52200-211
22086390850	FOOD & BEVERAGES	353.84	10/23	101-52200-211
23005121123	FOOD & BEVERAGES	34.41	10/23	101-52200-211
23014551244	FOOD & BEVERAGES	61.70	10/23	101-52200-211
23027061147	FOOD & BEVERAGES	125.52	10/23	101-52200-211
24013851306	FOOD & BEVERAGES	9.53	10/23	101-52200-211
24099121707	FOOD & BEVERAGES	65.43	10/23	101-52200-211
Total STONERIDGE LITTLE CHUTE LLC:		1,198.99		
TAPCO				
1764678	STREET SIGN GRAN/MCKINLEY	90.30	10/23	101-53300-218
Total TAPCO:		90.30		
UNITED LEAK DETECTION				
6047	POOL LEAK LOCATE	5,500.00	10/23	204-55420-204
Total UNITED LEAK DETECTION:		5,500.00		
US AUTOFORCE				
2325717	RIGHT FRONT TIRE #42	257.90	10/23	101-53330-225
Total US AUTOFORCE:		257.90		
VAN DEURZEN, DON				
10/23 REIMBURSE	REIMBURSE LEAGUE CONF EXPENSE	108.00	10/23	101-51110-201
Total VAN DEURZEN, DON:		108.00		
VAN ERT ELECTRIC CO INC				
1-013006	UPGRADE LIGHTING TO LED	9,490.00	10/23	101-51650-242
1-013353	ADD FIXTURES	5,504.21	10/23	101-51650-242
Total VAN ERT ELECTRIC CO INC:		14,994.21		
VAN LANKVELT, LARRY				
10/23 REIMBURSE	REIMBURSE LEAGUE CONFERENCE EXPENSES	108.00	10/23	101-51110-201
Total VAN LANKVELT, LARRY:		108.00		
VANDEN HEUVEL, NICOLE				
44533	SECURITY DEPOSIT REFUND	100.00	10/23	208-21235
Total VANDEN HEUVEL, NICOLE:		100.00		
VILLAGE OF COMBINED LOCKS				
NOV 2023	PROPERTY STORAGE AREA MONTHLY LEASE-N	494.16	11/23	207-52120-204
Total VILLAGE OF COMBINED LOCKS:		494.16		
VILLAGE OF LITTLE CHUTE				
OCTOBER 2023	SAFETY CENTER	328.80	10/23	207-52120-249

Invoice	Description	Total Cost	Period	GL Account
OCTOBER 2023	SAFETY CENTER	82.20	10/23	101-52250-249
OCTOBER 2023	VILLAGE HALL	159.99	10/23	101-51650-249
OCTOBER 2023	CIVIC CENTER	327.01	10/23	206-55110-249
OCTOBER 2023	HERITAGE PARK	50.45	10/23	101-55200-249
OCTOBER 2023	LEGION PARK SPRINKLER	160.34	10/23	101-55200-249
OCTOBER 2023	LEGION PARK RESTROOMS	587.33	10/23	101-55200-249
OCTOBER 2023	VAN LIESHOUT PARK	841.75	10/23	101-55200-249
OCTOBER 2023	VAN LIESHOUT PARK CONCESSIONS	50.97	10/23	101-55200-249
OCTOBER 2023	1509 LINCOLN ICE RINK	34.48	10/23	101-55200-249
OCTOBER 2023	HEESAKKER PARK BUBBLER	137.03	10/23	101-55200-249
OCTOBER 2023	HEESAKKER PARK RESTROOM	164.94	10/23	101-55200-249
OCTOBER 2023	801 MILLER LANE - TOT LOT	12.10	10/23	101-55200-249
OCTOBER 2023	HIETPAT ST JAYCEE TOT LOT	12.93	10/23	101-55200-249
OCTOBER 2023	1601 GRANT ST - KINLEY TOT LOT	24.20	10/23	101-55200-249
OCTOBER 2023	900 HARVEST TRAIL - CREEKVIEW TOT LOT	70.68	10/23	101-55200-249
OCTOBER 2023	GREENFIELD DR - VAN ZEELAND TOT LOT	15.40	10/23	101-55200-249
OCTOBER 2023	DOYLE SHELTER	52.21	10/23	101-55200-249
OCTOBER 2023	DOYLE PARK POOL RESTROOMS	224.19	10/23	101-55200-249
OCTOBER 2023	DOYLE PARK POOL RESTROOMS	224.19	10/23	204-55420-249
OCTOBER 2023	DOYLE PARK POOL	842.81	10/23	204-55420-249
OCTOBER 2023	PUMP STATION JEFFERSON ST	36.82	10/23	620-53624-249
OCTOBER 2023	DOYLE PARK WELL #1	14.69	10/23	620-53624-249
OCTOBER 2023	WASHINGTON ST WELL #3	12.38	10/23	620-53624-249
OCTOBER 2023	715 DEPOT ST	42.08	10/23	418-57800-204
OCTOBER 2023	719 DEPOT ST	8.25	10/23	418-51225-249
OCTOBER 2023	723 DEPOT ST	8.25	10/23	418-51225-249
OCTOBER 2023	625 E EVERGREEN DR	152.32	10/23	620-53624-249
OCTOBER 2023	1200 STEPHEN ST	13.20	10/23	620-53624-249
OCTOBER 2023	1401 E ELM DR	890.54	10/23	101-53310-249
OCTOBER 2023	721 W ELM	22.61	10/23	208-52900-249
OCTOBER 2023	MISC PARKING LOTS OWNED BY VLC	202.95	10/23	101-53300-248
OCTOBER 2023	3609 FREEDOM RD-WATER/SEWER	18.15	10/23	630-53441-249
OCTOBER 2023	DOYLE PARK DPI RESTROOMS	1,077.94	10/23	101-55200-249
Total VILLAGE OF LITTLE CHUTE:		6,904.18		
WASTEQUIP LLC				
3850332	ARM PARTS #29	396.19	10/23	101-53330-225
3850506	GRABBER BODY ASSEMBLY & PARTS #29	3,756.33	10/23	101-53330-225
Total WASTEQUIP LLC:		4,152.52		
WINNEBAGO COUNTY				
M23011968	WARRANT REIMBURSEMENT - ADAM HENDERSON	237.00	10/23	207-21495
Total WINNEBAGO COUNTY:		237.00		
Grand Totals:		123,124.65		

Report GL Period Summary

Vendor number hash:	329834
Vendor number hash - split:	474417
Total number of invoices:	92
Total number of transactions:	182

Terms Description	Invoice Amount	Net Invoice Amount
Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	123,124.65	123,124.65
Grand Totals:	123,124.65	123,124.65

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
FOX CITIES CHAMBER OF COMMERCE (191)							
65023	Invoi	ECONOMIC DEVELOPMENT INVESTMENT FOR 20	500.00	Open	Non	10/23	101-56700-208
Total FOX CITIES CHAMBER OF COMMERCE (191):							
500.00							
JACOBS MARKET INC (5387)							
020623-2	Invoi	QTY 55 TENDERLOIN STEAKS	505.01	Open	Non	10/23	101-52200-211
Total JACOBS MARKET INC (5387):							
505.01							
NEWS PUBLISHING CO INC (857)							
BE173029	Invoi	PUBLIC HEARING- 44-394	56.05	Open	Non	10/23	101-51650-207
BE174015	Invoi	PUBLIC HEARING- 44-394	45.28	Open	Non	10/23	101-51650-207
Total NEWS PUBLISHING CO INC (857):							
101.33							
O'REILLY AUTOMOTIVE INC (1036)							
2043-402531	Invoi	GLOVES - SANITATION	28.49	Open	Non	10/23	201-53620-218
2043-404518	Invoi	AIR FILTER STOCK	57.29	Open	Non	10/23	101-53330-218
2043-406869	Invoi	FRONT BRAKES #12	149.99	Open	Non	10/23	101-53330-225
Total O'REILLY AUTOMOTIVE INC (1036):							
235.77							
RAILROAD INN INC (5385)							
341	Invoi	JETTS FOOTBALL BANQUET 2023	4,123.74	Open	Non	10/23	101-55460-211
Total RAILROAD INN INC (5385):							
4,123.74							
SIGNCOUNTRY (3870)							
19482	Invoi	DONATION RECOGNITION SIGN - PLAZA TREE	117.00	Open	Non	10/23	101-51960-215
Total SIGNCOUNTRY (3870):							
117.00							
TIME WARNER CABLE (89)							
10/23 16087	Invoi	OCT/NOV SERVICES	164.57	Open	Non	10/23	101-51650-203
10/23 97368	Invoi	OCT/NOV SERVICES	550.00	Open	Non	10/23	101-53310-203
Total TIME WARNER CABLE (89):							
714.57							
U.S. BANK (5015)							
10/23 59455565491	Invoi	WEBEX - WATER SUSTAINABILITY & CLIMATE CH	100.00	Open	Non	10/23	620-53924-201
10/23 59455565491	Invoi	PROGRAMS LIBRARY	481.84	Open	Non	10/23	206-55110-205
10/23 59455565491	Invoi	DVD'S	573.82	Open	Non	10/23	206-55110-210
10/23 59455565491	Invoi	BOOKS	121.98	Open	Non	10/23	206-55110-206
10/23 59455565491	Invoi	OFFICE SUPPLIES	562.11	Open	Non	10/23	206-55110-218
10/23 59455565491	Invoi	CHARGER, SECURITY MOUNTS, ETC	246.30	Open	Non	10/23	206-55110-209
10/23 59455565491	Invoi	AMAZON CREDIT	1.22-	Open	Non	10/23	206-55110-205
10/23 59455565491	Invoi	SMALL ENGINE GAS	111.42	Open	Non	10/23	101-53330-217
10/23 59455565491	Invoi	WINEWALK - PLATTERS, CONTAINERS, ETC	27.50	Open	Non	10/23	101-55300-218
10/23 59455565491	Invoi	WINEWALK - CHOCOLATE KISSES	49.47	Open	Non	10/23	101-55300-218
10/23 59455565491	Invoi	SOCCER BALLS & BAGS	109.18	Open	Non	10/23	101-55300-218
10/23 59455565491	Invoi	WINEWALK - CHEESE CUBES	230.00	Open	Non	10/23	101-55300-218
10/23 59455565491	Invoi	SENIOR PROGRAM CARDS	22.34	Open	Non	10/23	101-55300-218
10/23 59455565491	Invoi	SHARPIES	5.74	Open	Non	10/23	101-55300-206
10/23 59455565491	Invoi	WINEWALK SUPPLIES	3.75	Open	Non	10/23	101-55300-218
10/23 59455565491	Invoi	ARCHERY SUPPLIES	18.98	Open	Non	10/23	101-55300-218
10/23 59455565491	Invoi	ARCHERY SUPPLIES	87.96	Open	Non	10/23	101-55300-218

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
10/23 59455565491	Invoi	REPLACEMENT PARTS	338.41	Open	Non	10/23	101-55200-221
10/23 59455565491	Invoi	30 SIZE 3 SOCCER BALLS	289.50	Open	Non	10/23	101-55300-218
10/23 59455565491	Invoi	SUPPLIES FOR DANCE TEAM	310.52	Open	Non	10/23	101-55300-218
10/23 59455565491	Invoi	ISLAND PARK PORTABLES 8/29-9/25	405.50	Open	Non	10/23	101-55200-204
10/23 59455565491	Invoi	HEESAKKER PARK PORTABLES 8/29-9/25	202.75	Open	Non	10/23	101-55200-204
10/23 59455565491	Invoi	FINAL BALANCE FOR POOL INTERNET	11.42	Open	Non	10/23	204-55420-203
10/23 59455565491	Invoi	SUPPLIES FOR DANCE TEAM	694.79	Open	Non	10/23	101-55300-218
10/23 59455565491	Invoi	SOLDWASTE TRANSPORTER LICENSE	213.18	Open	Non	10/23	201-53620-249
10/23 59455565491	Invoi	FUEL 50% PARKS & 50% STREETS	100.00	Open	Non	10/23	101-53330-217
10/23 59455565491	Invoi	LINE TRIMMER - PARKS	22.97	Open	Non	10/23	101-53300-221
10/23 59455565491	Invoi	RESTRICTED AREA SIGN	38.17	Open	Non	10/23	630-53441-218
10/23 59455565491	Invoi	OIL # 58	178.97	Open	Non	10/23	101-53330-225
10/23 59455565491	Invoi	COLD MIX BLOCK TOP PAN #1	190.00	Open	Non	10/23	101-53330-225
10/23 59455565491	Invoi	BACK BLADE PARTS #31	424.79	Open	Non	10/23	101-53330-225
10/23 59455565491	Invoi	METAL TO REPAIR SHOES #26	70.00	Open	Non	10/23	101-53330-225
10/23 59455565491	Invoi	NEWS STORMWATER WORKSHOP - KRIS	31.50	Open	Non	10/23	630-53442-201
10/23 59455565491	Invoi	ENGINEERING MARKETING PAINT	89.92	Open	Non	10/23	101-51415-218
10/23 59455565491	Invoi	STORMWATER WORKSHOP	31.50	Open	Non	10/23	630-53442-201
10/23 59455565491	Invoi	MAPPING	6.33	Open	Non	10/23	101-52200-208
10/23 59455565491	Invoi	ADOBE & ZOOM	269.06	Open	Non	10/23	101-51440-208
10/23 59455565491	Invoi	APPLE.COM	2.99	Open	Non	10/23	101-52200-204
10/23 59455565491	Invoi	NOTARY STAMP - ARMBRUSTER	21.55	Open	Non	10/23	207-52120-228
10/23 59455565491	Invoi	RAIN JACKET	36.50	Open	Non	10/23	101-52350-218
10/23 59455565491	Invoi	PARKING TICKET SUSPENSIONS	3.06	Open	Non	10/23	207-52120-204
10/23 59455565491	Invoi	SHOVELS FOR SQUADS	105.00	Open	Non	10/23	207-52120-218
10/23 59455565491	Invoi	FOOD SCOOP	5.86	Open	Non	10/23	207-52120-218
10/23 59455565491	Invoi	RAIN JACKET	50.99	Open	Non	10/23	101-52350-218
10/23 59455565491	Invoi	GUARDIAN ANGEL MICRO LIGHTS	119.98	Open	Non	10/23	101-52350-218
10/23 59455565491	Invoi	THERMAL SQUAD PAPER	165.60	Open	Non	10/23	207-52120-207
10/23 59455565491	Invoi	VET CARE	53.50	Open	Non	10/23	207-52120-236
10/23 59455565491	Invoi	MEDS FOR K9	93.26	Open	Non	10/23	207-52120-236
10/23 59455565491	Invoi	K9 FOOD	62.00	Open	Non	10/23	207-52120-236
10/23 59455565491	Invoi	CARDS & PD SUPPLIES	19.50	Open	Non	10/23	207-52120-218
10/23 59455565491	Invoi	PRINTER CORDS FOR SQUADS	37.66	Open	Non	10/23	207-52120-248
10/23 59455565491	Invoi	CROSSING GUARD SAFETY VESTS	59.90	Open	Non	10/23	101-52350-218
10/23 59455565491	Invoi	TRANSUNION	75.00	Open	Non	10/23	207-52120-204
10/23 59455565491	Invoi	RAIN JACKET	35.75	Open	Non	10/23	101-52350-218
10/23 59455565491	Invoi	GFO RENEWAL FEES	150.00	Open	Non	10/23	101-51420-208
10/23 59455565491	Invoi	LIBRARY POSITION VERIFICATION	29.95	Open	Non	10/23	206-55110-218
10/23 59455565491	Invoi	TOLL CHARGES FOR FIREARMS TRADE-IN TRIP	15.00	Open	Non	10/23	207-52120-218
10/23 59455565491	Invoi	TRAINING - ADVANCED POLICE CONCPTS	99.00	Open	Non	10/23	207-52120-201
10/23 59455565491	Invoi	TV MONITOR FOR SQUAD ROOM	109.99	Open	Non	10/23	207-52120-221
10/23 59455565491	Invoi	CIVIC SYSTEM TRAINING - CANCELATION	235.00	Open	Non	10/23	101-51420-201
10/23 59455565491	Invoi	GLACIER CANYON HOTEL CANCELATION	103.95	Open	Non	10/23	101-51420-201
10/23 59455565491	Invoi	PAPER SUPPLIES	241.50	Open	Non	10/23	101-51650-206
10/23 59455565491	Invoi	CALCULAR RIBBONS	8.20	Open	Non	10/23	101-51420-206
10/23 59455565491	Invoi	SUPPLIES	28.41	Open	Non	10/23	101-51420-206
10/23 59455565491	Invoi	SUPPLIES	12.80	Open	Non	10/23	101-52200-213
10/23 59455565491	Invoi	FIRE DEPT SUPPLIES	295.80	Open	Non	10/23	101-52200-213
Total U.S. BANK (5015):			8,270.25				
Grand Totals:			32,861.48				

Vendor number hash: 85901
Vendor number hash - split: 422913
Total number of invoices: 31
Total number of transactions: 101

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	32,861.48	32,861.48
Grand Totals:	32,861.48	32,861.48

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
2023 UTILITY REFUNDS (5398)							
1-291238-02	Invoi	OVERPAYMENT-UTILITY ACCT# 1-291238-02	57.42	Open	Non	10/23	001-15000
Total 2023 UTILITY REFUNDS (5398):							
57.42							
AMERICAN FIDELITY ASSURANCE (4885)							
2163180A	Invoi	FLEX 10/15/23	1,699.47	Open	Non	10/23	101-21368
Total AMERICAN FIDELITY ASSURANCE (4885):							
1,699.47							
AT& T (409)							
92078873810963 1	Invoi	SEPT/OCT SERVICE	17.58	Open	Non	10/23	207-52120-203
92078873810963 1	Invoi	SEPT/OCT SERVICE	52.73	Open	Non	10/23	101-53310-203
92078873810963 1	Invoi	SEPT/OCT SERVICE	17.58	Open	Non	10/23	204-55420-203
92078873810963 1	Invoi	SEPT/OCT SERVICE	17.58	Open	Non	10/23	101-53310-203
92078873810963 1	Invoi	SEPT/OCT SERVICE	70.31	Open	Non	10/23	620-53924-203
92078873810963 1	Invoi	SEPT/OCT SERVICE	52.73	Open	Non	10/23	206-55110-203
92078873810963 1	Invoi	SEPT/OCT SERVICE	52.71	Open	Non	10/23	101-53310-203
Total AT& T (409):							
281.22							
FASTENAL COMPANY (847)							
WIKIM287917	Invoi	HARDWARE	108.42	Open	Non	10/23	620-53634-255
Total FASTENAL COMPANY (847):							
108.42							
HAENCO LLC (5424)							
10481	Invoi	GARBAGE BAGS	44.98	Open	Non	10/23	101-53300-218
10481	Invoi	GARBAGE BAGS	30.00	Open	Non	10/23	101-55200-218
10545	Invoi	MSB PAPER TOWELS	29.27	Open	Non	10/23	101-53310-218
Total HAENCO LLC (5424):							
104.25							
MENARDS - APPLETON EAST (319)							
46193	Invoi	ANTIFREEZE FOR BATHROOMS/PAINT FOR TABL	134.28	Open	Non	10/23	101-55200-218
46193	Invoi	PLUMBING PARTS FOR WATER WAGON	10.97	Open	Non	10/23	101-55440-218
Total MENARDS - APPLETON EAST (319):							
145.25							
TIME WARNER CABLE (89)							
10/23 20279	Invoi	OCT/NOV SERVICES	116.16	Open	Non	10/23	620-53924-203
10/23 56638	Invoi	OCT/NOV SERVICES	12.25	Open	Non	10/23	101-52200-204
Total TIME WARNER CABLE (89):							
128.41							
UNITED RAYNOR (425)							
25137	Invoi	MSB WEST GATE REPAIR	144.50	Open	Non	10/23	101-53310-204
Total UNITED RAYNOR (425):							
144.50							
VERIZON WIRELESS (3606)							
9946826168	Invoi	SEPT/OCT SERVICE	134.01	Open	Non	10/23	620-53924-203
Total VERIZON WIRELESS (3606):							
134.01							
Grand Totals:							
2,802.95							

Vendor number hash: 26915
Vendor number hash - split: 35112
Total number of invoices: 11
Total number of transactions: 19

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	2,802.95	2,802.95
Grand Totals:	2,802.95	2,802.95

STATE OF WISCONSIN AFFIDAVIT OF PUBLICATION

October 11, 2023
VILLAGE OF LITTLE CHUTE, WISCONSIN
OFFICIAL NOTICE OF 2023 BUDGET HEARING

NOTICE IS HEREBY GIVEN that pursuant to the provisions of Chapter 65 of the Wisconsin Statutes, a Public Hearing will be held on Wednesday, November 1, 2023, in the Board Room located at the Village Hall, 108 West Main Street, Little Chute at 6:00 p.m. The purpose of this Public Hearing is to receive any citizen comment on the Village's 2024 Budget.

NOTICE IS FURTHER GIVEN that a summary of the proposed budget is published herewith; and a copy of the complete, proposed budget is open to the public for inspection during the regular office hours at the Finance Department Office or on-line at www.littlechutewi.org

	2022 Actual	2023 Adopted Budget	2023 Estimated Actual*	2024 Proposed Budget	% Change
GENERAL FUND					
Revenues:					
Taxes	1,052,319	1,108,889	1,108,883	937,760	-15.43%
Other Taxes	37,535	43,900	45,535	49,110	11.87%
Intergovernmental	2,471,461	2,468,055	2,560,833	2,951,976	19.61%
Licenses and Permits	238,806	115,950	87,020	109,005	-5.99%
Fines and Forfeitures	86,768	91,000	89,000	88,500	-2.75%
Intergov Charges for Services	30,035	30,990	27,400	30,700	-0.94%
Public Charges for Services	121,026	114,650	131,071	122,185	6.57%
Miscellaneous	126,710	216,803	372,405	215,665	-0.52%
Other Financing Sources	223,710	220,000	399,700	220,000	0.00%
Total Revenues	4,388,370	4,410,237	4,821,847	4,724,901	7.13%
Expenditures:					
General Government	1,206,152	1,469,881	1,680,528	1,529,651	4.07%
Public Safety	890,318	740,552	803,404	767,009	3.57%
Public Works	955,308	1,166,085	1,284,634	1,323,217	13.48%
Culture Recreation and Education	902,720	985,016	988,362	1,057,271	7.34%
Conservation and Development	103,315	108,703	94,011	107,753	-0.87%
Capital Outlay	56,699	0	22,310	0	#DIV/0!
Other Financing Uses	638,000	0	1,001,000	0	N/A
Total Expenditures	4,752,512	4,470,237	5,874,249	4,784,901	7.04%
SPECIAL REVENUE FUNDS					
Revenues:					
Property Taxes	3,019,588	3,060,921	3,060,921	3,302,847	7.90%
Other Revenues	2,673,449	3,298,605	4,561,684	3,509,237	6.39%
Total Revenues	5,693,037	6,359,526	7,622,605	6,812,084	7.12%
Total Expenditures					
5,254,268	6,190,365	6,792,147	7,871,406		27.16%
DEBT SERVICE FUND					
Revenues:					
Property Taxes	1,058,951	1,122,865	1,122,865	1,180,494	5.13%
Other Revenues	1,924,499	1,492,080	1,492,080	2,211,153	48.19%
Total Revenues	2,983,450	2,614,945	2,614,945	3,391,647	29.70%
Total Expenditures					
2,983,450	2,614,945	2,614,945	3,391,647		29.70%
CAPITAL PROJECT FUNDS					
Revenues:					
Property Taxes	495,077	324,800	324,800	344,350	6.02%
Property Taxes - TID Increment	3,363,018	4,218,240	3,955,115	4,912,000	16.45%
Special Assessments	383,510	240,750	661,250	168,100	-30.18%
Other Revenues	1,086,455	2,577,709	7,110,400	316,139	-87.74%
Total Revenues	5,328,060	7,361,499	12,051,565	5,740,589	-22.02%
Total Expenditures					
6,276,493	10,592,734	12,440,083	9,765,215		-7.81%
SANITARY SEWER UTILITY					
Total Revenues	3,344,634	3,672,875	4,031,813	3,640,837	-0.87%
Total Expenses	3,282,552	3,245,031	3,560,000	3,654,092	12.61%
Total Capital Expenditures	464,481	422,357	422,230	16,009	-96.21%
WATER UTILITY					
Total Revenues	2,522,963	3,094,250	3,253,400	2,956,100	-4.46%
Total Expenses	1,995,381	2,319,854	2,488,398	2,581,808	11.29%
Total Capital Expenditures	482,847	907,057	889,615	428,843	-52.72%
STORM WATER UTILITY					
Total Revenues	1,485,430	2,123,890	2,236,084	2,394,785	12.75%
Total Expenses	1,180,829	1,232,392	1,133,108	1,261,183	2.34%
Total Capital Expenditures	544,466	493,815	744,543	2,484,204	403.06%

* Estimated Actual contains actual results through 9/30/2023 plus projected results for the final quarter

FUND BALANCE 1/1/2024	FUND REVENUES	FUND EXPENSES	FUND BALANCE 12/31/2024	PROPERTY TAXES 2024
General Fund	4,057,237	4,724,901	4,784,901	3,997,237
Special Revenue Funds	2,952,659	6,812,084	7,871,406	1,893,337
Debt Service Fund	616	3,391,647	3,391,647	616
Capital Project Funds	5,876,852	5,740,589	9,765,215	1,180,494
Sanitary Sewer Utility	18,875,571	3,640,837	3,654,092	18,862,316
Water Utility	15,601,212	2,956,100	2,581,808	15,975,504

being duly sworn doth depose and say that he/she is an authorized representative of the **TIMES-VILLAGER**, a weekly newspaper published by News Publishing Co., Inc. at **Kaukauna, Wisconsin, in Outagamie County**, and that an advertisement of which the annexed is a true copy, taken from said paper, was published therein on:

10/11/2023

SIGNED

Laurie A. Hamm

DATED 10/12/2023

L.A. Hamm

Notary Public, State of Wisconsin

My Commission Expires

4/27/2027

of Lines 87

of Weeks Published 1

Publication Fee \$ 171.83

Proof of Publication \$ 1.00

Total \$ 172.83

VILLAGE OF LITTLE CHUTE
RESOLUTION NO. 20, SERIES OF 2023
A RESOLUTION ADOPTING THE 2024 BUDGET AND
ESTABLISHING THE TAX LEVY.

WHEREAS, Chapter 16 Article II, Section 16-31 of the Village of Little Chute requires an annual budget appropriating monies to finance activities of the Village for the ensuing fiscal year; and

WHEREAS, the Village Board of Trustees has duly considered and discussed a Budget for 2024 as recommended by the Village Administrator; and

WHEREAS, the Village Board of Trustees held a public hearing on the 2024 Budget on November 1, 2023, as required; and

WHEREAS, the 2024 Budget requires a tax levy to partially finance the appropriations;

NOW, THEREFORE, BE IT RESOLVED by the Village Board of Trustees, Village of Little Chute, Wisconsin, that:

Budgeted revenue estimates and expenditure appropriations for the year 2024 for the Village's General Fund, Special Revenue Funds, Debt Service Funds, and Capital Project Funds be, and are hereby adopted as set forth below in summary and established by department or cost center in the budget document:

BE IT FURTHER RESOLVED, that the property tax levy required to finance the 2024 Budget be certified as follows:

Fund Name	Tax Levy
General Fund	\$ 937,760
Fire Equipment	100,000
Aquatics	136,976
Library/Civic Center	527,263
Fox Valley Metro Police	2,535,126
Nelson Crossing Maintenance	3,482
Debt Service	1,180,494
Major Capital Projects	175,000
Fleet	25,000
Facilities & Technology	144,350
<hr/>	
Total	\$ 5,765,451

Introduced, approved, and adopted: November 1, 2023

VILLAGE OF LITTLE CHUTE

By: _____
Michael Vanden Berg, Village President

Attest: _____
Laurie Decker, Village Clerk



Village of Little Chute

Village Board – Plan of Finance

November 1, 2023

Justin A. Fischer, Managing Director

jfischer@rbaird.com
777 East Wisconsin Avenue
Milwaukee, WI 53202
Phone 414.765.3827

Village of Little Chute



Village Board – Plan of Finance

November 1, 2023

Hypothetical Issue Summary

Estimated Size:	\$7,045,000
Issue:	General Obligation (G.O.) Promissory Notes
Maturities:	Annually August 1, 2024-2033
First Interest:	August 1, 2024
Callable:	Callable on or after 8/1/2030
Purpose:	2023 & 2024 Capital Improvement Projects <ul style="list-style-type: none">• Levy Supported - \$883,000• TID #6 Supported - \$1,600,000• TID #7 Supported - \$2,888,000• Stormwater Supported - \$1,200,000• Water Supported - \$470,000
Estimated Interest Rate (TIC):	4.75%
Parameter Interest Rate (Not to Exceed TIC):	5.50%

Tentative Timeline

- Village Board considers Plan of Finance and adopts Parameters Resolution for G.O. Promissory Notes November 1, 2023
Authority for final sign-off of the sale, within designated parameters, is delegated to its Administrator or Finance Director (an "Authorized Officer")
 - Preparations are made for issuance
 - ✓ Official Statement
 - ✓ Bond Rating
 - ✓ Marketing
- Authorized Officer signs Approving Certificate (finalizes terms and interest rates) Week of November 20, 2023
- Closing of General Obligation Promissory Notes (funds available) December 11, 2023

Village of Little Chute

Village Board – Plan of Finance

November 1, 2023

Hypothetical General Obligation Financing Illustration



YEAR DUE	EXISTING DEBT SERVICE (Levy Supported) (A)	2023-24 CIP					COMBINED DEBT SERVICE					
		PRINCIPAL (8/1)	NET INTEREST (2/1 & 8/1) TIC=	TOTAL	New Money Levy	New Money TID #6	New Money TID #7	New Money Storm	New Money Water	SPECIAL ASSESSMENT OFFSETS	COMBINED DEBT SERVICE (Levy Supported)	YEAR DUE
2023	\$1,312,864									(\$190,000)	\$1,122,864	2023
2024	\$1,327,493	\$365,000	\$173,642	\$538,642	\$19,439	\$119,868	\$182,136	\$155,297	\$61,903	(\$166,438)	\$1,180,494	2024
2025	\$1,199,325	\$335,000	\$345,357	\$680,357	\$45,532	\$181,300	\$239,280	\$151,959	\$62,286		\$1,244,857	2025
2026	\$1,207,695	\$340,000	\$325,257	\$665,257	\$45,532	\$175,300	\$233,280	\$151,259	\$59,886		\$1,253,227	2026
2027	\$778,822	\$450,000	\$304,857	\$754,857	\$150,532	\$169,300	\$227,280	\$150,259	\$57,486		\$929,354	2027
2028	\$440,525	\$575,000	\$277,857	\$852,857	\$154,232	\$163,300	\$321,280	\$153,959	\$60,086		\$594,757	2028
2029	\$440,475	\$585,000	\$243,357	\$828,357	\$152,332	\$157,300	\$309,280	\$152,059	\$57,386		\$592,807	2029
2030	\$365,500	\$1,100,000	\$214,107	\$1,314,107	\$151,332	\$552,300	\$399,280	\$151,059	\$60,136		\$516,832	2030
2031	\$347,100	\$1,215,000	\$159,107	\$1,374,107	\$155,082	\$527,300	\$484,280	\$149,809	\$57,636		\$502,182	2031
2032	\$348,700	\$735,000	\$92,768	\$827,768	\$152,711	\$0	\$462,440	\$152,711	\$59,906		\$501,411	2032
2033	\$350,000	\$1,345,000	\$59,987	\$1,404,987	\$151,467	\$0	\$1,044,600	\$151,467	\$57,453		\$501,467	2033
2034	\$351,000										\$351,000	2034
2035	\$351,700										\$351,700	2035
2036	\$351,780										\$351,780	2036
2037	\$351,220										\$351,220	2037
	<u>\$9,524,201</u>	<u>\$7,045,000</u>	<u>\$2,196,296</u>	<u>\$9,241,296</u>	<u>\$1,178,191</u>	<u>\$2,045,968</u>	<u>\$3,903,136</u>	<u>\$1,519,838</u>	<u>\$594,164</u>	<u>(\$356,438)</u>	<u>\$10,345,953</u>	

(A) Existing Debt service is shown net of TID, Sewer, Water, and Stormwater offsets.

(B) Net of hypothetical bid premium on estimated debt service in the amount of \$60,995.

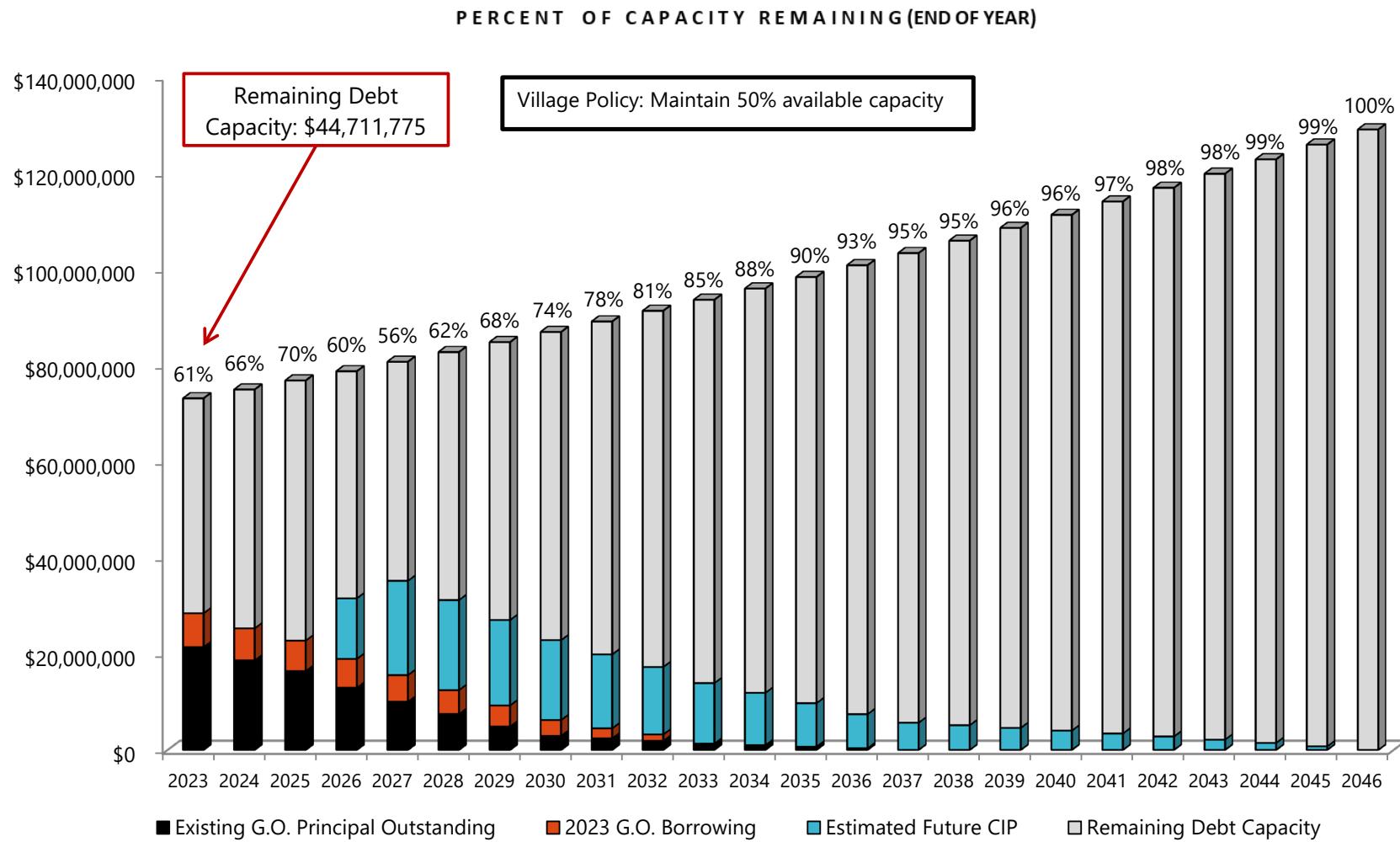
Village of Little Chute



Village Board – Plan of Finance

November 1, 2023

Illustration of Debt Capacity: 5% of Village's Equalized Valuation (TID-IN)



Note: Future capacity based on 2023 Equalized Valuation (TID-IN) of \$1,462,895,500 with annual growth of 2.50%.

Future issues assume \$12,610,000 in 2026 (Amortization: 10-20 years) and \$7,475,000 in 2027 (Amortization: 10 years) (Per the 2024-28 CIP Plan).

VILLAGE OF LITTLE CHUTE

RESOLUTION NO. 21, SERIES 2023

RESOLUTION AUTHORIZING THE ISSUANCE AND
ESTABLISHING PARAMETERS FOR THE SALE OF NOT TO EXCEED
\$7,045,000 GENERAL OBLIGATION PROMISSORY NOTES

WHEREAS, the Village Board of the Village of Little Chute, Outagamie County, Wisconsin (the "Village") hereby finds and determines that it is necessary, desirable and in the best interest of the Village to raise funds for public purposes, including paying the cost of street improvement projects, storm sewer projects, water projects, park improvements, fire department projects, community development projects in Tax Incremental Districts No. 6 and 7 and other projects included in the Village's 2023 and 2024 Capital Improvement Plan (collectively, the "Project");

WHEREAS, the Village Board hereby finds and determines that the Project is within the Village's power to undertake and therefore serves a "public purpose" as that term is defined in Section 67.04(1)(b), Wisconsin Statutes;

WHEREAS, villages are authorized by the provisions of Section 67.12(12), Wisconsin Statutes, to borrow money and issue general obligation promissory notes for such public purposes;

WHEREAS, it is the finding of the Village Board that it is necessary, desirable and in the best interest of the Village to authorize the issuance of and to sell such general obligation promissory notes (the "Notes") to Robert W. Baird & Co. Incorporated (the "Purchaser");

WHEREAS, the Purchaser intends to submit a note purchase agreement to the Village (the "Proposal") offering to purchase the Notes in accordance with the terms and conditions to be set forth in the Proposal; and

WHEREAS, in order to facilitate the sale of the Notes to the Purchaser in a timely manner, the Village Board hereby finds and determines that it is necessary, desirable and in the best interest of the Village to delegate to the Village Administrator or the Finance Director (each, an "Authorized Officer") of the Village the authority to accept the Proposal on behalf of the Village so long as the Proposal meets the terms and conditions set forth in this Resolution by executing a certificate in substantially the form attached hereto as Exhibit A and incorporated herein by this reference (the "Approving Certificate").

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village that:

Section 1. Authorization and Sale of the Notes; Parameters. For the purpose of paying the cost of the Project, there shall be borrowed pursuant to Section 67.12(12), Wisconsin Statutes, the aggregate principal sum of not to exceed **SEVEN MILLION FORTY-FIVE THOUSAND DOLLARS (\$7,045,000)** from the Purchaser upon the terms and subject to the conditions set forth in this Resolution. Subject to satisfaction of the condition set forth in Section 16 of this Resolution, the President and Village Clerk are hereby authorized, empowered

and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the Village, the Notes aggregating the principal amount of not to exceed **SEVEN MILLION FORTY-FIVE THOUSAND DOLLARS** (\$7,045,000). The purchase price to be paid to the Village for the Notes shall not be less than 97.75% of the principal amount of the Notes and the difference between the initial public offering price of the Notes provided by the Purchaser and the purchase price to be paid to the Village by the Purchaser shall not exceed 2.25% of the principal amount of the Notes, with an amount not to exceed 1.25% of the principal amount of the Notes representing the Purchaser's compensation and an amount not to exceed 1.00% of the principal amount of the Notes representing costs of issuance, including bond insurance premium, if any, payable by the Purchaser or the Village.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes"; shall be issued in the aggregate principal amount of up to \$7,045,000; shall be dated as of their date of issuance; shall be in the denomination of \$5,000 or any integral multiple thereof; shall be numbered R-1 and upward; and shall mature or be subject to mandatory redemption on the dates and in the principal amounts set forth below, provided that the principal amount of each maturity or mandatory redemption amount may be increased or decreased by up to \$700,000 per maturity or mandatory redemption amount; that any maturity or mandatory redemption payment may be eliminated; and that the aggregate principal amount of the Notes shall not exceed \$7,045,000. The schedule below assumes the Notes are issued in the aggregate principal amount of \$7,045,000.

<u>Date</u>	<u>Principal Amount</u>
August 1, 2024	\$ 365,000
August 1, 2025	335,000
August 1, 2026	340,000
August 1, 2027	450,000
August 1, 2028	575,000
August 1, 2029	585,000
August 1, 2030	1,100,000
August 1, 2031	1,215,000
August 1, 2032	735,000
August 1, 2033	1,345,000

Interest shall be payable semi-annually on February 1 and August 1 of each year commencing on August 1, 2024. The true interest cost on the Notes (computed taking the Purchaser's compensation into account) shall not exceed 5.50%. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board.

Section 3. Redemption Provisions. The Notes shall not be subject to optional redemption or shall be callable as set forth in the Approving Certificate. If the Proposal specifies that certain of the Notes shall be subject to mandatory redemption, the terms of such mandatory redemption shall be set forth in an attachment to the Approving Certificate labeled as **Schedule MRP**. Upon the optional redemption of any of the Notes subject to mandatory redemption, the principal amount of such Notes so redeemed shall be credited against the mandatory redemption payments established in the Approving Certificate in such manner as the Village shall direct.

Section 4. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit B and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the Village are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the Village a direct annual irrepealable tax in the years 2023 through 2032 for the payments due in the years 2024 through 2033 in such amounts as are sufficient to meet the principal and interest payments when due.

(B) Tax Collection. So long as any part of the principal of or interest on the Notes remains unpaid, the Village shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Notes, said tax shall be, from year to year, carried onto the tax roll of the Village and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the Village for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Notes when due, the requisite amounts shall be paid from other funds of the Village then available, which sums shall be replaced upon the collection of the taxes herein levied.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There shall be and there hereby is established in the treasury of the Village, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the Village may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for General Obligation Promissory Notes - 2023" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Notes is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the Village at the time of delivery of and payment for the Notes; (ii) any premium which may be received by the Village above the par value of the Notes and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Notes when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Notes when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Notes until all such principal and interest has been paid in full and the Notes canceled; provided (i) the funds to provide for each payment of principal of and interest on the Notes prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Notes may be used to reduce the next succeeding tax levy, or may, at the option of the Village, be invested by purchasing the Notes as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account. Any investment of the Debt Service Fund Account shall at all times conform with the provisions of the Internal Revenue Code of 1986, as amended (the "Code") and any applicable Treasury Regulations (the "Regulations").

(C) Remaining Monies. When all of the Notes have been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the Village, unless the Village Board directs otherwise.

Section 7. Proceeds of the Notes; Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the Village and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Notes have been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. No Arbitrage. All investments made pursuant to this Resolution shall be Permitted Investments, but no such investment shall be made in such a manner as would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Code or the Regulations and an officer of the Village, charged with the responsibility for issuing the Notes, shall certify as to facts, estimates, circumstances and reasonable expectations in existence on the date of delivery of the Notes to the Purchaser which will permit the conclusion that the Notes are not "arbitrage bonds," within the meaning of the Code or Regulations.

Section 9. Compliance with Federal Tax Laws. (a) The Village represents and covenants that the projects financed by the Notes and the ownership, management and use of the projects will not cause the Notes to be "private activity bonds" within the meaning of Section 141 of the Code. The Village further covenants that it shall comply with the provisions of the Code to the extent necessary to maintain the tax-exempt status of the interest on the Notes including, if applicable, the rebate requirements of Section 148(f) of the Code. The Village

further covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Notes) if taking, permitting or omitting to take such action would cause any of the Notes to be an arbitrage bond or a private activity bond within the meaning of the Code or would otherwise cause interest on the Notes to be included in the gross income of the recipients thereof for federal income tax purposes. The Village Clerk or other officer of the Village charged with the responsibility of issuing the Notes shall provide an appropriate certificate of the Village certifying that the Village can and covenants that it will comply with the provisions of the Code and Regulations.

(b) The Village also covenants to use its best efforts to meet the requirements and restrictions of any different or additional federal legislation which may be made applicable to the Notes provided that in meeting such requirements the Village will do so only to the extent consistent with the proceedings authorizing the Notes and the laws of the State of Wisconsin and to the extent that there is a reasonable period of time in which to comply.

Section 10. Designation as Qualified Tax-Exempt Obligations. The Notes are hereby designated as "qualified tax-exempt obligations" for purposes of Section 265 of the Code, relating to the ability of financial institutions to deduct from income for federal income tax purposes, interest expense that is allocable to carrying and acquiring tax-exempt obligations.

Section 11. Execution of the Notes; Closing; Professional Services. The Notes shall be issued in printed form, executed on behalf of the Village by the manual or facsimile signatures of the President and Village Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the Village of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Notes may be imprinted on the Notes in lieu of the manual signature of the officer but, unless the Village has contracted with a fiscal agent to authenticate the Notes, at least one of the signatures appearing on each Note shall be a manual signature. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Notes and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The Village hereby authorizes the officers and agents of the Village to enter into, on its behalf, agreements and contracts in conjunction with the Notes, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Notes is hereby ratified and approved in all respects.

Section 12. Payment of the Notes; Fiscal Agent. The principal of and interest on the Notes shall be paid by the Village Clerk or Village Treasurer/Finance Director (the "Fiscal Agent") unless a fiscal agent is specified in the Approving Certificate.

Section 13. Persons Treated as Owners; Transfer of Notes. The Village shall cause books for the registration and for the transfer of the Notes to be kept by the Fiscal Agent. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute

owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the President and Village Clerk shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Note surrendered for transfer.

The Village shall cooperate in any such transfer, and the President and Village Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

Section 14. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Notes (the "Record Date"). Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the Village at the close of business on the Record Date.

Section 15. Utilization of The Depository Trust Company Book-Entry-Only System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the Village agrees to the applicable provisions set forth in the Blanket Issuer Letter of Representations, which the Village Clerk or other authorized representative of the Village is authorized and directed to execute and deliver to DTC on behalf of the Village to the extent an effective Blanket Issuer Letter of Representations is not presently on file in the Village Clerk's office.

Section 16. Condition on Issuance and Sale of the Notes. The issuance of the Notes and the sale of the Notes to the Purchaser are subject to approval by an Authorized Officer of the principal amount, definitive maturities, redemption provisions, interest rates and purchase price for the Notes, which approval shall be evidenced by execution by an Authorized Officer of the Approving Certificate.

The Notes shall not be issued, sold or delivered until this condition is satisfied. Upon satisfaction of this condition, an Authorized Officer is authorized to execute a Proposal with the Purchaser providing for the sale of the Notes to the Purchaser.

Section 17. Official Statement. The Village Board hereby directs an Authorized Officer to approve the Preliminary Official Statement with respect to the Notes and deem the Preliminary Official Statement as "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule"). All actions taken by the Authorized Officer or other officers of the Village in connection with the preparation of such Preliminary Official Statement and any addenda to it or final Official Statement are hereby ratified and approved. In connection with the Closing, the appropriate Village official shall certify the Preliminary Official Statement and any

addenda or final Official Statement. The Village Clerk shall cause copies of the Preliminary Official Statement and any addenda or final Official Statement to be distributed to the Purchaser.

Section 18. Undertaking to Provide Continuing Disclosure. The Village hereby covenants and agrees, for the benefit of the owners of the Notes, to enter into a written undertaking (the "Undertaking") if required by the Rule to provide continuing disclosure of certain financial information and operating data and timely notices of the occurrence of certain events in accordance with the Rule. The Undertaking shall be enforceable by the owners of the Notes or by the Purchaser on behalf of such owners (provided that the rights of the owners and the Purchaser to enforce the Undertaking shall be limited to a right to obtain specific performance of the obligations thereunder and any failure by the Village to comply with the provisions of the Undertaking shall not be an event of default with respect to the Notes).

To the extent required under the Rule, the President and Village Clerk, or other officer of the Village charged with the responsibility for issuing the Notes, shall provide a Continuing Disclosure Certificate for inclusion in the transcript of proceedings, setting forth the details and terms of the Village's Undertaking.

Section 19. Record Book. The Village Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Notes in the Record Book.

Section 20. Bond Insurance. If the Purchaser determines to obtain municipal bond insurance with respect to the Notes, the officers of the Village are authorized to take all actions necessary to obtain such municipal bond insurance. The President and Village Clerk are authorized to agree to such additional provisions as the bond insurer may reasonably request and which are acceptable to the President and Village Clerk including provisions regarding restrictions on investment of Note proceeds, the payment procedure under the municipal bond insurance policy, the rights of the bond insurer in the event of default and payment of the Notes by the bond insurer and notices to be given to the bond insurer. In addition, any reference required by the bond insurer to the municipal bond insurance policy shall be made in the form of Note provided herein.

Section 21. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Village Board or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded November 1, 2023.

Michael R. Vanden Berg
President

ATTEST:

Laurie Decker
Village Clerk

(SEAL)

EXHIBIT A

Approving Certificate

(See Attached)

APPROVING CERTIFICATE

The undersigned [Village Administrator][Finance Director] of the Village of Little Chute, Outagamie County, Wisconsin (the "Village"), hereby certifies that:

1. Resolution. On November 1, 2023, the Village Board of the Village adopted a resolution (the "Resolution") authorizing the issuance and establishing parameters for the sale of not to exceed \$7,045,000 General Obligation Promissory Notes of the Village (the "Notes") to Robert W. Baird & Co. Incorporated (the "Purchaser") and delegating to me the authority to approve the Preliminary Official Statement, to approve the purchase proposal for the Notes, and to determine the details for the Notes within the parameters established by the Resolution.

2. Preliminary Official Statement. The Preliminary Official Statement with respect to the Notes is hereby approved and deemed "final" as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934.

3. Proposal; Terms of the Notes. On the date hereof, the Purchaser offered to purchase the Notes in accordance with the terms set forth in the Note Purchase Agreement between the Village and the Purchaser attached hereto as Schedule I (the "Proposal"). The Proposal meets the parameters established by the Resolution and is hereby approved and accepted.

The Notes shall be issued in the aggregate principal amount of \$_____, which is not more than the \$7,045,000 approved by the Resolution, and shall mature on August 1 of each of the years and in the amounts and shall bear interest at the rates per annum as set forth in the Pricing Summary attached hereto as Schedule II and incorporated herein by this reference. The amount of each annual principal or mandatory redemption payment due on the Notes is not more than \$700,000 more or less per maturity or mandatory redemption amount than the schedule included in the Resolution as set forth below:

<u>Date</u>	<u>Resolution Schedule</u>	<u>Actual Amount</u>
August 1, 2024	\$ 365,000	\$ _____
August 1, 2025	335,000	_____
August 1, 2026	340,000	_____
August 1, 2027	450,000	_____
August 1, 2028	575,000	_____
August 1, 2029	585,000	_____
August 1, 2030	1,100,000	_____
August 1, 2031	1,215,000	_____
August 1, 2032	735,000	_____
August 1, 2033	1,345,000	_____

The true interest cost on the Notes (computed taking the Purchaser's compensation into account) is _____ %, which is not in excess of 5.50%, as required by the Resolution.

4. Purchase Price of the Notes. The Notes shall be sold to the Purchaser in accordance with the terms of the Proposal at a price of \$_____, plus accrued interest, if any, to the date of delivery of the Notes, which is not less than 97.75% of the principal amount of the Notes, as required by the Resolution.

The difference between the initial public offering price of the Notes provided by the Purchaser (\$_____) and the purchase price to be paid to the Village by the Purchaser (\$_____) is \$_____, or ____% of the principal amount of the Notes, which does not exceed 2.25% of the principal amount of the Notes. The portion of such amount representing Purchaser's compensation is \$_____, or not more than 1.25% of the principal amount of the Notes. The amount representing other costs of issuance [to be paid by the Village] is \$_____, which does not exceed 1.00% of the principal amount of the Notes.

5. Redemption Provisions of the Notes. [The Notes are not subject to optional redemption.] [The Notes maturing on August 1, ____ and thereafter are subject to redemption prior to maturity, at the option of the Village, on August 1, ____ or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the Village, and within each maturity, by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.] [The Proposal specifies that [some of] the Notes are subject to mandatory redemption. The terms of such mandatory redemption are set forth on an attachment hereto as Schedule MRP and incorporated herein by this reference. Upon the optional redemption of any of the Notes subject to mandatory redemption, the principal amount of such Notes so redeemed shall be credited against the mandatory redemption payments established in Schedule MRP for such Notes in such manner as the Village shall direct.]

6. [Payment of the Notes; Fiscal Agent. Pursuant to the Resolution, _____, _____, _____, is named fiscal agent for the Notes.]

7. Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same respectively falls due, the full faith, credit and taxing powers of the Village have been irrevocably pledged and there has been levied on all of the taxable property in the Village, pursuant to the Resolution, a direct, annual irrepealable tax in an amount and at the times sufficient for said purpose. Such tax shall be for the years and in the amounts set forth on the debt service schedule attached hereto as Schedule III.

8. Approval. This Certificate constitutes my approval of the Proposal, and the principal amount, definitive maturities, interest rates, purchase price and redemption provisions for the Notes and the direct annual irrepealable tax levy to repay the Notes, in satisfaction of the parameters set forth in the Resolution.

IN WITNESS WHEREOF, I have executed this Certificate on _____, 2023 pursuant to the authority delegated to me in the Resolution.

[
Beau Bernhoft

Village Administrator]

OR

[
Lisa A. Remiker-DeWall

Finance Director]

SCHEDULE I TO APPROVING CERTIFICATE

Proposal

To be provided by the Purchaser and incorporated into the Certificate.

(See Attached)

copy

SCHEDULE II TO APPROVING CERTIFICATE

Pricing Summary

To be provided by the Purchaser and incorporated into the Certificate.

(See Attached)

copy

SCHEDULE III TO APPROVING CERTIFICATE

Debt Service Schedule and Irrepealable Tax Levies

To be provided by the Purchaser and incorporated into the Certificate.

(See Attached)

copy

〔SCHEDULE MRP TO APPROVING CERTIFICATE

Mandatory Redemption Provision

The Notes due on August 1, ____, ____ and ____ (the "Term Bonds") are subject to mandatory redemption prior to maturity by lot (as selected by the Depository) at a redemption price equal to One Hundred Percent (100%) of the principal amount to be redeemed plus accrued interest to the date of redemption, from debt service fund deposits which are required to be made in amounts sufficient to redeem on August 1 of each year the respective amount of Term Bonds specified below:

For the Term Bonds Maturing on August 1, 20

Redemption Date	Amount
____	\$ _____
____	_____
____	_____ (maturity)

For the Term Bonds Maturing on August 1, 20

Redemption Date	Amount
____	\$ _____
____	_____
____	_____ (maturity)

For the Term Bonds Maturing on August 1, 20

Redemption Date	Amount
____	\$ _____
____	_____
____	_____ (maturity)

For the Term Bonds Maturing on August 1, 20

Redemption Date	Amount
____	\$ _____
____	_____
____	_____ (maturity)】

EXHIBIT B

(Form of Note)

UNITED STATES OF AMERICA
STATE OF WISCONSIN
OUTAGAMIE COUNTY
VILLAGE OF LITTLE CHUTE
GENERAL OBLIGATION PROMISSORY NOTE

MATURITY DATE: **ORIGINAL DATE OF ISSUE:** **INTEREST RATE:** **CUSIP:**

August 1, _____ _____ % _____

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ THOUSAND DOLLARS
(\$_____)

FOR VALUE RECEIVED, the Village of Little Chute, Outagamie County, Wisconsin (the "Village"), hereby acknowledges itself to owe and promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on February 1 and August 1 of each year commencing on August 1, 2024 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable to the registered owner in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by [the Village Clerk or Village Treasurer/Finance Director] [_____], _____, _____] (the "Fiscal Agent") or any successor thereto at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date"). This Note is payable as to principal upon presentation and surrender hereof at the office of the Fiscal Agent.

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the Village are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$ _____, all of which are of like tenor, except as to denomination, interest rate [redemption provision], and maturity date, issued by the Village pursuant to the provisions of Section 67.12(12), Wisconsin Statutes, for public purposes, including paying the cost of street improvement projects, storm sewer projects, water projects, park improvements, fire department projects, community development projects in Tax Incremental Districts No. 6 and 7 and other projects

included in the Village's 2023 and 2024 Capital Improvement Plan, as authorized by a resolution adopted on November 1, 2023, as supplemented by an Approving Certificate, dated

_____, 2023 [(the "Approving Certificate")] (collectively, the "Resolution"). The Resolution is recorded in the official minutes of the Village Board for said date.

[This Note is not subject to optional redemption.]

[The Notes maturing on August 1, _____ and thereafter are subject to redemption prior to maturity, at the option of the Village, on August 1, _____ or on any date thereafter. Said Notes are redeemable as a whole or in part, and if in part, from maturities selected by the Village, and within each maturity, by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.]

[The Notes maturing in the years _____ are subject to mandatory redemption by lot as provided in the Approving Certificate, at the redemption price of par plus accrued interest to the date of redemption and without premium.]

[In the event the Notes are redeemed prior to maturity, as long as the Notes are in book-entry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, overnight express delivery, facsimile transmission, electronic transmission or in any other manner required by the Depository, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all of the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Notes called for redemption, CUSIP numbers, and the date of redemption. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Notes shall cease to bear interest on the specified redemption date provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.]

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the Village, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable.

This Note has been designated by the Village Board as a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Note is transferable only upon the books of the Village kept for that purpose at the office of the Fiscal Agent, only in the event that the Depository does not continue to act as depository for the Notes, and the Village appoints another depository, upon surrender of the Note to the Fiscal Agent, by the registered owner in person or his duly authorized attorney, together with a written instrument of transfer (which may be endorsed hereon) satisfactory to the Fiscal Agent duly executed by the registered owner or his duly authorized attorney. Thereupon a new fully registered Note in the same aggregate principal amount shall be issued to the new depository in exchange therefor and upon the payment of a charge sufficient to reimburse the Village for any tax, fee or other governmental charge required to be paid with respect to such registration. The Fiscal Agent shall not be obliged to make any transfer of the Notes [(i)] after the Record Date[(ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of the Notes, or (iii) with respect to any particular Note, after such Note has been called for redemption]. The Fiscal Agent and Village may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever. The Notes are issuable solely as negotiable, fully-registered Notes without coupons in the denomination of \$5,000 or any integral multiple thereof.

[(This Note shall not be valid or obligatory for any purpose until the Certificate of Authentication hereon shall have been signed by the Fiscal Agent.)]

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the Village of Little Chute, Outagamie County, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the manual or facsimile signatures of its duly qualified President and Village Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

VILLAGE OF LITTLE CHUTE
OUTAGAMIE COUNTY, WISCONSIN

By: _____

Michael R. Vanden Berg
President

(SEAL)

By: _____

Laurie Decker
Village Clerk

[Date of Authentication: _____, _____.]

CERTIFICATE OF AUTHENTICATION

This Note is one of the Notes of the issue authorized by the within-mentioned Resolution of the Village of Little Chute, Outagamie County, Wisconsin.

_____, _____

By _____

Authorized Signatory]

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Depository or Nominee Name)

NOTICE: This signature must correspond with the name of the Depository or Nominee Name as it appears upon the face of the within Note in every particular, without alteration or enlargement or any change whatever.

(Authorized Officer)



Item For Consideration

For Board Review On: November 1, 2023
Agenda Item Topic: Forestry Manual Update
& Petition

Prepared On: October 25, 2023
Prepared By: John McDonald
Parks, Recreation, & Forestry

Report: Staff have worked with Park Planning Committee to update verbiage to the Forestry Manual for handling Village resident petitions as it relates to terrace trees.

At the September Park Planning meeting, staff received a petition from residents on Jefferson Street to remove Crabapple trees from their terraces.

Staff would note to date that a resident request was denied three times. Once by the Parks, Recreation & Forestry Director, second by the Park Planning Committee, and third by the Village Administrator through an appeal by the homeowner.

Park Planning Committee has reviewed and approved a recommendation to Village Board to accept the changes to the Forestry Manual relating to petitions as presented.

Attached is the petition document, documentation of denied requests, and updated Forestry Manual.

Fiscal Impact: None at this time.

Recommendation/Committee Action: Park Planning Committee and staff request that Village Board approve verbiage for guidance in approving petitions as it relates to terrace trees as presented.

Respectfully Submitted,

John McDonald - Parks, Recreation, & Forestry

III. TREE REMOVAL POLICY

A. Reason For Removal: Trees located in the terrace (the area between sidewalk and curb or between street lanes), parks, and other public property may be removed only when they are dead, dying, dangerous, or infected with a disease. Trees may also be removed if they are causing structural damage to sidewalk, curb, gutter, or infrastructure as deemed necessary by the Director of Parks, Recreation, and Forestry. Staff will assess any tree using the department Tree Risk Evaluation Form and rating system to determine if a tree qualifies. The cost of removal will then be borne by the Village.

Property owners that have trees removed due to overhead utilities may apply for a new tree through the Village terrace tree planting program. If their terrace is four feet wide or less, the owner may plant the tree on their private property. The replacement tree must be planted on the property of which a tree was removed from. Replacement trees are only allowed to be planted in the front yard with the location to be approved by the Director of Parks, Recreation, and Forestry. Trees planted on private property will not have a warranty and will not be maintained by the Village. Once the tree is planted it is the property of the property owner. Trees to be planted in the terrace will be approved first.

To allow other safe but undesirable trees to be removed, a special written appeal shall be made to the Director of Parks, Recreation, and Forestry. **If the appellant is not satisfied with the decision of the Director of Parks, Recreation, and Forestry, the special written appeal and decision of the Director of Parks, Recreation and Forestry shall be reviewed by the Administrator for a decision.** If the appeal is accepted, a qualified tree remover as contracted by the Director of Parks, Recreation, and Forestry will remove the tree. The cost of removing the tree **and stump grinding with complete restoration**, shall be borne by the property owner requesting the appeal.

In the event that a petition for undesirable trees to be removed is received by the Park Planning Committee, the Committee shall determine whether a future agenda item is needed for a review of both the Director of Parks, Recreation, and Forestry and Administrator's decision. The petition is required to have fifty percent (50%) of signatures by direct neighbors within a one block radius.

In areas where there is available terrace space for a tree, the Forestry Department may plant a replacement tree. The type of tree shall be selected by the Director of Parks, Recreation, and Forestry.

B. Location:

1. Check location and description of tree on work order before starting removal.
2. Check surrounding area for wires, cars, fence, toys, children, or other possible

To John,

Enclosed is a list of people who live on Jefferson Street or have property on Jefferson Street and have a Crabapple tree on the terrace. In my collection of signatures, 20 residents agreed that they would like to have their tree removed. Many reasons were given and most included the mess they create on the sidewalks. I would request, as it is written on the petition, that the trees on the terrace be scheduled for removal as soon as possible. Residents who wanted to keep their trees should be allowed to do so.

Thanks for considering our request.

Paul Cooney
629 Jefferson Street

*✓ received in person
9:00 am
8.29.23 Ands*

We the undersigned residents hereby request the Village of Little Chute to removed our Crabapple trees from the terraces on Jefferson Street. The trees create an undo burden in keeping sidewalks and driveways clear of fallen crabapples. It also creates a danger for walkers on the sidewalk.

Name	Address
Paul Conney	629 Jefferson Street
Harley Hetpan	702 Jefferson Street
Jeff Spannows	626 Jefferson Street
Benjamin Rynenbez	708 Jefferson Street
Pat Egan	714 Jefferson Street
Yvonne Aze	713 Jefferson Street
Melinda Bohnsack-Dove	724 Jefferson Street
Mary-Kay Sallnowet	803 Jefferson Street
Jackie Kustie	815 Jefferson Street
Mary Label	562 Pierce Jefferson Street - side of house on Jefferson has tree
Leonardo Milla Padilla	421 Johnson Ave Jefferson Street (3) on Jefferson St.
Cameron George	821 Jefferson Street
And Rh	907 Jefferson Street
Ki E	913 Jefferson Street
Julie Haagen	925 Jefferson Street
Pete Janssen	1015 Jefferson Street
Jack	920 Jefferson Street

Changed mind →

10

148

We the undersigned residents hereby request the Village of Little Chute to removed our Crabapple trees from the terraces on Jefferson Street. The trees create an undo burden in keeping sidewalks and driveways clear of fallen crabapples. It also creates a danger for walkers on the sidewalk.

Name _____

Address



John McDonald, MPA, AFO, LGI, LG
Parks, Recreation, & Forestry Director
920.423.3868
john@littlechutewi.org

Parks, Recreation, Forestry Department | 108 West Main Street, Little Chute, WI 54140 | 920.423.3869

Tuesday, September 5, 2023

Re: Petition – Jefferson Street Terrace Trees

Dear Village of Little Chute Resident,

Greetings! The Village of Little Chute Parks, Recreation, & Forestry Department has received a petition for the Crabapple tree species to be removed from the terraces of Jefferson Street. This letter is to inform you that this will go forward to the Park Planning Committee for review.

Proper policy and procedure in combination with Roberts Rules of Order, will be to allow the agenda item to be discussed through the committee, open the meeting up to the public for comment, and then go back to committee discussion for further discussion as needed. From there, Park Planning Committee will make a recommendation to the Village Board who will make the final decision at a future regularly scheduled meeting.

Below you will find in-person and virtual meeting options for the Park Planning Committee.

Place: Village Hall Board Room

Date: Thursday, September 7

Time: 6:00pm

Agenda Packet: <http://wi-littlechute2.civicplus.com/Archive.aspx?AMID=&Type=&ADID=4698>
(this can be found on our Village website under Agendas and Meetings)

Join Zoom Meeting

<https://us06web.zoom.us/j/85429131176?pwd=K0JZVUZQM1FhbW5RajBUeUpVc2VJdz09>

Meeting ID: 854 2913 1176

Passcode: 944722

Call In: 1-312-626-6799 US (Chicago)

Should you have any need to discuss this before the meeting, please contact me directly at the information above.

Respectfully,

John McDonald
Director of Parks, Recreation, & Forestry

John McDonald

From: John McDonald
Sent: Wednesday, September 29, 2021 9:45 AM
To: cooneypaul65@yahoo.com
Subject: Terrace Tree

Paul,

After discussing your tree with staff, it is our decision that the tree will remain. The tree is healthy and does not produce a safety concern. I will continue to monitor Jefferson St. and let you know if there are any changes.

Let me know if you have any questions or need to discuss further.

Thanks,



John McDonald, Parks, Recreation, & Forestry Director (AFO, LG, LGI)

Village of Little Chute | 108 W Main Street | Little Chute, Wisconsin 54140

☎ (920) 423-3868 | ✉ john@littlechutewi.org | [Web](#) | [Facebook](#)



Parks, Recreation & Forestry Department
adam@littlechutewi.org
920-423-3868

TREE RISK EVALUATION FORM

Property Owner: Paul Conney Address: 629 Jefferson
Address of Premises: 629 Jefferson Date: 5/18/2023 Completed by Paul

10-12 tree removal recommended

5-9 Fair (monitor yearly)

Total Point: 1-4 Good condition



Item For Consideration

For Board Review On: January 3, 2023
Agenda Item Topic: Forestry Manual Review

Prepared On: December 22, 2022
Prepared By: John McDonald
Parks, Recreation, & Forestry

Report: Per the last Park Planning Committee meeting, staff has updated the current Forestry Manual to reflect the verbiage "Terrace(s)" in place of Park width(s).

The manual currently cites guidelines for tree removal on Village property. Staff is proposing the verbiage be noted as presented below:

Reasons For Tree Removal: Trees located in the terrace (the area between sidewalk and curb or between street lanes), parks, and other public property may be removed only when they are dead, dying, dangerous, or infected with a disease. Trees may also be removed if they are causing structural damage to sidewalk, curb, gutter, or infrastructure as deemed necessary by the Director of Parks, Recreation, and Forestry. Staff will assess any tree using the department Tree Risk Evaluation Form and rating system to determine if a tree qualifies. The cost of removal will then be borne by the Village.

In addition, staff has confirmed guidelines already established in the Forestry Manual for private property owners to submit a notice of appeal for their terrace tree to be removed for reasons other than dead, dying, dangerous, or infected with a disease.

To allow other safe but undesirable trees to be removed, a special written appeal shall be made to the Director of Parks, Recreation, and Forestry. If the appeal is accepted, a qualified tree remover as contracted by the Director of Parks, Recreation, and Forestry will remove the tree. Such cost of removing the tree shall be borne by the property owner requesting the appeal.

Fiscal Impact: n/a

Recommendation/Board Action: Staff is requesting that the committee approve the Forestry Manual updates as presented.

Respectfully Submitted,

John McDonald - Parks, Recreation, & Forestry

APPROVED



Parks, Recreation, Forestry Department ~ 108 West Main Street, Little Chute, WI 54140 ~ 920.423.3869

Updated May 2023

Terrace Tree Appeal Request

Property Information

First Name: Paul Last Name: Cooney

Address: 629 Jefferson St. City: Little Chute Zip: 54140

Phone: 920-419-7231 Email: Cooneypaul65@yahoo.com

Tree Information

Species: Crab Apple Approximate Year Planted: 20+ years

Reasoning for Terrace Tree Removal:

I am requesting the removal of the crab apple tree on my terrace. I will site several reasons for my request. First, the tree does block the view of traffic as you back out of the driveway. The crab apples, when ripe, create a hazard for people.

Property Owner Signature: Paul Cooney Date: 5/10/23

Continued

For Village Use Only

Approved Not Approved

Date 5/11/2023

Not Approved By: Res. Bldg. H.

Notes: tree does not create traffic issues

and property owner must be responsible for sweeping the sidewalks.

on the sidewalk as well as on the street. It is impossible to keep it clean as they fall often in the wind. This is dangerous to any walkers & I even had one person slip on the "mash" from the road as they get driven over by traffic. Third, the terrace is too small for trees. By city standards, the terrace needs to be 4' for plantings and mine is just over 3' (40"). Another issue is the tree is only 14' from the water shut off valve, (should be 15' by city code). The tree size is large 18" in diameter & is pushing up the sidewalk concrete slightly as well as the ground around the tree. Finally, I have two broken branches that have not fallen out yet but could at any time. I did report it ~~to~~ to the city.

In conclusion, I feel the tree creates several dangers that should be addressed by cutting it down.

Thank you!



Item For Consideration

For Board Review On: November 1, 2023

Agenda Item Topic: Vacation Carryover Requests

Prepared On: October 19, 2023

Prepared By: Finance

Report:

The Village's personnel manual revised September 14, 2017, currently contains a vacation carryover request process that has become inefficient and obsolete given the growth in our employee population and current workloads. The Village has set a pre-determined limit for regular full-time employees to carryover 40 hours of vacation from one year to the next (setting a limit minimizes the cost to carryover as vacation is often paid out at higher rate in the subsequent year due to COLA and/or step increases). Employees send their vacation carryover requests to Department Heads for approval, they then forward the requests to the Village Administrator. Once the final list is received in payroll, it is often incorrect. There are many hands involved in the process and the timeline spans almost 2 months, increasing the potential for error.

It may be helpful to know that denying an employee's vacation carryover request is an extremely rare occurrence here in the Village. We want our employees to be able to take time away to refresh themselves. It's also good internal control to have someone else complete their duties while they're away. We would not deny the carryover of vacation up to 40 hours into the next year without considerable deliberation between the Department Head, Administrator and Human Resources Manager.

The proposed process removes the need for employees to make written requests and the Village Administrator to deny/approve them. Instead, our Payroll & Benefits Specialist will compile a list of employees who have vacation to carryover and send it to Department Heads for approval. Any hours over 40 (pro-rated for regular part-time employees) will be forfeited. Any concerns identified by the Department Head or Payroll Specialist will be brought to the attention of the Administrator and Human Resources Manager.

The following is an excerpt of the impacted policies with recommended edits struck through and in red.



Item For Consideration

Policy 425 Vacation & Sick Leave

- Policy 425.3.3 – Vacation earned shall be used during the calendar year (January 1st through December 31st) in which it is earned. If not used, it is forfeited unless a carryover of vacation has been approved by the **Department Head Village Administrator**.
- Policy 425.4.2 – An employee may ~~request in writing a vacation~~ carryover **up to 40 hours (pro-rated for regular part time employees)** of unused vacation leave from one year to the next for a ~~maximum of 5 days of their vacation~~. This is subject to Department Head approval. ~~The request shall be made to the Village Administrator no later than December 1st of each year.~~ The **Village Administrator** has the discretion to approve or deny **carryover** these requests based on the employee's performance, work history, workload and other factors that may affect Village operations.

Fiscal Impact:

No impact. This is a process change only with no alterations to the pre-determined limit of vacation carryover hours.

Recommendation/Board Action:

Staff recommends the board approve changes to the Employee Personnel Manual policies 425.3.3 and 425.4.2 as presented above.

Respectfully Submitted,

Penney Mack, Deputy Finance Director and Human Resources Manager



Item For Consideration

For Board Review On: November 1, 2023

Agenda Item Topic: Dump Truck Cab and Chassis

Prepared On: October 26, 2023

Prepared By: DPW Director Taylor

Report: The 2023 Budget is detailed below along with purchases that have taken place or have been approved and pending to date. We received notice from Truck Country that we will only be granted one of two slots previously approved. We reached out to Packer International (second bidder) who responded they could not deliver. Next we contacted the final bidder Quality Truck Care Center who initially told us no but have since notified us that they have one unexpected slot available due to another municipality not moving forward; however, price is \$144,871 (see attached).

Fiscal Impact: Below is the impact to the Fleet Budget if we take this slot:

<u>Amended Fleet Budget</u>	<u>(Over) Under</u>		
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
Dump Truck 2022-2023 Carryover (Replace #7)	250,000	261,475	(11,475)
Dump Truck 2023 (Replace # 80)	280,000	300,155	(20,155)
Pick Up Truck 2022-2023 Carryover (Replace #45)	25,000	21,170	3,830
Pick Up Truck 2023 (Replace # 82)	35,000	22,170	12,830
Pick Up Truck 2023 (Replace # 87)	35,000	-	35,000
Pick Up Truck 2023 (Replace # 90)	35,000	39,693	(4,693)
Utility Vehicle 2022-2023 Carryover (Replace #36)	30,000	Reevaluating	30,000
	690,000	644,663	45,337
Remaining Vehicles to Purchase			35,000
Variance to Total Amended Budget To Carryover/Address Utility Vehicle			10,337
USED VEHICLE PURCHASES FROM GREEN BAY			

Recommendation/Board Action: Based on priority needs, staff is recommending we accept the unexpected open slot from Quality Truck Center. We plan to reach back out to Green Bay if any vehicles may become available for our open truck replacement plus reevaluate possibilities for the utility vehicle replacement to stay within budget. We will request to carryover any unused funds to 2024 as we prioritize our needs with available funding.

Respectfully Submitted,
Kent Taylor, Department of Public Works



Item For Consideration

For Board Review On: June 7, 2023.

Agenda Item Topic: 2023 CIP Dump Truck Purchase

Prepared On: June 1, 2023

Prepared By: Kent Taylor, DPW

Report: The 2023 Fleet Budget includes the purchase of a new dump truck for \$280,000. Quotations were taken, the results follow.

Company	Cab & Chassis	Dump Body
Monroe Truck Equipment		\$155,284.00
*Truck Equipment Inc.		\$143,170.00
*Casper's Truck Equipment		\$155,062.00
Truck Country	\$115,495.00	
*Packer City International	\$117,877.00	
*Quality Truck Care Center	\$144,871	\$125,164.00

*Not to Specification

Fiscal Impact: The low quotation (\$115,495.00) provided by Truck Country for the cab and chassis is to specification.

The bid (\$155,284.00) submitted by Monroe Truck Equipment for the Dump Body is to specification. The low quotation (\$143,170.00) provided by Truck Equipment Inc. is not to specification. The bid (\$155,062.00) submitted by Casper Truck Equipment is not to specification. The total bid package for the cab and chassis and dump body are under budget at \$270,779.00.

Monroe Truck Equipment has stated that additional surcharges may apply if the cab and chassis from Truck Country is not delivered within 240 calendar days of order date. Complete delivery (cab & chassis and dump) will most likely occur in the 4th quarter of 2024.

Recommendation/Board Action: Staff is recommending approval of the "to specification" quotations for the dump truck cab and chassis and dump body.