

## **MINUTES OF THE REGULAR BOARD MEETING OF APRIL 4, 2007**

Regular Board meeting was called to order at 6:00 p.m. by Charles Fischer, Village President

### **Invocation**

President Fischer called for a moment of silence.

### **Pledge Allegiance to the Flag**

President Fischer led members in the reciting of the Pledge of Allegiance.

### **Roll call of Trustees**

PRESENT: Charles Fischer, President  
John Elrick, Trustee  
Brian Joosten, Trustee  
Michael Vanden Berg, Trustee  
Judd Vanden Heuvel, Trustee  
EXCUSED: Steve Ransbottom, Trustee  
Janet Verstegen, Trustee

### **Roll Call of Officers and Department Heads**

PRESENT: Charles Kell, Village Administrator  
Dale Haug, Finance Director  
David Peterson, Police Chief Fox Valley Metro  
Tom Flick, Director of Parks and Recreation  
Jeff Elrick, Assistant Director of Public Works  
Charles Koehler, Village Attorney  
Vicki Schneider, Village Clerk

### **Public Appearance for Items Not on the Agenda**

None

### **Approval of Minutes**

*Regular Board Meeting Minutes – March 21, 2007*

*Committee of the Whole Meeting Minutes – March 28, 2007*

*Moved by Trustee Elrick, seconded by Trustee Vanden Heuvel to approve the Regular Board minutes of March 21, 2007 and the Committee of the Whole Minutes of March 28, 2007 as presented.*

All Ayes – Motion Carried Unanimously

### **Report of Other Minutes – Other Informational Items**

*Minutes of the Joint Library Board Meeting of March 22, 2007*

### **Resolution**

#### **Outdoor Recreational Aids**

*Moved by Trustee Elrick, seconded by Trustee Joosten to Adopt Resolution No. 9, Series of 2007 Authorizing the Park and Recreation Director to Apply to the DNR for a grant for acquiring or developing lands for public outdoor recreation purposes at Heesakker Park.*

All Ayes – Motion Carried Unanimously

**Regular Board Meeting Minutes – April 4, 2007**

## Certify Election Results

*Moved by Trustee Elrick, seconded by Trustee Vanden Heuvel to certify the April 3, 2007 election results as presented and verified by the Board of Canvassers.*

All Ayes – Motion Carried Unanimously

## Budget Adjustment – Library/Civic Center Roof Repairs

C. Kell stated that the Building Services Director confirmed that the repairs would extend the life of the roof an additional ten years. C. Kell stated he is recommending approval of the budget adjustment.

		Original Budget	Change	Amended Budget
<u>Revenue</u>				
Apply Fund Balance	206-39120	\$ 0	\$5,000	\$5,000
Current Fund Balance is \$52,635				
<u>Expenditure</u>				
Building Repairs	206-55110-242	\$4,000	\$5,000	\$9,000

*Moved by Trustee Vanden Heuvel, seconded by Trustee Elrick to approve the Budget Adjustment for the Library/Civic Center Roof Repairs as presented.*

Roll Call Vote: Trustee Elrick – Yes, President Fischer – Yes, Trustee Joosten – Yes, Trustee Vanden Berg – Yes, Trustee Vanden Heuvel – Yes

Motion Carried Unanimously

## Operator's License

Bowers, Melinda S.	2703 W 4th Street Apt. 5	Appleton	Pine Street
Green, Christine M.	W3262 Garvey Rd	Kaukauna	Snaggletooths
Hietpas, Stephanie B.	231 W. 12th St. Apt. 1	Kaukauna	Moasis Truck Stop

*Moved by President Fischer, seconded by Trustee Elrick to approve the Operator's Licenses as presented.*

All Ayes – Motion Carried Unanimously

## Department and Officers Progress Reports

Chief Peterson – no report. D. Haug reported that the new software for the Municipal Court had been installed and is now in operation. D. Haug updated the Board on the status of personal property tax accounts and also stated that he is working with Ehlers and Associates on financing alternatives for project plans and any recommendations from Ehlers will be brought to the Board for approval. C. Kell reported that he and T. Flick would be meeting with the Little Chute School District to review a shared use agreement and the agreement will be brought to the Board before it is finalized. C. Kell updated the Board on a meeting he participated in with the HOVMSD and the Locks Authority and stated because of coordination issues with the interceptor rehab and locks project, the interceptor rehab project by HOVMSD may be delayed until 2008. C. Kell also reported that Harlan Kiesow from the Locks Authority had found documents from 1903 that showed the Village as having part ownership of the Bridge. J. Moes – no report. T. Flick reported that the Park Plan Committee has made a recommendation for the playground equipment for Doyle Park and the Board will be provided the information at a future meeting. T. Flick reported on parking issues around Van Lieshout Park and informed the Board that he and the Police Chief have agreed to place signs on the east side of Maplewood Drive and the west side of Vandenbroek Road that indicate no parking is allowed when sporting events are taking place. T. Flick also reported that the Village has signed a license agreement with ASCAP to allow for the Village to play music in the parks and stated Attorney Koehler had reviewed the contract and recommended that the Village purchase the licensing agreement. Jeff Elrick reported on the status and timeline of the utility projects near Doyle Park. V. Schneider stated the Administrator had signed a contract with Municipal Code Corporation for the recodification project. Attorney Koehler – no report.

**Regular Board Meeting Minutes – April 4, 2007**

**Disbursement List**

*Moved by Trustee Elrick, seconded by Trustee Vanden Heuvel to approve the Disbursement List as presented by the Finance Director and draw from the respective funds.*

All Ayes-Motion Carried Unanimously

**Call for Unfinished Business**

None

**Items for Future Agenda**

None

*Moved by Trustee Elrick, seconded by Trustee Vanden Heuvel to enter into Closed Session*

All Ayes – Motion Carried Unanimously

**Closed Session:** The Village Board will convene in closed session under Wis. Stats. 19.85(1)(g) Conferring with legal counsel for the Village, who is rendering oral or written advice concerning strategy to be adopted by the Village Board with respect to litigation in which the Village is now or is likely to become involved.

*(H. J. Martin & Sons, Inc. V. Sidney Hotels Little Chute, LLC, Village of Little Chute, and Bayland Bank*

*Moved by Trustee Elrick, seconded by Trustee Vanden Heuvel to exit Closed Session and Return to the Regular Order of Business.*

All Ayes – Motion Carried Unanimously

**Adjournment**

*Moved by Trustee Elrick, seconded by Trustee Joosten to adjourn the meeting at 7:01 p.m.*

All Ayes – Motion Carried Unanimously

**VILLAGE OF LITTLE CHUTE**

By: \_\_\_\_\_  
Charles Fischer, Village President

Attest: Vicki Schneider, Village Clerk