



AGENDA

REGULAR BOARD MEETING

PLACE: Little Chute Village Hall
DATE: Wednesday, December 20, 2023
TIME: 6:00 p.m.

Virtually attend the December 20, Regular Board meeting at 6 PM by following the zoom link here:

<https://us06web.zoom.us/j/85013442558>

Meeting ID: 850 1344 2558

Dial by your location: +1 312 626 6799 US (Chicago)

REGULAR ORDER OF BUSINESS

- A. Invocation
- B. Pledge of Allegiance to the Flag
- C. Roll call of Trustees
- D. Roll call of Officers and Department Heads
- E. Public Appearance for Items Not on the Agenda
- F. Other Informational Items: Monthly Report

G. Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

- 1. Minutes of the Regular Board Meeting of December 6, 2023
- 2. Disbursement List
- 3. Reappointment – Todd Verboomen to Plan Commission
- 4. 2024 Village Board and Commissions Meeting Calendar

H. Public Hearing – Village North Covenant updates

I. Discussion/Action – Village North Covenant

J. Discussion/Action – Fire Department Rescue Squad Purchase

K. Discussion/Action – State Municipal Financial Agreement for a State Let Highway 41 Project

L. Department and Officers Progress Report

M. Call for Unfinished Business

N. Items for Future Agenda

O. Closed Sessions:

- a) 19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *Economic Development Item*
- b) 19.85(1)(c) Consideration of Employment, Promotion, or Performance Evaluation Data of any Public Employee of the Village of Little Chute. *Performance Review*

P. Adjournment

Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made with as much advance notice as possible to the Clerk's Office at 108 West Main Street, (920) 423-3852, [email: Laurie@littlechutewi.org](mailto:Laurie@littlechutewi.org) Prepared: December 15, 2023

VILLAGE OF LITTLE CHUTE MONTHLY REPORT



Little Chute

ESTABLISHED 1848

NOVEMBER
2023

Village Report to the Board of Trustees

Submitted to the Village Board of Trustees and the residents of Little Chute is a report of the various departments of the Village. The information contained herein is intended to keep the Board and public apprised of their government at work.

VILLAGE OF LITTLE CHUTE MONTHLY REPORT – NOVEMBER 2023

The information in this report is meant to provide a snapshot of Village operations for the month preceding. The goal is to provide statistics and measures that can be analyzed and viewed over time. These reports will be reported to the Board monthly. The reports will be added to the official files of the Village of Little Chute and be published on the Village's website at www.littlechutewi.org.

As we continue this effort, the style and metrics will be fine-tuned to better capture operational aspects that will serve staff, the board and public with a more robust understanding of operations. Ultimately, this information can be used to assist in policy and fiscal decisions on the future of Village operations. Ultimately, it is our intention to show how our dedicated team of individuals serve the community while also indicating a monthly snapshot of the fiscal well-being for the Village of Little Chute.

If you have any questions or suggestions, please contact us!

Department Overview

The report will track monthly activities for the following:

- Village Administrator
- Clerk
- Community Development
- Finance Department
- Monthly Consolidated Financial Statement by Account
- Little Chute Fire Department
- Fox Valley Metro Police Department
- Little Chute Public Library
- Parks, Recreation and Forestry Department
- Department of Public Works

Questions or Comments

Should you have questions or comments with the information contained herein, please contact the Village Administrator:

Beau Bernhoft
Village Administrator
108 W. Main Street
Little Chute, WI 54140
920-423-3850
beau@littlechutewi.org

VILLAGE ADMINISTRATOR

November Administration Updates

- Continued updates with businesses regarding Evergreen reconstruction as well as DOT (I41) projects for 2024. Working on alternate routes for certain manufacturing businesses.
- LCBA meeting in November was at Village Hall. The LCBA discussed Holiday lighting in the downtown potentially for 2024. Discussed various Village updates such as construction plans.
- Will be diving into annual performance evaluations. This year, we are piloting a new evaluation process with the DPW laborers and foremen.
- Highest priority task is to complete the draft of the Design and Engineering RFP for the Fire Station. We aim to meet as a team in December and post the RFP for submissions by 2/01/2024.
- Organizing an educational seminar for employees on open records requests and how to handle these professionally and within boundaries of state statute. Constantly looking to train and build efficiencies in this area.
- Reviewed and approved the annual budget for the Champion Center and FCCVB.
- Hosted the Fox Cities Economic Development Partnership at Little Chute. Provided pizza from Jets and discussed what's going on in Little Chute.

Current Work List and Progress Update

- Ebb Trail Storm project – identified a 12/20 hard stop date. Working with their legal team to finalize the agreements.
- Assisting departments in various day-to-day operations. Working with all department heads on annual performance reviews.
- Monitoring project progress both in private development and public construction.
- Personnel Handbook update slated to kick back up in January of 2024.
- Working with legal on various ongoing items in the Village. Making significant progress in these areas.

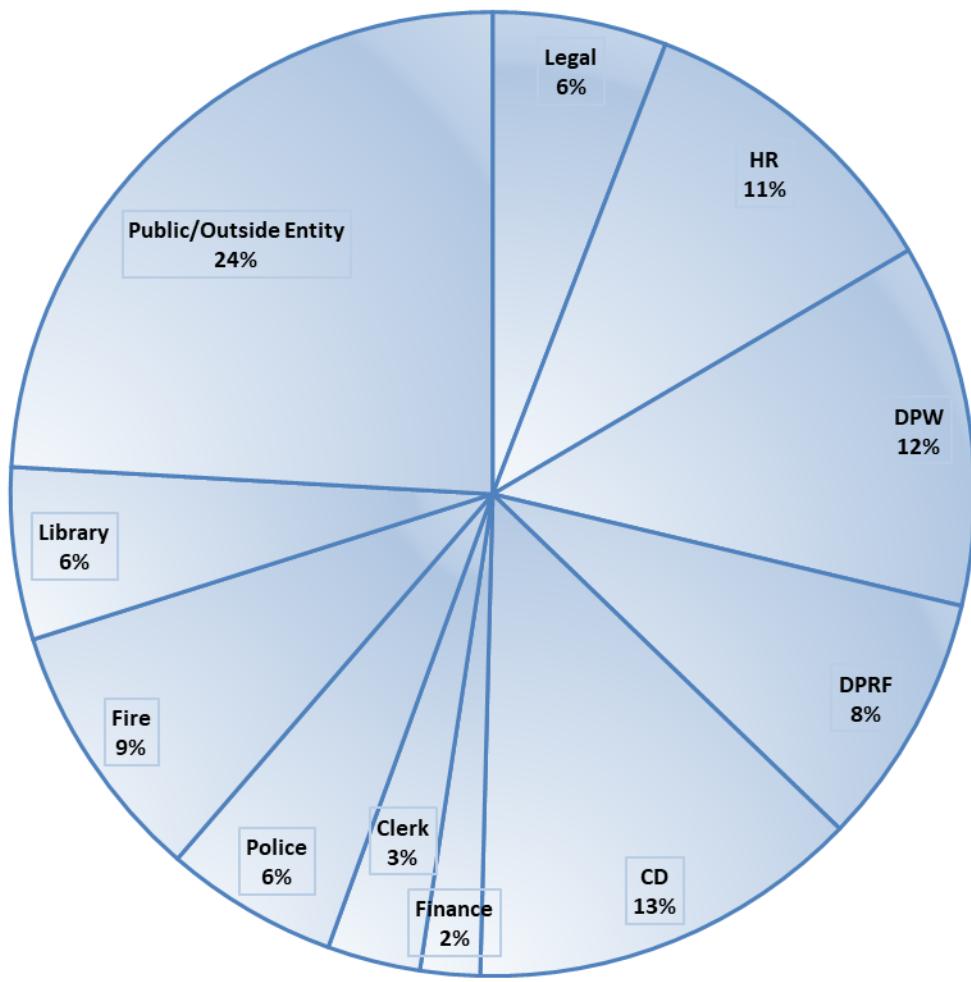
Items for December

- Execute Ebb Trail easements with property owners to solidify and secure placement of the trail and storm pipe for 2024 project.
- Finalize the annual performance reviews.
- Finalize a draft and post the RFP for Fire Station Design and Engineering. Meet with the task force.
- Assist Departments in various projects and situations.
- Assist Human Resources in various personnel matters.

- Attending various board and committee meetings.

This chart is updated daily based on Administration time. This is not inclusive of all work hours, only hours tracked providing assistance to individual departments/entities. La update was 12/14/2023.

2023 ADMIN TIME ALLOCATION SUMMARY



VILLAGE CLERK

November has been busy in the Clerk's Office. The 2023 Newsletter is well underway and will be mailed out to all residents in mid-December. We were also able to assist Public Works and Water Utility with their public drinking water notice. This included a press release, website updates, social media posts and incorporating the mandatory flyer into the newsletter which resulted in significant savings to the Village. We continue to plan and prepare for 2024 Elections, attending training webinars, purchasing supplies and equipment, and contacting poll workers. 2024 Nomination paperwork has been prepared along with declaration of non-candidacy paperwork and is available at our counter.

For the month of November, the Clerk's office completed our goals of:

- Shared data from social media sites
- Attended Bid Openings
- Agendas/Minutes for meetings
- Continued maintenance of the Village Website
- Assisted with Public Drinking water notice
- Created 2023 Fall Village Newsletter
- Updated Newsletter mailing lists
- Work with other Departments to create Social Media schedule, coordinate postings
- Ongoing phone/supply ordering support
- Operator License Renewals
- Plan for 2024 Elections
- Prepare 2024 Nomination Paperwork and Declaration of Non-Candidacy paperwork
- Complete 2023 Performance Reviews

Goals for December:

- Agendas/Minutes for meetings
- Distribute and Collect 2024 nomination paperwork
- Finalize 2023 Village Newsletter
- 2024 Election preparations
- Update Village Calander for 2024 Board and Commission meetings
- Complete 2024 Social Media Metrics
- Complete 4th quarter committee attendance
- Share data from social media sites
- Work with Parks and Rec to update Message Boards
- Maintenance of the Village Website and social media outlets
- Work with other Departments to create Social Media schedule, coordinate postings
- Ongoing phone/supply ordering support
- Update interactive GIS Visitors Guide Map
- Update interactive GIS Parks Map
- Process Operator License Renewals

2023 Social Media Metrics

	September	October	November	2023 Totals
				
Facebook Posts				
People Reached	49,413	54,073	28,159	506,765
Engagement	2,038	3,763	1,475	27,110
Likes and Reactions	1,566	3,024	1,130	25,664
Comments	272	436	192	3,516
Shares	200	303	153	2,138
Link Clicks	750	471	1,131	5,148
Page Visists	6,584	5,196	4,617	54,579
Most popular post (reach)	TbTh Nechodom	Splash Pad	TbTh Doyle	0
New Followers	71	79	44	828
Unfollowers	10	8	7	84
Total Followers	6,791	6,867	6,902	6,902
Facebook Videos				
Minutes Viewed	1,134	25	47	11,787
1-Minute Video Views	286	4	9	2,723
3-Second Video Views	1,048	63	83	20,046
Video Engagement	36	3	5	896
Most popular Video	Ebb Trail Update	Ebb Trail update		NA

	Instagram			
Instagram Posts	9	8	7	81
Likes	54	109	60	530
Video Views	4	0	0	4
Reach	244	340	190	2,750
Followers	961	971	981	981
Popular Post	TbTh Nechodom	Splash pad	TbTh Dutch	

	LinkedIn			
Search Apperances	132	37		671
Unique Visitors	30	39	17	308
Post Impressions	44	280	114	1,059
Custom clicks	0	0	3	5
followers	271	269	271	266

FINANCE DEPARTMENT

HIGHLIGHTS

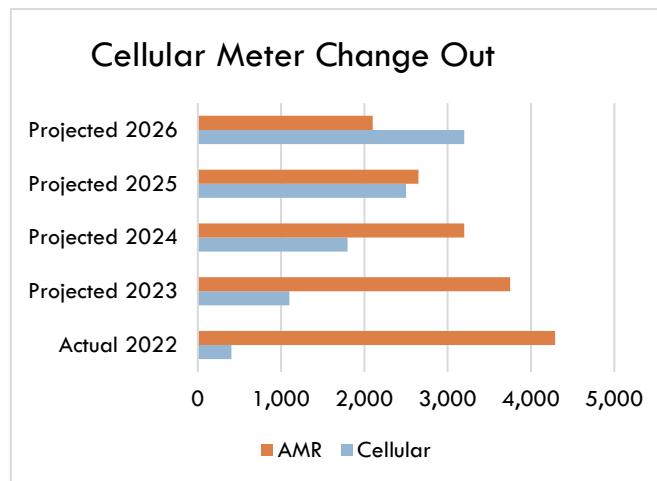
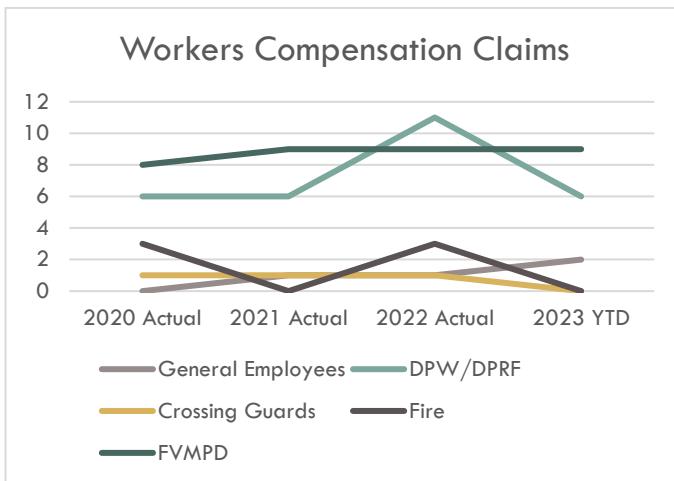
- Finalized tax roll including special assessments and charges. Uploaded to the County Ascent site by November 20th to secure an early spot in que for tax bill printing. The tax bills were mailed on November 28th.
- Issued 2023 General Obligation Sale resulting in a true interest cost of 3.98%. Original presentation to the Village Board estimated 4.75%. The Village Board passed a parameter resolution which allowed us to monitor markets and sell the debt with an upper parameter of 5.5% true interest cost. We hit the market at ideal timing saving \$304,320 from the original estimate. Debt issuance process involves issuing an Official Statement (detailed 28-page financial disclosure used for marketing the sale of our debt), a Moody's rating call (reaffirmed our current rating Aa3 with favorable comments) and working with Bond Counsel on taxation issues and document execution. This issue will fund 2023 and 2024 projects saving interest and issuance costs by combining.
- Completed Finance Performance Reviews for 2023 celebrating many successes. We are blessed to be a part of a highly effective team and have a renewed sense of direction with our 2024 goals.
- Calculated 2023 life insurance imputed income to be added to our police officers' taxable wages in accordance with IRS regulations defined in publication 15-B.
- Well WI incentives earned in 2023 were added to participating employee's taxable income.
- Open enrollment for all eligible benefit offerings has been completed. Administration of payroll deductions and provider invoice verifications for 2024 is in progress.
- 2023 dog tag license reconciliation completed with the County allowing us to receive the 2024 licenses for citizen application and distribution.
- Participating in onboarding for Library Director in financial area and providing Human Resources support.

TOP PRIORITIES FOR DECEMBER

- Tax collection, including accurate processing and reporting will be a focus.
- 2023 General Obligation Debt settlement scheduled for December 11, 2023.
- All remaining Comp Time for non-WPPA employees is paid out by our Payroll Specialist on the first payroll in December.
- 2024 health insurance rates will begin deducting from paychecks in December.
- File Tax Levy Limit Worksheet and Statement of Taxes with the State by deadlines.
- Prepare for preliminary audit fieldwork scheduled for December 13th.
- Distribute 2024 Weights and Measures License invoices payable by December 31, 2023 to applicable area businesses.
- Telephone interviews to be conducted for the Accounts Payable Clerk position.

CONTINUOUS IMPROVEMENT EFFORTS

- The Utility Billing Specialist is reaching out to residents who receive both electronic and postcard utility bills. Residents who are willing to eliminate the postcard option will help control utility costs and save resources.
- Finance Director attended the WGFOA annual conference and implemented strengthened internal controls to improve accountability and mitigate risk.



PERFORMANCE MEASUREMENTS

	Actual <u>2021</u>	Actual <u>2022</u>	Projected <u>2023</u>	Target <u>2024</u>
# Months bank reconciliation completed timely	12	12	12	12
# Of stale checks outstanding	8	13	4	4
Custodial credit risk	\$0	\$0	\$0	\$0
Investment Performance vs 1-3 Year US Treasury Index	(.5)% vs (.6)%	(2.87)% vs (3.8)%	2.5% vs 1.8%	2.5% vs 2.0%
% Of customers paying online	48%	52%	55%	58%
Continuous improvement initiatives	32	26	24	24
Number of special assessment billings	36	7	100	100
Average number of monthly utility bills	4,672	4,743	4,775	4,800
Annual number of utility work orders	1,033	904	900	900
Annual tax certification letters	673	647	675	600
General obligation bond rating	Aa3	Aa3	Aa3	Aa3
# Of auditor's compliance issues	1	0	0	0
% Of time monthly financials closed within 15 days	100%	100%	100%	100%
% Of staff adequately trained/cross trained	90%	90%	100%	100%

FINANCE LEARNING OPPORTUNITY

Preliminary audit fieldwork preparation is underway for scheduled onsite date of December 13 (two members on site and two remote) for testing of our systems. Preparation for preliminary testing includes:

- Credit card and legal transaction detailed testing
- All new intergovernmental and Tax Incremental District agreements
- January to November general ledger, budget, and grant transaction testing
- Internal control testing

				Over (Under) Budget	% OF BUDGET
	NOVEMBER	YTD 2023	BUDGET 2023	VARIANCE	Highlight > 91%
GENERAL FUND					
Taxes	5,070.94	1,155,648.95	1,152,789.00	2,859.95	100.25%
Total Licenses and Permits	3,187.00	87,173.57	115,950.00	(28,776.43)	75.18%
Intergovernmental Aid	1,291,967.40	2,556,712.15	2,468,055.00	88,657.15	103.59%
Public Charges for Service	1,305.82	150,115.68	147,894.00	2,221.68	101.50%
Fines and Forfeitures	4,527.82	82,604.76	91,000.00	(8,395.24)	90.77%
Total Interest	27,925.86	239,948.19	75,578.00	164,370.19	317.48%
Miscellaneous Revenue	17,888.81	171,023.23	195,107.00	(24,083.77)	87.66%
Other Financing Sources	19,125.29	382,485.62	220,000.00	162,485.62	173.86%
Total General Fund Revenue	1,370,998.94	4,825,712.15	4,466,373.00	359,339.15	108.05%
Village Board	3,831.77	81,357.57	101,675.00	(20,317.43)	80.02%
Administration	6,325.57	74,251.92	106,050.00	(31,798.08)	70.02%
Finance	17,625.65	230,854.55	315,631.00	(84,776.45)	73.14%
Clerk	13,916.15	186,848.99	208,048.00	(21,199.01)	89.81%
Community Development - Assessing	5,027.65	62,823.20	140,541.00	(77,717.80)	44.70%
Inspections	8,677.40	116,668.02	145,981.00	(29,312.98)	79.92%
Economic Development	3,485.79	90,153.98	108,703.00	(18,549.02)	82.94%
Village Hall	9,048.91	82,669.90	128,399.00	(45,729.10)	64.39%
Municipal Court	4,949.39	62,479.40	71,773.00	(9,293.60)	87.05%
Unallocated	(607.81)	54,660.48	209,157.00	(154,496.52)	26.13%
Insurance	5,612.32	184,838.65	212,402.00	(27,563.35)	87.02%
Village Promotion and Goodwill	1,964.00	34,551.04	38,919.00	(4,367.96)	88.78%
Fire Operations	24,744.11	281,037.77	362,524.00	(81,486.23)	77.52%
Fire Allocated	32,557.65	348,383.23	373,996.00	(25,612.77)	93.15%
Crossing Guards	7,156.10	60,961.44	79,703.00	(18,741.56)	76.49%
Public Works Administration	1,262.37	14,813.74	35,275.00	(20,461.26)	42.00%
Public Works Engineering & GIS	3,726.69	51,177.74	90,794.00	(39,616.26)	56.37%
Public Works Street Repair and Maintenance	60,267.70	612,822.82	770,641.00	(157,818.18)	79.52%
Public Works Support Services	4,868.51	40,632.08	53,576.00	(12,943.92)	75.84%
Public Works Vehicle Maintenance	(14,741.58)	115,981.77	150,900.00	(34,918.23)	76.86%
Public Works Snow and Ice Control	4,409.87	198,312.45	237,786.00	(39,473.55)	83.40%
Public Works Weed Control	406.31	6,914.36	20,661.00	(13,746.64)	33.47%
Public Works Recycling	5,695.12	36,620.81	49,804.00	(13,183.19)	73.53%
Park	44,456.25	478,631.83	542,749.00	(64,117.17)	88.19%
Recreation	9,117.42	187,585.79	227,179.00	(39,593.21)	82.57%
Forestry	16,091.40	178,817.32	194,167.00	(15,349.68)	92.09%
Youth Football	616.06	30,981.85	34,602.00	(3,620.15)	89.54%
Community Band	354.62	8,224.56	11,279.00	(3,054.44)	72.92%
Transfers	-	-	-	-	#DIV/0!
Total General Fund Expenses	280,845.39	3,914,057.26	5,022,915.00	(1,108,857.74)	77.92%
GENERAL FUND NET REVENUES (EXPENSES)	1,090,153.55	911,654.89	(556,542.00)		
SANITATION					
Sanitation Revenues	53,072.99	567,995.60	589,850.00	(21,854.40)	96.29%
Sanitation Expenses	56,801.32	452,685.33	488,730.00	(36,044.67)	92.62%
SANITATION NET REVENUES (EXPENSES)	(3,728.33)	115,310.27	101,120.00		
FIRE EQUIPMENT DONATION					
Fire Equipment Donation Revenues	1,913.30	121,497.20	97,000.00	24,497.20	125.25%
Flag Pole Memorial Expenses	1,199.00	2,646.00	2,100.00	546.00	126.00%
FIRE EQUIPMENT DONATION NET REVENUES (EXPENSES)	714.30	118,851.20	94,900.00		
AQUATICS					
Aquatics Revenue	178.48	202,829.53	188,603.00	14,226.53	107.54%
Aquatics Expenses	4,897.07	209,536.07	209,103.00	433.07	100.21%
AQUATICS NET REVENUES (EXPENSES)	(4,718.59)	(6,706.54)	(20,500.00)		

	NOVEMBER	YTD 2023	BUDGET 2023	Over (Under) Budget VARIANCE	% OF BUDGET	
					Highlight > 91%	
LIBRARY/CIVIC CENTER						
Library/Civic Center Revenues	2,774.42	645,367.44	625,260.00	20,107.44	103.22%	
Library/Civic Center Expenses	57,038.79	527,986.71	640,360.00	(112,373.29)	82.45%	
LIBRARY/CIVIC CENTER NET REVENUES (EXPENSES)	(54,264.37)	117,380.73	(15,100.00)			
CONSOLIDATED POLICE SERVICES						
Consolidated Police Services Revenue	49,439.18	4,105,532.54	4,048,677.00	56,855.54	101.40%	
Police Services Consolidated	285,928.91	3,528,740.81	4,152,262.00	(623,521.19)	84.98%	
CONSOLIDATED POLICE SERVICES NET REVENUES (EXPENSES)	(236,489.73)	576,791.73	(103,585.00)			
VAN LIESHOUT RECREATION CENTER						
Van Lieshout Rec Center Revenues	422.55	28,275.84	22,750.00	5,525.84	124.29%	
Van Lieshout Rec Center Expenses	697.02	31,651.47	34,766.00	(3,114.53)	91.04%	
VAN LIESHOUT NET REVENUES (EXPENSES)	(274.47)	(3,375.63)	(12,016.00)			
PROMOTIONAL FUND						
Promotional Fund Revenues	8,949.58	42,406.04	47,400.00	(4,993.96)	89.46%	
Promotional Fund Expenses	-	19,050.75	33,500.00	(14,449.25)	56.87%	
PROMOTIONAL NET REVENUES (EXPENSES)	8,949.58	23,355.29	13,900.00			
AMERICAN RESCUE FUND						
American Rescue Fund Revenues	261,266.81	296,658.50	769,257.00	(541,371.68)	38.56%	
American Rescue Fund Expenses	124,738.79	258,271.91	1,399,546.00	(535,243.09)	18.45%	
AMERICAN RESCUE PROMOTIONAL NET REVENUES (EXPENSES)	136,528.02	38,386.59	(630,289.00)			
TRANSPORTATION SPECIAL REVENUE FUND						
Transportation Special Revenue Fund Revenues	45.83	628.04	-	628.04	#DIV/0!	
Transportation Special Revenue Fund Expenses	-	-	14,430.00	(14,430.00)	0.00%	
TRANSPORTATION SR FUND NET REVENUES (EXPENSES)	45.83	628.04	(14,430.00)			
SMALL BUSINESS MICRO LOAN FUND						
Small Business Micro Loan Fund Revenues	588.12	8,389.27	800.00	7,589.27	1048.66%	
Small Business Micro Loan Fund Expenses	-	-	500.00	(500.00)	0.00%	
SMALL MICRO LOAN FUND NET REVENUES (EXPENSES)	588.12	8,389.27	300.00			
FAÇADE RENOVATION GRANT FUND						
Façade Renovation Grant Fund Revenues	515.56	8,145.22	200.00	7,945.22	4072.61%	
Façade Renovation Grant Fund Expenses	-	1,461.00	1,500.00	(39.00)	97.40%	
COMMUNITY DEVELOPMENT GRANT NET REVENUES (EXPENSES)	515.56	6,684.22	(1,300.00)			
NELSON CROSSING MAINTENANCE						
Nelson Crossing Maintenance Revenues	15.28	3,679.97	3,486.00	193.97	105.56%	
Nelson Crossing Maintenance Expenses	-	17.97	3,486.00	(3,468.03)	0.52%	
NELSON CROSSING MAINTENANCE NET REVENUES (EXPENSES)	15.28	3,662.00	-			
SPECIAL ASSESSMENTS						
Special Assessment Revenue	112,824.69	247,651.21	161,000.00	86,651.21	153.82%	
Special Assessment Expense	256.86	191,879.48	192,300.00	(420.52)	99.78%	
SPECIAL ASSESSMENTS NET REVENUES (EXPENSES)	112,567.83	55,771.73	(31,300.00)			

	NOVEMBER	YTD 2023	BUDGET 2023	Over (Under) Budget Variance	% OF BUDGET	
EQUIPMENT REVOLVING FUND						
Equipment Revolving Revenue	5,436.05	165,141.64	451,000.00	(285,858.36)	36.62%	
Equipment Revolving Expenses	-	43,339.00	690,000.00	(646,661.00)	6.28%	
EQUIPMENT NET REVENUES (EXPENSES)	5,436.05	121,802.64	(239,000.00)			
FACILITY AND TECHNOLOGY FUND						
Facility and Technology Fund Revenues	152.76	83,153.68	80,000.00	3,153.68	103.94%	
Facility and Technology Fund Expenditures	5,459.00	86,293.84	100,000.00	(13,706.16)	86.29%	
FACILITY AND TECHNOLOGY NET REVENUES (EXPENSES)	(5,306.24)	(3,140.16)	(20,000.00)			
TAX INCREMENT DISTRICT 4						
Tax Increment District 4 Revenues	1,665.07	1,887,546.81	1,661,750.00	225,796.81	113.59%	
Tax Increment District 4 Expenses	864.42	1,222,619.19	1,419,369.00	(196,749.81)	86.14%	
TAX INCREMENTAL DISTRICT 4 NET REVENUES (EXPENSES)	800.65	664,927.62	242,381.00			
TAX INCREMENT DISTRICT 5						
Tax Increment District 5 Revenues	779.07	433,086.56	439,298.00	(6,211.44)	98.59%	
Tax Increment District 5 Expenses	1,932.64	299,279.05	305,184.00	(5,904.95)	98.07%	
TAX INCREMENTAL DISTRICT 5 NET REVENUES OVER EXPENSES	(1,153.57)	133,807.51	134,114.00			
TAX INCREMENT DISTRICT 6						
Tax Increment District 6 Revenues	9,803.79	1,469,637.49	3,015,486.00	(1,545,848.51)	48.74%	
Tax Increment District 6 Expenses	88,689.53	3,829,535.27	5,209,827.00	(1,380,291.73)	73.51%	
TAX INCREMENTAL DISTRICT 6 NET REVENUES (EXPENSES)	(78,885.74)	(2,359,897.78)	(2,194,341.00)			
TAX INCREMENT DISTRICT 7						
Tax Increment District 7 Revenues	2,127.16	762,111.24	770,200.00	(8,088.76)	98.95%	
Tax Increment District 7 Expenses	8,304.78	541,089.30	580,279.00	(39,189.70)	93.25%	
TAX INCREMENTAL DISTRICT 7 NET REVENUES (EXPENSES)	(6,177.62)	221,021.94	189,921.00			
TAX INCREMENT DISTRICT 8						
Tax Increment District 8 Revenues	2,696.19	130,589.18	94,840.00	35,749.18	137.69%	
Tax Increment District 8 Expenses	3,244.18	181,711.43	1,727,310.00	(1,545,598.57)	10.52%	
TAX INCREMENTAL DISTRICT 8 NET REVENUES (EXPENSES)	(547.99)	(51,122.25)	(1,632,470.00)			
PARK IMPROVEMENT						
Park Improvement Revenue	153,319.72	187,544.87	191,550.00	(4,005.13)	97.91%	
Park Improvement Expenses	3,738.84	332,926.24	698,364.00	(365,437.76)	47.67%	
PARK IMPROVEMENTS NET REVENUES (EXPENSES)	149,580.88	(145,381.37)	(506,814.00)			
CAPITAL PROJECTS						
Capital Projects Revenue	(4,282.02)	179,065.70	526,375.00	(347,309.30)	34.02%	
Construction Projects	148,467.90	1,038,022.95	1,679,464.00	(641,441.05)	61.81%	
Administration Capital Projects	21,548.00	234,522.34	213,668.00	20,854.34	109.76%	
TOTAL CONSTRUCTION EXPENSES	170,015.90	1,272,545.29	1,893,132.00	(620,586.71)	67.22%	
CAPITAL PROJECTS NET REVENUES (EXPENSES)	(174,297.92)	(1,093,479.59)	(1,366,757.00)			

	NOVEMBER	YTD 2023	BUDGET 2023	Over (Under) Budget	% OF BUDGET
				VARIANCE	Highlight > 91%
SEWER					
Sewer Revenues	309,360.56	3,511,264.51	3,672,875.00	(161,610.49)	95.60%
Sewer Capital	1,521.65	313,921.85	422,357.00	(108,435.15)	74.33%
Sewer Financing	20,816.00	234,293.95	255,518.00	(21,224.05)	91.69%
Sewer Treatment	186,314.78	2,294,523.80	2,401,600.00	(107,076.20)	95.54%
Sewer Collection	9,601.68	166,578.60	228,442.00	(61,863.40)	72.92%
Sewer Customer A/R	14,162.78	136,670.60	161,673.00	(25,002.40)	84.54%
Sewer Admin and General	14,135.27	190,135.70	205,121.00	(14,985.30)	92.69%
TOTAL SEWER EXPENSES	246,552.16	3,336,124.50	3,674,711.00	(338,586.50)	90.79%
SEWER NET REVENUES (EXPENSES)	62,808.40	175,140.01	(1,836.00)		
WATER UTILITY					
Water Utility Revenues	236,506.86	2,422,645.09	3,103,402.00	(680,756.91)	78.06%
Water Capital Projects	813.05	421,087.51	521,357.00	(100,269.49)	80.77%
Water Financing	58,485.00	688,616.36	761,212.00	(72,595.64)	90.46%
Water Source	69,103.97	85,760.06	95,200.00	(9,439.94)	90.08%
Pumping	17,972.62	239,438.24	265,891.00	(26,452.76)	90.05%
Water Treatment	44,008.67	594,531.09	483,035.00	111,496.09	123.08%
Water Distribution	31,383.22	630,174.90	844,422.00	(214,247.10)	74.63%
Customer A/R	4,466.44	59,311.95	74,447.00	(15,135.05)	79.67%
Admin and General	12,528.67	149,169.37	189,099.00	(39,929.63)	78.88%
TOTAL WATER EXPENSES	238,761.64	2,868,089.48	3,234,663.00	(366,573.52)	88.67%
WATER NET REVENUES (EXPENSES)	(2,254.78)	(445,444.39)	(131,261.00)		
STORMWATER UTILITY					
Stormwater Revenue	139,366.92	1,335,625.42	2,123,890.00	(788,264.58)	62.89%
Stormwater Capital Projects	446.21	406,840.38	506,347.00	(99,506.62)	80.35%
Storm Financing	42,083.00	512,551.55	557,497.00	(44,945.45)	91.94%
Storm Pond Maintenance	4,347.76	43,129.12	147,544.00	(104,414.88)	29.23%
Storm Collection	32,604.37	194,029.77	456,283.00	(262,253.23)	42.52%
Storm Customer A/R	4,465.18	53,711.07	63,039.00	(9,327.93)	85.20%
Storm Admin and General	18,778.61	243,571.86	247,029.00	(3,457.14)	98.60%
TOTAL STORM EXPENSES	102,725.13	1,453,833.75	1,977,739.00	(523,905.25)	73.51%
STORMWATER NET REVENUES (EXPENSES)	36,641.79	(118,208.33)	146,151.00		

Final installment of State Aid received in November.

Continue to see interest and investment income impacted as result of market changes. The unrealized losses that exist now will **not** be recognized as long as the assets are held until maturity. The Village invests in varying maturities to match cash flow needs. An unrealized loss exists when a longer term asset the Village owns price has declined in the market place due to varying interest rates. Each month end, Generally Accepted Accounting Principles require that we record an unrealized loss (or gain) to recognize market impacts. The market to face value total for the Village at the end of November is a \$283,296 unrealized loss. The positive news is that interest earnings have escalated from minimal returns in past year.

Property, Auto and Workers Compensation premiums have been paid so twelve months of expense included in November financials for various funds.

Landfill revenue for Sewer Utility is billed on a quarterly billing; the third quarter was billed in October. Strength invoices have not been issued to Bel Brands (November), Nestle (November), and Oh Snap (July - Nov as final adjustments for hauled waste need to be determined balancing with totes on hand).

Note some funds have cyclical nature to revenues and expenditures. Some vendors have 4-6 week lag from time item or service is received until billed.

Capital Contributions (revenue) are not recorded until year end (capital assets paid for by TID or contributed by developers) in the Sewer Utility (\$626,000), Water Utility (\$736,000) and Stormwater (\$842,000).

Capital assets are shown as expense in utilities for monitoring until capitalized as part of year end audit preparation.

COMMUNITY DEVELOPMENT

HIGHLIGHTS

- Met with Commercial Developers regarding sites and TIF in village.
- Continued Inspections of homes, apartments, and commercial projects.
- Discussions with architects regarding new projects.
- Met with local Business Owners
- Continued discussions for further revitalization in our downtown
- Passed DSPS Erosion Inspection class and test
- Completed Site plan approvals for a number of projects

TOP PRIORITIES FOR December 2023

- Meet with builders and owners about upcoming commercial projects.
- Work with developers regarding Commercial/Industrial projects.
- Continued Inspections of homes, apartments, industrial and commercial projects.
- Assist developers, surveyors, and realtors with zoning requirements.
- Meet with more Local Businesses and collect information on potential needs for the community/business.
- BRE Visits with more businesses
- Work through Site Plan review on multiple projects
- Addressing and Solar panel ordinance update/creation
- Work on updates to Sec 8 to allow for more options for the Village long term on commercial inspections and Building plan approvals
- Continue to Improve compliant tracking and follow-up process
- Continue to find and catalog all existing Conditional uses, Variance, and planning/zoning permits in effect.

From our Building Inspector:

The Inspections department is working on completing an update on Sec. 8 and continuously updating our in-office procedures to create better records and a better service to residents.

Highlights from November:

- Updated permits on Cloud Permit
- Working through improvements to informational pamphlets
- Attended multiple Inspector meetings in the region.
- Continued process of digitalizing/organization of Building plans.
 - Existing permits for Residential properties are in process of being scanned in and organized.

Permits Issued in November

# Residential	# Commercial	Total	Total \$ Fees	Est. Construction \$
22	7	29	\$2,362.50	\$13,693,495.58

Year To Date (through 12/6)

Total # of Permits	Total \$ Fees	Est. Construction \$
360	\$42,401.05	\$45,416,393.26

Number of New Home Permits Year To Date

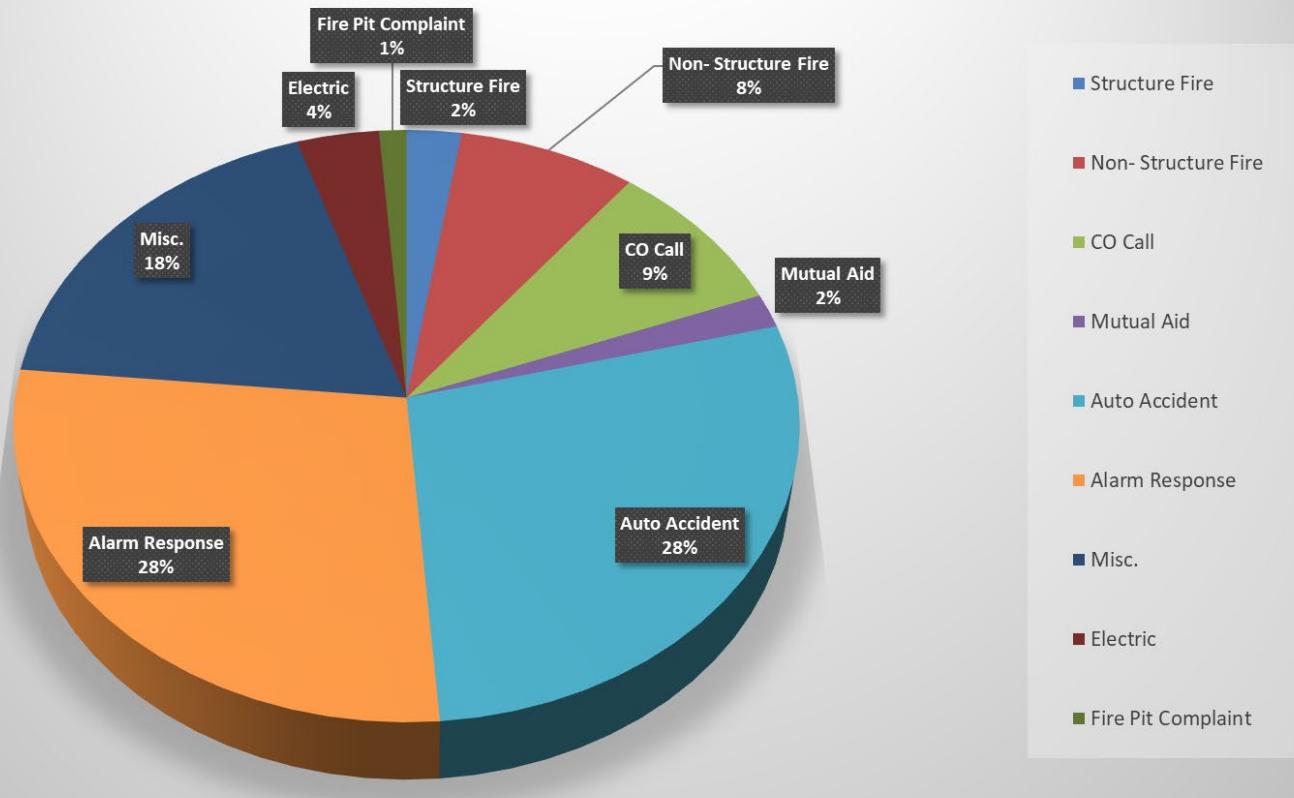
# New Single Family	# Duplexes	Total
4	2	6

Little Chute Fire Department

Little Chute Fire Department - 2023 Calls for Service

	Structure Fire	Non-Structure Fire	CO Call	Mutual Aid	Auto Accident	Alarm Response	Misc. Electric	Fire Pit Complaint	2023 Total Responses	2022 Total Responses	2021 Total Responses	2020 Total Responses	2019 Total Responses	2018 Total Responses	2017 Total Responses	2016 Total Responses	2015 Total Responses	
2023 SUMMARY	4	13	14	3	45	45	30	6	2	162	188	181	152	202	165	172	155	132
January 2023 Calls	1	1	1	1	4	0	3	0	0	11								
February 2023 Calls	0	0	2	0	5	2	5	0	0	14								
March 2023 Calls	1	1	1	0	1	3	3	0	0	10								
April 2023 Calls	0	3	1	0	2	3	3	2	1	15								
May 2023 Calls	1	3	1	1	3	3	5	0	1	18								
June 2023 Calls	0	0	5	1	8	5	2	0	0	21								
July 2023 Calls	0	2	1	0	5	3	3	0	0	14								
August 2023 Calls	0	1	0	0	9	13	0	2	0	25								
September 2023 Calls	0	1	0	0	3	8	2	2	0	16								
October 2023 Calls	0	0	1	0	1	3	4	0	0	9								
November 2023 Calls	1	1	1	0	4	2	0	0	0	9								
December 2023 Calls										0								

Call by Type - 2023 Calls for Service



LCFD Incident Report - November 2023**Number of Incidents: 9****Incidents Last Year: 22****Year-to-Date: 162**

Date	Time	Incident Number	Location	Description	Response	Vehicles
11/2/2023	15:27	23LC00154	N4895 French Road	Garage fire extending to home	Assist Freedom in extinguishing	3622 - Engine 3631 - Pickup
11/4/2023	23:16	23LC00155	1911 East Wisconsin Ave	Kid started fire in bathroom	Investigate - no fire upon arrival	3621 - Engine 3631 - Pickup
11/8/2023	7:57	23LC00156	Madison Street & McKinley Ave	Two vehicle accident	Accident cleanup	3621 - Engine
11/9/2023	13:37	23LC00157	Madison Street & W Lincoln	Two vehicle accident	Accident cleanup	3621 - Engine 3631 - Pickup
						3621 - Engine 3631 - Pickup
11/11/2023	16:06	23LC00158	1301 Rosehill Road	Carbon monoxide detector sounding	Investigate - nothing found	3641 - Aerial
11/16/2023	22:28	23LC00159	521 East Lincoln Avenue	Car hit pole	Accident cleanup	3621 - Engine 3631 - Pickup
						3621 - Engine 3631 - Pickup
11/23/2023	22:22	23LC00160	940 West Elm Drive	Alarm sounding	Investigate, faulty alarm, provided alarm to resident	3641 - Aerial
						3621 - Engine 3631 - Pickup
11/26/2023	23:50	23LC00161	West Main & Fox Point Drive	Vehicle hit power pole	Provide safe area, assist with cleanup	3641 - Aerial 3671 - Squad
						3621 - Engine 3631 - Pickup
11/29/2023	20:14	23LC00162	208 West Main Street	Smoke alarm sounding in Cobblestone hotel room	Smoke from burnt pizza initiated alarm, vented room	3641 - Aerial 3671 - Squad



FOX VALLEY METRO POLICE DEPARTMENT

PERSONNEL

We are conducting background checks on two Community Service Officer candidates. This process typically takes about two weeks to complete.

Metro Anniversaries for December:

Officer Duane Dissen: 21 years.

Officer Kaylee Blader: Four years.

FLEET

Squad # 131, the 2023 patrol vehicle was recently upfitted and is now in patrol service.

OPERATIONS

The Outagamie Co. sheriff's Office recently informed all the police departments within Outagamie County that they will no longer subsidize certain mental health patient transports. The sheriff's office was getting reimbursed for the cost of certain transports. Recently, they were notified that the county health and human services dept. will no longer be funding that.

Here is the text from an email from Chief Deputy Besaw dated 12/05/2023:

Good Afternoon all,

I'm hoping to provide a little clarity in regards to the recent communication and the agenda item for our upcoming meeting regarding the 51.42 transports.

I believe that each of you or your legal counsel have been contacted in regards to Outagamie County Corporation Counsel's opinion regarding these transports. The Sheriff's Office was recently made aware that per Corporation Counsel's (Kyle Sargent) legal opinion the Outagamie County Health and Human Services Office was not responsible for paying transportation costs or reimbursing agencies for their transportation costs to a treatment facility for an emergency detention after the medical clearance was completed. As you know for the past fifteen to twenty plus years the Sheriff's Office has done those transports after medical clearance was completed and then had been reimbursed by Health and Human Services. I know that I'm really dating myself here, but prior to the Sheriff's Office agreement with HHS, the Appleton Police Department had a similar agreement where they were reimbursed by HHS as well.

Given the fact that HHS will no longer be reimbursing the Sheriff's Office for these transports, we will no longer be providing the transport to a treatment facility for other agency's emergency committals, meaning that each agency will be responsible for their own respective transports beginning on December 7th, 2023.

It is our understanding that there will be no change regarding transport to court appearances or the less restrictive to more restrictive transports, which will remain the Sheriff's Office responsibility. I'm sure that some of you or your legal counsel may have further questions or discussions with our Corporation Counsel regarding this change. Since this is also on our meeting agenda and Kyle is scheduled to be present he may be able to answer your questions or provide more detail on this change at the meeting as well.

Best regards,

Corey Besaw

The full impact of this decision is unknown to us yet. It could mean that we might be doing more transports, which means that officers will be taken away from patrol duties more often. It could also have an impact on our operations by way of paying more overtime for our officers to do this.

SPECIAL EVENTS

The department recently participated in the following events:

- Little Chute Holiday Parade
- Lights of Christmas Event (Lambeau Field)
- Christmas at the Pond (Kimberly)

TRAINING

Sworn officers are participating in Taser recertification training this month.

Department members recently participated in first aid and CPR recertification training to include:

- CPR (cardiopulmonary resuscitation)
- AED (automated external defibrillator)
- First Aid
- Bloodborne pathogens
- Emergency oxygen administration

Monthly Activity

Below is a three-month comparison for calls for service in the Village of Little Chute.



FOX VALLEY METRO POLICE DEPARTMENT

Month-to-Date CAD Call Detail

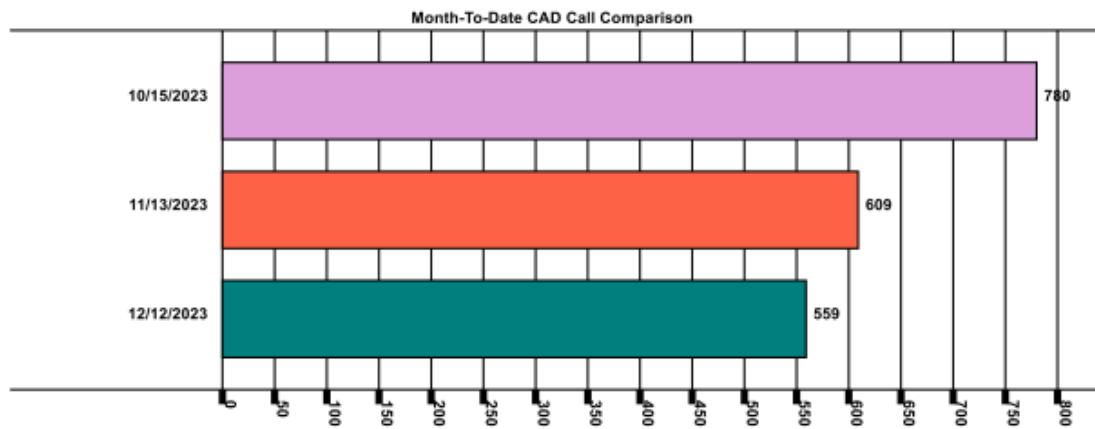
Month-To-Date CAD Received Calls

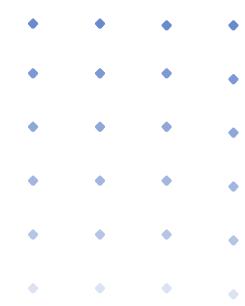
Call Nature	11/14/2023	10/16/2023	1 mo %	09/17/2023	2 mo %
	to 12/12/2023:	to 11/13/2023:	change:	to 10/15/2023:	change:
911 Misdial	33	26	26.9%	40	-17.5%
Abandoned Vehicle	4	4	0.0%	2	100.0%
Abdominal A-Adam Response	3	1	200.0%	6	-50.0%
Abdominal C-Charlie Response	1	0	N/A	0	N/A
Accident in a Parking Lot	6	3	100.0%	8	-25.0%
Accident with Injury	2	1	100.0%	2	0.0%
Accident with Scene Safety	0	1	-100.0%	0	N/A
Accident with Spill Cleanup	0	1	-100.0%	1	-100.0%
Alcohol Violations	0	1	-100.0%	0	N/A
Allergies C-Charles Response	1	0	N/A	0	N/A
Allergies D-David Response	1	1	0.0%	0	N/A
Animal Bite	0	3	-100.0%	3	-100.0%
Animal Bites B-Boy Response	0	0	N/A	1	-100.0%
Animal Call	10	17	-41.2%	8	25.0%
Assist Citizen or Agency	40	33	21.2%	49	-18.4%
Battery	0	0	N/A	1	-100.0%
Bicycle Stop	0	1	-100.0%	0	N/A
Bleeding A-Adam Response	0	0	N/A	1	-100.0%
Bleeding B-Boy Response	1	2	-50.0%	0	N/A
Bleeding D-David Response	1	1	0.0%	2	-50.0%
Breathing Problem C-Charles	0	1	-100.0%	0	N/A
Breathing Problem D-David	2	3	-33.3%	2	0.0%
Burglary	1	0	N/A	0	N/A
Business Check	0	2	-100.0%	1	-100.0%
Carbon Monoxide Alarm	0	1	-100.0%	2	-100.0%
Chest Complaint C-Charles	1	1	0.0%	1	0.0%
Chest Complaint D-David	2	1	100.0%	2	0.0%
Choking D-David Response	0	0	N/A	1	-100.0%
Civil Process	16	9	77.8%	12	33.3%
Crime Prevention	12	19	-36.8%	25	-52.0%
Damage to Property	4	7	-42.9%	1	300.0%

Diabetic Issue A-Adam	1	0	N/A	1	0.0%
Diabetic Issue C-Charles	2	0	N/A	2	0.0%
Disturbance	6	10	-40.0%	12	-50.0%
Disturbance with a Weapon	0	1	-100.0%	0	N/A
Domestic Disturbance	3	1	200.0%	3	0.0%
Drug Complaint	2	3	-33.3%	0	N/A
Eye Problem A-Adam	0	0	N/A	1	-100.0%
Fainting A-Adam	1	1	0.0%	0	N/A
Fainting C-Charles	0	1	-100.0%	0	N/A
Falls A-Adam Response	1	3	-66.7%	4	-75.0%
Falls B-Boy Response	5	2	150.0%	2	150.0%
Falls D-David Response	1	3	-66.7%	0	N/A
Fire Alarm Commercial	2	1	100.0%	5	-60.0%
Fire Alarm Residential	0	0	N/A	1	-100.0%
Fire Oversized/Commercial Veh	0	0	N/A	1	-100.0%
Follow Up	11	24	-54.2%	17	-35.3%
Fraud Complaint	3	2	50.0%	2	50.0%
Harassment	3	12	-75.0%	5	-40.0%
Hazard in Roadway	14	10	40.0%	13	7.7%
Heart Problem C-Charles	0	0	N/A	2	-100.0%
Heart Problem D-David	1	0	N/A	0	N/A
Jail GPS Checks	11	13	-15.4%	17	-35.3%
Juvenile Complaint	6	5	20.0%	8	-25.0%
Law Alarms - Burglary Panic	2	8	-75.0%	9	-77.8%
Lost or Found Valuables	8	13	-38.5%	9	-11.1%
Medical Assistance No Injury	8	9	-11.1%	1	700.0%
Medical Pre-Alert	6	6	0.0%	6	0.0%
Missing Person	0	2	-100.0%	2	-100.0%
Motorist Assist	24	17	41.2%	16	50.0%
Natural Gas or Propane Leak	0	0	N/A	1	-100.0%
Noise Complaint	2	3	-33.3%	8	-75.0%
Ordinance Violation	2	3	-33.3%	9	-77.8%
PNB E-Edward Response	1	0	N/A	1	0.0%
Parking Enforcement	10	16	-37.5%	22	-54.5%
Parking Request	1	0	N/A	0	N/A
Penetrating Trauma B-Boy	0	0	N/A	1	-100.0%
Pregnancy A-Adam	0	1	-100.0%	0	N/A
Pregnancy D-David	0	0	N/A	1	-100.0%
Reckless Driving Complaint	17	13	30.8%	18	-5.6%
Restraining Order Tracking	1	5	-80.0%	5	-80.0%
Retail Theft	2	3	-33.3%	3	-33.3%

Village of Little Chute Monthly Report – November 2023

Runaway Juvenile	4	1	300.0%	1	300.0%
Scam	1	0	N/A	0	N/A
School Safety	18	26	-30.8%	28	-35.7%
Seizure A-Adam Response	0	0	N/A	1	-100.0%
Seizure B-Boy Response	0	1	-100.0%	0	N/A
Seizure C-Charles Response	2	0	N/A	0	N/A
Seizure D-David Response	1	1	0.0%	0	N/A
Sex Offense	3	2	50.0%	2	50.0%
Sick A-Adam	1	4	-75.0%	4	-75.0%
Sick C-Charles	1	2	-50.0%	1	0.0%
Sick D-David	2	0	N/A	3	-33.3%
Spill Cleanup	0	1	-100.0%	1	-100.0%
Stroke C-Charles	1	2	-50.0%	3	-66.7%
Structure Fire Smoke or Flame	0	1	-100.0%	2	-100.0%
Suspicious Incident	11	12	-8.3%	23	-52.2%
Suspicious Person	1	6	-83.3%	5	-80.0%
Suspicious Vehicle	12	11	9.1%	8	50.0%
Testing Only	0	0	N/A	1	-100.0%
Theft Complaint	5	10	-50.0%	6	-16.7%
Theft of Automobile Complaint	0	0	N/A	2	-100.0%
Traffic Enforcement	3	5	-40.0%	12	-75.0%
Traffic Stop	148	126	17.5%	223	-33.6%
Transport	1	0	N/A	0	N/A
Transport Accident D-David	1	1	0.0%	0	N/A
Traumatic Injuries A-Adam	1	0	N/A	0	N/A
Traumatic Injuries B-Boy	0	1	-100.0%	0	N/A
Traumatic Injuries D-David	0	1	-100.0%	0	N/A
Trespassing	1	4	-75.0%	2	-50.0%
Truancy	1	3	-66.7%	0	N/A
Unconscious D-David	1	3	-66.7%	6	-83.3%
Unlocked or Standing Open Door	1	3	-66.7%	3	-66.7%
Vehicle Accident	15	17	-11.8%	18	-16.7%
Vehicle Lockout	3	8	-62.5%	7	-57.1%
Violation of Court Order	3	1	200.0%	4	-25.0%
Wanted Person or Apprehension	0	4	-100.0%	2	-100.0%
Welfare Check	19	21	-9.5%	32	-40.6%
Wire Down	0	0	N/A	1	-100.0%





November Library Report

HIGHLIGHTS

- 2023 programming is coming to an end. We will have a program break in January.
- Personnel changes: Mara's last day is 12/5. Job posting is currently up.
- Continuing to work on the Children's Nonfiction Collection.
- Meetings with all library staff.
- Meetings with all OWLS staff.

UPCOMING GOALS

- Hiring and training new staff.
- Improve financial and budget processes.
- Begin review of current and needed policies.
- Create new workflows for collection development.

Park, Rec & Forestry / Facilities

HIGHLIGHTS

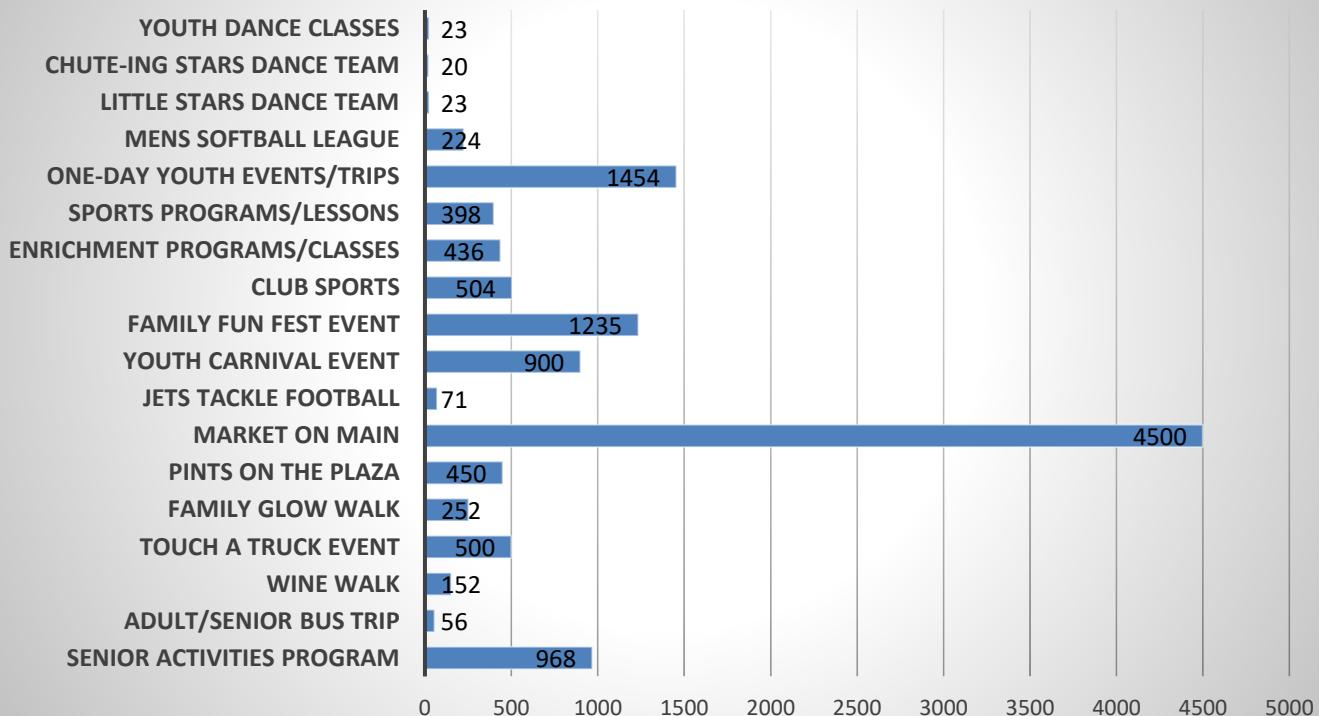
- Drained the Doyle Pool and began the winterization process.
- Continued efforts to find pool leak.
- Prepared for Deer Culling in Heesakker Park woods.
- All Park bathrooms were closed on Nov 1st and winterizing completed.
- Irrigation systems are winterized.
- Final mowing and bagging of leaves will continue into December if weather permits.
- Chipper was sent out weekly. Crews paid extra attention to leaf piles with branches to prevent clogging of leaf vac truck.
- Ice Rink at Legion preparation.
- Chute-ing Stars Dance Team competed in their first competition on 11/4 in Hortonville, taking 1st in Kick and 2nd in Poms.
- Nov/Dec sessions of Adult Yoga (Mon PM) and Senior Yoga (Fri AM) classes started.
- Rep here to go through football helmets and take required ones in for reconditioning.
- Completed Grand Ave. entrance ramp update.
- Worked on Police Department cosmetic updates.
- Set up holiday decorative lighting options and final approvals.
- Updated HVAC unit at PD.



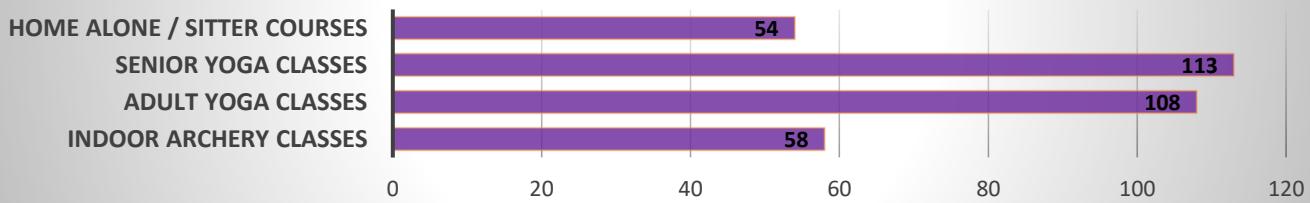
TOP PRIORITIES FOR DECEMBER

- Continue to maintain park system pedestrian/bike lanes for visibility and safe travel.
- Review and submit changes for Terrance Tree Application Program to Park Planning Committee.
- Work on Terrace Tree Trimming and Ash Tree Removal programs.
- Prep trails for winter season.
- Continued PD and Library FFE updates.
- Chute-ing Stars Dance Team will be competing in a dance invite on 12/2 and then on 12/9.
- Hold successful and safe Deer Culling event at Heesakker from 12/11 to 12/17.
- Final prep for Senior Activities Program Holiday Party 12/20.
- Tree City USA Application to be submitted electronically with all required 2023 documents attached.
- Revise summer part-time application form, put on website, copies for lobby (available 1/2/24).
- Prep work for start of facility rental bookings on first business day of new year.
- Final prep for Home Alone Sitter Class on 12/28.
- Beginning work on planning for 2024 spring & summer programs.
- Replaced all AED and wall mount batteries and pads as required.
- Install new water bottle filling bubbler on 1st Floor of Village Hall.

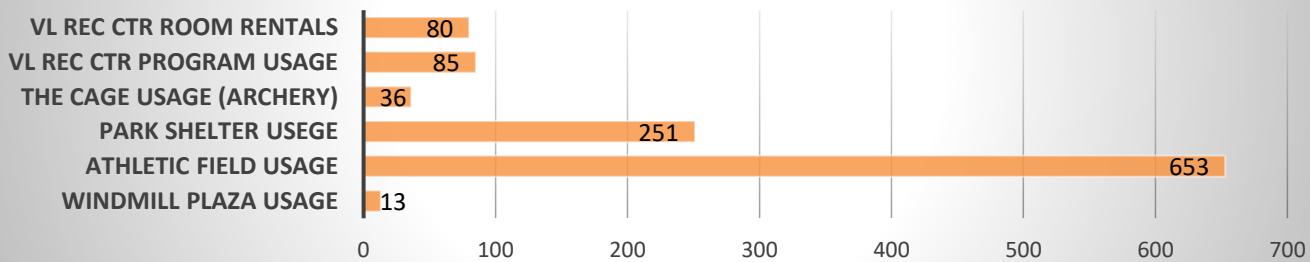
2023 Y-T-D PROGRAM PARTICIPATION



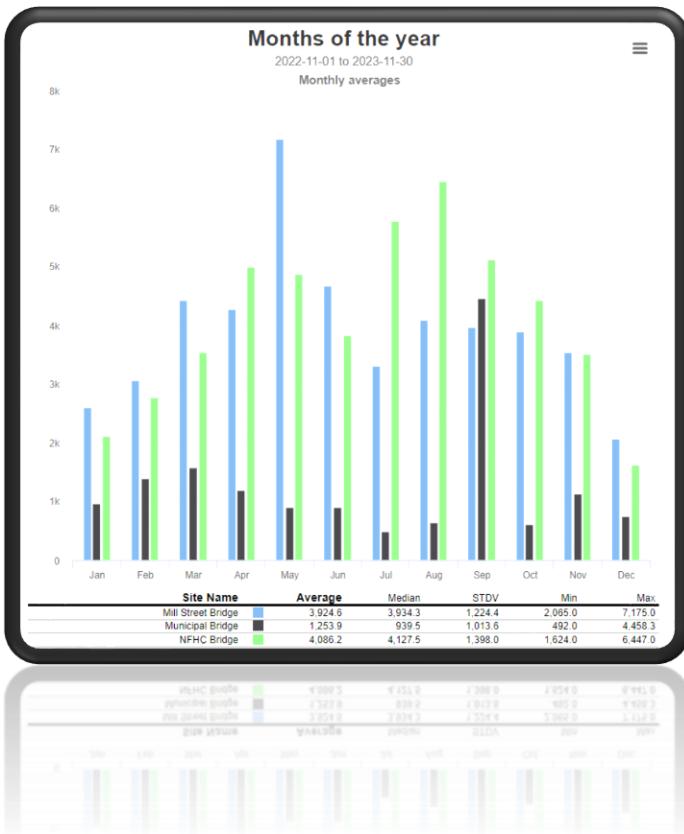
2023 Y-T-D VAN LIESHOUT REC CTR PROGRAMS



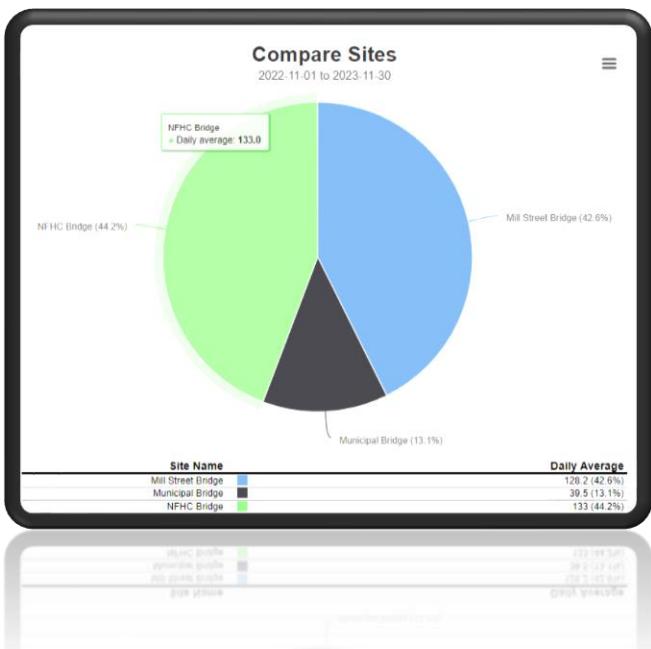
2023 Y-T-D SHELTER/FACILITY/FIELD USAGE



Trail Counter Information To-Date



Day	Mill Street Bridge	Municipal Bridge	NFHC Bridge
2023-11-01		22	87
2023-11-02		9	91
2023-11-03		3	88
2023-11-04		37	302
2023-11-05		15	218
2023-11-06		8	168
2023-11-07		16	80
2023-11-08		0	10
2023-11-09		18	79
2023-11-10	67	14	86
2023-11-11	163	25	155
2023-11-12	87	15	127
2023-11-13	179	23	157
2023-11-14	173	29	125
2023-11-15	252	30	185
2023-11-16	199	16	142
2023-11-17	140	27	97
2023-11-18	222	43	217
2023-11-19	182	40	199
2023-11-20	87	9	57
2023-11-21	49	9	40
2023-11-22	118	26	107
2023-11-23	116	58	188
2023-11-24	107	36	111
2023-11-25	93	23	108
2023-11-26	52	14	62
2023-11-27	31	11	24
2023-11-28	49	12	28
2023-11-29	92	25	69
2023-11-30	89	32	109
	2547	645	3516



GRAND TOTAL		
Mill Street Bridge	Municipal Bridge	NFHC Bridge
152,202	193,352	132,690

Department of Public Works

Monthly Report – November 2023

Highlights

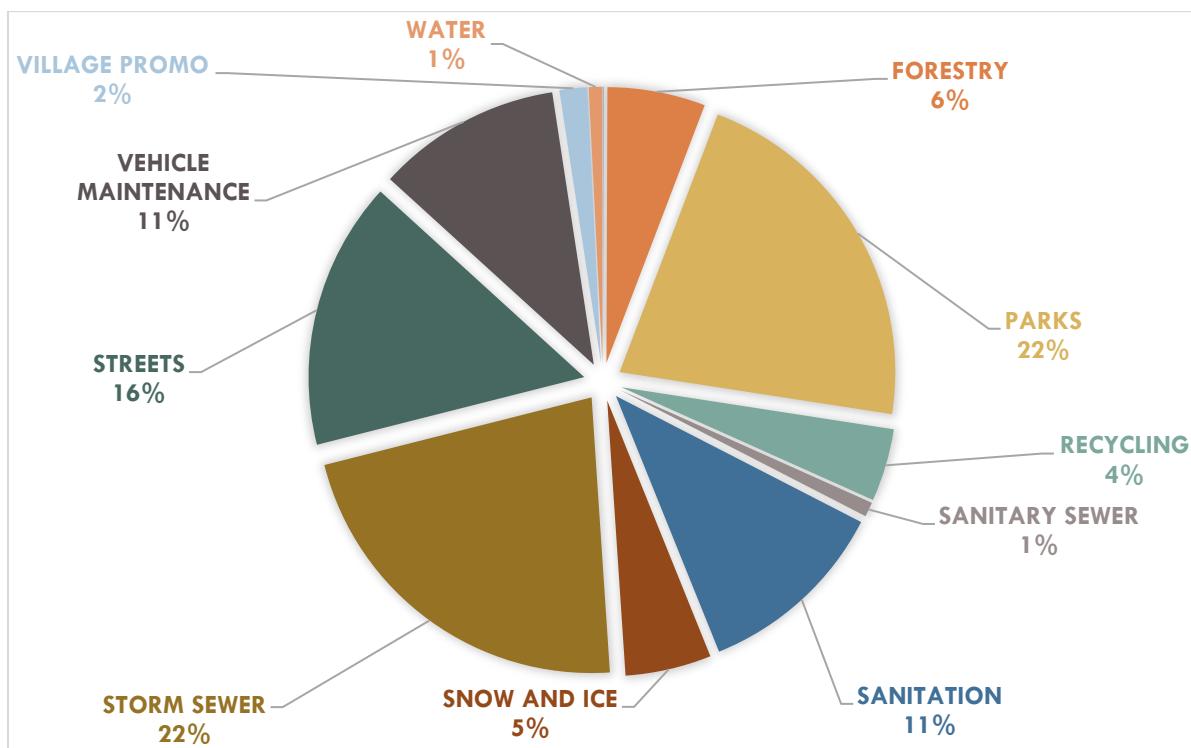
- At the end of November over 1000 residents renewed their yard waste card for the season.
- Employees replaced batteries, maintained, and read laser meters in sanitary sewer system.
- Erosion control and storm water permits were monitored.
- Monitored sanitary sewer system for inflow and infiltration (I&I), televised sanitary mains, sanitary manholes were inspected, and the sewer jetter was operating in the system.
- Prepared fleet vehicles for snow collection.
- Completed seven refuse polycart change outs and eleven recycling polycart change outs due to normal wear. Polycarts were dropped off at three new homes.
- Salt brined roads on 11/16 and salt trucks were sent three times – 11/17, 11/18 and 11/19.
- Continued with leaf collection through November.
- Filled and distributed salt barrels throughout the Village.
- Miscellaneous street repairs.
- Placed snow fence at several locations.

Top Priorities for December 2023

- Employees will continue to look for I&I in the sanitary collection system.
- Monitor erosion control and storm water permits.
- End leaf collection for the season. The yard waste site to close December 15th for the season.
- Procure road salt from the State agreement.

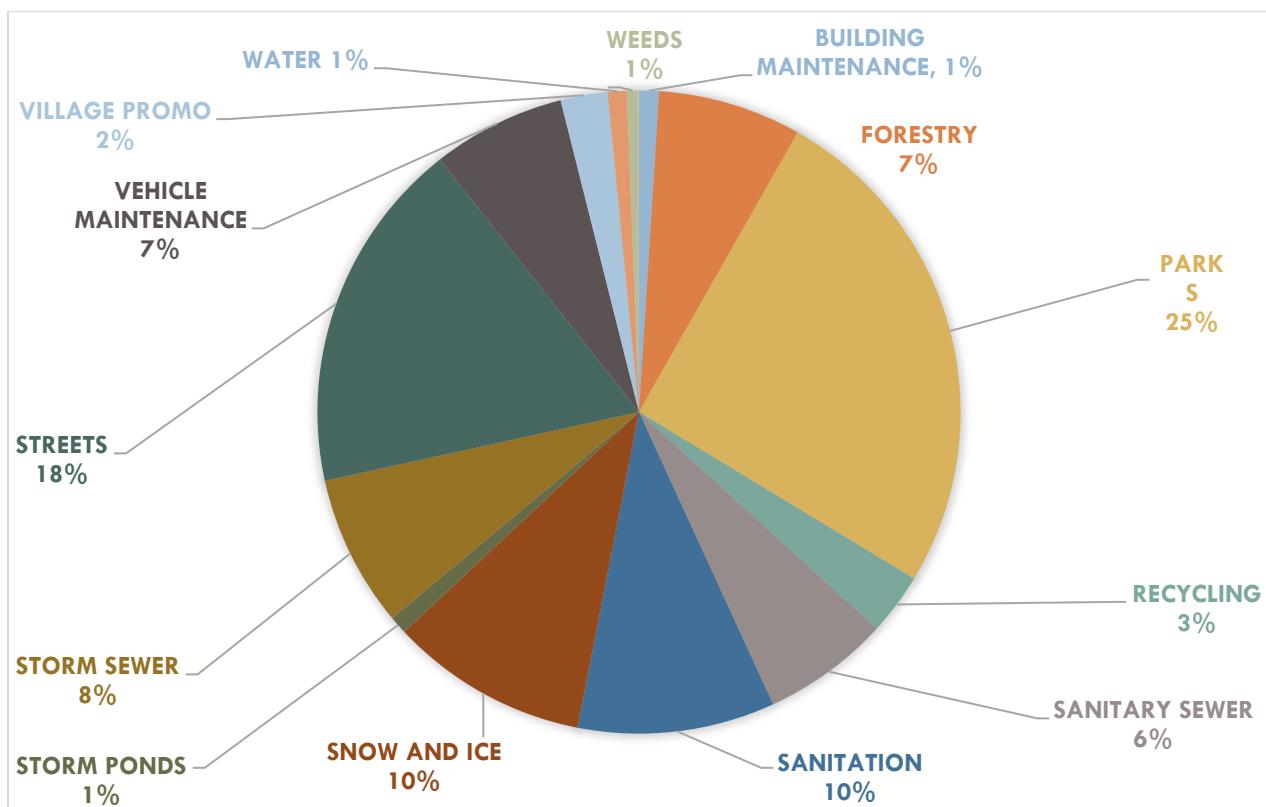
November 2023 Department of Public Works & Parks Department

Hours Worked (Includes Full & Part-time Hours)



Year to Date Department of Public Works & Parks Department Hours Worked

(Includes Full & Part-time Hours)



The table below identifies the installed and/or removed public utilities in the month of November.

ENGINEERING NOTES: 2023 Utility Projects - November

The table below identifies the installed and/or removed public utilities in the month of November.

November 2023 - Utility Installation and Abandonments			
<i>Village of Little Chute - BUCHANAN STREET</i>			
WATER MAIN	Units	Installed	Abandoned/Removed
Utility Contract Completed in July	NA	NA	NA
SANITARY SEWER	Units	Installed	Abandoned/Removed
Utility Contract Completed in July	NA	NA	NA
STORM SEWER	Units	Installed	Abandoned/Removed
Utility Contract Completed in July	NA	NA	NA

November 2023 - Utility Installation and Abandonments			
<i>Village of Little Chute - RANDOLPH DRIVE</i>			
WATER MAIN	Units	Installed	Abandoned/Removed
Utility Contract Completed in August	NA	NA	NA
SANITARY SEWER	Units	Installed	Abandoned/Removed
Utility Contract Completed in August	NA	NA	NA
STORM SEWER	Units	Installed	Abandoned/Removed
Utility Contract Completed in August	NA	NA	NA

Buchanan Street Utilities & Concrete Paving Project

Kruczek Construction has completed the construction of the sanitary sewer, storm sewer, and water utilities on Buchanan Street.

Vinton Construction and their Sub-Contractors have completed the concrete, asphalt, and landscape restoration on Buchanan Street. Vinton obtained required permissions from CN Railroad, remaining work in the restricted railroad corridor has been completed.

Randolph Drive Utilities & Concrete Paving Project

Don Hietpas & Sons completed the utility contract for Randolph Drive on Friday, August 25th. Crews installed new sanitary sewers, storm sewer, and water mains, including the associated water services, storm sewer, and sanitary laterals.

Vinton Construction and their Sub-Contractors have completed the concrete, asphalt, and landscape restoration on Randolph Drive. Crews were on-site performing miscellaneous tasks and completing punch-list items provided by Village staff.

Top Priorities for December 2023

Founders Estates Utility Project

Don Hietpas & Sons began utility construction during the month of December, crews are currently working on installation of the sanitary sewer.

Buchanan Street Utilities & Concrete Paving Project

Staff are working with Kruczek Construction as well as Vinton Construction to complete final quantities and prepare final pay applications for project closeouts.

Randolph Drive Utilities & Concrete Paving Project

Staff continue working with Don Hietpas & Sons as well as Vinton Construction to complete final quantities and prepare final pay applications for project closeouts.

Miscellaneous:

Engineering Staff continues the design process for the West Evergreen Drive Reconstruction Project (Phase 3) which is located between Holland Road and Vandenbroek Road.

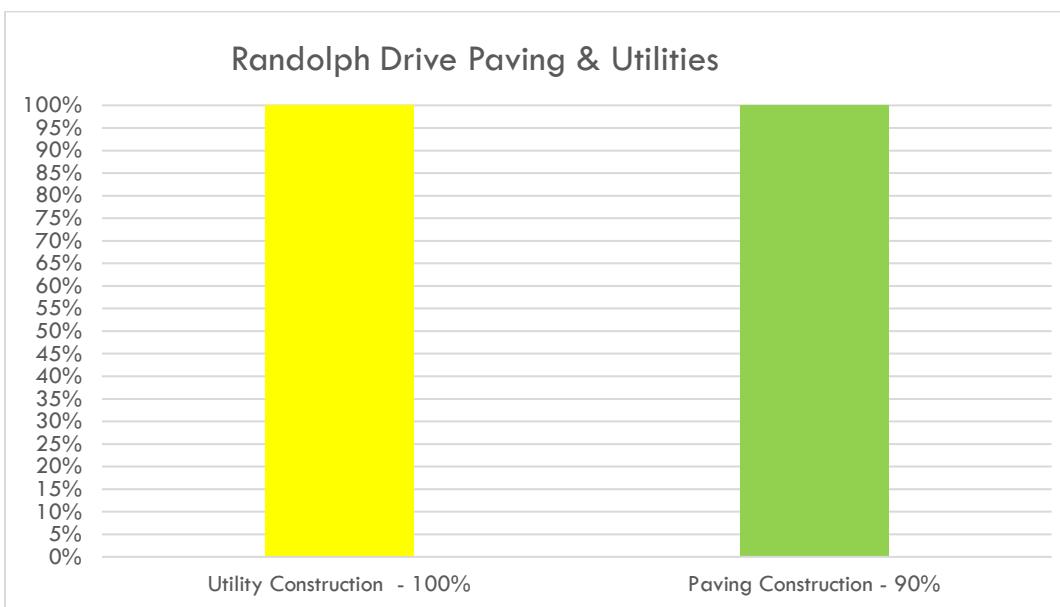
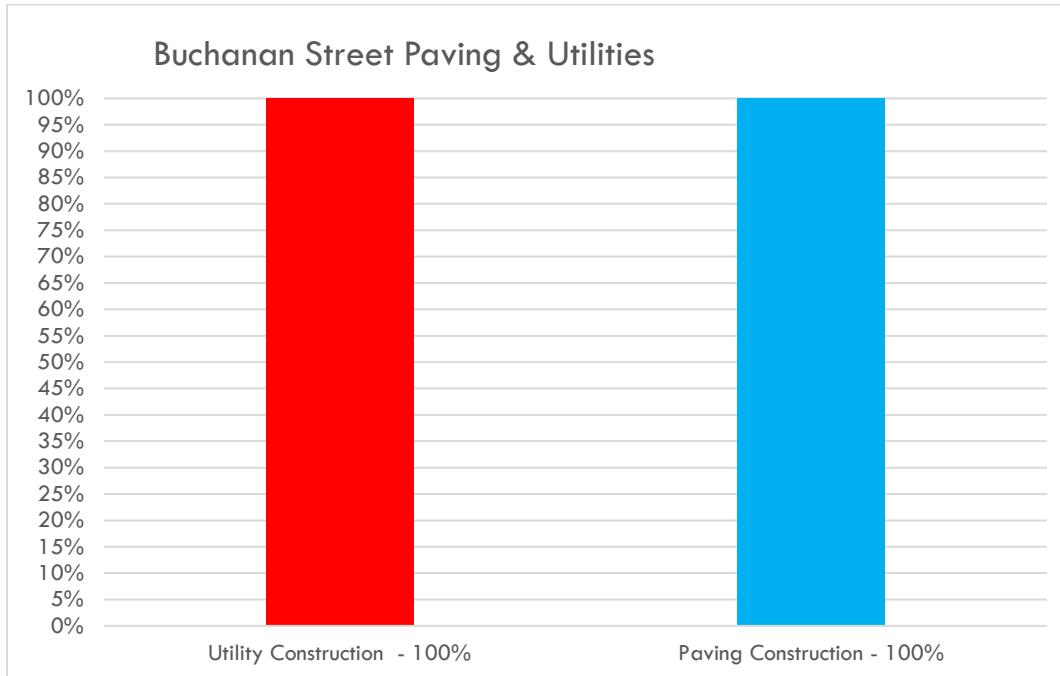
Construction of the Ebben Trail Bridges No. 1 & 2 has been installed, construction is complete. Engineering Staff have walked the sites and created a preliminary punch-list, miscellaneous work/repairs have been completed, additional items which are weather dependent will be completed in the spring of 2024. Staff is also working with the General Contractor (Milbach) to administer the final quantities and pay application to complete project closeout.

Staff are also coordinating the Little Chute Community Area Network (LCCAN) Fiber Optic Construction in partnership with the Village School District. Substantial completion was attained near the end of October, early part of November. Staff has administered the final quantities and pay application, the Village Finance Department will complete the final project closeout.

Engineering is now reviewing, issuing, and inspecting all right of way permits for the Village.

Continued efforts to investigate and repair utilities that have been impacted or damaged during the TDS and/or AT&T construction process.

Staff will continue efforts to assist other departments with daily tasks as well as any special projects or requests.



MINUTES OF THE REGULAR BOARD MEETING OF DECEMBER 6, 2023

Call to Order: President Vanden Berg called the Regular Board Meeting to Order at 6:00 p.m.

Pledge Allegiance to the Flag

President Vanden Berg led members in the reciting of the Pledge of Allegiance.

Roll call of Trustees

PRESENT: Michael Vanden Berg, President
Bill Peerenboom, Trustee
Larry Van Lankvelt, Trustee
Brian Van Lankveldt, Trustee
David Peterson, Trustee
John Elrick, Trustee
Don Van Deurzen, Trustee

Roll call of Officers and Department Heads

PRESENT: Beau Bernhoft, Administrator
Laurie Decker, Village Clerk
Lisa Remiker-DeWall, Finance Director
John McDonald, Director of Parks, Rec and Forestry
Dave Kittel, Community Development Director
Dan Meister, Fox Valley Metro Police Chief
Tyler Claringbole, Village Attorney
Matt Woicek, Deputy Director of Public Works
Kent Taylor, Director of Public Works
Duane Nechodom, Fire Chief

Public Appearance for Items Not on the Agenda

None

Consent Agenda

Items on the Consent Agenda are routine in nature and require one motion to approve all items listed. Prior to voting on the Consent Agenda, items may be removed at the request of any Board Member or member of the public. Any removed items will be considered immediately following the motion to approve the other items.

1. Minutes of the Regular Board Meeting of November 15, 2023
2. Disbursement List

Moved by Trustee L. Van Lankvelt, seconded by Trustee Peterson to Approve the Consent Agenda as presented.

Ayes 7, Nays 0 – Motion Carried

Public Hearing – Amending Sec. 2-147 of Municipal Code, COTW Schedule

Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to enter Public Hearing

Administrator Bernhoft went over the Ordinance changes to eliminate the Committee of the Whole (COTW) meetings beginning in 2024 and that if the board needs to have meetings outside of Regular Board they will be Special Board meetings.

Ayes 7, Nays 0 – Motion Carried

Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to Exit Public Hearing

Ayes 7, Nays 0 – Motion Carried

Action – Adopt Ordinance No. 9, Series 2023 Amending Sec. 2-147 of Municipal Code, COTW Schedule

Moved by Trustee B. Van Lankveldt, seconded by Trustee Peterson to Adopt Ordinance No. 9, Series 2023 Amending Sec 2-147 of Municipal Code.

Ayes 7, Nays 0 – Motion Carried

Action – Approve 2024 Board & Committee Schedule

No action taken. Will be brought back on December 20, 2023.

Discussion/Action – Founders Estate Pavement

The discussion continued from the last board meeting regarding the material type of concrete or asphalt for pavement. Director Taylor states that he is looking for direction and the Village has a policy in place that all roads are to be concrete and feels we should stick to our policy and proceed with concrete streets. Mr. Romenesko stated they need to pave before the end of the year and the Village will need to have a hard surface for plowing and is looking for the same standards as the two prior jobs. Administrator Bernhoft stated the development agreements aren't necessarily called out or part of a negotiation factor and are usually tied with TID projects but ultimately this is a Village decision and looking for public works standpoint and future maintenance makes the most sense to put the best product out there so we don't have to replace it in the future. Trustee Peerenboom prefers asphalt over concrete and Trustee Van Deurzen believes we should stick with concrete. Mr. Romenesko asked about financing in the development agreement and if he can explore that option as concrete is 50% more than an asphalt road. He stated a lot of standards are being held by the Village at the developer's dollar and being thrown at the developer to pay for. Director Kittel replied this area is not in a TID and does not have the same capabilities as other areas that received some form of incentive so there is nothing set up to do that as this time. Trustee Elrick asked if we have a square footage price for concrete vs. asphalt and that the Village is taking out asphalt and putting in concrete. He stated our ordinance requires more granular fill under asphalt than under concrete. Matt Woicek stated the cost price from the contractor is in tonnage and there is an additional charge that comes with asphalt. Trustee Elrick stated that the owner of the property is going to get special assessed for it so they will be charged either way. If you do not put the road in and its gravel and it hits our CIP they will be getting a special assessment for it so they will be charged either way. Mr. Romenesko stated he was under the impression they had to pay and if they don't then he doesn't have a problem putting the assessment to the Village, but he would like the purchasers to be aware of it. President Vanden Berg added the Village requires the developer to put the street in and we do not contribute to that in any way, shape, or form.

Moved by Trustee B. Van Lankveldt, seconded by Trustee Van Deurzen to follow the Village's Ordinances and have Founder's Estate Paved with Concrete.

Ayes 5, Nays 2 (Peterson, Peerenboom) Motion Carried

Discussion/Action – Weights and Measure Fees for 2024 and Review of the 2023 Annual Report

Finance Director Remiker-Dewall stated there were no changes in the Weights and Measures and that they are holding steady.

Moved by Trustee L. Van Lankveldt, seconded by Trustee Elrick to Approve the Weights and Measures fees for 2024.

Ayes 7, Nays 0 – Motion Carried

Discussion/Action – Evergreen Drive Reconstruction

Assistant Director of Public Works Woicek presented the proposed typical section for Evergreen Drive between Vandenbroek Road and Holland Road. The proposed concrete pavement will include integral curb and gutter with two 12-foot travel lanes and one center turn lane, which will allow left turning vehicles to pull out of the travel lane in both directions. The proposed total street width will be 38-feet from face of curb to face of curb. The proposed reconstruction project will also include the construction of a paved 8-foot wide shared use trail which will connect to the existing trail system east of Vandenbroek Road. The trail will be located on the north side of Evergreen Drive, offset approximately 5-feet from the back of curb. The terrace behind the back of the curb on the south side of Evergreen Drive will be graded to allow the construction of sidewalk at a future date,

if needed. This proposed roadway typical section will mirror the typical sections of the recently reconstruction sections of Evergreen Drive to the east of Vandenbroek Road and to the west of Holland Road. There will be a public informational meeting on January 3, 2024 for the Village and the Town of Vandenbroek and the notices have already been mailed. Trustee Peerenboom stated that no assessments to the town residents for this project for trail or street.

Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to Approve the Evergreen Drive Reconstruction project as presented.

Ayes 7, Nays 0 – Motion Carried

Discussion/Action – FVMPD Budget Adjustment for Drone Donation

The Police Department received a donation of \$14,380 from the Great Wisconsin Cheese Festival Board to be used for the purchase of a drone (Unmanned Aerial Vehicle). The drone will be used to enhance our public safety mission by assisting with search & rescue efforts, suspect apprehension, crash and crime scene management and any other incidents or situations in which this resource may make us safer and more effective. The donation is a result of a grant application to the board, for the exact purpose of acquiring the drone. The amount also includes supporting equipment.

Moved by Trustee Peerenboom, seconded by Trustee Peterson to Accept the Budget Adjustment as as presented.

Ayes 7, Nays 0 – Motion Carried

Roll Call Vote

Michael Vanden Berg	Aye
Larry Van Lankvelt	Aye
John Elrick	Aye
Brian Peterson	Aye
Don Van Deurzen	Aye
Bill Peerenboom	Aye
Brian Van Lankveldt	Aye

Discussion/Action – Fire Radio Purchase Request

The Fire Department budgeted \$30,000 to purchase radios through a regional grant administered by the City of Appleton. The original grant plan was for Little Chute to purchase 35 radios at a list price of \$315,88.86 of which the Village local share was to be 5% or \$15,794.04. The grant was awarded at a reduced amount of \$132,378.48 reducing the number of radios to 18 but increasing the local share to 10% or \$13,237.85.

Motorola subsequently provided a discounted price for the 18 radios to \$89,994.06. As per terms of the grant, Little Chute local share is 10% or \$8,999.41. Due to the reduced price, the Fire Department requested another quote from Motorola to determine the cost of two additional radios. The quoted amount is \$9,993.34. If the Village were to use the original \$30,000 budgeted, the department can obtain four additional radios. Although this does not achieve the original request for 35 radios, it would bring our total to 22. No additional budget dollars are needed. The Department is requesting The Village Board to use the remainder of the original budgeted match grant dollars to purchase four additional radios at the reduced Motorola quote.

Moved by Trustee L. Van Lankvelt, seconded by Trustee Van Deurzen to Approve the Fire Radio Purchase as presented.

Ayes 7, Nays 0 – Motion Carried

Discussion/Action – Introduction Sec. 18-19 & 18-58 Ordinance Amendments, Fire Department

The Fire Department is requesting changes to Sections 18-19 and 18-58 in order to stay up to date with our existing department organizational chart and to keep the references consistent with state codes. The public hearing will be set for January 3, 2024.

Moved by Trustee L. Van Lankvelt, seconded by Trustee Peterson to Set Public Hearing for January 3, 2024.

Ayes 7, Nays 0 – Motion Carried

Discussion/Action – 2023 Budget Adjustment for Miscellaneous Grant Ebben Trail Phase II

The Parks, Recreation & Forestry Department received a grant in the amount of \$10,000 from the Fox Cities Greenways Fund. The grant funding helps offset the purchase of the swing gates as part of the Ebben Trail Phase II Project.

Moved by Trustee Elrick, seconded by Trustee Van Deurzen to Accept the Grant in the amount of \$10,000 from the Fox Cities Greenways Fund.

Ayes 7, Nays 0 – Motion Carried

Roll Call Vote

Michael Vanden Berg	Aye
Larry Van Lankvelt	Aye
John Elrick	Aye
Brian Peterson	Aye
Don Van Deurzen	Aye
Bill Peerenboom	Aye
Brian Van Lankveldt	Aye

Ayes 7, Nays 0 – Motion Carried

Department and Officer Reports

Department Heads and Officers provided progress reports to the Board.

Call of Unfinished Business

None

Items for Future Agenda

None

Closed Sessions:

19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. *United Leak Detection and Doyle Pool Update*

19.85(1)(e) Wis. Stats. Deliberations or negotiations on the purchase of public properties, investing of public funds or conducting other specific public business when competitive or bargaining reasons require a closed session. Discuss *Economic Development Item*

Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to Enter into Closed Session at 7:08 p.m.

Ayes 7, Nays 0 – Motion Carried

Return to Open Session

Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to Exit Closed Session at 7:37 p.m.

Ayes 7, Nays 0 – Motion Carried

Potential Action – United Leak Detection Payment Request

Moved by Trustee B. Van Lankveldt, seconded by Trustee Peerenboom to Approve the United Leak Detection Payment.

Ayes 7, Nays 0 – Motion Carried

Adjournment

Moved by Trustee Elrick, seconded by Trustee L. Van Lankvelt to Adjourn the Regular Board meeting at 7:40 p.m.

Ayes 7, Nays 0 – Motion Carried

VILLAGE OF LITTLE CHUTE

By: _____
Michael R. Vanden Berg, Village President

Attest: _____

Laurie Decker, Village Clerk

Disbursement List - December 20, 2023

Payroll & Payroll Liabilities - December 7, 2023	\$279,344.98
Prepaid Invoices - December 1, 2023	\$51,379.39
Prepaid Invoices - December 8, 2023	\$204,377.50
Library Board - December 19, 2023	\$9,050.15
Utility Commission - December 19, 2023	\$55,579.06

CURRENT ITEMS

Bills List - December 20, 2023	\$771,058.70
Total Payroll, Prepaid & Invoices	\$1,370,789.78

The above payments are recommended for approval:

Rejected: _____

Approved December 20, 2023

Michael R Vanden Berg, Village President

Laurie Decker, Clerk

Report Criteria:

Invoice Detail.Voided = {=} FALSE

Invoice	Description	Total Cost	Period	GL Account
ABBEY SPIERINGS				
2023-013	GROUP & INDIVIDUAL PHOTOS-LCFD	260.00	12/23	101-52200-208
Total ABBEY SPIERINGS:		260.00		
AIRGAS USA LLC				
5503646974	RENTAL COMPRESSED AIR	127.61	12/23	101-53330-218
5504295289	AIRGAS LEASE RENEWAL	233.04	12/23	101-53330-218
Total AIRGAS USA LLC:		360.65		
AL HARDWARE COMPANY				
282615	SNOWBRUSH FOR VAN	15.99	12/23	101-55300-218
282752	SUPPLIES - FIRE DEPT	22.38	12/23	101-52200-213
282754	MOUSE TRAPS FOR REC CENTER	7.98	12/23	208-52900-218
282762	SUPPLIES - FIRE DEPT	24.17	12/23	101-52200-213
282821	EXTENSION CORD FOR MAIN ST LIGHTS	14.99	12/23	101-53300-218
282887	SUPPLIES - FIRE DEPT	39.13	12/23	101-52200-213
282979	FLEET FUEL CAN	10.99	12/23	101-53330-218
283008	FASTNERS - MSB WASHBAY HEATER	2.98	12/23	101-53310-218
283009	DRILL BIT - MSB WASHBAY HEATER	10.99	12/23	101-53310-218
283011	MSB - EYE WASH STATION	14.99	12/23	101-53310-218
283021	EXTENSION CORD REPLACEMENT	10.99	12/23	101-55200-218
Total AL HARDWARE COMPANY:		175.58		
ALFONSI, JOSH				
44849	SECURITY DEPOSIT REFUND	100.00	12/23	208-21235
Total ALFONSI, JOSH:		100.00		
AMPLITEL TECHNOLOGIES				
22673	HOME DOCKING STATION	244.05	12/23	404-57190-302
Total AMPLITEL TECHNOLOGIES:		244.05		
APPLETON TROPHY & ENGRAVING				
43761	5 YELLOW ACCOUNTABILITY TAGS	20.00	12/23	101-52200-213
Total APPLETON TROPHY & ENGRAVING:		20.00		
ASSOCIATED APPRAISAL CONSULTANTS				
171627	ASSESSMENT SERVICES	4,555.00	12/23	101-51530-204
171627	ONLINE PARCEL POSTING	76.43	12/23	101-51530-208
Total ASSOCIATED APPRAISAL CONSULTANTS:		4,631.43		
BELCO VEHICLE SOLUTIONS LLC				
8850	UPFIT SQUAD 131	13,340.59	12/23	207-52120-303
Total BELCO VEHICLE SOLUTIONS LLC:		13,340.59		
BERGSTROM FORD-LINCOLN				
90184	LICENSE PLATE BRACKET	22.29	11/23	207-52120-247

Invoice	Description	Total Cost	Period	GL Account
	Total BERGSTROM FORD-LINCOLN:	22.29		
BIANEW				
2024 MEMBERSHI	ANNUAL MEMBERSHIP DUES-JAYMES SEIDLER	50.00	12/23	101-52050-208
	Total BIANEW:	50.00		
BOARD OF COMMISSIONER OF PUBLIC LANDS				
121123	CONTRABAND 13012999	100.00	12/23	207-52120-204
121123 1	CONTRABAND 13012996	40.00	12/23	207-52120-204
121123 2	CONTRABAND 13013002	100.00	12/23	207-52120-204
121123 3	CONTRABAND 13013000	160.00	12/23	207-52120-204
	Total BOARD OF COMMISSIONER OF PUBLIC LANDS:	400.00		
BONS, SCOTT				
121223	PER CALL ALLOWANCE & PAGER EXPENSE	213.00	12/23	101-52200-111
	Total BONS, SCOTT:	213.00		
BORK, BRIAN				
121223	PER CALL ALLOWANCE & PAGER EXPENSE	133.00	12/23	101-52200-111
	Total BORK, BRIAN:	133.00		
BROCKMAN, LUKE				
121223	PER CALL ALLOWANCE & PAGER EXPENSE	117.00	12/23	101-52200-111
	Total BROCKMAN, LUKE:	117.00		
BROCKMAN, MATT				
121223	PER CALL ALLOWANCE & PAGER EXPENSE	113.00	12/23	101-52200-111
	Total BROCKMAN, MATT:	113.00		
BSN SPORTS LLC				
924080170	DPI SCOREBOARD	2,500.00	12/23	101-55300-218
924080170	DPI SCOREBOARD	2,990.00	12/23	101-55200-216
	Total BSN SPORTS LLC:	5,490.00		
CHARTER COMMUNICATIONS				
12/23 56638	DEC/JAN SERVICE	12.25	12/23	101-52200-204
	Total CHARTER COMMUNICATIONS:	12.25		
CINTAS				
4175756008	TOWELS AND UNIFORMS	12.18	12/23	101-53330-213
4175756008	MATS	31.00	12/23	101-53330-218
4176511316	TOWELS AND UNIFORMS	12.18	12/23	101-53330-213
4176511316	MATS	31.00	12/23	101-53330-218
	Total CINTAS:	86.36		
CITY OF APPLETON				
12686	NOVEMBER WEIGHTS & MEASURES	632.00	11/23	101-52050-204

Invoice	Description	Total Cost	Period	GL Account
12719	NOVEMBER 2023 TRANSIT	8,823.00	11/23	101-51780-233
12877	DECEMBER 2023 TRANSIT	8,817.00	12/23	101-51780-233
Total CITY OF APPLETON:		18,272.00		
CITY OF KAUKAUNA				
INV333	NELSON CROSSING UTILITY EXP 12/22 - 11/23	185.00	12/23	224-56900-249
INV333	NELSON CROSSING INSURANCE EXP 2023	1,264.00	12/23	224-56900-231
Total CITY OF KAUKAUNA:		1,449.00		
COMMUNICATIONS ENGINEERING CO				
414551	SERVICE TO ELECTRICAL WIRING	1,245.00	11/23	206-55110-243
414720	ANNUAL FIRE ALARM INSPECTION	343.00	12/23	206-55110-243
Total COMMUNICATIONS ENGINEERING CO:		1,588.00		
COMPLETE OFFICE OF WISCONSIN				
596708	OFFICE CALENDARS	212.01	11/23	101-51650-206
597701	CALENDARS	28.49	11/23	101-51650-206
598804	CALENDARS - RETURNED	12.69-	11/23	101-51650-206
600937	CALENDARS - RETURNED	28.49-	12/23	101-51650-206
Total COMPLETE OFFICE OF WISCONSIN:		199.32		
CONSOLIDATED ELECTRICAL DISTRIBUTORS				
0189-1063462	LED TUBES	220.00	12/23	206-55110-242
Total CONSOLIDATED ELECTRICAL DISTRIBUTORS:		220.00		
DE BRUIN, BEN				
121223	PER CALL ALLOWANCE & PAGER EXPENSE	137.00	12/23	101-52200-111
Total DE BRUIN, BEN:		137.00		
DEBOTH, DENNIS				
121223	PER CALL ALLOWANCE & PAGER EXPENSE	129.00	12/23	101-52200-111
Total DEBOTH, DENNIS:		129.00		
DEBRUIN, BEAU				
121223	PER CALL ALLOWANCE & PAGER EXPENSE	127.00	12/23	101-52200-111
Total DEBRUIN, BEAU:		127.00		
DISTRICT 2 INC.				
3964	COATS, HOLDERS, GLOVES	4,464.00	11/23	101-52200-213
3964	PANTS, SUSPENDERS	3,637.00	11/23	101-52200-212
3965	2018 PIERCE IMPEL REPAIRS	935.95	11/23	101-52200-247
3974	RADIO STRAP	323.30	12/23	101-52200-213
Total DISTRICT 2 INC.:		9,360.25		
ETING, ROBERT E				
121223	PER CALL ALLOWANCE & PAGER EXPENSE	263.00	12/23	101-52200-111

Invoice	Description	Total Cost	Period	GL Account
Total EITING, ROBERT E:		263.00		
EITING, TIM				
121223 PER CALL ALLOWANCE & PAGER EXPENSE		121.00	12/23	101-52200-111
Total EITING, TIM:		121.00		
EL JARIPEO				
128662 LCFD CHRISTMAS CELEBRATION		1,725.00	12/23	101-52200-219
128662 LCFD CHRISTMAS CELEBRATION		2,734.43	12/23	101-52200-201
Total EL JARIPEO:		4,459.43		
ELEXCO INC				
86539-2 2023 FIBER-OPTIC CONSTRUCTION		244,217.67	12/23	211-50000-204
Total ELEXCO INC:		244,217.67		
ESKILDSEN, KEN				
121223 PER CALL ALLOWANCE & PAGER EXPENSE		85.00	12/23	101-52200-111
Total ESKILDSEN, KEN:		85.00		
FEHR GRAHAM & ASSOCIATES				
119686 SAFETY TRAINING		2,000.00	11/23	101-53310-213
Total FEHR GRAHAM & ASSOCIATES:		2,000.00		
FOX VALLEY TECHNICAL COLLEGE				
866194 STATE PRACT EXAM FIREFIGHTER II - JACOB NE		80.00	12/23	101-52200-201
Total FOX VALLEY TECHNICAL COLLEGE:		80.00		
FUHRMANN, NATHAN				
120523 HAULING BAND TRAILER FEES		20.00	11/23	101-55480-202
Total FUHRMANN, NATHAN:		20.00		
GAME TIME				
218200 PLAYGROUND EQUIPMENT		1,196.03	12/23	101-55200-242
Total GAME TIME:		1,196.03		
GARROW OIL				
400992 405787 DIESEL FUEL		27.00	11/23	206-55110-247
400992 405787 DIESEL FUEL		19.09	11/23	630-53441-247
400992 405787 DIESEL FUEL		500.36	11/23	630-53442-247
400992 405787 DIESEL FUEL		474.77	11/23	101-55200-247
400992 405787 DIESEL FUEL		93.29	11/23	101-53330-217
Total GARROW OIL:		1,114.51		
H.I.S. COMP LLC				
7345 DOYLE PARK WELL NO 1 ROOF PROJECT		25,516.20	12/23	620-53604-302

Invoice	Description	Total Cost	Period	GL Account
	Total H.I.S. COMP LLC:	<u>25,516.20</u>		
HEID MUSIC				
3488128 MUSIC		138.20	12/23	101-55480-218
	Total HEID MUSIC:	<u>138.20</u>		
HEMPE, CRAIG				
121223 PER CALL ALLOWANCE & PAGER EXPENSE		139.00	12/23	101-52200-111
	Total HEMPE, CRAIG:	<u>139.00</u>		
HERRLING CLARK LAW FIRM LTD				
3Q/23 131-18Q CITY OF KAUKAUNA VS HOVMSD		210.00	11/23	610-53614-262
	Total HERRLING CLARK LAW FIRM LTD:	<u>210.00</u>		
HIETPAS, ADAM				
121223 PER CALL ALLOWANCE & PAGER EXPENSE		197.00	12/23	101-52200-111
	Total HIETPAS, ADAM:	<u>197.00</u>		
HIETPAS, PETE				
121223 PER CALL ALLOWANCE & PAGER EXPENSE		219.00	12/23	101-52200-111
	Total HIETPAS, PETE:	<u>219.00</u>		
HOEFLER, MIKE				
121223 PER CALL ALLOWANCE & PAGER EXPENSE		95.00	12/23	101-52200-111
	Total HOEFLER, MIKE:	<u>95.00</u>		
HOELZEL, ZACHARY				
121223 PER CALL ALLOWANCE & PAGER EXPENSE		103.00	12/23	101-52200-111
	Total HOELZEL, ZACHARY:	<u>103.00</u>		
HUPF, CORY L				
121223 PER CALL ALLOWANCE & PAGER EXPENSE		89.00	12/23	101-52200-111
	Total HUPF, CORY L:	<u>89.00</u>		
JANSEN, DAN				
121223 PER CALL ALLOWANCE & PAGER EXPENSE		143.00	12/23	101-52200-111
	Total JANSEN, DAN:	<u>143.00</u>		
JANSSEN, BEN				
121223 PER CALL ALLOWANCE & PAGER EXPENSE		109.00	12/23	101-52200-111
	Total JANSSEN, BEN:	<u>109.00</u>		
JX ENTERPRISES INC				
24105292P DEF SENOR #6		248.99	11/23	101-53330-225

Invoice	Description	Total Cost	Period	GL Account
Total JX ENTERPRISES INC:		248.99		
KAPPELL, JASON				
121223 PER CALL ALLOWANCE & PAGER EXPENSE		193.00	12/23	101-52200-111
Total KAPPELL, JASON:		193.00		
KITTEL, DAVID				
12/23 REIMBURSE APA PROFESSIONAL MEMBERSHIP REIMBURSEMENT		108.19	12/23	101-51530-208
Total KITTEL, DAVID:		108.19		
KLINK HYDRAULICS LLC				
34652 PLOW COUPLER #2 & HOSE CONECTOR #19		553.78	12/23	101-53330-225
34659 WASH BAY - POWER WASH CONNECTOR		8.93	12/23	101-53310-218
34676 HYDRAULIC HOSE PACKER #6		249.36	12/23	101-53330-225
34701 HYDRAULIC HOSE #29		103.15	12/23	101-53330-225
Total KLINK HYDRAULICS LLC:		915.22		
KUHN, MATTHEW				
121223 PER CALL ALLOWANCE & PAGER EXPENSE		151.00	12/23	101-52200-111
Total KUHN, MATTHEW:		151.00		
KWIK TRIP INC				
NOV 2023 286768 NOVEMBER FUEL FOR SQUADS		3,445.72	12/23	207-52120-247
Total KWIK TRIP INC:		3,445.72		
LAMERS, BRYAN				
121223 PER CALL ALLOWANCE & PAGER EXPENSE		163.00	12/23	101-52200-111
Total LAMERS, BRYAN:		163.00		
LAPPEN SECURITY PRODUCTS INC				
LSPQ50002 REKEYED DOOR 106		254.00	11/23	206-55110-242
LSPQ50027 DOOR SWEEP BRUSH & LOCKSMITH LABOR		551.36	12/23	206-55110-242
Total LAPPEN SECURITY PRODUCTS INC:		805.36		
LAUE, GRANT				
121223 PER CALL ALLOWANCE & PAGER EXPENSE		91.00	12/23	101-52200-111
Total LAUE, GRANT:		91.00		
LE NOBLE, TRASK				
121223 PER CALL ALLOWANCE & PAGER EXPENSE		137.00	12/23	101-52200-111
Total LE NOBLE, TRASK:		137.00		
LEXISNEXIS RISK DATA MANAGEMENT INC				
1686177-20231130 NOVEMBER 2023 MINIMUM COMMITMENT		106.09	11/23	101-51680-204
Total LEXISNEXIS RISK DATA MANAGEMENT INC:		106.09		

Invoice	Description	Total Cost	Period	GL Account
LITTLE CHUTE AREA SCHOOL DIST				
4TH QTR 2023 4TH QTR MOBILE HOME FEES		4,193.74	12/23	101-31140
Total LITTLE CHUTE AREA SCHOOL DIST:		4,193.74		
LITTLE CHUTE DIAMOND CLUB INC				
111 CHARTER INTERNET SERVICES - 50/50 SHARED		632.88	12/23	208-52900-221
Total LITTLE CHUTE DIAMOND CLUB INC:		632.88		
LLOYD, MICHAEL				
121223 PER CALL ALLOWANCE & PAGER EXPENSE		165.00	12/23	101-52200-111
Total LLOYD, MICHAEL:		165.00		
MACQUEEN EQUIPMENT				
P22886 HURST STABILITY KIT & BLUE STRO BB2		9,170.28	12/23	101-52200-247
P23003 HURST STABILITY KIT		1,234.87	12/23	101-52200-247
Total MACQUEEN EQUIPMENT:		10,405.15		
MARCO INC				
35411396 COPIER @ MSB BUILDING		58.62	12/23	101-53310-207
35411396 1ST FLOOR COPIER @ VH		110.27	12/23	101-51650-207
35411396 2ND FLOOR COPIER @ VH		90.26	12/23	101-51650-207
35411396 3RD FLOOR COPIER @ VH		53.76	12/23	101-51650-207
Total MARCO INC:		312.91		
MARX, JACOB				
121223 PER CALL ALLOWANCE & PAGER EXPENSE		211.00	12/23	101-52200-111
Total MARX, JACOB:		211.00		
MENARDS - APPLETON EAST				
48784 SNOW FENCE & DRIVEWAY MARKERS		84.79	11/23	101-53350-218
49123 REPAIR SUPPLIES		50.28	11/23	206-55110-242
Total MENARDS - APPLETON EAST:		135.07		
MGD INDUSTRIAL CORP				
221248 MSB SHOP		55.90	12/23	101-53330-218
221248 DOWNTOWN BANNERS		54.75	12/23	101-53300-218
221248 MISC PARTS FOR #40,15,31,80		53.83	12/23	101-53330-225
Total MGD INDUSTRIAL CORP:		164.48		
MYERS, JACOB D				
121223 PER CALL ALLOWANCE & PAGER EXPENSE		51.00	12/23	101-52200-111
Total MYERS, JACOB D:		51.00		
NECHODOM, DUANE				
121223 PER CALL ALLOWANCE & PAGER EXPENSE		203.00	12/23	101-52200-111
Total NECHODOM, DUANE:		203.00		

Invoice	Description	Total Cost	Period	GL Account
NECHODOM, TYLER				
121223	PER CALL ALLOWANCE & PAGER EXPENSE	201.00	12/23	101-52200-111
Total NECHODOM, TYLER:		201.00		
NETT, JACOB				
121223	PER CALL ALLOWANCE & PAGER EXPENSE	157.00	12/23	101-52200-111
Total NETT, JACOB:		157.00		
NEWS PUBLISHING CO INC				
BE181936	PUBLIC HEARING NOTICES	34.89	11/23	101-51650-207
BE181937	PUBLIC HEARING NOTICES	17.95	11/23	101-51650-207
BE183378	PUBLIC HEARING NOTICES	45.32	11/23	101-51650-207
BE186231	PUBLIC HEARING NOTICES	45.32	11/23	101-51650-207
BE187080	PUBLIC HEARING NOTICES	94.00	11/23	101-51650-207
BE187081	PUBLIC HEARING NOTICES	56.05	11/23	101-51650-207
BE187082	PUBLIC HEARING NOTICES	57.05	11/23	101-51650-207
Total NEWS PUBLISHING CO INC:		350.58		
NOW YOGA AND WELLNESS LLC				
121223	YOGA CLASSES - 12/1/23 - 12/11/23	200.00	12/23	208-52900-204
Total NOW YOGA AND WELLNESS LLC:		200.00		
OLSON, CALEB				
121223	PER CALL ALLOWANCE & PAGER EXPENSE	163.00	12/23	101-52200-111
Total OLSON, CALEB:		163.00		
O'REILLY AUTOMOTIVE INC				
2043-417456	SEALANT FOR AXELS #6	35.99	12/23	101-53330-225
2043-417581	OIL FILTER #159	18.94	12/23	101-53330-225
2043-418231	CIRCUIT BREAKER #75	32.99	12/23	101-53330-225
2043-418975	BRAKE PADS #86	51.17	12/23	101-53330-225
Total O'REILLY AUTOMOTIVE INC:		139.09		
OTT, ADAM				
121223	PER CALL ALLOWANCE & PAGER EXPENSE	147.00	12/23	101-52200-111
Total OTT, ADAM:		147.00		
OUTAGAMIE COUNTY HIGHWAY DEPT				
1020304	BRIDGE INSPECTIONS	75.08	11/23	101-53300-204
Total OUTAGAMIE COUNTY HIGHWAY DEPT:		75.08		
OUTAGAMIE COUNTY TREASURER				
1020312	OCTOBER FUEL BILL	42.86	11/23	101-52050-247
1020312	OCTOBER FUEL BILL	9.80	11/23	630-53441-247
1020312	OCTOBER FUEL BILL	1,787.70	11/23	630-53442-247
1020312	OCTOBER FUEL BILL	2,218.07	11/23	201-53620-247
1020312	OCTOBER FUEL BILL	337.12	11/23	101-55200-247
1020312	OCTOBER FUEL BILL	943.22	11/23	101-55440-247
1020312	OCTOBER FUEL BILL	49.36	11/23	101-55300-247

Invoice	Description	Total Cost	Period	GL Account
1020312	OCTOBER FUEL BILL	351.69	11/23	101-52200-247
1020312	OCTOBER FUEL BILL	94.64	11/23	610-53612-247
1020312	OCTOBER FUEL BILL	431.53	11/23	620-53644-247
1020312	OCTOBER FUEL BILL	1,109.31	11/23	101-53330-217
1020345	MACHINE REPAIR ON CTH N	304.80	12/23	610-53612-204
1020345	BRIDGE INSPECTION	244.40	12/23	101-53300-204
31870	NOVEMBER SANITATION FEES	16,223.44	11/23	201-53620-204
Total OUTAGAMIE COUNTY TREASURER:		24,147.94		
PARKITECTURE + PLANNING LLC				
5	SPLASH PAD DESIGN & ENGINEERING	2,257.50	12/23	420-57620-274
Total PARKITECTURE + PLANNING LLC:		2,257.50		
PAT'S TIRE SALES & SERVICE				
1-65614	TIRE REPAIR #19	286.00	12/23	101-53330-225
Total PAT'S TIRE SALES & SERVICE:		286.00		
PEETERS, CHRIS				
121223	PER CALL ALLOWANCE & PAGER EXPENSE	187.00	12/23	101-52200-111
Total PEETERS, CHRIS:		187.00		
PERSONNEL EVALUATION INC				
49752	PEP TESTING - OAKLEY & VALLAFSKEY	50.00	12/23	207-52120-225
Total PERSONNEL EVALUATION INC:		50.00		
PETERSON, ROBERT				
121223	PER CALL ALLOWANCE & PAGER EXPENSE	225.00	12/23	101-52200-111
Total PETERSON, ROBERT:		225.00		
REMIKER-DEWALL, LISA				
11/23 REIMBURSE	WGFOA CONFERENCE	155.55	11/23	101-51420-201
Total REMIKER-DEWALL, LISA:		155.55		
RG INSPECTIONS LLC				
1032	NOVEMBER INSPECTION SERVICES	342.25	11/23	101-52050-204
Total RG INSPECTIONS LLC:		342.25		
RIVERSIDE BY REYNEBEAU FLORAL				
1841701/1	FLORAL ARRANGEMENT- DAN MEISTER	83.00	11/23	101-51960-211
184345/1	FLORAL ARRANGEMENT- JACOB MEYERS	48.50	11/23	101-52200-219
Total RIVERSIDE BY REYNEBEAU FLORAL:		131.50		
ROMAINE ELECTRIC CO				
19-009530	ALTERNATOR #19	441.98	11/23	101-53330-225
Total ROMAINE ELECTRIC CO:		441.98		

Invoice	Description	Total Cost	Period	GL Account
ROMENESKO, JOE				
121223	PER CALL ALLOWANCE & PAGER EXPENSE	197.00	12/23	101-52200-111
Total ROMENESKO, JOE:		197.00		
SCHRADER, LUKE				
121223	PER CALL ALLOWANCE & PAGER EXPENSE	141.00	12/23	101-52200-111
Total SCHRADER, LUKE:		141.00		
SCHWAAB INC				
4395886	ENGRAVED NAMEPLATE	18.00	11/23	101-51650-206
Total SCHWAAB INC:		18.00		
SEIDLER, JAYMES				
12/23 REIMBURSE	NFPA LINK - SUBSCRIPTION	149.99	12/23	101-52050-208
Total SEIDLER, JAYMES:		149.99		
SHIPPY, BEN				
121223	PER CALL ALLOWANCE & PAGER EXPENSE	127.00	12/23	101-52200-111
Total SHIPPY, BEN:		127.00		
SIRCHIE ACQUISITION COMPANY LLC				
620937	NARCOTIC TEST AMPOULES	63.00	11/23	207-52120-218
622736	TEST PAPERS - THC	31.50	12/23	207-52120-218
Total SIRCHIE ACQUISITION COMPANY LLC:		94.50		
SLINDE, ED				
12/23 REIMBURSE	TARGET STAND REIMBURSEMENT	46.81	12/23	207-52120-218
Total SLINDE, ED:		46.81		
SPLENDID CLEANING SERVICE LLC				
13811	PROFESSIONAL BUILDING MAINTENANCE	950.00	12/23	207-52120-243
13811	PROFESSIONAL BUILDING MAINTENANCE	239.00	12/23	101-52250-243
13812	PROFESSIONAL BUILDING MAINTENANCE	1,425.00	12/23	206-55110-243
13813	PROFESSIONAL BUILDING MAINTENANCE	595.00	12/23	101-53310-243
13814	PROFESSIONAL BUILDING MAINTENANCE	1,850.00	12/23	101-51650-243
Total SPLENDID CLEANING SERVICE LLC:		5,059.00		
STAPLES ADVANTAGE				
8072489364	VILLAGE HALL PAPER	41.49	12/23	101-51650-206
8072489364	KEY FOB	1.75	12/23	101-55300-206
8072489364	OFFICE SUPPLIES	15.08	12/23	101-53310-206
Total STAPLES ADVANTAGE:		58.32		
TESCH, JOE				
121223	PER CALL ALLOWANCE & PAGER EXPENSE	201.00	12/23	101-52200-111
Total TESCH, JOE:		201.00		

Invoice	Description	Total Cost	Period	GL Account
THEDACARE LABORATORIES				
NOV 2023 1210055	NOV BLOOD DRAWS	340.00	12/23	207-52120-204
Total THEDACARE LABORATORIES:		340.00		
TNT-PLS				
323-116-02	CONSTRUCTION PROJECT - BUCHANAN ST	450.00	12/23	452-51222-204
323-116-02	CONSTRUCTION PROJECT - BUCHANAN ST	450.00	12/23	610-51222-204
323-116-02	CONSTRUCTION PROJECT - BUCHANAN ST	450.00	12/23	620-51222-204
323-116-02	CONSTRUCTION PROJECT - BUCHANAN ST	450.00	12/23	630-51222-204
323-116-02	CONSTRUCTION PROJECT - RANDOLPH ST	1,120.00	12/23	416-51217-204
Total TNT-PLS:		2,920.00		
VALENTYN, ERIC				
121223	PER CALL ALLOWANCE & PAGER EXPENSE	57.00	12/23	101-52200-111
Total VALENTYN, ERIC:		57.00		
VALLEY LIQUOR				
109058	BEVERAGES AND SUPPLIES	188.94	11/23	101-52200-211
110972	BEVERAGE SUPPLIES	188.94	11/23	101-52200-211
Total VALLEY LIQUOR:		377.88		
VAN DEURZEN, DEREK				
121223	PER CALL ALLOWANCE & PAGER EXPENSE	51.00	12/23	101-52200-111
Total VAN DEURZEN, DEREK:		51.00		
VAN DEURZEN, SCOTT				
121223	PER CALL ALLOWANCE & PAGER EXPENSE	133.00	12/23	101-52200-111
Total VAN DEURZEN, SCOTT:		133.00		
VAN DYN HOVEN, LUKE				
121223	PER CALL ALLOWANCE & PAGER EXPENSE	115.00	12/23	101-52200-111
Total VAN DYN HOVEN, LUKE:		115.00		
VAN VOOREN, KARA				
44700	SECURITY DEPOSIT REFUND	100.00	12/23	208-21235
Total VAN VOOREN, KARA:		100.00		
VAN ZEELAND NURSERY				
101-40989	REPLACE TREE - CREEKVIEW PARK	263.99	11/23	101-55440-215
Total VAN ZEELAND NURSERY:		263.99		
VANDEN HEUVEL, RYAN				
121223	PER CALL ALLOWANCE & PAGER EXPENSE	165.00	12/23	101-52200-111
Total VANDEN HEUVEL, RYAN:		165.00		
VANDERLOOP, ANDY				
121223	PER CALL ALLOWANCE & PAGER EXPENSE	201.00	12/23	101-52200-111

Invoice	Description	Total Cost	Period	GL Account
Total VANDERLOOP, ANDY:		201.00		
VANDERLOOP, ROB				
121223 PER CALL ALLOWANCE & PAGER EXPENSE		157.00	12/23	101-52200-111
Total VANDERLOOP, ROB:		157.00		
VERBRUGGEN, CASEY				
121223 PER CALL ALLOWANCE & PAGER EXPENSE		147.00	12/23	101-52200-111
Total VERBRUGGEN, CASEY:		147.00		
VINTON CONSTRUCTION CO				
2023003-4 2023 RECON PROJECT BUCHANAN ST PAVING		35,519.77	12/23	452-51222-263
2023003-4 2023 RECON PROJECT RANDOLPH ST PAVING		273,893.06	12/23	416-51217-263
Total VINTON CONSTRUCTION CO:		309,412.83		
WERY, MARK				
12/23 REIMBURSE CAKE & SUPPLIES - REIMBURSE		31.30	12/23	207-52120-218
Total WERY, MARK:		31.30		
WEYENBERG, RYAN				
121223 PER CALL ALLOWANCE & PAGER EXPENSE		53.00	12/23	101-52200-111
Total WEYENBERG, RYAN:		53.00		
WITTMANN, STEVE				
121223 PER CALL ALLOWANCE & PAGER EXPENSE		179.00	12/23	101-52200-111
Total WITTMANN, STEVE:		179.00		
Grand Totals:		711,058.70		

Report GL Period Summary

Vendor number hash: 510575
 Vendor number hash - split: 616245
 Total number of invoices: 160
 Total number of transactions: 195

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	711,058.70	711,058.70
Grand Totals:	711,058.70	711,058.70

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
AMERICAN FIDELITY ASSURANCE (4885)							
D663495	Invoi	DEC 2023 VOLUNTARY BENEFITS	2,103.00	Open	Non	12/23	101-21367
Total AMERICAN FIDELITY ASSURANCE (4885):			2,103.00				
BAKER & TAYLOR (5194)							
2037658504	Invoi	BOOKS	357.72	Open	Non	11/23	206-55110-206
2037658505	Invoi	BOOKS	16.94	Open	Non	11/23	206-55110-206
2037662384	Invoi	BOOKS	155.83	Open	Non	11/23	206-55110-206
2037672009	Invoi	BOOKS	143.40	Open	Non	11/23	206-55110-206
2037672010	Invoi	BOOKS	23.22	Open	Non	11/23	206-55110-206
2037672011	Invoi	BOOKS	578.10	Open	Non	11/23	206-55110-206
2037684535	Invoi	BOOKS	223.54	Open	Non	11/23	206-55110-206
2037684536	Invoi	BOOKS	384.78	Open	Non	11/23	206-55110-206
2037684537	Invoi	BOOKS	15.55	Open	Non	11/23	206-55110-206
2037697853	Invoi	BOOKS	403.58	Open	Non	11/23	206-55110-206
2037697854	Invoi	BOOKS	16.44	Open	Non	11/23	206-55110-206
2037706696	Invoi	BOOKS	29.37	Open	Non	11/23	206-55110-206
2037706697	Invoi	BOOKS	789.95	Open	Non	11/23	206-55110-206
2037734349	Invoi	BOOKS	18.12	Open	Non	11/23	206-55110-206
2037760324	Invoi	BOOKS	14.73	Open	Non	11/23	206-55110-206
2037813567	Invoi	BOOKS	448.65	Open	Non	11/23	206-55110-206
2037813568	Invoi	BOOKS	18.76	Open	Non	11/23	206-55110-206
2037842604	Invoi	BOOKS	564.30	Open	Non	12/23	206-55110-206
2037863731	Invoi	BOOKS	826.93	Open	Non	11/23	206-55110-206
2037880896	Invoi	BOOKS	454.93	Open	Non	11/23	206-55110-206
Total BAKER & TAYLOR (5194):			5,484.84				
BETTER HOMES & GARDENS (5244)							
NOVEMBER 2023	Invoi	MAGAZINE SUBSCRIPTION	16.00	Open	Non	11/23	206-55110-207
Total BETTER HOMES & GARDENS (5244):			16.00				
DEMCO INC (5148)							
7385140	Invoi	SUPPLIES	170.67	Open	Non	11/23	206-55110-218
7400200	Invoi	OPERATIONAL SUPPLIES	182.15	Open	Non	11/23	206-55110-218
Total DEMCO INC (5148):			352.82				
DISCOVER MAGAZINE (5254)							
900303004403 202	Invoi	MAGAZINE SUBSCRIPTION	32.95	Open	Non	11/23	206-55110-207
Total DISCOVER MAGAZINE (5254):			32.95				
DISTRICT 2 INC. (4778)							
3932	Invoi	RES-Q-RENCH W/BOX	310.41	Open	Non	11/23	101-52200-213
Total DISTRICT 2 INC. (4778):			310.41				
HAWKINS INC (1918)							
6572079	Invoi	SODIUM SILICATE	4,219.00	Open	Non	11/23	620-53634-220
6572079	Invoi	AZONE	730.86	Open	Non	11/23	620-53634-214
Total HAWKINS INC (1918):			4,949.86				

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
HOME DEPOT CREDIT SERVICES (1545)							
158847	Invoi	FUEL 18V LIION BRUSHLESS	917.00	Open	Non	11/23	206-55110-221
196255	Invoi	FUEL 18-BOLT LITHIUM	79.00	Open	Non	11/23	206-55110-221
3021963	Invoi	SUPPLIES FOR LIB/CC	23.31	Open	Non	11/23	206-55110-242
5021805	Invoi	MISC SUPPLIES FOR LIB/CC	92.72	Open	Non	11/23	206-55110-242
6035 3221 5201 10	Invoi	LATE FEES & INTEREST	64.85	Open	Non	11/23	101-51420-229
6423024	Invoi	HOMEOWNER DIY SHIM PK	36.02	Open	Non	11/23	206-55110-242
8010580	Invoi	ITEMS FOR LIB/CC	742.91	Open	Non	11/23	206-55110-221
9344234	Invoi	TRACK SAW GUIDE RAIL	129.00	Open	Non	11/23	206-55110-221
Total HOME DEPOT CREDIT SERVICES (1545):			2,084.81				
KAUKAUNA UTILITIES (234)							
NOVEMBER 2023	Invoi	SAFETY CENTER	765.25	Open	Non	11/23	207-52120-249
NOVEMBER 2023	Invoi	SAFETY CENTER	510.16	Open	Non	11/23	101-52250-249
NOVEMBER 2023	Invoi	VILLAGE HALL PLAZA	16.48	Open	Non	11/23	101-51650-249
NOVEMBER 2023	Invoi	VILLAGE HALL	1,351.34	Open	Non	11/23	101-51650-249
NOVEMBER 2023	Invoi	CIVIC CENTER	981.16	Open	Non	11/23	206-55110-249
NOVEMBER 2023	Invoi	MUNICIPAL POOL	60.50	Open	Non	11/23	204-55420-249
NOVEMBER 2023	Invoi	BALLFIELD DPI/SHED LIGHTS	49.61	Open	Non	11/23	101-55200-249
NOVEMBER 2023	Invoi	DOYLE PARK STAGE	75.12	Open	Non	11/23	101-55200-249
NOVEMBER 2023	Invoi	DOYLE PARK BALLFIELD DP2 LIGHT	62.84	Open	Non	11/23	101-55200-249
NOVEMBER 2023	Invoi	HEESAKKER PARK TRAIL	32.22	Open	Non	11/23	101-55200-249
NOVEMBER 2023	Invoi	HERITAGE PARK	24.76	Open	Non	11/23	101-55200-249
NOVEMBER 2023	Invoi	LEGION PARK RESTROOMS	169.01	Open	Non	11/23	101-55200-249
NOVEMBER 2023	Invoi	VAN LIESHOUT PARK	70.97	Open	Non	11/23	101-55200-249
NOVEMBER 2023	Invoi	VAN LIESHOUT BALLFIELD	178.65	Open	Non	11/23	101-55200-249
NOVEMBER 2023	Invoi	VAN LIESHOUT PK SECURITY LT	64.07	Open	Non	11/23	101-55200-249
NOVEMBER 2023	Invoi	LINCOLN AVE E HEESAKKER PARK	153.76	Open	Non	11/23	101-55200-249
NOVEMBER 2023	Invoi	PUMP STATION - JEFFERSON ST	1,064.12	Open	Non	11/23	620-53624-249
NOVEMBER 2023	Invoi	4 WELL EVERGREEN DRIVE	6,014.82	Open	Non	11/23	620-53624-249
NOVEMBER 2023	Invoi	3 WELL WASHINGTON ST	2,667.75	Open	Non	11/23	620-53624-249
NOVEMBER 2023	Invoi	STEPHEN ST TOWER/LIGHTING	150.88	Open	Non	11/23	620-53624-249
NOVEMBER 2023	Invoi	CANAL BRIDGE NORTHSIDE	16.84	Open	Non	11/23	101-53300-249
NOVEMBER 2023	Invoi	CANAL BRIDGE - SOUTHSIDE	32.64	Open	Non	11/23	101-53300-249
NOVEMBER 2023	Invoi	SECURITY LIGHT	11.27	Open	Non	11/23	101-53300-249
NOVEMBER 2023	Invoi	SIGNALS/GRAND & MAIN	47.02	Open	Non	11/23	101-53300-249
NOVEMBER 2023	Invoi	COMMUNITY BRIDGE LIGHTING	185.59	Open	Non	11/23	101-53300-249
NOVEMBER 2023	Invoi	SIGNALS/MAIN & MADISON	43.66	Open	Non	11/23	101-53300-249
NOVEMBER 2023	Invoi	CROSSING/MAIN & MONROE	16.48	Open	Non	11/23	101-53300-249
NOVEMBER 2023	Invoi	STREET LIGHTING	9,536.07	Open	Non	11/23	101-53300-249
NOVEMBER 2023	Invoi	SIGNALS/NORTH & BUCHAAN	35.38	Open	Non	11/23	101-53300-249
NOVEMBER 2023	Invoi	PATRIOT DR FLAG POLE	28.16	Open	Non	11/23	101-53300-249
NOVEMBER 2023	Invoi	SIGNALS/NE CORNER N & ELM	77.14	Open	Non	11/23	101-53300-249
NOVEMBER 2023	Invoi	STEPHEN ST SIGN	16.48	Open	Non	11/23	101-53300-249
NOVEMBER 2023	Invoi	1401 E ELM DR/NEW BUILDING	1,109.74	Open	Non	11/23	101-53310-249
NOVEMBER 2023	Invoi	721 W ELM- REC CENTER	94.32	Open	Non	11/23	208-52900-249
NOVEMBER 2023	Invoi	723 DEPOT ST	14.95	Open	Non	11/23	418-51225-249
NOVEMBER 2023	Invoi	DOYLE PARK WELL	4,311.14	Open	Non	11/23	620-53624-249
NOVEMBER 2023	Invoi	1800 STEPHEN ST STORM	932.61	Open	Non	11/23	630-53441-249
Total KAUKAUNA UTILITIES (234):			30,972.96				

LAPPEN SECURITY PRODUCTS INC (735)

LSPQ49846 Invoi SERVICE CALL TO WATER TOWER 400.52 Open Non 11/23 620-53644-250

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
		Total LAPPEN SECURITY PRODUCTS INC (735):	400.52				
MAGNOLIA JOURNAL (5213)		NOVEMBER 2023 Invoi MAGAZINE SUBSCRIPTION	25.00	Open	Non	11/23	206-55110-207
		Total MAGNOLIA JOURNAL (5213):	25.00				
P.J. KORTENS AND COMPANY INC (4846)		10024617 Invoi LABOR & PARTS - WELL 3 ISSUES	830.83	Open	Non	11/23	620-53644-225
		Total P.J. KORTENS AND COMPANY INC (4846):	830.83				
SKEPTICAL INQUIRER (5211)		70566765 5/1/23 Invoi MAGAZINE SUBSCRIPTION	35.00	Open	Non	11/23	206-55110-207
		Total SKEPTICAL INQUIRER (5211):	35.00				
STONERIDGE LITTLE CHUTE LLC (4903)		22040181311 Invoi PROGRAM ITEMS 24045581619 Invoi PROGRAM ITEMS	18.45 10.57	Open Open	Non Non	11/23 11/23	206-55110-205 206-55110-205
		Total STONERIDGE LITTLE CHUTE LLC (4903):	29.02				
TIME WARNER CABLE (89)		11/23 20279 Invoi NOV/DEC SERVICE 11/23 96253 Invoi NOV/DEC SERVICE	116.16 145.01	Open Open	Non Non	11/23 11/23	620-53924-203 207-52120-203
		Total TIME WARNER CABLE (89):	261.17				
T-MOBILE (5286)		975459487 11/23 Invoi INTERNET HOT SPOTS	88.20	Open	Non	11/23	206-55110-209
		Total T-MOBILE (5286):	88.20				
UNITED RAYNOR (425)		25189 Invoi LABOR AND EQUIPMENT @ WATER DEPT	728.15	Open	Non	11/23	620-53644-218
		Total UNITED RAYNOR (425):	728.15				
US POSTMASTER (264)		WINTER 2 2023 Invoi EAGLE PRINTING POSTAGE	773.23	Open	Non	11/23	101-51960-227
		Total US POSTMASTER (264):	773.23				
VERIZON WIRELESS (3606)		9949265073 Invoi OCT/NOV	80.62	Open	Non	11/23	620-53924-203
		Total VERIZON WIRELESS (3606):	80.62				
VFIS (2559)		27729129 Invoi 2024 ADMINISTRATIVE FEES - LOSA	1,570.00	Open	Non	12/23	101-14300
		Total VFIS (2559):	1,570.00				
VILLAGE OF LITTLE CHUTE (1404)		2023 TAX SEASON Invoi 2023 TAX DRAWER INCREASE	250.00	Open	Non	11/23	101-10150

VILLAGE OF LITTLE CHUTE

Invoice Register - PREPAID INVOICES

Input Dates: 12/1/2023 - 12/1/2023

Page: 4
Dec 15, 2023 08:18AM

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
		Total VILLAGE OF LITTLE CHUTE (1404):	250.00				
		Grand Totals:	51,379.39				

Report GL Period Summary

Vendor number hash: 188382
Vendor number hash - split: 198724
Total number of invoices: 50
Total number of transactions: 87

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	51,379.39	51,379.39
Grand Totals:	51,379.39	51,379.39

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
PLAYAWAY PRODUCTS (5314)							
432298	Invoi	DIGITAL BOOKS	52.99	Open	Non	11/23	206-55110-210
434292	Invoi	DIGITAL BOOKS	54.99	Open	Non	11/23	206-55110-210
434293	Invoi	DIGITAL BOOKS	69.99	Open	Non	11/23	206-55110-210
434301	Invoi	DIGITAL BOOKS	54.99	Open	Non	11/23	206-55110-210
441250	Invoi	DIGITAL BOOKS	772.87	Open	Non	11/23	206-55110-210
441624	Invoi	DIGITAL BOOKS	384.94	Open	Non	11/23	206-55110-210
442824	Invoi	DIGITAL BOOKS	113.98	Open	Non	11/23	206-55110-210
Total PLAYAWAY PRODUCTS (5314):			1,504.75				
PLESHEK OUTDOOR POWER (727)							
82665	Invoi	PARKS BACKPAK BLOWER	52.27	Open	Non	11/23	101-53330-221
Total PLESHEK OUTDOOR POWER (727):			52.27				
STATE OF WI COURT FINES & (2374)							
NOVEMBER 2023	Invoi	NOVEMBER COURT FINES	1,443.45	Open	Non	11/23	101-35101
Total STATE OF WI COURT FINES & (2374):			1,443.45				
STONERIDGE LITTLE CHUTE LLC (4903)							
21054921143	Invoi	DRINKING WATER	3.99	Open	Non	11/23	206-55110-205
22090691152	Invoi	SENIOR PROGRAM COOKIES	17.97	Open	Non	11/23	101-55300-218
Total STONERIDGE LITTLE CHUTE LLC (4903):			21.96				
TIME WARNER CABLE (89)							
12/23 23749	Invoi	NOV/DEC SERVICE	219.99	Open	Non	11/23	207-52120-203
Total TIME WARNER CABLE (89):			219.99				
T-MOBILE (5286)							
975459487 10/23	Invoi	INTERNET HOT SPOTS	176.40	Open	Non	11/23	206-55110-209
Total T-MOBILE (5286):			176.40				
VILLAGE OF LITTLE CHUTE (1404)							
260127611-23	Invoi	1401 E ELM DR	171.14	Open	Non	12/23	101-53310-249
260127910-23	Invoi	MSB- NIXON ST	37.04	Open	Non	12/23	101-53310-249
260425100-23	Invoi	DRAINAGE DISTRICT	2.66	Open	Non	12/23	415-57500-204
260425101-23	Invoi	2304 EBBEN DR	2.30	Open	Non	12/23	415-57500-204
260425200-23	Invoi	1200 STEPHEN ST - WATER TOWER	3.68	Open	Non	12/23	620-53924-249
260425900-23	Invoi	STEPHEN ST	4.60	Open	Non	12/23	415-57500-204
Total VILLAGE OF LITTLE CHUTE (1404):			221.42				
WAUKESHA COUNTY TECHNICAL COLLEGE (4682)							
S0817799	Invoi	FTO TRAINING-MAULICK	350.00	Open	Non	11/23	207-52120-201
Total WAUKESHA COUNTY TECHNICAL COLLEGE (4682):			350.00				
WI DEPT OF JUSTICE (672)							
L4504T 11/23	Invoi	NOVEMBER BACKGROUND CHECKS	91.00	Open	Non	11/23	207-52120-218
Total WI DEPT OF JUSTICE (672):			91.00				

Invoice	Type	Description	Total Cost	Terms	1099	Period	GL Account
Grand Totals:			<u>204,377.50</u>				

Report GL Period Summary

Vendor number hash: 111119
Vendor number hash - split: 137098
Total number of invoices: 35
Total number of transactions: 42

Terms Description	Invoice Amount	Net Invoice Amount
Open Terms	<u>204,377.50</u>	<u>204,377.50</u>
Grand Totals:	<u>204,377.50</u>	<u>204,377.50</u>

BOARD/COMMITTEE SCHEDULE 2024

	REGULAR BOARD	PLAN COMM.	UTILITY COMM.	LIBRARY BOARD	JOINT POLICE	FIRE COMM.	PARK PLANNING
JANUARY	3, 17	8	16	16			2
FEBRUARY	7, 21	12	20	20	13	12	
MARCH	6, 20	11	19	19			5
APRIL	3, 17	8	16	16			
MAY	1, 15	13	21	21	14	13	7
JUNE	5, 19	10	18	18			
JULY	3, 17	8	16	16			
AUGUST	7, 21	12	20	20	13	12	13*
SEPTEMBER	4, 18	9	17	17			3
OCTOBER	2, 16	14	15	15			
NOVEMBER	6, 20	11	19	19	12	11	5
DECEMBER	4, 18	9	17	17			

- Regular Board - 1st & 3rd Wed., 6:00 PM
- Plan Commission - 2nd Mon., 6:00 PM
- Utility Commission - 3rd Tues., 5:00 PM
- Library Board - 3rd Tue., 4:30 PM

- Joint Police Commission - 2nd Tues./Quarterly, 5:00 PM
- Fire Commission - 2nd Mon./Quarterly, 5:45 PM
- Park Plan Commission - 1st Tues./Bi-Monthly, 6:00 PM

*Moved to accommodate budget timeline

**VILLAGE OF LITTLE CHUTE
VILLAGE BOARD
NOTICE OF PUBLIC HEARING**

AMENDING COVENANTS FOR LITTLE CHUTE NORTH

NOTICE IS HEREBY GIVEN that a Public Hearing will be held on December 20, 2023 at 6:00 p.m. by the Village Board, for consideration of amending the covenants for Little Chute North Subdivision, to allow for detach garages of a certain size.

Notice is further given that the said meeting is open to the public and that the applicants and any other persons interested may appear and be heard for or against the granting of variance by this Commission.

If you have any questions, please contact the Zoning Administrator at (920) 423-3870

DATE OF HEARING:	December 20, 2023
TIME OF HEARING:	6:00pm
PLACE OF HEARING:	Village Hall Board Room 108 West Main Street Little Chute, WI 54140

Publish: December 13, 2023

Reasonable accommodations for persons with disabilities will be made upon request and if feasible.



Item For Consideration

For Village Board Review On: 12/20/2023
Agenda Item Topic: Village North Covenants

Prepared On: 12/14/2023
Prepared By: Dave Kittel CDD

Report:

This is a follow-up report on the request for the Village Board to review the Restrictive Covenants for Village North Subdivision and adjust them to allow for detached garages and other accessory structures that are allowed elsewhere in the Village. A copy of the covenants is attached to this report. This subdivision was developed by the Village and has restricted covenants recorded that are in effect until February 2042. In these covenants, detached garages are not allowed as stated in section 5 of the Covenants, attached to this report. With the Village being the developer and still owning a lot in this platted area (Lot 6, aka Creek View Park) the Village Board can make changes to the existing covenants as stated in section 28.

Currently, if Covenants were not in place Detached Garages could be built on the lots provided, they are able to meet setback and lot coverage requirements. It is important to note that these Covenants have been in place since the onset of this development and property owners should have been aware of these additional restrictions at time of sale of the properties. Some property owners may have purchased properties because of some of the restrictions assisting in maintaining a certain look. It is also important to note that these restrictions are not in perpetuity and expire in 2042.

A petition was created to "Amend the Village North detached garage covenant from 144 square feet to 500 square feet". The petition was reviewed by the Village Board in a previous meeting which sparked further discussion. From the previous conversation the Board has had the language below has been drafted to possibly amend section 5 of the Covenants to have a provision for detached garages:



Item For Consideration

5. Every house shall have a foundation below frost line. All dwellings shall have not less than a two-car garage nor greater than a four-car garage attached thereto. ~~No detached garages are allowed in the subdivision.~~ Detach garages are only allowed by permission of the Community Development Director, must meet requirements per Village Ordinance and notification to the adjacent property owners in subdivision. The detached garage shall be constructed in a style and of materials that are similar to those used in the construction of the dwelling located on said lot and not to exceed 600 square feet. Any appeal to decision by the Community Development Director may be appealed to the Village Board.

The Village Board has the ability to amend these Covenants, and staff has contacted Legal to gain insight into the process. Ultimately, the Board can choose not to amend the covenants or to update the size restrictions, allow for only one specific property, set up a review process for each case to be handled on its own merit, or something else. A letter was sent to all property owners in the Village North Subdivision to make them aware of this meeting and a potential change to the Covenants as shown above. As of the date of this report no comments or concerns have been received by the Community Development Department.

Fiscal Impact: None

Recommendation/Board Action: Discussion

Respectfully Submitted,

Dave Kittel, Community Development Director

1937590

Document Number

Restrictive Covenants
Village of Little Chute
Village North Subdivision
Document Title

Recorded
March 01, 2012 9:11 AM
OUTAGAMIE COUNTY
JANICE FLENZ
REGISTER OF DEEDS
Fee Amount: \$30.00
Total Pages: 5



Village North Subdivision Plat
Document 1937184
Recorded on February 27, 2012

Recording Area 5

Name and Return Address

Village Clerk
Village of Little Chute
108 W. Main Street
Little Chute WI 54140

Parcel Identification Number (PIN)

000-131006

THIS PAGE IS PART OF THIS LEGAL DOCUMENT – DO NOT REMOVE.

This information must be completed by submitter: document title, name & return address, and PIN (if required). Other information such as the granting clause, legal description, etc., may be placed on this first page of the document or may be placed on additional pages of the document.

WRDA Rev. 12/22/2010

Declaration of Restrictive Covenants

VILLAGE NORTH SUBDIVISION VILLAGE OF LITTLE CHUTE The Developer for this Subdivision is the Village of Little Chute, a Municipal Corporation

The Village of Little Chute, a Municipal Corporation, sometimes referred to herein as "Developer", does hereby declare and impose these restrictive covenants on that real estate located in the Village of Little Chute legally described as follows:

LEGAL DESCRIPTION:

PART OF THE SE1/4 SW1/4 SECTION 10 TOWNSHIP 21 NORTH RANGE 18 EAST, more particularly described as follows:

LOTS 1 THRU 35 AND OUTLOT 1, VILLAGE NORTH SUBDIVISION, VILLAGE OF LITTLE CHUTE, OUTAGAMIE COUNTY, WISCONSIN.

The foregoing legal description encompasses all of Tax Parcel # 260421306.

RESTRICTIVE COVENANTS

1. No building erected elsewhere shall be moved onto any lot or lots.
2. No permanent structures (including, without exclusion of other, trailers, basement without residence above, tent, shack, garage, or barns of any kind) will be permitted for dwelling purposes. No permanent exterior storage of boats, motor homes, trailers, campers, RV's or commercial vehicles of any kind permitted on lots within this subdivision. No parking or storage of commercial buses, trucks, or trailers shall be allowed.
3. Lots numbered 1 through 5, 7 through 12 and 18 through 35 shall be used for the purpose of single-family residences only. All single-family lots require a minimum home size (exclusive of the garage and any open porches) to be 1,500 square feet for a one-story ranch, 1,800 square feet for a two-story or story and a half, and 1600 square feet in the top two floors for bi and tri level. All roof pitch on structures shall be no less than 6/12. All single-family structures to have a minimum of 1/3 masonry front facing any public street.
4. Lots numbered 13 through 17 shall be used for a single -family or a two-family residence only. If the lot is used for a single-family residence the square foot requirements of number 3 above shall apply. If the lot is used for a two-family residence each unit (exclusive of the garage and any open porches) shall have a minimum of 1250 square feet per side if it is a ranch or split level style duplex. In the case of one and one half stories or two stories the minimum floor level on the first floor shall be 1000 square feet and 500 square feet on the second level with the total being at least 1500 square feet per side exclusive of open porches or garages. All roof pitch on structures shall be no less than 6/12. Each unit of a two-family residence shall have a minimum of a two car attached garage attached thereto. All two-family residences (structures) to have a minimum of 1/3 masonry front facing any public street.
5. Every house shall have a foundation below frost line. All dwellings shall have not less than a two-car garage nor greater than a four-car garage attached thereto. No detached garages are allowed in the subdivision.

6. No residence shall be erected in the plat until the final plans and site plans for each building have been approved in writing by the Developer of this Plat (by the Village of Little Chute Community Development Director) or by such person or persons as they may delegate, provided, however, that when a residence is completed it shall be conclusively presumed that this covenant has been complied with.
7. No fence shall be erected upon any lot in the plat without express written approval of the Developer of this plat.
8. All buildings shall be started on the grade established and approved by the Village of Little Chute. Setback lines shall conform to local zoning regulations except that the Developer may, in promoting overall harmony, establish other requirements in addition to such regulations.
9. The land occupied by public utility easements of the lots shall not be graded in such a manner as to interfere with drainage of storm water. Side lot and rear lot drainage ways and easements and ditches adjacent to public streets shall not be filled nor have their grades altered by the owners of lots within the subdivision.
10. One single-story storage shed shall be allowed per single-family residence lot or one per each unit for two-family residences. Shed plans and specifications shall be submitted to the Developer (Village of Little Chute Community Development Director) for approval in writing prior to commencement of construction. Said shed shall be located to the rear of the dwelling on said lot, shall have a maximum storage area not to exceed 200 square feet, and shall be constructed in a style and of materials that are similar to those used in the construction of the dwelling located on said lot.
11. All dwellings shall be completed within one year after the beginning of construction and every structure must have a permanent finish on the exterior within 6 months after the start of construction.
12. The covenants and restrictions herein contained shall be in effect for a term of twenty (20) years from the date this Declaration is recorded with the Register of Deeds, after which time they shall automatically be extended for successive periods of ten (10) years, unless an instrument terminating or reducing this term shall be executed and recorded by the Village of Little Chute in the office of the Register of Deeds for Outagamie County.
13. All landscaping, including lawn, trees, and shrubs, to be completed within 18 months of beginning construction.
14. No horse, cattle, swine, sheep, goats, or live poultry of any kind, nor more than two pets, shall be kept on any lot in this plat.
15. No nuisance shall be maintained or allowed to exist in the plat.
16. Driveways to be of concrete or brick paver and must be completed within one year after the curb and gutter is installed for all existing developed lots and within 18 months of the start of construction on all other lots. Driveway aprons shall be concrete only.
17. These covenants may be enforced by the Village of Little Chute, or by any lot owner in the plat, in the Circuit Court for Outagamie County by means of an action for monetary damages and/or action for equitable relief in terms of affirmative or negative injunctions, in recognition that there may be no adequate remedy at law in the form of monetary damages. Any persons or entities violating these covenants shall be liable to the Village of Little Chute, or the lot owner bringing the enforcement action, for its actual costs, expenses, and reasonable attorney's fees for the successful enforcement of any one or more of these covenants.
18. Prior to bringing an action for enforcement in Circuit Court, any party seeking to enforce these covenants shall first submit a written notice, to the alleged violating party, stating the nature of the violation claimed to exist and the requested remedial action sought. Such notice can be conveyed by any method or means to the violating party and enforcement action may be filed in Circuit Court anytime following 10 days from the issuance of such written notice of violation to the violating party.

19. Any excess fill and/or topsoil from development of individual lots in the subdivision shall be the responsibility of the individual property owner to remove from their property and shall not be placed on any other property within the subdivision.
20. All decisions of the Developer shall be enforceable against any lot owner if made in a good faith exercise of the judgment or discretion of its members so long as such decision is not clearly in conflict with the express provisions of this declaration. Any lot owner or other person seeking to avoid, set aside or challenge any such decision of the Developer shall have the burden of proof to establish that such standards were not met at the time the decision was made.
21. In furtherance and not in limitation of any of the terms of this declaration, the Developer intends that this declaration shall be and remain at all times until expiration hereof, fully enforceable against all lots and any person, entity, trust, organization, governmental unit, or sovereign nation which becomes a lot owner, whether by virtue or conveyance, operation of the law otherwise, shall be conclusively deemed to have waived any and all defenses to and immunity from enforcement of this declaration serving as full and adequate public notice of said waiver. Said waiver shall apply to the terms, conditions and encumbrances established in this declaration, together with any future liens, claims easements or encumbrances expressly permitted hereunder.
22. These declarations shall be construed and interpreted in favor of restricting the use of each lot consistent with the purposes hereof and any ambiguity shall be resolved against any lot owner who installs any structure or engages in any activity not clearly authorized under these declarations or approved in writing by the Developer. These declarations shall be interpreted and construed in accordance with the laws of the State of Wisconsin.
23. No lot owner shall block, dam, or otherwise obstruct the flow of the surface water drainage so as to cause such water to back-up onto the lot of another property owner or so as to restrict the use or enjoyment of any other lot by any other lot owner. Each lot owner is responsible for maintaining established grade. Lawn and landscaping to be completed within 18 months of the start of construction in strict compliance with approved subdivision drainage plan. *Any walkouts or exposed windows from lower level must have Developer or designing engineer approval.*
24. Satellite dishes shall be no more than 36" in diameter, shall be mounted on the principal structure, and shall not be not visible from the public street the residence is located on. All other TV antennas must be contained within the home and not mounted on the roof.
25. The land on all side and rear lot lines of all lots shall be graded by the property owner and maintained by the abutting property owners to provide adequate drainage of surface water.
26. No poles, pedestals or buried cable are to be placed so as to disturb any survey stake or obstruct vision along lot lines or any street line. Disturbance of a survey stake by anyone is a violation of section 236.32 of the Wisconsin Statutes.
27. The lot owner is required to perform all necessary maintenance and upkeep of the lot prior to construction, including keeping the lot free of trash, waste, brush, weeds, and long grass. At all times during construction, the site shall be maintained to Developer's reasonable satisfaction in a neat and orderly manner. Construction debris shall be contained at all times in some manner as well as prevent such material from blowing onto neighboring properties and/or streets.
28. The Developer reserves the right to fully or partially amend, modify, or terminate all, any, or any portion of these covenants for so long as the Developer owns any lots in the plat known as Village North Subdivision legally described above.
29. These covenants shall be binding upon the land legally described above and shall run with the land and be binding upon current and future owners, and their respective heirs, successors, and assigns subject to the rights of the Developer set forth herein.
30. The Developer reserves the right to delegate its authority under these covenants for such matters as enforcement, interpretations, review, approval, and other matters to anyone or more Village Department heads or Officials.

Dated this 27th day of February, 2012

VILLAGE OF LITTLE CHUTE (Developer)

BY:

Michael Vanden Berg
Michael Vanden Berg, Village President

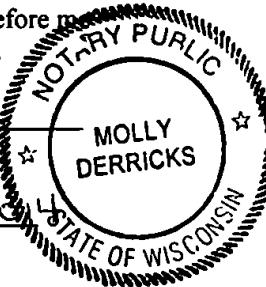
BY:

Vicki Schneider
Vicki Schneider, Village Clerk

SUBSCRIBED AND SWORN to before me
this 27 day of February, 2012.

Molly Derricks

Notary Public, State of Wisconsin
My commission expires 1-26-2014



THIS INSTRUMENT DRAFTED BY:

RETURN TO DRAFTER

Attorney Charles D. Koehler
Herring Clark Law Firm
800 North Lynndale Drive
Appleton, WI 54914
(920) 739-7366



Item For Consideration

For Board Review On: Wednesday, December 20, 2023 **Prepared On:** December 13, 2023
Agenda Item Topic: Rescue Squad Sole Source Selection **Prepared By:** Admin. Bernhoft & Approval
Chief Nechodom

Report: The Little Chute Fire Department has a rescue squad truck budgeted for replacement and has completed the specifications process. Our department is looking for Board approval to select Pierce Manufacturing as the builder for this project. Our team reached out to three (3) qualified manufacturing companies for a quote to build our rescue squad truck and has only received one quote for the truck from Pierce at \$1,234,000.

The Little Chute Fire Department fleet is currently exclusively Pierce built trucks and prior pieces of equipment have been donated by individuals. Our Village policy states that purchases more than \$25,000 require the department to attempt to obtain three (3) written quotations.

Additionally, we need the Board to formally acknowledge our Fire Chief's full-time position at Pierce Manufacturing. Chief Nechodom is currently employed with the company as a pump mechanic and is not tied to management at Pierce. From a transparency perspective, we need to make the Board and the public aware of this. Chief Nechodom's position at Pierce does not have any bearing or impact on the request for this vehicle or completion of the project.

Staff are requesting the Board to acknowledge and approve this request to proceed with executing the purchasing agreement (attached to this IFC) with Pierce Manufacturing.

Legal has reviewed the Purchasing Agreement (attached, see below) and has clarified a few items. It is important to note that the agreement states that the Village is financially responsible for any difference above 5% of PPI (Producer Price Index). This index has historically crossed over the 5% mark 3 times since the 40's. The agreement also recognizes any regulatory changes at the state or federal level can increase the cost of specific equipment tied to this truck. Our Pierce representative has indicated that these known upcoming changes are already included in the purchasing price. Lastly, the purchasing price includes a contingency fund of \$19,721, which if not used will be credited.

Fiscal Impact: The purchasing agreement with Pierce is for \$1,234,000 with a 43–46-month window for manufacturing and completion.



Item For Consideration

Recommendation/Committee Action: Staff recommends that the Village Board recognizes the related party transaction, noting the Fire Chief is not employed in a direct benefit, commissioned sales position or a management position with Pierce, and approves the Fire Department's request to proceed with the purchasing agreement with Pierce Manufacturing for the Rescue Squad Truck at \$1,234,000.

Respectfully Submitted,
Beau Bernhoft, Village Administrator & Duane Nechodom, Fire Chief

PURCHASE AGREEMENT

This Purchase Agreement (together with all attachments referenced herein, the "Agreement"), made and entered into by and between Fire Apparatus & Equipment, Inc. ("Company"), and Village of Little Chute (WI), a fire department ("Customer") is effective as of the date specified in Section 3 hereof.

1. Definitions.

- a. **"Product"** means the fire apparatus and any associated equipment manufactured or furnished for the Customer by Company pursuant to the Specifications.
- b. **"Specifications"** means the general specifications, technical specifications, training, and testing requirements for the Product contained in the Company Proposal for the Product prepared in response to the Customer's request for proposal.
- c. **"Company Proposal"** means the proposal provided by Company attached as Exhibit C prepared in response to the Customer's request for proposal.
- d. **"Delivery"** means the date Company is prepared to make physical possession of the Product available to the Customer.
- e. **"Acceptance"** The Customer shall have the opportunity, as described in Section 8(b) below, to inspect the Product for substantial conformance with the material Specifications; unless Company receives a Notice of Defect within the time frame described in Section 8(b), the Product will be deemed to be in conformance with the Specifications and accepted by the Customer.

2. Purpose. This Agreement sets forth the terms and conditions of Company's sale of the Product to the Customer.

3. Term of Agreement. This Agreement will become effective on the date it is signed and approved by both Customer and Company ("Effective Date") and, unless earlier terminated pursuant to the terms of this Agreement, it will terminate upon the Customer's Acceptance and payment in full of the Purchase Price.

4. Purchase and Payment. The Customer agrees to purchase the Product specified on Exhibit A for the total purchase price of \$1,234,000.00 ("Purchase Price"). Prices are in U.S. funds.

5. Pricing Adjustments. Due to global supply chain constraints, any delivery date contained herein is a good faith estimate as of the date of this order/contract, and merely an approximation based on current information. Delivery updates will be made available, and a final firm delivery date will be provided as soon as possible.

If the Producer Price Index of Components for Manufacturing [www.bls.gov Series ID: WPUID6112] ("PPI") has increased at a compounded annual growth rate of 5.0% or more between the month Pierce accepts the order ("Order Month") and a month 14 months prior to the then predicted Ready For Pickup date ("Evaluation Month"), then pricing may be updated in an amount equal to the increase in PPI over 5.0% for each year or fractional year between the Order Month and the Evaluation Month.

The seller will document any such updated price for the customer's approval before proceeding and provide an option to cancel the order.

6. Future Changes. Various state or federal regulatory agencies (e.g. NFPA, DOT, EPA) may require changes to the Specifications and/or the Product and in any such event any resulting cost increases incurred to comply therewith will be added to the Purchase Price to be paid by the Customer. In addition, any future drive train upgrades (engine, transmission, axles, etc.), or any other specification changes have not been calculated into our annual increases and will be provided at additional cost. To the extent practicable, Company will document and itemize any such price increases for the Customer.

7. Agreement Changes. The Customer may request that Company incorporate a change to the Products or the Specifications for the Products by delivering a change order to Company; provided, however, that any such change order must be in writing and include a description of the proposed change sufficient to permit Company to evaluate the feasibility of such change ("Change Order"). Within [seven (7) business days] of receipt of a Change Order, Company will inform the Customer in writing of the feasibility of the Change Order, the earliest possible implementation date for the Change Order, of any increase or decrease in the Purchase Price resulting from such Change Order, and of any effect on production scheduling or Delivery resulting from such Change Order. Company shall not be liable to the Customer for any delay in performance or Delivery arising from any such Change Order. A Change Order is only effective when counter-signed by Company's authorized representative.

8. Cancellation/Termination. In the event this Agreement is cancelled or terminated by a party before completion, Company may charge a cancellation fee. The following charge schedule based on costs incurred may be applied: (a) 10% of the Purchase Price after order is accepted and entered by Company; (b) 20% of the Purchase Price after completion of approval drawings, and; (c) 30% of the Purchase Price upon any material requisition. The cancellation fee will increase accordingly as costs are incurred as the order progresses through engineering and into manufacturing. Company endeavors to mitigate any such costs through the

sale of such Product to another purchaser; however, Customer shall remain liable for the difference between the Purchase Price and, if applicable, the sale price obtained by Company upon sale of the Product to another purchaser, plus any costs incurred by Company to conduct any such sale.

9. Delivery, Inspection and Acceptance. (a) Delivery. Delivery of the Product is scheduled to be within 41-44 months of the Effective Date of this Agreement, F.O.B. Appleton, WI. Risk of loss shall pass to Customer upon Delivery. (b) Inspection and Acceptance. Upon Delivery, Customer shall have fifteen (15) days within which to inspect the Product for substantial conformance to the material Specifications, and in the event of substantial non-conformance to the material Specifications to furnish Company with written notice sufficient to permit Company to evaluate such non-conformance ("Notice of Defect"). Any Product not in substantial conformance to material Specifications shall be remedied by Company within thirty (30) days from the Notice of Defect. In the event Company does not receive a Notice of Defect within fifteen (15) days of Delivery, Product will be deemed to be in conformance with Specifications and accepted by Customer.

10. Notice. Any required or permitted notices hereunder must be given in writing at the address of each party set forth below, or to such other address as either party may substitute by written notice to the other in the manner contemplated herein, by one of the following methods: hand delivery; registered, express, or certified mail, return receipt requested, postage prepaid; or nationally-recognized private express courier:

Company
Fire Apparatus & Equipment, Inc.
5793 Grande Market, Suite C
Appleton, WI 54913

Customer
Village of Little Chute
108 West Main Street
Little Chute, WI 54140

11. Standard Warranty. Any applicable manufacturer warranties are attached hereto as Exhibit B and made a part hereof. Any additional warranties must be expressly approved in writing by Company's authorized representative.

a. Disclaimer. OTHER THAN AS EXPRESSLY SET FORTH IN THIS AGREEMENT, NEITHER COMPANY, ITS PARENT COMPANY, AFFILIATES, SUBSIDIARIES, LICENSORS OR SUPPLIERS, THEIR RESPECTIVE OFFICERS, DIRECTORS, EMPLOYEES, SHAREHOLDERS, AGENTS OR REPRESENTATIVES, MAKE ANY EXPRESS OR IMPLIED WARRANTIES WITH RESPECT TO THE PRODUCTS PROVIDED HEREUNDER OR OTHERWISE REGARDING THIS AGREEMENT, WHETHER ORAL OR WRITTEN, EXPRESS, IMPLIED OR STATUTORY. WITHOUT LIMITING THE FOREGOING, ANY IMPLIED WARRANTY OR CONDITION OF MERCHANTABILITY, THE IMPLIED WARRANTY AGAINST INFRINGEMENT, AND THE IMPLIED WARRANTY OR CONDITION OF FITNESS FOR A PARTICULAR PURPOSE ARE EXPRESSLY EXCLUDED AND DISCLAIMED. STATEMENTS MADE BY SALES REPRESENTATIVES OR IN PROMOTIONAL MATERIALS DO NOT CONSTITUTE WARRANTIES.

b. Exclusions of Incidental and Consequential Damages. In no event shall Company be liable for consequential, incidental or punitive damages incurred by Customer or any third party in connection with any matter arising out of or relating to this Agreement, or the breach thereof, regardless of whether such damages arise out of breach of warranty, tort, contract, strict liability, statutory liability, indemnity, whether resulting from non-delivery or from Company's own negligence, or otherwise.

12. Force Majeure. Company shall not be responsible nor deemed to be in default on account of delays in performance due to causes which are beyond Company's control which make Company's performance impracticable, including but not limited to civil wars, insurrections, strikes, riots, fires, storms, floods, other acts of nature, explosions, earthquakes, accidents, any act of government, delays in transportation, inability to obtain necessary labor supplies or manufacturing facilities, allocation regulations or orders affecting materials, equipment, facilities or completed products, failure to obtain any required license or certificates, acts of God or the public enemy or terrorism, failure of transportation, epidemics, quarantine restrictions, failure of vendors (due to causes similar to those within the scope of this clause) to perform their contracts or labor troubles causing cessation, slowdown, or interruption of work.

13. Default. The occurrence of one or more of the following shall constitute a default under this Agreement: (a) the Customer fails to pay when due any amounts under this Agreement or to perform any of its obligations under this Agreement; (b) Company fails to perform any of its obligations under this Agreement; (c) either party becomes insolvent or become subject to a bankruptcy or insolvency proceedings; (d) any representation made by either party to induce the other to enter into this Agreement is false

in any material respect; (e) the Customer dissolves, merges, consolidates or transfers a substantial portion of its property to another entity; or (f) the Customer is in default or has breached any other contract or agreement with Company.

14. Manufacturer's Statement of Origin. It is agreed that the manufacturer's statement of origin ("MSO") for the Product covered by this Agreement shall remain in the possession of Company until the entire Purchase Price has been paid. If more than one Product is covered by this Agreement, then the MSO for each individual Product shall remain in the possession of Company until the Purchase Price for that Product has been paid in full. In case of any default in payment, Company may take full possession of the Product, and any payments that have been made shall be applied as payment for the use of the Product up to the date of taking possession.

15. Independent Contractors. The relationship of the parties established under this Agreement is that of independent contractors and neither party is a partner, employee, agent, or joint venture of or with the other.

16. Assignment. Neither party may assign its rights and obligations under this Agreement unless it has obtained the prior written approval of the other party.

17. Governing Law; Jurisdiction. Without regard to any conflict of laws provisions, this Agreement is to be governed by and under the laws of the state of Wisconsin.

18. Facsimile Signatures. The delivery of signatures to this Agreement by facsimile transmission shall be binding as original signatures.

19. Entire Agreement. This Agreement shall be the exclusive agreement between the parties for the Product. Additional or different terms proposed by the Customer shall not be applicable, unless accepted in writing by Company's authorized representative. No change in, modification of, or revision of this Agreement shall be valid unless in writing and signed by Company's authorized representative.

20. Conflict. In the event of a conflict between the Customer Specifications and the Company Proposal, the Company Proposal shall control. In the event there is a conflict between the Company Proposal and this Agreement, the Company Proposal shall control.

Accepted and agreed to:

COMPANY: Fire Apparatus & Equipment

Name: _____

Title: _____

Date: _____

CUSTOMER: Village of Little Chute (WI)

Name: _____

Title: _____

Date: _____

EXHIBIT A

PURCHASE DETAIL FORM
Company

Date: November 7th, 2023

Customer Name: Village of Little Chute (WI)

Quantity	Chassis Type	Body Type	Price per Unit
1	Pierce Velocity	Heavy Duty Rescue	\$1,234,000.00
			\$
			\$
			\$
			\$

Warranty Period: Per proposal 897 dated 11-7-2023.

Training Requirements: One (1) Evening/Day of new truck orientation

Other Matters: Price includes a contingency/equipment fund of \$19,721.00, if not used it will be credited off the price.

This contract is available for inter-local and other municipal corporations to utilize with the option of adding or deleting any manufacturer available options, including chassis models. Any addition or deletion may affect the unit price.

Payment Terms: Payment due upon completion at Pierce Manufacturing in Appleton, WI.

[NOTE: If deferred payment arrangements are required, the Customer must make such financial arrangements through a financial institution acceptable to Company.] All taxes, excises and levies that Company may be required to pay or collect by reason of any present or future law or by any governmental authority based upon the sale, purchase, delivery, storage, processing, use, consumption, or transportation of the Product sold by Company to the Customer shall be for the account of the Customer and shall be added to the Purchase Price. All delivery prices or prices with freight allowance are based upon prevailing freight rates and, in the event of any increase or decrease in such rates, the prices on all unshipped Product will be increased or decreased accordingly. Delinquent payments shall be subject to a carrying charge of 1.5 percent per month or such lesser amount permitted by law. Company will not be required to accept payment other than as set forth in this Agreement. However, to avoid a late charge assessment in the event of a dispute caused by a substantial nonconformance with material Specifications (other than freight), the Customer may withhold up to five percent (5%) of the Purchase Price until such time that Company substantially remedies the nonconformance with material Specifications, but no longer than sixty (60) days after Delivery. If the disputed amount is the freight charge, the Customer may withhold only the amount of the freight charge until the dispute is settled, but no longer than sixty (60) days after Delivery. Company shall have and retain a purchase money security interest in all goods and products now or hereafter sold to the Customer by Company or any of its affiliated companies to secure payment of the Purchase Price for all such goods and products. In the event of nonpayment by the Customer of any debt, obligation or liability now or hereafter incurred or owing by the Customer to Company, Company shall have and may exercise all rights and remedies of a secured party under Article 9 of the Uniform Commercial Code (UCC) as adopted by the state of [Company STATE].

THIS PURCHASE DETAIL FORM IS EXPRESSLY SUBJECT TO THE PURCHASE AGREEMENT TERMS AND CONDITIONS DATED AS OF , 2023 BETWEEN COMPANY AND Village of Little Chute, WI WHICH TERMS AND CONDITIONS ARE HEREBY INCORPORATED IN, AND MADE PART OF, THIS PURCHASE DETAIL FORM AS THOUGH EACH PROVISION WERE SEPARATELY SET FORTH HEREIN, EXCEPT TO THE EXTENT OTHERWISE STATED OR SUPPLEMENTED BY COMPANY HEREIN.

EXHIBIT B

WARRANTY

PER PROPOSAL #897 DATED 11-7-2023.

EXHIBIT C

COMPANY PROPOSAL

PER PROPOSAL #897 DATED 11-7-2023.

Seagrave Inquiry

From: [Fire Department](#)
To: [Beau Bernhoff](#)
Cc: [Duane Nechodom - Little Chute Fire Chief](#)
Subject: FW: Little Chute Fire Department is seeking proposals for the purchase of a new Custom Chassis Heavy Duty Rescue Fire Apparatus
Date: Wednesday, December 13, 2023 10:45:07 AM
Attachments: [Little Chute HDR Bid specifications.docx](#)
[Little Chute Bid Cover Letter.doc](#)
[image001.png](#)

Email sent 12/4/2023.

Marty Marasch

Village of Little Chute
Little Chute Fire Department
Fire Inspector
firedept@littlechutewi.org
(920) 788-7399

From: Fire Department
Sent: Monday, December 4, 2023 9:19 AM
To: Lance@eamservice.com
Cc: Duane Nechodom - Little Chute Fire Chief <firechief@littlechutewi.org>
Subject: Little Chute Fire Department is seeking proposals for the purchase of a new Custom Chassis Heavy Duty Rescue Fire Apparatus



December 1st, 2023

Seagrave Fire Apparatus
7512 Fourth Ave.
Lino Lakes, MN 55014
Lance@eamservice.com

:

The Little Chute Fire Department is currently seeking proposals for the purchase of a new Custom Chassis Heavy Duty Rescue Fire Apparatus. The pages that follow identify the minimum specifications that the department is requesting for each proposal. All manufacturers that can meet the specifications are encouraged to submit their proposal to the Little Chute Fire Department at the following address before 2:00 PM on December 13th, 2023:
Little Chute Fire Department

Attn: Fire Chief Duane Nechodom
200 W. McKinley
Little Chute, WI 54140

The department will review all submitted proposals and evaluate each proposal independently in comparison to the specification. Each manufacturer must note whether they comply to each item on the attached specification in the designated YES/NO column. If the manufacturer does not comply with the specification an additional attachment is required with an explanation of each exception. All exceptions, no matter how minor, must be noted on each proposal. For each item that does not comply with the specification or is not listed and exception is not taken the department will assume it is included within the proposal, no matter what the cost to the bidder.

The Little Chute Fire Department will be the sole authority as to deciding whether each manufacturer meets or does not meet the fire department specifications based on the details provided within each proposal, exceptions noted and explanations, supporting documents, warranty documents, etc. The fire department does not need to purchase the lowest priced unit proposed but will select the successful manufacturer based on which proposal is most responsive and compliant with the fire department specifications and presents the best value to the department.

Each proposal submitted must include a price for the unit described in the specifications along with how long the price is valid. In addition to the unit price each proposal shall include any discount options that are available for this Custom Chassis Pumper Tanker Fire Apparatus, including prepayment discounts, chassis payment discounts, etc. along with the payment terms for each discount. The fire department will determine whether each discount payment option is viable and may figure these discounts into the bidder's unit price if in the best interest of the department.

Any questions regarding the bidding process may be directed to Fire Chief Nechodom at firechief@littlechutewi.org.

Sincerely,

Fire Chief Nechodom
The Little Chute Fire Department
firedept@littlechutewi.org
(920) 788-7399

Pierce Manufacturing Inquiry

From: [Fire Department](#)
To: [Beau Bernhoff](#)
Cc: [Duane Nechodom - Little Chute Fire Chief](#)
Subject: FW: The Little Chute Fire Department is currently seeking proposals for the purchase of a new Custom Chassis Heavy Duty Rescue Fire Apparatus
Date: Wednesday, December 13, 2023 10:44:31 AM
Attachments: [Little Chute Bid Cover Letter.doc](#)
[Little Chute HDR Bid specifications.docx](#)
[image001.png](#)

Email sent 12/4/2023.

Marty Marasch

Village of Little Chute
Little Chute Fire Department
Fire Inspector
firedept@littlechutewi.org
(920) 788-7399

From: Fire Department
Sent: Monday, December 4, 2023 9:23 AM
To: D2schultz1850@gmail.com
Cc: Duane Nechodom - Little Chute Fire Chief <firechief@littlechutewi.org>
Subject: The Little Chute Fire Department is currently seeking proposals for the purchase of a new Custom Chassis Heavy Duty Rescue Fire Apparatus



December 1st, 2023

Dan Schultz

District 2, Inc.

N1393 Timber Creek Rd.
Fremont, WI 54940
920-470-3790
D2schultz1850@gmail.com

The Little Chute Fire Department is currently seeking proposals for the purchase of a new Custom Chassis Heavy Duty Rescue Fire Apparatus. The pages that follow identify the minimum specifications that the department is requesting for each proposal. All manufacturers that can meet the specifications are encouraged to submit their proposal to the Little Chute Fire Department at the following address before 2:00 PM on December 13th, 2023:

Little Chute Fire Department
Attn: Fire Chief Duane Nechodom
200 W. McKinley
Little Chute, WI 54140

The department will review all submitted proposals and evaluate each proposal independently in comparison to the specification. Each manufacturer must note whether they comply to each item on the attached specification in the designated YES/NO column. If the manufacturer does not comply with the specification an additional attachment is required with an explanation of each exception. All exceptions, no matter how minor, must be noted on each proposal. For each item that does not comply with the specification or is not listed and exception is not taken the department will assume it is included within the proposal, no matter what the cost to the bidder.

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Any questions regarding the bidding process may be directed to Fire Chief Nechodom at firechief@littlechutewi.org.

Sincerely,

Fire Chief Nechodom
The Little Chute Fire Department
firedept@littlechutewi.org
(920) 788-7399

Darley Fire Apparatus Inquiry

From: [Fire Department](#)
To: [Beau Bernhoff](#)
Cc: [Duane Nechodom - Little Chute Fire Chief](#)
Subject: FW: The Little Chute Fire Department is currently seeking proposals for the purchase of a new Custom Chassis Heavy Duty Rescue Fire Apparatus.
Date: Wednesday, December 13, 2023 10:44:51 AM
Attachments: [Little Chute Bid Cover Letter.doc](#)
[Little Chute HDR Bid specifications.docx](#)
[image001.png](#)

Email sent 12/4/2023.

Marty Marasch

Village of Little Chute
Little Chute Fire Department
Fire Inspector
firedept@littlechutewi.org
(920) 788-7399

From: Fire Department
Sent: Monday, December 4, 2023 9:21 AM
To: tomdarley@darley.com
Cc: Duane Nechodom - Little Chute Fire Chief <firechief@littlechutewi.org>
Subject: The Little Chute Fire Department is currently seeking proposals for the purchase of a new Custom Chassis Heavy Duty Rescue Fire Apparatus.



December 1st, 2023

Darley Fire Apparatus
325 Spring Lake Dr.
Itasca, IL 60143
tomdarley@darley.com

The Little Chute Fire Department is currently seeking proposals for the purchase of a new Custom Chassis Heavy Duty Rescue Fire Apparatus. The pages that follow identify the minimum specifications that the department is requesting for each proposal. All manufacturers that can meet the specifications are encouraged to submit their proposal to the Little Chute Fire Department at the following address before 2:00 PM on December 13th, 2023:
Little Chute Fire Department
Attn: Fire Chief Duane Nechodom

200 W. McKinley
Little Chute, WI 54140

The department will review all submitted proposals and evaluate each proposal independently in comparison to the specification. Each manufacturer must note whether they comply to each item on the attached specification in the designated YES/NO column. If the manufacturer does not comply with the specification an additional attachment is required with an explanation of each exception. All exceptions, no matter how minor, must be noted on each proposal. For each item that does not comply with the specification or is not listed and exception is not taken the department will assume it is included within the proposal, no matter what the cost to the bidder.

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Any questions regarding the bidding process may be directed to Fire Chief Nechodom at firechief@littlechutewi.org.

Sincerely,

Fire Chief Nechodom
The Little Chute Fire Department
firedept@littlechutewi.org
(920) 788-7399



STATE/MUNICIPAL FINANCIAL AGREEMENT FOR A STATE- LET HIGHWAY PROJECT

Date: December 1, 2023
I.D.: 1130-66-83 (Design 1130-63-01)
Road Name: IH 41
Title: Appleton – De Pere
Limits: Rose Hill Rd/CTH CC Overpass
County: Outagamie
Roadway Length: 0.275 miles

The signatory **Village of Little Chute** hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the State of Wisconsin Department of Transportation, hereinafter called the State, to initiate and affect the highway or street improvement hereinafter described.

The authority for the Municipality to enter into this agreement with the State is provided by Section 86.25(1), (2), and (3) of the Statutes.

NEEDS AND ESTIMATE SUMMARY:

Existing Facility - Describe and give reason for request: The IH 41 Project corridor, which has four travel lanes – two in each direction – is congested and sees a higher rate of crashes than similarly configured freeways in Wisconsin. By federal standards, the project area has multiple roadway design deficiencies, and much of its pavement and several bridges are nearing the end of their useful lives and must be replaced.

The CTH CC Bridge over IH 41 is nearing the end of its useful life and must be replaced as part of the overall IH 41 Project. The existing CTH CC four span concrete girder structure shoulder piers will also conflict with the proposed improvements on IH 41.

Proposed Improvement - Nature of work: The existing structure carrying CTH CC over IH 41 will be removed and replaced with a two-span concrete girder structure (B-44-333).

CTH CC will be reconstructed from a two-lane rural typical section to a two-lane urban typical section with bike accommodations. The limits of the reconstruction of CTH CC extend from approximately 900 feet south of IH 41 to 550 feet north of IH 41.

Sidewalk will be installed on structure (B-44-333).

Light bases, conduit and other items associated with street lighting will be installed under the project.

Work will also include storm sewer installation, erosion control, fertilizer/seed/ mulch, permanent signing, pavement marking and temporary traffic control.

Describe non-participating work included in the project and other work necessary to finish the project completely which will be undertaken independently by the municipality: Non-participating work is not necessary to finish the project but the Municipality has requested a 100% non-participating category be included to be able address any unanticipated non-participating needs during construction.

SUMMARY OF COSTS							
Phase	Total Est. Cost	Federal/State Funds	%	Other Funds	%	Municipal Funds	%
Design Engineering: Plan Development	\$0	\$0			0%	\$0	100%
Real Estate Acquisition: Acquisition	\$0	\$0			0%	\$0	100%
Utility Coordination: Utility Relocations	\$0	\$0			0%	\$0	100%
¹Construction:							
Category 1000– Roadway Items	\$3,548,632	\$3,548,632	100%	\$0	0%	\$0	0%
Category 1100 – Lighting (City of Kaukauna)	\$49,220	\$35,759	72.7%	\$13,461	27.3%	\$0	0%
Category 1600 – City of Kaukauna	\$23	\$0	0%	\$23	100%	\$0	0%
Category 1610 – Village of Little Chute	\$23	\$0	0%	\$0	0%	\$23	100%
Category 1620 – Outagamie County	\$23	\$0	0%	\$23	100%	\$0	0%
Category 1630 – Sidewalk (City of Kaukauna)	\$97,624	\$78,099	80%	\$19,525	20%	\$0	0%
Category 1800 – Haul Road Repair	\$5,750	\$5,750	100%	\$0	100%	\$0	0%
Category 2000 – B-44-333	\$2,288,416	\$2,288,416	100%	\$0	100%	\$0	0%
Construction Subtotal	\$5,989,711	\$5,956,656		\$33,032		\$23	
Total Est. Cost Distribution	\$5,989,711	\$5,956,656		\$33,032		\$23	

1. Estimates include construction engineering estimated at 15%.

This request shall constitute agreement between the Municipality and the State; is subject to the terms and conditions that follow (pages 2–5); is made by the undersigned under proper authority to make such request for the designated Municipality, upon signature by the State, upon fully executed signature of applicable State Municipal Maintenance Agreement and delivery to the Municipality. The initiation and accomplishment of the improvement will be subject to the applicable federal and state regulations. No term or provision of either the State/Municipal Financial Agreement nor any of its attachments may be changed, waived or terminated orally but only by an instrument in writing executed by both parties to the State/Municipal Financial Agreement.

Signed for and in behalf of the Village of Little Chute (please sign in blue ink)	
Name (print)	Title
Signature _____ Date _____	
Signed for and in behalf of the State (please sign in blue ink)	
Name	Title
Signature _____ Date _____	

TERMS AND CONDITIONS:

1. The Municipality shall pay to the State all costs incurred by the State in connection with the improvement which exceeds federal/state financing commitments or are ineligible for federal/state financing. Local participation shall be limited to the items and percentages set forth in the Summary of Costs table, which shows Municipal funding participation. In order to guarantee the Municipality's foregoing agreements to pay the State, the

Municipality, through its above duly authorized officers or officials, agrees and authorizes the State to set off and withhold the required reimbursement amount as determined by the State from General Transportation Aids or any moneys otherwise due and payable by the State to the Municipality.

2. Funding of each project phase is subject to inclusion in an approved program and per the State's Facility Development Manual (FDM) standards. Federal aid and/or state transportation fund financing will be limited to participation in the costs of the following items as specified in the Summary of Costs:
 - (a) Design engineering and state review services.
 - (b) Real Estate necessitated for the improvement.
 - (c) Compensable utility adjustment and railroad force work necessitated for the project.
 - (d) The grading, base, pavement, curb and gutter, and structure costs to State standards, excluding the cost of parking areas.
 - (e) Storm sewer mains, culverts, laterals, manholes, inlets, catch basins, and connections for surface water drainage of the improvement; including replacement and/or adjustments of existing storm sewer manhole covers and inlet grates as needed.
 - (f) Construction engineering incidental to inspection and supervision of actual construction work, except for inspection, staking, and testing of sanitary sewer and water main.
 - (g) Signing and pavement marking necessitated for the safe and efficient flow of traffic, including detour routes.
 - (h) Replacement of existing sidewalks necessitated by construction and construction of new sidewalk at the time of construction. Sidewalk is considered to be new if it's constructed in a location where it has not existed before.
 - (i) Replacement of existing driveways, in kind, necessitated by the project.
3. Work necessary to complete the improvement to be financed entirely by the Municipality or other utility or facility owner includes the following items:
 - (a) New installations of or alteration of sanitary sewers and connections, water, gas, electric, telephone, telegraph, fire or police alarm facilities, parking meters, and similar utilities.
 - (b) New installation or alteration of signs not necessary for the safe and efficient flow of traffic.
 - (c) Roadway and bridge width in excess of standards.
 - (d) Construction inspection, staking, and material testing and acceptance for construction of sanitary sewer and water main.
 - (e) Provide complete plans, specifications, and estimates for sanitary sewer and water main work. The Municipality assumes full responsibility for the design, installation, inspection, testing, and operation of the sanitary sewer and water system. This relieves the State and all of its employees from the liability for all suits, actions, or claims resulting from the sanitary sewer and water system construction.
4. As the work progresses, the Municipality will be billed for work completed which is not chargeable to federal/state funds. Upon completion of the project, a final audit will be made to determine the final division of costs.
5. If the Municipality should withdraw the project, it shall reimburse the State for any costs incurred by the State on behalf of the project.
6. The work will be administered by the State and may include items not eligible for federal/state participation.
7. The Municipality shall, in cooperation with the State, assist with public relations for the project and

announcements to the press and such outlets as would generally alert the affected property owners and the community of the nature, extent, and timing of the project and arrangements for handling traffic within and around the project.

8. Basis for local participation:

Construction ID 1130-66-83

The Project Agreement will be revised if necessary, as the project progresses. All costs shown are approximate and subject to final audit.

Category 1000 – Roadway Items

The State will pay 100% of the construction costs under Category 1000 Roadway Items unless otherwise noted.

Category 1100 – Lighting (City of Kaukauna)

In accordance with Local Participation policy section 3-25-5 of the State's Program Management Manual, the State will participate in the costs of new continuous street lighting if it is installed at the time of project construction. Where an alternate design acceptable to WisDOT is installed, 50 percent of the cost equivalent to lighting meeting WisDOT standards is eligible, not to exceed 50 percent of actual costs.

The participating total is based on 50% of the total estimated street lighting costs which includes \$49,220 for WisDOT installed below ground lighting component costs and \$22,298 for above-ground components (poles and luminaires) to be completed by Kaukauna Utilities and that will meet WisDOT standards.

$$50\% \times (\$49,220 + \$22,298) = \$35,759$$

$$\$35,759 - \$22,298 = \$13,461$$

Item Number	Item Description	Units	Estimated Qty	Unity Price	Amount
652.0125	Conduit Rigid Metallic 2-Inch	LF	120	\$85.00	\$10,200.00
652.0225	Conduit Rigid Nonmetallic Schedule 40 2-Inch	LF	1030	15	\$15,450
652.0335	Conduit Rigid Nonmetallic Schedule 80 3-Inch	LF	55	30	\$1,650
653.0164	Pull Boxes Non-Conductive 24x42-Inch	EACH	4	\$2,000	\$8,000
654.0105	Concrete Bases Type 5	EACH	6	\$1,250	\$7,500

1130-66-83 Lighting Total	\$42,800.00
15% Construction	
Engineering	\$6,420.00
1130-66-83 Project Total	\$49,220.00

Category 1600/1610/1620 – City of Kaukauna/Village of Little Chute/Outagamie County

In accordance with Local Participation Policy Section 3-25-5 of the State's Program Management Manual, proposed improvements requested by the Municipality within the project limits, but outside the original project scope, are considered 100% the responsibility of the Municipality.

Item Number	Item Description	Units	Estimated Qty	Unity Price	Amount
305.0120	Base Aggregate Dense 1 ¼- Inch	TON	1	\$20.00	\$20.00

1130-66-83 Construction	
Total	\$20
15% Construction	
Engineering	\$3.00
1130-66-83 Project Total	\$23.00

Category 1630 – Sidewalk (City of Kaukauna)

In accordance with Local Participation policy section 3-25-5 of the State's Program Management Manual, the State will participate in the construction costs of new sidewalks if they are installed at the time of project construction. Costs of sidewalk constructed to WisDOT standards and installed at the time of project construction are 80 percent eligible for WisDOT participation.

Item Number	Item Description	Units	Estimated Qty	Unity Price	Amount
305.0120	Base Aggregate Dense 1 ¼- Inch	Ton	280	\$20.00	\$5,600
602.0405	Concrete Sidewalk 4-Inch	SF	13,215	\$6	\$79,290

1130-66-83 Sidewalk Total	\$84,890
15% Construction	
Engineering	\$12,734
1130-66-83 Project Total	\$97,624.00

Category 1800 – Haul Road Repair

The State will pay 100% of the construction cost for maintenance and repair of haul roads unless otherwise noted.

Category 2000– Structure B-44-333

The State will pay 100% of the construction costs under Category 2000 Structure B-44-333 unless otherwise noted.

Comments and Clarification: This agreement is an active agreement that may need to be amended as the project is designed. It is understood that these amendments may be needed as some issues have not been fully evaluated or resolved. The purpose of this agreement is to specify the local and state involvement in funding the project. A signed agreement is required before the State will prepare or participate in the preparation of detailed designs, acquire right-of-way, or participate in construction of a project that merits local involvement.