

# MINUTES OF THE UTILITY COMMISSION MEETING OF OCTOBER 17, 2023

## Call to Order

The Utility Commission meeting was called to order at 6:00 PM by Kevin Coffey, Chair

## Roll Call

PRESENT: Kevin Coffey, Chair

Tom Buchholz

Mike Vanden Berg

Ken Verstegen

EXCUSED: Jessica Schultz

ALSO PRESENT: Kent Taylor, Lisa Remiker-Dewall, Dave Kittel, Jerry Verstegen with MCO

## Public Appearance for Items Not on the Agenda

None

## Approval of Minutes from the Utility Commission Meeting of September 19, 2023

*Moved by T. Buchholz, seconded by K. Verstegen to Approve Minutes from the Utility Commission of September 19, 2023.*

All Ayes – Motion Carried

## Action – 2024 Proposed Utilities Budget

Director Lisa Remiker-Dewall presented the proposed utilities budget. K. Coffey requested the headings/parenthesis be corrected. He also stated his concern on the sewer metrics. Lisa stated the sewer rate study needs to be finished, it was put on hold as we worked through items with the landfill and Nestle. The plan is to complete this next year, this is a labor-intensive project with a lot of data required. K. Coffey asked if there is a projection timeline for the project to begin. Lisa stated it is very difficult to fit in with other Village projects, she estimates April, but there are many other projects that require her time as well. Coffey stated his concern about the financial status of that utility and we would like to get a rate increase in sooner to avoid additional financial problems.

*Moved by T. Buchholz, seconded by K. Verstegen to recommend Village Board Approve the proposed 2024 Utilities Budget with minor changes mentioned.*

All Ayes – Motion Carried

## Discussion/Action – Change Order for Well #1 Roof Replacement

Public Works Director Taylor presented a change order for the Roof Replacement on Well #1. McMahon and Asc. designed and bid out the new roof. Bids came in under budget at \$64,008 by H.I.S Comp LLC. When HIS began work they determined items were missed, upon removal of the membrane of the roof, it was determined it got wet and needed to come off and be replaced. There were additional penetrations from drains and flashing problems that were missed, four items total. The issues were not known during the original scope of work provided to the contractor. The recommendation from staff is to approve all four components of the change order, a total of \$30,243. Village Attorney did advise to proceed if the utility commission did approve the four components of the change order. Mr. Jerry Verstegen went over the four options provided by HIS for the changes in work scope. K. Coffey asked if the contractor should have caught these issues. Jerry stated that options 1 – 3, were undetectable by a roofer, option 4 may have been suggested but was pulled out by the engineer as he felt the cost would have exceeded the budget. Had we known that option 4 most likely would have been included as an alternate to see the costs. He believes option 4 should have been included in the project, he does believe the contractors could not see under the existing roof to know the extent of damage. We did have four bidders, HIS was the winning bidder. T. Buchholz asked if McMahon should be responsible for

any part of this? Jerry stated this is still TBD, they were hired for bidding services and design, an engineer was specifically sought out due to the complex structure on Well #1. Perhaps better inspection at the start could have helped.

*Moved by K. Coffey, seconded by K. Verstegen to recommend Village Board approve the change order from HIS regarding Well #1 Roof Replacement in the amount of \$30,243*

All Ayes – Motion Carried

## Progress Reports

### Approval of Vouchers

*Moved by T. Buchholz, seconded by K. Verstegen, to Approve and Authorize payment of Vouchers and draw from the respective funds.*

All Ayes – Motion Carried

## Unfinished Business

### Items for Future Agendas

Sewer Rate Study

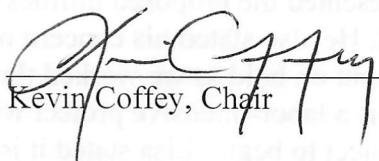
### Adjournment

*Moved by T. Buchholz seconded by K. Coffey to Adjourn Utility Commission Metting at 6:28 p.m.*

## VILLAGE OF LITTLE CHUTE

Attest: Laurie Decker  
Laurie Decker, Village Clerk

By:



Kevin Coffey, Chair