



AMENDED AGENDA

REGULAR BOARD MEETING

PLACE: Little Chute Village Hall
DATE: Wednesday, December 6, 2023
TIME: 6:00 p.m.

Virtually attend the December 6, Regular Board meeting at 6 PM by following the zoom link here:

<https://us06web.zoom.us/j/89689069794>

Meeting ID: 896 8906 9794

Dial by your location: +1 312 626 6799 US (Chicago)

REGULAR ORDER OF BUSINESS

- A. Invocation
- B. Pledge of Allegiance to the Flag
- C. Roll call of Trustees
- D. Roll call of Officers and Department Heads
- E. Public Appearance for Items Not on the Agenda
- F. Other Informational Items:
- G. Consent Agenda
 - Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.*
 - 1. Minutes of the Regular Board Meeting of November 15, 2023
 - 2. Disbursement List
- H. Public Hearing – Amending Sec. 2-147 of Municipal Code, COTW Schedule
- I. Action – Adopt Ordinance No. 09, Series 2023 Amending Sec. 2-147 of Municipal Code, COTW Schedule
- J. Action – Approve 2024 Board & Committee Schedule
- K. Discussion/Action – Founders Estate Pavement
- L. Discussion/Action – Weights and Measure Fees for 2024 and review of the 2023 Annual Report
- M. Discussion/Action – Evergreen Drive Reconstruction

- N. Discussion/Action – FVMPD Budget Adjustment for Drone Donation
- O. Discussion/Action – Fire Radio Purchase Request
- P. Discussion/Action – Introduction Sec. 18-19 & 18-58 Ordinance Amendments, Fire Department
- Q. Discussion/Action – 2023 Budget Adjustment for Miscellaneous Grant Ebben Trail Phase II
- R. Department and Officers Progress Report
- S. Call for Unfinished Business
- T. Items for Future Agenda
- U. Closed Sessions:
19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *United Leak Detection and Doyle Pool Update*

19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. Discuss *Economic Development Item*
- V. Return to Open Session
- W. Potential Action – United Leak Detection Payment Request
- X. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852, [email: Laurie@littlechutewi.org](mailto:Laurie@littlechutewi.org) Prepared: December 5, 2023

MINUTES OF THE REGULAR BOARD MEETING OF NOVEMBER 15, 2023

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Bill Peerenboom, Trustee
Larry Van Lankvelt, Trustee
Brian Van Lankveldt, Trustee
David Peterson, Trustee
Don Van Deurzen, Trustee

EXCUSED: John Elrick, Trustee

Roll call of Officers and Department Heads

PRESENT: Beau Bernhoft, Administrator
Laurie Decker, Village Clerk
Lisa Remiker-DeWall, Finance Director
John McDonald, Director of Parks, Rec and Forestry
Dave Kittel, Community Development Director
Captain Slotke, Fox Valley Metro Police
Tyler Claringbole, Village Attorney
Penney Mack, Deputy Finance Director
Kent Taylor, Director of Public Works

Public Appearance for Items Not on the Agenda

None

Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

1. Minutes of the Regular Board Meeting of November 1, 2023
2. Disbursement List
3. Appointment – 2024 Election Officials

Moved by Trustee L. Van Lankvelt, seconded by Trustee Van Deurzen to approve the Consent Agenda as presented.

Ayes 6, Nays 0 – Motion Carried

Discussion/Action – Adopt Resolution 22, Series 2023 a CSM for 311 & 315 W North Ave

Director Kittel presented a CSM for 311 & 315 W North Ave. The CSM was approved back in 2019 but was not recorded properly with County and coming back for reapproval. The development occurred after the approval of the original CSM. The Plan Commission did re-review the CSM and recommends approval by the Village Board.

Moved by Trustee B. Van Lankveldt, Seconded by Trustee Peerenboom to approve Resolution 22, Series 2023 a CSM for 311 & 315 W North Ave

Ayes 6, Nays 0 – Motion Carried

Discussion/Action – Terrace Tree Petition

Director McDonald presented a follow-up to adopt updates on the Terrace Tree removal policy. Mr. Paul

Cooney, 629 Jefferson was available for comment and questions. Staff recommend approving the residents request to remove the existing crabapple tree and replace tree at the cost of the property owner, if they choose to move forward with the request. Trustee Van Deurzen asked Director McDonald his opinion if the tree should stay or be removed. Director McDonald stated the tree is healthy and should stay per our policy. Trustee Van Deurzen stated he agrees the trees are messy and understands the homeowners request for removal, he is concerned about setting a precedent for allowing residents to remove trees. Director McDonald stated the trees on Jefferson would not be replaced by the Village on the terrace due to lack of space. The options are for the Village to remove the trees when they become unsafe/dead as defined by the forestry manual or to accept the petition and allow the homeowner to remove the tree at their cost. Mr. Cooney stated he is requesting the Village to remove the trees that are dangerous and difficult to keep clean and safe. He feels the trees are dangerous to residents walking on the sidewalk. Director McDonald stated the homeowner would be responsible for removal using Village approved contractor.

Moved by Trustee B. Van Lankveldt, seconded by Trustee L. Van Lankvelt to accept the petition with understanding the Village will not pay for the removal of the trees and following guidelines set by the forestry manual.

Ayes 6, Nays 0 – Motion Carried

Discussion/Action – Statewide Services Claim Denial

Administrator Bernhoft presented a claim received over a flat tire. Statewide Services, the Village insurance provider recommends denial of the claim. Mr. Bruce Jansen, 950 W Florida Ave, spoke of the issues he's had with flat tires on Holland Rd. He feels there is a lot of debris on the road and the Village should take responsibility for the costs of flat tires and motorcycle wheel replacement. Mr. Jansen provided pictures of debris he found on Holland Rd. Attorney Claringbole stated he recommends following the recommendation from the insurance provider. He will investigate appeal rights for Mr. Jansen. Trustee Peerenboom stated he does not believe the Village is responsible for this and motioned to deny the request allowing Mr. Jansen to seek out the responsible party.

Moved by Trustee Peerenboom, seconded by Trustee B. Van Lankveldt to deny the claim.

Ayes 6, Nays 0 – Motion Carried

Discussion/Action – Site Plan Skid Steer

Director Kittel presented the Site Plan for Skid Steer, this was presented to the Plan Commission, which recommends approval to the Village Board pending review comments by staff. Staff are reviewing comments and recommend approval of the site plan, pending final review comments.

Moved by Trustee B. Van Lankveldt, seconded by Van Deurzen to approve Skid Steer Site plan pending final review and comments by Village Staff.

Ayes 6, Nays 0, Motion Carried

Discussion – Lead Level Exceedance Steps

Mr. Jerry Verstegen, MCO spoke on the steps being taken for lead level exceedance and requirements set by DNR. Sampling is done every 3 years, 30 samples from 30 homes with lead services are sampled by the homeowner. The 90th percentile test is used (4th highest out of 30 samples) to determine action levels. The 90th percentile result was 17 ppb, which is above the action level of 15 ppb. Five results came in above the action level, they were resampled and all five came back under the 15-ppb action level. The DNR will only remove one of the samples which came back at 780 ppb, a number previously unseen in the Village of Little Chute. The sample was taken by the homeowner in a basement sink that had not been used for up to a year. The testing triggered the requirements set by the DNR. Mr. Verstegen discussed follow-up actions and history of lead in the village. Public Education and consumer notifications will be a priority and following guidelines/deadlines set by DNR. 81% of the customers in the Village are NOT affected by this. Additional information and education on this can be found at: <https://www.littlechutewi.org/529/Water-Utility>

Trustee Van Deurzen asked if the sample collectors had instructions on how to properly sample the water. Mr. Verstegen stated they were given written and oral instructions, but the sampling is up to the homeowner. The 780 sample was taken by the son of a homeowner, who did not read the instructions prior to sampling. The remaining action-level samples were taken by older homeowners who do not use very much water. Mr. Verstegen will provide updates to the board in the future and will update if any public funding becomes available for the upgrades to our system.

Discussion/Action – Splash Pad Design and Engineering

Director McDonald presented the final 3-D renderings for the Splash Pad. Staff and Park Planning Committee researched other Splash Pads and came up with the design. Staff is recommending approval of the design and engineering as presented. Trustee Van Deurzen asked about the pumps in use by the Splash Pad. Director McDonald Stated it is a flow-through circulation. A representative from Parkitecture and Planning, Blake Theisen, stated it is a water pressure driven facility, no pumps or filtration systems are required. The operation of the splash pad would have set hours determined by Parks Department and within daily limits of water consumption. The splash pad is on a motion sensor, only in operation when in use by participants. Trustee Van Lankvelt asked about supervision of the splash pad. Director McDonald stated no staff would be supervising the splash pad. Staff will be making daily maintenance checks to ensure it is operational. The water is not recirculated as that would require choline and supervision. President Vanden Berg asked about costs associated with this plan. Director McDonald stated this was all within the CIP that has already been approved and established as well as the \$750,000 for the construction of the splash pad. If approved Parkitecture and staff will take the rendered package and develop engineering plans. They will get the bid package ready to go out for public bid, likely January or February with construction to start early spring of 2024. Hopefully, to open Summer of 2024, weather pending. Mr. Brian, of Maplewood Drive, stated several residents in the area are concerned, or have no knowledge of the splash pad being built. He is concerned about the pavilion use and how renters will still be able to utilize the pavilions they have rented out for parties with splash pad traffic. He raised additional concerns about the snow removal on the existing sidewalk, will the splash pad interfere? He feels the public have not been informed or involved with the placement or design of the splash pad. Director McDonald responded with history of the splash pad location and site plan analysis that took place several years ago with a previous Parks Director. He also clarified the Pavilions are rented out, and only the pavilions are rented not the grass or surrounding area. The renter is required to take the rental form to the pavilion, signs are also posted when rented. A citizen raised concerns about a renter who arrives for an afternoon rental when splash pad users already have belongings on the pavilion tables, ect. It is unfair to put the pressure on renters to inform splash pad users to remove their belongings and getting upset. Director McDonald said staff will post permanent signage and communication around the shelter to ease concerns. Trustee Peterson stated concerns about starting a new water amenity when the pool still has issues and unknown costs.

Moved by Trustee B. Van Lankveldt, seconded by Trustee Peerenboom approve the Splash Pad design and Engineering.

Ayes 4, Nays 2 (L. Van Lankvelt, Peterson), Motion Carried

Discussion/Action – MOUT Badger Books

Clerk Decker presented a Memorandum of Understanding between the Village of Little Chute and Wisconsin Elections Commission pertaining to Badger Books. This has been reviewed by legal with staff recommending approval as presented.

Moved by Trustee L. Van Lankvelt, seconded by Trustee B. Van Lankveldt to approve MOU for Badger Books as presented.

Ayes 6, Nays 0, Motion Carried

Discussion/Action – COTW Ordinance Amendment

Administrator Bernhoft presented a staff recommendation to remove the Committee of the Whole from regularly scheduled committee calendar. Staff recommending updating and simplifying the ordinance and making the COTW more of an as needed meeting in the future. He recommends setting up a public hearing to amend the language in the ordinance. If an action item should arise a Special Board meeting would be called to ensure the public is aware.

Moved by Trustee Peerenboom, Seconded by Trustee Van Deurzen approve staff proceed with public hearing to remove Committee of the Whole meetings from the calendar.

Ayes 6, Nays 0, Motion Carried

Discussion/Action – Hollanders Liquor License

Clerk Decker presented a request for a Liquor License Change. Hollanders is changing ownership, this has been posted and all fees have been paid, change would be effective December 1st.

Moved by Trustee B. Van Lankveldt, seconded by Trustee Peterson to approve Liquor License transfer.

Ayes 6, Nays 0, Motion Carried

Discussion/Action – Fire Department Donations Budget Adjustment

Chief Nechodom presented a request to use a donation from sale of pizzas to purchase additional helmets.

Moved by Trustee Peerenboom, seconded by Trustee L. Van Lankvelt to approve budget adjustment.

Roll Call Vote

Michael Vanden Berg	Aye
Larry Van Lankvelt	Aye
Brian Peterson	Aye
Don Van Deurzen	Aye
Bill Peerenboom	Aye
Brian Van Lankveldt	Aye

Ayes 6, Nays 0, Motion Carried

Discussion/Action – LC North Estates Covenants

Director Kittel brought back the discussion on amending the Little Chute North Estates covenants for a detached garage. Staff proposed changes to the covenants in section 5 regarding detached garages. Trustee Van Deurzen asked why the neighbors would be involved with the decision to allow a structure. Director Kittel stated the covenants are in place, they are additional restrictions on a subdivision and require adjacent property owners to be ok with the new structure. Trustee Peerenboom asked if this would allow for a detached garage and an accessory structure. Director Kittel stated this is correct but would still have to follow regulations. Trustee Peerenboom feels the max size of the structure is too big for the neighborhood and would like to see smaller garages in the area. Trustee Van Deurzen stated he does not like the requirement of neighbor approval. President Vanden Berg stated he would like the property owners to be notified of the changes and have a public hearing to discuss. The language on the covenants will be updated to remove “written approval from the adjacent property owner” with an appeal process to the Board. The maximum size will also be updated. No Action Taken

Discussion/Action – Founders Estate Roadway Pavement

Administrator Bernhoft presented an update on the pavement at Founders Estates. The developer is requesting to use asphalt pavement vs concrete. Trustee Peerenboom asked why consider asphalt pavement. Administrator Bernhoft stated this is a request coming from the developer. Mr. Phil Romenesko, with Romenesko Developments, stated concrete pavement is over 50% more than asphalt. Other developments in Little Chute have used asphalt and they are looking for the consideration and cost savings seen by other developers. The life expectancy of concrete is around 50 years and will last longer than asphalt. Trustee Peerenboom asked who is responsible for the reconstruction of the asphalt streets. The village is responsible for these costs. Mr. Romenesko stated asphalt was the original intention like recent developments in Little Chute. This is going to be a low traffic area. No Action Taken, will be discussed on future agenda

Department and Officer Reports

Department Heads and Officers provided progress reports to the Board.

Call of Unfinished Business

None

Items for Future Agenda

Founders Estate Roadway Pavement

Closed Sessions:

19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *United Leak Detection and Doyle Poole Update*

19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Administrator Review*

Moved by Trustee Peterson, seconded by Trustee Van Deurzen to enter closed session at 8:20 p.m.

Ayes 6, Nays 0, Motion Carried

Return to Open Session

Moved by Trustee Elrick, seconded by Trustee Van Deurzen to exit closed session at 9:03 p.m.

Ayes 6, Nays 0, Motion Carried

Potential Action – United Leak Detection Payment Request

No Action Taken

Adjournment

Moved by Trustee Petersen, seconded by Trustee B. Van Lankeldt to Adjourn the Regular Board meeting at 9:03 p.m.

Ayes 6, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

By: _____
Michael R. Vanden Berg, Village President

Attest: _____
Laurie Decker, Village Clerk

Disbursement List - December 6, 2023

Payroll & Payroll Liabilities - November 22, 2023	\$237,900.78
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Prepaid Invoices - November 17, 2023	\$27,072.41
Prepaid Invoices - November 22, 2023	\$43,158.37

Utility Commission - November 21, 2023	\$274,888.02
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CURRENT ITEMS

Bills List - December 6, 2023	\$151,609.13
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Total Payroll, Prepaid & Invoices	\$734,628.71
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The above payments are recommended for approval:

Rejected: _____

Approved December 6, 2023

Michael R Vanden Berg, Village President

Laurie Decker, Clerk

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	Period	GL Account
AL HARDWARE COMPANY				
282756	SUPPLIES	18.97	11/23	101-52250-242
282778	WISCONSIN - MINISTORM SEWER	67.55	11/23	630-53442-251
282788	ELECTRICAL TAPE - ENGINEERING	3.18	11/23	101-51415-218
282899	GRAFFITI REMOVER	12.99	11/23	101-53300-218
Total AL HARDWARE COMPANY:		102.69		
ASTRO HYDRAULICS INC				
76497	PLOW CYLINDER REBUILD #41 KITS #88,80,1,41	2,177.43	11/23	101-53330-225
76915	ARM CYLINDER REPAIR #29	522.25	11/23	101-53330-225
Total ASTRO HYDRAULICS INC:		2,699.68		
AUTOMATED COMFORT CONTROLS				
34730	INSTALL NEW TRANE AC UNIT	11,688.00	11/23	101-51650-242
34762	SERVICE CALL TO MSB GARAGE	443.73	11/23	101-53310-243
34763	SERVICE CALL TO LIBRARY	338.70	11/23	206-55110-243
34764	SERVICE CALL TO FD	135.28	11/23	101-52250-243
34783	LIBRARY HVAC SERVICE	996.45	11/23	206-55110-243
34784	VILLAGE HALL HVAC SERVICE	1,575.00	11/23	101-51650-243
34785	MSB HAVC SERVICE	2,385.48	11/23	101-53310-243
34786	POLICE HVAC SERVICE	425.30	11/23	207-52120-243
34786	FIRE HVAC SERVICE	400.00	11/23	101-52250-243
34810	SERVICE CALL FOR BOARD ROOM	1,494.72	11/23	101-51650-242
34811	SERVICE CALL TO FD	2,000.00	11/23	101-52250-245
34811	SERVICE CALL TO PD	2,225.00	11/23	207-52120-245
Total AUTOMATED COMFORT CONTROLS:		24,107.66		
BATTERIES PLUS LLC				
P67639266	SANITARY SEWER METER BATTERIES	118.80	11/23	610-53612-251
Total BATTERIES PLUS LLC:		118.80		
BELCO VEHICLE SOLUTIONS LLC				
8832	AXON FLEET & DOME LIGHT INSTALL #123	1,021.54	11/23	207-52120-303
Total BELCO VEHICLE SOLUTIONS LLC:		1,021.54		
BEST, MICHELLE				
68412	TRAINING REIMBURSEMENT	480.90	11/23	206-55110-201
75101	TRAINING REIMBURSEMENT	480.90	11/23	206-55110-201
Total BEST, MICHELLE:		961.80		
BON APPETIT				
112923	MAGAZINE SUBSCRIPTION	10.00	11/23	206-55110-207
Total BON APPETIT:		10.00		
BREITENFELDT, KELLY				
42153	SECURITY DEPOSIT REFUND	100.00	11/23	208-21235

Invoice	Description	Total Cost	Period	GL Account
Total BREITENFELDT, KELLY:		100.00		
CARO-RIOS, KARI				
43243	SECURITY DEPOSIT REFUND	100.00	11/23	208-21235
Total CARO-RIOS, KARI:		100.00		
CELLCOM				
607526	NOV- DEC SERVICE	1,251.02	11/23	207-52120-203
Total CELLCOM:		1,251.02		
CENGAGE LEARNING INC/GALE				
82951210	BOOKS	257.16	11/23	206-55110-206
82965985	BOOKS	87.72	11/23	206-55110-206
Total CENGAGE LEARNING INC/GALE:		344.88		
CINTAS				
4173637921	RUGS, UNIFORMS, SHOP RAGS	31.00	11/23	101-53330-218
4173637921	TOWELS AND UNIFORMS	12.18	11/23	101-53330-213
4174293582	MATS	31.00	11/23	101-53300-218
4174293582	TOWELS AND UNIFORMS	12.18	11/23	101-53330-213
4174900655	MATS	31.00	11/23	101-53300-218
4174900655	TOWELS AND UNIFORMS	12.18	11/23	101-53330-213
Total CINTAS:		129.54		
D & M FLOORING AMERICA				
CG303603	CARPET INSTALLED PD	2,000.00	11/23	207-52120-242
CG303603	CARPET INSTALLED FD	2,214.59	11/23	101-52250-242
Total D & M FLOORING AMERICA:		4,214.59		
DELVOYE, COLE				
2023 REIMBURSE	M23011662 BOOT REPLACEMENT	99.49	12/23	207-52120-212
Total DELVOYE, COLE:		99.49		
DISTRICT 2 INC.				
3948	EQUIPMENT	1,859.92	11/23	101-52200-213
Total DISTRICT 2 INC.:		1,859.92		
FAHRNER ASPHALT SEALERS INC				
8300017790	INFARED PATCHING 2023	5,400.00	11/23	101-53300-216
Total FAHRNER ASPHALT SEALERS INC:		5,400.00		
FASTENAL COMPANY				
WIKIM289084	CABLE TIES	13.56	11/23	620-53644-218
Total FASTENAL COMPANY:		13.56		
FIRELINE SPRINKLER LLC				
6007-23	FIRE SPRINKLER INSPECTION	180.00	11/23	101-53310-204

Invoice	Description	Total Cost	Period	GL Account
Total FIRELINE SPRINKLER LLC:		180.00		
FLY-ME FLAG LLC				
9934	20x38 US FLAG	1,199.00	11/23	202-51960-221
Total FLY-ME FLAG LLC:		1,199.00		
FOX VALLEY TECHNICAL COLLEGE				
C1003519	FACILITY RENTAL-HIGH RISK & SCENARIO TRAIN	770.00	11/23	207-52120-201
Total FOX VALLEY TECHNICAL COLLEGE:		770.00		
GARZA, JESSICA				
44716	SECURITY DEPOSIT REFUND	100.00	11/23	208-21235
Total GARZA, JESSICA:		100.00		
HACH COMPANY				
13819709	CHLORINE AND BUFFER SOLUTION	1,115.83	11/23	620-53644-204
Total HACH COMPANY:		1,115.83		
HAENCO LLC				
10839	GARBAGE BAGS	73.92	11/23	101-53330-218
10839	WAX MSB WASHBAY	33.12	11/23	208-52900-222
10978	GLOVES	24.78	11/23	101-55200-222
10978	GLOVES	1.38	11/23	208-52900-222
10978	GLOVES	1.38	11/23	201-53620-218
Total HAENCO LLC:		134.58		
HALLMAN LINDSAY				
M0131448	PARKS PICNIC TABLE PAINT	495.12	11/23	101-55200-242
Total HALLMAN LINDSAY:		495.12		
HGTV MAGAZINE				
2023 MAGAZINE	MAGAZINE SUBSCRIPTION	34.97	11/23	206-55110-207
Total HGTV MAGAZINE:		34.97		
HIPKE ELECTRIC LLC				
5409	ELECTRICAL WORK DONE AT VAN LIESHOUT PA	1,530.00	11/23	101-55200-242
Total HIPKE ELECTRIC LLC:		1,530.00		
HIPPERT, SARAH				
44738	SECURITY DEPOSIT REFUND	100.00	11/23	208-21235
Total HIPPERT, SARAH:		100.00		
ITRON INC				
664945	MAINTENANCE/SUPPORT CONTRACT 12/1/23 - 11/	1,960.20	11/23	610-53614-204
664945	MAINTENANCE/SUPPORT CONTRACT 12/1/23 - 11/	1,960.20	11/23	620-53924-204

Invoice	Description	Total Cost	Period	GL Account
Total ITRON INC:		3,920.40		
JX ENTERPRISES INC				
24105291P	PRESSURE SENSOR #6	90.71	11/23	101-53330-225
Total JX ENTERPRISES INC:		90.71		
KERRY'S VROOM SERVICE INC				
10192	OIL & FILTER CHANGE & DIAGNOSTICS #111	153.21	11/23	207-52120-247
10193	OIL CHANGE #122	55.71	11/23	207-52120-247
10196	FLAT REPAIR #181	38.95	11/23	207-52120-247
10197	OIL CHANGE #113	60.68	11/23	207-52120-247
10199	OIL & FILTER CHANGE - #123	49.08	11/23	207-52120-247
Total KERRY'S VROOM SERVICE INC:		357.63		
KLINK EQUIPMENT				
917034	PROPANE FORKLIFT	42.00	11/23	101-53330-218
Total KLINK EQUIPMENT:		42.00		
KLINK HYDRAULICS LLC				
34499	WING HOSE # 41	39.70	11/23	101-53330-225
Total KLINK HYDRAULICS LLC:		39.70		
KRATZ, SUZANNE				
35583	SECURITY DEPOSIT REFUND	100.00	11/23	208-21235
Total KRATZ, SUZANNE:		100.00		
LEFLER, KAYLA				
42506	SECURITY DEPOSIT REFUND	100.00	11/23	208-21235
Total LEFLER, KAYLA:		100.00		
LIVERMORE TECHNOLOGIES LLC				
40	FIBER-OPTIC CONSTRUCTION & PERMITTING	2,396.12	11/23	211-50000-204
Total LIVERMORE TECHNOLOGIES LLC:		2,396.12		
MARCO INC				
35332103	COPIER LEASE & COLOR COPIES	400.60	11/23	207-52120-207
Total MARCO INC:		400.60		
MATTHEWS TIRE				
304418	FLAT TIRE REPAIR #123	44.95	11/23	207-52120-247
Total MATTHEWS TIRE:		44.95		
MAULICK, HUNTER				
2023 REIMBURSE	M23011662 BOOT REPLACEMENT	140.00	12/23	207-52120-212
WCTC - TRAINING	TRAINING REIMBURSEMENT	87.00	11/23	207-52120-201

Invoice	Description	Total Cost	Period	GL Account
Total MAULICK, HUNTER:		227.00		
MBM				
4854168	COPIER LEASE/METER CHARGE	163.56	11/23	206-55110-225
Total MBM:		163.56		
MENARDS - APPLETON EAST				
48038	PARTS TO REPAIR SPRAYER	25.42	11/23	101-55200-221
Total MENARDS - APPLETON EAST:		25.42		
MIDWEST METER INC				
161457	RUBBER GASKETS	787.79	11/23	620-53644-253
Total MIDWEST METER INC:		787.79		
MIDWEST SALT LLC				
P470450	COARSE WATER CONDITIONING ROCK	3,731.50	11/23	620-53634-224
P470514	COARSE WATER CONDITIONING ROCK	3,745.10	11/23	620-53634-224
P470547	COARSE WATER CONDITIONING ROCK	3,811.40	11/23	620-53634-224
Total MIDWEST SALT LLC:		11,288.00		
NASRO				
49252	SCHINKE - SRO TRAINING 2024	550.00	12/23	207-14300
49253	BLADER SRO TRAINING 2024	550.00	12/23	207-14300
Total NASRO:		1,100.00		
NORTH EVERGREEN HOMES				
1-800518-02	FINAL BILL OVERPAYMENT - 2007 REMY LANE	26.94	12/23	001-15000
Total NORTH EVERGREEN HOMES:		26.94		
NORTHEAST ASPHALT INC				
709616-90	HOOVER AVE PAVING	19,080.00	11/23	101-53300-216
Total NORTHEAST ASPHALT INC:		19,080.00		
NORTHERN LAKE SERVICE INC				
2319310	WATER TESTING	155.08	11/23	620-53644-204
Total NORTHERN LAKE SERVICE INC:		155.08		
NOW YOGA AND WELLNESS, LLC				
111823	YOGA CLASSES 10/27 - 11/17	350.00	11/23	208-52900-204
112923	YOGA CLASSES - 11/20/23 - 11/27/23	50.00	11/23	208-52900-204
Total NOW YOGA AND WELLNESS, LLC:		400.00		
O'REILLY AUTOMOTIVE INC				
2043-409645	EXTENSION CORD	15.99	11/23	101-52200-213
2043-411156	BLOWER MOWER #14	71.06	11/23	101-53330-225
2043-411793	CREDIT BLOWER MOWER #14	57.24	11/23	101-53330-225
2043-413684	BELT #26	9.04	11/23	101-53330-225

Invoice	Description	Total Cost	Period	GL Account
2043-413778	WINDOW SWITCH #34	50.77	11/23	101-53330-225
2043-413959	FUEL FILLER #40	23.29	11/23	101-53330-225
2043-413959	FUEL FILLER STOCK	23.29	11/23	101-53330-218
2043-414218	LEAF PAN PIN #43	4.59	11/23	101-53330-225
2043-414750	WINDOW POLISH & SNOWBRUSH #123	22.98	11/23	207-52120-247
2043-416920	SALTER LIGHT BULB #2	3.44	11/23	101-53330-225
Total O'REILLY AUTOMOTIVE INC:		167.21		
PRIMADATA LLC				
DECEMBER 2023	DEC POSTCARD POSTAGE	350.00	12/23	201-53620-226
DECEMBER 2023	DEC POSTCARD POSTAGE	350.00	12/23	610-53613-226
DECEMBER 2023	DEC POSTCARD POSTAGE	350.00	12/23	620-53904-226
DECEMBER 2023	DEC POSTCARD POSTAGE	350.00	12/23	630-53443-226
Total PRIMADATA LLC:		1,400.00		
RADKA, AARON				
2023 REIMBURSE	M23011662 BOOT REPLACEMENT	84.39	12/23	207-52120-212
Total RADKA, AARON:		84.39		
RIVERSIDE BY REYNEBEAU FLORAL				
181604/1	SUE HAMMEN	68.49	11/23	101-52200-219
183985/1	TOM MEYERS	98.50	11/23	101-51960-211
184509/1	ROMAN SALM JR	50.50	11/23	101-52200-219
Total RIVERSIDE BY REYNEBEAU FLORAL:		217.49		
SANDERFOOT, CLARE				
39437	SECURITY DEPOSIT REFUND	100.00	11/23	208-21235
Total SANDERFOOT, CLARE:		100.00		
SCHINKE, JACK				
2023 REIMBURSE	M23011662 BOOT REPLACEMENT	126.60	12/23	207-52120-212
Total SCHINKE, JACK:		126.60		
SIRCHIE ACQUISITION COMPANY LLC				
618593	EVIDENCE SUPPLIES	137.28	11/23	207-52120-218
Total SIRCHIE ACQUISITION COMPANY LLC:		137.28		
SLINDE, ED				
2023 REIMBURSE	M23011662 SHOE REPLACEMENT	66.71	12/23	207-52120-212
Total SLINDE, ED:		66.71		
SOMMERS CONSTRUCTION CO INC				
2023001-2	2023 CROSSWINDS SIDEWALK CONSTRUCTION	44,465.21	11/23	452-50905-263
Total SOMMERS CONSTRUCTION CO INC:		44,465.21		
STAPLES ADVANTAGE				
8072113951	WALL FILES - CSO	27.58	11/23	207-52120-218
8072113951	COPY PAPER & SUPPLIES	53.18	11/23	207-52120-206

Invoice	Description	Total Cost	Period	GL Account
8072353580	SUPPLIES	36.04	11/23	101-51650-206
Total STAPLES ADVANTAGE:		116.80		
TRUCK COUNTRY OF WISC				
R202159123:01	DIAGNOSE & REPAIR	1,741.95	11/23	101-52200-247
X202773082:01	STOCK - CABIN FILTERS	28.50	11/23	101-53330-218
Total TRUCK COUNTRY OF WISC:		1,770.45		
UNIFORM SHOPPE				
339982	BADGES	104.95	11/23	207-52120-212
340023	NECKTIES & GARMENT BAGS	725.00	11/23	101-52200-204
Total UNIFORM SHOPPE:		829.95		
VACUUM PUMP & COMPRESSOR INC				
121114-00	INDUSTRIAL POND PUMP	1,160.00	11/23	630-53441-253
Total VACUUM PUMP & COMPRESSOR INC:		1,160.00		
VALLEY LIQUOR				
104089	BEVERAGES AND SUPPLIES	188.94	11/23	101-52200-211
105048	BEVERAGES AND SUPPLIES	197.93	11/23	101-52200-211
106085	BEVERAGES AND SUPPLIES	188.94	11/23	101-52200-211
108086	BEVERAGES AND SUPPLIES	188.94	11/23	101-52200-211
Total VALLEY LIQUOR:		764.75		
VALLEY PEST CONTROL				
1384789	INSPECTION FOR MICE FIRE DEPT	400.00	11/23	101-52250-243
Total VALLEY PEST CONTROL:		400.00		
VERHAGEN, LYNN				
44775	SECURITY DEPOSIT REFUND	100.00	11/23	208-21235
Total VERHAGEN, LYNN:		100.00		
VERMEER WISCONSIN				
30105115	FUEL CAP #18	27.05	11/23	101-53330-225
Total VERMEER WISCONSIN:		27.05		
VILLAGE OF COMBINED LOCKS				
DEC 2023	PROPERTY STORAGE AREA MONTHLY LEASE-DE	494.16	12/23	207-52120-204
Total VILLAGE OF COMBINED LOCKS:		494.16		
VILLAGE OF LITTLE CHUTE				
NOVEMBER 2023	SAFETY CENTER	318.62	11/23	207-52120-249
NOVEMBER 2023	SAFETY CENTER	79.65	11/23	101-52250-249
NOVEMBER 2023	VILLAGE HALL	161.62	11/23	101-51650-249
NOVEMBER 2023	CIVIC CENTER	322.36	11/23	206-55110-249
NOVEMBER 2023	DOYLE PARK DPI RESTROOMS	1,004.89	11/23	101-55200-249
NOVEMBER 2023	HERITAGE PARK	10.98	11/23	101-55200-249
NOVEMBER 2023	LEGION PARK SPRINKLER	41.79	11/23	101-55200-249

Invoice	Description	Total Cost	Period	GL Account
NOVEMBER 2023	LEGION PARK RESTROOMS	547.22	11/23	101-55200-249
NOVEMBER 2023	VAN LIESHOUT PARK	602.02	11/23	101-55200-249
NOVEMBER 2023	VAN LIESHOUT PARK CONCESSIONS	10.97	11/23	101-55200-249
NOVEMBER 2023	1509 LINCOLN - ICE RINK	34.48	11/23	101-55200-249
NOVEMBER 2023	HEESAKKER PARK - BUBBLER	96.57	11/23	101-55200-249
NOVEMBER 2023	HEESAKKER PARK RESTROOM	155.17	11/23	101-55200-249
NOVEMBER 2023	MILLER TOT LOT	12.10	11/23	101-55200-249
NOVEMBER 2023	JAYCEE TOT LOT	12.93	11/23	101-55200-249
NOVEMBER 2023	KINLEY TOT LOT	24.20	11/23	101-55200-249
NOVEMBER 2023	CREEKVIEW TOT LOT	70.68	11/23	101-55200-249
NOVEMBER 2023	VAB ZEEKABD TOT LOT	15.40	11/23	101-55200-249
NOVEMBER 2023	DOYLE SHELTER	11.70	11/23	101-55200-249
NOVEMBER 2023	DOYLE PARK POOL - RESTROOMS	199.68	11/23	101-55200-249
NOVEMBER 2023	DOYLE PARK POOL/RESTROOMS	199.68	11/23	204-55420-249
NOVEMBER 2023	DOYLE PARK POOL	3,428.25	11/23	204-55420-249
NOVEMBER 2023	PUMP STATION - JEFFERSON ST	36.82	11/23	620-53624-249
NOVEMBER 2023	DOYLE PARK WELL #1	14.69	11/23	620-53624-249
NOVEMBER 2023	#3 WELL WASHINGTON ST	12.38	11/23	620-53624-249
NOVEMBER 2023	715 DEPOT ST	42.08	11/23	418-57800-204
NOVEMBER 2023	719 DEPOT ST	8.25	11/23	418-51225-249
NOVEMBER 2023	723 DEPOT ST	8.25	11/23	418-51225-249
NOVEMBER 2023	625 E EVERGREEN DR	152.32	11/23	620-53624-249
NOVEMBER 2023	1200 STEPHEN ST	13.20	11/23	620-53624-249
NOVEMBER 2023	721 W ELM	23.20	11/23	208-52900-249
NOVEMBER 2023	MISC PARKING LOTS OWNED BY VLC	202.95	11/23	101-53300-248
NOVEMBER 2023	3609 FREEDOM RD-WATER/SEWER	18.15	11/23	630-53441-249
Total VILLAGE OF LITTLE CHUTE:		7,893.25		
VON BRIESEN & ROPER S.C.				
441650	LEGAL SERVICES	378.00	11/23	101-51110-262
Total VON BRIESEN & ROPER S.C.:		378.00		
WAITE'S TREE SERVICE				
070123	CHARLES ST - TERRACE TREE REMOVAL	500.00	11/23	101-55440-204
Total WAITE'S TREE SERVICE:		500.00		
WEIMER BEARING AND TRANSMISSION INC				
80445976	ARM BEARINGS #29	49.00	11/23	101-53330-225
80446745	PULLEY #40	210.50	11/23	101-53330-225
80448735	PILLOW BLOCKS #40	1,037.00	11/23	101-53330-225
80454591	BELT #40	122.76	11/23	101-53330-225
Total WEIMER BEARING AND TRANSMISSION INC:		1,419.26		
WEST BEND MUTUAL INS CO				
2560428 2023	NOTARY-ARMBRUSTER 11/17/23-11/17/27	50.00	11/23	207-52120-228
Total WEST BEND MUTUAL INS CO:		50.00		
Grand Totals:		151,609.13		

Vendor number hash: 406572
Vendor number hash - split: 514173
Total number of invoices: 116
Total number of transactions: 163

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	151,609.13	151,609.13
Grand Totals:	151,609.13	151,609.13

Report Criteria:
Invoice Detail.Voided = {=} FALSE

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
2023 UTILITY REFUNDS (5398)							
1-281081-00	Invoi	FINAL BILL OVERPAYMENT - 1-281081-00	30.46	Open	Non	11/23	001-15000
3-883548-00	Invoi	FINAL BILL OVERPAYMENT - 910 RANDOLPH	24.74	Open	Non	11/23	001-15000
Total 2023 UTILITY REFUNDS (5398):			55.20				
ASCENSION MEDICAL GROUP-FOX VALLEY WI (2514)							
414691	Invoi	NEW HIRE SCREENING	207.00	Open	Med	11/23	207-52120-225
Total ASCENSION MEDICAL GROUP-FOX VALLEY WI (2514):			207.00				
CEC (3994)							
412365	Invoi	REPAIRS TO FIRE ALARM CONTROL PANEL	3,549.91	Open	Non	11/23	206-55110-245
Total CEC (3994):			3,549.91				
CITY OF APPLETON (68)							
12602	Invoi	OCT 2023 TRANSIT	8,823.00	Open	Non	11/23	101-51780-233
Total CITY OF APPLETON (68):			8,823.00				
FP FINANCE PROGRAM (5135)							
35272893	Invoi	AGREEMENT 016-1584121 POSTBASE VISION-PO	140.00	Open	Non	11/23	101-51650-226
Total FP FINANCE PROGRAM (5135):			140.00				
KWIK TRIP INC (2365)							
OCT 2023 286768	Invoi	OCTOBER FUEL FOR SQUADS	3,679.73	Open	Non	11/23	207-52120-247
Total KWIK TRIP INC (2365):			3,679.73				
MARCO INC (3910)							
11721675	Invoi	INK	510.00	Open	Non	11/23	620-53644-221
11808881	Invoi	POSTSCRIPT PRINTER	471.00	Open	Non	11/23	620-53644-221
11808881	Invoi	POSTSCRIPT PRINTER	981.00	Open	Non	11/23	630-53444-221
11808881	Invoi	POSTSCRIPT PRINTER	981.00	Open	Non	11/23	610-53612-221
11808881	Invoi	POSTSCRIPT PRINTER	2,000.00	Open	Non	11/23	101-51415-221
11808881	Invoi	POSTSCRIPT PRINTER	4,500.00	Open	Non	11/23	452-57331-221
Total MARCO INC (3910):			9,443.00				
PACE SYSTEMS INC (5471)							
54126	Invoi	PACE-SCHEDULER 10/1/23- 1/1/24	560.00	Open	Non	11/23	207-52120-204
Total PACE SYSTEMS INC (5471):			560.00				
PERSONNEL EVALUATION INC (981)							
49439	Invoi	PEP TESTING	25.00	Open	Non	11/23	207-52120-225
Total PERSONNEL EVALUATION INC (981):			25.00				
THEDACARE (1983)							
OCT 2023 1210055	Invoi	OCT BLOOD DRAWS	425.00	Open	Med	11/23	207-52120-218
Total THEDACARE (1983):			425.00				

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
TIME WARNER CABLE (89)							
11/23 16087	Invoi	NOV/DEC SERVICE	164.57	Open	Non	11/23	101-51650-203
Total TIME WARNER CABLE (89):			164.57				
Grand Totals:			27,072.41				

Report GL Period Summary

Vendor number hash: 41216
Vendor number hash - split: 56856
Total number of invoices: 13
Total number of transactions: 17

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	27,072.41	27,072.41
Grand Totals:	27,072.41	27,072.41

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
2023 MISC REFUNDS (5404)							
B1763229-5	Invoi	B1763229-5 REFUND	136.60	Open	Non	11/23	101-35101
B1763229-5	Invoi	BD377425-6 PARTIAL REFUND	124.00	Open	Non	11/23	101-35101
Total 2023 MISC REFUNDS (5404):			260.60				
2023 UTILITY REFUNDS (5398)							
1-261341-14	Invoi	1-261341-14 602 E EVERGREEN OVER PAYMENT	150.06	Open	Non	11/23	001-15000
1-702490-08	Invoi	DUPLICATE PAYMENT 1-702490-08	542.10	Open	Non	11/23	001-15000
Total 2023 UTILITY REFUNDS (5398):			692.16				
AIRGAS USA LLC (379)							
5502928639	Invoi	RENTAL COMPRESSED AIR	130.25	Open	Non	11/23	101-53330-218
Total AIRGAS USA LLC (379):			130.25				
AL HARDWARE COMPANY (4702)							
281586	Invoi	SUPPLIES	40.03	Open	Non	11/23	206-55110-218
281587	Invoi	CREDIT FOR RETURNS	3.01	Open	Non	11/23	206-55110-218
281733	Invoi	SUPPLIES	18.30	Open	Non	11/23	206-55110-218
282101	Invoi	SUPPLIES	23.50	Open	Non	11/23	206-55110-218
Total AL HARDWARE COMPANY (4702):			78.82				
AMERICAN FIDELITY ASSURANCE (4885)							
2163200	Invoi	11/15/23 FLEX	1,699.47	Open	Non	11/23	101-21368
Total AMERICAN FIDELITY ASSURANCE (4885):			1,699.47				
AT & T (5080)							
287294953059	11/2 Invoi	SEPT/OCT SERVICES	248.87	Open	Non	11/23	101-52200-203
Total AT & T (5080):			248.87				
AT& T (409)							
92078873810963	1 Invoi	OCT/NOV SERVICES	17.58	Open	Non	11/23	207-52120-203
92078873810963	1 Invoi	OCT/NOV SERVICES	52.73	Open	Non	11/23	101-53310-203
92078873810963	1 Invoi	OCT/NOV SERVICES	17.58	Open	Non	11/23	204-55420-203
92078873810963	1 Invoi	OCT/NOV SERVICES	17.58	Open	Non	11/23	101-53310-203
92078873810963	1 Invoi	OCT/NOV SERVICES	70.30	Open	Non	11/23	620-53924-203
92078873810963	1 Invoi	OCT/NOV SERVICES	52.73	Open	Non	11/23	206-55110-203
92078873810963	1 Invoi	OCT/NOV SERVICES	52.72	Open	Non	11/23	101-53310-203
Total AT& T (409):			281.22				
BAUMGART PLUMBING (57)							
6314	Invoi	DPI MECHANICAL ROOM - PUMP UPGRADE	9,308.20	Open	Non	11/23	101-55200-216
Total BAUMGART PLUMBING (57):			9,308.20				
BAYCOM (1318)							
44823	Invoi	PAGER REPAIR	267.49	Open	Non	11/23	101-52200-240
Total BAYCOM (1318):			267.49				

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
BEST BUY BUSINESS ADVANTAGE ACCT (5365)							
7216899	Invoi	MOVIES	32.78	Open	Non	11/23	206-55110-210
Total BEST BUY BUSINESS ADVANTAGE ACCT (5365):			32.78				
CELLCOM (4683)							
583186	Invoi	ENGINEERING PHONES	147.31	Open	Non	11/23	101-51415-203
583186	Invoi	DPW PHONES	178.46	Open	Non	11/23	101-53310-203
583186	Invoi	PARKS PHONES	125.58	Open	Non	11/23	101-55200-203
583186	Invoi	REC PHONES	69.98	Open	Non	11/23	101-55300-203
583186	Invoi	FACILITIES PHONE CHARGES	29.09	Open	Non	11/23	101-51650-203
583186	Invoi	INSPECTOR PHONE CHARGES	29.09	Open	Non	11/23	101-52050-203
583186	Invoi	COMMUNITY DEVELOPER PHONE CHARGES	26.08	Open	Non	11/23	101-51530-203
583186	Invoi	ADMINISTRATION PHONE CHARGES	29.09	Open	Non	11/23	101-51400-203
583186	Invoi	STORM I-PADS	23.59	Open	Non	11/23	630-53442-218
583186	Invoi	STREETS I-PADS	47.18	Open	Non	11/23	101-53300-218
583186	Invoi	VEHICLE MAINTENANCE I-PADS	23.59	Open	Non	11/23	101-53330-218
583186	Invoi	SANITARY SEWER I-PAD	23.59	Open	Non	11/23	610-53612-218
Total CELLCOM (4683):			752.63				
DELTA DENTAL OF WISCONSIN (33)							
2054801	Invoi	DEC 2023 DENTAL	6,806.46	Open	Non	11/23	101-21345
2054801	Invoi	DEC 2023 VISION	420.61	Open	Non	11/23	101-21366
Total DELTA DENTAL OF WISCONSIN (33):			7,227.07				
HALLMAN LINDSAY (2165)							
M0131534	Invoi	SUPPLIES	100.91	Open	Non	11/23	207-52120-242
Total HALLMAN LINDSAY (2165):			100.91				
MADISON NATIONAL LIFE (4857)							
1589641	Invoi	DECEMBER 2023 LTD	888.88	Open	Non	11/23	101-21385
1589641	Invoi	DECEMBER 2023 LIFE	349.74	Open	Non	11/23	101-21391
Total MADISON NATIONAL LIFE (4857):			1,238.62				
MARCO INC (3910)							
11858919	Invoi	MITEL SOFTWARE ASSURANCE STD	555.00	Open	Non	11/23	404-57190-204
Total MARCO INC (3910):			555.00				
MENARDS - APPLETON EAST (319)							
47144	Invoi	SNOW SHOVELS	42.80	Open	Non	11/23	101-53350-218
Total MENARDS - APPLETON EAST (319):			42.80				
O'REILLY AUTOMOTIVE INC (1036)							
2043-408288	Invoi	STOCK AIR FILTER	69.17	Open	Non	11/23	101-53330-218
2043-408756	Invoi	BRAKE PADS #47	64.55	Open	Non	11/23	101-53330-225
2043-409201	Invoi	BELT	15.95	Open	Non	11/23	101-53330-225
2043-409271	Invoi	RETURNED BELT	15.95	Open	Non	11/23	101-53330-225
2043-409272	Invoi	PARK/FORESTRY SOD CUTTER	3.29	Open	Non	11/23	101-53330-225
2043-409272	Invoi	PARK/FORESTRY SOD CUTTERS	23.76	Open	Non	11/23	101-53330-221
2043-410308	Invoi	HEADLIGHT BULBS #3632	25.60	Open	Non	11/23	101-53330-225
2043-411109	Invoi	AIR FILTERS - #38	35.21	Open	Non	11/23	101-53330-225

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
2043-411109	Invoi	AIR FILTER - STOCK	35.21	Open	Non	11/23	101-53330-218
2043-411331	Invoi	WIRE #40	1.02	Open	Non	11/23	101-53330-225
Total O'REILLY AUTOMOTIVE INC (1036):			257.81				
OUTAGAMIE COUNTY TREASURER (486)							
1020271	Invoi	SEPTEMBER FUEL	34.13	Open	Non	11/23	630-53441-247
1020271	Invoi	SEPTEMBER FUEL	537.49	Open	Non	11/23	630-53442-247
1020271	Invoi	SEPTEMBER FUEL	2,261.90	Open	Non	11/23	201-53620-247
1020271	Invoi	SEPTEMBER FUEL	235.63	Open	Non	11/23	101-55200-247
1020271	Invoi	SEPTEMBER FUEL	1,252.58	Open	Non	11/23	101-55440-247
1020271	Invoi	SEPTEMBER FUEL	85.70	Open	Non	11/23	101-55300-247
1020271	Invoi	SEPTEMBER FUEL	317.92	Open	Non	11/23	101-52200-247
1020271	Invoi	SEPTEMBER FUEL	466.44	Open	Non	11/23	610-53612-247
1020271	Invoi	SEPTEMBER FUEL	485.49	Open	Non	11/23	620-53644-247
1020271	Invoi	SEPTEMBER FUEL	1,602.24	Open	Non	11/23	101-53330-217
Total OUTAGAMIE COUNTY TREASURER (486):			7,279.52				
SAM'S CLUB/SYNCHRONY BANK (1728)							
11/23 0020422144	Invoi	WATER FOR SENIOR PROGRAM	7.96	Open	Non	11/23	101-55300-218
Total SAM'S CLUB/SYNCHRONY BANK (1728):			7.96				
TIME WARNER CABLE (89)							
11/23 56638	Invoi	NOV/DEC SERVICE	12.25	Open	Non	11/23	101-52200-204
11/23 97368	Invoi	NOV/DEC SERVICE	550.00	Open	Non	11/23	101-53310-203
Total TIME WARNER CABLE (89):			562.25				
U.S. BANK (5015)							
11/23 59455565491	Invoi	TESTING REGISTRATION FOR RP TESTING	470.35	Open	Non	11/23	620-53634-255
11/23 59455565491	Invoi	SMALL EQUIPMENT	73.77	Open	Non	11/23	101-51400-221
11/23 59455565491	Invoi	AIR FILTER CLEANER #155	21.08	Open	Non	11/23	101-53330-225
11/23 59455565491	Invoi	FUEL	100.00	Open	Non	11/23	101-53330-217
11/23 59455565491	Invoi	FUEL	40.85	Open	Non	11/23	101-53330-217
11/23 59455565491	Invoi	TURN SIGNAL LIGHT #42	32.96	Open	Non	11/23	101-53330-225
11/23 59455565491	Invoi	TURN SIGNAL LIGHT CREDIT	6.99-	Open	Non	11/23	101-53330-225
11/23 59455565491	Invoi	USB CARD READER - STORM PONDS	16.94	Open	Non	11/23	630-53441-218
11/23 59455565491	Invoi	DRIVEWAY MARKERS FOR SNOW	56.98	Open	Non	11/23	101-53350-218
11/23 59455565491	Invoi	22 GAUGE SILICONE WIRE FOR SHOP	16.97	Open	Non	11/23	101-53330-218
11/23 59455565491	Invoi	DRIVEWAY MARKERS FOR SNOW	58.98	Open	Non	11/23	101-53350-218
11/23 59455565491	Invoi	PARKS TANK SPRAYER	131.64	Open	Non	11/23	101-53330-221
11/23 59455565491	Invoi	TUBE #206	17.99	Open	Non	11/23	101-53330-225
11/23 59455565491	Invoi	BLOWER MOTOR #14	111.79	Open	Non	11/23	101-53330-225
11/23 59455565491	Invoi	LEADERSHIP SKILLS WEBINAR	199.00	Open	Non	11/23	101-53300-201
11/23 59455565491	Invoi	MAIL PROJECT MANUALS - WELL #1 REROOFING	20.10	Open	Non	11/23	620-53604-302
11/23 59455565491	Invoi	CANDY - TRICK OR TREAT	42.18	Open	Non	11/23	207-52120-218
11/23 59455565491	Invoi	LESB INSTRUCTOR TRAINING	597.00	Open	Non	11/23	207-52120-201
11/23 59455565491	Invoi	K9 FOOD & SUPPLEMENTS	281.69	Open	Non	11/23	207-52120-236
11/23 59455565491	Invoi	RED DOT TRAINING - COONEN	425.00	Open	Non	11/23	207-52120-201
11/23 59455565491	Invoi	CREDIT FOR TAX ON CHEWY ORDER	15.73-	Open	Non	11/23	207-52120-236
11/23 59455565491	Invoi	RECRUITMENT STANDEE CUTOUT - CROSSING G	165.99	Open	Non	11/23	207-52120-225
11/23 59455565491	Invoi	K9 FOOD	62.00	Open	Non	11/23	207-52120-236
11/23 59455565491	Invoi	PARKING TICKET SUSPENSIONS	27.54	Open	Non	11/23	207-52120-204
11/23 59455565491	Invoi	BATTERIES & TREAT BAGS	107.33	Open	Non	11/23	207-52120-218
11/23 59455565491	Invoi	PARKING TICKET SUSPENSIONS	12.24	Open	Non	11/23	207-52120-204

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
11/23 59455565491	Invoi	CROSSING GUARD JACKETS	347.27	Open	Non	11/23	101-52350-218
11/23 59455565491	Invoi	ANNUAL SUBSCRIPTION FOR PACK TRACK	140.00	Open	Non	11/23	207-52120-236
11/23 59455565491	Invoi	CANDY FOR HALLOWEEN	73.80	Open	Non	11/23	207-52120-218
11/23 59455565491	Invoi	TRANSUNION	75.00	Open	Non	11/23	207-52120-204
11/23 59455565491	Invoi	DATE STAMP	14.85	Open	Non	11/23	207-52120-206
11/23 59455565491	Invoi	ADDRESS STAMP	14.02	Open	Non	11/23	207-52120-206
11/23 59455565491	Invoi	LOCKBOX	35.99	Open	Non	11/23	207-52120-206
11/23 59455565491	Invoi	COLLAPSIBLE CONES	48.99	Open	Non	11/23	207-52120-218
11/23 59455565491	Invoi	POSTAGE METER INK	241.50	Open	Non	11/23	101-51650-206
11/23 59455565491	Invoi	SUPPLIES	36.45	Open	Non	11/23	101-51650-206
11/23 59455565491	Invoi	SUPPLIES	6.48	Open	Non	11/23	101-51420-206
11/23 59455565491	Invoi	ADOBE	239.88	Open	Non	11/23	101-51440-208
11/23 59455565491	Invoi	ZOOM	15.99	Open	Non	11/23	101-51440-208
11/23 59455565491	Invoi	WGFO WINTER CONFERENCE	240.00	Open	Non	11/23	101-51420-201
11/23 59455565491	Invoi	GLOW WALK SNACKS & DRINKS	26.24	Open	Non	11/23	101-55300-218
11/23 59455565491	Invoi	FOOD FOR GLOW WALK VOLUNTEERS	41.83	Open	Non	11/23	101-55300-218
11/23 59455565491	Invoi	AED REPLACEMENT PADS	324.00	Open	Non	11/23	204-55420-213
11/23 59455565491	Invoi	CANDY FOR SENIOR PROGRAM	19.95	Open	Non	11/23	101-55300-218
11/23 59455565491	Invoi	COOKIES FOR JET BANQUET	39.92	Open	Non	11/23	101-55460-211
11/23 59455565491	Invoi	PROGRAM PRIZE RIBBONS	77.98	Open	Non	11/23	101-55300-218
11/23 59455565491	Invoi	BACKGROUND CHECKS FOR HUNTERS & SUBS	35.00	Open	Non	11/23	101-55200-218
11/23 59455565491	Invoi	ISLAND PARK PORTABLES 9/26-10/23	405.50	Open	Non	11/23	101-55200-204
11/23 59455565491	Invoi	HEESAkker PARK PORTABLES 9/26 - 10/23	202.75	Open	Non	11/23	101-55200-204
11/23 59455565491	Invoi	CONFERENCE HOTEL	428.00	Open	Non	11/23	101-52200-201
11/23 59455565491	Invoi	SUPPLIES	12.21	Open	Non	11/23	101-52200-206
11/23 59455565491	Invoi	HALLOWEEN CANDY	1,094.97	Open	Non	11/23	101-52200-219
11/23 59455565491	Invoi	MONTHLY CLOUD	2.99	Open	Non	11/23	101-52200-204
11/23 59455565491	Invoi	PROGRAM SUPPLIES	236.39	Open	Non	11/23	206-55110-205
11/23 59455565491	Invoi	BOOKS	1,305.99	Open	Non	11/23	206-55110-206
11/23 59455565491	Invoi	DVD'S & BOOKS	821.01	Open	Non	11/23	206-55110-210
11/23 59455565491	Invoi	LIBRARY SUPPLIES	876.64	Open	Non	11/23	206-55110-218
Total U.S. BANK (5015):			10,549.24				
US POSTMASTER (264)							
WINTER 2023	Invoi	NEWSLETTER EDDM	600.70	Open	Non	11/23	101-51960-227
Total US POSTMASTER (264):			600.70				
VALLEY WINDOW CLEANING INC. (4881)							
51171	Invoi	WINDOW CLEANING	30.00	Open	Non	11/23	207-52120-243
51172	Invoi	WINDOW CLEANING	450.00	Open	Non	11/23	206-55110-243
51173	Invoi	WINDOW CLEANING	330.00	Open	Non	11/23	101-51650-243
Total VALLEY WINDOW CLEANING INC. (4881):			810.00				
WARRANT PAYMENTS (4565)							
M23002755	Invoi	WARRENT REIMBURSEMENT - BLIA LOR	174.00	Open	Non	11/23	207-21495
Total WARRANT PAYMENTS (4565):			174.00				
Grand Totals:			43,158.37				

Terms Description	Invoice Amount	Net Invoice Amount
Vendor number hash - split:	455182	
Total number of invoices:	38	
Total number of transactions:	125	
Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	43,158.37	43,158.37
Grand Totals:	43,158.37	43,158.37

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
AL HARDWARE COMPANY (4702)							
282345	Invoi	MARKING PAINT	19.98	Open	Non		620-53644-251
282552	Invoi	COVER BOX BLANKS	4.17	Open	Non		620-53634-255
Total AL HARDWARE COMPANY (4702):			24.15				
AMERICAN WATER WORKS ASSOC. (101)							
SO116278	Invoi	AWWA STANDARDS REVISIONS TERM 01/01/24 - 1	900.00	Open	Non		620-53924-208
Total AMERICAN WATER WORKS ASSOC. (101):			900.00				
BADGER METER INC (517)							
80143110	Invoi	ORION CELLULAR LTE SERV UNIT	736.92	Open	Non		620-53904-214
Total BADGER METER INC (517):			736.92				
DONALD HIETPAS & SONS INC. (209)							
100223	Invoi	CHANGED BOLTS ON 8" VALUES FLORIDA AVE &	4,753.77	Open	Non		620-53644-251
100523	Invoi	REPLACE WATER BOX AT 46 ADAMS WAY	1,508.77	Open	Non		620-53644-252
Total DONALD HIETPAS & SONS INC. (209):			6,262.54				
FERGUSON ENTERPRISES LLC #448 #1020 (2046)							
7487388	Invoi	SUPPLIES	62.52	Open	Non		620-53644-252
Total FERGUSON ENTERPRISES LLC #448 #1020 (2046):			62.52				
GRAINGER (2338)							
9892265514	Invoi	BARBED WIRE	297.47	Open	Non		620-53644-250
9892265514	Invoi	PAPER PRODUCT SUPPLIES	137.29	Open	Non		620-53644-218
Total GRAINGER (2338):			434.76				
HAWKINS INC (1918)							
6605372	Invoi	SODIUM SILICATE	3,448.95	Open	Non		620-53634-220
6605372	Invoi	AZONE	810.11	Open	Non		620-53634-214
6614732	Invoi	AZONE	787.27	Open	Non		620-53634-214
6614732	Invoi	SODIUM SILICATE	3,257.18	Open	Non		620-53634-220
Total HAWKINS INC (1918):			8,303.51				
HEART OF THE VALLEY (280)							
110223MP	Invoi	OCTOBER HOV METER PAYABLE	5,724.00	Open	Non		610-21110
110623	Invoi	OCTOBER WASTEWATER	204,654.73	Open	Non		610-53611-225
110623	Invoi	FOG CONTROL	140.00	Open	Non		610-53611-204
Total HEART OF THE VALLEY (280):			210,518.73				
J.F. AHERN CO (2011)							
610629	Invoi	ANNUAL INSPECTION & FIRE EXTINGUISHER REC	87.16	Open	Non		620-53624-255
610629	Invoi	ANNUAL INSPECTION & FIRE EXTINGUISHER REC	87.16	Open	Non		620-53634-255
Total J.F. AHERN CO (2011):			174.32				
MCC INC (480)							
335861	Invoi	MADISON ST WATER	204.12	Open	Non		620-53644-251
335861	Invoi	MADISON ST STORM	22.68	Open	Non		630-53442-251

Invoice	Type	Description	Total Cost	Terms	1099	PO Number	GL Account
Total MCC INC (480):			226.80				
MCO (2254)							
30101	Invoi	SEPTEMBER MILEAGE REIMBURSEMENT	620.75	Open	Non		620-53644-247
30149	Invoi	DECEMBER 2023 HEALTH & LIABILITY INS	7,355.64	Open	Non		620-53644-115
30149	Invoi	DECEMBER 2023 OPERATIONS	31,429.70	Open	Non		620-53644-115
Total MCO (2254):			39,406.09				
MIDWEST SALT LLC (5001)							
P470271	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	3,962.70	Open	Non		620-53634-224
P470272	Invoi	INDUSTRIAL SOUTHERN COARSE SALT	3,818.20	Open	Non		620-53634-224
Total MIDWEST SALT LLC (5001):			7,780.90				
POSTAL EXPRESS & MORE LLC (5093)							
248001	Invoi	POSTAGE-WATER TESTS	16.60	Open	Non		620-53644-204
248165	Invoi	POSTAGE-WATER TESTS	20.09	Open	Non		620-53644-204
248221	Invoi	POSTAGE-WATER TESTS	20.09	Open	Non		620-53644-204
Total POSTAL EXPRESS & MORE LLC (5093):			56.78				
Grand Totals:			274,888.02				

Report GL Period Summary

Vendor number hash:	51500
Vendor number hash - split:	62699
Total number of invoices:	21
Total number of transactions:	28

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	274,888.02	274,888.02
Grand Totals:	274,888.02	274,888.02

VILLAGE OF LITTLE CHUTE

NOTICE OF PUBLIC HEARING

AMENDING SECTION 2-147 SUB. B OF THE VILLAGE OF LITTLE CHUTE MUNICIPAL CODE

NOTICE IS HEREBY GIVEN that a Public Hearing will be held on December 6, 2023 at 6:00 p.m. by the Village Board, for consideration of Amending the Municipal Code of Ordinances for the removal of the Committee of the Whole meetings that are held in the Village of Little Chute.

DATE OF HEARING:	December 6, 2023
TIME OF HEARING:	6:00pm
PLACE OF HEARING:	Village Hall Board Room 108 West Main Street Little Chute, WI 54140

~~Meetings of the committee of the whole shall take place on the second and fourth Wednesday of each month at 6:00 p.m. as needed by village board recommendation. Whenever any regular meeting of the committee of the whole falls on a legal or regularly recognized holiday, such meeting shall be either held on the preceding or the following date at the same hour. The village board meeting as said village board or meeting as the committee of the whole retains the option to cancel hold any regular meetings of the committee of the whole on an "as needed" basis. The~~ conduct of meetings and order of business shall be similar to section 2-62.

Notice is further given that the said meeting is open to the public.
If you have any questions, please contact the Village Administrator at (920) 423-3850

Publish: November 29, 2023

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.

VILLAGE OF LITTLE CHUTE

ORDINANCE NO. 09, SERIES OF 2023

AN ORDINANCE AMENDING THE COMMITTEE OF THE WHOLE SECTION 2-147(b) OF THE VILLAGE OF LITTLE CHUTE MUNICIPAL CODE.

WHEREAS, the Administration Department of the Village of Little Chute has recommended the following ordinance amendments; and,

WHEREAS, the required public hearing has been held before the Village Board of Trustees, Village of Little Chute; and,

WHEREAS, the Village Board of Trustees, Village of Little Chute, finds the following ordinance amendments to be in the public interest;

NOW, THEREFORE, the Village Board of Trustees, Village of Little Chute, do ordain as follows:

Section 1. That section 2-147(b) of the Municipal Code of the Village of Little Chute is hereby amended to read as follows:

(b) Meetings of the committee of the whole shall take place as needed by village board recommendation. The conduct of meetings and order of business shall be similar to section 2-62.

Section 2. Effective Date. This Ordinance shall take effect upon the adoption and publication and enactment of the Ordinance by the Village Board of Trustees, Village of Little Chute.

Approved and adopted: December 6, 2023

VILLAGE OF LITTLE CHUTE

By: _____
Michael R. Vanden Berg, Village President

Attest: _____
Laurie Decker, Village Clerk

BOARD/COMMITTEE SCHEDULE 2024

	REGULAR BOARD	PLAN COMM.	UTILITY COMM.	LIBRARY BOARD	JOINT POLICE	FIRE COMM.	PARK PLANNING
JANUARY	4, 18	9	17	16			3
FEBRUARY	1, 15	13	21	20	14	13	
MARCH	1, 15	13	21	19			7
APRIL	5, 19	10	18	16			
MAY	3, 17	8	16	21	9	8	2
JUNE	7, 21	12	20	18			
JULY	5, 19	10	18	16			
AUGUST	2, 16	14	15	20	8	14	14*
SEPTEMBER	6, 20	11	19	17			5
OCTOBER	4, 18	9	17	15			
NOVEMBER	1, 15	13	21	19	14	13	7
DECEMBER	6, 20	11	19	17			

All boards and commissions meet at 6:00 PM except Library (4:30 PM), Fire (5:45 PM), Police (5:00 PM)

- Regular Board - 1st & 3rd Wed.
- Plan Commission - 2nd Mon.
- Utility Commission - 3rd Tues.
- Library Board - 3rd Tue.
- Joint Police Commission - 2nd Tues./Quarterly
- Fire Commission - 2nd Mon./Quarterly
- Park Plan Commission - 1st Tues./Bi-Monthly

*Moved to accommodate budget timeline



Item For Consideration

For Board Review On: December 6 , 2023
Agenda Item Topic: Weights and Measures

Prepared On: November 17, 2023
Prepared By: Finance

Report: On November 3, Eric Maggio, City of Appleton Sealer of Weights and Measures, sent the Annual Report for Municipal Departments of Weights and Measures for the Fiscal Year ending June 30, 2023 that is attached for your review. There are no recommended fee changes for issuing the 2024 License.

Fiscal Impact: No impact as the 2024 Budget was developed with no rate increase.

Recommendation/Board Action: Please affirm the current rates allowing Finance to issue invoices for the 2024 License that will insure the delivery of full quantity and fair equitable trade practices between the business community and the consumer.

Respectfully Submitted,

Lisa Remiker-DeWall, Finance Director

Annual Report
(Chapter 98.04(1), Wis. Stats.)

Municipal Departments of Weights and Measures

Fiscal Year Ending June 30, 2023

Municipality	Village of Little Chute	Dept. Name	Weights & Measures
Address	108 W. Main St. Little Chute, WI 54140	Phone No.	(920) 788-7394

1. PERSONNEL – Municipal employees assigned to weights and measures. If employed as part-time weights and measures inspector, list other responsibilities as a city employee.

Name	Hours per Week	Full Time	Other Responsibilities Specify Hours Per Week
Eric Maggio – City Sealer of Weights & Measures	40	<input type="checkbox"/> Y <input type="checkbox"/> N	
Todd Schmidt – Weights & Measures Specialist	40	<input type="checkbox"/> Y <input type="checkbox"/> N	
Bill Neubert – Weights & Measures Specialist	20	<input type="checkbox"/> Y <input type="checkbox"/> N	
		<input type="checkbox"/> Y <input type="checkbox"/> N	

2. Name and title of immediate supervisor?

Eric Maggio, City Sealer of Weights and Measures

3. What is the estimated operating budget for all weights and measures activity?

4. COMMENTS – Make whatever comments or suggestions you feel appropriate for strengthening or improving the state program to assist municipal departments in weights and measures work.

N/A

General Comments

MUNICIPALITY INVENTORY

5. Device Testing: Declare the number and types of all businesses and devices existing within your Weights and Measures jurisdiction.

Device Type	Total Number of Businesses	Total Number of Devices
Retail Motor Fuel	6	204
Small and Medium Capacity Scales	21	87
Vehicle Tank Meters	0	0
Timing	1	37
High Speed Diesel	0	0

6. Price Scanning: Declare the total number of large grocery stores existing within your jurisdiction such as chain grocery stores, excluding small neighborhood grocery stores.

Total number of large grocery stores in your jurisdiction.	1
Total number of large grocery stores with a price scan compliance rate below 98%.	0
Total number of price complaints received.	0

Statewide Surveys: Indicate your level of participation in state surveys.

State Survey	Store is located in your Municipality (Yes/No)	Participated in Survey (Yes/No)
Bumper to Bumper	No	No
Dollar Stores	Yes	Yes

7. Package Checking: Report the actions that are performed during your package checking inspections at large grocery stores.

Store packed commodities are inspected from every department that packages products (i.e. bakery, deli, meat, produce, etc...) (Yes/No)	Yes
At least 20% of the total packages inspected at each store are factory packed. (Yes/No)	Yes
Audit testing is performed initially. (Yes/No)	Yes
If audit testing indicates short weight product, Handbook 133 enforcement sampling procedures are used to complete the test and determine enforcement action. (Yes/No)	Yes

8. Other Inspections:

Total number of length measuring and all other device inspections.	3
Total number of complaints received pertaining to length measuring and all other devices.	0

WORK SUMMARY

9. Inspection Records: Attach **one or both** of the following electronic files:

- A WinWam transfer file containing all inspections performed from July 1, 2022 through June 30, 2023.
- A completed Municipal Inspection Spreadsheet listing all inspections performed from July 1, 2022 through June 30, 2023.

If your WinWam transfer file does not contain all of your inspection records, please include a Municipal Inspection spreadsheet listing the remaining inspections.

PROSECUTIONS AND ENFORCEMENT ACTIONS

10. List and comment briefly on any warning letters, citations, prosecutions, or court actions initiated by your department during the past year. Give the date, name and business of the defendant, nature of the violation and ordinance or law violated, and final disposition of the case.

None

PROFESSIONAL IMPROVEMENT AND TRAINING

11. List participation in weights and measures training for professional improvement. If you have attended additional or alternate state offered training, please note.

Prescribed State Offered Training	Name of Person(s) Attending
Policies and Procedures Annual Update Madison, WI 1/28/2023	Eric Maggio

Additional State Offered Training	Name of Person(s) Attending

List participation in any other professional training such as the National Conference, Regional Conferences, State Conferences, Industry Training Schools, "On-The-Job" Training, Vocational School, Correspondence Courses, etc...

WWMA Annual Fall Conference, October 3-4, 2022

**Wisconsin Department of Agriculture, Trade & Consumer Protection
Division of Trade & Consumer Protection
2811 Agriculture Drive, P.O. Box 8911
Madison, WI 53708-8911**

Phone: (608) 800-9080

**Return Electronically to:
matthew.ruebl@wisconsin.gov**

WEIGHTS AND MEASURES FEE SCHEDULE

NO. OF FEE	LICENSEABLE ITEM DESCRIPTION		*	CURRENT FEE		Est Number Of Device
1	Base Licensing Processing Fee			\$50.00		26
2	Scales 0 – 30 lb			\$30.00		87
3	Scales 31 – 1000 lb			\$40.00		2
4	Scales 1001 – 10,000 lb			\$60.00		0
5	Scales 10,000 lb+			\$85.00		0
6	Prepack Scale			\$100.00		1
7	Person Weighing Scale			\$50.00		0
8	High Accuracy Scale with Weights or Pill Counter System			\$60.00		0
9	Hopper Scales			\$150.00		0
10	Vehicle Scales		-	150.00		
11	Linear Meter			\$15.00		
12	Rules			\$3.00		
13	Timing Device			\$10.00		37
14	Petroleum Pump			\$30.00		200
15	High Speed Pump			\$55.00		4
16	Vehicle Tank and Bulk Meter			\$55.00		0
17	Retail Price Scanner			1 – 8 \$100.00 9 or more \$12.50 each		50
18	Late Payment Fee			\$60.00		
19	Penalty Fee for Nonregistration			Triple the Per Device Fee		
20	Reinspection Fee			\$58.00		
21	Reinspection Fee 2 nd Visit			\$100.00		
22	Reinspection Fee 3 rd Visit			\$150.00		



Item For Consideration

For Board Review On: 12/6/2023

Agenda Item Topic: Evergreen Drive Reconstruction Project

Prepared On: 11/17/2023

Prepared By: Assistant
Director of Public Works

Report: Attached is the preliminary proposed typical section for Evergreen Drive between Vandenbroek Road and Holland Road. The proposed concrete pavement will include integral curb and gutter with two 12-foot travel lanes and one center turn lane, which will allow left turning vehicles to pull out of the travel lane in both directions. The proposed total street width will be 38-feet from face of curb to face of curb. The proposed reconstruction project will also include the construction of a paved 8-foot wide shared use trail which will connect to the existing trail system east of Vandenbroek Road. The trail will be located on the north side of Evergreen Drive, offset approximately 5-feet from the back of curb. The terrace behind the back of the curb on the south side of Evergreen Drive will be graded to allow the construction of sidewalk at a future date, if needed. This proposed roadway typical section will mirror the typical sections of the recently reconstruction sections of Evergreen Drive to the east of Vandenbroek Road and to the west of Holland Road.

Fiscal Impact: N/A

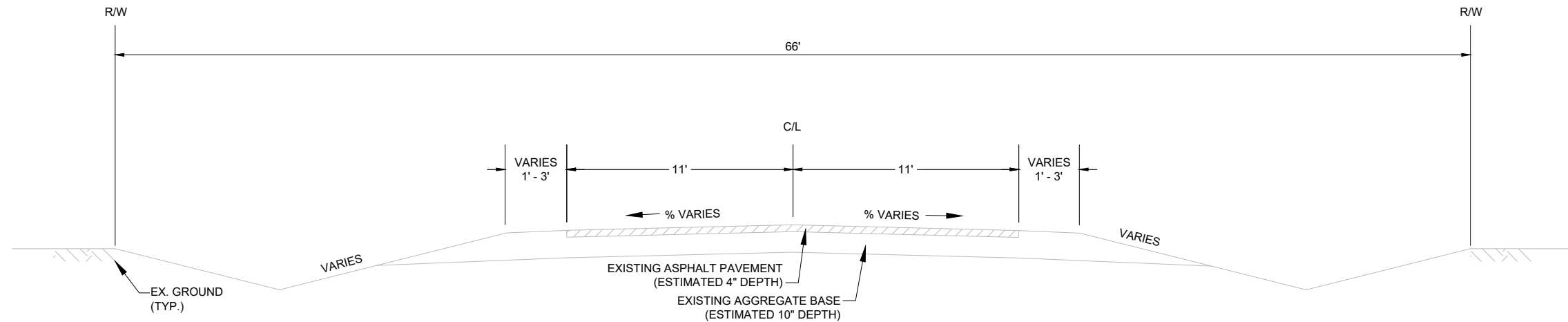
Recommendation/Board Action: It is the recommendation of the Assistant Director of Public Works to approve and proceed with the proposed typical section as presented for the purpose of completing the final roadway design of Evergreen Drive for construction in 2024.

Respectfully Submitted,

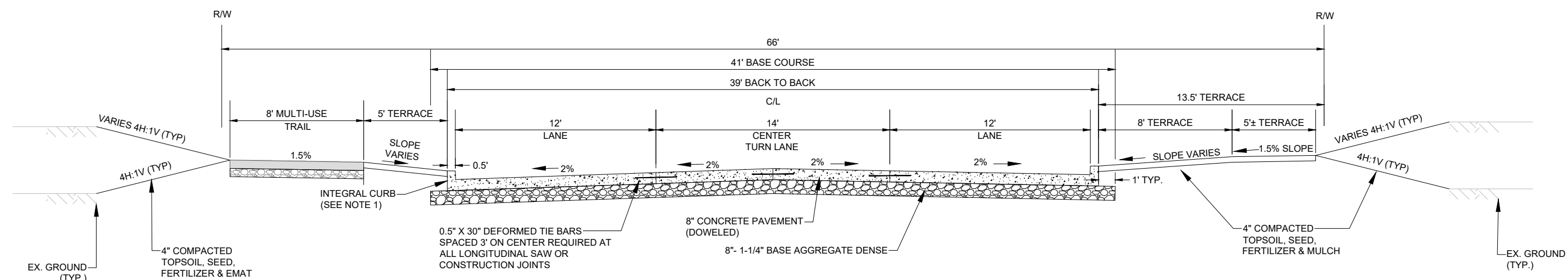
Matthew Woicek, P.E.

Assistant Director of Public Works

Q:\Data of Public Works\Engineering Department\2000 - Municipal Projects\Evergreen - Holland Rd to Vandenberg Rd\10 - DWG\SHEETS\4.0_Paving_Cross-Section_Sheets.dwg, 1/13/2023 12:10:3 PM, KRS LYONS, acad.ctb



EVERGREEN DRIVE EXISTING TYPICAL SECTION (NOT TO SCALE)



EVERGREEN DRIVE PROPOSED TYPICAL SECTION (NOT TO SCALE)

REV	DATE	BY	DESCRIPTION
	XX/XX/2024	KAL	ISSUED FOR BID

DESIGNED: KAL
DRAWN: KAL
CHECKED: DEM
APPROVED: MJW

PROJECT NUMBER
2024001
SHEET REFERENCE NO.



Item For Consideration

For Board Review On: December 6, 2023

Prepared On: November 13, 2023

Agenda Item Topic: Police (Metro) Budget Adjustment

Prepared By: Chief Meister

Report: The Police Department received a donation of \$14,380 from the *Great Wisconsin Cheese Festival* Board to be used for the purchase of a drone (Unmanned Aerial Vehicle). The drone will be used to enhance our public safety mission by assisting with search & rescue efforts, suspect apprehension, crash and crime scene management and any other incidents or situations in which this resource may make us safer and more effective. . The donation is a result of a grant application to the board, for the exact purpose of acquiring the drone. The amount also includes supporting equipment.

Fiscal Impact:

2023 BUDGET ADJUSTMENT

Police Department-Consolidated

Donations: 207-38301 (Revenue)	+ \$14,380
Safety Equipment: 207-52120-213 (Expense)	+ \$ 14,380

Recommendation/Board Action: Please approve the 2023 Budget Adjustment and purchase as presented.

Respectfully Submitted,

Daniel M. Meister
Chief of Police



Item For Consideration

For Board Review On: December 6, 2023

Agenda Item Topic: Radio purchase adjustment

Prepared On: November 21, 2023

Prepared By: Fire Department

Report: The Fire Department budgeted \$30,000 to purchase radios through a regional grant administered by the City of Appleton. The original grant plan was for Little Chute to purchase 35 radios at a list price of \$315,88.86 of which the Village local share was to be 5% or \$15,794.04. The grant was awarded at a reduced amount of \$132,378.48 reducing the number of radios to 18 but increasing the local share to 10% or \$13,237.85.

Motorola subsequently provided a discounted price for the 18 radios to \$89,994.06. As per terms of the grant, Little Chute local share is 10% or \$8,999.41.

Due to the reduced price, the Fire Department requested another quote from Motorola to determine the cost of two additional radios. The quoted amount is \$9,993.34. If the Village were to use the original \$30,000 budgeted, the department can obtain four additional radios. Although this does not achieve the original request for 35 radios, it would bring our total to 22.

Fiscal Impact: No additional budget dollars are needed. The Department is requesting The Village Board to use the remainder of the original budgeted match grant dollars to purchase four additional radios at the reduced Motorola quote.

Recommendation/Board Action: The Fire Department is requesting approval to purchase four additional radios at the reduced quoted cost. The Fire Department had previously indicated it was not interested in purchasing additional radios at the higher list price but sees this as an opportunity to save the Village money in the long term.

Respectfully Submitted,

Duane Nechodom, Chief – Little Chute Fire Department



Item For Consideration

For Board Review On: December 6, 2023

Prepared On: November 29, 2023

Agenda Item Topic: Introduction Sec. 18-19 & 18-58
Ordinance Amendments (Fire)

Prepared By: Fire Department

Report: Our Fire Department is requesting changes to Sections 18-19 and 18-58 in order to stay up to date with our existing department organizational chart and to keep the references consistent with state codes. See the sections below for reference (yellow highlighted are updated numbers and references based on current data).

Sec. 18-19. - Established.

(a)

Composition: service to village recognized; delegation of duties. There is established a fire department for the village consisting of a fire chief, a **three** volunteer assistance fire chiefs, **two** volunteer captains, and **four** volunteer lieutenants, and not more than 40 **50** volunteer firefighters. The village fire department is officially recognized as the fire department serving the village, and the duties of firefighting and fire prevention in the village are delegated to such department. The fire department shall be responsible for the program of fire defense for the citizens and property within the village.

Sec. 18-58. - Adoption of Fire Prevention and Protection Codes.

a) *Adoption of Wisconsin Department of Safety and Professional Services Codes.* The provisions of Wisconsin Administrative Codes, published on or before the effective date of this chapter, or as they may be amended or renumbered from time to time, are hereby adopted by reference and the rules and regulations contained therein are hereby made a part of this chapter as though they were fully set forth herein. The following Wisconsin Administrative Codes in effect on the date of adoption this chapter, or as they may be amended or renumbered from time to time, are adopted by reference, enforced and incorporated into this chapter as if fully set forth herein.

SPS 305	Licenses, Certification and Registration
SPS 307	Explosive Materials and Fireworks Manufacturing
SPS 314	Fire Prevention
SPS 316	Electrical



Item For Consideration

SPS 318	Elevator Code
SPS 320-325	Uniform Dwelling Code
SPS 326	Manufactured Home Communities
SPS 328	Smoke Detectors and Carbon Monoxide Detectors
SPS 330	Fire Department Safety and Health Standards
SPS 334	Amusement Rides and Attractions
SPS 340	Gas Systems
SPS 343	Anhydrous Ammonia
SPS 361-366	Wisconsin Commercial Building Code
SPS 371	Solar Energy Systems
SPS 375-379	Buildings Constructed Prior to 1914

- b) *Adoption of Wisconsin Agriculture, Trade and Consumer Protection Codes.* The provisions of Wisconsin Administrative Codes, published on or before the effective date of this chapter, or as they may be amended or renumbered from time to time, are hereby adopted by reference and the rules and regulations contained therein are hereby made a part of this chapter as though they were fully set forth herein. The following Wisconsin Administrative Codes in effect on the date of adoption this chapter, or as they may be amended or renumbered from time to time, are adopted by reference, enforced and incorporated into this chapter as if fully set forth herein.

ATCP 93 Flammable and Combustible Liquids

ATCP 94 Petroleum Products

Note: Copies of the Wisconsin Department of Safety and Professional Services and the Wisconsin Agriculture, Trade and Consumer Protection Codes respectively are available from:

<https://docs.legis.wisconsin.gov/code/toc/sps> and <https://docs.legis.wisconsin.gov/code/toc/atcp>



Item For Consideration

- c) *Conflicting Provisions.* In case of a conflict between the provisions of this section or between this section and existing Village Ordinances, the strictest provisions shall apply.
- d) *Penalty.* The failure or refusal any person to obey the requirements of the Wisconsin Administrative Code provisions incorporated in this section by reference shall subject that person to penalties in the form of monetary forfeitures expressed therein, or if none to the general penalty provisions under Appendix C Village Fees, Deposits and Charges
- e) *State statutes.*

(1) Fire Inspections, Prevention, Detention and Prevention, Wis. Stats. § 101.14.

(2) Recordkeeping of Fires, Wis. Stats. § 101.141.

(3) Inventory of Petroleum Products Storage Tanks, Wis. Stats. § 101.142.

(4) Smoke Detectors, Wis. Stats. § 101.145.

f) *Fire code.* NFPA 1, Uniform Fire Code—2006-2012 edition is hereby adopted, subject to the modifications specified in Wis. Admin. Code ch. ~~COMM 14~~ **ATCP 94**.

g) *Amendments, revisions, etc.* Any further amendment, revision or modifications of the statutes, codes, and standards incorporated herein are intended to be made part of this article.

i) *Unaddressed fire prevention problems.* Any fire prevention problem not herein addressed by this article or adopted standards will be addressed on the basis of current accepted National Fire Protection Association Standards.

(j) *Fire code construction.*

(1) All construction, repairs, maintenance, and enlargement of existing public buildings within the village shall be subject to all applicable rules and regulations of the state administrative code dealing with fire-resistive construction of all such public buildings as defined by state statutes.

(2) The director of inspections for the village may approve all construction, repair, and enlargement building permits for commercial/public buildings within the village, so long as all such proposed construction or alteration meets all applicable provisions of the state administrative code, of every kind and nature, reference state statute/state administrative code requirements on fire-resistive construction and all applicable village ordinances.

Sec. 18-21 (b)

Fire inspection duties



Item For Consideration

(1) The Fire Chief shall be the Fire Inspector of the Village of Little Chute and shall have the power to appoint one or more Deputy Fire Inspectors and shall perform all duties required of fire inspectors by the laws of the state and rules of the Department of Safety and Professional Services, particularly § 101.14, Wis. Stats and **In accordance with Wis. Adm. Code Section SPS 314.01(13)(b) 7.**

(2) While acting as Fire Inspector pursuant to § 101.14(2), Wis. Stats. and **In accordance with Wis. Adm. Code Section SPS 314.01(13)(b)7,** the Fire Chief or any officer of the Fire Department designated by the Fire Chief shall have the right and authority to enter any building or upon any premises in the Village of Little Chute at all reasonable hours for the purpose of making inspections or investigations which under the provisions of this Code he may deem necessary. Should the Fire Inspector find that any provisions of this Code relating to fire hazards and prevention of fires are being violated or that a fire hazard exists which should be eliminated, it shall be his duty to give such directions for the abatement of such conditions as he shall deem necessary and, if such directions be not complied with, to report such noncompliance to the Village Board for further action.

(3) The Chief of the Fire Department is required, by himself or by officers or members of the Fire Department designated by him as fire inspectors, to inspect all buildings, premises and public thoroughfares, except the interiors of private dwellings, for the purpose of ascertaining and causing to be corrected any conditions liable to cause fire, or any violations of any law or ordinance relating to fire hazards or to the prevention of fires. ~~Such inspections shall be made at least once in six months in all of the territory served by the fire department. Each six-month period shall begin on January 1 and July 1 of each year.~~ **Such inspections shall be made at least once per calendar year in all of the territory served by the Fire Department, provided the interval between those inspections does not exceed 15 months. The Chief of the Fire Department may order more frequent inspections than required under this subsection.**

Fiscal Impact: N/A

Recommendation/Board Action: The Village Board schedule a public hearing for an amendment to Sec. 18-19 of the Village Code of Ordinances.

Respectfully Submitted,
Duane Nechodom, Chief – Little Chute Fire Department



Item For Consideration

For Board Review On: December 6, 2023
Agenda Item Topic: Park Improvement
Budget Adjustment

Prepared On: November 28, 2023
Prepared By: DPRF

Report: The Parks, Recreation, & Forestry Department received a grant in the amount of \$10,000 from Fox Cities Greenways Fund. The grant funding helps offset the purchase of the swing gates as part of the Ebben Trail Phase II project.

Fiscal Impact:

2023 BUDGET ADJUSTMENT

Park Improvement Capital Projects Fund

Miscellaneous Grant (Revenue)	+ \$10,000
Ebben Trail Phase II (Expense)	+ \$10,000

Recommendation/Board Action: Please approve the 2023 Budget Adjustment as presented.

Respectfully Submitted,

John McDonald – Parks, Recreation, & Forestry Director